

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

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JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

February 3, 2015

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
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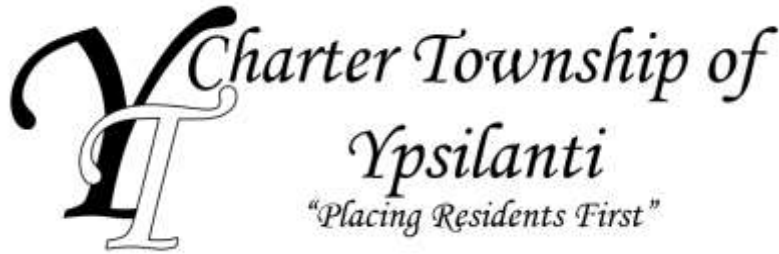
WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, FEBRUARY 3, 2015

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. WASHTENAW/GOLFSIDE DESIGN CHARRETTEJJR OF ANN ARBOR
2. TYLER DAM PHASE 2 DISCUSSION
AND YCUA PROPOSED WORK..... JEFF ALLEN, MICHAEL SARANEN
3. DISCUSSION OF PROPOSED DTE RATE INCREASES CLERK LOVEJOY ROE
4. REVIEW AGENDA SUPERVISOR STUMBO
5. OTHER DISCUSSION BOARD MEMBERS

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KAREN LOVEJOY ROE
Treasurer
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**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk
From: Joe Lawson, Planning Director
Date: January 27, 2015
Re: Presentation of the Washtenaw/Golfside Design Charrette

As the Board may recall, on October 14th through the 16th, Washtenaw County Office of Economic Development along with Design Consultant JJR of Ann Arbor and LSL Planning headed a design charrette for the Washtenaw/Golfside intersection. The area reviewed during this process included properties on both the Ypsilanti Township and Pittsfield Township sides of the intersection.

Since the conclusion of the design charrette, the consultants have worked toward the preparation of the final report that is to be presented to the Board of Trustees.

That being said, the consultants have requested time during the February 3rd work session in order to present the final report to the Board and to answer any questions that the Board may have.

If you could please include the presentation on the requested work session, it would be greatly appreciated.

If you should have any questions relating to this process or the master plan as a whole, please feel free to contact me at your convenience.



ENVISION GOLFSIDE/WASHTENAW AVENUE

Applying the vision and zoning to design concepts to inspire redevelopment

**2014 COMMUNITY
DESIGN CHARRETTE**

Acknowledgements

This project was led by the Washtenaw County Department of Community and Economic Development. Funding was provided, in part, by a HUD Sustainable Communities grant. Many organizations, agencies and communities also committed time and resources.

We thank the many participants who participated in discussions during the three day design charrette including the Joint Technical Committee, township officials and staff/consultants, property owners, business operators, agency staff, stakeholders, knowledgeable developers, and residents.

Charrette Team:

SMITHGROUP JJR



Contents

Background

Charrette Process

Land Use

Transportation

Community Land Use Policy – Future Land Use, Design Guidelines and Zoning

Planned Corridor Improvements

Target Market Analysis – Residential and Mixed Use

Overall Development Scenario

Quadrant Scenarios – Phased

Implementation – Igniting the Plan

Background

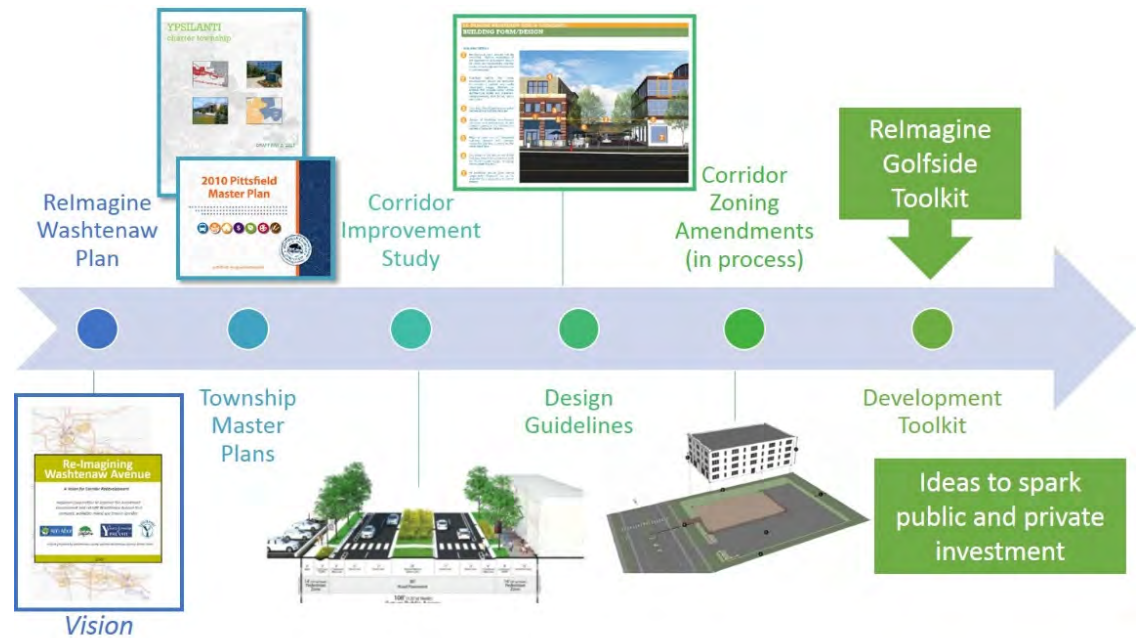
Reimagine Washtenaw is a multi-jurisdictional, cooperative initiative to TRANSFORM Washtenaw Avenue around efficient transit into an attractive, vibrant, walkable, mixed-use corridor with a sense of place.

The four bordering communities – City of Ann Arbor, Pittsfield Township, Ypsilanti Township and the City of Ypsilanti support the following goals:

- Mixed-use corridor - A variety of housing, retail, services, institutions, employment, public spaces.
- A safe and attractive street.
- Rapid transit connections.
- Vibrant neighborhoods and places with safe and inviting walking and biking connections.

Since the vision was developed in 2009, ongoing efforts towards implementation have occurred including inclusion of the vision in community master plans, a comprehensive corridor improvement study and future right-of-way assessment, design guidelines and corridor zoning amendments.

Envision Golfside focuses on application of the Reimagine Washtenaw principles to an important corridor node centered on the Golfside Road intersection, on the border of Pittsfield (west) and Ypsilanti (east) Townships.



Charrette Process

A three day design charrette was held to help spur redevelopment in consideration of the market and other factors by exploring design opportunities consistent with new guidelines/regulations. The study area included the commercial properties on the four corners of the Golfside and Washtenaw intersection.

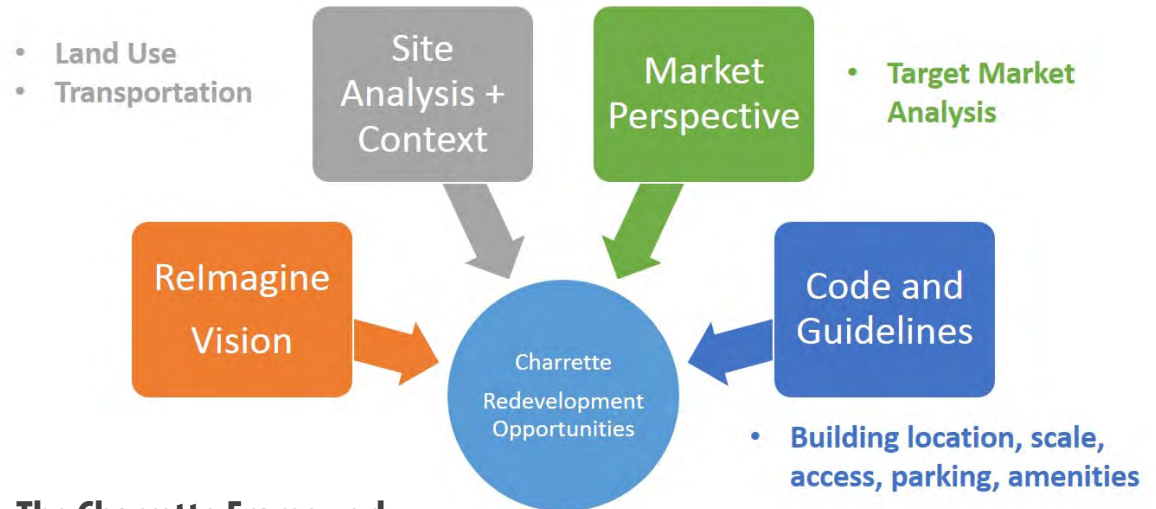
Redevelopment opportunities are intended to build on the ReImagine Washtenaw vision, respond to the existing conditions, community context, and be responsive to the regional market. Additionally, design concepts are based on the master plan, zoning and design guidelines currently under development in both Pittsfield and Ypsilanti Townships.

The event schedule included:

Day One: Visual preference exercises and review of charrette framework (see diagram).

Day Two: Market discussions and initial concepts.

Day Three: Preferred concepts by quadrant, phasing ideas and implementation considerations.

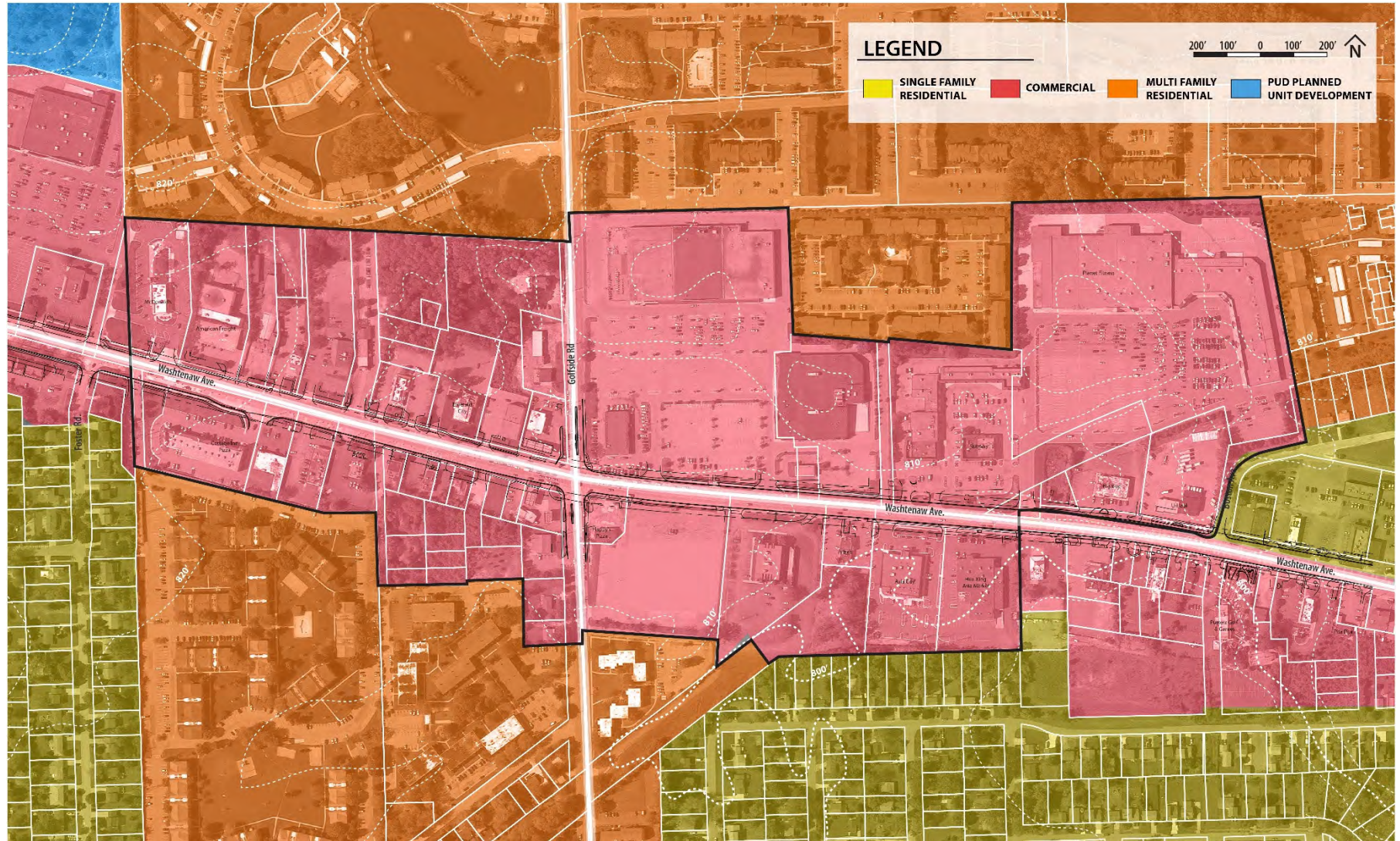


The Charrette Framework
Inputs for alternative development

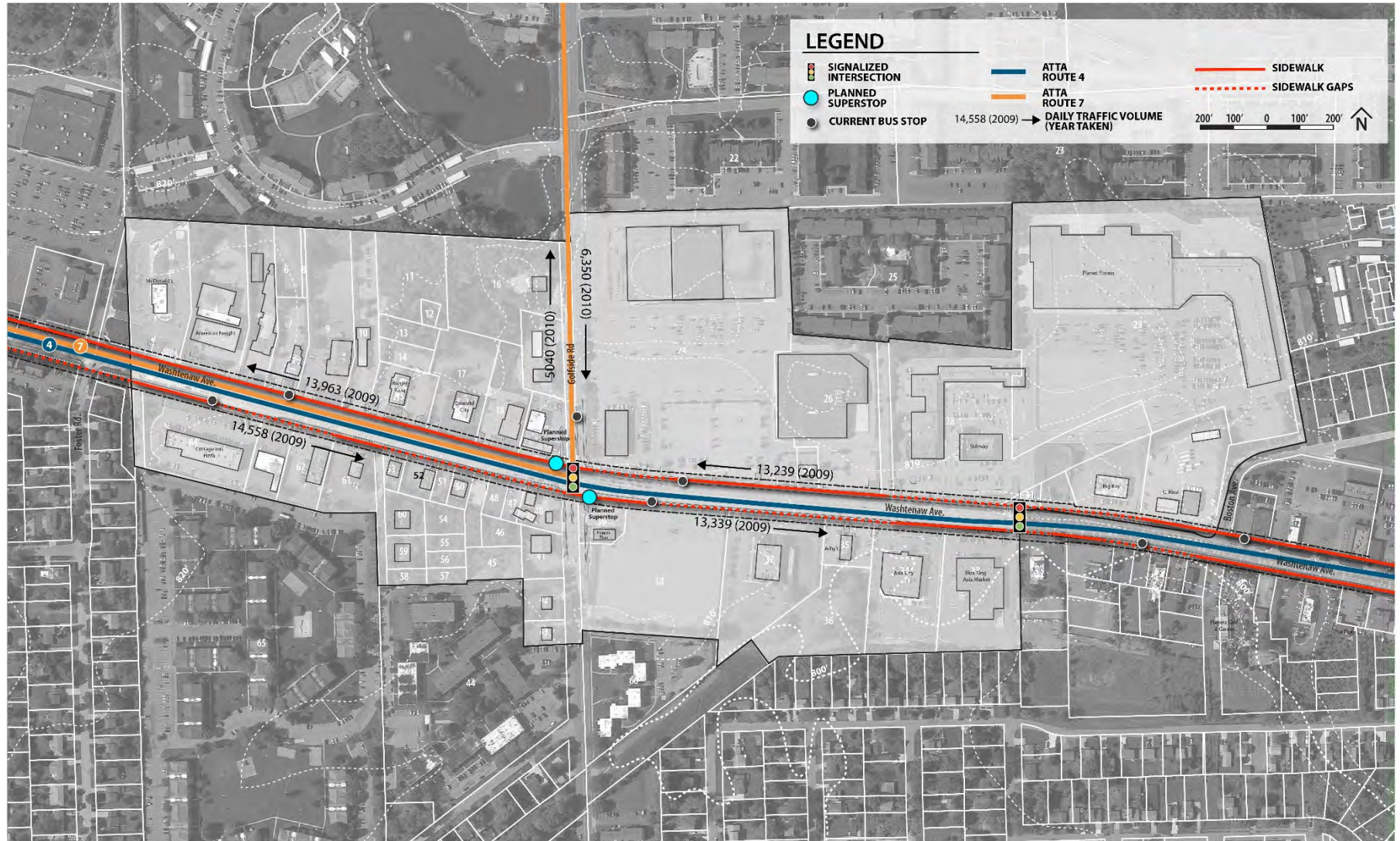


Golfside/Washtenaw Intersection

Existing Land Use



Transportation

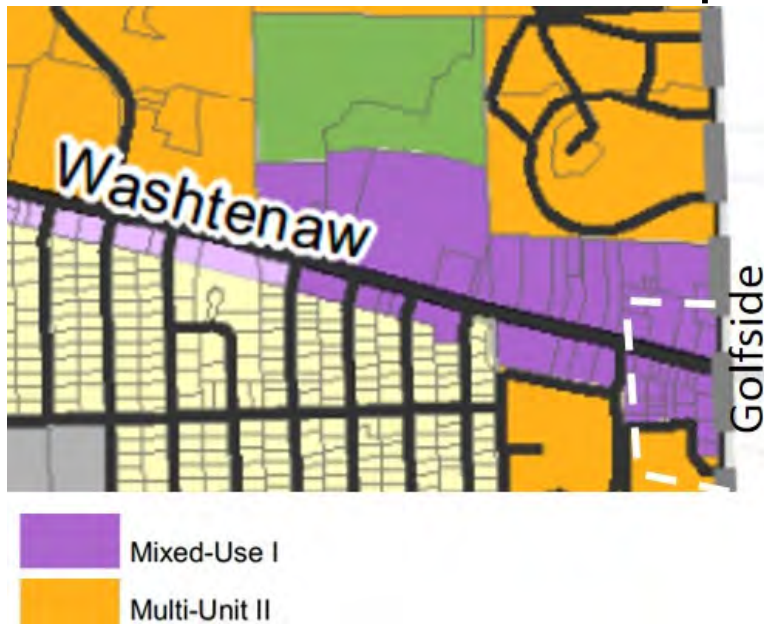


2014 Community Design Charrette Golfside/Washtenaw Ave. Study Area

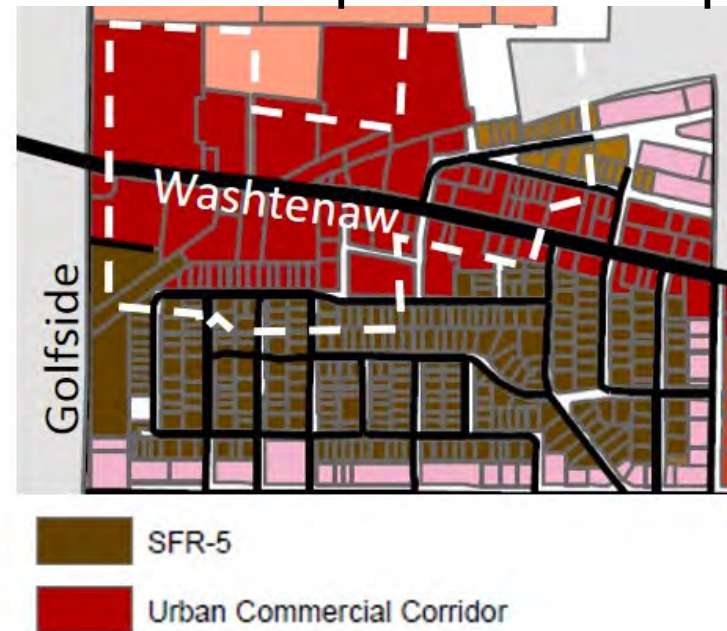
Community Land Use Policy – Future Land Use

Pittsfield and Ypsilanti Township support mixed-use development in their future land use plans and specifically both townships' master plans support the redevelopment vision along Washtenaw at Golfside.

Pittsfield Township



Ypsilanti Township



Community Land Use Policy - Design Guidelines

Both townships have incorporated Design Guidelines for:

- Streetscapes
- Building Location and Scale
- Building Facades
- Access and Parking



Ypsilanti Township Design Guidelines



Pittsfield Township's Master Plan

Community Land Use Policy - Zoning

Pittsfield Township

Mixed-Use District Adopted 2013

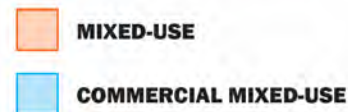
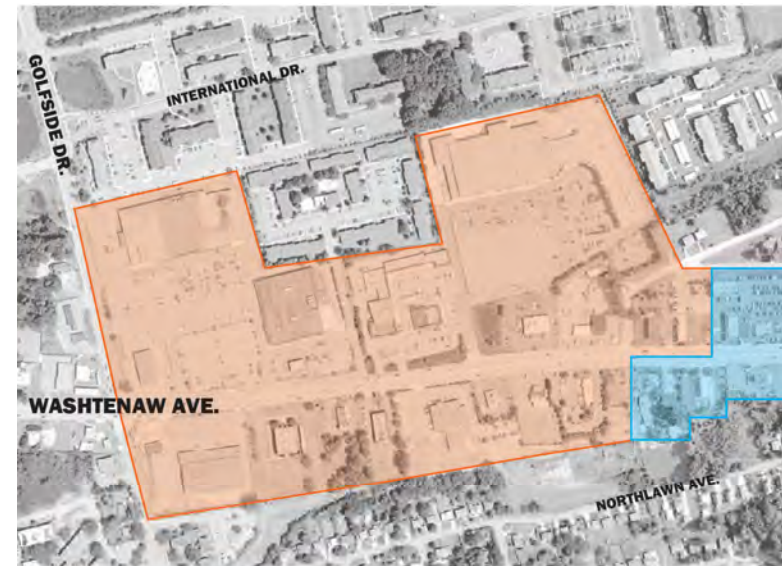
Currently undergoing adoption process for zoning revisions specific to the ReImagine work



Ypsilanti Township

Overlay zoning district based on mixed-use/transit-oriented design guidelines

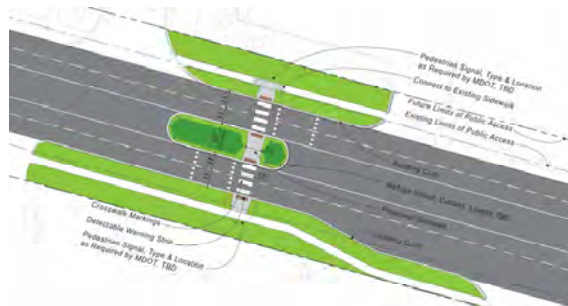
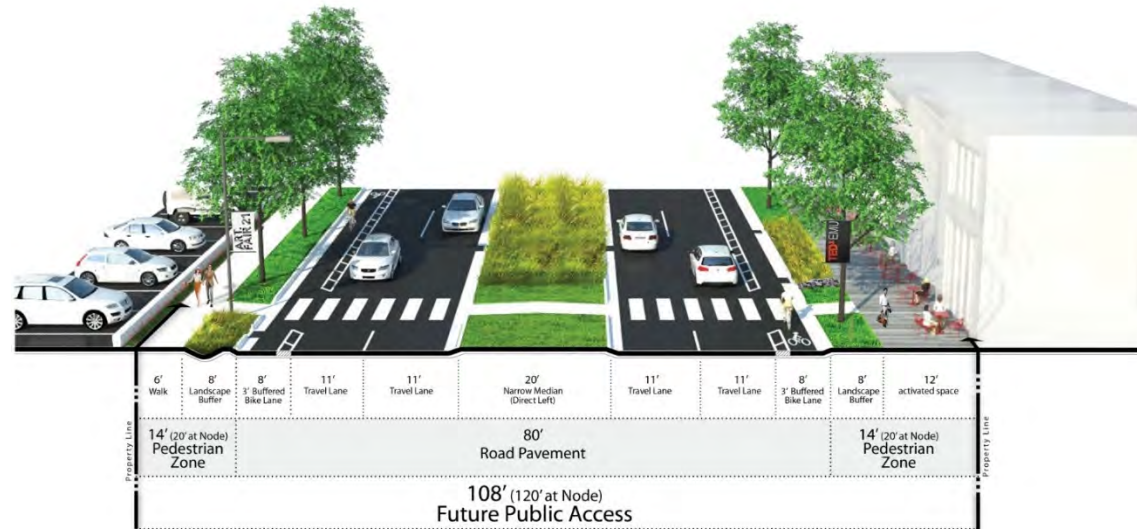
Undergoing adoption process



Future Corridor Improvements

Proposed public corridor improvements in the 2014 Corridor Improvement Study identifies:

- Future Public Access with up to 120' wide right-of-way
- Narrow median
- Significant pedestrian zone
- Future transit in dedicated outside lanes
- Buffered bike lanes

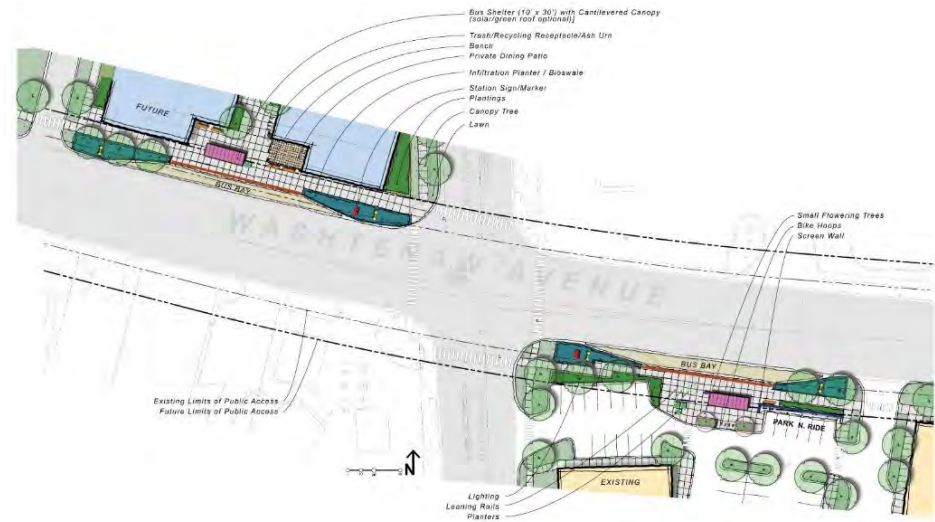


A proposed mid-block crossing is planned just west of the study site at Foster.

Transit Improvements

Proposed public transit improvements in the 2014 Corridor Improvement Study identifies two AAATA enhanced bus stops, "Superstops." West bound stop will ideally be at the northwest corner of the intersection (farside), however a nearside location at the northeast corner may be acceptable to AAATA as well. The east bound stop will be at the southeast corner of the intersection (farside). Easements for these improvements will be coordinated with adjacent property owners. The Superstops will include bus pull-off zones and some or all of the following:

- Larger, enhanced shelters
- Benches and leaning rails
- Covered bike hoops or bike lockers
- Lighting
- Landscape/Bioswales
- Message boards
- Public art



Target Market Analysis

A target market analysis was performed to measure housing demand based on population migration patterns, lifestyle characteristics and housing types preferences. General observations regarding the market include:

Market Strengths

- Washtenaw County market is strong.
- Easy commute for students/people who live/work in Ann Arbor and Ypsilanti.
- Good visibility to Washtenaw traffic.
- High bus ridership and planned transit enhancements.
- Large tracts of re-developable land.
- A coalition of governments and unified plans and codes.
- Lower land costs than Ann Arbor.
- Replace outdated commercial centers with more appealing shopping options.

- Build off the synergy of the culturally diverse restaurants and grocery stores.

Market Challenges

- Not near expressway, at fringe of retail.
- Perceived as uninviting for pedestrians.
- Lack of multiple anchors to support smaller merchant spin-off business.
- Disposable incomes are comparatively lower than other parts of the county.
- Numerous small and fragmented parcels complicates redevelopment.



A new gathering space in the southeast quadrant could become home to special events and cultural celebrations

Potential Residential Opportunities

Summary of Findings

- Residential use is a strongly supported use for the site.
- High percentage of moderate to lower income young singles and a growing contingent of empty nesters and seniors.
- Flexible housing types are needed to accommodate changing age/income groups – not directed just to seniors or students.
- There is a market for new types of multi-family housing.
- Opportunity for mixed-income, mixed-age units:
 - Millennials, students, & singles of all ages.
 - 15% of units less than 50% AMI
 - 42% of units between 50- 80% AMI
 - 43% of units at 80% to 100% AMI



Potential market in the area for the following types of housing over 5 years

Building Type	Housing Units
1 unit buildings*	295
2-4 unit buildings	130
5-9 unit buildings	110
10+ unit buildings	465

**Detached units are not likely to be built along the corridor but elsewhere in the area*

Potential Mixed Use Opportunities

Summary of Findings

- Office – declining market, so should be flexible mixed-use space.
- Good location for institutional uses (higher education, health care).
- Entertainment oriented retail – Restaurants, etc.
- Neighborhood oriented service.

Anchor(s)

Anchor(s) at one or more of the quadrants are essential to support small tenant space.

The types of anchors could include:

- Collection of restaurants (4-6), comedy club, bar and grills.
- Fitness club/center.
- Indoor recreation/bowling.
- Health care.
- Technical training center/ higher education satellite.
- Good location for institutional uses (higher education health care).
- Grocery

Note: The market evaluation is classified as a Residential Target Market Analysis and only a general review of non-residential use potential. A detailed commercial market evaluation and gap analysis was not conducted.



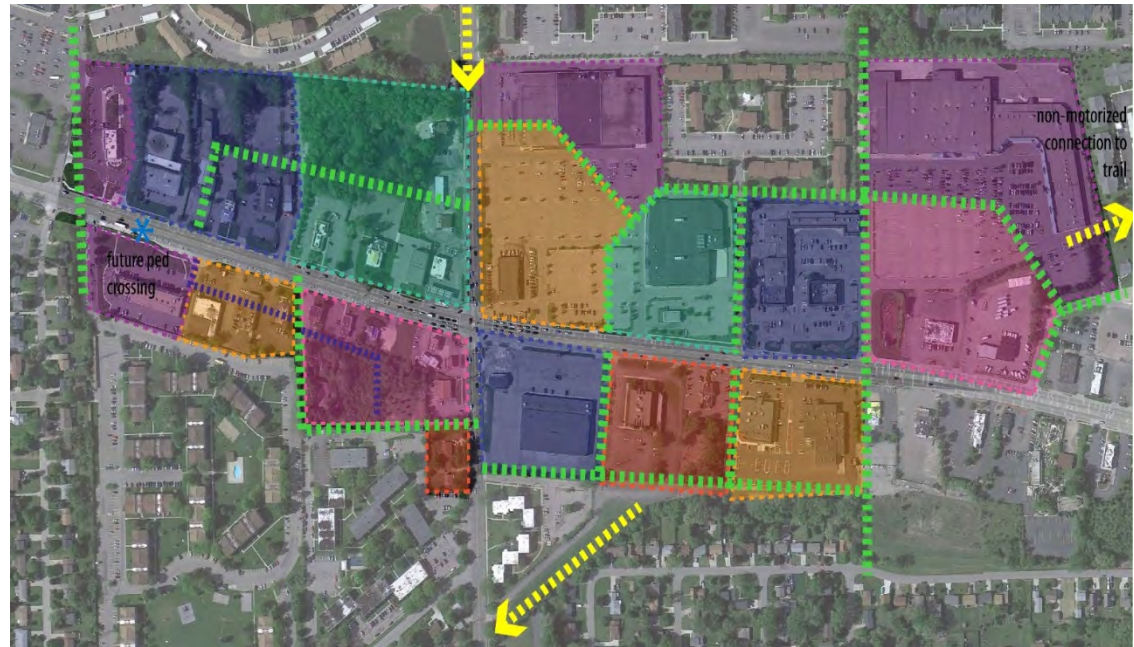
Design Principles and Assumptions

Redevelopment of the study area and the options developed during the charrette are based on the following:

1. Meets the intent of the Township's future land use plans, design guidelines and complies with zoning.
2. Assumes Washtenaw Avenue road improvements are either in place or under development.
3. Assumes that redevelopment will happen in a phased manner.
4. Introduces residential to the study area.
5. Buildings are fronted on the road with parking behind or on the side.
6. Anticipates multiple anchors that will be destinations.
7. Suggests highest density at Golfside intersection, stepping back height and intensity away from the intersection.

8. Improvements for all types of travel – with a non-motorized and transit focus:

- Improves connection with existing residential to the north and south.
- Provides cross access connections across corridor – minimizing congestion on Washtenaw Avenue.
- Consolidate driveways and create new “side streets” to provide safer access.
- Provide for connection points to adjacent sites.
- Non-motorized connections to new crosswalks and superstops.
- New “streets” to break up the large lots (primarily north).



An Intersection Transformed

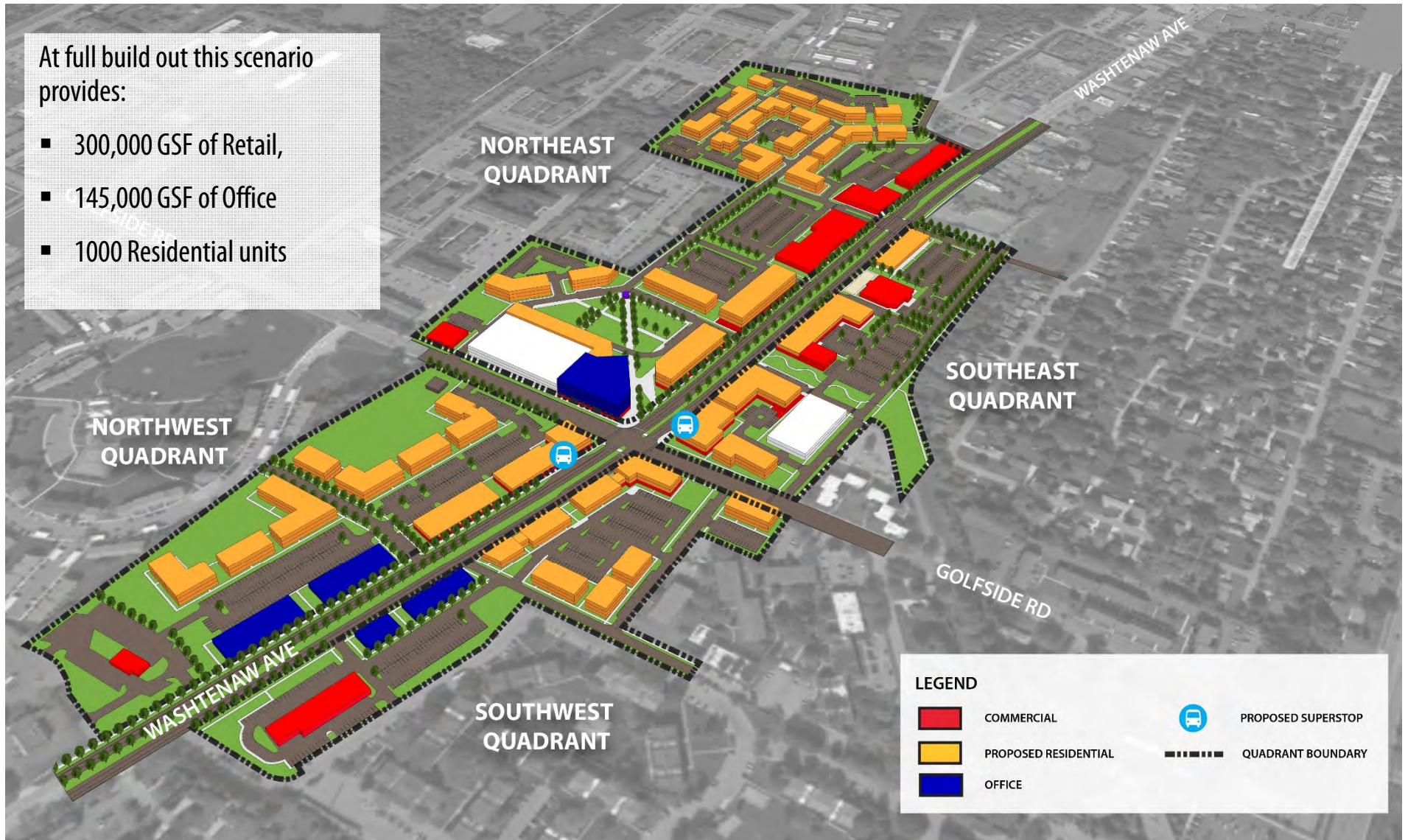


New mixed use development in the 72 acre study area transforms the intersection with higher densities, walkable commercial uses and an infusion of new residential options.

Overall Redevelopment Scenario

At full build out this scenario provides:

- 300,000 GSF of Retail,
- 145,000 GSF of Office
- 1000 Residential units



Phased Redevelopment

The study area is privately owned by many different property owners. Therefore, redevelopment within this study area will be performed by private entities rather than a public agency and will most likely occur in a series of projects – in phases – over time. The early steps identified in this charrette, are not intended to dictate specific projects or timing of redevelopment. Rather to suggest, based on a snapshot in time with near term market conditions, several early opportunities that could be envisioned for redevelopment.

Early (interim) first steps towards realizing the transformation should be impactful and serve as catalysts. Interim phases will likely happen on those parcels that have aspects which make them prime for redevelopment including:

- Large lots/vacant
- Land that is being assembled
- Interested property owners

The following pages illustrate, by quadrant, just one of many ways that each quadrant could see phased transformation over time.

The combined redevelopment opportunity of all four quadrants identified in the Interim Phases introduces significant new mixed use development. Updated retail opportunities, a key location for a signature institution/office user and new housing options would become the catalyst for ongoing transformation of the study area and the Washtenaw corridor.

Interim Program Summary

Retail: 107,000 GSF

Office: 100,000 GSF

Residential Units: 413

1250 Parking spaces

Northwest Quadrant: Existing Conditions



2014 Community Design Charrette Golfside/Washtenaw Ave. Study Area

Northwest Quadrant: Interim Phase



INTERIM APPROACH

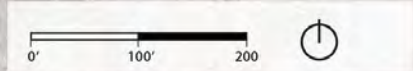
Several parcels in this quadrant are under common ownership and provide the opportunity for an initial phase that focuses on activating the corridor with new residential housing options on the north edges of the quadrant and mixed use (residential over retail) at the street. The natural wooded/wetland area is preserved and is an amenity to new residents.

PROGRAM SUMMARY

RETAIL ORIENTED COMMERCIAL: 35,000 GSF
 RESIDENTIAL: 70 Units
 PARKING: 250 Spaces

LEGEND

- PROPOSED MIXED USE RESIDENTIAL OVER RETAIL
- COMMERCIAL
- PROPOSED SUPERSTOP
- QUADRANT BOUNDARY
- RIGHT OF WAY



Northwest Quadrant: Full Build-Out



Southwest Quadrant: Existing Conditions



Southwest Quadrant: Interim Phase



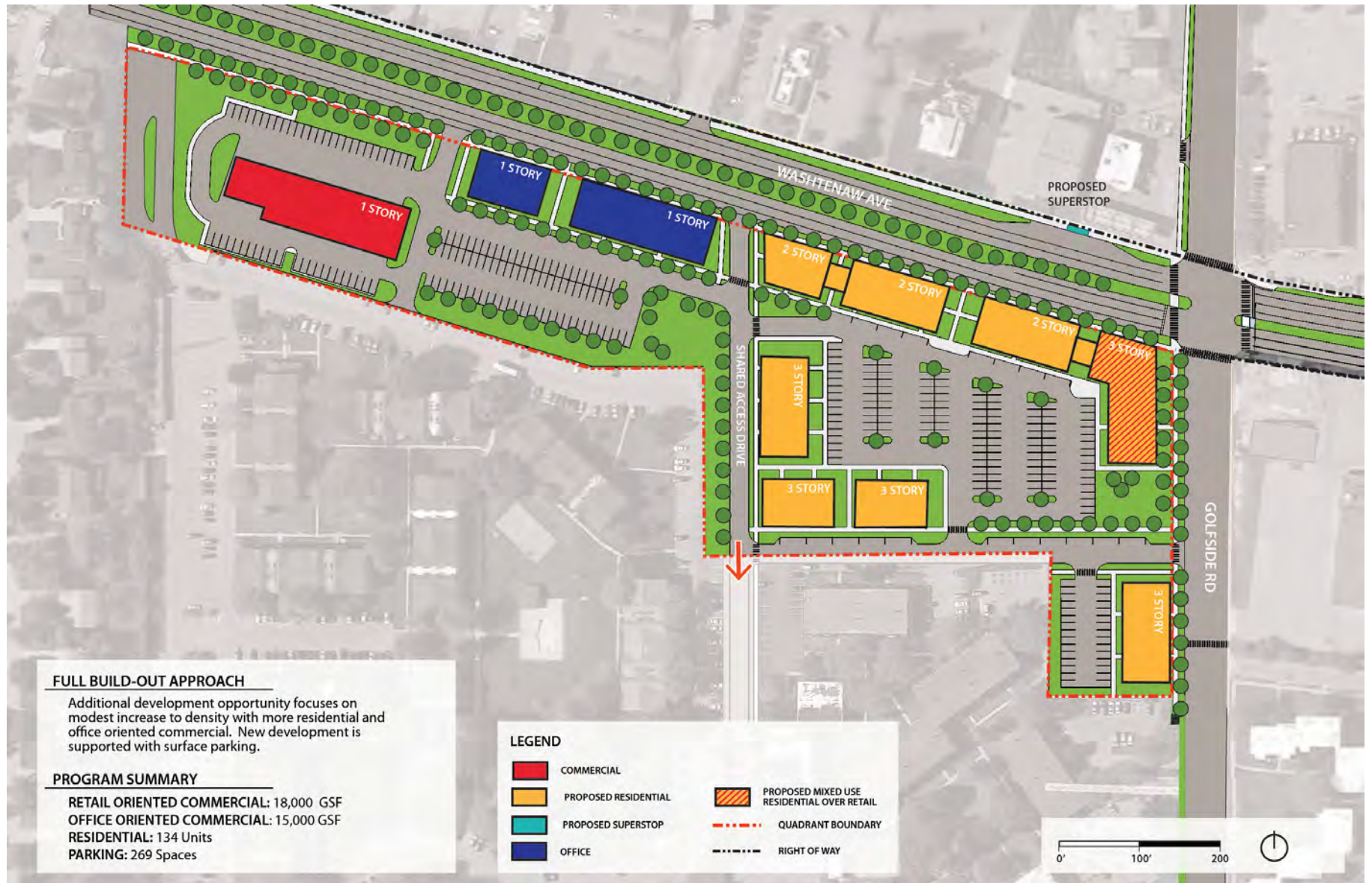
INTERIM APPROACH
 A few parcels in this quadrant are under common ownership and provide the opportunity for an initial phase that focuses on activating the corridor with new residential housing options.

PROGRAM SUMMARY
 RESIDENTIAL: 83 Units
 PARKING: 83 Spaces

LEGEND

 COMMERCIAL	 QUADRANT BOUNDARY
 PROPOSED RESIDENTIAL	 RIGHT OF WAY
 PROPOSED SUPERSTOP	

Southwest Quadrant: Full Build-Out

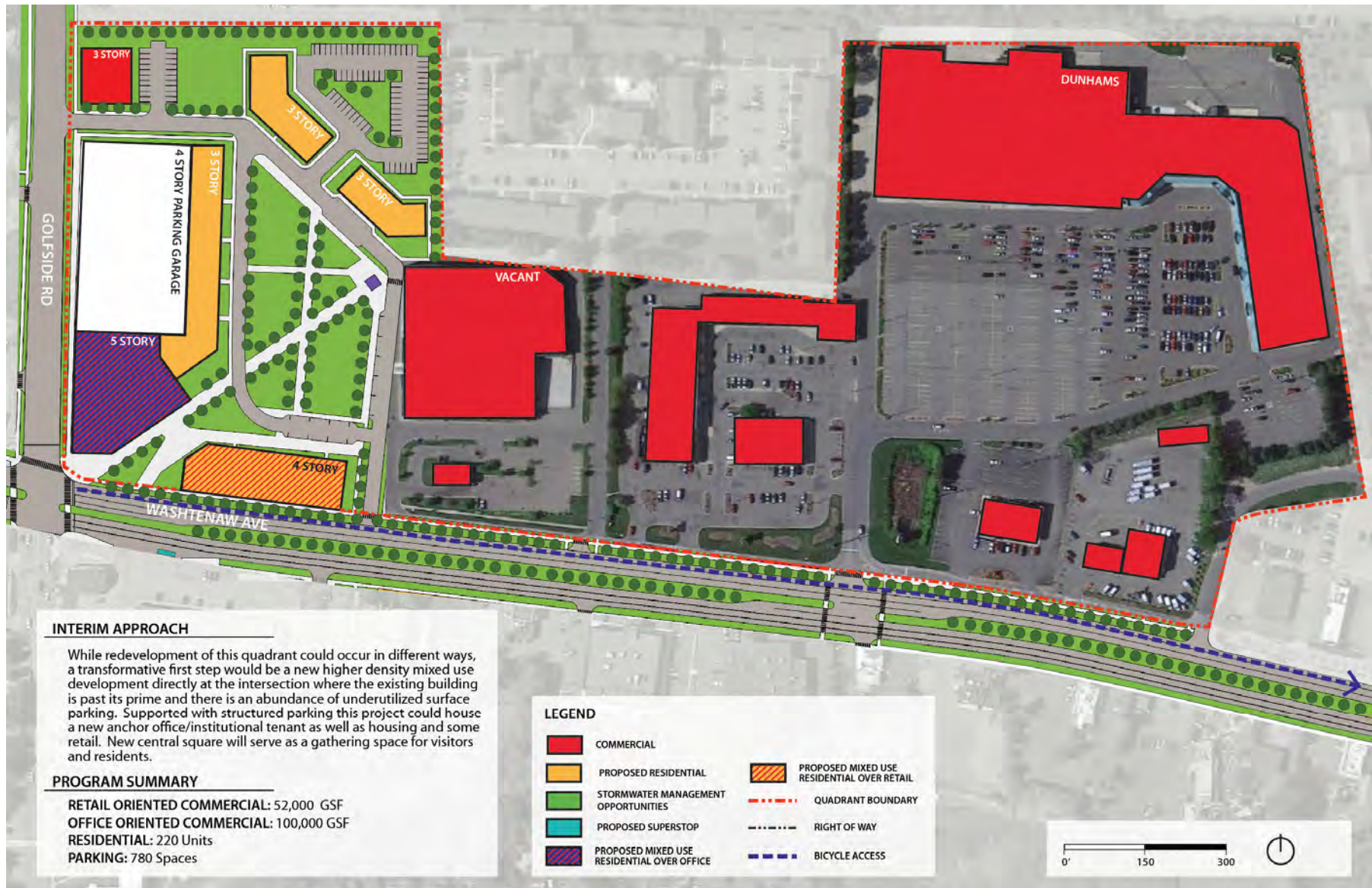


2014 Community Design Charrette Golfside/Washtenaw Ave. Study Area

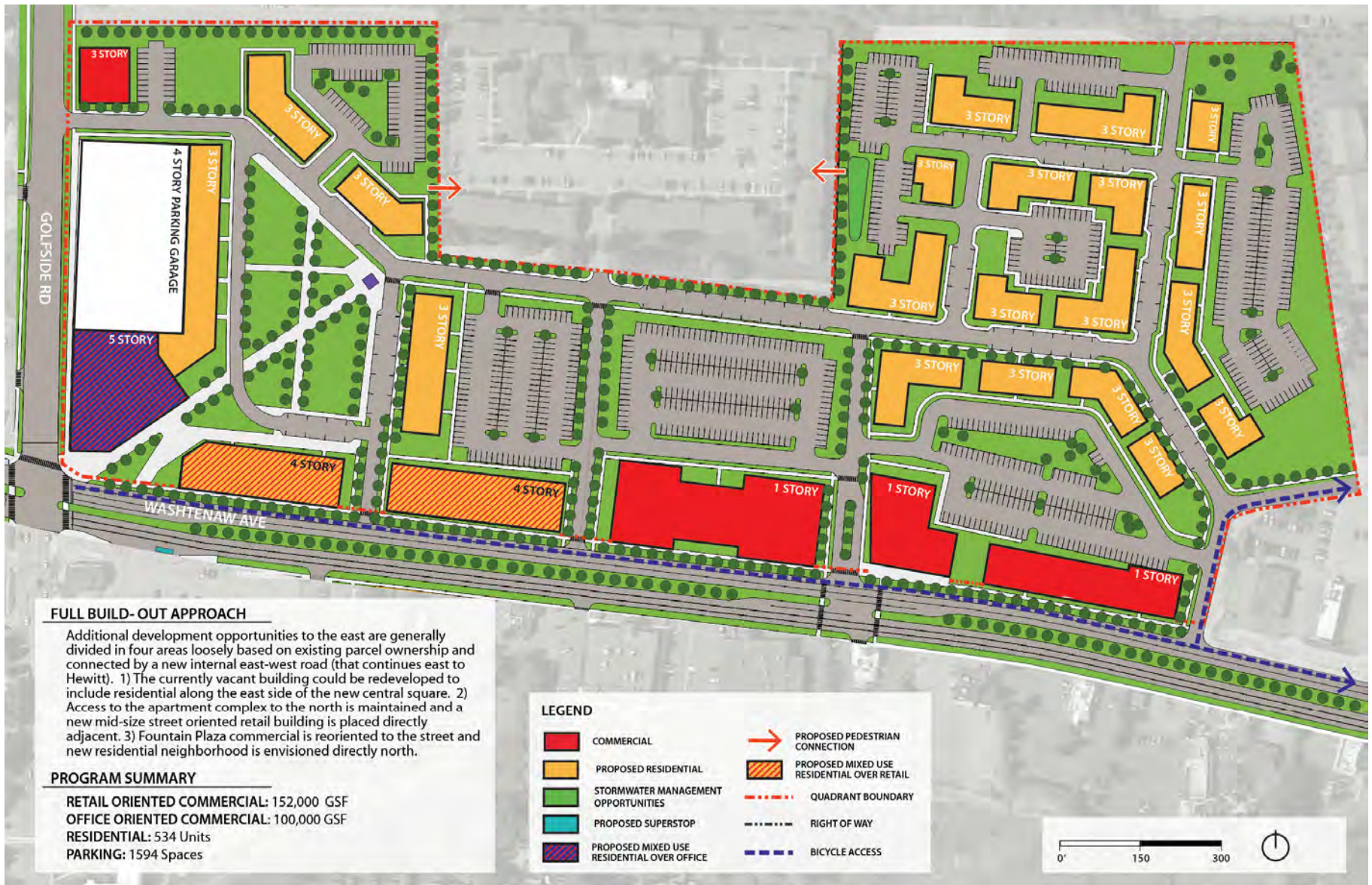
Northeast Quadrant: Existing Conditions



Northeast Quadrant: Interim Phase



Northeast Quadrant: Full Build-Out



Southeast Quadrant: Existing Conditions



Southeast Quadrant: Interim Phase



Southeast Quadrant: Full Build-Out



Implementation – Igniting the Plan

Continued implementation of the ReImagine Washtenaw Vision and the transformation of this intersection is a multi-year effort. The following list of ideas was generated during the charrette and would serve to help move the process forward:

- Attract an anchor(s) for redevelopment (retail, grocery)
- Facilitate redevelopment RFPs
- Attract a major institutional use
- Public investment to change Washtenaw Ave. (median, streetscape)
- Premium transit with stops in this district
- Accommodating code with "fast track" site plan and agency permitting
- Create a Coordinated Redevelopment District Organization (CRD)

Utilize a joint authority to accomplish necessary predevelopment tasks:

- District/corridor storm water management system (instead of individual)
- Joint impact analysis (traffic, etc.)
- Help assemble or purchase key parcels
- Shared parking management
- Consistent maintenance

Agency and Community Next Steps

- Engage business and property owners
- Distribute packet and marketing materials to entice potential developers
- Finalize adoption of plans and codes by communities and agencies
- Continue to support ReImagine Washtenaw initiative



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Date: January 26, 2015

To: Lisa Garrett, Deputy Clerk

From: Jeff Allen, Director-RSD, Michael Saranen, Hydro Operation Manager

Subject: Tyler Dam Phase 2 discussion & YCUA Proposed work

You may recall in 2012, the Board was approached to discuss the 2010 MDEQ Dam Safety inspection Report for the Tyler Dam. In that inspection report, it required the Township to develop a plan to address safety and maintenance issue at the Tyler Dam.

In October 2012, the Board approved a contract with Stantec for Phase 1 to explore the options regarding the dam. Phase 1 looked at fixing the dam, modifying the dam and complete removal.

During Phase 1, a new concern was found with the structure itself. Internal seepage is carrying granular material from the under spillway out a weep hole. This finding raises a new level of concern. If this concern goes unchecked, it could lead to a dam failure.

Phase 1 was completed and Stantec provided a presentation for the Township. Cost estimates ranged from \$ 800,000 to \$ 3,600,000. After careful consideration of all parties involved & options, (Stantec, State of MI, Ypsilanti Township), it would appear that the best course of action would be to permanently lower the pond & remove the 54" gate. By returning the pond to its natural stream, both the seepage issue and the State's concern with the gate operation are addressed.

In April 2014, the Board commissioned Stantec for Phase 2. Phase 2 was to develop a concept design to lower the pond and remove the 54" gate. The design required addressing of shoreline stabilization, stakeholder concerns, and the state's requirements.

During this process, we discovered that YCUA was making plans to replace the existing utility trestle bridge over Tyler Pond. The YCUA project was to be a 250' bridge extending over the pond. With a permanent drawdown of the pond, that can change the design to an embankment with a 40 ft. culvert. The YCUA Project and the dam project have overlapping work presenting an opportunity for both organizations to save money.

As we are now concluding Phase 2 with Stantec, their revised construction costs are just over \$1,000,000 “dredging, draw down, removing 54” gate, shoreline stabilization, outfall modifications”.

The timing is such now that YCUA needs to know the Townships intent so they can move forward with their plans. Should the Township wish not to move forward to lower the pond, we would still have to re-address the 2010 Dam Safety Report going forth.

A collative understanding that combining the efforts of our project and the YCUA project may be the best way to go considering the cost impacts to the Township and YCUA, as well as the State and environment.

Jeff Castro and Scott Westover from YCUA are attending the meeting to give an overview of the effects our project may have on their large summer project and Paul Malocha of Stantec to talk about the conceptual design.

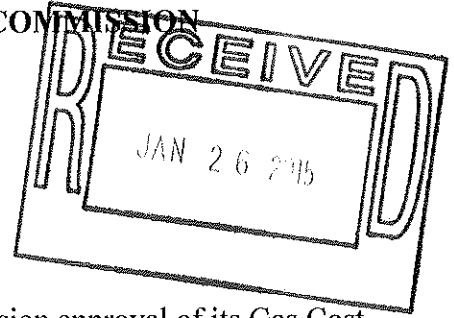
It is asked the Board to consider approving Stantec for Phase 3 “final design” under New Business.

If you have any questions on this matter please contact me.

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE CUSTOMERS OF
DTE GAS COMPANY

CASE NO. U-17691



- DTE Gas Company seeks Michigan Public Service Commission approval of its Gas Cost Recovery (GCR) Plan and to implement a maximum base GCR factor of \$4.07 per thousand cubic feet (Mcf), that may be increased by a monthly New York Mercantile Exchange (NYMEX)-based contingency factor matrix, beginning April 1, 2015 through March 31, 2016. The Company is also seeking approval to implement a Supplier of Last Resort (SOLR) Reservation Charge to be billed to both GCR and Gas Customer Choice (GCC) customers.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- The first public hearing in this matter will be held:

DATE/TIME: **Tuesday, February 10, 2015, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark D. Eyster

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) December 30, 2014 application for approval of a GCR plan, 5-year forecast and monthly GCR factor for the 12-month period from April 1, 2015 through March 31, 2016. DTE Gas proposes to implement a maximum base GCR factor of \$4.07 per Mcf that can be adjusted to a new maximum GCR rate by the monthly NYMEX-based contingency factor matrix, to be reflected in DTE Gas's monthly gas customer billings beginning

April 1, 2015, and continuing through March 31, 2016. DTE Gas is also requesting the approval of a SOLR Reservation Charge of an additional \$0.29 per Mcf that is billed to both GCR and GCC customers.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by e-mail at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 3, 2015. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon DTE Gas' Attorney, David S. Maquera, DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of DTE Gas' request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of DTE Gas Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

January 15, 2015

Warren mayor concerned about rate changes for streetlights

By Christina Hall, Detroit Free Press 11:37 p.m. EST January 22, 2015



(Photo: Regina H. Boone Detroit Free Press)

Warren Mayor Jim Fouts said he has sent a letter to the Michigan Public Service Commission objecting to rate changes proposed by DTE Energy that would charge more for energy-efficient LED streetlights than non-LED lights.

Fouts' concern is one that other communities and energy advocates have shared after the utility made its formal rate request in December. Communities, such as Warren, have been switching over to LED streetlights to save energy and money.

If LED streetlights are more expensive on an annual basis, in addition to a conversion cost, "you're not gonna do it. You're never gonna make the money back," said Rick Bunch, director of the streetlighting consortium for

the Southeast Michigan Regional Energy Office, which is working to have all metro Detroit communities switch to LED streetlights by 2020.

Bunch said the idea also goes against many state and federal policies that encourage energy efficiency and conservation.

In a statement, DTE said its electric rate case is based on the cost of serving various types of customers — residential, commercial and industrial, as well as communities that depend on the utility for streetlighting services.

"Since we started offering LED street lighting four years ago, communities have been charged an experimental rate based on estimated costs and our limited operating history. As we gained more experience with the LED technology, we changed the pricing to reflect a more complete understanding of the costs associated with that type of lighting. The rate case filed last month reflects our current understanding of the costs of this emerging technology," the statement read.

"Overall, our street lighting rates will increase an average of about 1%, but Warren, based on its current lighting portfolio, will see only a slight change in their overall lighting bill.

"DTE Energy was one of the first utility adopters of LED street lighting and we're not trying to discourage new technologies. The proposed rates will continue to encourage energy-efficiency efforts by municipalities in partnership with DTE to convert current lighting technologies to more energy-efficient technologies such as LED. Communities that move to LED lighting will continue to experience significant savings in their lighting bills, despite the proposed rate changes."

Several groups have filed paperwork with the Michigan Public Service Commission to intervene on the proposed changes, including customers who could see their electric bills increase by 3.2% by summer, or by about \$3.25 for the average residential customer now paying about \$100 a month.

One group is the Michigan Coalition, which is composed of the Michigan Municipal League, Michigan Townships Association, Warren and other municipal units. Leland Rosier, an attorney representing the coalition, said the main concern "is the rate structure for municipal street lighting."

Fouts' office said the LED rate would go up an average of 4.52% for everybody and the cost of high-pressure sodium lights would go down 29%, based on statistics given to the city.

There are different types of lights and wattage. For example, Bunch said a 100-watt high pressure sodium light (or older-style light) currently costs about \$184. The new price, he said, would be almost \$149. A 65-watt LED light, which he said would be most comparable to the 100-watt high-pressure sodium light, would go from about \$138 to nearly \$154.

In his Jan. 16 letter, Fouts said the DTE proposal hinders the city, the metro Detroit area and the state's energy optimization efforts. He said the non-LED lights are low quality and harmful to the environment.

He said Warren recently began working with DTE to develop a long-term plan for converting all the city's streetlights to LED. The plan, he said, was centered on enhancing public safety by replacing streetlights in traditionally higher crime areas.

Fouts wrote that the proposed rate change "has put these efforts on hold" and incentivizes municipalities to "stand pat" and use existing technology. He said the utility's "approach threatens progress made by the City of Warren and other municipalities that have taken the lead on LED street lighting conversion."

He is asking the Michigan Public Service Commission to consider the progress cities like Warren have made.

Fouts said street lighting costs the city about \$250,000 a month. He said there are LED streetlights in about 9% of the city and he listed a half-dozen areas along major routes, such as Ryan between 9 Mile and 10 Mile and all of Groesbeck. He would like the remaining 91% of the city to be converted to LED streetlights.

Fouts said he "can't stand by" and let the rate changes happen in the interest of public safety, the environment and the economics of the city.

DTE can temporarily enact the rate increase as early as June, even though the Michigan Public Service Commission has a year to officially authorize, reject or modify the proposal.

The utility said it needs to raise \$370 million to pay for various upgrades and maintenance, outfit its coal power plants to meet new EPA regulations, complete the \$240-million purchase of the Renaissance Power Plant (natural gas) in Carson City and to keep up with inflation.

The last DTE rate increase occurred in 2011.

Contact Christina Hall: chall99@freepress.com. Follow her on Twitter: @challreporter.

Staff writer JC Reindl contributed to this report.

Read or Share this story: <http://on.freep.com/1BNB5nX>



MORE STORIES



Poll finds slight edge for Michigan sales tax hike

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Jan. 29, 2015, 1:40 p.m.

Police: Men snowplowed driveways before robbing houses

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

REGULAR MEETING AGENDA

TUESDAY, FEBRUARY 3, 2015

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
 - A. MINUTES OF THE JANUARY 20, 2015 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
5. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #2
2. AUTHORIZATION TO APPROVE PROPOSED CANOE LAUNCH AT NORTH HYDRO PARK AT THE REQUEST OF THE PARK COMMISSION AND THE HURON RIVER WATERSHED COUNCIL AND AUTHORIZATION TO INSTALL A HISTORICAL AUTOMOTIVE MUSEUM SIGN REQUESTED AND DONATED BY THE HURON RIVER WATERSHED COUNCIL
3. RESOLUTION 2015-1, ADOPTION OF POVERTY EXEMPTION GUIDELINES
4. REQUEST OF MICHAEL SARANEN, HYDRO DAM OPERATIONS, TO APPROVE PROFESSIONAL SERVICES CONTRACT WITH STANTEC FOR TYLER DAM PHASE 3 (FINAL DESIGN) NOT TO EXCEED \$44,000.00 BUDGETED IN LINE ITEM #252-252-000-801-250

OTHER BUSINESS

PUBLIC COMMENTS

CONSENT AGENDA

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JANUARY 20, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Doe, Trustees Stan Eldridge and Mike Martin (arrived at 6:35 p.m.)

Members Absent: Trustees Jean Hall Currie

Legal Counsel: Wm. Douglas Winters (arrived at 5:15 p.m.)

Supervisor Stumbo reported the presenters were not here for Agenda Items #1 and #2. She proceeded to review the Regular Board Meeting Agenda Items:

SUPERVISOR REPORT

Supervisor Stumbo stated she would present her report at the Regular Meeting.

CLERK REPORT

Clerk Lovejoy Roe reported on:

- **CLERKS FILE ORGANIZATION MONDAY, JANUARY 5, 2015** - Clerk Lovejoy Roe and Ruby Walker, Document Management Clerk worked together most of the day on Monday, January 5, 2015 sorting through and organizing files in preparation for Accu Shred and scanning. More files will be reviewed and prepared for scanning in the future.
- **TUESDAY, MAY 5, 2015 STATEWIDE BALLOT PROPOSAL ELECTION** - Prior to the Christmas holiday period the state legislature approved legislation establishing a state wide election seeking voter approval for a 1% sales tax increase. The Clerk's office is preparing for the upcoming May election. It is necessary to have the township board authorize cancellation of the Tuesday, May 5, 2015 township board meeting because the board room is a precinct location and polling place for township elections. The request to cancel the May 5, 2015 board meeting will be on the January 20, 2015 board meeting agenda. The Clerk's budget will need to be amended as the costs of conducting a May 5, 2015 election were not included in the Clerk's budget approved by the township board for 2015.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 2**

- **MONDAY, JANUARY 12, 2015 DTE MEETING** - Supervisor Stumbo, Treasurer Doe, Clerk Lovejoy Roe and Residential Services Director Jeff Allen met with Lance Alley of DTE to discuss another LED Conversion project in Ypsilanti Township for 2015. DTE presented the rebates and reduced labor costs available in regards to some of the LED conversion projects. Mr. Alley also informed the township that the rates and costs of conversion may be going up due to a recent presentation by DTE to the Public Service Commission. If the rate adjustments are approved implementation of the rate increases may take as long as a year. Ypsilanti Township is eligible to convert another 200 lights to LED in 2015. A request for approval of a LED conversion project in Ypsilanti Township will be presented to the township board at the February 3, 2015 meeting.
- **MICHIGAN MUNICIPAL LEAGUE/MEADOWBROOK PREMIUM RENEWAL** - Tuesday, January 13, 2015 there was a meeting with Judith Thomson-Torosian from Meadowbrook Insurance Group, servicing the Michigan Municipal League and the township regarding the property and liability insurance renewal effective February 1, 2015 – 2016. She shared the MML Pool Premium for 2015-2016 is \$179,054 compared to \$171,731 for 2014-2015. The reason for the increase in the premium costs are: 1) Increase of 2.5% in payroll, 2) 6.24% increase in township property, 3) 12% increase in township vehicles and 4) overall increase in the property and liability rates. She reported the township would receive another dividend in 2015 of \$23,703 for renewing the premium after the premium is paid.
- **WEDNESDAY, JANUARY 14, 2015 EASTERN LEADERS GROUP EXECUTIVE COMMITTEE MEETING** - Meeting was held to review the Eastern Leaders Group 2009-2014 Annual Report and to discuss 2015 Priorities. Member updates were provided and the meeting was followed by a reception hosted by Eastern Michigan University.
- **RE-IMAGINE WASHTENAW JOINT TECHNICAL COMMITTEE MEETING** - On Wednesday, January 14, 2015 the Re-Imagine Washtenaw JTC met at the LRC. A presentation was made on the Golfside/Washtenaw Avenue Charrette results by Nathan Voght from Washtenaw County and C. Zuellig of the Smithgroup JJR. A review of the 2 year ReImagine Work Plan was reviewed. A report from planners regarding the Form Code progress was given.
- **PERFECT SCORE ON PASSPORT AUDIT BY THE U.S. DEPARTMENT OF STATE OF THE CLERK'S OFFICE** - The Clerk's staff and department was audited by the Passport Department of State on Monday, December 8, 2014. On January 7, 2015 the Clerk's office received the results of the audit by the U.S. Department of State and received a perfect score. The Clerk's office is an agency site for the application of passports. The State Department reviewed all the practices of processing Passport applications at the Clerk's Department. The audits occur in four year cycles.

Supervisor Stumbo acknowledged County Commissioner Ruth Ann Jamnick in the audience.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 3**

TREASURER REPORT

Treasurer Doe stated his report was included under the Consent Agenda..

TRUSTEE REPORT

None

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters provided a brief overview on the addresses for which authorization to initiate legal action was being requested. He stated some progress was being made in holding banks, mortgage companies and property owners accountable for vacant and abandoned properties, to help in neighborhood stabilization.

Attorney Winters stated the Township Board had met with Congresswoman Dingell this past week regarding obtaining help on these issues from a federal level.

OLD BUSINESS

- 1. 2ND READING RESOLUTION NO. 2014-33, ORDINANCE NO. 2014-440, AMENDING THE CODE OF ORDINANCES, CHAPTER 46 ENTITLED PARKS AND RECREATION, ARTICLE III GENERAL CONDUCT, WEAPONS AND EXPLOSIVES IN TOWNSHIP PARKS (1ST READING HELD AT THE DECEMBER 16, 2014 REGULAR MEETING)**

Supervisor Stumbo briefly reviewed the reasons for the change in the ordinance. Attorney Angela King provided a brief explanation regarding the changes.

- 2. 2ND READING OF ORDINANCE NO. 2014-442, AMENDING CODE OF ORDINANCES, CHAPTER 42, ARTICLE VIII, OFFENSES CONCERNING UNDERAGE PERSONS (1ST READING HELD AT THE DECEMBER 16, 2014 REGULAR MEETING)**

Supervisor Stumbo and Attorney King explained the amendment was to address outdated technology.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 4**

- 3. 1st READING RESOLUTION NO. 2014-34, PROPOSED ORDINANCE NO. 2014-441, AMENDING THE CODE OF ORDINANCES, CHAPTER 48 ENTITLED PROPERTY MAINTENANCE, TO ESTABLISH MINIMUM STANDARDS FOR BOARDED WINDOW AND DOOR OPENINGS (TABLED AT THE DECEMBER 16, 2014 REGULAR MEETING)**

Attorney King stated her recommendation was to disapprove this ordinance based on the fact that most of the board-ups were done by the Township so there was really no need to regulate it at this time.

Clerk Lovejoy Roe clarified that the Township could use the board-up material discussed at the last meeting, if needed without adopting an ordinance.

The presenters for Agenda Items #1 and #2 arrived and Supervisor Stumbo asked for the first presentation:

AFFORDABLE HOUSING NEEDS ASSESSMENT UPDATE

Mary Jo Callan, Director of the Office of Community and Economic Development for Washtenaw County introduced a presentation regarding housing needs along the Urban Corridor. She stated they would be recommending nearby communities, along with Ypsilanti Township to adopt their report which included specific goals and supported the formation of a regional work group to look at housing affordability and balancing equity goals along the Urban Core.

Brett Lenart, from the Washtenaw County Office of Community and Economic Development stated the report that was being handed out was completed in January by czb Associates from Alexandria, Virginia. He reported they had done a combination of quantitative and qualitative analysis of our community and housing market. Mr. Lenart provided an overview of the data and presented goals for the next 20 years to help communities along the Urban Core to move along a positive trajectory to make them viable contributors by balancing the housing markets and stabilizing neighborhoods. Mr. Lenart stated the goals for Ypsilanti Township would be more about market demands, quality of life amenities and job creation. He stated the fundamental notion was to have an equal share of household income across communities, developing strategies with the potential for high and moderate impact by putting our resources into all solutions available and monitoring our progress over the near, moderate and long term.

Supervisor Stumbo recognized Ruth Ann Jamnick, County Commissioner.

Ruth Ann Jamnick, County Commissioner stated she would like to go through the report again and was interested in the Board's reaction and comments to the presentation. She stated the report could help, in a positive manner, by creating a cohesive relationship between the four communities referred to in the report.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 5**

Supervisor Stumbo said she would like to see more information regarding decentralizing poverty in the County.

Clerk Lovejoy Roe stated one thing that stood out about the study was that 30% of the renters in Ypsilanti Township had only a high school or below, education. She felt one way to help would be through training programs. Clerk Lovejoy Roe also emphasized a change was needed to help Section 8 clients utilize vouchers throughout Washtenaw County.

Attorney Winters addressed the role of financial institutions on a local level and their impact regarding the high rate of foreclosures in Ypsilanti Township the study referenced.

Mary Jo Callan agreed Ypsilanti Township had been the epicenter of the foreclosure crisis and the Ypsilanti Township Board had been tenacious and creative in their approach to deal with that issue. She stated conversations needed to be conducted with HUD, Fannie Mae and others to get all hands on deck. She hoped the County would adopt the report and stated the report along with a resolution to adopt would be presented to the Washtenaw County Ways and Means at their meeting January 21, 2015.

Supervisor Stumbo voiced her appreciation to Ms. Callan for her work and support. Ruth Ann Jamnick stated she was new to the County Commissioner Board and was just now getting this information and looked forward to working toward creating a plan to get Ypsilanti Township back to a place of vibrancy.

Supervisor Stumbo asked about a local land bank being included and Ms. Callan stated it was one of the tools that some communities had utilized effectively and could potentially be utilized again. Supervisor Stumbo stated public safety was another big issue.

Attorney Winters addressed the statement in the Executive Summary of the report that "Ypsilanti Township is at risk of entering a point of no return in its downward spiral as the domino effect of foreclosures roots ever more deeply, turning this around will require expensive cost gaps to be closed and most likely a claw back process relying on rental households in the short run to achieve stability before a future homeownership strategy can work, this will require patience and financing." He stated he could not understand how rental households could bring about stability after dealing with the properties that have gone to court and Police Calls for Service which correlate to the rental properties already existing in Ypsilanti Township.

Mary Joe Callen reported these goals were both urgent and at the same time, would take a long time to implement and hoped all four communities would adopt the report within 30 to 45 days. She stated she looked forward to working with Ypsilanti Township. Ms. Callen said she was hoping the County Ways and Means would adopt the report, the goals and identify a regional work group in order to move forward. She reported the draft resolution was on the County's website.

NORTH HYDRO PARK PORTAGE PROJECT

Andrea Kline, Construction Manager for Huron River Watershed Council briefly presented a proposal to improve portage at North Hydro Park Ford Lake Dam. She stated the Watershed Council was launching its River Up program which was designed to promote the Huron River. Ms. Kline provided an overview of the unsafe conditions that existed at the current portage and the new portage area on the north side of the dam that would provide a smoother landing, safer road crossing and downstream launch site in calmer waters. She stated once HRWC had received approval from the Ypsilanti Township Board of Trustees, then they would proceed with submitting a permit application to the Michigan Department of Environmental Quality and corresponding with the State Historic Preservation Office, U. S. Fish and Wildlife Service and Michigan Department of Natural Resources Fisheries Division which was necessary for a clearance from the Federal Energy Regulatory Commission.

Supervisor Stumbo stated the Park Commission had recommended this proposal for Board approval and it would be placed on the next agenda for Board approval. Trustee Scott Martin stated the proposal made good sense.

Supervisor Stumbo stated the Board would return to review the Regular Board Meeting Agenda:

NEW BUSINESS

BUDGET AMENDMENT #1

Clerk Lovejoy Roe stated the Budget Amendment would cover the upcoming Special Election in May and was reimbursable through the State of Michigan.

REQUEST OF ERIC COPELAND, FIRE CHIEF TO APPROVE MUTUAL AID AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND VAN BUREN TOWNSHIP

Supervisor Stumbo conferred with a firefighter in attendance, stating it was considered an automatic agreement if it was a confirmed fire and would cover six miles into Ypsilanti Township and six miles into Van Buren.

REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR ONE (1) OVERHEAD 130 WATT BLACK LED STREETLIGHT IN THE AMOUNT OF \$3,214.75 TO BE LOCATED AT THE HEWITT AND BURNS CROSSWALK, BUDGETED IN LINE ITEM #101.446.000.818.022

Supervisor Stumbo stated this was one of the projects that was tied to a Federal Grant. She reported the request for this streetlight came from a Neighborhood Watch meeting; however one resident had voiced opposition.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 7**

REQUEST TO CANCEL YPSILANTI TOWNSHIP BOARD MEETING SCHEDULED FOR TUESDAY, MAY 5, 2015 DUE TO STATEWIDE SPECIAL ELECTION

Supervisor Stumbo stated confirmation had been received the special election would be held May 5, 2015.

REQUEST TO APPROVE RIGHT OF WAY PERMIT APPLICATION FILED BY KEPS TECHNOLOGIES, INC. (DBA ACD.NET AND ACD TELECOM, INC.) PURSUANT TO THE METRO ACT, PUBLIC ACTS 2002 ACT #48 APPROVAL SUBJECT TO APPLICANT POSTING A BOND IN THE AMOUNT OF \$5,000.00 AND PROVIDING A CERTIFICATE OF LIABILITY INSURANCE WITH PROPER LANGUAGE

Clerk Lovejoy Roe stated the application was in proper form and had been reviewed by the Attorney's office with recommendations.

REQUEST OF MICHIGAN ALLSTARS FOR LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSE

Clerk Lovejoy Roe stated this was a group trying to raise money for Youth Sports. She said the State required a resolution from the Township Board supporting the applicants request.

REQUEST FOR APPROVAL TO AMEND PD STAGE II FINAL SITE PLAN OF BURNING BUSH CHURCH OF GOD IN CHRIST DATED SEPTEMBER 26, 2014 PROPOSING THE CONSTRUCTION OF A 22,100 SQUARE-FOOT NONRESIDENTIAL ADDITION IN RELATION TO THE EXISTING 26,000 SQUARE-FOOT CHURCH FACILITY LOCATED AT 770 JAMES L. HART PARKWAY PARCEL K-11-17-361-005 AND K-11-17-361-021 WITH CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR MEETING NOVEMBER 25, 2014

Joe Lawson, Planning Director provided an overview regarding the addition that had been approved by the Planning Commission. He reported the Burning Bush Church would be constructing a new 1,100 capacity sanctuary on the west side of the building and would be adding a new façade for the front, along with making some minor drainage improvements to meet the new County Drain Standards.

REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2817 APPLERIDGE, 2436 BURNS, 96 DEVONSHIRE, 859 ECORSE, 2215 HARMON, 2572 HEARTHSIDE, 1018 MAPLEWOOD, 1917 OUTER LANE, 2320 SHELLY AND 1274 RIDGE IN THE AMOUNT OF \$50,000.00 BUDGETED IN LINE ITEM #101.950.000.801.023

Mike Radzik, OCS Director provided a brief overview of the vacant and/or abandoned properties that were in various states of dilapidation and seriously impacting the neighborhoods where they are located. Mr. Radzik reported each of these properties had been inspected under Administrative Search Warrants and provided information regarding current property owners and actions taken by the Township.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 WORK SESSION MINUTES
PAGE 8**

Mr. Radzik stated the first eight properties had been ready for Board approval on Jan.12, 2015 but the last two properties had been added due to police action which resulted in OCS Staff being called for assistance and the request for Administrative Authorization from the full-time officials.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF ANGELA VERGES, RECREATION SERVICES MANAGER TO AWARD LOW BID FOR PRINTING OF THE "DISCOVER" YPSILANTI GUIDE RECREATION BROCHURE TO ADVANTAGE MARKETING SOLUTIONS NOT TO EXCEED \$11,000.00 PER ISSUE BUDGETED IN LINE ITEM #230.751.000.880.000 AND TO AWARD LOW BID FOR PRINTING OF SEASONAL PARK AND BOAT STICKERS AND DAILY PARK AND BOAT STICKERS TO ADVANCE PRINT AND GRAPHICS IN THE AMOUNT OF \$1,007.02 BUDGETED IN LINE ITEM #230.751.000.757.775**

ADJOURNMENT

The meeting adjourned at approximately 6:25 p.m.

Respectfully submitted,
Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JANUARY 20, 2015 REGULAR MEETING**

Supervisor Stumbo, called the meeting to order at approximately 7:03 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Patrick Springstubbe, Township Resident thanked the Board for bringing the ordinance regarding firearms in our parks in line with State law. Secondly, he stated he did not have a problem with the road diet being considered on Hewitt Road, but had received little or no communication regarding the pedestrian refuge island, which was slated for installation on Hewitt and Burns. He felt it would impede his access daily on his way home. He stated the money could better be used for sidewalks on Congress and that would help address the safety issues for that area as well.

Supervisor Stumbo stated the request for the pedestrian crossing had come from Neighborhood Watch concerns. She had reported Mr. Springstubbe's concerns to the Road Commission and suggested he bring his concerns to the next Neighborhood Watch meeting. The Supervisor reported the federal government approval for the funds for this project had not yet been approved.

Trustee Scott Martin discussed safety concerns regarding crossing Hewitt Road.

Arloa Kaiser, Township Resident stated she had heard the presentation during the Work Session from the Washtenaw County Office of Community and Economic Development. She voiced concern that the committees that were to be set up to study the housing issues be made up of volunteers, so additional monies would not be needed for salaries.

CONSENT AGENDA

A. MINUTES OF THE DECEMBER 16, 2014 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. 2014 YEAR END CHECKS AND JANUARY 20, 2015 IN THE AMOUNT OF \$1,942,823.12**
- 2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT, FOR DECEMBER IN THE AMOUNT OF \$36,151.10**
- 3. CHOICE HEALTH CARE ADMIN FEE FOR NOVEMBER AND DECEMBER IN THE AMOUNT OF \$2,340.00**

C. DECEMBER 2014 TREASURER REPORT (see attached)

D. 2014 ANNUAL TREASURER REPORT (see attached)

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 2**

A motion by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

- 1/5/15 – 1/9/15
 - Vacation
- 1/12/15
 - 3 full-time officials and Jeff Allen met with DTE regarding light conversion project
 - Attended weekly police meeting, Commander Radzik attended as well
 - Attended Lincoln NHW meeting, Water Resources Commissioner Evan Pratt was our guest speaker
- 1/13/15
 - Met with Jerry French regarding Depot Town Community Development Corporation and will submit a formal request for space at the Township. Look forward to feedback from Treasurer Doe and Joe Lawson who attended their meeting.
 - Attended Schooner Cove NHW meeting
 - Attended Holmes Road NHW meeting, Eric Waddell from Washtenaw Metro Dispatch was our guest speaker
- 1/14/15
 - 3 full-time officials met with Jeff Allen, Carl Girbach and Karen Wallin regarding future personnel for Parks & Grounds and Maintenance Departments. A recommendation will be brought back to the Board.
 - Karen Roe and I attended ELG Executive Committee meeting at EMU President's house
 - Attended Thurston NHW meeting, Mike Radzik was our guest speaker
- 1/15/15
 - Attended weekly development team meeting, Yankee Air Museum had their preconception meeting, OHM updated Veteran's Drive design and will re-bid
 - Met with Dave Callanan & Alison Beatty regarding special event at Yankee Air Museum
 - Attended YCUA Personnel Committee meeting
- 1/16/15
 - 3 full-time officials met with Congresswoman Debbie Dingell, there will be a follow up meeting in February and Attorney Winters will discuss banks, foreclosures and the negative effects
 - Clerk Roe and I attended Special Olympic's event, hosted by Justin Blair at Green Oaks Golf Course
- 1/17/15
 - Attended Preserves NHW meeting, 28 residents present
- 1/20/15
 - Attended southeastern Girl Scouts meeting with Clerk Roe, Congresswoman Dingell and Mayor Amanda Edmonds
- 1/20/15
 - Attended weekly police meeting, Commander Radzik attended as Well
- The 2015 Helpful Handbooks were mailed out and residents began receiving them last week. Due to calls we received, we discovered that the printing company made an error and several "A" week residents received a "B" week magnet. We immediately made contact with the printer and they are sending out postcards today to all "A" week residents, asking them to make sure they received the correct magnet. If they did not, they are asked to contact the printer and a correct magnet will be mailed.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 3**

- 92 gallon totes are now an option for residents
- Copies of the 2015 Fiscal Year budget have been distributed
- Guest speakers at Neighborhood Watch meetings have been well received!
- Moved into the new Law Enforcement Center last week! We are looking to have a scheduled Grand Opening in February

CLERK REPORT

Supervisor Stumbo reported the Clerk Report had been presented at the Work Session

TREASURER REPORT

None

TRUSTEE REPORT

None

ATTORNEY REPORT

Supervisor Stumbo reported the Attorney Report had been presented at the Work Session.

OLD BUSINESS

1. **2ND READING RESOLUTION NO. 2014-33, ORDINANCE NO. 2014-440, AMENDING THE CODE OF ORDINANCES, CHAPTER 46 ENTITLED PARKS AND RECREATION, ARTICLE III GENERAL CONDUCT, WEAPONS AND EXPLOSIVES IN TOWNSHIP PARKS (1ST READING HELD AT THE DECEMBER 16, 2014 REGULAR MEETING)**

Clerk Lovejoy Roe read the resolution into the record then stated a small change had been made in the ordinance and read it into the record as well.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2nd Reading of Resolution No. 2014-33, Ordinance No. 2014-440, Amending the Code of Ordinances, Chapter 46 entitled Parks and Recreation, Article III General Conduct, Weapons and Explosives in Township Parks (see attached).

The motion carried as follows:

**Eldridge: Yes Scott Martin: Yes Stumbo: Yes
Clerk Lovejoy Roe: Yes Treasurer Doe: Yes Mike Martin: Yes**

2. **2ND READING OF ORDINANCE NO. 2014-442, AMENDING CODE OF ORDINANCES, CHAPTER 42, ARTICLE VIII, OFFENSES CONCERNING UNDERAGE PERSONS (1ST READING HELD AT THE DECEMBER 16, 2014 REGULAR MEETING)**

Clerk Lovejoy Roe read the ordinance into the record.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 4**

A motion by Clerk Lovejoy Roe, supported by Treasurer Doe to approve 2nd Reading of Ordinance No. 2014-442, Amending Code of Ordinances, Chapter 42, Article VIII, Offenses Concerning Underage Persons (see attached).

Supervisor Stumbo explained this was updating the ordinance to current technology.

The motion carried as follows:

**Eldridge: Yes Scott Martin: Yes Stumbo: Yes
Clerk Lovejoy Roe: Yes Treasurer Doe: Yes Mike Martin: Yes**

3. 1st READING RESOLUTION NO. 2014-34, PROPOSED ORDINANCE NO. 2014-441, AMENDING THE CODE OF ORDINANCES, CHAPTER 48 ENTITLED PROPERTY MAINTENANCE, TO ESTABLISH MINIMUM STANDARDS FOR BOARDED WINDOW AND DOOR OPENINGS (TABLED AT THE DECEMBER 16, 2014 REGULAR MEETING)

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to remove the 1st Reading of Resolution No. 2014-34, proposed Ordinance No. 2014-441, Amending the Code of Ordinances, Chapter 48 Entitled Property Maintenance, To Establish Minimum Standards for Boarded Window and Door Openings from table.

The motion carried as follows:

**Eldridge: Yes Scott Martin: Yes Stumbo: Yes
Clerk Lovejoy Roe: Yes Treasurer Doe: Yes Mike Martin: Yes**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to not approve 1st Reading of Resolution No. 2014-34, proposed Ordinance No. 2014-441, Amending the Code of Ordinances, Chapter 48 Entitled Property Maintenance, To Establish Minimum Standards for Boarded Window and Door Openings.

Supervisor Stumbo explained that after discussion with Attorney Angela King, the Board realized the Township could take the necessary actions without adopting an ordinance.

The motion carried as follows:

**Eldridge: Yes Scott Martin: Yes Stumbo: Yes
Clerk Lovejoy Roe: Yes Treasurer Doe: Yes Mike Martin: Yes**

NEW BUSINESS

1. BUDGET AMENDMENT #1

Clerk Lovejoy Roe read Budget Amendment #1 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #1 (see attached).

Supervisor Stumbo reported the legislators had called for a Special Election in May to consider a one-cent sales tax increase, which would be for our roads. She stated the exact ballot language had not been received at this point. She also stated the Township had not included election expenses when the budget had been adopted, however the expenses would be completely reimbursable by the State.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 5**

The motion carried unanimously.

2. REQUEST OF ERIC COPELAND, FIRE CHIEF TO APPROVE MUTUAL AID AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND VAN BUREN TOWNSHIP

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the Mutual Aid Agreement between Ypsilanti Township and Van Buren Township (see attached).

Vic Chevrette, Fire Marshal briefly explained the Mutual Aid Agreement would cover the eastern border of Ypsilanti Township from I-94 South to Textile, to Whittaker, to Bemis Road and in return into Van Buren Township from the Service Drive South all the way to Elwell Road for a radius of six miles each way.

Trustee Eldridge questioned how long the agreement lasted and Mr. Chevrette stated the agreement was in effect thirty days from the signing of the agreement, until terminated by either municipality.

The motion carried unanimously.

3. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR ONE (1) OVERHEAD 130 WATT BLACK LED STREETLIGHT IN THE AMOUNT OF \$3,214.75 TO BE LOCATED AT THE HEWITT AND BURNS CROSSWALK, BUDGETED IN LINE ITEM #101.446.000.818.022

A motion by Clerk Lovejoy Roe, supported by Trustee Scott Martin (if the project proceeds) to sign purchase agreement with DTE for one (1) Overhead 130 Watt Black LED Streetlight in the amount of \$3,214.75 to be located at the Hewitt and Burns Crosswalk, budgeted in line item #101.446.000.818.022 (see attached). The motion carried unanimously.

Supervisor Stumbo said this would be brought back to the Board in case there were any changes.

4. REQUEST TO CANCEL YPSILANTI TOWNSHIP BOARD MEETING SCHEDULED FOR TUESDAY, MAY 5, 2015 DUE TO STATEWIDE SPECIAL ELECTION

A motion was made by Trustee Eldridge, supported by Treasurer Doe to cancel the Ypsilanti Township Board Meeting scheduled for Tuesday, May 5, 2015 due to the Statewide Special Election. The motion carried unanimously.

5. REQUEST TO APPROVE RIGHT OF WAY PERMIT APPLICATION FILED BY KEPS TECHNOLOGIES, INC. (DBA ACD. NET AND ACD TELECOM, INC.) PURSUANT TO THE METRO ACT, PUBLIC ACTS 2002 ACT #48 APPROVAL SUBJECT TO APPLICANT POSTING A BOND IN THE AMOUNT OF \$5,000.00 AND PROVIDING A CERTIFICATE OF LIABILITY INSURANCE WITH PROPER LANGUAGE

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Right of Way Permit Application filed by KEPS Technologies, Inc. (DBA ACD.Net and ACD Telecom, Inc.) pursuant to the Metro Act, Public Acts 2002 Act #48 approval subject to applicant posting a bond in the amount of \$5,000.00 and providing a Certificate of Liability Insurance with proper language (see attached).

Supervisor Stumbo explained this agenda item was for wiring in the Road Right of Way and asked if Comcast was included under the same METRO ACT.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 6**

Joe Lawson, Planning Director stated he believed any utility that went in the Right of Way was covered under the METRO ACT. He agreed KEPS had to obtain a Certificate of Liability Insurance and would be required to restore the roadway back to the original condition.

The motion carried unanimously.

**6. REQUEST OF MICHIGAN ALLSTARS FOR LOCAL GOVERNING BODY
RESOLUTION FOR CHARITABLE GAMING LICENSE**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve request of Michigan Allstars for Local Governing Body Resolution for Charitable Gaming License. The motion carried unanimously.

Clerk Lovejoy Roe explained the Michigan Allstars was a local sports group that requested to raise money for youth sports, namely track and field. She reported this was a process required by the State.

**7. REQUEST FOR APPROVAL TO AMEND PD STAGE II FINAL SITE PLAN
OF BURNING BUSH CHURCH OF GOD IN CHRIST DATED SEPTEMBER
26, 2014 PROPOSING THE CONSTRUCTION OF A 22,100 SQUARE FOOT
NONRESIDENTIAL ADDITION IN RELATION TO THE EXISTING 26,000
SQUARE FOOT CHURCH FACILITY LOCATED AT 770 JAMES L. HART
PARKWAY PARCEL K-11-17-361-005 AND K-11-17-361-021 WITH
CONDITIONS SET FORTH BY THE PLANNING COMMISSION AT THEIR
MEETING NOVEMBER 25, 2014**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to amend PD Stage II Final Site Plan of Burning Bush Church of God in Christ dated September 26, 2014 proposing the construction of a 22,100 square foot nonresidential addition in relation to the existing 26,000 square foot church facility located at 770 James L. Hart Parkway Parcel K-11-17-361-005 and K-11-17-361-021 with conditions set forth by the Planning Commission at their meeting November 25, 2014.

Supervisor Stumbo reviewed the motion and requirements set forth by the Planning Commission at their November 25, 2014 meeting:

- 1) *All issues noted within the Planning Department Review dated November 12, 2014 shall be resolved prior to consideration by the Board of Trustees.*

Brandon Walker, Midwestern Consulting, LLC responded that Burning Bush Church had resolved all of the conditions listed as of that date.

- 2) *The applicant shall agree to install high definition security cameras on the exterior of the building and parking lot areas. All video footage shall be made available to law enforcement personnel for the purpose of crime investigations and shall further be available for not less than 30-days from the date of recording.*

Brandon Walker, Midwestern Consulting, LLC stated it was agreed and they would need to work with the Township to figure out the exact parameters of the security system.

- 3) *All issues noted by the Township reviewing agents shall be resolved prior to final approval.*

Brandon Walker, Midwestern Consulting, LLC stated it was agreed.

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 7**

“With that said, as stated within section 1922 of the Township Zoning Ordinance, where the Township Office of Community Standards determines that a requested amendment to the approved site plan is determined to be “major” as defined within said ordinance, the applicant shall submit the appropriate application and amended site plan to the Township Planning Commission and Board of Trustees for review and consideration per the procedures outlined within section 1919 of the Township Zoning Ordinance.”

“Pending the resolution of all outstanding items noted with the November 12, 2014 staff report as is generally the case during the final engineer review phase, it is the recommendation of staff that the Township Board of Trustees approve the recommended amendment to the PD Stage II Final Site and attached said plan to the Development Agreement originally executed on June 16, 1998 to permit the construction of a 22,100 square-foot addition on to the existing 26,000 square foot facility with the conditions contained within the Planning Commission’s recommendation dated November 25, 2014.”

Joe Lawson stated after this phase was completed then a Detailed Engineering Final Plan approval would be needed from OHM and YCUA would have to issue a permit as well.

Glendon Dixon, Administrator at Burning Bush Ministries stated the addition would become the sanctuary to seat 1,100, the Pastor’s office and a couple of restrooms. The existing sanctuary would be reorganized into a fellowship hall and children’s area. He stated currently, two services were being held every Sunday, averaging 800 to 900 people each.

The motion carried unanimously.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION, IF NECESSARY, TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2817 APPLERIDGE, 2436 BURNS, 96 DEVONSHIRE, 859 ECORSE, 2215 HARMON, 2572 HEARTHSIDE, 1018 MAPLEWOOD, 1917 OUTER LANE, 2320 SHELLY AND 1274 RIDGE IN THE AMOUNT OF \$50,000.00, BUDGETED IN LINE ITEM #101.950.000.801.023**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin for authorization to seek legal action, if necessary, to abate public nuisance for properties located at 2817 Appleridge, 2436 Burns, 96 Devonshire, 859 Ecorse, 2215 Harmon, 2572 Hearthsides, 1018 Maplewood, 1917 Outer Lane, 2320 Shelly and 1274 Ridge in the amount of \$50,000.00, budgeted in line item #101.950.000.801.023. The motion carried unanimously.

Supervisor Stumbo stated many of these properties were vacant and/or abandoned and had been discussed at length during the Work Session.

AUTHORIZATIONS & BIDS

- 1. REQUEST OF ANGELA VERGES, RECREATION SERVICES MANAGER TO AWARD LOW BID FOR PRINTING OF “DISCOVER” YPSILANTI TOWNSHIP RECREATION BROCHURE TO ADVANTAGE MARKETING SOLUTIONS NOT TO EXCEED \$11,000.00 PER ISSUE BUDGETED IN LINE ITEM #230.751.000.880.000 AND TO AWARD LOW BID FOR PRINTING OF SEASONAL PARK AND BOAT STICKERS AND DAILY PARK AND BOAT STICKERS TO ADVANCE PRINT AND GRAPHICS IN THE AMOUNT OF \$1,007.02 BUDGETED IN LINE ITEM #230.751.000.757.775**

**CHARTER TOWNSHIP OF YPSILANTI
JANUARY 20, 2015 REGULAR MEETING MINUTES
PAGE 8**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to award low bid for printing of the "Discover" Ypsilanti Township Recreation Brochure to Advantage Marketing Solutions not to exceed \$11,000.00 per issue budgeted in line item #230.751.000.880.000 and to award low bid for printing of Seasonal Park and Boat Stickers and Daily Park and Boat Stickers to Advance Print and Graphics in the amount of \$1,007.02 budgeted in line item #230.751.000.757.775. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:58 P.M.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
DECEMBER 1, 2014 THROUGH DECEMBER 31, 2014

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	3,315,661.34	972,661.74	1,066,975.09	3,221,347.99
101 - Payroll	208,311.70	831,694.27	824,626.64	215,379.33
101 - Willow Run Escrow	142,045.29	24.13	0.00	142,069.42
206 - Fire Department	911,498.36	281.02	362,763.11	549,016.27
208 - Parks Fund	8,565.07	0.21	0.00	8,565.28
212 - Roads/Bike Path/Rec/General Fund	600,955.71	180,345.69	756,951.94	24,349.46
225 - Environmental Clean-up	444,334.56	10.69	0.00	444,345.25
226 - Environmental Services	2,112,650.58	4,976.59	252,497.69	1,865,129.48
230 - Recreation	49,754.31	119,683.21	68,251.49	101,186.03
236 - 14-B District Court	190,482.97	92,800.66	84,962.05	198,321.58
244 - Economic Development	67,180.23	1.62	0.00	67,181.85
248 - Rental Inspections	133,316.70	17,273.31	12,903.28	137,686.73
249 - Building Department Fund	496,496.42	26,571.96	33,615.54	489,452.84
250 - LDFA Tax	29,455.94	0.71	0.00	29,456.65
252 - Hydro Station Fund	725,121.52	13.99	216,029.50	509,106.01
266 - Law Enforcement Fund	2,447,373.36	91.58	648,426.48	1,799,038.46
280 - State Grants	18,383.95	0.44	0.00	18,384.39
301 - General Obligation	213,101.33	16.85	0.00	213,118.18
396 - Series "A" Bond Payments	0.00	0.00	0.00	0.00
397 - Series "B" Cap. Cost of Funds	17,764.58	0.42	5,330.20	12,434.80
398 - LDFA 2006 Bonds	34,957.15	0.84	0.00	34,957.99
498 - Capital Improvement 2006 Bond Fund	336,559.22	57.17	0.00	336,616.39
584 - Green Oaks Golf Course	120,247.12	35,321.13	38,128.73	117,439.52
590 - Compost Site	839,673.83	63,799.56	25,544.91	877,928.48
595 - Motor Pool	279,282.08	34,345.98	8,036.07	305,591.99
701 - General Tax Collection	35,246.36	5,578.89	7,615.29	33,209.96
703 - Current Tax Collections	1,413,763.21	2,642,845.47	1,035,248.72	3,021,359.96
707 - Bonds & Escrow/GreenTop	938,117.35	6,591.95	80,281.93	864,427.37
708 - Fire Withholding Bonds	146,099.27	23.82	8,295.00	137,828.09
893 - Nuisance Abatement Fund	54,663.76	1,567.67	4,855.91	51,375.52
ABN AMRO Series "B" Debt Red. Cap.Int.	19,781.97	0.33	708.39	19,073.91
GRAND TOTAL	16,350,845.24	5,036,581.90	5,542,047.96	15,845,379.18

OFFICE OF THE TREASURER
LARRY J. DOE



2014 ANNUAL TREASURER'S REPORT
JANUARY 1, 2014 THROUGH DECEMBER 31, 2014

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	3,936,047.67	10,432,634.72	11,147,334.40	3,221,347.99
101 - Payroll	126,692.87	9,568,018.05	9,479,331.59	215,379.33
101 - Willow Run Escrow	141,785.59	283.83	0.00	142,069.42
206 - Fire Department	750,384.68	5,106,203.44	5,307,571.85	549,016.27
208 - Parks Fund	13,343.98	3.06	4,781.76	8,565.28
212 - Roads/Bike Path/Rec/General Fund	1,109,963.92	2,212,277.29	3,297,891.75	24,349.46
225 - Environmental Clean-up	444,216.34	128.91	0.00	444,345.25
226 - Environmental Services	2,092,341.07	2,394,366.44	2,621,578.03	1,865,129.48
230 - Recreation	132,298.20	896,693.60	927,805.77	101,186.03
236 - 14-B District Court	121,646.30	1,339,812.70	1,263,137.42	198,321.58
244 - Economic Development	67,162.34	19.51	0.00	67,181.85
248 - Rental Inspections	122,814.71	172,260.21	157,388.19	137,686.73
249 - Building Department Fund	404,696.00	456,377.72	371,620.88	489,452.84
250 - LDFA Tax	305.12	229,151.53	200,000.00	29,456.65
252 - Hydro Station Fund	797,715.40	474,900.91	763,510.30	509,106.01
266 - Law Enforcement Fund	1,757,777.89	6,605,308.84	6,564,048.27	1,799,038.46
280 - State Grants	18,379.07	5.32	0.00	18,384.39
301 - General Obligation	211,698.67	16,919.51	15,500.00	213,118.18
396 - Series "A" Bond Payments	6,727.94	0.95	6,728.89	-
397 - Series "B" Cap. Cost of Funds	26,675.65	15,506.15	29,747.00	12,434.80
398 - LDFA 2006 Bonds	66,341.47	200,015.27	231,398.75	34,957.99
498 - Capital Improvement 2006 Bond Fund	335,943.88	672.51	0.00	336,616.39
584 - Green Oaks Golf Course	223,051.27	530,204.29	635,816.04	117,439.52
590 - Compost Site	1,418,153.21	367,292.80	907,517.53	877,928.48
595 - Motor Pool	451,958.27	166,207.91	312,574.19	305,591.99
701 - General Tax Collection	20,107.66	154,706.64	141,604.34	33,209.96
703 - Current Tax Collections	3,745,035.34	56,011,755.23	56,735,430.61	3,021,359.96
707 - Bonds & Escrow/GreenTop	826,282.84	347,982.63	309,838.10	864,427.37
708 - Fire Withholding Bonds	42,948.51	162,512.26	67,632.68	137,828.09
893 - Nuisance Abatement Fund	48,150.26	50,300.20	47,074.94	51,375.52
ABN AMRO Series "B" Debt Red. Cap.Int.	23,492.47	2.00	4,420.56	19,073.91
GRAND TOTAL	19,484,138.59	97,912,524.43	101,551,283.84	15,845,379.18

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2014-33

Amending the Township Code Provision Governing Weapons and Explosives in Township Parks

Whereas, the current Township Ordinance governing the possession and use of dangerous weapons and fireworks is in conflict with the Michigan Firearms and Ammunition Act; and

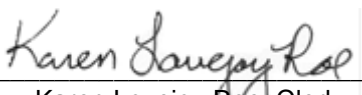
Whereas, the Michigan Firearms and Ammunition Act prohibits local governmental units, including townships from restricting the open carrying of pistols, firearms, and ammunition; and

Whereas, the Township's current Ordinance 46-61 prohibits the open carrying of pistols and firearms within the Township parks; and

Whereas, Ordinance No. 2014-440 amends the Township Code, Section 46-61 by deleting the provision prohibiting the possession or carrying of a gun or firearm within Township parks;

Now therefore, be it resolved that Ordinance 2014-440 is hereby adopted by reference.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-33 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on January 20, 2015.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2014-440

*An Ordinance to Amend the Code of Ordinances, Chapter 46
entitled Parks and Recreation, Article III General Conduct*

The Charter Township of Ypsilanti hereby ordains that the Code of Ordinances, Chapter 46 Article III, General Conduct, is amended as follows:

Delete: In its entirety, Section 46-61

Add: The following new provision:

It shall be unlawful for any person within park property to:

- (1) Possess, carry, fire or discharge, or cause to be fired or discharged across, in or into any portion of the park, any spear, bow and arrow, crossbow, sling shot, air or gas soft gun or paint ball gun, except for purposes designated by the board in areas and at times designated by the board;
- (2) Possess, set off or attempt to set off or ignite any firecracker, fireworks, smoke bombs, rockets, black powder guns or other pyrotechnics without authorization from the director; or
- (3) Discharge or cause to be discharged, a firearm, pistol, shotgun, pellet gun, and/or air rifle as defined by Michigan law, MCL 750.222, as amended, in or into any portion of a township park.

Any unauthorized or illegal weapon, explosive, or other pyrotechnic within a park shall be subject to seizure by a law enforcement officer.

Severability

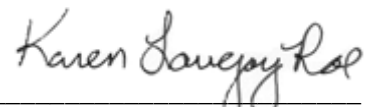
Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or enforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2014-440 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on January 20, 2015 after first being introduced at a Regular Meeting held on December 16, 2014. The motion to approve was made by member Roe and seconded by member Doe. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe, Doe. ABSENT: Currie NO: None ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Published: Thursday, January 29, 2015

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2014-442

*An Ordinance to Amend the Code of Ordinances, Chapter 42, Article VIII,
Offenses Concerning Underage Persons*

The Charter Township of Ypsilanti hereby ordains that the Code of Ordinances, Chapter 42, Article VIII, offenses concerning underage minors, is amended as follows:

Delete: In its entirety, Section 42-326 which provides that it is unlawful for a minor to purchase, possess or transfer a beeper or telephone paging device.

Severability

Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or enforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2014-442 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on January 20, 2015 after first being introduced at a Regular Meeting held on December 16, 2014. The motion to approve was made by member Roe and seconded by member Doe. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe, Doe. ABSENT: Currie NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Published: Thursday, January 29, 2015

CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #1

January 20, 2015

101 - GENERAL OPERATIONS FUND

Total Increase

\$32,000.00

Increase the following line items that relate to a special upcoming statewide election on May 5, 2015. This election was not known until the end of December and therefore was not budgeted for 2015 originally. This is funded by reimbursement from the State.

Revenues:

Reimbursement Elections -	101-000-000-686.000.000	\$32,000.00
	Net Revenues	<u><u>\$32,000.00</u></u>

Expenditures:

Appointed Election Officials	101-215-000-704.000	\$20,000.00
Overtime	101-215-000-709.000	\$4,900.00
Office Supplies	101-215-000-727.000	\$2,000.00
Professional Ser Programming Ballot	101-215-000-801.200	\$3,500.00
Travel	101-215-000-860.000	\$500.00
Equipment Rental/Leasing	101-215-000-941.000	<u>\$1,100.00</u>
		<u><u>\$32,000.00</u></u>

Motion to Amend the 2015 Budget (#1):

Move to increase the General Fund budget by \$32,000 to \$7,688,784 and approve the department line item changes as outlined.



Washtenaw Area Mutual Aid Association

Ypsilanti Township and Van Buren Township Fire Automatic Mutual Aid Program



Purpose:

This activity will be conducted under the auspices of the existing interlocal agreement as developed by the Washtenaw Area Mutual Aid Association (WAMAA). It will enhance the existing agreement by sharing resources to make available more firefighters and resources on the scene of a structure fire in the participating communities, while maintaining local control of resources. This enhanced response will afford greater safety for firefighters, improved efficiency and effectiveness in fireground operations and enhance daily cooperative efforts so that in the event of a major, multi-jurisdictional incident, fire department command staff members from both agencies, as well as firefighters, would be accustomed to working together closely. This concept falls directly in line with federal, state, and local ideologies of regional cooperative efforts and, therefore, may enhance future funding opportunities for the participating communities.

Scope:

Participants in this agreement will include the Charter Township of Van Buren, Wayne County, Michigan, and the Charter Township of Ypsilanti in Washtenaw County, Michigan.

Procedure:

Upon dispatching the jurisdictional fire department to a reported "working" structure fire, meeting the below criteria, the jurisdictional dispatch center shall immediately contact the dispatch center for the other participating agency and request a response for "Automatic Mutual Aid" as per the agreement.

Ypsilanti Township: Ypsilanti Township agrees to send two Fire Engines, a large fire suppression vehicle containing minimally 750 gallons of water, to Van Buren Township when a "working" (i.e. flames visible, heavy smoke visible, or an explosion was detected) structure fires reported in the southwestern six (6) mile section of Van Buren Township located within the Ryznar Drive / Elwell Road, South Service Drive, Rawsonville Road, and Bemis Road section. See attached Van Buren Township Map and refer to sections 19, 20, 29, 30, 31, and 32.

Van Buren Township: Van Buren Township agrees to send two (2) Fire Engines, as described above, to Ypsilanti Township the when a "working" structure fire is reported in the southwestern six (6) mile section of Ypsilanti Township located within the Whittaker Road, Textile Road, Rawsonville Road, and Bemis Road section. See attached Ypsilanti Township Map and refer to sections 25, 26, 27, 34, 35, and 36.



Washtenaw Area Mutual Aid Association
 Ypsilanti Township and Van Buren Township Fire Automatic Mutual Aid Program



When dispatched to the scene of a working structure fire it is understood, unless otherwise directed by the scene's incident commander, that the agency providing the resource under this agreement will respond emergent (i.e.: lights and siren) with a minimum manpower of two firefighters.

It is also understood that the incident commander will maintain full command authority over all responding resources. All participating departments shall utilize an accepted National Fire Academy Incident Command System (or similar).

Efforts will be made to clear the Automatic Aid resources as quickly as possible after the fire is brought under control.

Due to the dynamics of the fluctuating availability of resources and manpower it is understood that participating communities may not always be able to commit resources under this program. In those instances, the host community is to be notified as soon as possible so that they can request additional assistance from other departments. The intent of this automatic mutual aid agreement is for working structure fires under the conditions listed above. Its intent is to *supplement* resources & manpower but not to reduce fire department staffing by reliance on automatic aid.

Agreement:

We, as the authorized representatives of the below listed fire departments, agree to participate in the WAMAA Ypsilanti Township and Van Buren Township Fire Automatic Aid Program, contingent upon subsequent approval by the chief administrative officials and/or governing bodies of our respective municipalities. This program operates as an enhancement of, and in accordance with, the existing mutual aid interlocal agreement.

This agreement will remain effective 30 days from the signature date below until terminated by either municipalities governing board of trustees/ city council.

 Linda M. Combs
 Van Buren Township Supervisor

Date: _____

 Leon Wright
 Van Buren Township Clerk

Date: _____

Brenda L. Stumbo

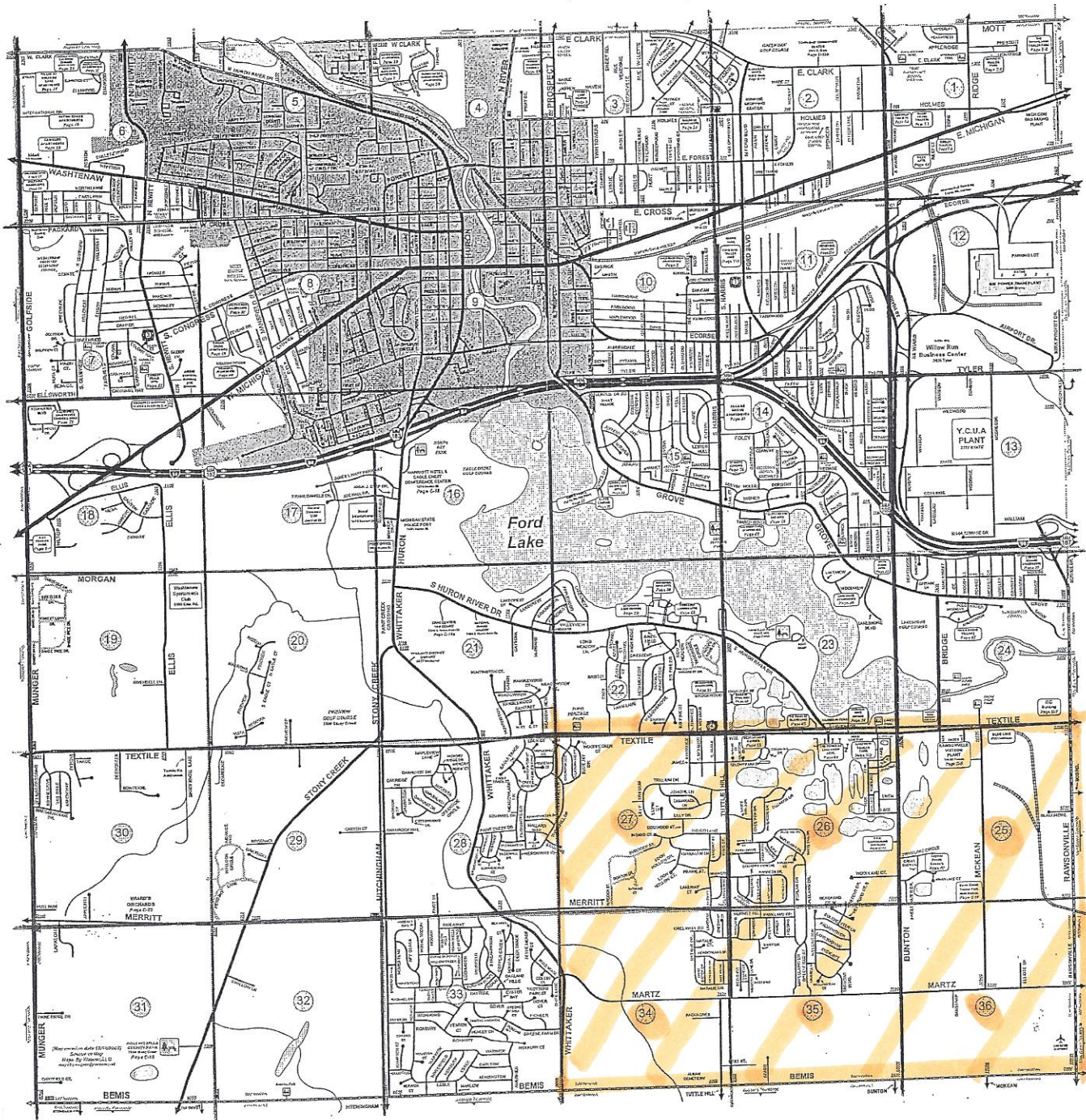
 Brenda Stumbo
 Ypsilanti Township Supervisor

Date: January 21, 2015

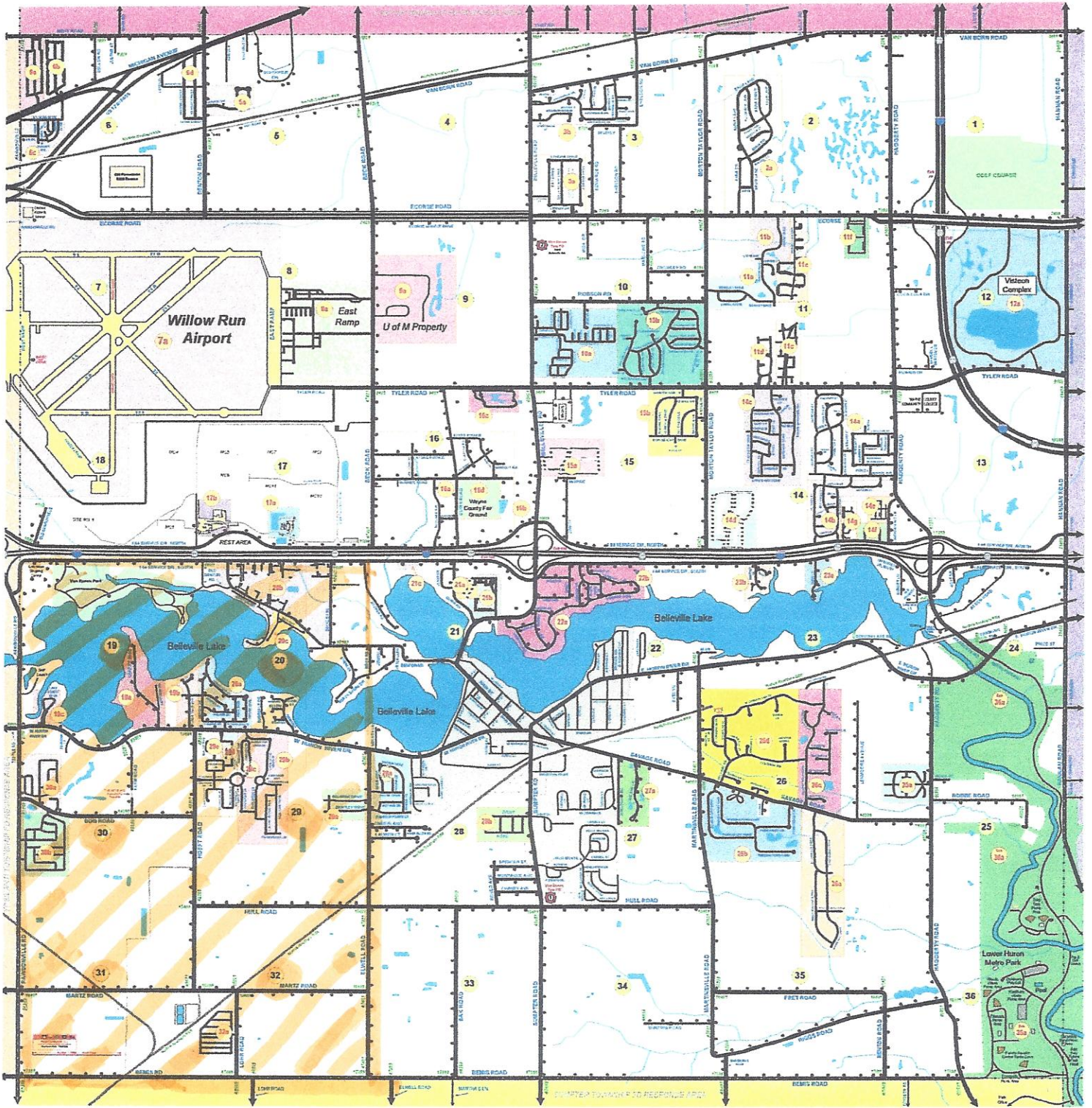
Karen Lovejoy-Roe

 Karen Lovejoy-Roe
 Ypsilanti Township Clerk

Date: January 21, 2015



Ypsilanti Township map zones 25, 26, 27, 34, 35, & 36



Van Buren map zones 19, 20, 29, 30, 31, & 32



December 10, 2014

Ypsilanti Township
Attn: Karen Lovejoy Roe
7200 S Huron River Dr.
Ypsilanti, MI 48197

Re: Proposed Street Lighting at Hewitt & Burns New Crosswalk Location

I have completed the review of your request for proposed lighting and have prepared a cost estimate for the installation of one streetlight at the intersection of Hewitt & Burns. I am recommending the installation of one 130 watt black LED style luminaire on a 30' black steel davit arm pole. Please see attached sketch.

The costs are based on the Edison Option 1 Streetlight rate, where Detroit Edison installs, owns, and maintains the lighting system. The rate requires a portion of the construction cost be paid by the customer, which is determined by the following formula.

Hewitt & Burns – 1 fixture on 1 new pole

Annual operating cost	\$309.23
Cost to construct	\$4,142.44
Minus 3yrs revenue	(\$927.69)
Contribution from Ypsilanti Twp	\$3,214.75

The price quoted shall be in effect for a period of six months from the date of the letter, after which these costs will no longer be valid. After installation the total cost for additional modification, relocation or removal will be the responsibility of the requesting party. Payment of the customer contribution must be made prior to the actual start of construction.

Please contact me for a Street Lighting Purchase Agreement if you would like to proceed with the above installation. If you have questions please call me at 734-397-4188.

Sincerely,

Lance Alley

Lance Alley
Account Manager
DTE Energy - Community Lighting

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of December 10, 2014 between The Detroit Edison Company ("Company") and Ypsilanti Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	42124151	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	NW corner of Hewitt & Burns in Ypsilanti Township, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	1	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	1 – Overhead fed 130 watt black Autobahn LED mounted on a black Code 06B davit arm steel pole on a foundation.	
5. Estimated Total Annual Lamp Charges	\$309.23	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$4,142.44
	Credit for 3 years of lamp charges:	\$927.69
	CIAC Amount (cost minus revenue)	\$3,214.75
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices _____	
10. Customer Address for Notices:	Ypsilanti Township 7200 S Huron River Dr Ypsilanti, MI 48197 Attn: Karen Lovejoy Roe	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least N/A posts and N/A luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____.
Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warrantees, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Ypsilanti Township

By: _____

By: _____

Name: _____

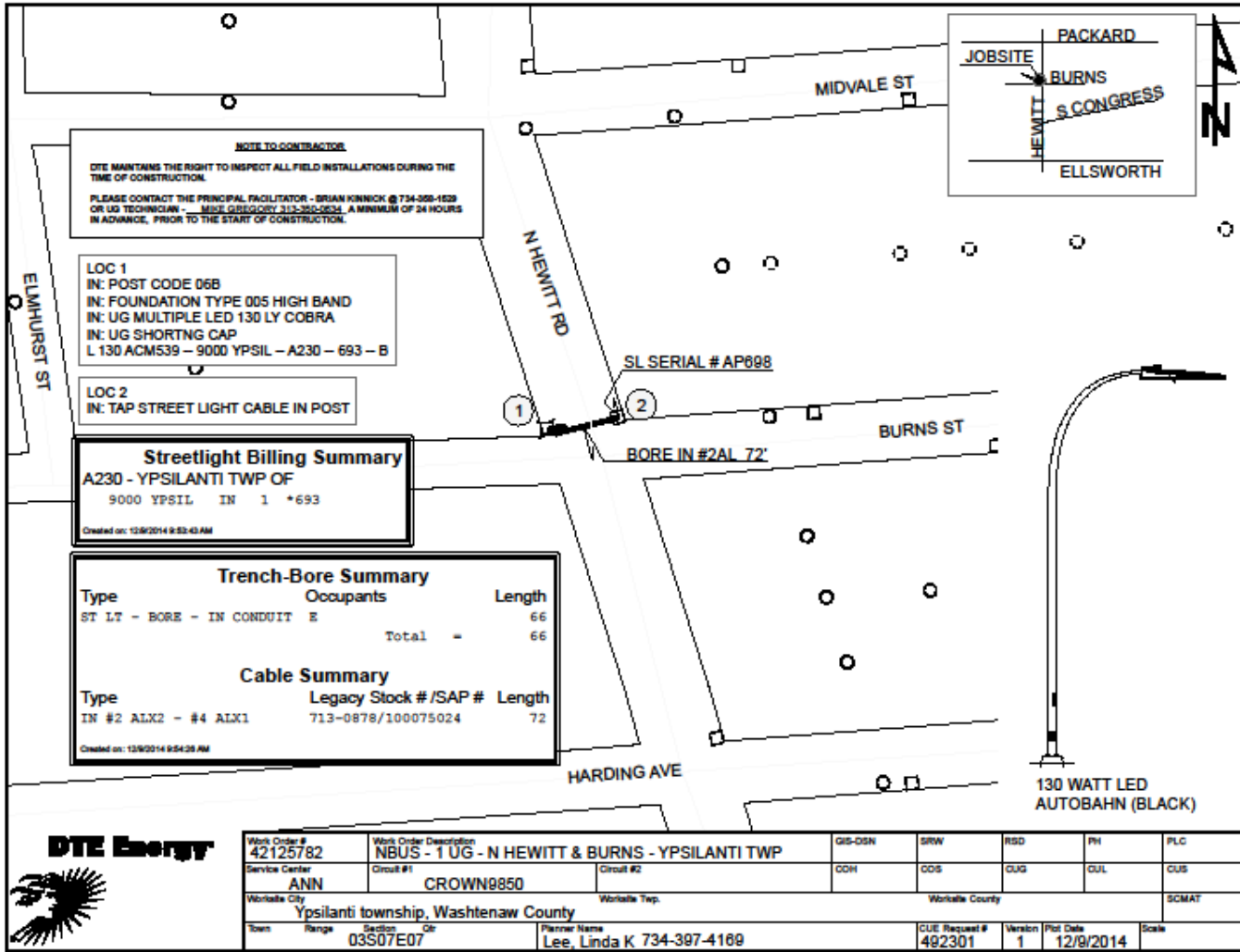
Name: _____

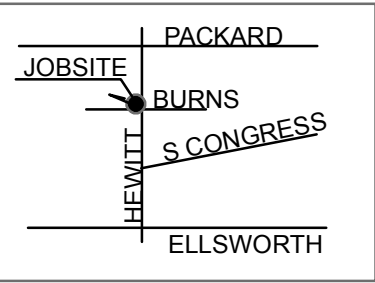
Title: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location





NOTE TO CONTRACTOR
 DTE MAINTAINS THE RIGHT TO INSPECT ALL FIELD INSTALLATIONS DURING THE TIME OF CONSTRUCTION.
 PLEASE CONTACT THE PRINCIPAL FACILITATOR - BRIAN KINNICK @ 734-358-1529 OR UG TECHNICIAN - MIKE GREGORY 313-350-0634 A MINIMUM OF 24 HOURS IN ADVANCE, PRIOR TO THE START OF CONSTRUCTION.

LOC 1
 IN: POST CODE 06B
 IN: FOUNDATION TYPE 005 HIGH BAND
 IN: UG MULTIPLE LED 130 LY COBRA
 IN: UG SHORTNG CAP
 L 130 ACM539 -- 9000 YPSIL -- A230 -- 693 -- B

LOC 2
 IN: TAP STREET LIGHT CABLE IN POST

N HEWITT RD

MIDVALE ST

SL SERIAL # AP698

BURNS ST

BORE IN #2AL 72'

Streetlight Billing Summary
 A230 - YPSILANTI TWP OF
 9000 YPSIL IN 1 *693
 Created on: 12/9/2014 9:53:43 AM

Trench-Bore Summary

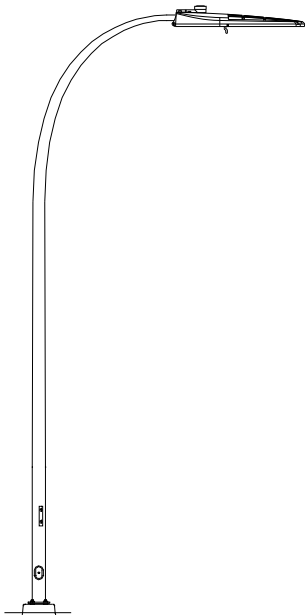
Type	Occupants	Length
ST LT - BORE - IN CONDUIT E		66
Total =		66

Cable Summary

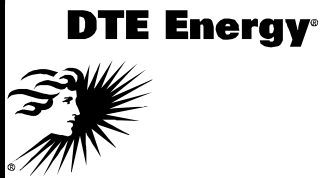
Type	Legacy Stock # /SAP #	Length
IN #2 ALX2 - #4 ALX1	713-0878/100075024	72

Created on: 12/9/2014 9:54:26 AM

HARDING AVE

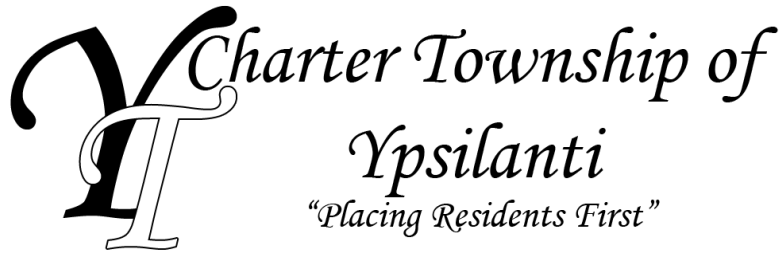


130 WATT LED AUTOBAHN (BLACK)



Work Order # 42125782	Work Order Description NBUS - 1 UG - N HEWITT & BURNS - YPSILANTI TWP	GIS-DSN	SRW	RSD	PH	PLC	
Service Center ANN	Circuit #1 CROWN9850	Circuit #2	COH	COS	CUG	CUL	
Worksite City Ypsilanti township, Washtenaw County	Worksite Twp.	Worksite County	SCMAT				
Town 03S07E07	Range	Section Qtr	Planner Name Lee, Linda K 734-397-4169	CUE Request # 492301	Version 1	Plot Date 12/9/2014	Scale

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Township Board of Trustees
Cc: Lisa Garrett, Deputy Clerk
From: Joe Lawson, Planning Director
Date: January 15, 2015
Re: Right of Way Permit Application – “Metro Act”

Please find enclosed a copy of the public right-of-way permit request of KEPS Technologies, Inc. (dba ACD.net and ACD Telecom, Inc.) pursuant to the METRO Act, PA 48 of 2002.

Per section 62-233b of the Township Municipal Code; Upon receiving a completed application, the clerk will advise the township attorney who will draft the appropriate permit or franchise and schedule the matter for consideration by township board of trustees.

The process per the act shall be completed within 45 days from the date the provider files an application. The application is dated December 17, 2014 though the post mark date is December 18, 2014. That being said, the Township is required to act by February 1, 2015.

I have also forwarded a copy of the application to Attorney Winters for his review and recommendation and would further request that this item be placed on the the January 20, 2015 Board agenda for the Board's review and consideration.

One final note, the project calls for the majority of the work to be completed above ground utilizing existing utility poles, though a small portion of the project does call for a direction bore under Ford Boulevard. That being the case, staff recommends that the applicant provide the Township with a surety in the amount of \$5,000.00 to insure the complete restoration of any disturbed area associated with this project. The surety will be refunded upon final inspection and approval of the project area.

If you should have any questions or if I can be of any further assistance, please feel free to contact me.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

January 8, 2015

Wm. Douglas Winters
McLain & Winters
61 N Huron
Ypsilanti, MI 48197

**EXEMPT UNDER FREEDOM OF INFORMATION ACT
MCL 15.243(13)(G)
INFORMATION ON OR RECORDS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE**

Re: METRO Act Application

Mr. Winters:

Please find enclosed a copy of a METRO Act right-of-way use application provided to this office by KEPS Technology of Lansing Michigan.

Per the application and the METRO Act, the Township has 45 days from the date a provider files the application for the Township to either approve or deny access (MCL 484.3115(3)).

Also per Township Municipal Code section 62-233(b), upon receiving a completed application, the clerk will advise the township attorney who will draft the appropriate permit or franchise and schedule the matter for consideration by township board of trustees.

I have requested that the Clerk's office place this item on the January 20, 2015 meeting agenda for review and consideration. That being said, if you could please review the attached documents in order to offer the Board a recommendation during the January 20th meeting, it would be greatly appreciated.

If I can be of any assistance during this process, please feel free to contact me at your convenience.

Sincerely,

Joe Lawson

Joe Lawson
Planning Director

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON STREET
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
ANGELA B. KING

FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

January 14, 2015

Brenda L. Stumbo, Supervisor
Karen Lovejoy Roe, Clerk
Larry Doe, Treasurer
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Re: *Application for Access to and Ongoing Use of Public Ways by Telecommunication Providers Submitted by KEPS Technologies, Inc. d/b/a ACD.net and ACD Telecom, Inc. (Applicant)*

Legal Basis: Metropolitan Extension Telecommunication Right-of-way Oversight Act, 2002 PA 48 (the "METRO Act")

Dear Township Board:

In March of 2002, the Michigan legislature adopted the METRO Act which, essentially, limits the right of municipalities with respect to requests for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("publicways") in a municipality for a telecommunications system. The above applicant has submitted an application on the form required as prepared by the Telecommunications Division of the Michigan Public Service Commission. Failure of a municipality to act within 45 days of the submittal of such an application can, according to the law, subject it to potential "draconian" financial penalties. This office, at the time of the adoption of the Act, advised the then Township Board and staff regarding this particular Act.

In response to the passage of the METRO Act, the Township adopted ***Resolution No. 2002-57***, a copy of which is attached for your review and, as appropriate, recollection. As the ***Resolution*** provides, effective **November 1, 2002**, the Charter Township of Ypsilanti, agreed to comply with the METRO Act regarding new applications, permits and right-of-way fees for any telecommunication company seeking permission to use the public right-of-way in the Township. Further, after **December 31, 2003**, the Township agreed to

comply with the METRO Act regarding right-of-way fees for telecommunication companies holding permits as of **October 31, 2002**. The Township further agreed to comply with the limitations of the METRO Act on the payment of franchise fees on cable modem service by cable television operators reserving any rights it may have had to fees due for the period ending **October 31, 2002**. In other words, the Township “opted in” to the provisions of the METRO Act.

Since 2002, the Township should have annually been keeping track of the fees received and submitting an annual report regarding the “use and disposition of funds received under PA 48 of 2002”.

This office, as Township legal counsel, has been asked to review the METRO Act application submitted by KEPS Technologies, Inc. for compliance with the requirements of the METRO Act. The **Resolution** adopted by the Township agreeing to “opt in” to the METRO Act in 2002 voids many of the provisions in **Ordinance No. 2000-252**, particularly *Section 62-233 “Applications for Franchises and Permits”*. Also, the Township is required to use and accept the forms as prepared by the Telecommunications Division of the Michigan Public Service Commission. In fact, I have confirmed that that Township Treasurer’s office has been annually submitting the report required by the Act as to the use and disposition of funds received. The Township receives funds back from the State each year based on usage.

In accordance with the applicable statute, a municipality in reviewing and approving an application may continue to protect the health, safety, and welfare of the public. Conditions on approval of a permit must pertain only to the providers’ access to and usage of a public right-of-way. Municipalities may require the applicant to post a bond not exceeding the reasonable cost of returning the public right-of-way to its original condition. I have spoken with Planning Director Joseph Lawson regarding this condition, but I do not know that there are any figures available to determine what a “reasonable amount” might be by way of a bond. Perhaps the applicant will be available to discuss this issue. Joe indicates most of the facilities are going to be above ground along existing facilities (poles, etc.). However, there is one area where they will need to boar under Ford Boulevard. Again, the fees paid by the applicant will go directly to the METRO Act oversight authority that, annually, rebates a portion back to the Township.

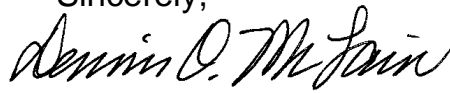
Township legal counsel has reviewed the application and its attachments and finds them in order to be acted upon. The Township Board should condition approval on the posting of a bond in a reasonable amount “not exceeding the reasonable cost of returning the public right-of-way to its original condition”. Also,

Township Board
Re: METRO Act
January 14, 2015
Page 3 of 3

the proposed ***Certificate of Liability Insurance*** should contain the usual language adding the Township Board, etc. as an additional insured.

As always, please feel free to contact this office if there are any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Dennis O. McLain". The signature is written in a cursive style with a large initial "D".

Dennis O. McLain

/ta

Enclosure

cc: Trustees
Mike Radzik
Dave Bellers
Joe Lawson
Bill Elling
Jill Kulhanek
Wm. Douglas Winters

DIVISION 1. GENERALLY

Sec. 62-230. Right-of-way permit requirement.

No person, partnership, association or corporation, public or private, operating a public utility may use the highways, streets, alleys or other public places in the Charter Township of Ypsilanti (Township) for wires, poles, pipes, tracks, conduits or other utility facilities without the consent of the township.

(Ord. No. 2000-252, § 1, 10-17-00)

Sec. 62-231. Franchise requirement.

No person, partnership, association or corporation, public or private, operating a public utility may transact local business in the township, without first obtaining a franchise from the township. Competitive suppliers of natural gas or electricity with customers in the township shall first obtain a franchise from the township. A public utility providing transmission or distribution services to any person, partnership, association or corporation, public or private, offering any public utility, natural gas or electric supply service to customers in the township shall promptly notify the township clerk in writing of the name and address of such person, partnership, association or corporation.

(Ord. No. 2000-252, § 1, 10-17-00)

Sec. 62-232. Telecommunication permit requirement.

Providers of telecommunications services using the highways, streets, alleys, or other public places in the township shall obtain a permit from the township as required by Section 254 of Act. No. 179 of the Public Acts of 1991, as amended. It is unlawful to accept any telecommunications services from a provider of telecommunications services using the highways, streets, alleys or other public places in the township which does not have a permit from the township.

(Ord. No. 2000-252, § 1, 10-17-00)

Sec. 62-233. Applications for franchises and permits.

- (a) Applications for permits and franchises under this chapter shall be made to the township clerk on a form prepared by the clerk. Applications for a right-of-way permit under section 62-230 shall require the payment of a nonrefundable application fee of \$2,500.00. Applications for a franchise under section 62-231 shall require the payment of a nonrefundable application fee of \$10,000.00. Applicants for a telecommunications permit under section 62-232 shall pay a fee not exceeding the fixed and variable costs to the township in granting a permit by depositing with the clerk a refundable application fee of \$5,000.00. The clerk will keep a record of the fixed and variable costs to the township in each case and render a refund or an invoice to the applicant.
- (b) Upon receiving a completed application, the clerk will advise the township attorney who will draft the appropriate permit or franchise and schedule the matter for consideration

by township board of trustees.

(Ord. No. 2000-252, § 1, 10-17-00)

Sec. 62-234. Permits and franchises--generally.

- (a) A right-of-way permit under section 62-230 will contain such terms and conditions as deemed appropriate by the township attorney and the community and economic development director. The township board of trustees may require payment of an annual right-of-way fee determined by resolution from time to time. A right-of-way permit is revocable at will by the township and may be issued for a term not exceeding 30 years.
- (b) A franchise under section 62-231 will contain such terms and conditions as deemed appropriate by the township attorney and community and economic development director. The township board of trustees may require payment of a franchise fee. Unless submitted to the voters and approved by a three-fifths majority, franchises are revocable at will by the township. Franchises may be issued for a term not exceeding 30 years.
- (c) The township board of trustees will approve or deny a permit under section 62-232 within 90 days from the date a provider files an application. A permit under section 62-232 will contain such terms and conditions as deemed appropriate by the township attorney and community and economic development director. The township board of trustees may require payment of a permit fee not exceeding the fixed and variable costs to the township of maintaining the rights-of-way, easements and other public places used by a provider. The township may require as a condition of a permit under section 62-232 that a bond be posted by a provider of telecommunication services to ensure that the right-of-way, easements and other public place used by a provider are returned to their original condition during and after a provider's access and use.
- (d) In the event that a holder of a permit or franchise (or any subsidiary, affiliate or other related company) pays a fee, charge, or other payment of any kind on a periodic basis (i.e., monthly, quarterly, annually) to any municipality in the State of Michigan which is higher or in addition to any fees or charges set forth in a permit or franchise with the township, the holder of a permit or franchise shall notify the township in writing of the details of such other arrangement within 60 days of its effective date. A one-time charge prior to and for the installation of a new service shall not be considered a periodic fee unless the charge is unreasonably higher than that paid to other municipalities. Upon receipt by the township of such notice, a revocable permit or franchise may be revoked upon notice from the township. As a condition for a new permit or franchise, the township may require payment of a similar fee or charge as provided to the third party.
- (e) A person, partnership, association or corporation granted a permit or franchise under this chapter shall obtain all other necessary permits or approvals for construction, maintenance and operation in the township.

(Ord. No. 2000-252, § 1, 10-17-00)

Secs. 62-235--62-244. Reserved.

RESOLUTION NO. 2002-57

WHEREAS, The Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No.48 of the Public Acts of 2002, ("Metro Act") regulates the granting of permits by municipalities to telecommunications companies seeking permission to install lines and other facilities in the public right-of-way effective November 1, 2002; and

WHEREAS, The Metro Act will require municipalities to use application and permit forms approved by the Michigan Public Service Commission for new telecommunications companies. The Metro Act also limits fees which can be charged by municipalities to telecommunications companies for an application, permit, construction plan review or inspection and prohibits the enforcement of cable television franchises requiring payment of franchise fees on cable modem high-speed Internet service; and

WHEREAS, Within six months of the effective date, all telecommunications companies, including Ameritech and Verizon, will be required to file applications and obtain permits in all municipalities where they are using the public right-of-way. Beginning April 29, 2003, they will be required to and pay an annual standardized right-of-way maintenance fee to a statewide authority for distribution only to those municipalities complying with Metro Act's limitation on fees; and

WHEREAS, A Municipality is considered to be complying with the Act's limitation on fees if it adopts a resolution or ordinance, as necessary, effective no later than December 31, 2003, modifying fees due from telecommunications companies and provides each company with a copy of the resolution or ordinance.

NOW THEREFORE,

BE IT THEREFORE RESOLVED,

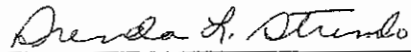
1. Effective November 1, 2002, the Charter Township of Ypsilanti will comply with Metro Act regarding new applications, permits and right-of-way fees for any telecommunications companies seeking permission to use public right-of-way in the Township.

2. Effective December 31, 2003, the Charter Township of Ypsilanti will comply with Metro Act regarding right-of-way fees for any telecommunications companies holding permits to use public right-of-way in the Township as of October 31, 2002.

3. The Charter Township of Ypsilanti will comply with the limitation of Metro Act on the payment of franchise fees on cable modem service by cable television operators reserving any rights it may have to fees due for the period ending October 31, 2002.

4. The Charter Township Clerk is directed to send a copy of this Resolution and any ordinance amendments necessary to comply with the Metro Act to Robert Tuttle, Jr., Director of the Metro Act Authority, each cable television operator and telecommunications provider in the Township.

I, Brenda L. Stumbo, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, hereby certify the above resolution is a true and exact copy of Resolution No. 2002-57 approved by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on December 17, 2002.



Brenda L. Stumbo, Clerk
Charter Township of Ypsilanti

METRO Act Permit Application Form
Revised April 6, 2012

Ypsilanti Charter Township

Name of Local Unit of Government

APPLICATION FOR
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY
TELECOMMUNICATIONS PROVIDERS
UNDER
METROPOLITAN EXTENSION TELECOMMUNICATIONS
RIGHTS-OF-WAY OVERSIGHT ACT
2002 PA 48
MCL SECTIONS 484.3101 TO 484.3120

BY

KEPS Technologies, Inc. dba ACD.net and ACD Telecom, Inc.
("APPLICANT")

Unfamiliar with METRO Act?--Assistance: Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-241-6200 or via its web site at http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html.

45 Days to Act—Fines for Failure to Act: The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

Where to File: Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

- Three (3) copies (one of which shall be marked and designated as the master copy) with Bldg Dept. 7200 S. Huron River Dr, Ypsilanti, MI 48197

MASTER

Ypsilanti Charter Township

Name of local unit of government

APPLICATION FOR ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY TELECOMMUNICATIONS PROVIDERS

By
KEPS Technologies, Inc. dba ACD.net and ACD Telecom, Inc.
("APPLICANT")

This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).

This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).

1 GENERAL INFORMATION:

1.1 Date: 12.17.2014

1.2 Applicant's legal name: KEPS Technologies, Inc.
Mailing Address: ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

Telephone Number: (517) 999-3213
Fax Number: (517) 999-3993
Corporate website: http://www.acd.net/

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Phil Brown, OSP Engineer
Mailing Address: ACD.net
1800 N. Grand River Ave.
Lansing, MI 48906

Telephone Number: (517) 999-3213
Fax Number: (517)999-3993
E-mail Address: brown.phil@acd.net

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: _____

1.4 Assumed name for doing business, if any: ACD.net and ACD Telecom, Inc

1.5 Description of Entity: **Competitive Local Exchange Carrier**

1.5.1 Jurisdiction of incorporation/formation; **Michigan**

1.5.2 Date of incorporation/formation; **1987**

1.5.3 If a subsidiary, name of ultimate parent company;

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities).

CEO Kevin Schoen
President Steve Schoen
CFO Kirk Shewchuck

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

(See Exhibit E & F)

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: NO

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes NO

If "yes," please describe the circumstances.

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; NO

1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes NO

If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

If no financial statements are provided, please explain and provide particulars.

Per Section 1.9 KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc. currently holds a Local Exchange License as a Competitive Local Exchange Carrier.

2 DESCRIPTION OF PROJECT:

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

KEPS currently holds a CELC License (See Exhibit G)

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

ACD.net is installing fiber optic cable to provide high speed communications and/or Distributed Antenna Systems

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

(Attached as Exhibit C)

2.4 Please provide an anticipated or actual construction schedule.

(Attached as Exhibit B)

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways.

KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. **KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc.**

3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:

Please provide the following or attach an appropriate exhibit.

- 3.1 Address of Applicant's nearest local office;
(See Exhibit A section 3.1)
- 3.2 Location of all records and engineering drawings, if not at local office;
(See Exhibit A section 3.3.1)
- 3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;
(See Exhibit A section 3.3.3)
- 3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:
(See Exhibit D)
 - 3.4.1 Worker's compensation;
 - 3.4.2 Commercial general liability, including at least:
 - 3.4.2.1 Combined overall limits;
 - 3.4.2.2 Combined single limit for each occurrence of bodily injury;
 - 3.4.2.3 Personal injury;
 - 3.4.2.4 Property damage;
 - 3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;
 - 3.4.2.6 Independent contractor liability;
 - 3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);
 - 3.4.2.8 Environmental contamination;
 - 3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

RC Directional Boring

Contact Person: Ron Musial Jr.

Phone Number: (517) 545-4887

Fax Number: (517) 545-0518

Cell Number: (517) 404-7707

**Address: 2000 Country Farm Rd.
Howell, MI. 48843**


4 CERTIFICATION:

All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.

KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc

12-17-2014

Date

By: 

Print name: Kirk Shewchuck

Title: CFO

S:\metroapplicationform.doc

KEPS Technology Contact Exhibit A

Section 3.1

KEPS Technology dba ACD.net and ACD Telecom, Inc. Michigan 1800 N. Grand River Avenue Lansing MI 48906

Section 3.3.1 Permittee's contact person

Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net

Section 3.3.1 Engineering drawings, and As-built plans and related records

OSP Engineer Phil Brown

1800 N. Grand River Avenue Lansing Michigan 48906

Phone: (517)999-3213

Fax: (517)999-3993

Email: brown.phil@acd.net

Section 3.3.3 Engineering Contact

Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: Allswede. Russell@acd.net

Section 3.3.4 Construction & Engineering Contact Person

Russell Allswede Directory of Operations

1800 N. Grand River Avenue Lansing Michigan 48906

Phone: (517)899-5609

Fax: (517)999-3993

Email: Allswede. Russell@acd.net

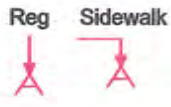
Section 3.1.5 Emergency contact number with 24 hour availability

(517)999-9999 option #1

Exhibit B

The anticipated construction schedule for this will be set for January 26th 2015 through March 1st 2015. This date varies considering and contingent upon many variables such as approval of pole attachment permits, Make Ready adjustments, MDOT permitting, and other required County; Township; or City permitting, as well as weather.

Proposed Anchor
Distance from Pole and
Direction



Proposed ACD
Communications Pole



Proposed ACD NON
Communications Pole



Proposed Bore Pit
Location



Bore Pit
3'X2'X36"

Centerline Marker



Use of Double Dead End



Down Ground



Fiber Count with
Segment Number



Fiber Route Description

Project Name:
Segment Name:
Route Footage:
Fiber Footage:
Segment ID:
NOTES:



Fire Hydrant



Six way Splice Case



Four way Splice Case



Three way Splice Case



Two way Splice Case



Foreign Pole Indicator



NON Transformer Joint
Use Pole



Transformer Joint Use
Pole



Man Hole Cover



Make Ready Symbol
with attachment and sag
Hights



Over Head Guy Marker



Pole Number Marker



Proposed Riser



TRS Section Corner



Segment Header
describing a segment of
a project



Storage Loop, Storage
footage and Segment



Pole Span Length and
Segment ID

100'

Storm Drain



Street Light



Fiber Termination Point
Marker



Communications Tower



Tree and Type
Description



Type:
Width:
Height:
Trunk:

Underground Notes

UG NOTES:
1) 1 (ONE) 1 1/4" HOPE CONDUIT TO BE BURIED.
2) CONDUIT TO BE BURIED FEET FROM CENTERLINE OF ROAD.
3) CONDUIT TO BE BURIED AT MINIMUM DEPTH.
4) TYPICAL BORE CROSS-SECTION:

Unused Pole



Unused Transformer
Pole



ACD Proposed Vault



Proposed ACD Grade
Level Vault
24" X 36" X 24"

Generator with Regen
Hut



Location Address



Foliage



Rail Road Tracks



Proposed Underground
Fiber



Right Of Way Boundry



Side Walk and Drive
way



Fiber Design Line



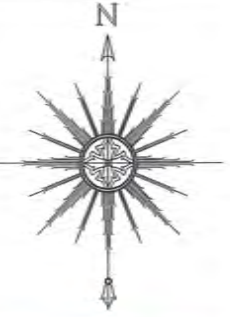
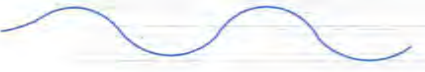
Aerial Fiber



Center Line



Water Boundry



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517-999-9999

1800 Grand River Ave
Lansing MI 48906

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MISS DIG
1-800-482-7171

Project Manager

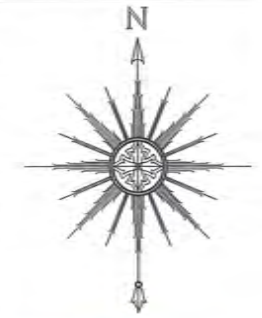
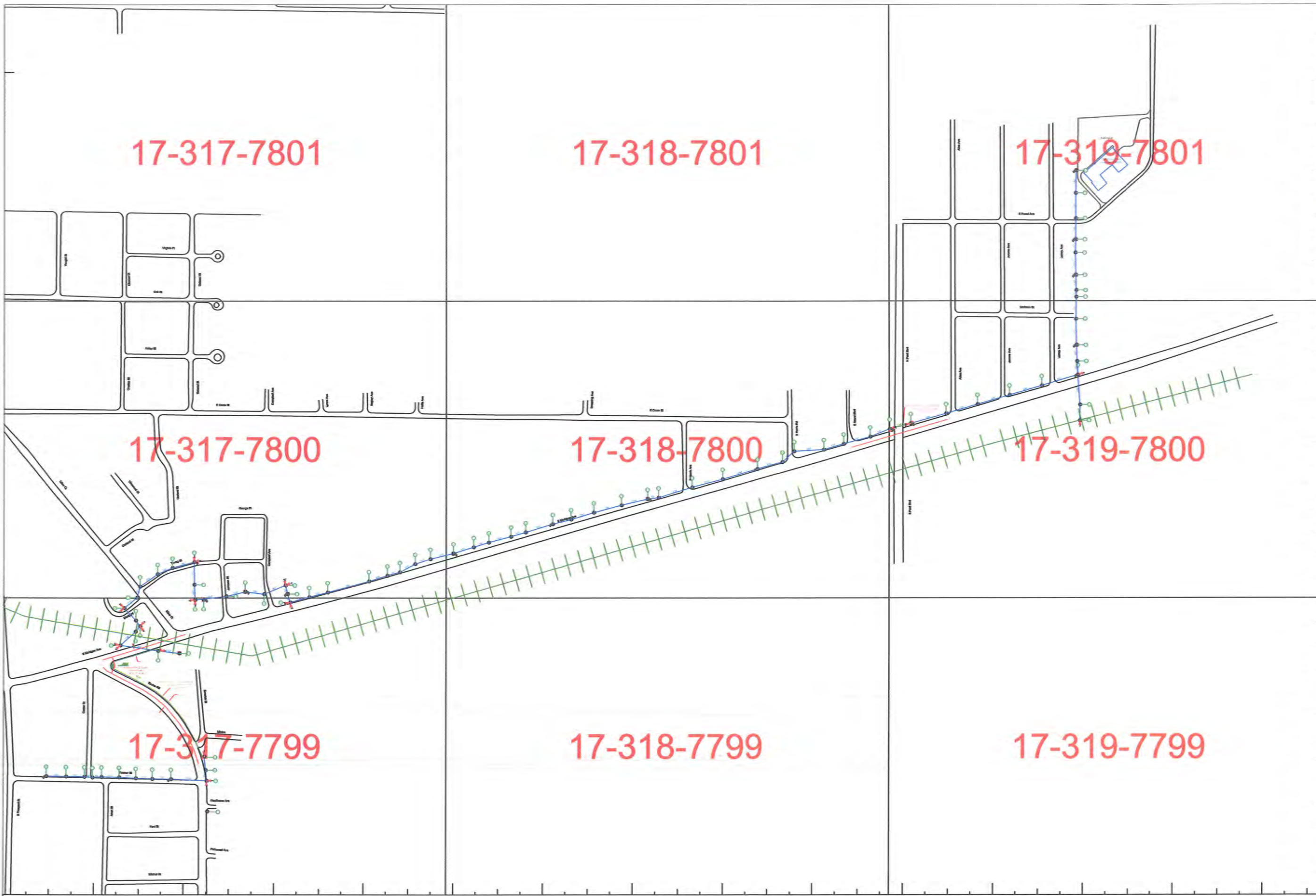
CAD Engineer

Permitting Engineer

Surveyor

SYMBOL SHEET

SCALE: 1" = 200'	TRS:			
COUNTY:	TOWNSHIP:	CITY:	PROJECT ID:	CUSTOMER NUMBER:



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517-999-9999

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Lansing MI 48906

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- Project Manager**
- CAD Engineer**
- Permitting Engineer**
- Surveyor**

Revisions

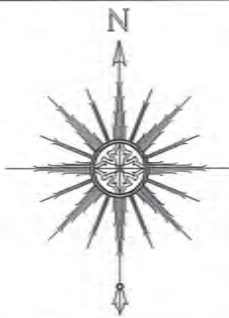
REV #	DESCRIPTION	BY	DATE
1	First Route Design		12/17/14

Exhibit: N/A

Remarks:

SCALE: 1" = 200'

COUNTY:	TOWNSHIP:	CITY:	PROJECT ID:
			CUSTOMER NUMBER:



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Project Manager

Josh

CAD Engineer

Josh

Permitting Engineer

SarahAnn

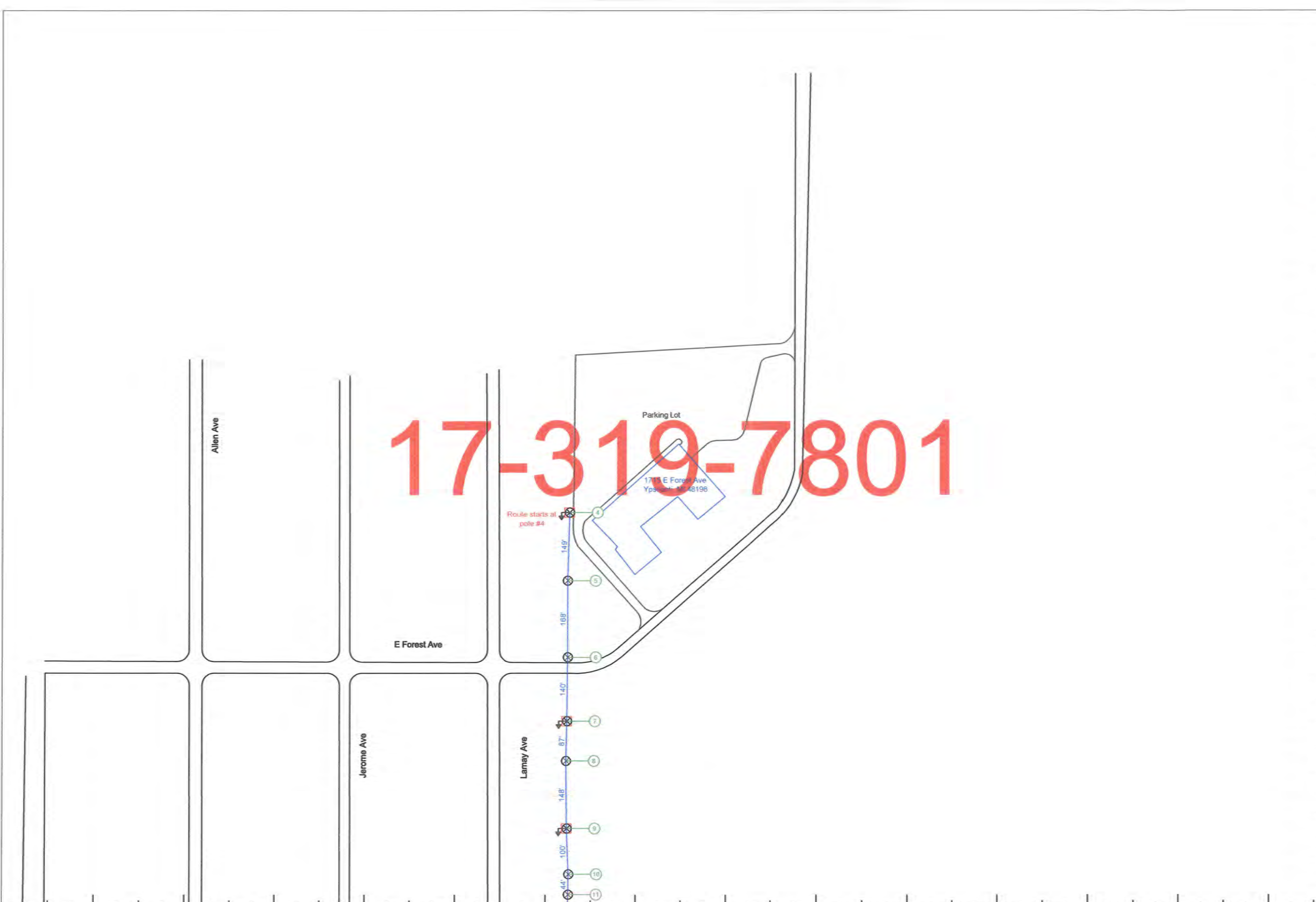
Surveyor

Revisions

REV #	DESCRIPTION	BY	DATE
1	Final Road Design		12/17/14

Exhibit: N/A

17-319-7801

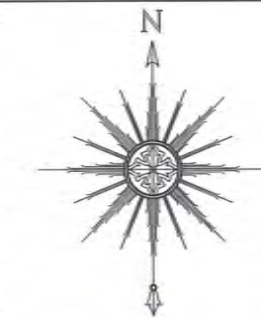
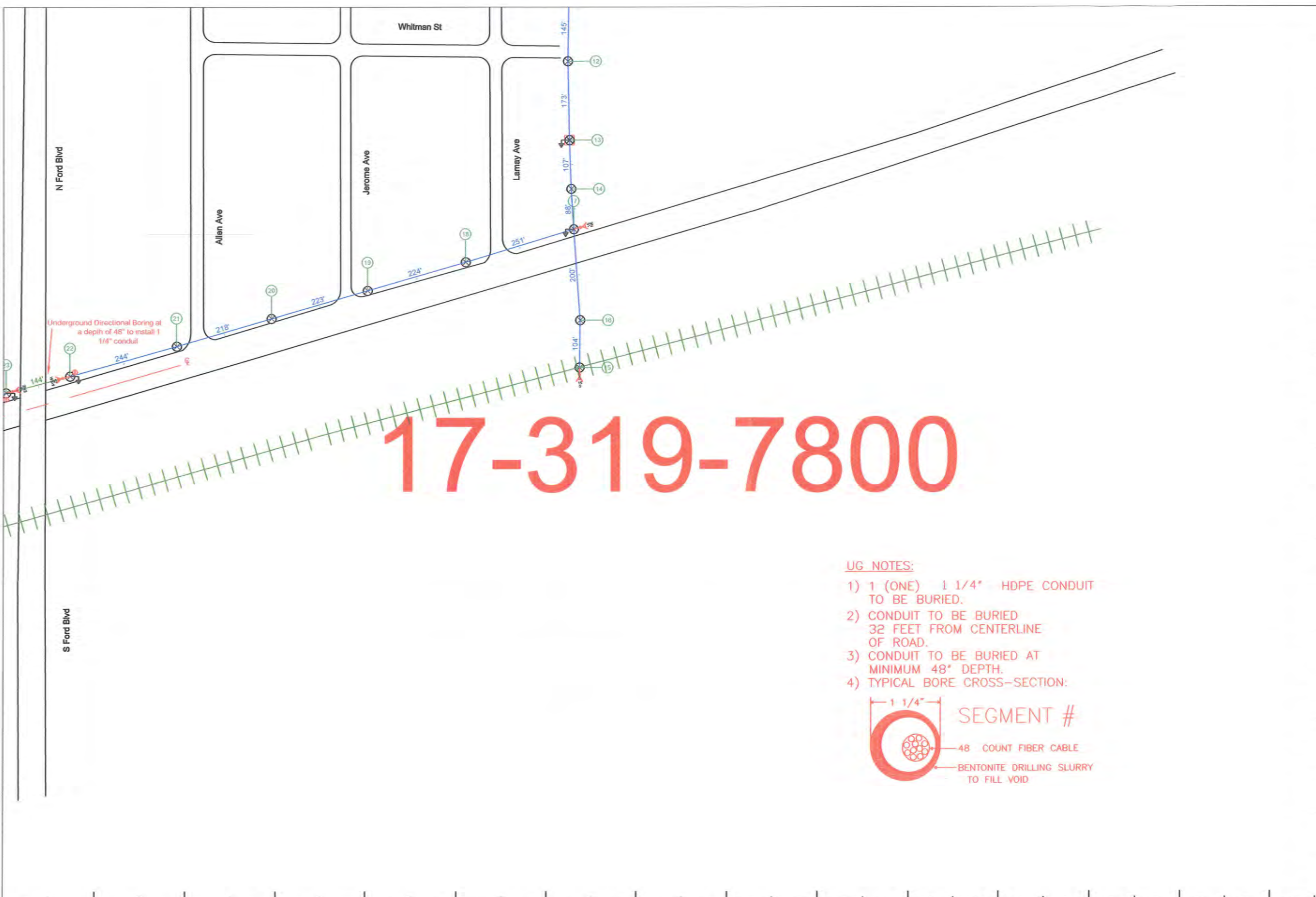


Remarks:			
SCALE: 1" = 200'	TRS:		
COUNTY: Washtenaw	TOWNSHIP: Ypsilanti Charter TWP	CITY: Ypsilanti	PROJECT ID:
			CUSTOMER NUMBER: 42456

17-318-7801

17-319-7802
17-319-7801
17-319-7800

17-320-7801



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Project Manager

Josh

CAD Engineer

Josh

Permitting Engineer

SarahAnn

Surveyor

Revisions

REV #	DESCRIPTION	BY	DATE
1	First Route Design		12/17/14

17-319-7800

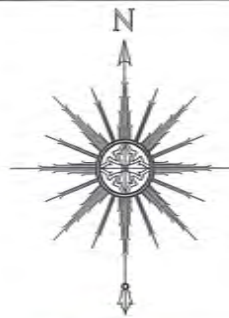
UG NOTES:

- 1) 1 (ONE) 1 1/4" HDPE CONDUIT TO BE BURIED.
- 2) CONDUIT TO BE BURIED 32 FEET FROM CENTERLINE OF ROAD.
- 3) CONDUIT TO BE BURIED AT MINIMUM 48" DEPTH.
- 4) TYPICAL BORE CROSS-SECTION:



Remarks:			
SCALE: 1" = 200'	TRS:		
COUNTY: Washtenaw	TOWNSHIP: Ypsilanti Charter TWP	CITY: Ypsilanti	PROJECT ID:
			CUSTOMER NUMBER: 42456

17-318-7800	Exhibit: N/A	17-319-7801	17-320-7800
		17-319-7800	
		17-319-7799	



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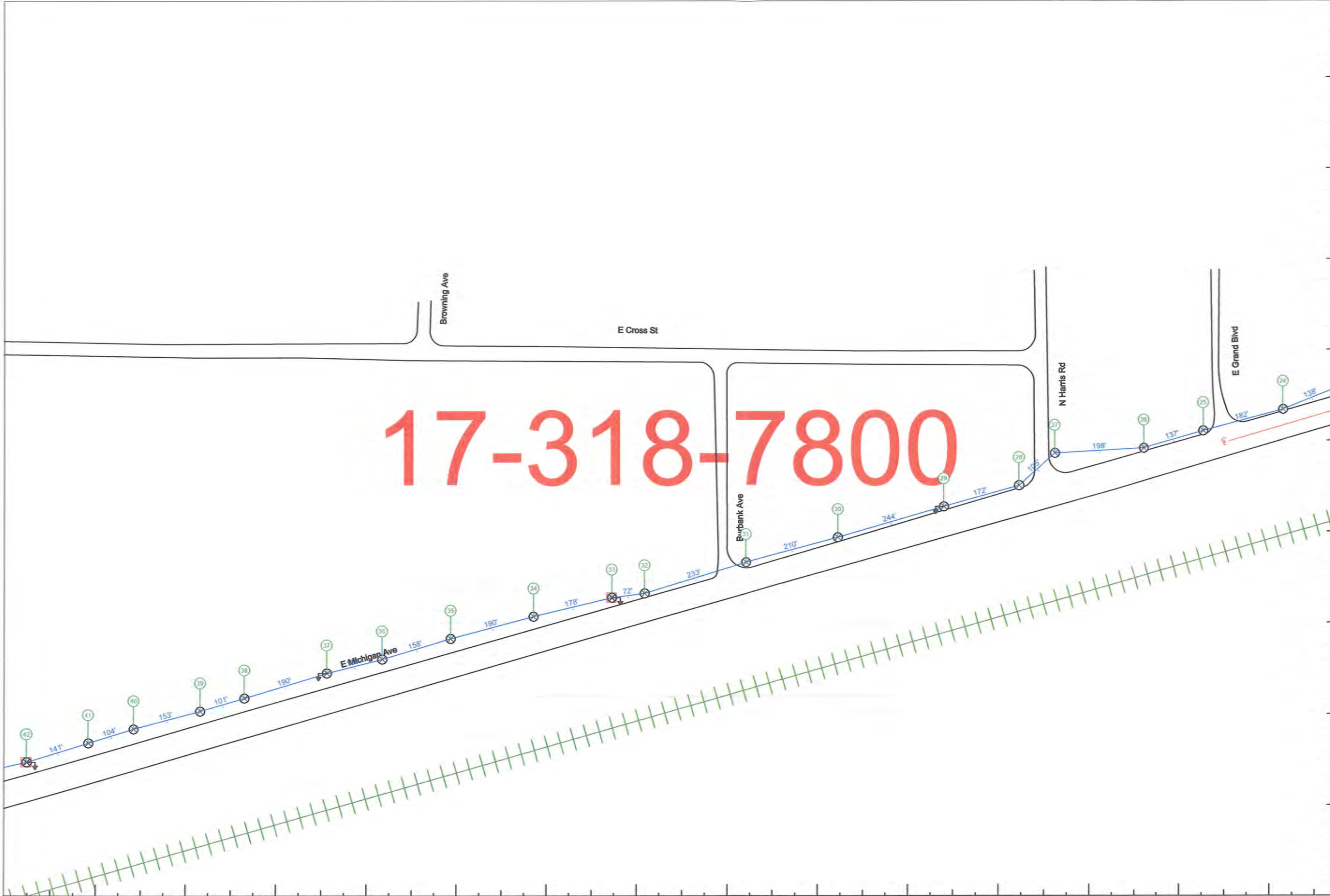
SarahAnn

Surveyor

Revisions

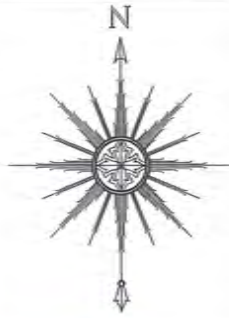
REV #	DESCRIPTION	BY	DATE
1	First Rough Design		12/17/14

Exhibit: N/A



Remarks:			
SCALE: 1" = 200'	TRS:		
COUNTY: Washtenaw	TOWNSHIP: Ypsilanti Charter TWP	CITY: Ypsilanti	PROJECT ID:
			CUSTOMER NUMBER: 42456

17-317-7800	17-318-7801	17-318-7800	17-319-7800
	17-318-7799		



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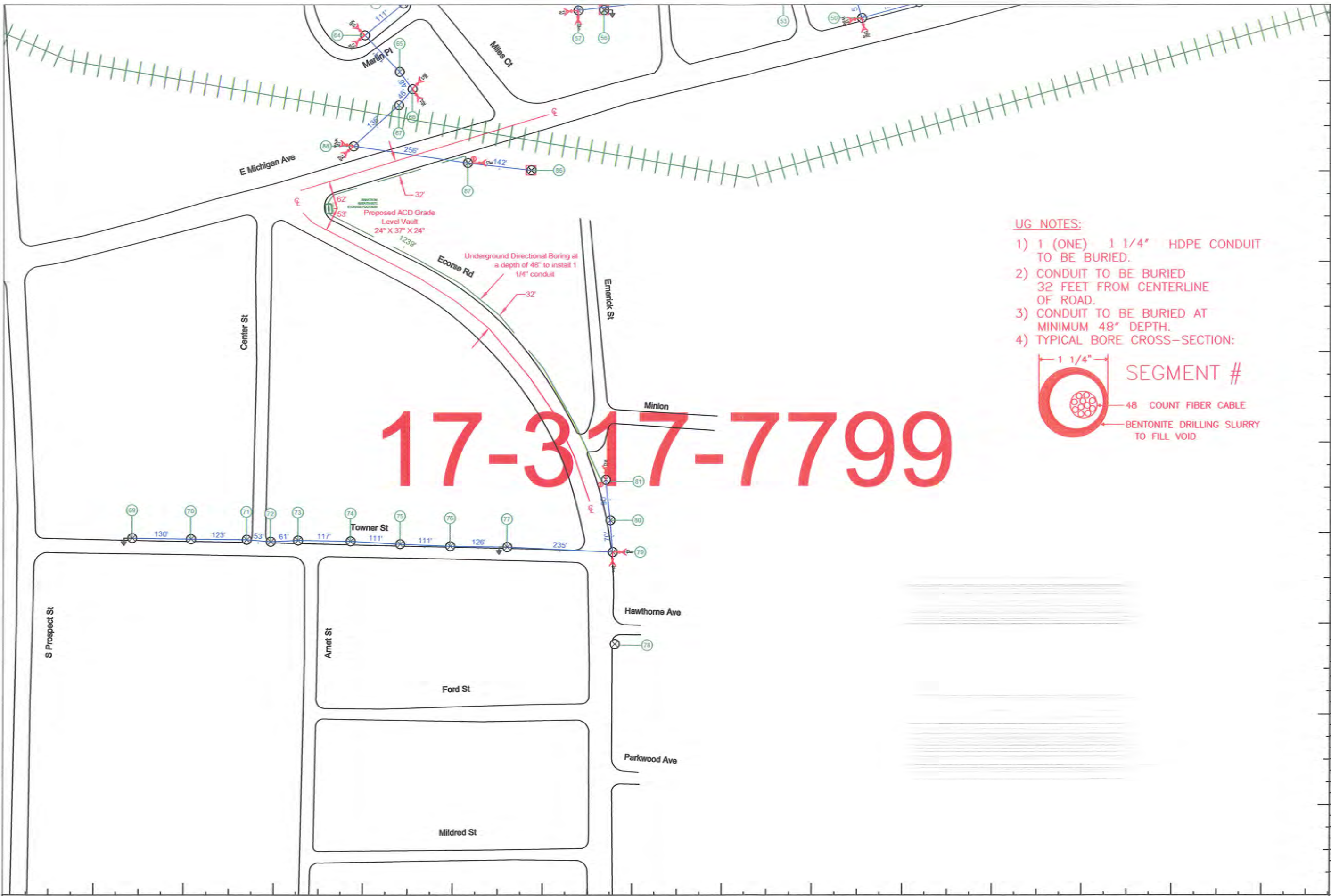
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17-317-7800



Remarks:			
SCALE: 1" = 200'	TRS:		
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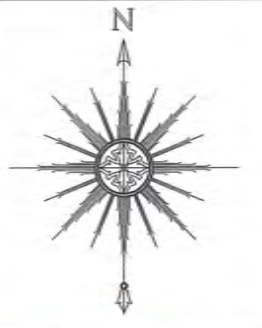
17-316-7800	17-317-7801	17-318-7800
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	17-317-7799	



17-317-7799

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Surveyor

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REV #	DESCRIPTION	BY	DATE
1	First Road Design		12/17/14

Exhibit: N/A

Remarks:			
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COUNTY: Washtenaw	TOWNSHIP: Ypsilanti Charter TWP	CITY: Ypsilanti	PROJECT ID:
			CUSTOMER NUMBER: 42456

17-316-7799

17-317-7800
17-317-7799
17-317-7798

17-318-7799



CERTIFICATE OF LIABILITY INSURANCE

OP ID: AM

DATE (MM/DD/YYYY)

09/12/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LYMAN & SHEETS INSURANCE 2213 East Grand River P.O. Box 15127 Lansing, MI 48901 Michael G. Sheets		CONTACT NAME: Angela Maldonado PHONE (A/C, No, Ext): 517-482-2211 FAX (A/C, No): 517-371-4881 E-MAIL ADDRESS: angelam@lymansheets.com PRODUCER CUSTOMER ID #: ACDNE-1															
INSURED ACD.Net ACD Telecom KEPS Technologies Inc 1800 N. Grand River Avenue Lansing, MI 48906-3905		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Federal Insurance Co.</td> <td>20281</td> </tr> <tr> <td>INSURER B : The Accident Fund</td> <td>10166</td> </tr> <tr> <td>INSURER C : Auto-Owners Insurance Company</td> <td>18988</td> </tr> <tr> <td>INSURER D : Westchester Surplus Lines Ins.</td> <td>10172</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Federal Insurance Co.	20281	INSURER B : The Accident Fund	10166	INSURER C : Auto-Owners Insurance Company	18988	INSURER D : Westchester Surplus Lines Ins.	10172	INSURER E :		INSURER F :	
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INSURER C : Auto-Owners Insurance Company	18988																
INSURER D : Westchester Surplus Lines Ins.	10172																
INSURER E :																	
INSURER F :																	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			36000815	02/20/2014	02/20/2015	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							\$
A	AUTOMOBILE LIABILITY			73583522	02/20/2014	02/20/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS			73583522	02/20/2014	02/20/2015	BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
A	<input checked="" type="checkbox"/> HIRED AUTOS			73583522	02/20/2014	02/20/2015	\$
A	<input checked="" type="checkbox"/> NON-OWNED AUTOS			73583522	02/20/2014	02/20/2015	\$
							\$
							\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			4984742700	02/20/2014	02/20/2015	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 10,000,000
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCV6097262	01/01/2014	01/01/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Contractors Pollut			G27442420 001	04/15/2014	04/15/2015	Pollution 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION****EVIDENC**

Evidence of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

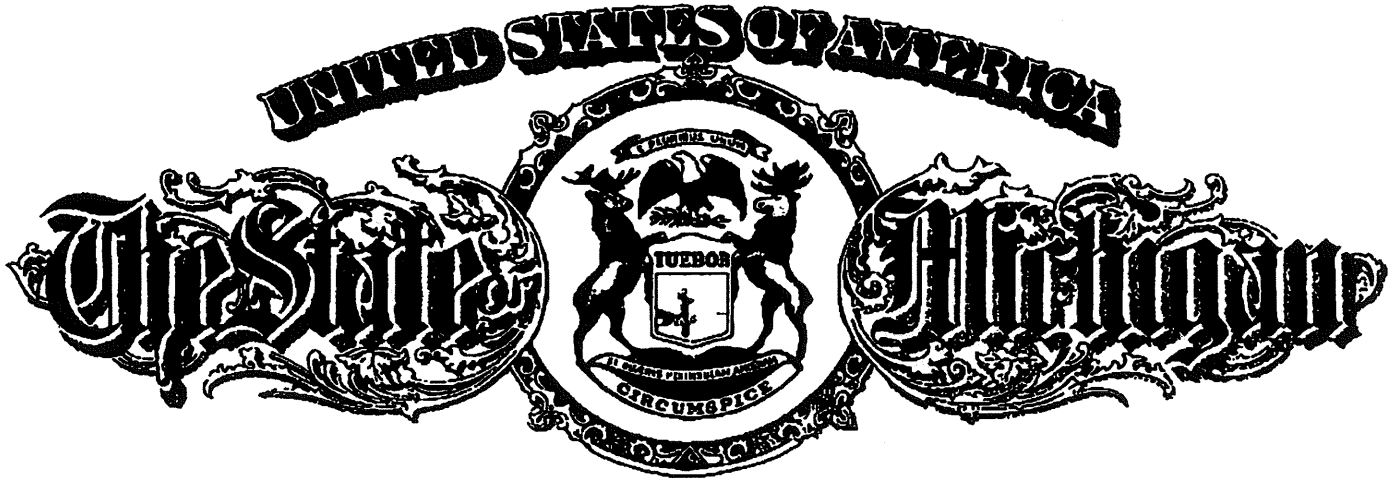
AUTHORIZED REPRESENTATIVE

Michael G Sheets

Exhibit D
ACORD 25 (2009/09)

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The ACORD name and logo are registered marks of ACORD



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

KEPS TECHNOLOGIES, INC.

was validly incorporated on February 14, 1991, as a Michigan profit corporation, and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1972 PA 284, as amended, to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business and for no other purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by Facsimile Transmission
537475

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 6th day of February, 2014.

Alan J. Schefke, Director
Corporations, Securities & Commercial Licensing Bureau

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU
PROFIT CORPORATION INFORMATION UPDATE**

2013

On behalf of the Corporation, I certify that no changes have occurred in required information since the last filed annual report.

Identification Number 537475	Corporation Name KEPS TECHNOLOGIES, INC.
----------------------------------------	----------------------------------------------------

Resident agent name and mailing address of the registered office
STEVEN E. SCHOEN

MI

The address of the registered office
1800 NCRTH GRAND RIVER AVE

LANSING MI 48906

Describe the purpose and activities of the corporation during the year covered by this report:

Electronic Signature

Filed By STEVE SCHOEN	Title AUTHORIZED OFFICER OR AGENT	Phone
---------------------------------	---------------------------------------------	-------

I certify that this filing is submitted without fraudulent intent and that I am authorized by the business entity to make any changes reported herein.

Payment Information

Payment Amount \$ 25	Payment Date/Time 03/29/2013 14:50:34	Reference Nbr 71315 6801 537475 2013
--------------------------------	-------------------------------------------------	------------------------------------------------



State of Michigan
John Engler, Governor

Department of Consumer & Industry Services
Kathleen M. Wilbur, Director

Public Service Commission

6545 Mercantile Way
P.O. Box 30221
Lansing, MI 48909-7721
Telephone: 517-241-6180
Web Site: cis.state.mi.us/mpsc

Commissioners
Laura Chappelle
David A. Svanda
Robert B. Nelson

Basic Local Exchange Service License

I, Dorothy Wideman, Executive Secretary, Michigan Public Service Commission, certify that on January 19, 2000, in Case No. U-12180, the Michigan Public Service Commission granted ACD Telecom, Inc. a permanent license to render basic local exchange service within a specific geographic area, in accordance with the requirements of the Michigan Telecommunications Act, 1991 PA 179 as amended, MCL 484.2101 et seq., and all requirements established by laws, orders, and regulations of the Commission.

I further certify that on December 3, 2001, Commission staff officially approved the tariffs filed by ACD Telecom, Inc. as a precondition to commencing basic local exchange service in the state of Michigan.

This license cannot be sold or otherwise transferred without prior approval from the Michigan Public Service Commission. ACD Telecom, Inc. may not discontinue basic local exchange service without first complying with the requirements of Section 313 of the Michigan Telecommunications Act, MCL 484.2313.

Signed and sealed in Lansing, MI
on March 1, 2002.

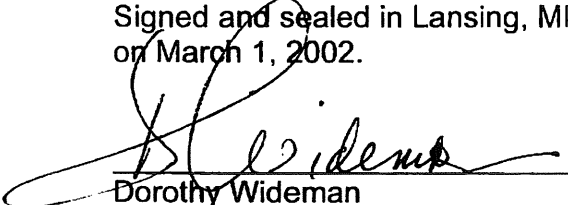

Dorothy Wideman
Executive Secretary

Exhibit G

**METRO Act
Unilateral Form
Revised 12/06/02**

**RIGHT-OF-WAY
TELECOMMUNICATIONS PERMIT**

This permit issued this ___ day of _____, 20__ by Ypsilanti Charter Township

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's Manager or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean Ypsilanti Charter Township , a Michigan municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Permittee shall mean **KEPS Technologies Inc. dba ACD.net and ACD Telecom, Inc.** organized under the laws of the State of Michigan whose address is 1800 N. Grand River Avenue Lansing MI 48906.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Permittee's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

- 2.1 Municipality hereby issues a permit under the METRO Act to Permittee for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.
- 2.1.1 Exhibit A may be modified by Manager upon written request by Permittee.
- 2.1.2 Any decision of Manager on a request by Permittee for a modification may be appealed by Permittee to Municipality's legislative body.
- 2.2 Overlapping. Permittee shall not allow the wires or any other facilities of a third party to be overlapped to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

- 3.1 Permittee Contacts. The names, addresses and the like for engineering and construction related information for Permittee and its Telecommunication Facilities are as follows:
- 3.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality) is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net.
- 3.1.2 If Permittee's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is Phil Brown, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)999-3213 Fax: (517)999-3993 Email: brown.phil@acd.net.
- 3.1.3 The name, title, address, e-mail address and telephone numbers of

Permittee's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: Allswede.Russell@acd.net.

3.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is Russell Allswede, 1800 N. Grand River Avenue, Lansing, Michigan 48906. Phone: (517)899-5609 Fax: (517)999-3993 Email: Allswede.Russell@acd.net.

3.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency is (517)999-9999 option #1.

3.1.6 Permittee shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Telecommunication Facilities or take such other actions

as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Permittee shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 4.5 Tree Trimming. Permittee may trim trees upon and overhanging the Public

Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Permittee shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.

4.7 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

4.7.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

4.8 Compliance with Laws. Permittee shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals

from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.

- 4.13 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 4.14 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Permittee's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Permittee promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Permittee in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Permittee respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any claim against Municipality for which Permittee is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Permittee may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).
- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
- 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
- 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
- 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice

to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.

- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.
- 6.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).
- 6.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

7 Term

- 7.1 Term. The term ("Term") of this Permit shall be until the earlier of:
- 7.1.1 5 years from the Date of Issuance; or
- 7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Permittee or a successor or an assignee of Permittee; or

- 7.1.3 When Permittee, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or
- 7.1.4 Upon either Permittee or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days (or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or
- 7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Permittee has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

- 8.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

- 9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

- 10.1 Removal; Underground. As soon as practicable after the Term, Permittee or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and

expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Permittee may assign or transfer its rights under this Permit, or the persons or entities controlling Permittee may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Permittee's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Permittee shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Permittee must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Permittee's ability to perform under the terms and

conditions of this Permit and comply with applicable law; and Permittee shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

- 11.3 Permittee may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

- 12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to

Ypsilanti Charter Township, ATTN: Bldg Dept., 7200 S. Huron River Dr, Ypsilanti, MI 48197

12.1.2 If to Permittee, to Kevin Schoen, KEPS Technologies, Inc dba ACD.net and ACD Telecom, Inc., 1800 N. Grand River Avenue, Lansing, Michigan 48906 Phone: (517) 999-9999 Fax: (517) 999-3993 Email: Schoen.kevin@acd.net.

- 12.2 Change of Address. Permittee and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

- 13.1 No Cable, OVS. This Permit does not authorize Permittee to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

- 13.2 Effectiveness. This Permit shall become effective when Permittee has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.

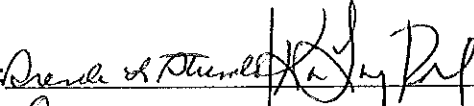
- 13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

- 13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such

determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

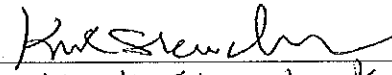
- 13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

Charter Township of Ypsilanti

By: 
Its: Supervisor | Clerk
Date: January 21, 2015

Acknowledgement of Receipt: Permittee acknowledges receipt of this Permit granted by Municipality.

KEPS Technologies Inc. dba ACD.net and ACD telecom, Inc.


By: KIRK SHewchuck
Its: CEO
Date: 12/17/14

STATEMENTS

AND

CHECKS

FEBRUARY 3, 2015 BOARD MEETING

<i>ACCOUNTS PAYABLE CHECKS -</i>	<i>\$218,824.55</i>
<i>HAND CHECKS -</i>	<i><u>\$355,895.30</u></i>
<i>GRAND TOTAL -</i>	<i>\$574,719.85</i>

User: mharris

CHECK NUMBERS 167414 - 167446

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
01/13/2015	AP	167414	2937	A & R TOTAL CONSTRUCTION, INC.	102,306.69
01/13/2015	AP	167415	6821	AT & T	23.04
01/13/2015	AP	167416	6821	AT & T	63.48
01/13/2015	AP	167417	0363	COMCAST CABLE	151.80
01/13/2015	AP	167418	0118	DTE ENERGY	21,073.71
01/13/2015	AP	167419	0426	GUARDIAN ALARM	163.11
01/13/2015	AP	167420	1475	VERIZON WIRELESS	62.56
01/13/2015	AP	167421	0480	YPSILANTI COMMUNITY	912.11
01/15/2015	AP	167422	ENVISSION	ENVISSION BUILDERS INC	42,642.13
01/16/2015	AP	167423	6821	AT & T	3,352.62
01/16/2015	AP	167424	0363	COMCAST CABLE	92.85
01/16/2015	AP	167425	0363	COMCAST CABLE	264.35
01/16/2015	AP	167426	0363	COMCAST CABLE	93.89
01/16/2015	AP	167427	MR. BUBBLE	MR. BUBBLES AUTO SPA	100.00
01/16/2015	AP	167428	1475	VERIZON WIRELESS	1,279.09
01/16/2015	AP	167429	1475	VERIZON WIRELESS	41.52
01/16/2015	AP	167430	1475	VERIZON WIRELESS	2,343.65
01/16/2015	AP	167431	15934	WASTE MANAGEMENT	28,012.02
01/16/2015	AP	167432	15934	WASTE MANAGEMENT	98,498.59
01/16/2015	AP	167433	15934	WASTE MANAGEMENT	2,408.89
01/16/2015	AP	167434	15934	WASTE MANAGEMENT	29,668.35
01/16/2015	AP	167435	15934	WASTE MANAGEMENT	226.37
01/16/2015	AP	167436	15934	WASTE MANAGEMENT	786.79
01/16/2015	AP	167437	15934	WASTE MANAGEMENT	825.38
01/16/2015	AP	167438	15934	WASTE MANAGEMENT	424.64
01/16/2015	AP	167439	6149	WEISSMAN'S	52.94
01/16/2015	AP	167440	0480	YPSILANTI COMMUNITY	26.14
01/22/2015	AP	167441	16509	CLEAR RATE COMMUNICATIONS, INC	1,090.05
01/22/2015	AP	167442	0363	COMCAST CABLE	142.85
01/22/2015	AP	167443	0426	GUARDIAN ALARM	570.19
01/22/2015	AP	167444	16486	PAETEC	505.72
01/22/2015	AP	167445	0480	YPSILANTI COMMUNITY	112.30
01/22/2015	AP	167446	0444	WASHTENAW COUNTY TREASURER#	17,577.48

AP TOTALS:

Total of 33 Checks:

355,895.30

Less 0 Void Checks:

0.00

Total of 33 Disbursements:

355,895.30

User: mharris

CHECK NUMBERS 167447 - 167513

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
02/03/2015	AP	167447	15493	ADAM KURTINAITIS	805.00
02/03/2015	AP	167448	0017	ANN ARBOR CLEANING SUPPLY	1,271.35
02/03/2015	AP	167449	0022	ANN ARBOR WELDING SUPPLY CO	84.15
02/03/2015	AP	167450	16027	ANN ARBOR/YPSILANTI REGIONAL	358.50
02/03/2015	AP	167451	0002	APOLLO FIRE EQUIPMENT CO.	906.10
02/03/2015	AP	167452	0675	ARBOR VACUUM & SMALL APPLIANCE	12.00
02/03/2015	AP	167453	1014	ARGUS HAZCO	334.50
02/03/2015	AP	167454	0034	ASSOCIATED FENCE	11,900.00
02/03/2015	AP	167455	0215	AUTO VALUE YPSILANTI	51.72
02/03/2015	AP	167456	1186	BREWER'S INC.	412.50
02/03/2015	AP	167457	6959	BUTZEL LONG	3,399.20
02/03/2015	AP	167458	0870	CHARTER TOWNSHIP OF SUPERIOR	44.28
02/03/2015	AP	167459	2276	CINCINNATI TIME SYSTEMS	755.20
02/03/2015	AP	167460	0102	COLMAN-WOLF SANITARY SUPPLY CO	173.84
02/03/2015	AP	167461	COMCAST B	COMCAST BUSINESS	825.00
02/03/2015	AP	167462	0582	CONGDON'S	56.87
02/03/2015	AP	167463	DEX F&N	DEXTER F & N	332.31
02/03/2015	AP	167464	D. COLEMAN	DIANE COLEMAN	14.00
02/03/2015	AP	167465	ENVISION	ENVISION BUILDERS INC	29,472.55
02/03/2015	AP	167466	1200	FEDERAL EXPRESS CORPORATION	235.52
02/03/2015	AP	167467	0073	GENE BUTMAN FORD	718.21
02/03/2015	AP	167468	1233	GORDON FOOD SERVICE INC.	319.25
02/03/2015	AP	167469	0107	GRAINGER	188.12
02/03/2015	AP	167470	1483	GREAT LAKES PROCESS CONTROLS,	195.96
02/03/2015	AP	167471	6414	GRIFFIN PEST SOLUTIONS	90.00
02/03/2015	AP	167472	16170	HEIKK'S DECORATED APPAREL	370.00
02/03/2015	AP	167473	6786	HERITAGE-CRYSTAL CLEAN, LLC	155.59
02/03/2015	AP	167474	0503	HOME DEPOT	117.82
02/03/2015	AP	167475	6237	INTERNATIONAL CODE COUNCIL	222.00
02/03/2015	AP	167476	4467	JOHN DEERE LANDSCAPES	586.53
02/03/2015	AP	167477	KCI	KCI	6,910.57
02/03/2015	AP	167478	6467	LOWE'S	68.60
02/03/2015	AP	167479	0158	MARK HAMILTON	1,500.00
02/03/2015	AP	167480	M. INGRAO	MARY INGRAO	55.00
02/03/2015	AP	167481	0253	MCLAIN AND WINTERS	9,775.00
02/03/2015	AP	167482	M.MORGAN	MELANIE MORGAN	40.00
02/03/2015	AP	167483	1485	MICHIGAN CAT	4,131.85
02/03/2015	AP	167484	16461	MICHIGAN LINEN SERVICE, INC.	1,766.97
02/03/2015	AP	167485	2400	MRPA	415.00
02/03/2015	AP	167486	2986	NAPA AUTO PARTS*	8.06
02/03/2015	AP	167487	2997	OFFICE EXPRESS	415.75
02/03/2015	AP	167488	6893	OFFICE MAX* #434705	212.99
02/03/2015	AP	167489	0309	ORCHARD, HILTZ & MCCLIMENT INC	1,049.00
02/03/2015	AP	167490	P. POWER	PETER POWER	1,015.00
02/03/2015	AP	167491	8137	PROFESSIONAL SERVICE INDUSTRIES	620.00
02/03/2015	AP	167492	6045	Q.P.S PRINTING	559.39
02/03/2015	AP	167493	0820	Q.P.S. PRINTING	355.00
02/03/2015	AP	167494	15386	RICOH USA, INC.	63.90
02/03/2015	AP	167495	6308	RKA PETROLEUM	3,676.79
02/03/2015	AP	167496	0634	SAM'S CLUB DIRECT	94.96
02/03/2015	AP	167497	6288	SIGNS BY TOMORROW	59.00
02/03/2015	AP	167498	2990	SOUTHEASTERN EQUIPMENT CO.	65.84
02/03/2015	AP	167499	15751	SOUTHERN COMPUTER WAREHOUSE	1,060.76
02/03/2015	AP	167500	0399	SPEARS FIRE & SAFETY SERVICE	122.00
02/03/2015	AP	167501	SPOK, INC	SPOK, INC.	135.07
02/03/2015	AP	167502	6824	THD AT- HOME SERVICES	116.00
02/03/2015	AP	167503	15941	TODD BARBER	1,825.00
02/03/2015	AP	167504	8621	UNEMPLOYMENT INSURANCE AGENCY	16,012.78
02/03/2015	AP	167505	6627	VICTORY LANE	36.60
02/03/2015	AP	167506	16302	W.J. O'NEIL COMPANY	259.00
02/03/2015	AP	167507	0163	WASHTENAW COUNTY ROAD COMMISSION	52,789.43
02/03/2015	AP	167508	0163	WASHTENAW COUNTY ROAD COMMISSION	51,125.00
02/03/2015	AP	167509	WASHTENAW	WASHTENAW URGENT CARE	15.00
02/03/2015	AP	167510	1627	WINGFOOT COMMERCIAL TIRE	312.67
02/03/2015	AP	167511	4263	WOLVERINE FREIGHTLINER	3,018.41
02/03/2015	AP	167512	WORKSQ	WORK SQUARED	1,466.08
02/03/2015	AP	167513	0480	YPSILANTI COMMUNITY	3,264.01

AP TOTALS:

Total of 67 Checks:

218,824.55

Less 0 Void Checks:

0.00

Total of 67 Disbursements:

218,824.55

ATTORNEY REPORT

GENERAL LEGAL UPDATE

NEW BUSINESS

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #2**

February 3, 2015

101 - GENERAL OPERATIONS FUND

Total Increase \$170,198.00

Increase the Capital Outlay - Improvements line item for the continued work on the Civic Center Improvement project approved at the 7/28/14 Board meeting. The year end budgeted available balances are not carried forward to the new year budget. We would like to request that the 2014 year end available budget listed below be approved to complete the Civic Center project. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$117,309.00
			<u>Net Revenues</u> <u>\$117,309.00</u>
Expenditures:	Capital Outlay - Improvement	101-970-000-971.008	<u>\$117,309.00</u>
			<u>\$117,309.00</u>

Increase the General Operations Fund budget for transfer of funds to Hydro Fund for Phase #2 of Tyler Dam project approved at the 04/01/2014 Board Meeting by \$8,889.00. The remainder of the funds needed for Phase #2 is \$8,888.75 and will be completed in 2015. This increase will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$8,889.00
			<u>Net Revenues</u> <u>\$8,889.00</u>
Expenditures:	Transfer To: Hydro Station	101-999-000-968.252	<u>\$8,889.00</u>
			<u>\$8,889.00</u>

Increase the General Operations Fund budget for transfer of funds to the Hydro Fund for **Phase #3** of Tyler Dam project. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$44,000.00
			<u>Net Revenues</u> <u>\$44,000.00</u>
Expenditures:	Transfer To: Hydro Station	101-999-000-968.252	<u>\$44,000.00</u>
			<u>\$44,000.00</u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$1,529.00

Increase budget for payout of PTO per employee request approved by Department Head and the three full time Elected Officials for payout of 87.53 accrued PTO hours at 75% (this is over the 32 hours that was originally budget for employee) . This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	226-000-000-699.000	\$1,529.00
			<u>Net Revenues</u> <u>\$1,529.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	226-226-000-708.004	<u>\$1,529.00</u>
			<u>Net Expenditures</u> <u>\$1,529.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2015 BUDGET AMENDMENT #2**

February 3, 2015

252 - HYDRO STATION FUND

Total Increase \$52,889.00

Increase the Hydro Station Fund budget with a transfer of funds from the General Fund of \$8,889 for Professional Ser-Other Dams line item expenditure for **Phase #2** of Tyler Dam project approved at the 04/01/2014 Board Meeting. The remainder of Phase #2 is \$8,888.75 and will be completed in 2015. This will be funded by a transfer of funds from the General Fund.

Revenues:	Transfer In: General Fund	252-000-000-697.000	\$8,889.00
			<u>\$8,889.00</u>
		Net Revenues	<u><u>\$8,889.00</u></u>
Expenditures:	Professional Ser - Other Dams	252-252-000-801.250	\$8,889.00
			<u>\$8,889.00</u>
		Net Expenditures	<u><u>\$8,889.00</u></u>

Increase the Hydro Station Fund budget with a transfer of funds from the General Fund of \$44,000.00 for Professional Ser-Other Dams line item expenditure for Phase #3 of Tyler Dam. This will be funded by a transfer of funds from the General Fund.

Revenues:	Transfer In: General Fund	252-000-000-697.000	\$44,000.00
			<u>\$44,000.00</u>
		Net Revenues	<u><u>\$44,000.00</u></u>
Expenditures:	Professional Ser - Other Dams	252-252-000-801.250	\$44,000.00
			<u>\$44,000.00</u>
		Net Expenditures	<u><u>\$44,000.00</u></u>

590 - COMPOST FUND

Total Increase \$4,033.00

Increase budget for payout of PTO per the request of two employees approved by Department Head and the three full time Elected Officials for payout of 185.25 accrued PTO hours at 75% (this is over the 32 hours that was originally budget for employee) . This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590-000-000-699.000	\$4,033.00
			<u>\$4,033.00</u>
		Net Revenues	<u><u>\$4,033.00</u></u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	590-590-000-708.004	\$4,033.00
			<u>\$4,033.00</u>
		Net Expenditures	<u><u>\$4,033.00</u></u>

Motion to Amend the 2015 Budget (#2):

Move to increase the General Fund budget by \$170,198 to \$7,858,982 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$1,529 to \$2,441,785 and approve the department line item changes as outlined.

Move to increase the Hydro Station Fund budget by \$52,889 to \$588,364 and approve the department line item changes as outlined.

Move to increase the Compost Fund by \$4,033 to \$410,524 and approve the department line item changes as outlined.

Park Commission

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org



Lonnie Scott, Chair
Keith P. Jason, Vice Chair
Debbie Swanson, Secretary
Richard Roe, Treasurer

Commissioners:
Gail Boyd-Palmer
Evan Hayes
Jimmie Maggard
Monica Ross-Williams
Jasmine Mackey

MEMORANDUM

To: Brenda Stumbo, Supervisor
Karen Lovejoy Roe, Clerk
Larry Doe, Treasurer
Ypsilanti Township Board of Trustees

From: Lonnie Scott, Chair of the Ypsilanti Township Park Commission

Subject: Recommendation to the Township Board

Date: December 18, 2014

At our meeting on December 1, 2014, the Park Commission voted unanimously in favor of the following motion:

“Motion to recommend to the township board of trustees the proposed Huron River Watershed Council Canoe launch at North Hydro Park for township review with consideration to safety, impact on fishing, and potential parking concerns made by Roe, Second by Ross-Williams.”

The commission is hopeful that the Board of Trustees and Township Officials will review the proposal and asks that township employees with expertise in the areas impacted will be consulted. Specifically, the commission would like the Board to consider the impact on safety, fishing for those who use this area to fish and the potential parking concerns that had been raised by former Township employee Art Serafinski. We appreciate the board’s review of this information.

I will be happy to answer any questions that may arise about this request.

RiverUp!

A Huron River renaissance

Turning our communities toward the river to transform the Huron River corridor into a premier destination in Michigan and the Great Lakes





Huron River WATER TRAIL

- 104 miles from Proud Lake to Lake Erie
- Passes through 5 Trail Towns and 30 communities
- Portages around 11 dams
- Infrastructure improvements include improved launches and portages, signs, kiosks and lockers
- A Michigan Treasure worth exploring



The Huron River Water Trail

The **Huron River Water Trail** is a **104-mile (167 km) inland paddling trail** connecting people to the river's natural environment, its history and the communities it touches in Michigan's Lower Peninsula.

From the rapids at Delhi and Dexter to the placid flat water at the entrance to Lake Erie, **a variety of paddling experiences** await you. For kayaking, canoeing, fishing on a fly, and other freshwater pursuits, follow the Huron River Water Trail to learn what others already know — the Huron River is a **Michigan treasure worth exploring**.



Huron River
WATER TRAIL

www.huronriverwatertrail.org

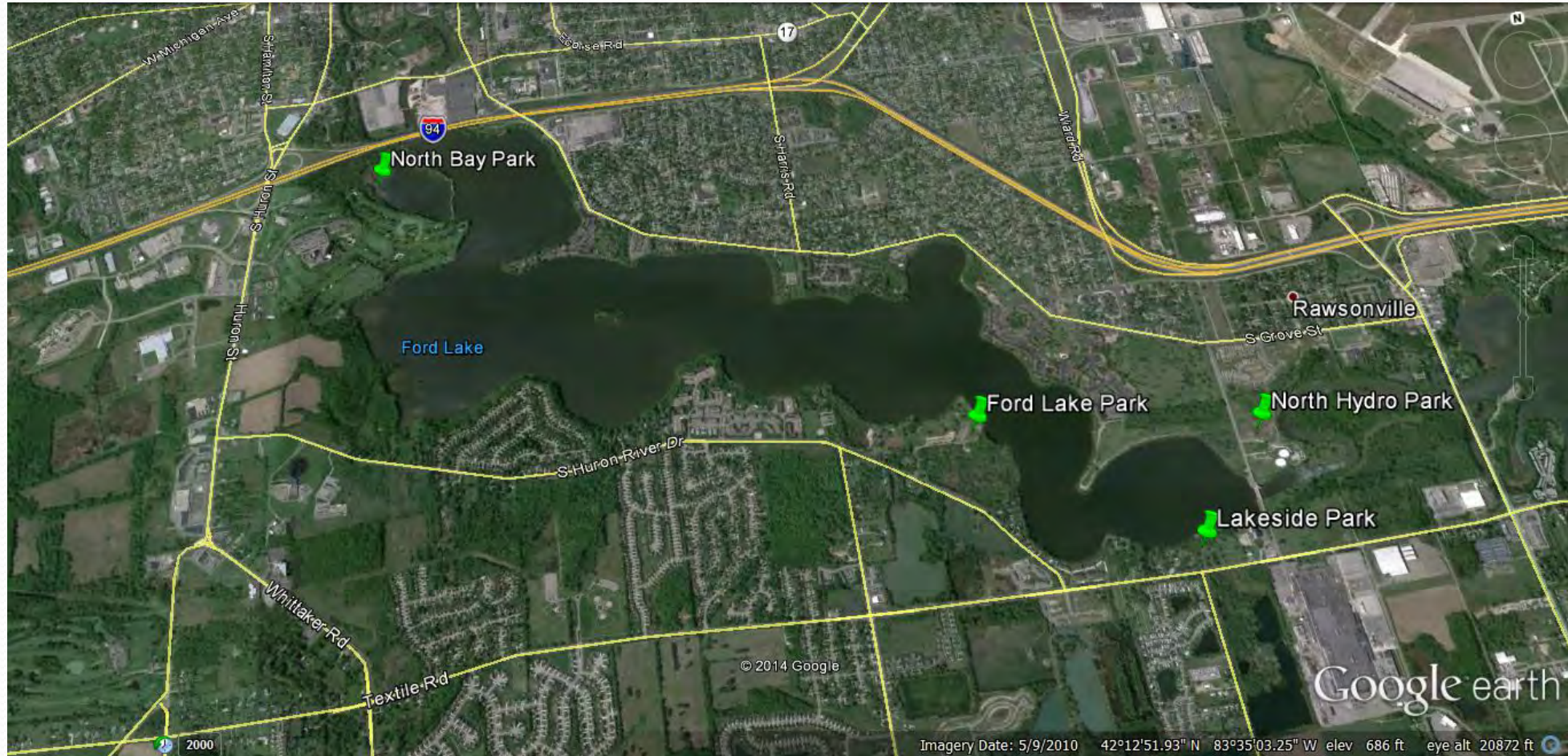
©2013 Huron River Watershed Council

RiverUp!

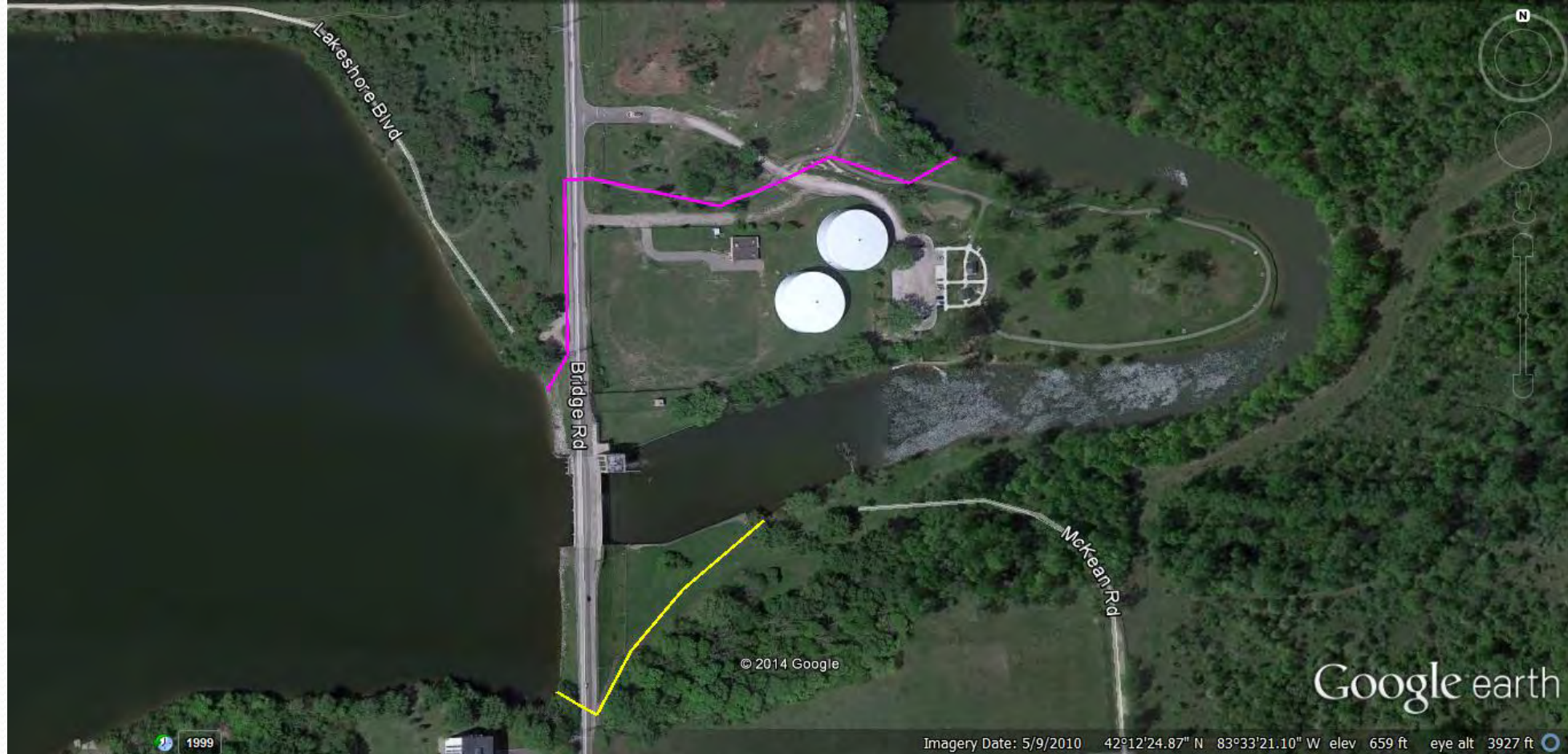


PURE MICHIGAN®
Your trip begins at michigan.org

Ford Lake



Hydro Dam



Existing Portage - Upstream



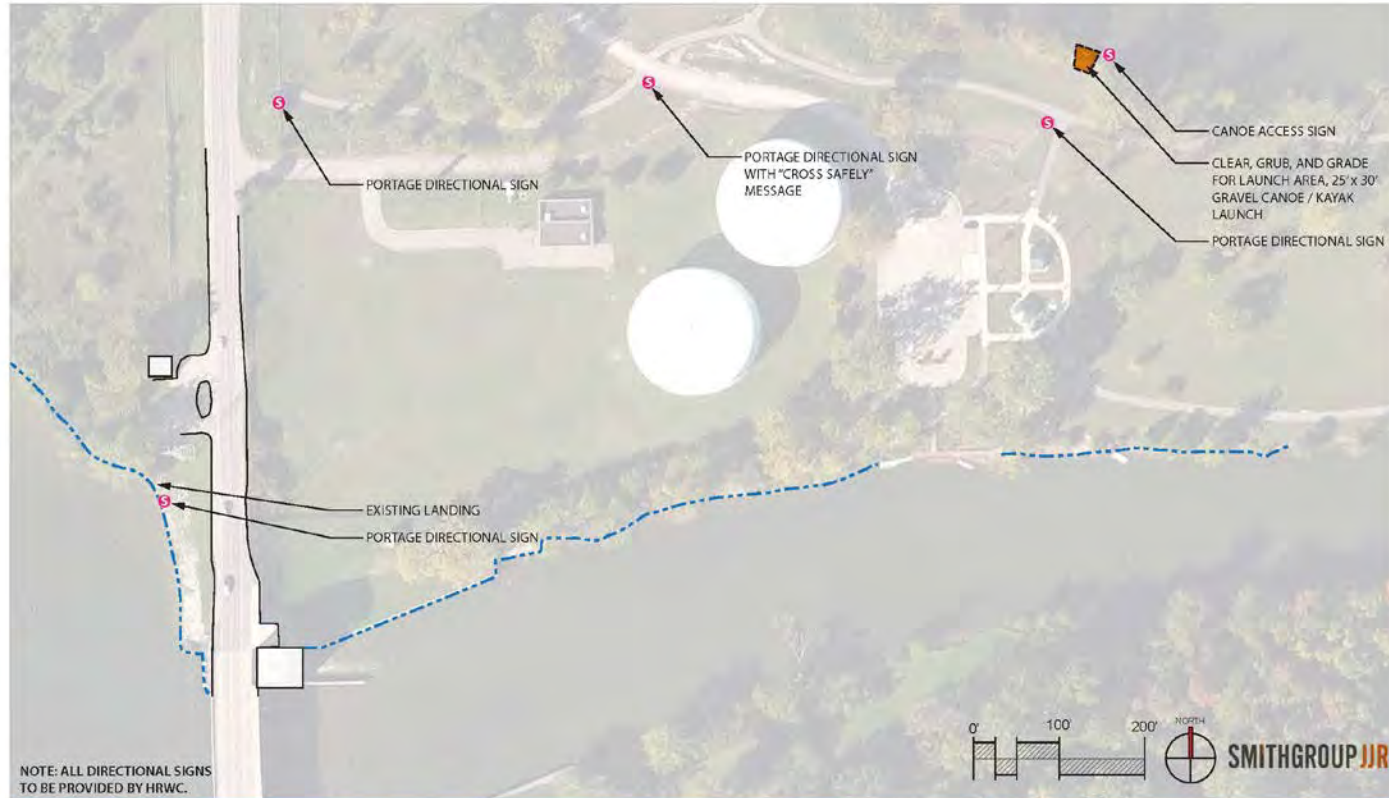
Existing Portage - Path



Existing Portage - Downstream



Proposed Portage Improvements



PROPOSED N. HYDRO PARK CANOE/KAYAK PORTAGE

Concept Plan

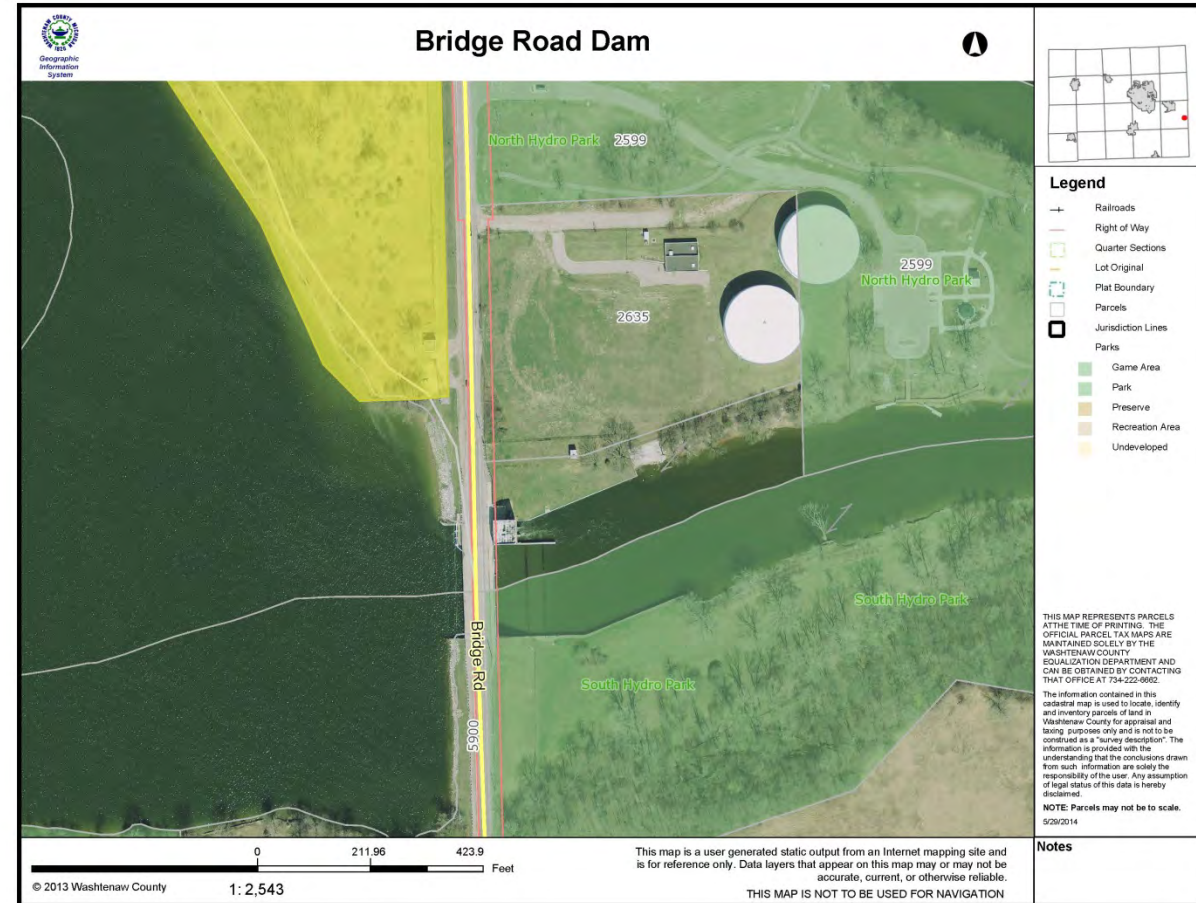
09.18.2014



Proposed Portage - Upstream



Proposed Portage - Upstream



Proposed Portage - Path



Proposed Portage - Downstream



Proposed Portage - Downstream

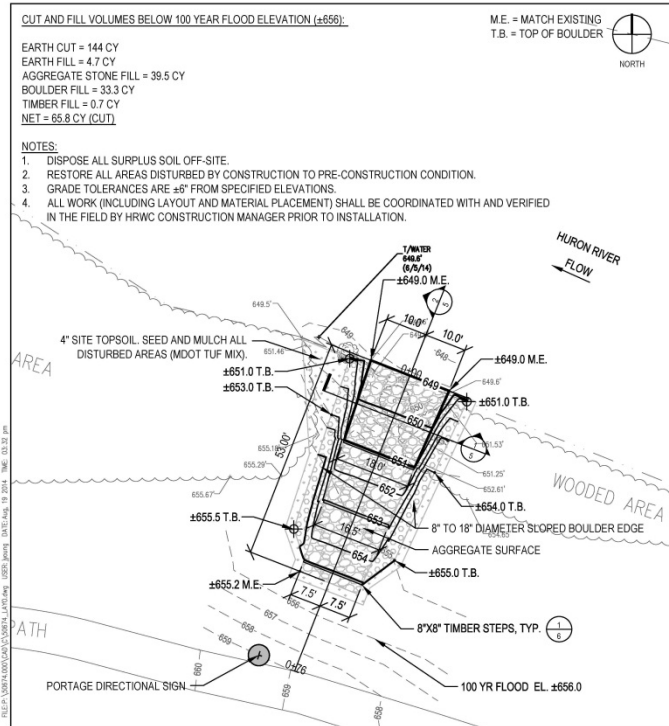
SMITHGROUP JJR

LAUNCH LAYOUT, GRADING
AND MATERIALS PLAN

NOT FOR CONSTRUCTION



PROJECT NAME: NORTH HYDRO PARK CANOE/KAYAK PORTAGE
DRAWING TITLE: YPSILANTI TOWNSHIP, MI
PROJECT LOCATION: HURON RIVER
WATERBODY: 50674.000
DATE: AUG. 20, 2014
DRAWING SCALE: 1"=20'
DRAWING NUMBER: 4 OF 10

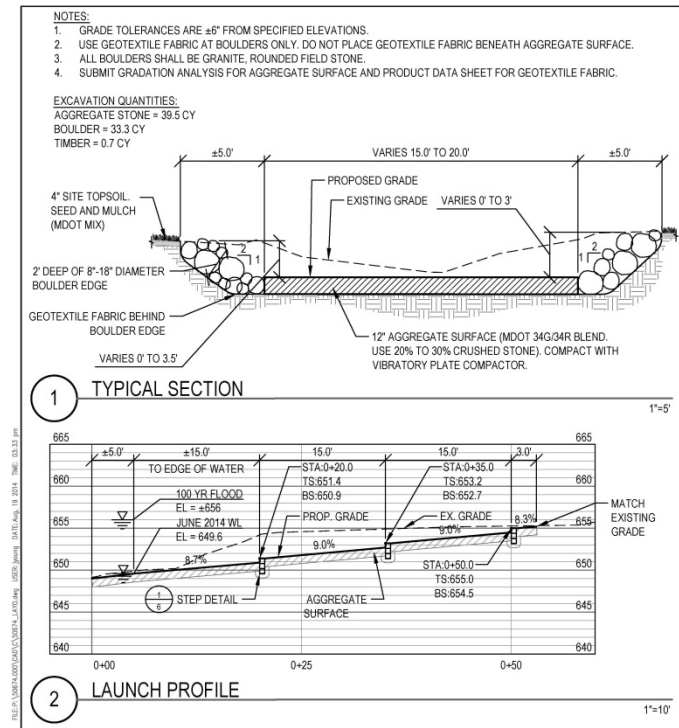


SMITHGROUP JJR

NOT FOR CONSTRUCTION



PROJECT NAME: NORTH HYDRO PARK CANOE/KAYAK PORTAGE
DRAWING TITLE: YPSILANTI TOWNSHIP, MI
PROJECT LOCATION: HURON RIVER
WATERBODY: 50674.000
DATE: AUG. 20, 2014
DRAWING SCALE: AS NOTED
DRAWING NUMBER: 5 OF 10



Recreation Commission Comments

- Potential conflicts with existing anglers
 - Anglers have access to entire dam embankment while paddlers are restricted by safety buoys. Additional fishing opportunities at other Twp. parks.
 - HRWC signage
- Parking
 - Existing parking at proposed landing is on land owned by Lakeview Apartments
 - Adequate parking is provided at North Hydro Park. Additional day parking available at Ford Lake Park
- Safety
 - The proposed portage will be safer than the existing one. Not as steep, better sight lines at Bridge Road crossing.

Additional Permits / Approvals Needed

- Federal Energy Regulatory Commission
 - State Historic Preservation Office
 - U.S. Fish and Wildlife Service
 - Michigan Department of Fisheries
- Michigan Department of Environmental Quality (MDEQ)
- Soil Erosion and Sedimentation Control



January 12, 2015

Ms. Brenda Stumbo, Township Supervisor
Ypsilanti Township Board of Trustees
c/o Ms. Karen Lovejoy Roy, Ypsilanti Township Clerk
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Ms. Stumbo,

The HRWC is working to promote the Huron River Water Trail as a premier destination for river recreation as part of its RiverUp! program. HRWC investments in infrastructure being made to enhance the recreational experience include improved launches, portage trails, signage, and publishing of the Paddler's Companion, a guidebook for paddlers exploring the river (<http://huronriverwatertrail.org/>). Creating safe portaging conditions at the Ford Lake Dam is one of many projects designed to make exploring the Huron River Water Trail a safe and enjoyable experience.

The Huron River Watershed Council (HRWC) is proposing to build a new canoe/kayak launch and associated directional signage at the Ford Lake Dam to facilitate portaging for paddlers around the dam. The currently-designated portage on the south side of the dam is steep and difficult to navigate. The existing upstream landing requires navigating over large riprap boulders. Paddlers then carry their boats and gear up the steep embankment to the edge of Bridge Road where they are forced to climb the guardrails on either side of the road. Once across the road paddlers navigate the steep trail down the embankment to the downstream side of the dam where they carry their boats and gear to a poorly-defined launch area that is dangerously close to the tailwaters of the Ford Lake Dam. Moving the designated portage to the north side of the dam will provide a smoother landing, safer road crossing (with no guardrails to climb over), and a downstream launch site in calmer waters.

We met on-site with Mike Saranen and Art Serafini earlier this year to discuss the proposed project and identify the site of the proposed downstream launch. We have also met with Angela Verges, the new Township Recreation Services Manager and the Township Park Commission (YTPC). During these meetings we received the following comments:

Parking: At our meeting, Mr. Serafini recommended that boulders be placed around the existing gravel area where anglers currently park when shore fishing in the area. The purpose of the boulders would be to define the parking area and maintain a clear path for paddlers to carry their

boats and gear past the parking area to the downstream launch. Subsequent investigation revealed that the parking area is on private property associated with the Lakeshore Apartment complex. We contacted the owners who indicated that they would be willing to work with us on the project at a later date once future plans for developing the vacant land on the west side of Bridge Road were vetted with the Township. Therefore, no changes to the existing parking area are proposed at this time.

Location of upstream landing: Mr. Saranen recommended that the upstream landing be located a minimum of 300 feet from concrete spillway of the dam. However, it was noted that complying with this recommendation would place the landing on private property and require removal of trees and shrubs from the shoreline. The proposed location is located approximately 200 feet from the spillway and beyond the limits of the area that is cordoned-off with buoys. Mr. Saranen agreed that the proposed landing location appeared to be reasonable and noted that the Federal Energy Regulatory Commission would be reviewing the project once upon Township approval.

Safety: The members of the YTPC were hesitant to comment on the safety of the existing portage or the proposed project since members felt that this is beyond their area of expertise. HRWC would like to reiterate that the proposed location is safer than the existing portage location. The existing location requires navigation across uneven boulder riprap, up and down steep embankments, and over two guardrails on either side of Bridge Road. The proposed portage avoids the riprap, involves flatter slopes and does not require boaters to climb over any guardrails. In addition, the proposed downstream launch is located more than 2,000 feet further downstream from the dam in calmer flow conditions.

Potential impact on fishing: The area of the proposed upstream landing is currently used by anglers fishing from the shore. Encounters between anglers and boaters (motorized and non-motorized) are not uncommon at boat launches. Typically, when paddlers encounter anglers at boat landings, they wait until the angler has a chance to pull in their line or move out of the way before coming ashore. Once ashore, paddlers quickly move their gear and boats out of the way and the anglers can resume fishing. In our experience on the Huron, anglers and paddlers each tend to observe common courtesies when encountering each other and conflicts, if any, are few and far between. HRWC is prepared to install signs with language proposed by the Township to further minimize the potential for conflicts if the Township would like. It should be noted that anglers have access to the entire 700 foot-long face of the dam and embankment as they are not confined by the safety buoys around the spillway.

It is our understanding that the next step in the Township review process is review and approval by the Township Board of Trustees. We are planning to attend the January 20 meeting to present the proposed project and address any questions that the Board may have. We are attaching an overall plan for the project and construction details for the proposed canoe/kayak launch for your review.

Once we receive the Township's approval, we can proceed with submitting a permit application to the Michigan Department of Environmental Quality and the correspondence with the State Historic Preservation Office, U.S. Fish and Wildlife Service and Michigan Department of Natural Resources Fisheries Division necessary for a clearance from the Federal Energy Regulatory Commission.

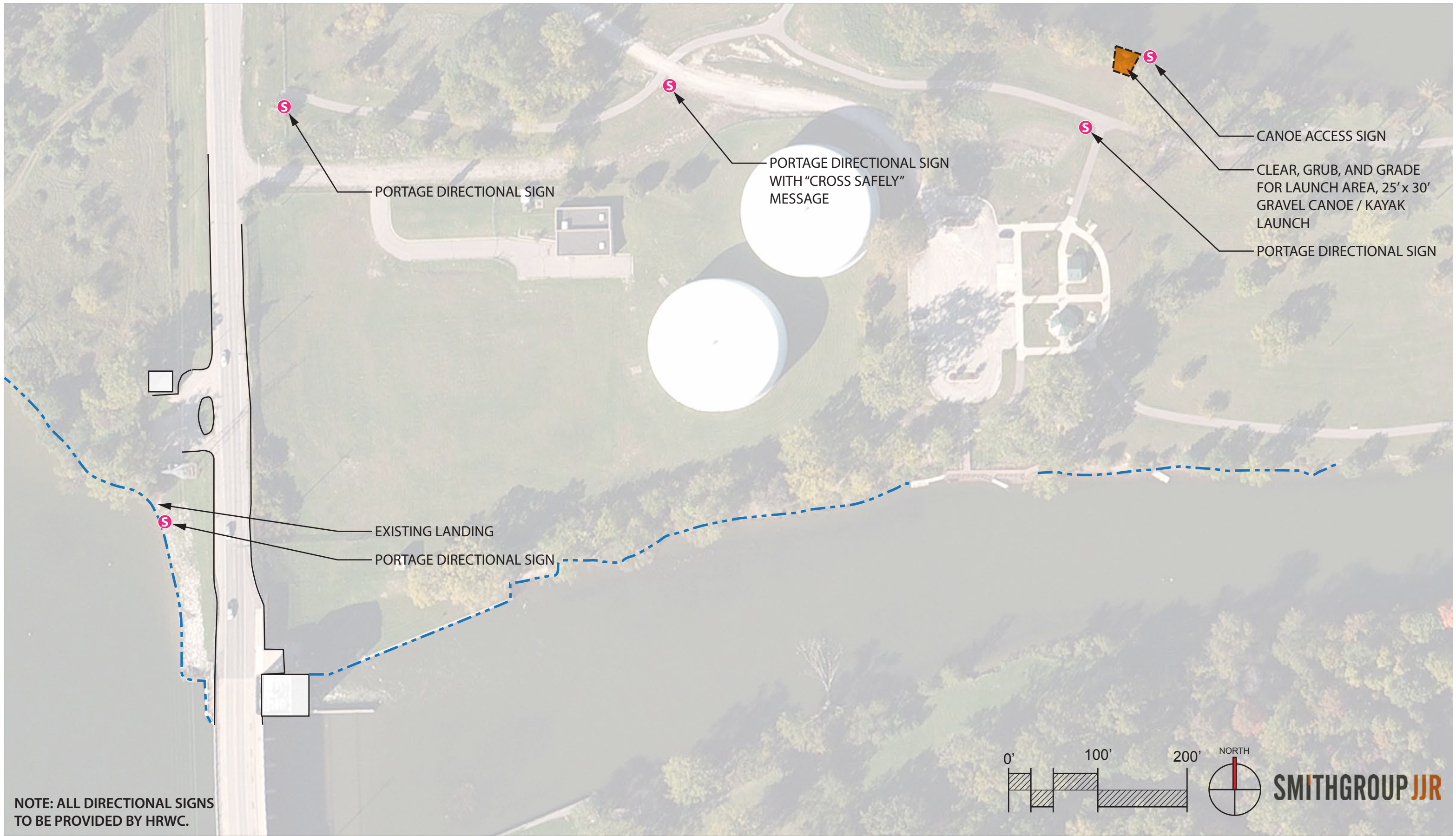
We look forward to working with you and your colleagues towards the successful completion of this project. If you have any questions or need additional information, please let me know. I can be reached at akline@hrwc.org or 734-904-1979.

Sincerely,

Andrea Kline, Construction Manager

cc: B. Stumbo, J. Allen, J. Lawson, M. Saranen – Ypsilanti Township
E. Riggs - HRWC

Attachments: Phase I master plan
Launch construction documents



NOTE: ALL DIRECTIONAL SIGNS TO BE PROVIDED BY HRWC.

0' 100' 200' NORTH

SMITHGROUP JJR

PROPOSED N. HYDRO PARK CANOE/KAYAK PORTAGE

Concept Plan

09.18.2014

LAUNCH LAYOUT, GRADING AND MATERIALS PLAN

NORTH HYDRO PARK CANOE/KAYAK PORTAGE

DRAWING TITLE

PROJECT NAME

YPSILANTI TOWNSHIP, MI

HURON RIVER

50674.000

AUG. 20, 2014

1"=20'

4 OF 10

PROJECT LOCATION

WATERBODY

SGJJR PROJECT #

DATE

DRAWING SCALE

DRAWING NUMBER

CUT AND FILL VOLUMES BELOW 100 YEAR FLOOD ELEVATION (± 656):

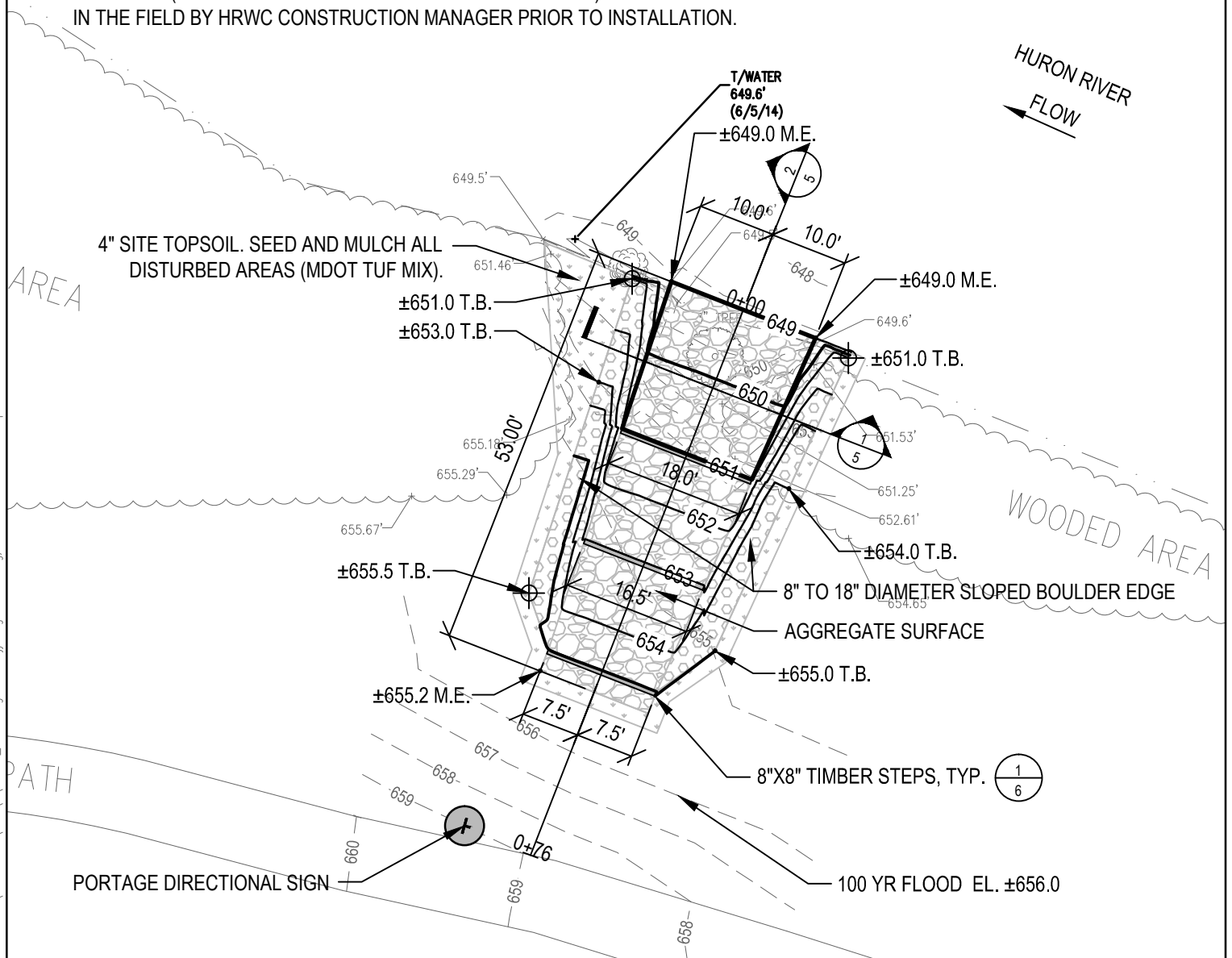
EARTH CUT = 144 CY
 EARTH FILL = 4.7 CY
 AGGREGATE STONE FILL = 39.5 CY
 BOULDER FILL = 33.3 CY
 TIMBER FILL = 0.7 CY
 NET = 65.8 CY (CUT)

M.E. = MATCH EXISTING
 T.B. = TOP OF BOULDER



NOTES:

- DISPOSE ALL SURPLUS SOIL OFF-SITE.
- RESTORE ALL AREAS DISTURBED BY CONSTRUCTION TO PRE-CONSTRUCTION CONDITION.
- GRADE TOLERANCES ARE $\pm 6"$ FROM SPECIFIED ELEVATIONS.
- ALL WORK (INCLUDING LAYOUT AND MATERIAL PLACEMENT) SHALL BE COORDINATED WITH AND VERIFIED IN THE FIELD BY HRWC CONSTRUCTION MANAGER PRIOR TO INSTALLATION.



FILE: P:\50674.000\CAD\C\50674_LAYO.dwg USER: jyoung DATE: Aug, 19, 2014 TIME: 03:32 pm

LAUNCH PROFILE AND SECTION

NORTH HYDRO PARK CANOE/KAYAK PORTAGE

DRAWING TITLE

PROJECT NAME

YPSILANTI TOWNSHIP, MI

HURON RIVER

50674.000

AUG. 20, 2014

AS NOTED

5 OF 10

PROJECT LOCATION

WATERBODY

SGJR PROJECT #

DATE

DRAWING SCALE

DRAWING NUMBER

NOTES:

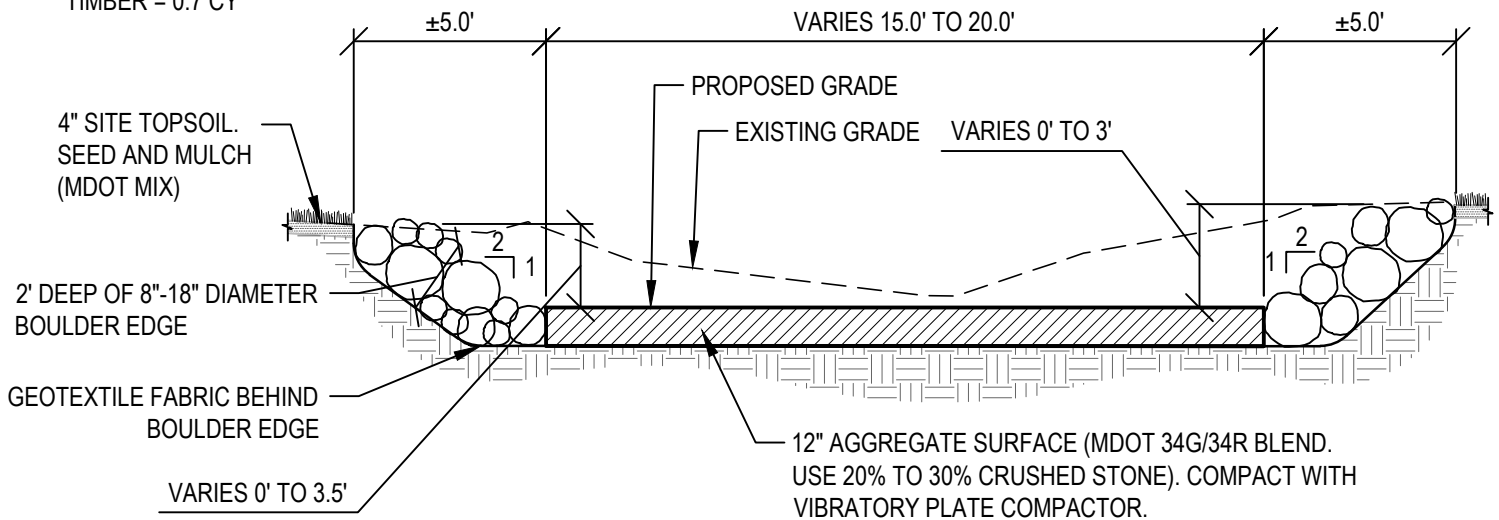
1. GRADE TOLERANCES ARE $\pm 6"$ FROM SPECIFIED ELEVATIONS.
2. USE GEOTEXTILE FABRIC AT BOULDERS ONLY. DO NOT PLACE GEOTEXTILE FABRIC BENEATH AGGREGATE SURFACE.
3. ALL BOULDERS SHALL BE GRANITE, ROUNDED FIELD STONE.
4. SUBMIT GRADATION ANALYSIS FOR AGGREGATE SURFACE AND PRODUCT DATA SHEET FOR GEOTEXTILE FABRIC.

EXCAVATION QUANTITIES:

AGGREGATE STONE = 39.5 CY

BOULDER = 33.3 CY

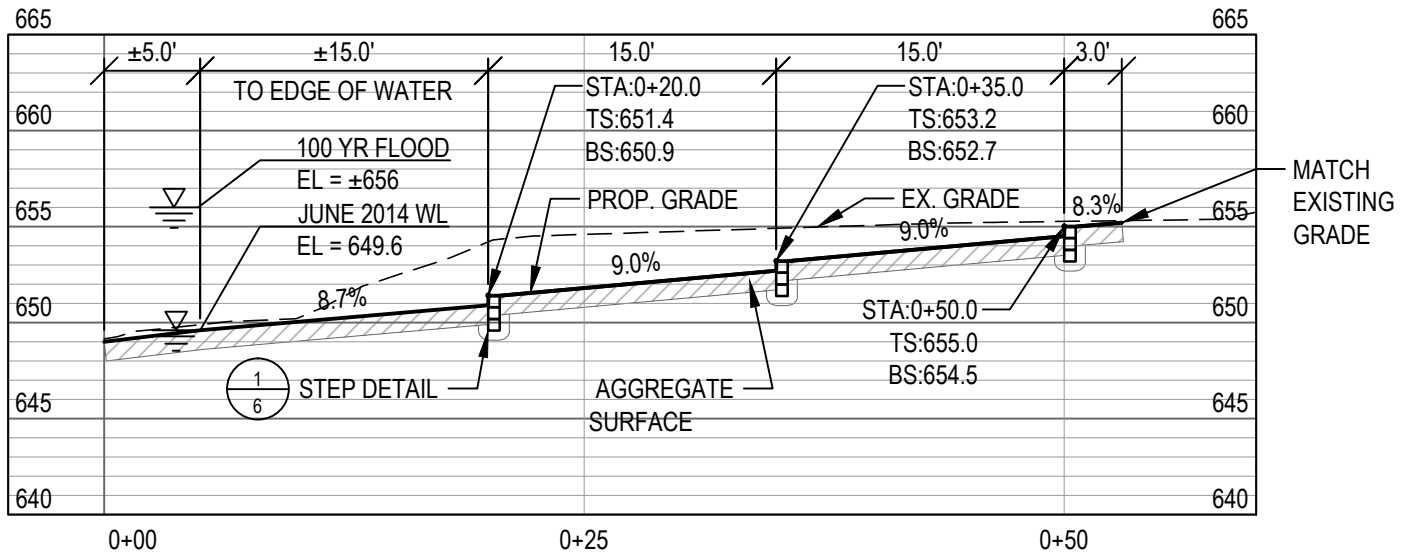
TIMBER = 0.7 CY



1

TYPICAL SECTION

1"=5'



2

LAUNCH PROFILE

1"=10'

STEP DETAIL

NORTH HYDRO PARK CANOE/KAYAK PORTAGE

DRAWING TITLE

PROJECT NAME

YPSILANTI TOWNSHIP, MI

HURON RIVER

50674.000

AUG. 20, 2014

AS NOTED

6 OF 10

PROJECT LOCATION

WATERBODY

SGJJR PROJECT #

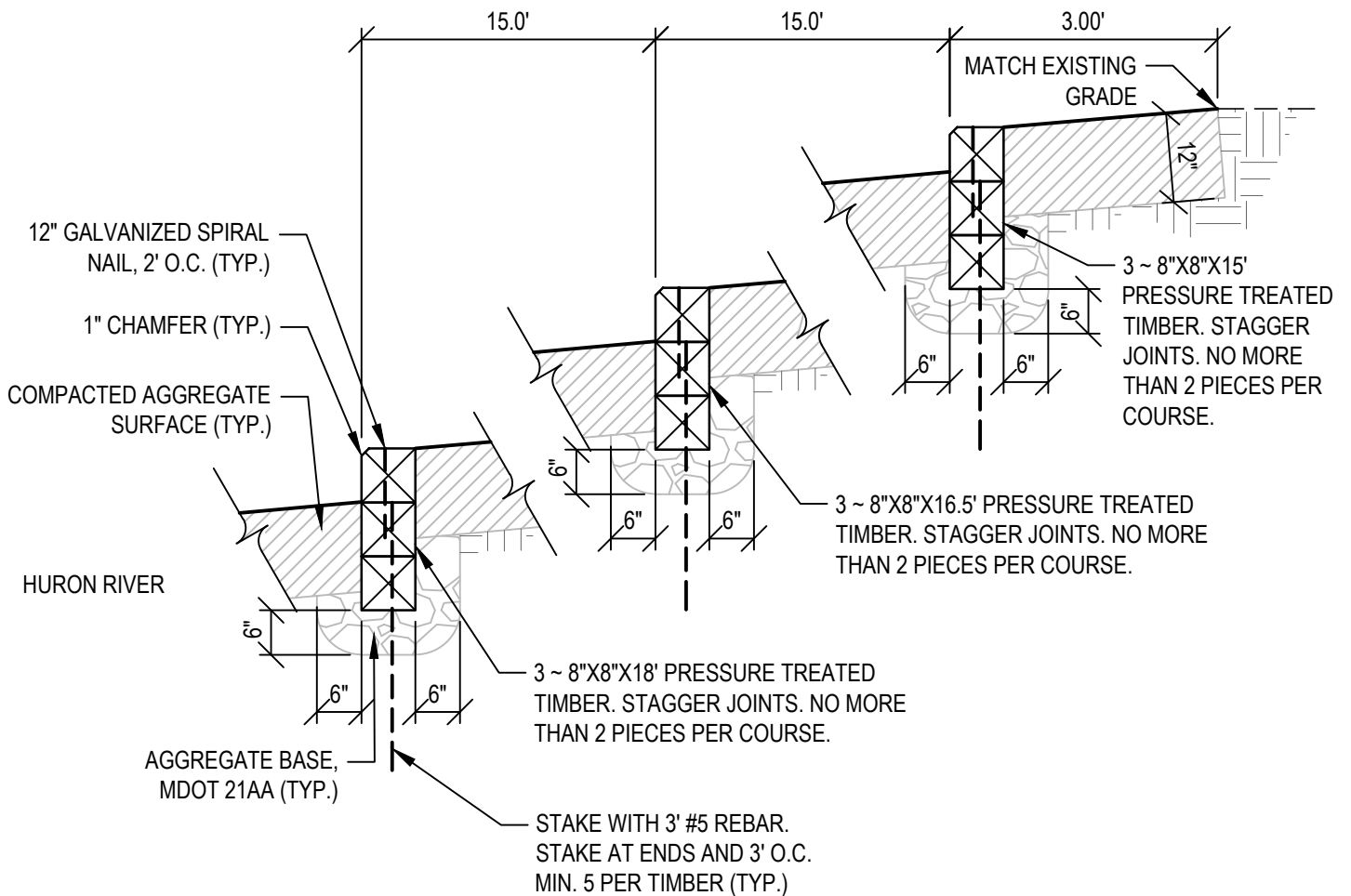
DATE

DRAWING SCALE

DRAWING NUMBER

NOTES:

- 8"X8" TIMBER TO BE PRESSURE TREATED WITH WATERBORNE PRESERVATIVE ACCORDING TO AWPA U1; USE CATEGORY UC4A. PRESERVATIVE CHEMICAL: ALKALINE COPPER QUATERNARY (ACQ) - TYPE D.
- SUBMIT PRESSURE TREATMENT CERTIFICATE FROM SUPPLIERS.



1

STEP DETAIL

SECTION

1"=2'

220 N. HURON

A Home Becomes a Museum



It was built in the 1880s by the late 1880s, as one of the first large-scale houses in the city. It was built for the late 1880s, as one of the first large-scale houses in the city. It was built for the late 1880s, as one of the first large-scale houses in the city.



YOU AUTO KNOW
Visitors will find the best collection of vintage cars housed and displayed in the museum and outdoor.



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
Fax: (734) 484-5159

MEMORANDUM

To: Township Board of Trustees

Cc: Lisa Garrett, Deputy Clerk

From: Brian McCleery, Assistant Assessor

Date: January 26, 2015

Re: **Poverty Exemption Guidelines Resolution**

Please find attached the updated Poverty Exemption Guidelines Resolution for 2015. The revised resolution includes the formula for calculating the minimum taxable value via the Poverty Exemption Guidelines. Although the formula is included on the Poverty Exemption Application, a question arose during a recent Michigan Tax Tribunal appeal that the actual formula was not a part of the Township Board Resolution.

There are no actual changes to the Poverty Exemption Guidelines and procedures at this time. The changes to the Poverty Exemption Resolution is simply for clarification and adding the current formula used in calculating the exemption to the Resolution.

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2015 - 1

POVERTY EXEMPTION GUIDELINES

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Section 7u of the Michigan Property Tax Act, Public Act 206 of 1893; and

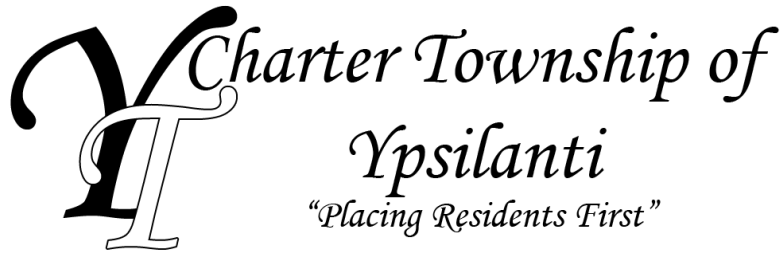
WHEREAS, pursuant to Section 211.7u, Ypsilanti Charter Township, Washtenaw County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner and occupy as a homestead (primary residence) the property for which an exemption is requested.
- 2) File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including property tax credit returns, filed in the current or immediately preceding year.
- 3) Meet the income threshold guidelines (maximum income) adopted by the Township Board. The income threshold as adopted is that all household income cannot exceed 30% of the median income for Ann Arbor (Washtenaw County) as published by the United States Department of Housing and Urban Development (HUD). The most recently available guidelines shall be used by the Supervisor and Board of Review. These income thresholds will be used as long as they are higher than the Federal Poverty Guidelines as determined annually by the United States Office of Management and Budget.
- 4) Meet the maximum asset eligibility test as follows: Assets other than the taxpayer's primary residence and usual household goods valued at more than 50% of all annual household income will be considered and added to the household income to determine eligibility.
- 5) The revised Taxable Value with the Poverty Exemption, subject to the above guidelines, shall be the lesser of the current taxable value on the assessment roll and the following formula calculating the minimum taxable value via the Poverty Exemption Guidelines.
(State of Michigan Homestead Tax Credit (MI 1040CR) + 3.5% of Income) / Current Millage Rate = Minimum Taxable Value

NOW THEREFORE, BE IT RESOLVED, that the Board of Review shall follow the above stated policy and guidelines in granting or denying exemptions. If the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the above policy and guidelines based upon extraordinary circumstances and these are documented in writing, then the Board of Review may deviate from the above guidelines.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Ypsilanti Township Board of Trustees

FROM: Michael Saranen, Hydro Operations
Jeff Allen, Director of Residential Services

DATE: January 27, 2015

RE: Approval of a professional services contract with Stantec for Tyler Dam Phase 3 (final design) not to exceed \$44,000

We are seeking Township Board approval for a professional services contract with Stantec Consulting of Ann Arbor, for Phase 3 (final design) pending Township Attorney approval.

Please find Stantec's proposal attached here within which is for completing the design/specifications for this project.

In November 2012, you approved the Phase 1 contract with Stantec, to start addressing the issues with Tyler Rd. Dam. Then in April of 2014, you approved Stantec to move forward with Phase 2 for this project. This would complete the design/specifications for this project.

The expenditure of \$44,000 will be charged to account #252.252.000.801.250

We will both be in attendance at the meeting, but if you have questions in the meantime, don't hesitate to call us.



Stantec Consulting Michigan Inc.
3754 Ranchero Drive, Ann Arbor MI 48108-2771

January 26, 2015
File: 207599000

Attention: Mr. Michael Saranen, Hydro Operations
Ypsilanti Charter Township
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Dear Mr. Saranen,

Reference: Proposal for Professional Services: Tyler Dam Phase 3 – Detailed Design for Permanent Drawdown

Stantec is pleased to offer the following proposal for professional services for the above-referenced project.

PROJECT UNDERSTANDING

Tyler Dam was constructed in the 1940's to provide fire protection water for the bomber plant. Since de-commissioning of that use, the impoundment has not served a practical purpose. Ypsilanti Township now has ownership of the dam and is responsible for its maintenance and operation under Part 315 of Michigan Natural Resources and Environmental Protection Act, 1994 PA 451.

In 2012, the Township commissioned Stantec to perform a condition assessment of the dam and to report on alternatives for the structure (Phase 1). Based on deficiencies with the structure, the Township determined to proceed with Phase 2, which produced concept drawings for a permanent drawdown of the impoundment and accompanying stabilization of the bottom areas.

During the time of Phase 2, Ypsilanti Community Utilities Authority (YCUA) separately began moving forward with plans to reconstruct their utility crossing over Tyler Pond. Following from correspondence with YCUA and their engineer, Spicer Group, it became apparent that permanent drawdown of the impoundment would be advantageous to the crossing project. YCUA therefore is interested in integrating the drawdown project with reconstruction of the utility crossing. Integration of the projects enables YCUA to seek inclusion of some of the costs of drawdown with their SRF funding.

Phase 3 of this project is for final design of the permanent drawdown. The dam will remain in place; however the 54-inch conduit on the bottom will be opened to allow passage of most flow of Willow Creek. The bottom areas will be stabilized to prevent excessive erosion or damage due to temporary re-watering of the impoundment during flood flows, and the storm inlets will be extended to the new creek bed elevation. Eventual dam removal would come with a later phase, at which time the road crossing would also be reconstructed.



January 26, 2015
Mr. Michael Saranen, Hydro Operations
Page 2 of 4

Reference: Proposal for Professional Services: Tyler Dam Phase 3 – Detailed Design for Permanent Drawdown

SERVICES

Stantec proposes the following services for Tyler Phase 3:

Field

Field data will be collected as needed for detailed design. Field work includes:

1. Perform topographic survey of top lands surrounding the water, inside the fence-line. Mark significant trees for preservation. This information will be used to lay out access locations and for side slope grading.
2. Determine creek-bed parameters (e.g., bank-full width).
3. Make measurements as needed, including for design of 10-foot wide concrete outfall.

Design

Phase 2 concept drawings and feedback from MDEQ will be used as a basis for detailed design. Design tasks for Phase 3 include:

1. Design flow control and sediment control for drawdown. Includes siphon and gravity drainage.
2. Produce plans and sections for dredging, excavation and restoration.
3. Perform detailed design on outfall structures. Includes the 10-foot wide channel which likely will require a cast-in-place concrete structure.
4. Attend meetings and coordinate with Ypsilanti Township, YCUA and stake-holders as required.

Design deliverables include bid drawings and specifications for permanent drawdown of the dam, including one round of revisions to address agency review comments.

Exclusions

The following are not included in Stantec's scope for this project:

1. Preparation of MDEQ Joint Permit application.



January 26, 2015
Mr. Michael Saranen, Hydro Operations
Page 3 of 4

Reference: Proposal for Professional Services: Tyler Dam Phase 3 – Detailed Design for Permanent Drawdown

2. Bid assistance.
3. Construction services.

SCHEDULE

Stantec proposes to complete the above scope per the following schedule:

90% design for permit submittal:	March 20, 2015
Final plans and specifications:	May 15, 2015

FEES

Stantec proposes to complete the above scope for the Time and Materials, Not to Exceed amount of \$44,000.

If you are in agreement with this proposal, review and sign this proposal letter and return a copy, and the project will be included as a change order to Phase 2.

Thank you again for the opportunity to provide you with this work plan. Please do not hesitate to contact us if you have any questions, or require more information.

Sincerely,

STANTEC CONSULTING MICHIGAN INC.

A handwritten signature in blue ink that reads "Paul J. Malocha".

Paul Malocha, P.E.
Senior Project Engineer
Phone: (734) 214-2525
Fax: (734) 761-1200
paul.malocha@stantec.com

c. Brian Simons, Stantec
file



January 26, 2015
Mr. Michael Saranen, Hydro Operations
Page 4 of 4

Reference: Proposal for Professional Services: Tyler Dam Phase 3 – Detailed Design for Permanent Drawdown

ACKNOWLEDGED AND ACCEPTED:

YPSILANTI CHARTER TOWNSHIP

Name of Signer:

Title of Signer:

_____, 2015

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OTHER BUSINESS
