

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JUNE 16, 2015 REGULAR MEETING**

Supervisor Stumbo, called the meeting to order at approximately 7:01 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Mike Martin and Scott Martin

**Members Absent:** Trustees Jean Hall Currie and Stan Eldridge

**Legal Counsel:** Angela B. King and Wm. Douglas Winters

**PUBLIC HEARINGS**

**A. 7:00 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE BUD/BLOSSOM NEIGHBORHOOD – RESOLUTION 2015-19** (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)

The public hearing opened at 7:02 p.m.

Suzanne Garrett, 1450 Blossom, NHW Coordinator reported she had asked for the cameras to be installed and was in total support. She stated she owned six houses in the neighborhood and was willing to pay the extra taxes for the cameras.

Beth Withem, 1306 Blossom stated she did not want the cameras because she did not want her taxes going up.

Regina Seegert, 1411 Blossom stated she would like more information before she made a decision. She wanted to know how long the footage would be kept and if it would be accessible by FOIA, and if so would it be redacted and at what cost. She also asked if the crime rate was just displaced or if it could be proven that it went down since the only crime she was aware of had been perpetrated by those within the neighborhood and the cameras would not help in that situation.

Jeff Allen, RSD Director stated camera footage was stored a minimum of two weeks, depending on the amount of activity.

Lt. Mike Marocco spoke regarding the effectiveness of the cameras.

Regina Seegert asked if the private contractors would have access to the footage and Supervisor Stumbo replied they would not have access, only the Sheriff's Department had access. Ms. Seegert felt a police presence would be more cost effective than the cameras.

John Powell, 1404 Blossom stated he was in full support of the cameras.

Tanya Norris, 1405 Blossom stated her full support and felt it would be a great tool.

Brodie Williams, 2763 Appleridge did not feel cameras were necessary and speed bumps would be more important. He stated the cost was too much and Comcast would increase the rates even more.

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Supervisor Stumbo explained the rate with Comcast was fixed for three years.

Robert Clayborn, 2791 Appleridge was concerned about speed issues in the neighborhood.

Supervisor Stumbo agreed speed issues were a problem on Appleridge and stated the Sheriff's Department did a speed study and discovered many people were going 60 m.p.h. down Woodruff's Lane and speed enforcement would be done as well as the residents petitioning the Road Commission for speed humps.

Suzanne Garrett, 1450 Blossom reviewed an incident regarding a 13 year old that could have resulted in a prosecution if the cameras had viewed the incident.

Beth Withem, 1306 Blossom stated she had seen people park on Clark Road and walk into the neighborhood and she was not in favor of the cameras.

Supervisor Stumbo stated a path connecting the two neighborhoods was slated for a camera that would be beneficial.

The public hearing closed at 7:18 p.m.

Clerk Lovejoy Roe read Resolution 2015-19 into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Bud/Blossom Neighborhood - Resolution 2015-19 (see attached).**

**The motion carried as follows:**

**S. Martin: Yes      Stumbo: Yes      Roe: Yes      Doe: Yes  
M. Martin: Yes**

Barbara Stango, 1309 Blossom felt the cameras were a waste of money and would not do any good. She stated the woods around the subdivision were a problem that needed investigation.

Beth Withem asked how many in audience were for and against the cameras.

Hands were raised 5 in support and 3 against.

Barbara Stango stated she did not want the cameras but if those that wanted them wanted to pay for them, she didn't object to that, but she didn't want to be charged for something she didn't want.

**B. 7:15 PM – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COSTS OF NEIGHBORHOOD SECURITY CAMERAS IN THE APPLERIDGE NEIGHBORHOOD – RESOLUTION 2015-20 (PUBLIC HEARING SET AT MAY 19, 2015 REGULAR MEETING)**

The public hearing opened at 7:31 p.m.

Terry and Rodney Williams, 2814 Appleridge voiced their opposition. He stated their neighborhood only had three LED lights and wondered why the Township building across the street had three or four pointing at building materials. He said if we had the money for cameras, it should be used for streetlights instead.

Supervisor Stumbo asked Mr. Williams if he was referring to the YCUA building and he stated it was the YCUA building.

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She also informed several residents that arrived late to the meeting that a speed study had been done in the Appleridge area, which supported a need for speed humps. She stated the residents now would need to sign a petition to support the installation of speed humps.

John Porter, 2748 Appleridge spoke about the need for speed humps and to have lights replaced with the brighter ones. He said he didn't disagree with the cameras but felt someone would probably shoot them out.

RoseMarie Gray, 2838 Appleridge said one of those three lights was in front of her house and it was not enough. She did not want the cameras.

Searlie Witherspoon, 2829 Appleridge stated the cameras were all right but they were concerned about the speeding.

Lt. Marocco presented a plan of action to help with the speeding.

RoseMarie Gray, 2838 Appleridge stated there had been three studies for speed bumps in the past and nothing had been done.

Lt. Marocco stated new technology had been used in the last study done and it had verified the need for the speed bumps.

Supervisor Stumbo stated the next step was for the residents to circulate the petition and all that was needed was 75% of the homeowners being in favor. She explained the high percentage of rentals in the neighborhoods was taken into account by the Road Commission, especially considering the results of the speed study. Supervisor Stumbo stated if a resident would take the lead on the petition drive, Mike Radzik from the OCS Department would work with them.

Mike Radzik, OCS Department provided an overview of the process of circulating a petition for the installation of speed bumps and contacting landlords regarding such a petition.

Supervisor Stumbo stated the Board was in agreement with the speed study and resident complaints regarding speeding in the neighborhood and replacing the current streetlights with the brighter LED lights.

Regina Maynard, 2783 Appleridge opposed the cameras.

Charlean Adams, 2790 Appleridge opposed the cameras but agreed to the speed bumps.

Rodney Williams, 2814 Appleridge asked if the Board was aware of 40 citations that had been issued on April 26, 2014 from the Ordinance Department. He was upset and felt it was unacceptable.

The public hearing closed at 7.48 p.m.

Clerk Lovejoy Roe reported a resident at 2678 Peachcrest stated they were in total support of the cameras and had also mentioned the issues with the speed humps. She said this resident had said she was willing to work on the petitions.

Clerk Lovejoy Roe stated Charlene Bowman had emailed her support for the cameras and support on behalf of her neighbors at 2660 Peachcrest and 2998 Appleridge.

John Porter, 2748 Appleridge stated he was in favor of the speed bumps and had no objections regarding the cameras. He stated a lot of people in the neighborhood took care of their front yards but not the back yards and felt some kind of fine was in order to those who failed to care for their back yards.

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Rodney Williams voiced his objections against people emailing on behalf of other people. He felt it could be considered "hearsay". He stated he had spoken to many of the residents who did not support the cameras but he was not trying to speak for them.

Clerk Lovejoy Roe read Resolution 2015-20 into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin for creation of Special Assessment District for Operation and Maintenance Costs of Neighborhood Security Cameras in the Appleridge Neighborhood – Resolution 2015-20 (see attached).**

Supervisor Stumbo stated the Board would request the conversion of the streetlights to LED's be brought back to the next meeting.

Supervisor Stumbo requested a resident to come forward to work with Mike Radzik regarding speed humps, to also bring back to the Board for the next meeting.

**The motion carried as follows:**

**S. Martin: Yes      Stumbo: Yes      Roe: Yes      Doe: Yes  
M. Martin: No**

Supervisor Stumbo stated the Special Assessment District was now created for three years. She reported if the cost went up more than 10% after the three years, it would be brought back to the Board.

**PUBLIC COMMENTS**

Brodie Williams, 2763 Appleridge questioned how many people had called in support of the cameras.

Clerk Lovejoy Roe stated a total of five people had emailed or called in support of the cameras.

Mr. Williams agreed with his brother, Rodney Williams that people should not be allowed to speak for others. He stated the residents that wished to be heard on the issue should call, email or come in person before they could be counted.

Supervisor Stumbo stated it had already been voted on.

Regina Maynard, 2783 Appleridge requested their neighborhood be able to vote by a show of hands as did Bud and Blossom. She felt no one should be able to speak for anyone other than themselves.

Supervisor Stumbo stated the reason Bud and Blossom had voted by a show of hands was that a resident in the meeting had requested they vote in that manner and she had left after the vote.

Supervisor Stumbo asked for a raise of hands from the residents of Appleridge and confirmed there were 7 in attendance with 1 more, Mr. Porter who had left the meeting, for a total of 8 Appleridge residents. She asked for a show of hands and 7 residents were against the cameras. She stated the Board could reconsider the cameras for Appleridge at the next Board meeting but it had already been voted on. Supervisor Stumbo stated another letter to the residents could be sent out, but people would be allowed to call or email their support or non-support.

Bruce Hacala, 5508 Pineview Dr. spoke to the issue of ITC (International Transmission Corporation) requesting to extend easements, which would put his

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home into an electrical easement. He stated that easement, if granted, would give ITC 24 hour access to his property, as well as remove his trees, shrubs, plants and grass. He stated that ITC's electric power line runs through the entire Township and now requires a 150' easement all along the line. Mr. Hacala stated homes along that line were going to be involved. He stated ITC had only given packets of information to two homeowners, himself and his neighbor that lived on the other side of the vacant property. He stated a meeting was scheduled on June 25 with ITC. He presented several documents to the Board regarding this issue.

Supervisor Stumbo stated this was a Vegetation Management Easement and her understanding was that it was negotiable. She stated it would only affect vegetation up to a certain height. Supervisor Stumbo stated ITC had acknowledged they should have notified the Township and had already done the west side of the Township. She stated the easements were federally mandated to trim vegetation to keep situations such as the "blackout" that occurred in 2003 from happening.

Bill Henderson, 5530 Pineview stated he had received the same paperwork from ITC and was told if he would sign a letter of agreement to allow trees to be cut, then ITC would not request an easement, but he had not yet been given that letter of agreement or any guarantee. He clarified that ITC had been given a federal mandate to make sure no tree falls on their line and if it does they could receive \$1,000,000 a day fines. He understood that but felt ITC's public relations and past practices were terrible and hoped the Township would take an interest on behalf of the property owners. He stated he was totally against the easement but would be interested in finding out what could be negotiated on regarding the letter of agreement. He stated the three parties involved right now with the meeting with ITC were himself, Mr. Hacala and the homeowners association. Mr. Henderson stated he hoped the meeting on June 25 would produce a letter of agreement that would be acceptable.

Supervisor Stumbo said ITC had told the Township they would be able to work things out with the residents. She stated there was a new governmental employee that ITC had hired that didn't know how closely the Township worked with informing their residents.

Mr. Henderson stated he was a Veteran that had served two tours in Vietnam and it really bothered him that someone could come through and do whatever they wanted with private property.

Bruce Hacala stated the 30 ft. easement has been there since 1924 and he couldn't figure out why they would want or need 150 ft. easement at this time. He felt if he did sign a letter of agreement to cut down 10 trees, ITC could come back next month and want the easement.

**CONSENT AGENDA**

**A. MINUTES OF THE MAY 19, 2015 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR JUNE 2, 2015 IN THE AMOUNT OF \$571,866.76**
- 2. STATEMENTS AND CHECKS FOR JUNE 16, 2015 IN THE AMOUNT OF \$815,460.74**
- 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR MAY, IN THE AMOUNT OF \$35,973.09**
- 4. CHOICE HEALTH CARE ADMIN FEE FOR APRIL IN THE AMOUNT OF \$1,185.00**

**C. MAY 2015 TREASURER REPORT (see attached)**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.**

**SUPERVISOR REPORT**

Supervisor Stumbo stated she would add her report to the packet.

**CLERK REPORT**

Supervisor Stumbo stated the Clerk's report would be added to the packet.

**TREASURER REPORT**

Treasurer Doe stated he had given the Treasurer Report at the Work Session.

**TRUSTEE REPORT**

Supervisor Stumbo stated the Trustee Report included the work done on Hewitt Road and Packard made for much safer conditions.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters publically acknowledged the professional expertise of the Fire Department in their response to his parents.

**OLD BUSINESS**

- 1. 2<sup>ND</sup> READING OF RESOLUTION NO. 2015-15, ORDINANCE NO. 2015-447, AN ORDINANCE TO AMEND CHAPTER 22 OF THE CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 22, ARTICLE IV REGARDING PEDDLER'S LICENSES (1<sup>ST</sup> READING HELD AT THE MAY 19, 2015 REGULAR MEETING)**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2<sup>nd</sup> Reading of Resolution No. 2015-15, Ordinance No. 2015-447, an Ordinance to amend Chapter 22 of the Code of Ordinances by repealing current Chapter 22, Article IV regarding Peddler's Licenses (see attached).**

Supervisor Stumbo stated, as was discussed in the Work Session, the only change from the 1<sup>st</sup> reading would be regarding the time frame, changing it from 9:00 a.m. to dusk, to 9:00 a.m. to sundown.

Clerk Lovejoy Roe mentioned the changes had been made and read the amended Resolution into the record.

**The motion carried as follows:**

**S. Martin: Yes      Stumbo: Yes      Roe: Yes      Doe: Yes  
M. Martin: Yes**

**NEW BUSINESS**

- 1. BUDGET AMENDMENT #8**

Clerk Lovejoy Roe provided a brief overview of Budget Amendment #8.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Budget Amendment #8 (see attached). The motion carried unanimously.**

- 2. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF UPDATES TO THE EQUAL EMPLOYMENT OPPORTUNITY AND NEPOTISM POLICIES LOCATED WITHIN THE YPSILANTI TOWNSHIP POLICY AND PROCEDURE MANUAL**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve updates to the Equal Employment Opportunity and Nepotism Policies located within the Ypsilanti Township Policy and Procedure Manual (see attached). The motion carried unanimously.**

- 3. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR AUTHORIZATION TO CHANGE THE PART TIME IT HELP DESK POSITION TO A REGULAR FULL TIME HOURLY POSITION WITHIN THE TEAMSTER BARGAINING UNIT AND TO WAIVE EXTERNAL POSTING OF THE POSITION AND FILL INTERNALLY**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin for authorization to change the part time IT Help Desk Position to a regular full time hourly position within the Teamster Bargaining Unit and to waive external posting of the position and fill internally.**

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Supervisor Stumbo stated this item would have to come back to the Board for a Budget Amendment.

**The motion carried unanimously.**

**4. REQUEST OF LARRY DOE TO PURCHASE FIVE (5) YEARS GENERIC RETIREMENT SERVICE CREDIT FROM MERS AND AUTHORIZE SIGNING OF THE MERS GOVERNING BODY RESOLUTION**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to allow Larry Doe to abstain.**

**The motion carried as follows:**

**S. Martin: Yes      Stumbo: Yes      Roe: Yes      Doe: Abstain  
M. Martin: Yes**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve Larry Doe to purchase five (5) years Generic Retirement Service Credit from MERS and to authorize signing of the MERS Governing Body Resolution. The motion carried with one (1) abstention.**

**5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES FOR APPROVAL OF JOB DESCRIPTION, POSTING AND FILLING OF QUALITY ASSURANCE SPECIALIST**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve request of Karen Wallin, Human Resources for approval of job description, posting and filling of Quality Assurance Specialist.**

Supervisor Stumbo stated this item had been discussed at several previous meetings and at the Work Session this evening. She reported this item would also require a Budget Amendment to be brought back to the Board at the next meeting.

**The motion carried unanimously.**

**6. RESOLUTION 2015-17, PEDDLER LICENSE FEE SCHEDULE**

Clerk Lovejoy Roe read the Resolution into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution 2015-17 (see attached). The motion carried unanimously.**

**7. RESOLUTION 2015-18, ADOPTION OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES AND PUBLIC SUMMARY OF FREEDOM OF INFORMATION ACT PROCEDURES AND GUIDELINES**

Clerk Lovejoy Roe read the Resolution into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution 2015-18, adoption of Freedom of Information Action Procedures and Guidelines and Public Summary of Freedom of Information Act Procedures and Guidelines (see attached). The motion carried unanimously.**



- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 2835 APPLERIDGE, 1852 EILEEN, 15/17 ALLEN AND 1157 BUICK IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe for authorization to seek legal action, if necessary, to abate public nuisance for properties located at 2835 Appleridge, 1852 Eileen, 15/17 Allen and 1157 Buick in the amount of \$20,000.00 budgeted in line item #101-950-000-801-023. The motion carried unanimously.**

- 9. REQUEST TO APPROVE THIRD AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2015 LOCAL SUBDIVISION ROAD TREE REMOVAL PROJECT IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-956-000-926-100 WITH 50% OR \$10,000.00 TO BE REIMBURSED TO THE TOWNSHIP AFTER NOVEMBER 1, 2015**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Third Agreement with the Washtenaw County Road Commission for 2015 Local Subdivision Road Tree Removal Project in the amount of \$20,000.00 budgeted in line item #101-956-000-926-100 with 50% or \$10,000.00 to be reimbursed to the Township after November 1, 2015 (see attached). The motion carried unanimously.**

Supervisor Stumbo stated this was the second year the Township had done this, in order to clear trees out of the median.

Trustee Scott Martin asked how residents could get on the list.

Supervisor Stumbo stated if they called the Township, Jeff Allen, Residential Services was the official arborist and could declare if the tree was dead or not.

- 10. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION OF ADDITIONAL WORK FOR VETERAN'S DRIVE IN THE AMOUNT OF \$305,663.82 TO ANGLIN CIVIL, \$54,300.00 TO OHM FOR SERVICES INCLUDING GEOTECHNICAL SERVICES, SURVEY, INSPECTIONS AND MATERIAL TESTING AND \$4,000.00 TO THE WASHTENAW COUNTY ROAD COMMISSION FOR PERMIT, APPLICATION AND INSPECTOR ESCROW FOR A TOTAL OF \$363,963.82 BUDGETED IN LINE ITEM #101-970-000-976-007**

**A motion was made by Treasurer Doe, supported by Trustee Scott Martin for authorization of additional work for Veteran's Drive in the amount of \$305,662.82 to Anglin Civil, \$54,300.00 to OHM for services including geotechnical services, survey, inspections and material testing and \$4,00.00 to the Washtenaw County Road Commission for permit application and inspector escrow for a total of \$363,963.82 budgeted in line item #101-970-000-976-007. The motion carried unanimously.**

- 11. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE A SCAG GIANT VACUUM INDUSTRIAL TOW BEHIND TRUCK LOADER IN AN AMOUNT NOT TO EXCEED \$10,000.00 BUDGETED IN LINE ITEM #590-590-000-977-000**

**A motion was made by Treasurer Doe, supported by Trustee Scott Martin for authorization to purchase a Scag Giant Vacuum Industrial Tow Behind Truck Loader in an amount not to exceed \$10,000.00 budgeted in line item #590-590-000-977-000. The motion carried unanimously.**

- 12. REQUEST TO APPOINT AIDAN BOYER, GERMAINE SMITH, JESSE TACK, KATE WEISE AND STEVE AGDORNY TO THE YPSILANTI TOWNSHIP BEE COMMITTEE**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to appoint Aidan Boyer, Germaine Smith, Jesse Tack, Kate Weise and Steve Agdorny to the Ypsilanti Township Bee Committee. The motion carried unanimously.**

- 13. REQUEST TO RESCHEDULE PUBLIC HEARING FOR CREATION OF SPECIAL ASSESSMENT DISTRICT FOR OAKLAWN/HAWTHORNE NEIGHBORHOOD CAMERAS SCHEDULED FOR JULY 21, 2015 TO AUGUST 18, 2015 AT APPROXIMATELY 7:00PM**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to reschedule Public Hearing for creation of Special Assessment District for Oaklawn/Hawthorne Neighborhood cameras scheduled for July 21, 2015 to August 18, 2015 at approximately 7:00 p.m. The motion carried unanimously.**

- 14. REQUEST TO SET PUBLIC HEARING FOR THE APPEAL OF JIMMIE L. MACK, JR. FOR PEDDLER PERMIT DENIAL FOR TUESDAY, JULY 21, 2015 AT APPROXIMATELY 7:00PM**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to set Public Hearing for the Appeal of Jimmie L. Mack, Jr. for Peddler Permit Denial for Tuesday, July 21, 2015 at approximately 7:00PM. The motion carried unanimously.**

- 15. REQUEST TO MOVE YPSILANTI TOWNSHIP VOTING PRECINCTS 13, 15 AND 19 FROM GIRL SCOUTS HEART OF MICHIGAN, 444 JAMES L. HART PARKWAY TO THE LOYAL ORDER OF MOOSE YPSILANTI LODGE NO. 782, 5506 STONY CREEK RD.**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to move Ypsilanti Township Voting Precincts 13, 15 and 19 from Girl Scouts Heart of Michigan, 444 James L. Hart Parkway to the Loyal Order of Moose Ypsilanti Lodge No. 782, 5506 Stony Creek Rd. The motion carried unanimously.**

**Clerk Lovejoy Roe stated this action was recommended by the Election Commission.**

- 16. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR PURCHASE OF TWO (2) 135 WATT BLACK AUTOBAHN LED STYLE LUMINAIRES ON EXISTING WOOD POLES ON A 17'6" ARM IN THE AMOUNT OF \$1,393.22 TO BE LOCATED AT MICHIGAN AVENUE (US-12) AND DORSET AVENUE BUDGETED IN LINE ITEM #101-956-000-926-050**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to sign Purchase Agreement with DTE for purchase of two (2) 135 watt black Autobahn LED style luminaires on existing wood poles on a 17'6" arm in the amount of \$1,393.22 to be located at Michigan Avenue (US-12) and Dorset Avenue budgeted in line item #101-956-000-926-050 (see attached). The motion carried unanimously.**

- 17. REQUEST AUTHORIZATION TO REPAIR THE MOTOR ON LADDER 14-1 IN THE ESTIMATED AMOUNT OF \$19,680.63 BUDGETED IN LINE ITEM #206-206-000-863-001 WITH A CONTINGENCY AMOUNT OF \$1,200.00 DEPENDENT ON THE CONDITION OF THE CYLINDER WALLS**

**A motion was made by Trustee Scott Martin, supported by Treasurer Doe for authorization to repair the motor on Ladder 14-1 in the estimated amount of \$19,680.63 budgeted in line item #206-206-000-863-001 with a contingency amount of \$1,200.00 dependent on the condition of the cylinder walls.**

Trustee Mike Martin asked if the "parts core" listed on the parts list was the core price charged if you purchased a part and swapped the old one out. He also asked what the \$1,000.00 miscellaneous charge covered.

Eric Copeland, Fire Chief agreed with the explanation of the core price but he did not know what the miscellaneous charge covered at this point.

Supervisor Stumbo asked where the miscellaneous charge was listed.

Chief Copeland reported Firefighter Helisak had just informed him the miscellaneous charge was for any unexpected repairs found to be necessary along the way.

Supervisor Stumbo asked if the \$1,200.00 charge for the cylinder walls was a separate charge.

Firefighter Helisak stated the \$1,200.00 charge for the cylinder wall was a separate charge and the \$1,000.00 was to cover any additional repairs that might be necessary.

**The motion carried unanimously.**

- 18. REQUEST AUTHORIZATION TO PURCHASE TAX FORECLOSED PROPERTIES FOR A PUBLIC PURPOSE PURSUANT TO STAFF RECOMMENDATION AND APPROVAL BY ELECTED OFFICIALS NOT TO EXCEED A CUMULATIVE TOTAL OF \$120,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010**

**A motion was made by Trustee Scott Martin, supported by Clerk Lovejoy Roe for authorization to purchase tax foreclosed properties for a public purpose pursuant to staff recommendation and approval by full-time elected officials not to exceed a cumulative total of \$120,000.00 budgeted in line item #101-950-000-969-010**

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Supervisor Stumbo stated there was a deadline regarding this agenda item and the full-time elected officials and staff recommendations would be sent out before that time.

Clerk Lovejoy Roe stated the deadline was July 1, 2015 for the state to purchase the properties, but that had not ever happened in the past, but the Township must inform the County Treasurer by the next Board meeting, July 21, 2015 if the Township was going to purchase the tax foreclosed properties.

Mike Radzik, OCS Director stated Rob Nissley from Habitat for Humanity had shown interest in 5 to 7 properties and the Township was interested in some other properties.

**The motion carried unanimously.**

**OTHER BUSINESS**

None

**AUTHORIZATION AND BIDS**

- 1. REQUEST AUTHORIZATION TO SEEK SEALED BIDS FOR THE SALE OF YPSILANTI TOWNSHIP PROPERTY PARCEL K-11-39-213-014, LOTS 389-390 LOCATED ON WEST MICHIGAN AVENUE WITH THE DEED OF SALE TO BE RESTRICTED TO ALLOW ONLY A SINGLE FAMILY HOME TO BE BUILT WITH NO RENTAL OR GOVERNMENT SUBSIDY ALLOWED**

**A motion was made by Trustee Mike Martin, supported by Trustee Scott Martin for authorization to seek sealed bids for the sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue with the Deed of Sale to be restricted to allow only a single family home to be built with no rental or government subsidy allowed.**

Supervisor Stumbo asked Joe Lawson if the zoning on this property had been verified.

Joe Lawson stated the current zoning of the property was RM-2 Multi-family Residential, which would allow either a multi-family purpose or a single family under the current zoning ordinance. The Master Plan calls for this as Office District along Michigan Avenue.

Supervisor Stumbo asked Mr. Lawson if he felt Michigan Avenue would develop.

Mr. Lawson explained the way the Master Plan was set up was more intensive as Michigan Avenue nears I-94. He stated this parcel would not really lend itself to a B-3 use since it was not deep enough. He explained a home was on the west side and a church on the east side of the parcel.

Discussion followed on the value of the parcel.

Attorney Winters stated this parcel was acquired by the Township from the DNR in 2001 and the deed was restricted for a public purpose.

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**Trustee Mike Martin, supported by Trustee Scott Martin withdrew the motion for authorization to seek sealed bids for sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue with the Deed of Sale to be restricted to allow only a single family home to be built with no rental or government subsidy allowed.**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to deny request for authorization to seek sealed bids for sale of Ypsilanti Township property Parcel K-11-39-213-014, Lots 389-390 located on West Michigan Avenue based on the Deed information provided by Attorney Winters. The motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to adjourn. The motion carried unanimously.**

The meeting adjourned at approximately 9:18 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**RESOLUTION 2015-19**

**Resolution on Bud/Blossom  
Special Assessment District for  
Public Security Cameras**

**WHEREAS**, the Township Board of the Charter Township of Ypsilanti proposes to install a security camera in the Bud/Blossom area; and

**WHEREAS**, the Township Board proposes to pay for the purchase and installation of the security camera; and

**WHEREAS**, the Township Board proposes the creation of a special assessment district consisting of 61 parcels within the Bud/Blossom area which will be benefited to defray the operation and maintenance cost of the security camera; and

**WHEREAS**, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

**WHEREAS**, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain a security camera in public areas within an area bounded by Bud and Blossom Streets, North of Clark Road and East of Wiard Boulevard, located in the Bud/Blossom area which consists of 61 parcels with the following estimated costs:

- Township Costs for purchase and installation of 1 security cameras: \$4,939.00
- Total Annual Residents' Cost for maintenance and operation of security cameras: \$1,954.20
- Annual cost per parcel \$ 39.14
- Monthly cost per parcel \$ 3.26

**WHEREAS**, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

**WHEREAS**, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:00pm and all persons given the opportunity to be heard in the matter; and

**WHEREAS**, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

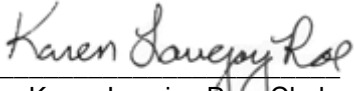
**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

1. That this Township Board does hereby approve the plans for a public security camera as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$1,954.00.
2. That this Township Board creates a special assessment district bounded by Bud and Blossom Streets, North of Clark Road, East of Wiard Boulevard, to be known as Bud/Blossom Camera Special Assessment District No. 64 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-19 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.

  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti



**RESOLUTION 2015-20**

**Resolution on Appleridge  
Special Assessment District for  
Public Security Cameras**

**WHEREAS**, the Township Board of the Charter Township of Ypsilanti proposes to install security cameras in the Appleridge area; and

**WHEREAS**, the Township Board proposes to pay for the purchase and installation of two security cameras; and

**WHEREAS**, the Township Board proposes the creation of a special assessment district consisting of 121 parcels within the Appleridge area which will be benefited to defray the operation and maintenance cost of two security cameras; and

**WHEREAS**, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

**WHEREAS**, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas with an area bounded by Appleridge Street, Peachcrest Street, Woodruff Lane and is North of Clark Road and West of Ridge Road, located in the Appleridge area which consists of 121 parcels with the following estimated costs:

- Township Costs for purchase and installation of 2 security cameras: \$9,976.00  
(approximately \$5,000.00 each)
  
- Total Annual Residents' Cost for maintenance and operation of security cameras: \$3,908.40
  
- Annual cost per parcel \$ 39.46
  
- Monthly cost per parcel \$ 3.29

**WHEREAS**, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public

examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

**WHEREAS**, in accordance with the aforesaid notices, a hearing was held on the 16th day of June, 2015 commencing at 7:15pm and all persons given the opportunity to be heard in the matter; and

**WHEREAS**, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

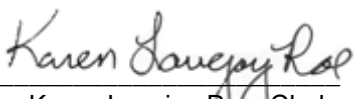
**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

1. That this Township Board does hereby approve the plans for the public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$9,976.00.
2. That this Township Board creates a special assessment district bounded by Appleridge Street, Peachcrest Street, Woodruff Lane, North of Clark Road and West of Ridge Road, to be known as Appleridge Camera Special Assessment District No. 63 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum

to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. When the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.
5. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such in such a manner as prescribed by law.
6. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-20 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.

  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

OFFICE OF THE TREASURER  
LARRY J. DOE



MONTHLY TREASURER'S REPORT  
MAY 1, 2015 THROUGH MAY 31, 2015

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	3,006,317.47	584,705.57	687,701.70	2,903,321.34
101 - Payroll	257,904.95	771,016.47	749,766.84	279,154.58
101 - Willow Run Escrow	142,162.86	24.15	0.00	142,187.01
206 - Fire Department	895,257.19	6,700.32	547,435.98	354,521.53
208 - Parks Fund	7,641.22	0.17	462.37	7,179.02
212 - Roads/Bike Path/Rec/General Fund	545,728.73	31,558.05	95,839.66	481,447.12
225 - Environmental Clean-up	444,388.95	10.16	0.00	444,399.11
226 - Environmental Services	1,619,104.70	849.56	227,225.03	1,392,729.23
230 - Recreation	221,657.40	36,086.93	102,291.32	155,453.01
236 - 14-B District Court	258,212.07	130,843.10	132,113.51	256,941.66
244 - Economic Development	67,187.89	1.53	0.00	67,189.42
248 - Rental Inspections	146,965.89	15,245.04	20,503.44	141,707.49
249 - Building Department Fund	494,660.53	33,419.18	57,344.89	470,734.82
250 - LDFA Tax	74,996.96	1.71	0.00	74,998.67
252 - Hydro Station Fund	543,735.63	47,781.39	30,250.66	561,266.36
266 - Law Enforcement Fund	1,566,198.13	230.55	533,876.15	1,032,552.53
280 - State Grants	18,386.04	0.42	0.00	18,386.46
301 - General Obligation	5,167.27	0.12	0.00	5,167.39
397 - Series "B" Cap. Cost of Funds	51,125.35	1.13	11,996.42	39,130.06
398 - LDFA 2006 Bonds	199,925.07	2.45	160,000.00	39,927.52
498 - Capital Improvement 2006 Bond Fund	336,837.78	57.21	0.00	336,894.99
584 - Green Oaks Golf Course	186,729.44	78,353.21	67,900.21	197,182.44
590 - Compost Site	840,486.27	48,923.37	25,257.55	864,152.09
595 - Motor Pool	307,764.47	49,859.83	38,386.73	319,237.57
701 - General Tax Collection	99,909.41	6,923.40	10,926.05	95,906.76
703 - Current Tax Collections	11,400,063.22	1,629.40	3,843.89	11,397,848.73
707 - Bonds & Escrow/GreenTop	856,537.90	16,246.92	3,431.25	869,353.57
708 - Fire Withholding Bonds	62,647.39	12,010.66	8,426.00	66,232.05
893 - Nuisance Abatement Fund	49,511.25	1,695.38	1,160.48	50,046.15
ABN AMRO Series "B" Debt Red. Cap.Int.	18,060.04	0.00	0.00	18,060.04
<b>GRAND TOTAL</b>	<b>24,725,271.47</b>	<b>1,874,177.38</b>	<b>3,516,140.13</b>	<b>23,083,308.72</b>

## RESOLUTION 2015-15

*Whereas*, the current Township Peddler's Ordinance was adopted in 1975 and needs to be updated; and

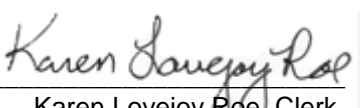
*Whereas*, proposed ordinance 2015-447 repeals the Township's current Peddler's Ordinance and replaces it with an update Peddler's Ordinance containing provisions which: 1) define key terms used in the Ordinance, 2) identify who is required to obtain a license (solicitation for commercial purposes) and who is not required to obtain a license (solicitation for non-commercial purposes), 3) provides that applications for a license include specific information regarding persons who wish to solicit within the Township, including photographs of all such persons, 4) requires that a person be at least 18 years of age to qualify for a license, 5) establish the criteria used to determine whether a license will be issued and the criteria for reviewing a decision to deny a license; 6) establishes the hours (9:00 am to sundown) for solicitation within the Township, 7) prohibits solicitation on premises where no solicitation signs are posted, 8) prohibits stopping on private property without the owner's consent, 9) establishes health standard for vehicles used to sell food products, 10) requires that minors employed to engaged in solicitation be under the direct supervision of an adult, 11) exempts minors who are with their parent/legal guardian when soliciting from the peddler's license requirement, 12) prohibits false or misleading representations by a solicitor, 13) prohibits solicitation of persons who are inside of motor vehicles, 14) prohibits fixed stand solicitation, 15) provides that the fees for applications and licenses shall be by resolution of the Township Board, 16) exempts certain persons from paying a fee for a license, 17) provides that the license must be displayed on the clothing of the solicitor at all times, 18) provides that the license is not transferable and expires on December 31, and 19) provides that the Township may revoke a license under specified circumstances; and

*Whereas*, the Township Board desires to provide updated regulations and standards governing door to door solicitation, canvassing, and peddling for commercial purposes;

*Now Therefore*,

*Be it resolved*, that Ordinance No. 2015-447 is hereby adopted by reference.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-15 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.

  
\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**PROPOSED ORDINANCE NO. 2015-447**

*An Ordinance to Amend Chapter 22 of the Ypsilanti  
Charter Township Code of Ordinances by Repealing  
Current Chapter 22, Article IV Regarding Peddler's  
Licenses and Adding a New Peddler's License Ordinance*

The Charter Township of Ypsilanti hereby **Ordains** that the Ypsilanti Township Code of Ordinances is amended as follows:

**DELETE:** in its entirety, Chapter 22, Article IV Peddler's Sections 23-146 – 22-153 inclusive:

**ADD:** the following new provisions to Chapter 22, Article IV:

1. **Definitions.** The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Canvassing and soliciting* meaning the going from door to door, house to house, place to place, street to street or remaining in one place within the Township for the purpose of soliciting orders for or canvassing occupants or residents for the sale of food products, books, magazines, goods, wares or merchandise of any nature whatsoever for future delivery, or for the purpose of soliciting orders for or canvassing occupants or residents for the installation or servicing of any household equipment or appliances, including but not limited to, furnace or boiler repair and maintenance, repair and servicing of washing windows and screens, awnings, roofing and siding of buildings or for any other services to be furnished. It shall also include persons soliciting for funds or donations of any kind. It shall also include the assisting of others in canvassing and/or soliciting. Newsboys and persons traveling on a regularly established route at the request, expressed or implied, of their customers, are not to be considered within the definitions of "peddler" or "canvasser" under the terms of this chapter.

*Charitable, religious or political organization* means a not-for-profit charitable, religious, political, benevolent, educational, philanthropic, humane, patriotic, or civic organization of persons, registered and in good standing under Section 501(c) of the Federal Internal Revenue Code, that solicits or obtains contributions solicited from the public for charitable, religious or political purposes.

*Clerk* means the clerk for the Township.

*Commercial purposes* means any business or activity carried on for profit.

*Handbill* means any written or printed notice distributed by hand for the purpose of communication, including but not limited to any pamphlet, booklet or leaflet.

*Minor* means a person under 17 years of age.

*Non-commercial purposes* means any purpose other than that involving a business or activity carried on for profit, including, but not limited to, a political, religious or charitable purpose, or an activity sponsored by a political, religious, not-for-profit charitable, benevolent, educational, philanthropic, humane, patriotic or civic organization of persons, registered and in good standing under Section 501(c)(3) of the Federal Internal Revenue Code.

*Peddling* means the going from door to door, house to house, place to place, street to street, or remaining in one place, in the Township carrying or conveying or transporting by person, wagon, motor vehicles or other type of conveyance for the purpose of offering for immediate sale, food products, including but not limited to, meat, fish, vegetables, farm produce or provisions, candy, goods, wares or merchandise of any nature and landscaping materials of all types. It shall also include the assisting of others in “peddling”.

*Person* means and includes any person, agent, firm, partnership, association, corporation, company or organization of any kind.

2. **Soliciting, peddling or canvassing on posted premises or when requested not to do so.** It shall be unlawful for any person to solicit, peddle or canvass upon any premises in the Township, if requested by anyone in control upon the premises not to do so, or if there is placed on such premises in a conspicuous position near the entrance thereof a sign or similar notice indicating in any manner that the occupants of such premises do not desire to have solicitors, canvassers or peddlers call upon them. For purposes of this section, soliciting and peddling include religious proselytizing, political speech (anonymous or otherwise) and passing out handbills.
3. **Hours of operation.** It shall be unlawful for any person to conduct, or attempt to conduct, any canvassing, soliciting or peddling before the hours of 9:00 a.m. and after dusk, at any location within the Township.
4. **Use and restriction of stops, scales, bells, horns, etc.**
  - (a) No person shall stop in any one place longer than is necessary to make a sale or stop on private property without the consent of the owner. No person shall stop for the purposes of selling or offering to sell any food products within a distance of 300 feet from any public, private, charter or parochial school building, or the lands on which such buildings are located in the Township on any day during which school is in session. No person operating as a solicitor, canvasser or peddler shall interfere with traffic or cause or permit large numbers of persons, especially children, to congregate upon the public streets.
  - (b) It shall be unlawful for any person to call out or make any noise of any kind whatsoever, or to use a bell, horn or other noise making device so as to unreasonably disturb persons in the immediate vicinity for an extended period of time with the purpose of attracting persons to buy goods such licensee has for sale.
5. **Vehicles, sanitation; health standards.**
  - (a) All vehicles used in the sale of food products must be kept clean and sanitary conditions at all times, and when containing loads or parts of loads of food products they must be kept only in places and operated in a manner which, in the opinion of the health officer for the county department of health and the state department of agriculture, are sanitary and wholesome.
  - (b) All vehicles used for the purpose of selling or transportation of meat, milk, pastry, ice cream and all other food products for human consumption in the Township shall be inspected and have in possession a current valid approval by the county board of health, or the state department of agriculture before a license is granted. The holder of a license under which a food vending vehicle is operated shall be the person responsible for all the conditions and requirements of this chapter.



- (c) Failure to maintain the standards and requirements of the county board of health or the state department of agriculture for the sale or transportation of food will constitute cause for revocation of the license under which such vehicles are operated.

**6. Minors; soliciting, canvassing or peddling, requirements.**

If an applicant intends to use a minor or minors to do the actual solicitation, canvassing, or peddling for commercial purposes, the following provisions shall apply:

- (a) an approved copy of the work permit issued by the State of Michigan, showing the approved hours of work and the job duties of each minor shall be attached to the application, and
- (b) minor(s) shall at all times be under the direct supervision of the adult who was issued the license under Section 15.

**7. Minors; soliciting, canvassing or peddling, accompanied by parent or guardian.**

A minor who is accompanied by his parent or legal guardian during all times of soliciting, canvassing or peddling is exempt from the licensing provisions of this article

**8. Misrepresentation.**

- (a) No fraudulent or misleading representations to any person shall be made in connection with any peddling or soliciting activities, including, but not limited to, any misleading representation concerning the product or service involved, the purposes for which contributions solicited will be used, the name of the peddler or solicitor, the trade name and nature of the parent organization, or the purposes for which the parent organization was organized.
- (b) No person shall represent that the issuance of a solicitor registration certificate under this chapter is an endorsement by the Township of the solicitor, its products or the organization the solicitor represents.

**9. Solicitation of persons inside motor vehicles prohibited.** No peddler or solicitor shall solicit the immediate payment of money from a person who is inside a motor vehicle.

**10. Fixed stands prohibited.** No peddler or solicitor shall establish a fixed stand and/or store for soliciting upon any street, road, highway, lane, sidewalk, driveway, alley or publicly-owned property, unless said stand and/or store shall be in compliance with all applicable provisions of Appendix A to this Code, the Zoning Ordinance.

**11. License required.**

- (a) Unless exempt, it shall be unlawful for any person to engage in or carry on the business of soliciting, canvassing or peddling for commercial purposes in the Township as defined Section 1, without first obtaining a license in compliance with the provisions of this Ordinance.
- (b) Unless exempt, it shall be unlawful for any person to operate as a solicitor, canvasser, or peddler without first having obtained a license for each vehicle, piece of equipment or container used in connection therewith.

## 12. **Application.**

- (a) Application for licenses required by this Ordinance shall be made upon forms provided by the clerk, which shall be signed and verified under oath by the applicant of an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization and shall, as a minimum, contain the following:
- (1) If an individual, the name, address and telephone number of the individual.
  - (2) If a partnership, the name, residence and business address and telephone number of each partner.
  - (3) If a corporation, the name, business address and telephone number of the corporation and names of the principal officers, directors and local representatives, their residence and business address, telephone numbers, and if a foreign corporation, whether they are authorized to do business in the state.
  - (4) If an employee the name, residence and telephone number of the employee together with written credentials setting forth the exact nature of his employment.
  - (5) The length of time for which the right to do business is sought.
  - (6) Two current photographs of the applicant or the agent(s) for the applicant who is to do the actual canvassing, soliciting or peddling. Each photograph shall be two inches by two inches showing the head and shoulders of the applicant or agent(s).
  - (7) A brief description of the product or services involved.
  - (8) A description of the vehicle or vehicles being used in the operation of the canvasser, solicitor and/or peddler along with a license plate number of each vehicle.
- (c) The application shall be accompanied by a nonrefundable application fee to be established by resolution of the Township Board. The Township Board may, from time to time, modify the established fee schedule. The application fee is separate from the license fee described in Section 13.

## 13. **Investigation; issuance or denial; appeal of denial.**

- (a) Upon receipt of the application for a license, the clerk shall forward the same to the director of the department of Community Standards, or his designated representative, for a review of the same. Upon receipt by the director or his designated representative, the director or designated representative shall cause an investigation to ensure that the applicant meets all requirements set forth in subsection (b) of this section. After such investigation, the director of Community Standards, or his designated representative, shall certify to the clerk that the application is complete and that the information contained therein and other information known to the department of Community Standards does not reasonably lead to the conclusion that the applicant, or the activity to be licensed, constitutes an apparent

danger to the health, safety and welfare to the people of the township.

- (b) The clerk may refuse to issue a license to:
  - (1) A person whose license under this article has been revoked within the last year.
  - (2) A person unless the application is fully and completely filed, and the applicant discloses fully all arrests and convictions other than those that are traffic related. Failure to completely and truthfully complete the application shall result in a denial.
  - (3) A person who materially misrepresents any facts or statements on his license application.
  - (4) A person who has been convicted of a felony or any crime related to or involving larceny, assault, fraud, receiving and concealing stolen property, embezzlement, robbery, home invasion, breaking and entering, theft, dishonesty, false statement or fraudulent scheme, trick or device, or any crime that is an unreasonable threat to persons or property within the township.
  - (5) A person who has been convicted of a violation of any municipal soliciting ordinance within the two (2) years prior to the application being submitted to the Township.
  - (6) A person whose master driving record indicates that his use of a motor vehicle in association with a requested license may present an unreasonable threat to persons or property within the township by such use of a motor vehicle.
  - (7) If the applicant or activity licensed constitutes an apparent danger to the health, safety and welfare to the people of the township.
- (c) No license shall be issued to any applicant as a solicitor, canvasser, or peddler until such applicant shall have obtained the age of 18 years.
- (d) Any person whose license application has been denied shall have the right to petition the board of trustees of the township for an appeal. A written request for an appeal must be filed with the Clerk's office within 14 days after notice of the denial has been mailed to the applicant's last known address. A written statement setting forth the grounds for the appeal must be included with the written request for an appeal. The township board shall grant a public hearing on this appeal, and the applicant shall have the right to appear and present evidence on his behalf. Following such hearing, the board shall submit to the applicant a written statement of its findings and determinations. The board's determination shall be based upon whether the Clerk's refusal to issue a license pursuant to Section 13(b) was supported by competent, material and substantial evidence.

**14. Exemptions; registration of charitable and nonprofit organizations.**

- (a) Persons involved in soliciting, canvassing or peddling for any noncommercial purpose, and/or delivery of handbills are hereby exempt from the licensing, registration and fee requirements of this Ordinance, but shall be subject to the other sections of this Ordinance.

- (b) Any person who has obtained a peddler's license from the state pursuant to Public Act No. 359 of 1921 (MCL 35.441 et seq.), on account of such person being honorably discharged from the armed forces of the United States of America shall be exempt from the licensing provisions of this article.

**15. Fees.**

- (a) A license fee for soliciting, canvassing and peddling for commercial purposes shall be established by resolution of the township board. The township board may, from time to time, modify the established fee schedule. This fee is separate from the application fee described in Section 12.
- (b) No license fee shall be charged to any person selling produce which he has raised himself, who has attained the age of 65 years, or who shows evidence of being an honorably discharged military veteran.

**16. Term and limitation.** Each license and registration issued pursuant to this article shall expire on midnight on December 31 of each year, unless previously terminated pursuant to this article.

**17. Transfer or misuse of license, badge or identification.** No license, badge or identification issued under the provisions of this Ordinance shall be used or worn at any time by any person other than the one to whom it was issued and only when engaged in the activities for which the license or I.D. card was issued.

**18. Display.**

- (a) Unless exempt, it shall be unlawful for any person to operate as a peddler, canvasser, or solicitor without displaying on the outer clothing the license issued by the township provided for in this Ordinance. Unless exempt, each vehicle, conveyance and container must have a license attached to it so it can be seen from the outside of such vehicle, conveyance or container.
- (b) Peddlers, solicitors and canvassers are required to exhibit their license at the request of any citizen or public official.

**19. License suspension or revocation.**

- (a) The township clerk may suspend a license for a period not to exceed ninety (90) days upon determining, based on his or her own investigation or upon certification by the local law enforcement agency that any of the following circumstances exists:
  - (1) The licensee failed to truthfully provide in his or her application the information required in this Ordinance, or that the licensee has engaged in a fraudulent transaction or enterprise;
  - (2) The licensee has been convicted of a violation of federal, state or local laws, ordinances, or regulations reflecting adversely on the licensee's ability to conduct the business for which the license has been issued in an honest and legal manner, including, but not limited to, burglary, theft, larceny, swindling, fraud, unlawful business practices, any form of actual or threatened physical harm against another person, or any type of criminal sexual conduct;

- (3) The licensee is listed on any criminal sex offender registry or has any outstanding warrants for any misdemeanor or felony and such information was not disclosed on the application;
  - (4) If the licensee will be engaging in peddling from or out of a motor vehicle in the streets and roads of the township, the licensee's driver's license has been suspended or revoked or the licensee has been convicted of a felony moving violation; or
  - (5) The licensee has, in the course of peddling in the township, engaged in conduct that is contrary to the peace, privacy, safety, health and welfare of the residents, businesses and persons in the township.
- (b) A licensee shall be given written notice of the cause and term of the suspension and of the right to have such suspension reversed, modified or affirmed following a hearing to be conducted by the township board at the next available board meeting, but in all cases not later than 21 days following receipt of a written request by the licensee. At the hearing, the licensee shall have the right to hear the evidence relied upon by the clerk and the right to present evidence and witnesses on his or her behalf. At the hearing, or at an adjourned date, the township board shall determine whether to reverse, modify or affirm the suspension and shall put its decision and the reasons therefore in the form of a resolution, which the township clerk shall forward to the licensee.
- (c) Before a license or registration can be revoked, the township board shall serve the license holder or registered applicant, by first class mail, mailed not less than four days prior to the hearing with a notice of hearing, which notice shall contain the following:
- (1) Notice of proposed action.
  - (2) Reason for the proposed action.
  - (3) Date, time and place of hearing.
  - (4) A statement that licensee may present evidence and testimony and confront adverse witnesses.
- Following the hearing, the township board shall submit to such person a written statement of its findings and determination.
- (d) The township board shall revoke a license issued under this Ordinance upon determination by it that based upon competent, material and substantial evidence presented at the hearing, either of the following exists:
- (1) A violation of any of the prohibitions set forth in this Ordinance.
  - (2) The person, entity or organization is engaged or has engaged in any fraudulent scheme, device or trick in any place in the township to obtain money or other valuable things, or is aiding or abetting any person engaged in such scheme, device or trick

**Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the

validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date and repeal of conflicting ordinances**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This Ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2015-447 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on May 19, 2015. The second reading is scheduled to be heard on June 16, 2015.



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Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #8**

June 16, 2015

**101 - GENERAL OPERATIONS FUND**

**Total Increase \$606,875.00**

Increase for Human Resource Training and Education for all departments. There is upcoming training needed for BS&A and RecWare in addition to other training that needs to be scheduled for the remainder of the year. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$20,000.00</b>
		<b>Net Revenues</b>	<b><u>\$20,000.00</u></b>
<b>Expenditures:</b>	<b>Training and Education</b>	<b>101-227-000-960.000</b>	<b>\$20,000.00</b>
		<b>Net Expenditures</b>	<b><u>\$20,000.00</u></b>

Increase budget for Public Nuisance legal service due to the increase of blighted, vacant , and pad lock cases in the Township. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$400,000.00</b>
		<b>Net Revenues</b>	<b><u>\$400,000.00</u></b>
<b>Expenditures:</b>	<b>Public Nuisance - Legal Services</b>	<b>101-950-00-801.023</b>	<b>\$400,000.00</b>
		<b>Net Expenditures</b>	<b><u>\$400,000.00</u></b>

Increase budget for WCRC's 3rd agreement for tree removal project. In 2014 the township and the county partnered for tree removal in the amount of \$20,000 and they would like to do this again in 2015. The WCRC will reimburse us up to \$10,000 once proof of invoices are presented by outside contractor. This is funded by an appropriation of prior year fund balance and will be a pass through cost.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$10,000.00</b>
		<b>Net Revenues</b>	<b><u>\$10,000.00</u></b>
<b>Expenditures:</b>	<b>Right of Way Tree Trim - Removal</b>	<b>101-956-000-926.100</b>	<b>\$10,000.00</b>
		<b>Net Expenditures</b>	<b><u>\$10,000.00</u></b>

Increase the 2015 budget for cameras and installation of 2 cameras in the Appleridge Neighborhood and 1 camera in the Bud & Blossom Neighborhood if special assessment is adopted by the residents. The cameras are \$4,939 each and installation fee will be \$49 each. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$14,964.00</b>
		<b>Net Revenues</b>	<b><u>\$14,964.00</u></b>
<b>Expenditures:</b>	<b>Capital Outlay - Neighborhood Camera System</b>	<b>101-970-000-972.000</b>	<b>\$14,964.00</b>
		<b>Net Expenditures</b>	<b><u>\$14,964.00</u></b>

Increase budget for road improvement extension of Veterans Drive from the Veterans Memorial to Huron River Drive. This is funded by a \$91,911 Appropriation of Prior Year Fund Balance, a transfer of \$202,053 budgeted available funds from road improvement to capital outlay, and a \$70,000 Transfer in of Funds from 14B District Court.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>101-000-000-699.000</b>	<b>\$91,911.00</b>
	<b>Transfer IN from 14B District Court</b>	<b>101-000-000-697.236</b>	<b>\$70,000.00</b>
	<b>**Transfer from Road Improvement</b>	<b>101-446-000-818.022</b>	<b>\$202,053.00</b>
	<b>**Transfer of budgeted funds from one dept to another - no effect on increase to fund</b>		
		<b>Net Revenues</b>	<b><u>\$363,964.00</u></b>
<b>Expenditures:</b>	<b>Capital Outlay - Veterans Drive</b>	<b>101-970-000-976.007</b>	<b>\$363,964.00</b>
		<b>Net Expenditures</b>	<b><u>\$363,964.00</u></b>

**CHARTER TOWNSHIP OF YPSILANTI  
2015 BUDGET AMENDMENT #8**

June 16, 2015

**236 - 14B DISTRICT COURT FUND**

**Total Increase \$70,000.00**

Increase budget to transfer funds to the General Fund for a portion of the road improvement of Veterans Drive from Veterans Memorial to Huron River Drive. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Fund Balance</b>	<b>236-000-000-699.000</b>	<b>\$70,000.00</b>
		<b>Net Revenues</b>	<b><u>\$70,000.00</u></b>
<b>Expenditures:</b>	<b>Transfer Out to General Fund</b>	<b>236-136-000-969.101</b>	<b>\$70,000.00</b>
		<b>Net Expenditures</b>	<b><u>\$70,000.00</u></b>

**590 -COMPOST FUND**

**Total Increase \$10,000.00**

Increase budget to purchase a giant vacuum industrial tow behind truck loader. This is funded by an Appropriation of Prior Year Fund Balance.

<b>Revenues:</b>	<b>Prior Year Appropriation</b>	<b>590-000-000-699.000</b>	<b>\$10,000.00</b>
		<b>Net Revenues</b>	<b><u>\$10,000.00</u></b>
<b>Expenditures:</b>	<b>Equipment</b>	<b>590-590-000-977.000</b>	<b>\$10,000.00</b>
		<b>Net Expenditures</b>	<b><u>\$10,000.00</u></b>



Motion to Amend the 2015 Budget (#8):

Move to increase the General Fund budget by \$606,875 to \$9,968,606 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$70,000 to \$1,521,665 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$10,000 to \$420,524 and approve the department line item changes as outlined.

**“OLD POLICY”  
EQUAL EMPLOYMENT OPPORTUNITY/  
AFFIRMATIVE ACTION**

**POLICY:**

It is the policy of the Township to recruit, hire, compensate, train, and promote individuals without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes. Ypsilanti Township will not discriminate against any employee or applicant because of a physical or mental handicap in regard to any position for which the employee or applicant is qualified, as provided for and to the extent required by state and federal statutes.

**PROVISIONS:**

To this end, the Township shall take affirmative action to ensure that all personnel actions are administered without regard to race, color, sex, marital status, age, religion, national origin or ancestry, military status, or handicap as provided for and to the extent required by state and federal statutes.

**NEW POLICY  
EQUAL EMPLOYMENT OPPORTUNITY**

**POLICY:**

The Charter Township of Ypsilanti is an Equal Employment Opportunity (EEO) Employer. As such, the Charter Township of Ypsilanti provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, age, sex (including pregnancy, childbirth, and related medical conditions), national origin, disability, genetic information (GINA), height, weight, marital status, veteran status, sexual orientation, gender identity, or any other characteristic protected by state and federal laws. This policy of equal employment opportunity and anti-discrimination applies to all policies, procedures, terms and conditions of employment, including, but not limited to, recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, benefits, working conditions and training.

The Human Resource Department has overall responsibility for this policy and maintains reporting and monitoring procedures in accord with principles of equal employment laws. Any questions or concerns should be referred to the Human Resource Department who will promptly, thoroughly and fairly investigate every issue brought to its attention in this area and will issue corrective action where any employee is found to have willfully violated this policy, up to and including termination.

Required notices regarding employee rights under EEO laws are posted throughout Township facilities.

July 15, 2008

Amended Draft: June 2015

## **“Old Policy”**

### **NEPOTISM**

#### **POLICY:**

It is the policy of the Township that a regular full-time, part-time, temporary or seasonal employee shall be deemed ineligible to hire, promote, transfer into, or in any other manner move into the same department or division within a department in which an immediate relative is employed.

#### **PROVISIONS:**

1. For the purpose of this policy, "immediate relative" shall include spouse, parents, children, brothers, sisters, grandparents, parents-in-law, brothers or sisters-in-law, daughters or sons-in-law, or any step relatives in the foregoing categories.
2. Immediate relatives working within the same Township department who are regular employees prior to January 1, 1989, shall not be affected by the stated policy.
3. In the event that an above-mentioned relationship is created between employees within the same department, one of the employees, shall, within ninety (90) calendar days, move to a position outside the said department. Failure of the employee to obtain a position outside of the department will result in termination.
4. The Township Board shall have the authority to waive this policy if deemed necessary for the good of the Township. Requests for exceptions to this policy shall be referred to the Human Resources Department.

## **NEW POLICY**

### **PERSONAL RELATIONSHIPS IN THE WORKPLACE**

The employment of relatives or individuals involved in a relationship in the same area of an organization may cause serious conflicts and problems with favoritism and employee morale. In addition to claims of partiality in treatment at work, personal conflicts from outside the work environment can be carried over into day-to-day working relationship.

For purpose of this policy, a relative is any person who is related by blood or marriage, or whose relationship with the employee is similar to that of persons who are related by blood or marriage. A dating relationship is defined as a relationship that may be reasonably expected to lead to the formation of a consensual “romantic” or sexual relationship. This policy applies to all employees without regard to the gender or sexual orientation of the individuals involved.

**Employees shall not occupy a position in which you would work directly for or supervise a relative.** Employees shall not be involved in a dating relationship with an employee who either works directly for you or supervises you. The Township reserves the right to take prompt action if an actual or potential conflict of interest arises involving relatives or individuals involved in a dating relationship who occupy positions at any level in the same line of authority that may affect the review of employment decisions.

In other cases where a conflict or the potential for conflict arises because of the relationship between employees, even if there is no line of authority or reporting involved, the employees may be separated by reassignment or terminated from employment.

If employees are in a close personal relationship with another employee, you should refrain from public workplace displays of affection or excessive personal conversation.

July 15, 2008

Amended Draft: June 2015

DRAFT

**CHARTER TOWNSHIP OF YPSILANTI  
RESOLUTION 2015-17**

**Peddler Licensing Fees**

**Whereas**, the Township Board has adopted Ordinance 2015-447 which provides for a nonrefundable application fee and a license fee for the administration of the peddler licensing ordinance.

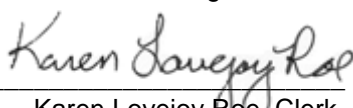
The application fee and license recovers the Township's cost of conducting a required background investigation of the applicant and administering a license.

**Now Therefore, Be it resolved**, that the following fee schedule is adopted:

**PEDDLER LICENSE APPLICATION FEE: \$50.00**  
(nonrefundable application fee as authorized by ordinance section 12)

**PEDDLER LICENSE ISSUANCE FEE: \$50.00**  
(license fee as authorized by ordinance section 15)

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-17 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.

  
\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**RESOLUTION 2015-18**

**Whereas**, the Michigan Legislature has recently amended the Freedom of Information Act (MLC 15.231 et seq) regarding the fees that may be charged for copying public records; and

**Whereas**, the amendment provides that public bodies can charge fees for copying public records if a FOIA "Procedures and Guidelines" and a FOIA "Written Public Summary" is adopted; and

**Whereas**, attached to this resolution are: (1) "Charter Township of Ypsilanti FOIA Procedures and Guidelines" and (2) "Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines" which were drafted by the Michigan Township Association; and

**Whereas**, the attached "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines" conform to the requirements of the amendments to FOIA; and

**Whereas**, the Township Board of Trustees finds that it is in the best interest of the Township to adopt the attached "FOIA Procedures and Guidelines" and "Public Summary of FOIA Procedures and Guidelines";

**Now Therefore,**

**Be it resolved**, that "Charter Township of Ypsilanti FOIA Procedures and Guidelines" and "Charter Township of Ypsilanti Public Summary of FOIA Procedures and Guidelines" are hereby adopted as the Township's procedures and guidelines for all FOIA request submitted to the Township for public records.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2015-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on June 16, 2015.

  
\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**2015 YPSILANTI TOWNSHIP THIRD AGREEMENT**  
**Local Subdivision Road Tree Removal Project**

THIS AGREEMENT made and entered into this 17<sup>th</sup> day of June, 2015, by and between Ypsilanti Charter Township, parties of the first part and the Board of Washtenaw County Road Commission (WCRC), parties of the second part.

WHEREAS, the parties of the first part desire that certain dead trees be removed on local subdivision roads in Ypsilanti Township and

WHEREAS the WCRC will commit \$10,000 to this local subdivision road tree removal project, provided Ypsilanti Charter Township matches this same \$10,000 amount; and

WHEREAS the proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951, as amended.

IT IS NOW THEREFORE AGREED, the parties of the first part will hire the Contractor, oversee the tree removals, and insure property permits are obtained, all in accordance with standards of the parties of the second part.

IT IS FURTHER AGREED, the parties of the second part will issue no cost permits for the individual tree removals. Following a final accounting of the project costs, Ypsilanti Township will submit a final invoice for the actual cost, not to exceed \$10,000, either after the work has been completed or on near November 1, 2015. WCRC agrees to remit payment within 30 days from receipt of this invoice. The final invoice shall provide supporting detail and information, which reasonably identifies and isolates the costs of this tree removal project.

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**AGREEMENT SUMMARY**

**Local Subdivision Tree Removal Project**

Project Cost	\$20,000.00
<u>Estimated Project Cost Summary</u>	
Road Commission Share – WCRC 50%	\$10,000.00
Ypsilanti Charter Township Share – Township 50%	<u>\$10,000.00</u>
Total Amount	\$ 20,000.00

**FOR YPSILANTI CHARTER TOWNSHIP**

Brenda L. Stumbo  
Brenda L. Stumbo, Supervisor June 17, 2015  
Karen Lovejoy Roe  
Karen Lovejoy Roe, Clerk June 17, 2015

Rosa M. Manetti  
Witness June 17, 2015  
Rosa M. Manetti  
Witness June 17, 2015

**FOR WASHTENAW COUNTY ROAD COMMISSION**

\_\_\_\_\_  
Douglas E. Fuller, Chair

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Roy D. Townsend, Managing Director

\_\_\_\_\_  
Witness