

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

October 7, 2014

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, OCTOBER 7, 2014

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. NEW FIREFIGHTER INTRODUCTION ERIC COPELAND, FIRE CHIEF
2. 2015 GENERAL FUND BUDGET DISCUSSION SUPERVISOR STUMBO
3. CLARK EAST TOWERS MUNICIPAL SERVICES AGREEMENT DISCUSSION ATTORNEY WINTERS
4. REVIEW AGENDA SUPERVISOR STUMBO
5. OTHER DISCUSSION BOARD MEMBERS

Work Session Agenda Item

1. Introduction of new firefighters Stephen Jones, Peter White and Nicholas Dunleavy ***Eric Copland, Fire Chief***

Fund 101 - General Fund

Revenues

Line Item	Explanation
101-000-000-403-000 – Current Property Taxes	This line item reflects revenues from property taxes, based on values and millage rates. Adjustments for the Board of Review and MTT refunds are included in this figure.
101-000-000-407-001 – Property Taxes/Administration Fees	This represents the 1% administrative fee charged on property tax bills. This is not charged on special assessments. This fee can only be used for the collection (Treasurer's Office) and assessment (Assessing Office) of property taxes and Tax Tribunal cases. We are projecting \$555,000 in revenue for this line item and \$766,467 in expenditures (\$340,586 in Treasurer's Office and \$425,881 in Assessing Office).
101-000-000-445-000 – Penalties and Interest	This line item reflects fees collected from delinquent taxes.
101-000-000-451-452 – Bus Lic & Permits Salvage Yard	This line item reflects fees charged for statutory annual license renewal fees for junk yards.
101-000-000-451-453 – Bus Lic & Permits Trailer Fee	This line item reflects fees charged for mobile home lots. Manufactured home park owners are taxed \$3.00 per home, \$.50 of that amount comes to the Township. Due to the cleanup and removal of some parks, this amount has decreased.

Line Item	Explanation
101-000-000-451-454 – Bus Lic & Permits Peddler Fee	This line item reflects fees charged for Peddler Permits to allow vendors to sell door-to-door in the Township.
101-000-000-476-483 – Non Bus Lic Dog License	This line item reflects fees charged for dog licenses. Due to the 3 year license, many were renewed in 2014 and will not need renewal next year. We are recommending that it remain at \$5,500 for 2015.
101-000-000-574-000 – State Revenue Sharing	This line item reflects revenues from the State of Michigan, based on Constitutional and Statutory amounts. Per our lobbyist, it is recommended that it be increased by 3.35% to \$4,573,966 in 2015.
101-000-000-607-001 – Chg for Services-Site Plan Review	This line item reflects fees charged for site plan reviews.
101-000-000-607-002 – Chg for Services-Board of Appeals	This line item reflects fees charged for applications to the Zoning Board of Appeals.
101-000-000-607-003 – Chg for Services-Prop Change App	This line item reflects fees charged for property split applications.
101-000-000-607-004 – Chg for Services-Fax,Copy & Other	This line item reflects fees charged for use of fax machines and copiers.
101-000-000-607-012 – Chg for Services-Address Assign	This line item reflects fees charged for assigning an address to a vacant parcel.
101-000-000-607-013 – Chg for Services-Planning Comm	This line item reflects fees charged for applications to the Planning Commission.

Line Item	Explanation
101-000-000-615-000 – Charge for Services-NSF Fees	This line item reflects fees charged for checks that are returned for non-sufficient funds.
101-000-000-626-627 – Voter Lists, Tax Rolls, Fische	This line item reflects fees charged for printing voter lists, tax rolls, etc.
101-000-000-626-630 – Chg for Services-IFT Exempt App	This line item reflects fees charged for processing Industrial Facilities Exemption applications.
101-000-000-626-633 – Passport Services	Our Township Clerk’s office is a Passport Acceptance Facility. This line item reflects revenues received from passport processing.
101-000-000-626-637 – Administration Fees/Fire Dept.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-638 – Administration Fees/Environ. Svcs.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-639 – Administration Fees/Law Enforc.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-640 – Administration Fees/Golf Course	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.

Line Item	Explanation
101-000-000-626-641 – Administration Fees/Compost	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-642 – Administration Fees/Bldg. Dept.	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-643 – Administration Fees/Recreation	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-626-644 – Administration Fees/14B Court	Calculations for Administration Fees are based on floor space, staffing levels, number of computers, etc. This amount was calculated by the Accounting Director.
101-000-000-642-645 – Township & Precincts Maps, Etc.	This line item reflects fees charged for Township and precinct maps.
101-000-000-655-100 – Settlements & Judgments	This line item reflects funds received through a legal settlement.
101-000-000-664-001 – Interest Earned	This line item reflects interest earned on funds deposited at various banks. This number was provided by the Accounting Director.
101-000-000-664-003 – Net Interest Earned-Cur Tax Coll	This line item reflects interest earned on the current tax collection funds held at the bank. The figures were projected by the Accounting Director.

Line Item	Explanation
101-000-000-667-000 – Site Lease Revenues	This line item reflects lease revenues for cell towers.
101-000-000-667-001 – Rent Income	This line item reflects rent income from the building located at 2870 E. Clark Road, which is leased to YCUA.
101-000-000-674-000 – Reimbursement-Postage	This line item is used for postage reimbursement from individuals getting passports and from employees when doing a personal mailing.
101-000-000-674-001 – Employee Reimbursement-Phones	This line item is used for reimbursement from employees for phone use.
101-000-000-675-000 – Contributions & Donations	This line item reflects various contributions and donations received.
101-000-000-681-000 – Revenue-Radon Test Kit	This line item reflects fees charged for Radon test kits.
101-000-000-685-000 – Federal RDS Subsidy-Medc-Part D	This line item reflects Federal Medc Part D reimbursement/subsidy for retiree prescription drugs as part of Medicare Part D. Our new retiree health care program has the subsidy rolled in so we are not eligible for RDS reimbursement.
101-000-000-686-000 – Reimburs Election-Cnty/Twp/Ct	There are no elections scheduled in 2015.
101-000-000-688-000 – Reimbursement-WCRC	In 2014, we entered into a pilot partnership with the Washtenaw County Road Commission for tree removal. This line item reflects the amount received from them.

Line Item	Explanation
101-000-000-688-100 – Reimbursement-Habitat for Humanity	This line item is used for reimbursement from Habitat for Humanity for properties the Township purchases under the Right of First Refusal.
101-000-000-694-001 – Other Income-Miscellaneous	This line item reflects miscellaneous income received, including worker's compensation checks received from MML, FOIA request payments, etc.
101-000-000-694-002 – Reimb-Small Claims Processor Fee	This line item is used for reimbursement of the small claims court processor fee.
101-000-000-694-004 – Misc Revenue-Insurance Reimb	This line item reflects the reimbursement we receive from MML for worker's compensation and liability insurance.
101-000-000-694-010 – Misc Rev-Right of Way-Metro	This line item is for the State of Michigan Department of Energy, Labor & Economic Growth METRO Authority's annual maintenance fee the Township receives, based on use and disposition of funds received under PA 48 of 2002.
101-000-000-694-100 – Other Revenue-Franchise Fees	This line item reflects dollars received for franchise cable fees from Comcast and AT&T. It is recommended by our Accounting Director that \$750,000 be budgeted in this line item for 2015.
101-000-000-694-200 – Revenue-Vending Commissions	This line item reflects revenues from the vending machines at the Civic Center. This is used to purchase coffee and water.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Fund 101 - GENERAL FUND							
ESTIMATED REVENUES							
Dept 000.000							
101-000.000-403.000	CURRENT PROPERTY TAXES	1,248,853	1,171,688	1,142,791	1,142,791	1,139,865	1,140,125
101-000.000-403.002	CUR PROPERTY TAX ADJUSTMENTS	(1,415)	(45,363)			337	
101-000.000-405.000	IN LIEU OF TAXES	23,879	10,146			15,944	
101-000.000-407.001	PROPERTY TAXES/ADMINST. FEES	582,343	548,353	565,000	565,000	555,034	555,000
101-000.000-407.007	STREET LIGHTS	37,097	31,557				
101-000.000-417.000	DELINQUENT PERS.PROPERTY TAXE		1,409				
101-000.000-424.000	SALE OF TAX REVERTED PROPERTY	4,700					
101-000.000-445.000	PENALTIES AND INTEREST	33,857	32,657	20,000	20,000	18,480	30,000
101-000.000-451.452	BUS LIC. & PERMITS SALVAGE YR	750	1,625	1,000	1,000	1,250	1,000
101-000.000-451.453	BUS LIC. & PERMITS TRAILER FE	5,599	5,091	2,500	2,500	3,991	5,000
101-000.000-451.454	BUS LIC. & PERMITS PEDDLER FE	265	95	60	60	485	100
101-000.000-476.483	NON BUS. LIC. DOG LICENSES	12,914	11,973	5,500	5,500	8,609	5,500
101-000.000-476.485	NON BUS. LIC. SALE ORD & CODE	5					
101-000.000-529.100	FEDERAL HUD GRANT	1,039	30,550				
101-000.000-569.019	STATE GRANT REVENUE		653,840				
101-000.000-574.000	STATE REVENUE SHARING	4,278,057	4,410,265	4,425,495	4,425,495	2,896,099	4,573,966
101-000.000-607.001	CHG FOR SERVICES SITE PLAN RE	16,503	16,037	10,000	10,000	10,542	12,000
101-000.000-607.002	CHG FOR SERVICES BOARD APPEAL	2,400	3,950			2,250	2,000
101-000.000-607.003	CHG FOR SERV. PROP CHNG APPLI	575	900	500	500	550	500
101-000.000-607.004	CHG FOR SERV-FAX, COPY & OTHE	69	38			118	50
101-000.000-607.012	CHARGE FOR SERV-ADDRESS ASSIG	80	105			110	
101-000.000-607.013	CHRG FOR SERVS-PLANNING COMMI	1,100	1,600				600
101-000.000-615.000	CHARGE FOR SERVICES-NSF FEES	660	330			430	250
101-000.000-626.627	VOTER LISTS,TAX ROLLS,FISCHE		20			25	
101-000.000-626.630	CHRG SVCS I.F.T. EXEMPT APPLI	2,000	2,000			1,000	
101-000.000-626.633	PASSPORT SERVICES	5,677	6,294	4,000	4,000	5,998	4,000
101-000.000-626.637	ADMINISTRATION FEES/FIRE DEPT	62,289	62,289	62,289	62,289	46,717	64,184
101-000.000-626.638	ADMINISTRATION FEES/ENVIR SVC	12,424	12,424	12,424	12,424	9,318	12,824

10/01/2014

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GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
101-000.000-626.639	ADMINISTRATION FEES/LAW ENFOR	26,333	26,333	26,333	26,333	19,750	27,230
101-000.000-626.640	ADMINISTRATION FEES/GOLF COUR	21,129	21,129	21,129	21,129	15,847	21,709
101-000.000-626.641	ADMINISTRATIVE FEES/COMPOST	5,714	5,714	5,714	5,714	4,286	5,860
101-000.000-626.642	ADMINISTRATION FEES/BLDG DEPT	16,618	16,618	16,618	16,618	12,464	16,823
101-000.000-626.643	ADMINISTRATION FEES/RECREATIO	22,219	22,219	22,219	22,219	16,664	23,110
101-000.000-626.644	ADMINISTRATION FEES/14B COURT	30,079	30,079	30,079	30,079	22,559	31,103
101-000.000-642.645	TOWNSHIP & PRECINTS MAPS ETC.	133	31			57	
101-000.000-655.000	CHRG--NONRECORDING PROP XFER	6,600	2,400			12,000	1,000
101-000.000-655.100	SETTLEMENTS & JUDGMENTS		41,600				
101-000.000-664.001	INTEREST EARNED	9,697	9,432	5,000	5,000	4,839	5,500
101-000.000-664.003	NET INTEREST EARN-CUR TAX COL	1,834	19,577	13,000	13,000	9,466	12,000
101-000.000-667.000	SITE LEASE REVENUES	73,098	84,227	80,000	80,000	81,225	80,600
101-000.000-667.001	RENT INCOME	220,000	220,005	219,000	219,000	183,478	220,000
101-000.000-674.000	REIMBURSEMENTS - POSTAGE	524	666			795	
101-000.000-674.001	EMPLOYEE REIMB-PHONES	163	90			94	
101-000.000-675.000	CONTRIBUTIONS & DONATIONS		15,500				
101-000.000-681.000	REVENUE - RADON TEST KIT		260			170	
101-000.000-685.000	FEDERAL RDS SUBSIDY-Medc-PrtD	15,333	16,870			1,449	
101-000.000-686.000	REIMBURS ELECTION-CNTY/TWP/CT	27,944				19,091	
101-000.000-688.000	REIMBURSEMENT- WCRC				10,000		10,000
101-000.000-688.100	REIMBURSEMENT - HABITAT HUMANITY		74,286				
101-000.000-694.001	OTHER INCOME-MISCELLANEOUS	31,478	59,211	7,500	7,500	35,407	7,500
101-000.000-694.002	REIMBURSEMT-SMALL CLAIM PROCES	495	737		12,191	966	500
101-000.000-694.004	MISC REVENUE - INSURANCE REIM	28,206	22,037			4,719	20,000
101-000.000-694.010	MISC REV-RIGHTOFWAY- METRO	16,462	16,578	15,000	15,000	15,300	16,500
101-000.000-694.100	OTHER REVENUE-FRANCHISE FEES	733,174	743,481	715,000	715,000	387,899	750,000
101-000.000-694.200	REVENUE-VENDING COMMISSIONS	300	234	250	250	188	250
101-000.000-697.211	TRANSFER IN: BIKEPATH,SIDEWAL	24,367					
101-000.000-699.000	APPROPRIATED PRIOR YEAR BAL.			303,121	3,749,903		
Totals for dept 000.000-		7,643,620	8,419,187	7,731,522	11,200,495	5,565,865	7,656,784
TOTAL ESTIMATED REVENUES		7,643,620	8,419,187	7,731,522	11,200,495	5,565,865	7,656,784

101 – Township Board

Expenditures

Line Item	Explanation
101-101-000-703-000 – Salaries-Elected Officials	Salaries for Township Trustees have remained the same since 2009. It will be a Board decision whether an increase is given in 2015.
101-101-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-101-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-101-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-101-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-101-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-101-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.

Line Item	Explanation
101-101-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain the same in 2015, \$8,680.
101-101-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles are administered by Choice Strategies. It is recommended that \$180 be budgeted in this line item for 2015, (\$7.50 per month, per employee).
101-101-000-720-000 – Life Insurance	Our current life insurance rates are good through August 2015 and we are estimating a 10% increase at that time.
101-101-000-727-000 – Office Supplies	This line item is used for budget supplies (binders, dividers, labels, etc.). In looking at what has been spent in previous years, it is recommended that it be increased to \$350 for 2015.
101-101-000-801-000 – Professional Services	This line item is for our lobbyist at GCSI (\$34,200) and for Stauder Barch (\$500). It is recommended that we continue contracting with GCSI at the same rate for lobbyist services in 2015.
101-101-000-931-000 – Repairs & Maintenance	In reviewing what has been spent in previous years, it is recommended that nothing be budgeted for 2015.
101-101-000-956-000 - Miscellaneous	In reviewing what has been spent in previous years, it is recommended that nothing be budgeted for 2015.

Line Item	Explanation
101-101-000-958-000 – Membership & Dues	It is recommended that this line item remain at \$20,500 for the 2015 budget.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
APPROPRIATIONS							
Dept 101.000-TOWNSHIP BOARD							
101-101.000-703.000	SALARIES - ELECTED OFFICIALS	59,933	59,933	59,934	59,934	46,103	59,934
101-101.000-715.000	F.I.C.A./MEDICARE	4,512	4,512	4,585	4,585	3,409	4,585
101-101.000-719.000	HEALTH INSURANCE	16,215	14,996	19,495	19,495	16,557	23,643
101-101.000-719.015	DENTAL BENEFITS	2,138	2,191	2,146	2,146	1,788	1,835
101-101.000-719.016	VISION BENEFITS						311
101-101.000-719.020	HEALTH CARE DEDUCTION	3,030	3,889	8,680	8,680	3,197	8,680
101-101.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	200	180	200	200	108	180
101-101.000-720.000	LIFE INSURANCE	249	226	238	238	188	247
101-101.000-727.000	OFFICE SUPPLIES	172	448	250	250	68	350
101-101.000-801.000	PROFESSIONAL SERVICES	34,300	34,300	34,700	34,700	22,900	34,700
101-101.000-931.000	REPAIRS AND MAINTENANCE			100	100		
101-101.000-956.000	MISCELLANEOUS			100	100		
101-101.000-958.000	MEMBERSHIP AND DUES	20,212	19,578	20,500	20,500	19,649	20,500
Totals for dept 101.000-TOWNSHIP BOARD		140,961	140,253	150,928	150,928	113,967	154,965

137 – Due Process

Expenditures

Line Item	Explanation
101-137-000-801-014 – Legal Services Prosecution	In 2009, the hourly rate for prosecution and domestic violence was \$132 and by 2012, it was reduced to \$110 where it currently remains. It is recommended that it be increased by 3% to \$113/hour but that we keep this line item at \$120,000 for 2015, based on previous years.
101-137-000-801-020 – Legal Services-Domestic Violence	In 2009, the hourly rate for prosecution and domestic violence was \$132 and by 2012, it was reduced to \$110 where it currently remains. It is recommended that it be increased by 3% to \$113/hour but that we keep this line item at \$120,000 for 2015, based on previous years.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 137.000-COURT DUE PROCESS							
101-137.000-801.014	LEGAL SERVICES PROSECUTION	128,391	113,437	120,000	120,000	89,031	120,000
101-137.000-801.020	LEGAL SERVICES - DOMESTIC VIO	116,564	118,163	120,000	120,000	65,126	120,000
101-137.000-812.001	WITNESS FEES			300	300		
Totals for dept 137.000-COURT DUE PROCESS		244,955	231,600	240,300	240,300	154,157	240,000

101-171 Supervisor

Expenditures

Line Item	Explanation
101-171-000-703-000 – Salaries-Elected Officials	Per Resolution No. 2013-38, the Supervisor's salary was set at \$75,931.75 for 2014. It will be a Board decision if an increase is given for 2015.
101-171-000-705-000 – Salary-Supervision	Per Resolution No. 2013-37, the Deputy Supervisor's salary was set at \$54,954 for 2014. It will be a Board decision whether an increase is given for 2015. The amount budgeted includes three days of payroll accrual.
101-171-000-706-000 – Salary-Permanent Wages	This line item is used for the salary of a full-time Floater II/Clerk III and a 1.5% increase is budgeted per the AFSCME contract. Therefore, \$46,417 has been budgeted for 2015.
101-171-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-171-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. One employee in the Supervisor's Office receives this buyout. Therefore, \$3,000 was budgeted in this line item for 2015.
101-171-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.

Line Item	Explanation
101-171-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-171-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time. Therefore, \$616 has been budgeted for 2015, an increase of \$20.
101-171-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-171-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-171-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-171-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-171-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$11,550 for 2015.

Line Item	Explanation
101-171-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$180 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-171-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time. Therefore, we are budgeting \$447 for 2015, an increase of \$15.
101-171-000-727-000 – Office Supplies	Based on what has been spent to date in 2014, it is recommended that this line item remain at \$400 for 2015.
101-171-000-860-000 – Travel	This line item is used to cover mileage expenses for the Supervisor and Deputy Supervisor for travel to and from meetings. It is recommended that it remain at \$1,200 for 2015.
101-171-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by the Accounting Director.
101-171-000-956-000 - Miscellaneous	It is recommended that this line item remain at \$100 for 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 171.000-TOWNSHIP SUPERVISOR							
101-171.000-703.000	SALARIES - ELECTED OFFICIALS	73,654	73,654	73,654	75,932	58,409	75,932
101-171.000-705.000	SALARY - SUPERVISION			53,922	55,589	40,159	55,588
101-171.000-706.000	SALARY - PERMANENT WAGES	97,156	97,157	44,353	45,684	32,986	46,417
101-171.000-708.004	SALARIES PAY OUT-PTO&SICKTIME		3,529	1,326	1,326	845	1,552
101-171.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
101-171.000-715.000	F.I.C.A./MEDICARE	13,228	13,378	13,484	13,890	10,341	13,960
101-171.000-719.000	HEALTH INSURANCE	21,866	20,244	26,341	26,341	22,352	31,918
101-171.000-719.001	SICK AND ACCIDENT	697	596	596	596	496	616
101-171.000-719.015	DENTAL BENEFITS	3,244	3,261	3,131	3,131	2,609	3,104
101-171.000-719.016	VISION BENEFITS						544
101-171.000-719.020	HEALTH CARE DEDUCTION	8,704	11,852	11,550	11,550	8,563	11,550
101-171.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	200	180	200	200	108	180
101-171.000-720.000	LIFE INSURANCE	475	432	432	432	360	447
101-171.000-727.000	OFFICE SUPPLIES	257	431	400	400	289	400
101-171.000-860.000	TRAVEL		958	1,200	1,200	670	1,200
101-171.000-876.000	RETIREMENT/MERS	18,089	21,931	24,723	25,477	18,182	25,347
101-171.000-956.000	MISCELLANEOUS		25	100	100		100
Totals for dept 171.000-TOWNSHIP SUPERVISOR		240,570	250,628	258,412	264,848	197,869	271,855

101-201 - Accounting

Expenditures

Line Item	Explanation
101-201-000-705-000 – Salary-Supervision	This line item reflects the salary for the accounting director and includes three days of accrual for year end. It will be a Board decision whether an increase is given for 2015.
101-201-000-706-000 – Salary-Permanent Wages	This line item reflects the wages for 2 full time clerks (payroll and accounts payable personnel). A slight increase is shown due to AFSCME pay increase of 1.5% and three days of accrual for year end.
101-201-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-201-000-709-000 – Regular Overtime	This line item is for overtime anticipated for time sensitive reports at year end.
101-201-000-715-000 – FICA/Medicare	Employer's portion based on salary @ .0765. A slight increase due to 1.5% increase, three days payroll accrual, and budgeting for PTO payouts.

Line Item	Explanation
101-201-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015. An increase has also been budgeted in this line item due to the Board's decision to pay 80% of the difference between single and family coverage for the Accounting Director instead of the 65% they were previously paying.
101-201-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-201-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-201-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-201-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-201-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-201-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. This is the same as last year.

Line Item	Explanation
101-201-000-719-021 – Admin Fees/Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$270 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-201-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time.
101-201-000-727-000 – Office Supplies	This line item is for supplies such as: blue bar paper, envelopes, file folders, storage boxes, pens, reference materials, and other misc. office items. In reviewing what was spent in previous years and to date in 2014, it is recommended that this line item be decreased to \$1,400 for 2015.
101-201-000-801-000 – Professional Services	None expected this year. \$2,500 for shredding will be budgeted in department 956 “Other Functions” for all Township departments.
101-201-000-876-000 – Retirement/MERS	Employer’s portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee.
101-201-000-958-000 – Membership & Dues	This line item is budgeted for membership for: Government Finance Officer’s National at \$305 and State at \$105; and the annual contract with Munetrix for Citizens Dashboard Transparency at \$2,500.

101-201-000-960-000 – Education & Training	MERS Conference fall of 2015 – budgeted in Human Resources Dept.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 201.000-ACCOUNTING							
101-201.000-705.000	SALARY - SUPERVISION	70,013	70,013	70,808	71,445	51,609	71,445
101-201.000-706.000	SALARY - PERMANENT WAGES	89,684	89,792	91,066	93,791	72,699	95,397
101-201.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	3,525	4,783	3,738	3,738	2,510	2,536
101-201.000-709.000	REG OVERTIME	95		100	100	40	100
101-201.000-715.000	F.I.C.A./MEDICARE	12,149	12,264	12,677	12,935	10,005	12,957
101-201.000-719.000	HEALTH INSURANCE	33,610	31,113	40,451	40,451	37,252	50,833
101-201.000-719.001	SICK AND ACCIDENT	1,046	894	894	894	745	925
101-201.000-719.015	DENTAL BENEFITS	4,945	5,055	4,952	4,952	3,954	4,252
101-201.000-719.016	VISION BENEFITS						700
101-201.000-719.020	HEALTH CARE DEDUCTION	7,752	11,964	17,325	17,325	12,750	17,325
101-201.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	300	270	300	300	162	270
101-201.000-720.000	LIFE INSURANCE	475	432	432	432	360	447
101-201.000-727.000	OFFICE SUPPLIES	1,335	1,369	2,000	2,000	832	1,400
101-201.000-801.000	PROFESSIONAL SERVICES		557				
101-201.000-876.000	RETIREMENT/MERS	17,383	20,520	23,042	23,520	18,438	25,347
101-201.000-958.000	MEMBERSHIP AND DUES	2,372	2,747	2,800	2,800	2,442	2,910
Totals for dept 201.000-ACCOUNTING		244,684	251,773	270,585	274,683	213,798	286,844

101-202 – Independent Auditing

Expenditures

Line Item	Explanation
101-202-000-802-000 – Independent Auditing	In 2012, the Township Board accepted the proposal of Post, Smythe, Lutz & Ziel for auditing services for fiscal years 2012-2016. Per their proposal, auditing services for 2015 will be \$28,500.
101-202-000-803-000 – Independent Auditing Other	It is recommended that this line item remain at \$4,000 for 2015.

7/10/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 202.000-INDEPENDENT AUDITING							
101-202.000-802.000	INDEPENDENT AUDITING	21,000	26,500	28,000	28,000	27,000	28,500
101-202.000-803.000	INDEPENDENT AUDITING OTHER	5,309	2,681	4,000	4,000		4,000
Totals for dept 202.000-INDEPENDENT AUDITING		26,309	29,181	32,000	32,000	27,000	32,500

101-209 - Assessing

Expenditures

Line Item	Explanation
101-209-000-705-000 – Salary-Supervision	This line item is used for the salary of our part-time Assessor. It is recommended that her salary remain at \$40,000 for 2015 and that an additional \$5,000 be budgeted to cover any additional hours she works.
101-209-000-706-000 – Salary-Permanent Wages	It is requested that an increase of \$22,688 be budgeted to restore the vacant Appraiser II/Clerk from a part-time to a full-time position. This amount also includes the contractual increases for Teamster and AFSCME employees, as well as payroll accrual.
101-209-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-209-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. One employee in the Assessing Office receives this buyout.
101-209-000-709-000 – Regular Overtime	This line item is for overtime during the March Board of Review. It is requested that it remain at \$750 for 2015.
101-209-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.

Line Item	Explanation
101-209-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015. This line item has increased by \$23,929 due to the increase in rates and the proposed restoration of the full-time Appraiser II/Clerk position.
101-209-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time. This line item has increased to \$1,232 due to the increase in rates and the proposed restoration of the full-time Appraiser II/Clerk position.
101-209-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. Although this line item was increased due to the proposed restoration of the full-time Appraiser II/Clerk position, there will be no increase in dental insurance rates for 2015.
101-209-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. Although this line item was increased due to the proposed restoration of the full-time Appraiser II/Clerk position, there will be no increase in vision insurance rates for 2015.

Line Item	Explanation
101-209-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. Due to the proposed restoration of the full-time Appraiser II/Clerk position, it is recommended that this line item be increased to \$17,325 for 2015.
101-209-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. Due to the proposed restoration of the full-time Appraiser II/Clerk position and that we expect one employee (who doesn't take our health insurance) to participate in the Flex plan, it is recommended that this line item be increased to \$360 for 2015 (\$7.50 per month, per employee).
101-209-000-720-000 – Life Insurance	Our current rates for life insurance are good through 2015 and we are estimating a 10% increase at that time. This line item has increased to \$595 due to the increase in rates and the proposed restoration of the full-time Appraiser II/Clerk position.
101-209-000-727-000 – Office Supplies	This line item is used for personal property statements, real property assessment notices and general office supplies. In reviewing what has been spent in previous years and to date in 2014, it is recommended that it be decreased to \$3,000 for 2015.

Line Item	Explanation
101-209-000-730-000 - Postage	This line item is used for the mailing of personal property and real property notices, as well as general mailing. It is recommended that it remain at \$7,668 for 2015.
101-209-000-811-001 – Tax Appeals	This line item is used to retain professional appraisals for full and small tribunal cases, as well as legal expenses for tax appeals. Based on the pending future appeals and in house negotiating and appraisals, it is recommended that this line item be reduced to \$15,000, a reduction of \$10,000 for 2015.
101-209-000-867-000 – Gas & Oil	This litem is used for fuel when employees work in the field. It is recommended that it remain at \$720 for 2015.
101-209-000-876-000 – Retirement/MERS	Employer’s portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by the Accounting Director.
101-209-000-943-000 – Motorpool Lease/Maintenance	This line item is used to pay for our lease and maintenance on Township vehicles that we use in our department. It is recommended that it remain at \$4,300 for 2015.
101-209-000-958-000 – Membership & Dues	This line item is used to pay for MAA memberships, annual certification, WAA memberships and personal property certification. It is recommended that it remain at \$1,000 for 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 209.000-ASSESSING DEPARTMENT							
101-209.000-705.000	SALARY - SUPERVISION	30,130	29,918	45,000	45,000	36,540	45,000
101-209.000-706.000	SALARY - PERMANENT WAGES	194,897	173,980	186,886	189,937	129,616	212,625
101-209.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	3,096	9,848	2,084	2,084	1,193	2,590
101-209.000-708.010	HEALTH INS BUYOUT	3,000	3,000	3,000	3,000	1,500	3,000
101-209.000-709.000	REG OVERTIME	534	1,019	750	750	247	750
101-209.000-715.000	F.I.C.A./MEDICARE	17,592	16,632	18,185	18,418	13,239	20,136
101-209.000-719.000	HEALTH INSURANCE	34,014	27,917	29,268	29,268	24,835	53,197
101-209.000-719.001	SICK AND ACCIDENT	1,457	1,117	894	894	745	1,232
101-209.000-719.015	DENTAL BENEFITS	4,892	4,505	3,726	3,726	3,105	4,521
101-209.000-719.016	VISION BENEFITS						855
101-209.000-719.020	HEALTH CARE DEDUCTION	11,373	18,637	11,550	11,550	8,703	17,325
101-209.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	300	315	200	200	162	360
101-209.000-720.000	LIFE INSURANCE	661	528	432	432	360	595
101-209.000-727.000	OFFICE SUPPLIES	3,750	2,973	4,000	4,000	2,428	3,000
101-209.000-730.000	POSTAGE	6,821	7,491	7,668	7,668	6,858	7,668
101-209.000-811.001	TAX APPEALS	56,525	24,097	25,000	25,000	8,971	15,000
101-209.000-860.000	TRAVEL					4	
101-209.000-867.000	GAS & OIL	521	237	720	720	95	720
101-209.000-876.000	RETIREMENT/MERS	21,101	22,669	23,365	23,799	17,666	33,795
101-209.000-943.000	MOTORPOOL LEASE/MAINTENANCE	3,520	3,520	4,300	4,300	3,225	4,300
101-209.000-958.000	MEMBERSHIP AND DUES	1,500	954	1,000	1,000		1,000
Totals for dept 209.000-ASSESSING DEPARTMENT		395,684	349,357	368,028	371,746	259,492	427,669

101-210 – Legal Services

Expenditures

Line Item	Explanation
101-210-000-801-001 – Attorney Retainer	The attorney retainer includes providing legal opinions, preparing and reviewing documents, reviewing contracts, advising the Township on legal matters upon verbal and written request, attending Work Sessions and Board Meetings as well as Planning Commission, ZBA, Nuisance Abatement, development and police services meetings and conferences as requested. This line item was reduced by 3% in 2010 and 2011 and remained the same in 2012, 2013 and 2014. It is recommended that it remain the same, \$94,350 in 2015.
101-210-000-801-002 – Attorney Litigation	Attorney litigation includes investigation, preparation, office time, court time, post-hearing services, etc. for all circuit court actions, representation of the Township in the appeal of any matter, including appeals from district court, circuit court, to or from the Court of Appeals and in the Supreme Court of the State of Michigan; appearances before administrative tribunals or courts other than the 14-B District Court. We have budgeted \$50,000 in this line item for 2015 since most litigation is in Community Stabilization (101.950) for public nuisance cases and we don't foresee any potential large suits outside of public nuisance.

Line Item	Explanation
101-210-000-801-011 – Attorney Clerical	Attorney clerical includes salaries, library maintenance fees and other overhead incurred as a result of additional charges brought by serving the Township. It is recommended that this line item remain the same, \$22,960 for 2015.
101-210-000-802-002 – Labor Consultant	The AFSCME and Teamster contracts will not expire until the end of 2016 and the Fire Department at the end of 2017. Therefore, it is recommended that this line item be reduced to \$10,000 for 2015.

Revised 8/18/14

Note: We would like to ask the Board to consider a legal department.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 210.000-LEGAL SERVICES							
101-210.000-801.001	ATTORNEY RETAINER	94,344	94,344	94,350	94,350	62,896	94,350
101-210.000-801.002	ATTORNEY LITIGATION	70,389	229,088	50,000	150,000	127,551	50,000
101-210.000-801.011	ATTORNEY CLERICAL	22,956	22,956	22,960	22,960	15,304	22,960
101-210.000-802.002	LABOR CONSULTANT	44,614	28,661	30,000	30,000	5,732	10,000
Totals for dept 210.000-LEGAL SERVICES		232,303	375,049	197,310	297,310	211,483	177,310

101-215 - Clerk

Expenditures

Line Item	Explanation
101-215-000-703-000 – Salaries-Elected Officials	Per Resolution No. 2013-39, the Clerk's salary was set at \$75,931.75 for 2014. It will be a Board decision if an increase is given for 2015.
101-215-000-704-000 – Appointed Officials	No election anticipated.
101-215-000-704-003 – Appointed Officials-School	No election anticipated.
101-215-000-705-000 – Salary-Supervision	Per Resolution No. 2013-37, the Deputy Clerk's salary was set at \$54,954 for 2014. It will be a Board decision whether an increase is given for 2015. The amount budgeted includes payroll accrual.
101-215-000-706-000 – Salary-Permanent Wages	This line item is used for the salary of three full-time Floater II/Clerk III positions and the salary is determined by the AFSCME contract.
101-215-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts should be budgeted.

Line Item	Explanation
101-215-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. Two employees in the Clerk’s Office currently receive this buyout, therefore \$6,000 has been budgeted for 2015.
101-215-000-709-000 – Regular Overtime	Request of Passport Agency to participate in passport day.
101-215-000-709-004 – Overtime-School Elections	No election anticipated.
101-215-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-215-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-215-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-215-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-215-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.

Line Item	Explanation
101-215-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-215-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-215-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$17,325 for 2015.
101-215-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that this line item remain at \$300 for 2015 (\$7.50 per month, per employee).
101-215-000-720-000 – Life Insurance	Our current rates for life insurance are good through 2015 and we are estimating a 10% increase at that time.
101-215-000-727-000 – Office Supplies	Supply cost associated with maintaining Clerk’s Office.
101-215-000-730-001 – Postage-School Elections	No election anticipated.
101-215-000-740-001 – Ordinance & Zoning Code Books	Cost associated w/Municode ordinance updates.
101-215-000-740-003 - Op Supplies-School Elections	No election anticipated.
101-215-000-801-000 – Professional Services	Document conversion to digital images.

Line Item	Explanation
101-215-000-801-200 – Prof Svcs-Programming Ballots	No election anticipated.
101-215-000-860-000 - Travel	Mileage reimbursement for attendance at various meetings and delivery of board packet.
101-215-000-876-000 – Retirement/MERS	Employer’s portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by Accounting Director.
101-215-000-900-001 – Publishing-School Elections	No election anticipated.
101-215-000-931-000 – Repairs & Maintenance	Recommendation to remain the same in 2015.
101-215-000-933-001 – Maintenance Contract	Contract w/SOM for maintenance on tabulators.
101-215-000-941-000 – Equipment Rental/Leasing	No election anticipated.
101-215-000-941-003 – Equipment Rental/Leasing School	No election anticipated.
101-215-000-956-000 – Miscellaneous	Recommendation to remain the same in 2015.
101-215-000-958-000 – Membership & Dues	Clerk & Deputy MI Assoc. of Municipal Clerks dues.
101-215-000-977-000 - Equipment	Purchase of dated time stamp.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 215.000-TOWNSHIP CLERK							
101-215.000-703.000	SALARIES - ELECTED OFFICIALS	73,654	73,654	73,654	75,932	58,409	75,932
101-215.000-704.000	APPOINTED OFFICIALS	68,728	9,886	74,000	74,000	31,592	
101-215.000-705.000	SALARY - SUPERVISION	53,310	53,310	53,921	55,588	40,146	55,588
101-215.000-706.000	SALARY - PERMANENT WAGES	132,567	132,136	134,319	138,349	91,108	140,627
101-215.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	10,283	5,383	2,353	3,938	2,431	2,982
101-215.000-708.010	HEALTH INS BUYOUT	6,000	6,000	6,000	6,000	3,000	6,000
101-215.000-709.000	REG OVERTIME	12,767	2,569	10,500	10,500	5,445	1,200
101-215.000-715.000	F.I.C.A./MEDICARE	21,697	20,682	21,477	22,089	15,799	21,506
101-215.000-719.000	HEALTH INSURANCE	31,585	29,241	38,048	38,048	32,286	46,104
101-215.000-719.001	SICK AND ACCIDENT	1,394	1,191	1,191	1,191	993	1,232
101-215.000-719.015	DENTAL BENEFITS	6,378	6,454	6,241	6,241	5,200	5,307
101-215.000-719.016	VISION BENEFITS						933
101-215.000-719.020	HEALTH CARE DEDUCTION	5,690	9,805	17,325	17,325	9,022	17,325
101-215.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	300	270	300	300	162	300
101-215.000-720.000	LIFE INSURANCE	792	720	720	720	600	744
101-215.000-727.000	OFFICE SUPPLIES	16,576	9,224	16,000	16,000	8,276	4,000
101-215.000-740.001	Ordinance & Zoning Code Books	1,679	2,911	2,500	2,500	1,327	2,000
101-215.000-801.000	PROFESSIONAL SERVICES						8,000
101-215.000-801.200	PROFNSL SRV-PROGRAMMING BALLO	6,711	4,710	4,500	4,500	1,513	
101-215.000-860.000	TRAVEL	657	307	500	500	524	600
101-215.000-876.000	RETIREMENT/MERS	30,001	33,607	38,889	40,027	28,553	42,244
101-215.000-931.000	REPAIRS AND MAINTENANCE	3,706		300	300		300
101-215.000-933.001	MAINTENANCE CONTRACTS		1,857	2,000	2,000	1,857	2,000
101-215.000-941.000	EQUIPMENT RENTAL/LEASING	3,300	1,100	3,300	3,300	1,100	
101-215.000-942.000	LEASE - MOTORPOOL					1,100	
101-215.000-956.000	MISCELLANEOUS	500		500	500	125	500
101-215.000-958.000	MEMBERSHIP AND DUES	349	370	400	400	270	400
101-215.000-977.000	EQUIPMENT			3,500	3,500	546	900
Totals for dept 215.000-TOWNSHIP CLERK		488,624	405,387	512,438	523,748	341,384	436,724

101-227 – Human Resources

Expenditures

Line Item	Explanation
101-227-000-706-000 – Salary-Permanent Wages	Per Resolution No. 2013-37, the Human Resource Generalist's salary was set at \$54,026 for 2014. It will be a Board decision whether an increase is given for 2015. A slight increase is budgeted for payroll accrual.
101-227-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-227-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-227-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-227-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-227-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-227-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.

Line Item	Explanation
101-227-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-227-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-227-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$5,775 for 2015.
101-227-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that this line item remain at \$100 for 2015 (\$7.50 per month, per person).
101-227-000-720-000 – Life Insurance	Our current rates for life insurance are good through 2015 and we are estimating a 10% increase at that time.
101-227-000-727-000 – Office Supplies	It is recommended that this line item remain at \$150 for 2015 to cover needs of the department.
101-227-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by Accounting Director.

Line Item	Explanation
101-227-000-958-000 – Membership & Dues	It is recommended that this line item remain at \$200 for 2015 to maintain yearly membership with SHRM (Society of Human Resource Management). This membership provides updates and notices on employment related issues.
101-227-000-960-000 – Education & Training	<p>It is recommended that this line item be budgeted at \$10,000 for 2015. Training needs have been brought to the HR Department by several supervisors including: Customer Service, OSHA Updates and Supervisor Team Building. This line item would also allow for representation to the annual MERS meeting for two approved employees.</p> <p><i>NOTE: I have made several contacts with individuals regarding training needs. I will be working with representatives from Washtenaw County to offer training that they have available. I have also reached out to other HR Professionals in the area for recommendations on training providers. We have also discussed the possibility of doing a combined training to help with cost.</i></p>

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 227.000-HUMAN RESOURCES							
101-227.000-706.000	SALARY - PERMANENT WAGES	52,176	52,416	53,009	54,650	39,468	54,649
101-227.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,134	3,452	807	1,976	2,000	832
101-227.000-715.000	F.I.C.A./MEDICARE	4,334	4,142	4,117	4,244	3,258	4,244
101-227.000-719.000	HEALTH INSURANCE	12,148	11,247	14,634	14,634	12,418	17,732
101-227.000-719.001	SICK AND ACCIDENT	349	298	298	298	248	308
101-227.000-719.015	DENTAL BENEFITS	1,648	1,685	1,651	1,651	1,376	1,417
101-227.000-719.016	VISION BENEFITS						233
101-227.000-719.020	HEALTH CARE DEDUCTION	3,323	3,154	5,775	5,775	574	5,775
101-227.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	100	90	100	100	54	100
101-227.000-720.000	LIFE INSURANCE	158	144	144	144	120	149
101-227.000-727.000	OFFICE SUPPLIES	130	92	150	150	110	150
101-227.000-876.000	RETIREMENT/MERS	5,645	6,730	7,657	7,890	5,883	8,449
101-227.000-958.000	MEMBERSHIP AND DUES	180	180	200	200	185	200
101-227.000-960.000	EDUCATION AND TRAINING	2,064	6,846	19,400	19,400	1,952	10,000
Totals for dept 227.000-HUMAN RESOURCES		83,389	90,476	107,942	111,112	67,646	104,238

101-247 – Board of Review

Expenditures

Line Item	Explanation
101-247-000-704-000 – Appointed Officials	This line item is used to pay board members. Board of Review is held in March, July and December and the rate is \$90.00 per meeting.
101-247-000-715-000 – FICA/Medicare	Amount provided by the Accounting Director.
101-247-000-723-000 – Deferred Compensation Employer	Amount provided by the Accounting Director.

Revised 8/7/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 247.000-BOARD OF REVIEW							
101-247.000-704.000	APPOINTED OFFICIALS	2,430	2,700	3,870	3,870	2,070	3,870
101-247.000-715.000	F.I.C.A./MEDICARE	35	39	56	56	30	56
101-247.000-723.000	DEFERRED COMPENSATION EMPLOYE	32	35	50	50	27	50
Totals for dept 247.000-BOARD OF REVIEW		2,497	2,774	3,976	3,976	2,127	3,976

101-253 - Treasurer

Expenditures

Line Item	Explanation
101-253-000-703-000 – Salaries-Elected Officials	Per Resolution No. 2013-40, the Treasurer's salary was set at \$75,931.75 for 2014. It will be a Board decision if an increase is given for 2015.
101-253-000-705-000 – Salary-Supervision	Per Resolution No. 2013-37, the Deputy Treasurer's salary was set at \$54,954 for 2014. It will be a Board decision whether an increase is given for 2015. The amount budgeted includes payroll accrual.
101-253-000-706-000 – Salary-Permanent Wages	This line item is used for the salaries of 1 ½ Floater II/Clerk III positions and the salary is determined by the AFSCME contract.
101-253-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-253-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. 50% of one employee in the Treasurer's office is currently budgeted here.
101-253-000-709-000 – Regular Overtime	This line item reflects overtime for Dog Clinics and the last week of tax collection in September, February and December.

Line Item	Explanation
101-253-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-253-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-253-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-253-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-253-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-253-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-253-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-253-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$20,213 for 2015.

Line Item	Explanation
101-253-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$270 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-253-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time.
101-253-000-727-000 – Office Supplies	Accounts for necessary supplies. Also includes envelopes for past due notices and A/P mailings.
101-253-000-753-000 – Dog Licenses	Three year tags to be sold by the Treasurer’s office and the Humane Society.
101-253-000-830-000 – Tax Preparation	Printing and mailing of tax bills. Increase is due to more individual ownership of homes (rather than banks), resulting in an increase in the number of tax bills that are sent.
101-253-000-860-000 – Travel	Mileage reimbursement for Treasurer’s meetings and to the County Treasurer.
101-253-000-876-000 – Retirement/MERS	Employer’s portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by Accounting Director.
101-253-000-931-000 – Repairs & Maintenance	Maintenance contracts with the check signer company.
101-253-000-956-000 - Miscellaneous	Court fees/parking for small claims.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 253.000-TREASURER							
101-253.000-703.000	SALARIES - ELECTED OFFICIALS	73,654	73,654	73,654	75,932	58,409	75,932
101-253.000-705.000	SALARY - SUPERVISION	53,310	53,310	53,921	55,588	40,146	55,588
101-253.000-706.000	SALARY - PERMANENT WAGES	65,920	67,167	67,107	69,120	49,951	70,349
101-253.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	4,806	3,088	1,586	4,519	4,131	1,913
101-253.000-708.010	HEALTH INS BUYOUT	1,500	1,500			750	1,500
101-253.000-709.000	REG OVERTIME	1,177	1,270	1,000	1,000	699	1,300
101-253.000-715.000	F.I.C.A./MEDICARE	15,133	15,069	15,091	15,549	11,936	15,589
101-253.000-719.000	HEALTH INSURANCE	24,296	31,491	48,292	48,292	34,769	58,517
101-253.000-719.001	SICK AND ACCIDENT	871	720	745	745	621	770
101-253.000-719.015	DENTAL BENEFITS	4,785	4,975	5,069	5,069	4,224	4,330
101-253.000-719.016	VISION BENEFITS						740
101-253.000-719.020	HEALTH CARE DEDUCTION	5,760	15,266	20,213	20,213	10,873	20,213
101-253.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	200	285	300	300	162	270
101-253.000-720.000	LIFE INSURANCE	554	460	504	504	380	521
101-253.000-727.000	OFFICE SUPPLIES	452	1,175	1,300	1,300	912	1,300
101-253.000-753.000	DOG LICENSES	1,200		400	1,050	1,050	400
101-253.000-830.000	TAX PREPARATION	2,616	2,679	3,200	3,200	1,176	3,200
101-253.000-860.000	TRAVEL	23	60	250	250	162	250
101-253.000-876.000	RETIREMENT/MERS	21,054	25,094	27,960	28,811	21,260	29,571
101-253.000-931.000	REPAIRS AND MAINTENANCE	177	179	300	300	183	200
101-253.000-956.000	MISCELLANEOUS	28	67	100	100		100
Totals for dept 253.000-TREASURER		277,516	297,509	320,992	331,842	241,794	342,553

101-265 – Building Operations

Expenditures

Line Item	Explanation
101-265-000-706-000 – Salary-Permanent Wages	This line item is used for the salaries of 2 f/t maintenance tech staff, 2 f/t custodians, ½ of the f/t custodian assigned to the court and police dept. and 3 p/t custodians (2 at the Community Center and 1 at the Civic Center). Salaries are determined by the AFSCME contract.
101-265-000-707-775 – Salary-Temporary Ford Lake Park	This line item is used for seasonal employees who work in the Township parks on building maintenance. It is recommended that \$5,000 be budgeted for 2015.
101-265-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-265-000-709-000 – Regular Overtime	This line item is used for overtime costs. In reviewing what was spent to date in 2014, it is recommended that it be maintained at \$1,500 for 2015.
101-265-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-265-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.

Line Item	Explanation
101-265-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-265-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-265-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-265-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-265-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-265-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$24,553 for 2015.
101-265-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductible is administered by Choice Strategies. It is recommended that this line item remain at \$465 for 2015 (\$7.50 per month, per employee).
101-265-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time.

Line Item	Explanation
101-265-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-265-000-727-000 – Office Supplies	This line item is used for office supplies. In reviewing what has been spent in prior years, it is recommended that it remain at \$300.
101-265-000-740-000 – Operating Supplies	This line item is used for tools and equipment for Building Maintenance employees. In reviewing what has been spent to date in 2014, it is recommended that it be \$2,500.
101-265-000-741-000 – Uniforms-Laundry & Cleaning	This line item is used for purchasing uniforms for new employees, replacement boots, rags, towels and mops. In the most recent AFSCME contract, it was agreed that the Township would no longer pay for laundering uniforms. Therefore, it has been reduced to \$8,500 for 2015.
101-265-000-757-775 – Operating Supplies-Ford Lake Park	This line item is used for tools and equipment used within the Ford Lake Park system. It is recommended that \$700 be budgeted in 2015, as we are experiencing a lot of shelter use by the public/using up supplies.
101-265-000-776-001 – Maint Supplies-Civic Center	This line item is used for supplies for the Civic Center, such as vacuum bags, floor finish, etc. In reviewing the amount spent to date in 2014, it is recommended that it be dropped to \$4,000 in 2015.
101-265-000-776-002 – Maint Supplies-Graffiti Control	This line item is for cleaners and paints used in the removal of graffiti. In reviewing what has been spent to date in 2014, it is recommended that it remain at \$1,000 for next year.

Line Item	Explanation
101-265-000-776-775 – Maint Supplies-Ford Lake Park	This line item is used for supplies within the Ford Lake Park system. It is recommended to be maintained at \$200 for 2015.
101-265-000-777-000 – Bldg Oper Equipment Tools	This line item is used to pay for tools, lift gates, electrical and regulatory posters. In reviewing what has been spent to date in 2014, it is recommended that it be maintained at \$3,000 for the next year.
101-265-000-818-001 – Contractual Services-Civic Center	This line item is used for hiring contractors for work at the Civic Center. Some of these include the window washer, Guardian Alarm, the Guardian card access, mechanical equipment repair & maintenance, SDS cleaning of the boilers for the state inspection, elevator state inspection, elevator repair/maintenance, cleaning & maintenance of the chiller, lock/key work, plumbing, fire extinguisher annual certification, electrical work, parking lot lighting, interior lighting, etc. Now that our Honeywell mechanical system is no longer under warranty, we are spending more on repair. We are looking into entering into a maintenance contract with a company in order to have consistent costs. In reviewing what has been spent to date in 2014, it is recommended that \$37,000 be budgeted in 2015.
101-265-000-818-775 – Maint-Contr Svcs-Ford Lake Park	This line item is used for hiring contractors for building work in the Ford Lake Park system. This includes the Ford Lake Park alarm system, furnace/AC work at the FLP house, garage/shelters, lock/key work, gutter work, electrical, sewer work, and port-a-john use when restrooms aren't functioning. It is recommended that this be reduced to \$700 in 2015.

Line Item	Explanation
101-265-000-867-000 – Gas & Oil	This line item is used for fuel and oil for vehicles. In reviewing what was spent in past years, it is recommended that it be reduced to \$5,000 in 2015.
101-265-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee.
101-265-000-920-001 – Utilities-Civic Center	This line item is used for utilities in the Civic Center. We continue to see savings here since we redid the system. We are recommending a further reduction to \$68,000 in 2015.
101-265-000-931-001 – Repairs-Civic Center	This line item is used to pay for batteries, door repairs, closers, etc. in the Civic Center. It is recommended that it be dropped to \$2,000 for 2015.
101-265-000-931-020 – Non-Reoccurring R&M-Civic Ctr	This line item is used for large unexpected item replacements, such as electric ceiling sensors. It is recommended that it be dropped to \$3,000 in 2015.
101-265-000-931-775 – Repairs-Ford Lake Parks	This line item is used for paint and maintenance staff repairs in the Ford Lake Park System. It is recommended that this line item be maintained at \$1,000 in 2015.
101-265-000-938-000 – Equipment Contractual Equipment	This line item is used for annual inspections on equipment. It is recommended that it remain at \$1,000 in 2015.
101-265-000-943-000 – Motorpool Lease/Maintenance	This line item is for the combined cost of the monthly vehicle lease/maintenance. Maintained at \$4,800.

Line Item	Explanation
101-265-000-956-000 – Miscellaneous	This line item is used for drug screenings, driving tests, etc. It is recommended that it remain at \$500 in 2015.
101-265-000-974-025 – Capital Outlay/Security	See deferred maintenance list.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 265.000-RESIDENT SVCS: BLDG OPERATIONS							
101-265.000-706.000	SALARY - PERMANENT WAGES	253,795	240,169	243,454	250,755	182,553	253,679
101-265.000-707.000	SALARY - TEMPORARY/SEASONAL	8,084					
101-265.000-707.775	SALARY - TEMP. FORD LAKE PARK			7,000	7,000	3,287	5,000
101-265.000-708.004	SALARIES PAY OUT-PTO&SICKTIME		3,351	2,188	6,509	5,258	3,858
101-265.000-709.000	REG OVERTIME	665	1,018	1,500	1,500	1,041	1,500
101-265.000-715.000	F.I.C.A./MEDICARE	19,488	18,616	19,008	19,567	14,705	19,639
101-265.000-719.000	HEALTH INSURANCE	43,585	41,800	55,121	55,121	46,773	66,792
101-265.000-719.001	SICK AND ACCIDENT	1,563	1,216	1,340	1,340	869	1,386
101-265.000-719.015	DENTAL BENEFITS	4,812	5,183	5,433	5,433	4,566	4,616
101-265.000-719.016	VISION BENEFITS						817
101-265.000-719.020	HEALTH CARE DEDUCTION	11,606	21,431	24,553	24,553	11,521	24,553
101-265.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	465	405	465	465	244	465
101-265.000-720.000	LIFE INSURANCE	717	588	648	648	420	670
101-265.000-723.000	DEFERRED COMPENSATION EMPLOYE	158	5	91	91	63	100
101-265.000-727.000	OFFICE SUPPLIES	336	202	300	300	60	300
101-265.000-740.000	OPERATING SUPPLIES	2,782	1,353	3,000	3,000	1,703	2,500
101-265.000-741.000	UNIFORMS - LAUNDRY & CLEANING	11,539	10,543	10,000	10,000	5,563	8,500
101-265.000-757.775	OPERATING SUPP: FORD LAKE PAR	162	356	700	700	404	700
101-265.000-776.001	MAINT SUPPLIES - CIVIC CENTER	4,256	5,219	5,000	5,000	2,906	4,000
101-265.000-776.002	MAINT SUPPLIES - GRAFFITI CON	813		1,000	1,000	771	1,000
101-265.000-776.775	MAINT SUPPLIES: FORD LAKE PAR	556		200	200		200
101-265.000-777.000	BLDG OPER EQUIP TOOLS	564	2,734	3,000	3,000	2,833	3,000
101-265.000-818.001	CONTRACTUAL SERVICES CIVIC CT	17,747	24,114	40,000	40,000	15,056	37,000
101-265.000-818.775	MAINT-CONTR SVCS - FORD LK PR	830		1,000	1,000	959	700
101-265.000-867.000	GAS & OIL	3,984	7,086	8,400	8,400	2,534	5,000
101-265.000-876.000	RETIREMENT/MERS	19,606	22,511	27,509	28,327	18,803	38,019

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
101-265.000-920.001	UTILITIES - CIVIC CENTER	62,656	65,771	70,000	70,000	43,742	68,000
101-265.000-931.001	REPAIRS CIVIC CENTER	2,312	437	3,000	3,000	756	2,000
101-265.000-931.020	NON REOCCURRING R & M - CIVIC	3,703	4,450	5,000	5,000		3,000
101-265.000-931.775	REPAIRS - FORD LAKE PARKS	3,040		1,000	1,000	225	1,000
101-265.000-938.000	EQUIPMENT CONTRACTUAL EQUIP	60	324	1,000	1,000	830	1,000
101-265.000-943.000	MOTORPOOL LEASE/MAINTENANCE	9,600	9,600	4,800	4,800	3,600	4,800
101-265.000-956.000	MISCELLANEOUS	528	263	500	500	73	500
101-265.000-974.025	CAPITAL OUTLAY/SECURITY			100,000	133,539		
Totals for dept 265.000-RESIDENT SVCS: BLDG OPERATIONS		490,012	488,745	646,210	692,748	372,118	564,294

101-266 - Computer Support

Expenditures

Line Item	Explanation
101-266-000-706-000 – Salary-Permanent Wages	This line item is used for the salaries of two full-time Teamster employees (IT Manager & Web Content & Designer), salaries are determined by contract.
101-266-000-707-000 – Salary-Temporary/Seasonal	This line item is used for part-time Computer Support help.
101-266-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-266-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-266-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-266-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-266-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-266-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.

Line Item	Explanation
101-266-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-266-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-266-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$8,680 for 2015.
101-266-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$180 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-266-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time. This line item shows a decrease from the 2014 budget, the 2014 amount appears to be an error.
101-266-000-723-000 – Deferred Compensation Employer	Figures provided by the Accounting Director.
101-266-000-727-000 – Office Supplies	General office supplies, including toner for printer without maintenance agreements.

Line Item	Explanation
101-266-000-801-000 – Professional Services	We are requesting that \$50,000 be budgeted in this line item for document imaging services.
101-266-000-857-100 – Communications-Internet Access	<p>Change from 2014: We have moved items from equipment maintenance into this account. This account now reflects all Internet and Cloud services.</p> <ul style="list-style-type: none"> • Comcast Internet Access • External network monitoring • ForeUp Point of Sale • Google Apps • Mobile Device Management • Online data and server backup services • Public website hosting and services
101-266-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by Accounting Director.
101-266-000-933-000 – Equipment Maintenance	This line item is used for unexpected repair of hardware equipment.
101-266-000-933-001 – Maintenance Contracts	<p>Change from 2014: This account now reflects maintenance agreements for hardware items only.</p> <ul style="list-style-type: none"> • Civic Center UPS • Network Firewalls

Line Item	Explanation
101-266-000-934-000 – Software Support & Maint	<p>New for 2015: This account was created to reflect software support and maintenance agreements. This includes all technical support, patches, updates and upgrades for various software applications.</p> <ul style="list-style-type: none"> • Apex Sketch Software • BS&A Software • Email System • ESRI GIS • Microsoft Windows and Office • Network Management Tools • RecTrac • Server Backup Software • System Anti-Virus • VMWare
101-266-000-941-000 – Equipment Rental/Leasing	<p>This line item is used for time and attendance software:</p> <ul style="list-style-type: none"> • Cincinnati Time - Novatime
101-266-000-971-008 – Capital Outlay/Prop. Improvement	<p>This line item is used for network infrastructure expansion, generally for when additional networks need to be run.</p>
101-266-000-977-000 - Equipment	<p>This line item is used for new hardware purchases:</p> <ul style="list-style-type: none"> • Backup Storage Space • Firewall Upgrades • Network Switch Upgrades • Server Upgrades • Workstation Replacements

Line Item	Explanation
101-266-000-977-001 – Computer Software	This line item is used for software purchases: <ul style="list-style-type: none"> • BSA Year 4 of 4 Payment • Network and Log Monitoring Software • Windows Server 2012 R2 Upgrades

Revised 8/7/14

The biggest change in the 2015 budget is the disbursement of account 933.001 to better reflect the different types of items. Much of the IT industry has moved to subscription and cloud based software services. While the Township continues to pursue perpetual licensed software, it is still important to maintain software agreements for technical support and security patches.

Capital Improvement Projects for 2015

Project: Fiber connection between the Community Center and Fire Station 1.

Goal: To install underground fiber cable between Fire Station 1 and the Community Center to serve the Recreation Programs and Green Oaks Golf Course.

Overview: The Township currently supports three data rooms. This project would eliminate the data room at the Community Center and move its one application server to Station 1. By connecting these locations by fiber, the system will work as Station 1 and the Community Center as one large building.

Should anything happen to the Civic Center, business operations are set up to move to the Community Center. This requires maintaining a full array of equipment ready to be powered on in a days' notice. The Community Center also lacks the proper power, cooling and environmental infrastructure to maintain a data room.

For each data room, there are several systems which must be maintained at each site so should there be a Wide Area Network failure, the base operations of the site will continue. By going underground with this fiber connection, we drastically reduce the likelihood of a connection failure. With going to a “single large building”, we reduce the need for redundant support systems. There are also no reoccurring costs associated to underground as there are with aerial.

While aerial fiber is an option, I am recommending buried fiber. Aerial fiber has a higher chance of damage; as a car, storm, or fire can take out the line. There would also likely be reoccurring fees charged by DTE for hanging our fiber on their pole. The only advantage of aerial is the initial cost of about half to one third the cost of underground.

Fire Station 1 is a better location to back up the Civic Center’s data. The station is manned 24/7 and has a more access controlled environment.

The cost savings of this project comes from reducing the amount of redundant equipment and support required to maintain a third site. It is the best practice to have two data locations spread as far apart as possible. While the Community Center is further away from the Civic Center, it does not have the resources needed to truly support a full data room.

Cost Estimate: \$180,000. I received a budgetary cost estimate of \$163,000 for the fiber installation, \$12,600 is needed for railroad permitting and crossing fees, with a small additional cost for routers and firewalls. When this project comes to the Board for approval, I will be seeking proposals for both underground and aerial connection for comparison.

Return on investment: Less than 14 years. Using a generalized base support cost for this data room of \$13,000 annually, it would result in a 14 year RIO. This cost is based on software licensing and services which would no longer need to be duplicated at this site.

Conclusion: Providing the Township intends to continue its use of the Community Center and/or Green Oaks Golf Course for the next 15 years, it would be an advantageous investment to install a Township owned permanent connection between Fire Station 1 and the Community Center.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 266.000-COMPUTER SUPPORT							
101-266.000-706.000	SALARY - PERMANENT WAGES	65,915	89,035	102,441	105,513	75,728	106,069
101-266.000-707.000	SALARY - TEMPORARY/SEASONAL	8,440	34,535	32,000	32,000	9,541	32,000
101-266.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	2,852	5,387	6,058	9,684	4,672	5,029
101-266.000-715.000	F.I.C.A./MEDICARE	5,455	6,748	8,764	9,018	6,714	8,963
101-266.000-719.000	HEALTH INSURANCE	9,718	11,759	19,512	19,512	16,557	23,643
101-266.000-719.001	SICK AND ACCIDENT	349	397	298	298	496	616
101-266.000-719.015	DENTAL BENEFITS	992	1,603	2,146	2,146	1,788	1,835
101-266.000-719.016	VISION BENEFITS						311
101-266.000-719.020	HEALTH CARE DEDUCTION	3,208	7,269	8,680	8,680		8,680
101-266.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	100	128	200	200	108	180
101-266.000-720.000	LIFE INSURANCE	158	192	439	439	240	298
101-266.000-723.000	DEFERRED COMPENSATION EMPLOYE			416	416		416
101-266.000-727.000	OFFICE SUPPLIES	2,689	1,306	800	800	862	800
101-266.000-801.000	PROFESSIONAL SERVICES					4,376	50,000
101-266.000-857.100	COMMUNICATIONS-INTERNET ACCES	20,241	21,440	22,848	22,848	24,980	37,775
101-266.000-876.000	RETIREMENT/MERS	7,355	9,473	14,574	15,011	8,402	16,897
101-266.000-933.000	EQUIPMENT MAINTENANCE	4,490	1,932	5,000	5,000	656	5,000
101-266.000-933.001	MAINTENANCE CONTRACTS	55,176	69,729	88,510	88,510	40,363	5,680
101-266.000-934.000	SOFTWARE SUPPORT & MAINT						80,310
101-266.000-941.000	EQUIPMENT RENTAL/LEASING	9,451	8,657	8,400	8,400	5,047	8,700
101-266.000-971.008	CAPTL OUTLAY -IMPROVEMENT	103,187	835	6,000	6,000	2,416	5,000
101-266.000-977.000	EQUIPMENT	61,191	68,223	98,000	112,456	43,761	70,100
101-266.000-977.001	COMPUTER SOFTWARE	69,076	57,064	52,600	52,600	11,815	53,500
Totals for dept 266.000-COMPUTER SUPPORT		430,043	395,712	477,686	499,531	258,522	521,802

101-267 General Services

Expenditures

Line Item	Explanation
101-267-000-727-000 – Office Supplies	This line item is used to purchase general office supplies used by all departments, except 14-B Court, Recreation and the Fire Department. Some of the items purchased include paper, card stock and batteries. The paper for Neighborhood Watch newsletters and the newsletters we send out with YCUA bills also comes from this line item. Based on what has been spent to date in 2014, it is recommended that this line item be reduced to \$10,000 for 2015, a decrease of \$4,000.
101-267-000-727-200 – Office Meeting/Welcome Supplies	Profits from the vending machines (101-000-000-694-200) are used for this line item. Based on what has been received to date in 2014, it is recommended that it remain at \$250 for 2015.
101-267-000-730-000 - Postage	This line item is used for postage costs. In 2015, we are budgeting for additional mailings for special assessment cameras. Based on what has been spent to date in 2014 and what is expected, it is recommended that it be reduced to \$75,000 in 2015, a decrease of \$9,242.
101-267-000-850-000 - Telephone	This line item is used for all desk and cell phones in the Township. Based on what has been spent to date in 2014, it is recommended that it remain at \$40,000 in 2015.

Line Item	Explanation
101-267-000-900-000 - Publishing	This line item is used for publishing of various notices in the newspaper and for printing of notices for Neighborhood Watch. In reviewing what has been spent to date in 2014, it is recommended that it be reduced to \$15,000 in 2015, a decrease of \$5,000.
101-267-000-933-000 – Equipment Maintenance	This line item is used for maintenance on all equipment except our copiers and computers. It is recommended that it remain at \$1,000 for 2015.
101-267-000-941-000 – Equipment Rental/Leasing	This line item is used for our copiers and postage machine. In reviewing what has been spent to date in 2014, it is recommended that it be increased to \$16,000 in 2015, an increase of \$6,000.
101-267-000-941-000 - Miscellaneous	This line item is used to replenish the First Aid boxes and pay for our Sam’s Club membership. In 2013 and 2014, several new desk chairs were purchased from this line item. We don’t expect to purchase any chairs in 2015, therefore it has been reduced to \$1,500.

Revised 8/19/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 267.000-GENERAL SERVICES							
101-267.000-727.000	OFFICE SUPPLIES	8,961	10,006	14,000	14,000	4,704	10,000
101-267.000-727.200	OFFICE MEETING/WELC SUPPLIES	227	235	250	250	233	250
101-267.000-730.000	POSTAGE	77,659	69,602	84,242	84,242	43,382	75,000
101-267.000-801.000	PROFESSIONAL SERVICES					400	
101-267.000-850.000	TELEPHONE	52,514	34,927	40,000	40,000	27,456	40,000
101-267.000-900.000	PUBLISHING	14,502	22,929	20,000	20,000	6,795	15,000
101-267.000-933.000	EQUIPMENT MAINTENANCE		988	1,000	1,000		1,000
101-267.000-941.000	EQUIPMENT RENTAL/LEASING	11,952	16,442	10,000	10,000	12,447	16,000
101-267.000-956.000	MISCELLANEOUS	2,235	5,855	6,000	6,000	4,958	1,500
Totals for dept 267.000-GENERAL SERVICES		168,050	160,984	175,492	175,492	100,375	158,750

101-371 - Planning

Expenditures

Line Item	Explanation
101-371-000-705-000 – Salary-Supervision	It is proposed to hire an OCS Administrator, if approved by the Board. This line item currently reflects the salary of the Planning Director and 12.5% of the proposed OCS Administrator position.
101-371-000-707-000 – Temporary Wages/Seasonal	This line item reflects the request to add a planning/OCS intern for the 2015 calendar year. The proposed \$15,000 expenditure would allow for an intern to work 1,250 hours at \$12.00/hr.
101-371-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted. This line item currently includes 12.5% of a payout for the proposed OCS Administrator position.
101-371-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. Nothing is currently budgeted for 2015 but depending on the proposed OCS Administrator position, it may increase.

Line Item	Explanation
101-371-000-715-000 – FICA/Medicare	This line item reflects employer expenses for social security and Medicare and was increased due to the contractual increase for Teamsters employees and payroll accrual. The proposed OCS Administrator position is included here, as well as 1.45% of the proposed intern position.
101-371-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015. This line item may further increase, depending on the proposed OCS Administrator position.
101-371-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.
101-371-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. This line item will increase, based on the proposed OCS Administrator position but there will be no increase in dental insurance rates for 2015.
101-371-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. This line item will increase, based on the proposed OCS Administrator position but there will be no increase in vision insurance rates for 2015.

Line Item	Explanation
101-371-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. With only one employee currently budgeted for health care, it is recommended that it be reduced to \$5,775 for 2015. This line item could increase, based on the proposed OCS Administrator position.
101-371-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductible is administered by Choice Strategies. It is recommended that \$90 be budgeted in this line item for 2015 (\$7.50 per month, per employee). It could increase, based on the proposed OCS Administrator position.
101-371-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time.
101-371-000-723-000 – Deferred Compensation Employee	Figures provided by the Accounting Director.
101-371-000-727-000 – Office Supplies	This line item reflects expenses for office supplies necessary for day-to-day operations within the department. No changes are proposed from 2014.
101-371-000-755-000 – Subscriptions & Publications	This line item reflects expenses paid toward professional subscriptions and publications in order to further the education of employees within the department.
101-371-000-801-003 – Township Projects-Planner	*Nothing is currently budgeted in this line item.

Line Item	Explanation
101-371-000-805-000 – HUD Planning Program	The HUD Planning Program in anticipated to expire on December 31, 2014. No further funding is anticipated in 2015.
101-371-000-817-000 – Township Projects Engineer	This line item reflects the anticipated expenses of our professional engineering consultants necessary for the review and updating of the Engineering Design Standards in addition to general support services. This line item is proposed to increase \$10,000 from 2014 in order to provide the additional services being requested.
101-371-000-860-000 – Travel	This line item reflects the reimbursement of mileage driven utilizing a personal vehicle as it relates to township operations. No change from 2014.
101-371-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by the Accounting Director.
101-371-000-956-000 – Miscellaneous	This line item reflects funding for unexpected expenses related to planning or zoning issues. No change proposed.
101-371-000-958-000 – Membership & Dues	APA, MAP membership dues for staff. No change proposed.

*We may need to budget expenses of professional planning assistance necessary to perform an overall zoning ordinance review in 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 371.000-COMMUNITY DEVELOPMENT							
101-371.000-705.000	SALARY - SUPERVISION	65,000	65,000	65,750	67,723	48,910	75,303
101-371.000-706.000	SALARY - PERMANENT WAGES	44,469	38,566	3,889	4,006	3,256	
101-371.000-707.000	SALARY - TEMPORARY/SEASONAL						15,000
101-371.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	1,283	2,283	1,045	1,045	1,030	1,146
101-371.000-708.010	HEALTH INS BUYOUT	3,000	750				
101-371.000-715.000	F.I.C.A./MEDICARE	8,287	7,738	5,408	5,726	4,297	6,066
101-371.000-719.000	HEALTH INSURANCE	12,148	12,705	15,108	15,108	12,832	19,506
101-371.000-719.001	SICK AND ACCIDENT	697	521	328	328	273	347
101-371.000-719.015	DENTAL BENEFITS	3,297	2,599	1,700	1,700	1,417	1,417
101-371.000-719.016	VISION BENEFITS						233
101-371.000-719.020	HEALTH CARE DEDUCTION	4,087	1,658	6,066	6,066	5,203	5,775
101-371.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	100	105	100	100	61	90
101-371.000-720.000	LIFE INSURANCE	317	252	159	159	132	168
101-371.000-723.000	DEFERRED COMPENSATION EMPLOYE						195
101-371.000-727.000	OFFICE SUPPLIES	591	433	500	500	120	500
101-371.000-755.000	SUBSCRIPTIONS & PUBLICATIONS	85	89	250	250		200
101-371.000-801.003	TOWNSHIP PROJECTS-PLANNER	8,598	9,358	15,000	15,000	47	
101-371.000-805.000	HUD PLANNING PROGRAM	1,039	30,550			2,208	
101-371.000-817.000	TOWNSHIP PROJECTS ENGINEER	1,775	2,246	5,000	5,000	2,409	15,000
101-371.000-860.000	TRAVEL		600	600	600		600
101-371.000-876.000	RETIREMENT/MERS	11,729	13,285	9,907	10,493	7,351	9,505
101-371.000-956.000	MISCELLANEOUS		65	250	250		250
101-371.000-958.000	MEMBERSHIP AND DUES			250	250		250
Totals for dept 371.000-COMMUNITY DEVELOPMENT		166,502	188,803	131,310	134,304	89,546	151,551

101-400 – Planning Commission

Expenditures

Line Item	Explanation
101-400-000-704-000 – Appointed Officials	This line item reflects expenses to compensate members of the Planning Commission for attending meetings. The Planning Commission is currently staffed at 7 members. It is recommended that the full complement of meetings be budgeted for 2015 at \$3,360 (\$40/mtg per member for 12 meetings). No changes proposed from the 2014 budget.
101-400-000-715-000 – FICA/Medicare	This line item reflects employer costs for FICA/Medicare for Planning Commissioners. No change.
101-400-000-723-000 – Deferred Compensation Employer	This line item reflects employer costs for deferred compensation for Planning Commissioners. No changes proposed.
101-400-000-958-000 – Membership & Dues	APA, MAP membership dues for commissioners.
101-400-000-960-000 – Education & Training	This line item reflects the cost of providing training and educational opportunities provided by the Michigan Association of Planning to the Planning Commission members. It is understood that funding associated with this line item will be held and managed by the Human Resource Department for 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 400.000-PLANNING COMMISSION							
101-400.000-704.000	APPOINTED OFFICIALS	1,969	2,171	3,360	3,360	1,327	3,360
101-400.000-715.000	F.I.C.A./MEDICARE	29	32	49	49	20	49
101-400.000-723.000	DEFERRED COMPENSATION EMPLOYE	25	28	44	44	17	44
101-400.000-958.000	MEMBERSHIP AND DUES	375	375	500	500	375	400
101-400.000-960.000	EDUCATION AND TRAINING		650				
Totals for dept 400.000-PLANNING COMMISSION		2,398	3,256	3,953	3,953	1,739	3,853

101-410 – Zoning Board of Appeals

Expenditures

Line Item	Explanation
101-410-000-704-000 – Appointed Officials	This line item reflects expenses to compensate members of the Zoning Board of Appeals for attending meetings. The ZBA is currently staffed at the statutory minimum of 5 members. It is recommended that the full complement of meetings be budgeted for 2015 at \$2,400 (\$40/mtg per member for 12 meetings).
101-410-000-715-000 – FICA/Medicare	This line item reflects employer costs for FICA/Medicare for ZBA members. No change.
101-410-000-723-000 – Deferred Compensation Employer	This line item reflects employer costs for deferred compensation for ZBA members. No change.
101-410-000-958-000 – Membership & Dues	APA, MAP membership and dues for zoning board members. No change from 2014.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 410.000-ZONING BOARD OF APPEALS							
101-410.000-704.000	APPOINTED OFFICIALS	1,480	1,332	2,400	2,400	720	2,400
101-410.000-715.000	F.I.C.A./MEDICARE	21	19	35	35	10	35
101-410.000-723.000	DEFERRED COMPENSATION EMPLOYE	19	17	31	31	9	31
101-410.000-958.000	MEMBERSHIP AND DUES	250	250	250	250	250	250
Totals for dept 410.000-ZONING BOARD OF APPEALS		1,770	1,618	2,716	2,716	989	2,716

101-446 Highways and Streets

Expenditures

Line Item	Explanation
101-446-000-818-008 –Highways & Streets-Lift Stations	Per our Residential Services Director, it is recommended that this line item remain at \$20,000 for 2015.
101-446-000-818-009 – Highways & Streets-Drain Costs	Per the Water Resources Commission, our 2015 drain costs will be \$227,931. This is an increase of \$33,601.
101-446-000-818-022 – Highways & Streets-Road Construction	It is recommended that \$250,000 be budgeted in this line item for road projects in 2015.

Revised 9/9/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 446.000-HIGHWAYS AND STREETS							
101-446.000-818.008	HIGHWAYS & STREETS LIFT STATI	7,295	8,264	20,000	20,000	7,937	20,000
101-446.000-818.009	HIGHWAYS & STREETS DRAIN COST	166,105	126,012	194,330	194,330	174,797	227,931
101-446.000-818.022	HIGHWAY & ST-ROAD CONSTRUCTIO	155,782	278,639	150,000	885,871		250,000
Totals for dept 446.000-HIGHWAYS AND STREETS		329,182	412,915	364,330	1,100,201	182,734	497,931

101-762 – Residential Services

Expenditures

Line Item	Explanation
101-762-000-705-000 – Salary-Supervision	This line item is used for half of the Residential Services Director's salary, the other half is budgeted in Fund 226 – Environmental Services. This salary was set by Resolution No. 2013-37 and it will be a Board decision whether an increase is given for 2015.
101-762-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.
101-762-000-708-009 – Auto Allowance	This line item reflects half of the auto allowance for the RSD Director. There is no change from the 2014 budget.
101-762-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-762-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015.
101-762-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time.

Line Item	Explanation
101-762-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-762-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.
101-762-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-762-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-762-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$1,453 for 2015.
101-762-000-719-021 – Admin Fees-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$45 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-762-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time.

Line Item	Explanation
101-762-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee. Figures provided by the Accounting Director.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 762.000-RESIDENT SVCS: ADMINISTRATION							
101-762.000-705.000	SALARY - SUPERVISION	40,560	40,561	41,019	42,287	30,541	42,289
101-762.000-708.004	SALARIES PAY OUT-PTO&SICKTIME		624	624	624	643	644
101-762.000-708.009	AUTO ALLOWANCE	3,000	3,000	3,000	3,000	2,250	3,000
101-762.000-715.000	F.I.C.A./MEDICARE	3,305	3,352	3,415	3,514	2,631	3,514
101-762.000-719.000	HEALTH INSURANCE	2,033	1,874	2,439	2,439	2,070	2,955
101-762.000-719.001	SICK AND ACCIDENT	174	149	149	149	124	154
101-762.000-719.015	DENTAL BENEFITS	245	253	248	248	206	209
101-762.000-719.016	VISION BENEFITS						39
101-762.000-719.020	HEALTH CARE DEDUCTION	1,000	1,572	1,453	1,453	1,548	1,453
101-762.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	50	45	50	50	27	45
101-762.000-720.000	LIFE INSURANCE	79	72	72	72	60	75
101-762.000-876.000	RETIREMENT/MERS	4,295	5,208	5,925	6,106	3,818	4,224
Totals for dept 762.000-RESIDENT SVCS: ADMINISTRATION		54,741	56,710	58,394	59,942	43,918	58,601

101-774 – Parks & Grounds

Expenditures

Line Item	Explanation
101-774-000-705-000 – Salary-Supervision	This line item is used for half of the salary of the Public Services Superintendent, the other half is budgeted in Fund 226 – Environmental Services. The salary for this position is determined by the Teamsters contract.
101-774-000-706-000 – Permanent Wages	This line item is used for the salaries of 2 f/t group leaders and 50% of the mechanic's wages. The salary for these positions is determined by the AFSCME contract.
101-774-000-707-000 – Salary-Temporary/Seasonal	This line item is used for the wages of seasonal employees, who will be working until November. We are staffing more than we have in past years. Based on what has been spent to date, it is recommended that it be increased to \$55,000 for 2015.
101-774-000-707-775 – Salary-Temporary/Ford Lake Park	This line item is used for the wages of seasonal employees working within the Ford Lake Park system, who will be working until November. We are staffing more than we have in past years to maintain our parks. Based on what has been spent to date, it is recommended that it be increased to \$60,000 in 2015.
101-774-000-708-004 – Salaries Pay Out-PTO & Sick Time	Employees may request a payout of 32 hours of PTO at 100%. It will be a Board decision if additional payouts of PTO time should be budgeted.

Line Item	Explanation
101-774-000-708-010 – Health Insurance Buyout	This line item is used for the health insurance buyout for employees who receive health insurance through another source. There is currently one employee who receives the buyout in this budget.
101-774-000-709-000 – Regular Overtime	This line item is used for overtime, most of which is plowing snow when the weather is bad and mowing. Based on what has been spent to date in 2014, it is recommended that it be increased to \$10,000 in 2015.
101-774-000-715-000 – FICA/Medicare	Figures provided by the Accounting Director.
101-774-000-719-000 – Health Insurance	We were notified of our renewal rates and will be receiving a 19% increase in health care in 2015. This line item includes health care coverage for the two full-time group leaders and 50% of the mechanic.
101-774-000-719-001 – Sick & Accident	Our current rates are good through August 2015 and we are estimating an increase of 10% at that time. This line item shows a decrease from 2014 due to the fact that the Mechanic position was fully budgeted in this account; for 2015, it is split between 101.774 and Fund 226.
101-774-000-719-015 – Dental Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-774-000-719-015 in 2014. There will be no increase in dental insurance rates for 2015.

Line Item	Explanation
101-774-000-719-016 – Vision Benefits	In previous years, dental and vision benefits were budgeted together. In 2015, we are splitting them into separate line items to allow for better tracking. The amounts budgeted in these two line items for 2015 will be the same as was budgeted in 101-774-000-719-015 in 2014. There will be no increase in vision insurance rates for 2015.
101-774-000-719-020 – Health Care Deduction	This line item is used to fund the Choice Strategies cards associated with the health insurance plan. Health care deductible accounts are budgeted at 70% of the total that could possibly be expended. It is recommended that this line item remain at \$14,438 for 2015.
101-774-000-719-021 – Admin Fee-Health Deductible	The card used to pay the health care deductibles is administered by Choice Strategies. It is recommended that \$270 be budgeted in this line item for 2015 (\$7.50 per month, per employee).
101-774-000-720-000 – Life Insurance	Our current rates for life insurance are good through August 2015 and we are estimating a 10% increase at that time. This line item shows a decrease from 2014 due to the fact that the Mechanic position was fully budgeted in this account; for 2015, it is split between 101.774 and Fund 226.
101-774-000-723-000 – Deferred Compensation Employer	Figures were provided by the Accounting Director.
101-774-000-724-001 – Unemployment Expense	Based on what has been spent to date in 2014, it is recommended that this line item be reduced to \$13,000 for 2015.

Line Item	Explanation
101-774-000-727-000 – Office Supplies	This line item is used for office supplies for the Parks & Grounds Department. It is recommended that it remain at \$200 in 2015.
101-774-000-741-000 – Uniforms-Laundry & Cleaning	In the most recent AFSCME contract, it was agreed that the Township would no longer pay for laundering uniforms. Therefore, this line item has been reduced to \$0 for 2015.
101-774-000-741-775 – Uniforms-Laundry/Ford Lake Park	This line item is used for purchasing uniforms for new employees, replacement boots and rags. In the most recent AFSCME contract, it was agreed that the Township would no longer pay for laundering uniforms. Therefore, this line item has been reduced to \$500 for 2015.
101-774-000-757-000 – Operating Supplies	This line item is used to purchase safety supplies needed for the parks, as well as trash bags, cans, etc. It is recommended that it remain at \$1,500 for 2015.
101-774-000-757-775 – Operating Supplies-Ford Lake Park	This line item is used to purchase safety supplies needed for the Ford Lake Park system. It is recommended that it be reduced to \$1,000 for 2015.
101-774-000-776-000 – Maintenance Supplies	This line item is used for athletic field paint, salt, signs, fall zone material and tires. It is recommended that it be reduced to \$20,000 for 2015.
101-774-000-776-775 – Maint Supplies-Ford Lake Park	This line item is used for maintenance supplies (lumber, bolts, stone, signs, etc.) for the Ford Lake Park system. It is recommended that it be maintained at \$6,000.

Line Item	Explanation
101-774-000-783-004 – Tree Maintenance	This line item is used for new trees, as well as pruning existing trees. It is recommended that it be reduced to \$1,500 in 2015.
101-774-000-818-011 – Maintenance Contractual Service	This line item is used for electrical contractors and tree removal. In reviewing what has been spent to date in 2014, it is recommended that remain at \$25,000 for 2015.
101-774-000-818-775 – Maint-Contr Svcs-Ford Lake Park	This line item is used for electrical contractors, tree contractors & the alarm system. Based on what has been spent to date in 2014, it is recommended that it be maintained at \$7,000 for 2015.
101-774-000-850-775 – Telephone-Ford Lake Park	This line item is used for the telephone service at Ford Lake Park. It is recommended that it be maintained at \$800 for the 2015 budget.
101-774-000-867-000 – Gas & Oil	This line item covers the cost of fuel for work done in the parks. Based on what has been spent to date in 2014, it is recommended that it be decreased to \$21,000 in 2015.
101-774-000-867-775 – Gas & Oil-Ford Lake Park	This line item covers the cost of fuel for work done in the Ford Lake Park system. Based on what has been spent to date in 2014, it is recommended that it be decreased to \$8,000 in 2015.
101-774-000-876-000 – Retirement/MERS	Employer's portion is based on a flat rate with a 5% increase from 2014. This calculates at \$352.03 per employee times 24 pays ~ \$8,449 per employee.

Line Item	Explanation
101-774-000-920-000 – Utilities-Parks	This line item is used for electrical/water costs in all the parks. Based on what has been spent to date in 2014, it is recommended that it be decreased to \$8,000 in 2015.
101-774-000-920-775 – Utilities-Ford Lake Parks	This line item is used for heating, A/C and electrical costs in the Ford Lake Park system. Based on what has been spent to date in 2014, it is recommended that it remain at \$10,000 for the coming year.
101-774-000-939-000 – Auto Maintenance	This line item is used for fuel and oil change costs. It is recommended that it remain at \$2,000 in 2015.
101-774-000-939-010 – Small Equipment & Parts	This line item is used to purchase parts for mowers, weed whips, etc. Based on what has been spent to date in 2014, it is recommended that it be maintained at \$15,000 for 2015.
101-774-000-939-011 – Parks Equipment Labor	This line item is used to pay labor for repairing tractors for field maintenance. We anticipate charges of approximately \$1,000 to be made to it in 2014 and recommend that it be the same for 2015.
101-774-000-939-030 – Labor/Fluid Chrgs-Motorpool	This line item is used for antifreeze and other fuel charges from the Motorpool. It is recommended that it remain at \$1,200 in 2015.
101-774-000-941-000 – Equipment Rental/Leasing	This line item is used for renting equipment. It is recommended that it remain at \$500 for 2015.

Line Item	Explanation
101-774-000-942-775 – Vehicle Charge-Ford Lake Park	It is recommended that this line item remain at \$2,800 for the 2015 budget.
101-774-000-943-000 – Motorpool Lease/Maintenance	This line item is used for motorpool lease for all non-FLP vehicles. It is recommended that it be maintained at \$17,300 for 2015.
101-774-000-943-775 – Motorpool Lease/Maintenance-FLP	This line item is used for motorpool lease for the Ford Lake Park system. It is recommended that it also be maintained at \$17,300 in 2015.
101-774-000-956-000 – Miscellaneous	This line item is used for drug screening and driving records. Based on what has been spent to date in 2014, it is recommended that it be increased to \$500 for 2015.
101-774-000-958-000 – Membership & Dues	This is used for pesticide licensing. Based on our needs, it is recommended that it be dropped to \$300 in 2015.
101-774-000-960-000 – Education & Training	Education & Training is now being budgeted in the Human Resource Department.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 774.000-RESIDENT SVCS: PARKS & GROUNDS							
101-774.000-705.000	SALARY - SUPERVISION	26,517	25,875	28,829	29,694	18,349	29,262
101-774.000-706.000	SALARY - PERMANENT WAGES	117,151	129,264	118,224	121,771	84,910	121,780
101-774.000-707.000	SALARY - TEMPORARY/SEASONAL	46,802	63,267	45,000	45,000	42,468	55,000
101-774.000-707.775	SALARY - TEMP. FORD LAKE PARK	49,197	58,434	45,000	45,000	65,827	60,000
101-774.000-708.004	SALARIES PAY OUT-PTO&SICKTIME	17,048	10,897	4,018	4,018	1,477	2,297
101-774.000-708.010	HEALTH INS BUYOUT		1,508	1,500	1,500	750	1,500
101-774.000-709.000	REG OVERTIME	6,267	7,570	7,000	7,000	9,225	10,000
101-774.000-715.000	F.I.C.A./MEDICARE	13,400	13,603	13,666	14,004	10,607	14,331
101-774.000-719.000	HEALTH INSURANCE	34,943	25,984	36,585	36,585	28,064	44,331
101-774.000-719.001	SICK AND ACCIDENT	1,008	745	1,042	1,042	608	924
101-774.000-719.015	DENTAL BENEFITS	4,740	4,426	4,598	4,598	3,555	3,936
101-774.000-719.016	VISION BENEFITS						661
101-774.000-719.020	HEALTH CARE DEDUCTION	8,774	7,890	14,438	14,438	8,918	14,438
101-774.000-719.021	ADMIN FEE - HEALTH DEDUCTIBLE	300	199	300	300	116	270
101-774.000-720.000	LIFE INSURANCE	457	361	504	504	294	447
101-774.000-723.000	DEFERRED COMPENSATION EMPLOYE	1,402	1,826	1,170	1,170	1,474	1,365
101-774.000-724.001	UNEMPLOYMENT EXPENSE	12,020	7,278	15,000	15,000	6,976	13,000
101-774.000-727.000	OFFICE SUPPLIES	136	191	200	200	76	200
101-774.000-741.000	UNIFORMS - LAUNDRY & CLEANING	2,452	2,869	3,000	3,000	1,087	
101-774.000-741.775	UNIFORMS - LAUNDRY FLP	828	710	1,000	1,000	341	500
101-774.000-757.000	OPERATING SUPPLIES	1,440	1,474	1,500	1,500	617	1,500
101-774.000-757.775	OPERATING SUPP: FORD LAKE PAR	844	1,192	2,600	2,600	782	1,000
101-774.000-776.000	MAINTENANCE SUPPLIES	45,460	24,662	25,000	25,000	8,807	20,000
101-774.000-776.775	MAINT SUPPLIES: FORD LAKE PAR	9,900	7,444	6,000	6,000	5,948	6,000
101-774.000-783.004	TREE MAINTENANCE	875	3,000	3,000	3,000		1,500
101-774.000-818.011	MAINTENANCE CONTRACTUAL SRVC	23,320	26,808	25,000	25,000	20,288	25,000
101-774.000-818.775	MAINT-CONTR SVCS - FORD LK PR	12,733	7,147	7,000	7,000	2,721	7,000
101-774.000-850.000	TELEPHONE					66	
101-774.000-850.775	TELEPHONE - FORD LAKE PARK	2,621	732	800	800	512	800
101-774.000-867.000	GAS & OIL	20,621	24,050	21,600	21,600	21,650	21,000

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
101-774.000-867.775	GAS & OIL - FORD LAKE PARK	9,075	9,235	8,400	8,400	7,197	8,000
101-774.000-876.000	RETIREMENT/MERS	16,558	19,389	22,288	22,916	15,145	23,868
101-774.000-920.000	UTILITIES - PARKS	13,575	11,524	11,000	11,000	3,581	8,000
101-774.000-920.775	UTILITIES - FORD LAKE PARKS	9,291	18,225	10,000	10,000	5,350	10,000
101-774.000-939.000	AUTO MAINTENANCE	2,033	458	2,000	2,000	62	2,000
101-774.000-939.010	SMALL EQUIPMENT & PARTS	11,356	12,432	15,000	15,000	14,482	15,000
101-774.000-939.011	Parks Equipment Labor	103	1,844	2,000	2,000		1,000
101-774.000-939.030	LABOR/FLUID CHRGS - MOTORPOOL	1,200	1,200	1,200	1,200	900	1,200
101-774.000-941.000	EQUIPMENT RENTAL/LEASING	251		500	500	127	500
101-774.000-942.775	VEHICLE CHARGE - FLP	2,800	2,800	2,800	2,800		2,800
101-774.000-943.000	MOTORPOOL LEASE/MAINTENANCE	14,050	14,050	17,300	17,300	12,975	17,300
101-774.000-943.775	MOTORPOOL LEASE MAINT-FORD L	14,050	14,050	17,300	17,300	12,975	17,300
101-774.000-956.000	MISCELLANEOUS	152	68	200	200	268	500
101-774.000-958.000	MEMBERSHIP AND DUES	255	30	400	400		300
101-774.000-977.000	EQUIPMENT		26,401				
Totals for dept 774.000-RESIDENT SVCS: PARKS & GROUNDS		556,005	591,112	543,962	549,340	419,575	565,810

101-780 – Stormwater Management

Expenditures

Line Item	Explanation
101-780-000-801-000 – Professional Services	In 2013, the Township Board authorized signing a contract with the Huron River Watershed Council for stormwater management services from January 1, 2013 to December 31, 2018 in the amount of \$7,557 annually. We are recommending that \$8,057 be budgeted in this line item to cover this cost, as well as the \$500 permit fee to the State of Michigan.

7/10/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 780.000-RSD-STORMWATER MGMT DEPT							
101-780.000-801.000	PROFESSIONAL SERVICES	1,291	16,451	8,057	8,057	8,394	8,057
Totals for dept 780.000-RSD-STORMWATER MGMT DEPT		1,291	16,451	8,057	8,057	8,394	8,057

101-851 - Fringes

Expenditures

Line Item	Explanation
101-851-000-719-005 – Hospital Physicals	This line item is used for seasonal employees' physicals. Based on what has been spent to date in 2014, it is recommended that it be increased to \$2,500 for 2015.
101-851-000-724-000 – Employee Assistance Program	It is recommended that this line item remain at \$4,500 for 2015.
101-851-000-803-100 – Contract Services-Flex Spending	This line item is used for fees associated with flex spending accounts that are paid to Choice Strategies. It is recommended by our Accounting Director that it remain at \$500 for 2015.

Revised 8/8/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 851.000-FRINGES AND INSURANCE							
101-851.000-719.005	HOSPITAL PHYSICALS	2,270	2,465	2,300	2,300	2,050	2,500
101-851.000-724.000	EMPLOYEE ASSISTANCE PROGRAM	3,587	3,611	4,500	4,500	2,682	4,500
101-851.000-803.100	CONTRACT SRVS-FLEX SPENDING	2,484		500	500		500
Totals for dept 851.000-FRINGES AND INSURANCE		8,341	6,076	7,300	7,300	4,732	7,500

101-950 – Community Stabilization

Expenditures

Line Item	Explanation
101-950-000-801-023 – Public Nuisance – Legal Services	This line item was created in 2012 and is used to track legal services to abate public nuisances. Based on the number of nuisance abatement cases that we have, as well as anticipating new ones for 2015, It is recommended that it be increased to \$450,000.
101-950-000-880-001 – Maint Property & Right Of Way	This line item was created in 2012 and is used to cover the cost of contracting with Michigan Ability Partners (MAP) to pick up trash along our roadways. It is also used for mowing of properties that we receive from the County through tax foreclosure. It is recommended that it remain at \$45,000 for 2015.
101-950-000-969-010 – Land Bank-Habitat	This line item was created in 2012 and is used in partnership with Habitat for Humanity to stabilize neighborhoods and encourage home ownership. It is recommended that it remain at \$120,000 for 2015.
101-950-000-969-011 – Contribution-Land Bank	It is recommended that this line item remain at \$106,500 for 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 950.000-COMMUNITY STABILIZATION							
101-950.000-801.023	PUBLIC NUISANCE - LEGAL SVCS	857,996	556,633	350,000	600,000	409,880	450,000
101-950.000-880.001	MAINT PROPERTY & RT OF WAY	19,934	39,834	20,000	45,000	19,465	45,000
101-950.000-969.010	LAND BANK - HABITAT	150,000	150,000	120,000	120,000	75,000	120,000
101-950.000-969.011	CONTRIBUTION - LAND BANK	206,880	318,221	100,000	106,500	119,274	106,500
101-950.000-969.013	LIBERTY SQUARE - GRANT PROJECT		653,840				
Totals for dept 950.000-COMMUNITY STABILIZATION		1,234,810	1,718,528	590,000	871,500	623,619	721,500

101-956 – Other Functions

Expenditures

Line Item	Explanation
101-956-000-719-010 – Health Care Tax	The health care tax is calculated by BCBS and is for the Affordable Care Act for Federal and State taxes and fees (Federal insurance premium tax, Comparative Effectiveness Fee, Reinsurance Fee, Marketplace Fee, Risk Adjustment Fee, Michigan Claims Tax, State Insurance Premium Tax). This tax is more than we expected and currently runs between \$3,500 and \$3,600 per month. It is the recommendation of our Accounting Director that we increase this line item to \$46,800 for 2015.
101-956-000-724-001 – Unemployment Expense	This line item is used for non-seasonal employees. Based on what has been spent to date, it is recommended that it be reduced to \$1,000 for 2015.
101-956-000-801-000 – Professional Services	This line item is used for various professional services the Township may need, i.e. HR services, economic development, planner for zoning amendments, Reimagine Washtenaw, etc. It is recommended that it be reduced to \$25,000 for 2015.
101-956-000-801-110 – Profsnl Svcs-Env Cleanup WR/GM	This line item is used for professional services for environmental review and development of the RACER Trust property. It is recommended that it be reduced to \$20,000 for 2015.

Line Item	Explanation
101-956-000-817-371 – Consultant-Community Development	This line item was created for economic development. It is recommended that it remain at \$35,000 for 2015.
101-956-000-818-014 – AAATA Contract	Since the transportation millage passed in May 2014, this line item has been reduced to \$0.
101-956-000-818-021 – Monitoring Services-Tank-UST	This line item is used for monitoring the site at the Golf Course/Community Center where there were fuel tanks in the past. It is recommended that it remain at \$500 for 2015.
101-956-000-844-000 – Meals on Wheels	It is recommended that this line item remain at \$10,000 for 2015.
101-956-000-944-002 – Aerotropolis	It is recommended that this line item be maintained at \$15,000 at this time but it is a Board decision whether to continue as a member of the Aerotropolis. We will be meeting with the County in September to reconsider our participation.
101-956-000-876-002 – Other Retirement Costs	This line item is used for retiree life insurance. Based on what has been spent to date in 2014, it is recommended that it remain at \$1,200 for 2015.
101-956-000-876-003 – OPEB Funding-Retiree Health	This line item covers the liability for the Township's 2014 Other Post Employment Benefits (OPEB) obligation. This is for all departments except 14B Court, Fire, Environmental Services, Recreation and Law Enforcement. Based on our actuarial report, \$493,291 has been budgeted for 2015.

Line Item	Explanation
101-956-000-882-004 – City of Ypsilanti-Rutherford Pool	It is recommended that this line item be reduced to \$0 for 2015.
101-956-000-884-000 – Wash Dev Council-AA SPARK	It is recommended that this line item remain at \$15,000 for 2015 (\$10,000 for A2 SPARK and \$5,000 for SPARK East).
101-956-000-913-000 – Insurance & Bonds Fleet	These costs came in lower for 2015. Therefore, it is recommended that \$104,444 be budgeted for 2015, a savings of \$20,998. Figures were provided by our Accounting Director.
101-956-000-917-000 – Workers Compensation Insurance	It is recommended that \$23,437 be budgeted for 2015. Figures were provided by our Accounting Director.
101-956-000-926-000 – Street Lighting Non-Assessible	This line item is used to cover the cost of maintaining street lights in areas where they are not part of a special assessment district. It is the recommendation of our Accounting Director that \$200,000 be budgeted for 2015, a savings of \$115,883.
101-956-000-926-100 – Street Lights-Tree Trimming	It is recommended that this line item be reduced to \$10,000 for 2015.
101-956-000-956-000 - Miscellaneous	It is recommended that this line item remain at \$500 for 2015.

Line Item	Explanation
101-956-000-956-006 – Miscellaneous Tax Refunds	This line item is used by the Treasurer’s Office and reflects costs to try to reach MTT settlements. The full settlement amounts are reserved in Fund Balance. It was recommended by our Accounting Director that it be reduced to \$5,000 for 2015.
101-956-000-956-020 – Property Taxes on Twp Property	When a property goes to the County Treasurer and is placed in the auction for back taxes, the Township has to pay the current year taxes if the property is not sold. Additionally, they must pay any special assessments for drains, street lights and cameras on these properties. It was recommended by our Accounting Director that \$25,000 be budgeted for 2015.
101-956-000-956-022 – Settlement &/or Claim Deductibles	This line item will be used for any insurance claims filed against the Township and represented by the Michigan Municipal Liability legal staff. It is recommended that \$10,000 be budgeted for 2015.
101-956-000-957-000 – Bank Charges	Due to the bank charging higher bank fees, it is recommended by our Accounting Director that this line item be increased to \$10,000 for 2015, an increase of \$3,500.
101-956-000-969-007 – Contribution Water Hardship	Based on the current number of participants, it is recommended that this line item remain at \$9,000 for 2015.
101-956-000-969-008 – Contribution-Animal Neutering	It is recommended that this line item be reduced to \$5,000 for 2015.

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 956.000-OTHER FUNCTIONS							
101-956.000-719.010	HEALTH CARE TAX	6,948	5,607	20,000	20,000	34,392	46,800
101-956.000-724.001	UNEMPLOYMENT EXPENSE	420	8,884	10,000	10,000		1,000
101-956.000-801.000	PROFESSIONAL SERVICES	3,303	40,896	40,000	40,000	2,000	25,000
101-956.000-801.110	PROFSNL SRV - ENVIRO CLEAN UP WR/GM		1,931	30,000	30,000	2,498	20,000
101-956.000-817.371	CONSULTANT - COMMUNITY DEVELOPMENT			35,000	35,000		35,000
101-956.000-818.014	A.A.T.A. CONTRACT	298,508	306,328	329,508	329,508	247,131	
101-956.000-818.021	Monitoring Services -Tank-UST			500	500		500
101-956.000-844.000	MEALS ON WHEELS	10,000		10,000	10,000		10,000
101-956.000-844.002	AEROTROPOLIS	25,000	20,000	15,000	15,000		15,000
101-956.000-876.002	OTHER RETIREMENT COSTS	1,035	936	1,200	1,200	751	1,200
101-956.000-876.003	OPEB FUNDING- RETIREE HEALTH	670,055	576,221	443,891	443,891	443,891	493,291
101-956.000-882.004	City of Ypsi-Rutherford Pool		5,000	5,000	5,000		
101-956.000-884.000	WASH DEV COUNCIL-AA SPARK	15,000	15,000	15,000	15,000		15,000
101-956.000-913.000	INSURANCE & BONDS FLEET	142,545	121,172	125,442	120,442	88,831	104,444
101-956.000-917.000	WORKERS COMPENSATION INSURANC	24,473	24,387	24,826	24,826	17,238	23,437
101-956.000-926.000	STREET LIGHTING NON ASSESSABL	171,871	350,243	200,000	315,883	146,596	200,000
101-956.000-926.050	STREET LIGHT -CONSTRUCTION NON-A				226,760	226,759	
101-956.000-926.100	STREET LIGHTS - TREE TRIMMING	7,450	1,000	30,000	40,000	12,500	10,000
101-956.000-956.000	MISCELLANEOUS	15,816	1,161	500	500	13	500
101-956.000-956.006	MISCELLANEOUS TAX REFUNDS	80,112	23,595	10,000	10,000	4,048	5,000
101-956.000-956.020	PROPERTY TAXES ON TWP PROPERT	6,719	4,965	25,000	25,000	7,515	25,000
101-956.000-956.022	SETTLEMENTS &/or CLAIM DEDUCTIBL	18,000			15,000	5,000	10,000
101-956.000-957.000	BANK CHARGES	7,855	6,411	6,500	6,500	9,658	10,000
101-956.000-969.007	CONTRIBUTION WATER HARDSHIP	8,325	8,835	9,000	9,000	4,500	9,000
101-956.000-969.008	CONTRIBUTION-ANIMAL NEUTERING		10,000	10,000			5,000
Totals for dept 956.000-OTHER FUNCTIONS		1,513,435	1,532,572	1,396,367	1,749,010	1,253,321	1,065,172

101-970 – Capital Outlay

Expenditures

Line Item	Explanation
101-970-000-971-010 – Capital Outlay/Network Expansion	This line item reflects expenses related to the installation of a connection between the Community Center and Fire Station #1.

Revised 10/1/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 970.000-CAPITAL OUTLAY							
101-970.000-971.003	CAPITAL OUTLAY COURT		271,073				
101-970.000-971.008	CAPTL OUTLAY -IMPROVEMENT		136,837	240,000	624,577	210,075	
101-970.000-971.010	CAPITAL OUTLAY - NETWORK EXPANSION						180,000
101-970.000-972.000	CAPO NEIGHBORHOOD CAMERA SYSTEM				93,174		
101-970.000-975.266	CAP OUTLAY - HURON POLICE STATION				909,324	497,388	
101-970.000-976.007	CAPITAL OUTLAY - VETERANS DRIVE				494,000	11,069	
Totals for dept 970.000-CAPITAL OUTLAY			407,910	240,000	2,121,075	718,532	180,000

101-999 – Other Financing Uses

Expenditures

Line Item	Explanation
101-999-000-969-212 – Transfer to BSR II-Fund 212	This line item reflects the transfer of funds to BSR II – Fund 212 to pay a portion of the cost of the Township's road bond.
101-999-000-969-301 – Transfer to General Obligation	This line item reflects the transfer of funds to pay the General Obligation Limited Tax Capital Improvement Series B bond payment.

Revised 8/21/14

10/01/2014

BUDGET REPORT FOR CHARTER TOWNSHIP OF YPSILANTI

Calculations as of 09/30/2014

GL NUMBER	DESCRIPTION	2012 ACTIVITY	2013 ACTIVITY	2014 ORIGINAL BUDGET	2014 AMENDED BUDGET	2014 ACTIVITY THRU 09/30/14	2015 REQUESTED BUDGET
Dept 999.000-OTHER FINANCING USES							
101-999.000-968.252	TRANSFER TO HYDRO STATION			50,000	50,000		
101-999.000-969.212	TRANSFER TO BSR II Fund 212		363,350	392,932	392,932	354,000	250,000
101-999.000-969.236	TRANSFER TO COURT 236	203,734		167,255	167,255		
101-999.000-969.301	TRANSFER OUT: TO GEN OBLIGATION						135,000
101-999.000-969.396	TRANSFER OUT: TO DEBT FUND A		261,648				
101-999.000-969.595	CONTRIBUTIONS TO MOTORPOOL			12,647	12,647		
Totals for dept 999.000-OTHER FINANCING USES		203,734	624,998	622,834	622,834	354,000	385,000
TOTAL APPROPRIATIONS		7,537,806	9,030,377	7,731,522	11,200,496	6,262,831	7,371,171
NET OF REVENUES/APPROPRIATIONS - FUND 101		105,814	(611,190)		(1)	(696,966)	285,613
BEGINNING FUND BALANCE		6,999,093	7,104,906	6,493,720	6,493,720	6,493,720	
ENDING FUND BALANCE		7,104,907	6,493,716	6,493,720	6,493,719	5,796,754	

September 26, 2014

Mr. William Douglas Winters
McLain & Winters
61 N. Huron
Ypsilanti, MI 48197

**Re: Municipal Services Agreement between National Church Residences and the
Charter Township of Ypsilanti**

Dear Mr. Winters:

Thank you for your assistance and guidance in working with us to resolve critical issues at Clark East Towers. We appreciate the opportunity to work cooperatively and productively with Ypsilanti Township to ensure the property remains a valuable asset in the community and a safe, clean and good place for seniors to live. We are committed to concluding all outstanding matters as soon as possible, moving forward as a good partner with the Township and proceeding with additional enhancements at Clark East Towers.

I enclose the latest version of the Municipal Services Agreement (“MSA”) between National Church Residences of WIN Ypsilanti, MI and the Charter Township of Ypsilanti. Among other things, the enclosed MSA: (1) provides for an annual payment of \$20,400 from National Church Residences to the Township; (2) addresses the Township’s concerns regarding HUD age waivers; (3) provides for an inspection of Clark East Towers by the Township (for which National Church Residences will pay); (4) addresses the installation of security cameras; and (5) provides a dispute resolution mechanism for National Church Residences and the Township to resolve future disputes regarding any matters, including security at Clark East Towers.

As you know, National Church Residences has made significant improvements to community safety, physical property and management practices at Clark East Towers as a result of working with the Township, including:

- Neighborhood Watch program implemented
- Enhanced safety and security measures throughout the property, including installation of security cameras (in progress) and additional lighting
- 911 service plan
- Adherence to provisions of the PILOT agreement

September 26, 2014
Page 2

- Boiler replacements and other facility upgrades made consistent with building approvals
- Continued proactive bedbug extermination plan implemented with best practice measures
- Established ongoing dialogue with emergency and law enforcement officials on a range of safety initiatives

Clark East Towers has continued its bedbug prevention program. As you are aware, Eradico is now the pest extermination contractor and Eradico has continued to perform regular inspections of Clark East Towers and has treated any units that had any evidence of bedbugs. Currently, there are four units at Clark East Towers that have been identified for follow-up treatment. Three of the units were previously treated and are being re-treated and one of the units is occupied by a tenant who has not allowed treatment and is being evicted.

Approximately \$38,000 has been invested in the program so far this year, and Clark East will continue the program indefinitely as needed to prevent, minimize and control infestation. Clark East also continues to educate and inform residents about bedbug transference from places residents may visit (family, friends) and steps individuals can take to prevent transference. Finally, Clark East is prepared to evict renters that repeatedly require bedbug treatment.

The installation of state-of-the art security cameras at Clark East Towers has begun. As of today, eight cameras are installed and installation is proceeding. We anticipate that all cameras will be installed by December 1, 2014. The cameras will allow activity to be recorded with both management and law enforcement personnel able to view the property.

In your letter of September 15, 2014, you stated that the Township desires that there be onsite security at Clark East Towers. Like the Township's police force, we are committed to minimizing crime-related activity, and continually balance resources to achieve this goal. On site security personnel are expensive and cannot be absorbed in the budget without impacting the ability to pay the mortgage. Therefore, our goal is to ensure the safety of our residents and the property while preventing criminal activity through the combined use of on-site courtesy security during key hours and a property-wide camera surveillance program.

We discussed options with the Ypsilanti police department, and with the advice and concurrency of Deputy Spike determined that the installation of a surveillance camera network throughout the property (interior and exterior) would provide the most comprehensive, effective and cost-efficient solution. The camera system provides National Church Residences an efficient use of resources and is more effective because the cameras allow surveillance of more areas of the property. The mere fact that visitors are recorded acts as a significant deterrence to crime. And, since activity is recorded, we and law enforcement can easily identify any problems and those responsible.

Nevertheless, the enclosed draft MSA includes a provision for a courtesy officer to be present to log in visitors and check visitor identification for thirty hours per week and the

HONIGMAN

September 26, 2014

Page 3

additional cost associated with such an officer be deducted from the \$20,400 annual payment contemplated in the MSA. National Church Residences believes this is reasonable given the fact that the reason for the MSA payment to the Township was for 9-1-1 response calls and that the Township desires on-site security at the property to reduce those calls.

Your letter of September 15, 2014 also mentions that there has been ongoing communication with the Township's building director and Alan Mileti regarding the replacement window installation at Clark East Towers.

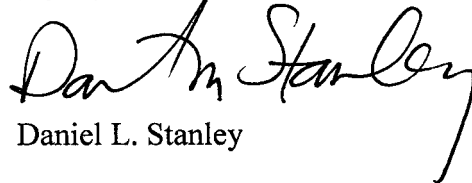
Mr. Mileti had previously addressed the issues raised by Mr. Fulton months ago and had not heard from Mr. Fulton until September 15, 2014, when Mr. Fulton sent an e-mail to Mr. Mileti raising completely different issues regarding the replacement windows. Mr. Mileti will contact Mr. Fulton in an attempt to resolve these issues as well. Because National Church Residences believes that the MSA should resolve all the issues regarding Clark East Towers, we have included as paragraph 6 of the draft MSA a provision that the replacement window installation issue is resolved.

National Church Residences is proud to provide affordable and quality housing for seniors in Ypsilanti Township. We take equal pride in taking part in community life and the activities that ensure a high quality of life for everyone who calls the area home.

Please let me know whether the attached draft MSA is acceptable to the Township's officials. National Church Residences looks forward to working with the Township to resolve all concerns regarding Clark East Towers and National Church Residences representatives plan on attending the October 7, 2014 work session and Township Board Meeting. Indeed, if possible, we would prefer to meet before that date to discuss the MSA and the Township's concerns.

Very truly yours,

HONIGMAN MILLER SCHWARTZ AND COHN LLP



Daniel L. Stanley

Enclosure

15688472.2

MUNICIPAL SERVICES AGREEMENT

This Municipal Services Agreement is made as of September 10, 2014 between National Church Residences of WIN Ypsilanti, MI Nonprofit Housing Corporation (“National Church Residences”) and the Charter Township of Ypsilanti (the “Township”).

WHEREAS National Church Residences owns real property located in the Township known as Clark East Towers (“Clark East Towers”), which is located at 1550 E. Clark Road, Ypsilanti, Michigan.

WHEREAS Clark East Towers is subject to a payment in lieu of taxes (“PILOT”) pursuant to the State Housing Development Authority Act Of 1966 (the “MSHDA Act”) and Township Ordinance 2000-246.

WHEREAS National Church Residences and the Township desire to resolve disputes regarding Clark East Towers without the expense of litigation upon reaching a mutually agreeable result.

NOW THEREFORE, in consideration of the premises and the covenants and promises herein made, National Church Residences and the Township agree as follows:

1. National Church Residences will make an annual payment of \$20,400.00 to the Township to offset the expense of police and fire calls so long as Clark East Towers is subject to a PILOT. The first such payment will be made in 2015 at the same time as National Church Residences’ PILOT payment and future payments will be made at the same time as National Church Residences’ PILOT payments.
2. National Church Residences will arrange for a courtesy officer to be present at Clark East Towers to log in visitors and check visitor identification for thirty hours per week. The annual costs incurred by National Church Residences in furnishing a courtesy officer shall be deducted from the \$20,400 annual payment required in paragraph 1 above.
3. National Church Residences ceased entering into leases for units at Clark East Towers based on any existing HUD age waivers as of April 11, 2014. National Church Residences has notified HUD to rescind any existing age waivers regarding Clark East Towers. National Church Residences will not seek any HUD age waivers in the future without Township approval so long as Clark East Towers is subject to a PILOT
4. The Township waives all claims for any alleged violations of the PILOT ordinance related to occupancy of residents pursuant to HUD age waivers.
5. National Church Residences will allow the Township to conduct an inspection of Clark East Towers. The inspection will be subject to the following terms:
 - a. National Church Residences will pay the Township for the inspection. The price paid for the inspection shall be: \$500 for the Clark East Towers

Building plus \$35 per individual unit for the initial inspection. Upon execution of this Municipal Services Agreement, the Township shall send an invoice to National Church Residences for \$7,500 to cover the cost of the initial inspection and National Church Residences shall pay the invoice within 30 days of issuance.

- b. If re-inspection is required for any violations observed in an initial inspection, the price paid for re-inspection shall be \$15 per individual unit inspected.
- c. The exact dates and times of the inspection will be coordinated between National Church Residences and the Township's Building Director to ensure that tenants are notified in advance.
- d. The inspection will be conducted according to the checklist attached hereto as Exhibit 1.
- e. Citations for any violations attributable to an occupant, as opposed to the owner, will be the responsibility of the occupant, who is liable for remediation and any re-inspection fee.
- f. Any items that complied to applicable building codes during new construction or subsequent repairs of the building will be grandfathered. Any major rehabilitations in the future will require repairs to be within code.
- g. In general, National Church Residences will be allowed 30 days to remediate any violations. However, National Church Residences will be allowed 12 months to remediate violations if the total cost to remediate all violations exceeds \$25,000, 36 months to remediate violations if the total cost to remediate all violations exceeds \$50,000, 60 months to remediate violations if the total cost to remediate all violations exceeds \$75,000, and 84 months to remediate violations if the total cost to remediate all violations exceeds \$100,000.
- h. At the satisfactory conclusion of the inspection provided by this Municipal Services Agreement, the Township will issue a certificate of compliance that will qualify as an inspection pursuant to the Township's pending multi-family inspection ordinance that is anticipated to be passed in the fall of 2014. Any future inspections of Clark East Towers will be conducted pursuant to Township ordinances.

6. National Church Residences has collaborated with the Washtenaw County Sheriff's Office regarding surveillance camera locations. National Church Residence's has received approval from HUD to install surveillance cameras according to the proposal submitted by Vector Security to National Church Residences and is currently having the cameras installed.

7. The Building Permit for the replacement window installation at Clark East Towers is approved.

8. National Church Residences and the Township will attempt to resolve all future disputes or issues, including disputes or issues regarding on-site security, regarding Clark East Towers on an informal basis so that issues may be resolved expeditiously. The Township agrees to contact the on-site resident manager at Clark East Towers to resolve any operational issues regarding Clark East Towers and for all other issues regarding Clark East Towers, or if the on-site resident manager is unable to resolve any issues to the Township's satisfaction, the Township will contact:

Steven T Bodkin
Senior Vice President & Chief Operating Officer; Housing
National Church Residences
2335 North Bank Drive
Columbus, Ohio 43220
614.273.3543
sbodkin@nationalchurchresidences.org

For any disputes with the Township, National Church Residences will contact:

Brenda Stumbo (or current Township Supervisor)
Township Supervisor
Civic Center
7200 S. Huron River Dr.
Ypsilanti, MI 48197
734.481.0617

9. All obligations of National Church Residences contained in this agreement will cease if National Church Residences ceases to own Clark East Towers or if Clark East Towers is no longer subject to a PILOT.

10. The obligations of National Church Residences contained in this agreement are imposed solely and exclusively for the benefit of the Township and no other person or entity shall have the standing to enforce such obligations or be deemed to be beneficiaries of such obligations.

11. This Municipal Services Agreement constitutes the entire agreement by and between National Church Residences and the Township.

12. The undersigned hereby represent that they have authority to bind the party for whom they sign.

Steven T Bodkin
Senior Vice President & Chief Operating
Officer; Housing
National Church Residences

Brenda Stumbo
Township Supervisor

Dated: _____

Dated: _____

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

REGULAR MEETING AGENDA

TUESDAY, OCTOBER 7, 2014

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
 - A. 7:00 P.M. - TRANSFER OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FROM GENERAL DYNAMICS TO MDA INFORMATION SYSTEMS, LLC, LOCATED AT 1200 JOE HALL DRIVE IN YPSILANTI TOWNSHIP – (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)
4. PEDDLER PERMIT APPEAL HEARING
 - A. 7:15 P.M. – APPEAL HEARING REQUESTED BY JIMMY L. MACK REGARDING HIS PEDDLER PERMIT DENIAL (HEARING SET AT THE SEPTEMBER 16, 2014 REGULAR MEETING)
5. PUBLIC COMMENTS
6. CONSENT AGENDA
 - A. MINUTES OF THE SEPTEMBER 12, 2014 SPECIAL MEETING AND SEPTEMBER 16, 2014 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
7. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #12
2. REQUEST OF HABITAT FOR HUMANITY TO ERECT PAVILION AT WEST WILLOW COMMUNITY RESOURCE CENTER LOCATED AT 1057 TYLER ROAD WITH GRANT FUNDS OF \$15,000 RECEIVED FROM LOWE'S
3. REQUEST TO APPROVE PURCHASE OF SERVICE CONTRACT AMENDMENT 1 BETWEEN CHARTER TOWNSHIP OF YPSILANTI AND ANN ARBOR AREA TRANSPORTATION AUTHORITY (AAATA)
4. REQUEST OF NEXUS GAS TRANSMISSION TO CONDUCT SURVEY ACTIVITIES ON IDENTIFIED YPSILANTI TOWNSHIP OWNED PARCELS AND TO AUTHORIZE SIGNING OF THE SURVEY AUTHORIZATIONS

5. REQUEST TO APPROVE ANNUAL SENIOR NUTRITION AGREEMENT WITH WASHTENAW COUNTY, FUNDED THROUGH FEDERAL GRANT AND TO AUTHORIZE SIGNING OF THE AGREEMENT
6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR FORMAL AUTHORIZATION TO SEEK LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 210 S. MANSFIELD
7. REQUEST TO APPROVE MUNICIPAL SERVICES AGREEMENT BETWEEN NATIONAL CHURCH RESIDENCES AND YPSILANTI TOWNSHIP PERTAINING TO CLARK EAST TOWERS LOCATED AT 1550 E. CLARK ROAD AND TO AUTHORIZE SIGNING OF THE AGREEMENT

OTHER BUSINESS

AUTHORIZATIONS & BIDS

1. REQUEST OF CARL ROWSEY, COMPOST SITE COORDINATOR TO ACCEPT LOW QUOTE FROM MY WAY TRUCKING FOR PURCHASE OF 2000 WESTERN STAR, 475 CAT SEMI AND A 2002 THRUWAY ROADMASTER DUMP TRAILER IN THE AMOUNT OF \$80,000, BUDGETED IN LINE ITEM #590.590.000.977.000
2. REQUEST OF ANGELA VERGES, RECREATION SERVICES MANAGER TO PURCHASE RECTRAC PASS MEMBERSHIP SOFTWARE IN THE AMOUNT OF \$6,383, BUDGETED IN LINE ITEM #101.266.000.977.001
3. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO APPROVE THE QUOTE FROM HEWLETT PACKARD FOR THE PURCHASE OF THREE (3) NEW HEWLETT PACKARD SERVERS AT A COST OF \$31,833 BUDGETED IN LINE 101.266.000.977.000
4. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE QUOTE FROM BARRETT PAVING MATERIALS, INC. FOR PARKING LOT REPAIR AT THE LAW ENFORCEMENT CENTER (LEC) LOCATED AT 1501 S. HURON STREET IN THE AMOUNT OF \$89,093, BUDGETED IN LINE ITEM #266.301.000.975.266

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Karen Janey Rap</i>	Date Received by Local Unit <i>08-11-2014</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) MDA Information Systems LLC	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 8731	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 1200 Joe Hall Drive, Ypsilanti, MI 48197	1d. City/Township/Village (indicate which) Ypsilanti Twp	1e. County Washtenaw County
2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(10))	<input checked="" type="checkbox"/> Transfer <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located Ypsilanti Public Schools 3b. School Code 81020
4. Amount of years requested for exemption (1-12 Years) n/a 2002-401		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

This application is for the transfer of an IFEC to a new owner. The facility and use will remain unchanged.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$35,293,519</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ <u>\$3,219,441</u> Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ <u>\$38,512,960</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	▶ <u>n/a - Transfer</u>	<u>n/a - Transfer</u>	▶ <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased
Personal Property Improvements	▶ <u>n/a - Transfer</u>	<u>n/a - Transfer</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project.
Expect to retain all 172 existing jobs.

10. No. of new jobs at this facility expected to create within 2 years of completion.
n/a - Transfer - Facility completed in 2005.

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	<u>n/a</u>
b. TV of Personal Property (excluding inventory)	<u>n/a</u>
c. Total TV	<u>n/a</u>

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)
1/18/1983

12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Mohammad Manki	13b. Telephone Number +1 604 231 2943	13c. Fax Number +1 604 231 2904	13d. E-mail Address mmanki@mdacorporation.com
14a. Name of Contact Person Mohammad Manki	14b. Telephone Number +1 604 231 2943	14c. Fax Number +1 604 231 2904	14d. E-mail Address mmanki@mdacorporation.com
▶ 15a. Name of Company Officer (No Authorized Agents) Gregory T. Koeln			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 240 833 8201	15d. Date August 8, 2014
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 300 - 820 W. Diamond Ave., Gaithersburg, MD 20878		15f. Telephone Number 240 833 8226	15g. E-mail Address Greg.Koeln@mdaus.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

General Dynamics Advanced Information Systems Inc.
 Ypsilanti, MI - 1200 Joe Hall Drive
 Summary of Personal Property

Category	A Cost per the IFTC application (Cost at Sept-2005)	B Cost per 2014 Property tax return	C Cost per fixed asset system as of 6/30/14	C - A Change - 2005 to 06/30/2014	C - B Change - 01/01/2014 - 06/30/2014
Computer/Software	1,465,817	365,103	21,860	(1,443,957)	(343,243) <i>Note 1</i>
FURN&FIX	2,010,913	1,962,287	1,962,287	(48,626)	-
MACH&EQUIP	1,321,120	1,235,293	1,235,293	(85,827)	-
TOTAL	4,797,850	3,562,684	3,219,441	(1,578,409)	(343,243)

Note 1: Based on a physical inventory at the end of 2013, property was disposed during Feb 2014

General Dynamics Advanced Information Systems Inc.
 Ypsilanti, MI - 1200 Joe Hall Drive
 2014 Personal Property Return
 List of personal property as of 12/31/2013

Category	Asset Description	Date Placed In Service	Cost
COMPUTER	TADPOLE BULLFROG B120S-160-D-08-4G LAPTOP	01/05/05	18,484
COMPUTER	COMPUTER DESKTOP BLADE 150 WITH 17" MONITOR	01/05/05	3,376
COMPUTER	A39-UCB2-9WW-2G-DL; SUN BLADE 2500 MODEL 1.28GHZ, 2 * 1.28	09/15/05	11,199
COMPUTER	FUJI PRELABELED LT03 TAPE	09/15/05	10,141
COMPUTER	FUJI PRELABELED LT03 TAPE	09/15/05	10,141
COMPUTER	FUJI PRELABELED LT03 TAPE	09/15/05	10,141
COMPUTER	FUJI PRELABELED LT03 TAPE	09/15/05	10,141
COMPUTER	Dell Precision 670 as configured below:	09/14/05	7,363
COMPUTER	COMPUTER	09/23/05	3,087
COMPUTER	A11418C-000000, NETBACKUP OPTION, CROSS PLATFORM, VAULT	10/19/05	6,842
COMPUTER	W11418C-000212, NETBACKUP OPTION, CROSS PLATFORM, VAULT	10/19/05	2,058
COMPUTER	COMPUTER	09/23/05	3,087
COMPUTER	CONSTRUCTED ASSET WIP 200591	11/22/05	81,910
COMPUTER	CAP001964: 15C08SF298-SP, ELMA 2.16 CHASSIS AND POWER SUPPLY	09/09/05	4,027
COMPUTER	LTO3001-001, LTO GEN3 DRV, HP FIBRE FOR STORAGETEK	11/16/05	13,137
COMPUTER	LTO3001-001, LTO GEN3 DRV, HP FIBRE FOR STORAGETEK	11/16/05	13,137
COMPUTER	LTO3001-001, LTO GEN3 DRV, HP FIBRE FOR STORAGETEK	11/16/05	13,137
COMPUTER	PP310/011-22-E, PENTIUM M. SIN (PLUS PARTS)	09/26/05	6,835
COMPUTER	PP310/011-22-E, PENTIUM M. SIN (PLUS PARTS)	09/26/05	6,835
COMPUTER	POWERSTREAM 6100 EVALUATION	12/07/05	130,026
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	16,748
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	9,146
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	5,803
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	7,792
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	2,612
FURN&FIX	FURNITURE INSTALLATION SERVICES.	12/09/04	204,814
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	3,657
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	18,736
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	7,993
FURN&FIX	HMI HEI P/N E1433.0836F 7J 03	11/28/04	5,359
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	4,339
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	23,832
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	164,938
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	99,891
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	6,237
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	22,333
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	40,725
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	17/06/04	4,227
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	210,250
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	168,035
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	12,034
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	12,346
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	30,352
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	101,784
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	176,001
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	250,467
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	25,296
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	18,740
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	8,187
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	9,292
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	14,506
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	29,545
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	11,733
FURN&FIX	(1) SPACESAVER MECHANICAL ASSIST SYSTEM TO INCLUDE:	06/03/04	35,848
FURN&FIX	FREIGHT, HANDLING AND UNION INSTALLATION	06/03/04	15,580
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	10,224
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	1,503
FURN&FIX	FURNITURE INSTALLATION SERVICES.	01/20/05	84,525
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	1,950
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	52,935
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	9,023
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	15,817
FURN&FIX	HMI HEI E 1112.36 +FRAME, STACKING 16H 36W	05/24/05	1,197
FURN&FIX	FM4 FM4 SUBC-INSTALLATION	05/24/05	1,350
FURN&FIX	FURNITURE INSTALLATION SERVICES.	05/19/05	4,583
MACH&EQUIP	SFX3900M PLAIN PAPER SECURE FAX MACHINE	01/31/04	5,512
MACH&EQUIP	P/N 9531502, NOSE WHEEL/TIRE ASSEMBLY - S/N DEC93-2838	02/29/04	3,657
MACH&EQUIP	P/N 9531502, NOSE WHEEL/TIRE ASSEMBLY - S/N NOV97-2861	02/29/04	3,657
MACH&EQUIP	221-3042: LATTITUDE X300, 1.2GHZ, PENTIUM M, 12.1 XGA, NIC	04/30/04	3,016

Category	Asset Description	Date Placed In Service	Cost
MACH&EQUIP	J4820A; HP 24 PORT 10/100 TX	05/31/04	1,600
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4904A; 48 PORT 10/100/1000 SWITCH	05/31/04	3,402
MACH&EQUIP	J4858A; HP GIGABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J8165A; 48 PORT 10/100 PoE SWITCH	05/31/04	2,958
MACH&EQUIP	J8165A; 48 PORT 10/100 PoE SWITCH	05/31/04	2,958
MACH&EQUIP	J4819A; HP 8 SLOT LAYER SWITCH	05/31/04	2,017
MACH&EQUIP	J8172A; HP NETWORK MANAGEMENT SOLUTION	05/31/04	1,518
MACH&EQUIP	J4904A; 48 PORT 10/100/1000 SWITCH	05/31/04	3,402
MACH&EQUIP	J8168A; HP REDUNDANT/EXTERNAL POWER SUPPLY	05/31/04	1,143
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTEM	08/29/04	27,677
MACH&EQUIP	ARBRITRARY WAVEFORM GENERATOR	07/13/04	25,908
MACH&EQUIP	CISCO NM-CE-BP-80G-K9.	11/24/04	2,971
MACH&EQUIP	EQUIPMENT, MATERIALS AND SUPPLIES.	12/27/04	309,910
MACH&EQUIP	500-102244; VxWorks Developer's Toolkit 2.2.1	10/22/04	12,720
MACH&EQUIP	580-100297; VxWorks Developer's Toolkit Starter Kit without	10/22/04	3,000
MACH&EQUIP	CISCO C3745-VPN/K9	11/24/04	9,633
MACH&EQUIP	CISCO NM-2FE2W-V2	11/24/04	2,056
MACH&EQUIP	CISCO C3745-VPN/K9	11/24/04	96,506
MACH&EQUIP	CISCO VWIC-2MFT-T1	12/09/04	1,295
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	12/16/04	86,537
MACH&EQUIP	ROTARY AIRLOCK VALVE 8" MODEL RAV 8AN	12/16/04	5,177
MACH&EQUIP	SET OF WEATHER PANELS FOR THE FT-24 FILTER	12/16/04	1,403
MACH&EQUIP	AIR SUPPORT STAND	12/16/04	2,900
MACH&EQUIP	VH-24; DAKE VERTICAL BAND SAW	12/13/04	11,585
MACH&EQUIP	ADTRAN 4205290L5	12/18/04	1,465
MACH&EQUIP	ADTRAN 4205290L5	12/18/04	1,469
MACH&EQUIP	MODEL 22 ROTOR FACTORY UPGRADE PACKAGE PER QUOTATION	01/12/05	16,410
MACH&EQUIP	#501FC15/505FT24 FAN CYCLONE U	01/12/05	6,756
MACH&EQUIP	HOIST,CHAIN,2 TON	01/17/05	4,059
MACH&EQUIP	CISCO CON-SNTE-3745VPNK9 - MAINTENANCE.	12/23/04	1,970
MACH&EQUIP	JOB, INSTALLATION OF ALL SYSTEM COMPONENTS PER	02/03/05	7,880
MACH&EQUIP	EAST 2 & 3 SECURE CONFERENCE ROOMS	01/24/05	46,251
MACH&EQUIP	CUB WEST 2 & 3 CONFERENCE ROOMS	03/08/05	120,199
MACH&EQUIP	DEMO LAB ROOM NO. 3W297	03/08/05	15,409
MACH&EQUIP	CONFERENCE ROOM NO. 3W277	03/08/05	7,351
MACH&EQUIP	ADTRAN 1100205M23	03/10/05	1,536
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	4,443
MACH&EQUIP	LABOR AND MATERIAL FOR THE CABLING, FITTING AND OTHER	05/09/05	9,448
MACH&EQUIP	VIDEO DISTRIBUTION SYSTEM FOR:	05/09/05	29,322
MACH&EQUIP	GEN554: CHEMICAL STORAGE BLDG 15 - DRUM FIRE / EXPLOSION.	03/09/05	11,548
MACH&EQUIP	GEN482: STRG LOCKER MISC ITEMS STEEL SURCHARGE.	03/09/05	1,590
MACH&EQUIP	GEN487: CHEM BLDG SEPRTN WALL EACH	03/09/05	1,140
MACH&EQUIP	GEN483: CHEM BLDG EXTRA DOOR EACH.	03/09/05	1,574
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	49,538
MACH&EQUIP	LP GAS FIRED GRILL	06/06/05	2,546
MACH&EQUIP	GEN484: CHEM BUIDING INTERIOR LIGHT EACH	03/09/05	1,394
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	8,222
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	3,720
MACH&EQUIP	GEN438: DRY CHEM FIRE SUPRSN SYS EACH	03/09/05	2,035
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTEM	07/20/05	13,905
MACH&EQUIP	OPTION 2: ART 2100/KMD 850 HONEYWELL WEATHER RADAR SYSTEM	07/20/05	26,813
MACH&EQUIP	AIRCELL IRIDIUM TELEPHONE SYSTEM CONSISTING OF THE FOLLOWING	08/03/05	12,107
MACH&EQUIP	CDW #781546, PROMISE VTRAK 15110 SCSI SATA RAID	07/28/05	4,076
MACH&EQUIP	48" X 108" X 12" SINGEL FAC	06/15/05	3,749
MACH&EQUIP	36" X 108" X 15" CONCRETE SIG	06/15/05	2,837
MACH&EQUIP	TDS6804B; TEKSELECT REFURBISHED 8 GHZ DIGITAL STORAGE	11/01/05	59,718
MACH&EQUIP	SEAL IMAGE 6000 PLUS LAMINATOR.	09/30/05	13,621
MACH&EQUIP	CHALLENGE EH3 3-HOLE DRILL PUNCH	09/30/05	3,710
MACH&EQUIP	POWIS PARKER FASTBACK 15 BINDER.	09/30/05	4,982
MACH&EQUIP	SEAL PRO CUT ELITE 63" WALL MOUNT BOARD CUTTER.	09/30/05	1,325
MACH&EQUIP	RV80CC; 80 MM MOTORIZED ROTATION STAGE DC MOTOR	11/11/05	3,941
MACH&EQUIP	CRYOSTAT,PARTS,MOUNT,OPTICS	10/24/05	11,109
MACH&EQUIP	RDK-101D; RDK-101D COLD HEAD	12/09/05	11,755
MACH&EQUIP	INSTALLATION OF TWO (2) PTZ CCTV CAMERAS ON THE NE AND NW	12/21/05	8,666
MACH&EQUIP	P7240; 4 GHZ ACTIVE PROBE	10/14/05	4,022
MACH&EQUIP	92467-1; MICRO-D, FLANGED, DUAL, 51 PIN PER PACIFIC	11/23/05	1,740
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTEM	09/30/04	50,673
	TOTAL		3,562,684

General Dynamics Advanced Information Systems Inc.
 Ypsilanti, MI - 1200 Joe Hall Drive
 List of personal property in the fixed asset system as of 06/30/2014

Category	Asset Description	Date Placed In Service	Cost
COMPUTER	COMPUTER DESKTOP BLADE 150 WITH 17" MONITOR	01/05/05	3,376
COMPUTER	TADPOLE BULLFROG B120S-160-D-08-4G LAPTOP	01/05/05	18,484
FURN&FIX	HMI HEI E 1112.36 +FRAME, STACKING 16H 36W	05/24/05	1,197
FURN&FIX	FM4 FM4 SUBC-INSTALLATION	05/24/05	1,350
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	1,503
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	1,950
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	2,612
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	3,657
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	4,227
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	4,339
FURN&FIX	FURNITURE INSTALLATION SERVICES.	05/19/05	4,583
FURN&FIX	HMI HEI P/N E1433.0836F 7J 03	11/28/04	5,359
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	5,803
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	6,237
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	7,792
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	7,993
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	8,187
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	9,023
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	9,146
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	9,292
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/21/04	10,224
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	11,733
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	12,034
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	12,346
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	14,506
FURN&FIX	FREIGHT, HANDLING AND UNION INSTALLATION	06/03/04	15,580
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	15,817
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	16,748
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	18,736
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	18,740
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	22,333
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/08/04	23,832
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/23/04	25,296
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	11/29/04	29,545
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	30,352
FURN&FIX	(1) SPACESAVER MECHANICAL ASSIST SYSTEM TO INCLI	06/03/04	35,848
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	40,725
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	01/12/05	52,935
FURN&FIX	FURNITURE INSTALLATION SERVICES.	01/20/05	84,525
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	99,891
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	101,784
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	164,938
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	168,035
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	176,001
FURN&FIX	FURNITURE INSTALLATION SERVICES.	12/09/04	204,814
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	210,250
FURN&FIX	FURNITURE AND ACCESSORIES IDENTIFIED IN:	12/06/04	250,467
MACH&EQUIP	GEN487: CHEM BLDG SEPRTN WALL EACH	03/09/05	1,140
MACH&EQUIP	J8168A; HP REDUNDANT/EXTERNAL POWER SUPPLY	05/31/04	1,143
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4858A; HP GIBABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	J4858A; HP GIGABIT SX-LC MINI GBIC	05/31/04	1,288
MACH&EQUIP	CISCO VWIC-2MFT-T1	12/09/04	1,295
MACH&EQUIP	SEAL PRO CUT ELITE 63" WALL MOUNT BOARD CUTTER.	09/30/05	1,325
MACH&EQUIP	GEN484: CHEM BUILDING INTERIOR LIGHT EACH	03/09/05	1,394
MACH&EQUIP	SET OF WEATHER PANELS FOR THE FT-24 FILTER	12/16/04	1,403
MACH&EQUIP	ADTRAN 4205290L5	12/18/04	1,465
MACH&EQUIP	ADTRAN 4205290L5	12/18/04	1,469
MACH&EQUIP	J8172A; HP NETWORK MANAGEMENT SOLUTION	05/31/04	1,518

Category	Asset Description	Date Placed In Service	Cost
MACH&EQUIP	ADTRAN 1100205M23	03/10/05	1,536
MACH&EQUIP	GEN483: CHEM BLDG EXTRA DOOR EACH.	03/09/05	1,574
MACH&EQUIP	GEN482: STRG LOCKER MISC ITEMS STEEL SURCHARGE.	03/09/05	1,590
MACH&EQUIP	J4820A; HP 24 PORT 10/100 TX	05/31/04	1,600
MACH&EQUIP	92467-1; MICRO-D, FLANGED, DUAL, 51 PIN PER PACIFI	11/23/05	1,740
MACH&EQUIP	CISCO CON-SNTE-3745VPNK9 - MAINTENANCE.	12/23/04	1,970
MACH&EQUIP	J4819A; HP 8 SLOT LAYER SWITCH	05/31/04	2,017
MACH&EQUIP	GEN438: DRY CHEM FIRE SUPRSN SYS EACH	03/09/05	2,035
MACH&EQUIP	CISCO NM-2FE2W-V2	11/24/04	2,056
MACH&EQUIP	LP GAS FIRED GRILL	06/06/05	2,546
MACH&EQUIP	36" X 108" X 15" CONCRETE SIG	06/15/05	2,837
MACH&EQUIP	AIR SUPPORT STAND	12/16/04	2,900
MACH&EQUIP	J8165A; 48 PORT 10/100 PoE SWITCH	05/31/04	2,958
MACH&EQUIP	J8165A; 48 PORT 10/100 PoE SWITCH	05/31/04	2,958
MACH&EQUIP	CISCO NM-CE-BP-80G-K9.	11/24/04	2,971
MACH&EQUIP	580-100297: VxWorks Developer's Toolkit Starter Kit with	10/22/04	3,000
MACH&EQUIP	221-3042: LATITUDE X300, 1.2GHZ, PENTIUM M, 12.1 Xi	04/30/04	3,016
MACH&EQUIP	J4904A; 48 PORT 10/100/1000 SWITCH	05/31/04	3,402
MACH&EQUIP	J4904A; 48 PORT 10/100/1000 SWITCH	05/31/04	3,402
MACH&EQUIP	P/N 9531502, NOSE WHEEL/TIRE ASSEMBLY - S/N DEC9	02/29/04	3,657
MACH&EQUIP	P/N 9531502, NOSE WHEEL/TIRE ASSEMBLY - S/N NOV9	02/29/04	3,657
MACH&EQUIP	CHALLENGE EH3 3-HOLE DRILL PUNCH	09/30/05	3,710
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	3,720
MACH&EQUIP	48" X 108" X 12" SINGEL FAC	06/15/05	3,749
MACH&EQUIP	RV80CC; 80 MM MOTORIZED ROTATION STAGE DC MOT	11/11/05	3,941
MACH&EQUIP	P7240; 4 GHZ ACTIVE PROBE	10/14/05	4,022
MACH&EQUIP	HOIST,CHAIN,2 TON	01/17/05	4,059
MACH&EQUIP	CDW #781546, PROMISE VTRAK 15110 SCSI SATA RAID	07/28/05	4,076
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	4,443
MACH&EQUIP	POWIS PARKER FASTBACK 15 BINDER.	09/30/05	4,982
MACH&EQUIP	ROTARY AIRLOCK VALVE 8" MODEL RAV 8AN	12/16/04	5,177
MACH&EQUIP	SFX3900M PLAIN PAPER SECURE FAX MACHINE	01/31/04	5,512
MACH&EQUIP	#501FC15/505FT24 FAN CYCLONE U	01/12/05	6,756
MACH&EQUIP	CONFERENCE ROOM NO. 3W277	03/08/05	7,351
MACH&EQUIP	JOB, INSTALLATION OF ALL SYSTEM COMPONENTS PER	02/03/05	7,880
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	8,222
MACH&EQUIP	INSTALLATION OF TWO (2) PTZ CCTV CAMERAS ON THE	12/21/05	8,666
MACH&EQUIP	LABOR AND MATERIAL FOR THE CABLING, FITTING AND	05/09/05	9,448
MACH&EQUIP	CISCO C3745-VPN/K9	11/24/04	9,633
MACH&EQUIP	CRYOSTAT,PARTS,MOUNT,OPTICS	10/24/05	11,109
MACH&EQUIP	GEN554: CHEMICAL STORAGE BLDG 15 - DRUM FIRE / E	03/09/05	11,548
MACH&EQUIP	VH-24; DAKE VERTICAL BAND SAW	12/13/04	11,585
MACH&EQUIP	RDK-101D; RDK-101D COLD HEAD	12/09/05	11,755
MACH&EQUIP	AIRCCELL IRIDIUM TELEPHONE SYSTEM CONSISTING OF	08/03/05	12,107
MACH&EQUIP	500-102244; VxWorks Developer's Toolkit 2.2.1	10/22/04	12,720
MACH&EQUIP	SEAL IMAGE 6000 PLUS LAMINATOR.	09/30/05	13,621
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTI	07/20/05	13,905
MACH&EQUIP	DEMO LAB ROOM NO. 3W297	03/08/05	15,409
MACH&EQUIP	MODEL 22 ROTOR FACTORY UPGRADE PACKAGE PER QL	01/12/05	16,410
MACH&EQUIP	ARBRITRARY WAVEFORM GENERATOR	07/13/04	25,908
MACH&EQUIP	OPTION 2: ART 2100/KMD 850 HONEYWELL WEATHER R	07/20/05	26,813
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTI	08/29/04	27,677
MACH&EQUIP	VIDEO DISTRIBUTION SYSTEM FOR:	05/09/05	29,322
MACH&EQUIP	EAST 2 & 3 SECURE CONFERENCE ROOMS	01/24/05	46,251
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	03/08/05	49,538
MACH&EQUIP	COMPONENTS FOR THE L3 TAWS TCAS1 AND MFD SYSTI	09/30/04	50,673
MACH&EQUIP	TDS6804B; TEKSELECT REFURBISHED 8 GHZ DIGITAL 5"	11/01/05	59,718
MACH&EQUIP	AUDITORIUM ROOM NO. 1C148	12/16/04	86,537
MACH&EQUIP	CISCO C3745-VPN/K9	11/24/04	96,506
MACH&EQUIP	CUB WEST 2 & 3 CONFERENCE ROOMS	03/08/05	120,199
MACH&EQUIP	EQUIPMENT, MATERIALS AND SUPPLIES.	12/27/04	309,910
	TOTAL		3,219,441

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

September 17, 2014

Jimmie Mack, Jr.
9386 MacArthur Blvd.
Ypsilanti, MI 48198-3388

RE: Peddler Permit Denial Hearing

Dear Mr. Mack:

You are hereby notified that a hearing on your appeal regarding your Peddler Permit Denial was set by the Charter Township of Ypsilanti Board of Trustees at the September 16, 2014 Regular Meeting for ***Tuesday, October 6, 2014 at 7:15 p.m.***

The decision and order of the Charter Township of Ypsilanti Board of Trustees shall be final and conclusive.

Should you have any questions prior to this hearing, please contact Mike Radzik, OCS Director at 734.485.4393 or by email at mradzik@ytown.org.

Sincerely,

A handwritten signature in black ink that reads 'Karen Lovejoy Roe'.

Karen Lovejoy Roe
Clerk

nkW

cc: Township Board Members
File

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

August 7, 2014

Jimmie Mack, Jr.
9386 MacArthur Blvd
Ypsilanti, MI 48198-3388

Dear Mr. Mack,

Thank you for your interest in obtaining a peddler's license in Ypsilanti Township. Your application is denied for the following reasons.

Township ordinance requires that an investigation be conducted into an applicant's business and moral character in such a manner as deemed necessary for the public. If the result of the investigation determines that the applicant's character or business responsibility is found to be unsatisfactory, then the application shall be disapproved and no license will be issued.

The investigation of your moral character resulted in an unsatisfactory determination as a result of numerous felony convictions involving weapons and narcotics offenses as recorded in your Criminal History File maintained by the Michigan State Police.

You have the right to appeal the denial of your application by submitting a written statement setting forth the grounds for the appeal. The written statement shall be addressed to the Board of Trustees and shall be received within 14 days of the postmark date of this notice. The Board of Trustees shall set a time and place for a hearing on your appeal and notice of such hearing shall be mailed to your last known address at least five days prior to the hearing date. The decision and order of the Board of Trustees shall be final and conclusive.

Please feel free to contact me with any questions about your application or the appeals process.

Sincerely,

Mike Radzik
Director
Office of Community Standards

Jimme L. Mack Jr

9386 MacArthur Blvd

Ypsilanti MI

08/19/2014

D.O.B: 11/25/1979

LETTER OF APPEAL OF DENIAL OF PEDDLERS PERMIT

Ypsilanti Township Board, or To whom this may concern, I request a **Appeal of my Denial of a Peddlers permit**. The Ordinance Department denied my request for a peddlers permit based on my past criminal history that I informed them of from over almost 9 years ago, I disagree with the denial because of the following reasons: First of all, I've changed since 2005 (the year I was convicted of my past criminal behavior), I got married to my wife in 2008, im currently 34 years old. We have 6 children & 2 grandchildren. I've been active in community outreach since 2007, (which is going in to the community feeding the hungry, homeless, changing lifes of troubled youth and adults, etc.) I was licensed & ordained as a Evangelist in 2013 at my church, and I have my own Non-Profit Organization called **G.E.T.U.P** that was established in 2011(our aim is to feed, cloth, and educate,). Secondly, I have a few business in which I am the sole owner and currently conduct business here in the Township. Such as, **W2 Digital Media Solutions**,(which consist of video recording, editing, duplicating, etc) **Tax Concepts**, (which consist of Tax Preparation, data entry of client personal information , filing taxes, e-filing, securing client's personal information in locked cabinets) I have a P-TIN from the IRS to do Taxes & to be a E-File provider. Moreover, the IRS is aware of my past criminal history, and did not prevent me from being a Tax Professional. To conclude, my other business are not making much money right now so I have a new business call **Mobile Mart Icecream** (also a mobile store selling prepacked snacks, candy, pop, and juice that the Washtenaw County Health Department has already approved.) In which I need a Peddlers Permit. I am trustworthy, honest, active in the community, the IRS, the Community, and society has accepted me as being a changed individual, I respectfully ask This Board to accept me as a changed individual and grant my request for a Peddlers Permit.

SINCERLY YOURS

JIMMIE L MACK JR

734 961-2067

8/20/2014

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 12, 2014 SPECIAL MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 8:30 a.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Treasurer Larry Doe, Trustees Stan Eldridge and Mike Martin

Members Absent: Clerk Lovejoy Roe and Trustees Jean Hall Currie and Scott Martin

Legal Counsel: Wm. Douglas Winters and Dennis McLain

1. DISCUSSION OF POTENTIAL PURCHASE OF PROPERTY (THE WILL BE DISCUSSED IN EXECUTIVE SESSION)

Supervisor Stumbo stated a motion was in order to go into Executive Session.

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to go into Executive Session to discuss potential purchase of property. The motion carried as follows:

Eldridge: Yes Stumbo: Yes Doe: Yes M. Martin: Yes

The Board went into Executive Session at approximately 8:35 a.m. and returned to the Special Board Meeting at approximately 8:55 a.m.

A motion was made by Trustee Mike Martin, supported by Trustee Stan Eldridge to authorize the purchase of township property as directed in Executive Session. The motion carried unanimously.

The meeting adjourned at approximately 9:00 a.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 16, 2014 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

DISCUSS DIRECTOR OF GOLF OPERATIONS POSITION

Trustee Stan Eldridge reported he had met with Karen Wallin, Human Resource Department and Amby Wilbanks, current Green Oaks Commission Chairperson. Trustee Eldridge provided a brief overview of the draft job description for the Golf Operations position. He explained the salary would be comparable to other municipalities.

Karen Wallin, Human Resource Department explained many municipalities currently did not operate golf courses but of the ones she had contacted, the salary ranged from \$60,000 to \$90,000 depending on the size of the course and the number of employees.

Trustee Eldridge suggested a \$50,000 salary, that the position be filled by someone with a Business Degree rather than a Golf Pro and be turned into a year round position. He stated he would like feedback on the draft and would bring the final package back to the Board in two weeks.

Discussion followed in which Trustee Eldridge explained the Director of Golf Operations would be a Department Head position reporting to the Supervisor rather than the Greens Commission and the Greens Superintendent would report to the Director. Both oral and written communication skills would be required.

Trustee Scott Martin suggested offering an incentive through a five year graduated salary.

Supervisor Stumbo stated many courses didn't include health care, pensions or other benefits.

Discussion followed on offering the standard benefits with a negotiable salary, or salary based on experience between \$45,000 to \$50,000 and posting the position as soon as possible. More discussion followed on what the minimum salary would be for a

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 2**

professional Director of Golf Operations position, what experience and/or education need be required and what duties could be included since it would be a year round position. It was discussed to have included in the posting, salary and benefits negotiable with a minimum salary of \$45,000. It was decided to add the Director of Golf Operations posting to the agenda for the Regular Meeting under Other Business so it could be posted right away.

DISCUSS SHREDDING SERVICES FOR RESIDENTS

Supervisor Stumbo said residents had requested shredding services for personal records be provided at the Civic Center and the Fire Station. She stated it would done in June and October, at a cost of \$500 per day for a three hour period. The Board supported the shredding services for residents.

REVIEW AGENDA

Public Hearing - Creation of Special Assessment District for operation and maintenance cost of Neighborhood Security Cameras in the Thurston Neighborhood - Resolution No. 2014-17

Clerk Lovejoy Roe explained she had included several emails from residents in the packet regarding the Special Assessment District. She discussed the two emails that had just come in, one from Ramona Deboard, who owned several rental properties and was opposed and the other from Mr. Reynolds who was in favor but was concerned about the rates after 3 years. Clerk Lovejoy Roe reported there were six property owners that had expressed opposition to the Special Assessment District.

Public Hearing – 2014 Special Assessment Levy – Resolution 2014-18

Supervisor Stumbo explained a public hearing was legally required to levy special assessments for streetlights, cameras and Sherman Oaks sewer lines. She stated the Special Assessments book was available for review.

Consent Agenda

No discussion

Supervisor Report

8/20/14

Attended WATS Policy Meeting

Three full time officials and attorney met with representatives of MSHDA regarding the Michigan Land Bank (Kirk Profit was on teleconference)

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 3**

8/20/14- 8/30/14 Vacation

8/30/14 Attended Jean Hall Currie's surprise birthday party with Clerk Roe, Trustees Scott Martin, Stan Eldridge, Chief Copeland, Judge Pope and the attorney

9/2/14 Attended weekly police meeting

9/3/14 Clerk Roe and I met with Michael Ford of AAATA to discuss funding going forward with millage and requested additional shelter stops.

Met with Anthony Lombardo of Lombardo Homes regarding soil erosion issues at their development and overall township developer relations.

Participated in conference call to discuss Institute for Sustainable Communities in Oakland County CA with HUD, Washtenaw County Director of Community and Economic Development and County Commissioner Rabhi

9/4/14 Clerk Roe and I attended Huron/I-94 Steering Committee Meeting, action is on Township board agenda. The crossing recommendation is a short term solution until the bridge is replaced and structural changes can occur at that time.

Attended 3rd Quarter 2014 VantagePort Board Meeting and opening of their new office. We have a retreat scheduled in October during the day to measure our success and plans for going forward with this economic development group.

Attended Bud/Blossom NHW Meeting

9/8/14 Treasurer Doe and I met with Mark Perry to discuss Letter of Intent for Seaver Farm property

3 FTO's met with Chief Copeland, two firefighters from fire truck committee and Javonna Neel to discuss the purchase of a new fire truck. There were several questions raised and we will meet again before bringing to work session.

Attended weekly police meeting

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 4**

- 9/9/14 Attended Public Sector Committee Meeting at SPARK USA.
Discussed county place making with a presentation by Oakland
County Planning/Economic Development Representative.
- Met with Lieutenant Anuszkiewicz regarding traffic enforcement and
weekly updates on our new radar units.
- Met with Jackie Maxey-Davis and Pastor Lewis regarding future
church on N. Harris Road, former Crown Tumbling.
- Attended Holmes Road NHW meeting
- 9/10/14 3 FTO's met with Linda Gosselin, Joe Lawson and Doug Winters
regarding Seaver Farm Potential Sale/Intent to Purchase. It was
agreed we need to hire a planner to design the standards for
architect and layout of 30 acres for road and utility access. This will
be brought to the board for work session discussion and board
action.
- 9/11/14 On site tour at former GM property with Autonomous Vehicle,
Racer Trust Representative and Luke Bonner of SPARK. This was
a very productive tour/meeting and they seemed interested in the
property and stated this test track was different than any other
because it has tunnels, bridges, railroad, clover lane highway and
being next to airport provides an opportunity to simulate the
technology in many different environments, unlike any other test
track in the world currently.
- Participated in a conference call with Ron Fulton and Anthony
Lombardo to resolve issues with residents.
- 9/12/14 Met with Angela Verges and Javonna Neel regarding the 2015
Recreation budget
- 9/15/14 Attended Lincoln NHW meeting
- 9/16/14 3 FTO's met with Jeff Allen and Karen Wallin regarding Residential
Services Department
- Call with Roy Townsend of the WCRC regarding Public Act 283
projects. County Board of Commissioners will be considering a .5
mill levy for roads.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 5**

Larry Doe and I met with Meals on Wheels Director and Township resident Alison Foreman. We would like to invite her to a work session and update the community on the good things and service they provide in the community.

1. Setting up budget meetings for October General Fund presentation at Work Session
2. I will not be in attendance at next meeting because of Affordable Housing (HUD) Conference in California.
3. Working on possible collaboration of Helpful Handbook with Carly and the Sheriff's Office.

Clerk Report

- **TUESDAY NOVEMBER 4, 2014 GENERAL ELECTION-** The election preparation is well underway for the November 4, 2014 General Election. Ballots have been proofed and ordered. Absentee ballot requests are being processed daily. Applications for an Absentee Ballot will be mailed at the request of registered voters by calling 734.484.4700 or emailing klovejoyroe@ytown.org. October 6, 2014 is the last day to register to vote for the November 4, 2014 General Election. The Board of Canvassers completed the canvas of the primary election on August 19, 2014. Ypsilanti Township will host election inspector certification training conducted by Washtenaw County Clerk's office on Wednesday, October 7, 2014 and on Thursday, October 16, 2014.
- **CEO MEETING WITH WASHTENAW COUNTY ROAD COMMISSION-** Clerk Karen Lovejoy Roe attended a meeting on Thursday, August 21, 2014 at Scio Township Hall along with other elected officials in Washtenaw County to discuss the future of road funding in Washtenaw County. A proposal was presented regarding a tax increase that could be approved by the Washtenaw County Board of Commissioners for a two year period and how the funds would be utilized for road projects throughout Washtenaw County. A method of expending the funds by county commissioner districts was presented and discussed.
- **AAATA START UP OF NEW TOWNSHIP ROUTE #46-** The new #46 AAATA route servicing the Township Civic Center, Library, 14-B Court, Kroger's, Post Office and other stops began on Sunday, August 24, 2014. On Monday, August 25, 2014 Clerk Karen Lovejoy Roe and many other elected officials, business owners and residents utilized the new route to travel to the City of Ypsilanti Transit station for a presentation regarding the new service route and also the increase in service throughout the AAATA system that includes longer hours and weekend service. Route #46 is off to a great start for a new route with over 150 riders. As the new service becomes better known the ridership is expected to continue to increase.
- **GAULT VILLAGE NEIGHBORHOOD WATCH MEETING-** Clerk Lovejoy Roe attended the Gault Village Neighborhood Watch meeting on Monday, August 25, 2014. The meeting was extremely well attended. The residents had a lot of

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 6**

questions regarding the Grove Rd. project and overall were very happy with the progress of the construction. Habitat made a presentation about the free refrigerator, furnace tune-up program and the new home process/program. Residents expressed gratitude for all that Habitat has done in the Gault Village area. Announcements were given about activities of the Garden Club in Gault Village and various activities the church has planned for the fall.

- **CLARK TOWERS NEIGHBORHOOD WATCH MEETING-** The Clark Towers Neighborhood Watch meeting was held on Tuesday, August 26, 2014 and was well attended. The residents expressed thankfulness for all the township had done to help with the security situation at the towers. Residents were pleased to date with the progress of security and fully supported the 24 hour security presence and check-in. They also expressed support for the security cameras that are planned to be installed soon.
- **HABITAT/WEST WILLOW KICK-OFF MEETING-** On Tuesday, August 26, 2014 many residents of West Willow attended a kick-off dinner and meeting at Pastor Crout's Church on Tyler Rd. Clerk Lovejoy Roe was in attendance and expressed support for Habitat and explained how Habitat was working hand-in-hand with Ypsilanti Township to stabilize neighborhoods. The meeting was extremely well attended with standing room only. Habitat and Clerk Lovejoy Roe responded to many questions regarding programs available to help residents with home repairs and other support efforts that are available. Habitat reported needs for several committees/events planned for West Willow and asked residents to sign up to volunteer. Habitat shared that neighborhood surveys would begin soon and residents could volunteer to help with the door to door survey work. It was also agreed the surveys would be available on line for residents to fill out. It was a great kick-off to a long term relationship with Habitat for Humanity and West Willow residents.
- **WAY FINDING-YPSILANTI ANN ARBOR VISITORS AND CONVENTION BUREAU-** A Way Finding meeting was held on Wednesday, August 27, 2014. Clerk Lovejoy Roe attended on behalf of Ypsilanti Township. This is a group from the City of Ypsilanti, the Ypsilanti Ann Arbor Visitors and Convention Bureau, the City of Ypsilanti Downtown Development Authority, Charter Township of Ypsilanti and others working to continue to proceed with the sign locations and design for the planning part of a grant. This process is supported by a grant that includes working with a consultant to establish sign locations and to design the signs for tourists visiting the Ypsilanti area community. The draft design of signs was presented and it was agreed the design would be submitted to MDOT for their approval.
- **RE-IMAGINE WASHTENAW-** Clerk Lovejoy Roe attended the Re-Imagine Washtenaw Joint Technical Committee Meeting on Wednesday, September 10, 2014. Discussion involved the Draft Work Plan for 2015 and 2016. The Golfside/Washtenaw Charrette dates were presented as Tuesday, October 14th from 4pm – 7pm, Wednesday, October 15th from 11:30am – 1:30pm and Thursday,

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 16, 2014 WORK SESSION MINUTES
PAGE 7**

October 16th from 5pm – 6:30pm. All the Charrette Visioning sessions will take place at United Way of Washtenaw County, 2305 Platt Rd., Ann Arbor, MI 48104.

- **LAY GARDENS NEIGHBORHOOD WATCH MEETING-** Clerk Lovejoy Roe attended the Lay Gardens Neighborhood Watch meeting on Wednesday, August 27, 2014. There was interest in working on curtailing the loud music from automobiles in the area. There was conversation and ideas about curbing issues with youth cutting across fences in the area. Deputy Spike and NHW Coordinator Tammie Keen made presentations.
- **I-94 AND HURON STREET PEDESTRIAN CROSSING-** Supervisor Stumbo and Clerk Lovejoy Roe attended the I-94/Huron Street Pedestrian Crossing meeting on Thursday, September 4, 2014. Alternatives for crossing I-94 were presented along with the results of the public survey. The group decided on both #1 and #2 alternatives from the several that the consultants had presented. It was agreed that each organization would seek approval of the recommendation. The recommendation will be on the township board agenda for September 16, 2014 meeting.

Treasurer Report

Treasurer Doe reported there were no bids on the ten parcels in Liberty Square. He stated those properties would be coming to the Township from the County with an approximate \$7,000 charge back. Treasurer Doe reported the Township now owned 141 of 152 Liberty Square parcels.

Attorney Report

Attorney Winters stated he would give his report during the Regular Meeting.

OLD BUSINESS

2nd Reading Ordinance No. 2014-438, Amending Ordinance No. 2013-433, Chapter 48, Entitled Property Maintenance, Article III, One and Two Unit Dwelling Rental Properties (1st Reading Held at the August 19, 2014 Regular Meeting)

Supervisor Stumbo briefly explained Ordinance No. 2014-438 would allow unpaid rental inspection fees to be placed on property taxes.

2nd Reading Ordinance No. 2014-439, Sewage Disposal Rate Change (1st Reading Held at the August 19, 2014 Regular Meeting)

Supervisor Stumbo reported YCUA Director Castro had stated this was a 3.5% increase in sewer rates.

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SEPTEMBER 16, 2014 WORK SESSION MINUTES
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NEW BUSINESS

Budget Amendment #11

Clerk Lovejoy Roe briefly reviewed the Budget Amendment.

Carl Girbach, Building Operations Director briefly explained the proposed request for purchasing three (3) Toro mowers. He stated it would cost the Township \$4,000 more per mower to purchase the mowers in 2015 due to new federal mandates. He said these mowers were included in the Capital Improvement Plan.

Treasurer Doe asked what the old mowers could be sold for and how long the new mowers would last. Discussion followed on the new mowers lasting five to ten years and the need to replace all three.

Supervisor Stumbo asked what the life span was for a mower and Carl Girbach said the mowers would last 3,000 hours or at the most, ten years. She also asked if the Golf Course would be requesting a new mower and discussion followed on the possible purchase of four mowers at the current price.

Resolution No. 2014-19, Temporary Road Closure for Running Fit “Run Scream Run” 5K and 10K Run on October 11, 2014

Supervisor Stumbo explained the annual fund raiser was for the March of Dimes.

Request of Mike Radzik, OCS Director For Authorization To Seek Legal Action, If Necessary In Washtenaw County Circuit Court To Abate Public Nuisance At Properties Located at 1475 Glengrove Avenue, 1053 Janet Avenue, and 1188 Borgstrom, Budgeted in Line Item #101.950.000.801.023

Mike Radzik, OCS Director provided an overview of the deplorable conditions of the properties.

Supervisor Stumbo requested Attorney Winters give the Attorney Report at this point since it concerned these properties.

Attorney Winters provided a brief explanation regarding the Padlock Statute, which allowed Townships legal standing to initiate lawsuits to padlock properties in which drugs had been seized, even as far back as 2013. He stated owners would be held responsible for what goes on in rental homes.

Mr. Winters stated he would also like to have a cost recovery ordinance in place to recoup the cost for search warrants and additional resources that were utilized on troubled properties.

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Mr. Winters stated another path to neighborhood stabilization would be Administrative Search Warrants which would deal with vacant properties that could be salvaged before serious maintenance code violations had occurred.

Attorney Winters stated public nuisances lawsuits, purchasing properties under the "Right of First Refusal", the Padlock Statute, Administrative Search Warrants and dealing more aggressively with rental properties were all avenues in which the Township was actively pursuing to work toward neighborhood stabilization.

Supervisor Stumbo reported a meeting with Lt. Jim Anuszkiewicz and Commander Marlene Wells, both from the Washtenaw County Sheriff's Department, Mike Radzik, the three full-time officials and attorneys had helped to lay the groundwork for the procedures in executing the search warrants.

Supervisor Stumbo stated in October a request would be given to the County Treasurer to accelerate the tax foreclosure schedule on properties that had been vacant for a long period of time. Supervisor Stumbo recommended meeting with our Congressman to explore if the banks would sell to Habitat for Humanity for \$1.00 and allow them to be turned into home ownership. She said the CAT team, consisting of three Sheriff's Officers had done a phenomenal job and a lot of the information came directly from Neighborhood Watch groups regarding problem properties.

Mike Radzik recommended a cost recovery ordinance be developed, such as Attorney Winters had described. He briefly described the improved flow of information between the Sheriff's Office, the OCS Department and the attorneys.

Mr. Radzik briefly discussed how to make information more accessible and less expensive for landlords to check for possible criminal activity, in order to make better decisions regarding tenants.

Clerk Lovejoy Roe voiced her appreciation to Attorney Winters for working toward the goal of improving neighborhood stabilization. She briefly discussed ideas for systematic meetings with HUD and a moratorium on future rental properties to help improve neighborhood stabilization.

The meeting adjourned at approximately 6:40 p.m.

Respectfully submitted,
Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 16, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

- A. 7:00 P.M. - CREATION OF A SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COST OF NEIGHBORHOOD SECURITY CAMERAS IN THE THURSTON NEIGHBORHOOD – RESOLUTION NO. 2014-17 (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)**

The public hearing opened at 7:07 p.m.

Supervisor Stumbo provided a short overview of the Thurston area installation of security cameras. She stated the only purpose for the cameras was to allow the police department to investigate and follow-up on criminal activity and the cameras only area of coverage was the road right-of-way. Supervisor Stumbo stated the Township Board had adopted a policy that the Sheriff's Department was the only agency to have access to the cameras. Supervisor Stumbo reported the cost of the proposed Special Assessment District for three years would be \$17.36 per year, per parcel.

Carol Blackburn, Township Resident and part of the Neighborhood Watch, applauded the Board for bringing the security cameras forward. She voiced her support for the cameras.

Roger Nolton, Township Resident said he was not sure why the cameras would be requested. He asked if he would have the opportunity to see the cameras and Supervisor Stumbo stated the resolution quality was very good and answered that there was no monitoring of live feed, it was only accessed if an incident occurred.

Don Sanborn, Township Resident stated he lived next door to a drug bust that had taken place nine months ago and he wished there had been cameras installed at the time, therefore he supported the cameras.

Tyrone Booth, Township Resident said he was concerned about the cost since he was retired.

Billy Gray, Township Resident voiced his opposition to the security cameras because many residents lived on fixed income and the whole area could be accessed from the railroad tracks, where the cameras would not cover. He stated residents should call to make police reports whenever an incident occurred.

Robin Castle-Hine voiced her support for the security cameras and was more than happy to pay the cost.

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SEPTEMBER 16, 2014 REGULAR MEETING MINUTES
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Nancy Barksdale reported her purse was stolen from the front seat of her vehicle but voiced her concern regarding the cost after the three years and wondered if anyone from the Sheriff's Department was available to speak to the benefits and/or need for the cameras.

Lt. Jim Anuszkiewicz, WCSD Operations provided a brief overview of the benefits of having security cameras in the neighborhood.

A member of the audience asked if there were any statistics on the effects of cameras in areas.

Lt. Jim Anuszkiewicz responded the areas where cameras had already been installed have seen a decrease in crime.

Lt. Jim Anuszkiewicz took a question from the audience regarding people coming into the area on foot and stated the cameras do pick up pedestrian traffic as well. A question was asked about where the cameras would actually be located and Lt. Anuszkiewicz stated that would not be decided until this action was approved, but they would be placed at the intersections.

Supervisor Stumbo responded to a question regarding the cost of additional cameras, stating that could be addressed if that was the consensus of the residents.

Cecil Meador asked if there had been any discussion with various companies regarding the pricing for the cameras. Supervisor Stumbo stated other companies had been contacted and there would be no increase for three years.

Mike Radzik, OCS Director explained the hardwired equipment was purchased through Conti Electric and had been selected through a competitive bidding process and Comcast was only providing the connectivity from the cameras to the computers.

Floyd Vasher, Township Resident stated his opposition to the cameras. He felt the residents should be allowed to vote on this issue. Mr. Vasher felt the cameras would be used to issue tickets to those not wearing seat belts or using their phones while driving.

Supervisor Stumbo stated the camera policy made it clear the cameras would only be used for investigative purposes.

Monica Ross-Williams, Township Resident stated she lived in West Willow and the cameras had not been used to detect speeders or those not wearing seat belts.

Dave Williams, Township Resident said he lived in West Willow as well and stated the cameras were only aimed toward the intersections and if a crime occurred, the footage could be viewed for investigative purposes.

A resident asked for clarification on how this would be billed and Supervisor Stumbo explained it would be attached to the tax bill.

Ron Palmer, Township Resident of 35 years stated the cameras were a good idea for crime prevention.

Carol Blackburn encouraged residents to attend Neighborhood Watch in order to be preventative regarding crime.

Suzanne Garrett, Township Resident stated she was a landlord wanted to keep her tenants safe and she supported security cameras in all the areas she owned homes, even the neighborhood in which she lived.

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SEPTEMBER 16, 2014 REGULAR MEETING MINUTES
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Clerk Lovejoy Roe provided a brief explanation regarding the Special Assessment District process.

The public hearing closed at 8:01 p.m.

Supervisor Stumbo felt the biggest concern for the residents was that there would be a dramatic increase after the initial 3-year period. Discussion followed and Supervisor Stumbo suggested making the resolution for a 3-year period and then have another public hearing to determine if it should continue and what the cost would be at that time. Supervisor Stumbo asked the residents if they would support that action and 17 residents raised their hands.

Clerk Lovejoy Roe read Resolution No. 2014-17 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Creation of a Special Assessment District for Operation and Maintenance Cost of Neighborhood Security Cameras in the Thurston Neighborhood for Three Years – Resolution No. 2014-17. The motion carried unanimously.

Supervisor Stumbo listed some ways in which the Township could provide help to those on fixed incomes.

Attorney Winters briefly discussed the Padlock Statute in regard to neighborhood stabilization.

B. 7:15 PM – 2014 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2014-18 (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)

The public hearing opened at 8:17 p.m.

Supervisor Stumbo explained this was a yearly process for the Special Assessments for streetlights, now the cameras and Sherman Oaks water Installation.

The public hearing closed at 8:18 p.m.

Clerk Lovejoy Roe read Resolution No. 2014-18 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve 2014 Special Assessment Levy – Resolution No. 2014-18. The motion carried unanimously.

PUBLIC COMMENTS

Dave Williams, Township Resident thanked the Board for moving the Township forward. He specifically thanked Supervisor Stumbo, Clerk Lovejoy Roe and Trustee Stan Eldridge for letting him be a part of the rebirth of the Green Oaks Golf Course.

Monica Ross-Williams, Township Resident stated the West Willow Neighborhood was concerned about the abundance of Section 8 housing and property values still being very low.

Don Sanborn, Township Resident stated he was getting a new furnace through Habitat for Humanity and he thanked the Board for informing him of the program through Neighborhood Watch.

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SEPTEMBER 16, 2014 REGULAR MEETING MINUTES
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Nancy Barksdale, Township Resident voiced her concern regarding the Willow Run flight patterns over the Thurston area. Supervisor Stumbo stated she would contact the airport.

Arloa Kaiser, Township Resident complimented YCUA regarding the winterization of the hydrants.

CONSENT AGENDA

**A. MINUTES OF THE AUGUST 19, 2014 WORK SESSION AND
REGULAR MEETING**

B. STATEMENTS AND CHECKS

- 1. SEPTEMBER 2, 2014 - \$641,037.62**
- 2. SEPTEMBER 16, 2014 - \$1,150,910.71**
- 3. CHOICE HEALTHCARE DEDUCTIBLE - \$31,207.73**
- 4. AUGUST 2014 TREASURER REPORT (see attached)**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the Consent Agenda with changes to the minutes regarding verbatim for the MERS agenda item. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated she had given her report at the Work Session but wanted to remind everyone about the ceremony to be held September 26, 2014 at 3:00 p.m. at the Golf Course for the renaming of the Leon Jackson Pro Shop.

CLERK REPORT

Clerk Lovejoy Roe stated she had given her report at the Work Session but would like to remind everyone about the upcoming election on November 4, 2014. She stated the last day to register was October 6, 2014 and encouraged people to vote by absentee ballot.

TREASURER REPORT

Treasurer Doe stated his report was given during the Work Session.

TRUSTEE REPORT

There was no Trustee Report.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

The Attorney Report was giving at during the Work Session.

OLD BUSINESS

1. **2nd READING ORDINANCE NO. 2014-438, AMENDING ORDINANCE NO. 2013-433, CHAPTER 48, ENTITLED PROPERTY MAINTENANCE, ARTICLE III, ONE AND TWO UNIT DWELLING RENTAL PROPERTIES (1ST READING HELD AT THE AUGUST 19, 2014 REGULAR MEETING)**

Clerk Lovejoy Roe read the Ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the 2nd Reading Ordinance No. 2014-438, Amending Ordinance No. 2013-433, Chapter 48, Entitled Property Maintenance, Article III, One and Two Unit Dwelling Rental Properties (see attached).

Supervisor Stumbo briefly explained this Ordinance would allow unpaid costs for rentals to be added to the tax roll.

The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

2. **2nd READING ORDINANCE NO. 2014-439, SEWAGE DISPOSAL RATE CHANGE (1ST READING HELD AT THE AUGUST 19, 2014 REGULAR MEETING)**

Clerk Lovejoy Roe read the Ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the 2nd Reading Ordinance No. 2014-439, Sewage Disposal Rate Change (see attached).

Supervisor Stumbo stated this was a 3.5% increase for the sewer rates in Ypsilanti Township and the City of Ypsilanti.

The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

NEW BUSINESS

1. **BUDGET AMENDMENT #11**

Supervisor Stumbo read the amendment into the record with the adjustment to purchase four mowers in the Capital Improvement Program.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Budget Amendment #11 (see attached). The motion carried unanimously.

2. **RESOLUTION NO. 2014-19, TEMPORARY ROAD CLOSURE FOR RUNNING FIT "RUN SCREAM RUN" 5K AND 10K RUN ON OCTOBER 11, 2014**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2014-19, Temporary Road Closure for Running Fit "Run Scream Run" 5K and 10K Run on October 11, 2014 (see attached). The motion carried unanimously.

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Supervisor Stumbo explained this was an annual run sponsored by the March of Dimes.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION, IF NECESSARY IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE AT PROPERTIES LOCATED AT 1475 GLENGROVE AVENUE, 1053 JANET AVENUE AND 1188 BORGSTROM, BUDGETED IN LINE ITEM #101.950.000.801.023**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to authorize to seek legal action, if necessary in Washtenaw County Circuit Court to Abate Public Nuisance at properties located at 1475 Glengrove Avenue, 1053 Janet Avenue and 1188 Borgstrom, budgeted in line item #101.950.000.801.023. The motion carried unanimously.

- 4. REQUEST TO APPROVE WASTE MANAGEMENT CONTRACT EXTENSION, 3RD ADDENDUM AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Waste Management Contract Extension, 3rd Addendum and to authorize signing of the agreement (see attached).

Jeff Allen, Residential Services Director provided a presentation on the proposed 5-year contract extension, which would reduce environmental services, cost.

Clerk Lovejoy Roe briefly explained the economic details of the savings.

Supervisor Stumbo voiced her appreciation for the quality of service received from Waste Management.

Arloa Kaiser thanked Waste Management for their conscientious efforts.

More comments followed regarding the helpfulness and respectfulness of the Waste Management workers.

The motion carried unanimously.

Pat Greve, Waste Management thanked Ypsilanti Township residents and said Waste Management appreciated their partnership with the Township.

- 5. REQUEST TO APPROVE REIMAGINE WASHTENAW FUNDING AGREEMENT FOR 2015-2016, IN THE AMOUNT OF \$10,000 PAID IN TWO ANNUAL PAYMENTS WITH \$5,000 BUDGETED IN 2015 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve ReImagine Washtenaw Funding Agreement for 2015-2016, in the amount of \$10,000 paid in two annual payments with \$5,000 budgeted in 2015 and to authorize signing of the agreement (see attached).

Supervisor Stumbo stated a grant was expiring and this was a funding commitment to continue with this work.

Arloa Kaiser stated art was nice but the first priority should be to get the roads fixed.

The motion carried unanimously.

- 6. REQUEST TO APPROVE HURON I-94 NON-MOTORIZED CROSSING PREFERRED ALTERNATIVE**

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A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Huron I-94 Non-Motorized Crossing Preferred Alternative.

Nick Sapkiewicz, Transportation Planner with the Washtenaw Area Transportation Study briefly described the recommendations of WATS for the non-motorized crossing on the Huron Street bridge over I-94.

Arloa Kaiser voiced her displeasure of restricting traffic once again.

The motion carried unanimously.

7. REQUEST TO CANCEL NOVEMBER 4, 2014 REGULAR MEETING DUE TO GENERAL ELECTION

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to cancel November 4, 2014 regular meeting due to General Election. The motion carried unanimously.

OTHER BUSINESS

1. POSTING OF GOLF DIRECTOR POSITION AT A MINIMUM SALARY OF \$45,000

Karen Wallin stated the posting would read: "Compensation package starting at \$45,000."

A motion was made by Trustee Eldridge, supported by Treasurer Doe to post the vacancy of the Golf Director Position. The motion carried.

2. SET PUBLIC HEARING ON PEDDLER PERMIT DENIAL FOR TUESDAY, OCTOBER 7, 2014 AT APPROXIMATELY 7:15 P.M.

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to set public hearing on Peddler Permit Denial for Jimmy Mack for Tuesday, October 7, 2014 at approximately 7:15 p.m. The motion carried unanimously.

AUTHORIZATIONS AND BIDS

1. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO RESCIND PREVIOUS APPROVAL FOR SERVER PURCHASE AND AUTHORIZE TO PROCEED WITH OBTAINING NEW QUOTES FOR THE PURCHASE OF THREE (3) NEW HEWLETT PACKARD SERVERS, NOT TO EXCEED \$34,000 BUDGETED IN LINE ITEM #101.266.000.977.000

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to rescind previous approval for Server Purchase and authorize to proceed with obtaining new quotes for the purchase of three (3) new Hewlett Packard Servers, not to exceed \$34,000 budgeted in line item 101.266.000.977.000. The motion carried unanimously.

Mike Radzik provided a brief explanation regarding quotes, which would be brought back to the Board.

2. REQUEST OF TIM SMITH, GREENS SUPERINTENDENT FOR AUTHORIZATION TO RENEW THREE (3) YEAR RAIN BIRD WARRANTY FOR GOLF COURSE IRRIGATION SYSTEM IN THE AMOUNT OF \$7,639, BUDGETED IN LINE ITEM #584.584.000.941.000

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to authorize renewal of Three (3) Year Rain Bird Warranty for Golf Course Irrigation System in the amount of \$7,639, budgeted in line item #584.584.000.941.000. The motion carried unanimously.

3. REQUEST TO SEEK RFP'S FOR PRINTING OF 2015 INFORMATION PACKET

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to seek RFP's for printing of 2015 Information Packet. The motion carried unanimously.

4. REQUEST OF CHIEF COPELAND TO ACCEPT PROPOSAL FROM SOLE BIDDER FOR TRIM AND SOFFIT REPAIRS AT STATION #1 IN THE AMOUNT OF \$2,945.00, BUDGETED IN LINE ITEM #206.206.000.931.005

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to accept proposal from sole bidder for Trim and Soffit repairs at Station #1 in the amount of \$2,945.00, budgeted in line item #206.206.000.931.005. The motion carried unanimously.

5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LAW ENFORCEMENT CENTER CHANGE ORDER #1 WITH A&R CONSTRUCTION IN THE AMOUNT OF \$30,000, BUDGETED IN LINE ITEM #101.970.000.975.266 AND TO APPROVE ADDITIONAL RENOVATION WORK, NOT TO EXCEED \$50,000, BUDGETED IN #266.301.000.931.015

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Law Enforcement Center Change Order #1 with A&R Construction in the amount of \$30,000, budgeted in line item #101.970.000.975.266 and to approve additional renovation work, not to exceed \$50,000, budgeted in line item #266.301.000.931.015. The motion carried unanimously.

Supervisor Stumbo stated they hoped to open in November.

6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION FOR THE PURCHASE AND INSTALLATION OF LOCKERS AT THE LAW ENFORCEMENT CENTER LOCATED AT 1501 S. HURON ST. FROM TIFFIN METAL PRODUCTS IN THE AMOUNT OF \$61,897, BUDGETED IN LINE ITEM #101.970.000.975.266

A motion was made by Trustee Mike Martin, supported by Trustee Scott Martin to authorize the purchase and installation of lockers at the Law Enforcement Center located at 1501 S. Huron St. from Tiffin Metal Products in the amount of \$61,897, budgeted in line item #101.970.000.975.266. The motion carried unanimously.

7. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE PLAYGROUND EQUIPMENT REPLACEMENT PARTS IN THE AMOUNT OF \$32,137.38, BUDGETED IN LINE ITEM #212.212.000.931.004

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to authorize to purchase playground equipment replacement parts in the amount of \$32,137.38, budgeted in line item #212.212.000.931.004. The motion carried unanimously.

8. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE FOUR (4) TORO 4100-D MOWERS (TIER 3) FROM MI DEAL PARTICIPANT, SPARTAN DISTRIBUTOR IN THE

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**AMOUNT OF \$200,260.00, BUDGETED IN LINE ITEM
#212.212.000.977.000**

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to authorize purchase of four (4) Toro 4100-D Mowers (Tier 3) from MI Deal Participant, Spartan Distributor in the amount of \$200,260.00, budgeted in line item #212.212.000.977.000.

Supervisor Stumbo stated this was part of the Capital Improvement Plan to replace equipment at the Township and by purchasing this year there was a savings of \$4,000 per mower. She stated one mower would be for the golf course and the other three would be used for the parks and mowing beside the road.

The motion carried unanimously.

DRAW FOR A&R CONSTRUCTION

Ron Fulton, Building Director requested to add to the agenda approval to negotiate a draw for A&R Construction, since they have completed approximately 75% of the original contract. He stated the Township had delayed the project because of additions to the total contract.

A motion was made by Trustee Scott Martin, supported by Clerk Lovejoy Roe to authorize paying \$60,000 to A&R Construction for the work done at the Law Enforcement Center. The motion carried unanimously.

ADJOURNMENT

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 9:25 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**Charter Township of Ypsilanti
Resolution No. 2014-17**

**Resolution on Thurston Area Special Assessment
District for Public Security Cameras**

WHEREAS, the Township Board of the Charter Township of Ypsilanti proposes to install security cameras in the Thurston area; and

WHEREAS, the Township Board proposes to pay for the purchase and installation of the security camera; and

WHEREAS, the Township Board proposes the creation of a special assessment district consisting of 413 parcels within the Thurston area which will be benefited to defray the operation and maintenance cost of the security cameras; and

WHEREAS, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

WHEREAS, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas with an area bounded by Ford Blvd (w), railroad tracks (n), Parkwood (both sides of street north of Ford Blvd) and Ecorse Rd (e), which consists of 413 parcels with the following estimated costs:

- Township Costs for purchase and installation of three (3) security cameras: \$ 15,000.00
(\$5,000.00 each)

- Total Annual Residents' Cost for maintenance and operation of security cameras: \$ 7,168.00

- Annual cost per parcel \$ 17.36

- Monthly cost per parcel \$ 1.38

Less than .05 cents per day

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on the 16th day of September, 2014 commencing at 7:00 pm and all persons given the opportunity to be heard in the matter; and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby approve the plans for the public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for

the operation and maintenance thereof of \$7,168.00.

2. That this Township Board creates a special assessment district bounded by Ford Blvd (w), railroad tracks (n), Parkwood (both sides of street north of Ford Blvd) and Ecorse Rd (e), to be known as Thurston Area Security Camera Special Assessment District No. 062 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.
4. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once a year, for three years only, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only
5. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-17 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2014



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2014-18

SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on September 16, 2014 held a public hearing on the proposed special assessment roll prepared by the Assistant Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on September 16, 2014 the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Assistant Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2014 Winter Tax Roll.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-18 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2014



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

ORDINANCE NO. 2014-438

Amending Ordinance No. 2013-433

*An Ordinance to Amend the Code of Ordinances,
Chapter 48 entitled Property Maintenance, Article III,
One and Two Unit Dwelling Rental Properties*

The Charter Township of Ypsilanti **Ordains** that the Code of Ordinances Charter Township of Ypsilanti, Chapter 48 entitled **Property Maintenance**, Article III entitled One and Two Unit Dwelling Rental Properties, is amended as follows:

ADD: the following new provision:

Unpaid fees: assessment

All fees imposed pursuant to Sections 4848 that remain unpaid after 14 days written notice to the owner shall be assessed against the property as a lien and places on the tax roll.

Severability

Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2014-438 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 16, 2014 after first being introduced at a Regular Meeting held on August 19, 2014. The motion to approve was made by member Roe and seconded by member Eldridge. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe, Doe. ABSENT: Currie NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
ORDINANCE NO. 2014 - 439**

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to increase sewage disposal service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2014, existing sewage disposal service rates shall prevail. For all billings rendered from October 1, 2014, charges for sewage disposal services shall be as provided for in Schedule A, for each bimonthly (two-month) period:

Schedule A:

Meter Size (inch)	Allowed Usage Cubic Feet	CAPITAL CHARGE		OM&R		TOTAL	
		Contract Community	All Others	Contract Communities	All Others	Contract Community	All Others
5/8-3/4	600	\$1.28	\$1.28	\$17.07	\$21.12	\$18.34	\$22.40
1	1000	\$2.15	\$2.15	\$28.53	\$34.75	\$30.68	\$38.11
1½	2100	\$4.70	\$4.70	\$58.53	\$71.44	\$63.24	\$78.64
2	4000	\$8.54	\$8.54	\$112.92	\$137.31	\$121.46	\$150.66
3	9000	\$19.24	\$19.24	\$246.43	\$307.24	\$265.67	\$337.24
4	16200	\$34.63	\$34.63	\$470.07	\$553.74	\$504.71	\$607.75
6	36000	\$76.96	\$76.96	\$1,013.52	\$1,232.34	\$1,090.49	\$1,352.43
8	66000	\$141.06	\$141.06	\$1,849.80	\$2,251.06	\$1,990.86	\$2,470.90
10	102000	\$214.79	\$214.79	\$2,863.34	\$3,483.39	\$3,078.13	\$3,820.10
12	150000	\$320.61	\$320.61	\$4,214.71	\$5,126.45	\$4,535.33	\$5,626.48

For all usage in excess of allowed usage, the rate per 100 cubic feet shall be as follows:

	CAPITAL CHARGE	OM&R	TOTAL
Contract Communities	\$0.215	\$1.847	\$2.063
All Others	\$0.215	\$1.947	\$2.162

This Ordinance shall become effective upon the date of publication.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2014-439 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on September 16, 2014 after first being introduced at a Regular Meeting held on August 19, 2014. The motion to approve was made by member Roe and seconded by member Scott Martin. Yes: Mike Martin, Eldridge, Scott Martin, Stumbo, Roe, Doe. ABSENT: Currie NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2014 BUDGET AMENDMENT #11 REVISED**

September 16, 2014

101 - GENERAL OPERATIONS FUND

Total Increase \$357,728.00

Increase budget for Attorney litigation and legal services for the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$100,000.00
			<u>Net Revenues</u> <u>\$100,000.00</u>
Expenditures:	Attorney Litigation and Legal	101-210-000-801.002	\$100,000.00
			<u>Net Expenditures</u> <u>\$100,000.00</u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time hours at 75% (this is over the 32 hours that was originally budget for employees) . This is for three separate employees all approved by their department heads and the three full time elected officials. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$7,728.00
			<u>Net Revenues</u> <u>\$7,728.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-227-000-708.004	\$1,169.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-253-000-708.004	\$2,933.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-266-000-708.004	\$3,626.00
			<u>Net Expenditures</u> <u>\$7,728.00</u>

Increase budget for Public Nuisance legal service to help prevent blight in the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$250,000.00
			<u>Net Revenues</u> <u>\$250,000.00</u>
Expenditures:	Public Nuisance - Legal Services	101-950-00-801.023	\$250,000.00
			<u>Net Expenditures</u> <u>\$250,000.00</u>

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

Total Increase \$245,800

Increase the budget for request to purchase playground replacement parts and complete repairs in Parks throughout the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$32,138
			<u>Net Revenues</u> <u>\$32,138</u>
Expenditures:	Repairs & Maintenance -Parks	212-212-000-931.004	\$32,138
			<u>Net Expenditures</u> <u>\$32,138</u>

Increase the budget for request to purchase four Toto 4100-D mowers to be used for parks, roadsides and bikepaths. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$213,662
			<u>Net Revenues</u> <u>\$213,662</u>
Expenditures:	Equipment	212-212-000-977.000	\$213,662
			<u>Net Expenditures</u> <u>\$213,662</u>

266 - LAW ENFORCEMENT FUND

Total Increase \$805.00

Increase budget for payout of PTO & Sick time for approved payout of accrued time hours at 75% (this is over the 32 hours that was originally budget for employees) . This has been approved by their department head and the three full time elected officials. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266.000.000.699.000	\$805.00
			<u>Net Revenues</u> <u>\$805.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	266.304.000.708.004	\$805.00
			<u>Net Expenditures</u> <u>\$805.00</u>

Motion to Amend the 2014 Budget (#11) REVISED:

Move to increase the General Fund budget by \$357,728 to \$11,200,495 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road and General Operations (BSRII) Fund budget by \$245,800 to \$5,114,948 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$805 to \$6,635,275 and approve the department line item changes as outlined.

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2014-19**

**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 11, 2014 from 8:30 a.m. to 11:00 a.m. for the Run Scream Run 5K and 10K run to benefit the March of Dimes of Southeastern Michigan.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-19 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 16, 2014



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

THIRD ADDENDUM

This Third Addendum is made and entered into as of the ___ day of September, 2014, by and between the Charter Township of Ypsilanti ("Township") and Waste Management of Michigan, Inc., a Michigan corporation ("Contractor").

1. Statement of Purpose.

A. On or about July 1, 2000, the parties entered into the following agreements: i) Residential Solid Waste Collection and Disposal Agreement ("Solid Waste Agreement"), ii) Recyclable Agreement, and iii) Yard Waste Agreement. These three agreements were amended on or about January 19, 2005 and February 16, 2010 pursuant to a First Addendum and Second Addendum. The Solid Waste Agreement, Recyclable Agreement and Yard Waste Agreement, all as amended by the First, Second and Third Addendums, shall be hereinafter referred to as the "Agreements".

B. The term of the Agreements extend through June 30, 2010, and the parties now desire to extend the term of the Agreements for an additional five (5) year period. In addition, the parties wish to modify certain provisions of the Agreements, as set forth herein.

In consideration of the mutual promises contained herein, the parties agree as follows:

2. Term.

A. The term of the Agreements is hereby extended for an additional five (5) year period, commencing July 1, 2015 and ending June 30, 2020.

B. The Agreements may be extended for additional periods of time, upon mutual agreement of the parties.

3. Rate Adjustments.

A. The service rates in effect on August 31, 2014 are as follows:

8/31/2014: Trash \$7.38, Recycle \$1.87, Yardwaste \$1.93

B. The service rates in effect for the period September 1, 2014 through June 30, 2020, expressed on a per unit per month basis, billed on a 12-month per year basis are as follows:

9/1/2014: Trash \$6.37, Recycle \$1.87, Yardwaste \$1.93

1/1/2016: Trash \$6.45, Recycle \$1.89, Yardwaste \$1.95 (1.25%)

1/1/2017: Trash \$6.59, Recycle \$1.93, Yardwaste \$1.99 (2.25%)

1/1/2018: Trash \$6.74, Recycle \$1.97, Yardwaste \$2.03 (2.25%)

1/1/2019: Trash \$6.89, Recycle \$2.01, Yardwaste \$2.08 (2.25%)

C. Effective July 1, 2015 WM will provide 96-gallon curb carts available to Township residents on a rental basis at the rate of \$2.00/cart/month. The carts are available for trash and recycling service.

D. The fuel surcharge set forth in in Section 4(D) of the Second Addendum and the rates in effect for double the limit, tag and education shall remain in full force and effect.

E. Effective January 1, 2016, all Township rates shall increase in accordance with the schedule and by the percentage shown above.

4. Ratification.

The Agreements, as amended by the terms of this Third Addendum, are hereby ratified and affirmed, and the terms including all provision in effect per the Agreements not specifically altered herein shall remain in full force and effect.

The parties have entered into this Third Addendum on the date above written by their duly authorized representatives.

CHARTER TOWNSHIP OF YPSILANTI

By: *Dennis J. Stronks*

Title: Supervisor

By: *Karen Lanning Rep*

Title: Clerk

WASTE MANAGEMENT OF MICHIGAN, INC.

By: _____

Title: _____

REVENUE CONTRACT
Charter Township of Ypsilanti

AGREEMENT is made this _____ day of _____, 2014, by the CHARTER TOWNSHIP OF YPSILANTI located at 7200 Huron River Drive, Ypsilanti, MI 48197 and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will allocate and fully support a dedicated, half-time professional project manager to lead the ReImagine Washtenaw regional planning effort, and, in addition, provide space for meetings of the Joint Technical Committee (JTC), coordinate monthly JTC meetings, coordinate submittal of grant applications, coordinate special projects, conduct research, and other tasks, as determined necessary and appropriate by the JTC.

ARTICLE II - COMPENSATION

The Charter Township of Ypsilanti will pay the COUNTY an amount not to exceed five thousand dollars, paid in advance, annually, for a total of ten thousand dollars.

ARTICLE III - TERM

This contract begins on January 1, 2015 and ends on December 31, 2016.

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the Charter Township of Ypsilanti and the County, their successors and assigns. Neither the County nor the Charter Township of Ypsilanti will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving one hundred eighty (180) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the Charter Township of Ypsilanti and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI - ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Verna J. McDaniel (DATE)
County Administrator

APPROVED AS TO CONTENT:

CITY OF YPSILANTI

By: _____
Department/Division Head (DATE)

By: *Brenda Stumbo*
Brenda Stumbo (DATE)
Charter Township of Ypsilanti Supervisor

APPROVED AS TO FORM BY

BY: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

Kan Janyas Rao
Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Amount
09/19/2014	AP	166238	15934	WASTE MANAGEMENT	28,319.84
09/19/2014	AP	166239	15934	WASTE MANAGEMENT	232.51
09/19/2014	AP	166240	15934	WASTE MANAGEMENT	1,337.52
09/19/2014	AP	166241	15934	WASTE MANAGEMENT	545.43
09/19/2014	AP	166242	15934	WASTE MANAGEMENT	808.10
09/19/2014	AP	166243	15934	WASTE MANAGEMENT	116,109.25
09/19/2014	AP	166244	15934	WASTE MANAGEMENT	693.75
09/19/2014	AP	166245	15934	WASTE MANAGEMENT	2,214.36
09/19/2014	AP	166246	15421	WEX BANK	2,750.34
09/19/2014	AP	166247	0480	YPSILANTI COMMUNITY	509.81
09/23/2014	AP	166248	B. MCREE	BRIDGETTE MCREE	50.00
09/25/2014	AP	166249	A. BROWN	ANGELINA BROWN	70.00
09/29/2014	AP	166250	6821	AT & T	24.63
09/29/2014	AP	166251	6821	AT & T	63.38
09/29/2014	AP	166252	5049	BLUE CROSS BLUE SHIELD OF MI	106,709.02
09/29/2014	AP	166253	BCBS	BLUE CROSS BLUE SHIELD OF MI	31,889.45
09/29/2014	AP	166254	16509	CLEAR RATE COMMUNICATIONS, INC	1,149.15
09/29/2014	AP	166255	COMCAST B	COMCAST BUSINESS	825.00
09/29/2014	AP	166256	0363	COMCAST CABLE	137.85
09/29/2014	AP	166257	0363	COMCAST CABLE	224.85
09/29/2014	AP	166258	0363	COMCAST CABLE	87.85
09/29/2014	AP	166259	0363	COMCAST CABLE	214.90
09/29/2014	AP	166260	0363	COMCAST CABLE	101.98
09/29/2014	AP	166261	0363	COMCAST CABLE	140.71
09/29/2014	AP	166262	2002	DELTA DENTAL PLAN OF MICHIGAN	13,100.11
09/29/2014	AP	166263	0119	DTE ENERGY**	72,634.69
09/29/2014	AP	166264	16486	PAETEC	492.77
09/29/2014	AP	166265	6263	STANDARD INSURANCE COMPANY	2,803.15
09/29/2014	AP	166266	VSP	VISION SERVICE PLAN	2,358.72
09/29/2014	AP	166267	16404	WELLS FARGO FINANCIAL LEASING	8,738.33
09/29/2014	AP	166268	0480	YPSILANTI COMMUNITY	164.44

AP TOTALS:

Total of 109 Checks:	452,766.83
Less 0 Void Checks:	0.00
Total of 109 Disbursements:	<u>452,766.83</u>

Accounts Payable Checks

1,272,338.29

Hand Checks

452,766.83

GRAND Total

1,725,105.12

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<i>HAND Checks</i>					
Bank AP AP					
09/10/2014	AP	166160	16509	CLEAR RATE COMMUNICATIONS, INC	1,132.17
09/10/2014	AP	166161	0363	COMCAST CABLE	97.85
09/10/2014	AP	166162	0363	COMCAST CABLE	97.85
09/10/2014	AP	166163	0363	COMCAST CABLE	87.85
09/10/2014	AP	166164	0363	COMCAST CABLE	84.85
09/10/2014	AP	166165	0363	COMCAST CABLE	229.85
09/10/2014	AP	166166	0426	GUARDIAN ALARM	570.19
09/10/2014	AP	166167	1475	VERIZON WIRELESS	1,272.79
09/10/2014	AP	166168	1475	VERIZON WIRELESS	1,544.01
09/10/2014	AP	166169	0480	YPSILANTI COMMUNITY	3,078.19
09/10/2014	AP	166170	MR. BUBBLE	MR. BUBBLES AUTO SPA	100.00
09/12/2014	AP	166171	FLEX ADMIN	FLEX ADMINISTRATORS, INC	2,788.16
09/16/2014	AP	166172	0118	DTE ENERGY	14,465.70
09/16/2014	AP	166173	A. MILLER	ANNETTE MILLER	35.50
09/16/2014	AP	166174	B. LASTER	BARBARA LASTER-BELL	14.00
09/16/2014	AP	166175	B. RETELLE	BARBARA RETELLE	14.00
09/16/2014	AP	166176	B. DRAKE	BERNARD DRAKE	14.00
09/16/2014	AP	166177	C MARTIN	CARLA MARTIN	35.50
09/16/2014	AP	166178	D. KALIDAS	DAVID KALIDAS	14.00
09/16/2014	AP	166179	D. SEIBERT	DEANNE SEIBERT	14.00
09/16/2014	AP	166180	D. BARGARD	DEBORAH BARGARDI	14.00
09/16/2014	AP	166181	D. GARR-BU	DENISE GARRETT-BULLARD	14.00
09/16/2014	AP	166182	D. WAGNER	DIANA WAGNER	14.00
09/16/2014	AP	166183	D. LOCCON	DOSSEH LOCCON	35.50
09/16/2014	AP	166184	E. GRIFFIN	EARNEST GRIFFIN	14.00
09/16/2014	AP	166185	13181	ERIC JONES	14.00
09/16/2014	AP	166186	E. BLACH	EVELYN BLACH	35.50
09/16/2014	AP	166187	F. AWE	FALLON AWE	14.00
09/16/2014	AP	166188	G. OUELLET	GERALD OUELLET	14.00
09/16/2014	AP	166189	J. MCCALL	JEREMY MCCALL	14.00
09/16/2014	AP	166190	L JOHNSON	LATEARIA JOHNSON	14.00
09/16/2014	AP	166191	L. HALL	LEE HALL	14.00
09/16/2014	AP	166192	L. GLAZER	LEIGH GLAZER	35.50
09/16/2014	AP	166193	L. YONA	LINDA YONA	35.50
09/16/2014	AP	166194	L. SHORE	LISA SHORE	14.00
09/16/2014	AP	166195	M. GODFREY	MARIAN GODFREY	35.50
09/16/2014	AP	166196	M. YOUNG	MARSHA YOUNG	14.00
09/16/2014	AP	166197	M. GENUS	MICHAEL GENUS	14.00
09/16/2014	AP	166198	9578	MOSES HENSLEY	14.00
09/16/2014	AP	166199	P. JACKSON	PEGGI JACKSON	14.00
09/16/2014	AP	166200	R. ALLEN	REGINA ALLEN	14.00
09/16/2014	AP	166201	R. WEINBER	RYAN WEINBERG	14.00
09/16/2014	AP	166202	S. COLE	SHAUN COLE	14.00
09/16/2014	AP	166203	T. PENIRD	THOMAS PENIRD	14.00
09/18/2014	AP	166204	16197	AARON STARK	35.50
09/18/2014	AP	166205	12990	BRIAN MILLER	14.00
09/18/2014	AP	166206	B. BARGERT	BRITTANY BARGERT	14.00
09/18/2014	AP	166207	B. TOOLE	BRITTANY TOOLE	14.00
09/18/2014	AP	166208	C. ZUHLKE	CARA ZUHLKE	14.00
09/18/2014	AP	166209	13034	DARREN BRANHAM	14.00
09/18/2014	AP	166210	D. ELROD	DAWN ELROD	14.00
09/18/2014	AP	166211	D BROWN	DEBRA BROWN	14.00
09/18/2014	AP	166212	D. SAWYER	DIANA SAWYER	14.00
09/18/2014	AP	166213	J. SPENCE	JACK SPENCE	14.00
09/18/2014	AP	166214	J. FROSH	JANET FROSH	35.50
09/18/2014	AP	166215	13109	JIMMY GRANT	14.00
09/18/2014	AP	166216	J. WEBSTER	JOSHUA WEBSTER	35.50
09/18/2014	AP	166217	12905	KENNETH HONEYCUTT	14.00
09/18/2014	AP	166218	L. NETTY	LYDIA NETTY	14.00
09/18/2014	AP	166219	M. YOUSOF	MARY YOUSOF	14.00
09/18/2014	AP	166220	M. CONRAD	MICHAEL CONRAD	35.50
09/18/2014	AP	166221	M. KOTLAR	MICHAEL KOTLARCYK	35.50
09/18/2014	AP	166222	P. REISER	PATRICIA REISER	14.00
09/18/2014	AP	166223	R. WENCEL	RANDOLF WENCEL	35.50
09/18/2014	AP	166224	R. FRIERSO	RODERICK FRIERSON	14.00
09/18/2014	AP	166225	R. SMITH	RONALD SMITH	14.00
09/18/2014	AP	166226	S. DUDA	SARA DUDA	14.00
09/18/2014	AP	166227	S. LEGGETT	SCHEROLYN LEGGETT	14.00
09/18/2014	AP	166228	S. LAFIURA	SHAWNA LAFIURA	35.50
09/18/2014	AP	166229	S. HESSON	STEPHANIE HESSON	14.00
09/18/2014	AP	166230	T. PHOMMAV	THANPHANH PHOMMAVONG	14.00
09/18/2014	AP	166231	T. SNYDER	TRACY SNYDER	14.00
09/19/2014	AP	166232	6821	AT & T	2,155.58
09/19/2014	AP	166233	0363	COMCAST CABLE	259.41
09/19/2014	AP	166234	0363	COMCAST CABLE	91.46
09/19/2014	AP	166235	J. BROYLES	JOANNA BROYLES	90.00
09/19/2014	AP	166236	1475	VERIZON WIRELESS	70.72
09/19/2014	AP	166237	15934	WASTE MANAGEMENT	27,921.31

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<i>A/P Checks</i>					
Bank AP AP					
09/29/2014	AP	166269	2937	A & R TOTAL CONSTRUCTION, INC.	60,764.34
09/29/2014	AP	166270	15493	ADAM KURTINAITIS	1,110.00
09/29/2014	AP	166271	6514	ALL PRO EXERCISE	122.20
09/29/2014	AP	166272	0560	ALLGRAPHICS CORPORATION	1,832.80
09/29/2014	AP	166273	0017	ANN ARBOR CLEANING SUPPLY	452.62
09/29/2014	AP	166274	0447	ANN ARBOR SPARK	15,000.00
09/29/2014	AP	166275	0022	ANN ARBOR WELDING SUPPLY CO.	193.44
09/29/2014	AP	166276	0002	APOLLO FIRE EQUIPMENT CO.	523.62
09/29/2014	AP	166277	0215	AUTO VALUE YPSILANTI	550.06
09/29/2014	AP	166278	BARCODES	BARCODES, INC.	1,095.17
09/29/2014	AP	166279	6971	BIO-CARE, INC.	1,320.00
09/29/2014	AP	166280	0071	BRENDA STUMBO	44.13
09/29/2014	AP	166281	0354	BSN SPORTS	199.97
09/29/2014	AP	166282	8274	BUDGET TOWING	107.00
09/29/2014	AP	166283	6959	BUTZEL LONG	147.00
09/29/2014	AP	166284	16315	CAMTRONICS COMMUNICATIONS CO.	596.69
09/29/2014	AP	166285	CAPITOL	CAPITOL SUPPLY & SERVICE	61.36
09/29/2014	AP	166286	2751	CARISSA WATSON	100.00
09/29/2014	AP	166287	C. BRYANT	CHASE BRYANT	33.00
09/29/2014	AP	166288	CL	CHELSEA LUMBER	31.41
09/29/2014	AP	166289	C. KOCH	CHRISTOPHER KOCH	13.00
09/29/2014	AP	166290	2276	CINCINNATI TIME SYSTEMS	767.00
09/29/2014	AP	166291	15452	COLD CUT KRUISE	46.80
09/29/2014	AP	166292	0582	CONGDON'S	262.25
09/29/2014	AP	166293	16157	COOPER WEST	15.00
09/29/2014	AP	166294	C. MELCHER	COREY MELCHER	19.00
09/29/2014	AP	166295	1258	CRITTER CONTROL OF ANN ARBOR	50.00
09/29/2014	AP	166296	DEERE	DEERE & COMPANY	17,939.08
09/29/2014	AP	166297	DELF'S	DELF'S PAINTING	3,200.00
09/29/2014	AP	166298	16212	DELL MARKETING L.P.	1,585.68
09/29/2014	AP	166299	0115	DELUX RENTAL	74.00
09/29/2014	AP	166300	DIGITAL	DIGITAL DETECTIVE	858.93
09/29/2014	AP	166301	DEMEDIA	DIGITAL FIRST MEDIA	355.90
09/29/2014	AP	166302	DRC	DISPUTE RESOLUTION CENTER	1,250.00
09/29/2014	AP	166303	0145	DOUGLASS SAFETY SYSTEMS	3,361.00
09/29/2014	AP	166304	4706	ED'S GARAGE	445.00
09/29/2014	AP	166305	15987	EDGAR RAINEY	48.00
09/29/2014	AP	166306	ENVISION	ENVISION BUILDERS INC	7,344.00
09/29/2014	AP	166307	FIRESTONE	FIRESTONE COMPLETE AUTO CARE	29.98
09/29/2014	AP	166308	0141	GABRIEL, ROEDER, SMITH &	20,500.00
09/29/2014	AP	166309	15962	GLORIA MAYER	30.00
09/29/2014	AP	166310	4260	GOAL SPORTING GOODS	160.43
09/29/2014	AP	166311	6071	GOVERNMENT FINANCE OFFICERS	305.00
09/29/2014	AP	166312	6161	GOVERNMENTAL CONSULTANT	2,850.00
09/29/2014	AP	166313	0107	GRAINGER	710.01
09/29/2014	AP	166314	G. MAYER	GRANT MAYER	13.00
09/29/2014	AP	166315	GLDS	GREAT LAKES DATA SYSTEMS	75.00
09/29/2014	AP	166316	6414	GRIFFIN PEST SOLUTIONS	90.00
09/29/2014	AP	166317	0426	GUARDIAN ALARM	570.19
09/29/2014	AP	166318	2831	HERKIMER RADIO SERVICE	175.00
09/29/2014	AP	166319	0503	HOME DEPOT	922.93
09/29/2014	AP	166320	0174	HONEYWELL	73,580.47
09/29/2014	AP	166321	15167	HURON VALLEY CABLING	335.40
09/29/2014	AP	166322	15788	HYDROCHEM	42,733.00
09/29/2014	AP	166323	6306	IAPC MEMBERSHIP	209.00
09/29/2014	AP	166324	6237	INTERNATIONAL CODE COUNCIL	1,110.72
09/29/2014	AP	166325	15496	J.F. MOORE & ASSOCIATES, LLC	29.00
09/29/2014	AP	166326	15496	J.F. MOORE & ASSOCIATES, LLC	541.00
09/29/2014	AP	166327	J. NEEL	JAVONNA NEEL	120.94
09/29/2014	AP	166328	VARNER	JOEL VARNER	18.00
09/29/2014	AP	166329	4467	JOHN DEERE LANDSCAPES	783.01
09/29/2014	AP	166330	J. DELCAMP	JOHN DELCAMP	55.00
09/29/2014	AP	166331	J. HUGHES	JOHN HUGHES	15.00
09/29/2014	AP	166332	J. HERBST	JULIA HERBST	100.00
09/29/2014	AP	166333	15860	JULIA MAYER	33.00
09/29/2014	AP	166334	LLS	LANGUAGE LINE SERVICES	121.32
09/29/2014	AP	166335	L. PICKEL	LARRY PICKEL	690.00
09/29/2014	AP	166336	L. SHANEQU	LEAH SHANEQU	100.00
09/29/2014	AP	166337	LCI	LEO'S CONEY ISLAND	97.52
09/29/2014	AP	166338	7038	LINCOLN SCHOOL DISTRICT	263.68
09/29/2014	AP	166339	6550	LOOKING GOOD LAWNS	2,526.00
09/29/2014	AP	166340	16488	LOOPNET INC.	119.40
09/29/2014	AP	166341	6467	LOWE'S	348.93
09/29/2014	AP	166342	11330	LSI PLANNING INC	643.50
09/29/2014	AP	166343	6185	LUBRICATION ENGINEERS	262.26
09/29/2014	AP	166344	0158	MARK HAMILTON	1,500.00
09/29/2014	AP	166345	15195	MARK NELSON	399.45
09/29/2014	AP	166346	H. MCCLURE	MARY MCCLURE	38.50

Check Date	Bank	Check	Vendoz	Vendor Name	Amount
09/29/2014	AP	166347	6476	MASA	168.00
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09/29/2014	AP	166350	15143	MICHAEL GATTI	333.00
09/29/2014	AP	166351	16165	MICHIGAN ABILITY PARTNERS	2,752.80
09/29/2014	AP	166352	16461	MICHIGAN LINEN SERVICE, INC.	1,581.28
09/29/2014	AP	166353	6517	MICHIGAN TOURNAMENT FLEET, INC	825.00
09/29/2014	AP	166354	2986	NAPA AUTO PARTS*	78.93
09/29/2014	AP	166355	N. HAWLEY	NATE HAWLEY	13.00
09/29/2014	AP	166356	1387	NATIONAL PEN COMPANY	487.83
09/29/2014	AP	166357	6654	NON-DESTRUCTIVE TESTING GROUP	1,103.40
09/29/2014	AP	166358	NORAZZA	NORAZZA INC	130.28
09/29/2014	AP	166359	1937	OFFICE DEPOT	213.43
09/29/2014	AP	166360	2997	OFFICE EXPRESS	3,513.90
09/29/2014	AP	166361	1081	OKINAWAN KARATE CLUB	982.10
09/29/2014	AP	166362	O. EL-SAFT	OMAR EL-SAFTY	9.00
09/29/2014	AP	166363	0309	ORCHARD, HILTZ & MCCLIMENT INC	21,146.30
09/29/2014	AP	166364	6198	PADNOS-LEITELT, INC.	148,037.00
09/29/2014	AP	166365	0501	PARK ATHLETIC SUPPLY	481.50
09/29/2014	AP	166366	P. POWER	PETER POWER	2,275.00
09/29/2014	AP	166367	2966	PITNEY BOWES	1,482.39
09/29/2014	AP	166368	6506	PM TECHNOLOGIES, LLC	450.00
09/29/2014	AP	166369	15887	POLO FIELDS EAST LLC	1,100.00
09/29/2014	AP	166370	0722	PRINTING SYSTEMS	665.35
09/29/2014	AP	166371	PSI	PSI, INC	1,765.00
09/29/2014	AP	166372	6045	Q.P.S PRINTING	239.99
09/29/2014	AP	166373	11340	RECYCLE ANN ARBOR	403.00
09/29/2014	AP	166374	1070	REHRIG PACIFIC COMPANY	2,730.00
09/29/2014	AP	166375	1637	RESIDEX, LLC	4,221.65
09/29/2014	AP	166376	R. EASTER	RICHARD EASTERBROOK	15.00
09/29/2014	AP	166377	6308	RKA PETROLEUM	17,925.76
09/29/2014	AP	166378	R. SHERMAN	ROBERT SHERMAN	90.00
09/29/2014	AP	166379	6105	SAKSTRUP'S	330.00
09/29/2014	AP	166380	0634	SAM'S CLUB DIRECT	257.12
09/29/2014	AP	166381	S. VANDER	SARAH VANDERMUELEN	60.00
09/29/2014	AP	166382	6288	SIGNS BY TOMORROW	70.00
09/29/2014	AP	166383	15751	SOUTHERN COMPUTER WAREHOUSE	1,047.08
09/29/2014	AP	166384	1507	SPARTAN DISTRIBUTORS	1,547.58
09/29/2014	AP	166385	STANTEC	STANTEC	6,334.75
09/29/2014	AP	166386	6384	STAPLES* - ACCOUNT #1026071	751.40
09/29/2014	AP	166387	3001	START SMART SPORTS DEV.	312.00
09/29/2014	AP	166388	STATEOFMI	STATE OF MICHIGAN	123.00
09/29/2014	AP	166389	SWEETWATER	SWEETWATER	4,296.53
09/29/2014	AP	166390	0449	SYSCO FOOD SERVICES OF DETROIT	1,307.57
09/29/2014	AP	166391	11025	TAMMIE KEEN	88.31
09/29/2014	AP	166392	1227	TARGET INFORMATION	402.08
09/29/2014	AP	166393	TETRA TECH	TETRA TECH, INC	1,920.00
09/29/2014	AP	166394	3011	THOMSON REUTERS - WEST PAYMENT CTR.	220.50
09/29/2014	AP	166395	15941	TODD BARBER	4,950.00
09/29/2014	AP	166396	16146	TRANSCRIPTIONGEAR.COM	99.00
09/29/2014	AP	166397	T. RAINEY	TRISTAN RAINEY	48.00
09/29/2014	AP	166398	T. ZYNGIER	TROY ZYNGIER	8.00
09/29/2014	AP	166399	4779	U.S. BANK, N.A.	35,040.00
09/29/2014	AP	166400	3082	UNIVERSITY TRANSLATORS	185.84
09/29/2014	AP	166401	6508	UTILITIES INSTRUMENTATION SERV	4,303.00
09/29/2014	AP	166402	7045	VAN BUREN SCHOOL DISTRICT	485.59
09/29/2014	AP	166403	0497	VAN BUREN STEEL & FABRICATING	80.00
09/29/2014	AP	166404	6627	VICTORY LANE	207.91
09/29/2014	AP	166405	16302	W.J. O'NEIL COMPANY	990.53
09/29/2014	AP	166406	7035	WASHTENAW COMMUNITY COLLEGE#	606.15
09/29/2014	AP	166407	0163	WASHTENAW COUNTY ROAD COMMISSION	208,800.00
09/29/2014	AP	166408	0163	WASHTENAW COUNTY ROAD COMMISSION	456,901.42
09/29/2014	AP	166409	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	601.00
09/29/2014	AP	166410	7005	WASHTENAW COUNTY TREASURER	1,744.97
09/29/2014	AP	166411	7005	WASHTENAW COUNTY TREASURER	2,090.00
09/29/2014	AP	166412	0444	WASHTENAW COUNTY TREASURER#	24,748.75
09/29/2014	AP	166413	0444	WASHTENAW COUNTY TREASURER#	515.22
09/29/2014	AP	166414	7042	WASHTENAW INTERMEDIATE	558.41
09/29/2014	AP	166415	WASHTENAW	WASHTENAW URGENT CARE	25.00
09/29/2014	AP	166416	7044	WAYNE ISD	22.86
09/29/2014	AP	166417	YSC	YOUTH'S SAFETY COMPANY	698.75
09/29/2014	AP	166418	0480	YPSILANTI COMMUNITY	2,219.99
09/29/2014	AP	166419	0480	YPSILANTI COMMUNITY	3,747.31
09/29/2014	AP	166420	YCCS	YPSILANTI COMMUNITY SCHOOLS - WR	1,583.00
09/29/2014	AP	166421	7039	YPSILANTI COMMUNITY SCHOOLS - YP	1,216.28
09/29/2014	AP	166422	7034	YPSILANTI DISTRICT LIBRARY	506.24

AP TOTALS:

Total of 154 Checks:
 Less 0 Void Checks:

1,272,338.29
 0.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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Total of 154 Disbursements:

1,272,338.29

ATTORNEY REPORT

GENERAL LEGAL UPDATE

**CHARTER TOWNSHIP OF YPSILANTI
2014 BUDGET AMENDMENT #12**

October 7, 2014

206 - FIRE FUND

Total Increase \$9,285.76

Increase budget for MML insurance claims received to repair damages to fire trucks. This will be funded by the Insurance Reimbursement checks received in the Fire Fund.

Revenues:	Misc Rev - Insurance Reimbursement	206.000.000.694.004	\$9,285.76
			<u>\$9,285.76</u>
			<u><u>\$9,285.76</u></u>
Expenditures:	Auto & Truck Main Station #4	206.206.000.863.004	\$9,285.76
			<u>\$9,285.76</u>
			<u><u>\$9,285.76</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$125,000.00

Increase budget for Huron Police Station Capital Outlay project for parking lot maintenance and signage. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266-000-000-699.000	\$125,000.00
			<u>\$125,000.00</u>
			<u><u>\$125,000.00</u></u>
Expenditures:	Cap Outlay - Huron Police Station	266-301-000.975.266	\$125,000.00
			<u>\$125,000.00</u>
			<u><u>\$125,000.00</u></u>

590 - COMPOST FUND

Total Increase \$80,000.00

Increase budget for purchase of a 2000 Western Star 475 CAT, and a 2002 Thruway Roadmaster 4 axle dump trailer. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000	\$80,000.00
			<u>\$80,000.00</u>
			<u><u>\$80,000.00</u></u>
Expenditures:		590-590.000-977.000	\$80,000.00
			<u>\$80,000.00</u>
			<u><u>\$80,000.00</u></u>

Motion to Amend the 2014 Budget (#12):

Move to increase the Fire Fund budget by \$9,285.76 to \$5,207,855 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$125,000 to \$6,760,275 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$80,000 to \$1,316,232 and approve the department line item changes as outlined.

West Willow Pavilion Project
Community Resource Center – 1057 Tyler Road, Ypsilanti MI 48198
Presented by Habitat for Humanity of Huron Valley

Project Summary

The West Willow Community Resource Center, located at 1057 Tyler Road, is used for a variety of community activities including the New West Willow Neighborhood Association (NWWNA) monthly meetings, board meetings, Youth Summer Camp, and neighborhood-wide picnics. It is also the site of a large community garden. Meetings are currently housed in the small building that is on-site, which can only accommodate 25 -30 people comfortably, and often during the spring, summer, and fall, meetings and activities are held outdoors. The land on which the Community Resource Center sits is currently owned by Ypsilanti Township. Neighborhood residents and the Association have expressed an interest in having a larger, covered outdoor meeting space that would accommodate more people.

The NWWNA board members have discussed the idea with Habitat for Humanity of Huron Valley (Habitat), and Habitat has received a grant from Lowe's which includes \$15,000 toward the construction of the pavilion.

The pavilion is proposed to be placed in the center of the property behind the existing building currently located on the property. The proposed structure would include a rectangular covered structure measuring 30 ft x 40 ft with a concrete slab beneath. The drawings included here show a steel roof, but we would likely use a traditional shingled roof instead. The existing concrete slab on the property is currently used by participants in the Summer Camp for hopscotch, basketball, and other games; therefore, we would be leaving that existing slab for that continued use. One apple tree may need to be removed in order to accommodate this placement of the pavilion.

The construction of the structure would be organized and led by Habitat for Humanity of Huron Valley and would include volunteers from the neighborhood and Lowe's employees to help with the building. The construction is anticipated to take place during the week of October 20 – 25, 2014.

The NWWNA and the Whitehead Memorial Church, which is adjacent the east of the project site, have signed a shared parking agreement to allow persons attending activities at the Community Resource Center to park in the church parking lot.

Next Steps

If this concept is approved, Habitat will immediately submit a building permit along with detailed construction drawings, a plot plan, budget, and any other required documents.

Thank you for your consideration of this project.

Sarah Teare & Rob Nissly
Habitat for Humanity of Huron Valley
170 Aprill Drive, Suite A
Ann Arbor, MI 48103
734-677-1558 x130
steare@h4h.org

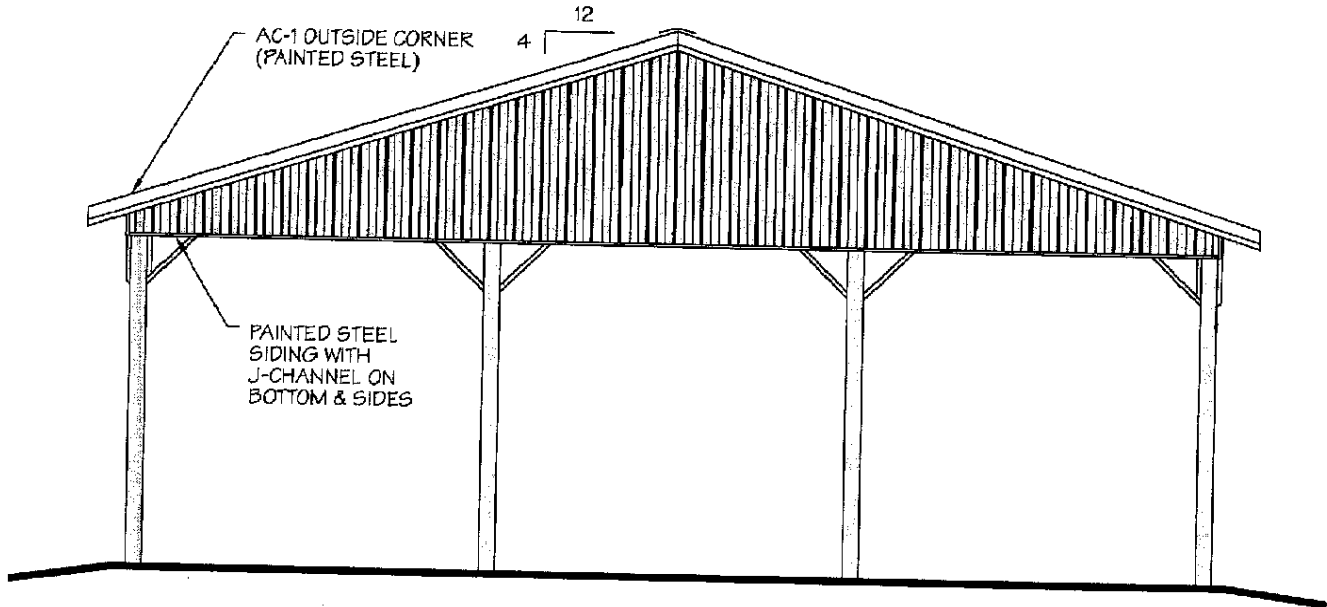


30x40 POLE SHELTER

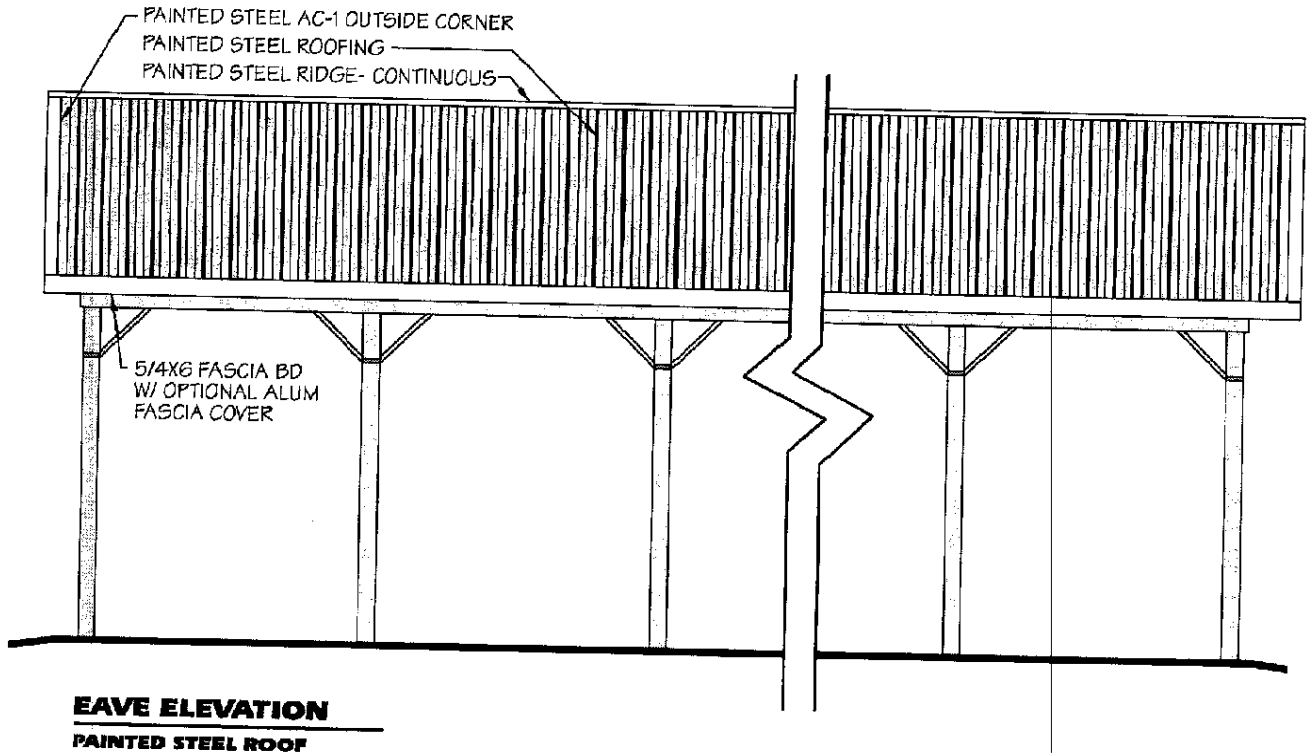
BUILDING PROJECT CENTER

Painted Steel Roof - T1-11 Siding Elevations

NOT TO SCALE



GABLE END ELEVATION
PAINTED STEEL SIDING



EAVE ELEVATION
PAINTED STEEL ROOF

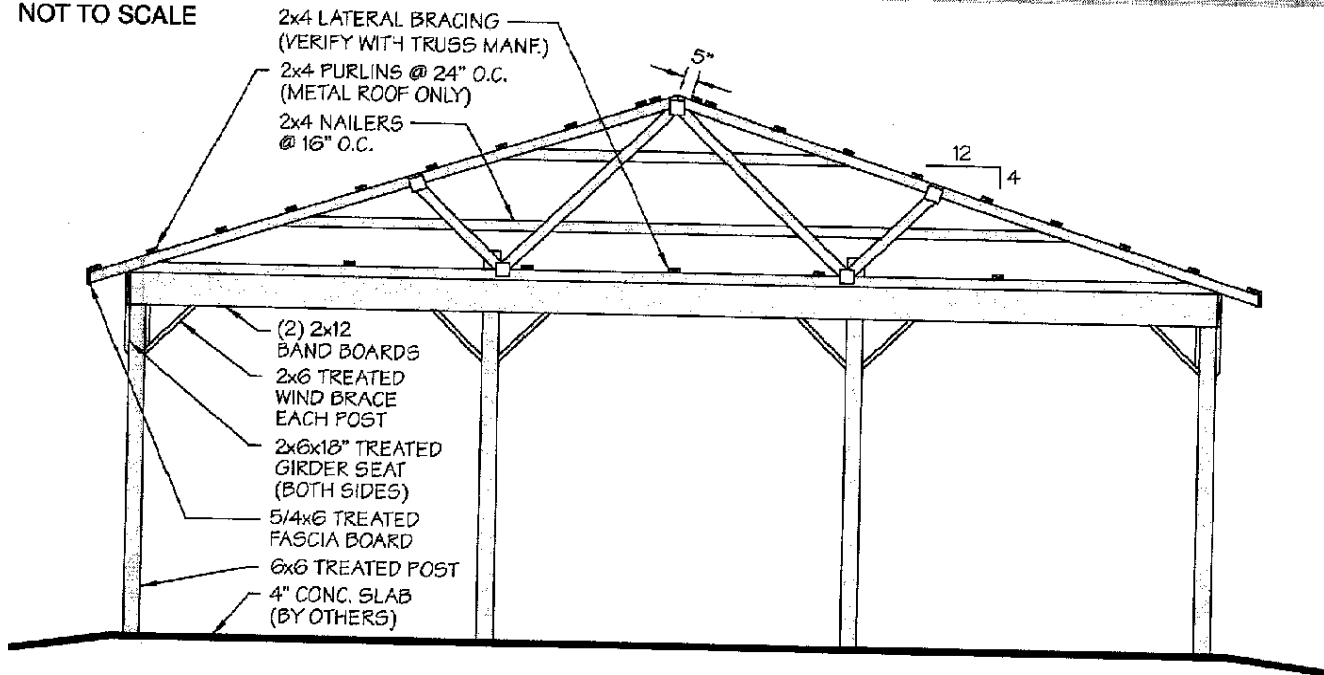
Revised 3/06



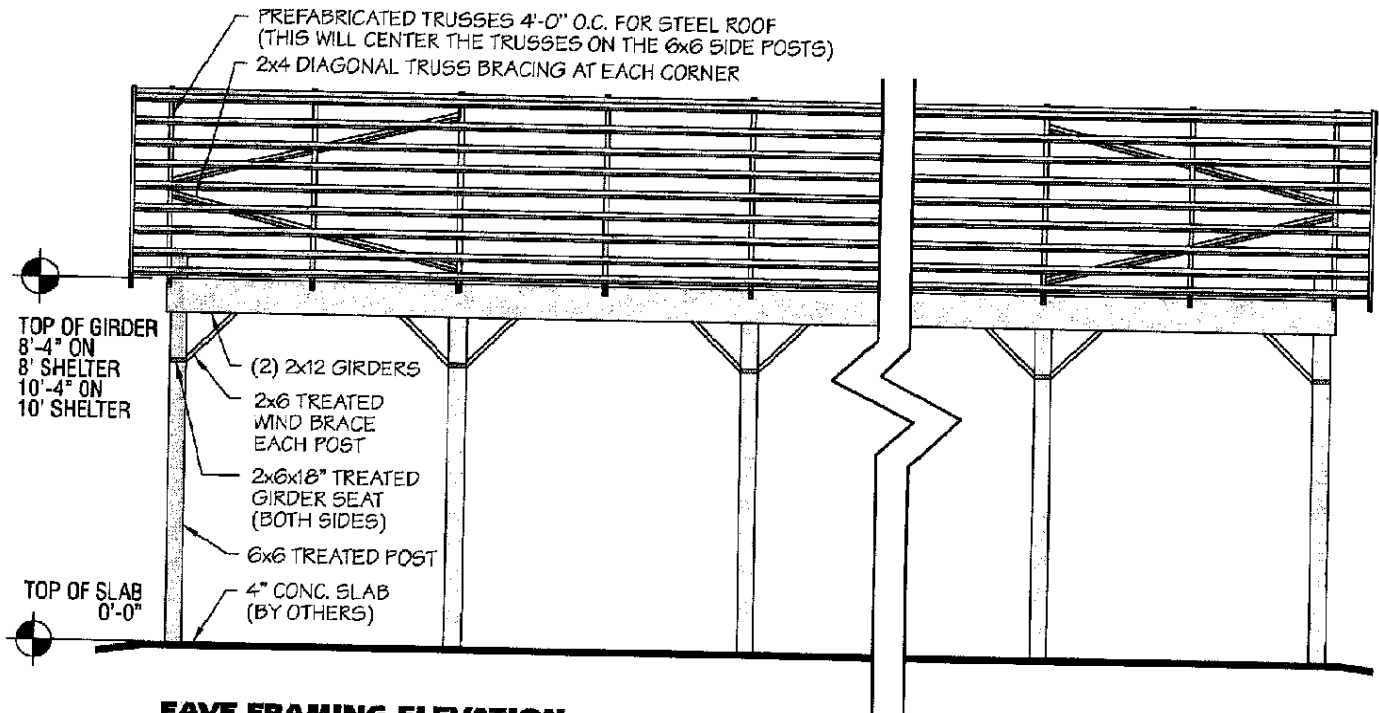
30x40 POLE SHELTER

Painted Steel Roof - Framing Elevations

NOT TO SCALE



GABLE END FRAMING ELEVATION
PAINTED STEEL ROOF



EAVE FRAMING ELEVATION
PAINTED STEEL ROOF

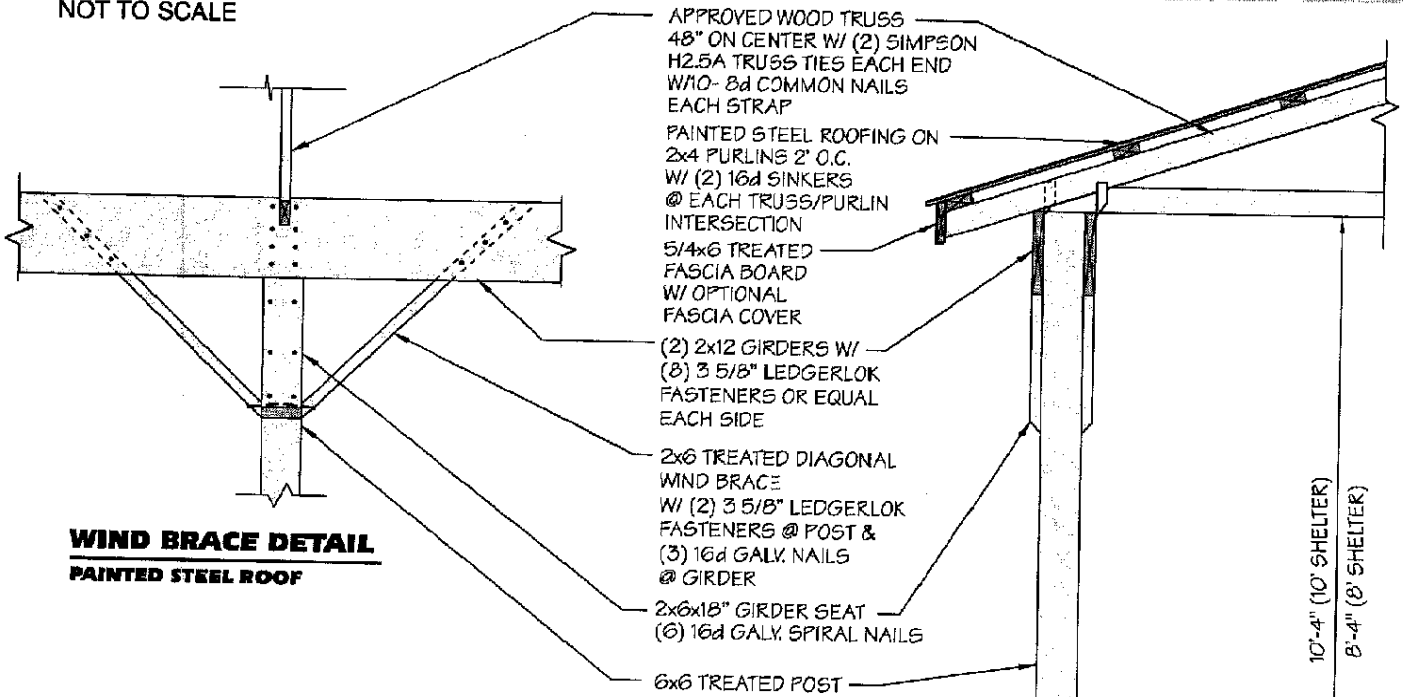
Revised 3/06



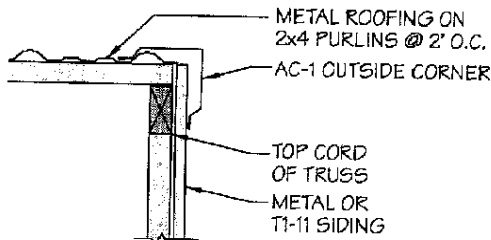
30x40 POLE SHELTER

Painted Steel Roof - Wall Section & Details

NOT TO SCALE

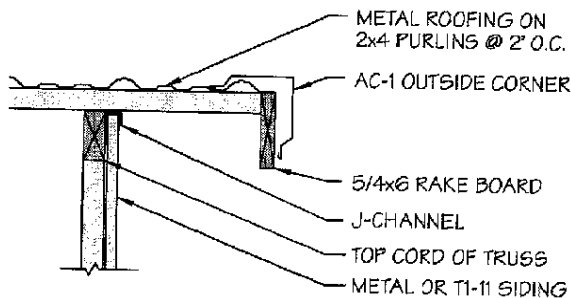


WIND BRACE DETAIL
PAINTED STEEL ROOF



GABLE DETAIL - (OPTION)
PAINTED STEEL ROOF - NO OVERHANG

OPTIONAL
4" SLAB ON GRADE W/
6x6 10/10 W.W.F. OVER
4" AGGREGATE BASE
(BY OTHERS)
USE OPTIONAL 6mil
POLY VAPOR BARRIER
UNDER SLAB
IF BUILDING MAY
BE ENCLOSED



GABLE DETAIL
PAINTED STEEL ROOF - 1' OVERHANG

2x6x10" TREATED
LIFT BLOCKS

CONCRETE FOOTER
(SIZE FOR LOCAL
SOIL CONDITION)

USE 18" DIA x 12"
CONC. FOOTER WITH
METAL ROOF
30PSF LIVE LOAD
2000 PSF
SOIL BEARING

NOTE: VERIFY
POST HOLE
DEPTH AND
DIAMETER WITH
LOCAL CODES

WALL SECTION
PAINTED STEEL ROOF



2x6x10" TREATED
LIFT BLOCKS
@ EACH POST
FASTEN W/ (5) GALV.
16d NAILS

6x6 TREATED POST

LIFT BLOCK DETAIL
OVERHEAD VIEW

MORTGAGE SURVEY

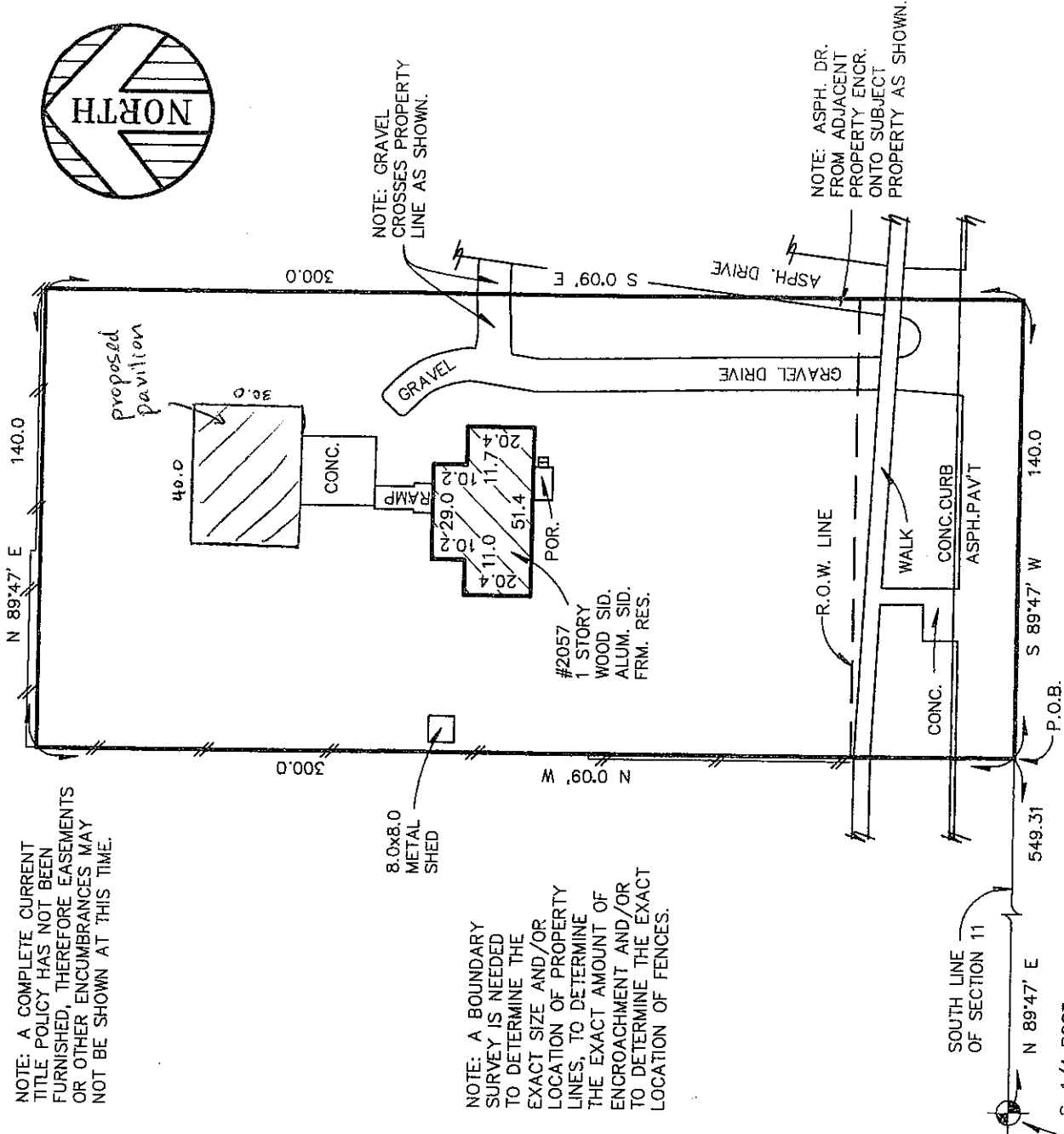
Certified to: HABITAT FOR HUMANITY OF HURON VALLEY
 Applicant: HABITAT FOR HUMANITY OF HURON VALLEY

Property Description:

Land in the Township of Ypsilanti, Washtenaw County, Michigan, described as:
 Commencing at the South 1/4 post of Section 11; thence North 89 degrees 47 minutes East 549.31 feet in the South line of said Section for a Place of Beginning; thence North 0 degrees 09 minutes West 300 feet; thence North 89 degrees 47 minutes East 140 feet; thence South 0 degrees 09 minutes East 300 feet; thence South 89 degrees 47 minutes West 140 feet in the South line of said Section to the Place of Beginning, being part of the West 1/2 of the Southeast 1/4 of Section 11, Town 3 South, Range 7 East.

Note: The property description is as taken from Washtenaw County Tax Rolls. Subject to any part taken, used or deeded for street, road, or highway purposes.

NOTE: A COMPLETE CURRENT TITLE POLICY HAS NOT BEEN FURNISHED, THEREFORE EASEMENTS OR OTHER ENCUMBRANCES MAY NOT BE SHOWN AT THIS TIME.



NOTE: A BOUNDARY SURVEY IS NEEDED TO DETERMINE THE EXACT SIZE AND/OR LOCATION OF PROPERTY LINES, TO DETERMINE THE EXACT AMOUNT OF ENCROACHMENT AND/OR TO DETERMINE THE EXACT LOCATION OF FENCES.

NOTE: GRAVEL CROSSES PROPERTY LINE AS SHOWN.

NOTE: ASPH. DR. FROM ADJACENT PROPERTY ENCR. ONTO SUBJECT PROPERTY AS SHOWN.

SOUTH LINE OF SECTION 11
 N 89°47' E 549.31
 S 1/4 POST SECTION 11 T.3S., R.7E.
 P.O.B.
 S 89°47' W 140.0

TYLER ROAD



CERTIFICATE: We hereby certify that we have surveyed the above-described property in accordance with the description furnished for the purpose of a mortgage loan to be made by the forementioned applicants, mortgagor, and that the buildings located thereon do not encroach on the adjoining property, nor do the buildings on the adjoining property encroach upon the property heretofore described, except as shown. This survey is not to be used for the purpose of establishing property lines, nor for construction purposes, no stakes having been set at any of the boundary corners.

Anthony J. Spackman

JOB NO: 14-03541 SCALE: 1"=50'
 DATE: 09/05/14 DR BY: M.L.

THIS SURVEY DRAWING IS VOID IF THE PROFESSIONAL SEAL IS NOT IN BLUE INK.

KEM-TEC Professional Engineers & Surveyors
 Eastpointe Detroit Ann Arbor Grand Blanc
 (800) 295.7222 (313) 758.0677 (734) 994.0888 (888) 694.0001
 FAX: (586) 772.4048 FAX: (586) 772.4048 FAX: (734) 994.0667 FAX: (610) 694.9955
www.kemtecsurvey.com

Purchase of Service Contract Amendment 1
By and Between the Charter Township of Ypsilanti and the
Ann Arbor Area Transportation Authority

This Purchase of Service Amendment is entered into and made this ___ day of _____, 2014, by and between the Charter Township of Ypsilanti, a Michigan home-rule Township located in the County of Washtenaw, State of Michigan (hereinafter "Township") and the Ann Arbor Area Transportation Authority, a legal authority created under Act 55 of 1963 (hereinafter "AAATA").

WITNESSETH:

Whereas, the AAATA and its predecessor authority, the Ann Arbor Transportation Authority or AATA, furnished surface transportation to the Ann Arbor area beginning in the year 1968; and

Whereas, the AAATA furnished bus service to the Township since 1983 annual Purchase of Service Contracts; and

Whereas, the Charter Township of Ypsilanti residents voted on May 6, 2014 to impose a millage of 0.7 mills for improved transportation services offered by AAATA; and

Whereas, the AAATA placed the millage on the Summer 2014 tax bills and started receiving the millage revenue in July from the Township; and

Whereas, the AAATA did not bill the remaining balance of July through September from the original Purchase of Service Agreement for FY 2014;

Now, therefore, the Township and the AAATA hereby agree as follows:

1. Remit. The AAATA will remit funds in the amount of \$82,377.00, for services performed by AAATA April through July of 2014, to the Township in recognition of the approved millage. It is anticipated that these funds will be used to help construct a road segment needed for operation of Route 46.

The foregoing agreement was adopted by the Charter Township of Ypsilanti, Washtenaw County, Michigan, on the _____ day of _____, 2014.

CHARTER TOWNSHIP OF YPSILANTI

By: _____
Brenda Stumbo, Supervisor

By: _____
Karen Lovejoy Roe, Township Clerk

The foregoing agreement adopted by the Ann Arbor Area Transportation Authority (AAATA), on the _____ day of _____, 2014

AAATA
By: Michael Ford
Michael Ford, CEO

5810 Southwyck Blvd, Suite 101
Toledo, Ohio 43614
(567) 742-7720



September 22, 2014

Karen Lovejoy Roe
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI. 48197

Ms. Lovejoy-Roe,

Please find the enclosed Survey Authorizations and accompanying maps for consideration and approval by the Charter Township of Ypsilanti to allow our client, Nexus Gas Transmission, LLC permission to conduct survey activities on the identified lots referenced by the Authorization form itself as well as the tax maps.

Given the anticipated review and approval by the Charter Township of Ypsilanti to survey these lots, our client will then be able to provide advance notice of their intent to survey, should the Charter desire such notice.

I look forward to hearing from you at your earliest convenience as to the completed review and approval of these survey authorizations.

If you have any questions, concerns or additional requests relative to the application submitted, please feel free to contact me at my cell number of (719) 468-1583, or e-mail at james.schoenfelder@percheronllc.com

Respectfully yours,

A handwritten signature in blue ink that reads "James W. Schoenfelder". The signature is fluid and cursive.

James W. Schoenfelder
Permit Coordinator



Proposed NEXUS Gas Transmission Project

Ypsilanti Township

October 2, 2014

DTE Energy – Diverse Portfolio of Assets

Strong, Stable and Growing Utilities



DTE Electric

- Electric generation and distribution
- Fully regulated by Michigan Public Service Commission



DTE Gas

- Natural gas distribution
- Fully regulated by Michigan Public Service Commission

Complementary Non-Utility Businesses



Gas Storage & Pipelines (GSP)

Transport and store natural gas



Power & Industrial Projects (P&I)

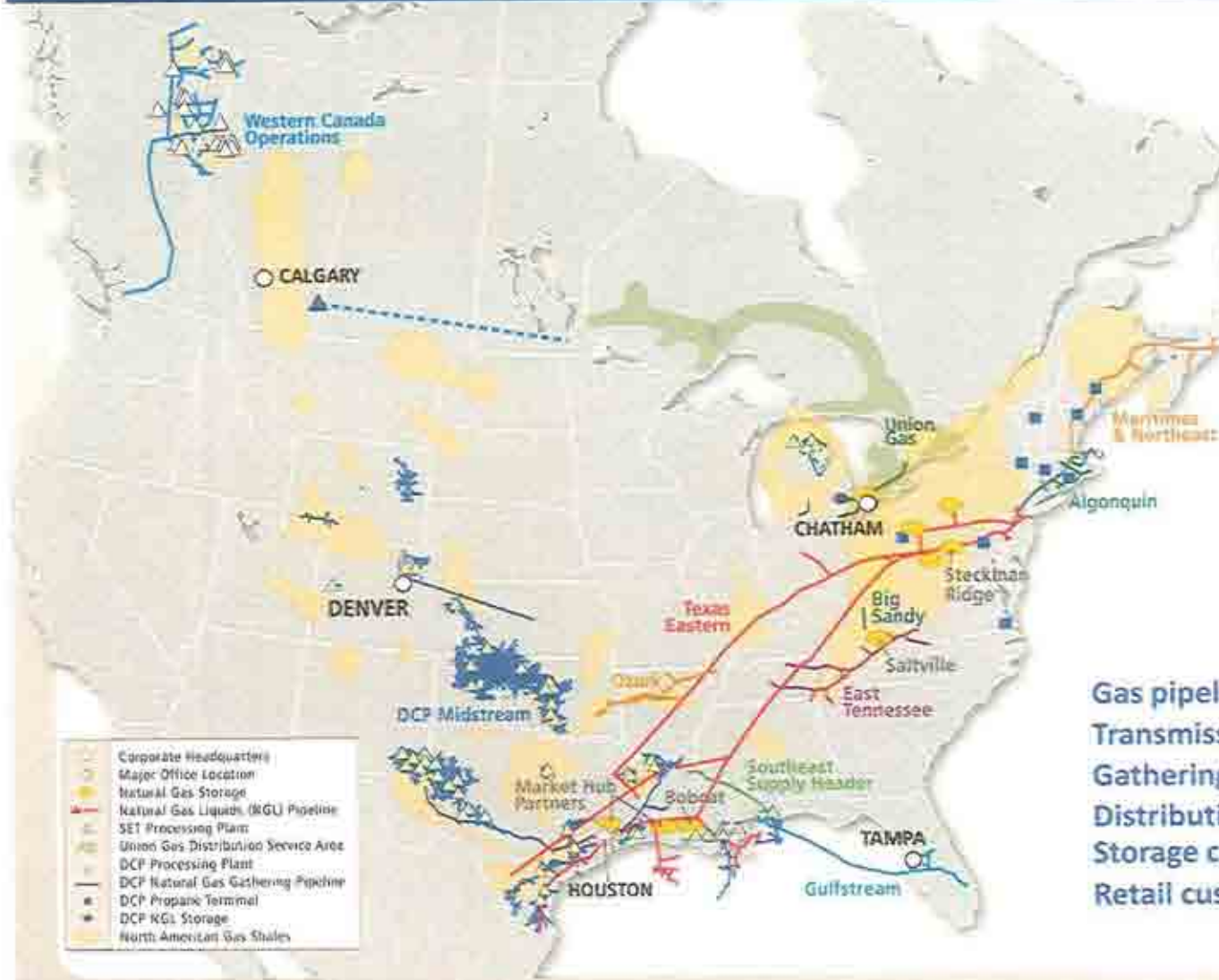
Own and operate energy related assets



Energy Trading

Generate economic value and provide strategic benefits

Spectra Energy – Diverse Portfolio of Assets



- Premier natural gas infrastructure connecting high-demand markets with growing supplies
- Asset footprint virtually impossible to duplicate
- Access to multiple supply sources
- One of the largest storage positions in North America

Gas pipeline throughput:	4.1 Tcf
Transmission pipe:	19,100 mi
Gathering pipe:	63,800 mi
Distribution pipe:	40,600 mi
Storage capacity:	305 Bcf
Retail customers:	1.3 million

NEXUS Gas Transmission Project Overview



- DTE Energy and Spectra Energy are the lead developers of the proposed NEXUS Gas Transmission project.
- The project will consist of a newly-constructed Greenfield pipeline that will extend approximately 250 miles from receipt points in eastern Ohio to interconnects with the existing pipeline grid in southeastern Michigan.
- NEXUS is scalable up to 2 Bcf/d, enough to meet the needs of more than 8 million American homes annually.

NEXUS connects Appalachian Shale to Midwest markets

NEXUS Project – Committed to the Environment

- An important feature of this pipeline system will be its ability to utilize both existing and expansion capacity on the DTE Gas transportation system and the Vector Pipeline System to access markets in Michigan, Chicago and the Dawn Hub in Ontario, significantly reducing overall impacts for construction and operation.
- Over 60% of the Greenfield project follows existing rights-of-way, substantially limiting environmental impacts and effects on landowners
- The service commencement date for the NEXUS project is expected to be as early as the fourth quarter of 2017.



NEXUS Project - Environmental Permit

▪ **Federal**

- Federal Energy Regulatory Commission (FERC)
- U.S. Army Corps of Engineers (USACE)
- U.S. Environmental Protection Agency (USEPA)
- U.S. Fish and Wildlife Service (USFWS)

▪ **Michigan**

- Michigan Department of Natural Resources
- Michigan Department of Environmental Quality (MDEQ)
- Michigan State Historic Preservation Office

NEXUS Project Schedule

Stakeholder Outreach (Government Officials, Agencies, Landowners, other Stakeholders)	3Q 2014
Landowner Informational Meetings	4Q 2014
Request to Initiate Pre-Filing	1Q 2015
Landowner Open House Meetings	1Q 2015
File FERC Application and other Federal/State Permit Applications	4Q 2015
FERC Issues DEIS	2Q 2016
FERC Certificate Issuance	4Q 2016
NEXUS Project In-Service	4Q 2017

NEXUS Project - Process and Next Steps

- NEXUS has engaged federal, state and local officials to inform stakeholders of the planned work in the study corridor area.
- Affected landowners have received project introduction letters and information about initial survey plans in their area.
- NEXUS plans to begin surveying the Ohio study corridor in mid-September, surveying in Michigan is expected to begin this fall.
- NEXUS plans to engage FERC during the fourth quarter of 2014.
 - All other pertinent federal and state environmental agency consultations will begin in early 2015
- The NEXUS team will be transparent with the affected local communities throughout the entire project and welcomes community involvement at all stages.

NEXUS Project Benefits

- Will help to meet the growing environmental need for cleaner and more affordable fuels for regional power generation and for industrial and commercial customers, as well as home heating and domestic use as early as the fourth quarter of 2017.
- Greater Michigan connectivity including access to DTE Gas and DTE Electric load centers, MichCon trading hub, DTE Storage, Consumers Energy, Vector and ANR Pipeline.
- Wherever feasible, the new pipeline will follow existing rights-of-way to substantially limit environmental and landowner impacts.
- The proposed NEXUS project will create a significant number of jobs during planning, construction and development, as well as add capital investment and tax base in Ohio and Michigan.

Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-360-003 (1865 CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities. Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____ Yes~~ ~~_____ No~~
Is there a septic system located on this property? ~~_____ Yes~~ ~~_____ No~~

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

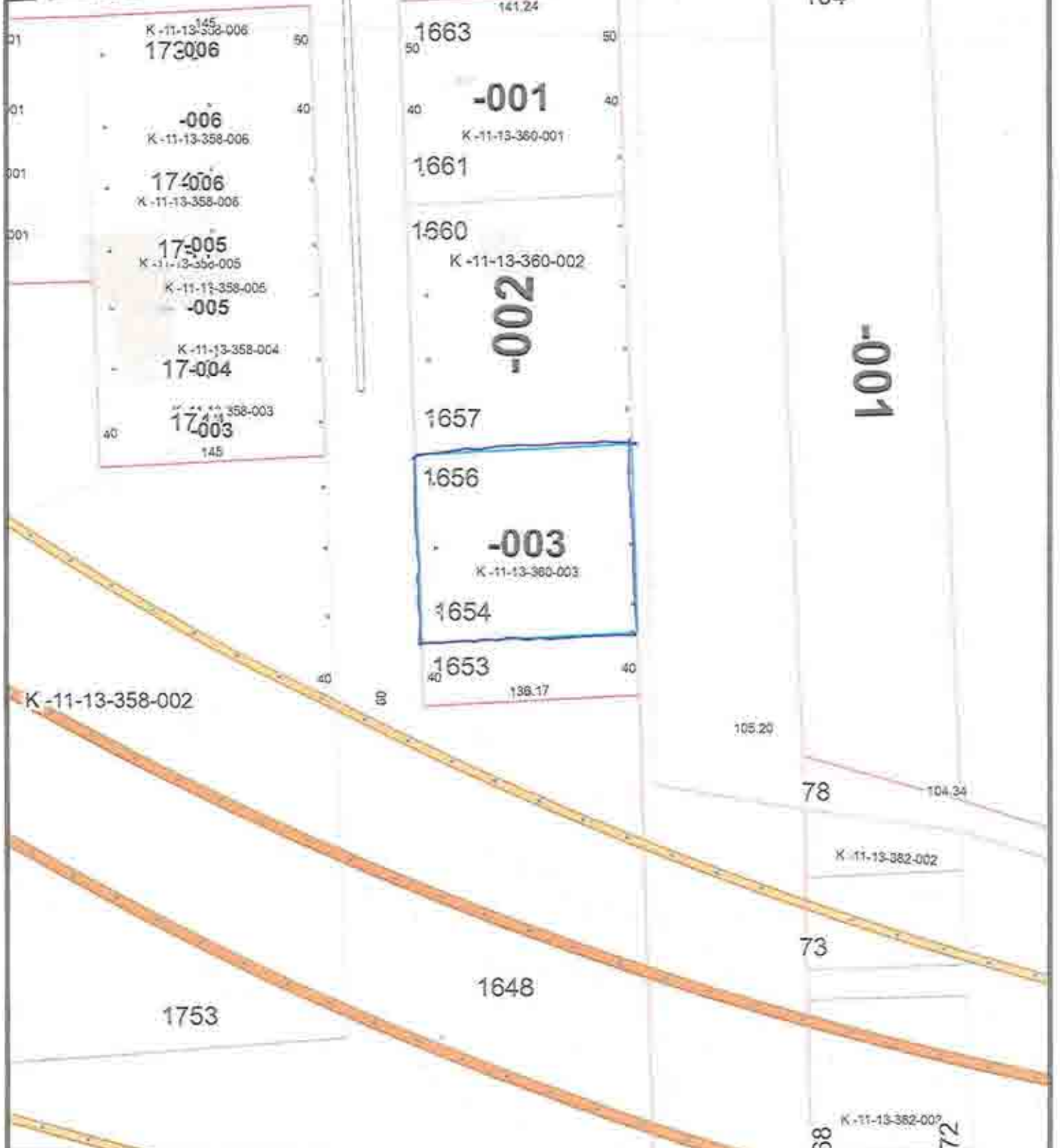
Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-448.0000

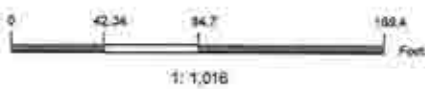
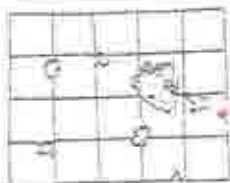
Dated: October 8, 2014

Contact Telephone: _____ (Home)
734.484.4700 (Work)
734.260.6578 (Cell)

WILLIAMS AVE



MI-WA-448.0000-SC



8/13/2014



NOTE: Parcels may not be to scale.
 The information contained in this document map is used to locate, identify and describe parcels of land in Washenaw County for appraisal and taxing purposes only and is not to be considered as a "survey description". The information is provided with the understanding that the responsible parties bear such information and assume the responsibility of the user. Any assumption of legal value of this data is hereby disclaimed.

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 234-2200.

Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

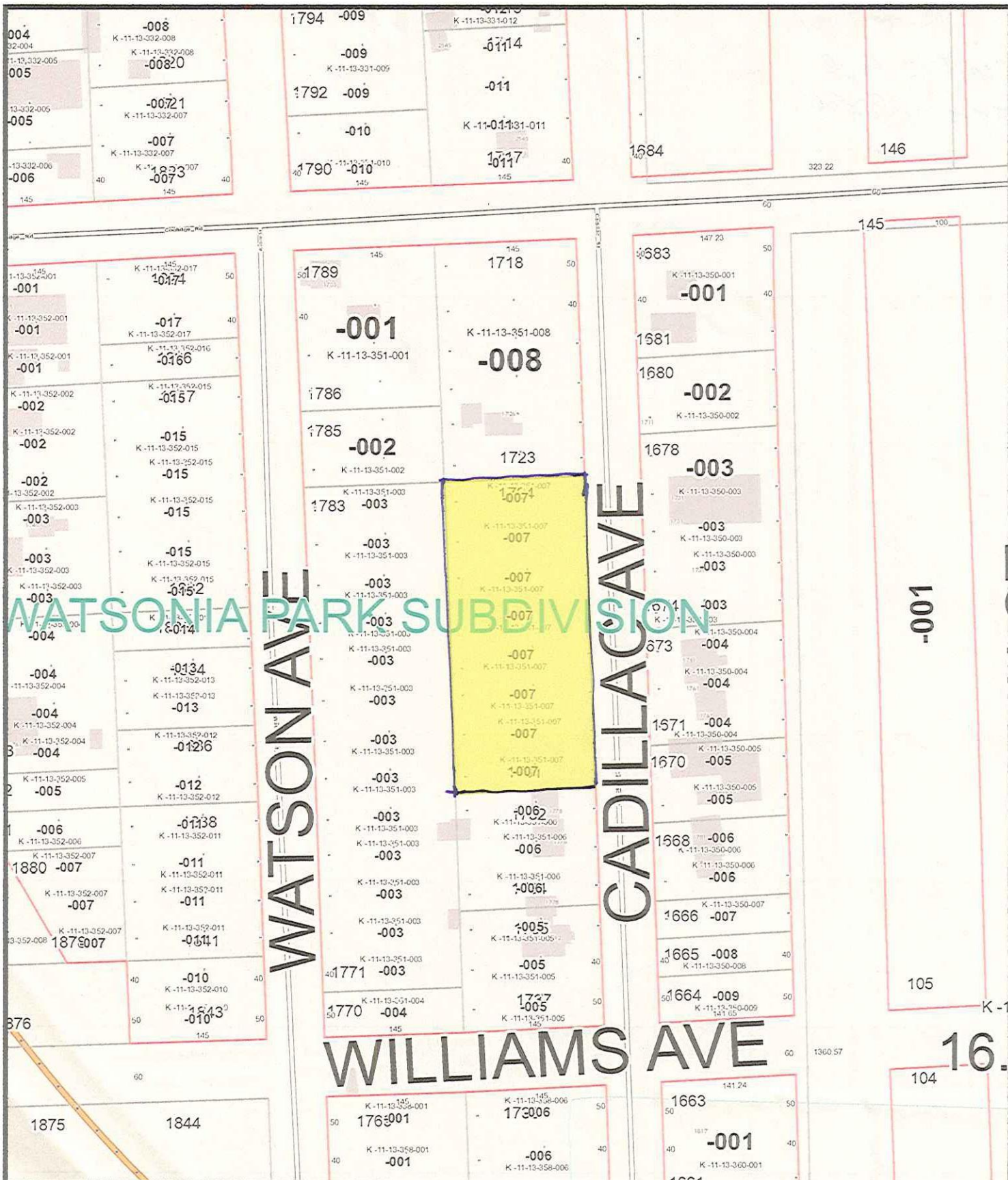
Re: Tract No. (s): MI-WA-458.0000

Dated: October 8, 2014

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



© 2013 Washtenaw County

8/21/2014

1: 1,588

NOTE: Parcels may not be to scale.

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THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-008 (WATSON ST.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

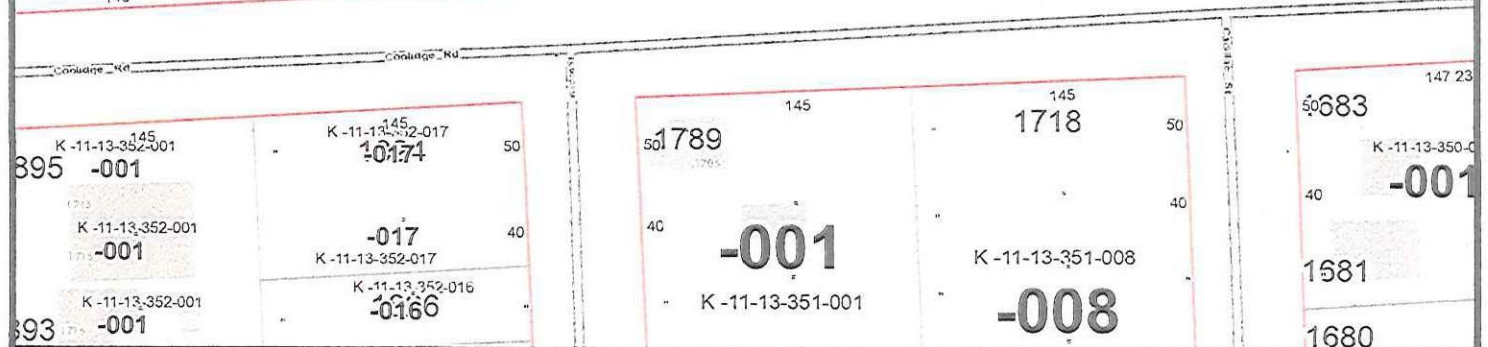
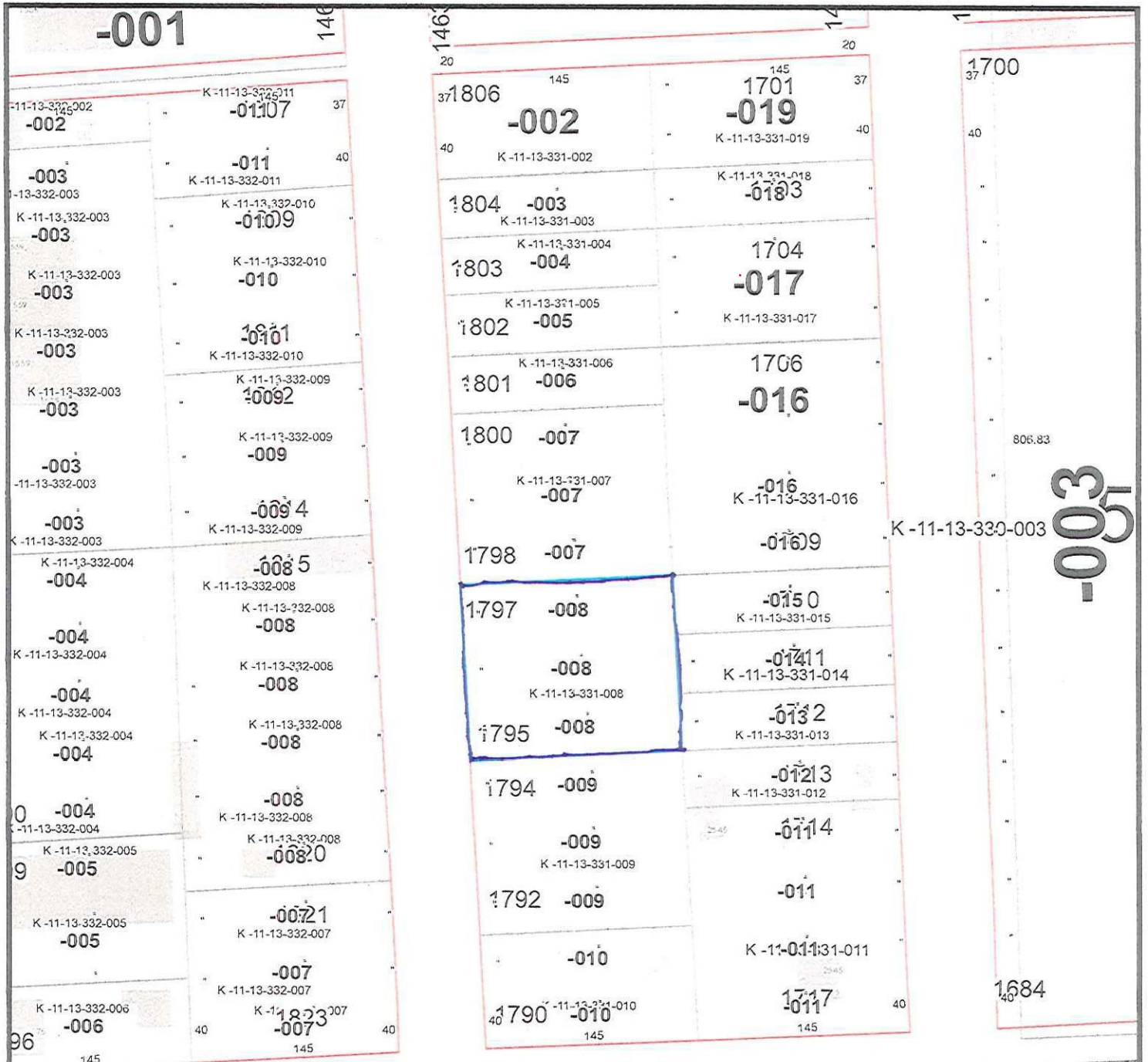
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Dated: October 8, 2014

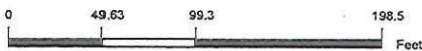
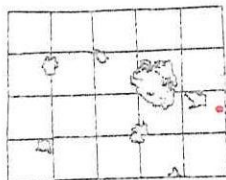
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-492.0000-SC



1: 1,191

8/13/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-007 (WATSON ST.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? Yes No
Is there a septic system located on this property? Yes No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

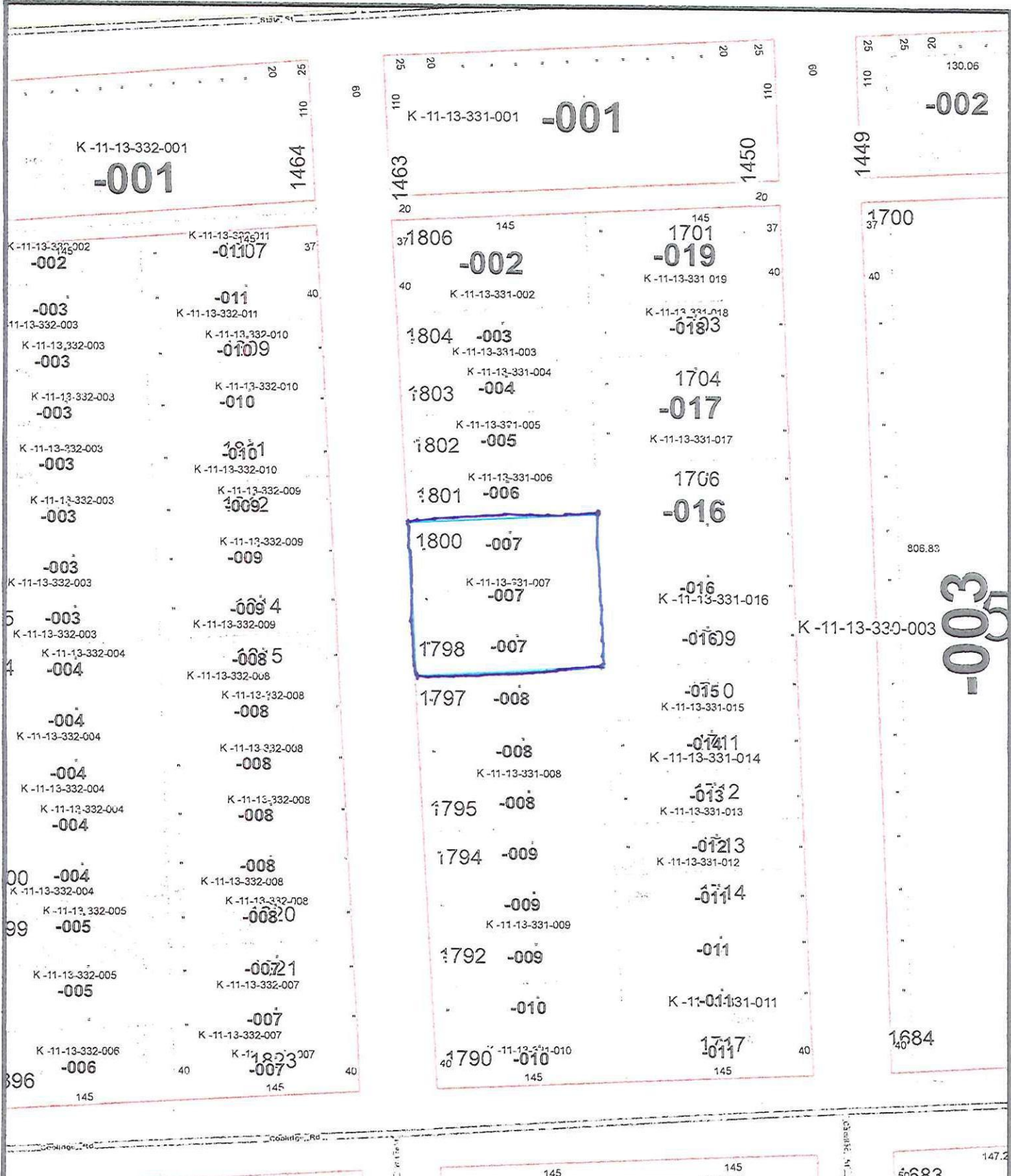
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Dated: October 8, 2014

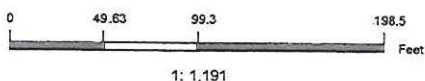
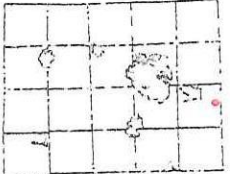
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-503.0000-SC



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8/13/2014

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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-006 (WATSON ST.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-507.0000

Dated: October 8, 2014

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)

1804 -003
K-11-13-331-003

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K-11-13-331-004

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K-11-13-331-005

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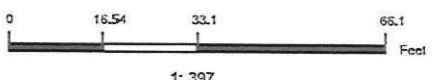
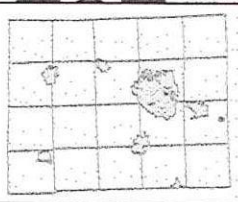
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1:397



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8/9/2014
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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-014 (CADILLAC AVE)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~___~~ Yes ~~___~~ No
Is there a septic system located on this property? ~~___~~ Yes ~~___~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-508.0000

Dated: October 8, 2014

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)

07

-016
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-01609

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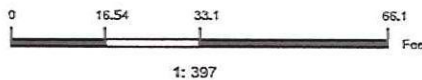
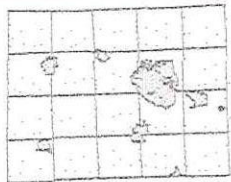
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K -11-13-331-012

-0114

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31-009



8/9/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-016 (CADILLAC AVE)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

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Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

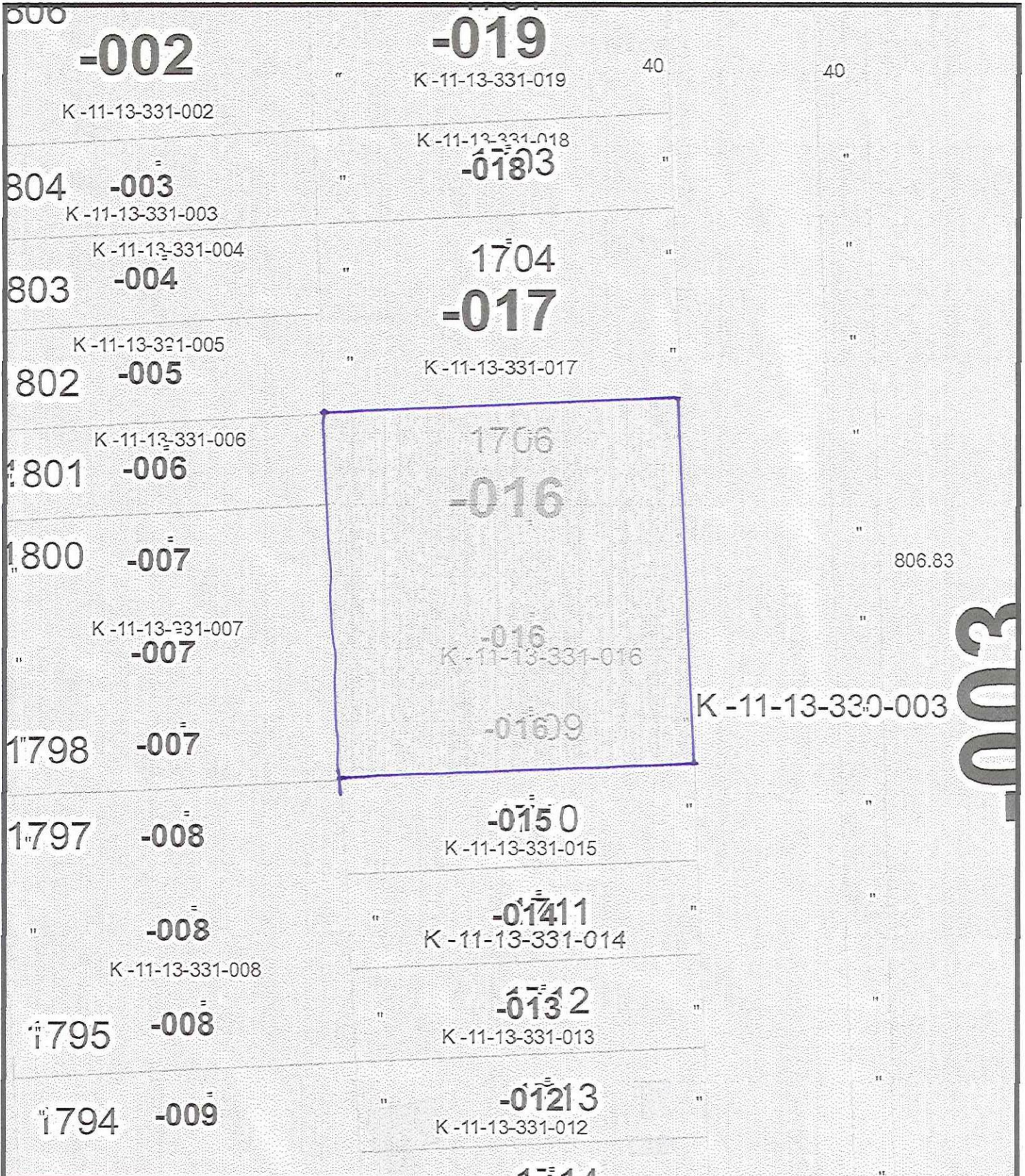
Re: Tract No. (s): MI-WA-517.0000

Dated: October 8, 2014

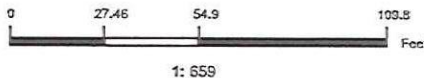
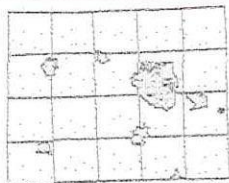
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



© 2013 Washtenaw County



8/9/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-002 (WATSON ST.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-518.0000

Dated: October 8, 2014

Contact Telephone: _____ (Home)
734.484.4700 (Work)
734.260.6578 (Cell)

09

110

K -11-13-331-001

-001

1463

20

37 1806

145

-002

40

K -11-13-331-002

1804

-003

K -11-13-331-003

K -11-13-331-004

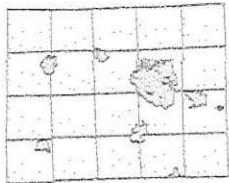
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K -11-13-331-005

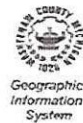
1802

-005



1: 397

8/9/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-001 (STATE ST.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~___~~ Yes ~~___~~ No
Is there a septic system located on this property? ~~___~~ Yes ~~___~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

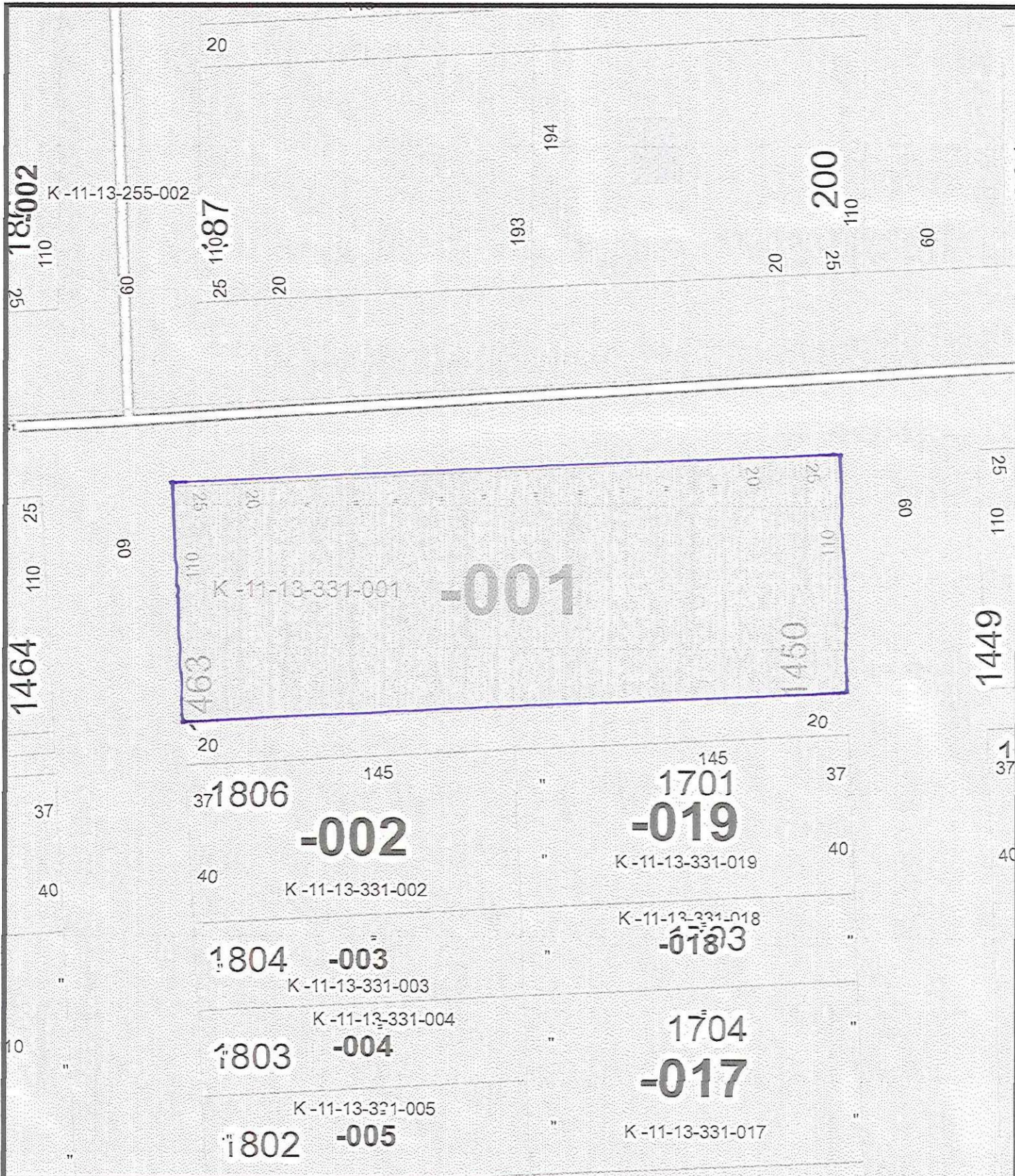
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Dated: October 8, 2014

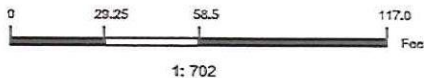
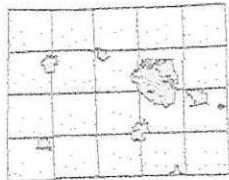
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



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1: 702

8/9/2014



NOTE: Parcels may not be to scale.

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THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-8862.

Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-14-105-016 (TYLER RD.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any.

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-540.0000

Dated: October 8, 2014

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



NOTE: Parcels may not be to scale.

The information contained in this outdoor map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and it, not to be construed as a "survey description". The information is provided with the understanding that the contributors draw from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

8/11/2014

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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

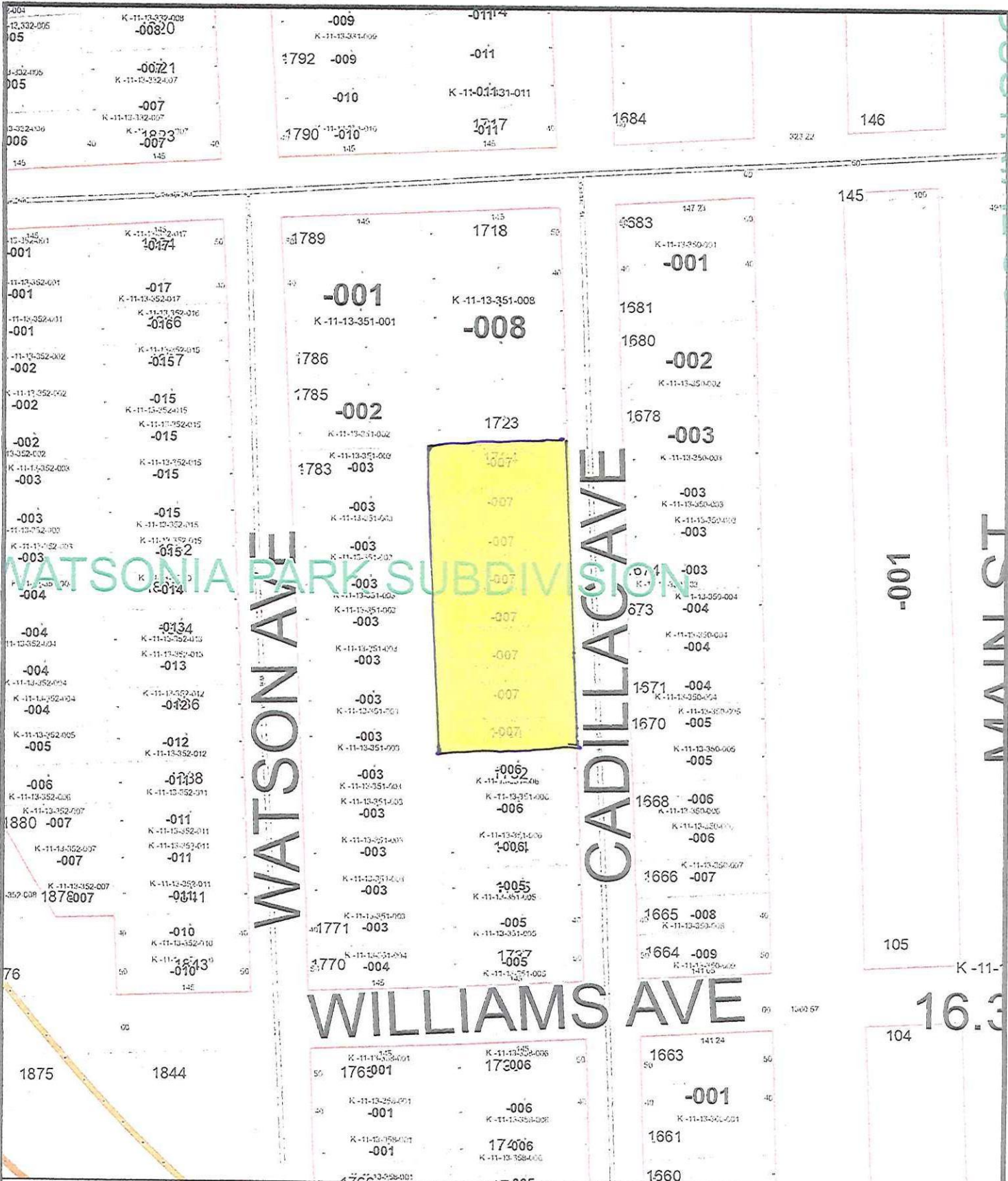
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Dated: _____

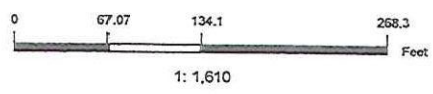
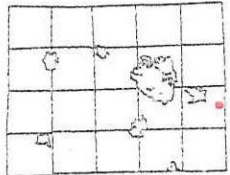
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-459.0000-SC



NOTE: Parcels may not be to scale.
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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-460.0000

Dated: _____

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-460.0000-sc



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-462.0000

Dated: _____

Contact Telephone: _____ (Home)

734.484.4700 _____ (Work)

734.260.6578 _____ (Cell)

Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? Yes No
Is there a septic system located on this property? Yes No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

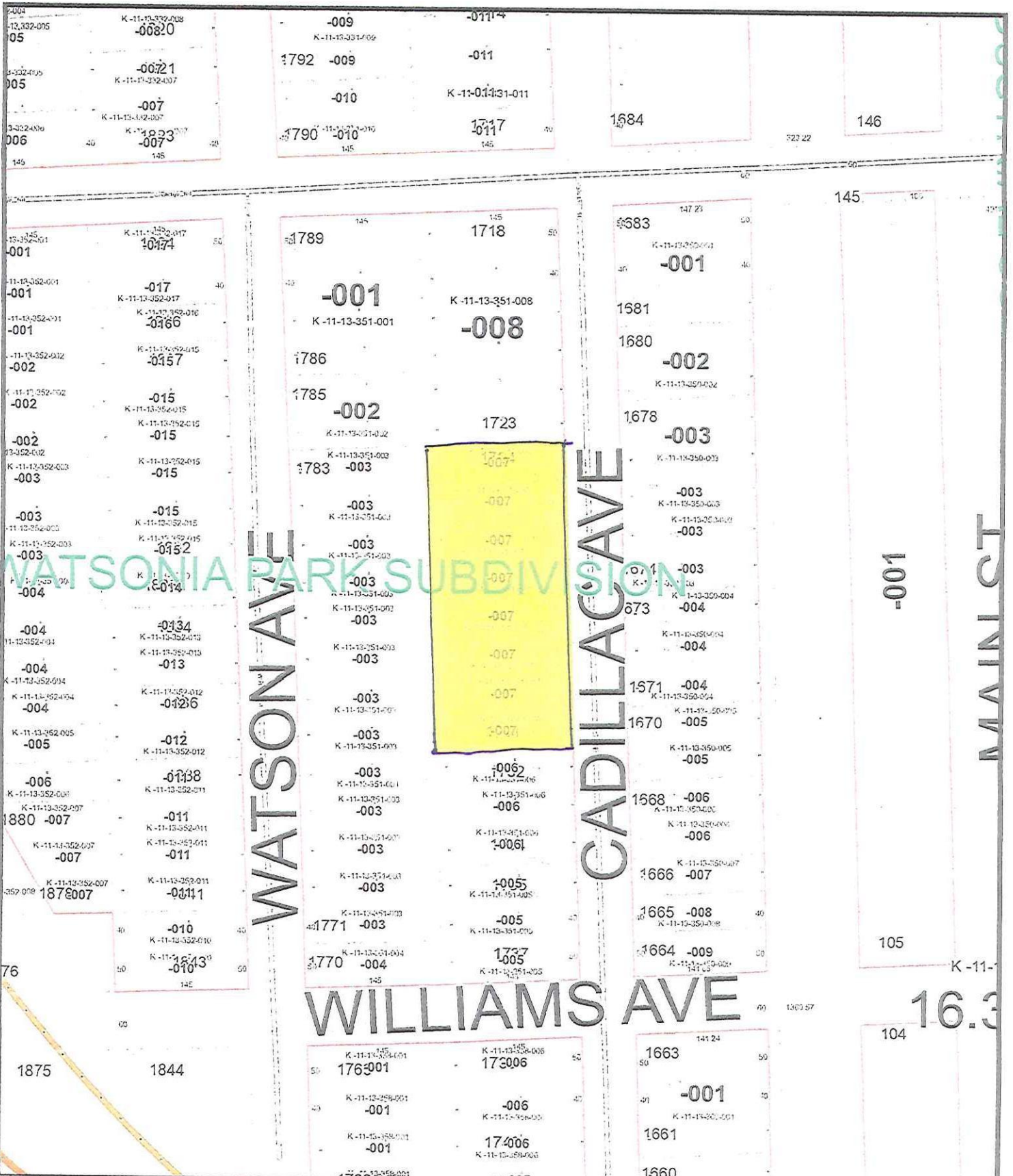
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Dated: _____

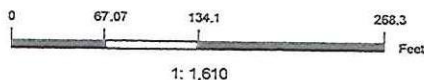
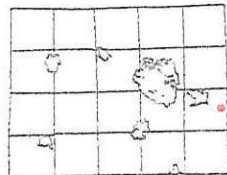
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-4es.0000-SL



1:1,610

8/13/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~___~~ Yes ~~___~~ No
Is there a septic system located on this property? ~~___~~ Yes ~~___~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

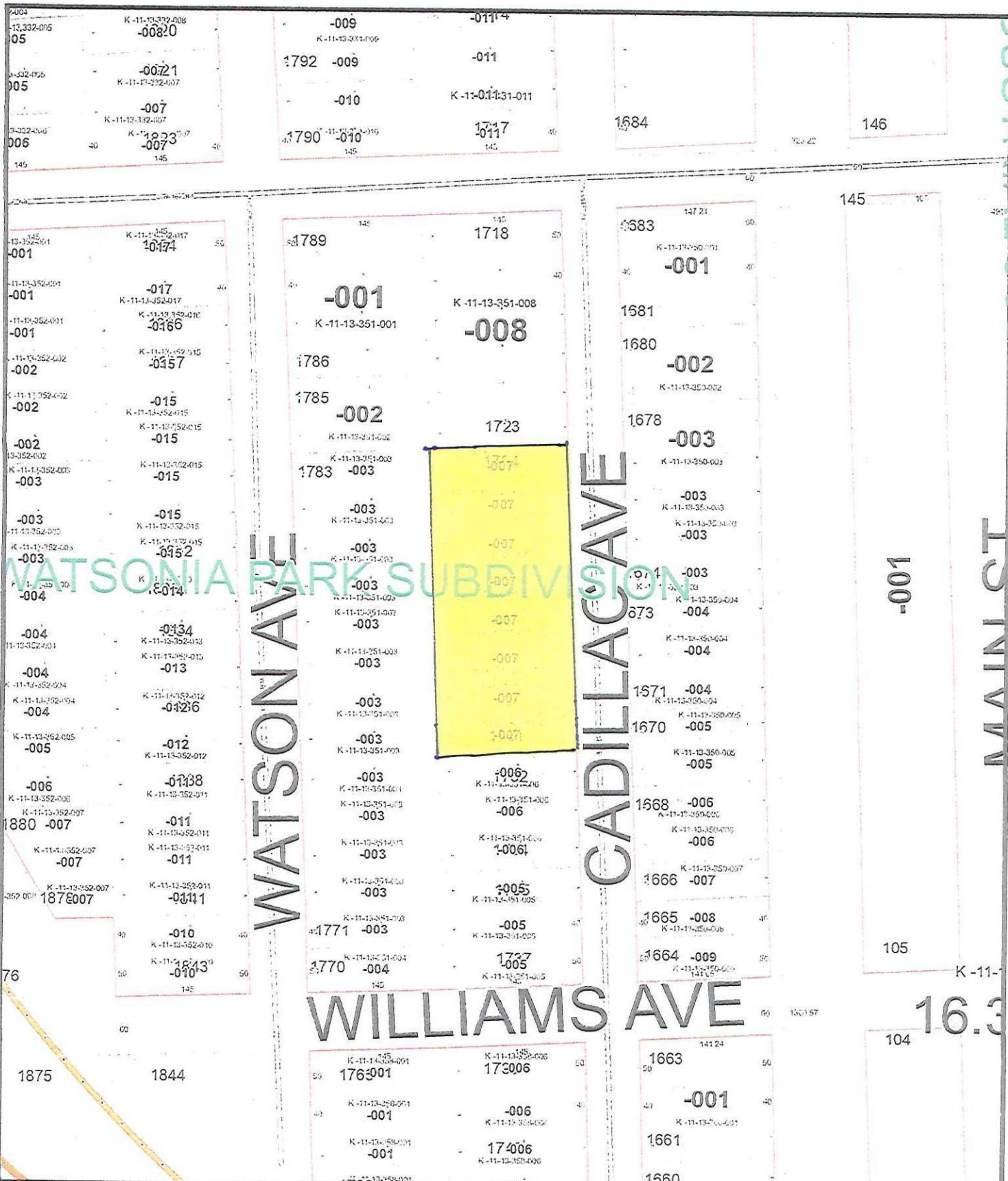
Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

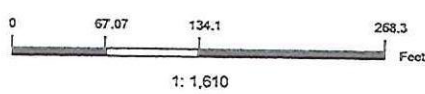
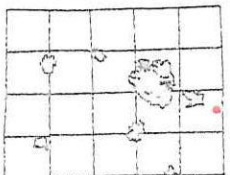
Re: Tract No. (s): MI-WA-467.0000

Dated: _____

Contact Telephone: _____ (Home)
734.484.4700 _____ (Work)
734.260.6578 _____ (Cell)



MI-WA-467.0000sc



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

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Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

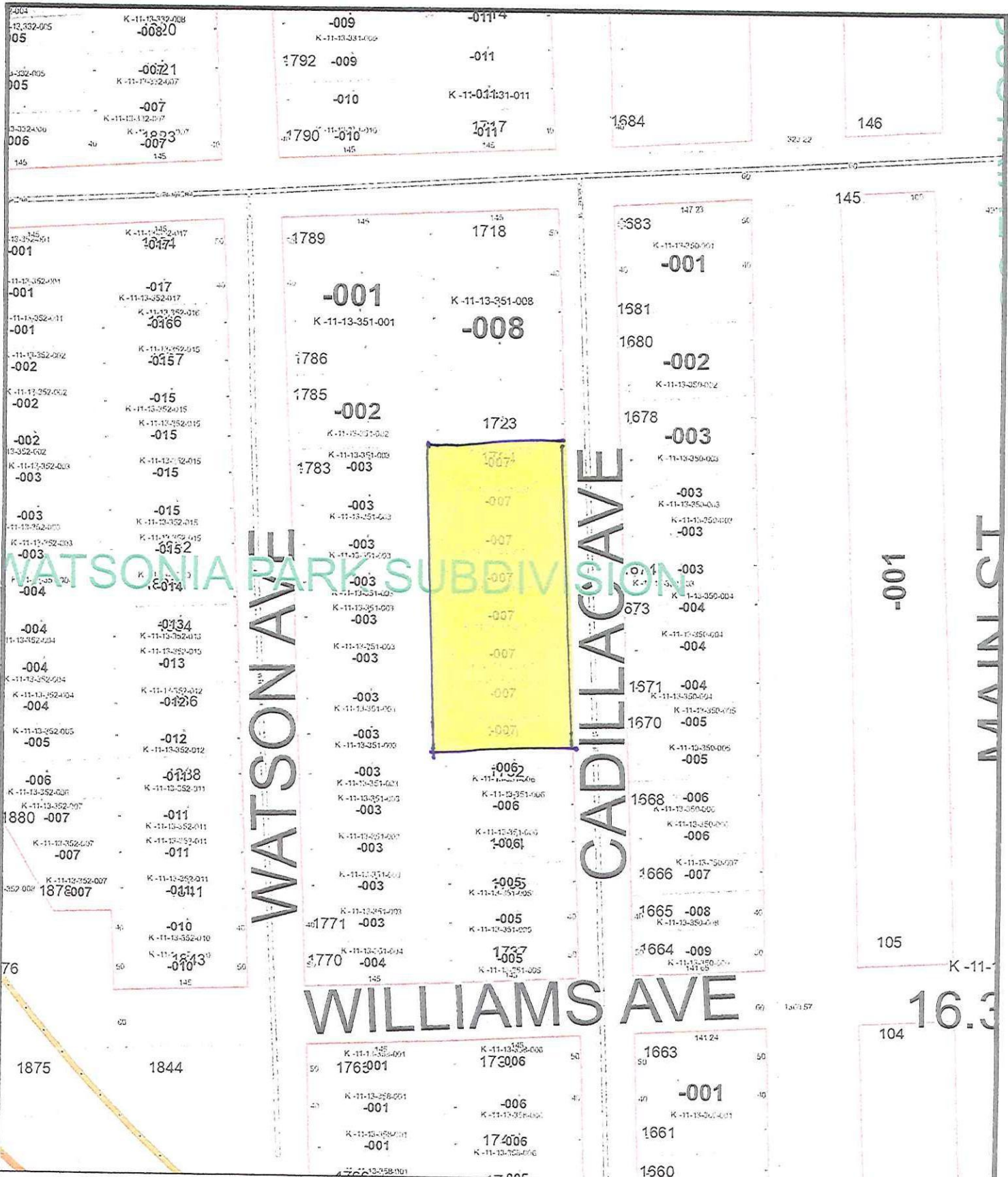
Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

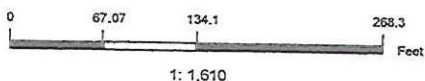
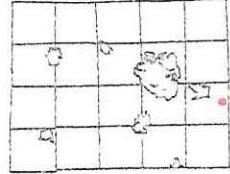
Re: Tract No. (s): MI-WA-469.0000

Dated: _____

Contact Telephone: _____ (Home)
734.484.4700 _____ (Work)
734.260.6578 _____ (Cell)



MI-WA-469.0000-sc



1:1,610

8/13/2014



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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-351-007 (CADILLAC AVE.)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

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Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

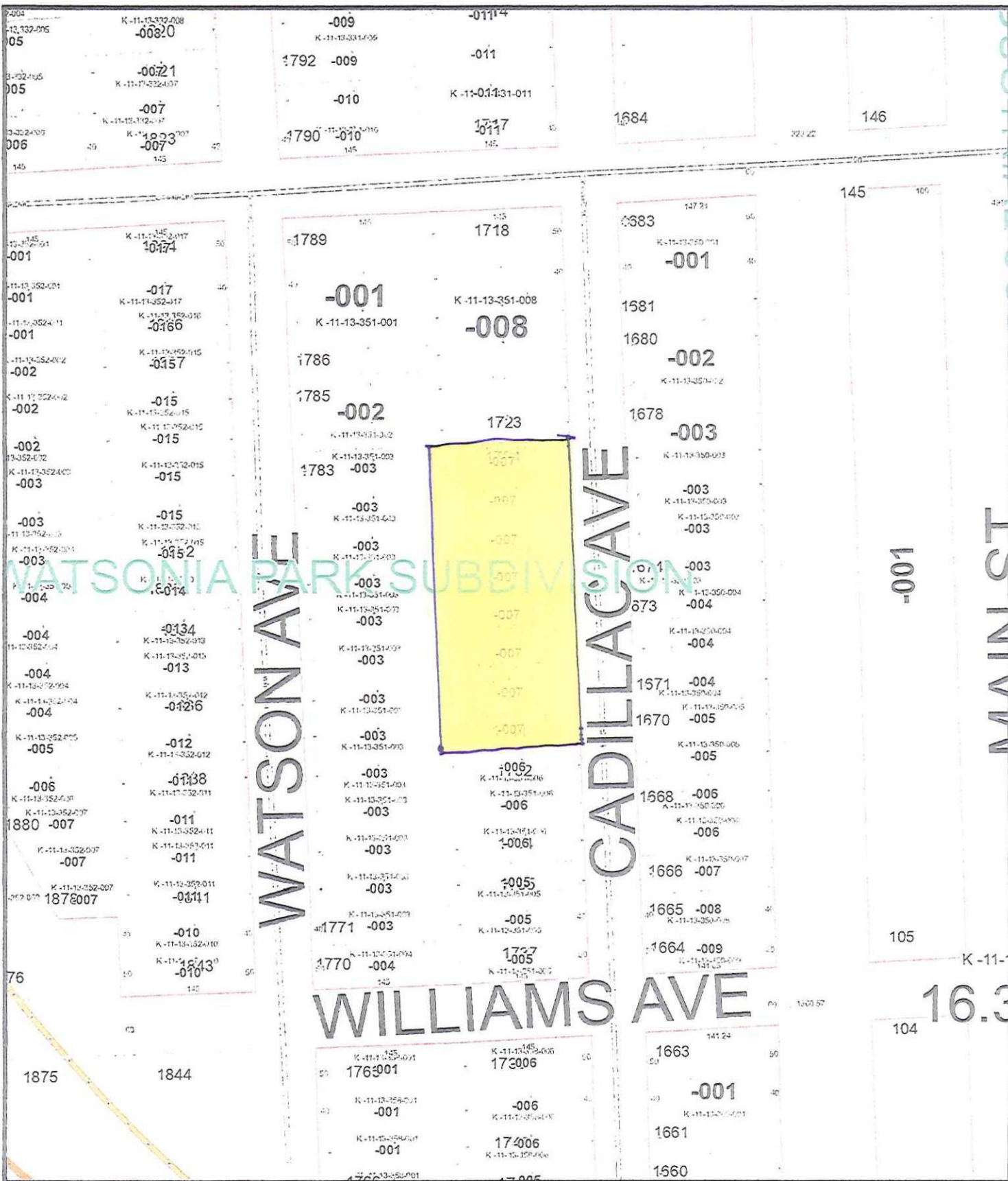
Re: Tract No. (s): MI-WA-471.0000

Dated: _____

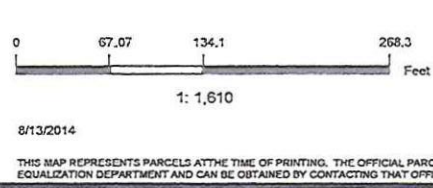
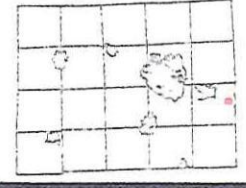
Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)



MI-WA-471.0000-X
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Landowner Name: Charter Township of Ypsilanti
Tax Parcel ID #: K-11-13-331-015 (CADILLAC AVE)

SURVEY AUTHORIZATION

I/we, hereby provide to NEXUS Gas Transmission, its affiliates, agents, employees and contractors, the limited permission to enter upon my/our property only for the purposes of conducting civil, environmental and cultural resource surveys, *expressly subject to the condition that I am/we are paid for any and all damages to property or crops that may be directly caused by such activities.* Your answers to the following questions will be most helpful in accurately completing our survey activities.

Is there water well located on this property? ~~_____~~ Yes ~~_____~~ No
Is there a septic system located on this property? ~~_____~~ Yes ~~_____~~ No

Comments: Ypsilanti Township does not have information related to water well or septic system locations, if any

Signature: _____
Brenda L. Stumbo, Supervisor

Signature: _____
Karen Lovejoy Roe, Clerk

Re: Tract No. (s): MI-WA-511.0000

Dated: _____

Contact Telephone: _____ (Home)

734.484.4700 (Work)

734.260.6578 (Cell)

-016

-016
K-11-13-331-016

-01609

K-11-13-

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K-11-13-331-015

-01411

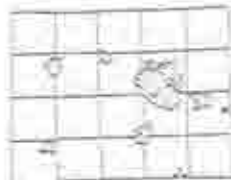
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K-11-13-331-013

-01213

K-11-13-331-012



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Website|www.ewashtenaw.org/oced

September 29, 2014

44000-1

Brenda Stumbo
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Dear Ms. Brenda Stumbo,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Ypsilanti Township Community Center on October 1, 2013 as follows:

Amend ARTICLE II- COMPENSATION to increase funding for the 2014-2015 fiscal year.

The County will pay the Contractor an amount not to exceed \$13,600.00 for the 2014/2015 contract year.

Amend ARTICLE V – TERM to extend the contract as follows:

This contract shall be in full force and effect for the term of one (1) year commencing October 1, 2014 terminating on September 30, 2015.

Amend Article VII- INSURANCE REQUIREMENTS to exclude # 5, Third Party Fidelity Insurance. This is no longer required for congregate meal sites.

All other terms and conditions remain the same as in the original contract

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Verna J. McDaniel (DATE)
County Administrator

APPROVED FOR CONTENT:

CHARTER TOWNSHIP OF YPSILANTI

Mary Jo Callan (DATE)
Director, Office of Community
and Economic Development

Accepted by Brenda Stumbo (DATE)
Supervisor

Original: Clerk
Vendor
cc: Department
Purchasing

Accepted by Karen Lovejoy Roe (DATE)
Clerk

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to authorize legal action to abate a public nuisance located at 210 S. Mansfield St; legal action budgeted in General Fund account 101-950.000-801.023

Date: September 29, 2014

Copy To: Board of Trustees
Doug Winters, Township Attorney

The Office of Community Standards has conducted an investigation at the following location and seeks authorization for legal action to abate the public nuisance that exists at:

210 S. Mansfield St

This single family house was foreclosed upon in January, 2012 by CitiMortgage, Inc. of Coppell, Texas and was later identified as a vacant house in March, 2014 when OCS staff was visiting properties in anticipation of adoption of the vacant housing ordinance. OCS staff subsequently posted the house in violation of the vacant housing ordinance in July, 2014 and attempted to work with the bank's property maintenance company to get it registered and scheduled for inspection. Those attempts failed leading to an administrative search warrant to inspect the house on September 25, 2014.

During the inspection, OCS staff found evidence that various property preservation companies had inspected the house over the past two years and reported it to CitiMortgage as being in "poor" condition. The inspection revealed that some sub-flooring and floor joists are missing and the foundation of the structure has failed; the entire structure is falling inward towards the center and outward towards the street. Given the imminent structural failure, OCS staff summoned MichCon to terminate gas and electrical service to the property. Building Official Dave Bellers was requested to evaluate and confirmed an imminent danger of collapse. The property was condemned and posted for safety.

Due to the imminent danger, administrative approval was granted to immediately initiate legal action to hold CitiMortgage responsible for rendering the structure safe which will undoubtedly mean demolition. The filing of litigation is pending as of this writing. Board authorization confirming the administrative authorization and filing of an emergency petition is now requested.



September 26, 2014

Mr. William Douglas Winters
McLain & Winters
61 N. Huron
Ypsilanti, MI 48197

**Re: Municipal Services Agreement between National Church Residences and the
Charter Township of Ypsilanti**

Dear Mr. Winters:

Thank you for your assistance and guidance in working with us to resolve critical issues at Clark East Towers. We appreciate the opportunity to work cooperatively and productively with Ypsilanti Township to ensure the property remains a valuable asset in the community and a safe, clean and good place for seniors to live. We are committed to concluding all outstanding matters as soon as possible, moving forward as a good partner with the Township and proceeding with additional enhancements at Clark East Towers.

I enclose the latest version of the Municipal Services Agreement (“MSA”) between National Church Residences of WIN Ypsilanti, MI and the Charter Township of Ypsilanti. Among other things, the enclosed MSA: (1) provides for an annual payment of \$20,400 from National Church Residences to the Township; (2) addresses the Township’s concerns regarding HUD age waivers; (3) provides for an inspection of Clark East Towers by the Township (for which National Church Residences will pay); (4) addresses the installation of security cameras; and (5) provides a dispute resolution mechanism for National Church Residences and the Township to resolve future disputes regarding any matters, including security at Clark East Towers.

As you know, National Church Residences has made significant improvements to community safety, physical property and management practices at Clark East Towers as a result of working with the Township, including:

- Neighborhood Watch program implemented
- Enhanced safety and security measures throughout the property, including installation of security cameras (in progress) and additional lighting
- 911 service plan
- Adherence to provisions of the PILOT agreement

September 26, 2014
Page 2

- Boiler replacements and other facility upgrades made consistent with building approvals
- Continued proactive bedbug extermination plan implemented with best practice measures
- Established ongoing dialogue with emergency and law enforcement officials on a range of safety initiatives

Clark East Towers has continued its bedbug prevention program. As you are aware, Eradico is now the pest extermination contractor and Eradico has continued to perform regular inspections of Clark East Towers and has treated any units that had any evidence of bedbugs. Currently, there are four units at Clark East Towers that have been identified for follow-up treatment. Three of the units were previously treated and are being re-treated and one of the units is occupied by a tenant who has not allowed treatment and is being evicted.

Approximately \$38,000 has been invested in the program so far this year, and Clark East will continue the program indefinitely as needed to prevent, minimize and control infestation. Clark East also continues to educate and inform residents about bedbug transference from places residents may visit (family, friends) and steps individuals can take to prevent transference. Finally, Clark East is prepared to evict renters that repeatedly require bedbug treatment.

The installation of state-of-the art security cameras at Clark East Towers has begun. As of today, eight cameras are installed and installation is proceeding. We anticipate that all cameras will be installed by December 1, 2014. The cameras will allow activity to be recorded with both management and law enforcement personnel able to view the property.

In your letter of September 15, 2014, you stated that the Township desires that there be onsite security at Clark East Towers. Like the Township's police force, we are committed to minimizing crime-related activity, and continually balance resources to achieve this goal. On site security personnel are expensive and cannot be absorbed in the budget without impacting the ability to pay the mortgage. Therefore, our goal is to ensure the safety of our residents and the property while preventing criminal activity through the combined use of on-site courtesy security during key hours and a property-wide camera surveillance program.

We discussed options with the Ypsilanti police department, and with the advice and concurrency of Deputy Spike determined that the installation of a surveillance camera network throughout the property (interior and exterior) would provide the most comprehensive, effective and cost-efficient solution. The camera system provides National Church Residences an efficient use of resources and is more effective because the cameras allow surveillance of more areas of the property. The mere fact that visitors are recorded acts as a significant deterrence to crime. And, since activity is recorded, we and law enforcement can easily identify any problems and those responsible.

Nevertheless, the enclosed draft MSA includes a provision for a courtesy officer to be present to log in visitors and check visitor identification for thirty hours per week and the

HONIGMAN

September 26, 2014

Page 3

additional cost associated with such an officer be deducted from the \$20,400 annual payment contemplated in the MSA. National Church Residences believes this is reasonable given the fact that the reason for the MSA payment to the Township was for 9-1-1 response calls and that the Township desires on-site security at the property to reduce those calls.

Your letter of September 15, 2014 also mentions that there has been ongoing communication with the Township's building director and Alan Mileti regarding the replacement window installation at Clark East Towers.

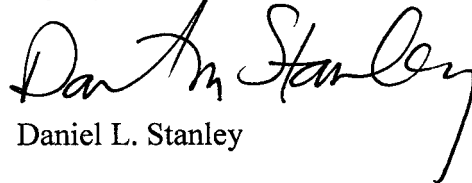
Mr. Mileti had previously addressed the issues raised by Mr. Fulton months ago and had not heard from Mr. Fulton until September 15, 2014, when Mr. Fulton sent an e-mail to Mr. Mileti raising completely different issues regarding the replacement windows. Mr. Mileti will contact Mr. Fulton in an attempt to resolve these issues as well. Because National Church Residences believes that the MSA should resolve all the issues regarding Clark East Towers, we have included as paragraph 6 of the draft MSA a provision that the replacement window installation issue is resolved.

National Church Residences is proud to provide affordable and quality housing for seniors in Ypsilanti Township. We take equal pride in taking part in community life and the activities that ensure a high quality of life for everyone who calls the area home.

Please let me know whether the attached draft MSA is acceptable to the Township's officials. National Church Residences looks forward to working with the Township to resolve all concerns regarding Clark East Towers and National Church Residences representatives plan on attending the October 7, 2014 work session and Township Board Meeting. Indeed, if possible, we would prefer to meet before that date to discuss the MSA and the Township's concerns.

Very truly yours,

HONIGMAN MILLER SCHWARTZ AND COHN LLP



Daniel L. Stanley

Enclosure

15688472.2

MUNICIPAL SERVICES AGREEMENT

This Municipal Services Agreement is made as of September 10, 2014 between National Church Residences of WIN Ypsilanti, MI Nonprofit Housing Corporation (“National Church Residences”) and the Charter Township of Ypsilanti (the “Township”).

WHEREAS National Church Residences owns real property located in the Township known as Clark East Towers (“Clark East Towers”), which is located at 1550 E. Clark Road, Ypsilanti, Michigan.

WHEREAS Clark East Towers is subject to a payment in lieu of taxes (“PILOT”) pursuant to the State Housing Development Authority Act Of 1966 (the “MSHDA Act”) and Township Ordinance 2000-246.

WHEREAS National Church Residences and the Township desire to resolve disputes regarding Clark East Towers without the expense of litigation upon reaching a mutually agreeable result.

NOW THEREFORE, in consideration of the premises and the covenants and promises herein made, National Church Residences and the Township agree as follows:

1. National Church Residences will make an annual payment of \$20,400.00 to the Township to offset the expense of police and fire calls so long as Clark East Towers is subject to a PILOT. The first such payment will be made in 2015 at the same time as National Church Residences’ PILOT payment and future payments will be made at the same time as National Church Residences’ PILOT payments.
2. National Church Residences will arrange for a courtesy officer to be present at Clark East Towers to log in visitors and check visitor identification for thirty hours per week. The annual costs incurred by National Church Residences in furnishing a courtesy officer shall be deducted from the \$20,400 annual payment required in paragraph 1 above.
3. National Church Residences ceased entering into leases for units at Clark East Towers based on any existing HUD age waivers as of April 11, 2014. National Church Residences has notified HUD to rescind any existing age waivers regarding Clark East Towers. National Church Residences will not seek any HUD age waivers in the future without Township approval so long as Clark East Towers is subject to a PILOT
4. The Township waives all claims for any alleged violations of the PILOT ordinance related to occupancy of residents pursuant to HUD age waivers.
5. National Church Residences will allow the Township to conduct an inspection of Clark East Towers. The inspection will be subject to the following terms:
 - a. National Church Residences will pay the Township for the inspection. The price paid for the inspection shall be: \$500 for the Clark East Towers

Building plus \$35 per individual unit for the initial inspection. Upon execution of this Municipal Services Agreement, the Township shall send an invoice to National Church Residences for \$7,500 to cover the cost of the initial inspection and National Church Residences shall pay the invoice within 30 days of issuance.

- b. If re-inspection is required for any violations observed in an initial inspection, the price paid for re-inspection shall be \$15 per individual unit inspected.
- c. The exact dates and times of the inspection will be coordinated between National Church Residences and the Township's Building Director to ensure that tenants are notified in advance.
- d. The inspection will be conducted according to the checklist attached hereto as Exhibit 1.
- e. Citations for any violations attributable to an occupant, as opposed to the owner, will be the responsibility of the occupant, who is liable for remediation and any re-inspection fee.
- f. Any items that complied to applicable building codes during new construction or subsequent repairs of the building will be grandfathered. Any major rehabilitations in the future will require repairs to be within code.
- g. In general, National Church Residences will be allowed 30 days to remediate any violations. However, National Church Residences will be allowed 12 months to remediate violations if the total cost to remediate all violations exceeds \$25,000, 36 months to remediate violations if the total cost to remediate all violations exceeds \$50,000, 60 months to remediate violations if the total cost to remediate all violations exceeds \$75,000, and 84 months to remediate violations if the total cost to remediate all violations exceeds \$100,000.
- h. At the satisfactory conclusion of the inspection provided by this Municipal Services Agreement, the Township will issue a certificate of compliance that will qualify as an inspection pursuant to the Township's pending multi-family inspection ordinance that is anticipated to be passed in the fall of 2014. Any future inspections of Clark East Towers will be conducted pursuant to Township ordinances.

6. National Church Residences has collaborated with the Washtenaw County Sheriff's Office regarding surveillance camera locations. National Church Residence's has received approval from HUD to install surveillance cameras according to the proposal submitted by Vector Security to National Church Residences and is currently having the cameras installed.

7. The Building Permit for the replacement window installation at Clark East Towers is approved.

8. National Church Residences and the Township will attempt to resolve all future disputes or issues, including disputes or issues regarding on-site security, regarding Clark East Towers on an informal basis so that issues may be resolved expeditiously. The Township agrees to contact the on-site resident manager at Clark East Towers to resolve any operational issues regarding Clark East Towers and for all other issues regarding Clark East Towers, or if the on-site resident manager is unable to resolve any issues to the Township's satisfaction, the Township will contact:

Steven T Bodkin
Senior Vice President & Chief Operating Officer; Housing
National Church Residences
2335 North Bank Drive
Columbus, Ohio 43220
614.273.3543
sbodkin@nationalchurchresidences.org

For any disputes with the Township, National Church Residences will contact:

Brenda Stumbo (or current Township Supervisor)
Township Supervisor
Civic Center
7200 S. Huron River Dr.
Ypsilanti, MI 48197
734.481.0617

9. All obligations of National Church Residences contained in this agreement will cease if National Church Residences ceases to own Clark East Towers or if Clark East Towers is no longer subject to a PILOT.

10. The obligations of National Church Residences contained in this agreement are imposed solely and exclusively for the benefit of the Township and no other person or entity shall have the standing to enforce such obligations or be deemed to be beneficiaries of such obligations.

11. This Municipal Services Agreement constitutes the entire agreement by and between National Church Residences and the Township.

12. The undersigned hereby represent that they have authority to bind the party for whom they sign.

Steven T Bodkin
Senior Vice President & Chief Operating
Officer; Housing
National Church Residences

Brenda Stumbo
Township Supervisor

Dated: _____

Dated: _____

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
 Clerk
KAREN LOVEJOY ROE
 Treasurer
LARRY J. DOE
 Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Compost Site

2600 E. Clark Road
 Ypsilanti, MI 48198
 Phone: (734) 482-6681
 Fax: (734) 5447643

Charter Township of Ypsilanti

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Carl Rowsey, Compost Site Coordinator
 Jeff Allen, RSD Director

DATE: September 29, 2014

RE: **Authorization to Purchase 2000 Western Star 475 CAT, 13 Speed 18,000 front axle 44,000 rear axles and a 2002 Thruway Roadmaster 4 Axle dump trailer in the amount of \$80,000, Budgeted In Line Item #590.590.000.977.000**

In recent weeks, I have researched equipment needed to move on-site material used to create the windrows at the Compost Site. Currently, I can only move 5 yards of material at one time with the end loader but this purchase would allow movement of 40 yards of material. This equipment would bolster compost production by allowing windrows to be created and begin processing at a much faster pace, which in turn would generate increased revenue. The compost produced at our site is sold as fast as it can be processed. In addition, the semi would be used to transport needed equipment off-site, eliminating the need to rent a truck.

I am requesting Board approve the low quote from My Way Trucking to purchase 2000 Western Star, 475 CAT, 13 Speed 18,000 front axle 44,000 rear axles with 370,000 miles and 2002 Thruway Roadmaster, 4 Axle dump trailer in the amount of \$80,000, budgeted in line item #590.590.000.977.000

The following quotes were received.

- **My Way Trucking, Saline, MI (truck & trailer package) \$80,000**
 2000 Western Star, 475 CAT, 13 Speed 18,000 front axle 44,000 rear axles with 370,000 miles and 2002 Thruway Roadmaster, 4 Axle dump trailer
- **Grand Rapids Truck & Trailer, Grand Rapids, MI (truck only) \$89,900**
 2006 T-800 Kenworth with 280,000 miles
- **Eastern Michigan Kenworth, Dearborn, MI (truck only) \$92,675**
 2010 T 800 Kenworth with 344,000 miles
- **Hudsonville Trailer, Grand Rapids, MI (trailer only)**
 Mac Rock Box Trailer "used" **\$32,000**
 Mac Rock Box Trailer "new" **\$60,000**

I will be in attendance at the work session and board meeting to answer in question you may have regarding this request. Thank you in advance for your consideration.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Recreation Department/
Community Center**

2025 East Clark Road
Ypsilanti, MI 48198
Phone: (734) 544-3807
Fax: (734) 544-3888
50 & Beyond: (734) 544-3838
www.ytown.org

Charter Township of Ypsilanti

TO: Brenda Stumbo, Ypsilanti Township Supervisor

FROM: Angie Verges, Recreation Services Manager

DATE: September 29, 2014

RE: Request to Purchase RecTrac Pass Membership in the amount of \$6,383, budgeted in 101.266.000.977.001

Please consider this request to purchase the Pass Management System for RecTrac in the amount of \$6,383, budgeted in 101.266.000.977.001.

Currently when customers sign up for the 50 & Beyond program, we manually enter them in the RecTrac system. We also have to manually type in their membership number and remember to click in a different area to select "50 & Beyond" in order to be sure the system counts them as a member. In using the RecTrac Membership program, we would still enter the customer's information manually when they initially sign up. However, there are more arduous tasks that would be eliminated by having the RecTrac program:

- Currently our Clerks design, print, cut and fold over 900 membership cards each year. If a member loses his/her card this process is repeated.
- Our members currently renew at the beginning of the calendar year. One of the benefits of the Pass Membership program is that membership would not be based on the calendar year, members would renew based on when they initially registered. This would make the renewal process run much smoother, eliminating the mad rush of people all signing up in January.
- The Pass Membership program would allow us to operate more efficiently. This system is a Membership module that would enable us to track information, such as daily participation in a more detailed fashion and provide statistics when applying for grants. Some of the features include:
 - Ability to track visit demographics and attendance by member
 - Ability to track membership, suspension and expiration dates
 - Membership billing capability including EFT/ACH payment options
 - Ability to track income and expense by Pass Type
 - Ability to track visit purpose for reporting and analysis
 - Ability to capture and display member photos
 - Built in loyalty program based on visits
 - ID key Fob that fit on key chains

During visit check-in, the key fob would be swiped through a bar code reader by the visitor for validation. The visitor photo can be optionally displayed for visual comparison and audio responses can be included in the validation process. Using digital cameras, VSI Pass Management software captures, displays, and shares photos using any number of workstations and we could set up any number of pass types to match preprinted key fob designs using our logos and graphics.

This type of investment could also be used in the future as the department moves to an all age membership.

Memberships create a sense of belonging and commitment to the establishment. The key fob is easy to use and would allow members to keep their membership information on their person at all times. Our staff would have instant medical emergency information for all members, just by swiping their key fob. Having the photo ID feature would also add security for members.

We believe more members would use their key fob versus the current system of signing in at the podium. We currently don't have a system to track any member using our facility after 4:00 or on weekends. Many members that come in to take classes or other activities in the 100 hall never come back to the 200 hall to sign in. With the key fob, they would need to swipe their card to be able to attend the class, thus allowing us to better track the usage.

Please let me know if you need further information.

CHARTER TOWNSHIP OF YPSILANTI

INFORMATION SERVICES

Computer Support • Web Content Management • Communications Services

To: Karen Lovejoy Roe, Clerk

From: Travis McDugald, IS Manager

Re: Request to approve the purchase of three (3) new Hewlett Packard servers at a cost of \$31,833 budgeted in line 101.266.000.977.000.

Date: September 29, 2014

Copy To: Mike Radzik, OCS Director

The Board previously authorized seeking quotes for the purchase of new server components from a combination of vendors that offered discounted pricing. The approved cost was not to exceed \$34,000.

Items will be purchased through various vendors including: HP Direct, ServerSupply.com, Amazon.com, and Calhoun Tech.

I respectfully request Board approval to purchase three new servers and necessary commodity components as outlined above for a total cost of \$31,833 budgeted in account 101.266.000.977.000.

Travis McDugald
IS Manager, Charter Township of Ypsilanti



CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Clerk's Office

From: Mike Radzik, OCS Director
Ron Fulton, Building Director

Re: **Request to authorize parking lot repair work for the Law Enforcement Center renovation project located at 1501 S. Huron St by Barrett Paving Materials, Inc at a cost of \$89,093; budgeted in the Law Enforcement Fund capital outlay account 266-301.000-975.266 contingent upon approval of Budget Amendment #12.**

Date: September 30, 2014

As the Law Enforcement Center renovation project moves toward completion by the end of the year, the Board of Trustees was previously informed that the parking lot at the facility is currently in very poor condition and needs to be repaired. We have since learned that the State of Michigan had recognized and bid out this maintenance issue more than four years ago but did not do the work due to the impending closure of the facility. I have attached several recent photographs that depict the current conditions.

We have obtained competitive quotes from local companies both of which have indicated they could complete the work before the end of the asphalt paving season this year. Due to the poor condition of the existing surface, both companies recommend pulverization of existing asphalt followed by overlay of a new surface. Both bids include restriping parking spaces. The approximate size of the parking lot is 36,030 sq. ft.

Barrett Paving Materials, Inc	\$89,093
T. Burke's Asphalt & Concrete Paving, Inc	\$91,876

We respectfully request authorization to hire low bidder Barrett Paving Materials, Inc to perform this work budgeted in the Law Enforcement capital outlay account for this project 266-301.000-975.266 contingent upon approval of Budget Amendment #12.

As a side note, the associated budget amendment request for \$125,000 includes funding for the parking lot repair as well as estimated funding for installation of signage in front of the new facility. Design details and competitive quotes for new signage will be brought back to the Board of Trustees for specific approval.

Thank you for your consideration. Please contact us with questions or concerns.

CHARTER TOWNSHIP OF YPSILANTI

