

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

September 16, 2014

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS

14-B District Court

Revenue Report for August 2014

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$3,137.62**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171):	\$12,474.00
State Court Fund (MCL 600.8371):	\$860.00
Justice System Fund (MCL 600.181):	\$13,389.00
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$0.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,455.00
Crime Victims Rights Fund (MCL 780.905):	\$6,372.00
Judgment Fee (Dept. of Natural Resources):	\$10.00
Due to Secretary of State (101-000-000-206.136)	\$1,443.60
Total:	<u>\$36,003.60</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$31,650.78
Civil Fees (101-000-000-603.136):	\$30,656.00
Probation Fees (101-000-000-604.000):	\$4,880.00
Ordinance Fines (101-000-000-605.001):	\$31,303.00
Bond Forfeitures (101-000-000-605.003):	\$0.00
Interest Earned (101-000-000-605.004):	\$0.00
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$436.40)
Total:	<u>\$98,053.38</u>

Total to General Account - (101.000.000.004.136): **\$137,194.60**

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow:	\$4,516.00
Garnishment Proceeds:	\$0.00
Bonds:	\$42,113.00
Restitution:	\$6,050.00
Total to Escrow Account - (101.000.000.205.136):	<u>\$52,679.00</u>

14-B District Court

Monthly Disbursements

April 2014

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

April 2014 Disbursements:

Washtenaw County:	\$ 2,801.25
State of Michigan:	\$ 45,606.00
Ypsilanti Township Treasurer:	\$ 104,192.57

TOTAL: \$152,599.82

		Year to Date	
		Prior Year Comparison	
Month	Revenue	Revenue	
	2013	2014	
January	\$93,843.72	\$93,424.58	
February	\$120,646.88	\$134,377.46	
March	\$120,330.43	\$116,070.56	
April	\$87,844.43	\$104,192.57	
May	\$91,209.97	\$106,156.14	
June	\$90,086.73	\$107,897.55	
July	\$75,083.36	\$101,268.87	
August	\$89,198.00	\$98,053.38	
September	\$92,229.66		
October	\$137,889.48		
November	\$70,380.21		
December	\$81,613.89		
Caseload			
Standardization			
Payment:	\$45,724.00	\$45,724.00	
Year-to Date			
Totals:	\$1,196,080.76	\$907,165.11	
Expenditure			
Budget:	\$1,265,772.00	\$1,267,085.00	
Difference:	(\$69,691.24)	(\$358,606.89)	

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

BUILDING DEPARTMENT MONTHLY REPORT - AUGUST 2014

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	55	44	66	90	127	124	91	128					725
	\$ 16,244	\$ 16,632	\$ 12,783	\$ 18,614	\$ 96,726	\$ 56,621	\$ 12,936	\$ 17,586					\$ 248,142
Electrical	16	16	23	18	49	43	41	30					236
	\$ 1,290	\$ 2,175	\$ 1,815	\$ 1,800	\$ 3,855	\$ 2,775	\$ 3,465	\$ 2,670					\$ 19,845
Mechanical	85	51	50	58	81	98	75	35					533
	\$ 4,980	\$ 2,760	\$ 3,095	\$ 4,185	\$ 5,925	\$ 10,000	\$ 7,161	\$ 3,390					\$ 41,496
Plumbing	28	30	83	35	46	107	39	36					404
	\$ 2,145	\$ 2,010	\$ 4,545	\$ 2,745	\$ 3,525	\$ 6,300	\$ 2,955	\$ 2,430					\$ 26,655
Zoning	2	-	1	14	13	26	16	10					82
	\$ 90	\$ -	\$ 45	\$ 630	\$ 585	\$ 1,170	\$ 720	\$ 450					\$ 3,690
Sub Totals	186	141	223	215	316	398	262	239	-	-	-	-	1,980
TOTAL YTD	\$ 24,749	\$ 23,577	\$ 22,283	\$ 27,974	\$ 110,616	\$ 76,866	\$ 27,237	\$ 26,526	\$ -	\$ -	\$ -	\$ -	\$ 339,828

BUILDING DEPARTMENT MONTHLY REPORT - 2013

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	61	57	63	100	85	96	107	90	100	143	61	68	1,031
	\$ 14,504	\$ 14,185	\$ 9,331	\$ 31,205	\$ 15,676	\$ 28,985	\$ 24,060	\$ 22,689	\$ 19,098	\$ 74,598	\$ 8,597	\$ 10,382	\$ 273,310
Electrical	37	27	27	29	49	30	30	36	36	35	21	25	382
	\$ 2,435	\$ 2,475	\$ 2,190	\$ 2,685	\$ 4,805	\$ 2,745	\$ 2,430	\$ 2,880	\$ 3,750	\$ 3,585	\$ 3,165	\$ 2,460	\$ 35,605
Mechanical	69	30	38	51	59	63	45	39	61	116	70	51	692
	\$ 5,115	\$ 2,680	\$ 3,005	\$ 4,198	\$ 6,670	\$ 10,565	\$ 3,750	\$ 3,035	\$ 3,675	\$ 6,105	\$ 3,935	\$ 3,235	\$ 55,968
Plumbing	34	21	29	46	36	49	37	29	45	56	29	21	432
	\$ 2,895	\$ 1,680	\$ 2,055	\$ 3,555	\$ 3,855	\$ 4,260	\$ 2,910	\$ 2,370	\$ 3,435	\$ 8,040	\$ 1,920	\$ 1,605	\$ 38,580
Zoning	1	2	4	17	14	16	17	12	14	12	3	2	114
	\$ 90	\$ 90	\$ 180	\$ 765	\$ 630	\$ 675	\$ 765	\$ 540	\$ 630	\$ 540	\$ 135	\$ 90	\$ 5,130
Sub Totals	202	137	161	243	243	254	236	206	256	362	184	167	2,651
TOTAL YTD	\$ 25,039	\$ 21,110	\$ 16,761	\$ 42,408	\$ 31,636	\$ 47,230	\$ 33,915	\$ 31,514	\$ 30,588	\$ 92,868	\$ 17,752	\$ 17,772	\$ 408,593

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

INSPECTION RUNNING TOTALS													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2014	318	253	354	417	429	501	581	496					3,349
Total 2013	336	328	239	306	445	404	389	507	459	647	410	378	4,848
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2014	234	225	303	337	310	290	267	291					2,257
Total 2013	197	237	206	175	226	251	291	302	222	297	215	175	2,794
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

AUGUST 2014

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	17 Fire Fighters
1 Fire Marshall	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 354 requests for assistance. Of those requests, 252 were medical emergency service calls, with the remaining 102 incidents classified as non-medical and/or fire related.

Department activities for the month of August, 2014:

- 1) The Public Education Department participated in the following events:
 - a) Heritage Festival Parade
 - b) Truck Demonstration at Adventure Day Care Center
 - c) Truck Demonstration at Fortis Academy
 - d) Truck Demonstration at Grandma's Place Day Care Center
 - e) Wounded Veteran 'Build to Honor' Home Dedication
 - f) Car Seat fittings
- 2) Fire fighters attended 19 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue
 - b) Washtenaw County HazMat

The Fire Marshal had these activities for the month of August, 2014:

- 1) Inspections / Tests completed:
 - a) Building Site Inspections: 5
 - b) Fire Sprinkler System Inspections: 1
 - c) Fire Protection System Inspections: 1
 - d) Plan Reviews: 3
 - e) Fire Investigations: 4
 - f) Burning Complaints: 2
 - g) Burn Permits Issued: 5
 - h) Motor Vehicle Accidents: 2
 - i) HazMat Mutual Aid Responses: 2 (Ann Arbor Twp & Chelsea)
- 2) Attended 4 meetings / events:
 - a) Security for ICC Soccer match at University of Michigan Stadium
 - b) WAMAA picnic
 - c) HazMat Team training
 - d) Superior Township Fire Marshal retirement social

The Fire Chief attended 13 meetings / events for the month of August, 2014:

- 1) 800 MHz consortium
- 2) Budget Amendment meeting
- 3) Hosted Primary Election at Main Fire Station
- 4) WAMAA picnic
- 5) Wounded Veteran 'Build to Honor' Home dedication
- 6) 2 Truck Committee meetings – 1 meeting with truck vendors
- 7) Meeting with Washtenaw County Sheriff Clayton
- 8) Superior Township Fire Marshal retirement social
- 9) Meeting with Ann Arbor City Fire Department re: Engine Purchase
- 10) Inspection at Clark East Towers
- 11) Assisted as Tyler Road fire
- 12) Organized physicals & background checks for new hires

There were 2 injuries and 0 deaths reported this month for civilians.

There were 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$76,200.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 08/05/2014	5729 New Meadow	\$ 0.00 (cooking)
2) 08/11/2014	2871 International #1915A	\$ 27,500.00 (building)
3) 08/12/2014	EB I-94 @ Michigan	\$ 8,100.00 (vehicle)
4) 08/21/2014	Packard @ Deake	\$ 0.00 (Mutual Aid-Pittsfield Twp)
5) 08/24/2014	9160 S Huron River Dr	\$ 0.00 (outside mailbox)
6) 08/25/2014	9075 S Huron River Dr	\$ 500.00 (special outside-sign)
7) 08/25/2014	9160 S Huorn River Dr	\$ 100.00 (outside mailbox)
8) 08/26/2014	87 Russell Court	\$ 0.00 (special outside-fence)
9) 08/28/2014	1792 Tyler	\$ 40,000.00 (building)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 08/01/2014 – 08/31/2014

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/14} And {08/31/14}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	2	0.56%	\$67,500	88.35%
113 Cooking fire, confined to container	1	0.28%	\$0	0.00%
131 Passenger vehicle fire	2	0.56%	\$8,100	10.60%
160 Special outside fire, Other	2	0.56%	\$700	0.91%
164 Outside mailbox fire	2	0.56%	\$100	0.13%
	9	2.54%	\$76,400	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	1	0.28%	\$0	0.00%
	1	0.28%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	27	7.63%	\$0	0.00%
311 Medical assist, assist EMS crew	43	12.15%	\$0	0.00%
320 Emergency medical service, other	12	3.39%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	46	41.24%	\$0	0.00%
322 Motor vehicle accident with injuries	9	2.54%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.28%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	3.11%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.28%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.28%	\$0	0.00%
357 Extrication of victim(s) from machinery	1	0.28%	\$0	0.00%
	252	71.19%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.28%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.28%	\$0	0.00%
422 Chemical spill or leak	2	0.56%	\$0	0.00%
424 Carbon monoxide incident	4	1.13%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	0.85%	\$0	0.00%
443 Breakdown of light ballast	2	0.56%	\$0	0.00%
444 Power line down	1	0.28%	\$0	0.00%
445 Arcing, shorted electrical equipment	5	1.41%	\$0	0.00%
	19	5.37%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.28%	\$0	0.00%
510 Person in distress, Other	2	0.56%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/14} And {08/31/14}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
531 Smoke or odor removal	5	1.41%	\$0	0.00%
550 Public service assistance, Other	1	0.28%	\$0	0.00%
551 Assist police or other governmental agency	1	0.28%	\$0	0.00%
554 Assist invalid	1	0.28%	\$0	0.00%
561 Unauthorized burning	8	2.26%	\$0	0.00%
	19	5.37%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	1	0.28%	\$0	0.00%
611 Dispatched & cancelled en route	25	7.06%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	1.13%	\$0	0.00%
631 Authorized controlled burning	5	1.41%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.28%	\$0	0.00%
	36	10.17%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	3	0.85%	\$0	0.00%
730 System malfunction, Other	1	0.28%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.28%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.56%	\$0	0.00%
736 CO detector activation due to malfunction	2	0.56%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.56%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	2	0.56%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	5	1.41%	\$0	0.00%
	18	5.08%	\$0	0.00%
Total Incident Count:	354		Total Est Loss:	\$76,400

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**Office of
Community Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

MEMORANDUM

September 8, 2014

To: Township Board

From: Joe Lawson
Planning Director

Re: **Planning Division (OCS) August/September 2014**

Please be advised of the following activities related to the Planning Department for August/September 2014.

Planning Commission Activity

The following is a summary of actions taken by the Planning Commission since my last report:

On August 26, 2014, the Commission held its regular meeting to consider the following applications:

- 435 Joe Hall Drive – The Commission held the required public hearing to consider the request to approve a special conditional use permit to allow the establishment of medical marijuana dispensary/nursery. During the public hearing, the Commission posed a number of questions to the applicant in regards to their proposed operation and how it related to the laws imposed by the State of Michigan and our local ordinance. Staff feels that the questions and answers provided during the public hearing spurred additional questions that could not be immediately answered. At the request of the applicant, the application was tabled until the October meeting date.
- 2851 East Michigan Avenue – Los Amigos: Unfortunately the applicant's engineer missed the deadline for the submission of the revised plans. Due to the tardiness of the revised plans, this agenda item was removed from the agenda and is planned for further review during the September meeting date.
- 1260 James L. Hart Parkway – D&G Building: The Commission reviewed the preliminary site plan application proposing the addition of 33 parking spaces to the existing 82 parking spaces associated with the industrial facility located at

1260 James L. Hart Parkway. Due to an increase in employment within the facility, the additional parking was being requested. After their review, the Commission granted approval of the preliminary site plan. Staff is currently awaiting submission of the final engineering plans for review and consideration.

- 2300 & 2350 Washtenaw – Cueter Chrysler Public Hearing – The Commission scheduled a public hearing to consider the special conditional use permit application of Cueter Chrysler, Jeep, Ram to permit the expansion of their display lot to encompass the former Clark Fuel Station and Hot N Now restaurant located at 2300 & 2350 Washtenaw Avenue. The public hearing was scheduled for Tuesday, September 23rd at 6:30pm.
- Majestic Lakes PD Amendment: The Commission scheduled a public hearing for Tuesday, September 23rd at approximately 6:30 to consider the proposed amendment to the approved Planned Development known as Majestic Lakes. The developer is requesting authorization to decrease the total number of units associated with the project with also requesting authorization to change the type of units to be constructed. As with any PD amendment, the Commission will make a recommendation to the Board for their review and consideration.
- Finally, the Commission scheduled a public hearing to consider an ordinance text amendment adopting the Washtenaw Avenue Overlay District. If approved, the district would put in place a series of regulations unique to Washtenaw Avenue in order to bring the Re-Imagine Washtenaw Avenue plan to fruition. The public hearing has been scheduled for Tuesday, October 28, 2014 at 6:30pm.

Plans in Process

Kroger Fuel Station – 1771 East Michigan: No new or additional information has been provided in relation to this project, though the Commission did receive a request from the developer requesting a 12 month extension to their previously approved site plan. The Commission considered and approved the 12 month extension during their February meeting date.

Lakeside Park/Boat House Project: Site work continues on the site. Due to the unfortunate structural collapse of the roof trusses, the project has been delayed. It is the understanding of staff that the contractor still plans to complete the project by this fall.

WalMart Expansion – 2515 Ellsworth: The project is currently under construction with an anticipated completion date of November 2014 with the possibility of minor site restoration to occur into the spring of 2015.

At-Home (former K-Mart) – 3100 Washtenaw: The project is currently under construction and entails a complete renovation of the interior space, façade and parking lot upgrades. The initial phase of construction will be completed this fall. Once a grand opening date has been announced, I will be happy to forward that date to our community.

Blackmore Addition #3 – The preliminary site plan was reviewed and approved by the Planning Commission during their May 27th meeting date. The second round of final engineering reviews is currently underway. It appears that the construction of the proposed addition will take place fall with an early spring completion.

Cueter Chrysler Dealership – The necessary public hearing has been scheduled for the September 23rd Commission meeting. Should all go as planned, the final reviews shall take place later this fall with construction in the spring 2015.

Los Amigos – As previously mentioned, the applicant unfortunately missed the submission deadline for the August Commission meeting. The revised plans will be reviewed in the hopes of gaining approval during the regular September meeting date.

Majestic Lakes – The developer has submitted an application requesting an amendment to the previously approved “Planned Development” known as Majestic Lakes and formally known as Lakewood Farms. The proposed amendment would reduce the overall number of units from 415 to 395 while also changing the type of units to be constructed. The current plan calls for the construction of a mix of detached single-family, duplex residential, single-family villas and attached condos. The proposed plan would eliminate the attached condos in favor of additional detached single-family homes on 50-foot lots while eliminating the duplex and villas in favor of quadplex, triplex and duplex apartments marketed toward active seniors. As with any PD amendment, the plans will be presented to the Commission and Board for review and consideration.

Zoning Board of Appeals

The following is a summary of actions taken by the Zoning Board of Appeals since my last report:

During the September 3rd meeting date, the ZBA considered the following application:

At-Home – 3100 Washtenaw: to consider the variance request of Mr. Jonathan Townsend representing “At Home” to permit the installation of 446.75 square-feet of total wall signage as opposed to the 240 square-feet permitted under section 2109 (signs) of the Township Zoning Ordinance. The At Home store is located within the former K-Mart building at 3100 Washtenaw Avenue; parcel K-11-06-325-032. After the public hearing, the ZBA passed a motion to approve the variance as requested with the condition that all necessary building and/or trade permits be obtained and all necessary inspections take place as required.

Committee Meetings

WATS Technical Committee – Due to a scheduling conflict, I was unable to attend the September 3rd WATS meeting. The next scheduled meeting will be held on October 1st.

Willow Run Storm Water Meeting – Staff had the opportunity to meet with Grant Trigger of RACER to discuss the status of the stormwater plans associated with the redevelopment of the Willow Run Powertrain site. Mr. Trigger informs me that many of the easement issues have been resolved though a few, including a new stormwater easement is currently being work through with the Airport Authority. The final stormwater plan is proposed to be in place by July 2015.

I94/Huron Street Pedestrian Crossing – Over the last couple of months, WATS Representatives have hosted two public workshops requesting input on the preferred option relating to the crossing of I-94 at Huron Street. As part of this public input request, WATS provided an opportunity for the public to participate via an online survey. WATS is currently in the process of analyzing this information and will soon provide the results in a formal report. More information is sure to come.

Paint Ypsilanti Project: No new information relating to this committee.

Re-Imagine Washtenaw: The Re-Imagine Washtenaw group, along with staff continue to work toward obtaining the necessary easements to allow for the installation of sidewalk in front of the former K-Mart in addition to Norton's. As you may recall, the Township along with co-applicant Pittsfield Township have received a grant to permit the installation of pedestrian facilities along Washtenaw Avenue. We have proposed to utilize the funds to fill gaps in the sidewalk network, specifically in front the former K-mart facility and the Norton's shopping center. In order to make this project come to fruition, staff continues to work toward gaining the necessary easements from the property owners. To date, I have received no response to multiple requests of the K-Mart owner and am still awaiting a response from the Norton's property owner. I hope to have positive news soon!

Administrative Items:

No new items to report at this time.

If you should have any question or comments as it relates to this report, please contact me at my office (734-544-3651) or by email at jlawson@ytown.org.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriffinfo@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Jim Anuszkiewicz, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Marlene Radzik, WCSO Police Services Commander
Date: September 11, 2014
Re: August 2014 Police Services Monthly Report

In August of 2014, there were 3,464 Calls for service in Ypsilanti Township, which is a 5% decrease in Calls for service as compared to August of 2013.

COMMUNITY ENGAGEMENT THROUGH FOOT PATROLS AND BICYCLE PATROLS

During the month of August, Deputies spent over 130hrs on foot and on bike patrols working in a various neighborhoods. This summer the Sheriff's Office had 10-15 deputies that have done continuous foot/bike patrols in neighborhoods including Holmes Rd, Thurston neighborhood, West Willow, Sugarbrook and throughout neighborhoods adjacent to Ecorse Rd. Several residents provided positive comments on these types of patrols based on the interactions with deputies while in the neighborhoods.

ADDRESSING SPEED CONCERNS IN NEIGHBORHOODS

During the month of August both Ypsilanti Twp. and Washtenaw County Sheriff's Office purchased a Jamar Traffic Counter System which identified speeding concerns in area neighborhoods. These devices have been deployed in several neighborhoods over the summer addressing concerns relating to speeding and also providing data that indicates potential allocation of patrols for enforcement. This information will soon be compiled to present at neighborhood meetings.

NEIGHBORHOOD WATCH

The Sheriff's Office and Ypsilanti Township officials attended 17 meetings during August that included 6 in the north district, 7 in the east district, 3 in the west district and 1 in the south district. Attendance remains similar to meetings from 2013.

SEARCH WARRANTS EXECUTED

August 9, 2014 in the 1000 Blk of Levona for narcotics
August 13, 2014 in the 100 Blk of Oregon for narcotics
August 20, 2014 in the 2900 Blk of Washtenaw for stolen alcohol.

SIGNIFICANT EVENTS

August 1, 2014 involved the arrest of Vern Truhn who confessed to over 40 home invasions/burglaries.
August 3, 2014, armed robbery in the 100 Blk of Mansfield with no arrest made.
August 12, 2014, armed robbery of citizen in the 600 Blk of Campbell, no arrest made at this time.
August 24, 2014, shooting investigation in the 800 Blk of Gates with an arrest made.
August 24, 2014, shooting investigation in the 1200 Blk of Hawthorne with no suspects identified.

On September 27th, 2014 the Sheriff's Office is sponsoring a "Drug Take Back" day being held at the Washtenaw County Sheriff's Office located at 2201 Hogback from 10a-2p. This will all for individuals to safely dispose of prescriptions and over the counter medications.

Public Safety – Quality Service – Strong Communities

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT



Month:	August
Year:	2014
Print Option:	Print Monthly Only
Include Unfounded:	Yes
Report Offenses:	Include Primary Only
Attempted/Completed/NA:	Includes Attempted, Completed
City:	Ypsilanti Twp-YPT

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of August

Classification	Aug/2013	Aug/2014	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	1	0	-100%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
10001 KIDNAPPING/ABDUCTION	1	0	-100%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	4	1	-75%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	1	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	1	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	3	0%
12000 ROBBERY	3	5	66.66%
13001 NONAGGRAVATED ASSAULT	61	34	-44.2%
13002 AGGRAVATED/FELONIOUS ASSAULT	26	18	-30.7%
13003 INTIMIDATION/STALKING	7	1	-85.7%
20000 ARSON	3	1	-66.6%
22001 BURGLARY -FORCED ENTRY	30	19	-36.6%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	5	5	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	11	19	72.72%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	28	19	-32.1%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	3	6	100%
23007 LARCENY -OTHER	20	10	-50%
24001 MOTOR VEHICLE THEFT	13	5	-61.5%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	1	0%
24003 MOTOR VEHICLE FRAUD	1	0	-100%
25000 FORGERY/COUNTERFEITING	5	1	-80%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	8	8	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	5	6	20%
26003 FRAUD -IMPERSONATION	3	2	-33.3%
26005 FRAUD -WIRE FRAUD	0	1	0%
27000 EMBEZZLEMENT	0	1	0%
28000 STOLEN PROPERTY	2	2	0%
29000 DAMAGE TO PROPERTY	35	44	25.71%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	8	10	25%
30003 RETAIL FRAUD -REFUND/EXCHANGE	1	0	-100%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	12	10	-16.6%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	0%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of August

Classification	Aug/2013	Aug/2014	%Change
37000 OBSCENITY	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	1	0	-100%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	0	-100%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	1	1	0%
Group A Totals	301	236	-21.5%
03000 IMMIGRATION	0	1	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	0	-100%
26006 FRAUD -BAD CHECKS	2	0	-100%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	1	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	5	5	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	1	2	100%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	4	2	-50%
49000 ESCAPE/FLIGHT	0	2	0%
50000 OBSTRUCTING JUSTICE	7	11	57.14%
53001 DISORDERLY CONDUCT	0	5	0%
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	13	5	-61.5%
55000 HEALTH AND SAFETY	1	0	-100%
57001 TRESPASS	0	0	0%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	1	0%
70000 JUVENILE RUNAWAY	4	7	75%
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-100%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	40	42	5%
2800 JUVENILE OFFENSES AND COMPLAINTS	68	68	0%
2900 TRAFFIC OFFENSES	52	19	-63.4%
3000 WARRANTS	56	44	-21.4%
3100 TRAFFIC CRASHES	97	78	-19.5%
3200 SICK / INJURY COMPLAINT	88	83	-5.68%
3300 MISCELLANEOUS COMPLAINTS	915	842	-7.97%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	7	1	-85.7%
3500 NON-CRIMINAL COMPLAINTS	727	828	13.89%

CLR-008 Monthly Summary Of Offenses (WD)

City:Ypsilanti Twp-YPT

For The Month Of August

Classification	Aug/2013	Aug/2014	%Change
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	719	751	4.450%
3800 ANIMAL COMPLAINTS	109	98	-10.0%
3900 ALARMS	189	184	-2.64%
Group C Totals	3027	2996	-1.02%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	3	0	-100%
4200 PARKING CITATIONS	4	11	175%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	0	-100%
4500 MISCELLANEOUS A THROUGH UUUU	96	7	-92.7%
4900 TRAFFIC WARNINGS	0	0	0%
Group D Totals	105	18	-82.8%
5000 FIRE CLASSIFICATIONS	0	0	0%
5100 18A STATE CODE FIRE CLASSIFICATIONS	3	1	-66.6%
Group E Totals	3	1	-66.6%
6000 MISCELLANEOUS ACTIVITIES (6000)	26	21	-19.2%
6100 MISCELLANEOUS ACTIVITIES (6100)	96	107	11.45%
6300 CANINE ACTIVITIES	2	2	0%
6500 CRIME PREVENTION ACTIVITIES	42	32	-23.8%
6600 COURT / WARRANT ACTIVITIES	2	1	-50%
6700 INVESTIGATIVE ACTIVITIES	6	8	33.33%
Group F Totals	174	171	-1.72%
City : Ypsilanti Twp Totals	3650	3464	-5.09%



Washtenaw County Sheriff's Activity Log

09/11/2014

Activity Log Area Summary Report

1:33 PM

Area: Ypsilanti Twp.

Date Range: 8/1/2014 - 8/31/2014

CSO/ACO/Support Staff Log	Total Administrative Duty:	74 for a total of	3180 minutes
	Total Follow Up:	38 for a total of	760 minutes
	Total Proactive Patrol:	31 for a total of	1365 minutes
	Total Special Contact:	7 for a total of	355 minutes
	Total Service Request:	81 for a total of	3270 minutes
	Total # of Activities:	231 for a total of	8930 minutes
Deputy Log	Total Administrative Duty:	860 for a total of	26208 minutes
	Total Briefing:	468 for a total of	11521 minutes
	Total Court (Regular Time):	30 for a total of	3240 minutes
	Total Court (Overtime):	33 for a total of	5170 minutes
	Total Community Relations:	114 for a total of	4540 minutes
	Total Court Off-Duty:	16 for a total of	2060 minutes
	Total Deputy Join Shift:	157 for a total of	140 minutes
	Total Deputy Left Shift:	154 for a total of	15 minutes
	Total Follow Up:	504 for a total of	27935 minutes
	Total Out of Service:	209 for a total of	880 minutes
	Total Property Check:	50 for a total of	845 minutes
	Total Proactive Patrol:	1473 for a total of	30655 minutes
	Total Special Detail:	155 for a total of	14695 minutes
	Total Selective Enforcement:	584 for a total of	12901 minutes
	Total Self-Initiated Activity:	197 for a total of	14589 minutes
	Total Service Request:	1826 for a total of	75584 minutes
	Total Service Request Assist:	490 for a total of	16886 minutes
	Total Training:	7 for a total of	1230 minutes
	Total Traffic Stop:	706 for a total of	9106 minutes
	Total Other:	19 for a total of	370 minutes
Total # of Activities:	8052 for a total of	258570 minutes	
Detective Log	Total Administrative Duty:	2 for a total of	60 minutes
	Total Court (Regular Time):	7 for a total of	1140 minutes
	Total Follow Up:	143 for a total of	24015 minutes
	Total Service Request:	4 for a total of	1320 minutes
	Total Service Request Assist:	1 for a total of	70 minutes
Total # of Activities:	157 for a total of	26605 minutes	
General Fund Patrol	Total Administrative Duty:	1 for a total of	20 minutes
	Total # of Activities:	1 for a total of	20 minutes

Secondary Road Patrol Log	Total Follow Up:	1 for a total of	70 minutes
	Total Proactive Patrol:	1 for a total of	10 minutes
	Total Self-Initiated Activity:	1 for a total of	75 minutes
	Total Service Request:	3 for a total of	255 minutes
	Total Service Request Assist:	1 for a total of	5 minutes
	Total # of Activities:	7 for a total of	415 minutes
Supervisor Log	Total Administrative Duty:	382 for a total of	28568 minutes
	Total Briefing:	69 for a total of	1765 minutes
	Total Court (Regular Time):	2 for a total of	210 minutes
	Total Court (Overtime):	3 for a total of	600 minutes
	Total Community Relations:	37 for a total of	825 minutes
	Total Follow Up:	10 for a total of	700 minutes
	Total Out of Service:	10 for a total of	25 minutes
	Total Property Check:	1 for a total of	5 minutes
	Total Proactive Patrol:	120 for a total of	3225 minutes
	Total Special Contact:	1 for a total of	120 minutes
	Total Special Detail:	2 for a total of	105 minutes
	Total Selective Enforcement:	46 for a total of	1040 minutes
	Total Self-Initiated Activity:	29 for a total of	1750 minutes
	Total Service Request:	43 for a total of	1850 minutes
	Total Service Request Assist:	111 for a total of	5152 minutes
	Total Training:	1 for a total of	25 minutes
	Total Traffic Stop:	4 for a total of	60 minutes
	Total # of Activities:	871 for a total of	46025 minutes
	Total Ypsilanti Twp.:	9319 for a total of	340565 minutes (5676 hours 5 minutes)



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, SEPTEMBER 16, 2014

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. DISCUSS DIRECTOR OF GOLF OPERATIONS POSITION KAREN WALLIN, HR / TRUSTEE ELDRIDGE
2. DISCUSS SHREDDING SERVICES FOR RESIDENTS SUPERVISOR STUMBO
3. REVIEW AGENDA SUPERVISOR STUMBO
4. OTHER DISCUSSION BOARD MEMBERS

DIRECTOR OF GOLF OPERATIONS

Summary

Direct and supervise the business operations of the municipal golf course. Schedule events and insure the efficient operation of the golf course.

Supervision Received

This position is a year around position and works under the direction of the Township Supervisor or designee. The position is independent in making decisions and carrying out day-to-day responsibilities.

Supervision Exercised

Direct supervision is exercised over the Assistant Director of Golf Operations and a large group of seasonal employees.

Responsibilities and Duties

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform).

1. Plan, promote and direct all golf activities including daily management responsibilities. Maintain visible presence on the course during peak times of play.
2. Order all supplies associated with golf activities and handles all purchase orders and invoicing.
3. Preparation of budget including forecasting and review of all golf revenues and expenses on a daily, weekly, monthly and annual basis. Take corrective actions as necessary to help assure that budget goals are attained.
4. Maintain attractive, orderly appearance in pro shop. Meet with sales reps, order and select merchandise and track inventory. Supervise physical inventory and the display of merchandise. Assist in the development of necessary systems to safeguard inventory.
5. Selects, supervises, trains and evaluates pro shop and ranger employees. Schedules staff hours to assure that members are fully served and that labor costs are maintained. Approve all golf staff time sheets/payroll to validate adherence to posted schedules.

Charter Township of Ypsilanti

DIRECTOR OF GOLF OPERATIONS (CON'T)

6. Plays golf with guests of all skill-levels to generate enthusiasm for the game. Plans and conducts golf clinics and professional development training for subordinates. Designs and conducts junior golf clinics and training programs.
7. Oversee the tee time reservation and point-of-sale system as well as the properly logging all golfers into the system. Coordinate the use and maintenance of golf carts and practice facility.
8. Interprets and enforces “The Rules of Golf”, club policies, rules and regulations.
9. Develop short- and long-range plans for improvements to the club facilities and course. Establish sales goals and forecasts for all golf programs and services.
10. Compile, monitor and analyzes information from market competition for comparison studies to properly position the facility in the marketplace. Provide golf-related information for the Township website.
11. Adhere to all federal, state and local laws regarding health, safety and employment. Implement an overall safety program that conforms to OSHA standards for golf department.
12. Attend all staff, management, greens committee and other applicable meetings.
13. Represent the golf course in area professional events including local, state or national events as approved.
14. Cooperate with the Grounds Superintendent in regard to maintenance issues the affect the playability of the golf course.
15. Perform other appropriate tasks assigned by the Township Supervisor or designee.

Essential Functions, Qualifications and KSA's for Employment

(An employee in this position, upon appointment, should have the equivalent of the following):

- Bachelor's Degree in Golf Management, Business Administration or a related curriculum in and/or experience in golf course operation. (An equivalent combination of education and experience may be considered)
- Current Class “A” Member with the PGA in good standing preferred.

Charter Township of Ypsilanti

DIRECTOR OF GOLF OPERATIONS (CON'T)

- Knowledge and training of USGA Rules of Golf.
- Must have strong knowledge of golf and be an effective golf instructor.
- Minimum of five years or related professional experience required with the ability to plan, organize, coordinate, direct and effectively supervise a large number of subordinates engaged in golf operation.
- Knowledge of general business practices and merchandising requirements, such as purchasing, sales promotion, and bookkeeping gained through education and/or experience.
- Must be a good organizer and enthusiastic about developing public interest in golf at all age levels.
- Experience and knowledge of golf course maintenance preferred.
- Ability to work and communicate effectively with the public and employees.
- Must possess and maintain a valid Michigan Drivers License with a driving history that does not create liability concerns.
- Knowledge of current office software systems including MS Office and current communications software.

PHYSICAL REQUIREMENTS:

(The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties)

Physical Demands

Stand	Frequently
Walk	Frequently
Sit	Frequently
Use of Hands/Fingers	Constantly
Reach	Occasionally
Climb	Occasionally
Crawl	Rarely
Squat or Kneel	Occasionally
Bend	Occasionally

Charter Township of Ypsilanti

DIRECTOR OF GOLF OPERATIONS (CON'T)

Lift/Carry

Less than 10 lbs	Occasionally
10-29 lbs	Occasionally
30-59 lbs	Rarely
60-100 lbs	Rarely

Push/Pull

Less than 10 lbs	Occasionally
10-29 lbs	Occasionally
30-59 lbs	Rarely
60-100 lbs	Rarely

Ypsilanti Township
September 2014

DRAFT

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Supervisor's
Office**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-1617
Fax: (734) 484-0002

MEMORANDUM

To: Township Board

From: Brenda L. Stumbo, Supervisor

Date: September 9, 2014

Subject: ***Shredding Services for Township Residents***

While attending Neighborhood Watch meetings, residents have inquired if the Township offered shredding services that would allow them to dispose of documents containing sensitive information.

Allshred Services, will provide shredding services for three (3) hours for \$500.00. This amount includes drive time, set-up/tear-down and paper shredding. AccuShred, our current vendor quoted a cost of \$300 more for the same service.

My suggestion would be to offer this service to Township Residents twice in 2015 for a total of \$1000.00.

The suggested dates are:

Saturday, June 6, 2015 9 am – Noon Civic Center Parking Lot
Saturday, October 24, 2015 9 am – Noon Main Fire Station

Any input the Board may have would be greatly appreciated.

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

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REGULAR MEETING AGENDA

TUESDAY, SEPTEMBER 16, 2014

7:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
 - A. 7:00 P.M. - CREATION OF A SPECIAL ASSESSMENT DISTRICT FOR OPERATION AND MAINTENANCE COST OF NEIGHBORHOOD SECURITY CAMERAS IN THE THURSTON NEIGHBORHOOD – RESOLUTION NO. 2014-17 (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)
 - B. 7:15 PM – 2014 SPECIAL ASSESSMENT LEVY – RESOLUTION NO. 2014-18 (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)
4. PUBLIC COMMENTS
5. CONSENT AGENDA
 - A. MINUTES OF THE AUGUST 19, 2014 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
 1. SEPTEMBER 2, 2014 - \$641,037.62
 2. SEPTEMBER 16, 2014 - \$1,150,910.71
 3. CHOICE HEALTHCARE DEDUCTIBLE - \$31,207.73
 - C. AUGUST 2014 TREASURER REPORT
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

OLD BUSINESS

1. 2nd READING ORDINANCE NO. 2014-438, AMENDING ORDINANCE NO. 2013-433, CHAPTER 48, ENTITLED PROPERTY MAINTENANCE, ARTICLE III, ONE AND TWO UNIT DWELLING RENTAL PROPERTIES (1ST READING HELD AT THE AUGUST 19, 2014 REGULAR MEETING)
2. 2nd READING ORDINANCE NO. 2014-439, SEWAGE DISPOSAL RATE CHANGE (1ST READING HELD AT THE AUGUST 19, 2014 REGULAR MEETING)

NEW BUSINESS

1. BUDGET AMENDMENT #11
2. RESOLUTION NO. 2014-19, TEMPORARY ROAD CLOSURE FOR RUNNING FIT "RUN SCREAM RUN" 5K AND 10K RUN ON OCTOBER 11, 2014
3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION, IF NECESSARY IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE AT PROPERTIES LOCATED AT 1475 GLENGROVE AVENUE, 1053 JANET AVENUE AND 1188 BORGSTROM, BUDGETED IN LINE ITEM #101.950.000.801.023
4. REQUEST TO APPROVE WASTE MANAGEMENT CONTRACT EXTENSION, 3RD ADDENDUM AND TO AUTHORIZE SIGNING OF THE AGREEMENT
5. REQUEST TO APPROVE REIMAGINE WASHTENAW FUNDING AGREEMENT FOR 2015-2016, IN THE AMOUNT OF \$10,000 PAID IN TWO ANNUAL PAYMENTS WITH \$5,000 BUDGETED IN 2015 AND TO AUTHORIZE SIGNING OF THE AGREEMENT
6. REQUEST TO APPROVE HURON I-94 NON-MOTORIZED CROSSING PREFERRED ALTERNATIVE
7. REQUEST TO CANCEL NOVEMBER 4, 2014 REGULAR MEETING DUE TO GENERAL ELECTION

OTHER BUSINESS

AUTHORIZATIONS & BIDS

1. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO RESCIND PREVIOUS APPROVAL FOR SERVER PURCHASE AND AUTHORIZE TO PROCEED WITH OBTAINING NEW QUOTES FOR THE PURCHASE OF THREE (3) NEW HEWLETT PACKARD SERVERS, NOT TO EXCEED OF \$34,000 BUDGETED IN LINE 101.266.000.977.000
2. REQUEST OF TIM SMITH, GREENS SUPERINTENDENT FOR AUTHORIZATION TO RENEW THREE (3) YEAR RAIN BIRD WARRANTY FOR GOLF COURSE IRRIGATION SYSTEM IN THE AMOUNT OF \$7,639, BUDGETED IN LINE ITEM #584.584.000.941.000
3. REQUEST TO SEEK RFP'S FOR PRINTING OF 2015 INFORMATION PACKET

4. REQUEST OF CHIEF COPELAND TO ACCEPT PROPOSAL FROM SOLE BIDDER FOR TRIM AND SOFFIT REPAIRS AT STATION #1 IN THE AMOUNT OF \$2,945.00, BUDGETED IN LINE ITEM #206.206.000.931.005
5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE LAW ENFORCEMENT CENTER CHANGE ORDER #1 WITH A&R CONSTRUCTION IN THE AMOUNT OF \$30,000, BUDGETED IN LINE ITEM #101.970.000.975.266 AND TO APPROVE ADDITIONAL RENOVATION WORK, NOT TO EXCEED \$50,000, BUDGETED IN 266.301.000.931.015
6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION FOR THE PURCHASE AND INSTALLATION OF LOCKERS AT THE LAW ENFORCEMENT CENTER LOCATED AT 1501 S. HURON ST. FROM TIFFIN METAL PRODUCTS IN THE AMOUNT OF \$61,897, BUDGETED IN LINE ITEM #101.970.000.975.266
7. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE PLAYGROUND REPLACEMENT PARTS IN THE AMOUNT OF \$32,137.38, BUDGETED IN LINE ITEM #212.212.000.931.004
8. REQUEST OF CARL GIRBACH, PUBLIC SERVICES SUPERINTENDENT FOR AUTHORIZATION TO PURCHASE THREE (3) TORO 4100-D MOWERS (TIER 3) FROM MI DEAL PARTICIPANT, SPARTAN DISTRIBUTOR IN THE AMOUNT OF \$160,246.35, BUDGETED IN LINE ITEM #212.212.000.977.000

**Charter Township of Ypsilanti
Resolution No. 2014-17**

**Resolution on Thurston Area Special Assessment
District for Public Security Cameras**

WHEREAS, the Township Board of the Charter Township of Ypsilanti proposes to install security cameras in the Thurston area; and

WHEREAS, the Township Board proposes to pay for the purchase and installation of the security camera; and

WHEREAS, the Township Board proposes the creation of a special assessment district consisting of 413 parcels within the Thurston area which will be benefited to defray the operation and maintenance cost of the security cameras; and

WHEREAS, the Township Board has solicited *Requests for Proposals* for the proposed project describing the security camera improvements, the proposed location of said improvements and estimated costs; and

WHEREAS, Conti Corporation, a video security company, licensed by the State of Michigan, prepared and submitted proposed plans to install, operate and maintain security cameras in public areas with an area bounded by Ford Blvd (w), railroad tracks (n), Parkwood (both sides of street north of Ford Blvd) and Ecorse Rd (e), which consists of 413 parcels with the following estimated costs:

- Township Costs for purchase and installation of three (3) security cameras: \$ 15,000.00
(\$5,000.00 each)

- Total Annual Residents' Cost for maintenance and operation of security cameras: \$ 7,168.00

- Annual cost per parcel \$ 17.36

- Monthly cost per parcel \$ 1.38

Less than .05 cents per day

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the public hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk; and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on the 16th day of September, 2014 commencing at 7:00 pm and all persons given the opportunity to be heard in the matter; and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interests of the Township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby approve the plans for the public security cameras as prepared and presented by the Township's licensed security system contractor and its annual estimate of costs for the operation and maintenance thereof of \$7,168.00.
2. That this Township Board creates a special assessment district bounded by Ford Blvd (w), railroad tracks (n), Parkwood (both sides of street north of Ford Blvd) and Ecorse Rd (e), to be known as Thurston Area Security Camera Special Assessment District No. 062 within which the costs of the operation and maintenance of the security cameras shall be assessed according to benefits.
3. That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such assessment roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.
4. If the special assessment roll is confirmed, the Township Board intends to hold a public hearing once each year in future years, on or before October 31st, to reassess property in the special assessment district for the costs in the next year, and will provide notice of such hearing by publication in the newspaper only, unless the amount to be specially assessed increases by more than 10 percent in any one year, then mailed notice of the public hearing will be provided to owners of property to be specially assessed.
5. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolution be and the same are hereby rescinded.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
Fax: (734) 484-5159

August 21, 2014

«Name»
«Mailing_Address»«
City», «St» «zip»

Dear Property Owner:

Please be advised that at the August 19, 2014 meeting of the Charter Township of Ypsilanti Board of Trustees, the Board set a public hearing to consider the request for creation of a Special Assessment District for the maintenance costs of public security cameras in the Thurston neighborhood.

This will include your property located at: «Address»
«Parcel»

All capital and installation costs will be paid for with dollars from the Township's General Fund budget. The cost of operation and maintenance will be paid by this special assessment by all property owners, with residents' support.

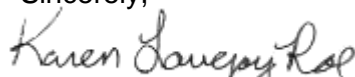
The public hearing will be held on Tuesday, September 16, 2014 at approximately 7:00 p.m. at the Ypsilanti Township Civic Center, located at 7200 S. Huron River Drive, Ypsilanti, MI 48197 to consider creation of the Special Assessment District.

Comcast and Conti Corporation have fixed the annual charges for the first three years. Per agreement, the first three years are not to exceed \$7,168 per year. This cost is divided among the 413 parcels and equals \$17.36 per parcel, per year. After the third year the costs will reflect the current rates set by Comcast and Conti Corporation. This amount will be added to your winter tax bill upon approval.

For your information, the locations where the cameras will be placed, the boundaries of the assessment district are on the reverse side of this letter.

If you have questions or comments and are unable to attend the public hearing, please contact me at 734.484.4700 or by email at klovejoyroe@ytown.org.

Sincerely,


Karen Lovejoy Roe
Clerk

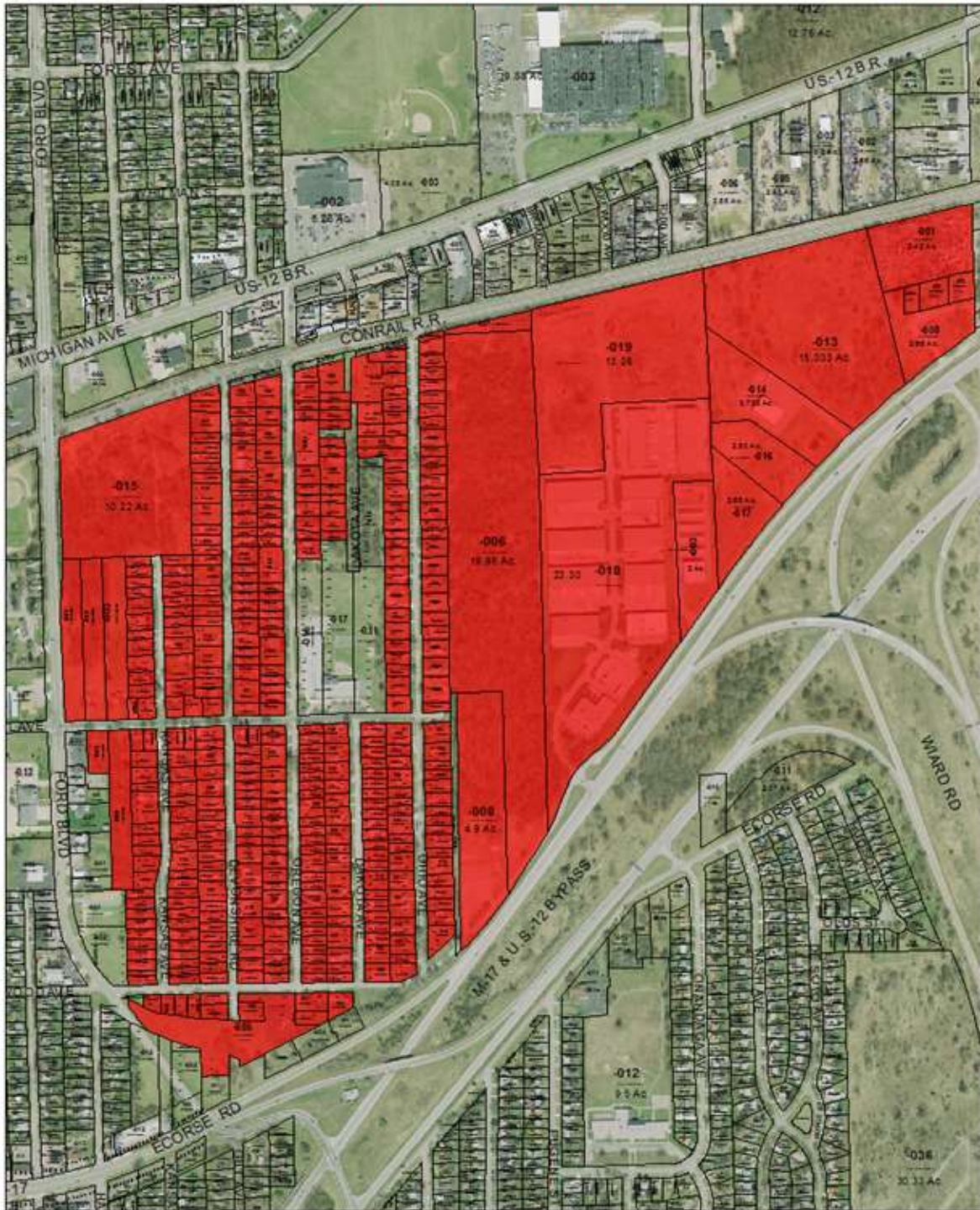
cc: File

The cameras will be located at:

1. Parkwood and Ohio
2. Parkwood and Ford Blvd.
3. Ford Blvd. and Russell

Thurston Area Security Cameras: District 062

Parcels are highlighted in RED



Zimbra**nwrybk@ytown.org**

comments for record security cameras

From : Karen Lovejoy Roe
<klovejoyroe@ytown.org>

Fri, Sep 05, 2014 04:26 PM

Subject : comments for record security cameras

To : Nancy Wrybkowski
<nwrybk@ytown.org>

Cc : Karen Roe <klovejoyroe@ytown.org>

Hello Nancy,

Please add to comments for public hearing: Mr. Eric Weidmeyer
[REDACTED] at 297 Oregon is opposed to cameras because of the
cost.

thank you, Karen

--

Karen Lovejoy Roe
Clerk
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197
734.484.4700
klovejoyroe@ytown.org
For Ypsilanti Township News go to www.ytown.org

Zimbra**nwyrybk@ytown.org**

Two Residents Response to mailer for public hearing

From : Brenda Stumbo <bstumbo@ytown.org>

Fri, Sep 05, 2014 11:46 AM

Subject : Two Residents Response to mailer for public hearing**To :** Karen Lovejoy Roe <klovejoyroe@ytown.org>, Nancy Wrybkowski <nwyrybk@ytown.org>

Two residents came in yesterday and will not be able to attend meeting from Thurston area. Owners of 69 Oregon and 58 Devonshire wanted to let us know they do not support camera installation. One resident was concerned that after three years it will go way up in cost. I told them if it goes over 10% than we would have to have another hearing. Thanks

--

Brenda L. Stumbo
Ypsilanti Township Supervisor
(734)481-0617

Hello All,

I will have Nancy include in the packet for the Public Hearing on [Tuesday](#), Sept. 16, 2014 the following phone call from Mr. William Douglas Carmack of 215 Oregon St.:

Mr. Carmack called [today](#) to say he could not make the meeting on Sept. 16th but he was very opposed to the security cameras because he could not afford the cost. He said he is on social security and has not had a raise in 5 years and cannot pay for the cameras. He asked that I share this with all the board members. I told him I would and I would include his comments in the board packet for the public hearing on the security camera special assessment.

Thanks, Karen

--

Karen Lovejoy Roe

Clerk

Charter Township of Ypsilanti

7200 S. Huron River Dr.

Ypsilanti, MI 48197

734.484.4700

kllovejoyroe@ytown.org

For Ypsilanti Township News go to www.ytown.org

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2014-18

SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on September 16, 2014 held a public hearing on the proposed special assessment roll prepared by the Assistant Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on September 16, 2014 the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Assistant Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2014 Winter Tax Roll.

**PUBLIC ACT 188 OF 1954 PROCEEDINGS
CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENT ROLL**

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on **September 16, 2014**, for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2014 WINTER TAX ROLL

<u>SPECIAL ASSESSMENT</u>	<u>CODE</u>
Sherman Oaks Water	051
Sugarbrook Security Cameras	060
West Willow Security Cameras	061
Thurston Area Security Cameras	062

STREET LIGHT SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Shady Knoll 1-6	101	Nancy Park 1-3	102
Nancy Park 5-6	103	West Willow #1	104
Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108
Washtenaw Ridge	109	Nancy Park #7	111
Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115
S. Devonshire	116	Washtenaw Concourse	117
Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121
Hawthorne Street	122	Hunt/Hollis	123
Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127
West Willow 10&11	129	Johnson Place	130
Huron Hearthside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134
Brookside Street	135	Huron Commercial	136
Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140
Ford Lake Village #2	141	Streamwood 1-7	142
Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149
Georgetown Condos	150	Streamwood #8	151
Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155
N. Kansas	156	Russell St	157
Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162
Greenfields #1	163	Partridge Creek 2&3	164
Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168
Clubview Sub	169	Wash Clubview	170
Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174
Raymond Meadows	175	Tyler Rd	176
Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180
Kirk St	181	Greene Farm 5	182
Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186
Whispering Meadows	187	Huron Meadows	188
Rivergrove	189	Aspen Ridge	191
Gates Ave	193	Fairway Hills	194
Washtenaw Clubview	196	Bradley Ave	197
Creekside West	198	Creekside South	199
Creekside East	201	Lakeview Area	202
Majestic Lake	203	Firwood Area	204
Bradley St	205		

KAREN LOVEJOY ROE, CLERK
Charter Township of Ypsilanti

The Ypsilanti Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities requiring auxiliary aids or services. Individuals should contact the Ypsilanti Township Board by writing or calling the following: KAREN LOVEJOY ROE, CLERK, 7200 S. Huron River Drive, Ypsilanti, MI 48197, PHONE: (734) 484-5156 or E-MAIL: klovejoyroe@ytown.org

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 19, 2014 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

2013 AUDIT PRESENTATION

Rena Emmons provided an overview of the Charter Township of Ypsilanti's Audit and Financial Statements for the fiscal year ending December 31, 2013. She thanked the Board for allowing her to present the report during the Work Session. She also thanked the Department Heads and the Board for their support.

Supervisor Stumbo asked if there were any significant occurrences with the Township's Accounting.

Ms. Emmons reported there were no deficiencies or weaknesses encountered in their audit and since the department heads, specifically Ms. Neal and Deputy Treasurer Debbie Agdorny, do a nice job in their day to day work, resulting in current numbers at any given time, which allowed the Board to make good decisions on a monthly basis.

REVIEW AGENDA

Supervisor Stumbo requested to review New Business items first:

Veronique Liem introduced herself to the Board as a candidate for Washtenaw County Circuit Court on the November 4, 2014 Ballot.

Request of Karen Wallin, Human Resource Department to restore Part-Time Appraiser I/Clerk (Michigan Certified Assessing Technician) Position to a Full-Time Michigan Certified Assessing Officer (MCAO) Position

Karen Wallin, Human Resource Department provided a brief history of the part-time position that was approved by the Board last year and recently vacated. The titles are changed because the state certifications had changed.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 2**

Linda Gosselin, Assessor stated this position would put the Assessing Department in compliance with the state review, since one of their main objectives called for review of residential properties. She said they had not been able to do as many as they'd like with their current departmental resources.

Karen Wallin explained this was a specialty position which the state required certification and training for some of the work.

Ms. Gosselin provided a report of the progress that had been made in the Assessing Department since 2009.

1st Reading Ordinance No. 2014-439, Sewage Disposal Rate Change

Jeff Castro, YCUA Director provided a brief overview of the rate increases.

Trustee Scott Martin reported rates had increased statewide and YCUA had kept the costs to a minimum.

Mr. Castro reported the preventative maintenance being performed by YCUA crews had really paid off during the major rain storms last week, resulting in no backups.

Supervisor Stumbo stated some of the credit was due to the current leadership and management staff as well as the infrastructure improvements.

Clerk Lovejoy Roe addressed a question regarding how the situation with the Detroit bankruptcy would affect YCUA.

Mr. Castro stated YCUA had a thirty year contract with the City of Detroit, however negotiations were taking place to create an Authority and he was confident things would work out.

Supervisor Stumbo voiced appreciation for the way that YCUA worked with residents regarding payment plans.

Request of Karen Wallin, Human Resource Department to approve Amendment to Non-Bargaining Employee Leave Time Policy

Supervisor Stumbo requested this item be effective as of July 1, 2014, in order to include Art Serafinski, which would result in a savings for Ypsilanti Township.

Karen Wallin, Human Resource Department briefly explained the amendment stated that when an employee voluntarily terminated their employment, without giving notice, the balance of their PTO bank would be paid to them at 75% versus 100% going into the health savings plan. She stated, in case of the death of the employee, the balance of the PTO would be paid out at 100% to the beneficiary. Ms. Wallin clarified that all

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 3**

lump sum PTO payouts were considered non-MERS wages and would not go toward FAC.

Attorney Winters stated he had reviewed this item and requested the July 1, 2014 effective date.

Request of Jeff Allen, RSD Director to approve repair of Non-Motorized Trail in North Bay Park by Barrett Paving in the amount of \$20,196, budgeted in line item #212.970.000.997.000

Jeff Allen, Residential Services Director provided a brief explanation of the North Bay Park Trail repair.

Request of Jeff Allen, RSD Director to award Civic Center Parking Lot Repair Project to Barrett Paving Material, Inc. in the amount of \$70,235, budgeted in line item #101.970.000.976.007

Supervisor Stumbo explained this was going to be done in conjunction with paving Veteran's Drive but the bids had come in very high.

Jeff Allen explained that Matt Parks from OHM had recommended waiting until winter to bid paving Veteran's Drive in order to get a more competitive price. Mr. Allen explained that was why the request was only for cleaning the storm drains, work regarding the parking lot repair, as well as expansion of the parking area for the officials.

Discussion followed regarding rejecting the bids for Veteran's Drive.

Trustee Scott Martin explained the manhole or catch basin was the first to fail in any project and recommended a rapid seal for the next repairs. Discussion followed.

Request of Jeff Allen, RSD Director to approve OHM Construction Contract Administration Services Proposal for Civic Center Improvement Project in the amount of \$37,200, budgeted in line item #101.970.000.971.008

Jeff Allen explained the agreement provided for the oversight of the Civic Center Improvements.

Matt Parks, OHM provided a brief explanation of the costs.

Supervisor Stumbo asked if this was a not to exceed price and what the percentage of the total price was.

Mr. Parks stated it was slightly over 10%.

Discussion on the improvements followed.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 4**

Clerk Lovejoy Roe asked Mr. Parks if there was a spec on what went into the mortar for the tuck point and if there was a warranty on it.

Mr. Parks stated there was a one-year maintenance and guarantee. He provided a brief explanation on the procedure regarding the tuck point.

Request for Ypsilanti Township to sign petition to join Storm Drain Project along Easterly Area of Whittaker Road from S. Huron River Drive to Ypsilanti District Library Retention Pond.

Supervisor Stumbo asked Mr. Parks if he was aware of the project.

Mr. Parks stated he had never seen the petition but had heard rumors of it and presumed it was an effort to make this a county drain. He provided an explanation regarding the watershed.

Clerk Lovejoy Roe briefly explained the process for getting a drain and she voiced concern that the letter being circulated basically stated Ypsilanti Township was going to pay for everything.

Joe Lawson, Planning Director stated the petition had been started by Mr. McHugh, an individual who had been in contact with Dennis Wojcik from the Water Resources Commission. Mr. Lawson said four signatures, of the ten needed, were on the petition to date and the question was how much it would cost.

Discussion followed on the source of the map and the fact that Ypsilanti Township was not even on the map.

Supervisor Stumbo voiced concern about signing the petition since the map was incorrect and the letter stating the Township was paying for the project.

Matt Parks recommended contacting the Water Resource Commission regarding the petition before any action was taken by the Township Board.

Supervisor Stumbo stated the Board would take no action on this agenda item

Set a Public Hearing date of Tuesday, September 16, 2014 at approximately 7:00 P.M. – Creation of Special Assessment District for Thurston Neighborhood Security Cameras

Supervisor Stumbo stated this would be the third one for this year. She reported Lakeview/Sugarbrook and West Willow had both been created and Oaklawn/Hawthorne was being circulated, as well as consideration by Holmes Road.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 5**

Request of Mike Radzik, OCS Director to authorize expansion of Guardian Card Access Security System to include Law Enforcement Center located at 1501 S. Huron, not to exceed \$15,500, budgeted in line item #101.970.000.975.266

Mike Radzik, OCS Director provided a brief explanation regarding the need and cost effectiveness for retaining Guardian Card Access Security System for the Law Enforcement Center.

Trustee Eldridge asked if this option was cheaper than having keys and Mr. Radzik explained the problems that had been encountered with keys in the past, plus a software record is kept on every access to the building.

Supervisor Stumbo explained the annual maintenance cost of \$250 would be included in the Police Service budget.

Supervisor Stumbo acknowledged that Carl Girbach had entered the meeting and stated Treasurer Doe had a question for him.

Treasurer Doe asked how deep they dug the roots out on the bike path project.

Carl Girbach, Public Services Director explained they would dig almost a foot in some places, as deep as necessary to remove the root, then add stone, pave it up to the current pathway level and then overlay the whole thing.

Request of Joe Lawson, Planning Director to approve the agreement between Ypsilanti Township and RACER Trust and to authorize signing of the agreement

Joe Lawson, Planning Director explained the agreement would allow RACER engineers to install a ground water monitoring system on property owned by the Township, adjacent to Tyler Pond, in order to design a proper system. He stated RACER would remove the equipment at their expense when the study was completed.

Supervisor Stumbo reported RACER Trust, in conjunction with Washtenaw County and Ypsilanti Township, wanted to schedule a meeting to give the community and the Board an update regarding the demolition and their application for a TIGER Grant to develop the property for research and development for connected vehicles.

Joe Lawson provided a brief update regarding the importance of the storm water system for RACER as well as the Yankee Air Museum.

Discussion followed on the feasibility of pretreatment of the ground water which would involve Dr. Kang (with YCUA), MDEQ, and University of Michigan and be brought back to the Planning Commission. Discussion also confirmed that everything would be brought back to the Township Board when a Development Agreement was ready.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 6**

Request to approve Animal Control Enforcement Contribution Contract Renewal with Washtenaw County in the amount of \$30,000 budgeted in line item #266.301.000.831.012 and to authorize signing of the contract.

Supervisor Stumbo explained this was a renewal of a contract already in place with the Humane Society.

Request to appoint Gloria Peterson to the Ypsilanti Township Planning Commission to fill vacancy created by the resignation of Nathan Reed

Supervisor Stumbo explained Gloria Peterson was retired and lived on the north side of the Township, which would represent a different part of the community.

Treasurer Doe stated she was a good choice and Trustee Scott Martin and Trustee Eldridge agreed.

1st Reading Ordinance No. 2014-439, Amending Ordinance No. 2013-433, Chapter 48, Entitled Property Maintenance, Article III, One and Two Unit Dwelling Rental Properties

Mike Radzik stated the proposed ordinance was requested by the Office of Community Standards and drafted by Attorney Angela King. He explained it would not change the rental inspection program in anyway, but it would give ability to add delinquent fees, associated with that program, to the tax bills. Mr. Radzik stated it would be changed to reflect addition to the tax bill if not paid in 45 days.

Budget Amendment #10

Javonna Neel, Accounting Director provided a brief review of the budget amendment.

OLD BUSINESS

2014 Master Plan Update

Joe Lawson voiced his appreciation to the Board for their patience regarding this item. He stated the Master Plan had been sent back to the Planning Commission to add the Automotive Heritage Trail Master Plan and the Re-Imagine Washtenaw Corridor Improvement Plan. He stated both of these items had been added to the Master Plan Update and approved by the Planning Commission, with their recommendation to the Board for approval.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 WORK SESSION MINUTES
PAGE 7**

Supervisor Stumbo asked if Lakeshore Development had submitted anything to date and it was confirmed they had not. Discussion followed on the zoning and future land use regarding their plan.

Trustee Eldridge stated the Planning Commission was unanimous in their support of the Master Plan Update.

Mr. Lawson provided a presentation of the 2014 Master Plan Update.

Clerk Lovejoy Roe voiced her appreciation for Joe Lawson's professional approach.

Request of Karen Lovejoy Roe to purchase 2 years, 1 month of MERS Service Credits and authorize signing of the Resolution (TABLED AT THE JULY 15, 2014 REGULAR MEETING)

Arloa Kaiser voiced her opinion that Clerk Lovejoy Roe should not be able to vote on the request since it involved a financial aspect.

Clerk Lovejoy Roe explained her position on voting on her request and asked if there were any questions and briefly explained her request had resulted because of a technicality with MERS.

Arloa Kaiser said she understood this request came about because of the time period which the Clerk was not in office and asked if anyone could come back and buy time.

Clerk Lovejoy Roe stated that any other employee that worked at another governmental facility could buy time with a resolution from the Board, through MERS, but she explained further the time taken and departmental changes by MERS had resulted in the need for another resolution in her particular case.

Trustee Mike Martin clarified that the July 15, 2014 Minutes had reflected that his only concern was monetary regarding this issue, that he had other issues and briefly explained his position regarding the information included in the packet.

No other items were reviewed at this point in the Work Session

The meeting adjourned at approximately 6:59 P.M.

Respectfully submitted,
Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE AUGUST 19, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters and Angela B. King

CONSENT AGENDA

A. MINUTES OF THE JULY 15, 2014 WORK SESSION AND REGULAR MEETING AND JULY 28, 2014 SPECIAL MEETING

Clerk Lovejoy Roe asked Trustee Mike Martin if he wanted her to revisit the July 15, 2014 Minutes regarding his comment about "his only issue" regarding the MERS issue and he agreed.

Supervisor Stumbo also requested that the record reflect her request for the history on the issue.

Clerk Lovejoy Roe stated she would check both of those items.

Supervisor Stumbo stated the Work Session and Regular Meeting Minutes needed corrections so that was why it had to be separated out.

Supervisor Stumbo asked, "With those corrections, all in favor." Everyone said aye.

Supervisor Stumbo asked, "Opposed?," and hearing none stated, "Motion carries."

B. STATEMENTS AND CHECKS

- 1. AUGUST 5, 2014 - \$1,517,458.50**
- 2. AUGUST 19, 2014 - \$2,790,929.80**
- 3. CHOICE HEALTHCARE DEDUCTIBLE - \$34,536.34**
- 4. CHOICE HEALTHCARE ADMINISTRATION FEE - \$1,162.50**

C. JULY 2014 TREASURER REPORT

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated Ron Fulton, Building Director, would be retiring in December 2014. She requested to proceed with filling the position and providing the Board Members with the job description and rate of pay.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 REGULAR MEETING MINUTES
PAGE 2**

PUBLIC COMMENTS

Arloa Kaiser voiced her appreciation for the police presence in the neighborhoods. She also stated the traffic control for the work being done on Grove Road had been a nice experience.

SUPERVISOR REPORT (CONTINUED)

Supervisor Stumbo reported she had met with the Regional Director of Clark East Towers. She said the Fire Chief and the Fire Marshal had met with them regarding some of the issues regarding security, outside access to a sitting area and the bed bug issue. Supervisor Stumbo received confirmation from Attorney Winters that the agreement was to be brought back to the September 16, 2014 Board Meeting.

Supervisor Stumbo stated the draft budget would be delivered to the Board by August 29, 2014.

CLERK REPORT

Clerk Lovejoy Roe stated her report was in the packet but she wanted to take this opportunity to thank the 100 plus election inspectors who helped make for a successful election. She thanked her staff and her Deputy Clerk, Nancy Wrybkowski for their work and reported it was the first time since their introduction that there had been no problems with the electronic poll books. She reported the turnout of voters was about 14 – 15 %.

Clerk Lovejoy Roe said preparations were underway for the November 4, 2014 election.

TREASURER REPORT

There was no Treasurer Report

TRUSTEE REPORT

There was no Trustee Report

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

- **Clark East Towers**

Attorney Winters stated that as the Supervisor had indicated a Municipal Services Agreement for Clark East Towers was nearing resolution. He explained the issues still being dealt with were those regarding on-site security.

- **Blight Enforcement**

Attorney Winters reported 1070 Hawthorne had been successfully demolished.

- **Development for Vacant Property Pilot Project**

Attorney Winters stated work was being done with the Office of Community Standards to develop a pilot project to deal with the 300 – 400 vacant properties in the Township.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 REGULAR MEETING MINUTES
PAGE 3**

- **Habitat for Humanity**

Attorney Winters reported he was meeting this week with Habitat for Humanity regarding the title work on the 15 properties the Township had purchased. He explained one of those properties on Holmes road had already been identified by the OCS Department for demolition as soon as possible.

- **IFT Transfer**

Attorney Winters stated Bob Rhodes, Attorney on behalf of General Dynamics, who currently had the IFT, was here to help provide a smooth transition to MDA Information Systems. He reported MDA was going through the necessary Due Diligence with the State Department since it was a Defense Industry Contract. Mr. Winters stated, it was his understanding that MDA would retain the current employee level.

- **Cost Recovery for Liberty Square**

Attorney Winters reported Attorney McLain had been working with the OCS Department to get the final hearing to Judge Shelton before he retired, regarding cost recovery for Liberty Square.

- **Search Warrant Process**

Supervisor Stumbo asked Attorney Winters to discuss the latest search warrant process the Township used for vacant buildings.

Attorney Winters reported the search warrant process would continue to follow pretty much the same review by Attorney Angela King. He explained they were trying to allocate a specific dollar amount on the ones that go for court action, as a not to exceed amount to allow the Township Board to do more. He explained many of the vacant properties were still salvageable if acted on immediately.

Mike Radzik, OCS Director explained the new process. He stated there was a list of current properties that had been confirmed to be vacant and had not been registered as such, with the Township. He explained the OCS Department would conduct a cursory inspection of the exterior of the property and if probable cause was determined regarding code violations in the interior, an Affidavit for a Search Warrant was drafted and then was reviewed by Attorney King and presented to the Judge or Magistrate for authorization. He stated four had been executed in the last week.

Attorney Winters stated we basically have a handle on the blight cases at this point, so we are trying to be proactive by using cost effective ways to keep those 300 – 400 vacant homes from becoming public nuisance cases.

Supervisor Stumbo stated she supported the action regarding vacant homes wholeheartedly and commented this would also eliminate any situation such as a squatter taking possession of a vacant home.

Discussion followed on the need to report any suspicious activity regarding vacant homes.

OLD BUSINESS

1. **REQUEST OF KAREN LOVEJOY ROE TO PURCHASE 2 YEARS, 1 MONTH OF MERS SERVICE CREDITS AND AUTHORIZE SIGNING OF THE RESOLUTION** (Tabled At The July 15, 2014 Regular Meeting)

Supervisor Stumbo asked the Board if the agenda item could be moved to the end of New Business. The Board agreed.

**2. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO APPROVE
YPSILANTI TOWNSHIP 2014 MASTER PLAN** (Tabled At The May 20, 2014 Regular Meeting And Referred To The Planning Commission At The July 15, 2014 Regular Meeting)

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to remove this item from the table.

Supervisor Stumbo reported that Joe Lawson, Planning Director had done a presentation on the 2014 Master Plan in the Work Session. She said the Plan been discussed at length and had been approved by the Planning Commission and was ready for consideration by the Board.

The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Yes Stumbo: Yes
Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Ypsilanti Township 2014 Master Plan as presented. The motion carried unanimously.

NEW BUSINESS

1. BUDGET AMENDMENT #10

Javonna Neel stated it had come to her attention that an employee who had resigned from the Recreation Department needed a PTO payout at 75% for \$17,669.00 and she was asking to make that revision to the Budget Amendment #10.

Supervisor Stumbo asked if there were any objections for that revision and there were none.

Clerk Lovejoy Roe read Budget Amendment #10 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #10 (see attached). The motion carried unanimously.

2. 1ST READING ORDINANCE NO. 2014-438, AMENDING ORDINANCE NO. 2013-433, CHAPTER 48, ENTITLED PROPERTY MAINTENANCE, ARTICLE III, ONE AND TWO UNIT DWELLING RENTAL PROPERTIES

Clerk Lovejoy Roe read the proposed ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve 1st Reading of Ordinance No. 2014-438, Amending Ordinance No. 2013-433, Chapter 48, Entitled Property Maintenance, Article III, One and Two Unit Dwelling Rental Properties.

Supervisor Stumbo provided a brief explanation of the proposed ordinance and said this allowed any unpaid rental inspection costs to be placed on the tax roll, which was similar to the handling of noxious weeds.

The motion carried as follows:

Eldridge: Yes S. Martin: Yes Hall Currie: Yes Stumbo: Yes

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 REGULAR MEETING MINUTES
PAGE 5**

Lovejoy Roe: Yes Doe: Yes M. Martin: Yes

3. 1ST READING ORDINANCE NO. 2014-439, SEWAGE DISPOSAL RATE CHANGE

Clerk Lovejoy Roe read the proposed ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve 1st Reading of Ordinance No. 2014-439, Sewage Disposal Rate Change.

Jeff Castro, YCUA Director provided a brief explanation of the request for a change in ordinance to increase the sewage disposal rate by 3.25%, effective October 1, 2014.

Supervisor Stumbo stated she was proud of YCUA, its workers, leaders, improvements to infrastructure and preventative maintenance that had contributed to the fact that during the storms last week, Ypsilanti Township experienced no backups.

Mr. Castro stated YCUA's aggressive preventative maintenance program had really paid off during the downpours on August 11 and 12, 2014, when many other communities experienced up to 40% of their residential basements flooding.

The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Yes Stumbo: Yes
Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

4. REQUEST TO APPOINT GLORIA PETERSON TO THE YPSILANTI TOWNSHIP PLANNING COMMISSION TO FILL VACANCY CREATED BY THE RESIGNATION OF NATHAN REED

A motion was made by Trustee Mike Martin, supported by Trustee Hall Currie to appoint Gloria Peterson to the Ypsilanti Township Planning Commission to fill vacancy created by the resignation of Nathan Reed. The motion carried unanimously.

5. REQUEST TO APPROVE ANIMAL CONTROL ENFORCEMENT CONTRIBUTION CONTRACT RENEWAL WITH WASHTENAW COUNTY IN THE AMOUNT OF \$30,000, BUDGETED IN LINE ITEM #266.301.000.831.012 AND TO AUTHORIZE SIGNING OF THE CONTRACT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve the Animal Control Enforcement Contribution Contract Renewal with Washtenaw County in the amount of \$30,000, budgeted in line item #266.301.000.831.012 and to authorize signing of the contract (see attached). The motion carried unanimously.

6. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO APPROVE THE AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND RACER TRUST AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve the Agreement between Ypsilanti Township and RACER Trust

and to authorize signing of the agreement (see attached). The motion carried unanimously.

7. REQUEST OF KAREN WALLIN, HUMAN RESOURCE DEPARTMENT TO APPROVE AMENDMENT TO NON-BARGAINING EMPLOYEE LEAVE TIME POLICY

A motion was made by Trustee Mike Martin, supported by Trustee Eldridge to approve the Amendment to Non-Bargaining Employee Leave Time Policy, effective July 1 (see attached).

Supervisor Stumbo stated that by amending this policy it actually saved the Township money, by providing the option for employees to take a 75% payout versus 100% payout to their health care.

The motion carried unanimously.

8. REQUEST OF KAREN WALLIN, HUMAN RESOURCE DEPARTMENT TO RESTORE PART-TIME APPRAISER I/CLERK (MICHIGAN CERTIFIED ASSESSING TECHNICIAN) POSITION TO A FULL-TIME MICHIGAN CERTIFIED ASSESSING OFFICER (MCAO) POSITION

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to restore the Part-Time Appraiser I/Clerk (Michigan Certified Assessing Technician) Position to a Full-Time Michigan Certified Assessing Officer (MCAO) position.

Supervisor Stumbo explained a part-time worker had been employed as a cost saving measure. She said they discovered that part-time employment did not attract applicants that possessed the necessary experience and qualifications needed for the job. Supervisor Stumbo said the State of Michigan required a review of 20% of the single family homes in the Township every year. She stated the purpose of restoring this position to full-time was to give the Assessing Department the necessary personnel to accomplish this task.

Trustee Scott Martin asked if a certain level of certification was based on the size of the community.

Karen Wallin, Human Resource Department explained it was population based and Ypsilanti Township required a Level IV, which our Head Assessor, Linda Gosselin was certified at a Level IV.

Discussion followed that the current position would be a Level II and there were three employees currently in the Assessing Department that were Level III.

Discussion followed on the salary range with the Part-Time Level I position was at \$18.94 per hour and the new Full-Time position, which was Level II would be at \$19.12 per hour.

The motion carried unanimously.

9. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO APPROVE REPAIR OF NON-MOTORIZED TRAIL IN NORTH BAY PARK BY BARRETT PAVING IN THE AMOUNT OF \$20,196, BUDGETED IN LINE ITEM #212.970.000.997.000

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the repair of Non-Motorized Trail in North Bay Park by Barrett

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 REGULAR MEETING MINUTES
PAGE 7**

Paving in the amount of \$20,196, budgeted in line item #212.970.000.997.000. The motion carried unanimously.

Jeff Allen, Residential Services Director explained this would repair areas that tree roots were causing a safety hazard for bicyclists and runners on the North Bay Park path.

Treasurer Doe asked if it made sense to seal coat the bike paths.

Mr. Allen said it was something that could be considered in the future.

Discussion followed on the pricing and benefits for using this as a preventive maintenance.

The motion carried unanimously.

10. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AWARD CIVIC CENTER PARKING LOT REPAIR PROJECT TO BARRETT PAVING MATERIALS, INC. IN THE AMOUNT OF \$70,235, BUDGETED IN LINE ITEM #101.970.000.976.007

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to award the Civic Center Parking Lot Repair Project to Barrett Paving Materials, Inc. in the amount of \$70,235, budgeted in line item #101.970.000.976.007.

Jeff Allen explained that originally this project was to be done at the same time as the Veteran's Drive that was to accommodate the AAATA buses, but those bids had not come in favorably. He explained this project would incorporate routing, crack sealing, some structural repair on the storm drains and some additional parking.

The motion carried unanimously.

11. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO APPROVE OHM CONSTRUCTION CONTRACT ADMINISTRATION SERVICES PROPOSAL FOR CIVIC CENTER IMPROVEMENT PROJECT IN THE AMOUNT OF \$37,200, BUDGETED IN LINE ITEM #101.970.000.971.008

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve OHM Construction Contract Administration Services Proposal for Civic Center Improvement Project in the amount of \$37,200, budgeted in line item #101.970.000.971.008.

Jeff Allen presented a brief explanation of the work.

The motion carried unanimously.

12. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE EXPANSION OF GUARDIAN CARD ACCESS SECURITY SYSTEM TO INCLUDE LAW ENFORCEMENT CENTER LOCATED AT 1501 S. HURON, NOT TO EXCEED \$15,500, BUDGETED IN LINE ITEM #101.970.000.975.266

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to authorize expansion of Guardian Card Access Security System to include Law Enforcement Center located at 1501 S. Huron, not to exceed \$15,500, budgeted in line item #101.970.000.975.266. The motion carried unanimously.

13. REQUEST FOR YPSILANTI TOWNSHIP TO SIGN PETITION TO JOIN STORM DRAIN PROJECT ALONG EASTERLY AREA OF WHITTAKER ROAD FROM S. HURON RIVER DRIVE TO YPSILANTI DISTRICT LIBRARY RETENTION POND

Supervisor Stumbo stated this was discussed in the Work Session and a decision was reached by the Board to take No Action on this item.

14. SET A PUBLIC HEARING DATE OF TUESDAY, SEPTEMBER 16, 2014 AT APPROXIMATELY 7:00 P.M. – CREATION OF SPECIAL ASSESSMENT DISTRICT FOR THURSTON NEIGHBORHOOD SECURITY CAMERAS

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to set a public hearing date of Tuesday, September 16, 2014 at approximately 7:00 p.m. – Creation of Special Assessment District for Thurston Neighborhood Security Cameras. The motion carried unanimously.

15. SET PUBLIC HEARING DATE OF TUESDAY, SEPTEMBER 16, 2014 AT APPROXIMATELY 7:15 PM - 2014 SPECIAL ASSESSMENT LEVY

A motion was made by Treasurer Doe, supported by Trustee Eldridge to set a public hearing date of Tuesday, September 16, 2014 at approximately 7:15 p.m. –Special Assessment Levy. The motion carried unanimously.

16. SET A PUBLIC HEARING DATE OF TUESDAY, OCTOBER 7, 2014 AT APPROXIMATELY 7:00 PM - TRANSFER OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FROM GENERAL DYNAMICS TO MDA INFORMATION SYSTEMS, LLC, LOCATED AT 1200 JOE HALL DRIVE IN YPSILANTI TOWNSHIP

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to set a public hearing date of Tuesday, October 7, 2014 at approximately 7:00 p.m. – Transfer of Industrial Facilities Exemption Certificate from General Dynamics to MDA Information Systems, LLC, located at 1200 Joe Hall Drive in Ypsilanti Township. The motion carried unanimously.

OLD BUSINESS

1. REQUEST OF KAREN LOVEJOY ROE TO PURCHASE 2 YEARS, 1 MONTH OF MERS SERVICE CREDITS AND AUTHORIZE SIGNING OF THE RESOLUTION (Tabled At The July 15, 2014 Regular Meeting)

A motion was made by Trustee Scott Martin, supported by Trustee Hall Currie to remove from table.

The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes		

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin.

**CHARTER TOWNSHIP OF YPSILANTI
AUGUST 19, 2014 REGULAR MEETING MINUTES
PAGE 9**

Supervisor Stumbo asked for discussion, then proceeded with a roll call vote.

Clerk Lovejoy Roe and Trustee Mike Martin questioned if Supervisor Stumbo was conducting a roll call vote.

Supervisor Stumbo indicated she was calling for a roll call vote.

The motion failed as follows:

M. Martin:	No	Doe:	Yes	Roe:	Yes	Stumbo:	No
Hall Currie:	No	S. Martin:	Yes	Eldridge:	No		

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:57 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2014 BUDGET AMENDMENT #10**

August 19, 2014

101 - GENERAL OPERATIONS FUND

Total Increase \$38,785.21

Increase budget for payout of PTO & Sick time for approved payout of accrued time of 80 hours at 75% (this is over the 32 hours that was originally budget for employee) . This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$1,585.21
			<u>Net Revenues</u> <u>\$1,585.21</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-215-000-708.004	\$1,585.21
			<u>Net Expenditures</u> <u>\$1,585.21</u>

Increase budget for Capital Outlay for professional service of OHM Advisors for the improvements of the Civic Center. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$37,200.00
			<u>Net Revenues</u> <u>\$37,200.00</u>
Expenditures:	Capital Outlay - Improvement	101-970-000-971.008	\$37,200.00
			<u>Net Expenditures</u> <u>\$37,200.00</u>

206 - FIRE FUND

Total Increase \$0.00

Request line transfer to cover for existing and future expenses for Station #1, Station #3 and Station #4 auto & truck maintenance and repair. The current repairs to Station #1 Ladder Truck 14-1 include; replaced radiator, complete brakes, eight new tires, pump seals, and replace worn wiring harnesses. The Chief is requesting to reduce budgeted funds from his department 206-970 -Capital Outlay Improvement to increase budgeted funds to his department 206 -206 operations for the auto & truck maintenance and repair. When moving budgeted funds from one department to another, it requires Board approval. This will be funded by a line item transfer of funds.

Expenditures:	Capital Outlay Improvements	206-970-000-971.008	(\$20,000.00)
			<u>Net Revenues</u> <u>(\$20,000.00)</u>
Expenditures:	Auto & Truck Main Station #1	206.206.000.863.001	\$16,000.00
	Auto & Truck Main Station #3	206.206.000.863.003	\$3,000.00
	Auto & Truck Main Station #4	206.206.000.863.004	\$1,000.00
			<u>Net Expenditures</u> <u>\$20,000.00</u>

212 - BIKE, SIDEWALK, RECREATION, ROAD AND

GENERAL OPERATIONS FUND (BSR II)

Total Increase \$50,000

Increase the budget for Connecting Communities Program - Textile Road Bike Path. This will increase the total of the grant from the County to the appropriate amount of \$325,000. This will be funded by reimbursement from a grant through the County.

Revenues:	County Grant	212-000-000-540.000	\$50,000
			<u>Net Revenues</u> <u>\$50,000</u>
Expenditures:	Capital Outlay/Bike Paths	212-970-000-997.000	\$50,000
			<u>Net Expenditures</u> <u>\$50,000</u>

236 - 14B DISTRICT COURT FUND

Total Increase \$534.00

Increase expenditure for employee who has requested more than the 32 hours of PTO hours budgeted at 100%. This payout will be for 75% of the PTO hours. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	236-000-000-699.000	\$534.00
			<u>Net Revenues</u> <u>\$534.00</u>
Expenditures:	Salaries Pay Out & Sick time	236-136-000-708.004	\$534.00
			<u>Net Expenditures</u> <u>\$534.00</u>

Motion to Amend the 2014 Budget (#10):

Move to increase the General Fund budget by \$38,785 to \$10,842,767 and approve the department line item changes as outlined.

Move to do a line item transfer for the Fire Fund budget to decrease line in department 206-970 and to increase lines in department 206-206 by \$20,000 to and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road and General Operations (BSRII) Fund budget by \$50,000 to \$4,869,148 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$534 to \$1,354,655 and approve the department line item changes as outlined.

ORDINANCE NO. 2014-438

Amending Ordinance No. 2013-433

*An Ordinance to Amend the Code of Ordinances,
Chapter 48 entitled Property Maintenance, Article III,
One and Two Unit Dwelling Rental Properties*

The Charter Township of Ypsilanti **Ordains** that the Code of Ordinances Charter Township of Ypsilanti, Chapter 48 entitled **Property Maintenance**, Article III entitled One and Two Unit Dwelling Rental Properties, is amended as follows:

ADD: the following new provision:

Unpaid fees: assessment

All fees imposed pursuant to Sections 4848 that remain unpaid after 14 days written notice to the owner shall be assessed against the property as a lien and places on the tax roll.

Severability

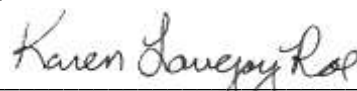
Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2014-438 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on August 19, 2014. The second reading is scheduled to be heard on September 16, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
ORDINANCE NO. 2014 - 439**

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to increase sewage disposal service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2014, existing sewage disposal service rates shall prevail. For all billings rendered from October 1, 2014, charges for sewage disposal services shall be as provided for in Schedule A, for each bimonthly (two-month) period:

Schedule A:

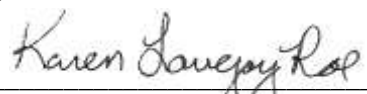
Meter Size (inch)	Allowed Usage Cubic Feet	CAPITAL CHARGE		OM&R		TOTAL	
		Contract Community	All Others	Contract Communities	All Others	Contract Community	All Others
5/8-3/4	600	\$1.28	\$1.28	\$17.07	\$21.12	\$18.34	\$22.40
1	1000	\$2.15	\$2.15	\$28.53	\$34.75	\$30.68	\$38.11
1½	2100	\$4.70	\$4.70	\$58.53	\$71.44	\$63.24	\$78.64
2	4000	\$8.54	\$8.54	\$112.92	\$137.31	\$121.46	\$150.66
3	9000	\$19.24	\$19.24	\$246.43	\$307.24	\$265.67	\$337.24
4	16200	\$34.63	\$34.63	\$470.07	\$553.74	\$504.71	\$607.75
6	36000	\$76.96	\$76.96	\$1,013.52	\$1,232.34	\$1,090.49	\$1,352.43
8	66000	\$141.06	\$141.06	\$1,849.80	\$2,251.06	\$1,990.86	\$2,470.90
10	102000	\$214.79	\$214.79	\$2,863.34	\$3,483.39	\$3,078.13	\$3,820.10
12	150000	\$320.61	\$320.61	\$4,214.71	\$5,126.45	\$4,535.33	\$5,626.48

For all usage in excess of allowed usage, the rate per 100 cubic feet shall be as follows:

	CAPITAL CHARGE	OM&R	TOTAL
Contract Communities	\$0.215	\$1.847	\$2.063
All Others	\$0.215	\$1.947	\$2.162

This Ordinance shall become effective upon the date of publication.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2014-439 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on August 19, 2014. The second reading is scheduled to be heard on September 16, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CONTRACT
CHARTER TOWNSHIP OF YPSIANTI

AGREEMENT is made this 19 day of August, 2014, by the Charter Township of Ypsilanti ("Township") located at 7200 Huron River Drive, Ypsilanti, Michigan 48197 and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

WHEREAS, under Michigan law, the County is responsible for handling stray dogs and other smaller animal-related issues; and

WHEREAS, under Michigan law, other local governmental entities may choose to enact their own animal control ordinance and keep the fees assessed under that ordinance; and

WHEREAS, the Michigan Attorney General has opined (Opinion #5566, September 24, 1979) that a County is not responsible to pay for the costs associated with the enforcement of a local unit of government's animal control ordinance; and

WHEREAS, the County contracts with the Humane Society of Huron Valley ("HSHV") to provide statutorily required animal control services to the County; and

WHEREAS, the Township maintains its own animal control ordinance and has been using HSHV to meet the requirements of its ordinance without paying either the County or HSHV; and

WHEREAS, the parties have agreed that the County will continue to contract with HSHV, but that the Township will contribute funds to the County to help off-set those animals handled by HSHV under the Township's animal control ordinance.

NOW THEREFORE, in consideration of the promises below, the parties mutually agree as follows:

ARTICLE II - COMPENSATION

The parties agree that to assist the County in helping to defray its contractual costs to HSHV for providing animal control services throughout the entire County, including those animal service costs generated by the Township's Ordinance, the Township will pay the County an amount not to exceed **thirty thousand** (\$30,000.00) dollars. The Township shall pay these funds in a lump sum to the County immediately upon execution of this Contract. Payment must be sent to:

**Washtenaw County Administration
Attn: Candace Wethington
220 N. Main Street
Ann Arbor, MI 48107**

ARTICLE III - TERM

This contract begins on **January 1, 2014** and ends on **December 31, 2014**.

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in the contract without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the **Charter Township of Ypsilanti** and the County, their successors and assigns. Neither the County nor the **Charter Township of Ypsilanti** will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the **Charter Township of Ypsilanti** and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI - ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO: WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Verna J. McDaniel (DATE)
County Administrator

APPROVED AS TO FORM BY

CHARTER TOWNSHIP OF YPSILANTI

By: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

By: *Brenda Stumbo* 8-20-14
BRENDA STUMBO (DATE)
Supervisor

2 *Kari Kanyo* 8-20-14
Clerk

ACCESS AGREEMENT

This Access Agreement ("Agreement") is made between Charter Township of Ypsilanti, 7200 S. Huron River Drive, Ypsilanti, MI 48197 ("Grantor"), and Revitalizing Auto Communities Environmental Response Trust, 500 Woodward Avenue, Suite 1510, Detroit, MI 48226 (the "Trust") together with its wholly-owned affiliate RACER Properties LLC (collectively, "RACER"). Grantor and RACER may be referred to in this Agreement individually as "Party" and collectively as "Parties."

Grantor is the owner of property located along the north bank of Tyler Pond, south of Airport Road ("Property"), a depiction of which is attached as Exhibit 1. The Property is nearby property owned by RACER, on which RACER is conducting certain Environmental Actions. Grantor is willing to grant access to the Property to RACER and its successors, assigns, employees, consultants, contractors, subcontractors, and other agents (collectively, "Representatives") subject to the terms and conditions of this Agreement.

NOW THEREFORE, for good and valuable consideration, the Parties agree as follows:

1. **License:** Grantor grants to RACER and its Representatives a non-exclusive license to enter upon the Property solely to perform Permitted Activities, (as defined below). Nothing in this Agreement shall limit Grantor's rights to access (or provide others access) onto the Property.
2. **Permitted Activities:** RACER and its Representatives may access the Property to perform the scope of work is set forth in Exhibit 2. Modifications to the scope or work, if any, will be provided to Grantor for review prior to implementation. Permitted Activities shall include, but not be limited to: utility location, soil boring installation, monitoring well installation, surveying, and gauging and sampling of monitoring wells. Grantor agrees that the United States Environmental Protection Agency ("USEPA") or Michigan Department of Environmental Quality ("MDEQ") and their Representatives may access the Property for the purpose of overseeing or supervising Permitted Activities; subject to the provisions contained herein.
3. **Term:** This Agreement shall be effective on the date on which it is signed below by the latter of the two Parties ("the Effective Date"), and shall expire upon completion of the Permitted Activities or the passage of five (5) years, whichever is sooner, except for provisions expressly designated in this Agreement as surviving the expiration date. Except as otherwise provided in this Agreement, RACER may terminate its rights and obligations by providing ten (10) days' notice to Grantor.
4. **Operations:** In completing the Permitted Activities:
 - a. RACER shall use all commercially reasonable efforts to avoid: (i) damage to the Property (and persons and personal property thereon); (ii) interference with Grantor's or any other party's operations at the Property; and (iii) to the fullest extent possible, access to the Property by any unauthorized persons.
 - b. Grantor shall use all commercially reasonable efforts to avoid interference with RACER's operations at the Property.
 - c. RACER shall: (i) comply with all applicable laws, reasonable written procedures established in advance by Grantor and the requirements of any insurance carriers insuring the Property or any interests therein that are communicated to RACER in writing in advance; and (ii) obtain all permits required for the Permitted Activities and promptly deliver copies to Grantor at Grantor's request.

- d. RACER shall repair any damage to the Property resulting from the Permitted Activities within thirty (30) days before the expiration of this Agreement, and shall leave the Property in substantially the same condition it was on the date of the execution of this Agreement.
- e. Any equipment installed on the Property by RACER shall remain RACER's personal property. RACER shall promptly remove its personal property from the Property after the termination of this Agreement.

5. **Indemnification:**

- a. RACER shall release, indemnify, defend, and hold Grantor harmless from and against claims, losses, damage, injuries, liabilities, fines and penalties, (collectively, "Claims") to the proportionate extent arising from the negligence or willful misconduct in the performance of the Permitted Activities conducted by RACER or its Representatives. Nothing herein shall limit the obligations of RACER and its Representatives to maintain Insurance under Paragraph 7 below, or affect Grantor's right and ability to recover under such insurance policies as an additional insured.
- b. Grantor shall indemnify, defend, and hold RACER and its Representatives harmless from and against all Claims arising out of: (i) the breach by Grantor of its obligations under this Agreement, or (ii) the negligence or willful misconduct of Grantor or any Representative thereof.
- c. Notwithstanding anything to the contrary set forth in this Agreement, in no event shall an indemnifying party be liable to the other for: (i) consequential damages or lost income, value or profits or punitive or treble damages of any type or manner, even if foreseeable; and (ii) any Claim arising from the act or omission of the indemnified party.

6. **LIMITATION OF LIABILITY:**

RACER'S OBLIGATIONS HEREUNDER SURVIVE EXPIRATION OF THIS AGREEMENT, PROVIDED THAT ANY INDEMNIFICATION OR OTHER OBLIGATIONS OF RACER ARE LIMITED BY THE TERMS OF THE SETTLEMENT AGREEMENT, NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE CONTRARY.

7. **Insurance:**

- a. Prior to entering the Property to conduct Permitted Activities, RACER shall obtain, and throughout the Term maintain, Insurance against all claims for personal injury (including death), and property damage, under a policy or policies of comprehensive general liability insurance with limits at least equal to \$1,000,000 per occurrence from a reputable company or companies licensed to do business in the State of Michigan.
- b. RACER and its Representatives shall obtain, and throughout the Term maintain, workers' compensation insurance to cover any employees engaged in the Permitted Activities.
- c. RACER contractors and consultants that perform Permitted Activities on the Property shall obtain, and throughout the Term maintain, umbrella or excess liability insurance and contractor's general, professional, and pollution liability insurance providing not less than \$25,000,000 in aggregate coverage from a reputable company or companies licensed to do business in the State of Michigan. These policies shall name Grantor as an additional insured, and shall be primary to RACER's policies.

d. RACER shall provide Grantor with a minimum of thirty (30) days' notice of cancellation of any insurance maintained under this paragraph. All policies of insurance maintained under this section shall be endorsed to provide a waiver of subrogation as to Grantor and its Representatives. The coverage must provide for separation of insureds and must not include a cross-suits exclusion. All such policies shall be primary to any other insurance coverage available to Grantor. RACER and its Representatives shall obtain and deliver to Grantor certificates of insurance evidencing the coverage required by this Section in advance of any access to the Property.

8. **Notice:**

- a. RACER or its Representatives will notify Grantor or Grantor's Representatives, a minimum of forty-eight (48) hours before accessing the Property to complete Permitted Activities. In the event of any emergency or where otherwise required by law, RACER shall make reasonable efforts to notify Grantor or Grantor's Representatives before accessing the Property. Notices regarding accessing the Property to complete Permitted Activities or in the event of an emergency or where otherwise required by law, shall be made by electronic mail or telephone.
- b. All other notices required to be given pursuant to this Agreement shall be sent by certified or registered mail, or by an overnight courier (Federal Express or U.P.S.), along with an electronic mail copy to the following addresses:

To RACER:

Grant Trigger
Cleanup Manager
RACER Trust
500 Woodward Avenue, Suite 1510
Detroit, MI 48226
Email: gtrigger@racertrust.org

and

To Grantor:

Name: _____
Title: _____
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197
Email: _____

9. **Governing Law:** Any legal suit, action or proceeding arising out of or based upon this Agreement may be instituted in courts of the State of Michigan, except to the extent that the United States Bankruptcy Court for the Southern District of New York, Case No. 09-50026 (REG), has exclusive jurisdiction over claims brought under Paragraph 102 of the Settlement Agreement. Service of process, summons, notice or other document sent to the address in Paragraph 8 is effective service of process for any suit, action or other proceeding brought in courts of the State of Michigan or in the Bankruptcy Court.

10. **Entire Agreement:** The terms and conditions of this Agreement shall not be modified other than by a written agreement signed by both parties, all of which together with this Agreement and Exhibits (and the Settlement Agreement) constitute a fully executed agreement.
11. **Severability:** If any term of this Agreement is found to be unenforceable in any jurisdiction, then such term shall be enforced to the maximum extent permitted by law, rather than voided, and the remaining terms of this Agreement shall remain in full force and effect.
12. **Assignability:** Neither this Agreement, nor any rights hereunder, may be assigned, whether voluntarily or by operation of law, except in strict compliance with the provisions hereof.
13. **Cost of Enforcement:** In the event any declaratory or other legal or equitable action is instituted between Grantor and RACER in connection with this Agreement, then the prevailing party shall be entitled to receive from the losing party all of its costs and expenses, including court costs and reasonable attorneys' fees and costs.
14. **Survival:** The terms and conditions provided herein survive the expiration of this Agreement.
15. **Environmental Report:** RACER shall provide to Grantor a copy of all final reports submitted to USEPA or MDEQ containing data or information from RACER's completion of Permitted Activities on the Property.

The Parties or their duly authorized representatives hereby represent and warrant that each has the requisite authority to execute this Agreement and has done so on the date specified below.

GRANTOR:

By: Dorenda L. Stumbe

Kanjanjay Raf

RACER:

By: Grant Trigger

Grant Trigger
Cleanup Manager

8-20-14

Date 8-20-14

7-17-14

Date

**EXHIBIT 1
DEPICTION OF THE PROPERTY**

Property located along the north side of Tyler Pond, south of Airport Road.



**CONESTOGA-ROVERS
& ASSOCIATES**

14496 Sheldon Road, Suite #200
Plymouth, Michigan 48170
Telephone: (734) 453-5123 Fax: (734) 453-5201
www.CRAworld.com

MEMORANDUM

To: Grant Trigger
 BT REF. NO.: 017358-T01

FROM: Beth Landale/Heather Hutchinson/bw/127/Det. DATE: July 8, 2014

CC: Tom Kinney, CRA
 Scott Adamowski, CRA
 Laina Jerdon, CRA

RE: **SCOPE OF WORK – Off-Site Investigation – Groundwater Monitoring Piezometer Installation
 Along North Bank of Tyler Pond**

1.0 Introduction

Conestoga-Rovers & Associates, Inc. (CRA) is presenting this Scope of Work (SOW) for the installation of groundwater monitoring piezometers on Ypsilanti Township property located south of Airport Road and north of Tyler Pond in Ypsilanti, Michigan (Property) as shown on Figure 1.

2.0 Scope of Work

CRA has identified the following scope of work:

- Install 6 pairs of wells (piezometers) along the north bank of Tyler Pond to monitor groundwater flow

Based on the issues identified, the following tasks will be completed:

Task 1.0: Project Planning
Task 2.0: Monitoring Well Installation
Task 3.0: Monitoring Well Gauging

Task 1.0: Project Planning

CRA will complete all necessary project management and coordination; including third party utility locator and drilling subcontractor procurement. Access to the property will be coordinated through the township.

Task 2.0: Monitoring Well Installation

CRA will install 6 pairs of piezometer wells along the north bank of Tyler Pond. Up to two wells will be installed at each of the 6 locations, one screened within the shallow aquifer and one screened within the

intermediate aquifer, depending on geology encountered. Three of the pairs of wells will be located at the top of the bank and the other three pairs of wells will be located at the bottom of the bank. Figure 2 presents the proposed locations, which are subject to field modification based on utilities and access. Based on the geology encountered and/or the gauging data (discussed below), additional locations may be required on the Property.

Soil borings will be advanced using a Geoprobe drill rig with auger capabilities. All drilling equipment will arrive at the Property clean and all drilling equipment will be cleaned between locations. A 1-inch diameter, polyvinyl chloride (PVC) well screen and associated riser pipe will be installed and completed at the surface with a flush mount and/or 2 foot stick up.

Waste generated will be drummed and properly labeled. CRA will coordinate with YCUA and/or township for proper staging location for characterization and disposal.

Task 3.0: Monitoring Well Gauging

Following the completion and development of each well, monitoring wells will be surveyed and gauged to characterize groundwater flow to Tyler Pond. Samples for laboratory analysis will not be collected, with the exception of waste characterization samples.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
08/13/2014	AP	165935	0118	DTE ENERGY	16,156.72
08/19/2014	AP	165936	6821	AT & T	2,246.38
08/19/2014	AP	165937	0363	COMCAST CABLE	256.41
08/19/2014	AP	165938	0363	COMCAST CABLE	91.46
08/19/2014	AP	165939	6974	TERRY CONDIT	297.00
08/19/2014	AP	165940	1475	VERIZON WIRELESS	1,449.71
08/19/2014	AP	165941	15934	WASTE MANAGEMENT	114,623.26
08/19/2014	AP	165942	15934	WASTE MANAGEMENT	28,414.60
08/19/2014	AP	165943	15934	WASTE MANAGEMENT	27,197.96
08/19/2014	AP	165944	15934	WASTE MANAGEMENT	1,367.99
08/19/2014	AP	165945	0480	YPSILANTI COMMUNITY	715.83
08/22/2014	AP	165947	2937	A & R TOTAL CONSTRUCTION, INC.	379.69
08/22/2014	AP	165948	0363	COMCAST CABLE	273.85
08/22/2014	AP	165949	0363	COMCAST CABLE	84.85
08/22/2014	AP	165950	0363	COMCAST CABLE	101.98
08/22/2014	AP	165951	0363	COMCAST CABLE	134.85
08/22/2014	AP	165952	0426	GUARDIAN ALARM	1,156.53
08/22/2014	AP	165953	16486	PAETEC	487.01
08/22/2014	AP	165954	1637	RESIDEX, LLC	3,559.10
08/22/2014	AP	165955	15934	WASTE MANAGEMENT	143.13
08/22/2014	AP	165956	15421	WEX BANK	3,692.99

AP TOTALS:

Total of 21 Checks:	202,831.30
Less 0 Void Checks:	0.00
Total of 21 Disbursements:	<u>202,831.30</u>

Accounts Payable Checks - 438,206.32

Hand Checks - 202,831.30

Grand Total - 641,037.62

User: mharris

CHECK NUMBERS 165957 - 166070

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
08/25/2014	AP	165957	2937	A & R TOTAL CONSTRUCTION, INC.	504.11
08/25/2014	AP	165958	15493	ADAM KURTINAITIS	1,050.00
08/25/2014	AP	165959	0560	ALLGRAPHICS CORPORATION	178.25
08/25/2014	AP	165960	0397	ALLIE BROTHERS, INC.	184.50
08/25/2014	AP	165961	0017	ANN ARBOR CLEANING SUPPLY	1,226.34
08/25/2014	AP	165962	1014	ARGUS HAZCO	510.00
08/25/2014	AP	165963	0215	AUTO VALUE YPSILANTI	71.62
08/25/2014	AP	165964	BADER	BADER & SONS CO.	10,323.67
08/25/2014	AP	165965	0007	BECKETT & RADEDER	4,084.46
08/25/2014	AP	165966	15822	BREATHING AIR SYSTEMS	1,245.50
08/25/2014	AP	165967	6959	BUTZEL LONG	42.00
08/25/2014	AP	165968	16315	CAMTRONICS COMMUNICATIONS CO.	596.69
08/25/2014	AP	165969	0717	CARTER LUMBER COMPANY	112.90
08/25/2014	AP	165970	4477	CDW-G	15,468.20
08/25/2014	AP	165971	0870	CHARTER TOWNSHIP OF SUPERIOR	36.69
08/25/2014	AP	165972	2276	CINCINNATI TIME SYSTEMS	764.00
08/25/2014	AP	165973	15452	COLD CUT KRUIE	63.00
08/25/2014	AP	165974	15775	COMMERCIAL IRRIGATION & TURF	360.00
08/25/2014	AP	165975	1312	COMPLETE BATTERY SOURCE	38.17
08/25/2014	AP	165976	0582	CONGDON'S	257.48
08/25/2014	AP	165977	7153	CONTRACTING RESOURCES	192,318.00
08/25/2014	AP	165978	6944	DES MOINES STAMP MFG. CO.	66.90
08/25/2014	AP	165979	15987	EDGAR RAINEY	27.00
08/25/2014	AP	165980	2913	EMERGENCY VEHICLE SERVICES	3,063.54
08/25/2014	AP	165981	6083	FIFER INVESTIGATIONS, LLC	5,406.00
08/25/2014	AP	165982	2079	FINGERLE LUMBER CO.	194.88
08/25/2014	AP	165983	6862	FIRE PROTECTION PUBLICATIONS	559.70
08/25/2014	AP	165984	0073	GENE BUTMAN FORD	4,333.51
08/25/2014	AP	165985	1233	GORDON FOOD SERVICE INC.	75.84
08/25/2014	AP	165986	0107	GRAINGER	117.93
08/25/2014	AP	165987	4240	GRAND HOTEL	794.90
08/25/2014	AP	165988	G.CRUMP	GREGORY CRUMP	27.00
08/25/2014	AP	165989	6414	GRIFFIN PEST SOLUTIONS	90.00
08/25/2014	AP	165990	0503	HOME DEPOT	809.59
08/25/2014	AP	165991	J&J DIGIT	J & J DIGITAL SOLUTIONS	138.27
08/25/2014	AP	165992	15496	J.F. MOORE & ASSOCIATES, LLC	145.00
08/25/2014	AP	165993	15496	J.F. MOORE & ASSOCIATES, LLC	45.00
08/25/2014	AP	165994	J. WRIGHT	JACQUELINE WRIGHT	70.00
08/25/2014	AP	165995	4467	JOHN DEERE LANDSCAPES	43.40
08/25/2014	AP	165996	5731	JOSEPH LAWSON	350.00
08/25/2014	AP	165997	6280	KAREN LOVEJOY ROE	57.99
08/25/2014	AP	165998	KES	KAZNER ENVIRONMENTAL SERVICES	1,975.00
08/25/2014	AP	165999	KEYSTONE	KEYSTONE EVENT MANAGEMENT CONCEPTS	975.00
08/25/2014	AP	166000	K. TOBIN	KIM TOBIN	100.00
08/25/2014	AP	166001	0391	KONICA MINOLTA - ALBIN	221.21
08/25/2014	AP	166002	LLS	LANGUAGE LINE SERVICES	49.05
08/25/2014	AP	166003	L. PICKEL	LARRY PICKEL	720.00
08/25/2014	AP	166004	15990	LONGS OUTDOOR POWER	85.60
08/25/2014	AP	166005	6550	LOOKING GOOD LAWN	2,966.00
08/25/2014	AP	166006	0158	MARK HAMILTON	1,500.00
08/25/2014	AP	166007	16022	MARWIL & ASSOCIATES	12.50
08/25/2014	AP	166008	0253	MCLAIN AND WINTERS	9,775.00
08/25/2014	AP	166009	16445	MCMASTER-CARR	201.90
08/25/2014	AP	166010	6323	MERS ANNUAL MEETING	200.00
08/25/2014	AP	166011	16461	MICHIGAN LINEN SERVICE, INC.	1,149.12
08/25/2014	AP	166012	0044	MICHIGAN MUNICIPAL LIABILITY	5,000.00
08/25/2014	AP	166013	6517	MICHIGAN TOURNAMENT FLEET, INC	126.06
08/25/2014	AP	166014	16407	MLIVE MEDIA GROUP	347.85
08/25/2014	AP	166015	0297	MUNICIPAL CODE CORPORATION	1,327.03
08/25/2014	AP	166016	2986	NAPA AUTO PARTS*	249.90
08/25/2014	AP	166017	0194	NATIONAL BUSINESS FURNITURE	24.90
08/25/2014	AP	166018	2997	OFFICE EXPRESS	731.12
08/25/2014	AP	166019	0309	ORCHARD, HILTZ & MCCLIMENT INC	28,408.25
08/25/2014	AP	166020	0463	OSBURN INDUSTRIES, INC.	600.00
08/25/2014	AP	166021	0913	PARKWAY SERVICES, INC.	456.00
08/25/2014	AP	166022	P. POWER	PETER POWER	1,400.00
08/25/2014	AP	166023	PREFERRED	PREFERRED TONER SOLUTIONS	79.95
08/25/2014	AP	166024	0928	PROFESSIONAL TREE SERVICE	16,750.00
08/25/2014	AP	166025	15210	PSYBUS	1,755.00
08/25/2014	AP	166026	6045	Q.P.S PRINTING	615.20
08/25/2014	AP	166027	QUICK FOOD	QUICK FOOD	31.20
08/25/2014	AP	166028	1637	RESIDEX, LLC	2,056.92
08/25/2014	AP	166029	15386	RICOH USA, INC.	166.56
08/25/2014	AP	166030	6308	RKA PETROLEUM	12,542.33
08/25/2014	AP	166031	0371	SAFEGUARD BUSINESS SYSTEMS	106.02
08/25/2014	AP	166032	S. SMITH	SHAKAILA SMITH	100.00
08/25/2014	AP	166033	6288	SIGNS BY TOMORROW	937.50
08/25/2014	AP	166034	15751	SOUTHERN COMPUTER WAREHOUSE	255.24

Check Date	Bank	Check	Vendor	Vendor Name	Amount
08/25/2014	AP	166035	1507	SPARTAN DISTRIBUTORS	316.27
08/25/2014	AP	166036	ST. MELS	ST. MELS MENS CLUB	100.00
08/25/2014	AP	166037	0872	STATE OF MICHIGAN#	180.00
08/25/2014	AP	166038	6509	SUNSHINE MEDICAL	141.50
08/25/2014	AP	166039	0449	SYSCO FOOD SERVICES OF DETROIT	1,177.21
08/25/2014	AP	166040	1227	TARGET INFORMATION	426.14
08/25/2014	AP	166041	3011	THOMSON REUTERS - WEST PAYMENT CTR	624.97
08/25/2014	AP	166042	0468	TITLEIST	258.19
08/25/2014	AP	166043	15941	TODD BARBER	3,900.00
08/25/2014	AP	166044	3082	UNIVERSITY TRANSLATORS	228.72
08/25/2014	AP	166045	7045	VAN BUREN SCHOOL DISTRICT	91.44
08/25/2014	AP	166046	0497	VAN BUREN STEEL & FABRICATING	148.00
08/25/2014	AP	166047	6627	VICTORY LANE	105.03
08/25/2014	AP	166048	16302	W.J. O'NEIL COMPANY	474.00
08/25/2014	AP	166049	6028	WASHTENAW AREA TRANSPORTATION	4,097.00
08/25/2014	AP	166050	7035	WASHTENAW COMMUNITY COLLEGE#	805.06
08/25/2014	AP	166051	WCA	WASHTENAW COUNTY ADMINISTRATION	30,000.00
08/25/2014	AP	166052	0163	WASHTENAW COUNTY ROAD COMMISSION	1,325.52
08/25/2014	AP	166053	7005	WASHTENAW COUNTY TREASURER	1,364.98
08/25/2014	AP	166054	0444	WASHTENAW COUNTY TREASURER#	5,491.20
08/25/2014	AP	166055	0444	WASHTENAW COUNTY TREASURER#	36,627.50
08/25/2014	AP	166056	0444	WASHTENAW COUNTY TREASURER#	410.00
08/25/2014	AP	166057	0444	WASHTENAW COUNTY TREASURER#	103.00
08/25/2014	AP	166058	0444	WASHTENAW COUNTY TREASURER#	110.00
08/25/2014	AP	166059	0444	WASHTENAW COUNTY TREASURER#	2,380.00
08/25/2014	AP	166060	7042	WASHTENAW INTERMEDIATE	853.94
08/25/2014	AP	166061	WASHTENAW	WASHTENAW URGENT CARE	100.00
08/25/2014	AP	166062	7044	WAYNE ISD	31.33
08/25/2014	AP	166063	0388	WESTLAND FIRE EXTINGUISHER INC	158.00
08/25/2014	AP	166064	1306	WOLVERINE SPORTS	151.80
08/25/2014	AP	166065	YSC	YOUTH'S SAFETY COMPANY	1,101.20
08/25/2014	AP	166066	0480	YPSILANTI COMMUNITY	3,213.18
08/25/2014	AP	166067	YCCS	YPSILANTI COMMUNITY SCHOOLS - WR	652.13
08/25/2014	AP	166068	7039	YPSILANTI COMMUNITY SCHOOLS - YP	727.36
08/25/2014	AP	166069	7034	YPSILANTI DISTRICT LIBRARY	330.99
08/25/2014	AP	166070	0494	ZEE MEDICAL SERVICE COMPANY	151.22

AP TOTALS:

Total of 114 Checks:	438,206.32
Less 0 Void Checks:	0.00
Total of 114 Disbursements:	438,206.32

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
08/28/2014	AP	166071	5049	BLUE CROSS BLUE SHIELD OF MI	106,098.13
08/28/2014	AP	166072	BCBS	BLUE CROSS BLUE SHIELD OF MI	32,263.82
08/28/2014	AP	166073	COMCAST B	COMCAST BUSINESS	825.00
08/28/2014	AP	166074	0363	COMCAST CABLE	137.71
08/28/2014	AP	166075	0363	COMCAST CABLE	214.90
08/28/2014	AP	166076	0363	COMCAST CABLE	224.85
08/28/2014	AP	166077	0363	COMCAST CABLE	84.85
08/28/2014	AP	166078	2002	DELTA DENTAL PLAN OF MICHIGAN	12,610.51
08/28/2014	AP	166079	0119	DTE ENERGY**	72,634.69
08/28/2014	AP	166080	6161	GOVERNMENTAL CONSULTANT	2,850.00
08/28/2014	AP	166081	16486	PAETEC	8.37
08/28/2014	AP	166082	6263	STANDARD INSURANCE COMPANY	2,765.56
08/28/2014	AP	166083	VSP	VISION SERVICE PLAN	2,319.84
08/28/2014	AP	166084	15934	WASTE MANAGEMENT	2,331.23
08/28/2014	AP	166085	15934	WASTE MANAGEMENT	5,595.77
08/28/2014	AP	166086	15934	WASTE MANAGEMENT	233.18
08/28/2014	AP	166087	15934	WASTE MANAGEMENT	810.45
08/28/2014	AP	166088	15934	WASTE MANAGEMENT	455.35
08/28/2014	AP	166089	16404	WELLS FARGO FINANCIAL LEASING	5,503.85
09/02/2014	AP	166090	4084	LEFORGE'S PIPE AND FAB, INC.	100.00
09/04/2014	AP	166091	6821	AT & T	63.38
09/04/2014	AP	166092	6821	AT & T	25.45
09/04/2014	AP	166093	1475	VERIZON WIRELESS	82.20
09/04/2014	AP	166094	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	623.00

AP TOTALS:

Total of 24 Checks:	248,862.09
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	248,862.09

Accounts Payable Checks 902,048.62
 HAND checks 248,862.09
 GRAND Total 1,150,910.71

CHOICE Health Care - August

Deductible ACH EFT- 3,207.73
 Admin Fee - did not receive
 Aug. invoice

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
09/08/2014	AP	166095	2937	A & R TOTAL CONSTRUCTION, INC.	4,522.47
09/08/2014	AP	166096	2937	A & R TOTAL CONSTRUCTION, INC.	6,617.66
09/08/2014	AP	166097	15493	ADAM KURTINAITIS	1,110.00
09/08/2014	AP	166098	15991	ADVANTAGE MARKETING SOLUTIONS	10,112.50
09/08/2014	AP	166099	0022	ANN ARBOR WELDING SUPPLY CO	193.44
09/08/2014	AP	166100	0215	AUTO VALUE YPSILANTI	65.92
09/08/2014	AP	166101	0007	BECKETT & RAEDER	2,083.56
09/08/2014	AP	166102	B. MCREE	BRIDGETTE MCREE	120.00
09/08/2014	AP	166103	15452	COLD CUT KRUISE	25.20
09/08/2014	AP	166104	CIG	COMPOSITE INDUSTRIAL GROUP, INC	60,742.00
09/08/2014	AP	166105	0582	CONGDON'S	187.06
09/08/2014	AP	166106	D. ROGERS	DEAN ROGERS	417.20
09/08/2014	AP	166107	12958	DEANNA WHITE	63.00
09/08/2014	AP	166108	DFMEDIA	DIGITAL FIRST MEDIA	197.15
09/08/2014	AP	166109	D. HOBKIRK	DON HOBKIRK	45.00
09/08/2014	AP	166110	2913	EMERGENCY VEHICLE SERVICES	23,931.25
09/08/2014	AP	166111	2898	EMERGENT HEALTH PARTNERS	5,712.36
09/08/2014	AP	166112	2999	FARMER & UNDERWOOD TRUCKING	659.87
09/08/2014	AP	166113	FIRESTONE	FIRESTONE COMPLETE AUTO CARE	1,161.90
09/08/2014	AP	166114	15796	FIRST DUE FIRE SUPPLY	347.95
09/08/2014	AP	166115	0470	FOOTJOY	89.40
09/08/2014	AP	166116	15897	GARY STAFFORD	27.00
09/08/2014	AP	166117	1233	GORDON FOOD SERVICE INC.	71.47
09/08/2014	AP	166118	2829	GOVERNMENTAL BUSINESS SYSTEMS	1,513.00
09/08/2014	AP	166119	0107	GRAINGER	312.87
09/08/2014	AP	166120	G.CRUMP	GREGORY CRUMP	27.00
09/08/2014	AP	166121	0503	HOME DEPOT	325.93
09/08/2014	AP	166122	0174	HONEYWELL	207,090.31
09/08/2014	AP	166123	15788	HYDROCHEM	5,190.00
09/08/2014	AP	166124	15496	J.F. MOORE & ASSOCIATES, LLC	48.00
09/08/2014	AP	166125	0623	JACKIE MCLAIN	60.00
09/08/2014	AP	166126	J. LANE	JOHN LANE	30.00
09/08/2014	AP	166127	16408	JTW PIPES LLC	3,615.00
09/08/2014	AP	166128	6280	KAREN LOVEJOY ROE	40.64
09/08/2014	AP	166129	6550	LOOKING GOOD LAWNS	1,528.00
09/08/2014	AP	166130	6467	LOWE'S	378.39
09/08/2014	AP	166131	0158	MARK HAMILTON	1,500.00
09/08/2014	AP	166132	M. MCCLURE	MARY MCCLURE	17.50
09/08/2014	AP	166133	0253	MCLAIN AND WINTERS	93,733.13
09/08/2014	AP	166134	0264	MICHIGAN ASSESSORS ASSOC	75.00
09/08/2014	AP	166135	1485	MICHIGAN CAT	578.55
09/08/2014	AP	166136	16461	MICHIGAN LINEN SERVICE, INC.	874.77
09/08/2014	AP	166137	MID IL	MIDWEST ILLUMINATION	545.00
09/08/2014	AP	166138	2997	OFFICE EXPRESS	381.52
09/08/2014	AP	166139	6893	OFFICE MAX* #434705	30.00
09/08/2014	AP	166140	0913	PARKWAY SERVICES, INC.	288.00
09/08/2014	AP	166141	15766	PARS ICE CREAM	202.09
09/08/2014	AP	166142	P. POWER	PETER POWER	1,155.00
09/08/2014	AP	166143	1637	RESIDEX, LLC	1,230.63
09/08/2014	AP	166144	R. MCCURRY	RICHARD MCCURRY	31.70
09/08/2014	AP	166145	15386	RICOH USA, INC.	7,024.55
09/08/2014	AP	166146	RIG	RUMFORD INDUSTRIAL GROUP, INC.	510.00
09/08/2014	AP	166147	6288	SIGNS BY TOMORROW	25.00
09/08/2014	AP	166148	15751	SOUTHERN COMPUTER WAREHOUSE	69.54
09/08/2014	AP	166149	1507	SPARTAN DISTRIBUTORS	815.68
09/08/2014	AP	166150	1338	STADIUM TROPHY	106.28
09/08/2014	AP	166151	0632	STERICYCLE INC	158.00
09/08/2014	AP	166152	6509	SUNSHINE MEDICAL	141.50
09/08/2014	AP	166153	0449	SYSCO FOOD SERVICES OF DETROIT	444.51
09/08/2014	AP	166154	15941	TODD BARBER	4,425.00
09/08/2014	AP	166155	6627	VICTORY LANE	33.99
09/08/2014	AP	166156	3745	WASHTENAW COMMUNITY COLLEGE'	285.00
09/08/2014	AP	166157	0444	WASHTENAW COUNTY TREASURER#	448,061.25
09/08/2014	AP	166158	4263	WOLVERINE FREIGHTLINER	371.86
09/08/2014	AP	166159	6417	YPSILANTI TOWNSHIP PETTY CASH	271.07

A/P Checks

AP TOTALS:

Total of 65 Checks:	902,048.62
Less 0 Void Checks:	0.00
Total of 65 Disbursements:	902,048.62

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
AUGUST 1, 2014 THROUGH AUGUST 31, 2014

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,638,959.81	209,038.85	786,008.89	4,061,989.77
101 - Payroll	175,533.50	1,063,956.17	1,037,944.57	201,545.10
101 - Willow Run Escrow	141,950.37	24.12	0.00	141,974.49
206 - Fire Department	2,185,176.72	136.63	353,556.60	1,831,756.75
208 - Parks Fund	9,899.91	0.24	411.00	9,489.15
212 - Roads/Bike Path/Rec/General Fund	1,483,797.59	425.99	424,802.29	1,059,421.29
225 - Environmental Clean-up	444,290.26	11.36	0.00	444,301.62
226 - Environmental Services	2,978,751.79	935.28	205,017.80	2,774,669.27
230 - Recreation	205,270.21	62,021.36	99,852.76	167,438.81
236 - 14-B District Court	135,742.39	112,703.15	109,104.20	139,341.34
244 - Economic Development	67,173.53	1.72	0.00	67,175.25
248 - Rental Inspections	138,464.73	13,108.44	19,960.73	131,612.44
249 - Building Department Fund	498,511.66	27,723.19	36,645.36	489,589.49
250 - LDFA Tax	29,453.01	0.75	0.00	29,453.76
252 - Hydro Station Fund	960,637.46	24.21	23,845.47	936,816.20
266 - Law Enforcement Fund	4,532,302.19	20,911.73	582,061.89	3,971,152.03
280 - State Grants	18,382.12	0.47	0.00	18,382.59
301 - General Obligation	213,036.22	17.11	0.00	213,053.33
396 - Series "A" Bond Payments	0.00	0.00	0.00	0.00
397 - Series "B" Cap. Cost of Funds	23,805.06	0.61	0.00	23,805.67
398 - LDFA 2006 Bonds	69,991.98	1.79	0.00	69,993.77
498 - Capital Improvement 2006 Bond Fund	336,334.32	57.13	0.00	336,391.45
584 - Green Oaks Golf Course	184,995.73	87,225.36	80,439.78	191,781.31
590 - Compost Site	854,692.60	23,735.08	29,766.23	848,661.45
595 - Motor Pool	234,391.50	5.93	7,070.26	227,327.17
701 - General Tax Collection	37,542.94	12,188.65	9,887.32	39,844.27
703 - Current Tax Collections	538,566.77	5,927,803.21	3,941,043.64	2,525,326.34
707 - Bonds & Escrow/GreenTop	956,295.40	1,469.48	2,522.00	955,242.88
708 - Fire Withholding Bonds	135,372.82	22.99	0.00	135,395.81
893 - Nuisance Abatement Fund	64,071.27	2,340.41	6,451.30	59,960.38
ABN AMRO Series "B" Debt Red. Cap.Int.	20,808.98	0.00	0.00	20,808.98
GRAND TOTAL	22,314,202.84	7,565,891.41	7,756,392.09	22,123,702.16

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

SEPTEMBER 16, 2014

Submitted by Karen Lovejoy Roe, Clerk

- **TUESDAY NOVEMBER 4, 2014 GENERAL ELECTION-** The election preparation is well underway for the November 4, 2014 General Election. Ballots have been proofed and ordered. Absentee ballot requests are being processed daily. Applications for an Absentee Ballot will be mailed at the request of registered voters by calling 734.484.4700 or emailing klovejoyroe@ytown.org. October 6, 2014 is the last day to register to vote for the November 4, 2014 General Election. The Board of Canvassers completed the canvas of the primary election on August 19, 2014. Ypsilanti Township will host election inspector certification training conducted by Washtenaw County Clerk's office on Wednesday, October 7, 2014 and on Thursday, October 16, 2014.
- **CEO MEETING WITH WASHTENAW COUNTY ROAD COMMISSION-** Clerk Karen Lovejoy Roe attended a meeting on Thursday, August 21, 2014 at Scio Township Hall along with other elected officials in Washtenaw County to discuss the future of road funding in Washtenaw County. A proposal was presented regarding a tax increase that could be approved by the Washtenaw County Board of Commissioners for a two year period and how the funds would be utilized for road projects throughout Washtenaw County. A method of expending the funds by county commissioner districts was presented and discussed.
- **AAATA START UP OF NEW TOWNSHIP ROUTE #46-** The new #46 AAATA route servicing the Township Civic Center, Library, 14-B Court, Kroger's, Post Office and other stops began on Sunday, August 24, 2014. On Monday, August 25, 2014 Clerk Karen Lovejoy Roe and many other elected officials, business owners and residents utilized the new route to travel to the City of Ypsilanti Transit station for a presentation regarding the new service route and also the increase in service throughout the AAATA system that includes longer hours and weekend service. Route #46 is off to a great start for a new route with over 150 riders. As the new service becomes better known the ridership is expected to continue to increase.
- **GAULT VILLAGE NEIGHBORHOOD WATCH MEETING-** Clerk Lovejoy Roe attended the Gault Village Neighborhood Watch meeting on Monday, August 25, 2014. The meeting was extremely well attended. The residents had a lot of questions regarding the Grove Rd. project and overall were very happy with the progress of the construction. Habitat made a presentation about the free refrigerator, furnace tune-up program and the new home process/program. Residents expressed gratitude for all that Habitat has done in the Gault Village area. Announcements were given about activities of the Garden Club in Gault Village and various activities the church has planned for the fall.
- **CLARK TOWERS NEIGHBORHOOD WATCH MEETING-** The Clark Towers Neighborhood Watch meeting was held on Tuesday, August 26, 2014 and was well attended. The residents expressed thankfulness for all the township had done to help with the security situation at the towers. Residents were pleased to date with the progress of security and fully supported the 24 hour security presence and check-in. They also expressed support for the security cameras that are planned to be installed soon.
- **HABITAT/WEST WILLOW KICK-OFF MEETING-** On Tuesday, August 26, 2014 many residents of West Willow attended a kick-off dinner and meeting at Pastor Crout's Church on Tyler Rd. Clerk Lovejoy Roe was in attendance and expressed support for Habitat and explained how Habitat was working hand-in-hand with Ypsilanti Township to stabilize neighborhoods. The meeting was extremely well attended with standing room only. Habitat and Clerk Lovejoy Roe responded to many questions regarding programs available to help residents with home repairs and other support efforts that are available. Habitat reported

needs for several committees/events planned for West Willow and asked residents to sign up to volunteer. Habitat shared that neighborhood surveys would begin soon and residents could volunteer to help with the door to door survey work. It was also agreed the surveys would be available on line for residents to fill out. It was a great kick-off to a long term relationship with Habitat for Humanity and West Willow residents.

- **WAY FINDING-YPSILANTI ANN ARBOR VISITORS AND CONVENTION BUREAU-** A Way Finding meeting was held on Wednesday, August 27, 2014. Clerk Lovejoy Roe attended on behalf of Ypsilanti Township. This is a group from the City of Ypsilanti, the Ypsilanti Ann Arbor Visitors and Convention Bureau, the City of Ypsilanti Downtown Development Authority, Charter Township of Ypsilanti and others working to continue to proceed with the sign locations and design for the planning part of a grant. This process is supported by a grant that includes working with a consultant to establish sign locations and to design the signs for tourists visiting the Ypsilanti area community. The draft design of signs was presented and it was agreed the design would be submitted to MDOT for their approval.
- **RE-IMAGINE WASHTENAW-** Clerk Lovejoy Roe attended the Re-Imagine Washtenaw Joint Technical Committee Meeting on Wednesday, September 10, 2014. Discussion involved the Draft Work Plan for 2015 and 2016. The Golfside/Washtenaw Charrette dates were presented as Tuesday, October 14th from 4pm – 7pm, Wednesday, October 15th from 11:30am – 1:30pm and Thursday, October 16th from 5pm – 6:30pm. All the Charrette Visioning sessions will take place at United Way of Washtenaw County, 2305 Platt Rd., Ann Arbor, MI 48104.
- **LAY GARDENS NEIGHBORHOOD WATCH MEETING-** Clerk Lovejoy Roe attended the Lay Gardens Neighborhood Watch meeting on Wednesday, August 27, 2014. There was interest in working on curtailing the loud music from automobiles in the area. There was conversation and ideas about curbing issues with youth cutting across fences in the area. Deputy Spike and NHW Coordinator Tammie Keen made presentations.
- **I-94 AND HURON STREET PEDESTRIAN CROSSING-** Supervisor Stumbo and Clerk Lovejoy Roe attended the I-94/Huron Street Pedestrian Crossing meeting on Thursday, September 4, 2014. Alternatives for crossing I-94 were presented along with the results of the public survey. The group decided on both #1 and #2 alternatives from the several that the consultants had presented. It was agreed that each organization would seek approval of the recommendation. The recommendation will be on the township board agenda for September 16, 2014 meeting.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

ORDINANCE NO. 2014-438

Amending Ordinance No. 2013-433

*An Ordinance to Amend the Code of Ordinances,
Chapter 48 entitled Property Maintenance, Article III,
One and Two Unit Dwelling Rental Properties*

The Charter Township of Ypsilanti **Ordains** that the Code of Ordinances Charter Township of Ypsilanti, Chapter 48 entitled **Property Maintenance**, Article III entitled One and Two Unit Dwelling Rental Properties, is amended as follows:

ADD: the following new provision:

Unpaid fees: assessment

All fees imposed pursuant to Sections 4848 that remain unpaid after 14 days written notice to the owner shall be assessed against the property as a lien and places on the tax roll.

Severability

Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

**CHARTER TOWNSHIP OF YPSILANTI
ORDINANCE NO. 2014 - 439**

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to increase sewage disposal service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2014, existing sewage disposal service rates shall prevail. For all billings rendered from October 1, 2014, charges for sewage disposal services shall be as provided for in Schedule A, for each bimonthly (two-month) period:

Schedule A:

Meter Size (inch)	Allowed Usage Cubic Feet	CAPITAL CHARGE		OM&R		TOTAL	
		Contract Community	All Others	Contract Communities	All Others	Contract Community	All Others
5/8-3/4	600	\$1.28	\$1.28	\$17.07	\$21.12	\$18.34	\$22.40
1	1000	\$2.15	\$2.15	\$28.53	\$34.75	\$30.68	\$38.11
1½	2100	\$4.70	\$4.70	\$58.53	\$71.44	\$63.24	\$78.64
2	4000	\$8.54	\$8.54	\$112.92	\$137.31	\$121.46	\$150.66
3	9000	\$19.24	\$19.24	\$246.43	\$307.24	\$265.67	\$337.24
4	16200	\$34.63	\$34.63	\$470.07	\$553.74	\$504.71	\$607.75
6	36000	\$76.96	\$76.96	\$1,013.52	\$1,232.34	\$1,090.49	\$1,352.43
8	66000	\$141.06	\$141.06	\$1,849.80	\$2,251.06	\$1,990.86	\$2,470.90
10	102000	\$214.79	\$214.79	\$2,863.34	\$3,483.39	\$3,078.13	\$3,820.10
12	150000	\$320.61	\$320.61	\$4,214.71	\$5,126.45	\$4,535.33	\$5,626.48

For all usage in excess of allowed usage, the rate per 100 cubic feet shall be as follows:

	CAPITAL CHARGE	OM&R	TOTAL
Contract Communities	\$0.215	\$1.847	\$2.063
All Others	\$0.215	\$1.947	\$2.162

This Ordinance shall become effective upon the date of publication.

**CHARTER TOWNSHIP OF YPSILANTI
2014 BUDGET AMENDMENT #11**

September 16, 2014

101 - GENERAL OPERATIONS FUND

Total Increase \$357,728.00

Increase budget for Attorney litigation and legal services for the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$100,000.00
			<u>Net Revenues</u> <u>\$100,000.00</u>
Expenditures:	Attorney Litigation and Legal	101-210-000-801.002	\$100,000.00
			<u>Net Expenditures</u> <u>\$100,000.00</u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time hours at 75% (this is over the 32 hours that was originally budget for employees) . This is for three separate employees all approved by their department heads and the three full time elected officials. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$7,728.00
			<u>Net Revenues</u> <u>\$7,728.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-227-000-708.004	\$1,169.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-253-000-708.004	\$2,933.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-266-000-708.004	\$3,626.00
			<u>Net Expenditures</u> <u>\$7,728.00</u>

Increase budget for Public Nuisance legal service to help prevent blight in the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$250,000.00
			<u>Net Revenues</u> <u>\$250,000.00</u>
Expenditures:	Public Nuisance - Legal Services	101-950-00-801.023	\$250,000.00
			<u>Net Expenditures</u> <u>\$250,000.00</u>

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

Total Increase \$192,385

Increase the budget for request to purchase playground replacement parts and complete repairs in Parks throughout the Township. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$32,138
			<u>Net Revenues</u> <u>\$32,138</u>
Expenditures:	Repairs & Maintenance -Parks	212-212-000-931.004	\$32,138
			<u>Net Expenditures</u> <u>\$32,138</u>

Increase the budget for request to purchase three Toto 4100-D mowers to be used for parks, roadsides and bikepaths. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$160,247
			<u>Net Revenues</u> <u>\$160,247</u>
Expenditures:	Equipment	212-212-000-977.000	\$160,247
			<u>Net Expenditures</u> <u>\$160,247</u>

266 - LAW ENFORCEMENT FUND

Total Increase \$805.00

Increase budget for payout of PTO & Sick time for approved payout of accrued time hours at 75% (this is over the 32 hours that was originally budget for employees) . This has been approved by their department head and the three full time elected officials. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266.000.000.699.000	\$805.00
			<u>Net Revenues</u> <u>\$805.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	266.304.000.708.004	\$805.00
			<u>Net Expenditures</u> <u>\$805.00</u>

Motion to Amend the 2014 Budget (#11):

Move to increase the General Fund budget by \$357,728 to \$11,200,495 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road and General Operations (BSRII) Fund budget by \$192,385 to \$5,061,533 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$805 to \$6,635,275 and approve the department line item changes as outlined.

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2014-19**

**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 11, 2014 from 8:30 a.m. to 11:00 a.m. for the Run Scream Run 5K and 10K run to benefit the March of Dimes of Southeastern Michigan.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Randal Step, owner R.F. Events be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

START/FINISH



Ward's Orchard

REGISTRATION

PARKING

STORE

Pedestrian Entrance

Rolling Hills County Park

MERRITT ROAD

FUTURE PARK DEVELOPMENT

MUNGER ROAD

500 feet

NO ENTRANCE

PRAIRIE RESTORATION

Sports Fields (open in 2013)

AID

Water Park (see detail map)

Family Pavilions

Entrance

Prairie Pavilion

Family Pavilions

Gatehou

Disc Golf Course

Sunshine Pavilion

Woodlands Pavilion

SASSAFRAS WOODS

'The Lodge' Park Headquarters

Shedding Hill

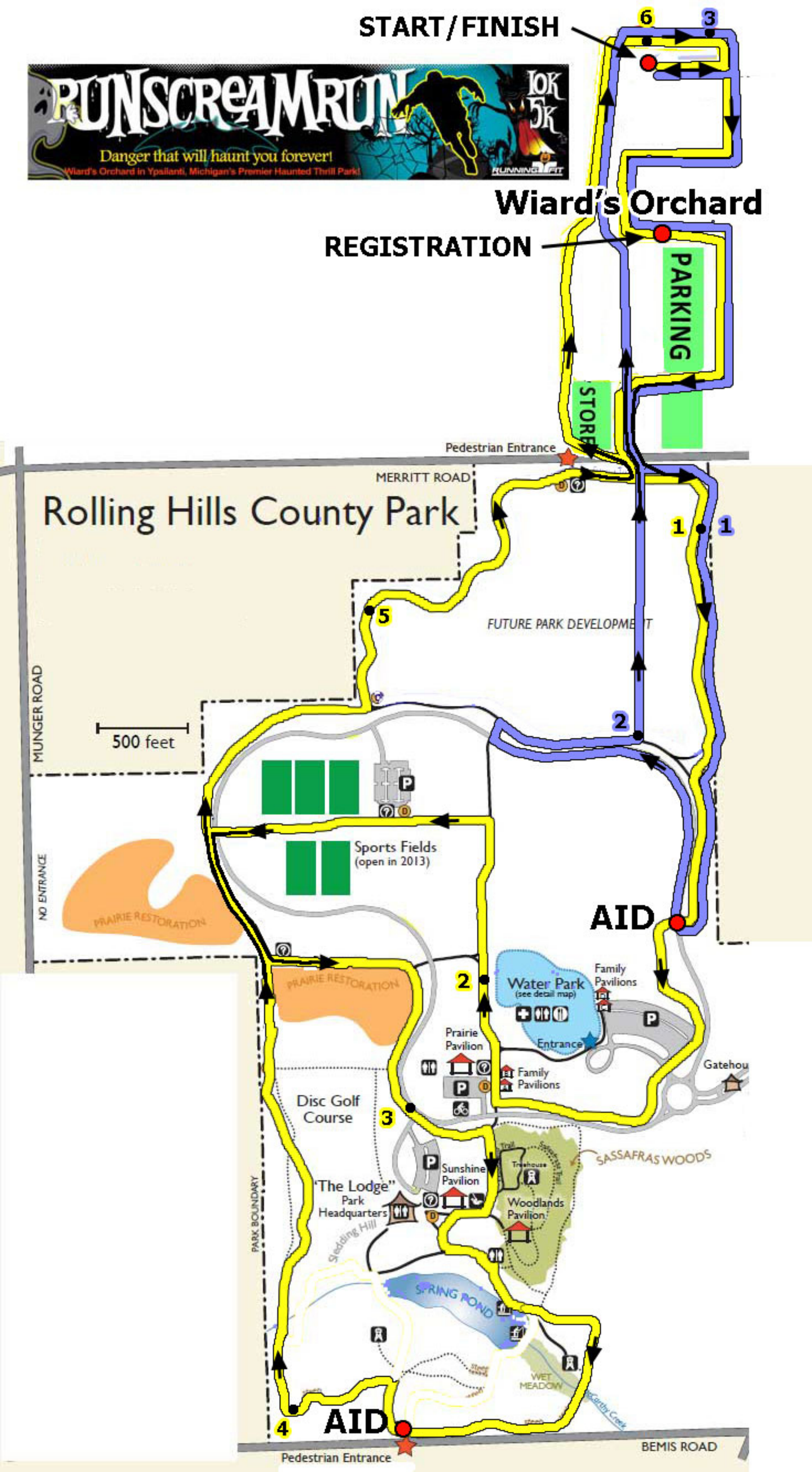
SPRING POND

WET MEADOW

AID

Pedestrian Entrance

BEMIS ROAD



CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to authorize legal action to abate public nuisances located at 1475 Glengrove Ave, 1053 Janet Ave and 1188 Borgstrom Ave; legal action budgeted in General Fund account 101-950.000-801.023 contingent upon approval of Budget Amendment # 11

Date: September 8, 2014

Copy To: Board of Trustees
Doug Winters, Township Attorney

The Office of Community Standards has conducted investigations at the following locations and seeks authorization for legal action to abate public nuisances that exist at:

1475 Glengrove Ave

This single family house was brought to the attention of OCS during a drug raid conducted by LAWNET and the sheriff's CAT team on July 31, 2014. This location has drawn police attention and prior code enforcement several times in the past and has been the subject of numerous complaints from neighbors.

After a short period of time conducting a search of the premises and locating suspected heroin, narcotics investigators abandoned their efforts due to incredibly unsanitary and unsafe conditions that presented a health and safety hazard for officers. OCS inspectors were summoned and immediately condemned the house which was found to be unfit for human occupancy.

The home was occupied by three adult children of the property owner, who has been deceased for more than a decade. OCS staff documented multiple code violations including electrical, plumbing, rodent infestation, mold, structural deterioration, and an illegal living/sleeping area in the basement.

As a result of the serious health and safety issues and out of concern for those continuing to live in the house, administrative authorization was granted to seek a temporary restraining order (TRO) to vacate the house. A TRO was issued by the circuit court and was enforced on August 7, 2014 at which time the occupants were displaced. All three occupants refused relocation assistance. Following a show cause hearing in circuit court, the house remains padlocked shut until repairs are completed. It is undetermined whether those responsible have

the resources or the will to abate the nuisance. Board authorization confirming the administrative authorization and filing of an emergency petition is now requested.



1053 Janet Ave

This single family house has been left vacant for approximately the last six months and was brought to our attention on July 24, 2014 when a neighbor reported the house was unsecure. OCS staff responded and found a back door standing open and the basement flooded. Substantial mold growth was observed in the basement and main floor with evidence of water pipe leaks. It appeared to be a bank foreclosure and a title search confirmed it was owned by the Federal Home Loan Mortgage Corporation (Freddie Mac). Administrative authorization was granted to pursue legal action in circuit court.

Sometime between the title search and being served with the lawsuit, Freddie Mac sold the property to First Tennessee Bank of Irving, Texas for \$1. The lawsuit was then amended to include First Tennessee Bank. The case is stalled in circuit court pending a new hearing date. I respectfully request Board authorization to confirm the legal action initiated pursuant to administrative approval.



1188 Borgstrom Ave

This single family house was brought to our attention on September 10, 2014 when a neighbor reported the house was vacant, unsecure and “the back of the home is falling in.” OCS staff responded and found a back door standing open and both the upper and lower levels of the house deeply saturated with water. Substantial advanced mold growth was observed throughout the house. The house was inspected, condemned, secured, and the certificate of occupancy is revoked. It has not been registered as required under the vacant housing ordinance.

Further investigation revealed that the listed owners, Ronald and Shirley Blair, had reportedly lost the house to foreclosure and moved away from the area about 4-5 months ago leaving personal articles behind and the house in disarray. Attempts to locate the owners were unsuccessful and there was no forwarding address recorded. OCS staff contacted YCUA and learned that on June 24, 2014 the water service was terminated after two months of unusually high usage was noted. It is believed that as many as 88,000 gallons of water may have been displaced inside the home; water was still dripping down from the upper level at the time of the inspection. OCS staff was unable to determine the source of the water displacement within the house.

As of this writing the case has been forwarded to legal counsel for review pending board authorization to initiate legal action in circuit court, which is now respectfully requested.



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: September 5, 2014

RE: Board approval for Waste Management contract extension

We are seeking board approval and the authorization for the Supervisor and Clerk to sign the proposed contract extension as presented by Waste Management.

In the past month, the Township has worked with Waste Management to reduce the environmental services cost to the Township to more adequately meet the revenues generated by the millage. Waste Management approached the Township regarding their interest in extending the current contract that is set to expire on June 30, 2015.

As you can see from their proposal, the extension would be a 5-year extension with a fairly large price decrease. In fact, the price we would pay for trash at the end of the 5 year time period would be still be 6% less than we currently pay. Furthermore, if and when this is approved, the pricing would become effective immediately, saving us over a \$131,000 for the 9 months remaining on the current contract.

As you can see in the proposal Patrick Greve has presented, the saving over the life of the contract would be \$623,000.

A couple of other points on the offer, is that Waste Management would offer the larger 96 gallon container for rent to residents to use for trash OR recycling.

It is also important to say that overall, the Township staff here has been happy with the quality of what Waste Management provides and their responsiveness to resident's concerns.



WASTE MANAGEMENT
MICHIGAN/OHIO AREA
48797 Alpha Drive – Suite 100
Wixom, MI 48393
(248) 596-3500
(248) 596-3595 Fax

September 3, 2014

Ms. Brenda Stumbo, Supervisor
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, Michigan 48197

RE: Township Solid Waste Services

Ms. Stumbo:

Waste Management is proud to be your trusted provider for solid waste services. The partnership between the Township and Waste Management has resulted in a successful program for this vital community service. Maintaining excellent service is always important considering the service expectations of your residents. WM will ensure the best service in the industry continues to be the standard while remaining mindful that the cost must fit your budget.

As is the case in every community we service, the Township can rest assured that solid waste collection, a vital and core service provided by the Township to its residents, will remain a top priority of Waste Management. Our goal is to complete this work each week on time and in a manner that will meet or exceed your expectations. If we make mistakes, the level of effort we put forth to ensure corrective action in a timely and professional manner will be second to none given the success of the partnership we have established with the Township.

Simply put, we seek to ensure the complete and total satisfaction of your residents when it comes to the proper delivery of solid waste collection and disposal services.

Contract Extension

The term of the current agreement between the Township and Waste Management ends on July 1, 2015. The contract terms let the parties mutually agree to extend the agreement. Waste Management is interested in extending the contract for an additional 5 years. To this end, we have provided the enclosed contract addendum with suggested pricing and terms for the extension.

Brenda Stumbo, Supervisor
September 3, 2014
Page 2

The proposed extension provides the following:

1. Continues the solid waste service program that is in place at this time
2. Modifies the trash and recycling program and allows residents to choose larger containers
3. Reduces the contract cost and saves \$623,162.00 over the contract term when compared to the current costs (see attached savings analysis).

Conclusion and Summary

In conclusion, by extending the contract with WM the Township can achieve the following:

1. Ensure that it continues to provide a critical service to its residents that has met with their satisfaction for many years.
2. Ensure that service continues in an economically responsible manner that fits the Township budget.
3. Rest assured knowing that WM will do everything it possibly can to provide top quality service within the Township given our established relationship as a community partner.

Please contact me at 248-640-9089 with questions. Thank you for your consideration of this matter.

Sincerely,
Patrick G. Greve
Public Sector Solutions Representative

THIRD ADDENDUM

This Third Addendum is made and entered into as of the ____ day of September, 2014, by and between the Charter Township of Ypsilanti (“Township”) and Waste Management of Michigan, Inc., a Michigan corporation (“Contractor”).

1. Statement of Purpose.

A. On or about July 1, 2000, the parties entered into the following agreements: i) Residential Solid Waste Collection and Disposal Agreement (“Solid Waste Agreement”), ii) Recyclable Agreement, and iii) Yard Waste Agreement. These three agreements were amended on or about January 19, 2005 and February 16, 2010 pursuant to a First Addendum and Second Addendum. The Solid Waste Agreement, Recyclable Agreement and Yard Waste Agreement, all as amended by the First, Second and Third Addendums, shall be hereinafter referred to as the “Agreements”.

B. The term of the Agreements extend through June 30, 2010, and the parties now desire to extend the term of the Agreements for an additional five (5) year period. In addition, the parties wish to modify certain provisions of the Agreements, as set forth herein.

In consideration of the mutual promises contained herein, the parties agree as follows:

2. Term.

A. The term of the Agreements is hereby extended for an additional five (5) year period, commencing July 1, 2015 and ending June 30, 2020.

B. The Agreements may be extended for additional periods of time, upon mutual agreement of the parties.

3. Rate Adjustments.

A. The service rates in effect on August 31, 2014 are as follows:

8/31/2014: Trash \$7.38, Recycle \$1.87, Yardwaste \$1.93

B. The service rates in effect for the period September 1, 2014 through June 30, 2020, expressed on a per unit per month basis, billed on a 12-month per year basis are as follows:

9/1/2014: Trash \$6.37, Recycle \$1.87, Yardwaste \$1.93

1/1/2016: Trash \$6.45, Recycle \$1.89, Yardwaste \$1.95 (1.25%)

1/1/2017: Trash \$6.59, Recycle \$1.93, Yardwaste \$1.99 (2.25%)

1/1/2018: Trash \$6.74, Recycle \$1.97, Yardwaste \$2.03 (2.25%)

1/1/2019: Trash \$6.89, Recycle \$2.01, Yardwaste \$2.08 (2.25%)

C. Effective July 1, 2015 WM will provide 96-gallon curb carts available to Township residents on a rental basis at the rate of \$2.00/cart/month. The carts are available for trash and recycling service.

D. The fuel surcharge set forth in in Section 4(D) of the Second Addendum and the rates in effect for double the limit, tag and education shall remain in full force and effect.

E. Effective January 1, 2016, all Township rates shall increase in accordance with the schedule and by the percentage shown above.

4. Ratification.

The Agreements, as amended by the terms of this Third Addendum, are hereby ratified and affirmed, and the terms including all provision in effect per the Agreements not specifically altered herein shall remain in full force and effect.

The parties have entered into this Third Addendum on the date above written by their duly authorized representatives.

CHARTER TOWNSHIP OF YPSILANTI

By: _____

Title: _____

By: _____

Title: _____

WASTE MANAGEMENT OF MICHIGAN, INC.

By: _____

Title: _____

Ypsilanti Township Solid Waste Contract Service Rate Savings Analysis

		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		Monthly Unit Rate Effective Date		
Trash	Units	9/1/2014	4 months	1/1/2015	12 months	1/1/2016	12 months	1/1/2017	12 months	1/1/2018	12 months	1/1/2019	12 months	1/1/2020	6 months	Total 70 Months
Current	14566	7.38	429,988	7.38	1,289,965	7.38	1,289,965	7.38	1,289,965	7.38	1,289,965	7.38	1,289,965	7.38	644,982	
Proposed	14566	6.37	371,142	6.37	1,113,425	6.45	1,127,408	6.59	1,151,879	6.74	1,178,098	6.89	1,204,317	6.89	602,158	
Difference			-58,847		-176,540		-162,557		-138,086		-111,867		-85,648		-42,824	-776,368
Recycle																
Current	14725	1.87	110,143	1.87	330,429	1.87	330,429	1.87	330,429	1.87	330,429	1.87	330,429	1.87	165,215	
Proposed	14725	1.87	110,143	1.87	330,429	1.89	333,963	1.93	341,031	1.97	348,099	2.01	355,167	2.01	177,584	
Difference			0		0		3,534		10,602		17,670		24,738		12,369	68,913
Yardwaste																
Current	14467	1.93	111,685	1.93	335,056	1.93	335,056	1.93	335,056	1.93	335,056	1.93	335,056	1.93	167,528	
Proposed	14467	1.93	111,685	1.93	335,056	1.95	338,528	1.99	345,472	2.03	352,416	2.08	361,096	2.08	180,548	
Difference			0		0		3,472		10,416		17,360		26,041		13,020	70,310
Savings			-58,847		-176,540		-155,550		-117,067		-76,836		-34,869		-17,435	-637,145

REVENUE CONTRACT
Charter Township of Ypsilanti

AGREEMENT is made this _____ day of _____, 2014, by the CHARTER TOWNSHIP OF YPSILANTI located at 7200 Huron River Drive, Ypsilanti, MI 48197 and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will allocate and fully support a dedicated, half-time professional project manager to lead the ReImagine Washtenaw regional planning effort, and, in addition, provide space for meetings of the Joint Technical Committee (JTC), coordinate monthly JTC meetings, coordinate submittal of grant applications, coordinate special projects, conduct research, and other tasks, as determined necessary and appropriate by the JTC.

ARTICLE II - COMPENSATION

The Charter Township of Ypsilanti will pay the COUNTY an amount not to exceed five thousand dollars, paid in advance, annually, for a total of ten thousand dollars.

ARTICLE III - TERM

This contract begins on January 1, 2015 and ends on December 31, 2016.

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the Charter Township of Ypsilanti and the County, their successors and assigns. Neither the County nor the Charter Township of Ypsilanti will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving one hundred eighty (180) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the Charter Township of Ypsilanti and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Verna J. McDaniel (DATE)
County Administrator

APPROVED AS TO CONTENT:

CITY OF YPSILANTI

By: _____
Department/Division Head (DATE)

By: _____
Brenda Stumbo (DATE)
Charter Township of Ypsilanti Supervisor

APPROVED AS TO FORM BY

BY: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel



OFFICE OF COMMUNITY &
ECONOMIC DEVELOPMENT

Collaborative solutions for a promising future

MEMO



Date: August 6, 2014

From: Nathan Voght, ReImagine Washtenaw Project Manager

RE: ReImagine Washtenaw Project Manager Funding and Strategic Plan

The JTC has discussed and preliminarily given conceptual approval to a two-year agreement to support and fund the half-time ReImagine Washtenaw Project Manager Position. Funding commitments have been made from AAATA and the City of Ypsilanti. It's our understanding that the other three local units of government are considering or in the process of making funding commitments.

In order to provide a clear understanding of how the County views its role in managing and facilitating the ReImagine Washtenaw over the next several years, below is a "laundry" list of specific strategic roles that the Project Manager would or could play to move this effort forward:

1. Continue to provide staff support to the JTC.
2. Advocating for the needs of each funding partner in the county-wide discussion and policy-making matters that may impact the ReImagine project.
3. Explore and pursue grant opportunities to implement ReImagine Washtenaw plans, such as improvements in the 2014 Corridor Improvement Study.
4. Facilitate and support local units in review of development proposals and public improvements for consistency with ReImagine Washtenaw goals and Corridor Improvement Study.
5. Facilitate further discussion and planning to determine the most appropriate ReImagine Washtenaw organizational model in the future.
6. Improve working relationships with Michigan Department of Transportation, and advocate for clearer design standards and permitting procedures for improvements on MDOT-controlled roads.
7. Continue to monitor MDOT's Multi Modal Development and Delivery (M2D2) project, and its outcomes, and review them for applicability to ReImagine Washtenaw goals.
8. Assist and coordinate transit improvements and enhancements by the Ann Arbor Area Transportation Authority, such as new Super Transit Stops, Park-N-Ride Lots, and other related improvements such as sidewalk and mid-block crossings.
9. Advocate for, and communicate ReImagine Washtenaw goals to business and property owners along corridor.

10. Facilitate, and lead as requested, the development of a Transportation Demand Management working group with major employers and institutions that were involved in the 2013 Smart Growth America TDM technical assistance.

We would like to discuss these specific roles with the JTC and refine them as necessary, so that all ReImagine partners have a better idea of the nature of the County's continued role in leading the ReImagine Washtenaw effort. A clearer definition of the County's role is appropriate, as more formalized funding agreements come into place. Given budget timelines for our department, and the impending termination of the HUD Challenge Grant funding, the commitment of funding needs to be determined as soon as possible.



WASHTENAW AREA TRANSPORTATION STUDY (WATS)

705 N. Zeeb Road
Ann Arbor, MI 48103
phone: 734.994.3127
website: miwats.org
email: wats@miwats.org

MEMORANDUM

To: Huron I-94 Steering Committee
From: Nick Sapkiewicz, Transportation Planner
Date: September 4, 2014
Re: Huron I-94 Non-motorized Crossing Preferred Alternative

Background

As part of Washtenaw County's HUD Sustainable Communities grant, \$90,000 was awarded to design a non-motorized crossing on Huron Street over I-94 between Ypsilanti and Ypsilanti Township. In fall 2013 a Steering Committee comprised of local elected officials and stakeholders (*participants attached*) were invited to participate in guiding the project and have since seen it through coordination with MDOT (facility owner), initial public involvement, in depth RFP development and consultant selection, feasible alternative refinement, public participation and final alternative review and selection. With local acceptance of a preferred alternative the consultant will conclude traffic modeling work (required per MDOT) begin design/engineering work, and hand the project off to MDOT to consider implementation. The HUD grant closes out December, 2014.

MDOT was consulted throughout the process to insure crossing concepts developed for public participation remain feasible within the Department. MDOT have also been considering aligning implementation of a preferred alternative crossing with other Department projects and provided guidance regarding potential funding sources. MDOT plans to resurface portions of Hamilton Street in 2016. MDOT currently have no funds available to include non-motorized improvements on Huron I-94 as part of the Hamilton project and have no current plans for improvements to the bridge. When the Huron I-94 bridge reaches the end of its useful life (20-30 years out) and MDOT plans for improvements, non-motorized amenities would be provided by the Department at that time. The Transportation Alternatives Program (TAP) competitive funding source was pointed to as the most likely source of funding for implementation of improved non-motorized facilities across I-94 and with local acceptance of a preferred alternative, MDOT are able to begin planning for Huron I-94 TAP grant applications.

POLICY COMMITTEE MEMBERS

• City of Ann Arbor • Ann Arbor DDA • Ann Arbor Township • City of Chelsea • Village of Dexter • Dexter Township • Eastern Michigan University • Michigan Department of Transportation • City of Milan • Northfield Township • Pittsfield Township • City of Saline • Scio Township • Southwest Washtenaw Council of Governments • Superior Township • The Ride University of Michigan • Washtenaw County Board of Commissioners • Washtenaw County Road Commission • City of Ypsilanti • Ypsilanti Township • Ex Officio: Federal Highway Administration • Southeast Michigan Council of Governments •

An Intermunicipality Committee organized under Act 200 of Public Acts of Michigan (1957)
representing Washtenaw County

Several small focus group public meetings were held in November, 2013 to begin understanding public preferences and a more robust public participation process with refined crossing alternatives including evaluation criteria for the public to respond to began in August, 2014. Public participation included public meetings, a survey and sharing via social media, WEMU and Ann Arbor News. There were 380 responses to the survey showing interest in each crossing alternative/concept. (*consultant review of crossing alternatives and survey results attached*)

The Huron I-94 Steering Committee met in September, 2014 to review the crossing alternatives and select a preferred alternative. The Committee included in their consideration of alternatives:

- Likelihood of implementation - (based on plans for the area and limitations of potential funding sources)
- MDOT acceptability and preference - (MDOT is implementing agency)
- Community input - (including public acceptability and desire for a timely implementation)
- Criteria for safety and security - (including visibility and barrier separation from traffic)
- Consultant recommendation

The Steering Committee selected a preferred alternative with the following motion:

“The Huron I-94 Steering Committee, based on input from the community, the recommendation of the project consulting team and cost implications affecting the likelihood of implementation, select Alternative 4 (median pedestrian path and two-way cycle track) as the locally preferred alternative. Should issues arise with the preferred alternative, Alternative 1 (shared use path on west side of bridge) is the second local preference.” (graphics of the preferred alternative and second preference are attached)

The next steps for non-motorized improvements at Huron I-94 to advance are for the Ypsilanti City Council and Ypsilanti Township Board to support the preferred alternative. This action will allow the consultant to begin design work and MDOT to begin the TAP grant application process.

Huron I-94 Steering Committee Participants

John	Waterman	Programs to Educate All Cyclists
Brenda	Stumbo	Ypsilanti Township Supervisor
Kari	Martin	MDOT
Lynne	Kirby	MDOT
Teresa	Gillotte	City of Ypsilanti
Joe	Lawson	Ypsilanti Township
Karen	Lovejoy Roe	Ypsilanti Township
Julia	Roberts	TheRide
Stephen	Wade	Washtenaw County Office of Community and Economic Development
Pete	Murdock	City of Ypsilanti
Bonnie	Wessler	City of Ypsilanti
Ruth Ann	Jamnick	Ypsilanti Township Citizen
Marquan	Jackson	Hamilton Crossing - EMU
Allison	Neal	Arts Alliance
Coy	Vaughn	County Parks
Laura	Shiltz	Ypsilanti Non-motorized Committee
Sheryl	Siddall	Washtenaw County Road Commission
Roland	Sizemore	Washtenaw County Board of Commissioners
Bob	Krzewinski	Ypsilanti Non-motorized Committee
Amanda	Ng	County Public Health
Paul	Montagno	Washtenaw County Office of Community and Economic Development
Chris	Gulock	MDOT

Considerations for choosing a preferred option

		Best for pedestrians	Best for bicycles	MDOT preferred	Public acceptability	
					% saying ok/like	% rating as best
Higher-cost / longer timeline	Alternative 5	x		x	72%	27%
	Alternative 2		x		75%	24%
Lower-cost / shorter timeline	Alternative 4	x	x	x	61%	17%
	Alternative 3	x	x		60%	19%
	Alternative 1	x		x	82%	13%

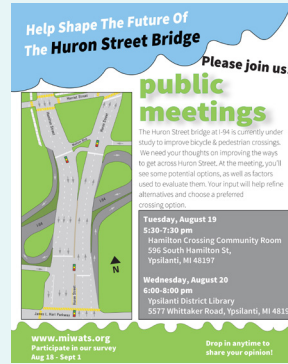
- Key consideration: *importance of implementation cost and timeline?*
 - Both Alternatives 2 and 5 are rated highly by the public, but come with significant implementation and cost hurdles.
 - Alternative 3 and 4 are low-cost center options, and garner lots of support if considered as combined
 - Alternative 1 is low-cost option that was the lowest option “preferred” by respondents, but also had the highest-proportion of acceptability
- Key consideration: *who is this project for?*
 - Strong divergence in input by user type: on-road bikers vs. pedestrians and casual users
 - Potential position: The project is “geared” toward pedestrians and casual bikers that wish to segregate from traffic. The project will tie into a local system made up of sidewalks to the north. Therefore, this particular project is NOT intended to be part of a larger on-road system. This project is NOT intended to completely satisfy serious bikers.
 - At the same time, attempts should be made to choose an option that responds to their preferences if possible:
 - Serious bikers do NOT want to share a path with pedestrians
 - Serious bikers want to travel in straight lines.
 - Serious bikers are serious about their status as a vehicle under the Michigan Vehicle Code.
 - Alternatives 1 and 5 are not preferred by these users
- All options are viable, but recommended options for selection by the committee:
 - Option #4
 - Center-running option is viable overall based on public input
 - Low-cost option would lead to potentially quickest implementation
 - #4 is preferred over #3 as it provides more space for bicycles in combined two-way facility and also conforms to MDOT preferences
 - Option #5
 - High cost option but most preferred by respondents
 - Preferred by peds and auto users as most separation of peds from traffic
 - Will not be the preferred option for bike users

Huron/I-94 Bridge Crossing Study

Public Involvement Memo

Meeting Flyers

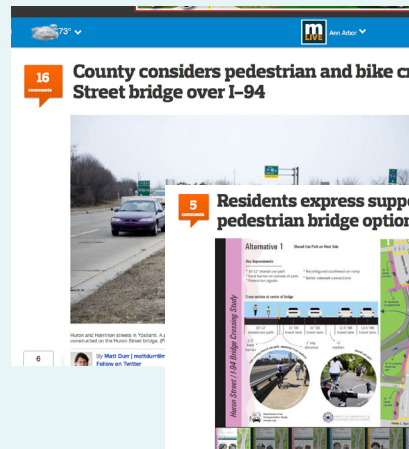
- Created in English and Spanish
- Distributed to libraries, stores, restaurants, public buildings, apartment complexes



Press Release

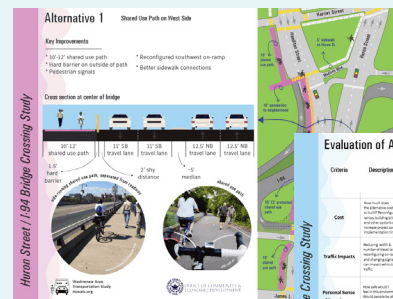
Sent to local media (including bloggers and Spanish media)

- Interviews for WEMU and The Ann Arbor News
- Two project articles
- Radio spot



Two Public Meetings

- Tuesday, August 19, 5:30-7:30 pm
Hamilton Crossing Community Room (7 attendees)
- Wednesday, August 20, 6:00-8:00 pm
Ypsilanti District Library (Whittaker Road) (14 attendees)

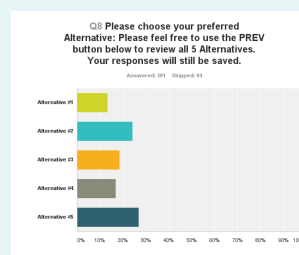


Criteria	Description	Alternative 1	Alternative 2	Alternative 3	Alternative 4	Alternative 5	No Change
Cost	Estimated cost of construction and operation	Low	Medium	High	High	High	High
Work Impacts	Duration of construction and impact on traffic	Low	Medium	High	High	High	High
Personal Safety of Faculty	Impact on personal safety of faculty	Low	Medium	High	High	High	High
Personal Safety of Community	Impact on personal safety of community	Low	Medium	High	High	High	High
Personal Safety of Pedestrians	Impact on personal safety of pedestrians	Low	Medium	High	High	High	High
Personal Safety of Bicyclists	Impact on personal safety of bicyclists	Low	Medium	High	High	High	High



Online Survey

- August 19-September 1
- 380 respondents
- Top Evaluation Criteria
 - Bike Safety and Comfort (67%)
 - Pedestrian Safety and Comfort (58%)
- Preferred Alternative
 - #5 (27%), #2 (24%)
 - #3 (19%), #4 (17%), #1 (13%)



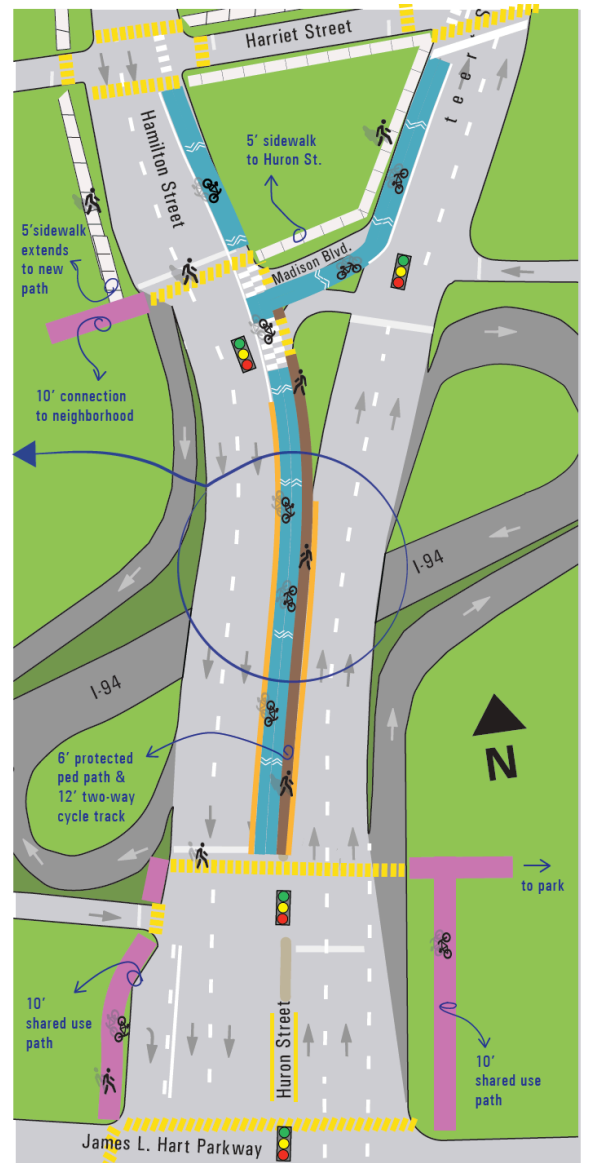
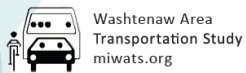
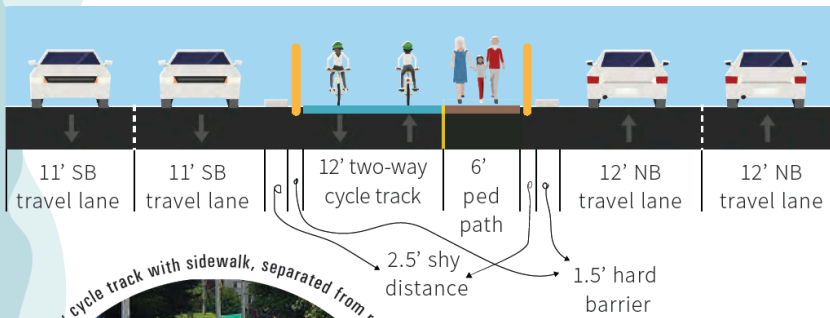
Alternative 4

Median Pedestrian Path and Two-Way Cycle Track

Key Improvements

- * Center-running 12' two-way cycle track
- * Center-running 5'-6' pedestrian path
- * Hard barrier on outside of cycle track
- * Pedestrian signals
- * Better sidewalk connections

Cross section at center of bridge



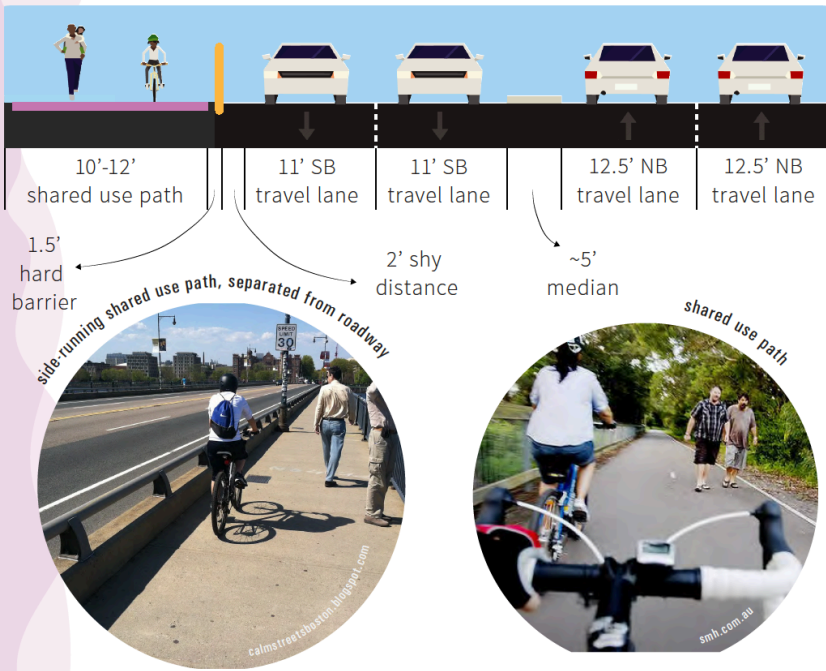
Alternative 1

Shared Use Path on West Side

Key Improvements

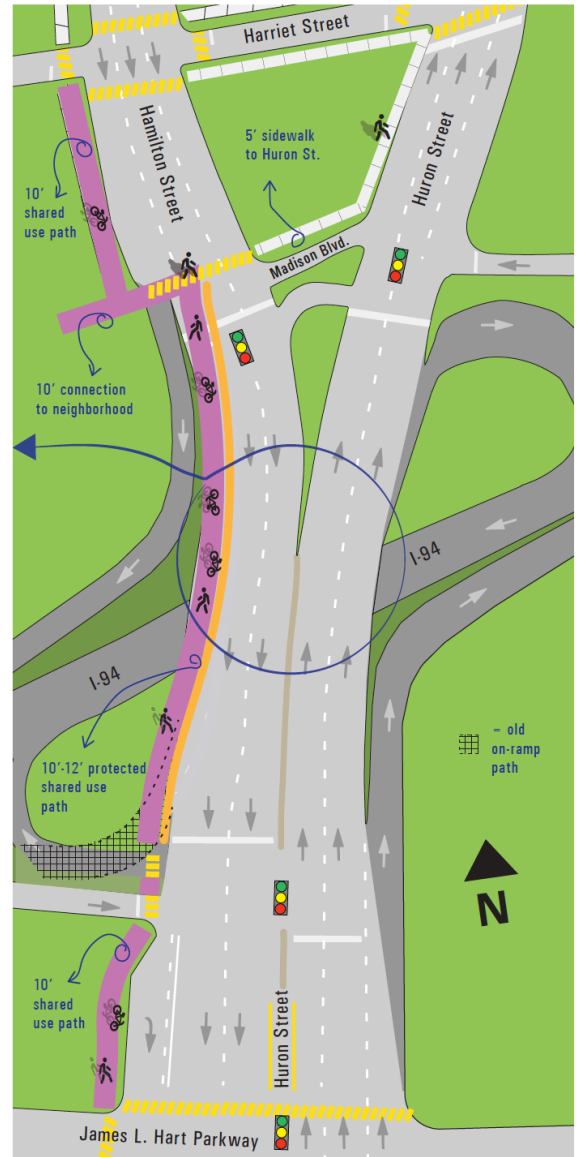
- * 10'-12' shared use path
- * Hard barrier on outside of path
- * Pedestrian signals
- * Reconfigured southwest on-ramp
- * Better sidewalk connections

Cross section at center of bridge



Washtenaw Area
Transportation Study
miwats.org

WASHTENAW COUNTY MICHIGAN
OFFICE OF COMMUNITY &
ECONOMIC DEVELOPMENT



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN




Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Board of Trustees

From: Karen Lovejoy Roe, Clerk 

Date: August 15, 2012

Subject: ***Request to Cancel November 4, 2014 Regular Board Meeting***

Due to the November 4, 2014 General Election, it will be necessary to cancel the regular board meeting scheduled on the same day.

cc: File

OTHER BUSINESS

CHARTER TOWNSHIP OF YPSILANTI

INFORMATION SERVICES

Computer Support • Web Content Management • Communications Services

To: Karen Lovejoy Roe, Clerk

From: Travis McDugald, IS Manager

Re: Request to rescind previous purchase approval and for authorization to proceed with obtaining new quotes for the purchase of three (3) new Hewlett Packard servers, not to exceed of \$34,000 budgeted in line 101.266.000.977.000

Date: August 11, 2014

Copy To: Mike Radzik, OCS Director

The Board previously authorized the purchase new server components from a combination of HP Direct and a separate single vendor that offered discounted pricing. Unfortunately the other vendor is now unable to fulfill the quantities requested within the authorized amount.

Moving forward, I would still recommend purchasing the base unit from HP Direct, which will ensure the units are properly warrantied, licensed and registered with HP. We could still use other less expensive vendors for the self-installable components (i.e. hard drives, memory, and spare power).

I am requesting authorization to obtain new quotes from different vendors for the best pricing not to exceed \$34,000, which would be the top of the cost scale if all components are purchased through HP Direct. For instance, a single server memory module from HP direct costs \$252 while an after-market module costs \$167; thirty six are required.

I respectfully request Board approval to purchase three new servers and necessary commodity components as outlined above for a total cost not to exceed \$34,000 budgeted in account 101.266.000.977.000.

Travis McDugald
IS Manager, Charter Township of Ypsilanti





QUOTE

Number CWQFQ1533

Date Jul 1, 2014

Sold To
Green Oaks Golf Course
1775 East Clark Rd. Ypsilanti, MI 48197 United States of America
Phone
Fax

Ship To
Green Oaks Golf Course
1775 East Clark Rd. Ypsilanti, MI 48197 United States of America
Phone
Fax

Green Oaks GC GSP #206087, Nimbus II, expiring 7/22/14

Salesperson	P.O. Number	Ship Via	Terms
CKempf			

Line	Qty	Manufacure P/N	Vendor P/N	Description	Unit Price	Ext. Price
1				Gsp Renew Single Pmt		
2	1	001332	GSP3YRSPMT	Gsp 3yr Single Pmt	\$7,639.00	\$7,639.00
3				Subtotal		\$7,639.00
4						
5				Gsp Renew Annual Pmts		
6	3	001333	GSP3YRAPMT	Gsp 3yr Annual Pmt	\$2,861.00	\$8,583.00
7				Subtotal		\$8,583.00
8						
9						
10				Free W/ Gsp Subscription		
11	1	H49770	MIPROF	Rain Bird Mi Pro - Download (optional)	\$5,218.50	\$5,218.50
12	1	H49765	MIADVANCED	Rain Bird Mi-advanced-download (optional)	\$3,727.50	\$3,727.50

*Quote valid for 30 days.

*Prices do not include any applicable sales tax charges.

*MI Series Software is complimentary with your GSP Membership. Receive access to one Professional and one Advanced license while you are a GSP Member. (An \$8,950 value added)

SubTotal	\$16,222.00
Tax	\$0.00
Shipping	\$0.00
Total	\$16,222.00

July 31, 2014

To Whom It May Concern:

This quote from Rain Bird is for a three year warranty on a new GSP. It will cover all parts and will repair or replace central control components unless damaged by lightning.

As you might remember, three years ago, we had a lightning strike which sent a surge to the computer. The computer was covered by insurance thru the township at a cost of \$15,000. When the computer was replaced we received a warranty from Rain Bird, at that time, for three years for any part or service. At that time we had a LDI large decoder interface go bad. Luckily, for the township, it was covered by the warranty. The cost of the LDI was about \$9,000 plus installation. All the work was done, at no cost to us, because of the warranty.

The LDI is the brain part of the computer that sends signals out to the course to turn on and off the irrigation system.

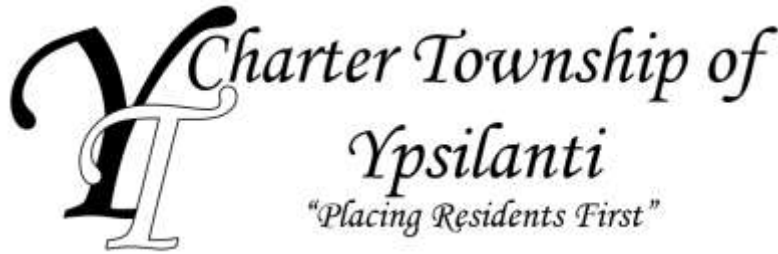
The GSP renewal could either be paid by a single payment of \$7,639.00 or a three year annual payment of \$2,861.00.

We would not need the Rain Bird download for \$5,218.50 or the Mi-Advanced download for \$3,727.50.

Thank you for your consideration.

Tim Smith

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: September 4, 2014

RE: Board authorization for seeking RFP for 2015 printing packet

We are requesting Township board authorization to seek proposals for the 2015 "Helpful Handbook".

In prior years, the Environmental Services division has mailed out an annual magnet schedule and information to our residents. In 2011, we changed this to include all departments, including specific information for residents as it relates to all of the departmental contacts at the Township.

We are again planning on going forward with the printing and mailing of some 15,000 packets to allow for easy reference by residents. This would also include a separate mailing for multi-family units.

It has been suggested by our residents, for this handbook, to also include information from the Washtenaw County Sherriff's department regarding local law enforcement, contacts, phone numbers, events and Crime Stoppers information. Therefore, this year we would like to receive quotes for a tri-fold handbook and a bi-fold for comparative purposes.



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

September 8, 2014

Charter Township of Ypsilanti
Supervisor Brenda Stumbo and Trustee Board
7200 S. Huron River Drive

Dear Supervisor and Trustee Board,

In service to the Township, I am requesting for the September 16, 2014 Township Board regular meeting to present the following item(s) for consideration:

- 1) Approval to accept the proposal from the sole bidder to remove older damaged trim and install new soffits and fascia trim panels on both sides of the south side upper building at Fire Headquarter located at 222 S. Ford Blvd. Additionally to secure loose and/or replace vinyl soffit and fascia trim wherever found – notably the NE & SW corners and along the west side of the building in the amount of \$2945.00 payable from line-item 206-206.000-931.005 Building Maintenance - Station #1.

Attached are the following for your consideration: #1) Copy of proposal from Kearns Brothers, Inc.

Thank You,

Eric Copeland
Fire Chief

ERC;

Showroom
2000 N. Telegraph
Dearborn, MI 48128



(888) 355-6700
Fax (313) 278-1223
www.kearnsbrothers.com

Roofing ■ Siding ■ Windows ■ Chimneys ■ Masonry ■ Porches ■ Gutters ■ Insulation ■ Kitchens ■ Baths

TO James, Capt. Larry 222 S Ford Blvd Ypsilanti, MI 48198 <i>Ypsilanti Twp. Fire Dept.</i> Cell 734-255-4258 <i>734-544-4125</i>	JOB NUMBER 114024	PHONE	DATE Aug 19, 2014
Business Card		JOB NAME / LOCATION Miscellaneous soffits and fascia Job Address: 222 S Ford Blvd Ypsilanti Ecorse/ Ford	APPT. TIME 2:00p - 4:00p

We hereby submit specifications and estimates for:

- I Remove rake trim both sides on south side of building upper.
- II Remove soffit panels from top to bottom on west rake edge.
- III Install new soffit panels where removed.
- IV Install new custom bent metal on both sides of south gable.
- V Install screws to attach "J" channel in lower south soffit and secure vinyl soffit panels.
- VI Secure J channel on north east corner to left of entry (front).
- VII Secure J channel on north west corner to right and left of spec.
- VIII Fix soffit and fascia on west (south) end of building and secure.

I thru VIII = 2945⁰⁰

Note: Jack boards will be needed to be installed on lower roof and due to age of lower roof damage will need to be warranted and repaired by firehouse roofer.

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of: _____ dollars (\$ _____).

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Note: The proposal may be withdrawn by us if not accepted within 15 days. Signature Paul Wilson Agent

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Signature _____

Date of Acceptance: _____ Signature _____

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Clerk's Office

From: Mike Radzik, OCS Director
Ron Fulton, Building Director

Re: **Re: Law Enforcement Center renovation project located at 1501 S. Huron St: a) request to authorize contract change order #1 with A&R Total Construction at a cost of \$30,480 budgeted in the capital outlay account for this renovation project 101-970.000-975.266; b) request to authorize additional renovation work as specified in an amount not to exceed \$50,000; budgeted in the Law Enforcement Fund building maintenance account 266-301.000-931.015.**

Date: September 9, 2014

A&R Total Construction contract change order #1

On July 15, 2014 the Board of Trustees awarded the interior construction contract for the law enforcement center renovation project to A&R Total Construction for \$132,353. Since this phase of the project has commenced, several issues have become known that requires a change order in the amount of \$30,480 as follows:

- Electrical \$240
 - Install wiring in Armorcore door for activation switch and card reader
- Construction \$10,115
 - Repair drywall under 11 window sills (result of asbestos abatement)
 - Wrap 8 windows with drywall (result of asbestos abatement)
 - Repair framing around main floor window (result of asbestos abatement)
 - Remove rust, fill & sand 3 exterior doors (less expensive than replacement)
 - Frame women's shower ceiling
 - Privacy tint lobby sliding glass
 - Replace kitchenette base cabinets, countertop and sink/faucet (damaged)
 - Install base cabinet/countertop in squad room area (design change)
- Plumbing \$15,480
 - Replace all cast iron drains with new pvc (during construction corroded/rusted out leaking pipes were revealed)
 - Remove/replace men's shower pan and ceramic tile (due to corrosion and leaks discovered during construction)
 - Replace 11 valves (stools, urinals, sinks) and 2 sinks (numerous leaks discovered and repair parts not available due to equipment age – will also increase energy efficiency)

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

- Adjustments for Base Service Charges \$132
 - Carpenter – finish trim/cabinet
- Contractor Overhead/Profit \$4,513

This change order is budgeted in the capital outlay account for this project 101-970.000-975.266. We are also mindful that the original contract included a 10% contingency of approximately \$12,000 that may be available to offset a portion of the change order cost.

Other Renovation Work Required

In addition to the detailed change order for the contract with A&R Total Construction, three other necessary items will be bid out separately and coordinated by Building Director Ron Fulton in order to keep this project on track for timely completion. Funding for this work is budgeted in the building maintenance account for this site in the Law Enforcement Fund 266-301.000-931.015.

Structured Wiring

The original project scope did not include structured wiring for computer and phone communications (existing internal wiring was obsolete and unusable). After detailed discussions with the Washtenaw County IT Department, it was determined that structured wiring embedded inside walls and ceilings is a permanent fixture within the building and is the Township's responsibility. We are in the process of obtaining competitive bids for this work not to exceed \$20,000.

Exterior Façade

The lower level of the building is brick; however the upper level exterior of the building is composed of 3,000 s.f. of stone aggregate material that contains asbestos. Close examination of the façade has revealed wide vertical cracks and a general lack of structural integrity that renders that portion of the building at high risk of water infiltration and asbestos exposure as it continues to deteriorate. It is recommended that this unstable asbestos material be removed and replaced with an exterior insulation finishing system (EIFS) that will eliminate the health and safety hazard while greatly improving the energy efficiency and general appearance of the building.

We currently have two competitive bids to remove the asbestos façade material and are seeking a third bid at a cost not to exceed \$9,000. We are also seeking competitive bids for the installation of EIFS material at an estimated cost not to exceed \$21,000.

CHARTER TOWNSHIP OF YPSILANTI

Recommendation

We respectfully request authorization to move this project toward completion as follows:

- Amend the contract with A&R Total Construction as specified above in the amount of \$30,480;
- Hire the lowest most qualified bidder to install structured wiring at a cost not to exceed \$20,000 upon review and approval of the full time elected officials;
- Hire the lowest most qualified bidder to remove asbestos containing façade material at a cost not to exceed \$9,000 upon review and approval of the full time elected officials;
- Hire the lowest most qualified bidder to install EIFS material façade at a cost not to exceed \$21,000 upon review and approval of the full time elected officials.

Thank you for your consideration. Please contact us with questions or concerns.

CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

To: Clerk's Office

From: Mike Radzik
Police Services Administrator

Re: **Request to authorize the purchase and installation of lockers for the Law Enforcement Center located at 1501 S. Huron St. at a cost of \$61,897 from Tiffin Metal Products; budgeted in the capital outlay account for this renovation project 101-970.000-975.266.**

Date: September 9, 2014

As construction activity moves forward to renovate the new Law Enforcement Center at 1501 S. Huron Street, we have obtained quotes for personnel lockers to be installed at the facility. The quotes are for the maximum number of lockers that the space can accommodate as designed by Building Director Ron Fulton, which will allow for future changes in staffing levels and the anticipated addition of state police troopers and other collaborative agreements. The new facility will have separate male and female locker rooms; the female side can accommodate 12 lockers while the male side can accommodate 55 lockers for a total maximum of 67 lockers.

There are 46 Washtenaw County Sheriff's Office employees who report to work for briefing and vehicle assignments at the existing station. In addition, the number of recruit deputies assigned to training officers in Ypsilanti Township fluctuates from 0 to as many as 7-10 at any given time.

- 35 Ypsilanti Twp contracted deputies
- 5 Ypsilanti Twp contracted sergeants
- 1 Ypsilanti Twp contracted lieutenant
- 2 School Resource Officers (Lincoln & Ypsilanti school collaborations)
- 2 Animal Control Officers
- 1 Community Service Officer
- Recruit deputies assigned to training officers (varies: 7-10 max)

In addition, we are strongly advocating for new formal collaborations with both the Michigan State Police and the Michigan Department of Corrections that will hopefully result in additional resources from those agencies being assigned to our new facility. The size of the locker rooms and offices are adequate to service additional resources deployed in Ypsilanti Township.

CHARTER TOWNSHIP OF YPSILANTI

Here is a breakdown of existing and future locker needs at the new facility:

	MALE	FEMALE
CONTRACT DEPUTIES (current)	31	4
CONTRACT SERGEANTS (current)	5	
CONTRACT LIEUTENANT (current)	1	
RECRUIT DEPUTIES (variable)	7-10 max at any given time	
SCHOOL RESOURCE OFFICERS (current)	2	
COMMUNITY SERVICE OFFICER (current)		1
ANIMAL CONTROL OFFICERS (current)	1	1
CURRENT TOTALS	47-50	8-10
POTENTIAL MSP OR OTHER AGENCY ADD	2-5	
POTENTIAL TOTALS	49-55	10-12
MAXIMUM LOCKER SPACE AVAILABLE	55	12

In summary, the following factors were considered to determine the number of lockers needed at the new facility:

- The number of sworn and civilian Sheriff’s Office employees currently assigned to service our police contract;
- Our collaborations with two local school districts;
- The assignment of recruit deputies and animal control officers in Ypsilanti Township that provides increased visibility, area knowledge and service response;
- Our desire to attract state law enforcement resources into the community;
- The history of contract police staffing levels and the possibility of future changes in response to economic development and community growth.

Based on consideration of all known factors, I strongly recommend that we purchase and install the maximum number of lockers designed for the facility (67). We would likely be able to function with fewer lockers for a period of time; however it would inhibit expansion of collaborative agreements with other agencies and future changes in staffing levels. When more lockers became necessary, we may have difficulty matching locker products and electrical connections and it would create operational disruptions during installation.

Three quotes were obtained for standard size 24Wx24Dx72H lockers with duplex electrical outlets and a 24Wx36Dx18H base drawer with bench. Two quotes included delivery and complete installation while one quote included delivery to the door with no transfer to the 2nd floor of the building and no installation. Installation of lockers on the second floor requires

CHARTER TOWNSHIP OF YPSILANTI

hand carrying each locker up a flight of stairs; there is no freight elevator and it is impossible to crane them in through fixed windows. The quotes are detailed below:

	Tiffin	Casper	Jorgenson
Lockers (each)	\$744	\$1,103	\$825
Delivery & Installation	\$12,052	\$11,400	
Delivery Only			\$2,340
Total for 67 lockers delivered & installed	\$61,897	\$85,301	\$57,615*

*The Jorgenson product does not include electrical connections and the quote does not include installation. Delivery is limited to the door (not off the truck or up the stairs to the 2nd floor).

I respectfully request approval to purchase 67 lockers from Tiffin Metal Products at a cost of \$61,897 which includes delivery and installation.

This purchase is funded in the capital outlay budget for the Law Enforcement Center renovation project: 101-970.000-975.266.

Thank you for your consideration. Please contact me with questions or concerns.



Tiffin Metal Products
 450 Wall Street, Tiffin, OH 44883
 Phone: (800) 537-0983 Fax: (419) 447-8512
 www.tiffinmetal.com

Quotation

Q001AB021414

Project: Ypsilanti Police Services

Submitted To:

Charter Township of Ypsilanti
 Mike Radzik
 7200 S. Huron River Dr.
 Ypsilanti, MI 48197

Quoted By: Andrew Beebe
 Phone: 419-447-8414
 Email: abeebe@tiffinmetal.com
 Date Created: 02/14/2014
 Expiration: 10/14/2014

F.O.B. Tiffin, OH			Ship Method: Truckload				Terms: TBD	
Line #	Part Number	Product	Description	Qty	UOM	Unit Price	Ext. Price	
1	ILKA24247201AA	Infinity Lkr Adder 24W X 24D X 72H	Combo, Keyed, Or Hasp - Single Door	67	Ea.	\$306.00	\$20,502.00	
2	WBDA243618AA	Wardrobe Base Dwr 24Wx36Dx18H	Adder - Mechanical Lock - Includes Bench	67	Ea.	\$242.00	\$16,214.00	
3	IKTSHELF24HAA	Infinity Shelf 24W X 24D	Full Depth W/ Hanger Bar	67	Ea.	\$21.00	\$1,407.00	
4	IKTSHELF24SAA	Infinity Shelf 24W X 8D	Shallow Depth	67	Ea.	\$15.00	\$1,005.00	
5	IKTLOCKBOXAA	Infinity Lockable Compartment		67	Ea.	\$40.00	\$2,680.00	
6	IKTHOOK3AA	Infinity Triple Hook Kit		67	Ea.	\$13.00	\$871.00	
7	IKTMIRRORAA	Infinity Mirror		67	Ea.	\$8.00	\$536.00	
8	IKTBOOTAA	Infinity Locker Boot Tray	Include Metal Drip Pan	67	Ea.	\$17.00	\$1,139.00	
9	TRIM	Necessary Trim For Order		1	Ea.	\$600.00	\$600.00	
10	TMP Electrical	Includes: 1 Duplex Per Locker	All Power Supply, Jumper Cables, and Junctions Included	67	Ea.	\$73.00	\$4,891.00	
11	Installation	Locker Install	Second Floor Install (No Elevator Access)	1	Ea.	\$8,452.00	\$8,452.00	
Freight Charge							\$3,600.00	
Total Price							\$61,897.00	

Notes:

INFINITY LOCKER

LOCKERS

Tiffin Metal Products is very excited to introduce our innovative Infinity Locker. The Infinity Locker has all the venting capabilities of the Airflow® Locker, but is designed to allow complete in-the-field flexibility.

FEATURES:

- Ventilation provided on top and bottom of locker frame and within drawer units.
- Shelves are completely moveable to allow each user to tailor his or her own perfect set-up.
- Boasts double-walled doors and minimum 14 gauge, stainless steel continuous hinges.
- Available with three point slam-latch locking system with combination locks, padlock hasp, or keyed locks with master override.
- Keyless, automatically locking drawer unit with heavy-duty 200 lb. drawer slides and bench.
- A variety of accessories and kits are available to create a multitude of configurations.

Please contact a Sentinel® representative today for more information.



Manufacturing Quality Metal Products Since 1903
Tiffin Metal Products
450 Wall Street
Tiffin, Ohio, 44883

Phone: 800-537-0983
Fax: 419-447-5175

email: sentinellockers@tiffmetal.com
www.tiffmetal.com
www.sentinellockers.com

INFINITY LOCKER COMPONENTS



Modular electrical system provides power to locker interior with optional plug and play components

Small, lockable compartment

Adjustable rear panels with repositionable small shelves

Power strip mounted to adjustable rail

Full-width interior drawer with keyed lock

Perforated metal boot tray

Adjustable shelves

Pre-punched door allows repositioning of hooks

Unbreakable plastic mirror, magnetic positioning

Adjustable shelf with built-in hang bar

Storage bins

Repositionable document/steno holder

INFINITY



KEYLESS DRAWER SHOWN WITH OPTIONAL GEAR DRYING RACK



Manufacturing Quality Metal Products Since 1903

Tiffin Metal Products
450 Wall Street
Tiffin, Ohio, 44883

Phone: 800-537-0983
Fax: 419-447-5175

email: sentinellockers@tiffinmetal.com
www.tiffinmetal.com
www.sentinellockers.com


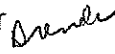


CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF RESIDENTIAL SERVICES

Environmental Services Division

TO: Township Board

FROM: Carl Girbach, Public Services Superintendent 
Brenda Stumbo, Supervisor 

DATE: September 8, 2014

RE: Request to purchase playground replacement parts and complete repairs in the amount of \$32,137.38, to be funded from 212.212.000.931.004

As a priority, the Township Board and Park Commission requested that a playground safety inspection be conducted on our parks. The inspection of five (5) parks was recently completed by Play Environments, Inc. As noted in the inspection reports, the following is the breakdown of costs to repair/replace the items identified. Each park will be brought up to playground standards by the manufacturer.

Clubview Park*

Play structure repairs	\$6,811.00
Replacing playground woodchips	2,400.00
Total Cost	\$9,211.00

Lakeview Park

Play structure repairs	\$2,272.38
Replacing playground wood chips	2,400.00
Total Cost	\$4,672.38

Nancy Park

Play structure repairs	\$2,617.00
Replacing playground wood chips	2,400.00
Total Cost	\$5,017.00



Township Board
September 8, 2014
Page Two

Sugarbrook Park*

Play structure repairs (No wood chips needed at this time)	\$8,838.00
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Total Cost	\$8,838.00
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West Willow Park

Play structure repairs	\$1,990.00
Replacing playground wood chips	2,400.00

Total Cost	\$4,399.00
-------------------	-------------------

*The slides in Clubview and Sugarbrook Parks were vandalized and we are simultaneously submitting an insurance claim for reimbursement for them (Clubview Park - \$5,439 and Sugarbrook - \$6,131).

We will be inspecting additional structures for safety compliance in 2015.

If you have any questions, please let us know.

tk

cc: Lonnie Scott, Park Commission



CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF RESIDENTIAL SERVICES

Environmental Services Division

TO: Township Board

FROM: Carl Girbach, Public Services Superintendent *CG*
Jeff Allen, Residential Services Director

DATE: September 8, 2014

RE: Request to purchase three (3) Toro 4100-D mowers (Tier 3) in the amount of \$160,246.35, to be funded in 212.212.000.977.000

We currently are using the following five (5) Toro 4100-D mowers for parks, roadside and bike paths:

- #306 – purchased in 2004, has 1829 hours (back up mower)
- #307 – purchased in 2005, has 2291 hours (back up mower)
- #308 – purchased in 2006, has 2440 hours (front line mower, used every day)
- #309 – purchased in 2007, has 2514 hours (front line mower, used every day)
- #310 – purchased in 2008, has 2248 hours (front line mower, used every day)

We are requesting authorization to purchase three (3) new Toro Groundsmaster 4100-D mowers, #30449 with Tier 3 engines to replace three (3) of our current mowers. There is a very limited availability of Tier 3 powered units and if we delay, the cost of Tier 4 powered units will be \$4,000 more for each, a total of \$12,000.

Spartan Distributors, a licensed Toro dealer and MI Deal participant has proposed a single unit cost of \$54,107.36 or a multi-unit cost of \$53,415.45. The total cost for three units would be \$160,246.35.

If you have any questions or suggestions, please let us know.

tk

