

# **CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES**

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*Supervisor*

**BRENDA L. STUMBO**

*Clerk*

**KAREN LOVEJOY ROE**

*Treasurer*

**LARRY J. DOE**

*Trustees*

**JEAN HALL CURRIE**

**STAN ELDRIDGE**

**MIKE MARTIN**

**SCOTT MARTIN**

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**February 18, 2014**

**Regular Meeting – 7:00 p.m.**

**Work Session – 5:00 p.m.**

**Ypsilanti Township Civic Center**

**7200 S. Huron River Drive**

**Ypsilanti, MI 48197**

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# DEPARTMENTAL REPORTS

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**BUILDING DEPARTMENT REPORT  
RON FULTON - BUILDING DIRECTOR**

**BUILDING DEPARTMENT MONTHLY REPORT - JANUARY 2014**

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	55												55
	<b>\$ 16,244</b>												<b>\$ 16,244</b>
Electrical	16												16
	<b>\$ 1,290</b>												<b>\$ 1,290</b>
Mechanical	85												85
	<b>\$ 4,980</b>												<b>\$ 4,980</b>
Plumbing	28												28
	<b>\$ 2,145</b>												<b>\$ 2,145</b>
Zoning	2												2
	<b>\$ 90</b>												<b>\$ 90</b>
Sub Totals	186	-	-	-	-	-	-	-	-	-	-	-	186
<b>TOTAL YTD</b>	<b>\$ 24,749</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,749</b>

**BUILDING DEPARTMENT MONTHLY REPORT - 2013**

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	61	57	63	100	85	96	107	90	100	143	61	68	1,031
	<b>\$ 14,504</b>	<b>\$ 14,185</b>	<b>\$ 9,331</b>	<b>\$ 31,205</b>	<b>\$ 15,676</b>	<b>\$ 28,985</b>	<b>\$ 24,060</b>	<b>\$ 22,689</b>	<b>\$ 19,098</b>	<b>\$ 74,598</b>	<b>\$ 8,597</b>	<b>\$ 10,382</b>	<b>\$ 273,310</b>
Electrical	37	27	27	29	49	30	30	36	36	35	21	25	382
	<b>\$ 2,435</b>	<b>\$ 2,475</b>	<b>\$ 2,190</b>	<b>\$ 2,685</b>	<b>\$ 4,805</b>	<b>\$ 2,745</b>	<b>\$ 2,430</b>	<b>\$ 2,880</b>	<b>\$ 3,750</b>	<b>\$ 3,585</b>	<b>\$ 3,165</b>	<b>\$ 2,460</b>	<b>\$ 35,605</b>
Mechanical	69	30	38	51	59	63	45	39	61	116	70	51	692
	<b>\$ 5,115</b>	<b>\$ 2,680</b>	<b>\$ 3,005</b>	<b>\$ 4,198</b>	<b>\$ 6,670</b>	<b>\$ 10,565</b>	<b>\$ 3,750</b>	<b>\$ 3,035</b>	<b>\$ 3,675</b>	<b>\$ 6,105</b>	<b>\$ 3,935</b>	<b>\$ 3,235</b>	<b>\$ 55,968</b>
Plumbing	34	21	29	46	36	49	37	29	45	56	29	21	432
	<b>\$ 2,895</b>	<b>\$ 1,680</b>	<b>\$ 2,055</b>	<b>\$ 3,555</b>	<b>\$ 3,855</b>	<b>\$ 4,260</b>	<b>\$ 2,910</b>	<b>\$ 2,370</b>	<b>\$ 3,435</b>	<b>\$ 8,040</b>	<b>\$ 1,920</b>	<b>\$ 1,605</b>	<b>\$ 38,580</b>
Zoning	1	2	4	17	14	16	17	12	14	12	3	2	114
	<b>\$ 90</b>	<b>\$ 90</b>	<b>\$ 180</b>	<b>\$ 765</b>	<b>\$ 630</b>	<b>\$ 675</b>	<b>\$ 765</b>	<b>\$ 540</b>	<b>\$ 630</b>	<b>\$ 540</b>	<b>\$ 135</b>	<b>\$ 90</b>	<b>\$ 5,130</b>
Sub Totals	202	137	161	243	243	254	236	206	256	362	184	167	2,651
<b>TOTAL YTD</b>	<b>\$ 25,039</b>	<b>\$ 21,110</b>	<b>\$ 16,761</b>	<b>\$ 42,408</b>	<b>\$ 31,636</b>	<b>\$ 47,230</b>	<b>\$ 33,915</b>	<b>\$ 31,514</b>	<b>\$ 30,588</b>	<b>\$ 92,868</b>	<b>\$ 17,752</b>	<b>\$ 17,772</b>	<b>\$ 408,593</b>

**BUILDING DEPARTMENT REPORT  
RON FULTON - BUILDING DIRECTOR**

<b>INSPECTION RUNNING TOTALS</b>													
<b>Inspections</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>TOTALS</b>
Total 2014	318												318
Total 2013	336	328	239	306	445	404	389	507	459	647	410	378	4,848
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

<b>Rental Inspections</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>TOTALS</b>
Total 2014	234												234
Total 2013	197	237	206	175	226	251	291	302	222	297	215	175	2,794
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

**DOMESTIC VIOLENCE PROSECUTION REPORT**  
**December 2013**

**To:** Township of Ypsilanti Board of Trustees

**From:** McLain & Winters, Attorneys for the Charter Township of Ypsilanti

**Date:** January 17, 2014

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of December 2013:

	December 2013	Year to Date (2013)	Statistics for 2012	Statistics Since 10/1999
Cases Submitted	20	277	175	3601
Cases Authorized	4	88	92	1493
Cases Authorized (non-DV)	0	---	---	---
Cases Denied	15	170	84	527
Cases Furthered	1	11	4	249
Cases Sent to the County	0	13	5	87
Defendant FTA-BW Requested	0	14	16	39
Pre-Trials Held	11	116	158	1954
Motions	0	5	6	49
Convictions-Total	4	35	39	909
Convictions-By Plea	4	26	34	---
Convictions-By Trial	0	9	5	---
Acquittals	2	5	2	86
All Dismissals	5	79	93	661
Cases Reauthorized	0	10	25	348
Cases Not Reauthorized	5	64	67	361
Deferrals Considered	2	46	52	590
<b>Conviction Rate*</b>	<b>66%</b>	<b>88%</b>	<b>95%</b>	<b>91.4%</b>

\* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

**YPSILANTI TOWNSHIP FIRE DEPARTMENT**  
**MONTHLY REPORT**

**JANUARY 2014**

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	17 Fire Fighters
1 Fire Marshall	3 Shift Lieutenants	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 463 requests for assistance. Of those requests, 326 were medical emergency service calls, with the remaining 137 incidents classified as non-medical and/or fire related.

Department activities for the month of January, 2014:

- 1) The Public Education Department participated in the following events:
  - a) Smoke Alarms: 1098 Lori (2)
  - b) Car seat fittings
- 2) Fire fighters attended 18 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
  - a) Washtenaw County Tech Rescue
  - b) Washtenaw County HazMat

The Fire Marshal had these activities for the month of January, 2014:

- 1) Inspections / Tests completed:
  - a) Fire Alarm Plan Reviews: 2
  - b) Site Plan Reviews: 1
  - c) Liquor Inspections: 15
  - d) Follow up Inspections: 2
- 2) Attended 5 meetings / events:
  - a) Detroit Metro Fire Inspectors training
  - b) HazMat Authority Board meeting
  - c) HazMat Team Leaders meeting
  - d) WAMAA Chiefs meeting
  - e) Fire Dispatch meeting

The Fire Chief attended 12 meetings / events for the month of January, 2014:

- 1) HazMat Authority Board meeting
- 2) Negotiation meeting with Firefighters Union
- 3) 2 Negotiation meetings with Township Officials
- 4) SE Michigan Fire Chiefs meeting
- 5) WAMAA meeting
- 6) Emergent Health (HVA) Auto Aid Dispatch meeting
- 7) Auto Aid meeting with Superior Township & City of Ypsilanti Fire Chiefs
- 8) Wayne County Airport Authority meeting
- 9) Meeting with Building & Community Standards officials
- 10) Fire Dispatch meeting
- 11) Washtenaw County EMS Commission meeting

There were 0 injuries and 0 deaths reported this month for civilians.

There were 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$60,500.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 01/04/2014	589 Calder	\$ 20,000.00 (building)
2) 01/05/2014	589 Calder (rekindle)	\$ 35,000.00 (building)
3) 01/08/2014	EB I-94 @ mm 182	\$ 3,000.00 (vehicle)
4) 01/11/2014	115 Outer Lane	\$ 0.00 (vehicle)
5) 01/12/2014	228 W Michigan	\$ 0.00 (Mutual Aid-Ypsi City)
6) 01/15/2014	957 Ecorse	\$ 2,500.00 (building)
7) 01/22/2014	1509 Harvest Lane	\$ 0.00 (Mutual Aid-Superior Twp)
8) 01/23/2014	1546 Devon	\$ 0.00 (Mutual Aid-Superior Twp)
9) 01/24/2014	309 Adams	\$ 0.00 (Mutual Aid-Ypsi City)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff  
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 01/01/2014 – 01/31/2014

# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {01/01/14} And {01/31/14}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	7	1.51%	\$57,500	95.04%
131 Passenger vehicle fire	2	0.43%	\$3,000	4.95%
	<b>9</b>	<b>1.94%</b>	<b>\$60,500</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no ignition	1	0.22%	\$0	0.00%
	<b>1</b>	<b>0.22%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	29	6.26%	\$0	0.00%
311 Medical assist, assist EMS crew	38	8.21%	\$0	0.00%
320 Emergency medical service, other	16	3.46%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	82	39.31%	\$0	0.00%
322 Motor vehicle accident with injuries	12	2.59%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.22%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	47	10.15%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.22%	\$0	0.00%
	<b>326</b>	<b>70.41%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.22%	\$0	0.00%
413 Oil or other combustible liquid spill	1	0.22%	\$0	0.00%
424 Carbon monoxide incident	2	0.43%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	0.65%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.22%	\$0	0.00%
	<b>8</b>	<b>1.73%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	2	0.43%	\$0	0.00%
510 Person in distress, Other	4	0.86%	\$0	0.00%
520 Water problem, Other	3	0.65%	\$0	0.00%
522 Water or steam leak	12	2.59%	\$0	0.00%
531 Smoke or odor removal	6	1.30%	\$0	0.00%
554 Assist invalid	1	0.22%	\$0	0.00%
	<b>28</b>	<b>6.05%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				



**Ypsilanti Township Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/14} And {01/31/14}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	2	0.43%	\$0	0.00%
611 Dispatched & cancelled en route	41	8.86%	\$0	0.00%
621 Wrong location	1	0.22%	\$0	0.00%
622 No Incident found on arrival at dispatch address	16	3.46%	\$0	0.00%
631 Authorized controlled burning	1	0.22%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.22%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.43%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.22%	\$0	0.00%
	<b>65</b>	<b>14.04%</b>	<b>\$0</b>	<b>0.00%</b>

<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	5	1.08%	\$0	0.00%
730 System malfunction, Other	4	0.86%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.22%	\$0	0.00%
733 Smoke detector activation due to malfunction	5	1.08%	\$0	0.00%
736 CO detector activation due to malfunction	4	0.86%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.43%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	0.22%	\$0	0.00%
744 Detector activation, no fire - unintentional	2	0.43%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	2	0.43%	\$0	0.00%
	<b>26</b>	<b>5.62%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 463**

**Total Est Loss:**

**\$60,500**

## CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees  
From: Mike Radzik  
Office of Community Standards  
Re: **Office of Community Standards Monthly Report**  
Date: February 11, 2014

The Office of Community Standards and Police Services are engaged in the following activity:

### Demolition Projects

- None active at this time.

### Other Open OCS Cases

OCS staff reviews all active nuisance abatement cases with legal counsel on a bi-weekly basis to ensure they are moving forward on a reasonable time line and to share information. Not every case is in litigation; some cases are being driven toward code compliance without the necessity of going to court. Of those in court, some are actively being litigated and others are in “monitoring” mode to ensure that previously issued court orders are being followed. Every case is handled efficiently to maximize community benefit. Other open cases currently include:

- 1775 Holmes (Word of Deliverance church parsonage)
- 17 Avis
- 1397 Crestwood
- 1292 Clarita
- S. Congress (concrete junkyard)
- 322 Devonshire
- 667 N. Ivanhoe
- 2260 E. Michigan
- 6480 Rawsonville
- Aspen Chase Apartments
- 5378-5380-5500 Morgan Rd
- 7334 Spy Glass
- 1754 E Michigan
- 1431 Andrea
- 12 Todd
- Broadmoor vacant lot
- 1525 Ecorse
- 1535 Ecorse
- 823 E Michigan

- 827 E Michigan
- 1122 E Michigan
- 1180 E Michigan
- 1631 E Michigan
- 589 Calder
- 714 Forest Ct
- 1280 Laurel
- 5585
- New Meadow
- 1992 Harding
- 1547 Wingate

### **Other**

**Rental Certification Program:** OCS staff is conducting a records audit of the Rental Housing Certification program that includes investigating single family homes that are designated non-homestead and are also not registered as rental properties. So far, four neighborhoods have been audited and approximately 110 unregistered rental properties have been discovered. Staff is in the process of initiating enforcement action to bring these property owners into compliance with ordinance requirements.

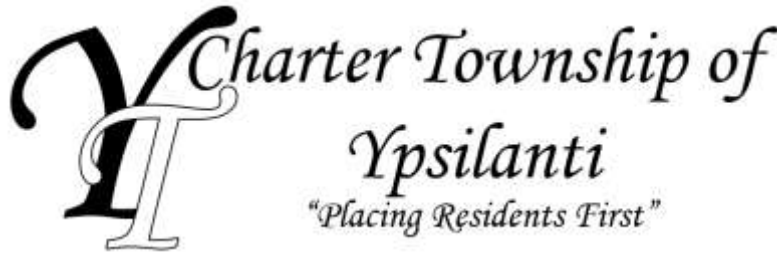
OCS staff meets with staff from the Washtenaw County Office of Community & Economic Development on a quarterly basis to review OCED home assistance projects for potential conflict and/or assistance with OCS projects.

### **Police Services**

- The renovation of the former state police post located at 1501 S. Huron St. is moving forward. Once the project is complete, the sheriff substation currently located at 14-B District Court will be moved to the new location. Trustee Eldridge recently toured the facility with staff and offered meaningful suggestions to help move the project forward.
- Staff met with the superintendents of the Ypsilanti Community Schools, Lincoln Consolidated Schools and the Washtenaw County juvenile court administrator to discuss ways to improve enforcement of truancy and educational neglect laws. Additional discussion is scheduled with an eye toward amending our local truancy ordinance to make it more effective for all stakeholders.
- The Township is working with the Sheriff's Office to merge databases to make it possible to track crime trends associated with rental properties. Reported crimes related to tenants residing at rental properties using public housing vouchers are being reported to the issuing housing agencies in an effort to reduce criminal activity.

- The Community Action Team continues to make an impact in our neighborhoods serving search warrants at suspected drug houses and helping to solve major crimes and locate/arrest violent offenders. The team is engaged in a variety of projects that affect both residential neighborhoods and business centers.
- Elected officials receive a copy of the weekly Police Services briefing sent by email by Lt. Jim Anuskiewicz after each weekly meeting with the OCS director, legal counsel and full-time elected officials. Details about crime and police productivity trends, as well as significant crimes and arrests, are reported to the Board of Trustees each week. A monthly crime and productivity summary is included in Board packets.

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**Residential Services**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Jeff Allen, Director of Residential Services

**DATE:** February 10, 2014

**RE:** Monthly Board Report – RSD Jan/Feb 2014

The RSD staff has been working on a lot of projects on a large scale. The largest of which is the Grove Road bike path reconstruction. In the middle of January, I spoke with SEMCOG staff requesting additional funding as the project costs had gone up due to many factors. The biggest one was the replacement of essentially all the sidewalks along the north / east side of Grove Rd. because everything on this project must meet ADA and even though the sidewalks in this area are useable, they have more pitch/angle in them than allowable. The good news is, I heard back at the end of January that with the additional information I provided to them, we were able to secure more funds. SEMCOG has now increased their contribution on this project to 75% or \$1,195,963.50! This is an increase of over \$430,000. The Township cost has been reduced to approximately \$400,000 of the eligible expenses. We are working with the Washtenaw County Road Commission as our Act 51 Agent to get this project started. The WCRC, myself and OHM, our contract engineer, have already met with MDOT in what they call their Grade Inspection meeting. The plans are being finalized at this point and we anticipate a bid letting in May 2014.

Mike Radzik, Travis McDugald and I continue to work on the camera bid. This is not to be confused with the Board item for Feb 18 for neighborhood cameras. We put out an RFP late in 2013 to look for approximately 50 cameras to be hard wired in the Township's buildings, including the courtrooms. We have observed 2 demonstrations so far and have the final one in the coming week. We expect to have a recommendation for one of the March board meetings.

I arranged a couple of equipment demonstrations over the past 2 weeks to try out a new floor scrubber. I scheduled this late in the day and included the two Civic Center

custodians as we have been experiencing such a bad season for snow and salt and we needed some extra equipment to help in floor care. We did purchase a new 20” floor machine to help in this matter.

As you can see by the agendas for the Board meetings, I have visited the former MSP Post on Huron St. and met with Honeywell several times over the period to examine the building’s mechanical system as well as examine our utility bills at that building for energy savings.

I called a meeting of the three full-time officials and the ordinance department to discuss how we will maintain the additional properties that the Township gained in foreclosures and tax sales. The former Liberty Square is a large plot of land and we also gained at least a dozen other location as well. This is on top of what we gained in the past 2 years to where I believe we have close to 50 properties that need to be maintain in accordance with our ordinances. The Clerk’s office indicated it would begin to work with the Assessing Department to try to sell (inexpensively) some of these properties to neighbors. We discussed utilizing our ordinance mowing company to keep up with these.

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 5 after hour call-ins for the month.

Average precipitation for January is about 2.6”, this year it was about 2.86”.

Production Month:	<b>January-2014</b>	
	MWh Estimated	Estimated
	Delivered	Gross
Contract Energy	706.681	\$ 41,757.81
Non Contract Energy	152.780	\$ 3,542.97
<b>Total Energy</b>	<b>859.462</b>	<b>\$ 45,300.78</b>
DTE Administration Charge		\$ 855.16
DTE Rider Charge		\$ 312.00
<b>Total DTE Charges to Ford Lake</b>		<b>\$ 1,167.16</b>
Escrow Agreement		\$ -
<b>Total Deductions</b>		<b>\$ 1,167.16</b>
<b>Est. Obligation by DTE to Hydro</b>		<b>\$ 44,133.61</b>
Daily Kw generation and Revenue are estimates only.		
Revenue is based of 2013 rate calculation		
Net electrical generation and charges can be obtained from DTE Statements.		

## Operation Summary

	January	YTD	2013
Days Online	31	31	345
Generation MWH (estimated)	859.462	859.462	8,991.285
Generation lost MWH (estimated)*	0	0	454.824

\*losses related to scheduled & unscheduled maintenance and water quality discharges.

### After Hour Call In

Water levels	5	5	44
Mechanical/Electrical	0	0	1
Other	0	0	0
Totals	5	5	45

## **Activities: Ford Lake Dam**

### General Summary:

Production for January was little below average.

First part of the North Hydro Shoreline Project is done. Work will continue in March (weather permitting) to plant the live plants. Once the work starts, it will take about 1 week to finish the project.

Generator #2- The Board has approved seeking proposals to replace wicket gates and hardware. The RFQ is being prepared now with the plan to bring the proposals to the Township Board in the March.

On January 17, the City of Ann Arbor Geddes Dam had a spillway gate function. This event caused a sudden increase of flow into the river. Our operator had to regulate flow to account for the extra water. This event lasted 12 hours and it caused a minor financial impact to the Twp.

### Regulatory Update:

EAP – This year we will have to conduct exercises as part of on-going planning. Barr Engineering will be planning the exercises on our behalf. This event is a done every 5 years and we work with the Local Emergency Officials.

Water Quality Summary:

The water quality monitoring begins on June 1<sup>st</sup> and will end on September 30<sup>th</sup>; The operators monitor the water quality conditions and take readings as outline in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for the purpose of improving the lake is not always possible.

2013				2012
Month	Days spilling	Lost KWh*	Lost \$ *	
May	14.1	64,600	\$ 3,817	\$ 1,252
June	18.8	99,695	\$ 4,133	\$ 3,287
July	6.9	50,020	\$ 1,551	\$ 466
August	9.1	97,000	\$ 5,617	\$ 0
September	.25	20,750	\$ 1,187	\$ 0
October	0		\$ 0	\$ 0
Totals	49.15	* 311,315	* \$ 16,305	*\$ 5,005

\*estimated losses from diverting water away from generators and/or operating the generator less efficient for improving WQ purposes.

Other:

The Township Board approved looking into reducing communication costs related to the DTE substations. DTE has conducted a site visit and supplied an application for upgrading our transfer trip system. DTE Electric has provided a project cost of \$280,000. This dollar figure is being reviewed, however we asked DTE to look into other options. DTE and the Twp will meet in March 2014 to review the project.

**Sargent Charles Dam and Tyler Dam**

Each dam continues to get routine safety inspections and appropriate maintenance.

Tyler Dam - The Twp. needs to review the Phase 1 report and discuss the next steps in coming weeks.

Sargent Charles Dam is scheduled for a 5 year inspection by the MDNR, Dam Safety. The inspection was done on June 26<sup>th</sup>; and we got an overall good grade. The formal report will be provided to the Township in a few months.





# WASHTENAW COUNTY OFFICE OF THE SHERIFF



**JERRY L. CLAYTON**  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

**MARK A. PTASZEK**  
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor  
From: Jim Anuszkiewicz, Police Services Lieutenant  
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board  
Dieter Heren, WCSO Police Services Commander  
Date: January 17, 2014  
Re: December 2013 Police Services Monthly Report

In December of 2013 there were 3,235 calls for service in Ypsilanti Township, which is a 45% increase in calls for service as compared to December 2012. When omitting the traffic stop calls for service and medical runs not requiring a police response from the data (both of which are new categories for 2013), the calls for service have decreased by approximately 13%.

Over the month of December, WCSO deputies handled a number of investigations in a number of different incidents in the neighborhoods and surrounding areas including the following:

- December 4, 2013, Ford/Forest related to a meth lab arrest by the CAT Team.
- December 17, 2013, 1100 Blk of Georgina, armed robbery occurred of a postal worker.
- December 18, 2013, Holmes/Spencer Ln, traffic stop resulting in the recovery of 5 lbs of marijuana.

## **TRAFFIC INFORMATION**

On December 28, 2013 in the 1700 Blk of E. Michigan a traffic fatality occurred involving a pedestrian which was investigated by the secondary road patrol division. Traffic enforcement continues to be a top priority moving into 2014. Overall traffic stops increased by 21% in 2013 as compared to 2012.

## **SEARCH WARRANTS EXECUTED THIS MONTH**

- Search warrant executed on December 10, 2013 in the 1300 Blk of E. Cross for narcotics by the CAT Team and LAWNET.
- Search warrant executed on December 11, 2013 in the 800 Blk of Forest Ct for narcotics by the CAT Team and LAWNET.

## **NEIGHBORHOOD WATCH**

The WCSO & Ypsilanti Township Neighborhood Watch Program only had a total of 5 meetings during the month of December. Most of the neighborhood groups took the month off for the holidays. The neighborhood watch deputy is addressing neighborhood concerns, conducted 37 traffic stops and responded to 32 calls for service. Main offenses of concern include local ordinance violations and speeding complaints.

As we move into 2014 the Sheriff's Office looks forward to providing excellent service to Ypsilanti Township citizens. We continue to take many steps on improving the community and providing services to the best of our ability.

***Public Safety – Quality Service – Strong Communities***

# Incident Summary Report

## Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
101	MURDER WITH FIREARM	1
210	CSC I - PENETRATION - P/V - FORCE	9
212	CSC III - PENETRATION - P/V - FORCE	2
215	CSC I - SODOMY - O/A - FORCE	3
216	CSC III - SODOMY - O/A - FORCE	3
220	CSC I - WITH OBJECT - FORCE	1
221	CSC III - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	6
226	CSC IV - FONDLING - FORCE	8
310	ROBBERY WITH FIREARM	7
318	ROBBERY WITH OTHER WEAPON	1
320	ROBBERY - STRONG-ARM	13
410	ASSAULT WITH A FIREARM	18
430	ASSAULT - OTHER WEAPON	68
440	ASSAULT WITH HANDS - FISTS - FEET	30
450	ASSAULT AND BATTERY	321
460	INTIMIDATION / THREAT	11
462	AGGRAVATED STALKING - FELONY	8
463	AGGRAVATED STALKING - MISDEMEANOR	5
499	ASSAULT (ALL OTHER)	13
510	BURGLARY - HOME INVASION - 1ST DEGREE	126
512	BURGLARY - FORCE - NON-RESIDENTIAL	30
521	BURGLARY - NO FORCE - RESIDENTIAL	28
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	3
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	20
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	15
635	LARCENY OF GAS - SELF-SERVE	1
636	RETAIL FRAUD III MISD	25
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	102
653	OF VEHICLE PARTS / ACCESSORIES - B&E	25
670	IN A BUILDING	71
680	FROM COIN MACHINE	3
699	LARCENY - ALL OTHER	83
710	AUTOMOBILE (CAR) THEFT	33
799	ALL OTHER VEHICLE	2
810	ARSON	3
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1040	COUNTERFEITING - ALL	10
1112		1
1112	BAD CHECKS	6
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	26

# Incident Summary Report

## Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
1122	LARCENY BY CONVERSION	4
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	1
1134	DEFRAUD HOTEL/RESTAURANT	2
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1164	IMPERSONATE OTHER	1
1165	IDENTITY THEFT	23
1168	WIRE - PHONE - COMPUTER	1
1174	RETAIL FRAUD I - MISREPRESENT PRICE	1
1176	RETAIL FRAUD II - MISREPRESENT PRICE	2
1177	RETAIL FRAUD III (MISRP PRICE)	3
1180	RETAIL FRAUD II - REFUND / EXCHANGE	2
1199	ALL OTHER	35
1210	EMBEZZLEMENT	5
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	7
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	4
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	2
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	163
1506	CONCEALED WEAPONS - ALL OTHER	3
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1599	ALL OTHER VIOLATIONS	2
1610	PROSTITUTION AND VICE	1
1699	COMMERCIAL SEX - OTHER	6
1718	PEEPING TOM	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1813	CRACK COCAINE - SALE / MANUFACTURE	2
1814	CRACK COCAINE - USE / POSSESS	2
1815	COCAINE - SALE / MANUFACTURE	1
1816	COCAINE - USE / POSSESS	5
1820	MARIJUANA - SALE / MANUFACTURE	3
1821	MARIJUANA - USE / POSSESS	32
1833	HEROIN - SALE / MANUFACTURE	5
1834	HEROIN - USE / POSSESS	5
1843	HALLUCINOGEN - USE / POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	22
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	10
1877	OPERATING/MAINTAINING METH LAB	1
2020	NEGLECT OF CHILD	3
2022	CRUELTY / NEGLECT - OTHER	15
2115	OUI LIQUOR - includes per se	24

# Incident Summary Report

## Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
2116	SECOND OFFENSE	6
2117	THIRD OFFENSE	1
2121	CHILD ENDANGERMENT OCC<16	1
2125	OUI DRUGS	14
2187	OPERATING WITH BLOOD ALCOHOL CONTENT OF .08% OR MORE	2
2220	SELL OR FURNISH TO UNDERAGE OR TO JUVENILE	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2226	JUVENILE (16 & UNDER) CONSUME INTOXICANTS IN MOTOR VEHICLE	1
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	1
2299	ALL OTHER VIOLATIONS	1
2305	FLEEING/ELUDING FELONY	3
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	13
2316	PROBATION VIOLATION	4
2318	PAROLE VIOLATION	1
2319	SEX OFFENDER REGISTRATION VIOLATION	1
2395	ESCAPE / FLIGHT - OTHER	2
2397	OBSTRUCT JUSTICE - OTHER	6
2399	OBSTRUCT POLICE - OTHER	14
2405	DISORDERLY CONDUCT	22
2410	DISTURB THE PEACE	2
2440	PUBLIC NUISANCE	3
2441	PUBLIC DRUNKENNESS	1
2454	CURFEW VIOLATION	1
2499	DISORDERLY - ALL OTHER	1
2535	UNLAWFUL ENTRY - NO INTENT	1
2551	FALSE FIRE ALARM	1
2560	TRESPASS	3
2599	ALL OTHER	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	4
2684	IMMIGRATION	1
2688	DOG LAW VIOLATIONS	4
2689	ANIMALS AT LARGE	1
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2691	CONSERVATION LAWS	2
2697	ANIMAL CRUELTY 4 YR FEL	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	2
2820	RUNAWAY	54
2821	RECOVERED RUNAWAY	6
2822	LOST / MISSING JUVENILE	4
2825	INCORRIGIBILITY	9
2832	MISCELLANEOUS SCHOOL COMPLAINT	1
2840	MALICIOUS MISCHIEF	37

## Incident Summary Report

### Report Description

**Timeframe :** From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** Jan-June, 2013

Offense Class Code	Offense Class Description	Count
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	177
2922	FAIL TO STOP AND I.D. ACCIDENT	1
2925	RECKLESS DRIVING	7
2931	OPS LICENSE SUSPENDED / REVOKED	13
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	1
2934	VEHICLE INSURANCE - NONE / EXPIRED	2
2935	DWLS 2ND	22
2936	OPS - NEVER ACQUIRED	2
2999	ALL OTHER	111
3010	FELONY	28
3020	MISDEMEANOR	153
3030	TRAFFIC	3
3040	FELONY - O/JURIS	28
3050	MISDEMEANOR - O/JURIS	61
3060	TRAFFIC - O/JURIS	3
3070	CIVIL / FRIEND OF THE COURT	3
3104	ACC, ANGLE	1
3105	ACC, REAR END	3
3107	ACC, REAR END-RIGHT TURN	1
3108	ACC, SIDESWIPE-SAME	2
3110	ACC, OTHER/KNOWN	1
3113	ACC, INJURY TYPE B	2
3114	ACC, INJURY TYPE C	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	303
3146	PROPERTY DAMAGE - HBD	1
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	85
3155	PERSONAL INJURY	51
3158	PEDESTRIAN - PERSONAL INJURY	3
3159	BICYCLE - PERSONAL INJURY	1
3165	FATAL	2
3170	PRIVATE PROPERTY	22
3171	PRIVATE PROPERTY - PERSONAL INJURY	2
3175		1
3175	PRIVATE PROPERTY - H & R	17
3176	PRIVATE PROPERTY - PERSONAL INJURY - H & R	1
3199	ACCIDENTS (ALL OTHER)	1
3205	SUDDEN DEATH - NATURAL	13
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	19
3215	SUICIDE - ADULT	19
3217	ATTEMPT SUICIDE - ADULT	6
3219	SUICIDE JUVENILE	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
3221	ATTEMPT SUICIDE - JUVENILE	1
3225	OVERDOSE - DRUGS	10
3250	MENTAL	99
3262	HOSPICE DEATH	2
3299	WELFARE CHECK	194
3309	LIQUOR INSPECTION	2
3310	FAMILY TROUBLE	425
3311	CUSTOMER TROUBLE	25
3312	NEIGHBORHOOD TROUBLE	200
3313	CONFISCATED PROPERTY	1
3314	MISSING PERSONS	9
3316	LOST PROPERTY	17
3318	FOUND PROPERTY	35
3319	FOUND BICYCLE	2
3324	SUSPICIOUS CIRCUMSTANCES	833
3326	SUSPICIOUS VEHICLES	111
3328	SUSPICIOUS PERSONS	735
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	189
3331	ASSIST MEDICAL	414
3332	ASSIST FIRE DEPT	70
3333	ASSIST MOTORIST	171
3334	ASSIST OTHER GOVT AGENCY	45
3335	ASSIST CITIZEN - PUSH BUMPER	2
3336	ASSIST CITIZEN	813
3337	ASSIST CITIZEN - VEH LOCKOUT	6
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	2
3345	ACCIDENTAL PROPERTY DAMAGE	8
3351	CIVIL - LANDLORD / TENANT	161
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	2
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	4
3355	CIVIL MATTER - OTHER	192
3391	EMPLOYEE TROUBLE	1
3399	ALL OTHER	86
3480	SCUBA EQUIPMENT MAINTENANCE	1
3499	ALL OTHER COMPLAINTS	1
3501	OPEN GENERIC	209
3503	OPEN GENERIC	8
3504	OPEN GENERIC	1
3505	OPEN GENERIC	14
3507	OPEN GENERIC	3
3508	OPEN GENERIC	82
3509	OPEN GENERIC	703

## Incident Summary Report

### Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
3511	OPEN GENERIC	67
3523	OPEN GENERIC	265
3524	OPEN GENERIC	26
3525	OPEN GENERIC	3
3529	OPEN GENERIC	10
3531	OPEN GENERIC	4
3532	OPEN GENERIC	2
3535	OPEN GENERIC	63
3537	OPEN GENERIC	30
3540	OPEN GENERIC	7
3573	OPEN GENERIC	1
3596	OPEN GENERIC	40
3597	OPEN GENERIC	1,351
3599	OPEN GENERIC	44
3702	ROAD HAZARD	148
3704	ABANDONED AUTO	98
3706	VEHICLE IMPOUND	11
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	148
3710	VEHICLE OFF ROADWAY - CID	1
3714	ATV COMPLAINT	8
3720	MOTORCYCLE COMPLAINT	8
3728	PARKING COMPLAINT	154
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3,225
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	5
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	3
3750	AIRCRAFT ACCIDENT	1
3760	COMMERCIAL VEHICLE INSPECTION	2
3799	TRAFFIC MISC	33
3802	ANIMAL PATROL	2
3803	ANIMAL - BARKING DOG	21
3804	ANIMAL COMPLAINT	265
3808	ANIMAL BITE / SCRATCH	54
3812	ANIMAL PICK-UP - ALIVE	16
3902	BURGLARY ALARM	773
3904	OPEN	22
3906	ROBBERY	4
3907	PANIC ALARM	108
3910	VEHICLE	3
3999	ALARMS ALL OTHER	8
4020	RADAR	12
4035	HIT AND RUN	2
4041	SPEEDING	2

## Incident Summary Report

### Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013

Offense Class Code	Offense Class Description	Count
4046	DISOBEY STOP SIGN	2
4049	IMPROPER LANE USAGE	1
4054	FAIL TO STOP FOR SCHOOL BUS	3
4062	IMPROPER USE OF LIGHTS	1
4067	ALLOW UNLICENSED DRIVER TO DRIVE	1
4070	UNATTENDED VEHICLE LEFT RUNNING	1
4071	PEDESTRIAN IN ROADWAY	2
4091	OPEN TRAFFIC - HAZARDOUS CITATIONS	1
4099	OTHER	1
4105	EQUIPMENT	6
4125	SEAT BELT LAW CITATION	3
4126	SEAT BELT LAW - DRIVER	1
4205	HANDICAPPED	8
4211	FIRE LANE	2
4222	ABANDONED MOTOR VEHICLE	9
4299	PARKING CITATIONS - OTHER	1
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
4598	MISCELLANEOUS - TTTT	35
4599	MISCELLANEOUS - UUUU	8
4925	COMMERCIAL VEHICLE - WARNING	1
5015	DWELLING - SINGLE FAMILY	2
5170	FALSE CALL I / I / C / F	13
6012	TRAFFIC CONTROL	15
6018	VEHICLE INSPECTIONS	12
6019		1
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	364
6088	POLICE TRAINING	46
6199	OTHER	425
6310	K-9 TRACKING	14
6501	INSPECTION	87
6507	PATROL	71
6605	SERVE WARRANT / SUBPOENA	10
6701	FOLLOW-UP INVEST - FIELD	19
9999	FREE PATROL	7
<b>Grand Total:</b>		<b>17,082</b>



## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	18
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	1
220	CSC I - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	4
226	CSC IV - FONDLING - FORCE	5
310	ROBBERY WITH FIREARM	5
320	ROBBERY - STRONG-ARM	11
410	ASSAULT WITH A FIREARM	14
430	ASSAULT - OTHER WEAPON	52
440	ASSAULT WITH HANDS - FISTS - FEET	38
450		1
450	ASSAULT AND BATTERY	243
460	INTIMIDATION / THREAT	9
461	BOMB THREAT	1
462	AGGRAVATED STALKING - FELONY	6
463	AGGRAVATED STALKING - MISDEMEANOR	3
499	ASSAULT (ALL OTHER)	6
510		2
510	BURGLARY - HOME INVASION - 1ST DEGREE	91
512		1
512	BURGLARY - FORCE - NON-RESIDENTIAL	22
521	BURGLARY - NO FORCE - RESIDENTIAL	27
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	3
610	PICKPOCKET	1
620	PURSE SNATCHING	4
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	13
634		1
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	8
636	RETAIL FRAUD III MISD	9
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	123
653	OF VEHICLE PARTS / ACCESSORIES - B&E	30
670	IN A BUILDING	56
699	LARCENY - ALL OTHER	66
710	AUTOMOBILE (CAR) THEFT	68
810	ARSON	3
912	KIDNAPPING	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	5
1040	COUNTERFEITING - ALL	7
1112	BAD CHECKS	7
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	20
1122	LARCENY BY CONVERSION	2
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1160	OBTAIN MONEY - FALSE PRETENSES	2
1160		1
1165	IDENTITY THEFT	12
1168	WIRE - PHONE - COMPUTER	3
1177	RETAIL FRAUD III (MISRP PRICE)	2
1178	RETAIL FRAUD I - REFUND / EXCHANGE	1
1181	RETAIL FRUAD III (REFUND)	1
1199		1
1199	ALL OTHER	19
1210	EMBEZZLEMENT	6
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	4
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	5
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	2
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	131
1420	MDOP TO POLICE / FIRE PROPERTY	1
1506	CONCEALED WEAPONS - ALL OTHER	3
1518	RECKLESS USE AND DISCHARGE OF WEAPON	4
1599	ALL OTHER VIOLATIONS	1
1610	PROSTITUTION AND VICE	1
1720	INDECENT EXPOSURE	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1814	CRACK COCAINE - USE / POSSESS	2
1815	COCAINE - SALE / MANUFACTURE	1
1816	COCAINE - USE / POSSESS	4
1820	MARIJUANA - SALE / MANUFACTURE	7
1821	MARIJUANA - USE / POSSESS	18
1826	METHAMPHETAMINE - POSSESS	1
1833	HEROIN - SALE / MANUFACTURE	1
1834	HEROIN - USE / POSSESS	7
1853	OTHER NARCOTIC - USE / POSSESS	12
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	6
1877	OPERATING/MAINTAINING METH LAB	1
2020	NEGLECT OF CHILD	11
2020		1
2022	CRUELTY / NEGLECT - OTHER	9
2099	OTHER NON-VIOLENT OFFENSES	2
2115	OUI LIQUOR - includes per se	27
2116	SECOND OFFENSE	9
2117	THIRD OFFENSE	1
2120	ZERO TOLERANCE FOR MINORS	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
2125		1
2125	OUI DRUGS	5
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2190	OPERATING WHILE IMPAIRED (OWI)	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	2
2305	FLEEING/ELUDING FELONY	4
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	9
2316	PROBATION VIOLATION	6
2318	PAROLE VIOLATION	3
2321	SOR FAIL TO COMPLY	1
2397	OBSTRUCT JUSTICE - OTHER	5
2399	OBSTRUCT POLICE - OTHER	7
2399		1
2405	DISORDERLY CONDUCT	7
2410	DISTURB THE PEACE	1
2452	FALSELY SUMMON POLICE OFFICER	2
2454	CURFEW VIOLATION	1
2535	UNLAWFUL ENTRY - NO INTENT	2
2551	FALSE FIRE ALARM	1
2560	TRESPASS	3
2612	DRUGS - ADULTERATED (TAMPERED WITH)	2
2688	DOG LAW VIOLATIONS	3
2689	ANIMALS AT LARGE	2
2697	ANIMAL CRUELTY 4 YR FEL	2
2705	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	2
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	4
2820	RUNAWAY	27
2821	RECOVERED RUNAWAY	5
2822		1
2822	LOST / MISSING JUVENILE	7
2825	INCORRIGIBILITY	9
2840		2
2840	MALICIOUS MISCHIEF	53
2855	JUVENILE TRANSPORT	2
2899	ALL OTHER	231
2899		7
2922	FAIL TO STOP AND I.D. ACCIDENT	3
2924	CARELESS DRIVING	1
2925	RECKLESS DRIVING	8
2929	DRAG RACING	1
2930	LICENSE / TITLE / REGISTRATION	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
2931	OPS LICENSE SUSPENDED / REVOKED	16
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	3
2934		1
2934	VEHICLE INSURANCE - NONE / EXPIRED	6
2935		1
2935	DWLS 2ND	20
2936	OPS - NEVER ACQUIRED	1
2937	NO OPS ON PERSON	1
2999		2
2999	ALL OTHER	153
3010	FELONY	25
3020		5
3020	MISDEMEANOR	124
3030	TRAFFIC	3
3040	FELONY - O/JURIS	27
3045	EXTRADITION	1
3050		2
3050	MISDEMEANOR - O/JURIS	60
3060	TRAFFIC - O/JURIS	2
3070	CIVIL / FRIEND OF THE COURT	5
3105	ACC, REAR END	2
3106	ACC, REAR END-LEFT TURN	2
3107	ACC, REAR END-RIGHT TURN	1
3108	ACC, SIDESWIPE-SAME	1
3113	ACC, INJURY TYPE B	2
3114	ACC, INJURY TYPE C	2
3145		6
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	295
3146	PROPERTY DAMAGE - HBD	2
3148	MOTOR VEHICLE - ANIMAL	2
3149	PROPERTY DAMAGE - BICYCLE	1
3150		3
3150	PROPERTY DAMAGE - H & R	88
3155		1
3155	PERSONAL INJURY	53
3159	BICYCLE - PERSONAL INJURY	1
3160	PERSONAL INJURY - H & R	3
3160		1
3170	PRIVATE PROPERTY	27
3171	PRIVATE PROPERTY - PERSONAL INJURY	1
3175	PRIVATE PROPERTY - H & R	11
3175		1
3199	ACCIDENTS (ALL OTHER)	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
3205	SUDDEN DEATH - NATURAL	11
3207	SUDDEN DEATH - ACCIDENT	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	26
3215	SUICIDE - ADULT	19
3217	ATTEMPT SUICIDE - ADULT	7
3219	SUICIDE JUVENILE	1
3221	ATTEMPT SUICIDE - JUVENILE	2
3225	OVERDOSE - DRUGS	7
3230	ACCIDENTAL SHOOTING	1
3235	INJURED PERSON	1
3250		2
3250	MENTAL	108
3262	HOSPICE DEATH	3
3299		6
3299	WELFARE CHECK	244
3310	FAMILY TROUBLE	393
3310		9
3311	CUSTOMER TROUBLE	26
3312		5
3312	NEIGHBORHOOD TROUBLE	199
3314		1
3314	MISSING PERSONS	18
3316	LOST PROPERTY	24
3318	FOUND PROPERTY	46
3319	FOUND BICYCLE	4
3320	OPEN BUILDINGS	1
3324		16
3324	SUSPICIOUS CIRCUMSTANCES	871
3326		2
3326	SUSPICIOUS VEHICLES	110
3328		24
3328	SUSPICIOUS PERSONS	731
3329	INTELLIGENCE INFORMATION	1
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	185
3331	ASSIST MEDICAL	343
3331		11
3332		1
3332	ASSIST FIRE DEPT	62
3333	ASSIST MOTORIST	125
3333		1
3334		2
3334	ASSIST OTHER GOVT AGENCY	42
3335	ASSIST CITIZEN - PUSH BUMPER	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
3336		12
3336	ASSIST CITIZEN	863
3337	ASSIST CITIZEN - VEH LOCKOUT	3
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	5
3345	ACCIDENTAL PROPERTY DAMAGE	12
3351		8
3351	CIVIL - LANDLORD / TENANT	212
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	3
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	6
3355		2
3355	CIVIL MATTER - OTHER	198
3391	EMPLOYEE TROUBLE	2
3399	ALL OTHER	17
3401	EXCESSIVE NOISE	1
3421	RECKLESS OPERATION	1
3469	WATER - ANIMAL COMPLAINT	1
3478	MISCELLANEOUS ORV COMPLAINTS	2
3480	SCUBA EQUIPMENT MAINTENANCE	1
3499	ALL OTHER COMPLAINTS	7
3501		2
3501	OPEN GENERIC	159
3503		1
3503	OPEN GENERIC	23
3504	OPEN GENERIC	3
3505	OPEN GENERIC	16
3505		1
3506	OPEN GENERIC	2
3508		1
3508	OPEN GENERIC	63
3509		15
3509	OPEN GENERIC	689
3511	OPEN GENERIC	51
3523	OPEN GENERIC	269
3523		3
3524	OPEN GENERIC	35
3525	OPEN GENERIC	6
3529	OPEN GENERIC	7
3531	OPEN GENERIC	10
3531		1
3532		3
3532	OPEN GENERIC	20
3535	OPEN GENERIC	249
3535		12

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
3537	OPEN GENERIC	66
3540	OPEN GENERIC	5
3560	OPEN GENERIC	2
3562	OPEN GENERIC	22
3573	OPEN GENERIC	1
3580	OPEN GENERIC	1
3596	OPEN GENERIC	33
3597		22
3597	OPEN GENERIC	1,649
3599		2
3599	OPEN GENERIC	62
3702		1
3702	ROAD HAZARD	158
3704		1
3704	ABANDONED AUTO	88
3706	VEHICLE IMPOUND	6
3708		5
3708	PRIVATE IMPOUND	199
3710	VEHICLE OFF ROADWAY - CID	3
3712	MOPED COMPLAINT	1
3714	ATV COMPLAINT	8
3718	MINI-BIKE COMPLAINT	1
3720	MOTORCYCLE COMPLAINT	5
3728		2
3728	PARKING COMPLAINT	92
3730		82
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3,443
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	2
3750	AIRCRAFT ACCIDENT	1
3760	COMMERCIAL VEHICLE INSPECTION	1
3799	TRAFFIC MISC	27
3802	ANIMAL PATROL	4
3803	ANIMAL - BARKING DOG	35
3804	ANIMAL COMPLAINT	251
3804		11
3808	ANIMAL BITE / SCRATCH	106
3808		2
3812	ANIMAL PICK-UP - ALIVE	10
3902		17
3902	BURGLARY ALARM	851
3904	OPEN	29
3906	ROBBERY	6
3907	PANIC ALARM	114

## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
3907		3
3909	DURESS ALARM	1
3910	VEHICLE	10
3999	ALARMS ALL OTHER	10
4020	RADAR	12
4041	SPEEDING	2
4064	AVOID TRAFFIC CONTROL DEVICE	1
4068	FUNERAL PROCESSION	1
4069	FAIL TO SIGNAL	1
4070	UNATTENDED VEHICLE LEFT RUNNING	1
4105	EQUIPMENT	2
4125	SEAT BELT LAW CITATION	1
4126	SEAT BELT LAW - DRIVER	2
4205	HANDICAPPED	2
4211	FIRE LANE	1
4222		1
4222	ABANDONED MOTOR VEHICLE	10
4299	PARKING CITATIONS - OTHER	2
4307		1
4598		62
4598	MISCELLANEOUS - TTTT	79
4599	MISCELLANEOUS - UUUU	77
5015	DWELLING - SINGLE FAMILY	4
5016	DWELLING - MULTIPLE FAMILY	1
5051	HAZARDOUS MATERIAL INCIDENT	2
5170	FALSE CALL I / I / C / F	6
5170		1
6012	TRAFFIC CONTROL	9
6018	VEHICLE INSPECTIONS	10
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	60
6088	POLICE TRAINING	74
6088		1
6199		4
6199	OTHER	428
6310	K-9 TRACKING	15
6310		1
6501	INSPECTION	71
6501		4
6507		1
6507	PATROL	96
6605	SERVE WARRANT / SUBPOENA	11
6701	FOLLOW-UP INVEST - FIELD	24



## Incident Summary Report

### Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013

Offense Class Code	Offense Class Description	Count
9999		26
9999	FREE PATROL	28
Grand Total:		17,996

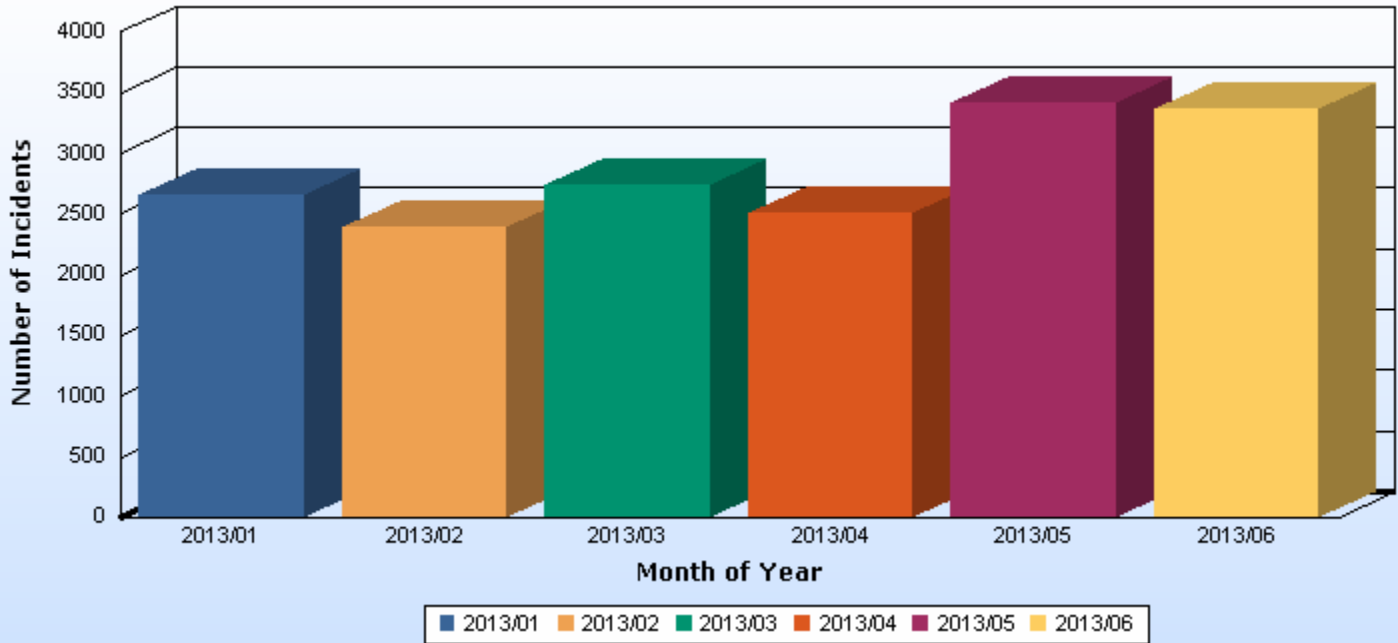
## Number of Incidents by Month

### Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2013



Month of Year	Count
January, 2013	2,648
February, 2013	2,393
March, 2013	2,743
April, 2013	2,511
May, 2013	3,417
June, 2013	3,370
<b>Total</b>	<b>17,082</b>

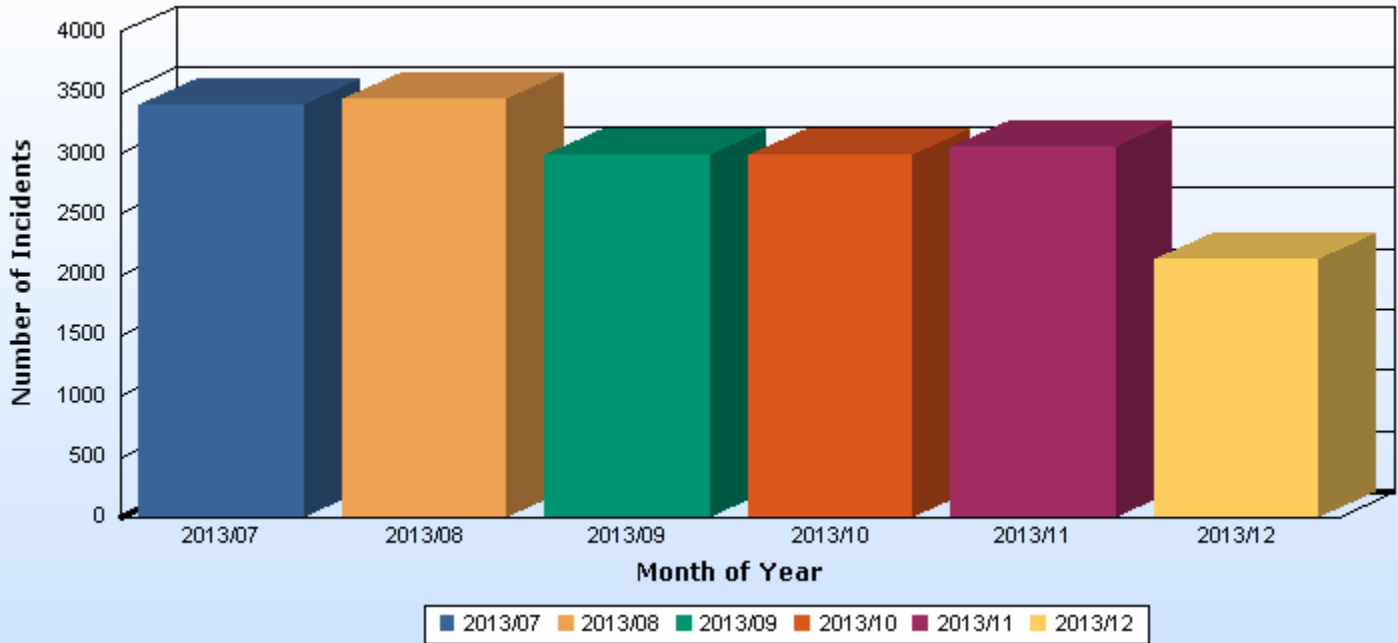
## Number of Incidents by Month

**Report Description**

Timeframe : From 2013-07-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2013



Month of Year	Count
July, 2013	3,405
August, 2013	3,441
September, 2013	2,985
October, 2013	2,987
November, 2013	3,045
December, 2013	2,133
<b>Total</b>	<b>17,996</b>

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	25
215	CSC I - SODOMY - O/A - FORCE	3
220	CSC I - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	13
226	CSC IV - FONDLING - FORCE	8
310	ROBBERY WITH FIREARM	2
318	ROBBERY WITH OTHER WEAPON	5
320	ROBBERY - STRONG-ARM	13
410	ASSAULT WITH A FIREARM	13
430	ASSAULT - OTHER WEAPON	48
440	ASSAULT WITH HANDS - FISTS - FEET	18
441	FLEEING RES IN ASSAULT	1
450	ASSAULT AND BATTERY	218
460	INTIMIDATION / THREAT	7
461	BOMB THREAT	1
462	AGGRAVATED STALKING - FELONY	7
463	AGGRAVATED STALKING - MISDEMEANOR	3
499	ASSAULT (ALL OTHER)	3
510	BURGLARY - HOME INVASION - 1ST DEGREE	201
512	BURGLARY - FORCE - NON-RESIDENTIAL	28
521	BURGLARY - NO FORCE - RESIDENTIAL	13
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	2
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	23
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	3
635	LARCENY OF GAS - SELF-SERVE	2
636	RETAIL FRAUD III MISD	18
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	55
653	OF VEHICLE PARTS / ACCESSORIES - B&E	14
670	IN A BUILDING	55
699	LARCENY - ALL OTHER	66
710	AUTOMOBILE (CAR) THEFT	46
799	ALL OTHER VEHICLE	2
810	ARSON	5
912	KIDNAPPING	1
916	ABDUCT NO RANSOM OR ASSAULT	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	4
1040	COUNTERFEITING - ALL	5
1112	BAD CHECKS	5
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	7
1122	LARCENY BY CONVERSION	1
1134	DEFRAUD HOTEL/RESTAURANT	1

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	2
1160	OBTAIN MONEY - FALSE PRETENSES	1
1165	IDENTITY THEFT	25
1180	RETAIL FRAUD II - REFUND / EXCHANGE	1
1199	ALL OTHER	42
1210	EMBEZZLEMENT	7
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	4
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	6
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	126
1506	CONCEALED WEAPONS - ALL OTHER	5
1515	USE OF FIREARM IN COMMISSION OF A CRIME	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	2
1599	ALL OTHER VIOLATIONS	4
1610	PROSTITUTION AND VICE	19
1699	COMMERCIAL SEX - OTHER	11
1720	INDECENT EXPOSURE	4
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1813	CRACK COCAINE - SALE / MANUFACTURE	1
1814	CRACK COCAINE - USE / POSSESS	1
1815	COCAINE - SALE / MANUFACTURE	4
1816	COCAINE - USE / POSSESS	4
1820	MARIJUANA - SALE / MANUFACTURE	4
1821	MARIJUANA - USE / POSSESS	21
1826	METHAMPHETAMINE - POSSESS	1
1833	HEROIN - SALE / MANUFACTURE	9
1834	HEROIN - USE / POSSESS	3
1836	ECSTASY - POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	24
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	5
2020	NEGLECT OF CHILD	8
2022	CRUELTY / NEGLECT - OTHER	5
2115	OUI LIQUOR - includes per se	11
2116	SECOND OFFENSE	1
2117	THIRD OFFENSE	2
2121	CHILD ENDANGERMENT OCC<16	1
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2220	SELL OR FURNISH TO UNDERAGE OR TO JUVENILE	4
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	5
2305	FLEEING/ELUDING FELONY	2
2311	FILE FALSE POLICE REPORT	2

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
2312	PERJURY	1
2314	CONTEMPT OF COURT - BENCH WARRANT - FTA	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	12
2316	PROBATION VIOLATION	4
2319	SEX OFFENDER REGISTRATION VIOLATION	1
2321	SOR FAIL TO COMPLY	2
2395	ESCAPE / FLIGHT - OTHER	1
2397	OBSTRUCT JUSTICE - OTHER	9
2399	OBSTRUCT POLICE - OTHER	10
2405	DISORDERLY CONDUCT	9
2410	DISTURB THE PEACE	8
2440	PUBLIC NUISANCE	1
2443	OBSCENE TELEPHONE CALLS	2
2454	CURFEW VIOLATION	1
2499	DISORDERLY - ALL OTHER	1
2535	UNLAWFUL ENTRY - NO INTENT	2
2560	TRESPASS	3
2612	DRUGS - ADULTERATED (TAMPERED WITH)	5
2688	DOG LAW VIOLATIONS	1
2689	ANIMALS AT LARGE	1
2705	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	41
2821	RECOVERED RUNAWAY	3
2822	LOST / MISSING JUVENILE	7
2825	INCORRIGIBILITY	15
2832	MISCELLANEOUS SCHOOL COMPLAINT	1
2840	MALICIOUS MISCHIEF	65
2845	SAFETY VIOLATIONS	2
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	195
2921	FELONIOUS DRIVING	1
2922	FAIL TO STOP AND I.D. ACCIDENT	2
2923	FAIL TO REPORT ACCIDENT	2
2925	RECKLESS DRIVING	1
2931	OPS LICENSE SUSPENDED / REVOKED	23
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2934	VEHICLE INSURANCE - NONE / EXPIRED	9
2935	DWLS 2ND	11
2936	OPS - NEVER ACQUIRED	1
2999	ALL OTHER	11
3010	FELONY	34
3020	MISDEMEANOR	205

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3030	TRAFFIC	3
3040	FELONY - O/JURIS	20
3045	EXTRADITION	1
3050	MISDEMEANOR - O/JURIS	72
3060	TRAFFIC - O/JURIS	2
3070	CIVIL / FRIEND OF THE COURT	15
3104	ACC, ANGLE	1
3105	ACC, REAR END	2
3113	ACC, INJURY TYPE B	1
3114	ACC, INJURY TYPE C	4
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	284
3146	PROPERTY DAMAGE - HBD	1
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	104
3155	PERSONAL INJURY	56
3156	PERSONAL INJURY - HBD	1
3160	PERSONAL INJURY - H & R	1
3170	PRIVATE PROPERTY	26
3175	PRIVATE PROPERTY - H & R	17
3199	ACCIDENTS (ALL OTHER)	3
3205	SUDDEN DEATH - NATURAL	12
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	14
3215	SUICIDE - ADULT	22
3217	ATTEMPT SUICIDE - ADULT	5
3218	IN CUSTODY-ATTEMPT SUICIDE ADULT	1
3219	SUICIDE JUVENILE	1
3225	OVERDOSE - DRUGS	9
3230	ACCIDENTAL SHOOTING	1
3245	SICK CARED FOR	1
3250	MENTAL	118
3299	WELFARE CHECK	218
3309	LIQUOR INSPECTION	5
3310	FAMILY TROUBLE	622
3311	CUSTOMER TROUBLE	99
3312	NEIGHBORHOOD TROUBLE	278
3314	MISSING PERSONS	23
3316	LOST PROPERTY	24
3318	FOUND PROPERTY	30
3319	FOUND BICYCLE	1
3324	SUSPICIOUS CIRCUMSTANCES	1,044
3326	SUSPICIOUS VEHICLES	125
3328	SUSPICIOUS PERSONS	880

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	165
3331	ASSIST MEDICAL	403
3332	ASSIST FIRE DEPT	72
3333	ASSIST MOTORIST	106
3334	ASSIST OTHER GOVT AGENCY	12
3335	ASSIST CITIZEN - PUSH BUMPER	1
3336	ASSIST CITIZEN	1,243
3337	ASSIST CITIZEN - VEH LOCKOUT	5
3338	ARREST ASSIST - OTHER AGENCY	2
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	3
3345	ACCIDENTAL PROPERTY DAMAGE	12
3346	STORM DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	211
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	5
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	6
3355	CIVIL MATTER - OTHER	193
3399	ALL OTHER	9
3469	WATER - ANIMAL COMPLAINT	1
3480	SCUBA EQUIPMENT MAINTENANCE	4
3499	ALL OTHER COMPLAINTS	2
3501	OPEN GENERIC	266
3502	OPEN GENERIC	1
3503	OPEN GENERIC	3
3504	OPEN GENERIC	2
3505	OPEN GENERIC	9
3506	OPEN GENERIC	2
3508	OPEN GENERIC	77
3509	OPEN GENERIC	812
3510	OPEN GENERIC	1
3511	OPEN GENERIC	111
3523	OPEN GENERIC	564
3524	OPEN GENERIC	21
3525	OPEN GENERIC	3
3526	OPEN GENERIC	1
3529	OPEN GENERIC	12
3530	OPEN GENERIC	1
3531	OPEN GENERIC	11
3573	OPEN GENERIC	1
3580	OPEN GENERIC	3
3596	OPEN GENERIC	53
3597	OPEN GENERIC	27
3599	OPEN GENERIC	67
3702	ROAD HAZARD	141



## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3704	ABANDONED AUTO	71
3706	VEHICLE IMPOUND	8
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	194
3710	VEHICLE OFF ROADWAY - CID	3
3714	ATV COMPLAINT	4
3728	PARKING COMPLAINT	70
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	15
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	3
3799	TRAFFIC MISC	33
3802	ANIMAL PATROL	3
3803	ANIMAL - BARKING DOG	29
3804	ANIMAL COMPLAINT	377
3808	ANIMAL BITE / SCRATCH	89
3812	ANIMAL PICK-UP - ALIVE	45
3902	BURGLARY ALARM	854
3904	OPEN	37
3906	ROBBERY	4
3907	PANIC ALARM	85
3910	VEHICLE	3
3999	ALARMS ALL OTHER	24
4035	HIT AND RUN	1
4037	FAIL TO REPORT ACCIDENT	1
4054	FAIL TO STOP FOR SCHOOL BUS	6
4067	ALLOW UNLICENSED DRIVER TO DRIVE	1
4205	HANDICAPPED	5
4222	ABANDONED MOTOR VEHICLE	8
4310	LICENSE / TITLE / REGISTRATION	1
4598	MISCELLANEOUS - TTTT	13
4599	MISCELLANEOUS - UUUU	3
5015	DWELLING - SINGLE FAMILY	2
5016	DWELLING - MULTIPLE FAMILY	2
5170	FALSE CALL I / I / C / F	17
6003	P.B.T. ALCOHOL	1
6012	TRAFFIC CONTROL	7
6018	VEHICLE INSPECTIONS	13
6065	MISCELLANEOUS DETAILS	328
6088	POLICE TRAINING	45
6199	OTHER	379
6310	K-9 TRACKING	33
6501	INSPECTION	52
6507	PATROL	90
6605	SERVE WARRANT / SUBPOENA	1

## Incident Summary Report

### Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012

Offense Class Code	Offense Class Description	Count
6701	FOLLOW-UP INVEST - FIELD	10
9999	FREE PATROL	122
Grand Total:		13,931

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	20
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	2
216	CSC III - SODOMY - O/A - FORCE	1
225	CSC II - FONDLING - FORCE	5
226	CSC IV - FONDLING - FORCE	10
310	ROBBERY WITH FIREARM	19
318	ROBBERY WITH OTHER WEAPON	4
320	ROBBERY - STRONG-ARM	12
399	ROBBERY / CAR-JACKING - OTHER	1
410	ASSAULT WITH A FIREARM	9
430	ASSAULT - OTHER WEAPON	65
440	ASSAULT WITH HANDS - FISTS - FEET	22
441	FLEEING RES IN ASSAULT	1
450	ASSAULT AND BATTERY	234
460	INTIMIDATION / THREAT	6
462	AGGRAVATED STALKING - FELONY	7
463	AGGRAVATED STALKING - MISDEMEANOR	1
464	STALKING A MINOR	1
499	ASSAULT (ALL OTHER)	3
510	BURGLARY - HOME INVASION - 1ST DEGREE	198
512	BURGLARY - FORCE - NON-RESIDENTIAL	52
521	BURGLARY - NO FORCE - RESIDENTIAL	35
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	7
620	PURSE SNATCHING	4
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	31
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	9
635	LARCENY OF GAS - SELF-SERVE	1
636	RETAIL FRAUD III MISD	16
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	76
653	OF VEHICLE PARTS / ACCESSORIES - B&E	14
670	IN A BUILDING	61
699	LARCENY - ALL OTHER	102
710	AUTOMOBILE (CAR) THEFT	60
799	ALL OTHER VEHICLE	1
810	ARSON	8
912	KIDNAPPING	1
914	PARENTAL KIDNAPPING	3
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1040	COUNTERFEITING - ALL	18
1112	BAD CHECKS	7
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	13
1122	LARCENY BY CONVERSION	2

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
1134	DEFRAUD HOTEL/RESTAURANT	2
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1160	OBTAIN MONEY - FALSE PRETENSES	1
1165	IDENTITY THEFT	11
1168	WIRE - PHONE - COMPUTER	1
1174	RETAIL FRAUD I - MISREPRESENT PRICE	1
1176	RETAIL FRAUD II - MISREPRESENT PRICE	3
1177	RETAIL FRAUD III (MISRP PRICE)	2
1180	RETAIL FRAUD II - REFUND / EXCHANGE	2
1181	RETAIL FRUAD III (REFUND)	1
1199	ALL OTHER	35
1210	EMBEZZLEMENT	3
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	5
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	7
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	148
1506	CONCEALED WEAPONS - ALL OTHER	7
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1599	ALL OTHER VIOLATIONS	3
1610	PROSTITUTION AND VICE	18
1720	INDECENT EXPOSURE	3
1816	COCAINE - USE / POSSESS	8
1820	MARIJUANA - SALE / MANUFACTURE	12
1821	MARIJUANA - USE / POSSESS	18
1826	METHAMPHETAMINE - POSSESS	1
1833	HEROIN - SALE / MANUFACTURE	1
1834	HEROIN - USE / POSSESS	5
1850	OTHER NARCOTIC - SALE / MANUFACTURE	1
1853	OTHER NARCOTIC - USE / POSSESS	26
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	4
1877	OPERATING/MAINTAINING METH LAB	2
2020	NEGLECT OF CHILD	4
2022	CRUELTY / NEGLECT - OTHER	8
2115	OUI LIQUOR - includes per se	45
2116	SECOND OFFENSE	10
2117	THIRD OFFENSE	2
2120	ZERO TOLERANCE FOR MINORS	1
2121	CHILD ENDANGERMENT OCC<16	5
2125	OUI DRUGS	9
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	4
2190	OPERATING WHILE IMPAIRED (OWI)	1

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
2193	OUI LIQUOR - FELONY DEATH BY DRUNK DRIVING	2
2198		1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	2
2215	UNDERAGE (17-20 YEARS) USE / CONSUME / POSSESS ON ANY PROPERTY	2
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2299	ALL OTHER VIOLATIONS	2
2305	FLEEING/ELUDING FELONY	2
2310	OBSTRUCT POLICE / FIRE	2
2311	FILE FALSE POLICE REPORT	3
2314	CONTEMPT OF COURT - BENCH WARRANT - FTA	4
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	10
2316	PROBATION VIOLATION	6
2318	PAROLE VIOLATION	1
2321	SOR FAIL TO COMPLY	1
2395	ESCAPE / FLIGHT - OTHER	2
2397	OBSTRUCT JUSTICE - OTHER	5
2399	OBSTRUCT POLICE - OTHER	14
2405	DISORDERLY CONDUCT	12
2410	DISTURB THE PEACE	2
2450	CONTRIBUTE TO DELINQUENCY OF A MINOR - NOT ALCOHOL	1
2456	LOITERING - 17 YEARS AND OLDER	1
2499	DISORDERLY - ALL OTHER	1
2535	UNLAWFUL ENTRY - NO INTENT	2
2612	DRUGS - ADULTERATED (TAMPERED WITH)	5
2684	IMMIGRATION	1
2688	DOG LAW VIOLATIONS	1
2697	ANIMAL CRUELTY 4 YR FEL	1
2706	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2735	LOCAL ORDINANCES - OPEN FOR ANY	1
2756	LOCAL ORDINANCES - SOLICITOR / PEDDLERS ORDINANCES	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	48
2821	RECOVERED RUNAWAY	5
2822	LOST / MISSING JUVENILE	10
2825	INCORRIGIBILITY	22
2840	MALICIOUS MISCHIEF	57
2845	SAFETY VIOLATIONS	3
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	222
2922	FAIL TO STOP AND I.D. ACCIDENT	6
2923	FAIL TO REPORT ACCIDENT	1
2925	RECKLESS DRIVING	4
2927	DISREGARD POLICE OFFICERTRAFFIC OFFENSES - S SIGNAL	2

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
2931	OPS LICENSE SUSPENDED / REVOKED	25
2934	VEHICLE INSURANCE - NONE / EXPIRED	4
2935	DWLS 2ND	38
2936	OPS - NEVER ACQUIRED	1
2937	NO OPS ON PERSON	1
2999	ALL OTHER	12
3010	FELONY	39
3020	MISDEMEANOR	178
3030	TRAFFIC	5
3040	FELONY - O/JURIS	27
3050	MISDEMEANOR - O/JURIS	63
3060	TRAFFIC - O/JURIS	8
3070	CIVIL / FRIEND OF THE COURT	9
3102	ACC, HEAD ON	1
3105	ACC, REAR END	1
3106	ACC, REAR END-LEFT TURN	1
3107	ACC, REAR END-RIGHT TURN	1
3112	ACC, INJURY TYPE A	1
3113	ACC, INJURY TYPE B	2
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	273
3148	MOTOR VEHICLE - ANIMAL	3
3149	PROPERTY DAMAGE - BICYCLE	2
3150	PROPERTY DAMAGE - H & R	77
3155	PERSONAL INJURY	45
3156	PERSONAL INJURY - HBD	1
3165	FATAL	1
3170	PRIVATE PROPERTY	26
3173	PRIVATE PROPERTY - OPEN	2
3175	PRIVATE PROPERTY - H & R	18
3199	ACCIDENTS (ALL OTHER)	1
3205	SUDDEN DEATH - NATURAL	9
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	17
3215	SUICIDE - ADULT	9
3217	ATTEMPT SUICIDE - ADULT	4
3221	ATTEMPT SUICIDE - JUVENILE	2
3225	OVERDOSE - DRUGS	8
3230	ACCIDENTAL SHOOTING	1
3242	MEDICAL ALARM	1
3250	MENTAL	125
3262	HOSPICE DEATH	1
3299	WELFARE CHECK	217
3309	LIQUOR INSPECTION	2
3310	FAMILY TROUBLE	580

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
3311	CUSTOMER TROUBLE	56
3312	NEIGHBORHOOD TROUBLE	279
3314	MISSING PERSONS	15
3316	LOST PROPERTY	27
3318	FOUND PROPERTY	42
3324	SUSPICIOUS CIRCUMSTANCES	1,100
3326	SUSPICIOUS VEHICLES	115
3328	SUSPICIOUS PERSONS	915
3329	INTELLIGENCE INFORMATION	1
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	192
3331	ASSIST MEDICAL	480
3332	ASSIST FIRE DEPT	94
3333	ASSIST MOTORIST	69
3334	ASSIST OTHER GOVT AGENCY	37
3336	ASSIST CITIZEN	970
3337	ASSIST CITIZEN - VEH LOCKOUT	1
3338	ARREST ASSIST - OTHER AGENCY	3
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	6
3345	ACCIDENTAL PROPERTY DAMAGE	10
3351	CIVIL - LANDLORD / TENANT	207
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	2
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	9
3355	CIVIL MATTER - OTHER	214
3391	EMPLOYEE TROUBLE	3
3399	ALL OTHER	11
3409	CIVIL MATTER - WATERCRAFT	1
3469	WATER - ANIMAL COMPLAINT	3
3478	MISCELLANEOUS ORV COMPLAINTS	1
3480	SCUBA EQUIPMENT MAINTENANCE	1
3499	ALL OTHER COMPLAINTS	4
3501	OPEN GENERIC	199
3502	OPEN GENERIC	2
3503	OPEN GENERIC	3
3504	OPEN GENERIC	2
3505	OPEN GENERIC	19
3506	OPEN GENERIC	5
3508	OPEN GENERIC	81
3509	OPEN GENERIC	875
3511	OPEN GENERIC	124
3523	OPEN GENERIC	95
3524	OPEN GENERIC	25
3525	OPEN GENERIC	5
3529	OPEN GENERIC	7

## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
3531	OPEN GENERIC	15
3596	OPEN GENERIC	44
3597	OPEN GENERIC	599
3599	OPEN GENERIC	53
3702	ROAD HAZARD	156
3704	ABANDONED AUTO	64
3706	VEHICLE IMPOUND	6
3707	VEHICLE RELEASE	5
3708	PRIVATE IMPOUND	252
3712	MOPED COMPLAINT	2
3714	ATV COMPLAINT	6
3718	MINI-BIKE COMPLAINT	1
3728	PARKING COMPLAINT	72
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	21
3748	POLICE TOW	1
3799	TRAFFIC MISC	48
3803	ANIMAL - BARKING DOG	33
3804	ANIMAL COMPLAINT	191
3808	ANIMAL BITE / SCRATCH	87
3812	ANIMAL PICK-UP - ALIVE	12
3814	ANIMAL PICK-UP - DEAD	1
3902	BURGLARY ALARM	886
3904	OPEN	25
3906	ROBBERY	6
3907	PANIC ALARM	106
3910	VEHICLE	2
3999	ALARMS ALL OTHER	11
4037	FAIL TO REPORT ACCIDENT	1
4047	DISOBEY TRAFFIC SIGNAL	1
4205	HANDICAPPED	6
4215	NON-STATE LAW VIOLATIONS	2
4222	ABANDONED MOTOR VEHICLE	10
4598	MISCELLANEOUS - TTTT	34
4599	MISCELLANEOUS - UUUU	28
5015	DWELLING - SINGLE FAMILY	1
5016	DWELLING - MULTIPLE FAMILY	1
5170	FALSE CALL I / I / C / F	15
6012	TRAFFIC CONTROL	16
6018	VEHICLE INSPECTIONS	6
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	496
6088	POLICE TRAINING	86
6199	OTHER	432



## Incident Summary Report

### Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012

Offense Class Code	Offense Class Description	Count
6310	K-9 TRACKING	27
6501	INSPECTION	78
6507	PATROL	40
6605	SERVE WARRANT / SUBPOENA	8
6701	FOLLOW-UP INVEST - FIELD	22
9999		1
9999	FREE PATROL	32
Grand Total:		14,242

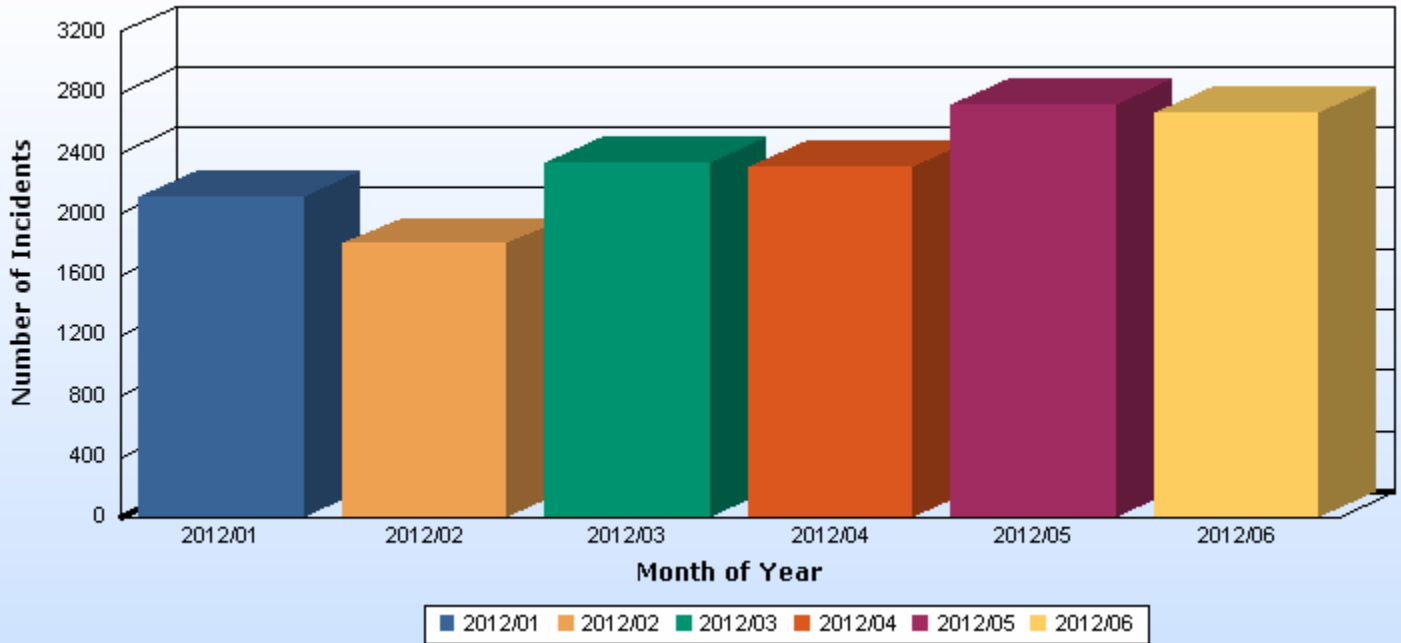
## Number of Incidents by Month

**Report Description**

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Jan-June, 2012



Month of Year	Count
January, 2012	2,105
February, 2012	1,801
March, 2012	2,332
April, 2012	2,310
May, 2012	2,714
June, 2012	2,669
<b>Total</b>	<b>13,931</b>

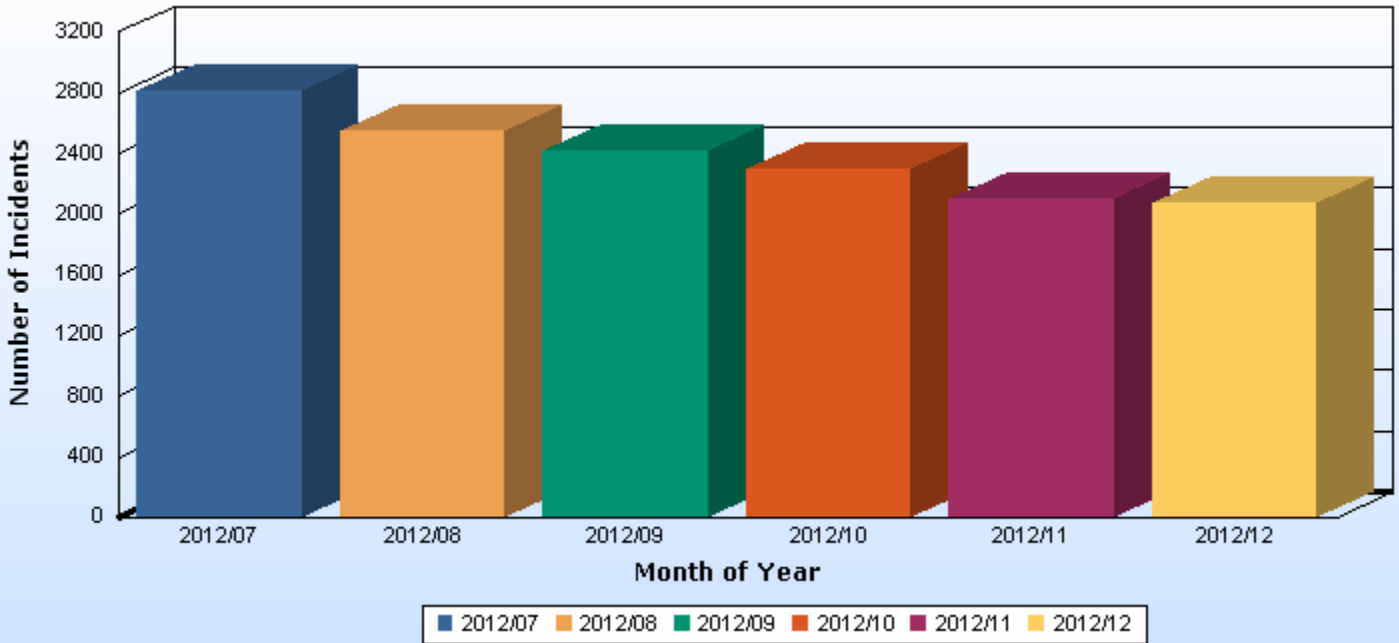
## Number of Incidents by Month

**Report Description**

Timeframe : From 2012-07-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : July-Dec, 2012



Month of Year	Count
July, 2012	2,816
August, 2012	2,545
September, 2012	2,411
October, 2012	2,297
November, 2012	2,103
December, 2012	2,070
<b>Total</b>	<b>14,242</b>

## Incident Summary Report

### Report Description

Timeframe : From 2013-12-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2013

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	4
225	CSC II - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	1
430	ASSAULT - OTHER WEAPON	7
440	ASSAULT WITH HANDS - FISTS - FEET	1
450	ASSAULT AND BATTERY	27
460	INTIMIDATION / THREAT	2
510	BURGLARY - HOME INVASION - 1ST DEGREE	13
512	BURGLARY - FORCE - NON-RESIDENTIAL	2
521	BURGLARY - NO FORCE - RESIDENTIAL	3
610	PICKPOCKET	1
620	PURSE SNATCHING	1
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	1
636	RETAIL FRAUD III MISD	1
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	6
653	OF VEHICLE PARTS / ACCESSORIES - B&E	13
670	IN A BUILDING	8
699	LARCENY - ALL OTHER	9
710	AUTOMOBILE (CAR) THEFT	13
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	4
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	1
1165	IDENTITY THEFT	2
1177	RETAIL FRAUD III (MISRP PRICE)	1
1199	ALL OTHER	1
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	11
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1821	MARIJUANA - USE / POSSESS	3
1834	HEROIN - USE / POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	3
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	1
1877	OPERATING/MAINTAINING METH LAB	1
2022	CRUELTY / NEGLECT - OTHER	2
2115	OUI LIQUOR - includes per se	2
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	1
2397	OBSTRUCT JUSTICE - OTHER	1
2405	DISORDERLY CONDUCT	1
2410	DISTURB THE PEACE	1
2560	TRESPASS	1
2689	ANIMALS AT LARGE	1
2820	RUNAWAY	3
2821	RECOVERED RUNAWAY	2

## Incident Summary Report

### Report Description

Timeframe : From 2013-12-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2013

Offense Class Code	Offense Class Description	Count
2825	INCORRIGIBILITY	1
2840	MALICIOUS MISCHIEF	2
2899	ALL OTHER	21
2924	CARELESS DRIVING	1
2925	RECKLESS DRIVING	1
2930	LICENSE / TITLE / REGISTRATION	1
2931	OPS LICENSE SUSPENDED / REVOKED	6
2935	DWLS 2ND	1
2999	ALL OTHER	10
3010	FELONY	8
3020	MISDEMEANOR	9
3040	FELONY - O/JURIS	2
3050	MISDEMEANOR - O/JURIS	10
3106	ACC, REAR END-LEFT TURN	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	45
3150	PROPERTY DAMAGE - H & R	22
3155	PERSONAL INJURY	7
3160	PERSONAL INJURY - H & R	1
3170	PRIVATE PROPERTY	4
3175	PRIVATE PROPERTY - H & R	3
3199	ACCIDENTS (ALL OTHER)	1
3205	SUDDEN DEATH - NATURAL	2
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	2
3215	SUICIDE - ADULT	1
3221	ATTEMPT SUICIDE - JUVENILE	1
3225	OVERDOSE - DRUGS	1
3250	MENTAL	10
3262	HOSPICE DEATH	1
3299	WELFARE CHECK	23
3310	FAMILY TROUBLE	44
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	13
3314	MISSING PERSONS	1
3316	LOST PROPERTY	1
3318	FOUND PROPERTY	2
3324	SUSPICIOUS CIRCUMSTANCES	78
3326	SUSPICIOUS VEHICLES	7
3328	SUSPICIOUS PERSONS	66
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	19
3331	ASSIST MEDICAL	43
3332	ASSIST FIRE DEPT	6
3333	ASSIST MOTORIST	20
3334	ASSIST OTHER GOVT AGENCY	5

## Incident Summary Report

### Report Description

Timeframe : From 2013-12-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2013

Offense Class Code	Offense Class Description	Count
3336	ASSIST CITIZEN	119
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	19
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	3
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	1
3355	CIVIL MATTER - OTHER	21
3399	ALL OTHER	2
3501	OPEN GENERIC	12
3503	OPEN GENERIC	1
3505	OPEN GENERIC	1
3508	OPEN GENERIC	4
3509	OPEN GENERIC	65
3511	OPEN GENERIC	6
3523	OPEN GENERIC	41
3524	OPEN GENERIC	2
3525	OPEN GENERIC	2
3529	OPEN GENERIC	1
3531	OPEN GENERIC	2
3532	OPEN GENERIC	2
3535	OPEN GENERIC	16
3562	OPEN GENERIC	6
3596	OPEN GENERIC	1
3597	OPEN GENERIC	194
3599	OPEN GENERIC	10
3702	ROAD HAZARD	18
3704	ABANDONED AUTO	19
3706	VEHICLE IMPOUND	2
3708	PRIVATE IMPOUND	27
3710	VEHICLE OFF ROADWAY - CID	2
3714	ATV COMPLAINT	1
3728	PARKING COMPLAINT	8
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	610
3799	TRAFFIC MISC	2
3803	ANIMAL - BARKING DOG	2
3804	ANIMAL COMPLAINT	25
3808	ANIMAL BITE / SCRATCH	7
3812	ANIMAL PICK-UP - ALIVE	1
3902	BURGLARY ALARM	112
3904	OPEN	1
3907	PANIC ALARM	19
3910	VEHICLE	3
4068	FUNERAL PROCESSION	1
4211	FIRE LANE	1

## Incident Summary Report

### Report Description

Timeframe : From 2013-12-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2013

Offense Class Code	Offense Class Description	Count
4222	ABANDONED MOTOR VEHICLE	1
4598	MISCELLANEOUS - TTTT	4
4599	MISCELLANEOUS - UUUU	9
6065	MISCELLANEOUS DETAILS	9
6088	POLICE TRAINING	5
6199	OTHER	31
6310	K-9 TRACKING	1
6501	INSPECTION	4
6507	PATROL	5
6605	SERVE WARRANT / SUBPOENA	2
6701	FOLLOW-UP INVEST - FIELD	3
Grand Total:		2,133

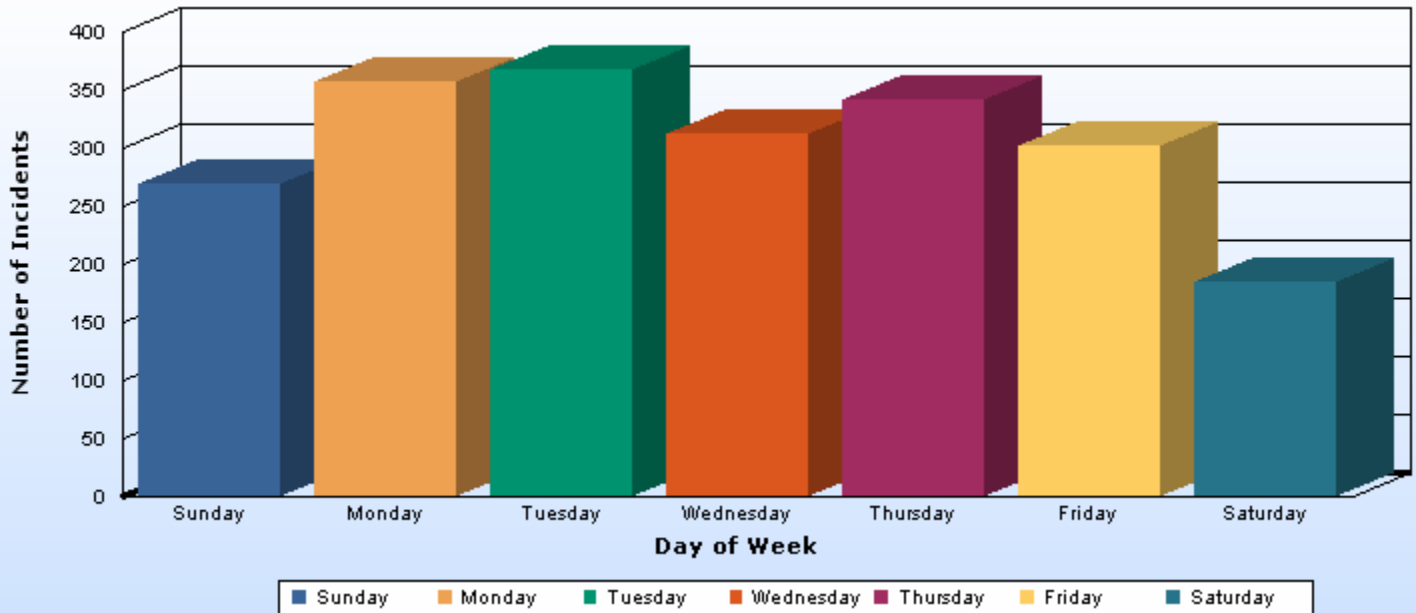
## Number of Incidents by Day

### Report Description

Timeframe : From 2013-12-01 00:00:00 To 2013-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2013



Day of Week	Count
Sunday	269
Monday	357
Tuesday	367
Wednesday	312
Thursday	341
Friday	302
Saturday	185
<b>Total</b>	<b>2,133</b>



# Incident Summary Report

## Report Description

Timeframe : From 2012-12-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	2
225	CSC II - FONDLING - FORCE	1
226	CSC IV - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	4
318	ROBBERY WITH OTHER WEAPON	1
320	ROBBERY - STRONG-ARM	5
410	ASSAULT WITH A FIREARM	1
430	ASSAULT - OTHER WEAPON	13
440	ASSAULT WITH HANDS - FISTS - FEET	3
450	ASSAULT AND BATTERY	52
460	INTIMIDATION / THREAT	2
462	AGGRAVATED STALKING - FELONY	1
499	ASSAULT (ALL OTHER)	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	42
512	BURGLARY - FORCE - NON-RESIDENTIAL	2
521	BURGLARY - NO FORCE - RESIDENTIAL	8
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	2
620	PURSE SNATCHING	1
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	5
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	2
636	RETAIL FRAUD III MISD	3
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	10
653	OF VEHICLE PARTS / ACCESSORIES - B&E	3
670	IN A BUILDING	10
699	LARCENY - ALL OTHER	17
710	AUTOMOBILE (CAR) THEFT	9
810	ARSON	2
914	PARENTAL KIDNAPPING	1
1040	COUNTERFEITING - ALL	3
1112	BAD CHECKS	1
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	2
1165	IDENTITY THEFT	2
1176	RETAIL FRAUD II - MISREPRESENT PRICE	1
1199	ALL OTHER	8
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	22
1599	ALL OTHER VIOLATIONS	1
1610	PROSTITUTION AND VICE	1
1720	INDECENT EXPOSURE	1
1820	MARIJUANA - SALE / MANUFACTURE	1
1821	MARIJUANA - USE / POSSESS	5
1853	OTHER NARCOTIC - USE / POSSESS	2
2022	CRUELTY / NEGLECT - OTHER	2

## Incident Summary Report

### Report Description

**Timeframe :** From 2012-12-01 00:00:00 To 2012-12-31 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** December, 2012

Offense Class Code	Offense Class Description	Count
2115	OUI LIQUOR - includes per se	7
2116	SECOND OFFENSE	3
2125	OUI DRUGS	3
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2215	UNDERAGE (17-20 YEARS) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	3
2316	PROBATION VIOLATION	2
2318	PAROLE VIOLATION	1
2397	OBSTRUCT JUSTICE - OTHER	1
2399	OBSTRUCT POLICE - OTHER	1
2405	DISORDERLY CONDUCT	2
2450	CONTRIBUTE TO DELINQUENCY OF A MINOR - NOT ALCOHOL	1
2456	LOITERING - 17 YEARS AND OLDER	1
2499	DISORDERLY - ALL OTHER	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	1
2820	RUNAWAY	9
2822	LOST / MISSING JUVENILE	3
2825	INCORRIGIBILITY	3
2840	MALICIOUS MISCHIEF	4
2899	ALL OTHER	12
2922	FAIL TO STOP AND I.D. ACCIDENT	3
2931	OPS LICENSE SUSPENDED / REVOKED	4
2935	DWLS 2ND	8
2999	ALL OTHER	1
3010	FELONY	7
3020	MISDEMEANOR	24
3040	FELONY - O/JURIS	3
3050	MISDEMEANOR - O/JURIS	12
3060	TRAFFIC - O/JURIS	1
3070	CIVIL / FRIEND OF THE COURT	1
3107	ACC, REAR END-RIGHT TURN	1
3113	ACC, INJURY TYPE B	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	57
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	13
3155	PERSONAL INJURY	5
3156	PERSONAL INJURY - HBD	1
3170	PRIVATE PROPERTY	3
3175	PRIVATE PROPERTY - H & R	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	4
3215	SUICIDE - ADULT	1
3217	ATTEMPT SUICIDE - ADULT	1

## Incident Summary Report

### Report Description

Timeframe : From 2012-12-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2012

Offense Class Code	Offense Class Description	Count
3250	MENTAL	16
3299	WELFARE CHECK	35
3310	FAMILY TROUBLE	83
3311	CUSTOMER TROUBLE	8
3312	NEIGHBORHOOD TROUBLE	36
3314	MISSING PERSONS	3
3316	LOST PROPERTY	3
3318	FOUND PROPERTY	2
3324	SUSPICIOUS CIRCUMSTANCES	147
3326	SUSPICIOUS VEHICLES	13
3328	SUSPICIOUS PERSONS	133
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	27
3331	ASSIST MEDICAL	69
3332	ASSIST FIRE DEPT	6
3333	ASSIST MOTORIST	11
3334	ASSIST OTHER GOVT AGENCY	5
3336	ASSIST CITIZEN	128
3338	ARREST ASSIST - OTHER AGENCY	2
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	1
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	23
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	2
3355	CIVIL MATTER - OTHER	34
3399	ALL OTHER	2
3501	OPEN GENERIC	27
3505	OPEN GENERIC	3
3508	OPEN GENERIC	13
3509	OPEN GENERIC	102
3511	OPEN GENERIC	14
3523	OPEN GENERIC	16
3524	OPEN GENERIC	3
3525	OPEN GENERIC	1
3531	OPEN GENERIC	1
3596	OPEN GENERIC	6
3597	OPEN GENERIC	151
3599	OPEN GENERIC	10
3702	ROAD HAZARD	21
3704	ABANDONED AUTO	12
3708	PRIVATE IMPOUND	43
3728	PARKING COMPLAINT	13
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3
3799	TRAFFIC MISC	1
3803	ANIMAL - BARKING DOG	7

## Incident Summary Report

### Report Description

**Timeframe** : From 2012-12-01 00:00:00 To 2012-12-31 23:59:00

**Location** : MunicipalArea | YPSILANTI TOWNSHIP

**User Comments** : December, 2012

Offense Class Code	Offense Class Description	Count
3804	ANIMAL COMPLAINT	25
3808	ANIMAL BITE / SCRATCH	5
3902	BURGLARY ALARM	127
3904	OPEN	4
3907	PANIC ALARM	25
3910	VEHICLE	1
4037	FAIL TO REPORT ACCIDENT	1
4205	HANDICAPPED	2
4598	MISCELLANEOUS - TTTT	11
6012	TRAFFIC CONTROL	1
6065	MISCELLANEOUS DETAILS	76
6088	POLICE TRAINING	19
6199	OTHER	50
6310	K-9 TRACKING	3
6501	INSPECTION	6
6605	SERVE WARRANT / SUBPOENA	3
6701	FOLLOW-UP INVEST - FIELD	3
<b>Grand Total:</b>		<b>2,070</b>

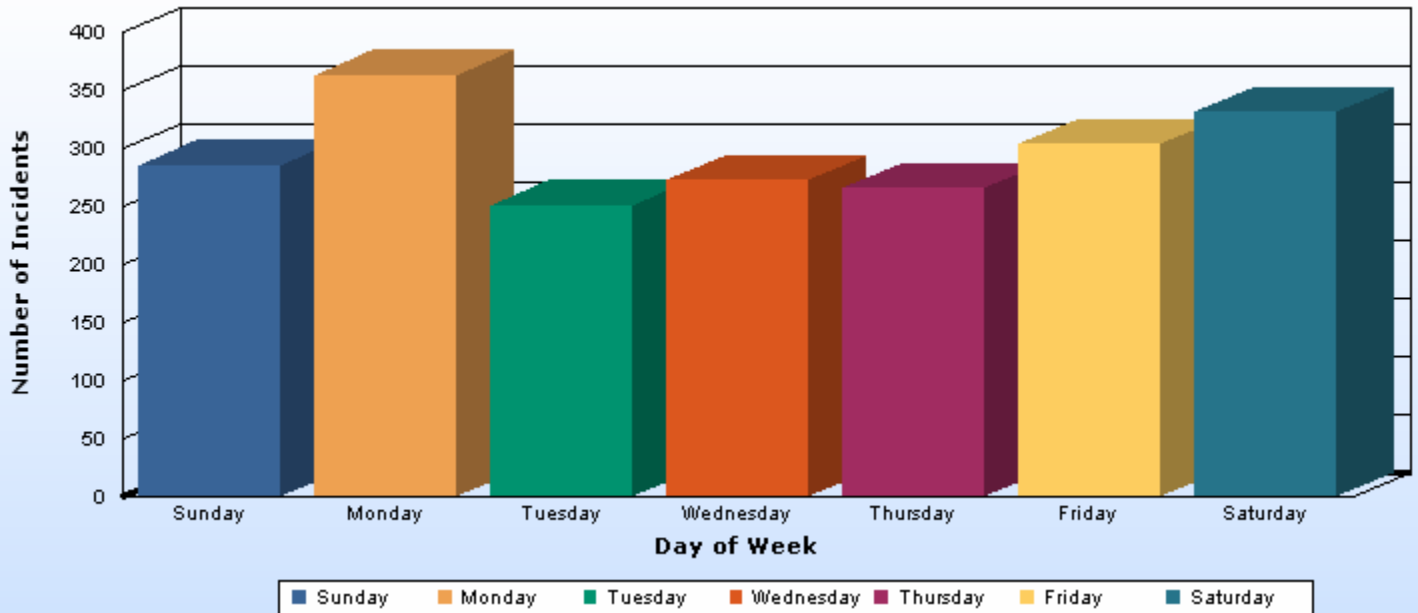
## Number of Incidents by Day

### Report Description

Timeframe : From 2012-12-01 00:00:00 To 2012-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : December, 2012



Day of Week	Count
Sunday	285
Monday	363
Tuesday	251
Wednesday	272
Thursday	265
Friday	303
Saturday	331

Total 2,070



# Washtenaw County Sheriff's Activity Log

01/16/2014

## Activity Log Area Summary Report

8:09 AM

Area: Ypsilanti Twp.

Date Range: 1/1/2013 - 12/31/2013

CSO/ACO/Support Staff Log	Total Administrative Duty:	936 for a total of	44295 minutes
	Total Briefing:	2 for a total of	180 minutes
	Total Court (Regular Time):	2 for a total of	230 minutes
	Total Follow Up:	113 for a total of	3295 minutes
	Total Proactive Patrol:	245 for a total of	9685 minutes
	Total Special Detail:	1 for a total of	320 minutes
	Total Self-Initiated Activity:	5 for a total of	90 minutes
	Total Service Request:	467 for a total of	22845 minutes
	Total Service Request Assist:	2 for a total of	110 minutes
	<b>Total # of Activities:</b>		<b>1773 for a total of</b>
Deputy Log	Total Administrative Duty:	9596 for a total of	244844 minutes
	Total Briefing:	6215 for a total of	141416 minutes
	Total Court (Regular Time):	293 for a total of	29461 minutes
	Total Court (Overtime):	435 for a total of	59885 minutes
	Total Community Relations:	866 for a total of	31110 minutes
	Total Court Off-Duty:	265 for a total of	36145 minutes
	Total Deputy Join Shift:	1557 for a total of	85 minutes
	Total Deputy Left Shift:	1548 for a total of	30 minutes
	Total Follow Up:	6766 for a total of	358044 minutes
	Total Out of Service:	2120 for a total of	8281 minutes
	Total Property Check:	1009 for a total of	19387 minutes
	Total Proactive Patrol:	17616 for a total of	359682 minutes
	Total Special Contact:	12 for a total of	855 minutes
	Total Special Detail:	1505 for a total of	168663 minutes
	Total Selective Enforcement:	7623 for a total of	166721 minutes
	Total Self-Initiated Activity:	1709 for a total of	148113 minutes
	Total Service Request:	20973 for a total of	905952 minutes
	Total Service Request Assist:	4887 for a total of	164285 minutes
	Total Training:	266 for a total of	62020 minutes
	Total Traffic Stop:	9341 for a total of	129994 minutes
Total Other:	320 for a total of	11530 minutes	
<b>Total # of Activities:</b>		<b>94922 for a total of</b>	<b>3046503 minutes</b>
Detective Log	Total Administrative Duty:	121 for a total of	17445 minutes
	Total Briefing:	25 for a total of	1190 minutes
	Total Court (Regular Time):	118 for a total of	24420 minutes

Detective Log	Total Court (Overtime):	13 for a total of	1800 minutes
	Total Deputy Join Shift:	3 for a total of	0 minutes
	Total Deputy Left Shift:	3 for a total of	0 minutes
	Total Follow Up:	2130 for a total of	374727 minutes
	Total Out of Service:	5 for a total of	210 minutes
	Total Property Check:	1 for a total of	10 minutes
	Total Proactive Patrol:	37 for a total of	745 minutes
	Total Special Detail:	13 for a total of	3840 minutes
	Total Selective Enforcement:	20 for a total of	580 minutes
	Total Self-Initiated Activity:	4 for a total of	360 minutes
	Total Service Request:	92 for a total of	17940 minutes
	Total Service Request Assist:	17 for a total of	529 minutes
	Total Traffic Stop:	14 for a total of	335 minutes
	Total Other:	3 for a total of	80 minutes
	<b>Total # of Activities:</b>	<b>2619 for a total of</b>	<b>444211 minutes</b>
Dispatch	Total Briefing:	2 for a total of	50 minutes
	Total Follow Up:	1 for a total of	45 minutes
	Total Special Detail:	1 for a total of	135 minutes
	Total Service Request:	3 for a total of	250 minutes
	<b>Total # of Activities:</b>	<b>7 for a total of</b>	<b>480 minutes</b>
General Fund Patrol	Total Administrative Duty:	29 for a total of	820 minutes
	Total Briefing:	12 for a total of	230 minutes
	Total Court (Regular Time):	2 for a total of	300 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	4 for a total of	85 minutes
	Total Deputy Join Shift:	3 for a total of	0 minutes
	Total Deputy Left Shift:	3 for a total of	0 minutes
	Total Follow Up:	64 for a total of	2850 minutes
	Total Out of Service:	3 for a total of	35 minutes
	Total Proactive Patrol:	115 for a total of	1910 minutes
	Total Selective Enforcement:	12 for a total of	290 minutes
	Total Self-Initiated Activity:	2 for a total of	60 minutes
	Total Service Request:	71 for a total of	3850 minutes
	Total Service Request Assist:	32 for a total of	1195 minutes
	Total Training:	2 for a total of	170 minutes
	Total Traffic Stop:	24 for a total of	375 minutes
Total Other:	5 for a total of	40 minutes	
<b>Total # of Activities:</b>	<b>384 for a total of</b>	<b>12330 minutes</b>	
Secondary Road Patrol Log	Total Administrative Duty:	12 for a total of	690 minutes
	Total Briefing:	1 for a total of	60 minutes

Secondary Road Patrol Log	Total Court (Regular Time):	10 for a total of	955 minutes
	Total Community Relations:	3 for a total of	35 minutes
	Total Follow Up:	76 for a total of	4045 minutes
	Total Proactive Patrol:	47 for a total of	680 minutes
	Total Special Detail:	7 for a total of	190 minutes
	Total Selective Enforcement:	7 for a total of	205 minutes
	Total Self-Initiated Activity:	3 for a total of	150 minutes
	Total Service Request:	58 for a total of	5095 minutes
	Total Service Request Assist:	7 for a total of	480 minutes
	Total Traffic Stop:	30 for a total of	385 minutes
	<b>Total # of Activities:</b>	<b>261 for a total of</b>	<b>12970 minutes</b>
Superior/Ypsi Collaboration	Total Service Request Assist:	1 for a total of	120 minutes
	<b>Total # of Activities:</b>	<b>1 for a total of</b>	<b>120 minutes</b>
Supervisor Log	Total Administrative Duty:	4463 for a total of	302980 minutes
	Total Briefing:	972 for a total of	19260 minutes
	Total Court (Regular Time):	5 for a total of	550 minutes
	Total Court (Overtime):	5 for a total of	720 minutes
	Total Community Relations:	391 for a total of	6905 minutes
	Total Court Off-Duty:	7 for a total of	870 minutes
	Total Deputy Join Shift:	3 for a total of	0 minutes
	Total Deputy Left Shift:	3 for a total of	0 minutes
	Total Follow Up:	144 for a total of	15180 minutes
	Total Out of Service:	110 for a total of	120 minutes
	Total Property Check:	69 for a total of	1525 minutes
	Total Proactive Patrol:	1651 for a total of	40715 minutes
	Total Special Contact:	23 for a total of	3300 minutes
	Total Special Detail:	69 for a total of	9045 minutes
	Total Selective Enforcement:	454 for a total of	9850 minutes
	Total Self-Initiated Activity:	249 for a total of	8918 minutes
	Total Service Request:	414 for a total of	17105 minutes
	Total Service Request Assist:	1323 for a total of	54760 minutes
	Total Training:	33 for a total of	4335 minutes
	Total Traffic Stop:	131 for a total of	2415 minutes
Total Other:	13 for a total of	340 minutes	
<b>Total # of Activities:</b>	<b>10532 for a total of</b>	<b>498893 minutes</b>	
	<b>Total Ypsilanti Twp.:</b>	<b>110499 for a total of</b>	<b>4096557 minutes ( 68275 hours 57 minutes)</b>





# Washtenaw County Sheriff's Activity Log

## Activity Log Summary Report by Deputy Join

01/16/2014

8:10 AM

Area: Ypsilanti Twp.

Date Range: 1/1/2013 - 12/31/2013

**Deputy Log 1579 Logs**

Total Administrative Duty:	2089	for a total of	45071 minutes
Total Briefing:	1676	for a total of	38801 minutes
Total Court (Regular Time):	13	for a total of	1390 minutes
Total Court (Overtime):	22	for a total of	3210 minutes
Total Community Relations:	228	for a total of	3102 minutes
Total Court Off-Duty:	7	for a total of	1065 minutes
Total Deputy Join Shift:	1580	for a total of	85 minutes
Total Deputy Left Shift:	1582	for a total of	30 minutes
Total Follow Up:	1850	for a total of	80077 minutes
Total Out of Service:	344	for a total of	1015 minutes
Total Property Check:	244	for a total of	3863 minutes
Total Proactive Patrol:	6306	for a total of	130055 minutes
Total Special Contact:	3	for a total of	40 minutes
Total Special Detail:	397	for a total of	42440 minutes
Total Selective Enforcement:	2298	for a total of	47635 minutes
Total Self-Initiated Activity:	465	for a total of	22563 minutes
Total Service Request:	5912	for a total of	212001 minutes
Total Service Request Assist:	1406	for a total of	43615 minutes
Total Training:	38	for a total of	6280 minutes
Total Traffic Stop:	2815	for a total of	38589 minutes
Total Other:	45	for a total of	1830 minutes

**Ypsilanti Twp. Totals: 29320 for a total of 722757 minutes ( 12045 hours 57 minutes)**

**Detective Log 3 Logs**

Total Administrative Duty:	2	for a total of	20 minutes
Total Briefing:	3	for a total of	80 minutes
Total Deputy Join Shift:	3	for a total of	0 minutes
Total Deputy Left Shift:	3	for a total of	0 minutes
Total Follow Up:	10	for a total of	421 minutes
Total Out of Service:	1	for a total of	0 minutes
Total Proactive Patrol:	12	for a total of	215 minutes
Total Selective Enforcement:	5	for a total of	125 minutes
Total Service Request:	9	for a total of	430 minutes
Total Service Request Assist:	3	for a total of	59 minutes

**Ypsilanti Twp. Totals: 51 for a total of 1350 minutes ( 22 hours 30 minutes)**

**General Fund Patrol 6 Logs**

Total Administrative Duty:	4	for a total of	180 minutes
Total Briefing:	3	for a total of	90 minutes
Total Community Relations:	1	for a total of	10 minutes
Total Deputy Join Shift:	3	for a total of	0 minutes
Total Deputy Left Shift:	3	for a total of	0 minutes
Total Out of Service:	1	for a total of	0 minutes
Total Proactive Patrol:	18	for a total of	335 minutes
Total Selective Enforcement:	2	for a total of	30 minutes
Total Service Request:	5	for a total of	170 minutes



# Washtenaw County Sheriff's Activity Log

## Activity Log Summary Report by Deputy Join

01/16/2014

8:10 AM

Area: Ypsilanti Twp.

Date Range: 1/1/2013 - 12/31/2013

**General Fund Patrol  
6 Logs**

Total Service Request Assist: 4 for a total of 70 minutes  
 Total Traffic Stop: 15 for a total of 230 minutes  
 Total Other: 1 for a total of 0 minutes

**Ypsilanti Twp. Totals: 60 for a total of 1115 minutes ( 18 hours 35 minutes)**

**Supervisor Log 5  
Logs**

Total Administrative Duty: 4 for a total of 150 minutes  
 Total Briefing: 4 for a total of 105 minutes  
 Total Community Relations: 1 for a total of 30 minutes  
 Total Deputy Join Shift: 3 for a total of 0 minutes  
 Total Deputy Left Shift: 3 for a total of 0 minutes  
 Total Out of Service: 3 for a total of 0 minutes  
 Total Proactive Patrol: 5 for a total of 130 minutes  
 Total Special Contact: 2 for a total of 240 minutes  
 Total Special Detail: 1 for a total of 35 minutes  
 Total Selective Enforcement: 1 for a total of 15 minutes  
 Total Service Request Assist: 1 for a total of 35 minutes  
 Total Traffic Stop: 14 for a total of 360 minutes

**Ypsilanti Twp. Totals: 42 for a total of 1100 minutes ( 18 hours 20 minutes)**

**Ypsilanti Twp. Totals: 29473 for a total of 726322 minutes ( 12105 hours 22 minutes)**



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE  
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

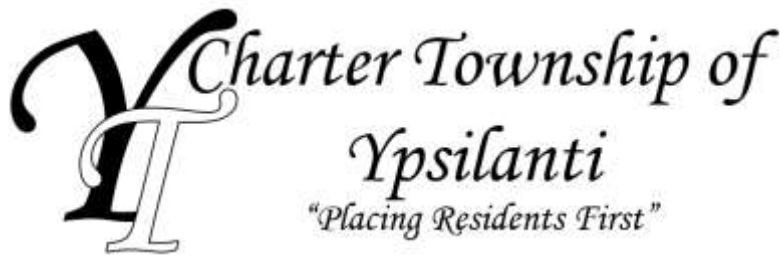
## WORK SESSION AGENDA CHARTER TOWNSHIP OF YPSILANTI TUESDAY, FEBRUARY 18, 2014

**5:00 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. **TEAMSTERS, LOCAL 214 BARGAINING UNIT AGREEMENT – THIS ITEM  
WILL BE DISCUSSED IN EXECUTIVE SESSION ..... KAREN WALLIN**
2. REVIEW AGENDA ..... SUPERVISOR STUMBO
3. OTHER DISCUSSION ..... BOARD MEMBERS

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



**Human Resource**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[www.ytown.org](http://www.ytown.org)

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## MEMORANDUM

To: Karen Lovejoy Roe, Township Clerk

From: Karen Wallin  
Human Resource Department

Date: February 10, 2014

Subject: ***Discussion and Approval of the TEAMSTERS Local 214  
Bargaining Unit Agreement and updates for two TEAMSTER  
job descriptions***

A tentative agreement has been reached with the TEAMSTER Local 214 bargaining team which would extend their current contract through December 31, 2017.

I would like to request that the agreement be discussed under executive session. I would also request that the agreement be added to the board meeting agenda for consideration/approval.

Also, the attached two job descriptions (Ordinance Enforcement Administrator and Ordinance Enforcement Assistant) should be included as part of the executive session as it relates to changes in the contract.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



# Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE  
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

## **REGULAR MEETING AGENDA**

**TUESDAY, FEBRUARY 18, 2014**

**7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. CONSENT AGENDA
  - A. MINUTES OF THE FEBRUARY 4, 2014 WORK SESSION AND REGULAR MEETING
  - B. STATEMENTS AND CHECKS
  - C. JANUARY 2104 TREASURER REPORT
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TREASURER REPORT
8. TRUSTEE REPORT
9. ATTORNEY REPORT

### **NEW BUSINESS**

1. BUDGET AMENDMENT #1
2. REQUEST OF KAREN WALLIN, HR DEPARTMENT TO APPROVE TEAMSTERS, LOCAL 214 BARGAINING UNIT AGREEMENT EXTENSION THROUGH 2017
3. RESOLUTION NO. 2014-4, PUBLIC SURVEILLANCE POLICY FOR CAMERAS IN TOWNSHIP NEIGHBORHOODS
4. REQUEST TO APPROVE DTE ENERGY STREET LIGHTING AGREEMENT FOR CONVERSION OF 251 YPSILANTI TOWNSHIP MERCURY VAPOR STREETLIGHTS TO LED IN THE AMOUNT OF \$65,144, BUDGETED IN STREET LIGHT NON ASSESSABLE LINE ITEM #101.956.000.926.000, AUTHORIZE TO APPLY FOR REBATE IN THE AMOUNT OF \$12,191 AND TO AUTHORIZE SIGNING OF THE AGREEMENT

5. 1<sup>st</sup> READING RESOLUTION NO. 2014-5, ORDINANCE NO. 2014-434, AMENDING THE CODE OF ORDINANCES, CHAPTER 42, SECTION 371 ENTITLED TRUANCY
6. RESOLUTION NO. 2014-6, AMENDING RESOLUTION NO. 2013-37, WAGES FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES
7. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE AT PROPERTIES LOCATED AT 5688 BIG PINE, 1547 WINGATE AND 853 MAPLEWOOD, BUDGETED IN LINE ITEM #101.950.000.801.023
8. REQUEST OF JUDGE CHARLES POPE TO ACCEPT MICHIGAN SUPREME COURT INNOVATION GRANT FUND IN THE AMOUNT OF \$58,870
9. REQUEST OF JEFF ALLEN, RSD DIRECTOR APPROVE PROFESSIONAL SERVICES AGREEMENT WITH HONEYWELL FOR ENERGY EFFICIENCY UPGRADES AT 1501 S. HURON (FORMER MICHIGAN STATE POLICE POST), IN THE AMOUNT OF \$52,826 FOR ENERGY PROGRAM MANAGEMENT AND \$606,498 FOR UPGRADES WITH THE TOTAL NOT TO EXCEED \$659,324, BUDGETED IN LINE ITEM #101.970.000.975.266 AND TO AUTHORIZE SIGNING OF THE AGREEMENT
10. SET A PUBLIC HEARING DATE OF TUESDAY, MARCH 18, 2014 AT APPROXIMATELY 7:00 P.M. TO HEAR THE VARIANCE REQUEST OF JAMES V. DIRKES FOR CONSTRUCTION OF A SINGLE-FAMILY RESIDENCE ON PROPERTY LOCATED ON NON-CONFORMING PRIVATE ROAD KNOWN AS BONTERRE

#### **OTHER BUSINESS**

#### **AUTHORIZATIONS AND BIDS**

1. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO PURCHASE 2014 CATERPILLAR WHEEL LOADER 950K FROM MICHIGAN CAT IN THE AMOUNT OF \$204,559.00, BUDGETED IN LINE ITEM #590.590.000.977.000
2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK PROPOSALS FOR THE PURCHASE AND OPERATION OF PUBLIC SURVEILLANCE CAMERAS
3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK SEALED BIDS FOR MOWING SERVICES AND TO EXPLORE ALTERNATE SERVICE DELIVERY OPTIONS



# PUBLIC COMMENTS

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 4, 2014 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

**Members Absent:** None

**Legal Counsel:** John Hancock  
Wm. Douglas Winters

**PRESENTATION OF 14-B COURT AND AFSCME LOCAL 3451 CONTRACT 2014-2017**

Supervisor Stumbo introduced John Hancock, Labor Attorney and Mark Nelson, 14-B Court Magistrate as negotiators for the 14-B Court and AFSCME Local 3451 Contract under the guidance of Judge Pope.

John Hancock presented a brief overview of the contract.

Supervisor Stumbo asked if the PTO time accruals were similar to the Township and it was determined, the court had 299 hours and the Township had 360.

Karen Wallin, Human Resource Director briefly discussed the PTO hours.

Treasurer Doe asked if the medical leave language had been changed and Karen Wallin said she had forwarded the changes to Mark Nelson.

Supervisor asked what the PTO accrual was for the Township for fourteen years of service and it was determined to be 315 hours a year.

Discussion followed on work related disability and PTO accrual.

**DISCUSS ENTERING INTO A PROFESSIONAL SERVICES AGREEMENT WITH HONEYWELL FOR ENERGY EFFICIENCY UPGRADES OF FORMER MICHIGAN STATE POLICE POST (MSP) AT 1501 HURON STREET**

Supervisor Stumbo explained Honeywell did the installation as well as the Energy Efficient Upgrades at the Civic Center.

Jeff Allen, Residential Services Director presented an overview of the Scope of Work for Energy Efficiency Upgrades for Phase 1 & 2 at the Civic Center, which was covered by

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FEBRUARY 4, 2014 WORK SESSION MINUTES  
PAGE 2**

the EECBG Grant. He reported a total savings of \$151,000, over the last three years in utilities, as a result of those upgrades.

Trustee Scott Martin asked if energy and thermostat controls were on the computer at this time and Mr. Allen confirmed he was able to schedule and make changes from his desktop or remote access.

Nelson Brikho, Honeywell engineer briefly reported on the existing conditions at the former Michigan State Police Post located at 1501 Huron Street. He reported the building was constructed in 1972. Mr. Brikho also presented the proposed Scope of Work as well as the project costs and savings. Mr. Brikho explained these improvements would result in improved comfort, energy savings and increased safety in the building. He shared that the results would be fiscally and environmentally responsible.

Jeff Allen stated it would be advantageous to integrate the State Police Post mechanical equipment into the current system. He explained this was part of the State Police Post rehabilitation for the energy portion of the building and mechanical system, not for construction.

Mr. Allen gave a brief overview of the items that would need to be re-purposed throughout the building and briefly touched on the financing.

Supervisor Stumbo said dollars had been allocated from fund balance for capital improvements for upgrades to the State Police Post.

Supervisor Stumbo explained the bids had been completed in the past for professional services, for an energy management firm and Honeywell was selected. She said a schematic layout of the facility, which would accommodate the needs of the Sheriff's Department, would be brought back to the Board.

Trustee Scott Martin suggested an architectural firm be retained to plan the restructuring of the interior of the building.

Mike Radzik, OCS Director explained there had been preliminary conversations with key people at the Sheriff's Department regarding their needs; no firm decisions had been made to date. He said the Sheriff's Department position on the interior of the building was to do as little as possible to retro fit the building for their use. Mr. Radzik gave a brief overview of the changes discussed.

Mr. Allen stated that he had asked Richard Williams, from Honeywell for a proposed contract, which was available for the Board's review. He stated Attorney Winters had reviewed all of the prior contracts with Honeywell.

Supervisor Stumbo said this item, including the information requested by the Trustees, would be brought back to the Board.

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**DISCUSS SPECIAL ASSESSMENT DISTRICT FOR NEIGHBORHOOD CAMERAS**

Supervisor Stumbo said she and Trustee Eldridge had brought this item to the Board for discussion last year. She said the Board had been in favor of moving forward with the concept and passed out information from the Lakeview and Sugarbrook Neighborhood Watch groups, which had requested cameras. She reported that ten cameras had been operating as pilots over the last three years, which the Sheriff's Department has been able to access. Supervisor Stumbo stated special assessment districts would need to be created in order to move forward with the project and the attorney had reviewed the creation of special assessment districts for security cameras. The Supervisor gave a brief description of the areas, which would benefit from the cameras and briefly listed the operating and maintenance expenses.

Supervisor Stumbo presented the next steps to take, which included adopting a camera policy, of which a draft was available and had been forwarded for attorney review, bidding out the project and developing the special assessment process.

Trustee Eldridge had a question regarding the cost for a server, which was \$4,000. He asked how the neighborhoods that were in the pilot program would be handled; and it was discussed that the special assessment districts would be created for all areas with security cameras.

Trustee Scott Martin said he felt the cameras had already been a great asset.

Trustee Eldridge asked if upgrades were available to extend the length of time on the surveillance tapes for up to a week.

Mike Radzik gave a brief explanation of how the images were recorded and accessed.

Trustee Eldridge asked if the cameras would be able to capture images on a sidewalk and was told the cameras were at a fixed angle. He thanked Supervisor Stumbo for all of the research she had done.

Attorney Winters said since the Master Plan was being updated, security could possibly be integrated into the site plan reviews.

Clerk Lovejoy Roe asked if there was a way to require older businesses to install security cameras.

The Board supported proceeding with the process for expanding security cameras in Ypsilanti Township.

**REVIEW BOARD MEETING AGENDA**

Supervisor Stumbo briefly reviewed the board meeting agenda with additional comments on the follow agenda items:

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**NEW BUSINESS**

**1. RESOLUTION NO. 2014-3, ADOPTION OF PARKS AND RECREATION  
MASTER PLAN**

Supervisor Stumbo stated Art Serafinski, Recreation Director gave a presentation on the Parks and Recreation Master Plan and the January 21, 2014, Board Meeting and a few changes were incorporated. She further stated the Parks and Recreation Master Plan was approved by the Park Commission at their February 3, 2014 regular meeting.

**2. REQUEST TO APPROVE 14-B DISTRICT COURT AND AFSCME LOCAL 3451  
2014-2017 CONTRACT EXPENDITURES**

Supervisor Stumbo said the court employees would receive at one-time \$1,500 payment and the rate of increase was the same as the Township employees.

**OTHER BUSINESS**

Supervisor Stumbo reported the State Assessors had completed a 14-Point Review of the Township's property files, and the Township had scored a 95%, thus avoiding fines for out dated records. She praised the assessment department for a job well done with record keeping. She said the Board of Appeals schedule and process for taxpayers to review their records needed formal adoption by the Board of Trustees annually, as a requirement of the 14-Point Review.

**OTHER DISCUSSION**

Trustee Eldridge asked the Sheriff's Department to pay extra attention to parked cars that hinder the plows in the neighborhoods and look into the possibility of ticketing them. He also wanted attention given to the cars parking at the Kroger entrance. He mentioned several mailboxes had been hit by the plows. He reported Trustee Mike Martin, Treasurer Doe and himself had met and developed a draft snow policy, which he would give to the Board for their review and to Tammie Keen, Neighborhood Watch Coordinator to take to the Neighborhood Watch groups for their input.

**ADJOURNMENT**

The meeting adjourned at approximately 6:40 P.M.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 4, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC HEARING**

**A. 7:00 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR BRADLEY STREET – RESOLUTION 2014-1 (PUBLIC HEARING SET AT THE NOVEMBER 25, 2013 REGULAR MEETING)**

**The public hearing opened at approximately 7:03 p.m.**

Thelma Perry, Township Resident said she supported the installation of the streetlights and asked for clarification on the estimated cost.

Supervisor Stumbo explained the cost was estimated due to the uncertainty of the DTE lighting rates.

Lyle Tindall, Township Resident said he also supported the installation of the streetlights and asked if DTE could provide specific addresses where the lights would be located.

Joe Honce, DTE Community Lighting said he would provide the specific location of the streetlights.

Clerk Lovejoy Roe stated Mary Daly, the petition circulator was unable to attend the meeting but wanted her support of the streetlights on record.

**The public hearing closed at approximately 7:10 p.m.**

Clerk Lovejoy Roe read the resolution into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2014-1, Special Assessment Streetlight District for Bradley Street (see attached). The motion carried unanimously.**

Mr. Honce said the timeframe for installation was approximately 90 days.

**B. 7:15 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR FIRWOOD, ELDER, HAZEL COURT AND HIGHLAND COURT – RESOLUTION 2014-2 (PUBLIC HEARING SET AT THE NOVEMBER 25, 2013 REGULAR MEETING)**

**The public hearing opened at approximately 7:16 p.m.**

Burnether Jordan Rice, Township Resident said she opposed the special assessment. She felt the poles would be vandalized by neighborhood children and the lights would further restrict the parking.

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FEBRUARY 4, 2014 REGULAR MEETING MINUTES  
PAGE 2**

Andrew Gallager, Township Resident said that although he signed the petition, he was no longer in favor. He said the cost was different than presented at the time he signed the petition.

Mike Rapp, property owner of seven homes stated he opposed the installation of the streetlights. He felt there were more important needs for the neighborhood.

Patricia Hall, Township Resident stated she was the petition circulator and strongly supported the installation of the streetlights. She explained the area was very dark and she was concerned about the safety of the school age children.

Jeanette Kearney, Township Resident stated she was a Habitat homeowner and the President of the Habitat Homeowners Association. She said there were over 17 Habitat homes in her neighborhood and they all wanted streetlights.

Mike Rapp stated his father-in-law, Duey Sims was unable to attend the meeting but he too, would like the record to state he opposed the assessment.

**The public hearing closed at approximately 7:29 p.m.**

Joe Honce, DTE Community Lighting said the lighting poles would be on concrete foundations.

Clerk Lovejoy Roe read the resolution into the record.

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2014-2, Special Assessment Streetlight District for Firwood, Elder, Hazel Court and Highland Court (see attached).**

Trustee Eldridge noted the title of the resolution needed the number of parcels changed to 70 and Bradley removed from the last page of the first paragraph and replace with Firwood, Elder, Hazel and Highland Streets.

Treasurer Doe asked the difference in cost for the high-pressure sodium lights versus the LED lights.

Joe Honce, DTE Community explained that due to the newer technology, the upfront cost for LED lighting was more but the operating cost was much less than the high-pressure sodium.

Andrew Gallager, Township Resident stated he owned four lots in the area and he hated to think of the children not being able to see starry nights. He said he would rather see the Township address the issues that brought the request to the Board.

**The motion carried unanimously.**

**PUBLIC COMMENTS**

Arloa Kaiser, Township Resident expressed her strong opposition to a snow removal ordinance.

Wilma Gold-Jones, Township Resident said if the Township planned to spend a large amount of money on energy upgrades at the former Michigan State Police post, she felt RFPs should be done. She further said it kept everyone honest, made residents feel the Board had done their due diligence and not just taking care of friends.

Lyle Tindall, Township Resident voiced his concern about neighbors parking on the street and blocking his driveway. He asked if no parking signs could be installed.

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FEBRUARY 4, 2014 REGULAR MEETING MINUTES  
PAGE 3**

Supervisor Stumbo told Mr. Tindall to contact Fred Veigel, Washtenaw County Road Commissioner about no parking signs and to provide the address to Mike Radzik, OCS Director so the Township could look into the issue.

**CONSENT AGENDA**

- A. MINUTES OF THE JANUARY 21, 2014 WORK SESSION AND REGULAR MEETING**
- B. STATEMENTS AND CHECKS**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.**

**NEW BUSINESS**

- 1. RESOLUTION NO. 2014-3, ADOPTION OF PARKS AND RECREATION MASTER PLAN**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall-Currie to approve Resolution No. 2014-3, Adoption of Parks and Recreation Master Plan (see attached). The motion carried unanimously.**

- 2. REQUEST TO APPROVE 14-B DISTRICT COURT, LOCAL 3451 AFSCME 2014-2017 CONTRACT EXPENDITURES**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve 14-B District Court, Local 3451 AFSCME 2014-2017 Contract Expenditures.**

Supervisor Stumbo stated for the first time in four years, the court did not use fund balance to balance their 2013 budget.

**The motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 8:00 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti



# RESOLUTION NO. 2014 - 1

## AUTHORIZING STREET LIGHTING FOR BRADLEY STREET, CONSISTING OF 37 PARCELS AND FOR CREATION OF A SPECIAL ASSESSMENT DISTRICT

**WHEREAS**, on or about November 1, 2013, the Township Clerk received one petition from the record owners of persons having a vendee's interest as shown by the records in the Washtenaw County Register of Deeds Office or as shown on the tax rolls of the Township, petitioning the Township Board for street lighting for Bradley Street, consisting of 37 parcels, in Ypsilanti Township and for the creation and establishment of a special assessment district for the purpose of defraying said cost of street lighting by special assessments against the property especially benefited; and

**WHEREAS**, the Township Clerk requested of Detroit Edison, proposed plans describing the street lighting improvement and the location of said improvements with an estimate of said costs; and

**WHEREAS**, on November 15, 2013, Joe Honce of Detroit Edison Community Lighting Group prepared and submitted proposed plans to install street lighting for Bradley Street, Ypsilanti Township, consisting of 37 parcels, which said plans included, *inter alia*, the installation of five (5) "**100 Watt High Pressure Sodium (HPS) Acorn Fixtures Mounted on 11'6" Windsor Fiberglass Poles**" with the cost of said improvements being approximately:

<b>Total Estimate Construction Cost:</b> .....	<b>\$12,717.09</b>
<b>Total Lamp Charge For Three (3) Years:</b> .....	<b>\$ 4,951.80</b>
<b>Contribution (Cost minus 3 years revenue):</b> .....	<b>\$ 7,765.29</b>
<b>Total Annual Lamp Charges:</b> .....	<b>\$ 1,650.60</b>

**WHEREAS**, on December 3, 2013, the Township Clerk received notification from the Township Assessor that the cost of providing street lights for Bradley Street, consisting of 37 parcels, which said plans included, *inter alia*, the installation of five (5) "**100 Watt High Pressure Sodium (HPS) Acorn Fixtures Mounted on 11'6" Windsor Fiberglass Poles**" will be **\$65.60** per parcel for a 10-year period; thereafter, said costs shall be **\$44.61** per parcel for street lighting, based on general benefit; and

**WHEREAS**, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, at least 10 (ten) days before the February 4, 2014 public hearing, setting forth the district affected in said petition, place and purpose of said public hearing to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

**WHEREAS**, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

**WHEREAS**, on February 4, 2014, the Charter Township of Ypsilanti held a public hearing to hear any objections which may be offered against creating said special assessment district.

**NOW THEREFORE, BE IT RESOLVED**, that the Charter Township of Ypsilanti determines that the petition filed by the record owners of Bradley Street, consisting of 37 parcels, on November 1, 2013, is sufficient for all purposes set forth pursuant to Act 188 of the Public Acts of 1954, as amended.

**BE IT FURTHER RESOLVED**, that a special assessment district be created for the purpose of providing street lights for Bradley Street, consisting of 37 parcels.

**BE IT FURTHER RESOLVED**, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison for Bradley Street, consisting of 37 parcels, which said plans included, *inter alia*, the installation of five (5) **“100 Watt High Pressure Sodium (HPS) Acorn Fixtures Mounted on 11’6” Windsor Fiberglass Poles”** will be **\$65.60** per parcel for a 10-year period; thereafter, said costs shall be **\$44.61** per parcel for street lighting, based on general benefit.

**BE IT FURTHER RESOLVED**, that the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of lighting said streets.

**BE IT FURTHER RESOLVED**, that the Township Board shall hereinafter annually determine on or before September 30 of each year, the amount to be assessed in said district for lighting said streets and shall direct the Township Assessor to levy such amounts therein.

**BE IT FURTHER RESOLVED**, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

**BE IT FURTHER RESOLVED**, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-1 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 4, 2014.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

# RESOLUTION NO. 2014 - 2

## AUTHORIZING STREET LIGHTING FOR FIRWOOD, ELDER, HAZEL AND HIGHLAND STREETS CONSISTING OF 70 PARCELS AND FOR CREATION OF A SPECIAL ASSESSMENT DISTRICT

**WHEREAS**, on or about October 23, 2013, the Township Clerk received one petition from the record owners of persons having a vendee's interest as shown by the records in the Washtenaw County Register of Deeds Office or as shown on the tax rolls of the Township, petitioning the Township Board for street lighting for Firwood, Elder, Hazel and Highland Streets, consisting of 70 parcels, in Ypsilanti Township and for the creation and establishment of a special assessment district for the purpose of defraying said cost of street lighting by special assessments against the property especially benefited; and

**WHEREAS**, the Township Clerk requested of Detroit Edison, proposed plans describing the street lighting improvement and the location of said improvements with an estimate of said costs; and

**WHEREAS**, on December 19, 2013, Joe Honce of Detroit Edison Community Lighting Group prepared and submitted proposed plans to install street lighting for Firwood, Elder, Hazel and Highland Streets, Ypsilanti Township, consisting of 70 parcels, which said plans included, *inter alia*, the installation of eighteen (18) **"80 Watt Granville II LED Acorn Fixtures Mounted on 11'6" Windsor Fiberglass Poles"** on a foundation with the cost of said improvements being approximately:

<b>Total Estimate Construction Cost:</b> .....	<b>\$86,887.16</b>
<b>Total Lamp Charge For Three (3) Years:</b> .....	<b>\$16,107.12</b>
<b>Contribution (Cost minus 3 years revenue):</b> .....	<b>\$70,780.04</b>
<b>Total Annual Lamp Charges:</b> .....	<b>\$ 5,369.04</b>

**WHEREAS**, on December 20, 2013, the Township Clerk received notification from the Township Assessor that the cost of providing street lights for for Firwood, Elder, Hazel and Highland Streets, Ypsilanti Township, consisting of 70 parcels, which said plans included, *inter alia*, the installation of eighteen (18) **"80 Watt Granville II LED Acorn Fixtures Mounted on 11'6" Windsor Fiberglass Poles"** on a foundation will be **\$177.81** per parcel for a 10-year period; thereafter, said costs shall be **\$76.70** per parcel for street lighting, based on general benefit; and

**WHEREAS**, the Township Clerk has given notice to each record owner of or party in interest in property to be assessed, by first class mail, addressed to the record owner or party in interest at the address shown on the tax records, at least 10 (ten) days before the February 4, 2014 public hearing, setting forth the district affected in said petition, place and purpose of said public hearing to allow any interested person an opportunity to voice any objection which may be offered against creating said district; and

**WHEREAS**, the Township Clerk has also published in a newspaper of general circulation the time, place and purpose of said public hearing and the district affected thereto; and

**WHEREAS**, on February 4, 2014, the Charter Township of Ypsilanti held a public hearing to hear any objections which may be offered against creating said special assessment district.

**NOW THEREFORE, BE IT RESOLVED**, that the Charter Township of Ypsilanti determines that the petition filed by the record owners of Firwood, Elder, Hazel and Highland Streets, consisting of 70 parcels, on October 23, 2013, is sufficient for all purposed set forth pursuant to Act 188 of the Public Acts of 1954, as amended.

**BE IT FURTHER RESOLVED**, that a special assessment district be created for the purpose of providing street lights for Firwood, Elder, Hazel and Highland Streets, consisting of 70 parcels.

**BE IT FURTHER RESOLVED**, that the Township Board accepts the plans and estimate of costs as presented by Detroit Edison for Firwood, Elder, Hazel and Highland Streets, consisting of 70 parcels, which said plans included, *inter alia*, the installation of eighteen (18) **“80 Watt Granville II LED Acorn Fixtures Mounted on 11’6” Windsor Fiberglass Poles”** on a foundation will be **\$177.81** per parcel for a 10-year period; thereafter, said costs shall be **\$76.70** per parcel for street lighting, based on general benefit.

**BE IT FURTHER RESOLVED**, that the Township Supervisor shall make a special assessment upon all the lands and premises contained herein to defray the expenses of lighting said streets.

**BE IT FURTHER RESOLVED**, that the Township Board shall hereinafter annually determine on or before September 30 of each year, the amount to be assessed in said district for lighting said streets and shall direct the Township Assessor to levy such amounts therein.

**BE IT FURTHER RESOLVED**, that when the special assessment roll has been prepared and filed in the office of the Township Clerk, before said assessment roll has been confirmed, the Township Board shall appoint a time and place when it will meet, review and hear any objections to the assessment roll.

**BE IT FURTHER RESOLVED**, that the Township Board shall give notice of said hearing and filing of the assessment roll in the manner prescribed by statute.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-2 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 4, 2014.



Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**Charter Township of Ypsilanti  
Resolution No. 2014-3**

**ADOPTION OF  
PARKS AND RECREATION MASTER PLAN**

**WHEREAS**, development of adequate parks and facilities requires a pro-active plan based on a combination of community input, analysis of the basic needs for current and future residents, parks and planning expertise, as well as prioritized improvements, programs and potential funding opportunities, and

**WHEREAS**, the Charter Township of Ypsilanti has undertaken a five-year Parks and Recreation Master Plan which describes the physical features, existing recreation facilities, goals and objectives, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2014 and 2018 and,

**WHEREAS**, the public was kept informed of and could comment about the planning process via a project website, [www.YTownRecreation.com](http://www.YTownRecreation.com), and

**WHEREAS**, public input regarding the plan was gathered via an on-line survey that was available from January 14, 2013 through April 19, 2013, and,

**WHEREAS**, the draft Parks and Recreation Master Plan was made available for review and public comment from December 4, 2013, to January 15, 2014, and

**WHEREAS**, an advertised public meeting was held on January 21, 2014 at 7:00 pm, at the Ypsilanti Township Civic Center to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Parks and Recreation Master Plan, and

**WHEREAS**, Ypsilanti Charter Township has developed the Parks and Recreation Master Plan for the benefit of the entire community and wishes to use the plan as a document to assist in meeting the recreation needs of the community, and

**WHEREAS**, the said plan meets the requirements of the Michigan Department of Natural Resources, thereby making it eligible for state and federal grants administered by the Michigan Department of Natural Resources, and

**WHEREAS**, the Charter Township of Ypsilanti Park Commission passed a resolution recommending adoption of the Parks and Recreation Master Plan by the Charter Township of Ypsilanti Board of Trustees on February 4, 2014.

**NOW, THEREFORE BE IT RESOLVED** on this day the Charter Township of Ypsilanti Board of Trustees hereby adopts the Parks and Recreation Master Plan, dated January 2014.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-3 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 4, 2014.



\_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

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01/28/2014	AP	164076	0119	DTE ENERGY**	78,734.68
01/29/2014	AP	164077	6821	AT & T	72.04
01/29/2014	AP	164078	6821	AT & T	232.00
01/29/2014	AP	164079	0118	DTE ENERGY	6,899.80
01/31/2014	AP	164080	0363	COMCAST CABLE	229.85
01/31/2014	AP	164081	0118	DTE ENERGY	32.75
01/31/2014	AP	164082	0118	DTE ENERGY	960.78
01/31/2014	AP	164083	1475	VERIZON WIRELESS	81.91
01/31/2014	AP	164084	0480	YPSILANTI COMMUNITY	73.40
02/05/2014	AP	164085	6821	AT & T	25.30
02/05/2014	AP	164086	6821	AT & T	19.31
02/05/2014	AP	164087	0363	COMCAST CABLE	84.85
02/05/2014	AP	164088	0118	DTE ENERGY	1,199.55
02/05/2014	AP	164089	0426	GUARDIAN ALARM	150.00
02/05/2014	AP	164090	0480	YPSILANTI COMMUNITY	853.78
02/05/2014	AP	164091	2039	DTE ENERGY COMPANY -	7,765.29
02/05/2014	AP	164092	2039	DTE ENERGY COMPANY -	70,780.04
02/06/2014	AP	164093	0363	COMCAST CABLE	214.90
02/06/2014	AP	164094	6149	WEISSMAN'S	151.79
02/06/2014	AP	164095	0480	YPSILANTI COMMUNITY	167.56

*Hand Checks*

AP TOTALS:

Total of 22 Checks:	182,697.50
Less 0 Void Checks:	0.00
Total of 22 Disbursements:	<u>182,697.50</u>

*Account Payable Checks*

*206864.58*

*Hand Checks*

*182697.50*

*Grand Total*

*\$ 389,562.08*

User: mbatian

CHECK NUMBERS 164109 - 164200

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
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02/10/2014	AP	164109	0657	14-B DISTRICT COURT	45.00
02/10/2014	AP	164110	15493	ADAM KURTINAITIS	360.00
02/10/2014	AP	164111	5557	ALLIED, INC.	212.00
02/10/2014	AP	164112	1276	AMERICAN JUDGE'S ASSOC.	150.00
02/10/2014	AP	164113	0022	ANN ARBOR WELDING SUPPLY CO	50.00
02/10/2014	AP	164114	ARBOR PREP	ARBOR PREP ATHLETIC BOOSTER CLUB	1,050.00
02/10/2014	AP	164115	0039	ATLANTIC WELDING SUPPLY	168.00
02/10/2014	AP	164116	0215	AUTO VALUE YPSILANTI	378.58
02/10/2014	AP	164117	0007	BECKETT & RAEDER	7,245.78
02/10/2014	AP	164118	8471	BRUCE JOHNSON	2,517.60
02/10/2014	AP	164119	0898	BS & A SOFTWARE	6,239.00
02/10/2014	AP	164120	5035	CHESTER COPLEY	2,517.60
02/10/2014	AP	164121	0825	CITY OF YPSILANTI	736.58
02/10/2014	AP	164122	16509	CLEAR RATE COMMUNICATIONS, INC	1,146.49
02/10/2014	AP	164123	0582	CONGDON'S	463.06
02/10/2014	AP	164124	7153	CONTRACTING RESOURCES	18,623.00
02/10/2014	AP	164125	0223	CORRIGAN OIL COMPANY	165.00
02/10/2014	AP	164126	DRC	DISPUTE RESOLUTION CENTER	1,250.00
02/10/2014	AP	164127	6515	EMERGENCY MEDICAL PRODUCTS	973.08
02/10/2014	AP	164128	6951	EMERGENCY VEHICLES PLUS	1,951.13
02/10/2014	AP	164129	2898	EMERGENT HEALTH PARTNERS	5,556.94
02/10/2014	AP	164130	4780	FLOYD WOODARD	2,517.60
02/10/2014	AP	164131	0135	FORMS TRAC, ENTERPRISES	245.12
02/10/2014	AP	164132	1233	GORDON FOOD SERVICE INC.	177.72
02/10/2014	AP	164133	6161	GOVERNMENTAL CONSULTANT	2,850.00
02/10/2014	AP	164134	0107	GRAINGER	550.98
02/10/2014	AP	164135	6547	HERITAGE NEWSPAPERS	29.45
02/10/2014	AP	164136	6786	HERITAGE-CRYSTAL CLEAN, LLC	277.39
02/10/2014	AP	164137	0503	HOME DEPOT	146.69
02/10/2014	AP	164138	2902	J & R TRACTOR, LLC	419.99
02/10/2014	AP	164139	J. WINTERS	JAMES WINTERS	9.00
02/10/2014	AP	164140	6357	JUMP-A-RAMA	954.80
02/10/2014	AP	164141	16358	LANSING SANITARY SUPPLY, INC	41.85
02/10/2014	AP	164142	0567	LARRY'S MOWER SHOP	199.45
02/10/2014	AP	164143	MANPOWER	MANPOWER	519.75
02/10/2014	AP	164144	0158	MARK HAMILTON	1,500.00
02/10/2014	AP	164145	15195	MARK NELSON	86.58
02/10/2014	AP	164146	0602	MCCALLA'S FEED SERVICE, INC.	357.00
02/10/2014	AP	164147	0253	MCLAIN AND WINTERS	86,717.26
02/10/2014	AP	164148	16001	MICHAEL MEYER	300.00
02/10/2014	AP	164149	16461	MICHIGAN LINEN SERVICE, INC.	1,406.17
02/10/2014	AP	164150	16407	MLIVE MEDIA GROUP	1,165.00
02/10/2014	AP	164151	MOR ELEC	MOR ELECTRIC HEATING ASSOCIATES INC	34.24
02/10/2014	AP	164152	2095	OBRYANS LOCK & KEY	145.00
02/10/2014	AP	164153	2997	OFFICE EXPRESS	3,057.93
02/10/2014	AP	164154	2997	VOID	0.00
02/10/2014	AP	164155	OFFICEMAX	OFFICE MAX	29.99
02/10/2014	AP	164156	1081	OKINAWAN KARATE CLUB	749.70
02/10/2014	AP	164157	0309	ORCHARD, HILTZ & MCCLIMENT INC	5,771.75
02/10/2014	AP	164158	0585	OVERHEAD DOOR COMPANY	217.82
02/10/2014	AP	164159	15369	PAPER MART	91.52
02/10/2014	AP	164160	0913	PARKWAY SERVICES, INC.	120.00
02/10/2014	AP	164161	P. POWER	PETER POWER	700.00
02/10/2014	AP	164162	PIT BOW RE	PITNEY BOWES	10,000.00
02/10/2014	AP	164163	PREFERRED	PREFERRED TONER SOLUTIONS	839.80
02/10/2014	AP	164164	6045	Q.P.S PRINTING	472.49
02/10/2014	AP	164165	0820	Q.P.S. PRINTING	130.94
02/10/2014	AP	164166	6953	QUILL OFFICE SUPPLIES	137.70
02/10/2014	AP	164167	5047	RAY RANDOLPH	1,258.80
02/10/2014	AP	164168	R. SEARS	RENEE SEARS	100.00
02/10/2014	AP	164169	8653	ROBERT ARRICK	2,517.60
02/10/2014	AP	164170	R. CROKER	ROBERT CROCKER	1,258.80
02/10/2014	AP	164171	0371	SAFEGUARD BUSINESS SYSTEMS	165.30
02/10/2014	AP	164172	SSC	SAMSEL SUPPLY COMPANY	811.53
02/10/2014	AP	164173	6578	SMEMSIC	260.00
02/10/2014	AP	164174	15751	SOUTHERN COMPUTER WAREHOUSE	67.50
02/10/2014	AP	164175	1507	SPARTAN DISTRIBUTORS	46.03
02/10/2014	AP	164176	0399	SPEARS FIRE & SAFETY SERVICE	121.50
02/10/2014	AP	164177	6384	STAPLES* - ACCOUNT #1026071	1,304.95
02/10/2014	AP	164178	0632	STERICYCLE INC	149.41
02/10/2014	AP	164179	4402	TDS METROCOM	1,970.74
02/10/2014	AP	164180	3011	THOMSON REUTERS - WEST PAYMENT CTR	71.94
02/10/2014	AP	164181	15941	TODD BARBER	1,825.00
02/10/2014	AP	164182	2597	U.S. POSTAL SERVICE*	190.00
02/10/2014	AP	164183	3082	UNIVERSITY TRANSLATORS	865.99
02/10/2014	AP	164184	7045	VAN BUREN SCHOOL DISTRICT	325.85
02/10/2014	AP	164185	16302	W.J. O'NEIL COMPANY	1,796.00
02/10/2014	AP	164186	7035	WASHTENAW COMMUNITY COLLEGE#	121.10

V

02/10/2014 10:49 AM  
User: mbatian  
DB: Ypsilanti-Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF YPSILANTI Page: 2/2  
CHECK NUMBERS 164109 - 164200

Check Date	Bank	Check	Vendor	Vendor Name	Amount
02/10/2014	AP	164187	0163	WASHTENAW COUNTY ROAD	13,015.40
02/10/2014	AP	164188	7005	WASHTENAW COUNTY TREASURER	392.35
02/10/2014	AP	164189	7005	WASHTENAW COUNTY TREASURER	2,175.00
02/10/2014	AP	164190	7042	WASHTENAW INTERMEDIATE	1.39
02/10/2014	AP	164191	WASHTENAW	WASHTENAW URGENT CARE	50.00
02/10/2014	AP	164192	7044	WAYNE ISD	111.66
02/10/2014	AP	164193	7036	WILLOW RUN SCHOOL DISTRICT	5.72
02/10/2014	AP	164194	1627	WINGFOOT COMMERCIAL TIRE	366.54
02/10/2014	AP	164195	7054	YCUA	146.83
02/10/2014	AP	164196	7039	YPSILANTI COMMUNITY SCHOOLS - YP	99.01
02/10/2014	AP	164197	7034	YPSILANTI DISTRICT LIBRARY	86.55
02/10/2014	AP	164198	6417	YPSILANTI TWP PETTY CASH	159.38
02/10/2014	AP	164199	6417	YPSILANTI TWP PETTY CASH	158.23
02/10/2014	AP	164200	0494	ZEE MEDICAL SERVICE COMPANY	98.96

AP TOTALS:

Total of 92 Checks:	206,864.58
Less 1 Void Checks:	0.00
Total of 91 Disbursements:	206,864.58



OFFICE OF THE TREASURER  
LARRY J. DOE



MONTHLY TREASURER'S REPORT  
JANUARY 1, 2014 THROUGH JANUARY 31, 2014

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	3,936,047.67	678,597.11	840,602.27	3,774,042.51
101 - Payroll	126,692.87	993,228.37	946,192.78	173,728.46
101 - Willow Run Escrow	141,785.59	24.08	0.00	141,809.67
206 - Fire Department	750,384.68	95.31	330,413.62	420,066.37
208 - Parks Fund	13,343.98	0.33	359.66	12,984.65
212 - Roads/Bike Path/Rec/General Fund	1,109,963.92	7,290.12	128,608.76	988,645.28
225 - Environmental Clean-up	444,216.34	11.29	0.00	444,227.63
226 - Environmental Services	2,092,341.07	632.36	213,541.58	1,879,431.85
230 - Recreation	132,298.20	42,587.19	68,685.78	106,199.61
236 - 14-B District Court	121,646.30	83,136.98	109,996.19	94,787.09
244 - Economic Development	67,162.34	1.71	0.00	67,164.05
248 - Rental Inspections	122,814.71	15,088.18	11,896.45	126,006.44
249 - Building Department Fund	404,696.00	26,094.23	24,944.69	405,845.54
250 - LDFA Tax	305.12	0.01	0.00	305.13
252 - Hydro Station Fund	797,715.40	35,486.33	42,294.51	790,907.22
266 - Law Enforcement Fund	1,757,777.89	33.45	510,142.88	1,247,668.46
280 - State Grants	18,379.07	0.47	0.00	18,379.54
301 - General Obligation	211,698.67	17.05	0.00	211,715.72
396 - Series "A" Bond Payments	6,727.94	0.17	0.00	6,728.11
397 - Series "B" Cap. Cost of Funds	26,675.65	0.67	712.50	25,963.82
398 - LDFA 2006 Bonds	66,341.47	1.69	0.00	66,343.16
498 - Capital Improvement 2006 Bond Fund	335,943.88	57.07	0.00	336,000.95
584 - Green Oaks Golf Course	223,051.27	12.89	32,645.71	190,418.45
590 - Compost Site	1,418,153.21	10,327.97	32,031.32	1,396,449.86
595 - Motor Pool	451,958.27	10.55	161,020.18	290,948.64
701 - General Tax Collection	20,107.66	3,958.22	3,483.33	20,582.55
703 - Current Tax Collections	3,745,035.34	9,911,356.16	1,560,287.15	12,096,104.35
707 - Bonds & Escrow/GreenTop	826,282.84	9,140.90	3,952.25	831,471.49
708 - Fire Withholding Bonds	42,948.51	0.00	8,121.93	34,826.58
893 - Nuisance Abatement Fund	48,150.26	191.20	1,724.87	46,616.59
ABN AMRO Series "B" Debt Red. Cap.Int.	23,492.47	0.00	0.00	23,492.47
<b>GRAND TOTAL</b>	<b>19,484,138.59</b>	<b>11,817,382.06</b>	<b>5,031,658.41</b>	<b>26,269,862.24</b>

# SUPERVISOR REPORT

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- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

## **CLERK REPORT**

**FEBRUARY 18, 2014**

Submitted by Karen Lovejoy Roe, Clerk

- **RENTAL OVERLAY DISTRICT/RENTAL HOUSING LIMITS**-The three fulltime officials along with staff from the Office of Community Standards and Ypsilanti Township attorneys met on Tuesday, January 14, 2014 to discuss various options regarding the growing expansion of rental housing in single family neighborhoods in Ypsilanti Township. HUD has developed a policy regarding the need for de-concentrating poverty in specific areas where HUD has determined there is an overconcentration of poverty. Several areas of the Charter Township of Ypsilanti are listed on the HUD website as areas where there is an over concentration of poverty. Discussion focused on the increased needs and issues that are impacting the single family neighborhoods in relationship to the over concentration of poverty in Ypsilanti Township. Several possible solutions were discussed and it was agreed to present this issue to the township board at an upcoming work session.
- **RACER TRUST -GM WILLOW RUN PLANT DEMOLITION AND REDEVELOPMENT OF PROPERTY**-On Wednesday, January 15, 2014 representatives from RACER Trust and Ypsilanti Township elected officials and the Township Attorney met to discuss the progress of both the Willow Run/GM Plant demolition and the redevelopment plans for the property. The meeting included discussions about the environmental cleanup of the property and the plans that were being developed in conjunction with the help of the Michigan Department of Environmental Quality.
- **STATE POLICE POST UPDATE**- On Friday, January 17, 2014 Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe met with representatives from Honeywell, Michael Radzik and Ron Fulton from the Office of Community Standards and Jeff Allen, Residential Services Department to discuss plans to move the rehabilitation of the State Police Post forward. It was discussed to share plans with the board at the February 4, 2014 work session for input and direction.
- **MICHIGAN MUNICIPAL LEAGUE**-Clerk Lovejoy Roe, Deputy Clerk Nancy Wrybkowski and Nancy Hare-Dickerson, Residential Services Clerk met with MML Representative Judy Thompson-Trosian on Thursday, January 16, 2014 to discuss the township insurance policy. Ms. Thompson-Trosian reported she would be presenting a check once again to Ypsilanti Township in the near future. The details of the policy were reviewed and the certificates covering the township.
- **AAATA**-Supervisor Stumbo and Clerk Lovejoy Roe have attended several meetings in November and December, 2013 to finalize a proposed funding contract with AAATA for presentation to the Charter Township of Ypsilanti Board of Trustees requesting authorization to approve at the January 21, 2014 Board Meeting. Clerk Lovejoy Roe attended a meeting of the Urban Core Work Group assisting AAATA with direction for expanded bus services on Thursday, January 23, 2014.
- **OPEN HOUSE-RIBBON CUTTING FOR TIM HORTON'S**-Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe attended the Grand Opening of the new Tim Horton's on Huron St. on Friday, January 31, 2014. It was a wonderful event and a chance to meet the new owners and staff.

- **NEIGHBORHOOD WATCH MEETINGS**-Clerk Lovejoy Roe attended the Holmes Road Neighborhood Watch Meeting on Tuesday January 14, 2014 and also attended the Lincoln Neighborhood Watch on Monday, January 27, 2014.
- **URBAN COUNTY EXECUTIVE COMMITTEE**- Clerk Lovejoy Roe and Supervisor Stumbo have been in several meetings and conducted several telephone conversations regarding the CDBG funding and HOME funding for 2014 over the past few weeks. Plans are currently underway to identify a project in a low to moderate income area for HUD-CDBG funding for 2014. Affordable Housing RFP's are currently being accepted by County staff for HOME funds for 2014-15. The deadline for RFP's was Monday, February 3, 2014. The Clerk and Supervisory met with Sam Brown from Community Housing Alliance to discuss the zoning requirement for the project CHA was submitting to the UCEC for funding on Wednesday, January 29, 2014.
- **CDBG PRIORITY PROJECT GRANT**-Karen Lovejoy Roe, Clerk; Jeff Allen, Residential Services Director and Joe Lawson, Planning and Zoning Director met with Pittsfield Township Supervisor and staff, along with Washtenaw County Office of Economic Development to discuss the CDBG Priority Project Grant for 2014 on Thursday, February 6, 2014. The Charter Townships of Ypsilanti and Pittsfield were recipients of the first CDBG Priority Project Grant. The grant provides funds to fill sidewalk gaps on Washtenaw Ave. Both townships will be seeking easements for the sidewalk placement. This is a crucial project and a part of the ReImagine Washtenaw efforts to support pedestrian access and economic development along the Washtenaw Corridor from the City of Ann Arbor to the west and to the City Ypsilanti to the east, passing through both Pittsfield and Ypsilanti Townships.
- **HUD CHALLENGE GRANT/HABITAT**- Clerk Lovejoy Roe and Supervisor Stumbo met with representatives from Habitat for Humanity for an update on the HUD Challenge Grant and the activities of Habitat that are a part of the grant on Monday, December 16, 2013 and on Monday, January 13, 2014 with representatives from Habitat for Humanity and Washtenaw County to continue to discuss the HUD Challenge Grant planning and processes for acquisition funds to establish homeownership programs in both the Gault Village Area and the West Willow Area located in Ypsilanti Township. The HUD Challenge Grant has funds available to purchase homes in both the Gault Village and West Willow neighborhoods for rehabilitation and homeownership. Every effort is being put forward to secure the funding for properties located in Ypsilanti Township.
- **WORK FLOW/DOCUMENT MANAGEMENT-RICOH**-Clerk Lovejoy Roe and the Clerk's staff has met with the representative from RICOH to evaluate the needs of the township in regards to the management of documents and workflow on two different days. The Information Systems Department is working with several township departments to prepare and plan for the needs of the township related to information storage, workflow and document management. The plans are to bring a proposal to the township board to request bids for software related to our information systems.
- **DTE CONVERSION TO LED PROJECT & GROVE RD. LIGHTING PROJECT**-Supervisor Stumbo and Clerk Lovejoy Roe met with Joe Honce, DTE representative on Friday, February 7, 2014 to discuss a conversion of lights to LED's. The lights proposed to be converted throughout the township will save operating costs for township wide non-accessible lights and other accessible lights that residents pay for annually. A contract for

the conversion project will be on the board agenda for Tuesday, February 18, 2014. Mr. Honce also presented a tentative lighting plan that will be presented to the Washtenaw County Road Commission to include the underground lines as a part of the grant for complete renovation of the sidewalks/bikepaths on Grove Rd. from the city line to Bridge Road.

- **YPSILANTI COMMUNITY SCHOOLS & LINCOLN SCHOOLS MEETING**-On Monday, February 10, 2014 Supervisor Stumbo, Treasurer Doe, Clerk Lovejoy Roe and Office of Community Standards Director, Mike Radzik and Lt. Jim Anuskiewicz & Derrick Jackson from the Washtenaw County Sheriff's Department met with Superintendents from both Ypsilanti and Lincolns Schools to discuss possible areas of cooperation including Truancy where Ypsilanti Township, the Sheriff's Department and the schools could work together. Ypsilanti Township will be working to update the truancy ordinance.
- **YCUA MEETING REGARDING BOND ISSUANCE**-Treasurer Doe, Supervisor Stumbo and Clerk Lovejoy Roe met with YCUA staff, Ypsilanti City Manager and staff and bond counsel to discuss possible future bonds for capital improvements at YCUA utilizing low interest state funds. This meeting was held at the YCUA board room on Tuesday, February 11, 2014. The bond issuance resolution is scheduled to be a part of the Ypsilanti Township Board meeting on Tuesday, March 18, 2014.
- **TOWNSHIP PERMANENT DOCUMENTS & MEETING WITH GRAPHIC SCIENCES**-Clerk Lovejoy Roe, Deputy Clerk Nancy Wrybkowski and File Clerk Ruby Walker met with Greg Colton from Graphic Sciences to discuss protecting state required permanent records and ways to manage the records. A plan for protecting Township documents will be a part of a board agenda in the future. This meeting took place on Tuesday, February 11, 2014.
- **MEETING WITH REPRESENTATIVE FROM CONGRESSMAN DINGELL'S OFFICE**-On Tuesday January 28, 2014 Treasurer Doe, Clerk Lovejoy Roe and Supervisor Stumbo met with Jelani McGadney from Congressman Dingell's office. The elected officials discussed with Mr. McGadney the plans of the township to work to stop segregation in Washtenaw County related to poverty. Several requests were made of Dingell's office for support and information related to Ypsilanti Township's goal of decentralizing poverty in Washtenaw County. A follow up meeting was held on Tuesday, February 11, 2014 attended by Clerk Lovejoy Roe and Treasurer Doe (Supervisor Stumbo was at a funeral). At this meeting Mr. McGadney shared that Congressman Dingell and the district office managers supported the townships efforts in this area of de-concentration of poverty and would continue to work to provide information regarding HUD rules/policies that are institutionally causing a concentration of poverty in Washtenaw County in both the City and Township of Ypsilanti.

# TREASURER REPORT

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THERE IS NO WRITTEN TREASURER REPORT

# TRUSTEE REPORT

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THERE IS NO WRITTEN TRUSTEE REPORT

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE



# CHARTER TOWNSHIP OF YPSILANTI

## 2014 BUDGET AMENDMENT #1

February 18, 2014

### 101 - GENERAL OPERATIONS FUND

Total Increase

\$835,183.00

Increase budget for profession services contract with Honeywell for energy efficient renovation at 1501 Huron St. Police Station not to exceed \$659,324 of which \$52,826 is for Energy Program Management and \$606,498 is for equipment and all work related to installation. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$659,324.00
			<u>\$659,324.00</u>
		Net Revenues	<u>\$659,324.00</u>
Expenditures:	Cap Outlay - Huron Police Station	101-970.000.975.266	\$659,324.00
			<u>\$659,324.00</u>
		Net Expenditures	<u>\$659,324.00</u>

Increase budget for DTE 2014 street light conversion of 251 mercury vapor lights to LED lights throughout the Township. This is funded by a reimbursement of \$12,191 and an Appropriation of Prior Year Fund Balance.

Revenues:	Donations & Reimbursement	101-000-000-694.002	\$12,191.00
	Prior Year Fund Balance	101-000-000-699.000	\$52,953.00
			<u>\$65,144.00</u>
		Net Revenues	<u>\$65,144.00</u>
Expenditures:	Street Lighting Non Assessable	101-956-000-926.000	\$65,144.00
			<u>\$65,144.00</u>
		Net Expenditures	<u>\$65,144.00</u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$3,908.00
			<u>\$3,908.00</u>
		Net Revenues	<u>\$3,908.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-265.000-708.004	\$3,908.00
			<u>\$3,908.00</u>
		Net Expenditures	<u>\$3,908.00</u>

Increase budget for road work by Washtenaw County Road Commission 2013 agreement approved 3/25/13 for Section 14 roads to include Mollie Street, Dorothy Street, Lynn Avenue, and Heather Ridge not started in 2013. Total road project agreement \$261,000. The Township obligation being \$106,807.00. This is funded by an Appropriation of Prior Year Fund Balance.

The revenue and expenditure for the Community Development Block Grant (CDBG) portion of \$154,193 will be budgeted in the BSR II 212 fund.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$106,807.00
			<u>\$106,807.00</u>
		Net Revenues	<u>\$106,807.00</u>
Expenditures:	Highway & Street - Road Construction	101-446.000-818.022	\$106,807.00
			<u>\$106,807.00</u>
		Net Expenditures	<u>\$106,807.00</u>

# CHARTER TOWNSHIP OF YPSILANTI

## 2014 BUDGET AMENDMENT #1

February 18, 2014

<b>212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)</b>	<b>Total Increase</b>	<b>\$154,193.00</b>
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Increase budget for road work by Washtenaw County Road Commission 2013 agreement approved 3/25/13 for Section 14 roads to include Mollie Street, Dorothy Street, Lynn Avenue, and Heather Ridge not started in 2013. Total road project agreement \$261,000. The revenue and expenditure for the CDBG of \$154,193 will be budgeted in the BSRII fund.

The Township obligation being \$106,807.00 is budgeted in the general fund.

Revenues:	Community Development Block Grant	212-000-000-531.000		\$154,193.00
			Net Revenues	\$154,193.00
Expenditures:	Highway & Street - Road Construction	212-970-000-818.022		\$154,193.00
			Net Expenditures	\$154,193.00

<b>236 - 14B DISTRICT COURT FUND</b>	<b>Total Increase</b>	<b>\$58,870.00</b>
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Increase budget for Michigan Supreme Court State Court Administrative Office - Court Innovation Grant Fund in the amount of \$58,870.00. The funds will be used for; Community Correction Unit of Washtenaw County Sheriffs Office, Assessment and Counseling for Rehabilitation, and Home of New Vision. This is funded by a Grant from the State of Michigan.

Revenues:	State Grant Revenue	236.000.000.569.019		\$58,870.00
			Net Revenues	\$58,870.00
Expenditures:	Court Innovation Contract	236.136.000.802.100		\$58,870.00
			Net Expenditures	\$58,870.00

<b>266 - LAW ENFORCEMENT FUND</b>	<b>Total Increase</b>	<b>\$2,787.00</b>
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Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266.000.000.699.000		\$2,787.00
			Net Revenues	\$2,787.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	266.301.000.708.004		\$2,787.00
			Net Expenditures	\$2,787.00

<b>590 - COMPOST FUND</b>	<b>Total Increase</b>	<b>\$2,501.00</b>
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Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000		\$2,501.00
			Net Revenues	\$2,501.00
Expenditures:	Salaries Pay Out - PTO&SICKTIME	590-590.000-708.004		\$2,501.00
			Net Expenditures	\$2,501.00

Motion to Amend the 2014 Budget (#1):

Move to increase the General Fund budget by \$835,183 to \$8,566,705 and approve the department line item changes as outlined.

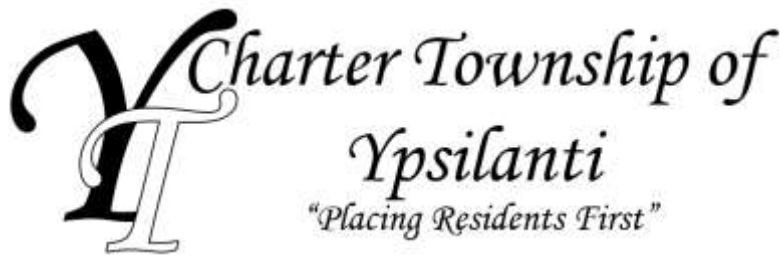
Move to increase the BSR II Bike, Sidewalk, Road and General Operations Fund by \$154,193 to \$4,619,717 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$58,870 to \$1,325,955 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$2,787 to \$6,615,276 and approve the department line item changes as outlined

Move to increase the Compost Fund budget by \$2,501 to \$868,618 and approve the department line item changes as outlined.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



**Human Resource**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[www.ytown.org](http://www.ytown.org)

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## MEMORANDUM

To: Karen Lovejoy Roe, Township Clerk

From: Karen Wallin  
Human Resource Department

Date: February 10, 2014

Subject: ***Discussion and Approval of the TEAMSTERS Local 214  
Bargaining Unit Agreement and updates for two TEAMSTER  
job descriptions***

A tentative agreement has been reached with the TEAMSTER Local 214 bargaining team which would extend their current contract through December 31, 2017.

I would like to request that the agreement be discussed under executive session. I would also request that the agreement be added to the board meeting agenda for consideration/approval.

Also, the attached two job descriptions (Ordinance Enforcement Administrator and Ordinance Enforcement Assistant) should be included as part of the executive session as it relates to changes in the contract.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

# CHARTER TOWNSHIP OF YPSILANTI

## Resolution No. 2014 – 4

### PUBLIC SURVEILLANCE POLICY FOR CAMERAS IN TOWNSHIP NEIGHBORHOODS

**WHEREAS**, on April 5, 2011 the Ypsilanti Township Board of Trustees implemented a Pilot Program for the installation and use of public surveillance cameras that record images in public areas in an effort to be proactive in providing an additional tool for the Washtenaw County Sheriff's Department to protect the general public; and

**WHEREAS**, the Pilot Program has proven to be an extremely valuable and necessary resource for the Township and the Washtenaw County Sheriff's Department in their combined efforts to protect the general public; and

**WHEREAS**, the Township Board of Trustees has been requested by representatives of numerous Neighborhood Watch Organizations to extend the use of public surveillance cameras to record images in public areas for the purpose of law enforcement investigation and public safety; and

**WHEREAS**, the Township's Office of Community Standards Director Mike Radzik in conjunction with the Township's legal counsel has prepared and reviewed a policy that will govern and regulate the use of public surveillance cameras in the Charter Township of Ypsilanti;

#### ***NOW THEREFORE BE IT RESOLVED AS FOLLOWS:***

1. That the Township hereby adopts and approves the written policy governing the use of public surveillance cameras in the Charter Township of Ypsilanti, a copy of said policy being attached hereto and incorporated by reference.
2. That this written policy be filed with the Office of the Township Clerk and made available to the general public upon request with a copy of said written policy being posted on the Township's official website.

# **CHARTER TOWNSHIP OF YPSILANTI**

## **Public Surveillance Camera Policy**

### **I. Purpose**

The purpose of this policy is to regulate the use of public surveillance cameras that record images in public areas for the purpose of law enforcement investigation and public safety.

### **II. Scope**

This policy applies to all personnel and departments of the Township in the use of public surveillance cameras deployed in the community. Internal video equipment installed at Township-owned buildings and facilities is not covered by this policy. Covert police surveillance when used as a case-specific investigative tool for law enforcement purposes where there is statutory authority and/or the authority of a search warrant is not covered by this policy.

### **III. General Principles**

A. The Township is committed to enhancing the quality of life of the community by integrating the best practices of public and private policing with state-of-the-art technology. A critical component of a comprehensive policing plan using state-of-the-art technology is surveillance cameras.

B. Surveillance cameras shall only be placed in the community in such a manner as to capture and record images of activity in public places that could otherwise be lawfully observed by a law enforcement officer physically present at the same location. It is intended to extend the natural capability of a law enforcement officer to observe public places, but not to enhance it as to cause unlawful intrusion of privacy.

C. The primary purpose of surveillance cameras in public areas is to help law enforcement identify and prosecute offenders who commit crimes in the community and to assist law enforcement in protecting the safety and property of residents in the community. A secondary purpose is to help deter crime. Any use of this technology for other purposes would undermine the acceptability of these resources and is therefore strictly prohibited.

D. The use of video images from cameras deployed in public areas for law enforcement purposes will be conducted in a professional, ethical and legal manner. The Washtenaw County Sheriff's Office (WCSO) is the current police services provider for the Township and its personnel shall have exclusive access to computer software systems used to manage images captured and recorded by these devices. The Township Information Services Manager and any external service provider will provide technical management of the software system and hardware infrastructure. WCSO personnel involved in the use of such images will be appropriately trained and supervised in the responsible use of this technology. Improper use of the technology will result in disciplinary action consistent with the policies and procedures governing the respective employees of the WCSO and/or the Township.

E. Information obtained through use of public surveillance cameras will only be in the possession of the WCSO and will only be released pursuant to the policies and procedures authorized by the WCSO. Facilities used by the WCSO will be configured to be the only locations where recorded information will be accessed, downloaded and stored.

F. The use of images obtained from cameras deployed in public areas for law enforcement investigative purposes is limited to uses that do not violate the reasonable expectation of privacy as defined by law.

G. It will be permissible to allow owners of private property such as apartment complexes and convenience stores to purchase their own camera equipment and to connect their equipment to Township servers for the purpose of enhancing safety and security. A fee equal to the prorated cost of using Township server space shall be charged and any additional costs incurred through use of the Township system shall be the responsibility of the private property owner. Owners of private property who choose to connect to the Township system shall grant WCSO personnel the authority to access their privately owned cameras for law enforcement investigative purposes consistent with this policy. Privately owned cameras connected to the Township system shall be accessible to the respective private owner and the WCSO.

#### IV. Responsibilities

A. The Police Services Administrator, Director of Residential Services, and a designated representative of the WCSO shall review camera locations and approve requests for new installations. All camera locations will be evaluated for compliance with this policy and for practical effectiveness as a law enforcement tool.

B. The designated WCSO representative shall provide information to the Township detailing the effective use of this technology.



February 10, 2014

Ypsilanti Township  
7200 S Huron River Dr  
Ypsilanti, MI 48197

Re: Ypsilanti Township: 2014 Streetlighting Conversion to LED

I have prepared a cost estimate for the conversion of 251 Mercury Vapor street lights to LED.

The costs are based on the Option 1 Streetlight rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the conversion cost be paid by the customer, which is determined by the following formula.

Estimate Breakdown

Project Cost	\$81,459
Less DTE Contribution	(\$16,315)
<b>Total Upfront Cost</b>	<b>\$65,144</b>
Current Annual Invoice	\$74,468
Future Annual Invoice	\$52,438
<b>Annual Savings</b>	<b>\$22,030</b>
EO Rebate after Construction	(\$12,191)
<b>Net Cost (Upfront Cost - Rebate)</b>	<b>\$52,953</b>
<b>Payback (Net Cost/Annual Savings)</b>	<b>2.40 years</b>

The price quoted herein shall be in effect for a period of six months from the issue date. After installation, the total cost for additional modification, relocation, or removal will be the responsibility of the requesting party. An authorized signature on the Municipal Street Lighting Master Agreement and the payment contribution will be our notification to begin final design and construction scheduling.

Please feel free to call me should you have any questions.

Regards,

Joe Honce  
Principal Account Manager  
DTE Energy - Community Lighting



## Exhibit A to Master Agreement

### Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of February 10, 2014 between The Detroit Edison Company ("Company") and Ypsilanti Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	38020458	
2. Location where Equipment will be installed:	Mercury Vapor lights at various locations, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	251	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	<u>Overhead (OH)</u> 127 - 175 watt Mercury Vapor OH to 67 watt LED 4 - 250 watt Mercury Vapor OH to 130 watt LED 6 - 400 watt Mercury Vapor OH to 135 watt LED  <u>Underground (UG)</u> 114 - 175 watt Mercury Vapor UG to 67 watt LED	
5. Estimated Total Annual Lamp Charges	\$52,438	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$65,144
	Credit for 3 years of lamp charges:	N/A
	<b>CIAC Amount (cost minus revenue)</b>	<b>\$65,144</b>
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices  _____	
10. Customer Address for Notices:	Karen Lovejoy Roe 7200 S Huron River Drive Ypsilanti, MI 48197	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one)  YES  NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least \_\_\_ posts and \_\_\_ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at \_\_\_\_\_. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warrantees, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one)  YES  NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

\*\*\*\*\*

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Ypsilanti Township

By: \_\_\_\_\_

By: \_\_\_\_\_

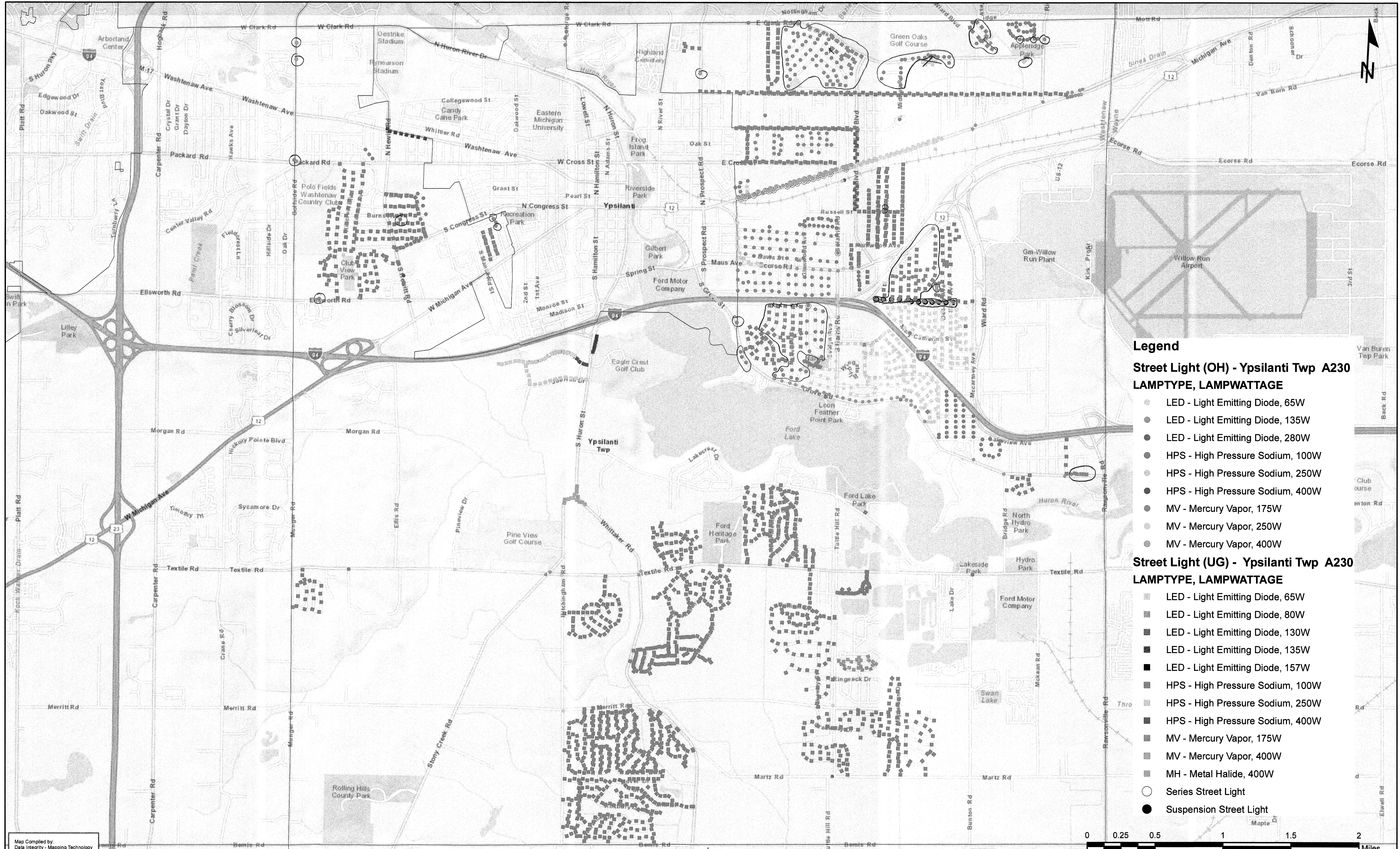
Name: \_\_\_\_\_

Name: \_\_\_\_\_

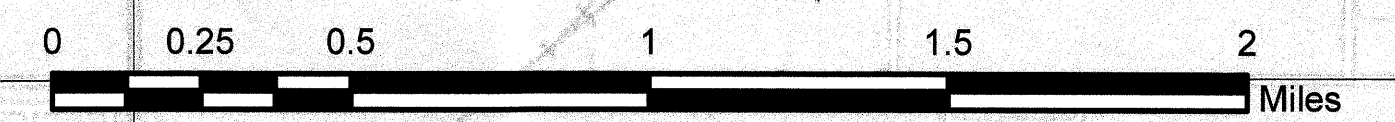
Title: \_\_\_\_\_

Title: \_\_\_\_\_

# Ypsilanti Township - Streetlight Locations



- Legend**
- Street Light (OH) - Ypsilanti Twp A230**  
**LAMPTYPE, LAMPWATTAGE**
- LED - Light Emitting Diode, 65W
  - LED - Light Emitting Diode, 135W
  - LED - Light Emitting Diode, 280W
  - HPS - High Pressure Sodium, 100W
  - HPS - High Pressure Sodium, 250W
  - HPS - High Pressure Sodium, 400W
  - MV - Mercury Vapor, 175W
  - MV - Mercury Vapor, 250W
  - MV - Mercury Vapor, 400W
- Street Light (UG) - Ypsilanti Twp A230**  
**LAMPTYPE, LAMPWATTAGE**
- LED - Light Emitting Diode, 65W
  - LED - Light Emitting Diode, 80W
  - LED - Light Emitting Diode, 130W
  - LED - Light Emitting Diode, 135W
  - LED - Light Emitting Diode, 157W
  - HPS - High Pressure Sodium, 100W
  - HPS - High Pressure Sodium, 250W
  - HPS - High Pressure Sodium, 400W
  - MV - Mercury Vapor, 175W
  - MV - Mercury Vapor, 400W
  - MH - Metal Halide, 400W
  - Series Street Light
  - Suspension Street Light





## 2014 LED Streetlighting Special

This Application is to be used for the 2014 Streetlighting Special. A Reservation Application is required. To eligible to receive these incentives, you must apply between January 1, 2014 and June 30, 2014. Your project must be completed by November 30, 2014.

### Section 1 – Application

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Contractor Information.....	4
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Final Application Agreement.....	5

### Section 2 – Incentive Worksheets

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Streetlighting Custom Worksheet Instructions.....	7
Streetlighting Custom Specifications and Incentive Worksheet.....	8
How to Submit Your Application.....	9



# Streetlighting Incentive Application Checklist

This form **MUST** be included with any Reservation and/or Final Application.

Submittal Date \_\_\_\_\_ Application Number (if known) \_\_\_\_\_

Is this a revised application?     yes     no

**Mail, fax or email completed forms and required documentation with itemized invoices to:**

DTE Energy's Energy Efficiency Program For Business  
P.O. Box 11289  
Detroit MI 48211  
**Fax:** 877.607.0744  
**Phone:** 866.796.0512  
**Email:** saveenergy@dteenergy.com  
**Web:** dteenergy.com/savenow

## Reservation Application

Fill out this side when reserving incentives

### Required Attachment

- Customer Information ..... 3
- Contractor Information ..... 4
- W9 Tax Information Form (customer)

### Incentives Worksheets

- Streetlighting – Prescriptive ..... 6
- Streetlighting – Custom ..... 8

Reservation Application Date \_\_\_\_\_

Expected Completion Date\*\* \_\_\_\_\_

\*\*Project funds will only be reserved for 90 days from date of Reservation.

## Final Application

Fill out this side when project is completed

### Required Attachments

- Customer Information ..... 3
- Contractor Information ..... 4
- W9 Tax Information Form (if different than customer) 3
- 3rd Party Payment Authorization\* ..... 4
- Signed Final Application Agreement ..... 5
- Manufacturers' Specifications
- Itemized Invoices

### Incentives Worksheets

- Streetlighting – Prescriptive ..... 6
- Streetlighting – Custom ..... 8

\* If applicable.

Final Application Date \_\_\_\_\_

Actual Completion Date\*\*\* \_\_\_\_\_

\*\*\*Incomplete applications will delay processing and incentive payment.

This interactive application will automatically calculate all incentive totals on each worksheet – which you can then submit electronically to our office. You also can download this application, print it out and complete it manually. You then can either mail or fax it to our office.

**You must complete all applicable pages before sending or submitting this application to our office.**

**Go To Page 7 For Submission Instructions**



# Incentive Application

**Important:** Please read the terms and conditions on the Final Application Agreement before signing and submitting this Application. You must complete ALL information requested below and provide the required additional documentation to avoid delays in reservation or incentive processing.

Who should we call with questions on the Application?  Customer  Contractor  
How did you learn about this Incentive Program?  Mailing  Meeting  Email  Bill Insert  Website  Other \_\_\_\_\_  
 Trade Ally/Contractor  Print Advertising  Account Manager

## Customer Information

### Primary Building Type (please select one)

- Assembly
- Small Retail
- Big Box Retail
- School (K-12)
- College/University
- Grocery
- Fast Food Restaurant
- Full Service Restaurant
- Hospital
- Hotel
- Small Office
- Large Office
- Light Industry
- Heavy Industry
- Warehouse
- Miscellaneous

### Primary Industry (if not defined by building type)

- Agriculture
- Petro R/P
- Steel Primary Metals
- Mining/Construction
- Trans/Comm/Utility
- Auto
- Government
- Real Estate
- Services
- Wholesale

**This Program is not available to DTE Energy business customers in multifamily buildings consisting of five or more units per building. These customers may be eligible to participate in the Multifamily Program for energy saving upgrades to both tenant and common areas.**

Name of Applicant's Community Ypsilanti Township Project Name (If Applicable) 2014 Mercury Vapor Conversion

DTE Energy Electric Account Number 

0	0	0	0	-	7	8	0	1	-	4
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Name as it appears on DTE Energy bill Ypsilanti Township

Name of Contact Person Karen Lovejoy Roe Title of Contact Person Township Clerk

Contact Phone # (734) 484-4700 Contact Fax # \_\_\_\_\_

Contact Email Address klovejoyroe@ytown.org

Mailing Address 7200 S. Huron River Dr. City Ypsilanti Township State MI ZIP 48197

Installation Address various locations City Ypsilanti Tpwship State MI ZIP 48197

### Customer Tax Information (as entered on W9)

#### Tax ID Number:

EIN/Federal Tax ID

3	8	-	6	0	0	7	4	3	3
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OR

Social Security Number

			-		-				
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## Incentive Application (continued)

### Primary Contractor/Distributor Information

Name of Company DTE Community Lighting

Trade Ally # \_\_\_\_\_

Name of Contact Person Joe Honce

Title of Contact Person Account Manager

Contact Phone # (734) 397-4188

Contact Fax # (734) 397-4284

Contact Email Address honcej@dteenergy.com

Mailing Address 8001 Haggerty Rd

City Belleville

State MI

ZIP 48111

### Optional Third Party Payment Authorization

Complete this section ONLY if incentive payment is to be paid to an entity other than the DTE Account Holder.

I am authorizing the payment of the incentive to the third party named below and I understand that I will not be receiving the incentive payment. I also understand that my release of the payment to a third party does not exempt me from the Program requirements outlined in the Measure Specifications, Final Application Agreement and Policies and Procedures Manual.

Authorized by: \_\_\_\_\_

DTE Account Holder Signature \_\_\_\_\_

Date \_\_\_\_\_

Check should be made payable to:

Payee: Company/Individual Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

ZIP \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

Payee Tax Information (as entered on W9)

**Tax Status:**  Limited Liability Company  Corporation (Inc., PC, Etc.)  Tax-Exempt  Partnership  Individual  Other (May receive 1099)

**Tax ID Number:** Depending on tax status please provide EITHER your EIN/Federal Tax ID or Social Security Number below:

EIN/Federal Tax ID

			-							
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**OR**

Social Security Number

			-			-				
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# Final Application Agreement

The energy optimization measures are installed in a qualifying time frame, at a qualifying facility and are not for resale. Additional program terms and conditions can be found in the Policy and Procedures Manual available at [dteenergy.com/savenow](http://dteenergy.com/savenow).

I understand that in the event this Application received a reservation, that reservation is not a guarantee of payment. Incentive payment will be based upon the Final Application meeting the program terms and conditions, and the availability of funds.

Selected terms and conditions include:

1. Final Applications and all required documentation must be received within 60 days of project completion.
2. The program has a limited budget, but is a multi-year program. Applications will be processed until allocated funds are reserved or spent each program year.
3. All equipment must be purchased and installed prior to submitting the Final Application.
4. Applicant agrees to inspection and measurement activities by the utility or its representative of both project payment and equipment installation for up to five years from the date of equipment installation.
5. Incentives may be taxable and the Applicant is solely responsible for the payment of any resulting taxes. Incentives will be reported to the IRS, unless the Applicant is exempt.
6. The Applicant may be required to refund some or all of the incentives if the measures do not remain (or were not) installed for a period of five (5) years or the end of the product life, whichever is less.
7. Materials removed, including lamps and PCB ballasts, must be permanently taken out of service and disposed of in accordance with federal and state laws or regulation and local codes and ordinances. The Applicant is responsible for being aware of any applicable codes or ordinances. Information about hazardous waste disposal can be found at [www.epa.gov/wastes](http://www.epa.gov/wastes).
8. For certain measures, the incentive amount will be determined based on the estimated energy savings. The Applicant may be required to provide documentation on energy savings calculations and assumptions. DTE Energy will make the final determination of the energy savings and thus the incentive amount to be paid.
9. DTE Energy has no obligations regarding and does not endorse or guarantee any claims, promises, work or equipment made, performed, or furnished by any contractors or equipment vendors that sell or install any energy efficiency measures.
10. Payment of incentives under the Program and/or evaluation of applications for incentives shall not deem DTE Energy or any of its affiliates, employees or agents ("DTE Energy Parties") to be responsible for any work completed in connection herewith. Applicant fully releases DTE Energy Parties from any and all claims it may have against DTE Energy Parties in connection with this application, the incentives or the work performed in connection with them. In addition, Applicant agrees to defend, indemnify and hold DTE Energy Parties harmless from and against any and all claims, losses, demands or lawsuits by any third parties arising in connection with this Application, the payment or nonpayment of incentives or any work performed in connection with them.
11. DTE Energy reserves the right to associate with your business and participation in the incentive program for promotion and advertising purposes.
12. Applicant acknowledges that Federal Energy Regulatory Commission (FERC) Order issued on June 1, 2012, at Docket No. ER11-4081-000 ("FERC Order") approves of the inclusion of energy efficiency resources as planning resources in a utility's resource adequacy plan (all italicized terms as defined in the FERC Order). Accordingly, Applicant and DTE Energy agree that all such rights afforded with respect to energy efficiency resources, including but not limited to the right to identify them as a planning resource so as to include them in a resource adequacy plan, shall inure exclusively and fully to DTE Energy. Applicant agrees that it will not claim ownership in such energy efficiency resources for purposes of identifying them as a planning resource in accord with the FERC Order or include them in a resource adequacy plan.

I have read and understand the measure specifications and Program Guidelines set forth in the Application and the program Policy and Procedures Manual and agree to abide by those requirements. Furthermore, I concur that I must meet all eligibility criteria in order to be paid under this program and not receive incentives from any other utility for the same project.

I certify that the information on this application is true and accurate. I acknowledge and understand that it is necessary for DTE Energy to store, use and share the information contained in this application, as well as information collected in connection with this project, including but not limited to my business name, address, account number and energy consumption data ("Customer Data") for various purposes. Therefore, I hereby authorize DTE Energy to collect, store, and use the Customer Data for internal purposes and to present me with other energy saving opportunities. I further authorize DTE Energy to share the Customer Data with third party vendors/contractors who are doing work on DTE's behalf.

## Final Agreement Information and Account Holder Signature

DTE Project Number \_\_\_\_\_

Total Project Cost \_\_\_\_\_

Actual Completion Date \_\_\_\_\_

Measure Category	Incentive Amount
Streetlighting – Prescriptive	\$12,191.00
Streetlighting – Custom	
<b>Total Incentives Requested</b>	<b>\$12,191.00</b>

DTE Account Holder Name (print) Karen Lovejoy Roe DTE Account Holder Title Township Clerk

DTE Account Holder Signature \_\_\_\_\_ Date \_\_\_\_\_

For final applications, sign and submit only **after** all equipment has been installed. A customer signature is required for payment. Signed applications received by fax or email will be treated the same as original applications received by mail. See Page 9 for submission instructions.



## Streetlighting Specifications and Incentive Worksheet

Must be submitted BEFORE project begins

### Specifications

Incentives are available for replacing existing streetlighting fixtures with LED fixtures.  
LED fixtures must have a minimum efficacy of 40 lumens per watt.

**NOTE:** Hours of use are fixed at 4,200 for all fixtures/usage.

### LED Lighting Retrofit

Ref #	Measure	Existing Fixture	Existing Actual Watts	Proposed Fixture	Proposed Actual Watts	Incentive (A)	Unit	# of Units (B)	Total Incentive (A x B)
S-1	LED Replacing Mercury Vapor	100W MV	125	67W LED	67	\$20.00	Fixture		
S-2		175W MV	205	67W LED	67	\$47.00	Fixture	241	\$11,327.00
S-3		250W MV	290	131W LED	131	\$54.00	Fixture	4	\$216.00
S-4		400W MV	455	135W LED	135	\$108.00	Fixture	6	\$648.00
S-5		1000W MV	1075	280W LED	280	\$268.00	Fixture		
								Sub-Total	\$12,191.00

Ref #	Measure	Existing Fixture	Existing Actual Watts	Proposed Fixture	Proposed Actual Watts	Incentive (A)	Unit	# of Units (B)	Total Incentive (A x B)
S-6	LED Replacing High-Pressure Sodium	70W HPS	95	67W LED	67	\$10.00	Fixture		
S-7		100W HPS	138	67W LED	67	\$24.00	Fixture		
S-8		150W HPS	188	131W LED	131	\$20.00	Fixture		
S-9		250W HPS	295	135W LED	135	\$54.00	Fixture		
S-10		400W HPS	465	280W LED	280	\$63.00	Fixture		
S-11		1000W HPS	1100	280W LED	280	\$276.00	Fixture		
								Sub-Total	

**NOTE:** Add or insert the measure reference number (left column) to all related specification sheets, invoices and other documentation.

Total Prescriptive Incentives

\$12,191.00



## Streetlighting Custom Worksheet Instructions

Use this information to help you complete your Custom Incentive Worksheet on the following page.

- Under **Before Retrofit** and **After Retrofit**, enter the quantity, name, manufacturer, model number, size (ex: hp or kW) for the existing and new equipment, as well as any other information that can help calculate the energy used by the equipment.
- Enter the **hours used per year** that the existing equipment **is** and the new equipment **will be** in operation.
- Under Your **Average Energy Cost** (\$ per unit), enter your average costs for the electric usage that your measure will be saving. To determine your average annual cost use the following formula:

$$\frac{\text{Your Average Electricity Costs}}{\text{Sum of electricity used during the same 12 consecutive months as above (kWh)}} = \frac{\text{Sum of 12 consecutive monthly utility bills for electricity (\$)}}{\text{Sum of electricity used during the same 12 consecutive months as above (kWh)}}$$

- Next, separately calculate your **Annual Electric Savings** by using the following process:
  - Multiply the watts used by the existing piece of equipment by the hours/year it is used, then:
  - Multiply by the number of pieces of equipment, then:
  - Divide by 1,000 to get kWh used, then:
  - Do the same for the new equipment and then:
  - Subtract the new from the old.

This is the **Annual Electric Savings** to be entered on the form. For complex projects, provide a separate analysis showing how you determined the energy savings or contact us for assistance.

- If you're using the interactive version of this application, the **Calculated Incentive** will be entered for you. If you are using a paper version, determine your **Calculated Incentive** for each measure by multiplying the **Annual Electric Savings** by \$0.08/kWh.
- Next, enter the **Measure Cost**. This is the cost of implementing a measure **less** any costs incurred to achieve non-energy related project benefits. Only costs associated with the rebated energy savings measure should be included in the **Measure Cost** (this cannot include internal labor cost), which is the basis for determining the simple payback period for custom measures, and is defined as either:
  - For end-of-life equipment replacement measures:** the cost difference between equipment meeting program efficiency criteria and equipment meeting the minimum efficiency allowable by code or industry standard; or
  - For retrofit, early replacement and new technology measures:** the cost of new equipment, components or materials added to existing equipment for the purpose of improving its energy efficiency.

- If you're using the interactive version of this application, the **Simple Payback Period** for each measure will be entered for you. If you are using a paper version, use this formula to determine the payback for each measure:

$$\frac{\text{Simple Payback Period}}{\text{Annual kWh Saved x Electricity Cost}} = \frac{\text{Measure Cost}}{\text{Annual kWh Saved x Electricity Cost}}$$

**NOTE:** The **Simple Payback Period** is calculated on a per-measure basis for your convenience, but only the total Simple Payback Period, appearing at the bottom of the form, is used to meet program criteria.

- If you're using the interactive version of this Application, the **Total Custom Incentives** at the bottom of the form will be entered for you. If you're using the paper version, first total the **Measure Cost** for all measures and enter that value in **Total Custom Measures Cost**. Then total all the individual measure **Calculated Incentives** and enter that in **Total Custom Incentives**.

**NOTE:** Total Incentives may not exceed 50% of the Total Custom Measures Cost.

- If you have any questions about the Custom Incentives Worksheets, please email us at: [saveenergy@dteenergy.com](mailto:saveenergy@dteenergy.com) or call us at **866-796-0512** (press option 3).



## Streetlighting Custom Specifications and Incentive Worksheet

Must be submitted BEFORE project begins

### Specifications

#### LED Lighting Retrofit

Incentives are available for replacing existing streetlighting fixtures with LED fixtures. LED fixtures must have a minimum efficacy of 40 lumens per watt.

#### LED Lighting Retrofit

Ref #	Description	
	Before Retrofit	After Retrofit
8-1		
	Hours used per year	Hours used per year

Service	Unit	Current Energy Cost (\$ per Unit)	Annual Savings (Units/Year) (A)	Incentive Rate (\$ per Unit) (B)	Calculated Incentive (A x B) (C)	Measure Cost (D)
LED	kWh			\$0.08		

\* The Total Calculated Incentive awarded is based on the Simple Payback Period for electric measures, which must be equal to or greater than one year and less than or equal to eight years. See formula at right to calculate Simple Payback Period.

\*\* Total Custom Incentives may not exceed 50% of the Total Customer Project Cost.

$$\text{Simple Payback Period} = \frac{\text{Measure Cost}}{\text{Annual kWh Saved} \times \text{Electricity Cost}}$$

		Total Measure Costs (D)	Annual kWh Saved x Electricity Cost	Simple Payback Period*	Total Calculated Incentive* (C)	Total Awarded Incentive**
Total Custom Incentives	Electric					



## To submit your Reservation Application\*

1. Complete the Application (Pages 2-4).
  - a. Ensure that you have completed the Reservation Application checklist (Page 2).
  - b. Ensure that you have completed the Customer information (Page 3).
  - c. Ensure that you have completed the Contractor and, if applicable, Third Party Payment information (Page 4).
2. Complete the worksheet for your project.
3. Print and mail your Reservation Application to:

**DTE Energy's Energy Efficiency Program for Business**

P.O. Box 11289  
Detroit, MI 48211

or

**Fax to:** 877.607.0744

or

Submit electronically by clicking here



\* A Reservation Application may not be required for your project, but is strongly encouraged to set aside funds. Submission of a Reservation Application does not guarantee that funds will be available.

## To submit your FINAL Application

1. Complete or confirm all information in on Pages 2-4.
2. Complete and have account holder sign Final Application Agreement (Page 5)
3. Complete or confirm the worksheet for your project.
4. Print and mail your FINAL Application to:

**DTE Energy's Energy Efficiency Program for Business**

P.O. Box 11289  
Detroit, MI 48211

or

**Fax to:** 877.607.0744

or

Submit electronically by clicking here



Mail, fax or email all manufacturers' specifications, detailed invoices and other supporting documents to our office. In your mailing, on your cover sheet or in your subject line, please include the customer name and project number: DTE-(year)(5-digit number). If you don't have a project number, make sure you enter your customer name.

# CHARTER TOWNSHIP OF YPSILANTI

## RESOLUTION 2014-5

### *Amendment of Truancy Ordinance*

**Whereas**, the Township, in 2007, adopted a truancy ordinance which required students between the ages of 6 years old and 15 years old to attend school when it is in session; and

**Whereas**, since the adoption of the of the ordinance Michigan law has changed to require students between the ages of 6 years old and 17 years old to attend school when it is in session; and

**Whereas**, Ypsilanti Township wishes to strengthen its truancy ordinance to provide the maximum support to the education of children in public, private and charter schools.

**Now therefore, be it resolved** that Ordinance 2014-434 attached hereto is adopted by reference.

# CHARTER TOWNSHIP OF YPSILANTI

## ORDINANCE NO. 2014-434

*An Ordinance to Amend the Code of Ordinances,  
Chapter 42. Section 371 entitled Truancy*

The Charter Township of Ypsilanti ordains that Chapter 42, Section 371 is amended as follows:

### **Sec. 42-371. Truancy in public places and motor vehicles.**

- (a) It is unlawful for a minor under the age of ~~16~~ 18 years who is enrolled in a public, ~~or~~ private ~~or~~ charter educational program to be absent from school ~~and in a public place, as defined in subsection (b), when the school he or she is enrolled in is in session.~~
- ~~(b) — A public place means any public street, avenue, highway, roadway, curb area, alley, park, playground or other public ground, place or building, amusement place, eating place, vacant lot, or any place open to the public during the hours of 9:00 a.m. and 2:30 p.m. when school is in session.~~
- ~~(c)~~(b) Exceptions. The provisions of subsection (a) shall not apply ~~to~~ persons under the age of ~~16~~ when:
- (1) The minor has in his or her possession a written excuse from the minor's parent, legal guardian, or other adult person having the legal care or custody of the minor;
  - (2) The minor is accompanied by his or her parent, legal guardian or other adult person having the legal care or custody of the minor;
  - (3) The minor is on an emergency errand directed by his or her parent, legal guardian or other person having legal care or custody of the minor;
  - (4) The minor is going directly to or returning from a medical, dental or orthodontic appointment;
  - (5) The minor has permission to leave school and has in his or her possession a valid school excuse to be absent from school;
  - (6) The minor is going directly to or returning from a public meeting or place of entertainment, such as a movie, play, sporting event, dance or school activity, provided such meeting, event or activity is a school approved activity or is otherwise supervised by school personnel;
  - (7) The presence of the minor in such place is connected with or required by a school approved or school related business, trade, profession or occupation in which the minor is lawfully engaged;

- (8) The minor has graduated from high school or has fulfilled all requirements for high school graduation;
  - (9) The minor is in attendance at religious instruction classes in accordance with section 156(3)(d) of Public Act 451 of 1970 (MCL 380.1561(3)(d)); or
  - (10) The minor is being educated in an organized educational program at the minor's home by his or her parent or legal guardian in accordance with Public Act No. 451 of 1976 (MCL 380.1 et. seq.).
- (d) Violation of subsection (a) shall be a misdemeanor punishable by a maximum fine in the amount of \$50.00 for a first offense and \$100.00 for a second or subsequent offense during a calendar school year.

(Ord. No. 2006-370, § I, 1-16-07)

**Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidate.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date**

This Ordinance shall become effective after publication in a newspaper of general circulation as required by law.



## RESOLUTION NO. 2014-6

### Revising Resolution No. 2013-37 CHARTER TOWNSHIP OF YPSILANTI WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES

**WHEREAS** administrative and confidential employees received a 3% decrease in 2010 and in 2011 and 2012, their paid time off was decreased by 8 days, which is equivalent to a 3% reduction and was restored in 2013; and

**WHEREAS** in 2013, their salary remained the same as in 2010, 2011 and 2012;

**NOW THEREFORE BE IT RESOLVED** that the salaries for administrative and confidential employees are recommended to be as follows:

	2009 Total Salary*	2010 Total Salary	2011 Total Salary	2012 Total Salary	2013 Total Salary	2014 Total Salary
Deputy Supervisor	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Note 1 Neighborhood Watch Coordinator			\$ 7,800	\$7,800	\$7,800	\$ 7,800
Deputy Clerk	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Deputy Treasurer	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Human Resource Generalist II	\$54,026	\$ 52,405	\$ 54,905	\$54,905	\$52,404	\$ 54,026
Note 2 Accounting Director	\$82,978	\$ 80,489	\$ 70,000	\$70,000	\$70,000	\$ 70,630
Note 3 Assessor		\$ 28,700	\$ 40,000	\$40,000	\$35,000	\$ 40,000
Building Director	\$77,137	\$ 74,823	\$ 74,823	\$74,823	\$74,823	\$ 77,137
Planning Director	\$82,956	\$ -	\$ 65,000	\$65,000	\$65,000	\$ 66,950
Recreation Director	\$75,504	\$ 73,239	\$ 73,239	\$73,239	\$73,239	\$ 75,504
Hydro Operator	\$53,690	\$ 53,690	\$ 53,690	\$53,690	\$53,690	\$ 55,301
Fire Chief	\$77,000	\$ 74,690	\$ 74,690	\$74,690	\$74,690	\$ 77,000
Police Services Administrator	\$81,988	\$ 79,528	\$ 79,528	\$79,528	\$79,528	\$ 81,988
14B District Court Judge	\$45,724	\$ 45,724	\$ 45,724	\$45,724	\$45,724	\$ 45,724
Note 4 Magistrate/Court Administrator	\$45,000	\$ 45,000	\$ 45,000	\$67,258	\$67,258	\$ 67,863
Court Administrator	\$57,804	\$ 56,070	\$ 56,070	\$0	\$0	-
Note 5 Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241	\$ 49,241
Note 5 Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241	\$ 49,241
Residential Services Director	\$83,612	\$ 81,104	\$ 81,104	\$81,104	\$81,104	\$ 83,612
Golf Course Superintendent	\$81,065	\$ 77,520	\$ 75,194	\$75,194	\$75,194	\$ 75,194
Assistant to Golf Course Superintendent	\$31,011	\$ 29,650	\$ 29,650	\$29,650	\$29,650	\$ 29,650
Note 6 Golf Pro	\$51,138	\$ 48,892	\$ 48,892	\$48,892	\$48,892	\$ 54,892

**Note 1 The Neighborhood Watch duties and salary are being split between the Supervisor and Deputy Supervisor.**

Note 2 The Accounting Director received an additional 8 days of paid time off in January 2013. It is recommended that her portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

Note 3 The Assessor is a part-time position and is budgeted for additional time at \$30.00 per hour for 2014, if needed. It is recommended that the salary be increased to \$40,000.

Note 4 The salary for the Magistrate/Court Administrator was increased in 2012. It is recommended that his portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

Note 5 These two appointed positions did not receive the amount listed on the resolution in previous years. In 2014, their salary will increase to the amount listed on the resolution. Weekend jail duty and additional responsibilities are included in this amount.

Note 6 The Assistant Golf Pro was promoted to Golf Pro in 2013 and his salary was increased to \$54,892 at that time.

**Due to the way our pay weeks fall in 2014, each employee will receive an additional 3 days of payroll accrual, with the exception of elected officials.**

*Revisions are highlighted in yellow.*

## CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik  
Office of Community Standards

Re: Request to authorize legal action, if necessary, to abate the public nuisances located at **5688 Big Pine, 1547 Wingate** and **853 Maplewood**; action budgeted in General Fund account 101-950.000-801.023

Date: February 11, 2014

Copy To: Board of Trustees  
Doug Winters, Township Attorney

The Office of Community Standards has conducted a public nuisance investigation at the following location and seeks authorization to initiate legal action to abate the nuisance that currently exists at:

### **5688 Big Pine**

For the past few years we have collected information about rental properties in neighborhoods that are being occupied by individuals who are mentally ill, developmentally disabled or physically handicapped and who receive in-home care from nonprofit service providers. Many, if not all, of the rental properties being occupied under such arrangements have come to our attention through complaints from neighbors and/or a disproportionate volume of police responses.

The most recent case discovered is located at 5688 Big Pine Drive which came to our attention through neighbors who noticed unusual activity and frequent police, fire and ambulance responses. Sheriff's office records indicate 22 calls for service within a six month period. Preliminary investigation showed there are three individuals living at the house who receive in-home services and care provided by a nonprofit company known as Micholdings, Inc. It has been reported that some of the individuals frequent beg for cigarettes at neighbor's homes.

It has been determined that the property is an unregistered rental unit owned by an individual from Pittsfield Township and it was purchased out of foreclosure. The same individual also owns the company that provides services to the tenants in the home. He also owns a separate company that owns other unregistered rental properties in the area.

This situation appears to be akin to an unlicensed AFC home operating in Ypsilanti Township. There are believed to be many such homes operating throughout the area in violation of zoning code and provisions of the rental housing certification ordinance. Authorization is requested to initiate legal action to address this situation.



**1547 Wingate**

This single family attached condominium unit is situated within the Wingate Park complex on Harris Rd near Grove Rd. and is the subject of a public nuisance investigation initiated by the homeowner's association. It involves serious insect/pest infestation that has spread to adjoining condominium units. The infestation problem is complicated by a fire load issue due to the interior being overly full of garbage and other contents.

The homeowner's association is already proactively litigating this situation and is in circuit court with the property owner. Legal counsel advises that the Township can join the existing lawsuit in the best interest of the community and neighbors whose health and safety are threatened by the conditions.



## **853 Maplewood**

On June 12, 2013, OCS staff received a property maintenance complaint from tenants renting this single family house. A subsequent inspection resulted in the property being condemned and a Notice of Violation being issued to the property owner in Alabama and a local agent in Ypsilanti Township. Citations were also issued for occupying a rental property without a certificate of compliance; the owner had never registered with the township.

On June 27, 2013, OCS staff was contacted by a TCF Bank representative indicated that it was foreclosing on the mortgage and was inquiring about the condemnation notice posted at the property. The property was soon vacant and remains so today.

It appears that TCF Bank never acted to foreclose on the loan and the property owner in Alabama has never responded to multiple requests from OCS staff. The house has serious structural deficiencies, appears to be in danger of collapsing inward, and will likely require demolition. OCS staff also recently learned that the property is listed for sale on Craig's List and legal counsel assisted in recording the NOV with the Register of Deeds to warn prospective buyers of the blight and expected abatement. It is a public nuisance and will require legal action to abate.



I respectfully request authorization to initiate legal action, if deemed necessary, to abate the public nuisances that exist at these locations. Funding for legal action is budgeted in general fund account 101-950.000-801.023.

**MICHIGAN SUPREME COURT  
STATE COURT ADMINISTRATIVE OFFICE  
Court Innovation Grant Fund  
FY 2014 CONTRACT**

**Grantee Name: 14B District Court**  
**Federal ID Number: 38-6007433**  
**Contract Number: SCAO-2014-010**  
**Grant Amount: \$58,870.00**

**1. GENERAL PROVISIONS**

1.01 This contract is made between the State Court Administrative Office, Lansing, Michigan (SCAO) and the 14B District Court.

1.02 This contract incorporates the Grantee's approved grant application request and final approved budget.

1.03 This contract is for the Court Performance Innovation Fund Grant.

1.04 In consideration of the mutual promises and covenants in this contract, and the benefits to be derived from this contract, the parties agree as follows:

**2. TERM OF CONTRACT**

2.01 This contract becomes effective when it is signed by the parties, the State Court Administrator or Deputy State Court Administrator, and the Grantee's authorizing official.

2.02 This contract commences on 10/1/2013. This contract terminates on 9/30/2014, at 11:59 p.m.

**3. RELATIONSHIP**

3.01 The Grantee is an independent contractor, and it is understood that the Grantee is not an employee of the SCAO. No employee, agent, or subcontractor of the Grantee is an employee of the SCAO.

3.02 No liability or benefits, including, but not limited to, retirement benefits or liabilities, pension rights or liabilities, insurance rights or liabilities, fringe benefits, training, holiday pay, sick pay, vacation pay, or such other rights, provisions, or liabilities arising out of an agreement of hire or employer-employee relationship, either express or implied, shall arise or accrue to either party as a result of this contract. The Grantee is not eligible for, and will not participate in, any such benefits.

3.03 The Grantee is responsible for payment of all taxes, including federal, state, and local taxes arising out of the Grantee's activities in accordance with this contract, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees.

3.04 The Grantee understands and agrees that all parties furnishing services pursuant to this contract are, for purposes of workers' compensation liability or other actions of employee-related liability, not employees of the SCAO. The Grantee bears the sole responsibility and liability for furnishing workers' compensation benefits to any of

its employees for injuries arising from or connected with services performed pursuant to this contract.

3.05 The Grantee shall not direct the work or commit the working time of any SCAO employee under this contract. To the extent that the Grantee seeks the assistance of any SCAO employee to perform the Grantee's responsibilities under this contract, the Grantee must obtain prior written approval from the state court administrator or his designee.

3.06 The Grantee does not, and shall not, have the authority to enter into contracts on the SCAO's behalf.

#### **4. SCOPE OF SERVICES**

4.01 Upon approval of the Grantee's application and signing of this contract, SCAO agrees to provide funding from the Grant in an amount not to exceed the amount of this contract. In no event does this contract create a charge against any other funds of SCAO or the Michigan Supreme Court.

4.02 The Grantee shall, during the contract term, use the Grantee's best efforts and endeavors to promote the interests of the SCAO. The Grantee, and the Grantee's employees or subcontractors, shall devote such time, attention, skill, knowledge, and professional ability as is necessary to most effectively and efficiently carry out and perform the services as described in this contract and in any amendments to this contract.

4.03 Commitment of state resources for the acquisition of goods and services, and execution of purchase orders, contracts, and similar agreements, shall remain the sole responsibility of the SCAO.

#### **5. PERFORMANCE AND BUDGET**

5.01 The SCAO agrees to provide the Grantee a sum not to exceed \$58,870.00 for the court program operated pursuant to this contract.

5.02 The grant agreement is designated as a sub-recipient relationship.

5.03 Any Grantee equipment purchases supported in whole or in part through this agreement must be listed in the Final Award Budget Summary. Equipment means tangible, non-expendable, personal property having useful life of more than one (1) year and an acquisition cost of \$5,000 or more per unit.

5.04 The Grantee agrees that it will not expend funds obtained under this contract for any purpose other than those authorized in the administrative requirements specified in the application and revised approved budget for the Grant, and will expend grant funds only during the period covered by this contract unless prior written approval is received from the SCAO.

5.05 The Grantee must sign up through the online vendor registration process to receive all state of Michigan payments as Electron Funds Transfers (EFT)/Direct Deposits. Registration information is available through the Department of Technology, Management, and Budget's website at: [http://www.michigan.gov/budget/0,1607,7-157-13404\\_37161-179392--,00.html](http://www.michigan.gov/budget/0,1607,7-157-13404_37161-179392--,00.html)

5.06 All payments for the proper performance of the contract shall be made by the SCAO quarterly, upon submission by the Grantee of financial reports for approval by the SCAO on a form approved by the SCAO. The financial reports shall include a specific amount of the hours worked, hourly salary, the detailed services provided by the

Grantee or Grantee's staff, and/or the specific amount expended on supplies or operating costs necessary for program operation. An amount equal to 25 percent of the grant award, or the final payment will be withheld by SCAO until the project is completed in accordance with the approved grant application.

5.07 Requests for adjustments in expenditures within line items and between line item categories must be made using a Contract Adjustment Request form, and approved by the SCAO.

5.08 The Grantee shall make reasonable efforts to collect 1<sup>st</sup> and 3<sup>rd</sup> party fees, where applicable, and report these as outlined in the SCAO's fiscal procedures. Any under-recoveries of otherwise available fees resulting from failure to bill for eligible services will be excluded from reimbursable expenditures.

## **6. CONDUCT OF THE PROJECT**

6.01 The Grantee shall abide by all terms and conditions required in the application assurances, budget requirements, and the Grantee's approved program outline and budget.

6.02 The Grantee shall operate its grant-funded program in accordance with the application assurances.

6.03 The Grantee agrees that funds awarded under this grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytizing. If the Grantee refers participants to, or provides, a non-federally funded program of service that incorporates such religious activities: (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-federally funded program or services that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the Grantee agrees to identify and refer participants who object to the inherently religious activities of such program or service to a comparable secular alternative program or service.

## **7. ASSIGNMENT**

7.01 The Grantee may not assign the performance under this contract to subcontract personnel except with the prior written approval of the SCAO.

7.02 All provisions and requirements of this contract shall apply to any subcontracts or agreements the Grantee may enter into in furtherance of its obligations under the contract.

7.03 The Grantee shall provide copies of all subcontracts for services funded in whole or in part by this grant to SCAO for review and approval prior to entering into a subcontract agreement and shall be responsible for the performance of any subcontractor.

## **8. CONFIDENTIAL INFORMATION**

8.01 In order that the Grantee's employees or subcontractors may effectively provide fulfillment of this contract to the SCAO, the SCAO may disclose confidential or proprietary information pertaining to the SCAO's past, present, and future activities to the Grantee. All such information is proprietary to the SCAO and Grantee shall not disclose such information to any third party without prior approval from the SCAO. The

Grantee agrees to return all confidential or proprietary information to the SCAO immediately upon the termination of this contract.

8.02 Both the SCAO and Grantee shall assure that medical services to, and information contained in the medical records of, persons served under the provisions of this contract or other such recorded information required to be held confidential by federal or state law, rule, or regulation, in connection with the provision of services or other activity under this agreement, shall remain confidential. Such information shall be held confidential, and shall not be divulged without the written consent of either the patient or a person responsible for the patient, except as may be otherwise required by applicable law or regulation. Such information may be disclosed in summary, statistical, or other form, if the disclosure does not directly or indirectly identify particular individuals.

## 9. HUMAN SUBJECTS

9.01 The Grantee must submit all research involving human subjects conducted in programs sponsored by the SCAO, or in programs that receive funding from or through the state of Michigan, to the Michigan Department of Community Health's (MDCH) Institutional Review Board (IRB) for approval prior to the initiation of the research.

## 10. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT, 42 CFR PART 2, AND MICHIGAN MENTAL HEALTH CODE

10.01 The Grantee assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA), 42 CFR Part 2, and applicable confidentiality provisions of the Michigan Mental Health Code, to the extent that this act and these regulations are pertinent to the services that the Grantee provides under this contract. These requirements include:

- A. The Grantee must not share any protected health or other protected data and information provided by the SCAO or any other source that falls within HIPAA, 42 CFR Part 2, and/or the Michigan Mental Health Code requirements, except to a subcontractor as appropriate under this contract.
- B. The Grantee must require, in the terms and conditions of any subcontract, that the subcontractor not share any protected health or other protected data and information from the SCAO or any other source that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements.
- C. The Grantee must use protected data and information only for the purposes of this contract.
- D. The Grantee must have written policies and procedures addressing the use of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements. The policies and procedures must meet all applicable federal and state requirements including HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code regulations. These policies and procedures must include restricting



access to the protected data and information by the Grantee's employees.

E. The Grantee must have a policy and procedure to report to the SCAO unauthorized use or disclosure of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements of which the Grantee becomes aware.

F. Failure to comply with any of these contractual requirements may result in the termination of this contract in accordance with section 19.

G. In accordance with HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements, the Grantee is liable for any claim, loss, or damage relating to its unauthorized use or disclosure of protected data and information received by the Grantee from the SCAO or any other source.

## **11. RIGHTS TO WORK PRODUCT**

11.01 All reports, programs, manuals, tapes, listings, documentation, and any other work product prepared by the Grantee under this contract, and amendments thereto, shall belong to the SCAO and are subject to copyright or patent only by the SCAO. The SCAO shall have the right to obtain from the Grantee original materials produced under this contract and shall have the right to distribute those materials.

11.02 When activities supported by this agreement produce books, films, or other such copyrightable materials issued by Grantee, the Grantee may copyright such materials, but shall acknowledge that the SCAO reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, and use such materials, and to authorize others to reproduce and use such materials. This publication right does not include service recipient information or personal identification data.

11.03 Any materials bearing the SCAO's name must be approved by the SCAO prior to reproduction and use.

11.04 The grantee shall give the SCAO recognition in any and all publications, papers, and presentations arising from the program and service contract.

## **12. WRITTEN DISCLOSURE**

12.01 The Grantee and Grantee's employees or subcontractors shall promptly disclose in writing to the SCAO all writings, inventions, improvements, or discoveries, whether copyrightable, patentable, or not, which are written, conceived, made, or discovered by the Grantee or the Grantee's employees or subcontractors jointly with the SCAO or singly by Grantee or Grantee's employees or subcontractors while engaged in activity under this contract. As to each such disclosure, the Grantee shall specifically point out the features or concepts that are new or different.

12.02 The SCAO shall have the right to request the assistance of the Grantee and Grantee's employees or subcontractors in determining and acquiring copyright, patent, or other such protection at the SCAO's invitation and request.

12.03 The Grantee represents and warrants that there are at present no such writings, inventions, improvements, or discoveries (other than in a copyright, copyright application, patent, or patent application) that were written, conceived, invented, made, or discovered by the Grantee or the Grantee's employees before entering into this

contract, and which the Grantee or the Grantee's employees desire to remove from the provisions of this contract, except those specifically set forth by attachment hereto.

### **13. INSURANCE**

13.01 The Grantee should carry insurance coverage in such amounts as necessary to cover all claims arising out of the Grantee's operations under the terms of this contract. The Grantee shall indemnify and hold harmless the SCAO for any liability incurred as a consequence of Grantee's failure to maintain insurance coverage for Grantee or Grantee's subcontractors.

### **14. INDEMNITY**

14.01 All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the Provider in the performance of this contract shall be the responsibility of the Provider, and not the responsibility of SCAO or the Michigan Supreme Court, if the liability, loss, or damage is caused by, or arises out of, actions or failure to act on the part of the Provider, any subcontractor, anyone directly or indirectly employed by the Provider, provided that nothing herein shall be construed as a waiver of any governmental immunity.

14.02 All liability to third parties, loss or damage as a result of claims, demands, costs or judgments arising out of activities carried out by SCAO in the performance of this Agreement shall be the responsibility of SCAO, and not the responsibility of the Provider, if the liability, loss, or damage is caused by, or arises out of, actions or failure to act on the part of SCAO, provided that nothing herein shall be construed as a waiver of any governmental immunity.

14.03 In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Provider and SCAO in fulfillment of their responsibilities under this contract, such liability, loss, or damage shall be borne by the Provider and SCAO in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity.

### **15. ACQUISITION, ACCOUNTING, RECORDKEEPING, AND INSPECTION**

15.01 The Grantee agrees that all expenditures from this contract, including the acquisition of personnel services, contractual services, and supplies, shall be in accordance with: (1) the standard procedures of the Grantee's funding unit, and (2) the administrative and budget requirements of the grant.

15.02 The Grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of funds for the purposes identified in the approved grant request, final approved budget, and any applicable approved contract addendum and/or budget amendment.

15.03 The Grantee agrees that the Michigan Supreme Court, the SCAO, the local government audit division of the Michigan Department of Treasury, the State Auditor General, or any of their duly authorized representatives, including program evaluators and auditors, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, books, accounts, data, time cards, or other records related to this contract. The Grantee shall retain all books and records, including all

pertinent cost reports, accounting and financial records, or other documents related to this contract, for five years after final payment at the Grantee's cost. Federal and/or state auditors, and any persons duly authorized by the SCAO, shall have full access to and the right to examine and audit any of the materials during the term of this contract and for five years after final payment. If an audit is initiated before the expiration of the five-year period, and extends past that period, all documents shall be maintained until the audit is complete. The SCAO shall provide audit findings and recommendations to the Grantee. The SCAO may adjust future or final payments if the findings of the audit indicate over- or under-payment to the Grantee for the period audited, subject to the availability of funds for such purposes. If an audit discloses an overpayment to the Grantee, the Grantee shall immediately refund all amounts that may be due to the SCAO. Failure of the Grantee to comply with the requirements of this section shall constitute a material breach of this contract upon which the SCAO may cancel, terminate, or suspend this contract.

15.04 The Grantee's accounting system must maintain a separate fund or account that segregates grant contract receipts and expenditures from other receipts and expenditures of the Grantee.

## **16. PROGRAM REVIEW AND MONITORING**

16.01 The Grantee shall give the SCAO and any of its authorized agents access to the court at any reasonable time to evaluate, audit, inspect, observe, and monitor the Court Performance Innovation Project. The inspection methods that may be used include, but are not limited to onsite visits, interviews of staff and project users, and review of case records, receipts, monthly/quarterly statistical reports, and fiscal records.

## **17. REPORTS**

17.01 The SCAO will provide report forms for all required reports. The Grantee agrees to submit timely, complete, and accurate reports as identified in this contract and the application assurances and administrative requirements for the grant to the SCAO as listed in Attachment A.

17.02 The Grantee is responsible for the timely, complete, and accurate submission of each required report and data as outlined above.

17.03 If any report is thirty days past due, a delinquency notice will be sent via email notifying the Grantee that it has 15 days to comply with the reporting requirement. Forty-five days past the due date, a forfeiture notice will be sent to the Grantee via the U.S. Postal Service notifying it that its funding award has been rescinded due to contract noncompliance.

## **18. DEBARMENT AND SUSPENSION**

18.01 The Grantee may not contract with or make any award of grant funds at any time to any third party that has been debarred or suspended or is otherwise excluded from, or ineligible for, participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension."

## **19. TERMINATION OR FUNDING HOLD**

19.01 Each party has the right to terminate this contract without cause by giving written notice to the other party of such termination at least thirty (30) days before the effective date of such termination. Reasons for termination may include, but are not limited to, failure to make ongoing progress toward the program's goals, failure to submit reports in a timely fashion, or using a vendor suspended or debarred pursuant to section 18 of this contract.

19.02 This contract may be terminated immediately without further financial liability to the SCAO if funding for this contract becomes unavailable to the SCAO.

## **20. COMPLIANCE WITH LAWS**

20.01 The Grantee shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments, and shall save and hold the SCAO harmless with respect to any damages arising from any violation of the same by the Grantee.

## **21. MICHIGAN LAW**

21.01 This contract shall be subject to, and shall be enforced and construed under, the laws of Michigan.

## **22. CONFLICT OF INTEREST**

22.01 The Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this contract.

22.02 The Grantee and the SCAO are subject to the provisions of 1968 PA 317, as amended, MCL 15.321 *et seq.*, MSA 4.1700(51) *et seq.*, and 1973 PA 196, as amended, MCL 15.341 *et seq.*, MSA 4.1700 (71) *et seq.*

## **23. DEBT TO STATE OF MICHIGAN**

23.01 The Grantee covenants that it is not, and will not become, in arrears to the state of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the state of Michigan or its subdivisions, including real property, personal property, and income taxes.

## **24. DISPUTES**

24.01 The Grantee shall notify the SCAO in writing of the Grantee's intent to pursue a claim against the SCAO for breach of any term of this contract within seven days of discovery of the alleged breach.

24.02 The Grantee and the SCAO agree that with regard to any and all disputes, controversies, or claims arising out of or in connection with or relating to this contract; or any claim that the SCAO violated any local, state, or federal ordinance, statute, regulation, law, or common-law doctrine (including discrimination or civil rights claims); or committed any tort; the parties shall attempt to resolve the dispute through mediation. Selection of a mediator will be by mutual agreement of the parties.

24.03 The Grantee and the SCAO agree that, in the event that mediation is unsuccessful, any disputes, controversies, or claims shall be settled by arbitration. Selection of an arbitrator will be by mutual agreement of the parties. The decision of the arbitrator shall be binding on both parties. The award, costs, and expenses of the

arbitration shall be awarded at the discretion of the arbitrator. This agreement to arbitrate shall be specifically enforceable. A judgment of any circuit court shall be rendered upon the award made pursuant to submission to the arbitrator.

**25. ENTIRE AGREEMENT**

25.01 This contract contains the entire agreement between the parties and supersedes any prior written or oral promises and representations. No other understanding, oral or otherwise, regarding the subject matter of this contract exists to bind either of the parties.

**26. AMENDMENT**

26.01 This contract may be amended only upon written agreement of the parties.

**27. DELIVERY OF NOTICE**

27.01 Written notices and communications required under this contract shall be delivered by electronic mail, regular mail, overnight delivery, or facsimile device to the following:

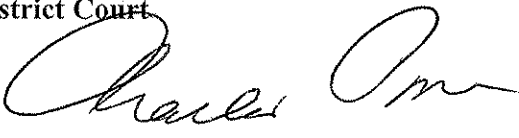
- A. The Grantee's contact person is Ms. Toni Malone, 14B District Court, Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI 48198.
- B. The SCAO's contact person is Ms. Jennifer Warner, State Court Administrative Office, Michigan Hall of Justice, P.O. Box 30048, Lansing, MI 48909.

**28. SIGNATURE OF PARTIES**

28.01 This contract becomes effective when signed by the parties.

IN WITNESS WHEREOF, the SCAO and the Grantee have executed this contract:

14B District Court

By:  Hon. Charles Pope (P25389)  
Authorizing Official (Signature and Title)

JUDGE CHARLES POPE 14B DISTRICT COURT  
Authorizing Official (Please Print Name and Title)

Date: DEC 16 2013

**STATE COURT ADMINISTRATIVE OFFICE**

By: \_\_\_\_\_  
Deputy State Court Administrator

Date: \_\_\_\_\_

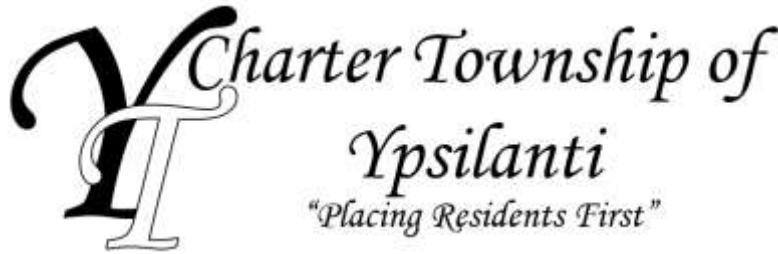
**ATTACHMENT A  
COURT PERFORMANCE INNOVATION FUND GRANT (CPIFG)  
FY 2014 REPORTING REQUIREMENTS**

**October 1, 2013 through September 30, 2014**

<b>FINANCIAL REPORTS</b>	
<b>DUE DATE</b>	<b>NOTE</b>
January 15	Courts will be reporting on expenditures from <b>October 1, 2013, through December 31, 2013</b>
April 15	Courts will be reporting on expenditures from <b>January 1, 2014, through March 31, 2014.</b>
July 15	Courts will be reporting expenditures from <b>April 1, 2014 through June 30, 2014.</b>
October 10	Courts will be reporting expenditures from <b>July 1, 2014 through September 30, 2014.</b>

<b>PROGRESS REPORTS</b>	
<b>DUE DATE</b>	<b>NOTE</b>
January 15	Courts will be reporting on progress made during the first quarter of the grant period – <b>October 1, 2013, through December 31, 2013.</b>
April 15	Courts will be reporting on progress made during the second quarter of the grant period – <b>January 1, 2014, through March 31, 2014.</b>
July 15	Courts will be reporting on progress made during the third quarter of the grant period – <b>April 1, 2014, through June 30, 2013.</b>
October 10	Courts will be reporting on progress made during the fourth quarter of the grant period – <b>July 1, 2012, through September 30, 2013.</b>

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Residential Services Director

DATE: February 11, 2014

RE: ***Request to approve Professional Services Agreement with Honeywell for Energy Efficiency Upgrades at 1501 S. Huron (former Michigan State Police Post), in the amount of \$52,826 for Energy Program Management and \$606,498 for upgrades with the total not to exceed \$659,324, budgeted in line item #101.970.000.975.266***

Please consider this request to allow Honeywell Inc., to begin work on energy efficiencies to the mechanical system at our new building at 1501 Huron Street.

In an effort to make our facilities more energy efficient and to reduce energy costs, the Township did an RFP in 2007 for all Township buildings. At that time, the Board decided the energy upgrades would be done in phases and several buildings have been completed. Honeywell completed the feasibility study on the former MSP and presented the findings in their report.

It is important to note that some of the equipment for this building will have to be ordered and some items have a two-month lead time. The goal would be to move in during the summer/fall time period.

Attorney Winters was given a copy of the contract for his review and approval to present it to the Board. To place the equipment order, there is an initial 33% payment in the amount of \$217,577.

Honeywell representatives will be at the Township Board meeting to answer any questions. Should you have questions some prior to the meeting, please feel free to contact me at 734.544.3770.



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**HONEYWELL  
AGREEMENT**

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CUSTOMER NAME: The Charter Township of Ypsilanti  
DATE OF SUBMISSION: February 4, 2014  
VALIDITY PERIOD: 60 Days

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**Note Regarding Modifications Made to this Agreement:** Provisions in the printed document that are not to be included in the agreement may be deleted by striking through the word, sentence or paragraph to be omitted. It is recommended that unwanted provisions not be made illegible. The parties should be clearly aware of the material deleted from the standard form. **Do not make any modifications to this Agreement unless approval to do so has been granted. Changes may be made only by deletion as explained above, or, by addendum.**

**ARTICLE 1**  
**GENERAL PROVISIONS**

1.1 This Agreement, including all Attachments, Exhibits, and Schedules referenced herein (hereinafter the "Agreement") is made by and between Honeywell International Inc. ("HONEYWELL"), a Delaware Corporation, acting through its Automation and Control Solutions business unit, with a principal place of business at 101 Columbia Road, Morristown, New Jersey 07962-1057, and The Charter Township of Ypsilanti, ("CUSTOMER") with a principal place of business at 7200 S. Huron River Drive Ypsilanti, Michigan 48197 (collectively the "Parties").

1.2 EXTENT OF AGREEMENT: This Agreement, including all attachments and exhibits hereto, represents the entire agreement between CUSTOMER and HONEYWELL and supersedes all prior negotiations, representations or agreements. This Agreement shall not be superseded by any provisions of the documents for construction and may be amended only by written instrument signed by both CUSTOMER and HONEYWELL. None of the provisions of this Agreement shall be modified, altered, changed or voided by any subsequent Purchase Order issued by CUSTOMER, which relates to the subject matter of this Agreement.

1.3 As used in this Agreement, the term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by HONEYWELL to fulfill HONEYWELL's obligations, as described in Attachment A and otherwise set forth in the Contract Documents. The Work may constitute the whole or a part of the Project. The Work specifically excludes certain design and construction, which are the subject of separate agreements between CUSTOMER and parties other than HONEYWELL.

1.4 The Project is the total construction of which the Work performed by HONEYWELL under this Agreement may be the whole or a part.

1.5 The Contract Documents consist of this Agreement, its attachments, exhibits, schedules, and addenda.

1.6 Support Services means those services and obligations to be undertaken by HONEYWELL in support of CUSTOMER as set forth in Attachment D.

1.7 Installation Schedule means that schedule set out in Attachment C describing the Parties' intentions respecting the times by which the components or aspects of the Work therein set forth shall be installed and/or ready for acceptance or beneficial use by CUSTOMER.

**ARTICLE 2**  
**HONEYWELL'S RESPONSIBILITIES**

**2.1 HONEYWELL Services**

2.1.1 HONEYWELL shall be responsible for construction of the Work.

2.1.2 HONEYWELL will assist CUSTOMER in securing permits necessary for the Work.

**2.2 Responsibilities with Respect to the Work**

2.2.1 HONEYWELL will provide construction supervision, inspection, labor, materials, tools, construction equipment and subcontracted items necessary for the execution and completion of the Work.

2.2.2 HONEYWELL shall keep the premises in an orderly fashion and free from unnecessary accumulation of waste materials or rubbish caused by its operations. If HONEYWELL damages property not needed for the Work, HONEYWELL shall repair the property to its pre-existing condition unless CUSTOMER directs otherwise. At the completion of the Work, HONEYWELL shall remove waste material supplied by HONEYWELL under this Agreement as well as all its tools, construction equipment, machinery and surplus material. HONEYWELL shall dispose of all waste materials or rubbish caused by its operations; provided, that unless otherwise specifically agreed to in this Agreement, HONEYWELL shall not be responsible for disposal of toxic or hazardous materials removed from the facilities. HONEYWELL shall be responsible for disposal of fluorescent lights, potential polychlorinated biphenyl containing light ballasts and mercury containing controls to the extent their replacement is specified in Attachment A.

2.2.3 HONEYWELL shall give all notices and comply with all laws and ordinances legally enacted as of the date of execution of the Agreement governing the execution of the Work. Provided, however, that HONEYWELL shall not be responsible nor liable for the violation of any code, law or ordinance caused by CUSTOMER or existing in CUSTOMER's property prior to the commencement of the Work.

2.2.4 HONEYWELL shall comply with all applicable federal, state and municipal laws and regulations that regulate the health and safety of its workers while providing the Work, and shall take such measures as required by those laws and regulations to prevent injury and accidents to other persons on, about or adjacent to the site of the Work. It is understood and agreed, however, that HONEYWELL shall have no responsibility for elimination or abatement of health or safety hazards created or otherwise resulting from activities at the site of the Work carried on by persons not in a contractual relationship with HONEYWELL, including CUSTOMER,

CUSTOMER's contractors or subcontractors, CUSTOMER's tenants or CUSTOMER's visitors. CUSTOMER agrees to cause its contractors, subcontractors and tenants to comply fully with all applicable federal, state and municipal laws and regulations governing health and safety and to comply with all reasonable requests and directions of HONEYWELL for the elimination or abatement of any such health or safety hazards at the site of the work.

### **2.3 Patent Indemnity**

**2.3.1** HONEYWELL shall, at its expense, defend or, at its option, settle any suit that may be instituted against CUSTOMER for alleged infringement of any United States patents related to the hardware manufactured and provided by HONEYWELL, provided that: 1. Such alleged infringement consists only in the use of such hardware by itself and not as part of, or in combination with, any other devices, parts or software not provided by HONEYWELL hereunder; 2. CUSTOMER gives HONEYWELL immediate notice in writing of any such suit and permits HONEYWELL, through counsel of its choice, to answer the charge of infringement and defend such suit; and 3. CUSTOMER gives HONEYWELL all needed information, assistance and authority, at HONEYWELL's expense, to enable HONEYWELL to defend such suit.

**2.3.2** If such a suit has occurred, or in HONEYWELL's opinion is likely to occur, HONEYWELL may, at its election and expense: obtain for CUSTOMER the right to continue using such equipment; or replace, correct or modify it so that it is not infringing; or remove such equipment and grant CUSTOMER a credit therefore, as depreciated.

**2.3.3** In the case of a final award of damages in any such suit, HONEYWELL will pay such award. HONEYWELL shall not, however, be responsible for any settlement made without its written consent.

**2.3.4** THIS ARTICLE STATES HONEYWELL'S TOTAL LIABILITY AND CUSTOMER'S SOLE REMEDY FOR ANY ACTUAL OR ALLEGED INFRINGEMENT OF ANY PATENT BY THE HARDWARE MANUFACTURED AND PROVIDED BY HONEYWELL HEREUNDER. IN NO EVENT SHALL HONEYWELL BE LIABLE FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY SUCH ACTUAL OR ALLEGED INFRINGEMENT, EXCEPT AS SET FORTH IN THIS SECTION 2.3.

### **2.4 Warranties and Completion**

**2.4.1** HONEYWELL warrants CUSTOMER good and clear title to all equipment and materials furnished to CUSTOMER pursuant to this Agreement (except licensed software, which shall be governed exclusively by the terms and conditions of the Software License Agreement,

attached hereto as Attachment B), free and clear of liens and encumbrances. HONEYWELL hereby warrants that all such equipment and materials shall be of good quality and shall be free from defects in materials and workmanship, including installation and setup, for a period of one (1) year from the date of beneficial use or substantial completion of the equipment or portion of the Work in question, provided that no repairs, substitutions, modifications, or additions have been made, except by HONEYWELL or with HONEYWELL's written permission, and provided that after delivery such equipment or materials have not been subjected by non-HONEYWELL personnel to accident, neglect, misuse, or use in violation of any instructions supplied by HONEYWELL. HONEYWELL's sole liability hereunder shall be to repair promptly or replace defective equipment or materials, at HONEYWELL's option and at HONEYWELL's expense. The limited warranty contained in this Section 2.4.1 shall constitute the exclusive remedy of CUSTOMER and the exclusive liability of HONEYWELL for any breach of any warranty related to the equipment and materials furnished by HONEYWELL pursuant to this Agreement.

**2.4.2** In addition to the warranty set forth in Section 2.4.1 above, HONEYWELL shall, at CUSTOMER's request, assign to CUSTOMER any and all manufacturer's or installer's warranties for equipment or materials not manufactured by HONEYWELL and provided as part of the Work, to the extent that such third-party warranties are assignable and extend beyond the one (1) year limited warranty set forth in Section 2.4.1.

**2.4.3** THE WARRANTIES SET FORTH HEREIN ARE EXCLUSIVE, AND HONEYWELL EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO THE EQUIPMENT AND MATERIALS PROVIDED HEREUNDER. HONEYWELL SHALL NOT BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING FROM, OR RELATING TO, THIS LIMITED WARRANTY OR ITS BREACH.

## **ARTICLE 3** **CUSTOMER'S RESPONSIBILITIES**

**3.1** CUSTOMER shall provide HONEYWELL full information regarding the requirements for the Work.

**3.2** CUSTOMER shall designate a representative who shall be fully acquainted with the Work, and who has authority to approve changes in the scope of the Work and render decisions promptly.

**3.3** CUSTOMER shall furnish to HONEYWELL all information regarding legal limitations, utility locations

and other information reasonably pertinent to this Agreement, the Work and the Project.

**3.4** CUSTOMER shall secure and pay for all necessary approvals, easements, assessments and charges required for the construction, use or occupancy of permanent structures or for permanent changes in existing facilities, including charges for legal and auditing services.

**3.5** If CUSTOMER becomes aware of any fault or defect in the Work, it shall give prompt written notice thereof to HONEYWELL.

**3.6** The services and information required by the above paragraphs shall be furnished with reasonable promptness at CUSTOMER's expense and HONEYWELL shall be entitled to rely upon the accuracy and the completeness thereof.

**3.7** Prior to the commencement of the Work and at such future times as HONEYWELL shall reasonably deem appropriate, CUSTOMER shall furnish evidence in a form satisfactory to HONEYWELL that sufficient funds are available and committed to pay for the Work. Unless such evidence is furnished, HONEYWELL is not required to commence or continue any Work. Further, if CUSTOMER does not provide such evidence, HONEYWELL may stop work upon fifteen (15) days notice to CUSTOMER. The failure of HONEYWELL to insist upon the providing of this evidence at any one time shall not be a waiver of CUSTOMER's obligation to make payments pursuant to this Agreement, nor shall it be a waiver of HONEYWELL's right to request or insist that such evidence be provided at a later date.

### **3.8 HAZARDOUS SUBSTANCES, MOLD AND UNSAFE WORKING CONDITIONS**

**3.8.1** "Hazardous substance" includes all of the following, whether naturally occurring or manufactured, in quantities, conditions or concentrations that have, are alleged to have, or are believed to have an adverse effect on human health, habitability of a Site, or the environment: (a) any dangerous, hazardous or toxic pollutant, contaminant, chemical, material or substance defined as hazardous or toxic or as a pollutant or contaminant under state or federal law, and (b) any petroleum product, nuclear fuel or material, carcinogen, asbestos, urea formaldehyde, foamed-in-place insulation, polychlorinated biphenyl (PCBs), and (c) any other chemical or biological material or organism, that has, is alleged to have, or is believed to have an adverse effect on human health, habitability of a Site, or the environment.

**3.8.2** "Mold" means any type or form of fungus or biological material or agent, including mold, mildew, moisture, yeast and mushrooms, and any mycotoxins, spores, scents, or by-products produced or released by any of the foregoing. This includes any related or any such conditions caused by third parties.

**3.8.3** "Covered Equipment" means the equipment covered by the Services to be performed by HONEYWELL under this Agreement, and is limited to the equipment included in the respective work scope attachments.

**3.8.4** CUSTOMER has not observed or received notice from any source (formal or informal) of (a) Hazardous Substances or Mold, either airborne or on or within the walls, floors, ceilings, heating, ventilation and air conditioning systems, plumbing systems, structure, and other components of the Site, or within furniture, fixtures, equipment, containers or pipelines in a Site; or (b) conditions that, to CUSTOMER'S knowledge, might cause or promote accumulation, concentration, growth or dispersion of Hazardous Substances or Mold on or within such locations.

**3.8.5** HONEYWELL is not responsible for determining whether the Covered Equipment or the temperature, humidity and ventilation settings used by CUSTOMER, are appropriate for CUSTOMER and the Site except as specifically provided in an attached Work Scope Document.

**3.8.6** If any such materials, situations or conditions, whether disclosed or not, are in fact discovered by HONEYWELL or others and provide an unsafe condition for the performance of the work or Services, the discovery of the condition shall constitute a cause beyond HONEYWELL'S reasonable control and HONEYWELL shall have the right to cease the work or Services until the area has been made safe by CUSTOMER or CUSTOMER'S representative, at CUSTOMER'S expense. HONEYWELL shall have the right to terminate this Agreement if CUSTOMER has not fully remediated the unsafe condition within sixty (60) days of discovery.

**3.8.7** CUSTOMER represents that CUSTOMER has not retained HONEYWELL to discover, inspect, investigate, identify, prevent or remediate Hazardous Substances or Mold or conditions caused by Hazardous Substances or Mold.

**3.8.8** TO THE FULLEST EXTENT ALLOWED BY LAW, CUSTOMER SHALL INDEMNIFY AND HOLD HONEYWELL HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS AND COSTS OF WHATEVER NATURE, INCLUDING BUT NOT LIMITED TO, CONSULTANTS' AND ATTORNEYS' FEES, DAMAGES FOR BODILY INJURY AND PROPERTY DAMAGE, FINES, PENALTIES, CLEANUP COSTS AND COSTS ASSOCIATED WITH DELAY OR WORK STOPPAGE, THAT IN ANY WAY RESULTS FROM OR ARISES UNDER THE BREACH OF THE REPRESENTATIONS AND WARRANTIES IN THIS SECTION THE EXISTENCE OF MOLD OR A HAZARDOUS SUBSTANCE AT A SITE, OR THE OCCURRENCE OR EXISTENCE OF THE SITUATIONS OR CONDITIONS DESCRIBED IN THIS SECTION,

WHETHER OR NOT CUSTOMER PROVIDES HONEYWELL ADVANCE NOTICE OF THE EXISTENCE OR OCCURRENCE AND REGARDLESS OF WHEN THE HAZARDOUS SUBSTANCE OR OCCURRENCE IS DISCOVERED OR OCCURS. THIS INDEMNIFICATION SHALL SURVIVE TERMINATION OF THIS AGREEMENT FOR WHATEVER REASON.

3.9 In addition to the price set forth in Article 6 of this Agreement, CUSTOMER shall pay any present and future taxes or any other governmental charges now or hereafter imposed by existing or future laws with respect to the sale, transfer, use, ownership or possession of the Work or any Support Services provided hereunder, excluding taxes on Honeywell's net income.

3.10 CUSTOMER shall execute a software license in the form of the Software License Agreement attached hereto as Attachment B. Failure of CUSTOMER to execute such Software License Agreement shall excuse HONEYWELL from any delivery requirements pursuant to this Agreement and shall be considered a material breach by CUSTOMER.

3.11 **Tax-Related Cooperation.** CUSTOMER agrees to execute any documents and to provide additional reasonable cooperation to HONEYWELL related to HONEYWELL tax filings under Internal Revenue Code Section 179D. HONEYWELL will be designated the sole Section 179D beneficiary.

#### ARTICLE 4 SUBCONTRACTS

4.1 At its exclusive option, HONEYWELL may subcontract some or all of the Work or Support Services.

4.2 A Subcontractor is a person or entity who has a direct contract with HONEYWELL to perform any effort in connection with the Work. The term Subcontractor does NOT include any separate contractors employed by CUSTOMER or such separate contractors' subcontractors.

4.3 For the purposes of this Agreement, no contractual relationship shall exist between CUSTOMER and any Subcontractor. HONEYWELL shall be responsible for the management of its Subcontractors in their performance of their Work.

#### ARTICLE 5 INSTALLATION AND ACCEPTANCE

5.1 The Work to be performed under this Agreement shall be commenced and substantially completed as set forth in the Installation Schedule attached hereto as Attachment C.

5.2 If HONEYWELL is delayed at any time in the progress of performing its obligations under this Agreement by any act of CUSTOMER or any contractor employed by CUSTOMER; or by changes ordered or

requested by CUSTOMER in the Work performed pursuant to this Agreement; or by labor disputes, fire, unusual delay in transportation, adverse weather conditions or other events or occurrences which could not be reasonably anticipated; or unavoidable casualties; or any other problem beyond HONEYWELL's reasonable control (an "Excusable Delay"), then the time for performance of the obligations affected by such Excusable Delay shall be extended by the period of any delay actually incurred as a result thereof. If any delay, or cumulative delays, within CUSTOMER's control, extends beyond ten (10) days, CUSTOMER shall reimburse HONEYWELL for all additional costs resulting therefrom.

5.3 HONEYWELL shall provide Delivery and Acceptance Certificates in a form acceptable to CUSTOMER and HONEYWELL (the "Delivery and Acceptance Certificates") for the Work provided pursuant to the Schedule identified in attachment J. Upon receipt of each Delivery and Acceptance Certificate, CUSTOMER shall promptly inspect the Work performed by HONEYWELL identified therein and execute each such Delivery and Acceptance Certificate as soon as reasonably possible, but in no event later than ten (10) days after delivery of the same by HONEYWELL, unless CUSTOMER provides HONEYWELL with a written statement identifying specific material performance deficiencies that it wishes HONEYWELL to correct. HONEYWELL will use reasonably diligent efforts to correct all such material deficiencies and will give written notice to CUSTOMER when all such items have been corrected. The Parties intend that a final Delivery and Acceptance Certificate will be executed for the Work as soon as all Work is installed and operating. Execution and delivery by CUSTOMER of such final Delivery and Acceptance Certificate with respect to the Work shall constitute "Final Acceptance" of such Work performed by HONEYWELL pursuant to the Installation Schedule.

#### ARTICLE 6 PRICE AND PAYMENT

##### 6.1 Price

6.1.1 The price for the Work is Six Hundred Fifty Nine Thousand Three Hundred Twenty Four Dollars (\$659,324), subject to the adjustments set forth in Articles 5 and 7.

6.1.2 The total price for Support Services is set forth in Attachment D hereto, subject to the adjustments described therein.

6.1.3 The price is based upon laws, codes and regulations in existence as of the date this Agreement is executed. Any changes in or to applicable laws, codes and regulations affecting the cost of the Work shall be the responsibility of CUSTOMER and shall entitle HONEYWELL to an equitable adjustment in the price and schedule.

6.1.4 The price will be modified for delays caused by CUSTOMER and for Changes in the Work, all pursuant to Article 7.

6.1.5 The license fees for all licensed software identified in Attachment B are included in the price to be paid by CUSTOMER as identified in this Article 6.

## 6.2 Payment

6.2.1 Upon execution of this Agreement, CUSTOMER shall pay or cause to be paid to HONEYWELL the full price for the Work in accordance with the Payment Schedule, Attachment E. CUSTOMER shall make payments for the Support Services in accordance with Attachment D.

6.2.2 Payments for the Work past due more than five (5) days shall accrue interest from the due date to the date of payment at the rate of one and one half percent (1.5%) per month, compounded monthly, or the highest legal rate then allowed. CUSTOMER shall pay all attorney and/or collection fees incurred by HONEYWELL in collecting any past due amounts.

## ARTICLE 7 CHANGES IN THE PROJECT

7.1 A Change Order is a written order signed by CUSTOMER and HONEYWELL authorizing a change in the Work or adjustment in the price, or a change to the Installation Schedule described in Attachment C.

7.2 CUSTOMER may request HONEYWELL to submit proposals for changes in the Work. Unless otherwise specifically agreed to in writing by both parties, if HONEYWELL submits a proposal pursuant to such request but CUSTOMER chooses not to proceed, CUSTOMER shall issue a Change Order to reimburse HONEYWELL for any and all costs incurred in preparing the proposal.

## 7.3 Claims for Concealed or Unknown Conditions

If conditions are encountered at the site that are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Contract Documents, or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, then notice by the observing party shall be given to the other party promptly before conditions are disturbed and in no event later than twenty-one (21) days after first observance of the conditions, and, if appropriate, an equitable adjustment to the Contract Price and Installation Schedule shall be made by a Change Order. If agreement cannot be reached by the Parties, the party seeking an adjustment in the Price or Installation Schedule may assert a claim in accordance with Paragraph 7.4.

7.4 If HONEYWELL wishes to make a claim for an increase in the Price or an extension in the Installation Schedule it shall give CUSTOMER written notice thereof within a reasonable time after the occurrence of the event giving rise to such claim. This notice shall be given by HONEYWELL before proceeding to execute the Work, except in an emergency endangering life or property, in which case HONEYWELL shall have the authority to act, in its discretion, to prevent threatened damage, injury or loss. Claims arising from delay shall be made within a reasonable time after the delay. Increases based upon design and estimating costs with respect to possible changes requested by CUSTOMER shall be made within a reasonable time after the decision is made not to proceed with the change. No such claim shall be valid unless so made. If CUSTOMER and HONEYWELL cannot agree on the amount of the adjustment in the Price, or the Installation Schedule, it shall be determined pursuant to the provisions of Article 12. Any change in the Price or the Installation Schedule resulting from such claim shall be authorized by Change Order.

## 7.5 Emergencies

In any emergency affecting the safety of persons or property, HONEYWELL shall act, at its discretion, to prevent threatened damage, injury or loss. Any increase in the Price or extension of time claimed by HONEYWELL on account of emergency work shall be determined as provided in Section 7.4.

## ARTICLE 8 INSURANCE, INDEMNITY, WAIVER OF SUBROGATION, AND LIMITATION OF LIABILITY

### 8.1 Indemnity

8.1.1 HONEYWELL agrees to indemnify and hold CUSTOMER, and CUSTOMER's consultants, agents and employees harmless from all claims for bodily injury and property damages [other than the Work itself and other property insured under Paragraph 8.4] to the extent such claims result from or arise under HONEYWELL's negligent actions or willful misconduct in its performance of the Work or the Support Services. **PROVIDED THAT, NOTHING IN THIS ARTICLE SHALL BE CONSTRUED OR UNDERSTOOD TO ALTER THE LIMITATIONS OF LIABILITY CONTAINED IN THIS ARTICLE, ARTICLE 2, OR THE INDEMNIFICATION CONTAINED IN SECTION 3.8.**

8.1.2 CUSTOMER shall indemnify and hold harmless HONEYWELL for any damages caused by any intentional or willful misconduct of CUSTOMER or CUSTOMER's contractors, consultants, agents or employees.

8.1.3 CUSTOMER shall require any other contractor who may have a contract on this project with CUSTOMER

to perform work in the areas where Work will be performed under this Agreement to agree to indemnify CUSTOMER and HONEYWELL and hold them harmless from all claims for bodily injury and property damage [other than property insured under Paragraph 8.4] that may arise from that contractor's operations. Such provisions shall be in a form satisfactory to HONEYWELL.

## **8.2 Contractor's Liability Insurance**

HONEYWELL shall, at its own expense, carry and maintain in force at all times from the effective date of the Contract through final completion of the work the following insurance. Honeywell will not issue coverage on a per project basis. It is agreed, however, that HONEYWELL has the right to insure or self-insure any of the insurance coverages listed below:

(a) Commercial General Liability Insurance to include contractual liability, products/completed operations liability with a combined single limit of USD \$5,000,000 per occurrence. Such policy will be written on an occurrence form basis;

(b) If automobiles are used in the execution of the Contract, Automobile Liability Insurance with a minimum combined single limit of USD \$5,000,000 per occurrence. Coverage will include all owned, leased, non-owned and hired vehicles.

(c) Where applicable, "All Risk" Property Insurance, including Builder's Risk insurance, for physical damage to property which is assumed in the Contract.

(d) Workers' Compensation Insurance Coverage A - Statutory limits and Coverage B-Employer's Liability Insurance with limits of USD \$1,000,000 for bodily injury each accident or disease.

8.2.1 Prior to the commencement of the Contract, HONEYWELL will furnish evidence of said insurance coverage in the form of a Memorandum of Insurance which is accessible at: <http://honeywell.com/sites/moi/>. All insurance required in this Article will be written by companies with a rating of no less than "A-, XII" by A.M. Best or equivalent rating agency. HONEYWELL will endeavor to provide a thirty (30) day notice of cancellation or non-renewal to the Customer. In the event that a self-insured program is implemented, HONEYWELL will provide adequate proof of financial responsibility.

## **8.3 CUSTOMER's Liability Insurance**

8.3.1 CUSTOMER shall be responsible for purchasing and maintaining its own liability insurance and, at its option, may purchase and maintain such insurance as will protect it against claims that may arise from operations under this Agreement.

## **8.4 Insurance to Protect Project**

8.4.1 CUSTOMER shall purchase and maintain all risk full cost replacement property insurance in a form acceptable to HONEYWELL for the length of time to complete the Project. This insurance shall include as

named additional insureds HONEYWELL and HONEYWELL's Subcontractors and Sub-subcontractors and shall include, at a minimum, coverage for fire, windstorm, flood, earthquake, theft, vandalism, malicious mischief, transit, collapse, testing, and damage resulting from defective design, workmanship, or material. CUSTOMER will increase limits of coverage, if necessary, to reflect estimated replacement costs. CUSTOMER will be responsible for any co-insurance penalties or deductibles. If the Work covers an addition to or is adjacent to an existing building, HONEYWELL and its Subcontractors and Sub-subcontractors shall be named additional insureds under CUSTOMER's Property Insurance covering such building and its contents.

8.4.1.1 If CUSTOMER finds it necessary to occupy or use a portion or portions of the Facilities prior to Substantial Completion thereof, such occupancy shall not commence prior to a time mutually agreed to by CUSTOMER and HONEYWELL and to which the insurance company or companies providing the property insurance have consented by endorsement to the policy or policies. This insurance shall not be canceled or lapsed on account of such partial occupancy. Consent of HONEYWELL and of the insurance company or companies to such occupancy or use shall not be unreasonably withheld.

8.4.2 CUSTOMER shall purchase and maintain such insurance as will protect CUSTOMER and HONEYWELL against loss of use of CUSTOMER's property due to those perils insured pursuant to Subparagraph 8.4.1. Such policy will provide coverage for expenses of expediting materials, continuing overhead of CUSTOMER and HONEYWELL, necessary labor expense including overtime, loss of income by CUSTOMER and other determined exposures. Exposures of CUSTOMER and HONEYWELL shall be determined by mutual agreement and separate limits of coverage fixed for each item.

8.4.3 CUSTOMER shall provide evidence of Insurance to HONEYWELL before work on the Project begins. All insurance coverage(s) must be with a carrier rated A- or better by one of the National Insurance Rating Agencies such as A.M. Best. HONEYWELL will be given thirty (30) days notice of cancellation, non-renewal, or any endorsements restricting or reducing coverage.

## **8.5 Property Insurance Loss Adjustment**

8.5.1 Any insured loss shall be adjusted with CUSTOMER and HONEYWELL and made payable to CUSTOMER and HONEYWELL as trustees for the insureds, as their interests may appear, subject to any applicable mortgage clause.

8.5.2 Upon the occurrence of an insured loss, monies received will be deposited in a separate account and the trustees shall make distribution in accordance with the agreement of the parties in interest, or in the absence of such agreement, in accordance with an arbitration award



pursuant to Article 12. If the trustees are unable to agree between themselves on the settlement of the loss, such dispute shall also be submitted to arbitration pursuant to Article 12.

#### **8.6 Limitation of Liability**

**8.6.1 IN NO EVENT SHALL HONEYWELL BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, SPECULATIVE, REMOTE, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES, WHETHER ARISING OUT OF OR AS A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, MOLD, MOISTURE OR INDOOR AIR QUALITY, OR OTHERWISE, ARISING FROM, RELATING TO, OR CONNECTED WITH THE WORK, SERVICES, EQUIPMENT, MATERIALS, OR ANY GOODS PROVIDED HEREUNDER.**

#### **ARTICLE 9** **TERMINATION OF THE AGREEMENT**

**9.1** If HONEYWELL defaults in, or fails or neglects to carry forward the Work in accordance with this Agreement, CUSTOMER may provide notice in writing of its intention to terminate this Agreement to HONEYWELL. If HONEYWELL, following receipt of such written notice, neglects to cure or correct the identified deficiencies within thirty (30) business days, CUSTOMER may provide a second written notice. If HONEYWELL has not, within thirty (30) business days after receipt of such notice, acted to remedy and make good such deficiencies, CUSTOMER may terminate this Agreement and take possession of the site together with all materials thereon, and move to complete the Work itself expeditiously. If the unpaid balance of the contract sum exceeds the expense of finishing the Work, the excess shall be paid to HONEYWELL, but if the expense exceeds the unpaid balance, HONEYWELL shall pay the difference to CUSTOMER.

**9.2** If CUSTOMER fails to make payments as they become due, or otherwise defaults or breaches its obligations under this Agreement, HONEYWELL may give written notice to CUSTOMER of HONEYWELL's intention to terminate this Agreement. If, within seven (7) days following receipt of such notice, CUSTOMER fails to make the payments then due, or otherwise fails to cure or perform its obligations, HONEYWELL may, by written notice to CUSTOMER, terminate this Agreement and recover from CUSTOMER payment for Work executed and for losses sustained for materials, tools, construction equipment and machinery, including but not limited to, reasonable profit and applicable damages.

#### **ARTICLE 10** **ASSIGNMENT AND GOVERNING LAW**

**10.1** This Agreement shall be governed by the law of the State where the Work is performed.

**10.2** Neither party to the Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other party. Such consent shall not be reasonably withheld, except that HONEYWELL may assign to another party the right to receive payments due under this Agreement. HONEYWELL may enter into subcontracts for the Work without obtaining CUSTOMER's consent.

#### **ARTICLE 11** **MISCELLANEOUS PROVISIONS**

**11.1** The Table of Contents and headings in this Agreement are for information and convenience only and do not modify the obligations of this Agreement.

**11.2 Confidentiality.** As used herein, the term "CONFIDENTIAL INFORMATION" shall mean any information in readable form or in machine-readable form, including software supplied to CUSTOMER by HONEYWELL, that has been identified or labeled as "Confidential" and/or "Proprietary" or with words of similar import. CONFIDENTIAL INFORMATION shall also mean any information that is disclosed orally and is designated as "Confidential" and/or "Proprietary" or with words of similar import at the time of disclosure and is reduced to writing, marked as "Confidential" and/or "Proprietary" or with words of similar import, and supplied to the receiving party within ten (10) days of disclosure.

All rights in and to CONFIDENTIAL INFORMATION and to any proprietary and/or novel features contained in CONFIDENTIAL INFORMATION disclosed are reserved by the disclosing party; and the party receiving such disclosure will not use the CONFIDENTIAL INFORMATION for any purpose except in the performance of this Agreement and will not disclose any of the CONFIDENTIAL INFORMATION to benefit itself or to damage the disclosing party. This prohibition includes any business information (strategic plans, etc.) that may become known to either party.

Each party shall, upon request of the other party or upon completion or earlier termination of this Agreement, return the other party's CONFIDENTIAL INFORMATION and all copies thereof.

Notwithstanding the foregoing provisions, neither party shall be liable for any disclosure or use of information disclosed or communicated by the other party if the information:

- (a) is publicly available at the time of disclosure or later becomes publicly available other than through breach of this Agreement; or
- (b) is known to the receiving party at the time of disclosure; or
- (c) is subsequently rightfully obtained from a third party on an unrestricted basis; or
- (d) is approved for release in writing by an authorized representative of the disclosing party.

The obligation of this Article shall survive any expiration, cancellation or termination of this Agreement.

**11.3** If any provision is held illegal, invalid or unenforceable, the remaining provisions of this Agreement shall be construed and interpreted to achieve the purposes of the Parties.

**11.4** Risk of loss for all equipment and materials provided by HONEYWELL hereunder shall transfer to CUSTOMER upon delivery to CUSTOMER's Facilities from HONEYWELL or its Subcontractor and title shall pass upon final acceptance or final payment by CUSTOMER to HONEYWELL, whichever occurs later.

**11.5** Final notice or other communications required or permitted hereunder shall be sufficiently given if personally delivered to the person specified below, or if sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

To HONEYWELL:

HONEYWELL INTERNATIONAL INC.  
49116 Wixom Tech Drive  
Wixom, MI 48393  
Attention: Branch Manager

To CUSTOMER:

The Charter Township of Ypsilanti  
7200 S. Huron River Drive, Ypsilanti, MI 48197  
Attention: Township Supervisor

**11.6 Waiver.** HONEYWELL's failure to insist upon the performance or fulfillment of any of CUSTOMER's obligations under this Agreement shall not be deemed or construed as a waiver or relinquishment of the future performance of any such right or obligation hereunder.

**11.7** If any provision of this Agreement or the application thereof to any circumstances shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement or the application thereof to other circumstances shall not be affected hereby and shall be valid and enforceable to the fullest extent permitted by law.

**11.8 Representations and Warranties.** CUSTOMER hereby represents and warrants to HONEYWELL that:

**11.8.1** CUSTOMER has all requisite power and authority necessary to authorize the execution and delivery of this

Agreement and the performance of its obligations hereunder and is not prohibited from entering into this Agreement or discharging and performing all covenants and obligations on its part to be performed under and pursuant to this Agreement. The execution, delivery and performance of this Agreement by CUSTOMER and the selection of, and the award of this Agreement to, HONEYWELL have been duly authorized by all necessary action on the part of CUSTOMER and do not and will not require the consent of any trustee or holder of any indebtedness or other obligation of CUSTOMER, any other party to any other agreement with CUSTOMER or any other person or entity.

**11.8.2** The selection of and award of this Agreement to HONEYWELL, execution and delivery of this Agreement, performance of all services, actions and responsibilities contemplated herein, and fulfillment of and compliance by CUSTOMER with the provisions of this Agreement do not and will not conflict with or constitute a breach of or a default under CUSTOMER's charter, as adopted by the laws of the state in which CUSTOMER is located, or any other applicable law, rule, ordinance, code or regulation, including but not limited to government procurement, competitive bidding, public notice, open meetings, or prior appropriation requirements. This Agreement meets the requirements of and complies with the CUSTOMER's charter and all other applicable laws, rules, ordinances, codes, and regulations. CUSTOMER has properly and validly selected HONEYWELL and awarded this Agreement to HONEYWELL pursuant to and in reliance on such charter, laws, rules, ordinances, codes, and regulations.

**11.8.3** This Agreement has been duly executed and delivered by CUSTOMER. This Agreement is a legal, valid and binding obligation of CUSTOMER enforceable against CUSTOMER in accordance with its terms, except as such enforceability is limited by laws of general applicability limiting the enforcement of creditors' rights.

**ARTICLE 12**  
**ARBITRATION**

with the Construction Industry Arbitration Rules of the American Arbitration Association.

12.1 With the exception of any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of fire and/or security systems, the Parties agree that any controversy or claim between HONEYWELL and CUSTOMER arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration in a neutral venue, conducted in accordance

Any award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Any controversy or claim arising out of or related to the installation, monitoring, and/or maintenance of systems associated with security and/or the detection of, and/or reduction of risk of loss associated with fire shall be resolved in a court of competent jurisdiction.

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**APPROVALS:**

The parties hereby execute this Agreement as of the date first set forth herein by the signatures of their duly authorized representatives:

HONEYWELL INTERNATIONAL INC.

THE CHARTER TOWNSHIP OF YPSILANTI

By \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

By \_\_\_\_\_  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_



**ATTACHMENT A  
SCOPE OF WORK**

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**PART 1 – PRODUCTS & EXECUTION**

**A. LIGHTING & LIGHTING CONTROLS**

1. The detailed scope is set forth in **Exhibit A-1** attached hereto and incorporated herein by reference for detailed lighting scope.
  1. **General Lighting Description**
    - i. Honeywell will furnish and install a lighting retrofit project including the proper execution and completion of below written scope of work as detailed in Exhibit A-1 attached hereto and incorporated herein by reference. The project consists of lighting retrofits to existing fixtures, occupancy sensor installation where noted in Exhibit A-1. The general lighting retrofit strategy will be a mixture of de-lamping, re-lamping, and ballast replacements wherever necessary. New lamps to be utilized include 4', 28 Watt T8 Sylvania lamps, high efficiency electronic ballasts and compact fluorescent light bulbs wherever applicable. Exterior wall packs and floods will be replaced with new LED wall packs and floods.
    - ii. Occupancy sensors shall be installed in areas according to Exhibit A-1.
    - iii. The lighting retrofit includes all equipment, labor, disposal, check-out, commissioning and warranty on all labor and equipment.
  2. **Lighting Upgrade Specifics**
    - i. Lenses will be dry wiped to remove dust and debris at time of installation.
    - ii. The facility has an emergency backup generator which backs up the lighting in the facility. The emergency lighting will not be addressed as part of this contract. It has been confirmed with the Building Department Director, Ron Fulton, that the backup generator is acceptable for egress.
  3. **Lighting Materials Warranty**
    - i. The electronic ballasts installed on this project have a manufacturer's warranty of 5 years.
    - ii. LED fixtures have a manufacturer's warranty of 5 years.
    - iii. The fluorescent lamps installed on this project have a manufacturer's warranty of 2 years.
    - iv. All labor provided by Honeywell in this project will be warranted for a period of 1 year. Specific damage to the lighting system caused by lightning, significant changes in power quality, power surges, physical damage to the equipment or abnormal operation are excluded from this warranty. The warranty shall commence upon completion and acceptance by Ypsilanti Township. The Township will be asked to sign off on the installation tracking forms on a regular, ongoing basis. As a result, a portion of the individual facility warranty(s) will commence in advance of the overall project completion.
    - v. During the warranty period, Ypsilanti Township's staff shall replace all defective lamps and ballasts under warranty. A 1% supply of replacement lamps, ballasts and compact fluorescent lamps shall be left on-site, to cover any pre mature failures. Ypsilanti Township shall work directly with the manufacturer on all warranty issues.

**B. WINDOW AND DOOR REPLACEMENT**

1. Window Replacement
  - a. Remove and legally dispose of twenty five (25) existing window units.
  - b. Furnish and install twenty five (25) Efc0 Series 2700 fixed with bronze anodized finish, bronze tint low-e glass and four (4) bronze panels. Caulk around all window openings for a weather tight seal.
  - c. An asbestos study has been performed by Customer's abatement contractor and the study determined that window sills and aggregate stone surrounding some windows/doors contain asbestos. The Customer's abatement contractor shall determine whether the existing doors and/or windows contain asbestos. The Township shall contract directly with the abatement contractor for removal of any asbestos containing materials necessary for the window and door replacements. Honeywell will coordinate the scheduling of the removal of the existing windows and the installation of the new windows to ensure the building is secured at the end of each work day.
2. Door Replacement
  - a. Remove and legally dispose of the main entrance door.

- b. Furnish and install new main entrance door with standard hardware, bronze anodized finish, bronze tint low-e glass side lights.
- c. An asbestos study has been performed by Customer's abatement contractor and the study determined that window sills and aggregate stone surrounding some windows/doors contain asbestos. The Customer's abatement contractor shall determine whether the existing doors and/or windows contain asbestos. The Township shall contract directly with the abatement contractor for removal of any asbestos containing materials necessary for the window and door replacements. Honeywell will coordinate the scheduling of the removal of the existing windows and the installation of the new door to ensure the building is secured at the end of each work day.

**C. HVAC UPGRADES**

- 1. Honeywell will perform HVAC renovations to the facility. Honeywell will perform all design & engineering to ensure proper operations of the new systems. The HVAC renovation will be a complete operating system including all material, labor, disposal, clean up, check-out, and commissioning.
- 2. Inclusions are:
  - a. Engineering/Engineered Drawings
  - b. Demolition of existing equipment, removal & legal disposal
  - c. All required ancillary equipment (curb adaptors, smoke detectors)
  - d. All required sheet metal work
  - e. All required piping and ancillary equipment
  - f. All required electrical work
  - g. Air and/or water balance of new system
  - h. Duct & pipe insulation
  - i. Crane, lift and rigging
  - j. Roof, wall, ceiling, floor – cut & patch
  - k. Structural steel for new equipment as required
  - l. Equipment housekeeping pads
  - m. Fire caulking/pipe & duct identification
  - n. Equipment start-up
- 3. Boiler Installation
  - a. Furnish and install one Lochinvar condensing boiler to supplement the existing Weil McLain boiler.
  - b. Re-pipe old boiler to accommodate the new boiler. New piping layout shall be primary/secondary configuration.
  - c. Furnish and install two (2) B&G pumps.
  - d. Furnish and install hybrid boiler controller.
  - e. Provide water balance of boilers upon completion.
  - f. Provide all engineering, sheet metal, intake and combustion venting, pipe insulation, electrical wiring, temperature gauges, temperature wells, gas modifications, concrete housing pads, roof and/or wall penetrations and restoration.
- 4. AHU Installation/VAV Conversion
  - a. Remove and legally dispose of existing multi zone air handling unit and return fan.
  - b. Furnish and install new air handling unit with return fan, economizer section, vfd's on supply and return fan.
  - c. Unit shall come equipped with a hot water heating coil.
  - d. Unit will have a DX cooling coil
  - e. Remove and legally dispose of six (6) duct hot water reheat coils.
  - f. Furnish and install four (4) new VAV boxes with hot water reheat coils.
  - g. Furnish and install three (3) additional VAV boxes with hot water reheat coils to provide additional zoning for the south/southwest offices.
  - h. Make modifications to existing duct work to accommodate the three additional VAV boxes.
  - i. Furnish and install all necessary fire/smoke detectors by code.
  - j. Provide complete air balance upon completion of VAV installation.

- k. Provide all engineering, sheet metal, pipe insulation, electrical wiring, concrete housing pads, roof and/or wall penetrations and restoration.
5. Air Conditioning Unit Replacement
    - a. Remove and legally dispose of existing air cooled air conditioning unit located on grade.
    - b. Refrigerant shall be recovered in accordance with EPA requirements.
    - c. Furnish and install a new air conditioning unit which will provide air conditioning to the air handling unit above. The location of the new unit shall be the same as the existing.
    - d. The new unit shall be sized for the load of the building less the new locker rooms which will have their own dedicated unit.
    - e. Provide all engineering, electrical, refrigerant line sets, wall penetration restorations etc for a fully functioning system.
  6. Make Up Air Unit Installation
    - a. The second floor is being converted to locker rooms. A new make up air unit will be installed to accommodate these spaces.
    - b. Furnish and install a new make up air unit with modulating gas heat and DX cooling to serve the locker rooms.
    - c. Furnish and install new duct work to serve the locker rooms. Install fire dampers, volume dampers, etc. Provide air balance upon completion.
    - d. The spaces currently have fin tube running low along the walls. These are an obstruction to the new lockers.
    - e. Furnish and install new fin tube radiation with inverted covers along the wall near the ceiling in the locker rooms.
  7. IT Room Air Conditioning Unit
    - a. One of the spaces on the first floor is being converted to an IT room.
    - b. Furnish and install an air conditioning unit dedicated to this space
    - c. The final sizing will be determined when the customer provides all the respective loads
    - d. Unit shall come with low ambient control for year round operation.
    - e. The unit shall come with packaged controls.
    - f. Provide all engineering, electrical, refrigerant line sets, wall penetration restorations etc for a fully functioning system.
  8. Misc. HVAC Improvements
    - a. The entire duct system including duct work, grilles, and registers will be cleaned and sanitized. The ducts will be vacuumed and sanitized using an EPA approved product, SPORICIDIN.
    - b. All fin tube valves will be replaced with new valves with electronic actuators.

#### D. TEMPERATURE CONTROLS UPGRADE

1. This building has existing pneumatic comfort controls that serve the facility. All existing pneumatic controls shall be removed and new Honeywell ddc controls shall be installed. The EBi DDC system shall be tied in to the existing EBi system at the Civic Center.
2. **Southeast 1<sup>st</sup> Floor Mechanical Room – Base Scope of Work** – There shall be a new XL800 panel installed in this room to provide control for the hot water system, the new AHU located in this room, the new roof mounted MUA, the UH, and the CUH. Honeywell electrician shall build control panel (I/O modules, LON Router and power supply), mount panel, provide 120VAC power, and provide LON Bus communication cabling to the next closest controller. Honeywell electrician shall mount and wire a communications router in this panel (network drop shall be provided by the customer). Honeywell electrician shall mount and wire the following devices:
  - Outside Air Temperature Sensor
  - HW Supply (supply to building) Temperature Sensor
  - HW Return (return from building) Temperature Sensor
  - HW Return (return to non-condensing boiler) Temperature Sensor
  - HW Non-Condensing Boiler Status
  - HW Circulation Pump P-1 Start/Stop
  - HW Circulation Pump P-1 Status Current Sensor
  - HW Circulation Pump P-2 Start/Stop
  - HW Circulation Pump P-2 Status Current Sensor
  - HW System Enable/Disable
  - HW System Setpoint
  - AHU-1 Supply Fan Start/Stop Relay
  - AHU-1 Supply Fan Status Current Sensor

- AHU-1 Supply Fan Speed
- AHU-1 Return Fan Start/Stop Relay
- AHU-1 Return Fan Status Current Sensor
- AHU-1 Return Fan Speed
- AHU-1 Return Air Temperature Sensor
- AHU-1 Mixed Air Temperature Sensor
- AHU-1 Discharge Air Temperature Sensor
- AHU-1 Discharge Air Duct Static Hi Limit Safety
- AHU-1 Duct Static Pressure (mounted 2/3 way downstream of AHU in main duct trunk)
- AHU-1 Freezestat
- AHU-1 Economizer Damper Actuators (qty 3 actuators)
- AHU-1 HW Coil Valve/Actuator (2", 3-Way, valve installed by mech)
- AHU-1 DX Cooling Stage 1 Start/Stop Relay
- AHU-1 DX Cooling Stage 2 Start/Stop Relay
- AHU-1 DX Cooling Stage 3 Start/Stop Relay
- AHU-1 DX Cooling Stage 4 Start/Stop Relay
- MUA-1 Supply Fan Start/Stop Relay
- MUA-1 Supply Fan Status Current Sensor
- MUA-1 Supply Fan Speed
- MUA-1 Return Air Temperature Sensor
- MUA-1 Mixed Air Temperature Sensor
- MUA-1 Discharge Air Temperature Sensor
- MUA-1 Freezestat
- MUA-1 Economizer Damper Actuators (qty 3 actuators)
- MUA-1 Gas Heat Stage 1 Start/Stop Relay
- MUA-1 Gas Heat Stage 2 Start/Stop Relay
- MUA-1 DX Cooling Stage 1 Start/Stop Relay
- MUA-1 DX Cooling Stage 2 Start/Stop Relay
- 1<sup>st</sup> Floor IT Room Space Temperature
- UH-1 Space Temperature Sensor (1<sup>st</sup> Floor Garage)
- UH-1 Fan Start/Stop Relay (Fan also interlocked with line voltage aquastat)
- UH-2 Space Temperature Sensor (1<sup>st</sup> Floor Property Room)
- UH-2 Fan Start/Stop Relay (Fan also interlocked with line voltage aquastat)
- CUH-1 Space Temperature Sensor (1<sup>st</sup> Floor Reception)
- CUH-1 Fan Start/Stop Relay (Fan also interlocked with line voltage aquastat)
- CUH-2 Space Temperature Sensor (1<sup>st</sup> Floor Stair Vestibule)
- CUH-2 Fan Start/Stop Relay (Fan also interlocked with line voltage aquastat)

3. **VAV Boxes – Base Scope of Work** – The new VAV boxes located in the basement and 1<sup>st</sup> floor shall be provided and installed by the project mechanical contractor. There shall be a 120VAC-24VAC power transformer provided for every 6 VAV box controllers. Honeywell electrician shall mount power transformer, provide 120VAC power, and provide power cabling to VAV box controllers. Honeywell electrician shall provide LON Bus communication cabling.

• VAV2	Basement	Emergency Operations Center	0 FTR
• VAV1A	1 <sup>st</sup> Floor	Detective Office 1	2 FTR
• VAV1B	1 <sup>st</sup> Floor	Detective Offices 2/3	2 FTR
• VAV1C	1 <sup>st</sup> Floor	Detective Offices 4/5	2 FTR
• VAV3	1 <sup>st</sup> Floor	Polygraph	0 FTR
• VAV4	1 <sup>st</sup> Floor	Operations	1 FTR
• VAV5	1 <sup>st</sup> Floor	Squad Room	2 FTR

TCC electrician shall mount and wire the following devices:

- VAV Box Controller XL10VAV – Typ for 7
- VAV Box Airflow Pickups – Typ for 7
- VAV Box Damper Actuator – Typ for 7
- VAV Box Space Temperature with Setpoint – Typ for 7
- VAV Box Discharge Air Temperature – Typ for 7

- VAV Box Reheat Coil Valve/Actuator – Typ for 7 (3/4" 2-Way)
  - VAV Box Fin Tube Radiation Valve/Actuator – Typ for 9 (3/4" 2-Way)
4. **Convectors – Base Scope of Work** – The existing convectors shall remain. They are located in the 1<sup>st</sup> floor men's room, the 1<sup>st</sup> floor women's room, and the 2<sup>nd</sup> floor bathroom. There shall be a 120VAC-24VAC power transformer provided for every 6 convector controllers. Honeywell electrician shall mount power transformer, provide 120VAC power, and provide power cabling to convector controllers. Honeywell electrician shall provide LON Bus communication cabling. Honeywell electrician shall mount and wire the following devices:
- Convector Controller XL10HYD – Typ for 3
  - Convector Valve/Actuator – Typ for 3 (3/4" 2-Way)
5. **2<sup>nd</sup> Floor FTR – Base Scope of Work** – The existing 2<sup>nd</sup> floor FTR will be replaced. They are located in the 2<sup>nd</sup> floor NW, NE, SW, and SE rooms. There shall be a 120VAC-24VAC power transformer provided for every 6 FTR controllers. Honeywell electrician shall mount power transformer, provide 120VAC power, and provide power cabling to FTR controllers. Honeywell electrician shall provide LON Bus communication cabling. Honeywell electrician shall mount and wire the following devices:
- FTR Controller XL10HYD – Typ for 4
  - FTR Valve/Actuator – Typ for 4 (3/4" 2-Way)

## **PART 2 – GENERAL**

### **A. GENERAL CONDITIONS**

1. Honeywell is not responsible for bringing existing lighting/electrical systems up to code.
2. A five (5) year ballast warranty will be provided by the ballast manufacturer and a one (1) year lamp warranty will be provided by the lamp manufacturer. The five (5) year warranty on the ballasts operates by the Customer sending the old ballasts back to the manufacturer and in return a new ballast will be provided to be installed by the Customer's work force.
3. If Honeywell encounters any materials or substances classified as toxic or hazardous in performance of the Work associated with the mechanical systems, including asbestos, Honeywell will notify Customer and will stop work in that area until such area has been made safe by the Customer, or Customer's Representative, at Customer's expense. In the event such conditions cause a delay in Honeywell's performance, Honeywell shall be entitled to recovery of all costs associated with such delay, as well as an extension of time of performance.
4. Waste shall be disposed of as follows:
  - (a) Construction waste and/or Non-hazardous waste:  
Construction waste (cardboard, metal, wood crates, plastic, wiring, etc.), and/or non-hazardous waste (non-PCB ballast's, lamps, batteries, etc.), shall be removed offsite by Honeywell or its subcontractors for disposal and/or recycling. The Customer's name and address shall be listed on the shipping documents as the owner/generator of the waste. The transportation of waste materials will meet local regulatory requirements.
  - (b) Hazardous waste:  
If and to the extent Honeywell is responsible for removal of hazardous waste pursuant to the express provisions of the Attachment A Scope of Work, Honeywell or its subcontractors shall contract with a licensed transporter for the removal of the applicable hazardous waste (PCB's, mercury, asbestos, etc.). The Customer's name and address shall be listed on the shipping documents as the owner/generator of the waste. The transportation of waste materials will meet local regulatory requirements.
5. Where demolition of certain areas of a building are required for removal and installation of equipment and that demolition is included in the scope of work defined herein, Honeywell will make every effort to replace such areas with similar materials as available. If such materials are not available, materials of similar quality will be supplied and installed.
6. Electrical: Honeywell will only be responsible for repairing existing electrical wiring problems that occur within three feet (36 inches) of the device being installed or the nearest wall or ceiling penetration, whichever is smaller.
7. Piping: Honeywell will only be responsible for repairing existing piping problems that occur within two feet (24 inches) of the device being installed or the nearest wall or ceiling penetration, whichever is smaller. Piping



includes, but is not limited to, domestic hot and cold water, cooling cold water, heating hot water, condensate, fuel oil, and cooling tower condensing water.

8. Routine Maintenance: Routine maintenance up such as vacuuming, coil cleaning and filter change of air handling devices, etc. is the responsibility of the Customer, or as included in Attachment D.
9. Utility Meter: If new utility meters are required, provision and coordination of utility meters is the responsibility of the customer.
10. Phone Lines: CUSTOMER is responsible for implementation and costs for remote Honeywell access through CUSTOMER's firewall(s) to the controllers and front-end computer(s) by one (1) Measurement and Verification Specialist using one or more of the following processes:  

Phone Lines: To be provided by customer for off-site monitoring, two (2) lines for each front end, one (1) line for each separate remote bus, as well as on-going maintenance of the lines. OR  
TCP/IP Remote Access: A dedicated static IP address, installation and on-going maintenance and subscription and licensing fees for access hardware and software and one (1) station license dedicated to the remote user
11. Efficiency Values: Honeywell will install equipment and lighting components (hereto referred as "equipment") under the scope described herein with specific energy and water efficiency values. The customer is required to replace any failed "equipment" no longer warranted by Honeywell or a Honeywell subcontractor, with "equipment" of equal or greater efficiency for the full contract guarantee term.
12. Limitation of Liability – Security Systems, Fire Alarm Systems and/or Components - Honeywell's total liability for damages of any kind or nature arising out of or relating to any aspect or component of the security or fire alarm systems and/or components provided under this Agreement is limited to \$100,000.
13. Honeywell will provide information necessary to apply for utility incentives. Actual dollar amount of incentive will be determined by the Utility and is not guaranteed by Honeywell.
14. The following areas are specifically excluded from this scope of work. Correction of problems in these areas, if required by Federal, State or local law or ordinance, will be considered additional work and will be chargeable (with approval) to the Customer.
  - a. Any work not specifically stated and outlined in this scope of work.
  - b. Painting and patching of areas beyond those areas directly related to work.
  - c. Existing non-code conditions (examples: existing electrical wiring which requires correction or approval by appropriate inspectors, existing penetrations in need of fire stopping, etc).

Exhibit A-1 Lighting Scope of Work

Project Room by Room Report																						
Area Information				Lighting												Description						
Bid	Map	Flr	Rm #	Description	Burn	Existing Fixture						Proposed Fixture						Existing Fixture	Proposed Fixture	Proposed Sensor		
						Type	Qty	Watts	KWH LxH	Type	Qty	Watts	KWH LxH	KWH Savings	Type	Qty	Burn				KWH LxH	KWH Savings
Palco	1	1		GARAGE	6,000	VTR	3	59	1,062	IS2.1	3	42	756	306	03	1	3,000	378	178	VAPOR TIGHT SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL BELLY PAK, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RELAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, DUAL TECHNOLOGY
Palco	2	1		GARAGE	6,000	VTR	3	59	1,062	IS2.1	3	42	756	306	03	1	3,000	378	178	VAPOR TIGHT SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL BELLY PAK, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RELAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, DUAL TECHNOLOGY
Palco	3	1		STORAGE	300	VTR	2	59	59	IS2.1	2	42	42	17	0	0	0	0	0	VAPOR TIGHT SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL BELLY PAK, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RELAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Palco	4	1		OPEN AREA/SQUAD	6,000	T8R	7	112	4,704	A1	7	48	2,016	2,688	02	1	3,000	1,008	1,608	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Palco	5	1		OPEN OFFICE	6,000	T8R	6	59	2,124	A5	6	25	900	1,224	02	2	4,200	536	276	TROFFER RECESS MOUNTED WITH 1'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 1'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Palco	6	1		ENTRANCE	6,700	WTR	1	59	517	R2	1	42	368	149	0	0	0	0	0	WRAP SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RELAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Palco	7	1		OFFICE	2,000	T8R	2	112	448	A1	2	48	192	256	01	1	1,500	144	48	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, PASSIVE INFRARED TECHNOLOGY
Palco	8	1		CLOSET	500	F3	1	23	12	LA	1	23	12	0	0	0	0	0	0	23 WATT COMPACT FLUORESCENT LAMP	LEAVE ALONE	LEAVE ALONE
Palco	9	1		HALLWAY	6,700	T8R	9	59	4,653	A1	9	48	3,784	467	0	0	0	0	0	TROFFER RECESS MOUNTED WITH 1'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 1'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC	LEAVE ALONE
Palco	10	1		REST	5,000	T8R	2	59	590	A3	2	25	250	340	D1P	1	2,500	125	125	TROFFER RECESS MOUNTED WITH 1'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 1'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, DUAL TECHNOLOGY
Palco	11	1		CLUST	500	C2	1	60	36	F2	1	18	9	21	0	0	0	0	0	60 WATT INCANDESCENT LAMP	RELAMP WITH (1) SPIRAL 18 WATT COMPACT FLUORESCENT LAMP	LEAVE ALONE
Palco	12	1		SUPPLIES	3,000	WTR	1	59	177	D2	1	42	326	51	0	0	0	0	0	WRAP SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RELAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Palco	13	1		HOLDING	2,000	CA	1	100	200	F5.1	1	27	54	146	0	0	0	0	0	100 WATT INCANDESCENT LAMP	RELAMP WITH (1) SPIRAL 27 WATT COMPACT FLUORESCENT LAMP	LEAVE ALONE
Palco	14	1		OPEN AREA	1,000	T8R	7	112	2,352	A1L	7	48	1,008	1,344	0	0	0	0	0	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	LEAVE ALONE
Palco	15	1		RESTS	1,300	T8R	2	85	267	A1	2	48	144	123	0	0	0	0	0	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	LEAVE ALONE
Palco	16	1		SUPPLIES	3,000	T8R	1	59	177	A5	1	25	75	102	0	0	0	0	0	TROFFER RECESS MOUNTED WITH 1'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 1'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC	LEAVE ALONE
Palco	17	1		OFFICE	5,000	T8R	2	112	1,120	A1	2	48	480	640	02	1	3,750	360	120	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, PASSIVE INFRARED TECHNOLOGY
Palco	18	1		OFFICE	5,000	T8R	2	112	1,120	A1	2	48	480	640	02	1	3,750	360	120	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Palco	19	1		OFFICE	5,000	T8R	4	112	2,240	A1	4	48	960	1,280	02	1	3,750	720	240	TROFFER RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER UNIVERSAL 2'x4' RECTROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY

Exhibit A-1 Lighting Scope of Work

Project Room by Room Report																						
Area Information				Lighting										Description								
Bid	Map	Flr	Rm #	Description	Sum	Existing Fixture					Proposed Fixture					Occupancy Sensor						
						Type	Qty	Watts	KWH Use	Type	Qty	Watts	KWH Use	KWH Savings	Type	Qty	Sum	KWH Use	KWH Savings	Existing Fixture	Proposed Fixture	Proposed Sensor
Police	20	1		OFFICE	5,000	TIR	4	112	2,240	A1	4	48	960	1,280	O2	1	3,760	720	240	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	21	1		OFFICE	5,000	TIR	4	112	2,240	A1	4	48	960	1,280	O2	1	3,760	720	240	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	22	1		OFFICE	5,000	TIR	2	112	1,120	A1	2	48	480	640	O1	1	3,760	360	120	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, PASSIVE INFRARED TECHNOLOGY
Police	23	1		HOLDINGS	2,000	C2	2	60	240	F5,1	2	27	108	132		0	0	0	60 WATT INCANDESCENT LAMP	REPLACEMENT WITH (1) SPIRAL 27 WATT COMPACT FLUORESCENT LAMP	LEAVE ALONE	
Police	24	1		OFFICE	2,000	TIR	4	112	896	A1L	4	48	384	512	O2	1	1,500	288	96	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	25	1		KITCHENETTE	4,760	TIR	1	112	881	A1L	1	48	420	581	O1	1	6,670	115	10%	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, PASSIVE INFRARED TECHNOLOGY
Police	26	1		OFFICE	2,800	TIR	4	112	896	A1L	4	48	384	512	O2	1	1,800	288	96	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	27	1		HALLWAY	8,760	WIR	1	59	517	B2	1	42	358	149		0	0	0	WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	REPLACEMENT WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	28	1		OPEN ROOM	6,000	WIR	2	59	708	W5L	2	42	504	204		0	0	0	WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW NARROW 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS, AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	29	1		OFFICE	6,000	WIR	1	59	754	W5L	1	42	742	100		0	0	0	WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW NARROW 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS, AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	30	1		VAULT	100	WIR	1	59	6	W1	1	25	3	3		0	0	0	WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW NARROW 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	31	1		OFFICE	3,000	TIR	4	112	1,344	A1L	4	48	576	768	O2	1	2,260	432	144	TROFFER: RECESS MOUNTED WITH 2'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	32	1		MECH	500	IR	3	59	89	B2,1	3	42	63	26		0	0	0	INDUSTRIAL: SURFACE MOUNTED WITH NARROW 4' BODY, NO LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	REPLACEMENT WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	33	2		STAIRWELL	4,760	WIR	1	112	981	B2H	1	64	561	420		0	0	0	WRAP: SURFACE MOUNTED WITH WIDE 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	REPLACEMENT WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START HIGH POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	34	2		LOCKER ROOM	4,760	WIR	2	112	1,562	WIM	2	48	861	1,121	O1	1	4,320	420	420	WRAP: SURFACE MOUNTED WITH WIDE 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW MEDIUM 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, DUAL TECHNOLOGY
Police	35	2		LOCKER ROOM	4,760	WIR	4	59	2,067	W2M	2	48	861	1,226	O1	1	4,200	420	420	WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW NARROW 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 90 DEGREE LENS, DUAL TECHNOLOGY
Police	36	2		HALLWAY	4,760	TIR	2	59	1,034	A5L	2	25	428	598		0	0	0	TROFFER: RECESS MOUNTED WITH 1'x4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 1'x4' MULTIPROFIT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	37	2		QUIET	500	F2	1	18	9	V2,2	1	42	21	-12		0	0	0	58 WATT COMPACT FLUORESCENT LAMP	REPLACEMENT FIXTURE WITH ACRYLIC LENS, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE	
Police	38	2		REST	6,000	SIR	1	59	754	R15	1	25	150	204	O1P	1	3,000	75	75	STRIP: SURFACE MOUNTED WITH NARROW 4' BODY, NO LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	VANITY: NEW 4' BODY REPLACEMENT FIXTURE WITH (1) LINEAR 4' 28 WATT T8 LAMP, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, DUAL TECHNOLOGY

THE UNAUTHORIZED DISTRIBUTION OR TRANSMISSION OF THE INFORMATION CONTAINED HEREIN TO INDIVIDUALS OTHER THAN EMPLOYEES OF THE PROPOSED PROJECT OWNER IS HEREBY PROHIBITED WITHOUT THE EXPRESSED WRITTEN CONSENT OF HONEYWELL.

Exhibit A - Lighting Scope of Work

Project Room by Room Report																								
Area Information				Lighting												Description								
Room	Map	Fir	Room #	Description	Room	Existing Fixtures			Proposed Fixtures			Existing Sensors			Proposed Sensors			Existing Fixture	Proposed Fixture	Proposed Sensor				
						Type	Qty	Watts	RVN Use	RVN Savings	Type	Qty	Watts	RVN Use	RVN Savings	Type	Qty	Watts	RVN Use	RVN Savings				
Police	39	2		REST	6,000	T3R	1	59	354		ABL	1	25	150	704	OSP	0	3,000	75	75		TROFFER: RECESS MOUNTED WITH 1'X4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 1'X4' RE-TIGHT KIT WITH SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	CONTROLLED BY MAP 26.0
Police	40	2		SHOWER	500	C2	1	60	30		F2	1	18	9	21		0	0	0	0		60 WATT INCANDESCENT LAMP	RE-LAMP WITH (1) SPIRAL 60 WATT COMPACT FLUORESCENT LAMP	LEAVE ALONE
Police	41	2		LOCKER ROOM	8,760	WAR	2	112	1,912		B2H	2	64	1,121	841	OS	1	4,300	561	561		WRAP: SURFACE MOUNTED WITH WIDE 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RE-LAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START HIGH POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 360 DEGREE LENS, DUAL TECHNOLOGY
Police	42	2		LOCKER ROOM	8,760	WAR	2	112	1,912		B2H	2	64	1,121	841	OS	1	4,300	561	561		WRAP: SURFACE MOUNTED WITH WIDE 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	RE-LAMP REBALLAST WITH (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START HIGH POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE CEILING MOUNTED SENSOR WITH 360 DEGREE LENS, DUAL TECHNOLOGY
Police	43	2		LOCKER ROOMS	5,000	CG	4	65	1,300		LED0	4	14	280	1,020		0	0	0	0		R30 65 WATT INCANDESCENT LAMP	RE-LAMP WITH (1) PAR30 14 WATT LED LAMP	LEAVE ALONE
Police	44	2		STORAGE	500	F2	1	18	9		V2.2	1	42	21	-12		0	0	0	0		18 WATT COMPACT FLUORESCENT LAMP	VAPOR TIGHT: NEW NARROW 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START LOW POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Police	45	8		STAIRWELL	8,760	W3R	2	59	1,034		W1M	2	25	438	996		0	0	0	0		WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW MEDIUM 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Police	46	8		WEIGHT ROOM	2,000	T3R	15	112	3,360		A1	15	48	1,440	1,020	OS	3	1,000	720	720		TROFFER: RECESS MOUNTED WITH 2'X4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'X4' RE-TIGHT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 360 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	47	8		CONF	2,000	T3R	13	112	2,464		A1	11	48	1,056	1,408	OS	2	1,000	528	528		TROFFER: RECESS MOUNTED WITH 2'X4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (4) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	TROFFER: UNIVERSAL 2'X4' RE-TIGHT KIT WITH SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LOW VOLTAGE CEILING MOUNTED SENSOR WITH 360 DEGREE LENS, (1) POWER PACK, PASSIVE INFRARED TECHNOLOGY
Police	48	8		STORAGE	2,000	F2	1	18	9		J1	1	20	40	-4		0	0	0	0		18 WATT COMPACT FLUORESCENT LAMP	DRUM: NEW REPLACEMENT FIXTURE WITH (1) 18 WATT COMPACT FLUORESCENT LAMP AND (1) ELECTRONIC BALLAST	LEAVE ALONE
Police	49	8		STAIRWELL	8,760	W3R	2	59	1,034		W1M	2	25	438	996		0	0	0	0		WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW MEDIUM 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (1) LINEAR 4' 28 WATT T8 LAMP, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	LEAVE ALONE
Police	50	8		STORAGE	2,000	F2	2	18	72		J2	2	26	104	-32		0	0	0	0		18 WATT COMPACT FLUORESCENT LAMP	DRUM: NEW REPLACEMENT FIXTURE WITH (1) 20 WATT COMPACT FLUORESCENT LAMP AND (1) ELECTRONIC BALLAST	LEAVE ALONE
Police	51	8		IT	2,000	W3R	2	59	736		W2M	1	48	96	140	OS	1	1,000	72	24		WRAP: SURFACE MOUNTED WITH NARROW 4' BODY, ACRYLIC LENS, WHITE METAL REFLECTOR, (2) LINEAR 4' 32 WATT T8 LAMPS, AND (1) ELECTRONIC BALLAST	WRAP: NEW MEDIUM 4' BODY REPLACEMENT FIXTURE WITH ACRYLIC LENS, SPECULAR REFLECTOR, (2) LINEAR 4' 28 WATT T8 LAMPS, AND (1) UNIVERSAL VOLTAGE INSTANT START NORMAL POWER HIGH EFFICIENCY ELECTRONIC BALLAST	OCCUPANCY SENSOR: (1) LINE VOLTAGE WALL MOUNTED SENSOR WITH 180 DEGREE LENS, SINGLE POLE SWITCH, PASSIVE INFRARED TECHNOLOGY
Police	52	EXT		EXTERIOR	4,380	H1	7	1,040	35,113		LED1	7	424	13,051	20,062		0	0	0	0		FLOOD: WITH (1) 1800 WATT METAL HALIDE LAMP AND (1) MAGNETIC BALLAST	FLOOD: NEW REPLACEMENT FIXTURE WITH (1) 420 WATT LED LIGHT ENGINE AND (1) ELECTRONIC DRIVER	LEAVE ALONE
Police	53	EXT		EXTERIOR	4,380	H2	2	216	1,440		LED2	2	30	263	1,577		0	0	0	0		WALLPACK: WITH (1) 175 WATT METAL HALIDE LAMP AND (2) MAGNETIC BALLAST	WALL PACK: NEW MEDIUM TALL REPLACEMENT FIXTURE WITH (1) 50 WATT LED LIGHT ENGINE, (1) ELECTRONIC DRIVER, AND (1) PHOTOCELL	LEAVE ALONE
Police	54	EXT		EXTERIOR	4,380	H3	2	55	832		LED3	2	5	76	762		0	0	0	0		1'X1' RECESSED WITH (1) 70 WATT HIGH PRESSURE SODIUM LAMP AND (1) MAGNETIC BALLAST	RE-LAMP AND RE-WIRE FIXTURE WITH (1) A STYLE 8 WATT LED LAMP	LEAVE ALONE
Police	55	EXT		EXTERIOR	4,380	H4	1	468	2,015		LED4	1	146	639	1,375		0	0	0	0		FLOOD: WITH (1) 400 WATT METAL HALIDE LAMP AND (1) MAGNETIC BALLAST	FLOOD: NEW REPLACEMENT FIXTURE WITH (1) 140 WATT LED LIGHT ENGINE AND (1) ELECTRONIC DRIVER	LEAVE ALONE
Police	56	EXT		EXTERIOR	4,380	H5	1	216	920		LED5	1	30	131	788		0	0	0	0		FLOOD: WITH (1) 175 WATT METAL HALIDE LAMP AND (1) MAGNETIC BALLAST	FLOOD: NEW REPLACEMENT FIXTURE WITH (1) 50 WATT LED LIGHT ENGINE AND (1) ELECTRONIC DRIVER	LEAVE ALONE

**ATTACHMENT B**  
**SOFTWARE LICENSE AGREEMENT**

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### Honeywell Software Order Form Exhibit 1

This Order Form is governed by the Software License Agreement originally signed by the parties as identified below. For upgrades, expansions, and new software for the same site, the Software License Agreement does not need to be signed again, but a new Order Form must be completed and signed by both parties. One System Number shall be referenced for each Order Form. Additional Order Forms should be filled out for each system number licensed at the same physical site. New sites at different physical addresses will require a new Software License Agreement and Order Form for each new site location.

<b>Type of Order</b>	Expansion --> of existing R410 system	<b>* System Number Assigned:</b>	71602
<b>* Current Version:</b>	R410	<b>Current System Number:</b>	71602
<b>Re: Honeywell Software License Agreement</b>			
<b>Designated Installation</b>	Charter Township of Ypsilanti		
<b>* Job Number</b>	TBD		
<b>* Date:</b>	12/5/2013		
<b>Customer Name:</b>	Charter Township of Ypsilanti	<b>* Honeywell Branch Name:</b>	Wixom, MI-23
<b>Customer Address:</b>	7200 South Huron Drive	<b>* Honeywell Branch Address:</b>	49116 Wixom Tech Drive
	Ypsilanti		Wixom
	USA		USA
<b>Telephone:</b>	734-481-0617	<b>* Telephone:</b>	248-926-4872

\* Require manual entry

The undersigned parties have read and agreed to the terms and conditions set forth in the Software License Agreement and this Order Form.

Authorized and Accepted by:

Authorized and Accepted by:

Authorized Honeywell Signature

Authorized Customer Signature

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Please consider Anti - Virus and Malware detection software requirements to protect this Honeywell software installation. EBI is tested with Norton and McAfee Anti-Virus software products. Align with customer IT recommendations and best practices. This software is not included in the EBI or DVM software product and is responsibility of customer to provide. At the customers request Honeywell can provide a quote to install Anti-Virus or Malware detection software however most of these solutions require a subscription service to maintain detection of current virus and malware signatures.

Please consider Back Up software for disaster recovery to protect this Honeywell software installation. Symantec Live State or Acronis are recommended Back Up software solutions. Align with customer IT recommendations and best practices. This software is not included with the EBI or DVM software and is the responsibility of the customer to provide. At the customers request Honeywell can provide a quote to install Back Up software.

On the pages that follow please indicate Quantity of items selected for this order.

Items with "Require regional PM's approval" in the Comment column requires Regional Product Manager Approval prior to signing of agreement.

Note colors not shown when printed on black and white printer.

	Qty	Part Number	Software Description	Comment
	2	EBI-DBP00250	250 Point Adder to Database Size	
<b>Additional Client Connections</b>				
	1	EBI-CLST	Additional Station Connection license	

**Ypsilanti Police Station Project**  
(Preliminary Schedule)  
**Attachment C**

ID	Task Name	Start	Finish	February	March	April	May	June	July	August
				Feb	Mar	Apr	May	Jun	Jul	Aug
1	<b>Ypsilanti Police Station Project</b>	<b>Mon 2/17/14</b>	<b>Wed 8/27/14</b>							
2	Sign Contract	Mon 2/17/14	Mon 2/17/14	I						
3	Customer Meeting	Tue 2/18/14	Tue 2/18/14	I						
4	Mobilize	Wed 2/19/14	Tue 3/4/14							
5	<b>Lighting</b>	<b>Wed 3/5/14</b>	<b>Fri 6/13/14</b>							
6	Submit/Review Submittal	Wed 3/5/14	Fri 3/14/14							
7	Order/Receive Materials	Mon 3/17/14	Fri 4/25/14							
8	Instillation	Mon 4/28/14	Fri 6/13/14							
9	<b>Windows/Doors Replacement</b>	<b>Tue 2/18/14</b>	<b>Wed 5/14/14</b>							
10	Submit/Review Submittal	Tue 2/18/14	Tue 3/4/14							
11	Abatement by Customer	Tue 2/18/14	Mon 3/10/14							
12	Order/Receive Materials	Wed 3/5/14	Tue 4/15/14							
13	Instillation	Wed 4/16/14	Wed 5/14/14							
14	<b>HVAC Upgrade (Mechan)</b>	<b>Wed 2/19/14</b>	<b>Fri 7/18/14</b>							
15	Engineering/Drawings	Wed 2/19/14	Wed 3/19/14							
16	Demo/Instillation	Mon 3/3/14	Fri 7/18/14							
17	<b>Temperature Controls (DDC) Upgrade</b>	<b>Tue 3/11/14</b>	<b>Wed 8/27/14</b>							
18	Engineering/Drawings	Tue 3/11/14	Tue 4/8/14							
19	Instillation	Wed 4/9/14	Tue 7/29/14							
20	Checkout/Commissioning	Wed 7/30/14	Wed 8/27/14							

Project: Ypsilanti Police Station.m Date: Thu 1/30/14	Task		External Milestone		Manual Summary Rollup	
	Split		Inactive Task		Manual Summary	
	Milestone		Inactive Milestone		Start-only	
	Summary		Inactive Summary		Finish-only	
	Project Summary		Manual Task		Deadline	
	External Tasks		Duration-only		Progress	



**ATTACHMENT E  
PAYMENT SCHEDULE**

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**1. The following payment schedule has been established for the Work:**

1.1 The payment schedule reflected below has been established for the Work. Payment shall be made net thirty (30) days of invoice date. If issues surrounding lack of payment are not remedied within ten (10) business days, HONEYWELL may suspend all Work until payment is made.

Total payments are:       \$ 659,324.00

<b><u>I. Progress Payment:</u></b>	<b><u>Amount Due</u></b>
Initial Payment:	\$ 217,577
Progress Payments:	\$ 441,747
Total Payments:	\$ 659,324

1.2 Honeywell shall not commence work prior to receipt of the initial payment. The price as shown herein is good until February 28, 2014.

**ATTACHMENT I  
FORM OF OPINION OF LEGAL COUNSEL**

(Sample – to be submitted on attorney’s letterhead)

Honeywell International Inc.  
1985 Douglas Drive North  
Golden Valley, Minnesota 55422  
Attention: Vice President, HBS Energy &  
Environmental Solutions

Re: Energy-savings contract dated as of \_\_\_\_\_, 20\_\_ between Honeywell International Inc. (“Honeywell”) and the Charter Township of Ypsilanti (“Customer”).

Ladies and Gentlemen:

This opinion is being delivered to Honeywell in connection with the execution and delivery of the Agreement referred to below and its delivery is a condition precedent to Honeywell’s execution and delivery of the Agreement. As legal counsel to the Charter Township of Ypsilanti (“Customer”), I have represented Customer in connection with the Agreement and have examined (a) that certain energy-savings contract dated as of \_\_\_\_\_, 20\_\_, between Honeywell and Customer, together with all attachments, exhibits, schedules and addenda thereto (the “Agreement”), (b) an executed counterpart of the resolutions of the Charter Township of Ypsilanti which, among other things, authorize Customer to execute, deliver and perform the Agreement, and (c) such other documents, statutes and matters of law as I have deemed necessary in connection with the following opinions:

Based on the foregoing, I am of the following opinions:

- (1) Customer has all requisite power and authority necessary to authorize the execution and delivery of the ~~Agreement and the performance of its obligations~~ thereunder and is not prohibited from entering into the Agreement or discharging and performing all covenants and obligations on its part to be performed under and pursuant to the Agreement. The execution, delivery and performance of the Agreement by Customer and the selection of, and award of the Agreement to, Honeywell have been duly authorized by all necessary action on the part of Customer and do not and will not require the consent of any trustee or holder of any indebtedness or other obligation of Customer, any other party to any other agreement with Customer, or any other person or entity.
- (2) The selection and award of the Agreement to Honeywell, execution and delivery of the Agreement, performance of all services, actions and responsibilities contemplated therein, and fulfillment of and compliance by Customer with the provisions of the Agreement, do not and will not conflict with or constitute a breach of or a default under any applicable law, rule, code, ordinance or regulation, including but not limited to government procurement, competitive bidding, public notice, open meetings, or prior appropriation requirements. The Agreement meets the requirements of and complies with all applicable laws, rules, codes, ordinances, and regulations.
- (3) The Agreement has been duly executed and delivered by Customer. The Agreement is a legal, valid and binding obligation of Customer enforceable against Customer in accordance with its terms, except as such enforceability is limited by laws of general applicability limiting the enforcement of creditors’ rights.

- (4) There is no proceeding pending or, to my knowledge, threatened in any court or before any governmental authority or arbitration board or tribunal that would adversely affect the transactions contemplated by the Agreement or the interest of Honeywell or its assigns, as the case may be, in the Equipment.

All capitalized terms herein shall have the same meanings as in the foregoing Agreement unless otherwise provided herein. Honeywell, its successors and assigns, are entitled to rely on this opinion.

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

**BUILDING SOLUTIONS**

**INVOICE**

BILLING DATE	2/4/2014
ACCOUNT NUMBER	539363
INVOICE NUMBER	K6236TD0204A
AMOUNT DUE	217,577.00

**PLEASE REMIT PAYMENT TO:**

**BANK NAME:** BANK OF AMERICA  
**BANK LOCATION:** CHICAGO, IL  
**ACCOUNT NAME:** HONEYWELL BUILDING SOLUTIONS  
**ACCOUNT NUMBER:** 3752005240  
**ACH ABA NUMBER:** 111000012  
**WIRE ABA NUMBER:** 026009593  
**OR**

**INVOICE TO:**

CHARTER TOWNSHIP OF YPSILANTI  
 ATTN: JEFF ALLEN  
 7200 S HURON RIVER DRIVE  
 YPSILANTI, MI 48197-7007

HONEYWELL BUILDING SOLUTIONS  
 12490 COLLECTIONS CENTER DRIVE  
 CHICAGO, IL 60693

DETACH HERE - RETURN TOP PORTION WITH YOUR PAYMENT - RETAIN THIS COPY FOR YOUR RECORDS

BILLING DATE	2/4/2014
ACCOUNT NUMBER	539363
INVOICE NUMBER	K6236TD0204A
AMOUNT DUE	217,577.00

**BUILDING SOLUTIONS**



**TERMS**

NET 30

P.O. NUMBER

SIGNED CONTRACT

**INVOICE**

PROJECT	INVOICE	DESCRIPTION	AMOUNT
TBD	K6236TD0204A	CONTRACT PRICE	659,324.00
		AMOUNT COMPLETED	217,577.00
		LESS RETAINAGE	0.00
		NET AMOUNT	217,577.00
		LESS PREVIOUSLY BILLED	0.00
		CURRENT BILLING	217,577.00
PROJECT LOCATION:		YPSILANTI POLICE STATION YPSILANTI, MI 48197	
<b>DIRECT INQUIRIES AND CORRESPONDENCE TO:</b>			
THERESA DROWN (866) 364-5123 <a href="mailto:theresa.drown@honeywell.com">theresa.drown@honeywell.com</a>		HONEYWELL BUILDING SOLUTIONS 4263 MONROE STREET TOLEDO, OH 43606	
			217,577.00

Dear Valued Honeywell Customer:

The following information is to assist you in sending payments via check, wire or ACH to Honeywell. If you require any assistance in setting up your transaction, please contact your Honeywell Customer Specialist, Theresa Drown at 419-473-1103. E-mail at [theresa.drown@honeywell.com](mailto:theresa.drown@honeywell.com).

\*\*\*\*\*

**Instructions for sending Overnight Payments:**

Financial Institution: **Bank of America**  
Bank Address: **12490 Collection Center Drive**  
**Chicago, IL 60693**

**Please include remittance details with payment to the Bank of America lockbox.**

\*\*\*\*\*

**Instructions for sending Check payments:**

Financial Institution: **Bank of America**  
Bank Address: **12490 Collection Center Drive**  
**Chicago, IL 60693**

**Please include remittance details with payment to the Bank of America lockbox.**

\*\*\*\*\*

**Instructions for filling out forms for Electronic Funds Transfer (EFT):**

Financial Institution: **Bank of America**  
Bank Address: **231 So. LaSalle**  
**Chicago, IL. 60604**

Bank Contact: **Barbara Salemme**  
**Office: (888) 715-1000 ext 83850**  
**Intl Office: (925) 692-6856**  
**Fax: (312) 453-6140**  
[dedicatedmwthree@bankofamerica.com](mailto:dedicatedmwthree@bankofamerica.com)

**ACH**

Transit Routing Number: **111000012**  
Account Name: **Honeywell Building Solutions**  
Account Number: **3752005240**

**ACH Format: Choose CTX**

**Remit details for ACH to be sent to: [ACSHBSUSCashServices@honeywell.com](mailto:ACSHBSUSCashServices@honeywell.com)**  
**OR [Fax to: 866-228-8834](tel:866-228-8834)**

**WIRES**

Transit Routing Number: **026009593**  
Account Name: **Honeywell Building Solutions**  
Account Number: **3752005240**

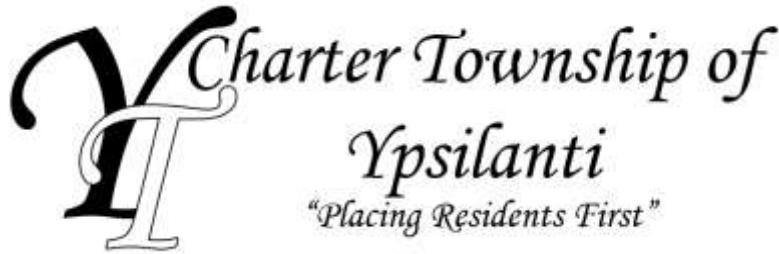
Remit details for wires to be sent to: **ACSHBSUSCashServices@honeywell.com**  
**OR Fax to: 866-228-8834**

**Reference/Addenda Fields:** In order for your remittance to be processed correctly, please reference your Honeywell account number, Honeywell invoice #, and invoice amount on all remittances and correspondence.

Type of Account: Lockbox (if Lockbox is not an option then choose checking)

Lockbox Number **12490**  
Taxpayer ID Number: **22-2640650**

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



**Office of Community  
Standards**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.ytown.org

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## **Memorandum**

**To:** Karen Lovejoy Roe, Township Clerk  
**Cc:** Nancy Wrybkowski  
**From:** Joe Lawson, Planning Director  
**Date:** January 27, 2014  
**Re:** 5389 Bon Terre – Private Road Variance Request

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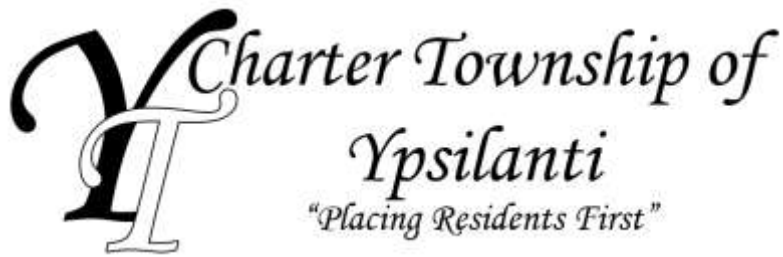
Please be advised that the Office of Community Standards has received a request from Mr. James V Dirkes to grant a variance from the Township's Private Road Ordinance to permit the construction of a single-family home upon the property located at 5389 Bon Terre.

Please be further advised that Chapter 47 (Private Roads), section 47-33 (Variances) requires the Board to schedule a public hearing to hear such a request.

That being said, could you please place on the next available Board agenda an action item to schedule a public hearing on Tuesday, February 18, 2014 to consider the variance request of Mr. James V Dirkes to permit the construction of a single-family residence upon property located on the non-conforming private road known as BonTerre.

If you should have any questions or are in need of additional information, please feel free to contact me.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



**Residential Services**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

November 27, 2012

Mr. and Mrs. Bradley Cousino  
2860 Tepeyac Hill Drive  
Ann Arbor, MI 48105

**Re: Request for Variance Extension for Bonterre Drive**

Dear Mr. and Mrs. Cousino:

At the Regular Meeting held on November 26, 2012, the Charter Township of Ypsilanti Board of Trustees approved your request for an extension of the variance for Bonterre Drive, which was originally approved at the November 16, 2010 board meeting. The extension was granted for an additional two years and will expire on November 15, 2014.

Should you have any questions regarding this approval, please contact Joe Lawson, Planning Director at 734-485-4393 or by email at [jlawson@ytown.org](mailto:jlawson@ytown.org).

If you have any questions, please contact my office.

Sincerely,

A handwritten signature in black ink that reads 'Karen Lovejoy Roe'. The signature is written in a cursive, flowing style.

Karen Lovejoy Roe  
Clerk

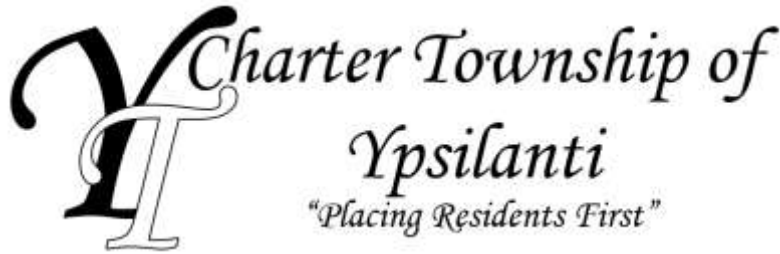
cc: Township Board  
Wm. Douglas Winters, Attorney  
Joe Lawson, Planning Coordinator  
Mike Radzik, Community Service Director  
File



# OTHER BUSINESS

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
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SCOTT MARTIN



**Residential Services**

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Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Residential Services Director

DATE: February 7, 2014

RE: ***Authorization To Purchase The 2014 Caterpillar Wheel Loader 950K From Michigan CAT In The Amount Of \$204,559.00, Budgeted In Line Item #590.590.000.977.000***

At the November 25, 2013 regular board meeting, the Board authorized seeking bids for a new 4 yard wheeled loader for the Compost Site and authorized the use of the MiDeal Program if the specified equipment was available.

Carl Rowsey, Compost Site Coordinator had the opportunity to demonstrate several different loaders and the 2014 Caterpillar Wheel Loader 950K Wheel Loader from Michigan CAT, who participates in the MiDeal Program best fits both the needs of the Compost site and our price range. The options meet our operational needs and the extended powertrain warranty provides added protection. We will receive a trade-in of \$38,000 for our old loader.

Michigan CAT also provides a guaranteed Buyback option of 5 year/5,000 hours for \$140,000 or 10 year/10,000 hours for \$100,000.

For comparison purposes, the list price on the same machine is \$312,000 with a contractor's price of \$250,000.

Please consider my request for authorization to purchase the 2014 Caterpillar Wheel Loader 950K from Michigan CAT in the amount of \$204,559.00, budgeted in line item #590.590.000.977.000



Corporate  
 Headquarters  
 24800 Novi Road  
 PO Box 918  
 Novi, MI 48375-0918

January 31, 2014

**Charter Township of Ypsilanti**  
**7200 S. Huron River Dr.**  
**Ypsilanti, MI 48197**

**Compost Division:**

We are pleased to quote the following for your consideration:

**(1) 2014 Caterpillar 950K Wheel Loader – 234 GHP – 211 NHP / 43,000 Op Wgt**

The following factory and dealer options are included:

- \* Limited Slip Front Axle
  - \* Ride Control
  - \* L-2 Radials – Bridgestone VUT 23.5R25
  - \* Cold Start Package 120V w/ Glow Plugs
  - \* Joystick Bucket Control – Single Lever
  - \* Radio, AM / FM / CD / MP3
  - \* Rear Sun Visor
  - \* Bluetooth Ready
  - \* Power Train Guard
  - \* 4.25 General Purpose Bucket w/ BOCE (4.5YD)
  - \* Beacon / Turn Signals
  - \* Air Suspension Seat
  - \* Turbine Pre Cleaner
- \* Warranty: Base Warranty is 12 Months/Unlimited Hrs. with 6 Months Mileage.

**MIDEAL Cash Sale Price: \$ 224,528 Non Tax**

Optional: Power Package (14GHP Increase and additional CWT 1,100 lbs) ADD \$ 1,862  
 Optional: Fusion Quick Coupler factory installed ADD \$ 4,485  
 Optional: Extended 5 yr/ 6,000 Hour Power Train Warranty (whichever occurs first) ADD \$ 5,789

**Trade In – Case 721 CXT s/n JFF0092829 \$ 38,000**

**Guaranteed Buyback Option:**

5 Year / No more than 5,000 Hours **\$140,000**  
 10 Year / No more than 10,000 Hours **\$100,000**

**950K & 962K MATERIAL HANDLING ARMS / FUSION**  
 W 289-9885 ARM, MATERIAL HANDLING ..... 1,560 weight - Price with discount \$5,895  
**Lane 1 Work Tool - Ships loose from Caterpillar Work Tool & Services**  
**(CWTS PRODUCT)**  
**Extendable Lenth 123" (3124mm) to 183" (4648mm)**  
**FOR USE WITH: Fusion Coupler**

On behalf of Michigan CAT, thank you for the opportunity to quote Caterpillar machinery.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark T. Moran", with a long horizontal flourish extending to the right.

Mark Moran  
Account Representative

Quote good for 30 Days.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
SCOTT MARTIN



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Residential Services Director

DATE: February 10, 2014

RE: ***Request Authorization to Seek Proposals for the Design/Build and Installation of a Camera System in Township Neighborhoods***

I am requesting permission from the Township Board to seek an RFP for the design/build of a camera system for installation in Township neighborhoods. Over the past few months, we have received several requests to install additional security measures to aid in crime solving by the Washtenaw County Sheriff's Department.

We currently have 10 cameras on a PILOT system and would be looking at adding more cameras as neighborhoods request them. We have set up a fee structure to allocate the appropriate cost to residents, should they request them.

We would ask that this be a similar system to what we currently have and perhaps be able to incorporate what we currently have. These would be set up to only be viewed by the appropriate Sheriff Department staff.

The current cost of these camera systems to the Township is approximately \$7,000 per camera set-up, and is being proposed to be paid out of the Police Services millage. A special assessment district for operational costs is currently being reviewed.

I will be present at the Board meeting to answer any questions you should have.

# CHARTER TOWNSHIP OF YPSILANTI

## OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement • Police Services

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To: Clerk's Office

From: Mike Radzik  
Office of Community Standards

Re: **Request to Authorize Publication of RFP for Vegetation & Cleanup Abatement Program and to Evaluate Alternative Options**

Date: February 11, 2014

The Vegetation & Cleanup Abatement Program administered through the Ordinance Department is operated under a contract with a private service provider for mowing and cleanup services. This program facilitates mowing of primarily vacant properties through statutory enforcement and the costs are passed on to subject property owners.

I was notified on February 7, 2014 that the service provider was terminating the current contract which runs through 2014. In order to continue providing uninterrupted services at the start of the mowing season, it is necessary to solicit bids to select a different service provider or develop an alternate way to provide services.

In collaboration with Residential Services director Jeff Allen, we are exploring potential options to provide mowing services associated with ordinance enforcement and maintenance of other township owned property throughout the township. The township owns several hundred parcels of land that were turned over by the county treasurer or acquired through other means that require seasonal maintenance.

I am respectfully requesting authorization to publish the enclosed RFP in order to obtain proposals for evaluation. At the same time, we will be exploring potential options to provide these service a different way. If an alternate method is found, no action will be taken on the bid process. Either way, a final recommendation will be submitted to the Board for consideration and approval.

## INVITATION TO PROVIDE WRITTEN BID PROPOSALS

The Charter Township of Ypsilanti is accepting written bid proposals for the following:

**Nuisance Abatement Services for Vegetation/Noxious Weed Abatement**  
**and**  
**Special Project Debris/Trash Clean-Up and Removal**

Sealed bids will be accepted until **Friday, March 14, 2014 at 10:00AM** at which time all bids will be opened and read aloud. Bid proposals may be submitted by USPS mail or hand delivered. Bids submitted by facsimile or email will not be accepted. Please provide two (2) sealed copies of the bid proposal to:

Ypsilanti Township Clerk  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

Sealed bids must be plainly marked "Bid: Vegetation/Noxious Weed Abatement Services".

Bid specifications and the required bid form are available on the Internet at [ytown.org](http://ytown.org), at the Township Clerk's Office, or at the Township Ordinance Department. Questions about bid specifications or format may be directed to Mike Radzik at the Office of Community Standards by calling (734) 485-4393 or by email at [mradzik@ytown.org](mailto:mradzik@ytown.org).

The Charter Township of Ypsilanti reserves the right to reject any or all bids and to waive any irregularities in the best interest of the Township.

**CHARTER TOWNSHIP OF YPSILANTI**  
**VEGETATION & CLEAN-UP ABATEMENT PROGRAM**

**INSTRUCTIONS TO BIDDERS**

**PROPOSALS**

The Charter Township of Ypsilanti desires to receive bid pricing for nuisance abatement services for vegetation/noxious weed abatement and special project debris/trash clean-up and removal. All bids must be submitted on the bid form provided and must include all required attachments listed below. The contract duration will be for up to two (2) years with an option for negotiated annual renewals at rates to be determined. The Township is not obligated to negotiate a renewal and may seek new bid pricing.

The Township reserves the right to reject any and/or all bids and to waive any informalities and technicalities and to accept the bid which it deems most favorable to the interest of the Township.

**All bids must include:**

- BID FORM with complete pricing for all bid categories for which the bidder wishes to be considered (enclosed here)
- ATTACHMENT 1: Company name, address, telephone number and email address; a statement indicating the number of persons employed by the Contractor (include copies of driver's licenses or state ID cards)
- ATTACHMENT 2: A complete list of available equipment owned by the company to be used to fulfill this contract
- ATTACHMENT 3: History of similar work experience
- ATTACHMENT 4: References including names, address and telephone numbers

**SCOPE OF WORK**

The Office of Community Standards will issue written work orders and directions for the mowing and cleanup of properties, in accordance with Charter Township of Ypsilanti Code of Ordinances, Chapter 26, Articles II & III, Chapter 48, Article II, and Chapter 66, Articles II & III.

The Contractor must complete each work order within three (3) working days after the date of notification to commence work. For purposes of this contract, Saturday is considered a working day.

**HOLD HARMLESS**

The Contractor shall assume full responsibility for the protection of all pavements, curbs, bridges, railroads, poles and any other surface structures and all water mains, sewers, telephones lines, gas mains and any other underground services and structures along and near the work which may be affected by his/her operations and shall indemnify, defend and save harmless the Charter Township of Ypsilanti against all damages or alleged damages to any structure or injury to any individuals as a result of his/her operations. No tree or shrubbery of any kind shall be removed or destroyed by the Contractor without the consent of the Charter Township of Ypsilanti.



## **INSURANCE**

The Contractor shall not commence work under this contract until he has obtained all insurance as required by the Charter Township of Ypsilanti financial policy and provided for in the Contract Documents. All insurance certificates must name "*The Charter Township of Ypsilanti and its past, present, and future elected officials, appointed commissions and boards, agents and employees*" as **additional named insured** on the general liability policy with respect to the services provided under this contract.

## **SUB-CONTRACTS**

The Contractor shall not sublet, assign or transfer this contract or any portion thereof or any payment due him, without the written consent of the Charter Township of Ypsilanti.

## **INTERPRETATION OF BIDDING DOCUMENTS**

The Owner will not give verbal answers to any inquiries regarding the meaning of drawings or specifications. All explanations by bidders must be requested of the Township in writing, and if an explanation is necessary, a reply will be made in the form of an addendum to each Bidder who has received a set of the contract documents.

All addenda issued to bidders prior to date of receipt of bids shall become a part of the specifications.

## **WITHDRAWING BID**

Once a bid is submitted, it may be withdrawn when a request is made in writing and prior to the time designated in the advertisement for the opening of bids.

## **BID DEADLINE**

Bids must be submitted in a sealed envelope marked "Bid: Vegetation/Noxious Weed Abatement Services" either by mail or hand delivered and must be received at the Clerk's Office at 7200 S Huron River Dr, Ypsilanti, MI 48197 no later than **Friday, March 14, 2014 at 10:00AM (EST)**.

The Charter Township of Ypsilanti Code of Ordinances, Sec. 2-201, "Living Wage", may be obtained from the Clerk's Office or on-line at [www.ytown.org](http://www.ytown.org).

*(End of Instructions to Bidders)*

**CHARTER TOWNSHIP OF YPSILANTI  
VEGETATION & CLEAN-UP ABATEMENT PROGRAM  
GENERAL CONDITIONS**

**SPECIFICATIONS**

- A.** The intent of the Contract Documents is to include in the contract price the cost of all labor and materials, water, fuel, tools, plant, equipment, light, transportation and all other expenses as may be necessary for the proper execution and completion of the work.
- B.** Under the direction of the Office of Community Standards, the “Vegetation & Clean-Up Abatement Program” shall include:
1. Mowing of vacant and developed properties
  2. Cleanup of vacant and developed properties
  3. Clean-up and hauling of trash and debris to an approved disposal site
- C.** The Office of Community Standards will submit authorized work orders by electronic mail (e-mail) to the Contractor which shall include:
1. The address of the property to be mowed or cleaned-up
    - Parcel number and physical description may be substituted where no street address has been assigned
  2. A description of the work to be performed and authorized
  3. A lot size and pre-determined pricing code for invoicing purposes
- D.** The following scope of work standards will apply for authorization of work:

**Improved Lots**

Mowing of improved lots (containing homes, commercial buildings and/or accessory structures) of various sizes in the following increments:

- Improved lots < 6,000 sf. (represents typical lot size in older neighborhoods)
- Improved lots > 6,000 sf. and < 12,000 sf. (represents typical lot size in newer neighborhoods)
- Improved lots > 12,000 sf.

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of up to one (1) 13-gallon trash bag of trash/debris prior to cutting.

**Unimproved Lots**

Mowing of unimproved lots of various sizes in the following increments:

- Unimproved lots < 6,000 sf. (represents typical lot size in older neighborhoods)
- Unimproved lots > 6,000 sf. and < 12,000 sf. (represents typical lot size in newer neighborhoods)
- Unimproved lots > 12,000 sf.

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of up to one (1) 13-gallon trash bag of debris prior to cutting.

**Margin Only**

Mowing of “right-of-way” margin only (typically the area between the sidewalk and street).

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of up to one (1) 13-gallon trash bag of debris prior to cutting.

### **Premium Surcharge**

An additional “premium” surcharge shall be allowed for mowing vegetation substantially in excess of 10” in height with prior approval of the Office of Community Standards. In the event the majority of the vegetation on a parcel exceeds 10” in height, the Office of Community Standards may approve payment of a surcharge included in this bid proposal. This surcharge must be approved in writing prior to the start of work. Typically, the Ordinance Officer placing the work order will pre-approve a surcharge based on personal observation of conditions at the time the order is placed.

The price to complete work orders to mow parcels where the majority of vegetation is substantially higher than 18” shall be negotiated and agreed upon in advance on a case by case basis.

### **Extra Large Parcels**

Mowing lots that are substantially larger than ½ -acre (21,780 sf.) will be negotiated and agreed upon in advance by the Office of Community Standards on a case-by-case basis as needed.

### **Excess Debris Clean-Up per 13-gallon Trash Bag**

Vegetation mowing will include clean-up of debris and litter from the area to be mowed prior to cutting the area to avoid scattering paper and other debris. When the volume of debris is in excess of one (1) 13-gallon trash bag, the Office of Community Standards will determine if it is necessary for the contractor to collect the excess debris prior to cutting. The contractor will be compensated at a rate approved in the bid for each additional 13-gallon trash bag of debris. The contractor shall properly dispose of any and all collected debris at the Township’s compost site and forward the invoice to the Office of Community Standards for payment.

### **Special Ordered Trash/Debris Clean-Up & Removal**

The contractor may on occasion be called upon to perform larger clean-up jobs unrelated to mowing services as directed by the Office of Community Standards. This work may include removal of debris, trash, junk, rubbish, litter, yard waste, goods, materials, noxious weeds, vegetation, trees, tree stumps, fences and construction materials. It may also include, but not be limited to, parts of machinery or motor vehicles, appliances, remnants of wood, metal or other castoff material. The contractor will be compensated per cubic yards of debris as approved in the bid proposal.

\*Scope includes raking and/or sweeping as necessary to completely clean-up to broom clean standard; additional disposal charges allowed for tires, batteries, televisions, CRT’s, refrigerant recovery, etc.; additional costs for specialized rental equipment must be approved in writing by the Office of Community Standards prior to the start of work.

### **Show-Up Fees**

No “show up fees” will be authorized or paid if the property has been brought into compliance with law by some other means prior to the contractor arriving at the property to start work.

### **Timeliness and Invoices**

All work shall be completed within three (3) working days after the date of notification to commence work unless otherwise specified for special circumstances. Saturday shall be considered a working day. Inclement weather, including but not limited to excessive heat, rain and lightning may be taken into consideration for timely completion of work. After work is completed, the Contractor shall submit a detailed invoice to the Office of Community Standards. The invoice shall include all necessary documentation of expenses incurred to complete the job. The Office of Community Standards will inspect completed work and authorize payment on all jobs.

## **GENERAL REQUIREMENTS FOR MATERIALS AND WORKMANSHIP**

The Contractor shall furnish suitable vehicles, equipment, tools and labor to perform the work to be done. The Contractor shall also provide a valid electronic mail (email) address to the Township that can be relied upon to transmit and receive work orders. All work orders will be submitted to the Contractor via email; and a reply from the Contractor acknowledging receipt of each work order/email is required in a timely manner.

## **PERMITS**

The Contractor shall, at all times, observe and comply with, and shall cause all of his agents and employees to observe and comply with, all existing and future laws and ordinances.

## **PROTECTION OF WORK AND PROPERTY**

The Contractor shall maintain adequate protection of all his work from damage and shall protect all public property and private abutting property from injury or loss arising from its fulfillment of this contract. He/she shall, without delay, make good any such damages, injury or loss, and shall defend and save the Charter Township of Ypsilanti from all such damages or injuries occurring because of his/her work. He/she shall furnish and maintain any passageways, barricades, guard fences, lights and danger signals, watchmen and other facilities for protection required by the public authority or by local conditions, all at no additional cost to the Owner. In an emergency affecting the safety of life or of the work or of adjoining property, the Contractor without special instruction or authorization from the Owner, shall take such action as may be necessary to prevent such threatened damage, injury or loss.

## **MAINTENANCE OF SERVICE**

Drainage through existing sewers and drains shall be maintained at all times and all nearby gutters shall be kept open for drainage.

## **STORAGE OF MATERIALS**

Materials and equipment distributed, stored and placed upon or near the site of the work shall, at all times, be so disposed as not to interfere with work being executed by other contractors in the employ of the Owner, or with street drainage, or with fire hydrants or with access thereto, and not hinder any more than may be necessary for the ordinary traffic of the street.

## **MINIMUM WAGE**

All employees involved with this contract must be paid in accordance with the Charter Township of Ypsilanti Code of Ordinances Sec. 2-201, "Living Wage". A copy of this ordinance can be obtained through the Charter Township of Ypsilanti Clerk's Office by calling (734) 484-4700.

## INSURANCE

The Contractor agrees to provide the Township with Certificates of Insurance for General Liability, Vehicle Liability, and Statutory Workers Compensation, according to the limits provided in the Charter Township of Ypsilanti Financial Policy. The Certificates of Insurance must be provided to the Township prior to the execution of the contract documents. *Examples of said insurances should be included in your bid.*

The Contractor will maintain at its own expense during the term of the Contract, the following insurances:

- a. Worker's Compensation insurance with Michigan statutory limits and employers liability insurance of \$ 1,000,000.00 minimum each accident.
- b. Broad Form Comprehensive General Liability Insurance with a combined single limits of \$1,000,000.00 each occurrence for bodily injury and property damage. Policy to include products and completed operations, independent contractors and contractual liability coverage. Policy shall be endorsed to provide 60 day written notice to the Risk Manager of any material change of coverage, cancellation or non-renewal of coverage.
- c. Township's protective policy shall be in the name of "Charter Township of Ypsilanti". Policy shall provide property damage per occurrence. **"The Charter Township of Ypsilanti and its past, present, and future elected Officials, appointed commissions and boards, agents and employees"** shall be named as **"additional named insured"** on the General Liability policy with respect to the services provided under this contract.
- d. Automobile Liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance and property protection insurance to comply with provisions of the Michigan No Fault Insurance Law. Including residual liability insurance with a minimum combined single limit of \$ 1,000,000.00 each accident for bodily injury and property damage.
- e. An umbrella policy may be used to meet some of the above requirements.
- f. All insurance policies must be held by companies licensed to do business in Michigan and such companies must be well rated and acceptable to the Charter Township of Ypsilanti.
- g. If the required insurance is not maintained at any time during the term of this Contract, the Contract shall be subject to cancellation immediately or at any time thereafter, at the sole discretion of the Charter Township of Ypsilanti. If the Township elects to exercise its option to cancel on these grounds, the Township shall so notify the Contractor of its election.
- h. All Certificates of Insurance are subject to the final approval of the Ypsilanti Township Attorney.

*(End of General Conditions)*

**CHARTER TOWNSHIP OF YPSILANTI  
VEGETATION & CLEAN-UP ABATEMENT PROGRAM**

Company Name: \_\_\_\_\_

Improved Lots < 6,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Improved Lots > 6,000 sf and < 12,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Improved Lots > 12,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Unimproved Lots < 6,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Unimproved Lots > 6,000 sf and < 12,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Unimproved Lots > 12,000 sf	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Margin Only (right-of-way area)	<input type="text"/>	Premium surcharge over 10"	<input type="text"/>
Pick-up and disposal of excess trash & debris per 13-gallon trash bag (ea.)	<input type="text"/>		
Special Order Trash/Debris Clean-Up and Removal:		.00 - .25 Cubic Yards	<input type="text"/>
		.25 - .50 Cubic Yards	<input type="text"/>
		.50 - .75 Cubic Yards	<input type="text"/>
		.75 - 1.0 Cubic Yards	<input type="text"/>
Additional quantities:		per .50 Cubic Yards	<input type="text"/>