CHARTER TOWNSHIP OF YPSILANTI MINUTES OF THE NOVEMBER 18, 2014 REGULAR MEETING

Supervisor Stumbo, called the meeting to order at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present:	Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin
Members Absent:	Trustee Jean Hall Currie
Legal Counsel:	Wm. Douglas Winters

PUBLIC COMMENTS

Trustee Eldridge introduced the new Director of Golf Operations, Justin Blair, PGA Pro. Trustee Eldridge stated he, Treasurer Doe and Karen Wallin had gone through a number of outstanding applicants and Justin stood out in several areas. Mr. Eldridge stated Justin was born and raised in Ypsilanti Township.

Justin Blair, PGA Pro thanked the Board for this opportunity. He stated he had started playing at Green Oaks at the age of fifteen and was very familiar with the course. He introduced his wife, Marie and his daughter Mason. He thanked his family and friends from the golf course for coming to support him this evening.

Supervisor Stumbo welcomed Justin to the Township family and looked forward to a long-time relationship.

Clerk Lovejoy Roe offered congratulations to Justin.

Darlene Devall, Township Resident asked about the status of rates for 2015. She also asked if the Greens Committee was still in effect.

Treasurer Doe stated a meeting would be held the last Monday in November and the rates will be discussed at that time, but he could not speak to the Green's Commission.

Supervisor Stumbo stated there had not been a rate change presented for the 2015 Budget.

Arloa Kaiser, Township Resident provided information regarding the Washtenaw County Citizens Police Academy. She stated the ten-week course gave the public an opportunity to learn more about police services.

CONSENT AGENDA

- A. MINUTES OF THE OCTOBER 21, WORK SESSION AND REGULAR MEETING AND OCTOBER 31, 2014 SPECIAL MEETING
- **B. STATEMENTS AND CHECKS**
 - 1. NOVEMBER 4, 2014, FOR \$477,031.16
 - 2. NOVEMBER 18, 2014 FOR \$1,113,668.51
 - 3. CHOICE HEALTH CARE DEDUCTIBLE (ACH EFT), IN THE AMOUNT OF \$30,590.08
 - 4. AUGUST ADMIN FEE, IN THE AMOUNT OF \$1,155.00

C. OCTOBER 2014 TREASURER REPORT

A motion by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated discussion was in order regarding the Chief Building job description and salary since there was no discussion in the Work Session earlier this evening. The Board concurred.

Supervisor Stumbo stated the current Building Director, Ron Fulton was retiring in December 31, 2014 after 11 years of service. The Board had authorized bringing the job description and salary back for approval.

Karen Wallin, Human Resource Department stated a copy of the draft job description was in the packet. She said they were requesting support regarding a salary for the position. Ms. Wallin stated that she and Mike Radzik, OCS Director had discussed a salary of \$68,000 to \$70,000 would be the lowest salary range that could be offered to get quality candidates with the needed experience. She reviewed some of the changes in the job description.

Mike Radzik, OCS Director stated he had used SEMCOG salary information to review the salary of similar positions in other townships of similar size. He presented a job description from Chapter 18 of the Ypsilanti Township Code of Ordinances. He stated the job description had scaled back slightly from the current Department Director position that has a wide variety of direct supervision and administrative duties, since many of the administrative duties were being assigned to the new Executive Coordinator position. Mr. Radzik reported the specific duties that were transferred was the direct supervision of clerical staff, responsibility for budget preparation, preparation of agenda items for Board consideration, timesheets and payroll. Mr. Radzik stated the removal of those duties was the primary reason for the lower salary recommendation. He stated the Chief Building Officer would directly supervise the building inspectors, would work cooperative with the new OCS Executive Coordinator position to help guide the clerical staff, and would coordinate with legal counsel to support prosecution of code violations and civil litigation.

Supervisor Stumbo stated this position was funded from the Building Department revenue and Mike Radzik stated it was specifically budgeted in Fund 249, the Building Department Fund which was supported by permit and plan review fee revenue.

A motion by Treasurer Doe, supported by Trustee Mike Martin to authorize filling the Chief Building Official position with the job description and salary range as presented.

Mike Radzik provided a brief explanation for the change from Building Director to Chief Building Official was to clarify this was the building official with authority under the State's Construction Codes.

The motion carried unanimously.

CLERK REPORT

A. PROCLAMATION IN HONOR OF CHEVROLET CORVAIR MAY 14, 2015

Clerk Lovejoy Roe read the proclamation into the record.

A motion by Clerk Lovejoy Roe, supported by Treasurer Doe to adopt the Proclamation in honor of Chevrolet Corvair, May 14, 2015 (see attached). The motion carried unanimously.

TREASURER REPORT

No report

TRUSTEE REPORT

No report

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated the Board had adopted a zero tolerance policy regarding the sale of drugs from homes and apartment in the Township. He explained the process by which the Township was enforcing the "Padlock" Ordinance. He stated he would be attending a meeting scheduled in Lansing Dec. 2 and Dec. 4 to encourage the passage of a Senate bill granting the legal standing to initiate padlock cases to Township attorneys.

Attorney Winters also addressed six properties that were public nuisances and/or vacant. Mr. Winters stated Rob Nissly, from Habitat for Humanity, attended this evening regarding an agenda item for three properties that will be rehabilitated. He stated US taxpayers had spent 700 billion dollars to fund banks and financial institutions to purchase "troubled assets" across the country. He listed several of those institutions and confirmed many of those were the same ones we were dealing with locally. He stated his law partner, Denny McLain had sent a Consent Order, regarding 210 N. Mansfield, suing CitiMortgage since it had allowed the vacant property to deteriorate to the point of having to be demolished. Mr. Winters stated anytime properties had to be demolished it translated into a loss for the Township because it would have been possible to save, renovate, or even donate to Habitat.

Supervisor Stumbo concurred the banks had become the number one offender in allowing vacant properties to deteriorate and needed to be held accountable.

Trustee Mike Martin provided perspective as a resident of the township regarding the deteriorating conditions of homes negative impact on our community and he stated he was willing to do whatever necessary for neighborhood stabilization.

NEW BUSINESS

1. BUDGET AMENDMENT #15

Clerk Lovejoy Roe read Budget Amendment #15 into the record.

A motion by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #15 (see attached). The motion carried unanimously.

2. REQUEST APPROVAL TO PROVIDE HABITAT FOR HUMANITY FUNDS TO AID WITH THE RENOVATION OF YPSILANTI TOWNSHIP PROPERTIES LOCATED AT 655 N. MOHAWK, 654 N. IVANHOE AND 124 KANSAS IN THE TOTAL AMOUNT OF \$45,000, BUDGETED IN LINE ITEM #101.950.000.969.010

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to provide Habitat for Humanity funds to aid with the renovation of Ypsilanti Township properties located at 655 N. Mohawk, 654 N. Mohawk and 124 Kansas in the total amount of \$45,000, budgeted in line item #101.950.000.969.010.

Rob Nissley, from Habitat for Humanity thanked the Board once again for the partnership of Ypsilanti Township. He reported 22 new families would be moving into their new homes over the next few months, including the first two renovations in West Willow. He stated Habitat had grown to include refrigerator replacement, furnace and hot water heater testing and help with replacement, if necessary.

Supervisor Stumbo stated Habitat had done amazing things to stabilize and raise home values, especially in Gault Village and now West Willow.

The motion carried unanimously.

3. REQUEST OF MARK NELSON, 14-B COURT MAGISTRATE TO APPROVE CONTRACT TO ACCEPT GRANT FUNDS FROM STATE COURT ADMINISTRATIVE OFFICE FOR THE IMPLEMENTATION OF A DRUG COURT DOCKET IN THE AMOUNT OF \$55,000 WITH \$13,750 BUDGETED IN LINE ITEM #236.136.000.802.100 FROM 2014 BUDGET AND \$41,250 IN 2015 BUDGET AND TO AUTHORIZE SIGNING OF THE CONTRACT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve a contract to accept grant funds from State Court Administrative Office for the implementation of a Drug Court Docket in the amount of \$55,000 with \$13,750 budgeted in line item 236.136.000.802.100 from 2014 Budget and \$41,250 in 2015 Budget and to authorize signing of the contract.

Magistrate Mark Nelson explained 14-B Court had received a planning grant for drug court and this was the first step toward running a small-scale docket. He explained drug courts place defendants for non-violent drug related offenses on probation with more intensive and directed supervisor and treatment. He stated the hope was to have a full drug docket by 2016.

Supervisor Stumbo stated the program provided for alternative sentencing and programs for non-violent offenders.

Magistrate Nelson briefly explained how the program worked and since it was countywide, 14-B would take referrals from other courts.

Clerk Lovejoy Roe asked if the court would add employees for this grant project.

Magistrate Nelson explained they would utilize existing staff and since Toni Malone had supervised, a previous grant and she would continue that role with this grant, as well.

The motion carried unanimously.

4. REQUEST OF NEXUS GAS TRANSMISSION TO CONDUCT ADDITIONAL SURVEY ACTIVITIES ON IDENTIFIED YPSILANTI TOWNSHIP OWNED PARCELS AND TO AUTHORIZE SIGNING OF THE SURVEY AUTHORIZATIONS

A motion made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve request of Nexus Gas Transmission to conduct additional survey activities on identified Ypsilanti Township owned parcels and to authorize signing of the survey authorizations.

Clerk Lovejoy Roe explained the purpose of the survey was to look for information to determine the best place to lay the pipeline in Ypsilanti Township.

The motion carried unanimously.

5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE ASBESTOS ABATEMENT AND DEMOLITION OF BLIGHTED, ABANDONED BUILDINGS LOCATED AT 2300 HOLMES ROAD AND 853 MAPLEWOOD AVENUE IN THE AMOUNT OF \$9,680, BUDGETED IN LINE ITEM #101.950.000.969.011

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to authorize asbestos abatement and demolition of blighted, abandoned buildings located at 2300 Holmes Road and 853 Maplewood Avenue in the amount of \$9,680, budgeted in line item #101.950.000.969.01. The motion carried unanimously.

6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION, IF NECESSARY IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR VACANT PROPERTIES, LOCATED AT 2508 HOLMES ROAD, 1476 BLOSSOM 1497 GATTEGNO, 2360 CEDARCLIFF, 2649 PEACHCREST AND 2734 PEACHCREST IN THE AMOUNT OF \$30,000, BUDGETED IN LINE ITEM #101.950.000.801.023

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to seek legal action, if necessary in Washtenaw County Circuit Court to abate public nuisance for vacant properties, located at 2508 Holmes Road, 1476 Blossom, 1497 Gattegno, 2360 Cedarcliff, 2649 Peachcrest and 2734 Peachcrest in the amount of \$30,000, budgeted in line item #101.950.000.801.023. The motion carried unanimously.

Supervisor Stumbo reported the property owners of these properties had not responded to the Ordinance Department and/or the Attorney's office.

7. REQUEST OF MICHAEL SARANEN, HYDRO OPERATOR TO APPROVE CONTRACT WITH DTE ENERGY TO UPDATE TRANSFER TRIP AND SCADA EQUIPMENT AT HYDRO STATION IN THE AMOUNT OF \$180,000, BUDGETED IN LINE ITEM #252.252.000.977.000 AND TO AUTHORIZE SIGNING OF THE CONTRACT

A motion by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve contract with DTE Energy to update Transfer Trip and SCADA Equipment at Hydro Station for \$180,000, budgeted in line item #252.252.000.977.000 and to authorize signing of the contract (see attached). The motion carried unanimously.

Supervisor Stumbo reported this was a five-year payback on the costs currently paid to AT&T, which continues to escalate every year and this will be funded from the Hydro Station fund balance.

8. SET PUBLIC HEARING DATE OF TUESDAY, DECEMBER 2, 2014 AT APPROXIMATELY 7:00 P.M. – 2015 FISCAL YEAR BUDGET

A motion made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to set public hearing date of Tuesday, December 2, 2014 at approximately 7:00 P.M. – 2015 Fiscal Year Budget. The motion carried unanimously.

1. AWARD LOW QUOTE TO ALLEGRA PRINTING FOR THE 2015 HELPFUL HANDBOOK/MAGNET IN THE AMOUNT OF \$21,683 AND AUTHORIZE MAILING OF THE HANDBOOK IN AN AMOUNT NOT TO EXCEED \$10,000, BOTH BUDGETED IN THE 2015 BUDGET

Supervisor Stumbo reported the handbook was a tri-fold and the third section would include information regarding the Sheriff's Department and be paid for by the Sheriff's Department.

A motion made by Treasurer Doe, supported by Trustee Scott Martin to award low quote to Allegra Printing for the 2015 Helpful Handbook/Magnet for \$21,683 and authorize mailing of the Handbook in an amount not to exceed \$10,000, both budgeted in the 2015 Budget. The motion carried unanimously.

2. LETTER OF AGREEMENT – HEALTH CARE BETWEEN YPSILANTI TOWNSHIP, AFSCME LOCAL 3451, TEAMSTER LOCAL 214 AND FIREFIGHTER'S LOCAL 1830

Supervisor Stumbo reported the Board had met in Executive Session during the Work Session to discuss the Healthcare Agreement proposed with the unions. She stated healthcare costs were 19% higher last year due to usage and the proposal was for an increase of employee contributions from \$50 to \$75 a pay period to help offset those costs.

A motion made by Clerk Lovejoy Roe, support by Treasurer Doe to authorize lifting the hard cap, if necessary and authorize the signing of a Letter of Agreement for Health Care between Ypsilanti Township, AFSCME Local 3451, Teamster Local 214 and Firefighter's Local 1830.

Clerk Lovejoy Roe thanked Karen Wallin for the great job she had done in getting all the information together for this item so quickly. She stated Trustee Mike Martin did a great job working on the healthcare committee as well and she was looking forward to looking into ways to help cut health care costs on a quarterly basis over the next year.

The motion carried unanimously.

AUTHORIZATIONS & BIDS

1. REQUEST OF TRAVIS MCDUGALD, IS MANAGER FOR AUTHORIZATION TO SEEK PROPOSALS FOR ALTERNATIVE NETWORK INFRASTRUCTURE METHODS FOR CONNECTING THE COMMUNITY CENTER TO FIRE STATION 1

A motion made by Treasurer Doe, supported by Trustee Eldridge to authorize Travis McDugald, IS Manager to seek proposals for alternative network infrastructure methods for connecting the Community Center to Fire Station 1. The motion carried unanimously.

Travis McDugald provided a brief overview of the project.

2. REQUEST OF TRUSTEE ELDRIDGE TO AWARD LOW BID TO ALLIED FENCE FOR FENCE REPAIR AT THE GOLF COURSE FOR \$11,900, BUDGETED IN LINE ITEM #584.584.000.933.000

A motion made by Trustee Scott Martin, supported by Treasurer Doe to award low bid to Allied Fence for fence repair at the Golf Course for \$11,900, budgeted in line item #584.584.000.933.000. The motion carried unanimously.

ADJOURNMENT

A motion made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:20 P.M.

Respectfully submitted,

Brenda L. Stumbo, Supervisor Charter Township of Ypsilanti Karen Lovejoy Roe, Clerk Charter Township of Ypsilanti Charter Township of Ppsilanti

Proclamation

In Honor of CHEVROLET CORVAIR APPRECIATION DAY May 14, 2015

Whereas, the citizens recognize that General Motors Corporation produced the Chevrolet Corvair car at the Willow Run Assembly Plant in Ypsilanti Township during model years 1960-1969. Approximately 1.8 million of these wonderful vehicles were produced with the vast majority being assembled at Willow Run; and

Whereas, the Chevrolet Corvair is considered one of the most influential car designs and became a new benchmark in General Motors history revolutionizing the automotive industry with its new features of rear-mounted air-cooled aluminum engine, integrative transaxle, independent suspension, and unibody construction; and

Whereas, we celebrate this day and recognize and honor all the dedicated hourly assembly and salary workers, GM car stylers/designers, engineers, and; most importantly, Michigan Native Mr. Edward N. Cole, Father of the Corvair who helped make this unique vehicle; and

Whereas, we honor the Ypsilanti Automotive Heritage Museum who work to preserve the legend of the Willow Run Assembly Plant which includes the Chevrolet Corvair history; and

Whereas, we commemorate this day as it signifies the 46th anniversary of the last Corvair car produced at the Willow Run Assembly Plant at 1:30 p.m. on May 14, 1969; and

Whereas, we recognize all the Corvair car and truck owners who are proud to own these unique vehicles and keep these masterpieces on the road and in the public eye, and appreciate organizations like DACC (Detroit Area Corvair Club), (CPF) Corvair Preservation Foundation, and CORSA (Corvair Society of America) who help to ensure the preservation of this one of kind history making Air-Cooled Wonder.

Now therefore be it resolved that the Charter Township of Ypsilanti Board of Trustees does hereby proclaim May 14, 2015, Chevrolet Corvair Appreciation Day in Ypsilanti Township and commend observation to all Township residents.

Dated and signed this 18th day of November, 2014

Brenda L. Stumbo, Supervisor

Karen Savejoy Rol

Karen Lovejoy Roe, Clerk

Have de Larry J. Doe, Treasurer



Jean Hall Currie

Jean Hall Currie, Trustee

Stan Eldridge, Trustee

Mike Martin, Trustee

Scott Martin, Trustee

CHARTER TOWNSHIP OF YPSILANTI 2014 BUDGET AMENDMENT #15

November 18, 2014

101 - GENERAL OPER	ATIONS FUND		Total Increase	\$41,180.00
	et for Demolition of 2 properties including demo, asbe of Prior Year Fund Balance.	estos removal, and utility shut off totaling \$11,180	. This will be	
Revenues:				
	Prior Year Fund Balance	101-000-000-699.000	\$11,180.00	
		Net Revenues	\$11,180.00	
Expenditures:	Contribution - Land Bank	101-950-000-969.011	\$11,180.00	
		-	\$11,180.00	
Increase expenditure budge	et for legal services for vacant/abandon home cases.	This will be funded by an Appropriation of Prior \	Year Fund Balance.	
Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$30,000.00	
		Net Revenues	\$30,000.00	
Expenditures:	Public Nuisance-Legal Services	101-950-000-801.023	\$30,000.00	
		-	\$30,000.00	
212 - BIKE, SIDEWALF	K, RECREATION, ROAD AND			
	ATIONS FUND (BSR II)		Total Increase	\$25,610
Increase the budget for t Appropriation of Prior Ye Revenues:	ransfer of needed funds for the Golf Course for ar Fund Balance. Prior Year Fund Balance	212-000-000-699.000	\$25,610	
Expenditures:	Transfer to Golf Course	Net Revenues _ 212-212-000-969.584 Net Expenditures _	\$25,610 \$25,610 \$25,610	
236 - 14B DISTRICT C	OURT FUND		Total Increase	\$14,318.00
Increase expenditure for for 30 hours at 75% of th	employee who has requested more than the 32 e PTO hours. This will be funded by an Approp	hours of PTO hours budgeted at 100%. This riation of Prior Year Fund Balance.	s payout will be	
Revenues:	Prior Year Fund Balance	236-000-000-699.000 Net Revenues	\$568.00 \$568.00	
Expenditures:	Salaries Pay Out & Sick time	236-136-000-708.004 Net Expenditures	\$568.00 \$568.00	
total amount of the grant	ant awarded by Office of Highway Safety Planni award is \$55,000 for fiscal year October 1, 201 will be funded by a State Grant.			
Revenues:	State Grant Revenue	236-000-000-569.019 Net Revenues	\$13,750.00 \$13,750.00	
Expenditures:	Court Innovation Contract	236-136-000-802.100 Net Expenditures	\$13,750.00 \$13,750.00	

CHARTER TOWNSHIP OF YPSILANTI 2014 BUDGET AMENDMENT #15

November 18, 2014

252 - HYDRO STATION FUND

Increase expenditure to update transfer trip & SCADA equipment at Hydro Dam. In order to budget for this project the following lines will need to have a budget amendment. Increase the revenue line for anticipated increase of the power produced and sold to DTE due to the higher volumes of water. Increase the expenditure line Due to City of Ypsilanti for their 10% portion of revenue. The additional to be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Ford Lake Hydro Station	252-000-000-641.003	\$80,000.00
	Prior Year Appropriation	252-000-000-699.000	\$108,000.00
		Net Revenues	\$188,000.00
Expenditures:	Due to City of Ypsilanti	252-252-000-956.009	\$8,000.00
	Capital Outlay Equipment	252-252-000-977.000	\$180,000.00
		Net Expenditures	\$188,000.00

584 - GOLF COURSE FUND

Increase revenue and expenditure for insurance claim and repair of irrigation system resulting in lighting strike. This will be funded by insurance claim check received on 10/15/14

Revenues:	Misc Revenue - Insurance Reimbursement	584-000-000-694.004 Net Revenues	\$1,003.00 \$1,003.00
Expenditures:	Equipment Maintenance	584-584-000-933.000 Net Expenditures	\$1,003.00 \$1,003.00

Increase expenditure for repair of damaged Golf course fence areas for \$11,900. An insurance claim has been made and will pay for half of the damages. This will be funded half by an insurance claim reimbursement and half by an a Transfer from the BSRII fund.

Revenues:	Misc Revenue - Insurance Reimbursement	584-000-000-694.004	\$5,950.00
	Transfer IN: BSRII Fund	584-000-000-697.212	\$5,950.00
		Net Revenues	\$11,900.00
Expenditures:	Equipment Maintenance	584-584-000-933.000	\$11,900.00
		Net Expenditures	\$11,900.00

Increase expenditure for Board approved extension of Acting Golf Course Director and Temporary assistant increase to help during interim of hiring a Director. This will be funded by a Transfer from the BSRII fund.

Revenues:	Transfer IN: BSRII Fund	584-000-000-697.212	\$19,660.00
		Net Revenues	\$19,660.00
Expenditures:	Salaries Pro Shop Director	584-584-000-702.002	\$15,200.00
	Salary - Wages Pro shop	584-584-000-706.008	\$4,460.00
		Net Expenditures	\$19,660.00

\$188,000.00

Total Increase

Total Increase

\$32,563.00

Motion to Amend the 2014 Budget (#15):

Move to increase the General Fund budget by \$41,180 to \$11,827,464 and approve the department line item changes as outlined

Move to increase the Bike, Sidewalk, Recreation, Road and General Operations (BSRII) Fund budget by \$25,610 to \$1,145,558 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$14,318 to \$1,354,929 and approve the department line item changes as outlined

Move to increase the Hydro Dam Fund budget by \$188,000 to \$832,355 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund budget by \$32,563 to \$797,762 and approve the department line item changes as outlined.