

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE OCTOBER 31, 2014 SPECIAL MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 8:30 a.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

**Members Absent:** Trustee Jean Hall Currie

**Legal Counsel:** None

**NEW BUSINESS**

**1. Employment agreement for the Director of Golf Operations**

**A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to approve the employment agreement for the Director of Golf Operations (see attached).**

Trustee Mike Martin stated he was confused regarding how the pay would increase from the base of \$50,000.

Karen Wallin, Human Resources Department briefly explained the revenue for the golf course would have to increase 15% in 2015 in order for the Director of Golf Operations to receive a \$1,500 increase.

Discussion followed on PTO time.

Treasurer Doe stated six people had been interviewed for the position and one was to be recommended to the Board.

Karen Wallin stated that candidate was Justin Blair. She stated he was very professional and had presented a plan to move the golf course forward in his interview.

Karen Lovejoy Roe questioned how the 13 PTO days had been decided on and Ms. Wallin stated that was the number of days given to the last department head that had been hired. Discussion followed on a period of five years on the job in order to receive more PTO time.

Trustee Eldridge gave an overview of the six candidate's qualifications, but as Ms. Wallin had stated, only one came in with a full detailed business plan to move forward, including increasing the number of golfers, marketing and advertising. Trustee Eldridge stated Mr. Blair had been working as a seasonal worker at the golf course for the past few months and many golfers had come to him privately with commendations regarding Mr. Blair's work.

Supervisor Stumbo thanked Trustee Eldridge, Karen Wallin, Larry Doe and Amby Wilbanks for serving on a committee to find someone to fill this position. She stated in should be and easy transition since Trustee Eldridge had done such a good job on the reorganization of the golf course.

Trustee Eldridge and Karen Wallin stated Mr. Blair had grown up in the community and he and his young family were definitely committed to the area.

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Trustee Eldridge stated he had talked with the Recreation Director, Angela Verges, regarding this new position and she was looking forward to the work they would be doing together.

Treasurer Doe commended Trustee Eldridge for a job well done and stated he was hearing nothing but good comments now regarding the golf course.

Karen Wallin requested a start date of November 3, 2014 for the Director of Golf Operations. The Board agreed.

Clerk Lovejoy Roe added her thanks to Trustee Eldridge for a job well done at the golf course.

**A friendly amendment was made by Supervisor Stumbo and supported by Trustee Eldridge and Trustee Scott Martin to approve the start date, effective November 3, 2014 in the motion. The friendly amendment was accepted. The motion carried unanimously.**

**2. Budget Amendment #14**

Supervisor Stumbo explained this budget amendment was for the purpose of purchasing a new fire engine. She stated a presentation had been made at the last board meeting, held October 21, 2014.

Clerk Lovejoy Roe read the budget amendment into the record.

**A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve Budget Amendment #14 (see attached). The motion carried unanimously.**

**ADJOURNMENT**

The meeting adjourned at approximately 8:37 a.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
2014 BUDGET AMENDMENT #14  
Special Meeting**

**October 27, 2014**

**101 - GENERAL OPERATIONS FUND**

**Total Increase** \$584,600.00

Increase to purchase a fire truck and equipment from Spartan. The General Fund will purchase the fire truck to take advantage of the prepaid discount. The Fire Fund will pay the General Fund \$58,460 annually over 10 years starting in 2015. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:

	Prior Year Fund Balance	101-000-000-699.000	\$584,600.00
		Net Revenues	<u>\$584,600.00</u>

Expenditures:

	Capital Outlay - Fire Truck	101-970-000-975.206	\$584,600.00
			<u>\$584,600.00</u>

Motion to Amend the 2014 Budget (#14):

Move to increase the General Fund budget by \$584,600 to \$11,786,284 and approve the department line item changes as outlined.