

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 7, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie and Mike Martin

Members Absent: Trustee Scott Martin

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

- A. 7:00 P.M. - TRANSFER OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FROM GENERAL DYNAMICS TO MDA INFORMATION SYSTEMS, LLC, LOCATED AT 1200 JOE HALL DRIVE IN YPSILANTI TOWNSHIP - (PUBLIC HEARING SET AT THE AUGUST 19, 2014 REGULAR MEETING)**

The public hearing opened at 7:04 P.M.

Lawrence Heitkemper, Senior Vice President of MDA Information Systems, LLC stated they were petitioning for the IFT transfer. He stated all employees had been offered their current positions, salaries, and seniority. He provided their plans for growth and involvement in the community.

Clerk Lovejoy Roe asked if they would fill the space that was currently not being used.

Mr. Heitkemper stated the capacity was for 711 people and they currently had 160 employees, but it was their overall goal to utilize all their space and they hoped to expand the lease that ended in 2019.

Supervisor Stumbo asked if MDA was from Canada.

Mr. Heitkemper stated the owners were in Canada but MDA was a separate operations unit based in the Maryland, D.C. area. Mr. Heitkemper provided plans for the near future, saying he would be in charge for the next few months, but then a General Manager and business team would be selected for local operations.

Supervisor Stumbo asked if the type of work was still defense contract work and most of the employees were engineers to which Mr. Heitkemper agreed.

The public hearing closed at 7:07 P.M.

Supervisor Stumbo stated the Board would not take any action on the item until the next Board Meeting, October 21, 2014, when all documentation would be in order. She welcomed MDA Information Systems, LLC to the community.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

- A. MINUTES OF THE SEPTEMBER 12 , 2014 SPECIAL MEETING
MINUTES AND SEPTEMBER 16, 2014 WORK SESSION AND
REGULAR MEETING**
- B. STATEMENTS AND CHECKS**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the Consent Agenda. The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated he had covered the update in the Work Session and had no further report.

NEW BUSINESS

1. BUDGET AMENDMENT #12

Clerk Lovejoy Roe read Budget Amendment #12 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #12 (see attached). The motion carried unanimously.

2. PEDDLER PERMIT APPEAL HEARING

**A. 7:15 P.M. - APPEAL HEARING REQUESTED BY JIMMY L. MACK
REGARDING HIS PEDDLER PERMIT DENIAL (HEARING SET AT THE
SEPTEMBER 16 , 2014 REGULAR MEETING)**

The appeal hearing opened at approximately 7:11 P.M.

Mike Radzik, OCS Director stated Mr. Mack had described the nature of his business on his application of August 4, 2014, as "mobile vending" , which included selling ice cream, candy, and prepackaged goods purchased from Sam's Club. Mr. Radzik provided an overview of the process for obtaining a Peddler Permit. Mr. Radzik said a denial had been issued to Mr. Mack based on the criminal history that was found during the background check. He explained a letter of denial had been sent to Mr. Mack along with instructions regarding information on the appeal process.

Clerk Lovejoy Roe read Mr. Mack's letter, dated August 19, 2014, requesting an appeal of the denial into the record.

Supervisor Stumbo stated this was the first Peddler Permit Appeal for the Township and apologized for any awkwardness.

Jimmy Mack, Jr., Peddler Permit applicant stated his letter summed up his request. He acknowledged he had a criminal history, but he stated he was a child when he committed the crimes. He explained that his past was the reason he was self-employed.

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Supervisor Stumbo asked how old he was when he had engaged in the criminal activity.

Mr. Mack stated he was 18 years old at his first offence and had served time for the last offence when he was 24 years old.

Supervisor Stumbo asked him to elaborate on his proposed business activity.

Mr. Mack explained his business was more like a mobile store, selling ice cream, milk, eggs and prepackaged goods. He stated he was in the process of being approved by the U.S.D.A. to accept SNAP benefits. He stated he had a current Peddler's Permit to sell ice cream in the City of Ypsilanti, which was good for one year.

Clerk Lovejoy Roe asked for a list of products he planned to sell.

Treasurer Doe asked how people would know what he was doing since his vehicle had no signage.

Mr. Mack explained the music, which marketed his business, as well as "word of mouth", informed the public of his intentions.

Treasurer Doe said he was under the impression there not supposed to be any music.

Mike Radzik explained the Peddler's Ordinance prohibited using loudspeakers or any electronic amplification to attract attention.

Mr. Mack said it was not necessary to have the music, since his van was modified and easily recognized.

Clerk Lovejoy Roe asked for clarification on the approval for the SNAP benefits and how long that approval process would take.

Mr. Mack thought it would be a month or two, but in the meantime, he still accepted cash.

Clerk Lovejoy Roe asked what he sold most and he replied his bestseller was hot Cheetos.

Trustee Eldridge asked if Mr. Mack had a current license in Superior Township, he said he did not. Mr. Eldridge asked if he had applied for a license.

Mr. Mack said he had applied and been denied, by Superior Township, but he was told if he reapplied after tax season they would approve him for a one year license.

Trustee Eldridge asked him if any complaints had been filed regarding his license in the City of Ypsilanti and Mr. Mack stated there had been none. Mr. Eldridge clarified that Ypsilanti Township's license was only for 90 days. Trustee Eldridge stated he did not see any information regarding a refrigeration unit.

Mr. Mack stated the application for Washtenaw County Health Department listed his refrigeration capabilities, which Mike Radzik clarified, stating a power inverter had been installed in the vehicle, in which the freezer was plugged into. Mr. Mack stated the Health Department had inspected and approved that installation and his vehicle.

Trustee Eldridge asked how valuable a 90-day permit would be to Mr. Mack since it was already the first week of October. Mr. Mack stated he would still go out, weather permitting.

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Supervisor Stumbo stated his felony record concerned her, but she felt people could change, however she was more concerned that Mr. Mack would be driving an unmarked vehicle, trying to get people to come up and buy a product. She stated that she did not feel that was a good business plan. Supervisor Stumbo said she was not comfortable with his request and did not feel it was safe.

Treasurer Doe stated he agreed with Supervisor Stumbo.

Clerk Lovejoy Roe clarified the cause for concern was that his vehicle was not identifiable.

Mr. Mack said he planned to paint his vehicle next year.

The appeal hearing closed at approximately 7:40 P.M.

A motion was made by Mike Martin, supported by Treasurer Doe to deny the request of Jimmy L. Mack to obtain a Peddler Permit. The motion carried with Trustee Eldridge opposed.

3. REQUEST OF HABITAT FOR HUMANITY TO ERECT PAVILION AT WEST WILLOW COMMUNITY RESOURCE CENTER LOCATED AT 1057 TYLER ROAD WITH GRANT FUNDS OF \$15,000 RECEIVED FROM LOWE'S

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve request of Habitat for Humanity to erect a pavilion at West Willow Community Resource Center located at 1057 Tyler Road with Grant Funds of \$15,000 received from Lowes.

Supervisor Stumbo stated the Planning and Building Department had approved the proposed structure.

The motion carried unanimously.

4. REQUEST TO APPROVE PURCHASE OF SERVICE CONTRACT AMENDMENT 1 BETWEEN CHARTER TOWNSHIP OF YPSILANTI AND ANN ARBOR AREA TRANSPORTATION AUTHORITY (AAATA)

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve purchase of Service Contract Amendment 1 between Charter Township of Ypsilanti and Ann Arbor Area Transportation Authority (AAATA) (see attached). The motion carried unanimously.

5. REQUEST OF NEXUS GAS TRANSMISSION TO CONDUCT SURVEY ACTIVITIES ON IDENTIFIED YPSILANTI TOWNSHIP OWNED PARCELS AND TO AUTHORIZE SIGNING OF THE SURVEY AUTHORIZATIONS

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Nexus Gas Transmission to conduct survey activities on identified Ypsilanti Township owned parcels and to authorize signing of the survey authorizations contingent upon Attorney approval of a Certificate of Liability. The motion carried unanimously.

6. REQUEST TO APPROVE ANNUAL SENIOR NUTRITION AGREEMENT WITH WASHTENAW COUNTY, FUNDED THROUGH FEDERAL GRANT AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve annual Senior Nutrition Agreement with Washtenaw County, funded through Federal Grant and to authorize signing of the agreement (see agreement). The motion carried unanimously.

7. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR FORMAL AUTHORIZATION TO SEEK LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 210 S. MANSFIELD

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to authorize legal action in Washtenaw County Circuit Court to abate public nuisance for properties located at 210 S. Mansfield and 1212 E. Clark. The motion carried unanimously.

8. REQUEST TO APPROVE MUNICIPAL SERVICES AGREEMENT BETWEEN NATIONAL CHURCH RESIDENCES AND YPSILANTI TOWNSHIP PERTAINING TO CLARK EAST TOWERS LOCATED AT 1550 E. CLARK ROAD AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to table the Municipal Services Agreement between National Church Residences and Ypsilanti Township pertaining to Clark East Towers located at 1550 E. Clark Road. The motion carried as follows:

Eldridge:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes

OTHER BUSINESS

Discussion followed on the need to extend Trustee Eldridge's time at the Golf Course. It was confirmed, the Township Board had approved Trustee Eldridge to remain until the position of Golf Operations Manager could be filled.

AUTHORIZATIONS AND BIDS

1. REQUEST OF CARL ROWSEY, COMPOST SITE COORDINATOR TO ACCEPT LOW QUOTE FROM MY WAY TRUCKING FOR PURCHASE OF 2000 WESTERN STAR, 475 CAT SEMI AND A 2002 THRUWAY ROADMASTER DUMP TRAILER IN THE AMOUNT OF \$80,000, BUDGETED IN LINE ITEM #590.590.000.977.000

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to accept low quote from My Way Trucking for purchase of 2000 Western Star, 475 Cat Semi and a 2002 Thruway Roadmaster Dump Trailer in the amount of \$80,000, budgeted in line item #590.590.000.977.000. The motion carried unanimously.

2. REQUEST OF ANGELA VERGES, RECREATION SERVICES MANAGER TO PURCHASE RECTRAC PASS MEMBERSHIP SOFTWARE IN THE AMOUNT OF \$6,383, BUDGETED IN LINE ITEM # 101.266.000.977.001

A motion was made by Treasurer Doe, supported by Trustee Hall Currie to approve request of Angela Verges, Recreation Services Manager to purchase RecTrac Pass Membership Software in the amount of \$6,383, budgeted in line item #101.266.000.977.001. The motion carried unanimously.

3. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO APPROVE THE QUOTE FROM HEWLETT PACKARD FOR THE PURCHASE OF THREE

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**(3) NEW HEWLETT PACKARD SERVERS AT A COST OF \$31,833,
BUDGETED IN LINE ITEM #101.266.000.977.000**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the purchase of three (3) new Hewlett Packard Servers at a cost of \$31,833, budgeted in line item #101.266.000.977.000. The motion carried unanimously.

**4. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE QUOTE
FROM BARRETT PAVING MATERIALS, INC. FOR PARKING LOT
REPAIRS AT THE LAW ENFORCEMENT CENTER (LEC) LOCATED AT
1501 S. HURON STREET IN THE AMOUNT OF \$89,093, BUDGETED IN
LINE ITEM #266.301.000.975.266**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve quote from Barrett Paving Materials, Inc. for parking lot repairs at the Law Enforcement Center (LEC) located at 1501 S. Huron Street in the amount of \$89,093, budgeted in line item #266.301.000.975.266.

Supervisor Stumbo explained this should be the last item before the sign was to be erected. She announced the opening was scheduled for early or mid-December.

The motion carried unanimously.

ADJOURNMENT

A motion was made by Treasurer Doe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:48 P.M.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2014 BUDGET AMENDMENT #12**

October 7, 2014

206 - FIRE FUND

Total Increase \$9,285.76

Increase budget for MML insurance claims received to repair damages to fire trucks. This will be funded by the Insurance Reimbursement checks received in the Fire Fund.

Revenues:	Misc Rev - Insurance Reimbursement	206.000.000.694.004	\$9,285.76
			<u>\$9,285.76</u>
			<u><u>\$9,285.76</u></u>
Expenditures:	Auto & Truck Main Station #4	206.206.000.863.004	\$9,285.76
			<u>\$9,285.76</u>
			<u><u>\$9,285.76</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$125,000.00

Increase budget for Huron Police Station Capital Outlay project for parking lot maintenance and signage. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266-000-000-699.000	\$125,000.00
			<u>\$125,000.00</u>
			<u><u>\$125,000.00</u></u>
Expenditures:	Cap Outlay - Huron Police Station	266-301-000.975.266	\$125,000.00
			<u>\$125,000.00</u>
			<u><u>\$125,000.00</u></u>

590 - COMPOST FUND

Total Increase \$80,000.00

Increase budget for purchase of a 2000 Western Star 475 CAT, and a 2002 Thruway Roadmaster 4 axle dump trailer. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000	\$80,000.00
			<u>\$80,000.00</u>
			<u><u>\$80,000.00</u></u>
Expenditures:		590-590.000-977.000	\$80,000.00
			<u>\$80,000.00</u>
			<u><u>\$80,000.00</u></u>

Motion to Amend the 2014 Budget (#12):

Move to increase the Fire Fund budget by \$9,285.76 to \$5,207,855 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$125,000 to \$6,760,275 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$80,000 to \$1,316,232 and approve the department line item changes as outlined.

Purchase of Service Contract Amendment 1

By and Between the Charter Township of Ypsilanti and the
Ann Arbor Area Transportation Authority

This Purchase of Service Amendment is entered into and made this ___ day of _____, 2014, by and between the Charter Township of Ypsilanti, a Michigan home-rule Township located in the County of Washtenaw, State of Michigan (hereinafter "Township") and the Ann Arbor Area Transportation Authority, a legal authority created under Act 55 of 1963 (hereinafter "AAATA").

WITNESSETH:

Whereas, the AAATA and its predecessor authority, the Ann Arbor Transportation Authority or AATA, furnished surface transportation to the Ann Arbor area beginning in the year 1968; and

Whereas, the AAATA furnished bus service to the Township since 1983 annual Purchase of Service Contracts; and

Whereas, the Charter Township of Ypsilanti residents voted on May 6, 2014 to impose a millage of 0.7 mills for improved transportation services offered by AAATA; and

Whereas, the AAATA placed the millage on the Summer 2014 tax bills and started receiving the millage revenue in July from the Township; and

Whereas, the AAATA did not bill the remaining balance of July through September from the original Purchase of Service Agreement for FY 2014;

Now, therefore, the Township and the AAATA hereby agree as follows:

1. Remit. The AAATA will remit funds in the amount of \$82,377.00, for services performed by AAATA April through July of 2014, to the Township in recognition of the approved millage. It is anticipated that these funds will be used to help construct a road segment needed for operation of Route 46.

The foregoing agreement was adopted by the Charter Township of Ypsilanti, Washtenaw County, Michigan, on the 7th day of October, 2014.

CHARTER TOWNSHIP OF YPSILANTI

By: Brenda L Stumbo
Brenda Stumbo, Supervisor

By: Karen Lovejoy Roe
Karen Lovejoy Roe, Township Clerk

The foregoing agreement adopted by the Ann Arbor Area Transportation Authority (AAATA), on the _____ day of _____, 2014

AAATA
By: Michael Ford
Michael Ford, CEO



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September 29, 2014

44000-1

Brenda Stumbo
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Dear Ms. Brenda Stumbo,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Ypsilanti Township Community Center on October 1, 2013 as follows:

Amend ARTICLE II- COMPENSATION to increase funding for the 2014-2015 fiscal year.

The County will pay the Contractor an amount not to exceed \$13,600.00 for the 2014/2015 contract year.

Amend ARTICLE V – TERM to extend the contract as follows:

This contract shall be in full force and effect for the term of one (1) year commencing October 1, 2014 terminating on September 30, 2015.

Amend Article VII- INSURANCE REQUIREMENTS to exclude # 5, Third Party Fidelity Insurance. This is no longer required for congregate meal sites.

All other terms and conditions remain the same as in the original contract

ATTEST:

WASHTENAW COUNTY

Lawrence Kestenbaum (DATE)
County Clerk/Register

Verna J. McDaniel (DATE)
County Administrator

APPROVED FOR CONTENT:

CHARTER TOWNSHIP OF YPSILANTI

Mary Jo Callan (DATE)
Director, Office of Community
and Economic Development

Accepted by Brenda Stumbo (DATE)
Supervisor

Original: Clerk
Vendor
cc: Department
Purchasing

Accepted by Karen Lovejoy Roe (DATE)
Clerk