

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 15, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:07 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

July Thompson-Trosian, MML Account Executive presented the Township with a dividend check in the amount of \$26,124.00.

Jim Dirkes, BonTerre Drive property owner requested a favorable review of the private road variance request. He felt it would enhance the value of the neighborhood if they were allowed to build.

Pat Conlin, Lima Township resident introduced himself and announced his candidacy for Judge Donald Shelton's Circuit Court seat in Washtenaw County.

John Kargul, Ypsilanti Township resident expressed support for the Bon Terre variance request.

Arloa Kaiser, Ypsilanti Township resident expressed her concerns regarding the street sweeper's inconsistency. She also voiced her opposition to a snow removal ordinance.

Supervisor Stumbo reported several residents had called regarding inadequacy of the street sweeper and their complaints were referred to the Washtenaw County Road Commission.

CONSENT AGENDA

- A. MINUTES OF THE APRIL 1, 2014 WORK SESSION AND REGULAR**
- B. STATEMENTS AND CHECKS**
- C. MARCH 2014 TREASURER REPORT (See Attached)**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo reported the biggest issue the Township had at the moment was Clark East Towers and it had been discussed at length during the Work Session.

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CLERK REPORT

- MAY 6, 2014 ELECTION-On Tuesday, March 18, 2014 the Election Committee met to approve the election inspectors for the May 6, 2014 election. The absentee ballots were mailed out on Friday, April 4, 2014. Staff is working daily to process requests for absentee ballots and applications. The Clerk and Deputy Clerk attended training on Monday, April 7, 2014 for certification by the State Bureau of Elections.
- TYLER DAM-The Elected Officials attended a meeting on Wednesday, March 19, 2014 with Mike Saranen, Dam Operator and an engineer from Stantec to discuss plans to move forward with research regarding solutions to the Tyler dam problems. The group agreed to take a proposal for Phase 2 of the dam solution process to the Township Board for approval.
- CLARK TOWERS-Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe along with the attorney and staff from the Office of Community Standards met with representatives from National Church Register to discuss on going crime at the Towers. The group also discussed and discovered the change from the historical housing of seniors to allowing those who were not seniors to live at Clark Towers. The National Church Register management staff explained that they had requested permission from HUD to change this historical practice and had done so without the knowledge of Ypsilanti Township. This practice was vehemently opposed by the township and was expressed to the Clark Towers management group. The Township also requested an immediate meeting with the owners of Clark Towers. The management group agreed with the township to add security and change policies and procedures to correct the crime at the Towers if the owners would approve it. The Township insisted on a meeting with the owners and it was agreed such a meeting would be scheduled.
- MICHIGAN BUREAU OF ELECTIONS DISPLAY OF ELECTION EQUIPMENT-Clerk Lovejoy Roe and Deputy Clerk Nancy Wrybkowski attended a presentation of several vendors of election equipment in Lansing on Friday, March 21, 2014.
Representatives from the State of Michigan Bureau of Elections are in the process of developing Requests for Proposals to purchase new election equipment for the state and requested Clerks from throughout the state to attend the display and provide evaluations of the equipment. It is expected that new equipment will be available before the next Presidential election in 2016. The equipment is designed to utilize more digital equipment and software.
- RECORDS MANAGEMENT- Clerk Lovejoy Roe is working with Graphic Sciences, a state approved manager of records, from the State of Michigan bid list to protect and digitalize the oldest of Township records. Graphic Sciences is preparing an estimate to digitalize the historical minutes from the Planning Commission and the Township Board, and also the Resolutions and Ordinances. It is planned to bring this project to the Township Board for approval as soon as possible to protect documents that are required by state law to be permanent records.
- HABITAT FOR HUMANITY-Supervisor Stumbo and Clerk Roe met with representatives from Habitat for Humanity and a new Habitat staff person hired to increase home ownership and weatherization projects in the West Willow area on Tuesday, March 25, 2014. Habitat has received a funds from the Washtenaw County Challenge Grant to conduct surveys and develop marketing in this area of the township.

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- URBAN COUNTY EXECUTIVE COMMITTEE-Clerk Lovejoy Roe attended the Urban County Executive Committee meeting on Tuesday, March 25, 2014. The 2014 Urban County Action Plan was approved. The plan includes \$183,271 for an Ypsilanti/Pittsfield Township sidewalk in-fill project on Washtenaw Ave. as a part of the Re-Imagine Washtenaw Project. Habitat for Humanity was approved for \$420,000 for homeownership as a part of the 2014 Plan.
- WASHTENAW COUNTY CLERKS MEETING-Clerk Lovejoy Roe and Deputy Clerk Nancy Wrybkowski attended the County Clerks meeting in Ann Arbor Township on Wednesday, March 26, 2014. Upcoming changes in election laws were discussed. Procedures for training and conducting the August and November, 2014 elections were presented. Discussion on the new election equipment presented in Lansing was also discussed.
- WILLOW RUN CLEAN UP & RACER DEMOLITION -The elected officials along with the attorney met with Walbridge representatives and representatives from RACER to discuss the progress to date on the Willow Run Demolition. The meeting was held on Wednesday, March 25, 2014. The possibility of securing a grant regarding the economic development of the site was discussed and it was agreed that the grant application would move forward.
- TIM HORTONS -Ypsilanti Township elected officials and staff met with the owners of the new Tim Hortons located at Hewitt & Washtenaw. Ypsilanti Township agreed to provide the new owners with the EMU sports/activity schedule at the convocation center to assist their business. The new owners are very excited to be in Ypsilanti Township.
- SPARK EASTERN LEADERSHIP GROUP-Clerk Lovejoy Roe attended the Spark Eastern Leaders group on Wednesday, April 2, 2014. Updates were provided on events planned for 2014.
- REIMAGINE WASHTENAW JOINT TECHNICAL COMMITTEE -Clerk Lovejoy Roe attended the Wednesday, April 9, 2014 Re-Imagine Washtenaw Joint Technical committee meeting. There was an update of the Arts Alliance Public Art Plan. There was a discussion about the future of the Re-Imagine Washtenaw Project due to the end of funding in 2014. It was agreed that all the work that has been completed to date should be compiled and goals for 2014-15 and beyond would be developed to share with supporters and elected officials to advocate for funding and the continuation of the Re-Imagine Washtenaw coalition. RFP's have been released for a Market Analysis at the Golfside Intersection and a Design Charette for the County owned property at Platt Road, which is being considered for an affordable housing project. Funds from the Challenge Grant will be utilized for both of these studies. The plans for the MDOT Walkability Review of Washtenaw were finalized. The Walkability Review/Tour will be on April 22nd beginning at 9:15 a.m. and continuing until 3:00 p.m. Elected officials, planning commission members, planners, engineers and others have been invited to attend. Updates on joint work plans were presented by the communities.

Clerk Lovejoy Roe reminded residents about the AAATA millage election on May 6, 2014. She said the Clerk's Office would be open on Saturday, May 3, 2014 for issuing Absentee Ballots from 9:00 a.m. to 2:00 p.m.

Clerk Lovejoy Roe also reported that Standard and Poor's had upgraded the Township financial status one whole mark, to AA-.

ATTORNEY REPORT

1. **REQUEST TO APPROVE THE RECOMMENDATION OF THE THREE FULL-TIME OFFICIALS AND THE TOWNSHIP ATTORNEY RELATED TO CLARK EAST TOWERS AND NATIONAL CHURCH RESIDENCES (NCR) AS FOLLOWS:**
 - A. **REQUEST THAT HUD CEASE IMMEDIATELY THE PRACTICE OF GRANTING AGE EXEMPTION WAIVER REQUESTS SUBMITTED BY NCR AS IT PERTAINS TO CLARK EAST TOWERS SENIOR HIGH RISE, WHICH EXEMPTIONS ARE IN VIOLATION OF THE TOWNSHIP'S TAX EXEMPTION ORDINANCE (PILOT)**
 - B. **REQUIRE NATIONAL CHURCH RESIDENCES (NCR) ENTER INTO A "MUNICIPAL SERVICE AGREEMENT" TO OFFSET THE EXORBITANT COSTS INCURRED BY YPSILANTI TOWNSHIP AS A DIRECT RESULT OF THE WASHTENAW COUNTY SHERIFF'S DEPARTMENT AND THE TOWNSHIP'S FIRE DEPARTMENT HAVING TO RESPOND TO HUNDREDS OF REQUESTS TO CLARK EAST TOWERS**
 - C. **INSTRUCT TOWNSHIP BUILDING DEPARTMENT TO CONDUCT A UNIT-BY UNIT INSPECTION TO INSURE COMPLIANCE WITH THE TOWNSHIP'S PROPERTY MAINTENANCE CODE WITH THE COST OF INSPECTIONS TO BE BORNE BY NCR; SUBMITTAL OF PROOF FROM A REPUTABLE PEST EXTERMINATION COMPANY THAT ALL OF THE BED BUG INFESTATION HAS BEEN ERADICATED**
 - D. **ANY INDIVIDUAL WHO HAS NOT REACHED THE AGE OF 62, AS REQUIRED BY THE TOWNSHIP'S TAX EXEMPTION ORDINANCE, AT THE TIME THEIR CURRENT LEASE EXPIRES, BE REQUIRED TO SEEK HOUSING ELSEWHERE**

Attorney Winters stated that NCR had agreed to appeal to HUD to have the age waiver rescinded. He briefly discussed the need for a new PILOT or an addendum to the existing PILOT.

A motion was made by Treasurer Doe, supported by Treasurer Mike Martin to approve:

1. **Requesting that HUD cease immediately the practice of granting age exemption waiver requests submitted by NCR as it pertains to Clark East Towers Senior High Rise, which exemptions are in violation of the Township's tax exemption ordinance (PILOT).**
2. **Requiring National Church Residences (NCR) to enter into a "Municipal Service Agreement" to offset the exorbitant costs incurred by Ypsilanti Township as a direct result of the Washtenaw County Sheriffs' Department and the Township's Fire Department having to respond to hundreds of requests to Clark East Towers .**
3. **Instructing the Township Building Department to conduct a unit-by-unit inspection to insure compliance with the township's property maintenance code with the cost of inspections to be borne by NCR; submittal of proof from a reputable pest extermination company that all of the bed bug infestation had eradicated**

- 4. Any individual who has not reached the age of 62, as required by the Township's tax exemption ordinance, at the time their current lease expires, be required to seek housing elsewhere**

Trustee Eldridge requested that the motion also included the recommendations discussed during the Work Session regarding inspection permits, fees and PILOT violation reimbursement.

A friendly amendment was made by Treasurer Doe to require National Church Residences to obtain all permits and inspections which should have been obtained at the time the work was completed and to pay all fees associated with the permits and inspections and to authorize the Township Attorney to research reimbursement for the PILOT due to waiver violations. The friendly amendment was accepted.

Trustee Mike Martin stated NCR's attempt to sound sincere rang hollow and their promise to review everything was not a commitment to do anything.

The motion carried unanimously.

OLD BUSINESS

- 1. 2nd READING RESOLUTION NO. 2014-5, ORDINANCE NO. 2014-434, AMENDING THE CODE OF ORDINANCES, CHAPTER 42, SECTION 371 ENTITLED TRUANCY (1ST READING HELD AT THE FEBRUARY 18, 2014 REGULAR MEETING AND TABLED AT THE MARCH 18, 2014 REGULAR MEETING)**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to remove the item from the table. The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes		

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the Resolution No. 2014-5, Ordinance No. 2014-434, Amending the Code of Ordinances, Chapter 42, Section 371 entitled Truancy (see attached). The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes		

- 2. REQUEST OF BECKETT & RAEDER, INC. TO AMEND CURRENT SERVICE AGREEMENT FOR LAKESIDE PARK, SIGNED AUGUST 26, 2011, IN THE AMOUNT OF \$6,000 IF NEEDED (TABLED AT THE APRIL 1, 2014 REGULAR MEETING)**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to remove the item from the table.

The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes		

Art Serafinski provided a brief summary of the request and the need to be in grant compliance.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to amend current Service Agreement for Lakeside Park, signed August 26, 2011, in the amount of \$6,000 if needed. The motion carried.

NEW BUSINESS

1. REQUEST OF JAMES V. DIRKES TO APPROVE A PRIVATE ROAD VARIANCE FOR PROPERTY LOCATED AT 5389 BON TERRE (PUBLIC HEARING HELD AT THE APRIL 1, 2014 REGULAR MEETING)

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to approve a Private Road Variance for property located at 5389 Bon Terre.

Joe Lawson, Planning Director provided a brief summary of the request and chronology. He explained the Fire Marshal issues and the road maintenance agreement.

A friendly amendment was made by Treasurer Doe to require the road surface to be upgraded and maintained to a standard determined to be adequate by the Township Fire Marshal in order to provide safe and proper means of ingress/egress for emergency vehicles and personnel and require property owner on BonTerre to enter into a road maintenance agreement, to be recorded with the County Register of Deeds. The friendly amendment was accepted.

Mr. Dirkes stated at the time individual ownership was given for the properties, as far as he was aware, all five property owners had entered into a maintenance agreement.

Mr. Lawson stated there were five splits on BonTerre that had been constructed, five were vacant and if this is approved tonight, two would have variances to construct homes. He said there were three homes and three vacant parcels on Deer Creek.

Supervisor Stumbo expressed her concerns for safety of the residents.

Mr. Dirkes stated the roadway had met the requirements whenever it was built and had been maintained to date. He said there were several existing potholes, especially on the first thirty yards, as did all the gravel roads in the Township this time of year, therefore he felt the road maintenance agreement had done it's job.

Joe Lawson explained that Bon Terre was designed, approved and constructed under a 1986 Private Road Ordinance. In 1997 a new Private Road Ordinance was passed and any new home proposed on a private road had to come before the Township Board, for a variance.

Discussion followed on the splits that were done in a court of law, not by the Township.

Clerk Lovejoy Roe stated it was important to make sure the road be upgraded now, so the fire and pumper truck could have access.

Eric Copeland, Ypsilanti Township Fire Chief provided an explanation regarding the Fire Department's requirements and the fact that equipment and methods have changed over the last twenty years.

Supervisor Stumbo stated that the Township Ordinance was being violated at this time.

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Attorney Winters provided a brief history regarding private roads.

Trustee Mike Martin felt the Township had a responsibility to make sure that every home in the community could be protected in case of a fire.

Tom Hungerford, Chelsea Resident and Bon Terre property owner said there were other gravel roads in the Township that were accessible to fire trucks so he felt, from an engineering standpoint, it should be possible to make the road accessible for fire trucks without having to pave it.

Supervisor Stumbo stated she preferred not to take action on this item tonight so that more research could be done to ensure the safety of the residents, and get a complete picture of the history and legal ramifications involved in this issue.

Mr. Dirkes presented his reasoning for the variance to be approved with a gravel road.

Clerk Lovejoy Roe briefly discussed the International Fire Code in regard to gravel roads. She said she has always supported properly maintained gravel roads. She stated she saw no reason to reject to variance as long as the fire truck could access the property, but she respected the Supervisor's wish to further research the issue.

James Smith, Township Resident stated there were six houses on Bon Terre and two on Deer Creek. He listed several roads in the area of Bon Terre, where he lived, and stated it was in much better condition than any of those, therefore he did not understand why the fire trucks would be not be able to access those properties. He also stated the residents keep the road well maintained.

Trustee Eldridge agreed time was being wasted discussing this issue and stated the ordinance clearly called for paving the road, and the Fire Chief had given expert testimony, agreeing with the Fire Marshal that the road was unsafe as it is. He stated he did not support the variance.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to table the request of James V. Dirkes to approve a private road variance for property located at 5389 Bon Terre until May 20, 2014.

The motion carried as follows:

Eldridge:	Yes	S. Martin:	Yes	Hall Currie:	Yes	Stumbo:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	M. Martin:	Yes		

2. BUDGET AMENDMENT #5

Clerk Lovejoy Roe provided a brief explanation of the revisions to the amendment.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the revised Budget Amendment #5 (see attached).

Arloa Kaiser asked if the two new vehicles were for the temporary people the Township was hiring.

Supervisor Stumbo provided a brief explanation regarding the auction of the older vehicles and use of the new ones.

Trustee Eldridge asked Carl Girbach, Public Services Superintendent to provide a brief report of the Motor Pool situation and need for the new vehicles.

The motion carried unanimously.

3. REQUEST PAYMENT AUTHORIZATION TO HABITAT FOR HUMANITY FOR PURCHASE OF 1300 CANDLEWOOD IN THE AMOUNT OF \$25,000, BUDGETED IN LINE ITEM #101.950.000.969.010

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize payment to Habitat for Humanity for purchase of 1300 Candlewood in the amount of \$25,000, budgeted in line item #101.950.000.969.010.

Rob Nissly, Habitat for Humanity thanked the Board for their continued partnership and provided a brief report on Habitat's actions, including seventeen renovated homes so far this year in the Township.

Trustee Mike Martin requested a report on the two houses on Parkwood. Mr. Nissly stated 1370 Parkwood was under renovation and would be sold by June 20, 2014 and 1360 Parkwood would be renovated sometime in the fall.

Mr. Nissley stated work had begun in West Willow on several Veteran repair projects, in addition to weatherization work and making the first acquisition for renovation and sale to a home owner.

Supervisor Stumbo reported Habitat had been very helpful in painting over graffiti and snow removal and it had been very much appreciated.

The motion carried unanimously.

4. 1st READING RESOLUTION NO. 2014-13, PROPOSED ORDINANCE NO. 2014-436, PARENTAL RESPONSIBILITY SCHOOL TRUANCY

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 1st Reading of Resolution No. 2014-13, Proposed Ordinance No. 2014-436, Parental Responsibility School Truancy (see attached) .

Attorney Angela King provided a brief background on the ordinance and stated it came about in response to schools and their concerns.

The motion carried as follows:

**Eldridge: Not Available S. Martin: Yes Hall Currie: Yes
Stumbo: Yes Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

5. 1st READING PROPOSED ORDINANCE NO. 2014-437, BUSINESS ESTABLISHMENT PARKING

Clerk Roe read the proposed Ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve 1st Reading Proposed Ordinance No. 2014-437, Business Establishment Parking (see attached).

Mike Radzik, OCS Director provided a brief background on the Ordinance.

The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Yes Stumbo: Yes
Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE AGREEMENT BETWEEN WASHTENAW COUNTY ROAD COMMISSION AND YPSILANTI TOWNSHIP FOR THE INSTALLATION OF A RAISED CROSSWALK ON S. IVANHOE AVENUE IN THE AMOUNT OF \$21,303.50, BUDGETED IN LINE ITEM #101.446.000.818.022 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve agreement between Washtenaw County Road Commission and Ypsilanti Township for the installation of a raised crosswalk on S. Ivanhoe Avenue in the amount of \$21,303.50, budgeted in line item #101.446.000.818.022 and to authorize signing of the agreement (see attached). The motion carried unanimously.

- 7. REQUEST OF RON FULTON, BUILDING DIRECTOR FOR AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1044 PARKWOOD, BUDGETED IN LINE ITEM #101.950.000.801.023**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to initiate legal action in Washtenaw County Circuit Court to abate public nuisance for property located at 1044 Parkwood, budgeted in line item #101.950.000.801.023.

Ron Fulton, Building Director addressed the problem of imminent danger and the need to demolish the building immediately. He stated that would require soliciting bids, awarding the bid to the lowest, most qualified contractor and authorizing the signing of a contract. He explained the property was in the name of a deceased couple and the heirs had not probated the property. Attorney McLain was seeking a title in order to move the item forward.

Discussion followed on how to proceed.

A friendly amendment was made by Clerk Lovejoy Roe to solicit bids for immediate demolition, to award the bid to the lowest qualified contractor and authorize signing of the contract, budgeted in line item #101.950.000.969.011. The friendly amendment was accepted.

The motion carried unanimously.

OTHER BUSINESS

The Board agreed to add the following item to the agenda under Other Business during the work session discussion.

- 1. REQUEST OR WARE COURT PROJECT DEVELOPER TO PURCHASE TOWNSHIP OWNED PROPERTY ON WARE COURT**

Trustee Eldridge briefly discussed the intentions of the developers of this project.

Attorney Winters said the Board would have to make a decision regarding selling the property on Ware Court and if the Board desired to enter a new PILOT agreement, which in light of the current issues with Clark East Towers, did not seem best.

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Clerk Lovejoy Roe read a portion of a letter from Joe Lawson, Planning Director, dated April 14, 2014, to the Honorable Trustees with an update from Attorney Winters regarding the ongoing site plan process for the Ware Court project.

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to notify the developer of the Ware Court Project that the Township Board did not support selling the requested property at this time.

Joe Lawson, Planning Director passed on a request from Mr. & Mrs. Levine that the Board not consider the item at tonight's meeting because they could not attend.

Arloa Kaiser voiced her opinion that this might turn into another "Clark Tower" and she would not support it.

Clerk Lovejoy Roe clarified for the record, the developers of Ware Court stated the project is only for Veterans' but they would not guarantee what the outcome would be if there were not enough Veteran's to fill the vacancies.

Supervisor Stumbo stated three residents that lived in close proximity had voiced concerns regarding the complex.

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF THE YPSILANTI TOWNSHIP PARK COMMISSION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL RENDERINGS AND COST ANALYSIS FOR CONSTRUCTION OF A SPRAY PAD IN FORD LAKE PARK**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve request of Ypsilanti Township Park Commission for authorization to seek request for proposals (RFP) for architectural renderings and cost analysis for construction of a spray pad in Ford Lake Park.

Lonnie Scott, Chairman of the Park Commission thanked the Board for adding this item to the Agenda. He presented a brief overview of the study the Park Commission had done regarding this item and reported they were ready to move forward.

The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO PURCHASE JOHN DEERE 4052R TRACTOR W/LOADER, IN THE AMOUNT OF \$13,917.95, JOHN DEERE CX15 FLEX WING MOWER, IN THE AMOUNT OF \$9,894.80, TWO (2) PJ TANDEM TRAILERS, IN THE AMOUNT OF \$6,456.00 AND CASE SKID STEER BROOM AND ENCLOSURE KIT, NOT TO EXCEED \$11,475.18 THROUGH THE STATE OF MICHIGAN MI DEAL, FOR THE TOTAL AMOUNT OF \$41,703.93, BUDGETED IN LINE ITEM #212.212.000.977.000**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to purchase John Deere 4052R Tractor W/Loader, in the amount of \$13,917.95, John Deere CX15 Flex Wing mower, in the amount of \$9,894.80, two (2) PJ Tandem Trailers, in the amount of \$6,456.00 and Case Skid Steer Broom and enclosure Kit, not to exceed \$11,475.18 through the State of Michigan MI Deal, for the total amount of \$41,703.93, budgeted in line item #212.212.000.977.000.

A friendly amendment was made by Treasurer Doe to add two (2) fleet trucks at a cost not to exceed \$18,500 each through the MI Deal program, budgeted in line item #595.595.000.985.000. The friendly amendment was accepted.

The motion carried unanimously.

- 3. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AWARD THE LOW PROPOSAL FOR TWENTY (20) PILOT ROCK PICNIC TABLES TO RJ THOMAS MANUFACTURING IN THE AMOUNT OF \$7,979.00, BUDGETED IN LINE ITEM #212.212.000.977.000**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to award the low proposal for thirty (30) Pilot Rock picnic tables to Dorr Industries, Inc. in the amount of \$8,597.00, budgeted in line item #212.212.000.977.000. The motion carried unanimously.

- 4. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AWARD SECURITY CAMERA BID FOR TOWNSHIP OWNED BUILDINGS TO CONTI CORPORATION IN THE AMOUNT OF \$133,539, BUDGETED IN LINE ITEM #101.265.000.974.025 AND TO APPROVE SIGNING OF THE AGREEMENT CONTINGENT UPON ATTORNEY REVIEW**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to award security camera bid for Township owned buildings to Conti Corporation in the amount of \$133,539, budgeted in line item #101.265.000.974.025 and to approve signing of the agreement contingent upon attorney review.

Jeff Allen, Residential Services Director provided a brief overview of the process that had begun over a year ago involving a committee of himself, Mike Radzik, OCS Director and Travis McDugald, IS Manager. He said after careful review of all the bids, the systems demonstrated, and the pricing option, Conti Corporation was the best option for 49 cameras.

Trustee Eldridge questioned what was the length of time images were saved and Travis McDugald explained it was approximately for fifteen days.

Mr. Allen stated he was not aware of an internal policy regarding the viewing.

A representative of the Conti Corporation reported the time frame from time of approval, to purchase and installation, according to the RFP would be ninety days for installation after receipt of purchase.

Discussion followed regarding Trustee Eldridge's statement that there would be enough time to adopt a policy regarding viewing and details regarding maintenance.

The motion carried unanimously.

- 5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AWARD BID FOR VEGETATION & CLEAN-UP SERVICES TO LOOKING GOOD LAWNS, LLC ADMINISTERED THROUGH LINE ITEM #893.893.000.806.003 AND TO AUTHORIZE SIGNING OF THE CONTRACT**

A motion was made by Trustee Scott Martin, supported by Treasurer Doe to award bid for Vegetation and Clean-Up Services to Looking Good Lawns, LLC administered through line item #893.893.000.806.003 and to authorize signing of the contract. The motion carried unanimously.

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AWARD THE LOW PROPOSAL FOR DEMOLITION OF TWO (2) ABANDONED UTILITY BUILDINGS, LOCATED AT 953 E. MICHIGAN TO JOHN R. KAAS BUILDERS IN THE AMOUNT OF \$3,975, BUDGETED IN LINE ITEM # 101.950.000.969.011 AND TO AUTHORIZE SIGNING OF THE PROPOSAL**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to award low proposal for demolition of two (2) abandoned utility buildings, located at 953. E. Michigan to John R. Kaas Builders in the amount of \$3,975, budgeted in line item #101.950.000.969.011 and to authorize signing of the proposal. The motion carried unanimously.

- 7. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ACCEPT PROPOSALS FOR REPLACEMENT OF CIVIC CENTER DATA ROOM UNINTERRUPTIBLE POWER SUPPLY**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to seek proposals for replacement of Civic Center Data Room Uninterruptible Power Supply. The motion carried unanimously.

- 8. REQUEST OF RON FULTON, BUILDING DIRECTOR TO ACCEPT SEALED BIDS FOR INTERIOR DEMOLITION AND SANITIZATION OF 1501 S. HURON (FORMER MICHIGAN STATE POLICE POST)**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to accept sealed bids for interior demolition and sanitization of 1501 S. Huron (former Michigan State Police Post). The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by everyone to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 9:40 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
MARCH 1, 2014 THROUGH MARCH 31, 2014

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	4,407,091.05	77,218.40	774,543.92	3,709,765.53
101 - Payroll	139,523.61	705,220.12	696,647.85	148,095.88
101 - Willow Run Escrow	141,831.43	24.09	0.00	141,855.52
206 - Fire Department	702,770.16	7,134.36	247,054.27	462,850.25
208 - Parks Fund	12,984.93	0.32	308.23	12,677.02
212 - Roads/Bike Path/Rec/General Fund	1,073,692.73	141,647.85	202,504.41	1,012,836.17
225 - Environmental Clean-up	444,237.33	10.96	0.00	444,248.29
226 - Environmental Services	1,679,834.31	621.65	194,062.10	1,486,393.86
230 - Recreation	74,608.51	234,581.06	80,934.67	228,254.90
236 - 14-B District Court	113,487.45	134,395.93	62,911.16	184,972.22
244 - Economic Development	67,165.52	1.66	0.00	67,167.18
248 - Rental Inspections	130,051.46	9,498.25	10,637.30	128,912.41
249 - Building Department Fund	404,844.91	23,293.10	15,845.01	412,293.00
250 - LDFA Tax	305.14	229,140.25	0.00	229,445.39
252 - Hydro Station Fund	814,937.95	79,396.71	14,678.90	879,655.76
266 - Law Enforcement Fund	714,488.41	14.40	485,387.45	229,115.36
280 - State Grants	18,379.94	0.45	0.00	18,380.39
301 - General Obligation	221,722.56	17.23	0.00	221,739.79
396 - Series "A" Bond Payments	6,728.26	0.17	0.00	6,728.43
397 - Series "B" Cap. Cost of Funds	25,964.39	0.61	2,000.00	23,965.00
398 - LDFA 2006 Bonds	66,344.61	1.18	18,680.00	47,665.79
498 - Capital Improvement 2006 Bond Fund	336,052.50	57.08	0.00	336,109.58
584 - Green Oaks Golf Course	170,964.71	69.84	20,907.91	150,126.64
590 - Compost Site	1,353,293.54	2,181.68	25,205.67	1,330,269.55
595 - Motor Pool	290,267.20	7.06	7,646.64	282,627.62
701 - General Tax Collection	20,004.03	12,125.03	0.00	32,129.06
703 - Current Tax Collections	16,936,373.81	165,561.75	724,227.49	16,377,708.07
707 - Bonds & Escrow/GreenTop	834,845.97	14,452.66	500.00	848,798.63
708 - Fire Withholding Bonds	43,127.06	7.32	0.00	43,134.38
893 - Nuisance Abatement Fund	47,668.18	716.35	425.00	47,959.53
ABN AMRO Series "B" Debt Red. Cap.Int.	23,107.87	0.00	0.00	23,107.87
GRAND TOTAL	31,316,699.53	1,837,397.52	3,585,107.98	29,568,989.07

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION 2014-5

Amendment of Truancy Ordinance

Whereas, the Township, in 2007, adopted a truancy ordinance which required students between the ages of 6 years old and 15 years old to attend school when it is in session; and

Whereas, since the adoption of the of the ordinance Michigan law has changed to require students between the ages of 6 years old and 17 years old to attend school when it is in session; and

Whereas, Ypsilanti Township wishes to strengthen its truancy ordinance to provide the maximum support to the education of children in public, private and charter schools.

Now therefore, be it resolved that Ordinance No. 2014-434 attached hereto is adopted by reference.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-5 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 15, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2014-434

*An Ordinance to Amend the Code of Ordinances,
Chapter 42. Section 371 entitled Truancy*

The Charter Township of Ypsilanti ordains that Chapter 42, Section 371 is amended as follows:

Sec. 42-371. Truancy in public places and motor vehicles.

- (a) It is unlawful for a minor under the age of 18 years who is enrolled in a public, private or charter educational program to be absent from school when the school he or she is enrolled in is in session.
- (b) Exceptions. The provisions of subsection (a) shall not apply when:
 - (1) The minor has in his or her possession a written excuse from the minor's parent, legal guardian, or other adult person having the legal care or custody of the minor;
 - (2) The minor is accompanied by his or her parent, legal guardian or other adult person having the legal care or custody of the minor;
 - (3) The minor is on an emergency errand directed by his or her parent, legal guardian or other person having legal care or custody of the minor;
 - (4) The minor is going directly to or returning from a medical, dental or orthodontic appointment;
 - (5) The minor has permission to leave school and has in his or her possession a valid school excuse to be absent from school;
 - (6) The minor is going directly to or returning from a public meeting or place of entertainment, such as a movie, play, sporting event, dance or school activity, provided such meeting, event or activity is a school approved activity or is otherwise supervised by school personnel;
 - (7) The presence of the minor in such place is connected with or required by a school approved or school related business, trade, profession or occupation in which the minor is lawfully engaged;
 - (8) The minor has graduated from high school or has fulfilled all requirements for high school graduation;
 - (9) The minor is in attendance at religious instruction classes in accordance with section 156(3)(d) of Public Act 451 of 1970 (MCL 380.1561(3)(d)); or
 - (10) The minor is being educated in an organized educational program at the minor's home by his or her parent or legal guardian in accordance with Public Act No. 451 of 1976 (MCL 380.1 et. seq.).
- (d) Violation of subsection (a) shall be a misdemeanor punishable by a maximum fine in the amount of \$50.00 for a first offense and \$100.00 for a second or subsequent offense during a calendar school year.

(Ord. No. 2006-370, § I, 1-16-07)

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidate.

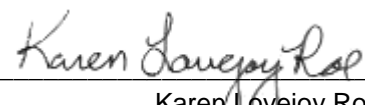
Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify adoption of Ordinance No. 2014-434 by the Charter Township of Ypsilanti Board of Trustees assembled at a Regular Meeting held on April 15, 2014 after first being introduced at a Regular Meeting held on March 18, 2014. The motion to approve was made by member Roe and seconded by member Eldridge. Yes: Mike Martin, Eldridge, Currie, Scott Martin, Stumbo, Roe, Doe. NO: None. ABSTAIN: None.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

2014 BUDGET AMENDMENT #5 Revised

April 15, 2014

101 - GENERAL OPERATIONS FUND

Total Increase \$33,772.00

Increase budget for additional cost to install cameras inside and outside of Township buildings. The original budget was an estimated project amount of \$100,000. The low bid submitted by Conti was for \$133,539. This is funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$33,539.00
			<u>\$33,539.00</u>
		Net Revenues	<u>\$33,539.00</u>
Expenditures:	Capital Outlay/Security	101-265-000-974.025	\$33,359.00
			<u>\$33,359.00</u>
		Net Expenditures	<u>\$33,359.00</u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$413.00
			<u>\$413.00</u>
		Net Revenues	<u>\$413.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-265-000-708.004	\$413.00
			<u>\$413.00</u>
		Net Expenditures	<u>\$413.00</u>

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)

Total Increase \$49,683.00

Increase budget to purchase tractor, mower, trailers, case skid steer broom, picnic tables for ball fields at the parks, see listed detail on separate request to Board. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$49,683.00
			<u>\$49,683.00</u>
		Net Revenues	<u>\$49,683.00</u>
Expenditures:	Equipment	212-212-000-977.000	\$49,683.00
			<u>\$49,683.00</u>
		Net Expenditures	<u>\$49,683.00</u>

595-MOTORPOOL FUND

Total Increase \$217,000.00

Original budget amendment passed 10/28/13 to increase capital outlay for the purchase of vehicles to maintain our fleet in a reasonable condition. List of vehicle details submitted to Board for approval include 1 Explorer, 4 Ford Trucks, and 1 Escape not to exceed \$180,000 with daytime running lights and decals. The lead time on vehicles is 10 to 16 weeks from receipt of purchase order. Therefore, if passed, 2014 should also reflect the budgeted expenditures. This is an internal fund and each fund and department using these vehicles will be allocating funds back to the Motor Pool to pay for the vehicles and their upkeep. This will be funded up front by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595.000.000.699.000	\$180,000.00
			<u>\$180,000.00</u>
		Net Revenues	<u>\$180,000.00</u>
Expenditures:	Capital Outlay - Vehicles	595-595.000.985.000	\$180,000.00
			<u>\$180,000.00</u>
		Net Expenditures	<u>\$180,000.00</u>

Increase budget to purchase 2 additional trucks to be used by the Vacant Property Inspectors at \$18,500 each for a total of . This is an internal fund and each fund and department using these vehicles will be allocating funds back to the Motor Pool to pay for the vehicles and their upkeep. This will be funded up front by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595.000.000.699.000	\$37,000.00
			<u>\$37,000.00</u>
		Net Revenues	<u>\$37,000.00</u>
Expenditures:	Capital Outlay - Vehicles	595-595.000.985.000	\$37,000.00
			<u>\$37,000.00</u>
		Net Expenditures	<u>\$37,000.00</u>

Motion to Amend the 2014 Budget (#5) Revised:

Move to increase the General Fund budget by \$33,772 to \$8,655,437 and approve the department line item changes as outlined.

Move to increase the BSR II Bike, Sidewalk, Road and General Operations Fund by \$49,683 to \$4,684,263 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund by \$217,000 to \$403,937 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2014 - 436

An Ordinance to Amend Chapter 42 of the Ypsilanti Charter Township Code of Ordinances to Make it Unlawful for Parents and Legal Guardians of Minor Children Enrolled in Public, Private or Charter Schools to Permit Chronic Unexcused Absences from School

The Charter Township of Ypsilanti hereby ordains that the Ypsilanti Township Code of Ordinances is amended as follows:

Add the following new section to Chapter 42 Article VIII entitled Offenses Concerning Underaged Persons:

Section 1 - Purpose

The purpose of this ordinance is to aid local public, private and charter schools in educating children enrolled in schools by requiring parents and legal guardians exercise sufficient supervisory control over their minor children to require their attendance in school classrooms on a regular basis. The ordinance is premised on the belief that the academic achievement of a chronically absent minor from school without justifiable excuse undermines his or her academic achievement and the teachers' ability to teach. This ordinance is intended to apply to parents and legal guardians who are unwilling to exercise their authority over their children by requiring regular school attendance unless excused due to illness, medical/dental/orthodontic appointments, family emergencies, religious observances or other similar reasons commonly recognized by schools as justified, excused absences.

Section 2 – Definitions

As used in this section:

Chronically absent means the minor accumulated the following number of unexcused absences from the public, private, or charter school during the academic school year in which the minor is enrolled:

- a) 10 or more days unexcused absences; or
- b) the equivalent of 10 or more days of unexcused absences calculated by adding the total number of unexcused class hours missed and dividing the sum by the number of hours per day the minor is scheduled to be in school.

Parent means a biological parent, adoptive parent or step parent of a minor.

Legal guardian means a person who, under court order, is the guardian of a minor.

Minor means a person at least six (6) years old and under eighteen (18) years of age.

Section 3 – Parental Responsibility for Chronically Absent Students

It is unlawful for the parent or legal guardian residing with a minor enrolled in 1st through 12th grade in a public, private or charter school, to permit the minor to be chronically absent from school.

Section 4 – Penalty

A person who violates Section 3 of this ordinance is guilty of a misdemeanor punishable by a maximum sentence of 90 days in jail and/or a fine of not less than \$5.00 nor more than a \$50.00 fine.

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

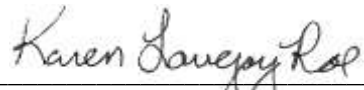
Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2014-436 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on April 15, 2014. The second reading is scheduled to be heard on May 20, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

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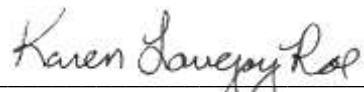
Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2014-436 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on April 15, 2014. The second reading is scheduled to be heard on May 20, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**AGREEMENT BETWEEN
CHARTER TOWNSHIP OF YPSILANTI AND
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this _____ day of _____, 2014 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install a raised crosswalk on South Ivanhoe Avenue (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare bid documents for the Project, including plan preparation and project bidding; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$21,303.50.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

AGREEMENT SUMMARY

Estimated Costs

Raised crosswalk on South Ivanhoe Avenue **\$21,303.50**

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor _____ Witness

Karen Lovejoy Roe, Clerk _____ Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair _____ Witness

Roy D. Townsend, Managing Director _____ Witness