

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 18, 2014 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Arloa Kaiser, Township Resident voiced her opposition to a snow removal ordinance in general, especially the 24-hour period, being too short.

Wilma Gold-Jones, Township Resident said she had attended the AAATA forum last week. She supported the urban core network, but did not feel the route from Michigan Avenue to Munger, Textile and Carpenter benefitted Ypsilanti Township.

Arloa Kaiser asked when the special election regarding the AAATA millage would be held. Supervisor Stumbo reported it would be held May 6, 2014.

CONSENT AGENDA

- A. MINUTES OF THE FEBRUARY 4, 2014 WORK SESSION AND REGULAR MEETING**
- B. STATEMENTS AND CHECKS**
- C. JANUARY 2104 TREASURER REPORT**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated that most of her report coincided with the Clerk's Report and she gave a brief overview regarding:

- Gathering of information for the Master Plan Update and the Zoning Ordinance which would limit the number of rentals in our subdivisions
- Support of the Neighborhood Watch meetings regarding the proposed snow removal ordinance
- West Willow wanted to retain the camera surveillance so they will have to go through the special assessment process
- Thurston, Hawthorne and Sugarbrook areas want to add additional cameras
- The policy regarding the Sheriff's Department handling of the public surveillance cameras was on the agenda this evening

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CLERK REPORT

- **RENTAL OVERLAY DISTRICT/RENTAL HOUSING LIMITS**-The three-fulltime officials along with staff from the Office of Community Standards and Ypsilanti Township attorneys met on Tuesday, January 14, 2014 to discuss various options regarding the growing expansion of rental housing in single-family neighborhoods in Ypsilanti Township. HUD has developed a policy regarding the need for de-concentrating poverty in specific areas where HUD has determined there is an overconcentration of poverty. Several areas of the Charter Township of Ypsilanti are listed on the HUD website as areas where there is an over concentration of poverty. Discussion focused on the increased needs and issues that are impacting the single-family neighborhoods in relationship to the over concentration of poverty in Ypsilanti Township. Several possible solutions were discussed and it was agreed to present this issue to the township board at an upcoming work session.
- **RACER TRUST -GM WILLOW RUN PLANT DEMOLITION AND REDEVELOPMENT OF PROPERTY**-On Wednesday, January 15, 2014 representatives from RACER Trust and Ypsilanti Township elected officials and the Township Attorney met to discuss the progress of both the Willow Run/GM Plant demolition and the redevelopment plans for the property. The meeting included discussions about the environmental cleanup of the property and the plans that were being developed in conjunction with the help of the Michigan Department of Environmental Quality.
- **STATE POLICE POST UPDATE**- On Friday, January 17, 2014 Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe met with representatives from Honeywell, Michael Radzik and Ron Fulton from the Office of Community Standards and Jeff Allen, Residential Services Department to discuss plans to move the rehabilitation of the State Police Post forward. It was discussed to share plans with the board at the February 4, 2014 work session for input and direction.
- **MICHIGAN MUNICIPAL LEAGUE**-Clerk Lovejoy Roe, Deputy Clerk Nancy Wrybkowski and Nancy Hare-Dickerson, Residential Services Clerk met with MML Representative Judy Thompson-Trosian on Thursday, January 16, 2014 to discuss the township insurance policy. Ms. Thompson-Trosian reported she would be presenting a check once again to Ypsilanti Township in the near future. The details of the policy were reviewed and the certificates covering the township.
- **AAATA**-Supervisor Stumbo and Clerk Lovejoy Roe have attended several meetings in November and December, 2013 to finalize a proposed funding contract with AAATA for presentation to the Charter Township of Ypsilanti Board of Trustees requesting authorization to approve at the January 21, 2014 Board Meeting. Clerk Lovejoy Roe attended a meeting of the Urban Core Work Group assisting AAATA with direction for expanded bus services on Thursday, January 23, 2014.
- **OPEN HOUSE-RIBBON CUTTING FOR TIM HORTON'S**-Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe attended the Grand Opening of the new Tim Horton's on Huron St. on Friday, January 31, 2014. It was a wonderful event and a chance to meet the new owners and staff.
- **NEIGHBORHOOD WATCH MEETINGS**-Clerk Lovejoy Roe attended the Holmes Road Neighborhood Watch Meeting on Tuesday January 14, 2014 and attended the Lincoln Neighborhood Watch on Monday, January 27, 2014.
- **URBAN COUNTY EXECUTIVE COMMITTEE**- Clerk Lovejoy Roe and Supervisor Stumbo have been in several meetings and conducted several telephone conversations regarding the CDBG funding and HOME funding for 2014 over the past few weeks. Plans are currently underway to identify a project in a low to moderate income area for HUD-CDBG funding for 2014. Affordable Housing RFP's are currently being accepted by County staff for HOME funds for 2014-15. The deadline for RFP's was Monday, February 3, 2014. The Clerk and Supervisory met with Sam Brown from Community Housing Alliance to discuss the zoning requirement for the project CHA was submitting to the UCEC for funding on Wednesday, January 29, 2014.
- **CDBG PRIORITY PROJECT GRANT**-Karen Lovejoy Roe, Clerk; Jeff Allen, Residential Services Director and Joe Lawson, Planning and Zoning Director met with Pittsfield Township Supervisor and staff, along with Washtenaw County Office of Economic Development to discuss the CDBG Priority Project Grant for 2014 on Thursday, February 6, 2014. The Charter Townships of Ypsilanti and Pittsfield were recipients of the first CDBG Priority Project Grant. The grant provides funds to fill sidewalk gaps on Washtenaw Ave. Both townships will be seeking easements for the sidewalk placement. This is a crucial project and a part of the ReImagined Washtenaw efforts to support pedestrian access and economic development along the Washtenaw Corridor from the City of Ann Arbor to the west and to the City Ypsilanti to the east, passing through both Pittsfield and Ypsilanti Townships.

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- **HUD CHALLENGE GRANT/HABITAT**- Clerk Lovejoy Roe and Supervisor Stumbo met with representatives from Habitat for Humanity for an update on the HUD Challenge Grant and the activities of Habitat that are a part of the grant on Monday, December 16, 2013 and on Monday, January 13, 2014 with representatives from Habitat for Humanity and Washtenaw County to continue to discuss the HUD Challenge Grant planning and processes for acquisition funds to establish homeownership programs in both the Gault Village Area and the West Willow Area located in Ypsilanti Township. The HUD Challenge Grant has funds available to purchase homes in both the Gault Village and West Willow neighborhoods for rehabilitation and homeownership. Every effort is being put forward to secure the funding for properties located in Ypsilanti Township.
- **WORK FLOW/DOCUMENT MANAGEMENT-RICOH**-Clerk Lovejoy Roe and the Clerk's staff has met with the representative from RICOH to evaluate the needs of the township in regards to the management of documents and workflow on two different days. The Information Systems Department is working with several township departments to prepare and plan for the needs of the township related to information storage, workflow and document management. The plans are to bring a proposal to the township board to request bids for software related to our information systems.
- **DTE CONVERSION TO LED PROJECT & GROVE RD. LIGHTING PROJECT**-Supervisor Stumbo and Clerk Lovejoy Roe met with Joe Honce, DTE representative on Friday, February 7, 2014 to discuss a conversion of lights to LED's. The lights proposed to be converted throughout the township will save operating costs for township wide non-accessible lights and other accessible lights that residents pay for annually. A contract for the conversion project will be on the board agenda for Tuesday, February 18, 2014. Mr. Honce also presented a tentative lighting plan that will be presented to the Washtenaw County Road Commission to include the underground lines as a part of the grant for complete renovation of the sidewalks/bikepaths on Grove Rd. from the city line to Bridge Road.
- **YPSILANTI COMMUNITY SCHOOLS & LINCOLN SCHOOLS MEETING**-On Monday, February 10, 2014 Supervisor Stumbo, Treasurer Doe, Clerk Lovejoy Roe and Office of Community Standards Director, Mike Radzik and Lt. Jim Anuszkiewicz & Derrick Jackson from the Washtenaw County Sheriff's Department met with Superintendents from both Ypsilanti and Lincoln Schools to discuss possible areas of cooperation including Truancy where Ypsilanti Township, the Sheriff's Department and the schools could work together. Ypsilanti Township will be working to update the truancy ordinance.
- **YCUA MEETING REGARDING BOND ISSUANCE**-Treasurer Doe, Supervisor Stumbo and Clerk Lovejoy Roe met with YCUA staff, Ypsilanti City Manager, staff, and bond counsel to discuss possible future bonds for capital improvements at YCUA utilizing low interest state funds. This meeting was held at the YCUA boardroom on Tuesday, February 11, 2014. The bond issuance resolution is scheduled to be a part of the Ypsilanti Township Board meeting on Tuesday, March 18, 2014.
- **TOWNSHIP PERMANENT DOCUMENTS & MEETING WITH GRAPHIC SCIENCES**-Clerk Lovejoy Roe, Deputy Clerk Nancy Wyrbykowski and File Clerk Ruby Walker met with Greg Colton from Graphic Sciences to discuss protecting state required permanent records and ways to manage the records. A plan for protecting Township documents will be a part of a board agenda in the future. This meeting took place on Tuesday, February 11, 2014.
- **MEETING WITH REPRESENTATIVE FROM CONGRESSMAN DINGELL'S OFFICE**-On Tuesday January 28, 2014 Treasurer Doe, Clerk Lovejoy Roe and Supervisor Stumbo met with Jelani McGadney from Congressman Dingell's office. The elected officials discussed with Mr. McGadney the plans of the township to work to stop segregation in Washtenaw County related to poverty. Several requests were made of Dingell's office for support and information related to Ypsilanti Township's goal of decentralizing poverty in Washtenaw County. A follow up meeting was held on Tuesday, February 11, 2014 attended by Clerk Lovejoy Roe and Treasurer Doe (Supervisor Stumbo was at a funeral). At this meeting, Mr. McGadney shared that Congressman Dingell and the district office managers supported the townships efforts in this area of de-concentration of poverty and would continue to work to provide information regarding HUD rules/policies that are institutionally causing a concentration of poverty in Washtenaw County in both the City and Township of Ypsilanti.

ATTORNEY REPORT

Attorney Winters explained that OCS Director Mike Radzik had put together a summary of three properties that would be before the Board for consideration this evening.

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Mr. Winters reported the ballot language, for the AAATA millage election had been finalized today.

NEW BUSINESS

1. BUDGET AMENDMENT #1

Clerk Lovejoy Roe read an amendment to Budget Amendment #1 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #1 (see attached). The motion carried unanimously.

Supervisor Stumbo provided a brief overview of Budget Amendment #1.

2. REQUEST OF KAREN WALLIN, HR DEPARTMENT TO APPROVE TEAMSTERS, LOCAL 214 BARGAINING UNIT AGREEMENT EXTENSION THROUGH 2017

It was agreed to remove this item from the agenda.

3. RESOLUTION NO. 2014-4, PUBLIC SURVEILLANCE POLICY FOR CAMERAS IN TOWNSHIP NEIGHBORHOODS

Clerk Lovejoy Roe read Resolution No. 2014-4 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2014-4, Public Surveillance Policy for Cameras in Township Neighborhoods and attached camera policy (see attached). The motion carried unanimously.

Supervisor Stumbo stated Mike Radzik, OCS Director had authored this policy in 2011 and it had been approved by the Sheriff's Department. She said the ACLU had requested that the Township have a policy in place.

Attorney Winters gave a brief overview of the policy.

Monica Ross-Williams, Township Resident voiced her support of the policy. She reported the pilot program, which had been installed in the West Willow neighborhood, had proven successful.

4. REQUEST TO APPROVE DTE ENERGY STREET LIGHTING AGREEMENT FOR CONVERSION OF 251 YPSILANTI TOWNSHIP MERCURY VAPOR STREETLIGHTS TO LED IN THE AMOUNT OF \$65,144, BUDGETED IN STREET LIGHT NON ASSESSABLE LINE ITEM #101.956.000.926.000, AUTHORIZE TO APPLY FOR REBATE IN THE AMOUNT OF \$12,191 AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve DTE Energy Street Lighting Agreement for conversion of 251 Ypsilanti Township Mercury Vapor Streetlights to LED in the amount of \$65,144, budgeted in Streetlight Non Assessable Line Item #101.956.000.926.000, and to authorize application for rebate in the amount of \$12,191 and to authorize signing of the agreement (see attached). The motion carried unanimously.

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Supervisor Stumbo reported the annual cost would represent a significant savings and the lights were significantly brighter.

**5. 1st READING RESOLUTION NO. 2014-5, ORDINANCE NO. 2014-434,
AMENDING THE CODE OF ORDINANCES, CHAPTER 42, SECTION 371
ENTITLED TRUANCY**

Clerk Lovejoy Roe, Clerk read Resolution No. 2014-5 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 1st reading of Resolution No. 2014-5, Ordinance No. 2014-434, Amending the Code of Ordinances, Chapter 42, Section 371 entitled Truancy (see attached). The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Absent Stumbo: Yes
Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

Supervisor Stumbo introduced Attorney Angela King, the attorney who had prepared the 2007 Ordinance, as well as this one.

Supervisor Stumbo gave a brief overview of meetings attended regarding the ordinance.

**6. RESOLUTION NO. 2014-6, AMENDING RESOLUTION NO. 2013-37,
WAGES FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES**

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to approved Resolution No. 2014-6, Amending Resolution No. 2013-37, Wages for Administrative and Confidential Employees (see attached). The motion carried unanimously.

**7. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR
AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY, IN
WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC
NUISANCE AT PROPERTIES LOCATED AT 5688 BIG PINE, 1547
WINGATE AND 853 MAPLEWOOD, BUDGETED IN LINE ITEM
#101.950.000.801.023**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to authorize of legal action, if necessary, in Washtenaw County Circuit Court to abate public nuisance at properties located at 5688 Big Pine, 1547 Wingate and 853 Maplewood, budgeted in line item #101.950.000.801.023.

Mike Radzik, OCS Director gave a brief overview regarding the property at 5688 Big Pine being operated as an unlicensed adult foster care facility.

Attorney Winters briefly described what constituted a legal adult foster care facility. Mr. Winters said this property did not meet the legal criteria and was brought to the attention of the Township there had been more than twenty calls for service at this address.

Mr. Radzik said the second property at 1547 Wingate had been brought to the Township's attention from the Homeowners Association. He said the Homeowners Association already had the owner in Circuit Court due to a severe pest and insect infestation, which had spread to adjoining condominiums.

Mr. Radzik provided an overview of the condemnation of 853 Maplewood. This property had come to the attention of the OCS Department due to complaints from the tenants regarding the condition of the property.

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Mr. Radzik pointed out that two of these properties were rental properties. He said Ordinance Department had audited seven Township neighborhoods, resulting in finding 250 rental properties that had not been registered. The department was working to bring them into compliance.

The motion carried unanimously.

8. REQUEST OF JUDGE CHARLES POPE TO ACCEPT MICHIGAN SUPREME COURT INNOVATION GRANT FUND IN THE AMOUNT OF \$58,870

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to accept 14-B Court, Michigan Supreme Court Innovation Grant Fund in the amount of \$58,870.

Judge Pope, 14-B District Court provided a brief overview of the establishment of a specialty court in Washtenaw County to address the needs and complexities of women charged with offenses involving solicitation.

The motion carried unanimously.

9. REQUEST OF JEFF ALLEN, RSD DIRECTOR APPROVE PROFESSIONAL SERVICES AGREEMENT WITH HONEYWELL FOR ENERGY EFFICIENCY UPGRADES AT 1501 S. HURON (FORMER MICHIGAN STATE POLICE POST), IN THE AMOUNT OF \$52,826 FOR ENERGY PROGRAM MANAGEMENT AND \$606,498 FOR UPGRADES WITH THE TOTAL NOT TO EXCEED \$659,324, BUDGETED IN LINE ITEM #101.970.000.975.266 AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve Professional Services Agreement with Honeywell for Energy Efficiency Upgrades at 1501 S. Huron (former Michigan State Police Post), in the amount of \$52,826 for Energy Program Management and \$606,498 for upgrades with the total not to exceed \$659,324, budgeted in line item #101.970.000.975.266 and to authorize signing of the agreement contingent upon attorney approval and including in the contract, the three bids that will be reported back to the Board and the sub-contractors will have the necessary insurance requirements as discussed by the attorney.

A Friendly Amendment was made by Treasure Doe that the attorney approval includes the proper waivers and liens from the sub-contractors. The friendly amendment was accepted.

The motion carried unanimously.

10. SET A PUBLIC HEARING DATE OF TUESDAY, MARCH 18, 2014 AT APPROXIMATELY 7:00 P.M. TO HEAR THE VARIANCE REQUEST OF JAMES V. DIRKES FOR CONSTRUCTION OF A SINGLE-FAMILY RESIDENCE ON PROPERTY LOCATED ON NON-CONFORMING PRIVATE ROAD KNOWN AS BON TERRE

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to set a public hearing date of Tuesday, March 18, 2014 at approximately 7:00 p.m. to hear the variance request of James V. Dirkes for construction of a single-family residence on property located on non-conforming private road known as Bon Terre. The motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO PURCHASE 2014 CATERPILLAR WHEEL LOADER 950K FROM MICHIGAN CAT IN THE AMOUNT OF \$204,559.00, BUDGETED IN LINE ITEM #590.590.000.977.000**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize purchase of 2014 Caterpillar Wheel Loader 950K from Michigan Cat in the amount of \$204,559.00, budgeted in line item #590.590.000.977.000.

Jeff Allen briefly explained MI Deal in response to Trustee Scott Martin's question.

The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK PROPOSALS FOR THE PURCHASE AND OPERATION OF PUBLIC SURVEILLANCE CAMERAS**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to seek proposals for the purchase and operation of public surveillance cameras. The motion carried unanimously.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK SEALED BIDS FOR MOWING SERVICES AND TO EXPLORE ALTERNATE SERVICE DELIVERY OPTIONS**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to seek sealed bids for mowing services and to explore alternate service delivery options. The motion carried unanimously.

Mike Radzik explained the current vendor was liquidating the company and the Township had received a 30-day notice of termination.

ADJOURNMENT

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:46 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI 2014 BUDGET AMENDMENT #1

February 18, 2014

101 - GENERAL OPERATIONS FUND

Total Increase \$835,183.00

Increase budget for profession services contract with Honeywell for energy efficient renovation at 1501 Huron St. Police Station not to exceed \$659,324 of which \$52,826 is for Energy Program Management and \$606,498 is for equipment and all work related to installation. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$659,324.00</u>
		Net Revenues	<u>\$659,324.00</u>
Expenditures:	Cap Outlay - Huron Police Station	101-970.000.975.266	\$659,324.00
		Net Expenditures	<u>\$659,324.00</u>

Increase budget for DTE 2014 street light conversion of 251 mercury vapor lights to LED lights throughout the Township. This is funded by a reimbursement of \$12,191 and an Appropriation of Prior Year Fund Balance.

Revenues:	Donations & Reimbursement	101-000-000-694.002	\$12,191.00
	Prior Year Fund Balance	101-000-000-699.000	<u>\$52,953.00</u>
		Net Revenues	<u>\$65,144.00</u>
Expenditures:	Street Lighting Non Assessable	101-956-000-926.000	\$65,144.00
		Net Expenditures	<u>\$65,144.00</u>

Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$3,908.00</u>
		Net Revenues	<u>\$3,908.00</u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	101-265.000-708.004	\$3,908.00
		Net Expenditures	<u>\$3,908.00</u>

Increase budget for road work by Washtenaw County Road Commission 2013 agreement approved 3/25/13 for Section 14 roads to include Mollie Street, Dorothy Street, Lynn Avenue, and Heather Ridge not started in 2013. Total road project agreement \$261,000. The Township obligation being \$106,807.00. This is funded by an Appropriation of Prior Year Fund Balance.

The revenue and expenditure for the Community Development Block Grant (CDBG) portion of \$154,193 will be budgeted in the BSR II 212 fund.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$106,807.00</u>
		Net Revenues	<u>\$106,807.00</u>
Expenditures:	Highway & Street - Road Construction	101-446.000-818.022	\$106,807.00
		Net Expenditures	<u>\$106,807.00</u>

CHARTER TOWNSHIP OF YPSILANTI

2014 BUDGET AMENDMENT #1

February 18, 2014

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)	Total Increase	<u><u>\$154,193.00</u></u>
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Increase budget for road work by Washtenaw County Road Commission 2013 agreement approved 3/25/13 for Section 14 roads to include Mollie Street, Dorothy Street, Lynn Avenue, and Heather Ridge not started in 2013. Total road project agreement \$261,000. The revenue and expenditure for the CDBG of \$154,193 will be budgeted in the BSRII fund.

The Township obligation being \$106,807.00 is budgeted in the general fund.

Revenues:	Community Development Block Grant	212-000-000-531.000		<u>\$154,193.00</u>
			Net Revenues	<u><u>\$154,193.00</u></u>
Expenditures:	Highway & Street - Road Construction	212-970-000-818.022		<u>\$154,193.00</u>
			Net Expenditures	<u><u>\$154,193.00</u></u>

236 - 14B DISTRICT COURT FUND	Total Increase	<u><u>\$58,870.00</u></u>
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Increase budget for Michigan Supreme Court State Court Administrative Office - Court Innovation Grant Fund in the amount of \$58,870.00. The funds will be used for; Community Correction Unit of Washtenaw County Sheriffs Office, Assessment and Counseling for Rehabilitation, and Home of New Vision. This is funded by a Grant from the State of Michigan.

Revenues:	State Grant Revenue	236.000.000.569.019		<u>\$58,870.00</u>
			Net Revenues	<u><u>\$58,870.00</u></u>
Expenditures:	Court Innovation Contract	236.136.000.802.100		<u>\$58,870.00</u>
			Net Expenditures	<u><u>\$58,870.00</u></u>

266 - LAW ENFORCEMENT FUND	Total Increase	<u><u>\$2,787.00</u></u>
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Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	266.000.000.699.000		<u>\$2,787.00</u>
			Net Revenues	<u><u>\$2,787.00</u></u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	266.301.000.708.004		<u>\$2,787.00</u>
			Net Expenditures	<u><u>\$2,787.00</u></u>

590 - COMPOST FUND	Total Increase	<u><u>\$2,501.00</u></u>
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Increase budget for payout of PTO & Sick time for approved payout of accrued time. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000		<u>\$2,501.00</u>
			Net Revenues	<u><u>\$2,501.00</u></u>
Expenditures:	Salaries Pay Out - PTO&SICKTIME	590-590.000-708.004		<u>\$2,501.00</u>
			Net Expenditures	<u><u>\$2,501.00</u></u>

Motion to Amend the 2014 Budget (#1):

Move to increase the General Fund budget by \$835,183 to \$8,566,705 and approve the department line item changes as outlined.

Move to increase the BSR II Bike, Sidewalk, Road and General Operations Fund by \$154,193 to \$4,619,717 and approve the department line item changes as outlined.

Move to increase the 14B District Court Fund budget by \$58,870 to \$1,325,955 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$2,787 to \$6,615,276 and approve the department line item changes as outlined

Move to increase the Compost Fund budget by \$2,501 to \$868,618 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI

Resolution No. 2014 – 4

PUBLIC SURVEILLANCE POLICY FOR CAMERAS IN TOWNSHIP NEIGHBORHOODS

WHEREAS, on April 5, 2011 the Ypsilanti Township Board of Trustees implemented a Pilot Program for the installation and use of public surveillance cameras that record images in public areas in an effort to be proactive in providing an additional tool for the Washtenaw County Sheriff's Department to protect the general public; and

WHEREAS, the Pilot Program has proven to be an extremely valuable and necessary resource for the Township and the Washtenaw County Sheriff's Department in their combined efforts to protect the general public; and

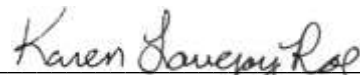
WHEREAS, the Township Board of Trustees has been requested by representatives of numerous Neighborhood Watch Organizations to extend the use of public surveillance cameras to record images in public areas for the purpose of law enforcement investigation and public safety; and

WHEREAS, the Township's Office of Community Standards Director Mike Radzik in conjunction with the Township's legal counsel has prepared and reviewed a policy that will govern and regulate the use of public surveillance cameras in the Charter Township of Ypsilanti;

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the Township hereby adopts and approves the written policy governing the use of public surveillance cameras in the Charter Township of Ypsilanti, a copy of said policy being attached hereto and incorporated by reference.
2. That this written policy be filed with the Office of the Township Clerk and made available to the general public upon request with a copy of said written policy being posted on the Township's official website.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-4 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 18, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

Public Surveillance Camera Policy

I. Purpose

The purpose of this policy is to regulate the use of public surveillance cameras that record images in public areas for the purpose of law enforcement investigation and public safety.

II. Scope

This policy applies to all personnel and departments of the Township in the use of public surveillance cameras deployed in the community. Internal video equipment installed at Township-owned buildings and facilities is not covered by this policy. Covert police surveillance when used as a case-specific investigative tool for law enforcement purposes where there is statutory authority and/or the authority of a search warrant is not covered by this policy.

III. General Principles

A. The Township is committed to enhancing the quality of life of the community by integrating the best practices of public and private policing with state-of-the-art technology. A critical component of a comprehensive policing plan using state-of-the-art technology is surveillance cameras.

B. Surveillance cameras shall only be placed in the community in such a manner as to capture and record images of activity in public places that could otherwise be lawfully observed by a law enforcement officer physically present at the same location. It is intended to extend the natural capability of a law enforcement officer to observe public places, but not to enhance it as to cause unlawful intrusion of privacy.

C. The primary purpose of surveillance cameras in public areas is to help law enforcement identify and prosecute offenders who commit crimes in the community and to assist law enforcement in protecting the safety and property of residents in the community. A secondary purpose is to help deter crime. Any use of this technology for other purposes would undermine the acceptability of these resources and is therefore strictly prohibited.

D. The use of video images from cameras deployed in public areas for law enforcement purposes will be conducted in a professional, ethical and legal manner. The Washtenaw County Sheriff's Office (WCSO) is the current police services provider for the Township and its personnel shall have exclusive access to computer software systems used to manage images captured and recorded by these devices. The Township Information Services Manager and any external service provider will provide technical management of the software system and hardware infrastructure. WCSO personnel involved in the use of such images will be appropriately trained and supervised in the responsible use of this technology. Improper use of the technology will result in disciplinary action consistent with the policies and procedures governing the respective employees of the WCSO and/or the Township.

E. Information obtained through use of public surveillance cameras will only be in the possession of the WCSO and will only be released pursuant to the policies and procedures authorized by the WCSO. Facilities used by the WCSO will be configured to be the only locations where recorded information will be accessed, downloaded and stored.

F. The use of images obtained from cameras deployed in public areas for law enforcement investigative purposes is limited to uses that do not violate the reasonable expectation of privacy as defined by law.

G. It will be permissible to allow owners of private property such as apartment complexes and convenience stores to purchase their own camera equipment and to connect their equipment to Township servers for the purpose of enhancing safety and security. A fee equal to the prorated cost of using Township server space shall be charged and any additional costs incurred through use of the Township system shall be the responsibility of the private property owner. Owners of private property who choose to connect to the Township system shall grant WCSO personnel the authority to access their privately owned cameras for law enforcement investigative purposes consistent with this policy. Privately owned cameras connected to the Township system shall be accessible to the respective private owner and the WCSO.

IV. Responsibilities

A. The Police Services Administrator, Director of Residential Services, and a designated representative of the WCSO shall review camera locations and approve requests for new installations. All camera locations will be evaluated for compliance with this policy and for practical effectiveness as a law enforcement tool.

B. The designated WCSO representative shall provide information to the Township detailing the effective use of this technology.

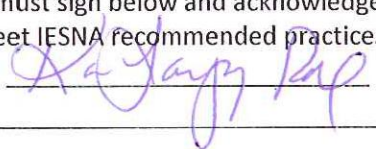
Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of February 10, 2014 between The Detroit Edison Company ("Company") and Ypsilanti Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	38020458	
2. Location where Equipment will be installed:	Mercury Vapor lights at various locations, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	251	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	<u>Overhead (OH)</u> 127 - 175 watt Mercury Vapor OH to 67 watt LED 4 - 250 watt Mercury Vapor OH to 130 watt LED 6 - 400 watt Mercury Vapor OH to 135 watt LED <u>Underground (UG)</u> 114 - 175 watt Mercury Vapor UG to 67 watt LED	
5. Estimated Total Annual Lamp Charges	\$52,438	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$65,144
	Credit for 3 years of lamp charges:	N/A
	CIAC Amount (cost minus revenue)	\$65,144
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices 	
10. Customer Address for Notices:	Karen Lovejoy Roe 7200 S Huron River Drive Ypsilanti, MI 48197	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least ___ posts and ___ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

The Detroit Edison Company

By: _____

Name: _____

Title: _____

Customer:

Ypsilanti Township

By: Brenda L. Stumbo 2.19.14

Name: Brenda L. Stumbo

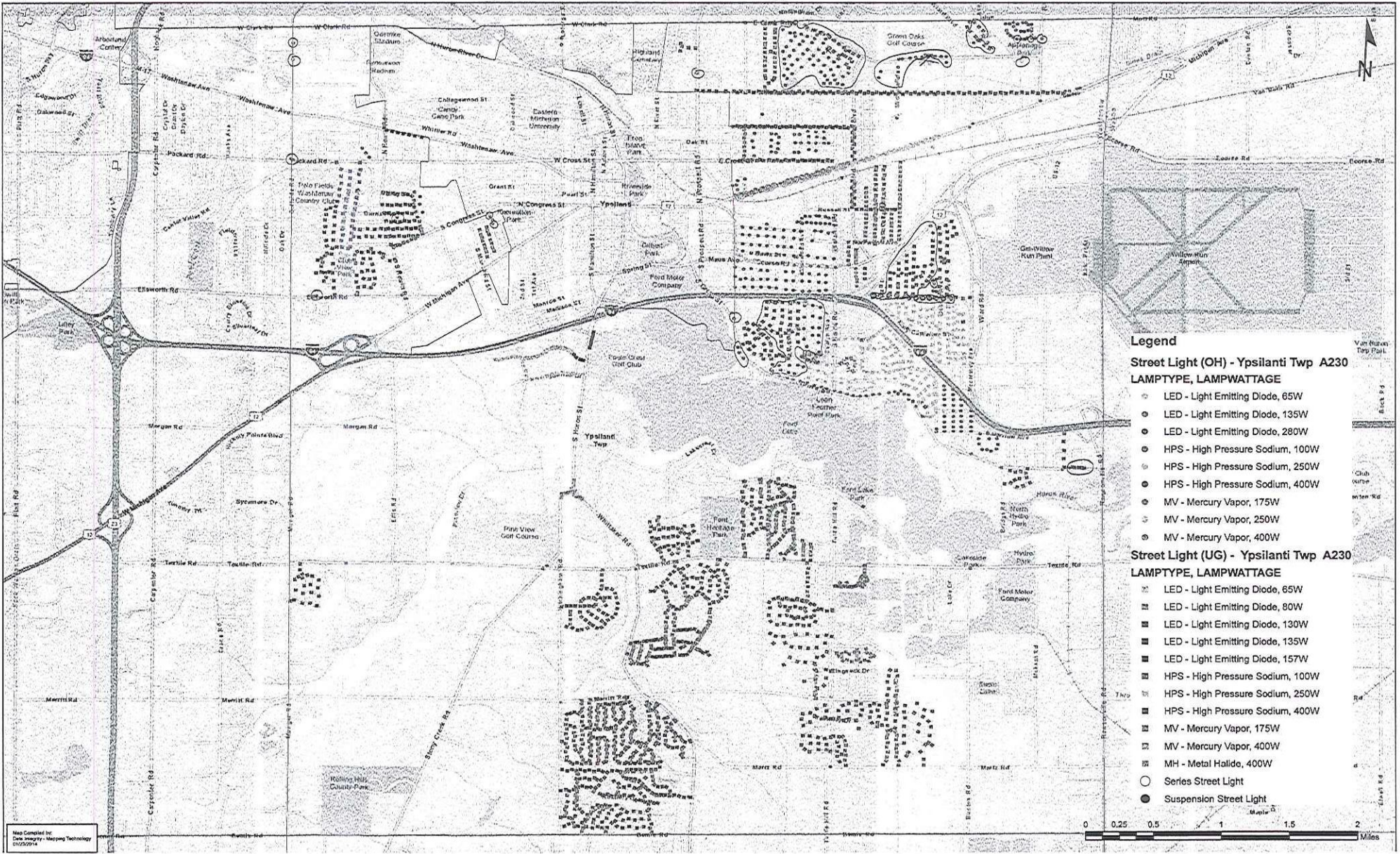
Title: Supervisor

By: Karen Longjoy Roe

Name: Karen Longjoy Roe

Title: Clerk 2-19-14

Ypsilanti Township - Streetlight Locations



Legend

**Street Light (OH) - Ypsilanti Twp A230
LAMP TYPE, LAMP WATTAGE**

- LED - Light Emitting Diode, 65W
- LED - Light Emitting Diode, 135W
- LED - Light Emitting Diode, 280W
- HPS - High Pressure Sodium, 100W
- HPS - High Pressure Sodium, 250W
- HPS - High Pressure Sodium, 400W
- MV - Mercury Vapor, 175W
- MV - Mercury Vapor, 250W
- MV - Mercury Vapor, 400W

**Street Light (UG) - Ypsilanti Twp A230
LAMP TYPE, LAMP WATTAGE**

- LED - Light Emitting Diode, 65W
- LED - Light Emitting Diode, 80W
- LED - Light Emitting Diode, 130W
- LED - Light Emitting Diode, 135W
- LED - Light Emitting Diode, 157W
- HPS - High Pressure Sodium, 100W
- HPS - High Pressure Sodium, 250W
- HPS - High Pressure Sodium, 400W
- MV - Mercury Vapor, 175W
- MV - Mercury Vapor, 400W
- MH - Metal Halide, 400W
- Series Street Light
- Suspension Street Light

Map Compiled by
DTE Energy - Mapping Technology
01/25/2014



CHARTER TOWNSHIP OF YPSILANTI

ORDINANCE NO. 2014-434

*An Ordinance to Amend the Code of Ordinances,
Chapter 42. Section 371 entitled Truancy*

The Charter Township of Ypsilanti ordains that Chapter 42, Section 371 is amended as follows:

Sec. 42-371. Truancy in public places and motor vehicles.

- (a) It is unlawful for a minor under the age of 18 years who is enrolled in a public, private or charter educational program to be absent from school when the school he or she is enrolled in is in session.
- (b) Exceptions. The provisions of subsection (a) shall not apply when:
 - (1) The minor has in his or her possession a written excuse from the minor's parent, legal guardian, or other adult person having the legal care or custody of the minor;
 - (2) The minor is accompanied by his or her parent, legal guardian or other adult person having the legal care or custody of the minor;
 - (3) The minor is on an emergency errand directed by his or her parent, legal guardian or other person having legal care or custody of the minor;
 - (4) The minor is going directly to or returning from a medical, dental or orthodontic appointment;
 - (5) The minor has permission to leave school and has in his or her possession a valid school excuse to be absent from school;
 - (6) The minor is going directly to or returning from a public meeting or place of entertainment, such as a movie, play, sporting event, dance or school activity, provided such meeting, event or activity is a school approved activity or is otherwise supervised by school personnel;
 - (7) The presence of the minor in such place is connected with or required by a school approved or school related business, trade, profession or occupation in which the minor is lawfully engaged;
 - (8) The minor has graduated from high school or has fulfilled all requirements for high school graduation;
 - (9) The minor is in attendance at religious instruction classes in accordance with section 156(3)(d) of Public Act 451 of 1970 (MCL 380.1561(3)(d)); or
 - (10) The minor is being educated in an organized educational program at the minor's home by his or her parent or legal guardian in accordance with Public Act No. 451 of 1976 (MCL 380.1 et. seq.).
- (d) Violation of subsection (a) shall be a misdemeanor punishable by a maximum fine in the amount of \$50.00 for a first offense and \$100.00 for a second or subsequent offense during a calendar school year.

(Ord. No. 2006-370, § I, 1-16-07)

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidate.

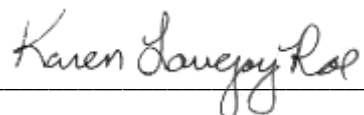
Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective after publication in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2014-434 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on February 18, 2014. The second reading is scheduled to be heard on March 18, 2014.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION NO. 2014-6

Revising Resolution No. 2013-37 CHARTER TOWNSHIP OF YPSILANTI WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES

WHEREAS administrative and confidential employees received a 3% decrease in 2010 and in 2011 and 2012, their paid time off was decreased by 8 days, which is equivalent to a 3% reduction and was restored in 2013; and

WHEREAS in 2013, their salary remained the same as in 2010, 2011 and 2012;

NOW THEREFORE BE IT RESOLVED that the salaries for administrative and confidential employees are recommended to be as follows:

	2009 Total Salary*	2010 Total Salary	2011 Total Salary	2012 Total Salary	2013 Total Salary	2014 Total Salary
	Deputy Supervisor	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$ 54,954
Note 1	Neighborhood Watch Coordinator		\$ 7,800	\$ 7,800	\$ 7,800	\$ 7,800
	Deputy Clerk	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$ 54,954
	Deputy Treasurer	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$ 54,954
	Human Resource Generalist II	\$54,026	\$ 52,405	\$ 54,905	\$54,905	\$ 54,026
Note 2	Accounting Director	\$82,978	\$ 80,489	\$ 70,000	\$70,000	\$ 70,630
Note 3	Assessor		\$ 28,700	\$ 40,000	\$40,000	\$ 40,000
	Building Director	\$77,137	\$ 74,823	\$ 74,823	\$74,823	\$ 77,137
	Planning Director	\$82,956	\$ -	\$ 65,000	\$65,000	\$ 66,950
	Recreation Director	\$75,504	\$ 73,239	\$ 73,239	\$73,239	\$ 75,504
	Hydro Operator	\$53,690	\$ 53,690	\$ 53,690	\$53,690	\$ 55,301
	Fire Chief	\$77,000	\$ 74,690	\$ 74,690	\$74,690	\$ 77,000
	Police Services Administrator	\$81,988	\$ 79,528	\$ 79,528	\$79,528	\$ 81,988
	14B District Court Judge	\$45,724	\$ 45,724	\$ 45,724	\$45,724	\$ 45,724
Note 4	Magistrate/Court Administrator	\$45,000	\$ 45,000	\$ 45,000	\$67,258	\$ 67,863
	Court Administrator	\$57,804	\$ 56,070	\$ 56,070	\$ 0	\$ -
Note 5	Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$ 49,241
Note 5	Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$ 49,241
	Residential Services Director	\$83,612	\$ 81,104	\$ 81,104	\$81,104	\$ 83,612
	Golf Course Superintendent	\$81,065	\$ 77,520	\$ 75,194	\$75,194	\$ 75,194
	Assistant to Golf Course Superintendent	\$31,011	\$ 29,650	\$ 29,650	\$29,650	\$ 29,650
Note 6	Golf Pro	\$51,138	\$ 48,892	\$ 48,892	\$48,892	\$ 54,892

Note 1 The Neighborhood Watch duties and salary are being split between the Supervisor and Deputy Supervisor.

Note 2 The Accounting Director received an additional 8 days of paid time off in January 2013. It is recommended that her portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

Note 3 The Assessor is a part-time position and is budgeted for additional time at \$30.00 per hour for 2014, if needed. It is recommended that the salary be increased to \$40,000.

Note 4 The salary for the Magistrate/Court Administrator was increased in 2012. It is recommended that his portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

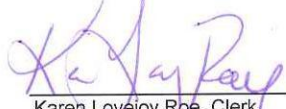
Note 5 These two appointed positions did not receive the amount listed on the resolution in previous years. In 2014, their salary will increase to the amount listed on the resolution. Weekend jail duty and additional responsibilities are included in this amount.

Note 6 The Assistant Golf Pro was promoted to Golf Pro in 2013 and his salary was increased to \$54,892 at that time.

Due to the way our pay weeks fall in 2014, each employee will receive an additional 3 days of payroll accrual, with the exception of elected officials.

Revisions are highlighted in yellow.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2014-6 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 18, 2014.


 Karen Lovejoy Roe, Clerk
 Charter Township of Ypsilanti