

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

November 25, 2013

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

14-B District Court

Revenue Report for October 2013

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$1,899.00**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171): \$23,030.00
State Court Fund (MCL 600.8371): \$1,090.00
Justice System Fund (MCL 600.181): \$14,418.00
Juror Compensation Reimbursement Fund:
 Civil Jury Demand Fee (MCL 600.8371): \$0.00
 Drivers License Clearance Fees (MCL 257.321a): \$1,338.75
Crime Victims Rights Fund (MCL 780.905): \$6,160.50
Judgment Fee (Dept. of Natural Resources): \$60.00
Due to Secretary of State
(101-000-000-206.136) \$1,332.00

Total: **\$47,429.25**

Due to Ypsilanti Township

Court Costs (101-000-000-602.136): \$28,731.95
Civil Fees (101-000-000-603.136): \$69,655.00
Probation Fees (101-000-000-604.000): \$5,230.00
Ordinance Fines (101-000-000-605.001): \$35,173.00
Bond Forfeitures (101-000-000-605.003): \$0.00
Interest Earned (101-000-000-605.004): \$0.00
State Aid-Caseflow Assistance (101-000-602.544): \$0.00
Expense Write-Off: \$0.00
Bank Charges (Expense - 101.136.000.957.000): (\$900.47)

Total: **\$137,889.48**

Total to General Account - (101.000.000.004.136): \$187,217.73

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow: \$5,340.52
Garnishment Proceeds: \$0.00
Bonds: \$16,995.00
Restitution: \$2,518.00

Total to Escrow Account - (101.000.000.205.136): \$24,853.52

14-B District Court

Monthly Disbursements

October 2013

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

October 2013 Disbursements:

Washtenaw County:	\$ 1,899.00
State of Michigan:	\$ 47,429.25
Ypsilanti Township Treasurer:	\$ 137,889.48

TOTAL: \$187,217.73

		Year to Date	
		Prior Year Comparison	
Month	Revenue	Revenue	
	2012	2013	
January	\$75,430.17	\$93,843.72	
February	\$107,638.24	\$120,646.88	
March	\$93,319.73	\$120,330.43	
April	\$83,785.27	\$87,844.43	
May	\$90,318.38	\$91,209.97	
June	\$83,965.72	\$90,086.73	
July	\$71,264.07	\$75,083.36	
August	\$84,845.74	\$89,198.00	
September	\$100,571.52	\$92,229.66	
October	\$99,734.41	\$137,889.48	
November	\$76,072.83		
December	\$66,508.94		
Caseload			
Standardization			
Payment:	\$45,724.00	\$45,724.00	
Year-to Date			
Totals:	\$1,079,179.02	\$1,044,086.66	
Expenditure			
Budget:	\$1,184,583.00	\$1,265,772.00	
Difference:	(\$105,403.98)	(\$221,685.34)	

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

BUILDING DEPARTMENT MONTHLY REPORT - OCTOBER 2013

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	61	57	63	100	85	96	107	90	100	143			902
	\$ 14,504	\$ 14,185	\$ 9,331	\$ 31,205	\$ 15,676	\$ 28,985	\$ 24,060	\$ 22,689	\$ 19,098	\$ 74,598			\$ 254,331
Electrical	37	27	27	29	49	30	30	36	36	35			336
	\$ 2,435	\$ 2,475	\$ 2,190	\$ 2,685	\$ 4,805	\$ 2,745	\$ 2,430	\$ 2,880	\$ 3,750	\$ 3,585			\$ 29,980
Mechanical	69	30	38	51	59	63	45	39	61	116			571
	\$ 5,115	\$ 2,680	\$ 3,005	\$ 4,198	\$ 6,670	\$ 10,565	\$ 3,750	\$ 3,035	\$ 3,675	\$ 6,105			\$ 48,798
Plumbing	34	21	29	46	36	49	37	29	45	56			382
	\$ 2,895	\$ 1,680	\$ 2,055	\$ 3,555	\$ 3,855	\$ 4,260	\$ 2,910	\$ 2,370	\$ 3,435	\$ 8,040			\$ 35,055
Zoning	1	2	4	17	14	16	17	12	14	12			109
	\$ 90	\$ 90	\$ 180	\$ 765	\$ 630	\$ 675	\$ 765	\$ 540	\$ 630	\$ 540			\$ 4,905
Sub Totals	202	137	161	243	243	254	236	206	256	362	-	-	2,300
TOTAL YTD	\$ 25,039	\$ 21,110	\$ 16,761	\$ 42,408	\$ 31,636	\$ 47,230	\$ 33,915	\$ 31,514	\$ 30,588	\$ 92,868	\$ -	\$ -	\$ 373,069

BUILDING DEPARTMENT MONTHLY REPORT - 2012

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	54	61	97	137	106	122	123	113	85	129	87	44	1,158
	\$ 7,315	\$ 10,943	\$ 11,648	\$ 15,656	\$ 12,163	\$ 25,776	\$ 24,446	\$ 15,765	\$ 7,873	\$ 23,300	\$ 44,646	\$ 6,147	\$ 205,678
Electrical	35	33	30	46	33	35	42	35	16	42	21	27	395
	\$ 2,490	\$ 2,100	\$ 2,100	\$ 2,955	\$ 2,490	\$ 2,565	\$ 2,745	\$ 2,550	\$ 1,440	\$ 2,910	\$ 2,385	\$ 2,520	\$ 29,250
Mechanical	51	42	45	48	49	46	55	54	28	59	51	40	568
	\$ 3,800	\$ 2,595	\$ 3,850	\$ 3,470	\$ 2,655	\$ 4,125	\$ 4,115	\$ 4,315	\$ 2,100	\$ 5,044	\$ 4,316	\$ 2,135	\$ 42,520
Plumbing	31	28	38	38	25	29	22	36	20	46	28	23	364
	\$ 2,100	\$ 2,070	\$ 2,550	\$ 2,160	\$ 1,755	\$ 2,535	\$ 1,335	\$ 2,850	\$ 1,290	\$ 2,970	\$ 2,055	\$ 1,905	\$ 25,575
Zoning	4	-	13	18	26	13	16	16	8	8	3	4	129
	\$ 680	\$ -	\$ 690	\$ 870	\$ 1,290	\$ 615	\$ 720	\$ 810	\$ 360	\$ 360	\$ 135	\$ 229	\$ 6,759
Sub Totals	175	164	223	287	239	245	258	254	157	284	190	138	2,614
TOTAL YTD	\$ 16,385	\$ 17,708	\$ 20,838	\$ 25,111	\$ 20,353	\$ 35,616	\$ 33,361	\$ 26,290	\$ 13,063	\$ 34,584	\$ 53,537	\$ 12,936	\$ 309,782

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

INSPECTION RUNNING TOTALS													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2013	336	328	239	306	445	404	389	507	459	647			4,060
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2013	197	237	206	175	226	251	291	302	222	297			2,404
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

DOMESTIC VIOLENCE PROSECUTION REPORT

October 2013

To: Township of Ypsilanti Board of Trustees

From: McLain & Winters, Attorneys for the Charter Township of Ypsilanti

Date: November 6, 2013

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of November 2013:

	October 2013	Year to Date (2013)	Statistics for 2012	Statistics Since 10/1999
Cases Submitted	20	235	175	3559
Cases Authorized	8	72	92	1477
Cases Authorized (non-DV)	0	---	---	---
Cases Denied	11	147	84	503
Cases Furthered	1	10	4	248
Cases Sent to the County	0	12	5	86
Defendant FTA-BW Requested	0	14	16	39
Pre-Trials Held	8	97	158	1935
Motions	0	5	6	49
Convictions-Total	2	31	39	905
Convictions-By Plea	1	22	34	---
Convictions-By Trial	1	9	5	---
Acquittals	0	2	2	83
All Dismissals	5	69	93	641
Cases Reauthorized	2	10	25	348
Cases Not Reauthorized	3	59	67	356
Deferrals Considered	2	43	52	587
Conviction Rate*	100%	94%	95%	91.4%

* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

OCTOBER 2013

Fire Department staffing levels are as follows:

1 Fire Chief	1 Fire Marshal	3 Shift Captains
3 Shift Lieutenants	19 Fire Fighters	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 281 requests for assistance. Of those requests, 174 were medical emergency service calls, with the remaining 107 incidents classified as non-medical and/or fire related.

Department activities for the month of October, 2013:

- 1) The Public Education Department participated in the following events:
 - a) Truck Demonstration for Wiards Orchard Fall Festival
 - b) Truck Demonstration for Teddy Bear Day Care
 - c) Truck Demonstration for Greene Farms Halloween Event
 - d) Truck Demonstration for Antioch Baptist Church Harvest Festival
 - e) Smoke Alarms: 1336 Desoto (2) and 1093 Janet (2)
 - f) Car seat fittings
- 2) Fire fighters attended 19 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue
 - b) Hazardous Materials

The Fire Marshal had these activities for the month of October, 2013:

- 1) Inspections / Tests completed:
 - a) Building Inspections: 13
 - b) Site Plan Reviews: 2
 - c) Fire Alarm System Inspections: 3
 - d) Fire Alarm Plan Reviews: 1
 - e) Burn inspections / permits: 3
 - f) Notice of violations issued: 3 (fire hydrants out of service)
 - g) Court Appearances: 1
- 2) Attended 4 meetings / events:
 - a) Washtenaw County HazMat Response Team Authority Board meeting
 - b) HazMat Team training
 - c) Fire Inspectors training - 2 classes

The Fire Chief attended 20 meetings / events for the month of October, 2013:

- 1) Negotiation preparation meetings with attorney
- 2) 2 Negotiation meetings with Firefighters Union
- 3) 2 Negotiation meetings with Township Officials
- 4) SE Michigan Fire Chiefs meeting
- 5) WAMAA meeting
- 6) Detroit Fire Department Awards Breakfast
- 7) Washtenaw County HazMat Response Team Authority Board meeting
- 8) Fire Dispatch Group meeting
- 9) 800 Consortium meeting
- 10) Snow Committee meeting
- 11) Uliance training
- 12) Warning Siren Site visit for West Willow
- 13) Rapid Recovery Service vendor meeting
- 14) Paul Davis vendor meeting
- 15) Budget meeting with Township Officials
- 16) 2014 Budget Presentation to Township Board
- 17) 2 Township Board meetings

There were 0 injuries and 0 deaths reported this month for civilians.

There were 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$75,500.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 10/03/2013	825 Rosewood	\$ 0.00 (dumpster)
2) 10/05/2013	1431 Andrea	\$ 15,500.00 (building)
3) 10/13/2013	119 College Place	\$ 0.00 (Mutual Aid-Ypsi City)
4) 10/15/2013	2095 Packard	\$ 1,000.00 (vehicle)
5) 10/16/2013	10300 Textile	\$ 0.00 (telephone pole)
6) 10/17/2013	1280 Laurel	\$ 42,000.00 (building)
7) 10/18/2013	2770 International Dr	\$ 17,000.00 (building)
8) 10/20/2013	535 W Cross	\$ 0.00 (Mutual Aid-Ypsi City)
9) 10/21/2013	1546 Wiard	\$ 0.00 (Mutual Aid-Superior Twp)
10) 10/22/2013	2630 International Dr	\$ 0.00 (dumpster)
11) 10/23/2013	1780 Woodale	\$ 0.00 (outside equipment)
12) 10/26/2013	640 Woodlawn	\$ 0.00 (outside rubbish)
13) 10/26/2013	6280 Bunton	\$ 0.00 (outside rubbish)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 10/01/2013 – 10/31/2013

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/13} And {10/31/13}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	6	2.14%	\$74,500	98.67%
131 Passenger vehicle fire	1	0.36%	\$1,000	1.32%
151 Outside rubbish, trash or waste fire	2	0.71%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	2	0.71%	\$0	0.00%
160 Special outside fire, Other	1	0.36%	\$0	0.00%
162 Outside equipment fire	1	0.36%	\$0	0.00%
	13	4.63%	\$75,500	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	1	0.36%	\$0	0.00%
220 Overpressure rupture from air or gas, Other	1	0.36%	\$0	0.00%
	2	0.71%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	27	9.61%	\$0	0.00%
311 Medical assist, assist EMS crew	18	6.41%	\$0	0.00%
320 Emergency medical service, other	12	4.27%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	2	36.30%	\$0	0.00%
322 Motor vehicle accident with injuries	7	2.49%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	2.85%	\$0	0.00%
	174	61.92%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.36%	\$0	0.00%
412 Gas leak (natural gas or LPG)	1	0.36%	\$0	0.00%
443 Breakdown of light ballast	1	0.36%	\$0	0.00%
444 Power line down	2	0.71%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	1.07%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.36%	\$0	0.00%
	9	3.20%	\$0	0.00%
5 Service Call				
500 Service Call, other	3	1.07%	\$0	0.00%
510 Person in distress, Other	1	0.36%	\$0	0.00%
511 Lock-out	1	0.36%	\$0	0.00%
520 Water problem, Other	1	0.36%	\$0	0.00%
531 Smoke or odor removal	7	2.49%	\$0	0.00%
550 Public service assistance, Other	1	0.36%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {10/01/13} And {10/31/13}

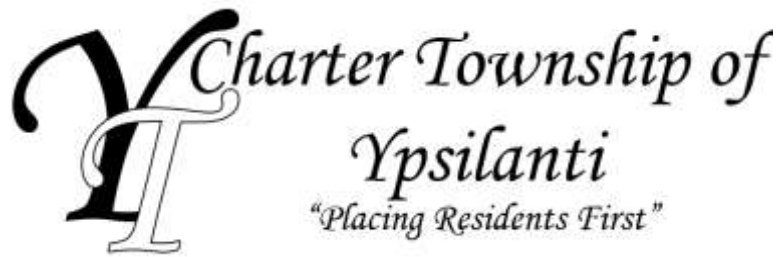
Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
553 Public service	2	0.71%	\$0	0.00%
561 Unauthorized burning	3	1.07%	\$0	0.00%
	19	6.76%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	0.71%	\$0	0.00%
611 Dispatched & cancelled en route	30	10.68%	\$0	0.00%
622 No Incident found on arrival at dispatch address	7	2.49%	\$0	0.00%
631 Authorized controlled burning	2	0.71%	\$0	0.00%
	41	14.59%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	5	1.78%	\$0	0.00%
730 System malfunction, Other	1	0.36%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	0.71%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.71%	\$0	0.00%
736 CO detector activation due to malfunction	3	1.07%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	0.36%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.36%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	4	1.42%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.36%	\$0	0.00%
	23	8.19%	\$0	0.00%

Total Incident Count: 281

Total Est Loss:

\$75,500

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**Office of
Community Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

MEMORANDUM

November 13, 2013

To: Township Board

From: Joe Lawson
Planning Director

Re: Planning Division (OCS) October/November 2013

Please be advised of the following activities related to the Planning Department for October/November 2013.

Planning Commission Activity

The following is a summary of actions taken by the Planning Commission since my last report:

On October 21, 2013, the Commission held their regularly scheduled meeting and considered the following applications:

Chippewa Club Expansion: per the request of the property owner, the Commission considered a 12 month extension to the previously approved preliminary site plan. The project has been placed on hold since the 2012 approval while the property owner continues to make arrangements for the installation of a fire suppression system within the facility. It is the understanding of staff that the property owner is hopefully of a 2014 spring construction.

Master Plan Public Hearing: The Commission agreed to schedule the required public hearing relating to the Master Plan for Monday, December 16, 2013 at 6:30pm. Public comments on the plan will continued to be welcome up to and during the public hearing.

Ms. Crystal Evens: The Commission scheduled the requested public hearing in relation to a special conditional use permit request of Ms. Crystal Evens of 1147 Grove Road to permit the establishment of a group daycare home providing care for up to 12 children. A similar application was denied earlier this year due in part to parking issues and building safety.

2014 Planning Commission Schedule: After much discussion, the Commission will consider the meeting dates for the upcoming 2014 calendar year. Staff is recommending a return to the previous Tuesday meeting schedule as noted within the adopted Planning Commission by-laws.

Plans in Process

Kroger Fuel Station – 1771 East Michigan: No new or additional information has been provided in relation to this project. During the meeting held on Thursday, September 19, 2013, Kroger representatives informed the development team that the project will move forward hopefully as a spring construction project. The project has been delayed due to issues relating in the purchase of the property from the current property owner. Kroger was scheduled to close on the property on or around October 4th.

Tim Horton's Café and Bake Shop – 1311 Anna J. Stepp Drive: Staff was recently informed that the new franchisee is new to the geographic area and is still in the process of getting their business details in order. The new grand opening is now scheduled for late December.

Tim Horton's Café and Bake Shop – 2220 Washtenaw Avenue: Construction is well underway with a planned grand opening later this month.

Lakeside Park/Boat House Project: Site work continues on the site. The project is anticipated to be completed this spring.

WalMart Expansion – 2515 Ellsworth: The applicant's engineer continues to work toward a solution relating to their storm water issues. The application is also in the process of submitting the required traffic study. Staff is being told that construction is scheduled to begin in early spring.

Burger King – 1073 East Michigan Avenue: Construction is moving a speedy rate. At last inspection, the foundation and support structure was complete. The project is scheduled for a grand opening later this year.

Zoning Board of Appeals

The following is a summary of actions taken by the Zoning Board of Appeals since my last report:

During the regular November 6, 2013 meeting date, the following applications were considered by the Zoning Board of Appeals:

Wal-Mart – 2515 Ellsworth Road: The Zoning Board of Appeals held a public hearing to consider a second variance request of Mr. Daniel Backstrom representing Wal-Mart to permit the installation of 507.13 square-feet of total wall signage. During the regular September meeting of the ZBA, the Board approved the requested variance request. Shortly thereafter, the application realized that he made a mistake during his submittal by placing the wrong square-foot on the

application. A second application with the correct square-foot was submitted, considered and again approved by the ZBA during their November meeting date.

The ZBA also considered their 2014 meeting schedule during the November meeting. The ZBA will continue to meet on the first Wednesday of each month.

Committee Meetings

WATS Technical Committee – The November meeting date was canceled due to a lack of agenda items.

Administrative Items:

On October 14th I had an opportunity to meet with a prospective developer interested in constructing a Family Fun Center somewhere on East Michigan Avenue. The developer and I reviewed a number of parcels that were properly zoned for his proposed use, one of which was the Township owned property located at 2590 East Michigan. This is the former mobile home park property located on the south side of East Michigan near Wiard Road. Mr. Mark Perry's information was provided to the developer should he wish to discuss an offer on the property. Should any further action come of this, the Board will surely be informed.

On October 15th, staff had the opportunity to attend the preconstruction meeting relating to the new Burger King restaurant located at 1073 East Michigan Avenue. Construction is currently underway and moving swiftly. As the Board may recall, this is the location of the former Furniture Mart facility that was one of the first blight elimination projects taken on by the Board. Jump ahead a few years and we now have two new businesses that will hopefully spur additional development along the corridor and will be a successful business partner within the community for some time to come.

On October 18th a final site inspection was conducted in relation to the Kroger Fuel Center located at 1303 Anna J. Stepp Drive. The inspection was approved without any conditions. The fuel center appears to be a hit with our residents and I hope that they too will continue to be a successful business partner within the community.

On October 22nd Supervisor Stumbo and I had the opportunity to meet with RACER representative Grant Trigger and his engineering staff along with Deputy Drain Commission Dennis Wojcik and Township Engineering consultants Matt Parks and Joh Kane. The discussion centered around the possible solutions for storm water management during and after the demolition of the former GM Powertrain facility. Though no final designs were presented or agreed upon, much beneficial discussion took place and we are looking for the submission of a suitable design in the coming months. Any proposed storm water system will need to abide by the standards adopted by the State of Michigan, The Washtenaw County Water Resources Commissioner's Office and Ypsilanti Township Engineering Design Standards.

On October 29th Staff had the opportunity to meet with LSL representative Brad Strader to discussion the draft language associated with the Re-Imagine Washtenaw project. The draft

language is planned to be presented to the Board and Commission during the work session scheduled prior to the November 25th regular Board meeting.

On November 4th staff attended a Re-Imagine Washtenaw meeting in order for design consultant JJR to present the final report as it relates to the proposed location of AAATA SuperStops and pedestrian mid-block crossings. This information as well will be presented to the Board during the November 25th work session.

On November 7th Supervisor Stumbo, Director Fulton, Dr. Kane and I had the opportunity to meet with MDEQ representatives relating to the known and unknown environmental issues connected to the former GM Powertrain facility. From these discussions, the Township was updated on the position of the MDEQ as to why the slab and parking lot is recommended to stay in place in order to contain any potential environmental contamination of the site. The MDEQ offered to attend future meetings and to keep in constant contact with Supervisor Stumbo through these proceedings.

On November 12th I had the opportunity to meet with Sensitile owner Abhi to discuss his potential plans for an expansion at his current location. Abhi is considering the purchase of the neighboring property to the west. Future updates will be provided should Abhi consider moving forward with his plans. It was refreshing to know that another Township business is doing so well that they are considering an expansion within the Township.

Also on November 12th staff held a PreApplication meeting with the Lavine group who wish to construct a 42 unit veterans housing facility near the intersection of Holmes and Midway on the Township's north side. In order for the project to move forward, a number of logistical items must be resolved, many of which will be presented to the Board in the coming months.

Please contact me at my office (734-544-3651) or by email at jlawson@ytown.org

CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees
From: Mike Radzik
Office of Community Standards
Re: Office of Community Standards Monthly Report
Date: November 19, 2013
Copy To: Doug Winters, General Counsel
OCS Staff

The Office of Community Standards and Police Services are engaged in the following activity:

Demolition Projects

- The demolition of the former **Liberty Square** housing complex is nearing completion. All of the structures at the site have been demolished and the debris has been hauled away. All of the concrete foundations have been removed, crushed and hauled away. Removal of private sidewalks and miscellaneous debris cleanup is being completed this week. All of the required backfill soil has been stockpiled on site and is ready to be placed and graded. We remain optimistic that the project will be completed by the end of November.
- The demolition projects at **2371-2375 Wiard Ct, 554 East Grand Blvd and 597 East Grand Blvd** have been completed.
- The demolition projects at **560 Elder** and **396 Oregon** have been completed.
- **2955 Washtenaw Ave** (former Ypsi-Arbor bowling alley): the building has been demolished and removed, however the asphalt parking lot was not removed as required by the demolition permit. OCS staff has been unsuccessful in trying to get the property owner to complete the job and has referred the case to legal counsel who has been in communication with the property owner's attorney. This project will hopefully be resolved without litigation becoming necessary.
- The demolition project at **950 East Michigan Ave** (former Sesi Lincoln dealership) has been completed.
- The demolition project at **516 Hudson** has been completed.
- The demolition project at **2108 West Michigan Ave** at Hewitt Rd (former Rich Oil gas station) has been completed.

Emergency Response

- **1754 East Michigan Ave** (Chatfield property: This industrial and retail complex comprised of five parcels of land, eight separate buildings and 20 different commercial spaces was the scene of a law enforcement search warrant for alleged criminal activity on November 7, 2013. The Office of Community Standards subsequently opened its own investigation after it was discovered that numerous people, including children, were living in a portion of a building designed and approved for cold storage with heat provided by propane deep fryers and serious fire safety code violations. An administrative search warrant to inspect the complex was executed on November 14, 2013 and the case is pending legal action.

Other Open OCS Cases

OCS staff reviews all active nuisance abatement cases with legal counsel on a bi-weekly basis to ensure they are moving forward on a reasonable time line and to share information. Not every case is in litigation; some cases are being driven toward code compliance without the necessity of going to court. Of those in court, some are actively being litigated and others are in “monitoring” mode to ensure that previously issued court orders are being followed. Every case is handled efficiently to maximize community benefit. Other open cases currently include:

- 1775 Holmes (Word of Deliverance church parsonage)
- 17 Avis
- 1075 Emerick (former K-Mart)
- 1200 Red Leaf
- 8081 Merritt
- 2555 Washtenaw (Auto 1)
- 1397 Crestwood
- 1292 Clarita
- S. Congress (concrete junkyard)
- 5777 Merritt
- 322 Devonshire
- 667 N. Ivanhoe
- 2260 E. Michigan
- 6480 Rawsonville
- Aspen Chase Apartments
- 5378-5380-5500 Morgan Rd
- Schooner Cove fire repair
- 8184 Thornhill
- 7334 Spy Glass
- 2851 E Michigan
- 1754 E Michigan

Other

OCS staff meets with staff from the Washtenaw County Office of Community & Economic Development on a quarterly basis to review OCED home assistance projects for potential conflict and/or assistance with OCS projects.

OCS staff has been assisting legal counsel with documents and information related to a charge back invoice received from the Washtenaw County Treasurer for 2012 foreclosure cost allocations. The charge back invoice was a reaction to the Township exercising its right of first refusal to purchase blighted homes to be renovated for new ownership by Habitat for Humanity. Discussions with the county treasurer continue in an effort to resolve the matter.

The OCS director and Information Services manager facilitated a contract with Point & Pay to handle credit card payments for business transactions conducted through the BS&A software. The Treasurer's Office is scheduled to begin accepting credit card payments in person and on our website effective December 1, 2013.

The OCS director accompanied Supervisor Stumbo to Lansing on October 10, 2013 to testify before the House Local Government Committee on the topic of blight enforcement. Testimony was given outlining our local experiences fighting blight and stabilizing neighborhoods. Ideas were offered that would assist local jurisdictions.

The OCS director completed historical research about on-premise liquor licenses in Ypsilanti Township to assist the liquor committee and township board in its deliberations for new license applications. The research revealed that about half of the licenses approved over the years have been sold and moved to other jurisdictions, primarily the city of Ann Arbor.

Police Services

- Ypsilanti Township is participating in a collaborative policing project along the LeForge Road corridor where there are several apartment complexes that serve as off-campus housing for students of Eastern Michigan University. One contracted sheriff's deputy is assigned to the collaborative team consisting of officers from the Washtenaw County Sheriff's Office, the Ypsilanti Police Department and the EMU Department of Public Safety. The team project is designed to provide increased police presence in the wake of several high profile violent crimes in the area including the murder of an EMU student athlete in city jurisdiction. The project is expected to run through the end of the year and then continue with other forms of community engagement and security.
- The Township is working with the Sheriff's Office to merge databases to make it possible to track crime trends associated with rental properties. Reported crimes related to tenants residing at rental properties using public housing vouchers are being reported to the issuing housing agencies in an effort to reduce criminal activity.

- The OCS Director is discussing a potential collaboration with the Washtenaw County Road Commission to share video feeds from traffic cameras at major road intersections throughout the township. The goal would be to record the video feeds for use by law enforcement as an investigative resource and would potentially expand the Township's existing public surveillance camera system.
- The Community Action Team continues to make an impact in our neighborhoods serving search warrants at suspected drug houses and helping to solve major crimes and locate/arrest violent offenders. The team is engaged in a variety of projects that affect both residential neighborhoods and business centers.
- Elected officials receive a copy of the weekly Police Services briefing sent by email by Lt. Jim Anuskiewicz after each weekly meeting with the OCS director, legal counsel and full-time elected officials. Details about crime and police productivity trends, as well as significant crimes and arrests, are reported to the Board of Trustees each week. A monthly crime and productivity summary is included in Board packets. In addition, the OCS director attends a biweekly intelligence meeting with the CAT team, detective bureau, neighborhood patrol deputies and command staff. Issues of concern to neighborhood groups, including crime and nuisance activity at rental properties, are discussed.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Brenda Stumbo, Ypsilanti Township Supervisor
From: Jim Anuszkiewicz, Police Services Lieutenant
Cc: Mike Radzik, Ypsilanti Township Police Administrator & Ypsilanti Township Board
Dieter Heren, WCSO Police Services Commander
Date: October 28, 2013
Re: September 2013 Police Services Monthly Report

In September of 2013 there were 2,945 calls for service in Ypsilanti Township, which is a 22% increase in calls for service as compared to September 2012. When omitting the traffic stop calls for service and medical runs not requiring a police response from the data (both of which are new categories for 2013), the calls for service have decreased by approximately 9%.

SIGNIFICANT EVENTS

During this month there were several noteworthy incidents within our community, some of which are still under investigation. These include the following:

- September 1, 2013 in the area of Holmes/Jerome involving an Armed Robbery of a citizen with an arrest.
- September 2, 2013 in the 100 Blk of Ohio involving a home invasion arrest by deputies.
- September 5, 2013 in the area of Knowles/Phyllis involving a fleeing and eluding arrest by deputies.
- September 9, 2013 in the area of Russell/Harris involving a CCW (subject with gun) arrest by deputies.
- September 11, 2013 in the area of Ford Blvd bridge involving an arrest of a 2 subjects for arson and damaged property.
- September 11, 2013 in the 400 Blk of Woodlawn in which a search warrant was executed by the CAT Team and LАWNET for narcotics.
- September 16, 2013 in the area of Michigan/Harris involving a CCW (subject with gun) arrest by deputies.
- September 14-16, 2013 included separate shooting investigations in the following areas:
 - 900 Blk of Davis
 - 1400 Blk of Glengrove
 - 700 Blk of Browning Ct.
 - Area of Woodglen/Cedarcliff
 - 1300 Blk of Jay Street.
- September 27, 2013 in the 1500 Blk of Woodale involving the arrest of a homicide suspect from Superior twp.

NEIGHBORHOOD WATCH

A total of 22 meetings were attended by Sheriff's Office staff and Ypsilanti Twp. staff. There were a total of 253 attendees at these meetings. The main concerns of residents centered on traffic enforcement, drug issues and information about individuals with warrants in their neighborhood. Deputies have been working coordinated events during the month of September to address the resident concerns.

Public Safety – Quality Service – Strong Communities

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
101	MURDER WITH FIREARM	1
210	CSC I - PENETRATION - P/V - FORCE	9
212	CSC III - PENETRATION - P/V - FORCE	2
215	CSC I - SODOMY - O/A - FORCE	3
216	CSC III - SODOMY - O/A - FORCE	3
220	CSC I - WITH OBJECT - FORCE	1
221	CSC III - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	6
226	CSC IV - FONDLING - FORCE	5
310	ROBBERY WITH FIREARM	7
318	ROBBERY WITH OTHER WEAPON	1
320	ROBBERY - STRONG-ARM	13
410	ASSAULT WITH A FIREARM	18
430	ASSAULT - OTHER WEAPON	68
440	ASSAULT WITH HANDS - FISTS - FEET	30
450	ASSAULT AND BATTERY	321
460	INTIMIDATION / THREAT	11
462	AGGRAVATED STALKING - FELONY	8
463	AGGRAVATED STALKING - MISDEMEANOR	5
499	ASSAULT (ALL OTHER)	13
510	BURGLARY - HOME INVASION - 1ST DEGREE	126
512	BURGLARY - FORCE - NON-RESIDENTIAL	30
521	BURGLARY - NO FORCE - RESIDENTIAL	28
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	3
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	20
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	15
635	LARCENY OF GAS - SELF-SERVE	1
636	RETAIL FRAUD III MISD	25
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	102
653	OF VEHICLE PARTS / ACCESSORIES - B&E	25
670	IN A BUILDING	71
680	FROM COIN MACHINE	3
699	LARCENY - ALL OTHER	83
710	AUTOMOBILE (CAR) THEFT	33
799	ALL OTHER VEHICLE	2
810	ARSON	3
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1040	COUNTERFEITING - ALL	10
1112		1
1112	BAD CHECKS	6
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	26

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
1122	LARCENY BY CONVERSION	4
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	1
1134	DEFRAUD HOTEL/RESTAURANT	2
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1164	IMPERSONATE OTHER	1
1165	IDENTITY THEFT	23
1168	WIRE - PHONE - COMPUTER	1
1174	RETAIL FRAUD I - MISREPRESENT PRICE	1
1176	RETAIL FRAUD II - MISREPRESENT PRICE	2
1177	RETAIL FRAUD III (MISRP PRICE)	3
1180	RETAIL FRAUD II - REFUND / EXCHANGE	2
1199	ALL OTHER	35
1210	EMBEZZLEMENT	5
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	7
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	4
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	2
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	163
1506	CONCEALED WEAPONS - ALL OTHER	3
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1599	ALL OTHER VIOLATIONS	2
1610	PROSTITUTION AND VICE	1
1699	COMMERCIAL SEX - OTHER	6
1718	PEEPING TOM	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1813	CRACK COCAINE - SALE / MANUFACTURE	2
1814	CRACK COCAINE - USE / POSSESS	2
1815	COCAINE - SALE / MANUFACTURE	1
1816	COCAINE - USE / POSSESS	5
1820	MARIJUANA - SALE / MANUFACTURE	3
1821	MARIJUANA - USE / POSSESS	32
1833	HEROIN - SALE / MANUFACTURE	5
1834	HEROIN - USE / POSSESS	5
1843	HALLUCINOGEN - USE / POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	22
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	10
1877	OPERATING/MAINTAINING METH LAB	1
2020	NEGLECT OF CHILD	3
2022	CRUELTY / NEGLECT - OTHER	15
2115	OUI LIQUOR - includes per se	24

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
2116	SECOND OFFENSE	6
2117	THIRD OFFENSE	1
2121	CHILD ENDANGERMENT OCC<16	1
2125	OUI DRUGS	14
2187	OPERATING WITH BLOOD ALCOHOL CONTENT OF .08% OR MORE	2
2220	SELL OR FURNISH TO UNDERAGE OR TO JUVENILE	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2226	JUVENILE (16 & UNDER) CONSUME INTOXICANTS IN MOTOR VEHICLE	1
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	1
2299	ALL OTHER VIOLATIONS	1
2305	FLEEING/ELUDING FELONY	3
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	13
2316	PROBATION VIOLATION	4
2318	PAROLE VIOLATION	1
2319	SEX OFFENDER REGISTRATION VIOLATION	1
2395	ESCAPE / FLIGHT - OTHER	2
2397	OBSTRUCT JUSTICE - OTHER	6
2399	OBSTRUCT POLICE - OTHER	14
2405	DISORDERLY CONDUCT	22
2410	DISTURB THE PEACE	2
2440	PUBLIC NUISANCE	3
2441	PUBLIC DRUNKENNESS	1
2454	CURFEW VIOLATION	1
2499	DISORDERLY - ALL OTHER	1
2535	UNLAWFUL ENTRY - NO INTENT	1
2551	FALSE FIRE ALARM	1
2560	TRESPASS	3
2599	ALL OTHER	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	4
2684	IMMIGRATION	1
2688	DOG LAW VIOLATIONS	4
2689	ANIMALS AT LARGE	1
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2691	CONSERVATION LAWS	2
2697	ANIMAL CRUELTY 4 YR FEL	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	2
2820	RUNAWAY	54
2821	RECOVERED RUNAWAY	6
2822	LOST / MISSING JUVENILE	4
2825	INCORRIGIBILITY	9
2832	MISCELLANEOUS SCHOOL COMPLAINT	1
2840	MALICIOUS MISCHIEF	37

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	177
2922	FAIL TO STOP AND I.D. ACCIDENT	1
2925	RECKLESS DRIVING	7
2931	OPS LICENSE SUSPENDED / REVOKED	13
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	1
2934	VEHICLE INSURANCE - NONE / EXPIRED	2
2935	DWLS 2ND	22
2936	OPS - NEVER ACQUIRED	2
2999	ALL OTHER	111
3010	FELONY	28
3020	MISDEMEANOR	153
3030	TRAFFIC	3
3040	FELONY - O/JURIS	28
3050	MISDEMEANOR - O/JURIS	61
3060	TRAFFIC - O/JURIS	3
3070	CIVIL / FRIEND OF THE COURT	3
3104	ACC, ANGLE	1
3105	ACC, REAR END	3
3107	ACC, REAR END-RIGHT TURN	1
3108	ACC, SIDESWIPE-SAME	2
3110	ACC, OTHER/KNOWN	1
3113	ACC, INJURY TYPE B	2
3114	ACC, INJURY TYPE C	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	303
3146	PROPERTY DAMAGE - HBD	1
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	84
3155	PERSONAL INJURY	51
3158	PEDESTRIAN - PERSONAL INJURY	3
3159	BICYCLE - PERSONAL INJURY	1
3165	FATAL	2
3170	PRIVATE PROPERTY	22
3171	PRIVATE PROPERTY - PERSONAL INJURY	2
3175	PRIVATE PROPERTY - H & R	17
3175		1
3176	PRIVATE PROPERTY - PERSONAL INJURY - H & R	1
3199	ACCIDENTS (ALL OTHER)	1
3205	SUDDEN DEATH - NATURAL	13
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	19
3215	SUICIDE - ADULT	19
3217	ATTEMPT SUICIDE - ADULT	6
3219	SUICIDE JUVENILE	1

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
3221	ATTEMPT SUICIDE - JUVENILE	1
3225	OVERDOSE - DRUGS	10
3250	MENTAL	99
3262	HOSPICE DEATH	2
3299	WELFARE CHECK	194
3309	LIQUOR INSPECTION	2
3310	FAMILY TROUBLE	425
3311	CUSTOMER TROUBLE	25
3312	NEIGHBORHOOD TROUBLE	200
3313	CONFISCATED PROPERTY	1
3314	MISSING PERSONS	9
3316	LOST PROPERTY	17
3318	FOUND PROPERTY	35
3319	FOUND BICYCLE	2
3324	SUSPICIOUS CIRCUMSTANCES	833
3326	SUSPICIOUS VEHICLES	111
3328	SUSPICIOUS PERSONS	733
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	189
3331	ASSIST MEDICAL	414
3332	ASSIST FIRE DEPT	70
3333	ASSIST MOTORIST	171
3334	ASSIST OTHER GOVT AGENCY	45
3335	ASSIST CITIZEN - PUSH BUMPER	2
3336	ASSIST CITIZEN	811
3337	ASSIST CITIZEN - VEH LOCKOUT	6
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	2
3345	ACCIDENTAL PROPERTY DAMAGE	8
3351	CIVIL - LANDLORD / TENANT	161
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	2
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	4
3355	CIVIL MATTER - OTHER	192
3391	EMPLOYEE TROUBLE	1
3399	ALL OTHER	85
3480	SCUBA EQUIPMENT MAINTENANCE	1
3499	ALL OTHER COMPLAINTS	1
3501	OPEN GENERIC	209
3503	OPEN GENERIC	8
3504	OPEN GENERIC	1
3505	OPEN GENERIC	14
3507	OPEN GENERIC	3
3508	OPEN GENERIC	82
3509	OPEN GENERIC	703

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
3511	OPEN GENERIC	67
3523	OPEN GENERIC	265
3524	OPEN GENERIC	26
3525	OPEN GENERIC	3
3529	OPEN GENERIC	10
3531	OPEN GENERIC	4
3532	OPEN GENERIC	2
3535	OPEN GENERIC	63
3537	OPEN GENERIC	30
3540	OPEN GENERIC	7
3573	OPEN GENERIC	1
3596	OPEN GENERIC	40
3597	OPEN GENERIC	1,351
3599	OPEN GENERIC	44
3702	ROAD HAZARD	148
3704	ABANDONED AUTO	98
3706	VEHICLE IMPOUND	11
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	148
3710	VEHICLE OFF ROADWAY - CID	1
3714	ATV COMPLAINT	8
3720	MOTORCYCLE COMPLAINT	8
3728	PARKING COMPLAINT	154
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3,217
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	5
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	3
3750	AIRCRAFT ACCIDENT	1
3760	COMMERCIAL VEHICLE INSPECTION	2
3799	TRAFFIC MISC	33
3802	ANIMAL PATROL	2
3803	ANIMAL - BARKING DOG	21
3804	ANIMAL COMPLAINT	265
3808	ANIMAL BITE / SCRATCH	54
3812	ANIMAL PICK-UP - ALIVE	16
3902	BURGLARY ALARM	773
3904	OPEN	22
3906	ROBBERY	4
3907	PANIC ALARM	108
3910	VEHICLE	3
3999	ALARMS ALL OTHER	8
4020	RADAR	12
4035	HIT AND RUN	2
4041	SPEEDING	2

Incident Summary Report

Report Description

Timeframe : From 2013-01-01 00:00:00 To 2013-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan- June, 2013

Offense Class Code	Offense Class Description	Count
4046	DISOBEY STOP SIGN	2
4049	IMPROPER LANE USAGE	1
4054	FAIL TO STOP FOR SCHOOL BUS	3
4062	IMPROPER USE OF LIGHTS	1
4067	ALLOW UNLICENSED DRIVER TO DRIVE	1
4070	UNATTENDED VEHICLE LEFT RUNNING	1
4071	PEDESTRIAN IN ROADWAY	2
4091	OPEN TRAFFIC - HAZARDOUS CITATIONS	1
4099	OTHER	1
4105	EQUIPMENT	6
4125	SEAT BELT LAW CITATION	3
4126	SEAT BELT LAW - DRIVER	1
4205	HANDICAPPED	8
4211	FIRE LANE	2
4222	ABANDONED MOTOR VEHICLE	9
4299	PARKING CITATIONS - OTHER	1
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
4598	MISCELLANEOUS - TTTT	35
4599	MISCELLANEOUS - UUUU	8
4925	COMMERCIAL VEHICLE - WARNING	1
5015	DWELLING - SINGLE FAMILY	2
5170	FALSE CALL I / I / C / F	13
6012	TRAFFIC CONTROL	15
6018	VEHICLE INSPECTIONS	12
6019		1
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	364
6088	POLICE TRAINING	46
6199	OTHER	425
6310	K-9 TRACKING	14
6501	INSPECTION	87
6507	PATROL	71
6605	SERVE WARRANT / SUBPOENA	10
6701	FOLLOW-UP INVEST - FIELD	19
9999	FREE PATROL	7
Grand Total:		17,065

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	10
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	1
220	CSC I - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	1
226	CSC IV - FONDLING - FORCE	3
310	ROBBERY WITH FIREARM	2
320	ROBBERY - STRONG-ARM	6
410	ASSAULT WITH A FIREARM	9
430	ASSAULT - OTHER WEAPON	35
440	ASSAULT WITH HANDS - FISTS - FEET	24
450	ASSAULT AND BATTERY	137
450		1
460	INTIMIDATION / THREAT	6
462	AGGRAVATED STALKING - FELONY	3
463	AGGRAVATED STALKING - MISDEMEANOR	3
499	ASSAULT (ALL OTHER)	4
510		2
510	BURGLARY - HOME INVASION - 1ST DEGREE	54
512		1
512	BURGLARY - FORCE - NON-RESIDENTIAL	15
521	BURGLARY - NO FORCE - RESIDENTIAL	13
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	2
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	8
634		1
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	4
636	RETAIL FRAUD III MISD	5
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	81
653	OF VEHICLE PARTS / ACCESSORIES - B&E	10
670	IN A BUILDING	32
699	LARCENY - ALL OTHER	40
710	AUTOMOBILE (CAR) THEFT	35
810	ARSON	3
912	KIDNAPPING	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	3
1040	COUNTERFEITING - ALL	7
1112	BAD CHECKS	2
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	10
1122	LARCENY BY CONVERSION	1
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1160	OBTAIN MONEY - FALSE PRETENSES	1
1160		1

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
1165	IDENTITY THEFT	6
1168	WIRE - PHONE - COMPUTER	3
1178	RETAIL FRAUD I - REFUND / EXCHANGE	1
1199	ALL OTHER	11
1199		1
1210	EMBEZZLEMENT	2
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	2
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	1
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	84
1506	CONCEALED WEAPONS - ALL OTHER	3
1518	RECKLESS USE AND DISCHARGE OF WEAPON	3
1599	ALL OTHER VIOLATIONS	1
1610	PROSTITUTION AND VICE	1
1720	INDECENT EXPOSURE	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1814	CRACK COCAINE - USE / POSSESS	2
1816	COCAINE - USE / POSSESS	3
1820	MARIJUANA - SALE / MANUFACTURE	5
1821	MARIJUANA - USE / POSSESS	8
1826	METHAMPHETAMINE - POSSESS	1
1834	HEROIN - USE / POSSESS	5
1853	OTHER NARCOTIC - USE / POSSESS	5
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	1
2020		1
2020	NEGLECT OF CHILD	7
2022	CRUELTY / NEGLECT - OTHER	6
2099	OTHER NON-VIOLENT OFFENSES	2
2115	OUI LIQUOR - includes per se	13
2116	SECOND OFFENSE	5
2117	THIRD OFFENSE	1
2120	ZERO TOLERANCE FOR MINORS	1
2125		1
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2190	OPERATING WHILE IMPAIRED (OWI)	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	1
2305	FLEEING/ELUDING FELONY	3
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	6
2316	PROBATION VIOLATION	3
2318	PAROLE VIOLATION	3
2321	SOR FAIL TO COMPLY	1
2397	OBSTRUCT JUSTICE - OTHER	1

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
2399		1
2399	OBSTRUCT POLICE - OTHER	4
2405	DISORDERLY CONDUCT	2
2454	CURFEW VIOLATION	1
2535	UNLAWFUL ENTRY - NO INTENT	2
2560	TRESPASS	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	1
2688	DOG LAW VIOLATIONS	3
2689	ANIMALS AT LARGE	1
2697	ANIMAL CRUELTY 4 YR FEL	2
2705	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	2
2785	LOCAL ORDINANCES - OPEN FOR ANY	4
2820	RUNAWAY	13
2821	RECOVERED RUNAWAY	2
2822		1
2822	LOST / MISSING JUVENILE	2
2825	INCORRIGIBILITY	4
2840		2
2840	MALICIOUS MISCHIEF	37
2899	ALL OTHER	139
2899		7
2922	FAIL TO STOP AND I.D. ACCIDENT	3
2925	RECKLESS DRIVING	6
2929	DRAG RACING	1
2931	OPS LICENSE SUSPENDED / REVOKED	8
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2934		1
2934	VEHICLE INSURANCE - NONE / EXPIRED	3
2935		1
2935	DWLS 2ND	10
2936	OPS - NEVER ACQUIRED	1
2937	NO OPS ON PERSON	1
2999		2
2999	ALL OTHER	114
3010	FELONY	7
3020		5
3020	MISDEMEANOR	78
3030	TRAFFIC	3
3040	FELONY - O/JURIS	19
3045	EXTRADITION	1
3050		2
3050	MISDEMEANOR - O/JURIS	28
3060	TRAFFIC - O/JURIS	1

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
3070	CIVIL / FRIEND OF THE COURT	3
3105	ACC, REAR END	1
3108	ACC, SIDESWIPE-SAME	1
3114	ACC, INJURY TYPE C	1
3145		6
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	134
3146	PROPERTY DAMAGE - HBD	1
3149	PROPERTY DAMAGE - BICYCLE	1
3150		3
3150	PROPERTY DAMAGE - H & R	42
3155	PERSONAL INJURY	28
3155		1
3159	BICYCLE - PERSONAL INJURY	1
3160		1
3160	PERSONAL INJURY - H & R	1
3170	PRIVATE PROPERTY	13
3171	PRIVATE PROPERTY - PERSONAL INJURY	1
3175		1
3175	PRIVATE PROPERTY - H & R	5
3205	SUDDEN DEATH - NATURAL	5
3207	SUDDEN DEATH - ACCIDENT	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	18
3215	SUICIDE - ADULT	14
3217	ATTEMPT SUICIDE - ADULT	6
3219	SUICIDE JUVENILE	1
3221	ATTEMPT SUICIDE - JUVENILE	1
3225	OVERDOSE - DRUGS	6
3250		2
3250	MENTAL	58
3262	HOSPICE DEATH	1
3299	WELFARE CHECK	129
3299		6
3310	FAMILY TROUBLE	239
3310		9
3311	CUSTOMER TROUBLE	14
3312		5
3312	NEIGHBORHOOD TROUBLE	137
3314		1
3314	MISSING PERSONS	13
3316	LOST PROPERTY	14
3318	FOUND PROPERTY	23
3319	FOUND BICYCLE	3
3324	SUSPICIOUS CIRCUMSTANCES	469

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
3324		16
3326		2
3326	SUSPICIOUS VEHICLES	70
3328	SUSPICIOUS PERSONS	405
3328		24
3329	INTELLIGENCE INFORMATION	1
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	88
3331	ASSIST MEDICAL	184
3331		11
3332		1
3332	ASSIST FIRE DEPT	35
3333	ASSIST MOTORIST	64
3333		1
3334		2
3334	ASSIST OTHER GOVT AGENCY	25
3336		12
3336	ASSIST CITIZEN	459
3337	ASSIST CITIZEN - VEH LOCKOUT	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	2
3345	ACCIDENTAL PROPERTY DAMAGE	9
3351		8
3351	CIVIL - LANDLORD / TENANT	113
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	4
3355		2
3355	CIVIL MATTER - OTHER	116
3399	ALL OTHER	13
3401	EXCESSIVE NOISE	1
3421	RECKLESS OPERATION	1
3469	WATER - ANIMAL COMPLAINT	1
3478	MISCELLANEOUS ORV COMPLAINTS	2
3499	ALL OTHER COMPLAINTS	6
3501		2
3501	OPEN GENERIC	84
3503	OPEN GENERIC	14
3503		1
3504	OPEN GENERIC	2
3505		1
3505	OPEN GENERIC	9
3506	OPEN GENERIC	2
3508		1
3508	OPEN GENERIC	35
3509		15
3509	OPEN GENERIC	371

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
3511	OPEN GENERIC	28
3523	OPEN GENERIC	124
3523		3
3524	OPEN GENERIC	21
3525	OPEN GENERIC	3
3529	OPEN GENERIC	5
3531	OPEN GENERIC	6
3531		1
3532		3
3532	OPEN GENERIC	9
3535	OPEN GENERIC	163
3535		12
3537	OPEN GENERIC	66
3540	OPEN GENERIC	1
3560	OPEN GENERIC	2
3580	OPEN GENERIC	1
3596	OPEN GENERIC	19
3597		22
3597	OPEN GENERIC	883
3599	OPEN GENERIC	35
3599		2
3702		1
3702	ROAD HAZARD	83
3704		1
3704	ABANDONED AUTO	31
3706	VEHICLE IMPOUND	3
3708		5
3708	PRIVATE IMPOUND	87
3712	MOPED COMPLAINT	1
3714	ATV COMPLAINT	6
3718	MINI-BIKE COMPLAINT	1
3720	MOTORCYCLE COMPLAINT	5
3728		2
3728	PARKING COMPLAINT	53
3730		82
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	1,476
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	2
3750	AIRCRAFT ACCIDENT	1
3760	COMMERCIAL VEHICLE INSPECTION	1
3799	TRAFFIC MISC	17
3802	ANIMAL PATROL	3
3803	ANIMAL - BARKING DOG	17
3804	ANIMAL COMPLAINT	156

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
3804		11
3808	ANIMAL BITE / SCRATCH	73
3808		2
3812	ANIMAL PICK-UP - ALIVE	4
3902		17
3902	BURGLARY ALARM	457
3904	OPEN	17
3906	ROBBERY	3
3907	PANIC ALARM	56
3907		3
3910	VEHICLE	5
3999	ALARMS ALL OTHER	4
4020	RADAR	12
4041	SPEEDING	2
4064	AVOID TRAFFIC CONTROL DEVICE	1
4069	FAIL TO SIGNAL	1
4070	UNATTENDED VEHICLE LEFT RUNNING	1
4105	EQUIPMENT	2
4125	SEAT BELT LAW CITATION	1
4126	SEAT BELT LAW - DRIVER	2
4205	HANDICAPPED	2
4222		1
4222	ABANDONED MOTOR VEHICLE	6
4299	PARKING CITATIONS - OTHER	2
4307		1
4598		62
4598	MISCELLANEOUS - TTTT	60
4599	MISCELLANEOUS - UUUU	21
5015	DWELLING - SINGLE FAMILY	3
5016	DWELLING - MULTIPLE FAMILY	1
5051	HAZARDOUS MATERIAL INCIDENT	2
5170	FALSE CALL I / I / C / F	4
5170		1
6012	TRAFFIC CONTROL	3
6018	VEHICLE INSPECTIONS	7
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	29
6088	POLICE TRAINING	42
6088		1
6199		4
6199	OTHER	253
6310	K-9 TRACKING	5
6310		1

Incident Summary Report

Report Description

Timeframe : From 2013-07-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jul-Sept, 2013

Offense Class Code	Offense Class Description	Count
6501	INSPECTION	56
6501		4
6507		1
6507	PATROL	57
6605	SERVE WARRANT / SUBPOENA	8
6701	FOLLOW-UP INVEST - FIELD	12
9999		26
9999	FREE PATROL	27
Grand Total:		9,777

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2013

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	3
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	1
310	ROBBERY WITH FIREARM	1
320	ROBBERY - STRONG-ARM	3
410	ASSAULT WITH A FIREARM	2
430	ASSAULT - OTHER WEAPON	9
440	ASSAULT WITH HANDS - FISTS - FEET	7
450	ASSAULT AND BATTERY	46
460	INTIMIDATION / THREAT	2
462	AGGRAVATED STALKING - FELONY	1
499	ASSAULT (ALL OTHER)	2
510	BURGLARY - HOME INVASION - 1ST DEGREE	19
512	BURGLARY - FORCE - NON-RESIDENTIAL	6
521	BURGLARY - NO FORCE - RESIDENTIAL	5
620	PURSE SNATCHING	1
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	3
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	1
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	21
653	OF VEHICLE PARTS / ACCESSORIES - B&E	2
670	IN A BUILDING	15
699	LARCENY - ALL OTHER	8
710	AUTOMOBILE (CAR) THEFT	15
1040	COUNTERFEITING - ALL	2
1112	BAD CHECKS	1
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	4
1122	LARCENY BY CONVERSION	1
1165	IDENTITY THEFT	2
1168	WIRE - PHONE - COMPUTER	2
1199	ALL OTHER	3
1210	EMBEZZLEMENT	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	31
1506	CONCEALED WEAPONS - ALL OTHER	2
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1599	ALL OTHER VIOLATIONS	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1820	MARIJUANA - SALE / MANUFACTURE	2
1821	MARIJUANA - USE / POSSESS	3
1834	HEROIN - USE / POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	1
2020	NEGLECT OF CHILD	2
2022	CRUELTY / NEGLECT - OTHER	1
2099	OTHER NON-VIOLENT OFFENSES	2

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2013

Offense Class Code	Offense Class Description	Count
2115	OUI LIQUOR - includes per se	4
2116	SECOND OFFENSE	3
2117	THIRD OFFENSE	1
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2190	OPERATING WHILE IMPAIRED (OWI)	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	1
2305	FLEEING/ELUDING FELONY	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	3
2318	PAROLE VIOLATION	1
2399	OBSTRUCT POLICE - OTHER	1
2405	DISORDERLY CONDUCT	1
2560	TRESPASS	1
2688	DOG LAW VIOLATIONS	1
2689	ANIMALS AT LARGE	1
2705	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	2
2820	RUNAWAY	4
2822	LOST / MISSING JUVENILE	2
2825	INCORRIGIBILITY	3
2840	MALICIOUS MISCHIEF	7
2899	ALL OTHER	45
2931	OPS LICENSE SUSPENDED / REVOKED	2
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2934	VEHICLE INSURANCE - NONE / EXPIRED	3
2935	DWLS 2ND	3
2937	NO OPS ON PERSON	1
2999	ALL OTHER	19
3010	FELONY	1
3020	MISDEMEANOR	20
3040	FELONY - O/JURIS	6
3050	MISDEMEANOR - O/JURIS	9
3070	CIVIL / FRIEND OF THE COURT	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	43
3146	PROPERTY DAMAGE - HBD	1
3150	PROPERTY DAMAGE - H & R	12
3155	PERSONAL INJURY	14
3170	PRIVATE PROPERTY	3
3171	PRIVATE PROPERTY - PERSONAL INJURY	1
3175	PRIVATE PROPERTY - H & R	3
3205	SUDDEN DEATH - NATURAL	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	6
3215	SUICIDE - ADULT	3

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2013

Offense Class Code	Offense Class Description	Count
3217	ATTEMPT SUICIDE - ADULT	2
3250	MENTAL	19
3299	WELFARE CHECK	48
3310	FAMILY TROUBLE	69
3311	CUSTOMER TROUBLE	5
3312	NEIGHBORHOOD TROUBLE	39
3314	MISSING PERSONS	5
3316	LOST PROPERTY	3
3318	FOUND PROPERTY	9
3324	SUSPICIOUS CIRCUMSTANCES	139
3326	SUSPICIOUS VEHICLES	24
3328	SUSPICIOUS PERSONS	133
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	32
3331	ASSIST MEDICAL	62
3332	ASSIST FIRE DEPT	10
3333	ASSIST MOTORIST	17
3334	ASSIST OTHER GOVT AGENCY	12
3336	ASSIST CITIZEN	142
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	35
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	3
3355	CIVIL MATTER - OTHER	39
3399	ALL OTHER	6
3421	RECKLESS OPERATION	1
3469	WATER - ANIMAL COMPLAINT	1
3501	OPEN GENERIC	28
3503	OPEN GENERIC	8
3505	OPEN GENERIC	2
3508	OPEN GENERIC	10
3509	OPEN GENERIC	106
3511	OPEN GENERIC	17
3523	OPEN GENERIC	38
3524	OPEN GENERIC	6
3529	OPEN GENERIC	2
3531	OPEN GENERIC	1
3532	OPEN GENERIC	3
3535	OPEN GENERIC	52
3537	OPEN GENERIC	6
3596	OPEN GENERIC	8
3597	OPEN GENERIC	272
3599	OPEN GENERIC	16
3702	ROAD HAZARD	21
3704	ABANDONED AUTO	16

Incident Summary Report

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2013

Offense Class Code	Offense Class Description	Count
3708	PRIVATE IMPOUND	32
3712	MOPED COMPLAINT	1
3714	ATV COMPLAINT	2
3718	MINI-BIKE COMPLAINT	1
3720	MOTORCYCLE COMPLAINT	2
3728	PARKING COMPLAINT	17
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	494
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	2
3760	COMMERCIAL VEHICLE INSPECTION	1
3799	TRAFFIC MISC	3
3803	ANIMAL - BARKING DOG	7
3804	ANIMAL COMPLAINT	56
3808	ANIMAL BITE / SCRATCH	17
3812	ANIMAL PICK-UP - ALIVE	3
3902	BURGLARY ALARM	149
3904	OPEN	8
3906	ROBBERY	1
3907	PANIC ALARM	24
3910	VEHICLE	1
3999	ALARMS ALL OTHER	3
4020	RADAR	3
4041	SPEEDING	2
4105	EQUIPMENT	1
4222	ABANDONED MOTOR VEHICLE	1
4299	PARKING CITATIONS - OTHER	1
4598	MISCELLANEOUS - TTTT	10
4599	MISCELLANEOUS - UUUU	7
5015	DWELLING - SINGLE FAMILY	1
5170	FALSE CALL I / I / C / F	2
6012	TRAFFIC CONTROL	1
6018	VEHICLE INSPECTIONS	1
6065	MISCELLANEOUS DETAILS	4
6088	POLICE TRAINING	12
6199	OTHER	80
6310	K-9 TRACKING	3
6501	INSPECTION	12
6507	PATROL	20
6605	SERVE WARRANT / SUBPOENA	4
6701	FOLLOW-UP INVEST - FIELD	4
9999	FREE PATROL	4
Grand Total:		2,945

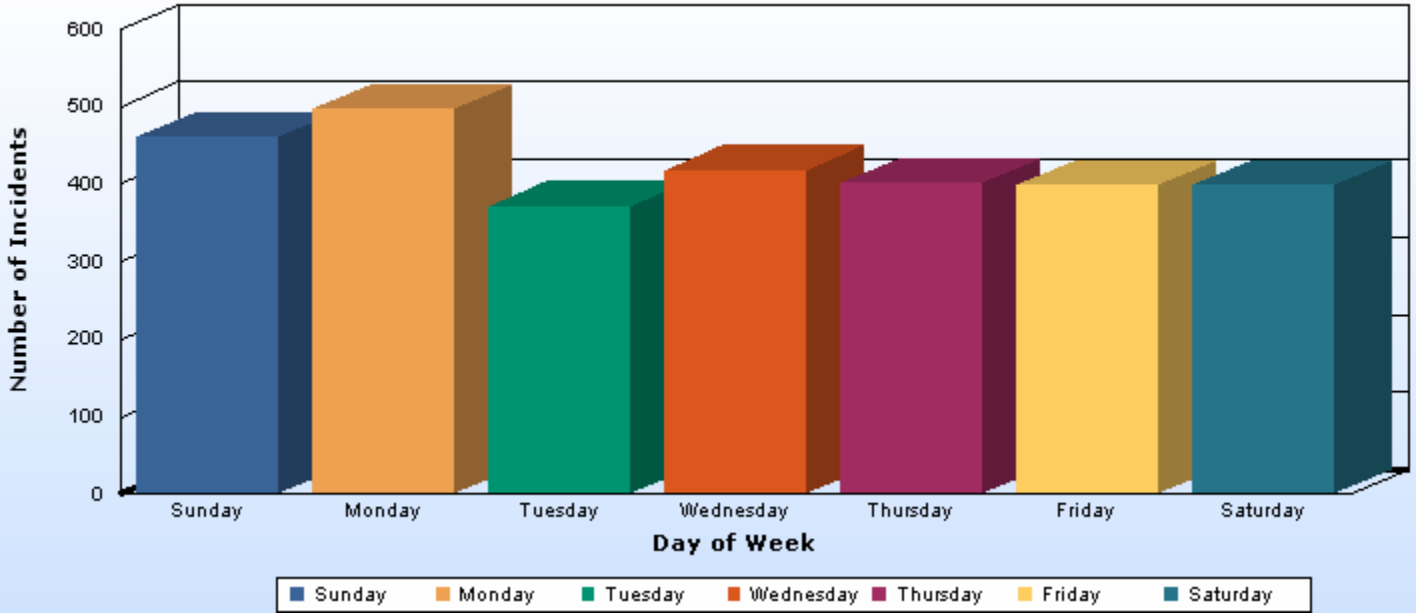
Number of Incidents by Day

Report Description

Timeframe : From 2013-09-01 00:00:00 To 2013-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2013



Day of Week	Count
Sunday	461
Monday	497
Tuesday	371
Wednesday	418
Thursday	401
Friday	398
Saturday	399

Total 2,945

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	25
215	CSC I - SODOMY - O/A - FORCE	3
220	CSC I - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	13
226	CSC IV - FONDLING - FORCE	8
310	ROBBERY WITH FIREARM	2
318	ROBBERY WITH OTHER WEAPON	5
320	ROBBERY - STRONG-ARM	13
410	ASSAULT WITH A FIREARM	13
430	ASSAULT - OTHER WEAPON	48
440	ASSAULT WITH HANDS - FISTS - FEET	18
441	FLEEING RES IN ASSAULT	1
450	ASSAULT AND BATTERY	218
460	INTIMIDATION / THREAT	7
461	BOMB THREAT	1
462	AGGRAVATED STALKING - FELONY	7
463	AGGRAVATED STALKING - MISDEMEANOR	3
499	ASSAULT (ALL OTHER)	3
510	BURGLARY - HOME INVASION - 1ST DEGREE	201
512	BURGLARY - FORCE - NON-RESIDENTIAL	28
521	BURGLARY - NO FORCE - RESIDENTIAL	13
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	2
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	23
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	3
635	LARCENY OF GAS - SELF-SERVE	2
636	RETAIL FRAUD III MISD	18
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	55
653	OF VEHICLE PARTS / ACCESSORIES - B&E	14
670	IN A BUILDING	55
699	LARCENY - ALL OTHER	66
710	AUTOMOBILE (CAR) THEFT	46
799	ALL OTHER VEHICLE	2
810	ARSON	5
912	KIDNAPPING	1
916	ABDUCT NO RANSOM OR ASSAULT	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	4
1040	COUNTERFEITING - ALL	5
1112	BAD CHECKS	5
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	7
1122	LARCENY BY CONVERSION	1
1134	DEFRAUD HOTEL/RESTAURANT	1

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
1160	OBTAIN MONEY - FALSE PRETENSES	1
1165	IDENTITY THEFT	25
1180	RETAIL FRAUD II - REFUND / EXCHANGE	1
1199	ALL OTHER	42
1210	EMBEZZLEMENT	7
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	4
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	6
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	126
1506	CONCEALED WEAPONS - ALL OTHER	5
1515	USE OF FIREARM IN COMMISSION OF A CRIME	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	2
1599	ALL OTHER VIOLATIONS	4
1610	PROSTITUTION AND VICE	19
1699	COMMERCIAL SEX - OTHER	11
1720	INDECENT EXPOSURE	4
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1813	CRACK COCAINE - SALE / MANUFACTURE	1
1814	CRACK COCAINE - USE / POSSESS	1
1815	COCAINE - SALE / MANUFACTURE	4
1816	COCAINE - USE / POSSESS	4
1820	MARIJUANA - SALE / MANUFACTURE	4
1821	MARIJUANA - USE / POSSESS	21
1826	METHAMPHETAMINE - POSSESS	1
1833	HEROIN - SALE / MANUFACTURE	9
1834	HEROIN - USE / POSSESS	3
1836	ECSTASY - POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	24
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	5
2020	NEGLECT OF CHILD	8
2022	CRUELTY / NEGLECT - OTHER	5
2115	OUI LIQUOR - includes per se	11
2116	SECOND OFFENSE	1
2117	THIRD OFFENSE	2
2121	CHILD ENDANGERMENT OCC<16	1
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2220	SELL OR FURNISH TO UNDERAGE OR TO JUVENILE	4
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	5
2305	FLEEING/ELUDING FELONY	2
2311	FILE FALSE POLICE REPORT	2
2312	PERJURY	1

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
2314	CONTEMPT OF COURT - BENCH WARRANT - FTA	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	12
2316	PROBATION VIOLATION	4
2319	SEX OFFENDER REGISTRATION VIOLATION	1
2321	SOR FAIL TO COMPLY	2
2395	ESCAPE / FLIGHT - OTHER	1
2397	OBSTRUCT JUSTICE - OTHER	9
2399	OBSTRUCT POLICE - OTHER	10
2405	DISORDERLY CONDUCT	9
2410	DISTURB THE PEACE	8
2440	PUBLIC NUISANCE	1
2443	OBSCENE TELEPHONE CALLS	2
2454	CURFEW VIOLATION	1
2499	DISORDERLY - ALL OTHER	1
2535	UNLAWFUL ENTRY - NO INTENT	2
2560	TRESPASS	3
2612	DRUGS - ADULTERATED (TAMPERED WITH)	5
2688	DOG LAW VIOLATIONS	1
2689	ANIMALS AT LARGE	1
2705	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2785	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	41
2821	RECOVERED RUNAWAY	3
2822	LOST / MISSING JUVENILE	7
2825	INCORRIGIBILITY	15
2832	MISCELLANEOUS SCHOOL COMPLAINT	1
2840	MALICIOUS MISCHIEF	65
2845	SAFETY VIOLATIONS	2
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	195
2921	FELONIOUS DRIVING	1
2922	FAIL TO STOP AND I.D. ACCIDENT	2
2923	FAIL TO REPORT ACCIDENT	2
2925	RECKLESS DRIVING	1
2931	OPS LICENSE SUSPENDED / REVOKED	23
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2934	VEHICLE INSURANCE - NONE / EXPIRED	9
2935	DWLS 2ND	11
2936	OPS - NEVER ACQUIRED	1
2999	ALL OTHER	11
3010	FELONY	34
3020	MISDEMEANOR	205
3030	TRAFFIC	3

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3040	FELONY - O/JURIS	20
3045	EXTRADITION	1
3050	MISDEMEANOR - O/JURIS	72
3060	TRAFFIC - O/JURIS	2
3070	CIVIL / FRIEND OF THE COURT	15
3104	ACC, ANGLE	1
3105	ACC, REAR END	2
3113	ACC, INJURY TYPE B	1
3114	ACC, INJURY TYPE C	4
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	284
3146	PROPERTY DAMAGE - HBD	1
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	104
3155	PERSONAL INJURY	56
3156	PERSONAL INJURY - HBD	1
3160	PERSONAL INJURY - H & R	1
3170	PRIVATE PROPERTY	26
3175	PRIVATE PROPERTY - H & R	17
3199	ACCIDENTS (ALL OTHER)	3
3205	SUDDEN DEATH - NATURAL	12
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	14
3215	SUICIDE - ADULT	22
3217	ATTEMPT SUICIDE - ADULT	5
3218	IN CUSTODY-ATTEMPT SUICIDE ADULT	1
3219	SUICIDE JUVENILE	1
3225	OVERDOSE - DRUGS	9
3230	ACCIDENTAL SHOOTING	1
3245	SICK CARED FOR	1
3250	MENTAL	118
3299	WELFARE CHECK	218
3309	LIQUOR INSPECTION	5
3310	FAMILY TROUBLE	622
3311	CUSTOMER TROUBLE	99
3312	NEIGHBORHOOD TROUBLE	278
3314	MISSING PERSONS	23
3316	LOST PROPERTY	24
3318	FOUND PROPERTY	30
3319	FOUND BICYCLE	1
3324	SUSPICIOUS CIRCUMSTANCES	1,044
3326	SUSPICIOUS VEHICLES	125
3328	SUSPICIOUS PERSONS	880
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	165

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3331	ASSIST MEDICAL	403
3332	ASSIST FIRE DEPT	72
3333	ASSIST MOTORIST	106
3334	ASSIST OTHER GOVT AGENCY	12
3335	ASSIST CITIZEN - PUSH BUMPER	1
3336	ASSIST CITIZEN	1,242
3337	ASSIST CITIZEN - VEH LOCKOUT	5
3338	ARREST ASSIST - OTHER AGENCY	2
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	3
3345	ACCIDENTAL PROPERTY DAMAGE	12
3346	STORM DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	211
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	5
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	6
3355	CIVIL MATTER - OTHER	193
3399	ALL OTHER	9
3469	WATER - ANIMAL COMPLAINT	1
3480	SCUBA EQUIPMENT MAINTENANCE	4
3499	ALL OTHER COMPLAINTS	2
3501	OPEN GENERIC	266
3502	OPEN GENERIC	1
3503	OPEN GENERIC	3
3504	OPEN GENERIC	2
3505	OPEN GENERIC	9
3506	OPEN GENERIC	2
3508	OPEN GENERIC	77
3509	OPEN GENERIC	812
3510	OPEN GENERIC	1
3511	OPEN GENERIC	111
3523	OPEN GENERIC	564
3524	OPEN GENERIC	21
3525	OPEN GENERIC	3
3526	OPEN GENERIC	1
3529	OPEN GENERIC	12
3530	OPEN GENERIC	1
3531	OPEN GENERIC	11
3573	OPEN GENERIC	1
3580	OPEN GENERIC	3
3596	OPEN GENERIC	53
3597	OPEN GENERIC	27
3599	OPEN GENERIC	67
3702	ROAD HAZARD	141
3704	ABANDONED AUTO	71

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
3706	VEHICLE IMPOUND	8
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	194
3710	VEHICLE OFF ROADWAY - CID	3
3714	ATV COMPLAINT	4
3728	PARKING COMPLAINT	70
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	15
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	3
3799	TRAFFIC MISC	33
3802	ANIMAL PATROL	3
3803	ANIMAL - BARKING DOG	29
3804	ANIMAL COMPLAINT	377
3808	ANIMAL BITE / SCRATCH	89
3812	ANIMAL PICK-UP - ALIVE	45
3902	BURGLARY ALARM	854
3904	OPEN	37
3906	ROBBERY	4
3907	PANIC ALARM	85
3910	VEHICLE	3
3999	ALARMS ALL OTHER	24
4035	HIT AND RUN	1
4037	FAIL TO REPORT ACCIDENT	1
4054	FAIL TO STOP FOR SCHOOL BUS	6
4067	ALLOW UNLICENSED DRIVER TO DRIVE	1
4205	HANDICAPPED	5
4222	ABANDONED MOTOR VEHICLE	8
4310	LICENSE / TITLE / REGISTRATION	1
4598	MISCELLANEOUS - TTTT	13
4599	MISCELLANEOUS - UUUU	3
5015	DWELLING - SINGLE FAMILY	2
5016	DWELLING - MULTIPLE FAMILY	2
5170	FALSE CALL I / I / C / F	17
6003	P.B.T. ALCOHOL	1
6012	TRAFFIC CONTROL	7
6018	VEHICLE INSPECTIONS	13
6065	MISCELLANEOUS DETAILS	328
6088	POLICE TRAINING	45
6199	OTHER	379
6310	K-9 TRACKING	33
6501	INSPECTION	52
6507	PATROL	90
6605	SERVE WARRANT / SUBPOENA	1
6701	FOLLOW-UP INVEST - FIELD	10

Incident Summary Report

Report Description

Timeframe : From 2012-01-01 00:00:00 To 2012-06-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp Jan-June, 2012

Offense Class Code	Offense Class Description	Count
9999	FREE PATROL	122
Grand Total:		13,928

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	13
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	2
225	CSC II - FONDLING - FORCE	2
226	CSC IV - FONDLING - FORCE	5
310	ROBBERY WITH FIREARM	8
318	ROBBERY WITH OTHER WEAPON	2
320	ROBBERY - STRONG-ARM	3
399	ROBBERY / CAR-JACKING - OTHER	1
410	ASSAULT WITH A FIREARM	6
430	ASSAULT - OTHER WEAPON	30
440	ASSAULT WITH HANDS - FISTS - FEET	12
450	ASSAULT AND BATTERY	111
460	INTIMIDATION / THREAT	2
462	AGGRAVATED STALKING - FELONY	5
463	AGGRAVATED STALKING - MISDEMEANOR	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	95
512	BURGLARY - FORCE - NON-RESIDENTIAL	29
521	BURGLARY - NO FORCE - RESIDENTIAL	14
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	4
620	PURSE SNATCHING	3
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	15
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	1
635	LARCENY OF GAS - SELF-SERVE	1
636	RETAIL FRAUD III MISD	8
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	41
653	OF VEHICLE PARTS / ACCESSORIES - B&E	6
670	IN A BUILDING	30
699	LARCENY - ALL OTHER	61
710	AUTOMOBILE (CAR) THEFT	35
799	ALL OTHER VEHICLE	1
810	ARSON	4
912	KIDNAPPING	1
914	PARENTAL KIDNAPPING	2
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1040	COUNTERFEITING - ALL	5
1112	BAD CHECKS	3
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	4
1122	LARCENY BY CONVERSION	1
1165	IDENTITY THEFT	4
1176	RETAIL FRAUD II - MISREPRESENT PRICE	1
1177	RETAIL FRAUD III (MISRP PRICE)	2
1180	RETAIL FRAUD II - REFUND / EXCHANGE	2

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
1181	RETAIL FRUAD III (REFUND)	1
1199	ALL OTHER	15
1210	EMBEZZLEMENT	1
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	3
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	5
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	86
1506	CONCEALED WEAPONS - ALL OTHER	5
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	1
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1610	PROSTITUTION AND VICE	3
1720	INDECENT EXPOSURE	2
1816	COCAINE - USE / POSSESS	3
1820	MARIJUANA - SALE / MANUFACTURE	6
1821	MARIJUANA - USE / POSSESS	8
1826	METHAMPHETAMINE - POSSESS	1
1834	HEROIN - USE / POSSESS	2
1853	OTHER NARCOTIC - USE / POSSESS	17
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1877	OPERATING/MAINTAINING METH LAB	1
2020	NEGLECT OF CHILD	3
2022	CRUELTY / NEGLECT - OTHER	5
2115	OUI LIQUOR - includes per se	11
2116	SECOND OFFENSE	3
2120	ZERO TOLERANCE FOR MINORS	1
2121	CHILD ENDANGERMENT OCC<16	2
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2193	OUI LIQUOR - FELONY DEATH BY DRUNK DRIVING	2
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	2
2215	UNDERAGE (17-20 YEARS) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2299	ALL OTHER VIOLATIONS	1
2305	FLEEING/ELUDING FELONY	1
2310	OBSTRUCT POLICE / FIRE	1
2311	FILE FALSE POLICE REPORT	1
2314	CONTEMPT OF COURT - BENCH WARRANT - FTA	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	3
2316	PROBATION VIOLATION	2
2321	SOR FAIL TO COMPLY	1
2395	ESCAPE / FLIGHT - OTHER	2
2397	OBSTRUCT JUSTICE - OTHER	2
2399	OBSTRUCT POLICE - OTHER	7
2405	DISORDERLY CONDUCT	5
2410	DISTURB THE PEACE	1

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
2535	UNLAWFUL ENTRY - NO INTENT	2
2612	DRUGS - ADULTERATED (TAMPERED WITH)	2
2688	DOG LAW VIOLATIONS	1
2697	ANIMAL CRUELTY 4 YR FEL	1
2735	LOCAL ORDINANCES - OPEN FOR ANY	1
2756	LOCAL ORDINANCES - SOLICITOR / PEDDLERS ORDINANCES	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	19
2821	RECOVERED RUNAWAY	3
2822	LOST / MISSING JUVENILE	7
2825	INCORRIGIBILITY	16
2840	MALICIOUS MISCHIEF	40
2845	SAFETY VIOLATIONS	3
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	145
2922	FAIL TO STOP AND I.D. ACCIDENT	2
2923	FAIL TO REPORT ACCIDENT	1
2925	RECKLESS DRIVING	3
2931	OPS LICENSE SUSPENDED / REVOKED	10
2934	VEHICLE INSURANCE - NONE / EXPIRED	3
2935	DWLS 2ND	17
2936	OPS - NEVER ACQUIRED	1
2937	NO OPS ON PERSON	1
2999	ALL OTHER	7
3010	FELONY	16
3020	MISDEMEANOR	104
3030	TRAFFIC	3
3040	FELONY - O/JURIS	17
3050	MISDEMEANOR - O/JURIS	28
3060	TRAFFIC - O/JURIS	4
3070	CIVIL / FRIEND OF THE COURT	5
3105	ACC, REAR END	1
3106	ACC, REAR END-LEFT TURN	1
3112	ACC, INJURY TYPE A	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	116
3148	MOTOR VEHICLE - ANIMAL	1
3149	PROPERTY DAMAGE - BICYCLE	2
3150	PROPERTY DAMAGE - H & R	37
3155	PERSONAL INJURY	32
3165	FATAL	1
3170	PRIVATE PROPERTY	14
3173	PRIVATE PROPERTY - OPEN	1
3175	PRIVATE PROPERTY - H & R	6

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
3205	SUDDEN DEATH - NATURAL	4
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	10
3215	SUICIDE - ADULT	4
3217	ATTEMPT SUICIDE - ADULT	3
3225	OVERDOSE - DRUGS	6
3242	MEDICAL ALARM	1
3250	MENTAL	67
3299	WELFARE CHECK	116
3309	LIQUOR INSPECTION	2
3310	FAMILY TROUBLE	311
3311	CUSTOMER TROUBLE	33
3312	NEIGHBORHOOD TROUBLE	172
3314	MISSING PERSONS	8
3316	LOST PROPERTY	16
3318	FOUND PROPERTY	30
3324	SUSPICIOUS CIRCUMSTANCES	642
3326	SUSPICIOUS VEHICLES	61
3328	SUSPICIOUS PERSONS	493
3329	INTELLIGENCE INFORMATION	1
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	107
3331	ASSIST MEDICAL	261
3332	ASSIST FIRE DEPT	59
3333	ASSIST MOTORIST	30
3334	ASSIST OTHER GOVT AGENCY	21
3336	ASSIST CITIZEN	542
3337	ASSIST CITIZEN - VEH LOCKOUT	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	3
3345	ACCIDENTAL PROPERTY DAMAGE	8
3351	CIVIL - LANDLORD / TENANT	116
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	6
3355	CIVIL MATTER - OTHER	127
3391	EMPLOYEE TROUBLE	2
3399	ALL OTHER	5
3469	WATER - ANIMAL COMPLAINT	2
3478	MISCELLANEOUS ORV COMPLAINTS	1
3499	ALL OTHER COMPLAINTS	3
3501	OPEN GENERIC	101
3503	OPEN GENERIC	3
3505	OPEN GENERIC	11
3506	OPEN GENERIC	3
3508	OPEN GENERIC	37
3509	OPEN GENERIC	564
3511	OPEN GENERIC	80

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
3523	OPEN GENERIC	56
3524	OPEN GENERIC	19
3525	OPEN GENERIC	2
3529	OPEN GENERIC	4
3531	OPEN GENERIC	11
3596	OPEN GENERIC	23
3597	OPEN GENERIC	216
3599	OPEN GENERIC	22
3702	ROAD HAZARD	89
3704	ABANDONED AUTO	40
3706	VEHICLE IMPOUND	4
3707	VEHICLE RELEASE	2
3708	PRIVATE IMPOUND	108
3714	ATV COMPLAINT	6
3718	MINI-BIKE COMPLAINT	1
3728	PARKING COMPLAINT	36
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	11
3748	POLICE TOW	1
3799	TRAFFIC MISC	29
3803	ANIMAL - BARKING DOG	14
3804	ANIMAL COMPLAINT	103
3808	ANIMAL BITE / SCRATCH	55
3812	ANIMAL PICK-UP - ALIVE	7
3902	BURGLARY ALARM	484
3904	OPEN	12
3906	ROBBERY	3
3907	PANIC ALARM	45
3910	VEHICLE	1
3999	ALARMS ALL OTHER	7
4047	DISOBEY TRAFFIC SIGNAL	1
4205	HANDICAPPED	3
4215	NON-STATE LAW VIOLATIONS	1
4222	ABANDONED MOTOR VEHICLE	8
4598	MISCELLANEOUS - TTTT	13
4599	MISCELLANEOUS - UUUU	27
5015	DWELLING - SINGLE FAMILY	1
5170	FALSE CALL I / I / C / F	10
6012	TRAFFIC CONTROL	7
6018	VEHICLE INSPECTIONS	5
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	273
6088	POLICE TRAINING	44
6199	OTHER	264

Incident Summary Report

Report Description

Timeframe : From 2012-07-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Ypsi Twp July-Sept, 2012

Offense Class Code	Offense Class Description	Count
6310	K-9 TRACKING	15
6501	INSPECTION	49
6507	PATROL	36
6605	SERVE WARRANT / SUBPOENA	4
6701	FOLLOW-UP INVEST - FIELD	14
9999		1
9999	FREE PATROL	32
Grand Total:		7,772

Incident Summary Report

Report Description

Timeframe : From 2012-09-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2012

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	8
215	CSC I - SODOMY - O/A - FORCE	1
225	CSC II - FONDLING - FORCE	1
226	CSC IV - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	3
320	ROBBERY - STRONG-ARM	1
410	ASSAULT WITH A FIREARM	1
430	ASSAULT - OTHER WEAPON	12
440	ASSAULT WITH HANDS - FISTS - FEET	5
450	ASSAULT AND BATTERY	36
462	AGGRAVATED STALKING - FELONY	1
510	BURGLARY - HOME INVASION - 1ST DEGREE	26
512	BURGLARY - FORCE - NON-RESIDENTIAL	6
521	BURGLARY - NO FORCE - RESIDENTIAL	8
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	8
636	RETAIL FRAUD III MISD	3
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	18
653	OF VEHICLE PARTS / ACCESSORIES - B&E	4
670	IN A BUILDING	10
699	LARCENY - ALL OTHER	21
710	AUTOMOBILE (CAR) THEFT	8
799	ALL OTHER VEHICLE	1
914	PARENTAL KIDNAPPING	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1040	COUNTERFEITING - ALL	2
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	2
1165	IDENTITY THEFT	1
1177	RETAIL FRAUD III (MISRP PRICE)	1
1199	ALL OTHER	5
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	1
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	29
1506	CONCEALED WEAPONS - ALL OTHER	1
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	1
1610	PROSTITUTION AND VICE	2
1720	INDECENT EXPOSURE	2
1820	MARIJUANA - SALE / MANUFACTURE	3
1821	MARIJUANA - USE / POSSESS	3
1834	HEROIN - USE / POSSESS	2
1853	OTHER NARCOTIC - USE / POSSESS	8
2022	CRUELTY / NEGLECT - OTHER	1
2115	OUI LIQUOR - includes per se	8

Incident Summary Report

Report Description

Timeframe : From 2012-09-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2012

Offense Class Code	Offense Class Description	Count
2116	SECOND OFFENSE	3
2120	ZERO TOLERANCE FOR MINORS	1
2125	OUI DRUGS	2
2189	OPERATING W/BLOOD ALCOHOL CONTENT OF .17% OR ABOVE	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	1
2215	UNDERAGE (17-20 YEARS) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2310	OBSTRUCT POLICE / FIRE	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	2
2399	OBSTRUCT POLICE - OTHER	1
2405	DISORDERLY CONDUCT	3
2410	DISTURB THE PEACE	1
2535	UNLAWFUL ENTRY - NO INTENT	1
2697	ANIMAL CRUELTY 4 YR FEL	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	10
2821	RECOVERED RUNAWAY	3
2822	LOST / MISSING JUVENILE	3
2825	INCORRIGIBILITY	6
2840	MALICIOUS MISCHIEF	12
2845	SAFETY VIOLATIONS	2
2899	ALL OTHER	40
2923	FAIL TO REPORT ACCIDENT	1
2931	OPS LICENSE SUSPENDED / REVOKED	3
2934	VEHICLE INSURANCE - NONE / EXPIRED	1
2935	DWLS 2ND	9
2999	ALL OTHER	2
3010	FELONY	3
3020	MISDEMEANOR	28
3030	TRAFFIC	1
3040	FELONY - O/JURIS	5
3050	MISDEMEANOR - O/JURIS	7
3070	CIVIL / FRIEND OF THE COURT	3
3112	ACC, INJURY TYPE A	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	45
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	9
3155	PERSONAL INJURY	9
3165	FATAL	1
3170	PRIVATE PROPERTY	4
3173	PRIVATE PROPERTY - OPEN	1
3175	PRIVATE PROPERTY - H & R	1
3205	SUDDEN DEATH - NATURAL	2
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	2

Incident Summary Report

Report Description

Timeframe : From 2012-09-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2012

Offense Class Code	Offense Class Description	Count
3215	SUICIDE - ADULT	2
3225	OVERDOSE - DRUGS	4
3242	MEDICAL ALARM	1
3250	MENTAL	26
3299	WELFARE CHECK	33
3309	LIQUOR INSPECTION	1
3310	FAMILY TROUBLE	91
3311	CUSTOMER TROUBLE	9
3312	NEIGHBORHOOD TROUBLE	51
3314	MISSING PERSONS	5
3316	LOST PROPERTY	7
3318	FOUND PROPERTY	8
3324	SUSPICIOUS CIRCUMSTANCES	208
3326	SUSPICIOUS VEHICLES	19
3328	SUSPICIOUS PERSONS	149
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	27
3331	ASSIST MEDICAL	98
3332	ASSIST FIRE DEPT	11
3333	ASSIST MOTORIST	11
3334	ASSIST OTHER GOVT AGENCY	11
3336	ASSIST CITIZEN	147
3345	ACCIDENTAL PROPERTY DAMAGE	2
3351	CIVIL - LANDLORD / TENANT	23
3355	CIVIL MATTER - OTHER	37
3391	EMPLOYEE TROUBLE	1
3399	ALL OTHER	2
3469	WATER - ANIMAL COMPLAINT	2
3501	OPEN GENERIC	31
3503	OPEN GENERIC	1
3505	OPEN GENERIC	4
3506	OPEN GENERIC	2
3508	OPEN GENERIC	4
3509	OPEN GENERIC	179
3511	OPEN GENERIC	28
3523	OPEN GENERIC	12
3524	OPEN GENERIC	10
3525	OPEN GENERIC	1
3529	OPEN GENERIC	1
3531	OPEN GENERIC	5
3596	OPEN GENERIC	8
3597	OPEN GENERIC	74
3599	OPEN GENERIC	3
3702	ROAD HAZARD	26

Incident Summary Report

Report Description

Timeframe : From 2012-09-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2012

Offense Class Code	Offense Class Description	Count
3704	ABANDONED AUTO	16
3706	VEHICLE IMPOUND	3
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	34
3728	PARKING COMPLAINT	13
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	2
3799	TRAFFIC MISC	13
3803	ANIMAL - BARKING DOG	4
3804	ANIMAL COMPLAINT	41
3808	ANIMAL BITE / SCRATCH	7
3812	ANIMAL PICK-UP - ALIVE	3
3902	BURGLARY ALARM	155
3904	OPEN	1
3906	ROBBERY	2
3907	PANIC ALARM	17
3910	VEHICLE	1
3999	ALARMS ALL OTHER	5
4047	DISOBEY TRAFFIC SIGNAL	1
4205	HANDICAPPED	2
4215	NON-STATE LAW VIOLATIONS	1
4222	ABANDONED MOTOR VEHICLE	4
4598	MISCELLANEOUS - TTTT	3
5170	FALSE CALL I / I / C / F	3
6012	TRAFFIC CONTROL	2
6018	VEHICLE INSPECTIONS	2
6051	FOOT PATROL	1
6065	MISCELLANEOUS DETAILS	82
6088	POLICE TRAINING	13
6199	OTHER	76
6310	K-9 TRACKING	7
6501	INSPECTION	15
6507	PATROL	5
6701	FOLLOW-UP INVEST - FIELD	5
9999		1
Grand Total:		2,411

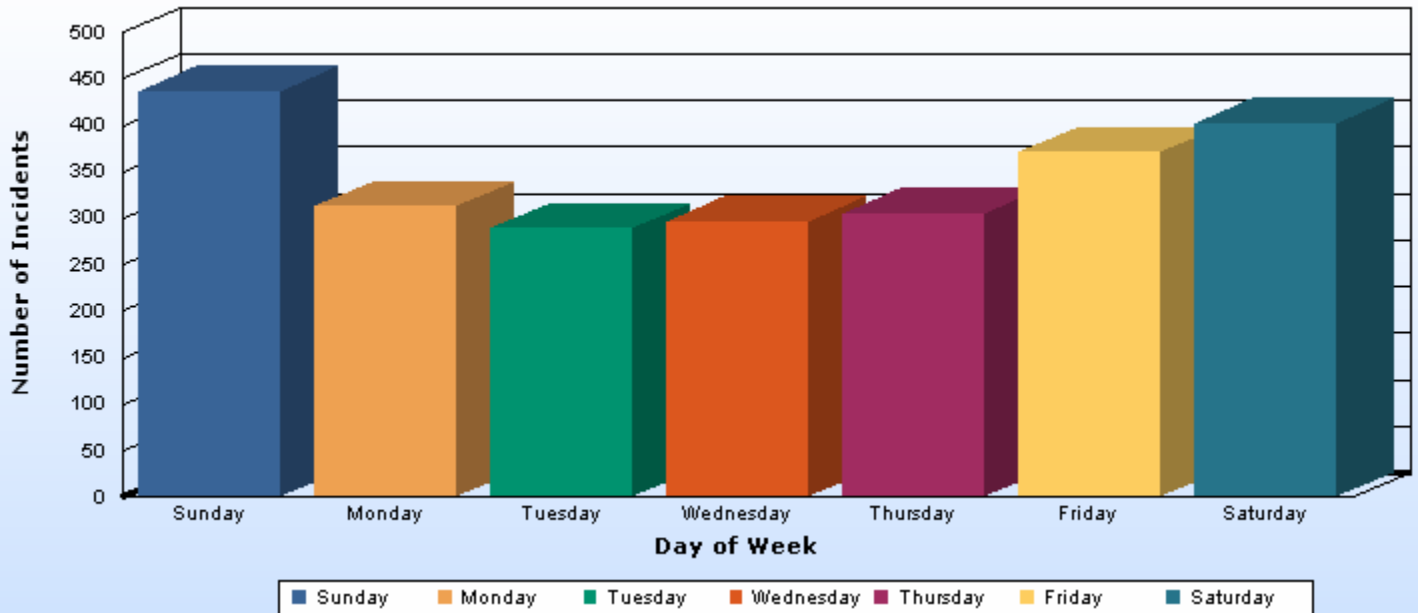
Number of Incidents by Day

Report Description

Timeframe : From 2012-09-01 00:00:00 To 2012-09-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : Sept, 2012



Day of Week	Count
Sunday	436
Monday	313
Tuesday	289
Wednesday	296
Thursday	305
Friday	370
Saturday	402

Total 2,411



Washtenaw County Sheriff's Activity Log

10/18/2013

Activity Log Area Summary Report

10:49 AM

Area: Ypsilanti Twp.
Date Range: 1/1/2013 - 9/30/2013

CSO/ACO/Support Staff Log	Total Administrative Duty:	717 for a total of	35070 minutes
	Total Briefing:	1 for a total of	60 minutes
	Total Court (Regular Time):	1 for a total of	140 minutes
	Total Follow Up:	85 for a total of	2465 minutes
	Total Proactive Patrol:	183 for a total of	6985 minutes
	Total Special Detail:	1 for a total of	320 minutes
	Total Self-Initiated Activity:	5 for a total of	90 minutes
	Total Service Request:	360 for a total of	17265 minutes
	Total Service Request Assist:	2 for a total of	110 minutes
	Total # of Activities:	1355 for a total of	62505 minutes
Deputy Log	Total Administrative Duty:	7140 for a total of	178975 minutes
	Total Briefing:	4622 for a total of	104054 minutes
	Total Court (Regular Time):	229 for a total of	23736 minutes
	Total Court (Overtime):	352 for a total of	48905 minutes
	Total Community Relations:	570 for a total of	18589 minutes
	Total Court Off-Duty:	220 for a total of	30370 minutes
	Total Deputy Join Shift:	1158 for a total of	55 minutes
	Total Deputy Left Shift:	1151 for a total of	30 minutes
	Total Follow Up:	5497 for a total of	290249 minutes
	Total Out of Service:	1498 for a total of	4696 minutes
	Total Property Check:	714 for a total of	12953 minutes
	Total Proactive Patrol:	12629 for a total of	250292 minutes
	Total Special Contact:	6 for a total of	495 minutes
	Total Special Detail:	1178 for a total of	130522 minutes
	Total Selective Enforcement:	5173 for a total of	111300 minutes
	Total Self-Initiated Activity:	1311 for a total of	112559 minutes
	Total Service Request:	16152 for a total of	697232 minutes
	Total Service Request Assist:	3796 for a total of	129990 minutes
	Total Training:	205 for a total of	50855 minutes
	Total Traffic Stop:	6336 for a total of	89189 minutes
Total Other:	241 for a total of	8975 minutes	
Total # of Activities:	70178 for a total of	2294021 minutes	
Detective Log	Total Administrative Duty:	96 for a total of	14450 minutes
	Total Briefing:	19 for a total of	970 minutes
	Total Court (Regular Time):	94 for a total of	17670 minutes

Detective Log	Total Court (Overtime):	12 for a total of	1680 minutes
	Total Deputy Join Shift:	2 for a total of	0 minutes
	Total Deputy Left Shift:	2 for a total of	0 minutes
	Total Follow Up:	1689 for a total of	302523 minutes
	Total Out of Service:	3 for a total of	180 minutes
	Total Property Check:	1 for a total of	10 minutes
	Total Proactive Patrol:	29 for a total of	575 minutes
	Total Special Detail:	7 for a total of	1800 minutes
	Total Selective Enforcement:	18 for a total of	550 minutes
	Total Self-Initiated Activity:	4 for a total of	360 minutes
	Total Service Request:	69 for a total of	15175 minutes
	Total Service Request Assist:	11 for a total of	359 minutes
	Total Traffic Stop:	11 for a total of	295 minutes
	Total Other:	3 for a total of	80 minutes
	Total # of Activities:	2070 for a total of	356677 minutes
General Fund Patrol	Total Administrative Duty:	25 for a total of	760 minutes
	Total Briefing:	9 for a total of	185 minutes
	Total Court (Regular Time):	2 for a total of	300 minutes
	Total Court (Overtime):	1 for a total of	120 minutes
	Total Community Relations:	3 for a total of	45 minutes
	Total Deputy Join Shift:	3 for a total of	0 minutes
	Total Deputy Left Shift:	3 for a total of	0 minutes
	Total Follow Up:	59 for a total of	2575 minutes
	Total Out of Service:	2 for a total of	20 minutes
	Total Proactive Patrol:	114 for a total of	1900 minutes
	Total Selective Enforcement:	12 for a total of	290 minutes
	Total Self-Initiated Activity:	2 for a total of	60 minutes
	Total Service Request:	66 for a total of	3425 minutes
	Total Service Request Assist:	31 for a total of	1185 minutes
	Total Training:	1 for a total of	105 minutes
	Total Traffic Stop:	24 for a total of	375 minutes
	Total Other:	5 for a total of	40 minutes
Total # of Activities:	362 for a total of	11385 minutes	
Secondary Road Patrol Log	Total Administrative Duty:	11 for a total of	510 minutes
	Total Court (Regular Time):	7 for a total of	565 minutes
	Total Community Relations:	3 for a total of	35 minutes
	Total Follow Up:	54 for a total of	2565 minutes
	Total Proactive Patrol:	41 for a total of	610 minutes
	Total Special Detail:	6 for a total of	175 minutes
	Total Selective Enforcement:	7 for a total of	205 minutes

Secondary Road Patrol Log	Total Self-Initiated Activity:	1 for a total of	105 minutes	
	Total Service Request:	40 for a total of	3000 minutes	
	Total Service Request Assist:	7 for a total of	480 minutes	
	Total Traffic Stop:	27 for a total of	350 minutes	
	Total # of Activities:	204 for a total of	8600 minutes	
Superior/Ypsi Collaboration	Total Service Request Assist:	1 for a total of	120 minutes	
	Total # of Activities:	1 for a total of	120 minutes	
Supervisor Log	Total Administrative Duty:	3407 for a total of	225510 minutes	
	Total Briefing:	785 for a total of	15335 minutes	
	Total Court (Regular Time):	4 for a total of	445 minutes	
	Total Court (Overtime):	4 for a total of	600 minutes	
	Total Community Relations:	263 for a total of	4695 minutes	
	Total Court Off-Duty:	7 for a total of	870 minutes	
	Total Deputy Join Shift:	3 for a total of	0 minutes	
	Total Deputy Left Shift:	3 for a total of	0 minutes	
	Total Follow Up:	117 for a total of	11585 minutes	
	Total Out of Service:	94 for a total of	60 minutes	
	Total Property Check:	45 for a total of	915 minutes	
	Total Proactive Patrol:	1187 for a total of	29255 minutes	
	Total Special Contact:	23 for a total of	3300 minutes	
	Total Special Detail:	48 for a total of	6480 minutes	
	Total Selective Enforcement:	309 for a total of	6590 minutes	
	Total Self-Initiated Activity:	180 for a total of	5588 minutes	
	Total Service Request:	360 for a total of	14730 minutes	
	Total Service Request Assist:	1038 for a total of	43445 minutes	
	Total Training:	28 for a total of	3120 minutes	
	Total Traffic Stop:	100 for a total of	1900 minutes	
	Total Other:	8 for a total of	210 minutes	
		Total # of Activities:	8013 for a total of	374633 minutes
		Total Ypsilanti Twp.:	32183 for a total of	3107941 minutes (51799 hours 1 minutes)



Washtenaw County Sheriff's Activity Log

Activity Log Summary Report by Deputy Join

10/18/2013

10:50 AM

Area: Ypsilanti Twp.

Date Range: 1/1/2013 - 9/30/2013

**Deputy Log 1170
Logs**

Total Administrative Duty:	1559	for a total of	32907 minutes
Total Briefing:	1240	for a total of	28620 minutes
Total Court (Regular Time):	5	for a total of	655 minutes
Total Court (Overtime):	18	for a total of	2490 minutes
Total Community Relations:	176	for a total of	2552 minutes
Total Court Off-Duty:	4	for a total of	585 minutes
Total Deputy Join Shift:	1175	for a total of	55 minutes
Total Deputy Left Shift:	1174	for a total of	30 minutes
Total Follow Up:	1463	for a total of	63357 minutes
Total Out of Service:	233	for a total of	715 minutes
Total Property Check:	190	for a total of	2793 minutes
Total Proactive Patrol:	4464	for a total of	89571 minutes
Total Special Contact:	3	for a total of	40 minutes
Total Special Detail:	302	for a total of	33975 minutes
Total Selective Enforcement:	1627	for a total of	31934 minutes
Total Self-Initiated Activity:	370	for a total of	18140 minutes
Total Service Request:	4440	for a total of	157644 minutes
Total Service Request Assist:	1022	for a total of	33120 minutes
Total Training:	24	for a total of	3445 minutes
Total Traffic Stop:	2071	for a total of	28927 minutes
Total Other:	42	for a total of	1770 minutes

Ypsilanti Twp. Totals: 21602 for a total of 533325 minutes (8888 hours 45 minutes)

Detective Log 2 Logs

Total Administrative Duty:	1	for a total of	10 minutes
Total Briefing:	2	for a total of	60 minutes
Total Deputy Join Shift:	2	for a total of	0 minutes
Total Deputy Left Shift:	2	for a total of	0 minutes
Total Follow Up:	6	for a total of	331 minutes
Total Proactive Patrol:	8	for a total of	155 minutes
Total Selective Enforcement:	3	for a total of	95 minutes
Total Service Request:	6	for a total of	205 minutes
Total Service Request Assist:	2	for a total of	44 minutes

Ypsilanti Twp. Totals: 32 for a total of 900 minutes (15 hours 0 minutes)

General Fund Patrol 6 Logs

Total Administrative Duty:	4	for a total of	180 minutes
Total Briefing:	3	for a total of	90 minutes
Total Community Relations:	1	for a total of	10 minutes
Total Deputy Join Shift:	3	for a total of	0 minutes
Total Deputy Left Shift:	3	for a total of	0 minutes
Total Out of Service:	1	for a total of	0 minutes
Total Proactive Patrol:	18	for a total of	335 minutes
Total Selective Enforcement:	2	for a total of	30 minutes
Total Service Request:	5	for a total of	170 minutes
Total Service Request Assist:	4	for a total of	70 minutes
Total Traffic Stop:	15	for a total of	230 minutes



Washtenaw County Sheriff's Activity Log

Activity Log Summary Report by Deputy Join

10/18/2013

10:50 AM

Area: Ypsilanti Twp.

Date Range: 1/1/2013 - 9/30/2013

**General Fund Patrol
6 Logs**

Total Other: 1 for a total of 0 minutes

Ypsilanti Twp. Totals: 60 for a total of 1115 minutes (18 hours 35 minutes)

**Supervisor Log 4
Logs**

Total Administrative Duty: 4 for a total of 150 minutes

Total Briefing: 4 for a total of 105 minutes

Total Community Relations: 1 for a total of 30 minutes

Total Deputy Join Shift: 3 for a total of 0 minutes

Total Deputy Left Shift: 3 for a total of 0 minutes

Total Out of Service: 3 for a total of 0 minutes

Total Proactive Patrol: 5 for a total of 130 minutes

Total Special Contact: 2 for a total of 240 minutes

Total Selective Enforcement: 1 for a total of 15 minutes

Total Traffic Stop: 13 for a total of 345 minutes

Ypsilanti Twp. Totals: 39 for a total of 1015 minutes (16 hours 55 minutes)

Ypsilanti Twp. Totals: 21733 for a total of 536355 minutes (8939 hours 15 minutes)

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
MONDAY, NOVEMBER 25, 2013

5:00 P.M.

CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE

1. RE-IMAGINE WASHTENAW PRESENTATION NATHAN VOGHT
2. PROPOSED ORDINANCE, RE-IMAGINE WASHTENAW BRAD STRADER, LSL
3. RE-CONSIDER PROPOSAL..... ANGELA BARBASH
4. DISCUSS PROPOSED CHANGES TO CHIPPING SERVICES JEFF ALLEN
5. DISCUSS COMPOST SITE EQUIPMENT NEEDS JEFF ALLEN
6. REVIEW AGENDA
7. OTHER DISCUSSION





What is RelImagine Washtenaw?

A multi-jurisdictional, cooperative initiative to **TRANSFORM** Washtenaw Avenue around efficient mass transit into an attractive, vibrant, walkable, mixed-use corridor, with sense of place.



Current Active Partners

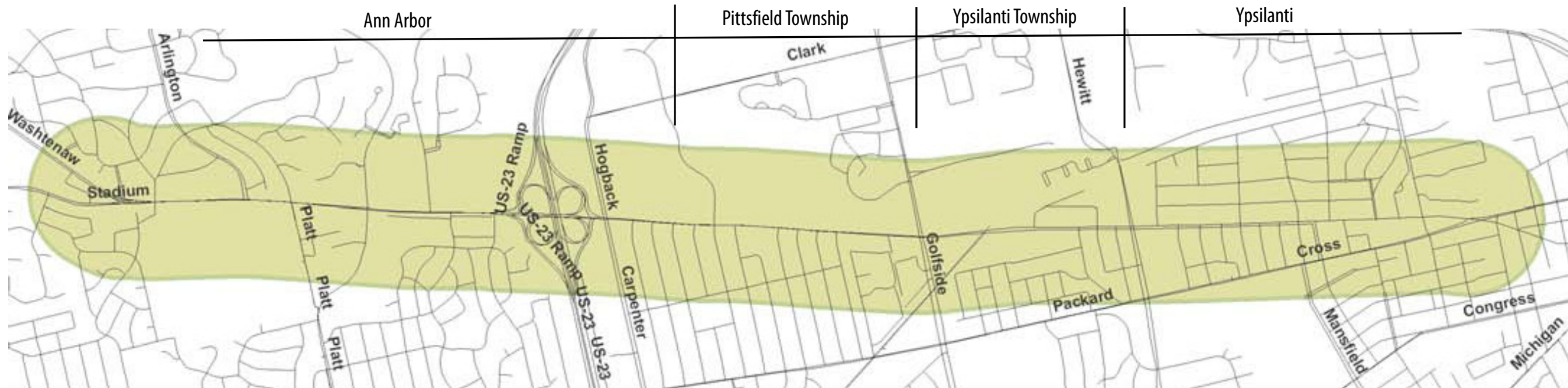




Study Area

Did You Know?

- Washtenaw Avenue is state trunkline called M-17; it is also a designated truck route
- Any road improvements being considered will require review and approval by M.D.O.T





Subcommittee Representatives

Nathan Voght – Washtenaw County

Kari Martin – Michigan Department of Transportation

Ryan Buck – Washtenaw Area Transportation Study

Sheryl Siddall – Washtenaw County Road Commission

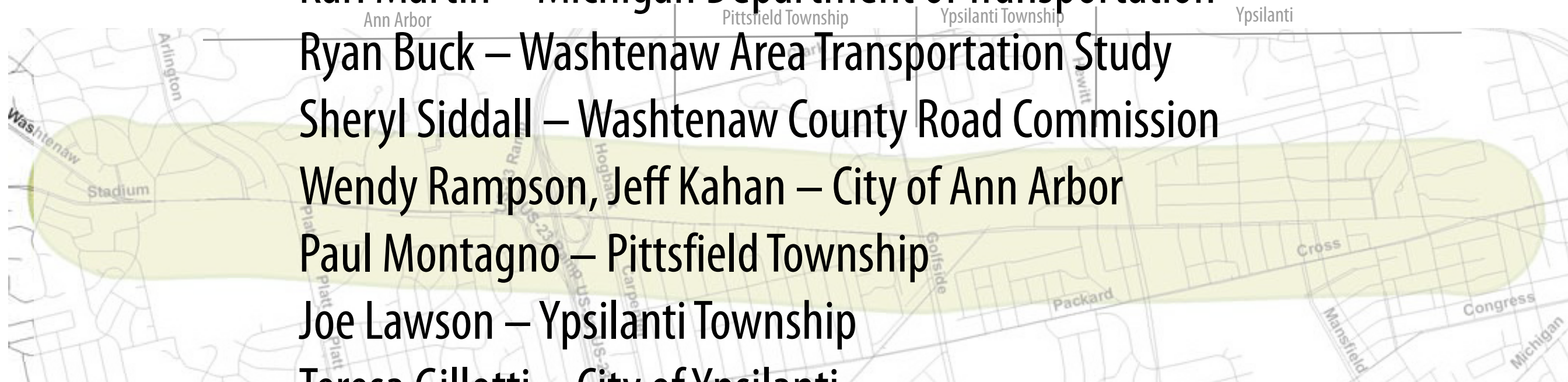
Wendy Rampson, Jeff Kahan – City of Ann Arbor

Paul Montagno – Pittsfield Township

Joe Lawson – Ypsilanti Township

Teresa Gillotti – City of Ypsilanti

Chris White – The Ride





Creating a Complete Street

Corridor improvements :

street cross sections, pedestrian zones, bike lanes, pedestrian crossings, transit super stops

WE ARE HERE

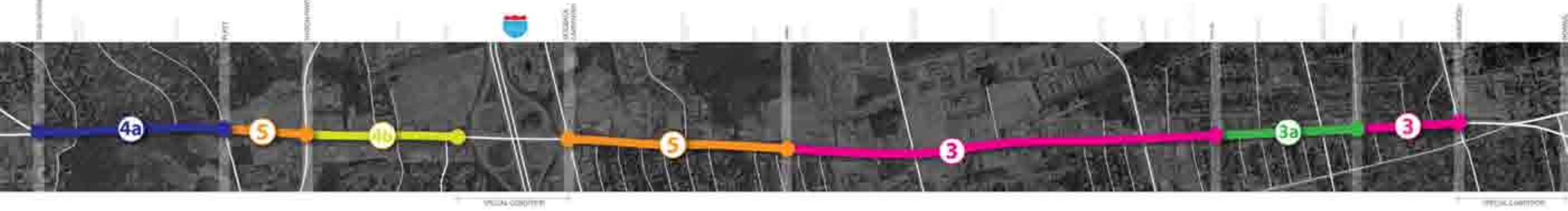


Corridor Scenarios

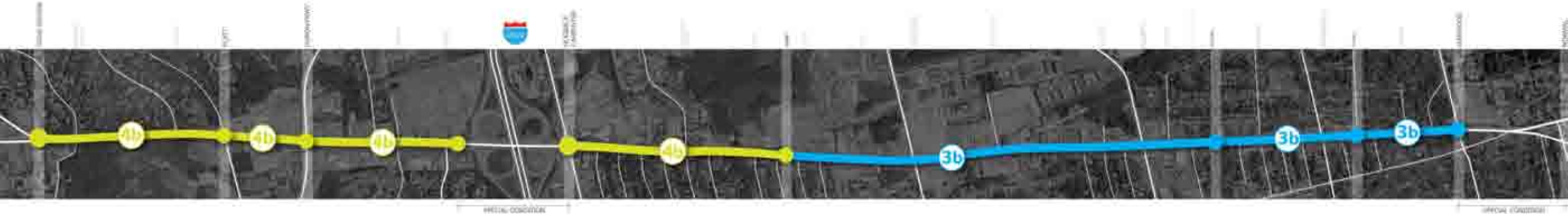
Scenario A Uniform (5-lane)



Scenario B Varied (5-lane, 4-lane w/median & 3-lane)



Scenario C Dedicated transit (4-lane w/median & 3-lane)





Public Meetings: Dates & Locations

Meeting #1 - Tuesday, May 28th, 6:00 to 8:00 pm, County LRC

Ann Arbor

Pittsfield Township

Ypsilanti Township

Ypsilanti

Meeting #2 - Wednesday, May 29th, 8:00 to 10:00 am, County LRC

Meeting #3 - Thursday, May 30th, 7:00 to 9:00 pm, Carpenter School

Meeting #4 - Friday, May 31st, 2:00 to 4 pm, McKinny Union

Public Comment General Corridor:

Overall, the top three most important issues in the ratings were :

- (1) making **safer pedestrian** crossings on Washtenaw
- (2) improving and adding **sidewalks**
- (3) improving **pedestrian connectivity**.

The next most important issues:

- (4) improving and adding **bike lanes**
- (5) **bike connectivity** are aimed at improving bicycling **conditions**.

To be fair: Several comments about improving traffic flow – *do not do anything that slows down traffic* - and not adding on-street bike lanes

Public Comment Streetscape Enhancements:

Overall, the most important streetscape enhancements included:

- (1) improving **transit facilities**
- (2) adding more **street trees**
- (3) better **lighting**
- (4) corridor **beautification**
- (5) incorporating **stormwater and landscape buffers**

Public Comment Corridor Alternatives:

Scenario C 45% of the votes

Scenario B 38%

Scenario A 17%

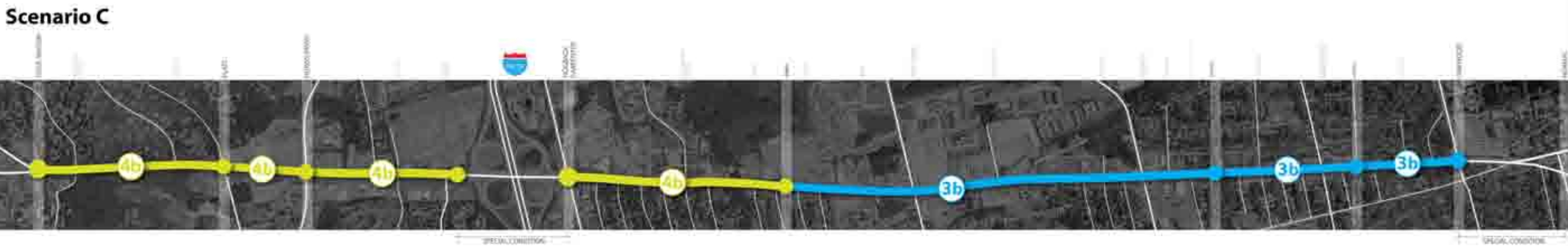
Attributes that caused them to prefer that one over the other scenarios:

Improving the pedestrian and bicycling environment were the two most often provided reasons (22% and 20% of the votes respectively).

Public Preference Scenario

Public Preference Scenario:

Dedicated Transit (4-lane w/ wide median & 3-lane)



Draft Subcommittee Consensus

Draft Subcommittee Consensus Scenario:

Washtenaw/Stadium Split to US-23 (Ann Arbor)

4-lane w/wide median (4b), with future transit accommodated in wide median

- Public Access needed: 132'/Link and 144'/Node

Carpenter to Courtland (Pittsfield and Ypsilanti Twp. and partial Ypsilanti)

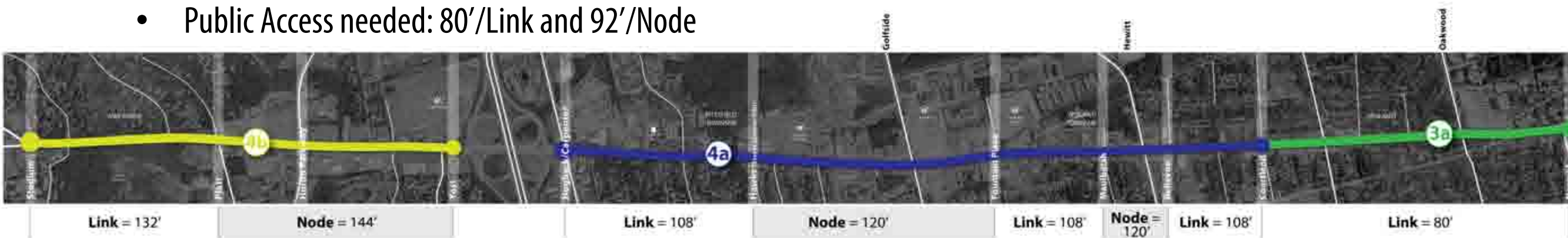
4-lane w/narrow median (4a), shifting to 2-lanes and 2-dedicated transit lanes when fully implemented

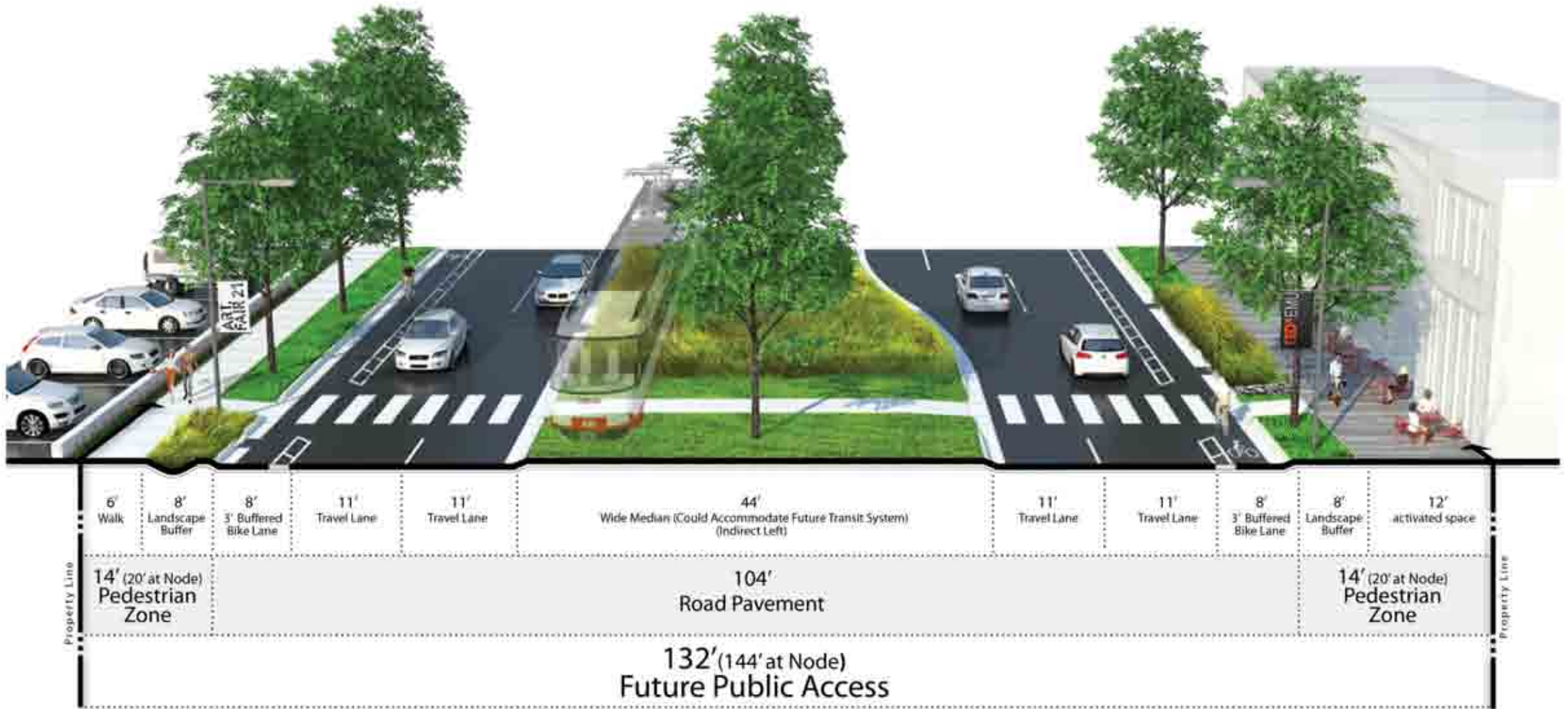
- Public Access needed: 108'/Link and 120'/Node

Courtland to Normal (Ypsilanti)

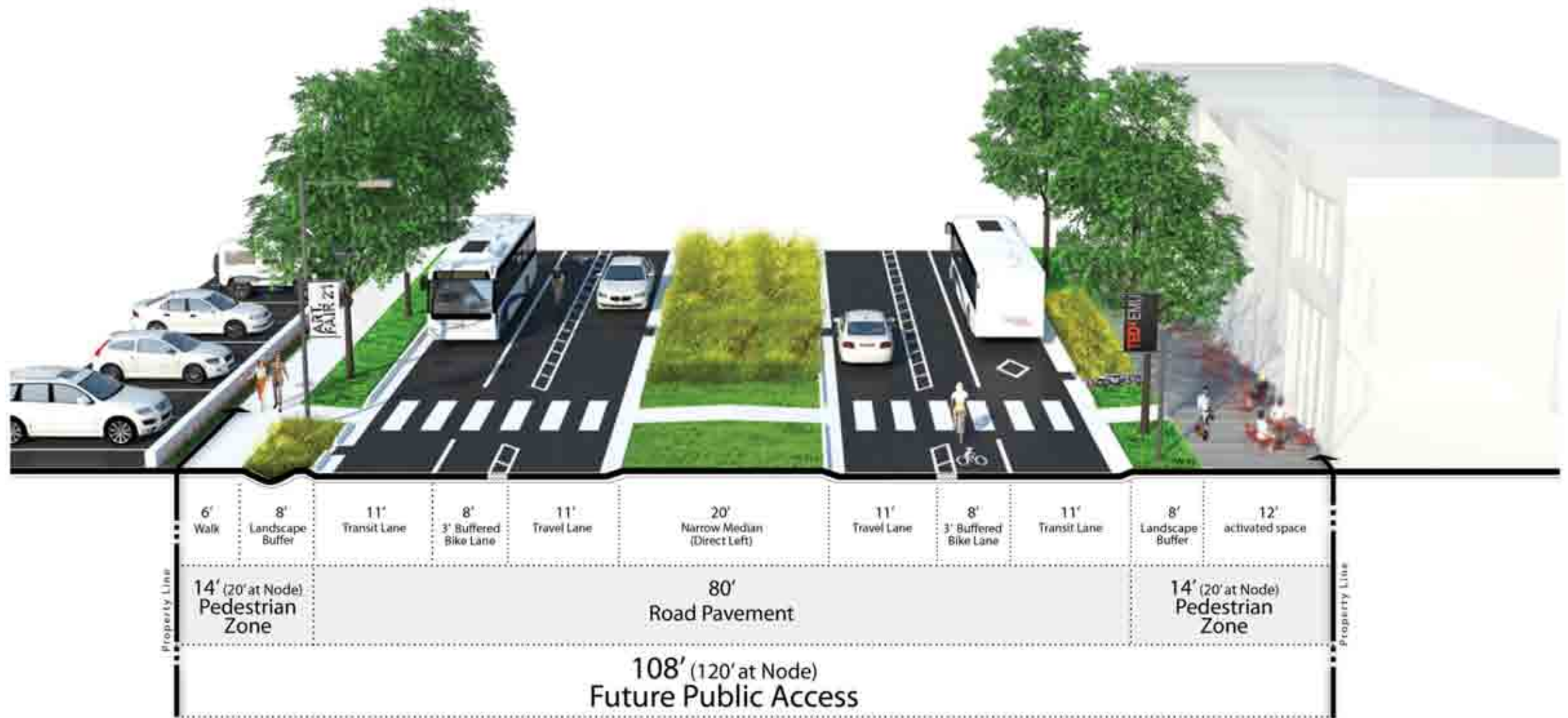
3-lane w/on-street parking (3a)

- Public Access needed: 80'/Link and 92'/Node

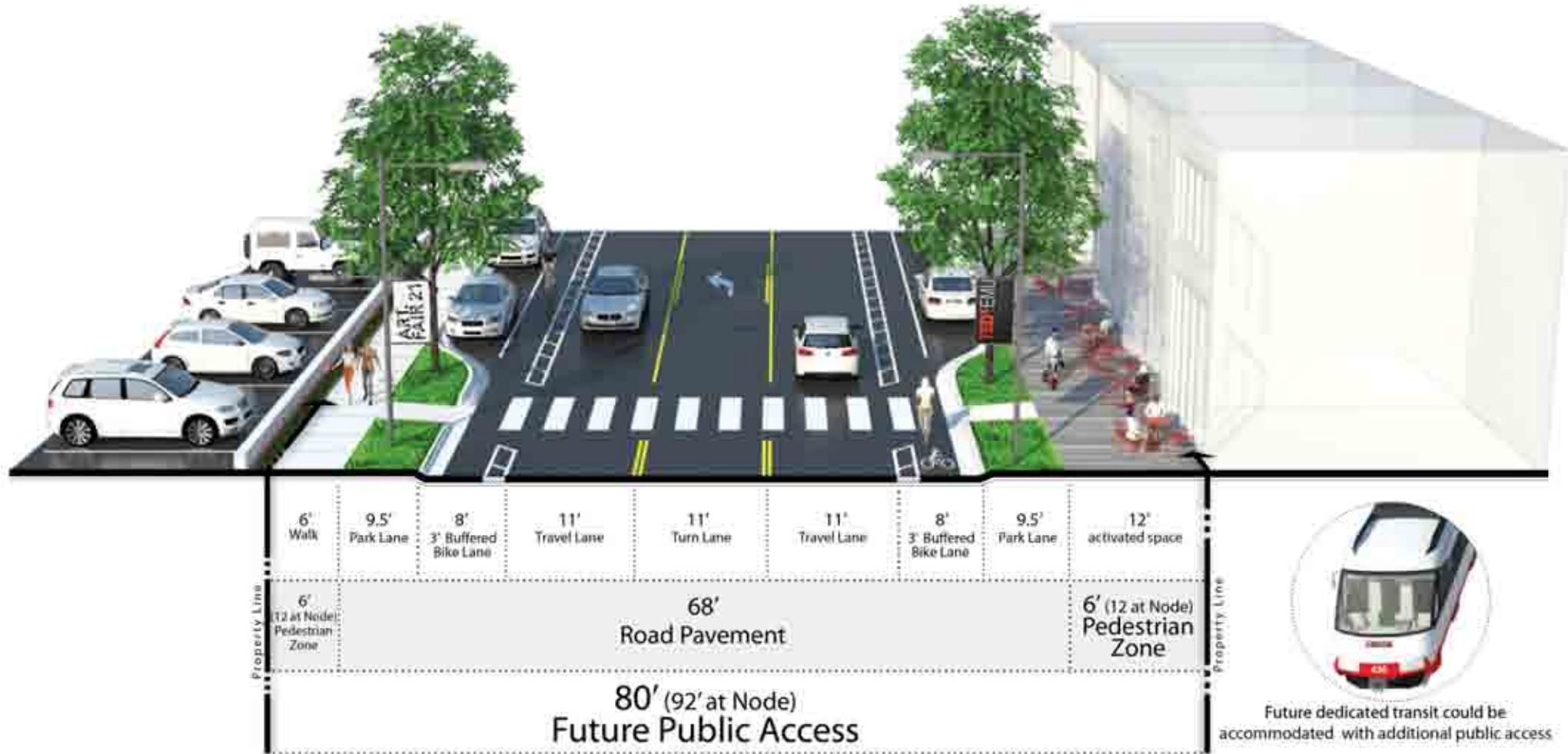




4b Four Travel Lanes with Wide Median and Bike Lanes



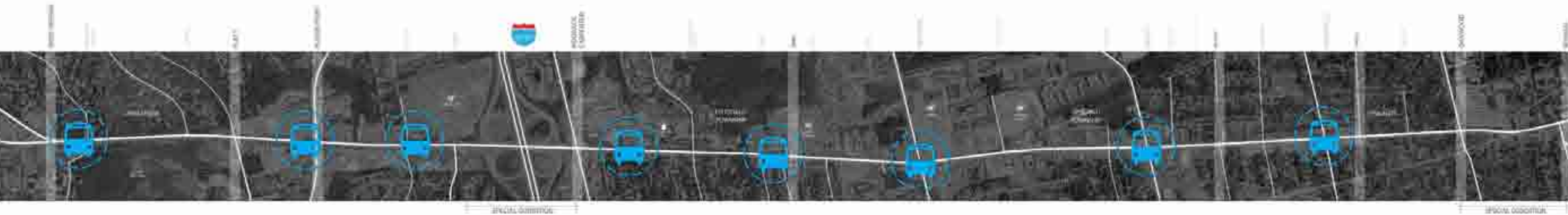
4a Two Travel Lanes with Narrow Median, Dedicated Transit and Bike Lanes



3a Two Travel Lanes with Center Turn, Bike Lanes and Parking

What is being proposed for **transit**?

Transit Improvements



- Queue Jumps
- Transit Signal Priority
- Super Stops/Pull Offs

Super Stops



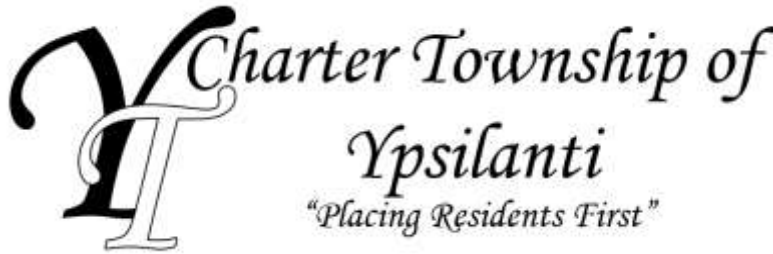
Typical Washtenaw Corridor Super Stop



Next Steps

- Finalize public access requirements
- Develop super stop and mid-block crossing concepts
- Develop phasing strategy
- Final community meeting

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk
From: Joe Lawson, Planning Director
Date: November 13, 2013
Re: Presentation of draft ordinance amendments relating to the Re-Imagine Washtenaw Project

As the Board may recall, as part of the overall Re-Imagine Washtenaw project, the Township was awarded a \$35,000 grant in order to assist us with the composition of ordinance language necessary to achieve the goals outlined as part of the Re-Imagine Washtenaw plan. From this grant, long time planning consultant LSL Planning was requested to assist the Township with composing ordinance language for the consideration of the Planning Commission and Board of Trustees.

Over the past several months, staff has been working with LSL representatives to come up with the attached proposed ordinance language that is best felt to achieve the Township's goals for the corridor in addition to providing our Commission and Board the flexibility to work on specific details with a developer on a case by case basis.

That being said, I respectfully request placement on the Monday, November 25, 2013 work session agenda to permit LSL Representative Brad Strader to present the draft ordinance language as it relates to the Re-Imagine Washtenaw plan.

If you should have any questions relating to this process or the master plan as a whole, please feel free to contact me at your convenience.



October 31, 2013

To: Joe Lawson, Ypsilanti Township

From: Brad Strader, LSL Planning

Re: Washtenaw Avenue Redevelopment District
Zoning Review and Recommendations

After meeting with you earlier this week, we are providing you with this memorandum that summarizes the key points we discussed, and how the draft ordinance will likely change. While we have not had enough time to refine the code draft yet, we did make some edits pursuant to our conversation. This draft and memorandum should provide you and any other officials and agencies with an understanding of the likely approach and key standards that may apply to the Washtenaw Avenue Redevelopment District.

The following is a summary of the items we discussed during our meeting, and the conclusions we agreed on.

1. **Overlay v. District.** After discussing the pros and cons of developing a new zoning district versus use of an overlay approach, we agreed that we would keep the ordinance drafted as an overlay. This approach was chosen because it emulates similar approaches taken by the Township in other areas, yet still provide some measure of compliance for larger scale expansions. It should also provide a smoother process and understanding by property owners within the district.
2. **Sub-Zones.** We originally proposed three zones, as suggested in the Reimagine Washtenaw Plan, but we agreed to consolidate them into two zones. The first, "Mixed Use" zone will include the larger sites at the western end of Ypsilanti Township's segment of the corridor, and the second, "Commercial Mixed Use" zone will include the shallower commercial sites at the eastern end. The reason for this decision was, in part, to protect the viability of commercial businesses in the eastern end, yet still allowing for mixed use where feasible.
3. **Applicability.** A tiered approach to application of the requirements is proposed to allow for minor building expansions. As written, the code assumes that the district would apply as an overlay, which maintains the underlying zoning for all sites within the district. Building expansions of less than 10% may be allowed according to the standards of the applicable underlying zoning district, and greater compliance is required for larger expansions. This dovetails nicely with the Township's current requirements for site plan reviews for expansions over 10% or 1,000 square feet. We will make sure to reference existing Township regulations where they already address what we are trying to achieve.
4. **Lighting.** Section 2110, Exterior Lighting, provides standards for site lighting, but notes that street lighting is exempt. This code requires street lights using a simple pole height and spacing requirement approach, which should allow for illumination without excess light over-spill. We will revise the code in light of potential SADs or payments in lieu programs that may involve the Township and utility providers.
5. **Uses.** As written, the code lists the suggested uses in a fashion similar to the current ordinance. We will be revising this list to better match allowed uses to the intent for each zone.
6. **Site Plan Review Process.** Similar to the section references above, the site plan review procedures are matched to those already in place.

7. **Incentives.** The code begins to introduce the idea of incentives, which are used as the basis for granting flexibility to some of the requirements listed. As written, this section is fairly vague, allowing the Planning Commission to determine the level of flexibility that should be allowed, based on a review of several performance-style standards. It assumes that the Reimagine Washtenaw Plan would be used as the primary basis of consideration. If additional direction and structure is desired, we can work with the Township to develop a more specific incentives approach.
8. **Access.** We will refer to the Township's current access management standards in Section 2123; however, in light of the potential for a median design for Washtenaw Avenue, we may suggest some amendments to that section. In addition, some provision for flexibility should be included in Section 2123 to address existing conditions or cases where the required service road setback cannot be met due to site size or shape. Instead, some provision for cross-access connections may be appropriate for these sites. We will provide draft amendments for the Township to consider alongside this Code.

ARTICLE XI-E WASHTENAW AVENUE REDEVELOPMENT DISTRICT

SECTION 1179. AUTHORITY

Pursuant to authority granted in Section 125.3503 of the Michigan Zoning Enabling Act (P.A. 110 of 2006, as amended), this District is written to permit flexibility in the regulation of land development along the Washtenaw Avenue Corridor.

SECTION 1180. PURPOSE

This Article of the Zoning Ordinance is intended to implement the Vision, Concept Plan and Design Guidelines for the Washtenaw Avenue Corridor as established in the Reimagine Washtenaw Plan, hereinafter referred to as the "Plan". This article is intended to promote the following Development Principles:

1. Diversify housing options by encourage construction of townhomes, courtyard apartments, and mixed use lofts, to accompany existing single family and garden apartment housing options.
2. Create a sense of place, greater pedestrian activity, and higher density of use by promoting street design and associated private improvements that will support transit and travel choices for residents and commuters.
3. Promote development of an integrated, mixed-use (both horizontal and vertical), pedestrian-oriented environment that encourages residents to visit, stay, live and enjoy the district
4. Implement aggressive standards for access management and other regulations that ensure development is of human scale, primarily pedestrian-oriented, and designed to create attractive streetscapes and pedestrian spaces.
5. Promote infill development and redevelopment to expand the employment and economic base.
6. Promote a compact growth pattern to efficiently use the remaining developable land, and to enable the cost-effective extension of utilities, services, and streets; frequent transit service; and to help sustain businesses.
7. Maintain consistent patterns of development as they relate to architecture, setbacks and intensity of development within Pittsfield and Ypsilanti Townships

SECTION 1181. INTRODUCTION AND ELEMENTS OF THE DISTRICT

1. **Reimagine Washtenaw Plan.** The Plan articulates design principles to support the Vision and gives examples of how sites along the corridor could redevelop. It provides recommendations for building, site, and district design for the district. The regulations contained in this Article enumerate the principles of the Plan inasmuch as possible; however, reference to the published Plan in its entirety is highly recommended.
2. **Form-Based Code.** This Article provides the regulatory framework for development and redevelopment in the District.

SECTION 1182. ZONES

1. **Mixed Use Residential Zone.** Intended for a mixture of commercial, office, residential and recreational uses. The predominant land use will remain residential, to help support businesses located with the commercial and mixed use zones.
2. **Mixed Use.** A commercial zone for parcels that front on Washtenaw Avenue. It is intended for commercial and office uses that provide convenience goods and services. It serves as a transitional area to adjoining residential neighborhoods.
3. **Commercial Zone.** A predominantly non-residential zone intended to accommodate larger-scale retailers and those by virtue of activity, use, operation or other factors, are not appropriate in the mixed use or residential zones, but which may contribute to the overall viability of the Washtenaw Corridor and provide needed goods and services for area citizens.

SECTION 1183. APPLICABILITY / TRIGGERS

Use and development of land within this District shall be regulated as follows:

1. **Existing Uses.** An existing use shall be permitted to continue.
2. **Changes in Use.** Changes in use from one use to another use that does not require additional parking or building additions shall be permitted.
3. **Site Improvements.** Site and building maintenance shall be allowed.
4. **Building Expansions.**
 - a. **Exempt Expansions.** Additions of a size equal or less than 10% of the gross square footage of the existing buildings may be permitted and may be constructed according to the requirements of the District or the underlying zoning, at the property owner's discretion.
 - b. **Minor Expansions.** Additions of a size greater than 10% but equal or less than 25% of the gross square footage of the existing building, shall be permitted, but shall meet the Site Layout Requirements for the Zone in which it is located.
 - c. **Major Expansions.** Additions of a size greater than 25% of the gross square footage of the existing building shall meet the requirements of this District.
5. **New Buildings and Development.** New development projects proposed under this District, shall meet all requirements of this Article.

SECTION 1184. REQUIRED PUBLIC ELEMENTS

1. **Street Furniture.** Benches and trash receptacles shall be provided by the developer in park and plaza areas and along adjoining sidewalks where the Planning Commission determines that pedestrian activity will benefit from these facilities.
2. **Civic Space.** A minimum of 5% of the gross floor area of proposed buildings shall be provided as one of the following:
 - a. **Greenspace.** Greenspaces are open spaces that provide recreation or leisure areas that serve the entire District.
 - (1) To the greatest extent possible, greenspaces should be grouped with greenspace on adjoining parcels.
 - (2) Greenspaces shall be landscaped and shall not be counted toward parking lot, greenbelt or buffer requirements.
 - b. **Park or playground.** Parks and playgrounds are best suited near residential areas.
 - c. **Corner Plaza.** Required build-to lines may be modified to accommodate a plaza. The typical size of a plaza is 25 feet by 25 feet, but may vary depending on site conditions.
 - d. **Pedestrian Ways.** Pedestrian paths, walkways and wider sidewalks.
3. **Sidewalks**
 - a. Sidewalks shall be installed along all road frontages, and shall be a minimum eight (8) feet wide, where right-of-way widths permit.
 - b. Accessible sidewalk connections shall be provided between parking areas and building entrances.
4. **Street Trees**
 - a. One (1) deciduous tree shall be provided for every twenty (20) feet of frontage.
 - b. Tree grates may be installed, and when used shall be five (5) to ten (10) feet in length, and shall have access to irrigation systems provided by the developer.
5. **Street Lights**
 - a. Pedestrian level street lighting of a decorative nature shall be installed along all sidewalks.
 - b. Light poles shall be spaced at least every thirty (30) feet along all roads and sidewalks.

SECTION 1185. SITE DEVELOPMENT STANDARDS

	MIXED USE ZONE	COMMERCIAL MIXED USE ZONE
Use or	Non-Residential	All Uses
Lot Area	No min; 3,000 s.f./du	No min
Minimum Residential Unit Size	800 sq. ft.	800 sq. ft.
<i>Front Yard</i>	No min.; 10' max	No min.; 10' max
Minimum Setbacks <i>(measured from the future right-of-way, as specified in the Reimagine Washtenaw Plan)</i>	Zero with fire wall	Zero with fire wall.
<i>Side Yard</i>	10' without fire wall	Otherwise, 10' min. bldg. spacing
<i>Rear Yard</i>	25'	25'
<i>Setback from Residential Districts</i>	25'	40'
<i>Minimum Building Height</i>	2 stories	2 stories
<i>Maximum Building Height</i>	5 stories	3 stories
Building Height	Min. 12'	Min. 12'
<i>Required Building Step-Backs when adjacent to residential district</i>	Building wall must step back equal to each story height, for each story above the maximum as specified in this table	-
Required Frontage	Min. 40%	Min. 40%
<i>Primary Frontage</i>	Min. 25%	Min. 25%
<i>Secondary Frontage</i>	No max (or use FAR)	No max (or use FAR)
Lot Coverage	Side or rear yard only	Side or rear yard only
<i>Locations</i>	85% of current standard	85% of current standard
Parking	Screen parking with landscaping, berm and/or screen wall	Screen parking with landscaping, berm and/or screen wall
<i>Required Spaces</i>	40%	50%
<i>Fences and Walls</i>	20%	30%
Minimum Window Area	Primary entrance must face frontage	Primary entrance must face frontage
<i>First Floor</i>	Brick (masonry); stone; cementitious fiber-board; other similar materials	Brick (masonry); stone; cementitious fiber-board; other similar materials
<i>Upper Floor</i>	Decorative metal; wood; EIFS (on upper floors only); other similar materials	Decorative metal; wood; EIFS (on upper floors only); other similar materials
Entrance	Flat roofs preferred	Flat roofs preferred
Allowed Building Materials	No Mansard Roofs	No Mansard Roofs
<i>Primary Material</i>	4:12	4:12
<i>Accent (up to 25%)</i>	12:12	12:12
<i>Style</i>	Asphalt, fiberglass, tile, slate tiles	Asphalt, fiberglass, tile, slate tiles
Roofs	Standing seam metal	Standing seam metal
<i>Peaked Roof minimum pitch</i>	Walls over 50' in length must include recesses, variations in design or materials	Walls over 50' in length must include recesses, variations in design or materials
<i>Peaked Roof maximum pitch</i>	5% of gross floor area	5% of gross floor area
<i>Peaked Roof Primary Material</i>		
<i>Accent (up to 25%)</i>		
Articulation		
Minimum Open Space		

SECTION 1186. ALLOWED USES

	MIXED USE	COMMERCIAL MIXED USE
Uses. The following uses may be permitted in the designated zones.		
Residential Uses		
Detached single family residential	-	-
Attached single family residential	P	S
Multiple family residential	S	S
Residential dwellings on upper floors within mixed-use buildings	P	S
Live/work units	P	S
Nursing homes and senior assisted living	P	P
Accessory home occupations	P	P
Retail and Services		
Retail establishments with a floor area 30,000 sq. ft. or less	P	P
Retail establishments with a floor area above 30,000 sq. ft.	S	P
Drive-thru service accessory to a retail use	S	S
Child care centers, preschool and commercial day care	P	S
Dry cleaning drop-off stations	P	P
Gasoline service stations and carwashes	-	S
Personal and professional service establishments	P	P
Outdoor display and sales	S	S
Lodging and Restaurants		
Restaurants, taverns, bars, delicatessen, food carryout, and similar establishments, including sidewalk cafes, excluding drive-through	P	P
Drive-through restaurants	-	P
Hotels	P	P
Bed and breakfast inns	P	P
Office and Financial		
Banks with up to 3 drive-thru teller lanes	S	P
Medical offices, clinics and hospitals	P	P
Professional offices	P	P
Real estate, insurance and investment brokers	P	P
Research and development, including laboratories, prototype development and testing facilities	P	P
Veterinary hospital, small animal	S	P
Recreation		
Banquet halls, recreational clubs, fraternal order halls, lodge halls or other similar places of assembly	S	P
Golf courses	P	-
Health clubs, fitness centers, gyms and aerobic clubs	P	S
Indoor recreation such as bowling alleys, racket ball courts, skating rinks and swimming pools	P	S
Parks, common greens, plazas, public gathering places and open space	P	P
Civic		
Churches, temples and similar places of worship	S	S
Public, private or parochial schools	S	P
Public/government buildings	P	P
Essential public services	P	P
Other		
Other uses similar to the uses in this district and not listed in another district, subject to other provisions in this ordinance	P/S	P/S

SECTION 1187. SITE DEVELOPMENT REQUIREMENTS

1. **Access.** Access to sites shall comply with the standards of *Section 2123, Access Management and Driveway Standards*.
2. **Lighting.** Lighting shall comply with the requirements below:
 - a. A photometric plan and fixture details shall be submitted with the site plan.
 - b. Lighting shall be designed to illuminate all pedways, building entrances and parking areas to a level needed to provide safety but not such that creates glare or hazardous conditions for the traveling public.
 - a. Light fixtures shall consist of Light-Emitting Diodes (LED) that emit warm lighting consistent with traditional downtown illumination. Neon lighting or exposed light sources shall be prohibited.
 - b. Building-mounted fixtures shall be decorative, such as goose-neck fixtures.
 - c. Ground level lighting may be allowed only in the form of pedestrian-level bollards, or indirect ground lighting located within planters or tree grates.
 - d. Light fixtures shall utilize shields and filters to prevent glare into upper story residential units.
 - e. Lighting shall comply with *Section 2110, Exterior Lighting*, except as otherwise provided in this Chapter.
3. **Parking.**
 - a. **Design.** Off-street parking lots shall be designed according to *Section 2104, Parking Requirements*.
 - b. **Loading.** Loading areas shall be provided as required in *Section 2106 Off-Street Loading and Unloading*; however, the Planning Commission may modify or waive loading requirements where it is determined that adequate loading areas are available on nearby sites or driveways as part of shared parking or driveway agreements, or where expected uses and activities are such that dedicated loading is not necessary.
 - c. **Vehicular Parking.** Number of spaces shall be as required in *Section 2104 Parking Requirements*, but may be reduced, based on a finding that adequate parking is provided for the mixture of proposed and future uses, in consideration of different peak hour parking demands, any shared parking agreements, or any on-site parking management. The Planning Commission may require a Parking Study, prepared by a qualified professional, from the applicant to assist with making a determination.
 - d. **Bicycle Parking.** All developments shall provide bike racks that meet the following:
 - (1) Bike rack design shall be provided.
 - (2) Racks shall be located at least three (3) feet and not more than five (5) feet from the curb.
 - (3) The number of spaces shall be provided according to the following:

Use	Number of Bicycle Parking Spaces
Residential	One (1) per each three (3) rooms
Recreation/Assembly/Commercial	One (1) per ten (10) automobile spaces

SECTION 1188. ADMINISTRATION

1. **Site Plan Review.** Applications shall be reviewed according to the *Section 2115, Site Plan Review*.
2. **Modification Criteria.** It is recognized that certain existing site conditions may prohibit full compliance with this Article. The Planning Commission may modify these standards after considering the criteria below:
 - a. The proposed modification is the minimum necessary to allow reasonable development
 - b. The resulting development is consistent with the Reimagine Washtenaw Plan
 - c. The proposed development is consistent with the Purpose of this District
 - d. The proposed modification will not prevent or complicate logical extensions of streets, parking, greenspace, or development of adjacent properties consistent with the Plan and Regulating Plan.
 - e. The proposed development will not impair public safety
 - f. The modification is not simply for convenience of the development
 - g. The modification is necessary to achieve one of the following recognized benefits that could not otherwise be achieved using conventional zoning. Items listed along the top are the standards that may be modified when one or more of the following items listed along the left are provided.

<i>Incentives</i> →	<i>Lot Coverage</i>	<i>Setback Flexibility</i>	<i>Bldg. Height</i>	<i>OTHERS??</i>
<i>Recognized Benefit</i> ↓				
Additional Open Space	X	X		
LID applications	X	X		
Higher Quality Architecture		X	X	
LEED/Green Building	X		X	
Additional Buffer		X		
Pedestrian Facilities	X	X		
Donation of Additional Right-of-Way			X	
Provision of Wider Sidewalks	X	X		
Closure of Driveway	X	X		
OTHERS??				

3. **Conditions.** Where deemed necessary, the Planning Commission may impose reasonable conditions to further the purpose of the District or to ensure compliance with the Plan.
4. **Phasing.** Where deemed necessary, the Planning Commission, may require a phasing plan that explains how new development, meeting the requirements of this Article, will be constructed, and elements of the site not in compliance will be phased out over time.
5. **Development Agreement.** Development approved according to this Article shall enter into a development agreement with the township, in a form acceptable to the township Attorney that specifies the required improvements, commitments and obligations of the development as it relates to the overall district.



Proposal for Ypsilanti Township

October 1, 2013

Elements of our proposal

- Survey
- Focus Groups – with focus on Ecorse Rd. and Michigan Ave.
 - Residents
 - Local Businesses
 - Large retailers (not local)
 - Community Banks
 - Food – interest in an incubator kitchen/food aggregator and processor
- Community forums
- Leadership education
- Final report will include the **findings** from all these activities and our **recommendations** for action. We will present report and engage the Township leadership to develop a strategy for execution.

Overview and Context

Community Capital is much more than financial assets – it includes the natural capital of the environment, the human and social capital of its people along with the built capital that has been formed by combining natural and human capital along with the resources of financial capital.

Communities across the United States have lost sight of this view of capital and as a result have traditionally looked outside themselves for economic development opportunities. This approach has now demonstrated itself to be unsustainable with many communities devastated when large outside employers abandon the community while those that remain source products and services from outside the community, effectively transferring the economic benefits of the community's human capital outside the local economy.

New solutions are needed that recognize and value this community view of capital as the primary engine of building and sustaining the local economy. This Community Capital project is designed to do just that by exploring innovative and emerging ways to access community capital and catalyze economic development specific to the needs and opportunities of Ypsilanti Township.

Approach

Reconsider proposes a dual approach to building support for an eco-system of local investing to deploy community capital in Ypsilanti Township. This approach involves the engagement of key stakeholders and decision makers as well as the community at large.

This strategy would concurrently develop demand for local investing through the bottoms-up engagement of the community at a series of Local Investing and Community Capital Forums while developing and nurturing the supply of local investment options through tops-down collaborative and generative dialogues with key stakeholders and decision makers in the Township. All while gaining a better understanding of the needs of individual citizens and businesses through a series of targeted focus groups and an investor sentiment survey.

Investor Sentiment Survey – Conduct an investor sentiment survey of local investors in and around Ypsilanti Charter Township to gauge their interest and willingness to invest into the community, identify an estimate of the potential capital available and understand concerns and challenges in the community for execution.

Local Investing and Community Capital Forums - Develop grassroots support by engaging the community to share emerging ideas for local investing through a series of information and connecting forums. The objective would be to build interest and demand for local investing options in the community. Topics to be included:

- The forms of community capital and how to effectively deploy for economic development
- Local investing as a catalyst for community and economic development
 - Crowdfunding
 - Peer to peer lending
 - Cooperative ownership
- Taking ownership and responsibility for how your money is invested through self-directed IRAs, targeted CDs, and other methodologies that connect investors closely to the destination of their money
- Impact investing and the emergence of Social Entrepreneurship – how do we define these terms and what does it mean for you as a business or an investor

Targeted Focus Groups – Engage the community through a series of targeted focus groups to gather information, sentiments and feedback to understand issues and challenges in the community while soliciting ideas for development of the local economy (with particular focus on Ecorse Road and Michigan Avenue). The groups engaged would include:

- *Residents of Ypsilanti Township* – engage the community at large to solicit feedback and provide opportunity to share ideas
- *Local Business owners and management* – gain a better understanding of the issues and concerns of local businesses while identifying ideas for action
- *Food related business (both farmers as well as producers)* – engage food related businesses in an infrastructure conversation to understand gaps to scaling operations and gauge interest in larger scale projects such as a commercial incubator kitchen and food processing and aggregating facilities

Key Stakeholders and Decision Makers – Engage key stakeholders and decision makers in collaborative and generative dialogues to nurture and develop traction to execute emerging ideas for development of the local economy in Ypsilanti Township (with particular attention on Ecorse Road and Michigan Avenue). Groups engaged and topics to consider include:

- *Local Community Banks and Credit Unions* – engage the financial community in a discussion of two emerging community capital strategies for local investing:
 - A discussion of Targeted CDs to include education about targeted CD programs, examples of successful programs around the country, and a discussion about how to alleviate barriers to launch within the institutions
 - Consideration of Self-Directed IRA programs through basic education about self-directed IRAs and discussion of this strategy for accessing retirement savings for local investing
- *Large retailers* – engage the regional and national companies doing business in the Township to better understand their specific concerns while exploring partnership solutions for increasing their revenues while providing better products, services and access to Township residents

Ypsilanti Township Leadership – This session would take the leadership in the Township through the emerging research on local investing and community capital as a means for developing the local economy. The session would present a high-level overview of the ideas in Reconsider’s *Community Capital Resource Guide* and discuss how this approach creates an eco-system of growth in the community.

Findings and Recommendations – Our final report will include the findings from all these activities and our recommendations for action. Reconsider will present the report and engage the Township’s leadership to develop a strategy for execution:

- Recommendations will include specific tools best suited to the Township, a perspective on how these individual tools might be combined into a more comprehensive strategy with a high-level action plan over the near term (low or no capital and could be executed quickly), short term (modest capital investment and executable over the next 6 to 12 months) and long term (involve some type of systemic change and may also require significant capital)
- Engage with leadership in the Township to determine a strategy for implementing aligned ideas from the recommendations and findings in the report
- Assist with the development of a high-level action plan for implementation – identifying key stakeholders, additional research needs, necessary resources, community champions and the appropriate leadership

This proposal represents *Phases I and II* of Reconsider’s Community Capital Eco-system development project which includes assessment, recommendations and development of a high-level action.

Reconsider is also available for implementation in *Phase III* where our involvement could range from high-level review to deep project oversight and execution. Any additional work in Phase III will be

quoted separately once the strategy and high-level implementation plan is finalized with the completed work quoted here in this proposal.

Timeline and budget

Reconsider will deliver the work outlined in this proposal for \$15,000 with a targeted execution of 90 days from contract signing. To meet necessary operational costs, a 50% deposit is recommended at contract signing with the remainder due upon delivery.

Ypsilanti Charter Township roles and responsibilities

In an effort to minimize your costs and to offer an opportunity for collaboration and community leadership on this project, here is how we envision your role:

- Provide venue, easels and pads, and light beverages/snacks for focus group meetings when necessary
- Help identify individuals and organizations for the focus groups and the investor sentiment survey
- Circulate the investor sentiment survey in addition to our own circulation efforts
- Champion the focus groups and actively recruit participation
- Provide list of local and county organizations and resources that you are aware of who currently deploy the various forms of community capital (we are largely familiar with these resources due to our work with Washtenaw County)
- Provide access to decision makers and stakeholders for review of the final report and aligning on strategy to inform a Phase III of implementation work
- Print the final report for delivery to appropriate community leadership
- Other roles and responsibilities as needs arise through the project planning phase

About Reconsider

Reconsider is a center for thought leadership, serving as an information and connectivity hub for advancing the new economy in the Great Lakes region. Our firm specializes in studying and assisting communities as they implement initiatives that nurture an ecosystem focused on fostering entrepreneurship, local investing, and community capital exploration.

Through our work, opportunities are created for key stakeholders in multiple sectors to cross-pollinate with each other for collaboration, information sharing, and partnership. Our firm serves the public by engaging with local governments, economic development agencies, and key stakeholders in our region.

Ypsilanti Township leadership may be familiar with Angela Barbash, CEO and Founder of Reconsider, through her leadership and community organizing work in West Willow and her board service at Growing Hope over the last several years. Reconsider is located in the Spark East incubator in Downtown Ypsilanti.

References

Reconsider successfully launched this service offering with Washtenaw County Office of Community & Economic Development (OCED) in February 2013. Additionally, we have been called to provide education on this topic to the Michigan Business Incubator Association (MBIA), the Michigan Economic Development Association (MEDA), Nonprofit Enterprise at Work (NEW), and were invited to engage in the *Growing the Impact Economy Conference* at Harvard University. Contact information for those we have engaged with is available upon request.

Contact and Team

215 W. Michigan Ave.
Ypsilanti, MI 48197
(734) 372-4057

www.timetoreconsider.com

inquire@timetoreconsider.com

Angela Barbash, CEO

angela@timetoreconsider.com

Marshel Barbash, Strategist

marshel@timetoreconsider.com

Barry Lipscomb, New Economy Architect

barry@timetoreconsider.com

Kristie Marria, Creator of Opportunities

kristie@timetoreconsider.com

Kristen Estep, Social Media Intern

kristen@timetoreconsider.com

Reconsider contracts research assistants and writing assistants on a per project basis.

WORK SESSION ITEM

1. DISCUSS PROPOSED CHANGES TO RESIDENTIAL SERVICES CHIPPING SERVICES
– INFORMATION WILL BE DISTRIBUTED AT THE WORK SESSION

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: November 19, 2013

RE: Request to Accept Sealed Bids for the Purchase of a Loader for the Compost Site

We are in need of a larger loader at the Compost Site as we continue to handle more materials out there. For instance, the Case 821F Loader would suffice to be able to handle more materials. This would have a 4 yd bucket and around 220 HP engine. Currently we use a 3 yd bucket, which would allow us a 33% increase in loading capability.

This item was included on the 2014 Capital Item needs that was presented to the Board this past fall. We would anticipate the cost of this new item to be between \$220-\$250,000. Furthermore, we would turn in our oldest (1999) 721C Loader, and anticipate receiving about \$30,000 in return.

On a similar matter, we have recently encountered a problem with the 2005 721D loader. At this point, we do not know what happened or what is wrong with it, but we had to have it towed into the shop last week. We have yet to hear what the cost of repair is, but anticipate it to be over \$10,000. Because of this, we are looking to rent a loader to continue our operation at the Site through December.

As a reminder, we would still be interested in the purchasing of a large windrow-turner. As you recall, the Board authorized us to bid/purchase a used one a couple of years back. This equipment is still needed if we are going to accept and process more materials at the Site.

We would like to accept sealed bids for a loader the size of the 821F loader. If granted, we would seek bids and would come back to the Board for approval next year, bringing a budget amendment to you at that time. We would anticipate that the loader would be built and delivered in about a 60 day time period.

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



Charter Township of Ypsilanti

7200 S. HURON RIVER DRIVE • YPSILANTI, MI 48197

SUPERVISOR BRENDA STUMBO • CLERK KAREN LOVEJOY ROE • TREASURER LARRY DOE
TRUSTEES: JEAN HALL CURRIE • STAN ELDRIDGE • MIKE MARTIN • SCOTT MARTIN

REGULAR MEETING AGENDA

**MONDAY, NOVEMBER 25, 2013
7:00 P.M.**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
 - A. 7:00 P.M. – 2014 FISCAL YEAR BUDGET (PUBLIC HEARING SET AT THE OCTOBER 28, 2013 REGULAR MEETING)
4. PUBLIC COMMENTS
5. CONSENT AGENDA
 - A. MINUTES OF THE OCTOBER 28, 2013 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS FOR NOVEMBER 11, 2013 AND NOVEMBER 25, 2013
 - C. OCTOBER 2013 TREASURER REPORT
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. 1ST READING RESOLUTION NO. 2013-35, PROPOSED ORDINANCE NO. 2013-433, FIRE INSURANCE REQUIREMENT FOR RENTAL HOMES
2. REQUEST OF PASTOR THOMAS FIELDS, NEW LIFE MINISTRIES-MISSIONS TO PURCHASE TOWNSHIP OWNED PROPERTY LOCATED AT 116 S. HARRIS ROAD IN THE AMOUNT OF \$2,000
3. MICHIGAN LAND BANK AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI AND THE STATE OF MICHIGAN, CONTINGENT UPON INCLUSION OF ATTORNEY RECOMMENDATION AND TO AUTHORIZE SIGNING OF THE AGREEMENT

4. REQUEST OF KAREN WALLIN, HR DEPARTMENT FOR AUTHORIZATION TO INCREASE EMPLOYEE 2014 HEALTH CARE CONTRIBUTIONS FROM \$20/PER PAY TO \$50/PER PAY AND TO AUTHORIZE SIGNING OF THE AGREEMENTS WITH EACH UNION
5. RESOLUTION 2013-43 ECONOMIC VITALITY INCENTIVE PROGRAM (EVIP) PART 3
6. REQUEST OF KAREN WALLIN, HR DEPARTMENT TO CREATE A NEW POSITION OF MECHANIC I/EQUIPMENT OPERATOR WITH LEVEL 17 CLASSIFICATION BY COMBINING TWO VACANT AFSCME POSITIONS (MECHANIC AND EQUIPMENT OPERATOR) AND TO POST AND FILL THE POSITION
7. RESOLUTION NO. 2013-42, CONNECTING COMMUNITIES INITIATIVE GRANT
8. REQUEST OF DEBORAH AUE, RECREATION COORDINATOR TO ACCEPT THE HELEN MCCALLA TRUST – SENIOR GRANT IN THE AMOUNT OF \$12,608 AND TO AUTHORIZE SIGNING OF THE AGREEMENT
9. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO APPROVE NON-MOTORIZED PATHWAY AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND THE WASHTENAW COUNTY ROAD COMMISSION IN THE AMOUNT OF \$1,413,609 WITH FUNDS DISPERSED IN 2014 AND TO AUTHORIZE SIGNING OF THE AGREEMENT
10. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO APPROVE RICOH PROPOSAL FOR DOCUMENT WORKFLOW ASSESSMENT IN THE AMOUNT OF \$4,376.40, BUDGETED IN LINE ITEM #101.266.000.801.000, CONTINGENT UPON ATTORNEY REVIEW, BUDGET AMENDMENT APPROVAL AND TO AUTHORIZE SIGNING OF THE PROPOSAL
11. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1754 E. MICHIGAN AVENUE AND 5378-5500 MORGAN ROAD, BUDGETED IN LINE ITEM #101.950.000.801.023
12. SERVICE AGREEMENT WITH THE ANN ARBOR TRANSPORTATION AUTHORITY (AATA) FOR THE PERIOD OF OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014 IN THE AMOUNT OF \$329,508, BUDGETED IN LINE ITEM #101.956.000.818.014 AND TO AUTHORIZE SIGNING OF THE AGREEMENT
13. DTE ENERGY PURCHASE AGREEMENT FOR THE INSTALLATION OF ONE (1) OVERHEAD STREETLIGHT AT THE INTERSECTION OF TUTTLE HILL & MARTZ IN THE AMOUNT OF \$867.09, BUDGETED IN LINE ITEM #101.956.000.926.000
14. BUDGET AMENDMENT #16
15. SET PUBLIC HEARING DATES
 - A. SET PUBLIC HEARING DATE OF TUESDAY, FEBRUARY 4, 2014 AT APPROXIMATELY 7:00 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR BRADLEY STREET
 - B. SET PUBLIC HEARING DATE OF TUESDAY, FEBRUARY 4, 2014 AT APPROXIMATELY 7:15 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR FIRWOOD, ELDER, HAZEL COURT AND HIGHLAND COURT

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT SEALED BIDS FOR THE REPLACEMENT OF THE CIVIC CENTER ROOF
2. REQUEST OF JEFF ALLEN RSD DIRECTOR TO ACCEPT SEALED BIDS FOR THE PURCHASE OF A WHEEL LOADER FOR THE COMPOST SITE
3. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO ACCEPT THE LOW QUOTE FROM ENVIRONMENTAL MAINTENANCE ENGINEERS, INC. FOR THE REMOVAL OF ASBESTOS CONTAINING MATERIALS AT 1501 S. HURON STREET IN THE AMOUNT OF \$8,250, BUDGETED IN LINE ITEM #266.301.000.931.015 AND TO AUTHORIZATION SIGNING OF THE CONTRACT.
4. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO PURCHASE STAND-ALONE PRINTER/SCANNER DEVICE FROM RICOH DIRECT IN THE AMOUNT OF \$14,313, BUDGETED IN LINE ITEM #249.000.977.000

PUBLIC HEARING

1. 2014 FISCAL YEAR BUDGET – PROPOSED BUDGET WILL BE DISTRIBUTED

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 28, 2013 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

WAYFINDING SIGNAGE SYSTEMDEBBIE LOCKE-DANIEL

Debbie Locke-Daniel, Executive Director of the Ypsilanti Area Convention & Visitors Bureau provided a brief overview of the project, which would establish a Wayfinding Signage System throughout the City of Ypsilanti and Ypsilanti Township. The presentation was coupled with a request for a \$2,500 contribution toward the cost of the proposal to be completed by Beckett & Rader.

TYLER DAM PHASE I PROGRESS REPORT MIKE SARANEN

Mike Saranen, Hydro Operator/Manager explained they would be presenting a progress report on Tyler Dam, Phase I, which would include the history and an analysis of the dam following a 2010 inspection from the State Dam Safety.

Paul Malocha, Stantec Representative provided an in-depth overview of the Phase I study, which included existing conditions and disposition alternatives of the dam. He stated the goal was to reduce liabilities and expenses related to the structure of the dam.

Mr. Saranen stated the dam was built by Henry Ford in 1945 to supply water for fire suppression and was strictly a spillway and it was never used to generate electricity. He explained the purpose of the study was to provide information to enable the Township to make a decision on how to move forward. Mr. Saranen said the other stakeholders would need to be contacted in order to determine the extent of their involvement in the project.

Supervisor Stumbo she said it was her understanding that the Washtenaw County Road Commission was interested in removing the dam and utilizing a culvert crossing for passage of the water.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 WORK SESSION MINUTES
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Clerk Lovejoy Roe stated before moving ahead with the project, it was important to find out who actually owned the dam and who was legally responsible for it. She thought Racer had planned to use the dam and that they might own it.

Trustee Scott Martin felt that Wayne County would be interested in the project and that would help to distribute the expense.

Mr. Saranen said Henry Ford had deeded the property but he was not sure to whom it was deeded. He said Phase I was just a piece of the puzzle for the final plan.

FINAL ROUND – CONNECTING COMMUNITIES GRANT JEFF ALLEN

Jeff Allen, Residential Services Director explained this was the final year of a five-year grant from the Washtenaw County Parks and Recreation Department and if the Board wished to move forward, an application was due at the end of the year. He suggested submitting an application for Tuttle Hill and Huron Street and asked for direction from the Board.

Supervisor Stumbo and Clerk Lovejoy Roe suggested the non-motorized path be placed on the west side of Tuttle Hill.

Supervisor Stumbo asked about the request from residents for a non-motorized path on Congress between Mansfield and Hewitt.

Mr. Allen said there was resistance from residents on Congress and discussion followed regarding street crossings and the Washtenaw County Road Commission involvement.

Art Serafinski, Recreation Director stated that he sat on Washtenaw County Parks and Recreation committee and advised Mr. Allen to submit applications for both the east and west side Tuttlehill with estimated costs.

REVIEW AGENDA

Clerk Lovejoy Roe said late Friday, she received a DTE Agreement for the conversion of vapor to LED lights in West Willow. She requested the item below be added to the agenda under Other Business.

DTE ENERGY STREET LIGHTING AGREEMENT FOR CONVERSION OF 55, 175W MERCURY VAPOR LIGHTS TO 65W, LED LIGHTS IN THE WEST WILLOW SUBDIVISION IN THE AMOUNT OF \$7,150, BUDGETED IN LINE ITEM #101.956.000.926.000 AND AUTHORIZATION TO MAIL AN INFORMATIONAL POSTCARD TO THE AFFECTED RESIDENTS

The Board agreed to place the item under Other Business.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 WORK SESSION MINUTES
PAGE 3**

Supervisor Stumbo briefly reviewed the agenda with further discussion on the follow agenda items:

PUBLIC HEARING

7:00 P.M. – REQUEST OF INTERCLEAN EQUIPMENT, INC., LOCATED AT 709 JAMES L. HART PARKWAY IN YPSILANTI TOWNSHIP FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – RESOLUTION NO. 2013 – 29 (PUBLIC HEARING SET AT THE OCTOBER 14, 2013 REGULAR MEETING)

Clerk Lovejoy Roe stated the petitioner would be at the Board Meeting.

Supervisor Stumbo said at the request of the Trustees, the Assessing Department provided the Township's estimated cost of approximately \$1,100 if the Board approved the IFT.

SUPERVISOR REPORT

Supervisor Stumbo briefly reviewed the following meetings attended by the three full-time officials and other Township staff.

9/24/13 - Met with Eric of the Depot Town CDC regarding his desk availability at the Township. We are working out issues with IT accessibility.

The 3 FTOs met with Kirk Profit, Luke Bonner and Richard Wallace of the Center for Automotive Research regarding potential development of the GM site.

9/25/13 - Mike Radzik, Ron Fulton and I met with the demolition contractor for the GM building.

Attended YCUA Board Meeting

9/26/13 - Karen Lovejoy Roe and I attended AAATA Meeting

9/27/13 - Mike Radzik, Jim Anuskiewicz, Jess Spike, Tammie Keen and I met regarding new NHW street signs

3 FTOs attended retirement celebration for Superior Township Supervisor Bill McFarlane. Ken Swartz was appointed to finish out his term until the election next year.

9/30/13 - Attended weekly police meeting

10/2/13 - Attended WATS meeting

The 3 FTOs participated in a conference call with Elliott Laws of RACER Trust and requested a meeting to make sure we are all on the same page.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 WORK SESSION MINUTES
PAGE 4**

10/3/13 - Out of the office the afternoon of 10/3 and all day on 10/4 & 7

10/8/13 - 3 FTOs met with Elliott Laws of RACER Trust. It was determined that the Supervisor would be the point of contact to set up meetings, etc. and a central place for all information to flow.

10/9/13 - Met with retiring Ypsilanti City Police Chief Amy Walker and Tony DeGusti, who will be the acting Chief until the position is filled.

Karen Lovejoy Roe and I met with AAATA

Karen Lovejoy Roe and I attended ELG Executive Committee meeting at SPARK East

10/10/13 - 3 FTOs, Jeff Allen and Mike Radzik met with Karen Wallin regarding negotiations with AFSCME

Larry Doe, Art Serafinski, Jeff Allen, Ron Fulton and I met regarding Lakeside Park project.

10/11/13 - Met with Judge Pope regarding personnel/policy issues.

10/14/13 - Met with John Rakolta III of Walbridge regarding the GM site development. They will have a proposed development plan in February.

10/15/13 - Karen Lovejoy Roe and I met with Ann Arbor City Council members regarding AAATA.

Attended weekly police services meeting.

10/16/13 - Karen Lovejoy Roe and I met with Commissioner Felicia Brabec.

10/17/13 - 3 FTOs and Doug Winters met with members of WeROC regarding the Parolee Release Program and employment application process. There is a meeting on November 10th that Trustee Martin will attend and everyone is welcome.

Karen Lovejoy Roe and I met with Ann Arbor Mayor John Hieftje and Michael Ford of AATA.

10/18/13 - Participated in conference call with the Girl Scouts Heart of Michigan regarding grant opportunities and urban farming.

10/19/13 - Depot Town CDC

Attended Paint Ypsilanti Project, it was canceled due to rain.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 WORK SESSION MINUTES
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10/21/13 - Joe Lawson, Tammie Keen and I met to discuss the LDFA Board appointments.

Met with Chief Copeland, Larry Doe, Karen Wallin and Javonna Neel regarding health insurance and Firefighter negotiations.

Karen Lovejoy Roe and I attended Ann Arbor City Council meeting.

10/22/13 - Met with Chief Copeland to discuss Fire Fund budget.

Karen Lovejoy Roe and I met with Michael Walden, a young owner of a small apartment complex who wants to get involved in the community.

Joe Lawson and I attended WATS meeting at SPARK East regarding crossing of pedestrians on Huron Street.

10/23/13 - Met with Mary Jo Callan at the Girl Scouts facility regarding potential grant dollars.

Attended 4th Management Training session.

Larry Doe and I attended YCUA Board meeting.

10/24/13 - Attended EMU community safety meeting in response to the murder at off campus housing for EMU

10/28/13 - Met with Representative Dave Rutledge, Mayor Schreiber and Supervisor Swartz and asked for board ups to be placed on taxes. Also asked for liquor license agreements to be allowed.

Attended weekly police services meeting.

Upcoming Events:

1. Guinness Book of World Records for Rosie the Riveter to be held on Wednesday, October 30, 2013 from 5:00 p.m. to 6:00 p.m. at GM Hangar.
2. A meeting was scheduled for November 7th with the 3 FTOs, Doug Winters, Dr. Joh Kang of Tetra Tech and MDEQ regarding the environmental cleanup plan of the GM site.
3. 2014 Helpful Handbook – any suggestions are welcome
4. 2014 Final Budget
5. Scheduling all NHW meetings for 2014.
6. 2014 Boards & Commissions appointments.

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OCTOBER 28, 2013 WORK SESSION MINUTES
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7. Ordered three (3) small trash containers for Gault Village. They have agreed to empty receptacles.
8. Working with Garden Club who helps homeowners with their yard extension.
9. Ordinance Department is doing neighborhood enforcement sweeps in Appleridge, Thurston and Holmes Road areas.
10. Meetings are scheduled with Ypsilanti City Police, apartment owners on Leforge, EMU Police and Washtenaw County Sheriff.

CLERK REPORT

- **River-Up! Ford Heritage Trail District Meeting** - Art Serafinski, Recreation Director, Jeff Allen, Residential Services Director, Treasurer Larry Doe and Clerk Karen Lovejoy Roe attended a River Up! Ford Heritage Trail District Meeting on Wednesday, October 2, 2013. SMITHGROUP JJR, planners for the Heritage Trail District presented a map and plan of the proposed Master Plan for the Ford Heritage Trail. This is an exciting effort to improve the Huron River for recreation and to bring economic development to the areas surrounding the Huron River. Many groups are involved in this project including the UAW, RiverUp!, Huron River Water Trail, Huron River Watershed Council, City of Ypsilanti, Ypsilanti Township, Motor Cities, Ann Arbor Ypsilanti Visitors and Convention Bureau, Washtenaw County Parks and Recreation, along with others. The part of the trail and river that the plan will cover is from Rawsonville Rd. to north of Holmes Road, passing through both Ypsilanti Township and the City of Ypsilanti.
- **Reconsider- Financial Leadership Group** - Supervisor Stumbo and Clerk Karen Lovejoy Roe met with Angela Barbash and other staff from RECONSIDER. RECONSIDER is a financial group that assists and provides educational opportunities for financial growth through supporting the local economy. The focus is on promoting a new economy where finances are focused and developed to support jobs at the local level by investing in locally own, run and operated businesses and financial instruments. RECONSIDER would like Ypsilanti Township to partner with their organization to work with Ypsilanti Township residents and organizations to develop the township's economy. RECONSIDER proposes to bring another economic development tool to our community and to make these services available for local residents, organizations to partner with to encourage business growth in the township. RECONSIDER will bring a proposal to the township requesting support for working with our businesses and residents.
- **Washtenaw County Health Organization** - Clerk Lovejoy Roe attended a countywide presentation regarding mental health issues in Washtenaw County and throughout the state of Michigan. The information presented

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- included services available in Washtenaw County and the need to disperse the information in the Ypsilanti area.
- **Future Election Precinct Location Site Visits** - On Monday, October 14, 2013 the Election Committee met and approved a Resolution to relocate Election Precincts 13, 15, 18, and 19 and divide Election Precinct 20. Precinct 20 (Community Freewill Baptist Church, 6945 McKean Rd.) had portions divided into Precinct 13 (Bethesda Bible Church, 1800 S. Huron) and Precinct 19 (Ypsilanti District Library, 5577 Whittaker Rd.). Precinct 20 was approaching the legal limit for the number of voters, requiring the division. The Resolution also relocated Precincts 13 and 15 (Bethesda Bible Church) and Precinct 19 (Ypsilanti District Library) to a new location: Girl Scout Building, located on James L. Hart at the former Prestige Car Dealership. The Resolution also relocated Precinct 18 (Southside Baptist Church) to Pineview Church on Textile Rd. The changes in voting precincts were done to meet state election laws and to provide safer voting sites for the voters. Clerk Lovejoy Roe and Deputy Clerk Nancy Wrybkowski explored and visited several options for possible precinct locations. The Clerk and Deputy Clerk met with staff to discuss options regarding the division of precincts and the relocation of precincts. The review was ongoing and resulted in the Clerk's staff making a recommendation to the Election Committee for a final decision. The Clerk's staff is currently preparing to send all the voters impacted by the change, new voter cards and a letter explaining the changes for polling locations. She discussed moving the two precincts currently at the Polo Fields back to the former Ardis School, now called NewTech in the future because of scheduling conflicts.
 - **100 Resilient Cities Challenge Grant** - Upon the recommendation of Stephen Wade, Office of Community and Economic Development with Washtenaw County, Clerk Lovejoy Roe applied for a preliminary review for the 100 Resilient Cities Challenge Grant through the Rockefeller Foundation. The Township was granted approval to apply for the grant. On Tuesday, September 10, 2013, a meeting was held at the Civic Center and attended by many stakeholders from County Government, West Willow, University of Michigan and Ypsilanti Township. Joe Lawson, Office of Community Standards, Supervisor Stumbo and Clerk Lovejoy Roe attended to begin planning for the grant application. Clerk Lovejoy Roe and Stephen Wade together with representatives from Habitat and the University of Michigan and others have been working on ideas for the grant. On Monday, October 7, 2013, the group met again to finalize plans for the application. Joe Lawson, Planning and Zoning Director is assisting in the grant application also. The application deadline was Friday, October 11, 2013 and the grant was submitted. The grant awards will be announced in December 2013.
 - **Washtenaw County Clerks Association Meeting** - On Wednesday, September 25, 2013, Clerk Lovejoy Roe and Deputy Clerk Wrybkowski attended the Washtenaw County Clerks Association meeting in Lodi Township. Joseph Chin Jr., Director of State of Michigan Strategic Initiatives

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and Records Management Services, made a presentation on Email and Record Destruction/Retention legal requirements. New County Clerk Association Officers were elected at the meeting.

- **Bill McFarlane, Supervisor Superior Township Retirement Luncheon -** On Friday, September 27, 2013 Supervisor Stumbo and Clerk Lovejoy Roe attended the retirement luncheon in honor of Bill McFarlane, long serving Superior Township Supervisor. It was a well-attended event in honor of Supervisor McFarlane.
- **Reimagine Washtenaw Joint Technical Committee Meeting -** Clerk Lovejoy Roe and Joe Lawson, Office of Community Standards attended the Reimagine Washtenaw Joint Technical Committee meeting on Wednesday, September 11, 2013. Discussions and plans were formulated for briefing elected officials on the current status of a variety of projects underway with Reimagine Washtenaw along with more formal presentations to city councils, township boards and planning commissions. A presentation was made on draft design guidelines for the corridor by planners from Carlisle/Wortman.
- **Wayfinding Plans For City And Township Of Ypsilanti -** Township Supervisor Stumbo and Clerk Lovejoy Roe attended a meeting with the Convention and Visitors Bureau, Eastern Spark and Downtown Development Authority to continue plans for a planning project to design signs and plan for locations designating special areas, businesses, education facilities, etc. in the greater Ypsilanti City and Township. The Wayfinding Signs are an important part of economic development for the area and will greatly assist with supporting the visitor and tourist industry in the Ypsilanti area. A presentation will be made to the Ypsilanti Township board on Monday, October 28, 2013 and a request for supportive funding will be made at this time.
- **Racer Trust -** Ypsilanti Township Building Department issued the demolition permit on Wednesday, October 2, 2013 for demolition of the Willow Run General Motors Powertrain Plant. Several meetings and conference calls have been ongoing regarding the plans for the Willow Run GM Powertrain plant demolition and property development with representatives from RACER and Ypsilanti Township elected officials, Economic Consultant Mark Perry and Attorney Doug Winters. The Township is working for a solid commitment from RACER regarding the Yankee Air Museum and protection of the section of the plant that is proposed for the future YAM. An extension was granted to the Yankee Air Museum for fundraising to build the new museum until November 1, 2013 by the Racer Trust. The elected officials met with Elliott Laws, Director of Racer Trust on October 8, 2013 and Bruce Rasher and Grant Trigger to continue to move the cleanup and redevelopment of the Willow Run/GM Powertrain Plant Property forward. There have been several meetings involving township staff and elected officials and the township attorney regarding this very large and monumental project in the township.

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- **AAATA** - Supervisor Stumbo and Clerk Lovejoy Roe have attended many meetings with Ann Arbor City Council members and AAATA staff to answer questions and discuss regional transportation in Washtenaw County. The Ann Arbor City Council is scheduled to vote on the resolution to allow Ypsilanti Township to join the Ann Arbor Area Transportation Authority on Monday, October 21, 2013.
- **Health Care Committee** - The Health Care Committee reconvened on Monday, October 14, 2013 to review the current health care cost increases and discuss ways to reduce and/or pay for the increases in the health care premium costs. Marwell and Associates, the township health care consultants, explained the increased costs and presented several options for reducing the cost of health care. The State of Michigan required caps for 2014 were also discussed. Marwell and Associates requested a week and one-half to prepare and research options to bring back to the committee for further discussion. The township and employees must agree on a plan very quickly as the deadline for meeting the state mandated cap is the end of 2013.
- **HUD Challenge Grant** - Clerk Lovejoy Roe met with representatives from Habitat for Humanity and Washtenaw County Office of Community and Economic development to discuss the grant funds available from HUD for the acquisition of properties in two designated grant areas within the township. Every effort is being put forward to secure the funding for the township properties. Possible alternatives to the single-family home rehabilitation and acquisition-approved project were discussed. The goal is to find a solution to keeping the HUD funds in Ypsilanti Township and meeting the objectives outlined in the HUD Challenge Grant program. The parties agreed to meet in December to finalize a direction to pursue.
- **Hud First Look Program Cooperation With Habitat And Ypsilanti Township** - The Supervisor and Clerk's office continued to work closely with Habitat and the Attorney's office to move closer to a property purchase at 1540 S. Harris under the HUD First Look Program that was approved by the Township Board on Monday, Oct., 14, 2013.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters provided a brief overview on pending court cases involving 322 Devonshire, 1397 Crestwood, 117 S. Harris, 2590 E. Michigan, 3105 E. Michigan and 2260 E. Michigan.

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Attorney Winters stated a meeting was being scheduled with Wallbridge/Aldinger to negotiate the development agreement for the redevelopment of the Hydromatic Plant property once it has been demolished.

Attorney Winters said he was currently involved in the firefighter negotiations with Township staff. He stated the firefighter contract expired at the end of the year..

NEW BUSINESS

REQUEST PAYMENT AUTHORIZATION TO HABITAT FOR HUMANITY FOR PURCHASE OF 1330 PARKWOOD, 1360 PARKWOOD AND 1062 HAWTHORNE IN THE AMOUNT OF \$80,000, BUDGETED IN LINE ITEM #101.950.000.969.010, CONTINGENT UPON BUDGET AMENDMENT APPROVAL OF \$20,000

Supervisor Stumbo explained that 1330 Parkwood and the budget amendment would be removed from the agenda because Habitat for Humanity was outbid on the property. She stated the motion would be to authorize the purchase of 1360 Parkwood and 1062 Hawthorne in the amount of \$60,000.

Supervisor Stumbo reported Habitat for Humanity had provided Ypsilanti Township homeowners \$300,000 toward critical repairs and weatherization programs. She also reported 400 refrigerators had been traded-in by homeowners in Ypsilanti Township over that last few months.

RESOLUTION NO. 2013-30 – OWNER DAM SAFETY PROGRAM

Supervisor Stumbo stated approval of a dam safety program was a FERC requirement.

BUDGET AMENDMENT #15

Supervisor Stumbo read the revised amendment and provided a brief explanation.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO PURCHASE NEW VEHICLES THROUGH THE STATE OF MICHIGAN PURCHASING PLAN, NOT TO EXCEED \$180,000, BUDGETED IN LINE ITEM #595.595.000.985.000, CONTINGENT UPON BUDGET AMENDMENT APPROVAL**

Trustee Eldridge expressed his concern regarding the recommended options such as remote starts and municipal safety lighting packages.

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Mike Saranen explained those were recommended addition but the Township would only be adding the daytime running lights to increase safety.

2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SELL USED VEHICLES AND EQUIPMENT USING ON-LINE AUCTION SITE, INTERACTIVE PROCUREMENT TECHNOLOGIES

Jeff Allen, RSD Director said a complete list of the used vehicles and equipment to be auctioned would be provided to the Board. He hoped to complete all transactions by December 10, 2013.

3. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO OBTAIN COST FOR A CONSTRUCTION OFFICE TYPE BUILDING TO REPLACE EXISTING TRAILER AT COMPOST SITE WITH AMOUNT BROUGHT TO THE BOARD AT THE NEXT MEETING

Jeff Allen, RSD Director explained the compost trailer was the original trailer and it had experienced a lot of wear and tear over the last fifteen years. Mr. Allen said he would get a cost for both buying and leasing a building. He further said he felt the cost could be recouped within five years.

4. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK SEALED BIDS FOR THE PURCHASE AND INSTALLATION OF SECURITY CAMERA SYSTEM FOR TOWNSHIP BUILDINGS IN THE AMOUNT OF \$100,000 TO BE COMPLETED IN TWO PHASES, WITH \$50,000 BUDGETED IN 2013, IN LINE ITEM #101.265.000.974.025

Jeff Allen, RSD Director briefly explained the proposal would connect all the building security cameras into a Township web-based server and there would be no host fee. He said the project would be completed in phases due to the overall cost.

ADJOURNMENT

The meeting adjourned at approximately 6:52 P.M.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 28, 2013 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

A. 7:00 P.M. REQUEST OF INTERCLEAN EQUIPMENT, INC. , LOCATED AT 709 JAMES L. HART PARKWAY IN YPSILANTI TOWNSHIP FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE – RESOLUTION NO. 2013-29 (PUBLIC HEARING SET AT THE OCTOBER 14, 2013 REGULAR MEETING)

The public hearing opened at 7:03 p.m.

David Newhouse, President, Interclean Equipment, Inc. gave a detailed presentation about the business. He explained that Interclean Equipment designed and manufactured equipment to wash large vehicles and other type of machinery.

JoAnn McCollum, Township Resident welcomed Interclean Equipment, Inc. to Ypsilanti Township and questioned the types of cleaning chemicals the company used that were being washed into the drains.

Mr. Newhouse reiterated that his company designed and manufactured the equipment to be sold and no chemicals were used when testing their products.

The public hearing closed at 7:10 p.m.

Supervisor Stumbo questioned why the request was for only two-year abatement.

Mr. Newhouse explained he was new to the abatement process but would request additional years if that was a possibility.

Supervisor Stumbo said she would support an abatement for a five-year period.

Clerk Lovejoy Roe read the resolution, amending the length of the abatement to five years. She said the application and agreement would also need to be revised to reflect the change.

A motion was made by Clerk Lovejoy Roe, seconded by Treasurer Doe to approve Resolution No. 2013-29 – Interclean Equipment, Inc. IFT as amended (see attached). The motion carried unanimously.

PUBLIC COMMENTS

JoAnn McCollum, Township Resident thanked the Board for their hard work regarding the AAATA proposal and she said she was surprised at the rejection of the Ann Arbor City Council.

Supervisor Stumbo explained the proposal was tabled but the AAATA Board was expected to take action at their November 14, 2013 meeting.

CONSENT AGENDA

- A. MINUTES OF THE OCTOBER 14, 2013 WORK SESSION AND REGULAR MEETING**
- B. STATEMENTS AND CHECKS**
- C. SEPTEMBER 2013 TREASURER'S REPORT**
- D. 2014 CONTRACTS AND RENEWALS**
- E. RESOLUTION NO. 2013-31 - DESIGNATION OF DEPOSITORIES**
- F. RESOLUTION NO. 2013-32 – DESIGNATION OF NEWSPAPER OF CIRCULATION**
- G. RESOLUTION NO. 2013-33 – ADOPTION OF ROBERT'S RULES OF ORDER**
- H. RESOLUTION NO. 2013-34 – ADOPTION OF 2014 WORK SESSION AND BOARD MEETING DATES**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the Consent Agenda (see-attached resolutions). The motion carried with Trustee Eldridge voting no.

SUPERVISOR REPORT

Supervisor Stumbo stated, at the request of the Board, Jeff Castro, YCUA Director was present to provide an update on fire hydrant maintenance. She also stated Mr. Castro was one of five professionals in the State of Michigan selected by the Detroit Water Department to review and make recommendations regarding the water department.

Mr. Castro stated that YCUA had 3000 hydrants, which required winterization. He provided a brief overview of the hydrant maintenance and the winterization process. Mr. Castro explained it did sometimes result in some murky water and/or vibration but in the future, businesses would be notified prior to the maintenance work.

Arloa Kaiser, Township Resident said her place of business had experienced a lot of vibration and a small leak during the process but it was taken care of it.

Bob Fry, YCUA Director of Service Operations briefly described the process they followed. He said the cost for preventative maintenance and the winterization of the hydrants was absorbed by YCUA.

Supervisor Stumbo expressed her thanks to YCUA for their assistance in clearing a blocked sewer main at Ford Lake Park. She said the blockage had the potential of causing a serious environmental situation, as well as major damage to the pump station. Supervisor Stumbo said the main was now scheduled for inspection every two years.

CLERK REPORT

Clerk Lovejoy Roe stated her report was given at the Work Session.

NEW BUSINESS

- 1. REQUEST PAYMENT AUTHORIZATION TO HABITAT FOR HUMANITY FOR PURCHASE OF 1330 PARKWOOD, 1360 PARKWOOD AND 1062 HAWTHORNE IN THE AMOUNT OF \$80,000, BUDGETED IN LINE ITEM #101.950.000.969.010, CONTINGENT UPON BUDGET AMENDMENT APPROVAL OF \$20,000**

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 REGULAR MEETING MINUTES
PAGE 3**

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to authorize payment to Habitat For Humanity for purchase of 1360 Parkwood and 1062 Hawthorne in the amount of \$60,000.

Rob Nissley, Habitat for Humanity Director expressed his appreciation for the unique partnership between Habitat and Ypsilanti Township and their efforts to stabilize township neighborhoods. He stated, in the past five years, 50 homes were renovated and six of those homes would be sold to Habitat families by the end of the year. Mr. Nissley said because of the Board's proactive approach, Habitat was able to acquire ten tax-foreclosed properties and recently purchased the first property through HUD's First Look program.

Supervisor Stumbo said the Board was also grateful for the partnership and to Habitat for Humanity for the work that they had done.

The motion carried unanimously.

2. REQUEST OF YPSILANTI AREA CONVENTION & VISITORS BUREAU FOR \$2,500 CONTRIBUTION TOWARD COST OF BECKETT & RADER PROPOSAL FOR WAYFINDING AND SIGNAGE PLAN AND DESIGN SERVICES, BUDGETED IN LINE ITEM #101.956.000.801.000

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve the request of Ypsilanti Area Convention & Visitors Bureau for a \$2,500 contribution toward the cost of the Beckett & Rader proposal for Wayfinding and Signage Plan and Design Services, budgeted in line item #101.956.000.801.000. The motion carried unanimously.

3. RESOLUTION NO. 2013-30 – OWNER DAM SAFETY PROGRAM

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Resolution No. 2013-30 – Owner Dam Safety Program (see attached). The motion carried unanimously.

4. BUDGET AMENDMENT #15

Clerk Lovejoy Roe read the budget amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Budget Amendment #15 (see attached). The motion carried unanimously.

5. SET PUBLIC HEARING DATE OF MONDAY, NOVEMBER 25, 2013 APPROXIMATELY 7:00 P.M. FOR 2014 FISCAL YEAR BUDGET

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to set a public hearing date of Monday, November 25, 2013 approximately 7:00 p.m. for the 2014 Fiscal Year Budget. The motion carried unanimously.

OTHER BUSINESS

1. DTE ENERGY STREET LIGHTING AGREEMENT FOR CONVERSION OF 55, 175W MERCURY VAPOR LIGHTS TO 65W, LED LIGHTS IN THE WEST WILLOW SUBDIVISION IN THE AMOUNT OF \$7,150, BUDGETED IN LINE ITEM #101.956.000.926.000

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the DTE Energy Street Lighting Agreement for the conversion of 55, 175w Mercury Vapor lights to 65w, LED lights in the West Willow Subdivision in the amount of \$7,150, budgeted in line item #101.956.000.926.000, to authorize signing of the agreement and to send a postcard regarding the conversion to the affected residents (see attached). The motion carried unanimously.

Supervisor Stumbo explained the streetlight upgrade and the repair of the underground system would take some time and it was important to make the residents aware of what was being done and the length of time it would take to complete the project.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO PURCHASE NEW VEHICLES THROUGH THE STATE OF MICHIGAN PURCHASING PLAN, NOT TO EXCEED \$180,000, BUDGETED IN LINE ITEM #595.595.000.985.000, CONTINGENT UPON BUDGET AMENDMENT APPROVAL**

A motion was made by Trustee Hall Currie, supported by Clerk Lovejoy Roe to approve the purchase of new vehicles through the State of Michigan Purchasing Plan, not to exceed \$180,000, budgeted in line item #595.595.000.985.000. The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SELL USED VEHICLES AND EQUIPMENT USING ON-LINE AUCTION SITE, INTERACTIVE PROCUREMENT TECHNOLOGIES**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to authorize selling of used vehicles and equipment using an on-line auction site, Interactive Procurement Technologies. The motion carried unanimously.

- 3. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO OBTAIN COST FOR A CONSTRUCTION OFFICE TYPE BUILDING TO REPLACE EXISTING TRAILER AT COMPOST SITE WITH AMOUNT BROUGHT TO THE BOARD AT THE NEXT MEETING**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve obtaining cost for a construction office type building to replace existing trailer at compost site with amount brought to the Board at the next meeting. The motion carried unanimously.

- 4. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK SEALED BIDS FOR THE PURCHASE AND INSTALLATION OF SECURITY CAMERA SYSTEM FOR TOWNSHIP BUILDINGS IN THE AMOUNT OF \$100,000 TO BE COMPLETED IN TWO PHASES, WITH \$50,000 BUDGETED IN 2013, IN LINE ITEM #101.265.000.974.025**

A motion was made by Trustee Hall Currie, supported by Treasurer Doe to approve seeking sealed bids for the purchase and installation of a security camera system for Township buildings in the amount of \$100,000 to be completed in two phases, with \$50,000 budgeted in 2013, in line item #101.265.000.974.025. The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
OCTOBER 28, 2013 REGULAR MEETING MINUTES
PAGE 5**

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

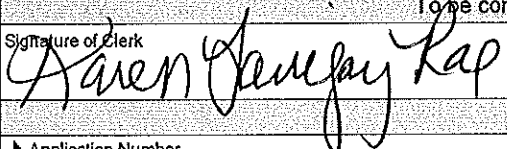
Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-2408.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit 09-25-2013
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Interclean Equipment Inc.	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 33319
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 709 James L. Hart Parkway	1d. City/Township/Village (Indicate which) Ypsilanti
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))	1e. County Washtenaw 3a. School District where facility is located Ypsilanti 3b. School Code 81020
4. Amount of years requested for exemption (1-12 Years) 5	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Facility is leased for the normal business day to day operations and manufacturing and design of heavy duty wash equipment. The warehouse area was renovated to include more office space. See attached description of property.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$178,804.98 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$143,875.11 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$322,680.09 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	2/1/13	5/31/13	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	2/1/13	2/1/15	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 47	10. No. of new jobs at this facility expected to create within 2 years of completion. 5-7
---	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

12a. Check the type of District the facility is located in:

Industrial Development District Plant Rehabilitation District


12b. Date district was established by local government unit (contact local unit)
 1/1/83

12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

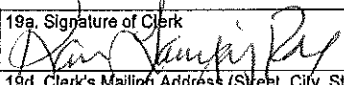
13a. Preparer Name Laura Spears	13b. Telephone Number (734) 961-3300	13c. Fax Number (734) 961-0092	13d. E-mail Address laura.spears@interclean.com
14a. Name of Contact Person Laura Spears	14b. Telephone Number (734) 961-3300	14c. Fax Number (734) 961-0092	14d. E-mail Address laura.spears@interclean.com
▶ 15a. Name of Company Officer (No Authorized Agents) David Newhouse			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (734) 961-0092	15d. Date SEPTEMBER 25, 2013
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 709 James L. Hart Parkway		15f. Telephone Number (734) 961-3300	15g. E-mail Address david.newhouse@interclean.c

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input checked="" type="checkbox"/> Abatement Approved for <u>5</u> Yrs Real (1-12), <u>5</u> Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input checked="" type="checkbox"/> 2. Resolution establishing district <input checked="" type="checkbox"/> 3. Resolution approving/denying application. <input checked="" type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input checked="" type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input checked="" type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input checked="" type="checkbox"/> 7. Equipment List with dates of beginning of installation <input checked="" type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input checked="" type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input checked="" type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input checked="" type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input checked="" type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16c. LUCI Code
17. Name of Local Government Body Charter Twp. of Ypsilanti	16d. School Code 81020
	▶ 18. Date of Resolution Approving/Denying this Application October 28, 2013

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk 	19b. Name of Clerk Karen Lourey-Roe	19c. E-mail Address kloureyrae@ytown.org
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 7200 S. Huron River Dr. Ypsilanti, MI 48197		
19e. Telephone Number 734. 484. 4700	19f. Fax Number 734. 484. 5156	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

AGREEMENT BETWEEN
THE CHARTER TOWNSHIP OF YPSILANTI
AND INTERCLEAN EQUIPMENT INC.

This Agreement ("Agreement") is entered into this 28th day of October, 2013, between the CHARTER TOWNSHIP OF YPSILANTI ("*Township*"), a Michigan municipal corporation, whose address is 7200 South Huron River Drive, Ypsilanti, Michigan 48197-7099, and INTERCLEAN EQUIPMENT INC. ("*INTERCLEAN*"), a duly authorized domestic profit corporation incorporated under the laws of the State of Michigan, whose address is 709 James L. Hart Parkway, Ypsilanti, MI 48197, through their undersigned authorized representatives.

Definitions: As used in this *Agreement*, the term "*Township*" shall mean the CHARTER TOWNSHIP OF YPSILANTI; the term "*INTERCLEAN*" shall mean INTERCLEAN EQUIPMENT INC.; the term "*Certificate*" shall mean the Industrial Facilities Exemption Certificate pursuant to Act 198 of 1974, as amended; the term "*Facility*" shall mean the facility located at 709 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan 48197; the term "*Act*" shall mean Act 198 of 1974, as amended; and the term "*Application*" shall mean Application for Industrial Facilities Exemption Certificate.

WHEREAS, INTERCLEAN has requested, and following a public hearing on October 28, 2013, the **Township** adopted a resolution approving a **Certificate** pursuant to Act 198 of 1974, as amended; for the **Facility** located at 709 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan 48197, for a period of five (5) years.

WHEREFORE, the parties hereto agree as follows:

1. **Real and Personal Property Improvements.** **INTERCLEAN** will construct the improvements to the **Real Property** as well as purchase and install the "**Personal Property**," as set forth in the **Application** (a copy of which is attached hereto, labeled **Exhibit A**) within five (5) years of the approval date of the certificate. **INTERCLEAN** shall also attach a copy of the legal description (labeled **Exhibit B**) for the real property which is the subject of this **Agreement**.

2. **Reimbursement of Abated Taxes to the Township and Other Taxing Units.** In the event that **INTERCLEAN** revokes, cancels or relinquishes the **Certificate** prior to the end of the term of the **Certificate** as approved by the State Tax Commission, or in the event **INTERCLEAN** relocates its **Facility** located at 709 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan 48197, outside of the **Township** prior to the end of the term of the

Certificate and such revocation, cancellation, relinquishment or relocation is effectuated without either (a) the consent of the **Township**, or (b) the approval of the **Township** of a transfer of the **Certificate** by **INTERCLEAN** to a new owner or lessee of the **Facility**, then in such event, **INTERCLEAN** shall be obligated to reimburse the **Township** and all other taxing units affected by said abatement, an amount equal to 100% of the amount of property taxes abated pursuant to the issuance of the **Certificate**.

The reimbursement shall be immediately payable in full by **INTERCLEAN** within 30 days upon receipt of an invoice and demand for reimbursement from the **Township** on behalf of itself and all other taxing units affected by said abatement.

If for any reason **INTERCLEAN** fails to pay the amount of the invoice for abated taxes to the taxing units affected thereby within 30 days of the date of said invoice, **INTERCLEAN** shall be responsible for any additional costs incurred by the **Township** in seeking recovery of said abated taxes, including, but not limited to administrative fees, court costs and actual attorney fees incurred.

3. **Responsibilities of INTERCLEAN EQUIPMENT INC.** If prior to the end of the term of the **Certificate** as issued by the State Tax Commission **INTERCLEAN** chooses to vacate the **Facility**, **INTERCLEAN** agrees to be responsible for the following:

A. **INTERCLEAN** agrees to the cleanup of any environmental contamination which was caused by **INTERCLEAN**, its employees or agents acting within the scope of their agency, which cleanup shall include, but not be limited to, demolition of obsolete property.

B. **INTERCLEAN** shall, if requested by the **Township**, post a surety bond in an amount equal to the unpaid amounts anticipated to be due from **INTERCLEAN** under this **Agreement** as a result of **INTERCLEAN** vacating the **Facility** prior to the term for which the **Certificate** was approved by the State Tax Commission, including, but not limited to, any reasonable cleanup or maintenance costs under this paragraph, including any appropriate administrative fees charged thereto.

C. **INTERCLEAN** shall, during the time period in which this **Certificate** is in effect, prior to filing any petition with the Michigan Tax Tribunal seeking a reduction in the assessment of real or personal property (which property is covered by the **Certificate** herein) shall request a meeting with the Township's full time administrative officials and the Township Assessor in a good faith effort to resolve any dispute, which meeting shall constitute a condition precedent to the filing of a petition in the Michigan Tax Tribunal. It is further agreed by the parties that in the event

INTERCLEAN requests a meeting with the Township to discuss real and/or personal property tax disputes, a meeting shall be held by the parties within 45 days of **INTERCLEAN** making said request.

It is furthermore agreed by the parties that in the event the parties are not successful in resolving the real and/or personal property tax dispute, **INTERCLEAN** shall pay prior to filing a petition with the Michigan Tax Tribunal the all of the real and personal property taxes in dispute pending a final decision from the Michigan Tax Tribunal.

4. **Compliance with Applicable Laws and Regulations.**

INTERCLEAN agrees that it will operate the **Facility** in accordance with all applicable federal, state and local laws and regulations, including, but not limited to, zoning, outside storage, industrial waste disposal, air and water quality, noise control and other environmental regulations.

5. **State Education Tax.** **INTERCLEAN** agrees that during the duration of this **Certificate** as approved by the State Tax Commission that it will not seek an abatement of the State Education Tax pursuant to Public Act 1993, effective March 15, 1994, entitled "**State Education Tax Act**", MCL 211.901 et seq.

6. **Administration Fee.** *INTERCLEAN* agrees to remit to the *Township* during the duration of the *Certificate* as approved by the State Tax Commission the administrative fee provided in section 11(1) of Public Act 198 of 1974, MCL 207.561(1), as amended.

7. **Reporting.** *INTERCLEAN* shall provide in a timely manner, all reports or other information required to be provided to the *Township* pursuant to the *Act*, and such supplemental information as may be reasonably requested by the *Township* in connection therewith, including, but not limited to the following:

A. Balance sheets which list the assets (both current and fixed), liabilities and net worth;

B. Detailed reports which verify all machinery and equipment, furniture, fixtures and special tools from the general ledger.

C. List of locations and their numbers as reflected on your trial balance.

D. Financial statements (Detailed Balance Sheet, Detailed Income Statement with footnotes).

E. Lease agreements in effect for all personal property.

F. Detailed Trial Balance which reflects ending balances for the audit locations.

G. Invoices as selected.

H. General Ledger.

I. Copy of Michigan Single Business Tax Return with supporting schedules.

J. Complete copy of Corporate Federal Income Tax returns including Depreciation Schedules and Attachments.

K. Any other document deemed necessary for completion of a complete audit of all personal property.

8. **Initial Status Report.** *INTERCLEAN* will submit to the ***Township Clerk***, not later than January 10th of the second year *INTERCLEAN* occupies the ***Facility*** , an Initial Status Report, in a form requested by the ***Township***, which shall indicate the actual project cost, the estimated project cost, the number of jobs created and projected to be created within the time period described in paragraph 1 of said ***Agreement*** with an explanation of any variations from what was set forth in the ***Application*** and the actual costs or actual employment levels achieved.

9. **Annual Status Report.** *INTERCLEAN* further agrees to submit not later than December 31st of each year, beginning one year after submission of the Initial Status Report required by Paragraph 10, an Annual Status Report regarding status of employment in a form requested by the ***Township***. If

employment has not equaled or exceeded the numbers set forth in the **Application**, an explanation for this variance shall be provided by **INTERCLEAN**.

10. **Fulfillment of Obligations.** In the event that **INTERCLEAN** occupies the **Facility** for the full term of the **Certificate** as approved by the State Tax Commission or in the alternative **INTERCLEAN** obtains either (a) the consent of the **Township** to relocate its operation prior to the end of the term of the **Certificate**, or (b) the approval of the **Township** to transfer the **Certificate** to a new owner or lessee of the **Facility**, then **INTERCLEAN** shall be considered to have fulfilled any and all of its obligations to the **Township** pursuant to the **Certificate** and this **Agreement**. Notwithstanding anything else in this **Agreement**, in the event **INTERCLEAN** does not occupy the **Facility** or does not receive any tax abatement pursuant to this **Agreement**, **INTERCLEAN** will not be liable for any costs, damages, fees or other amounts or payments of any kind under this **Agreement**.

11. **Corporate Authority.** The execution, delivery and performance by **INTERCLEAN** of this **Agreement** has been duly authorized by all necessary corporation action and will not violate its articles of the corporation or its by-laws.

12. **Binding Agreement.** When executed by ***Township*** and ***INTERCLEAN***, this ***Agreement*** shall be a valid and binding obligation of ***INTERCLEAN*** and shall be enforceable against the parties in accordance with its terms herein.

13. **Notices.** Any notice required or permitted to be given or served upon any party hereto in connection with this ***Agreement*** shall be deemed to be completed and legally sufficient when:

- A. Personally delivered with written acknowledgment of receipt; or,
- B. Deposited with an expedited mail service company for delivery on the next business day; or,
- C. Sent by telegram; or,
- D. By facsimile transmission; or,
- E. On the next business day after the date when deposited in the United States Mail, certified, return receipt requested, postage pre-paid, addressed as follows:

If to the **Township**: Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197
ATTN: Karen Lovejoy Roe, Twp. Clerk
and/or her successor
(734) 484-4700

If to **INTERCLEAN**: David Newhouse
david.newhouse@interclean.com
President of Interclean Equipment Inc.
709 James L. Hart Parkway
Ypsilanti, MI 48197
(734) 961-3300

14. **Entire Agreement and Amendment.** Subject to the provisions of the Act, this **Agreement** and the Exhibits attached thereto contain the entire agreement between the **Township** and **INTERCLEAN** with respect to the matters described herein. This **Agreement** may not be amended, except with the written consent of the **Township** and **INTERCLEAN** and approval by the State Tax Commission.

15. **Captions.** The captions in this **Agreement** are for convenience only and in no way define, limit or describe the scope of intent of any provisions or sections of this **Agreement**.

16. **Interpretation.** This **Agreement** shall be governed by and interpreted in accordance with the laws of the State of Michigan.

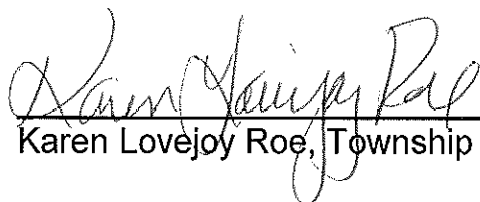
17. **Acceptance.** The terms of this **Agreement** are hereby accepted
this 28th day of October, 2013.

18. It is the intent of the parties that this **Agreement** shall be filed and
recorded with the Washtenaw County Register of Deeds.

CHARTER TOWNSHIP OF YPSILANTI




Brenda L. Stumbo, Supervisor



Karen Lovejoy Roe, Township Clerk

INTERCLEAN EQUIPMENT INC.



By: David Newhouse,
Its: President of Interclean Equipment, Inc.
709 James L. Hart Parkway
Ypsilanti, MI 48197
(734) 961-3300

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2013-31

**DESIGNATION OF DEPOSITORIES
FOR 2014**

NOW THEREFORE, BE IT RESOLVED that First Merit Commercial and Savings Bank, Bank of America, Bank of Ann Arbor-Ypsilanti Office, Bank One-Michigan, Comerica Bank, Charter One, Ann Arbor State Bank, Fifth Third Bank, Chase Bank, United Bank & Trust, Fidelity Bank, Huntington National Bank and Key Bank, and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2014 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-31 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 28, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

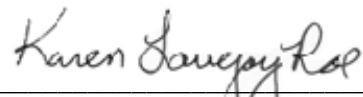
CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2013-32

DESIGNATION OF NEWSPAPER OF CIRCULATION

NOW THEREFORE, BE IT RESOLVED that the Ypsilanti Courier and AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2014 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-32 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 28, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

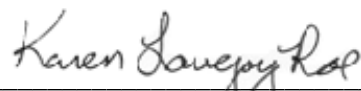
CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2013-33

ADOPTION OF ROBERT'S RULES OF ORDER

NOW THEREFORE, BE IT RESOLVED that Robert's Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2014 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-33 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 28, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-34**

**ADOPTION OF REGULAR BOARD MEETING DATES
FOR THE 2014 CALENDAR YEAR**

NOW THEREFORE, BE IT RESOLVED that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2014 calendar year.

**CHARTER TOWNSHIP OF YPSILANTI
BOARD OF TRUSTEES**

SCHEDULE OF MEETINGS FOR 2014

Work Session
5:00 p.m.
Civic Center Board Room

Regular Meeting
7:00 p.m.
Civic Center Board Room

In 2014, the Township Board will meet on the 1st and 3rd Tuesday of each month in February, March, April, October, November and December and on the 3rd Tuesday of each month in January, May, June, July, August and September

Tuesday, January 21, 2014

Tuesday, February 4, 2014
Tuesday, February 18, 2014

Tuesday, March 4, 2014
Tuesday, March 18, 2014

Tuesday, April 1, 2014
Tuesday, April 15, 2014

Tuesday, May 20, 2014

Tuesday, June 17, 2014

Tuesday, July 15, 2014

Tuesday, August 19, 2014

Tuesday, September 16, 2014

Tuesday, October 7, 2014
Tuesday, October 21, 2014

Tuesday, November 4, 2014
Tuesday, November 18, 2014

Tuesday, December 2, 2014
Tuesday, December 16, 2014

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S. Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members review and no objection.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 28, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION NO. 2013-30

OWNERS DAM SAFETY PROGRAM (ODSP)

WHEREAS, the Charter Township of Ypsilanti, in Washtenaw County Michigan, currently holding a license with the Federal Energy Regulatory Commission (FERC) to operate the Ford Lake Hydroelectric Project (Project) #5334, and

WHEREAS, the FERC requires the Charter Township of Ypsilanti to develop, implement, fund and continue to support the ODSP, per the FERC guideline, for the Project until such time that the Charter Township of Ypsilanti releases ownership or the Project is longer under the jurisdiction of the FERC, and

WHEREAS, the ODSP document clearly defines the responsibility for the Charter Township Of Ypsilanti and its employees, and consultants, and

WHEREAS, the purpose if this Resolution is not new to the Charter Township of Ypsilanti, but rather a re-dedication to dam safety and the responsibilities that come with owning the Project, and

WHEREAS, by the action of this document, the Charter Township of Ypsilanti is showing the commitment to the FERC to operate a safe Project, prioritizing safety over any other goals, and

NOW THEREFORE, be it resolved that the Charter Township of Ypsilanti Board of Trustees adopts the Owners Dam Safety Program to maintain compliance with the FERC and define the role of Charter Township of Ypsilanti related to the Project.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-30 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on October 28, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

2013 BUDGET AMENDMENT #15

October 28, 2013

101 - GENERAL OPERATIONS FUND

Total Increase \$261,500.00

Increase legal services for public nuisance litigation services to promote community stabilization. The public nuisance abatements for fires was higher than anticipated. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$253,000.00
			<u>\$253,000.00</u>
			<u><u>\$253,000.00</u></u>
Expenditures:	Public Nuisance Legal services	101-950-000-801.023	\$253,000.00
			<u>\$253,000.00</u>
			<u><u>\$253,000.00</u></u>

Increase maintenance property for mowing of properties acquired by Township). This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$8,500.00
			<u>\$8,500.00</u>
			<u><u>\$8,500.00</u></u>
Expenditures:	Maintenance Prop & Right of Way	101-950-000-880.001	\$8,500.00
			<u>\$8,500.00</u>
			<u><u>\$8,500.00</u></u>

595-MOTORPOOL FUND

Total Increase \$201,370.00

Increase depreciation and capital outlay for the purchase of vehicles to maintain our fleet in a reasonable condition. List of vehicle details submitted to Board for approval include 1 Explorer, 4 Ford Trucks, and 1 Escape not to exceed \$180,000 with daytime running lights and decals. The lead time on vehicles is 10 to 16 weeks from receipt of purchase order. Therefore, if passed, 2014 should also reflect the budgeted expenditures. This is an internal fund and each fund and department using these vehicles will be allocating funds back to the Motor Pool to pay for the vehicles and their upkeep. This will be funded up front by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	595.000.000.699.000	\$201,370.00
			<u>\$201,370.00</u>
			<u><u>\$201,370.00</u></u>
Expenditures:	Depreciation Expense	595-595.000.968.001	\$21,370.00
	Capital Outlay - Vehicles	595-595.000.985.000	<u>\$180,000.00</u>
			<u>\$201,370.00</u>
			<u><u>\$201,370.00</u></u>

Motion to Amend the 2013 Budget (#15):

Move to increase the General Fund budget by \$261,500 to \$10,147,041 and approve the department line item changes as outlined.

Move to increase the Motor Pool Fund budget by \$201,370 to \$506,067 and approve the department line item changes as outlined.

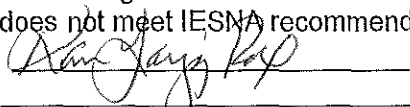
Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of October 25, 2013 between The Detroit Edison Company ("Company") and Ypsilanti Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	37472511 If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	South of Tyler, North of I-94 and West of Nash, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	55	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	Series Circuit 5205 YPSIL conversion of 55 lights from 175w Mercury Vapor to 65w LED	
5. Estimated Total Annual Lamp Charges	\$16,104	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$7,150
	Credit for 3 years of lamp charges:	N/A
	CIAC Amount (cost minus revenue)	\$7,150
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices 	
10. Customer Address for Notices:	Karen Lovejoy Roe 7200 S Huron River Drive Ypsilanti, MI 48197	

12. Experimental Emerging Lighting Technology ("EELT") Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer's specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

The Detroit Edison Company

By: _____

Name: _____

Title: _____

Customer:

Ypsilanti Township

By: Brenda L. Stumbo

Name: Brenda L. Stumbo

Title: Supervisor

By: Karen Lovejoy Roe

Name: Karen Lovejoy Roe

Title: Clerk

Check Date	Bank	Check	Vendor	Vendor Name	Amount
10/30/2013	AP	163222	2039	DTE ENERGY COMPANY -	7,150.00
10/30/2013	AP	163223	15004	HABITAT FOR HUMANITY	60,000.00
10/30/2013	AP	163224	1475	VERIZON WIRELESS	81.49
10/30/2013	AP	163225	0480	YPSILANTI COMMUNITY	644.34
10/31/2013	AP	163226	0699	MICHIGAN DEPT. OF TREASURY	330.00

Hand Checks

AP TOTALS:

Total of 83 Checks:	294,877.42
Less 0 Void Checks:	0.00
Total of 83 Disbursements:	<u>294,877.42</u>

<i>Accounts Payable Checks</i>	<i>89,094.52</i>
<i>Hand Checks</i>	<i>294,877.42</i>
	<hr/>
<i>Grand Total</i>	<i>383,971.94</i>

Check Date	Bank	Check	Vendor	Vendor Name	Amount
<i>Hand Checks</i>					
Bank AP AP					
10/23/2013	AP	163144	A. MCAFFEE	ALEXANDRIA MCAFFEE	14.00
10/23/2013	AP	163145	B. MCGARRY	BRIDGET MCGARRY	35.50
10/23/2013	AP	163146	C. RUSHING	CAROLYN RUSHING	35.50
10/23/2013	AP	163147	C. JONES	CLINTON JONES	14.00
10/23/2013	AP	163148	D. GILLIAM	DIANA GILLIAM	55.50
10/23/2013	AP	163149	G. GROSS	GEORGETA-DELIA GROSS	14.00
10/23/2013	AP	163150	G. WILSON	GINA WILSON	14.00
10/23/2013	AP	163151	H. PACE	HAROLD PACE	14.00
10/23/2013	AP	163152	H. EVANS	HOWARD EVANS	14.00
10/23/2013	AP	163153	J. KELLERM	JENNIFER KELLERMAN	14.00
10/23/2013	AP	163154	K. WOODYAR	KAREN WOODYARD	35.50
10/23/2013	AP	163155	K. TOBEY	KATHLEEN TOBEY	14.00
10/23/2013	AP	163156	K. EMERSON	KEVIN EMERSON	14.00
10/23/2013	AP	163157	L. STAND	LANDREA STANDFIELD	55.50
10/23/2013	AP	163158	L. VIRGO	LAURA VIRGO	14.00
10/23/2013	AP	163159	L. SMITH	LAUREN SMITH	55.50
10/23/2013	AP	163160	M. WATSON	MARCIA WATSON	35.50
10/23/2013	AP	163161	M. MACK	MARKETA MACK	14.00
10/23/2013	AP	163162	12893	MICHAEL WIARD	14.00
10/23/2013	AP	163163	M. JOHNSON	MICHELLE JOHNSON	55.50
10/23/2013	AP	163164	N. BRADLEY	NANCY BRADLEY	14.00
10/23/2013	AP	163165	5499	NEUELL ALLER	14.00
10/23/2013	AP	163166	P. MULLANE	PAMELA MULLANEY	14.00
10/23/2013	AP	163167	P. RAY	PEGGY RAY	55.50
10/23/2013	AP	163168	R. BOOTH	RUTH BOOTH	14.00
10/23/2013	AP	163169	S. LAU	SALLY LAU	55.50
10/23/2013	AP	163170	S. HAMMOND	SANDRA HAMMOND	14.00
10/23/2013	AP	163171	S. KWALSK	SUZANNE KOWALSKI	14.00
10/23/2013	AP	163172	T. WIEBUSC	THAD WIEBUSCH	35.50
10/23/2013	AP	163173	T. MCKEON	TRACIE MCKEON	35.50
10/23/2013	AP	163174	A. MOHAMED	ABDULLAHI MOHAMED	14.00
10/23/2013	AP	163175	A. HOLLY	AISHA HOLLY	14.00
10/23/2013	AP	163176	A. PEOPLES	ALICE PEOPLES	14.00
10/23/2013	AP	163177	A. SIMS	ANDREA SIMS	14.00
10/23/2013	AP	163178	A. HALL	ARLENE HALL	14.00
10/23/2013	AP	163179	B. KRUSZEW	BARBARA KRUSZEWSKI	14.00
10/23/2013	AP	163180	B. CRAWFOR	BRIAN CRAWFORD	14.00
10/23/2013	AP	163181	C. PIERSON	CHARLOTTE PIERSON	14.00
10/23/2013	AP	163182	D. SHELLIE	DAVID SHELLIE	14.00
10/23/2013	AP	163183	D. NEAL	DEBRA NEAL	14.00
10/23/2013	AP	163184	E. HABRECH	ELIZABETH HABRECHT	14.00
10/23/2013	AP	163185	J. OLIVER.	JEANNETTE OLIVER	14.00
10/23/2013	AP	163186	J. TRIM	JENNIFER TRIM	14.00
10/23/2013	AP	163187	J. NOE	JULIE NOE	14.00
10/23/2013	AP	163188	K. NEWMAN	KEVIN NEWMAN	14.00
10/23/2013	AP	163189	L. MCINTOS	LISA MCINTOSH	14.00
10/23/2013	AP	163190	M. SCHUMAC	MARK SCHUMACHER	14.00
10/23/2013	AP	163191	12993	MARY ORR	14.00
10/23/2013	AP	163192	M. BLACKBU	MELISSA BLACKBURN	14.00
10/23/2013	AP	163193	M. RAPP	MICHAEL RAPP	14.00
10/23/2013	AP	163194	P. STONE	PAUL STONE	14.00
10/23/2013	AP	163195	R. GORICKI	REBECCA GORICKI	14.00
10/23/2013	AP	163196	R. KRAMARC	ROBYN KRAMARCYK	14.00
10/23/2013	AP	163197	12876	ROSEMARY WEST	14.00
10/23/2013	AP	163198	13325	SHARON LANLOR	14.00
10/23/2013	AP	163199	T. WEBSTER	TIMOTHY WEBSTER	14.00
10/23/2013	AP	163200	V. OWENS	VALERIE OWENS	14.00
10/23/2013	AP	163201	V. HAYES	VERNA HAYES	14.00
10/24/2013	AP	163202	5049	BLUE CROSS BLUE SHIELD OF MI	101,720.19
10/24/2013	AP	163203	BCBS	BLUE CROSS BLUE SHIELD OF MI	22,912.64
10/24/2013	AP	163204	2002	DELTA DENTAL PLAN OF MICHIGAN	13,784.64
10/24/2013	AP	163205	6263	STANDARD INSURANCE COMPANY	2,903.89
10/24/2013	AP	163206	SIC	STANDARD INSURANCE COMPANY	-2,313.36
10/28/2013	AP	163207	16509	CLEAR RATE COMMUNICATIONS, IRC	1,129.85
10/28/2013	AP	163208	0363	COMCAST CABLE	100.82
10/28/2013	AP	163209	0363	COMCAST CABLE	214.90
10/28/2013	AP	163210	0363	COMCAST CABLE	84.85
10/28/2013	AP	163211	0119	DTE ENERGY**	78,187.40
10/28/2013	AP	163212	0426	GUARDIAN ALARM	70.00
10/28/2013	AP	163213	0426	GUARDIAN ALARM	307.19
10/28/2013	AP	163214	15536	REVOLUTION DANCEWEAR	264.94
10/28/2013	AP	163215	6149	WEISSMAN'S	720.70
10/30/2013	AP	163216	6821	AT & T	24.03
10/30/2013	AP	163217	6821	AT & T	49.67
10/30/2013	AP	163218	6821	AT & T	231.50
10/30/2013	AP	163219	0363	COMCAST CABLE	84.85
10/30/2013	AP	163220	0363	COMCAST CABLE	238.24
10/30/2013	AP	163221	0363	COMCAST CABLE	137.93

User: mharris

CHECK NUMBERS 163227 - 163322

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
11/04/2013	AP	163227	2937	A & R TOTAL CONSTRUCTION, INC.	88.56
11/04/2013	AP	163228	11339	ACCUSHRED LLC	131.92
11/04/2013	AP	163229	15493	ADAM KURTINAITIS	810.00
11/04/2013	AP	163230	16468	ALLEN GARDETTE	36.00
11/04/2013	AP	163231	0022	ANN ARBOR WELDING SUPPLY CO	300.11
11/04/2013	AP	163232	0215	AUTO VALUE YPSILANTI	339.38
11/04/2013	AP	163233	B. LAMAR	BRIDGETT LAMAR	169.00
11/04/2013	AP	163234	0898	BS & A SOFTWARE	17,025.00
11/04/2013	AP	163235	6959	BUTZEL LONG	5,013.65
11/04/2013	AP	163236	CEDAR POIN	CEDAR POINT	3,150.00
11/04/2013	AP	163237	6015	CENTRON DATA SERVICES	4,425.00
11/04/2013	AP	163238	0870	CHARTER TOWNSHIP OF SUPERIOR	72.74
11/04/2013	AP	163239	16284	CHARTER TOWNSHIP OF YPSILANTI	2,325.78
11/04/2013	AP	163240	C. BRYANT	CHASE BRYANT	18.00
11/04/2013	AP	163241	6566	CHELSEA LUMBER	26.40
11/04/2013	AP	163242	C. KOCH	CHRISTOPHER KOCH	66.00
11/04/2013	AP	163243	15452	COLD CUT KRUISE	115.10
11/04/2013	AP	163244	1312	COMPLETE BATTERY SOURCE	109.95
11/04/2013	AP	163245	0582	CONGDON'S	29.55
11/04/2013	AP	163246	C. MELCHER	COREY MELCHER	16.00
11/04/2013	AP	163247	6019	DUNHAM'S SPORTING GOODS	200.00
11/04/2013	AP	163248	15987	EDGAR RAINEY	72.00
11/04/2013	AP	163249	2913	EMERGENCY VEHICLE SERVICES	88.64
11/04/2013	AP	163250	E. GRAY	EZEKIEL GRAY	33.00
11/04/2013	AP	163251	FIRESTONE	FIRESTONE COMPLETE AUTO CARE	60.89
11/04/2013	AP	163252	0470	FOOTJOY	104.77
11/04/2013	AP	163253	6661	FOX AUTO PARTS	17.57
11/04/2013	AP	163254	15962	GLORIA MAYER	30.00
11/04/2013	AP	163255	0107	GRAINGER	287.21
11/04/2013	AP	163256	G. MAYER	GRANT MAYER	16.00
11/04/2013	AP	163257	6021	HENDERSON GLASS	246.00
11/04/2013	AP	163258	15884	HEPPNER LANDSCAPE SERVICES	1,335.00
11/04/2013	AP	163259	15884	HEPPNER LANDSCAPE SERVICES	60.00
11/04/2013	AP	163260	6547	HERITAGE NEWSPAPERS	152.35
11/04/2013	AP	163261	0503	HOME DEPOT	365.81
11/04/2013	AP	163262	16303	I-94 MARINE & WATERSPORTS LLC	86.42
11/04/2013	AP	163263	15496	J.F. MOORE & ASSOCIATES, LLC	16.00
11/04/2013	AP	163264	15496	J.F. MOORE & ASSOCIATES, LLC	16.00
11/04/2013	AP	163265	16156	JAMES ROSEMAN	26.00
11/04/2013	AP	163266	J. ETCHISO	JAVIN ETCHISON	36.00
11/04/2013	AP	163267	15972	JESSE HILDEBRANDT	33.00
11/04/2013	AP	163268	12428	JOANNA BIELENIN	60.00
11/04/2013	AP	163269	VARNER	JOEL VARNER	9.00
11/04/2013	AP	163270	4467	JOHN DEERE LANDSCAPES	160.59
11/04/2013	AP	163271	16428	JULIA ETHERIDGE	25.00
11/04/2013	AP	163272	15860	JULIA MAYER	30.00
11/04/2013	AP	163273	6280	KAREN LOVEJOY ROE	31.64
11/04/2013	AP	163274	15855	MADELINE GOODSON	33.00
11/04/2013	AP	163275	MANPOWER	MANPOWER	495.00
11/04/2013	AP	163276	0158	MARK HAMILTON	1,500.00
11/04/2013	AP	163277	MARYGROVE	MARYGROVE	111.80
11/04/2013	AP	163278	0253	MCLAIN AND WINTERS	9,775.00
11/04/2013	AP	163279	M. WEST	MELISSA WEST	25.00
11/04/2013	AP	163280	0343	MICHIGAN CHAMBER SERVICES INC.	402.00
11/04/2013	AP	163281	16461	MICHIGAN LINEN SERVICE, INC.	1,159.97
11/04/2013	AP	163282	6517	MICHIGAN TOURNAMENT FLEET, INC	98.60
11/04/2013	AP	163283	6223	MS DISTRIBUTORS	90.00
11/04/2013	AP	163284	16420	NICHOLAS BLASZCZYK	81.00
11/04/2013	AP	163285	2997	OFFICE EXPRESS	520.09
11/04/2013	AP	163286	0309	ORCHARD, HILTZ & MCCLINENT INC	6,034.25
11/04/2013	AP	163287	0585	OVERHEAD DOOR COMPANY	703.45
11/04/2013	AP	163288	15971	PARKER ALLEN	33.00
11/04/2013	AP	163289	0913	PARKWAY SERVICES, INC.	120.00
11/04/2013	AP	163290	P. POWER	PETER POWER	1,155.00
11/04/2013	AP	163291	P. HATFIELD	PRESTON HATFIELD	56.00
11/04/2013	AP	163292	6045	Q.P.S PRINTING	181.36
11/04/2013	AP	163293	1637	RESIDEX	627.00
11/04/2013	AP	163294	6308	RKA PETROLEUM	3,418.96
11/04/2013	AP	163295	R. LEONE	ROCCO LEONE	27.00
11/04/2013	AP	163296	16429	RYAN ETHERIDGE	25.00
11/04/2013	AP	163297	0093	S & J ASPHALT PAVING COMPANY	5,275.02
11/04/2013	AP	163298	S. KNAUP	SANDRA KNAUP	12.00
11/04/2013	AP	163299	0376	SCHOOLCRAFT COLLEGE	965.00
11/04/2013	AP	163300	6288	SIGNS BY TOMORROW	4,165.00
11/04/2013	AP	163301	1507	SPARTAN DISTRIBUTORS	181.38
11/04/2013	AP	163302	0399	SPEARS FIRE & SAFETY SERVICE	121.50
11/04/2013	AP	163303	1338	STADIUM TROPHY	757.99
11/04/2013	AP	163304	STANTEC	STANTEC	2,597.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/04/2013	AP	163305	S. GRAY	STEVE GRAY	26.00
11/04/2013	AP	163306	0449	SYSCO FOOD SERVICES OF DETROIT	754.86
11/04/2013	AP	163307	11025	TAMMIE KEEN	109.33
11/04/2013	AP	163308	1227	TARGET INFORMATION	190.30
11/04/2013	AP	163309	6974	TERRY CONDIT	108.00
11/04/2013	AP	163310	3011	THOMSON REUTERS - WEST PAYMENT CTR	143.88
11/04/2013	AP	163311	15941	TODD BARBER	2,475.00
11/04/2013	AP	163312	15175	ULLIANCE	800.00
11/04/2013	AP	163313	V. GALLATI	VICTORIA GALLATI	41.00
11/04/2013	AP	163314	6627	VICTORY LANE	127.04
11/04/2013	AP	163315	16302	W.J. O'NEIL COMPANY	1,881.64
11/04/2013	AP	163316	WASHTENAW	WASHTENAW URGENT CARE	200.00
11/04/2013	AP	163317	0388	WESTLAND FIRE EXTINGUISHER INC	255.00
11/04/2013	AP	163318	7054	YCUA	295.11
11/04/2013	AP	163319	0668	YPSILANTI AREA VISITORS *	2,500.00
11/04/2013	AP	163320	6417	YPSILANTI TWP PETTY CASH	166.82
11/04/2013	AP	163321	6417	YPSILANTI TWP PETTY CASH	242.66
11/04/2013	AP	163322	0494	ZEE MEDICAL SERVICE COMPANY	163.48

A/P Checks

AP TOTALS:

Total of 96 Checks:	89,094.52
Less 0 Void Checks:	0.00
Total of 96 Disbursements:	89,094.52

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
11/07/2013	AP	163323	0118	DTE ENERGY	11,249.80
11/08/2013	AP	163324	6821	AT & T	19.14
11/08/2013	AP	163325	6821	AT & T	25.14
11/08/2013	AP	163326	6821	AT & T	1,489.15
11/08/2013	AP	163327	0426	GUARDIAN ALARM	453.93
11/08/2013	AP	163328	4402	TDS METROCOM	870.00
11/08/2013	AP	163329	1475	VERIZON WIRELESS	70.73
11/08/2013	AP	163330	15934	WASTE MANAGEMENT	900.00
11/08/2013	AP	163331	15934	WASTE MANAGEMENT	3,543.90
11/08/2013	AP	163332	15934	WASTE MANAGEMENT	782.59
11/08/2013	AP	163333	15934	WASTE MANAGEMENT	214.69
11/08/2013	AP	163334	WASTEMGT	WASTE MANAGEMENT	112,139.52
11/08/2013	AP	163335	6039	WASTE MANAGEMENT*	1,335.63
11/08/2013	AP	163336	6039	WASTE MANAGEMENT*	27,136.30
11/08/2013	AP	163337	6039	WASTE MANAGEMENT*	27,197.96
11/08/2013	AP	163338	0480	YPSILANTI COMMUNITY	2,404.72
11/08/2013	AP	163339	A. COWLING	ALISE COWLING	55.50
11/08/2013	AP	163340	A. VARNEY	AMANDA VARNEY	14.00
11/08/2013	AP	163341	A. CYRBOK	ANGELA CYRBOK	14.00
11/08/2013	AP	163342	A. HELTON	ANGELA HELTON	14.00
11/08/2013	AP	163343	A. JENSEN	ASBJORN JENSEN	14.00
11/08/2013	AP	163344	B. RICCIAR	BENJAMIN RICCIARDI	14.00
11/08/2013	AP	163345	B. CULBREA	BONITA CULBREATH	14.00
11/08/2013	AP	163346	C. SPIRRO	CATHERINE SPIRRO	55.50
11/08/2013	AP	163347	C. SHORT	CLAUDIA SHORT	14.00
11/08/2013	AP	163348	D. BAILEY	DEBRA BAILEY	14.00
11/08/2013	AP	163349	F. BASCOM	FADIA BASCOM	14.00
11/08/2013	AP	163350	H. LECESENE	HAYDEL LECESENE	14.00
11/08/2013	AP	163351	H. SAMAHA	HIBA SAMAHA	55.50
11/08/2013	AP	163352	I. GHOSH	INDRANI GHOSH	14.00
11/08/2013	AP	163353	J. DAVIS	JACINA DAVIS	14.00
11/08/2013	AP	163354	5347	JAMES GREENWOOD	14.00
11/08/2013	AP	163355	J. GRIFFIN	JANET GRIFFIN-BELL	14.00
11/08/2013	AP	163356	J. KOSKI	JENNIFER KOSKI	14.00
11/08/2013	AP	163357	J. FITZGER	JEREMY FITZGERALD	14.00
11/08/2013	AP	163358	J. HACKMAN	JOHN HACKMANN	14.00
11/08/2013	AP	163359	J. WEBB	JOHNSON WEBB	14.00
11/08/2013	AP	163360	K. FRENCH	KARYN FRENCH	14.00
11/08/2013	AP	163361	11790	KENYETTA FOSTER	55.50
11/08/2013	AP	163362	L. BARRETT	LORIE BARRETT	55.50
11/08/2013	AP	163363	M. HERRON	MARCUS HERRON	55.50
11/08/2013	AP	163364	M. BITZING	MARGARET BITZINGER	55.50
11/08/2013	AP	163365	M. PARKER	MARY PARKER	14.00
11/08/2013	AP	163366	M. DIFFIN	MEGAN DIFFIN	14.00
11/08/2013	AP	163367	R. PFEIFFE	RONALD PFEIFFER	14.00
11/08/2013	AP	163368	S. IRVINE	SHARON IRVINE	14.00
11/08/2013	AP	163369	S. SMIT	STELLA SMITH-SEWELL	14.00
11/08/2013	AP	163370	S. MOORE	STEPHEN MOORE	14.00
11/08/2013	AP	163371	S. PERRIER	SUSAN PERRIER	14.00
11/08/2013	AP	163372	T. WILLIAM	TAMISHA WILLIAMS	14.00
11/08/2013	AP	163373	W. HARRISO	WILLIAM HARRISON	14.00
11/13/2013	AP	163374	MR. BUBBLE	MR. BUBBLES AUTO SPA	100.00
11/14/2013	AP	163375	0118	DTE ENERGY	2,356.84
11/15/2013	AP	163376	COLUMBIA	COLUMBIA HOLDINGS	1,596.12
11/19/2013	AP	163377	15249	WASHTENAW COUNTY SHERIFF'S	5,000.00 V
11/19/2013	AP	163378	15249	WASHTENAW COUNTY SHERIFF'S OFFICE	5,000.00

AP TOTALS:

Total of 56 Checks:
 Less 1 Void Checks:

Total of 55 Disbursements:

204,666.66
 5,000.00
 199,666.66

Accounts Payable Checks - 768,000.84
 Hand Checks = 199,666.66
 GRAND Total - 967,667.50

User: mharris

CHECK NUMBERS 163379 - 163458

DB: Ypsilanti-Twp

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
11/18/2013	AP	163379	6570	21ST CENTURY NEWSPAPERS	1,522.83
11/18/2013	AP	163380	0417	ACTION RENTAL	77.00
11/18/2013	AP	163381	15493	ADAM KURFINAITIS	900.00
11/18/2013	AP	163382	AFFILIATED	AFFILIATED COMPUTER SERVICES	2,485.00
11/18/2013	AP	163383	A. LOVE	ANGELENE LOVE	100.00
11/18/2013	AP	163384	0017	ANN ARBOR CLEANING SUPPLY	948.60
11/18/2013	AP	163385	0215	AUTO VALUE YPSILANTI	387.76
11/18/2013	AP	163386	2827	BOICE GRADALL	872.50
11/18/2013	AP	163387	4486	BRANDON SLAVEN	150.00
11/18/2013	AP	163388	16315	CAMTRONICS COMMUNICATIONS CO.	451.69
11/18/2013	AP	163389	CEDRONI	CEDRONI ASSOCIATES, INC.	129,171.54
11/18/2013	AP	163390	2276	CINCINNATI TIME SYSTEMS	766.95
11/18/2013	AP	163391	6114	CLOVERDALE EQUIPMENT, CO.	855.79
11/18/2013	AP	163392	15452	COLD CUT KRUISE	40.30
11/18/2013	AP	163393	0582	CONGDON'S	182.81
11/18/2013	AP	163394	0223	CORRIGAN OIL COMPANY	596.20
11/18/2013	AP	163395	DMC	DMC TECHNOLOGY GROUP	52.50
11/18/2013	AP	163396	6951	EMERGENCY VEHICLES PLUS	524.70
11/18/2013	AP	163397	2898	EMERGENT HEALTH PARTNERS	5,556.94
11/18/2013	AP	163398	15496	J.F. MOORE & ASSOCIATES, LLC	34.00
11/18/2013	AP	163399	J. MULLINS	JAMI MULLINS	52.50
11/18/2013	AP	163400	K. SINGLET	KENDRA SINGLETON	100.00
11/18/2013	AP	163401	LLS	LANGUAGE LINE SERVICES	42.38
11/18/2013	AP	163402	16247	LOMBARDO HOMES OF SE MI LLC	14,000.00
11/18/2013	AP	163403	6467	LOWES	253.18
11/18/2013	AP	163404	11330	LSL PLANNING INC	394.90
11/18/2013	AP	163405	MANPOWER	MANPOWER	1,027.13
11/18/2013	AP	163406	2344	MARC DUTTON IRRIGATION, INC.	500.00
11/18/2013	AP	163407	M. FARNSWO	MARJORIE FARNSWORTH	77.00
11/18/2013	AP	163408	0158	MARK HAMILTON	1,500.00
11/18/2013	AP	163409	0253	MCLAIN AND WINTERS	94,207.83
11/18/2013	AP	163410	16165	MICHIGAN ABILITY PARTNERS	1,401.20
11/18/2013	AP	163411	0264	MICHIGAN ASSESSORS ASSOC	225.00
11/18/2013	AP	163412	16461	MICHIGAN LINEN SERVICE, INC.	915.22
11/18/2013	AP	163413	0265	MICHIGAN STATE FIREMEN'S ASSOC	75.00
11/18/2013	AP	163414	6517	MICHIGAN TOURNAMENT FLEET, INC	98.60
11/18/2013	AP	163415	6660	NIKE USA, INC.	112.89
11/18/2013	AP	163416	2997	OFFICE EXPRESS	239.86
11/18/2013	AP	163417	0585	OVERHEAD DOOR COMPANY	549.69
11/18/2013	AP	163418	P. COFIELD	PAMELA COFIELD	30.00
11/18/2013	AP	163419	0913	PARKWAY SERVICES, INC.	170.00
11/18/2013	AP	163420	PERRY & CO	PERRY & CO. LLC	2,916.66
11/18/2013	AP	163421	P. POWER	PETER POWER	1,925.00
11/18/2013	AP	163422	0327	PINTER'S FLOWERLAND, INC.	3.50
11/18/2013	AP	163423	PSI	PSI, INC	2,020.00
11/18/2013	AP	163424	6045	Q.P.S PRINTING	144.64
11/18/2013	AP	163425	6892	RESCUE TECHNOLOGY	1,028.91
11/18/2013	AP	163426	15386	RICOH USA, INC.	1,214.20
11/18/2013	AP	163427	6308	RKA PETROLEUM	3,284.68
11/18/2013	AP	163428	8399	SMAFC	40.00
11/18/2013	AP	163429	15751	SOUTHERN COMPUTER WAREHOUSE	231.73
11/18/2013	AP	163430	1338	STADIUM TROPHY	33.00
11/18/2013	AP	163431	0448	STATE TAX COMMISSION	525.00
11/18/2013	AP	163432	0632	STERICYCLE INC	149.41
11/18/2013	AP	163433	0759	TERRAFIRMA	80.00
11/18/2013	AP	163434	15941	TODD BARBER	2,350.00
11/18/2013	AP	163435	2859	USA MOBILITY WIRELESS, INC	495.23
11/18/2013	AP	163436	7045	VAN BUREN SCHOOL DISTRICT	308.93
11/18/2013	AP	163437	6627	VICTORY LANE	64.37
11/18/2013	AP	163438	16302	W.J. O'NEIL COMPANY	653.13
11/18/2013	AP	163439	0385	WASHTENAW ASSESSORS ASSOC.	54.00
11/18/2013	AP	163440	7035	WASHTENAW COMMUNITY COLLEGE#	379.40
11/18/2013	AP	163441	3168	WASHTENAW COUNTY MEDICAL	112.00
11/18/2013	AP	163442	7005	WASHTENAW COUNTY TREASURER	1,218.60
11/18/2013	AP	163443	7005	WASHTENAW COUNTY TREASURER	2,185.00
11/18/2013	AP	163444	0444	WASHTENAW COUNTY TREASURER#	29,171.00
11/18/2013	AP	163445	0444	WASHTENAW COUNTY TREASURER#	443,625.00
11/18/2013	AP	163446	7042	WASHTENAW INTERMEDIATE	292.02
11/18/2013	AP	163447	7044	WAYNE ISD	105.88
11/18/2013	AP	163448	0460	WEST SHORE SERVICES, INC.	808.53
11/18/2013	AP	163449	0388	WESTLAND FIRE EXTINGUISHER INC	389.50
11/18/2013	AP	163450	15421	WEX BANK	2,265.43
11/18/2013	AP	163451	4263	WOLVERINE FREIGHTLINER	480.43
11/18/2013	AP	163452	7054	YGUA	383.21
11/18/2013	AP	163453	0480	YPSILANTI COMMUNITY	765.00
11/18/2013	AP	163454	YCCS	YPSILANTI COMMUNITY SCHOOLS - WR	137.70
11/18/2013	AP	163455	7039	YPSILANTI COMMUNITY SCHOOLS - YP	845.44
11/18/2013	AP	163456	7034	YPSILANTI DISTRICT LIBRARY	282.72

Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/18/2013	AP	163457	7003	YPSILANTI TWP TAX COLLECTION	2,806.97
11/18/2013	AP	163458	7003	YPSILANTI TWP TAX COLLECTION	2,581.13

AP TOTALS:

Total of 80 Checks:	768,006.84
Less 0 Void Checks:	0.00
Total of 80 Disbursements:	768,006.84

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
OCTOBER 1, 2013 THROUGH OCTOBER 31, 2013

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	4,312,905.99	1,430,406.36	1,313,157.80	4,430,154.55
101 - Payroll	127,579.55	706,137.88	704,805.38	128,912.05
101 - Willow Run Escrow	141,696.67	30.08	0.00	141,726.75
206 - Fire Department	1,944,289.30	2,700.17	615,684.61	1,331,304.86
208 - Parks Fund	15,386.02	0.39	308.26	15,078.15
212 - Roads/Bike Path/Rec/General Fund	1,504,537.61	464.89	183,579.99	1,321,422.51
225 - Environmental Clean-up	444,182.55	11.36	0.00	444,193.91
226 - Environmental Services	2,808,348.09	996.75	327,005.24	2,482,339.60
230 - Recreation	282,960.57	16,965.35	89,738.56	210,187.36
236 - 14-B District Court	112,249.66	92,313.34	136,072.11	68,490.89
244 - Economic Development	67,157.23	1.72	0.00	67,158.95
248 - Rental Inspections	108,081.36	12,672.89	8,287.88	112,466.37
249 - Building Department Fund	415,432.08	94,691.02	45,680.76	464,442.34
250 - LDFA Tax	305.09	0.01	0.00	305.10
252 - Hydro Station Fund	844,803.46	14,237.97	34,414.46	824,626.97
266 - Law Enforcement Fund	3,466,277.35	415.56	619,570.49	2,847,122.42
280 - State Grants	18,377.67	0.47	0.00	18,378.14
301 - General Obligation	211,640.61	24.95	0.00	211,665.56
396 - Series "A" Bond Payments	6,839.92	0.18	0.00	6,840.10
397 - Series "B" Cap. Cost of Funds	38,045.99	0.95	6,042.70	32,004.24
398 - LDFA 2006 Bonds	119,223.85	2.98	30,533.75	88,693.08
498 - Capital Improvement 2006 Bond Fund	335,733.20	71.29	0.00	335,804.49
584 - Green Oaks Golf Course	305,501.77	41,002.27	77,719.55	268,784.49
590 - Compost Site	1,375,529.63	92,184.94	21,326.65	1,446,387.92
595 - Motor Pool	344,406.64	78,608.48	9,242.36	413,772.76
701 - General Tax Collection	35,819.12	6,625.98	18,392.58	24,052.52
703 - Current Tax Collections	1,399,580.51	525,301.77	1,061,598.68	863,283.60
707 - Bonds & Escrow/GreenTop	820,728.44	25,446.34	21,204.88	824,969.90
708 - Fire Withholding Bonds	46,047.48	9.72	0.00	46,057.20
893 - Nuisance Abatement Fund	55,736.65	655.89	6,965.17	49,427.37
ABN AMRO Series "B" Debt Red. Cap.Int.	25,657.68	0.64	1,287.36	24,370.96
Comerica Series B Bond	0.00	0.00	0.00	0.00
GRAND TOTAL	21,735,061.74	3,141,982.59	5,332,619.22	19,544,425.11

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

Submitted by Karen Lovejoy Roe, Clerk

- **RIVER-UP! FORD HERITAGE TRAIL DISTRICT MEETING-** Jeff Allen, Residential Services Director, Supervisor Stumbo, Treasurer Larry Doe and Clerk Karen Lovejoy Roe attended a River Up! Ford Heritage Trail District Meeting on Wednesday, November 13, 2013 at the Ypsilanti Township Civic Center. SMITHGROUP JJR, the planner for the Heritage Trail District and the Huron River Watershed Council presented a map and plan of the proposed Master Plan for the Ford Heritage Trail. At the meeting a detailed plan was presented for a portage site for canoes on the Huron River, west of the Hydro Dam. Improvements for this specific portage site were presented as a part of the plan. This canoe portage site is part of an exciting plan to improve the Huron River for recreation and to bring economic development to the areas surrounding the Huron River. Many groups are involved in this project including the UAW, RiverUp!, Huron River Water Trail, Huron River Watershed Council, City of Ypsilanti, Ypsilanti Township, Motor Cities, Ann Arbor Ypsilanti Visitors and Convention Bureau, Washtenaw County Parks and Recreation, along with others. The part of the trail and river that the plan includes is from Rawsonville Rd. to north of Holmes Road, passing through both Ypsilanti Township and the City of Ypsilanti.
- **FUTURE ELECTION PRECINCT LOCATION SITE CHANGES-**The Clerk's office staff has been very busy mailing out new voter identification cards along with a letter to voters impacted by the change in precinct locations. The voters impacted are from Precincts 13, 15, 18, 19 and 20. A letter was mailed explaining to each voter the change and the reason(s) for the change. The notification process is still underway.
- **REIMAGINE WASHTENAW JOINT TECHNICAL COMMITTEE MEETING-**Clerk Lovejoy Roe attended the ReImagine Washtenaw Joint Technical Committee meeting on Wednesday, November 12, 2013. Discussions and plans were formulated for briefing elected officials on the current status of a variety of projects underway with ReImagine Washtenaw along with more formal presentations to city councils, township boards and planning commissions. A ReImagine Washtenaw presentation will be made at the Ypsilanti Township Board's work session on Monday, November 25, 2013. The ReImagine Washtenaw group is seeking two elected representatives from each municipality to form a group to help forge the future for the ReImagine Washtenaw project.
- **MDEQ AND RACER TRUST MEETING-**On Thursday, November 7, 2013 Ypsilanti Township Elected Officials, staff, Township Attorney and environmental consultant Joh Kang met with representatives of MDEQ Kevin Lund and Mitch Adelman to discuss a process for sharing information and communications regarding the environmental cleanup and plans at the RACER TRUST/Willow Run GM Powertrain Site. It was agreed that Ypsilanti Township's environmental consultant, Dr. Kang would be a part of all meetings involving MDEQ and RACER Trust. Supervisor Stumbo would be included in all communications from MDEQ regarding the Willow Run Powertrain Site Clean-up. On Tuesday, October 22, 2013 the elected officials, attorney and staff met with representatives from RACER Trust and MDEQ to discuss the issues regarding storm water and ground water at the RACER Trust/Willow Run GM Powertrain site. On Wednesday, November 20, 2013 the Township Elected

Officials along with the Township Attorney met with representatives from both Racer Trust and MDEQ to discuss the status of the demolition at the Willow Run GM Powertrain facility and the schedule. The demolition is expected to be completed by September 1, 2014. The meeting attendees also discussed the possible alternatives for remediation of the site and the environmental clean-up.

- **AAATA**-Supervisor Stumbo and Clerk Lovejoy Roe attended the Ann Arbor City Council meeting where a vote was scheduled on the resolution to allow Ypsilanti Township to join the Ann Arbor Area Transportation Authority on Monday, October 21, 2013. The issue was not voted on. There was a lot of discussion and the issue was tabled until the November 18, 2013 Ann Arbor City Council meeting. Clerk Lovejoy Roe attended the November 18, 2013 Ann Arbor City Council meeting where the City Council voted unanimously to allow Ypsilanti Township to become a partner in the Ann Arbor Area Transportation Authority.
- **URBAN COUNTY EXECUTIVE MEETING**-Clerk Lovejoy Roe attended the UCEC meeting on Tuesday, October 22, 2013. The coordinated funding for 2014-2016 was approved along with the 2014 meeting schedule. The 2014 Priority Project Proposal process and application form was presented. There is \$190,000 available for Priority Projects in 2014. The Priority Project Proposal application has a deadline of December 6, 2013.
- **HUD CHALLENGE GRANT**- The Supervisor's and Clerk's offices worked together with the Assessing Department to develop and mail a letter announcing Habitat's need for identifying rental properties initially and then homeowner properties that could be sold to Habitat for homeownership and rehabilitation. The HUD Challenge Grant has funds available to purchase homes in both the Gault Village and West Willow neighborhoods for rehabilitation and homeownership. The letters were very successful. To date there are over 200 homes that have been offered to Habitat for possible rehabilitation projects and homeownership. The township is currently working with Habitat and Washtenaw County to identify ways to recruit future homeowners that desire to own a home in the West Willow neighborhood. Every effort is being put forward to secure the funding for the township properties. Clerk Lovejoy Roe attended a meeting with Habitat and Washtenaw County to discuss ways to recruit homeowners for the West Willow neighborhood on Wednesday, November 13, 2013. The parties agreed to meet again in December to finalize plans surrounding recruitment.
- **HUD FIRST LOOK PROGRAM COOPERATION WITH HABITAT AND YPSILANTI TOWNSHIP**-The Supervisor and Clerk's office continued to work closely with Habitat and the Attorney's office to move closer to a property purchase at 1540 S. Harris under the HUD First Look Program that was approved by the Township Board on Monday, Oct., 14, 2013. The closing date for the property has been determined for Thursday, December 5, 2013.
- **DOCUMENT MANAGEMENT/INFORMATION TECHNOLOGY**-Supervisor Stumbo, Treasurer Doe, Clerk Lovejoy Roe, Travis McDugald, IS Director and Mike Radzik, Office of Community Standards Director and Nancy Wrybkowski, Deputy Clerk met on Wednesday, October 30, 2013 to discuss a recommended plan to proceed with requesting support from the township board to hire a professional company to assist

the township in establishing the work flow and document storage needs along with document/information management. It was recommended that the proposal be presented to the township board.

- **AAATA TRANSIT PUBLIC MEETING**-On Tuesday, November 5, 2013 Supervisor Stumbo and Clerk Lovejoy Roe attended a public meeting at the Civic Center regarding the future of public transportation in the Urban Core of Washtenaw County. Plans were presented outlining the proposed expansion transit options in Ypsilanti Township.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

RESOLUTION NO. 2013-35

Whereas, there have been a number of fires in rental single family dwellings which have resulted in major structural damage; and

Whereas, there have been an increasing number of fire damaged rental homes that have no insurance to cover the rehabilitation or demolition needed after a major house fire; and

Whereas, a growing number of landlords are choosing to walk away from fire damaged rental homes due to the lack of homeowner's insurance and the cost of repairing the fire damage; and

Whereas, when property owners without insurance choose to abandon fire damaged homes, the entire neighborhood is negatively impacted by the presence of the fire damaged structure; and

Whereas, requiring landlords of single family and duplex family rental properties to provide proof of insurance as a requirement before obtaining a rental Certificate of Compliance will decrease the number of fire damaged properties abandoned by the owners due to the absence of insurance coverage; and

Whereas, Ordinance 2013-433 requires all landlords prove proof of insurance coverage against loss or damage to single or duplex family residential units before a Certificate of Compliance will be issued by the Township.

Now Therefore, Be it resolved, that Ordinance No. 2013- 433 is hereby adopted by reference.

ORDINANCE NO. 2013-433

*An Ordinance to Amend the Code of Ordinances,
Chapter 48 entitled Property Maintenance, Article III,
One and Two Unit Dwelling Rental Properties*

The Charter Township of Ypsilanti **Ordains** that the Code of Ordinances Charter Township of Ypsilanti, Chapter 48 entitled **Property Maintenance**, Article III entitled One and Two Unit Dwelling Rental Properties, is amended as follows:

DELETE Section 48-42(a) in its entirety.

ADD: the following new provision as Section 48-42(a):

The Department shall provide for the systematic inspection of all single and duplex dwelling units which are subject to rental agreements in the Township to determine whether such units are in compliance with all applicable codes. An owner shall provide the Department with a certificate of insurance, issued by an insurance company that certifies that the dwelling is insured against structural loss or damage, including, but not limited to, fire damage. The Certificate of Insurance shall state the name of each person named on the policy and its expiration date. The Certificate of Insurance shall be in force at the time a Certificate of Compliance is issued or at the time a renewed Certificate of Compliance is issued. If a dwelling unit is determined to be in compliance with this Code and all requirements of this Chapter, the department shall issue a Certificate of Compliance to the dwelling unit property owner.

Severability

Should any provision or part of the within Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of the balance of this Ordinance which shall remain in full force and effect.

Effective Date and Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

This ordinance shall take effect after publication in a newspaper of general circulation as required by law.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

MEMORANDUM

To: Board Members
From: Karen Lovejoy Roe, Clerk
Date: November 18, 2013 *KJR*
Subject: **116 S. Harris Road**

At the regular meeting held on July 22, 2013, the Charter Township of Ypsilanti Board of Trustees approved accepting bids for the sale of 116 S. Harris Road for a minimum bid of \$24,000. As required, all property owners within 300 ft. of the property were notified of the opportunity to bid. No bids were received.

Since no bids were received, at the regular meeting held on September 23, 2013, the Charter Township of Ypsilanti Board of Trustees approved accepting bids with a no minimum bid requirement. The closing date was October 12, 2013. Again, all property owners within 300 ft. of the property were notified of the opportunity to bid with no minimum bid but no bids were received.

On November 13, 2013, the attached email was received from Pastor Fields requesting New Life Ministries Missions Church be allowed to purchase the property in the amount of \$2,000.

This request is being placed on the November 25, 2013 board meeting agenda for consideration by the Board.

If you have any questions, please contact my office.

nkW

Attachment

cc: File

On Nov 13, 2013, at 11:11 PM, Thomas Fields <thomasfields60@yahoo.com> wrote:

Hello Karen.

I am requesting that you would pass this e-mail/letter on to property auction board committee.

Dear Board Members:

My name is Pastor Thomas Edward Fields. Address 130 South Harris Rd. Ypsilanti, Mi. 48198. My contact information is e-mail Thomasfields60@yahoo.com phone 734-961-2526.

My intention with this letter is to request the property auction board to sell property located at 116 South Harris Rd. Ypsilanti, Mi. 48198. I was interested in said property at time of auction. I received only one letter at that time to submit bid and minimum bid was to be \$24,000.00. It is to my understanding now, that there was a second letter sent out with no minimum bid. If I would have received that letter, I would have submitted a bid at that time.

I am now specifically requesting to purchase property at 116 South Harris Rd Ypsilanti, MI. 48198.

If possible I would like to purchase property in the church name of New Life Ministries-Missions that is the adjacent lot south of 116 South Harris Rd. for the sum of \$2,000.00.

If unable to purchase in church name, I would like to personally purchase the property at same price in name of Thomas Edward Fields.

Thank you for your time and consideration of this matter.

In the Lord's service
Pastor Thomas Fields

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

Clerk's Office

7200 S. Huron River
Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156

October 2, 2013

To Whom It May Concern:

At the regular meeting held on September 23, 2013, the Charter Township of Ypsilanti Board of Trustees authorized the sale of the township owned property described below. You are receiving this letter because your property is within 300 ft. of this parcel:

**116 S. Harris Road - Parcel # K-11-10-180-005,
YP#107-26 Lot 26 Ypsi Little Farms Subdivision**

NO MINIMUM BID REQUIRED

In addition to the purchase price, all legal costs incurred shall be reimbursed in the closing cost by the purchaser.

If you are interested in submitting a bid to purchase, please see the attached information.

If you have any questions, please contact my office at (734) 484-4700.

Sincerely,

A handwritten signature in black ink that reads "Karen Lovejoy Roe".

Karen Lovejoy Roe
Clerk

nkW

Enclosure

cc: File

INVITATION TO BID

The Charter Township of Ypsilanti is accepting sealed bids for the sale of the following township-owned property:

**116 S. Harris Road - Parcel # K-11-10-180-005,
YP#107-26 Lot 26 Ypsi Little Farms Subdivision**

NO MINIMUM BID

In addition to the purchase price, all legal costs incurred shall be reimbursed in the closing cost by the purchaser.

Sealed bids will be accepted until 10:00 am Eastern time, on Thursday, October 10, 2013, at which time all bids will be publicly read aloud.

Submissions will not be accepted by fax. Please provide **three sealed copies** of the bid to the Ypsilanti Township Clerk's Office, 7200 S. Huron River Drive, Ypsilanti, MI 48197. Envelopes must be plainly marked "***116 S. Harris – Parcel #K-11-10-180-005***"

Inquiries or questions regarding this opportunity to bid may be submitted to Karen Lovejoy Roe, Clerk at 734.484.4700.

The Charter Township of Ypsilanti reserves the right to accept or reject any and all bids and to waive any irregularities in the best interest of Ypsilanti Township.

Published: Wednesday, October 2, 2013

K -11-10-180-003
PROPERTY OWNER
106 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-008
PROPERTY OWNER
150 S HARRIS RD
YPSILANTI MI 48198

K -11-11-240-005
PROPERTY OWNER
149 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-002
PROPERTY OWNER
422 S HURON ST APT 2
YPSILANTI MI 48197

K -11-10-180-004
PROPERTY OWNER
269 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-007
Occupant
138 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-006
PROPERTY OWNER
130 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-007
PROPERTY OWNER
1515 RIDGE RD. #95
YPSILANTI MI 48198

K -11-10-180-009
PROPERTY OWNER
4266 LAKE FOREST DR E
ANN ARBOR MI 48108

K -11-10-180-009
Occupant
1385 RUSSELL ST
YPSILANTI MI 48198

K -11-10-180-014
PROPERTY OWNER
204 S HARRIS RD
YPSILANTI MI 48198

K -11-11-250-001
PROPERTY OWNER
8445 CRESTSHIRE
YPSILANTI MI 48197

K -11-11-250-001
Occupant
87 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-002
Occupant
83 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-003
Occupant
81 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-005
PROPERTY OWNER
89 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-004
Occupant
91 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-007
Occupant
79 S HARRIS RD
YPSILANTI MI 48197

K -11-11-250-008
Occupant
93 S HARRIS RD
YPSILANTI MI 48197

K -11-10-180-002
Occupant
98 S HARRIS RD
YPSILANTI MI 48198

K -11-10-180-004
Occupant
110 S HARRIS RD
YPSILANTI MI 48198

List of properties owners within 300 feet of 116 S. Harris that were mailed bid information on August 27, 2013 listing a \$24,000 minimum bid and again on October 2, 2013 stating no minimum bid was required.



Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
WASHTENAW COUNTY TREASURE	CHARTER TOWNSHIP OF YPSIL	0	12/28/2011	QC	NOT MARKET SALE	L 4881 P 200	TREASURER DEED	100.0
GRAY, JUDITH	MCCORMIC,, WILLIAM M.	25,000	11/10/2000	LC	ARMS-LENGTH	3979/294	AFFIDAVIT	100.0
GRAY, JAMES E & JUDITH	GRAY, JUDITH	0	04/05/1999	SD	ESTATE SALE	3918/808		0.0

Property Address	Class: EXEMPT COUNTY, CI	Zoning: RM2 M	Building Permit(s)	Date	Number	Status
116 S HARRIS RD	School: YPSILANTI COMMUNITY SCH		DEMOLISH STRUCTURE	02/04/2010	PB10-0071	100%

Owner's Name/Address	MAP #: R 680 021 00
CHARTER TWP OF YPSILANTI 7200 S HURON RIVER DR YPSILANTI MI 48197	

Improved	X	Vacant	Land Value Estimates for Land Table 00999.YPSILANTI TOWNSHIP PROPERTY
	X		

Public Improvements	Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value
	Dirt Road	100.00	400.00	1.0000	1.0000	0	100		0

Tax Description	Value
YP#107-26 LOT 26 YPSI LITTLE FARMS SUBD'N.	0

Comments/Influences	Value
	0

Topography of Site	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
X Level	2014	EXEMPT	EXEMPT	EXEMPT			EXEMPT
Rolling	2013	EXEMPT	EXEMPT	EXEMPT			EXEMPT
Low	2012	0	0	0			0
High	2011	21,000	0	21,000			21,000S

Who	When	What	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
			2014	EXEMPT	EXEMPT	EXEMPT			EXEMPT
			2013	EXEMPT	EXEMPT	EXEMPT			EXEMPT
			2012	0	0	0			0
			2011	21,000	0	21,000			21,000S

The Equalizer. Copyright (c) 1999 - 2009.
Licensed To: Township of Ypsilanti, County of Washtenaw, Michigan

*** Information herein deemed reliable but not guaranteed***

CHARTER TOWNSHIP OF YPSILANTI
ASSESSOR'S OFFICE

VALUATION REPORT

FOR: POTENTIAL SALE

LOCATED AT 116 S HARRIS RD
YPSILANTI, MICHIGAN 48197
K-11-10-180-005

OWNED BY CHARTER TOWNSHIP OF YPSILANTI

AS OF JULY 30, 2013

FOR

CHARTER TOWNSHIP OF YPSILANTI
7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

BY

ASSESSORS OFFICE
7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MICHIGAN 48197-7099

**CHARTER TOWNSHIP OF YPSILANTI
ASSESSING DEPARTMENT**

7200 South Huron River Drive
Ypsilanti, Michigan 48197-7099

Telephone (734)487-4927
Fax (734)484-5159

July 30, 2013

Karen Lovejoy-Roe
Ypsilanti Township Clerk
7200 S Huron River Dr.
Ypsilanti, Michigan 48197

Regarding: K-11-10-180-005
116 S Harris Rd
Ypsilanti, Michigan 48197

Per your request, pertinent market data has been compiled for a market comparison of the subject property identified above.

Market value is defined as the most probable price in terms of cash a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Based upon the market data provided herein, it has been determined that the most probable price of the subject property, K-11-10-180-005, as of July 30, 2013 is:

\$24,000

This report is supportive evidence to the potential sale by sealed bid of the subject property and the content is brief and consists of sales information that would be reviewed and analyzed like any potential buyer. The sales information shows the activity within the local market area.

Respectfully Submitted,
Brian McCleery, MAAO

PURPOSE AND INTENDED USE OF THE SUPPLEMENTAL DATA
REPORT

The purpose of this report is to provide a "Estimate Market Value" to the subject property as of July 30, 2013 for the intended use of demonstrating the market sales activity within the market area.

LEGAL DESCRIPTION

K-11-10-180-005 - YP#107-26 LOT 26 YPSI LITTLE FARMS SUBD'N.

SITE ANALYSIS

The following description of the subject site has been compiled from records of the Assessor's Office.

Size: The total subject site consists of 1 parcel, contained approximately .918 acres. The individual parcel is described as contained within the above legal descriptions.

Topography: The subject property is flat and level with adjacent properties. There does not appear to be any drainage problems.

Street Improvements: S Harris Rd is a 2 lane asphalt paved road.

Utilities: The subject property has access to all public utilities.

Zoning: The subject site of 116 S. Harris Rd is zoned RM-2.

K-11-10-180-005 This parcel is a .918 acre parcel of vacant land consisting of a 100' road frontage and a 400' depth.

The previous home at 116 S Harris Rd was demolished in 2010. In 2011 the Washtenaw County Treasurer's Office foreclosed upon the property for the nonpayment of property taxes. The Treasurer's Office offered the property for sale in the 2011 property tax auction and the property did not sell. Subsequently, property ownership was transferred to Ypsilanti Township according to Michigan law.

VACANT LAND SALES

Parcel	Street	Location	Acreage	Sale Date	Sale Price	\$/AC	\$/SF		
K-11-23-400-042	Textile Rd	Ypsilanti Township	0.66	7/17/2013	\$ 20,000	\$ 30,303	\$ 0.70		
K-11-31-200-016 & -017	Merritt Rd	Ypsilanti Township	3.38	7/12/2013	\$ 56,000	\$ 16,568	\$ 0.38		
J-10-07-200-019	Warren Rd	Superior Township	2.50	6/14/2013	\$ 70,000	\$ 28,000	\$ 0.64		
J-10-28-300-018	Hunters Creek Dr	Superior Township	10.93	5/21/2013	\$ 60,000	\$ 5,489	\$ 0.13		
J-10-17-201-103	Masten Ct	Superior Township	3.04	5/14/2013	\$ 33,000	\$ 10,855	\$ 0.25		
J-10-17-201-103	Masten Ct	Superior Township	3.04	5/14/2013	\$ 33,000	\$ 10,855	\$ 0.25		
J-10-08-300-050	Plymouth- Ann Arbor Rd	Superior Township	1.06	3/14/2013	\$ 15,000	\$ 14,151	\$ 0.32		
J-10-17-201-099	Masten Ct	Superior Township	5.03	10/15/2012	\$ 67,500	\$ 13,419	\$ 0.31		
J-10-18-401-019	Falkirk Ct	Superior Township	1.25	10/15/2012	\$ 48,000	\$ 38,400	\$ 0.88		
J-10-18-401-027	Betheny Cr	Superior Township	1.05	9/4/2012	\$ 55,500	\$ 52,857	\$ 1.21		
J-10-15-100-014	Ford Rd	Superior Township	8.48	8/3/2012	\$ 80,000	\$ 9,434	\$ 0.22		
J-10-29-200-02	Vreeland Rd	Superior Township	4.55	7/23/2012	\$ 43,000	\$ 9,451	\$ 0.22		
J-10-32-300-003	First St	Superior Township	1.07	6/20/2012	\$ 15,000	\$ 14,019	\$ 0.32		
J-10-03-400-026	Plymouth- Ann Arbor Rd	Superior Township	2.49	5/31/2012	\$ 85,000	\$ 34,137	\$ 0.78		
J-10-18-401-046	Andora	Superior Township	4.49	1/12/2012	\$ 70,000	\$ 15,590	\$ 0.36		
K-11-11-283-013	Ohio St	Ypsilanti Township	0.181	9/12/2011	\$ 3,400	\$ 18,785	\$ 0.43	Tax Sale	
K-11-20-301-014	Pineview Dr	Ypsilanti Township	0.46	7/29/2011	\$ 10,700	\$ 23,261	\$ 0.53	Tax Sale	
J-10-19-100-021	Cherry Hill Rd	Superior Township	3.15	6/14/2011	\$ 50,000	\$ 15,873	\$ 0.36	Average of Highlighted: \$ 0.58	
J-10-28-300-024	Hunters Creek Dr	Superior Township	4.90	2/1/2011	\$ 65,000	\$ 13,265	\$ 0.30		
K-11-35-400-052	Bemis	Ypsilanti Township	10.00	12/14/2010	\$ 50,000	\$ 5,000	\$ 0.11		
K-11-33-100-012	Baytree Dr	Ypsilanti Township	2.89	12/6/2010	\$ 15,000	\$ 5,190	\$ 0.12	Wet	
J-10-15-120-002 & -003	Ford Rd	Superior Township	4.42	11/30/2010	\$ 57,500	\$ 13,009	\$ 0.30		
J-10-19-100-019	Cherry Hill Rd	Superior Township	3.14	10/29/2010	\$ 60,000	\$ 19,108	\$ 0.44		
J-10-14-200-006	Ford Rd	Superior Township	2.10	10/1/2010	\$ 20,000	\$ 9,524	\$ 0.22		
J-10-15-120-001	Ford Rd	Superior Township	2.09	10/1/2010	\$ 20,000	\$ 9,569	\$ 0.22		
Average of All Sales:							\$	0.40	

RECONCILIATION AND CONCLUSION OF VALUE:

In valuing the subject property a review of vacant land sales was conducted for the market area extending back to 2010. Sales from Ypsilanti Township and parts of Superior Township were utilized.

In reviewing the subject property the challenge was to find similar sales of lots that were approximately 1 acre in size, yet within the higher density, urban area similar to the North East side of Ypsilanti Township, where the subject property is located. Enclosed is a list of the vacant land sales that have taken place over the past few years. The average sale price for these sales is \$.40 per square foot. When evaluating the sales further for similar amenities such as size and location, several sales can be selected that would closer represent the subject property. The average sales price of these properties was \$.58 per square foot.

Secondly, a search of current listings in the area was conducted. Looking at properties that are currently listed for sales, gives an indication of the current market. In the area of the subject property there are a few vacant properties that are currently listed for sale. 453 S Harris Rd. is a .124 acre parcel that is listed for \$12,500. 459 S Harris Rd is a .124 acre parcel that is listed for \$12,500, and 1805 Parkwood Ave is a .258 acre parcel that is listed for \$5,800. There is also a lot on Young St that is .15 acres and is listed for \$4,900. These listings are for smaller properties that are similar in location to the subject and are supportive of the dollar per square foot values that are indicated by the sales data.

Based upon the above market information, a value per square foot can be derived from the market by reviewing land sales and listings within the surrounding area. A dollar per square foot of \$.60 was chosen as the appropriate rate. Applying a dollar per square foot value of \$.60 to the subject property, results in a land value estimate of \$24,000 for the subject property.

In conclusion, the above value is the most probable price in terms of cash a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
ANGELA B. KING

FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

October 19, 2013

Brenda L. Stumbo, Supervisor
Karen Lovejoy Roe, Clerk
Larry J. Doe, Treasurer
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: ***Review of Proposed Agreement Between the “Michigan Land Bank Fast Track Authority” (MLB) and the Charter Township of Ypsilanti***

Dear Board Members:

As all of you are well aware, the Washtenaw County Board of Commissioners (in conjunction with Washtenaw County Treasurer Catherine McClary) have failed miserably in their efforts to create a **“Land Bank”** for Washtenaw County. In fact, most other Counties that have Land Banks have expressed surprise (and in some cases outright bewilderment) as to why Washtenaw County does not have in place a Land Bank given the record number of foreclosures that have occurred in this County during the last five (5) plus years.

As such, your offices did reach out to Kim Homan, the Executive Director of the **“Michigan Land Bank Fast Track Authority”** (MLB) to determine if the Township could place properties it owned (either through the Tax Foreclosure process or otherwise) into the MLB. On Monday, **July 8, 2013** a meeting was held with Director Homan at the Township Civic Center after which the Township did receive a proposed **“Agreement”** which would allow the Township to deed certain properties it owns into the MLB.

While I have reviewed this proposed Agreement, I would recommend at the outset that this Agreement be revised as it pertains to the legal status of the Township and furthermore, that the correct legal name that should be used

Township Board
Re: Michigan Land Bank
October 19, 2013
Page 2

throughout this document whenever referring to the Township should be ***“The Charter Township of Ypsilanti.”*** Thus, the Township should be referenced by its legal status as ***“The Charter Township of Ypsilanti”*** so as to insure there is no confusion in the event the City of Ypsilanti ever enters into a similar agreement with the MLB. It is certainly ok for the Township to be referred in the Agreement as ***“Ypsilanti Township”*** as opposed to ***“The Charter Township of Ypsilanti”*** but I certainly would not want any properties that are conveyed into the MLB to be a matter of confusion by a perspective investor as to where the property is located especially given the significant differential in the millage rates between the two (2) municipalities.

In addition, the Land Bank requires that any properties conveyed by the Township to the MLB have ***“. . . good and marketable title . . .”*** and likewise be ***“. . . free and clear of any claims or encumbrances . . . that will not interfere with the MLB’s intended use of the property.”*** In order to insure all parties are proceeding on the same wavelength, I have attached for your convenience a copy of the ***“Quit Claim Deed”*** that was conveyed by Washtenaw County Treasurer Catherine McClary to the Township for the commercial property located at ***953 E. Michigan Avenue*** back on ***August 6, 2013***. Obviously, the Township cannot convey to the MLB a ***“Warranty Deed”*** to this property since the Township can only convey the same legal interests it received from the County through the Tax Foreclosure process which is a ***“Quit Claim Deed.”***

While I do not anticipate there will be any problems in the event this property is purchased by an investor for commercial redevelopment, I simply wanted to take a moment and make clear to the MLB (through the Township Board) that all properties that have been conveyed to the Township from the County are in the form of Quit Claim Deeds. This should come as no surprise to MLB since I believe that most properties that are in the MLB that have been acquired by municipalities through the Tax Foreclosure Auction process and are in the form of ***“Quit Claim Deeds.”*** As a side note, I am curious as to what is ***“. . . MLB’s intended use of the Property”*** pursuant to their mission statement since nothing is contained within this document sets forth what their intended use will be of these properties.

As a side note, I have also attached for your convenience a copy of an email that was previously forwarded to your offices from Jennifer Lascari, the Property

Township Board
Re: Michigan Land Bank
October 19, 2013
Page 3

Analyst for the MLB, wherein she states that while “. . . **the properties will be tax exempt while the MLB has title to them we do not list or market the properties.**” Thus, I am under the impression that any potential investor may simply have to find a property that he or she may be interested in by going onto the State’s website. One would think that given the large tracts of properties that are going into the MLB, that some type of marketing program would be developed. In any event, just my thought regarding this issue since obviously the Township wants these properties to be redeveloped.

In that regard, it would also be my recommendation that Section 3 entitled “**Option to Purchase**” subparagraph (a) be changed to allow the Township a four (4) year time period (with an option to extend for a like number of years) as opposed to the two (2) year period contained in this document. In light of the fact that two (2) years goes by so quickly, I would feel more comfortable if the Township had a four (4) year timeline to exercise its option to reacquire the property with an additional option to extend for an additional four (4) years prior to this property being permanently owned by the MLB. Likewise, I believe we need to receive clarification that during the time period the Township’s Option remains in effect that the MLB will not enter into a Lease Agreement with a prospective purchaser without Township approval since no mention is made in this document as to whether the MLB can lease the properties as opposed to selling them to a third party.

Finally, while paragraph (g) of the Agreement entitled “**Condition of Property**” requires the Township to accept the property back from the MLB in an “**as is condition**” (which I believe is only fair) I believe that same provision should also be applicable to the MLB at the time the property is conveyed to the Land Bank. In other words, the Quit Claim Deed that we receive for these properties from Treasurer McClary requires that the Township take possession of these properties under pretty much the same circumstances. While I do not believe this is a “**problem**” I simply wanted to bring it to your attention since I believe this condition should work both ways. Furthermore, some of the provisions contained in the “**Quit Claim Deed**” signed by Treasurer McClary may be unenforceable as it pertains to the “**Public Purpose**” since the determination of a “**Public Purpose**” is one that is made by the Township Board and not the Washtenaw County Treasurer.

Hopefully, this letter and attachments will be of assistance as you proceed forward in trying to utilize all of the tools that are available to the Township to

Township Board
Re: Michigan Land Bank
October 19, 2013
Page 4

redevelop the Township's commercial tax base. If after review of this correspondence you have any questions or I can be of further assistance, please contact me.

Very truly yours,

A handwritten signature in blue ink that reads "Wm. Douglas Winters".

Wm. Douglas Winters

/dc

Enc.

cc: Trustees
Mike Radzik
Ron Fulton
Joe Lawson
Linda Gosselin
Brian McCleery
Dennis O. McLain

By authority of 2003 PA 258, MCL 124.751 *et seq.*, the Michigan Land Bank Fast Track Authority located at 735 E. Michigan Ave, Lansing, Michigan 48909 (“MLB”), on behalf of the State of Michigan, enters into this Land Banking Agreement (“Agreement”) with the Township of Ypsilanti, a Michigan Municipal Corporation, whose address is 7200 S Huron River Dr., Ypsilanti, Michigan 48917 (“Ypsilanti”), on this ____ day of August, 2013 (the “Effective Date”).

For valuable consideration received, the parties agree as follows:

Section 1. TERMS OF SALE

(A) Agreement for Purchase and Sale. Ypsilanti will sell, transfer, and convey to the MLB, and the MLB will purchase from Ypsilanti, subject to, and on the terms and conditions set forth in this Agreement, land located in the Township of Ypsilanti as described in the attached **Exhibit A** (the “Property”).

(B) Purchase Price. The purchase price for the Property under this Section 1 (the “Purchase Price”) will be One and no/100 Dollars (\$1.00) per parcel, paid to Ypsilanti at the time of transfer.

Section 2. REPRESENTATIONS AND WARRANTIES.

(A) Ypsilanti represents to the MLB that as of the date of this Agreement:

(1) Title to the Property will be in a form deemed satisfactory by the MLB in accordance with this Agreement and, to the knowledge of Ypsilanti, Ypsilanti has good and marketable title to the Property, free and clear of any claims or encumbrances except for (a) zoning and buildings laws, ordinances and regulations and (b) easements, conditions and restrictions of record that will not interfere with the MLB's intended use of the Property;

(2) This Agreement constitutes a legal, valid, and binding agreement of Ypsilanti, enforceable against Ypsilanti in accordance with its terms;

(3) Ypsilanti is a Michigan Municipal Corporation, validly existing and in good standing under the laws of the State of Michigan, and the representative of Ypsilanti whose name appears on the signature page hereof has been duly authorized to execute and deliver this Agreement on behalf of Ypsilanti. Documentation of such authority must be provided to the MLB and attached to this Agreement;

(4) Neither the execution of this Agreement nor the performance of Ypsilanti's obligations under this Agreement will constitute a default under its organizational documents or, to the knowledge of Ypsilanti, any contract or agreement by which Ypsilanti is bound; and

(5) The execution and delivery of this Agreement by Ypsilanti and the consummation of the transactions contemplated by this Agreement by Ypsilanti will not

violate any order, writ, injunction, or decree of any court in any litigation to which Ypsilanti is a party or bound or violate any law.

(B) The MLB represents to Ypsilanti as of the date of this Agreement:

(1) This Agreement constitutes a legal, valid, and binding agreement of the MLB, enforceable against the MLB in accordance with its terms;

(2) The MLB and the representative of the MLB whose name appears on the signature page hereof has been duly authorized to execute and deliver this Agreement on behalf of the MLB;

(3) Neither the execution of this Agreement by the MLB nor the performance of the MLB's obligations under this Agreement will constitute a default under its organizational documents or any contract or agreement by which the MLB is bound; and

(4) The execution and delivery of this Agreement by the MLB and the consummation of the transactions contemplated by this Agreement by the MLB will not violate any order, writ, injunction, or decree of any court and any litigation to which the MLB is a party or bound or violate any law.

Section 3. OPTION TO PURCHASE.

(A) The MLB, in consideration of the economic development potential of the Property as contemplated by Ypsilanti, grants to Ypsilanti, conditioned on the successful consummation of the conveyance of the Property to the MLB, an exclusive option to purchase the Property described on the attached Exhibit A, with all easements, rights, and appurtenances, exercisable at any time prior to the two year anniversary of the Effective Date (the "Option Period").

(B) Purchase Price. The purchase price for the Property under this Section 3 will be One and 00/100 Dollar (\$1.00) per parcel, paid to the MLB at the "Option Closing". The purchase price will be paid in full at the Option Closing with certified funds made payable to "the State of Michigan".

(C) Exercise of the Option. Ypsilanti may exercise the Option by giving written notice to the MLB in accordance with Section 5 of this Agreement at any time during the Option Period.

(D) Failure to Exercise the Option. If Ypsilanti fails to exercise the Option before the Option Period expires, the MLB, at its sole option, may either retain the Property, or convey the Property back to Ypsilanti, in either case the Option will terminate and the MLB will have no further obligations to Ypsilanti with respect to the Option.

(E) Option Closing. The Option Closing will occur within 10 days after all the Option Closing documents are prepared but no later than 30 days after the MLB receives notice that Ypsilanti is exercising the Option.

(F) The Option Closing and Preparations for the Option Closing.

(1) If Ypsilanti exercises the Option, the following obligations will be performed before or at the Option Closing:

(a) The MLB will prepare the necessary conveyance documents to transfer its title to Ypsilanti and forward them to Ypsilanti for Ypsilanti's review at least 10 days before the scheduled date of the Option Closing.

(b) The Option Closing will be held at the MLB's offices as stated in this Agreement unless the parties mutually agree on some other location.

(2) If MLB exercises its option to convey the Property back to Ypsilanti, the following obligations will be performed before or at the Option Closing:

(a) The MLB will prepare the necessary conveyance documents to transfer its title to Ypsilanti and forward them to Ypsilanti for Ypsilanti's review at least 10 days before the scheduled date of the Option Closing.

(b) The Option Closing will be held at the MLB's offices as stated in this Agreement unless the parties mutually agree on some other location.

(c) Ypsilanti will accept title to the Property.

(G) Condition of Property. Ypsilanti agrees to accept the Property and hereby waives all objections or claims against MLB arising from or related to the Property or to any Hazardous Materials on the Property. The Property is sold AS IS. MLB makes no implied or express representations or warranties as to the Property's condition, including its environmental condition and any other condition that may adversely affect its development, or its fitness for absolutely any purpose whatsoever. By executing this Agreement, Ypsilanti will be deemed to have acknowledged that it is satisfied with the condition of the Property.

Section 4. NOTICES AND DEMANDS

Any notice, demand or other communication under this Agreement by either Party to the other will be sufficiently given if it is dispatched by certified or registered mail, postage prepaid, return receipt requested, or sent by a recognized overnight delivery service, or hand delivered, with receipt obtained, and addressed as follows:

If to Ypsilanti:
7200 S. Huron River Dr.
Ypsilanti, Michigan 48917

If to the MLB:
P.O. Box 30766
Lansing, Michigan 48909

All notices will be deemed given on the day of mailing. Either Party to this Agreement may change its address for the receipt of notices at any time by giving notice thereof to the other as provided in this section. Any notice given by a Party hereunder must be signed by an authorized representative of such Party.

Section 5. DEFAULT AND REMEDIES

If the MLB fails to perform in accordance with this Agreement or if any representation of the MLB in this Agreement is untrue when made or at any time prior to the Effective Date, the MLB will be in default. In the event of a default by the MLB, Ypsilanti may, as its sole and exclusive remedies, elect to either enforce the terms of or terminate this Agreement.

If Ypsilanti fails to perform in accordance with this Agreement or if any representation of Ypsilanti in this Agreement is untrue when made or at any time prior to the Effective Date, Ypsilanti will be in default. In the event of a default by Ypsilanti, the MLB may, as its sole and exclusive remedies, elect to either enforce the terms of or terminate this Agreement.

Section 6. ENTIRE AGREEMENT.

This Agreement embodies the entire agreement of the parties and supersedes any prior or contemporaneous understandings or written or oral agreements between them concerning the Property. No variation, modification, or alteration of these terms will be binding on either party unless set forth in an express and formal written amendment executed by both parties to this Agreement. This Agreement is to be construed as if drafted by both parties.

Section 7. GOVERNING LAW.

This Agreement is governed by and construed under and in accordance with the laws of the State of Michigan.

Section 8. COUNTERPARTS.

This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument. This Agreement may be executed and delivered by electronic transmission, and an electronic copy of this Agreement or of a signature of a party will be effective as an original.

(Signatures on following page)

The Parties have executed this Purchase Agreement as of the Effective Date.

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me on _____, 2013 by **Kim Homan, the Executive Director of The Michigan Land Bank Fast Track Authority, a Michigan public body corporate and politic**, on behalf of said company.

Notary Public, Wayne County, Michigan
Acting in Wayne County, Michigan
My commission expires:

MICHIGAN LAND BANK FAST TRACK
AUTHORITY, a Michigan public body
corporate and politic

By: _____
Print: Kim Homan
Its: Executive Director

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me on _____ 2013 by _____, the _____ of the Michigan Land Bank Fast Track Authority, a Michigan public body corporate, on behalf of the Authority.

Notary Public, Wayne County, Michigan
Acting in Wayne County, Michigan
My commission expires:

TOWNSHIP OF YPSILANTI, a Michigan
Municipal Corporation

By: _____
Print:
Its:

EXHIBIT A

PROPERTY

State of Michigan; County of Washtenaw; Township of Ypsilanti:

LOTS 393 - 396 INCL. DEVONSHIRE SUBDIVISION NO. 3. PARENT PARCELS K 11-02-433-003 AND K 11-02-433-004 (COMBINE)

Parcel Number: K -11-02-433-005; Commonly known as 2084 E MICHIGAN AVE

LOTS 402-404 INCL. LOTS 397-401 INC. DEVONSHIRE SUB.

Parcel Number: K -11-02-433-001; Commonly known as 2094 E MICHIGAN AVE

COM AT W 1/4 POST OF SEC, TH S 1117.5 FT IN THE W LINE OF SEC FOR A PL OF BEG, TH S 89.8 FT IN W LINE OF SEC, TH N70-58-00E 122.83 FT IN THE N LINE OF MICHIGAN AVE, TH N 51.60 FT, TH S88-23-00W 115.50 FT TO THE PL OF BEG, BEING A PART OF W 1/2 OF SW 1/4 SEC. 1 T3S R7E 2403-2405, E MICHIGAN AVE.

Parcel Number: K -11-01-340-022; Commonly known as 2403 E MICHIGAN AVE

COM AT W 1/4 POST OF SEC, TH SLY 1037.90 FT IN W LINE OF SEC; TH DEFL ELY 91 DEG 40' LEFT 100.0 FT FOR PL OF BEG; TH CONT ELY 35.50 FT; TH DEFL 72 DEG 35' RIGHT 119.52 FT; TH DEFL 90 DEG RIGHT 62.52 FT IN N LINE OF MICHIGAN AVENUE; TH DEFL 109 DEG 05' RIGHT 77.81 FT; TH DEFL 91 DEG 40' LEFT 15.0 FT; TH DEFL 91 DEG 40' RIGHT 40.0 FT; TH DEFL 91 DEG 40' LEFT 0.50 FT; TH DEFL 91 DEG 40' RIGHT 15.0 FT TO PL OF BEG. BEING PART OF W 1/2 OF SW 1/4, SEC 1, T3S-R7E, 0.13 AC.

Parcel Number: K -11-01-340-023; Commonly known as 2421 E MICHIGAN AVE

COM AT W 1/4 POST OF SEC, TH S 1194.9 FT IN W LINE OF SEC, TH N70-49-00E 335.43 FT IN N LINE OF MICHIGAN AVE FOR A PL OF BEG, TH N 200 FT, TH N70-49-00E 130 FT, TH S 200 FT, TH S70-49-00W 130 FT IN N LINE OF HWY TO PL OF BEG, BEING A PART OF W 1/2 OF SW 1/4 SEC. 1 T3S R7E, 0.57 AC.

Parcel Number: K -11-01-340-026; Commonly known as 2485 E MICHIGAN AVE

COM AT W 1/4 POST OF SEC, TH S 1194.9 FT IN W LINE OF SEC, TH N70-49-00E 335.43 FT IN N LINE OF MICHIGAN AVE FOR A PL OF BEG, TH N 200 FT, TH N70-49-00E 130 FT, TH S 200 FT, TH S70-49-00W 130 FT IN N LINE OF HWY TO PL OF BEG, BEING A PART OF W 1/2 OF SW 1/4 SEC. 1 T3S R7E, 0.57 AC.

Parcel Number: K -11-01-340-026; Commonly known as 2487 E MICHIGAN AVE

COM AT SW COR OF SEC, TH N 1418.39 FT IN W LINE OF SEC, TH DEFLECTING 70 DEG 55'RIGHT 940.30 FT IN CENT OF HWY FOR PL OF BEG, TH CONTINUING NELY 211.9 FT IN CENT OF HWY, TH DEFL 96 DEG 17' RIGHT 271 FT, TH DEFL 94 DEG 10' LEFT 169.6 FT, TH DEFL 107 DEG 16' RIGHT 644 FT, TH DEFL 78 DEG 01' RIGHT 231 FT, TH DEFL 88 DEG 41' RIGHT 858.63 FT TO PL OF BEG, BEING PART OF SW 1/4 SEC 1 T3S-R7E 5.55 AC. PROP: KINGSLEY MOBILE PARK

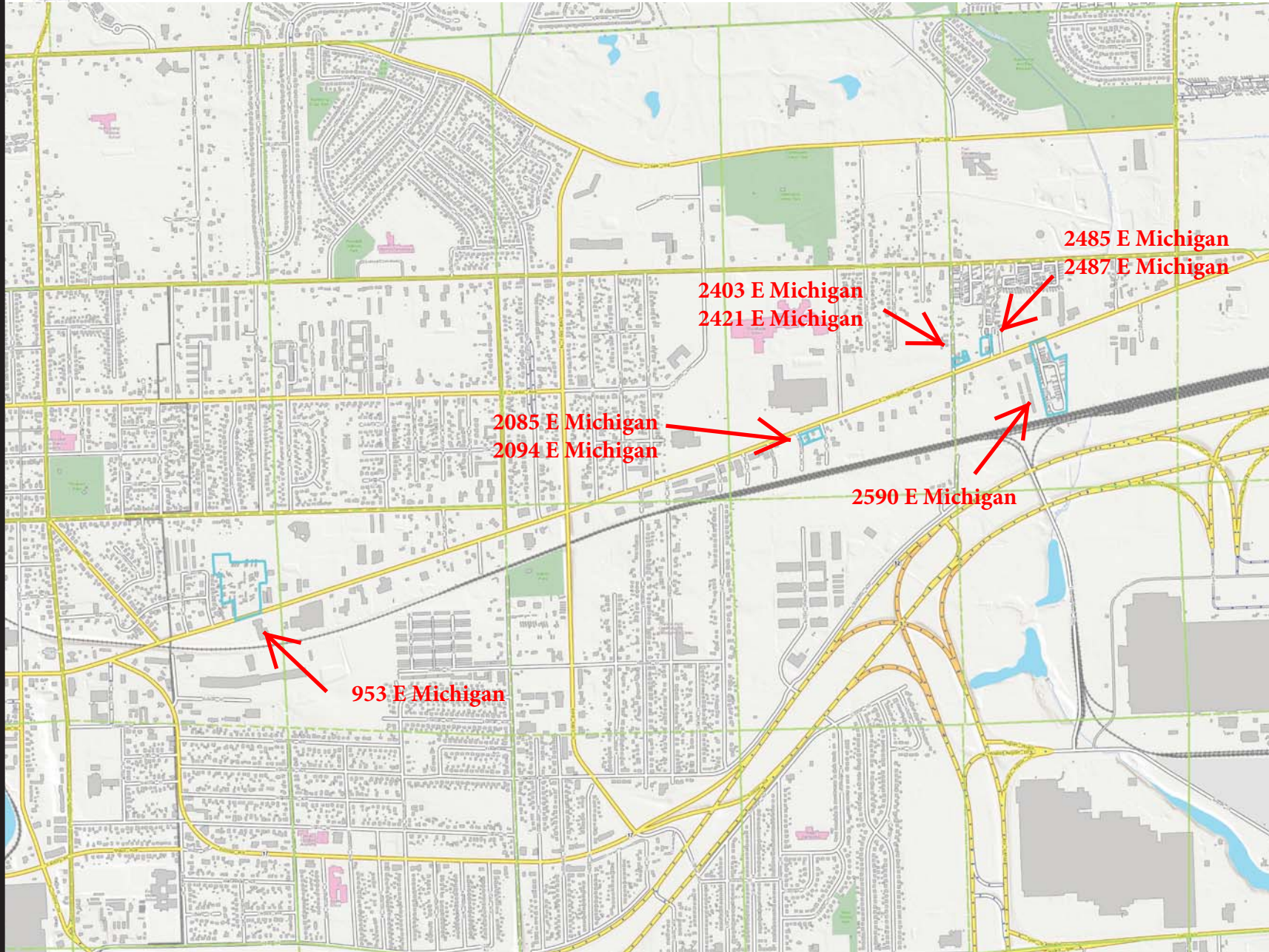
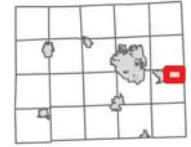
Parcel Number: K -11-01-300-004; Commonly known as 2590 E MICHIGAN AVE

COM AT N 1/4 COR SEC 10, T3S-R7E, YPSI TWP, WASH CTY MI, TH S 00-10-55 E 1089.21 FT ALG N/S 1/4 LN SEC 10; TH S 74-40-01 W 203.49 FT ALG C/L MICH AVE; TH S 75-54-21 W 46.34 FT ALG C/L MICH AVE TO POB; TH S 75-54-21 W 308.26 FT ALG C/L MICH AVE; TH N 00-32-42 W 238.88 FT; TH S 75-48-07 W 145.51 FT; TH N 00-48-07 W 349.25 FT ALG E/L JOHNSONS PL SUB; TH S 88-24-02 W 59.34 FT ALG N/L JOHNSONS PL SUB; TH N 01-06-15 W 228.69 FT; TH S 88-36-37 E 195.77 FT; TH S 00-10-55 E 100.11 FT; TH N 89-49-05 E 313 FT; TH N 89-49-05 E 73.55 FT; TH S 00-10-55 E 245.21 FT; TH S 88-11-19 W 77.01 FT; TH S 00-10-55 E 353.20 FT TO POB. BEING PT OF NW 1/4 SEC 10. CONTAINING 6.93 AC +/- BEING SUBJ TO RIGHTS OF PUBLIC OVER S 50 FT THEREOF AS OCCUPIED BY MICHIGAN AVENUE. (14,986 SQ.FT. OR 0.34 ACRE)

Parcel Number: K -11-10-205-039; Commonly known as 953 E MICHIGAN AVE



E Michigan Avenue Parcels to be Transferred to MLB



Legend

- Quarter Sections
- School Points
- Charter
- Private
- Public
- Railroads_Close
- Sections
- Lakes
- Streams
- Park Labels
- Parks**
 - Game Area
 - Park
 - Preserve
 - Recreation Area
 - Undeveloped
- Airports and Airfields
- Property
- Runway/Tarmac
- Interest Labels**

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

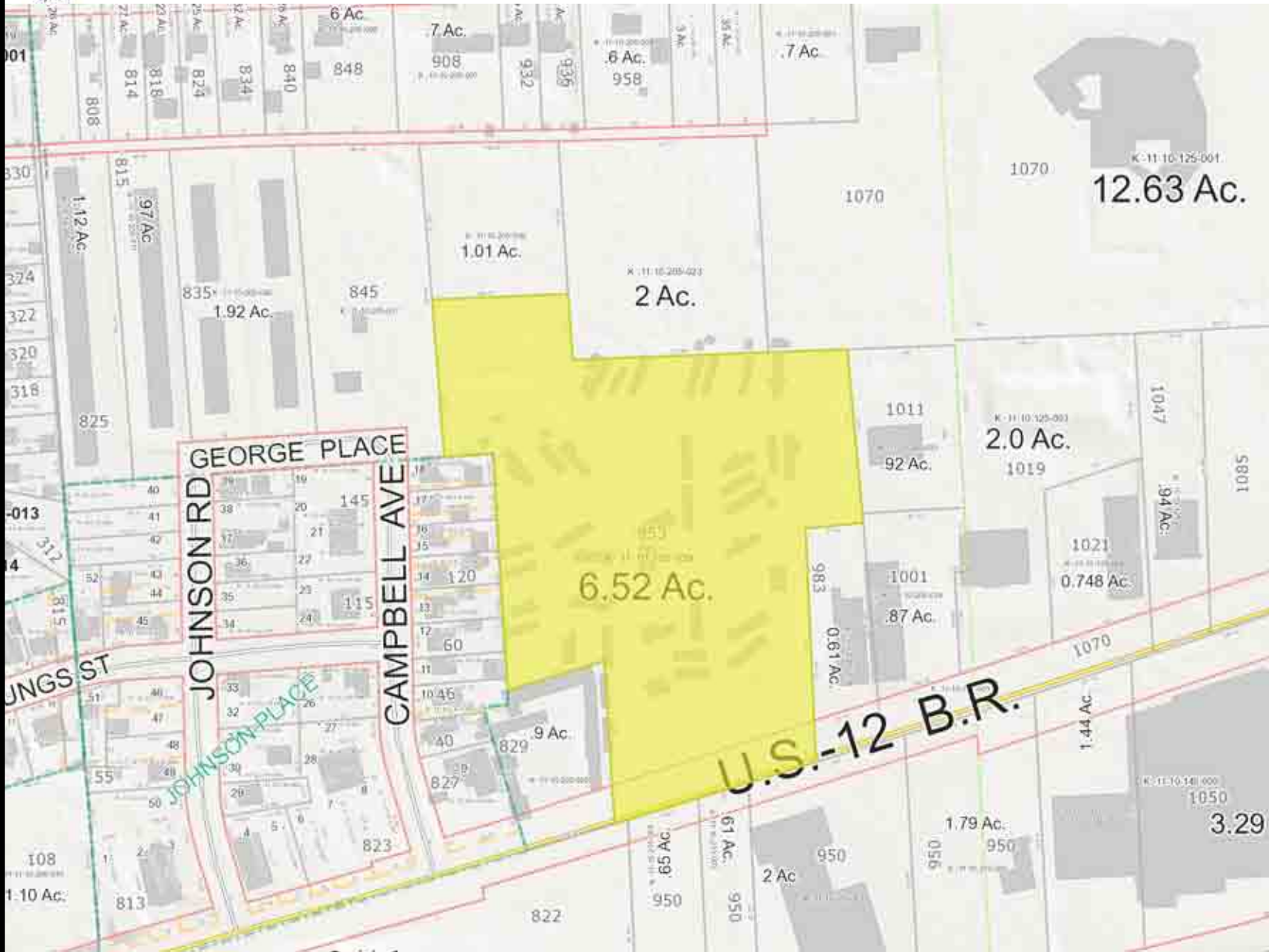
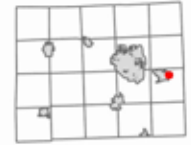
NOTE: Parcels may not be to scale.
8/12/2013

0 1,662.43 3,324.9 Feet

Notes



953 E Michigan Avenue to be Transferred to MLB



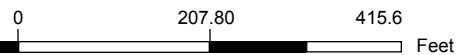
Legend

- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- K12 Schools Footprints
- University and College F
- Building Footprints
- Railroads_Close
- Sections
- Lakes
- Streams
- Park Labels
- Parks
- Game Area
- Park
- Preserve
- Recreation Area
- Undeveloped
- Airports and Airfields

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NOTE: Parcels may not be to scale.
8/12/2013



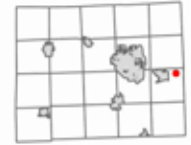
This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes

K-11-10-205-039



2084-2094 E Michigan Avenue to be Transferred to MLB



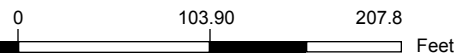
Legend

- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- K12 Schools Footprints
- University and College F
- Building Footprints
- DropShadow1
- Railroads_Close
- Sections
- Lakes
- Streams
- Park Labels
- Parks
- Game Area
- Park
- Preserve
- Recreation Area
- Undeveloped

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NOTE: Parcels may not be to scale.
8/12/2013



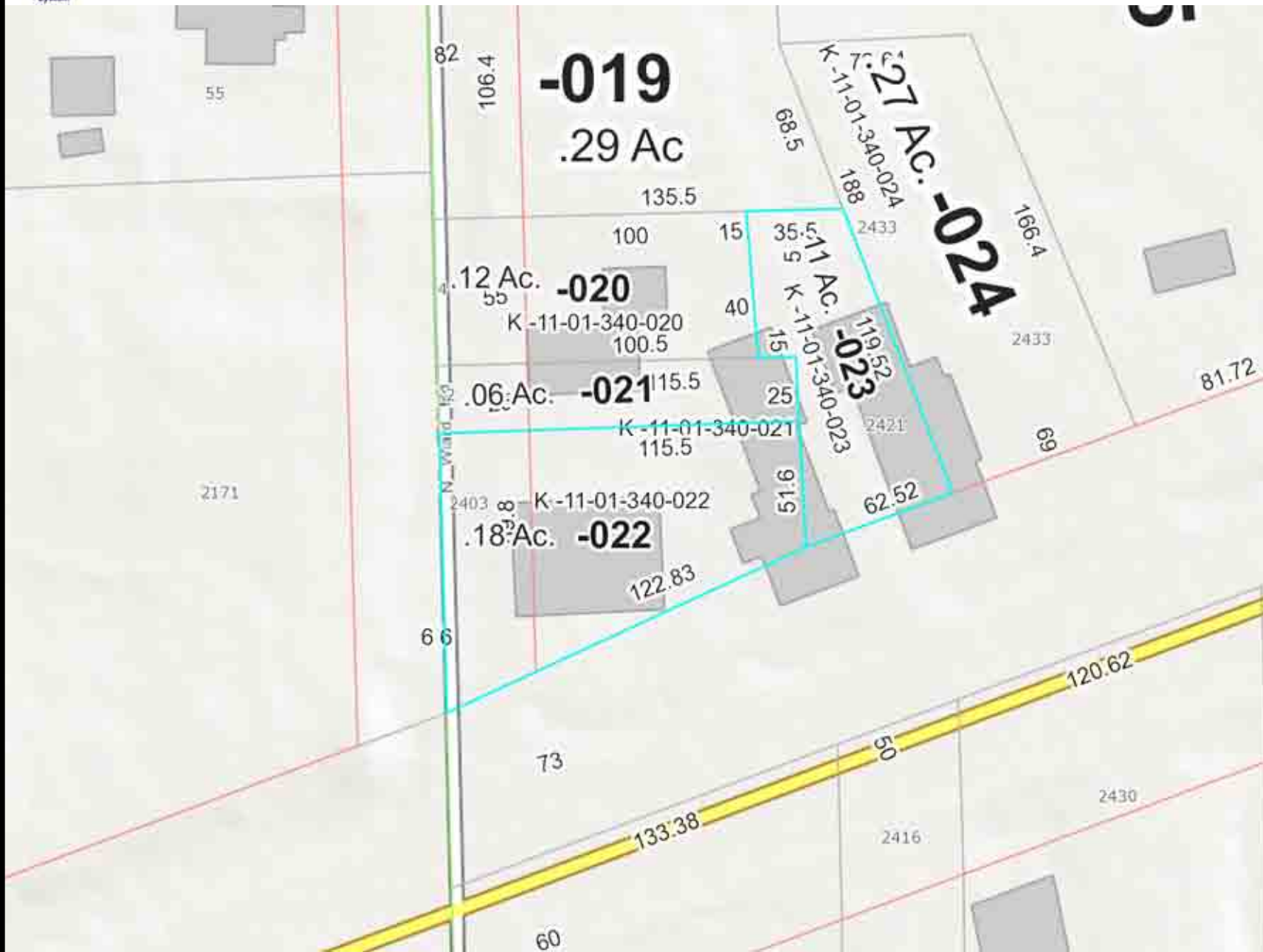
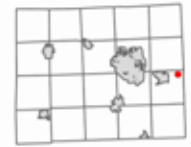
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Notes

K-11-02-433-005
K-11-02-433-001



2403-2421 E Michigan Avenue to be Transferred to MLB



Legend

- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- K12 Schools Footprints
- University and College F
- Building Footprints
- DropShadow2
- Railroads_Close
- Sections
- Lakes
- Streams
- Park Labels
- Parks
 - Game Area
 - Park
 - Preserve
 - Recreation Area
 - Undeveloped

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8/12/2013



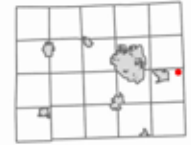
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Notes

K-11-01-340-022
K-11-01-340-023



2485-2487 E Michigan Avenue to be Transferred to MLB



Legend

- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- K12 Schools Footprints
- University and College Footprints
- Building Footprints
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- Railroads_Close
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 - Recreation Area
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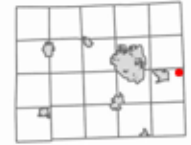
NOTE: Parcels may not be to scale.
8/12/2013

Notes

K-11-01-340-026
K-11-01-340-026



2590 E Michigan Avenue to be Transferred to MLB



Legend

- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- K12 Schools Footprints
- University and College F
- Building Footprints
- Railroads_Close
- Sections
- Lakes
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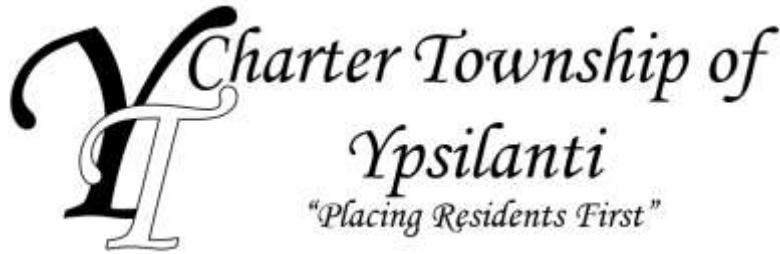
NOTE: Parcels may not be to scale.
8/12/2013



Notes

K-11-01-300-004

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin, HR Department

Date: November 21, 2013

Subject: **2014 Health Care Renewal – Increase Employee Contributions from \$20.00/per pay to \$50.00/per pay and to authorize the full-time officials to sign letters of agreement with each union group regarding the new contribution.**

On November 21, 2013 the Health Care Committee met with Marwil & Associates, the Township Health Care Agent/Broker and received the 2014 Blue Cross/Blue Shield premium renewals. As part of this meeting the employee groups were notified that due to the premium renewals we will be over the PA 152 state hard cap numbers for 2014 benefit year. Because of this, the need to increase the employee contribution from the current \$20.00 per pay to \$50.00 per pay was discussed. The employee group representatives were told that we anticipate the increase to \$50.00 per pay, will be sufficient to meet the 2014 state hard caps however, the employee contribution amount will be finalized at the end of the 2013 calendar year when actual usage is determined. Increasing the employee contribution to \$50.00 will leave the health care benefit at the current levels of coverage.

In addition, the Health Care Committee agreed that additional education needs to be provided to employees regarding the expense of prescription drugs and the advantage of shopping drug charges. The group is committed to work with area pharmacies and other sources to educate employees to assure the best prices are being obtained by the employees for their prescription needs.

Your consideration in this matter is appreciated.

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-43**

**Economic Vitality Incentive Program (EVIP) Part 3 and
Employee Compensation Plan**

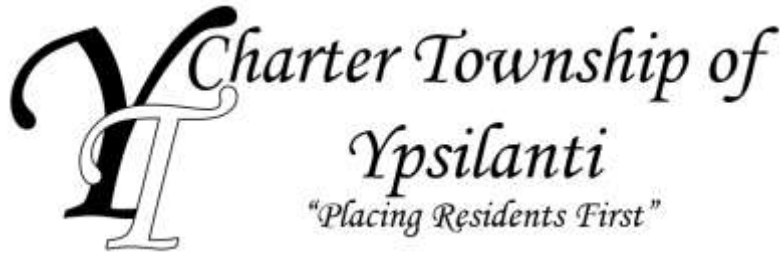
WHEREAS, the State of Michigan has enacted the Publicly Funded Health Insurance Contributions Act, Act 152 of 2011, (the "Act"); and

WHEREAS, the Act provides for limits on the amount that a local unit of government may pay or contribute to a medical benefit plan for its employees; and

WHEREAS, the Charter Township of Ypsilanti has elected to comply with the provisions of the Act and avoid penalties for non-compliance; and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Ypsilanti will comply with the hard cap limits contained in Section 3 of Act 152 of 2011 for benefit year 2014.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin, HR Department

Date: November 21, 2013

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Your consideration in this matter is appreciated.

Resolution No. 2013-42

Connecting Communities Initiative

WHEREAS, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

WHEREAS, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

WHEREAS, Ypsilanti Township has an opportunity to invest \$80,000 in engineering design to receive an estimated \$240,000 for the construction of bike paths on Textile, Tuttlehill and Whittaker Roads through this grant application; and

WHEREAS, there is a continual need to enhance our bike path trail system; and

WHEREAS, applications are due by December 31, 2013 for the 2014 construction year and the award is made in March of 2014; and

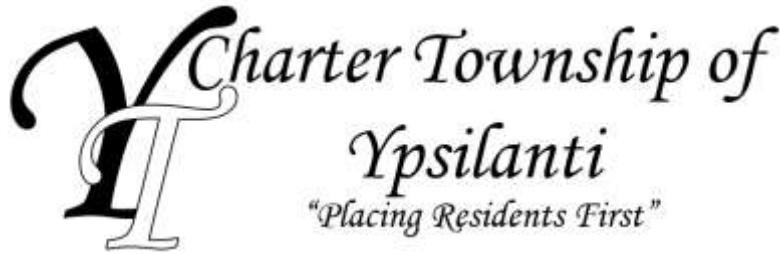
WHEREAS, this may be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

WHEREAS, the anticipated cost to the Township would not exceed \$80,000; and

WHEREAS, line item #212-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$80,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: November 25, 2013

RE: Connecting Communities Grant- Resolution & Applications

As you are aware, this is the last year planned for the Connecting Communities Grant, where Washtenaw County Parks and Recreation awards up to \$600,000 per year for communities to build paths for better non-motorized transportation.

At your direction, I have applied for 2 different areas where the Township felt the need to install these paths. Once again, one of them is along the east side of Tuttlehill from Textile north to Ford Lake Park. The other location would be the east side of Whittaker Rd. from the Partridge Creek subdivision south to Merritt Road. This connection would allow access into the Millpointe/Greene Farms subdivision, ultimately getting folk to across the street from Hewens Creek Park.

Please find a resolution prepared as required in the application. This resolution shows the commitment by the Township to pay for the design/engineering costs that would be necessary in order to properly plan for this path. Essentially the Township would have to pay up to \$80,000 to get \$240,000 worth of path construction.

Currently this is not budgeted for 2014, as we will not know if we will receive the grant, and if so, for which project or dollar amount. I would propose we would come forward with a budget amendment after being notified of the award. This would be sometime in April of 2014.



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

This will finish a path that currently dead ends into a utility pole. In doing so and adding the approximate 1,000 feet on the east side of Whittaker, it will connect thousands from the Textile/Huron River Dr. area to the Mill Pointe/Green Farms subdivision sidewalks and lead them to Hewen's Creek.

2. What efforts will be made to reduce the environmental impact of this project?

We will meander the path to avoid trees and, by allowing non-motorized transportation, it will reduce carbon emissions for the thousands that would travel this.

3. If constructed, how will the trail be maintained?

This path will be engineered for proper water run-off and the Township park staff will maintain the path for the future. There are not plans to maintain this in the winter.

4. What community facilities are connected by this project?

This would create a connection between most of the larger subdivisions south of the lake and along Whittaker Rd. with Hewen's Creek Park and parts further north, such as the Library, Kroger and other shopping locations. Travelers would have to enter Partridge Creek subdivision and follow their sidewalk system to get back to Textile and Whittaker.

5. What planning documents show the location of this trail? Provide page reference.

I have included a map of the location. It is basically the east side of Whittaker Rd., from the Paint Creek Bridge south to Merritt Rd.

6. What natural and cultural features can be seen from the trail?

Paint Creek and some natural areas would be visible. As you progressed through the subdivisions, you would come upon Hewen's Creek and the bike trails there.

7. How many users are expected to use the trail annually?

We would estimate that perhaps there would be a couple thousand users per season.

8. What are likely objections to this project? How will these be addressed?

There will be three (3) easements needed to complete this section, as there is not enough right-of-way to keep it inside of that. Those residents may not welcome the increased traffic initially.

9. What background work has already been completed for the project?

We have conducted measuring and ROW verification. We have had initial discussions with the Washtenaw County Road Commission as well.

10. What background work needs to be completed for the project?

We do not believe any survey work is needed. An assessment of the value of the easements would need to be done and then acquire those easements. There may also be a need for a crosswalk installed down at Merritt and Whittaker Roads.

Project Summary Sheet

APPLICANT	Charter Township of Ypsilanti
Date submitted	December 3, 2013
Address	7200 S. Huron River Drive Ypsilanti, MI 48197
Contact person	Jeff Allen, Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Whittaker Road non-motorized trail from Paint Creek south
Project Description (50 words)	This would be an approximate 1,000 foot non-motorized trail on the east side of Whittaker Rd., commencing at the south end of the Paint Creek Bridge and going south to Merritt Rd.
Length of proposed trail	1,000 linear feet
Starting Point	Paint Creek near the bridge to connect with the existing path
Ending Point	To end at Merritt Rd.
Trails connected to	Trail connects numerous subdivisions in which now Hewen's Creek is accessible and
Estimated Construction Costs and Amount Being Requested	hopefully, eventually, Rolling Hills Park. \$ 75,000
Other Confirmed Project Funders	Ypsilanti Township and Washtenaw County Road Commission
Other Potential Project Funders	None
Project Map & Photos (See Enclosed)	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature	
<p style="text-align: center;">Jeff Allen</p> <hr/> Print name	<hr/> signature <hr/>date



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

Primarily safety and/or access to Ford Lake Park and the amenities associated with Ford Lake. This area is identified as an LMI area, lending itself to fewer opportunities for vehicle transportation and more dependency on bicycles and walking.

2. What efforts will be made to reduce the environmental impact of this project?

We will be predominately sheet draining the water run-off. This will encourage walking and biking, thus reducing the carbon emissions in the end. We will attempt to work around trees as well. I expect the majority of this work to be in the right-of-way.

3. If constructed, how will the trail be maintained?

The trail will be maintained through proper draining and upkeep from the Township Parks staff. We consider these linear parks.

4. What community facilities are connected by this project?

Ford Lake, Ford Lake Park, the Library and the Kroger shopping plaza for thousands of residents from the south.

5. What planning documents show the location of this trail? Provide page reference.

I have enclosed a map highlighting the areas. The red is existing paths (or to be built in 2013). The blue is the subject of this grant request.

6. What natural and cultural features can be seen from the trail?

There are still many natural features in the area, including meadows and wooded areas. Also, the waters of Ford Lake and the park itself, with its shelters and trail system.

7. How many users are expected to use the trail annually?

Annually, we expect this pathway to be utilized by 1-2,000 residents for exercise and pleasure.

8. What are likely objections to this project? How will these be addressed?

We anticipate most of this to be constructed in the right-of-way (80-90%), but a few easements may be needed. Residents in the area may initially feel as though it intrudes upon them with walkers in front of their homes but, as in other areas, we feel that they will actually feel safer knowing that there is a constant flow of people to be able to observe any suspicious behavior.

9. What background work has already been completed for the project?

I met with the Washtenaw County Road Commission on the grading and drainage in the area. We have also conducted rough calculations for construction and engineering. The Township has embarked on measuring, photographs and estimations.

10. What background work needs to be completed for the project?

If and when awarded the grant, we would have to finalize the engineering costs, including the detailed engineering for the project. Construction costs need to be finalized, along with easements garnered from the few isolated locations along the route. There would also have to be a crosswalk installed with striping and signage across S. Huron River Dr. at Ford Lake Park.

Project Summary Sheet

APPLICANT	Charter Township of Ypsilanti
Date submitted	December 3, 2013
Address	7200 S. Huron River Drive Ypsilanti, MI 48197
Contact person	Jeff Allen, Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Tuttle-Hill non-motorized trail 2014
Project Description (50 words)	This request is for a non-motorized trail along the east side of Tuttle-Hill, from Textile north to cross S. Huron River Drive and into Ford Lake Park.
Length of proposed trail	2032 ft.
Starting Point	Tuttle-Hill 100 yds. north of Textile
Ending Point	Ford Lake Park at the north end.
Trails connected to	Ford Lake path systems
Estimated Construction Costs and Amount Being Requested	\$165,000
Other Confirmed Project Funders	Ypsilanti Township and Washtenaw County Road Commission
Other Potential Project Funders	None
Project Map & Photos (See Attached)	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature Jeff Allen	
Print name	signature _____ date _____

Supervisor
BRENDA L. STUMBO
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Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Charter Township of Ypsilanti

**Recreation Department/
Community Center**

2025 East Clark Road
Ypsilanti, MI 48198
Phone: (734) 544-3807
Fax: (734) 544-3888
50 & Beyond: (734) 544-3838
www.ytown.org

TO: Ypsilanti Township Board of Trustees

CC: Art Serafinski, CPRP, Recreation Director

FROM: Deborah Aue, Recreation Coordinator

DATE: November 15, 2013

RE: **November 25, 2013 Board Agenda Item: Helen McCalla Trust – Senior Grant**

We are pleased to inform you that the Recreation Department has been awarded a grant in the amount of \$12,608.00 from the Helen McCalla Trust. This grant is to be used towards the purchase of 2 treadmills, a sound system for rooms 202 & 204, and 100 folding chairs for our "50 & Beyond" senior program.

We respectfully request that you review, approve and sign the agreement so we may proceed with the purchase of these items early in 2014. The grant specifies that this agreement be returned within 14 days of receipt. The funds will be disbursed to the Township by the end of 2013 and we have until December 31, 2014 to make the purchases. We will work with Javonna to set up the appropriate accounts.

Either Art or I will be at the November 25, 2013 Township Board work session & meeting to answer questions. Thank you for your consideration.

AGREEMENT

Effective Date: October 25, 2013

Donor: The Helen McCalla Trust
c/o Keith O. Smillie Attorney
320 Miller Ave., Suite 190
Ann Arbor MI 48103

Donee: Charter Township Of Ypsilanti
For The Benefit Of The Recreation Center
2025 East Clark Road
Ypsilanti, Michigan 48198

Proposal Date: September 6, 2013

Distribution: \$12,608.00

P R E M I S E S

A) Donor is a charitable foundation qualified by the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code.

B) Under the terms of the trust and as required to maintain its charitable foundation status, Donor is to make annual distributions to recipients who meet certain qualifications and who agree to use that distribution for certain limited purposes. The limited purposes as stated in the trust are “for permanent or semi-permanent buildings and/or equipment benefitting elderly persons and/or handicapped children and not for any specific individuals or operational expenses.”

C) Donee has submitted a proposal to the Donor for use of a distribution from Donor. All of that proposal has been approved. That proposal relates to two treadmills, a sound system and 100 folding chairs. (\$12,608.00). (the “Approved Proposal”).

D) Donee has been chosen by Donor as a recipient for the tax year ending December 31, 2012, of a distribution from the trust, which distribution is being made in the calendar year 2013 and which is in the amount described above. (the “Distribution”)

E) Donee has agreed to accept the Distribution upon the terms and conditions as stated herein.

NOW THEREFORE, in consideration for the payment to Donee of the Distribution, Donee agrees to use and expend the Distribution for the limited purposes described in the Approved Proposal. After the expenditures have been completed, Donee shall submit to Donor’s counsel at the above address, a summary of Donee’s expenditure of the Distribution with copies of cancelled checks.

DONOR:

Helen McCalla Trust

By: Caroline Chipman, Vice President
KeyBank, National Association, Co-Trustee

By: James McGuire, Co-Trustee

DONEE:

Ypsilanti Charter Township

By: Brenda L. Stumbo, Supervisor,

By: Karen Lovejoy Roe, Clerk

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Recreation Department/
Community Center**

2025 East Clark Road
Ypsilanti, MI 48198
Phone: (734) 544-3807
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50 & Beyond: (734) 544-3838
www.ytown.org

Charter Township of Ypsilanti

September 6, 2013

Dear Mr. Smillie;

This request is in response to the Helen McCalla Trust. Our Recreation Department is applying for a grant to purchase fitness equipment and sound equipment for our "50 & Beyond" older adult program. We also are requesting a grant to replace existing chairs used by the program participants. We are submitting this request in 3 parts and hope that you will decide to fund at least one if not all.

The "50 & Beyond" older adult program is located in the Ypsilanti Township Community Center and is managed by the Ypsilanti Township Recreation Department. The program is 100% funded by the township; however, many activities, equipment, and upgrades are funded through grants and our annual fundraiser craft fair. The township is fully committed to funding and supporting this vital program and service for our community. We have a membership of over 1,000 which has formed their own board. They maintain a separate checking account for their travel and activity programs. If awarded, the grant will be administered by the Township following our standard accounting procedures.

The geographic service area of our program includes all the surrounding cities and townships in Washtenaw County. We don't have a residency requirement to participate in our programs. Our membership is socially and economically diverse. Many of our members could never afford to join a gym or to pay for exercise classes. We consistently have 1,000+ registered members that use our facility annually. We offer one or more fitness class everyday Monday through Friday. Several years ago, we purchased three recumbent bikes with money provided by Helen McCalla Trust. Our membership uses this equipment daily. The popularity of this cardiovascular equipment has grown (especially with the male population) over the past couple of years. Because of this, our program participants have requested we purchase a couple treadmills to complement the bikes. We believe the additional equipment would increase the size of our program and would enhance our program and the lives of our members. The treadmills would also complement our popular walking program.

We are also asking for a grant to purchase a sound system for our program. Over the past five years, we have implemented several music programs. We have a choir, a band, recorder instrument class, guitar classes, dance classes and a drama club. In addition, we host several events in our large meeting room (4,400 square feet) throughout the year. The sound system would replace the current system which is no longer functioning properly and allow us to amplify their performance. These groups perform for free and our members attend. Being able to use microphones would help many of our members hear better; thus, improving their enjoyment. We also hold talent shows and singing contests that the public attends. The system

could be used for these functions as well. These types of functions and performances are well attended. Not only do they give our seniors a chance to perform; but, they also change the minds of the people watching about what defines today's senior.

Our last part of the grant request is to update our chair inventory. The current chairs were purchased 20-30 years ago with grant money and are starting to break. Two years ago we had 200 chairs; today we only have 135 due to the welding giving way. If this part of the grant is approved, we would purchase a lightweight, but sturdy commercial grade chairs and start phasing out our existing chairs. We are concerned about the stability of our current chairs. We cannot tell when one of the welds might crack. There have been times when a senior has fallen to the floor as one of the chairs broke. Fortunately no one has been hurt.

In closing, as the boomer population continues to age, the need for physical fitness and social programs will be even more in demand. Our program has been growing over the past several years. With these additions, we will continue to grow and attract the NEW senior. Washtenaw County has one of the largest senior populations in the state of Michigan. Our area has been hit hard over the past few years by the recession. With your help we can continue to offer our older adult population affordable (or free) opportunities to stay active and healthy; both, physically and socially, through their later years of life.

We ask that you consider funding all three areas of our request. We have included our current newsletter for our program to show you all of the wonderful programs we offer. Thank you for this opportunity and we look forward to working with your foundation in the future.

Deborah K Aue
Senior Adult Coordinator
Ypsilanti Township 50 & Beyond Program
2025 E. Clark, Ypsilanti, MI 48198
Phone: 734-544-3838 email: daue@ytown.org

Ypsilanti Township Board of Trustees
Brenda Stumbo, Supervisor
Karen Lovejoy-Roe, Clerk
Larry Doe, Treasurer
Jean Hall Currie, Trustee
Stan Eldridge, Trustee
Mike Martin, Trustee
Scott Martin, Trustee

Summary of request:

1. **Treadmills:** 2 – Free Motion Reflex Treadmills, installation, and freight \$6,440.00
2. **Sound System:** Package Deal, 4 smaller speakers, cable, warranty \$3,320.00
3. **Chairs:** 100 One series Pro-Folding chair \$2,848.00

(See attached quotes)

All 3 request: Total \$12,608.00



PROPOSAL

Quote #: Q-02461-1

Date: 8/6/2013 12:35 PM

Expires On: 1/31/2014

Bill To
 Ypsilanti Township Parks and Recreation
 2025 East Clark Street
 Ypsilanti, MI 48198
 USA

Ship To
 Debbie Aue
 Ypsilanti Township Parks and Recreation
 2025 East Clark Street
 Ypsilanti, MI 48198
 USA
 (734) 544-3838
 daue@ytown.org

Direct Fitness Sales Representative
 Mark Kwiatkowski
 (248) 755-5748
 markk@directfitnesssolutions.com

PRODUCT #	DESCRIPTION	QTY	LIST PRICE	UNIT PRICE	EXTENDED PRICE
FREEMOTION VMTL34808	FreeMotion t7.4 Reflex Treadmill	2.00	\$3,999.00	\$2,795.00	\$5,590.00
INSTALL		1.00			\$350.00
FREIGHT		1.00			\$500.00

Total:	\$6,440.00
Sales Tax:	
Grand Total:	\$6,440.00

*Warranty
included*

Thank you for your order


Direct Fitness Solutions - 600 Tower Rd. - Mundelein - IL 60060
 Tel: 847-680-9300 - Toll Free: 800-838-2819 - Fax: 847-680-8906

www.DirectFitnessSolutions.com

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SPECIFICATIONS

Motor	3.5 CHP commercial motor
Speed Range	0 - 12 mph, Precision Quick Speed
Incline Range	0 - 15%
Max. User Weight	400 lbs. / 181 kg
Power Requirements	(US)120 Volt 15 AMP dedicated circuit
Treadbelt	22" x 60", 2-ply quiet belt
Rollers	2.5", crowned & spin balanced
Display Type	multi-screen, 160 x 50 graphical display with dedicated speed and incline windows
Display	speed, distance, time, incline, calories, calories per hour, mets, pulse
Programs	

**Light Commercial
Warranty**

iFit SD card compatible, 3 fitness tests, 3 heart rate, 3 interval, 5K, 10K, CROSS, 3 mix

lifetime frame, 3 years parts and labor

Home Warranty

lifetime frame & deck breakage, 20 years motor, 10 years parts, 2 years labor

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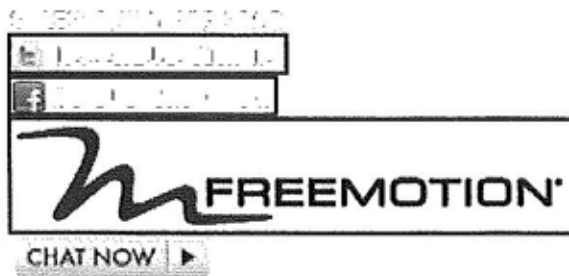


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Light Commercial FreeMotion Treadmill t7.4

VMTL34808

Users can run or walk in comfort with the FreeMotion Treadmill t7.4. The four deck isolators combined with the rear drive system offer outstanding cushioning and a spacious running surface.

+ Reflex Cushion Technology™

The treadmill deck features a composite construction to absorb impact without sacrificing strength. Built like a snowboard for strength and flexibility, the deck

responds to your movement, absorbing impact at the heel and maintaining stability at toe off. The wood core absorbs vibration and flexes to cushion every foot strike. The outer coating bonds everything together for outstanding durability and structural integrity. The Reflex offers the ultimate impact-absorption technology so you can log the miles, without feeling like you've run a marathon.

+ Integrated Entertainment

Whether you like the motivation of heart-pumping music or the diversion of your favorite movie or TV show, you've got your choice with a 7" digital TV and speakers integrated in the console. Simply connect your cable, DVD player or iPod® for the ultimate in workout entertainment.

+ Precision Quick Speed™

Make precise interval changes to your workout speed. Simply touch a single button for whole mph changes or key in the exact speed to suit your stride.

+ Quick Incline™

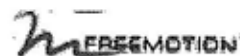
Adjust incline from 0 to 12% at the simple touch of a button.

+ Core Cooling Fan™

Get more from your workout. The integrated fan offers you cooling comfort, even during intense training, so you can work out longer. This eight-inch fan can be easily removed for cleaning during general maintenance.

+ Heart Rate

Pulse information is displayed on the console via contact sensors or included Polar® compatible wireless chest strap.



- Length: 82" (208 cm)
- Width: 34" (86 cm)
- Height: 63" (160 cm)
- Weight: 370lbs (168 kgs)
-
- Dimensions originally SAE



QUOTE ACKNOWLEDGMENT
THIS IS NOT AN INVOICE

Quote Number: 381065
Customer Number: 201671
Page: 1

CONTACT NAME		SHIP TO	
DEBBIE AJE		YPSILANTI TWP/PARKS DEPT	
Shipping Terms		SHIP VIA	ORDER TYPE
ORIGIN - PREPAID		BEST WAY POSSIBLE	Regular
RECEIVED DATE		SALES REP	TERMS
8/6/2013		Andrew Dawes	NET 30

QUANTITY	ITEM	UNIT PRICE	TOTAL PRICE
100	1FFBKSBLK00 ONE-SERIES PRO FOLDING CHAIR; BLACK SAND FRAME; BLACK PLASTIC;	28.48	2848
1	CHSS00060001T SWIFTSET FOLDING TALL CHAIR; BLACK FRAME; BLACK PLASTIC; BLACK GLIDES	43.7	43.7
10	CT60BGB1 5 FT BEIGE TEXTURE CIRCULAR TABLE; 29" TALL, BROWN BOTTOM & TRIM; BROWN, WISHBONE LEGS;	279.78	2797.8
1	CRTTREE1 MULTI FUNCTION TREE CART; MESH AND SWIFTSET FOLDING CHAIRS <i>Cart holds 60 One series pro, 96 Swift set Folding</i>	508.5	508.5
1	CRTTREE2 MULTI FUNCTION HALF TREE CART; MESH AND SWIFTSET FOLDING CHAIRS; <i>Cart Holds 30 One Series Pro, 48 Swift Set folding</i>	401.5	401.5

The product prices and freight quotes will be honored for 30 days from date of quote.

- *A Finance Charge of 2% per month (ANNUAL PERCENTAGE RATE 24%) may be charged on all overdue accounts.
- *Mity-Lite reserves the right to charge a 20% re-stocking fee plus freight charges on returned merchandise.
- *Mity-Lite also reserves the right to refuse the return of merchandise that is custom in nature.
- *All sales subject to current warranty.
- *Customer is responsible for offloading order at delivery time unless otherwise prearranged with the sales representative.

1	Shipping and Handling	550.88	550.88
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FREIGHT	0
SALES TAX	0
ORDER TOTAL (USD)	\$7,150.38

Signature: _____

Date: _____

1301 W. 400 N.

The product prices and freight quotes will be honored for 30 days from date of quote.

*A Finance Charge of 2% per month (ANNUAL PERCENTAGE RATE 24%) may be charged on all overdue accounts.

*Mity-Lite reserves the right to charge a 20% re-stocking fee plus freight charges on returned merchandise.

*Mity-Lite also reserves the right to refuse the return of merchandise that is custom in nature.

*All sales subject to current warranty.

*Customer is responsible for offloading order at delivery time unless otherwise prearranged with the sales representative.

Mity-Lite, Inc. 1301 West 400 North, Orem, UT 84057 USA

<http://www.mitylite.com> | 800-327-1692 | 801-224-0589 | Fax 801-224-6191

PA Sound System

Package deal	\$1999.00
4 smaller speakers for throughout the building (!64.00 each)	656.00
Addition speaker cable needed (109.00 per 100 feet)	436.00
Additional warranty on system (3 yrs,)	<u>229.00</u>
TOTAL	\$3320.00

See attached specifications and pricing

A 20-channel powered mixer, 4 15" speakers, 4 dynamic vocal mics, all necessary cables, and 2 speaker stands.

The PMP6000/B1250 PRO Mains & Monitors PA Package provides you with plenty of quality gear to get you going in the live arena. You get a Behringer EUROPOWER PMP6000 20-channel powered mixer, 4 Behringer EUROLIVE B1520 PRO 15" Speakers, and 4 Nady StarPower 1 Microphones. To make it a more complete package, you also get 4 Gear One XLR microphone cables (20 feet each), 4 Gear One Speakon Speaker cables (20 feet each), and 2 Musician's Gear Standard Speaker Stands.

EUROPOWER PMP6000 Mixer

The Behringer EUROPOWER PMP6000 Powered Mixer (2 x 800W stereo, 1600W bridged mode) produces even more power than previous mixers while maintaining famously low weight and high efficiency. The Behringer EUROPOWER PMP6000 mixer employs Class-D technology including a switch-mode power supply, significantly reducing weight and heat. The 20-Channel Behringer PMP6000 features 12 built-in XENYX mic preamps, 2 studio-grade 24-bit FX processors with 100 presets, and FBQ Feedback Detection.

What is Class-D Technology?

Instead of operating relatively continuously like Class AB circuits, Class-D amps switch on and off thousands of times per second, delivering power only when needed. In other words, the amplifier is either fully on or fully off, which significantly reduces power losses from the output devices given off as heat. Less heat means the amps don't need massive heat sinks, and that makes them lighter. This no-compromise design means the EUROPOWER PMP6000 mixer will deliver full power with incredible fidelity all night long, without the need for lengthy rest cycles.

When used in conjunction with switching-mode power supplies, which don't require huge and heavy transformers, Behringer's Class-D amplifiers provide tremendous dynamic punch and superior fidelity. The resulting speaker systems are much lighter, making them easy to transport and set up.

Massive Mono or Stunning Stereo

EUROPOWER PMP6000 gives you the choice of 2 x 800-Watt stereo, 2 x 800-Watt dual mono mode (giving you a mono version of the main signal through one powered output plus a mono version of all monitor send signals through the second powered input) or 1,600-Watt bridged mono sound. Whether the center of attention happens to be a folk trio, a speech, or a synth-rock band with mind-boggling stereo patches, the EUROPOWER PMP6000 mixers can accommodate. This sonic versatility also makes it an excellent choice for churches, where vocals and stereo recordings often share face time.

Classic Control, State-of-the-Art Sound

Leave the mic preamps at home, because the quality of sound that was once only available in the studio is ready to go wherever you do. Built-in, boutique-caliber mic preamps with switchable +48 V phantom power make it possible to use either dynamic or condenser mics with the EUROPOWER PMP6000. It gives you 12 mic inputs.

Built-in Digital Effects Processor

The EUROPOWER PMP6000 comes equipped with dual 24-bit FX processors, giving you 100 mind-blowing digital effect presets such as delay, chorus, and reverb. Apply them to any channel, as well as to the monitors and main output. In case you're pulling double duty as sound engineer and performer, the FX processor features a footswitch jack for remote on/off. Of course, if you have treasured outboard gear you've grown attached to, the EUROPOWER PMP6000 can integrate them into the mix while leaving out the built-in FX processor.

Changing the Channels

The EUROPOWER PMP6000 mixer has excellent flexibility to accommodate whatever a performance requires. You get 8 channels for mics, guitars, and other mono instruments. Stereo channels 9-16 are designed to work in pairs as stereo channels, or independently for more mono instruments. All mono channels have 3-band EQ, switchable low-cut filter for eliminating infrasonics, and Clip LEDs to indicate when the input signal is too hot.

The FBQ Feedback Detection system automatically shows you which frequencies are causing feedback. Just touch the FBQ button and watch the red LEDs on the 7-band graphic EQ pinpoint show you which frequencies to adjust for optimized sound, without the feedback.

The Ins and Outs

Use the CD/TAPE IN RCA inputs to feed in external stereo signals from CD players or tape decks. The VOICE CANCELLER switch eliminates the vocals from pre-recorded music for instant karaoke applications.

CD/TAPE OUT RCA outputs send line-level signals from the mixer to a recording device. The left and right output 1/4" connectors can be used for a variety of purposes, including connecting more power amps. Connect monitor power amps or active monitor speakers to the MON SOUND output. Powered outputs on this mixer are available in professional Speakon-compatible format.

Small, Simple, Superb

Medium-sized events call for a lightweight, easy-to-use powered mixer. The EUROPOWER PMP6000 mixer is one of the most efficient, affordable mixers for the job, and is even suitable for use as pure analog mixer or as a pure power amplifiers. With new technological advantages and incredible built-in features, it's easier than ever to lend exceptional sound quality to all kinds of public performances.

Behringer EUROLIVE B1520 PRO Speaker

The Behringer EUROLIVE B1520 PRO 2-Way speaker from the Professional Series features a beefy 15" long-excursion woofer and 1-3/4" titanium driver capable of handling 400W/800W program/peak power handling while delivering robust sound pressure levels. A wide 50Hz-18kHz frequency range ensures solid bottom end and brilliant, natural highs. It also features 50°x 50° dispersion, a crossover frequency of 2.5kHz, a rugged construction with steel grille, and Speakon connectors. Its rotatable design means it works as either a main or floor monitor, while a 35mm socket allows it to be pole mounted.

Nady StarPower 1 Microphone

The all-purpose Nady StarPower 1 Microphone makes a great stage and recording mic. The StarPower 1 delivers clear, transparent sound across the audio spectrum. The StarPower mic's rugged construction and internal shockmounting yield reliability and low handling noise. The Nady microphone's powerful neodymium element cuts through with minimum distortion, even at high sound pressure-levels. If you're looking for real value in a microphone, the Nady StarPower 1 brings a stage-load of it.

Gear One XLR Microphone Cable

For serious-minded musicians, Gear One's XLR cables have the strength and durability to withstand more than everyday use. Since your cable is your sound, this XLR mic cable's superior wiring allows your signal to be quiet, eliminating frustrating hums, buzzing, and crackles. Each cable is 20 feet long.

Gear One Speakon Speaker Cable

These 20-foot, 16-gauge speaker cables are built to do the trick.

Musician's Gear Standard Speaker Stand

Standard audio speaker stand adjusts from 42" to 71" in height and accepts 1-3/8" diameter sockets. Holds 110 lb. Aluminum construction reduces stand weight for easy transport. Molded plastic leg housing with ergonomic knob is extremely durable.



New Price \$1,999.99



New Price \$164.00

Need 4 of these

JBL sound quality for the space-challenged studio.

The Control 1 Pro incorporates JBL Professional loudspeaker systems design. Featuring proven JBL transducer technologies, the Control 1 Pro is perfect for a wide variety of critical near-field audio applications. You can't go wrong with monitors from the company whose name is synonymous with cinema sound and was voted number one in the recording industry in 1976 (the heyday of recording) by studio professionals. Today, JBL monitors are used by Grammy winners such as Frank Fillipetti (Ray Charles, Korn, Billy Joel, Kiss) and Nate Kunkel (B.B. King, Sting, Crystal Method, Maroon 5).

With independent, monitor-grade high- and low-frequency drivers, the Control 1 Pro Loudspeaker's professional crossover network provides steep slopes for exceptional sonic performance and incorporates full-range SonicGuard overload protection into the design ensuring network and transducer protection from excessive power surges from the amplifier.

The Control 1 Pro's rugged and durable molded enclosure houses magnetically shielded transducers, making it ideal for use with video and computer monitors or other magnetically sensitive equipment. The JBL Control 1 Pro Audio Speaker's compact design makes it ideal for audio-visual applications, computer workstations, recording and broadcast studios, mobile audio-video control rooms, and foreground and background music. The Control 1 Pro can easily be mounted against a wall or other flat surface with the enclosed brackets or simply used as a bookshelf speaker.



Price \$109.99 per 100 feet
Would need 4 of these

Live Wire Elite cables have the strength and durability to withstand more than everyday use.

Superior wire

Your cable is your sound. Superior wiring allows your signal to be quiet, eliminating frustrating hums, buzzing, and crackles.

Sturdy construction

Sturdy construction of the Elite cable enhances signal and performance. Flexible design eliminates kinks and twists for in the cable for a tangle-free performance whether you're in the studio or on the stage.

**NON-MOTORIZED PATHWAY AGREEMENT
BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI
AND THE WASHTENAW COUNTY ROAD COMMISSION**

**GROVE ROAD
(WESTERLY TOWNSHIP LIMITS TO BRIDGE ROAD)
And BRIDGE ROAD
(GROVE ROAD TO NORTH HYDRO PARK)**

THIS AGREEMENT made and entered into this day _____ of _____ 2013, by and between The Charter Township of Ypsilanti ("Ypsilanti Township") and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Ypsilanti Township desires to construct a continuous non-motorized pathway along Grove Road from the westerly township limits to Bridge Road, and then along Bridge Road to North Hydro Park ("Project"), and

WHEREAS, Ypsilanti Township applied for and received Transportation Alternatives Program ("TAP") funds for such Project, and

WHEREAS, the WCRC, as an Act 51 Agency, is required by the Federal Highway Administration and Michigan Department of Transportation to be the recipient of such TAP funds on behalf of Ypsilanti Township, and

WHEREAS, the estimated costs for the desired improvements, excluding any necessary easement acquisitions, are as follows:

Design:	\$ 100,309.00
Construction:	\$ 1,142,000.00
Construction Engineering	<u>\$ 171,300.00</u>
TOTAL	\$ 1,413,609.00

IT IS NOW THEREFORE AGREED, the WCRC and/or its consultant will design and construct the non-motorized pathway on behalf of the Township, and

IT IS ALSO AGREED that Ypsilanti Township shall pay the WCRC for all of the actual costs incurred associated with the design and all costs associated with the construction of the non-motorized pathway described herein estimated to cost a total of \$1,413,609, and

IT IS FURTHER AGREED that Ypsilanti Township shall pay WCRC for all actual costs incurred associated with obtaining easements for the construction of the non-motorized pathway described herein. These costs would be over and above the estimated \$1,413,609.00.

AGREEMENT SUMMARY

ESTIMATED AMOUNT TO BE PAID BY YPSILANTI TOWNSHIP
FOR THE GROVE ROAD NON-MOTORIZED PATH \$1,413,609.00

ESTIMATED AMOUNT TO BE PAID BY WCRC \$0.00

TOTAL ESTIMATED COST \$1,413,609.00

FOR THE CHARTER TOWNSHIP OF YPSILANTI

Brenda Stumbo, Supervisor

Witness

Karen Lovejoy Roe, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION

WCRC, Chair

Witness

Roy D. Townsend, Managing Director

Witness



TAP

Application Summary

December 14, 2012

Application Detail: TA 2013037.01, Open

Applicant Information

Applicant Agency: Other
Grant Applicant: Charter Township of Ypsilanti

Project Description

Project Name: Grove Rd. non-motorized trail reconstruction
Type of Work: Pathway new & reconstruction
Length (miles): 3.1

Project Location

County: Washtenaw
Region: University
City/Village or Township: Township of Ypsilanti
Zip Code: 48197
Route No./Street Name/Facility Name: Grove Road non-motorized trail
Project Limits (use nearest cross street): Georgina St. X Rawsonville Rd.
MPO (Metropolitan Planning Organization): SEMCOG
TMA (Transportation Management Area): Ann Arbor

Legislative Information

State Senator: 18th District
State Representative: 54th District
US Representative: 15th District

Project Category

Facilities for pedestrians and bicyclists, including traffic calming and other safety improvements

Application Detail:

TA 2013037.01, Open

Contacts

Prefix Contact Type	Name Title	Phone # Organization	Cell #	Email
Mr Contact Person	Jeffrey Allen Residential Services Dir.	(734) 484-0073 Charter Township of Ypsilanti		jallen@ytown.org

Narrative

In a brief narrative, describe the proposed work and how the project will benefit the affected community(ies):

The Grove Road Non-Motorized Trail is a critical link in not only the Charter Township of Ypsilanti's pathway system, but also in a much larger regional system that serves several municipalities and a large population base. This path is part of a regional system that serves all of Washtenaw County (Boarder to Boarder trail), the City of Ypsilanti, Ypsilanti Township, and Van Buren Township. The pathway will also provide a safe access link to Rawsonville Elementary School. The proposed work consists of rehabilitation and extension of an existing pathway. The existing pathway will be widened from the current 4-6 foot width to meet current standards of 10 feet in width. ADA compliant ramps will be added at all applicable points, and clear zone area adjacent to the path will be improved. At the completion of the project, that path will meet current AASHTO design requirements and will be much safer for both pedestrians and cyclists.

The proposed project begins near Georgina Street and extends to Rawsonville Road. The pathway is located on the south side of Grove Road and is approximately 3.1 miles in total length.

Benefits to the community include the following:

1. The Grove Road pathway is part of the Washtenaw County Parks and Recreation Commission's (WCPARC) Boarder to Boarder trail (B2B). WCPARC has already funded part of this trail/pathway (by the Grove Road entrance of North Bay Park). It was a joint project with Ypsilanti Township which added trail, added an overlook, paved a parking lot and addressed ADA accessibility issues.
2. It has always been the intent to widen the Grove Road pathway to meet ADA requirements and accessibility needs. By widening this trail/pathway, a by-product will be reduced maintenance costs by eliminating the narrow natural strip between the trail/pathway and the curb.
3. The Grove Road trail/pathway is well traveled and well used. It connects North Bay Park to North Hydro Park and is a major piece of the Boarder to Boarder trail. As the B2B trail nears completion, this section will be a major hub connecting the north section of Ford Lake to the South section and to retail outlets.
4. The Grove Road trail/pathway ties in nicely with the recent Blue Ribbon Report presented to Governor Snyder, parts of the Pure Michigan Campaign and Placemaking which is becoming a major force in establishing livable communities and attracting new business and young families.
5. The City of Ypsilanti (with the assistance of WCPARC) recently were selected to receive a MDNR Trust Fund grant to install a trail through Waterworks & Riverside Parks as well as through their Water Street property. This project will take the B2B trail one step closer to connecting the Grove Road trail/pathway, linking Township Parks & Businesses with City Parks & Businesses.
6. The renovation of the Grove Road trail/pathway will greatly enhance the safety of all who use it. It will provide a safe and assessable "off road" route for young and old alike.

Describe how this project is competitive for funding:

According to TAP guidelines, the project is eligible and competitive by the following criteria:

1. The project is a pedestrian and bicycle facilities that connects and develops a documented regional non-motorized transportation networks, benefits economic development initiatives by improving access between residential and commercial areas, is a priority for a regional non-motorized transportation plan, addresses numerous safety deficiencies, and is part of a broader non-motorized system.

Application Detail: TA 2013037.01, Open

- The project has received a high level of public input from multiple partners. In addition to the local communities mentioned, the WCPARC and the Greenways Advisory Commission (GAC) have been heavily involved with past discussions on this important trail linkage. The project has been reviewed as part of numerous public meetings and hearings on recreation master plans.
- The project is part of a statewide initiative, such as placemaking, statewide rail connectivity, or tourism effort
- The project design will utilize industry design standards and can obtain all necessary permits and approvals. The redesigned path will address several existing safety concerns.

Documents

Document#:	Document Type:	Description:	User:	Date:
1	Letter of Support	TAP Sponsorship Agreement	allenj3002	12/12/2012
2	Map	Project Location	allenj3002	12/13/2012
3	Map	Project Map	allenj3002	12/13/2012
4	Budget Detail	Opinion of Project Cost	allenj3002	12/14/2012

Budget

Participating Items of Work:

Item of Work	Quantity	Unit	Unit Cost	Item Cost
Participating Items of Work	1.00	ip Sum	955,000.00	955,000.00
			Total:	955,000.00

Non-Participating Items of Work:

Item of Work	Quantity	Unit	Unit Cost	Item Cost
Non-Participating Items of Work	1.00	ip Sum	187,000.00	187,000.00
			Total:	187,000.00

Participating Match Details:

Source	Type	Amount	Match Percentage
Township General I	Township	192,000.00	20.10%

Source of Non-Participating Funds: Funding for non-participating items and the Township match will be Ypsilanti Township's Bikepath, Sidewalk, and Recreation fund (BSR2). This fund is part of the Township's annual budget process and specifically funds capital improvements for recreational improvements.

Project Summary

Request Summary

Participating Items:	\$955,000.00	Grant Funds:	\$763,000.00	79.90%
Non-Participating Items:	\$187,000.00	Match:	\$192,000.00	20.10%
Project Total:	\$1,142,000.00	Participating Costs:	\$955,000.00	

Schedule

Project: Construction

Milestone

Date

Application Detail:

TA 2013037,01, Open

- 1. Plans and Estimate Complete: 05/03/2013
- 2. Grade Inspection Package submitted to MDOT: 03/01/2013
- 3. Right of Way Cetified: 05/03/2013
- 4. Matching Funds Certified: 02/25/2013
- 5. Project Listed on Approved TIP/STIP: 03/01/2013
- 6. Advertisement Start Date: 06/14/2013
- 7. Construction Letting Date: 07/12/2013
- 8. Construction End Date: 11/15/2013

Will this project be paired with any future construction projects? No

Additional comments about the project schedule:

The intent is to design and construct the project in 2013.

Environment/Community

1. Check all that apply.

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> ROW/Construction access permit | <input type="checkbox"/> Recreational lands | <input checked="" type="checkbox"/> State Historic Preservation Office |
| <input type="checkbox"/> Inland lakes ir streams permit | <input checked="" type="checkbox"/> Tree removal | <input type="checkbox"/> Contaminated Sites |
| <input type="checkbox"/> Wetlands permit | <input type="checkbox"/> Endangered species | <input type="checkbox"/> Other |
| <input type="checkbox"/> Floodplains permit | <input type="checkbox"/> Coastal zone | <input type="checkbox"/> Other |

Please describe

A ROW/construction access permit will be required from the Washtenaw County Road Commission for the Township to construct the new pathway in County controlled right-of-way. As the WCRC has submitted the attached letter sponsoring the project, the Township does not expect any difficulty in obtaining the proper permit.

Minor tree removal may be necessary to construct the wider pathway and ensure adequate clear zone near the path. The path would be designed to minimize the amount of tree removal, and approximately 5 trees are anticipated for removal. The trees would be replaced as appropriate.

As with all MDOT LAP projects, SHPO clearance is required. However, no registered sites are located within the property boundaries, so this is procedural in nature.

Application Detail:

TA 2013037.01, Open

- 2a. Describe the anticipated impact of the project on adjacent property owners, your efforts to inform them of the project, and responses to these efforts:

Permanent impacts to adjacent property owners would be very minor, as the pathway currently exists in the ROW in front of their property, and would continue to exist at the completion of the project. For a limited number of parcels, a new pathway would be constructed across their frontage that doesn't exist today. There is potential for tree removal and replacement within their property boundaries. Short term impacts would be typical construction disturbance - noise, dust, temporarily limited access when construction is occurring in front of their homes. Duration of these impacts would be very short.

The project has been discussed numerous times at various public meetings. The project discussion has occurred at the Charter Township of Ypsilanti Board and Planning Commission meetings, WCPARC meetings, Greenways Advisory Committee meetings, and various other public forums. The Township has put together Non-Motorized plans since the 1990s. These plans have been recognized in the 5-year parks & recreation plans over the years. The most recent non-motorized study was done in 2011/2012 and approved by both the Township Park Commission and the Township Board. During the course of updating the Township Master Plans, the 5-year parks & recreation master plans and the non-motorized plans great effort was made to involve the residents and stakeholders in the planning process. These plans were put together to represent the wants and needs of our community.

- 2b. Is property acquisition necessary ? No

- 3a. How did you facilitate stakeholder engagement in the development of this project concept and what stakeholders were involved?

As previously mentioned, The Township has put together Non-Motorized plans since the 1990s. These plans have been recognized in the 5-year parks & recreation plans over the years. The most recent non-motorized study was done in 2011/2012 and approved by both the Township Park Commission and the Township Board. During the course of updating the Township Master Plans, the 5-year parks & recreation master plans and the non-motorized plans great effort was made to involve the residents and stakeholders in the planning process. A variety of public meetings were held, and the stakeholders and public were invited to offer input on the plans and projects. These plans were put together to represent the wants and needs of our community.

Stakeholders included the general public, as well as representatives from Washtenaw County and neighboring communities.

- 3b. Describe the stakeholder input you received. How did this input help shape this project concept?

Feedback from the stakeholders is generally positive and in support of the project. They have recognized the critical nature of this path linkage. Although the pathway currently exists over the majority of the project length, the favorable public outlook and the volume of use the pathway receives has encouraged the Township to improve the quality and safety of the existing path, and to complete the linkage to the neighboring community.

5. Has your community adopted a Complete Streets policy?

No

Maintenance

Application Detail:

TA 2013037.01, Open

What agency is responsible for operation and maintenance of the completed project and what source of funds will be used?

The Charter Township of Ypsilanti is responsible for current and future maintenance of the pathway. Maintenance activities will generally be funded out of the Township's General Fund.

Describe anticipated maintenance needs by task. (Indicate frequency of maintenance and estimated annual cost.)

Limited maintenance is anticipated for the pathway, especially in the years immediately following construction. Crack filling and sealing is expected to be performed every 3-5 years, with annual costs estimated at \$2,000-3,000.

CHARTER TOWNSHIP OF YPSILANTI

INFORMATION SERVICES

Computer Support • Web Content Management • Communications Services

To: Karen Lovejoy Roe, Clerk
From: Travis McDugald, IS Manager
Re: Request to approve and sign a Scope of Work prepared by Ricoh for Document Workflow Assessment upon attorney review in the amount of \$4,376.40 from account 101.266.000.801.000
Date: November 15, 2013
Copy To: Mike Radzik, OCS Director

The purpose of this assessment is to have an outside expert spend time with four Township departments reviewing how they currently handle documents. The goal is to develop a customized set of criteria to be used to solicit proposals for a document/records management solution for the entire organization. The Assessing Dept, the Office of Community Standards, the Accounting Dept and the Clerk's Office will participate in the study.

The Township has an existing relationship with Ricoh, which currently handles maintenance for nearly all Township multifunction and printing devices. Ricoh has worked with many organizations, including government clients, and has experience working with multiple document management solutions.

The scope of work includes:

- Walkthroughs and interviews of departmental staff for up to four (4) departments
- Documentation of existing line of business applications
- Documentation of existing business processes related to document handling
- Documentation of document types associated with each department
- Documentation of paper based workflow processes
- Documentation of approximate number of documents in use and in storage for each department
- A findings and recommendations document will be prepared from the compiled data
- The findings and recommendations document will be presented to Ypsilanti Township

Utilizing an outside organization with expertise and experience to assess our needs will enable us to develop a Request for Proposals for a document management solution that is customized to fit our needs now and in the foreseeable future. The cost of this assessment is \$4,376.40 and is funded in Computer Support account 101.266.000.801.000.



CHARTER TOWNSHIP OF YPSILANTI

OFFICE OF COMMUNITY STANDARDS

Building Safety • Planning & Zoning • Ordinance Enforcement

To: Board of Trustees

From: Mike Radzik
Travis McDugald

Re: Status Update: Document Management Project

Date: November 1, 2013

Copy: Javonna Neel, Linda Gosselin, Brian McCleery, Joe Lawson, Ron Fulton, Nancy Wrybowski, Debbie Agdorny, Tammie Keen

As you know, several departments within our organization have been discussing the growing need for a comprehensive information management system for at least the past three years. Our collective vision for such a system integrates various components that include an inter-department workflow process, management of paper and electronic documents, and management of permanent records. The purpose of the project is to improve efficiency, eliminate duplication of effort and better manage physical and electronic storage space that continues to grow every day. The goal is to better serve our residents and customers in the most cost efficient way while building sufficient capacity for the future.

In 2010 the Board authorized an RFP seeking bids for the document management and records retention components of the system. Concurrently, we expanded and updated our BS&A software platform linking records of several departments. The bid process failed to produce a satisfactory product that met our changing needs and the Board rejected all bids in September, 2011. At that time, IS Manager Travis McDugald was authorized to redesign bid specifications for the various components of the system to be brought back to the Board for consideration.

The complexities of designing a workflow process, a document management system and a records retention system will require expert assistance to assess our true needs, which vary from one department to another. The RFP for a comprehensive system inclusive of all necessary components cannot be properly developed until we fully understand our needs. To that end, it is recommended that we engage the services of an independent consultant with knowledge and experience in this field.

We have taken steps to investigate consultant services in this area of expertise. A consulting proposal has been brought forward from Ricoh, the firm that handles maintenance of nearly all of our multifunction and printing devices and that helped us reduce our printing costs several years ago. Ricoh has worked with many organizations, including government clients, and has experience with a wide variety of document management products.

We have a good working relationship with Ricoh to help us determine what features would be beneficial for us to consider in a system solution, rather than steering us toward a particular product or set of features that we don't need.

An internal meeting was scheduled on October 30, 2013 with elected officials to discuss the feasibility of hiring Ricoh to conduct a document workflow assessment of four departments as a starting point toward developing a good RFP. The four departments targeted for study are accounting, assessing, community standards and the clerk's office because they generate the highest consistent volume of business documents and permanent records. After careful consideration by those in attendance, it was decided to bring the Ricoh proposal forward to the full Board for its consideration. The consulting proposal from Ricoh would cost \$4,376 and is budgeted in computer support account 101-266.000-801.000.

This memorandum is intended to keep the Board informed about the status of this project as requested during the recent budget presentations. The Ricoh proposal will be placed on the agenda for the November 25, 2013 regular Board meeting. If approved, the assessment report will be used to develop a RFP for a document/records management solution that will also come before the Board for discussion and consideration.

Statement of Work

Created for Ypsilanti Township

Document Workflow
Assessment

Jeffrey Slack
9/18/2013

Proprietary & Confidential Information

The enclosed materials are proprietary to RICOH USA, INC. (“Ricoh”), and Ricoh reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to Ricoh and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of Ricoh.

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SOW Log Number: 5555

Introduction

RICOH USA, INC. (“Ricoh”) has prepared the following Statement of Work (“SOW”) to detail services for the **EDM Implementation** project (the “Project”) at Ypsilanti Township (“Customer”).

Ricoh has outlined the Project scope and costs for the Project. The service costs outlined in this document are based on Ricoh’s experience and preliminary information received from Customer. The information in this SOW supersedes all previous estimates or verbal discussions on the Project.

Project Objective

The main objective of this Project is to evaluate existing business processes and paper based document handling and storage. Ricoh will accomplish this through departmental walkthroughs and staff interviews. Ricoh will then document the findings and present a discovery document to Ypsilanti Township which will contain recommendations for next steps to implement an electronic content management system within the Township.

Services Detail/Project Scope

The following are the services and tasks that Ricoh will provide in fulfillment of the defined deliverables (the “Services”) of the project described in this SOW. Ricoh shall provide the Services at the Customer location set forth herein or on a remote basis. Estimated delivery and/or service schedules contained in this SOW are non-binding estimates.

The scope of this Project is to include the following Services:

- Walkthroughs and interviews of departmental staff for up to four (4) departments
- Documentation of existing line of business applications
- Documentation of existing business processes related to document handling
- Documentation of document types associated with each department
- Documentation of paper based workflow processes
- Documentation of approximate number of documents in use and in storage for each department
- A findings and recommendations document will be prepared from the compiled data
- The findings and recommendations document will be presented to Ypsilanti Township

Customer Location

The following Customer location is included in the scope of this Project.

7200 S Huron River Dr,
Ypsilanti Township, MI 48197

Completion Criteria

When the Services detailed in this SOW have been completed and demonstrated, the Project will be considered complete and Ricoh will request Customer signoff. Customer agrees to sign the Solutions Delivery and Acceptance document in a timely manner. Notwithstanding the foregoing, Ricoh will have fulfilled its obligations under this SOW when any one of the following first occurs:

- Ricoh completes the Services described in this SOW.
- This SOW is terminated in accordance with Section 2 of the Terms and Conditions. In this case, Ricoh will invoice Customer for actual hours worked and expenses incurred up to the date of termination. Hardware and software purchases are governed by their own separate agreements and are not included in this definition.

Change Control

Changes to the scope of the Services shall be made only in a written Change Order signed by both parties. Ricoh shall have no obligation to commence work in connection with any change until the fee and/or schedule impact of the change and all other applicable terms are agreed upon by both parties in writing. The following list provides a detailed process to follow if changes to components within the scope of this SOW are required.

- A Change Order (CO) will be the vehicle for communicating change. The CO must describe the change, the reason for the change, and the effect the change will have on the Project.
- The designated Project Manager of the requesting party will review the proposed change and determine whether to submit the request to the other party.
- Both Project Managers will review the proposed change and approve it for further investigation. Ricoh will specify if there will be any charges for such investigation, which may be incorporated into the CO. The investigation will determine the effect that the implementation of the CO charge will have on price, schedule, and other terms and conditions of this SOW.
- A written Change Order must be signed by both parties to authorize the implementation of the changes.

Project Assumptions

To execute the Project successfully, several key assumptions have been made. Any change in these assumptions may result in a change in scope, which will be addressed through the Change Control process, and may result in additional charges and/or delay of the completion of the Project.

- All Services will be performed at Customer's site or offsite by Ricoh's technical resources, as agreed by Ricoh and Customer.
- All discussions of Project duration are dependent upon a timely reception of requisite POs and other Customer-generated paperwork necessary to launch the Project or move forward to the next phase.
- Ricoh will not be able to start work until after this SOW has been signed and a Purchase Order received. Resources can only be allocated and scheduled once a copy of the signed SOW is received by Ricoh.
- While scheduling changes do not generally result in a billable change of scope, they could affect the availability of resources for both Ricoh and Customer and delay the completion of the Project.
- Services provided by Ricoh or its subcontractors will be provided during normal business hours (8:00 am to 5:00 pm) Monday through Friday excluding Ricoh recognized holidays. Services

provided outside of Ricoh standard business times and hours will be considered out of scope and will be handled as a change order at standard overtime rates if Customer requests it.

- Ricoh has included Services for documentation based on Ricoh’s standard RMF methodology. Ricoh has based the documentation Services on the use of Ricoh templates and standard content typically delivered by Ricoh in a Document Workflow Assessment.

Customer Responsibilities

The successful completion of the Services depends on the full cooperation and participation of Customer. Ricoh’s performance, and all timelines and Fees are dependent upon the availability, completeness and accuracy of necessary information and data; the availability of key personnel, and upon Customer’s timely and effective performance of its responsibilities hereunder. Delays, inaccuracies or omission in the performance of these responsibilities may result in additional charges and/or delay of the completion of the Project, and may incur additional charges pursuant to the change order provisions hereof. Customer shall be responsible for and agrees to:

- Provide Ricoh with access to, and agree that Ricoh may rely upon the accuracy, timeliness and completion of, all necessary internal Customer data, including but not limited to reports, current analysis documents and other information Customer supplies as needed to define technical requirements (if applicable).
- At no charge to Ricoh, provide Ricoh with such access to its facilities, networks, software and systems as may be reasonably necessary for Ricoh to perform the Services. Where Ricoh requires on-line or remote access to Customer’s systems in order to provide the Services, Customer shall provide appropriate communication software and/or establish dedicated connections with Ricoh. Customer agrees that if access to Customer’s systems requires a separate agreement, such agreement is subject to the limits of liability of this SOW.
- Assign a dedicated internal project manager with full decision making authority, and to coordinate and make reasonably available its technical personnel, managers and other employees necessary to facilitate Ricoh’s performance of the Services.
- Fully cooperate and ensure that all “responsibilities,” “requirements” or “assumptions” set forth in the SOW have been satisfied.
- Define its own business objectives and requirements relevant to the Services.
- Timely meet any deadlines for actions or decisions, including the review and acceptance of all deliverables.
- Obtain all “Required Consents” that are necessary for Ricoh’s performance of the Services. A “Required Consent” means any consent, license, permit or approval required to give Ricoh the right or license to access, use and/or modify the hardware, software, firmware and other products owned or used by Customer, without infringing the ownership or license rights (including patent and copyright) of the third party providers or owners of such products.
- Not use the Services for any unlawful purpose. Without limiting the foregoing, Customer shall not use the Services to (i) invade another person’s privacy; post, transmit or disseminate material that is obscene, profane, pornographic, abusive, defamatory or otherwise offensive or objectionable, (ii) achieve unauthorized access to any computer systems, software, data, or any confidential or proprietary material of any other person, without the knowledge and consent of such person, (iii) upload, post, publish, transmit, reproduce, or distribute in any way, information, software or other material that is protected by copyright, or other proprietary

right, without obtaining permission of the copyright owner or right holder, or (iv) restrict, inhibit or otherwise interfere with the ability of any other person to use or enjoy the use of any Service or the Internet, including, without limitation, posting or transmitting any information or software that contains a virus or other harmful or debilitating feature.

- Be solely responsible for the selection of the Services and deliverables that meet its needs. Customer is solely responsible for the results obtained from the use of the Services and deliverables, including Customer's decision to implement any recommendation concerning Customer's business practices and operations. Ricoh is not responsible for performing Customer's regulatory or management obligations; is not responsible for determining the requirements of laws applicable to Customer's business, including those relating to Services that Customer acquires under this SOW; and is not responsible for determining that Ricoh's provision of particular Services meets the requirements of such laws.

Professional Services Fees

This is a Fixed Fee engagement. In consideration of the Services, Customer shall pay Ricoh the fees in the amounts and at the rates set forth as follows:

The total Fees for this Project shall be \$4,376.40 ("Fees") not including hardware, software, sales tax, or hardware/software technical support. The purchase or lease of any hardware or software is independent from this SOW and therefore not contingent on Customer's acceptance of the Services performed

Any changes to this SOW will require a Change Order executed and agreed upon by both parties. Ricoh cannot perform work outside of the scope of this SOW without an authorized Change Order signed by Customer.

Payment Schedule

100% due on completion of User Acceptance Testing

Customer shall pay all amounts payable to Ricoh hereunder within thirty (30) days of the date of the invoice submitted by Ricoh. If Ricoh undertakes collection or enforcement efforts, Customer shall be liable for all costs thereof, including, without limitation, reasonable attorneys' fees and late charges. Ricoh may suspend or terminate Services for non-payment. Customer shall be responsible for payment of any applicable taxes arising in connection with the transactions contemplated hereby (other than with respect to the income of Ricoh).

Budget Notes

- All costs are exclusive of applicable taxes.
- This cost is valid for a period of 30 days from the cover date; after this date it may be revised.

Terms & Conditions:

The performance of the Services described in this SOW by Ricoh for Customer is subject to and shall be governed solely by the following terms and conditions:

1. On-Site Security; Insurance. While on Customer's premises, Ricoh will comply with Customer's reasonable workplace safety and physical security processes and procedures provided by Customer in writing prior to performance of the Services. Each party certifies that it maintains reasonable amounts of general liability, auto and personal property insurance, and workers' compensation insurance in the amount required by law, and that such insurance will remain in effect during the term of this SOW. Upon request, each party agrees to deliver the other evidence of such insurance coverage.

2. Term; Termination. Upon signature by both parties, this SOW shall become effective on the Effective Date and shall continue in effect for the shorter of the period necessary to complete the Services or one year, unless terminated earlier as specified in this Section (the "Term"). Either party shall have the right to terminate this SOW for cause in the event of a material breach by the other party, unless such breach is cured within thirty (30) days of receipt of written notice of such breach. Either party may terminate this SOW immediately for cause upon the commencement of any voluntary or involuntary bankruptcy or insolvency proceeding by or against either party. Ricoh may cancel this SOW, for convenience without cause, upon sixty (60) days prior written notice to Customer. In addition to its other legal remedies, Ricoh may suspend the performance of the Services, stop delivery of products and/or terminate this SOW for any non-payment on Customer's accounts that continues for more than ten (10) days following the due date. In the event a SOW is terminated by Customer without cause or terminated by Ricoh for cause, Customer agrees to pay Ricoh the Fees, materials and reimbursable expenses for all non-defective Services that Ricoh provides through the date of termination. In the event a SOW is cancelled by Ricoh without cause or terminated by Customer for cause, with respect to Services for which Customer has prepaid and which Ricoh has not yet fully provided to Customer, Ricoh will provide Customer with a prorated refund. The obligations of the parties under this SOW that by their nature would continue beyond expiration, termination or cancellation of this SOW shall survive any such expiration, termination or cancellation.

3. Limited Warranty for Services; Limitation of Liability. Ricoh warrants that it will perform the Services (i) in a good and workmanlike fashion, (ii) using reasonable care and skill, and (iii) according to the description contained in this SOW. Customer must report any defects in the Services in writing within thirty (30) days of performance of such Services in order to receive warranty remedies. Ricoh's entire liability, and Customer's exclusive remedy for any breach of this limited warranty shall be Ricoh's reasonable effort to perform corrective work or, if the Services still cannot be completed after commercially reasonable efforts to do so, a refund to Customer of a prorated amount of the Fees and charges attributable to the defective Services, as determine in Ricoh's reasonable discretion. Except as provided above, THE SERVICES, WORK AND DELIVERABLES ARE PROVIDED "AS IS." EXCEPT FOR THE LIMITED WARRANTY SET FORTH ABOVE, RICOH DISCLAIMS ALL WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF UTILITY, MERCHANTABILITY, FITNESS FOR A

PARTICULAR PURPOSE, OR NON-INFRINGEMENT, OR ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE. FURTHERMORE, RICOH DOES NOT WARRANT THAT ALL DEFECTS WILL BE CORRECTED, OR THAT ANY SERVICES, PRODUCTS OR PROGRAMS SUPPLIED, INSTALLED OR CONFIGURED BY US WILL OPERATE ON AN UNINTERRUPTED OR ERROR FREE BASIS, OR SHALL FUNCTION OR OPERATE IN CONJUNCTION WITH ANY OTHER PRODUCT OR SYSTEM. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF OR RELATED TO THE SERVICES, THIS SOW OR THE PERFORMANCE OR BREACH HEREOF, EVEN IF RICOH HAS BEEN ADVISED OF THE POSSIBILITY THEREOF. RICOH'S LIABILITY TO CUSTOMER HEREUNDER, IF ANY, SHALL IN NO EVENT EXCEED THE TOTAL OF THE FEES PAID TO RICOH HEREUNDER BY CUSTOMER. IN NO EVENT SHALL RICOH BE LIABLE TO CUSTOMER FOR ANY DAMAGES RESULTING FROM OR RELATED TO ANY FAILURE OF ANY SOFTWARE, INCLUDING, BUT NOT LIMITED TO, LOSS OF DATA OR DELAY OF DELIVERY OF SERVICES UNDER THIS SOW. RICOH ASSUMES NO OBLIGATION TO PROVIDE OR INSTALL ANY ANTI-VIRUS OR SIMILAR SOFTWARE, AND THE SCOPE OF SERVICES CONTEMPLATED HEREBY DOES NOT INCLUDE ANY SUCH SERVICES.

4. IP Matters; Software Licenses; Export Compliance.

a. **Ownership of IP Rights.** Neither party shall acquire any right, title or interest in or to the other party's intellectual property ("IP") rights including their copyrights, patents, trade secrets, trademarks, service marks, trade names or product names. Subject to payment of all relevant Fees and charges, RICOH hereby grants Customer a worldwide, perpetual, nonexclusive, non-transferable, royalty-free (other than payments identified in this SOW or other transaction documents) license for its internal business purposes only to use, execute, display, perform and distribute (within Customer's organization only) anything developed by RICOH for Customer in connection with the Services ("Contract Property"). RICOH shall retain all ownership rights to the Contract Property. For purposes of clarity this SOW and the foregoing license relates to the professional services only, and software programs shall not be deemed to be deliverables or "Services". All licensing for RICOH or third party software shall be as provided in subsection (b), below.

b. **Software Licenses.** All RICOH and/or third party software provided by RICOH as part of or in connection with the Services is licensed, not sold, and is subject to both the server, seat, quantity or other usage restrictions set forth the relevant transaction documentation, and to the terms of the respective End User License Agreements, with which Customer agrees to comply. If such software is manufactured by a party other than RICOH, then Customer acknowledges that RICOH is not the manufacturer or copyright owner of such third party software and that RICOH makes no representations and provides no warranties with respect thereto. RICOH shall make available to Customer any warranties made to RICOH by the manufacturer of the software and/or products utilized by RICOH in connection with the Services hereunder, to the extent transferable and without recourse.

c. **Export Compliance.** Customer shall indemnify, defend and hold harmless RICOH and its representatives and affiliates from and against any fine, penalty, claim, suit, demand, liability, cause of action, damage or cost (including reasonable attorneys' fees) for any actual or alleged violation of

any law or regulation relating to export and re-export control (collectively, “Export Laws”) arising from Customer’s use of the Services and/or any software or web-based solution provided or contemplated under this SOW. Notwithstanding any other provision of this Agreement, Customer shall at all times remain solely responsible for complying with all applicable Export Laws and for obtaining any applicable authorization or license under the Export Laws. Customer acknowledges and agrees that RICOH may from time to time, in its sole discretion, engage non-U.S. subcontractors to perform any portion of the Services on RICOH’s behalf. Customer represents and warrants to RICOH that it, its employees and agents shall not provide RICOH with or otherwise use in connection with the Services any document, technology, software or item for which any authorization or license is required under any Export Law. Without intending to create any limitation relating to the survival of any other provisions of this SOW, RICOH and Customer agree that the terms of this paragraph shall survive the expiration or earlier termination of this SOW. Each party shall promptly notify the other in the event of the threat or initiation of any claim, demand, action or proceeding to which the indemnification obligations set forth in this Section may apply.

5. Confidentiality and Non-Solicitation.

a. Confidentiality. Except for purposes of this SOW, Ricoh shall not use or disclose any proprietary or confidential Customer data derived from the Services hereunder; provided, however, that Ricoh may use general statistics relating to the Service engagement so long as it does not disclose the identity of Customer or make any reference to any information from which the identity of Customer may be reasonably ascertained. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium (“Data Management Services”). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this SOW to the contrary, in the event that Customer engages Ricoh to perform any Data Management Services that relate to the security or accessibility of information stored in or recoverable from any devices provided or serviced by Ricoh, including but not limited to any hard drive removal, cleansing or formatting services of any kind, Customer expressly acknowledges and agrees that (i) it is aware of the security alternatives available to it, (ii) it has assessed such alternatives and exercised its own independent judgment in selecting the Data Management Services and determined that such Data Management Services are appropriate for its needs and compliance, (iii) Ricoh does not provide legal advice with respect to information security or represent or warrant that its Data Management Services or products are appropriate for Customer’s needs or that such Data Management Services will guarantee or ensure compliance with any law, regulation, policy, obligation or requirement that may apply to or affect Customer’s business, information retention strategies and standards, or information security requirements. Additionally, Customer expressly acknowledges and agrees that, (a) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (b) it is the Customer’s sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the Customer’s business or data retention, and any actions required to comply with such laws, and (c) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss, or presence, of data resulting therefrom, shall be the sole responsibility of Customer,

and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) arising therefrom or related thereto.

b. Non-Solicitation. Customer agrees that during the term of the Services and for a period of one (1) year after termination thereof, it shall not directly or indirectly solicit, hire or otherwise retain as an employee or independent contractor any employee of Ricoh that is or was involved with or part of the Services.

6. General. This SOW represents the entire agreement between the parties relating to the subject matter hereof and supersedes all prior understandings, writings, proposals, representations or communications, oral or written, of either party. Only a Change Order in writing executed by authorized representatives of both parties may amend this SOW. Any purchase order, service order or other Customer ordering document will not modify or affect this SOW, nor have any other legal effect. All equipment is purchased or leased by Customer pursuant to a separate agreement and are separate and independent obligations of Customer governed solely by the terms set forth in such separate agreement. This SOW may not be transferred or assigned by Customer without the prior written consent of Ricoh. This SOW shall be interpreted in accordance with the substantive laws of the State of New Jersey, without regard to principles of conflicts of law. The relationship of the parties is that of independent contractors. Ricoh shall not be responsible for and shall be excused from performance, or have reasonable additional periods of time to perform its obligations, where it is delayed or prevented from performing any of its obligations for reasons beyond Ricoh's reasonable control, including, without limitation, acts of God, natural disasters, labor disputes, strikes or unavailability of services, personnel or materials. The parties hereby acknowledge that this SOW may be executed by electronic means through the affixation of a digital signature, or through other such similar electronic means, and any such electronic signature by either party constitutes a signature, acceptance, and agreement as if such had been actually signed in writing by the applicable party.

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This SOW shall be effective as of the date of execution by both Ricoh and Customer. Scheduling of resources and Project duration estimates can only be provided after this SOW has been signed by both parties. By signing below, the undersigned represent that they are duly authorized to enter into this SOW on behalf of their respective entities.

Ricoh USA, Inc.

By:		
Ricoh Authorized Signature	Name and Title	Date

CUSTOMER

Name (Print)	Location

Authorized Signature	Title	Date

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to authorize legal action to abate public nuisances located at **1754 E. Michigan Ave** and **5378-5500 Morgan Rd** budgeted in General Fund account 101-950.000-801.023

Date: November 19, 2013

Copy To: Board of Trustees
Doug Winters, Township Attorney

The Office of Community Standards has conducted public nuisance investigations at the following locations and seeks authorization to initiate legal action to abate the nuisances that currently exist at:

1754 E. Michigan Ave

This industrial/retail complex is comprised of five parcels of land, eight buildings and 20 different rented spaces along East Michigan Ave between Utah St and June Ave. The Washtenaw County Sheriff's Office recently alerted the Office of Community Standards (OCS) to the fact that at least one industrial building designed and approved for use as cold storage space was being occupied as living space by adults and children. OCS staff accompanied law enforcement officials during execution of a state search warrant for alleged criminal activity on November 7, 2013 and observed the residential use of the property and other conditions on site firsthand.

The OCS opened its own investigation and executed an administrative search warrant to inspect the site on November 14, 2013. During that inspection, the building official and fire marshal observed an enormous number of code violations and dangerous conditions that require immediate attention. Documentation was obtained which indicates that much of the industrial portion of the complex, which was designed and approved for use as cold storage, has been subdivided and altered for a variety of other uses without zoning approval, site plan review or permits. In addition, there is a long history of code enforcement and a previous circuit court lawsuit involving this property.

During inspection of the retail portion of the site, serious health and fire safety code violations were observed at a food service business known as Nu Wave Fish & Chicken. The business was condemned and ordered closed pending sanitation, electrical and plumbing repairs which were completed within 24 hours. The business has since re-opened with fire marshal and health department approvals.

The OCS requested and obtained administrative authority to initiate legal action to abate the public nuisance and serious life threatening conditions at this site. The OCS now requests formal Board approval to continue legal action.



5378-5380-5500 Morgan Rd

The Office of Community Standards has become aware of a situation in which a cluster of buildings have been constructed and/or altered without zoning approvals, site plan review or building permits and are being occupied as rental properties in violation of Township code.

5378 Morgan Rd contains at least four residential structures on the same parcel of land. Some of the structures were previously known to be used as sheds and are now believed to be occupied rental units. 5380 Morgan Rd contains a single residential home that was altered without permit approval and is being rented out in violation of code. 5500 Morgan Rd contains a single residential home that has been converted into a duplex without permit approval and in violation of zoning code.

In addition, the cluster of five houses at 5378-5380 Morgan Rd is serviced by a driveway that does not meet the minimum standards for emergency vehicle access or maneuvering as required for private roads and constitutes a public safety hazard for occupants.

The OCS previously notified the property owner about the violations and received no response. A formal Notice of Violation was issued on October 25, 2013 and again there was no response. Due to the egregious nature and multiple numbers of the violations, as well as the fire safety violations for people residing at the site, the OCS and legal counsel jointly request authorization to file circuit court litigation to abate this nuisance since all other efforts to resolve the matter have been met with no response from the property owner.



Thank you for your consideration and continued support of our nuisance abatement program.

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and the Ypsilanti Township, (hereinafter referred to as "Purchaser"), 7200 Huron River Drive, Ypsilanti, Michigan 48197, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is October 1, 2013 through September 30, 2014.

2. SERVICE PROVIDED

The Authority will provide public transit service according to the map(s) and schedule(s) for routes 4, 5, 6, 10, 11, 20, and other service descriptions contained in the Ride Guide included as Exhibit #1, and made part hereof. Said route(s) and schedule(s) may be modified by the AATA, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.

3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Ann Arbor Transportation Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

4. FINANCIAL MANAGEMENT

4.1 Payments by Purchaser

Purchaser agrees that its total obligation will be \$329,508, unless otherwise agreed by the parties. The calculation of revenues is included as Exhibit #2.

Purchaser agrees to pay this amount in four equal payments. The Authority will submit invoices to the Purchaser quarterly, on or about the first of November, February, May, and August. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in

Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the Authority harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph I, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of

its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided, however, that Exhibit #2 and the terms set forth in Paragraph 4 will be renegotiated. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 90 days notice in writing to the other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Ann Arbor Transportation Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The Ann Arbor Transportation Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The Ann Arbor Transportation Authority shall obtain and maintain during the term of this Agreement the following insurance:

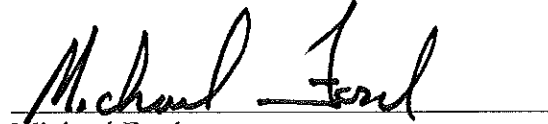
- a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.
- b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by

a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

Executed in duplicate this ____ day of _____, 2013.

ANN ARBOR TRANSPORTATION AUTHORITY

YPSILANTI TOWNSHIP



Michael Ford
Chief Executive Officer

YPSILANTI TOWNSHIP
Fixed Route Service
COST CALCULATION

	FY 2013	FY 2014	CHANGE
<u>EXPENSES</u>			
Service Hours	6,635	6,635	0.0%
Cost per Service Hour	\$118.24	\$120.33	1.8%
Total Cost	\$784,522	\$798,390	1.8%
<u>REVENUES</u>			
Categorical Federal / State Grants	\$117,637	\$115,492	-1.8%
State Operating Assistance	\$240,456	\$246,143	2.4%
Passenger Fares	<u>\$178,422</u>	<u>\$184,144</u>	3.2%
Revenue Subtotal	\$536,515	\$545,780	1.7%
Local Share	<u>\$248,007</u>	<u>\$252,610</u>	1.9%
Revenue Total	\$784,522	\$798,390	1.8%

Ypsilanti Township Payment	\$248,007	\$252,610	1.9%
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YPSILANTI TOWNSHIP
A-Ride Service
COST CALCULATION

	2013 Budgeted	2014 Budgeted	CHANGE
EXPENSES			
Passenger Trips	15,696	17,253	9.9%
Cost per Trip	\$26.21	\$25.89	-1.2%
Total Cost	\$411,398	\$446,676	8.6%
REVENUES			
Categorical Federal / State Grants	\$142,115	\$142,627	0.4%
State Operating Assistance	\$163,874	\$175,392	7.0%
Passenger Fares	<u>\$47,089</u>	<u>\$51,758</u>	9.9%
Revenue Subtotal	\$353,077	\$369,777	4.7%
Local Share	\$58,321	\$76,898	31.9%
Total Revenue	\$411,398	\$446,676	8.6%

Ypsilanti Township Payment	\$58,321	\$76,898	31.9%
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Ann Arbor Transportation Authority

Public Input Policy for Service and Fare Changes

This policy supersedes the previous policy which was most recently revised in July, 2009.

The intention of this policy is to listen to and act on public input before the AATA makes a decision to change service or fares with the following goals:

1. To inform riders and others affected by a proposed change;
2. To provide affected people with opportunities to ask questions, and understand the reasons why changes are being proposed;
3. To provide AATA with a better understanding of how riders use service and the effects of a proposed change;
4. To encourage affected people to state objections to proposed changes and make suggestions for revisions;
5. To provide AATA with the opportunity to revise proposed changes based on public input to reduce negative effects.

The methods and level of effort to accomplish these goals depends on the size of the proposed change and the number of people affected.

Types of Service Changes

Major Service Change

- Change affecting more than 25% of riders of a route, or
- Change affecting more than 25% of the miles of a route, or
- Change on multiple routes affecting more than 10% of riders or route miles of overall fixed-route service.

Minor Service Change

- A change which is less than a major service change, but exceeds the threshold of a service adjustment, as defined below.

Service Adjustment

- Adjusting timepoints along a route by 5 minutes or less with no effect on coordinated transfers, or
- Change(s) in routing affecting a total of less than 100 daily riders.

Types of Fare Change

Major Fare Change

- Change in the base fare (i.e. full adult cash fare)
- Any change affecting the fare of more than 10% of fare-paying riders (i.e. not including riders whose fare is paid by a third party such as an employer or university)

Minor Fare Change

- Any change in fare which is less than the threshold for a major fare change

Notification of Proposed Changes

People must first know about proposed changes in order to have the opportunity to provide input. The public input period is a minimum of 30 days. The notification methods to be used include the following:

- MyRide email subscription. AATA riders subscribe to MyRide to receive information on specific routes. This provides a unique opportunity to inform them of any change which is proposed for their route, and how to provide input.
- RideLines – RideLines is AATA's printed brochure designed to provide information on service, events, and other news. Copies of RideLines are available on AATA buses, transit centers, libraries and other community outlets. A complete description of proposed changes and how to provide input are included in RideLines.
- AATA Website. The AATA website provides multiple opportunities to provide notification. Notice of proposed changes appear on the front page and in a section for rider notices. In addition, for service changes, visitors to the website who access the schedule or real-time information for a specific route are informed of proposed changes to the route, and for fare changes, riders who access fare information are informed of the proposed changes.
- Social Media. AATA regularly participates in social media such as Facebook and Twitter.

Social media are used to get the word out about proposed changes and direct people to sources of complete information and how to provide input.

- Bus Stop Notices – AATA posts notices at bus stops which would be affected by proposed changes. This is particularly useful for service adjustments which affect only a small number of bus stops.
- Press Releases – AATA issues a press release for all proposed major service changes and major fare changes which describe the proposed change and how to provide input. Press releases are distributed to all media outlets including those minority and non-English publications. Notification is also sent to more than 50 organizations including those serving housing, educational, civic, and social services, and senior, disabled, minority, and non-English speaking persons.
- Individual Notice – AATA evaluates locations affected by a proposed change and provides individual notice to significant generators such as high schools and colleges, senior citizen housing, apartment complexes, libraries, government offices, recreation centers and shopping centers.

All of these methods would be used for major service changes and major fare changes. For minor service and fare changes and service adjustments, the methods used will be tailored to the scale of the proposed change. In addition, paid media may be used for some proposed changes.

Opportunities for Public Input

AATA's intention is to make it possible for people to choose how they wish to provide input and whether they want to only comment or whether they desire a response or to engage in a conversation. As part of the notification methods above, people are provided with several possibilities for making comments and asking questions including:

- E-Mail – E-Mail goes to a mailbox set up specifically to receive input. E-mail has been the most frequently used method.
- Telephone – A hotline is set up to receive comments with a callback by AATA staff upon request.
- Written – Letters provide a means for more formal communication.
- Social Media – Facebook, Twitter, and other media will be used.
- Face-to-Face – At meetings and by appointment. For major service changes and fare changes, meetings are provided at multiple times and locations, with an emphasis on meeting locations in the area(s) affected by the proposed change. Meetings are typically scheduled as drop-in sessions for a 2-5 hour period to permit people to attend at their convenience and to encourage dialogue.

Whatever method is used, AATA staff provides a response to all comments except those that request to not receive a response. The nature of AATA's response depends on the comments. AATA answers questions, explains the rationale for the aspects of the proposed change that is the subject of the comments, and replies to suggestions. In some cases, AATA's response

includes questions to make sure staff understands the input and suggestions. In many cases, input and response is a dialogue, rather than a single communication.

In addition, public time is provided at all meetings of the AATA Board of Directors. For major service changes and fare changes, a specific opportunity will be provided on the agenda at the Board meeting that takes place during the public input period. While an opportunity for dialogue is not available at these meetings, staff follows up with people who comment about proposed service and fare changes.

Use of Public Input

During the public input period, AATA staff, led by the Manager of Service Development, considers the input that is being received. Depending on both the quantity as well as the specific concerns that are raised, potential alternatives may be developed.

At the end of the public input period, the input is compiled. Recommended service or fare changes are developed taking into consideration the public input. The public input summary is provided to the decision makers along with the recommended changes.

For minor service changes and service adjustments, the CEO makes the final decision on implementation of the recommended changes. Major service changes and all fare changes are adopted by the AATA Board of Directors. Board meetings are open to the public and include a public comment period at the beginning of the meeting specifically for items on the agenda.

Revised Procedures for Exceptional Circumstances

Under exceptional circumstances which require a service change or fare change to be adopted and implemented on short notice, the procedures above may be altered to the extent necessary. However, at a minimum, the public will be afforded an opportunity to be heard at the AATA Board meeting at which any action is taken and a notice of the proposed change with the date and time of the Board meeting will be published on the AATA website before the Board meeting. [NOTE: Such exceptional circumstances have never arisen in the past.]

Adopted by AATA Board of Directors - November 2011



November 20, 2013

Attn: Karen Lovejoy Roe
Ypsilanti Township
7200 S Huron River Dr
Ypsilanti, MI 48197

Re: Proposed Street Lighting at Tuttle Hill & Martz

We have completed our review of your request for street lighting and have prepared a cost estimate for the installation of one overhead fed streetlight at the intersection of Tuttle Hill & Martz. The proposed equipment style is a 280 watt LED cobrahead fixture mounted on an existing wood pole with a 17' arm.

The costs are based on the Option 1 Streetlight rate, where DTE Energy installs, owns, and maintains the lighting system. The rate requires a portion of the construction cost be paid by the customer, which is determined by the following formula.

One light

Annual Operating Cost	\$198.04
Cost to construct	\$1,461.21
Three year revenue credit	(\$594.12)
Contribution from Ypsilanti Township	\$867.09

The price quoted shall be in effect for a period of six months from the date of the letter, after which these costs will no longer be valid. After installation the total cost for additional modification, relocation or removal will be the responsibility of the requesting party. Payment for the customer contribution must be made prior to the actual start of construction.

Please contact me for a Street Lighting Agreement if you would like to proceed with the above installation. If you have questions please call me at 734-397-4188.

Regards,

A handwritten signature in black ink that reads "Joe Honce" with a stylized flourish at the end.

Joe Honce
Principal Account Manager
DTE Energy - Community Lighting

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of November 20, 2013 between The Detroit Edison Company ("Company") and Ypsilanti Township ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated March 28, 2013 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	37376830	
	If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: N/A	
2. Location where Equipment will be installed:	Intersection of Tuttle Hill & Martz, Ypsilanti Township, as more fully described on the map attached hereto as <u>Attachment 1</u> .	
3. Total number of lights to be installed:	1	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	One overhead fed Autobahn cobrahead 280w LED to be mounted on an existing wood pole	
5. Estimated Total Annual Lamp Charges	\$198.04	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$1,461.21
	Credit for 3 years of lamp charges:	\$594.12
	CIAC Amount (cost minus revenue)	\$867.09
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design meet IESNA recommended practices?	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices _____	
10. Customer Address for Notices:	Karen Lovejoy Roe 7200 S Huron River Drive Ypsilanti, MI 48197	

Exhibit A to Master Agreement

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10. Customer Address for Notices:	Karen Lovejoy Roe 7200 S Huron River Drive Ypsilanti, MI 48197	

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) YES NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least ___ posts and ___ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

12. Experimental Emerging Lighting Technology (“EELT”) Terms:

All or a portion of the Equipment consists of EELT: (check one) YES NO

If “Yes” is checked, Customer and Company agree to the following additional terms.

A. The annual billing lamp charges for the EELT equipment has been calculated by the Company are based upon the estimated energy and maintenance cost expected with the Customer’s specific pilot project EELT equipment. .

B. Upon the approval of any future MPSC Option I tariff for EELT street lighting equipment, the approved rate schedules will automatically apply for service continuation to the Customer under Option 1 Municipal Street Lighting Rate, as approved by the MPSC. The terms of this paragraph B replace in its entirety Section 7 of the Master Agreement with respect to any EELT equipment purchased under this Agreement.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

Customer:

The Detroit Edison Company

Ypsilanti Township

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

LEGEND

- EXISTING DECO POLE
- PROPOSED POLE
- FOREIGN POLE
- EXISTING ANCHOR
- PROPOSED ANCHOR
- ☼ TREE
- 120/240 V LINE
- 4.8 KV LINE
- 13.2 KV LINE
- 40 KV LINE



Work Order # WorkOrder	Work Order Description WorkOrder Description		GIS-DSN	SRW	RSD	PH	PLC
Service Center	Circuit #1	Circuit #2	COH	COB	CUG	CUL	CUB
Worksite City	Worksite Twp		Worksite County				SCMAT
Town	Range	Section	Ct	Planner Name WorkOrder Owner	CUE Request # CUEReqNumDV	Version 9/27/2013	Scale

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Company:

Customer:

The Detroit Edison Company

Ypsilanti Township

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

LEGEND

- EXISTING DECO POLE
- PROPOSED POLE
- FOREIGN POLE
- EXISTING ANCHOR
- PROPOSED ANCHOR
- ☼ TREE
- 120/240 V LINE
- 4.8 KV LINE
- 13.2 KV LINE
- 40 KV LINE



Work Order # WorkOrder	Work Order Description WorkOrder Description		GIS-DSN	SRW	RSD	PH	PLC
Service Center	Circuit #1	Circuit #2	COH	COB	CUG	CUL	CUB
Worksite City	Worksite City Twp County		Worksite County				SCMAT
Town	Range	Section	Ct	Planner Name WorkOrder Owner	CUE Request # CUEReqNumDV	Version 9/27/2013	Scale

CHARTER TOWNSHIP OF YPSILANTI

2013 BUDGET AMENDMENT #16

November 25, 2013

101 - GENERAL OPERATIONS FUND

Total Increase \$4,376.40

Increase professional services for a scope of work by Ricoh for document workflow assessment services. This will be used to solicit proposals for a document/records management solutions for the entire organization. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$4,376.40	
			<u> </u>	
			Net Revenues	<u><u>\$4,376.40</u></u>
Expenditures:	Professional Services	101-266-000-801.000	<u>\$4,376.40</u>	
			Net Expenditures	<u><u>\$4,376.40</u></u>

230 - RECREATION FUND

Total Increase \$12,608.00

Increase revenue and expenditure for private grant from the Helen McCalla Trust to purchase chairs, sound equipment and treadmills for the senior center. This is to be funded by a private grant from the Helen McCalla Trust.

Revenues:	Senior Grant - Private Grantor	230-000-000-675.006	\$12,608.00	
			<u> </u>	
			Net Revenues	<u><u>\$12,608.00</u></u>
Expenditures:	Senior Rec Center - Equipment	230.751.000.974.022	<u>\$12,608.00</u>	
			Net Expenditures	<u><u>\$12,608.00</u></u>

249 - BUILDING DEPARTMENT FUND

Total Increase \$14,314.00

Increase for the purchase of a large format scanner for the Building Department from Ricoh. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	249.000.000.699.000	\$14,314.00	
			<u> </u>	
			Net Revenues	<u><u>\$14,314.00</u></u>
Expenditures:	Equipment	249.249.000.977.000	<u>\$14,314.00</u>	
			Net Expenditures	<u><u>\$14,314.00</u></u>

590 - COMPOST FUND

Total Increase \$4,000.00

Increase equipment rental to rent a big loader while our big loader is being repaired. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000	\$4,000.00	
			<u> </u>	
			Net Revenues	<u><u>\$4,000.00</u></u>
Expenditures:	Equipment Leasing/Rental	590-590-000.941.000	<u>\$4,000.00</u>	
			Net Expenditures	<u><u>\$4,000.00</u></u>

Motion to Amend the 2013 Budget (#16):

Move to increase the General Fund budget by \$4,377 to \$10,171,418 and approve the department line item changes as outlined.

Move to increase the Recreation Fund budget by \$12,608 to \$940,318 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$14,314 to \$294,331 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$4,000 to \$380,425 and approve the department line item changes as outlined.

SET PUBLIC HEARING

1. SET PUBLIC HEARING DATE OF TUESDAY, FEBRUARY 4, 2014 AT APPROXIMATELY 7:00 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR BRADLEY STREET
2. SET PUBLIC HEARING DATE OF TUESDAY, FEBRUARY 4, 2014 AT APPROXIMATELY 7:10 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR FIRWOOD, ELDER, HAZEL COURT AND HIGHLAND COURT

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director- Residential Services

DATE: November 25, 2013

RE: Request to seek sealed bid for roof replacement- Civic Center

I am requesting that we seek sealed bids in order to replace the roof over the Civic Center, specifically, Section A which is 7,018 sq. feet.

On October 25, 2012 we commissioned an infrared scan of the complete roofing system of both the Civic Center and 14-B Court. In that analysis, it was determined that there a large portion of the roof had completely failed, and over the past year, the deterioration has continued. The original discussion to use the existing vapor barrier & insulation is no longer an option. Further investigation has concluded that the existing roof system is also failing below the membrane.

As you may be aware, this roof system section is 25 years old., with some minor repairs over the years. As of now, the concrete below the insulation is starting to show signs of moisture.

We would like to put this out for bid in the winter, and hopefully receive approval in January 2014, when typically the bid prices are lower as contractors schedule their 2014 work. This is a capital item expense, that, should you authorize this seeking of sealed bids, we will do a budget amendment and move funds from fund balance at a future meeting to cover this expense. We expect the cost of this replacement to be somewhere between \$205,000 and \$240,000.

Once we receive authorization to seek bids, we will draw up specifications, advertise, hold a mandatory pre-bid meeting, then open and evaluate the bids. We will then bring back a recommendation to the Board at a future meeting for the work to be done in 2014.



THE GARLAND COMPANY, INC.

High Performance Roofing And Flooring Systems

3800 EAST 91 STREET • CLEVELAND, OHIO 44105-2197
PHONE: (216) 641-7500 • FAX: (216) 641-0633
NATIONWIDE: 1-800-321-9336

November 14, 2013

Jeff Allen
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197
SUBJECT: ROOF INVESTIGATION - UPDATE

Jeff,

We have inspected and tested each roof section on the township hall. The upper section (Section A) located on the north end of the building, facing the pond showed signs of failure throughout. An infrared scan revealed that a large portion of the roof had completely failed with several areas following the same path. This roof section has been routinely inspected throughout the year and additional concerns have been found.

The original discussion to utilize much of the existing vapor barrier and insulation will no longer be an option. Further investigation has concluded that the existing roof system is also failing below the membrane. Within the system, the adhesive which holds the existing roof in place is failing. Installing an additional system over the existing insulation will not provide the necessary wind up-lift requirements and leave room for a potential "blow-off." We have also determined several challenges within the roof design which should be corrected to ensure longevity of the new roof system. The existing roof will need to be removed down to the concrete decking and properly installed utilizing a vapor barrier, new insulation and additional tapered details to avoid placing the township in the same position down the road.

A scope of work has been developed to properly install the new roof system. The township will receive firm numbers once a preliminary bid meeting is held. In preparation for requesting permission to proceed with the bid meeting, budgetary numbers have been provided below.

Ypsilanti Township (Section A – Upper Section):	\$205,000-\$240,000
--	----------------------------

These numbers are to be used for budgetary purposes only. Once the budget is approved, contractors will be asked to provide firm numbers for acceptance.

If you have any questions please feel free to call me.

Sincerely,

Brad Konvolinka
Roof Management Specialist
The Garland Company, Inc.



Moisture traveling through the concrete decking



Adhesion failure between the first & second layer of insulation has caused the insulation to curl



Adhesion failure between two insulation layers



Poor drainage, ponding water after four dry days

CHARTER TOWNSHIP OF YPSILANTI

YPSILANTI, MICHIGAN



THE GARLAND COMPANY INC.
 3300 EAST 91st STREET - CLEVELAND, OHIO 44115-2197
 PHONE (800) 321-0330 / FAX (216) 641-0633



CIVIC CENTER / COURTHOUSE

SECTION A, B, C, D

JOB NUMBER: _____

DATE: 3-28-13

REVISION: _____









SHEET: 1 OF 1

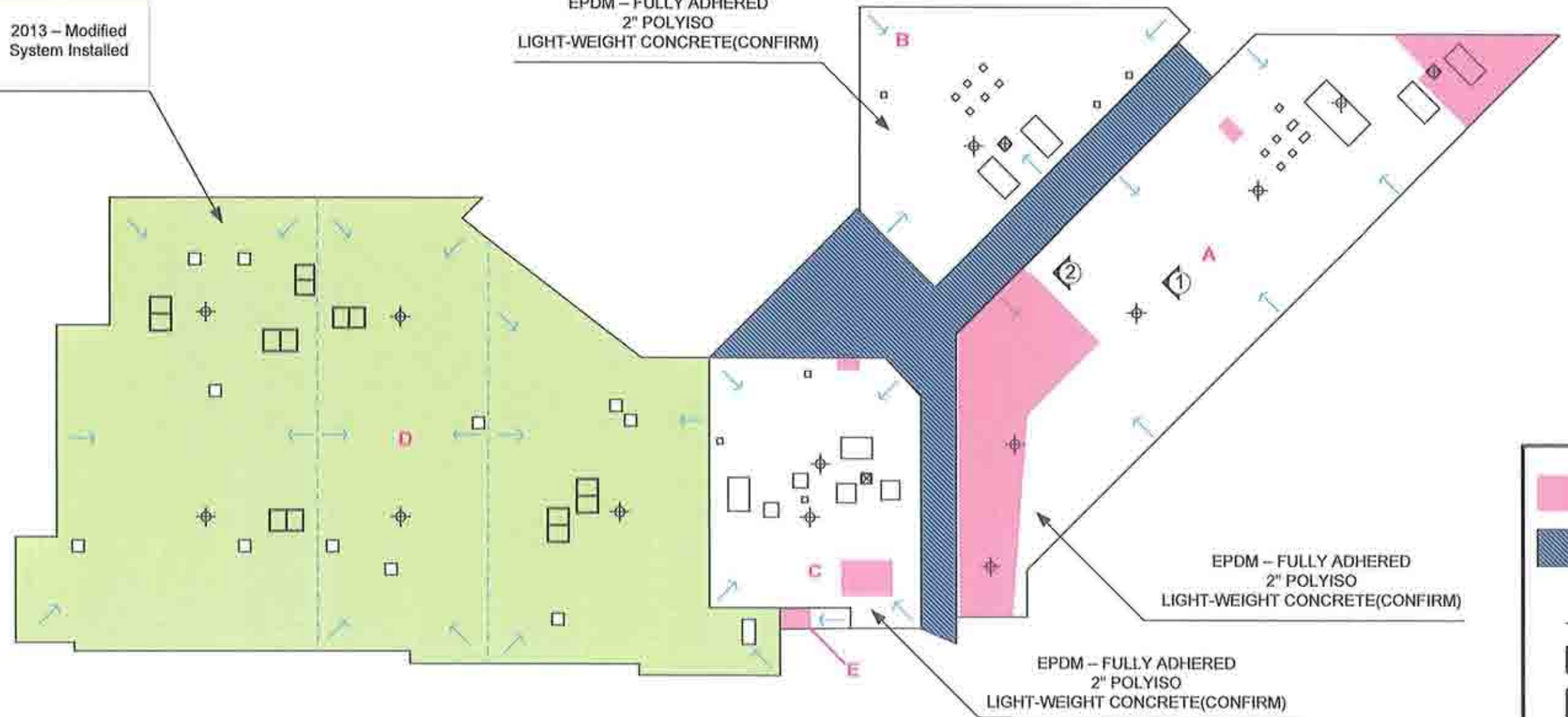
2013 - Modified System Installed

EPDM - FULLY ADHERED
 2" POLYISO
 LIGHT-WEIGHT CONCRETE(CONFIRM)

EPDM - FULLY ADHERED
 2" POLYISO
 LIGHT-WEIGHT CONCRETE(CONFIRM)

EPDM - FULLY ADHERED
 2" POLYISO
 LIGHT-WEIGHT CONCRETE(CONFIRM)

-  WET INSULATION
-  SKYLIGHT
-  PIPE
-  DRAIN
-  HVAC
-  HATCH
-  PASSIVE AIR VENT
-  VENT HOOD



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: November 19, 2013

RE: Request to Accept Sealed Bids for the Purchase of a Loader for the Compost Site

We are in need of a larger loader at the Compost Site as we continue to handle more materials out there. For instance, the Case 821F Loader would suffice to be able to handle more materials. This would have a 4 yd bucket and around 220 HP engine. Currently we use a 3 yd bucket, which would allow us a 33% increase in loading capability.

This item was included on the 2014 Capital Item needs that was presented to the Board this past fall. We would anticipate the cost of this new item to be between \$220-\$250,000. Furthermore, we would turn in our oldest (1999) 721C Loader, and anticipate receiving about \$30,000 in return.

On a similar matter, we have recently encountered a problem with the 2005 721D loader. At this point, we do not know what happened or what is wrong with it, but we had to have it towed into the shop last week. We have yet to hear what the cost of repair is, but anticipate it to be over \$10,000. Because of this, we are looking to rent a loader to continue our operation at the Site through December.

As a reminder, we would still be interested in the purchasing of a large windrow-turner. As you recall, the Board authorized us to bid/purchase a used one a couple of years back. This equipment is still needed if we are going to accept and process more materials at the Site.

We would like to accept sealed bids for a loader the size of the 821F loader. If granted, we would seek bids and would come back to the Board for approval next year, bringing a budget amendment to you at that time. We would anticipate that the loader would be built and delivered in about a 60 day time period.

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to authorize a contract with Environmental Maintenance Engineers, Inc to remove asbestos containing materials from 1501 S. Huron St in preparation for renovation activity; funding is budgeted in account 266-301.000-931.015

Date: November 19, 2013

Copy To: Board of Trustees
Jeff Allen, RSD Director
Doug Winters, Township Attorney

The Office of Community Standards and Residential Services recently obtained an environmental survey of the former Michigan State Police post at 1501 S. Huron St in preparation for renovation activity. The survey revealed the presence of asbestos containing materials (ACM) in several areas of the building, some of which must be removed prior to renovation.

Competitive quotes to remove ACM from two specific areas of the building were obtained from qualified licensed contractors as follows:

Environmental Maintenance Engineers, Inc	\$8,250
Global Green Service Group, LLC	\$9,900
Asbestos Abatement, Inc	\$18,670

It is recommended that we contract with Environmental Maintenance Engineers, Inc in the lowest bid amount of \$8,250 to remove the specified floor tile and window sill materials. This project is funded in account 266-301.000-931.015 designated for maintenance of this building.

Copies of the ACM survey and all competitive quotes are attached for reference.



ASBESTOS INSPECTION

Michigan State Police Post
7200 S. Huron River Dr.
Ypsilanti, MI

Cardno ATC Project Number 39.44735.1305

Prepared for:

Mr. Jeff Allen
Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

November 5, 2013



November 5, 2013

Mr. Jeff Allen
Ypsilanti Township
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Cardno ATC

46555 Humboldt Drive
Suite 100
Novi, MI 48377

Phone 248 669 5140
Fax 248 669 5147
www.cardno.com

Re: Asbestos Assessment Report
Michigan State Police Post
Ypsilanti, MI
Cardno ATC Project Number: 39.44735.1305

Dear Mr. Allen:

In accordance with Cardno ATC's proposal, Cardno ATC (Cardno) has completed an asbestos inspection for the Michigan State Police Post located in Ypsilanti, Michigan. During the inspection, Cardno personnel surveyed for the presence of suspect Asbestos Containing Materials Building Materials (ACBMs) prior to planned renovations of the building. This report includes the procedures and methodologies, analytical laboratory results, and any applicable conclusions and recommendations made during the course of this inspection.

Cardno appreciates the opportunity to perform these services for the Township of Ypsilanti and we look forward to working with you in the future. In the meantime, if you have questions or comments regarding the information in this report or if we can be of further assistance please do not hesitate to contact the Cardno ATC Novi, Michigan office at 248-669-5140.

Sincerely,

Cardno ATC

Anthony Rich
Asbestos Building Inspector

Robert C. Smith
IH Department Manager,
Asbestos Building Inspector

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ATTACHMENT A: ASBESTOS INSPECTION TABLES

APPENDICES

APPENDIX A:	ANALYTICAL RESULTS AND CHAIN-OF-CUSTODY FORMS
APPENDIX B:	INSPECTOR ACCREDITATION
APPENDIX C:	BULK SAMPLING SITE DIAGRAMS

1.0 PURPOSE AND SCOPE OF SERVICES

The purpose of this asbestos survey is to identify suspect ACM's in general accordance with the United States Environmental Protection Agency's (EPA) Asbestos Hazard Emergency Response Act (AHERA) protocol, for the collection and analyses of bulk samples of suspect friable and non-friable materials to determine whether suspect materials are asbestos-containing, and to locate and quantify ACBMs prior to planned renovation activities.

2.0 GENERAL SITE CONDITION

The subject building is a two-story structure with a basement located in Ypsilanti, Michigan. Typical interior finishes include: vinyl composition floor tiles, drywall, carpeting, wood paneling, concrete floor substrate, suspended ceiling tile system, and metal framing.

3.0 ASBESTOS-CONTAINING MATERIAL INSPECTION

An asbestos inspection was conducted at the Michigan State Police Post located in Ypsilanti Township, Michigan by Cardno representative Anthony Rich, a Michigan-licensed Asbestos Building Inspector (License # A11987) on October 22nd, 2013.

The building was visually inspected for the presence of suspect ACBMs. Bulk samples of suspect ACBMs were collected and placed into individually labeled containers for transport to APEX Research, Inc. Asbestos Laboratory in Whitmore Lake, Michigan for analysis. Materials visibly identified as non-asbestos (e.g.- fibrous glass, foam rubber, metal, masonry, wood, etc.) were assessed and subsequently not sampled. The asbestos investigation consisted of three phases: 1) conduct a visual inspection of the site; 2) identify homogenous areas of suspect surfacing (SM), thermal system insulation (TSI), and miscellaneous materials (MM); and, 3) sample friable and non-friable suspect materials. Intrusive or destructive sampling were not performed and any areas that required demolition of materials to gain access were subsequently not sampled. In general, unless complete demolition is performed, no amount of interior non-destructive sampling can guarantee that all hidden suspect ACMs are found.

If hidden suspect ACM is found during renovation or demolition, work should be stopped and a Michigan-licensed Asbestos Building Inspector should inspect and sample the material(s) to confirm the presence or absence of asbestos within the material(s).

3.1 Sampling Strategy

The primary goal of the inspection was to determine the presence and quantities of identified ACMs throughout the facility which may be disturbed during renovations. The asbestos inspection was conducted in general accordance with AHERA guidelines using a minimum number of samples collected from each homogeneous area (HA), which also meets the sampling requirement found in 29 CFR 1926.1101.

Sample collection generally depends on the category of material that the HA falls into and the amount of material present, as follows:

AHERA GUIDELINES FOR DETERMINING THE NUMBER OF SAMPLES TO COLLECT		
HA CATEGORY	HA SIZE	SAMPLES REQUIRED
Surfacing Materials	< 1,000 SQ. FT	3
	1,000 – 5,000 SQ. FT	5
	> 5,000 SQ. FT	7 or more
Thermal System Insulation	No Stipulation	3+ (Must also repair sample locations)
Miscellaneous Materials	No Stipulation	Per AHERA, these materials must be sampled “in a manner sufficient to determine whether or not they contain asbestos” typically multiple samples based upon inspector judgment.

If laboratory analytical results indicate that all samples collected per HA do not contain asbestos, then the HA (material) would be considered a non-ACBM. However, if laboratory analytical results of one or more of the samples collected per HA indicate that asbestos is present in quantities of greater than 1-percent asbestos by weight (as defined by EPA), all of the HA (material) would be treated as an ACBM regardless of any other analytical results. Certain suspect building materials (i.e.- fibrous glass, masonry, foam rubber, etc.) which can be assessed by the licensed inspector as non-asbestos are not required to be sampled.

Miscellaneous materials require adequately representative sampling, which is typically done by collecting from multiple samples per material. Asbestos building inspectors typically rely on other investigation observations such as the condition, friability, and quantity of material to determine what would be a sufficient number of samples to accurately evaluate the presence or absence of asbestos contained in the sampled material.

Actual collection of a bulk asbestos sample involves physically removing a small piece of suspect building material and placing it in a sealed container. Sample containers are labeled with a unique identification number, which is also recorded in the inspector’s field notes.

Suspect Asbestos-Containing Material Sampling Table

A total of 87 samples of suspect ACBMs were collected and of those 87 samples, 109 sample layers were analyzed. A “first positive stop” methodology was used to minimize analytical costs. In instances where drywall and joint compound were found to contain asbestos in concentrations greater than 1%, the system was composited to determine whether NESHAP removal requirements apply. Results of composite testing can be found in the associated tables.

A first positive stop methodology assumes that homogenous materials within the same functional areas are similar in age and installation, and therefore, if one sample of the group is confirmed to be positive, all other samples considered homogenous are assumed to be positive. By doing this, sample analyses cost for the remaining samples per homogenous material group is eliminated.

3.2 Laboratory Analytical Results

Bulk samples were analyzed by APEX Research, Inc, an accredited asbestos microscopy laboratory located at 11054 Hi Tech Drive, Whitmore Lake, Michigan 48189.

Any material found to contain greater than 1-percent asbestos is defined as an ACBM and must be handled according to OSHA, EPA, and applicable state and local regulations.

For friable materials, when the amount of asbestos in the sample material is reported at less than 10 percent by Polarized Light Microscopy (PLM) analysis, the client may either assume the amount to be greater than 1-percent and treat the material as ACBM or require further verification of the amount by more stringent Point-Counting methodology. If the result obtained by Point-Counting is different from the result obtained by PLM analysis, the Point-Count method result should be used. This often prevents the possibility of “False-Positive” reported by PLM and may avoid unnecessary abatement work.

For many non-friable materials, when the amount of asbestos in the sample material is reported as “None Detected” or less than 1-percent by PLM analysis, EPA recommends that these types of materials, which are reported as Non-ACBM’s by PLM, be analyzed using more precise Transmission Electron Microscopy (TEM) – Chatfield method. This is often due to the inherent difficulty of analyzing extremely small, thin asbestos fibers associated within certain resinous or bituminous-bound matrices, such as asphalt/vinyl composition materials. Confirmatory analysis by TEM reduces the potential for a “False-Negative” result reported by PLM and can help prevent asbestos exposure(s). Confirmatory analysis by TEM method was not performed for this inspection.

Copies of the laboratory analytical report and corresponding chain-of-custody forms are included in Appendix A. Results are reported in percent-asbestos by volume and indicate type of asbestos mineral identified.

4.0 CONCLUSIONS AND RECOMMENDATIONS

The results of the asbestos inspection conducted at the Michigan State Police - Ypsilanti Post indicate that ACBMs are present in areas of the building. The locations and approximate quantities of friable and non-friable ACBM’s identified during the inspection are summarized in Table 1. Prior to renovation or demolition of any structure, the following recommendations are applicable:

Subcontractors and employees working at the site should be informed as to the location of the ACBMs identified in this report and of the possibility that concealed ACBMs may be found during demolition and/or renovation activities. Employees should be advised not to disturb ACBMs and that the owner shall ensure only properly trained and licensed asbestos abatement workers may disturb or remove ACBMs.

If ACBM’s will be disturbed by maintenance, renovation or demolition activities, abatement of the regulated ACBMs are recommended, by a Michigan-licensed asbestos abatement contractor in accordance with Michigan Occupational Safety and Health Administration (MIOSHA), the Michigan Department of Licensing and Regulatory Affairs (LARA), the EPA, and the National Emission Standards for Hazardous Air Pollutants (NESHAP) requirements prior to such disturbance. The preparation of a written asbestos abatement work plan is recommended to bid

and execute this work. Please note that such projects are subject to LARA and NESHP notification 10-days prior to beginning work.

Roofing materials were not tested during this inspection and are assumed to be Category I asbestos-containing roofing materials.

Cardno recommends that asbestos abatement activities be monitored and air sampling be conducted to document compliance with regulatory requirements and industry standards if necessary. Likewise, Cardno recommends that regulatory requirements and industry standards for asbestos management be reviewed and followed as part of building use and maintenance procedures, as applicable.

5.0 ASSUMPTIONS AND LIMITATIONS

The results, findings, conclusions, and recommendations expressed in the report are based only on conditions that were noted during the Cardno survey of the Michigan State Police – Ypsilanti Post on October 22nd, 2013.

Cardno's selection of sample locations and frequency of sampling was based on Cardno's observations and the assumption that like materials in the same area are homogeneous in content. The quantities have been conservatively estimated and the sampling locations have been described representatively and should be field-verified by contractors bidding on the abatement work.

The report is designed to aid the building owner, architect, construction manager, general contractors, and potential asbestos abatement contractors in generally locating ACBM. **This report should not be utilized as an asbestos abatement project specification document since it does not have all the components required to serve as an Asbestos Project Design document or an Asbestos Abatement Work plan.**

Our professional services have been performed, our findings obtained, and our conclusions and recommendations prepared in accordance with customary principles and practices in the field of environmental science and engineering. This statement is in lieu of other statements either expressed or implied. This report does not warrant against future operations or conditions, nor does it warrant against operations or conditions present of a type or at a location not investigated.

This report is intended for the sole use of Ypsilanti Township, its authorized representatives and agents. The scope of services performed in execution of this evaluation may not be appropriate to satisfy the needs of other users, and use or re-use of this document or the findings, conclusions, or recommendations is at the risk of said user.

Attachment A

Asbestos Inspection Tables

TABLE 1
ASBESTOS-CONTAINING MATERIALS
Michigan State Police – Ypsilanti Post
7200 S. Huron River Dr.
Ypsilanti, Michigan

Sample ID No.	Materials	Locations	Quantity	Results	Friable Yes/No (1)
1-FT-A,B,C	12"x 12" floor tile, tan w/brown & white streak-mottling	1 st fl., 2 nd fl., & basement locations	8,500 SF	1.25%-Chrysotile (Point-Count)	No
4-CCP-A,B,C	Cementitious composition window sill, black, fibrous	1 st & 2 nd fl. locations	100 SF	20%-Chrysotile	No
15-XFP-A,B,C	Exterior façade panel, ¼" cementitious fibrous board w/stone aggregate	Exterior locations	3,000 SF	20%-Chrysotile	No
22-XFC-A,B,C	Exterior foundation coating, black/dk. grey, weathered	Exterior locations	1,000 SF	4.25%-Chrysotile (Point-Count)	Yes

TABLE 2
NON-ASBESTOS-CONTAINING MATERIALS
Michigan State Police – Ypsilanti Post
7200 S. Huron River Dr.
Ypsilanti, Michigan

Sample ID No.	Materials	Locations	Quantity	Results	Friable Yes/No (1)
(1-FT-A,B,C)	Mastic associated w/1-FT	1 st fl., 2 nd fl., & basement locations	16,500 SF	ND	NA
2-CP-A,B,C	2'x4' ceiling panel, pinholes-fissures pattern	1 st fl. locations	7,000 SF	ND	NA
3-CP- A,B,C	2'x2' ceiling panel, pinholes-pockmarks pattern	1 st fl. locations	3,000 SF	ND	NA
5-WBS-A,B,C, D,E,F,G,H,I	Wallboard system	Throughout	11,000 SF	ND-Gypsum 0.25-1.0% Joint-compound	NA
6-PFI-A,B,C	Pipe fitting insulation, dense, "mudded", powdery (domestic water system)	1 st fl., 2 nd fl., basement locations	350 LF	ND	NA
7-PFI-A,B,C	Pipe fitting insulation, dense, "mudded", powdery (heating return/supply system)	1 st fl., 2 nd fl., basement locations	300 LF	ND	NA
8-PFI-A,B,C	Pipe fitting insulation, dense, "mudded", powdery (roof drain system)	1 st fl. locations	10 LF	ND	NA
9-WCK-A,B,C	Window caulk (interior), black/dk. grey	1 st & 2 nd fl. locations	50 SF	ND	NA
10-WGL-A,B,C	Window glazing compound (interior), dk. brown	1 st & 2 nd fl. locations	40 SF	ND	NA
11-VBC-A,B,C	4" vinyl base cove, black, & adhesive	1 st fl., 2 nd fl., basement locations	80 SF	ND-cove base ND-adhesive	NA
12-VBC-A,B,C	4" vinyl base cove, brown, & adhesive	1 st fl. locations	30 SF	ND-cove base ND-adhesive	NA
13-DFC-A,B,C	Door-frame caulk, black/dk. brown	1 st fl. location	40 SF	ND	NA
14-VD-A,B,C	HVAC duct vibration dampener, black/grey rubber/vinyl coated fabric	1 st fl. locations	20 SF	ND	NA
16-CP-A,B,C	2'x4' ceiling panel, pinholes-pockmarks pattern	Basement locations	2,000 SF	ND	NA
17-VBC-A,B,C	4" vinyl base cove, dk. brown, & adhesive	1 st fl., 2 nd fl., basement locations	20 SF	ND-cove base ND-adhesive	NA
18-STR-A,B,C	Stair tread covering, beige, & adhesive	Stairway location	300 SF	ND-stair tread ND-adhesive	NA
19-XWC-A,B,C	Exterior window caulk, dk. grey/black	Exterior locations	50 SF	ND	NA
20-XWG-A,B,C	Exterior window glazing compound, dk. brown/grey	Exterior locations	40 SF	ND	NA

21-XBC-A,B,C	Exterior building caulk, tan	Exterior locations	30 SF	ND	NA
23-STR-A,B,C	Stair tread covering, grey, & adhesive	Stairway locations	500 SF	ND-stair tread ND-adhesive	NA
24-DJT-A,B,C	HVAC duct joint seam tape, aged fabric-adhesive tape	1 st fl. locations	20 SF	ND	NA
25-CP-A,B,C	2'x4' ceiling panel, embossed fissure pattern	1 st fl. location	600 SF	ND	NA
26-FT-A,B,C	Multi-Layer flooring (tile)	1 st fl. location	770 SF	ND-all layers	NA

Table Key:

ND=No Asbestos Detected SF=Square Feet LF=Linear Feet NA= Not Applicable

Notes:

1. Indicates whether a material is friable or non-friable. A friable material, by definition, is that which can be crumbled, pulverized, or reduced to powder by ordinary hand pressure when dry. Friable ACM typically present a higher hazard potential than non-friable materials.
2. Six types of asbestiform minerals are currently regulated as "asbestos": (1)-Amosite (2)-Anthophyllite (3)-Actinolite (4)-Chrysotile (5)-Crocidolite (6)-Tremolite. All detected concentrations are approximate.

Appendix A

Analytical Results and Chain-of-Custody Forms



Certificate of Laboratory Analysis

Test Method, Polarized Light Microscopy (PLM)

Project: SOM-MSP Ypsilanti Post


Report To:

Mr. Rob Smith
 Cardno ATC
 46555 Humboldt, Ste. 100
 Novi, MI 48377

ARI Report # 13-48361
 Date Collected: 10/22/13
 Date Received: 10/22/13
 Date Analyzed: 10/25/13
 Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 01 Cust. #: 1-FT-A Material: 12"X12" Floor Tile - Tan/Brown/White Location: 1st Floor - N Portion Appearance: beige, fibrous, homogenous Layer: 1 of 2	Asbestos Present: YES Chrysotile - 1.25% POINT COUNT RESULT	Other - 98.75%
Lab ID #: 48361 - 01a Cust. #: 1-FT-A Material: Mastic Location: 1st Floor - N Portion Appearance: black, nonfibrous, homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 02 Cust. #: 1-FT-B Material: 12"X12" Floor Tile - Tan/Brown/White Location: 2nd Floor - Closet Appearance: Layer: 1 of 2	Asbestos Present: NOT ANALYZED	

For Layered Samples, each component will be analyzed and reported separately.


 Robert T. Letarte Jr., Laboratory Director

Test Method EPA 600/R-93/116 was used to analyze the above samples. Matrix interference and/or resolution limits may yield false/negative results in certain circumstances. Suspect floor tiles containing <1% should be tested with SEM or TEM. This certificate of analysis relates only to the samples tested and to insure the integrity of the results, may only be reproduced in full. This certificate may not be used by the customer to claim product endorsement by NVLAP or any agency of the US Government. APEX Research Inc. is not responsible for the accuracy of the results for layered samples or samples comprising multiple materials. Liability limited to cost of analysis.



NVLAP Lab Code 102118-0



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Date Analyzed: 10/25/13
Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 02a Cust. #: 1-FT-B Material: Mastic Location: 2nd Floor - Closet Appearance: black,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 03 Cust. #: 1-FT-C Material: 12"X12" Floor Tile - Tan/Brown/White Location: Basement - Under Stair Space Appearance: Layer: 1 of 2	Asbestos Present: NOT ANALYZED	
Lab ID #: 48361 - 03a Cust. #: 1-FT-C Material: Mastic Location: Basement - Under Stair Space Appearance: black,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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 Robert T. Letarte Jr., Laboratory Director

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Test Method, Polarized Light Microscopy (PLM)

Project: SOM-MSP Ypsilanti Post


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Novi, MI 48377

ARI Report # 13-48361
Date Collected: 10/22/13
Date Received: 10/22/13
Date Analyzed: 10/25/13
Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 04 Cust. #: 2-CP-A Material: 2'x4' Ceiling Panel - Pinholes/Fissures Location: 1st Floor - NW Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 35% Mineral Wool - 5% Fiberglass - 30% Other - 30%
Lab ID #: 48361 - 05 Cust. #: 2-CP-B Material: 2'x4' Ceiling Panel - Pinholes/Fissures Location: 1st Floor - Central Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 35% Mineral Wool - 5% Fiberglass - 30% Other - 30%
Lab ID #: 48361 - 06 Cust. #: 2-CP-C Material: 2'x4' Ceiling Panel - Pinholes/Fissures Location: 1st Floor - SE Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 35% Mineral Wool - 5% Fiberglass - 30% Other - 30%

For Layered Samples, each component will be analyzed and reported separately.


 Robert T. Letarte Jr., Laboratory Director

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Date Analyzed: 10/25/13
Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 07 Cust. #: 3-CP-A Material: 2'x2' Ceiling Panel - Pinholes/Pockmarks Location: 1st Floor - N Portion Corridor Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Mineral Wool - 5% Fiberglass - 45% Other - 30%
Lab ID #: 48361 - 08 Cust. #: 3-CP-B Material: 2'x2' Ceiling Panel - Pinholes/Pockmarks Location: 1st Floor - S Portion Corridor Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 2% Mineral Wool - 5% Fiberglass - 45% Other - 30%
Lab ID #: 48361 - 09 Cust. #: 3-CP-C Material: 2'x2' Ceiling Panel - Pinholes/Pockmarks Location: 1st Floor - W Portion Corridor Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Mineral Wool - 5% Fiberglass - 45% Other - 30%

For Layered Samples, each component will be analyzed and reported separately.


 Robert T. Letarte Jr., Laboratory Director

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 10 Cust. #: 4-CCP-A Material: Cementitious Composition Window Sill Location: 1st Floor - S Perimeter Space Appearance: grey, fibrous, homogenous Layer: 1 of 1	Asbestos Present: YES Chrysotile - 20%	Other - 80%
Lab ID #: 48361 - 11 Cust. #: 4-CCP-B Material: Cementitious Composition Window Sill Location: 1st Floor - W Perimeter Space Appearance: Layer: of	Asbestos Present: NOT ANALYZED	
Lab ID #: 48361 - 12 Cust. #: 4-CCP-C Material: Cementitious Composition Window Sill Location: 2nd Floor - SE Perimeter Space Appearance: Layer: of	Asbestos Present: NOT ANALYZED	

For Layered Samples, each component will be analyzed and reported separately.


 Robert T. Letarte Jr., Laboratory Director

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 Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 13 Cust. #: 5-WBS-A Material: Drywall Location: 1st Floor - N Perimeter Space Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 13a Cust. #: 5-WBS-A Material: Joint Compound Location: 1st Floor - N Perimeter Space Appearance: white, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.5% POINT COUNT RESULT	Other - 99.5%
Lab ID #: 48361 - 14 Cust. #: 5-WBS-B Material: Drywall Location: 1st Floor - N Corridor Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%

For Layered Samples, each component will be analyzed and reported separately.



 Robert T. Letarte Jr., Laboratory Director

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 14a Cust. #: 5-WBS-B Material: Joint Compound Location: 1st Floor - N Corridor Area Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.25% POINT COUNT RESULT	Other - 99.75%
Lab ID #: 48361 - 15 Cust. #: 5-WBS-C Material: Drywall Location: 1st Floor - W Corridor Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 15a Cust. #: 5-WBS-C Material: Joint Compound Location: 1st Floor - W Corridor Area Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.5% POINT COUNT RESULT	Other - 99.5%

For Layered Samples, each component will be analyzed and reported separately.


 Robert T. Letarte Jr., Laboratory Director

Test Method EPA 600/R-93/116 was used to analyze the above samples. Matrix interference and/or resolution limits may yield false/negative results in certain circumstances. Suspect floor tiles containing <1% should be tested with SEM or TEM. This certificate of analysis relates only to the samples tested and to insure the integrity of the results, may only be reproduced in full. This certificate may not be used by the customer to claim product endorsement by NVLAP or any agency of the US Government. APEX Research Inc. is not responsible for the accuracy of the results for layered samples or samples comprising multiple materials. Liability limited to cost of analysis.



NVLAP Lab Code 102118-0



Certificate of Laboratory Analysis

Test Method, Polarized Light Microscopy (PLM)

Project: SOM-MSP Ypsilanti Post

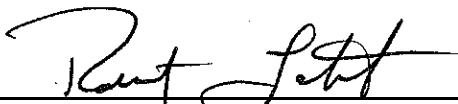
Report To:

Mr. Rob Smith
 Cardno ATC
 46555 Humboldt, Ste. 100
 Novi, MI 48377

ARI Report # 13-48361
 Date Collected: 10/22/13
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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 16 Cust. #: 5-WBS-D Material: Drywall Location: 1st Floor - SW Perimeter Space Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 16a Cust. #: 5-WBS-D Material: Joint Compound Location: 1st Floor - SW Perimeter Space Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.75% POINT COUNT RESULT	Other - 99.25%
Lab ID #: 48361 - 17 Cust. #: 5-WBS-E Material: Drywall Location: 1st Floor - E Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%

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 Robert T. Letarte Jr., Laboratory Director

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Test Method, Polarized Light Microscopy (PLM)

Project: SOM-MSP Ypsilanti Post


Report To:

Mr. Rob Smith
 Cardno ATC
 46555 Humboldt, Ste. 100
 Novi, MI 48377

ARI Report # 13-48361
 Date Collected: 10/22/13
 Date Received: 10/22/13
 Date Analyzed: 10/25/13
 Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 17a Cust. #: 5-WBS-E Material: Joint Compound Location: 1st Floor - E Area Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.25% POINT COUNT RESULT	Other - 99.75%
Lab ID #: 48361 - 18 Cust. #: 5-WBS-F Material: Drywall Location: 2nd Floor - Central Hallway Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 18a Cust. #: 5-WBS-F Material: Joint Compound Location: 2nd Floor - Central Hallway Area Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 1.0% POINT COUNT RESULT	Other - 99.0%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 19 Cust. #: 5-WBS-G Material: Drywall Location: 2nd Floor - NE Space - Closet Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 19a Cust. #: 5-WBS-G Material: Joint Compound Location: 2nd Floor - NE Space - Closet Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.75% POINT COUNT RESULT	Other - 99.25%
Lab ID #: 48361 - 20 Cust. #: 5-WBS-H Material: Drywall Location: Basement - N Portion Appearance: beige, fibrous, homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 20a Cust. #: 5-WBS-H Material: Joint Compound Location: Basement - N Portion Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.5% POINT COUNT RESULT	Other - 99.5%
Lab ID #: 48361 - 21 Cust. #: 5-WBS-I Material: Drywall Location: Basement - S Portion Appearance: beige, fibrous, nonhomogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Other - 80%
Lab ID #: 48361 - 21a Cust. #: 5-WBS-I Material: Joint Compound Location: Basement - S Portion Appearance: beige, fibrous, homogenous Layer: 2 of 2	Asbestos Present: NO Chrysotile - 0.5% POINT COUNT RESULT	Other - 99.5%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 22 Cust. #: 6-PFI-A Material: Pipe Fitting Insulation Location: 1st Floor - NW Portion Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 23 Cust. #: 6-PFI-B Material: Pipe Fitting Insulation Location: 1st Floor - Boiler Room Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 24 Cust. #: 6-PFI-C Material: Pipe Fitting Insulation Location: 1st Floor - NE Space - Closet Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%

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Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 25 Cust. #: 7-PFI-A Material: Pipe Fitting Insulation Location: 1st Floor - Boiler Room Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 26 Cust. #: 7-PFI-B Material: Pipe Fitting Insulation Location: 1st Floor - Boiler Room Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 27 Cust. #: 7-PFI-C Material: Pipe Fitting Insulation Location: 1st Floor - N Perimeter Space Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 28 Cust. #: 8-PFI-A Material: Pipe Fitting Insulation Location: 1st Floor - NE Loading Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 29 Cust. #: 8-PFI-B Material: Pipe Fitting Insulation Location: 1st Floor - NE Loading Area Appearance: beige, fibrous, nonhomogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 10% Mineral Wool - 2% Fiberglass - 30% Other - 58%
Lab ID #: 48361 - 30 Cust. #: 8-PFI-C Material: Pipe Fitting Insulation Location: 1st Floor - N Central Area (elbow) Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 1% Mineral Wool - 2% Fiberglass - 30% Other - 67%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 31 Cust. #: 9-WCK-A Material: Window Caulk - Interior Location: 1st Floor - W Perimeter Space Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 32 Cust. #: 9-WCK-B Material: Window Caulk - Interior Location: 1st Floor - SW Perimeter Space Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 33 Cust. #: 9-WCK-C Material: Window Caulk - Interior Location: 2nd Floor - SW Perimeter Space Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 34 Cust. #: 10-WGL-A Material: Window Glazing Compound Location: 1st Floor - S Perimeter Space Appearance: brown, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%
Lab ID #: 48361 - 35 Cust. #: 10-WGL-B Material: Window Glazing Compound Location: 1st Floor - W Perimeter Space Appearance: brown, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%
Lab ID #: 48361 - 36 Cust. #: 10-WGL-C Material: Window Glazing Compound Location: 2nd Floor - NW Perimeter Space Appearance: brown, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 37 Cust. #: 11-VBC-A Material: 4" Vinyl Base Cove Location: 1st Floor - NE Space Appearance: black,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 37a Cust. #: 11-VBC-A Material: Adhesive Location: 1st Floor - NE Space Appearance: yellow,nonfibrous,nonhomogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 38 Cust. #: 11-VBC-B Material: 4" Vinyl Base Cove Location: 1st Floor - Central Portion - Corridor Appearance: black,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 38a Cust. #: 11-VBC-B Material: Adhesive Location: 1st Floor - Central Portion - Corridor Appearance: yellow,nonfibrous,nonhomogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 39 Cust. #: 11-VBC-C Material: 4" Vinyl Base Cove Location: 2nd Floor - W Portion Appearance: black,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 39a Cust. #: 11-VBC-C Material: Adhesive Location: 2nd Floor - W Portion Appearance: white,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 40 Cust. #: 12-VBC-A Material: 4" Vinyl Base Cove Location: 1st Floor - NW Portion Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 40a Cust. #: 12-VBC-A Material: Adhesive Location: 1st Floor - NW Portion Appearance: yellow,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 41 Cust. #: 12-VBC-B Material: 4" Vinyl Base Cove Location: 1st Floor - Central Space Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 41a Cust. #: 12-VBC-B Material: Adhesive Location: 1st Floor - Central Space Appearance: yellow,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 42 Cust. #: 12-VBC-C Material: 4" Vinyl Base Cove Location: 1st Floor - W Stairway Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 42a Cust. #: 12-VBC-C Material: Adhesive Location: 1st Floor - W Stairway Appearance: yellow,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 43 Cust. #: 13-DFC-A Material: Door Frame Caulk Location: 1st Floor - NW Portion - Entry Area Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%
Lab ID #: 48361 - 44 Cust. #: 13-DFC-B Material: Door Frame Caulk Location: 1st Floor - NW Portion - Entry Area Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%
Lab ID #: 48361 - 45 Cust. #: 13-DFC-C Material: Door Frame Caulk Location: 1st Floor - NW Portion - Entry Area Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 2% Other - 98%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 46 Cust. #: 14-VD-A Material: HVAC Duct Vibration Dampener Location: 1st Floor - Boiler Room Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 40% Other - 60%
Lab ID #: 48361 - 47 Cust. #: 14-VD-B Material: HVAC Duct Vibration Dampener Location: 1st Floor - Boiler Room Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 50% Other - 50%
Lab ID #: 48361 - 48 Cust. #: 14-VD-C Material: HVAC Duct Vibration Dampener Location: 1st Floor - Boiler Room Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Fiberglass - 50% Other - 50%

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Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 49 Cust. #: 15-XFP-A Material: Exterior Façade Panel Location: N Portion - At Canopy Appearance: grey, fibrous, homogenous Layer: 1 of 1	Asbestos Present: YES Chrysotile - 20%	Other - 80%
Lab ID #: 48361 - 50 Cust. #: 15-XFP-B Material: Exterior Façade Panel Location: N Portion - Near Loading Area Appearance: Layer: of	Asbestos Present: NOT ANALYZED	
Lab ID #: 48361 - 51 Cust. #: 15-XFP-C Material: Exterior Façade Panel Location: S Portion Appearance: Layer: of	Asbestos Present: NOT ANALYZED	

For Layered Samples, each component will be analyzed and reported separately.



 Robert T. Letarte Jr., Laboratory Director

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NVLAP Lab Code 102118-0



Certificate of Laboratory Analysis

Test Method, Polarized Light Microscopy (PLM)


Project: SOM-MSP Ypsilanti Post

Report To:
Mr. Rob Smith
Cardno ATC
46555 Humboldt, Ste. 100
Novi, MI 48377

ARI Report # 13-48361
Date Collected: 10/22/13
Date Received: 10/22/13
Date Analyzed: 10/25/13
Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 52 Cust. #: 16-CP-A Material: 2'x4' Ceiling Panel - Pinholes/Pockmarks Location: Basement Area Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Mineral Wool - 5% Fiberglass - 50% Other - 25%
Lab ID #: 48361 - 53 Cust. #: 16-CP-B Material: 2'x4' Ceiling Panel - Pinholes/Pockmarks Location: Basement Area Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Mineral Wool - 5% Fiberglass - 50% Other - 25%
Lab ID #: 48361 - 54 Cust. #: 16-CP-C Material: 2'x4' Ceiling Panel - Pinholes/Pockmarks Location: Basement Area Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 20% Mineral Wool - 5% Fiberglass - 50% Other - 25%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 55 Cust. #: 17-VBC-A Material: 4" Vinyl Base Cove Location: Basement Area Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 55a Cust. #: 17-VBC-A Material: Adhesive Location: Basement Area Appearance: clear,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 56 Cust. #: 17-VBC-B Material: 4" Vinyl Base Cove Location: 1st Floor - Central Portion Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 56a Cust. #: 17-VBC-B Material: Adhesive Location: 1st Floor - Central Portion Appearance: clear,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 57 Cust. #: 17-VBC-C Material: 4" Vinyl Base Cove Location: 2nd Floor - SE Perimeter Space Appearance: brown,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 57a Cust. #: 17-VBC-C Material: Adhesive Location: 2nd Floor - SE Perimeter Space Appearance: clear,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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 Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 58 Cust. #: 18-STR-A Material: Stair Tread Coverings Location: W Stairway Appearance: beige,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 58a Cust. #: 18-STR-A Material: Adhesive Location: W Stairway Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 59 Cust. #: 18-STR-B Material: Stair Tread Coverings Location: W Stairway Appearance: beige,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 59a Cust. #: 18-STR-B Material: Adhesive Location: W Stairway Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 60 Cust. #: 18-STR-C Material: Stair Tread Coverings Location: W Stairway Appearance: beige,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 60a Cust. #: 18-STR-C Material: Adhesive Location: W Stairway Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 61 Cust. #: 19-XWC-A Material: Exterior Window Caulk Location: W Bldg - Perimeter Area Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 62 Cust. #: 19-XWC-B Material: Exterior Window Caulk Location: SW Bldg - Perimeter Area Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 63 Cust. #: 19-XWC-C Material: Exterior Window Caulk Location: S Bldg - Perimeter Area Appearance: black,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 64 Cust. #: 20-XWG-A Material: Exterior Window Glazing Compound Location: W Bldg - Perimeter Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 65 Cust. #: 20XWG-B Material: Exterior Window Glazing Compound Location: SW Bldg - Perimeter Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 66 Cust. #: 20-XWG-C Material: Exterior Window Glazing Compound Location: S Bldg - Perimeter Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 67 Cust. #: 21-XBC-A Material: Exterior Building Caulk Location: N Bldg - Perimeter Area - Canopy Appearance: brown,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 68 Cust. #: 21-XBC-B Material: Exterior Building Caulk Location: E Bldg - Perimeter Area Appearance: brown,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 69 Cust. #: 21-XBC-C Material: Exterior Building Caulk Location: S Bldg - Perimeter Area - Overhang Appearance: brown,nonfibrous,homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 70 Cust. #: 22-XFC-A Material: Exterior Foundation Coating Location: NW Bldg - Perimeter Area Appearance: black, fibrous, homogenous Layer: 1 of 1	Asbestos Present: YES Chrysotile - 4.25% POINT COUNT RESULT	Other - 95.75%
Lab ID #: 48361 - 71 Cust. #: 22-XFC-B Material: Exterior Foundation Coating Location: NW Bldg - Perimeter Area Appearance: Layer: of	Asbestos Present: NOT ANALYZED	
Lab ID #: 48361 - 72 Cust. #: 22-XFC-C Material: Exterior Foundation Coating Location: NW Bldg - Perimeter Area Appearance: Layer: of	Asbestos Present: NOT ANALYZED	

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 73 Cust. #: 23-STR-A Material: Stair Tread Coverings Location: Central E Basement - Stairway Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 73a Cust. #: 23-STR-A Material: Adhesive Location: Central E Basement - Stairway Area Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 74 Cust. #: 23-STR-B Material: Stair Tread Coverings Location: Central E Basement - Stairway Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 74a Cust. #: 23-STR-B Material: Adhesive Location: Central E Basement - Stairway Area Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 75 Cust. #: 23-STR-C Material: Stair Tread Coverings Location: Central E Basement - 2nd Floor - Stairway Area Appearance: grey,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 75a Cust. #: 23-STR-C Material: Adhesive Location: Central E Basement - 2nd Floor - Stairway Area Appearance: brown,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 76 Cust. #: 24-DJT-A Material: HVAC Duct Joint Tape Location: 1st Floor - E Central Portion Appearance: grey, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 70% Other - 30%
Lab ID #: 48361 - 77 Cust. #: 24-DJT-B Material: HVAC Duct Joint Tape Location: 1st Floor - SW Portion Appearance: grey, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 70% Other - 30%
Lab ID #: 48361 - 78 Cust. #: 24-DJT-C Material: HVAC Duct Joint Tape Location: NW Portion Appearance: grey, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 70% Other - 30%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 79 Cust. #: 25-CP-A Material: 2'x4' Ceiling Tile Location: 1st Floor - N Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 50% Mineral Wool - 2% Fiberglass - 10% Other - 38%
Lab ID #: 48361 - 80 Cust. #: 25-CP-B Material: 2'x4' Ceiling Tile Location: 1st Floor - N Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 50% Mineral Wool - 2% Fiberglass - 10% Other - 38%
Lab ID #: 48361 - 81 Cust. #: 25-CP-C Material: 2'x4' Ceiling Tile Location: 1st Floor - N Portion Appearance: beige, fibrous, homogenous Layer: 1 of 1	Asbestos Present: NO No Asbestos Observed	Cellulose - 50% Mineral Wool - 2% Fiberglass - 10% Other - 38%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 82 Cust. #: 26-FT-A Material: 12"x12" Floor Tile - Tan/Brown/Grey Location: 1st Floor - N Portion Appearance: beige,nonfibrous,homogenous Layer: 1 of 3	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 82a Cust. #: 26-FT-A Material: Mastic Location: 1st Floor - N Portion Appearance: clear,nonfibrous,homogenous Layer: 2 of 3	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 82b Cust. #: 26-FT-A Material: 12"x12" Floor Tile - Tan/Brown/Grey Location: 1st Floor - N Portion Appearance: black,nonfibrous,homogenous Layer: 3 of 3	Asbestos Present: NO No Asbestos Observed	Other - 100%

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Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 83 Cust. #: 26-FT-B Material: Mastic Location: 1st Floor - N Portion Appearance: beige,nonfibrous,homogenous Layer: 1 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 83a Cust. #: 26-FT-B Material: 12"x12" Floor Tile - Tan/Brown/Grey Location: 1st Floor - N Portion Appearance: clear,nonfibrous,homogenous Layer: 2 of 2	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 84 Cust. #: 26-FT-C Material: Mastic Location: 1st Floor - N Portion Appearance: beige,nonfibrous,homogenous Layer: 1 of 4	Asbestos Present: NO No Asbestos Observed	Other - 100%

For Layered Samples, each component will be analyzed and reported separately.



 Robert T. Letarte Jr., Laboratory Director

Test Method EPA 600/R-93/116 was used to analyze the above samples. Matrix interference and/or resolution limits may yield false/negative results in certain circumstances. Suspect floor tiles containing <1% should be tested with SEM or TEM. This certificate of analysis relates only to the samples tested and to insure the integrity of the results, may only be reproduced in full. This certificate may not be used by the customer to claim product endorsement by NVLAP or any agency of the US Government. APEX Research Inc. is not responsible for the accuracy of the results for layered samples or samples comprising multiple materials. Liability limited to cost of analysis.



NVLAP Lab Code 102118-0



Certificate of Laboratory Analysis

Test Method, Polarized Light Microscopy (PLM)

Project: SOM-MSP Ypsilanti Post

Report To:

Mr. Rob Smith
Cardno ATC
46555 Humboldt, Ste. 100
Novi, MI 48377

ARI Report # 13-48361
Date Collected: 10/22/13
Date Received: 10/22/13
Date Analyzed: 10/25/13
Date Reported: 10/25/13

Sample Information	Asbestos Type/Percent	Non-Asbestos
Lab ID #: 48361 - 84a Cust. #: 26-FT-C Material: 12"x12" Floor Tile - Tan/Brown/Grey Location: 1st Floor - N Portion Appearance: clear,nonfibrous,homogenous Layer: 2 of 4	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 84b Cust. #: 26-FT-C Material: Mastic Location: 1st Floor - N Portion Appearance: black,nonfibrous,homogenous Layer: 3 of 4	Asbestos Present: NO No Asbestos Observed	Other - 100%
Lab ID #: 48361 - 84c Cust. #: 26-FT-C Material: 12"x12" Floor Tile - Tan/Brown/Grey Location: 1st Floor - N Portion Appearance: clear,nonfibrous,homogenous Layer: 4 of 4	Asbestos Present: NO No Asbestos Observed	Other - 100%

For Layered Samples, each component will be analyzed and reported separately.

Robert T. Letarte Jr., Laboratory Director

Test Method EPA 600/R-93/116 was used to analyze the above samples. Matrix interference and/or resolution limits may yield false/negative results in certain circumstances. Suspect floor tiles containing <1% should be tested with SEM or TEM. This certificate of analysis relates only to the samples tested and to insure the integrity of the results, may only be reproduced in full. This certificate may not be used by the customer to claim product endorsement by NVLAP or any agency of the US Government. APEX Research Inc. is not responsible for the accuracy of the results for layered samples or samples comprising multiple materials. Liability limited to cost of analysis.



NVLAP Lab Code 102118-0

APEX Research, Inc.

APEX #

48361

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC

Address: 46555 Humboldt Drive, Suite 100

City, St., Zip: Novi, Michigan 48377

Phone: 248-669-5140 Fax: 248-669-5147

Date of Survey: October 22, 2013

Project: SOM- MSP Ypsilanti Post

Project #: _____

Contact Person: Rob Smith / Anthony Rich

Lab Use Only
Log-In _____
Report _____

Turn Around Times: (Circle One)

Rush 24 hour

48 hour 72 hour

Other: _____ TTP:

Asbestos: Bulk Wipe _____ Point Count PCM _____

Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____

Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____

TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
<u>48361-1</u>	1-FT-A	12"x 12" floor tile, tan w/brown & white streak-mottle, & black mastic; 1 st fl., N. portion	
<u>2</u>	1-FT-B	12"x 12" floor tile, tan w/brown & white streak-mottle, & black mastic; 2 nd fl., closet	
<u>3</u>	1-FT-C	12"x 12" floor tile, tan w/brown & white streak-mottle, & black mastic; Bsmt., under-stair space	
<u>4</u>	2-CP-A	2'x 4' ceiling panel, pinholes-fissures pattern (longitudinal); 1 st fl., NW portion	
<u>5</u>	2-CP-B	2'x 4' ceiling panel, pinholes-fissures pattern (longitudinal); 1 st fl., central portion	
<u>6</u>	2-CP-C	2'x 4' ceiling panel, pinholes-fissures pattern (longitudinal); 1 st fl., SE portion	
<u>7</u>	3-CP-A	2'x 2' ceiling panel, pinholes-pockmarks pattern; 1 st fl., N. portion, corridor	
<u>8</u>	3-CP-B	2'x 2' ceiling panel, pinholes-pockmarks pattern; 1 st fl., S. portion corridor	
<u>9</u>	3-CP-C	2'x 2' ceiling panel, pinholes-pockmarks pattern; 1 st fl., W. portion corridor	
<u>10</u>	4-CCP-A	Cementitious composition window sill, black, fibrous; 1 st fl., S. perimeter space	
<u>11</u>	4-CCP-B	Cementitious composition window sill, black, fibrous; 1 st fl., W. perimeter space	
<u>12</u>	4-CCP-C	Cementitious composition window sill, black, fibrous; 2 nd fl., SE perimeter space	

Relinquished by: Anthony Rich Received by: _____

Date: 10-22-13 Date: _____

Relinquished by: 22 2013 ALR:SR Received by: _____

Date: _____ Date: _____

APEX Research, Inc.

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC

Date of Survey: October 22, 2013

Address: 46555 Humboldt Drive, Suite 100

Project : SOM- MSP Ypsilanti Post

City, St., Zip: Novi, Michigan 48377

Project # : _____

Phone: 248-669-5140 Fax : 248-669-5147

Contact Person: Rob Smith / Anthony Rich

Lab Use Only
Log-In _____
Report _____

Turn Around Times: (Circle One)

Rush 24 hour

48 hour 72 hour

Other : _____ TTP : ✓

Asbestos: Bulk ✓ Wipe _____ Point Count ✓ PCM _____

Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____

Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____

TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
<u>48361-13</u>	5-WBS-A	Wallboard system (gypsum panel, joint-compound); 1 st fl., N. perimeter space	
<u>14</u>	5-WBS-B	Wallboard system (gypsum panel, joint-compound); 1 st fl., N. corridor area	
<u>15</u>	5-WBS-C	Wallboard system (gypsum panel, joint-compound); 1 st fl., W. corridor area	
<u>16</u>	5-WBS-D	Wallboard system (gypsum panel, joint-compound); 1 st fl., SW perimeter space	
<u>17</u>	5-WBS-E	Wallboard system (gypsum panel, joint-compound); 1 st fl., E. area	
<u>18</u>	5-WBS-F	Wallboard system (gypsum panel, joint-compound); 2 nd fl., central hallway area	
<u>19</u>	5-WBS-G	Wallboard system (gypsum panel, joint-compound); 2 nd fl., NE space, closet	
<u>20</u>	5-WBS-H	Wallboard system (gypsum panel, joint-compound); Bsmt., N. portion	
<u>21</u>	5-WBS-I	Wallboard system (gypsum panel, joint-compound); Bsmt., S. portion	
<u>22</u>	6-PFI-A	Pipe fitting insulation (domestic water), "mud", dense, chalky; 1 st fl., NW portion	
<u>23</u>	6-PFI-B	Pipe fitting insulation (domestic water), "mud", dense, chalky; 1 st fl., boiler room	
<u>24</u>	6-PFI-C	Pipe fitting insulation (domestic water), "mud", dense, chalky; 2 nd fl., NE space, closet	

Relinquished by: Anthony Rich Received by: _____

Relinquished by: 22 2013 Received by: _____

Date : 10-22-13 Date : _____

Date : _____ Date : _____



Client Name: Cardno ATC
 Address: 46555 Humboldt Drive, Suite 100
 City, St., Zip: Novi, Michigan 48377
 Phone: 248-669-5140 Fax: 248-669-5147

Date of Survey: October 22, 2013
 Project: SOM- MSP Ypsilanti Post
 Project #: _____
 Contact Person: Rob Smith / Anthony Rich

Lab Use Only
 Log-In _____
 Report _____

Turn Around Times: (Circle One)

Rush 24 hour
48 hour 72 hour

Other: _____ TTP:

Asbestos: Bulk Wipe _____ Point Count PCM _____

Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____

Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____

TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
<u>44361-25</u>	7-PFI-A	Pipe fitting insulation (heating supply/return), "mud", dense, chalky; 1 st fl., boiler room	
<u>26</u>	7-PFI-B	Pipe fitting insulation (heating supply/return), "mud", dense, chalky; 1 st fl., boiler room	
<u>27</u>	7-PFI-C	Pipe fitting insulation (heating supply/return), "mud", dense, chalky; 1 st fl., N. perimeter space	
<u>28</u>	8-PFI-A	Pipe fitting insulation (roof drain), "mud", dense, chalky; 1 st fl., NE loading area	
<u>29</u>	8-PFI-B	Pipe fitting insulation (roof drain), "mud", dense, chalky; 1 st fl., NE loading area	
<u>30</u>	8-PFI-C	Pipe fitting insulation (roof drain), "mud", dense, chalky; 1 st fl., N.-central area (elbow)	
<u>31</u>	9-WCK-A	Window caulk (interior), black/dk. grey; 1 st fl., W. perimeter space	
<u>32</u>	9-WCK-B	Window caulk (interior), black/dk. grey; 1 st fl., SW perimeter space	
<u>33</u>	9-WCK-C	Window caulk (interior), black/dk. grey; 2 nd fl., SW perimeter space	
<u>34</u>	10-WGL-A	Window glazing compound (interior), dk. brown; 1 st fl., S. perimeter space	
<u>35</u>	10-WGL-B	Window glazing compound (interior), dk. brown; 1 st fl., W. perimeter space	
<u>36</u>	10-WGL-C	Window glazing compound (interior), dk. brown; 2 nd fl., NW perimeter space	

Relinquished by: [Signature] Received by: _____

Date: 10-22-13 Date: _____

Relinquished by: _____ Received by: _____

Date: _____ Date: _____

OCT 23 2013

APEX Research, Inc.

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC
 Address: 46555 Humboldt Drive, Suite 100
 City, St., Zip: Novi, Michigan 48377
 Phone: 248-669-5140 Fax : 248-669-5147

Date of Survey: October 22, 2013
 Project : SOM- MSP Ypsilanti Post
 Project # : _____
 Contact Person: Rob Smith / Anthony Rich

Lab Use Only
 Log-In _____
 Report _____

Turn Around Times: (Circle One)

Rush 24 hour
48 hour 72 hour

Other : _____ TTP : ✓

Asbestos: Bulk ✓ Wipe _____ Point Count ✓ PCM _____
 Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____
 Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____
 TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
<u>48361-37</u>	11-VBC-A	4" vinyl base cove, black, & adhesive; 1 st fl., NE space	
<u>38</u>	11-VBC-B	4" vinyl base cove, black, & adhesive; 1 st fl., central portion, corridor	
<u>39</u>	11-VBC-C	4" vinyl base cove, black, & adhesive; 2 nd fl., W. portion	
<u>40</u>	12-VBC-A	4" vinyl base cove, brown, & adhesive; 1 st fl., NW portion	
<u>41</u>	12-VBC-B	4" vinyl base cove, brown, & adhesive; 1 st fl., central space	
<u>42</u>	12-VBC-C	4" vinyl base cove, brown, & adhesive; 1 st fl., W. stairway	
<u>43</u>	13-DFC-A	Door-frame caulk, black/dk. grey; 1 st fl., NW portion, entry area	
<u>44</u>	13-DFC-B	Door-frame caulk, black/dk. grey; 1 st fl., NW portion, entry area	
<u>45</u>	13-DFC-C	Door-frame caulk, black/dk. grey; 1 st fl., NW portion, entry area	
<u>46</u>	14-VD-A	HVAC duct vibration dampener, rubber/vinyl-coated fabric; 1 st fl., boiler room	
<u>47</u>	14-VD-B	HVAC duct vibration dampener, rubber/vinyl-coated fabric; 1 st fl., boiler room	
<u>48</u>	14-VD-C	HVAC duct vibration dampener, rubber/vinyl-coated fabric; 1 st fl., boiler room	

Relinquished by: Anthony Rich Received by: _____

Date : 10-22-13 Date : _____

Relinquished by: 22 OCT 2 2013 Received by: _____

Date : APEX RESEARCH Date : _____

APEX Research, Inc.

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC
 Address: 46555 Humboldt Drive, Suite 100
 City, St., Zip: Novi, Michigan 48377
 Phone: 248-669-5140 Fax: 248-669-5147

Date of Survey: October 22, 2013
 Project: SOM- MSP Ypsilanti Post
 Project #: _____
 Contact Person: Rob Smith / Anthony Rich

Lab Use Only
 Log-In _____
 Report _____

Turn Around Times: (Circle One)

Rush 24 hour
48 hour 72 hour

Asbestos: Bulk Wipe _____ Point Count PCM _____
 Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____
 Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____
 TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Other: _____ TTP:

Lab ID #	Client ID #	Material/Location	Results
<u>48361-49</u>	15-XFP-A	Exterior façade panel, 1/4" cementitious fibrous board w/stone aggregate; N. portion, at canopy	
<u>50</u>	15-XFP-B	Exterior façade panel, 1/4" cementitious fibrous board w/stone aggregate; N. portion, near loading area	
<u>51</u>	15-XFP-C	Exterior façade panel, 1/4" cementitious fibrous board w/stone aggregate; S. portion	
<u>52</u>	16-CP-A	2'x 4' ceiling panel, pinholes-pockmarks pattern; Bsmt. area	
<u>53</u>	16-CP-B	2'x 4' ceiling panel, pinholes-pockmarks pattern; Bsmt. area	
<u>54</u>	16-CP-C	2'x 4' ceiling panel, pinholes-pockmarks pattern; Bsmt. area	
<u>55</u>	17-VBC-A	4" vinyl base cove, dk. brown, & adhesive; Bsmt. area	
<u>56</u>	17-VBC-B	4" vinyl base cove, dk. brown, & adhesive; 1 st fl., central portion	
<u>57</u>	17-VBC-C	4" vinyl base cove, dk. brown, & adhesive; 2 nd fl. SE perimeter space	
<u>58</u>	18-STR-A	Stair tread covering, beige, & adhesive; W. stairway	
<u>59</u>	18-STR-B	Stair tread covering, beige, & adhesive; W. stairway	
<u>60</u>	18-STR-C	Stair tread covering, beige, & adhesive; W. stairway	

Relinquished by: [Signature] Received by: _____

Date: 10-22-13 Date: _____

Relinquished by: 2 2 2013 Received by: _____

Date: _____ Date: _____

APEX Research, Inc.

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC
 Address: 46555 Humboldt Drive, Suite 100
 City, St., Zip: Novi, Michigan 48377
 Phone: 248-669-5140 Fax : 248-669-5147

Date of Survey: October 22, 2013
 Project : SOM- MSP Ypsilanti Post
 Project # : _____
 Contact Person: Rob Smith / Anthony Rich

Lab Use Only
 Log-In _____
 Report _____

Turn Around Times: (Circle One)

Rush 24 hour
 48 hour 72 hour

Other : _____ TTP :

Asbestos: Bulk Wipe _____ Point Count PCM _____

Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____

Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____

TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
48361-61	19-XWC-A	Exterior window caulk, dk. grey/black; W. bldg. perimeter area	
62	19-XWC-B	Exterior window caulk, dk. grey/black; SW bldg. perimeter area	
63	19-XWC-C	Exterior window caulk, dk. grey/black; S. bldg. perimeter area	
64	20-XWG-A	Exterior window glazing compound, dk. brown/grey; W. bldg. perimeter area	
65	20-XWG-B	Exterior window glazing compound, dk. brown/grey; SW bldg. perimeter area	
66	20-XWG-C	Exterior window glazing compound, dk. brown/grey; S. bldg. perimeter area	
67	21-XBC-A	Exterior building caulk, tan; N. bldg. perimeter location, canopy façade area	
68	21-XBC-B	Exterior building caulk, tan; E. bldg. perimeter location, façade area	
69	21-XBC-C	Exterior building caulk, tan; S. bldg. perimeter location, overhang façade area	
70	22-XFC-A	Exterior foundation coating, black/dk. grey, weathered; NW bldg. perimeter area	
71	22-XFC-B	Exterior foundation coating, black/dk. grey, weathered; NW bldg. perimeter area	
72	22-XFC-C	Exterior foundation coating, black/dk. grey, weathered; NW bldg. perimeter area	

Relinquished by: [Signature] Received by: _____
 Date : 10-22-13 Date : _____

Relinquished by: _____ Received by: _____
 Date : _____ Date : _____

APEX Research, Inc.

11054 Hi Tech Drive, Whitmore Lake, MI 48189 Phone: 734-449-9990

E-mail: apexresearch@chartermi.net

Fax: 734-449-9991



Client Name: Cardno ATC
 Address: 46555 Humboldt Drive, Suite 100
 City, St., Zip: Novi, Michigan 48377
 Phone: 248-669-5140 Fax : 248-669-5147

Date of Survey: October 22, 2013
 Project : SOM- MSP Ypsilanti Post
 Project # : _____
 Contact Person: Rob Smith / Anthony Rich

Lab Use Only
 Log-In _____
 Report _____

Turn Around Times: (Circle One)

Rush 24 hour
48 hour 72 hour

Asbestos: Bulk Wipe _____ Point Count PCM _____

Lead: Bulk _____ Wipe _____ Air _____ Paint _____ Soil _____

Mold: Bulk _____ Tape _____ BioSIS _____ Other _____ Viable _____

Other : _____ TTP :

TEM: AHERA 7400 _____ Bulk/NOB _____ EPA Level II _____

Lab ID #	Client ID #	Material/Location	Results
48361-73	23-STR-A	Stair tread covering, grey, & adhesive; Central (E.) bsmt. stairway area	
74	23-STR-B	Stair tread covering, grey, & adhesive; Central (E.) bsmt. stairway area	
75	23-STR-C	Stair tread covering, grey, & adhesive; Central (E.) 2 nd fl. stairway area	
76	24-DJT-A	HVAC duct joint tape, aged fabric-adhesive tape; 1 st fl., E.-central portion	
77	24-DJT-B	HVAC duct joint tape, aged fabric-adhesive tape; 1 st fl., SW portion	
78	24-DJT-C	HVAC duct joint tape, aged fabric-adhesive tape; NW portion	
79	25-CP-A	2'x 4' ceiling tile, embossed fissure pattern; 1 st fl., N. portion	
80	25-CP-B	2'x 4' ceiling tile, embossed fissure pattern; 1 st fl., N. portion	
81	25-CP-C	2'x 4' ceiling tile, embossed fissure pattern; 1 st fl., N. portion	
82	26-FT-A	12"x 12" floor tile, vinyl self-stick, tan/brown/grey faux ceramic; 1 st fl., N. portion	
83	26-FT-B	12"x 12" floor tile, vinyl self-stick, tan/brown/grey faux ceramic; 1 st fl., N. portion	
84	26-FT-C	12"x 12" floor tile, vinyl self-stick, tan/brown/grey faux ceramic; 1 st fl., N. portion	

Relinquished by: Anthony Rich Received by: _____

Relinquished by: OCT 22 2013 Received by: _____

Date : 10-22-13 Date : _____

Date : OCT 22 2013 Date : _____

Appendix B

Inspector Credentials


[Michigan.gov Home](#)
[DELEG Home](#)
[Sitemap](#)
[Contact](#)
[Online Services](#)
[Agencies](#)
MICHIGAN ASBESTOS PROGRAM - Verify and Search
[Home](#)
[Individual](#)
[Contractor](#)
[Project Notification](#)
[Training Course Provider](#)
[Scheduled Asbestos Training Course](#)
Name and Address
Name RICH, ANTHONY G.

Address 35912 Joy Road

City, State, Zip LIVONIA, MI 48150

License Information

Accreditation Type	ID #	Status	Expiration Date	Training Expiration Date
Inspector	A11987	Apprvd - Full	12/20/2013	11/09/2013
Contractor/Supervisor	A11987	Apprvd - Full	01/16/2014	12/14/2013
Management Planner	A11987	Apprvd - Full	03/21/2014	03/01/2014

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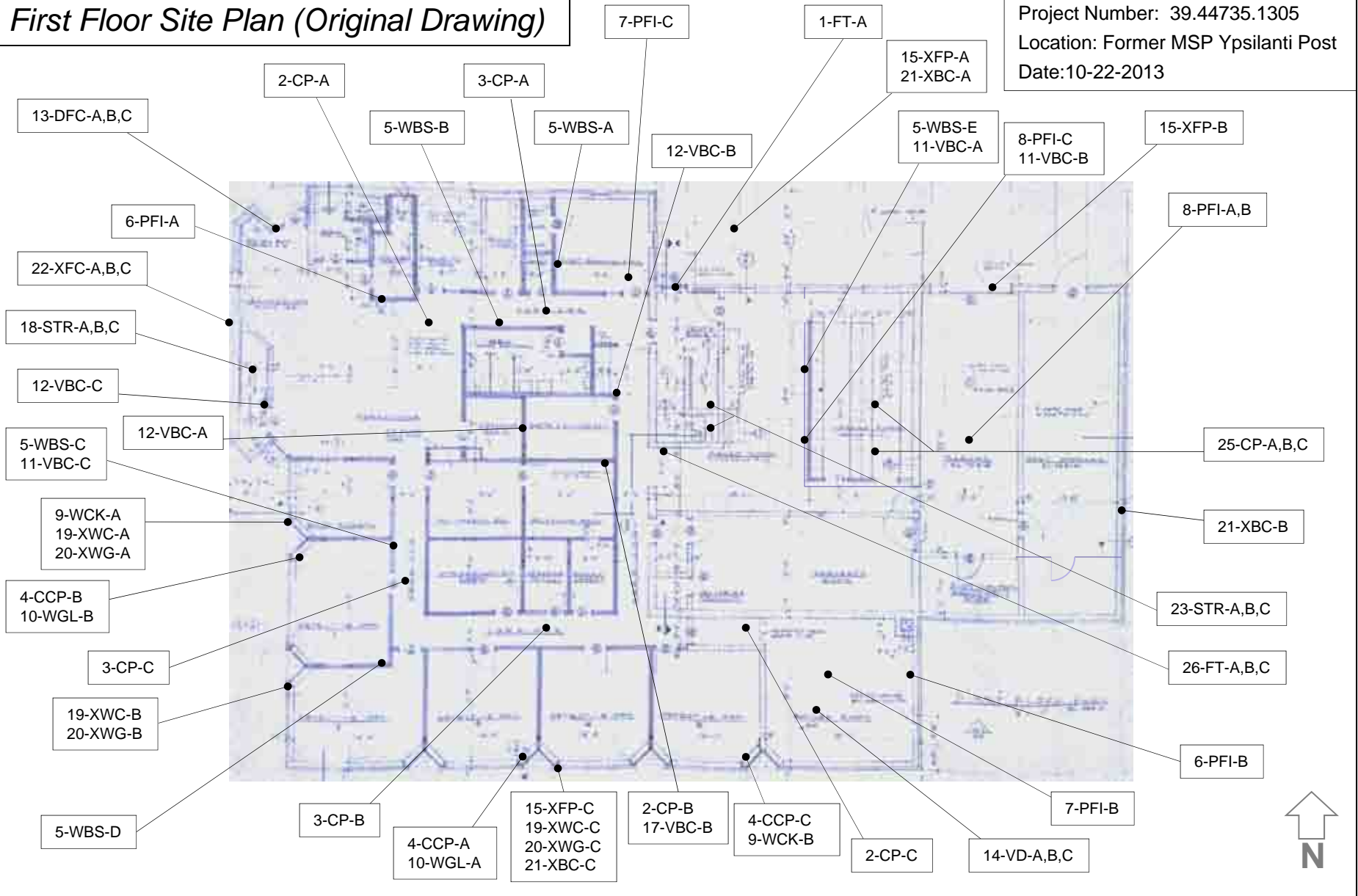
Appendix C

Bulk Sampling Diagrams

Cardno ATC Asbestos Bulk Sampling Site Illustration

First Floor Site Plan (Original Drawing)

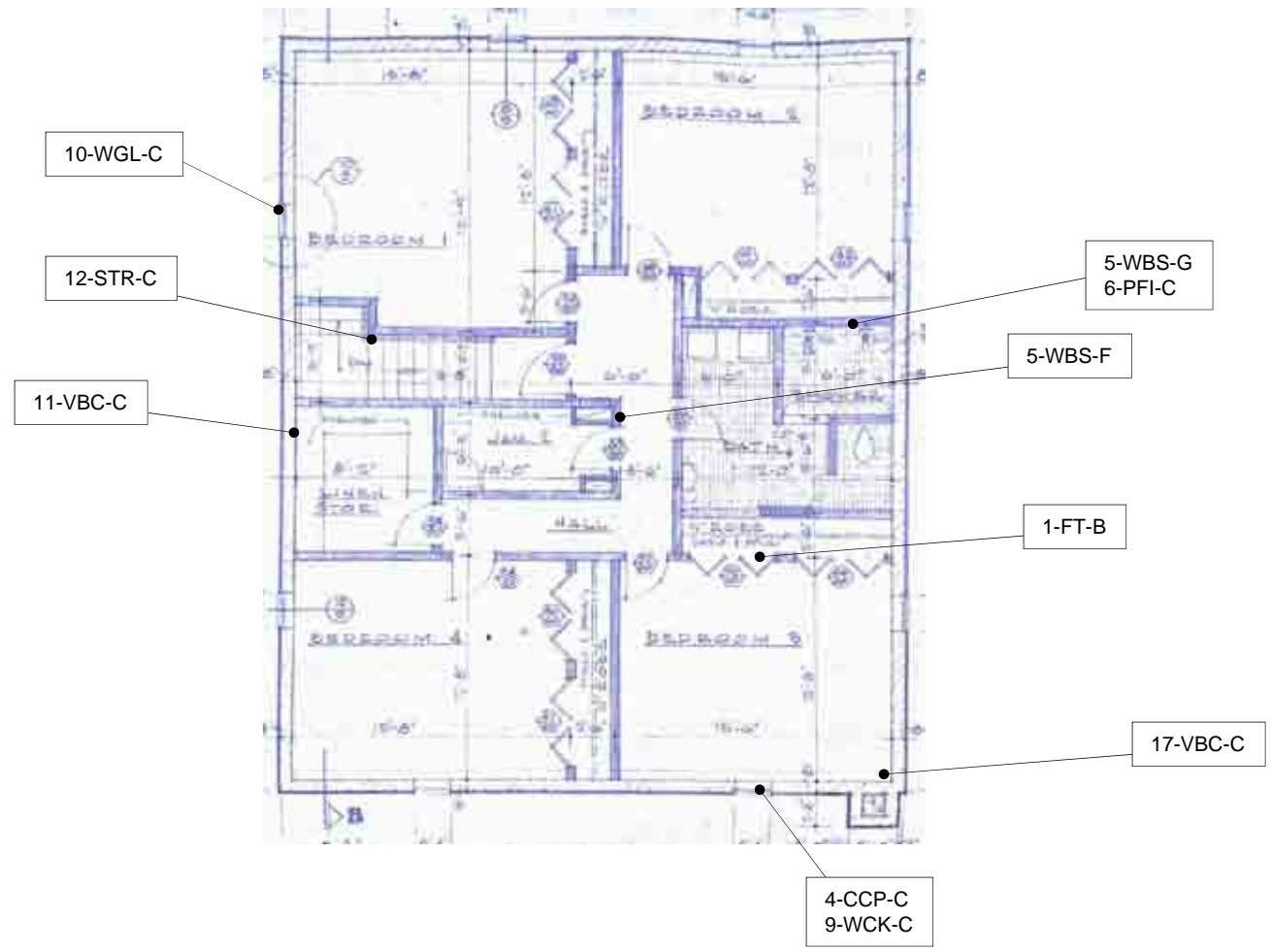
Project Number: 39.44735.1305
Location: Former MSP Ypsilanti Post
Date: 10-22-2013



Cardno ATC Asbestos Bulk Sampling Site Illustration

Second Floor Site Plan (Original Drawing)

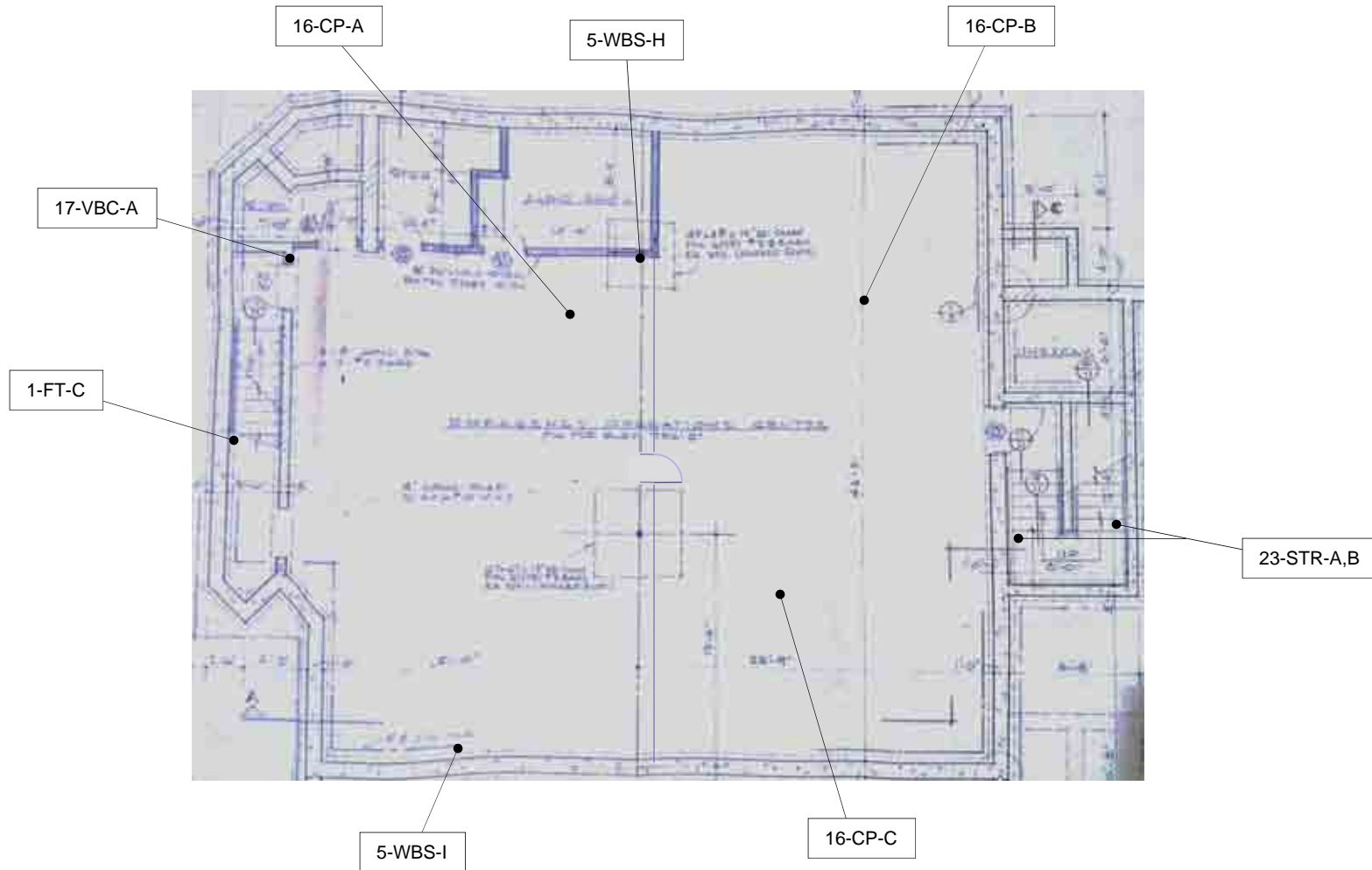
Project Number: 39.44735.1305
Location: Former MSP Ypsilanti Post
Date: 10-22-2013

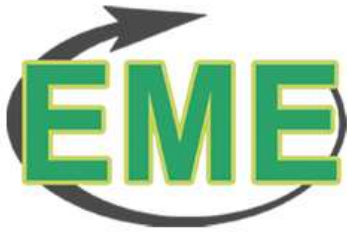


Cardno ATC Asbestos Bulk Sampling Site Illustration

Basement Floor Site Plan (Original Drawing)

Project Number: 39.44735.1305
Location: Former MSP Ypsilanti Post
Date: 10-22-2013





**ENVIRONMENTAL
MAINTENANCE
ENGINEERS, INC.**

25851 Trowbridge St., Inkster, MI 48141 Office: 313.791.2600 - Fax: 313.791.2601

Nov 19, 2013

Ronald Fulton
Building Director
Ypsilanti Township

RE: Asbestos abatement located at Ypsilanti State Police post, 7200 Huron River Dr.

Environmental Maintenance Engineers, Inc. (EME) is pleased to submit the following proposal of services for asbestos abatement at the above referenced location.

EME will provide all labor, materials, supervision, regulatory notifications and disposal necessary to complete the identified scope of work:

SCOPE 1: Remove approx. 8500 sq ft of floor tile from 1st 2nd and basement levels.

- \$7,500.00

SCOPE 2: Remove 100 sq ft of window sill.

- \$750.00

SCOPE 3: Remove 3,000 sq f tot stone covered transite from around the building.

- \$7,275.00

SCOPE4: Remove 1,000 sq ft of grey and black caulk from around the building.

- \$2,000.00

Price \$ 17,525.00 (Seventeen Thousand Five Hundred Twenty Five Dollars)

This proposal does not include any air monitoring and is based off of the survey that was provided.

Sincerely,
ENVIRONMENTAL MAINTENANCE ENGINEERS, INC.

Michal Kaska

Customer acceptance _____ Date _____



Global Green Service Group, LLC

27113 Powers
Dearborn Heights, MI 48125
(734) 379-2054 Phone
(313) 291-2399 Fax

Proposal Number
2902

Mr. Ronald Fulton
Ypsilanti Township
Email: rfulton@ytown.org

November 18, 2013

Asbestos removal – Michigan State Building 7200 S. Huron River Dr. Ypsilanti, MI

1. DESCRIPTION OF WORK:

Global Green Service Group, LLC will supply all required supervision, labor, equipment, materials, disposal and documentation to remove asbestos containing material from the above referenced facility as follows:

SCOPE OF WORK

Removal and disposal of the following:

+ 8500 SF floor tile only	\$ 8,000.00
- 100 SF window sills	\$ 1,900.00
- 3000 SF fiberboard	\$ 9,000.00
- 1000 SF foundation coating (put in our dumpster by demo contractor)	\$ 4,000.00
TOTAL	\$ 22,900.00

NOTE: Optional ADD Alternate – 3rd party asbestos consulting \$ 1,500.00

3. INSURANCE COVERAGE:

\$4 Million/\$3 Million Asbestos Specific Occurrence Form General Liability

4. SPECIAL CONDITIONS AND PAYMENT TERMS:

- All asbestos abatement work will be conducted under current Federal, State and local regulations.
- This proposal is valid for thirty (30) days.
- Payment due Net 30 days.

5. AIR MONITORING:

1. During Abatement Operations:

Owner hires an independent industrial hygienist to conduct all air sampling they require including personal samples and furnish copy to GGSG.

Post Abatement Operations:

- 2. Owner hires an independent industrial hygienist to conduct final air clearance testing as currently required by the State of Michigan’s asbestos law and furnish a copy to GGSG.

GLOBAL GREEN SERVICE GROUP, LLC

ACCEPTED BY:

Butch Robinson

November 18, 2013

Date

Date

**Asbestos
Abatement
Incorporated**

November 19, 2013

2420 N. Grand River
Lansing, Michigan 48906-3914
(517) 323-0052
Fax (517) 323-7382

Charter Township of Ypsilanti
Attn: Ron Fulton
7200 S. Huron River Dr.
Ypsilanti, MI 48197

RE: Former MSP- Asbestos Floortile & Window Transitions Removal

Asbestos Abatement Inc. is pleased to provide you with the following proposal for your consideration. All of our prices include labor, materials, equipment, insurance, disposal, and applicable taxes. Asbestos Abatement Inc. completes all of its projects in a professional and timely manner.

Scope:

Removal of 8500 sq ft of asbestos floortile from 1st, 2nd and basement floors- mastic will not be removed.

Removal of 100 sq ft of asbestos black window sill from 1st & 2nd floors- board up or weather protection after removal is not included. This removal may damage the window or cause it to leak, for which we are not responsible.

Price = \$18,670.00

Work hours are M-F during normal business hours. 3rd party air monitoring is not required for this type of project therefore not included in the price. Prevailing wages are figured for this quote. Power & water must be provided for us on-site by others.

This price is valid for 60 days from the date listed at the top. If you have any questions feel free to call me. Thank you.

Respectfully,



Eric Kuznicki, Estimator



Accepted By: _____
Signature

Print Name: _____

Title: _____ Date: _____

CHARTER TOWNSHIP OF YPSILANTI

To: Karen Lovejoy Roe, Clerk

From: Mike Radzik
Office of Community Standards

Re: Request to authorize the purchase of a large format scanner/printer for the Office of Community Standards from Ricoh Direct at a cost of \$14,313.33; budgeted in Building Department account 249-249.000-977.000 contingent upon budget amendment approval

Date: November 20, 2013

Copy To: Board of Trustees
Travis McDugald, IS Manager

The Office of Community Standards is in need of a large format scanner to digitize large format site plans and building plans commonly used by staff in the Building and Planning departments. We currently have a large format printer that is not supported through the existing maintenance agreement with Ricoh, which means all ink and operating supplies as well as maintenance and repairs are separate expenses.

To solve both problems, IS Manager Travis McDugald researched and obtained quotes for several multifunction devices that are capable of performing both scanning and printing functions. The quoted prices ranged from \$8,000 to \$22,000. Each device was evaluated based upon its capabilities as well as non-quoted costs to operate and maintain. For instance, some devices require separate costs to operate and repair while one device would require a dedicated computer workstation.

It is recommended that we purchase a stand-alone printer/scanner device from Ricoh Direct that would be added to the existing maintenance agreement with Ricoh for most of our other printers. The cost of the device, model MPW3601, is \$14,313, however operating supplies and repairs will be covered through the maintenance agreement and no dedicated computer will be required. This option will replace the current large format printer and represents the best overall long term value.

This purchase will be funded from the Building Department fund balance in account 249-249.000-977.000 pursuant to a corresponding budget amendment.

I respectfully request that the Board of Trustees authorize the purchase of this equipment and the addition of this device to our existing Ricoh maintenance agreement. Please see the enclosed memorandum from Travis McDugald that contains other bid details.

CHARTER TOWNSHIP OF YPSILANTI

INFORMATION SERVICES

Computer Support • Web Content Management • Communications Services

To: Mike Radzik
From: Travis McDugald, IS Manager
Re: Recommendation for Large Format Scanner
Date: November 1, 2013
Copy To: Mike Radzik, OCS Director

I would recommend the purchase of the **MPW3601 from Ricoh Direct at a cost of \$14,314.**
This recommendation is based on features, non-quoted costs, and overall value.

We received several price quotes ranging from \$7,995 to \$21,995, all different styles or models, as follows:

Contex CSIQ4490 - \$7,995

<http://www.contex.com/en-US/Scanners/IQ-4400-Series.aspx>

*Additional costs required: stand-alone computer workstation, operating supplies and maintenance. Engineering Supply and Imaging

HP Designjet T1200 HD Multifunction Printer - \$21,995

<http://www8.hp.com/us/en/products/designjet-printers/product-detail.html?oid=5404584>

*Additional costs required: stand-alone printer/scanner operating supplies and maintenance.
HP Direct

Ricoh MP CW2200SP - \$8,257

http://www.ricoh-usa.com/products/product_details.aspx?cid=15&scid=18&pid=2501

*Additional costs required: stand-alone printer/scanner operating supplies and maintenance.
J&J Digital Solutions

Ricoh MPW3601 - \$14,314

http://www.ricoh-usa.com/products/product_details.aspx?cid=15&scid=18&pid=1961

*Stand-alone printer/scanner. This is the only one that would be included under our existing Ricoh maintenance agreement to include operating supplies and repairs.
Ricoh Direct

The least expensive unit was a standalone scanner which would require the additional costs of a dedicated system for the scanner to operate. A standalone scanner would also require floor space, whereas a multi-function device will replace the current large format printer.



The Ricoh MPW3601 is a multi-function device which will Scan, Print and Copy large format documents. This unit will replace the existing large format printer which has been expensive to operate and maintain.

The Ricoh MPW3601 will be included in the Township's current maintenance agreement with Ricoh for repairs and ink/toner supplies.

All other quotes we received for multi-function devices did not include repairs or supplies. The Township has a current agreement with Ricoh for repairs and maintenance. Repair request through this agreement generally receive attention within one business day.

While the recommended unit is not the least expensive, I find it to be the best long term value.

Travis McDugald
IS Manager, Charter Township of Ypsilanti

