

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

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Clerk

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Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

April 22, 2013

Work Session – 5:00 p.m.

Regular Meeting – 7:00 p.m.

**Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197**

14-B District Court

Revenue Report for March 2013

General Account

Account Number
Due to Washtenaw County
(101-000-000-214.222) **\$4,080.00**

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171): \$15,351.00
State Court Fund (MCL 600.8371): \$1,670.00
Justice System Fund (MCL 600.181): \$16,962.22
Juror Compensation Reimbursement Fund:
 Civil Jury Demand Fee (MCL 600.8371): \$10.00
 Drivers License Clearance Fees (MCL 257.321a): \$2,460.00
Crime Victims Rights Fund (MCL 780.905): \$8,938.80
Judgment Fee (Dept. of Natural Resources): \$0.00
Due to Secretary of State
(101-000-000-206.136) \$2,376.60

Total: **\$47,768.62**

Due to Ypsilanti Township

Court Costs (101-000-000-602.136): \$42,733.00
Civil Fees (101-000-000-603.136): \$19,554.00
Probation Fees (101-000-000-604.000): \$9,900.00
Ordinance Fines (101-000-000-605.001): \$46,864.00
Bond Forfeitures (101-000-000-605.003): \$2,550.00
Interest Earned (101-000-000-605.004): \$0.00
State Aid-Caseflow Assistance (101-000-602.544): \$0.00
Expense Write-Off: \$0.00
Bank Charges (Expense - 101.136.000.957.000): (\$1,270.57)

Total: **\$120,330.43**

Total to General Account - (101.000.000.004.136): \$172,179.05

Escrow Account

(101-000-000-205.136)

Court Ordered Escrow: \$1,361.00
Garnishment Proceeds: \$0.00
Bonds: \$21,213.00
Restitution: \$5,470.54

Total to Escrow Account - (101.000.000.205.136): \$28,044.54

14-B District Court

Monthly Disbursements

March 2013

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

March 2013 Disbursements:

Washtenaw County:	\$ 4,080.00
State of Michigan:	\$ 47,768.62
Ypsilanti Township Treasurer:	\$ 120,330.43

TOTAL: \$172,179.05

		Year to Date	
		Prior Year Comparison	
Month	Revenue	Revenue	
	2012	2013	
January	\$75,430.17	\$93,843.72	
February	\$107,638.24	\$120,646.88	
March	\$93,319.73	\$120,330.43	
April	\$83,785.27		
May	\$90,318.38		
June	\$83,965.72		
July	\$71,264.07		
August	\$84,845.74		
September	\$100,571.52		
October	\$99,734.41		
November	\$76,072.83		
December	\$66,508.94		
Caseload			
Standardization			
Payment:	\$45,724.00	\$45,724.00	
Year-to Date			
Totals:	\$1,079,179.02	\$380,545.03	
Expenditure			
Budget:	\$1,184,583.00	\$1,265,772.00	
Difference:	(\$105,403.98)	(\$885,226.97)	

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

BUILDING DEPARTMENT MONTHLY REPORT - MARCH 2013

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	61	57	63										181
	\$ 14,504	\$ 14,185	\$ 9,331										\$ 38,020
Electrical	37	27	27										91
	\$ 2,435	\$ 2,475	\$ 2,190										\$ 7,100
Mechanical	69	30	38										137
	\$ 5,115	\$ 2,680	\$ 3,005										\$ 10,800
Plumbing	34	21	29										84
	\$ 2,895	\$ 1,680	\$ 2,055										\$ 6,630
Zoning	1	2	4										7
	\$ 90	\$ 90	\$ 180										\$ 360
Sub Totals	202	137	161	-	-	-	-	-	-	-	-	-	500
TOTAL YTD	\$ 25,039	\$ 21,110	\$ 16,761	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,910

BUILDING DEPARTMENT MONTHLY REPORT - 2012

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	54	61	97	137	106	122	123	113	85	129	87	44	1,158
	\$ 7,315	\$ 10,943	\$ 11,648	\$ 15,656	\$ 12,163	\$ 25,776	\$ 24,446	\$ 15,765	\$ 7,873	\$ 23,300	\$ 44,646	\$ 6,147	\$ 205,678
Electrical	35	33	30	46	33	35	42	35	16	42	21	27	395
	\$ 2,490	\$ 2,100	\$ 2,100	\$ 2,955	\$ 2,490	\$ 2,565	\$ 2,745	\$ 2,550	\$ 1,440	\$ 2,910	\$ 2,385	\$ 2,520	\$ 29,250
Mechanical	51	42	45	48	49	46	55	54	28	59	51	40	568
	\$ 3,800	\$ 2,595	\$ 3,850	\$ 3,470	\$ 2,655	\$ 4,125	\$ 4,115	\$ 4,315	\$ 2,100	\$ 5,044	\$ 4,316	\$ 2,135	\$ 42,520
Plumbing	31	28	38	38	25	29	22	36	20	46	28	23	364
	\$ 2,100	\$ 2,070	\$ 2,550	\$ 2,160	\$ 1,755	\$ 2,535	\$ 1,335	\$ 2,850	\$ 1,290	\$ 2,970	\$ 2,055	\$ 1,905	\$ 25,575
Zoning	4	-	13	18	26	13	16	16	8	8	3	4	129
	\$ 680	\$ -	\$ 690	\$ 870	\$ 1,290	\$ 615	\$ 720	\$ 810	\$ 360	\$ 360	\$ 135	\$ 229	\$ 6,759
Sub Totals	175	164	223	287	239	245	258	254	157	284	190	138	2,614
TOTAL YTD	\$ 16,385	\$ 17,708	\$ 20,838	\$ 25,111	\$ 20,353	\$ 35,616	\$ 33,361	\$ 26,290	\$ 13,063	\$ 34,584	\$ 53,537	\$ 12,936	\$ 309,782

**BUILDING DEPARTMENT REPORT
RON FULTON - BUILDING DIRECTOR**

INSPECTION RUNNING TOTALS													
Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2013	336	328	239										903
Total 2012	852	259	592	328	340	268	275	419	317	382	340	276	4,648
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3,858
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4,069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4,193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5,550

Rental Inspections	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2013	197	237	206										640
Total 2012	142	165	228	194	209	202	185	258	225	265	231	131	2,435
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1,857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2,089
Total 2009	(Began tracking separate rental inspection totals Oct, 2009)									57	160	77	294

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

MARCH 2013

Fire Department staffing levels are as follows:

1 Fire Chief	1 Fire Marshal	3 Shift Captains
3 Shift Lieutenants	19 Fire Fighters	1 Clerk III / Staff Support

All fire department response personnel are licensed as Emergency Medical Technicians by the State of Michigan Public Health. During the month, the fire department responded to 325 requests for assistance. Of those requests, 233 were medical emergency service calls, with the remaining 92 incidents classified as non-medical and/or fire related.

Department activities for the month of March, 2013:

- 1) The Public Education Department participated in the following events:
 - a) General Fire Safety for the Georgetown Condominium community
 - b) Hosted public meeting regarding Ford Blvd bridge closure
 - c) Smoke alarms issued: 1327 Nash (2), 1524 Harry (2), 1418 Harry (2), 2329 Cedarcliff (2), 1325 Rolling Ct (2), 2841 Appleridge (2), 1074 Nash (2), 2397 Cedarcliff (2), and 1378 Harry (1)
 - d) Car seat fittings
- 2) Fire fighters attended 22 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County HazMat
 - b) Washtenaw County Tech Rescue
 - c) Emergency Medical Services (EMS)

The Fire Marshall had these activities for the month of March, 2013:

- 1) Inspections / Tests completed:
 - a) Smoke Alarm Installations: 20
 - b) Building Inspections: 7
 - c) Plan Reviews: 5
 - d) Liquor Inspections follow up: 3
 - e) Burn inspections/permits: 3
 - f) Fire Investigations: 2
 - g) Fire Alarm Tests: 1
 - h) Sprinkler Inspections: 5

2) Attended 6 meetings / events:

- a) Washtenaw County HazMat training
- b) HuVaCo Inspector training
- c) Fire Inspection Reports training
- d) WAMAA Chiefs meeting
- e) Washtenaw County LEPC meeting
- f) WCRC meeting for Ford Blvd bridge closure

The Fire Chief attended 12 meetings / events for the month of March, 2013:

- 1) WAMAA meeting
- 2) SouthEast Michigan Fire Chiefs meeting
- 3) Attended Meals on Wheels fundraiser
- 4) Automatic Aid meetings with Superior Township (2)
- 5) Officers meeting
- 6) Participated in Red Cross MLK smoke alarm program
- 7) Ford Blvd pre-construction & construction meetings (2)
- 8) Luncheon with Paul Davis Restoration company
- 9) Copier research meeting
- 10) Box Alarm Chiefs meeting

There were 0 injuries and 0 deaths reported this month for civilians.

There were 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$106,310.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 03/04/2013	3100 Washtenaw	\$ 0.00 (vehicle)
2) 03/08/2013	2039 Garden Ct	\$ 0.00 (outside rubbish)
3) 03/09/2013	7930 Newbury	\$ 0.00 (cooking)
4) 03/09/2013	2018 Chevrolet	\$ 2,000.00 (building/garage)
5) 03/09/2013	1415 E Michigan	\$ 3,000.00 (vehicle)
6) 03/11/2013	1341 Levona	\$ 3,000.00 (vehicle)
7) 03/15/2013	314 Pearl #3	\$ 0.00 (Mutual Aid-Ypsi City)
8) 03/16/2013	2170 Rawsonville	\$ 3,000.00 (vehicle)
9) 03/16/2013	716 Forest Ct	\$ 0.00 (dumpster)
10) 03/19/2013	1328 Elmwood	\$ 0.00 (dumpster)

11) 03/19/2013	840 Gates	\$	0.00 (forest/tree)
12) 03/19/2013	2409 Lakeshore	\$	300.00 (fire/dryer)
13) 03/20/2013	261 Stevens	\$	10.00 (dumpster)
14) 03/29/2013	Ridge / E Clark	\$	35,000.00 (vehicle)
15) 03/29/2013	7334 Spy Glass Ln	\$	60,000.00 (building)
16) 03/31/2013	9397 Bemis	\$	0.00 (brush/grass)

Respectfully submitted,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 03/01/2013 – 03/31/2013

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/13} And {03/31/13}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	1	0.31%	\$0	0.00%
	1	0.31%	\$0	0.00%
1 Fire				
100 Fire, Other	1	0.31%	\$300	0.28%
111 Building fire	3	0.92%	\$62,000	58.32%
113 Cooking fire, confined to container	1	0.31%	\$0	0.00%
131 Passenger vehicle fire	5	1.54%	\$44,000	41.38%
141 Forest, woods or wildland fire	1	0.31%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.31%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.31%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	3	0.92%	\$10	0.00%
	16	4.92%	\$106,310	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	1	0.31%	\$0	0.00%
251 Excessive heat, scorch burns with no ignition	1	0.31%	\$0	0.00%
	2	0.62%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	28	8.62%	\$0	0.00%
311 Medical assist, assist EMS crew	29	8.92%	\$0	0.00%
320 Emergency medical service, other	16	4.92%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	42	43.69%	\$0	0.00%
322 Motor vehicle accident with injuries	8	2.46%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	9	2.77%	\$0	0.00%
381 Rescue or EMS standby	1	0.31%	\$0	0.00%
	233	71.69%	\$0	0.00%
4 Hazardous Condition (No Fire)				
422 Chemical spill or leak	1	0.31%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.31%	\$0	0.00%
442 Overheated motor	1	0.31%	\$0	0.00%
444 Power line down	3	0.92%	\$0	0.00%
481 Attempt to burn	1	0.31%	\$0	0.00%
	7	2.15%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/13} And {03/31/13}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
500 Service Call, other	3	0.92%	\$0	0.00%
520 Water problem, Other	2	0.62%	\$0	0.00%
531 Smoke or odor removal	2	0.62%	\$0	0.00%
542 Animal rescue	1	0.31%	\$0	0.00%
551 Assist police or other governmental agency	1	0.31%	\$0	0.00%
561 Unauthorized burning	1	0.31%	\$0	0.00%
	10	3.08%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	4	1.23%	\$0	0.00%
611 Dispatched & cancelled en route	20	6.15%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	1.23%	\$0	0.00%
631 Authorized controlled burning	3	0.92%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.31%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.31%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.31%	\$0	0.00%
661 EMS call, party transported by non-fire agency	2	0.62%	\$0	0.00%
	36	11.08%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	5	1.54%	\$0	0.00%
730 System malfunction, Other	1	0.31%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.62%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.31%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	2	0.62%	\$0	0.00%
744 Detector activation, no fire - unintentional	2	0.62%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	7	2.15%	\$0	0.00%
	20	6.15%	\$0	0.00%

Total Incident Count: 325

Total Est Loss:

\$106,310

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Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Karen Wallin
Human Resource Department

DATE: April 15, 2013

RE: **Monthly Report**

The items below are projects that the Human Resource Department has been working on, in addition to the day to day operations of the department.

- Ordinance Enforcement Assistant (position #2) was posted and closed on Friday, April 12, 2013. A total of 21 applications and resumes were received and will be reviewed for interviews.
- Posted Floater II/Clerk III position recently vacated in the Treasurer/OCS Department. Posting deadline is Wednesday, April 17, 2013.
- 2013 Seasonal Employment process is continuing. Approximately 25 employees have been hired between the Golf Course and Parks/Grounds. A number of additional employees will begin over the next month.
- Telephone Conference held between Cincinnati Times (employee time card system); HR and Deputy Supervisor Keen to work through a few problem areas regarding posting of PTO time. We anticipate being able to roll out the employees log-on within the next month.
- Prepared and forward notification to the Fire Department on the 2013 Officer Promotional Testing Process. The written test is scheduled for Tuesday, June 25, 2013 with the oral interviews scheduled to take place on Tuesday, July 9, 2013. Firefighters interested in the process should notify the Human Resource Department no later than Tuesday, April 30, 2013.
- Meet with representative from Allied Substance Abuse Professional (ASAP) – the company responsible for our DOT Drug Screening, to work on DOT compliance issues. We will be working the ASAP to ensure compliance with our DOT employees.

- Telephone Conference held with Mike Stuber from Ulliance (the Township's EAP Provider) regarding employee training. A recommendation will be coming back to the Board for consideration within the next month.
- Scheduled MERS Representative to come out for one-on-one meetings with employees regarding their retirement benefits. The representative will be at the Civic Center on Thursday, April 18, 2013 meeting with employees.

Please feel free to contact me regarding these or any other Human Resource questions.

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DEE SIZEMORE



**Office of Community
Standards**

7200 S. Huron River
Drive
Ypsilanti, MI 48197
www.ytown.org

TO: The Charter Township of Ypsilanti Board Members

FROM: Bill Elling – Ordinance Administrator

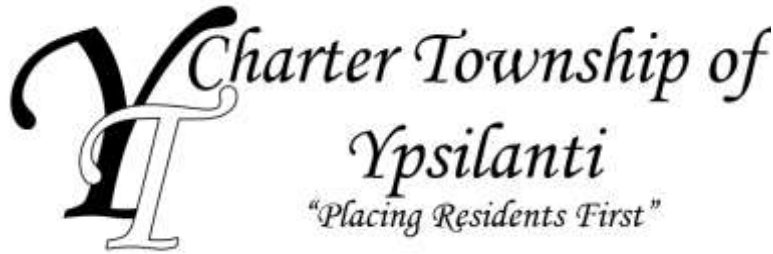
RE: Monthly Report for March 2013

ACTIVITIES:	#	YTD	12 TD
NEW COMPLAINTS	137	339	3146
INSPECTIONS	294	769	6090
NOTICE OF VIOLATIONS ISSUED	75	190	1711
COMPLAINTS CLOSED	135	338	3010
VEHICLES TAGGED 48 HOURS	0	2	3
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	7	22	171
PEDDLER PERMITS ISSUED	1	1	5

ADDITIONAL STATISTICAL INFORMATION:

HOURS OF COMPLAINT INVESTIGATION.....	94
HOURS OF OFFICE FOLLOW-UP	79.5
HOURS OF COURT, TRAINING/MEETINGS ...	4
TOTAL OF HOURS WORKED	177.5
TOTAL OF MILES DRIVEN	1099
DAYS WORKED	
Bill Elling	18

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**Office of
Community Standards**

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Ypsilanti, MI 48197
Phone: (734) 485-3943
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MEMORANDUM

April 15, 2013

To: Township Board

From: Joe Lawson
Planning Director

Re: Planning Division (OCS) March/April 2013

Please be advised of the following activities related to the Planning Department for March/April 2013.

Planning Commission Activity

The following is a summary of actions taken by the Planning Commission since my last report:

Staff had the opportunity to meet with the Master Plan sub-committee to discuss the proposed changes to the future land use map in addition to reviewing the updated demographics and existing land use chapter. The outcome of the meeting was relayed to LSL Planning Consultant Brian Borden for inclusion within the forthcoming draft Master Plan.

The Planning Commission will be hosting a Master Plan Public Workshop on Monday, May 20, 2013. The workshop will include two review sessions; the first beginning at 4:30pm and the second to begin at 6:00pm. An official invitation will be sent out to the public within the next week.

Plans in Process

Kroger Fuel Station – 1771 East Michigan: Staff anxiously awaits the final plan submittal. Since our last meeting in October, no revised or final plans have been submitted.

Kroger Fuel Station – James L. Hart Pkwy/Huron Street: This project is currently under final engineering review. The first review came back with a few comments that required the plans to be revised. Our office is currently awaiting the revised plans for review. It is anticipated that plans will be approved and under construction later this spring or early summer.

Tim Horton's Café and Bake Shop – 1311 Anna J. Stepp Drive: The new Tim Horton's is currently under construction with an anticipated opening later this July.

Tim Horton's Café and Bake Shop – 2220 Washtenaw Avenue: This project has received final site and engineering approval and is currently awaiting the scheduling of a preconstruction meeting. It is my understanding that the developer is still trying to work out an alternate drainage plan with the neighboring property owner, hence the delay in construction.

Lakeside Park/Boat House Project: The plans have received final site and engineering approval from the Township and now are currently waiting on final approval from the Michigan Department of Natural Resources. Construction should take place later this spring.

Dorothy's Discovery Daycare – 7265 Merritt: This project is currently in the final engineering review phase. The first review was noted to have several outstanding issues and will require revised plans to be submitted and reviewed. Construction is anticipated yet this summer for a fall grand opening.

Chippewa Club – 2525 Golfside: Per the developer, this project has been placed on hold until next year.

WalMart Expansion – 2515 Ellsworth: Plans have been submitted and are currently in review for the proposed 38,000 square-foot addition to the existing WalMart located at 2515 Ellsworth. The expansion is being proposed so to allow the WalMart to become a supercenter, carrying a full grocery line along with the typical household items. Once the plans are in proper form, the plans will be presented to the Planning Commission for consideration.

Zoning Board of Appeals

The ZBA held their first meeting of the calendar year on April 3rd. This meeting began with a moment of silence in memory of long time ZBA member Roberta Schrock.

The ZBA also heard the request of Phantom Fireworks for a temporary use permit to allow the outdoor display and sales of fireworks permitted under Michigan law within the Roundtree Shopping Center parking lot. The application was approved for sales between June 25th and July 6th.

Committee Meetings

Re-Imagine Washtenaw – The Re-Imagine Washtenaw planning group continue to work toward presenting the draft design standards to be utilized for developments along the corridor. On March 25th I had the opportunity to participate in a meeting with JJR, Carisle-Wartman, LSL Planning along with Pittsfield and Washtenaw County representatives to coordinate the planning work between the areas inside and outside of the Washtenaw Avenue road right-of-way. The meeting was very beneficial in order to define the scope of work between the three consulting firms. By the end of the meeting, all parties understood their roll and how the group was going

to move forward. The consultants should have a draft plan to present within the next 8-10 weeks.

WATS Technical Committee – Supervisor Stumbo and I attended the WATS Technical Committee meeting on April 3rd. WATS staff presented the draft of the 2040 Long Range transportation plan for Washtenaw County. The plan is available on the WATS website at www.miwats.org should anyone wish to view it and make comment.

Administrative Items:

Building Director Ron Fulton and I took an opportunity to visit two active building sites for builders that plan to build within Ypsilanti Township. This site visit was to get a feel for they style and quality of the homes coming to the Township while also informing the builder of what is going to be expected from his team. The two builders currently interested in the Township are Allen-Edwin Homes who currently has active building permits in Tremont Park and Majestic Lake developments. The second builder is Infinity Homes who is currently looking to complete the Crystal Pond development.

On the afternoon of March 25th, I was extended an invitation to participate in a review session of the University of Michigan Urban Planning design studio in relation to their Willow Run project. As you may recall, the University of Michigan along with the RACER Trust, Ann Arbor Spark and the Detroit Aerotropolis are collaborating to come up with a future vision for the Willow Run bomber plant and the Willow Run Airport. I was invited to offer back ground and suggestions on a number of potential project designs.

Please contact me at my office (734-544-3651) or by email at jlawson@ytown.org

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Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: April 15, 2013

RE: RSD Monthly Board Report for March-April

We conducted a department head meeting to go over the new vehicle maintenance program. It included detailed checklists and equipment logs as well.

Camtronics installed 3 more cameras in the Lakeview subdivision area and the cameras are powered up and operational and currently being viewed by the County Sheriff's office.

I met with a representative from Honeywell to go over the utility savings from the 2012 year. We didn't save as much as 2011 but it was a much hotter summer, then colder winter than the previous year.

We put the chipper crews out for almost 3 weeks in March in order to clean up from the storm. The clean-up seemed appreciative from the residents perspective. We have now started our regular season and the chipping is still heavy, but we are maintaining our schedule.

We submitted the MS-4 Storm Water permit for the Township by the deadline of April 1. We hope we won't have too many additional responsibilities in this regard as we don't own but a couple of dozen catch basins.

I have met with a couple of engineering firms to go over the mechanical system at the former State Police post to get some pricing and recommendations from them. We are still waiting to hear back from them.

We had a surprise scheduled visit from OSHA in March. This essentially took up a week of my time to walk the inspector around and interview employees while looking at our workplace. We haven't received the final report yet from the State,

but I feel we did fairly well, especially in the light that they had not been here in over 20 years. They reviewed our MSDS books, OSHA logs and inspected all of our equipment. The initial meeting indicated there were 3 violations at the Hydro Dam. These all were related to the 50 ton crane that has been designated as a historical piece of equipment. That is the reason, we had not done anything with it. The State is reviewing a possible grandfathering type issue, we will know in the final report. The other 2 violations had to do with a wheel lock –out on our skidsteer. Again, this may be reduced to one violation when the final report is out. The wheel lock-out has been remedied at this point.

The Tyler Road Dam kick-off meeting was held here at the Township offices and all stake-holders were invited. This was the first step in Stantec's plan to try to remove the Tyler Rd. pond above the dam. It was a good meeting to find out the various needs of other entities for this pond.

I have had numerous conversations with the Washtenaw County Road Commission and the State of Michigan with regard to the TAP grant for redo-ing Grove Road non-motorized trail. We have altered the plan slightly to cross Grove Rd. as the State recommended. We are waiting for a response on this.

I have attended several meetings pertaining to then Township website and logo changes.

We enlisted the help of our crane inspector to address any modifications that may have to be done to the crane at the Hydro Plant pending the OSHA final outcome letter.

I met with Brad Kovalinka with regard to designing the roofing specifications and also asked Ron Fulton to look them over for any potential building code issues. We are currently advertising to get bids on this and the approval will be coming to you at your May meeting.

Michael Saranen and I have met on a couple of occasions to review the quote/proposals for the N. Hydro Park erosion problem. We have reduced it to 2 companies and again met with them with final questions. We hope to have a proposal to you in the coming months as to the approach on repairing this.

I delivered a presentation for the Watershed Plenary that was conducted a couple of weeks ago at Washtenaw Community College. The group consisted of many takeholders in the area as well as dam operators on the Huron River.

I participated in the Washtenaw County Road Commission's annual meeting held here at the Township with the 3 full-time officials. It was a good conversation with the WCRC and we are hopeful we will be able to get some dust control from them this year as they do their roads.

We have been interviewing and hiring seasonal employees for the past 2-3 weeks. We are up to 12 new hires at this point and have already had some casualties (people who

didn't make it). We are looking for perhaps 4-5 more to round out our crews for the season.

I met with the Spicer Group with regard to the DNR grant we received for the tennis courts at Ford Lake. We are hopeful to be able to go out for bid in the near future for these.

A Township group met here at the Civic Center to go over the Township's Emergency Action Plan. This was a disaster preparedness session to remind everyone of their roles in the case of a real disaster. It was fun!

I attended the pre-bid meeting for the Lakeside Boathouse project as conducted by Beckett-Raeder out on-site. We hope to have a recommendation for you at the May meeting.

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 1 after hour call-ins for the month.

Average precipitation for the month is about 2.02", this month was well below average at .80".

Production Month:	March-2013	
	MWh Estimated	Estimated
	Delivered	Gross
Contract Energy	883.574	\$ 47,872.06
Non Contract Energy	256.462	\$ 4,872.78
Total Energy	1,140.036	\$ 52,744.84
DTE Administration Charge		\$ 1,134.34
DTE Rider Charge		\$ 312.00
Total DTE Charges to Ford Lake		\$ 1,446.34
Escrow Agreement		\$ 4,426.71
Total Deductions		\$ 5,873.04
Est. Obligation by DTE to Hydro		\$ 46,871.80
Daily Kw generation are estimates only.		
Net electrical generation can be obtained from DTE Statements.		

Operation Summary

March

YTD

2012

Days Online	31	90	337
Generation MWH (estimated)	1,040.036	2,951.237	7,586.136
Generation lost MWH (estimated)*	0	0	150.245

*losses related to scheduled & unscheduled maintenance and water quality discharges.

After Hour Call In			
Water levels	1	5	23
Mechanical/Electrical	0	0	5
Other	0	0	1
Totals	1	5	29

Activities:

Ford Lake Dam

General Summary:

Electrical generation for the month was at the historical average.

The department has been working on the North Hydro Park project, WQ river Report for WCAC, OSHA compliance items

Regulatory Update:

The FERC is now requiring all significant and high hazard dams to submit a formal Owners Dam Safety Program. This program will have to include all aspects related to the safety of the dam and who responsible to do what. We have to file the ODSP to the FERC for their comment and acceptance. FERC has a big job in reviewing all the submitted programs.

By December 2013, the Township has to file a Sediment and Fish Analysis Report as outlined by the FERC license. We are working with Barr Engineering and Wayne State University to fulfill this requirement.

Water Quality Summary:

The water quality monitoring begins on June 1st and will end on September 30th; the operators monitor the water quality conditions and take readings as outline in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for the purpose of improving the lake is not always possible.

Month	Days spilling	Lost KWh*	Lost \$ *	2012
May			\$	\$ 1,252
June			\$	\$ 3,287
July			\$	\$ 466
August			\$	\$ 0
September			\$	\$ 0
October			\$	\$ 0
<hr/>				
Totals		*	*\$	*\$ 5,005

*estimated losses from diverting water away from generators for improving WQ purposes

Other:

The Township Board approved looking into reducing communication costs related to the DTE substations. DTE Engineer has provided 3 options for the Township. Before we focus on any one option we have sent back a number of questions that need to be addressed. No update this month

Sargent Charles Dam and Tyler Dam

Each dam continues to get routine safety inspections and appropriate maintenance.

As we stated earlier, Stantec is working on the Tyler Dam Phase 1 project. The Project report is scheduled to be done in April 2013. Change Order #1 was approved to research property deeds in the close proximity of the dam. It is possible that the airport and Wayne Disposal Landfill may own some of the dam's embankments.

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
MONDAY, APRIL 22, 2013

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. YANKEE AIR MUSEUM PRESENTATION – DENNIS NORTON
2. AUGUST 2013 MILLAGE ELECTION RECOMMENDATION
3. REVIEW PORTABLE BASKETBALL DEVICE ORDINANCE
ADMINISTRATIVE POLICY & PROCEDURE FOR ENFORCEMENT
4. REVIEW AGENDA
5. OTHER DISCUSSION

April 22, 2013

The *New* Yankee Air Museum:

A campus for historical, educational and community activities.

Spring 2013



**MICHIGAN
AEROSPACE
FOUNDATION**

The New Yankee Air Museum

The Yankee Air Museum and the Michigan Aerospace Foundation are partnering with Ypsilanti Township, the RACER Trust and Wayne County Airport Authority to create a new campus home for the Museum on the WEST side of Willow Run Airport. While some details still await resolution, this project will:

- Preserve a portion of the historic Willow Run Bomber Plant that played such a critical role in winning World War II and developing this region.
- Provide an exciting first project to help stimulate new, future-oriented redevelopment at Willow Run.
- Reunite the Museum’s flyable historic aircraft with its ground-based exhibits and programs at a single site. Because the flyable aircraft and associated maintenance and restoration activities are our most compelling and educational exhibits, this will recreate the energy and excitement of the original (pre-2004, pre-fire) Yankee Air Museum.
- Support a broader Museum storyline including content on the role Willow Run played in changing the American workforce, initiating “just in time” manufacturing and shaping the economic and social development of this region.
- Build upon the Bomber Plant’s important role in the World War II “Arsenal of Democracy” story to create a place at which to recognize Michigan’s important continuing role in the aerospace industry and national defense.
- Add STEM – Science, Technology, Engineering and Mathematics – content to the visitor experience and educational offerings in order to inspire young people to pursue education and career opportunities in those fields.
- Create a compelling, large new venue for corporate, family and community events with capacity for 1,000 or more.
- Be “green” in the sense of a project that reuses existing buildings and infrastructure and does not add “hardscape” or otherwise worsen this region’s storm water runoff challenge.

This plan replaces the “Hangar Campaign” through which the Museum was to build a hangar for the flyable aircraft and “village” of smaller structures at its current location on the east side. That plan would have not only been substantially more expensive than the one outlined here but also more complex and would have taken longer to implement as it included extension of the airport’s AOA and the construction of additional public infrastructure in the areas of potable water, sanitary sewer and storm water handling through projects that (as of spring 2013) remain largely unfunded. NOTE: The Museum will seek a buyer or, failing that a tenant, for its current facility.

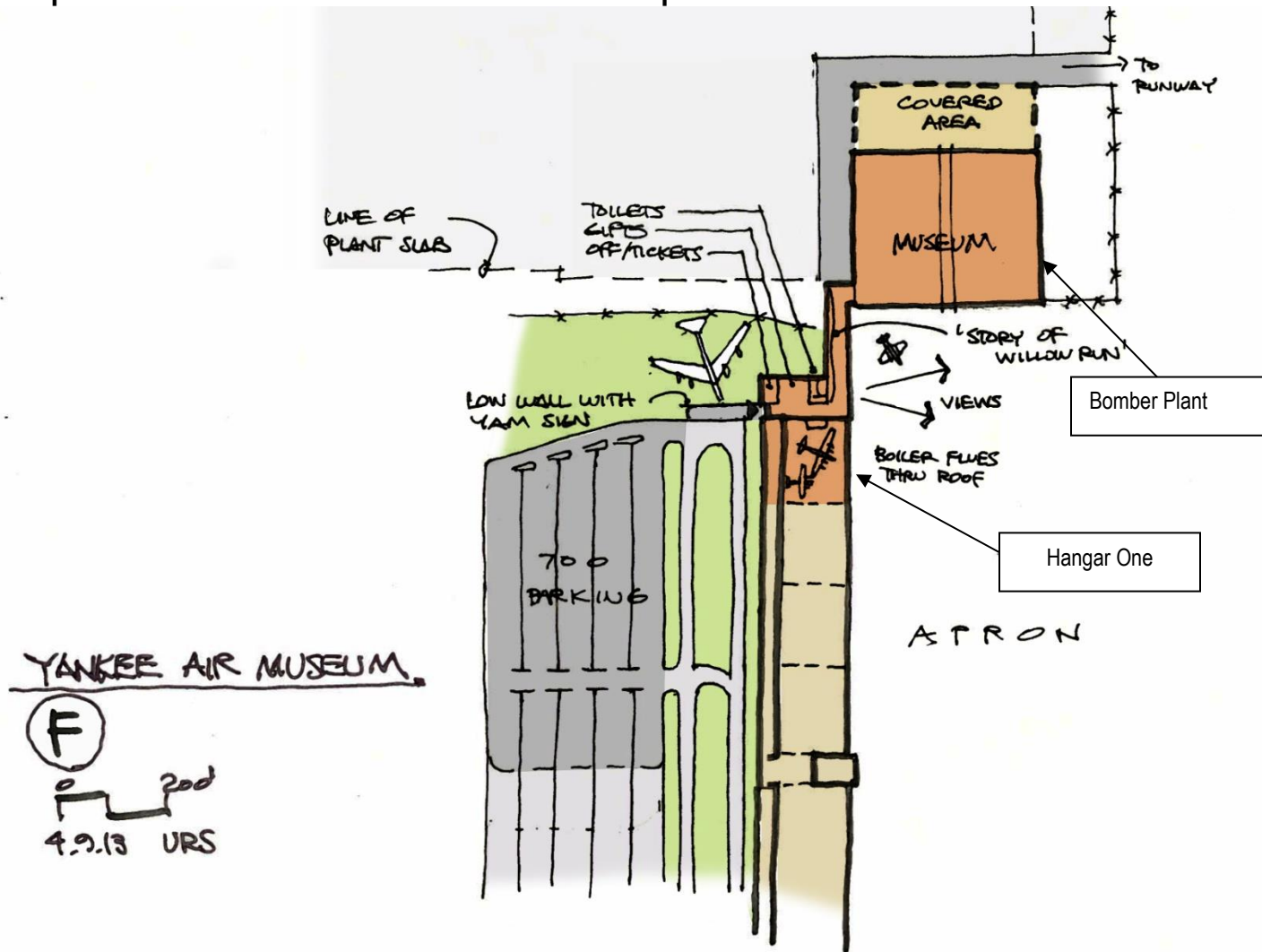


The World Famous Willow Run Bomber Plant was the most visible piece of the “Arsenal of Democracy” which was Detroit during World War II.

One B-24 Bomber rolled out of these doors every 55 minutes, 24 hours a day, 7 days a week.

This is the piece of the old Bomber Plant that the Yankee Air Museum proposes to save and restore to its original condition.

Conceptual Plan – The New Yankee Air Museum Campus



Current concepts are aimed at either a single or a multi-building configuration

To create the new campus, the Yankee Air Museum will:

- Acquire a portion of the former Bomber Plant and site from the RACER Trust. This area will be developed to house the museum's primary exhibits and major programs. Space to be acquired in the former Bomber Plant will exceed the Museum's near term needs, providing room to grow and/or to house the flyable aircraft.
- An alternate concept would add a long term (30-year) lease for a portion of Hangar One and adjacent land with Willow Run Airport. This space would then house the flyable historic aircraft and Museum offices as well as provide a temporary home for some Museum programs and functions while the former Bomber Plant is being restored. In this concept the museum and other public areas would eventually be housed in the restored Bomber Plant, a new structure linking the Bomber Plant with Hangar One would be constructed giving them a common entrance and visitors a comfortable, all-weather path between the buildings and the flyable aircraft, the B-17, B-25 and C-47 would continue to be housed in Willow Run Airport's Hangar One.

In either concept, the single building utilizing only the restored Bomber Plant, or the two building concept utilizing both the Bomber Plant and hangar space in Willow Run Airport's Hangar One, the Yankee Air Museum would be located entirely in Ypsilanti Township.

Economic Impact

Whether in one building or two, a new Yankee Air Museum would have a very significant economic impact for this region during both construction and subsequent operations. A preliminary economic impact analysis using conservative assumptions and methodology has estimated the on- and off-site (or "spin-off") economic impact of a new Yankee Air Museum as:

Jobs – 454 on- and off-site jobs from construction (the majority of these are likely to be in Michigan with 40% -- 182 -- or more in the local area). An additional 34 on- and off-site jobs (all local) could be supported from subsequent museum operations.

Income - \$18,186,000 during construction and a minimum of \$571,605/year thereafter from museum operations. (Note: A 5-year figure for income for local residents from museum operations would be \$2,858,025 before adjustment for inflation.)

Total economic impact - \$58,752,000 during construction and \$1,519,579/year from subsequent museum operations. (Note: The unadjusted 5-year estimate for economic impact from operations would be \$7,597,895.)

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Treasurer's Office

7200 S. Huron River Drive
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MEMORANDUM

TO: Township Board

FROM: Millage Committee

DATE: April 15, 2013

RE: **2013 Millage Recommendation**

The Charter Township of Ypsilanti voter approved millages expired at the end of 2012. New voter approved millages are now required to continue to operate going forward. The Township Board must determine the millage rates to request for voter approval and the ballot language for the requests that will be on the ballot for the August 6, 2013 election.

The Ypsilanti Township Board requested a committee be formed to analyze the revenues, expenditures and fiscal projections over the next four years. This committee consisted of Treasurer Larry Doe, Trustees Stan Eldridge and Mike Martin and Accounting Director, Javonna Neel.

The Committee is recommending to the Township Board the following millage rates for the years 2013-2016:

- **Fire Protection, Prevention, Rescue Services and Equipment Reserves**
Millage: 3.125 (Increase of .325 mils)
- **Police Protection Millage:** 5.950 (Increase of .950)
- **Recreation, Bike Path, Sidewalk, Roads, Parks, General Operations**
Millage: 1.0059 (No Increase)
- **Garbage, Refuse Collection, Recycling, Composting, Disposal of Solid Waste, Energy Conservation, Alternative Energy, Water Quality and Environmental Protection Millage:** 2.155 (Increase of .475)

In 2007, the last year of stable property values and therefore stable revenues in Ypsilanti Township, a one mill tax rate generated \$1,764,636.00. Today, a one mill tax rate generates \$1,140,529.00. This is a reduction of 35.5 % in the taxable value of property in Ypsilanti Township. Property values have plummeted over the past 5 years causing the township revenues needed to deliver services to be drastically reduced.

What does the reduction in property values mean for each of the millage funds used to provide basic services in Ypsilanti Township?

- **FIRE:**

The Fire Protection, Prevention, Rescue Services and Equipment Reserves Millage of 2.8 mills generated:

In 2007	\$4,940,980.00
Today	<u>\$3,193,481.00</u>
Annual Loss	\$1,747,499.00

- **POLICE:**

The combined Police Millages of 5 mills would have generated:

In 2007	\$8,823,180.00
Today	<u>\$5,702,645.00</u>
Annual Loss	\$3,120,535.00

- **RECREATION, BIKE PATH, SIDEWALK, ROADS, PARKS, GENERAL OPERATIONS:**

This Millage of 1.0059 generated:

In 2007	\$1,775,047.00
Today	<u>\$1,147,258.00</u>
Annual Loss	\$ 627,789.00

- **GARBAGE, REFUSE COLLECTION, RECYCLING, COMPOSTING, DISPOSAL OF SOLID WASTE, ENERGY CONSERVATION, ALTERNATIVE ENERGY, WATER QUALITY AND ENVIRONMENTAL PROTECTION:**

This millage fund of 1.68 mills generated:

In 2007	\$2,964,588.00
Today	\$1,916,088.00
Annual Loss	\$1,048,500.00

This millage fund of 1.68 mills generated \$2,964,588.00 a year in 2007 and today it generates \$1,916,088.00 a year. The loss is \$1,048,500.00 a year for this fund.

The decrease in revenues has been offset by many cost cutting measures that the Township Board has implemented over the past 6 years. More than 31 positions that became vacant through attrition have not been filled. The township is operating with 8 fewer Fire Fighters and 11 fewer sworn Police Officers. All township employees and elected board members are paying more for their pensions and health care. Employee wages and the overall cost of employee benefits have been reduced.

It is no longer possible to maintain the current level of services in Ypsilanti Township with the exact same millage rates as in the past. Therefore the committee is recommending to the township board to approve ballot language with the increases as outlined for each millage fund.

The proposed millage fund increases will generate the following increases in revenues:

FIRE: A voter approved millage increase of .325 mils will generate estimated increase of Fire revenues per year of \$370,671.00

POLICE: A voter approved millage increase of .950 mils will generate estimated increase of Police revenues per year of \$1,083,502.00.

SOLID WASTE/ENVIRONMENTAL SERVICES: A voter approved millage increase of .475 mils will generate estimated increase of revenues per year of \$541,751.00.

The total increase in millage rates over current rates is a 1.75 mil increase.

It is very important to understand that even with the proposed millage increases the expenditures in each fund will still be greater than the revenues in each fund.

The need for continued cost reductions and changes in operations is mandatory, along with finding ways to generate more revenue including attracting new businesses and industry to Ypsilanti Township to increase the overall taxable value.

- For a homeowner with a taxable value of \$100,000 (market value of \$200,000) the increase will be \$175.00 per year.
- For a homeowner with a taxable value of \$75,000 (market value of \$150,000) the increase will be \$131.00 per year.
- For a homeowner with a taxable value of \$50,000 (market value of \$100,000) the increase will be \$87.50 per year.
- For a homeowner with a taxable value of \$30,000 (market value of \$60,000) the increase will be \$52.50 per year.

General Fund Forecast
04/15/13

	Actual - unaudited 2012	2013	2014	2015	2016	2017
GENERAL FUND						
Revenues:						
Non Tax	6,441,512	6,234,219	6,224,369	6,224,369	6,224,369	6,224,369
Resulting Revenue-based on current rates and projected TV	1,245,146	1,166,645	1,142,791	1,119,850	1,097,695	1,097,695
Personal Property Reduction (small exemption)				(8,258)	(8,258)	(8,258)
Total Revenues :	<u>7,686,658</u>	<u>7,400,864</u>	<u>7,367,160</u>	<u>7,335,961</u>	<u>7,313,806</u>	<u>7,313,806</u>
Expenditures:						
Other Costs	2,791,616	2,437,090	2,421,208	2,419,208	2,413,708	2,408,208
Salaries and Fringes	2,577,990	2,592,632	2,627,149	2,664,511	2,753,171	2,752,635
Pension	841,524	779,755	653,495	679,722	707,036	735,482
Contractual and Administrative	930,150	1,009,065	1,017,657	1,026,678	1,036,150	1,046,097
Capital	388,274	278,500	428,500	428,500	428,500	428,500
Total Expenditures	<u>7,529,554</u>	<u>7,097,042</u>	<u>7,148,009</u>	<u>7,218,619</u>	<u>7,338,565</u>	<u>7,370,922</u>
Revenues-Expenditures:	157,104	303,822	219,151	117,342	(24,759)	(57,116)
Beginning Fund Balance	6,999,090	7,156,194	7,460,016	7,679,167	7,796,508	7,771,749
Ending Fund Balance	<u>7,156,194</u>	<u>7,460,016</u>	<u>7,679,167</u>	<u>7,796,508</u>	<u>7,771,749</u>	<u>7,714,634</u>
EXPENDITURE ASSUMPTIONS - INCREASES	2012	2013	2014	2015	2016	2017
Health Care Assumptions			0.12	0.12	0.12	0.12
Vision & Dental Assumptions			0.05	0.05	0.05	0.05
Life			0.02	0.02	0.02	0.02
Disability			0.02	0.02	0.02	0.02
INSURANCE & BONDS FLEET			0.05	0.05	0.05	0.05
WORKERS COMPENSATION INSURANC			0.05	0.05	0.05	0.05
OPEB RETIREE HEALTH - includes fund 249 Building & 584 Golf			Actuary Report	actuary report	0.045	0.045
RETIREMENT MERS - EMPLOYER			0.03	0.03	0.03	0.03

Fire Fund Forecast
Revised 04/15/13 JN

	2013	2014	2015	2016	2017
	ADOPTED	FORECAST	FORECAST	FORECAST	FORECAST
DESCRIPTION	BUDGET				
Fund 206					
TV PROJECTED	1,130,250,803	1,107,141,068	1,084,916,145	1,063,451,441	1,063,451,441
Tax rate-operating	2.80	3.125	3.125	3.125	3.125
Resulting Revenue-based on current rates and projected TV	3,164,702	3,459,816	3,390,363	3,323,286	3,323,286
Personal Property Reduction (small exemption)	0	0	(22,400)	(22,400)	(22,400)
Other revenues	3,600	3,600	3,600	3,600	3,600
Total Revenue-Operating	3,168,302	3,463,416	3,371,563	3,304,486	3,304,486
Expenditures:					
Capital	58,000	58,000	58,000	58,000	58,000
Other	733,066	590,379	597,236	604,435	611,994
Salaries, Wages and Fringes	2,701,999	2,742,294	2,772,702	2,806,589	2,844,365
TOTAL Expenditures-Operating	3,493,065	3,390,673	3,427,938	3,469,024	3,514,359
Operating Revenues-Expenditures	(324,763)	72,743	(56,375)	(164,538)	(209,873)
Pension Tax Levy					
TV PROJECTED	1,130,250,803	1,107,141,068	1,084,916,145	1,063,451,441	1,063,451,441
Tax rate-pension	0.6031	1.1000	1.1800	1.2580	1.3200
Resulting Revenue-	681,677	1,217,855	1,280,201	1,337,822	1,403,756
Personal Property Reduction (small exemption)	0	0	(4,825)	(4,825)	(4,825)
Pension Expenses	1,393,344	1,213,138	1,273,640	1,337,167	1,403,870
Pension Revenue-Expenses	(711,667)	4,717	1,736	(4,170)	(4,939)
Total Increase (Decrease in Fund Balance)	(1,036,430)	77,460	(54,638)	(168,708)	(214,812)
BEGINNING FUND BALANCE	1,837,866	801,436	878,896	824,258	655,550
ENDING FUND BALANCE	801,436	878,896	824,258	655,550	440,738
					13.34%
Note Millage to "break even" in 2017				Operating	3.2344
ASSUMPTIONS EXPENDITURES		2014	2015	2016	2017
Health Care Assumptions		0.12	0.12	0.12	0.12
Vision & Dental Assumptions		0.05	0.05	0.05	0.05
Life		0.02	0.02	0.02	0.02
Disability		0.02	0.02	0.02	0.02
INSURANCE & BONDS FLEET		0.05	0.05	0.05	0.05
WORKERS COMPENSATION INSURANC		0.05	0.05	0.05	0.05
OPEB RETIREE HEALTH		Actuary report	0.05	0.05	0.05
RETIREMENT MERS - EMPLOYER		0.05	0.05	0.05	0.05
FIRE FIGHTERS RETIREMENT SYSTEM		0.05	0.05	0.05	0.05

Fire Operating Projected Ending Fund Balance by Millage

■ 2.8 ■ 3.125 ■ 3.2344

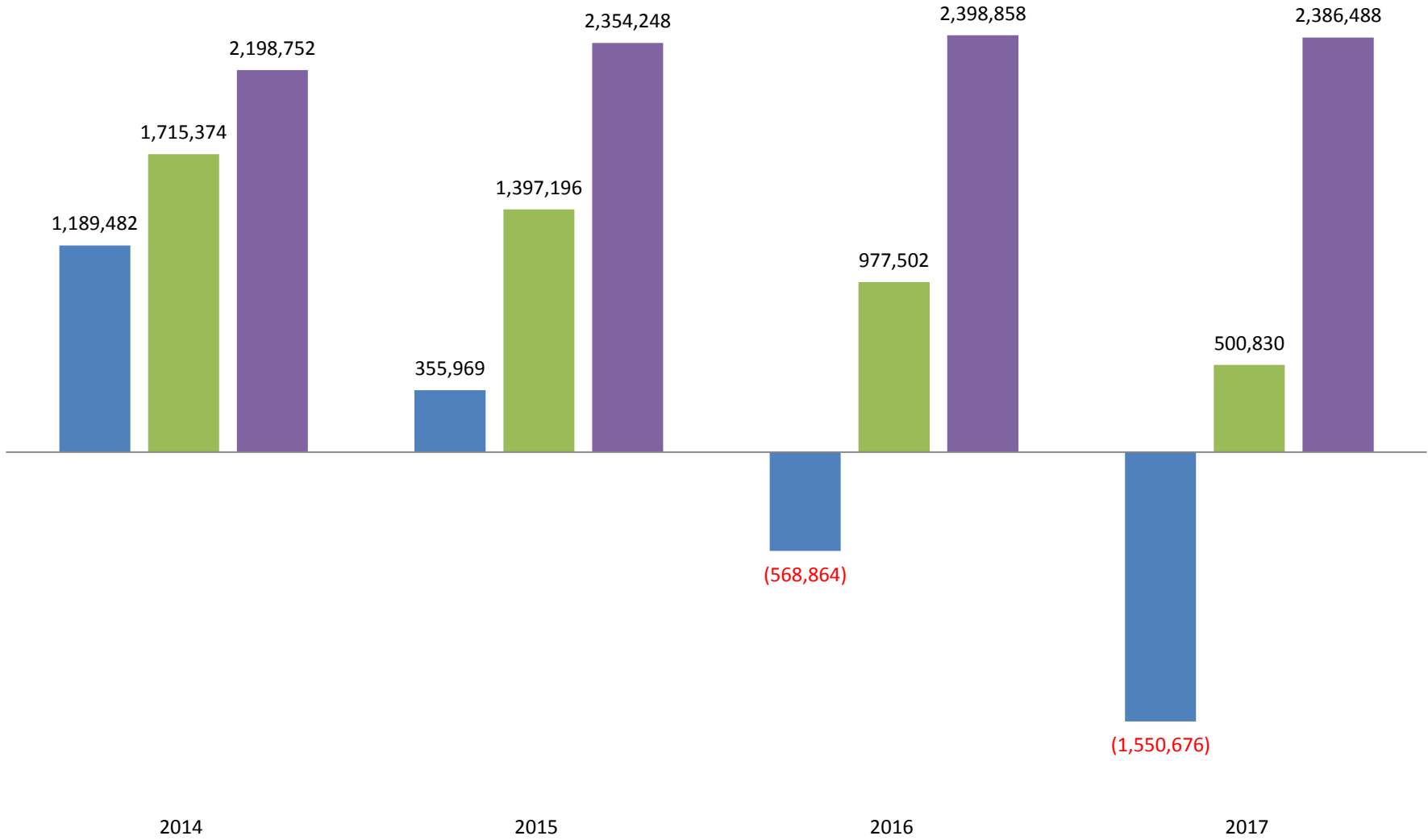


Environmental Services Forecast
Revised 04/15/13

		2013	2014	2015	2016	2017
		ADOPTED	FORECAST	FORECAST	FORECAST	FORECAST
GL NUMBER	DESCRIPTION	BUDGET				
Fund 226						
TV PROJECTED		1,130,250,803	1,107,141,068	1,084,916,145	1,063,451,441	1,063,451,441
Tax rate		1.68	2.155	2.155	2.155	2.155
Resulting Revenue-based on current rates and projected TV		1,898,821	2,385,889	2,337,994	2,291,738	2,291,738
Personal Property Reduction (small exemption)		0	0	(13,440)	(13,440)	(13,440)
Other revenues		13,300	10,300	9,800	9,300	8,800
Total Revenue		1,912,121	2,396,189	2,334,354	2,287,598	2,287,098
Expenditures:						
Other Costs		204,354	117,675	118,359	119,078	119,833
Salaries and Fringes		330,087	319,986	323,906	328,224	332,985
Contractual and Administrative		2,114,434	2,161,759	2,210,268	2,259,989	2,310,953
TOTAL Expenditures		2,648,875	2,599,420	2,652,533	2,707,291	2,763,770
NET OF REVENUES/APPROPRIATIONS		(736,754)	(203,231)	(318,179)	(419,693)	(476,673)
BEGINNING FUND BALANCE		2,655,359	1,918,605	1,715,375	1,397,196	977,503
ENDING FUND BALANCE		1,918,605	1,715,375	1,397,196	977,503	500,830
						21.90%
Note Millage to "break even" in 2017						2.5916
ASSUMPTIONS EXPENDITURES		2013	2014	2015	2016	2017
NO WAGES INCREASE						
HEALTH CARE ASSUMPTIONS			0.12	0.12	0.12	0.12
VISION & DENTAL ASSUMPTIONS			0.05	0.05	0.05	0.05
LIFE			0.02	0.02	0.02	0.02
DISABILITY			0.02	0.02	0.02	0.02
INSURANCE & BONDS FLEET			0.05	0.05	0.05	0.05
WORKERS COMPENSATION INSURANC			0.05	0.05	0.05	0.05
OPEB RETIREE HEALTH	Actuary Report	Actuary report		0.05	0.05	0.05
RETIREMENT MERS - EMPLOYER			0.05	0.05	0.05	0.05
WASTE MANAGEMENT			0.025	0.025	0.025	0.025

Solid Waste Projected Ending Fund Balance by Millage

■ 1.68 ■ 2.155 ■ 2.5916



Law Enforcement Forecast
Revised 04/15/13

		2013	2014	2015	2016	2017
GL NUMBER	DESCRIPTION	ADOPTED BUDGET	FORECAST	FORECAST	FORECAST	FORECAST
Fund 266						
TV PROJECTED		1,130,250,803	1,107,141,068	1,084,916,145	1,063,451,441	1,063,451,441
Tax rate		5.00	5.95	5.95	5.95	5.95
Resulting Revenue-based on current rates and projected TV		5,651,254	6,587,489	6,455,251	6,327,536	6,327,536
Personal Property Reduction (small exemption)		0	0	(40,000)	(40,000)	(40,000)
Other revenues		29,500	29,500	29,500	29,500	29,500
Total Revenue		5,680,754	6,616,989	6,444,751	6,317,036	6,317,036
Expenditures:						
Other Costs		372,685	117,377	117,706	118,051	118,414
Salaries and Fringes		156,759	139,969	142,334	144,817	147,424
Contractual and Administrative		5,875,033	5,913,220	5,971,989	6,031,345	6,091,296
Capital		30,000	30,000	30,000	30,000	30,000
Ordinance		267,016	269,075	271,237	273,506	275,887
TOTAL Expenditures		6,701,493	6,469,642	6,533,266	6,597,720	6,663,021
NET OF REVENUES/APPROPRIATIONS		(1,020,739)	147,347	(88,515)	(280,684)	(345,985)
BEGINNING FUND BALANCE		2,537,892	1,517,153	1,664,500	1,575,985	1,295,301
ENDING FUND BALANCE		1,517,153	1,664,500	1,575,985	1,295,301	949,316
						15.03%
Note Millage to "break even" in 2017						6.2655
ASSUMPTIONS EXPENDITURES						
WASHTENAW SHERIFF CONTRACTS			0.01	0.01	0.01	0.01
HEALTH CARE ASSUMPTIONS			0.12	0.12	0.12	0.12
VISION & DENTAL ASSUMPTIONS			0.05	0.05	0.05	0.05
LIFE			0.02	0.02	0.02	0.02
DISABILITY			0.02	0.02	0.02	0.02
INSURANCE & BONDS FLEET			0.05	0.05	0.05	0.05
WORKERS COMPENSATION INSURANC			0.05	0.05	0.05	0.05
OPEB RETIREE HEALTH	Actuary Report		Actuary report	0.05	0.05	0.05
RETIREMENT MERS - EMPLOYER			0.05	0.05	0.05	0.05

Law Enforcement Projected Ending Fund Balance by Millage

■ 5 ■ 5.95 ■ 6.2655



Charter Township of Ypsilanti

Portable Basketball Device Ordinance

Administrative Policy & Procedure for Enforcement

Purpose

To provide staff with uniform procedures for the enforcement of an ordinance that prohibits placement of portable basketball devices in public roads and public rights-of-way including sidewalks, driveway aprons and lawn extensions.

Goal

The Office of Community Standards strives to achieve voluntary compliance with local ordinances. When voluntary compliance is not achieved, enforcement shall be done uniformly in the least intrusive way necessary to achieve compliance.

Enforcement Procedures

Upon observance of a violation of ordinance, the following procedures are established to help guide enforcement.

1. Attempt to establish ownership of the device that is observed on public property in violation of the ordinance. In some cases the owner may be easily identified based on the location of the device in relation to a private residence. In other cases, establishing ownership may be more challenging.
2. Ownership Status:
 - a. If ownership is established, issue the owner a Notice of Violation that requires removal of the device within 24 hours. Place an adhesive placard on the device that provides the date & time of the notification.
 - b. If ownership cannot be readily established, place an adhesive placard on the device that provides notification that the device will be confiscated if not removed within 24 hours. The placard shall include the date & time of notification.
 - c. In either scenario, photograph the device. The photographic evidence should depict the device with placard attached as well as the location of the device in relation to its surroundings.

3. Conduct a re-inspection no less than 24 hours after initial notification. If the device remains on public property in violation of the ordinance, issue a work order with Residential Services to cause it to be confiscated. If the owner has been identified, issue the owner a citation pursuant to provisions of the ordinance.

Confiscation & Storage

Devices that are confiscated shall be transported to a designated storage facility. Devices shall be held for no less than 30 days to allow the owner a reasonable opportunity to contact the Township and make arrangements to claim the device.

Claimed Property

The owner of a confiscated device may claim the device by contacting the Township and making arrangements to pick it up at the owner's expense during regular business hours. Upon verification of ownership, the device may be released upon payment of a \$50 fee to help offset the cost of enforcement. The Ordinance Officer in charge of the case may issue the owner a citation pursuant to provisions of the ordinance.

Unclaimed Property

Devices that are not claimed after 30 days shall be disposed of in an appropriate manner. Disposal may include, but is not limited to, recycling metal components to offset the cost of enforcement.

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

5. REQUEST OF ART SERAFINSKI, RECREATION DIRECTOR TO FILL VACANT BUILDING ATTENDANT POSITIONS
6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE AND FILL PART-TIME ORDINANCE ENFORCEMENT ASSISTANT POSITION
7. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE AND FILL WEB CONTENT & DESIGN MANAGER POSITION
8. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO FILL FULL-TIME FLOATER/CLERK POSITION IN THE OCS DEPARTMENT
9. RESOLUTION NO. 2013-9 FIRE PROTECTION, PREVENTION, RESCUE SERVICES AND EQUIPMENT RESERVES MILLAGE
10. RESOLUTION NO. 2013-10 POLICE SERVICES MILLAGE
11. RESOLUTION NO. 2013-11 RECREATION, BIKE PATH, SIDEWALK, ROADS, PARKS, GENERAL OPERATIONS FUND MILLAGE
12. RESOLUTION NO. 2013-12 GARBAGE, REFUSE COLLECTION, RECYCLING, COMPOSTING, DISPOSAL OF SOLID WASTE, ENERGY CONSERVATION, ALTERNATIVE ENERGY, WATER QUALITY AND ENVIRONMENTAL PROTECTION MILLAGE

OTHER BUSINESS

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 8, 2013 WORK SESSION**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie and Scott Martin

Members Absent: Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

1. BASKETBALL HOOP ORDINANCE DISCUSSION – ATTORNEY ANGELA KING

Angela King, Township Attorney explained the proposed ordinance, which would prohibit basketball hoops from being located in the public right-of-way or on a public sidewalk. She further explained the public right-of way was defined to include lawn extensions and the driveway apron. Attorney King stated a violation of the ordinance would be a civil infraction and the basketball hoop could be confiscated.

Supervisor Stumbo stated the ordinance was requested by Lt. Jim Anuskiewicz, Washtenaw County Sheriff's Department to help with enforcement.

Mike Radzik, OCS Director said he and Attorney King had discussed implementation and she recommended the development of an administrative policy. He stated the policy would include a fee structure for cost recovery if the property owner wished to get their property back, how long the property would be held and how unclaimed property would be disposed.

2. DISCUSSION WITH TOM COLIS, YPSILANTI TOWNSHIP BONDING ATTORNEY ON THE FOLLOWING:

- A. RESOLUTION NO. 2013-7, AUTHORIZING ISSUANCE OF 2013 GENERAL OBLIGATION LIMITED TAX REFUNDING OF CAPITAL IMPROVEMENTS BONDS, SERIES 2005A AND SERIES 2006**
- B. RESOLUTION NO. 2013-8, APPROVING REFUNDING CONTRACT OF YCUA WATER SUPPLY SYSTEM NO. 4 BONDS**

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 2**

**C. CONTRACT BETWEEN YPSILANTI COMMUNITY UTILITIES
AUTHORITY (YCUA) AND YPSILANTI TOWNSHIP AUTHORIZING
REFUNDING OF YCUA WATER SUPPLY SYSTEM NO. 4 BONDS
(CHARTER TOWNSHIP OF YPSILANTI)**

Tom Colis, Ypsilanti Township Bonding Attorney clarified Item A was regarding Township bonds. He provided a brief summary of the original bonds and said the bonds were good candidates for refunding, which required Board approval by resolution. Mr. Colis explained the resolution would authorize up to \$3.5 million and the existing debt of \$3,215,000 would be paid off. He stated if rates remained the same, Paul Stauder projected a savings of \$458,000, which equaled an 11% savings. Mr. Colis explained the resolution put the Township in the position to take advantage of the market and it did not require issuance of the bonds.

Treasurer Doe asked if the smaller bond could be paid off later even though it had been included in the refinancing.

Mr. Colis explained the new bonds could not be refunded for 10 years but the smaller bond could be removed before the bond sale.

Mr. Colis stated Items B & C were the same thing and were related to YCUA water main improvements in the Township. He said the resolution approved the refunding contract between Ypsilanti Township and YCUA. He further said refunding the YCUA Water Supply System No. 4 Bonds would generate an estimated 8% savings

Mr. Colis explained Item D provided a brief explanation of the YCUA request. He said approval would authorize YCUA to use Township Division of Reserve for Construction Funds for water main improvements in Ypsilanti Township.

3. REVIEW AGENDA

Supervisor Stumbo reviewed the agenda with additional information and discussion on the following items:

SUPERVISOR REPORT

Supervisor Stumbo briefly reviewed the meeting attended by the three full-time officials and staff.

March 26, 2013

- Karen Roe & I attended Urban County Executive Meeting
- Attended Ann Arbor SPARK Public Sector Committee meeting

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 3**

- 3/27/13 - 3 Full-time Officials, Jeff Allen and Carl Girbach met with Washtenaw County Road Commission
- Larry Doe and I met regarding possible pipelines – installation from Ohio to the MichCon facility on E. Michigan Avenue
- Larry & I attended YCUA Board meeting

March 28, 2013

- Met with Karen Wallin regarding Human Resource issues
- 3 Full-time Officials Mike Radzik, Charlie Pope and Mark Nelson met regarding the WCSD substation and safety needs for our court
- Karen Roe and I attended Urban Core Transit Meeting

March 29, 2013

- Township Offices Closed – Good Friday

April 1, 2013

- Larry Doe, Mike Radzik and I met with Catherine McClary regarding purchasing homes for public purpose. She was supportive of this request.
- Attended weekly police meeting
- Larry Doe and I met with John Hancock on HR issues

April 2, 2013

- Mike Radzik and I met with Derrick Jackson regarding police millage

April 3, 2013

- Joe Lawson and I attended WATS technical meeting
- Mike Radzik and I attended Police Services Steering Committee meeting

April 4, 2013

- Larry Doe and I met with Luke Bonner of Ann Arbor SPARK regarding potential investors in GM plant
- Larry Doe, Mike Radzik, Ron Fulton, Joe Lawson, Doug Winters and I met with Mark Perry regarding YAM development plan review
- Larry Doe and I met with the City of Ypsilanti – Collaboration Committee meeting. We discussed our past collaboration and identified street sweeping, possible bid of joint garbage and rubbish and Compost Site as future discussion items.

- Attended Congressman Dingell's District meeting at UAW, it was very well attended

April 8, 2013

- Attended meeting regarding new website logo review
- Attended weekly police meeting

Other Updates

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 4**

- Mailer was sent to approximately 350 homes notifying them of the public meeting for the West Michigan Avenue project. Meeting is scheduled for Thursday, April 18, 2013 at 6:00 p.m. at New Testament Baptist Church, 1230 W. Michigan Avenue.
- Continuing to work with legal counsel on proposed ordinance for basketball hoops in the street.
- MAP began picking up trash in our community. They were working 2 days per week and since April 1st, they increased their days/hours to 4 days per week. We are responding to resident call- ins and a list we compiled. We may need to increase the amount allocated.
- Yard waste and brush pick up began the week of April 1, 2013.
- We are continuing to hire seasonal employees
- We are collaborating with the Humane Society on the Trap/Neuter/Return training.
- Proposed conversion of Oak Ridge Apartments on Holmes Road to Veterans Housing.

CLERK REPORT

Clerk Lovejoy Roe briefly reviewed her report that was included in the packet:

- **Unity Vibrations Tour**-On Wednesday, March 20, 2014 Clerk Lovejoy Roe along with Supervisor Stumbo and Treasurer Doe toured Unity Vibrations. Unity Vibrations is a growing business and is looking at expanding at the current location on Ecorse Road. The tour resulted in support from the township to help Unity Vibrations expansion into the local market.
- **Meals on Wheels**-Annual Fundraiser was held at the Ypsilanti Marriott on Thursday, March 21, 2013 and was well attended and was a great success. Supervisor Stumbo, Treasurer Doe and Clerk Lovejoy Roe all helped with the event. Many staff also attended and supported this great community organization providing meals to our seniors on a daily basis.
- **Urban County Executive Committee**-A meeting was held on Tuesday, March 26, 2013 and was attended by Clerk Lovejoy Roe and Supervisor Stumbo. Discussion was held regarding the annual funding plan. It was recommended that meetings be held with Ypsilanti Township development team regarding two proposed funding recipients of HOME funds for the proposed 2013-14 funding cycle. The two organizations are Community Alliance and Oakridge Apartments. Both organizations are seeking funding

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 5**

from the HOME funds for two projects in Ypsilanti Township. Meetings with the organizations are currently being planned. A decision was made regarding the funding allocations for HOME and CDBG funds and it was decided to keep the allocation model the same for the 2013-14 funding cycle as in the past years. It was also agreed to set aside a part of each municipality's allocation for this funding cycle to contribute to a large project that the participating communities will agree upon.

- **Reading Project at Bishop Elementary (Lincoln Consolidated Schools)-** Clerk Lovejoy Roe participated in reading to students and parents on Tuesday, March 26, 2013.
- **Washtenaw County Clerk's Meeting-**Clerk Lovejoy Roe, Angela Robinson and Maria Batianis, Election Specialists in the Clerk's office attended the Washtenaw County Clerk's Meeting on Wednesday, March 27, 2013 at Scio Township. Updates on elections for 2013 were discussed. A presentation was made by two groups working to increase organ donations in the State of Michigan. Michigan is one of the lowest donor states in the United States and because of the low numbers of residents donating organs and signing up to be a donor in Michigan many Michigan residents die while waiting for an organ. The Secretary of State and the Washtenaw County Clerk have programs promoting organ donation and have asked for help in promoting organ donation and signing up donors. Clerk Lovejoy Roe is working to have information located on the Ypsilanti Township website and to have information available in Ypsilanti Township for this very important program. Information will be coming to the township board regarding becoming a donor and ways to promote the donor program throughout Ypsilanti Township.
- **Washtenaw County Road Commission Annual Meeting-**The annual meeting with Ypsilanti Township and representatives from the Washtenaw Road Commission was held on Wednesday, March 27, 2013 at the Township Civic Center. Supervisor Stumbo, Treasurer Doe, Clerk Lovejoy Roe, and Ypsilanti Township staff, Jeff Allen and Carl Girbach attended the annual meeting. Many plans were discussed regarding roads in Ypsilanti Township.
- **14-B District Court-**Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe met with Judge Pope and Magistrate Nelson to discuss revenue and expenditures for 2013 related to the approved budget. It was reported that currently the 14-B Court budget is on track for the first quarter of 2013.
- **AATA Urban Core Transit Meeting-**Clerk Lovejoy Roe and Supervisor Stumbo attended a meeting of the AATA Urban Core Transit group on Thursday, March 28, 2013 at Pittsfield Township. The meeting was well attended by members of the public. The municipalities that met to discuss the future of AATA transit in the Urban Core communities of Washtenaw County were the Cities of Ann Arbor and Saline, the Townships of Pittsfield and Ypsilanti. The next meeting of the AATA URBAN CORE is scheduled for Thursday, April 25, 2013 at 4:00 p.m. The location is to be determined.

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 6**

- **2012 Audit**-The Charter Township of Ypsilanti 2012 Audit is currently underway with the auditors working at the township with Javonna Neel, Accounting Director and township staff.

TRUSTEE REPORT

Trustee Eldridge said he hoped to have a draft of the Community Camera Policy ready for the April 22, 2013 meeting.

Trustee Eldridge expressed his concern about the roadway at Merritt and Whittaker due to the occurrence of another fatality. He suggested asking Trustee Scott Martin to meet with the Washtenaw County Board of Road Commissioners to see if changes could be made to make the roadway safer.

Supervisor Stumbo said the full-time officials had discussed the concerns with Road Commission staff. She stated the Road Commission had proposed a roundabout there in 2016.

Trustee Scott Martin said he would be happy to meet with the Commissioners.

Trustee Eldridge thanked Tom Perkins, AnnArbor.com Reporter for the positive coverage on the Wood Creek apartment complex and Liberty Square.

Trustee Eldridge asked for an update on the OUIL enforcement and Lucas Coney Island.

Supervisor Stumbo said she had attended the Neighborhood Watch Meeting and there had been no issues since the new hours had taken effect. She reported the police made regular checks but residents said they were concerned about what might transpire in the summer.

Mike Radzik, OCS Director stated the OUIL enforcement had positive results but there was still work to be done.

NEW BUSINESS

- 1. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1301 SHIRLEY AND 716 WOOD CREEK COURT**

Mike Radzik, OCS Director gave a brief overview of the deplorable condition of the property located at 1301 Shirley, which was brought to the Township's attention at a Neighborhood Watch meeting. He said all attempts to resolve the nuisance issue had failed.

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 7**

Mr. Radzik reported the Wood Creek Apartments had been boarded up since the fire in July 2012. He said the property owner had received a substantial sum of money from the insurance company but no permits had been issued for repairs or demolition.

Attorney Winters stated Habitat for Humanity had been involved in the renovation of 22 homes in the Gault Village area. He further stated that HUD had a similar program where HUD made homes that revert to them available on the "right of first refusal" to certain non-profits and Townships. Attorney Winters said the Township could have a contract relationship with Habitat that would allow those homes to come to the Township and pass back to Habitat. He suggested the Board authorize his office to proceed with research and investigate with HUD and Habitat the process and procedure for Ypsilanti Township exercising its "Right to First Refusal" on HUD vacant homes. The Board agreed to add this item under Other Business.

Mr. Winters said that the Township had been extremely patient with the Wood Creek Apartment issue and Ron Fulton, Building Director had advised both the property owners and the insurance adjuster of the requirements.

OTHER BUSINESS

Supervisor Stumbo requested to add Authorization to Fill Vacant Position Shared by the OCS Department and Treasurer's Office to the agenda under Other Business. The Board agreed.

EXECUTIVE SESSION

- A. DISCUSS NEGOTIATED SETTLEMENT WITH DEFENDANT DUETSCHKE BANK IN CASE NO. 12-629-CZ IN WASHTENAW COUNTY CIRCUIT COURT**
- B. UNITED STATES BANKRUPTCY COURT – CASE NO 12-42718-T-JT REGARDING DAVID JAMES KIRCHER**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to go into Executive Session to discuss negotiated Settlement with defendant Duetsche Bank in Case No. 12-629-CZ In Washtenaw County Circuit Court and United States Bankruptcy Court – Case No 12-42718-TJT regarding David James Kircher

Eldridge:	Yes	S. Martin:	Yes	Currie:	Yes	Stumbo:	Yes
Roe:	Yes	Doe:	Yes	M. Martin:	Absent		

**CHARTER TOWNSHIP OF YPSILANTI
APRIL 8, 2013 WORK SESSION MINUTES
PAGE 8**

The Board went into Executive Session at approximately 5:58 p.m. and returned to the Work Session at approximately 6:19 p.m.

ADJOURNMENT

The meeting adjourned at approximately 6:20 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 8, 2013 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie and Scott Martin

Members Absent: Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

**PROCLAMATION PRESENTATION IN HONOR OF BARBERSHOP
HARMONY WEEK, APRIL 8 – 12, 2013**

Rob Pettigrew, Director, Huron Valley Harmonizers said this was the 75th Anniversary of the formation of the Barbershop Harmony Society. He thanked the Board for the recognizing their organization. Mr. Pettigrew provided a brief overview of the society, which promoted musical education, as well as preserving and promoting the barbershop style of singing. The Barbershop Quartet sang for the audience.

Clerk Lovejoy Roe read the proclamation and presented it to the group.

PUBLIC COMMENTS

Arloa Kaiser, Township Resident stated she would like to see the roads repaired but not have the Road Commission do the fancy stuff because money was tight. She also reiterated her concerns regarding the DTE Smart meters.

CONSENT AGENDA

- A. MINUTES OF THE MARCH 25, 2013 REGULAR MEETING**
- B. STATEMENTS AND CHECKS**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo stated the Board reports were given during the Work Session. She announced the first annual "Horses, Hats and Heels Kentucky Derby" event would be held on May 4, 2013 at the HUB next to Tim Horton's on Michigan Avenue. The event was a "Mentor to Youth" fundraiser.

ATTORNEY REPORT

- A. GENERAL LEGAL UPDATE**

Attorney Winters stated there were two items discussed in detail during the Executive Session regarding two active court cases that the Board added to the board meeting agenda under Other Business.

NEW BUSINESS

- 1. RESOLUTION NO. 2013-7, AUTHORIZING ISSUANCE OF 2013 GENERAL OBLIGATION LIMITED TAX REFUNDING OF CAPITAL IMPROVEMENTS BONDS, SERIES 2005A AND SERIES 2006**

Supervisor Stumbo explained the three agenda items regarding the refunding bonds were discussed in detail at the Work Session.

A motion was made by Treasurer Doe, supported by Trustee Hall Currie to approve Resolution No. 2013-7, Authorizing Issuance of the 2014 General Obligation Limited Tax Refunding of Capital Improvements Bonds, Series 2005A and Series 2006 (see attached). The motion carried unanimously.

- 2. RESOLUTION NO. 2013-8, APPROVING REFUNDING CONTRACT IN CONNECTION WITH REFUNDING OF YCUA WATER SUPPLY SYSTEM NO. 4 BONDS (CHARTER TOWNSHIP OF YPSILANTI)**
- 3. CONTRACT BETWEEN YPSILANTI COMMUNITY UTILITIES AUTHORITY (YCUA) AND YPSILANTI TOWNSHIP AUTHORIZING REFUNDING OF YCUA WATER SUPPLY SYSTEM NO. 4 BONDS (CHARTER TOWNSHIP OF YPSILANTI)**

Supervisor Stumbo stated agenda items 2 & 3 were combined.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-8, Approving Refunding Contract In Connection With Refunding Of Ycua Water Supply System No. 4 Bonds and the Contract Between Ypsilanti Community Utilities Authority (YCUA) And Ypsilanti Township Authorizing Refunding Of YCUA Water Supply System No. 4 Bonds (Charter Township Of Ypsilanti) (see attached). The motion carried unanimously.

- 4. REQUEST OF YCUA BOARD OF COMMISSIONERS FOR APPROVAL TO USE YCUA TOWNSHIP DIVISION RESERVE FOR CONSTRUCTION FUND IN THE APPROXIMATE AMOUNT OF \$700,000 FOR WATER MAIN IMPROVEMENTS IN YPSILANTI TOWNSHIP**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the use of YCUA Township Division Reserve for Construction Fund in the approximate amount of \$700,000 for water main improvements in Ypsilanti Township. The motion carried unanimously.

- 5. RESOLUTION NO. 2013-6, DAWN FARM 4TH ANNUAL RIDE FOR RECOVER ROAD CLOSURE REQUEST**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve Resolution No. 2013-6, Dawn Farm 4th Annual Ride for Recovery road closure request. The motion carried unanimously.

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1301 SHIRLEY AND 716 WOOD CREEK COURT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to authorize legal action, if necessary, in Washtenaw County Circuit Court to abate public nuisance for properties located at 1301 Shirley and 716 Wood Creek, budgeted in line item #101.950.000.818.023. The motion carried unanimously.

7. REQUEST OF CIVIL SERVICE COMMISSION TO APPROVE UTILIZING EMPCO, INC. TO ADMINISTER YPSILANTI TOWNSHIP FIRE DEPARTMENT OFFICER PROMOTIONAL TESTING

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve utilizing EMPCO, Inc. to administer the Ypsilanti Township Fire Department Officer Promotional Testing. The motion carried unanimously.

OTHER BUSINESS

At the Work Session, the Board agreed to add the following four items to the agenda under Other Business.

1. RESEARCH WITH HUD AND HABITAT THE PROCESS AND PROCEDURE FOR YPSILANTI TOWNSHIP EXERCISING RIGHTS TO "FIRST REFUSAL" ON HUD VACANT HOMES

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize Attorney Winters to proceed with research and investigate with HUD and Habitat the process and procedure for Ypsilanti Township exercising its "Right to First Refusal" on HUD vacant homes. The motion carried unanimously.

2. AUTHORIZATION TO FILL VACANT POSITION SHARED BY OCS DEPARTMENT AND TREASURER'S OFFICE

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to authorize filling the vacant position shared by the OCS Department and the Treasurer's office. The motion carried unanimously.

3. DISCUSS NEGOTIATED SETTLEMENT WITH DEFENDANT DUETSCHKE BANK IN CASE NO. 12-629-CZ IN WASHTENAW COUNTY CIRCUIT COURT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize McLain & Winters to proceed as discussed in Executive Session regarding 2371 & 2375 Wiard Court. The motion carried unanimously.

4. UNITED STATES BANKRUPTCY COURT – CASE NO 12-42718-TJT REGARDING DAVID JAMES KIRCHER

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize McLain & Winters to accept the settlement offer on behalf of Ypsilanti Township in the amount of \$25,000.00 in Case No. 12-42718-TJT. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:20 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**RESOLUTION NO. 2013-7
AUTHORIZING ISSUANCE OF
2013 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS**

Charter Township of Ypsilanti
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, held on April 8, 2013, at 7:00 o'clock p.m., prevailing Eastern Time.

PRESENT: Members: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Scott Martin

ABSENT: Members: None

The following preamble and resolutions were offered by Member Clerk Karen Lovejoy Roe and supported by Member Treasurer Larry Doe:

WHEREAS, the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan (the "Issuer") has previously issued its General Obligation Limited Tax Capital Improvement Bonds, Series 2005A, dated February 17, 2005, in the original principal amount of \$475,000 (the "2005 Bonds") and its General Obligation Limited Tax Capital Improvement Bonds, Series 2006, dated August 30, 2006, in the original principal amount of \$3,200,000 (the "2006 Bonds," together with the 2005 Bonds, the "Prior Bonds"), portions of which are still outstanding; and

WHEREAS, in order to achieve savings on its debt service payments for such outstanding bonds, the Township Board tentatively determines that it is in the best interest of the Issuer to refund all or a portion of the 2005 Bonds maturing in the years 2014 to 2019, inclusive, and all or a portion of the 2006 Bonds maturing in the years 2015 to 2029, inclusive (the "Prior Bonds to be Refunded"); and

WHEREAS, in order to achieve savings on its debt service payments for the Prior Bonds to be Refunded, the Township Board tentatively determines that it is in the best interest of the Issuer to refund

all or a portion of the Prior Bonds to be Refunded;

WHEREAS, the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), permits the Issuer to refund and advance refund all or part of the outstanding securities of the Issuer; and

WHEREAS, the Issuer has been advised that it may achieve interest costs savings through the refunding of the Prior Bonds to be Refunded; and

WHEREAS, to finance the cost of refunding the Prior Bonds to be Refunded, the Township Board deems it necessary to borrow the principal sum of not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000) and issue bonds therefor (the "Bonds"); and

WHEREAS, the Issuer has received a proposal from Hilliard Lyons (the "Underwriter") to purchase the Bonds pursuant to a negotiated sale.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Refunding Bonds; Bond Terms. Bonds of the Issuer designated 2013 General Obligation Limited Tax Refunding Bonds (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000) for the purpose of paying the costs of refunding the Prior Bonds to be Refunded, including the costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered consecutively in order of registration from 1 upwards. The Bonds will be dated as of the date of delivery and be payable on May 1 (or such other date as determined at the time of sale thereof) in the years 2014 to 2029, inclusive, in the annual amounts determined at the time of sale by either of the Supervisor, Clerk or Treasurer (each an "Authorized Officer", and together the "Authorized Officers").

The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in

any event not to exceed three and one-half percent (3.50%) per annum, payable on November 1, 2013 (or such other date as determined at the time of sale thereof), and semiannually thereafter, by check or draft mailed by the Transfer Agent (as hereinafter defined) to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Issuer to conform to market practice in the future.

2. Execution of Bonds; Book-Entry-Only Form. The Bonds of this issue shall be executed in the name of the Issuer with the facsimile signatures of the Supervisor and Clerk of the Issuer and shall have the seal of the Issuer, or a facsimile thereof, printed or impressed on the Bonds. No Bond shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The principal of the Bonds shall be payable at a bank or trust company to be appointed by an Authorized Officer to act as registrar, transfer agent and paying agent for the Bonds (the "Transfer Agent").

The Bonds may be issued in book-entry-only form through the Depository Trust Company in New York, New York ("DTC") and any officer of the Issuer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form and to make such changes in the Bond form within the parameters of this resolution as may be required to accomplish the foregoing.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Issuer. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder

requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Limited Tax Pledge; Defeasance of Bonds. The Issuer hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The Issuer shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the Issuer subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The Township Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the Township Board to be known as the 2013 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Bond Proceeds; Bond Issuance Fund; Escrow Fund; Escrow Agreement. The proceeds of

the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds to be Refunded as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2013 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS ISSUANCE FUND (the "Issuance Fund"). Moneys in the Issuance Fund shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds together with any moneys transferred by the Issuer at the time of sale of the Bonds from the debt retirement funds for the Prior Bonds to be Refunded and any other available funds of the Issuer, shall be held as cash or invested in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Fund") and used to pay principal, interest and redemption premiums, if any, on the Prior Bonds to be Refunded. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call for redemption any Prior Bonds to be Refunded specified by the Issuer upon sale of the Bonds, including publication and mailing of redemption notices, on any call date, as specified by the Issuer. The investment held in the Escrow Fund shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal, interest and redemption premiums, if any, on the Prior Bonds to be Refunded as they become due pursuant to maturity or the call for redemption required by this paragraph. Following establishment of the Escrow Fund, any amounts remaining in the debt retirement funds for the Prior Bonds to be Refunded shall be transferred to the Debt Retirement Fund for the Bonds. Any

Authorized Officer is authorized to select a Michigan bank or trust company to serve as Escrow Agent pursuant to the Escrow Agreement.

6. Bond Form. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WASHTENAW

CHARTER TOWNSHIP OF YPSILANTI
2013 GENERAL OBLIGATION LIMITED TAX REFUNDING BOND

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	May 1, _____	_____, 2013	

Registered Owner:

Principal Amount:

Dollars

The Charter Township of Ypsilanti, County of Washtenaw, State of Michigan (the "Issuer"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on November 1, 2013 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of _____, Michigan, or such other transfer agent as the Issuer may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the Issuer kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Issuer are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of \$ _____, issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended and pursuant to a resolution of the Township Board of the Issuer adopted April 8, 2013 for the purpose of refunding all or part of the Issuer's outstanding General Obligation Limited Tax Capital Improvement Bonds, Series 2005A and General Obligation Limited Tax Capital Improvement Bonds, Series 2006.

Bonds of this issue maturing in the years 20__ to 20__, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$5,000 maturing in the year 20__ and thereafter shall be subject to redemption prior to maturity, at the option of the Issuer, in any order of maturity and by lot within any maturity, on any date on or after May 1, 20__, at par and accrued interest to the date fixed for redemption.

[Insert Term Bond Provisions, if applicable.]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called in part for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the Issuer kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Issuer, and the Issuer is required, if necessary, to levy ad valorem taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Issuer, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the Issuer, by its Township Board, has caused this bond to be signed in the name of the Issuer by the facsimile signatures of its Supervisor and Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CHARTER TOWNSHIP OF YPSILANTI
County of Washtenaw
State of Michigan

By: Dorenda G. Stumbe
Its: Supervisor

By: Sharon Ganejy Kap
Its: Clerk

(SEAL)

(Form of Transfer Agent's Certificate of Authentication)

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

Transfer Agent

By: _____

Authorized: _____

DATE OF REGISTRATION:

[Bond printer to insert form of assignment]

7. Tax Covenant. The Issuer shall, to the extent permitted by law, take all actions within its control necessary to maintain the exemption of the interest on the Bonds from general federal income taxation (as opposed to any alternative minimum or other indirect taxation) under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds.

8. Redemption of Bonds. The Bonds shall be subject to redemption prior to maturity at the times and prices and in the manner determined at the time of the sale thereof.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Issuer. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

9. Continuing Disclosure Undertaking. The Issuer agrees to enter into an undertaking for the benefit of the holders and beneficial owners of the Bonds pursuant to Rule 15c2-12 of the U.S. Securities and Exchange Commission and the Finance Director is hereby authorized to execute such undertaking prior to delivery of the Bonds.

10. Negotiated Sale. The Township Board has considered the option of selling the Bonds through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, determines that a negotiated sale of the Bonds will result in the most efficient and expeditious means of selling the Bonds and will result in the lowest interest cost to the Issuer.

11. Bond Purchase Agreement; Award. The Authorized Officers are each individually authorized to negotiate the sale of the Bonds with the Underwriter, negotiate and execute a bond purchase agreement with the Underwriter, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this resolution, *provided that* the true interest rate on the Bonds shall not exceed 3.5% per annum, the present value savings on the Prior Bonds to be Refunded shall be at least 5%, and *provided further that* the Underwriter's discount shall not exceed 1.25% of the principal amount of the Bonds.

12. Adjustment of Bond Terms. The Authorized Officers are each authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, the portion or portions of the Prior Bonds to be Refunded, and other matters, within the parameters established by this Resolution, pursuant to a Bond Purchase Agreement with the Underwriter. The Authorized Officers are each authorized to do all other acts and take all other necessary procedures required to effectuate the sale, issuance, and delivery of the Bonds.

13. Authorization of other Actions. The Authorized Officers are each hereby authorized and directed to cause the preparation and circulation of a preliminary and final Official Statement with

respect to the Bonds; to procure a policy of municipal bond insurance with respect to the Bonds or cause the qualification of the Bonds therefor if, upon the advice of the financial advisor to the Issuer, the acquisition of such insurance would be of economic benefit to the Issuer; to obtain ratings on the Bonds; and to take all other actions necessary or advisable, and make such other filings with the Michigan Department of Treasury or with other parties, to enable the sale and delivery of the Bonds as contemplated herein.

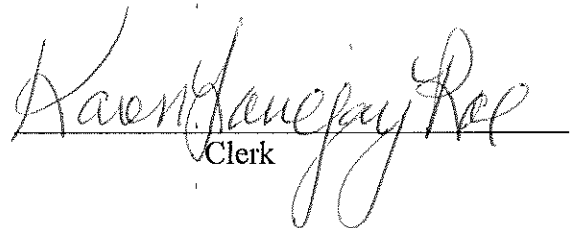
14. Appointment of Bond Counsel and Financial Advisor. The Township Board hereby confirms the appointment of Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel and Stauder Barch & Associates, Inc., to act as financial advisor with respect to the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

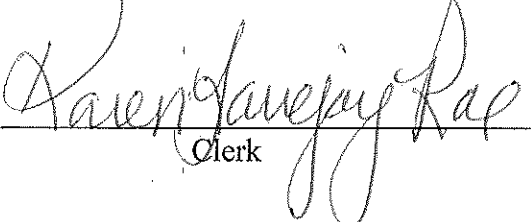
AYES: Members: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Scott Martin

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.


Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, at a regular meeting held on April 8, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Clerk

MILLER, CANFIELD, PADDOCK AND STONE, P.L.L.C.

21,027,141.1\088888-01634

RESOLUTION NO. 2013-8
APPROVING REFUNDING CONTRACT

Charter Township of Ypsilanti
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board (the "Governing Body") of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan (the "Local Unit"), held on the 8th day of April, 2013, at 7:00 o'clock p.m., prevailing Eastern Time.

PRESENT: Members: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Scott Martin

ABSENT: Members: None

The following preamble and resolutions were offered by Member Clerk Karen Lovejoy Roe and supported by Member Treasurer Larry Doe:

WHEREAS, it is deemed necessary to refund certain maturities of the Ypsilanti Community Utilities Authority's ("YCUA") Water Supply System No. 4 Bonds (Charter Township of Ypsilanti) so as to produce interest savings to the Local Unit; and

WHEREAS, a Refunding Contract has been prepared between the Local Unit and the Authority to provide for the refunding of certain of said Bonds; and

WHEREAS, this Governing Body has carefully reviewed the proposed Refunding Contract and finds that it provides the best means for accomplishing the necessary savings to the Local Unit.

NOW, THEREFORE, BE IT RESOLVED, THAT:

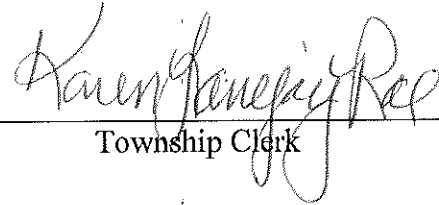
1. The Refunding Contract, described in the preamble to this resolution, is approved, and the Supervisor and the Township Clerk of the Local Unit are directed to execute and deliver the Contract on behalf of the Local Unit.

2. All resolutions and parts of resolutions in conflict with this resolution be, and the same hereby are repealed.

AYES: Members: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Scott Martin

NAYS: Members: None

RESOLUTION DECLARED ADOPTED.


Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan, at a regular meeting held on April 8, 2013, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Township Clerk

IN WITNESS WHEREOF, THE YPSILANTI COMMUNITY UTILITIES AUTHORITY, by its Commission, and the CHARTER TOWNSHIP OF YPSILANTI, COUNTY OF WASHTENAW, MICHIGAN, by its Township Board, have each caused its name to be signed to this instrument by its duly authorized officers the day and year first above written.

In the presence of:

YPSILANTI COMMUNITY UTILITIES
AUTHORITY

By: _____
Chair

By: _____
Secretary

In the presence of:

CHARTER TOWNSHIP OF YPSILANTI

Maura Bottoms

By: Brendan L. Stumbe
Supervisor

Angela Robinson

By: Karen Luejay Rae
Township Clerk

21,012,908.1\099369-00032

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

RESOLUTION NO. 2013-6

CHARTER TOWNSHIP OF YPSILANTI TEMPORARY ROAD CLOSURE

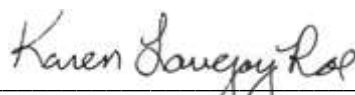
Resolution authorizing the temporary road closure of Stony Creek Road, to Textile Road, to Hitchingham Rd., to Merritt Road (back to Stony Creek Rd.) on Sunday, April 28, 2013, from 10:00 a.m. to Noon. for the "Ride for Recovery" Dawn Farm Fundraising Event.

WHEREAS, the Township of Ypsilanti has approved the temporary closure of Stony Creek, Textile, Hitchingham, and Merritt Roads as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Megan Rodgers, Dawn Farm Development Director be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-6 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on April 8, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Executive Session Minutes

- A. The April 8, 2013 Executive Session Minutes will be distributed to Board Members prior to the meeting.

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
04/05/2013	AP	161172	6821	AT & T	59.05
04/05/2013	AP	161173	6821	AT & T	53.06
04/05/2013	AP	161174	6821	AT & T	225.04
04/05/2013	AP	161175	6821	AT & T	48.22
04/05/2013	AP	161176	6821	AT & T	22.44
04/05/2013	AP	161177	0426	GUARDIAN ALARM	163.11
04/05/2013	AP	161178	1475	VERIZON WIRELESS	1,168.43
04/05/2013	AP	161179	15934	WASTE MANAGEMENT	212.77
04/05/2013	AP	161180	15934	WASTE MANAGEMENT	767.27
04/05/2013	AP	161181	WASTEMGT	WASTE MANAGEMENT	1,278.46
04/05/2013	AP	161182	WASTEMGT	WASTE MANAGEMENT	110,258.50
04/05/2013	AP	161183	6039	WASTE MANAGEMENT*	26,432.52
04/05/2013	AP	161184	6039	WASTE MANAGEMENT*	24,112.50
04/05/2013	AP	161185	0480	YPSILANTI COMMUNITY	1,012.44

AP TOTALS:

Total of 14 Checks:	165,813.81
Less 0 Void Checks:	0.00
Total of 14 Disbursements:	<u>165,813.81</u>

Accounts Payable Checks - 243,781.41
 Hand Checks - 165,813.81
Grand Total - 409,595.22

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
04/15/2013	AP	161186	11339	ACCUSHRED LLC	152.50
04/15/2013	AP	161187	15493	ADAM KURTINAITIS	510.00
04/15/2013	AP	161188	0017	ANN ARBOR CLEANING SUPPLY	392.85
04/15/2013	AP	161189	2057	ANN ARBOR CONVENTION & VISITOR	25.00
04/15/2013	AP	161190	0215	AUTO VALUE YPSILANTI	84.48
04/15/2013	AP	161191	6885	BACK TO NATURE LAWN CARE	898.40
04/15/2013	AP	161192	0007	BECKETT & RADEDER	1,884.60
04/15/2013	AP	161193	BLUE COLT	BLUE COLT FLASHLIGHTS	495.00
04/15/2013	AP	161194	16209	BRIDGESTONE GOLF INC	193.20
04/15/2013	AP	161195	16209	BRIDGESTONE GOLF INC	1,388.46
04/15/2013	AP	161196	C. DOWNING	CASSIE DOWNING	35.00
04/15/2013	AP	161197	3460	CDW GOVERNMENT INC	234.86
04/15/2013	AP	161198	4477	CDW-G	4,669.00
04/15/2013	AP	161199	1312	COMPLETE BATTERY SOURCE	109.95
04/15/2013	AP	161200	0582	CONGDON'S	67.69
04/15/2013	AP	161201	CONTRACTOR	CONTRACTORS CONNECTION	35.70
04/15/2013	AP	161202	16453	DP BROWN OF DETROIT	5,995.00
04/15/2013	AP	161203	0521	DSS CORPORATION	199.00
04/15/2013	AP	161204	0527	ELECTION SYSTEMS & SOFTWARE	1,856.98
04/15/2013	AP	161205	6951	EMERGENCY VEHICLES PLUS	1,960.84
04/15/2013	AP	161206	ENCORE DCS	ENCORE DCS, INC	1,220.00
04/15/2013	AP	161207	0470	FOOTJOY	3,396.30
04/15/2013	AP	161208	6661	FOX AUTO PARTS	136.35
04/15/2013	AP	161209	GMANCINI	GIULIANO MANCINI	30.00
04/15/2013	AP	161210	1233	GORDON FOOD SERVICE INC.	156.09
04/15/2013	AP	161211	15522	GORNO FORD	66,483.00
04/15/2013	AP	161212	6161	GOVERNMENTAL CONSULTANT	2,850.00
04/15/2013	AP	161213	0107	GRAINGER	852.81
04/15/2013	AP	161214	6414	GRIFFIN PEST SOLUTIONS	87.00
04/15/2013	AP	161215	0503	HOME DEPOT	857.41
04/15/2013	AP	161216	6147	HP DIRECT	2,615.36
04/15/2013	AP	161217	2898	HURON VALLEY AMBULANCE	5,751.17
04/15/2013	AP	161218	6055	IIMC	185.00
04/15/2013	AP	161219	J. BLACKWE	JAMIE BLACKWELL	130.00
04/15/2013	AP	161220	4467	JOHN DEERE LANDSCAPES	419.23
04/15/2013	AP	161221	0793	KEITH HARR	150.00
04/15/2013	AP	161222	K. PETTUS	KIMBERLY PETTUS	45.00
04/15/2013	AP	161223	0391	KONICA MINOLTA - ALBIN	35.01
04/15/2013	AP	161224	6467	LOWES	46.76
04/15/2013	AP	161225	MANPOWER	MANPOWER	1,559.26
04/15/2013	AP	161226	0158	MARK HAMILTON	1,500.00
04/15/2013	AP	161227	15550	MATTA BLAIR, PLC	528.00
04/15/2013	AP	161228	0253	MCLAIN AND WINTERS	94,369.94
04/15/2013	AP	161229	M. PRINCE	MELINDA PRINCE	100.00
04/15/2013	AP	161230	16165	MICHIGAN ABILITY PARTNERS	1,364.00
04/15/2013	AP	161231	8036	MICHIGAN ASSOC. OF PLANNING	625.00
04/15/2013	AP	161232	16461	MICHIGAN LINEN SERVICE, INC.	1,531.62
04/15/2013	AP	161233	0044	MICHIGAN MUNICIPAL LIABILITY	855.00
04/15/2013	AP	161234	6517	MICHIGAN TOURNAMENT FLEET, INC	41.20
04/15/2013	AP	161235	2559	MIDWEST GAS INSTRUMENT SERVICE	340.00
04/15/2013	AP	161236	15510	NELLA REEDY	45.00
04/15/2013	AP	161237	6660	NIKE USA, INC.	3,247.61
04/15/2013	AP	161238	2997	OFFICE EXPRESS	248.41
04/15/2013	AP	161239	0913	PARKWAY SERVICES, INC.	120.00
04/15/2013	AP	161240	PERRY & CO	PERRY & CO. LLC	3,110.84
04/15/2013	AP	161241	6203	PITTSFIELD CHARTER TOWNSHIP	875.00
04/15/2013	AP	161242	0339	POST, SMYTHE, LUTZ AND ZIEL	2,681.25
04/15/2013	AP	161243	PREFERRED	PREFERRED TONER SOLUTIONS	419.90
04/15/2013	AP	161244	0722	PRINTING SYSTEMS	77.29
04/15/2013	AP	161245	15377	RICOH DIRECT	801.57
04/15/2013	AP	161246	2990	SOUTHEASTERN EQUIPMENT	1,093.07
04/15/2013	AP	161247	15751	SOUTHERN COMPUTER WAREHOUSE	579.95
04/15/2013	AP	161248	1507	SPARTAN DISTRIBUTORS	398.05
04/15/2013	AP	161249	0399	SPEARS FIRE & SAFETY SERVICE	1,092.25
04/15/2013	AP	161250	0632	STERICYCLE INC	265.55
04/15/2013	AP	161251	16295	STERN BROTHERS & CO	712.50
04/15/2013	AP	161252	1227	TARGET INFORMATION	275.58
04/15/2013	AP	161253	0468	TITLEIST	4,755.68
04/15/2013	AP	161254	15941	TODD BARBER	1,675.00
04/15/2013	AP	161255	6376	TRACTOR SUPPLY COMPANY	180.88
04/15/2013	AP	161256	15131	U.S. BANK, N.A.	1,500.00
04/15/2013	AP	161257	15175	ULLIANCE	911.55
04/15/2013	AP	161258	16384	UNIFIED TELECOM SOLUTIONS, LLC	265.76
04/15/2013	AP	161259	6523	UNIQUE 1 SERVICE	3,734.76
04/15/2013	AP	161260	0497	VAN BUREN STEEL & FABRICATING	610.50
04/15/2013	AP	161261	6633	VERMONT SYSTEMS, INC	606.00
04/15/2013	AP	161262	6627	VICTORY LANE	187.58
04/15/2013	AP	161263	16368	WEINGARTZ	163.72

Check Date	Bank	Check	Vendor	Vendor Name	Amount
04/15/2013	AP	161264	15421	WEX BANK	1,649.59
04/15/2013	AP	161265	1627	WINGFOOT COMMERCIAL TIRE	637.07
04/15/2013	AP	161266	7054	YCUA	694.81
04/15/2013	AP	161267	0480	YPSILANTI COMMUNITY	715.67

AP TOTALS:

Total of 82 Checks:	243,781.41
Less 0 Void Checks:	0.00
Total of 82 Disbursements:	243,781.41

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
MARCH 1, 2013 THROUGH MARCH 31, 2013

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,394,565.38	818,546.94	749,672.58	4,463,439.74
101 - Payroll	135,837.20	677,879.24	674,401.37	139,315.07
101 - Willow Run Escrow	141,489.15	30.04	0.00	141,519.19
206 - Fire Department	1,403,772.34	83,539.35	214,668.40	1,272,643.29
208 - Parks Fund	6,892.10	0.17	2,371.98	4,520.29
212 - Roads/Bike Path/Rec/General Fund	850,675.11	609.59	3,954.98	847,329.72
225 - Environmental Clean-up	444,080.99	17.08	0.00	444,098.07
226 - Environmental Services	2,420,402.47	1,495.50	191,893.11	2,230,004.86
230 - Recreation	81,038.01	42,407.50	45,394.08	78,051.43
236 - 14-B District Court	114,599.93	136,616.72	63,776.77	187,439.88
244 - Economic Development	67,141.88	2.58	0.00	67,144.46
248 - Rental Inspections	74,999.18	8,533.08	3,874.13	79,658.13
249 - Building Department Fund	319,573.85	23,952.59	16,283.08	327,243.36
250 - LDFA Tax	305.03	0.01	0.00	305.04
252 - Hydro Station Fund	698,620.78	313.48	10,534.41	688,399.85
266 - Law Enforcement Fund	1,589,895.06	461.22	544,662.86	1,045,693.42
280 - State Grants	18,373.47	0.71	0.00	18,374.18
301 - General Obligation	261,132.04	27.30	51,035.00	210,124.34
396 - Series "A" Bond Payments	1,670.84	51,035.27	45,642.50	7,063.61
397 - Series "B" Cap. Cost of Funds	53,447.91	1.98	2,000.00	51,449.89
398 - LDFA 2006 Bonds	54,069.17	2.08	0.00	54,071.25
498 - Capital Improvement 2006 Bond Fund	335,241.51	71.18	0.00	335,312.69
584 - Green Oaks Golf Course	152,990.90	1,103.05	20,400.87	133,693.08
590 - Compost Site	1,325,352.82	2,556.61	11,870.56	1,316,038.87
595 - Motor Pool	508,972.95	16.94	68,604.76	440,385.13
701 - General Tax Collection	18,540.54	91,355.78	11,566.37	98,329.95
703 - Current Tax Collections	15,872,802.37	211,336.12	1,405,609.69	14,678,528.80
707 - Bonds & Escrow/GreenTop	734,719.29	10,115.94	11,929.96	732,905.27
708 - Fire Withholding Bonds	29,733.63	8,135.70	0.00	37,869.33
893 - Nuisance Abatement Fund	54,550.15	11,044.43	1,574.35	64,020.23
ABN AMRO Series "B" Debt Red. Cap.Int.	28,361.19	0.00	0.00	28,361.19
Comerica Series B Bond	1,471.24	0.12	25.00	1,446.36
GRAND TOTAL	32,195,318.48	2,181,208.30	4,151,746.81	30,224,779.97

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

CHARTER TOWNSHIP OF YPSILANTI

2013 BUDGET AMENDMENT #6

April 22, 2013

101 - GENERAL OPERATIONS FUND

Total Increase \$300,370.84

Increase Computer Support Department for full time web content & design manager. The position is to begin May 1, 2013. The wages and fringes are prorated for 8 months. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$36,122.00
		Net Revenues	<u>\$36,122.00</u>
Expenditures:	Permanent Wages	101-266-000-706.000	26,401.34
	FICA	101-266-000-715.000	1,821.00
	MERS	101-266-000-876.000	3,094.00
	Health Care	101-266-000-719.000	2,584.00
	Health Care Deductible (annual est deductible)	101-266-000-719.020	4,250.00
	Dental	101-266-000-719.015	278.00
	Life/Disability	101-266-000-720.000	<u>295.00</u>
		Net Expenditures	<u>38,723.34</u>

Increase Transfer out to debt fund Series A bond to payoff bonds early. This will be transferred to Debt bond fund 396. This will be funded by the assigned Debt reserve in fund balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$261,647.50
		Net Revenues	<u>\$261,647.50</u>
Expenditures:	Transfer out to Debt Fund Series A Bond	101-999-000-969-396	261,647.50
		Net Expenditures	<u>\$261,647.50</u>

396- DEBT FUND SERIES A

Total Increase \$261,647.50

Increase Transfer in from General fund to payoff principle of \$260,000 and interest of \$1,647.50. The Township will save over \$36,000 in interest fees by paying this bond off early. This will be funded by a transfer from General fund.

Revenues:	Transfer In: General Fund	396-000-000-697.000	\$261,647.50
		Net Revenues	<u>\$261,647.50</u>
Expenditures:	Principle	396-991.000-991.020	\$260,000.00
	Interest	396-991.000-991.021	<u>\$1,647.50</u>
		Net Expenditures	<u>\$261,647.50</u>

248- RENTAL INSPECTION FUND

Total Increase \$13,564.00

Increase Rental Inspection for part time rental inspector at \$15 per hour with a max of 24 hours per week. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	248-000-000-699.000	\$13,564.00
		Net Revenues	<u>\$13,564.00</u>
Expenditures:	Rental Inspections	248-248-000-706.014	\$12,600.00
	FICA	248-248-000-715.000	<u>\$964.00</u>
		Net Expenditures	<u>\$13,564.00</u>

Motion to Amend the 2013 Budget (#6):

Move to increase the General Fund budget by \$300,370.84 to \$8,003,805 and approve the department line item changes as outlined.

Move to increase the Debt Fund Series A Bond budget by \$261,645.50 to \$4,950,782 and approve the department line item changes as outlined.

Move to increase the Rental Inspection Fund budget by \$13,564 to \$102,172 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-13

Basketball Hoops

Whereas, the Township residents and neighborhood watch groups have expressed increasing concern over the placement of basketball hoops at the end of driveways and on lawn extension right-of-ways, and

Whereas, the placement of basketball hoops on public right-of-ways and public sidewalks and in and near public streets poses a hazard to basketball players, motorists and pedestrians; and

Whereas, Ordinance 2013-428 prohibits the placement of basketball hoops on public right-of-ways and public sidewalks; and

Whereas, violation of Ordinance 2013-428 constitutes a municipal civil infraction and permits the confiscation of the basketball hoop; and

Whereas, Ordinance 2013-428 does not regulate the placement or use of basketball hoops on private property.

Now therefore, be it resolved, that Ordinance 2013-428 is hereby adopted by reference.

CHARTER TOWNSHIP OF YPSILANTI ORDINANCE NO. 2013-428

An Ordinance to Amend Chapter 58
of the Ypsilanti Charter Township
Code of Ordinances - Basketball Hoops

The Charter Township of Ypsilanti hereby ordains that Chapter 58 of the Ypsilanti Township Code of Ordinances is amended to add the following new provision:

I. Purpose and Scope

This ordinance is intended to promote the safety of motorists, pedestrians and basketball players who are in the public right of way and public sidewalks by prohibiting the placement of portable or permanent basketball hoops on public sidewalks and public right of ways. This ordinance is not intended to regulate the placement or use of basketball hoops on private property.

II. Definitions

For the purpose of this ordinance, the following terms mean:

- A) "Basketball hoop" means a backboard, hoop with or without a net, or supporting apparatus designed or intended to be used to play basketball.
- B) "Public right of way" means a paved or unpaved highway, street or road, including lawn extensions and the portion of a driveway on public property, maintained by the Washtenaw County Road Commission for the use by the public.
- C) "Public sidewalk" means a paved area between the curb lines or the lateral sides of the roadway and the adjacent property lines intended for the use of pedestrians.
- D) "Supporting apparatus" means a post, pole or similar object that is either:
 - 1) attached to a moveable support base and is designed or intended to support a basketball hoop with or without a net, or
 - 2) affixed to the ground and is designed or intended to support a basketball hoop with or without a net

III. Basketball hoops are prohibited in public right of ways and sidewalks.

No person shall erect in the public right of way or public sidewalk a basketball hoop.

IV. Violations Civil Infraction

A person guilty of violating Section 3 of this ordinance shall be responsible for a municipal civil infraction as provided in Chapter 40 of this Code.

V. Removal of basketball hoops in public right of ways and sidewalks.

A basketball hoop located on a public right of way or public sidewalk in violation of Section III, may be removed by the Township or a law enforcement officer.

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Supervisor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

TO: Karen Lovejoy Roe, Clerk
FROM: Brenda L. Stumbo, Supervisor *Brenda*
DATE: April 16, 2013
RE: Appointment of Jason Iacoangeli to Zoning Board of Appeals

Please place the appointment of Jason Iacoangeli to the Zoning Board of Appeals on the April 22, 2013 agenda. He is currently an alternate on that board and would fill the vacancy created by the death of Roberta Schrock.

If you have any questions, please let me know.

tk

cc: Joe Lawson, Planning Director

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Treasurer's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-1002
Fax: (734) 484-5155
www.ytown.org

MEMORANDUM

TO: Karen Lovejoy Roe, Clerk

FROM: Larry Doe. Treasurer

DATE: April 15, 2013

RE: Pay off of US Bank General Obligation Limited Tax Capital
Improvement Bond Series 2005A Tax Exempt DTD 2-17-2005

Please add to the agenda for April 22, 2012 the paying off of US Bank General Obligation Limited Tax Capital Improvement Bond Series 2005A Tax Exempt DTD 2-17-2005 as of June 1, 2013 in the amount of \$261,647.50.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Recreation Department
Community Center**

2025 E. Clark Road
Ypsilanti, MI 48198
Phone: (734) 544-3800
Fax: (734) 544-3888
50 & Beyond: (734) 544-3838

www.ytown.org

TO: Ypsilanti Township Board of Trustees

CC: Karen Wallin, Human Resources
Jeff Allen, Residential Services

FROM: Art Serafinski, CPRP, Director

DATE: April 12, 2013

RE: Request to Fill Vacant Building Attendant Positions

Megan Mortier, Building Attendant, last day as building attendant is scheduled for April 12, 2013. In addition, Building Attendant Shawna Waibel has recently started a full time job. Shawna is still willing to work for us when she is available, but has a schedule that changes from week to week and consists of weekend & evening hours. For the month of May, she is only able to work five days; May 7, 8, 11, 14 & 23. She indicated that she may be able to pick up a day or two at the end of May. Depending on Shawna's future availability, we may lose her also.

At this point I am waiting to get Jane's availability for May and June. With the loss of Megan & Shawna, we may need to work Jane six days a week or incur overtime with our current Clerks.

Therefore, I respectfully request that we start the process of hiring another building attendant or two to replace existing positions. Please place this request on the next available Township Board work session and/or board meeting for consideration.

CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees
From: Mike Radzik
Office of Community Standards
Re: Request to Approve and Fill Part Time Ordinance Enforcement Assistant Position
Date: April 15, 2013
Copy To: Karen Wallin, Human Resources
Javonna Neel, Accounting Director
Bill Elling, Teamsters

In order to continue moving forward with the rental housing inspection program and to provide continuity in the wake of staff changes, I am respectfully requesting approval to fill a part time Ordinance Enforcement Assistant position.

The Ordinance Enforcement Assistant performs both general ordinance enforcement and rental housing ordinance enforcement. We currently have two full-time OEA on staff, one of which has recently resigned due to personal reasons effective on April 26, 2013. We are currently in the hiring process to replace that employee.

That employee, Mike Gooden, has received extensive training in rental housing inspection at township expense and will be available to work a part-time schedule going forward. I recommend retaining him in that capacity to avoid losing our training investment and to increase our capacity to schedule rental inspections. This is especially important as we train new employees and look forward to expanding the program to include apartment complexes.

The part time position will be up to 24 hours per week at a rate of \$15 per hour with no benefits. The employer will be liable for FICA expenses at a rate of 7.65% of wages. The position will be within the framework of the Teamsters labor agreement consistent with similar full time positions. The Teamsters leadership has agreed to this arrangement.

I have asked Accounting Director Javonna Neel to submit a proposed budget amendment to facilitate this position, which will be funded using available revenue in the Rental Housing Inspection Fund 248.

Thank you for your thoughtful consideration. Please contact me with questions or concerns.

CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees

From: Mike Radzik
Office of Community Standards

Re: Request to Approve and Fill Web Content & Design Manager Position

Date: April 15, 2013

Copy To: Karen Wallin, Human Resources
Travis McDugald, IS Manager

Approximately seven months ago, the Board of Trustees approved hiring a part time programmer for the Information Systems department to help develop a new public website and to help manage the website going forward. The position was filled through a contractual arrangement with an outside human resources firm. The township's contractual obligation with the firm for the employee hired to fill the position, Rebecca Bush, has expired.

Over the last seven months, the high value of this position has been demonstrated, however limited by the number of hours available. In conjunction with our economic development consultant, Mark Perry, the great need for improved public web and social media presence has been highlighted. Today, prospective new businesses, developers and residents instinctively turn to the Internet and local government websites to research and learn about the area and available opportunities. The township has only begun to meet the challenge; there is much work to be done in order to be competitive and provide high quality information to residents.

At a recent meeting of the Board of Trustees, a presentation was made showing the need to convert the part-time programmer job into a full time Web Content & Design Manager position within the Information Systems Department. The primary duties for this position would be to program and manage the township's public website, to enhance our public Internet presence through social media such as Facebook, Twitter and Pinterest, and to overhaul and improve the internal employee portal currently known as SupportWeb. During the presentation several board members requested more information about specific areas of interest, and that information was delivered by email on April 11, 2013.

As we move forward to unveil a new and improved public website, with an eye toward utilizing social media, it is imperative that we retain an employee with the skills, time and availability required to perform these duties. As described in the supplemental information recently provided, there are no existing employees that can meet the demands or criteria to move the organization forward in this area. Please see the attached job description for details.

At the recommendation of IS Manager Travis McDugald, with consensus from elected administrators and management staff, I respectfully request your approval to create and fill this full time position. It is proposed that the position be included in the framework of the Teamsters labor agreement so as to afford the employee the ability to work a flexible schedule, work from anywhere as necessary to meet our demands, and to work independently with direct management oversight. Local Teamster leadership has expressed agreement with this proposal.

The proposed annual salary range for this position is \$33,280 to \$37,440 with the Teamster benefit package negotiated for new employees. In anticipation of the potential approval of this position, I have asked Accounting Director Javonna Neel to prepare a budget amendment for prorated expenses effective May 1, 2013. If approved, this position will be budgeted in the Information Systems general fund budget (Fund 101, Dept 266).

Thank you for your thoughtful consideration. Please contact me with questions or concerns.

Charter Township of Ypsilanti

Full-Time Web Content and Design Manager

Summary

Responsible for planning, developing and deploying web sites including preparation of text, graphics, audio and video for Township web applications. Manages resources, and ensures overall quality of completed web application and public web presence.

Supervision Received

Under the general supervision of the Director of Community Standards, works cooperatively with the Information Systems Manager and directly with the Township departments to determine project scope and specifications for their web pages. Duties are performed according to established procedures and techniques.

Responsibilities and Duties

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform).

Strategy & Planning

- Participate in setting organizational Web development strategy.
- Define Web site architecture and overall site structure.
- Establish policies and procedures for publishing Web pages and applications in conjunction with content creators.

Acquisition & Deployment

- Conduct research into current and emerging Web technologies and issues in support of Web development efforts.

Operational Management

- Install and configure HTTP servers and associated operating systems, and establish appropriate server directory trees.
- Identify, recommend, and prioritize new Web features and applications in conjunction with business leaders and department managers.
- Oversee Web development projects, including intranets and extranets.

- Develop, code, install, test, debug, and document Web applications using appropriate editors.
- Update Web pages to ensure site accuracy and currency.
- Diagnose and troubleshoot problems with existing Web applications and sites.
- Work with database administrator to design, develop, and update databases as they relate to Web applications.
- Ensure security of all Web sites and related applications.
- Perform periodic Web site audits.
- Monitor and report on Web site traffic and performance.
- Assist and/or train users in new web based systems.

Essential Functions, Qualifications and KSA's for Employment

All of the following functions, qualifications knowledge, skills and abilities are essential. An employee in this position, upon appointment, should have the equivalent of the following:

- In-depth knowledge of Web technologies, protocols, and tools and social media.
- Strong understanding of Internet programming languages, including PHP and JavaScript.
- Thorough understanding of application development methodologies.
- Experience with computer graphic and multimedia design.
- Experience with social media sites such as Facebook and Twitter.
- Comprehensive experience with structuring, developing, and implementing interactive corporate Web sites.
- Proven experience in installing, upgrading, and maintaining Web servers and associated operating systems.
- Knowledge of database development, including MySQL and/or MSSQL.
- Experience in gathering and analyzing business requirements.
- Project management experience.

Personal Attributes

- The ability to clearly communicate with coworkers and users.
- Excellent knowledge of applicable data privacy practices and laws.
- Excellent written and oral communication skills.
- Excellent interpersonal skills.
- Ability to conduct research into emerging Internet technologies and programming languages.
- Ability to present ideas in business-friendly and user-friendly language.
- Highly self-motivated and directed.
- Keen attention to detail.
- Proven analytical and problem-solving abilities.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Very strong customer service orientation

- Experience working in a team-oriented, collaborative environment.

Additional Information

All work will need to be done on premises at the Ypsilanti Township Civic Center. Hours will be made flexible however majority of the work will need to be done during normal business hours.

CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees

From: Mike Radzik
Office of Community Standards

Re: Request to Fill Full Time Floater/Clerk Position in the Office of Community Standards

Date: April 17, 2013

Copy To: Karen Wallin, Human Resources
Javonna Neel, Accounting Director
Joe Lawson, Planning Director
Ron Fulton, Building Director

At the last meeting of the Board of Trustees, approval was granted to fill a full time clerical position that became vacant. The position was shared between the Office of Community Standards and the Treasurer's Office. The position was posted internally and offered by seniority to eligible members of the AFSCME bargaining unit pursuant to provisions of its contract. A member of the bargaining unit requested, and has been awarded, a transfer into the position.

Now a new vacancy has been created by the internal transfer. The position is a full time Floater/Clerk position in the Office of Community Standards and is funded in the Planning Department budget in the General Fund (101-371). This is a critical position that is part of the collaborative clerical staffing within the OCS and must be filled in order to meet the demands of our customers.

I respectfully request your approval to post and fill this position. It will first be posted internally for eligible members of the AFSCME bargaining unit and then, if not filled, opened to the general public.

Thank you for your thoughtful consideration. Please contact me or Karen Wallin with questions or concerns.

CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-9
PROPOSITION A
Fire Protection, Prevention, Rescue Services and
Equipment Reserves Millage

WHEREAS, it is necessary to levy the millage allocated to the Charter Township of Ypsilanti in order to provide services as it pertains to fire protection, prevention and rescue services; and

WHEREAS, the Ypsilanti Township Board desires to pay for said services only if approved by the voters of Ypsilanti Township.

NOW THEREFORE BE IT RESOLVED, that the following proposition be placed on the ballot for an election to be held on the 6th day of August, 2013

PROPOSITION A

(Fire Protection, Prevention, Rescue Services and Equipment Reserves)

Shall the Charter Township of Ypsilanti be authorized to levy and increase the limitations of the total amount of general ad valorem taxes which may be imposed in any one year upon real and tangible personal property in the Charter Township of Ypsilanti, Washtenaw County, Michigan, as provided by Section 6 of Article IX of the Constitution of Michigan, 1963, from 0.0 to 3.125 (\$3.125 per \$1000), for a period of four (4) years from 2013-2016 both inclusive, for the purpose of providing revenues for fire protection, prevention, rescue services and equipment reserves? The first year of this levy shall generate estimated revenue of \$3,459,816.

The Fire Protection, Prevention, Rescue Service and Equipment Reserves Millage would generate revenues to replace some of the fire service revenues lost due to decrease in property values. The revenue generated by this millage will be used specifically to provide fire services and for no other purpose.

BE IT FURTHER RESOLVED that this resolution shall supersede any previously adopted resolutions.

CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-10

PROPOSITION B

**Police Services
Millage**

WHEREAS, it is necessary to levy the millage allocated to the Charter Township of Ypsilanti in order to provide services as it pertains to law enforcement services; and

WHEREAS, the Ypsilanti Township Board desires to pay for said services only if approved by the voters of Ypsilanti Township.

NOW THEREFORE BE IT RESOLVED, that the following proposition be placed on the ballot for an election to be held on the 6th day of August, 2013

PROPOSITION B
(Police Protection)

Shall the Charter Township of Ypsilanti be authorized to levy and increase the limitations of the total amount of general ad valorem taxes which may be imposed in any one year upon real and tangible personal property in the Charter Township of Ypsilanti, Washtenaw County, Michigan, as provided by Section 6 of Article IX of the Constitution of Michigan, 1963, from 0.0 to 5.95 (\$5.95 per \$1000), for a period of four (4) years from 2013-2016 both inclusive, for the purpose of providing revenues for law enforcement services, community policing/neighborhood watch and ordinance enforcement? The first year of this levy shall generate estimated revenue of \$6,587,489.

The Police Services Millage would generate revenues to replace some of the police services revenue lost due to decrease in property values. The revenue generated by this millage will be used specifically to provide police services and for no other purpose.

BE IT FURTHER RESOLVED that this resolution shall supersede any previously adopted resolutions.

CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-11

PROPOSITION C

**Recreation, Bike Path, Sidewalk, Roads, Parks,
General Operations Fund Millage**

WHEREAS, it is necessary to levy the millage allocated to the Charter Township of Ypsilanti in order provide services as it pertains to providing recreation/park facilities, bike paths, repair of sidewalks, roads and general operating purposes; and

WHEREAS, the Ypsilanti Township Board desires to pay for said services only if approved by the voters of Ypsilanti Township.

NOW THEREFORE BE IT RESOLVED, that the following proposition be placed on the ballot for an election to be held on the 6th day of August, 2013

PROPOSITION C

(Recreation, Bike Path, Sidewalk, Roads, Parks, General Operations Fund)

Shall the Charter Township of Ypsilanti be authorized to levy and increase the limitations of the total amount of general ad valorem taxes which may be imposed in any one year upon real and tangible personal property in the Charter Township of Ypsilanti, Washtenaw County, Michigan, as provided by Section 6 of Article IX of the Constitution of Michigan, 1963, from 0.0 to 1.0059 (\$1.0059 per \$1000), for a period of four (4) years from 2013-2016 both inclusive, for the purpose of providing revenues for recreation/park facilities, bike paths, repair of sidewalks, roads and general operating purposes? The first year of this levy shall generate estimated revenue of \$1,113,673.

The Recreation, Bike Path, Sidewalk, Roads, Parks, General Operations Fund Millage will be used specifically to provide these services and for no other purpose.

BE IT FURTHER RESOLVED that this resolution shall supersede any previously adopted resolutions.

CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2013-12

PROPOSITION D

**Garbage, Refuse Collection, Recycling, Composting, Disposal of Solid Waste,
Energy Conservation, Alternative Energy, Water Quality and Environmental
Protection Millage**

WHEREAS, it is necessary to levy the millage allocated to the Charter Township of Ypsilanti in order to provide services as it pertains to garbage, refuse collection, recycling, composting, disposal of solid waste, energy conservation, alternative energy, water quality and environmental protection; and

WHEREAS, the Ypsilanti Township Board desires to pay for said services only if approved by the voters of Ypsilanti Township.

NOW THEREFORE BE IT RESOLVED, that the following proposition be placed on the ballot for an election to be held on the 6th day of August, 2013

PROPOSITION D

(Garbage, Refuse Collection, Recycling, Composting, Disposal Of Solid Waste, Energy Conservation, Alternative Energy, Water Quality and Environmental Protection)

Shall the Charter Township of Ypsilanti be authorized to levy and increase the limitations of the total amount of general ad valorem taxes which may be imposed in any one year upon real and tangible personal property in the Charter Township of Ypsilanti, Washtenaw County, Michigan, as provided by Section 6 of Article IX of the Constitution of Michigan, 1963, from 0.0 to 2.155 (\$2.155 per \$1000), for a period of four (4) years from 2013-2016 both inclusive, for the purpose of providing revenues for garbage, refuse collection, recycling, composting and disposal of solid waste? The first year of this levy shall generate estimated revenue of \$2,385,889.

The Garbage, Refuse Collection, Recycling, Composting, Disposal of Solid Waste, Energy Conservation, Alternative Energy, Water Quality and Environmental Protection Millage would generate revenues to replace some of the environmental services revenue lost due to decrease in property values. The revenue generated by this millage will be used specifically to provide environmental services and for no other purpose.

BE IT FURTHER RESOLVED that this resolution shall supersede any previously adopted resolutions.

OTHER BUSINESS
