

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 9, 2013 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:03 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

CONSENT AGENDA

- A. MINUTES OF THE NOVEMBER 25, 2013 WORK SESSION AND REGULAR MEETING**
- B. STATEMENTS AND CHECKS**
- C. REVISED 2014 ANNUAL CONTRACTS AND RENEWALS**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Consent Agenda. The motion carried unanimously.

TRUSTEE REPORT

Trustee Scott Martin stated the Township had difficulty filling open positions on the Water Conservation Advisory Board (WCAC). He said he and Michael Saranen, Hydro Operator had discussed the possibility of dissolving the WCAC and meeting internally every quarter with staff regarding water quality issues.

A motion was made by Treasurer Doe, supported by Trustee Hall Currie to dissolve the Water Conservation Advisory Commission. The motion carried unanimously.

ATTORNEY REPORT

- A. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO REQUIRE REMOVAL OF ASPHALT PARKING LOT LOCATED AT 2985 WASHTENAW-FORMER YPSI-ARBOR LANES**

Supervisor Stumbo stated the owners agreed to remove the asphalt parking lot and litigation was no longer necessary.

B. GENERAL LEGAL UPDATE

1754 E. Michigan Avenue

Attorney Winters said the Township had obtained a Temporary Restraining Order against the business owner of the complex and all tenants had been vacated. He reported a show cause hearing had been scheduled for December 12, 2013.

Attorney Winters provided an in-depth review of the shooting on Greenlawn Avenue and he expressed his shock regarding the Washtenaw County Sheriff Department administrative employee's letter written in defense of one of the perpetrators of the drive by shooting. He stated that Prosecuting Attorney, Brian Mackie felt Derrick Jackson had done a great disservice to the victims traumatized by the incident. Mr. Winters said the full-time officials had met with Mr. Jackson and had received his assurance this would never happen again.

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Supervisor Stumbo reiterated that public safety was of vital importance to the community and spoke to the seriousness of this violent crime. She expressed her appreciation to the officers that serve the community. Supervisor Stumbo stated they would continue to meet with Mr. Jackson in an effort to improve community engagement in the Township.

Trustee Eldridge voiced his disappointment in the situation that had transpired and requested to be included in any future meetings.

NEW BUSINESS

**1. REQUEST OF KAREN WALLIN, HR DEPARTMENT TO APPROVE
AFSCME LOCAL 3451, 2014-2017 BARGAINING UNIT AGREEMENT
CONTINGENT UPON RATIFICATION BY UNION BODY**

Karen Wallin, HR Department thanked the AFSCME committee and provided a brief overview of the changes to the contract.

Myla Harris, Chief Steward of AFSCME Local 3451 recognized committee members, Lisa Garrett and Jennifer Shepardson for their hard work regarding negotiations. She expressed her appreciation to the Board for negotiating the proposed contract in good faith and for supporting the Township employees. She also thanked the Township Board for balancing the needs of the Township and the employees.

Trustee Scott Martin expressed his thanks to Karen Wallin and the AFSCME committee members for working so well together.

Treasurer Doe reported he thought the current contract would come very close to being cost neutral.

Clerk Lovejoy Roe thanked the bargaining team and felt it was a win for everyone.

Supervisor Stumbo said the period between 2008 to now had been the hardest financial time ever faced by the Board and employees. She appreciated everyone's efforts toward ratification of the contract.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the AFSCME Local 3451, 2014-2017 Bargaining Unit Agreement, contingent upon ratification by the union body. The motion carried unanimously.

**2. RESOLUTION NO. 2013-37 – WAGE RESOLUTION FOR
ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES FOR 2014**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Resolution No. 2013-37-Wage Resolution for Administrative and Confidential Employees for 2014, with the exception of the Golf Course Employees, (see attached). The motion carried unanimously.

Supervisor Stumbo stated the Wage Resolution gave the employees a 3% restoration back to 2009 salaries and adjusted health care cost for two employees from 35% to 20%, in line with everyone else.

3. RESOLUTION NO. 2013-38 – SUPERVISOR SALARY FOR 2014

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to allow the Supervisor, Clerk and Treasurer to abstain from voting on their respective Salary Resolutions.

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The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Yes Stumbo: Yes
Lovejoy Roe: Yes Doe: Yes M. Martin: Yes**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-38 – Supervisor Salary for 2014 (see attached). The motion carried with Supervisor Stumbo abstaining.

4. RESOLUTION NO. 2013-39 – CLERK SALARY FOR 2014

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve Resolution No. 2013-38 - Clerk Salary for 2014 (see attached). The motion carried with Clerk Lovejoy Roe abstaining.

5. RESOLUTION NO. 2013-40 – TREASURER SALARY FOR 2014

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2013-40 - Treasurer Salary for 2014 (see attached). The motion carried with Treasurer Doe abstaining.

6. RESOLUTION NO. 2013-41 – TRUSTEES' SALARY FOR 2014

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-41 – Trustees' Salary for 2014 (see attached). The motion carried unanimously.

7. RESOLUTION NO. 2013-36 – 2014 FISCAL YEAR BUDGET (Public Hearing held at the November 25, 2013 Regular Meeting)

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-36 – 2014 Fiscal Year Budget (see attached). The motion carried unanimously.

Trustee Eldridge thanked everyone for the hard work on the budget. He requested, in the future, to select at least one department, if not all, to go to a zero based budget for 2014.

8. RESOLUTION NO. 2013-44 – BOARDS AND COMMISSIONS

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-44 – Boards and Commissions (see attached).

A friendly amendment as made by Clerk Lovejoy Roe to remove the Water Conservation Advisory Commission (WCAC) from the resolution. The friendly amendment was accepted. The motion carried unanimously.

9. REQUEST OF YANKEE AIR MUSEUM TO APPLY FOR CLEAN MICHIGAN INITIATIVE BROWNFIELD REDEVELOPMENT GRANT AND FOR YPSILANTI TOWNSHIP TO BE THE GRANT RECIPIENT AND ADMINISTRATOR FOR THE GRANT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the request of Yankee Air Museum to apply for the Clean Michigan Initiative Brownfield Redevelopment Grant and for Ypsilanti Township to be the grant recipient and administrator for the grant.

James Harless, Vice President and Principle with SME, explained the Yankee Air Museum and the Michigan Aeronautical Foundation were teaming up to build a

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new home for the Museum and there would be a lot of environmental issues associated with rehabilitating a portion of the Hydramatic Plant. He briefly explained how the Clean Michigan Initiative allowed application for grants to fund necessary redevelopment of brownfields. Mr. Harless stated MDEQ had indicated their willingness to receive an application and the project summary was the first step.

Mr. Harless explained the anticipation was to fund the baseline environmental assessment and the Environmental Due Diligence for Acquisition out of other funds that would be available after acquisition of the property as a non-liable owner. He said that assessment would identify soil management and potential foundational management issues, cleaning the inside of the building from PCB contamination and other items.

Dennis Norton, Founder of Yankee Air Museum and President of the Michigan Aerospace Foundation said an initial fund raising goal of \$8,000,000 to secure the building and render it functional, had not been fully realized. He reported they could account for approximately \$6,000,000 and the majority of the funding and support had come from local individuals with some type of association with the Bomber Plant. Mr. Norton voiced his appreciation for the tremendous help the Board had given toward the project. He explained that since RACER had begun demolition of the plant they had given YAM a deadline of May 1, 2014 for the acquisition of the balance of the funds.

Mr. Norton briefly reported the Air Force Museum, which owned the only surviving B-24 bomber in the United States, built at Willow Run Bomber Plant, was considering donating it to the Yankee Air Museum. He also provided the website for fundraising efforts.

The motion carried unanimously.

10. REQUEST AUTHORIZATION TO ADD ADDITIONAL PROPERTIES TO THE MASTER EXCLUSIVE LISTING AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND PERRY AND CO., LLC UNDER EXHIBIT A (THE "PROPERTY") AS FOLLOWS:

- a. 2084 E. MICHIGAN – K-11-02-433-005
- b. 2094 E. MICHIGAN - K-11-02-433-001
- c. 2403 E. MICHIGAN – K-11-01-340-022
- d. 2421 E. MICHIGAN – K-11-01-340-023
- e. 2485 E. MICHIGAN – K-11-01-340-026
- f. 2590 E. MICHIGAN – K-11-01-300-004

Clerk Lovejoy Roe stated 2590 E. Michigan should be removed from the approval because it was currently in the listing agreement and 953 E. Michigan, K-11-10-205-039 should be included in the approval.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve adding the additional properties listed below to the Master Exclusive Listing Agreement between Ypsilanti Township and Perry and Co., LLC under Exhibit A (The Property") as follows:

- a. 2084 E. Michigan – K-11-02-433-005
- b. 2094 E. Michigan – K-11-02-433-001
- c. 2403 E. Michigan – K-11-01-340-022
- d. 2421 E. Michigan – K-11-01-340-023
- e. 2485 E. Michigan – K-11-01-340-026
- f. 953 E. Michigan – K-11-10-205-039

The motion carried with Trustee Mike Martin opposing.

- 11. REQUEST OF ART SERAFINSKI, RECREATION DIRECTOR TO APPROVE CHANGE ORDER #001 FOR BOATHOUSE PORTION OF LAKESIDE PARK IMPROVEMENT PROJECT (MNRTF 10-05)**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Change Order #001 for the boathouse portion of Lakeside Park Improvement project (MNRTF 10-05) with the understanding that EMU will absorb the cost. The motion carried unanimously.

- 12. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE LEGAL ACTION, IF NECESSARY, TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1431 ANDREA STREET AND TO HOLD HARBOUR PORTFOLIO VI LP AND ITS ASSOCIATED COMPANIES RESPONSIBLE FOR COMPLIANCE WITH RENTAL HOUSING CERTIFICATION ORDINANCE, BUDGETED IN LINE ITEM #101.950.000.801.023**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to authorize legal action, if necessary, to abate public nuisance for property located at 1431 Andrea Street and to hold Harbour Portfolio VI LP and its associated companies responsible for compliance with Rental Housing Certification Ordinance, budgeted in line item #101.950.000.801.023.

Mike Radzik, OCS Director provided a brief overview of the public nuisance issues created by a fire. He explained that complications regarding ownership had surfaced regarding Harbour Portfolio VI.

Attorney Winters provided his concerns regarding the legality of the acquisition of properties purchased by Harbour Portfolio VI and VII from Fannie Mae and supposedly sold to individuals. He said he would report his findings to the Attorney General regarding this investigation.

The motion carried unanimously.

- 13. BUDGET AMENDMENT #17**

Clerk Lovejoy Roe read the budget amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #17 (see attached). The motion carried unanimously.

- 14. SET PUBLIC HEARING DATE OF TUESDAY, JANUARY 21, 2014 AT APPROXIMATELY 7:00 PM – PARKS AND RECREATION MASTER PLAN**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to set public hearing date of Tuesday, January 21, 2014 at approximately 7:00 PM – Parks and Recreation Master Plan. The motion carried unanimously.

AUTHORIZATIONS AND BIDS

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AWARD PRINTING OF 2014 HELPFUL HANDBOOK/MAGNET TO OFFICE MAX IN THE AMOUNT OF \$17,278.92 WITH \$8,639.46 BUDGETED IN LINE ITEM #226.226.000.900.000 AND \$8,639.46 BUDGETED IN LINE ITEM #212.212.000.900.000 AND TO APPROVE ESTIMATED POSTAGE AMOUNT OF \$6,200, WITH \$3,100 BUDGETED IN LINE ITEM #226.226.000.730.000 AND \$3,100 BUDGETED IN LINE ITEM #212.212.000.730.000**

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A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to award printing of 2014 Helpful Handbook/magnet to Office Max in the amount of \$17,278.92 with \$8,639.46 budgeted in line item #226.226.000.900.000 and \$8,639.46 budgeted in line item #212.212.000.900.000 and to approve estimated postage amount of \$6,200, with \$3,100, budgeted in line item #226.226.000.730.000 and \$3,100 budgeted in line item #212.212.000.730.000

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:19 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

REVISED 2014 Contracts and Renewals

VENDOR/FIRM	DESCRIPTION
360 Service	Printing & mailing assessment notices & pers. Prop
AATA	
Adobe	Creative Cloud Subscription
Aerotropolis	
Air Source One	Breathing Air Compressor Maintenance
All Around Services	Noxious Weeds/Mowing
Alternative Computer Technology, Inc	Sophos Computer Security Software
Ann Arbor APARK Dues	
Ann Arbor Audio	Board Room Sound System
Ann Arbor SPARK East Dues	
APEX	Assessing Drawing Software
Apollo Fire Equipment	
ASAP	DOT Random Screens
ASC	
ASCAP	Phone Music
AT&T	Voice/Data Communications Services
B & C Painting	Paint and Graffiti Removal
BarrEngineering	Hydro Stations
Blue Cross/Blue Shield of Michigan	Employee Health Care
Bresser's	
BS&A	Governmental Software Apps
Butzel & Long	
Camtronics	Security Cameras/Video
Carter & Burgess	Structural Engineer
CDWG	Symantec Server Files Backup Software, McAfee Desktop
Centrong Data Services	Printing & mailing assessment notices & pers prop
Choice Strategies	Employee Medical/Dependent Reimbursement -Benny Card
Cincinnati Time	Time Clocks
Clear Rate Communications	Telephone Services
Code 42	Online Backup Services
Comcast	Internet Services
Conference of Western Wayne FF Testing Program	Firefighter Testing Program
Controlled Power	U.P.S. (Uninterruptible Power Supply) Maintenance, Fire Dept.
Creative Solutions	Chris Olson - fixed asset software
CTC Technologies	SilverPeak WAN Accelerators
D & B Power Associates, Inc.	UPS Maintenance
Delta Dental	Employee Dental Services
Dispute Resolution Center	
DJ Conneley	Boiler maintenance
Doan Construction	Sidewalk Repair Contractor and Engineer
DTE Energy	Generator maintenance
Election System & Software (ES&S)	Tabulator and AutoMark Maintenance Contract
ESRI	GIS Software Maintenance
Fire Findings	
ForeUP	Golf Course Management Systems

REVISED 2014 Contracts and Renewals

VENDOR/FIRM	DESCRIPTION
Friends of Rutherford Pool	
Gabriel Roeder Smith & Company	Actuary Company
Garan Lucow	
GCSI	Lobbyist Firm
Godaddy.com	Web Server SSL Certs
Goggle	Google Apps
Governmental Business Systems	Election Equipment & Supplies
Governor Computer	Printer Repairs
Guardian Alarm	Security Alarm & Door Access Systems
Hastings Air Energy Control	Plymouth System Preventive Maintenance, Fire Dept.
Heppner Landscaping	Ordinance Mowing
Honeywell	Alarm & HVAC - RSD
Hootsuite	Social Media Manger Services
Huron River Watershed Council Dues	
Int. Assoc. Of Arson Invest	
Intern Fire Chief's Assoc	
J&J Digital	
Konica-Albin	Copier Maintenance
Langworth, Strader & LeBlanc	
Lincode	Township Web Host
Map (Michigan Ability Partners)	Roadside Cleanup
Maps by Wagner	Police/Fire/Elections/RSD Maps
Margolis Nursery	Trees and Landscaping
Mark Perry & Company	
Marketplace Solutions of Ohio, Inc.	
Marwil & Associates	Health Care Agent
MASA	Softball purchase for adult programs @Rec dept.
McLain & Winters	Township Attys
Meals on Wheels	
Medtronic/Physio-Control	
Merit.edu	Zimbra Maintenance
MI Association of Fire Chiefs	
Michigan Assessor Association	Dues for Assessor Office
Michigan Associations of Planning (MAP)	C.E.D. training, reference etc.
Michigan Fire Inspector's Society	
Michigan Fireman's Association	
Michigan Municipal League	Insurance
Michigan Recreation & Park Assoc. (MRPA)	Per Art S
Michigan Township Association Dues	Clerk's Office
Micro Sources, Inc.	Veeam online replication software
Microsoft	Microsoft Licensing
Midwest Health Center	Pre-employment Drug Screen/DOT Screens
MiGMIS	Michigan Governmental IT Professionals
National Fire Protection Association	
Niswander LLC	

REVISED 2014 Contracts and Renewals

VENDOR/FIRM	DESCRIPTION
Neopost	Folding Machine
OHM Engineering	
Parkway Services	Port-A-Johns Rental
Parson's Brinkerhoff	
Pitney Bowes	Postage Machine
Printing Systems	Elections Supplies
Professional Tree Service	Tree Removal
PSLZ	Auditors/David Williamson CPA
QSP Printing	
Redhat	RHEL Update Subscription
Ricoh	Printer Services
SE Michigan Fire Chief's Assoc	
SEMCOG	
Senior Nutrition Lease	Per Art
SPARK East	
Spears Fire & Safety	Fire Extinguisher Inspections/Maintenance
Spicer Group	Engineer/Surveyors/Planners
Standard Insurance	Life/Disability Insurance
Stanley Security	Alarm System Program
State of Michigan	MiDeal
Stormwater Management Services, LLC	
TDS	Internet Service Provider
Tetra Tech	Environmental Services
Thomson Reuters	Fixed Assets Software
Total Fitness	
TRV (State of Michigan Dept of Corr)	
Ulliance	Employee Assistance Program (EAP)
USA Mobility	Pagers
V & J Cement Contractors	Concrete and Manhole Renovation
Verizon	Mobile Phones
Vermont Systems	Rec Trac Software Support
VMWare	Server Virtualization Software
Washtenaw Area Transportation Study Dues	
Washtenaw County Mutual Aid	
Washtenaw County Road Commission	Purchase of Salt & Grading
Washtenaw County Treasurer	Sheriff Services
Washtenaw Urgent Care	Pre-employment Drug Screen/DOT Screens
Waste Management	Trash Haulers
Western Wayne County Mutual Aid	
Windstream	Telephone Services
YCUA	Lift Stations, Vehicle and Equipment Repair
Ypsilanti Area Chamber of Commerce	
Zee Medical	First Aid Supplies
Zoho Corp	Network Monitoring/Request Racking Systems

RESOLUTION NO. 2013-37

**CHARTER TOWNSHIP OF YPSILANTI
WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES**

WHEREAS administrative and confidential employees received a 3% decrease in 2010 and in 2011 and 2012, their paid time off was decreased by 8 days, which is equivalent to a 3% reduction and was restored in 2013; and

WHEREAS in 2013, their salary remained the same as in 2010, 2011 and 2012;

NOW THEREFORE BE IT RESOLVED that the salaries for administrative and confidential employees are recommended to be as follows:

	2009 Total Salary*	2010 Total Salary	2011 Total Salary	2012 Total Salary	2013 Total Salary	2014 Total Salary
Deputy Supervisor	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Note 1 Neighborhood Watch Coordinator			\$ 7,800	\$7,800	\$7,800	\$ 7,800
Deputy Clerk	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Deputy Treasurer	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306	\$ 54,954
Human Resource Generalist II	\$54,026	\$ 52,405	\$ 54,905	\$54,905	\$52,404	\$ 54,026
Note 2 Accounting Director	\$82,978	\$ 80,489	\$ 70,000	\$70,000	\$70,000	\$ 70,630
Note 3 Assessor		\$ 28,700	\$ 40,000	\$40,000	\$35,000	\$ 40,000
Building Director	\$77,137	\$ 74,823	\$ 74,823	\$74,823	\$74,823	\$ 77,137
Planning Director	\$82,956	\$ -	\$ 65,000	\$65,000	\$65,000	\$ 66,950
Recreation Director	\$75,504	\$ 73,239	\$ 73,239	\$73,239	\$73,239	\$ 75,504
Hydro Operator	\$53,690	\$ 53,690	\$ 53,690	\$53,690	\$53,690	\$ 55,301
Fire Chief	\$77,000	\$ 74,690	\$ 74,690	\$74,690	\$74,690	\$ 77,000
Police Services Administrator	\$81,988	\$ 79,528	\$ 79,528	\$79,528	\$79,528	\$ 81,988
14B District Court Judge	\$45,724	\$ 45,724	\$ 45,724	\$45,724	\$45,724	\$ 45,724
Note 4 Magistrate/Court Administrator	\$45,000	\$ 45,000	\$ 45,000	\$67,258	\$67,258	\$ 67,258
Court Administrator	\$57,804	\$ 56,070	\$ 56,070	\$0	\$0	\$ -
Note 5 Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241	\$ 49,241
Note 5 Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241	\$ 49,241
Residential Services Director	\$83,612	\$ 81,104	\$ 81,104	\$81,104	\$81,104	\$ 83,612

Note 1 Deputy Supervisor absorbed the duties of Neighborhood Watch Coordinator in August of 2010 and is budgeted to be paid an additional \$7,800 per year. In 2014, we would like to split the NHW duties between Tammie and another person. This will be brought back to the Board.

Note 2 The Accounting Director received an additional 8 days of paid time off in January 2013. It is recommended that her portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

Note 3 The Assessor is a part-time position and is budgeted for additional time at \$30.00 per hour for 2014, if needed. It is recommended that the salary be increased to \$40,000.

Note 4 The salary for the Magistrate/Court Administrator was increased in 2012. It is recommended that his portion of health care costs for family coverage be reduced from 35% to 20% (which equals 2.1%) and that an additional .9% increase be given to equal a 3% pay increase. This is the same as what is proposed for all other employees.

Note 5 These two appointed positions did not receive the amount listed on the resolution in previous years. In 2014, their salary will increase to the amount listed on the resolution. Weekend jail duty and additional responsibilities are included in this amount.

Due to the way our pay weeks fall in 2014, each employee will receive an additional 3 days of payroll accrual, with the exception of elected officials.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

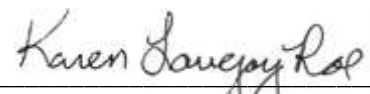
CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-38
ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the salary for the office of Supervisor was decreased in 2010 by 3% from the 2009 total salary and remained the same in 2011, 2012 and 2013 at \$73,653.80 annually,

NOW THEREFORE BE IT RESOLVED that the salary for the office of Supervisor shall be restored in 2014 to the 2009 total salary of \$75,931.75.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-38 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-39
ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the salary for the office of Clerk was decreased in 2010 by 3% from the 2009 total salary and remained the same in 2011, 2012 and 2013 at \$73,653.80 annually,

NOW THEREFORE BE IT RESOLVED that the salary for the office of Clerk shall be restored in 2014 to the 2009 total salary of \$75,931.75.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-39 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

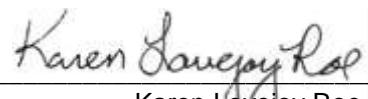
CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-40
ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board; and

WHEREAS the salary for the office of Treasurer was decreased in 2010 by 3% from the 2009 total salary and remained the same in 2011, 2012 and 2013 at \$73,653.80 annually,

NOW THEREFORE BE IT RESOLVED that the salary for the office of Treasurer shall be restored in 2014 to the 2009 total salary of \$75,931.75.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-40 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-41**

ESTABLISH TOWNSHIP TRUSTEES' SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Trustee shall not be increased and remain the same in 2014 as in 2010, 2011, 2012 and 2013 at \$14,983.41 annually.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-41 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Resolution No. 2013-36
 Charter Township of Ypsilanti
 2014 Fiscal Year Budget

WHEREAS, The Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2014; and

WHEREAS, the Township Board has advertised the tentative millage rates in AnnArbor.com and held the public hearing on Monday, November 25, 2013 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS, the Township Board has reviewed the proposed tax rates and budgets.

NOW THEREFORE BE IT RESOLVED, the Ypsilanti Township Board of Trustees adopts the 2014 Fiscal Year Budget by cost center, as follows:

General Fund Expenditures

101	Township Board	\$	150,928
137	Due Process		240,300
171	Supervisor		258,412
201	Accounting		270,585
202	Independent Auditing		32,000
209	Assessing		368,028
210	Legal Services		197,310
215	Clerk		512,438
227	Human Resources		107,942
247	Board of Review		3,976
253	Treasurer		320,992
265	Building Operations		646,210
266	Computer Support		477,686
267	General Services		175,492
371	Community Development		131,310
400	Planning Commission		3,953
410	Zoning Board of Appeals		2,716
446	Highways and Streets		364,330
762	RSD Administration		58,394
774	RSD Park and Grounds		543,962
780	RSD Storm Water Management		8,057
851	Fringes and Insurance		7,300
950	Community Stabilization		590,000
956	Other Functions		1,396,367
970	Capital Outlay		240,000
999	Other Financing Uses		622,834
Total General Fund Expenditure by Department:			<u>\$ 7,731,522</u>
Fire Department Fund - Fund 206			
206	Fire Department	\$	3,485,670
220	Civil Service Commission		14,520
852	Pension and Insurance		1,595,909
970	Capital Outlay		70,000
975	Federal Grant Department		-
Total Fire Department Fund by Department			<u>Total: \$ 5,166,099</u>
Parks Commission - Fund 208			<u>Total: \$ 7,298</u>
Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 212			
212	BSR II-Operations	\$	824,465
230	BSR II-Recreation		0
584	BSR II-Golf Course		-
970	Capital Outlay		2,932,559
991	Debt Service		708,500
Total BSR II Fund by Department			<u>Total: \$ 4,465,524</u>
Environmental Services - Fund 226			<u>Total: \$ 2,612,119</u>
Recreation - Fund 230			<u>Total: \$ 918,064</u>
14B Court - Fund 236			<u>Total: \$ 1,267,085</u>
Building Rental Inspection Fund - Fund 248			<u>Total: \$ 121,285</u>
Building Department - Fund 249			<u>Total: \$ 338,767</u>
Local Development Finance Authority - Fund 250			<u>Total: \$ 196,014</u>
Hydro Station - Fund 252			<u>Total: \$ 372,681</u>
Law Enforcement Fund - Fund 266			
301	Sheriff Services	\$	6,243,687
304	Ordinance		295,631
Total Law Enforcement Fund by Department			<u>Total: \$ 6,539,318</u>
Debt Fund Series B Bonds - Fund 397			<u>Total: \$ 43,750</u>
Debt 2006 Bond Fund - Fund 398			<u>Total: \$ 212,969</u>

Capital Improv-Seaver Infrastr - Fund 498	Total:	\$ 10,000
Golf Course - Fund 584	Total:	\$ 757,448
Compost - Fund 590	Total:	\$ 866,117
Motor Pool - Fund 595	Total:	\$ 186,937
Nuisance Abatement Fund - Fund 893	Total:	\$ 55,621
	Grand Total:	\$ 31,868,618

BE IT FURTHER RESOLVED, that the revenues, transfers-in and appropriations of prior year fund balances are estimated as follows:

Revenues	\$ 7,428,401	
Transfer-in		
Appropriation of prior year fund balance	303,121	
General Fund - 101	Total:	\$ 7,731,522
Revenues	\$ 4,570,007	
Transfer-in	-	
Appropriation of prior year fund balance	596,092	
Fire Department Fund - 206	Total:	\$ 5,166,099
Revenues	\$ 7,300	
Transfer-in	-	
Appropriation of prior year fund balance	-	
Parks Commission Fund - 208	Total:	\$ 7,300
Revenues	\$ 3,447,673	
Transfer-in	392,932	
Appropriation of prior year fund balance	624,919	
Bike Path, Sidewalk, Recreation, Roads, Operations - 212	Total:	\$ 4,465,524
Revenues	\$ 2,398,789	
Transfer-in	-	
Appropriation of prior year fund balance	213,330	
Environmental Services Fund - 226	Total:	\$ 2,612,119
Revenues	\$ 353,100	
Transfer-in	564,964	
Appropriation of prior year fund balance	-	
Recreation Fund - 230	Total:	\$ 918,064
Revenues	\$ 1,099,830	
Transfer-in	167,255	
Appropriation of prior year fund balance	-	
14B Court - 236	Total:	\$ 1,267,085
Revenues	\$ 120,500	
Transfer-in	-	
Appropriation of prior year fund balance	785	
Building Rental Inspection Fund - 248	Total:	\$ 121,285
Revenues	\$ 377,650	
Transfer-in	-	
Appropriation of prior year fund balance	-	
Building Department Fund - 249	Total:	\$ 377,650
Revenues	\$ 196,014	
Transfer-in	-	
Appropriation of prior year fund balance	-	
Local Development Finance Authority Fund - 250	Total:	\$ 196,014
Revenues	\$ 320,400	
Transfer-in	50,000	
Appropriation of prior year fund balance	2,281	
Hydro Station Fund - 252	Total:	\$ 372,681
Revenues	\$ 6,612,489	
Transfer-in	-	
Appropriation of prior year fund balance	-	

Law Enforcement Fund- 266	Total:	\$ 6,612,489
Revenues	\$	-
Transfer-in		-
Appropriation of prior year fund balance		43,750
Debt Fund Series B Bonds - 397	Total:	\$ 43,750
Revenues	\$	-
Transfer-in		196,014
Appropriation of prior year fund balance		16,955
Debt 2006 Bond Fund - Fund 398	Total:	\$ 212,969
Revenues	\$	-
Transfer-in		-
Appropriation of prior year fund balance		10,000
Capital Improv-Seaver Infrastr - Fund 498	Total:	\$ 10,000
Revenues	\$	755,272
Transfer-in		2,176
Appropriation of prior year fund balance		-
Golf Course Fund - 584	Total:	\$ 757,448
Revenues	\$	292,050
Transfer-in		-
Appropriation of prior year fund balance		574,067
Compost Site Fund - 590	Total:	\$ 866,117
Revenues	\$	171,100
Transfer-in		-
Appropriation of prior year fund balance		15,837
Motorpool Fund - 595	Total:	\$ 186,937
Revenues	\$	55,700
Transfer-in		-
Appropriation of prior year fund balance		-
Nuisance Abatement Fund - 893	Total:	\$ 55,700
	Grand Total:	\$ 31,980,753

BE IT FURTHER RESOLVED, that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director.

BE IT FURTHER RESOLVED, that increases to fund budgets must be authorized by the Township Board.

BE IT FURTHER RESOLVED, the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds as required by ordinance or resolution:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	1.0322	\$ 1,142,791
Fire Department	3.1250	\$ 3,459,816
Solid Waste	2.1550	\$ 2,385,889
Law Enforcement	5.9500	\$ 6,587,489
Bike Path, Sidewalk, Recreation, Roads, Operation	1.0059	\$ 1,113,673
Operating Total:	13.2681	\$ 14,689,658
<u>Debt</u>		
Fire Pension	1.0000	\$ 1,107,141
Debt Total:	1.0000	\$ 1,107,141
Grand Total:	14.2681	\$ 15,796,799

BE IT FURTHER RESOLVED, the Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State Law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-36 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013.

Karen Lovejoy Roe

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2014 Board and Commissions
Appointments and Re-Appointments
Resolution No. 2013 - 44**

REAPPOINTMENTS

<u>Construction Board of Appeals</u>	<u>Term</u>	<u>Expiration Date</u>
Kaczkowski, Christopher	2 Years	12/31/2015

<u>Greens Commission</u>	<u>Term</u>	<u>Expiration Date</u>
Hale, Larry	2 Years	12/31/2015
Simmers, Carol	2 Years	12/31/2015

<u>Local Development Finance Authority (LDFA)</u>	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence (Board)	4 Years	11/20/2016
Vacancy (Ypsilanti Community Schools)	4 Years	12/31/2017
Fanta, Andrew (Ypsilanti Community Schools)	4 Years	12/31/2015
Vacancy (WCC Liaison) (waiting for response)	4 Years	12/31/2017
Hubbard, Lori (Banking)	4 Years	12/31/2015
Manchester, Tom (Attorney)	4 Years	12/31/2015
Peterson, Ronnie (Co Liaison)	4 Years	12/31/2016
Roe, Karen Lovejoy (Board)	4 Years	11/20/2016
Stumbo, Brenda (Board)	4 Years	11/20/2016
Vacancy (Engineer) (waiting for response)	4 Years	12/31/2017
Javonna Neel (Financial)	4 Years	12/31/2017
Lawson, Joseph		Staff Assignment

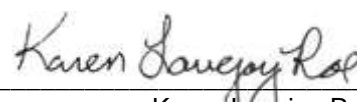
<u>Planning Commission</u>	<u>Term</u>	<u>Expiration Date</u>
Krieg, Laurence	3 Years	12/31/2016
Reed, Nathan	3 Years	12/31/2016
Reiser, John	3 Years	12/31/2016

<u>Ypsilanti Community Utility Authority</u>	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence	3 Years	12/31/2016

<u>Zoning Board of Appeals</u>	<u>Term</u>	<u>Expiration Date</u>
Black, Russell	3 Years	12/31/2016
Iacoangeli, Jason	3 Years	12/31/2016

** Reduced from 9 commissioners to 3 or eliminate the Commission, it is a Board decision. Letters were sent to 6 commissioners asking if they were interested in being reappointed, only 3 responded. There are also 2 vacancies.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-44 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 9, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

2013 BUDGET AMENDMENT #17

December 9, 2013

101 - GENERAL OPERATIONS FUND **Total Increase** \$76,783.00

Increase court due process legal services for prosecution and domestic violence budget due to shortage. This is funded by an Appropriation of Prior Year Fund Balance. Note that only the amount needed to cover the shortage will be funded.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$24,313.00
			<u>\$24,313.00</u>
		Net Revenues	<u>\$24,313.00</u>
Expenditures:	Legal Services- Prosecution	101-137-000-801.014	\$13,643.00
	Legal Services- Domestic violence	101-137-000-801.020	\$10,670.00
		Net Expenditures	<u>\$24,313.00</u>

Increase employer retirement MERS pension budget due to shortage. This is funded by an Appropriation of Prior Year Fund Balance. Note that only the amount needed to cover the shortage will be funded.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$4,700.00
			<u>\$4,700.00</u>
		Net Revenues	<u>\$4,700.00</u>
Expenditures:	MERS retirement	101-171-000-876.000	\$2,300.00
	MERS retirement	101-253-000-876.000	\$2,400.00
		Net Expenditures	<u>\$4,700.00</u>

Increase Salaries and PTO payout budget due to shortage. The shortage in the resident Service department #774 was due to a full time person on leave and 1 person short. This is funded by an increase in revenue line for workers comp insurance and an Appropriation of Prior Year Fund Balance. Note that only the amount needed to cover the shortage will be funded.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$33,749.20
	Other Income - Miscellaneous	101-000-000-694.001	\$14,020.80
		Net Revenues	<u>\$47,770.00</u>
Expenditures:	Salaries-PTO Pay outs	101-253-000-708.004	\$1,270.00
	Salary - Permanent	101-774-000-706.000	\$16,000.00
	Salary - Temporary/Seasonal	101-774-000-707.000	\$19,500.00
	Salary - Temp Ford Lake park	101-774-000-707.775	\$11,000.00
		Net Expenditures	<u>\$47,770.00</u>

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II) **Total Increase** \$50,000.00

The golf course will need additional funds transferred in from the BSR II Fund in order not to close the year in a negative profit/loss margin. The amount requested transferred from BSR II is not to exceed \$50,000 and note that only the amount needed will be transferred.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$50,000.00
			<u>\$50,000.00</u>
		Net Revenues	<u>\$50,000.00</u>
Expenditures:	Transfer to Golf Course	212-212.000.969.584	\$50,000.00
		Net Expenditures	<u>\$50,000.00</u>

226 - ENVIRONMENTAL SERVICES FUND **Total Increase** \$84,467.00

Increase Contractual / Rubbish Pickup budget due to the increase in fuel and double the limits fee. This is funded by an Appropriation of Prior Year Fund Balance. Note that only the amount needed to cover the shortage will be funded.

Revenues:	Prior Year Fund Balance	226.000.000.699.000	\$84,467.00
			<u>\$84,467.00</u>
		Net Revenues	<u>\$84,467.00</u>
Expenditures:	Contractual /Rubbish Pickup	226.226.000.804.001	\$47,467.00
	Twp. Compost Processing	226.226.000.804.004	\$37,000.00
		Net Expenditures	<u>\$84,467.00</u>

CHARTER TOWNSHIP OF YPSILANTI

2013 BUDGET AMENDMENT #17

December 9, 2013

249 - BUILDING DEPARTMENT FUND

Total Increase \$83,400.00

Increase Building Inspector, Contractual services, Legal fee, and Postage line items for budget shortages. The building inspector and contractual services budget shortage was due to the leave of full time employee. New line item for legal service fees. This is funded by the increase in revenue for building permits.

Revenues:	Prior Year Fund Balance	249.000.000.476.479	<u>\$83,400.00</u>
			<u>Net Revenues</u> <u>\$83,400.00</u>
Expenditures:	Building Inspector	249.249.000-706.004	\$2,000.00
	Postage	249.249.000-730.000	\$1,400.00
	Contractual services	249.249.000.818.000	\$30,000.00
	CHG FOR SVCS - Legal	249.249.000.801.025	<u>\$50,000.00</u>
			<u>Net Expenditures</u> <u>\$83,400.00</u>

584 - GOLF COURSE FUND

Total Increase \$50,000.00

The golf course will need additional funds transferred in from the BSR II Fund in order not to close the year in a negative profit/loss margin. The amount requested transferred from BSR II is not to exceed \$50,000 and note that only the amount needed will be transferred.

Revenues:	Prior Year Fund Balance	584.000.000.697.212	<u>\$50,000.00</u>
			<u>Net Revenues</u> <u>\$50,000.00</u>

590 - COMPOST FUND

Total Increase \$27,000.00

Increase equipment maintenance to repair our big loader by Southeastern Equipment not to exceed \$27,000. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	590.000.000.699.000	<u>\$27,000.00</u>
			<u>Net Revenues</u> <u>\$27,000.00</u>
Expenditures:	Equipment Maintenance	590-590-000.933.000	<u>\$27,000.00</u>
			<u>Net Expenditures</u> <u>\$27,000.00</u>

893 - NUISANCE ABATEMENT FUND

Total Increase \$0.00

Decrease revenue line item for noxious weed revenue - tax reimbursement - original budget at \$65,000 and the actual came in at \$32,539. There are funds budgeted in the expenditure line but because the revenue was lower than expected we will need a budget amendment to pull the difference from the prior year fund balance. This is funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	893.000.000.699.000	\$7,000.00
		893.000.000.672.003	<u>(\$7,000.00)</u>
			<u>Net Revenues</u> <u>\$0.00</u>

Motion to Amend the 2013 Budget (#17) rev1:

Move to increase the General Fund budget by \$76,783 to \$10,228,200 and approve the department line item changes as outlined.

Move to increase the BSR II Bike, Sidewalk, Road and General Operations Fund budget by \$50,000 to \$3,683,952 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$84,467 to \$2,738,505 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$83,400 to \$377,731 and approve the department line item changes as outlined.

Move to increase the Golf Course Fund budget by \$50,000 to \$805,272 and approve the department line item changes as outlined.

Move to increase the Compost Fund budget by \$27,000 to \$407,425 and approve the department line item changes as outlined.

Move to reclassify the revenues in the Nuisance Abatement Fund budget by \$0 to \$100,500 and approve the department line item changes as outlined