

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 13, 2013 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie and Scott Martin

Members Absent: Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Arloa Kaiser, Township resident expressed her satisfaction with the improved look at the corner of Golfside and Washtenaw. She also expressed her desire for the Grove Road bike path to keep the feel of "country" by not adding lights.

CONSENT AGENDA

A. MINUTES OF THE APRIL 22, 2013 WORK SESSION AND REGULAR MEETING AND APRIL 26, 2013 SPECIAL MEETING

B. STATEMENTS AND CHECKS

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

A. PROCLAMATIONS FOR "MULTIPLE CHEMICAL SENSITIVITY AWARENESS WEEK AND CHEMICAL AWARENESS WEEK"

A motion was made by Trustee Eldridge, supported by Trustee Hall Currie to approve the proclamations for "Multiple Chemical Sensitivity Awareness Week and Chemical Awareness Week. The motion carried unanimously.

Supervisor Stumbo briefly reviewed meeting attend by the three full-officials and staff.

4/23/13 Clerk Lovejoy Roe and I attended Urban County Executive Committee Meeting
Met with Sabrina Keley from Aerotropolis
Attended Sugarbrook NHW meeting

4/24/13 Clerk Lovejoy Roe and I met with Mayor Paul Schreiber and Michael Ford regarding AATA bus services expansion
Three Full Time Officials met with Jerry French regarding economic development grant

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- 4/25/13 Attended meeting with Ricky Jefferson and Ronnie Peterson regarding Medical Marijuana facilities in close proximity to the Township and the possibility of locating another one
Attended weekly development team meeting
Clerk Lovejoy Roe and I attended Urban Core Meeting in Saline regarding bus transportation
- 4/29-5/3 Vacation
- 5/6/13 Three Full Time Officials met with David Rutledge, potential developer and discussed a Veteran's project and state issues
- 5/7/13 Attended weekly police meeting
Attended Oaklawn/Hawthorne NHW meeting
- 5/8/13 Treasurer Doe and I met with the Director of Ann Arbor SPARK, Luke Bonner and Mark Perry
Treasurer Doe and I attended sewer rate revenue financial review at YCUA
- 5/9/13 Met with Kirk Profit, Ronnie Peterson, Mary Kerr and Tom Lamb regarding Visitor and Convention Bureau for possible future merging
Attended weekly development team meeting
Met with Scott Jacobsen to discuss Majestic Lakes for potential development of Senior Citizen Community
Attended Senior Fashion Show rehearsal with Karen Roe
- 5/10/13 Clerk Lovejoy Roe and I participated in Senior Fashion Show with clothing provided by The Mix on Michigan Avenue in the City of Ypsilanti
Met with Jeff Castro of YCUA to get updates
- 5/11/13 Clerk Lovejoy Roe and I attended EMU Alumni Dinner at which Kirk Profit received the Alumni of the Year Award
- 5/13/13 Clerk Lovejoy Roe and I met with Mark Perry
Attended weekly police meeting
Joe Lawson, Ron Fulton and I met with Pastor Renfrow regarding possible expansion of church on Holmes Road and Spencer Lane

Other Updates:

Ypsi Pride is May 18, 2013 from 9:00 a.m. to 2:00 p.m. The website a2ychamber.org is available to sign up to be a volunteer.

Our contract with Michigan Ability Partners, MAP, to pick up trash in the Township netted 195 bags of trash last month.

Larry Doe and I attended the first meeting with the City of Ypsilanti and we discussed the history of previous collaboration such as the library and YCUA. An agreement was to be brought back to the Township Board regarding street sweeping. Chief Copeland was working on collaborating with the Fire Marshal services and hoped to bring that back to the Board at some point.

The Memorial Day Event is scheduled here at the Vietnam Memorial at 1:00 p.m. on Memorial Day. The AmVets scheduled an event at the Udell Cemetery at the same time.

The Aerotropolis meeting would be held at the Civic Center May 14, 2013 from 9:30 a.m. until 12:00 noon.

CLERK REPORT

Clerk Lovejoy Roe stated her report was given at the Work Session. She reiterated the Master Plan Update meeting was scheduled for May 20, 2013. She encouraged everyone to become organ donors by completing the form, which was available on the back table.

TRUSTEE REPORT

Sergeant Armstrong stated the Sergeant Archer was handling the situation with drunk driving in conjunction with the high school prom season. He reported there was a grant-funded project, which addressed that issue, for which but he did not have any exact numbers, but shared there would be extra patrols on the street.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

1. 2645 WOODRUFF LANE

Attorney Winters reported there had been a fire at this address and since there was no insurance it had become a public nuisance. The Township Board authorized a lawsuit in the Washtenaw County Circuit Court to abate the nuisance. The heirs of the estate had agreed to sell to property to Habitat for Humanity.

NEW BUSINESS

1. BUDGET AMENDMENT #8

Clerk Lovejoy Roe read the budget amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Budget Amendment #8 (see attached). The motion carried unanimously.

2. REQUEST OF THE YPSILANTI TOWNSHIP PARK COMMISSION TO PURCHASE SIGN TO COMMEMORATE "JAN HALE PLAYGROUND ADVENTURES", NOT TO EXCEED \$4,000, BUDGETED IN LINE ITEM #212.970.000.975.794

A motion was made by Trustee Eldridge, supported by Treasurer Doe to approve the request of the Ypsilanti Township Park Commission to purchase a sign to commemorate the "Jan Hale Playground Adventures", not to exceed \$4,000, budgeted in line item #212.970.000.975.794. The motion carried unanimously.

Lonnie Scott, Park Commission Chair thanked the Board for the approval and Keith Jason, Park Commissioner for his work in obtaining the proposals. He stated the Park Commission had approved the request.

Supervisor Stumbo stated her appreciation to the Park Commission and Larry Doe for their efforts to honor a great woman.

- 3. AUTHORIZATION FOR SUPERVISOR AND CLERK TO EXECUTE ALL DOCUMENTS REQUIRED BY HUD FOR TOWNSHIP PARTICIPATION IN HUD "FIRST LOOK PROGRAM" THAT WOULD ALLOW THE TOWNSHIP TO ACQUIRE FORECLOSED PROPERTIES DIRECTLY FROM HUD FOR RESALE TO HABITAT FOR HUMANITY AND TO AUTHORIZE NEGOTIATING A CONTRACT WITH HABITAT FOR PURCHASE OF HUD OWNED PROPERTIES**

A motion was made by Trustee Eldridge, supported by Trustee Hall Currie to authorize the Supervisor and Clerk to execute all documents required by HUD for Township participation in the HUD "First Look Program" that would allow the Township to acquire foreclosed properties directly from HUD for Resale to Habitat For Humanity and to authorize negotiating a contract with Habitat for the purchase of HUD owned properties. The motion carried unanimously.

- 4. RESOLUTION NO. 2013-14, ECONOMIC VITALITY INCENTIVE PROGRAM (EVIP) PART 3 AND EMPLOYEE COMPENSATION PLAN**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Resolution No. 2013-14, Economic Vitality Incentive Program (EVIP) Part 3 and Employee Compensation Plan (see attached). The motion carried unanimously.

- 5. RESOLUTION NO. 2013-15, AUTHORIZING PURCHASE OF 953 E. MICHIGAN AVENUE FOR A PUBLIC PURPOSE UNDER "RIGHT OF FIRST REFUSAL", NOT TO EXCEED \$47,110, BUDGETED IN LINE ITEM #101.950.000.969.011**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2013-15, authorizing the purchase of 953 E. Michigan Avenue for a Public Purpose under "Right of First Refusal", not to exceed \$47,110, budgeted in line item #101.950.000.969.011 (see attached). The motion carried unanimously.

Trustee Eldridge thanked Attorney Winters for his extensive work on obtaining this property on behalf of the Township.

- 6. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO ACCEPT THE GRANT BETWEEN THE MICHIGAN LAND BANK FAST TRACK AUTHORITY AND THE CHARTER TOWNSHIP OF YPSILANTI FOR THE DEMOLITION OF LIBERTY SQUARE IN THE AMOUNT OF \$653,840.00 AND TO AUTHORIZE SIGNING OF THE CONTRACT**

A motion was made by Trustee Hall Currie, supported by Clerk Lovejoy Roe to accept the grant between the Michigan Land Bank Fast Track Authority and the Charter Township of Ypsilanti for the demolition of Liberty Square in the amount of \$653,840.00 and to authorize the signing of the contract. The motion carried unanimously.

Supervisor Stumbo voiced her appreciation to everyone involved in bringing this item forward and said it would be a successful conclusion of the largest blight in our community.

AUTHORIZATIONS & BIDS

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT LOW BID FROM LUTZ ROOFING COMPANY, INC. FOR THE 14-B DISTRICT COURT ROOF REPLACEMENT IN THE AMOUNT OF \$269,420.00, BUDGETED IN LINE ITEM #101.970.000.971.003**

A motion was made by Trustee Hall Currie, supported by Clerk Lovejoy Roe to accept the low bid from Lutz Roofing Company, Inc. for the 14-B District Court roof replacement in the amount of \$269,420.00, budgeted in line item #101.970.000.971.003. The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT PROPOSAL FROM CARDNO/JFNEW FOR DESIGN SOLUTION OF THE NORTH HYDRO SHORELINE EROSION PROJECT IN THE AMOUNT OF \$76,988, BUDGETED IN LINE ITEM #212.970.000.975.795**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy to accept the proposal from Cardno/JFNew for design solution of the North Hydro Shoreline Erosion Project in the amount of \$76,988, budgeted in line item #212.970.000.975.795. The motion carried unanimously.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO ACCEPT THE LOW BID FROM DORE & ASSOCIATES CONTRACTING, INC. FOR THE DEMOLITION OF LIBERTY SQUARE IN THE AMOUNT OF \$653,840.00, BUDGETED IN LINE ITEM #101.950.000.969.013 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to accept the low bid from Dore & Associates Contracting, Inc. for the demolition of Liberty Square in the amount of \$653,840.00, budgeted in line item #101.950.000.969.013 and to authorize signing of the agreement contingent upon the development of a Public Safety and Security Plan that was acceptable to the OCS Department, Washtenaw County Sheriff's Department and the Supervisor. The motion carried unanimously.

Supervisor Stumbo stated the commencement of the demolition was slated for June 1, 2013, contingent upon the asbestos report being accepted and approved by MDEQ after their onsite inspection this week.

- 4. REQUEST OF ART SERAFINSKI, RECREATION DIRECTOR TO AWARD BIDS AS FOLLOWS FOR THE LAKESIDE PARK IMPROVEMENT PROJECT, PENDING MDNR APPROVAL, TO BE PAID WITH COMBINED FUNDS FROM MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT, EMU, SALINE ROWING TEAM, AND WASHTENAW COUNTY PARKS AND RECREATION, BUDGETED IN FUND 212:**
 - A. AWARD LAKESIDE PARK IMPROVEMENT PROJECT (MNRTS 10-05) TO LOW BIDDER, CEDRONI ASSOCIATES, INC. IN THE AMOUNT OF \$562,000**
 - B. AWARD GEOTECHNICAL MATERIALS TESTING SERVICES TO LOW BIDDER, PROFESSIONAL SERVICE INDUSTRIES, INC. FOR LAKESIDE PARK IMPROVEMENT PROJECT (MNRTF 10-055) IN THE AMOUNT OF \$7,080**

**C. AWARD BOATHOUSE PORTION OF LAKESIDE PARK
IMPROVEMENT PROJECT (MNRTF 10-05) TO LOW BIDDER,
CONTRACTING RESOURCES IN THE AMOUNT OF \$320,000**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to award bids for the Lakeside Park Improvement Project, pending MDNR approval, to be paid with combined funds from Michigan Natural Resources Trust Fund (MNRTF) Grant, EMU, Saline Rowing Team, and Washtenaw County Parks and Recreation budgeted in Fund 212 as follows:

- A. Award Lakeside Park Improvement Project (MNRTS 10-05) to low bidder, Cedroni Associates, Inc. in the amount of \$562,000**
- B. Award Geotechnical Materials Testing Service Industries, Inc. for Lakeside Park Improvement Project (MNRTF 10-055) in the amount of \$7,080**
- C. Award boathouse portion of Lakeside Park Improvement Project (MNRTF 10-05) to low bidder, Contracting Resources in the amount of \$320,000 contingent upon a Use Agreement being entered into prior to the final Certificate of Occupancy being issued.**

The motion carried unanimously.

Trustee Scott Martin said it was nice to see all the hard work Mr. Serafinski had put into this project come to a successful conclusion.

Supervisor Stumbo agreed.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
2013 BUDGET AMENDMENT #8**

May 13, 2013

101 - GENERAL OPERATIONS FUND

Total Increase \$973,079.00

Increase Capital Outlay for roof replacement of the 14B District portion of the Civic Center Building. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$269,420.00</u>
		Net Revenues	<u>\$269,420.00</u>
Expenditures:	Capital Outlay - Court	101-970-000-971.003	<u>\$269,420.00</u>
		Net Expenditures	<u>\$269,420.00</u>

Increase Contribution - Land Bank to purchase property located at 953 E Michigan Avenue (aka Ypsilanti Mobile Village) under "Right of First Refusal". This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$47,110.00</u>
		Net Revenues	<u>\$47,110.00</u>
Expenditures:	Contribution - Land Bank	101-950-000-969.011	<u>\$47,110.00</u>
		Net Expenditures	<u>\$47,110.00</u>

Increase Salary - PTO Payout for employee request of payout of PTO hours per contract. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	<u>\$2,709.00</u>
		Net Revenues	<u>\$2,709.00</u>
Expenditures:	Salaries Pay Out-PTO&Sicktime	101-171-000-708.004	<u>\$2,709.00</u>
		Net Expenditures	<u>\$2,709.00</u>

Increase State Grant revenue and Liberty Square - Grant Project for the grant the Township is receiving from Michigan Land Bank Fast Authority to Demolish the Liberty Square complex. This will be funded by a State Grant.

Revenues:	State Grant Revenue	101-000-000-569.019	<u>\$653,840.00</u>
		Net Revenues	<u>\$653,840.00</u>
Expenditures:	Liberty Square Grant Project	101-950-000-969.013	<u>\$653,840.00</u>
		Net Expenditures	<u>\$653,840.00</u>

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

Total Increase \$76,988.00

Increase Park Improvements for repair, design and construction to prevent soil erosion at Hydro Park. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	<u>\$76,988.00</u>
		Net Revenues	<u>\$76,988.00</u>
Expenditures:	Park Improvement	212-970-000-975.795	<u>\$76,988.00</u>
		Net Expenditures	<u>\$76,988.00</u>

248- RENTAL INSPECTION FUND

Total Increase \$4,000.00

Increase Computer Equipment and Uniforms for rental inspection personnel. This will be funded by an Appropriation of the Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	248-000-000-699.000	\$4,000.00
		Net Revenues	<u>\$4,000.00</u>
Expenditures:	Equipment	248-248-000-977.000	\$3,000.00
	Uniforms-New and Badges	248-248-000-741.001	<u>\$1,000.00</u>
		Net Expenditures	<u>\$4,000.00</u>

Motion to Amend the 2013 Budget (#8):

Move to increase the General Fund budget by \$973,079 to \$8,979,433 and approve the department line item changes as outlined.

Move to increase the BSR II Bike, Sidewalk, Road and General Operations Fund by \$76,988 to \$3,633,952 and approve the department line item changes as outlined.

Move to increase the Rental Inspection Fund budget by \$4,000 to \$106,172 and approve the department line item changes as outlined.

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2013-14**

**Economic Vitality Incentive Program (EVIP) Part 3 and
Employee Compensation Plan**

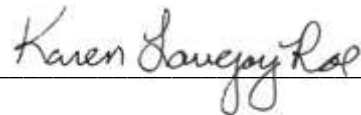
WHEREAS, the State of Michigan has enacted the Publicly Funded Health Insurance Contributions Act, Act 152 of 2011, (the "Act"); and

WHEREAS, the Act provides for limits on the amount that a local unit of government may pay or contribute to a medical benefit plan for its employees; and

WHEREAS, the Charter Township of Ypsilanti has elected to comply with the provisions of the Act and avoid penalties for non-compliance; and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Ypsilanti will comply with the hard cap limits contained in Section 3 of Act 152 of 2011.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-14 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 13, 2013



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION 2013-15**

**Authorizing the Charter Township of Ypsilanti
to Exercise its “First Right of Refusal” and to
Purchase from Washtenaw County Treasurer
Catherine McClary Acting in her Capacity as
the Foreclosing Governmental Unit Under the
Authority of the General Property Tax Act the
Real Property Located at 953 E Michigan Ave
Ypsilanti Township, Michigan**

WHEREAS, on **February 20, 2013** Washtenaw County Circuit Court Judge David S. Swartz pursuant to the Petition filed by Washtenaw County Treasurer Catherine McClary, Acting in her capacity as the **Foreclosing Governmental Unit** (FGU) under the Authority of the **General Property Tax Act** (GPTA) entered a **“Judgment of Foreclosure and Order”** (Order) concerning the foreclosure of real property located in Washtenaw County due to unpaid delinquent taxes a copy of said Order being attached hereto and incorporated by reference and labeled Exhibit 1; and

WHEREAS, one of the properties listed in the **“Judgment of Foreclosure and Order”** included the real property located at 953 E. Michigan Ave. formerly known as **“Ypsilanti Mobile Village”** which consists of approximately 6.52 acres with the legal description being attached hereto and incorporated by reference and labeled Exhibit 2; and

WHEREAS, on **April 4, 2013** Washtenaw County Treasurer Catherine McClary filed in the Washtenaw County Register of Deeds at Liber 4969 Page 351 the **“Notice of Judgment and Foreclosure”** confirming that the Judgment of Foreclosure and Order entered by Circuit Court Judge Swartz on **February 20, 2013 “... became final and unappealable on March 13, 2013,”**

a copy of said Notice of Judgment of Foreclosure being attached hereto and incorporated by reference and labeled Exhibit 3; and

WHEREAS, the Court of Appeals for the State of Michigan in an unanimous decision released for publication on **April 5, 2011** entitled

“City of Bay City vs Bay County Treasurer” held that under the GPTA that “. . . ***the determination of a proper purpose for the purchase of tax-delinquent property is a legislative function, vesting such determinations as arose in this case with Plaintiff’s council. Furthermore, because MCL 211.78(m)(1) creates a mandatory legal duty on Defendant’s part to sell the property to Plaintiff granting him no discretion to decide not to sale such property, the statute does not empower a county treasurer . . . to make an independent determination as to a municipality’s professed ‘public’ purpose”*** a copy of the Court of Appeals decision being attached hereto and incorporated by reference and labeled Exhibit 4; and

WHEREAS, from **2007** through **2013** the commercial tax base of the Township has decreased **\$126,293,103.00** in ***“State Equalized Value”*** and has also suffered a **\$52,552,646.00** decrease in taxable value for the same time period; and

WHEREAS, the Ypsilanti Township Board of Trustees has determined and hereby finds that the exercise of its ***“First Right of Refusal”*** to acquire the commercial property located at 953 East Michigan Ave., constitutes a ***“Public Purpose”*** as set forth in the Court of Appeals case entitled ***“City of Bay City vs Bay County Treasurer”*** since it is imperative that in order for the Township to continue to provide essential public services to its residents to promote and protect the public health, safety and welfare of the Township that the Township continues in its ongoing efforts to rebuild and redevelop the Township’s commercial tax base; and specifically this subject property given its strategic location along the East Michigan Avenue corridor which is one of the major gateways into the Township; and

WHEREAS, the Township expended significant financial resources in an effort to abate the Public Nuisance that was created at 953 East Michigan Ave. over a number of years which included but was not limited to drug trafficking, prostitution, felonious assaults, etc. etc.

Those efforts culminated in a series of Court Orders being issued by Washtenaw County Circuit Court Judge Donald E. Shelton which included the removal of all mobile home units from said property along with an

“Order Declaring Two Structures Remaining at Ypsilanti Mobile Village a Continuing Public Nuisance” which was entered by the Court on **December 21, 2011**; and

WHEREAS, the Township has been advised by the Washtenaw County Treasurer’s Office that the minimum bid price for the property located at 953 East Michigan Ave. is **\$47,110.00**;

NOW, THEREFORE THE YPSILANTI CHARTER TOWNSHIP BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

1. That the Township hereby finds and determines that the exercise of its **“First Right of Refusal”** pursuant to the General Property Tax Act as further defined in the Court of Appeals case entitled **“City of Bay City vs Bay County Treasurer”** to purchase the commercial property located at 953 East Michigan Ave. constitutes a **“Public Purpose”** since it is imperative that in order for the Township to continue to provide essential public services to its residents to promote and protect the public health, safety and welfare of the Township that the Township continues in its ongoing efforts to rebuild and redevelop the Township’s commercial tax base.

2. That the Township hereby notifies Washtenaw County Treasurer Catherine McClary Acting in her Capacity as the Foreclosing Governmental Unit that the Township desires to purchase 953 East Michigan Ave. under the Township’s **“First Right of Refusal”** for a minimum bid which per the Washtenaw County Treasurer’s Office is **\$47,110.00**.

3. That the Township authorizes the payment of **\$47,110.00** for the purpose of acquiring 953 E. Michigan Ave. pursuant to the Township’s **“First Right of Refusal”** for the **“Public Purpose”** as defined herein.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2013-15 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on May 13, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

To: Board of Trustees

From: Mike Radzik
Office of Community Standards

Re: Request to Approve Grant Contract with the Michigan Land Bank Fast Track Authority for the Demolition of Liberty Square in the amount of \$653,840

Date: May 7, 2013

Copy To: Javonna Neel, Accounting Director
Doug Winters, Attorney

Last year, the Office of Community Standards applied for a grant through the Michigan Blight Elimination Program to facilitate the demolition of 151 townhouses at Liberty Square to comply with a circuit court order that declared the complex to be a public nuisance. A preliminary award was made on February 15, 2013, subject to a feasibility review.

The feasibility review of the Liberty Square grant application has been completed and the consultant overseeing the Blight Elimination Program has recommended final approval. A proposed contract has been received from the Michigan Land Bank Fast Track Authority, which has been reviewed by legal counsel and found to be in proper form.

I respectfully request that the Board of Trustees approve the attached agreement between the Charter Township of Ypsilanti and the Michigan Land Bank Fast Track Authority for the demolition of Liberty Square in the amount of \$653,840 and authorize signatures as indicated.

Thank you for your thoughtful consideration. Please contact me with questions or concerns.

III. CONTACTS

GRANTEE CONTACT:

Brenda Stumbo/Township Supervisor
Karen Lovejoy Roe/Township Clerk
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 544-3730
bstumbo@ytown.org
klovejoyroe@ytown.org
Tax ID Number: 38-6007433

MLB CONTACT:

Jeff Huntington, Property Specialist
300 N. Washington Sq.
Lansing, MI 48913
517-335-8430
huntingtonj@michigan.gov

ADR CONTACT:

Barry Ellentuck, President
ADR Consultants, LLC
6364 Ramwyck Court, Suite C
West Bloomfield, Michigan 48322
248-318-9424
barryse@adrllc.net

IV. CHANGES

Any changes to this Contract shall be requested by the Grantee in writing to ADR and approved in writing by the MLB. The MLB reserves the right to deny requests for changes to the Contract or to the appendices. No changes can be implemented without approval by the MLB.

V. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in the Program-Specific Requirements section and in Appendix A of this Contract. All deliverables in Appendix A, unless otherwise stated in this Contract, shall be made to ADR at the address set forth in Section III, or electronically as ADR may provide.

VI. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all local, State, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, State, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all taxes, if any, that arise from the Grantee's receipt of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services furnished by the Grantee or its subcontractor under this Contract. The Grantee or its subcontractor shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in designs, drawings, specifications, reports, or other services.

(E) The MLB's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The MLB's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Contract or a cause of action arising out of the performance of this Contract.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the MLB for the purpose of obtaining this Contract or any payment under the Contract and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VII. USE OF MATERIAL

Unless otherwise specified in this Contract, the Grantee may release information or material developed under this Contract, provided it is acknowledged that the MLB funded all or a portion of its development.

The MLB retains an irrevocable license to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material submitted under this Contract whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the MLB can use in accordance with this paragraph.

Unless otherwise specified in this Contract, the Grantee may not patent products or processes developed under this Contract.

VIII. ASSIGNABILITY

The Grantee shall not assign this Contract or assign or delegate any of its duties or obligations under this Contract to any other party without the prior written consent of the MLB. The MLB does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

IX. SUBCONTRACTS

The MLB reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Contract. Further, the MLB will consider the Grantee

to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Contract and shall be qualified to perform the duties required. Contractors must be procured through a competitive procurement process.

X. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, State, and local fair employment practices and equal opportunity laws. Grantee covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Contract this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Contract.

XI. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XII. LIABILITY

(A) The Grantee, not the MLB or ADR, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Contract, if the liability is caused by the Grantee, any subcontractor, or anyone employed by the Grantee.

(B) All liability as a result of claims, demands, costs, or judgments arising out of activities to be carried out by the MLB in the performance of this Contract is the responsibility of the MLB and not the responsibility of the Grantee if the liability is caused by any MLB employee or agent.

(C) In the event that a liability or liabilities arise as a result of activities conducted jointly by the Grantee and the MLB in fulfillment of their responsibilities under this Contract, such liability is held by the Grantee and the MLB in relation to each party's responsibilities under these joint activities.

(D) Nothing in this contract should be construed as a waiver of any governmental immunity by the Grantee, the MLB, its agencies, or employees as provided by statute or court decisions.

XIII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member

of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Contract.

XIV. ANTI-LOBBYING

Grantee shall not use any of the grant funds awarded in this Contract for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2): "Lobbying' means communicating directly with an official of the executive branch of State government or an official in the legislative branch of State government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Contract for the purpose of litigation against the MLB. Further, the Grantee shall require that language of the assurances in this section be included in the award documents of all subawards at all tiers.

XV. DEBARMENT AND SUSPENSION

By signing this Contract, the Grantee certifies to the best of its knowledge and belief that it, its agents, and its subcontractor:

- (1) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal department or the State.
- (2) Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, MLB, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, State, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Contract had one or more public transactions (federal, State, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other State or federal laws, executive orders, regulations, and policies governing this program.

XVI. AUDIT AND ACCESS TO RECORDS

Pursuant to MCL 18.1470 the MLB reserves the right to conduct a programmatic and financial audit of the project, and the MLB may withhold payment until the audit is satisfactorily completed. The Grantee is required to maintain all pertinent records and evidence pertaining to this Contract, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the MLB. The financial and accounting

records associated with this Contract shall be made available to MLB, its designee, and the auditor general, upon request, during the terms of this Contract and any extension of this Contract and for three years after the Contract End Date or final payment under the Contract, whichever is later. The Grantee will provide proper facilities for such access and inspection.

XVII. INSURANCE

The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Contract.

XVIII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims made to the MLB under this Contract must not be financed by any source other than the MLB under the terms of this Contract. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the MLB, the total amount representing such duplication of funding.

XIX. COMPENSATION

(A) The MLB will pay the Grantee a total amount not to exceed the amount specified in Section 1 of this Contract, and only for expenses incurred for this project. Grantee may not expend more than \$0.00 for administrative costs. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Unless otherwise agreed to in writing, expenses incurred by the Grantee prior to the Start Date or after the End Date of this Contract are not allowed under the Contract.

(C) The MLB will approve payment requests after approval of reports and related documentation as required under this Contract.

(D) The MLB reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Contract will be processed by Electronic Funds Transfer (EFT). The Grantee shall register to receive payments by EFT at the Contract & Payment Express Web Site (<http://www.mi.gov/cpexpress>).

(F) Final payment will be withheld by the MLB until the project is completed in accordance with Section XX, Closeout, and Appendix A.

XX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the MLB after the Grantee has satisfactorily completed the activities and deliverables described in Appendix A.

(B) Upon issuance of final payment from the MLB, the Grantee releases the MLB of all claims against the MLB arising under this Contract. Unless otherwise provided in this Contract or by law, final payment under this Contract shall not constitute a waiver of the MLB's claims against the Grantee.

(C) The Grantee shall immediately refund to the MLB any payments in excess of the costs allowed by this Contract.

XXI. CANCELLATION

This Contract may be canceled by the MLB, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the MLB and Grantee. The MLB reserves the right to provide just and equitable compensation to the Grantee for all satisfactory work completed under this Contract.

XXII. TERMINATION

(A) This Contract may be terminated by the MLB as follows:

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Contract, or with the requirements of the authorizing legislation cited on page 1 or other applicable law or rules;
- b. If the Grantee knowingly and willingly presents false information to the MLB for the purpose of obtaining this Contract or any payment under this Contract;
- c. If the MLB finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the MLB in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Contract;
- d. During the 30-day written notice period, the MLB shall also withhold payment for any findings under subparagraphs a through c, above; or
- e. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Labor and Economic Growth or its successor.

(2) Immediately and without further liability to the MLB if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving

stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;

- c. Convicted under State or federal antitrust statutes;
- d. Convicted of any other criminal offense that, in the sole discretion of the MLB, reflects on the Grantee's business integrity; or
- e. Added to the federal or State Suspension and Debarment list.

(B) If a grant is terminated, the MLB reserves the right to require the Grantee to repay all or a portion of funds received under this Contract.

XXIII. NOTIFICATION OF DELAYS

The Grantee shall inform the MLB's Contact of any delays in the start-up of the project and any delays in progress toward completion of the project. Any change to the Contract End Date must be approved by MLB as set forth in Section IV.

The individuals signing below certify by their signatures that they are authorized to sign this Grant Contract on behalf of their agencies, and that the parties will fulfill the terms of this Contract, including the attached Appendix A, and used only as set forth herein.

XXIV. PUBLICITY

Grantee shall cooperate with MLB and coordinate with MLB for all press releases and public events regarding the projects, including, but not limited to, being available for and attending press events for state and local representatives.

FOR THE GRANTEE:

Signature	Date
-----------	------

Name and Title (typed or printed)

Signature	Date
-----------	------

Name and Title (typed or printed)

FOR THE MLB:

Kim Homan Executive Director	Date
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**PROJECT
SCOPE AND REQUIREMENTS
APPENDIX A**

I. PROJECT LOCATION

The Grantee agrees to perform or to assume responsibility for the performance of all functions and tasks contained herein in order to complete the demolition of the properties at the locations listed in Appendix B.

II. PROJECT REQUIREMENTS AND SCOPE

The Grantee shall complete demolition and clearance of structures and contents at the properties identified in Section I, whether above or below ground on each site by the Contract End Date.

1. The Grantee shall carry out the demolition and clearance activities in accordance with the requirements set forth in this Project Scope.
2. The Grantee shall coordinate demolition and clearance activities, ensuring that all approvals and permits are in place prior to the start of work.
3. The Grantee shall ensure compliance with all requirements related to lead-based paint, asbestos and other hazardous materials and notify the appropriate state or local agencies or Michigan Department of Environmental Quality (MDEQ) if required by law. Further details and requirements are located on the following websites;
http://michigan.gov/deq/0,1607,7-135-3310_4106-11856--,00.html ,
http://michigan.gov/deq/0,1607,7-135-3307_29693_30031---,00.html,
<http://www.hud.gov/offices/lead> and <http://www.epa.gov/asbestos>.
4. Demolition includes the complete tearing down and razing of a structure and the deconstruction of a structure in compliance with all local and state laws and regulations.
5. Clearance of sites includes removal and disposal of all materials and debris in compliance with federal, state or local requirements; providing for erosion control; and other incidentals necessary to satisfactorily complete the structure removal. All debris shall go to a licensed sanitary landfill. Copies of the landfill receipts for every load removed from the project site must be maintained for each day and made available for inspection as requested.
6. ADR will establish specific reporting requirements for the project.

7. The Grantee is responsible for:
- a. Providing qualified personnel, equipment, materials and other resources necessary to perform activities in order to complete demolition and clearance of all the properties identified in Section I by the Contract End Date.
 - b. Ensuring adequate quality control.
 - c. Maintaining documents and records related to all the activities carried out under the Contract. The Grantee shall maintain current, accurate and complete records according to and in compliance with all applicable federal, state and local requirements and Section XVI of the Contract. Identifying a Project Manager or designated representative who will serve as the Grantee's contact person and who has final authority for the Grantee on all matters relating to the contract.
 - d. Coordinating with ADR on matters relating to the project requirements, including completion, or any items that require immediate attention or that impact on the results or quality of the work to be performed.
 - e. Accuracy of the work performed. Grantee is required to make all necessary revisions or corrections resulting from errors and omissions on the part of the Grantee without additional Funding. Acceptance of the work by MLB will not relieve the Grantee of the responsibility for subsequent correction of any such errors and omissions.
 - f. Reporting the status of the project to ADR in accordance with the reporting requirements established by ADR for the Grantee's project. The reports will require, but not be limited to, the following information.
 - i. Weekly Work in Process report
 - ii. Signed approved invoices
 - iii. Landfill receipts
 - iv. Procurement documents - RFP, Contracts, Bid Tabs

III. PROJECT COMPLETION

The Grantee shall submit to ADR, in a timely manner, two (2) complete copies of a Request for Payment form that includes all supporting documentation. The format for the Request for Payment form is Appendix C.

The MLB will make final payment after the project is complete. Project completion means all of the following:

- (1) All structures identified in this Appendix B have been demolished in accordance with the project requirements.
- (2) The Grantee has submitted the final Request for Payment form, including all supporting documentation.

The MLB shall make a determination of project completion based on the recommendation of ADR, and any review of the project and the project file the MLB deem necessary in its sole discretion, including site inspections.

Payment of funds by MLB is based on satisfactory completion of work and successful closeout.

**PROJECT LOCATIONS
APPENDIX B**

Parcel Number	Street Address			
K -11-24-105-001	3293 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-002	3289 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-003	3285 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-004	3281 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-005	3277 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-006	3273 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-007	3269 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-008	3265 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-009	3261 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-010	3257 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-011	3253 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-012	3249 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-013	3245 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-014	3241 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-015	3237 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-016	3233 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-017	3229 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-018	3225 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-105-019	3221 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-001	3187 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-002	3183 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-003	3179 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-004	3175 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-005	3171 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-006	3167 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-007	3163 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-008	3159 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-009	3155 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-010	3151 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-011	3139 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-012	3135 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-013	3131 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-014	3127 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-015	3123 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-016	3119 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-017	3115 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-106-018	3109 MORRIS AVE	YPSILANTI	MI	48198

Parcel Number	Street Address			
K -11-24-107-001	3194 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-002	3190 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-003	3186 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-004	3182 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-005	3178 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-006	3174 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-007	3170 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-008	3166 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-009	3162 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-010	3158 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-011	3154 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-012	3150 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-107-013	3146 MORRIS AVE	YPSILANTI	MI	48198
K -11-24-108-001	2106 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-002	2108 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-003	2110 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-004	2112 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-005	2114 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-006	2116 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-007	2118 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-008	2120 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-009	2126 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-010	2128 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-011	2130 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-012	2132 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-013	2134 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-014	2136 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-015	2138 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-016	2140 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-017	2142 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-018	2144 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-019	2150 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-020	2152 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-021	2154 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-022	2156 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-023	2158 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-024	2160 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-025	2162 MARGERY ST	YPSILANTI	MI	48198
K -11-24-108-026	2164 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-001	2115 MARGERY ST	YPSILANTI	MI	48198

Parcel Number	Street Address			
K -11-24-109-002	2117 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-003	2119 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-004	2121 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-005	2123 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-006	2125 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-007	2127 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-008	2129 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-009	2131 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-010	2137 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-011	2139 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-012	2141 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-013	2143 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-014	2145 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-015	2147 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-016	2149 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-017	2151 MARGERY ST	YPSILANTI	MI	48198
K -11-24-109-018	2153 MARGERY ST	YPSILANTI	MI	48198
K -11-24-110-001	2116 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-002	2118 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-003	2120 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-004	2122 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-005	2124 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-006	2126 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-007	2128 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-008	2130 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-009	2132 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-010	2138 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-011	2140 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-012	2142 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-013	2144 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-014	2146 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-015	2148 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-016	2150 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-017	2152 NANCY ST	YPSILANTI	MI	48198
K -11-24-110-018	2154 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-001	2107 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-002	2109 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-003	2111 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-004	2115 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-005	2117 NANCY ST	YPSILANTI	MI	48198

Parcel Number	Street Address			
K -11-24-111-006	2119 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-007	2121 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-008	2123 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-009	2129 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-010	2131 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-011	2133 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-012	2135 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-013	2137 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-014	2139 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-015	2141 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-016	2143 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-017	2145 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-018	2147 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-019	2153 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-020	2155 NANCY ST	YPSILANTI	MI	48198
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K -11-24-111-022	2159 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-023	2161 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-024	2163 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-025	2165 NANCY ST	YPSILANTI	MI	48198
K -11-24-111-026	2167 NANCY ST	YPSILANTI	MI	48198
K -11-24-181-001	3207 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-002	3203 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-003	3199 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-004	3195 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-005	3191 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-006	3187 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-007	3183 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-008	3179 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-009	3175 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-010	3171 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-011	3167 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-012	3163 GROVE RD	YPSILANTI	MI	48198
K -11-24-181-013	3159 GROVE RD	YPSILANTI	MI	48198

**PROJECT
PAYMENT REQUEST FORM
APPENDIX C**

FORM ATTACHED

PAYMENT REQUEST

(To be submitted on organization's letterhead)

Date

Barry Ellentuck, ADR Consultants, LLC
6364 Ramwyck Court, Suite C
West Bloomfield, MI 48322

RE: Name of Organization
Address of Organization
Contact Number

Dear (Program Manager's Name):

In review of the work performed by (contractor named below) and the attached invoice, I request that (\$ _____) be released to _____, for this payment request. I also certify, that within (3) business days of receiving these funds that payments will be made to the requested party.

Payment Request No. (Overall) _____
Name of Contractor/Architect: _____
Address of Subcontractor _____
Service(s) Provided _____
Amount \$ _____

Sincerely,