

Happy Holidays!



From our office

to you and your family!

CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

December 10, 2012

Regular Meeting – 7:00 p.m.

Work Session – 6:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

LEFT SIDE OF
PACKET

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin
Human Resource Department

Date: December 3, 2012

Subject: **Notification of Change in Provider for Occupational Health Services from Midwest Health Center to Washtenaw Urgent Care**

For the past 3 years, the Township has obtained our Occupational Health Services, pre-employment drug screens and DOT physicals through Midwest Health Center located in Romulus. Although we have not experienced any major difficulties at Midwest, location has been a concern.

Recently a new state of the art facility opened here in Washtenaw County that we are very excited about. Washtenaw Urgent Care, located on Washtenaw Avenue opened in October to service employers within the Ypsilanti/Ann Arbor area. Supervisor Stumbo and I have both had the pleasure of touring the facility and have meet Dr. Arsiwala, the head doctor and president of Business Health Solutions, parent company of the urgent care. I have also met with Diane St. Louis, Account Executive and was very impressed with the services that can be offered. The urgent care is open 365 days a year, including weekends and holidays from 8:00 a.m. – 10:00 p.m. and offers all services at a very comparable cost to what we are currently paying.

We are excited about the Township utilizing the services of Washtenaw Urgent Care, offering our employees quality care while supporting a local county business.

Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
MONDAY, DECEMBER 10, 2012

6:00 P.M.

CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE

1. DISCUSS PROPOSED AMENDMENT TO PAYMENT SCHEDULE OF CELLULAR LEASE – JOE LAWSON
2. REVIEW AGENDA
3. OTHER DISCUSSION

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community
Standards

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk
From: Joe Lawson, Planning Director
Date: December 3, 2012
Re: Proposed Amendment to Payment Schedule of Cellular Lease

Please be advised that the Office of Community Standards is in receipt of a proposal to amend the payment schedule as it relates to the current ground lease between SBA Communication and Ypsilanti Township.

As you may recall, on July 21, 2006, the Township entered into a ground lease agreement with T-Mobile Central LLC in order to permit T-Mobile to construct two 125-foot tall wireless communication towers upon Township property. The towers are currently located at 7200 S. Huron River Drive (Civic Center) and the second at 9075 S. Huron River Drive (Ford Lake Park).

On April 2, 2012, Mobilitie Investments LLC was acquired by SBA Communication Corporation and subsequently changed their name to SBA Monarch Towers I, LLC.

With that said, please find below a portion of the proposal forwarded to my attention by SBA Representative Dee Ware requesting the Township consider an amendment to the payment schedule relating to the aforementioned towers.

SBA can offer the Township a one-time lump sum payment for a 65 year prepaid lease agreement in lieu of your current rent structure. Or, we can prepare a lease for one term of 65 years and you can receive a lump sum payment and still keep one-half your monthly rent with your 3% annual escalations. Example:

- | | | | | |
|----|-----------|----------------|----|--------------------------------------|
| 1. | MI40153-A | \$250,000 cash | or | \$125,000 cash + \$9,737.90/annually |
| 2. | MI40154-A | \$250,000 cash | or | \$125,000 cash + \$9,737.90/annually |

In exchange for acceptance of either of these options, you receive a lump sum payment plus:

- *Your rent continues to be paid uninterrupted until day of closing;*
- *Upon receipt of a fully executed Letter Agreement, we strive to close within 45 days;*

SBA Lease/Payment Schedule

December 3, 2012

- *We continue the same property site maintenance regardless of structure;*
- *We order due diligence and prepare all closing documents;*
- *As the owners of the tower on the property we have all the documents we need to expedite the closing process and are highly focused on ensuring you receive your money as soon as possible;*
- *We pay all closing costs associated with the transaction exclusive of any advisory fees you may incur for your personal attorney or accountant; and*
- ***If technology changes or SBA determines the tower is no longer of use, we will terminate the agreement and you would keep any money paid as part of this transaction.***

The current lease agreement states that SBA shall post a payment for the calendar year 2013 in the amount of \$20,661.80. SBA shall also increase this lease payment by 3% for each year of the lease agreement. The first 5 year term of the lease ran from 2006 – 2011 while the second 5 year term is scheduled to run from 2011 – 2016. SBA also has the option to extend their 5 year term periods three additional times or until 2031.

Below is a spreadsheet outlining, should the lease continue, the amount owed by year to the Township for their lease payments in addition to the total monies paid over that same time.

Current Lease Agreement (2013-2031)

Year	Payment Due	Amount Received to Date:
2013	\$20,661.88	\$149,391.25
2014	\$21,281.74	\$170,672.98
2015	\$21,920.19	\$192,593.17
2016	\$22,577.80	\$215,170.97
2017	\$23,255.13	\$238,426.10
2018	\$23,952.78	\$262,378.88
2019	\$24,671.37	\$287,050.25
2020	\$25,411.51	\$312,461.75
2021	\$26,173.85	\$338,635.61
2022	\$26,959.07	\$365,594.67
2023	\$27,767.84	\$393,362.51
2024	\$28,600.88	\$421,963.39
2025	\$29,458.90	\$451,422.29
2026	\$30,342.67	\$481,764.96
2027	\$31,252.95	\$513,017.91
2028	\$32,190.54	\$545,208.45
2029	\$33,156.25	\$578,364.70
2030	\$34,150.94	\$612,515.64
2031	\$35,175.47	\$647,691.11

SBA Lease/Payment Schedule
December 3, 2012

\$125,000 cash + \$9,737.90/annually Option (2013-2065)

Year	Payment	Amount Received to Date**
2013	\$9,737.90	\$9,737.90
2014	\$10,030.04	\$19,767.94
2015	\$10,330.94	\$30,098.88
2016	\$10,640.87	\$40,739.74
2017	\$10,960.09	\$51,699.83
2018	\$11,288.90	\$62,988.73
2019	\$11,627.56	\$74,616.29
2020	\$11,976.39	\$86,592.68
2021	\$12,335.68	\$98,928.36
2022	\$12,705.75	\$111,634.11
2023	\$13,086.92	\$124,721.03
2024	\$13,479.53	\$138,200.56
2025	\$13,883.92	\$152,084.48
2026	\$14,300.43	\$166,384.92
2027	\$14,729.45	\$181,114.36
2028	\$15,171.33	\$196,285.69
2029	\$15,626.47	\$211,912.17
2030	\$16,095.26	\$228,007.43
2031	\$16,578.12	*\$244,585.55

*Taking into consideration the \$125,000 cash payment, the total income of this option is \$369,585.55 over the same 2013-2031 time period. Please keep in mind, this option would also extend the lease agreement through 2078 for a total income of \$2,083,902.65 should the tower remain active.

Should the Board agree with pursuing the either proposal, staff requests the Board authorize the Township Attorney along with staff to coordinate the composition of a letter of agreement with SBA Representative Dee Ware. Once a letter of agreement has been composed and found to be in proper form, said agreement will be brought back to the Board for review and consideration.

If you should have any additional questions or need additional information, please feel free to contact me at your convenience.

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI
REGULAR MEETING
MONDAY, DECEMBER 10, 2012**

**BRENDA L. STUMBO, SUPERVISOR
KAREN LOVEJOY ROE, CLERK
LARRY J. DOE, TREASURER**

**TRUSTEES:
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN**

AGENDA

TIME AND PLACE	7:00 P.M.	YPSILANTI TOWNSHIP CIVIC CENTER BOARD ROOM 7200 S. HURON RIVER DRIVE
-----------------------	------------------	---

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
 - 1. SPEAK ON ITEMS NOT FORMALLY LISTED ON THE AGENDA**
 - 2. PROVIDE NAME AND ADDRESS**
 - 3. LIMIT COMMENTS TO THREE (3) MINUTES**

THE PUBLIC HAS THE OPPORTUNITY TO SPEAK ON EACH AGENDA ITEM WHEN IT IS BEFORE THE BOARD FOR CONSIDERATION

4. CONSENT AGENDA
 - A. MINUTES OF THE NOVEMBER 20, 2012 SPECIAL MEETING AND EXECUTIVE SESSION AND NOVEMBER 26, 2012 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TREASURER REPORT
8. TRUSTEE REPORT
9. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #12
2. RESOLUTION NO. 2012-39, 2013 BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS
3. RESOLUTION NO. 2012-42, CONNECTING COMMUNITIES INITIATIVE
4. RESOLUTION NO. 2012-43, REVISED FEE SCHEDULE FOR RENTAL INSPECTION PROGRAM
5. REQUEST OF KAREN WALLIN, HUMAN RESOURCE TO APPROVE MERS RESOLUTION REGARDING CHANGE IN EMPLOYEE CONTRIBUTION FROM 6.9% TO 7.3% EFFECTIVE 1/1/2013 PER APPROVED UNION CONTRACTS.

OTHER BUSINESS

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 20, 2012 SPECIAL MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: John Hancock and Doug Winters

A motion was made by Trustee Currie, supported by Trustee Eldridge to go into Executive Session to discuss AFSCME and Teamster contracts.

M. Martin:	Yes	Hall Currie:	Yes	Eldridge:	Yes	S. Martin:	Yes
Lovejoy Roe:	Yes	Doe:	Yes	Stumbo:	Yes		

The Board went into Executive Session at approximately 5:03 p.m. and returned to the Special Meeting at approximately 5:19 p.m.

1. AFSCME BARGAINING CONTRACT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the AFSCME Bargaining Contract. The motion carried unanimously.

2. TEAMSTERS BARGAINING CONTRACT

A motion was made by Trustee Mike Martin, supported by Treasurer Doe to approve the Teamster Bargaining Contract. The motion carried unanimously.

3. REQUEST TO FILL NEW POSITION OF ORDINANCE ENFORCEMENT ASSISTANT, WITH NEGOTIABLE SALARY BETWEEN \$37,400 AND \$41,600

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to approve filling the new position of Ordinance Enforcement Assistant with negotiable salary between \$27,400 and \$41,600. The motion carried unanimously.

4. GROVE ROAD "JOINT ROAD IMPROVEMENT AGREEMENT"

A motion was made by Trustee Currie, supported by Clerk Lovejoy Roe to approve the Grove Road "Joint Road Improvement Agreement" with the City of Ypsilanti. The motion carried unanimously.

Attorney Winters provided a brief overview of the agreement with the City of Ypsilanti to improve the portion of Grove Road between I-94 and the Township limits. He stated the agreement would allow for the total reconstruction of that portion of Grove Road in 2013. Attorney Winters said Ypsilanti Township would advance the City \$352,000 and the City would contribute \$219,000. He explained the Township would be paid back when the City received their funds from the Michigan Department of Transportation (MDOT).
ip of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 20, 2012 SPECIAL MEETING MINUTES
PAGE 2**

Supervisor Stumbo said she thought this was the first of many collaborative agreements. She commended the new City Manager and said this agreement would not have happened without him.

5. 2013 FISCAL YEAR BUDGET – DISCUSSION

FUND 230 – RECREATION – Art Serafinski, Director

Art Serafinski, Recreation Director provided a brief overview of the recreation budget. He explained that in 2009, the Recreation Department was pulled from the General Fund and moved into the Recreation Fund and that had become his biggest challenge because additional line items were added to the budget. Mr. Serafinski said in 2013, the additional items such as OPEB and Community Center maintenance costs, total over \$200,000. He stressed that the department continued to make as many cuts as possible.

Supervisor Stumbo stated that the goal was to get the Recreation Fund to be self-sufficient.

Mr. Serafinski stated one of the things that kept the fund from being self-sufficient was that the department did not have any major revenue generating facilities. He said renovation had been done to many of the neighborhood parks and although the parks are needed, they did not generate revenue.

Mr. Serafinski explained the next step was the revision of the 5-year Parks and Recreation Master Plan and it would be an excellent opportunity to inventory the parks and review the need for so many small parks. He said they would also be researching the possibility of installing a spray pad as a way to generate revenue.

Trustee Eldridge expressed that he was not anti-recreation but felt it was necessary to work outside the box to find different ways to generate revenue.

FUND 265 – BUILDING OPERATIONS – Jeff Allen, RSD Director

Mr. Allen, RSD Director briefly reviewed the Building Operations budget, which was the same as 2012 with the exception of a needed long-term roof replacement plan. He said an infrared scan was done on the roof of the Civic Center and 14-B Court and it indicated that the rubber was deteriorated. Mr. Allen recommended the Court wing be done immediately at an approximate cost of \$266,000-\$300,000, which would be a Capital Fund item. The section over the Civic Center was estimated at \$140,000-\$153,000.

Trustee Scott Martin recommended establishing a short and long term Capital Improvement Plan for future building maintenance and updates. He offered his assistance in putting a plan together.

FUND 774 – PARKS & GROUNDS – Jeff Allen, RSD Director

Mr. Allen, RSD Director explained there was an increase in the seasonal line item to help keep up the park maintenance and roadside work. He said MAPS and MDOT programs did help.

Mr. Allen recommended the purchase of two new mowers and two new plow truckers for use by this budget, although the purchase cost was allocated in the Motor Pool Fund.

Supervisor Stumbo asked that an intensive program of maintaining and holding employees accountable for the vehicles and equipment be implemented.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 20, 2012 SPECIAL MEETING MINUTES
PAGE 3**

FUND 226 – ENVIRONMENTAL SERVICES – Jeff Allen, RSD Director

Mr. Allen, RSD Director stated the Environmental Services account included all the Waste Management contracts and half of the chipper employees. He said the other half of the chippers were moved to the Compost Fund.

Supervisor Stumbo said the new City manager was interested in a possible collaboration of joint waste pickup.

FUND 595 – MOTOR POOL – Jeff Allen, RSD Director

Mr. Allen, RSD Director said the purchase of fuel was done through the Motor Pool Fund. He stated there were fueling sites at the Community Center, Ford Lake and the Golf Course. Mr. Allen said the fund also contained the vehicle lease charges. He said there were no significant changes with the exception of increased fuel costs.

FUND 248 – RENTAL INSPECTION – Mike Radzik, OCS Director

Mike Radzik, OCS Director briefly reviewed the Rental Inspection Fund, which was established in 2008 at the time the rental inspection program began. He explained the revenue came from fees paid by the landlords. Mr. Radzik stated the 2012 revenues were higher than projected, with approximately 2000 single-family rental homes. He said the fund included the addition of an Ordinance Enforcement Assistant. Mr. Radzik stated this position would be utilized to concentrate on rental inspections during the winter months and grass, junk cars and blight during the summer months.

Supervisor Stumbo said she understood that rental inspections of apartments would also be done.

Mr. Radzik respond stated that inspection of apartment complexes would begin in 2013.

FUND 265 – BUILDING DEPARTMENT – Mike Radzik, OCS Director

Mike Radzik, OCS Director reported the revenues for the Building Funds were 98% favorable at \$258,000, with two months remaining in the calendar year. He said the budget remained the same with the exception of increased cost for specific inspections, which was a contracted service.

FUND 266 – POLICE SERVICES – Mike Radzik, OCS Director

Mike Radzik, OCS Director explained that revenues continued to decrease. He said the millage, which expired at the end of the year, generated approximately 6 million in 2012 and it was projected that the fund would lose an additional ½ million in 2013. He stressed that funds continued to decline but expenses continued to rise. Mr. Radzik stated new expenses included costs pertaining to the community surveillance cameras and the new animal control contribution.

Mr. Radzik explained Ypsilanti Township was in the first year of a four-year agreement with Washtenaw County for police services. He stated there was no increase this year but a 1% increase was scheduled for 2013 and each remaining year of the agreement. He further stated the overtime increased in July, for the first time in approximately four years from \$59/hour to \$61/hour.

Mr. Radzik reported that although the animal control contribution was budgeted for 2013, it did require board approval. Additional information would be brought to the Board at the December 10, 2012 regular meeting.

Trustee Eldridge questioned the cost of adding an additional CAT Team.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 20, 2012 SPECIAL MEETING MINUTES
PAGE 4**

Mr. Radzik explained an additional CAT team would cost the Township an additional ½ million dollars a year.

Trustee Eldridge recognized all the department heads for their outstanding work on their budget submission. He specifically thanked Supervisor Stumbo and Deputy Supervisor Keen for all the work put into compiling the budget. Trustee Eldridge commented that it was the best he had seen in the 8 ½ years he had been elected.

ADJOURNMENT

The meeting adjourned at approximately 7:45 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**AFSCME Local 3451
Tentative Agreement Summary – November 2012**

JOB POSTING, VACANCIES & TRANSFER – Article 11

- Ability to move forward with posting a position once management becomes aware of an upcoming vacancy (old language indicated management had to wait until the actual vacancy occurred). The new agreement will help to speed the filling of positions.

WORKWEEK – Article 14

- Removal of the 5 minute tardy rule - 3 months after signing of contract. This rule had allowed employees to be up to 5 minutes late routinely without any disciplinary action.

PAID TIME OFF – (PTO) – Article 22

- Paid Time Off accrual will be capped at 360 hours effective with balance of 12/31/12. In January 2013 the payout of PTO banks in excess of 360 hours will be paid out at 100% (cost of approx. \$27,000 – this is based on current balances with employees taking no additional time by the end of the year). Hours over 360 beginning with 12/31/13 will be paid out in cash at 75% or transferred into the MERS Health Savings Plan at 100%.
- All Paid Time Off accruals will be placed into the employees banks on January 1st of each year based on years of service. Employees obtaining accrual increases during the year will receive a pro-rated lump sum at their anniversary date.

HEALTH INSURANCE – Article 23

- Changes per the Health Care Letter of Agreement dated 10/25/2012 with increase deductibles approved at the October 22, 2012 board meeting.
- Language regarding health care upon retiring at 55 with 15 years of service deleted. Employees must be at least 60 with twelve years of Township service to receive health care at retirement.

EMPLOYEE PENSION PLAN – Article 25

- Employee contribution toward MERS will increase to 7.3% effective January 1, 2013.

WAGE SCHEDULE – Article 28

- Continued wage freeze
- Employees hired after September 1, 2009 will receive \$1.00 increase in wage with the first .50 cents coming upon ratification and the second .50 cents six (6) months later. This will still leave them \$2.00 below the contract wage rates. (The approximate cost of this change = \$6,700)

PART-TIME EMPLOYEES – Article 33

- Received an increase in the hours a part-time employee can work without receiving benefits from 20 to 24.

EQUALITY – Article 41

- Language regarding the Equality Clause was changed from “any union or non-union employee receiving a wage increase” to “any other group of Township union employees that receive an across the board wage increase”

This was intended to be a brief overview of the changes in the AFSCME Contract. Other articles have been updated with procedure changes and are attached for review.

Teamster Local 214
Tentative Agreement Summary – November 2012

DURATION

- Two-year contract expiring December 31, 2014
- With the two year contract we have understanding that health care be reviewed on an annual basis and coverage levels will be revised if necessary to minimize the cost increase to the employees and the employer and to insure that the health care plan complies with the then current requirements of state law.
- Also have an understanding regarding the MERS pension plan and the employee contribution rate based on the actuary performed by MERS.
- Language in reference to a “me too” clause will be completely deleted from this article in the contract.

PAID TIME OFF

- Paid Time Off accrual will be capped at 360 hours effective with balance of 12/31/13 **(the old contract allowed for 2x’s their yearly accrual)**. Hours over 360 will be paid out in cash at 75% or transferred into the MERS Health Savings Plan at 100%.
- All Paid Time Off accruals will be placed into the employees banks on January 1st of each year based on years of service. Employees obtaining accrual increases during the year will receive a pro-rated lump sum at their anniversary date.
- Return of the 64 hours of PTO lost as of January 2011. Employees may request a payout of PTO hours earned from their banks throughout the year. The first 32 hours shall be paid at 100% with all other hours being paid at 75%. These payments shall be Non-MERS and not rolled into the employee’s base wage.

HEALTH INSURANCE

- Changes per the Health Care Letter of Agreement dated 10/25/2012 with increase deductibles approved at the October 22, 2012 board meeting.

RETIREMENT

- Employee contribution toward MERS will increase to 7.3% effective January 1, 2013.
- Language regarding retirement at 55 with 15 years of service will be deleted effective January 1, 2013.
- Management reserves the right to open a new retirement benefit for TEAMSTER employees hired as of January 1, 2013. This plan would be a MERS Defined Benefit with a 2% multiplier and/or an employee contribution of 8%.

RECOGNITION

- New position of “Ordinance Enforcement Assistant” be added to the Teamster Bargaining unit (proposed job description attached, developed with the assistance of the Teamster union and management). Salary is negotiable, however expected to fall within \$37,400 - \$41,600 range.

ALL OTHER PROVISIONS

- All other provisions of the contract remain unchanged.

Joint Road Improvement Agreement
for the Reconstruction
of a Portion of South Grove Road,
a Primary Road Located
Within the City of Ypsilanti
And Located on the Boundary With
The Charter Township of Ypsilanti
in Accordance With The
Requirements of
Public Act 8 of 1967 and
Act No. 63 of the Public Acts of
2011

This **Joint Road Improvement Agreement** (hereinafter referred to as "**Agreement**") for the reconstruction of a portion of South Grove Road (hereinafter referred to as "**Grove Road**") is entered into on the _____ day of November, 2012 between the **City of Ypsilanti**, a Michigan Municipal Corporation, whose administrative offices are located at One South Huron Street, Ypsilanti, Michigan 48197 (hereinafter referred to as "**City**") and the **Charter Township of Ypsilanti**, a Michigan Municipal Corporation, whose administrative offices are located at 7200 S. Huron River Drive, Ypsilanti, Michigan 48197 (hereinafter referred to as "**Township**"), hereby states the following:

WHEREAS, the subject matter of this agreement to-wit: **Grove Road** is a primary road that traverses the political boundary of the **City** and the **Township** and is designed to carry high traffic volumes to serve both municipalities, and

WHEREAS, a portion of **Grove Road** consisting of approximately **1500** feet (which is located entirely within the political boundary of the **City**) is in serious disrepair and needs to be reconstructed with a new asphalt cross section which will also include the installation of concrete curb and gutters, and

WHEREAS, the **City** has retained the engineering firm of **Orchard, Hiltz & McCliment Inc.** whose business office is located at 34000 Plymouth Road, Livonia, Michigan 48150 (hereinafter referred to as "**OHM**")

to prepare the necessary engineering documents along with the required
“PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST”
(hereinafter referred to as **“Construction Cost”**) for the portion of **Grove Road**
which currently is in need of repair and constitutes an annoyance to the travelling
public, and

WHEREAS, on **February 29, 2012 OHM** submitted the **Construction**
Cost estimate for the reconstruction of **Grove Road** as defined herein, with the
“Total Estimated Project Cost” being **\$571,200.00**, (a copy of said Construction
Cost being attached hereto and incorporated by reference and labeled
Exhibit 1) of which twenty (20%) percent, to-wit: **\$219,200.00** is the financial
responsibility of the **City** with the remaining eighty (80%) percent cost
to-wit: **\$352,000.00** being the financial responsibility of the Federal Government
who will reimburse the **City** said amount through the Michigan Department of
Transportation (hereinafter referred to as **“MDOT”**) once the reconstruction of
Grove Road has been completed and approved, and

WHEREAS, the aforementioned reconstruction of **Grove Road** is currently
listed on the Federal Transportation Improvement Plan and scheduled to occur in
2014, and

WHEREAS, the elected representatives of both the **City** and the
Township are of the opinion and belief that the reconstruction of the defined
portion of **Grove Road** is of high priority since the road, of allowed to remain in

its current condition may pose a threat to the health, safety and welfare of the travelling public, and

WHEREAS, the **City** and **Township** are in agreement that the reconstruction of **Grove Road** should be completed in the spring/summer of **2013** and not **2014**, and

WHEREAS, the **City** and **Township** in accordance with the statutory requirements of Act 8 of 1967 entitled “**Intergovernmental Transfers of Functions and Responsibilities**” wishes to enter into this **Joint Road Improvement Agreement** which will require the **Township** to advance the sum of **\$352,000.00** to the **City** so as to allow the reconstruction of **Grove Road** to be completed in **2013** as opposed to **2014**, and

WHEREAS, Act No. 63 of the Public Acts of 2011 which is entitled “**Economic Vitality Incentive Program**” (hereinafter referred to as “**EVIP**”) requires that in order for municipalities to receive its portion of statutory revenue sharing under Public Act 140, both the **City** and the **Township** must meet specific requirements in three (3) categories one of which is entitled **Category 2-Consolidation of Services**, and

WHEREAS, **Category 2** requires both the **City** and the **Township** to prepare a consolidation plan with one or more proposals “ . . . **to increase its existing level of cooperation, collaboration, and consolidation, either within the jurisdiction or with other jurisdictions. . .which plan shall include a**

listing of any previous services consolidated with the cost savings realized from each consolidation . . .”, and

WHEREAS, expediting the reconstruction of **Grove Road** from **2014** to **2013** will not only result in cost savings in the Total Project Cost (including but not limited to engineering, construction materials, labor, etc.,) in accordance with the requirements of **EVIP** but will also enhance the health, safety and welfare of the travelling public who currently utilize this portion of **Grove Road**,

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND MUTUAL COVENANTS OF THE PARTIES DESCRIBED IN THIS AGREEMENT, IT IS HEREBY AGREED AS FOLLOWS:

A. **OHM** will immediately take all necessary and required administrative and procedural steps to request approval from all State and Federal agencies that have jurisdiction over the funding for the reconstruction of **Grove Road** (including but not limited to SEMCOG and MDOT) that it be moved up on the **“Transportation Improvement Plan”** schedule from **2014** to the spring/summer of **2013**.

B. The **City**, under the supervision of the City Manager, shall employ **OHM** to finalize and complete the reconstruction plan for the final construction design of **Grove Road** (a copy of the aerial depicting said portion of **Grove Road**

being attached hereto and incorporated by reference and labeled Exhibit 2) and furthermore, to authorize **OHM** to supervise the construction of said project.

C. The **City** and **Township** designate the **City** to undertake all necessary work to complete the reconstruction of **Grove Road** as defined herein, including but not limited to the bidding and awarding of the Construction Contract to the most highly qualified bidder with a completion date being ninety (90) days after the Notice to Proceed has been given to the contractor.

D. The **City** shall be responsible for the twenty (20%) percent match required for the reconstruction of **Grove Road**, to-wit: **\$219,200.00** as set forth in Exhibit 1.

E. Upon approval of the State and Federal agencies that the reconstruction of **Grove Road** will be moved up on the "**Transportation Improvement Plan**" schedule from **2014** to the spring/summer of **2013** and upon notification that a construction contract has been awarded to the most highly qualified bidder, the **Township** upon written notification from the City Manager shall remit to the **City** the sum of **\$352,000.00** which represents the eighty (80%) percent match which will be reimbursed by the Federal Government through **MDOT** for the reconstruction of **Grove Road**.

F. That upon approval by all required parties, including State and Federal agencies, that the reconstruction of **Grove Road** has been completed in accordance with the terms and conditions of the Contract and all required

paperwork has been submitted by the **City** to the State and Federal agencies for reimbursement of the eighty (80%) percent Federal match, the **City** shall remit all sums advanced by the **Township** (which is approximated to be **\$352,000.00**) within thirty (30) days from the date when the **City** receives said funds from **MDOT** which is anticipated to be on or about **October 1, 2013**. Neither the **City** nor the **Township** shall receive any interest or other monetary remuneration for the funds used in the reconstruction of **Grove Road**.

G. No employees of either party shall be transferred under this Agreement, nor shall any real property, personal property, facilities or equipment be transferred.

H. The parties shall establish a Joint Board which shall be named the **“Grove Road Improvement Board”** which members shall be the City Manager or his designee, the Township Supervisor or her designee, and the Project Manager designated by **OHM**. This Board shall supervise the reconstruction of **Grove Road** as defined in this Agreement and shall meet at least monthly to review progress so as to apprise the **City** and the **Township** as to the status of said improvement.

I. Each party to this Agreement shall be responsible for all their own legal, financial and administrative costs.

J. This Agreement shall be recorded with the **Secretary of State** as required by State Statute as well as the appropriate Michigan Department or agency who oversees the requirements of the **EVIP**.

K. For purposes of this Agreement the **City** shall be solely responsible and hold the **Township** harmless for any and all claims asserted by a third party pursuant to the **“Governmental Tort Liability Act” (GTLA)** for the portion of **Grove Road** which is located entirely within the political boundary of the **City**.

L. This Agreement shall automatically terminate upon the completion of the reconstruction of **Grove Road** as defined herein which shall also include reimbursement to the **Township** of the Federal matching dollars needed for this project as set forth in Exhibit 1.

IN WITNESS

The Charter Township of Ypsilanti

Brenda L. Stumbo, Supervisor
Dated: _____, 2012

Karen Lovejoy Roe, Clerk
Dated: _____, 2012

The City of Ypsilanti

Paul Schreiber, Mayor

Dated: _____, 2012

Ralph Lange, City Manager

Dated: _____, 2012

Approved as to form:

John Barr, Ypsilanti City Attorney

Dated: _____, 2012

Wm. Douglas Winters, Ypsilanti Township Attorney

Dated: _____, 2012

Executive Session Minutes

- A. The November 20, 2012 Executive Session Minutes will be distributed to Board Members prior to the meeting.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 26, 2012 WORK SESSION**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

**1. N. HYDRO PARK – EROSION CONTROL PROJECT DISCUSSION –
MICHAEL SARANEN**

Michael Saranen explained about 600 feet of erosion in North Hydro Park. Neimann Corporation, out of Ypsilanti, gave us a budgetary cost of \$120,000 to do a combination of riff-raff and sheet piling to repair and alleviate the erosion. He said he was looking into other methods and possible grant dollars to help cover the cost for this project for next year. He said this was a common problem, but one concern was that areas along the bike path that had eroded to the point of no longer having a qualified safety standard.

Trustee Scott Martin asked if we had any idea of other companies that could do this kind of work.

Mr. Saranen replied there were several companies that did this type of work and even an engineering firm could feasibly design a remediation plan for us. He explained that any action we take would need maintenance in the future depending on freeze-thaw, high flow events and other situations.

Discussion followed on long-term repair and if it could wait until Spring or Summer.

Treasurer Doe asked how close the edge was to the bike path. Mr. Saranen replied that in places, it was nine feet and the safety requirement was ten feet. Mr. Doe asked if fencing would be necessary.

Supervisor Stumbo confirmed with Mr. Saranen that this was to be a 2013 project and would come out of the Park Fund.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 WORK SESSION MINUTES
PAGE 2**

Trustee Scott Martin asked if Stantec was looking at some grant for that type of work.

Mr. Saranen requested \$135,000 for the project to help with engineering and grant writing. He agreed signs could be posted in the areas of most concern on the bike path.

Discussion followed on the direction that Mr. Saranen should take at this point. The Board supported him to proceed with some preliminary engineering on his own, using resources, he already had available and budget the project for 2013.

2. REVIEW AGENDA

Supervisor Stumbo reviewed the agenda with additional discussion on the following items:

- **Clerk Report**

- The November 6, 2012 election results were certified by the County Board of Canvassers. Ypsilanti Township has 40,668 registered voters and 25,695 voted in the Presidential Election. This was 63.43% of Ypsilanti Township's electorate.

Ypsilanti Township's election team was composed of the Clerk's Office, Supervisor's Office, Treasurer's Office, Office of Community Standards, Human Resources and the Residential Services Department including maintenance and custodial staff. The polls were staffed by election inspectors. The entire election team pulled together and provided services and support to the Chairpersons and election inspectors at 19 polling places in Ypsilanti Township.

Overall, the election was considered a great success with each polling location averaging 1,000 or more voters during a 13-hour period. Some of the lines were longer than desired but for a Presidential election, it was expected.

UAW Local 898 provided many more voting booths as it was clear the time it was taking to vote was very long due to the length of the ballot. The additional booths were added to polling places with the longer lines. The Clerk's office mailed out 6,349 absentee ballots and 6,128 were returned and processed. This was 23.8% of the total ballots cast in Ypsilanti Township.

We are hopeful that the State legislature will move quickly to allow no reason absentee so that in four years voters will be able to vote absentee and avoid the lines.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 WORK SESSION MINUTES
PAGE 3**

I would like to thank all the staff in the Clerk's office and all the departments that supported the election by providing staff to help. In addition, the Chairpersons and the election inspectors, many who are senior citizens, did a fabulous job, with many working over 17 hours on Election Day.

All election results for Washtenaw County can be found at ewashtenaw.org, click on departments and then elections.

- The Clerk's office needs election inspectors with computer experience for elections planned for 2013 and 2014. You must be registered to vote if 18 or older. If between the ages of 16-17, you must be a student to be eligible to become an election inspector. Please go on line at www.ytown.org under the Clerk's department to find an election inspector application. Please fill out and bring to Clerk's office with social security card and driver license to apply. You can also pick up an application at the Clerk's office.
- The Clerk's office is handling passports on a daily basis.
- Re-Imaging Washtenaw –plans are underway for zoning and design changes to Master Plans in the Washtenaw Ave. Corridor. The group has hired a consultant for planning for the Washtenaw Ave. Corridor.
- Streetlights at Sweet and Clark Roads, and Tuttlehill and Merritt Roads have been installed. Lakeview Streetlights installation is currently underway and DTE is committed to having the lights in and on by the end of the year.
- I-94/Huron Street Park and Ride lights-DTE has submitted plans to MDOT under the Build American requirement and is waiting for MDOT acceptance of the plan. This project is scheduled for 2013.
- The Accounting Department is working on year-end accounting requirements. Javonna Neel is assisting the three full time officials in projections for all funds through and including 2017 as plans develop regarding the upcoming 2013 millage renewal election and ballot language.
- Washtenaw County Wide Transit Plan- Clerk Lovejoy Roe and Supervisor Stumbo attended a meeting with AATA staff and many municipal leaders on Tuesday, November 13, 2012. The meeting involved discussions regarding the future of regional cooperation for transportation in Washtenaw County.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 WORK SESSION MINUTES
PAGE 4**

- Clerk Lovejoy Roe and Supervisor Stumbo attended the annual meeting of the West Willow Association on Wednesday, November 19, 2012. It was a potluck meeting and the meeting for electing officers. It was very well attended.
- On a personal note, it has been a pleasure and great honor to work with all the elected representatives on the Charter Township Board over the past four years and I am looking forward to our next four years together serving the residents of the great Township of Ypsilanti. I am grateful for the opportunity to continue to serve.

- **Attorney Report – General Legal Update**

Attorney Winters provided an update on the liquidation of Kircher's bankruptcy properties. He said a list had been recorded with the Register of Deeds on each property, that detailed remediation needed to be completed in order to get a new Certificate of Occupancy if the properties were acquired through a tax sale or bankruptcy procedure.

Mr. Winters reported Eastern Highlands Complex had been sold. He explained the Township had a lien on that property that with interest, now totaled approximately \$70,000. The Trustee Company was trying to have that lien discharged. Attorney Winters said he had shared that information with bankruptcy attorney Steve Matta, who felt the lien was still in effect. Mr. Winters requested the Township to authorize Steve Matta to file the appropriate objections to Trustees Motion to Discharge our Judgment and Official Liens that were filed against Eastern Highlands.

The Board agreed to add this request under Other Business.

- **New Business**

1. **Resolution No. 2012-29 – Wage Resolution**

Supervisor Stumbo said there was no increase but they were requesting to restore the 8 days PTO time that had been taken away.

2. **Budget Amendment #11**

Clerk Lovejoy Roe explained it was mostly tax tribunals and an adjustment for health care for some of the staff in her office that had been under budgeted and the settlement of \$18,000 regarding the AFSCME grievance.

3. **Resolution No. 2012-40**

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 WORK SESSION MINUTES
PAGE 5**

Marwel briefly explained the changes to the Cafeteria Plan. He said this would replace the Benny Card.

Karen Wallin, HR Department explained this would eliminate some of the prior issues.

4. 2013 Compost Site Pricing

Jeff Allen, Residential Services said the site was trying to be more competitive and the information would be in the new Handbook.

5. Barr Engineering Professional Services Contract

Jeff Allen said this was a continuation of their contract, which had recently expired.

Michael Saranen provided a brief explanation regarding the range of fees and a change of scope in services.

6. 1st Reading of Resolution No. 2012-39, Proposed Ordinance No. 2012-427 Amending Ordinance No. 2010-409, Chapter 14, Animals of the Code of Ordinances

Mike Radzik, Office of Community Standards provided a brief explanation of the resolution. The original ordinance contained a sunset clause, which expired at the end of the year.

- **Other Business**

1. **Retaining Steve Mattia regarding Eastern Highlands**
2. **Rescind the Resolution pertaining to the AATA Authority.**

- **Authorizations And Bids**

Jeff Allen briefly reviewed his agenda items:

1. **Office Max**
2. **On-Line Auction**
3. **Connecting Communities Grant**
4. **Additional Security Cameras**

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 WORK SESSION MINUTES
PAGE 6**

ADJOURNMENT

The meeting adjourned at approximately 6:59 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 26, 2012 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

A. 7:00 PM – 2013 FISCAL YEAR BUDGET, RESOLUTION NO. 2012-28

The public hearing opened at approximately 7:03 p.m.

Supervisor Stumbo explained several meetings were held regarding the budget and it was posted online for review. There were no questions.

The public hearing closed at approximately 7:05 p.m.

Clerk Lovejoy Roe read Resolution No. 2012-28 into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Resolution No. 2012-28, 2013 Fiscal Year Budget (see attached). The motion carried unanimously.

PUBLIC COMMENTS

Eric Maes, City Resident said his children attended East Arbor Academy and he expressed his thanks to the Board for the school being brought to Ypsilanti Township. He stated the daycare was a very good benefit for the school and the community. Mr. Maes said he hoped the daycare would be allowed to expand.

Dorothy Morris, Township Resident and owner of Dorothy's Discovery Daycare gave an emotional plea for the expansion of her business. She provided an overview of her vision when she started her business and what she hoped to accomplish in the future. Ms. Morris explained she had worked with families through pregnancies, divorces, job loss, sickness and financial struggles and had never had an issue with the State Licensing Board. Ms. Morris requested the opportunity to explain the revisions she was seeking to make with the expansion of her daycare.

Mike Clifford, Township Resident expressed his support for the daycare expansion. He also voiced his dissatisfaction of the treatment shown by the Planning Commission at the November meeting, specifically the lack of respect, even to the point of insult displayed by Commissioners Richie and Reed toward the residents and the owner of the small business. Mr. Clifford said he sent a four-page email explaining his concern regarding the unprofessional conduct of these two commissioners. He stressed he was particularly offended by the body language of Commissioner Reed. Mr. Clifford stated the only objection to the expansion was by the next-door neighbor who knew the daycare was there when they bought the house. He further stated that without the expansion, a space would not be available when he had a second or third child.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 REGULAR MEETING MINUTES
PAGE 2**

Supervisor Stumbo apologized for any improper behavior of the Planning Commission.

Edward Rensi, Superior Township Resident also thanked the Board for allowing the Academy because they had been able to meet the needs of his autistic son. He said he met Ms. Morris through the academy and his son was now thriving under the care given at Dorothy's Discovery Care. Mr. Rensi stated he hoped the daycare would be allow to expand, otherwise it might be necessary for them to change schools in order keep his children in the same daycare.

Ayanna McConnell, Township Resident said she had two children at the daycare, a three-month old and an older son with developmental delays and several food allergies. She stated that both had received wonderful care. Ms. McConnell further stated that after learning the expansion was denied, she wondered if that was sending a message that families should not expand in Ypsilanti Township.

Dontia Warren, Township Resident said she had also written to Supervisor Stumbo regarding the last Planning Commission meeting, which she read a portion of the minutes to the Board. She said she felt the Township needed to support the expansion of the daycare and listed several reasons why she personally supported it. Ms. Warren explained she had read several of the Planning Commission minutes and she disagreed with the comments made by those Board members that the quality of the care received at the daycare should not be a factor in their decision for the expansion. She explained she could not see how to separate the two, because being a tax-paying resident in the community and a parent that had children in need of such quality services was a good thing for our economy. Ms. Warren said her personal impression was that not all the members of the Planning Commission had really weighed the objections. She pointed out several personal observations regarding why she felt the traffic concern was not really an issue and the fact of that the resident that lived next door had moved in with the knowledge that a daycare was being run there. She singled out Commissioners Reed and Ritchie, saying she felt they reacted inappropriately.

Tonya Trussell, Ypsilanti Resident extended her support of the expansion and said she appreciated the way the staff worked to accommodate her family's daycare needs since she and her husband worked split shifts. Mr. Trussell said she felt the neighbor should not be allowed to complain since they were aware of the daycare's existence before they moved in.

Kurt Weitzman, Van Buren Township Resident thanked the Board for listening to the concerns of the people and he was in complete agreement with all that was said. He stated that although he did not live in the township, he chose to invest because of his family's involvement with Dorothy's Discovery Daycare.

Desiree Weitzman, Van Buren Township Resident said Dorothy's Discovery Daycare was the reason their children were enrolled in East Arbor Academy and they supported Ypsilanti Township in both ventures.

Naomi Pee, Township Resident explained that when her husband had become ill, Dorothy had worked with her in getting their son into her program. She said she felt Dorothy had taken a vow to care for the children and she wanted that to continue. Ms. Pee expressed her support for the expansion.

Mike Deaunee, Township Resident said his family had invested and grown in Ypsilanti Township and he felt the Township needed to allow the expansion to meet the needs of the growing families and in conjunction with the Academy.

Delisa Barns, Pittsfield Township Resident stressed that Ms. Morris cared for the families and that she was not just in it for the money. She stated Ms. Morris worked with her family through a very stressful financial challenge.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 REGULAR MEETING MINUTES
PAGE 3**

Alex Hamlin, Township Resident stated the daycare consistently provided quality care and he wanted more people to be able to avail themselves of that opportunity.

Mousa Sissoko, Township Resident thanked Ms. Morris for the care she provided to his children and pleaded with the Board to consider the proposed expansion. He explained he worked in Ann Arbor and he and his wife had considered moving out of the Township but did not for two reasons, East Arbor Academy and Dorothy's Discovery Daycare.

Kim Deaunee, Township Resident thanked the Township for allowing East Arbor Academy to come to the Township and she asked the Board to keep in mind the school caused the community to expand so resources also needed to expand.

Stephanie Vail, Township Resident said her daughter had been at the daycare for six years. She explained when she lost her job, Ms. Morris continued to help her family through the financial hardships and even offered her a job, which changed her whole career path. Ms. Vail stated she would receive her Master's in Education in December and would be returning to work at the daycare because of the high quality business there.

Molly Welker, Program Director for East Arbor School and parent of a child in Dorothy's Discover Daycare voiced her appreciation for both the school and daycare. She stated she had attended the last two Planning Commission meetings where she felt very intimidated when she spoke before them at the meeting in October. Ms. Welker said Sally Ritchie had made a statement that the Board should be there for the people, however Ms. Welker felt that Sally Ritchie and Nathan Reed were disgruntled, glaring at people and both had already decided against any expansion at the daycare, to the point of not even listening to what people had to say.

Kimberly Hambright, Township Resident and Child Care Licensing Daycare Consultant for Dorothy's Discovery Daycare reiterated the lack of traffic issues, the quality of care given to the children and the quality of training given to the workers. She was disheartened when she found out how Dorothy was being treated in her quest for expansion.

Trustee Eldridge said it was unusual to see this many people in support of an issue at a Township Board Meeting. He stated as a member of the Planning Commission, many knew how he had stood on the issue. He asked the Board to allow Attorney Winters to research any legal aspect that could get the issue back in front of the proper board.

Attorney Winters said he would do so at the Board's request. He said the Township Board was known for providing due process and a fair hearing to everyone.

Supervisor Stumbo said a meeting to discuss the issue was scheduled for Wednesday, November 28, 2012. She stated the meeting would allow for a proper review of the issue and would include Attorney Winters, Attorney McLain and Mr. Lawson and a follow-up report would be prepared. Supervisor Stumbo explained the Planning Commission was a separate Board, appointed by the Township Board and they would definitely look into the matter.

Clerk Lovejoy Roe gave a brief explanation of due process and the need for training for the Boards and Commissions. She also apologized to the residents and thanked them for coming to the meeting.

CONSENT AGENDA

- A. MINUTES OF THE OCTOBER 22, 2012 WORK SESSION AND REGULAR MEETING**
- B. NOVEMBER 12, 2012 AND NOVEMBER 26, 2012 STATEMENTS AND CHECKS**
- C. OCTOBER 2012 TREASURER REPORT (See Attached)**
- D. 2013 CONTRACTS AND RENEWALS (See Attached)**
- E. RESOLUTION NO. 2012-34, DESIGNATION OF NEWSPAPER CIRCULATION (See Attached)**
- F. RESOLUTION No. 2012-36, DESIGNATION OF DEPOSITORIES (See Attached)**
- G. RESOLUTION NO. 2012-37, ADOPTION OF 2013 BOARD MEETING DATES**
- H. RESOLUTION NO. 2012-38, ADOPTION OF ROBERT'S RULES OF ORDER (See Attached)**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

10/23/12

- Larry Doe and I attended YCUA Meeting

10/24/12

- Mike Radzik and I met with Sheriff Clayton regarding future funding strategies for animal control (this issue will come to the board)
- 3 FTOs and Karen Wallin met with MERS
- Attended YCUA meeting

10/25/12

- Attended weekly development team meeting
- Met with Mike Radzik and Karen Wallin to discuss the Community Standards Department
- Attended ribbon cutting at new Washtenaw Urgent Care

10/27/12

- Attended 100th birthday celebration for township resident Mrs. Jones
- Karen Roe, Jean Hall Currie, Mike Martin and I attended NAACP Dinner

10/29/12

- Met with Adams Outdoor Advertising
- Attended weekly police meeting

10/30/12

- Karen Roe and I attended meeting to discuss HUD grant funds for Habitat acquisition in Ypsilanti Township
- Joe Lawson, Mike Radzik and I attended economic growth executive group regional meeting at Ann Arbor SPARK

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 REGULAR MEETING MINUTES
PAGE 5**

10/31/12

- 3 FTOs and Karen Wallin met to discuss Teamsters contract

11/1/12

- Mike Radzik, Tammie Keen, Jim Anuskiewicz and I met with residents on Forest Avenue regarding neighborhood issues

11/2&5/12

- Out of office

11/6/12

- Worked with Clerk's office on Election Day

11/8/12

- Attended weekly development team meeting
- Larry Doe and I met with Sandy Andresen regarding Ford Heritage Park fundraising effort

11/9/12

- Joe Lawson, Ron Fulton and I met with Harold Stulberg to discuss potential buyer of Pontiac/GMC dealership

11/11/12

- Attended Eagle Scout ceremony

11/12/12

- Township Offices Closed – Veteran's Day

11/13/12

- Attended weekly police meeting
- Met with Kirk Profit and Mark Perry regarding potential economic development
- Karen Roe and I attended meeting on public transportation in Washtenaw County

11/15/12

- Met with ITC
- Attended Big Ten Township meeting in Northville Township

11/16/12

- Stan Eldridge and I attended meeting at EMU police department in regards to their camera and monitoring system

11/19/12

- Attended personnel committee meeting at YCUA
- Attended public sector committee meeting at Ann Arbor Spark
- 3 FT officials attended weekly police meeting
- 3 FT officials participated in Rutherford pool conference call – they need to raise \$120,000 in order for the pool to open in 2013, prices came in higher than expected for the rebuild.
- Karen Roe and I attended West Willow NHW meeting and potluck

11/20/12

- Attended "Kick Off" Stakeholders meeting at SPARK East with U of M, Aerotropolis leaders, Washtenaw County, MEDC representative, RACER Trust and members of the Private sector to discuss research project at GM facility

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 REGULAR MEETING MINUTES
PAGE 6**

11/21/12

- Jeff Allen and I attended meeting with River Up representatives, MDOT and
- County parks staff to discuss easement needed on Textile road

11/22&23/12

- Township Offices Closed – Thanksgiving Holiday

11/24/12

- Attended Blanket Express fundraiser

11/26/12

- 3 FT attended meeting at South Arbor Charter Academy
- 3 FT attended weekly police meeting

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters provided updates regarding nuisance issues on the properties located at 1034 Maplewood, 117 S. Harris, 2559 E. Michigan, 2149 McGregor, 8184 Thornhill and the Exxon station on the corner of Harris and Ecorse.

NEW BUSINESS

1. REQUEST OF BRAD AND WENDY COUSINO FOR A TWO-YEAR EXTENSION OF THEIR PRIVATE ROAD VARIANCE APPROVED BY THE YPSILANTI TOWNSHIP BOARD OF TRUSTEES ON NOVEMBER 16, 2012

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the request of Brad and Wendy Cousino for a two-year extension of their Private Road Variance approved by the Ypsilanti Township Board of Trustees on November 16, 2012. The motion carried unanimously.

2. RESOLUTION NO. 2012-29 – WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES FOR 2013

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve Resolution No. 2012-29, the Wage Resolution for Administrative and Confidential Employees for 2013 (see attached). The motion carried unanimously.

3. RESOLUTION NO. 2012-30, SUPERVISOR SALARY FOR 2013

4. RESOLUTION NO. 2012-31, CLERK SALARY FOR 2013

5. RESOLUTION NO. 2012-32, TREASURER SALARY FOR 2013

6. RESOLUTION NO. 2012-33, TRUSTEES' SALARY FOR 2013

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve Resolution No. 2012-30, Supervisor Salary for 2013, Resolution No. 2012-31, Clerk Salary for 2013, Resolution No. 2012-32, Treasurer Salary for 2012, and Resolution No. 2012-33, Trustees' Salary for 2013 (see attached). The motion carried unanimously.

7. BUDGET AMENDMENT #11

Clerk Lovejoy Roe read the Amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Budget Amendment #11 (see attached). The motion carried unanimously.

8. RESOLUTION NO. 2012-40, CAFETERIA PLAN AMENDMENT

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Trustee Hall Currie, supported by Clerk Lovejoy Roe to approve Resolution No. 2012-40, Cafeteria Plan Amendment 2013 (see attached). The motion carried unanimously.

9. 2013 COMPOST SITE PRICING

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2013 Compost Site Pricing (see attached). The motion carried unanimously.

10. REQUEST APPROVAL OF LIMITED HOLIDAY CLOSURE FOR THE TIME PERIOD OF DECEMBER 26, 27, AND 28, 2012.

A motion was made by Trustee Hall Currie, supported by Treasurer Doe to approve the request of limited Holiday Closure for the time period of December 26, 27, and 28, 2012. The motion carried unanimously.

11. REQUEST OF MICHAEL SARANEN, HYDRO OPERATIONS MANAGER, TO APPROVE PROFESSIONAL SERVICE CONTRACT WITH BARR ENGINEERING, BILLED ON A TIME AND MATERIALS BASIS, BUDGETED IN LINE ITEM #252.252.000.801.000

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the request of Michael Saranen, Hydro Operations Manager, to approve the Professional Service Contract with Barr Engineering, billed on a time and materials basis, budgeted in line item #252.252.000.801.000 (see attached). The motion carried unanimously.

12. 1ST READING RESOLUTION NO. 2012-39, PROPOSED ORDINANCE NO. 2012-427 AMENDING ORDINANCE NO. 2010-409, CHAPTER 14, ANIMALS OF THE CODE OF ORDINANCES

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve the 1st Reading of Resolution No. 2012-39, Proposed Ordinance No. 2012-427, amending Ordinance No. 2010-409, Chapter 14, Animals of the Code of Ordinances (see attached).

Arloa Kaiser, Township resident thanked the Board and the Ordinance for making the Ordinance a positive thing.

Trustee Mike Martin said he was against the ordinance at first, but now supported it because he had seen the positive effects. He voiced his appreciation to everyone who had participated in bringing the ordinance about. He also requested to revisit the "Backyard Breeder" issue which had been tabled several meetings ago.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 26, 2012 REGULAR MEETING MINUTES
PAGE 8**

Mary VandeWalker, Township resident explained she lived near one of the issues regarding pit bulls and was glad to hear the specifics regarding sterilization. She wondered if the Township had any plans with the Humane Society or possibly the Sheriff's Department regarding owner education being part of the solution.

The motion carried as follows:

**Eldridge: Yes S. Martin: Yes Hall Currie: Yes Lovejoy Roe: Yes
Doe: Yes M. Martin: Yes Stumbo: Yes**

OTHER BUSINESS

- 1. REQUEST AUTHORIZATION TO HIRE STEVE MATTA, A BANKRUPTCY ATTORNEY WHO IS ON OUR LIST OF CONTRACTS AND RENEWALS, TO FILE AN OBJECTION TO THE TRUSTEES'S MOTION IN THE KIRCHER CASE, SEEKING TO DISCHARGE THE JUDICIAL AND JUDGMENT LEINS AGAINST EASTERN HIGHLANDS IN THE AMOUNT OF \$70,000**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve hiring Steve Matta to file an objection to the Trustee's Motion in the Kircher case, seeking to discharge the Judicial and Judgment Liens against Eastern Highlands in the amount of \$70,000. The motion carried unanimously.

- 2. REQUEST TO OPT OUT OF THE 196 TRANSIT AUTHORITY, BUT CONTINUE DISCUSSIONS WITH THE CLERK, SUPERVISOR AND TREASURER ACTING AS REPRESENTATIVES FOR YPSILANTI TOWNSHIP TO FIND A SOLUTION TO THE COUNTYWIDE TRANSPORTATION ISSUES**

A motion was made by Trustee Eldridge, supported by Trustee Hall Currie to opt out of the 196 Transit Authority, but continue discussions with the Clerk, Supervisor and Treasurer acting as representatives for Ypsilanti Township to find a solution to the Countywide Transportation issues.

Supervisor Stumbo explained that the City of Ann Arbor had opted out of the 196 Transit Authority since the last Board Meeting.

The motion carried unanimously.

AUTHORIZATIONS AND BIDS

AUTHORIZE:

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SELL OUTDATED VEHICLES/EQUIPMENT IN ON-LINE AUCTION**

A motion was made by Trustee Hall Currie, supported by Trustee Scott Martin to approve the request of Jeff Allen, RSD Director for authorization to sell outdated vehicles/equipment in on-line auction. The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK CONNECTING COMMUNITIES GRANT 2012-2013**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Jeff Allen, RSD Director for authorization to apply for all three Connecting Communities Grants 2012-2013. The motion carried unanimously.

3. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO SEEK PROPOSALS AND SEALED BIDS FOR ADDITIONAL SECURITY CAMERAS

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Jeff Allen, RSD Director for authorization to seek proposals and sealed bids for additional security cameras. The motion carried unanimously.

ACCEPT:

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT THE LOW PROPOSAL FROM OFFICE MAX, IN THE AMOUNT OF \$17,195.33 FOR PRINTING OF THE 2013 HELPFUL HANDBOOK AND MAGNET AND THE ADDITIONAL ESTIMATED COST OF \$6,000 FOR POSTAGE, TO BE DIVIDED BETWEEN LINE ITEMS 226.226.000.900.000, 226.226.000.730.000, 212.212.000.900.000 AND 212.212.000.730.000**

A motion was made by Trustee Hall Currie, supported by Trustee Scott Martin to accept the low proposal from Office Max, in the amount of \$17,195.33 for printing of the 2013 Helpful Handbook and Magnet and the additional estimated cost of \$6,000 for postage to be divided between line items 226.226.000.900.00, 226.226.000.730.000, 212.212.000.900.000 and 212.212.000.730.000.

Trustee Mike Martin asked if a local company, Allegra Printing could be used instead of the national chain.

Discussion followed and the decision was made to use Office Max.

The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:45 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Resolution No. 2012-28
Charter Township of Ypsilanti
2013 Fiscal Year Budget

WHEREAS, The Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2013; and

WHEREAS, the Township Board has advertised the tentative millage rates in the Ypsilanti Courier and held the public hearing on Monday, November 26, 2012 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS, the Township Board has reviewed the proposed tax rates and budgets.

NOW THEREFORE BE IT RESOLVED, the Ypsilanti Township Board of Trustees adopts the 2013 Fiscal Year Budget by cost center, as follows:

General Fund Expenditures

101	Township Board	\$	146,610
137	Due Process		215,800
171	Supervisor		245,246
201	Accounting		254,603
202	Independent Auditing		32,000
209	Assessing		420,274
210	Legal Services		222,310
215	Clerk		422,739
227	Human Resources		93,992
247	Board of Review		3,976
253	Treasurer		294,758
265	Building Operations		519,101
266	Computer Support		408,381
267	General Services		195,750
371	Community Development		209,207
400	Planning Commission		4,602
410	Zoning Board of Appeals		2,716
446	Highways and Streets		290,000
762	RSD Administration		56,236
774	RSD Park and Grounds		532,670
780	RSD Storm Water Management		21,000
851	Fringes and Insurance		8,000
950	Community Stabilization (new)		455,000
956	Other Functions		1,446,158
991	Debt Service/Other Financing		615,657
	Total General Fund Expenditure by Department:	\$	7,116,786
Fire Department Fund - Fund 206			
206	Fire Department	\$	3,420,643
220	Civil Service Commission		14,520
852	Pension and Insurance		1,393,244
970	Capital Outlay		58,000
975	Federal Grant Department		-
	Total Fire Department Fund by Department	Total:	\$ 4,886,407
Parks Commission - Fund 208		Total:	\$ 21,111
Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 212			
212	BSR II-Operations	\$	191,350
230	BSR II-Recreation		532,406
584	BSR II-Golf Course		5,508
970	Capital Outlay		1,615,000
991	Debt Service		726,700
	Total BSR II Fund by Department	Total:	\$ 3,070,964
Environmental Services - Fund 226		Total:	\$ 2,648,874
Recreation - Fund 230		Total:	\$ 911,741
14B Court - Fund 236		Total:	\$ 1,265,772
Building Rental Inspection Fund - Fund 248		Total:	\$ 60,780
Building Department - Fund 249		Total:	\$ 279,049
Local Development Finance Authority - Fund 250		Total:	\$ 222,275
Hydro Station - Fund 252		Total:	\$ 290,264
Law Enforcement Fund - Fund 266			
301	Sheriff Services	\$	6,434,477
304	Ordinance		267,018
	Total Law Enforcement Fund by Department	Total:	\$ 6,701,495
General Obligation Debt Service - Fund 301		Total:	\$ 56,135
Debt Fund Series A Bonds - Fund 396		Total:	\$ 51,035
Debt Fund Series B Bonds - Fund 397		Total:	\$ 43,800

Debt 2006 Bond Fund - Fund 398	Total:	\$ 213,926
Capital Improv-Seaver Infrastr - Fund 498	Total:	\$ 10,000
Golf Course - Fund 584	Total:	\$ 755,272
Compost - Fund 590	Total:	\$ 372,425
Motor Pool - Fund 595	Total:	\$ 134,419
Nuisance Abatement Fund - Fund 893	Total:	\$ 100,429
	Grand Total:	\$ 29,212,959

BE IT FURTHER RESOLVED, that the revenues, transfers-in and appropriations of prior year fund balances are estimated as follows:

Revenues	\$	7,400,864	
Transfer-in		-	
Appropriation of prior year fund balance		-	
General Fund - 101	Total:	\$ 7,400,864	
Revenues	\$	3,856,178	
Transfer-in		-	
Appropriation of prior year fund balance		1,030,229	
Fire Department Fund - 206	Total:	\$ 4,886,407	
Revenues	\$	8,111	
Transfer-in		-	
Appropriation of prior year fund balance		13,000	
Parks Commission Fund - 208	Total:	\$ 21,111	
Revenues	\$	2,688,419	
Transfer-in		363,350	
Appropriation of prior year fund balance		19,195	
Bike Path, Sidewalk, Recreation, Roads, Operations - 212	Total:	\$ 3,070,964	
Revenues	\$	1,912,121	
Transfer-in		-	
Appropriation of prior year fund balance		736,754	
Environmental Services Fund - 226	Total:	\$ 2,648,875	
Revenues	\$	379,335	
Transfer-in		532,406	
Appropriation of prior year fund balance		-	
Recreation Fund - 230	Total:	\$ 911,741	
Revenues	\$	1,013,465	
Transfer-in		252,307	
Appropriation of prior year fund balance		-	
14B Court - 236	Total:	\$ 1,265,772	
Revenues	\$	83,000	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Building Rental Inspection Fund - 248	Total:	\$ 83,000	
Revenues	\$	266,000	
Transfer-in		-	
Appropriation of prior year fund balance		13,049	
Building Department Fund - 249	Total:	\$ 279,049	
Revenues	\$	222,275	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Local Development Finance Authority Fund - 250	Total:	\$ 222,275	
Revenues	\$	280,400	
Transfer-in		-	
Appropriation of prior year fund balance		9,864	
Hydro Station Fund - 252	Total:	\$ 290,264	
Revenues	\$	5,680,754	
Transfer-in		-	
Appropriation of prior year fund balance		1,020,741	
Law Enforcement Fund- 266	Total:	\$ 6,701,495	
Revenues	\$	-	
Transfer-in		-	
Appropriation of prior year fund balance		56,135	
General Obligation Debt Service Fund - 301	Total:	\$ 56,135	
Revenues	\$	-	
Transfer-in		51,035	
Appropriation of prior year fund balance		-	
Debt Fund Series A Bonds - 396	Total:	\$ 51,035	
Revenues	\$	-	
Transfer-in		4,100	
Appropriation of prior year fund balance		39,700	
Debt Fund Series B Bonds - 397	Total:	\$ 43,800	

Revenues	\$	80	
Transfer-in		222,275	
Appropriation of prior year fund balance			
Debt 2006 Bond Fund - Fund 398	Total:	\$	222,355
Revenues	\$	-	
Transfer-in		-	
Appropriation of prior year fund balance		10,000	
Capital Improv-Seaver Infrastr - Fund 498	Total:	\$	10,000
Revenues	\$	749,764	
Transfer-in		5,508	
Appropriation of prior year fund balance		-	
Golf Course Fund - 584	Total:	\$	755,272
Revenues	\$	285,400	
Transfer-in		-	
Appropriation of prior year fund balance		87,025	
Compost Site Fund - 590	Total:	\$	372,425
Revenues	\$	134,620	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Motorpool Fund - 595	Total:	\$	134,620
Revenues	\$	100,500	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Nuisance Abatement Fund - 893	Total:	\$	100,500
	Grand Total:	\$	29,527,959

BE IT FURTHER RESOLVED, that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director.

BE IT FURTHER RESOLVED, that increases to fund budgets must be authorized by the Township Board.

BE IT FURTHER RESOLVED, the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds as required by ordinance or resolution:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	1.0322	\$ 1,177,254
Fire Department	2.8000	\$ 3,193,481
Solid Waste	1.6800	\$ 1,916,089
Law Enforcement	3.5000	\$ 3,991,852
Law Enforcement 2	1.5000	\$ 1,710,794
Bike Path, Sidewalk, Recreation, Roads, Operation	1.0059	\$ 1,147,258
Operating Total:	11.5181	\$ 13,136,728
<u>Debt</u>		
Fire Pension	0.6031	\$ 687,876
Debt Total:	0.6031	\$ 687,876
Grand Total:	12.1212	\$ 13,824,604

BE IT FURTHER RESOLVED, the Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State Law.

I Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No.2012-28 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 201

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
OCTOBER 1, 2012 THROUGH OCTOBER 31, 2012

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,761,781.65	105,038.33	1,037,348.15	3,829,471.83
101 - Payroll	111,787.49	712,721.28	705,635.34	118,873.43
101 - Willow Run Escrow	141,430.15	11.98	0.00	141,442.13
206 - Fire Department	2,638,100.15	6,227.62	230,580.95	2,413,746.82
208 - Parks Fund	15,238.00	1.27	256.73	14,982.54
211 - Bicycle Path	0.00	0.00	0.00	0.00
212 - Roads/Bike Path/Rec/General Fund	1,273,269.96	292.88	90,620.04	1,182,942.80
225 - Environmental Clean-up	443,897.63	37.59	0.00	443,935.22
226 - Environmental Services	3,596,569.37	101,903.54	190,360.31	3,508,112.60
230 - Recreation	292,093.12	19,502.92	56,558.46	255,037.58
236 - 14-B District Court	103,696.03	1,648.34	69,706.61	35,637.76
244 - Economic Development	67,114.16	5.68	0.00	67,119.84
248 - Rental Inspections	40,697.41	12,388.75	2,707.91	50,378.25
249 - Building Department Fund	283,464.49	38,549.24	21,314.85	300,698.88
250 - LDFA Tax	304.91	0.02	0.00	304.93
252 - Hydro Station Fund	709,305.04	8,775.80	13,890.95	704,189.89
266 - Law Enforcement Fund	4,302,534.29	4,886.03	496,798.00	3,810,622.32
280 - State Grants	18,365.88	1.56	0.00	18,367.44
283 - Neighborhood Stabilization	698.72	0.06	0.00	698.78
301 - General Obligation	260,948.34	39.00	0.00	260,987.34
396 - Series "A" Bond Payments	1,895.11	0.16	0.00	1,895.27
397 - Series "B" Cap. Cost of Funds	65,509.24	5.52	712.50	64,802.26
398 - LDFA 2006 Bonds	133,680.96	6.17	65,010.00	68,677.13
498 - Capital Improvement 2006 Bond Fund	338,965.68	28.68	940.05	338,054.31
584 - Green Oaks Golf Course	257,571.62	45,690.73	40,912.72	262,349.63
590 - Compost Site	1,263,945.75	17,682.28	23,885.79	1,257,742.24
595 - Motor Pool	422,846.17	1,608.25	10,743.22	413,711.20
701 - General Tax Collection	12,790.04	5,758.19	13,530.66	5,017.57
703 - Current Tax Collections	2,878,208.36	681,569.09	2,507,476.33	1,052,301.12
707 - Bonds & Escrow/GreenTop	741,969.47	138,852.26	13,817.77	867,003.96
708 - Fire Withholding Bonds	21,325.57	1.81	0.00	21,327.38
893 - Nuisance Abatement Fund	56,169.58	7,185.68	6,429.43	56,925.83
ABN AMRO Series "B" Debt Red. Cap.Int.	31,693.66	0.88	1,685.71	30,008.83
Comerica Series B Bond	1,595.71	0.03	25.00	1,570.74
GRAND TOTAL	25,289,463.71	1,910,421.62	5,600,947.48	21,598,937.85

2013 LIST OF CONTRACTUAL VENDORS ANNUAL LIST OF CONTRACTS AND RENEWALS

VENDOR/FIRM	DESCRIPTION
360 Service	Printing & mailing assessment notices & Pers.Prop.
AATA	
Air Source One	Breathing Air Compressor Maintenance
All Around Services	Noxious Weeds/Mowing
Alternative Computer Technology, Inc.	Sophos Spam Filter
Ann Arbor Audio	Board Room Sound System
Ann Arbor SPARK Dues	
Ann Arbor SPARK East Dues	
APEX	Assessing Drawing Software
Apollo Fire Equipment	
ASAP	DOT Random Screens
ASC	
ASCAP	Phone Music
AT&T	Voice/Data Communication Services
Barr Engineering	Hydro Station
B & C Painting	Paint and Graffiti Removal
Blue Cross/Blue Shield of Michigan	Employee Health Care
Bresser's	
BS&A	Government Software Apps
Butzel & Long	
Camtronics	Security Cameras/Video
Carter & Burgess	Structural Engineer
CDWG	Symantec Server Files Backup Software, McAfee Desktop Virus Scan Software, Juniper Networks & Sonicwall
Centron Data Services	Printing & mailing assessment notices & Pers.Prop.
Choice Strategies	Employee Medical/Dependent Reimbursement – Benny Card
Cincinnati Time	Time Clocks
Comcast	Internet Services
Conference of Western Wayne Firefighter Testing Program	Firefighter Testing Program
Controlled Power	U.P.S. (Uninterruptible Power Supply) Maintenance, Fire Dept.
Creative Solutions	Chris Olson – fixed asset software
CTC Technologies	SilverPeak WAN Accelerators
D & B Power Associates, Inc.	UPS Maintenance
Dearborn National	Employee Disability / Life
Delta Dental	Employee Dental Services
DTE Energy	Generator Maintenance
D J Conneley	Boiler Maintenance
Doan Construction	Sidewalk Repair Contractor and Engineer
ESRI	GIS Software Maintenance
Election Systems & Software (ES&S)	Tabulator and AutoMark Maintenance Contract
Fire Findings	
Gabriel Roeder Smith & Company	Actuary Company
Garan Lucow	
GCSI	Lobbist Firm
Godaddy.com	Web Server SSL Certs
Governmental Business Systems	Election Equipment & Supplies
Governor Computer	Printer Repairs
Guardian Alarm	Security Alarm & Door Access System
Hastings Air Energy Control	Plymovent System Preventive Maintenance, Fire Dept.
Heppner Landscaping	Ordinance Mowing
Honeywell	Alarm & HVAC - RSD
Huron River Watershed Council Dues	
Int. Assoc. of Arson Invest	
Intern. Fire Chief's Assoc.	
Konica-Albin	Copier Maintenance
Langworthy, Strader & LeBlanc	
MAP (Michigan Ability Partners)	Roadside Cleanup
Maps by Wagner	Police/Fire/Elections/Residential Services Maps
Marketplace Solutions of Ohio, Inc.	
Margolis Nursery	Trees and Landscaping
MASA	Softball purchase for adult programs at Rec. Dept.

McLain & Winters
Meals on Wheels
Medtronic/Physio-Control
Merit.edu
Michigan Assessor Association
MI Association of Fire Chiefs
Michigan Association of Planning (MAP)
Michigan Fire Inspector's Society
Michigan Fireman's Association
Michigan Municipal League
(MRPA)Michigan Recreation & Park Assoc.
Michigan Township Association Dues
Microsoft
Micro Source, Inc.
Midwest Health Center
National Fire Protection Association
Niswander LLC
OHM Engineering
Parkway Services
Parson's Brinkerhoff
Pitney Bowes
PSLZ
Printing Systems
Professional Tree Service
QPS Printing
RackSpace
Ricoh
SEMCOG
SE Michigan Fire Chief's Assoc
Senior Nutrition Lease
Spears Fire & Safety
Spicer Group
Stanley Security
State of Michigan
Stormwater Management Services, LLC
TDS
Total Fitness
TRV (State of Michigan Dept of Corr)
Ulliance
USA Mobility
Verizon
Vermont Systems
V & J Cement Contractors
VMWare
Washtenaw Area Transportation Study Dues
Washtenaw County Mutual Aid
Washtenaw County Road Commission
Washtenaw County Treasurer
Washtenaw Urgent Care
Waste Management
Western Wayne County Mutual Aid
YCUA
Ypsilanti Area Chamber of Commerce
Zee Medical
Zoho Corp

Township Attorneys

Zimbra Maintenance
Dues for Assessor Office

C.E.D. training, reference etc.

Insurance
Per Art S.
Clerk's Office
Microsoft Licensing
Veeam online replication software
Pre-employment Drug Screen/DOT Screens

Port-A-John Rental

Postage Machine
Auditors/David Williamson CPA
Election Supplies
Tree Removal

Public Township Web Host
Printer Services

Per Art
Fire Extinguisher Inspections/Maintenance
Engineers/Surveyors/Planners
Alarm System Program
MiDeal

Internet Service Provider

Employee Assistance Program (EPA)
Pagers
Mobile Phones
RecTrac Software Support
Concrete and Manhole Renovation
Server Virtualization Software

Purchase of Salt & Grading
Sheriff Services
Pre-employment Drug Screen/DOT Screens
Trash Haulers

Lift Stations, Vehicle and Equipment Repair

First Aid Supplies
Network Monitoring

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2012-34

DESIGNATION OF NEWSPAPER OF CIRCULATION

NOW THEREFORE, BE IT RESOLVED that the Ypsilanti Courier and AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2013 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2012-36

**DESIGNATION OF DEPOSITORIES
FOR 2013**

NOW THEREFORE, BE IT RESOLVED that Citizen's Commercial and Savings Bank, Bank of America, Bank of Ann Arbor-Ypsilanti Office, Bank One-Michigan, Comerica Bank, Charter One, Ann Arbor State Bank, Fifth Third Bank, Chase Bank, United Bank & Trust, Fidelity Bank, Huntington National Bank and Key Bank, and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2013 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-36 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



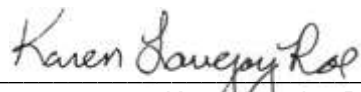
Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2012-37**

**ADOPTION OF REGULAR BOARD MEETING DATES
FOR THE 2013 CALENDAR YEAR**

NOW THEREFORE, BE IT RESOLVED that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2013 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
BOARD OF TRUSTEES**

SCHEDULE OF MEETINGS FOR 2013

Work Session
6:00 p.m.
Civic Center Board Room

Regular Meeting
7:00 p.m.
Civic Center Board Room

(When necessary, the Work Session will be moved to 5:00 p.m.)

Monday, January 14, 2013
Monday, January 28, 2013

Monday, February 11, 2013
Monday, February 25, 2013- **IF AN ELECTION IS SCHEDULED THIS MEETING WILL BE CANCELLED**

Monday, March 11, 2013
Monday, March 25, 2013

Monday, April 8, 2013
Monday, April 22, 2013

Monday, May 13, 2013 - **IF AN ELECTION IS SCHEDULED THIS MEETING WILL BE CANCELLED**

Monday, May 27, 2013- NO MEETING – MEMORIAL DAY HOLIDAY

Monday, June 24, 2013

Monday, July 22, 2013

Monday, August 26, 2013

Monday, September 9, 2013
Monday, September 23, 2013

Monday, October 14, 2013
Monday, October 28, 2013

Monday, November 11, 2013- NO MEETING – VETERAN'S DAY HOLIDAY
Monday, November 25, 2013

Monday, December 9, 2013

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S. Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members review and no objection.

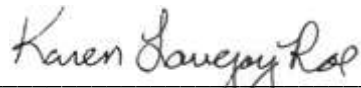
CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2012-38

ADOPTION OF ROBERT'S RULES OF ORDER

NOW THEREFORE, BE IT RESOLVED that Robert's Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2013 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-38 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION NO. 2012-29

**CHARTER TOWNSHIP OF YPSILANTI
WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES**

WHEREAS, the Charter Township of Ypsilanti Board of Trustees on November 26, 2012 held a public hearing on the proposed 2013 budget, after advertising the same in the newspaper of record for the Township; and

WHEREAS, on November 26, 2012 the Ypsilanti Township Board of Trustees approved the same for fiscal year 2013; and

WHEREAS, administrative and confidential employees received a 3% decrease in 2010 and in 2011 and 2012, their paid time off was decreased by 8 days, which is equivalent to a 3% reduction,

NOW THEREFORE BE IT RESOLVED that the salaries for administrative and confidential employees shall be as follows:

		2009 Total	2010 Total	2011 Total	2012 Total	2013 Total
		Salary*	Salary	Salary	Salary	Salary
	Deputy Supervisor	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306
Note 1	Neighborhood Watch Coordinator			\$ 7,800	\$7,800	\$7,800
	Deputy Clerk	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306
	Deputy Treasurer	\$54,954	\$ 53,306	\$ 53,306	\$53,306	\$53,306
	Human Resource Generalist II (one position cut 2010)	\$54,026	\$ 52,405	\$ 54,905	\$54,905	\$52,404
	Accounting Director	\$82,978	\$ 80,489	\$ 67,000	\$67,000	\$67,000
Note 2	Assessor		\$ 28,700	\$ 40,000	\$40,000	\$35,000
	Building Director	\$77,137	\$ 74,823	\$ 74,823	\$74,823	\$74,823
	Planning Director	\$82,956	\$ -	\$ 65,000	\$65,000	\$65,000
	Recreation Director	\$75,504	\$ 73,239	\$ 73,239	\$73,239	\$73,239
	Hydro Operator	\$53,690	\$ 53,690	\$ 53,690	\$53,690	\$53,690
	Fire Chief	\$77,000	\$ 74,690	\$ 74,690	\$74,690	\$74,690
	Police Services Administrator	\$81,988	\$ 79,528	\$ 79,528	\$79,528	\$79,528
	14B District Court Judge	\$45,724	\$ 45,724	\$ 45,724	\$45,724	\$45,724
	Magistrate/Court Administrator	\$45,000	\$ 45,000	\$ 45,000	\$67,258	\$67,258
	Court Administrator	\$57,804	\$ 56,070	\$ 56,070	\$0	\$0
	Court Bailiff - (2) part time employees	\$57,706	\$ 55,975	\$ 44,243	\$44,243	\$44,243
	Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241
	Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241	\$49,241
	Residential Services Director	\$83,612	\$ 81,104	\$ 81,104	\$81,104	\$81,104
Note 3	Golf Course Superintendent	\$81,065	\$ 77,520	\$ 75,194	\$75,194	\$75,194
	Assistant to Golf Course Superintendent	\$31,011	\$ 29,650	\$ 29,650	\$29,650	\$29,650
	Assistant Golf Pro	\$51,138	\$ 48,892	\$ 48,892	\$48,892	\$48,892
	Golf Pro (part-time) not to exceed . . .	\$81,821	\$ 25,000	\$ 24,000	\$24,000	\$24,000

BE IT ALSO RESOLVED that the 8 days of paid time off that was taken in 2011 and 2012 will be restored on January 1, 2013 and added to the time banks of the Accounting Director and Fire Chief.

Note 1 Deputy Supervisor absorbed the duties of Neighborhood Watch Coordinator in August of 2010 and is budgeted to be paid an additional \$7,800 per year.

Note 2 The Assessor is a part-time position and is budgeted for additional time at \$30.00 per hour for 2013, if needed. In 2011, the actual amount paid was \$29,484. Therefore, the budgeted amount has been decreased by \$5,000 to \$35,000 for 2013.

Note 3 Salary for Golf Course Superintendent was decreased by 3% in 2011.

I Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No.2012-29 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012

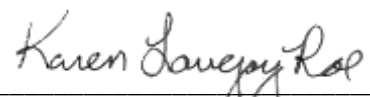
Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-30
ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

BE IT RESOLVED, that the salary of the office of Supervisor shall not be increased and remain the same in 2013 as in 2010, 2011 and 2012 at \$73,653.80 annually.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-30 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



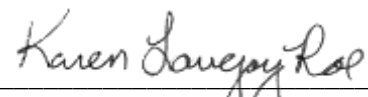
Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-31
ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Clerk shall not be increased and remain the same in 2013 as in 2010, 2011 and 2012 at \$73,653.80 annually.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-31 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



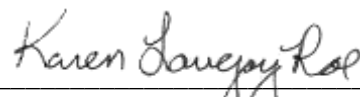
Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-32
ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Treasurer shall remain the same in 2013 as in 2010, 2011 and 2012 at \$73,653.80 annually.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-32 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-33**

ESTABLISH TOWNSHIP TRUSTEES' SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Trustee shall not be increased and remain the same in 2013 as in 2010, 2011 and 2012, at \$14,983.41 annually.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-33 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #11
November 26, 2012

101 - GENERAL OPERATIONS FUND

Total Increase \$35,861.64

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2009-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	101.000.000.699.000	\$5,338.64
		Net Revenues	<u>\$5,338.64</u>
Expenditures:	Tax Refund Expenditures	101.956.000.956.006	\$5,338.64
		Net Expenditures	<u>\$5,338.64</u>

Increase Health care benefits expenditure budget due to omitted election department switch to clerk office budget in 2012. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101.000.000.699.000	\$12,523.00
		Net Revenues	<u>\$12,523.00</u>
Expenditures:	Health Care Insurance	101-215-000-719.000	\$9,758.00
	Vision & Dental Insurance	101-215-000-719.015	\$2,765.00
		Net Expenditures	<u>\$12,523.00</u>

Increase Settlement - Agreement budget due to the settlement with AFSCME Local 3451. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101.000.000.699.000	\$18,000.00
		Net Revenues	<u>\$18,000.00</u>
Expenditures:	Settlement - Agreements	101-956-000-956.002	\$18,000.00
		Net Expenditures	<u>\$18,000.00</u>

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #11
November 26, 2012

206 - FIRE FUND

Total Increase \$16,457.09

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2009-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	206.000.000.699.000	\$16,457.09
		Net Revenues	<u>\$16,457.09</u>
Expenditures:	Tax Refund Expenditures	206.206.000.956.010	\$14,481.86
	Tax Refund Expenditures-Fire Pension	206.852.000.956.014	\$1,975.23
		Net Expenditures	<u>\$16,457.09</u>

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

Total Increase \$5,202.62

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2009-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	212.000.000.699.000	\$5,202.62
		Net Revenues	<u>\$5,202.62</u>
Expenditures:	Tax Refund Expenditures	212.212.000.956.010	\$5,202.62
		Net Expenditures	<u>\$5,202.62</u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$8,689.12

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2009-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	226.000.000.699.000	\$8,689.12
		Net Revenues	<u>\$8,689.12</u>
Expenditures:	Tax Refund Expenditures	226.226.000.956.010	\$8,689.12
		Net Expenditures	<u>\$8,689.12</u>

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #11
November 26, 2012

266 - LAW ENFORCEMENT FUND

Total Increase \$22,250.51

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2009-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues: Prior Year Fund Balance	266.000.000.699.000		<u>\$22,250.51</u>
		Net Revenues	<u><u>\$22,250.51</u></u>
Expenditures: Tax Refund Expenditure	266.301.000.956.010		<u>\$22,250.51</u>
		Net Expenditures	<u><u>\$22,250.51</u></u>

Motion to Amend the 2012 Budget (#11):

Move to increase the General Fund budget by \$35,861.64 to \$8,090,166 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$16,457.09 to \$5,023,603 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road, & General Operations Fund (BSRII) by \$5,202.62 to \$2,944,543 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$8,689.12 to \$2,637,097 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$22,250.51 to \$6,524,351 and approve the department line item changes as outlined.

RESOLUTION NO. 2012-40
Amending Resolution No. 2011-41
Code Section 125 Plan Referred To
As The Cafeteria Plan

Whereas, the Charter Township of Ypsilanti Board of Trustees deems it to be in the best interest of its employees and officers to adopt, amend or restate its Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, as amended.

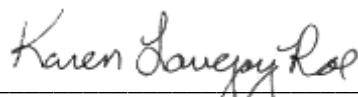
Now therefore be it resolved, that the Charter Township of Ypsilanti Board of Trustees hereby adopts and approves this Cafeteria Plan as amended or restated to become effective as of 01/01/13, pursuant to the Adoption Agreement and Cafeteria Plan.

Be it further resolved, that the Supervisor of the Charter Township of Ypsilanti shall have the authority to:

- a. Execute this Adoption Agreement and Amended Cafeteria Plan, and other documents and agreements as may be necessary to implement the Plan
- b. Appoint a plan administrator for such plan, and change such administrator from time to time with the advice and consent of the Charter Township of Ypsilanti Board of Trustees
- c. Contract with Choice Strategies to provide assistance to the plan administrator in establishing and maintaining such plan

Be it further resolved, that the Clerk of the Charter Township of Ypsilanti is directed to enter a copy of this Adoption Agreement and this Cafeteria Plan, as amended, into the records of this Institution and into the minutes of this meeting.

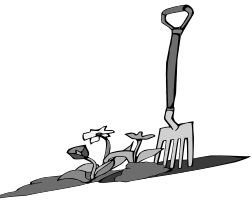
I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-40 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 26, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Compost Site

2600 East Clark Rd., Ypsilanti, MI 48198 - Phone: 734.482.6681



Acceptable Items for Composting

- Brush, Grass, Leaves, Woodchips

Acceptable Items for Recycling

- Antifreeze/ motor oil/oil filters
- Automobile/Household batteries**
- Freon related items:
 - Freezer, de-humidifier, refrigerator, water cooler, air-conditioner, etc.
- Household Recycle Items
- Rims – ok with tire on it
- Scrap Metal – **no metal fencing**
- White Goods: i.e., dryer, stove, humidifier, washer, water heater, etc.

Acceptable Items For Refuse Dumpster

- Carpet
- Drywall
- Furniture
- Landscaping Timbers
- Lumber
- Mattress/Box Spring
- **Paint (dried latex only)**
- Shingles

Unacceptable Items For Refuse Dumpster

- Computer & related items
- Concrete, wire
- Fencing Fabric
- Fluorescent tubes/bulbs
- **Household chemicals**
- **Paint (oil based/enamel)**
- Propane Tanks
- Tires

2013 Price Menu

<u>Item</u>	<u>Ypsilanti Township</u>	<u>City of Ypsilanti</u>	<u>Superior Township</u>	<u>All Others</u>
Compost	2 yds. free (add'l \$8/yd.)	\$10/yd	\$10/yd	\$10/yd
Wood Chips	3 yds. free (add'l \$7.50/yd.)	\$7.50/yd	\$7.50/yd	\$7.50/yd
Wood Mulch	\$13.50 yd	\$13.50 yd	\$13.50/yd	\$13.50/yd
Firewood* (when available)	\$45 face cord	\$45 face cord	\$45 face cord	\$45 face cord
Yard Waste	No charge Twp. Resident	Invoice City \$11.50/yd	\$11.50/yd.***	\$13/yd
Wood > 1 ft. diameter	\$13/yd	\$13/yd	\$13/yd	\$13/yd
Trash – 1 cyd. min.	\$15/yd	\$22/yd	\$22/yd.***	\$22/yd
Motor Oil	No Fee	No Fee	No Fee	No Fee
Antifreeze	No Fee	No Fee	No Fee	No Fee
Scrap Metal	No Fee	No Fee	No Fee	No Fee
Household Batteries**	No Fee	No Fee	No Fee	No Fee
Automobile Batteries	No Fee	No Fee	No Fee	No Fee
Freon related items	\$5.00	\$20 each	\$20 each***	\$20 each

* when available

**only rechargeable batteries need the positive end taped

***Superior residents eligible for max. reimbursement of \$50.00 one time per year.

Hours of Operation

April – November / Monday – Friday / 9:00 a.m. – 5:00 p.m.

Saturday 9:00 a.m. – 4:00 p.m.

Winter Hours: December – March / Saturday ONLY / 9:00 a.m. – 4:00 p.m.

Cash or check only. Please check in with gate attendant - proof of residency required.

PLEASE DO NOT LEAVE MATERIALS OUTSIDE GATE

All prices set at a minimum charge.



October 2, 2012

Mr. Jeff Allen
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: Agreement for Ford Lake Dam General Engineering Services

Dear Mr. Allen:

Thank you for retaining us. We will do our best to justify your expression of confidence in us. This letter, together with our Standard Terms (attached) sets forth the Agreement between the Charter Township of Ypsilanti and Barr Engineering Company regarding general engineering services for Ford Lake Dam.

The scope of professional consulting services we will provide includes general engineering services related to the operation, maintenance, and licensing of Ford Lake Dam. We will perform work as requested. We will bill you on a time and materials basis.

For the services provided, you will pay us according to the attached Standard Terms. We will bill you every four weeks.

We understand Mr. Michael Saranen has the authority to direct us. We will direct communications to Mr. Michael Saranen at the address on this letter. Direction should be provided to Mr. David Hibbs at the letterhead address.

During the term of this Agreement, we will maintain the following insurance coverages:

Worker Compensation		Statutory
Employer Liability		\$500K per claim/\$500k aggregate
Commercial General Liability	\$1M per claim/\$2M aggregate, combined single limit	
Automobile		\$1M combined single limit
Umbrella/excess policy as to above coverages		\$10M aggregate
Professional Liability (claims-made)	\$5M per claim/\$5M annual aggregate	

Except for professional liability and worker compensation, all policies will name you as additional insured but only for losses caused by us. No policy will be materially changed or cancelled without giving you 30 days prior notice.

This Agreement will be effective for the duration of the services unless earlier terminated by either you or us. We will commence work upon receipt of a copy of this letter signed by you.

If this Agreement is satisfactory, please sign the enclosed copy of this letter in the space provided, and return it to us.

Sincerely yours,

Barr Engineering Co

By  _____
Its Vice President

Accepted this ___ day of _____, 20__

Charter Township of Ypsilanti

By _____
Its _____

Attachments

Standard Terms—Professional Services
2012 Fee Schedule

**PROPOSED
ORDINANCE NO. 2012-427**

*An ordinance amending Ordinance 2010-409 Requiring Pit Bull Sterilization
for the Charter Township of Ypsilanti, Washtenaw County, Michigan*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 2010-409 adopted on **October 19, 2010**, which requires pit bull sterilization is amended as follows:

Delete the following provision:

Effective Date

This ordinance shall become effective on **January 1, 2011** through **December 31, 2012**

Add the following provision:

Effective Date

This ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

Severability

The various parts, sentences, paragraphs and clauses of this ordinance are severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify approval of the first reading of Proposed Ordinance No. 2012-427 by the Charter Township of Ypsilanti Board of Trustees assembled at a regular meeting held on November 26, 2012. The second reading is scheduled to be heard on January 14, 2013.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/26/2012	AP	159973	16137	LISA GARRETT	500.00
11/26/2012	AP	159974	4266	LYNDA MCCRYSTAL	500.00
11/26/2012	AP	159975	6825	MARIA BATIANIS	500.00
11/26/2012	AP	159976	MMORTIER	MEGAN MORTIER	500.00
11/26/2012	AP	159977	6870	MYLA HARRIS	500.00
11/26/2012	AP	159978	NHAREDICKE	NANCY HARE-DICKERSON	500.00
11/26/2012	AP	159979	11556	RHONDA BATES	500.00
11/26/2012	AP	159980	13232	RICHARD ELLSWORTH	500.00
11/26/2012	AP	159981	1920	RODNEY WILLIAMS	500.00
11/26/2012	AP	159982	4313	RONALD WHITTENBERG	500.00
11/26/2012	AP	159983	RWALKER	RUBY WALKER	500.00
11/26/2012	AP	159984	1919	SAMUEL E. FRYE	500.00
11/26/2012	AP	159985	SWAIBEL	SHAWNA WAIBEL	500.00
11/27/2012	AP	159986	0158	MARK HAMILTON	1,500.00
11/28/2012	AP	159987	6821	AT & T	1,037.59
11/28/2012	AP	159988	0363	COMCAST CABLE	121.71
11/28/2012	AP	159989	0363	COMCAST CABLE	100.73
11/28/2012	AP	159990	0363	COMCAST CABLE	211.95
11/28/2012	AP	159991	0363	COMCAST CABLE	81.90
11/28/2012	AP	159992	6446	LEVEL 3 COMMUNICATIONS, LLC	476.17
11/28/2012	AP	159993	0371	SAFEGUARD BUSINESS SYSTEMS	158.09
11/28/2012	AP	159994	15751	SOUTHERN COMPUTER WAREHOUSE	74.47
11/28/2012	AP	159995	YTWPTAXES	YPSILANTI TOWNSHIP TAXES	11,014.68
11/30/2012	AP	159996	6762	EDWARD MARX, JR.	108.00

Hand Checks

AP TOTALS:

Total of 102 Checks:	257,329.52
Less 20 Void Checks:	10,000.00
Total of 82 Disbursements:	<u>247,329.52</u>

Accounts Payable Checks - 52,108.52

Hand Checks - 247,329.52

Grand Total - 299,438.04

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
11/20/2012	AP	159894	ABOWMAN	AMANDA BOWMAN	14.00
11/20/2012	AP	159895	BTAYLOR	BERNARD TAYLOR	14.00
11/20/2012	AP	159896	BJODON	BETH JODON	14.00
11/20/2012	AP	159897	BSPRAU	BRIAN SPRAU	14.00
11/20/2012	AP	159898	BSAMAKTHAN	BUSABA SAMAKTHANASARN	14.00
11/20/2012	AP	159899	CREPHOLZ	CHARLOTTE REPHOLZ	14.00
11/20/2012	AP	159900	CSHANKLE	CHERYL SHANKLE	14.00
11/20/2012	AP	159901	CVINK	CHRISTOPHER VINK	14.00
11/20/2012	AP	159902	CKRESGE	CYNTHIA KRESGE	14.00
11/20/2012	AP	159903	GKIBLER	GARY KIBLER	14.00
11/20/2012	AP	159904	GLUESCHEN	GERHARD LUESCHEN	14.00
11/20/2012	AP	159905	GCARTER	GREGORY CARTER	14.00
11/20/2012	AP	159906	HLINKY	HEATHER LINKY	14.00
11/20/2012	AP	159907	JSEWELL	JAMES SEWELL	14.00
11/20/2012	AP	159908	16223	JAMES SPENCER	14.00
11/20/2012	AP	159909	JSMITH	JAMIE SMITH	14.00
11/20/2012	AP	159910	KLOCKHART	KEVIN LOCKHART	14.00
11/20/2012	AP	159911	KHILL	KURT HILL	14.00
11/20/2012	AP	159912	LKIDDER	LAURA KIDDER	14.00
11/20/2012	AP	159913	LBASHI	LUJANE BASHI	14.00
11/20/2012	AP	159914	MEDMONDSON	MARCUS EDMONDSON	14.00
11/20/2012	AP	159915	MWARREN	MARK WARREN	14.00
11/20/2012	AP	159916	SJENNINGS	SHANNON JENNINGS	14.00
11/20/2012	AP	159917	WBOYER	WILLIAM BOYER	14.00
11/20/2012	AP	159918	WCLOCK	WILLIAM CLOCK	14.00
11/20/2012	AP	159919	5049	BLUE CROSS BLUE SHIELD OF MI	110,496.83
11/20/2012	AP	159920	0363	COMCAST CABLE	121.90
11/20/2012	AP	159921	DEARBONNAT	DEARBORN NATIONAL LIFE INSURANCE	2,926.39
11/20/2012	AP	159922	2002	DELTA DENTAL PLAN OF MICHIGAN	12,819.86
11/20/2012	AP	159923	0119	DTE ENERGY**	79,351.68
11/20/2012	AP	159924	0426	GUARDIAN ALARM	307.19
11/20/2012	AP	159925	0426	GUARDIAN ALARM	70.00
11/20/2012	AP	159926	15536	REVOLUTION DANCEWEAR	1,287.56
11/20/2012	AP	159927	1475	VERIZON WIRELESS	60.67
11/20/2012	AP	159928	6149	WEISSMAN'S	6,652.15
11/26/2012	AP	159929	ADIETZ	AARON DIETZ	500.00
11/26/2012	AP	159930	6046	AARON LYLES	500.00
11/26/2012	AP	159931	0352	ALBERT HUMBARGER	500.00
11/26/2012	AP	159932	AJACKSON	ALLEN JACKSON	500.00
11/26/2012	AP	159933	AMIARS	ANDREW MIARS	500.00
11/26/2012	AP	159934	AROBINSON	ANGELA ROBINSON	500.00
11/26/2012	AP	159935	4486	BRANDON SLAVEN	500.00
11/26/2012	AP	159936	2751	CARISSA WATSON	500.00
11/26/2012	AP	159937	6659	CARL ROWSEY	500.00
11/26/2012	AP	159938	11032	CARLY WILLIS	500.00
11/26/2012	AP	159939	CBENHAM	CHERYL BENHAM	500.00
11/26/2012	AP	159940	12788	DANIELLA SMITH	500.00
11/26/2012	AP	159941	DBELLERS	DAVE BELLERS	500.00
11/26/2012	AP	159942	8149	DAWN SCHEITZ	500.00
11/26/2012	AP	159943	DGRAHAM	DEBORAH GRAHAM	500.00
11/26/2012	AP	159944	DWALTON	DELBERT WALTON	500.00
11/26/2012	AP	159945	EBROWN	EDWARD BROWN	500.00 V
11/26/2012	AP	159946	FHOLLIFIEL	FRED HOLLIFIELD	500.00 V
11/26/2012	AP	159947	6933	INGER JOHNSON	500.00 V
11/26/2012	AP	159948	JCARR	JANE CARR	500.00 V
11/26/2012	AP	159949	JSHEPARDSO	JENNIFER SHEPARDSON	500.00 V
11/26/2012	AP	159950	11327	KRISTI TROY	500.00 V
11/26/2012	AP	159951	LRANEY	LAVONDA RANEY	500.00 V
11/26/2012	AP	159952	16137	LISA GARRETT	500.00 V
11/26/2012	AP	159953	4266	LYNDA MCCRYSTAL	500.00 V
11/26/2012	AP	159954	6825	MARIA BATIANIS	500.00 V
11/26/2012	AP	159955	MMORTIER	MEGAN MORTIER	500.00 V
11/26/2012	AP	159956	6870	MYLA HARRIS	500.00 V
11/26/2012	AP	159957	NHAREDICKE	NANCY HARE-DICKERSON	500.00 V
11/26/2012	AP	159958	11556	RHONDA BATES	500.00 V
11/26/2012	AP	159959	13232	RICHARD ELLSWORTH	500.00 V
11/26/2012	AP	159960	1920	RODNEY WILLIAMS	500.00 V
11/26/2012	AP	159961	4313	RONALD WHITTENBERG	500.00 V
11/26/2012	AP	159962	RWALKER	RUBY WALKER	500.00 V
11/26/2012	AP	159963	1919	SAMUEL E. FRYE	500.00 V
11/26/2012	AP	159964	SWAIBEL	SHAWNA WAIBEL	500.00 V
11/26/2012	AP	159966	EBROWN	EDWARD BROWN	500.00
11/26/2012	AP	159967	FHOLLIFIEL	FRED HOLLIFIELD	500.00
11/26/2012	AP	159968	6933	INGER JOHNSON	500.00
11/26/2012	AP	159969	JCARR	JANE CARR	500.00
11/26/2012	AP	159970	JSHEPARDSO	JENNIFER SHEPARDSON	500.00
11/26/2012	AP	159971	11327	KRISTI TROY	500.00
11/26/2012	AP	159972	LRANEY	LAVONDA RANEY	500.00

Hand Checks

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank AP AP					
12/03/2012	AP	159997	0001	A.F. SMITH ELECTRIC	126.00
12/03/2012	AP	159998	8412	ACO HARDWARE	67.45
12/03/2012	AP	159999	15493	ADAM KURTINAITIS	1,350.00
12/03/2012	AP	160000	6013	AGGRESSIVE AIR COMPRESSOR	792.50
12/03/2012	AP	160001	0049	ALL SEASONS LANDSCAPING CO.	463.92
12/03/2012	AP	160002	0560	ALLGRAPHICS CORPORATION	443.50
12/03/2012	AP	160003	1981	AMERIGAS	219.05
12/03/2012	AP	160004	0017	ANN ARBOR CLEANING SUPPLY	552.70
12/03/2012	AP	160005	0022	ANN ARBOR WELDING SUPPLY CO	317.43
12/03/2012	AP	160006	0002	APOLLO FIRE EQUIPMENT CO.	830.15
12/03/2012	AP	160007	1014	ARGUS HAZCO	480.00
12/03/2012	AP	160008	0215	AUTO VALUE YPSILANTI	86.33
12/03/2012	AP	160009	6326	BRIDGEWAY POWER	86.07
12/03/2012	AP	160010	6959	BUTZEL LONG	4,904.89
12/03/2012	AP	160011	4477	CDW-G	315.00
12/03/2012	AP	160012	0870	CHARTER TOWNSHIP OF SUPERIOR	25.98
12/03/2012	AP	160013	16544	CHRISTOPHER SALAZAR	1,295.00
12/03/2012	AP	160014	2276	CINCINNATI TIME SYSTEMS	699.10
12/03/2012	AP	160015	16509	CLEAR RATE COMMUNICATIONS, INC	1,140.04
12/03/2012	AP	160016	CLI	CLI CONCRETE LEVELING INC.	300.00
12/03/2012	AP	160017	15452	COLD CUT KRUISE	81.80
12/03/2012	AP	160018	0102	COLMAN-WOLF SANITARY SUPPLY CO	836.28
12/03/2012	AP	160019	0582	CONGDON'S	124.60
12/03/2012	AP	160020	6289	CVS SYSTEMS WHOLESALE FLAGS	384.00
12/03/2012	AP	160021	2988	DEEP ROOTS	2,700.00
12/03/2012	AP	160022	6819	DUNHAM'S SPORTING GOODS	200.00
12/03/2012	AP	160023	1200	FEDERAL EXPRESS CORPORATION	72.09
12/03/2012	AP	160024	1233	GORDON FOOD SERVICE INC.	92.92
12/03/2012	AP	160025	2829	GOVERNMENTAL BUSINESS SYSTEMS	1,991.00
12/03/2012	AP	160026	6414	GRIFFIN PEST SOLUTIONS	87.00
12/03/2012	AP	160027	8559	HELEN BRYANT	100.00
12/03/2012	AP	160028	0503	HOME DEPOT	96.39
12/03/2012	AP	160029	6147	HP DIRECT	1,805.78
12/03/2012	AP	160030	6280	KAREN LOVEJOY ROE	89.36
12/03/2012	AP	160031	6467	LOWES	640.79
12/03/2012	AP	160032	MANPOWER	MANPOWER	1,782.00
12/03/2012	AP	160033	0158	MARK HAMILTON	1,500.00
12/03/2012	AP	160034	0253	MCLAIN AND WINTERS	9,775.00
12/03/2012	AP	160035	16001	MICHAEL MEYER	60.00
12/03/2012	AP	160036	16461	MICHIGAN LINEN SERVICE, INC.	1,152.49
12/03/2012	AP	160037	2997	OFFICE EXPRESS	750.39
12/03/2012	AP	160038	6893	OFFICE MAX* #434705	29.99
12/03/2012	AP	160039	16486	PAETEC	246.25
12/03/2012	AP	160040	2966	PITNEY BOWES	3,142.66
12/03/2012	AP	160041	0319	PITNEY BOWES INC.*^	149.99
12/03/2012	AP	160042	0820	Q.P.S. PRINTING	124.93
12/03/2012	AP	160043	6045	QPS PRINTING	107.62
12/03/2012	AP	160044	3214	RENT A WRECK	43.00
12/03/2012	AP	160045	16395	RESIDEX TURFGRASS ***	675.21
12/03/2012	AP	160046	6288	SIGNS BY TOMORROW	309.20
12/03/2012	AP	160047	6757	SMETKA HEATING & COOLING	217.50
12/03/2012	AP	160048	2990	SOUTHEASTERN EQUIPMENT	2,260.00
12/03/2012	AP	160049	15751	SOUTHERN COMPUTER WAREHOUSE	167.77
12/03/2012	AP	160050	1507	SPARTAN DISTRIBUTORS	56.06
12/03/2012	AP	160051	3212	STANLEY CONVERGENT SECURITY	159.00
12/03/2012	AP	160052	0607	STATE OF MICHIGAN	600.00
12/03/2012	AP	160053	0449	SYSCO FOOD SERVICES OF DETROIT	365.45
12/03/2012	AP	160054	4402	TDS METROCOM	870.00
12/03/2012	AP	160055	0759	TERRAFIRMA	104.00
12/03/2012	AP	160056	6824	THD AT HOME SERVICES	59.00
12/03/2012	AP	160057	9628	TIMOTHY SMITH	95.00
12/03/2012	AP	160058	15941	TODD J. BARBER	2,200.00
12/03/2012	AP	160059	2597	U.S. POSTAL SERVICE*	190.00
12/03/2012	AP	160060	0216	VAC SALES	2.03
12/03/2012	AP	160061	2971	VENNIA BROOKS	200.00
12/03/2012	AP	160062	6627	VICTORY LANE	46.73
12/03/2012	AP	160063	0444	WASHTENAW COUNTY TREASURER#	392.98
12/03/2012	AP	160064	0480	YPSILANTI COMMUNITY	477.15

AP TOTALS:

Total of 68 Checks:	52,108.52
Less 0 Void Checks:	0.00
Total of 68 Disbursements:	52,108.52

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

DECEMBER 10, 2012

Submitted by Karen Lovejoy Roe, Clerk

- **URBAN COUNTY EXECUTIVE COMMITTEE**--The Washtenaw Urban County Executive Committee met on Tuesday, November 27, 2012. Food Gatherers made a presentation on what is available for those with food needs in Washtenaw County. They are planning on an expansion which will allow for a large increase in the distribution of food in our county. You can find sites for food distribution by going to www.foodgatherers.org. You will also find volunteer opportunities at this site and places for food drop off. The need is great and they provide food all year to those in need. The Washtenaw County Urban Executive Committee increased the allocation to Habitat for Humanity by \$105,000 for down payment assistance. This increase will provide down payment assistance for 7 new homes located in Ypsilanti Township. This will bring the number of habitat homes to 52 in just three years, since 2012-2015. They have also provided weatherization help to 90 homes.
- **PUBLIC HEARING NEEDS ASSESSMENT ON WASHTENAW URBAN COUNTY 2013-2018 CONSOLIDATED PLAN AND 2013-2014 ANNUAL ACTION PLAN TUESDAY, DECEMBER 18, 2012 at 1:00 PM**--4135 Washtenaw Avenue, Learning Resource Center, Room B, Ann Arbor, MI 48107. This public hearing will be held to solicit citizen input for the Washtenaw Urban County 2013-2018 Consolidated Plan and the 2013-2014 Annual Action Plan. The plan will outline specific objectives for housing and community development needs in the Urban County with CDBG, HOME, and ESG funding. The Annual Action Plan will identify specific projects and programs that the County intends to implement with these funds for the period July 1, 2013 – June 30, 2014. The public comment period will begin on December 18, 2012 and end on January 17, 2013. If you would like to submit comments or request additional information, contact Brett Lenart at lenartb@ewashtenaw.org or 734.622.9006.
- **DOROTHY'S DAYCARE**--Elected officials attended a meeting on Wednesday, November 28, 2012 with staff and township attorney to discuss the issues raised by township residents at the Monday, November 26, 2012 Township Board meeting in regards to the expansion of Dorothy's Daycare located on Merritt Rd.
- **WASHTENAW COUNTY ROAD COMMISSION**--On Wednesday, November 28, 2012 the elected officials met with the Washtenaw County Road Commission in regards to several road issues. The meeting included discussion regarding the suggestions for road bond projects for 2013. The road commission reported that a raised pedestrian road crossing will be installed on S. Ivanhoe to help with residents visiting the Tot Park safely and to assist in slowing traffic on S. Ivanhoe. This project will be designed by the road commission and brought to the township board for financing and approval. The road commission agreed that the speed humps on Parkwood and Crestwood would be rebuilt because they were not constructed properly. This would occur in 2013 due to the closure of the asphalt plants. It was agreed that the road commission would have bi-monthly meetings with the township in 2013 during the development team meetings on Thursday mornings. The bond road projects that were completed in 2012 were discussed. Martz Road resurfacing concerns were discussed and the road commission agreed to review the inspections

that were conducted on this paving project. It was agreed that Collegewood and Senate paving projects would proceed in 2013. The road commission will design both of these projects and meetings with the residents would be conducted.

- **AATA REGIONAL TRANSIT**—The elected officials met with Michael Ford, Director of AATA and other AATA staff on Thursday, November 29, 2012 to discuss the future of regional transportation in the urban corridor of Washtenaw County. All agreed to support efforts to participate in plans to expand bus service in the urban corridor of the county including the cities of Ann Arbor, Saline and Ypsilanti along with the townships of Pittsfield and Ypsilanti. Discussion included reaching out to Superior Township for support for the expansion of transportation in the urban areas. AATA agreed to work with the urban municipalities to facilitate discussion and support for a plan to expand transportation in the urban areas of Washtenaw County.
- **NEW TOWNSHIP WEBSITE DESIGN**--On Monday, December 3, 2012 the Information Systems Director, Travis McDugald along with the Website Designer/Programmer, Rebecca Bush presented the conceptual plan for the township's new website to township elected officials and management staff. The website project is under way and will continue to be developed through the first quarter of 2013.
- **YCUA BOND PROPOSALS FOR 2013**—YCUA staff along with bond attorney and financial advisor presented possible proposals for bonds for water and sewer projects for 2013 to the elected officials on Wednesday, December 5, 2012. It was agreed that more research was needed and another meeting would be scheduled in January, 2013 to continue the discussion.
- **DEVELOPMENT TEAM MEETING**—Several planning issues including flag replacement at the cell tower located at 444 James L. Hart Parkway, Woodard's Junk Yard and the Planning Commission Agenda were included in a discussion with the elected officials, the attorney and staff on Thursday, December 6, 2012.
- **ELECTION PLANS**—The Washtenaw County Clerk's office offered to pay for 50% of the costs for new memory cards. The Clerk's office is ordering 22 new memory cards for all Ypsilanti Township precincts and for three receiving boards. The new memory cards will improve the efficiency of elections by drastically reducing the need to replace the memory cards during an election.
- **MERRY CHRISTMAS TO ALL**—The Clerk's office wishes all Ypsilanti Township residents and staff a wonderful Christmas and Happy New Year. Our offices will be closed beginning on Saturday, December 22, 2012 through January 1, 2013.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

101 - GENERAL OPERATIONS FUND

Total Increase

\$0.00

Request to do the following line item budget transfer amendments throughout different departments. The decrease and increase in the line items will have a zero net effect on the budget for fund balance.

Decrease	<u>Line Description</u>	<u>Dept</u>		
Expenditure	Tax appeals	Assessing	101.209.000.811.001	\$25,000.00
	Postage	General Services	101.267.000.730.000	\$20,000.00
	Telephone	General Services	101.267.000.850.000	\$10,000.00
	Equip Rental/Leasing	General Services	101.267.000.941.000	\$4,780.00
	Professional Services	Other Functions	101.956.000.801.000	\$25,000.00
			Net Revenues	<u><u>\$84,780.00</u></u>

Increase	<u>Line Description</u>	<u>Dept</u>		
Expenditures:	Legal - Prosecution	Due Process	101.137.000.801.014	\$28,200.00
	Legal - Domestic Violence	Due Process	101.137.000.801.020	\$7,000.00
	Retirement - MERS	Supervisor	101.171.000.876.000	\$895.00
	Salaries - PTO Payout	Accounting	101.201.000.708.004	\$4,135.00
	Salaries - PTO Payout	Assessing	101.209.000.708.004	\$4,263.00
	Salaries - PTO Payout	Clerk	101.215.000.708.004	\$3,140.00
	Reg Overtime	Clerk	101.215.000.709.000	\$1,575.00
	Retirement - MERS	Clerk	101.215.000.876.000	\$2,700.00
	Salaries - PTO Payout	Human Resource	101.227.000.708.004	\$1,134.00
	Salaries - PTO Payout	Treasurer	101.253.000.708.004	\$4,806.00
	Salaries - PTO Payout	Computer Support	101.266.000.708.004	\$4,000.00
	Retirement - MERS	Computer Support	101.266.000.876.000	\$425.00
	Salaries - PTO Payout	Community Develop	101.371.000.708.004	\$1,284.00
	Salary - Temp Ford Lake	Res Svcs Park Ground	101.774.000.707.775	\$2,600.00
	Salaries - PTO Payout	Res Svcs Park Ground	101.774.000.708.004	\$17,713.00
	Retirement - MERS	Res Svcs Park Ground	101.774.000.876.000	\$910.00
			Net Expenditures	<u><u>\$84,780.00</u></u>

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

206 - FIRE FUND

Total Increase \$7,740.21

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	206.000.000.699.000	<u>\$7,740.21</u>
		Net Revenues	<u><u>\$7,740.21</u></u>
Expenditures:	Tax Refund Expenditures	206.206.000.956.010	\$6,811.21
	Tax Refund Expenditures-Fire Pension	206.852.000.956.014	<u>\$929.00</u>
		Net Expenditures	<u><u>\$7,740.21</u></u>

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)

Total Increase \$2,610.54

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	212.000.000.699.000	<u>\$2,610.54</u>
		Net Revenues	<u><u>\$2,610.54</u></u>
Expenditures:	Tax Refund Expenditures	212.212.000.956.010	<u>\$2,610.54</u>
		Net Expenditures	<u><u>\$2,610.54</u></u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$4,086.72

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	226.000.000.699.000	<u>\$4,086.72</u>
		Net Revenues	<u><u>\$4,086.72</u></u>
Expenditures:	Tax Refund Expenditures	226.226.000.956.010	<u>\$4,086.72</u>
		Net Expenditures	<u><u>\$4,086.72</u></u>

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

249 - BUILDING DEPARTMENT FUND

Total Increase \$21,000.00

Increase the Contractual Services expenditure line item by \$21,000 and Increase the Non Bus Lic Building Permit revenue line item by \$21,000 to offset. The Building Department generated more revenue than originally budgeted, but we also incurred more expenditures as well.

Revenues:	NON BUS. LIC- BUIDLING PERMITS		\$21,000.00
		Net Revenues	<u><u>\$21,000.00</u></u>
Expenditures:	CONTRACTUAL SERVICES		\$21,000.00
		Net Expenditures	<u><u>\$21,000.00</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$12,162.88

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	266.000.000.699.000	\$12,162.88
		Net Revenues	<u><u>\$12,162.88</u></u>
Expenditures:	Tax Refund Expenditure	266.301.000.956.010	\$12,162.88
		Net Expenditures	<u><u>\$12,162.88</u></u>

893 - NUISANCE ABATEMENT FUND

Total Increase \$9,495.00

Increase the expenditure line items for Blight Enforcement and Board up Enforcement Costs due to the lower than expected revenue from the tax settlement for reimbursements of Noxious Weed Revenue and the Foreclosure chargebacks from the County. This will be funded by an appropriated of the prior year fund balance.

Revenues:	Prior Year Fund Balance	893.000.000.699.000	\$9,495.00
		Net Revenues	<u><u>\$9,495.00</u></u>
Expenditures:	Blight Enforcement Cost	893.893.000.806.001	\$6,771.00
	Board up Enforcement Cost	893.893.000.806.002	\$2,724.00
		Net Expenditures	<u><u>\$9,495.00</u></u>

Motion to Amend the 2012 Budget (#12):

Move to execute line item budget transfers between departments netting a zero increase to the General Fund which will remain at \$8,090,166 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$7,740.21 to \$5,031,343 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road, & General Operations Fund (BSRII) by \$2,610.54 to \$2,947,154 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$4,086.72 to \$2,641,184 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$21,000 to \$285,774 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$12,162.88 to \$6,536,557 and approve the department line item changes as outlined.

Move to increase the Nuisance Abatement Fund budget by \$9,495 to \$109,995 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI
2013 Board and Commissions Appointments and Re-Appointments

Resolution No. 2012-39

REAPPOINTMENTS

Board of Review

	<u>Term</u>	<u>Expiration Date</u>
Gunia, Ron	2 Years	12/31/2014
Weathers, E.L.	2 Years	12/31/2014
Lathion, Marsha (Alternate)	2 Years	12/31/2014

Civil Service Commission

	<u>Term</u>	<u>Expiration Date</u>
Brotz, Thomas (appointed by Firefighters to finish term of J. Yurkunas)		12/31/2016
Warren, Martha (appointed by Commission)	6 Years	12/31/2018

Construction Board of Appeals

	<u>Term</u>	<u>Expiration Date</u>
Anderson, Jimmy	2 Years	12/31/2014
Cook, Roger	2 Years	12/31/2014
Foley, Jesse	2 Years	12/31/2014
McComb, Alan	2 Years	12/31/2014

Election Board

	<u>Term</u>	<u>Expiration Date</u>
Currie, Jean Hall	4 Years	11/20/2016
Martin, Mike	4 Years	11/20/2016
Roe, Karen Lovejoy	4 Years	11/20/2016

Greens Commission

	<u>Term</u>	<u>Expiration Date</u>
Cobb, Michael	2 Years	12/31/2014
Doe, Lawrence	2 Years	12/31/2014
Wilbanks, Ambrose	2 Years	12/31/2014

Joint Labor Management Team

	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence	4 Years	11/20/2016
Stumbo, Brenda	4 Years	11/20/2016
Wallin, Karen	Staff Assignment	Pleasure of the Board

Liquor Committee

	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence	4 Years	11/20/2016
Eldridge, Stan	4 Years	11/20/2016
Martin, Scott	4 Years	11/20/2016

Local Development Finance Authority (LDFA)

	<u>Term</u>	<u>Expiration Date</u>
Peterson, Ronnie		
Roe, Karen Lovejoy		11/20/2016

Middle Huron River WatershedMartin, Scott
Stumbo, Brenda**Term**
4 Years
4 Years**Expiration Date**
11/20/2016
11/20/2016**Planning Commission**Eldridge, Stan
Walls, Ralph**Term**
4 Years
3 Years**Expiration Date**
11/20/2016
12/31/2015**Southeast Michigan Council of Governments (SEMCOG)**Doe, Lawrence (Alternate)
Martin, Michael (Delegate)**Term**
4 Years
4 Years**Expiration Date**
11/20/2016
11/20/2016**Washtenaw Area Transportation Study Committee (WATS)**Martin, Michael (Alternate)
Stumbo, Brenda (Delegate)
Lawson, Joseph**Term**
4 Years
4 Years
Staff Assignment**Expiration Date**
11/20/2016
11/20/2016
Pleasure of the Board**Washtenaw Urban Executive Committee/
Home Consortium Board**Roe, Karen Lovejoy
Stumbo, Brenda
Radzik, Michael**Term**
4 Years
4 Years
Designee**Expiration Date**
11/20/2016
11/20/2016
Pleasure of the Board**Water Conservation Advisory Commission**

Martin, Scott

Term
4 Years**Expiration Date**
11/20/2016**Weed Commissioner**

Keen, Tammie

Term
2 Years**Expiration Date**
12/31/2014**Zoning Board of Appeals**Brewington, Brenda
Sprague, Ed**Term**
3 Years
3 Years**Expiration Date**
12/31/2015
12/31/2015

Resolution No. 2012-42

Connecting Communities Initiative

WHEREAS, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

WHEREAS, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

WHEREAS, Ypsilanti Township has an opportunity to invest \$100,000 in engineering design to receive an estimated \$295,000 for the construction of bike paths on Textile Road through this grant application; and

WHEREAS, there is a continual need to enhance our bike path trail system; and

WHEREAS, applications are due by December 31, 2012 for the 2013 construction year and the award is made in March of 2013; and

WHEREAS, this may be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

WHEREAS, the anticipated cost to the Township would not exceed \$100,000; and

WHEREAS, line item #212-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$100,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

Primarily safety and/or access to Ford Lake Park and the amenities associated with Ford Lake. This area is identified as an LMI area, lending itself to fewer opportunities for vehicle transportation and more dependency on bicycles and walking. On Textile, paving this section would complete a 4-mile totally connected non-motorized path.

2. What efforts will be made to reduce the environmental impact of this project?

We will be predominately sheet draining the water run-off. This will encourage walking and biking, thus reducing the carbon emissions in the end. We will attempt to work around trees as well. I expect the majority of this work to be in the right-of-way.

3. If constructed, how will the trail be maintained?

The trail will be maintained through proper draining and upkeep from the Township Parks staff. We consider these linear parks.

4. What community facilities are connected by this project?

Ford Lake, Ford Lake Park, Library, the Kroger Shopping plaza for thousands of residents from the south and from the east, and all around the lake, as this will provide a complete loop around Ford Lake through the current Textile/Whittaker Road path.

5. What planning documents show the location of this trail? Provide page reference.

I have enclosed a map highlighting the areas. The red is existing paths (or to be built in 2013). The blue is the subject of this grant request.

6. What natural and cultural features can be seen from the trail?

There are still many natural features in the area, including meadows and wooded areas. Also, the waters of Ford Lake and the park itself, with its shelters and trail system. The Textile Road continuation of this path will run through Ford Heritage Park as well with its ADA Compliant playground.

7. How many users are expected to use the trail annually?

Annually, we expect this pathway to be utilized by 4-5,000 residents for exercise and pleasure.

8. What are likely objections to this project? How will these be addressed?

We anticipate most of this to be constructed in the right-of-way (80-90%), but a few easements may be needed. Residents in the area may initially feel as though it intrudes upon them with walkers in front of their homes but, as in other areas, we feel that they will actually feel safer knowing that there is a constant flow of people to be able to observe any suspicious behavior.

9. What background work has already been completed for the project?

I met with the Washtenaw County Road Commission on the grading and drainage in the area. We have also conducted rough calculations for construction and engineering. The Township has embarked on measuring, photographs and estimations.

10. What background work needs to be completed for the project?

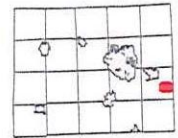
If and when awarded the grant, we would have to finalize the engineering costs, including the detailed engineering for the project. Construction costs need to be finalized, along with easements garnered from the few isolated locations along the route. There would also have to be a crosswalk installed with striping and signage across both S. Huron River Dr. at Ford Lake Park and at Textile down at the entrance to Lakeview Mobile Home Park.

Project Summary Sheet

APPLICANT	Charter Township of Ypsilanti
Date submitted	December 18, 2012
Address	7200 S. Huron River Drive Ypsilanti, MI 48197
Contact person	Jeff Allen, Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Tuttle-Hill/Textile non-motorized trail 2013
Project Description (50 words)	This request is for 2 locations near each other: 1. A non-motorized trail along the east side of Tuttle-Hill, from Textile north to cross S. Huron River Dr. and into Ford Lake Park; 2. On the south side of Textile from just east of S. Huron River Dr. to entrance of Lakeview Mobile Homes.
Length of proposed trail	2032 ft. (Tuttle-Hill) + 1000 ft. (Textile)
Starting Point	Tuttle-Hill 100 yds. north of Textile AND Textile from 200' east of S. Huron River Dr.
Ending Point	Ford Lake Park at the north end and Lakeside Park at the east end
Trails connected to	Existing trails-forms a complete loop around Ford Lake through different existing non-motorized path systems.
Estimated Construction Costs and Amount Being Requested	\$ 225,000
Other Confirmed Project Funders	Ypsilanti Township and Washtenaw County Road Commission.
Other Potential Project Funders	None
Project Map & Photos (See Attached)	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature Jeff Allen	
Print name	signature _____ date _____



Textile Road

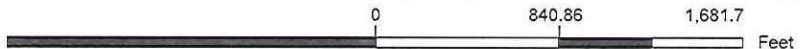


- ### Legend
- Railroads
 - Right of Way
 - Quarter Sections
 - Lot Original
 - Plat Boundary
 - Parcels
 - Jurisdiction Lines
 - Lakes
 - Streams
 - Parks
 - Game Area
 - Park
 - Preserve
 - Recreation Area
 - Undeveloped

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: Parcels may not be to scale.
12/4/2012



© 2011 Washtenaw County 1: 10,090

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. In 2009 WCPARC made available \$600,000 per year, for five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

*Project applications must be received by **December 31st** of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 1,000 words total):*

1. What are the benefits of this project?

This will finish a path that currently dead ends into a utility pole. In doing so and adding the approximate 1,000 feet on the east side of Whittaker Rd., it will connect thousands from the Textile/Huron River Dr. area to the Mill Pointe/Green Farms subdivision sidewalks and lead them to Hewen's Creek Park.

2. What efforts will be made to reduce the environmental impact of this project?

We will meander the path to avoid trees and, by allowing non-motorized transportation, it will reduce carbon emissions for the thousands that would travel this.

3. If constructed, how will the trail be maintained?

This path will be engineered for proper water run-off and the Township park staff will maintain the path for the future. There are not plans to maintain this in the winter.

4. What community facilities are connected by this project?

This would create a connection between most of the larger subdivisions south of the lake and along Whittaker Rd. with Hewen's Creek Park and parts further north, such as the Library, Kroger and other shopping locations. Travelers would have to enter Partridge Creek subdivision and follow their sidewalk system to get back to Textile and Whittaker.

5. What planning documents show the location of this trail? Provide page reference.

I have included a map of the location. It is basically the east side of Whittaker Rd., from the Paint Creek Bridge south to Merritt Rd.

6. What natural and cultural features can be seen from the trail?

Paint Creek and some natural areas would be visible. As you progressed through the subdivisions, you would come upon Hewen's Creek and the bike trails there.

7. How many users are expected to use the trail annually?

We would estimate that perhaps there would be a couple thousand users per season.

8. What are likely objections to this project? How will these be addressed?

There will be three (3) easements needed to complete this section, as there is not enough right-of-way to keep it inside of that. Those residents may not welcome the increased traffic initially. We do, however, feel that this will ease as they see the benefits of this.

9. What background work has already been completed for the project?

We have conducted measuring and ROW verification. We have had initial discussions with the Washtenaw County Road Commission as well.

10. What background work needs to be completed for the project?

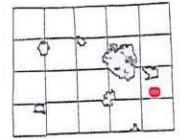
We do not believe any survey work is needed. An assessment of the value of the easements would need to be done and then acquire those easements. There may also be a need for a crosswalk installed down at Merritt and Whittaker Roads.

Project Summary Sheet

APPLICANT	Charter Township of Ypsilanti
Date submitted	December 3, 2012
Address	7200 S. Huron River Drive Ypsilanti, MI 48197
Contact person	Jeff Allen, Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Whittaker Road non-motorized trail from Paint Creek south
Project Description (50 words)	This would be an approximate 1,000 foot non-motorized trail on the east side of Whittaker Rd., commencing at the south end of the Paint Creek Bridge and going south to Merritt Rd.
Length of proposed trail	1,000 linear feet
Starting Point	Paint Creek near the bridge to connect with the existing path
Ending Point	To end at Merritt Rd.
Trails connected to	Trail connects numerous subdivisions in which now Hewen's Creek is accessible and hopefully, eventually, Rolling Hills Park.
Estimated Construction Costs and Amount Being Requested	\$ 70,000
Other Confirmed Project Funders	Ypsilanti Township and WCRC
Other Potential Project Funders	None
Project Map & Photos (See Enclosed)	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org
Applicant signature Jeff Allen	
Print name	signature _____ date _____



Whittaker & Merritt



Legend

- Railroads
- Right of Way
- Quarter Sections
- Lot Original
- Plat Boundary
- Parcels
- Jurisdiction Lines
- Lakes
- Streams
- Parks
- Game Area
- Park
- Preserve
- Recreation Area
- Undeveloped

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: Parcels may not be to scale.
12/4/2012



© 2011 Washtenaw County

1:7,211

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

RESOLUTION NO. 2012-43
Amending Resolution No. 2007-19

Rental Inspection Program Fee Schedule

Whereas, the Charter Township of Ypsilanti adopted a rental inspection ordinance effective on November 15, 2007; and

Whereas, the rental inspection ordinance provides that the fees to be charged in the administration of the ordinance shall be established by a resolution of the Township Board; and

Whereas, the fee schedule has not changed in five years since it was first adopted; and

Whereas, a cost analysis and an analysis of comparable fees adopted by other local jurisdictions indicates that the current fee schedule does not recover actual costs and is up to 45% lower than neighboring jurisdictions;

Now Therefore, Be it resolved, that the Charter Township of Ypsilanti hereby adopts the following rental inspection fee schedule effective as of January 1, 2013:

Rental Inspection Program Fee Schedule

Registration for One and Two Unit Dwellings (per unit)	\$10
Failure to Register Penalty Fee	\$100
Initial/Renewal Inspection (24 month cycle)	\$100
Re-Inspections	\$30
No Show/No Access for Scheduled Inspection	Inspection Fee
Late Cancellation for Initial Inspection (< 4 business days' notice)	\$50
Late Cancellation for Re-Inspection (< 4 business days' notice)	\$30
Tenant Complaint Inspection	No Charge
Search Warrant Fee	\$100
Appeal to Construction Board of Appeals	\$100

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards

Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

December 3, 2012

To: Karen Lovejoy Roe, Clerk
Nancy Wrybkowski, Deputy Clerk

From: Mike Radzik, Director
Office of Community Standards & Police Administration

Subject: **Request to Approve Revised Fee Schedule for the Rental Inspection Program**

Copy: Board of Trustees
Doug Winters, Attorney

At the request of members of the Board of Trustees, staff has conducted a comparison of the fee schedules adopted by other local jurisdictions that administer residential rental inspections. A chart comparing fees charged by the Charter Township of Ypsilanti to several other local municipalities is attached here for your review.

The comparison revealed that the Charter Township of Ypsilanti charges between 29% and 45% less than other jurisdictions for the same services. The comparison is based on fees charged for the three standard categories that almost every rental certification incurs: registration, initial inspection and re-inspection. Other fee categories, such as broken appointments and search warrants, are also higher in most other jurisdictions.

In addition, the cost analysis conducted by the building department at the onset of the rental inspection program indicates that the Township has not been recovering all of the costs associated with administering the program, including clerical and supervisory support.

After five years of actual experience administering the program, there is a demonstrated need to increase fees to achieve cost recovery and to better enable staff to keep up with the steadily increasing demand for rental inspections as a result of the ripple effect of foreclosure activity.

Attached is a resolution for Board consideration to revise the current fee schedule in accordance with results of the fee comparison and staff analysis. The revised fee schedule would take effect on January 1, 2013.

Thank you for your consideration and continued support of this important program.

Fee Schedules for One & Two Family Detached Rental Certification

	Ypsilanti Twp CURRENT	Pittsfield Twp	Ann Arbor	Ypsilanti	Ann Arbor Twp	Ypsilanti Twp PRPOSED
Registration Fee	10 (first) 5 (additional same owner)	50	25	0	40	10 (all)
Certificate Fee	N/A	N/A	N/A	55	N/A	N/A
Failure to Register Penalty Fee	100	150	N/A		150	100
Initial Inspection / Renewal Inspection	75	100	100	75	75	100
Re-Inspection	25	20	75	55	40	30
No Show/No Access for Scheduled Inspection	50	20	Insp Fee + \$50/hr	55	35	Inspection Fee
Initial Inspection Late Cancellation	50	20	100	55	N/A	50
Re-Inspection Late Cancellation	50	20	75	55	N/A	30
Tenant Complaint Inspection	No Charge	25	90	42	35	No Charge
Search Warrant Fee	100	200	N/A	65	100	100
Appeal to Construction Board of Appeals	100	150	Unknown	County Fee + 52	Unknown	100

Typical Expense for Registration, Initial Inspection and one re-inspection to achieve certification	\$110	\$170	\$200	\$185	\$155	\$140
	CURRENT	(35% higher)	(45% higher)	(41% higher)	(29% higher)	(21% increase)

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin
Human Resource Department

Date: December 3, 2012

Subject: **Approval of MERS Resolution regarding change in employee contribution from 6.9% to 7.3% effective 1/1/2013 per approved union contracts.**

In accordance with the MERS Document, the Human Resource Department is requesting approval of the attached resolution adopting a change in the employee contribution to the MERS Defined Benefit Retirement Plan. The change of employee contribution from 6.9% to 7.3% was approved through contract negotiations and the 2013 budget process. The change will be effective 1/1/2013.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**



In accordance with the MERS Plan Document of 1996, the Charter Township of Ypsilanti
(Participating Municipality)

8104 adopts the following benefits for: Division #10
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated _____

BENEFIT MULTIPLIER

From _____ To _____ Effective Date _____
(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

- F50/25 F50/30 F(N)-Years and Out (Specify number of years) _____
 F55/15 F55/20 F55/25 F55/30

Effective Date _____

EMPLOYEE CONTRIBUTION RATE

New Rate 7.3%
Effective Date 1/1/2013

**ADDITIONAL BENEFITS
AFFECTING FUTURE RETIREES**

- FAC 3 FAC 5 V-6 V-8 V-10 RS - 50%
 D-2 E-2 DROP+ with _____ %

Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

- E Standard E-1
 E - Other (Specify Factor _____ Adjustment Years _____)

Effective Date _____

WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Township Board of Trustees Dec. 10, 2012
Governing Body Date of Meeting

Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.

OTHER BUSINESS
