

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

September 24, 2012

Regular Meeting – 7:00 p.m.

Work Session – 6:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

DEPARTMENTAL REPORTS

14-B District Court

Revenue Report for August 2012

General Account

Account Number	
Due to Washtenaw County	
(101-000-000-214.222)	<u>\$1,772.00</u>
Due to State Treasurer	
Civil Filing Fee Fund (MCL 600.171):	\$21,259.00
State Court Fund (MCL 600.8371):	\$2,724.00
Justice System Fund (MCL 600.181):	\$11,406.00
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$0.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,035.00
Crime Victims Rights Fund (MCL 780.905):	\$3,171.60
Judgment Fee (Dept. of Natural Resources):	\$0.00
Due to Secretary of State	
(101-000-000-206.136)	\$1,035.00
Total:	<u>\$40,630.60</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$40,934.81
Civil Fees (101-000-000-603.136):	\$29,329.00
Probation Fees (101-000-000-604.000):	\$4,802.00
Ordinance Fines (101-000-000-605.001):	\$8,087.00
Bond Forfeitures (101-000-000-605.003):	\$2,190.00
Interest Earned (101-000-000-605.004):	\$12.56
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Expense Write-Off:	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$509.63)
Total:	<u>\$84,845.74</u>

Total to General Account - (101.000.000.004.136): **\$127,248.34**

Escrow Account

(101-000-000-205.136)	
Court Ordered Escrow:	\$5,710.50
Garnishment Proceeds:	\$134.42
Bonds:	\$12,124.00
Restitution:	\$2,907.60
Total to Escrow Account - (101.000.000.205.136):	<u>\$20,876.52</u>

14-B District Court

Monthly Disbursements

August 2012

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

August 2012 Disbursements:

Washtenaw County:	\$ 1,772.00
State of Michigan:	\$ 40,630.60
Ypsilanti Township Treasurer:	\$ 84,845.74

TOTAL: \$127,248.34

		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	
	2011	2012	
January	\$85,374.84	\$75,430.17	
February	\$100,496.55	\$107,638.24	
March	\$93,475.20	\$93,319.73	
April	\$84,227.15	\$83,785.27	
May	\$79,500.06	\$90,318.38	
June	\$83,319.22	\$83,965.72	
July	\$59,948.40	\$71,264.07	
August	\$68,626.52	\$84,845.74	
September	\$79,849.60		
October	\$85,226.11		
November	\$72,034.59		
December	\$63,451.36		
Caseload			
Standardization			
Payment:		\$45,724.00	
Year-to Date			
<i>Totals:</i>		\$736,291.32	
Expenditure			
<i>Budget:</i>	\$1,184,583.00		
<i>Difference:</i>	\$448,291.68		

BUILDING DEPARTMENT MONTHLY REPORT - AUGUST 2012

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	54	61	97	137	106	122	123	113					813
	\$ 7,315	\$ 10,943	\$ 11,648	\$ 15,656	\$ 12,163	\$ 25,776	\$ 24,446	\$ 15,765					\$ 123,712
Electrical	35	33	30	46	33	35	42	35					289
	\$ 2,490	\$ 2,100	\$ 2,100	\$ 2,955	\$ 2,490	\$ 2,565	\$ 2,745	\$ 2,550					\$ 19,995
Mechanical	51	42	45	48	49	46	55	54					390
	\$ 3,800	\$ 2,595	\$ 3,850	\$ 3,470	\$ 2,655	\$ 4,125	\$ 4,115	\$ 4,315					\$ 28,925
Plumbing	31	28	38	38	25	29	22	36					247
	\$ 2,100	\$ 2,070	\$ 2,550	\$ 2,160	\$ 1,755	\$ 2,535	\$ 1,335	\$ 2,850					\$ 17,355
Zoning	4	0	13	18	26	13	16	16					106
	\$ 680	\$ -	\$ 690	\$ 870	\$ 1,290	\$ 615	\$ 720	\$ 810					\$ 5,675
Sub Totals	175	164	223	287	239	245	258	254					1845
	\$ 16,385	\$ 17,708	\$ 20,838	\$ 25,111	\$ 20,353	\$ 35,616	\$ 33,361	\$ 26,290					\$ 195,662

TOTAL YTD

2011

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Building	34	43	158	132	98	125	286	164	95	152	121	66	1474
	\$ 7,637	\$ 5,270	\$ 10,251	\$ 14,959	\$ 12,823	\$ 18,000	\$ 14,884	\$ 18,391	\$ 10,504	\$ 24,380	\$ 13,974	\$ 7,655	\$ 158,728
Electrical	19	18	15	36	39	26	23	42	30	31	15	20	314
	\$ 1,545	\$ 1,275	\$ 1,260	\$ 2,355	\$ 2,760	\$ 1,600	\$ 1,380	\$ 3,745	\$ 1,740	\$ 2,670	\$ 1,170	\$ 1,365	\$ 22,865
Mechanical	58	33	36	30	54	57	39	41	42	58	50	35	533
	\$ 3,594	\$ 1,635	\$ 1,785	\$ 3,735	\$ 3,060	\$ 3,566	\$ 1,890	\$ 2,565	\$ 2,555	\$ 3,185	\$ 3,615	\$ 2,795	\$ 33,980
Plumbing	25	24	25	35	34	30	30	20	23	24	29	25	324
	\$ 1,455	\$ 1,470	\$ 1,755	\$ 1,845	\$ 2,160	\$ 1,995	\$ 1,770	\$ 1,365	\$ 1,320	\$ 1,770	\$ 2,115	\$ 1,665	\$ 20,685
Zoning	2	1	1	12	18	17	8	19	9	13	9	10	119
	\$ 90	\$ 45	\$ 45	\$ 540	\$ 810	\$ 765	\$ 360	\$ 855	\$ 450	\$ 585	\$ 450	\$ 870	\$ 5,865
Sub Totals	138	119	235	245	243	255	386	286	199	278	224	156	2764
	\$ 14,321	\$ 9,695	\$ 15,096	\$ 23,434	\$ 21,613	\$ 25,926	\$ 20,284	\$ 26,921	\$ 16,569	\$ 32,590	\$ 21,324	\$ 14,350	\$ 242,122
TOTAL YTD													\$ 242,122

INSPECTIONS

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2012	852	259	592	328	340	268	275	419					3333
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143	3858

Total 2010	292	220	361	366	379	358	427	405	350	449	322	140	4069
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137	4193
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128	5550
Total 2007	419	363	395	511	511	549	554	608	584	686	479		5659

RENTAL INSPS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTALS
Total 2012	142	165	228	194	209	202	185	258					1583
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153	1857
Total 2010	214	170	139	216	223	158	264	179	212	183	83	48	2089
Total 2009										57	160	77	294

(Began tracking separate rental inspection totals Oct, 2009)

YPSILANTI TOWNSHIP FIRE DEPARTMENT
MONTHLY REPORT

AUGUST 2012

Fire Department staffing levels are as follows:

1 Fire Chief	1 Fire Marshal	3 Shift Captains
3 Shift Lieutenants	19 Fire Fighters	1 Clerk III / Staff Support

All fire department response personnel are licensed as emergency medical technicians by the State of Michigan Public Health. During the month, the fire department responded to 370 requests for assistance. Of those requests, 249 were medical emergency service calls, with the remaining 121 incidents classified as non-medical and/or fire related.

Department activities for the month of August, 2012:

- 1) The Public Education Department participated in the following events:
 - a) Truck demonstration at Adventure Day Care Center
 - b) Truck demonstration at West Willow Park
 - c) Car seat fittings
- 2) Fire fighters attended 15 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue training
 - b) HazMat training
 - c) ResqPod training
 - d) Drivers training

The Fire Marshall had these activities for the month of August, 2012:

- 1) Inspections / Tests completed:
 - a) Fire Investigations: 2
 - b) HazMat Mutual Aid Responses: 1 (Pittsfield Twp)
 - c) Building Inspections: 11
 - d) Burn Permit inspections / permits issued: 3
 - e) Plan Reviews: 3
- 2) Attended 2 meetings/events:
 - a) Washtenaw County Hazmat Team training
 - b) Washtenaw County Hazmat Board meeting

The Fire Chief attended 7 meetings / events for the month of August, 2012:

- 1) FireHouse Software training – City of Ypsilanti Fire Department
- 2) HVA meeting
- 3) 800 MHZ committee meeting
- 4) Communications meeting with IT director
- 5) Attended a meeting with Congressman Dingell
- 6) Attended Youth Rally at 2nd Baptist Church
- 7) Attended Meet & Greet with elected officials

There were 2 injuries and 0 deaths reported this month for civilians.

There was 1 injury and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$330,800.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 08/01/2012	1201 Marcus	\$ 0.00 (outside trash)
2) 08/05/2012	2641 Int'l Drive #1336A	\$ 84,000.00 (building)
3) 08/06/2012	E Michigan Ave	\$ 0.00 (vehicle)
4) 08/07/2012	748 Dorset	\$ 0.00 (grass)
5) 08/08/2012	2485 Lakeshore	\$ 0.00 (dumpster)
6) 08/10/2012	1600 Tyler	\$ 0.00 (outside trash)
7) 08/11/2012	7660 Stony Creek	\$ 0.00 (forest)
8) 08/11/2012	7000 Hitchingham	\$ 0.00 (outside rubbish)
9) 08/14/2012	5900 McKean	\$ 5,000.00 (vehicle)
10) 08/14/2012	10570 Martz	\$ 0.00 (trees)
11) 08/15/2012	1821 E Michigan	\$ 1,500.00 (vehicle)
12) 08/19/2012	WB I-94 @ Huron	\$ 5,500.00 (vehicle)
13) 08/21/2012	2918 Washtenaw	\$ 2,000.00 (vehicle)
14) 08/21/2012	2448 Washtenaw	\$ 500.00 (vehicle)
15) 08/23/2012	7850 Rawsonville	\$ 0.00 (dumpster)
16) 08/23/2012	7850 Rawsonville	\$ 0.00 (dumpster)
17) 08/23/2012	2605 Southlawn	\$ 800.00 (deck fire)
18) 08/24/2012	7850 Rawsonville	\$ 0.00 (dumpster)
19) 08/25/2012	75 S Harris	\$ 0.00 (brush)
20) 08/26/2012	3375 E Michigan	\$ 0.00 (rubbish)

21) 08/26/2012	1571 Holmes	\$ 1,500.00 (vehicle)
22) 08/28/2012	6395 Rossback	\$ 4,500.00 (garage)
23) 08/28/2012	8184 Thornhill	\$220,000.00 (building)
24) 08/28/2012	8172 Thornhill-exp 1	\$ 2,000.00 (building)
25) 08/28/2012	8196 Thornhill-exp 2	\$ 4,000.00 (building)
26) 08/31/2012	2321 Ellsworth	\$ 0.00 (brush)

Respectfully submitted by,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 08/01/2012 – 08/31/2012

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/12} And {08/31/12}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	5	1.35%	\$314,000	94.92%
131 Passenger vehicle fire	7	1.89%	\$16,000	4.83%
141 Forest, woods or wildland fire	1	0.27%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	2	0.54%	\$0	0.00%
143 Grass fire	1	0.27%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.27%	\$0	0.00%
151 Outside rubbish, trash or waste fire	3	0.81%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	4	1.08%	\$0	0.00%
160 Special outside fire, Other	1	0.27%	\$800	0.24%
173 Cultivated trees or nursery stock fire	1	0.27%	\$0	0.00%
	26	7.03%	\$330,800	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	35	9.46%	\$0	0.00%
311 Medical assist, assist EMS crew	29	7.84%	\$0	0.00%
320 Emergency medical service, other	28	7.57%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	37	37.03%	\$0	0.00%
322 Motor vehicle accident with injuries	10	2.70%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	2	0.54%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	1.08%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.27%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	0.54%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.27%	\$0	0.00%
	249	67.30%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.27%	\$0	0.00%
422 Chemical spill or leak	2	0.54%	\$0	0.00%
444 Power line down	4	1.08%	\$0	0.00%
445 Arcing, shorted electrical equipment	3	0.81%	\$0	0.00%
	10	2.70%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.27%	\$0	0.00%
522 Water or steam leak	1	0.27%	\$0	0.00%
531 Smoke or odor removal	4	1.08%	\$0	0.00%
551 Assist police or other governmental agency	1	0.27%	\$0	0.00%
553 Public service	1	0.27%	\$0	0.00%
554 Assist invalid	1	0.27%	\$0	0.00%
561 Unauthorized burning	6	1.62%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {08/01/12} And {08/31/12}

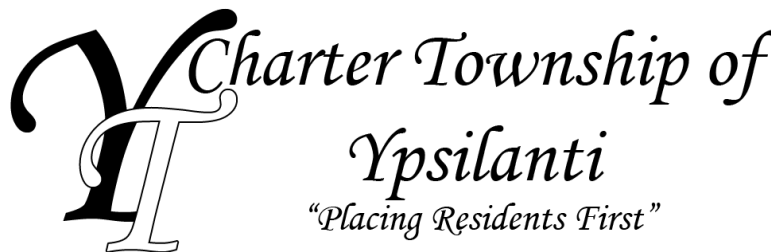
Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
571 Cover assignment, standby, moveup	1	0.27%	\$0	0.00%
	<u>16</u>	<u>4.32%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	4	1.08%	\$0	0.00%
611 Dispatched & cancelled en route	38	10.27%	\$0	0.00%
622 No Incident found on arrival at dispatch address	2	0.54%	\$0	0.00%
631 Authorized controlled burning	3	0.81%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.27%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.27%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	2	0.54%	\$0	0.00%
	<u>51</u>	<u>13.78%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	6	1.62%	\$0	0.00%
730 System malfunction, Other	1	0.27%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	0.54%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.27%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.27%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	0.27%	\$0	0.00%
744 Detector activation, no fire - unintentional	2	0.54%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	4	1.08%	\$0	0.00%
	<u>18</u>	<u>4.86%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 370

Total Est Loss:

\$330,800

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Office of
Community Standards

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

MEMORANDUM

September 17, 2012

To: Township Board

From: Joe Lawson
Planning Director

Re: **Planning Division (OCS) August/September report**

Please be advised of the following activities related to the Planning Department for August/September 2012.

Planning Commission Activity

The Planning Commission held a special meeting on August 14th. The following agenda items were presented to the Commission for their consideration:

Tim Horton's - 2220 Washtenaw: The Commission held the necessary public hearing to consider the special conditional use request to permit the construction of a new 1,953 square-foot drive-thru restaurant at the northwest corner of Hewitt and Washtenaw. After the public hearing, the Commission passed a motion to approve the request. In a jester of gratitude for the assistance provided by the Township, Velmeir Properties offered to construct a "Welcome to Ypsilanti Township" monument sign at the intersection. Construction is anticipated during the spring of 2013.

Tim Horton's – Huron Street: The Commission held the necessary public hearing to consider the special conditional use request to permit the construction of a new 1,953 square-foot drive-thru restaurant at the intersection of Huron Street and James L. Hart Parkway. After the public hearing, the Commission passed a motion to approve the request. We are currently awaiting the submission of the final engineered drawings. It is the understanding of staff that the developer wished to break ground this fall.

Ms. Robin Tolbert – 172 N. Pasadena: The Commission held a public hearing to consider the special conditional use permit application to permit the establishment of a group daycare home,

providing care for up to 12 children and to be located at 172 N. Pasadena. After the public hearing the Commission passed a motion to approve the request.

United Methodist Retirement Communities – 2945 Ellsworth: The Commission held a public hearing to consider the special conditional use and preliminary site plan application of the United Methodist Retirement Communities proposal for the re-use of the former Washtenaw County Child Guidance facility. The proposal calls for the construction of a 5,700 square-foot addition in order to provide social and medical services to the regional senior population. The facility is to be operated as a PACE program (Program of All-Inclusive Care for the Elderly), which as previously state will offer a variety of programs for area seniors including minor health care visits.

Dorothy's Discovery Daycare – 7265 Merritt: The Commission held a public hearing to consider the special conditional use and preliminary site plan of Ms. Dorothy Morris to permit the construction of a 4,300 square-foot addition to her existing daycare. As proposed, the addition would permit the occupancy of the daycare to go from the existing 45 children to 100 children. After much public input, the Commission tabled the application to the September meeting date to allow the applicant to consider comments presented during the public hearing. Since the Commission meeting, staff has paid a visit to the site to discuss the items noted during the public hearing. Ms. Morris and I came to an agreement as to what plan modifications would be appropriate to satisfy the concerns of the public and the Commission. The plans are currently in the process of being revised and will be presented to the Commission in September.

Plans in Process

Blackmore Addition II – 10800 Blackmore Avenue: This project is nearly complete and is awaiting final site approval. The property owner has recently planted grass seed for which we are awaiting the necessary growth prior to issuing a final site approval.

Kroger Fuel Station – 1771 East Michigan: The final engineered plans have been submitted to this office and have been distributed for review. In speaking with representatives of Kroger, it is the goal to have this site up and running before the end of the year.

Kroger Fuel Station – James L. Hart Pkwy/Huron Street: The Office of Community Standards is now in receipt of a preliminary site plan and special conditional use permit application for the construction of a Kroger Fuel Plaza to be located at the intersection of James L. Hart and Huron Street, adjacent to the proposed Tim Horton's. A public hearing will be scheduled during the September 25th Planning Commission meeting and is anticipated to be held during the regularly scheduled October meeting date.

Taco Bell – 1085 East Michigan: The Taco Bell location has received a final certificate of occupancy and is open for business. Staff is currently working with our engineering consultant and YCUA to close out any final punch list items so that we can return the posted sureties and closeout this project. The site looks very nice and is a great addition to the East Michigan corridor.

Tim Horton's Café and Bake Shop – James L. Hart Pkwy: The detailed engineering plans have been submitted and are currently under review. It is the wishes of the applicant to begin construction yet this year. The preliminary engineering reviews look favorable so I anticipate a short approval process.

Tim Horton's Café and Bake Shop – 2220 Washtenaw Avenue: The detailed engineering plans relating to this project have been submitted and are currently under review. It is anticipated that once all approvals have been obtained, construction will begin in the early spring of 2013.

O&W Distribution – 3003 Williams: O&W is currently under construction of a 32,000 square-foot addition to their existing warehouse and office facility. At last visit, the site work was complete and the building was ready for construction. The contractor expects the site to be complete in the early fall.

O&W Distribution – 3003 Williams: O&W has submitted a second application to expand their existing truck parking area. The 18,700 square-foot parking lot expansion will require the review and approval of the Planning Commission. The Planning Commission will consider this application during their September 25 regular meeting.

Rightway Auto – 2789 Washtenaw: The applicant, after much delay, continues to move forward with the required building modifications. As you may have noted, the former “greenhouse” dining area has been removed and the front of the building has been re-bricked. The interior of the building has undergone a number of energy efficiency upgrades and the old kitchen has been removed. As of this report, this office has yet to receive an executed copy of the “Special Conditional Use” agreement as noted within the conditions of the Planning Commission's approval. This document will need to be on file prior to the issuance of a certificate of occupancy.

Lakeside Park/Boat House Project: The preliminary site plan will be presented to the Planning Commission during their September 25th regular meeting. Due to the desired design of the proposed dock, an application has also been made to the Zoning Board of Appeals as directed by the Township's Dock Ordinance. Due to the overall length and width of the dock, a variance is required prior to final site plan approval.

Chippewa Club – 2525 Golfside: The property owners have submitted an preliminary site plan application requesting authorization to construct a 12,000 square-foot addition upon the existing building along with the construction of two additional tennis courts. The preliminary plans have been distributed for review with an anticipated return date of October 1st. It is further anticipated that the plan will be presented to the Planning Commission during their regular October meeting date.

Gene Butman Ford – 2105 Washtenaw: Plans have been received by this office for the complete renovation of the existing used car sales building. Per the submitted plans, the existing modular style office will have a new brick façade matching the existing new car facility. The building permit application is being review as of this date and should be ready for construction within the next 10 days.

Zoning Board of Appeals

During the regularly scheduled September 5, 2012 meeting, the following items were presented to the Zoning Board of Appeals:

Mr. William Harrison – 1334 Holmes Road: Mr. Harrison requested an amendment to his February 2012 approval permitting him to continue utilizing 3 additional accessory structures located upon his property though they were constructed without permit. Mr. Harrison wished to expand one accessory structure from 24' x 30' to 30' x 50' in order to house his personal items. After much discussion and a tabling, the ZBA passed a motion to deny his request. Mr. Harrison may now complete the pole structure per his issued building permit and furthermore must rid the property of all blight as soon as possible.

Mr. Amer Bashir – 2169 Washtenaw: Mr. Bashir submitted a temporary use permit application to allow him to erect a 10' x 10' tent for the sale of Spanish guitars, art work, posters and hookah within the parking lot of the Sunoco Fuel station located at the corner of Hewitt and Washtenaw. After the public hearing, the ZBA passed a motion to deny the request as it was not within the scope or goals of the Re-Imagine Washtenaw plan nor did the proposal benefit the community as a whole.

Committee Meetings

Re-Imagine Washtenaw – The planning committee met with four likely candidates to perform the right-of-way study associated with the Re-Imagine Washtenaw project. After much deliberation, SmithGroup/JJR was recommended to the full JTC committee. Subsequent meetings have been held between JJR and the JTC to message the scope of work to be performed. Once a final scope has been approved, I will be sure to keep the Board apprized.

WATS Technical Committee – The regular September meeting was held at which time a number of updates were provided including new data as provided by SEMCOG outlining a widely known fact that our population is aging and our transportation system must adjust to that need. Many options, including additional bus services were discussed with the group. Any recommendation will be presented to the Policy Committee for consideration.

Administrative Items:

Clerk Roe and I had the opportunity to attend the SE Transportation District public meeting hosted by AATA, Clerk Roe and John McGehee of Augusta Township. The proposed routes were presented to the group which could include a route running as far south as Lincoln Consolidated Schools. Should the two Townships remain active with the overall group, the next milestone will be during the proposed May vote where funding will be the important key. At that time, the voters will have the opportunity to approve a millage in order to provide public transportation throughout Washtenaw County. It should be noted that public transportation is a very important key in the economic development of our County. If there is any additional

Planning Division (OCS) Monthly Report
August/September 2012

information or questions relating to this item, please feel free to contact either Clerk Roe or myself and we will do our best to get you the information you require.

Please contact me at my office (734-544-3651) or by email at jlawson@ytown.org

Charter Township of Ypsilanti Recreation Department
2012 Monthly Report – June through August

“Creating Community through People, Parks and Programs”

During the months of June, July & August, Staff completed the fall & winter edition of “Discover Ypsilanti Township” magazine which ended up being 36 pages. This issue hit the streets in mid-August and so far has been well received by the public. Staff also worked hard implementing our summer programs and services. Over all, we had a successful summer season. Our revenues were slightly higher than the same time period in 2011. Our “Day Camp” and “Summer Dance” program participation numbers were up from last year, while our youth sports programs and shelter rental numbers were slightly down. We were also down in park gate revenues, even though we had a dry summer.

The biggest challenge continues to be finding ways to do more with less and working with a smaller support staff (seasonal employees). A lot of credit needs to go to all of our managers, clerks, building attendants and custodians for keeping up with all of our offerings. Each and every one of our staff continues to step up to the plate to deliver quality programs and services to our community.

One area we need to take a closer look at is the age of much of our equipment, furniture and in some cases our facilities. We are beginning to lose equipment and furniture due to age and wear. Some of our facilities are also wearing out. At some point within the next few years, we will need to start replacing these items or will have to start cutting back on programs and services. We hope we can address this in the upcoming budgetary process.

We continue to seek input from our customers, seek out grant, sponsorship and partnership opportunities and look for ways to become more user-friendly to those we serve. We continue to find ways to enhance our section of the township’s website and to improve our Facebook page. We are looking into developing a Twitter account and looking into contracting with a company/service to develop a professional e-newsletter for the department.

As always, this report highlights the many **“Benefits”** of the programs and services that were offered during the months of March through May. The importance of what we do is better understood by measuring the “benefits & outcomes” as a result of what we do.

Finally, we will continue to research and implement the nationwide trend of **“Placemaking”** and the important roll parks and recreation has within the community making it a destination place for new residents and businesses. We understand that the two largest generations in our Nation’s history, the “Millennials” and “Baby Boomers” are looking for a sense of place to call home. In most instances, they choose place first, then work. These generations and businesses look for communities that have quality parks, recreational opportunities, quality schools, convenient shopping and ease of transportation (including non-motorized) when relocating. We will continue to provide quality of life programs, services and facilities to accommodate the current and future needs of the community we serve.

1. Partnerships, Sponsorships, Donations & Grants:

- Our **partnership with our local Buffalo Wild Wings** has slowed down some and may have run its course. We still heavily advertise the “turning in their receipts” program; however, the amount of those who have actually participated in this program has dropped considerably. We hope to meet with Management of our local Buffalo Wild Wings this fall to see if we can come up with another program that will benefit both of us.
- We have joined with Harvest Church for the upcoming holiday season to be a collection and distribution site for food and coats. In our lobby we have designated boxes where the public can donate goods or children’s/adults coats. The church will then divide the food up and create Thanksgiving & Christmas baskets for the needy. The coats will be available to anyone in need of one on the designated distribution date in October. We are pleased with the public’s participation so far.
- The Washtenaw Nutrition Program served 2187 meals over the summer months here at our center. We are the largest site in the county for daily meals. This program is more than just a meal program. It also provides social time and face to face company for at least 1 meal a day.
- Our partnerships include offering programs through Michigan Parks and Recreation Association (MRPA), National Alliance for Youth Sports (NAYS) and Michigan Amateur Softball Association (MASA).
- The Recreation Department continues to partner with the National Alliance for Youth Sports (NAYS) Start Smart programs with Start Smart Baseball Basketball and Golf this summer.
- Our Youth Track and Field Program met on Tuesdays and Thursdays at the Willow Run High School Track. Our track & field athletes represent Ypsilanti Township at the MRPA state finals of the Hershey’s Track & Field Games.
- Our Ypsilanti Township Softball program is a member of Michigan Amateur Softball Association (MASA). The Coed softball league continued in June and July, August at the Community Center Fields.

2. Marketing and Promotion:

- We worked hard on developing the **2012/2013 Fall/Winter edition of Discover Ypsilanti Township**. This issue hit the streets in mid-August. It still remains as one of our best tools to promote the department.
- We continue to send out **e-blasts** to target audiences for several of our programs. Although the system we use is not the best, it is a method of promotion that has helped us increase our exposure and registrations. We hope to implement the Constant Contact E-Newsletter this fall.
- Our “**Facebook**” page for the recreation department remains to be popular. This has become a strong marketing tool for us as it allows greater interaction with staff and our community. **The popularity of “Social Networking”** is surpassing printed media and even email. We promote many of our programs and services on our Facebook page. The community can post comments and photographs on the site and share their experiences with everyone. We are working hard to build our “Fan” base on the site. Lisa Garrett & Lynda McCrystal has stepped up to keep our Facebook site current.

- **Word of Mouth Promotion** – We still find that the vast majority of our patrons who participate in our programs value the benefits so much that they are telling their friends and neighbors about us. We continue to get new customers.
- “50 & Beyond” membership renewals are still going well. Our current registered membership surpassed 1,000 in August. We are still on target to finish the year with over 1,100 members.
- We are establishing a working relationship with businesses and getting raffle prizes donated. This allows us the opportunity to get the word out to the public about our programs and events thus reaching more people. Our members continue to generously supplement our coffee program with cups, napkins, tea bags and donations. All of our “groups” (Red Hat, Topps, and Pool Player etc.) have made a pledge to donate a certain amount to be put towards a specified area of the bazaar. We are encouraging all of the groups to participate.
- We have budgeted for an “E-newsletter” service in 2013. This type of service is becoming the way of the future for Parks & Recreation agencies to market themselves. If approved, we plan to implement it in January.

3. Reference and Referral

- Senior centers or older adult programs are the front line of prevention. The biggest threat to our local and state government is chronic conditions of the older population. This is why we offer reference and referrals. From calling referral agencies for them to just being there to listen our members know that we care and that we are here for them. We continue to refer these seniors to the following agencies: Area Agency on Aging, Catholic Social Services, Help source, Neighborhood Senior Services, Home Instead, Washtenaw County Senior Services, Superior Woods Healthcare Center, All State Homecare, Regency Health Care Center, & Marion Manor
- We get very busy and find it difficult to write down every time we help a member but rest assured that it is on a daily basis in one way or another. From calling referral agencies for them to just being there to listen our members know that we care and that we are here for them.

4. Community Collaboration and Outreach:

- On the first Thursday of every month we continue to host the **Focus Hope food distribution**. Seniors come to the community center and register with Focus Hope and receive several boxes of staple foods. We continue to be one of the largest sites for our county. Our numbers are averaging 180+ families a month.
- Our Community Collaboration with Willow Run Community Schools continued with the school district providing the High School track for our youth track and field program in June and July.
- Many teams and organizations call our fields and courts home. We also provided game and practice facilities to area programs. The Ypsilanti Lincoln Soccer Club East Arbor Academy and Fortis Academy play their home games at Ford Heritage Park. The Ypsilanti Township Church Softball League and the Michigan Blue Jays baseball teams

played at our Community Center Fields in June and July. The Washtenaw Warriors Football program began practice at North Bay Park in August.

- Our Softball teams attract support from business in Ypsilanti Township as well as surrounding communities. This seasons sponsors included; Ypsi Rehab, Gilbert Residence Ypsilanti Missionary Baptist Church, Shar Music, Powell's Pub, Mr., Pizza, Ann Arbor Adventurers, Inergy Automotive Systems, Designers Cove Interiors, Wings Pizza and Things as well as teams that sponsor themselves.

5. Collaboration with other Departments:

- Joe Lawson continues to assist with the Lakeside Park project. His valued expertise has helped us make sure we follow township policy and requirements so we do not make mistakes. This will save us time, energy and money in the long run.
- We are working much closer with our Custodians in the planning process involving facility use, set-up and maintenance. They have come up with several positive suggestions about where and how we schedule programs and rentals in each room. Their input saves us time and energy in the long run.
- During the summer months we coordinated game and practice field preparations with Parks and Grounds maintenance staff. We had several meetings with the park maintenance staff to plan for the soccer, softball and baseball practices and games. Maintenance staff continues to provide a safe playing environment for our program participants.
- For Start Smart and Junior golf programs, our Recreation Department collaborates with the employees of Green Oaks Golf Course. Maintaining a schedule and playable space to execute these programs is essential to the participants' enjoyment and success. The Junior Golf Lessons and Clinics, which take place during June and July, are run by Green Oaks Golf Pro, Dan Roberts.

6. Health & Wellness:

- Our exercise and dance classes will resume in September. Taking registration for our "free" programs through RecTrac is working out well as it allows us to track the success of each class or event. It has put even more value on the "50 & Beyond" membership. Members are now assured that they receive placement in a class over a non-member, in the event the class is full.
- Our walking program "Walking for the Olympic Gold" ended August 9th with a ceremony fit for Olympic Winners. They seniors kept track of their laps inside or miles outside and record them with us here at the center. Those that completed their individual goals were awarded their medals at our award ceremony presentation. We played the national anthem and give them flowers. We also raised the American Flag! It was a fun way to encourage them to stay active. Here are the results of this contest:
 - **Gold Medal:** Alafair Dusseau & Charlie Collins
 - **Silver Medal:** Dewey Estep, Mary Groat,
 - **Bronze Metal:** Harold Gates, Cecil Kisselburg Sam Moore, Claude Moore, Gail Mathena, and Naomi Williams

Additional Participants:

- Martha Anderson, Sam Johnson, David Kincer, Carolyn Kaatz, Mardonio Martinez, Bonnie Parker, Ben Owens, Margarett Reed, Dennis Rickman, Sharon Smith, and Clyde Collins
- In September we will be kicking off our new motivational program to keep our members active in the fall. We started this walking program with “Walking to Mardi Gras.” Then it was “Walking to the Olympics.” On September 24th we will kick off the: “**Mileage Club**”. This program will reward any member that participates in any of our physical fitness programs. Including: Walking, Exercise Classes, cardio machines & dance classes. First, the participants will set their individual goals with one of our staff. They will then log their times and/or miles depending on the activity. We created cute little plastic people in 10 colors that they will earn throughout the program. Each participant will get a small chain to put the little people on. It can be attached to their keys or belt loop. If they complete their goal, they will get a small blue shoe charm. We plan to continue this program into 2013 and change the style of the charms that they can earn.
- **Senior Nutrition Program** – During the months of June – August we served over 2,300 meals to our older population through this worthwhile program.

7. Provide Recreational Experiences:

A. “50 & Beyond” Programs & Services

- Our annual Freedom Day cookout was held in July. We had a great turnout. About 75 members came and shared a beautiful sunny day outside on the Golf Course under the pavilion. We cooked Hot Dogs and all the side dishes were brought by our members. This was a great day with good people.
- We are very busy working on this year’s “Annual Bazaar” scheduled for October 5 & 6. Each one of our “50 & Beyond” groups and clubs will be asked to take on a specific duty for the bazaar. We see the bazaar not only as a fundraiser for the senior program but also a wonderful marketing and promotional tool for the community center, recreation department and the township.
- In June, the “50 & Beyond” program held their annual talent show. With 10 acts, the seniors entertained the audience for almost an hour. The “Lively Dancers” were the big hit this year.
- We held our second Father’s Day Pancake Breakfast in June and we had a blast. Art cooked the sausage and our staff prepared the pancakes. Everyone seemed to have a great time.
- **“50 & Beyond” Programs & Trips for June, July & August:**

Red Hat

TOPS

Ceramics

Bridge Club

Birthday Celebrations

Scrabble Club

Dance-R-Size

Bingo

Acoustic Music

Recycled Card crafts

Quilters Club

German Club

Enhanced Fitness

Tap Dance

Country Music

Pinochle

Domino Club

Foot Nurse Visit

Computer Classes

Pickleball

Hawaiian Dance

Music Makers Band
Lifetime Fitness
Thunder Bay
Eastern Market
Ceaser Windsor
Turkeyville-Route 66
Charity Island

Tai Chi
Watercolor Class
Motor City Casino
Shipshewana
Tiger Game
Put-In Bay
Bay City

Line Dance
Drawing Class
Monastery Tea & Lunch
Mystery Trip
Gun Lake Casino
Adrian Opera House
Mystery Trip

• **“50 & Beyond” Upcoming Programs & Activities for September:**

Red Hat
TOPS
Recycled Card Crafts
Quilters Club
German Club
Pickleball
Dance-R-Size
Music Makers Band
Lifetime Fitness
Centerpiece Class
Diabetes Talk
Recorder Class
Design your own Scarf
Jewelry Making Club
Titanic at Henry Ford
Tigers Night Game
9-5 the musical

Bingo
Acoustic Music
Domino Club
Foot Nurse Visit
Scrabble Club
Ceramics
Tap Dance
Tai Chi
Watercolor Class
Postal Fraud Presentation
9-11 tribute
Lively Singers
Creative Neck Accessories
Brain Fitness Workshop
Odawa Casino
Eastern Market
“Writing your own obituary” workshop

Country Music
Pinochle
Bridge club
Birthday Celebration
Enhanced Fitness
Computer Classes
Hawaiian Dance
Line Dance
Drawing class
Photography Class
Movie Club
Music Makers Band
Mahjong Club
Bridge Walk
Toledo Zoo
Polish Town Tour

B. Enrichment & Special Events

- Our **Summer Camp** ran for 11 full weeks this summer. The response from the parents and kids was great. The discount we offered for advance registration really helped us when planning staff. The kids visited our parks every week. Field trips included bowling, to the movies, a Mud Hens game, an indoor Gymnastics center, Rolling Hills Water Park, and the Air Zoo. We also brought in special speakers and guests including Science Alive, Polly the female Pirate, and Carey Ann the clown It was a summer filled with fun and outdoor activities. We did see an increase overall in our participation over last year.
- Kids Korner is getting ready to start back up in September. Enrollment is down slightly at this point but should pick up in the next few days.
- We will be offering many new classes (art, music, theater, etc.) to the young people of our community beginning in September and October. We are excited about these classes, but also realize that it takes time for classes like these to take off. It is too early at this point to know if the enrollment will support the classes.
- Our summer **youth dance program** was once again a complete success with every class close to maximum enrollment.

- **Tot Time** – This free program for parents and toddlers will start up again after Labor Day.
- **Upcoming Enrichment Events & Programs for September:**

Adults:

Evening Tap Class	Beginning & Flow Yoga
Iris Folding	One Day Watercolor Workshop
Pickleball	Pilates
Working with Pastels, Workshop	Travel

Kids:

Afterschool Art Program	Art Fun for Mom and Me
Creative Drama Program	Get Rhythm Classes
Guitar Lessons	Iris Folding for Kids
Mini Art Masters	Watercolor 101 for 6 th -12 th graders
Kids Korner	Tot Time
Little Miss Registration	YTRD Idol Registration
Youth dance	

C. Sports & Fitness Programs

- The **Adult Coed Soccer** League played games June through July at Ford Heritage Park. Orange captured the Cup in overtime on penalty kicks over Blue in the championship game.
- The Michigan Amateur Softball Association (MASA) **coed softball league** continued in June and July at the Community Center Fields. By the end of July the summer league Champions had been crowned. Ypsi Rehab claimed the top spot in the Coed league. The Coed and Men's fall leagues will play begin play in September.
- During the month June, July and August children participated in youth baseball, coach pitch baseball, T-ball baseball, start smart baseball, start smart golf, start smart basketball, track and field, karate, gymnastics, basketball camp and soccer camp programs.
- **Youth Track and Field Program** met on Tuesdays and Thursdays at the Willow Run High School Track High School in July. The Track and Field Program competed in the Michigan Parks and Recreation Association (MRPA) the Annual Hershey's Track & Field Games on June 29 at the Holt High School Track. Participants in our Track & Field program cover a lot more ground than it takes to reach the finish line in a race. Athletes receive coaching in areas ranging from positive image to being healthy. 25 athletes qualified to compete at the MRPA state finals of the **Hershey's Track & Field Games**. They placed in numerous events including a first place finish in the Boys 11-12 800 Meter.
- Our **Youth Soccer and Pre-School Soccer** players learned teamwork and developed skills at each age level. With parents, coaches and referees, players learned the importance of participating in sports. Youth Soccer games continued through the beginning of June at Ford Heritage Park. Teams also practice at Ford Heritage Park as well as Ford Lake Park, Burns Park and Wendell Holmes Park.

- Our summer **Soccer Camp** also took place at the Ford Heritage Park.
- Our **Youth Baseball, Coach Pitch Baseball, and T-Ball** Baseball players also developed their skills at each age level. Practices and games concluded in July at Ford Heritage Park. Teams also practiced at Appleridge Park, Wendell Holmes Park, Nancy Park, Lakeview Park, Community Center and Ford Lake Park.
- Our **Start Smart Baseball** players completed another successful season and finished with families watching them participate in their first ever T-Ball game.
- Our own Green Oak Golf Course hosted our **Start Smart Golf** program on Wednesday evenings in June. Children enjoyed learning the game of golf with their parents. Both children and parents are putting it all together playing rounds of golf as Green Oaks is set up as our Start Smart Championship Golf Course for the evening. The final day of golf included the traditional “hotdogs at the turn” donated by the golf course to bring joy to the golfers.
- Our summer **Start Smart Basketball** program as well as our summer Basketball Camp and took place at the Community Center gym.
- Our **Jump-A-Rama Gymnasts** learned basic gymnastic techniques focusing on body awareness, self-confidence and coordination. They had fun learning skills such as rolls, hand stands and cartwheels.
- Our **Okinawan Karate** students learned defense tactics that help build a strong mind and body. They practiced defensive tactics and proper self-defense methods. The class emphasized physical and mental growth along with socially responsible behavior. Some of the many traits developed through martial arts are self-confidence, respect and discipline.
- Our **Little Ninjas** were introduced to Karate and basic self-defense techniques. Children learned safety tips such as how to get out of the grasp of a predator and when to use a shin kick. They had fun with games, various exercises and improved coordination with basic kicks and jabs.

- **Upcoming Health and Sports/Athletic Programs in September:**

Little Ninja’s	Okinawan Karate	Jump-A-Rama
Adult Soccer	Micro Basketball	Gymnastics
Pre-School Soccer	Youth Soccer	Flag Football
Start Smart Football	Yoga	Adult Kickball
Pilates	Adult Softball	Adult Racquetball Leagues

8. Staff/Volunteer Development:

- Meetings and clinics for officials were held this spring/summer for our youth and adult league sports officials. These sessions help our part time staff and volunteers continue their education in the sport they are participating in. They learn about developing skills to provide positive support for our players in our youth soccer, pre-school soccer, youth baseball, coach pitch, t-ball and softball programs.

- Our Start Smart program trains future youth league parents and coaches, while developing future participants for our organized sports programs.
- The MASA Fall Softball Managers meeting held in August provided an opportunity for staff and managers to prepare for the upcoming season.

9. Youth Development:

- Our coaches are sensitive to each child's development needs. By providing age appropriate coaching, rules and equipment, players find our youth sports programs are fun to play in. Participants build their confidence, self-esteem and make new friends while participating in a variety of programs. We strive to help each child reach his or her full potential and be prepared to move to the next stage of development.

10. Park Operations/Development:

- **Lakeside Park Grant** – Our consulting firm, Beckett & Raeder, has been working on developing the drawings, specifications and bid document for the development of Lakeside Park. In addition, EMU has been working on the design/build document for the boathouse portion of this project. We are close to completing these documents and will be presenting them to our planning commission for review. Once approved by the planning commission and the Board, they will be submitted to the MDNR for review. Once the MDNR approves them we will bid the project out.
- **2012 Park Operations** – During June - August our park season was in full swing. Our numbers were down from the previous year, even though we had a dry summer. We believe much of it is due to aging facilities and not adding any new features to our gated parks in several years. Most of the park systems continue to add new attractions and we simply cannot compete with them like we used to.
- **Parks & Recreation Master Plan** – The Spicer group has been chosen to revise our parks & recreation master plan which will expire in October of 2013. We will start work on it in the fall and complete the revision by next spring. We will be implementing a survey during the process and will be utilizing the internet to gather information and feedback.

11. Recreation “Managing Team” Update:

- The Recreation Department “Managing Team” consists of the three managers and two clerks. We spend many hours each month meeting and working on ways to improve the quality of our services. Considering this has been our goal for the past few years here at the recreation center, it is getting increasingly difficult to find areas to cut without cutting services or programs. We have very talented and dedicated staff that has contributed to the success and growth of our department. Cutting additional support staff and/or cutting program supplies will mean a reduction in what is offered to our residents. Everyone here is doing all that they can to service our community. It would be difficult for current staff to take on additional duties without seeing a drop in services.
- During the summer, we lost two of our building attendants (Felicity Stevenson and Shawna Waibel. Felicity went to college at MSU and Shawna started a full time job with the

American Red Cross. They will both be missed. In August we went back to the pool of applicants we had on file and hired Megan Mortier, a current dance instructor for us. She will start training in September.

- The Recreation Director continues to meet with the Department Clerks on a regular basis. Their input has been very valuable to the operations of the department. Through their efforts we have found better ways to do business while saving time and money. They are a big part of our success.

Respectfully Submitted,

Art Serafinski, CPRP, Recreation Director

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

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MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director-Residential Services

DATE: September 17, 2012

RE: Monthly Board Report – RSD –August/September

We continued to look for solutions to the Hydro Operations Gate #4. We are now going to meet with Barr Engineering to try to work out a solution to get that gate to become operable again.

I attended the Watershed Council meeting this past month. The discussions continue to center around water quality.

I met with the Star Chapter motorcycle club on Sunday, August 19th here at the Civic Center so they could use the building for the start of their fundraiser motorcycle run. We allowed them to use the restrooms and set up tables and chairs for check-in.

We hosted some representatives from Wayne State University to show them our West Willow camera system. Apparently, they have heard about the molester we caught on camera and were interested in seeing how it operated and are contemplating using this system on their campus.

I met with Brenda and Larry along with the Vietnam Veteran crew with regard to the land contract for the Memorial. We decided to take it to our attorneys to review as they are looking to turn the maintenance of the site over to us in the long term future and will pay us our costs to maintain it.

Joe Lawson and I attended the preconstruction meeting for Rolling Hills Park on their site. As you may know, there are many changes going on in that park with the purchase of part of Wiard's Orchards. We informed them of the necessary permits that would be needed. We may have also been able to secure some of the millings that will be generated as we could use them at our Compost Site.

Michael Saranen and I met with Stantech Engineering with regard to the Tyler Dam as we discussed with the Board last week. We expect to have a recommendation at the next Board meeting to move forward with looking into our options we have there.

We opened roof bids for the Community Center, but only received one bid and they did not meet all the criteria we listed. Because of this, we went back out to rebid this work. We were a bit more aggressive in contacting roofing companies, but at this point we are not sure what we will get for bids. The size of the job seems to be an issue. It is not big enough for most commercial roofers, it is more a residential size and the roofers that do these smaller jobs don't carry all the insurance and bonds that we require for jobs over \$25,000. As a follow up to this, I met with PAT USA, a roofing contractor and toured the Community Center roof this past week.

We hosted a Dam Owner meeting and Michael S. gave a tour of the Hydro Station for this group that is organized by the Watershed Council. This meeting was just for us and Ann Arbor dam operations as we are trying to organize a full Huron River Dam session so that we may be able to improve communications between all the dams along the way.

Brenda, Karen, M. Radzik and I met with both Laura the Willow Run Superintendent and Laura, the head of their maintenance this past month in order to discuss their plan for the closed schools they have. They said they would take care of the graffiti on their buildings per our ordinance. We also spoke of the amount of window breakage that has occurred at Holmes School. We suggested they look into a similar camera system like ours. The next day, I met with Laura to discuss the program and view their set up out at the school. I placed a call to DTE to start the necessary pole requirements for cameras. I also contacted Mark from Camtronics and put him in touch with Willow Run. I will be bringing mutual agreement forward to the Board at the next meeting to allow them to utilize our server.

I met with a representative from Garland Roofing Company and we toured the roof systems here at the Civic Center and 14B court. We have some sections of our EPDM that are over 20 years old and will need replacement real soon. Also, we have experienced a number of leaks in the ballasted roof system over the 14B court and that roof is the original that is out of its reasonable life. Another consideration for the future will be to re-caulk and or re-glaze all the glass ceilings and windows in this building. Over time this material dries and shrinks and we have experience minor leaks in the past, but are looking forward in anticipation. I hope to get some pricing for roof repair and re-roofing in the next couple of weeks from the Garland Company.

I participated in the training for our new payroll/time clock system. It was on-line and very interactive. It helped but there is nothing like doing to actual hands-on and using the system to learn.

On Monday, September 17, 2012, Nancy Wrybkowski and I opened the re-posted roofing bids for the Community Center. I believe we have a good bidder and price and will bring that forward to the Board at the next meeting.

The Hydro Station continues to operate safely and continues to get routine safety inspections and preventive maintenance. Operators had 0 after hour call-ins for the month.

Production Month:	August-2012	
	MWh Estimated	Estimated
	Delivered	Gross
Contract Energy	187.389	\$ 10,152.75
Non Contract Energy	-	\$ -
Total Energy	187.389	\$ 10,152.75
DTE Administration Charge		\$ 200.00
DTE Rider Charge		\$ 312.00
Total DTE Charges to Ford Lake		\$ 512.00
Escrow Agreement		\$ 938.82
Total Deductions		\$ 1,450.82
Est. Obligation by DTE to Hydro		\$ 8,701.93

Operation Summary

	<u>August</u>	<u>YTD</u>	<u>2011</u>
Days Online	31	225	355.5
Generation MWH (estimated)	187.389	6,074.585	12,023.589
Generation lost MWH (estimated)*	0	150.245	316.230

*losses related to scheduled & unscheduled maintenance and water quality discharges.

After Hour Call In

Water levels	0	15	49
Mechanical/Electrical	0	2	3
Other	0	1	1
Totals	0	18	53

Activities:

Ford Lake Dam

General Summary:

Production for the month was above the historical average.

Spillway gate #4 failed to open during routine operations. Attempts to get the gate open haven't work. We have retained Barr Engineering to help get gate #4 back operational.

Regulatory Update:

The FERC would like the EAP to include the activities related to the educational efforts for downstream residents. This will be included in the next regular review process and then filed with FERC.

The FERC is now requiring all significant and high hazard dams to submit a formal Owners Dam Safety Program. This program will have to include all aspects related to the safety of the dam and who responsible to do what. The will need to submit the draft program by November 2012.

Water Quality Summary:

The water quality monitoring began on June 1st and will end September 30th; operators monitor the water quality conditions and take readings as outline in the WQ Plan. The hydro discharges from the bottom gates to maintain run of river and/or help with water quality in Ford Lake. The Federal License requires we pass water with 5mg/l of dissolved oxygen all the time. Therefore, spilling from the bottom gates in the summer for the purpose of improving the lake is not always possible.

Month	Days spilling	Lost KWh*	Lost \$ *	2011
May	3	23,110	\$ 1,252	\$ 0
June	9.6	60,670	\$ 3,287	\$ 1,212
July	.5	8,600	\$ 466	\$ 2,948
August	0	0	\$ 0	\$ 5,266
September		0	\$ 0	\$ 1,017
October		0	\$ 0	\$ 0
Totals	13.1	*92,380	*\$ 5,005	*\$10,443

*estimated losses from diverting water away from generators for improving WQ purposes

Other:

The Township Board approved looking into reducing communication costs related to the DTE substations. DTE Engineer is looking into the matter however the process may that many months to complete.

WORK SESSION AGENDA

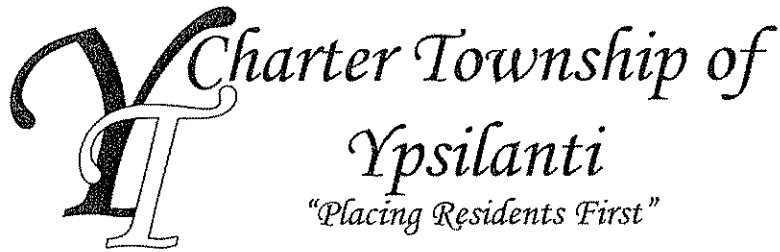
**CHARTER TOWNSHIP OF YPSILANTI
MONDAY, SEPTEMBER 24, 2012**

6:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**


1. DISCUSS 2013 FISCAL YEAR GENERAL FUND DRAFT BUDGET
2. REVIEW AGENDA
3. OTHER DISCUSSION

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Supervisor's Office

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TO: Karen Lovejoy Roe, Clerk
FROM: Brenda L. Stumbo, Supervisor 
DATE: September 17, 2012
RE: 2013 Fiscal Year DRAFT Budget – General Fund

We are requesting that the following item be placed on the September 24, 2012 Work Session agenda:

1. Discussion – 2013 Fiscal Year DRAFT budget – General Fund

If you have any questions, please let Tammie or I know.

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

OLD BUSINESS

1. 2nd READING RESOLUTION NO. 2012-21, PROPOSED ORDINANCE NO. 2012-425 AMENDING CHAPTER 42 OF THE YPSILANTI CHARTER TOWNSHIP CODE OF ORDINANCES – FIREWORKS (First reading held at the August 27, 2012 Regular Meeting)
2. 2nd READING PROPOSED ORDINANCE NO. 2012-426, SEWAGE DISPOSAL SERVICE RATE INCREASE (First reading held at the August 27, 2012 Regular Meeting)

NEW BUSINESS

1. BUDGET AMENDMENT #8
2. RESOLUTION NO. 2012-27, AUTHORIZING THE DIVISION OF PLATTED LOTS IN HURON CENTER COMMERCIAL & INDUSTRIAL PARK
3. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO PURCHASE AND INSTALL TWO (2) SECURITY CAMERAS ON LAKEVIEW AND ONE (1) ON TYLER ROAD IN THE AMOUNT OF \$14,466, BUDGETED IN LINE ITEM #101.265.000.974.025 WITH A MONTHLY SERVER FEE AND VERIZON COST OF \$172.50, BUDGETED IN LINE ITEM #266.301.000.857.100
4. SET PUBLIC HEARING DATE OF MONDAY, OCTOBER 8, 2012 FOR THE 2012 SPECIAL ASSESSMENT LEVY

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AWARD THE LOW BID FOR THE COMMUNITY CENTER ROOF REPAIR BID TO PAT USA, NOT TO EXCEED \$38,000, BUDGETED IN LINE ITEM #212.970.000.975.535
2. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO SEEK SEALED BIDS FOR OBSOLETE COMPUTER AND PHONE EQUIPMENT

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 10, 2012 WORK SESSION**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. DISCUSS LONG TERM AND FINANCIAL COMMITMENT REGARDING TYLER DAM LOCATED NEAR WILLOW RUN AIRPORT

Mike Saranen, Hydro Operator provided a brief explanation of the need for a long-term solution for Tyler Dam. He asked for direction from the Board and said he would like to review the information and hire an engineering firm to see what options were available.

Trustee Scott Martin asked if there were guidelines in place for hiring an engineering firm. Mr. Saranen replied there was, but indicated he had not asked for any costs at this time.

Supervisor Stumbo said the Washtenaw County Road Commission had suggested abandoning the dam.

Jeff Allen, Residential Services Director said there had been difficulty getting the Road Commission to do repairs because of the deteriorating condition of the decking and concrete. He said his understanding of the original use of the pond was for fire safety for the airport, which was no longer needed. He said it was not a FERC regulated dam.

Treasurer Doe asked if the study would include whether or not the Township needed the dam.

Mr. Saranen briefly provided several different modifications but said he would ultimately like to see it declassified and transfer the property to the Road Commission.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 WORK SESSION MINUTES
PAGE 2**

Trustee Scott Martin asked if this was something that needed to be done right away.

Mr. Saranen said there was no real time constraint but was something that needed to be done.

Mr. Allen explained they would like to have something to bring back to the next Board meeting.

Clerk Lovejoy Roe wondered if all the environmental clean-up funds had been used.

Attorney Winters said there was a detailed settlement from the 80's going into the 90's regarding this. He felt that agreement should be reviewed to determine if the dam and other ponds were part of that settlement.

Trustee Scott Martin asked if they were sure, the fire pump station was no longer used by the plant. Mr. Saranen said he had been told they had connected to YCUA but he would check on the status.

The Board agreed to move forward.

Supervisor Stumbo said there was a request from Powerhouse Gym for a Temporary Road Closure. The Board agreed to place the item under Other Business.

2. REVIEW AGENDA

TREASURER'S REPORT

Treasurer Doe reported that Friday, September 14, 2012 would be the last day to pay summer taxes without penalty.

ATTORNEY REPORT

Attorney Winters provided a brief update on the conditions at Meadowridge Apartments (f.k.a. Riley Court). He said there were 102 police calls so far in 2012 and they ranged from assault & battery, medical assists for drug overdose, shots fired, robbery and stolen vehicles. Attorney Winters said it brought to memory the Liberty Square complex, but this only involved 30 units averaging three police calls a week.

Mike Radzik, OCS Director stated if the demolition at 117 S. Harris was completed by Citadel on Wednesday and they were able to get DTE to do the disconnect, they would move on to the Kingsley Mobile Home park by Friday. The worst-case scenario would be one more week waiting on the disconnects.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 WORK SESSION MINUTES
PAGE 3**

Discussion took place concerning the fact that the Meadowridge Apartments bordered the mobile home parks and the trespassing issues occurring there.

NEW BUSINESS

1. Budget Amendment #7

Clerk Lovejoy Roe explained it was a pass through from the insurance to the Township for the golf course pump.

2. WCRC Third Agreement

Supervisor Stumbo and Trustee Scott Martin said there had been numerous calls with positive feedback regarding the road projects and the Township was expecting the list for 2013 road improvements soon. She also mentioned there were more requests for traffic calming devices than ever before.

Arloa Kaiser, Township Resident wanted to know how the WCRC selected which roads would be done and she voiced her opinion that certain projects should have waited to be done as the need arose and the roads that needed attention should be done first.

3. EMU Addendum to Ground Lease

Attorney Winters explained that the Township ordinances would be adhered to with this agreement. He said it would take approximately 5 years to make the improvements to the golf course due to the fact there were only certain times of the year in which they could do the work. He explained the upgrading with the Marriot brand.

Trustee Scott Martin voiced his concern that they might need to be reminded to follow the rules for that long period of time, so something else like the issue with the trees didn't happen again.

Discussion followed about recording the Addendum at the Washtenaw County Register of Deeds in an effort to ensure there was a permanent record of the requirements in the Addendum and Ground Lease forever.

4. Groundcover News

Joe Lawson explained Groundcover News had requested a Peddler's Permit but it did not meet the criteria of the Peddler's Ordinance. He said he was not making a recommendation either way, but was letting the Board know they could approve non-profit/charitable permits and could do so for a shorter period of time if they chose.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 WORK SESSION MINUTES
PAGE 4**

Clerk Lovejoy Roe confirmed that she had contact with Greg Hoffman, who would be coming to the Board meeting and she understood the request was to sell newspapers on Washtenaw Avenue.

Mr. Lawson briefly explained how the vendors purchased and sold the papers.

Trustee Mike Martin said he had done some research and found this organization had started on the West Coast. He explained they printed a newspaper, usually politically driven that homeless and/or jobless people could purchase for a quarter each, then accept a dollar donation per paper and keep the profit. He said in theory, it sounded like a positive thing for anyone looking to become self-sufficient. He felt the fallback was that since this was their source of income, vendors could become aggressive. He wasn't saying he was against them but felt more information was needed before a decision could be reached.

Arloa Kaiser asked if this was similar to the beggars that stood on the corner and said she felt uncomfortable with the idea.

Greg Hoffman arrived and provided samples of the paper and explained the process, explaining the vendors underwent training. He said they had been in operation since 2010.

Supervisor Stumbo asked where they were proposing to have the vendors operate.

Mr. Hoffman said they were interested in the fast food chains on Washtenaw, not door-to-door or on the street, since their access would be dependent on public transportation.

ADJOURNMENT

The meeting adjourned at approximately 6:55 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 10, 2012 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PRESENTATION OF TAX PAYMENTS FROM HABITAT AND THEIR FAMILIES

Rob Nissly, Housing Director for Habitat for Humanity thanked Ypsilanti Township for their cooperation and partnership. He reported they had been able to purchase fifteen homes within the Township, to sell to Habitat families, equating to a \$1.7 million dollar investment.

He presented a check for summer taxes on behalf of the new homeowners in Ypsilanti Township, in the amount of \$45,390.69.

PUBLIC COMMENTS

Carol Blackburn, Township resident welcomed the sitting Board back into office. She expressed her appreciation of Deputy Andy Holt by listing the things he had accomplished and requested that the Board not forget the neighborhood while he was out on a medical leave.

Arloa Kaiser, Township resident expressed her dissatisfaction with DTE and their recent request for an increase. She also voiced her opposition to the Smart Meter.

Don Hazzard, Township resident gave more detail for the requested DTE rate increase. He said he was going to voice his opinion at the Public Service Commission meeting tomorrow.

Rebecca Kennedy, Township resident also expressed her appreciation for Deputy Holt. She said she had not seen officers present in the neighborhoods lately and requested cameras in her neighborhood, especially by the skywalk at Redwood and Tyler Roads.

Supervisor Stumbo said they had already begun working on it since she had been made aware of the need when she attended the Neighborhood Watch meeting.

Jeff Allen, Director of Residential Services stated he had met DTE on site and he hoped to have something ready to present at the next board meeting.

Discussion followed regarding camera position, the request for additional cameras and more visible police presence.

Clerk Lovejoy Roe said it was about the time to evaluate the results from the installation of the cameras in the West Willow area.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
PAGE 2**

CONSENT AGENDA

A. MINUTES OF THE AUGUST 27, 2012 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

8/28/12

- Attended YCUA Board Meeting
- Attended Sugarbrook NHW Meeting

8/30/12

- Attended weekly development team meeting
- Larry Doe, Mike Radzik, the Township attorney and I met with Sheriff Jerry Clayton and his staff to discuss OUI arrests
- Attended Roundtree NHW meeting

8/31/12

- Larry Doe and I participated in conference call with Karen Wallin in HR and our workman's comp provider

9/4/12

- 3 full time officials attended weekly police meeting
- Karen Lovejoy Roe and I attended Oaklawn/Hawthorne NHW meeting

9/5/12

- Karen Lovejoy Roe, Jeff Allen, Mike Radzik and I met with Willow Run Schools regarding maintenance of their vacant buildings and the process for reporting neighborhood concerns. It was an excellent meeting and they are also looking at a camera system at Holmes Elementary and this may qualify as a collaborative partnership for state share revenue funding.
- Attended Westlawn NHW Meeting

9/6/12

- 3 full-time officials attended weekly development team meeting
- Doug Winters and I attended Aerotropolis meeting
- Karen Roe, Ron Fulton and I attended OHM 50th Anniversary party

9/9/12

- Trustee Hall-Currie, Chief Copeland and I attended "Praise in the Parking Lot" at Bethesda Bible Church

9/10/12

- Three full time officials attended weekly police meeting

CLERK REPORT

- The deadline for voter registration for the November 6, 2012 Election will be Tuesday, October 9, 2012
- Clerk Lovejoy Roe recommended voting absentee ballot if you were 60 years of age since the ballot was going to be very long

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
PAGE 3**

- She reported requests for applications for absentee ballots were coming in every day
- The ballot proofs were expected this week for final review
- The meetings for Re-Imagine Washtenaw were scheduled for this week
- The reimbursement for the February Presidential Primary was finally received
- She had a great vacation the week before Labor Day
- Preparations were underway for the upcoming General Election
- Clerk Lovejoy Roe reported an important meeting coming up for the Countywide Transit Transportation Plan, presenting the 5-Year Master Plan. The same information would be presented on two dates: 1) Thursday, September 13, 2012 at 6:30 p.m. at the Whittaker Road Library and 2) Thursday, September 20, 2012 at 12:30 p.m. at the Community Center on Clark Road. She presented some of the information that would be covered in those meetings

Arloa Kaiser raised a question about how these changes would be financed. Discussion followed.

TREASURER REPORT

Treasurer Doe reported that Friday, September 14, 2012 was the last day to pay summer property taxes without penalty.

ATTORNEY REPORT

A. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE AT MEADOWRIDGE APARTMENTS (f.k.a. – RILEY COURT APARTMENTS), LOCATED AT 2532 E. MICHIGAN AVENUE

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to formally authorize legal action in the Washtenaw County Circuit Court to abate the public nuisance at Meadowridge Apartments (f.k.a – Ridge Court Apartments), located at 2532 E. Michigan Avenue.

Attorney Winters provided a brief overview of the deplorable conditions at this property. He also listed the type of crimes that police have responded to at least three times a week at this property.

The motion carried as follows:

**M. Martin: Yes Eldridge: Yes S. Martin: Yes Hall Currie: Yes
Lovejoy Roe: Yes Doe: Yes Stumbo: Yes**

B. GENERAL LEGAL UPDATE

Attorney Winters provided an update on 2143 Merrill, stating it had been transferred to Habitat for Humanity with the goal of restoring the property to single-family ownership.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
PAGE 4**

Supervisor Stumbo provided a brief update on the progress of the mobile home park on Ford Boulevard. She said they hoped to be done there by the end of the week and would then proceed to the mobile home park on Michigan Avenue to begin work there.

NEW BUSINESS

1. BUDGET AMENDMENT #7

Clerk Lovejoy Roe read the amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Budget Amendment #7 (see attached). The motion carried unanimously.

2. 2012 YPSILANTI TOWNSHIP REVISED THIRD AGREEMENT (BOND PROGRAM) WITH WASHTENAW COUNTY ROAD COMMISSION

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2012 Ypsilanti Township Revised Third Agreement (Bond Program) with Washtenaw County and authorize signing of the agreement by the Supervisor and Clerk. The motion carried unanimously.

Supervisor Stumbo explained this was a portion of Phase I of a two-year bond program for the roads.

3. ADDENDUM TO 99-YEAR GROUND LEASE AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND EASTERN MICHIGAN UNIVERSITY

A motion was made by Trustee Eldridge, supported by Treasurer Doe to approve the Addendum to the 99-Year Ground Lease Agreement between Ypsilanti Township and Eastern Michigan University with the Agreement being recorded with the Washtenaw County Register of Deeds, including Exhibits B & A (see attached). The motion carried unanimously.

Attorney Winters briefly described the 99-Year Ground Lease Agreement and that the Addendum would amend the lease to set up a committee to review the five year Master Plan for improving the Eagle Crest Golf Course. He said it was in proper form for the Board's consideration with Exhibit A being the legal description and Exhibit B being the smaller version of the Master Plan.

Leigh Greden, EMU acknowledged his agreement with regard to the filing and recording of the documents by the nod of his head.

4. REQUEST TO EXEMPT GROUNDCOVER NEWS FROM ORDINANCE SECTION 22-148 AND SECTION 22-170 (PERMITS) FOR A PERIOD OF TWELVE (12) MONTHS WITH THE OPPORTUNITY TO REQUEST AN ADDITIONAL TWELVE (12) MONTHS EXEMPTION AFTER FURTHER REVIEW AND CONSIDERATION BY THE BOARD

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request to exempt Groundcover News from Ordinance Section 22-148 and Section 22-170 (permits) for a period of 90 days, with the opportunity to request an additional 90 day exemption after further review and consideration by the Board and that they only be allowed to sell the newspapers on Washtenaw Avenue and not in the road and that the Peddler's Permit fee be waived for this time period.

Gregg Hoffman, representative of Groundcover News provided background information on the paper. He reiterated the information he provided at the Work Session, describing the paper as a transitional employment opportunity.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
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Trustee Mike Martin asked if Mr. Hoffman had any vendors in Pittsfield Township where he was permitted.

Mr. Hoffman said he did not believe there was a regular vendor in that area because of the limitation of transportation. He said the vendors primarily sold in the downtown areas.

Trustee Mike Martin said he was concerned about accessibility since the layout of the Township did not include a downtown area and suggested Joseph Lawson, the Planning Director do more research on this issue.

Clerk Lovejoy Roe provided information on the large amount of pedestrian traffic on Washtenaw and said it was growing. She said she felt it was worth a try for at least the 90-day period.

Arloa Kaiser stated she did not like strangers approaching her on the street.

Treasurer Doe asked why Mr. Hoffman was not trying the Washtenaw area located in Pittsfield Township before approaching Ypsilanti Township.

Mr. Hoffman said there had been vendors requesting the Ypsilanti Township area. He also addressed the concern Ms. Kaiser had about strangers approaching, explaining there was a thorough training for the vendors.

Michael Kennedy, Township resident felt the 90-day request was reasonable to acquire all the information needed and felt the extension should be granted.

Supervisor Stumbo expressed her concern that there were no actual sidewalks on Washtenaw and wondered how the businesses in the area felt about the issue.

Trustee Mike Martin explained he was not actually opposed to this item but felt more information was needed to see if it really fit the Township's model.

A motion was made by Trustee Mike Martin, supported by Trustee Hall Currie to table this agenda item for one month. The motion carried as follows:

**M. Martin: Yes Eldridge: Yes S. Martin: Yes Hall Currie: Yes
Lovejoy Roe: Yes Doe: Yes Stumbo: Yes**

5. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO APPROVE HIRING PUBLIC SERVICES SUPERINTENDENT

Jeff Allen, RDS Director explained that Brian Durant was going to be leaving at the end of September. Interviews had been conducted in July. He and Karen Wallin had met with the Teamsters Union and were recommending that Carl Girbach be hired to fill the position. He said Carl had worked on an interim basis in that position before Mr. Durant was hired.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Jeff Allen, RSD Director to fill the current Public Services Superintendent position that was to be vacated by Brian Durant.

Trustee Eldridge asked if the current position was different from the one that Mr. Durant had.

Mr. Allen explained the current position would incorporate three different positions and Mr. Girbach would not need the insurance offered by the Township. He explained that for both of these reasons, there was an increase in the salary. He asked that Mr. Girbach be able to start on October 1, 2012.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
PAGE 6**

Trustee Mike Martin asked what process was used and how many people were interviewed in order to fill this position.

Mr. Allen said Human Resource had advertised the position both internally and externally. He was not sure of the number of total applicants, but it was narrowed down to three that were interviewed. He explained that he, Larry Doe and Karen Wallin were on the interview panel.

The motion carried unanimously.

**6. RESOLUTION NO. 2012-23, TEMPORARY ROAD CLOSURE FOR
"GIRLS ON THE RUN OF SOUTHEASTERN MICHIGAN" 5K RUN**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2012-23 for a temporary road closure for "Girls On The Run of Southeastern Michigan" 5K Run (see attached). The motion carried unanimously.

**7. RESOLUTION NO. 2012-24, TEMPORARY ROAD CLOSURE FOR
RUNNING FIT "RUN SCREAM RUN" 5K AND 10K RUN**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2012-24 for a temporary road closure for the Running Fit "Run Scream Run" 5K and 10K Run with a request to post on Merritt Road when the road would be closed (see attached). The motion carried unanimously.

OTHER BUSINESS

**1. RESOLUTION NO. 2012-25, TEMPORARY ROAD CLOSURE FOR
JAMES L. HART PARKWAY, FRANK DANIELS DRIVE, JOE HALL
DRIVE AND SEAVER WAY ON SATURDAY, SEPTEMBER 22, 2012
FROM 8:00 A.M. TO 12:30 P.M. FOR THE POWERHOUSE GYM RUN
FOR CANCER 5K AND 10K RUN AND WALK**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy, supported by Trustee Hall Currie to approve Resolution No. 2012-25 for a temporary road closure for James L. Hart Parkway, Frank Daniels Drive, Joe Hall Drive and Seaver Way on Saturday, September 22, 2012 from 8:00 a.m. to 12:30 p.m. for the Powerhouse Gym Run for Cancer 5K and 10K Run and Walk (see attached).

Trustee Eldridge asked if the businesses in that area had been contacted for this event.

A representative stepped forward to say the businesses and the Road Commission had been contacted.

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 10, 2012 REGULAR MEETING MINUTES
PAGE 7**

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:35 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #7
September 10, 2012

584 - Golf Course

Total Increase \$702.85

Increase the revenue and expenditure line items stated below for the anticipated insurance claim of \$702.85 for the additional emergency repair of the damaged pump house at the golf course.

Revenues: Misc Rev - Insurance Reimb	584-000-000-694.004	<u>\$702.85</u>	
	Net Revenues	<u>\$702.85</u>	
Expenditures: Equipment Maintenance	584-584-000-933.000	<u>\$702.85</u>	
	Net Expenditures	<u>\$702.85</u>	

Motion to Amend the 2012 Budget (#7):

Move to increase the Golf Course Fund by \$702.85 to \$735,794 and approve the department line item changes as outlined.

**2012 YPSILANTI TOWNSHIP REVISED THIRD AGREEMENT
(Bond Program)**

THIS AGREEMENT, made and entered into this _____ day of _____, 2012, by and between the Township Board of Ypsilanti Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Ypsilanti, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Washtenaw Clubview/Country Park Subdivisions:

Work to include ditching, milling the existing surface and the placement of a 3" bituminous overlay with limestone shoulders, and project restoration. Roads to include: Greenside Avenue, Harding Avenue, Merrill Avenue, McKinley Avenue, Midvale Avenue, Elmhurst Avenue, Verna Avenue, Burns Avenue, Valley Drive, and Senate Avenue. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 380,000.00

2. Partridge Creek Subdivision:

Work to include milling the existing surface and the placement of a 3" bituminous overlay, ADA sidewalk ramps, and project restoration. Roads to include: Paint Creek Drive, West Summerdale Circle, Brentwood Drive, Summerdale Court West, Meadowlark Lane, Pleasant Lane, Robindale Drive, Summerdale Court East, and East Summerdale Circle. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 353,000.00

4. Woodland Court, Bunton Road to end of road:

Work to include milling the existing surface and the placement of a 3" bituminous overlay with limestone shoulders, and project restoration. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 60,000.00

5. Preserve Subdivision:

Work to include milling the existing surface and the placement of a 3" bituminous overlay, ADA sidewalk

ramps, and project restoration. Roads to include: Oak Brook Drive and Oak Brook Court. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 66,000.00

6. **Pineview Subdivision:**

Work to include milling the existing surface and the placement of a 3" bituminous overlay, structure adjustments, and project restoration. Roads to include: Sequoia Drive. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 46,500.00

7. **Ford Lake Heights Subdivision:**

Work to include milling the existing surface and the placement of a 3" bituminous overlay, ADA sidewalk ramps, and project restoration. Roads to include: Faircrest Drive, Valley View Drive, Indian Trail, and Applewood Drive. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 194,500.00

8. **Beverly, Coolidge, Cadillac, Watson, Woodale:**

Work to include ditching, milling the existing surface and the placement of a 3" bituminous overlay with limestone shoulders, structure adjustments, and project restoration. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 240,600.00

9. **Wiard Road, Holmes Road to Michigan Avenue:**

Work to include milling the existing surface and the placement of a 3" bituminous overlay with limestone shoulders, and project restoration. Final cost to be determined by competitive bid.

Estimated Project Cost: \$ 40,000.00

It is further understood that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverages for liability for the contracted activities described above. The Road Commission will submit a certificate of insurance evidencing such coverages to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

AGREEMENT SUMMARY

2012 LOCAL ROAD BOND PROGRAM	
Washtenaw Clubview/Country Park Subdivisions	\$ 380,000.00
Partridge Creek Subdivision	353,000.00
Woodland Court	60,000.00
Preserve Subdivision	66,000.00
Pineview Subdivision	46,500.00
Ford Lake Heights Subdivision	194,500.00
Beverly, Coolidge, Cadillac, Watson, Woodale	240,600.00
Wiard Road	40,000.00
 Total Local Road Bond Program	 \$ 1,380,600.00
 ESTIMATED AMOUNT TO BE FUNDED BY YPSILANTI TOWNSHIP BOND PROGRAM UNDER THIS REVISED AGREEMENT DURING 2012:	
	\$ <u>1,380,600.00</u>

FOR YPSILANTI TOWNSHIP:

Brenda L. Stumbo, Supervisor

Witness

Karen Lovejoy Roe, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

ADDENDUM TO GROUND LEASE

The Addendum to Ground Lease (“Addendum”) is made as of this 18th day of September, 2012, by and between Ypsilanti Township, a charter township established under the laws of the State of Michigan (“Landlord” or the “Township”), and Eastern Michigan University, a public university established under the laws of the State of Michigan (“Tenant” or the “University”).

The circumstances leading to the execution of this Addendum are as follows:

A. The Township, as landlord, and the University, as tenant, are parties to a Ground Lease dated September 26, 1986. The Ground Lease was previously amended by an Amendment to Ground Lease dated as of March 1, 1988. The Ground Lease, as so amended, is hereinafter referred to as the “Ground Lease.” Capitalized terms used but not defined in this Addendum shall have the meanings ascribed to them in the Ground Lease.

B. The University has developed an eighteen hole championship golf course (the “Golf Course”) and clubhouse on the approximately 136 acres of land that is the subject of the Ground Lease (as more particularly described in attached Exhibit A, the “Golf Course Property”).

C. Adjacent to the Golf Course Property are the Eagle Crest Corporate Education Center (the “CEC”), owned by the University, and a luxury hotel (currently named the Marriott Hotel at Eagle Crest Resort) (the “Hotel”), owned by a third party.

D. The Hotel, the CEC and the Golf Course (collectively, the “Resort”) are managed on a coordinated basis as a first class resort and conference center. The Golf Course has a premier national rating.

E. The CEC and the Hotel offer an outstanding venue for conferences, and residents of the Township enjoy recreational activities on and along Ford Lake.

F. The University recently entered into new management arrangements with the owner of the Hotel, which arrangements are intended to enhance the CEC and Hotel facilities as well as the Golf Course. To further enhance these facilities and the Resort generally, the University intends to make significant renovations to the Golf Course that will create a world-class golf facility to attract even more business and visitors to the Township.

G. The University has retained a renowned golf course architect to plan and design the enhancements to the Golf Course. The architect has developed a master plan for the Golf Course, a copy of which is attached as Exhibit B (the “Golf Course Master Plan”).

H. The renovations contemplated in the Golf Course Master Plan are anticipated to take place in phases over approximately five years, with each phase having to be completed during the non-peak season. Time is therefore of the essence with respect to completion of the renovations set forth in the Golf Course Master Plan.

I. The Township has an interest in having the opportunity to provide input on further renovations of the Golf Course Property in furtherance of the best interest of its residents.

J. The University and the Township have a mutual interest in developing and maintaining the Resort as a first class hotel, conference and golf resort, including by facilitating the completion of the renovations set forth in the Golf Course Master Plan.

The parties therefore agree as follows:

1. The Golf Course Master Plan has been received and reviewed by the Township and is hereby approved. The Township shall incorporate the appropriate improvements set forth in the Golf Course Master Plan into the Township's Master Land Use Plan so as to ensure that the existing Golf Course, as the same may be renovated, is consistent with the Master Land Use Plan.

2. The University agrees that the Township's Administrative Review Committee, consisting of the Township's Planning Director and Building Director, or their respective designees, shall have the right to review, comment on and approve significant renovations to the Golf Course, including the major renovations to be implemented pursuant to the Golf Course Master Plan. If the University intends to request an approval, it shall schedule a meeting with the Administrative Review Committee and shall submit applicable drawings or other materials at or prior to the meeting. The approval of the Administrative Review Committee shall be processed administratively, and shall not be unreasonably withheld, delayed or conditioned. Any denial or withholding of approval shall be based on objective criteria that indicate that the matter in question would present a violation of applicable laws or a danger to public health or safety. All approvals shall be processed by the Administrative Review Committee within ten calendar days of submission by the University so that commencement of work on the applicable renovations is not delayed.

3. If an element of a significant renovation is of a nature that is not within the purview of the Administrative Review Committee to approve, the Administrative Review Committee may request the University to submit the applicable element or renovation to the appropriate Board, Commission or Department of the Township. If the University elects to make the submission, the Township agrees to assist the University in having the submission processed and acted upon on a timely and expedited basis.

4. Matters approved by the Administrative Review Committee shall be deemed to be in full compliance with Article 13 of the Ground Lease, as well as applicable rules, regulations and ordinances of the Township.

5. The terms of the Ground Lease and the terms of this Addendum are to be construed as being consistent with one another. However, if there is a conflict between the terms of the Ground Lease and the terms of this Addendum, the terms of this Addendum shall govern.

IN WITNESS WHEREOF, the parties have executed this Addendum on the date and year first above written.

LANDLORD:

TOWNSHIP OF YPSILANTI, a Michigan
charter township

By: _____
Supervisor

And By: _____
Clerk

APPROVED AS TO FORM:

Township Attorney of
Ypsilanti Township

TENANT:
EASTERN MICHIGAN UNIVERSITY

By: _____
President

And By: _____
Chair, Board of Regents

STATE OF MICHIGAN)
) SS.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ___ day of September, 2012, by _____ and _____, the Supervisor and Clerk, respectively, of Ypsilanti Township on behalf of such Township.

Witness by hand and official seal.

My commission expires: _____
(Acting in Washtenaw County)

STATE OF MICHIGAN)
) SS.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this ____ day of September, 2012, by _____ and _____, the President and Chair of the Board of Regents, respectively, of Eastern Michigan University.

Witness by hand and official seal.

My commission expires: _____
(Acting in Washtenaw County)

Drafted By and When
Recorded Return to:

Gloria Hage
General Counsel
Eastern Michigan University
100 Welch Hall
Ypsilanti, Michigan 48197

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-23**

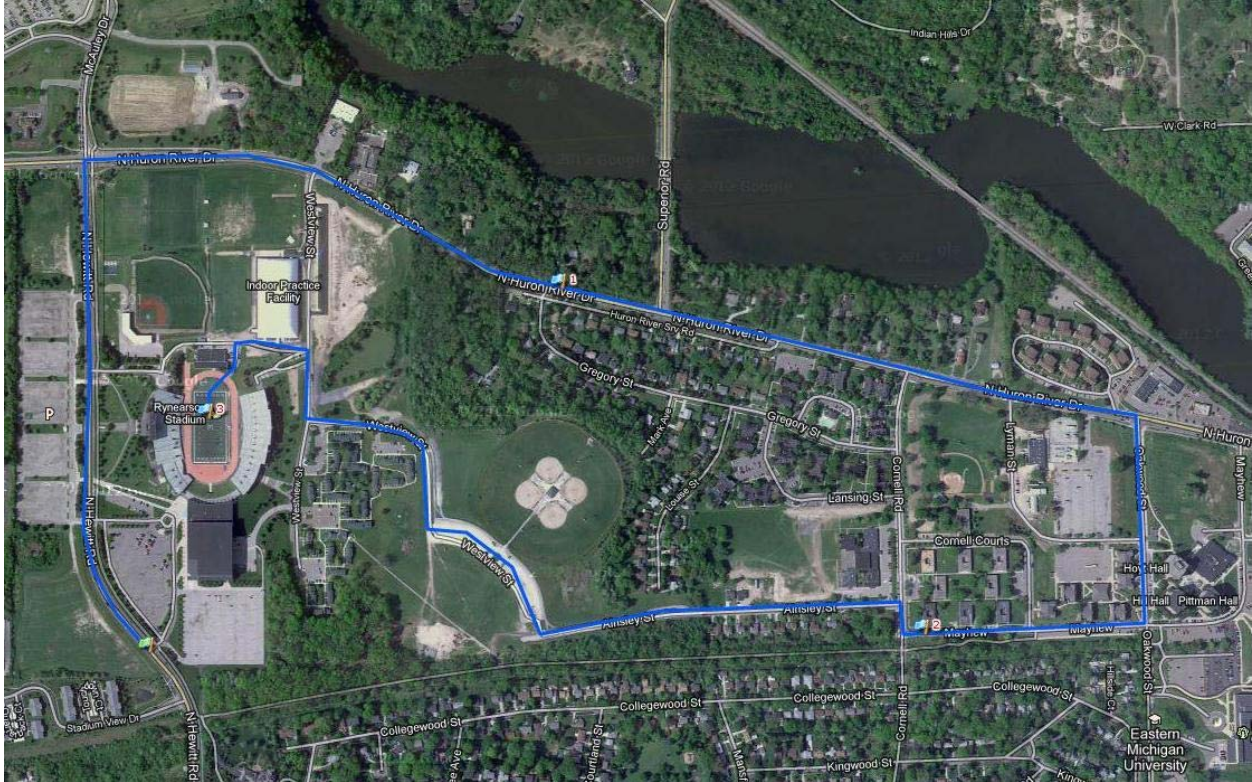
**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

Resolution authorizing the temporary road closure of Hewitt Road from the EMU Convocation Center to N. Huron River Drive and N. Huron River Drive between Hewitt Road and Oakwood on Sunday, December 9, 2012 from 9:30 a.m. to 11:45 a.m. for the Girls on the Run of Southeastern Michigan 5K run.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Sarah Henry of Girls on the Run of Southeast Michigan be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.



- Start on Hewitt Road, facing north
- Run north on Hewitt to Huron River Road
- Right on Huron River Road
- Right on Oakwood Street
- Right on Mayhew
- Right on Cornell
- Left onto Ainsley Street
- Right on path past baseball fields (keep to right)
- Turn right onto unpaved Westview Street
- Turn right at "T"
- Turn left at Stadium ticket booth
- Turn left into Rynearson Stadium and finish on the 50 yard line

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-24**

**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

Resolution authorizing the temporary road closure of Merritt Road between Munger and Stoney Creek for runners to cross Merritt Road at Wiard's Orchard on Saturday, October 6, 2012 from 8:30 a.m. to 11:00 a.m. for the Run Scream Run 5K and 10K run to benefit the March of Dimes of Southeastern Michigan.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Dawn McConnachie of Running Fit be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.



START/
FINISH

"Non-Scary"
Finish

Apple Hill Dr

Cedarbend St

Merritt Rd

Merritt Rd

AID
STATION

3

1

2

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-25**

**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

Resolution authorizing the temporary road closure of James L. Hart Parkway, Frank Daniels Drive, Joe Hall Drive and Seaver Way on Saturday, Saturday, September 22, 2012 from 8:00 a.m. to 12:30 p.m. for the Powerhouse Gym Run for Cancer 5K and 10K run/walk to benefit the American Cancer Society.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Jessica VanGordon of Powerhouse Gym Ypsilanti be the authorized official designee in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
AUGUST 1, 2012 THROUGH AUGUST 31, 2012

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	5,141,423.94	308,706.89	735,588.78	4,714,542.05
101 - Payroll	106,580.81	1,016,952.19	983,030.28	140,502.72
101 - Willow Run Escrow	141,406.58	11.98	0.00	141,418.56
206 - Fire Department	3,118,847.21	1,876.61	295,220.15	2,825,503.67
208 - Parks Fund	15,903.35	1.32	359.65	15,545.02
211 - Bicycle Path	0.00	0.00	0.00	0.00
212 - Roads/Bike Path/Rec/General Fund	1,741,010.21	4,259.79	355,888.15	1,389,381.85
225 - Environmental Clean-up	443,823.65	37.59	0.00	443,861.24
226 - Environmental Services	3,976,265.44	1,323.94	194,427.22	3,783,162.16
230 - Recreation	326,969.30	63,551.04	74,532.48	315,987.86
236 - 14-B District Court	95,206.25	71,908.29	93,813.99	73,300.55
244 - Economic Development	67,102.97	5.69	0.00	67,108.66
248 - Rental Inspections	29,459.51	9,702.59	4,004.88	35,157.22
249 - Building Department Fund	281,105.46	23,879.30	22,051.93	282,932.83
250 - LDFA Tax	304.86	0.02	0.00	304.88
252 - Hydro Station Fund	756,831.70	2,595.51	42,050.04	717,377.17
266 - Law Enforcement Fund	5,338,068.87	485.58	553,167.84	4,785,386.61
280 - State Grants	18,362.82	1.56	0.00	18,364.38
283 - Neighborhood Stabilization	698.60	0.06	0.00	698.66
301 - General Obligation	260,876.49	37.35	0.00	260,913.84
396 - Series "A" Bond Payments	7,536.75	0.64	0.00	7,537.39
397 - Series "B" Cap. Cost of Funds	65,498.33	5.54	0.00	65,503.87
398 - LDFA 2006 Bonds	133,658.68	11.32	0.00	133,670.00
498 - Capital Improvement 2006 Bond Fund	338,909.20	28.70	0.00	338,937.90
584 - Green Oaks Golf Course	235,767.31	84,702.87	70,385.81	250,084.37
590 - Compost Site	1,261,943.60	23,299.32	19,504.92	1,265,738.00
595 - Motor Pool	449,107.98	37.20	14,131.99	435,013.19
701 - General Tax Collection	23,898.00	4,861.78	18,530.06	10,229.72
703 - Current Tax Collections	702,395.11	10,132,852.74	1,651,855.31	9,183,392.54
707 - Bonds & Escrow/GreenTop	709,122.33	16,102.42	16,420.00	708,804.75
708 - Fire Withholding Bonds	21,322.02	1.80	0.00	21,323.82
893 - Nuisance Abatement Fund	60,581.43	4,038.15	7,694.75	56,924.83
ABN AMRO Series "B" Debt Red. Cap.Int.	31,693.66	0.00	0.00	31,693.66
Comerica Series B Bond	1,645.33	0.14	25.00	1,620.47
GRAND TOTAL	25,903,327.75	11,771,279.92	5,152,683.23	32,521,924.44

Check Date	Check	Vendor Name	Amount
<i>HAND Checks</i>			
09/13/2012	159146	AT & T	90.96
09/13/2012	159147	AT & T	45.00
09/13/2012	159148	AT & T	44.10
09/13/2012	159149	AT & T	186.19
09/13/2012	159150	AT & T	208.31
09/13/2012	159151	AT & T	23.79
09/13/2012	159152	AT & T	87.95
09/13/2012	159153	AT & T	26.41
09/13/2012	159154	AT & T	51.55
09/13/2012	159155	AT & T	179.52
09/13/2012	159156	AT & T	44.88
09/13/2012	159157	AT & T	225.91
09/13/2012	159158	AT & T	91.05
09/13/2012	159159	AT & T	79.09
09/13/2012	159160	AT & T	241.49
09/13/2012	159161	AT & T	6,206.24
09/13/2012	159162	AT & T	1,037.59
09/13/2012	159163	BLUE CROSS BLUE SHIELD OF MI	116,707.31
09/13/2012	159164	COMCAST CABLE	206.90
09/13/2012	159165	COMCAST CABLE	71.95
09/13/2012	159166	COMCAST CABLE	81.90
09/13/2012	159167	COMCAST CABLE	37.11
09/13/2012	159168	VERIZON WIRELESS	1,383.97
09/13/2012	159169	VERIZON WIRELESS	1,044.72
09/13/2012	159170	VERIZON WIRELESS	60.57
09/13/2012	159171	WASTE MANAGEMENT	212.56
09/13/2012	159172	WASTE MANAGEMENT	766.50
09/13/2012	159173	WASTE MANAGEMENT	3,371.32
09/13/2012	159174	WASTE MANAGEMENT*	26,421.54
09/13/2012	159175	WASTE MANAGEMENT*	109,923.30
09/13/2012	159176	WASTE MANAGEMENT*	23,942.19
09/13/2012	159177	WASTE MANAGEMENT*	1,264.33
09/13/2012	159178	YPSILANTI COMMUNITY	366.53
09/13/2012	159179	YPSILANTI COMMUNITY	193.98
09/13/2012	159180	YPSILANTI COMMUNITY	189.75
09/13/2012	159181	PROFESSIONAL TREE SERVICE	4,750.00

005 TOTALS:

Total of 114 Checks:	358,579.23
Less 3 Void Checks:	56.00
Total of 111 Disbursements:	<u>358,523.23</u>

Accounts Payable Checks	692,803.18
<i>HAND Checks</i>	<i>358,523.23</i>
<i>GRAND Total</i>	<u><i>1,051,326.41</i></u>

User: BSA

CHECK NUMBERS 159068 - 159181

DB: Ypsilanti-Twp

Check Date	Check	Vendor Name	Amount
Bank 005			
08/31/2012	159068	RAYMOND ALLEN	14.00
08/31/2012	159069	KIM ANDERSON	14.00
08/31/2012	159070	REBECCA CUPP	14.00
08/31/2012	159071	SARAH CURMI	14.00
08/31/2012	159072	CHERIE DOTSON	28.00 V
08/31/2012	159073	QUINCY EBELER	35.50
08/31/2012	159074	KYLE EVANS	14.00
08/31/2012	159075	RICHARD GOTTLIEB	14.00
08/31/2012	159076	SARAH JACOBS	14.00
08/31/2012	159077	JOHN JANETZKE	14.00
08/31/2012	159078	JULIE JOHNSON	35.50
08/31/2012	159079	MELVIN JORDAN	35.50
08/31/2012	159080	PAMELA LANGFORD	35.50
08/31/2012	159081	EARLENE LIGGETT	14.00
08/31/2012	159082	KELLIE LUKASAVITZ	35.50
08/31/2012	159083	JOHN MCAULIFFE	14.00
08/31/2012	159084	KAREN MCCULLOUGH	14.00
08/31/2012	159085	CHERYL MCGOUGH	14.00
08/31/2012	159086	VALERIE MCMURTRIE	14.00
08/31/2012	159087	DONALD OSBORNE	14.00
08/31/2012	159088	RICHARD PALMER	35.50
08/31/2012	159089	JILL PROFIT	14.00
08/31/2012	159090	KATHLEEN RANDOLPH	14.00
08/31/2012	159091	JENNIFER RIDENOUR	35.50
08/31/2012	159092	SUSAN SPROWLS	14.00
08/31/2012	159093	JENNIFER SWOPE	14.00
08/31/2012	159094	CENTHA WILLIAMS	14.00
08/31/2012	159095	DTE ENERGY COMPANY -	2,886.04
08/31/2012	159096	DTE ENERGY COMPANY -	54.66
08/31/2012	159097	CHERIE DOTSON	14.00
08/31/2012	159098	TAMAS MARKOVITS	14.00
09/05/2012	159099	COMCAST CABLE	100.72
09/05/2012	159100	COMCAST CABLE	81.95
09/05/2012	159101	COMCAST CABLE	121.19
09/05/2012	159102	COMCAST CABLE	211.90
09/05/2012	159103	LEVEL 3 COMMUNICATIONS, LLC	568.84
09/05/2012	159104	AUSTIN PEET	30.00
09/05/2012	159105	PROGRESSIVE BENEFIT SOLUTIONS	1,162.50
09/05/2012	159106	PROGRESSIVE BENEFIT SOLUTIONS	16,974.46
09/05/2012	159107	PROGRESSIVE BENEFIT SOLUTIONS	10,786.32
09/05/2012	159108	WELLS FARGO FINANCIAL LEASING	5,503.85
09/05/2012	159109	YPSILANTI COMMUNITY	1,407.79
09/06/2012	159110	CAROL ANDERSON	14.00
09/06/2012	159111	ANGELA BAIRD	14.00
09/06/2012	159112	JEFFREY BUTERAKOS	14.00
09/06/2012	159113	DENISE CARTER	14.00
09/06/2012	159114	BRIAN DARLEY	14.00
09/06/2012	159115	GARY ENDICOTT	14.00
09/06/2012	159116	SUZANNE FARRIS	14.00
09/06/2012	159117	FRANCINE FLURY	14.00
09/06/2012	159118	LISA GARCIA	14.00
09/06/2012	159119	LISA GARCIA	14.00 V
09/06/2012	159120	LISA GARCIA	14.00 V
09/06/2012	159121	JOY GARRETT	14.00
09/06/2012	159122	TAHIRAH GIMSON	14.00
09/06/2012	159123	PATRICK GONYER	14.00
09/06/2012	159124	ERIK GONZALES	14.00
09/06/2012	159125	ROGER GRAPP	14.00
09/06/2012	159126	IRVIN HAYES	14.00
09/06/2012	159127	STEVEN HAYES	14.00
09/06/2012	159128	LORI MARKUNAS	14.00
09/06/2012	159129	JOHNNIE MCCRARY	14.00
09/06/2012	159130	DONALD MOORER	14.00
09/06/2012	159131	MARVIN MORSE	14.00
09/06/2012	159132	JOHN NOWLING	14.00
09/06/2012	159133	EDMUND POLLARD	14.00
09/06/2012	159134	SHELIA PRESTON	14.00
09/06/2012	159135	BRITTNEY RENDER	14.00
09/06/2012	159136	DALE SHERWOOD	14.00
09/06/2012	159137	CRYSTAL SULLIVAN	14.00
09/06/2012	159138	KRISTY WINTERS	14.00
09/06/2012	159139	SCOTT YODERS	14.00
09/06/2012	159140	LAUREL MOJICA	14.00
09/06/2012	159141	DARYL WIEDMANN	14.00
09/12/2012	159142	WASHTENAW COUNTY TREASURER#	9,000.00
09/12/2012	159143	WASHTENAW COUNTY TREASURER#	8,500.00
09/12/2012	159144	REI	259.95
09/13/2012	159145	AT & T	44.10

Check Date	Check	Vendor Name	Amount
Bank AP AP			
09/19/2012	159182	ACCUSHRED LLC	50.00
09/19/2012	159183	ACO HARDWARE	55.60
09/19/2012	159184	ADAM KURTINAITIS	720.00
09/19/2012	159185	ADVANTAGE MARKETING SOLUTIONS	10,351.00
09/19/2012	159186	ANN ARBOR CLEANING SUPPLY	213.66
09/19/2012	159187	AUTO VALUE YPSILANTI	14.17
09/19/2012	159188	BANDIT INDUSTRIES	1,022.10
09/19/2012	159189	BARTON MCNABB	395.00
09/19/2012	159190	BETH DUNSTAN	30.00
09/19/2012	159191	BUTZEL LONG	7,030.13
09/19/2012	159192	CHRISTOPHER SALAZAR	490.00
09/19/2012	159193	CIGAR MAN	129.75
09/19/2012	159194	COLD CUT KRUISE	219.70
09/19/2012	159195	COLMAN-WOLF SANITARY SUPPLY CO	183.12
09/19/2012	159196	COMPLETE BATTERY SOURCE	68.79
09/19/2012	159197	CONGDON'S	102.49
09/19/2012	159198	CRITTER CONTROL OF ANN ARBOR	309.00
09/19/2012	159199	DES MOINES STAMP MFG. CO.	53.75
09/19/2012	159200	DYNAMIC BRANDS	342.00
09/19/2012	159201	FLEETPRIDE	275.41
09/19/2012	159202	FONDRIEST ENVIRONMENTAL, INC	264.51
09/19/2012	159203	GENE BUTMAN FORD	30.83
09/19/2012	159204	GLOBAL INDUSTRIAL	420.94
09/19/2012	159205	GOVERNOR BUSINESS SOLUTIONS	1,074.04
09/19/2012	159206	GRAINGER	101.49
09/19/2012	159207	HEPPNER LANDSCAPE SERVICES	370.00
09/19/2012	159208	HEPPNER LANDSCAPE SERVICES	851.00
09/19/2012	159209	HERITAGE NEWSPAPERS	16.00
09/19/2012	159210	HOME DEPOT	38.64
09/19/2012	159211	HURON VALLEY AMBULANCE	5,751.17
09/19/2012	159212	J.F. MOORE & ASSOCIATES, LLC	102.70
09/19/2012	159213	JACKIE MCLAIN	60.00
09/19/2012	159214	KONICA MINOLTA - ALBIN	170.26
09/19/2012	159215	LOWES	206.11
09/19/2012	159216	LSL PLANNING INC	1,393.50
09/19/2012	159217	MARC DUTTON IRRIGATION, INC.	250.00
09/19/2012	159218	MARK HAMILTON	1,500.00
09/19/2012	159219	MCLAIN AND WINTERS	104,635.54
09/19/2012	159220	MEADOWBROOK, INC.	55.00
09/19/2012	159221	MEADOWBROOK, INC.	55.00
09/19/2012	159222	MICHELLE BURBY	80.00
09/19/2012	159223	MICHIGAN ABILITY PARTNERS	2,839.60
09/19/2012	159224	MICHIGAN LINEN SERVICE, INC.	1,417.49
09/19/2012	159225	MICHIGAN TOURNAMENT FLEET, INC	530.00
09/19/2012	159226	MIDWEST MEDICAL CENTER	60.00
09/19/2012	159227	NAPA AUTO PARTS*	360.63
09/19/2012	159228	OFFICE DEPOT	342.99
09/19/2012	159229	OFFICE EXPRESS	544.52
09/19/2012	159230	ORCHARD, HILTZ & MCCLIMENT INC	8,064.50
09/19/2012	159231	OSBURN INDUSTRIES, INC.	1,377.32
09/19/2012	159232	PARKWAY SERVICES, INC.	120.00
09/19/2012	159233	PARS ICE CREAM	265.31
09/19/2012	159234	PROFESSIONAL TREE SERVICE	3,050.00
09/19/2012	159235	PSI PUMPS & SYSTEMS, INC.	12,494.00
09/19/2012	159236	QPS PRINTING	306.29
09/19/2012	159237	RESIDEX TURFGRASS ***	3,281.01
09/19/2012	159238	RICK KATON	100.00
09/19/2012	159239	RICOH AMERICAS CORPORATION	2,127.29
09/19/2012	159240	RONALD K. FULTON	225.00
09/19/2012	159241	SHERWIN WILLIAMS COMPANY	49.28
09/19/2012	159242	SHRADER TIRE & OIL	292.36
09/19/2012	159243	SOUTHERN COMPUTER WAREHOUSE	117.55
09/19/2012	159244	SPARTAN DISTRIBUTORS	1,059.47
09/19/2012	159245	STANLEY CONVERGENT SECURITY	907.14
09/19/2012	159246	STERICYCLE INC	225.27
09/19/2012	159247	SYSCO FOOD SERVICES OF DETROIT	2,870.30
09/19/2012	159248	TARGET INFORMATION	339.69
09/19/2012	159249	TODD J. BARBER	1,800.00
09/19/2012	159250	UNIVERSITY TRANSLATORS	140.00
09/19/2012	159251	V & J CEMENT	4,275.00
09/19/2012	159252	WASHTENAW COMMUNITY COLLEGE¹	95.00
09/19/2012	159253	WASHTENAW COMMUNITY COLLEGE¹	95.00
09/19/2012	159254	WASHTENAW COUNTY TREASURER#	57,937.98
09/19/2012	159255	WASHTENAW COUNTY TREASURER#	439,232.50
09/19/2012	159256	WEINGARTZ	8.67
09/19/2012	159257	WRIGHT EXPRESS	3,275.03
09/19/2012	159258	YPSILANTI COMMUNITY	3,094.59

Check Date	Check	Vendor Name	Amount
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AP TOTALS:

Total of 77 Checks:			692,803.18
Less 0 Void Checks:			0.00
Total of 77 Disbursements:			<u>692,803.18</u>

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

THERE IS NO WRITTEN CLERK REPORT

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards

Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

September 17, 2012

To: Board of Trustees
From: Mike Radzik, Director
Office of Community Standards & Police Administration
Subject: **Request to Formally Approve Authorization for Legal Action in Circuit Court to Abate a Public Nuisance at:**
▪ **8248 Blue Jay**
Copy: Doug Winters, Attorney

The Office of Community Standards has conducted a public nuisance investigation at the following location. OCS previously obtained administrative approval to initiate legal action and now requests formal confirmation to do so.

8248 Blue Jay

On numerous occasions since 2009, both the Ordinance Department and the Sheriff's Office have received complaints alleging that the owner and occupant of this single family home was operating an automobile repair shop from the garage. Several violation notices and citations have been issued over time.

The complaints escalated this past summer resulting in yet another ordinance investigation with a citation issued. The offender was found responsible for a third offense zoning violation, yet it appears the automobile repair operation continues.

In an effort to permanently resolve this issue, administrative approval was granted to move the case to circuit court for abatement. The township staff continue to receive complaints from various neighbors who have endured both noise and traffic issues as a result of the operation of this business in a residential neighborhood.

Now, I respectfully request that the Board of Trustees take action to confirm the authorization granted to proceed to circuit court to abate the nuisance at this location. I am available to answer questions regarding this case, which remains under investigation.

Thank you for your consideration and continued support of our nuisance abatement program.

ATTORNEY REPORT

GENERAL LEGAL UPDATE

RESOLUTION NO. 2012-21

Adoption of Firework Ordinance limiting the use of fireworks to National Holidays and the day before and day after National Holidays

Whereas, on **January 1, 2012**, Public Act 256 of 2011, allowing the retail sale in Michigan of Consumer Fireworks, became effective; and

Whereas, consumer fireworks permitted under Act 256 are designed to be launched into the air and explode; and

Whereas, consumer fireworks permitted under Act 256 can cause loud noise when they explode; and

Whereas, Act 256 expressly strips local government of authority to regulate the ignition, discharge or use of consumer fireworks during National Holidays or the day before or after a National Holiday; and

Whereas, the Act expressly grants local government the authority to regulate the ignition, discharge or use of consumer fireworks during other days of the year; and

Whereas, the loud noise caused by ignition, discharge or use of consumer fireworks is disturbing to residents who live nearby; and

Whereas, Ordinance 2012-425 makes it unlawful for a person to ignite, discharge or use consumer fireworks on days which are not National Holidays, or the day before or the day after a national holiday.

Now Therefore, be it resolved, that Ordinance No. 2012-425 is hereby adopted by reference.

ORDINANCE NO. 2012-425

*An Ordinance to Amend Chapter 42
Of the Ypsilanti Charter Township
Code of Ordinances*

The Charter Township of Ypsilanti hereby **Ordains** that the Ypsilanti Township Code of Ordinances is hereby amended as follows:

ADD the following new section to Chapter 42 entitled Offenses and Miscellaneous Provisions:

- (A) **Definitions:** as used in this section,
- (I) *Consumer Fireworks* means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States consumer produce safety commission under 16 CFR parts 1500 and 1507, and that are listed in APA standard 87-1, 3.1.2, 3.1.3, or 3.5 Consumer fireworks does not include low-impact fireworks.
 - (II) *Firework or fireworks* means any composition or device, except for a starting pistol, a flare gun, or a flare, designated for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks, and special effects.
 - (III) *Low-impact fireworks* means ground and handheld sparkling devises as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.
 - (IV) *Novelties* means that term as defined under APA standard 87-1, 3.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.2.5 and all of the following:
 - (i) Toy plastic or paper caps for toy pistols in sheets, strips, rolls, or individual caps containing not more than .25 of a grain of explosive content per cap, in packages labeled to indicate the maximum explosive content per cup.
 - (ii) Toy pistols, toy cannons, toy canes, toy trick noisemakers, and toy guns in which toy caps as described in subparagraph (i) are used, that are constructed so that the hand cannot come in contact with the cap when in place for the explosion, and that are not designed to break apart or be separated so as to form a missile by the explosion.
 - (iii) Flitter sparklers in paper tubes not exceeding 1/8 inch in diameter.

(B) Prohibition on Use of Consumer Fireworks.

A person shall not ignite, discharge or use consumer fireworks within the Township on any day of the year which is not a national holiday, the day before a national holiday, or the day after a national holiday. The national holidays for the purpose of this section are:

- New Year's Day, January 1
- Birthday of Martin Luther King Jr., the third Monday in January
- Washington's Birthday, the third Monday in February
- Memorial Day, the last Monday in May
- Independence Day, July 4
- Labor Day, the first Monday in September
- Columbus Day, the second Monday in October
- Veterans Day, November 11
- Thanksgiving Day, the fourth Thursday in November
- Christmas Day, December 25

(C) Violations, Fines and Penalties

Any person, firm, or corporation who violate the provisions of Section B shall be guilty of a misdemeanor, punishable by up to ninety (90) days in jail and/or a fine up to \$500.00.

Severability

Should any section, subsection, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective Date

This Ordinance shall be effective upon publication in a newspaper of general circulation as required by law.

**CHARTER TOWNSHIP OF YPSILANTI
PROPOSED
ORDINANCE NO. 2012 – 426**

An ordinance to amend Chapter 62, Article IV, Section 62-77 of the Code of Ordinances, Charter Township of Ypsilanti, to increase sewage disposal service rates.

BE IT ORDERED BY THE CHARTER TOWNSHIP OF YPSILANTI, that:

Section 62-77 of Chapter 62, Article IV of the Code of Ordinances be revised as follows:

For all billings rendered prior to October 1, 2012, existing sewage disposal service rates shall prevail. For all billings rendered from October 1, 2012, charges for sewage disposal services shall be as provided for in Schedule A, for each bimonthly (two-month) period:

Schedule A:

Meter Size (inch)	Allowed Usage Cubic Feet	CAPITAL CHARGE		OM&R		TOTAL	
		Contract Community	All Others	Contract Communities	All Others	Contract Community	All Others
5/8-3/4	600	\$1.18	\$1.18	\$15.78	\$19.53	\$16.96	\$20.71
1	1000	\$1.99	\$1.99	\$26.38	\$33.25	\$28.37	\$35.24
1.5	2100	\$4.35	\$4.35	\$54.12	\$68.36	\$58.46	\$72.71
2	4000	\$7.90	\$7.90	\$104.40	\$131.40	\$112.30	\$139.30
3	9000	\$17.79	\$17.79	\$227.84	\$294.01	\$245.62	\$311.80
4	16200	\$32.02	\$32.02	\$434.62	\$529.89	\$466.64	\$561.92
6	36000	\$71.16	\$71.16	\$937.08	\$1179.27	\$1008.25	\$1250.43
8	66000	\$130.42	\$130.42	\$1710.28	\$2154.12	\$1840.70	\$2284.54
10	102000	\$198.59	\$198.59	\$2647.38	\$3333.39	\$2845.97	\$3531.98
12	150000	\$296.43	\$296.43	\$3896.83	\$4905.69	\$4193.26	\$5202.13

For all usage in excess of allowed usage, the rate per 100 cubic feet shall be as follows:

	CAPITAL CHARGE	OM&R	TOTAL
Contract Communities	\$0.199	\$1.708	\$1.907
All Others	\$0.199	\$1.800	\$1.999

YCUA

2012-13 Budget Highlights

Water Sales

City Division: The budget projects that water sales in the city will remain about the same as the last two years. The city division is overwhelmingly domestic and institutional with little industry; domestic and institutional use is staying level. The City has had a decrease in sales volume of 8.3% over the past 5 years.

Township Division: The budget projects water sales in the Township will remain about the same as the last two fiscal years. The Township has had a decrease of 20% in sales volume over the past 5 years

Sewer Sales

City Division: The budget projects sewer sales from within the city to remain about the same as the current year for the same reason as stated above. We are projecting WTUA sales to be at about 8.5 million gallons per day, the same as the 2012 budget.

Township Division: The budget projects sewer sales from within the Township to remain about the same as the current year. The Township has had a decrease of 13.5% in sales volume over the past 5 years.

Revenue

Operating Income is projected to increase by 2.7%. This is necessary to cover operational costs, debt principle, required capital costs, and debt requirements.

Operating Expense Increases

Purchased Water	\$ 342,000	4.20% increase
Maintenance	\$ 125,000	18.00% increase
Chemicals	\$ 85,000	16.50% increase
Utilities	\$ 100,000	6.26% increase

City Customers- 4.0% Increase

Minimum Bill (\$72.64)	4.01% increase on bill	\$2.80/bill or \$1.40/mth
Average Bill (\$141.84)	3.97% increase on bill	\$5.42/bill or \$2.71/mth

(Comprised of 5.0% increase water/3.0% increase sewer/ 0% change in surcharge)

Township Customers-4.1% Increase

Minimum Bill (\$46.76)	4.04% increase on bill	\$1.82/bill or \$0.91/mth
Average User (\$93.37)	4.11% increase on bill	\$3.69/bill or \$1.84/mth

(Comprised of 5.0% increase water/ 3.0% increase sewer/ 0% change in surcharge)



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.vcuu.org

August 21, 2012

VIA EMAIL and USPS

Ms. Karen Lovejoy Roe, Clerk
CHARTER TOWNSHIP of YPSILANTI
7200 South Huron River Drive
Ypsilanti, Michigan 48197

Re: **YCUA Water and Sewer Rate Changes**

Dear Karen:

At its regular meeting on August 28, 2012, the YCUA Board of Commissioners will consider a water rate increase of 5% to its Township Division customers effective October 1, 2012. Per the Ypsilanti Township ordinance authorizing the YCUA Board to increase the water rate up to the increase the Authority receives from DWSD for the purchase of water, no action by the Township Board is required. The DWSD increase to YCUA was 8.7% effective July 1, 2012. This is the Township notice of the increase to be approved by the YCUA Board of Commissioners.

At the same meeting, the YCUA Board will consider a recommendation to the Township Board of Trustees to increase the sewer rate by 3%. The ordinance needed to approve the increase is attached as well as supporting documentation regarding the increase. Please place this ordinance on the Township Trustees' agenda for their consideration at their Monday, August 27, 2012 meeting. Please also forward the supporting material attached for their use in considering the ordinance adoption request.

If you have any questions, please contact me.

Sincerely,


JEFF CASTRO, Interim Director
Ypsilanti Community Utilities Authority

JC/kks

Enclosures

cc w/encl.: YCUA Board of Commissioners

Ms. Brenda Stumbo

Mr. Thomas E. Daniels

cc: Mr. Dwayne Harrigan

Ms. Venita Terry

YCUA Ypsilanti Township Division

CURRENT:

Minimum User residential			
	6 units(4488 gallons) per 2 month billing cycle		
	water	sewer	Total
6 units	\$22.69	\$20.11	\$42.80
surcharge (5%)	\$1.13	\$1.01	\$2.14
Total	\$23.82	\$21.12	\$44.94

Average User residential			
	16 units(11,968 gallons) per 2 month billing cycle		
	water	sewer	Total
6 units	\$22.69	\$20.11	\$42.80
10 units	\$23.20	\$19.41	\$42.61
surcharge (5%)	\$2.29	\$1.98	\$4.27
Total	\$48.18	\$41.49	\$89.68

PROPOSED: 1-Oct-12

Water rate increase	5.00%
Sewer rate increase	3.00%
Surchrge rate	5.00%

Effect on a minimum and average township customer with a proposed 5.0% water rate increase, a sewer rate increase of 3.0%. Surcharge rate unchanged.

Minimum User residential			
	6 units(4488 gallons) per 2 month billing cycle		
	water	sewer	Total
6 units	\$23.82	\$20.71	\$44.53
surcharge (5%)	\$1.19	\$1.04	\$2.23
Total	\$25.01	\$21.75	\$46.76
increase	\$1.19	\$0.63	\$1.82
increase/mo	\$0.59	\$0.31	\$0.91
cumulative rate increase			4.04%

Average User residential			
	16 units(11,968 gallons) per 2 month billing cycle		
	water	sewer	Total
6 units	\$23.82	\$20.71	\$44.53
10 units	\$24.40	\$19.99	\$44.39
surcharge (5%)	\$2.41	\$2.04	\$4.45
Total	\$50.63	\$42.74	\$93.37
increase	\$2.45	\$1.24	\$3.69
increase/mo	\$1.22	\$0.62	\$1.84
cumulative rate increase			4.11%



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.vcuu.org

August 21, 2012

VIA EMAIL and USPS

CHARTER TOWNSHIP of YPSILANTI
Board of Trustees
7200 South Huron Street
Ypsilanti, MI 48198

Re: **YCUA Water and Sewer Rate Changes**

Dear Trustee:

At the regular meeting of the YCUA Board of Commissioners on August 28, 2012, the Board will consider a recommendation to the Board of Trustees for a sewer rate increase of 3% for the YCUA Township Division customers effective October 1, 2012. At the same meeting, the YCUA Board will consider a water rate increase of 5% to Township Division customers. Per the Township ordinance authorizing the YCUA Board to increase the water rate up to the increase the Authority receives from DWSD for the purchase of water, no action by the Township Board is required on the water increase. The combined effect of these rate adjustments will be a 4.11% increase in a Township Division customer's bimonthly bill. The DWSD increase of 8.7% was effective July 1, 2012.

The ordinance approving these rate adjustments is included in this correspondence for your consideration. Later this week, we will be forwarding to you a document summarizing the budget highlights related to the September 1, 2012 fiscal year budget, which the YCUA Board of Commissioners will also consider at their August 28, 2012 regular meeting. Note that although the Detroit Water and Sewerage Department has increased its rate to YCUA by 8.7%, we are able to limit the increase in water rates to YCUA customers to 5% due to containment of other operating costs, in addition to the lower total cost of purchased water resulting from the anticipated decrease in consumption.

The YCUA Board of Commissioners is recommending to the Township Trustees the adoption of the ordinance included to raise the Township Division's sewer rate by 3%.

If you have any questions, please contact me.

Sincerely,

JEFF CASTRO, Interim Director
Ypsilanti Community Utilities Authority

JC/kks

Enclosures

cc w/encl.: YCUA Board of Commissioners
Mr. Thomas E. Daniels
cc: Mr. Dwayne Harrigan
Ms. Venita Terry

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #8
September 24, 2012

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

Total Increase \$52,322.15

Request to budget line item number 212-970-000-975-535 Capital Outlay/Community Center Building Improvement for replacement of the Community Center roof. The original request to go out for sealed bids for this project was brought before the Board on July 23, 2012 under other business and a motion was made and carried unanimously. We have re-bid the roof project and opened the bids on September 17, 2012. Jeff Allen, RSD Director, feels that a good bid should not exceed \$38,000. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212-000-000-699.000	\$38,000.00
		Net Revenues	<u>\$38,000.00</u>
Expenditures:	Capital Outlay/CommCtr Bldg Improv	212-970-000-975.535	\$38,000.00
		Net Expenditures	<u>\$38,000.00</u>

Increase the Capital Outlay/Sidewalk expenditure line by \$14,322.15 for sidewalks installation on the east side of Golfside from EMU property to Packard. Original agreement for Golfside Pedestrian facility construction brought before the Board on June 25, 2012 agreement #2 with the Road Commission was estimated at \$121,500. The actual cost came in at \$135,822.15 with a difference of \$14,322.15. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	212.000.000.699.000	<u>\$14,322.15</u>
		Net Revenues	<u>\$14,322.15</u>
Expenditures:	Capital Outlay/sidewalk	212.970.000-997.002	<u>\$14,322.15</u>
		Net Expenditures	<u>\$14,322.15</u>

Motion to Amend the 2012 Budget (#8):

Move to increase the Bike, Sidewalk, Recreation, Road, & General Operations Fund (BSRII) by \$52,322.15 to \$2,934,444 and approve the department line item changes as outlined.

RESOLUTION NO. 2012-27

CHARTER TOWNSHIP OF YPSILANTI RESOLUTION REGARDING THE DIVISION OF A PLATTED LOT

Resolution Authorizing The Division Of Platted Lots In Huron Center Commercial & Industrial Park.

WHEREAS, the owner of Lot 12 has made a request to change lot boundaries as previously approved and recorded; and

WHEREAS, Township ordinance no. 2000-243, Article IX, Section 11.01 states that "Upon the filing of a petition, by the owner or owners of all interest therein, with the Township Board, the platted lots, outlot, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended; and

WHEREAS, the Township Planning and Development Coordinator has reviewed the division and confirmed that the resulting parcels meet the minimum requirements for lot size and road frontage as set forth by Section 2000 of the Township Zoning Ordinance.

THEREFORE, BE IT RESOLVED, that the revised property descriptions are approved as follows:

LEGAL DESCRIPTION PART OF LOT 13

THE SOUTH 104 FEET OF LOT 12, HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68, WASHTENAW COUNTY RECORDS.

BEING FURTHER DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 12, BEING THE POINT OF BEGINNING; THENCE ALONG THE SOUTH LINE OF SAID LOT 12 NORTH 84 DEGREES 23 MINUTES 36 SECONDS WEST, A DISTANCE OF 310.92 FEET TO THE WESTERLY LINE OF SAID LOT 12; THENCE ALONG SAID WESTERLY LINE NORTH 14 DEGREES 36 MINUTES 42 SECONDS EAST, A DISTANCE OF 105.30 FEET TO A LINE 104 FEET NORTH (PERPENDICULAR MEASUREMENT) OF THE SOUTH LINE OF SAID LOT 12; THENCE ALONG SAID LINE SOUTH 84 DEGREES 23 MINUTES 36 SECONDS EAST, A DISTANCE OF 293.84 FEET TO THE EASTERLY LINE OF LOT 12; THENCE ALONG SAID EASTERLY LINE SOUTH 05 DEGREES 16 MINUTES 30 SECONDS WEST, A DISTANCE OF 104.00' FEET TO THE POINT OF BEGINNING. CONTAINING 0.722 ACRES OF LAND MORE OR LESS - T3S, R7E, YPSILANTI TOWNSHIP, SUBJECT TO AND TOGETHER WITH EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

LEGAL DESCRIPTION PART OF LOT 13

LOT 12 OF HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68; WASHTENAW COUNTY RECORDS, EXCEPT THE SOUTHERLY 104.00 FEET.

BEING FURTHER DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 12, THENCE ALONG THE EAST LINE OF SAID LOT 12 NORTH 05 DEGREES 16 MINUTES 30 SECONDS EAST A DISTANCE OF 104.00 FEET TO A LINE 104 FEET NORTH (PERPENDICULAR MEASUREMENT) OF THE SOUTH LINE OF LOT 12 AND BEING THE POINT OF BEGINNING; THENCE ALONG SAID LINE NORTH 84 DEGREES 23 MINUTES 36 SECONDS WEST A DISTANCE OF 293.82 FEET TO THE WESTERLY LINE OF LOT 12; THENCE ALONG SAID LINE NORTH 14 DEGREES 36 MINUTES 42 SECONDS EAST A DISTANCE OF 209.89 FEET TO THE NORTHERLY LINE OF LOT 12; THENCE ALONG THE SAID NORTHERLY LINE THE FOLLOWING TWO COURSES: 226.27 FEET ALONG THE ARC OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 543.00 FEET, A CENTRAL ANGLE OF 023DEGREES 52 MINUTES 28 SECONDS, AND A CHORD BEARING AND DISTANCE OF SOUTH 72 DEGREES 47 MINUTES 30 SECONDS EAST, 224.64 FEET; THENCE SOUTH 84 DEGREES 43 MINUTES 30 SECONDS EAST A DISTANCE OF 40.00 FEET TO THE EAST LINE OF LOT 12; THENCE ALONG SAID LINE SOUTH 05 DEGREES 16 MINUTES 30 SECONDS WEST A DISTANCE 162.35 FEET TO THE POINT OF BEGINNING. CONTAINING 1.111 ACRES OF LAND MORE OR LESS - T3S, R7E, YPSILANTI TOWNSHIP, SUBJECT TO AND TOGETHER WITH EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN




Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

MEMORANDUM

To: Brenda Stumbo, Township Supervisor
Karen Lovejoy Roe, Township Clerk
Larry Doe, Township Treasurer
Ypsilanti Township Board

From: Dawn Scheitz, Appraiser III 

Cc: Joseph Lawson, Planning & Development Coordinator
Brian McCleery, Assistant Assessor

Date: September 14, 2012

Re: Resolution #2012-27 change platted lot boundary line in Huron Center
Commercial & Industrial Park

Our local ordinance requires Township Board approval if there are any revisions to the original lot line in a recorded plat. This is required because the Board has already approved the original plat and this is a revision to what was previously approved. (Land divisions that are not in platted subdivisions do not require Board approval because these divisions are governed by the State Land Division Act.)

The Planning Coordinator has verified that the Lot split will not create any non-conforming conditions

Please place this item on the next available agenda for Board consideration.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community
Standards

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Property Split/Combination Review

To: Dawn Scheitz, Appraiser III

From: Joseph Lawson, Planning Director 

Cc: Property File

Date: September 12, 2012

Re: Division of K-11-16-361-013

The property division has been reviewed pursuant to the Ypsilanti Township Land Division Ordinance – Appendix C. Furthermore, it is stated within Section 300(b) 2, that all divisions of land, whether platted or unplatted, shall comply with the Ypsilanti Township Zoning Ordinance.

The proposed parcel, currently zoned B-3, general business and the attached proposal meets the minimum parcel standards as required by section 2001 of the Township Zoning Ordinance.

It should also be noted, as the subject parcel is located within a platted subdivision, per section 11.01 "platted lots, outlots, or parcels of land in existing recorded plats may be partitioned or divided upon resolution of the Township Board into not more than four (4) parts, each of which shall, in regard to width, depth and area, conform to the terms and provisions of the Charter Township of Ypsilanti Zoning Ordinance, as amended"

After a review of the submitted application, the division of K-11-16-361-013 is recommended for approval at this time.

If you should have any further questions, please feel free to contact me.


Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

TO: Joe Lawson, Planning Director

FROM: Dawn Scheitz, Appraiser III 

SUBJECT: Division of K -11-16-361-013

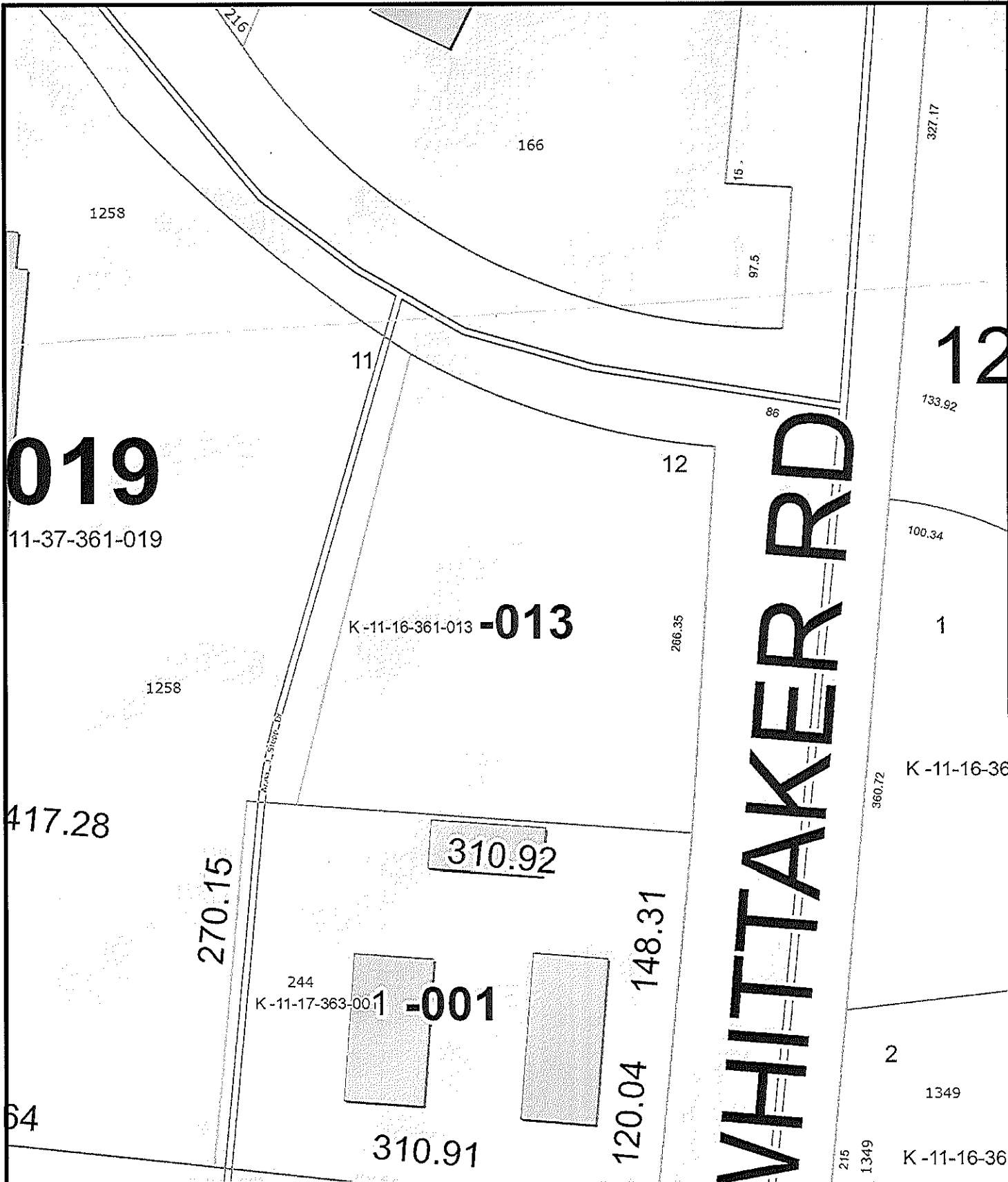
DATE: September 4, 2012

A request for a property division on the above-mentioned parcel(s) has been submitted to our office for review.

Please verify if this division complies with Zoning and Division Ordinances of the Township. It is also noted that this division will need Township Board Approval per Township ordinance no. 2000-243, Article IX, Section 11.01

Attached is the survey, and application of the resulting parcel(s). Please respond at your earliest convenience.

Attachments



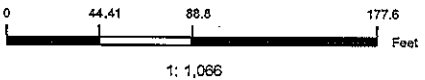
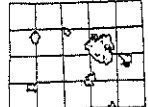
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11-37-361-019

K-11-16-361-013 **-013**

244
K-11-17-363-001 **-001**

WHITTAKER RD



9/4/2012

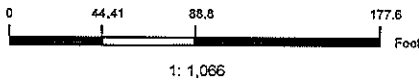
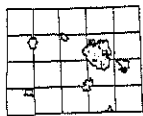
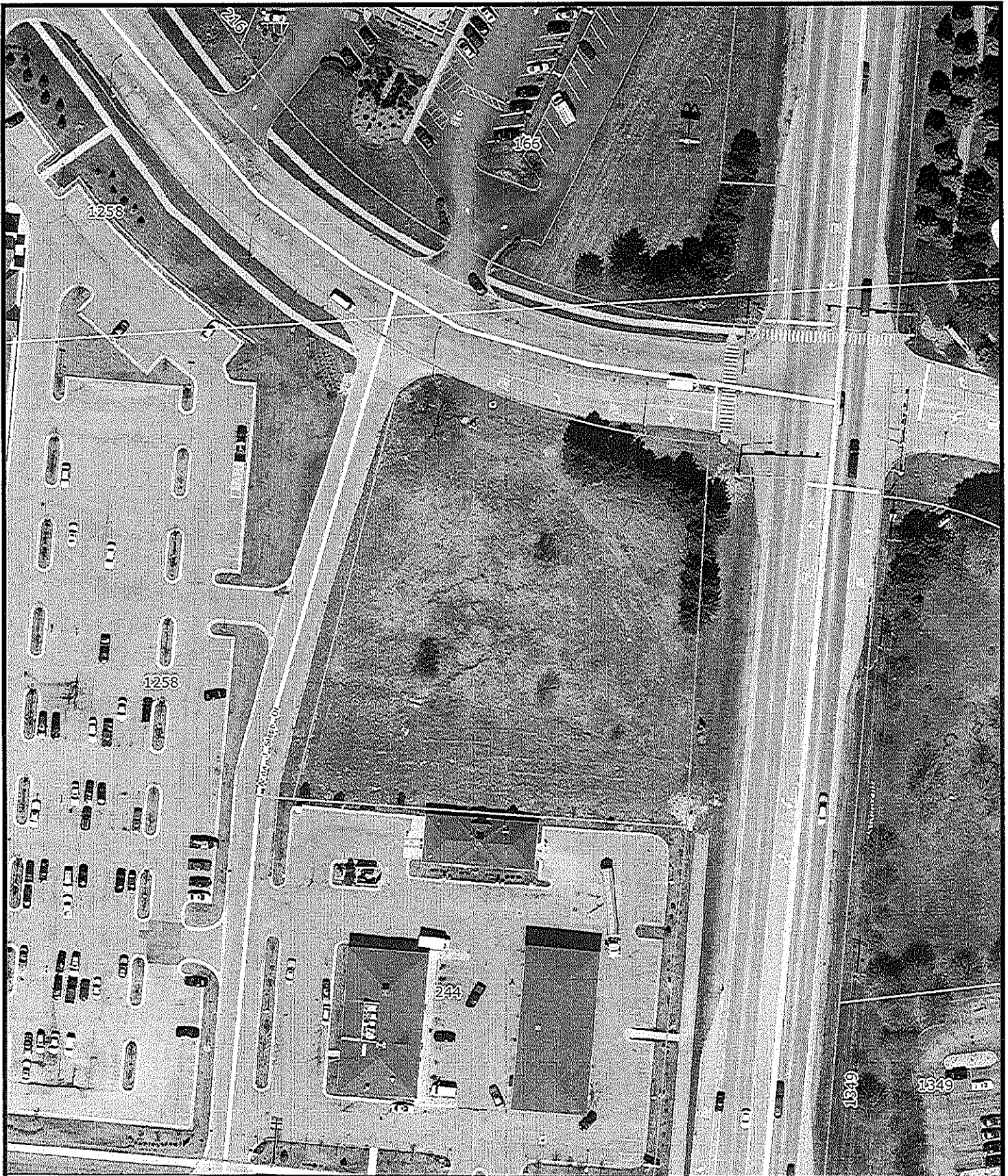


NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6602.

© 2011 Washtenaw County



9/4/2012

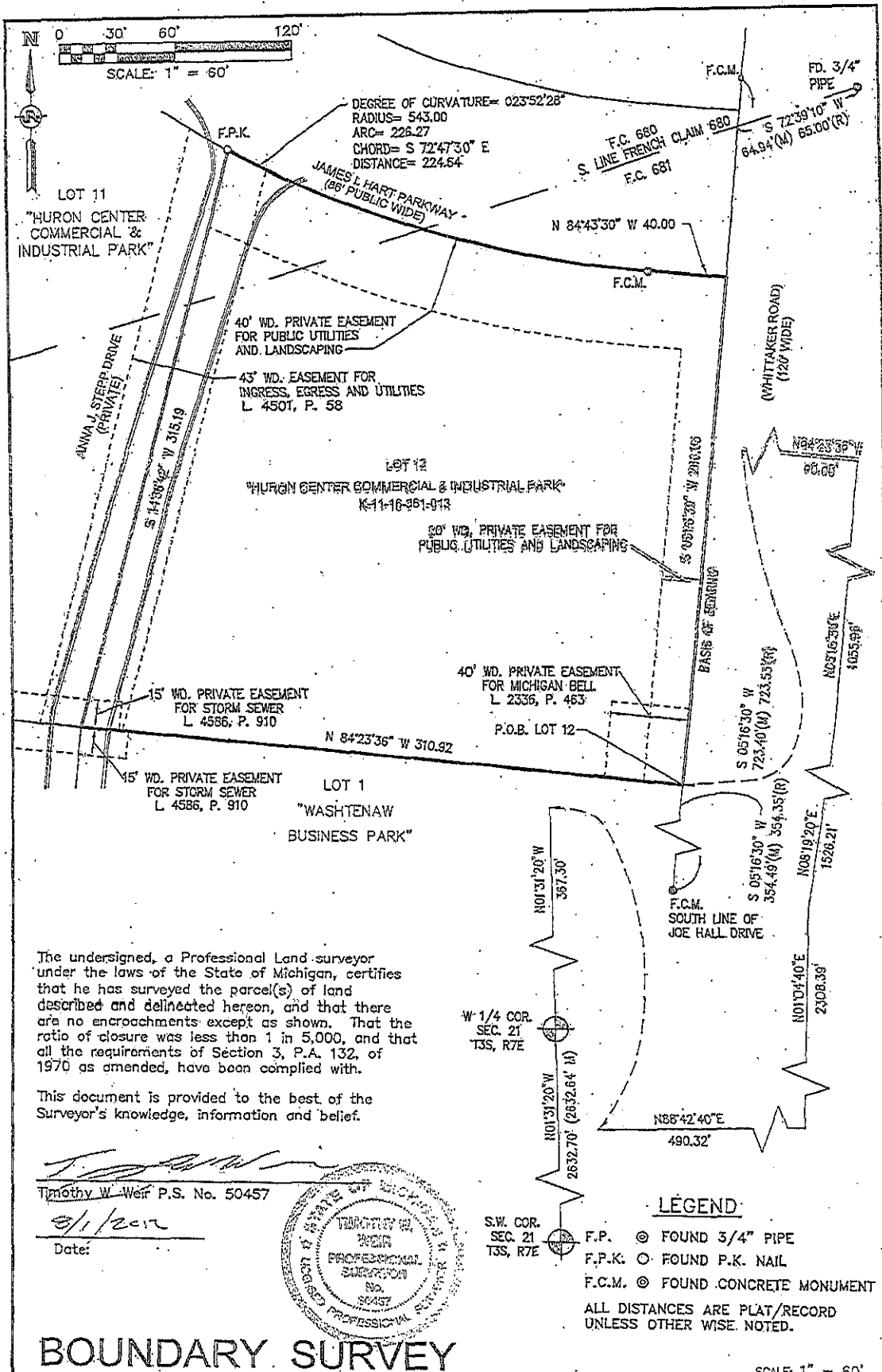


NOTE: Parcels may not be to scale.

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© 2011 Washtenaw County

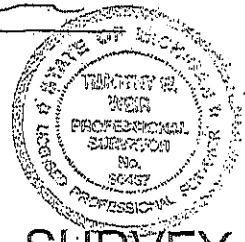
THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6682.



The undersigned, a Professional Land surveyor under the laws of the State of Michigan, certifies that he has surveyed the parcel(s) of land described and delineated hereon, and that there are no encroachments except as shown. That the ratio of closure was less than 1 in 5,000, and that all the requirements of Section 3, P.A. 132, of 1970 as amended, have been complied with.

This document is provided to the best of the Surveyor's knowledge, information and belief.

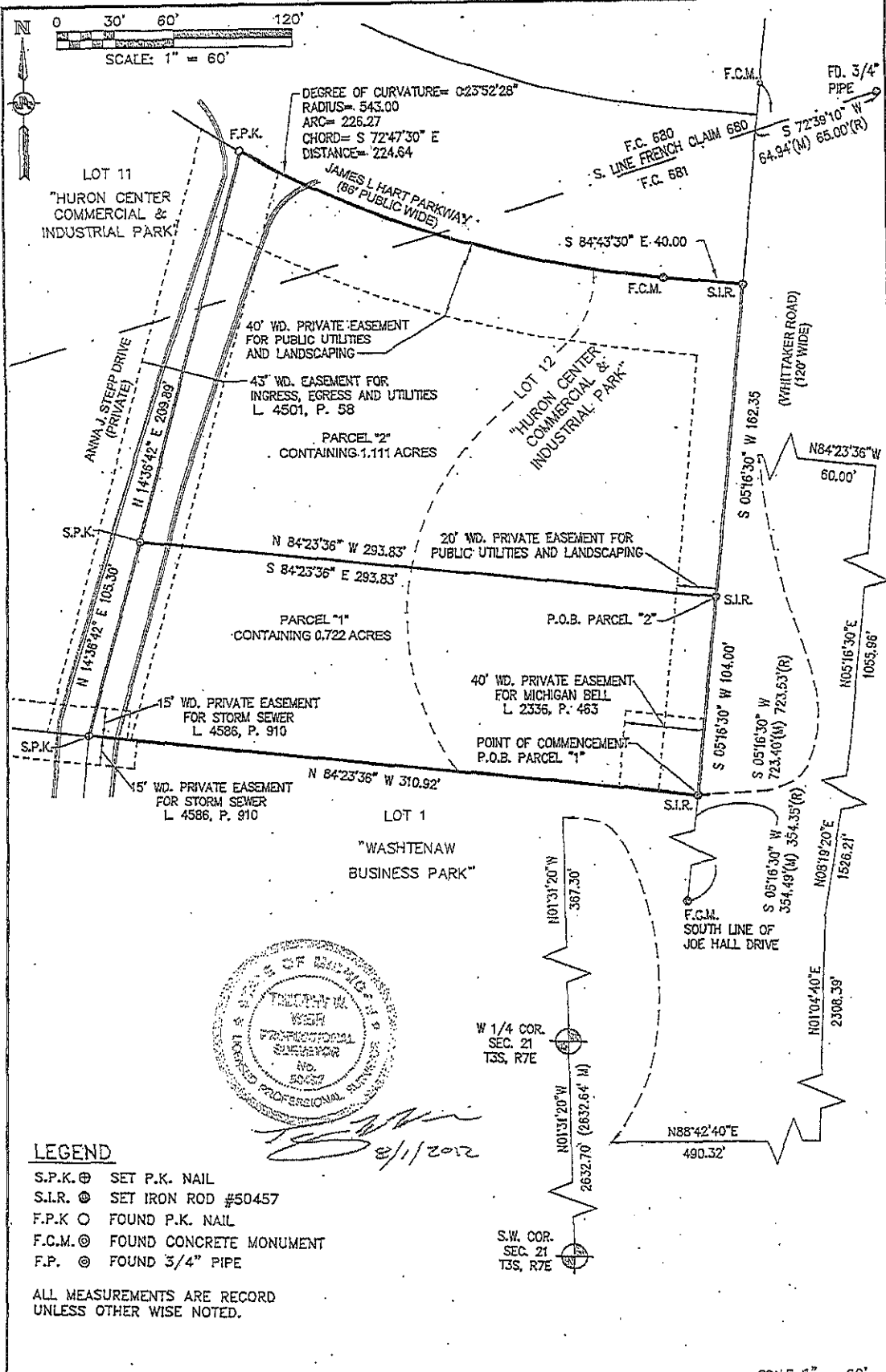
Timothy W. Weir
 Timothy W. Weir P.S. No. 50457
 8/1/2012
 Date:



BOUNDARY SURVEY

SCALE: 1" = 60'

Johnson & Anderson 4424 Elmboth Lake Road Waterford, Michigan 48328 tel (248) 681-7600 fax (248) 681-2600		1080 W. Norton Avenue, Suite 7 Muskegon, Michigan 49441 tel (231) 780-5100 fax (231) 780-3110		3910 Lapeer Road Port Huron, Michigan 48060 tel (810) 937-7820 fax (810) 937-7885		DeMattia Group 46321 Five Mile Plymouth, Michigan 48170 734.453.2000		JOB NO. 17150	
DESIGN: T.W.W.		CHECKED: T.W.W.		DRAWN: J.W.L.		DATE ISSUED: 07/23/2012		SHEET NO. 1 OF 4	



LEGEND

- S.P.K. ⊕ SET P.K. NAIL
- S.I.R. ⊙ SET IRON ROD #50457
- F.P.K. ○ FOUND P.K. NAIL
- F.C.M. ⊙ FOUND CONCRETE MONUMENT
- F.P. ⊙ FOUND 3/4" PIPE

ALL MEASUREMENTS ARE RECORD
UNLESS OTHER WISE NOTED.



SCALE 1" = 60'

Johnson & Anderson 449 1/2 Elizabeth Lake Road Waterford, Michigan 48328 tel (248) 681-7820 fax (248) 681-2830			7090 W. Norton Avenue, Suite 7 Muskegon, Michigan 49441 tel (231) 720-3100 fax (231) 780-3115			5910 Lupar Road Port Huron, Michigan 48060 tel (810) 987-7820 fax (810) 987-7805			DeMattia Group 46321 Five Mile Plymouth, Michigan 48170 734.453.2000			JOB NO. 17150	
DESIGN: T.W.W.			CHECKED: T.W.W.			DRAWN: J.W.L.			DATE ISSUED: 07/23/2012				
									SHEET NO. 2 OF 4				

PARENT PARCEL—LOT 12 OF HURON CENTER COMMERCIAL & INDUSTRIAL PARK.

LAND SITUATED IN YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

LOT 12 OF HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68, WASHTENAW COUNTY RECORDS.

CONTAINING 1.833 ACRES OF LAND MORE OR LESS

TOGETHER WITH AND SUBJECT TO A 43.00 FOOT EASEMENT FOR INGRESS, EGRESS AND UTILITIES AS SET FORTH IN EASEMENT AND MAINTENANCE AGREEMENT RECORDED IN LIBER 4402, PAGE 8 AND RE-RECORDED IN LIBER 4501, PAGE 58.

PROPOSED DESCRIPTION FOR PARCEL "1"

LAND SITUATED IN YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

THE SOUTH 104 FEET OF LOT 12, HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68, WASHTENAW COUNTY RECORDS.

BEING FURTHER DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF LOT 12, HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGE 66 TO 68, WASHTENAW COUNTY RECORDS, ALSO BEING THE POINT OF BEGINNING; THENCE ALONG THE SOUTH LINE OF SAID LOT 12 NORTH 84 DEGREES 23 MINUTES 36 SECONDS WEST, A DISTANCE OF 310.92 FEET TO THE WESTERLY LINE OF SAID LOT 12; THENCE ALONG SAID WESTERLY LINE NORTH 14 DEGREES 36 MINUTES 42 SECONDS EAST, A DISTANCE OF 105.30 FEET TO A LINE 104 FEET NORTH (PERPENDICULAR MEASUREMENT) OF THE SOUTH LINE OF SAID LOT 12; THENCE ALONG SAID LINE SOUTH 84 DEGREES 23 MINUTES 36 SECONDS EAST, A DISTANCE OF 293.84 FEET TO THE EASTERLY LINE OF LOT 12; THENCE ALONG SAID EASTERLY LINE SOUTH 05 DEGREES 16 MINUTES 30 SECONDS WEST, A DISTANCE OF 104.00 FEET TO THE POINT OF BEGINNING. CONTAINING 0.722 ACRES OF LAND MORE OR LESS

PROPOSED DESCRIPTION FOR PARCEL "2"

LAND SITUATED IN YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN.

LOT 12 OF HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68, WASHTENAW COUNTY RECORDS, EXCEPT THE SOUTHERLY 104.00 FEET.

BEING FURTHER DESCRIBED AS COMMENCING AT THE SOUTHEAST CORNER OF LOT 12, HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGE 66 TO 68, WASHTENAW COUNTY RECORDS, THENCE ALONG THE EAST LINE OF SAID LOT 12 N 05 DEGREES 16 MINUTES 30 SECONDS E A DISTANCE OF 104.00 FEET TO A LINE 104 FEET NORTH (PERPENDICULAR MEASUREMENT) OF THE SOUTH LINE OF LOT 12 AND BEING THE POINT OF BEGINNING; THENCE ALONG SAID LINE N 84 DEGREES 23 MINUTES 36 SECONDS W A DISTANCE OF 293.82 FEET TO THE WESTERLY LINE OF LOT 12; THENCE ALONG SAID LINE N 14 DEGREES 36 MINUTES 42 SECONDS E A DISTANCE OF 209.89 FEET TO THE NORTHERLY LINE OF LOT 12; THENCE ALONG THE SAID NORTHERLY LINE THE FOLLOWING TWO COURSES: 226.27 FEET ALONG THE ARC OF A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 543.00 FEET, A CENTRAL ANGLE OF 023 DEGREES 52 MINUTES 28 SECONDS, AND A CHORD BEARING AND DISTANCE OF S 72 DEGREES 47 MINUTES 30 SECONDS E, 224.64 FEET; THENCE S 84 DEGREES 43 MINUTES 30 SECONDS E A DISTANCE OF 40.00 FEET TO THE EAST LINE OF LOT 12; THENCE ALONG SAID LINE S 05 DEGREES 16 MINUTES 30 SECONDS W A DISTANCE 162.35 FEET TO THE POINT OF BEGINNING. CONTAINING 1.111 ACRES OF LAND MORE OR LESS

Johnson & Anderson

4404 Elizabeth Lake Road Waterford, Michigan 48328
tel (248) 681-7800 fax (248) 681-2880
1080 W. Norton Avenue, Suite 7 Muskegon, Michigan 49441
tel (231) 730-3100 fax (231) 730-3115
3010 Lapeer Road Port Huron, Michigan 48060
tel (810) 237-7820 fax (810) 237-7825

DeMattia Group

46321 Five Mile Plymouth, Michigan 48170
734.453.2000

DESIGN:
T.W.W.

CHECKED:
T.W.W.

DRAWN:
J.W.L.

JOB NO. 17150

DATE ISSUED

07/23/2012

SHEET NO. 3 OF 4

NOTES:

LOCATED SECTION CORNERS IDENTIFIED ON PLAT TO MEET P.A. 132 REQUIREMENTS. HELD FOUND PLAT MONUMENTATION IN HURON CENTER COMMERCIAL & INDUSTRIAL PARK, AS RECORDED IN LIBER 26 OF PLATS, PAGES 66 TO 68 AND WASHTENAW BUSINESS PARK, AS RECORDED IN LIBER 33 OF PLATS, PAGES 19 TO 27, WASHTENAW COUNTY RECORDS TO CONTROL THIS SURVEY. NOTE THE DIFFERENCE BETWEEN BEARING AND DISTANCE ROUTES FROM THE GOVERNMENT SECTION CORNERS TO THE PLAT POINT OF BEGINNING, AS FIELD MEASURED, IS 0.52 FEET IN THE NORTHING AND -0.92 FEET IN THE EASTING.

WEST ONE-QUARTER CORNER
SECTION 21
TOWN 3 SOUTH, RANGE 7 WEST
YPSILANTI TOWNSHIP
WASHTENAW COUNTY

FOUND CAPPED PIPE #11092 IN MON BOX

FOUND 16P NAIL IN SE FACE OF UTILITY POLE N50°E 91.37'
FOUND 20P GALVANIZED NAIL IN S FACE OF UTILITY POLE S64°E 63.93'
SET MAG NAIL IN SW FACE OF UTILITY POLE S22°E 121.65'
FOUND 20P NAIL IN N FACE 12" SUMAC N74°W 41.62'
SET MAG NAIL IN NE FACE OF GUY POLE N16°W 90.93'

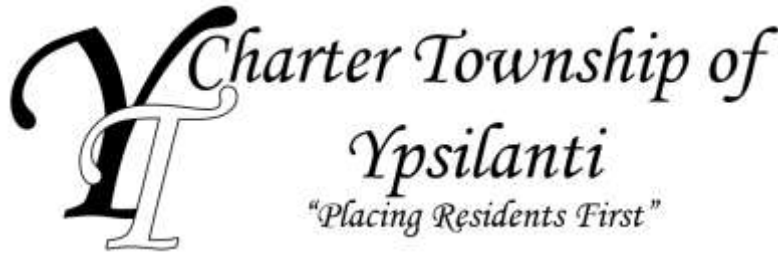
SOUTHWEST CORNER
SECTION 21
TOWN 3 SOUTH, RANGE 7 WEST
YPSILANTI TOWNSHIP
WASHTENAW COUNTY

FOUND ¾" PIPE WITH REMON WASHER IN MON BOX PER REMON LCRC L-3 P-75

FOUND 30D NAIL IN NORTH SIDE OF UTILITY POLE N60°E 92.64'
TOP NUT OF HYDRANT S45°W 48.71'
FOUND REMON WASHER IN NED SIDE OF UTILITY POLE N30°W 60.21'
FOUND REMON WASHER IN EAST SIDE OF POWER POLE S20°W 110.92'

Johnson & Anderson			DeMattia Group			JOB NO. 17150	
4404 Elmboth Lake Road Wolverine, Michigan 48328 tel (248) 681-7800 fax (248) 661-2860	1060 W. Norton Avenue, Suite 7 Muskegon, Michigan 49441 tel (231) 790-5700 fax (231) 790-9115	3010 Lepore Road Port Huron, Michigan 48060 tel (810) 987-7820 fax (810) 987-7825	46321 Five Mile Plymouth, Michigan 48170 734.453.2000	DESIGN: T.W.W.	CHECKED: T.W.W.	DRAWN: J.W.L.	DATE ISSUED 07/23/2012 SHEET NO. 4 OF 4

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees
FROM: Jeff Allen, Director-Residential Services
DATE: September 17, 2012
RE: Approval of Additional Cameras To Our System

Please approve the addition of 3 more cameras to our current network of 7 cameras that we currently have.

We are recommending the addition of 2 cameras on Lakeview Drive. One would be just west of McCartney aimed west and the other would be at the intersection of Lakeview and Smith Street aimed eastward.

The third camera would be located on Tyler Rd at Redwood to aim at the I-94 skywalk.

The cost of the installation for these would be as follows:

1. Two (2) non-ballistic cameras for Lakeview at \$3,922 each for a total of \$7,844 charged to line item #101.265.000.974.025

- DTE cost for stringing power and dropping it down on pole for an estimated cost of \$2,000, charged to line item #101.265.000.974.025
- Annual camera server fee of \$348, billed monthly at \$29, charged to line item #266.301.000.857.100
- Annual camera Verizon service of \$1,032, billed monthly at \$86, charged to line item # 266.301.000.857.100

2. One (1) non-ballistic camera for Tyler Road at \$3,922, charged to line item #101.265.000.974.025

- DTE cost for dropping power is \$700, charged to line item #101.265.000.974.025
- Annual camera server fee of \$174, billed monthly at \$14.50, charged to line item #266.301.000.857.100
- Annual camera Verizon service of \$516, billed monthly at \$43, charged to line item # 266.301.000.857.100

This amounts to \$14,466 being charged to line item #101.265.000.974.025 t and a monthly amount of \$172.50 being charged to line item #266.301.000.857.100.

There is a 2-3 week wait on the cameras when ordered. We would expect that DTE's work would also be completed in a time frame of 2-4 weeks from when authorized.

Please let me know if you have any questions or comments.

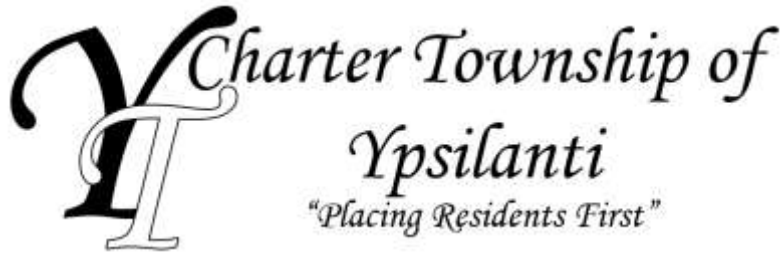
SET PUBLIC HEARING DATE

1. SET PUBLIC HEARING DATE:

- A. Monday, October 8, 2012 at approximately 7:00 P.M. – 2012
Special Assessment Levy

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director – Residential Services

DATE: September 17, 2012

RE: Approve PAT USA, Inc. for Community Center Roof Repair

Please accept and approve the bid from PAT USA, Inc. for the tear off and replacing of sections of the Community Center Roof.

We previously had a bid opening for this job on August 27, 2012, but only received a bid from one bidder and we were not satisfied with the price. From that, we immediately ran another advertisement and I listed the job with the Dodge Report and we did receive two bids this time. PAT USA actually saw the bid on that website.

I am recommending that we accept the alternates that we included in the job so that the total award would be \$35, 575. We would also like to retain this company at their unit price of \$2.20/ square for shingle replacement.

Since the bid specifications went out, we discovered we are missing some shingles on the gymnasium/racquetball court roof. We don't anticipate this extra work to drive the total cost of the job to over \$38,000.

Barnett Roofing was the other bidder and their bid was \$51,888.

Therefore, I would recommend an approval of PAT USA, Inc. to replace the Community Center roof project not to exceed \$38,000, budgeted in line item #212.970.000.975.535.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Computer Support

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156
www.ytown.org

Memo

To: Township Board

From: Travis McDugald

Date: 9/13/2012

Re: Request for Bids

At the next scheduled Township Board meeting I would like to request the Township Board to approve my request to seek sealed bids for obsolete computer and phone equipment.

Old equipment will be sold in five large lots. Each lot will sold as is and for parts only. All data storage devices will be removed and destroyed by the Township for all equipment.

- Lot 1. Old Mitel phone equipment.
- Lot 2. Old desktop and notebook equipment.
- Lot 3. Old monitors and display screens.
- Lot 4. Old printer, copier, and scanning equipment.
- Lot 5, Old networking and server equipment.

Travis McDugald
IS Manager
Charter Township of Ypsilanti