

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

March 12, 2012

Work Session – 6:00 p.m.

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
MONDAY, MARCH 12, 2012

6:00 P.M.

CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE

1. DISCUSSION OF BS&A FINANCIAL SOFTWARE WITH REPRESENTATIVE FROM THE COMPANY
2. REVIEW AGENDA
3. OTHER DISCUSSION

Zimbra

nwryrybk@ytown.org

Fwd: Ypsilanti Twp Board Meeting

From : Javonna Neel <jneel@ytown.org>

Wed, Feb 22, 2012 02:51 PM

Subject : Fwd: Ypsilanti Twp Board Meeting**To :** Karen Lovejoy Roe <klovejoyroe@ytown.org>,
Nancy Wryrybkowski <nwryrybk@ytown.org>

Hi Karen

Dan Burns, from BS&A, will be here for the Board Meeting on March 12. I told them to be here for the 6pm work session as you suggested. Below is his confirmation.

Jo

Javonna Neel
Accounting Director
Township of Ypsilanti
7200 S Huron River Drive
Ypsilanti, MI 48197
Direct 734-544-3601
Fax 734-484-5154

----- Forwarded Message -----

From: "Dan Burns" <DBurns@bsasoftware.com>

To: "Javonna Neel" <jneel@ytown.org>

Sent: Wednesday, February 22, 2012 2:16:37 PM

Subject: RE: Ypsilanti Twp Board Meeting

Sure thing! We will plan on arriving a bit early in case any setup is necessary...

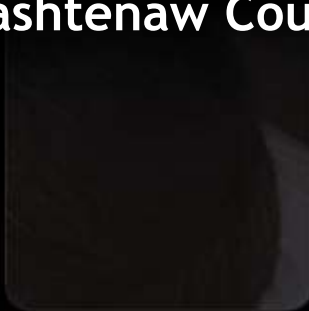
Dan J. Burns, CPA
Account Executive
BS&A Software
14965 Abbey Lane
Bath, MI 48808
Ph 517 641 8900
Fx 517 641 8960
Cell 248 595 6673
DBurns@bsasoftware.com

Interested in Financial Management Software with BS&A?



January 19, 2012

Prepared for:
Ypsilanti Charter Township,
Washtenaw County



Financial Management Suite • Assessing & Property Tax Suite • Community Development Suite • Internet Services • Ancillary Applications

14965 Abbey Lane, Bath, MI, 48808 • Toll Free: (855) BSA-SOFT • P: (517) 641-8900 • F: (517) 641-8960 • www.bsasoftware.com



14965 Abbey Lane
 Bath, MI 48808
 Phone: 517-641-8900
 Fax: 517-641-8960

Proposal to Ypsilanti Charter Township, Washtenaw County

Financial Management Systems

Network License

Prices based on approx. 19,437 parcels

Please Note: To efficiently run these applications the Hardware requirements have increased. Please review our required specifications prior to ordering these applications.

General Ledger System	\$14,595
Accounts Payable System	\$12,395
Cash Receipting System	\$12,395

Optional Cash Receipting Hardware

- **Epson Series Receipt Printer** **\$700**
- **APG Cash Drawer** **\$200**

If using a previously purchased receipt printer, which brand will be used with the drawer?

Epson Ithaca Other

- **ImageTeam 3800- Hand Held Linear Barcode Scanner** **\$250**

Please provide the number of cash drawers that will be hooked up to the printer _____

IMPORTANT: the receipt printer must be plugged in to the USB port on one workstation (not your server); this workstation is not to be "shared" with other workstations. If more than one workstation will be used for receipting, please consider buying more than one receipt printer. *Ithaca Receipt Printers are NOT compatible with Vista or Windows 7. The Epson Series replaces the Ithaca brand and is fully compatible with these operating systems.

Payroll System **\$16,055**

Purchase Order System **\$12,395**

10% Discount on program prices - \$6,785

Data Conversions

(Conversion fees do not include data extraction from your existing software. These services can be performed by BS & A for a fee of \$100/hr.) Data must be received in ASCII format.

Convert existing FundBalance data to BSA format.

General Ledger	\$1,400
Accounts Payable	\$1,400
Cash Receipting	\$1,400

Prices good for a period of 90 days from date on proposal.



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Purchase Order	\$1,400
Payroll (conversion and database set-up)	\$8,500

On-Site Training

General Ledger	3
Accounts Payable	2
Cash Receipting	2
Payroll	7
Purchase Order	2

Est. 16 days @ \$1,150/day (travel expenses included - billed for actual days used) **\$18,400**

Implementation & Project Management **\$6,800**

Services include the planning and evaluation of current hardware and network, sources and format of legacy data, potential integration with existing systems, software installation, data conversion and training.

*** Note: Client has option to pay for programs over multiple budget years, interest free.**

Total	\$101,500
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**Please mark the box if you wish to take advantage of our payment plan.
 Payment will be spread over multiple budget years, interest free.**

4 - year

Annual Service and Support

The first year is free, which includes new features and unlimited telephone support for the Equalizer Systems. Service and support for years 2 and 3 will be as follows, billed annually:

General Ledger	\$2,920
Accounts Payable	\$2,480
Cash Receipting	\$2,480
Purchase Order	\$2,480
Payroll System	\$3,210

Total:	\$13,570
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BS&A Software, Inc. guarantees that the annual fee will not change for 3 years from the date of the executed Service Agreement issued upon purchase of the system(s). After 3 years from the purchase date, BS&A Software reserves the right to increase the fee by no more than the cumulative yearly CPI.

Prices good for a period of 90 days from date on proposal.



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Important Proposal Notes:

BS&A Software promises that if you are not satisfied with our products or services after the first year, you may return the program and we will fully refund the purchase price of your software.

* Prices above DO NOT include: Program Customization or Training beyond the estimated days

<p>SQL Server - Based on user count, the version of SQL that BS&A Software recommends is as follows. Please see the attached Microsoft SQL pricing list, which includes Governmental Reseller contact information.</p>	<p><u>Recommendation:</u></p> <ul style="list-style-type: none"> o Workgroup Edition o Standard Edition
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Internet & Server Considerations:

*We strongly recommend you have Internet Access. This allows you to:

- a) Download BS&A Software .NET Program Updates as soon as they become available. This can save you several days of transit time when you are waiting for a new feature you may have requested.
- b) Send email to our web site when you have questions or comments about our software and service.

*We strongly recommend you have a network with a dedicated file Server...not a Peer-to-Peer Network. Peer-to-Peer Networks are typically less stable and more prone to problems as compared to networks with dedicated file servers. Our software runs much more efficiently on networks with a dedicated file server. See our Hardware Specifications for more details.

Signature below constitutes:

- 1) An order for products & services as quoted in this proposal
- 2) That you have read and concur with the hardware specifications required to efficiently operate the .Net applications.

Quoted by: Dan J Burns , **January 19, 2012**

Accepted by: _____, **Date: _____**

Prices good for a period of 90 days from date on proposal.



14965 Abbey Lane
Bath, MI 48808
Phone: 517-641-8900
Fax: 517-641-8960

Please complete the following for our records

Contact Person for SUPPORT & NEWSLETTERS:

Contact Name _____ **Title** _____
Mailing Address _____
(if PO Box, please provide Street Address for UPS or Overnight Mail Shipments)
Street Address _____
City, State Zip _____
Phone Number _____ **Fax Number** _____
Email _____

Contact Person for PROGRAM UPDATES:

Contact Name _____ **Title** _____
Phone Number _____
Email _____

IT Contact Person:

Contact Name _____ **Title** _____
Phone Number _____
Email _____

Please Fax Back All Pages

Alger County MI

Burt Township Kay Wampler

Allegan County MI

Allegan City Tracy Stull
 Dorr-Leighton Waste Water Authority Dar VanderArk
 Douglas Village City Bob Drexler
 Fennville City Julie Wright
 Fillmore Township Janella Hop
 Gun Plain Charter Township Michael VandenBerg
 Hopkins Township Dawn Arndt
 Laketown Township Al Meshkin
 Leighton Township Char Troost
 Manlius Township Kathy Lubbers
 Martin Township Carrie Coburn
 Otsego City Matt Storbeck
 Otsego Township Cindy Hunt
 Plainwell City Sandra Lamorandier
 Saugatuck City Kirk Harrier
 Valley Township Brandee Ellis
 Wayland City Bhama Cairns

Alpena County MI

Alpena City Karen Hebert

Antrim County MI

Antrim County Laura Sexton
 Bellaire Village Cathy Odom

Arenac County MI

Sims Township Wanda Boley

Barry County MI

Barry Township Deb Dewey-Perry
 Castleton Township Lorna Wilson
 Freeport Village Dorothy Kelley
 Hope Township Linda Eddy-Hough
 Middleville Village Chris Mugriage
 Orangeville Township Jennifer Goy

Barry County MI

Prairieville Township Jill Owens
 Rutland Charter Township Robin Hawthorne
 Southwest Barry County Sewer & Water Authority Karen Wilson
 Thornapple Township Susan Vliestra
 Yankee Springs Township Janice Lippert

Bay County MI

Bangor Charter Township Donna Leitermann
 Hampton Charter Township Dave Swinson
 Merritt Township Kathy Bremer
 Pinconning Township Joanne Moody
 Williams Charter Township Amy Charney

Benton County AR

Bethel Heights City Lisa Gibson
 Lowell City Mary Mason

Benzie County MI

Benzie County Charles Clarke
 Benzonia Village Vicki Rankin
 Beulah Village Dawn Olney
 Lake Township Anna Grobe

Berrien County MI

Baroda Village Amy Hemphill
 Benton Charter Township Kelli Smith
 Benton Harbor City Debra Popp
 Buchanan Township Cathy Ganus
 Eau Claire Village Lisa Borkowski
 Michiana Village Kimberly Dabbert
 New Buffalo Township Jack Rogers
 St Joseph City Deb Koroch
 Three Oaks Village David Grosse
 Watervliet City David Brinker

Branch County MI

Branch County Crystal Strong
 Bronson City Karen Smith
 Quincy Village Eric Zuzga

Branch County MI

Union City Village James Campfield

Calhoun County MI

Fredonia Township Ruth Albaugh
 Homer Township Jennifer Johnson
 Leroy Township Sharon Gasser
 Marshall Area Firefighters Assoc Mark Burk
 Marshall City Tracy Hovarter
 Marshall Township Cynthia Sink
 Pennfield Charter Township Karen Kooi
 Sheridan Township Ken Laur
 Springfield City Patty DeJean
 Tekonsha Village Bob Main

Cass County MI

Dowagiac City Mitch Billingham
 Porter Township Helen Croninger
 Vandalia Village Beth James

Charlevoix County MI

Boyne City Cindy Grice
 Charlevoix Township Carol Martin

Cheboygan County MI

Benton Township Maureen Engle
 Cheboygan City Kenneth Kwiatkowski
 Cheboygan County Kari Kortz

Chippewa County MI

Kinross Charter Township Gail Graham

Citrus, Florida County FL

Crystal River City Deanna Rowe

Clare County MI

Clare City Ken Hibl
 Farwell Village Diane Maki
 Franklin Township Diane Blackburn
 Hamilton Township Finotte Laboda

Clare County MI

Summerfield Township Aloma Joslin

Clinton County MI

Bath Charter Township Jeff Garrity
 Bingham Township Helen Kus
 Dallas Township Therese Koenigsknecht
 DeWitt Area Recreation Authority Clay Summers
 DeWitt Charter Township Diane Mosier
 DeWitt City Lisa Grysen
 Elsie Village Sue Bensinger
 Fowler Village Rhonda Feldpausch
 Maple Rapids Village Linda Gavenda
 Ovid Village Josefina Medina
 Southern Clinton County Muncipal Utilities Authority Lisa Mead
 St Johns City Greg Teichman
 Victor Township Mike Wall
 Watertown Charter Township Donna Case
 Westphalia Village Sandy Smith

Crawford County MI

Crawford County Joe Wakeley
 Frederic Township Sandy Barber

Delta County MI

Gladstone City Darla Falcon

Dickinson County MI

Iron Mountain City Carol Bartolameolli
 Norway City Mary Pollard

DuPage County IL

Burr Ridge Village Jerry Sapp

Eaton County MI

Delta Charter Township Jeff Anderson
 Eaton Township Becky Dolman
 Vermontville Village Shirley Harmon

Emmet County MI

Alanson Village	Pat Prater-Sewer
Bear Creek Township	Sally Boughan
Harbor Springs Sewage Authority	Robert Morris
Little Traverse Township	Jane Taylor
Littlefield Township	Avis Granger
Pellston Village	Lisa Fought
West Traverse Township	Bob Sanford

Genesee County MI

Beecher Metropolitan District	Jacqueline Huddleston
Burton City	Karen Foster
Davison City	Cindy VanMegroet
Davison Township	Alma Gay
Fenton City	Cindy Shane
Flint City	Tom O'Brien
Flint Public Library	Connie Palmer
Flushing Charter Township	Karla Carpenter
Flushing City	Nancy Parks
Genesee Charter Township	Tammie Coates
Genesee County	Maxine Westall
Genesee County Land Bank	Mia Chapman
Goodrich Village	Jeanie Bradley
Grand Blanc Charter Township	Debra Barriger
Grand Blanc City	Bethany Smith
Linden City	Sue Young
Montrose Charter Township	Fred Domine
Mundy Charter Township	David Guigear
Richfield Township	Joseph Madore
Swartz Creek City	Juanita Aguilar

Gladwin County MI

Beaverton City	Beverly Miller
Billings Township	Larry Nelson
Gladwin City	Shannon Greaves
Gladwin County	Laura Brandon

Gogebic County MI

Bessemer City	Jim Trudgeon
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Gogebic County MI

Bessemer Township	Jerry Grenfell
Gogebic County	Mary Jendrusina
Ironwood Charter Township	Jyl Renee Olson
Marenisco Township	Teri Stanfield
Watersmeet Township	Maureen Kersten

Grand Traverse County MI

Blair Township	Brenda Dekuiper
Kingsley Village	Deb Nickerson

Gratiot County MI

Ashley Village	Shelly Moffit
Breckenridge Village	Bridget Suhr
Gratiot County	Mary Sullivan
Pine River Township	Kevin Beeson/Nancy
Wheeler Township	Kelly Bushre

Hillsdale County MI

Hillsdale County	David Holcomb
Jonesville Village	Lenore Spahr
Litchfield City	Jill Adams

Houghton County MI

Chassell Township	June Michaelson
Elm River Township	Debbie Maki
Houghton City	Kurt Kuure
Lake Linden Village	Robert Poirier
Osceola Township	Debbie Simpson
Portage Charter Township	Sandra Luoma

Huron County MI

Bad Axe City	Kay Goebel
Caseville Township	Michelle Stirrett
Elkton Village	Lonna Fisher
Fairhaven Township	Ellen McGathy
Harbor Beach City	Jennifer Capling
Port Austin Area Water & Sewer	Ken Rutkowski
Port Austin Village	Judith Binbly
Sebewaing Light & Water Department	Michelle Schaaf

Huron County MI

Ubyly Village Carl Weber

Ingham County MI

Alaiedon Township Sandy Shier
 Aurelius Township Donna Lawson
 Bunker Hill Township Carrie Zeitz
 Delhi Charter Township Marian Frane
 Ingham County Land Bank Eric Schertzing
 Lansing City Jill Rhode
 Leroy Township Roberta Hamlin
 Leslie City Cheryl Neu
 Locke Township Dorothy Hart
 Mason City Eric Smith
 Meridian Charter Township Diana Hasse
 Stockbridge Village Timothy Sadowski
 Vevay Township JoAnne Keane
 Webberville Village Rachel Howd
 Williamston City Alan Dolley
 Williamstown Township Mickey Martin

Ionia County MI

Hubbardston Village Robert Fahey
 Ionia City Robin Marhoffer
 Ionia County Stephanie Hurlbut
 Lake Odessa Village Pearl Goodemoot
 Lyons Township Edith Lincoln
 Lyons Village Paul Tunell
 North Plains Township Robert Fahey
 Orleans Township Rene Noe
 Otisco Township Kim Pennock
 Pewamo Village Sandy Wolniakowski
 Portland City Brenda Schrauben

Iosco County MI

Au Sable Charter Township Sandra Wilson
 Baldwin Township Ray Conroy
 East Tawas City Blinda Baker
 Oscoda Charter Township Jaimie McGuire
 Reno Township Cheryl Hottois

Iosco County MI

Tawas City Annette Corey

Iron County MI

Crystal Falls Township Mary Dalpra
 Hematite Township Tonya Hiltonen
 Mastodon Township Judith Anne Hines

Isabella County MI

Mt Pleasant City Mary Ann Kornexl
 Shepherd Village Gina Gross
 Union Charter Township Mike Kantner

Jackson County MI

Blackman Charter Township Ray Snell
 Brooklyn Village Victor Cardenas
 Columbia Township Ruth Scott
 Concord Village Nancy Salvatore
 Grass Lake Charter Township Marjorie Clark
 Hanover Township Mary Ann Greiner
 Henrietta Township Sally Keene
 Jackson City Steve Maga
 Leoni Township Sandi Bird
 Napoleon Township Lawrence Kujawa
 Norvell Township Carol Brisbois
 Parma Township Don Spangler
 Parma Village Katie Cotey
 Pulaski Township Kathy Petrakovitz
 Spring Arbor Township Julia Stonestreet
 Springport Township Becky Wilson
 Summit Township Dave McCumber
 Waterloo Township Janice Kitley

Kalamazoo County MI

Augusta Village Julie Glenn
 Climax Village Scott Torrance
 Comstock Charter Township Chad Meints
 Cooper Charter Township Bonnie Sytsma
 Galesburg City Diana Skidmore
 Kalamazoo City Connie Darling

Kalamazoo County MI

Kalamazoo County Land Bank	Kelly Clarke
Oshtemo Charter Township	Nancy Culp
Pavilion Township	Karen Siegart
Richland Township	Jackie Light
Schoolcraft Village	Faith Akert
Texas Charter Township	Linda Kerr
Vicksburg Village	Matt Crawford

Kent County MI

Ada Township	George Haga
Algoma Township	Judy Bigney
Alpine Township	Jean Wahlfield
Byron Township	Julie Meza
Caledonia Charter Township	Jennifer Christian
Cannon Township	Bonnie Shupe
Cascade Charter Township	Mildred Pinder
Cedar Springs City	Karen Mushong
Courtland Township	Marilynn Crosby
East Grand Rapids City	Jeff Dood
Gaines Charter Township	Jan Boone
Grand Rapids Charter Township	Janice Hulbert
Grand Rapids City	Dawn Kulak
Grandville City	Tammy Aue
Grattan Township	Monica Burt
Kent County	Nancy Brewer
Kentwood City	Philip D Tietz
Lowell City	Suzanne Olin
Rockford City	Jeff Dood
Sand Lake Village	Judy Howard
Solon Township	John Rideout
Sparta Village	Sharon DeLange
Vergennes Township	Mari Stone
Walker City	Cindy Mielke
Wyoming City	James DeLange

Keweenaw County MI

Eagle Harbor Township	Ann Johnson
Grant Township	Meg Vivian

Lake County MI

Lake County	Brenda Kutchinski
Libertyville Village	Pat Wesolowski
Pinora Township	Don Dvoracek
Whiting City	Mark Adam

Lake, Indiana County MI

Cedar Lake Town	Amy Sund
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Lapeer County MI

Columbiaville Village	Denise Dupack
Elba Township	Brenda Johnson
Imlay City	Janice Zuhlke

Leelanau County MI

Leland Township	Mike Kirt
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Lenawee County MI

Addison Village	John Decker
Adrian City	Jeffery Pardee
Blissfield Village	Peggy Nieman
D&B Billing Service	Debbie Girdwood
Fairfield Township	Carol DeLong
Madison Charter Township	Janet Bovee
Onsted Village	Thanna Oechsle
Raisin Charter Township	Betty Holdridge

Livingston County MI

Brighton Charter Township	Lana Theis
Brighton City	Kelly Hanna
Fonda Island Briggs Lake Joint Authority	Dennis Palmer
Fowlerville Village	Sherry Prevo
Green Oak Charter Township	Michael Sedlak
Hamburg Township	Angela Rabb
Handy Township	Laura Eisele
Hartland Township	Susan Dryden
Howell Area Fire Authority	Chief Jim Reed
Howell City	Catherine Stanislawski

Livingston County MI

Howell Township	Carolyn Eaton
Oceola Township	Kathy McLean
Pinckney Village	Judi Paul
Tyrone Township	Vicki Butler

Luce County MI

Pentland Township	David Carmody
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Mackinac County MI

Bois Blanc Township	Joan Schroka
Clark Township	Mike Miller
Mackinac Island City	Bruce Zimmerman
St Ignace City	Renee Vonderwerth

Macomb County MI

41-B District Court	Lynn Gustafson
Armada Village	Jo Adair
Bruce Township	Debbie Obrecht
Chesterfield Charter Township	Carol Meyers
Eastpointe City	Randy Altimus
Fraser City	Tim McCulloch
Harrison Charter Township	Glen Spencer
Lenox Township	Jodi Kethe
Macomb Township	Jeanette Rooney
Memphis City	Jennifer Baranowski
New Baltimore City	Marcia Shinska
New Haven Village	Greta Jackson
Roseville City	Phil Longueuil
St Clair Shores City	Scott Vandemergel
Utica City	Catherine McGrail
Warren City	Tom Pawelkowski
Washington Charter Township	Kathy Bosheers

Manistee County MI

Manistee County	Russell Pomeroy
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Marquette County MI

Ishpeming Township	Susan Jandron
Marquette County	Jeannie Johnson

Marquette County MI

Negaunee Township	Carrie Heard
Powell Township	Sara Drury
Richmond Township	Rita Laiho
Tilden Township	Lori Kulju

Mason County MI

Ludington City	Deborah Luskin
Mason County	Timothy Hansen
Pere Marquette Charter Township	Joanne Kelley

Mecosta County MI

Barryton Village	Jessica Pelong
Big Rapids Charter Township	Sherri Gilbert
Big Rapids City	Tim Moslener
Green Charter Township	Denise MacFarlane
Mecosta County	Sherry Earnest
Mecosta Township	Mary Quinlan

Menominee County MI

Menominee City	Kathy Brofka
Stephenson City	Judy St. Juliana

Midland County MI

Coleman City	Kathleen Lewis
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Milwaukee, Wisconsin County WI

Brown Deer Village	Bridget Souffrant
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Monroe County MI

Ash Township	Lucille Mell
Bedford Township	David Manning
Berlin Charter Township	Judy Lindquist
Carleton Village	Nancy Mell
Dundee Township	Antoinette Carder
Erie Township	Jolene Upchurch
Exeter Township	Billie Iott
Frenchtown Charter Township	Mark J. Baker
Luna Pier City	Michelle Cureton

Monroe County MI

Milan Township	Nancy Pilbeam
Monroe City	Edward Sell
Monroe County	Kay Sisung
Monroe County Drain Office	Carlene Kostoff
Raisinville Township	Janet Kuehnlein
South County Water Department	Nicole Chandler
South Rockwood Village	Willene Harold
Whiteford Township	Angela Christensen

Montcalm County MI

Carson City	Cindy Schafer
Crystal Township	Bob Naumann
Howard City Village	Kim Alexander
Montcalm County	Carrie Wills
Sheridan Village	Marilyn Klemm

Muskegon County MI

Casnovia Township	John Gort
Dalton Township	Tracy DeMarse
Egelston Township	Joan Rapp
Fruitland Township	Janell Beard
Fruitport Charter Township	Rose Dillon
Laketon Township	Veronica West
Lakewood Club Village	Wendy Bloem
Montague City	Susanne McGee
Muskegon Charter Township	Diane Stafford
Muskegon City	Derrick Smith
Muskegon County	Eduardo Bedoya
North Muskegon City	Kristy Mattson
Norton Shores City	Mike Houston
Ravenna Village	Sandy Rollenhagen
Roosevelt Park City	Marcia Jeske
Sullivan Township	Beth Sims
Whitehall City	Laurie Audo

Newaygo County MI

Fremont City	Todd Blake
Grant City	Lori Gardner
Hesperia Village	Scott Kaopel

Oakland County MI

48th-District Court	Nicole O'dea
Addison Township	Daniel Alberty
Auburn Hills City	Will Cagle
Berkley City	Brenda Cole
Birmingham City	Judy Rumps
Bloomfield Charter Township	Thomas Trice
Clarkston City	Art Pappas
Commerce Charter Township	Janet Bushey
Farmington City	Chris Weber
Farmington Hills City	Michael Lasley
Groveland Township	Pam Mazich
Hazel Park City	Joann Bowling
Holly Township	Karen Winchester
Holly Village	Cathrene Behrens
Huntington Woods City	Tony Lehmann
Independence Charter Township	Susan Hendricks
Keego Harbor City	Dorothy Silver
Lathrup Village City	Pamela Bratschi
Lyon Charter Township	Patty Carcone
Madison Heights City	Gary Fiscus
Milford Charter Township	Cynthia Dagenhardtd
Milford Village	Penny Ray
Novi City	Kathy Smith-Roy
Oakland Charter Township	Kay Smith
Orion Charter Township	Wendy Stiller
Ortonville Village	Mary Clark
Pleasant Ridge City	Amy Allison
Pontiac City	Joseph Sobota
Rochester Hills City	Kevin Krajewski
Rose Township	Debbie Miller
Royal Oak City	Melanie Halas
Southfield City	Susan Armstrong
Springfield Charter Township	Laura Moreau
Sylvan Lake City	Dennise Clippert
Troy City	Gert Paraskevin
Walled Lake City	Kathy Kercorian
West Bloomfield Charter Township	Mark Osinski

Oceana County MI

Golden Township	Connie Cargill
Newfield Township	Evelyn Kolbe
Pentwater Village	Colleen Moser
Shelby Village	Peggy Miller

Ontonagon County MI

Ontonagon Village	Penny Hill
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Osceola County MI

Leroy Township	Heather Marks
Middle Branch Township	Peggy Hoard
Osceola County	Jon-Thomas Burgess

Other County MI

Mason Oceana 911	Catherine Walker
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Otsego County MI

Gaylord City	Dave Duffield
Otsego County	Rachel Frisch

Ottawa County MI

Allendale Charter Township	Jack Hagedorn
Blendon Township	Don Vanderkuyl
Chester Township	Jan Redding
Coopersville City	Keri Rogers
Crockery Township	Judy Van Bemmelen
Georgetown Charter Township	Dan Carleton
Grand Haven Charter Township	Jane Horton
Holland Charter Township	Susan Working
Hudsonville City	Janice Sal
Jamestown Charter Township	Ruth Pruis
Olive Township	Lona Bronkema
Ottawa Co Public Utility	Chris Binker
Park Township	Jan Steggerda
Port Sheldon Township	Kathy Van Voorst
Spring Lake Township	Carolyn Boersma
Spring Lake Village	Maribeth Lawrence
Tallmadge Charter Township	Brenda Martin

Ottawa County MI

Wright Township	Linda Way
Zeeland Charter Township	Tami Koomen
Zeeland City	Rose Borst

Presque Isle County MI

Rogers City	Theresa Heinzl
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Roscommon County MI

Higgins Lake Utilities Authority	Paul Tatro
Houghton Lake Sewer Authority	Renee Nichols

Saginaw County MI

Albee Township	Jennifer Whiting
Birch Run Village	Alyssa Barto
Blumfield Township	Lisa Roethlisberger
Buena Vista Charter Township	Tracy Cormier
Carrollton Township	Megan King
James Township	Thomas Dierich
Kochville Township	Neil Hammerbacher
Saginaw Charter Township	Michele Gadd
Spaulding Township	Tara Stinson

Sanilac County MI

Carsonville Village	Diane Schneider
Moore Township	Annette Bradley
Watertown Township	John Bezotte
Worth Township	Marcella Bartniczak

Schoolcraft County MI

Seney Township	Diane Reed
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Shiawassee County MI

Bancroft Village	Shana Post
Byron Village	Brian Boggs
Corunna City	Nichole Cowdrey
Durand City	Amy Roddy
Middlebury Township	Susan Tomasek-Swan
New Lothrop Village	Karen Maksimchuk
Owosso Charter Township	Judy Gute

Shiawassee County MI

Owosso City	Jacqueline Newell
Shiawassee District Library	Jodi Fox
Woodhull Township	Carol Maize

St Clair County MI

Algonac City	Linda Mackie
Burtchville Township	Jessica Lize
China Charter Township	Susan Deraedt
Clay Township	Connie Turner
Cottrellville Township	Violet Pfaff
East China Charter Township	Sandy Smith
Fort Gratiot Charter Township	David Jewell
Ira Township	Crystal Sovey
Kimball Township	Joyce Shaffer
Marine City	Mary Ellen McDonald
Marysville City	Carolyn East
Port Huron City	James Brennan
St Clair Township	Debbie Rickert
Wales Township	Cynthia Bobcean

St Joseph County MI

Colon Township	Diane McKelvey
White Pigeon Village	Maria Spencer

Steuben, Indiana County IN

Angola City	Deb Twitchell
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Tuscola County MI

Akron Village	Shari Hadaway
Cass City Village	Nanette Walsh
Mayville Village	Wendy McKenney
Millington Township	Carrie Petzold

Van Buren County MI

Almena Township	Sandra Rickli
Antwerp Township	Bonnie Osborne
Bangor City	Peter Stanislawski
Decatur Village	Louann Conklin
Gobles City	Paula Sipes

Van Buren County MI

Hartford Township	Julie Sweet
Lake Area Sewer Authority	Chris Oxley
Lawrence Village	Ken Schaut
Lawton Village	Andreia Gailhouse
Mattawan Village	Ruth Goheen
Paw Paw Township	Norman Rushing
Paw Paw Village	Christopher Tapper
Waverly Township	Sandy Oakleaf

Washtenaw County MI

Ann Arbor Charter Township	Marcy Scaturo
Augusta Charter Township	Kathy Giszczak
Barton Hills Village	Carol Redies
Chelsea City	Terri Royal
Dexter Township	Harley Rider
Dexter Village	Marie Sherry
Lima Township	Arlene Bareis
Loch Alpine Sanitary Authority	Sandy Egeler
Manchester Township	Ann Becketl
Milan City	Sherry Steinwedel
Multi Lake Sewer Authority	
Northfield Township	Cindy Wilson
Pittsfield Charter Township	Tracy Watkins
Salem Township	David Trent
Scio Township	Jim Merte
Superior Charter Township	Susan Mumm
Sylvan Twp Water & Sewer	Robert Halliwell
Webster Township	Mariah Howell
York Charter Township	Helen Neill

Wayne County MI

Allen Park City	Kris Barann
Brownstown Charter Township	Donna Hall
Dearborn City	Mary Siefert
Dearborn Heights City	John Riley II
Ecorse City	Sarah Laird
Flat Rock City	Debbie Lambrix
Gibraltar City	Linda Sucharski
Grosse Ile Township	Ann Darzniek
Grosse Pointe City	Lois Zaremski

Wayne County MI

Grosse Pointe Woods City	Deeann Irby
Hamtramck City	Nevrus Nazarko
Inkster City	Lynn Ellyn
Lincoln Park City	Lisa Griggs
Livonia City	Dennis Wright
Northville Charter Township	Delores Bowden
Northville City	Sandi Wiktorowski
Plymouth City	Tom Alexandris
River Rouge City	Susan Joseph
Riverview City	Denise Kuch
Rockwood City	Vicki Trush
Southgate City	David Angileri
Trenton City	Theresa Monthei
Wayne City	Tim McCurley
Woodhaven City	Katherine Oehring

Wexford County MI

Cherry Grove Township	Jim Barton
Haring Charter Township	Lynn Nixon
Selma Township	Vicki Flory
Wexford County	Elaine Richardson

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI
REGULAR MEETING
MONDAY, MARCH 12, 2012**

**BRENDA L. STUMBO, SUPERVISOR
KAREN LOVEJOY ROE, CLERK
LARRY J. DOE, TREASURER
TRUSTEES:
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN**

AGENDA

TIME AND PLACE

7:00 P.M.

**YPSILANTI TOWNSHIP CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
 - 1. SPEAK ON ITEMS NOT FORMALLY LISTED ON THE AGENDA**
 - 2. PROVIDE NAME AND ADDRESS**
 - 3. LIMIT COMMENTS TO THREE (3) MINUTES**

THE PUBLIC HAS THE OPPORTUNITY TO SPEAK ON EACH AGENDA ITEM WHEN IT IS BEFORE THE BOARD FOR CONSIDERATION

4. 2011 YPSILANTI DISTRICT LIBRARY ANNUAL REPORT UPDATE
5. CONSENT AGENDA
 - A. MINUTES OF THE FEBRUARY 13, 2012 WORK SESSION AND REGULAR MEETING
 - B. TREASURERS REPORT – JANUARY 2012
 - C. STATEMENTS AND CHECKS
 1. FEBRUARY 13, 2012 - \$694,825.61
 2. MARCH 12, 2012 - \$527,071.28
6. SUPERVISOR REPORT
 - A. ROAD & WATER IMPROVEMENT BOND PROJECT
 - ROY TOWNSEND, WCRC DIRECTOR
 - SCOTT WESTOVER, YCUA ENGINEERING MANAGER
7. CLERK REPORT
8. TREASURER REPORT
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1650 E. FOREST, 597 E. GRAND, 992 HAWTHORNE AND 7186 RAWSONVILLE

B. REQUEST FOR AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 554 E. GRAND, 7922 LAKECREST, 1601 E. MICHIGAN, 1335 E. MICHIGAN, 1473 ECORSE AND 40 CAMPBELL

C. GENERAL LEGAL UPDATE

OLD BUSINESS

1. REQUEST FROM JAVONNA NEEL, ACCOUNTING DIRECTOR FOR AUTHORIZATION TO PURCHASE BS&A FINANCIAL SOFTWARE NOT TO EXCEED \$101,500 - EXPENSED OVER FOUR YEARS, IN THE ANNUAL AMOUNT OF \$25,375 BUDGETED IN LINE ITEM #101.266.000.977.001 WITH AN ANNUAL SERVICE AND SUPPORT FEE OF \$13,570 BEGINNING IN 2013

NEW BUSINESS

1. REQUEST OF YCUA BOARD OF COMMISSIONERS TO UTILIZE YCUA TOWNSHIP DIVISION RESERVE FOR CONSTRUCTION FUND, NOT TO EXCEED \$242,199 TO FINANCE WATER AND SEWER IMPROVEMENTS ON GOLFSIDE DRIVE
2. PEDESTRIAN FACILITY CONSTRUCTION AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI AND THE WASHTENAW COUNTY ROAD COMMISSION IN THE AMOUNT OF \$4,000.00, BUDGETED IN LINE ITEM #212.212.000.818.006
3. 1ST READING PROPOSED ORDINANCE NO. 2011-420, AMENDING CHAPTER 42 OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES – FISH BAIT CONTAINER
4. 1ST READING RESOLUTION NO. 2012-2, PROPOSED ORDINANCE NO. 2012-421 – AMENDING CODE OF ORDINANCES, CHARTER TOWNSHIP OF YPSILANTI, CHAPTER 30, ARTICLE II ENTITLED FIRE PREVENTION CODE BY ADOPTION OF THE 2009 EDITION OF THE INTERNATIONAL FIRE PREVENTION CODE
5. 1ST READING RESOLUTION NO. 2012-3, PROPOSED ORDINANCE NO. 2012-422 – AMENDING YPSILANTI TOWNSHIP CODE, CHAPTER 58 OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES – SUPER DRUNK LAW
6. 1ST READING RESOLUTION NO. 2012-4, PROPOSED ORDINANCE NO. 2012-423 – AMENDING CHARTER TOWNSHIP OF YPSILANTI, CODE OF ORDINANCES, CHAPTER 34, ARTICLE II ENTITLED FLOOD DAMAGE PREVENTION
7. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO POST PART-TIME DEVELOPER POSITION WITH A WAGE OF \$15.00 PER HOUR, BUDGETED IN LINE ITEM #101.266.000.707.000
8. TEAMSTER LOCAL 214 BARGAINING AGREEMENT THROUGH DECEMBER 31, 2012
9. BUDGET AMENDMENT #1
10. PROPOSED 2012 GREEN OAKS GOLF RATE SCHEDULE

11. REQUEST AUTHORIZATION TO ENTER INTO A 60-MONTH LEASE WITH PITNEY BOWES FOR A NEW POSTAGE MACHINE IN THE AMOUNT OF \$486.000 A MONTH, BUDGETED IN LINE ITEM #101.267.000.941.000
12. SET PUBLIC HEARING DATE OF MONDAY, MARCH 26, 2012 AT APPROXIMATELY 7:00 P.M. – MICHIGAN DEPARTMENT OF NATURAL RESOURCES “LAND AND WATER CONSERVATION FUND” GRANT APPLICATION
13. SET PUBLIC HEARING DATE OF MONDAY, APRIL 9, 2012 AT APPROXIMATELY 7:00 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR LAKEVIEW SUBDIVISION

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

1. REQUEST OF BRIAN DURANT, PUBLIC SERVICES SUPERINTENDENT TO PURCHASE CERTIFIED PLAY GROUND MULCH FROM CANNONSBURG WOOD PRODUCTS WHO PROVIDED THE LOWEST QUOTE, IN THE AMOUNT OF \$23,150.00 BUDGETED IN LINE ITEM #101.774.000.776.000
2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO SEEK PROPOSALS FROM NATURAL GAS PROVIDERS AND AUTHORIZE SIGNING OF THE AGREEMENT BY THE SUPERVISOR AND CLERK
3. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO SEEK COMPETITIVE BIDS FOR HYDRO ROOF REPAIR

PUBLIC COMMENTS

Zimbra

nwrybk@ytown.org

Re: Ypsilanti Library's Annual Report--agenda item for board meeting on March 12, 2012

From : Karen Lovejoy Roe <klovejoyroe@ytown.org> Thu, Feb 23, 2012 05:09 PM**Subject :** Re: Ypsilanti Library's Annual Report--agenda item
for board meeting on March 12, 2012**To :** Donna DeButts <Debutts@ypsillibrary.org>**Cc :** Nancy Wrybkowski <nwrybk@ytown.org>

yes...we will put you on the agenda...karen

Karen Lovejoy Roe
Clerk, Ypsilanti Township
7200 S. Huron River Dr.
Ypsilanti, MI 48197

734.484.4700
klovejoyroe@ytown.org

visit www.ytown.org for Township News
& to sign up for email news information

----- Original Message -----

From: "Donna DeButts" <Debutts@ypsillibrary.org>
To: "Karen Lovejoy Roe" <klovejoyroe@ytown.org>
Sent: Thursday, February 23, 2012 4:13:42 PM
Subject: Ypsilanti Library's Annual Report

Dear Karen,

Our 2011 annual report has arrived! We would love to share it with the Ypsilanti Township Board of Trustees and meeting attendees. Would it be possible to have 5 minutes on your meeting scheduled for Monday, March 12? Thanks so much for considering this request.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 13, 2012 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Arloa Kaiser, Township resident requested the Board to suggest using unemployed people for jury duty.

Derrick Jackson, Township resident thanked the Board and Park Commission for their consideration to repair the basketball courts in West Willow.

CRIME MAPPING AND NIXLE UPDATE

Derrick Jackson, Director of Community Engagement for the Washtenaw County Sheriff Department, provided a detailed presentation on the program regarding citizen awareness of criminal activity.

Supervisor Stumbo said the same presentation would be given at the Neighborhood Watch groups.

CONSENT AGENDA

- A. MINUTES OF THE JANUARY 23, 2012 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION**
- B. STATEMENTS AND CHECKS**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

1/24/12

- Larry Doe and I attended YCUA Board Meeting

1/25/12

- Larry Doe, Karen Roe and I attended VCB meeting at Eagle Crest
- 3 FTOs and Doug Winters met with the YCUA Finance Director, the YCUA attorney and the Pittsfield Township attorney regarding County charges
- Site visit to Burning Bush Church
- Mike Radzik and I met with Sheriff Clayton regarding animal control, Humane Society
- Met with Matt Parks of OHM

**CHARTER TOWNSHIP OF YPSILANTI
FEBRUARY 13, 2012 REGULAR MEETING MINUTES
PAGE 2**

1/26/12

- Attended weekly OCS meeting

1/30/12

- Out of office/ill

1/31/12

- 3 FTOs met with DTE and MDOT regarding lights for the Park & Ride
- Larry Doe and I attended YCUA meeting regarding moving a department and the process for filling HR Director position

2/1/12

- Attended special YCUA Board meeting
- Jean Hall Currie and I met with TEG Environmental Services regarding asbestos removal and clean up, referred to Ron Fulton for Liberty Square
- Met with resident regarding employment opportunities

2/2/12

- Met with Catherine McClary regarding foreclosures

2/6/12

- Attended weekly police meeting

2/7/12

- 3 FTOs met with Washtenaw County Road Commission to discuss bonding for road improvements, expect to bring to Board at the second meeting in March
- Mike Martin and I attended Oaklawn/Hawthorne NHW meeting

2/8/12

- Jeff Allen and I met with Evan Pratt regarding West Willow & Appleridge Park repaving progress, goal is to complete by the end of May
- Met with Brian Durant regarding detailing of parks, currently working on Ford Lake Park, will look at safety items, trees and picnic tables in all parks. At the next meeting, a budget amendment request for mulch and new tables will come to the Board. Also discussed grant writing for tennis courts.

2/9/12

- Attended weekly OCS meeting
- Completed YCUA newsletter and made 2,800 copies for mailing with YCUA bills

2/10/12

- Out of office

2/11/12

- Attended Lake Shore Frozen Leap for SOS

2/13/12

- Attended weekly police meeting
- Mike Radzik, Doug Winters, Matt Lane and I met to discuss housing issues (bank owned homes) for update with Congressman Dingell

Other Events:

- Ypsi PRIDE – May 19, 2012 from 9 a.m. to noon
- Brotherhood Banquet, February 24, 2012 at 6:30 p.m.

**CHARTER TOWNSHIP OF YPSILANTI
FEBRUARY 13, 2012 REGULAR MEETING MINUTES
PAGE 3**

- Birthday celebration honoring Pastor Dwight Walls, Sr. on Sunday, February 26th at 5:00 p.m. at the Greater Shiloh Church in Ypsilanti

CLERK REPORT

Clerk Lovejoy Roe provided the Clerk report during the Work Session.

TREASURER REPORT

Treasurer Doe provided the Treasurer report during the Work Session.

TRUSTEE REPORT

Trustee Eldridge commended Deputy Holt for the outstanding job he was doing with the neighborhood groups.

Trustee Mike Martin listed the meetings he and Trustee Jean Hall Currie had attended.

ATTORNEY REPORT

A. REQUEST FOR AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 440 VILLA DRIVE, KNOWN AS RIVER'S EDGE TOWNHOMES (K-11-04-200-013)

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to authorize legal action, if necessary, in Washtenaw County Circuit Court to abate the public nuisance for the property located at 440 Villa Drive, known as River's Edge Townhomes (K-11-04-200-013). The motion carried unanimously.

Attorney Winters gave a brief overview of the property's condition and the actions that had been taken to address the deficiencies.

B. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1805 PARKWOOD

A motion was made by Trustee Mike Martin, supported by Trustee Jean Hall Currie to authorize formal authorization to initiate legal action in Washtenaw County Circuit Court to abate the public nuisance for the property located at 1805 Parkwood.

Mike Radzik, OCS Director provided a brief overview of the property's condition upon the execution of the administrative search warrant. Mr. Radzik reported that due to the property owner's lack of cooperation and the serious safety issues present at the site, he had sought and received administrative approval from the full-time elected officials to initiate immediate legal action.

Supervisor Stumbo stated she was grateful for the relocation of the residents that had been in danger.

Supervisor Stumbo reiterated how helpful the residents and the police had been in reporting these situations and for the quick action of the Department of Community Standards in rectifying them.

**CHARTER TOWNSHIP OF YPSILANTI
FEBRUARY 13, 2012 REGULAR MEETING MINUTES
PAGE 4**

Mr. Radzik publically thanked the Health & Human Services of Washtenaw County for their quick handling of the needs presented.

The motion carried unanimously.

C. GENERAL LEGAL UPDATE

- Attorney Winters voiced his appreciation to the Fire Department for their proactive approach in the public nuisance cases faced by our community.
- Mr. Winters stated that he was not sure how the property at 1805 Parkwood had not gone up in flames considering the conditions.
- Attorney Winters reported that the properties on Michigan Avenue that had been purchased by the Township were demolished.
- He also reported the gas station at the corner of Grove and Rawsonville had been demolished.

NEW BUSINESS

1. **AUTHORIZATION FOR PAYMENT TO HABITAT FOR HUMANITY FOR THE PURCHASE OF 1315 CLARITA IN THE AMOUNT OF \$24,291.55, 1211 CLARITA IN THE AMOUNT OF \$38,951.39 AND 1221 CLARITA IN THE AMOUNT OF \$41,312.28 WITH ADJUSTMENT OF \$12,255.22 FOR HABITAT INVESTMENT IN THREE (3) PURCHASES, AND \$2,300.00 FOR PURCHASE CONCESSION FOR 1315 CLARITA FOR A TOTAL PAYMENT OF \$90,000, BUDGETED IN LINE ITEM 101.950.000.969.001**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to authorize payment to Habitat for Humanity for the purchase of 1315 Clarita in the amount of \$24,291.55, 1211 Clarita in the amount of \$38,951.39 and 1221 Clarita in the amount of \$41,312.28 with adjustment of \$12,255.22 for Habitat investment in three (3) purchases, and \$2,300.00 for purchase concession for 1315 Clarita for a total payment of \$90,000.00, budgeted in line item #101.950.000.969.001.

Supervisor Stumbo gave a brief explanation of the long- term efforts of working with Habitat for Humanity in getting owner occupied homes to help stabilize neighborhoods. She said Habitat looked at the property at 1600 Margarita and was considering purchasing it for the purpose of demolishing and rebuilding.

Clerk Lovejoy Roe gave a brief overview of the benefits of working with Habitat for Humanity.

The motion carried unanimously.

2. **RESOLUTION NO. 2012-1, TEMPORARY ROAD CLOSURE FOR NEW BALANCE "GIRLS ON THE RUN" 5K RACE**

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2012-1, temporary road closure for New Balance "Girls on the Run" 5K Race (see attached). The motion carried unanimously.

3. **REQUEST OF STAR TOURING & RIDING, CHAPTER 317 TO UTILIZE THE CIVIC CENTER PARKING LOT AS A STAGING AREA FOR CHARITY BENEFIT RIDE ON SUNDAY, AUGUST 19, 2012**

A motion was made by Trustee Hall Currie, supported by Trustee Mike Martin to approve the request of Star Touring & Riding, Chapter 317 to utilize the Civic Center parking lot as a staging area for a charity benefit ride on Sunday, August 19, 2012. The motion carried unanimously.

4. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR AUTHORIZATION TO WORK WITH THE SPICER GROUP TO PURSUE THE VIABILITY OF SEEKING A MDEQ GRANT AND APPROVAL TO MOVE FORWARD REGARDING TENNIS COURT IMPROVEMENTS

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to authorize the request of Jeff Allen to work with the Spicer Group to pursue the viability of seeking a MDEQ grant and to authorize the signing of the agreement. The motion carried unanimously.

Jeff Allen, Residential Services Director, provided a brief overview of the details of the grant.

AUTHORIZATIONS AND BIDS

1. REQUEST FROM JAVONNA NEEL, ACCOUNTING DIRECTOR FOR AUTHORIZATION TO PURCHASE BS&A FINANCIAL STATEMENT SOFTWARE NOT TO EXCEED \$101,500, EXPENSED OVER FOUR YEARS IN THE ANNUAL AMOUNT OF \$25,375 BUDGETED IN LINE ITEM #101.266.000.977.001 WITH AN ANNUAL SERVICE AND SUPPORT FEE OF \$13,570 BEGINNING IN 2013

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to table this request until the next meeting. The motion carried as follows:

**M. Martin: Yes Eldridge: Yes Currie: Yes S. Martin: Yes
Stumbo: Yes Lovejoy Roe: Yes Doe: Yes**

2. REQUEST FROM RON FULTON, BUILDING DIRECTOR TO ACCEPT THE BID FROM CITADEL EXCAVATING FOR THE DEMOLITION OF 2079 BRADLEY IN THE AMOUNT OF \$7,601.00, BUDGETED IN LINE ITEM #283.283.000.807.009

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the request from Ron Fulton, Building Director to accept the bid from Citadel Excavating for the demolition of 2079 Bradley in the amount of \$7,601.00, budgeted in line item #283.283.000.807.009.

Clerk Lovejoy Roe read a memorandum from Ron Fulton, Building Director, into the record (see attached).

The motion carried unanimously.

3. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK BIDS FOR VEGETATION/NOXIOUS WEED ABATEMENT AND SPECIAL PROJECT DEBRIS/TRASH CLEAN UP AND REMOVAL

A motion was made by Trustee Hall Currie, supported by Trustee Mike Martin to approve the request of Mike Radzik, OCS Director and give authorization to seek bids for Vegetation/Noxious Weed Abatement and Special Project Debris/Trash Clean up and Removal.

**CHARTER TOWNSHIP OF YPSILANTI
FEBRUARY 13, 2012 REGULAR MEETING MINUTES
PAGE 6**

Supervisor Stumbo explained this was to honor the request made last year to bid out the mowing contracts and trash pick- up. She said the bids would come back to the Board for approval.

Clerk Lovejoy Roe said the RFP would be published on February 16, 2012, the deadline to submit bids was March 9, 2012 at 10:00 a.m. and the recommendation to award the contract would be brought back to the March 26, 2012 board meeting.

The motion carried unanimously.

ADJOURNMENT

A motion was made by Treasurer Doe, supported by Trustee Mike Martin to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:50 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2012-1**

**RESOLUTION REGARDING
TEMPORARY ROAD CLOSURE**

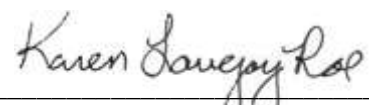
Resolution authorizing the temporary road closure of Hewitt Road from the EMU Convocation Center to W. Clark Road, W. Clark Road between Hewitt Road and Elliot Drive (entrance into hospital complex) and N. Huron River Drive between Hewitt Road and Westview Street on Sunday, May 20, 2012 from 9:45 a.m. to 11:45 a.m. for the New Balance Girls on the Run 5K.

WHEREAS, the Charter Township of Ypsilanti Board of Trustees has approved the temporary closure of Ypsilanti Township roads as indicated above; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Sarah Henry of Girls on the Run of Southeast Michigan be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-1 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 13, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 13, 2012 WORK SESSION**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. HALF-TIME CUSTODIAL POSITION

Jeff Allen, Residential Services Director explained the request to post the position.

The Board agreed with the request.

2. REVIEW AGENDA

• **CRIME MAPPING / NIXLE**

Supervisor Stumbo provided a brief explanation of the program. She said Derrick Jackson, Director of Community Engagement for the Washtenaw County Sheriff Department, would be giving a presentation at the Board meeting.

• **CLERK REPORT**

Clerk Lovejoy Roe provided a brief update on the upcoming election.

Clerk Lovejoy Roe provided an update on the Lakeview Subdivision streetlights.

• **TREASURER REPORT**

Treasurer Doe reported February 14, 2012 was the deadline to pay taxes.

Treasurer Doe provided an update on the dog ordinance and said it should be ready to come back to the board in a couple of months.

• **TRUSTEE REPORT**

Trustee Scott Martin provided a brief update on the bait container ordinance.

- **ATTORNEY REPORT**

- **440 Villa Drive -River's Edge Townhomes**

Attorney Winters provided an overview of the condition of the property, the status of non-compliance concerning the Notice of Violation and the discovery that the owner has defaulted on the mortgage and was in court appointed receivership.

- **1805 Parkwood**

Attorney Winters provided an overview of the poor and dangerous conditions at this address which consists of five apartments. Mr. Winters provided a timeline regarding the search warrant and the resulting actions in finding housing for the remaining two residents.

Mike Radzik, Director of the Office of Community Standards said these conditions were brought to the township's attention by the Sheriff's Department after investigating criminal activity at the address. Mr. Radzik said they felt there were safety issues threatening the two remaining residents and therefore he had sought and received administrative approval from the full-time elected officials to initiate immediate legal action.

- **General Legal Update**

Attorney Winters provided an update on Greenbriar Mobile Home Estates. Mr. Winters reported that there was a court order in place which required removal of 14 vacant mobile homes.

Attorney Winters further stated that the Harris Road and Michigan Avenue parks, which were owned by the same company, were both in serious violation of the Township's Property Maintenance Code.

- **NEW BUSINESS**

1. **Habitat for Humanity payment of \$90,000 for three (3) properties on Clarita.**

Clerk Lovejoy Roe provided a brief explanation of the invoice and the process in which the money would be recouped over a period of time.

Supervisor Stumbo explained the biggest payoff was actually having the home occupied and the payment of property taxes.

**CHARTER TOWNSHIP OF YPSILANTI
FEBRUARY 13, 2012 WORK SESSION MINUTES
PAGE 3**

**2. Resolution No. 2012-1 – Temporary Road Closure for New Balance
“Girls on the Run” 5K Race**

Clerk Lovejoy Roe explained this was the third annual race and would go on to the Washtenaw County Road Commission for final approval.

3. Request of Star Touring & Riding

Clerk Lovejoy Roe explained this was something they do every year to raise money for different charities.

4. Request of Jeff Allen for authorization to work with Spicer Group in seeking MDEQ Grant and approval to move forward regarding tennis court improvements.

Jeff Allen, Residential Services Director, provided a brief explanation of the request and possible grants. The Park Commission would be asked to prioritize.

• AUTHORIZATIONS AND BIDS

1. Request from Javonna Neel, Accounting Director for authorization to purchase BS&A Software not to exceed \$101,500, expensed over four years in the annual amount of \$25,375, budgeted in line item #101.266.000.977.001 with an annual service and support fee of \$13,570 beginning in 2013

Javonna Neel, Accounting Director, provided a brief explanation of the request.

The Board discussed the expenses and the time that would be involved to transfer from Fund Balance to BS&A. Trustee Eldridge asked for a representative from BS&A to do a presentation at the next meeting. The Board agreed to table this item until then.

ADJOURNMENT

The meeting adjourned at approximately 6:58 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
JANUARY 1, 2012 THROUGH JANUARY 31, 2012

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,521,710.41	847,691.61	838,536.65	4,530,865.37
101 - Payroll	86,888.93	678,369.34	673,786.84	91,471.43
101 - Willow Run Escrow	141,324.31	11.97	0.00	141,336.28
206 - Fire Department	2,083,296.79	5,529.64	184,865.20	1,903,961.23
208 - Parks Fund	19,336.42	1.61	413.49	18,924.54
211 - Bicycle Path	24,362.57	2.06	0.00	24,364.63
212 - Roads/Bike Path/Rec/General Fund	1,064,823.62	168,275.65	11,390.48	1,221,708.79
225 - Environmental Clean-up	443,565.45	37.57	0.00	443,603.02
226 - Environmental Services	3,418,627.35	1,592.03	200,642.63	3,219,576.75
230 - Recreation	184,764.10	41,830.52	40,143.18	186,451.44
236 - 14-B District Court	88,517.14	64,642.41	89,160.77	63,998.78
244 - Economic Development	67,063.93	5.68	0.00	67,069.61
248 - Rental Inspections	8,337.48	4,930.77	1,653.19	11,615.06
249 - Building Department Fund	267,564.08	16,736.79	28,806.44	255,494.43
250 - LDFA Tax	304.68	0.03	0.00	304.71
252 - Hydro Station Fund	602,190.61	36,645.05	21,080.75	617,754.91
266 - Law Enforcement Fund	3,099,351.96	634.43	551,111.42	2,548,874.97
280 - State Grants	18,352.14	1.56	0.00	18,353.70
283 - Neighborhood Stabilization	6,946.05	0.59	0.00	6,946.64
301 - General Obligation	387,420.48	34.65	0.00	387,455.13
396 - Series "A" Bond Payments	1,641.49	0.14	0.00	1,641.63
397 - Series "B" Cap. Cost of Funds	2,112.22	0.18	0.00	2,112.40
398 - LDFA 2006 Bonds	30,521.06	2.59	0.00	30,523.65
498 - Capital Improvement 2006 Bond Fund	343,944.41	29.13	0.00	343,973.54
584 - Green Oaks Golf Course	187,354.40	1,041.83	14,794.64	173,601.59
590 - Compost Site	1,224,099.57	7,905.42	8,929.33	1,223,075.66
595 - Motor Pool	451,260.13	38.17	1,001.17	450,297.13
701 - General Tax Collection	6,078.90	2,895.68	5,394.00	3,580.58
703 - Current Tax Collections	5,049,679.87	6,986,717.17	1,477,118.68	10,559,278.36
707 - Bonds & Escrow/GreenTop	554,698.84	3,225.83	7,020.50	550,904.17
708 - Fire Withholding Bonds	52,663.91	7,877.78	0.00	60,541.69
893 - Nuisance Abatement Fund	61,966.39	1,495.44	814.50	62,647.33
ABN AMRO Series "B" Debt Red. Cap.Int.	35,776.63	0.30	616.35	35,160.58
Comerica Series B Bond	1,819.19	25.00	0.23	1,843.96
GRAND TOTAL	24,538,365.51	8,878,228.62	4,157,280.44	29,259,313.69

Check Register Report

Date: 02/21/2012

Time: 12:00 pm

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Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
				Total Payments: 56		Bank Total (excluding void checks):	174,492.90
				Total Payments: 56		Grand Total (excluding void checks):	174,492.90

Accounts Payable Checks - 520,332.71
 HAND checks - 174,492.90

 GRAND Total - 694,825.61

Check Register Report

Date: 02/21/2012

Time: 11:53 am

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156950	02/21/2012	Printed		12040	ABRAHAM & GAFFNEY PC	PROFESSIONAL SERVICES	4,000.00
156951	02/21/2012	Printed		11339	ACCUSHRED LLC	DOCUMENT DESTRUCTION SVCS	265.00
156952	02/21/2012	Printed		8412	ACO HARDWARE	SUPPLIES	184.99
156953	02/21/2012	Printed		0560	ALLGRAPHICS CORPORATION	T-SHIRTS FOR YOUTH BASKETBALL	884.55
156954	02/21/2012	Printed		5557	ALLIED, INC.	ANNUAL VISUAL INSPECTION	248.24
156955	02/21/2012	Printed		1276	AMERICAN JUDGE'S ASSOC.	MEMBERSHIP	150.00
156956	02/21/2012	Printed		15184	AMERIGAS - YPSILANTI	PROPANE	227.04
156957	02/21/2012	Printed		0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	1,657.30
156958	02/21/2012	Printed		0039	ATLANTIC WELDING SUPPLY	TANK RENTAL	168.00
156959	02/21/2012	Printed		0215	AUTO VALUE YPSILANTI	SUPPLIES	49.77
156960	02/21/2012	Printed		0009	B-C CONTRACTORS, INC.	REMOVED GRAFFITI FROM BRIDGE R	291.50
156961	02/21/2012	Printed		16380	BANK OF AMERICA	INVOICE PLACED ON WTR TAX BILL	161.00
156962	02/21/2012	Printed		15941	TODD J. BARBER	BUILDING INSPECTIONS	1,175.00
156963	02/21/2012	Printed		6702	BELFOR USA	LOCATION: 3166 MORRIS	11,439.00
156964	02/21/2012	Printed		16381	SHARON E. BENTLEY	FIRE BOND 711 LAMAY AVENUE	7,812.00
156965	02/21/2012	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	3,123.08
156966	02/21/2012	Printed		16315	CAMTRONICS COMMUNICATIONS CO.	MONTHLY SERVICE CONTRACT	145.00
156967	02/21/2012	Printed		6566	CHELSEA LUMBER	POSTS TO INSTALL PARK RULES SI	5,346.84
156968	02/21/2012	Printed		1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE	52.84
156969	02/21/2012	Printed		0582	CONGDON'S	SUPPLIES	101.44
156970	02/21/2012	Printed		6375	COSTUME GALLERY	COSTUMES FOR YOUTH DANCE PROGR	10.80
156971	02/21/2012	Printed		6944	DES MOINES STAMP MFG. CO.	SUPPLIES	410.65
156972	02/21/2012	Printed		6819	DUNHAM'S SPORTING GOODS	AWARDS	200.00
156973	02/21/2012	Printed		15421	FLEET SERVICES	GAS & OIL	1,938.94
156974	02/21/2012	Printed		6161	GOVERNMENTAL CONSULTANT	PROFESSIONAL SERVICES	2,850.00
156975	02/21/2012	Printed		0107	GRAINGER	SUPPLIES	25.22
156976	02/21/2012	Printed		0070	GREAT LAKES TELECOM, INC.	TELEPHONE	1,598.09
156977	02/21/2012	Printed		6414	GRIFFIN PEST SOLUTIONS	LOCATION: STATION #1	58.00
156978	02/21/2012	Printed		0158	MARK HAMILTON	ATTORNEY FEES - FEB. 2012	1,500.00
156979	02/21/2012	Printed		0503	HOME DEPOT	SUPPLIES	119.18
156980	02/21/2012	Printed		0174	HONEYWELL	ENERGY IMPROVEMENT	1,578.50
156981	02/21/2012	Printed		2898	HURON VALLEY AMBULANCE	FIRE DISPATCHING SERVICES	5,654.51
156982	02/21/2012	Printed		15496	J.F. MOORE & ASSOCIATES, LLC	SMALL CLAIMS	27.00
156983	02/21/2012	Printed		4467	JOHN DEERE LANDSCAPES	SUPPLIES	461.98
156984	02/21/2012	Printed		6357	JUMP-A-RAMA	PROGRAM INSTRUCTOR	562.80
156985	02/21/2012	Printed		16350	KEVIN PARVIZ	PURCHASE SPECIALTY FORENSIC SO	231.85
156986	02/21/2012	Printed		0391	KONICA MINOLTA - ALBIN	SUPPLIES	102.97
156987	02/21/2012	Printed		6446	LEVEL 3 COMMUNICATIONS, LLC	ACCT. #909649P	688.72
156988	02/21/2012	Printed		6467	LOWES	SUPPLIES	30.02
156989	02/21/2012	Printed		16001	MICHAEL MEYER	REFEREE	100.00
156990	02/21/2012	Printed		16165	MICHIGAN ABILITY PARTNERS	MAP PROGRAM	124.00
156991	02/21/2012	Printed		16382	BILLY MITCHELL	REFEREE	24.00
156992	02/21/2012	Printed		2986	NAPA AUTO PARTS*	AUTO PARTS	244.51
156993	02/21/2012	Printed		6278	OBRYAN'S LOCK & KEY*	REPAIRS & MAINTENANCE	95.00
156994	02/21/2012	Printed		2997	OFFICE EXPRESS	SUPPLIES	485.26
156995	02/21/2012	Printed		6893	OFFICE MAX* #434705	SUPPLIES	83.50
156996	02/21/2012	Printed		1081	OKINAWAN KARATE CLUB	PROGRAM INSTRUCTOR	719.60
156997	02/21/2012	Printed		0147	OSCAR W. LARSON CO.	RE-CALIBRATE FUEL MONITORING S	150.00
156998	02/21/2012	Printed		0585	OVERHEAD DOOR COMPANY	OVERHEAD DOOR #6 OUT OF ALIGNM	183.42
156999	02/21/2012	Printed		0913	PARKWAY SERVICES, INC.	RENTAL - HYDRO DAM	120.00

Check Register Report

Date: 02/21/2012

Time: 11:53 am

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
157000	02/21/2012	Printed		16344	PHOTO TOOL & GAGE INC.	REPAIR NADDER BOLT ON DRIVER D	115.00
157001	02/21/2012	Printed		16008	PRIORITY ONE EMERGENCY	INSPECTOR GOODEN TO SECURE COM	308.63
157002	02/21/2012	Printed		15870	PROBE ENVIRONMENTAL, INC.	ASBESTOS ABATEMENT FOR NSP DEM	1,560.00
157003	02/21/2012	Printed		6045	QPS PRINTING	NHW POSTCARDS	2,907.03
157004	02/21/2012	Printed		15987	EDGAR RAINEY	REFEREE	48.00
157005	02/21/2012	Printed		3214	RENT A WRECK	LEASE	120.00
157006	02/21/2012	Printed		6892	RESCUE TECH	TECH RESCUE TEAM HELMETS	434.70
157007	02/21/2012	Printed		15386	RICOH AMERICAS CORPORATION	EQUIPMENT RENTAL	512.53
157008	02/21/2012	Printed		3059	RUBBER STAMPS UNLIMITED INC	SUPPLIES	35.75
157009	02/21/2012	Printed		0634	SAM'S CLUB DIRECT	SUPPLIES	794.96
157010	02/21/2012	Printed		0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	813.49
157011	02/21/2012	Printed		0395	SHRADER TIRE & OIL	REPAIRS	28.95
157012	02/21/2012	Printed		6288	SIGNS BY TOMORROW	SIGNS	112.85
157013	02/21/2012	Printed		0387	SOCIETY FOR HUMAN RESOURCES	MEMBERSHIP	180.00
157014	02/21/2012	Printed		2990	SOUTHEASTERN EQUIPMENT	OIL NEEDED FOR HYDRAULIC REPAI	264.27
157015	02/21/2012	Printed		15362	STANDARD & POOR'S	ANNUAL SURVEILLANCE FEE	2,000.00
157016	02/21/2012	Printed		6938	STATE OF MICHIGAN	MIDEAL MEMBERSHIP	230.00
157017	02/21/2012	Printed		6442	STATE OF MICHIGAN M.D.N.R.E.	ANNUAL PERMIT FEE	4,000.00
157018	02/21/2012	Printed		0632	STERICYCLE INC	MEDICAL WASTE DISPOSAL	192.54
157019	02/21/2012	Printed		16347	STREAMLIGHT COMPANY	REPAIR EIGHT ORANGE STREAMLIGH	362.56
157020	02/21/2012	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - PKS & GROUND	980.88
157021	02/21/2012	Printed		6824	THD AT HOME SERVICES	REFUND OF PERMIT	108.00
157022	02/21/2012	Printed		16349	THOMPSON WEST	SUPPLIES	314.00
157023	02/21/2012	Printed		3969	TRI TURF	50# BAGS OF "ICE MELT"	750.00
157024	02/21/2012	Printed		6215	UNITED STATES POSTMASTER	POSTAGE COST	4,886.50
157025	02/21/2012	Printed		3082	UNIVERSITY TRANSLATORS	TRANSLATOR SERVICES	167.75
157026	02/21/2012	Printed		6627	VICTORY LANE	AUTO MAINTENANCE	105.25
157027	02/21/2012	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	439,232.50
157028	02/21/2012	Printed		16377	ZACHARY D. WEGLEY	WITNESS FEE	18.62
157029	02/21/2012	Printed		16294	JOEL YANKEY	REFEREE	24.00
157030	02/21/2012	Printed		0480	YPSILANTI COMMUNITY	TOWNSHIP REBATE - JAN. 2012	660.00
157031	02/21/2012	Printed		6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	136.00
157032	02/21/2012	Printed		0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	66.84

Total Checks: 83

Checks Total (excluding void checks):

520,332.71

Total Payments: 83

Bank Total (excluding void checks):

520,332.71

Total Payments: 83

Grand Total (excluding void checks):

520,332.71

Check Register Report

Date: 02/21/2012

Time: 12:00 pm

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Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
156894	02/08/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 284370-01-0	88.21
156895	02/08/2012	Printed		0118	DTE ENERGY	GAS & ELECTRIC INVOICES	26,724.26
156896	02/08/2012	Printed		4402	TDS METROCOM	ACCT. #825 609 0021	883.24
156897	02/10/2012	Printed		13297	JUDY BLOOMFIELD	JUROR COMPENSATION	14.00
156898	02/10/2012	Printed		13317	LINDA COMBS	JUROR COMPENSATION	35.50
156899	02/10/2012	Printed		13308	NATHON COUTURIER	JUROR COMPENSATION	14.00
156900	02/10/2012	Printed		13316	CHRISTINA CZAJA	JUROR COMPENSATION	14.00
156901	02/10/2012	Printed		13322	BONNIE DUNKELBERGER	JUROR COMPENSATION	14.00
156902	02/10/2012	Printed		13307	KATHERINE FELTNER	JUROR COMPENSATION	14.00
156903	02/10/2012	Printed		13305	CHERYL GIBBS	JUROR COMPENSATION	35.50
156904	02/10/2012	Printed		13321	BENNY GRAY	JUROR COMPENSATION	14.00
156905	02/10/2012	Printed		13301	KATHRYN GREEN	JUROR COMPENSATION	14.00
156906	02/10/2012	Printed		13300	DONALD GRIFFITH	JUROR COMPENSATION	14.00
156907	02/10/2012	Printed		13324	ROBERT HINDERER	JUROR COMPENSATION	14.00
156908	02/10/2012	Printed		13319	LAURA HOLMES	JUROR COMPENSATION	14.00
156909	02/10/2012	Printed		13314	RODNEY JOHNSON	JUROR COMPENSATION	14.00
156910	02/10/2012	Printed		13309	JON KLOACK	JUROR COMPENSATION	14.00
156911	02/10/2012	Printed		13325	SHARON LAWLOR	JUROR COMPENSATION	14.00
156912	02/10/2012	Printed		13320	NANCY MASON	JUROR COMPENSATION	14.00
156913	02/10/2012	Printed		13306	VIRGINIA MITCHELL	JUROR COMPENSATION	14.00
156914	02/10/2012	Printed		13318	KATHLEEN MOORE-DIETZ	JUROR COMPENSATION	35.50
156915	02/10/2012	Printed		13304	FELECIA MOORE	JUROR COMPENSATION	14.00
156916	02/10/2012	Printed		13312	VICTOR NEWELL	JUROR COMPENSATION	14.00
156917	02/10/2012	Printed		13299	JOHNBOSCO OPARA	JUROR COMPENSATION	14.00
156918	02/10/2012	Printed		13298	ENCARNACION OPINA	JUROR COMPENSATION	14.00
156919	02/10/2012	Printed		13310	FREDDIE PATTERSON	JUROR COMPENSATION	35.50
156920	02/10/2012	Printed		13315	WILLIAM RIDLEY	JUROR COMPENSATION	35.50
156921	02/10/2012	Printed		13313	MELISSA RUTAN	JUROR COMPENSATION	14.00
156922	02/10/2012	Printed		13326	ANDREW SNEED	JUROR COMPENSATION	14.00
156923	02/10/2012	Printed		13302	DINA SOBOCINSKI	JUROR COMPENSATION	14.00
156924	02/10/2012	Printed		15055	TREMONISHA TILLISON	JUROR COMPENSATION	14.00
156925	02/10/2012	Printed		13323	JULIE TUMBARELLO	JUROR COMPENSATION	14.00
156926	02/10/2012	Printed		13311	DARLENE WOMACK	JUROR COMPENSATION	14.00
156927	02/13/2012	Printed		6045	QPS PRINTING	2012 BUDGET BOOKS	1,351.75
156928	02/13/2012	Printed		6821	AT & T	ACCT. #734 482-2386 395 5	63.94
156929	02/13/2012	Printed		6821	AT & T	ACCT. #734 482-5720 807 3	161.61
156930	02/13/2012	Printed		6821	AT & T	ACCT. #734 482-6733 544 5	39.55
156931	02/13/2012	Printed		6821	AT & T	ACCT. #734 487-8104 411 3	284.46
156932	02/13/2012	Printed		6821	AT & T	ACCT. #734 544-3800 862 3	258.16
156933	02/13/2012	Printed		6821	AT & T	ACCT. #734 544-4100 851 1	613.99
156934	02/13/2012	Printed		6821	AT & T	ACCT. #734 R01-6553 984 9	241.49
156935	02/13/2012	Printed		6821	AT & T	ACCT. #734 R21-0061 299 8	6,206.24
156936	02/13/2012	Printed		6821	AT & T	ACCT. #734 R21-1069 765 8	864.93
156937	02/13/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 301061-01-3	211.90
156938	02/13/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 307929-01-7	75.95
156939	02/13/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 290641-01-7	30.81
156940	02/13/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 308476-01-7	81.90
156941	02/13/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 344688-01-4	71.95
156942	02/15/2012	Printed		16370	PROGRESSIVE BENEFIT SOLUTIONS	HRA UTILIZATION - JAN. 2012	10,431.90
156943	02/16/2012	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH CARE - MARCH 2012	80,078.97
156944	02/16/2012	Printed		1475	VERIZON WIRELESS	ACCT. #687012970-00001	39.52
156945	02/17/2012	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - MAR. 2012	31,228.73
156946	02/17/2012	Printed		2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - MAR. 2012	13,096.46
156947	02/17/2012	Printed		8063	TELEGRATION	ACCT. #8119-0000	62.39
156948	02/17/2012	Printed		1475	VERIZON WIRELESS	ACCT. #585505481-00001	92.45
156949	02/17/2012	Printed		0480	YPSILANTI COMMUNITY	ACCT. #4-070-428255-01	680.64

Total Checks: 56

Checks Total (excluding void checks):

174,492.90

Check Register Report

Date: 03/05/2012

Time: 1:31 pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
157033	02/22/2012	Printed		2600	STATE OF MICHIGAN	MEMBERSHIP	75.00
157034	02/24/2012	Printed		6263	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - MAR. 2012	3,408.48
157035	02/24/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 352887-01-2	81.95
157036	02/24/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 302000-01-0	74.31
157037	02/24/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 290692-01-0	201.95
157038	02/24/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 284370-01-0	88.21
157039	02/24/2012	Printed		0118	DTE ENERGY	GAS & ELECTRIC INVOICES	142.72
157040	02/24/2012	Printed		1475	VERIZON WIRELESS	ACCT. #387013030-00001	574.38
157041	02/27/2012	Printed		0253	MCLAIN AND WINTERS	LEGAL SERVICES - JAN. 2012	99,128.84
157042	02/28/2012	Printed		6821	AT & T	ACCT. #734 434-2020 090 1	39.42
157043	02/28/2012	Printed		6821	AT & T	ACCT. #734 483-0584 132 0	39.42
157044	02/28/2012	Printed		6821	AT & T	ACCT. #734 483-4224 435 5	188.79
157045	02/28/2012	Printed		6821	AT & T	ACCT. #734 483-9550 827 6	22.51
157046	02/28/2012	Printed		6821	AT & T	ACCT. #734 484-1536 689 4	67.71
157047	02/28/2012	Printed		6821	AT & T	ACCT. #734 484-3773 758 5	79.40
157048	02/28/2012	Printed		6821	AT & T	ACCT. #734 484-7336 868 3	22.99
157049	02/28/2012	Printed		0119	DTE ENERGY**	STREETLIGHTS - JAN. 2012	79,445.91
157050	03/02/2012	Printed		4071	YPSILANTI TOWNSHIP TAX	SPECIALS ON TWP ACQUIRED PROP	6,966.87
157051	03/02/2012	Printed		16370	PROGRESSIVE BENEFIT SOLUTIONS	HRA UTILIZATION - FEB. 2012	21,163.37
157052	03/02/2012	Printed		16370	PROGRESSIVE BENEFIT SOLUTIONS	MONTHLY ADMIN FEE	1,162.50

Total Checks: 20

Checks Total (excluding void checks):

212,974.73

Total Payments: 20

Bank Total (excluding void checks):

212,974.73

Total Payments: 20

Grand Total (excluding void checks):

212,974.73

Accounts Payable Checks — 314,096.55
 Hand Checks — 212,974.73

 GRAND TOTAL — 527,071.28

Check Register Report

Date: 03/05/2012

Time: 1:25 pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
157053	03/05/2012	Printed		6570	21ST CENTURY NEWSPAPERS	PUBLISHING	1,609.72
157054	03/05/2012	Printed		11339	ACCUSHRED LLC	SHREDDEING OF FIRE DEPARTMENT SUPPLIES	70.00
157055	03/05/2012	Printed		8412	ACO HARDWARE	SUPPLIES	91.32
157056	03/05/2012	Printed		6514	ALL PRO EXERCISE	SERVICE REPAIR OF LAT PULLDOWN	2,084.00
157057	03/05/2012	Printed		0560	ALLGRAPHICS CORPORATION	T-SHIRTS FOR YOUTH & ADULT	23.50
157058	03/05/2012	Printed		0397	ALLIE BROTHERS, INC.	WHITE UNIFORM S/S SHIRTS (FIRE SUPPLIES)	116.85
157059	03/05/2012	Printed		0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	491.38
157060	03/05/2012	Printed		0022	ANN ARBOR WELDING SUPPLY CO	MEDICAL SUPPLIES	165.75
157061	03/05/2012	Printed		8653	ROBERT ARRICK	MEDICARE REIMBURSEMENT	2,316.00
157062	03/05/2012	Printed		0909	AT & T*	ACCT. #053 294-5218 001	34.47
157063	03/05/2012	Printed		0215	AUTO VALUE YPSILANTI	SUPPLIES	78.87
157064	03/05/2012	Printed		6885	BACK TO NATURE LAWN CARE	WEED & FEED 2012	864.00
157065	03/05/2012	Printed		15941	TODD J. BARBER	BUILDING INSPECTIONS	1,150.00
157066	03/05/2012	Printed		0007	BECKETT AND RAEDER, INC.	PROFESSIONAL SERVICES	10,883.20
157067	03/05/2012	Printed		1094	C & G GRINDING	SHARPENED REELS	270.00
157068	03/05/2012	Printed		16315	CAMTRONICS COMMUNICATIONS CO.	EQUIPMENT	11,740.16
157069	03/05/2012	Printed		6015	CENTRON DATA SERVICES	ASSESSMENT NOTICES 2012	2,045.87
157070	03/05/2012	Printed		0870	CHARTER TOWNSHIP OF SUPERIOR	UTILITIES - GREEN OAKS	38.30
157071	03/05/2012	Printed		1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE SUPPLIES	54.24
157072	03/05/2012	Printed		0582	CONGDON'S	SUPPLIES	127.99
157073	03/05/2012	Printed		5035	CHESTER COPLEY	MEDICARE REIMBURSEMENT	2,316.00
157074	03/05/2012	Printed		1749	ROBERT CROCKER SR.	MEDICARE REIMBURSEMENT	1,158.00
157075	03/05/2012	Printed		6539	EBCO COMPANY	REPLENISH SUPPLY OF FOLDERS	3,040.00
157076	03/05/2012	Printed		6951	EMERGENCY VEHICLES PLUS	REPLACE PRIMER MOTOR ON ENGINE	719.59
157077	03/05/2012	Printed		6421	ROBERT ENGEL	MEDICARE REIMBURSEMENT	2,314.80
157078	03/05/2012	Printed		8585	ESRI	ESRI GIS SOFTWARE ANNUAL MAINT	2,500.00
157079	03/05/2012	Printed		1200	FEDERAL EXPRESS CORPORATION	POSTAGE	432.66
157080	03/05/2012	Printed		15034	FONDRIEST ENVIRONMENTAL, INC	ANNUAL MAINTENANCE OF WQ EQUIP SUPPLIES	1,909.20
157081	03/05/2012	Printed		1233	GORDON FOOD SERVICE INC.	SUPPLIES	35.75
157082	03/05/2012	Printed		6161	GOVERNMENTAL CONSULTANT	PROFESSIONAL SERVICES	2,850.00
157083	03/05/2012	Printed		0107	GRAINGER	SUPPLIES	88.95
157084	03/05/2012	Printed		0426	GUARDIAN ALARM	BILLING - 1775 EAST CLARK	408.93
157085	03/05/2012	Printed		0158	MARK HAMILTON	ATTORNEY FEES - MAR. 2012	1,500.00
157086	03/05/2012	Printed		6542	HARBOR FREIGHT	SUPPLIES	42.45
157087	03/05/2012	Printed		16056	KRYSTAL HENRY	REFUND - ROOM RENTAL	100.00
157088	03/05/2012	Printed		6547	HERITAGE NEWSPAPERS	PUBLISHING	240.00
157089	03/05/2012	Printed		0503	HOME DEPOT	SUPPLIES	191.74
157090	03/05/2012	Printed		16351	HURON HIGH SCHOOL	RENTAL OF HURON HIGH SCHOOL AU	1,691.13
157091	03/05/2012	Printed		5420	INTAB	ELECTION SUPPLIES	25.97
157092	03/05/2012	Printed		16330	ANN JACKSON	PROGRAM INSTRUCTOR	350.00
157093	03/05/2012	Printed		16321	LINDA JEAN JEROME	PROGRAM INSTRUCTOR	66.50
157094	03/05/2012	Printed		8471	BRUCE JOHNSON	MEDICARE REIMBURSEMENT	2,316.00
157095	03/05/2012	Printed		15493	ADAM KURTINAITIS	ELECTRICAL INSPECTIONS	1,350.00
157096	03/05/2012	Printed		16247	LOMBARDO HOMES OF SE MI LLC	REFUND - BOND FOR TEMPORARY	3,000.00
157097	03/05/2012	Printed		16247	LOMBARDO HOMES OF SE MI LLC	REFUND - BOND FOR TEMPORARY	2,000.00
157098	03/05/2012	Printed		6467	LOWES	SUPPLIES	115.74
157099	03/05/2012	Printed		0253	MCLAIN AND WINTERS	LEGAL SERVICES - FEB. 2012	9,775.00
157100	03/05/2012	Printed		16382	BILLY MITCHELL	REFEREE	24.00

Check Register Report

Date: 03/05/2012

Time: 1:25 pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
157101	03/05/2012	Printed		16346	NATURE-WATCH	PROJECT SUPPLIES FOR SPRING BR	175.29
157102	03/05/2012	Printed		6269	NFPA	FIRE SAFETY MATERIAL USED IN T	174.55
157103	03/05/2012	Printed		4591	NISWANDER ENVIRONMENTAL, LLC	PROFESSIONAL SERVICES	3,745.40
157104	03/05/2012	Printed		16343	OEMC RENTAL **	RENT39 FT., GLASS REPLACEMENT,	1,400.00
157105	03/05/2012	Printed		1937	OFFICE DEPOT	REPLACE BROKEN OFFICE CHAIR AT	137.49
157106	03/05/2012	Printed		2997	OFFICE EXPRESS	SUPPLIES	104.70
157107	03/05/2012	Printed		0319	PITNEY BOWES INC.**	SUPPLIES	65.95
157108	03/05/2012	Printed		6203	PITTSFIELD CHARTER TOWNSHIP	INSPECTIONS	1,470.00
157109	03/05/2012	Printed		8622	CARL E. PLUMLEY	MEDICARE REIMBURSEMENT	2,316.00
157110	03/05/2012	Printed		16008	PRIORITY ONE EMERGENCY	REPLACEMENT LIGHT BULBS FOR BE	46.90
157111	03/05/2012	Printed		15987	EDGAR RAINEY	REFEREE	102.00
157112	03/05/2012	Printed		8473	RAYMOND RANDOLPH	MEDICARE REIMBURSEMENT	1,158.00
157113	03/05/2012	Printed		0176	SEMCOG	MEMBERSHIP	6,674.00
157114	03/05/2012	Printed		0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	498.70
157115	03/05/2012	Printed		0395	SHRADER TIRE & OIL	REPAIRS	130.95
157116	03/05/2012	Printed		1507	SPARTAN DISTRIBUTORS	REPAIR PARTS	308.84
157117	03/05/2012	Printed		15897	GARY STAFFORD	REFEREE	51.00
157118	03/05/2012	Printed		6442	STATE OF MICHIGAN M.D.N.R.E.	ANNUAL PERMIT FEE	500.00
157119	03/05/2012	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - FIRE DEPT.	1,119.72
157120	03/05/2012	Printed		0468	TITLEIST	PRO SHOP RESALE	645.80
157121	03/05/2012	Printed		8477	HOMER TURNER	MEDICARE REIMBURSEMENT	2,316.00
157122	03/05/2012	Printed		4779	U.S. BANK, N.A.	BOND PAYMENT SERIES 2005A	41,233.13
157123	03/05/2012	Printed		15989	UNITED STATES GOLF ASSOC	MEMBERSHIP	110.00
157124	03/05/2012	Printed		0497	VAN BUREN STEEL & FABRICATING	MAINTENANCE SUPPLIES	417.00
157125	03/05/2012	Printed		6627	VICTORY LANE	AUTO MAINTENANCE	29.69
157126	03/05/2012	Printed		0163	WASHTENAW COUNTY ROAD	HIGHWAY ST-ROAD CONSTRUCTION	29.25
157127	03/05/2012	Printed		0444	WASHTENAW COUNTY TREASURER#	SPECIAL ASSESSMENT INVOICE	166,104.65
157128	03/05/2012	Printed		4780	FLOYD WOODARD	MEDICARE REIMBURSEMENT	2,316.00
157129	03/05/2012	Printed		16294	JOEL YANKEY	REFEREE	27.00
157130	03/05/2012	Printed		0480	YPSILANTI COMMUNITY	MAINTENANCE - FORD BLVD	5,370.51
157131	03/05/2012	Printed		6417	YPSILANTI TWP PETTY CASH	START UP MONEY - GOLF COURSE	500.00

Total Checks: 79 **Checks Total (excluding void checks): 314,096.55**

Total Payments: 79 **Bank Total (excluding void checks): 314,096.55**

Total Payments: 79 **Grand Total (excluding void checks): 314,096.55**

SUPERVISOR REPORT

- A. Road and Water Improvement Bond Project –
 - Roy Townsend, WCRC Director
 - Scott Westover, YCUA Engineering Manager

- B. Supervisor Stumbo will report on meetings attended by officials and staff

CLERK REPORT

MARCH 12, 2012

Submitted by Karen Lovejoy Roe, Clerk

- On February 28, 2012 the Presidential Primary election was conducted by the Clerk's office. There were 4,697 Ypsilanti Township residents that voted out of 39,040 registered voters. The turnout in Ypsilanti Township was about 12%.
- The election ran very smoothly. The precincts delivered ballots and reported to the township very quickly after the election. The Clerk and Deputy Clerk were able to leave for the Washtenaw County Clerk's office by 10:30 p.m.
- A very special thank you to the Clerk's staff and the Residential Services staff: Nancy Wrybkowski, Maria Batianis, Angela Robinson, Ruby Walker, Inger Johnson, Rodney Williams, Ron Whittenberg, Jeff Allen, Alan Jackson, LaVonda Raney and Carissa Watson for all their efforts in making the election a great success. Also a big thank you for all the election inspectors' commitment and professionalism. Elections are a very important and large undertaking for Ypsilanti Township and the Clerk's office. It takes a team effort for a successful election. Ypsilanti Township is extremely blessed for all the efforts and commitment by both Township staff members and the community election workers and chairpersons.
- The Clerk's office is in need of election inspectors with and without computer experience for the August and November, 2012 elections. You must be registered to vote if 18 or older. If between the ages of 16-17 you must be a student to be eligible to become an election inspector. Please go on line at www.ytown.org under the Clerk's department to find an election inspector application. Please fill out and bring to Clerk's office with social security card and driver license to apply. You can also pick up an application at the Clerk's office.
- The Election Committee members Trustees Mike Martin and Jean Hall Currie and Clerk Karen Lovejoy Roe met on March 1, 2012 to approve a resolution to consolidate Precincts 15 and 16 into one Precinct which will be the new Precinct 15. The location will remain at the Bethesda Bible Church located at 1800 S. Huron. Precinct 13 was also approved to be moved from the National Guard Armory to Bethesda Bible Church. Precinct 13 was required to be moved because the National Guard would no longer allow the Armory to be utilized by the public due to security issues.
- The Auditors began work on the 2011 Audit on March 5, 2012 and will be at the township until March 13, 2012.
- The Clerk along with the Treasurer and Supervisor have continued to provide support and input to negotiations underway in the township; Fire Department, Court and Teamsters.
- The Supervisor, Treasurer and Clerk met with the Washtenaw County Road Commission on Friday, March 2, 2012 for the annual meeting and to discuss details regarding a possible

upcoming Road Bond Program. The three officials also met with the Road Commission and YCUA engineering and project staff personnel to discuss coordination of road projects and water projects as a part of the Road Bond Program on Wednesday, March 7, 2012.

- **The Clerk's Department has been working to finalize the February, 28, 2012 election and preparations are completely underway in preparation of the August 7, 2012 Primary Election. Possible candidates are beginning to request election information and petitions for the August election.**

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards
Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

March 5, 2012

To: Board of Trustees
From: Mike Radzik, Director
Office of Community Standards & Police Administration
Subject: **Confirm Administrative Authorization to Initiate Legal Action to Abate Public Nuisances at 1650 E. Forest, 597 E. Grand, 992 Hawthorne and 7186 Rawsonville**
Copy: Doug Winters, Attorney

Since the last meeting of the Board of Trustees, the Office of Community Standards initiated investigations of serious public nuisances at four locations and received administrative approval from the full-time elected officials to initiate immediate legal action to abate the nuisances.

1. **1650 E. Forest:** This single family house and detached garage has been vacant for approximately two years since its owner walked away from it, moved out of state, and left it in severely blighted and deteriorated condition. Since then, neighbors have tried to keep the grass mowed to minimize the negative impact to their own properties, and contacted the township for assistance last summer. A Notice of Violation was issued to the owner, who replied that he was no longer responsible for the property (despite records to the contrary). A search warrant was executed by OCS staff and photographic evidence was obtained for use in court.



2. **597 East Grand:** This single family house was discovered to have been unlawfully converted into two separate apartments without permits or inspections sometime in the past. The owner lives out of state and the owner's son lives in the lower unit while other tenants live in the upper unit.

In response to resident complaints, the Washtenaw County Sheriff CAT unit raided the upper unit on February 7, 2012 and found evidence of drug trafficking. OCS staff accompanied the police during the raid and obtained photographic evidence of serious blight; contact was made with the owner the following day and the lower unit was inspected with owner consent. The house was subsequently condemned and a notice of violation was served.

OCS staff also determined that this was an unregistered rental property in violation of the ordinance and its owner was improperly claiming 100% principal residence property tax exemption. The assessor was notified and the tax exemption was revoked. The house remains unlawfully occupied and emergency circuit court action is necessary to vacate the premises and abate the nuisance.



3. **992 Hawthorne:** A neighbor called OCS to report that the owner of this single family house moved out in a hurry and left the house open and unsecure. OCS staff responded on February 14, 2012 and found a placard from Safeguard Properties on the front door. OCS contacted Safeguard and learned that the house had recently been foreclosed by Chase Bank and the former owner was gone. The bank was given 24 hours to secure the house for the protection of the neighborhood.

The bank failed to respond, so the house was ordered boarded up. Prior to securing it, the house was searched for humans and animals by a sheriff's deputy and was found to be heavily infested with mice and other vermin with a strong odor of animal feces and urine. OCS obtained photographic evidence and issued the owner, the bank and the property maintenance company a notice of violation. The house was condemned and the certificate of occupancy was revoked.

OCS staff requested and received administrative approval to file an emergency complaint in circuit court in order to minimize the rodent infiltration to neighboring properties. McLain & Winters filed the lawsuit and a hearing date was set. The bank subsequently authorized a contractor to begin the rodent clean-up, which will be enforced to completion through the court process.



4. **7186 Rawsonville:** OCS staff was notified of a fire that occurred on February 28, 2012 at this single family house and responded the next day to investigate. The fire was started by a mechanical contractor who was installing a new boiler system paid for by the Washtenaw County home weatherization program.

In addition to the fire damage, OCS staff was shocked to discover a multitude of very serious code violations that rendered the house unsafe to occupy. The house is an unregistered rental property that has been unlawfully and dangerously divided into two apartments; the upstairs apartment was created by boarding up the top of the stairway and building exterior stairs to an opening cut in the upper level. There is very dangerous electrical and gas connections, as well as general blight both inside the house and outside on the property.

The house was condemned, the certificate of occupancy was revoked, and a notice of violation was issued requiring repairs or demolition. Due to the fact that persons continue to live in the house despite the dangerous conditions and warnings, OCS staff requested and obtained administrative approval to seek emergency court action, which is in progress.



Now, I respectfully request that the Board of Trustees take action to confirm the authorization to proceed to circuit court on each of these cases. I am available to answer questions and address concerns regarding these cases, which remain under investigation and are in various stages of legal action.

Thank you for your consideration and continued support of our nuisance abatement program.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards
Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

March 6, 2012

To: Board of Trustees
From: Mike Radzik, Director
Office of Community Standards & Police Administration
Subject: **Request Authorization to Initiate Legal Action to Abate Public Nuisances at 554 East Grand, 7922 Lakecrest, 1601 East Michigan, 1335 East Michigan, 1473 Ecorse & 40 Campbell**
Copy: Doug Winters, Attorney

The Office of Community Standards has initiated investigations of serious public nuisances at the following six locations and legal action will likely be necessary to abate the nuisances:

1. **554 East Grand Blvd:** This single family house has been vacant for approximately 18 months since its owner became gravely ill and eventually died last September. Inexplicably, gas and electric service had been terminated but water service continued to be active. A neighbor called 911 on Saturday, March 3, 2012 and when a sheriff's deputy and OCS staff responded they found the basement full of water to within one foot of the floor joists, and the entire house saturated with water to the point that portions of the subflooring had failed and there is substantial mold growth. OCS staff opened a new investigation that shows the property is owned by the deceased woman and her daughter, and there is a lien on the property by Washtenaw County for a housing rehabilitation loan in 2001. A Notice of Violation was issued to the owner of record; however no meaningful response from the surviving daughter is anticipated. Circuit court action will be necessary to abate this ongoing neighborhood nuisance.



2. **7922 Lakecrest:** This single family house was discovered to be an unregistered rental property in 2009 when the tenant filed a complaint with OCS alleging that the roof leaked and water was pouring in through the kitchen soffits and cabinets. Before the case could be resolved the bank foreclosed on its mortgage, the tenant moved out, and the house was left vacant and for sale. For the last 2 ½ years, Chase Bank has owned the property and is believed to have done nothing to maintain it.

OCS received grass complaints in 2010 and 2011, but the lawn was found to be maintained after the first notice each year. We later learned that several neighbors had been taking turns mowing the grass and cleaning the property of roof shingles that were falling off the house. One such neighbor called the township on February 26, 2012, which led to an investigation and execution of a search warrant on March 6, 2012. The roof was found to be badly damaged with extensive water damage and advanced mold infestation. Litigation will likely be necessary to hold the bank responsible for abating this nuisance.



3. **1601 East Michigan:** This commercial building was once the home of Ace Appliance, which has been closed for many years. The property remains owned by the family that once operated the business. The building has been vacant and neglected for a long time, and was recently the subject of complaints to the sheriff's office about suspected drug activity in the parking lot at night.

On January 17, 2012, the building was inspected and a Notice of Violation was issued to the owner. The exterior blight is obvious; the interior shows evidence of roof failure with rotted structural framing and advanced mold growth. The NOV expired with no action taken by the owner, who made it known they intended to sell the property "as is" without notifying a buyer of the NOV. Legal counsel has recorded an affidavit with the county Register of Deeds to insure that any buyer is aware of the situation. There has been no response from the property owner and legal action is likely necessary to abate this very conspicuous nuisance on the E. Michigan corridor.



4. **1335 East Michigan:** OCS staff was notified of a water pipe break at this former used car lot on January 24, 2012. Water was pouring out of the small commercial building that was once used as an office for a business known as Wright's Used Cars. The business has been closed for several years.

OCS staff previously worked with the owner in 2010 to cause some repairs to be made; the case was closed when the exterior of the building was brought into minimal compliance. After the plumbing failure in 2012, another Notice of Violation was issued and the owner informed OCS of her intent to sell the property "as is." Legal counsel recorded an affidavit with the Register of Deeds to insure a potential buyer was aware that the building was condemned and the certificate of occupancy was revoked. There has been no movement since the NOV expired and legal action will likely be necessary to abate this conspicuous public nuisance on the East Michigan Avenue corridor.



5. **1473 Ecorse:** This commercial business is owned and operated by Hani Auto LLC located on Ecorse at Woodlawn adjacent to a residential district and other businesses. It is approved to perform minor automotive repairs (oil changes, brakes, etc.), is permitted to store up to five (5) active customer vehicles with valid work orders, and may store new customer vehicles while being analyzed for repair for up to 48 hours.

In January 2011, OCS staff enforced zoning regulations after a resident complained that vehicles stored on the lot created a vision obstruction for motorists; there were too many vehicles on the premises in violation of zoning law. Again in July 2011, OCS staff investigated the business after the parking lot was discovered packed with vehicles that had no valid work orders, unsafe tire storage and serious building code violations. The building was placarded "not to be occupied" until code violations were repaired. On February 29, 2012, OCS staff again discovered the business operating in violation of code and the parking lot packed with 35 vehicles. It was determined that the proprietors were purchasing crashed vehicles at auctions in Detroit, storing them in the parking lot, doing major repairs and body work on site, and offering the vehicles for resale. The flagrant disregard for zoning law, township approvals and previous enforcement has created a public nuisance that will require circuit court action to effectively abate.



6. **40 Campbell:** This single family house has been condemned and vacant since 2008 after OCS enforcement action against the previous owner for blight. The property was foreclosed by Freedom Mortgage Corporation in 2008 and subsequently transferred to HUD in 2010. OCS has responded to numerous complaints over the last several years, has mowed the grass and boarded up the doors and windows to keep vagrants and others out. In 2012, OCS opened a new investigation after it appeared that the house had further deteriorated. Legal counsel obtained consent to inspect the house from HUD, and an inspection was performed on February 23, 2012 which resulted in a new Notice of Violation issued to HUD requiring repairs or demolition; an affidavit was also recorded on the deed to notify any potential purchaser of the NOV requirements. The cellar foundation appears to be caving in and the first level flooring has shifted and is collapsing. It will likely require legal action to abate this nuisance as OCS staff has run out of options.



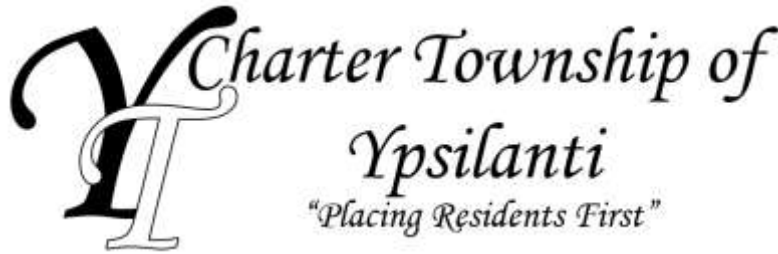
I respectfully request that the Board of Trustees take action to authorization legal counsel to initiate legal action in circuit court on each of these cases, if necessary, to abate the nuisances for the benefit of the community and its residents. I am available to answer questions and address concerns regarding these cases, which remain under investigation.

Thank you for your consideration and continued support of our nuisance abatement program.

ATTORNEY REPORT

GENERAL LEGAL UPDATE

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Accounting Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-3702
Fax: (734) 484-5154
www.ytown.org

MEMORANDUM

To: Township Board
From: Javonna Neel, Accounting Director
Date: February 5, 2012
Subject: Request to purchase BS & A Financial Software

I am requesting that the Township purchase the BS & A Financial Management Software consisting of the General Ledger, Accounts Payable, Cash Receipting, Payroll, and Purchase Orders applications.

The Township currently has Fund Balance Software for the financial management systems which include the general ledger, cash receipts, accounts payable, payroll and purchase orders modules. We currently use BS & A software applications for assessing, property taxes, animal licensing, and building department permits and inspections. One of the reasons that the Township purchased the BS & A Tax Suite was due to the fact that the counties were using that software for property taxes and in order for us to communicate efficiently we needed to adopt the same software system.

Converting to BS & A financial software would allow the smooth integration of all applications within the Township. The ability to integrate all the applications will result in greater efficiencies and generate required reports. One example of efficiency and accuracy would be that we would no longer need to make manual journal entries to the general ledger for the property taxes because of the ability to integrate the systems.

Some advantages BS&A provides are:

- Integrating accurate information between applications
- Preparing numerous required reports for Federal and State
- Analyzing and ease of creating budgets
- Using their version of the Dashboard
- Drilling down from one application to the other for faster and more transparent information within seconds.

The purchase of this software not to exceed \$101,500 can be expensed over a four year period with no interest. The first year initial application payment of \$25,375 has been budgeted for 2012 in line 101-266-000-977.001. This will have to be budgeted for 2013, 2014 and 2015. The annual service and support fee for the first year is free. Thereafter the annual service and support fee is \$13,570. The current annual fee for Fund Balance is \$4,179.00.

I have attached the proposal from BS&A Software and their Financial Management Client list from BS&A Software.



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.ycua.org

February 14, 2012

VIA USPS

Ms. Karen Lovejoy Roe, Clerk
CHARTER TOWNSHIP of YPSILANTI
7200 South Huron River Drive
Ypsilanti, Michigan 48197

Re: **Golfside Drive Improvements Project**

Dear Karen:

On January 24, 2012, The YCUA Board of Commissioners approved entering into a contract with the Washtenaw County Road Commission (WCRC) to improve certain water and sewer systems during the WCRC Golfside Drive Improvements Project scheduled for the summer. Enclosed with this correspondence is a copy of a letter to the Township Board of Trustees to request authorization the use of YCUA Township Division Reserve for Construction funds to finance a portion of the project. Please include this in an upcoming Township Board agenda for the Trustees' consideration.

Sincerely,

LARRY R. THOMAS, Director
Ypsilanti Community Utilities Authority

LRT/kks
Enclosure
cc:

YCUA Board of Commissioners
Mr. Dwayne Harrigan
Mr. Scott D. Westover
Ms. Venita Terry

RECEIVED
FEB 14 11 AM '12



YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: (734) 484-4600
FAX: (734) 484-3369
WEBSITE: www.ycua.org

February 14, 2012

VIA USPS

CHARTER TOWNSHIP of YPSILANTI
Board of Trustees
7200 South Huron Street
Ypsilanti, MI 48198

Re: **Golfside Drive Improvements Project**



Dear Trustee:

At the YCUA Board of Commissioners' meeting on January 24, 2012, the YCUA Board approved entering into a contract with the Washtenaw County Road Commission (WCRC) regarding water and sewer improvements in Golfside Drive, to be done through a WCRC contract as part of a larger Golfside Drive Improvements Project by the WCRC. The YCUA portion will consist of the replacement of approximately 1,830 feet of 16-inch water main and 1,805 feet of 10-inch sanitary sewer force main. Our portion of the project, construction and construction engineering, is estimated to cost \$860,800. The Authority Board has authorized the use of bond funds from the 2010 Water Supply No. 7, a bond sold to finance water improvements in Holmes Road and Ford Boulevard. These improvements cost less than anticipated and \$566,401 remains.

YCUA is recommending to the Ypsilanti Township Board of Trustees to use the YCUA Township Division Reserve for Construction fund to finance the remainder of the project. The use of this fund requires Township Board approval. This is a request for your consideration to use the YCUA Township Division Reserve for Construction Fund up to \$242,199 to finance the water and sewer improvements in Golfside Drive.

Sincerely,



LARRY R. THOMAS, Director
Ypsilanti Community Utilities Authority

LRT/kks

cc: YCUA Board of Commissioners
Mr. Dwayne Harrigan
Mr. Scott D. Westover
Ms. Venita Terry

2012 FEB 21 AM 9 59

2012 FEB 21 AM 9 59

**PEDESTRIAN FACILITY CONSTRUCTION AGREEMENT
BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI
AND THE WASHTENAW COUNTY ROAD COMMISSION**

**GOLFSIDE ROAD
(PACKARD ROAD TO CLARK ROAD)**

THIS AGREEMENT made and entered into this day _____ of, _____ 2012, by and between The Charter Township of Ypsilanti ("Ypsilanti Township") and the Board of Washtenaw County Road Commissioners ("WCRC").

WHEREAS, Ypsilanti Township desires pedestrian refuge islands and related sidewalk be installed on Golfside Road between Washtenaw Avenue (M-17) and Clark Road at an estimated cost of Forty Thousand dollars (\$40,000), and

WHEREAS, the desired pedestrian improvements are eligible for federal funds and the non-motorized/pedestrian project costs are less than 10 percent of the federally funded road construction costs, and

WHEREAS, the local federal funding match for the pedestrian refuge islands and related sidewalk is estimated at Four Thousand dollars (\$4,000), and

WHEREAS, Golfside Road is a Township border road between Ypsilanti Township and Pittsfield Charter Township, and

WHEREAS, one-half of the local federal funding match for the pedestrian refuge islands and related sidewalk construction shall be paid for by Ypsilanti Township, and

IT IS NOW THEREFORE AGREED, WCRC will construct three pedestrian refuge islands and related sidewalk as specified on the Golfside Road project plans and proposal, all in accordance with its standards, and

IT IS ALSO AGREED that Ypsilanti Township shall pay WCRC Four Thousand dollars (\$4,000) representing one-half the local match for the pedestrian refuge island and related sidewalk construction costs.

AGREEMENT SUMMARY

AMOUNT TO BE PAID BY THE CHARTER TOWNSHIP
OF YPSILANTI UNDER THIS AGREEMENT
(One-half of the 20% Local Match)

\$4,000.00

FOR THE CHARTER TOWNSHIP OF YPSILANTI

Brenda Stumbo, Supervisor

Witness

Karen Lovejoy-Roe, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION

Douglas E. Fuller, Chair

Witness

Roy D. Townsend, Managing Director

Witness

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk
From: Joe Lawson, Planning Director
Date: March 1, 2012
Re: Sidewalk Improvement Agreement

Please find attached a draft copy of the "PEDESTRIAN FACILITY CONSTRUCTION AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI AND THE WASHTENAW COUNTY ROAD COMMISSION".

As the Board may recall, the section of Golfside between Packard and Clark Roads will be repaved during the 2012 construction season. As part of this project, the Road Commission intends on performing a "Road Diet", reducing the number of travel lanes from 4 lanes (2 in each direction) to 3 lanes (one in each direction with a center turn lane) in addition to the construction of pedestrian facilities along the noted section.

As stated within the attached draft document, the Township would be responsible for an estimated cost sharing of \$4,000.00. This amount has been budgeted in line item #212.212.000.818.006

Matt MacDonell of the Washtenaw County Road Commission has requested this item be included on the agenda for consideration during the March 12, 2012 regular meeting.

If you should have any questions, please do not hesitate to contact me.

**PROPOSED
ORDINANCE NO. 2011- 420**

An Ordinance to Amend Chapter 42
of the Ypsilanti Charter Township
Code of Ordinances

The Charter Township of Ypsilanti hereby ordains that the Ypsilanti
Township Code of Ordinances is amended as follows:

Add the following new section to Chapter 42 Entitled Offenses and Miscellaneous
Provisions:

- (1) Definitions: As used in this section,
 - (a) A “container” means glass, metal or plastic cans or jars or other receptacles that contain fishing bait.
 - (b) “degradable” means capable of being broken down by biodegradation, photo degradation or chemical degradation into component parts within 360 days under exposure to the elements.
- (2) A person shall not sell or offer for sale, possess or use in the Township a disposable container for live fishing bait unless the bait container is degradable and bears a distinguishing symbol indicating that it is degradable.
- (3) Any person, firm, or corporation who shall violate this section shall be responsible for a municipal civil infraction, as provided in Chapter 40, Article II, of this Code, and shall be subject to a fine as follows:
 - (a) The fine for any first violation shall be \$25.00
 - (b) The fine for any violation which the violator has, within the past two years, been found in violation of once before, shall be \$100
 - (c) The fine for any violation which the violator has, within the past two years, been found in violation of twice before, shall be \$200

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

RESOLUTION NO. 2012-2

Amendment to Fire Ordinance

Whereas, the Charter Township of Ypsilanti Board of Trustees recognizes the need for a modern, up-to-date fire code addressing conditions hazardous to life and property from fire and explosion hazards; the storage, handling and use of hazardous substances and materials; and the use and occupancy of buildings and premises; and

Whereas, the International Fire Code, 2009 Edition, is designed to meet these needs through model code regulations that safeguard public health and safety; and

Whereas, the International Fire Code, 2009 Edition, is fully compatible with the Michigan Building Code, Michigan Residential Code, Michigan Rehabilitation Code and the 2009 International Property Maintenance Code.

Whereas, the Township Fire Department recommends adoption of Ordinance 2012-421.

Now Therefore, Be it resolved, that the Charter Township of Ypsilanti Board of Trustees hereby adopts by reference attached Ordinance No. 2012-421 amending the Code of Ordinances of the Charter Township of Ypsilanti, Article II, Fire Prevention Code.

**PROPOSED
ORDINANCE NO. 2012-421**

*An Ordinance Amending the Code of Ordinances,
Charter Township of Ypsilanti, Chapter 30, Article II
Entitled Fire Prevention Code by Adoption of the
2009 Edition of The International Fire Prevention Code*

The Charter Township of Ypsilanti hereby **Ordains** that Chapter 30 of the Code of Ordinances for Ypsilanti Township, Article II entitled Fire Prevention Code is hereby amended as follows:

DELETE in its entirety the current Article II entitled Fire Prevention Code (Sections 30-26 through 30-31, inclusive).

ADD the following new provision:

A. *Adoption by Reference.*

A certain document, copies of which are on file with the office of the Township Clerk and the Bureau of Fire Prevention, being marked and designated as the “***International Fire Code, 2009 Edition, International Code Council,***” is adopted by reference, including Appendix Chapters A through J, and all references therein printed – except those section and appendices herein amended, deleted or added. This document shall be known and may be cited as the “***Fire Prevention Code of the Charter Township of Ypsilanti,***” regulating and governing conditions hazardous to life and property from the standpoint of fire and explosion and for defining the scope of authority of the chief of the fire department and the bureau of fire prevention.

B. *Purpose of Article.*

The purpose of this article is to provide for the prevention of fires and the protection of persons and property from exposure to the dangers of fire and explosion; to authorize the investigation of fires and the discovery of crime or other offenses in relation thereto; to require the razing, repair and alterations of building, and the clearing and improvement of premises which constitute a fire hazard or a menace to the peace, security or safety of persons or property; to control the use and occupancies of such premises; to provide for the transportation, use and storage of inflammable liquids, compressed gases, and corrosive liquids; to prohibit the use of certain fire extinguishers and fire extinguishing agents; to provide for the administration of this article; and to fix penalties for violation of the provisions of this article.

C. *Code Available for Public Use and Inspection.*

Complete printed copies of the ***Fire Prevention Code*** of the Charter Township of Ypsilanti and supplements, therein adopted, are available for public use and inspection at the office of the Township Clerk and at the office of the Bureau of Fire Prevention.

D. References in Code.

References in the ***Fire Prevention Code*** of the Charter Township of Ypsilanti and supplements to the word “*state*” shall mean the State of Michigan; reference to the word “*municipality*” shall mean the Township of Ypsilanti; references to the term “*corporation counsel*” shall be held to mean the attorney for the township; reference to the term “*bureau of fire prevention*” shall mean the township fire department; and reference to the term “*fire official*” shall be held to mean the chief of the fire department.

E. Changes in Code.

The following sections of the International Fire Code, 2009 Edition, International Code Council, are hereby revised.

Section 101.1 - insert Charter Township of Ypsilanti

Section 109.3 – delete in its entirety and replace with the following provision:

Section 109.3. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the code official, or of a permit or certificate used under the infraction, and shall be subject to a fine as follows:

- a. The fine for any first violation of Article II shall be \$100.00.
- b. The fine for any violation which the violator has, within the past two years, been found in violation of once before, shall be \$250.00.
- c. The fine for any violation which the violator has, within the past two years, been found in violation of twice before, shall be \$500.00.

The imposition of one penalty for any violation shall not excuse the violations or permit it to continue. All such persons shall be required to correct or remedy such situation or defects within a reasonable time, and, when not otherwise specified, each act or violation and every day upon which such violation shall occur shall constitute a separate offense.

The application of the penalties of this section shall not be held to prevent the enforced removal of prohibited conditions by injunctive or other relief.

Each day that a violation continues after due notice has been served shall be deemed a separate violation.

Section 111.4 – insert \$100 or more than \$500

Section 307.2.1 – Authorization. Delete and replace with the following provision:

Open burning shall only be permitted with prior written approval from the Ypsilanti Township Fire Chief, Fire Marshal or other authorized fire department official. The application for a permit shall be filed with the Ypsilanti Township Fire Department at least seven (7) days before the opening burning is proposed to take place.

Open burning shall be limited to seasonal firewood only.

Section 901.2 – Fire Sprinkler Plan Submittal (Added to read)

All fire sprinkler plans shall be submitted to a third party for review, from a list of companies that have been approved by the Charter Township of Ypsilanti Fire Prevention Bureau. The plans and fees for the review shall be submitted directly to the reviewing agency. The Charter Township of Ypsilanti Fire Prevention Bureau shall witness all required tests and field inspections of all fire sprinkler systems.

- a. A list of approved companies will be available in the Fire Prevention Bureau and the Office of Community Standards.
- b. No company will be allowed to review its own plans.

Section 906.1. - Residential Fire Extinguisher Requirements. (Added to read)

- a. It shall be the responsibility of the owner(s) of each new and existing occupied multiple dwelling building, consisting of three or more dwelling units, to provide each living unit with a portable fire extinguisher.
- b. The fire extinguisher shall have a minimum 1A-10BC rating or higher, and shall be mounted in a readily accessible location within each dwelling unit. Each extinguisher shall be tagged to include a maintenance and inspection record and must be operable at all times.
- c. It shall be the owner's responsibility to maintain the extinguisher in accordance with NFPA 10, and such maintenance shall include, but is not limited to, recharging the extinguisher of the unit which was discharged when attempting to extinguish a documented fire. For the purpose of this section, a documented fire shall mean any fire that the Ypsilanti Township Fire Department has responded to and/or has a record of. In all other cases it shall be the responsibility of the resident to recharge the extinguisher.
- d. The resident of all multiple dwelling units hereunder shall be responsible to advise the building owner, or his designated agent, whenever a required fire extinguisher is missing, damaged, discharged or in need of service.

e. Anyone tampering with, damaging or interfering with the effectiveness of a fire extinguisher shall be in violation of this code.

Section 907.2 - Minimum Smoke Detection Requirements. (Added to read)

a. Each apartment, suite, or sleeping area of every single or multiple dwelling unit shall be provided with a minimum of one smoke detector capable of sensing visible or invisible products of combustion.

b. The smoke detector shall be approved or listed by recognized or independent testing laboratories and, when actuated, shall provide an alarm suitable to warn the occupants within the individual dwelling unit.

c. A minimum of one smoke detector shall be located in the immediate area of all sleeping quarters.

d. All multiple dwellings, consisting of three families or more, and all single- and two-family dwelling units shall comply with this section.

e. It shall be the responsibility of the owner(s) of each new and existing occupied dwelling unit to install and maintain in operating condition smoke detectors in each dwelling unit as herein provided.

f. All devices, combination of devices and equipment required herein are to be installed in conformance with the Michigan Building and Residential Codes and this section.

g. At least one smoke detector shall be installed to protect each sleeping area. A sleeping area is defined as the area or areas of the family living unit in which the bedrooms or sleeping rooms are located. When bedrooms ordinarily used for sleeping are separated by other used areas, such as kitchens or living rooms, but not bathrooms or closets, they shall be considered as separate sleeping areas for the purpose of this section.

F. Rights and Remedies are Cumulative.

The rights and remedies provided herein are cumulative and in addition to any other remedies provided by law.

G. Severability Clause.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Charter Township of Ypsilanti hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsection, sentences, clauses or phrases by declared unconstitutional.

H. Publication.

This Ordinance shall be published in a newspaper of general circulation as required by law.

I. Effective Date.

This Ordinance shall be effective upon publication in a newspaper of general circulation as required by law.

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
ANGELA B. KING

FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

February 16, 2012

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197

Re: *Proposed Revision of Township Fire Prevention Code*

Dear Clerk Roe:

Attached is a resolution and proposed revision of the fire prevention ordinance. It replaces the 2006 International Fire Code with the 2009 version. Larry James has reviewed the proposed ordinance and recommends that it be adopted. Please include the proposed ordinance on the Board agenda for the **March 12, 2012** meeting.

Sincerely,



Angela B. King

\js
Enc.

cc: Larry James

RESOLUTION 2012-3

Super Drunk Law

Whereas, the Michigan Legislature on **February 15, 2012** enacted Act 8 of PA 2012 which authorized charter townships to adopt by reference a provision of the Motor Vehicle Code commonly known as the “super drunk” law; and

Whereas, the “super drunk” law prohibits persons from driving a motor vehicle with a blood alcohol level of .17 or more; and

Whereas, the “super drunk” law provides that the penalty for driving a motor vehicle while super drunk is one or more of the following: community service for not more than 360 hours, imprisonment for not more than 180 days; and a fine of not less the \$200 or more than \$700;

Now therefore, be it resolved, that Ordinance 2012-422 is hereby adopted by reference.

PROPOSED ORDINANCE NO. 2012-422

*An ordinance to amend the Ypsilanti Township
Code, Chapter 58 of the
Charter Township of Ypsilanti's
Code of Ordinances*

THE CHARTER TOWNSHIP OF YPSILANTI HEREBY ORDAINS:

1. Section 625(1)(c) of the Michigan Vehicle Code, 1949 PA 300, MCL 257.625 is adopted by reference and added to Chapter 58, Section 3.
2. Violation of section 625(1)(c) is a misdemeanor punishable by one or more of the following:
 - a) community service for not more than 360 hours
 - b) imprisonment for not more than 180 days
 - c) a fine of not less than \$200.00 or more than \$700.00

Severability

If a court of competent jurisdiction declares any provision of this Ordinance or a statutory provision adopted by reference herein to be unenforceable, in whole or in part, such declaration shall only affect the provision held to be unenforceable and shall not affect any other part or provision; provided that if a court of competent jurisdiction declares a penalty provision to exceed the authority of the Township, the penalty shall be construed as the maximum penalty that is determined by the court to be within the authority of the Township to impose.

Effective Date

This ordinance shall take effect upon publication as required by law.

RESOLUTION NO. 2012-4

MICHIGAN COMMUNITY RESOLUTION TO MANAGE FLOODPLAIN DEVELOPMENT FOR THE NATIONAL FLOOD INSURANCE PROGRAM

WHEREAS, the community of Ypsilanti Township in Washtenaw County currently participates in the Federal Emergency Management Agency's (FEMAs) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, and reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community, and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
 - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).

4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.

5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance), and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.

6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act”, Act No. 230 of the Public Acts of 1972, as amended (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas, as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

WHEREAS, by the action dates of this document or an existing historical ordinance adoption action dated May 15, 2001, the community affirms/accepted the responsibility to administer, apply, and enforce the provisions of the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all construction within its community boundaries, and

NOW THEREFORE, to maintain eligibility and continued participation in the NFIP,

1. The community directs its construction code act designated enforcing agency, the Building Director for Ypsilanti Township, to administer, apply, and enforce the floodplain management regulations as

contained in the state construction code (including Appendix G) and to be consistent with those regulations by:

a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area and areas with potential flooding.

b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, the construction code act enforcing agent shall implement the following applicable codes according to their terms:

1. Floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code.

2. Floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code.

3. Appendix G of the current Michigan Building Code.

d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.

e. Assisting in the delineation of flood hazard areas; providing information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintaining floodproofing and lowest floor construction records, cooperating with other officials, agencies, and persons for floodplain management.

f. Advising FEMA of any changes in community boundaries, including appropriate maps.

- g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevations to which structures have been floodproofed.
2. The community assures the Federal Insurance Administrator (Administrator) that it intends to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to continue to participate in the program.
3. The community further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

NOW THEREFORE, be it resolved that Ordinance 2012-423 is hereby adopted by reference.

ORDINANCE NO. 2012-423

*An Ordinance Amending the Code of Ordinances,
Charter Township of Ypsilanti, Chapter 34, Article II
Entitled Flood Damage Prevention*

An ordinance to amend Chapter 34, Article II entitled Flood Damage Prevention and to affirm an enforcing agency to discharge the responsibility of the Charter Township of Ypsilanti located in Washtenaw County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The Charter Township of Ypsilanti ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Director of the Charter Township of Ypsilanti is hereby designated as the enforcing agency to discharge the responsibility of the Charter Township of Ypsilanti under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The Charter Township of Ypsilanti assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the Charter Township of Ypsilanti.

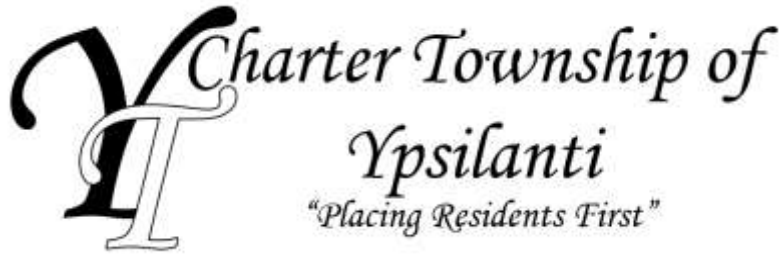
Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Washtenaw County, Michigan (All Jurisdictions)" and dated April 3, 2012 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26161C; 0268E, 0269E, 0288E, 0406E, 0407E, 0410E, 0420E, 0426E, 0430E, 0435E, 0440E, and 0445E and dated April 3, 2012 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. Section 34-34(a) of Chapter 34, Article II entitled Flood Damage Prevention is hereby repealed.

Section 5. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 6. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk
From: Joe Lawson, Planning Coordinator
Date: February 23, 2012
Re: Floodplain Management Ordinance

As the Board may be aware, pursuant to Section 60.3(d) of the National Flood Insurance Program regulations, the Township Board must adopt an ordinance acceptable to Federal Emergency Management Agency (FEMA) in relation to floodplain management measures that satisfy the National Flood Insurance Program (NFIP) regulations by no later than April 3, 2012.

Failure to adopt the required ordinance will cause the Township to become ineligible for flood insurance through the NFIP; new insurance policies could not be sold and existing policies could not be renewed.

With that said, please schedule the first reading of the Floodplain Management Ordinance (Ordinance #2012-423) during the March 12, 2012 Board Meeting.

The draft ordinance and accompanying resolution (#2012-04) has been drafted by Attorney King and will be forwarded to your office prior to the submittal deadline.

If you should have any questions, please do not hesitate to contact me.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Computer Support

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156
www.ytown.org

Memorandum

To: Ypsilanti Township Board
From: Travis McDugald, IS Manager
Date: March 5, 2012
Re: Request to post a part-time Web Application Developer

In concurrence with Karen Wallin, HR Specialist, we request to be able to post a part-time Web application developer. Please see attached Job Description.

This position is to enhance the Township public Web presence along with developing internal system to improve every day processes and collaboration.

The posting will be for a temporary part time position with a wage of \$15 per hour.

Funding for the position is budgeted in account 101.266.000.707.000

Charter Township of Ypsilanti

Part-Time Web Application Developer

Summary

Responsible for planning, developing and deploying web applications including preparation of text, graphics, audio and video for Township web applications. Manages resources, and ensures overall quality of completed web application and public web presence.

Supervision Received

Under the general supervision of the Information Systems Manager. Work directly with the Township departments to determine project scope and specifications for their web pages. Duties are performed according to established procedures and techniques.

Responsibilities and Duties

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform).

Strategy & Planning

- Participate in setting organizational Web development strategy.
- Define Web site architecture and overall site structure.
- Assist in establishing policies and procedures for publishing Web pages and applications in conjunction with content creators.

Acquisition & Deployment

- Conduct research into current and emerging Web technologies and issues in support of Web development efforts.

Operational Management

- Install and configure HTTP servers and associated operating systems, and establish appropriate server directory trees.
- Identify, recommend, and prioritize new Web features and applications in conjunction with business leaders and department managers.
- Oversee Web development projects, including intranets and extranets.
- Develop, code, install, test, debug, and document Web applications using appropriate editors.

- Update Web pages to ensure site accuracy and currency.
- Diagnose and troubleshoot problems with existing Web applications and sites.
- Work with database administrator to design, develop, and update databases as they relate to Web applications.
- Ensure security of all Web sites and related applications.
- Perform periodic Web site audits.
- Monitor and report on Web site traffic and performance.

Essential Functions, Qualifications and KSA's for Employment

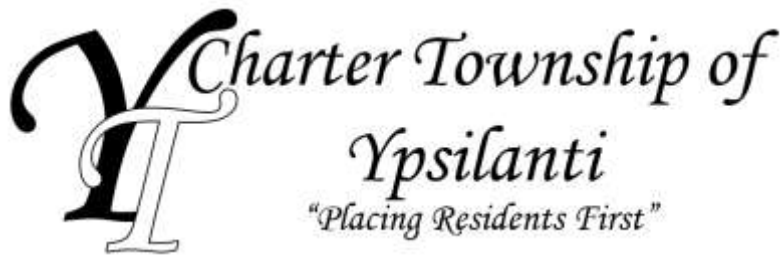
All of the following functions, qualifications knowledge, skills and abilities are essential. An employee in this position, upon appointment, should have the equivalent of the following:

- In-depth knowledge of Web technologies, protocols, tools, and social media.
- Strong understanding of Internet programming languages, including PHP and Javascript.
- Thorough understanding of application development methodologies.
- Experience with computer graphic and multimedia design.
- Experience with social media sites such as Facebook and Twitter.
- Comprehensive experience with structuring, developing, and implementing interactive corporate Web sites.
- Proven experience in installing, upgrading, and maintaining Web servers and associated operating systems.
- Knowledge of database development, including MySQL and/or MSSQL.
- Experience in gathering and analyzing business requirements.
- Project management experience.

Personal Attributes

- The ability to clearly communicate with coworkers and users.
- Excellent knowledge of applicable data privacy practices and laws.
- Excellent written and oral communication skills.
- Excellent interpersonal skills.
- Ability to conduct research into emerging Internet technologies and programming languages.
- Ability to present ideas in business-friendly and user-friendly language.
- Highly self-motivated and directed.
- Keen attention to detail.
- Proven analytical and problem-solving abilities.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Very strong customer service orientation
- Experience working in a team-oriented, collaborative environment.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin
Human Resource Department

Date: March 7, 2012

**Subject: Recommendation of Teamster Local 214 Bargaining Unit Agreement –
Per attached memo.**

The following is being forward for consideration in regard to the Teamster Local 214 Bargaining Unit Agreement per the attached memo.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

Supervisor
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www.ytown.org

MEMORANDUM

To: Bill Elling
Teamsters Union

From: Karen Wallin
Human Resource Department

Date: March 7, 2012

Subject: Contract


Please be advised that after meeting with the full-time officials the following is being forward for consideration to the Teamster union.

*Extension of the current Teamsters contract through December 31, 2012

*Addition of the following: "Any employee who retires before January 1, 2013 shall be immediately eligible for retiree health care provided they are 55 years or older and they have at least fifteen years of service with the Township or eligible for regular pension under MERS. Employees who will retire after December 31, 2012, but were hired prior to January 1, 2010, will receive retiree health care at age sixty (60) with ten years of service until such time the employee is eligible for Medicare."

*PTO Language will remain the same as current contract through December 31, 2012.

*Health Care Insurance will remain in effect according to the "Letter of Agreement" – Health Care dated November 2011. The Health Care Committee will begin meeting no later than the 4th quarter 2012 to discuss the health care benefits for the year 2013 in relation to complying with State House Bill #7.


W-6 Elling
3/7/12


RW
3/7/12

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #1

March 12, 2012

101 - GENERAL OPERATIONS FUND

Total Increase \$24,364.63

Increase the General Fund Budget by the requested amount of transfer from the BSR1 Fund #211 in the amount of \$24,364.63 to be placed in the parks and grounds department # 101-774-000-776.000. These funds will be used to purchase mulch at the lowest bid of \$23,150.00 and the remainder of \$1,214.63 to be used to purchase/repair picnic tables. This will close the BSRI Fund #211.

Revenues:	Transfer In: BSR I	101-000-000-697.211	\$ 24,364.63
		Net Revenues	<u>\$24,364.63</u>
Expenditures:	GF Resident Svcs: Parks & Grounds Maintenance Supplies	101-774-000-776.000	\$ 24,364.63
		Net Expenditures	<u>\$24,364.63</u>

211 - BIKE PATH/SIDEWALK/RECREATION FUND - BSR1

Total Decrease \$24,364.63

Decrease the BSR1 fund by the requested amount of transfer to the General Fund in the amount of \$24,364.63 to be placed in the parks and grounds department # 101-774-000-776.000. These funds will be used to purchase mulch at the lowest bid of \$23,150.00 and the remainder of \$1,214.63 to be used to purchase/repair picnic tables. This will close the BSRI Fund #211.

Revenues:	Prior Year Fund Balance	211-000-000-699.000	\$24,364.63
		Net Revenues	<u>\$24,364.63</u>
Liabilities:	Transfer to General Fund	236-000-000-697.101	\$24,364.63
		Net Liability	<u>\$24,364.63</u>

CHARTER TOWNSHIP OF YPSILANTI
2012 BUDGET AMENDMENT #1
March 12, 2012

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND - BSR II**

	Total Increase	\$8,750.00
--	-----------------------	-------------------

Increase the publishing budget (by 50% of the total cost) to mail Township communication to the community by \$8,750. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	212.000.000.699.000	\$8,750.00
		Net Revenues	\$8,750.00

Expenditures:	Publishing Expenditure	212.212.000.900.000	\$8,750.00
		Net Expenditures	\$8,750.00

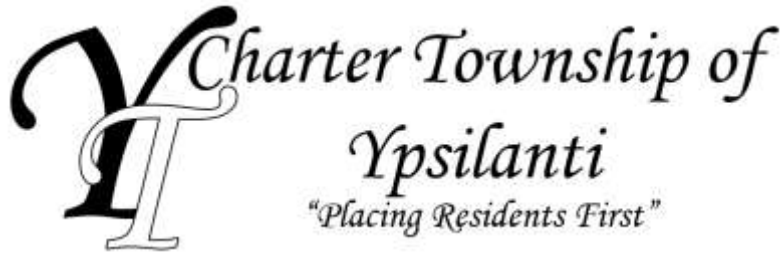
Motion to Amend the 2012 Budget (#1):

Move to increase the General Fund budget by \$24,364.63 to \$7,210,128.63 and approve the department line item changes as outlined.

Move to decrease the BSR1 Fund budget by \$24,364.63 to \$0 and approve the department line item changes as outlined.

Move to increase the BSRII Fund budget by \$8,750.00 to \$2,562,746 and approve the department line item changes as outlined.

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Clerk's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156
www.ytown.org

February 28, 2012

Karen Lovejoy Roe
Ypsilanti Township Clerk
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: **Green Oaks Golf Course**
Proposed 2012 Rate Schedule

Dear Ms. Lovejoy Roe:

At the Regular Meeting held on February 27, 2012, the Ypsilanti Township Greens Commission approved the proposed 2012 Rate Schedule.

It is the recommendation of the Greens Commission that all rates remain the same as 2011

Please include the enclosed proposal on the next Ypsilanti Township Board agenda for consideration by the Board.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ambrose Wilbanks', is written over a light gray rectangular background.

Ambrose Wilbanks
Chair

nkW

Enclosure

Cc: Greens Commissioners
File

GREEN OAKS GOLF COURSE

2012 RATE PROPOSAL

2012 RATES

	9 Holes	18 Holes
*Residents		
Weekdays	\$ 15.00	\$ 20.00
Weekends	16.00	23.00
Retirees (weekdays only)	10.00	12.00
Carts	12.00	24.00
Twilight (after 2 p.m. weekends)		18.00
Leagues	16.00	
Retirees	11.00	
 *Non-Residents		
Weekdays	\$ 16.00	\$ 23.00
Weekends	18.00	27.00
Retirees (weekdays only)	11.00	13.00
Carts	12.00	24.00
Twilight (after 2 p.m. weekends)		20.00

SEASONAL PASSES

	2012 Rates
*Residents	
Full 7 Days	\$ 750.00
Spouse	175.00
Retirees (weekdays only)	450.00
Students with Parents	155.00
 *Non-Resident	
Full 7 Days	\$ 900.00
Spouse	255.00
Retirees (weekdays only)	590.00
Students with Parents	205.00

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Treasurer's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-1002
Fax: (734) 484-5155
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Larry J. Doe, Treasurer

DATE: March 6, 2012

RE: Pitney Bowes Postage Machine Renewal Lease

I met with Andrew Shahin, District Sales Manager for Pitney Bowes and Sinda Mills, Mail Solutions Consultant regarding the lease renewal on our Pitney Bowes postage meter which will expire on March 15, 2012. Our current postage machine has a monthly lease amount of \$620.00 a month.

They recommended a 60-month lease on a new machine, with updated features for \$486.00 per month amount to a monthly savings of \$134.00.

Please place the request to lease a new Pitney Bowes postage machine for 60-months at a monthly cost of \$486.00, budgeted in line item #101-267-000-941-000 on the next regularly scheduled board meeting for consideration by the Board.

Ypsilanti Township Renewal Documents

It is time to renew your agreement for your mailing system.

Good News

YOUR PAYMENT HAS BEEN REDUCED

I have attached your renewal agreement. Simply sign where indicated, and Fax or email the agreement back to me.

That is it! My fax number is 203-617-2015 or feel free to PDF it and email it over to sinda.mills@pb.com

It is my pleasure to Take GOOD CARE of your account!

Any Questions:

Call me directly at 248-842-0180

old 705.

Loak

Current \$ 620

New Pmt \$ 495

Savings \$ 125/mth

\$ 486

CUSTOMER PROPOSAL:

For:

**YPSILANTI TOWNSHIP
 7200 S HURON RIVER DR
 YPSILANTI, MI 48197-7099**

January 24, 2012

LEASE TERM: 60 Months LEASE FREQUENCY: Quarterly

LEASE PAYMENT INFORMATION

# of Payments	Lease	EMA	Sftg/SMA	Meter	Smrtmlr	IntelliLink	V Plan	Total
60	\$297	\$128	\$0	\$53	\$0	\$17	\$0.00	\$495

Rates are Monthly but billed Quarterly

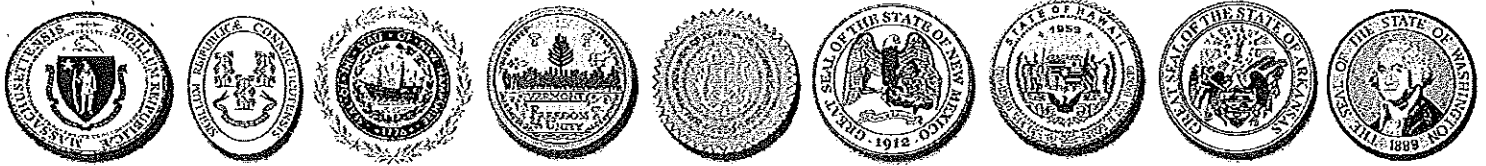
EQUIPMENT DETAILS

Qty	Pack/Item	Equipment Description
1	AZBB	Connect+ 2000 Series
1	1W00	Connect+ Series Meter
1	APFM	Connect+ Laser Printer Enabled
1	APSF	180/115 LPM Feature
1	1FW5	15 lb Interfaced Weighing
1	APA2	100 Dept Accounting
1	MSD1	Standard Apps Center
1	AZBE	Connect+ Mono Printer
1	MSPS	Connect+ Power Stacker
1	1E90050	NASPO Warranty Label
1	F8DA	Confirmation Services Training (DM800/900/1000)
1	MSDA	Connect+ VBS Training
1	MW90008	Connect+ VBS Welcome Kit
1	MP30	15/30 lb Weighing Platform
1	MP3X	Differential Weighing for 15 lb or 30 lb Scale
1	MW90147	Wireless Keyboard
1	SPY8	Printer
1	M9SS	IntelliLink Subscription with Value Based Services

Note: Applicable taxes will be added to the above lease payments.

Includes Equipment Maintenance Agreement

Includes Softguard Rate Replacement For Up To Six Rate Upgrades Per Year and Software Maintenance Agreement



**OFF22 Multi-State Postage and Mail Processing Equipment, Accessories, Services and Supplies
Equipment Confirmation Form**

This form **must** be used and attached to each equipment lease, purchase, service or rental encumbrance document to confirm the selection of equipment covered under the Statewide Contract Number OFF22 on file at OSD. All of the terms and conditions of the Statewide Contract, OFF22 are incorporated herein and made a part hereof. Conflicting or additional terms, conditions or agreements included in or attached to this form, which conflict with the terms of the OFF22 Statewide Contract shall be considered to be superseded and void. Eligible Entities are only required to sign this confirmation form. This form is **optional** for all supply purchases.

Participating State Contract Number: _____
Purchase Order/Encumbrance Number: _____ Fiscal Year: _____

Eligible Entity: YPSILANTI TOWNSHIP	Contractor Lease Name: Pitney Bowes Global Financial Services (PBGFS)	
Contact Person:	Contractor Purchase, Service or Meter Head Name: Pitney Bowes Inc. (PBI)	
Phone:	Contact Person: Sinda Mills	
E-Mail: Fax:	Phone:	
Entity Billing Address: 7200 S HURON RIVER D YPSILANTI MI 48197-7099 Contact: _____ Phone: _____	Contractor Lease Remit Address: Pitney Bowes Global Financial Services PO Box 371887 Pittsburgh, PA 15250-7887	Contractor Purchase, Service or Meter Head Remit Address: Pitney Bowes Inc, Box 371896 Pittsburgh, PA 15250-7896
	Lease FEIN/Vendor Code Number # 201344287	Purchase, Service or Meter Head FEIN/Vendor Code Number # 60495050
Delivery Address: (If different from Billing Address Above) (Multiple Address and Contact information Entity must attached the appropriate information to the form) 7200 S HURON RIVER DR YPSILANTI MI 48197-7099 Contact: _____ Phone: _____	<input checked="" type="checkbox"/> Term Lease # Months <u>60</u> <input type="checkbox"/> Meter Head Term Lease # Months _____ <input type="checkbox"/> Rental (Not to exceed 6 months) <input type="checkbox"/> Purchase (Optional)	
Check off the applicable box for equipment type and Maintenance Plan and number of years after warranty period: <input type="checkbox"/> New Equipment <input type="checkbox"/> Predecessor Maintenance Service Term after Warranty Period; <input checked="" type="checkbox"/> Warranty <input type="checkbox"/> 2 nd Year <input type="checkbox"/> 3 rd Year <input type="checkbox"/> 4 th Year <input type="checkbox"/> 5 th Year <input type="checkbox"/> Plan A Yearly Service with applicable response time <input type="checkbox"/> 4 Hour <input type="checkbox"/> 8 Hour <input type="checkbox"/> 12 Hour <input type="checkbox"/> 24 Hour <input type="checkbox"/> Plan B Time and Material with applicable response time <input type="checkbox"/> 4 Hour <input type="checkbox"/> 8 Hour <input type="checkbox"/> 12 Hour <input type="checkbox"/> 24 Hour	Check off the applicable box for equipment sub-category: <input checked="" type="checkbox"/> Category 1 <input type="checkbox"/> 2A <input type="checkbox"/> 2B <input type="checkbox"/> 2C <input type="checkbox"/> 2D <input type="checkbox"/> 2E <input type="checkbox"/> 2F <input type="checkbox"/> 2G <input type="checkbox"/> 2H Purchase, Lease and Service Billing Options: (Billed in advance unless indicated in arrears below.) Term Lease <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Yearly <input type="checkbox"/> Arrears Rental <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Arrears Service Plan A <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Yearly <input type="checkbox"/> Arrears	

NOTE: Contractors are required to include one (1) month worth of complete supplies necessary to operate each piece of equipment based upon the monthly volumes indicated within the OFF22 terms and conditions upon installation and training.

Equipment Model Number	Equipment/Accessory Description (E.G. Digital Postage Equipment)	Quantity	Purchase Price Or Monthly Lease Or Rental Equipment Cost	Number Of Lease Or Rental Months	Trade-In Value	Net Total Lease, Purchase Or Rental Equipment Costs	Annual Service Plan Selected With Applicable Net Rate Per Unit/Each After Warranty	Net Total Cost For Service
	See Attachment A for Details		\$		\$	\$	\$	\$
			\$		\$	\$	\$	\$
			\$		\$	\$	\$	\$
			\$		\$	\$	\$	\$
			\$		\$	\$	\$	\$
GRAND TOTAL							\$	\$
Special Instructions/Additional Information (e.g. equipment model traded, software license information, lease document information for contractor tracking purposes only, supplies exchanged): See Attachment B								

Eligible Entity and Contractor signatures below acknowledge ONLY that the equipment order has been placed pending delivery, installation, start-up supplies and training.

ELIGIBLE ENTITY:
 X: _____
 (Signature)
 NAME: _____
 (Print)
 TITLE: _____
 DATE: _____

CONTRACTOR:
 X _____
 (Signature)
 NAME: _____
 (Print)
 TITLE: _____
 DATE: _____

Eligible Entity and Contractor signatures below acknowledge completion of the four (4) items below to the Eligible Entities satisfaction in addition to the payment start and termination dates.

Eligible Entity must check off all four (4) items below acknowledging completion prior to final approval.

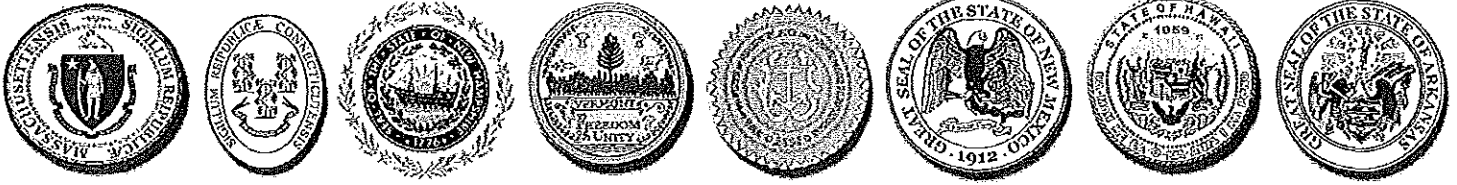
- 1) Equipment delivered undamaged from the Contractor.
- 2) Received one (1) complete set of supplies based upon the monthly volumes within the OFF22 terms and conditions.
- 3) Equipment is installed and operational.
- 4) Received initial satisfactory training from the Contractor.

Lease, Rental or Purchase payment terms do not begin until the appropriate items above have been approved by the Eligible Entity.

Payment Start Date of this Lease, Purchase or Rental Agreement: Month _____ Day _____ Year _____	Payment Termination Date of this Lease, Purchase or Rental Agreement Month _____ Day _____ Year _____
--	---

ELIGIBLE ENTITY:
 X: _____
 (Signature)
 NAME: _____
 (Print)
 TITLE: _____
 DATE: _____

CONTRACTOR:
 X: _____
 (Signature)
 NAME: _____
 (Print)
 TITLE: _____
 DATE: _____



OFF22 PERFORMANCE SURVEY
Multi-State Postage and Mail Processing Equipment, Accessories, Services and Supplies

The Procurement Management Team (PMT) requests that you complete the brief performance survey following your utilization of the OFF22 contract. You may fold, tape and return it using the self-addressed panel provided on page two of the form or fax it to 617-727-4527.

Your input is extremely important. This information will be used to evaluate customer satisfaction with both the Contractor's performance and the overall terms and conditions of the contract.

Name of Contractor: PITNEY BOWES

Eligible Entity Name: YPSILANTI TOWNSHIP

Eligible Entity Contact Person: _____

Phone #: _____ Email: _____

Please check the appropriate response for each question.

QUESTION	Yes	No	Comments
1. Which OFF22 Category/ies did you utilize? Please indicate			
• Category 1, Postage and Mailing Systems			
• Sub-Category 2A, Folding/Inserting Equipment			
• Sub-Category 2B, Folding Equipment			
• Sub-Category 2C, Tabbng Equipment			
• Sub-Category 2D, Sorting Equipment			
• Sub-Category 2E, Mail/Letter Opening Equipment			
• Sub-Category 2F, Pressure Sealing Equipment			
• Sub-Category 2G, Check imprinting/Endorsing Equipment			
• Sub-Category 2H, Bursting Equipment			
QUESTION	Excellent 5 Points	Good 3 Points	Poor 1 Point
2. How would you rate your satisfaction with:			
• Contract pricing from the selected Contractor			
• Quality of the product or service			
• Quality of product information (price brochures, price lists)			
• Quality of equipment training services			
• Delivery and installation of product or services			
• Billing & invoicing accuracy			
• Contractors ability to communicate effectively with regards to your needs in relationship to the Contractors category and product and or service award			
• Overall Contractors performance			

Thank you for your cooperation.

Operational Services Division
One Ashburton Place
10th Floor, Room #1017
Boston, MA. 02108-1552
Attn: Robert Guerard, Procurement Manager
Office, Recreational and Educational
Equipment, Supplies & Services

Mar 15 07 12:26p
Mar 15 07 10:21a

Ypsilanti Township
Pitney Bowes

734 484 5158
1-248-714-5522

p.2 p.2

9429366 406



Family Account Number
60 734 484 5158 1-248-714-5522

Your Business Information:

Full Legal Name of Lessee Charter Township of Ypsilanti		DBA Name of Lessee	
Billing Address 7200 S Huron River Drive		City Ypsilanti	State MI
Phone # 734 484-4020	Lessee Contact Name Susan Gilbee	Invoice Acct. of Purchasing Dept.	Zip+4 481977099
Equipment Location (if different than billing address) 7200 S HURON RIVER DR		City YPSILANTI	State MI
Customer P.O. #	Bill Loc. ID.	Install Loc. I.D.	Zip+4 48197-7099
Credit Card #	Expire Date	Name On Card	Type
Tax Exempt # B38-6007433		Sales Tax (if applicable)	
Fiscal Period From: To:		Rental PO#	

Your Business Needs:

(X) Items to be included in your Total Quarterly Payment.

- Equipment Maintenance - Provides full service coverage including oil, parts and labor.
- Software Maintenance - Provides software updates and technical assistance.
- Self-Service - Provides necessary carrier rate updates.
- Meter on Lease - Provides simplified billing and includes meter(s) per year.

Qty	Item	Equipment Description
		Main Street Solutions - I
1	3FAC	DM100 100 WOW w/300 Dept Acctg, 1800 Laser Printer, Power Steerer
1	1M00	IntelGL Intf Interface / PSD for DA500-DM100
1	1FS1	USPS Configuration Services Software (DM100/540/1500)
1	1FW0	15lb Integrated Weighing (DM100 Only)
1	ATR1	VBS Postage Payer
1	1SDD	Confirmation Services Welcome Kit

Your Payment Plan:

Initial Lease Term (in Months) 60
(Begin after any applicable interim usage period)

# of Months	Monthly Amount
First 60	\$ 620

This lease is billed quarterly, your Total Quarterly Payment is three times the Monthly Amount.

Rental Terms and Conditions

By your signature as "Renter" below, you represent that you own the equipment described above or on any schedule attached hereto (the "Equipment") for a lawful government purpose in consideration of your payment to us of the amounts set forth in the Payment Schedule, subject to the terms and conditions provided in this Agreement. For purposes of this Agreement, all payments set forth in the Payment Schedule shall be referred to as the "Total Payments". The payments referred to in the Payment Schedule other than the "Final Payment" shall be referred to separately as a "Period Payment", and collectively as the "Period Payments." Your office will be billing on all items we sell only to the key or authorized employee sign it. All payments hereunder shall be payable only to our executive office unless we direct you otherwise in writing.

1. NON-APPROPRIATION. You warrant that you have funds available to pay the Total Payments to us the end of your current fiscal period, and shall use your best efforts to cause funds to pay the Total Payments in each subsequent fiscal period through the end of your Initial Term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to pay the Total Payments is denied, you may terminate this Agreement on the last day of the fiscal period for which funds have been appropriated, upon (i) notification of the denial of appropriation satisfactory to us and making the Governing Body's denial of an appropriation sufficient to constitute this Agreement for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this Agreement through the end of the fiscal period for which funds have been appropriated, including the return of the Equipment at your expense.

Signature *Ruth Ann Jannick* Date March 15, 2007
Print Name Ruth Ann Jannick Title Supervisor

Signature *Brenda L. Stumbo* Date March 15, 2007
Print Name Brenda L. Stumbo Title Clerk

This form and other agreements may only be signed by the parties in writing.

Approved by the Township Board on March 3, 2007

Account Rep: Lori Welles

District Office 015

Equipment Vendor: Pitney Bowes

PB Accepted By: *[Signature]*
Form Rental (Rev. 3/2004)

Date: _____

For Sales and Service Call
1-800-522-8000

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: March 5, 2012

RE: Request Public Hearing Pertaining to the "Land and Water Conservation Fund" Grant

At the February 13, 2012 Regular Board meeting, the Township Board authorized pursuing a Michigan Department of Natural Resources (MDNR) grant for the removal/repair of the basketball/tennis courts at Ford Lake Park. The recommendation for these repairs came from the Ypsilanti Township Park Commission

The MDNR requires a public hearing be held when applying for a "Land and Water Conservation Fund" grant. I am request that a public hearing date of March 26, 2012 be set at the next regularly scheduled board meeting.

Please add this request to agenda of the next regularly scheduled meeting for Board consideration.

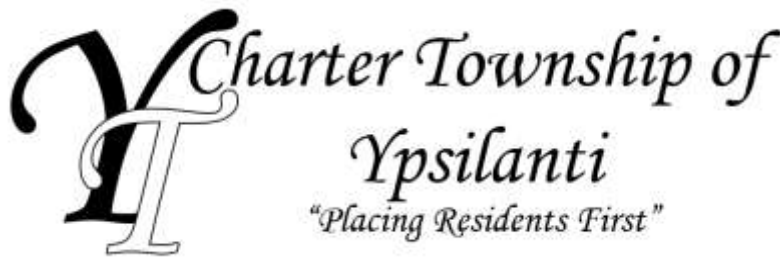
Should you have any questions, please give me a call.

SET PUBLIC HEARING DATE

1. SET PUBLIC HEARING DATE OF MONDAY, APRIL 9, 2012 AT APPROXIMATELY 7:00 P.M. – SPECIAL ASSESSMENT STREETLIGHT DISTRICT FOR LAKEVIEW SUBDIVISION

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services
Division

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484.0073
Fax: (734)544.3501

www.ytown.org

Memorandum

To: Charter Township of Ypsilanti

From: Brian Durant, Public Services Superintendent

Date: March 12, 2012

Subject: Authorization to purchase Certified Play Ground Mulch

We have received 3 written quotes per the township's purchasing policy for the Residential Services Department to purchase 1,400 cubic yards of certified playground mulch. The 3 bids are as follows:

1. \$23,150.00- Cannonsburg Wood Products
2. \$25,050.00- Michigan Bark Products, Inc.
3. \$25,380.64- Brink Wood Products, Inc.

I would like to recommend to the Board that we purchase the mulch from Cannonsburg Wood Products as they were low bidder.

We will utilize account number 101.774.000.776.000 for the purchase of this material not to exceed \$23,100.00. The Purchasing Department has copies of all quotes at this time.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
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Residential Services

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Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: March 5, 2012

RE: Seek proposals for natural gas providers

I have recently met with a representative of Fortune Hi-Tech Marketing, an agent of Xoom Energy, with regard to their natural gas pricing.

As you may be aware, natural gas pricing is at an all-time low and it may be an opportune time for us to seek locking in with a gas provider (other than DTE/MichCon) to get better pricing for our gas.

As you can see from the attached letter, we could save almost 12 cents per ccf by changing to purchasing our gas through this provider. This rate is a variable rate, however, we would have the opportunity to lock in a rate for 24 months and still save 7.5 cents per unit.

In looking at our most recent DTE invoice, we would save approximately \$670 for the Civic Center alone if we were on the variable rate.

I am seeking your approval that I contact other gas providers to see if we can find similar or better savings from them as well. As you can see from the enclosed letter, everything else would stay the same with billing and service through DTE.

Should the Board see fit, I can bring the pricing back to you at a future meeting, or due to the sensitive timing of the pricing, you may want to authorize the Township Supervisor or the 3- full time officials to sign the agreement.

ALICE BRITZ
7956 CREEK BEND DR
Ypsilanti, MI 48197
www.fhtm.us.com/abritz
February 24, 2012

Charter Township of Ypsilanti
Jeff Allen, Residential Services Director
9075 S. Huron River Drive
Ypsilanti, MI 48197

Dear Jeff,

First, I would like to thank you for taking time to meet with me in regard to saving the township money on their energy bill. Being a resident of Ypsilanti Township, I am very aware of the problems we face in these economic times. As I stated to you, I am a representative of Fortune Hi-Tech Marketing and an authorized agent for Xoom Energy. With the deregulation of energy in Michigan, Xoom Energy allows the customer to be in control of their energy supply by having a choice in the service plan and supplier. Xoom Energy offers very competitive rates, a variety of plans and excellent customer service.

As determined, by checking your most recent bill, MichCon is charging you \$0.575 per ccf. At this time, the rate through Xoom energy is \$0.4572/ccf, which would be a savings of 20% on the cost of the natural gas to the township. That would add up to a significant savings! You still pay your bill as usual, DTE/MichCon is still your utility. Xoom Energy will simply begin supplying the actual natural gas that MichCon delivers. DTE/MichCon will still maintain the lines, read the meter and respond to emergencies. There is no fee to switch to Xoom Energy.

The price for natural gas is at a 10 year low. If you would like to lock in to a 12 month or 24 month contract to take advantage of this low price, it would also be possible. However, if for some reason you would break that contract, there would be a fee of \$150.00 charged. That would be to offset the gas charge, since the gas would be bought at the beginning of the contract in anticipation of the supply needed. With the variable rate, there is no fee to switch back if you see the need.

The 12 month lock in fixed rate available is priced @ \$0.50ccf or a 24 month lock in rate @ \$0.5213/ccf. After choosing the preferred plan, either variable or fixed, the process is very simple. It is all done through my website at www.fhtm.us.com/abritz.

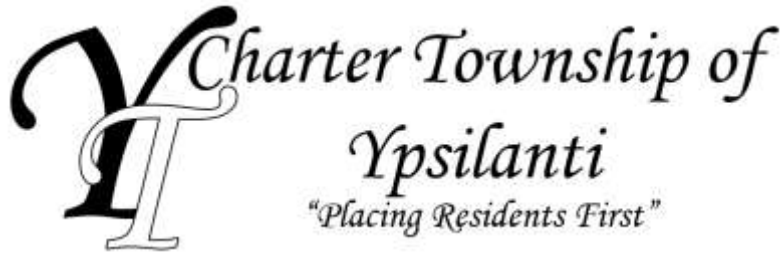
Feel free to call if you have any questions. Looking forward to hearing from you.

Sincerely,



Alice Britz
FHTM/RSM
734-634-3581

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
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STAN ELDRIDGE
MIKE MARTIN
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Residential Services

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MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: March 5, 2012

RE: Request to seek bids for the Hydro Roof (again)

At your September 20, 2011 meeting, you approved Burke's Roofing to replace the roof at the Hydro Station for \$7,500.

After repeated attempts to contact them and to get them to do the repair, we have not received a response. We have since contacted them and notified them that we have canceled their P.O. and will be going out for bids again. We are seeking your permission to do this.

I would also like to request that we disqualify Burke's Roofing from bidding on this next bid due to the costs that we have already occurred in our efforts, as well as their unprofessionalism.

We have estimated the project to cost about \$18,000 and have the funds available in 252.252.000.971.001.

We will come back to the Board with a recommendation of a contractor at a future meeting.