

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

January 23, 2012

Work Session – 6:00 p.m.

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

OFFICE OF THE TREASURER
LARRY J. DOE



2011 ANNUAL TREASURER'S REPORT
JANUARY 1, 2011 THROUGH DECEMBER 31, 2011

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	4,892,082.51	\$ 12,149,742.36	12520114.46	4,521,710.41
101 - Payroll	83,590.29	\$ 9,153,803.27	9,150,504.63	86,888.93
101 - Willow Run Escrow	141,173.20	\$ 151.11	0.00	141,324.31
206 - Fire Department	2,993,106.42	\$ 4,972,066.77	5,881,876.40	2,083,296.79
208 - Parks Fund	24,299.16	\$ 23.70	4,986.44	19,336.42
211 - Bicycle Path	63,297.90	\$ 48.67	38,984.00	24,362.57
212 - Roads/Bike Path/Rec/General Fund	593,322.57	\$ 1,964,769.94	1,493,268.89	1,064,823.62
225 - Environmental Clean-up	443,091.17	\$ 474.28	0.00	443,565.45
226 - Environmental Services	3,717,409.18	\$ 2,558,395.55	2,857,177.38	3,418,627.35
230 - Recreation	117,855.74	\$ 880,976.18	814,067.82	184,764.10
236 - 14-B District Court	0.00	\$ 1,049,609.83	961,092.69	88,517.14
244 - Economic Development	66,992.23	\$ 71.70	0.00	67,063.93
245 - Public Improvement	421,264.90	\$ 257.61	421,522.51	-
248 - Rental Inspections	4,686.70	\$ 140,475.24	136,824.46	8,337.48
249 - Building Department Fund	256,563.21	\$ 265,161.36	254,160.49	267,564.08
250 - LDFA Tax	304.35	\$ 0.33	0.00	304.68
252 - Hydro Station Fund	471,887.40	\$ 334,648.43	204,345.22	602,190.61
266 - Law Enforcement Fund	2,226,019.89	\$ 6,849,484.34	5,976,152.27	3,099,351.96
280 - State Grants	18,332.52	\$ 19.62	0.00	18,352.14
283 - Neighborhood Stabilization	14,925.00	\$ 310,132.51	318,111.46	6,946.05
301 - General Obligation	472,216.43	\$ 604.05	85,400.00	387,420.48
396 - Series "A" Bond Payments	1,608.68	\$ 48,508.57	48,475.76	1,641.49
397 - Series "B" Cap. Cost of Funds	6,668.53	\$ 46,907.03	51,463.34	2,112.22
398 - LDFA 2006 Bonds	76,199.86	\$ 138,266.20	183,945.00	30,521.06
498 - Capital Improvement 2006 Bond Fund	347,133.58	\$ 369.39	3,558.56	343,944.41
584 - Green Oaks Golf Course	143,024.64	\$ 653,627.01	609,297.25	187,354.40
590 - Compost Site	1,132,100.15	\$ 1,311,285.21	1,219,285.79	1,224,099.57
595 - Motor Pool	430,221.79	\$ 138,232.65	117,194.31	451,260.13
701 - General Tax Collection	12,851.13	\$ 208,099.60	214,871.83	6,078.90
703 - Current Tax Collections	10,432,835.37	\$ 56,135,603.17	61,518,758.67	5,049,679.87
707 - Bonds & Escrow/GreenTop	665,436.12	\$ 126,168.59	236,905.87	554,698.84
708 - Fire Withholding Bonds	129,400.09	\$ 134,221.20	210,957.38	52,663.91
893 - Nuisance Abatement Fund	90,304.10	\$ 110,223.78	138,561.49	61,966.39
ABN AMRO Series "B" Debt Red. Cap.Int.	85,300.34	\$ 6.67	49,530.38	35,776.63
Comerica Series B Bond	2,117.10	\$ 2.95	300.86	1,819.19
GRAND TOTAL	30,577,622.25	99,682,438.87	105,721,695.61	24,538,365.51

DEPARTMENTAL REPORTS

14-B District Court

Revenue Report for December 2011

General Account

Account Number	
Due to Washtenaw County	
(101-000-000-214.222)	<u>\$2,208.00</u>
Due to State Treasurer	
Civil Filing Fee Fund (MCL 600.171):	\$17,808.00
State Court Fund (MCL 600.8371):	\$1,180.00
Justice System Fund (MCL 600.181):	\$7,473.49
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$10.00
Drivers License Clearance Fees (MCL 257.321a):	\$630.00
Crime Victims Rights Fund (MCL 780.905):	\$2,787.80
Judgment Fee (Dept. of Natural Resources):	\$10.00
Due to Secretary of State	
(101-000-000-206.136)	\$1,245.00
Total:	<u>\$31,144.29</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$30,583.94
Civil Fees (101-000-000-603.136):	\$24,338.00
Probation Fees (101-000-000-604.000):	\$3,301.51
Ordinance Fines (101-000-000-605.001):	\$5,117.00
Bond Forfeitures (101-000-000-605.003):	\$455.00
Interest Earned (101-000-000-605.004):	\$15.62
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$359.71)
Total:	<u>\$63,451.36</u>

Total to General Account - (101.000.000.004.136): **\$96,803.65**

Escrow Account

(101-000-000-205.136)	
Court Ordered Escrow:	\$2,796.00
Garnishment Proceeds:	\$708.14
Bonds:	\$12,135.00
Restitution:	\$2,042.19
Total to Escrow Account - (101.000.000.205.136):	<u>\$17,681.33</u>

14-B District Court

Monthly Disbursements

December 2011

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

December 2011 Disbursements:

Washtenaw County:	\$ 2,208.00
State of Michigan:	\$ 31,144.29
Ypsilanti Township Treasurer:	\$ 63,451.36

TOTAL: \$ 96,803.65

		Year to Date	
		Prior Year Comparison	
Month	Revenue	Revenue	
	2010	2011	
January	\$78,790.17	\$85,374.84	
February	\$111,252.70	\$100,496.55	
March	\$121,161.65	\$93,475.20	
April	\$98,546.23	\$84,227.15	
May	\$76,483.46	\$79,500.06	
June	\$100,149.18	\$83,319.22	
July	\$79,343.78	\$59,948.40	
August	\$97,825.96	\$68,626.52	
September	\$95,457.15	\$79,849.60	
October	\$88,730.98	\$85,226.11	
November	\$64,348.15	\$72,034.59	
December	\$63,265.71	\$63,451.36	
Caseload	14,212		
Standardization			
Payment:		\$45,724.00	
Year-to Date			
<i>Totals:</i>		\$1,001,253.60	
Expenditure			
<i>Budget:</i>			
<i>Difference:</i>			

BUILDING DEPARTMENT MONTHLY REPORT - November, 2011												
Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Building	34	43	158	132	98	125	286	164	95	152	121	66
	\$ 7,637	\$ 5,270	\$10,251	\$14,959	\$12,823	\$ 18,000	\$ 14,884	\$ 18,391	\$ 10,504	\$ 24,380	\$ 13,974	\$ 7,655
Electrical	19	18	15	36	39	26	23	42	30	31	15	20
	\$ 1,545	\$ 1,275	\$ 1,260	\$ 2,355	\$ 2,760	\$ 1,600	\$ 1,380	\$ 3,745	\$ 1,740	\$ 2,670	\$ 1,170	\$ 1,365
Mechanical	58	33	36	30	54	57	39	41	42	58	50	35
	\$ 3,594	\$ 1,635	\$ 1,785	\$ 3,735	\$ 3,060	\$ 3,566	\$ 1,890	\$ 2,565	\$ 2,555	\$ 3,185	\$ 3,615	\$ 2,795
Plumbing	25	24	25	35	34	30	30	20	23	24	29	25
	\$ 1,455	\$ 1,470	\$ 1,755	\$ 1,845	\$ 2,160	\$ 1,995	\$ 1,770	\$ 1,365	\$ 1,320	\$ 1,770	\$ 2,115	\$ 1,665
Zoning	2	1	1	12	18	17	8	19	9	13	9	10
	\$ 90	\$ 45	\$ 45	\$ 540	\$ 810	\$ 765	\$ 360	\$ 855	\$ 450	\$ 585	\$ 450	\$ 870
Sub Totals	138	119	235	245	243	255	386	286	199	278	224	156
	\$14,321	\$ 9,695	\$15,096	\$23,434	\$21,613	\$ 25,926	\$ 20,284	\$ 26,921	\$ 16,569	\$ 32,590	\$ 21,324	\$ 14,350
TOTAL YTD 2010												\$ 242,122
PERMIT TYPE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Building	60	35	76	86	101	113	93	71	112	102	131	42
	\$ 9,412	\$ 8,480	\$11,744	\$12,686	\$15,529	\$ 14,869	\$ 14,121	\$ 8,851	\$ 15,592	\$ 14,603	\$ 14,682	\$ 6,961
Electrical	19	19	35	28	26	26	41	30	42	35	26	12
	\$ 1,440	\$ 1,680	\$ 2,355	\$ 2,610	\$ 1,935	\$ 2,160	\$ 3,840	\$ 2,055	\$ 2,790	\$ 2,910	\$ 2,160	\$ 1,110
Mechanical	43	41	50	45	34	38	54	56	76	65	48	58
	\$ 2,775	\$ 2,665	\$ 3,090	\$ 2,866	\$ 2,388	\$ 2,250	\$ 3,000	\$ 3,560	\$ 4,590	\$ 3,960	\$ 3,335	\$ 3,435
Plumbing	34	41	43	32	21	29	40	40	38	43	32	26
	\$ 1,875	\$ 2,745	\$ 2,595	2,430	\$ 1,350	\$ 1,890	\$ 3,150	\$ 2,865	\$ 1,995	\$ 3,000	\$ 2,400	\$ 1,755
Zoning	0	0	7	21	29	17	6	14	14	11	9	2
	\$ -	\$ -	\$ 315	\$ 990	\$ 1,305	\$ 765	\$ 270	\$ 675	\$ 630	\$ 540	\$ 405	\$ 90
Sub Totals	156	136	211	212	211	223	234	211	282	256	246	140
	\$15,502	\$ 15,570	\$20,099	\$21,582	\$22,507	\$ 21,934	\$ 24,381	\$ 18,006	\$ 25,597	\$ 25,013	\$ 22,982	\$ 13,351
TOTAL YTD												\$246,524
INSPECTIONS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total 2011	319	238	280	311	371	369	319	411	349	432	316	143
Total 2010	292	220	361	366	379	358	427	405	350	449	322	140
Total 2009	323	315	340	337	350	372	440	401	463	374	341	137
Total 2008	460	352	326	432	432	628	727	562	533	577	393	128
Total 2007	419	363	395	511	511	549	554	608	584	686	479	
RENTAL INSPS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total 2011	95	49	102	146	129	179	183	243	177	214	187	153
Total 2010	214	170	139	216	223	158	264	179	212	183	83	
Total 2009									57		160	

(Began tracking separate rental inspection totals Oct, 2009)

DOMESTIC VIOLENCE PROSECUTION REPORT

December 2011

To: Township of Ypsilanti Board of Trustees

From: McLain & Winters, Attorneys for the Charter Township of Ypsilanti

Date: January 2, 2012

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the months of December 2011:

	December 2011	Year to Date (2011)	Statistics for 2010	Statistics Since 10/1999
Cases Submitted	21	285	265	3231
Cases Authorized	11	112	92	1323
Cases Denied	7	132	153	198
Cases Furthered	2	31	17	233
Cases Sent to the County	1	10	4	71
Defendant FTA-BW Requested	1	24	16	206
Pre-Trials Held	7	130	121	1701
Motions	0	8	3	38
Convictions-Total	4	41	31	845
Convictions-By Plea	1	32	25	---
Convictions-By Trial	3	11	6	---
Acquittals	0	4	6	79
All Dismissals	8	71	47	499
Cases Reauthorized	6	25	14	196
Cases Not Reauthorized	2	42	38	248
Deferrals Considered	5	74	47	497
Conviction Rate*	100%	91.1%	84%	91.4%

* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

YPSILANTI TOWNSHIP FIRE DEPARTMENT

MONTHLY REPORT

DECEMBER 2011

Fire Department staffing levels are as follows:

1 Fire Chief	1 Interim Fire Marshal	3 Shift Captains
3 Shift Lieutenants	18 Fire Fighters	1 Probationary Fire Fighter
1 Clerk III / Staff Support		

All fire department response personnel are licensed as emergency medical technicians by the State of Michigan Public Health. During the month, the fire department responded to 328 requests for assistance. Of those requests, 242 were medical emergency service calls, with the remaining 86 incidents classified as non-medical and/or fire related.

Department activities for the month of December, 2011:

- 1) The Public Education Department participated in the following events:
 - a) Fire Safety demonstration at the Rainbow Rehabilitation facility
 - b) Fire Safety & Truck demonstration at Erickson Elementary School
 - c) Fire Station #4 tour & Truck demonstration for a Lincoln School Cub Scout troop
 - d) Car Seat fittings
 - e) There were no smoke alarms issued for the month of December
- 2) Fire fighters attended 1 neighborhood watch meeting
- 3) Fire fighters received training in the following areas:
 - a) Washtenaw County Tech Rescue training
 - b) Washtenaw County HazMat training

The Interim Fire Marshall had these activities for the month of December, 2011:

- 1) Inspections / Tests completed:
 - a) Fire Safety complaints: 1
 - b) Inspection / Test: 2
 - c) Site Inspections: 1
 - d) Burn Permit inspections / permits issued: 1
 - e) Plan Reviews: 1
 - f) Code enforcements: 1
 - g) Address requests: 1
 - h) Knox Box requests: 1
 - i) Acceptance tests: 2
 - j) Computer issue: 1
 - k) Address research: 1
 - l) EPA site inspections: 1
 - m) Hood vent compliance letters sent: 100

- 2) Attended 4 meetings / investigations:
 - a) 1 Preconstruction meeting
 - b) 3 Fire Investigations – 1 vehicle, 1 residential, & 1 commercial

The Fire Chief attended 4 meetings / events for the month of December, 2011:

- 1) Washtenaw County Chiefs meeting
- 2) Signal Pre-Emption meeting with Washtenaw County Road Commission
- 3) Hydro Dam review
- 4) Meeting with Township Board regarding contract proposal

There were 0 injuries and 0 deaths reported this month for civilians.

There were 0 injuries and 0 deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$87,500.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 12/08/2011	Minion / Emerick	\$ 20,000.00 (vehicle)
2) 12/08/2011	1800 E Michigan	\$ 15,000.00 (commercial)
3) 12/15/2011	2189 Glory Lane	\$ 0.00 (cooking)
4) 12/16/2011	1309 Warner	\$ 10,500.00 (garage)
5) 12/16/2011	1309 Warner – exp 1	\$ 5,000.00 (home)
6) 12/16/2011	1309 Warner – exp 2	\$ 10,000.00 (vehicle)
7) 12/16/2011	1285 Warner – exp 3	\$ 15,000.00 (home)
8) 12/19/2011	2735 Southlawn	\$ 0.00 (appliance)
9) 12/23/2011	8126 Starling Court	\$ 12,000.00 (vehicle)
10) 12/23/2011	2095 Packard	\$ 0.00 (outside trash can)
11) 12/30/2011	1131 S Harris	\$ 0.00 (cooking)

Respectfully submitted by,

Rhonda Bates, Clerical Support Staff
Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 12/01/2011 – 12/31/2011

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {12/01/11} And {12/31/11}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	4	1.22%	\$45,500	52.00%
112 Fires in structure other than in a building	1	0.30%	\$0	0.00%
113 Cooking fire, confined to container	2	0.61%	\$0	0.00%
131 Passenger vehicle fire	3	0.91%	\$42,000	48.00%
151 Outside rubbish, trash or waste fire	1	0.30%	\$0	0.00%
	11	3.35%	\$87,500	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	30	9.15%	\$0	0.00%
311 Medical assist, assist EMS crew	33	10.06%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	56	47.56%	\$0	0.00%
322 Motor vehicle accident with injuries	9	2.74%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.30%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	3.35%	\$0	0.00%
331 Lock-in (if lock out , use 511)	2	0.61%	\$0	0.00%
	242	73.78%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.30%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	0.61%	\$0	0.00%
413 Oil or other combustible liquid spill	1	0.30%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.61%	\$0	0.00%
441 Heat from short circuit (wiring), defective/worn	1	0.30%	\$0	0.00%
444 Power line down	1	0.30%	\$0	0.00%
	8	2.44%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.30%	\$0	0.00%
511 Lock-out	2	0.61%	\$0	0.00%
531 Smoke or odor removal	4	1.22%	\$0	0.00%
550 Public service assistance, Other	1	0.30%	\$0	0.00%
554 Assist invalid	1	0.30%	\$0	0.00%
561 Unauthorized burning	2	0.61%	\$0	0.00%
	11	3.35%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	33	10.06%	\$0	0.00%
622 No Incident found on arrival at dispatch address	4	1.22%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	2	0.61%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {12/01/11} And {12/31/11}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
671 HazMat release investigation w/no HazMat	1	0.30%	\$0	0.00%
	<u>40</u>	<u>12.20%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	3	0.91%	\$0	0.00%
721 Bomb scare - no bomb	1	0.30%	\$0	0.00%
733 Smoke detector activation due to malfunction	1	0.30%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.91%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.30%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	5	1.52%	\$0	0.00%
744 Detector activation, no fire - unintentional	1	0.30%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	1	0.30%	\$0	0.00%
	<u>16</u>	<u>4.88%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 328

Total Est Loss:

\$87,500

Supervisor
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Clerk
KAREN LOVEJOY ROE
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LARRY J. DOE
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Office of Community Standards
Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

TO: The Charter Township of Ypsilanti Board Members

FROM: Mark Giffin – Ordinance Administrator

RE: Monthly Report for December 2011

ACTIVITIES:	#	YTD	10 TD
NEW COMPLAINTS	48	3477	3380
INSPECTIONS	167	7600	7240
NOTICE OF VIOLATIONS ISSUED	25	1873	1691
COMPLAINTS CLOSED	70	3970	3775
VEHICLES TAGGED 48 HOURS	01	69	86
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	03	122	104
PEDDLER PERMITS ISSUED	00	04	08

ADDITIONAL STATISTICAL INFORMATION:

HOURS OF COMPLAINT INVESTIGATION..... 144.75

HOURS OF OFFICE FOLLOW-UP 117.25

HOURS OF COURT, TRAINING/MEETINGS ... 29.00

TOTAL OF HOURS WORKED 291.00

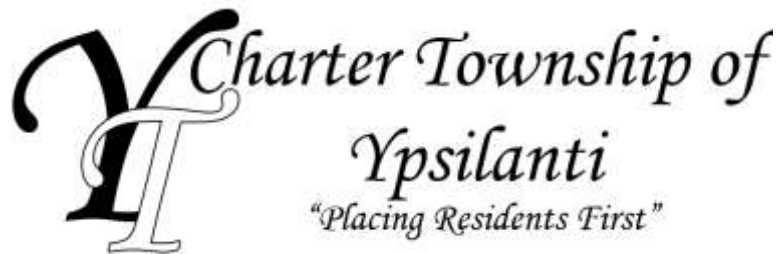
TOTAL OF MILES DRIVEN 1218

DAYS WORKED

Mark Giffin16

Bill Elling 16

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**Office of
Community Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

MEMORANDUM

January 13, 2012

To: Township Board

From: Joe Lawson
Planning Director

Re: **Planning Division (OCS) December 2011 report**

Please be advised of the following activities related to the Planning Department for December 2011.

Planning Commission Activity

The Planning Commission held their regularly scheduled meeting on December 13, 2011. The following agenda items were presented to the Commission:

265 S. Harris – As directed by the Commission, Township Legal Counsel and staff presented a draft copy of a document outlining the conditions and restrictions of the requested Class ‘A’ Non-Conforming Use designation. Property owner Joe Arnold was once again present and opposed the placement of restrictions upon the property and request that he be permitted all uses within the I-1, light industrial zoning district despite the current B-1, local business zoning designation. After much discussion, the Commission approved the Class ‘A’ Non-Conforming Use agreement as presented by staff and counsel.

Plans in Process

Blackmore Addition II – 10800 Blackmore Avenue: This project is currently under construction and going well. The applicant anticipates that the building will be operational yet this fall with final exterior approvals next spring.

Speedway – 1395 East Michigan: On December 20, 2011, the newly constructed Speedway Fuel Station opened to the general public. Though there are a few punch list items remaining in relation to the project, the store appears to be a welcome site for the community. The remaining punch list items will be resolved and the project fully completed this spring.

Burning Bush Church of God – 770 James L. Hart Parkway: The Burning Bush Church of God is in receipt of a certificate of occupancy for their office area. The Church continues to move forward with their planned renovations to the building and hopes to be fully operational in the very near future.

Chuck's Auto Repair – 17 Avis: There has been no progress relating to this project since my last report.

Zoning Board of Appeals

During the regularly scheduled December 7, 2012 meeting, the following items were presented to the Zoning Board of Appeals:

17 Avis Street – The property owner of 17 Avis submitted a variance application requesting the reduction of the required rear yard setback from 40-feet to 20-feet to allow for the construction of a major automobile repair facility to be located upon said property. After the public hearing, the Zoning Board approved the requested variance.

1769 Cadillac Street – The applicant requested consideration of a variance to reduce the required setback of a medical marijuana nursery from a residential structure or use from 1,000-feet to 0-feet to permit the establishment of a nursery at 1769 Cadillac Street. After much discussion and public input, the requested was tabled to allow for the Board members to further research the statements presented during the public hearing. Since the public hearing, the applicant has since requested the application be withdrawn from consideration.

1334 Holmes Road – The property owner of the home located at 1334 Holmes Road is requesting authorization for the continued use of multiple accessory structures located upon said property. Township ordinance requires that a property owner obtain authorization from the ZBA prior to the construction of more than one accessory building associated with a residential use. In this particular case, the applicant has constructed 4 accessory buildings without the luxury of ZBA approval or a building permit. During the public hearing, the property owner disputed the size of the structures as noted by the Township Assessor's office. With that said, the ZBA tabled the request to allow staff to verify the size of the accessory buildings. Since the public hearing, Township Assessor McCleery has verified the size of the accessory buildings and found that the prior measurements were indeed incorrect. This information was presented to the ZBA during their next regularly scheduled meeting of January 4, 2012, unfortunately the applicant was not present and thus the application remains on the table.

Committee Meetings

Re-Imagine Washtenaw – The Re-Imaging Washtenaw group continues to move the process forward while we await notice from Lansing as to the proposed revisions to the enacted laws to allow for multiple municipalities work collaborate on such a project. Currently there is no language in the act that permits 4 municipalities to form a board of equal representation, while

including members of the public and business community. The amendments appear to have momentum and hopefully will be in place soon.

WATS Technical Committee – Unfortunately, I was unable to attend the December 7, 2011 meeting due to a scheduling conflict.

Administrative Items:

On December 1, 2011, the full development team met with the representatives of the Eagle Crest Golf Course to discuss the issues relating to the removal of 130 trees from the golf course property without first obtaining the necessary permit from the Township. It was agreed that Eagle Crest would make application per the requirements of the adopted ordinance. It was anticipated that the application would be submitted prior to the regular holiday shut-down. Unfortunately, the application and plan was not submitted until January 12, 2012 and is currently under review. Per ordinance, the application and the recommendation of our consultant will be presented to the Planning Commission for review and consideration.

On December 13th, I attended the SEMCOG regional forecast presentation in Ann Arbor. The presentation indicated a slight increase in population and jobs in the Township through 2040 with the highest gains in the medical field. SEMCOG is currently accepting comments relating to the information presented prior to the final report being presented in early March.

Please see the attached list of site plans and development are presently in the review and development process.

Please contact me at my office (734-544-3651) or by email at jlawson@ytown.org



Residential						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Creekside Farms Subdivision	Single Family Planned Development	Section 27 – 92 lots North side of Merritt Rd, east of Whittaker 49.33 acres \$280 - \$340k	Plan has expired Wetland Mitigation Project in process.	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-414-2038	Atwell-Hicks Inc 500 Avis Dr. # 100 Ann Arbor, MI 48108 734-994-4000	7/19/00
Creekside Village East	Single Family	Section 26 – 250 lots East side of Tuttle Hill and Merritt Rd 93.47 acres \$190 - \$250k	Phase I - Under Construction	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$170 - \$250k	12/15/99
Creekside Village South	Planned Development Single Family	Section 34 – 181 lots West side of Tuttle Hill, South of Martz 62.26 acres \$170 - \$250k	Phase I - Under Construction Project split into two condos Creekside South & Manors at Creekside	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$150- 225k	5/6/98
Creekside Village West	Single Family	Section 27 – 197 lots West side of Tuttle Hill, North of Merritt 148.21 acres	Under Construction 28 Lots Remaining	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$240 - \$400k	
Crystal Ponds	Single Family Attached & Detached condos	Section 25 – 90 units East side of Bunton south of Textile 49.37 acres	Under Construction Taken over by Sterling Bank	New Dimensions 3220 Coolidge Berkley, MI 48072 248-584-3340 Bob George	\$75 - \$190	



Residential						
Project	Type	Location	Status	Developer	Site Planner	Filing Date
Lakewood Farms Mixed Use – PD	Single Family Site condo Duplex condo Attached-condo	Section 26 – 415 units Phase I – 72 attached condominium units Phase II – 343 site and duplex condos East side of Tuttle Hill Btwn Textile & Merritt 254 acres \$170 - \$300+k	Purchased at County Tax Auction by S.R. Jacobson	Westminster & Abby 30100 Telegraph Rd Ste 100 Bingham Farms, MI 48025 248-203-2121	Atwell-Hicks Inc 500 Avis Dr.# 100 Ann Arbor, MI 48108 734-994-4000 Jason Van Ryn	3/3/00
Paint Creek Park – Condos (Hunters Ridge)	PD – Duplex Condos	Section 20 – 50 units	Project on Hold	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98
Paint Creek Crossing – Residential	PD – Single & Multi-family Residential	Section 20 – 235 units 113 acres	Project on Hold	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98
Pine View Golf Estates North III	Single Family	Section 20 – 35 units North side of Textile, west of Stony Creek	Phase III -Under Construction one lot remains	Barizzini & Rose LLC 7743 Huron River Dr. Dexter, MI 48130 734-426-0500	\$300 - \$400k	
Rivergrove Village	Single Family Attached – condo	Section 24 – 175 units Intersection of Grove & Bridge Rd 38.06 acres	Purchased at tax auction. Awaiting contact by owner.	BRG Development 17117 W. Nine Mile Suite 1100 Southfield, MI 48075 734-669-2959	\$120-\$220k	
Tremont Park Phase II	Single Family	Section 35 – 188 units North side of Martz, west of Bunton	Phase II – 91 units -Under Construction Remaining lots purchased by Grand Sakwa in Dec. 2008	Tremont Park Associates 27774 Franklin Rd Southfield, MI 48034 248-594-0951 Jeff Brown	\$170 - \$300	



Residential						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
West Grove Site Condos	Single-Family Site Condo	Section 24 – 40 units Northwest corner of Grove and Ide 14.2 acres	Preliminary Site Plan -Approved (5/17/05) -Extension (1/18/11) Detailed Engineering -Pending (2/3/07)	Grove Road, LLC Sherman Farber Development 5994 Red Coat Lane West Bloomfield, 48322 248-855-6065	Atwell-Hicks Inc 500 Avis Dr. Suite 100 Ann Arbor, MI 48108 Mark Pascoe 734-994-4000	8/26/04
Whispering Meadows II	Planned Development -Single Family	Section 27 – 217 units West side of Tuttle Hill, south of Textile	Phase II – 102 units -Under Construction Beginning turnover of remaining 31 lots to Windmill Homes.	RDK Homes 1409 Plymouth Rd Suite 280 Plymouth, MI 48170 734-495-3017 Robert Kime	\$160 - \$270k	



<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Nonresidential						
AI Auto Salvage	5.95 acre expansion of existing storage yard	Section 13 – 2575 State Road South side of State Road west of McGregor	Awaiting a preconstruction meeting	A-1 Auto Salvage & Scrap 2574 State Road Ypsilanti, MI 48198 Mr. Jim Burns	Boss Engineering 3121 E. Grand River Howell, MI 48843 800-246-6735	6/27/11
Blackmore Addition III	12,000 sqft addition to existing 34,000 sqft building	Section 25- 10800 Blackmore Ave. North side of Blackmore west of Rawsonville	Under Construction	Blackmore Company 10800 Blackmore Belleville, MI 48111	Midwestern Consulting 3815 Plaza Drive Ann Arbor, MI 48108 734-995-0200	4/28/11
Burning Bush Church - Addition	1,900 sqft addition to existing 24,000 sqft bldg	Section 17 – 770 James L. Hart Pkwy North side of James L. Hart west of Huron St.	Under Construction CofO issues for offices only	Burning Bush Church Of God in Christ 2069 Tyler Road Ypsilanti, MI 48198 Don Shelby Jr.	Midwestern Consulting 3815 Plaza Drive Ann Arbor, MI 48108 734-995-0200	10/1/11
C&L Recycling	Restaurant oil recycling & storage facility	Section 13 – 1854 Cadillac Street West side of Cadillac south of Coolidge	Preliminary Site Plan -Approved (2/22/11) Detailed Engineering -Pending (10/26/11)	Chris Kind PO Box 980351 Ypsilanti, MI 48198 734-231-2000	Washtenaw Engineering 3526 W. Liberty Ste 400 Ann Arbor, MI 48106 734-761-8800	9/10/10
Chuck’s Auto Service	Major automotive repair facility	Section 2 – 17 Avis Street Avis south of East Michigan Avenue	Preliminary Site Plan -Denied (10/25/11) Awaiting revised plan submittal (1/13/12)	Bobby McCoy 17 Avis Street Ypsilanti, MI 48198	MacMullen Architects Ypsilanti, MI 48198	8/22/11
MichCon	Natural gas compressor station	Section 1 – 3020 E. Michigan Avenue South side of Michigan west of Rawsonville	Awaiting Final Inspection Landscaping replacement pending	DTE Energy 2000 Second Avenue Detroit, MI 48226	Basic Systems Inc. 10901 Clay Pike Rd Derwent, OH 47433	8/5/08
Round Haus Addition	5,815 sqft addition to the existing 3,302 building	Section 24 - 5970 Bridge Road Northwest corner of Textile and Bridge Road 1.07 acres	Project on Hold	Round Haus Pizza & Party Shoppe 5970 Bridge Road Ypsilanti, Mi 48197	Vitens Engineering 44275 Brandywyne Canton, MI 48187 734-453-3460	4/20/09



<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Nonresidential						
Speedway Gas Station	Demolish and reconstruct 3,936 sqft gas station	Section 10 1395 E. Michigan Northwest corner of East Michigan and Harris 0.77 acre site	Temporary CofO Issued – open for business	Speedway/SuperAmerica 500 Speedway Dr Springfield, OH 45501 937-864-3000	Marathon Ashland Petroleum LLC 539 S. Main St Findlay, OH 45840 419-422-2121	11/27/07
Taco Bell	2,800 sqft drive-thru restaurant	Section 10 1085 E. Michigan North side of E. Michigan east of Ecorse	Preliminary Site Plan -Approved (11/22/11) Detailed Engineering -Pending	Sundance Inc. 7915 Kensington Brighton, MI 48116	Desine Inc 2183 Pless Drive Brighton, MI 48114 810-227-9533	9/16/11
Ypsilanti Area Credit Union	1,584 sqft branch building	Section 21 Located on the east side of Whittaker south of S. Huron River Drive 2.0 acres	Nearing Completion Retention Pond Issues to be resolved Final inspection requested 11/4/11	Tracker Properties LLC 33533 W. Twelve Mile Farmington Hills, 48331 2248-324-9315 Earl McHugh	Washtenaw Engineering 3250 W. Liberty Ann Arbor, MI 48106 734-761-8800	9/17/08
Zeer Security (Happy's Pizza)	1,644 sqft addition to existing retail building	Section 6 – 2997 Washtenaw Ave s/e corner of Washtenaw and Golfside	Under Construction	Eddie Zeer 23999 W. 10 Mile Southfield, 48034 248-304-1900	Engineering Services Inc 32300 Schoolcraft Livonia, MI 48150 734-525-7330	1/4/08

Charter Township of Ypsilanti Recreation Department

2011 Monthly Report: November & December

“Creating Community through People, Parks and Programs”

As the year came to an end, the majority of our work went towards closing out fall programs, getting supplies and the community center ready for the winter season and planning for the upcoming year. December was a short month with programs ending for the season. Although revenues were down in 2011, we were able to keep our expenses down and stay well within budget. This was due to the hard work and dedication of all of the staff in the recreation department.

In November & December, we concluded many of our classes & programs including special events, youth dance, health & fitness classes, gymnastics, basketball camps, racquetball leagues and many “50 & Beyond” programs.

In 2012 we hope to expand participation across the board by engaging in better promotion, revising and enhancing traditional programs and offering new and exciting programs, services and special events. We are somewhat limited on what we can do based on the 2012 budget. More than likely we will be eliminating some programs that have not been as successful as we would like. We will also look into providing new programs that will keep us within budget.

We will continue to look for better ways of providing our services, seek input from our customers, seek out grant, sponsorship and partnership opportunities and become more user-friendly to those we serve. This includes putting more work into our website and Facebook page, refining our e-blasts, promoting more through our existing programs and finding new avenues to promote. We have also revised many of our applications and operating procedures.

We guarantee that our 2012 monthly reports will once again be informational including showing the benefits that are a result of the programs and services we provide. **We will continue to “Create Community through People, Parks & Programs.”**

In addition, we will continue the research and implement the nationwide trend of **“Placemaking”** and the important role parks and recreation has within the community making it a destination place for new residents and businesses. We understand that the two largest generations in our Nation’s history, the “Millennials” and “Baby Boomers” are looking for a sense of place to call home. In most instances, they choose place first, then work. These generations and businesses look for communities that have quality parks, recreational opportunities, quality schools, convenient shopping and ease of transportation (including non-motorized) when relocating. We continue to provide quality of life programs, services and facilities to accommodate current and future needs.

1. Partnerships, Sponsorships, Donations & Grants:

- Our **partnership with our local Buffalo Wild Wings remains solid**. In addition to potential use of their establishment for meetings and catering services, our community can turn in their receipts from their Buffalo Wild Wings each month to us. We then turn in the receipts to the restaurant and receive 20% of total sales. Some of our patrons are eating at Buffalo Wild Wings for the first time because of this promotion which adds new business to their establishment. It is a win-win situation. They once again co-sponsored racquetball shirts for our fall leagues.
- We continue to join forces with **MRPA, Palace Entertainment and the Detroit Red Wings** to be able to offer discount tickets to their sporting events as well as to shows and concerts. We have had some success so far and believe this service will grow as more find out about it.
- The Recreation Department partnership with the National Alliance for Youth Sports (**NAYS) Start Smart** programs is ongoing. A session of Start Smart Basketball concluded in December with another beginning in January.
- The **Vardar Ann Arbor Soccer Club** (Vardar) continues to partner with our soccer program to help with player development. We had 13 players participating in our Wednesday Futsal soccer skill sessions the Community Center gym in December.
- The **Washtenaw Warriors YAG Pop Warner** and the Ypsilanti Huron Braves football programs practiced under the lights at Community Center Park in November.
- The Harvest Church gave out 60 food baskets each in November and December. This is part of our YTRD Gives Back program. We partnered with this church on this program. We took the calls and were a drop off site for the food. We also provided a room the day they gave out the food. We feel this was a very successful community outreach program.
- With only 16 business days here at the center in December we still served over 500 meals. That's an average of 30 people per day. With the holidays, weather and the migration of our snowbirds that's a pretty good number.
- With some of the remaining fitness grant money we purchased a 32" TV with DVD player for the exercise area. This was part of the original grant request. We hope by adding the TV more members will take advantage of this equipment. We have 3 bikes and a Treadmill. We also purchased a DVD that allows the member to walk (via the TV) through several parts of the world. Beautiful scenery and historical sites are featured.

2. Marketing and Promotion:

- We have created many new fliers to promote our programs and services. These fliers are placed in our brochure rack and distributed through many programs held at the community center. We also email them out.
- We continue to send out **e-blasts** to target audiences for several of our programs. Although the system we use is not the best, it is a method of promotion that has helped us increase our exposure and registrations. We are beginning to look into a service that provides a professional template for e-blasts and e-newsletters. Many parks and recreation departments are using this type of service with great success.

- Our “**Facebook**” page for the recreation department remains to be popular. This has become a strong marketing tool for us as it allows greater interaction with staff and our community. **The popularity of “Social Networking”** is surpassing printed media and even email. We promote many of our programs and services on our Facebook page. The community can post comments and photographs on the site and share their experiences with everyone. We are working hard to build our “Fan” base on the site. Lisa Garrett & Lynda McCrystal has stepped up to keep our Facebook site current.
- **Word of Mouth Promotion** – We are finding that the vast majority of our patrons who participate in our programs value the benefits so much that they are telling their friends and neighbors about us. We continue to get new customers.
- Thanks to the dedicated staff here at the center and their creativity, we were able to decorate the entire community center for the holidays without purchasing anything but a couple rolls of mesh ribbon. We constantly get positive comments about the Christmas decorations. It is an additional draw.

3. Reference and Referral

- Senior centers or older adult programs are the front line of prevention. The biggest threat to our local and state government is chronic conditions of the older population. This is why we offer reference and referrals. From calling referral agencies for them to just being there to listen our members know that we care and that we are here for them. We continue to refer these senior to the following agencies: Area Agency on Aging, Catholic Social Services, Help source, Neighborhood Senior Services, Home Instead, Washtenaw County Senior Services, Superior Woods Healthcare Center, All State Homecare, Regency Health Care Center, & Marion Manor
- We get very busy and find it difficult to write down every time we help a member but rest assured that it is on a daily basis in one way or another. From calling referral agencies for them to just being there to listen our members know that we care and that we are here for them.
- By communicating with our young program participants and their parents, we are finding that their feedback is helping us better meet their needs. In addition, we are finding that because of this open communication they are spreading the word on how well they like our programs and services. They are also giving us leads on finding new staff, potential employees and potential donors.

4. Community Collaboration and Outreach:

- On the first Thursday of every month we continue to host the **Focus Hope food distribution**. Seniors come to the community center and register with Focus Hope and receive several boxes of staple foods. Again we are one of the largest sites for our county. Our numbers are averaging 180 families a month.
- We collaborated with Harvest of Victory Church this past fall with a children’s coat drive and collecting food for Thanksgiving and Christmas baskets for those in need.
- Marvin Johnson has been advocate for gymnastics in our community for over forty years. He has been with us since he retired as a Physical Education Professor and Gymnastics Coach at EMU. Coach Johnson sees that our gymnasts start at the

beginning with developmentally appropriate skills and advance individually through a progressive sequence of developmental gymnastic skills. Each Saturday he transforms our Community Center Gym into an age appropriate developmental gymnastics facility. In doing a sound foundation for all sports and a lifetime of physical fitness is provided through the use of modified Olympic events.

5. Collaboration with other Departments:

- Our maintenance department prepared soccer, football and softball fields that hosted over 30 games a week this fall.
- With games scheduled through the last weekend in October our maintenance department helped close up the fields in November.
- Joe Lawson continues to assist with the Lakeside Park project. His valued expertise has helped us make sure we follow township policy and requirements so we do not make mistakes. This will save us time, energy and money in the long run.

6. Health & Wellness:

- **Enhanced Fitness, provided by The National Kidney Foundation**, provided a donation report. 78% of the necessary funds were donated by our participants from April – September. The shortfall was covered by the AAA1B grant. Our program currently has a reserve fund of 4 months. This is good because the AAA1B grant ended September 30th.
- **Walk to New Orleans** – Our “Walkers” have already reached New Orleans and have started their trip home. This is of course a virtual walk. The Walkers are encouraged to keep track of their laps when they walk here at the Community Center. Before they leave we ask them to log their laps with us. As a team our goal was to walk enough miles to get to New Orleans before Feb. 21 in time for our Mardi Gras Party. Since they reach the goal early we are now seeing how far back they can get before the party. Due to this success we are developing another walking challenge program that will tie in with the summer Olympics.
- The students from **EMU Pharmacy program** were at our center to talk to the members about medicine compliance and safety. We had over 30 seniors attend. These students are completing the necessary requirement for graduation.
- EMU’s visiting nurses were here to offer flu shots in November. This was the second time we offered the shots. Surprisingly we still have many members that want to come here for their shot, even though many drug and grocery stores offer them now.
- Lifeline Screening was at our center back in November and we have received their report on the screenings that they did. Below are the results:

Carotid Artery Disease
 Total Screened: 49
 Normal Range: 23
 Moderate: 25
 Findings of Possible Significance: 1
Required Immediate Follow-up: 0

Abdominal Aortic Aneurysm
 Total Screened: 42
 No Aneurysm: 42
 Aneurysm: 0
Required Immediate Follow-up: 0

Peripheral Arterial Disease
 Total Screened: 43
 Normal: 39
 Abnormal: 1
Critical Arm Pressure: 3

Atrial Fibrillation
Total Screened: 39
No Atrial Fibrillation: 39
Atrial Fibrillation: 0
Critical Heart Rate: 0

Osteoporosis
Total Screened: 29
Low Risk: 22
Mild to Moderate Risk: 6
High Risk: 1

Liver Function
Total Screened: 6
Desirable: 5
Elevated: 1
Poss. Liver Damage: 0

Glucose
Total Screened: 20
Normal: 13
Pre-Diabetes: 7
Diabetes: 0
**Required Immediate
Follow-up: 0**

**Lipid Panel - Total
Cholesterol Test**
Total Screened: 19
Desirable: 7
Borderline High: 7
High: 5

**Lipid Panel -
Triglyceride Test**
Total Screened: 19
Normal: 11
Borderline High: 4
High: 4
Very High: 0

Lipid Panel - HDL Test
Total Screened: 19
Protective Against Heart
Disease: 8
Normal: 8
**Risk Factor for Heart
Disease: 3**

Lipid Panel - LDL Test
Total Screened: 16
Optimal: 2
Near Optimal/Above
Optimal: 4
Borderline High: 6
High: 3 **Very High: 1**

C-Reactive Protein
Total Screened: 13
Low Risk: 3
Average Risk: 5
High Risk: 5

- Project Healthy Living has contacted us to be one of their spring screening sites again. Last year we had over 80 people come in and get various health screenings that are offered. We have scheduled the next screening for April.

7. Provide Recreational Experiences:

A. "50 & Beyond" Programs & Services

- **Membership renewals** continue to go well. Our current registered membership through December was over 1,100. We made our target to finish the year with over 1,100 members.
- We held our annual Thanksgiving Potluck and had over 100 members attend. This is the one time during the year where everyone must bring a dish to pass. Our Bazaar funds pay for the Turkey, Dressing, gravy and potatoes. We use this time to connect with each other and give thanks for what we have.
- Our annual Holiday Lunch was once again a beautiful event. The Golden Corral was our catter this year and the food was great. We heard many wonderful comments about this event. Over 200 people attended.
- The seniors collected winter hats, scarves, gloves and gift cards that were donated to Safe House in Ypsilanti. We received a nice thank you letter from them. This has become an annual drive for the seniors. Over 50 families are currently living at Safe House.

B. Enrichment & Special Events

- Our **youth dance program** grew by 60 students. Our program has established a strong reputation for quality training at affordable prices. We also have fantastic instructors who represent our department well. Two costume orders have been placed and plans are underway for the annual spring recital.
- Language Adventures is scheduled to begin new Spanish classes later in January. They did not hold classes in December.
- All of our after school and daytime music and art classes did not meet in December due to the short month and holiday schedule. They will all start back up in late January.
- Kids Korner held their annual Holiday Pageant in December. There were over 200 people here to watch their little ones sing and recite poems. Kids Korner will resume their winter session the 2nd week of January.
- We held our first after school and preschool Spanish Class. It is great that we can work with professional and qualified organizations like Language Adventures to offer low cost educational classes like Spanish. Just the other day I heard one of our preschool students speaking in Spanish as she left with her mother.
- The guitar classes have finished their second session with high marks! Again we have found an instructor that is willing to work on a percentage which allows us to keep the cost of the class down so more kids can participate. Music is the universal language and any child want to learn should have that opportunity.
- Tina's after school art class has become a huge hit with the kids. She has extended the class through December and January. Originally her session was finished in November and wasn't supposed to restart until February 2012.
- Another success is Tina's Art Fun for Mom and Me. This is the class that offers parents and their child or children to come and create pieces of art together for a reasonable cost. We believe these types of program are only going to gain in their popularity as word gets out about them.

C. Sports & Fitness Programs

- The Ypsilanti Township Recreation Department offers a variety of sports and fitness programs for our participants to enjoy. During November children participated in our Basketball Camp, Start Smart Basketball, Gymnastics, Okinawan Karate, Little Ninjas Karate and Jump-A-Rama Gymnastics programs. Adults participated in our Zumba and Body Blast Boot Camp fitness programs. These programs play an important part in our quality of life.
- Our **Adult Racquetball Leagues** concluded in December. This season we had 28 players participating in four leagues.
- The Start Smart Basketball program is in the middle of another successful season. Parent-child groups are busy performing motor skill tasks that are gradually building their child's confidence and they are having fun at the same time.
- Adult participation in our **Zumba and Body Blast Boot Camp** adult fitness programs was consistent. Our May-August sessions had 23 participants and September-December had 27 participants. Zumba combines Latin and International music with a

fun and effective workout system. Body Blast introduces weights, stability balls and dyna-bands to the workout.

- Our **Start Smart programs** continue to be well received by our participants. Parent-child groups continue to have fun and perform motor skill tasks that gradually build their child's confidence. Our Basketball enrollment for November-December session was at 17 students. Enrollment for the January-February session was at 24 students. The November-December enrollment was similar to enrollment for Football (16) and Golf (13). Our largest Start Smart program for the year was Baseball with 60 parent-child groups.
- Our **Basketball Camp** had 39 players enrolled for this December's session. Last December enrollment was at 41 players. Each session included hands-on teaching and fun that made a difference in each player's game. The camp assisted beginners and experienced players alike from beginning to end, exposing them to a high level of basketball instruction and motivation.
- Our **Little Ninjas Karate program** teaches martial arts techniques at a pace appropriate to younger students through activities which are designed to maximize their potential. At the same time, these activities promote the development of leadership and life skills such as balance, fitness, teamwork, safety awareness, listening, focus, perseverance, self-confidence, and self-discipline. Students enroll in our Okinawan Karate program beginning at 7 years old. We have had several prospective students inquire about separate classes for older students. We will offer separate sessions for teens and adults beginning with the next session in January. Our Karate enrollment for November-December session was at 28 students. Enrollment for the September-October session was at 47 students. The November-December was more in line with the July-August enrollment of 23 students. We are hopeful that the added sessions for January will raise our enrollment.
- The November-December **Jump-A-Rama Gymnastics** class had 8 students enrolled compared to 13 students for September-October. Students learned basic gymnastic techniques and focused on body awareness, self-confidence and hand-eye coordination while having fun with rolls, hand stands, bridges, and cartwheels.

8. Staff/Volunteer Development:

- With outdoor seasons ending in October, November finds us getting ready for our winter seasons. We are reconnecting with our basketball coaches from past seasons. We are also starting new relationships with parents in our Start Smart Basketball program and Youth Basketball Camp. Many are interested in coaching their child's team during the Winter Basketball season. We also receive calls daily from people that would like to volunteer to coach. We'll have another coaches clinic in January and by the end of March there will be many more memories made and more stories of praise for our coaches.
- December was a month to reconnect with our basketball coaches from past seasons. We also started new relationships with parents in our Start Smart Basketball program and Youth Basketball Camp. Many are interested in coaching their child's team during the Winter Basketball season. We also received calls daily from people that would like to volunteer to coach. We plan to hold coach's clinics in January.

9. Program Testimonials:

- Matt MacDonell attended our soccer coach's clinic in September. He volunteered to coach a Pre-School Soccer team this fall that included his son Jacob and Isabel Mueller. Dottie, Derek, & Isabel Mueller sent the following note at the end of the season. "We're writing to share a photo and to tell you how impressed we were with our coach and experience this season in pre-school soccer. Coach Matt MacDonell was phenomenal. It was obvious that he was prepared each week and that he understood how young players learn best. His enthusiasm and understanding of the game created a fun learning environment for the kids. It was something we looked forward to on Saturday mornings."
- Melanie Robinson had this to say about our Karate program. "This is my son's (Chase Robinson) second session and he REALLY enjoys it. Chase finds it interesting, challenging and can relate to its use/purpose in day-to-day life. His dad and I love the Okinawan Karate program because we feel it has increased Chase's control, balance, discipline and has increased his self-confidence. The instructors are great teachers and this makes instruction easy for kids of all ages to learn and understand the basis of the techniques. Continuing this program is something we are all interested in pursuing."
- The Recreation Program Coordinator received a very nice thank you letter from a couple that was on the Tuscany Tour. It means a lot when someone takes the time to say thank you. So many times we only hear from people who are upset about something.

10. Park Operations/Development:

- **Lakeside Park Grant** –Geotechnical and site surveys took place in November & December. All of the stakeholders met in December to go over final designs & layout. The Consultants have started work on the specifications and bid documents. To date, WCPARC and the Saline Rowing Club have made payments of \$50,000 each towards the completion of the project.
- The Recreation Director & the Public Services Superintendent met in December to finalize locations for placement of park rule signs throughout our park system.

11. Recreation Management Team Update:

- The Recreation Department management team spends many hours meeting and working on ways to improve the quality of our services and cut costs. Considering this has been our goal for the past few years here at the recreation center it is getting increasingly difficult to find areas to cut without cutting services or programs. We have very talented and dedicated staff that has contributed to the success and growth in our department. Cutting additional staff and/or cutting program supplies at this point would definitely mean a reduction in what is offered to our residents. Everyone here is doing all that they can and it would be difficult to take on additional duties.
- The Recreation Director has been meeting with the Department Clerks on a regular basis. Their input has been very valuable to the operations of the department. Through their

efforts we have found better ways to do business while saving time and money. They are a big part of our success.

12. Events & Programs:

“50 & Beyond” Trips and Programs for November & December:

Annual Health Bazaar and Craft Show	MI Princess Cruise & Fire Keepers
Coat Drive	Halloween Town
Greektown	Big River and Lunch
Noises Off & Pizza	Red hat
Bingo	Country music
TOPS	Recycled card crafts
Domino club	Bridge club
Quilters club	Foot Nurse Visit
Birthday celebration Tuesday	German Club
Scrabble Club	Enhanced Fitness
Pickleball	Dance-R-Size
Tap Dance	Hawaiian Dance
Lively Singers	Lively Players
Music Makers Band	Tai Chi
Line Dance	Lifetime Fitness
Movie Day	Collette Vacations Presentation
Acoustic Music	Pinochle
Watercolor Class	Drawing Class
Ceramics	Mystery Trip
Christmas Baskets	Lifeline Screening
Christmas Annual Holiday Luncheon	A Family Homecoming Christmas
Chicago Shopping Trip	Moscow Ballet’s Nutcracker
Mystery Trip	

Enrichment Events & Programs for November & December:

Adult Travel	Kids Korner
Guitar Lessons	Adult Drawing
Jump-A-Rama Cheer	Jump-A-Rama Gymnastics
Tap Dance for Adults	Kiddy Keys
Adult Art Classes	Youth Dance (25 classes)
Tot Time	Pre-School Spanish
After School Spanish	Get Rhythm with ‘Em
Adult Water Color	Mini Art Masters
After School Art Program	Art Fun for Mom & Me
Bibbidi Bobbidi Boo	Kids on the Move with a Groove
Adult Acrylic Painting	Monster Mash Bash
YTRD Fall Craft Show & Health Fair	YTRD Coat Drive and Food Baskets

Health and Sports/Athletic Programs for November & December:

Little Ninja's
Youth Soccer Programs
Adult Racquetball Leagues
Body Blast Boot Camp
Adult Tap Dance
Pilates
Gymnastics
Start Smart Football

Okinawan Karate
Tennis Lessons (youth & adult)
Zumba
Yoga
Fall Adult Softball
Jump-A-Rama Gymnastics
Flag Football
Start Smart Basketball

Respectfully Submitted,

Art Serafinski, CPRP, Director

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
MONDAY, JANUARY 23, 2012

6:00 P.M.

CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE

1. GREENBRIAR ESTATES DISCUSSION
2. DISCUSSION ON AUTHORIZATION TO FILL PART-TIME BUILDING ATTENDANTS TO REPLACE AARON DIETZ, NOT TO EXCEED 24 HOURS A WEEK
3. REVIEW AGENDA
4. OTHER DISCUSSION

WORK SESSION AGENDA ITEM

A. GREENBRIAR ESTATES DISCUSSION – Trustee Eldridge

WORK SESSION AGENDA ITEM

- B. DISCUSSION ON AUTHORIZATION TO FILL PART-TIME BUILDING ATTENDANTS TO REPLACE AARON DIETZ, NOT TO EXCEED 24 HOURS A WEEK

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI
REGULAR MEETING
MONDAY, JANUARY 23, 2012**

**BRENDA L. STUMBO, SUPERVISOR
KAREN LOVEJOY ROE, CLERK
LARRY J. DOE, TREASURER
TRUSTEES:
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN**

AGENDA

TIME AND PLACE

7:00 P.M.

**YPSILANTI TOWNSHIP CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
 1. **SPEAK ON ITEMS NOT FORMALLY LISTED ON THE AGENDA**
 2. **PROVIDE NAME AND ADDRESS**
 3. **LIMIT COMMENTS TO THREE (3) MINUTES**

THE PUBLIC HAS THE OPPORTUNITY TO SPEAK ON EACH AGENDA ITEM WHEN IT IS BEFORE THE BOARD FOR CONSIDERATION

4. CONSENT AGENDA
 - A. MINUTES OF THE DECEMBER 20, 2011 WORK SESSION AND REGULAR MEETING
 - B. DECEMBER 2011 TREASURER REPORT
 - C. STATEMENTS AND CHECKS
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TREASURER REPORT
8. TRUSTEE REPORT
9. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION TO ACCEPT ASSISTANCE TO FIREFIGHTERS GRANT (AFG) IN THE AMOUNT OF \$70,560 WITH A REQUIRED 20% MATCHING FUND OF \$17,640, BUDGETED LINE ITEM #206-206.000-979.002 AND AUTHORIZATION TO SEEK COMPETITIVE BIDS FOR VEHICLE EXHAUST REMOVAL SYSTEM FOR EACH OF THE STATIONS
2. REQUEST OF TEAMSTERS LOCAL 214 TO EXTEND THE CURRENT CONTRACT FOR AN ADDITIONAL 60 DAYS (MARCH 30, 2012) DUE TO THE ABSENCE OF KAREN WALLIN, HUMAN RESOURCE

OTHER BUSINESS

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 20, 2011 WORK SESSION**

PROPOSED

The meeting was called to order by Clerk Lovejoy Roe at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin (arrived at 6:15 p.m.) and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. REVIEW AGENDA

Supervisor Stumbo reviewed the Agenda with additional information on the following items:

- A.** Supervisor Stumbo explained the Board needed to do a Plan Sponsor Certification concerning a Health Care Agent and the Board agreed to place it under Other Business.
- B.** Other Business

Scott Martin said the WCAC had questioned if the Park Commission appointee could vote.

Arloa Kaiser expressed her appreciation for the Ordinance Department employees.

C. Supervisor Report

Supervisor Stumbo provided a detailed list of meetings attended by the three full-time officials and staff.

D. Clerk Report. (written report)

- On Monday, November 29, 2011 the Shape Transit in Ypsilanti and Augusta Townships, Southeast Washtenaw County District Advisory meeting was held at the Whittaker Rd. Ypsilanti District Library at 5:15 p.m. The meeting was attended by over 50 residents. Lots of input was provided by the residents regarding transit needs in Ypsilanti and Augusta Townships. Supervisor Stumbo, Clerk Lovejoy Roe, Trustee Eldridge and Ypsilanti Township Planning Director Joe Lawson attended the transit-planning meeting.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 20, 2010 WORK SESSION MINUTES
PAGE 2**

- On Wednesday, November 30, 2011, Supervisor Stumbo and Clerk Lovejoy Roe met with representatives from Ann Arbor Spark, Wayne County EDGE and RACER (Revitalizing Auto Communities Environmental Response) Trust. Discussions revolved around marketing strategies and processes for the GM facility and land.
- On Thursday, December 1, 2011, Supervisor Stumbo and Clerk Lovejoy Roe met with Labor Attorney John Hancock and Fire Chief Eric Copeland to discuss a contract proposal presented by the fire fighters. It was agreed to present the proposal to the Township Board during executive session at the Tuesday, December 6, 2011 Board Meeting.
- A meeting was held on Friday, December 2, 2011 with Kirk Profit of GCSI, Curtis Hertel and Leonard Rancilio to discuss the process for foreclosures and options for addressing problems regarding stabilizing vacant homes in Ypsilanti Township. Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe attended this meeting.
- The Clerk's office would like to encourage residents to apply to be an election inspector for elections in 2012. There are currently three known elections in 2012: February, August and November. You must be a registered voter and have some computer experience. Please contact the Clerk's office at 734.484.4700 or email klovejoyroe@ytown.org to get an application for the position of election inspector. Training is provided and no prior experience is necessary.
- Clerk Lovejoy Roe, Supervisor Stumbo and Treasurer Doe attended a meeting with IT Manager, Travis McDugald and Office of Community Standards Director Michael Radzik to discuss purchasing new phone service for the township and the options available for electronic communication using cell phone devices.
- Javonna Neel, Accounting Director presented options regarding collaborative future work and a report on current and past work on projects with other municipalities on Friday, December 2, 2011 to Clerk Lovejoy Roe and Supervisor Stumbo. Many projects and programs were discussed as a part of the requirement for continued state shared revenue. Ms. Neel will be reporting this information to the State to meet the deadline.
- Clerk Lovejoy Roe and Deputy Clerk Wrybkowski attended the Washtenaw County Clerk's meeting on Wednesday, December 7, 2011 at Pittsfield Township. Information was shared regarding the upcoming Presidential Primary scheduled for Tuesday, February 28, 2012. This will be a closed primary requiring voters to identify their political party since there will be two separate ballots: Republican and Democrat. Voters will also have to declare that they are a U.S. Citizen on their voter application form.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 20, 2010 WORK SESSION MINUTES
PAGE 3**

- Supervisor Stumbo and Clerk Lovejoy Roe met with the Willow Run Airport Manager and an engineer from Metro Airport on Wednesday, December 7, 2011 to discuss plans to invest in runway upgrades over the next three years. Engineering plans are currently underway with projected construction scheduled for 2012. There was a discussion on snow removal at Willow Run Airport.
 - Roy Townsend from the Washtenaw County Road Commission met with Supervisor Stumbo and Clerk Lovejoy Roe on Thursday, December 8, 2011 to discuss road issues in Ypsilanti Township. Mr. Townsend reported they were compiling a list of road needs in Ypsilanti Township that could possibly be utilized for the issuance of a new bonds. Several possible projects were discussed including paving Bemis Road from Hitchingham to Stony Creek; Merritt Rd. repairs from Stony Creek to Munger and possible solutions to improvements for Collegewood, an uncertified road. It was also reported that work was continuing on installation of a light at Rawsonville and Martz as a shared project with the Road Commission, Van Buren Township and Ypsilanti Township. The Golfside project plans were reported to be moving forward with repaving, some sidewalk improvements and mid-block crossings. The Golfside project was being funded through MDOT, Pittsfield and Ypsilanti Townships and the Washtenaw County Road Commission.
 - The Clerk explained that a lot of requests for maps were received in her office and since most people didn't really care about the precincts, a new black and white map would be printed to sell.
- E.** Treasurer Doe also gave the Treasurer Report. Mr. Doe thanked everyone for their support during this time at the passing of his brother and mother and wished everyone a Merry Christmas.

F. Attorney Report

Attorney Winters said that the television program, 60 Minutes had a segment on Sunday night dealing with the same issues facing Ypsilanti Township for the last four years in regard to blight and foreclosed properties. Mr. Winters said a January meeting was scheduled with Congressman Dingell to seek federal assistance in this matter. He spoke at length concerning the challenge facing the Township in their efforts to stabilize affected neighborhoods.

Attorney Winters provided a brief summary on the deplorable condition of 254 Kansas.

ADJOURNMENT

The meeting adjourned at approximately 6:58 p.m.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 20, 2010 WORK SESSION MINUTES
PAGE 4**

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 20, 2011 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PROCLAMATION FOR 2011 LINCOLN HIGH SCHOOL BOYS VARSITY FOOTBALL TEAM

Clerk Lovejoy Roe read the proclamation into the record (see attached).

The proclamation was presented to Coach Chris Westfall in honor of the team's accomplishments. The coach thanked the Board.

Coach Ross stated that he was impressed with Coach Westfall and the entire team.

PUBLIC COMMENTS

Arloa Kaiser expressed her opposition to a new recreation center and her desire to have the Board vote against it. She felt the money should be used for AATA.

Monica Williams asked who was paying to build the recreation center.

Lyle Tindall, Township resident commented on the condition of Grove Road and said he felt a recreation center would help the City of Ypsilanti.

CONSENT AGENDA

- A. MINUTES OF THE DECEMBER 6, 2011 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION**
- B. DECEMBER 20, 2011 STATEMENTS AND CHECKS**
- C. NOVEMBER 2011 TREASURER REPORT (SEE ATTACHED)**

A motion was made by Trustee Eldridge, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo explained she had given her report during the Work Session. She thanked everyone for making Ypsilanti Township a better place to live, work and play.

CLERK REPORT

Clerk Lovejoy Roe explained she had also given her report during the Work Session. She briefly spoke to the need for additional election workers.

TREASURER REPORT

Treasurer Doe stated that he also gave his report at the Work Session.

ATTORNEY REPORT

A. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 254 KANSAS STREET

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the request to initiate legal action in Washtenaw County Circuit Court to abate the public nuisance for the property located at 254 Kansas Street. The motion carried unanimously.

Attorney Winters provided a brief overview of the unsafe conditions at this property.

B. GENERAL LEGAL UPDATE

Attorney Winters reported there was a Jan. 4, 2012 Show Cause Hearing scheduled on the property located at Grove and Rawsonville Roads.

He also commended the Township Board and Staff for their continued support and commitment to the community.

NEW BUSINESS

1. BUDGET AMENDMENT #15

Clerk Lovejoy Roe read the amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Budget Amendment #15 (see attached). The motion carried unanimously.

2. 2012 BOARDS AND COMMISSIONS APPOINTMENTS AND RENEWALS

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Resolution No. 2011-40, 2012 Boards and Commissions Appointments and Renewals (see attached). The motion carried unanimously.

3. 2012 -2015 POLICE SERVICES CONTRACT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the 2012-2015 Police Services Contract and authorize signing (see attached). The motion carried unanimously.

Supervisor Stumbo reported this contract would add four deputies to the department and include a six-month option to decrease the number, if it became necessary.

4. REQUEST OF TEAMSTERS LOCAL 214 TO EXTEND THE CURRENT CONTRACT FOR A TERM OF 30 DAYS DUE TO THE ABSENCE OF KAREN WALLIN, HUMAN RESOURCE GENERALIST

A motion was made by Trustee Mike Martin, supported by Treasurer Doe to extend the current Teamster's contract for a term of 30 days, due to the absence of Karen Wallin, Human Resource Generalist. The motion carried unanimously.

OTHER BUSINESS

1. RESOLUTION NO. 2011-41, AMENDING RESOLUTION NO. 2011-5 CAFETERIA PLAN PROVIDER

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Resolution No. 2011-41, amending Resolution No. 2011-5 Cafeteria Plan Provider (see attached). The motion carried unanimously.

Supervisor Stumbo wished everyone a Merry Christmas.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Charter Township of Ypsilanti

Proclamation

Honoring

2011 LINCOLN HIGH SCHOOL BOYS VARSITY FOOTBALL TEAM

WHEREAS, the Charter Township of Ypsilanti wishes to recognize and congratulate the 2011 Lincoln High School Boys Varsity Football Team on their winning season and their first Michigan High School Athletic Association playoff appearance in Lincoln School history; and

WHEREAS, the Lincoln Boys Varsity Football Team achieved an overall record of 6 wins and 4 losses; and a league record of 4 wins and 2 losses, and finished 2nd in the Southeastern Conference White Division; and

WHEREAS, Chris Westfall, Lincoln High School Boys Varsity Football Head Coach was presented with the Michigan High School Football Coaches Association Regional Coach of the Year Award and;

WHEREAS, individual Awards for 1st Team All-Conference for Defense were bestowed upon Tanner Brewer, Dejuan Hampton, Tyree Waller, Christian Thomas and Johntae Pittman and;

WHEREAS, individual Awards for Honorable Mention All-Conference for Defense went to Corey Gray and Eddie Nuttall and;

WHEREAS, individual Awards for 1st Team All-Conference for Offense were bestowed upon George Miller, Rare Williams and Ryan Yeager and;

WHEREAS, individual Awards for Honorable Mention All-Conference for Offense went to TJ O'Bryan, Thomas Porter and Matt Peoples and;

WHEREAS, the Southeastern Conference Sportsmanship Award was presented to Lincoln Varsity Football team member Shaun Mackay and;

WHEREAS, the Southeastern Conference Scholar-Athlete Award Winners were Lincoln Varsity Football Team Members Cameron Graessley, Vincent Ciaramitaro and Thomas Porter;

NOW, THEREFORE BE IT RESOLVED AND PROCLAIMED, the Charter Township of Ypsilanti Board and on behalf of all our residents wishes to express their pride and admiration in having the 2011 Lincoln High School Boys Varsity Football Team representing our community. We are all very proud of their hard work and dedication both on the field, in the classroom and throughout our community.

Dated And Signed This 20th Day of December, 2011

Brenda L. Stumbo, Supervisor

Karen Lovejoy Roe, Clerk

Larry J. Doe, Treasurer

Jean Hall Currie, Trustee

Stan Eldridge, Trustee

Mike Martin, Trustee

Scott Martin, Trustee

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
NOVEMBER 1, 2011 THROUGH NOVEMBER 30, 2011

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,169,243.56	1,407,510.98	643,777.54	4,932,977.00
101 - Payroll	83,091.04	648,049.60	648,878.96	82,261.68
101 - Willow Run Escrow	141,300.70	11.61	0.00	141,312.31
206 - Fire Department	2,805,608.20	6,644.99	343,451.96	2,468,801.23
208 - Parks Fund	20,360.04	1.65	613.42	19,748.27
211 - Bicycle Path	33,677.82	2.77	0.00	33,680.59
212 - Roads/Bike Path/Rec/General Fund	1,004,259.04	365.90	19,486.24	985,138.70
225 - Environmental Clean-up	443,491.33	36.45	0.00	443,527.78
226 - Environmental Services	3,870,050.64	2,099.34	233,508.75	3,638,641.23
230 - Recreation	269,121.71	19,018.85	61,794.16	226,346.40
236 - 14-B District Court	51,713.55	87,011.78	67,205.94	71,519.39
244 - Economic Development	67,052.73	5.51	0.00	67,058.24
245 - Public Improvement	523.52	0.00	523.52	0.00
248 - Rental Inspections	43,952.42	5,292.87	34,923.12	14,322.17
249 - Building Department Fund	263,745.17	23,419.94	20,307.75	266,857.36
250 - LDFA Tax	304.63	0.02	0.00	304.65
252 - Hydro Station Fund	568,261.57	27,078.54	10,656.12	584,683.99
266 - Law Enforcement Fund	4,084,723.83	755.50	512,518.88	3,572,960.45
280 - State Grants	18,349.07	1.51	0.00	18,350.58
283 - Neighborhood Stabilization	156,936.26	9.21	150,000.00	6,945.47
301 - General Obligation	395,490.34	47.35	0.00	395,537.69
396 - Series "A" Bond Payments	1,865.69	0.15	112.50	1,753.34
397 - Series "B" Cap. Cost of Funds	1,807.16	0.15	0.00	1,807.31
398 - LDFA 2006 Bonds	30,515.96	2.51	0.00	30,518.47
498 - Capital Improvement 2006 Bond Fund	343,886.94	28.26	0.00	343,915.20
584 - Green Oaks Golf Course	230,165.52	24,699.23	44,436.29	210,428.46
590 - Compost Site	1,198,181.97	36,266.69	20,174.17	1,214,274.49
595 - Motor Pool	456,032.38	17,595.31	31,252.80	442,374.89
701 - General Tax Collection	5,355.94	3,048.35	5,250.28	3,154.01
703 - Current Tax Collections	1,127,022.56	370,540.63	612,138.46	885,424.73
707 - Bonds & Escrow/GreenTop	566,593.09	10,811.12	20,279.75	557,124.46
708 - Fire Withholding Bonds	132,698.29	0.00	72,226.85	60,471.44
893 - Nuisance Abatement Fund	81,060.70	2,111.68	2,685.00	80,487.38
ABN AMRO Series "B" Debt Red. Cap.Int.	48,027.27	0.75	10,765.38	37,262.64
Comerica Series B Bond	1,868.73	0.22	25.00	1,843.95
GRAND TOTAL	22,716,339.37	2,692,469.42	3,566,992.84	21,841,815.95

CHARTER TOWNSHIP OF YPSILANTI

2011 BUDGET AMENDMENT #15

December 20, 2011

101 - GENERAL OPERATIONS FUND

Total Increase

Increase the General Fund Budget by the requested amount of the transfer to 14B District Court not to exceed \$279,793 and reduce the amount of the Court's due to General Fund amount by \$250,000 (or less) and increase the line item for retiree time pay out of \$29,793. Transfer will only be made to District Court for the amount needed to balance the revenues and expenditures not to create a fund balance. The Court currently owes the General Fund \$295,947. This is needed to avoid a negative fund balance of District Court at year end. The separate 14B District Court Fund was established in 2011 and did not have a fund balance from prior year to draw upon. The court fines and fees did not come in at what was budgeted due to the low number of tickets and cases. This will be funded by an appropriation of prior year fund balance and reduction of a due to from the 14B District Court.

Revenues:	Prior Year Fund Balance	101-000-000-699.000	\$ 29,793.00
	Due from 14B District Court	101-000-000-067-236	\$ 250,000.00
		Net Revenues	<u>\$29,793.00</u>
Expenditures:	Transfer to 14B District Court	101-999-000-969.236	\$ 279,793.00
		Net Expenditures	<u>\$279,793.00</u>

Requesting a General Fund line item budget amendment between Department 210 Legal Services and Department 209 Assessing. The request would decrease unexpended budget amount of \$126,240.17 in Assessing Tax Appeals and increase the budget amount in attorney litigation to cover the cost through year end.

Increase Expenditure line item:	Legal Services	101-210-000-801.002	\$ 126,240.17
Decrease Expenditure	Due from 14B District Court	101-209-000-811.001	\$ (126,240.17)
		Net	<u>\$ -</u>

Budget Requests for Department Resident Svcs: Administration - Increase Regular Overtime by \$10,000 currently over \$9,100 due to the record amount of snow received in the winter/spring of 2011 with an extra \$900 to be allowed for any overtime caused by snow for the last weeks in December 2011. And Increase Salary Temp Ford Lake by \$5,300 due to hiring an extra person for seasonal work. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101.000.000.699.000	\$15,300.00
		Net Revenues	<u>\$15,300.00</u>
Expenditures:	Regular Overtime	101.774.000.709.000	\$10,000.00
	Salary Temp Ford Lake	101-774-000-707.775	\$5,300.00
		Net Expenditures	<u>\$15,300.00</u>

CHARTER TOWNSHIP OF YPSILANTI

2011 BUDGET AMENDMENT #15

December 20, 2011

236 - 14B DISTRICT COURT

Total Increase

Increase the 14B District Court Fund by a transfer in from the General Fund not to exceed \$279,793 and reduce the amount of the Court's due to General Fund amount by \$250,000 (or less) and increase the line item for retiree time pay out of \$29,793. Transfer will only be made for the amount needed to balance the revenues and expenditures not to create a fund balance. The Court currently owes the General Fund \$295,947. This is needed to avoid a negative fund balance at year end. The separate 14B District Court Fund was established in 2011 and did not have a fund balance from prior year to draw upon. The court fines and fees did not come in at what was budgeted due to the low number of tickets and cases. This will be funded by a transfer from the General Fund.

Revenues:	Transfer in from General Fund	236-000-000-697.101	<u>\$279,793.00</u>
		Net Revenues	<u><u>\$279,793.00</u></u>
Liabilities:	Due to General Fund	236-000-000-214-101	\$250,000.00
Expenditures:	Retirement Time Pay Outs	236-136-000-708.008	<u>\$29,793.00</u>
		Net Liability	<u><u>\$279,793.00</u></u>

249 - Building Department Fund

Total Increase

Increase expenditure budget for Retirement Time Pay Out for employee retiring at the end of December 2011. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	249.000.000.699.000	<u>\$14,160.00</u>
		Net Revenues	<u><u>\$14,160.00</u></u>
Expenditures:	Retirement Time Pay Outs	249-249.000-708.008	<u>\$14,160.00</u>
		Net Expenditures	<u><u>\$14,160.00</u></u>

CHARTER TOWNSHIP OF YPSILANTI
2012 Board and Commissions Appointments and Re-Appointments
Resolution No. 2011-40

REAPPOINTMENTS

<u>Construction Board of Appeals</u> Kaczkowski, Christopher	<u>Term</u> 2 Years	<u>Expiration Date</u> 12/31/2013
<u>Economic Development Authority</u> Eldridge, Stan	<u>Term</u> 6 Years	<u>Expiration Date</u> 12/31/2017
<u>Greens Commission</u> Hale, Larry Simmers, Carol	<u>Term</u> 2 Years 2 Years	<u>Expiration Date</u> 12/31/2013 12/31/2013
<u>Planning Commission</u> Brewington, Brenda Richie, Sally	<u>Term</u> 3 Years 3 Years	<u>Expiration Date</u> 12/31/2014 12/31/2014
<u>Water Conservation Advisory Commission</u> Andresen, Norm Clancy, Mark Lampe, Doug Talbot, Arthur Wilson, David	<u>Term</u> 2 Years 2 Years 2 Years 2 Years 2 Years	<u>Expiration Date</u> 12/31/2013 12/31/2013 12/31/2013 12/31/2013 12/31/2013
<u>Zoning Board of Appeals</u> Abraham, Maudie	<u>Term</u> 3 Years	<u>Expiration Date</u> 12/31/2014

NEW APPOINTMENTS

Water Conservation Advisory Commission

Blackburn, Luther

Anderson, Carolyn (Alternate)

Term

2 Years

2 Years

Expiration Date

12/31/2013

12/31/2013

Ypsilanti Community Utilities Authority

Stumbo, Brenda

Term

3 Years

Expiration Date

12/31/2014

WASHTENAW COUNTY POLICE SERVICES CONTRACT

AGREEMENT is made this 1st day of **January, 2012**, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, 48107 ("County"), the WASHTENAW COUNTY SHERIFF, a Michigan Constitutional Officer ("Sheriff") and YPSILANTI CHARTER TOWNSHIP, a Michigan municipal corporation located at 7200 S. Huron River Drive, Ypsilanti, Michigan 48197 ("Township").

RECITALS

WHEREAS, for the past nine years, the County and County Sheriff have provided police road patrol services to participating local governmental units pursuant to a contract between the County, County Sheriff and the local governmental entity; and

WHEREAS, the Board of Commissioners has taken the position that to receive the benefit of police services, local jurisdictions must share paying the responsibility for the service; and

WHEREAS, the County and participating local governmental entities have executed police service contracts and amendments effective through December 31, 2011 providing that the County Sheriff would provide road patrol services pursuant to the terms of the amended contracts; and

WHEREAS, it is now necessary to execute new contracts effective January 1, 2012 through December 31, 2015, to insure the seamless continuation of police services for those communities.

NOW THEREFORE, the parties agree as follows:

ARTICLE I - SCOPE OF SERVICES

A. The parties agree that the Township shall contract for **thirty-five (35)** Police Service Units ("PSU") from the Sheriff to provide road patrol and other law enforcement services to the Township. A "PSU" is defined as, "the services of one Sheriff's deputy plus all necessary support to keep that deputy on the road." The parties agree that a deputy service hour constitutes all time spent by sheriff's personnel responding to a call for service that originates from the contracting jurisdiction as well as any time spent within the boundaries of the jurisdiction. The parties further agree that a deputy hour includes all court time spent on Township cases. The parties also agree that any time spent in any jurisdiction by a deputy under this Contract who is responding to a condition red alert as defined by the Department of Homeland Security shall also be counted towards the annual contracted hours for the Township.

B. Specific deployment issues are attached as Exhibit A. The County, Sheriff and Township agree that the terms of Exhibit A, pertaining to deployment issues, may only be amended by mutual written consent of the Sheriff and Township.

ARTICLE II – COMPENSATION AND OVERTIME

The price to the Township for the contractual police services is based upon the methodology adopted by the County's Board of Commissioners on December 1, 2010 and July 6, 2011.

The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; and (4) \$155,157.00 per PSU for 2015. Beginning in 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained in the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance, Fleet). The County and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.

In addition to the compensation stated above, the Township shall also be responsible to pay for all overtime incurred by its contracted PSU's while working on Township related matters, including, but not limited to, testifying on court cases involving Township cases.

ARTICLE III – FAILURE TO PAY

The County shall bill the Township monthly for all standard monthly and overtime costs incurred during that month. The Township must pay this bill within thirty (30) days after the date of the invoice. Failure by the Township to pay the total monthly charges shall be a material breach of this Contract and entitle the County to immediately seek remedies including, but not limited to, the following:

- Limitation of future police services to the Township to offset the amount owed;
- Complete stoppage of all contract services to the Township until the amount owed is completely paid;
- Pursuit of a court order compelling the Township to pay the amount owed.

The parties understand and agree that the above remedies are not exclusive and do not constitute progressive enforcement steps. Thus, the County may choose any of these remedies, or any other remedy to which it is legally entitled, at any time after the Township has breached its duty to pay its monthly costs. Moreover, the parties understand and agree that these remedies are in addition to those stated in Article XIV.

ARTICLE IV – DISPUTE RESOLUTION

The parties agree that the Township may dispute any County invoice by taking the following actions within 30 days of receiving the invoice: (1) the Township must pay the disputed amount to the County; and (2) the Township must send written notice to the County Administrator that it disputes the invoice. The Township is encouraged to attach any written documentation supporting its claim to its request to County Administration for dispute resolution.

Within 30 days of receiving the Township's notice disputing the invoice, County Administration will investigate the claim. If the investigation supports the Township's claim, the disputed money will be refunded back to the Township, along with interest at an annual rate of 2 per cent pro rated to equal the length of the arbitration process. If, however, as a result of the investigation, County Administration disagrees with the Township's claim, the County and the Township shall jointly pick a mutually acceptable arbitrator to hear the positions of the Township and County. The County and the Township shall also have the right to jointly compile a list of acceptable arbitrators which, if compiled, shall be an attachment to this Contract. The arbitrator's decision on the claim shall be binding. If the arbitrator ultimately decides in favor of the Township, the County agrees to refund the money paid by the Township, along with an annual 2 per cent interest payment pro rated to equal the length of the arbitration. The cost to retain the arbitrator shall be paid by the losing party.

ARTICLE V - TERM

The term of this contract shall be for forty-eight months with an effective date of January 1, 2012 and ending on December 31, 2015.

ARTICLE VI - INSURANCE

The County agrees to maintain at its own expense during the term of this contract the following insurance:

1. Workers' compensation insurance with Michigan statutory limits and Employers Liability Insurance with a minimum of one hundred thousand (\$100,000.00) dollars each accident for any employee.
2. Public entity liability coverage, which includes general liability, law enforcement liability, auto liability and public official's liability coverage. The County's insurer will add Ypsilanti Charter Township as an additional insured under this public entity liability coverage. The County will be responsible for all expenses and loss payments within its SIR/Deductible.

The County shall submit a certificate of insurance that evidences such coverage to the Township Clerk prior to beginning services under this Contract.

ARTICLE VII – RESPONSIBILITY FOR EMPLOYEES AND AGENTS

The parties agree that the County is responsible for the acts and/or omissions of its PSU's and related police service personnel in providing services under this Contract.

ARTICLE VIII-CONFERENCES

The County and Township agree that either party may request a conference to discuss issues relating to interpretation of this Contract. Such notice shall be in writing and specify the issues to be discussed at the conference. In addition, as stated more

fully in Exhibit A, the Sheriff and the Township may convene to discuss specific deployment issues.

ARTICLE - IX - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to, all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE X - EQUAL EMPLOYMENT OPPORTUNITY

All parties to this Contract agree that they will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

All parties to this Contract agree that they will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicants and the treatment of employees. Affirmative action will include, but not be limited to: employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

All parties to this Contract agree to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XI - EQUAL ACCESS

The Sheriff shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XII - ASSIGNS AND SUCCESSORS

This contract is binding on the County, Sheriff and the Township, their successors and assigns. None of the parties to this Contract will assign or transfer its interest in this contract without the written consent of the other parties.

ARTICLE XIII - TERMINATION OF CONTRACT

If a party breaches any provision of this Contract, the non-breaching party may serve upon the breaching party written notice of its intent to terminate this Contract. If the breaching party fails to cure such breach within thirty (30) days after having received written notice of the breach, the non-breaching party may terminate this Contract,

provided, however, that if the cure for the breach takes more than thirty (30) days to cure, the breaching party shall be given a reasonable amount of time beyond the thirty (30) day period to prosecute the cure to the breach to completion.

Notwithstanding the paragraph above, the Township, upon giving the County and the Sheriff at least six (6) months written notice, may terminate the contract effective December 31st of the year such notice is given. In addition, the township may reduce the contracted PSU level in the event of significant unforeseen budgetary changes upon six (6) months written notice.

ARTICLE XIV – CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County, Sheriff and Township will be incorporated into this Contract by written amendment signed by all parties.

ARTICLE XV - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XVI - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

YPSILANTI CHARTER TOWNSHIP

WASHTENAW COUNTY

By: _____
Brenda Stumbo (DATE)
Township Supervisor

By: _____
Verna J. McDaniel (DATE)
County Administrator

WASHTENAW COUNTY SHERIFF

By: _____
Jerry Clayton, Sheriff (DATE)

APPROVED AS TO FORM:

ATTESTED TO:

BY: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

BY: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

EXHIBIT A

The WASHTENAW COUNTY SHERIFF, a Michigan Constitutional officer (SHERIFF) and the CHARTER TOWNSHIP OF YPSILANTI, a municipal corporation, located at 7200 South Huron River Drive, Ypsilanti, Michigan 48197, (TOWNSHIP), agree on the following specific deployment issues which shall remain in full force and effect for the term of the Washtenaw County Services Contract between the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107, (COUNTY), SHERIFF and the TOWNSHIP. Said contract shall be in effect from January 1, 2012 to December 31, 2015, unless canceled as provided in the Washtenaw County Services Contract.

The TOWNSHIP and SHERIFF hereby enter into the following understandings and agreements as it pertains to all deployment issues:

1. The SHERIFF agrees to provide, inter alia, to the TOWNSHIP the services of 35 certified Sheriff's Deputies for the Deputy component of the 35 PSU's referenced in the main Contract for law enforcement services commencing on January 1, 2012 through December 31, 2015. It is understood that the SHERIFF will assign not less than 35 Deputies per month January 1, 2012 through December 31, 2015, to work within the boundaries of the TOWNSHIP. The TOWNSHIP recognizes that temporary fluctuations in the number of Deputies may occur due to prolonged illness, disciplinary action or other unanticipated circumstances.

The SHERIFF will avail to the TOWNSHIP a daily duty assignment roster completed by a command officer that lists the deputies assigned to work in Ypsilanti Township each shift, and a schedule of deputies assigned to Ypsilanti Township.

2. Overtime Protocol The parties agree that the Township shall have the right to discuss overtime and staffing issues with the Sheriff and to provide input on when

overtime shall be incurred under this Contract, provided, however, that the Sheriff shall ultimately determine when overtime is justified under this Contract.

3. The SHERIFF or his Command Officers shall have the right to withdraw Deputies assigned to the TOWNSHIP pursuant to the current Washtenaw County Services Contract in case of any emergency that requires additional law enforcement units in another portion of the County, or to render emergency aid to other law enforcement agencies. The TOWNSHIP reserves the right to file an objection with the SHERIFF if any unreasonable use is made of the emergency exception contained herein. The TOWNSHIP wishes to emphasize that contract personnel will be removed from the TOWNSHIP only under emergency circumstances. For the purpose of this document, emergency circumstances will be defined as an immediate threat to human life or safety (significant risk of injury), a major disaster, civil disorder or requests made pursuant to the Washtenaw County Criminal Justice Association mutual aid agreement. Further, PSU's under this contract shall only be given assignments as support or back-up, not as primary complaint responders to area outside of Ypsilanti Township.

4. The SHERIFF shall make available a monthly activity report of all requests for police services and all crimes committed within the boundaries of the TOWNSHIP, which were reported to the SHERIFF or came to the knowledge of the SHERIFF. Said report shall be broken down into major categories of criminal activity and will also include the number of traffic crashes, animal control complaints and citations issued. The SHERIFF agrees to make this report available one-week prior to the TOWNSHIP'S second regular meeting every month that the Washtenaw County Services Contract is in effect. In addition, the SHERIFF agrees to make available upon request information pertaining to the outcome or disposition of major crimes reported in the township and investigated by the SHERIFF (commonly referred to as "closure rates"). The SHERIFF and TOWNSHIP agree that a Lieutenant will serve in the SHERIFF'S stead as the primary law enforcement administrator for the TOWNSHIP, and, in that capacity, shall be invited to and attend staff meetings with TOWNSHIP officials, as well as attend

TOWNSHIP Board meetings regularly to report to the TOWNSHIP Board any relevant contract issues and/or to answer questions from the Board and Public. Acting in the role of a TOWNSHIP “department head,” it is the Lieutenant’s responsibility to inform the TOWNSHIP as soon as practicable regarding the following matters: (a) major events, both criminal and non-criminal, which are likely to create significant public interest, (b) major citizen complaints, particularly those involving allegations of excessive force, (c) pursuits ending in an accident or injury, (d) the discharge of a firearm by an Ypsilanti Township contract Deputy, or a Command Officer assigned to the TOWNSHIP, during the pursuit or apprehension of a suspect, (e) the actual or alleged involvement of any contract Deputy in criminal activity, (f) requests for special newspaper interviews regarding operations within the TOWNSHIP, (g) motor vehicle accident involving Ypsilanti Township contract Deputies in which any party is injured, and (h) any significant changes in operations within the TOWNSHIP, or the allocation or deployment of contract Deputies.

The TOWNSHIP recognizes that, due to the confidential nature of certain criminal and internal investigations, immediate notification may not be appropriate. The SHERIFF will make reasonable attempts to notify the TOWNSHIP before such cases are made public.

5. The parties agree that the Township shall be permitted to provide input in the selection of Sheriff’s Department personnel who will be assigned in the Township, who shall fulfill the terms of this contract. To that extent, the Township shall meet with administration staff from the Sheriff’s Department to work out a process whereby appropriate Township personnel may be involved in the selection process of those individuals proposed by the Sheriff to work in that Township. The amount of assigned deputies will be determined by the labor agreement between the County, Union and Sheriff. The Sheriff agrees to take any input from the Township personnel in making his final decision on personnel who will work within that Township. The Township may also request assignment of personnel to specific shifts, provided, however, the Sheriff retains the power to make final decisions regarding shift assignments.

The TOWNSHIP shall be given full consideration regarding any complaints of Deputy performance deficiencies. Contract Deputies whose overall performance is proven deficient, based upon department standards and as required by the POAM contract, may be reassigned by the SHERIFF, at the TOWNSHIP'S request.

6. The parties understand that general ordinance enforcement as requested by the TOWNSHIP shall be part of the services provided by the SHERIFF to the TOWNSHIP pursuant to this contract which includes, but is not limited to, local traffic ordinances, zoning ordinances, etc., within existing contract resources. It is also agreed that within the jurisdictional boundaries of the TOWNSHIP, Washtenaw County Sheriff's Deputies may be dispatched to any incident on any freeway, entrance and exit ramp, including the following:

- A. Take calls pending on the freeways;
- B. "Hold down calls" until Michigan State Police units become available;
- C. Use the freeways to respond to dispatches within Ypsilanti Township.

7. The SHERIFF agrees to maintain the current number of Command Officers assigned to the TOWNSHIP so as to provide adequate supervision for Deputies assigned to the TOWNSHIP, and perform other administrative duties that may be required. The TOWNSHIP recognizes and acknowledges that said Command Officers are assigned at the discretion of the SHERIFF and may from time to time be required to perform supervisor duties in other areas of the County.

8. The parties agree that this Contract does not address animal control services.

9. The TOWNSHIP and the SHERIFF agree that providing service to the community is a priority and shall be done in an efficient and effective manner. Accordingly, the SHERIFF agrees that shift staffing and unscheduled time off shall be managed in a manner to optimize police services as much as possible.

10. The TOWNSHIP requests that a Deputy be sent to every service request. The SHERIFF acknowledges this request and will endeavor to send a Deputy to service such calls

as staffing permits. The TOWNSHIP, however, recognizes and acknowledges that the SHERIFF currently bears responsibility for law enforcement service in the TOWNSHIP and the welfare of its citizens in this regard, and therefore, retains sole discretion in the allocation of personnel for that purpose, and may make such deployment decisions as are necessary for the efficient provision of law enforcement services. The SHERIFF agrees, however, that in those instances where a TOWNSHIP resident is offered alternatives to Deputy response such as telephone reporting or Community Service Officer reporting services, and refuses those services, and specifically requests a Deputy to respond to their call; a Deputy will be sent.

11. The SHERIFF affirms that Deputies assigned to the TOWNSHIP are trained and certified police officers, consistent with the standards established by the MICHIGAN COMMISSION on LAW ENFORCEMENT STANDARDS (MCOLES). Further, it is understood that each party to the Washtenaw County Services Contract shall be responsible for the acts and omissions of its employees and agents.

12. The SHERIFF retains the complete discretion to determine where any substation may be located to assist SHERIFF personnel in fulfilling its responsibilities under this contract. The parties agree that the TOWNSHIP shall provide and maintain any such substation, while the SHERIFF shall equip that substation.

CHARTER TOWNSHIP OF YPSILANTI

WASHTENAW COUNTY SHERIFF

Brenda Stumbo, Supervisor
Dated:

Jerry Clayton, Sheriff
Dated:

Karen Lovejoy Roe, Clerk
Dated:

RESOLUTION NO. 2011-41
Amending Resolution No. 2011-5
Code Section 125 Plan Referred To
As The Cafeteria Plan

Whereas, the Charter Township of Ypsilanti Board of Trustees deems it to be in the best interest of its employees and officers to adopt, amend or restate its Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, as amended.

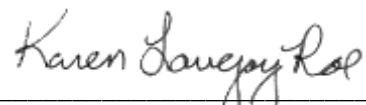
Now therefore be it resolved, that the Charter Township of Ypsilanti Board of Trustees hereby adopts and approves this Cafeteria Plan as amended or restated to become effective as of 01/01/2011, pursuant to the Adoption Agreement and Cafeteria Plan which are attached hereto.

Be it further resolved, that the Supervisor of the Charter Township of Ypsilanti shall have the authority to:

- a. Execute this Adoption Agreement and Amended Cafeteria Plan, and other documents and agreements as may be necessary to implement the Plan
- b. Appoint a plan administrator for such plan, and change such administrator from time to time with the advice and consent of the Charter Township of Ypsilanti Board of Trustees
- c. Contract with Progressive Benefit Solutions to provide assistance to the plan administrator in establishing and maintaining such plan

Be it further resolved, that the Clerk of the Charter Township of Ypsilanti is directed to enter a copy of this Adoption Agreement and this Cafeteria Plan, as amended, into the records of this Institution and into the minutes of this meeting

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-41 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 20, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
DECEMBER 1, 2011 THROUGH DECEMBER 31, 2011

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,932,977.00	181,596.05	592862.64	4,521,710.41
101 - Payroll	82,261.68	755,967.20	751,339.95	86,888.93
101 - Willow Run Escrow	141,312.31	12.00	0.00	141,324.31
206 - Fire Department	2,468,801.23	10,241.56	395,746.00	2,083,296.79
208 - Parks Fund	19,748.27	1.64	413.49	19,336.42
211 - Bicycle Path	33,680.59	2.23	9,320.25	24,362.57
212 - Roads/Bike Path/Rec/General Fund	985,138.70	100,086.06	20,401.14	1,064,823.62
225 - Environmental Clean-up	443,527.78	37.67	0.00	443,565.45
226 - Environmental Services	3,638,641.23	250,910.81	470,924.69	3,418,627.35
230 - Recreation	226,346.40	19,473.26	61,055.56	184,764.10
236 - 14-B District Court	71,519.39	83,477.50	66,479.75	88,517.14
244 - Economic Development	67,058.24	5.69	0.00	67,063.93
245 - Public Improvement	0.00	0.00	0.00	-
248 - Rental Inspections	14,322.17	3,741.07	9,725.76	8,337.48
249 - Building Department Fund	266,857.36	17,670.71	16,963.99	267,564.08
250 - LDFA Tax	304.65	0.03	0.00	304.68
252 - Hydro Station Fund	584,683.99	32,715.02	15,208.40	602,190.61
266 - Law Enforcement Fund	3,572,960.45	369.97	473,978.46	3,099,351.96
280 - State Grants	18,350.58	1.56	0.00	18,352.14
283 - Neighborhood Stabilization	6,945.47	0.58	0.00	6,946.05
301 - General Obligation	395,537.69	32.79	8,150.00	387,420.48
396 - Series "A" Bond Payments	1,753.34	0.15	112.00	1,641.49
397 - Series "B" Cap. Cost of Funds	1,807.31	8,150.47	7,845.56	2,112.22
398 - LDFA 2006 Bonds	30,518.47	2.59	0.00	30,521.06
498 - Capital Improvement 2006 Bond Fund	343,915.20	29.21	0.00	343,944.41
584 - Green Oaks Golf Course	210,428.46	1,756.07	24,830.13	187,354.40
590 - Compost Site	1,214,274.49	36,453.48	26,628.40	1,224,099.57
595 - Motor Pool	442,374.89	11,216.73	2,331.49	451,260.13
701 - General Tax Collection	3,154.01	6,115.38	3,190.49	6,078.90
703 - Current Tax Collections	885,424.73	5,118,241.54	953,986.40	5,049,679.87
707 - Bonds & Escrow/GreenTop	557,124.46	2,046.98	4,472.60	554,698.84
708 - Fire Withholding Bonds	60,471.44	0.00	7,807.53	52,663.91
893 - Nuisance Abatement Fund	80,487.38	121.01	18,642.00	61,966.39
ABN AMRO Series "B" Debt Red. Cap.Int.	37,262.64	0.69	1,486.70	35,776.63
Comerica Series B Bond	1,843.95	0.24	25.00	1,819.19
GRAND TOTAL	21,841,815.95	6,640,477.94	3,943,928.38	24,538,365.51

Check Register Report

Date: 01/03/2012

Time: 4:13 pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156593	12/20/2011	Printed		3973	S & S WORLDWIDE CRAFTS	SUPPLIES FOR COMMUNITY CENTER	361.02
156594	12/20/2011	Printed		0395	SHRADER TIRE & OIL	REPAIRS	177.85
156595	12/20/2011	Printed		15751	SOUTHERN COMPUTER WAREHOUSE	REPLACEMENT MONITORS FOR ACCOU	8,137.12
156596	12/20/2011	Printed		3212	STANLEY CONVERGENT SECURITY	MONITORING & MAINTENANCE	799.20
156597	12/20/2011	Printed		3212	STANLEY CONVERGENT SECURITY	MONITORING & MAINTENANCE	1,689.18
156598	12/20/2011	Printed		3001	START SMART SPORTS DEV.	START SMART SPORTS DEVELOPMENT	1,080.00
156599	12/20/2011	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - COMPOST SITE	591.62
156600	12/20/2011	Printed		0468	TITLEIST	PRO SHOP RESALE	683.08
156601	12/20/2011	Printed		6455	UIS PROGRAMMABLE SERVICES	COMPLETE THERMAL CAN LOOKING T	744.00
156602	12/20/2011	Printed		6647	VERMEER OF MICHIGAN, INC.	COILS TO RUN HYDRAULIC COOLING	2,011.19
156603	12/20/2011	Printed		6443	WASHTENAW COUNTY CONSORTIUM	MEMBERSHIP	75.00
156604	12/20/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	PRE INVOICE/BOR & CHARGEBACKS	18,087.78
156605	12/20/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	23,319.75
156606	12/20/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054717-1389-0	748.37
156607	12/20/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054724-1389-6	2,815.14
156608	12/20/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81683	25,827.91
156609	12/20/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81680	107,716.60
156610	12/20/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-816	20,354.24
156611	12/20/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-80751	1,167.78
156612	12/20/2011	Printed		16368	WEINGARTZ	MAINTENANCE SUPPLIES	29.50
156613	12/20/2011	Printed		3695	WEINGARTZ	Purchase of Snows Ex SP-2400 S	5,199.00
156614	12/20/2011	Printed		6149	WEISSMAN'S	SECOND COSTUME ORDER FROM WEIS	1,655.09
156615	12/20/2011	Printed		0465	WEST SHORE FIRE REPAIR, INC	ANNUAL INSPECTION	5,012.73
156616	12/20/2011	Printed		4313	RONALD WHITTENBERG	UNIFORM ALLOWANCE	26.99
156617	12/20/2011	Printed		1627	WINGFOOT COMMERCIAL TIRE	ENGINE 14-1 FLAT TIRE LEFT OUT	637.39
156618	12/20/2011	Printed		0480	YPSILANTI COMMUNITY	MAINTENANCE - FORD BLVD	7,457.53
156619	12/20/2011	Printed		16286	YPSILANTI RUTHERFORD POOL FUND	DONATION	10,000.00
156620	12/20/2011	Printed		2902	J & R TRACTOR, LLC	CUTTERS FOR MAINTENANCE TECHS	155.04

Total Checks: 76	Checks Total (excluding void checks):	438,634.88
Total Payments: 76	Bank Total (excluding void checks):	438,634.88
Total Payments: 76	Grand Total (excluding void checks):	438,634.88

LAST A/P check run for 2011 following 12/20/11 BOARD meeting.

Check Register Report

Date: 01/03/2012

Time: 4:13 pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156545	12/20/2011	Printed		8412	ACO HARDWARE	SUPPLIES	49.16
156546	12/20/2011	Printed		16305	ANN ARBOR CABINET & COUNTER	STORAGE CABINET FOR STATION 3	484.00
156547	12/20/2011	Printed		0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	348.76
156548	12/20/2011	Printed		0215	AUTO VALUE YPSILANTI	SUPPLIES	288.23
156549	12/20/2011	Printed		0195	BEST BUY BUS. ADVANTAGE ACCT.	CAMCORDER FOR COMPUTER SUPPORT	645.95
156550	12/20/2011	Printed		16369	RICHARD N. BLOCK	PROFESSIONAL SERVICES	2,788.54
156551	12/20/2011	Printed		16367	RONALD BROCKETTE	REFUND - CANDY LAND LANE	8.00
156552	12/20/2011	Printed		3460	CDW GOVERNMENT INC	COMPUTER SOFTWARE	1,305.83
156553	12/20/2011	Printed		15370	CLEVELAND GOLF SRIXON	PRO SHOP RESALE	93.42
156554	12/20/2011	Printed		0102	COLMAN-WOLF SANITARY SUPPLY CO	SUPPLIES	196.60
156555	12/20/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 307929-01-7	68.95
156556	12/20/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 290641-01-7	30.80
156557	12/20/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 352887-01-2	81.95
156558	12/20/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 302000-01-0	74.30
156559	12/20/2011	Printed		1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE	62.53
156560	12/20/2011	Printed		0582	CONGDON'S	SUPPLIES	32.26
156561	12/20/2011	Printed		0223	CORRIGAN OIL COMPANY	SUPPLIES	145.10
156562	12/20/2011	Printed		6375	COSTUME GALLERY	SECOND COSTUME ORDER FOR YOUTH	887.11
156563	12/20/2011	Printed		15909	LORI DIRKS	REFUND - CANDY LAND LANE	16.00
156564	12/20/2011	Printed		6586	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR ADULT/YOUTH ART C	667.26
156565	12/20/2011	Printed		0119	DTE ENERGY**	STREETLIGHTS - NOV. 2011	78,308.97
156566	12/20/2011	Printed		2913	EMERGENCY VEHICLE SERVICES	ENGINE 14-4 12 VOLT RED DOT FA	62.88
156567	12/20/2011	Printed		15421	FLEET SERVICES	GAS & OIL	2,118.46
156568	12/20/2011	Printed		1233	GORDON FOOD SERVICE INC.	SUPPLIES	85.73
156569	12/20/2011	Printed		0070	GREAT LAKES TELECOM, INC.	TELEPHONE	60.00
156570	12/20/2011	Printed		0426	GUARDIAN ALARM	BILLING: 1775 EAST CLARK	25.00
156571	12/20/2011	Printed		6021	HENDERSON GLASS	REPLACE BROKEN, CRACKED AND OLD	949.00
156572	12/20/2011	Printed		8889	LINDA PEARLYNE HOLMES	REFUND - CANDY LAND LANE	8.00
156573	12/20/2011	Printed		0503	HOME DEPOT	SUPPLIES	331.24
156574	12/20/2011	Printed		16303	I-94 MARINE & WATERSPORTS LLC	REPLACE BROKEN HATCH ON BOAT	110.00
156575	12/20/2011	Printed		15496	J.F. MOORE & ASSOCIATES, LLC	SMALL CLAIMS	32.00
156576	12/20/2011	Printed		16321	LINDA JEAN JEROME	PROGRAM INSTRUCTOR	77.00
156577	12/20/2011	Printed		16216	JOHN D. OSBORNE	HAULING OF SEASONAL SPOILS TO	3,300.00
156578	12/20/2011	Printed		11330	LSL PLANNING INC	PROFESSIONAL SERVICES	760.00
156579	12/20/2011	Printed		6476	MASA	ADULT SOFTBALL PROGRAM. GAME B	936.00
156580	12/20/2011	Printed		0253	MCLAIN AND WINTERS	LEGAL SERVICES - DEC. 2011	9,775.00
156581	12/20/2011	Printed		16165	MICHIGAN ABILITY PARTNERS	MAP PROGRAM	1,215.20
156582	12/20/2011	Printed		6006	MICHIGAN FIRE INSPECTORS	TESTING FEE FOR CAP. CHEVRETTE	285.00
156583	12/20/2011	Printed		2986	NAPA AUTO PARTS*	AUTO PARTS	91.31
156584	12/20/2011	Printed		2997	OFFICE EXPRESS	SUPPLIES	464.45
156585	12/20/2011	Printed		6893	OFFICE MAX* #434705	SUPPLIES	132.85
156586	12/20/2011	Printed		0327	PINTER'S FLOWERLAND, INC.	MAINTENANCE SUPPLIES	343.75
156587	12/20/2011	Printed		16370	PROGRESSIVE BENEFIT SOLUTIONS	INSURANCE PREFUNDING	77,284.00
156588	12/20/2011	Printed		6953	QUILL OFFICE SUPPLIES	Replenish supply of paper	617.30
156589	12/20/2011	Printed		11340	RECYCLE ANN ARBOR	TIRE DISPOSAL FROM WHITNEY PAS	885.00
156590	12/20/2011	Printed		3214	RENT A WRECK	LEASE	100.00
156591	12/20/2011	Printed		15386	RICOH AMERICAS CORPORATION	EQUIPMENT RENTAL	2,078.14
156592	12/20/2011	Printed		6308	RKA PETROLEUM	RESUPPLY FUEL TANKS AT HQ	3,363.75

Check Register Report

Date: 01/17/2012

Time: 3:24 pm

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Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
156621	01/03/2012	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	363.96
156622	01/03/2012	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	5,023.74
156623	01/03/2012	Printed		6045	QPS PRINTING	POSTAGE - NHW POSTCARDS	3,500.00
156624	01/05/2012	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JAN. 2012	157,734.13
156625	01/05/2012	Printed		2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - JAN. 2012	5,186.55
156626	01/05/2012	Printed		6263	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - JAN. 2012	3,579.92
156627	01/06/2012	Printed		6821	AT & T	ACCT. #734 434-2020 090 1	39.88
156628	01/06/2012	Printed		6821	AT & T	ACCT. #734 480-9586 427 9	41.09
156629	01/06/2012	Printed		6821	AT & T	ACCT. #734 483-0584 132 0	41.09
156630	01/06/2012	Printed		6821	AT & T	ACCT. #734 483-0777 627 6	255.39
156631	01/06/2012	Printed		6821	AT & T	ACCT. #734 483-4224 435 5	195.32
156632	01/06/2012	Printed		6821	AT & T	ACCT. #734 483-9550 827 6	23.72
156633	01/06/2012	Printed		6821	AT & T	ACCT. #734 484-1536 689 4	59.56
156634	01/06/2012	Printed		6821	AT & T	ACCT. #734 484-3773 758 5	81.45
156635	01/06/2012	Printed		6821	AT & T	ACCT. #734 484-7323 055 2	84.36
156636	01/06/2012	Printed		6821	AT & T	ACCT. #734 484-7336 868 3	27.34
156637	01/06/2012	Printed		6821	AT & T	ACCT. #734 485-0084 397 9	47.13
156638	01/06/2012	Printed		6821	AT & T	ACCT. #734 485-0881 149 9	106.61
156639	01/06/2012	Printed		6821	AT & T	ACCT. #734 485-1174 097 4	166.53
156640	01/06/2012	Printed		6821	AT & T	ACCT. #734 485-1992 091 7	41.39
156641	01/06/2012	Printed		6821	AT & T	ACCT. #734 485-6881 100 9	45.29
156642	01/06/2012	Printed		6821	AT & T	ACCT. #734 487-8104 411 3	304.20
156643	01/06/2012	Printed		6821	AT & T	ACCT. #734 544-3800 862 3	274.99
156644	01/10/2012	Printed		0909	AT & T*	ACCT. #053 294-5218 001	33.72
156645	01/10/2012	Printed		0118	DTE ENERGY	GAS & ELECTRIC INVOICES	23,939.02
156646	01/10/2012	Printed		0158	MARK HAMILTON	ATTORNEY FEES - JAN. 2012	1,500.00
156647	01/10/2012	Printed		1475	VERIZON WIRELESS	ACCT. #585505481-00001	448.73
156648	01/11/2012	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - FEB. 2012	153,439.18
156649	01/11/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 284370-01-0	88.20
156650	01/11/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 290692-01-0	286.29
156651	01/11/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 301061-01-3	321.90
156652	01/11/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 308476-01-7	81.90
156653	01/11/2012	Printed		0363	COMCAST CABLE	ACCT. #09588 344688-01-4	71.95
156654	01/11/2012	Printed		8063	TELEGRATION	ACCT. #8119-0000	61.99
156655	01/11/2012	Printed		1475	VERIZON WIRELESS	ACCT. #385474612	6,180.88
156656	01/11/2012	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054671-1389-9	206.75
156657	01/11/2012	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054717-1389-0	742.02
156658	01/11/2012	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054724-1389-6	690.82
156659	01/11/2012	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81683	25,829.70
156660	01/11/2012	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81680	124,253.91
156661	01/11/2012	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81682	21,408.87
156662	01/11/2012	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-80751	1,627.24

Total Checks: 42

Checks Total (excluding void checks):

538,436.71

Total Payments: 42

Bank Total (excluding void checks):

538,436.71

Total Payments: 42

Grand Total (excluding void checks):

538,436.71

Accounts Payable Checks
 Hand Checks
 Total Checks

797,831.93
538,436.71
 1,333,268.64

Check Register Report

Date: 01/17/2012

Time: 3:17 pm

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156663	01/17/2012	Printed		8412	ACO HARDWARE	SUPPLIES	80.22
156664	01/17/2012	Printed		1464	ANN ARBOR TRANSPORTATION	A.A.T.A. CONTRACT	74,626.98
156665	01/17/2012	Printed		0022	ANN ARBOR WELDING SUPPLY	MEDICAL SUPPLIES	165.75
156666	01/17/2012	Printed		16027	ANN ARBOR YPSILANTI	MEMBERSHIP	328.50
156667	01/17/2012	Printed		0675	ARBOR VACUUM & SMALL	SUPPLIES	53.85
156668	01/17/2012	Printed		1014	ARGUS HAZCO	OXYGEN SENSORS FOR	450.61
156669	01/17/2012	Printed		0215	AUTO VALUE YPSILANTI	FOUR GAS MO	29.73
156670	01/17/2012	Printed		15941	TODD J. BARBER	SUPPLIES	1,075.00
156671	01/17/2012	Printed		6397	BARR ENGINEERING COMPANY	BUILDING INSPECTIONS	4,375.90
156672	01/17/2012	Printed		0007	BECKETT AND RAEDER, INC.	PROFESSIONAL SERVICES	1,940.48
156673	01/17/2012	Printed		0898	BS & A SOFTWARE	PROFESSIONAL SERVICES	17,000.00
156674	01/17/2012	Printed		0825	CITY OF YPSILANTI	COMPUTER SOFTWARE	607.70
156675	01/17/2012	Printed		15006	CITY OF YPSILANTI	SALT	1,000.00
156676	01/17/2012	Printed		1312	COHEN HOMES	9667 ENDICOTT TEMP MODEL	77.50
156677	01/17/2012	Printed		0582	COMPLETE BATTERY SOURCE	BOND	13.98
156678	01/17/2012	Printed		0223	CONGDON'S	AUTO MAINTENANCE	609.95
156679	01/17/2012	Printed		15437	CORRIGAN OIL COMPANY	SUPPLIES	3,040.00
156680	01/17/2012	Printed		2913	DTE ENERGY COMPANY	DIESEL OIL FOR OIL CHANGE	611.14
156681	01/17/2012	Printed		1200	EMERGENCY VEHICLE	ON A	77.07
156682	01/17/2012	Printed		15421	FEDERAL EXPRESS	INSTALL & ENERGIZE FOR 5	1,712.13
156683	01/17/2012	Printed		0073	CORPORATION	REPAIR/REPLACE FAN	2,429.85
156684	01/17/2012	Printed		6161	FLEET SERVICES	MOTOR & LED	2,850.00
156685	01/17/2012	Printed		0107	GENE BUTMAN FORD	POSTAGE	29.19
156686	01/17/2012	Printed		16306	GOVERNMENTAL CONSULTANT	GAS & OIL	360.00
156687	01/17/2012	Printed		16371	GRAINGER	VEHICLE 68: REPAIRS TO	6.46
156688	01/17/2012	Printed		0158	MARK HAMILTON	LEFT RE	1,500.00
156689	01/17/2012	Printed		6547	HERITAGE NEWSPAPERS	PROFESSIONAL SERVICES	38.40
156690	01/17/2012	Printed		6786	HERITAGE-CRYSTAL CLEAN,	SUPPLIES	246.86
156691	01/17/2012	Printed		2831	LLC	AUTO & TRUCK	500.50
156692	01/17/2012	Printed		0503	HERKIMER RADIO SERVICE	MAINTENANCE	67.47
156693	01/17/2012	Printed		0174	HOME DEPOT	REPAIR OF BROKEN	1,578.50
156694	01/17/2012	Printed		6147	HONEYWELL	PORTABLE RADI	3,062.77
156695	01/17/2012	Printed		2898	HP DIRECT	SUPPLIES	5,654.51
156696	01/17/2012	Printed		15496	HURON VALLEY AMBULANCE	ENERGY IMPROVEMENT	188.00
156697	01/17/2012	Printed		0391	J.F. MOORE & ASSOCIATES,	DRIVE ENCLOSURE FOR	23.45
156698	01/17/2012	Printed		15493	LLC	CURRENT DR	750.00
156699	01/17/2012	Printed		15148	KONICA MINOLTA - ALBIN	FIRE DISPATCHING SERVICES	268.69
156700	01/17/2012	Printed		6446	ADAM KURTINAITIS	SMALL CLAIMS	652.32
156701	01/17/2012	Printed		6467	LASERTEC	SUPPLIES	97.79
156702	01/17/2012	Printed		5341	LEVEL 3 COMMUNICATIONS,	REFUND - BODY BLAST BOOT	65.00
156703	01/17/2012	Printed		0253	LLC	CAMP	92,452.39
156704	01/17/2012	Printed		16001	MCLAIN AND WINTERS	LEGAL SERVICES - DEC. 2011	120.00
156705	01/17/2012	Printed		0265	MICHAEL MEYER	REFEREE	75.00
156706	01/17/2012	Printed		2559	MICHIGAN STATE FIREMEN'S	MEMBERSHIP	130.00
156707	01/17/2012	Printed		5724	ASSOC	UTILIZED FOR CONFINED	7,850.00
156708	01/17/2012	Printed		0261	MIDWEST GAS INSTRUMENT	SPACE EN	134.00
					SERVICE	PROFESSIONAL SERVICES	
					MIDWESTERN CONSULTING	FORMS FOR W-2'S AND 1099'S	

Check Register Report

Date: 01/17/2012
 Time: 3:17 pm
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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156709	01/17/2012	Printed		2986	NAPA AUTO PARTS*	OIL FILTER, FUEL FILTERS, FOR	168.35
156710	01/17/2012	Printed		2997	OFFICE EXPRESS	SUPPLIES	682.61
156711	01/17/2012	Printed		0309	ORCHARD, HILTZ & MCCLIMENT INC	BLACKMORE II ADDITION - CONST.	6,020.50
156712	01/17/2012	Printed		0501	PARK ATHLETIC SUPPLY	SOCKS FOR YOUTH SOCCER LEAGUES	1,701.00
156713	01/17/2012	Printed		0913	PARKWAY SERVICES, INC.	RENTAL - HYDRO DAM	120.00
156714	01/17/2012	Printed		2966	PITNEY BOWES	TERM RENTAL CHARGES	1,860.00
156715	01/17/2012	Printed		6203	PITTSFIELD CHARTER TOWNSHIP	INSPECTIONS	3,990.00
156716	01/17/2012	Printed		6045	QPS PRINTING	SUPPLIES	256.48
156717	01/17/2012	Printed		1070	REHRIG PACIFIC COMPANY	RESTOCK RECYCLE BINS FOR TWP.	2,250.00
156718	01/17/2012	Printed		0037	SERVICE SPORTS, INC.	CAPS FOR YOUTH BASEBALL LEAGUE	1,959.00
156719	01/17/2012	Printed		0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	10.18
156720	01/17/2012	Printed		15751	SOUTHERN COMPUTER WAREHOUSE	EQUIPMENT	10,437.79
156721	01/17/2012	Printed		16364	SPICER GROUP	PROFESSIONAL SERVICES	4,653.75
156722	01/17/2012	Printed		3022	STANDARD PRINTING	PRECINCT, COUNTY COMMISSIONER	95.60
156723	01/17/2012	Printed		0632	STERICYCLE INC	MEDICAL WASTE DISPOSAL	192.54
156724	01/17/2012	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - FIRE DEPT.	1,487.96
156725	01/17/2012	Printed		6455	UIS PROGRAMMABLE SERVICES	INSTALL RADIO COMMUNICATON AT	8,357.00
156726	01/17/2012	Printed		15175	ULLIANCE	EMPLOYEE ASSISTANCE PROGRAM	902.70
156727	01/17/2012	Printed		2857	WASHTENAW COUNTY MAPSTORE	RENTAL OF GPS DEVICE TO MAP OU	100.00
156728	01/17/2012	Printed		0163	WASHTENAW COUNTY ROAD	BARRICADE ROADS - LIBERTY SQ.	814.50
156729	01/17/2012	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	6,568.00
156730	01/17/2012	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	73,649.10
156731	01/17/2012	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	439,232.50
156732	01/17/2012	Printed		16211	YPSI-ARBOR CARPET & FLOORING	REPLACEMENT OF CARPET FOR HOLM	744.77
156733	01/17/2012	Printed		0480	YPSILANTI COMMUNITY	ACCT. #2-087-560450-01	2,569.90
				Total Checks: 71	Checks Total (excluding void checks):		797,831.93
				Total Payments: 71	Bank Total (excludng void checks):		797,831.93
				Total Payments: 71	Grand Total (excluding void checks):		797,831.93

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

JANUARY 23, 2012

Submitted by Karen Lovejoy Roe, Clerk

- After the Christmas break the Clerk's office has been diligently working on election preparation tasks for the Presidential Primary election to be held on February 28, 2012. Including reorganization and set up of the election room.
- Absentee ballots arrived on Friday, January 13, 2012 and those required for overseas mailing were mailed on the same day.
- Other Absentee ballots were prepared after the Martin Luther King holiday and were mailed week of January 16th after the Dr. Martin Luther King Holiday closure.
- Applications for Absentee ballots arrive daily and are processed.
- The Clerk's office is in need of election inspectors with computer experience for the August and November, 2012 elections. You must be registered to vote if 18 or older. If between the ages of 16-17 you must be a student to be eligible to become an election inspector. Please go on line at www.ytown.org under the Clerk's department to find an election inspector application. Please fill out and bring to Clerk's office with social security card and driver license to apply. You can also pick up an application at the Clerk's office.
- The Clerk has worked with the Accounting Director to support the Human Resources Department and employee needs during the leave of the Human Resources only staff person.
- The Clerk and Accounting offices mailed out the Health Care information to the retirees and also prepared information for all active employees related to the change in health care for 2012.
- The Auditors have begun preliminary work in the township beginning the week of January 9th.
- The Clerk's office will be open from 9-2 on Saturday, February 25th for absentee voting. The last day to vote absentee is Monday, February 27th at 4:00 p.m.
- The Clerk along with the Treasurer and Supervisor have provided support and input to negotiations underway in the township; Fire Department, Court and Teamsters, with several meetings since the beginning of the new year. Since returning from the Christmas Holiday there have been several internal meetings regarding all the bargaining units and negotiations.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

January 13, 2012

Charter Township of Ypsilanti Supervisor Brenda Stumbo
Charter Township of Ypsilanti Board of Trustees

Dear Madam Supervisor and Trustee Board,

In late September 2011 the command staff of Ypsilanti Township Fire submitted a grant proposal to the Assistance to Firefighters Grant (A.F.G.) in the category of Operations and Safety for firefighting equipment and facility modifications. The grant amount for firefighting equipment consisting of fire hose, hand tools, nozzles and flashlights was \$84,830. The grant amount for facility modifications for replacing the vehicle exhaust removal system, of which is nearly 18 years old with spiking maintenance costs, at our three firehouses was \$88,200.

I am glad to report that on Friday, January 7, 2012 I was notified by Senator Stabenow's office that we were awarded the A.F.G. grant from F.E.M.A. for modification of facilities in the amount of \$70,560. What this will do for us is to drive down building maintenance costs by replacing the aged and expensive to maintain obsolete air driven exhaust removal system and replacing it with a magnetic nozzle exhaust removal system to comply with MIOSHA standards. Specifically, the grant will provide for installation of a magnetic vehicle nozzle exhaust removal system for 9 emergency vehicles at our fire stations; 2 each at stations #3 (Hewitt) and #4 (Textile), and 5 at Headquarters (Ford).

Acceptance of the grant requires a 20% funding match in the amount of \$17,640. I would provide the matching funds from Budget Year 2012 Capital Outlay line-item number; #206-206.000-979.002 General Fire / Rescue Equipment designated for fire-fighting equipment such as fire hose, hand and forcible entry tools to cover the 20% match. With your acceptance and approval I would like to solicit competitive bids in accordance with YT purchasing requirements. Attached is a copy of our grant proposal for your perusal and I thank you in advance for your consideration.

Sincerely,

Fire Chief Eric Copeland
Ypsilanti Township Fire Department

Entire Application

Overview

***Did you attend one of the workshops conducted by DHS's regional fire program specialist?**

No, I have not attended workshop

***Was a workshop within 2 hours drive?**

Do Not Know

***Are you a member, or are you currently involved in the management, of the fire department or non-affiliated EMS organization applying for this grant with this application?**

Yes, I am a member/officer of this applicant

If you answered No, please **complete** the information below. If you answered Yes, please skip the Preparer Information section.

Fields marked with an * are required.

Preparer Information

* Preparer's Name

* Address 1

Address 2

* City

* State

* Zip

[Need help for ZIP+4?](#)

In the space below please list the person your organization has selected to be the primary point of contact for this grant. This should be a Chief Officer or long time member of the organization who will see this grant through completion. Reminder: if this person changes at anytime during the period of performance please update this information. Please list only phone numbers where we can get in direct contact with you.

Primary Point of Contact

* Title

Lieutenant

Prefix (check one)

* First Name

Fred

Middle Initial

* Last Name

Anstead

* Business Phone (e.g. 123-456-7890)

734-544-4225 Ext.

* Home Phone (e.g. 123-456-7890)

734-323-9857 Ext.

Mobile Phone/Pager (e.g. 123-456-7890)

734-323-9857

Fax (e.g. 123-456-7890)

734-544-4195

* Email (e.g. user@xyz.org)

fanstead@gmail.com

Contact Information

Alternate Contact Information Number 1

* Title	Chief
Prefix	N/A
* First Name	Eric
Middle Initial	
* Last Name	Copeland
* Business Phone	734-544-4225 Ext.
* Home Phone	734-544-4100 Ext.
Mobile Phone/Pager	734-368-6769
Fax	734-544-4195
* Email	ecopeland@ytown.org

Alternate Contact Information Number 2

* Title	Captain
Prefix	N/A
* First Name	Brad
Middle Initial	
* Last Name	Johnson
* Business Phone	734-544-4225 Ext.
* Home Phone	734-544-4103 Ext.
Mobile Phone/Pager	
Fax	734-544-4195
* Email	bjohnson@ytown.org

Applicant Information

EMW-2011-FO-08238

Originally submitted on 09/23/2011 by Fred Anstead (Userid: dpwebb)

Contact Information:

Address: 222 S. Ford Blvd
 City: Ypsilanti
 State: Michigan
 Zip: 48198
 Day Phone: 7345444225
 Evening Phone: 7343239857
 Cell Phone: 7343239857
 Email: dwebb@ytown.org

Application number is EMW-2011-FO-08238

* Organization Name	Charter Township of Ypsilanti Fire Department
* Type of Applicant	Fire Department/Fire District
* Type of Jurisdiction Served	Township
If other, please enter the type of Jurisdiction	
* <u>Employer Identification Number</u>	38-6007433
* What is your organization's <u>DUNS Number</u> ?	078399060 (call 1-866-705-5711 to get a DUNS number)
Headquarters or Main Station Physical Address	
* Physical Address 1	222 S. Ford Blvd
Physical Address 2	
* City	Ypsilanti
* State	Michigan
* Zip	48198 - 6067 <u>Need help for ZIP+4?</u>
Mailing Address	
* Mailing Address 1	222 S. Ford Blvd
Mailing Address 2	
* City	Ypsilanti
* State	Michigan
* Zip	48198 - 6067 <u>Need help for ZIP+4?</u>
* Please describe all grants that you have received from DHS including any AFG grant received from DHS or FEMA, for example, 2002 AFG grant for vehicle or 2003 ODP grant for exercises. (Enter "N/A" if Not Applicable)	2004 AFG grant for SCBA and communications, 2006 AFG grant for compressor, cascade fill system, technical rescue equipment.
Account Information	
* Type of bank account	Checking
* Bank routing number - <u>9 digit</u> number on the bottom left hand corner of your check	044000024
* Your account number	01381884148

Additional Information

* For this fiscal year (Federal) is your organization receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request? No

* If awarded the AFG grant, will your organization expend more than \$500,000 in Federal funds during your organization's fiscal year in which this AFG grant was awarded? No

* Is the applicant delinquent on any Federal debt? No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

Department Characteristics (Part I)

* Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
* What kind of organization do you represent?	All Paid/Career
If you answered combination, above, what is the percentage of career members in your organization?	%
If you answered volunteer or combination or paid on-call, how many of your volunteer Firefighters are paid members from another career department?	
* What type of community does your organization serve?	Urban
* What is the square mileage of your first-due response area?	32
* What percentage of your response area is protected by hydrants?	85 %
* In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Washtenaw County
* Does your organization protect critical infrastructure of the state?	Yes
* How much of your jurisdiction's land use is for agriculture, wild land, open space, or undeveloped properties?	40 %
* What percentage of your jurisdiction's land use is for commercial, industrial, or institutional purposes?	15 %
* What percentage of your jurisdiction's land is used for residential purposes?	45 %
* How many occupied structures (commercial, industrial, residential, or institutional) in your jurisdiction are more than three stories tall?	6
* What is the permanent resident population of your <u>Primary/First-Due Response Area or jurisdiction served?</u>	53362
* Do you have a seasonal increase in population?	No
* How many active firefighters does your department have who perform firefighting duties?	27
* How many ALS level trained members do you have in your department/organization?	2
* How many stations are operated by your organization?	3
* Is your department compliant to your local Emergency Management standard for the National Incident Management System (NIMS)?	Yes
* Do you currently report to the National Fire Incident Reporting System (NFIRS)?	Yes
If you answered yes above, please enter your <u>FDIN/FDID</u>	8114

* What percent of your active firefighters are trained to the level of Firefighter I? 100 %

* What percent of your active firefighters are trained to the level of Firefighter II? 100 %

If you answered less than 100% to either question above, are you requesting for training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001?

If you indicated that less than 100% of your firefighters are trained to the Firefighter II level and you are not asking for training funds in this application, please describe in the text box to the right your training program and your plans to bring your membership up to Firefighter II.

* What services does your organization provide?

Structural Fire Suppression	Emergency Medical Responder	Hazmat Operational Level
Wildland Fire Suppression		Hazmat Technical Level
		Rescue Operational Level
Occasional Fire Prevention Program	Formal/Year-Round Fire Prevention Program	Rescue Technical Level

* Please describe your organization and/or community that you serve. We recommend typing your response in a Word Document outside of this application, then copying and pasting it into the written field. There is a 4000 character limit.

The Charter Township of Ypsilanti Fire Department in an all-paid/career department consisting of one (1) Fire Chief, one (1) Fire Marshal, three (3) Captains, three (3) Lieutenants, nineteen (19) Firefighter/EMT's and one (1) administrative assistant. The fire department operates out of three (3) stations with one (1) 55' Quint, four (4) engines (1) rescue, one (1) air unit, one (1) utility truck, and three (3) staff vehicles. The average number of calls for service over the last three (3) years for the Charter Township of Ypsilanti Fire Department is 4,067.

The Charter Township of Ypsilanti Fire Department belongs to both the Washtenaw Area Mutual Aid Association and the Western Wayne County Mutual Aid Association. Combined, these associations represent forty-eight (48) jurisdictions. Also the Charter Township of Ypsilanti Fire Department has members on the Washtenaw County and Western Wayne HazMat and Technical Rescue Teams. The Charter Township of Ypsilanti Fire Department participates in the following organizations: NFPA, International Association of Fire Chiefs, International Association of Fire Fighters, International Association of Arson Investigators, Michigan Fire Inspector's Society, Detroit-Metro Fire Inspectors, Michigan Association of Fire Chiefs, Southeastern Michigan Association of Fire Chiefs, and the Michigan State Firemen's Association.

The Charter Township of Ypsilanti is located in eastern Washtenaw County, Michigan. It is about twenty (20) miles West of the city of Detroit and 2 miles East of the city of Ann Arbor – home of the University of Michigan. The township is approximately thirty-two (32) square miles surrounding the city of Ypsilanti – home of Eastern Michigan University. The 2010 Census reported a population of 53,363 in the Township.

The Charter Township of Ypsilanti is an urban community, diverse in both population and business, with light to

heavy commercial/industrial occupancies. Among the critical infrastructure are two automotive facilities, DTE MichCon gas distribution facility serving three counties and the City of Detroit, a hydro dam on Ford Lake, and General Dynamics, a contractor for the United States Department of Defense, is centrally located in the Township.

The Township is bisected by Interstate 94, the principal trucking route between the cities of Detroit and Chicago, and the Norfolk Southern railroad lines. Willow Run Airport, one of the largest international cargo hubs in the Midwest is on the eastern border of the Township. Eleven miles to the east of the Township is the Detroit Metropolitan Airport. Other critical infrastructure inside the Township include, major natural gas pipelines, a natural gas mixing plant. The Ypsilanti Community Utilities Authority is located within Charter Township of Ypsilanti Fire Department jurisdiction, servicing approximately 250,000 residents in 7 communities, providing drinking water and waste water treatment.

Fire Department Characteristics (Part II)

	2010	2009	2008
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	4	1	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	6	7	5
* What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of line of duty member injuries in your jurisdiction over the last three years?	8	6	5
* Over the last three years, what was your organization's average operating budget?		4300000	
* What percentage of your TOTAL budget is dedicated to personnel costs (salary, overtime and fringe benefits)?		80 %	
* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%			
Taxes?	100 %		
<u>EMS Billing?</u>	0 %		
Grants?	0 %		
Donations?	0 %		
Fund drives?	0 %		
<u>Fee for Service?</u>	0 %		
Other?	0 %		

If you entered a value into Other field (other than 0), please explain

The Charter Township of Ypsilanti Fire Department operates on an annual budget of \$5.4 million, which is 100% funded by a dedicated fire service millage, and includes operating costs and capital expenses. The Charter Township of Ypsilanti has implemented budget reduction measures to combat rising Township operational costs and the significant loss of tax revenue. This action was necessitated by multiple factors. The first being the economic climate in Michigan; Ypsilanti Township has the highest foreclosure rate in Washtenaw county which is directly impacts the tax revenue which supports the fire department. In addition, projected increases in contracted county police services have significantly impacted the monies designated to the fire service millage. Compounding this is the loss of funds incurred by the reduction of Michigan State tax revenue sharing; Michigan Statutes (Headlee Amendment and Proposal A) severely restrict the amount of taxable revenues that are captured from new growth and construction within the Township. Ypsilanti Township has also seen property

* Please describe your organization's need for Federal financial

assistance. We recommend typing your response in a Word Document outside of this application, then copying and pasting it into the written field. There is a 4000 character limit.

tax values fall by an average of 10-15% for the last three years.

The fire department has previously maintained a fund balance for the purchase of apparatus, self-contained breathing apparatus, and other capital purchase items. Due to the reduction in the fire millage rate and declining property values, it is now necessary to use this fund balance for operating expenses. At this rate the department fund balance would be depleted by the year 2013, without purchasing any capital items. With the decrease in revenue the Charter Township Board of Trustees has reduced staffing to help alleviate the projected budget deficit.

Every year we are challenged with meeting more demands, with continuously reduced budgets and staffing. If awarded, the AFG Program funds would help to alleviate the financial strain on the department. The acquisition of the equipment requested will provide the Charter Township of Ypsilanti Fire Department with updated, compliant firefighting tools necessary to protect the critical infrastructure and community as a whole.

* How many vehicles does your organization have in each of the types or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. (Enter numbers only and enter 0 if you do not have any of the vehicles below.)

Type or Class of Vehicle	Total Number of Front line Apparatus	Total Number of Reserve Apparatus	Total Number of Seated Riding Positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Quint (Aerial device of less than 76 feet), Type I or Type II Engine Urban Interface	4	1	20
Ambulances for transport and/or emergency response	0	0	0
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more):	0	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint (Aerial device of 76 feet or greater)	0	0	0
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pick up w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	0	0	0
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	1	0	2
Other: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle, Other Vehicle	2	0	4

Department Call Volume

	2010	2009	2008
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
Working Structural Fires	110	92	83
False Alarms/Good Intent Calls	899	864	773
Vehicle Fires	28	22	40
Vegetation Fires	22	15	26
EMS-BLS Response Calls	2262	2350	2702
EMS-ALS Response Calls	0	0	0
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Vehicle Accidents w/o Extrication	0	0	0
Vehicle Extrications	0	0	0
Other Rescue	236	264	207
Hazardous Condition/Materials Calls	166	155	180
Service Calls	169	203	167
Other Calls and Incidents	51	58	56
Total	3943	4023	4234

* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)

What is the total acreage of all vegetation fires?	25	15	30
--	----	----	----

* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)

In a particular year, how many times does your organization receive mutual/automatic aid?	31	42	21
---	----	----	----

In a particular year, how many times does your organization provide mutual/automatic aid? (Please indicate the number of times your department provides or receives mutual aid. Do not include first-due responses claimed above.)	46	45	45
--	----	----	----

Out of the mutual/automatic aid responses, how many were structure fires?	46	45	45
---	----	----	----

Request Information

1. Select a program for which you are applying. If you are interested in applying under both Vehicle Acquisition and Operations and Safety, and/or regional application you will need to submit separate applications.

Program Name

Operations and Safety

2. Will this grant benefit more than one organization?

Yes

If you answered Yes to Question 2 above, please explain.

Any equipment that is awarded with this grant will be available for use by members of the local mutual aid associations.

3. Enter Grant-writing fee associated with the preparation of this request. Enter 0 if there is no fee.

\$0

Request Details

The activities for program **Operations and Safety** are listed in the table below.

Activity	Number of Entries	Total Cost	Additional Funding
Equipment	7	\$ 0	\$ 0
Modify Facilities	3	\$ 88,200	\$ 0
Personal Protective Equipment	0	\$ 0	\$ 0
Training	0	\$ 0	\$ 0
Wellness and Fitness Programs	0	\$ 0	\$ 0

* Total Funding for all EMS requested in this application \$0 [View Details](#)

Grant-writing fee associated with the preparation of this request. \$0

Equipment

Equipment Details

- What equipment will your organization purchase with this grant? Hose-(3 1/2 inches or less)
 Please provide further description of the item selected above or if you selected Other above, please specify. 14 - 50' 1.5" rubber hose
74 - 50' 1.75" attack hose
101 - 50' 2.5' attack/supply hose
- Number of units: 0 (whole number only)
- Cost per unit: \$ 270 (whole dollar amounts only)
- Generally the equipment purchased under this grant program is:

The equipment will replace old, obsolete, or substandard equipment currently owned by your organization

If you selected "replacing equipment" (from Q4) above, please specify Over 10 Years the age of equipment in years.

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

The hose will be used by Ypsilanti Twp Fire Department and any other jurisdiction responding to or receiving mutual aid.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources?

Equipment

Equipment Details

1. What equipment will your organization purchase with this grant? Adapters, Wyes & Siamese

Please provide further description of the item selected above or if you selected Other above, please specify.

Due to less personnel responding on calls, firefighters are being tasked with more job assignments. The lightweight gated wyes are to be used in conjunction with lightweight high rise packs to reduce the overall weight when being carried and deployed.

2. Number of units:

0 (whole number only)

3. Cost per unit:

\$ 325 (whole dollar amounts only)

4. Generally the equipment purchased under this grant program is:

The equipment will replace old, obsolete, or substandard equipment currently owned by your organization

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years. Over 10 Years

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

These gated wyes will be used on lightweight high rise packs. The current one are made of brass and are over 15 years old. Any department that belongs to

the mutual aid associations that Ypsilanti Twp Fire participates in will have access to this equipment.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources?

Equipment

Equipment Details

1. What equipment will your organization purchase with this grant? Nozzles

Please provide further description of the item selected above or if you selected Other above, please specify. Handline nozzles to replace older nozzles currently being used. Cellar/distribution nozzle and piercing nozzle. The department currently does not have any of these types of nozzles.

2. Number of units: 0 (whole number only)

3. Cost per unit: \$ 800 (whole dollar amounts only)

4. Generally the equipment purchased under this grant program is:

The equipment will replace old, obsolete, or substandard equipment currently owned by your organization

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years. Over 10 Years

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

These nozzles are light and more efficient than the current nozzles used by the department. Any surrounding departments would have access to this equipment.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources? No

Equipment

Equipment Details

- | | |
|---|---|
| <p>1. What equipment will your organization purchase with this grant?
Please provide further description of the item selected above or if you selected Other above, please specify.</p> | <p>Portable Deluge Sets
With the reduction in staffing levels, the unmanned monitors would assist in operations on large fire scenes.</p> |
| <p>2. Number of units:</p> | <p>0 (whole number only)</p> |
| <p>3. Cost per unit:</p> | <p>\$ 3300 (whole dollar amounts only)</p> |
| <p>4. Generally the equipment purchased under this grant program is:</p> | |

The equipment will increase your organization's available supply of this equipment to meet basic mission

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years.

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

At the current time Ypsilanti Twp Fire Department does not have this type of equipment. Unmanned monitors will be used in collapse zone and large buildings. All mutual aid departments will have access to this equipment.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? No

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources? Yes

Equipment

Equipment Details

- | | |
|---|---|
| <p>1. What equipment will your organization purchase with this grant?
Please provide further description of the item selected above or if you selected Other above, please specify.</p> | <p>Other Basic Equipment (explain)
Pike poles with New York style hooks and D-handles</p> |
| <p>2. Number of units:</p> | <p>0 (whole number only)</p> |
| <p>3. Cost per unit:</p> | <p>\$ 100 (whole dollar amounts only)</p> |
| <p>4. Generally the equipment purchased under this grant program is:</p> | |

The equipment will increase your organization's available supply of this equipment to meet basic mission

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years.

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

These pikes poles will have a D handle on them which provides a better grip when performing a function. All mutual aid departments will have access to this equipment

8. Will this equipment be used for wildland firefighting purposes? No

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources? No

Equipment

Equipment Details

1. What equipment will your organization purchase with this grant? Other Basic Equipment (explain)

Please provide further description of the item selected above or if you selected Other above, please specify. 36" lightweight Haligan bars

2. Number of units: 0 (whole number only)

3. Cost per unit: \$ 750 (whole dollar amounts only)

4. Generally the equipment purchased under this grant program is:

The equipment will increase your organization's available supply of this equipment to meet basic mission

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years.

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be Yes

available for use by other organizations?

If you answered Yes in the question above, please explain:

This tool is lighter to use with the same functionality as the older model. This tool is made from titanium versus steel. These tools are available for use by other mutual aid departments when on scenes together.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources? No

Equipment

Equipment Details

1. What equipment will your organization purchase with this grant? Other Basic Equipment (explain)

Please provide further description of the item selected above or if you selected Other above, please specify. Personal LED flashlights

2. Number of units: 0 (whole number only)

3. Cost per unit: \$ 75 (whole dollar amounts only)

4. Generally the equipment purchased under this grant program is:

The equipment will replace old, obsolete, or substandard equipment currently owned by your organization

If you selected "replacing equipment" (from Q4) above, please specify the age of equipment in years. 6 Years

5. Generally the equipment purchased under this grant program is:

Has no statutory basis

6. Does this equipment provide a health and safety benefit to the members of your organization? If yes, please fully explain in the narrative section. Yes

7. Will the item requested benefit other organizations or otherwise be available for use by other organizations? Yes

If you answered Yes in the question above, please explain:

The new flashlights are brighter than the current flashlights that are issued. These lights will benefit other departments when working together.

8. Will this equipment be used for wildland firefighting purposes? Yes

9. Is your department trained in the proper use of the equipment being purchased with grant funds? Yes

If not, will you be asking for training funds for this purpose with this application or will you obtain the appropriate training through other sources? No

Firefighting Equipment - Narrative

* Section # 1 Project Description: In the space provided below include clear and concise details regarding your organization's project's description and budget. This includes providing local statistics to justify the needs of your department and a detailed plan for how your department will implement the proposed project. Further, please describe what you are requesting funding for including budget descriptions of the major budget items, i.e., personnel, equipment, contracts, etc.? *3000 characters

The Charter Township of Ypsilanti Fire Department (herein identified as YTFD) is requesting \$67,864 in federal Assistance to Firefighters Grant (AFG) funds for fire hose, nozzles, hand tools and flashlights. The YTFD has committed \$16,966, a 20% share of the total project cost of \$84,830. Specifically, the proposed project requested for funding under the equipment activity of the fire operations and firefighter safety program area of the 2011 grant, is to provide new fire attack hose and nozzles for the entire fleet of apparatus within the department and provide additional hand tools to help with scene operations. The command officers of the YTFD reviewed and identified concerns with respect to the equipment being requested. The vast majority of fire hose in use today at YTFD is over 20 years old. YTFD annually tests the fire hose as per the NFPA standard with approximately ten (10) percent failing each year. The hose lost each year due to testing is not being replaced; in addition this equipment is utilized on the average of 190 calls per year contributing to additional wear of the hose and tools. There has been much advancement in the design and components used in manufacturing of hose, these improvements make the hose lighter, more efficient and less likely to kink on fire scenes. This is substantiated per the literature found online and in talking to fire hose manufacturers. With an almost twenty-five (25) percent reduction in fire suppression staff in 2010, due to budgets constraints, the more efficient and lightweight equipment being requested will help contribute to the overall health and safety of the firefighters using the requested items. If the application is approved and grant funds are awarded, the Charter Township of Ypsilanti will undergo FEMA EHP review as needed.

* Section # 2 Cost/Benefit: In the space provided below please explain, as clearly as possible, what will be the benefits your department or your community will realize if the project described is funded (i.e. anticipated savings and/or efficiencies)? Is there a high benefit for the cost incurred? Are the costs reasonable? Provide justification for the budget items relating to the cost of the requested items. *3000 characters

The Charter Township of Ypsilanti Fire Department is committed to fire fighter and community safety. Funding the purchase of this new equipment would greatly improve firefighter and citizen welfare. With the majority of the fire hose needing to be replaced and updated, the \$84,830 is beyond the township's financial ability to replace. The cost of this equipment is a minimal expense when looking at much of the new technology and the immediate benefits that would result. The lighter more efficient hose, nozzles and hand tools would decrease some potential strains on the firefighters and it would also help with mitigating an emergency in a more timely manner, which in turn helps both the citizens and firefighters. Firefighting is a dangerous job; YTFD believes that the new and modernized fire hose, nozzles, and hand tools will help reduce the potential risk of injuries that can occur by using outdated equipment that is often heavier and ergonomically obsolete. By avoiding some injuries, the department hopes to reduce time off due to injuries, which often results in greater and unforeseen overtime costs. To ensure that the benefit is proportionate to the cost we will follow Charter Township of Ypsilanti's purchasing requirements and obtain multiple bids for said equipment.

* Section # 3 Statement of Effect: How would this award affect the daily operations of your department (i.e., describe how frequently the equipment will be used or what the benefits will provide the personnel in your department)? How would this award affect your department's ability to protect lives and property in your community? *3000 characters

The award of this grant to the Charter Township of Ypsilanti Fire Department will improve firefighter and citizen safety. The indicated equipment is a vital component to efficient fire suppression. This equipment is critical in performing standard operating procedures of the department. These tools will be used on a daily basis either in training or a fire response situation. With significant reductions in firefighter staffing levels, new equipment design and integrated technology will help to lessen the strain on firefighters. As a result the risk of overtime due to on scene injury is likely to be reduced. Without grant funds we will be unable to replace the obsolete equipment in a timely manner, putting both citizens and firefighters at greater risk.

* Section # 4 In the space provided below include details regarding your organization's request not covered in any other section. *3000 characters

The Charter Township of Ypsilanti Board of Trustees fully supports submission of this application. On behalf of the Charter Township of Ypsilanti Fire Department (YTFD), we thank you for taking the time to consider our request.

View Operations and Firefighter Safety - Modify Facilities

Modify Facilities Details

- | | |
|---|--|
| 1. On what type of modification will the funds be spent (Add one line-item request per station being modified)? | Source Capture Exhaust System(s) |
| Please provide further description of the item selected above. | The Charter Township of Ypsilanti Fire Department plans to replace non-functioning 20 year-old inflatable boot exhaust elimination systems with new magnetic nozzle systems on 2 emergency response vehicles. The facility is staffed 24/7 with career personnel. Repairs over the years have been expensive and unsuccessful. |
| 2. If you are installing an exhaust system, how many vehicles do you plan on attaching to the system (only include currently owned vehicles or vehicles on order - do not include equipment for future capacity)? | 2 |
| 3. Does the facility you wish to modify have a drive through bay? | No |
| 4. Number of units: | 2 (whole number only) |
| 5. Cost per unit: | 9800 (whole dollar amounts only) |
| 6. What is the age of the facility that is being modified? | 21 years |
| 7. What type of facility will be modified? | Station(s) with sleeping quarters |
| 8. What is the level of occupancy for the facility you wish to modify?
Note: The occupancy is defined by the number of hours the facility is used within a single 24 hour time period. | Full-Time(24/7) |

Modify Facilities - Add Budget Item

Select Object Class: Equipment

If you selected other above, please specify:

Firefighting Modify Facilities - Narrative

* Section # 1 Project Description: In the space provided below include clear and concise details regarding your organization's project's description and budget. This includes providing local statistics to justify the needs of your department and a detailed plan for how your department will implement the proposed project. Further, please describe what you are requesting funding for including budget descriptions of the major budget items, i.e., personnel, equipment, contracts, etc.? *3000 characters

The Charter Township of Ypsilanti Fire Department (herein identified as YTFD) is requesting \$70,560 in federal

Assistance to Firefighters Grant (AFG) funds for source capture exhaust systems to protect the health and safety of the fire department personnel and the public we serve. The YTFD has committed \$17,640, a 20% share of the total project cost of \$88,200. Specifically, the proposed project requested for funding under the modifications to fire stations activity of the fire operations and firefighter safety program area of the 2011 grant, is to provide and install a vehicle magnetic nozzle exhaust removal system for 9 emergency response vehicles at 3 24/7 fire stations to replace air driven systems that are obsolete. The project is not only consistent with program priorities but is considered a high priority. The command officers of the YTFD reviewed and identified concerns with respect to the existing extraction systems as a threat to fire fighter health and welfare. The systems were installed when the full time stations were built or renovated, but their current failure to remove vehicle exhaust emissions exposes fire fighters, administrative personal, and visitors (often children and senior citizens) to hazardous emissions that are known to be harmful and potentially life threatening. Over the years system maintenance has been performed; rubber boots, hoses, valves, and switches have been replaced numerous times. The systems have become outdated and obsolete as new design and technology has been developed. As the existing system continues to become more outdated these repair costs increase due to difficulty in obtaining parts. Additionally, the purchase of fire engines being built with different emission standard, resulting in higher exhaust temperatures are no longer compatible with the exhaust capture systems in use. We have solicited a quote from a provider for this project but will obtain competitive bids in accordance with the city's established purchasing ordinance requirements before awarding a contract. Some existing components (hanging/ductwork) already in use may be re-used, but new fans, controllers, track, hose, grabber boots, sensors, filters, etc. will be required. The project will not change the structure profile or footprint. If the application is approved and grant funds are awarded, the Charter Township of Ypsilanti will undergo FEMA EHP review as needed.

* Section # 2 Cost/Benefit: In the space provided below please explain, as clearly as possible, what will be the benefits your department or your community will realize if the project described is funded (i.e. anticipated savings and/or efficiencies)? Is there a high benefit for the cost incurred? Are the costs reasonable? Provide justification for the budget items relating to the cost of the requested items. *3000 characters

The Charter Township of Ypsilanti Fire Department is committed to firefighter and community safety. Funding the magnetic nozzle vehicle exhaust extraction system would greatly improve firefighter and citizen protection and allow compliance with NFPA, (MI)OSHA and Michigan Mechanical Code requirements to limit/prevent exposure to hazardous exhaust emissions. The air driven inflatable boot systems, installed as many as 20 years ago are beyond repair and the \$88,200 project cost is beyond the township's financial ability to replace. Our career firefighter personnel, are subjected to long-term exposure to vehicle exhaust that has been identified as a carcinogen by NIOSH and (MI)OSHA and is prohibited by NFPA 1500, MIOSHA Part 74 and the Michigan Mechanical Code (502.14). Further, lack of operational vehicle exhaust extraction system allows contaminants to settle on fire fighter personal protective equipment that is stored in the apparatus bay, on EMS equipment that is carried in vehicle compartments, in firefighter living/sleeping quarters and in office areas. With over 4,000 responses per year and frequent non-emergency trips each day that require vehicles to be started within the station exhaust fumes and contaminants build up quickly. This increases exposure and health risks and reduces the quality of life of personnel and equipment. The requested extraction systems would reduce risk of exposure to all by improving the atmosphere in the fire stations.

* Section # 3 Statement of Effect: How would this award affect the daily operations of your department (i.e., describe how frequently the equipment will be used or what the benefits will provide the personnel in your department)? How would this award affect your department's ability to protect lives and property in your community? *3000 characters

The award of this grant to the Charter Township of Ypsilanti Fire Department will improve firefighter and citizen health and safety. It will ensure that current and future fire department employees and visitors to the fire stations are afforded protection from known contaminants/carcinogens that are released into the fire stations when emergency response vehicles are started. As tax dollars are reducing and the State of Michigan is failing to meet its revenue sharing commitment to the township, we are unable to continue the financial burden of maintaining an obsolete system. The Charter Township of Ypsilanti Fire Department is not willing to accept or able to afford health risks to our employees. With the grant funds we are able to purchase an updated system that will provide a safer atmosphere with improved air quality.

* Section # 4 In the space provided below include details regarding your organization's request not covered in any other section. *3000 characters

The Charter Township of Ypsilanti Board of Trustees fully supports the submission of the grant application. On behalf of the Charter Township of Ypsilanti Fire Department, thank you for taking time to consider this proposal.

BudgetBudget Object Class

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 88,200
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 0
h. Other	\$ 0
i. Indirect Charges	\$ 0
j. State Taxes	\$ 0

Federal and Applicant Share

Federal Share	\$ 70,560
Applicant Share	\$ 17,640
Federal Rate Sharing (%)	80/20

* Non-Federal Resources (The combined Non-Federal Resources must equal the Applicant Share of \$ 17,640)

a. Applicant	\$ 17,640
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

Total Budget **\$ 88,200**

Narrative Statement

For 2011, the Narrative section of the AFG application has been modified. You will enter individual narratives for the *Project Description*, *Cost-Benefit*, *Statement of Effect*, and *Additional Information in the Request Details* section for each Activity for which you are requesting funds. Please return to the Request Details section for further instructions. You will address the Financial Need in Applicant Characteristics II section of the application. We recommend that you type each response in a *Word Document* outside of the grant application and then copy and paste it into the spaces provided within the application.

Assurances and Certifications

FEMA Form SF 424B

You must read and sign these assurances. These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

Note: Fields marked with an * are required.

O.M.B Control Number 4040-0007

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by Fred Anstead on 09/23/2011

Form 20-16C

You must read and sign these assurances.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an * are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

City	State	Zip	Action
------	-------	-----	--------

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by Fred Anstead on 09/23/2011

FEMA Standard Form LLL

Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

This form is not applicable

CONTRACT EXTENSION REQUEST

1. REQUEST OF TEAMSTERS LOCAL 214 TO EXTEND THE CURRENT CONTRACT FOR AN ADDITIONAL 60 DAYS (MARCH 30, 2012) DUE TO THE ABSENCE OF KAREN WALLIN, HUMAN RESOURCE

OTHER BUSINESS
