

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 10, 2012 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Dennis McLain and Wm. Douglas Winters

PUBLIC COMMENTS

Donald Hazzard, Ypsilanti Township resident expressed his desire to fight against the RTA Authority, which included four counties in State Bill 911. He compared it to taxation without representation.

Arloa Kaiser, Ypsilanti Township resident complimented the staff and the attorneys for the great job done on the Ford Boulevard and East Michigan Avenue trailer park cleanup. She suggested looking into the possibility of putting a dog run at the Ford Boulevard location to alleviate the problem with dogs being in the street in that area. Ms. Kaiser also expressed the need for transportation for those who needed to get to their jobs.

Supervisor Stumbo and Clerk Lovejoy Roe suggested referring the idea of a dog park to the new Park Commission since they had already shown an interest.

Supervisor Stumbo said that Ms. Kaiser had also come up with the idea of having an Open House when the State Police Post becomes available to the Township.

CONSENT AGENDA

A. MINUTES OF THE NOVEMBER 20, 2012 SPECIAL MEETING AND EXECUTIVE SESSION AND NOVEMBER 26, 2012 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo gave updates regarding:

- Legislation passed the House regarding the State Police Post and was headed to the Governor's office for signing. There would be a period of sixty days for some renovations to be completed.
- Issues regarding the Planning Commission were discussed at length at several internal meetings. The outcome was that a weekly meeting would take place between Attorney McLain and Joe Lawson, the Planning Director. Also, the Development Team meeting held each Thursday would include a review of planning issues. Mr. Lawson had scheduled training regarding policies and procedures specifically for the Planning

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Commission and the Zoning Board of Appeals. The Township Board and the Park Commission could attend those sessions if they desired.

- Jeff Castro was appointed Director of YCUA.
- Mike Marocco was appointed the new Neighborhood Community Watch Deputy and would begin after the first of the year.
- Attended a meeting of the West Willow Women in Action with Sheriff Clayton, Lt. Anuszkiewicz and Mike Radzik.
- Attended meeting with Jeff Allen at SEMCOG and MDOT regarding grant dollars.
- The three full-time officials would be meeting with RACER Trust December 11, 2012 for the purpose of bringing jobs to our community.
- John Reiser, Planning Commission Chair had a band that would be doing a fundraiser for the Humane Society on Friday, December 14, 2012 at Papios.
- Mark Giffin, Township Ordinance Officer would be retiring on Friday, December 21, 2012.
- Since there had been a 47% reduction in taxable value since 2007 and Township staff had been reduced by 30, a decision had been reached to hire a consultant to try to bring in new businesses to our community. The consultant could also broker the township owned property on Huron Street. It would be a part-time position, as a contract employee.
- She wished everyone a Merry Christmas and a good New Year.

CLERK REPORT

Clerk Lovejoy Roe reported she had given her report at the Work Session and it was available in printed form on the back table.

TREASURER REPORT

Treasurer Doe said he did not have a report but wanted to take this opportunity to wish everyone a Merry Christmas and a Safe New Year.

ATTORNEY REPORT

Attorney Winters said that he should have mentioned that Joe Lawson was part of the team that participated in the success story of the Township when he gave the General Legal Update the Work Session.

Mr. Winters said Habitat for Humanity played an instrumental role in the Township's stabilization program and resolving the nuisance cases at 2147 Merrill, 1095 Jones and 1091 Rambling Road.

Clerk Lovejoy Roe mentioned a Township build program with Habitat for Humanity that would involve Township residents, employees and union members to help put a Veteran's family into a house in Ypsilanti Township. She said if anyone was interested, they could contact the Clerk's Office or the Supervisor's Office to find out which Saturday in January this would be scheduled. She also said that Habitat had gift cards available and a percentage of those sold would

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come to Habitat, directly for Ypsilanti Township homes. The gift cards could be purchased online at the Washtenaw County Habitat website.

NEW BUSINESS

1. BUDGET AMENDMENT #12

Clerk Lovejoy Roe read the Amendment into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #12 (see attached). The motion carried unanimously.

2. RESOLUTION NO. 2012-39, 2013 BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve Resolution No. 2012-39, 2013 Boards and Commissions Appointments and Reappointments (see attached). The motion carried unanimously.

3. RESOLUTION NO. 2012-42, CONNECTING COMMUNITIES INITIATIVE

Clerk Lovejoy Roe read the Resolution into the record.

Clerk Lovejoy Roe said a correction was made, for the record, to read Textile, Tuttlehill and Whittaker Roads.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2012-42, Connecting Communities Initiative (see attached). The motion carried unanimously.

4. RESOLUTION NO. 2012-43, REVISED FEE SCHEDULE FOR RENTAL INSPECTION PROGRAM

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2012-43, Revised Fee Schedule for Rental Inspection Program (see attached). The motion carried unanimously.

Discussion followed regarding the fee for no show inspections.

5. REQUEST OF KAREN WALLIN, HUMAN RESOURCES TO APPROVE MERS RESOLUTION REGARDING CHANGE IN EMPLOYEE CONTRIBUTION FROM 6.9% TO 7.3% EFFECTIVE 1/1/2013 PER APPROVED UNION CONTRACTS.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve MERS resolution changing employee contribution from 6.9% to 7.3%, effective January 1, 2013 per approved Union contract (see attached). The motion carried unanimously.

OTHER BUSINESS

1. AUTHORIZATION FOR JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO APPLY FOR GRANT THROUGH MDOT/SEMCOG FOR WORKING WITH WASHTENAW COUNTY ROAD COMMISSION ON GROVE ROAD NON-MOTORIZED PATH

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A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize Jeff Allen, Residential Services Director to apply for a grant through MDOT/SEMCOG for working with the Washtenaw County Road Commission on the Grove Road Non-motorized Path. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

101 - GENERAL OPERATIONS FUND

Total Increase

\$0.00

Request to do the following line item budget transfer amendments throughout different departments. The decrease and increase in the line items will have a zero net effect on the budget for fund balance.

Decrease	<u>Line Description</u>	<u>Dept</u>		
Expenditure	Tax appeals	Assessing	101.209.000.811.001	\$25,000.00
	Postage	General Services	101.267.000.730.000	\$20,000.00
	Telephone	General Services	101.267.000.850.000	\$10,000.00
	Equip Rental/Leasing	General Services	101.267.000.941.000	\$4,780.00
	Professional Services	Other Functions	101.956.000.801.000	\$25,000.00
			Net Revenues	<u><u>\$84,780.00</u></u>

Increase	<u>Line Description</u>	<u>Dept</u>		
Expenditures:	Legal - Prosecution	Due Process	101.137.000.801.014	\$28,200.00
	Legal - Domestic Violence	Due Process	101.137.000.801.020	\$7,000.00
	Retirement - MERS	Supervisor	101.171.000.876.000	\$895.00
	Salaries - PTO Payout	Accounting	101.201.000.708.004	\$4,135.00
	Salaries - PTO Payout	Assessing	101.209.000.708.004	\$4,263.00
	Salaries - PTO Payout	Clerk	101.215.000.708.004	\$3,140.00
	Reg Overtime	Clerk	101.215.000.709.000	\$1,575.00
	Retirement - MERS	Clerk	101.215.000.876.000	\$2,700.00
	Salaries - PTO Payout	Human Resource	101.227.000.708.004	\$1,134.00
	Salaries - PTO Payout	Treasurer	101.253.000.708.004	\$4,806.00
	Salaries - PTO Payout	Computer Support	101.266.000.708.004	\$4,000.00
	Retirement - MERS	Computer Support	101.266.000.876.000	\$425.00
	Salaries - PTO Payout	Community Develop	101.371.000.708.004	\$1,284.00
	Salary - Temp Ford Lake	Res Svcs Park Ground	101.774.000.707.775	\$2,600.00
	Salaries - PTO Payout	Res Svcs Park Ground	101.774.000.708.004	\$17,713.00
	Retirement - MERS	Res Svcs Park Ground	101.774.000.876.000	\$910.00

Net Expenditures \$84,780.00

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

206 - FIRE FUND

Total Increase \$7,740.21

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	206.000.000.699.000	<u>\$7,740.21</u>
		Net Revenues	<u><u>\$7,740.21</u></u>
Expenditures:	Tax Refund Expenditures	206.206.000.956.010	\$6,811.21
	Tax Refund Expenditures-Fire Pension	206.852.000.956.014	<u>\$929.00</u>
		Net Expenditures	<u><u>\$7,740.21</u></u>

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)

Total Increase \$2,610.54

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	212.000.000.699.000	<u>\$2,610.54</u>
		Net Revenues	<u><u>\$2,610.54</u></u>
Expenditures:	Tax Refund Expenditures	212.212.000.956.010	<u>\$2,610.54</u>
		Net Expenditures	<u><u>\$2,610.54</u></u>

226 - ENVIRONMENTAL SERVICES FUND

Total Increase \$4,086.72

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	226.000.000.699.000	<u>\$4,086.72</u>
		Net Revenues	<u><u>\$4,086.72</u></u>
Expenditures:	Tax Refund Expenditures	226.226.000.956.010	<u>\$4,086.72</u>
		Net Expenditures	<u><u>\$4,086.72</u></u>

CHARTER TOWNSHIP OF YPSILANTI

2012 BUDGET AMENDMENT #12

DECEMBER 10, 2012

249 - BUILDING DEPARTMENT FUND

Total Increase \$21,000.00

Increase the Contractual Services expenditure line item by \$21,000 and Increase the Non Bus Lic Building Permit revenue line item by \$21,000 to offset. The Building Department generated more revenue than originally budgeted, but we also incurred more expenditures as well.

Revenues:	NON BUS. LIC- BUIDLING PERMITS		\$21,000.00
		Net Revenues	<u><u>\$21,000.00</u></u>
Expenditures:	CONTRACTUAL SERVICES		\$21,000.00
		Net Expenditures	<u><u>\$21,000.00</u></u>

266 - LAW ENFORCEMENT FUND

Total Increase \$12,162.88

Increase tax refund expenditure budget due to Michigan Tax Tribunal tax settlements - reductions of value 2010-2011 taxes for required refunds to tax payers. This is funded by an Appropriation of Prior Year Fund Balance from the Reserve for MTT losses based on specific millage rates for the specific fund.

Revenues:	Prior Year Fund Balance	266.000.000.699.000	\$12,162.88
		Net Revenues	<u><u>\$12,162.88</u></u>
Expenditures:	Tax Refund Expenditure	266.301.000.956.010	\$12,162.88
		Net Expenditures	<u><u>\$12,162.88</u></u>

893 - NUISANCE ABATEMENT FUND

Total Increase \$9,495.00

Increase the expenditure line items for Blight Enforcement and Board up Enforcement Costs due to the lower than expected revenue from the tax settlement for reimbursements of Noxious Weed Revenue and the Foreclosure chargebacks from the County. This will be funded by an appropriated of the prior year fund balance.

Revenues:	Prior Year Fund Balance	893.000.000.699.000	\$9,495.00
		Net Revenues	<u><u>\$9,495.00</u></u>
Expenditures:	Blight Enforcement Cost	893.893.000.806.001	\$6,771.00
	Board up Enforcement Cost	893.893.000.806.002	\$2,724.00
		Net Expenditures	<u><u>\$9,495.00</u></u>

Motion to Amend the 2012 Budget (#12):

Move to execute line item budget transfers between departments netting a zero increase to the General Fund which will remain at \$8,090,166 and approve the department line item changes as outlined.

Move to increase the Fire Fund budget by \$7,740.21 to \$5,031,343 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Recreation, Road, & General Operations Fund (BSRII) by \$2,610.54 to \$2,947,154 and approve the department line item changes as outlined.

Move to increase the Environmental Services Fund budget by \$4,086.72 to \$2,641,184 and approve the department line item changes as outlined.

Move to increase the Building Department Fund budget by \$21,000 to \$285,774 and approve the department line item changes as outlined.

Move to increase the Law Enforcement Fund budget by \$12,162.88 to \$6,536,557 and approve the department line item changes as outlined.

Move to increase the Nuisance Abatement Fund budget by \$9,495 to \$109,995 and approve the department line item changes as outlined.

CHARTER TOWNSHIP OF YPSILANTI
2013 Board and Commissions Appointments and Re-Appointments

Resolution No. 2012-39

REAPPOINTMENTS

Board of Review

	<u>Term</u>	<u>Expiration Date</u>
Gunia, Ron	2 Years	12/31/2014
Weathers, E.L.	2 Years	12/31/2014
Lathion, Marsha (Alternate)	2 Years	12/31/2014

Civil Service Commission

	<u>Term</u>	<u>Expiration Date</u>
Brotz, Thomas (appointed by Firefighters to finish term of J. Yurkunas)		12/31/2016
Warren, Martha (appointed by Commission)	6 Years	12/31/2018

Construction Board of Appeals

	<u>Term</u>	<u>Expiration Date</u>
Anderson, Jimmy	2 Years	12/31/2014
Cook, Roger	2 Years	12/31/2014
Foley, Jesse	2 Years	12/31/2014
McComb, Alan	2 Years	12/31/2014

Election Board

	<u>Term</u>	<u>Expiration Date</u>
Currie, Jean Hall	4 Years	11/20/2016
Martin, Mike	4 Years	11/20/2016
Roe, Karen Lovejoy	4 Years	11/20/2016

Greens Commission

	<u>Term</u>	<u>Expiration Date</u>
Cobb, Michael	2 Years	12/31/2014
Doe, Lawrence	2 Years	12/31/2014
Wilbanks, Ambrose	2 Years	12/31/2014

Joint Labor Management Team

	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence	4 Years	11/20/2016
Stumbo, Brenda	4 Years	11/20/2016
Wallin, Karen	Staff Assignment	Pleasure of the Board

Liquor Committee

	<u>Term</u>	<u>Expiration Date</u>
Doe, Lawrence	4 Years	11/20/2016
Eldridge, Stan	4 Years	11/20/2016
Martin, Scott	4 Years	11/20/2016

Local Development Finance Authority (LDFA)

	<u>Term</u>	<u>Expiration Date</u>
Peterson, Ronnie		
Roe, Karen Lovejoy		11/20/2016

Middle Huron River WatershedMartin, Scott
Stumbo, Brenda**Term**
4 Years
4 Years**Expiration Date**
11/20/2016
11/20/2016**Planning Commission**Eldridge, Stan
Walls, Ralph**Term**
4 Years
3 Years**Expiration Date**
11/20/2016
12/31/2015**Southeast Michigan Council of Governments (SEMCOG)**Doe, Lawrence (Alternate)
Martin, Michael (Delegate)**Term**
4 Years
4 Years**Expiration Date**
11/20/2016
11/20/2016**Washtenaw Area Transportation Study Committee (WATS)**Martin, Michael (Alternate)
Stumbo, Brenda (Delegate)
Lawson, Joseph**Term**
4 Years
4 Years
Staff Assignment**Expiration Date**
11/20/2016
11/20/2016
Pleasure of the Board**Washtenaw Urban Executive Committee/
Home Consortium Board**Roe, Karen Lovejoy
Stumbo, Brenda
Radzik, Michael**Term**
4 Years
4 Years
Designee**Expiration Date**
11/20/2016
11/20/2016
Pleasure of the Board**Water Conservation Advisory Commission**

Martin, Scott

Term
4 Years**Expiration Date**
11/20/2016**Weed Commissioner**

Keen, Tammie

Term
2 Years**Expiration Date**
12/31/2014**Zoning Board of Appeals**Brewington, Brenda
Sprague, Ed**Term**
3 Years
3 Years**Expiration Date**
12/31/2015
12/31/2015

Resolution No. 2012-42

Connecting Communities Initiative

WHEREAS, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

WHEREAS, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

WHEREAS, Ypsilanti Township has an opportunity to invest \$100,000 in engineering design to receive an estimated \$295,000 for the construction of bike paths on Textile, Tuttlehill and Whittaker Roads through this grant application; and

WHEREAS, there is a continual need to enhance our bike path trail system; and

WHEREAS, applications are due by December 31, 2012 for the 2013 construction year and the award is made in March of 2013; and

WHEREAS, this may be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

WHEREAS, the anticipated cost to the Township would not exceed \$100,000; and

WHEREAS, line item #212-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$100,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2012-42 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 10, 2012.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION NO. 2012-43
Amending Resolution No. 2007-19

Rental Inspection Program Fee Schedule

Whereas, the Charter Township of Ypsilanti adopted a rental inspection ordinance effective on November 15, 2007; and

Whereas, the rental inspection ordinance provides that the fees to be charged in the administration of the ordinance shall be established by a resolution of the Township Board; and

Whereas, the fee schedule has not changed in five years since it was first adopted; and

Whereas, a cost analysis and an analysis of comparable fees adopted by other local jurisdictions indicates that the current fee schedule does not recover actual costs and is up to 45% lower than neighboring jurisdictions;

Now Therefore, Be it resolved, that the Charter Township of Ypsilanti hereby adopts the following rental inspection fee schedule effective as of January 1, 2013:

Rental Inspection Program Fee Schedule

Registration for One and Two Unit Dwellings (per unit)	\$10
Failure to Register Penalty Fee	\$100
Initial/Renewal Inspection (24 month cycle)	\$100
Re-Inspections	\$30
No Show/No Access for Scheduled Inspection	Inspection Fee
Late Cancellation for Initial Inspection (< 4 business days' notice)	\$50
Late Cancellation for Re-Inspection (< 4 business days' notice)	\$30
Tenant Complaint Inspection	No Charge
Search Warrant Fee	\$100
Appeal to Construction Board of Appeals	\$100

**RESOLUTION FOR CHANGING MERS BENEFITS
(OTHER THAN DB COMPONENT OF HYBRID PROGRAM)**



In accordance with the MERS Plan Document of 1996, the Charter Township of Ypsilanti
(Participating Municipality)

8104 adopts the following benefits for: Division #10
(Municipality No.) (Reporting Unit No., MERS Division No. and Name)

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated _____

BENEFIT MULTIPLIER

From _____ To _____ Effective Date _____
(Current Benefit Multiplier) (New Benefit Multiplier)

Provisions for Earlier Normal Retirement

- F50/25 F50/30 F(N)-Years and Out (Specify number of years) _____
- F55/15 F55/20 F55/25 F55/30

Effective Date _____

EMPLOYEE CONTRIBUTION RATE

New Rate 7.3%
Effective Date 1/1/2013

**ADDITIONAL BENEFITS
AFFECTING FUTURE RETIREES**

- FAC 3 FAC 5 V-6 V-8 V-10 RS - 50%
- D-2 E-2 DROP+ with _____ %

Effective Date _____

RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

- E Standard E-1
- E - Other (Specify Factor _____ Adjustment Years _____)

Effective Date _____

WINDOW PERIOD (If applicable)

From _____ To _____
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Township Board of Trustees Dec. 10, 2012
Governing Body Date of Meeting

Authorized Signature Title Date

NOTE: Standard/Nonstandard Benefit Provisions—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.