

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JANUARY 23, 2012 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Mike Martin and Scott Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Arloa Kaiser, Township resident praised the Board and the Office of Community Standards for a job well done with the demolition projects.

CONSENT AGENDA

- A. MINUTES OF THE DECEMBER 20, 2011 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION**
- B. DECEMBER 2011 TREASURER REPORT (SEE ATTACHED)**
- C. DECEMBER 20, 2011 STATEMENTS AND CHECKS**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

12/22/11

- Attended weekly development team meeting

12/23/11-1/2/12

- Township closed for Christmas & New Year's
- Worked on 2012 Helpful Handbook mailer
- Travis McDugald switched over email system to Zimbra

1/3/12

- Attended weekly police meeting
- Attended Lakeview NHW meeting

1/5/12

- Attended weekly development team meeting
- Matt Lane, Doug Winters and I met to prepare for meeting with Congressman Dingell regarding foreclosures, blighted properties and the over concentration of public housing
- 3 FTOs, Mike Radzik, Ron Fulton, Matt Lane and Doug Winters met with Congressman Dingell and his aide, Jason
- Attended Bud/Blossom NHW meeting with new Community Engagement Officer, Andy Holt

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1/6/12

- Met with Bryce Kelley of Aerotropolis regarding business meetings with General Dynamics and Sensitile
- Met with local business owner

1/9/12

- Attended weekly police meeting
- Attended West Willow NHW meeting

1/10/12

- 3 FTOs met with Paul Ganz of DTE Energy regarding a change out in their meters, to read remotely
- Attended Holmes Road NHW meeting

1/11/12

- Met with new OCS employee, Aaron Dietz
- Attended meeting on 911 county wide dispatch as representative for MTA
- Karen Roe and I attended ELG Executive Committee Meeting at SPARK East

1/12/12

- Attended weekly development team meeting
- Met with Magistrate/Court Administrator Mark Nelson regarding negotiations

1/13/12

- 3 FTOs and Joe Lawson attended meeting regarding community outreach strategies for AATA

1/16/12

- Larry Doe, Stan Eldridge, Jean Hall Currie and I attended President's luncheon celebrating Martin Luther King, Jr. at Eastern Michigan University

1/16/12

- Township offices closed for Martin Luther King, Jr. Day

1/17/12

- Joe Lawson and I attended Detroit Economic Club Meeting with Lois Richardson
- 3 FTOs and Fire Chief met with John Hancock to discuss firefighter negotiations

1/18/12

- Attended WATS policy meeting
- Attended U-196 Community Strategies meeting, subcommittee of AATA
- 3 FTOs met with 14-B District Court Judge, Magistrate and Accountant
- Attended Cliffs on the Bay NHW meeting

1/19/12

- Attended MPO Exploration Committee meeting, a subcommittee of WATS
- 3 FTOs, Jeff Allen and Art Serafinski met to discuss Aaron Dietz transitioning into Floater II/Clerk III position, request posting of Building Attendant position
- 3 FTOs attended Teamsters negotiations planning meeting

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1/20/12

- Mike Radzik, Ron Fulton, Doug Winters, Matt Lane and I participated in conference call with Congressman Dingell's Office regarding housing foreclosures and blight issues
- 3 FTOs met with Washtenaw County Road Commission to discuss road bond issues and to get information - there are 26 miles of road in Ypsilanti Township that need either overlay, mill & overlay or total reconstruction.

1/23/12

- Karen Roe, Mike Radzik, Doug Winters and I participated in conference call with Kirk Profit and the State of Michigan regarding the lease of the Michigan State Police Post
- Attended weekly police meeting
- Met with Comcast regarding expansion of high speed internet at Airport Drive, DTE will be moving 30 jobs into one of the buildings – Comcast is continuing to find ways to have high speed internet in DeMattia Park

Other Events:

- Ypsi PRIDE – May 19, 2012 from 9 a.m. to noon
- Brotherhood Banquet, February 24, 2012 at 6:30 p.m.
- SOS Community Service Ford Lake Leap, February 11, 2012 from 9 a.m. to noon

CLERK REPORT

- After the Christmas break the Clerk's office has been diligently working on election preparation tasks for the Presidential Primary election to be held on February 28, 2012. Including reorganization and set up of the election room.
- Absentee ballots arrived on Friday, January 13, 2012 and those required for overseas mailing were mailed on the same day.
- Other Absentee ballots were prepared after the Martin Luther King holiday and were mailed week of January 16th after the Dr. Martin Luther King Holiday closure.
- Applications for Absentee ballots arrive daily and are processed.
- The Clerk's office is in need of election inspectors with computer experience for the August and November, 2012 elections. You must be registered to vote if 18 or older. If between the ages of 16-17 you must be a student to be eligible to become an election inspector. Please go on line at www.ytown.org under the Clerk's department to find an election inspector application. Please fill out and bring to Clerk's office with social security card and driver license to apply. You can also pick up an application at the Clerk's office.
- The Clerk has worked with the Accounting Director to support the Human Resources Department and employee needs during the leave of the Human Resources only staff person.
- The Clerk and Accounting offices mailed out the Health Care information to the retirees and prepared information for all active employees related to the change in health care for 2012.

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- The Auditors have begun preliminary work in the township beginning the week of January 9th.
- The Clerk's office will be open from 9-2 on Saturday, February 25th for absentee voting. The last day to vote absentee is Monday, February 27th at 4:00 p.m.
- The Clerk along with the Treasurer and Supervisor have provided support and input to negotiations underway in the township; Fire Department, Court and Teamsters, with several meetings since the beginning of the new year. Since returning from the Christmas Holiday there have been several internal meetings regarding all the bargaining units and negotiations.

TREASURER REPORT

Treasurer Doe stated that he gave his report at the Work Session.

TRUSTEE REPORT

Trustee Eldridge reported that the video camera issue would be brought back to the next meeting.

ATTORNEY REPORT

Attorney Winters praised the Fire Chief, Fire Dept. and Fire Marshal Larry James in particular, for the work he had done bringing businesses into compliance.

NEW BUSINESS

- 1. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR AUTHORIZATION TO ACCEPT ASSISTANCE TO FIREFIGHTER'S GRANT (AFG) IN THE AMOUNT OF \$70,560 WITH A REQUIRED 20% MATCHING FUND OF \$17,640, BUDGETED IN LINE ITEM #206.206.000.979.002 AND AUTHORIZATION TO SEEK COMPETITIVE BIDS FOR VEHICLE EXHAUST REMOVAL SYSTEM FOR EACH OF THE STATIONS**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve the request of Eric Copeland, Fire Chief for authorization to accept Assistance to Firefighter's Grant (AFG) in the amount of \$70,560 with a required 20% matching fund of \$17,640, budgeted in line item #206.206.000.979.002 and to authorize seeking competitive bids for Vehicle Exhaust Removal System for each of the stations.

Chief Copeland provided a brief overview of the request.

The motion carried unanimously.

- 2. REQUEST OF TEAMSTERS LOCAL 214 TO EXTEND THE CURRENT CONTRACT FOR AN ADDITIONAL 60 DAYS (MARCH 30, 2012) DUE TO THE ABSENCE OF KAREN WALLIN, HUMAN RESOURCES**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Teamsters Local 214 to extend the current contract for an additional 60 days (March 30, 2012) due to the absence of Karen Wallin, Human Resources. The motion carried unanimously.

OTHER BUSINESS

1. **REQUEST OF ART SERAFINSKI, RECREATION DIRECTOR TO ENTER INTO AN AGREEMENT WITH ANN ARBOR HURON HIGH SCHOOL FOR THE USE OF THEIR AUDITORIUM FOR THE ANNUAL DANCE REHEARSAL AND RECITAL, NOT TO EXCEED \$4,200, BUDGETED IN LINE ITEM #230.751.000.740.000 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve request of Art Serafinski, Recreation Director to enter into an agreement with Ann Arbor Huron High School for the use of their auditorium for the Annual Dance rehearsal and recital, not to exceed \$4,200, budgeted in line item #230.751.000.740.000 and to authorize signing of the agreement. The motion carried unanimously.

2. **REQUEST OF MIKE RADZIK, OFFICE OF COMMUNITY STANDARDS DIRECTOR TO SOLICIT QUOTES FOR THE BOARD UP OF LIBERTY SQUARE AND SELECT THE LOWEST QUOTE, NOT TO EXCEED \$20,000, BUDGETED IN LINE ITEM #893.893.000.806.002**

Supervisor Stumbo read the memo from Mike Radzik into the record (See Attached).

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Mike Radzik, Office of Community Standards Director to solicit quotes for the board up of Liberty Square and select the lowest quote, not to exceed \$20,000, budgeted in line item #893.893.000.806.002. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
DECEMBER 1, 2011 THROUGH DECEMBER 31, 2011

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
101 - General Fund	4,932,977.00	181,596.05	592862.64	4,521,710.41
101 - Payroll	82,261.68	755,967.20	751,339.95	86,888.93
101 - Willow Run Escrow	141,312.31	12.00	0.00	141,324.31
206 - Fire Department	2,468,801.23	10,241.56	395,746.00	2,083,296.79
208 - Parks Fund	19,748.27	1.64	413.49	19,336.42
211 - Bicycle Path	33,680.59	2.23	9,320.25	24,362.57
212 - Roads/Bike Path/Rec/General Fund	985,138.70	100,086.06	20,401.14	1,064,823.62
225 - Environmental Clean-up	443,527.78	37.67	0.00	443,565.45
226 - Environmental Services	3,638,641.23	250,910.81	470,924.69	3,418,627.35
230 - Recreation	226,346.40	19,473.26	61,055.56	184,764.10
236 - 14-B District Court	71,519.39	83,477.50	66,479.75	88,517.14
244 - Economic Development	67,058.24	5.69	0.00	67,063.93
245 - Public Improvement	0.00	0.00	0.00	-
248 - Rental Inspections	14,322.17	3,741.07	9,725.76	8,337.48
249 - Building Department Fund	266,857.36	17,670.71	16,963.99	267,564.08
250 - LDFA Tax	304.65	0.03	0.00	304.68
252 - Hydro Station Fund	584,683.99	32,715.02	15,208.40	602,190.61
266 - Law Enforcement Fund	3,572,960.45	369.97	473,978.46	3,099,351.96
280 - State Grants	18,350.58	1.56	0.00	18,352.14
283 - Neighborhood Stabilization	6,945.47	0.58	0.00	6,946.05
301 - General Obligation	395,537.69	32.79	8,150.00	387,420.48
396 - Series "A" Bond Payments	1,753.34	0.15	112.00	1,641.49
397 - Series "B" Cap. Cost of Funds	1,807.31	8,150.47	7,845.56	2,112.22
398 - LDFA 2006 Bonds	30,518.47	2.59	0.00	30,521.06
498 - Capital Improvement 2006 Bond Fund	343,915.20	29.21	0.00	343,944.41
584 - Green Oaks Golf Course	210,428.46	1,756.07	24,830.13	187,354.40
590 - Compost Site	1,214,274.49	36,453.48	26,628.40	1,224,099.57
595 - Motor Pool	442,374.89	11,216.73	2,331.49	451,260.13
701 - General Tax Collection	3,154.01	6,115.38	3,190.49	6,078.90
703 - Current Tax Collections	885,424.73	5,118,241.54	953,986.40	5,049,679.87
707 - Bonds & Escrow/GreenTop	557,124.46	2,046.98	4,472.60	554,698.84
708 - Fire Withholding Bonds	60,471.44	0.00	7,807.53	52,663.91
893 - Nuisance Abatement Fund	80,487.38	121.01	18,642.00	61,966.39
ABN AMRO Series "B" Debt Red. Cap.Int.	37,262.64	0.69	1,486.70	35,776.63
Comerica Series B Bond	1,843.95	0.24	25.00	1,819.19
GRAND TOTAL	21,841,815.95	6,640,477.94	3,943,928.38	24,538,365.51

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards

Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

January 23, 2012

To: Board of Trustees
From: Michael Radzik, Director
Office of Community Standards & Police Administration
Subject: **Authorization to Board Up Liberty Square via
893-893.000-806.002 Nuisance Abatement Fund**
Copy: Doug Winters, Attorney

There is an immediate need to hire a contractor to board up approximately 120 doorways and 130 window openings that are currently open and unsecure within the Liberty Square townhouse complex.

The complex, consisting of 151 units contained in 17 buildings, is currently vacant and is the subject of a circuit court demolition order. The order has been appealed to the state court of appeals and the time line for demolition is unknown at this time.

It is anticipated that this massive board up project will likely cost approximately \$15,000 to \$20,000. I propose to obtain three written quotes from qualified vendors and select the lowest quote for immediate execution.

Funds are available in the Nuisance Abatement account #893-893.000-806.002.

I respectfully request your authorization to obtain competitive quotes and select the lowest quote for immediate execution.

Thank you for your assistance in this matter.