

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

BRENDA L. STUMBO

Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

December 6, 2011

Work Session – 6:00 p.m.

Regular Meeting – 7:00 p.m.

Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

LEFT SIDE OF
PACKET

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Treasurer's Office

7200 S. Huron River Drive
 Ypsilanti, MI 48197
 Phone: (734) 484-1002
 Fax: (734) 484-5155
www.ytown.org

Interest Earned
 07/01/11 Thru 09/30/11

Institutions	Type of Investment	Interest Rate Average	Interest Earned
Bank of Ann Arbor	Moneymarket Fund	0.18%	\$ 47.80
Citizens Bank	Sweep Account	0.10%	\$ 4,904.10
Citizens Bank	Moneymarket Fund	0.10%	\$ 3,015.45
Huntington Bank	Interest Checking	0.10%	\$ 4,257.60
Comerica Bank	Interest Checking	0.28%	\$ 467.19
Comerica Bank	Moneymarket Fund	0.11%	\$ 0.72

REVISED

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
TUESDAY, DECEMBER 6, 2011

6:00 P.M.

CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE

1. UPDATE ON FIREFIGHTERS LOCAL 1830 NEGOTIATIONS
(THIS ITEM WILL BE DISCUSSED IN EXECUTIVE SESSION)
2. SECURITY CAMERA POLICY DISCUSSION
3. UPDATE ON POSTING OF FLOATER II/CLERK III POSITION IN THE
OFFICE OF COMMUNITY STANDARDS
4. REVIEW AGENDA
5. OTHER DISCUSSION



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

November 28, 2011

Charter Township of Ypsilanti
Supervisor Brenda Stumbo and Trustee Board
7200 S. Huron River Drive

Dear Madam Supervisor and Trustee Board,

In service to the Township, I am requesting for the December 6, 2011 Township Board meeting to present in executive session the following item(s) for consideration:

- 1) Labor Attorney John Hancock to forward a settlement agreement proposed by Ypsilanti Township Professional Firefighters Local 1830 for a two-year labor agreement.

Thank You,

Eric Copeland
Fire Chief

ERC;

WORK SESSION

2. SECURITY CAMERA POLICY DISCUSSION

WORK SESSION UPDATE

1. Update on posting of Floater II/Clerk III position in the Office of Community Standards

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI
REGULAR MEETING
TUESDAY, DECEMBER 6, 2011**

**BRENDA L. STUMBO, SUPERVISOR
KAREN LOVEJOY ROE, CLERK
LARRY J. DOE, TREASURER
TRUSTEES:
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN**

AGENDA

TIME AND PLACE

7:00 P.M.

**YPSILANTI TOWNSHIP CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PRESENTATION OF \$50,000 CHECK BY SALINE ROW TEAM PRESIDENT FOR THE FORD LAKE BOATHOUSE JOINT PROJECT
4. PUBLIC HEARING
 - A. 7:00 P.M. – 2012 FISCAL YEAR BUDGET, RESOLUTION NO. 2011-23
5. PUBLIC COMMENTS
 1. **SPEAK ON ITEMS NOT FORMALLY LISTED ON THE AGENDA**
 2. **PROVIDE NAME AND ADDRESS**
 3. **LIMIT COMMENTS TO THREE (3) MINUTES**

THE PUBLIC HAS THE OPPORTUNITY TO SPEAK ON EACH AGENDA ITEM WHEN IT IS BEFORE THE BOARD FOR CONSIDERATION

6. CONSENT AGENDA
 - A. MINUTES OF THE NOVEMBER 15, 2011 WORK SESSION AND REGULAR MEETING
 - B. STATEMENTS AND CHECKS FOR DECEMBER 6, 2011
7. SUPERVISOR REPORT
8. CLERK REPORT
9. TREASURER REPORT
10. TRUSTEE REPORT

11. ATTORNEY REPORT

- A. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 2972 ROUNDTREE BLVD.
- B. REQUEST FOR AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 3360 GROVE ROAD
- C. GENERAL LEGAL UPDATE

NEW BUSINESS

- 1. RESOLUTION NO. 2011-24 – WAGE RESOLUTION FOR 2012
- 2. RESOLUTION NO. 2011-25 – SUPERVISOR SALARY FOR 2012
- 3. RESOLUTION NO. 2011-26 – CLERK SALARY FOR 2012
- 4. RESOLUTION NO. 2011-27 – TREASURER SALARIES FOR 2012
- 5. RESOLUTION NO. 2011-28 – TRUSTEE SALARIES FOR 2012
- 6. BUDGET AMENDMENT #14
- 7. RESOLUTION NO. 2011-39 – APPROVAL OF BROWNFIELD PLAN FOR FORD MOTOR COMPANY-RAWSONVILLE PROJECT
- 8. PROPOSED AMENDMENT TO PD STAGE II FINAL SITE PLAN ASSOCIATED WITH 770 JAMES L. HART PARKWAY
- 9. REQUEST OF 14-B DISTRICT COURT TO CREATE AND FILL THE NEW MAGISTRATE/COURT ADMINISTRATOR POSITION WITH THE STARTING ANNUAL SALARY OF \$67,000
- 10. CONTRACT BETWEEN YPSILANTI TOWNSHIP AND HABITAT FOR HUMANITY TO PURCHASE HOMES IN YPSILANTI TOWNSHIP IN AN AMOUNT NOT TO EXCEED \$30,000 PER HOUSE WITH THE TOTAL NOT TO EXCEED \$90,000, BUDGETED IN LINE ITEM #101.950.000.969.001
- 11. RESOLUTION NO. 2011-38, CONNECTING COMMUNITIES INITIATIVE GRANT WITH TOWNSHIP COST NOT TO EXCEED \$40,000, BUDGETED IN LINE ITEM #212.970.000.997.000
- 12. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR APPROVAL OF REVISED AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION FOR INSTALLATION OF TRAFFIC CALMING DEVICES ON MERRILL AVENUE AND VALLEY DRIVE IN THE AMOUNT OF \$39,980.00, BUDGETED IN LINE ITEM #101.212.000.818.006

13. REQUEST ERIC COPELAND, FIRE CHIEF TO WITHDRAW FROM THE WESTERN WAYNE COUNTY MUTUAL AID ASSOCIATION EFFECTIVE JANUARY 15, 2012 OR UNTIL 2011/2012 MEMBERSHIP EXPIRES. THE REASON FOR THIS ACTION IS COST SAVINGS DUE TO AN INTERLOCAL AGREEMENT BETWEEN SOUTHEASTERN MICHIGAN SPECIAL OPERATION TEAMS TO PROVIDE REGIONAL MUTUAL ASSISTANCE ACROSS JURISDICTIONAL BOUNDARIES.

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

1. REQUEST OF THE YPSILANTI TOWNSHIP GREENS COMMISSION TO ENTER INTO A 5-YEAR LEASE AGREEMENT IN 2012 WITH SPARTAN DISTRIBUTORS, INC. AS AN APPROVED PROVIDER OF MAINTENANCE EQUIPMENT ON THE STATE OF MICHIGAN BID LIST, IN THE APPROXIMATE AMOUNT OF \$50,590 PER YEAR, BUDGETED IN LINE ITEM #584.584.000.941.000
2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT LOW BID FROM OFFICE DEPOT TO PRINT THE TOWNSHIP "HELPFUL HANDBOOK" IN THE AMOUNT OF \$14,400, WITH COST DIVIDED EQUALLY BETWEEN LINE ITEM #226.226.000.900.000, #226.226.000.730.000, 212.212.000.900.000 AND 212.212.000.730.000
3. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO AUTHORIZE SPICER GROUP TO DESIGN BID SPECIFICATIONS FOR THE REPAIR OF BASKETBALL COURTS AT WEST WILLOW AND APPLERIDGE PARKS, NOT TO EXCEED \$10,900, BUDGETED IN THE 2012 BUDGET IN LINE ITEM #212.212.000.801.000, AUTHORIZE SEEKING PROPOSALS FOR THE REPAIRS IN THE APPROXIMATE AMOUNT OF \$140,000, BUDGETED IN LINE ITEM #212.970.000.997.001 AND TO REQUEST THE PARK COMMISSION TO PRIORITIZE THE BASKETBALL AND TENNIS COURT REPAIRS IN THE REMAINING FIVE PARKS

Resolution No. 2011-23
 Charter Township of Ypsilanti
 2012 Fiscal Year Budget

WHEREAS, The Township Supervisor has prepared and submitted to the Township Board the proposed budgets for calendar year 2012; and

WHEREAS, the Township Board has advertised the tentative millage rates in the Ypsilanti Courier and held the public hearing on Tuesday, December 6, 2011 on the budget and the tentative millage rates pursuant to Section 16 of the Uniform Budgeting Accounting Act (Truth in Budgeting); and

WHEREAS, the Township Board has reviewed the proposed tax rates and budgets.

NOW THEREFORE BE IT RESOLVED, the Ypsilanti Township Board of Trustees adopts the 2012 Fiscal Year Budget by cost center, as follows:

General Fund Expenditures

101	Township Board	\$	145,519
137	Due Process		215,800
171	Supervisor		241,107
201	Accounting		248,323
202	Independent Auditing		32,500
209	Assessing		479,869
210	Legal Services		332,310
215	Clerk		473,669
227	Human Resources		88,842
247	Board of Review		3,976
253	Treasurer		276,818
265	Building Operations		566,497
266	Computer Support		376,151
267	General Services		218,450
371	Community Development		175,474
400	Planning Commission		3,953
410	Zoning Board of Appeals		2,716
446	Highways and Streets		174,105
762	RSD Administration		55,050
774	RSD Park and Grounds		488,867
780	RSD Storm Water Management		5,313
851	Fringes and Insurance		9,700
950	Community Stabilization (new)		595,000
956	Other Functions		1,594,996
991	Debt Service/Other Financing		204,447
Total General Fund Expenditure by Department:			\$ 7,009,454

Fire Department Fund - Fund 206

206	Fire Department	\$	3,486,119
220	Civil Service Commission		15,120
852	Pension and Insurance		1,322,330
970	Capital Outlay		47,000
975	Federal Grant Department		-
Total Fire Department Fund by Department			Total: \$ 4,870,569

Parks Commission - Fund 208

	Total:	\$ 18,211
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Bike Path, Sidewalk, Recreation, Roads, Operations - Fund 212		
212	BSR II-Operations	\$ 154,505
230	BSR II-Recreation	\$ 449,200
970	Capital Outlay	1,350,000
991	Debt Service	313,500
	Total BSR II Fund by Department	Total: \$ 2,267,205
Environmental Services - Fund 226		Total: \$ 2,561,296
Recreation - Fund 230		Total: \$ 911,601
14B Court - Fund 236		Total: \$ 1,185,296
Public Improvement - Fund 245		Total: \$ -
Building Rental Inspection Fund - Fund 248		Total: \$ 61,366
Building Department - Fund 249		Total: \$ 263,808
Local Development Finance Authority - Fund 250		Total: \$ 244,833
Hydro Station - Fund 252		Total: \$ 366,032
Law Enforcement Fund - Fund 266		
301	Sheriff Services	\$ 6,087,117
304	Ordinance	284,203
	Total Law Enforcement Fund by Department	Total: \$ 6,371,320
General Obligation Debt Service - Fund 301		Total: \$ 127,815
Debt Fund Series A Bonds - Fund 396		Total: \$ 47,350
Debt Fund Series B Bonds - Fund 397		Total: \$ 101,150
Debt 2006 Bond Fund - Fund 398		Total: \$ 211,745
Capital Improv-Seaver Infrastr - Fund 498		Total: \$ 10,000
Golf Course - Fund 584		Total: \$ 722,559
Compost - Fund 590		Total: \$ 297,902
Motor Pool - Fund 595		Total: \$ 122,442
Nuisance Abatement Fund - Fund 893		Total: \$ 100,500
Grand Total:		\$ 27,872,454

BE IT FURTHER RESOLVED, that the revenues, transfers-in and appropriations of prior year fund balances are estimated as follows:

Revenues	\$	7,184,764	
Transfer-in		-	
Appropriation of prior year fund balance		-	
General Fund - 101	Total:	\$	<u>7,184,764</u>
Revenues	\$	3,811,024	
Transfer-in			
Appropriation of prior year fund balance		1,059,544	
Fire Department Fund - 206	Total:	\$	<u>4,870,569</u>
Revenues	\$	8,211	
Transfer-in			
Appropriation of prior year fund balance		10,000	
Parks Commission Fund - 208	Total:	\$	<u>18,211</u>
Revenues	\$	2,553,996	
Transfer-in			
Appropriation of prior year fund balance			
Bike Path, Sidewalk, Recreation, Roads, Operations - 212	Total:	\$	<u>2,553,996</u>
Revenues	\$	2,020,549	
Transfer-in			
Appropriation of prior year fund balance		540,747	
Environmental Services Fund - 226	Total:	\$	<u>2,561,296</u>
Revenues	\$	393,710	
Transfer-in		449,200	
Appropriation of prior year fund balance		68,691	
Recreation Fund - 230	Total:	\$	<u>911,601</u>
Revenues			
Transfer-in		980,849	
Appropriation of prior year fund balance		204,447	
14B Court - 236	Total:	\$	<u>1,185,296</u>
Revenues	\$	70,600	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Building Rental Inspection Fund - 248	Total:	\$	<u>70,600</u>

Revenues	\$	236,400	
Transfer-in		-	
Appropriation of prior year fund balance		27,408	
Building Department Fund - 249	Total:	\$	263,808
Revenues	\$	244,833	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Local Development Finance Authority Fund - 250	Total:	\$	244,833
Revenues	\$	272,300	
Transfer-in		-	
Appropriation of prior year fund balance		93,732	
Hydro Station Fund - 252	Total:	\$	366,032
Revenues	\$	5,971,170	
Transfer-in		-	
Appropriation of prior year fund balance		400,150	
Law Enforcement Fund- 266	Total:	\$	6,371,320
Revenues	\$	-	
Transfer-in		-	
Appropriation of prior year fund balance		127,815	
General Obligation Debt Service Fund - 301	Total:	\$	127,815
Revenues	\$	-	
Transfer-in		47,350	
Appropriation of prior year fund balance		-	
Debt Fund Series A Bonds - 396	Total:	\$	47,350
Revenues	\$	-	
Transfer-in		79,465	
Appropriation of prior year fund balance		21,685	
Debt Fund Series B Bonds - 397	Total:	\$	101,150
Revenues	\$	100	
Transfer-in		244,833	
Appropriation of prior year fund balance		-	
Debt 2006 Bond Fund - Fund 398	Total:	\$	244,933
Revenues	\$	-	
Transfer-in		-	
Appropriation of prior year fund balance		10,000	
Capital Improv-Seaver Infrastr - Fund 498	Total:	\$	10,000

Revenues	\$	673,054	
Transfer-in		49,505	
Appropriation of prior year fund balance		-	
Golf Course Fund - 584	Total:	\$	722,559
Revenues	\$	298,157	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Compost Site Fund - 590	Total:	\$	298,157
Revenues	\$	125,185	
Transfer-in		-	
Appropriation of prior year fund balance		-	
Motorpool Fund - 595	Total:	\$	125,185
Revenues			
Transfer-in		100,500	
Appropriation of prior year fund balance		-	
Nuisance Abatement Fund - 893	Total:	\$	100,500
Grand Total:		\$	28,379,975

BE IT FURTHER RESOLVED, that the Township Supervisor is authorized to approve transfers of budgetary funds within a cost center in consultation with the effected Department Director and/or the Accounting Director.

BE IT FURTHER RESOLVED, that increases to fund budgets must be authorized by the Township Board.

BE IT FURTHER RESOLVED, the following property tax revenues and tax rates be authorized and that the Township Treasurer is ordered to levy such funds and rates and collect and deposit to the various specific uses and funds as required by ordinance or resolution:

<u>Operating</u>	<u>Rate</u>	<u>Revenue</u>
General	1.0322	\$ 1,253,651
Fire Department	2.8000	\$ 3,400,720
Solid Waste	1.6800	\$ 2,040,432
Law Enforcement	3.5000	\$ 4,250,900
Law Enforcement 2	1.5000	\$ 1,821,814
Bike Path, Sidewalk, Recreation, Roads, Operations	1.0059	\$ 1,221,709
Operating Total:	11.5181	\$ 13,989,226
<u>Debt</u>		
Fire Pension	0.3819	\$ 463,834
Debt Total:	0.3819	\$ 463,834
Grand Total:	11.9000	\$ 14,453,060

BE IT FURTHER RESOLVED, the Township will levy the 1% Tax Administration fee on property taxes collected by the Township Treasurer on behalf of other governmental units, as permitted by State Law.

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 15, 2011 WORK SESSION**

PROPOSED

Supervisor Brenda L. Stumbo called the meeting to order at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. REVIEW OF GENERAL MOTORS TAX SETTLEMENT – LINDA GOSSELIN, ASSESSOR

Linda Gosselin, Assessor gave an overview of the negotiations which had taken place concerning the 2009 tax appeal from General Motors. She reported the final settlement was \$44,821.00.

Treasurer Doe commended Ms. Gosselin on doing a great job because he understood that if GM had received 20%, the Township would have had to pay back just under \$200,000.

Supervisor Stumbo asked how much was spent on the Ford Motor Company appeal and Ms. Gosselin replied that the figure was over \$500,000, but that had paved the way for other municipalities. The Supervisor commented on the wonderful job the Assessor had done.

The Board discussed adding this item under Other Business for the Board Meeting.

2. REVIEW AGENDA

Supervisor Stumbo explained that Clerk Lovejoy Roe had amended the agenda upon the discovery that the street lighting petition for S. Mansfield did not meet the necessary 51% criteria for passage and no action could be taken.

Clerk Lovejoy Roe reported that she had discovered the petition was one signature short when she was trying to make a chart explaining who had signed and who had not. She added that the public hearing should not have been held, since there were not enough signatures.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 WORK SESSION MINUTES
PAGE 2**

Supervisor Stumbo reviewed the items on the Consent Agenda.

Discussion concerning the Township Board meeting dates took place.

Supervisor Stumbo asked Karen Wallin and Dennis Doelle, the representative from Marwil & Associates to do a presentation concerning the Health Care.

Karen Wallin, Human Resource Department reported the Letter of Agreement for the new health care plan was at the Teamsters office awaiting their signature, the Court had signed, the firefighters had indicated their agreement and AFSCME appeared to be on board. She felt they had reached the goal to keep a good benefit package for the employees and for the Township to save money.

Supervisor Stumbo, Clerk Lovejoy Roe and Mr. Doelle discussed the date the new plan would become effective and the renewal dates.

Ms. Wallin explained that Marwil & Associates was asking the Board to give the three full-time officials authorization to sign the Letter of Agreements as they were ratified by the unions, in order to move forward as quickly as possible to start the new plan by Jan. 1, 2012.

Treasurer Doe commended Trustee Mike Martin, Clerk Lovejoy Roe, Karen Wallin and the other committee members for the excellent job they had done.

Supervisor Stumbo explained the savings from the new health care plan would be included in the 2012 budget. She said the Board at one time had discussed the option of banking the savings in a separate account and discussion followed concerning the new premium costs and changes in the health care plan that would help with the OPEB obligation.

Supervisor Stumbo asked Mr. Doelle to address the positive way this would affect the OPEB obligation and he gave a brief explanation of the benefits. He added that the bottom line would be a reduction of 20% to the OPEB obligation over time.

The rest of the agenda was reviewed.

3. OTHER DISCUSSION

There was discussion on the brush pick-up schedule.

Jerry Hearn, Township resident asked for information concerning a sidewalk that was to go on his property and what his responsibilities would be.

Jeff Allen RSD Director responded that he had sent letters out to residents on S. Congress concerning the lack of space and the need for easements to be granted in order for the bike path to be installed. He said he would continue to research but it appeared S. Congress wasn't an option for this year. He asked the Board for direction

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 WORK SESSION MINUTES
PAGE 3**

and they responded to go ahead with the plans for the bike paths on Textile and research S. Congress further in 2012. Discussion followed concerning different options.

ADJOURNMENT

The meeting adjourned at approximately 6:45 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 15, 2011 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive; Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC COMMENTS

Dr. Douglas Smith, resident of Pittsfield Township said he was following up on a news story and expressed his concerns related to the video surveillance malfunctioning.

Supervisor Stumbo agreed with Dr. Smith that the video system needed an upgrade and shared that it would have to come to the Board for authorization.

Arloa Kaiser, Township resident asked if bike paths and sidewalks could be one unit, instead of two different items in order to save money.

CONSENT AGENDA

- A. MINUTES OF THE NOVEMBER 1, 2011 WORK SESSION AND REGULAR MEETING**
- B. NOVEMBER 15, 2011 STATEMENTS AND CHECKS**
- C. OCTOBER 2011 TREASURER REPORT (SEE ATTACHED)**
- D. 2012 CONTRACTS AND RENEWALS (SEE ATTACHED)**
- E. RESOLUTION NO. 2011-34, ADOPTION OF 2012 BOARD MEETING DATES (SEE ATTACHED)**
- F. RESOLUTION NO. 2011-35, ADOPTION OF ROBERT'S RULES OF ORDER (SEE ATTACHED)**
- G. RESOLUTION NO. 2011-36, DESIGNATION OF DEPOSITORIES (SEE ATTACHED)**
- H. RESOLUTION NO. 2011-37, DESIGNATION OF NEWSPAPER OF CIRCULATION (SEE ATTACHED)**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to approve the Consent Agenda. The motion carried unanimously.

Supervisor Stumbo explained that one of the Consent Agenda items, the adoption of board meeting dates would change the meetings to the second and fourth Monday of each month, with the time remaining at 7:00 p.m.

SUPERVISOR REPORT

11/2/11

- Met with Vietnam Veterans Chapter 310 to discuss/plan Veteran's ceremony

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 REGULAR MEETING MINUTES
PAGE 2**

11/3/11

- Karen Roe and I attended Peace Builder breakfast hosted by the Dispute Resolution Center. Their goal is to resolve conflict, reduce violence and promote peaceful resolution. They work with student populations, neighbors in dispute and our court system.
- Attended weekly development team meeting
- Met with Karen Wallin to discuss HR issues

11/4/11

- Met with Karen Wallin to discuss HR issues

11/7/11

- Mike Radzik, Ron Fulton, Denny McLain and I met to discuss Gault Village.

11/8/11

- Attended weekly police meeting
- Discussed with Judge Pope the possibility of Dispute Resolution Center having a Satellite office in 14-B Court since there is not a permanent location in Ypsilanti. He agreed and will work directly with the center.

11/10/11

- Township Board attended 20th Anniversary of Vietnam Veterans Memorial at Township Civic Center. The Township team of employees including Jeff Allen, maintenance staff, the Clerk's office, Larry Doe, Supervisor's office, the Recreation Department and the Fire Department worked on decorating, displaying flags and getting the Civic Center ready for the celebration of the 20th year anniversary of the Vietnam Veterans memorial.

11/11/11

- Put up new road sign "Veterans Memorial Drive".
- Cleaned up Civic Center.
- Stan Eldridge, Mike Martin and Doug Winters attended American Legion Post Dedication Ceremony.

11/12/11

- Scott Martin and I helped Eagle Scout take down 100 flags at Civic Center.
- Jean Hall Currie and I attended event for Pastor Grayson, 20th Anniversary celebration as pastor of Messiah Temple.

11/13/11

- Jean Hall Currie and I attended an event that was in celebration of Mrs. Hall, husband of Joe Hall that was put on by her children and church. It was a beautiful event.

11/14/11

- 3 FTOs met with Energy Systems Group regarding potential efficiency funding for capital projects and performance based engineering. Very interesting and Larry Doe is going to set up a meeting with YCUA.
- Toured with Jeff Allen road improvements for Elder, Firwood and Wilson to try to address neighborhood concerns.
- Met with Burning Bush Church representative and Assessing regarding their tax exemption requirements and deadlines.
- Stan Eldridge, Karen Roe and I attended West Willow NHW annual meeting.

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 REGULAR MEETING MINUTES
PAGE 3**

11/15/11

- Attended weekly police meeting

CLERK REPORT

- On October 26, 2011 Ypsilanti Township Officials, attended the 10th anniversary celebration of AGC Automotive Americas R&D, Inc. The celebration event included a tour of the facilities and presentations. AGC reported growth during the 10 years of being located in Ypsilanti Township. The forecast for AGC is continued growth through an increase in market share and new products. The company is focusing on energy related products for the new electric car production. AGC is an international company with manufacturing and sales throughout the world.
- Treasurer Larry Doe, Trustee Jean Hall Currie and Clerk Karen Lovejoy Roe attended the Grand Re-opening of the Huron St. McDonald's on October 26, 2011. The McDonald's Corporation made a substantial financial re-investment at this location. The interior was completely renovated and updated, along with a large portion of the outside, including new drive up stations which are more efficient. The event was attended by several McDonald's corporate executives, customers and local officials.
- The Clerk's Office would like to encourage residents to apply for election inspector positions for elections in 2012. There are currently three known elections in 2012 in February, August and November. You must be a registered voter and some computer experience is required. Please contact the Clerk's office at 734.484.4700 or email klovejoyroe@ytown.org to get an application for election inspector. Training will be provided and no prior experience is necessary.
- Firefighter negotiations planning session was held on October 26, 2011 to review Fire Fund budget numbers and updates regarding the Firefighters contract negotiations.
- A conference call/meeting was held with Standard and Poor's financial analysts in Chicago, Accounting Director Javonna Neel, Treasurer Larry Doe and Clerk Karen Lovejoy Roe. Also attending the conference call was Larry Thomas and Mike Jesse from YCUA. This conference call/meeting was held to review Ypsilanti Township financial records and status in preparation for the refinancing of YCUA bonds. The Ypsilanti Township Board had approved the refinancing at the request of YCUA and Tom Colis, bond counsel in order to realize a substantial savings over the life of the bonds in interest charges.
- Travis McDugald, IS Manager presented options for the replacement of GroupWise to Mike Radzik, Community Standards Director and Ypsilanti Township Officials on Friday, October 28, 2011. The recommendation will be presented to the Township Board for cost savings and a much more efficient option than is currently being used.
- Clerk Karen Lovejoy Roe conducted Electronic Poll Book Training for Election Inspectors on Wednesday, October 19, Friday, October 21, Thursday, October 27 and Monday, October 31, 2011 for the November 8, 2011 School Board election.
- Supervisor Brenda Stumbo and Clerk Karen Lovejoy Roe attended the Peace Builders Breakfast on Thursday, November 3, 2011. This event was an informational meeting and fundraiser for the Dispute Resolution

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 REGULAR MEETING MINUTES
PAGE 4**

Center (DRC). The DRC conducts training for dispute resolution facilitators to work in schools and the community. The DRC also works with small claims courts in the county in an attempt to resolve conflicts. The DRC works with student populations to help reduce violence and promote peaceful resolution to conflicts in the schools.

- On Thursday, November 3, 2011 the Public Accuracy Test was conducted for the Tuesday, November 8, 2011 School Board election.
- On Thursday, November 3, 2011 the Health Care Committee met to finalize a health care provider and plan for recommendation to the Township Board for approval and ratification by the labor groups. The health care committee was established by the Township Board to review proposals for selection of a Health Care Agent and then recommend them to the Township Board. The board approved the committee's recommendation to select Marwil and Associates, LLC as the Health Care Agent for the Township. The committee extensively reviewed two proposals that Marwil and Associates presented on November 3rd and agreed on a proposal to have presented to both the Township Board and the labor unions. The recommendation, if approved and ratified, will drastically reduce the costs of health care premiums for providing health care coverage to Township employees. The proposed recommendation will substantially reduce costs and continue to allow all employees to receive good health care benefits. It will also meet the requirements of the new state legislation establishing a hard cap or an 80/20% cost sharing with employees.
- The Clerk's Office was open on Saturday, November 5, 2011 from 9 A.M. to 2 P.M. for processing absentee voting as required by State Law. As of Saturday, November 5, 2011 the Clerk's Office had processed 3,198 absentee applications, 1,942 ballots had been mailed out and 1,309 ballots had been returned.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters said a Gault Village Evidentiary Hearing was scheduled for Thursday, November 17, before Judge Shelton. He reported Ron Fulton, Building Director and Mike Radzik, OCS Director had been working with other experts regarding the structural integrity of the roof at that location and hoped a decision would be reached to resolve the issue.

Attorney Winters gave strategy updates concerning working with bank owned vacated houses in the Township.

Attorney Winters reported the owner of the gas station at Grove and Rawsonville Road had been notified to render that property safe and rid the community of the blight existing at that location.

Attorney Winters gave an update on the Ypsilanti Mobile Village, saying all the homes had been removed and the property was now owned by a bank that refused to foreclose at this time. Mr. Winters explained there were two structures that continued to be a nuisance to the community and posed a danger to the Sheriff's Department who had to keep investigating break-ins at that location. Attorney Winters said a motion would be filed this week, which would ask Judge Shelton to rule the current title holder, the bank, to complete the clean-up of those structures.

Attorney Winters summarized the Township's efforts to stabilize the community.

NEW BUSINESS

- 1. REQUEST OF HEALTH CARE COMMITTEE FOR AUTHORIZATION TO MOVE ALL TOWNSHIP EMPLOYEES AND RETIREES UNDER 65 TO BLUE CROSS/BLUE SHIELD (BC/BS) FLEX 3 PLAN, EFFECTIVE JANUARY 1, 2012, AUTHORIZATION FOR THE THREE FULL-TIME OFFICIALS TO SIGN THE LETTERS OF AGREEMENT WITH EACH UNION, APPROVAL OF THE 80/20 PREMIUM COST SHARING AS OUTLINED IN STATE BILL #7, IF A LABOR GROUP DOES NOT RATIFY THE HEALTH CARE LETTER OF AGREEMENT AND TO MOVE RETIREES TO THE MEDICARE ADVANTAGE PROGRAM WITH BLUE CROSS/BLUE SHIELD**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the request of the Health Care Committee for authorization to move all Township Board members, employees and retirees under 65 to Blue Cross/Blue Shield (BC/BS) Flex 3 Plan, effective January 1, 2012, to authorize the three full-time officials to sign the Letters of Agreement with each Union, approve the 80/20 premium cost sharing as outlined in State Bill #7, if a labor group did not ratify the Health Care Letter of Agreement and move retirees to the Medicare Advantage Program with Blue Cross/Blue Shield.

Karen Wallin, Human Resources, summarized the Health Care Committee process of selecting Marwil & Associates and their presentation to the employees and their unions last week. She felt the employees were coming together to back the program.

Dennis Doelle, of Marwil & Associates explained the program meant moving to a deductible plan, which used a third party administrator to administer deductibles for employees, thus saving the Township approximately \$450,000 and in his opinion, providing better coverage.

Clerk Lovejoy Roe commented on how well the members of the Health Committee worked together in the selection of Marwil & Associates. She felt they had successfully met their goal by meeting the State legislation requirements and saving the Township and employees money as well. She stated that the plan would result in additional savings to the Township because of reduced OPEB obligations. She thanked Trustee Mike Martin for his negotiation skills and commended Ms. Wallin for meeting with the Health Care Committee and taking a lead in the labor negotiations, at the same time helping with her mother in the hospital

Trustee Mike Martin added his appreciation to everyone who had worked to bring about this win-win plan for health care. He added that by moving into this program, the anticipated total savings would be approximately \$600,000 and the streamlined process would make it easier to use. He felt it would curb costs at the Township and provide superior benefits to employees.

Supervisor Stumbo stated that the Teamsters, 14-B Court employees and the firefighters had already agreed to the health care package and AFSCME employees would be voting tomorrow.

Mr. Doelle said it had been a pleasure working with everyone and thanked Karen Wallin for the patience she had extended to him during this process.

The motion carried unanimously.

2. REQUEST OF KAREN WALLIN, HUMAN RESOURCES, FOR APPROVAL OF LIMITED HOLIDAY CLOSURE FOR THE TIME PERIOD OF DECEMBER 27, 28 AND 29, 2011

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the limited holiday closure for the time period of December 27, 28 and 29, 2011. The motion carried unanimously.

Supervisor Stumbo explained this policy was followed every year and employees took their PTO time in combination with the holidays.

3. SET PUBLIC HEARING DATE OF TUESDAY, DECEMBER 6, 2011 AT APPROXIMATELY 7:00 P.M. FOR THE 2012 FISCAL YEAR BUDGET

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to set public hearing date of Tuesday, December 6, 2011 at approximately 7:00 p.m. for the 2012 Fiscal Year Budget. The motion carried unanimously.

OTHER BUSINESS

1. 2009 GM TAX SETTLEMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the General Motors 2009 Tax Settlement for personal property, as presented by Assessor Linda Gosselin and to authorize signing of the agreement. The motion carried unanimously.

Supervisor Stumbo reported the Assessor had aggressively negotiated this instead of going to court and the settlement ended up being \$44,821 instead of the \$200,000 reduction GM was requesting.

2. S. MANSFIELD STREET LIGHT SPECIAL ASSESSMENT DISTRICT

Supervisor Stumbo read a memorandum (see attached) into the record that Clerk Lovejoy Roe had received from Daniella Smith, Appraiser II/Clerk in the Assessing Department regarding the street lighting petition on S. Mansfield. She said this memo was received on November 14, 2011 from Ms. Smith, wherein she acknowledged an error had been made in verifying the property owners and the necessary 51% criteria needed had not been met. Supervisor Stumbo explained that one more signature was needed in order to have the 51% necessary to request a Special Assessment, therefore no action would be taken at this time.

The Supervisor reported the public hearing was held on October 18, 2011 but resulted in no action being taken. It was tabled at the November 1, 2011 meeting.

AUTHORIZATIONS & BIDS

1. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ACCEPT BID FROM VMWARE ZIMBRA TO REPLACE NOVELL GROUPWISE WITH THE INITIAL BUILD COST NOT TO EXCEED \$6,700 AND AN ANNUAL COST OF \$3,383, BUDGETED IN LINE ITEM #101.266.000.977.001

**CHARTER TOWNSHIP OF YPSILANTI
NOVEMBER 15, 2011 REGULAR MEETING MINUTES
PAGE 7**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of Travis McDugald, IS Manager to accept the bid from VMWare Zimbra to replace Novell Groupwise with the initial build cost not to exceed \$6,700 and an annual cost of \$3,383, budgeted in line item #101.266.000.977.001. The motion carried unanimously.

2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO SEEK RFP'S FOR 2012 HELPFUL HANDBOOK, NOT TO EXCEED \$15,000 FOR PRINTING, \$4,000 FOR MAGNETS AND \$6,000 FOR MAILING

A motion was made by Trustee Hall Currie, supported by Clerk Lovejoy Roe to approve the request of Jeff Allen, RSD Director to seek RFP's for the 2012 Helpful Handbook, not to exceed \$15,000 for printing, \$4,000 for magnets and \$6,000 for mailing.

Supervisor Stumbo explained this item would be brought before the Board to award the bid.

The motion carried unanimously.

ADJOURNMENT

A motion was made by Treasurer Doe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:49 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI
Resolution No. 2011-34**

**ADOPTION OF REGULAR BOARD MEETING DATES
FOR THE 2012 CALENDAR YEAR**

NOW THEREFORE, BE IT RESOLVED that the attached schedule of dates and times be adopted for the Charter Township of Ypsilanti for the 2012 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-34 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 15, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI
BOARD OF TRUSTEES

SCHEDULE OF MEETINGS FOR 2012

Work Session
6:00 p.m.
Civic Center Board Room

Regular Meeting
7:00 p.m.
Civic Center Board Room

(When necessary, the Work Session will be moved to 5:00 p.m.)

Monday, January 9, 2012
Monday, January 23, 2012

Monday, February 13, 2012
Monday, February 27, 2012 - NO MEETING - PRESIDENTIAL PRIMARY

Monday, March 12, 2012
Monday, March 26, 2012

Monday, April 9, 2012
Monday, April 23, 2012

Monday, May 14, 2012
Monday, May 28, 2012 - NO MEETING - MEMORIAL DAY HOLIDAY

Monday, June 25, 2012

Monday, July 23, 2012

Monday, August 27, 2012

Monday, September 10, 2012
Monday, September 24, 2012

Monday, October 8, 2012
Monday, October 22, 2012

Monday, November 12, 2012
Monday, November 26, 2012

Monday, December 10, 2012

All meetings are held at the Ypsilanti Township Civic Center Building, 7200 S. Huron River Drive, Ypsilanti Township

Special Meetings may be called with 24-hour notification.

Pre-approval of Statements and Checks is authorized when no Board Meeting is held, with formal approval at the next regularly scheduled meeting, contingent on Board Members review and no objection.

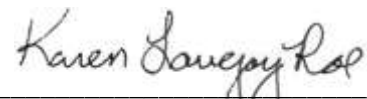
CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2011-35

ADOPTION OF ROBERT'S RULES OF ORDER

NOW THEREFORE, BE IT RESOLVED that Robert's Rules of Order shall be adopted by the Charter Township of Ypsilanti Board of Trustees for the 2012 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-35 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 15, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2011-36

**DESIGNATION OF DEPOSITORIES
FOR 2012**

NOW THEREFORE, BE IT RESOLVED that Citizen's Commercial and Savings Bank, Bank of America, Bank of Ann Arbor-Ypsilanti Office, Bank One-Michigan, Comerica Bank, Charter One, Ann Arbor State Bank, Fifth Third Bank, Chase Bank, United Bank & Trust, Fidelity Bank, Huntington National Bank and Key Bank, and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2012 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-36 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 15, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2011-37

DESIGNATION OF NEWSPAPER OF CIRCULATION

NOW THEREFORE, BE IT RESOLVED that the Ypsilanti Courier and AnnArbor.com be designated as the newspapers of general circulation for the Charter Township of Ypsilanti advertisements and publications for the 2012 calendar year.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-37 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on November 15, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Check Register Report

Date: 11/28/2011

Time: 3:44 pm

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Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
156212	11/18/2011	Printed		8063	TELEGRATION	ACCT. #8119-0000	64.62
156213	11/18/2011	Printed		13203	TANISHA WHORTON	JUROR COMPENSATION	14.00
156214	11/21/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 344688-01-4	100.00
156215	11/21/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 308476-01-7	79.90
156216	11/21/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 352887-01-2	74.95
156217	11/21/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 302000-01-0	74.30
156218	11/21/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 290692-01-0	79.95
156219	11/21/2011	Printed		16060	ERIC COPELAND	REIMBURSEMENT - TIRES	481.10
156220	11/21/2011	Printed		0426	GUARDIAN ALARM	BILLING: 7200 S. HURON RIVER	305.19
156221	11/21/2011	Printed		1475	VERIZON WIRELESS	ACCT. #385474612-00001	2,028.16
156222	11/23/2011	Printed		6821	AT & T	ACCT. #734 434-2020 090 1	41.29
156223	11/23/2011	Printed		6821	AT & T	ACCT. #734 484-1536 689 4	53.12
156224	11/23/2011	Printed		6821	AT & T	ACCT. #734 484-3773 758 5	78.03
156225	11/23/2011	Printed		6821	AT & T	ACCT. #734 484-7336 868 3	31.16
156226	11/23/2011	Printed		6821	AT & T	ACCT. #734 484-7323 055 2	89.39
156227	11/23/2011	Printed		6821	AT & T	ACCT. #734 R01-6553 984 9	246.52
156228	11/23/2011	Printed		6821	AT & T	ACCT. #734 R01-7562 363 3	969.07
156229	11/23/2011	Printed		6821	AT & T	ACCT. #734 R21-0061 299 8	5,398.26
156230	11/23/2011	Printed		6821	AT & T	ACCT. #734 R21-1069 765 8	725.87

Total Checks: 78

Checks Total (excluding void checks):

385,139.21

Total Payments: 78

Bank Total (excluding void checks):

385,139.21

Total Payments: 78

Grand Total (excluding void checks):

385,139.21

Accounts Payable Checks - 550,837.32

Hand Checks - 385,139.21

Total - 935,976.53

Check Register Report

Date: 11/28/2011

Time: 3:41 pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
156153	11/07/2011	Printed		6821	AT & T	ACCT. #734 480-9586 427 9	36.29
156154	11/07/2011	Printed		6821	AT & T	ACCT. #734 482-2386 398 5	70.05
156155	11/07/2011	Printed		6821	AT & T	ACCT. #734 482-5720 807 3	172.50
156156	11/07/2011	Printed		6821	AT & T	ACCT. #734 482-6733 544 5	41.33
156157	11/07/2011	Printed		6821	AT & T	ACCT. #734 483-0584 132 0	47.29
156158	11/07/2011	Printed		6821	AT & T	ACCT. #734 483-0777 627 6	277.51
156159	11/07/2011	Printed		6821	AT & T	ACCT. #734 483-4224 435 5	192.17
156160	11/07/2011	Printed		6821	AT & T	ACCT. #734 483-9550 827 6	39.51
156161	11/07/2011	Printed		6821	AT & T	ACCT. #734 485-0084 397 9	47.07
156162	11/07/2011	Printed		6821	AT & T	ACCT. #734 485-0881 149 9	118.89
156163	11/07/2011	Printed		6821	AT & T	ACCT. #734 485-1174 097 4	151.20
156164	11/07/2011	Printed		6821	AT & T	ACCT. #734 485-1992 091 7	45.43
156165	11/07/2011	Printed		6821	AT & T	ACCT. #734 485-6881 100 9	44.78
156166	11/07/2011	Printed		6821	AT & T	ACCT. #734 487-8104 411 3	284.85
156167	11/09/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 290692-01-0	79.95
156168	11/09/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 301061-01-3	104.90
156169	11/09/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 307929-01-7	68.95
156170	11/09/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 290641-01-7	30.80
156171	11/09/2011	Printed		0118	DTE ENERGY	GAS & ELECTRIC INVOICES	13,142.45
156172	11/15/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #337-0003545-2337-5	3,611.92
156173	11/15/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054717-1389-0	752.76
156174	11/15/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054724-1389-6	3,918.47
156175	11/15/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81683	25,822.54
156176	11/15/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81680	106,911.25
156177	11/15/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-81682	19,363.67
156178	11/15/2011	Printed		6039	WASTE MANAGEMENT*	ACCT. #389-80751	612.24
156179	11/16/2011	Printed		16217	ARC	DOCUMENT SCANNING OF MSP BLUEP	109.70
156180	11/18/2011	Printed		13212	LAINI ATKINS	JUROR COMPENSATION	55.50
156181	11/18/2011	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - DEC. 2011	194,418.81
156182	11/18/2011	Printed		13223	CANDACE BUTERAKOS	JUROR COMPENSATION	55.50
156183	11/18/2011	Printed		13226	LONYO COFIELD	JUROR COMPENSATION	14.00
156184	11/18/2011	Printed		13216	MARY COLLINS	JUROR COMPENSATION	14.00
156185	11/18/2011	Printed		13198	RICHARD DABNEY	JUROR COMPENSATION	55.50
156186	11/18/2011	Printed		13199	REGINALD DAPREMONT	JUROR COMPENSATION	55.50
156187	11/18/2011	Printed		13207	LYNETTE DARWISH	JUROR COMPENSATION	14.00
156188	11/18/2011	Printed		13215	CHERILYN DAVIS	JUROR COMPENSATION	55.50
156189	11/18/2011	Printed		13220	KEVIN DEBOW	JUROR COMPENSATION	14.00
156190	11/18/2011	Printed		15421	FLEET SERVICES	GAS & OIL	2,052.70
156191	11/18/2011	Printed		13225	TERRI FLEMING	JUROR COMPENSATION	55.50
156192	11/18/2011	Printed		13222	MICHELLE FLOYD	JUROR COMPENSATION	55.50
156193	11/18/2011	Printed		13218	JENNIFER FORD	JUROR COMPENSATION	55.50
156194	11/18/2011	Printed		13206	CHARLES HOCKING	JUROR COMPENSATION	14.00
156195	11/18/2011	Printed		13201	PAUL KACANEK	JUROR COMPENSATION	55.50
156196	11/18/2011	Printed		13211	MARY KERR	JUROR COMPENSATION	14.00
156197	11/18/2011	Printed		13204	MARK LAVERACK	JUROR COMPENSATION	55.50
156198	11/18/2011	Printed		6446	LEVEL 3 COMMUNICATIONS, LLC	ACCT. #909649P	647.35
156199	11/18/2011	Printed		13221	JAMES MCINTOSH	JUROR COMPENSATION	55.50
156200	11/18/2011	Printed		13200	LESLEY PAPPAS	JUROR COMPENSATION	14.00
156201	11/18/2011	Printed		13209	NATUBHAI PATEL	JUROR COMPENSATION	14.00
156202	11/18/2011	Printed		13224	MICHAEL PREVOST	JUROR COMPENSATION	14.00
156203	11/18/2011	Printed		13214	DAVEY RATLIFF	JUROR COMPENSATION	14.00
156204	11/18/2011	Printed		13217	JAQUETTA REEVES	JUROR COMPENSATION	55.50
156205	11/18/2011	Printed		13202	TERRANCE RICKARD	JUROR COMPENSATION	14.00
156206	11/18/2011	Printed		13208	JAMES RIDDLE	JUROR COMPENSATION	14.00
156207	11/18/2011	Printed		13219	ANGELA SALAZAR	JUROR COMPENSATION	14.00
156208	11/18/2011	Printed		13213	MICHAEL SCHRAG	JUROR COMPENSATION	14.00
156209	11/18/2011	Printed		13227	JOAN SHERWOOD	JUROR COMPENSATION	55.50
156210	11/18/2011	Printed		13210	AMANDA STEELE	JUROR COMPENSATION	14.00
156211	11/18/2011	Printed		13205	SUSAN STOLARSKI	JUROR COMPENSATION	55.50

Check Register Report

Date: 11/28/2011

Time: 3:39 pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156231	11/28/2011	Printed		0657	14-B DISTRICT COURT	SMALL CLAIMS	250.00
156232	11/28/2011	Printed		11339	ACCUSHRED LLC	DOCUMENT DESTRUCTION SVCS	135.00
156233	11/28/2011	Printed		8412	ACO HARDWARE	SUPPLIES	15.99
156234	11/28/2011	Printed		15203	ACS FIREHOUSE SOFTWARE	ANNUAL MAINTENANCE & SUPPORT F	2,485.00
156235	11/28/2011	Printed		0560	ALLGRAPHICS CORPORATION	T-SHIRTS FOR YOUTH BASKETBALL	533.10
156236	11/28/2011	Printed		0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	641.93
156237	11/28/2011	Printed		0022	ANN ARBOR WELDING SUPPLY CO	MEDICAL SUPPLIES	266.64
156238	11/28/2011	Printed		6820	ANN ARBOR.COM	PUBLISHING	685.00
156239	11/28/2011	Printed		0002	APOLLO FIRE EQUIPMENT CO.	FIRE EQUIPMENT	48.59
156240	11/28/2011	Printed		9053	ARAMARK CORPORATION	JACKETS FOR WORKING OUTSIDE DU	263.96
156241	11/28/2011	Printed		0215	AUTO VALUE YPSILANTI	SUPPLIES	218.00
156242	11/28/2011	Printed		15941	TODD J. BARBER	BUILDING INSPECTIONS	2,350.00
156243	11/28/2011	Printed		6397	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES	1,012.50
156244	11/28/2011	Printed		3019	BEST ASPHALT	ASPHALT REPAIR AT CIVIC CENTER	1,500.00
156245	11/28/2011	Printed		13237	ALICIA J. BROWN	REFUND - ROOM RENTAL	80.00
156246	11/28/2011	Printed		0354	BSN SPORTS	EQUIPMENT FOR RACQUETBALL AND	199.93
156247	11/28/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	620.00
156248	11/28/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	1,440.00
156249	11/28/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	2,538.85
156250	11/28/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	1,480.00
156251	11/28/2011	Printed		8416	C. BARRON & SONS	RESUPPLY FUEL TANKS AT HQ	4,400.95
156252	11/28/2011	Printed		16090	CAMTRONICS	Cameras, server equipment. App	72.50
156253	11/28/2011	Printed		0870	CHARTER TOWNSHIP OF SUPERIOR	UTILITES - GREE OAKS	63.95
156254	11/28/2011	Printed		6718	CIGAR MAN	CIGARS	171.55
156255	11/28/2011	Printed		6114	CLOVERDALE EQUIPMENT, CO.	2 DAY RENTAL OF LG AIR COMPRES	752.00
156256	11/28/2011	Printed		15452	COLD CUT KRUISE	PRO SHOP RESALE	51.90
156257	11/28/2011	Printed		13233	JAMES W. COLE	MEDICARE REIMBURSEMENT	6,672.20
156258	11/28/2011	Printed		0582	CONGDON'S	SUPPLIES	243.12
156259	11/28/2011	Printed		6375	COSTUME GALLERY	COSTUMES FOR YOUTH DANCE PROGR	2,362.77
156260	11/28/2011	Printed		13238	DUANE CRUTCHER	REIMBURSEMENT - UNIFORM	128.00
156261	11/28/2011	Printed		1068	CUDA UNIFORM, INC.	NEW FOOT APPAREL	179.95
156262	11/28/2011	Printed		0115	DELUX RENT-ALL, INC.	EQUIPMENT RENTAL	309.75
156263	11/28/2011	Printed		13234	DEWITT BUILDING COMPANY	OVERPAYMENT - BUILDING PERMIT	16.00
156264	11/28/2011	Printed		0527	ELECTION SYSTEMS & SOFTWARE	REPLACEMENT PARTS FOR AUTOMARK	146.90
156265	11/28/2011	Printed		15102	ELEMENTS OF EXERCISE	ZUMBA INSTRUCTION	1,394.40
156266	11/28/2011	Printed		6951	EMERGENCY VEHICLES PLUS	LADDER 14-1. PUMP NOT SHIFTING	707.70
156267	11/28/2011	Printed		1200	FEDERAL EXPRESS CORPORATION	POSTAGE	60.40
156268	11/28/2011	Printed		16299	GLASS REPAIR & MORE	REPLACE BROKEN WINDOWS	1,000.85
156269	11/28/2011	Printed		2835	GOVERNMENTAL PRODUCTS, INC	2012 DOG TAGS AND "O" RINGS	309.92
156270	11/28/2011	Printed		0107	GRAINGER	SUPPLIES	657.76
156271	11/28/2011	Printed		3391	GRAYBAR	SUPPLIES	111.88
156272	11/28/2011	Printed		0158	MARK HAMILTON	ATTORNEY FEES - DEC. 2011	1,500.00
156273	11/28/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	TOWNSHIP MOWING	1,084.00
156274	11/28/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL SERVICES	320.00
156275	11/28/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL SERVICES	110.00
156276	11/28/2011	Printed		6547	HERITAGE NEWSPAPERS	PUBLISHING	73.60

Check Register Report

Date: 11/28/2011

Time: 3:39 pm

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156277	11/28/2011	Printed		2831	HERKIMER RADIO SERVICE	EMERGENCY REPAIR OF RADIO CHAR	170.00
156278	11/28/2011	Printed		0503	HOME DEPOT	SUPPLIES	507.50
156279	11/28/2011	Printed		2898	HURON VALLEY AMBULANCE	FIRE DISPATCHING SERVICES	5,654.51
156280	11/28/2011	Printed		6465	I-94 MARINE AND WATERSPORTS	REPAIRS & MAINTENANCE	75.59
156281	11/28/2011	Printed		15993	J.J. JINKLEHEIMER & CO	SHIRTS FOR FALL RACQUETBALL LE	391.82
156282	11/28/2011	Printed		4467	JOHN DEERE LANDSCAPES	SUPPLIES	121.54
156283	11/28/2011	Printed		6357	JUMP-A-RAMA	PROGRAM INSTRUCTOR	343.00
156284	11/28/2011	Printed		0391	KONICA MINOLTA - ALBIN	SUPPLIES	124.25
156285	11/28/2011	Printed		6669	LIFELOC	TO REPLACE STOCK PROBATION DEP	66.00
156286	11/28/2011	Printed		6467	LOWES	SUPPLIES	66.48
156287	11/28/2011	Printed		11330	LSL PLANNING INC	PROFESSIONAL SERVICES	1,496.25
156288	11/28/2011	Printed		4720	MAPS BY WAGNER	UPDATED PRECINCT AND CTY COMM	100.00
156289	11/28/2011	Printed		13239	PRISCILLA MARBURY	REFUND - ROOM RENTAL	100.00
156290	11/28/2011	Printed		0253	MCLAIN AND WINTERS	LEGAL SERVICES - DEC. 2011	9,775.00
156291	11/28/2011	Printed		6043	MEADOWBROOK, INC.	NOTARY BONDS	55.00
156292	11/28/2011	Printed		16213	MI URBAN SEARCH & RESCUE	COLLAPSE RESCUE TECH TRAINING	1,000.00
156293	11/28/2011	Printed		16165	MICHIGAN ABILITY PARTNERS	MAP PROGRAM	2,480.00
156294	11/28/2011	Printed		0297	MUNICIPAL CODE CORPORATION	ANNUAL CODE ON INTERNET FEE	550.00
156295	11/28/2011	Printed		2986	NAPA AUTO PARTS*	AUTO PARTS	16.32
156296	11/28/2011	Printed		15195	MARK NELSON	MAGISTRATE FEES - DEC. 2011	1,875.00
156297	11/28/2011	Printed		6660	NIKE USA, INC.	PRO SHOP RESALE	85.51
156298	11/28/2011	Printed		2997	OFFICE EXPRESS	SUPPLIES	781.76
156299	11/28/2011	Printed		1081	OKINAWAN KARATE CLUB	PROGRAM INSTRUCTOR	887.60
156300	11/28/2011	Printed		0309	ORCHARD, HILTZ & MCCLIMENT INC	EAST MICHIGAN SPEEDWAY REBUILD	13,244.75
156301	11/28/2011	Printed		0585	OVERHEAD DOOR COMPANY	DOOR #8 REPAIR HQ	173.09
156302	11/28/2011	Printed		0913	PARKWAY SERVICES, INC.	RENTAL - FORD HERITAGE PARK	268.00
156303	11/28/2011	Printed		6506	PM TECHNOLOGIES, LLC	GENERATOR REPAIR	305.00
156304	11/28/2011	Printed		13235	SCOTT POWERS AND	RETURN OF FIRE BOND	6,487.50
156305	11/28/2011	Printed		16008	PRIORITY ONE EMERGENCY	NOTEBOOK COMPUTER MOUNT FOR 20	289.00
156306	11/28/2011	Printed		9339	PROTO TOOL & GAGE INC	REPAIR REAR TAILBOARD ON ENGIN	300.00
156307	11/28/2011	Printed		6045	QPS PRINTING	SUPPLIES	119.46
156308	11/28/2011	Printed		6953	QUILL OFFICE SUPPLIES	REPLENISH SUPPLY OF COLOR PAPE	121.50
156309	11/28/2011	Printed		15386	RICOH AMERICAS CORPORATION	EQUIPMENT RENTAL	677.31
156310	11/28/2011	Printed		4951	MICHAEL SARANEN	REIMBURSEMENT - SUPPLIES	83.74
156311	11/28/2011	Printed		0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	242.58
156312	11/28/2011	Printed		0395	SHRADER TIRE & OIL	VEHICLE #33: 2 NEW FRONT TIRES	898.57
156313	11/28/2011	Printed		1507	SPARTAN DISTRIBUTORS	REPAIR PARTS	130.85
156314	11/28/2011	Printed		0607	STATE OF MICHIGAN	MEMBERSHIP & DUES	500.00
156315	11/28/2011	Printed		13236	TAYLOR STONE	REFUND - ROOM RENTAL	130.00
156316	11/28/2011	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - FIRE DEPT.	1,733.76
156317	11/28/2011	Printed		0449	SYSCO FOOD SERVICES OF DETROIT	PRO SHOP RESALE	289.00
156318	11/28/2011	Printed		1227	TARGET INFORMATION	FINANCE CHARGE	797.71
156319	11/28/2011	Printed		0468	TITLEIST	PRO SHOP RESALE	416.91
156320	11/28/2011	Printed		0887	TOTAL FITNESS CONCEPTS	FITNESS TESTING	1,190.00
156321	11/28/2011	Printed		6376	TRACTOR SUPPLY COMPANY	SUPPLIES	100.95
156322	11/28/2011	Printed		1637	TURF GRASS INC.	FERTILIZER	3,543.10
156323	11/28/2011	Printed		6956	TYLER TECHNOLOGIES	ANNUAL MAINTENANCE	4,179.00
156324	11/28/2011	Printed		15131	U.S. BANK, N.A.	ADMIN FEES - IN ARREARS	112.50
156325	11/28/2011	Printed		6523	UNIQUE 1 SERVICE	PUMP TEST FOR ENGINES	700.00

Check Register Report

Date: 11/28/2011

Time: 3:39 pm

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
156326	11/28/2011	Printed		3082	UNIVERSITY TRANSLATORS	TRANSLATORS SERVICES	280.00
156327	11/28/2011	Printed		7045	VAN BUREN SCHOOL DISTRICT	DEL PP TAXES	199.92
156328	11/28/2011	Printed		0497	VAN BUREN STEEL & FABRICATING	MAINTENANCE SUPPLIES	30.00
156329	11/28/2011	Printed		16302	W.J. O'NEIL COMPANY	FURNACE UNIT CLEANED AND SERVI	544.00
156330	11/28/2011	Printed		7035	WASHTENAW COMMUNITY COLLEGE#	DEL PP TAXES	162.45
156331	11/28/2011	Printed		7005	WASHTENAW COUNTY TREASURER	DEL PP TAXES	557.73
156332	11/28/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	TRAILER FEES - OCTOBER 2011	2,662.50
156333	11/28/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	389,037.08
156334	11/28/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	26,499.85
156335	11/28/2011	Printed		7037	WASHTENAW ISD	DEL PP TAXES	96.61
156336	11/28/2011	Printed		7044	WAYNE ISD	DEL PP TAXES	68.50
156337	11/28/2011	Printed		6149	WEISSMAN'S	COSTUMES FOR YOUTH DANCE PROGR	4,756.98
156338	11/28/2011	Printed		1627	WINGFOOT COMMERCIAL TIRE	ENGINE 14-3 REQUIRE FRONT TIRE	1,239.64
156339	11/28/2011	Printed		4263	WOLVERINE FREIGHTLINER	AUTO MAINTENANCE	459.90
156340	11/28/2011	Printed		7054	YCUA	CHIPPER #129 REPLACED COUPLING	2,368.01
156341	11/28/2011	Printed		0480	YPSILANTI COMMUNITY	FUEL CHARGES - SEPTEMBER 2011	4,079.77
156342	11/28/2011	Printed		7034	YPSILANTI DISTRICT LIBRARY	DEL PP TAXES	89.21
156343	11/28/2011	Printed		7039	YPSILANTI SCHOOL DISTRICT	DEL PP TAXES	315.99
156344	11/28/2011	Printed		6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	120.05
156345	11/28/2011	Printed		0211	YPSILANTI TWP. TAX COLLECTION	PROPERTY TAXES ON TWP	13,420.86
156346	11/28/2011	Printed		0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	135.07
156347	11/28/2011	Printed		0729	ZEP MANUFACTURING COMPANY	SUPPLIES	289.25

Total Checks: 117 Checks Total (excluding void checks): 550,837.32

Total Payments: 117 Bank Total (excluding void checks): 550,837.32

Total Payments: 117 Grand Total (excluding void checks): 550,837.32

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

DECEMBER 6, 2011

Submitted by Karen Lovejoy Roe, Clerk

- On November 8, 2011 the Clerk's office conducted the school elections for Van Buren, Willow Run, Lincoln and Ypsilanti School Districts. The elections went smoothly. The Clerk's staff worked closely with the Election Inspectors in training prior to the election and on the day of the election. The Residential Services Department staff was a great help in the preparation of the polling locations and also in the closing and clean-up of poll locations.
- On Thursday, November 10, 2011 Ypsilanti Township had the great honor to host and welcome the 20th Anniversary celebration of the Washtenaw County Vietnam Veterans Memorial. It was an event planned by the Vietnam Veterans Chapter 310. The anniversary celebration was well attended by the Vietnam Veterans and families and friends. A very special part of the event was the 100 U.S. Flags that waved along the drive and welcomed visitors to the Civic Center. The unveiling of the sign for the newly renamed road, Veterans Memorial Drive was a part of the evening's program that occurred in the Ypsilanti Township Board room. The guests were welcomed to a festive spread of food in the 14-B Court foyer immediately following the program.
- November 14, 2011 Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Doe met with the Energy Systems Group (ESG) to discuss efficiency fund projects that use proposed savings from construction projects to fund the capital expenditures needed over a long term contract. ESG is an energy service company. ESG companies are involved in construction projects that are paid for through savings that are realized through a project. Most energy service company projects involve energy savings.
- Monday, November 14, 2011 Clerk Lovejoy Roe attended a U196 Transit Board meeting to continue to discuss the long term plan for county wide transit. The meeting consisted of presentations and discussions regarding transit operations to provide education regarding transit operations to the new U196 Transit Board members.
- Monday, November 14, 2011 Supervisor Stumbo, Clerk Lovejoy Roe and Trustee Stan Eldridge along with Neighborhood Watch Coordinator Tammie Keen attended the New West Willow Neighborhood Association annual pot luck and meeting. The meeting was very well attend and was held at the New Covenant Baptist Church on Tyler Road.
- On November 16, 2011 Supervisor Stumbo, Clerk Lovejoy Roe and Treasurer Larry Doe visited and toured the Comcast facility and headquarters in Scio Township. The company employs 500 people at the Washtenaw County facility. This site is a call center and training facility. There is also a maintenance shop and both Comcast and contractors work from this facility making installations and repairs. Jobs are posted at www.comcast.com for this site and other sites.
- The Clerk's office would like to encourage residents to apply to be an election inspector for elections in 2012. There are currently three known elections in 2012 in February, August and

November. You must be a registered voter and some computer experience is required. Please contact the Clerk's office at 734.484.4700 or email klovejoyroe@ytown.org to get an application for election inspector. Training is provided and no prior experience is necessary.

- Supervisor Stumbo and Clerk Lovejoy Roe attended the Washtenaw County Michigan Township Associations (MTA) meeting at Scio Township Hall on Thursday, November 17, 2011. Bill Anderson from MTA was the speaker and presented information regarding the status of several pieces of legislation impacting townships at the meeting.
- On Saturday, November 19, 2011 Clerk Lovejoy Roe along with several other Township elected officials and staff attended the NAACP Annual Gala and Dinner at the Student Center located on the campus of Eastern Michigan University. Supervisor Stumbo, Treasurer Doe, Trustees Jean Hall Currie and Mike Martin and Park Commissioner Carissa Watson were in attendance along with Fire Chief Copeland. It was a very nice event and the keynote speaker was U.S. Congresswoman, Maxine Waters.
- Clerk Lovejoy Roe attended the HUD Grant Award Ceremony at the LRC County Building on Monday, November 21, 2011. This ceremony was well attended by representatives from across Washtenaw County. A representative from the Washington D.C. HUD office, Mr. Riley attended to present the \$3,000,000 grant award. The grant will offer significant planning funds for the Washtenaw Ave. corridor Re-Imaging projects and also funds for engineering for the I-94 overpass on Huron St. connecting the City of Ypsilanti and Ypsilanti Township and providing safe passage for pedestrians. There are also funds for affordable housing in Washtenaw County and zoning/ordinance planning for the four communities-Cities of Ann Arbor and Ypsilanti, and Pittsfield and Ypsilanti Townships.
- On Monday evening, November 21, 2011 Clerk Lovejoy Roe attended the Neighborhood Watch Meeting for the South District Subdivisions and area. Tammie Keen, Neighborhood Watch Coordinator presented the police statistics and other important township information.
- Supervisor Stumbo and Clerk Lovejoy Roe attended the Tuesday, November 22, 2011 Ypsilanti Community Utilities Authority board meeting.

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards

Building Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-3943
ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk

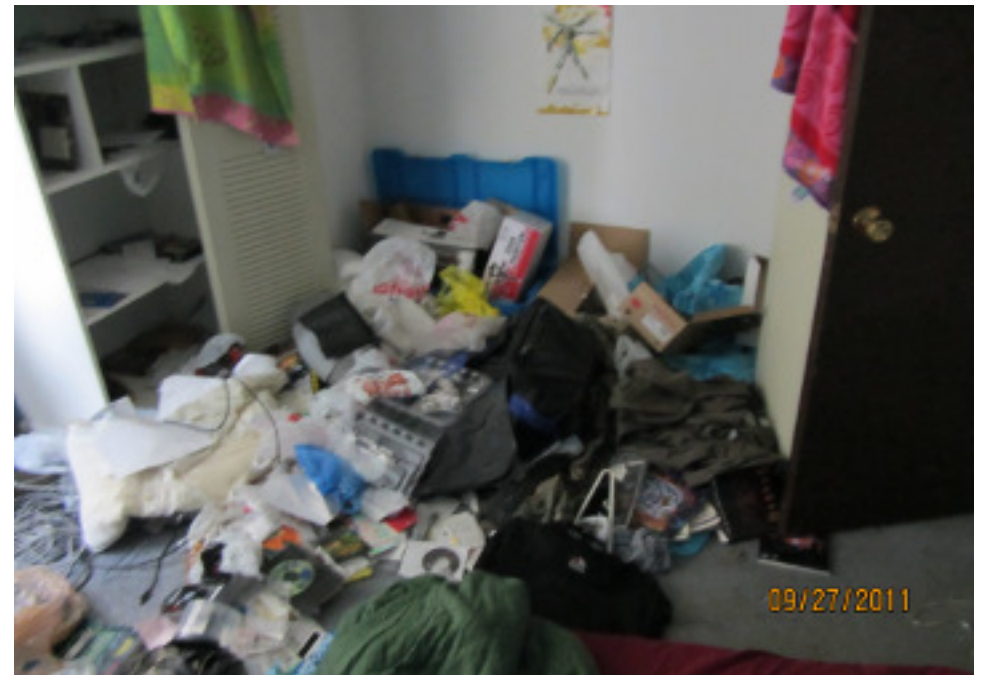
From: Ron Fulton, Building Director

Date: November 21, 2011

Subject: 2972 Roundtree Blvd.
K-11-18-220-053

The Office of Community Standards is working to abate the blight at the above property. This property has been the subject of ongoing enforcement since September 27, 2011. The Office of Community Standards has made and will continue to make every effort to abate this situation. In the event our normal processes fail, we would respectfully request that the Board consider authorization to sue the owner in Circuit Court in order to affect a clean-up.

I respectfully request that you please place this item on the next available Board agenda for consideration.



Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards

Building Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-3943
ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk

From: Ron Fulton, Building Director

Date: November 21, 2011

Subject: 3360 Grove Rd.
K-11-24-180-004

The Office of Community Standards is working to abate the blight at the above property. This is the former gas station at Rawsonville and Grove. This property has been the subject of ongoing enforcement since September 27, 2011. The Office of Community Standards has made and will continue to make every effort to abate this situation. In the event our normal processes fail, we would respectfully request that the Board consider authorization to sue the owner in Circuit Court in order to affect a clean-up.

I respectfully request that you please place this item on the next available Board agenda for consideration.



ATTORNEY REPORT

GENERAL LEGAL UPDATE

RESOLUTION NO. 2011-24

CHARTER TOWNSHIP OF YPSILANTI WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES

WHEREAS, the Charter Township of Ypsilanti Board of Trustees on December 6, 2011 held a public hearing on the proposed 2012 budget, after advertising the same in the newspaper of record for the Township; and

WHEREAS, on December 6, 2011 the Ypsilanti Township Board of Trustees approved the same for fiscal year 2012; and

WHEREAS, administrative and confidential employees received a 3% decrease in 2010 and in 2011 their paid time off was decreased by 8 days, which is a equivalent to a 3% reduction,

NOW THEREFORE BE IT RESOLVED that the salaries for administrative and confidential employees shall be as follows:

	2009 Total Salary*	2010 Total Salary	2011 Total Salary	2012 Total Salary
	\$54,954	\$ 53,306	\$ 53,306	\$53,306
Note 1 Deputy Supervisor			\$ 7,800	\$7,800
Neighborhood Watch Coordinator				
Deputy Clerk	\$54,954	\$ 53,306	\$ 53,306	\$53,306
Deputy Treasurer	\$54,954	\$ 53,306	\$ 53,306	\$53,306
Note 2 Human Resource Generalist II (one position cut 2010)	\$54,026	\$ 52,405	\$ 54,905	\$54,905
Accounting Director	\$82,978	\$ 80,489	\$ 67,000	\$67,000
Note 3 Assessor		\$ 28,700	\$ 40,000	\$40,000
Building Director	\$77,137	\$ 74,823	\$ 74,823	\$74,823
Recreation Director	\$75,504	\$ 73,239	\$ 73,239	\$73,239
Hydro Operator	\$53,690	\$ 53,690	\$ 53,690	\$53,690
Fire Chief	\$77,000	\$ 74,690	\$ 74,690	\$74,690
Police Services Administrator	\$81,988	\$ 79,528	\$ 79,528	\$79,528
14B District Court Judge	\$45,724	\$ 45,724	\$ 45,724	\$45,724
Note 4 Magistrate/Court Administrator	\$45,000	\$ 45,000	\$ 45,000	\$67,258
Court Administrator	\$57,804	\$ 56,070	\$ 56,070	\$0
Court Bailiff - (2) part time employees	\$57,706	\$ 55,975	\$ 44,243	\$44,243
Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241
Secretary/Court Recorder	\$50,764	\$ 49,241	\$ 49,241	\$49,241
Residential Services Director	\$83,612	\$ 81,104	\$ 81,104	\$81,104
Golf Course Superintendent	\$81,065	\$ 77,520	\$ 75,194	\$75,194
Assistant to Golf Course Superintendent	\$31,011	\$ 29,650	\$ 29,650	\$29,650
Assistant Golf Pro	\$51,138	\$ 48,892	\$ 48,892	\$48,892
Golf Pro (part-time) not to exceed . . .	\$81,821	\$ 25,000	\$ 24,000	\$24,000

Note 1 Deputy Supervisor absorbed the duties of Neighborhood Watch Coordinator in August of 2010 and is budgeted to be paid an additional \$7,800 per year.

Note 2 A 3% lump sum payment increase was given in 2011 for the HR Generalist position, as discussed in budget meetings. It is recommended that a lump sum payment be given again in 2012, so the total salary will be the same as in 2011.

Note 3 The Assessor is a part-time position, this cost includes \$.80 per parcel for the certification of the assessment roll and \$30.00 per hour for any additional time due to increase in tax tribunal and reorganization of the department. It is recommended that \$40,000 be budgeted, the same as 2012.

Note 4 It is proposed that the Magistrate and Court Administrator positions be combined as they were from 1985 to 2008.

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2011-25
ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

BE IT RESOLVED, that the salary of the office of Supervisor shall not be increased and remain the same in 2012 as in 2010 and 2011 at \$73,653.80 annually.

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2011-26
ESTABLISH TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Clerk shall not be increased and remain the same in 2012 as in 2010 and 2011 at \$73,653.80 annually.

CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2011-27
ESTABLISH TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Treasurer shall remain the same in 2012 as in 2010 and 2011 at \$73,653.80 annually.

**CHARTER TOWNSHIP OF YPSILANTI
RESOLUTION NO. 2011-28**

ESTABLISH TOWNSHIP TRUSTEES' SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for elected officials shall be determined by the township board;

NOW THEREFORE BE IT RESOLVED that the salary of the office of Trustee shall not be increased and remain the same in 2012 as in 2010 and 2011, at \$14,983.41 annually.

CHARTER TOWNSHIP OF YPSILANTI

2011 BUDGET AMENDMENT #14

December 6, 2011

226 - ENVIRONMENTAL SERVICES FUND **Total Increase** \$42,000.00

Increase expenditure budget line item for Fuel Surcharge - Curbside. Last year we entered a new contract with Waste Management and this line item was a significant increase in our costs. Also, fuel costs have increased over 25% during the year. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues: Prior Year Fund Balance		<u>\$42,000.00</u>	
	Net Revenues	<u><u>\$42,000.00</u></u>	
Expenditures: Fuel Surcharge - Curbside		<u>\$42,000.00</u>	
	Net Expenditures	<u><u>\$42,000.00</u></u>	

301 - General Obligation Fund **Total Increase** \$8,150.00

Increase the line item - Transfer Out to Debt Fund Series B in the 397 Debt Service Fund for the fees associated with the approved remarketing of the Capital Improvement Bonds Series B approved fees totaling \$8,150.00. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues: Prior Year Fund Balance		<u>\$8,150.00</u>	
	301-000-000-699.000	<u>\$8,150.00</u>	
	Net Revenues	<u><u>\$8,150.00</u></u>	
Expenditures: Transfer Out to Debt Fund B		<u>\$8,150.00</u>	
	301-991.000-969.397	<u>\$8,150.00</u>	
	Net Expenditures	<u><u>\$8,150.00</u></u>	

397 - Debt Fund Series B **Total Increase** \$8,150.00

Increase the line item - Transfer In: from General Obligation Debt for the fees associated with the approved remarketing of the Capital Improvement Bonds Series B approved fees totaling \$8,150.00. This will be funded by a transfer from the Debt Obligation Fund 301.

Revenues: Transfer In: Gen Oblig Debt		<u>\$8,150.00</u>	
	397-000-000-697.301	<u>\$8,150.00</u>	
	Net Revenues	<u><u>\$8,150.00</u></u>	
Expenditures: Bond Cost of Issuance		<u>\$8,150.00</u>	
	397-991-000-991.023	<u>\$8,150.00</u>	
	Net Expenditures	<u><u>\$8,150.00</u></u>	

Motion to Amend the 2011 Budget (#14):

Move to increase the Environmental Services Fund budget by \$42,000 to \$2,709,430 and approve the department line item changes as outlined.

Move to increase the General Obligation Fund budget by \$8,150 to \$86,350 and approve the department line item changes as outlined.

Move to increase the Debt Fund Series B Bond Fund budget by \$8,150 to \$109,300 and approve the department line item changes as outlined.

Resolution No. 2011-39

Brownfield Plan Approval Ford Motor Company – Rawsonville Plant

WHEREAS, Washtenaw County established the Washtenaw County Brownfield Redevelopment Authority (WCBRA) in accordance with the Brownfield Redevelopment Financing Act, being Act 381 of 1996 as amended (the Act) to encourage redevelopment of contaminated, functionally obsolete or blighted property by providing economic incentives;

WHEREAS, the property located at 10300 Textile (the Property) has been determined to be a Facility, thus the property is considered to be an eligible property as defined in the Act;

WHEREAS, The Brownfield Plan for the Ford Motor Company Rawsonville Plant has been created to support investment in the property resulting in the retention of jobs;

WHEREAS, The Brownfield Plan for the Ford Motor Company Rawsonville Plant will enable application for a Michigan Brownfield Tax Credit valued at approximately \$625,000 to assist in the financing of the redevelopment project; and

WHEREAS, the Plan must be approved by Ypsilanti Township prior to final approval by the Washtenaw County Board of Commissioners;

NOW THEREFORE BE IT RESOLVED that the Ypsilanti Township Board of Trustees approve the Brownfield Plan for the Ford Motor Company Rawsonville Plant located at 10300 Textile, Ypsilanti; and

BE IT FURTHER RESOLVED that the proposed Brownfield Plan meets the requirements of the Act and constitutes a valid public purpose.

To: Brenda Stumbo, Ypsilanti Township Supervisor

From: Brett Lenart, Project Manager, Washtenaw County Economic Development & Energy

Subject: Ford Motor Company Rawsonville Plant Brownfield Plan, 10300 Textile Road

The Washtenaw County Brownfield Redevelopment Authority (WCBRA) has received a Brownfield Plan for the Ford Motor Company Rawsonville Project, located at 10300 Textile Road. The project involves new investment and other activities to support the operation of this facility. This Brownfield Plan will enable MBT Credit application to the State of Michigan Treasury Department for approximately \$625,000 in MBT credits. No tax capture is proposed for this Brownfield Plan.

Several products (starters and coils) currently produced at Rawsonville are scheduled to balance out. This leaves an underutilized plant with an uncertain future unless more work is brought into the plant. Current plans would help directly retain 260 jobs by the insourcing of several products, including the 6R140 transmission oil pump from China, the HEV battery pack from Mexico, HF35 (hybrid transmission) kitting, and sequencing for the Michigan Assembly and Dearborn Truck plants. The total plant investment in 2012 related to these actions will exceed \$20 million. This combined investment will help keep the plant operational and will stabilize the current employment levels of approximately 700.

Pursuant to Washtenaw County Brownfield Program and State of Michigan legislative procedures, approval of the proposed Brownfield Plan by the Ypsilanti Township is required prior to final action at the County level. The Brownfield Plan for this project would not involve the use of tax increment financing, as the project will be seeking Michigan Business Tax credits from the State of Michigan.

ATTACHMENTS: Proposed Brownfield Plan, Resolution

WASHTENAW COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY

BROWNFIELD PLAN FOR THE
FORD MOTOR COMPANY – RAWSONVILLE
PROJECT

Prepared by:

Ford Motor Company
WHQ Building
One American Road
Dearborn, MI 48126
Contact Person: Gabby Bruno
Phone: (313) 317-4764

Date: November 15, 2011

**WASHTENAW COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY
BROWNFIELD PLAN**

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PROJECT SUMMARY

Project Name:	Ford Motor Company, Rawsonville Plant, Ypsilanti, Michigan
Project Location:	The property is situated at 10300 Textile Road in Ypsilanti. The Property consists of one parcel that is approximately 94 acres in size.
Type of Eligible Property:	Facility
Eligible Activities:	This project involves eligible activities as defined in M.C.L. § 125.2652(m)
Reimbursable Costs:	None (Brownfield Plan doesn't seek TIF)
Estimated Capital Investment:	\$5,000,000

Project Overview: The project consists of expanded investment in the Ford Motor Company Rawsonville facility. The project will result in additional product manufacturing at the facility. It is projected to help directly retain 260 manufacturing jobs as well as contribute to the stabilization of current employment levels at the plant, approximately 700 employees.

This Brownfield Plan has been created to facilitate continued rehabilitation and investment in the property, and to allow for Michigan Business Tax Credits to be pursued on eligible investment categories.

INTRODUCTION

Washtenaw County (The County) established the Washtenaw County, Brownfield Redevelopment Authority (the Authority) in 1999, by adoption of a resolution pursuant to the Brownfield Redevelopment Financing Act, Michigan Public Act 381 of 1996, as amended (Act 381). The Michigan Department of State, Office of the Great Seal, acknowledged receipt and filing of the resolution. The County Board of Commissioners established the Authority Board and appointed its members. Act 381, authorizes the Authority to undertake all activities allowed by law. The primary purpose of Act 381 is to encourage the redevelopment of contaminated, functionally obsolete, or blighted property by providing economic incentives through tax increment financing for certain eligible activities and Brownfield Redevelopment Michigan Business Tax Credits.

The primary purpose of this Brownfield Plan (“Plan”) is to promote the redevelopment of and private investment in certain “brownfield” properties within the County. Inclusion of property within this Plan will facilitate financing of eligible activities at eligible properties, and will also provide tax incentives to eligible taxpayers willing to invest in revitalization of eligible sites, commonly referred to as “brownfields.” By facilitating redevelopment of brownfield properties, this Plan is intended to promote economic growth for the benefit of the residents of the County and all taxing units located within and benefited by the Authority.

The identification or designation of a developer or proposed use for the eligible property that is the subject of this Plan shall not be integral to the effectiveness or validity of this Plan. This Plan is intended to apply to the eligible property identified in this Plan and, if tax increment revenues are proposed to be captured from that eligible property, to identify and authorize the eligible activities to be funded by such tax increment revenues. Any change in the proposed developer or proposed use of the eligible property shall not necessitate an amendment to this Plan, affect the application of this Plan to the eligible property, or impair the rights available to the Authority under this Plan.

This Plan may be modified or amended in accordance with the requirements of Act 381, as necessary to achieve the purposes of Act 381. The applicable sections of Act 381 are noted throughout the Plan for reference purposes.

This Brownfield Plan contains information required by Section 13(1) of Act 381.

II. GENERAL PROVISIONS

A. Description of the Eligible Property (Section 13 (1)(h)) and the Project

The property is located in the Section 25 (T. 3S, R. 7E), in the Township of Ypsilanti, Washtenaw County, Michigan. The property is situated at 10300 Textile Road, Ypsilanti, Michigan. The property consists of one parcel and contains approximately 94 acres. The property meets the definition of functional obsolescence.

The Ford Motor Company Rawsonville site is a manufacturing facility located in the eastern portion of the Township of Ypsilanti. The site is generally located on the south side Textile Road west of McKean Road. The facility includes approximately 1.6 million square feet of structure. Approximately 700 employees are employed at the site. The facility operates three employment shifts and produces a variety of automotive component products, including air induction systems, ignition coils, fuel pumps, transmission kitting, starters and carbon canisters that are installed in variety of vehicle models. The majority of the property's parking and access drives are paved. The property's parcel identification number is K -11-25-200-001.

The Property is currently zoned I-2 Industrial, is industrially developed, and located in an area of the Township of Ypsilanti characterized by commercial and industrial properties, and surface roadways. Adjacent land uses are other industrial and commercial land uses. The zoning is in concurrence with the existing Township of Ypsilanti Master Plan.

Ford Motor Company is the project developer ("Developer"). However, the identified "Developer" in the Brownfield Plan is subject to change. The project will include the investment of new personal property, and equipment/operational expansion of the plant.

The parcel and all tangible personal property located thereon will comprise the eligible property and is referred to herein as the "Property."

Attachment A includes a site map of the eligible property, aerial photograph and Parcel Map. The legal description of the property is presented in Attachment B.

B. Basis of Eligibility (Section 13 (1)(h)) and Section 2 (m))

The Property is considered "eligible property" as defined by Act 381, Section 2 because the Property is determined to be a facility as defined by Act 381.

C. Summary of Eligible Activities and Description of Costs (Section 13 (1)(a),(b))

The "eligible activities" that are intended to be carried out at the Property are considered "eligible activities" as defined by Sec 2 of Act 381, as amended.

A summary of the eligible activities and the estimated cost of each eligible activity are shown below:

Description of Eligible Activities	Estimated Cost
1. Phase I, II, Baseline Environmental Assessments	5,000
2. Due Care Obligations	5,000
Eligible Activities to be funded by TIF (no TIF proposed)	\$ 0

No tax increment financing is being sought in support of these activities. It is currently anticipated that the investment will begin in January 2012 and eligible activities will be completed within 12 months.

D. Estimate of Captured Taxable Value and Tax Increment Revenues (Section 13(1)(c)); Beginning Date of Capture of Tax Increment Revenues (Section 13(1)(f)); Impact of Tax Increment Financing on Taxing Jurisdictions (Section 13(1)(g))

There will be no tax increment financing by the Authority as part of this Plan.

E. Plan of Financing (Section 13(1)(d)); Maximum Amount of Indebtedness (Section 13(1)(e))

The Developer shall finance all costs of eligible activities under this Plan and intends to seek Michigan Business Tax Credits based on the level of investment. There will be no advances by the City, County, or Authority related to this Plan.

F. Michigan Business Tax Credit

A Michigan Business Tax Credit will be sought in connection with this project. The inclusion of the property within the Plan would enable “qualified taxpayers” as defined by Michigan Public Act 36 of 2007, as amended (the “Michigan Business Tax Act”) to avail themselves of eligibility for a credit against their Michigan business tax liability for “eligible investments”, as defined by Section 437(31) of Michigan Business Tax Act, incurred on the Property after the adoption of this Plan.

G. Duration of Plan (Section 13(1)(f))

The Plan shall remain in effect for as many years as is required to fully complete the project, or 30 years, whichever is less.

H. Effective Date of Inclusion in Brownfield Plan

The Property will become a part of this Plan on the date this Plan is approved by the County.

I. Displacement/Relocation of Individuals on Eligible Property (Section 13(1)(i-1))

There are no persons residing on the eligible property and no occupied residences will be acquired or cleared, therefore there will be no displacement or relocation of persons or businesses under this Plan.

J. Local Site Remediation Revolving Fund (“LSRRF”) (Section 8; Section 13(1)(m)); Brownfield Redevelopment Authority Administrative Funds (Section 13 (19))

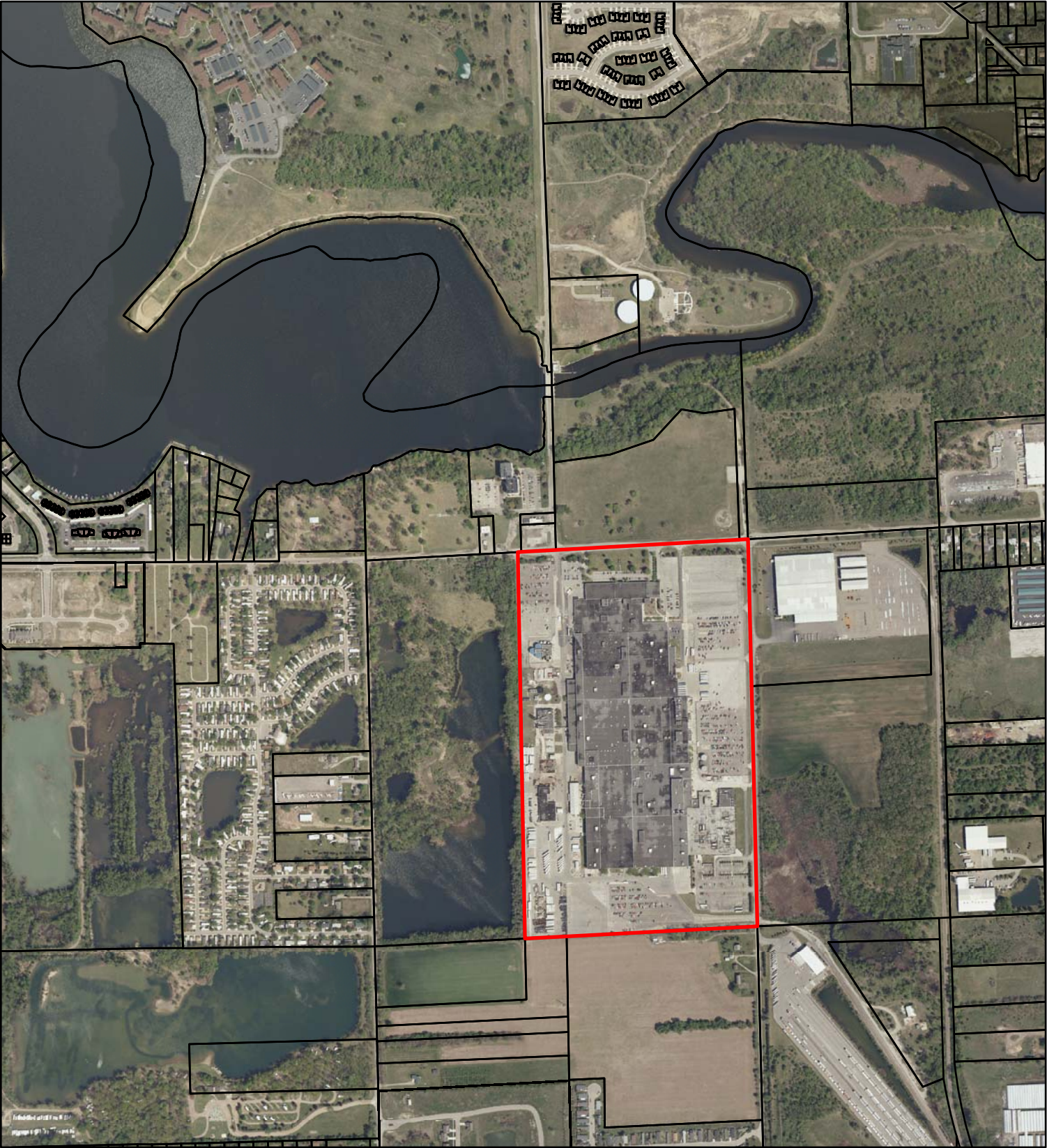
No tax increment revenue will not be deposited in the Authority’s Local Site Remediation Revolving Fund or will be captured for administrative functions of the Authority as part of this Plan.

III. ATTACHMENTS

Attachment A

Site Maps

Ford Motor Company - Rawsonville Plant Brownfield Project



0 0.05 0.1 0.2 0.3 0.4 0.5 Miles





16.98 Ac.

19.82 Ac.

6.2 Ac.

10.85 Ac.

10 Ac.

.46 Ac.

.75 Ac.

27.97 Ac.

90.71 Ac.

61.76 Ac.

51.86 Ac.

10.0 Ac.

6.5 Ac.

3.5 Ac.

5.0 Ac.

5.0 Ac.

38.25 Ac.

10.39 Ac.

46.11 Ac.

25

K-11-24-300-011

K-11-24-300-010

K-11-24-300-007

K-11-24-300-005

K-11-24-400-003

K-11-24-300-010

K-11-24-300-009

K-11-25-100-000

K-11-25-200-001

K-11-25-200-002

K-11-25-100-031

K-11-25-300-007

K-11-25-300-009

K-11-25-300-010

K-11-25-300-011

K-11-25-300-012

K-11-25-300-001

K-11-25-400-001

K-11-25-400-002

K-11-25-110-039K-11-25-310-042K-11-25-310-010

Attachment B

YP#25-6: BEG AT CENT OF SEC, TH W 1587.02 FT IN E & W 1/4 LINE; TH N 2584.55 FT; TH E 1553 FT PARALLEL TO & 50 FT S OF N LINE OF SEC; TH S 2588.31 FT IN N&S 1/4 LINE TO PL OF BEG. BEING PART OF NW 1/4 SEC 25, T3S-R7E 94.52 AC. (SURVEY)

**FIRST AMENDMENT TO PLANNED DEVELOPMENT AGREEMENT
PREVIOUSLY ENTERED INTO BETWEEN ARGONAUT HOLDING INC., A
DELAWARE CORPORATION, WHOSE ADDRESS WAS 485 MILWAUKEE
AVE., DETROIT, MICHIGAN 48202, AND THE CHARTER TOWNSHIP OF
YPSILANTI, A MICHIGAN MUNICIPAL CORPORATION, WHOSE ADDRESS
IS 7200 S. HURON RIVER DR., YPSILANTI, MICHIGAN 48197**

THIS FIRST AMENDMENT TO THE UNIVERSITY CHEVROLET PLANNED DEVELOPMENT AGREEMENT ("Amendment") is made and entered as of the date of the last signature shown on the signature page hereof, by and between BURNING BUSH INTERNATIONAL INC., a Michigan Domestic Nonprofit Corporation (Burning Bush), whose address is 2069 Tyler Rd., Ypsilanti, Michigan 48198, and the CHARTER TOWNSHIP OF YPSILANTI, a Michigan Municipal Corporation, whose address is 7200 South Huron River Drive, Ypsilanti, Michigan 48197-7099 (the "Township").

RECITALS:

WHEREAS, on June 16, 1998 a Planned Development Agreement was entered into between Argonaut Holding Inc. (Argonaut) and the Charter Township of Ypsilanti which was recorded with the Washtenaw County Register of Deeds on July 21, 1998 which allowed the development of an automobile dealership which Agreement was recorded with the Washtenaw County Register of Deeds, a copy of the June 16, 1998 Planned Development Agreement being attached hereto and incorporated by reference and labeled Exhibit A to this Amendment; and

WHEREAS, Section 3.5 of the June 16, 1998 Development Agreement stated that said "**...Agreement shall be binding on, and shall inure to the benefit of the parties and their respective successor, heirs and assigns**"; and

WHEREAS, on June 24, 2011, Carnahan Chevrolet, a Delaware corporation, conveyed via a Special Warranty Deed the property located at 770 James L. Hart Parkway, Ypsilanti, MI 48197, to Burning Bush International Inc. (Burning Bush) which was recorded with the Washtenaw County Register of Deeds on June 29, 2011, at Liber 4854, Page 167, a copy of the Special Warranty Deed and Legal Description being attached hereto and incorporated by reference and labeled Exhibit B; and

WHEREAS, Burning Bush has become the owner of the Property described on Exhibit B attached hereto; and

WHEREAS, Burning Bush and the Township wish to provide for the amendment of the Original Planned Development Agreement dated June 16, 1998 in accordance with the terms of this Amendment; and

WHEREAS, Burning Bush desires to utilize the structures located on Exhibit B for the establishment of a worship facility (hereinafter referred to as the Burning Bush Church of God) and likewise build an additional 1900 square foot nonresidential addition to said church, and the parties hereto wish to amend the Original Planned Development Agreement to provide for the establishment of the Burning Bush Church of God and the 1900 square foot addition; and

WHEREAS, on June 21, 2011 and July 19, 2011 the Charter Township Board of Trustees approved Resolution 2011-13 which, *inter alia*, authorized the First Amendment to the Original Planned Development Agreement.

AGREEMENT:

NOW THEREFORE in consideration of the mutual covenants and benefits set forth herein, the sufficiency and adequacy of which are hereby mutually acknowledged and accepted, and with the intent to be legally bound hereby, the parties hereto hereby agree to amend the Original Planned Development Agreement as follows:

1. Changes to Section 2.1. Section 2.1 shall be revised to delete the reference that the only permitted principal uses within the Nonresidential Site shall be an automobile dealership, customary accessory buildings and uses thereto and shall be replaced with the language that the only permitted principal uses within the Nonresidential Site shall be for the establishment of a worship facility along with an additional 1900 square foot nonresidential addition to said worship facility.

2. Amendment to Sections 2.2, 2.5, 2.6 Regarding Final Site Plan. The Original Planned Development Agreement, consisting of the Final Site Plan submitted by Argonaut Holding Inc., shall be replaced with the Revised Final Site Plan attached to this Amendment and incorporated by reference and labeled as Exhibit C.

3. Landscaping Plan. The existing Landscaping Plan as required in the Original Planned Development Agreement, shall be installed by Burning Bush as set forth in said Plan, including but not limited to the replacement of all landscaping if deemed necessary by the Township's Planning Director, a copy of which is attached hereto and incorporated by reference and labeled Exhibit D.

4. Excluded Uses. Since the only permitted principal uses within the Nonresidential Site shall be for the establishment of a worship facility along with an additional 1900 square foot nonresidential addition to the worship facility, Burning Bush hereby agrees to exclude any and all uses of the property for a daycare, preschool, or any other child care facility since both parties have agreed it would be inappropriate to have any of the aforementioned facilities located in close proximity to a number of industrial facilities that are located near the worship facility.

5. Notice Provisions. The Original Planned Development Agreement shall be amended to provide that any notice, demand, request, consent, approval, designation, or other communication made pursuant to this Amendment (a "Notice"), shall be in writing and shall be given or made or communicated by personal delivery by United States registered or certified mail, return receipt requested, or by prepaid overnight delivery service of national reputation, providing for delivery against receipt, prepaid and addressed, or by facsimile and to be addressed as follows:

If to Owners: Pastor Don W. Shelby
 Burning Bush International Corp.
 2069 Tyler Rd.
 Ypsilanti, MI 48198

With a copy to: Urenia Ricks, Esq.
 Ricks & Associates PLLC
 30095 Northwestern Hwy., Ste. 10-A
 Farmington, MI 48334

If to Township: Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti
7200 South Huron River Drive
Ypsilanti, Michigan 48197

With a copy to: William Douglas Winters, Esq.
McLain & Winters
61 North Huron Street
Ypsilanti, Michigan 48197

6. Approval by the Parties. This Amendment has been approved by the Owners and the Township through action of the Owners' Board and the Township Board at duly scheduled meetings as evidenced by the Owners' and Township Boards' Corporate Body Resolutions dated the ____ day of December, 2011, and the ____ day of December, 2011, respectively.

7. Execution in Counterparts. This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which shall constitute one agreement. The signature of any party to any counterpart shall be deemed to be a signature to and may be appended to any other counterpart.

8. Recordation of Amendment. The Township shall record this Amendment with the Washtenaw County Register of Deeds.

9. Miscellaneous. Except as specifically amended herein, all the terms and provisions of the Original Planned Development Agreement are hereby ratified and affirmed to be in full force and effect as of the date hereof. To the extent of any conflict between the Original Planned Development Agreement, and this Amendment, the terms and provisions of this Amendment shall govern and control and any conflicting terms and provisions of the Original Planned Development Agreement, shall be deemed amended to the extent necessary not to conflict with the provisions hereof. Capitalized terms used herein shall have the same meaning as used in the Original Planned Development Agreement.

(SIGNATURE PAGES FOLLOW)

IN WITNESS WHEREOF, this Amendment shall be deemed entered into and effective on the last date shown below.

OWNERS:

Burning Bush International Corp.,
a Domestic Nonprofit Corporation

By: _____

Its: _____

Date: _____, 2011

STATE OF MICHIGAN)
)ss.
COUNTY OF)

The forgoing First Amendment to Planned Development Agreement was acknowledge before me this _____ day of _____, 2011, by _____, the _____ of Burning Bush International Corp., on behalf of said company.

Notary Public
_____County, MI
Acting in _____ County, MI
Commission Expires: _____

TOWNSHIP:

CHARTER TOWNSHIP OF PSILANTI,
a Michigan Municipal Corporation

By: _____
Its: Brenda L. Stumbo, Supervisor

Date: _____, 2011

By: _____
Its: Karen Lovejoy Roe, Clerk

Date: _____, 2011

STATE OF MICHIGAN)
)ss.
COUNTY OF)

The forgoing First Amendment to Planned Development Agreement was acknowledged before me this _____ day of _____, 2011, by Brenda L. Stumbo and Karen Lovejoy Roe, the Supervisor and Clerk, respectively, of the Charter Township of Ypsilanti, a Michigan municipal corporation, on behalf of said municipal corporation.

Notary Public
_____ County, MI
Acting in _____ County, MI
Commission Expires: _____

EXHIBIT LIST

- Exhibit A Planned Development Agreement Dated June 16, 1998
- Exhibit B Special Warranty Deed with Legal Description
- Exhibit C Revised Final Site Plan
- Exhibit D Existing Landscape Plan

TIME RECORDED 8:41
DATE 6/12/98
PEGGY M. HAINES
REGISTER

3715 0207

RECORDED
*ASHTENAW COUNTY, MI

COUNTY CLERK REGISTER

PLANNED DEVELOPMENT AGREEMENT
University Chevrolet

2333 033003 2776 713740 7-11-98
NISC
8383 033003 2776 713740 7-11-98

This Development Agreement ("**Agreement**") is entered into as of the 16th day of June, 1998, by and between Argonaut Holding, Inc., a Delaware Corporation, whose address is 485 Milwaukee Avenue, Detroit, Michigan 48202 ("**Developer**") and the Charter *Township* of Ypsilanti, a Michigan Municipal Corporation, whose address is 7200 S. Huron River Drive, Ypsilanti, Michigan 48197-7099 (the "**Township**").

RECITALS

A. **WHEREAS, Developer** desires to develop certain real property consisting of approximately 6.38 acres (*lot 4, Huron Center Commercial & Industrial Park*) located on the north side of James L. Hart Parkway, west of Huron/Whittaker Street, which real property is described on Exhibit A attached hereto and made a part hereof (the "**Property**"), as a non-residential planned development district consisting of an automobile dealership to be known as University Chevrolet (the Nonresidential Site) and;

B. **WHEREAS, Developer** desires to develop the Nonresidential Site pursuant to Article XIX of the *Township's* Zoning Ordinance as a PD Planned Development District and;

C. **WHEREAS, Developer** desires to build all necessary infrastructure such as but not limited to water mains, sanitary sewers, storm sewers, drainage facilities, roads, sidewalks, curbs & gutters, without the necessity of special assessments by the *Township*, and

D. **WHEREAS, Developer** desires to install lot grading and soil erosion and sedimentation control improvements as set forth on the Construction Plans and to provide drainage for storm water from the project site so that storm water will not flow from the nonresidential site onto any adjacent property outside the project site or from one lot to another within the industrial park in such amounts as to cause damage to such adjacent property, as set forth under the Soil Erosion Control Ordinance #102 and;

E. **WHEREAS**, On January 5, 1998, the *Township's* Planning Commission reviewed *Developer's* application for a planned development district and Preliminary Site Plan (stage I site plan) for the Nonresidential Site, after which said Planning Commission's recommendations were presented to the *Township* Board and;

F. **WHEREAS**, on January 20, 1998, the *Township* Board reviewed and approved *Developer's* application for a planned development district and the Preliminary Site Plan (stage I site plan) for the Nonresidential Site and;

G. **WHEREAS**, on April 7, 1998, the **Township** Board reviewed and approved **Developer's** Final Site Plan (stage II site plan) for the Nonresidential Site, and on that date, the **Township** Board rezoned the **Property** to the PD Planned Development Zoning District and;

H. **WHEREAS**, the approved Final Site Plan (stage II site plan) for the Nonresidential Site is consistent with the purposes and objectives of the **Township's** PD Planned Development District, and is otherwise consistent with the **Township's** Zoning Ordinance pertaining to the use and development of the **Property** and;

I. **WHEREAS**, Section 1905 of the **Township's** Zoning Ordinance requires the execution of a Planned Development **Agreement** in connection with the approval of the PD Planned Development District and the Nonresidential Site Plan (stage II site plan) for the Nonresidential Site, which **Agreement** shall be binding upon the **Township**, the **Developer** and the Owner/s of the **Property**, their successors, heirs and assigns.

NOW, THEREFORE, in consideration of the mutual covenants of the parties described in this **Agreement**, and with the express understanding that this **Agreement** contains important and essential terms which are incorporated by reference as part of the final approval of the **Developer's** Nonresidential Site Plan (stage II site plan), the parties agree as follows:

ARTICLE I

GENERAL TERMS

1.1 **Developer** and the **Township** acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties, their successors, heirs and assigns.

1.2 The **Township** acknowledges and represents that the **Property** has been rezoned PD Planned Development District for the development of the Nonresidential Site, and for purposes of recordation shall be referred to as Planned Development No. 4

1.3 The Final Site Plan (stage II site plan) for the Nonresidential Site, which is attached hereto as Exhibit B and incorporated herein by reference (the "Final Site Plan"), has been approved in accordance with the authority granted to and vested in the **Township** pursuant to Act. No. 184, Public Acts of 1943, as amended, the **Township** Rural Zoning Act; Act No. 285, Public Acts of 1931, as amended, and Act No. 168, Public Acts of 1945, as amended, relating to municipal planning and in accordance with Ordinance No. 74, the Zoning Ordinance of Ypsilanti **Township**, enacted 1994, as amended.

1.4 *Developer* and the *Township* acknowledge that the approved Final Site Plan for the Nonresidential Site incorporates the conditions and requirements pertaining to the Final Site Plan that were adopted by the *Township* Board, based upon the recommendations of the *Township* consultants, *Township* administrative staff, and the *Township* Planning Commission.

1.5 The terms, provisions and conditions of this *Agreement* shall be deemed to be of benefit to the *Property* described on Exhibit A and shall be incorporated by the appropriate executed instruments into the title of said *Property* and shall be deemed a restrictive covenant which shall run with the land and shall not be modified unless otherwise agreed to in writing by the *Township*, the *Developer* and/or owner/s of the *Property* and/or their successors, heirs and assigns.

ARTICLE II

PROVISIONS REGARDING DEVELOPMENT OF THE NONRESIDENTIAL SITE

The Township and Developer hereby agree as follows:

2.1 The only permitted principal uses within the Nonresidential Site shall be an automobile dealership, customary accessory buildings and uses thereto.

2.2 Prior to the issuance of building permits the *Developer* shall prepare and submit to the *Township* seven (7) copies of the "detailed plans and specifications" prepared by a Registered Professional Engineer for the construction and/or installation of a driveway approach, on-site paving, sidewalks, water mains, sanitary sewers, storm sewers, detention systems and mass grading, with the understanding that no work on said improvement shall commence until said plans and specifications have been approved by the *Township* Engineer, which approval may be given in phases. *Developer* shall provide all other information to the *Township*, its engineers and consultants as shall be required and/or requested.

2.3 *Developer* shall prepare the appropriate calculations for the runoff and detention and shall submit an itemized tabulation of piping and costs of construction.

2.4 *Developer* shall provide a maximum of 1' to 5' slope of the detention pond, to serve the health, safety and welfare of the public. No part of the detention area shall be allowed to remain in an unkempt condition. All grass and growth shall be maintained and cut in accordance with *Township* ordinances. The inlet and outlets shall be kept functioning.

In the event *Developer* and/or the *Owner/s* of the *Property* at any time fail to maintain or preserve the detention basin areas, the inlet and outlet areas, etc., in accordance with this *Agreement*, the *Township* may serve written notice upon the *Developer* and/or the *Owner/s* of the *Property*, setting forth the deficiencies in which *Developer* and/or the *Owner/s* of the *Property* have failed to maintain and/or preserve the detention basin areas, inlet and outlet areas, etc., in accordance with this *Agreement*. Said written notice shall include a demand that deficiencies of maintenance and/or preservation be cured within thirty (30) days of the date of said notice. If the deficiencies set forth in the original notice, or any subsequent notice thereto, are not cured within such thirty (30) day period or any extension thereof, the *Township* in order to prevent the detention basin areas, inlet and outlet areas, etc. from becoming a nuisance, may enter upon the detention basin areas, inlet and outlet areas, etc., and perform the required maintenance and/or preservation to cure the deficiencies. The *Township's* cost to perform any such maintenance and/or preservation, together with a ten (10) percent surcharge for administrative costs shall constitute a lien on said *Property* and placed on the next *Township* roll as a special assessment and collected in the same manner as general *Property* taxes.

2.5 The parties acknowledge that the Final Site Plan identifies the width and size of the lot, the approved setbacks therein, and the proposed location of the building area within the lot. No exterior wall of a principal building shall be erected or placed other than within the approved confines of the building area. The parties acknowledge and agree that the approved building areas were selected *inter alia* to accomplish the preservation of the *Property's* natural resources and topographic features, including, but not limited to, existing trees. In the event of a conflict between this *Agreement* and the Nonresidential Site Plan attached hereto and any other *Township* ordinance, rule or regulation as it pertains to the width and size of the lot, setbacks within or the location of the building area, this *Agreement*, with the attachments identified herein, shall control.

2.6 The Final Site Plan reviewed and approved by the *Township* pursuant to Article XIX of the Ypsilanti *Township* Zoning Ordinance for the development of said *Property* shall be governed by the *Township* ordinances as they exist on the date of the signing of this *Agreement* and shall not be affected by any subsequent enactments or amendments to *Township* ordinances, rules and regulations as it pertains to the development of the *Property* in accordance with the approved final site plan.

2.7 The *Developer* shall secure a right-of-way construction permit for the installation of a driveway approach and utility leads and extensions from all required governmental agencies as it pertains to and affects the James L. Hart Parkway.

2.8 The Nonresidential Site shall be developed with public sanitary sewers as approved by the Ypsilanti Community Utilities Authority and the Michigan Department of Environmental Quality, subject to all applicable laws and regulations. The Nonresidential Site shall also be developed with public water mains as approved by the Ypsilanti Community Utilities Authority and the Michigan Department of Public Health, subject to all applicable laws and regulations. All standard connections, inspections, costs and fees imposed by the *Township*, including, but not limited to, engineering inspections, shall be paid by the *Developer* and/or Owner of the *Property*.

2.9 *Developer* shall dedicate all necessary easements to the Charter *Township* of Ypsilanti for the construction and maintenance of public improvements, including, but not limited to, sanitary sewer, storm sewer and water main improvements.

2.10 The *Developer* and/or Owner shall take all reasonable measures requested by the *Township* to resolve any dust created by trucks traveling to and from the construction site which measures shall include installing brine on the roads when requested by the *Township*, as well as deploying a water truck on site when dust conditions create a nuisance during the site development stage of construction, the expense of which shall be borne exclusively by the *Developer*. The *Developer* furthermore agrees to direct all truck traffic onto paved roads whenever possible.

2.11 *Developer* shall furnish to the *Township* a performance bond, cash or irrevocable Bank Letter of Credit, suitable to the *Township* attorney, in the amount of \$330,500 which has been determined by the *Township* Engineer, to pay for underground improvements including, but not limited to, water mains, sanitary sewers, Washtenaw County Drain Commission storm sewers, sidewalks, footpaths, street lights, retention ponds and any other site improvements required by the *Township*.

2.12 (A) *Developer* shall furnish a "project engineer's certificate", indicating that the water, sanitary sewer, storm sewer, and the storm water detention/retention facilities have been constructed in accordance with the *Township* "Engineering Design Specifications for Site Improvements", adopted by YCUA and the *Township*.

(B) *Developer* shall furnish "as built" engineering plans (3 copies, microfilmed), reviewed and approved by the *Township's* Engineer, showing all site improvements installed per *Township* specifications. All inspections for water and sewer (sanitary and storm) installations are to be performed by *Township* and YCUA engineering inspectors, with applicable fees. (See Section 2.9).

(C) *Developer* shall furnish a "project engineer's certificate", indicating that all soil erosion and sedimentation measures have been complied with, according to local Ordinance #102 and part 91 of Act 451 of the Public Acts of 1994.

2.13 *Developer* shall provide for the installation of all improvements pursuant to this *Agreement* and in accordance with the approved plans prior to the issuance of a Certificate of Occupancy. If all of the improvements are not completed by the time the Certificate of Occupancy is requested, the Community Development Coordinator, or his designee, may accept cash or an irrevocable Letter of Credit from the *Developer* for the remaining unfinished improvements, if it is determined that public health and safety standards have been met. The *Developer* shall repair all defects in said public improvements to the *Township* Engineer's satisfaction, which develop within one (1) year from the date of acceptance thereof by the *Township*.

2.14 *Developer* shall install all electric, telephone and other communication systems underground in accordance with the requirements of the applicable utility company.

2.15 *Developer* shall deposit, prior to issuance of a building permit, \$34,692.33 in a landscape tree planting escrow account with the *Township* in the form of a check payable to the Charter *Township* of Ypsilanti which shall then be remitted to the *Township* Treasurer. *Developer* agrees that all trees planted shall be in accordance with acceptable horticultural practices and in accordance with all *Township* standards and specifications. The trees shall be planted in accordance with the approved landscape plan and in accordance with the final site plan. All trees planted by the proprietor shall be guaranteed for one (1) year after planting. Said escrow monies shall be returned to the *Developer/owner* of the *Property*, less 10% to cover inspection costs by the *Township*, one (1) year after the date of acceptance by the *Township*.

2.16 *Developer* shall pay to YCUA an inspection deposit for the engineering inspections of all underground installations and paving, in an amount to be determined by the *Township* Engineer, at least 48 hours prior to the start of underground construction.

2.17 *Developer* shall place all mechanical systems including, but not limited to, make up air, heating, air conditioning, etc., on the roofs of all principal and accessory buildings in such a manner so they are visually screened from James L. Hart Parkway, Huron Street, and I-94.

2.18 *Developer* shall provide fire water lines and hydrants on site and have them fully operational before combustible materials are assembled on site.

2.19 *Developer* shall install vertical signs on the designated fire lane in the rear of said site which shall state "No Parking - Fire Lane", and install vertical signs stating "No Parking - Fire Lane" at a maximum spacing of 150' from the drop off area and the service drive.

2.20 *Developer* shall remove all discarded building materials and rubbish from the Nonresidential Site at least once each month during construction of the site improvements and within one month after completion or abandonment of construction. No burning of discarded construction material shall be allowed on site.

2.21 *Developer* shall install adequate lighting in all parking lots on said site, which installation shall be in accordance with the approved final site plan. Furthermore, said *Developer* and owner/s of said *Property*, their successors, heirs and assigns, hereby agree to participate and be included in a special assessment district for the purpose of installing, improving, and maintaining a lighting system for lighting improvements to the Huron Street/Whittaker Road corridor. Said *Developer* and owner/s of the *Property*, their successors, heirs and assigns, agree that the cost of said lighting improvements shall be defrayed by a special assessment against the *Property* especially benefited by the lighting improvement. Said *Developer* and/or the owner/s of said *Property*, their successors, heirs and assigns, knowingly and voluntarily waive all rights to file an objection to the creation of a special assessment district for the purpose of installing, improving and maintaining a street lighting system on the Huron Street/Whittaker Road corridor whether said assessment district is created by a resolution of the Charter *Township* Board of Trustees or if submitted to the *Township* Board by more than 50% of the record owners of said land in the special assessment district pursuant to Act 188 of the Public Acts of 1954, as amended by Public Act 1974, No. 143, as amended.

It is further more agreed by the parties that the terms, provisions and conditions of Section 2.21 shall be incorporated by the appropriate executed instruments into the title of said *Property* and shall run with the *Property* and shall not be modified unless otherwise agreed to in writing by the *Township*, the *Developer* and owner/s of the *Property*, their successors, heirs and assigns.

2.22 *Developer* and/or owner/s of said *Property* shall install a five (5) foot sidewalk within the James L. Hart Parkway, commencing on the north side of the street from the Huron/Whittaker Road and terminating at the west end of *Developer's Property*. The *Developer* and/or owner/s of said *Property* agree that said sidewalk shall meet all requirements and specifications of *Township* ordinances, rules and regulations. Furthermore, said *Developer* and/or owner/s agree to be responsible for all maintenance and repairs to the portion of said sidewalk which fronts on lot #4 Huron Center Commercial and Industrial Park, which is described in more detail on Exhibit A attached hereto and made a part hereof.

2.23 *Developer* shall provide a computer disk containing the approved Final Site Plan in its entirety to the Community & Economic Development Department in a format acceptable to the *Township*.

ARTICLE III

MISCELLANEOUS PROVISIONS

3.1 This *Agreement* may not be modified, replaced, amended or terminated without the prior written consent of the parties to this *Agreement*. Until the rights and responsibilities under this *Agreement* are transferred to the Owner/s of the *Property*, the *Developer* and the *Township* shall be entitled to modify, replace, amend or terminate this *Agreement*, without requiring the consent of any other person or entity whatsoever, regardless of whether such person has any interest in the *Property*, including Owner/s of the *Property*, mortgagees, and others. Once the rights and responsibilities under this *Agreement* are transferred to the owner/s of the *Property*, the only parties entitled to modify, replace amend or terminate this *Agreement* shall be the owner/s of the *Property* and the *Township*.

3.2 This *Agreement* shall be governed by and be construed in accordance with the laws of the State of Michigan.

3.3 This *Agreement* has been approved by the *Developer* and the owner/s of the *Property* and *Township*, through action of the *Township* Board at a duly scheduled meeting.

3.4 This *Agreement* may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one *Agreement*. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

3.5 This *Agreement* shall be binding on, and shall inure to the benefit of the parties and their respective successors, heirs and assigns.

ARTICLE IV

The Charter Township of Ypsilanti hereby agrees:

4.1 The *Township* shall accept all easements for public utilities.

4.2 In consideration of the above undertakings to approve University Chevrolet, the *Township* shall provide timely and reasonable *Township* inspections as may be required during construction.

4.3 The *Township* will record this *Agreement* with the Washtenaw County Register of Deeds.

IN WITNESS WHEREOF, the parties have executed this **Agreement** as the year and date set forth above. This **Agreement** is not intended to create contractual right for third parties. It may be enforced, amended or rescinded only by the parties or their successors in interest. The obligation of the **Developer** contained herein shall be binding on successors and assigns in ownership the nonresidential site known as University Chevrolet, described in Exhibit A.

WITNESS:

"Developer"

Dennis Lukasik
Dennis Lukasik

Sharon Boon
Sharon Boon

Dennis Lukasik
Dennis Lukasik

Sharon Boon
Sharon Boon

Argonaut Holdings
485 Milwaukee Avenue
Detroit, MI 48202

By: J.J. Dues
Its: President **J. J. Dues General Director
Worldwide Real Estate**

"Owner/s"
J.J. Dues
**J. J. Dues General Director
Worldwide Real Estate**

WORLDWIDE REAL ESTATE
BY: J.J. Dues

"Township"

Angela Robinson
Angela Robinson

Valerie Bilanski
VALERIE BILANSKI

Maria Thomas
Maria Thomas

Sally J. Van Slambrouck
SALLY J. VAN SLAMBROUCK

Charter Township of Ypsilanti
7200 South Huron River Dr.
Ypsilanti, Michigan 48197

By: Karen Lovejoy Roe
Its: Supervisor
Karen Lovejoy Roe

By: Brenda Stumbo
Its: Clerk
Brenda Stumbo

STATE OF MICHIGAN
Wayne)ss
COUNTY OF WASHTENAW

The foregoing instrument was acknowledged before me this 24th day of
June June, 1998, by J.J. Dues, President, Argonaut Holdings, a
Michigan Corporation, on behalf of the corporation.

Meri Kelly Moustakas
Wayne Notary Public
Washtenaw County, Michigan
My Commission Expires: 6/27/98
6/27/98

MERI KELLY MOUSTAKAS
NOTARY PUBLIC - WAYNE COUNTY, MI
MY COMMISSION EXPIRES 06/27/98

STATE OF MICHIGAN
Wayne)ss
COUNTY OF WASHTENAW

The foregoing instrument was acknowledged before me this 24th day of
June June, 1998, by J.J. Dues, Owner/s.

Meri Kelly Moustakas
Wayne Notary Public
Washtenaw County, Michigan
My Commission Expires: 6/27/98
6/27/98

MERI KELLY MOUSTAKAS
NOTARY PUBLIC - WAYNE COUNTY, MI
MY COMMISSION EXPIRES 06/27/98

STATE OF MICHIGAN
)ss
COUNTY OF WASHTENAW

The foregoing instrument was acknowledged before me this 25 day of
June, 1998, Karen Lovejoy Roe, Supervisor, and Brenda Stumbo, Clerk, of the
Charter Township of Ypsilanti, a Michigan Municipal Corporation, on behalf of the
corporation.

Nancy K. Wyrbkowski
Notary Public
Washtenaw County, Michigan
My Commission Expires: 07/04/99

NANCY K. WYRYBKOWSKI
Notary Public, Washtenaw County, MI
My Commission Expires July 4, 1999

APPROVED AS TO SUBSTANCE:

William Douglas Winters
Attorney at Law
61 N. Huron Street
Ypsilanti, MI 48197

DRAFTED BY:

Community & Economic
Development Department
7200 S. Huron River Drive
Ypsilanti, MI 48197

When Recorded Return To:

Brenda Stumbo, Clerk
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48197



EXHIBIT "A"
LEGAL DESCRIPTION
UNIVERSITY CHEVROLET

K-11-17-361-005

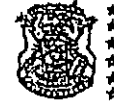
Situated in Ypsilanti Twp.

LOT 4, HURON CENTER COMMERCIAL AND INDUSTRIAL PARK SUBDIVISION (6.38
ACRES).

L: 4894 P: 167 8020662 D
06/29/2011 11:25 AM Total Pages: 3
Lawrence Kastenbaum, Washtenaw Co



Receipt# 11-5498 6020662
06/29/2011 Washtenaw Co, Michigan
Real Estate Transfer Tax
Tax Stamp # 146754
County Tax: \$887.50 State Tax: \$4887.50



SPECIAL WARRANTY DEED
(Michigan)

Jul 26 11 11:19p

TAX PARCEL ID: K-11-17-361-005
K-11-17-361-021
COUNTY: Washtenaw

Tax Mailing Address:
Burning Bush International, Incorporated
2069 Tyler Road
Ypsilanti, Michigan 48198
Attention: Don W. Shelby

Time Submitted for Recording
Date 06/29/2011 Time 1:05 PM
Lawrence Kastenbaum
Washtenaw County Clerk/Registrar

KNOW ALL PERSONS BY THESE PRESENTS, THAT:

CARNAHAN CHEVROLET, INC., a Delaware corporation, having a tax mailing address at 2142 Austin Drive, Troy, MI 48083 (hereinafter called "**Grantor**"), and **BURNING BUSH INTERNATIONAL, INCORPORATED**, a Michigan corporation, having a tax mailing address at 2069 Tyler Road, Ypsilanti, MI 48198 (hereinafter called "**Grantee**"), for and in consideration of, the sum of ~~Six Hundred Twenty Five Thousand and No/100 Dollars~~ (\$625,000.00), received to its full satisfaction, does hereby grant, sell and convey unto Grantee, in fee simple, any and all right, title and interest, if any, Grantor may possess in and to the following described real estate located in the above-referenced County, and State of Michigan, and being more particularly described to-wit (the "**Property**"):

CONVEY: **SEE ATTACHED "EXHIBIT A" incorporated herein.**

together with all improvements located thereon and all rights and appurtenances thereto in any way belonging to Grantor; subject, however, to property taxes for the year 2011 and all exceptions to title (the "**Permitted Encumbrances**") which affect the Property and which are of record in the official records of Washtenaw County, Michigan.

Grantor is transferring and conveying its right, title and interest, if any, in and to the Premises, in its "as is" and "where is" condition.

The Property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act. Grantor further grants to Grantee the right to make all divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

in fee simple, any and all right, title and interest, if any, Grantor may possess in and to the following described real estate located in the above-referenced County, and State of Michigan, and being more particularly described to-wit (the "**Property**"):

WASHTENAW COUNTY TREASURER
TAX CERTIFICATE NO. 683487

Carnahan Chevrolet

73

CONVEY: **SEE ATTACHED "EXHIBIT A" incorporated herein.**

together with all improvements located thereon and all rights and appurtenances thereto in any way belonging to Grantor; subject, however, to property taxes for the year 2011 and all exceptions to title (the "**Permitted Encumbrances**") which affect the Property and which are of record in the official records of Washtenaw County, Michigan.

Grantor is transferring and conveying its right, title and interest, if any, in and to the Premises, in its "as is" and "where is" condition.

The Property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act. Grantor further grants to Grantee the right to make all divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended.

EXHIBIT A

LEGAL DESCRIPTION

TOWNSHIP OF YPSILANTI

Parcel 1:

Lot 4, Huron Center Commercial and Industrial Park, as recorded in Liber 26 of Plats, Pages 66 through 68, Washtenaw County Records.

Parcel 2:

That part of Lot 3, Huron Center Commercial and Industrial Park, described as: Beginning at the Northwest corner of Lot 3 of Huron Center Commercial and Industrial Park, as recorded in Liber 26 of Plats, Pages 66 through 68, Washtenaw County Records; thence North 71 degrees 06 minutes 30 seconds East 317.97 feet along the North line of said Lot 3 and the South line of I-94 Freeway; thence South 02 degrees 57 minutes 43 seconds East 506.14 feet; thence 193.83 feet along the arc of a 770.00 foot radius non-tangential circular curve to the left, chord bearing South 79 degrees 49 minutes 35 seconds West 193.32 feet along the South line of said Lot 3 and the North line of James L. Hart Parkway (recorded as Commerce Parkway) (86 feet wide); thence North 17 degrees 23 minutes 05 seconds West 457.56 feet along the West line of said Lot 3 to the point of beginning.

Together with and subject to an easement for shared detention and storm water drainage described as follows: Beginning at the Southeast corner of Lot 3 of Huron Center Commercial and Industrial Park, as recorded in Liber 26 of Plats, Pages 66 through 68, Washtenaw County Records; thence 25.81 feet along the arc of a 770.00 foot radius non-tangential circular curve to the left, chord bearing North 79 degrees 29 minutes 53 seconds West 25.81 feet along the North line of James L. Hart Parkway (recorded as Commerce Parkway) (86 feet wide); thence North 03 degrees 18 minutes 20 seconds East 220.77 feet; thence North 77 degrees 51 minutes 04 seconds West 116.99 feet; thence South 02 degrees 32 minutes 15 seconds West 34.83 feet; thence 125.74 feet along the arc of a 770.00 foot radius non-tangential circular curve to the left, chord bearing by South 86 degrees 17 minutes 30 seconds West 125.59 feet along the North line of said James L. Hart Parkway; thence North 05 degrees 50 minutes 69 seconds West 245.83 feet; thence North 87 degrees 02 minutes 14 seconds East 171.49 feet; thence South 02 degrees 32 minutes 15 seconds West 172.27 feet; thence South 77 degrees 51 minutes 04 seconds East 132.50 feet; thence South 02 degrees 44 minutes 15 seconds West 60.50 feet along the East line of said Lot 3 to the point of beginning, being a part of Lot 3, Huron Center Commercial and Industrial Park.

IN WITNESS WHEREOF, I have hereunto set my hand, to be effective as of the 24th day of June, 2011.

CHEVROLET
CARNAHAN MFGT, INC., a Delaware corporation

By: [Signature]
Name: James Selzer
Title: Vice President and Treasurer

6020662 L: 4854 P: 167 D 06/29/2011 11:25 AM Page 2 of 3

STATE OF MICHIGAN)
COUNTY OF Oakland)

The foregoing instrument was acknowledged before me this 24th day of June, 2011, by James Selzer, the Vice President and Treasurer of Carnahan MFGT, Inc., a Delaware corporation on behalf of the corporation.

TRACIE L. NICHOLS
Notary Public, State of Michigan
County of Oakland
My Commission Expires 03-19-2013
Acting in the County of Oakland

CHEVROLET
CARNAHAN MFGT, INC.
[Signature]
Notary Public

THIS INSTRUMENT PREPARED BY:

Weil, Gotshal & Manges LLP
200 Crescent Court, Suite 300
Dallas, TX 75201-6950
Attention: Justin Mapes, Esq.

RECORD AND RETURN TO:

Burning Bush International, Inc.
2069 Tyler Road
Ypsilanti, Michigan 48198
Attention: Don W. Shelby

Space below for Register of Deeds' Use Only

Tax Parcel #: Recording Fee: 20.00 Revenue Stamps:

K-11-17-361-005

The foregoing instrument was acknowledged before me this 24th day of June, 2011, by James Selzer, the Vice President and Treasurer of Carnahan MFGT, Inc., a Delaware corporation on behalf of the corporation.

THIS INSTRUMENT PREPARED BY:

Weil, Gotshal & Manges LLP

2. Burning Bush International, Inc.

Carnahan Chevrolet

Tax Parcel #: Recording Fee: 20.00

K-11-17-361-005

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community
Standards

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

November 21, 2011

Mr. Brad Moore
Bradley Moore & Associates
2232 South Main, Suite 406
Ann Arbor, MI 48103

Re: Burning Bush International Site Plan

Mr. Moore

Please be advised that this office is in receipt of your revised PD Stage II Final Site plan with a final revision date of November 14, 2011 as associated with the proposed 1,900 square-foot non-residential addition to the Burning Bush Church of God located at 770 James L. Hart Parkway.

The November 14, 2011 site plan has been reviewed and approved per the conditions attached during the October 27, 2011 Planning Commission hearing, specifically the condition that all items noted within the staff report dated the same shall be resolved prior to final approval.

With that said, please be further advised that the final site plan dated November 14, 2011 meets all conditions noted within the staff report dated October 27, 2011 and is recommended for final approval to the Board of Trustees.

If you should have any questions or wish to discuss this matter in greater detail, please feel free to contact me at 734-485-3943.

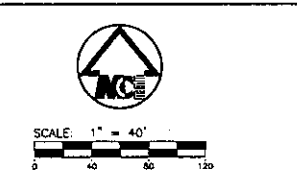
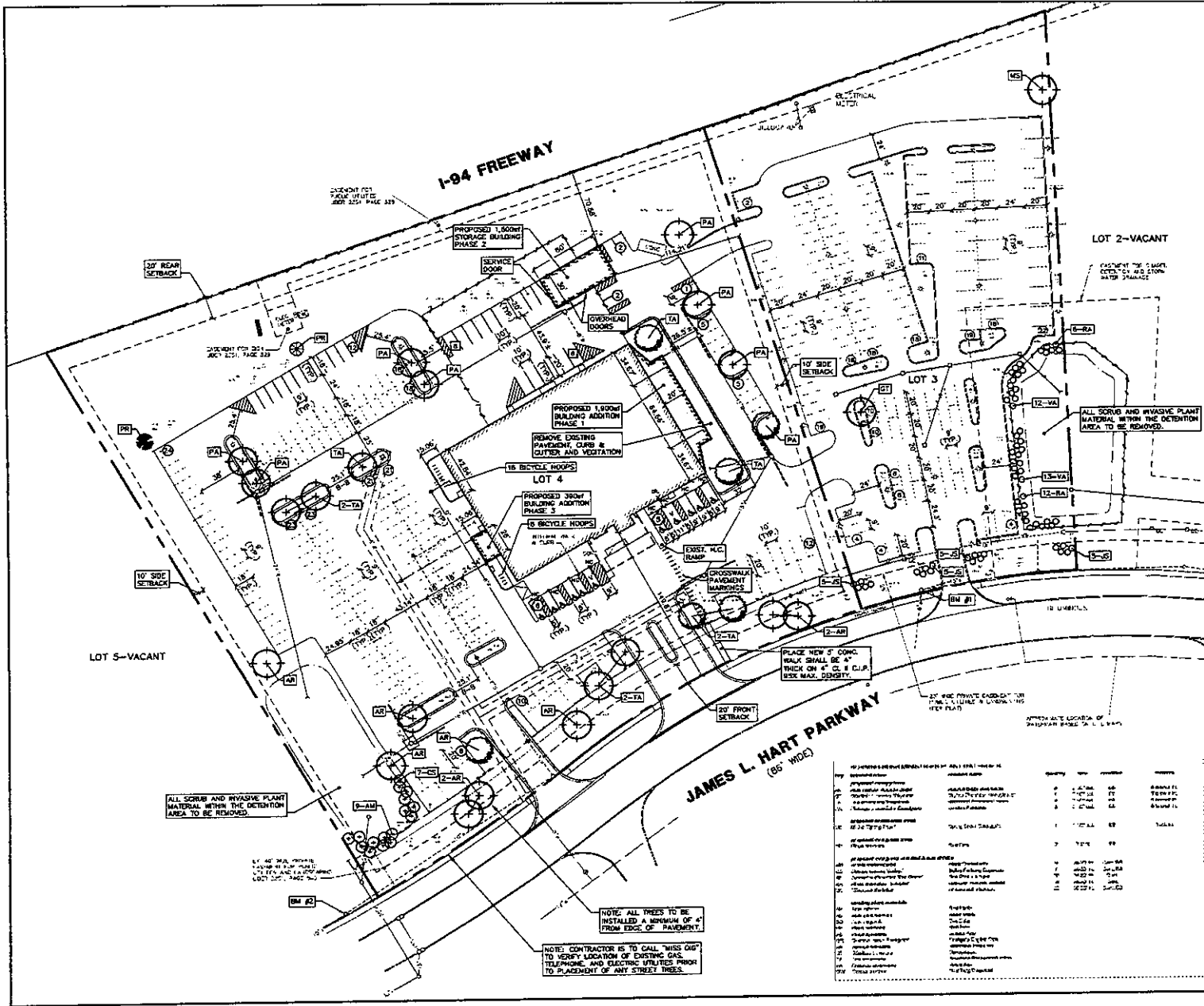
Sincerely,

Joseph Lawson

Joseph Lawson
Planning and Development Coordinator

Cc File
Brenda Stumbo, Supervisor

Karen Lovejoy Roe, Clerk
Larry Doe, Treasurer
Mike Radzik, OCS Director
Ron Fulton, Building Director
Denny McLain, Twp Attorney
Burning Bush International, 770 James L. Hart Parkway, Ypsilanti, MI 48197



LEGEND

⊛	ELEC. TRANSFORMER
—	EXIST. TELEPHONE LINE
—	EXIST. WATER MAIN
—	EXIST. HYDRANT
—	EXIST. GATE VALVE IN BOX
—	EXIST. GATE VALVE IN WELL
—	EXIST. STORM SEWER
—	EXIST. CATCH BASIN OR INLET
—	EXIST. CLEANOUT
—	EXIST. SANITARY SEWER
—	TELEPHONE BOSSER
—	EXIST. SINGLE TREE FENCE
⊙	PROPOSED CANOPY TREE
⊕	PROPOSED FLOWERING TREE
⊗	PROPOSED EVERGREEN TREE
⊘	PROPOSED SHRUBS
⊙	EXISTING TREE TO BE REMOVED AND REPLACED
⊙	STANDARD PARKING SPACE COUNT
⊙	BARRIER FREE PARKING SPACE COUNT
⊙	LARGE VEHICLE PARKING SPACE (10'x30')
⊙	MAN ACCESSIBLE BARRIER FREE PARKING SPACE
⊙	HANDICAP PARKING SIGN

- LANDSCAPE NOTES**
- The site is a 2nd phase addition to an existing site. The existing site contains a mix of trees and shrubs. The new site is to be planted with a mix of trees and shrubs. The trees to be planted are listed in the attached schedule. The shrubs to be planted are listed in the attached schedule.
 - The trees to be planted are to be planted in the attached schedule. The shrubs to be planted are to be planted in the attached schedule.
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ITEM	DESCRIPTION	QUANTITY	UNIT	REMARKS
1	PLANTING SCHEDULE			
2	PLANTING SCHEDULE			
3	PLANTING SCHEDULE			
4	PLANTING SCHEDULE			
5	PLANTING SCHEDULE			
6	PLANTING SCHEDULE			
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27	PLANTING SCHEDULE			
28	PLANTING SCHEDULE			
29	PLANTING SCHEDULE			
30	PLANTING SCHEDULE			

PARKING LOT COUNT

TYPE	REQUIRED	PROVIDED
STANDARD	8	2
LARGE VEHICLE	288	295
TOTAL	296	423 SPACES

SETBACK REQUIREMENTS

TYPE	REQUIRED	PROVIDED
FRONT	20'	149.87'
SIDE	10'	114.21'
REAR	20'	70.88'

MIDWESTERN CONSULTING
 3013 Falls Church Rd
 Falls Church, VA 22044
 Phone: 703-885-0000
 Fax: 703-885-0000

MIDWESTERN CONSULTING
 3013 Falls Church Rd
 Falls Church, VA 22044
 Phone: 703-885-0000
 Fax: 703-885-0000

CLIENT: **BURNING BUSH CHURCH**
 3013 Falls Church Rd
 Falls Church, VA 22044
 Phone: 703-885-0000
 Fax: 703-885-0000

BURNING BUSH INTL. MINISTRIES
 STRIPING AND LANDSCAPE PLAN

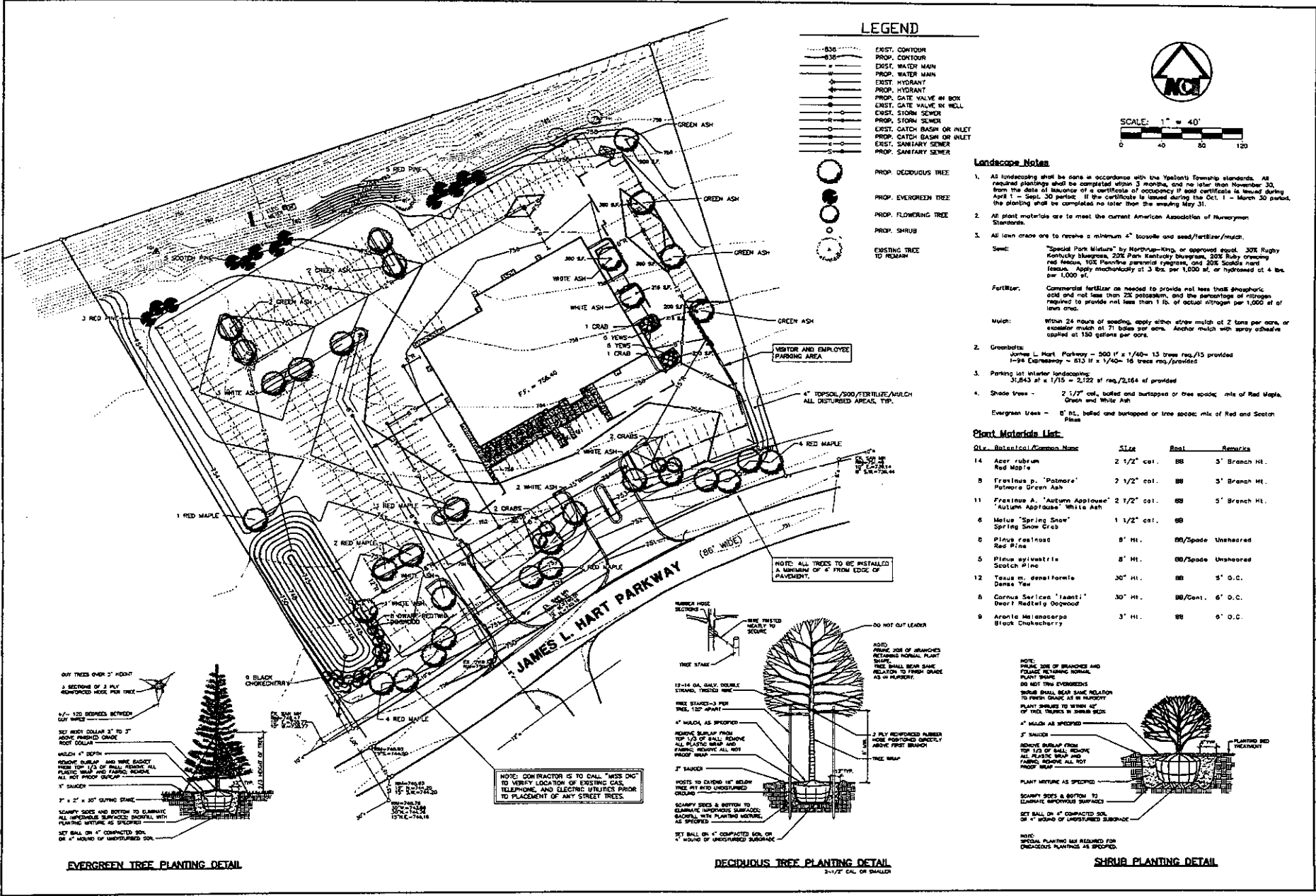
2

JOB No: **11037**
 DATE: **11/11/03**
 DRAWN BY: **DM**
 CHECKED BY: **DM**
 DATE: **11/11/03**

811
 Before you dig, call 811.
 Call before you dig.

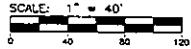
M:\2003\11037\11037.dwg, 11/11/03 10:30 AM, J. D. Smith, P.E.

A INSTRUMENTED, AS SHOWN, BY THE STATE OF ILLINOIS



LEGEND

- 836 --- EXIST. CONTOUR
- 836 --- PROP. CONTOUR
- EXIST. WASTE MAIN
- PROP. WATER MAIN
- EXIST. HYDRANT
- PROP. HYDRANT
- EXIST. GATE VALVE IN BOX
- PROP. GATE VALVE IN BOX
- EXIST. GATE VALVE IN HULL
- PROP. STORM SEWER
- EXIST. STORM SEWER
- PROP. STORM SEWER
- EXIST. CATCH BASIN OR INLET
- PROP. CATCH BASIN OR INLET
- EXIST. SANITARY SEWER
- PROP. SANITARY SEWER
- PROP. DECIDUOUS TREE
- PROP. EVERGREEN TREE
- PROP. FLOWERING TREE
- PROP. SHRUB
- EXISTING TREE TO REMAIN



Landscape Notes

- All landscaping shall be done in accordance with the Ypsilanti Township standards. All required plantings shall be completed within 3 months, and no later than November 30, from the date of issuance of a certificate of occupancy if said certificate is issued during April 1 - Sept. 30 period. If the certificate is issued during the Oct. 1 - March 30 period, the planting shall be completed no later than the following May 31.
- All plant materials are to meet the current American Association of Nurserymen Standards.
- All lawn areas are to receive a minimum 4" topsoil and seed/fertilizer/mulch.
 - Seed: "Special Park Mixture" by Northrup-King, or approved equal. 30% Rye, 30% Kentucky bluegrass, 20% Park Kentucky bluegrass, 20% Ruby creeping red fescue, 10% Paspalum conjugatum, and 20% Zoysia grass seed. Apply mechanically at 3 lbs. per 1,000 sq. ft. or hydroseeded at 4 lbs. per 1,000 sq. ft.
 - Fertilizer: Commercial fertilizer on needed to provide not less than 25% phosphoric acid and not less than 1 lb. of actual nitrogen per 1,000 sq. ft. of lawn area.
 - Mulch: Within 24 hours of seeding, apply either straw mulch at 2 tons per acre, or excelsior mulch at 71 bales per acre. Anchor mulch with spray adhesive applied at 150 gallons per acre.
- Greenbuds:
 - James L. Hart Parkway - 200' x 1/40" - 13 trees req./15 provided
 - 9th Expressway - 812' x 1/40" - 18 trees req./provided
- Parking lot interior landscaping: 31,843 sq. ft. x 1/15 = 2,122 of req./2,164 if provided
- Shade trees - 2 1/2" cal. balled and burtopped or tree spade; mix of Red Maple, Green and White Ash
- Evergreen trees - 8' cal. balled and burtopped or tree spade; mix of Red and Scotch Pine

Plant Materials List

Qty.	Botanical/Common Name	Size	Root	Remarks
14	Acer rubrum Red Maple	2 1/2" cal.	BB	3' Branch Ht.
8	Fraxinus p. 'Palmara' Palmara Green Ash	2 1/2" cal.	BB	3' Branch Ht.
11	Fraxinus A. 'Autumn Applause' 'Autumn Applause' White Ash	2 1/2" cal.	BB	5' Branch Ht.
6	Malus 'Spring Snow' Spring Snow Crab	1 1/2" cal.	BB	
8	Pinus resinosa Red Pine	8' Ht.	BB/Spade	Unshored
5	Pinus sylvestris Scotch Pine	8' Ht.	BB/Spade	Unshored
12	Taxus m. densata/Dense Yew	30" Ht.	BB	5' O.C.
8	Cornus Sericea 'Jamaica' Sweet Redtwig Dogwood	30" Ht.	BB/Cont.	6' O.C.
9	Aronia melanocarpa Black Chokeberry	3' Ht.	BB	6' O.C.

EVERGREEN TREE PLANTING DETAIL

DECIDUOUS TREE PLANTING DETAIL

SHRUB PLANTING DETAIL

MIDWESTERN CONSULTING
 2815 Plaza Drive
 Oak Brook, Illinois 60450
 Phone: 630-575-5500
 Fax: 630-575-5500

CLIENT: UNIVERSITY CHEVROLET
 100 WEST WASHINGTON STREET
 PLAZA, WILMINGTON, ILLINOIS 60490
 ATTN: GEORGE AMADIO
 (630) 787-5500

UNIVERSITY CHEVROLET
 LOT 4 OF "HURON CENTER"
 LANDSCAPE PLAN

6

DATE: 10/10/07
 SHEET 5 OF 5
 PROJECT NO.: 97312
 DRAWN BY: J. B. BROWN
 CHECKED BY: J. B. BROWN
 DATE: 10/10/07

JOB NO: 97312

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Township Board of Trustees
From: Joe Lawson, Planning Director
Date: November 21, 2011
Re: Proposed Amendment to PD Stage II Final Site Plan Associated
with 770 James L. Hart Parkway

Please be advised that on October 25, 2011, the Planning Commission held a public hearing to consider the proposed amendment to the previously approved PD Stage II final site plan associated with the former University/Carnahan Chevrolet, located at 770 James L. Hart Parkway to permit the construction of a 1,900 square-foot addition upon the existing 24,877 square-foot facility. As you may recall, in July of this year, the Board approved a request to amend the PD Stage II Final Site Plan and Development Agreement to permit the change of use of the property from an automobile dealership to a Church use; please be advised that the following recommendation was entered into the record:

Motion by Vice Chair Richie – *“I move to recommend approval to the Board of Trustees the request of the Burning Bush Church of God to amend the PD Stage II Final Site Plan dated August 18, 2011 and prepared by Earl Ophoff, RLA to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot facility located at 770 James L. Hart Parkway, parcel K-11-17-361-024 with the following conditions:*

- 1. The applicant shall submit a development agreement acceptable to the Township Board of Trustees and the Township Attorney.*
- 2. The development agreement shall exclude the use of the property for a daycare, preschool or other child care facility as it would be inappropriate to have such a facility in such close proximity to a number of industrial facilities.*
- 3. All issues noted within the staff report dated October 25, 2011 shall be resolved prior to final approval.*

Support: Brewington

Motion Carries – All (6-0)

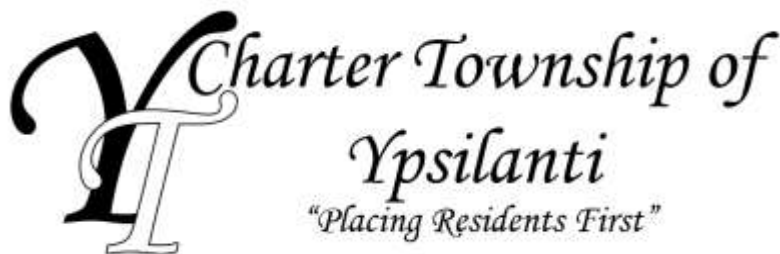
Burning Bush Recommendation
November 21, 2011

With that said, as stated within section 1922 of the Township Zoning Ordinance, where the township Office of Community Standards determines that a requested amendment to the approved site plan is determined to be “major” as defined within said ordinance, the applicant shall submit the appropriate application and amended site plan to the Township Planning Commission and Board of Trustees for review and consideration per the procedures outlined within section 1919 of the township zoning ordinance.

Taking into consideration that all items noted with the October 25, 2011 staff report have been resolved, as required by the Planning Commission, it is the recommendation of staff that the Township Board of Trustees approve the recommended amendment to the PD Stage II Final Site as attached to the Development Agreement originally executed on June 16, 1998 to permit the construction of a 1,900 square-foot addition on to the existing 24,877 square-foot facility with the conditions contained within the Planning Commission’s recommendation dated October 25, 2011 while noting the condition “*the applicant shall submit a development agreement acceptable to the Township Board of Trustees and the Township Attorney*” was again included as it is the understanding of staff and the Commission that an acceptable agreement has yet to be presented to the Board for consideration and approval.

If I can be of any further assistance, please do not hesitate to contact me.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



**Planning
Commission**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

October 26, 2011

Ms. Jean Watts
Burning Bush Church
2069 Tyler Road
Ypsilanti, MI 48197

Re: PD Stage II Final Site Plan Amendment

Ms. Watts,

Please be advised that during the regularly scheduled Planning Commission meeting of October 25, 2011, the Planning Commission filed the following motion recommending approval to the Board of Trustees the proposed amendment to the previously approved PD Stage II final site plan and associated Development Agreement:

Motion by Vice Chair Richie – *“I move to recommend approval to the Board of Trustees the request of the Burning Bush Church of God to amend the PD Stage II Final Site Plan dated August 18, 2011 and prepared by Earl Ophoff, RLA to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot facility located at 770 James L. Hart Parkway, parcel K-11-17-361-024 with the following conditions:*

- 1. The applicant shall submit a development agreement acceptable to the Township Board of Trustees and the Township Attorney.*
- 2. The development agreement shall exclude the use of the property for a daycare, preschool or other child care facility as it would be inappropriate to have such a facility in such close proximity to a number of industrial facilities.*
- 3. All issues noted within the staff report dated October 25, 2011 shall be resolved prior to final approval.*

Support: Brewington

Motion carries – All (6-0)

If you should have any questions regarding this matter, please do not hesitate to contact staff at 734-544-3651 or by email at jlawson@ytown.org.

Ypsilanti Township Planning Commission
Burning Bush – Amended PDII
October 26, 2011
Sincerely,

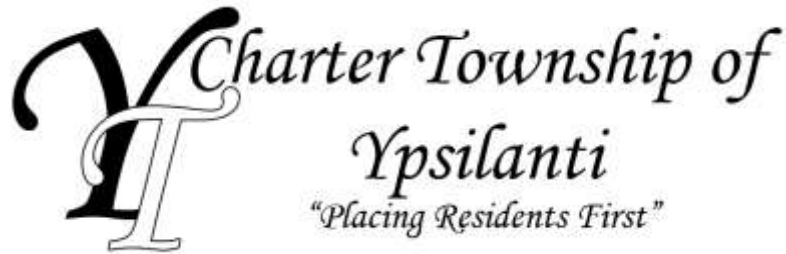
A handwritten signature in black ink, appearing to read "Joseph Lawson", with a long horizontal flourish extending to the right.

Joseph Lawson
Planning Director

Cc: File

Brenda Stumbo, Supervisor
Larry Doe, Treasurer
Ron Fulton, Building Director

Karen Lovejoy Roe, Clerk
Mike Radzik, OCS Director
Denny McLain, Twp Attorney



**Office of Community Standards
Planning Department**

**Staff Report
Burning Bush Church of God in Christ Redevelopment
PD Stage II Amendment #2**

October 25, 2011

CASE LOCATION AND SUMMARY

The Burning Bush Church of God has submitted an application to the Office of Community Standards requesting the consideration of the Planning Commission and the Board of Trustees in order to approve a second amendment to the existing PD Stage II Site Plan and associated Development Agreement in order to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot building located at 770 James L. Hart Parkway. The aforementioned parcel was formally utilized as the University Chevrolet and later the Carnahan Chevrolet dealership.

APPLICANT

Don W. Shelby, Jr.
Senior Pastor
2069 Tyler Road
Ypsilanti, MI 48198

CROSS REFERENCES

Zoning Ordinance citations:

- Article XIX, Section 1900, Planned Developments
- Section 2115 Site Plan Review

SUBJECT SITE USE, ZONING AND COMPREHENSIVE PLAN

The Comprehensive Plan designates this site for TC, Town Center. The site is currently zoned PD, Planned Development with a B-3 underlying zoning designation. The site was previously utilized as an automobile dealership and repair shop and was approved with conditions for the use of a church during the July 19, 2011 Board meeting.



770 James L. Hart Parkway – View from the south



770 James L. Hart Parkway – View from the east



ADJACENT USES, ZONING AND COMPREHENSIVE PLAN

Direction	Use	Zoning	Master Plan
North	Interstate 94	--	--
South	Industrial facility	I-1	Industrial
East	Vacant Auto Dealership	B-3	Town Center
West	Industrial facility	I-1	Industrial

NATURAL FEATURES

No natural features will be impacted by this proposed project.

ANALYSIS

The plan has been reviewed by Township staff and consultants in accordance with our usual procedures. We offer the following comments for your consideration.

Assessing Department – No comments at this time

Planning Department – Staff has had the opportunity to provide comments as noted within the Preliminary Site Plan review dated September 13, 2011. The comments noted within the staff review were minor in nature and can be easily resolved by the applicant.

Engineer (OHM) – Engineering consultants Matthew Parks and Patrick Droze recommend approval of the plan with a few comments noted within their September 12, 2011 review letter.

Fire Department – Acting Fire Marshal Chevrette has granted a conditional approval in his review date September 7, 2011. Many of the issues noted within Fire Marshal Chevrette’s review will be resolved during the plan review conducted by the building department prior to construction.

RECOMMENDATION

Staff recommends the Planning Commission recommend approval to the Board of Trustees the amended PD Stage II Final Site Plan approval with the following conditions:

1. The applicant shall submit a development agreement acceptable to the Township Board of Trustees and the Township Attorney.
2. The development agreement shall exclude the use of the property for a daycare, preschool or other child care facility as it would be inappropriate to have such a facility in such close proximity to a number of industrial facilities
3. All issues noted within the staff report dated October 25, 2011 shall be resolved prior to final approval.

Suggested motions:

Motion to table:

“I move to table the request of the Burning Bush Church of God to amend the PD Stage II Final Site Plan dated August 18, 2011 and prepared by Earl Ophoff, RLA to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot facility located at 770 James L. Hart Parkway, parcel K-11-17-361-024 in order to consider the comments presented during this public hearing.”

Motion to approve:

“I move to recommend approval to the Board of Trustees the request of the Burning Bush Church of God to amend the PD Stage II Final Site Plan dated August 18, 2011 and prepared by Earl Ophoff, RLA to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot facility located at 770 James L. Hart Parkway, parcel K-11-17-361-024 with the following conditions:

1. The applicant shall submit a development agreement acceptable to the Township Board of Trustees and the Township Attorney.
2. The development agreement shall exclude the use of the property for a daycare, preschool or other child care facility as it would be inappropriate to have such a facility in such close proximity to a number of industrial facilities
3. All issues noted within the staff report dated October 25, 2011 shall be resolved prior to final approval.

Motion to deny:

“I move to recommend denial to the Board of Trustees the request of the Burning Bush Church of God to amend the PD Stage II Final Site Plan dated August 18, 2011 and prepared by Earl Ophoff, RLA to permit the construction of a 1,900 square-foot non-residential addition on to the existing 24,877 square-foot facility located at 770 James L. Hart Parkway, parcel K-11-17-361-024 due to the following reasons:”

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph Lawson", with a long horizontal flourish extending to the right.

Joseph Lawson
Planning Director

To: Karen Lovejoy Roe – Ypsilanti Township Clark

From: Honorable Charles Pope – 14B District Court Judge

Re: Request for Agenda Item

Date: November 21, 2011

Please place the following item on the agenda for the Ypsilanti Township Board of Trustees for their regular meeting to be held on December 6, 2011:

Request of the 14-B District Court to create and fill the new position of Magistrate/Court Administrator

Supporting documents are enclosed for the Board's consideration.

Thank you for your continued cooperation.

Court Administrator/Magistrate

Proposed Salary/Benefits

Beginning Salary: \$67,000 per year

Paid Time-Off (PTO): 21 days per year (includes all sick and vacation time combined) to be credited at the beginning of the work year.

Any PTO not used during the year will be forfeited without compensation (therefore) on each anniversary date.

No medical insurance is being requested at this time.

Life insurance in the amount of \$30,000 with an annual cost of \$540.

Short and long term disability according to current practice.

Dental/Vision insurance – cost \$120/month.

Participation in MERS Retirement System.

These expenses have been included in the proposed 2012 budget recently considered by the Board.

The elimination of the full-time Court Administrator position and the consolidation of the Magistrate and Court Administrator position will result in a net savings of approximately \$43,000 for the 2012 fiscal year.

Court Administrator

Under the general direction of the Chief Judge of the 14B District Court, manages the administrative and non-judicial functions of the District Court. Responsibilities include personnel management, fiscal management, program planning, facilities management, and other responsible administrative matters of the court.

The court administrator shall fulfill the following duties:

- A. Directs activities of all non-judicial staff. The Administrator is responsible for personnel and labor relations functions, staff hiring, orientation, work performance evaluation, and employee discipline.
- B. Establish priorities, monitors and evaluates the effectiveness and efficiency of court programs. Develops and implements methods to improve services. Investigates, analyzes and resolves problems related to program coordination and operation.
- C. Identifies the need for, and as appropriate, recommends, establishes or directs the development of policies, standards, and work procedures affecting administrative non-judicial areas of the court.
- D. Establishes and maintains sound financial controls. Coordinates audits of the court's financial records and controls, reviews audit findings with auditors and the Chief Judge, and ensures that audit recommendations are implemented.
- E. Prepares budget for judicial review and approval, presents budgets to funding unit, authorizes and monitors budget expenditures, and works with funding unit regarding budget and related financial matters.
- F. Researches and evaluates legislation, court rules and court operations. Develops and implements program policies and procedures to ensure court operations are in compliance with applicable statutes and court rules, enhance services to court patrons, and facilitate effective case processing services.
- G. Serves as liaison to local officials, local bar association, county, state and federal agencies, community agencies, news media, and other agencies and organizations.
- H. Oversees jury utilization for the District Court, ensures that adequate juror pools are available and effective training is provided to prospective jurors.
- I. Analyzes case activity, including trends, and projects future staffing and facility needs. Directs and participates in projects to study case processing, disbursement, collections and service related matters.

- J. Performs such other duties as directed and required by the Chief Judge to fulfill management and administrative responsibilities of the court.

Magistrate

The District Court Magistrate serves at the pleasure of the Chief Judge and shall perform the following duties:

- a. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts or parts of acts, or local ordinances substantially corresponding to the following acts or parts of acts, if the maximum permissible punishment does not exceed 90 days in jail, a fine, or both: [MCL 600.8511(a)]
- 1) SPORT FISHING, part 487 of the natural resources and environmental protection act, MCL 324.48701 to 324.48740;
 - 2) WILDLIFE CONSERVATION, part 401 of the natural resources and environmental protection act, MCL 324.40101 to 324.40119;
 - 3) MARINE SAFETY, part 801 of the natural resources and environmental protection act, MCL 324.80101 to 324.80199;
 - 4) MOTOR CARRIER ACT, MCL 475.1 to 479.43;
 - 5) MOTOR CARRIER SAFETY ACT, MCL 480.11 to 480.25;
 - 6) DOG LAW OF 1919, MCL 287.261 to 287.290;
 - 7) MICHIGAN LIQUOR CONTROL CODE, MCL 436.1703 and 436.1915;
 - 8) GENERAL POWERS AND DUTIES, part 5 of the natural resources and environmental protection act, MCL 324.501 to 324.511;
 - 9) LITTERING, part 89 of the natural resources and environmental protection act, MCL 324.8901 to 324.8907;
 - 10) HUNTING AND FISHING LICENSES, part 435 of the natural resources and environmental protection act, MCL 324.43501 to 324.43561;
 - 11) RECREATIONAL TRESPASS, part 731 of the natural resources and environmental protection act, MCL 324.73101 to 324.73111; and

12) TRESPASS, MCL 750.546 to 750.552.

- b. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the Michigan vehicle code, MCL 257.1 to 257.923, or local ordinances substantially corresponding to provisions of the Michigan vehicle code, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both, except for violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. [MCL 600.8511(b)]
- c. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both: [MCL 600.8511(c)]
 - 1) OFF-ROAD RECREATION VEHICLES, part 811 of the natural resources and environmental protection act, MCL 324.81101 to 324.81150 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.81134 and 324.81135. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.81134 and 324.81135; and
 - 2) SNOWMOBILE, part 821 of the natural resources and environmental protection act, MCL 324.82101 to 324.82160 or local ordinances substantially corresponding to these provisions, except for violations of MCL 324.82128 and 324.82129. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 324.82128 and 324.82129.
- d. Accept pleas of guilty or nolo contendere and impose sentence for misdemeanor or ordinance violations punishable by fines and that are not punishable by imprisonment by the terms of the statutes or ordinances creating the offenses. [MCL 600.8512a(b)]
- e. Issue search warrants [insert either “under general authorization” or “under specific authorization on individual cases”]. [MCL 600.8511(g)]
- f. Issue warrants for the arrest of persons upon written authorization of the prosecuting or municipal attorney and set pre-arraignment bonds. Written authorization is not required for vehicle law or ordinance violations within the jurisdiction of the magistrate, if a police officer issued a traffic citation in accordance with MCL 257.728 and the defendant failed to appear. [MCL 600.8511(e)]

- g. Fix bail and accept bond in all criminal cases. [MCL 600.8511(f)] Set bond and order the defendant to appear before the circuit court in the county for a hearing when the person has been arrested for violation of a personal protection order and the circuit court judge will not be present or available within 24 hours after an arrest. [MCL 764.15b(3)]
- h. Conduct first appearances of defendants before the court in all criminal and ordinance violation cases, including acceptance of any written demand or waiver of preliminary examination and acceptance of any written demand or waiver of jury trial. However, the magistrate may only accept pleas of guilty or nolo contendere expressly authorized under MCL 600.8511 or MCL 600.8512a. [MCL 600.8513(1)]
- i. Conduct arraignments for a contempt of court violation or a probation violation, if the violation arises directly out of a criminal case for which the magistrate has authority to conduct the first appearance and involves the same defendant, and if the maximum permissible penalty for the offense does not exceed one year in jail, a fine, or both. The magistrate may accept a plea and set bond, but may not conduct a contempt or probation violation hearing or sentencing. [MCL 600.8511(d)]
- j. Hear and preside over civil infraction admissions and admissions with explanation, and conduct informal hearings in civil infraction actions, and impose all sanctions allowed by statute, under the authority of MCL 600.8512a(a), MCL 600.8512 (traffic and parking civil infractions), 600.8719 (municipal civil infractions), MCL 600.8819 (state civil infractions), and other applicable sections of these acts. Informal hearings involving traffic or parking violations shall not be conducted until the magistrate has successfully completed the SCAO training course in traffic law adjudication and sanctions.
- k. Approve and grant petitions for the appointment of attorneys to represent indigent defendants accused of misdemeanor offenses punishable by imprisonment for not more than one year or ordinance violations punishable by imprisonment. [MCL 600.8513(2)(a)]
- l. Suspend payment of court fees by indigent parties in civil, small claims, or summary proceedings actions, until after judgment has been entered. [MCL 600.8513(2)(b)]
- m. Upon written authorization of the prosecuting or city attorney, sign nolle prosequis, dismissing any criminal or ordinance violation cases over which the district court has jurisdiction and release any bail bonds or bail bond deposits to the persons entitled to them, unless the preliminary examination or trial has

commenced or a plea of guilty or nolo contendere has been accepted by a district court judge. [MCL 600.8513(2)(c)]

- n. Execute and issue process to carry into effect authority expressly granted by law to district court magistrates. [MCL 600.8513(2)(d)]
- o. Administer oaths and affirmations and take acknowledgments in writing. [MCL 600.8317]
- p. Perform marriages and charge a fee of \$10 which shall be deposited with the court for transmission to the funding unit at the end of each month. [MCL 600.8316]
- q. Issue summonses to appear and show cause why the animal should not be destroyed, issue other preliminary orders, conduct hearings, and make necessary dispositive orders, regarding animals alleged to be dangerous and to have caused serious injury or death to a person or a dog. [MCL 287.322]
- r. Hear cases in the small claims division of the district court. [MCL 600.8401, MCL 600.8427, MCL 600.8514]

CONTRACT

Agreement is made this ____ day of _____, 2011, by the **Charter Township of Ypsilanti**, a municipal corporation, with offices located at 7200 S. Huron River Dr., Ypsilanti, MI 48197, (**Township**) and **Habitat for Humanity Huron Valley**, a nonprofit 503c corporation, with offices located at 170 Aprill Dr., Ste. A, Ann Arbor, MI 48103 (**H4H**).

In consideration of the promises below, the parties mutually agree as follows:

Article I – Scope of Services

H4H will acquire and rehabilitate homes to sell to homeowners in the Ypsilanti Township neighborhoods in accordance with **H4H's** established policies and guidelines. **H4H** will leverage additional private and/or public funds to develop the houses. **H4H** will bill the **Township** for reimbursement of project costs. After approval by the **Township** of the project costs the **Township** will remit to **H4H** in an amount not to exceed **\$30,000** per house. **H4H** will not charge the **Township** an administrative fee for its services.

Article II – Compensation

Upon completion of the above services and submission of invoices the **Township** will pay **H4H** an amount not to exceed **\$90,000**.

Article III – Term

This contract begins on **October 1, 2011** and ends on **December 30, 2012**.

Article IV – Assigns and Successors

This contract is binding on the **Township** and **H4H**, their successors and assigns. Neither **H4H** nor the **Township** will assign or transfer its interest in this contract without the written consent of the other.

Article V – Termination of Contract Without Cause

Either party may terminate the contract without cause by giving thirty (30) days written notice to the other party.

Article VI – Changes in Scope or Schedule of Services

Changes mutually agreed upon by the **Township** and **H4H** will be incorporated into this contract by written amendments signed by both parties.

Article VII – Choice of Law and Forum

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

Article VIII – Extent of Contract

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

Article IX – Electronic Signatures

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

(Signatures on following page)

Witnessed:

Charter Township of Ypsilanti

by: Brenda L. Stumbo, Supervisor

by: Karen Lovejoy Roe, Clerk

Habitat for Humanity Huron Valley

by: Sarah Stanton, Exec. Director

Resolution No. 2011-38

Connecting Communities Initiative

WHEREAS, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

WHEREAS, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

WHEREAS, Ypsilanti Township has an opportunity to invest \$40,000 in engineering design to receive an estimated \$300,000 for the construction of bike paths on Textile Road through this grant application; and

WHEREAS, there is a continual need to enhance our bike path trail system; and

WHEREAS, applications are due by December 31, 2011 for the 2012 construction year and the award is made in March of 2012; and

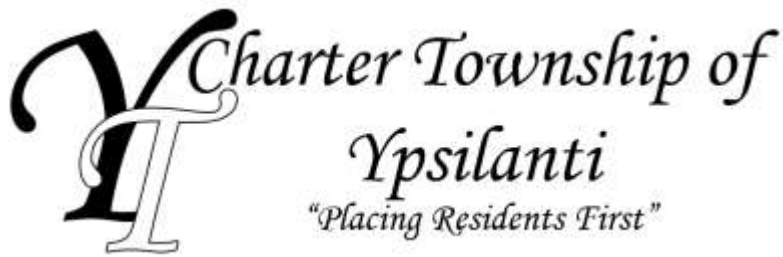
WHEREAS, this may be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

WHEREAS, the anticipated cost to the Township would not exceed \$40,000; and

WHEREAS, line item #212-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$40,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: November 18, 2011

RE: Approval of Connecting Communities Grant and Resolution

Please find enclosed the filled-out application for Washtenaw County Parks and Recreation's Connecting Communities Grant.

Also included is a resolution committing the funding by the Township to do the engineering for this work. Again, it will cost the Township up to \$40,000 but we would get upwards of \$300,000 worth of work done for that amount, or a 7-fold return.

As you may recall, this essentially the same section of road that we requested last year. Although we received the second best rating, we were not awarded the funding.



Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. WCPARC is making available \$600,000 per year, for the next five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a *resolution of support* for the project from the executive body of the community where the trail is proposed.

Project applications must be received by December 31st of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 500 words total):

1. What are the benefits of this project?

This is a continuation of the prior year project. By adding this western edge, this connection (all the way to Huron River Drive) opens up access to the Library and for shopping to an additional 4,000 residents via bike or foot.

2. What efforts will be made to reduce the environmental impact of this project?

This will reduce carbon emissions by allowing pedestrian access.

3. If constructed, how will the trail be maintained?

Proper engineering will keep the water off. Our Township parks maintenance staff will maintain this. We will not do winter maintenance.

4. What community facilities are connected by this project?

The entire Paint Creek Crossing, Library, Pharmacy, Ford Heritage Park, Fire Station and UAW Hall.

5. What planning documents show the location of this trail? Provide page reference.

Map enclosed. The "Non-Motorized Pathway System, Inventory and Planning Study, Charter Township of Ypsilanti" updated in October 1999, also shows the following: "Proposed Path System, Urban Collector Route" to loop all the way around Ford Lake.

6. What natural and cultural features can be seen from the trail?

Library - cultural, Ford Heritage Park with a handicap accessible play area, ball fields, nature areas, lowlands of Ford Lake. Also with this, we are much closer to our goal of having a path go all the way around Ford Lake.

7. How many users are expected to use the trail annually?

4,000

8. What are likely objections to this project? How will these be addressed?

Textile Road backyard neighbors will now have a path along the back of their properties. The trees would be removed, creating more noise. We met with the resident at 8460 Textile to ask for an easement. They are not willing at this point. May have to move the path into the right-of-way for the 220 feet.

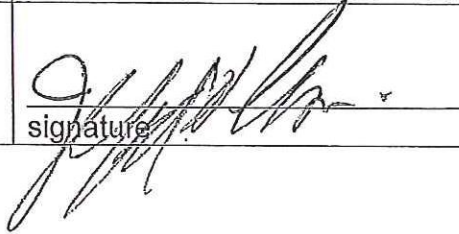
9. What background work has already been completed for the project?

In conjunction with the Washtenaw County Road Commission, there has been preliminary work done on this, looking at the complete connection of Textile Road from Huron River Drive west to Whittaker/Hitchingham. This is another piece of the larger connection we hope to gain in future years. (Over)

10. What background work needs to be completed for the project?

If and when awarded the grant, we would have to finalize the engineering costs, including detailed engineering for the project. Construction costs need to be finalized along with easements garnered from the few locations along the route. There would also have to be a crosswalk installed with striping and signage. We will work with YCUA with regard to their sanitary line and manhole covers that are in the right-of-way. Also, there will be easement or infill work at UAW.

Project Summary Sheet

APPLICANT	
Date submitted	December 7, 2011
Address	7200 S. Huron River Drive Ypsilanti, Michigan 48197
Contact person	Jeff Allen Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Textile non-motorized trail - west 2010
Project Description (25 words)	Would be a non-motorized off-road trail beginning at NW corner of Textile at Huron River Drive, westward to trail, west of Willowbridge. Path crosses Textile at Ford Heritage park; continues on south side of Textile, west to Huntington
Length of proposed trail	It is .7 miles long
Starting Point	Textile at Huron River Drive
Ending Point	Textile at Huntington Avenue
Trails connected to	Existing paths
Estimated Construction Costs	\$300,000
Confirmed Project Funders	Ypsilanti Township
Potential Project Funders	WCPARC UAW WCRC
Project Map & Photos	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org -Attached
Applicant signature	
_____ Jeff Allen Print name	_____ December 7, 2011 date

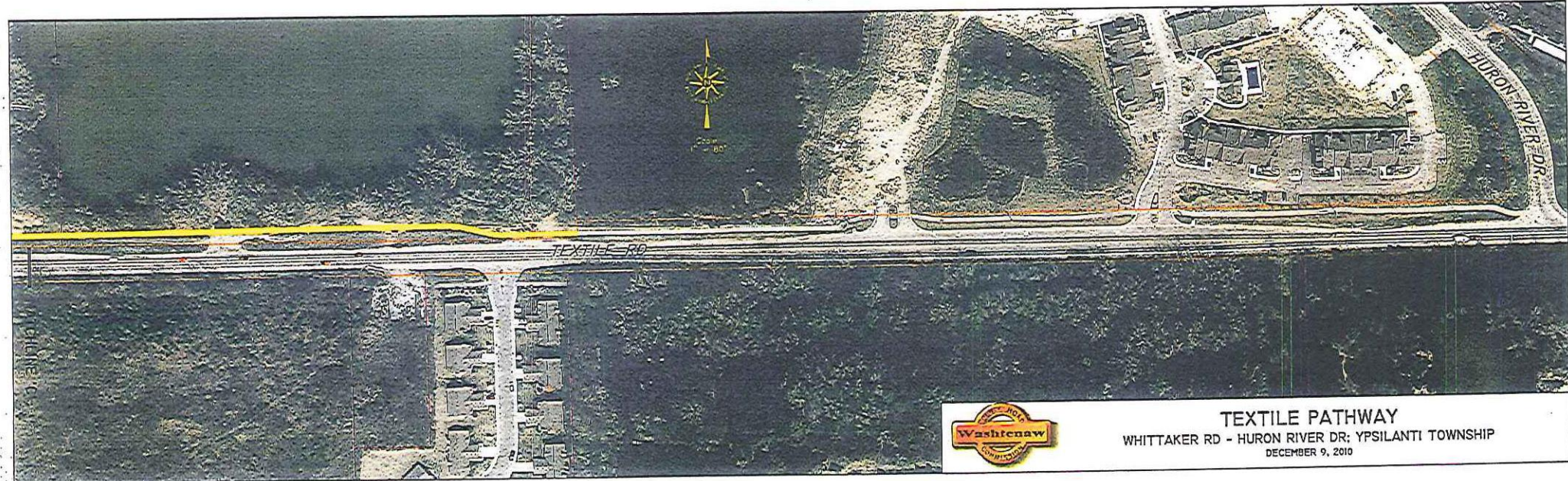
9. (Continued)

We had preliminary drawings, a rough construction estimate and engineering estimates. The Ypsilanti Township Board also passed a resolution to commit funding to this project.

WESTERN EDGE -



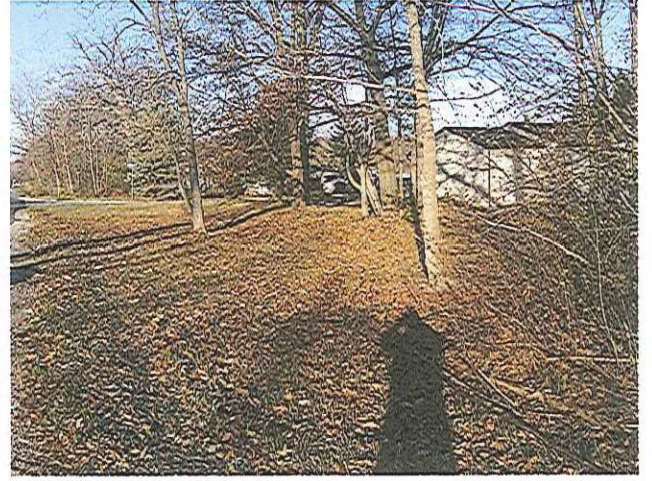
TEXTILE PATHWAY
WHITTAKER RD - HURON RIVER DR: YPSILANTI TOWNSHIP
DECEMBER 9, 2010



TEXTILE PATHWAY
WHITTAKER RD - HURON RIVER DR; YPSILANTI TOWNSHIP
DECEMBER 9, 2010

EASTERN
Ed. 1 →





**YPSILANTI TOWNSHIP
MERRILL AVENUE AND VALLEY DRIVE AGREEMENT**

THIS AGREEMENT, made and entered into this _____ day of _____, 2011 between the Township Board of the Charter Township of Ypsilanti, Washtenaw County and the Board of Washtenaw County Road Commissioners.

WHEREAS, the Charter Township of Ypsilanti desires to install three (3) speed humps on Merrill Avenue and five (5) speed humps on Valley Drive between Hewitt Road and Congress Street.

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended,

THEREFORE, BE IT AGREED that the Washtenaw County Board of Road Commissioners will install these speed humps at an estimated cost of \$39,980.00 and bill the Charter Township of Ypsilanti following completion of the installation.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

FOR YPSILANTI TOWNSHIP:

_____ Witness
Brenda L. Stumbo, Supervisor

_____ Witness
Karen Lovejoy Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

_____ Witness
Douglas E. Fuller, Chair

_____ Witness
Steven M. Puuri, Managing Director

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards
Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

October 18, 2011

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, Director
Office of Community Standards
Subject: **Request for Board Action to Authorize Revised Agreement with the Washtenaw County Road Commission for Installation of Traffic Calming Devices on Merrill Ave and Valley Dr**

The Board of Trustees recently approved agreements with the Washtenaw County Road Commission for the installation of speed humps on Merrill Ave and Valley Dr. Since then, the road commission has advised the Township that the low bid for the projects is \$950 more than the estimated amount previously approved.

In addition, the low bid requires that the project be completed in April, 2012, as opposed to now, due to measures required for cold weather installation that will increase the cost by as much as \$12,000 and cause the construction material to be less durable.

Enclosed please find a revised agreement combined for both projects to be completed in April, 2012 in accordance with the lowest bid.

Funding for these projects will be budgeted in account 101-212.000-818.006 as follows:

Total: \$39,980.00



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

November 28, 2011

Charter Township of Ypsilanti
Supervisor Brenda Stumbo and Trustee Board
7200 S. Huron River Drive

Dear Madam Supervisor and Honorable Trustee Board,

In service to the Township, I am requesting for the December 6, 2011 Township Board regular meeting to present the following item(s) for consideration:

- 1) Request to withdraw from the Western Wayne County Mutual Aid Association effective January 15, 2012 or until 2011/2012 membership expires. The reason for this action is cost savings due to an Interlocal Agreement between Southeastern Michigan Special Operation teams to provide regional mutual assistance across jurisdictional boundaries.

As a border community, Ypsilanti Township has membership in both Washtenaw and Western Wayne county mutual aid associations and this new agreement will result in duplicate costs or fees for the same level of special operation team coverage and mutual assistance for Ypsilanti Township. Attached is a copy of the withdraw letter addressed to the W.W.C.M.A.A. board.

Thank You,

Eric Copeland
Fire Chief

ERC;



Office (734) 544-4225
Fire Chief (734) 544-4110
Fire Marshal (734) 544-4107
Fax (734) 544-4195

FIRE DEPARTMENT
222 SOUTH FORD BOULEVARD
YPSILANTI, MICHIGAN 48198-6067

November 28, 2011

Western Wayne County Fire Department Mutual Aid Association
33365 Raphael Road
Farmington Hills, MI 48336

Dear Western Wayne County Mutual Aid Association Board:

The Charter Township of Ypsilanti Fire Department, as one of the original charter members of this proud association, has actively supported of the mission and services rendered by this association. Ypsilanti Township to date has met its financial and operational obligation set forth by the Interlocal Agreement to remain a member in good-standing. In light of the many budgetary challenges resulting from declining revenues and decreased taxable values restricting fiscal decisions, our Fire Department remains committed to providing our community with the best service possible within costs.

Recently, it has come to my attention that certain southeastern Michigan Special Operation teams were meeting in part due to Governor Snyder's collaborative push to form an Interlocal Agreement to provide mutual assistance across jurisdiction lines in the event of an area deploying incident. By virtue of the Washtenaw County Hazardous Materials team inclusion, bearing in mind Ypsilanti Township is a border community charter member to both Washtenaw and Western Wayne County Mutual Aid Associations the aforementioned agreement will result in duplicate costs to Ypsilanti Township for the same protection. Additionally cost increases for minimum staffing coverage or off-duty overtime for team members during required training sessions by both Washtenaw and Western Wayne associations, annual dues and/or any ancillary expenses forces a decision to what one mutual aid association Ypsilanti Township will support seeing dual participation is cost expansive.

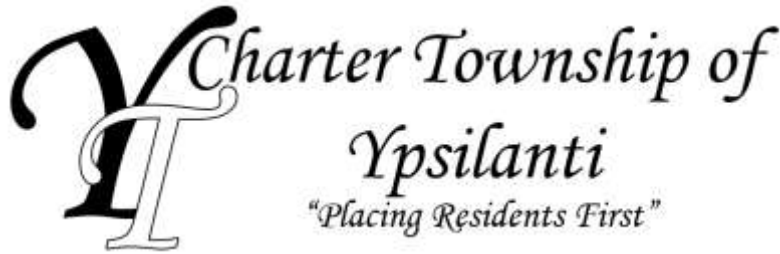
As a result of the ensuing Special Ops Interlocal agreement, training costs, prospective non-compliance fees and the lack of accommodation for border agencies from C.W.W., Ypsilanti Township elects to withdraw its membership from the C.W.W.F.D.M.A.A. effective January 15, 2012.

Respectfully submitted,

Fire Chief Eric Copeland

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Green Commission

1775 E. Clark Road
Ypsilanti, MI 48197
Phone: (734) 485-0881
Fax: (734) 485-1992
www.ytown.org

November 28, 2011

Karen Lovejoy Roe
Ypsilanti Township Clerk
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: Request Authorization to Enter Into a 5-year Lease Agreement for Equipment to Maintain the Course

Dear Karen:

At the November 28, 2011 Regular Meeting, the Ypsilanti Township Greens Commission approved seeking Board authorization to enter into a 5-year lease agreement with Spartan Distributors, Inc. as a single source provider in the approximate amount of \$50,590 per year, budgeted in the 2012 budget, line item # 584.584.000.941.000.

Please note that Spartan Distributors, Inc. is on the State of Michigan bid list and Toro prices are based on State Contract #071B0200329. Toro has also agreed to take the old equipment as a trade-in, in the amount of \$16,000.

The lease agreement would include the following equipment and Toro will take the old equipment as a trade-in:

1. Two (2) Greens Mowers
2. Two (2) Fairway Mowers
3. Two (2) Rough Mowers
4. One (1) Bunker Rake
5. One (1) Blower
6. One (1) Utility Cart

Please add this request to the December 6, 2011, Ypsilanti Township Board agenda for consideration by the Board.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Ambrose Wilbanks', is written in black ink.

Ambrose Wilbanks
Chair

nkW

Cc: Greens Commissioners
File

November 7, 2011

487 W. Division Street
P.O. Box 246
Sparta, MI 49345
616.887.7301
Fax: 616.887.6288

1050 Opdyke Road
Auburn Hills, MI 48326
248.373.8800
Fax: 248.373.8899

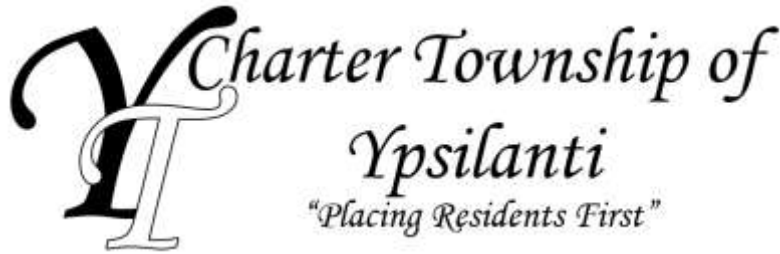
Ypsilanti Township
Green Oaks Golf Course
Attn: Tim Smith
7200 S Huron River Dr
Ypsilanti, MI 48197

Dear Tim,

We are pleased to provide a quote on the following equipment:

(1) TORO Mid Duty Workman (#07279)	\$ 7,411.01
(2) TORO Greensmaster 3150 (#04357)	\$ 52,935.00
<ul style="list-style-type: none"> • (6) 11-Blade DPA Cutting Unit (#04619) • (2) Wiehle Rollers (#04626) • (2) Rear Roller Scrapers (#04646) • (2) Headlights (#04551) • Price Per Unit: \$ 26,467.50 	
(2) TORO Reelmaster 5410 (#03670)	\$ 85,527.34
<ul style="list-style-type: none"> • (10) 8-Blade Cutting Unit (#03661) • (10) Rear Roller Brush Kit (#03668) • Price Per Unit: \$ 42,763.67 	
(2) TORO Groundsmaster 4100-D (#30449)	\$ 101,661.56
<ul style="list-style-type: none"> • With Seat and Mower Deck • Price Per Unit: \$ 50,830.78 	
(1) TORO Sand Pro 3040 (#08703)	\$ 14,979.51
<ul style="list-style-type: none"> • (1) Tooth Rake (#08751) • (1) Plow (#08714) • (1) Light Kit (#110-1314) 	
(1) TORO ProForce Blower (#44538)	\$ 6,430.39
	Equipment Total \$ 268,944.81
	Less Trade Ins \$ -16,000.00
<ul style="list-style-type: none"> • (1) Reelmaster 5400 \$ 2,500.00 • (1) Reelmaster 5400 \$ 3,000.00 • (1) Greensmaster 3100 \$ 2,000.00 • (1) Greensmaster 3100 \$ 2,000.00 • (1) Groundsmaster 4100-D \$ 4,500.00 • (1) Groundsmaster 455-D \$ 2,000.00 	
	Total \$ 252,944.81

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: November 28, 2011

RE: Approval/acceptance of quotes for printing

Please accept the written quote of \$17,500 from Office Depot to print the Township's "Helpful Handbook".

As you may recall at your last meeting, you approved going out to seek pricing on this matter.

The quotes we received were as follows:

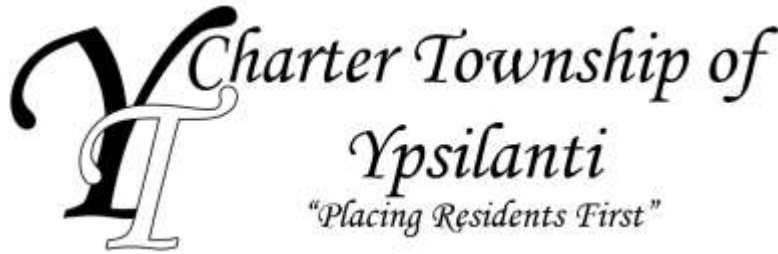
Office Max- \$27,720
QPS Printing-\$24,818
Office Depot-\$17,500

The price above is for printing and magnets for distribution to our single family and duplex residents. Office Depot will deliver the packets to the post office for mailing.

This would be a 2012 expense and would be divided up as follows:

226.226.000.900.000
226.226.000.730.000
212.212.000.900.000
212.212.000.730.000

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
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MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director – Residential Services

DATE: November 28, 2011

RE: Authorization of work for West Willow & Appleridge basketball courts

Please find enclosed the necessary information that you asked for at the September 20, 2011 board meeting.

We have authorized the Spicer Group of Belleville to evaluate and bring a recommendation back to us on these items. These include:

1. Evaluate the current condition of the tennis and basketball courts
2. Bring back costs figures for these courts, including the evaluation of a temporary fix vs. long term repairs.
3. Develop a long term recommendation for continued maintenance of all courts.

Evan Pratt of the Spicer Group has come back with the recommendation that it will cost \$80,000 to repair the basketball courts at West Willow and another \$60,000 for Appleridge courts (The detail is enclosed). Due to the deterioration and upheaval of this court, I would recommend that we identify the necessary funds to authorize and complete this project before the summer of 2012. If the direction was to move forward with this, there would be an approximate additional 7.7% for the Spicer Group to put together the necessary engineering documents.

This work would take place in 2012, so specifically I am asking the board authorize the approval of the budget spending in the following accounts: 212.970.000.997.001 for \$140,000 for the construction, and 212.212.000.801.000 for not to exceed \$10,900 for engineering documents He also recommends that we start the repair of some of the tennis courts at a cost of approximately \$60-70,000 per court, depending on the economy of scales as to how many courts we do at one time. It would be my recommendation that the Township Board ask the Parks Commission to prioritize the order of court repairs.

In closing, I would suggest that a determination be made in identifying the amount of funding that would be available for 2012/13 and beyond.

November 17, 2011

Jeff Allen, Residential Services Director
Ypsilanti Township
7200 S. Huron River Drive
Ypsilanti, MI 48197

RE: 2012 Township Parks Improvements – Estimates and program recommendations

Jeff:

We appreciate the opportunity to assist with programming the deteriorated tennis and basketball facilities at Ypsilanti Township parks, and have completed the scope of our initial phase of work. The parks we have investigated include Appleridge Park, Burns Park, Clubview Park, Community Center Park, Ford Lake Park, Sugarbrook Park and West Willow Park. Preliminary Estimates of Cost have been prepared to assist you, the Township Board and Parks Commission with decision making.

We have estimated that the overall project costs to replace all these facilities would be over \$1.2 Million dollars if done next year, or \$1.4 Million if replaced over a 5-year program (due to inflation). For budgeting purposes, it is important to also understand that regular preventative maintenance is needed for these types of facilities, likely in the range of \$100,000 to \$300,000 annually if the facilities were in fair to good condition. We would further recommend developing a program that includes these annual maintenance efforts, as the life of new courts could be extended by 50-70% with regular maintenance.

Knowing that these funds are not available, we recommend that the Board and Commission take three actions this winter:

- 1. Identify the amount of funds available for 2012.**
- 2. Determine if the Township wishes to reduce or decommission any of the facilities.**
- 3. Provide direction on prioritizing the remaining facilities and minimum levels of service.**

The above actions would allow us to work with you to develop bid documents for next year that are also cost-effective in the context of a multi-year program. More importantly, the above actions would allow us to work together to obtain outside funding starting in the year 2013 if applications can be made this winter. We believe we can help you get at least \$100,000 in 2013, and more in future years depending on other parks and recreation priorities. In prioritizing, it is important to understand that installing any new facilities without providing adequate maintenance funding for all facilities will expand the funding gap.

We recommend the reconstruction of the basketball courts at West Willow Park in 2012, along with 2-4 tennis courts to start the cycle of replacement for the 18 Township tennis courts. West Willow is estimated at \$80,000 project costs, and tennis courts are \$60,000 - \$70,000 per court to replace.

Recognizing funding constraints, we understand that a practical approach is needed. Extensive deep structural cracking and damage from intrusive tree roots at West Willow have categorized this project as higher priority and should be addressed first. Overall, we recommend replacement of all courts in a multi-year program as the most cost effective strategy for those you keep. The Ford Lake courts appear to have slightly more severe structural cracking, but neighborhood courts could be prioritized due to their closer proximity to residents and less surface to replace. If desired, we can provide additional services to assist the Township with prioritization or decision making related to short term maintenance.

We have also gathered information on current maintenance techniques for these types of facilities. During our investigation, we determined that most of these facilities have already had some type of crack maintenance that has now failed. Unfortunately, most of the facilities have several full-depth cracks that are greater than 1-1/2" in width, which means any maintenance dollars would not be cost effective. That said, we understand that the next step in this process will be to determine how best to make improvements needed to maintain a minimum level of service, which may include strategic crack-sealing where funds for the necessary replacement are not available.

As noted above, recommended maintenance techniques were explored for feasibility and effectiveness, and while they are common preventative maintenance, they would provide little if any benefit at this time, due to the advanced deterioration noted above. These techniques would be employed as new cracks begin to appear in the surface of the court and on structural cracks that are wider and extends down through the asphalt surface to the gravel base.

We recommend developing a five pronged program, and can assist you to:

- **Immediately repair high priority courts**
- **Identify any temporary or permanent court closures**
- **Develop a multi-year replacement budget for the courts to remain**
- **Develop a multi-year emergency crack filling program as a band-aid until replacement**
- **Develop an annual preventative maintenance program for courts that are repaired/replaced.**

If these recommendations are acceptable to you, we will provide the proposed scope and fee for three items of work. First the preparation of bid documents for 2012; second to develop a multi-year program to improve the condition of targeted parks, and third to provide recommendations for appropriate short and long term maintenance depending on replacement timing. We can also assist with the referenced funding application if desired. If you have any questions or need anything further please feel free to call me (734) 697-7305 or email me at evanp@spicergroup.com

Sincerely,

Evan Pratt, P.E.

Senior Associate

SPICER GROUP, INC

309 Main Street

Belleville, MI 48111

Phone: (734) 697-7305

Fax: (734) 865-1243

mailto: evanp@spicergroup.com

C: SGI File 119437SG2011

**PRELIMINARY ESTIMATE OF COST
2012 TOWNSHIP PARK IMPROVEMENTS
YPSILANTI TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

Park Name (Description)	Project Total
Appleridge Park (2 Basketball Courts)	\$ 60,000.00
Burns Park (2 Tennis Courts)	\$ 145,000.00
Clubview Park (2 Tennis Courts)	\$ 125,000.00
Community Center Park (6 Tennis Courts)	\$ 350,000.00
Ford Lake Park (6 Tennis/1 Basketball Court)	\$ 380,000.00
Sugarbrook Park (1 Basketball Court, formerly tennis court)	\$ 60,000.00
West Willow Park (2 Basketball Courts)	\$ 80,000.00
Total	<u>\$ 1,200,000.00</u>

Costs are present value for 2012 construction. Assume \$1.4M for 5-6 year program.

18-Nov-11