

**CHARTER TOWNSHIP OF
YPSILANTI BOARD OF TRUSTEES**

Supervisor

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Clerk

KAREN LOVEJOY ROE

Treasurer

LARRY J. DOE

Trustees

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

SCOTT MARTIN

October 4, 2011

Work Session – 6:00 p.m.

Regular Meeting – 7:00 p.m.

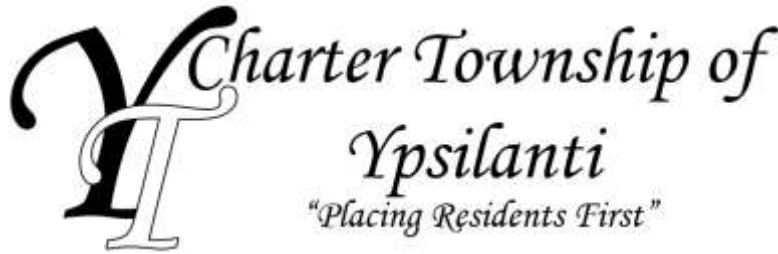
Ypsilanti Township Civic Center

7200 S. Huron River Drive

Ypsilanti, MI 48197

LEFT SIDE OF
PACKET

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: September 27, 2011

RE: Energy Savings

Please find attached a summary of the recent DTE invoices that we have received over the past 2 years for both gas and electric.

I am sharing this good news with you as we come to a close on our second year of monitoring our energy use from all the new equipment that was installed through the contract with Honeywell International.

I will be filing paperwork in the next week to finalize both projects with Honeywell that was funded in part by federal EECBG dollars and the Congressional Grant monies.

To highlight the numbers listed below, the number under the % savings is what DTE listed as the % saved from the same month billing 1 year ago. Of all 48 months listed, there are only 3 months that did not show some amount of decrease. Pay special attention to the 2nd year when the % decrease shown is calculated on the year before which had already shown a significant % decrease. Dollar-wise, we have saved about \$34,000 in gas and electric in year, and another \$15,000 decrease in year 2. It is also important to note that at least speaking for the past year, we had a very cold spring and a hot summer.

Please let me know if you have any questions or comments on this information.

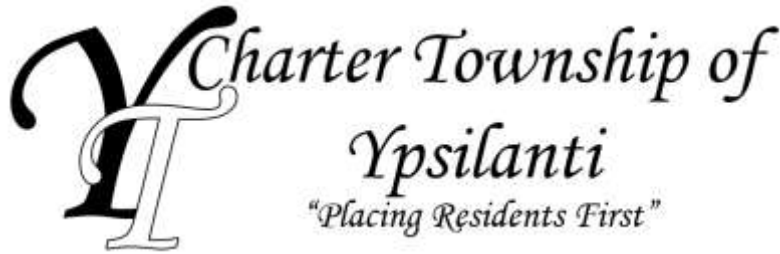
WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
TUESDAY, OCTOBER 4, 2011

6:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. DISCUSS PLACING CAMERAS IN HARRIS ROAD PARK
2. REQUEST OF JEFF ALLEN, RSD DIRECTOR FOR DIRECTION FROM THE BOARD REGARDING "CONNECTING COMMUNITIES" GRANT
3. REVIEW AGENDA
4. OTHER DISCUSSION

Supervisor
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MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: September 29, 2011

RE: Discussion item of cameras in the Harris Road Park

There has been some discussion recently of putting in additional cameras into the Harris Road Park area. This has been spurred on by recent incidents of lascivious behavior in recent weeks/months.

Putting in an additional 2-3 cameras for the police department to use for the review of criminal activity would greatly benefit everyone involved.

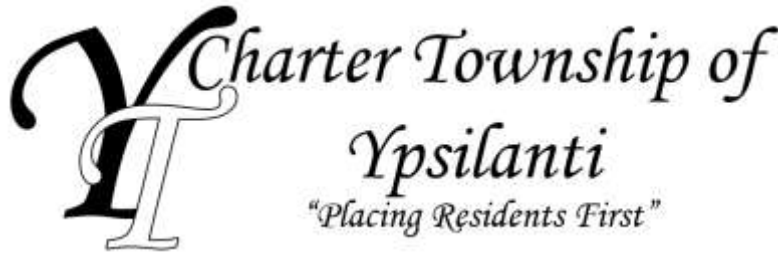
These cameras would be the same as used in the West Willow neighborhood and connect to the existing server and viewed in Station #2.

The cost of this would include the cameras and installation @ 3,922 each.
The cost of a monthly service fee per camera \$14.50 each.
The cost of cell service @ \$43 per camera per month.

So, the annual cost for 2 cameras = \$9,224, the cost for 3= \$13,836 .

The account #'s to be used would be 266.301.000.977.000 for the equipment, and account # 266.301.000.857.000 for the mobile service.

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MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Jeff Allen, Director of Residential Services

DATE: September 26, 2011

RE: Connecting Communities information

As you may recall, there are funds available from the Washtenaw County Parks and Recreation for a "Connecting Communities" grant.

My intent with this memo is to seek your authorization to submit for this grant to include one or both of the following locations:

1. Congress Street from Hewitt Road east to Mansfield Ave.
2. Textile Road from Tuttlehill west to Willowbridge Rd.

As I previously reported, last year I submitted for #2 above and it rated out 2nd overall from all the other proposals. However, for some reason, it was not funded. I was advised by the County to resubmit this project as it was a solid proposal, there was just other projects funded.

It is my understanding that the Parks Commission has also addressed their desires with regard to this grant. I am told that their priorities are as listed above in the order I listed them.

At this point, I am not requesting a resolution from the Board, but would appreciate your voice on these two projects. Item #1 would require some additional work to be done by me, including finding property owners and potential easements. Project #2 is essentially complete and ready to submit by the end of the year.

The Township would be required to pay for any engineering that would be needed for the project.



Copy

Connecting Communities Application Form

Washtenaw County Parks and Recreation Commission (WCPARC) wants to help communities expand the trail network in the County. WCPARC is making available \$600,000 per year, for the next five years (2010-2014), for the construction of non-motorized trails and accessory improvements. These funds must be matched by the local community with their own funds, or in-kind services, or funds obtained from other sources, i.e., state or federal allocations. Applications for Connecting Communities funding must also include a **resolution of support** for the project from the executive body of the community where the trail is proposed.

Project applications must be received by December 31st of each year for funding consideration the following year. Projects deemed worthy of funding will be approved at the following March Commission meeting. The following information will be used by WCPARC in determining which projects it will fund. Please answer the following questions (limit response to 500 words total):

1. What are the benefits of this project?

This is a continuation of the prior year project. By adding this western edge, this connection (all the way to Huron River Drive) opens up access to the Library and for shopping to an additional 4,000 residents via bike or foot.

2. What efforts will be made to reduce the environmental impact of this project?

This will reduce carbon emissions by allowing pedestrian access.

3. If constructed, how will the trail be maintained?

Proper engineering will keep the water off. Our Township parks maintenance staff will maintain this. We will not do winter maintenance.

4. What community facilities are connected by this project?

The entire Paint Creek Crossing, Library, Pharmacy, Ford Heritage Park, Fire Station and UAW Hall.

5. What planning documents show the location of this trail? Provide page reference.

Map enclosed. The "Non-Motorized Pathway System, Inventory and Planning Study, Charter Township of Ypsilanti" updated in October 1999, also shows the following: "Proposed Path System, Urban Collector Route" to loop all the way around Ford Lake.

6. What natural and cultural features can be seen from the trail?

Library - cultural, Ford Heritage Park with a handicap accessible play area, ball fields, nature areas, lowlands of Ford Lake. Also with this, we are much closer to our goal of having a path go all the way around Ford Lake.

7. How many users are expected to use the trail annually?

4,000

8. What are likely objections to this project? How will these be addressed?

Textile Road backyard neighbors will now have a path along the back of their properties. The trees would be removed, creating more noise. We met with the resident at 8460 Textile to ask for an easement. They are not willing at this point. May have to move the path into the right-of-way for the 220 feet.

9. What background work has already been completed for the project?

In conjunction with the Washtenaw County Road Commission, there has been preliminary work done on this, looking at the complete connection of Textile Road from Huron River Drive west to Whittaker/Hitchingham. This is another piece of the larger connection we hope to gain in future years.(Over)

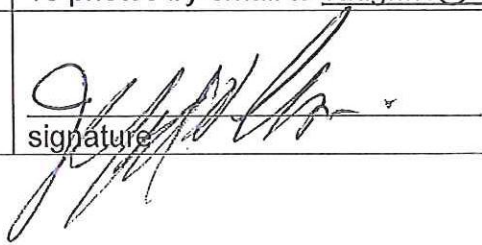
10. What background work needs to be completed for the project?

If and when awarded the grant, we would have to finalize the engineering costs, including detailed engineering for the project. Construction costs need to be finalized along with easements garnered from the few locations along the route. There would also have to be a crosswalk installed with striping and signage. We will work with YCUA with regard to their sanitary line and manhole covers that are in the right-of-way. Also, there will be easement or infill work at UAW.

9. (Continued)

We had preliminary drawings, a rough construction estimate and engineering estimates. The Ypsilanti Township Board also passed a resolution to commit funding to this project.

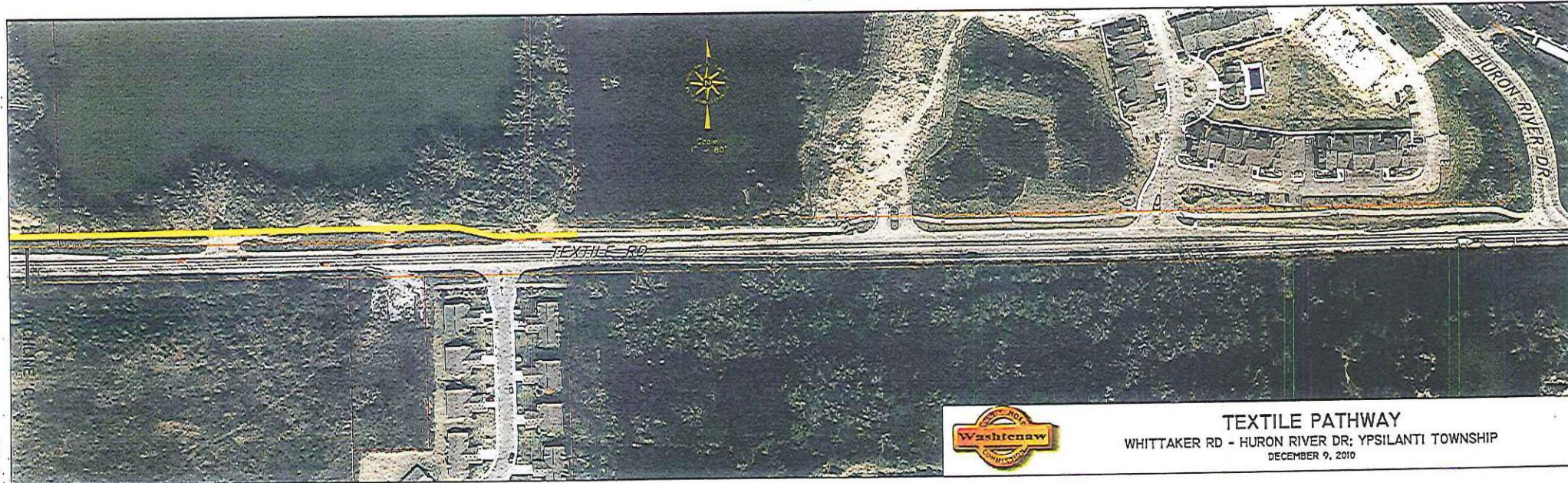
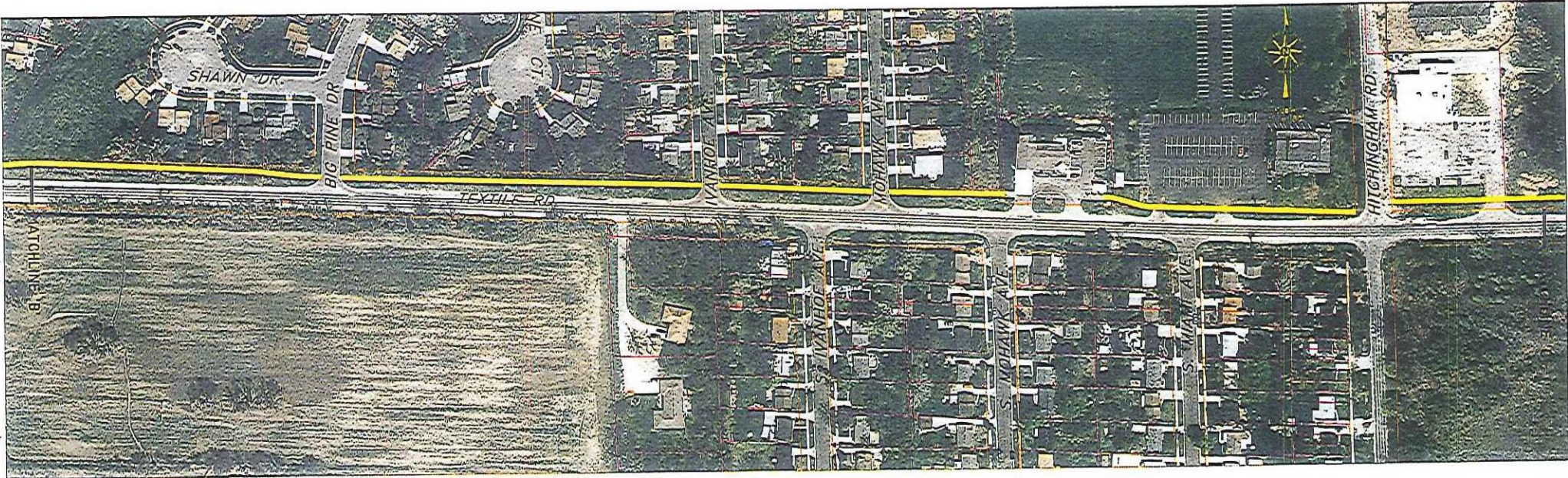
Project Summary Sheet

APPLICANT	
Date submitted	December 22, 2010
Address	7200 S. Huron River Drive Ypsilanti, Michigan 48197
Contact person	Jeff Allen Residential Services Director
Telephone	734.484.0073
Email	jallen@ytown.org
Project Title	Textile non-motorized trail - west 2010
Project Description (25 words)	Would be a non-motorized off-road trail beginning at NW corner of Textile at Huron River Drive, westward to trail, west of Willowbridge. Path crosses Textile at Ford Heritage park; continues on south side of Textile, west to Huntington
Length of proposed trail	It is .7 miles long
Starting Point	Textile at Huron River Drive
Ending Point	Textile at Huntington Avenue
Trails connected to	Existing paths
Estimated Construction Costs	\$250,000
Confirmed Project Funders	Ypsilanti Township
Potential Project Funders	WCPARC UAW WCRC
Project Map & Photos	Attach an 11"x17" map of the trail location and send up to 10 photos by email to vaughnc@ewashtenaw.org -Attached
Applicant signature	
Jeff Allen Print name	Dec. 22, 2010 date

WESTERN EDGE -



TEXTILE PATHWAY
WHITTAKER RD - HURON RIVER DR: YPSILANTI TOWNSHIP
DECEMBER 9, 2010



TEXTILE PATHWAY
 WHITTAKER RD - HURON RIVER DR; YPSILANTI TOWNSHIP
 DECEMBER 9, 2010

EASTERN
 END →

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Clerk's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-4700
Fax: (734) 484-5156
www.ytown.org

MEMORANDUM

To: Jeff Allen, RSD Director

From: Karen Lovejoy Roe, Clerk *KLR*

Date: December 22, 2010

Subject: **Resolution No. 2010-31, Connecting Communities**

At the regular meeting held on December 21, 2010 the Charter Township of Ypsilanti Board of Trustees approved Resolution No. 2010-31, Connecting Communities. A certified copy of the resolution is attached.

If you have any questions regarding this board action, please contact my office.

Nkw

Attachment

cc: Township Board
File

RESOLUTION NO. 2010-31
Connecting Communities Initiative

WHEREAS, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

WHEREAS, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

WHEREAS, Ypsilanti Township has an opportunity to invest \$60,000 in engineering design to receive an estimated \$250,000 for the construction of bike paths on Textile Road through this grant application; and

WHEREAS, there is a continual need to enhance our bike path trail system; and

WHEREAS, applications are due by December 31, 2010 for the 2011 construction year and the award is made in March of 2011; and

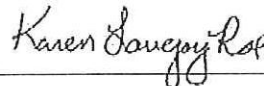
WHEREAS, this may be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

WHEREAS, the anticipated cost to the Township would not exceed \$25,000; and

WHEREAS, line item #212-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$60,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2010-31 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on December 21, 2010



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

REVIEW AGENDA

- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

OTHER DISCUSSION

- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

NEW BUSINESS

1. RECOMMENDATION OF HEALTH CARE COMMITTEE TO UTILIZE MARWIL & ASSOCIATES AS THE AGENT/BROKER FOR YPSILANTI TOWNSHIP TO ASSIST WITH HEALTH CARE NEEDS, PROVIDED BY OUR CURRENT INSURANCE CARRIER AT NO ADDITIONAL COST
2. AATA SERVICE AGREEMENT FOR THE PERIOD OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012 IN THE AMOUNT OF \$298,508.00, BUDGETED IN LINE ITEM #101.956.000.818.014
3. BUDGET AMENDMENT #11
4. MTA ON THE ROAD – FALL 2011 REGIONAL TRAINING, MONDAY, OCTOBER 17, 2011 IN THE AMOUNT OF \$109.00 PER BOARD MEMBER, BUDGETED IN LINE ITEM #101.227.000.960.000

OTHER BUSINESS

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 20, 2011 WORK SESSION**

PROPOSED

Supervisor Brenda L. Stumbo called the meeting to order at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie. Stan Eldridge (arrived at 6:50 pm), Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

1. DISCUSS 2012 PROPOSED FISCAL YEAR BUDGET

Supervisor Stumbo asked for direction from the Board about the Fire Department and/or the Police Department coming in to give a presentation on the budget.

Supervisor Stumbo said the following assumptions had been made for this draft:

- **Prosecution**
Rates reduced to \$110 an hour
- **Litigation**
Increased to \$500,000 for Public Nuisance (\$500,000 is expected to be used in 2011 alone – only \$400,000 was budgeted)
- **Building Operations Department:**
One person is retiring and Jell Allen, Director, is proposing not to fill that position. It was suggested to be reviewed in six months.
- **Computer Support**
Budgeted for two part-time employees that will not have Health Care or Retirement; one programming position and one help desk position included
- **Sheriff's Department**
Proposed contracting for four deputies that had been previously reduced.
Discussed reopening of Holmes Road Station

Note: Supervisor Stumbo said the County Board of Commissioners is supposed to approve the four-year contract this month. The proposed Police Services contract for policing includes a 0%, 1%, 1% and 2% increase over four years, with a six-month cancellation clause

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 WORK SESSION MINUTES
PAGE 2**

Clerk Lovejoy Roe expressed that it would help to reopen the Holmes Road Station in regard to service and maintenance of the building and our insurance coverage requirements. She said it would be beneficial for Police Services and deployment during the 2012-13 closing and renovation of the Ford Boulevard bridge.

Supervisor Stumbo answered a question from Arloa Kaiser regarding the State Police. The Supervisor shared that the township was looking at the possibility of purchasing the State Police Post to be used as a station for the Sheriff Department personnel. She said if we keep it open the State will keep State Troopers there as well. She said that we have only had one meeting with the State, so far, but another one has been scheduled.

➤ **Parks & Recreation**

Put in \$15,000 in Fund 208 for the Master Plan: \$10,000 in 2012 and \$5,000 in 2013. The Master Plan has to be updated every five years.

Arloa Kaiser, Township resident, offered her objection to spending so much for the parks.

Supervisor Stumbo explained that the Master Plan for Parks and Recreation has to be in place in order to apply for grants. She continued to review the proposed 2012 Budget.

➤ **Waste Management**

\$2,000 increase in Tipping Fees

➤ **Health Care**

15% increase budgeted, but the new rates are only .023% increase

➤ **Community Stabilization**

Continue to fund the Land Bank

➤ **Human Resources**

Possibility of budgeting for training funds for Team Building

Trustee Scott Martin felt training was very important, especially concerning hazardous situations.

Supervisor Stumbo said there were no road improvements budgeted. She said those could be taken out of Fund Balance. She said there had been discussion on a bond for this purpose.

Clerk Lovejoy Roe felt it was important to keep up with the road maintenance because it costs more in the long run if things are not kept up properly. She also explained there should be substantial savings in health care. There could be another savings on the retirees side but the problem is that an agent has to be hired and forms have to be filled out for the Medicare Advantage 70 to 90 days in advance of January 1, 2012. She said the Health Care Committee would have a recommendation to take to the board by the second Board Meeting in October, if not sooner.

Clerk Lovejoy Roe brought up the issue of sidewalk and bike path construction requested by residents as a Budget Discussion Item.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 WORK SESSION MINUTES
PAGE 3**

Jeff Allen, Residential Services Director, said the "Connecting Communities Grant", concerning sidewalk and bike path construction, would be discussed at the next Board Meeting.

Arloa Kaiser asked if any money for the bike and walking paths came out of Parks and Recreation. The Supervisor replied it would come out of the Millage Fund 212 which is Parks, Recreation and Roads.

Supervisor Stumbo asked if the Board wanted a Work Session and Budget presentation to the Board. Trustee Scott Martin replied that would be great.

Clerk Lovejoy Roe said she appreciated the clear manner and detailed work that Supervisor Stumbo and Deputy Supervisor Tammie Keen had done on the Budget, as well as the Department Heads. She voiced her concerns with the Court Budget and long-term Fire Department Fund Budget. She explained the need to look further ahead when doing the budget and felt we could not continue, long term, to utilize Fund Balance every year to balance these departmental budgets.

Supervisor Stumbo said the Fire Chief would do a presentation. She said she was aware that courts across the county and state are down in revenue and have cut a lot of personnel.

Treasurer Doe voiced his hope that the additional four officers would be able to help the court revenue to some degree. He felt those two departments should do a presentation at a Work Session.

Supervisor Stumbo said the Public Hearing would be on Nov. 1, 2011. She reiterated that a Work Session would be held and the Fire Chief and Court would present their budgets.

REVIEW AGENDA

Trustee Scott Martin said he had two letters to the Golf Course and suggested they be added to the Minutes. (See Attached)

Supervisor Stumbo reviewed the agenda with additional information provided on the following items:

SPECIAL ASSESSMENT LEVY

Supervisor Stumbo said a Public Hearing would be held. Clerk Lovejoy Roe presented the Resolution that would need to be adopted.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 WORK SESSION MINUTES
PAGE 4**

ATTORNEY REPORT

Attorney Winters provided a brief overview of the deplorable conditions of the property located at 1593 Wingate. He credited the Wingate Condominium Association for maintaining the exterior of the complex so well. He explained that was why the condition at this address was so shocking.

Attorney Winters pointed out to the Board that he felt the Nuisance Abatement Procedural Manual that was developed with Mike Radzik, Ron Fulton, Dennis McLain and himself, Fire Chief Copeland, Joe Lawson and the Deputy Fire Marshal had proven to be a very valuable tool in dealing with these issues, since it's inception three or four years ago.

Attorney Winters provided a timeline addressing the nuisance at 1593 Wingate.

Attorney Winters addressed the 1290 Clark Road property, which was the subject of a serious fire. He said we have received a check from the insurance company for the Escrow account. He relayed the good news that the owners' intention was to demolish and rebuild the structure.

NEW BUSINESS

- 1. REQUEST TO NAME THE INTERNAL ROAD INTO THE CIVIC CENTER, VETERAN'S MEMORIAL DRIVE IN HONOR OF THE VIETNAM MEMORIAL 20TH ANNIVERSARY AND TO PURCHASE THE ROAD SIGN FROM THE WASHTENAW COUNTY ROAD COMMISSION IN THE AMOUNT OF \$300.00, BUDGETED IN LINE ITEM #212.212.000.818.006**

Supervisor Stumbo said it had been requested that the internal road at the Civic Center be named Veteran's Memorial Drive. She said this coming Veteran's Day, November 11, 2011, would be the 20th Anniversary of the Vietnam Memorial and felt it would be appropriate to announce the naming of the road at that time.

Trustee Scott Martin said he was in favor of doing this but asked if there was a special process that had to be followed. Supervisor Stumbo said the process was to bring the request to the Township Board.

- 2. REQUEST OF WASHTENAW AREA COUNCIL FOR CHILDREN FOR A CHARITABLE GAMING LICENSE**

Debbie Shaw, Washtenaw Area Council, said the event would be held in Saline but explained that a resolution had to come from wherever the Non-Profit was located. She gave a brief description of the event and the fund raising that would take place.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 WORK SESSION MINUTES
PAGE 5**

**3. REQUEST TO APPROVE AMENDED AGREEMENT BETWEEN YPSILANTI
TOWNSHIP AND MICHIGAN ABILITY PARTNERS IN THE AMOUNT OF \$7,000,
BUDGETED IN LINE ITEM #226.226.000.707.000 AND TO AUTHORIZE
SIGNING OF THE AGREEMENT**

Supervisor Stumbo gave a brief description of the program and shared the need to utilize MAP further since the arrangement had worked so well and there was more work to do.

ADJOURNMENT

The meeting adjourned at approximately 6:57 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

Ypsilanti Township

Township Supervisor

7200 S. huron River Rd.

Ypsilanti Twp., Mi. 48107

To whom it may concern,

First let me say this letter is long overdue.

I am writing to commend one of your longtime township employees, Mr. Leon Jackson, the head Golf Pro at Green Oaks Golf Course.

I have been playing golf regularly at Green Oaks for almost 35 years. Leon has been the pro there for all of those years. During this time I have never once failed to be greeted with courtesy, enthusiasm and made to feel more than welcome. I truly feel like my patronage is appreciated at Green Oaks.

Over the years I have noticed that Leon does all that is humanly possible to accommodate those who come to play Green Oaks. I have had discussions with countless other golfers who share my opinion that Leon is the absolute best golf professional they have come into contact with (and I have played golf from Florida to Hawaii).

Leon's leadership is evident in the attitudes and behaviors of other Pro shop employees. Danny Roberts, in the time he has been at Green Oaks has exhibited some of the same qualities possessed by Mr. Jackson. He will be a fine replacement when the day comes. Ernie, Mel Long, and others over the years, have demonstrated the same level of service and professionalism displayed by Leon. And, Tim Smith, the Green's Superintendant has done a wonderful job maintaining the course since taking over for Norm Brown. So I guess this is not only a commendation of Leon, but all the employees of Green Oaks.

Again, my thanks to those who make Green Oaks such a pleasurable golfing experience, but especially to Leon Jackson.

Sincerely



Don Chastain

7/15/11

RECEIVED
SUPERVISOR'S OFFICE

JUL 19 2011

YPSILANTI TOWNSHIP

cc: Board, Green Commission
HR
F

RECEIVED
SUPERVISOR'S OFFICE

AUG 02 2011

YPSILANTI TOWNSHIP

July 31, 2011

Supervisor B. Stumbo,

I want to take the time to let you know how much I appreciate the excellent job you and the other public servants are doing. Every time the residence have a Troublesome Complaint, you all get right on the case. If I knew when the Neighborhood watch meetings were held and the time I would go to everyone of them.

Judging from the letter I got in the mail from the Charter township about the complaints and concerns the residence have, I see we all have the same complaints.

The loud music, playing basketball in the middle of the street, I would like to let you know about another ^{one} they walk in the middle of the street and expect people to drive up on the sidewalk to go around them. 😊

I don't understand how people can

live in such beautiful homes
like the whispering meadows
and have that type of behavior.
Well, keep up the good work
and thank everyone else.

James Gray

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE SEPTEMBER 20, 2011 REGULAR MEETING**

PROPOSED

The meeting was called to order, by Supervisor Brenda L. Stumbo, at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room; 7200 S. Huron River Drive; Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters

PUBLIC HEARING

A. 7:00 P.M. – SPECIAL ASSESSMENT LEVY, RESOLUTION NO. 2011-22

The public hearing opened at approximately 7:01 p.m.

The public hearing closed at approximately 7:02 p.m.

Clerk Lovejoy Roe read the Resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2011-22 (see attached). The motion carried unanimously.

PUBLIC COMMENTS

Richard Mason, Township Resident, commented on the weeds growing in front of Kroger. He said he was aware of the desire of Kroger to put a gas station in the place of the restaurant that was there. He requested the Board to take a serious look at getting this accomplished.

Barbara Hale, Township Resident distributed a letter that was sent to her from Lt. Jim Anuskiewicz from the Washtenaw County Sheriff Department (see attached) and voiced her dissatisfaction as to the handling of this matter.

CONSENT AGENDA

- A. MINUTES OF THE AUGUST 16, 2011 WORK SESSION AND REGULAR MEETING**
- B. AUGUST 2011 TREASURER REPORT (see attached)**
- C. STATEMENTS AND CHECKS FOR SEPTEMBER 6, 2011 AND SEPTEMBER 20, 2011**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin, to approve the Consent Agenda. The motion carried unanimously.

SUPERVISOR REPORT

7/20/11

- Three full-time officials and Karen Wallin met with AFSCME Union to keep lines of communication open
- Attended Flag Ceremony

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 2**

7/21/11

- Attended weekly development team meeting
- Attended Master Plan kick off meeting with LSL
- Jean Hall Currie & I attended Stevens Park Recreation NHW meeting

7/25/11

- Three full-time officials met to discuss Township issues
- Attended West Willow Youth Camp with Clerk Roe
- Ron Fulton and I met with resident
- Attended Emergency Management meeting at Metropolitan Church

7/26/11

- Attended weekly police meeting
- Attended Friends of the Pool meeting

7/27/11

- Attended local pastors' meeting at Township Civic Center

7/28/11

- Karen Wallin and I attended HR training at Weber's in Ann Arbor
- Attended weekly development team meeting

7/29/11

- Attended court hearing on Liberty Square

8/1/11

- Three full-time officials met to discuss Township issues
- Three full-time officials met with AATA regarding agreement and ridership estimates

8/2/11

- Attended Oaklawn/Hawthorne NHW meeting

8/3/11

- Met with Dave Rutledge
- Met with Shannon Bellers

8/5/11

- Tammie Keen & I drove through neighborhoods and reported ordinance concerns

8/8/11

- Worked at Loonfeather Park with MAP (Michigan Ability Partners)
- Attended West Willow NHW meeting

8/9/11

- Attended weekly police meeting
- Larry Doe, Jeff Allen, Karen Wallin and I participated in conference call with Meadowbrook Insurance
- Met with Mike Radzik, Lt. Anuskiewicz and Deputies Farst & Larkin regarding rental property initiative
- Attended Huron Meadows NHW meeting

8/11/11

- Three full-time officials attended monthly meeting with WCRC
- Attended weekly development team meeting

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 3**

8/13/11

- Trustee Mike Martin, Trustee Scott Martin and I attended Speak Peace Event in West Willow

8/16/11

- Bill Elling and I met with a resident
- Attended weekly police meeting
- Three full-time officials attended bus tour of the River Up Project at Island Park in Ann Arbor

8/17/11

- Attended Aerotropolis meeting

8/18/11

- Attended weekly development team meeting
- Karen Roe, Jean Hall Currie & I attended Stevens Recreation Park NHW meeting. This meeting was reinstated

8/22/11

- Larry Doe and I met with AATA
- Met with MAP regarding extension of program
- Attended Gault Village NHW meeting

8/23/11

- Attended weekly police meeting
- Mike Radzik and I attended a meeting at the Sheriff's Office regarding collaboration with the Humane Society

8/24/11

- Met with John Hancock and Karen Wallin regarding arbitration hearing
- Karen Wallin and I met with Mike Kestley
- Attended Lay Gardens/Hannah NHW meeting at Immanuel Baptist

8/25/11

- Attended weekly development team meeting
- Three full-time officials met with RACER Trust to discuss vision for GM property

8/29/11

- Met with new director of Ann Arbor SPARK
- Three full-time officials attended meeting with County Parks & Recreation
- Met with resident

8/30/11

- Karen Wallin & I attended arbitration hearing

8/31/11

- Three full-time officials met with Cliff Lewis regarding GM property
- Attended Lake Pointe NHW meeting

9/1/11

- Attended weekly development team meeting
- Attended DOJ/CRS follow up meeting at Sheriff's Office

9/2/11

- Met with Ron Fulton and Bryce Kelley regarding coordination of building permits for Aerotropolis

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 4**

9/6/11

- Attended weekly police meeting
- Larry Doe and I attended luncheon for Senator Debbie Stabenow
- Attended Oaklawn/Hawthorne NHW meeting

9/8/11

- Attended weekly development team meeting
- Karen LovejoyRoe and I attended Firefighters' tribute and luncheon at Senior Center
- Doug Winters and I attended Aerotropolis meetings

9/11/11

- Attended 9/11 ceremony at Bethesda Bible Church with Trustee Eldridge, Trustee Currie, Clerk Lovejoy Roe and Chief Copeland

9/12/11

- Three full-time officials and Karen Wallin discussed union negotiations
- Attended West Willow NHW meeting

9/13/11

- Met with Willow Run Tea Party representatives regarding GM Plant
- Attended weekly police meeting
- Met with resident regarding the need for traffic calming devices on S. Ivanhoe

9/14/11

- Joe Lawson and I attended ReImagine Washtenaw meeting
- Attended Willow Run-Racer Trust meeting at Ann Arbor SPARK with Clerk Roe

9/15/11

- Attended weekly development team meeting
- Trustee Currie and I attended Stevens Park Recreation NHW meeting

9/19/11

- Attended Lincoln NHW meeting

9/20/11

- Three full-time officials toured compost site with Ray Pitman of River Up

CLERK REPORT

Clerk Lovejoy Roe reported that the Clerk's office was in the process of preparing for the election coming up, Tuesday, November 8, 2011. All the School Districts in the Township will have School Board Elections at that time.

She also informed the Board that Javonna Neel, the Accounting Director, had completed the first task given by the Legislature and the Governor in order to receive our State Shared Revenue. She explained that Munetrix, a program which the Board approved, is up and running on our home website at www.ytown.org.

TREASURER REPORT

Treasurer Doe reported the second Dog Clinic was held at the Civic Center this past Saturday. The turnout was low but they did give fifty shots and issued thirty-one licenses.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 5**

He explained they were looking at having the first one for next year in mid to late April and the second one sometime in June. He felt this one was too late in the season.

He reported the first Dog Clinic was very successful with over 270 shots given and 250 licenses issued. He stated they had been very pleased with the outcome of that one.

TRUSTEE REPORT

Trustee Mike Martin reported that they had been working on the healthcare issue as was discussed in the Work Session. He said they have been trying to reduce cost for the coverage of Township employees. He provided a brief overview of the different groups they had met with.

Trustee Jean Hall Currie wasn't feeling well so she asked Deputy Clerk, Nancy Wybykowski, to read her report as outlined below:

She had attended the joint meeting of the Ypsilanti and Willow Run School Board held at the EMU campus. Trustee Jean Hall Currie also attended the Neighborhood Watch Meeting for West Willow, where Charlie Pope, the 14B District Court Judge was the guest speaker. After that, she attended the Holmes Road Neighborhood Watch Meeting where Mike Radzik, the Ypsilanti Township Police Administrator was the guest speaker. Trustee Currie also attended the Bethesda Bible Church ceremony held on Sunday, honoring the police, firefighters and elected officials.

ATTORNEY REPORT

A. REQUEST FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE THE PUBLIC NUISANCE IF DEEMED NECESSARY ONCE AN ADMINISTRATIVE SEARCH WARRANT HAS BEEN CONDUCTED BY THE ORDINANCE/ BUILDING DEPARTMENTS FOR PROPERTY LOCATED AT 1593 WINGATE

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to formally authorize legal action in Washtenaw County Circuit Court to abate public nuisance for the property located at 1593 Wingate (see attached).

Supervisor Stumbo said she had received a call from the Homeowners Condo Association. They were upset because of the statement in the newspaper article that reported they had only sent a letter and had done nothing else. She said she would be contacting Attorney Dennis McLain, regarding statements attributed to him in the news article. She reported it was 90% cleaned up, based on the photographs the Board had been given.

Attorney Douglas Winters reiterated that the cleanup was well under way and the Association would soon be able to get ownership of that unit.

The motion carried unanimously.

B. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1290 CLARK ROAD

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 6**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize legal action, if necessary, in Washtenaw County Circuit Court to abate public nuisance for the property located at 1290 Clark Road.

Attorney Winters explained this property had for all intents and purposes been destroyed by fire. The Insurance Company had released the required Withholding Funds to the township. The Insurance Company also informed us of the owners plan to demolish the house and rebuild.

Supervisor Stumbo introduced an intern, from the Supervisor's office, who was in the audience. She explained he was working on his Master's Degree in Public Administration at Eastern Michigan University, with a goal of becoming a City Manager. She said he had taken on a project to identify all the Public Nuisance cases and place them on a map, with the resulting outcome.

The motion carried unanimously.

C. GENERAL LEGAL UPDATE

Attorney Winters provided an update on Liberty Square and felt it would be helpful for Judge Shelton's comments to be shared online.

Attorney Winters also stated that the court had ordered the K-Mart portion of Gault Village demolished within sixty days or in the event it is not, the Township has been authorized to perform the demolition and be given a lien on the property for reimbursement.

Attorney Winters also gave an update on the Sweet Road lawsuit in which Judge Swartz has given the owners forty-five days to comply by demolishing the basement and/or filling in the hole to return the property to the proper grade.

Supervisor Stumbo explained that only the end portion of Gault Village, where the K-Mart was, would be demolished. The ACO Hardware, restaurant and a dry cleaner store would remain. She also explained that there were about seven homeowners in the Liberty Square complex that the Township, along with the County, were trying to help relocate.

Arloa Kaiser, Township Resident, asked if the grocery store in Gault Village was scheduled to be demolished. Attorney Winters answered it was not slated for demolition at this point, but it could not be reopened until a number of code improvements had been made.

NEW BUSINESS

1. BUDGET AMENDMENT #10

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendment #10 (see attached). The motion carried unanimously.

2. REQUEST TO NAME THE INTERNAL ROAD INTO THE CIVIC CENTER, VETERAN'S MEMORIAL DRIVE IN HONOR OF THE VIETNAM MEMORIAL 20TH ANNIVERSARY AND TO PURCHASE THE ROAD SIGN FROM THE WASHTENAW COUNTY ROAD COMMISSION IN THE AMOUNT OF \$300.00, BUDGETED IN LINE ITEM #212.212.000.818.006

A motion was made by Trustee Eldridge, supported by Trustee Mike Martin to approve naming the internal road in the Civic Center, Veteran's Memorial Drive in honor of the Vietnam Memorial 20th Anniversary and to purchase road signs from the Washtenaw County Road Commission in the amount of \$300.00. The motion carried unanimously.

3. REQUEST OF WASHTENAW AREA COUNCIL FOR CHILDREN FOR A CHARITABLE GAMING LICENSE

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of the Washtenaw Area Council for Children for a Charitable Gaming License. The motion carried unanimously.

4. REQUEST OF JOANNA CHANG TO TRANSFER OWNERSHIP OF 2011 CLASS C LICENSED BUSINESS, LOCATED AT 2283 ELLSWORTH FROM KAYA SUSHI CJ, INC. TO ROYS SQUEEZE INN BAR AND GRILL (NAME CHANGE ONLY)

A motion was made by Treasurer Doe, supported by Trustee Hall Currie to approve the request of Joanna Chang to transfer ownership of 2011 Class C Licensed Business, located at 2283 Ellsworth from Kaya Sushi CJ, Inc. to Roys Squeeze Inn Bar and Grill (see attached). The motion carried unanimously.

5. REQUEST TO APPROVE AMENDMENT NO. 1 TO ESCROW AGREEMENT BETWEEN DETROIT EDISON, CHARTER TOWNSHIP OF YPSILANTI AND JPMORGAN CHASE BANK AND TO AUTHORIZE SIGNING OF THE AMENDMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Amendment No. 1 to Escrow Agreement between Detroit Edison, Charter Township of Ypsilanti and JPMorgan Chase Bank and to authorize signing of the amendment (see attached). The motion carried unanimously.

6. REQUEST TO APPROVE AMENDED AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND MICHIGAN ABILITY PARTNERS IN THE AMOUNT OF \$7,000, BUDGETED IN LINE ITEM #226.226.000.707.000 AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Treasurer Doe, supported by Trustee Eldridge to amend agreement between Ypsilanti Township and the Michigan Ability Partners in the amount of \$7,000.00 and to authorize signing of the agreement (see attached). The motion carried unanimously.

Supervisor Stumbo explained that Michigan Ability Partners (MAP) was a non-profit group training people to go back into the work force. Many of these clients are veterans and some have drug and alcohol challenges. The Township has collaborated with these clients to deal with our litter issues, do some painting for the parks and report abandoned homes and noxious weeds.

7. REQUEST TO APPROVE AGREEMENT BETWEEN YPSILANTI TOWNSHIP AND WASHTENAW COUNTY FOR THE COUNTY TO ADMINISTER ACQUISITION, REHABILITATION AND RESALE PROGRAM WITH HABITAT FOR HUMANITY OF HURON VALLEY IN YPSILANTI TOWNSHIP

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe, to approve the agreement and authorize the signing of the agreement subject to the Three Full Time Officials working together with the Building Department to approve expenditures as outlined in the agreement (see attached).

Jennifer Hall, Office of Community Development; Washtenaw County, was present along with Rob Nissly from Habitat for Humanity and Sarah Stanton, the Executive Director of Habitat. Ms. Hall provided a brief overview of the program and explained they contracted with Habitat for Humanity to help low-income homebuyers purchase homes. This agreement would leverage their federal funds to have a greater impact on the community and would not go toward any staffing.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 8**

Clerk Lovejoy Roe spoke to the financing issue, explaining no more than \$30,000 would be spent per house.

Robert Nissly provided a video, which explained the program and gave some background.

Supervisor Stumbo said the goal was to obtain homeownership for people with the foreclosures to help stabilize the community. She said we had allocated money for neighborhood stabilization, which could be used in this manner.

The motion carried unanimously.

- 8. SET PUBLIC HEARING DATE OF TUESDAY, OCTOBER 18, 2011 AT APPROXIMATELY 7:00 P.M. – REQUEST OF BOSAL INTERNATIONAL NORTH AMERICA, LOCATED AT 1476 SEAVER WAY FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFT)**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to set a public hearing date of Tuesday, October 18, 2011 at approximately 7:00 p.m. – Request of Bosal International North America, located at 1476 Seaver Way for an Industrial Facilities Exemption Certificate (IFT). The motion carried unanimously.

- 9. SET PUBLIC HEARING DATE OF TUESDAY, OCTOBER 18, 2011 AT APPROXIMATELY 7:15 P.M. – CREATION OF SPECIAL ASSESSMENT STREET LIGHT DISTRICT FOR S. MANSFIELD**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to set a public hearing date of Tuesday, October 18, 2011 at approximately 7:15 p.m. – Creation of Special Assessment Street Light District for S. Mansfield. The motion carried unanimously.

- 10. SET PUBLIC HEARING DATE OF TUESDAY, NOVEMBER 1, 2011 AT APPROXIMATELY 7:00 PM – 2012 FISCAL YEAR BUDGET**

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to set a public hearing date of Tuesday, November 1, 2011 at approximately 7:00 p.m. – 2012 Fiscal Year Budget. The motion carried unanimously.

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

Authorize:

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO SEEK ENGINEER/CONSULTANT TO PROVIDE SPECIFICATIONS AND DRAWINGS FOR RECONSTRUCTION OF BASKETBALL AND TENNIS COURTS**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Mike Martin to approve seeking an engineer/consultant to provide specifications and drawings for the reconstruction of basketball and tennis courts. The motion carried unanimously.

Trustee Scott Martin explained the Park Commission had been working closely on this and he agreed the courts were in desperate need of repair.

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 9**

Jeff Allen, Residential Services, explained that at some point the Board might want to confer with the Parks Commission to consider how many tennis courts we want to maintain.

- 2. REQUEST OF RON FULTON, BUILDING DIRECTOR TO SOLICIT REQUESTS FOR PROPOSALS (RFP) FOR THE DEMOLITION OF 2485 MICHIGAN AVENUE, 2094 MICHIGAN AVENUE, 2084 MICHIGAN AVENUE AND 1117 HOLMES ROAD**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve soliciting Request for Proposals (RFP) for the demolition of 2485, 2094 and 2084 Michigan Avenue and 1117 Holmes Road. The motion carried unanimously.

- 3. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO REJECT EXPIRED DOCUMENT MANAGEMENT PROPOSALS AND TO AUTHORIZE REDESIGN OF SPECIFICATIONS FOR AN INFORMATION MANAGEMENT SYSTEM**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to reject expired Document Management proposals and to authorize redesign of specifications for an Information Management System. The motion carried unanimously.

Accept:

- 1. REQUEST OF MICHAEL SARANEN, HYDRO OPERATION MANAGER TO ACCEPT LOWEST PROPOSAL FROM BURKE'S ROOFING FOR THE TEAR-OFF AND REPLACEMENT OF THE HYDRO STATION ROOF IN THE AMOUNT OF \$7,500.00, BUDGETED IN LINE ITEM #252.252.000.971.001 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to accept the low proposal of the Burke's Roofing for the tear-off and replacement for the Hydro Station roof in the amount of \$7,500.00 and to authorize signing of the agreement. The motion carried unanimously.

- 2. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT LOWEST QUOTE FROM HEPPNER LANDSCAPE FOR RE-LANDSCAPING CIVIC CENTER ENTRANCE IN THE AMOUNT OF \$3,965.00, BUDGETED IN LINE ITEM #212.212.000.801.000 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to accept the low quote from Heppner Landscape for the re-landscaping of Civic Center entrance in the amount of \$3,965.00 and to authorize signing of the agreement. The motion carried unanimously.

Jeff Allen, Residential Services Director explained that since the landscaping was first done, the materials have built up and is now causing leakage along the bottom of the walls.

- 3. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO ACCEPT QUOTE FROM MICHIGAN MARINE CONSTRUCTION AS A SINGLE SOURCE PROVIDER, FOR DOCK REPAIRS AT NORTH HYDRO PARK IN THE AMOUNT OF \$7,500.00, BUDGETED IN LINE ITEM #212.970.000.997.001 AND TO AUTHORIZE SIGNING OF THE AGREEMENT**

**CHARTER TOWNSHIP OF YPSILANTI
SEPTEMBER 20, 2011 REGULAR MEETING MINUTES
PAGE 10**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to accept the quote from Michigan Marine Construction as a single-source provider, for dock repairs at North Hydro Park in the amount of \$7,500.00 and to authorize signing of the agreement. The motion carried unanimously.

Jeff Allen explained the damage that has occurred to the docks. He informed the Board this was a local company what would be used for the repairs.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:12 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2011-22

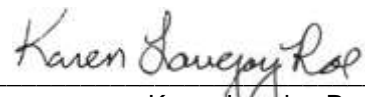
SPECIAL ASSESSMENT LEVY

WHEREAS, the Charter Township of Ypsilanti Board of Trustees, on September 20, 2011 held a public hearing on the proposed special assessment roll prepared by the Assistant Assessor, a copy of which is on file in the Clerk's Office, after advertising the same in a newspaper of record in the Township, and;

WHEREAS, on September 20, 2011, the Ypsilanti Township Board heard comments on said proposed special assessment roll prepared by the Assistant Assessor.

NOW THEREFORE, BE IT RESOLVED that the proposed special assessment roll prepared by the Assistant Assessor for the Charter Township of Ypsilanti be adopted and the amounts set forth on the special assessment roll be levied on the 2011 Winter Tax Roll.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-22 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on September 20, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

**PUBLIC ACT 188 OF 1954 PROCEEDINGS
CHARTER TOWNSHIP OF YPSILANTI
WASHTENAW COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARING
ON SPECIAL ASSESSMENT ROLL**

PLEASE TAKE NOTICE that the Supervisor and Assessing Officer of the Township has reported to the Township Board and filed in the Office of the Township Clerk for public examination a special assessment roll prepared by the Assessor covering all properties within the Special Assessment Districts benefited by the districts listed below.

PLEASE TAKE FURTHER NOTICE that the Assessing Officer has further reported that the assessment against each parcel of land within said district is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

PLEASE TAKE FURTHER NOTICE that the Township Board will hold a public hearing at the Ypsilanti Township Civic Center, 7200 S. Huron River Drive, Ypsilanti, MI on Tuesday, September 20, 2011 at approximately 7:00 p.m. for the purpose of reviewing said special assessment roll and hearing any objections thereto. Said roll may be examined at the office of the Township Clerk during regular business hours of regular business days until the time of said hearing and may further be examined at said hearing. Appearance and protest at the hearing held to confirm the special assessment roll is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

An owner, or partner in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance should not be required. (The owner or any person having an interest in the real property who protests in person or in writing at the hearing may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of the special assessment roll.

THE FOLLOWING ARE THE PROPOSED SPECIAL ASSESSMENT ROLLS TO BE LEVIED ON THE 2010 WINTER TAX ROLL

<u>SPECIAL ASSESSMENT</u>	<u>CODE</u>
Rawsonville Water	050
Sherman Oaks Water	051

STREET LIGHT SPECIAL ASSESSMENTS

<u>DISTRICT</u>	<u>CODE</u>	<u>DISTRICT</u>	<u>CODE</u>
Shady Knoll 1-6	101	Nancy Park 1-3	102
Nancy Park 5-6	103	West Willow #1	104
Ypsi Twp Area	105	West Willow #2	106
Hickory Hill	107	Washtenaw Orchard	108
Washtenaw Ridge	109	Nancy Park #7	111
Rambling Road	112	Hickory Hill #1	113
Onandaga Street	114	West Willow Dist 3	115
S. Devonshire	116	Washtenaw Concourse	117
Delaware Street	118	Washtenaw CC #4	119
Ivanhoe Area	120	Oswego/Cayuga	121
Hawthorne Street	122	Hunt/Hollis	123
Turtle Creek	124	Turtle Creek 2	125
Debby Court	126	Lynne Street	127
West Willow 10&11	129	Johnson Place	130
Huron Hearthside	131	Oakland Estates	132
Washtenaw Clubview	133	Oakland Estates #3	134
Brookside Street	135	Huron Commercial	136
Crestwood Sub	137	Kansas St	138
Hayes Street	139	Ford Lake Village	140
Ford Lake Village #2	141	Streamwood 1-7	142
Deauville Parrish	146	Spruce Falls	147
Bagley Street	148	Partridge Creek #1	149
Georgetown Condos	150	Streamwood #8	151
Smokler Textile	152	Greene Farms #1 & #2	153
Golf Estates	154	Ohio St 2000	155
N. Kansas	156	Russell St	157
Dakota	158	Paint Creek Farms	159
Whispering Meadows #1	160	Amberly Grove	162
Greenfields #1	163	Partridge Creek 2&3	164
Partridge Creek North	165	Campbell St	166
Preserves	167	S Ivanhoe St	168
Clubview Sub	169	Wash Clubview	170
Taft Ave	171	Devonshire & Oregon	172
Greene Farms #3	173	Greene Farms #4	174
Raymond Meadows	175	Tyler Rd	176
Washtenaw Bus Park	177	Whittaker Village	178
Tremont Park #1	179	Tremont Park #2	180
Kirk St	181	Greene Farm 5	182
Greene Farm 6	183	Woodlawn St	184
Greenfields 2 & 3	185	Greene Farms #7	186
Whispering Meadows #2	187	Huron Meadows	188
Rivergrove	189	Aspen Ridge	191
Grove Park	192	Gates Ave	193
Fairway Hills	194	Washtenaw Clubview	196
Bradley Ave	197	Creekside West	198
Creekside South	199	Creekside East	201

KAREN LOVEJOY ROE, CLERK
Charter Township of Ypsilanti



OFFICE OF THE SHERIFF



2201 Hogback Road • Ann Arbor, Michigan 48105-9732 • OFFICE (734) 971-8400 • FAX (734) 973-4624 • EMAIL sheriff@owashtenaw.org

JERRY L. CLAYTON
SHERIFF

MARK A. PTASZEK
UNDERSHERIFF

June 23, 2011

*Mailed 8/17/11
Received 8/19/11*

Mrs. Barbara Jean Hale
310 N. Hamilton
Ypsilanti, MI 48197

Dear Ms. Hale

On April 14, 2011 you were involved in a vehicle crash that was investigated by the Washtenaw County Sheriff's Office. On May 4, 2011 you met with Jim Damron at our Office concerning the treatment by employees at Stadium/Budget towing. There were several allegations you made at this meeting towards the wrecker service and also the Sheriff's Office which included:

- Unprofessional behavior by tow company staff
- Lack of clean up at the scene by Stadium/Budget towing
- Discrepancy in billing by Stadium/Budget towing
- Unprofessional behavior by the 911 operator from the Sheriff's Office
- Questionable citing of the at fault driver by the deputy from the Sheriff's Office

After the meeting Jim Damron completed a thorough and detailed investigations into the allegations indicated in this letter. Your allegations were investigated by our Office in a thorough and impartial manner.

Based on a review of the incident the investigator could not support your allegations and made a determination of the following:

- Through interviews, the unprofessional behavior by the tow company staff could not be substantiated.
- Through statements obtained and interviews conducted, we cannot support the lack of clean up by budget towing. It was apparent the fire department helped in the clean up but was not the sole service.
- The 911 calls were recorded and do not support your statement that the 911 operator was unprofessional.
- The deputy investigating this scene took proper enforcement action by issuing citations to the at fault driver.

After speaking with the owner of the tow company, we did identify a \$40.00 discrepancy in which the owner has informed us they will refund to you upon you calling Mr. Salamy directly at 485-2055. We did not feel this was intentionally done.

If you would like to meet to review the 911 tapes, I have them available. Thank you for your communication with our Office. If you have any question feels free to contact me at 484-6741.

Sincerely,

Jim Anuskiewicz
Lieutenant

Public Safety – Emergency Preparedness – Quality Service – Strong Communities

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
AUGUST 1, 2011 THROUGH AUGUST 31, 2011

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	6,073,832.74	649,390.06	1,489,511.83	5,233,710.97
101 - Payroll	80,369.89	667,270.56	666,685.07	80,955.38
101 - Willow Run Escrow	141,265.09	11.99	0.00	141,277.08
206 - Fire Department	3,955,114.92	7,212.52	394,009.22	3,568,318.22
208 - Parks Fund	21,992.31	1.86	500.00	21,494.17
211 - Bicycle Path	34,746.95	2.95	0.00	34,749.90
212 - Roads/Bike Path/Rec/General Fund	1,395,800.76	395.95	570,240.05	825,956.66
225 - Environmental Clean-up	443,379.56	37.66	0.00	443,417.22
226 - Environmental Services	4,718,970.20	2,027.11	442,449.15	4,278,548.16
230 - Recreation	159,249.24	156,843.25	55,744.82	260,347.67
236 - 14-B District Court	61,660.57	71,383.31	70,390.65	62,653.23
244 - Economic Development	67,035.83	5.69	0.00	67,041.52
245 - Public Improvement	264,592.01	6.56	264,075.13	523.44
248 - Rental Inspections	24,171.34	3,176.84	6,766.01	20,582.17
249 - Building Department Fund	244,822.51	28,300.79	22,661.65	250,461.65
250 - LDFA Tax	304.55	0.03	0.00	304.58
252 - Hydro Station Fund	549,132.92	32,431.73	17,437.67	564,126.98
266 - Law Enforcement Fund	5,633,316.39	561.80	190,326.83	5,443,551.36
280 - State Grants	18,344.45	1.56	0.00	18,346.01
283 - Neighborhood Stabilization	19,287.21	1.64	0.00	19,288.85
301 - General Obligation	395,345.21	48.89	0.00	395,394.10
396 - Series "A" Bond Payments	8,097.87	0.64	6,233.13	1,865.38
397 - Series "B" Cap. Cost of Funds	15,558.20	1.27	6,350.00	9,209.47
398 - LDFA 2006 Bonds	97,007.89	8.24	0.00	97,016.13
498 - Capital Improvement 2006 Bond Fund	345,309.40	29.26	1,144.24	344,194.42
584 - Green Oaks Golf Course	212,069.42	98,589.22	89,078.67	221,579.97
590 - Compost Site	1,159,272.72	35,805.43	24,445.50	1,170,632.65
595 - Motor Pool	421,537.14	46,772.53	20,474.01	447,835.66
701 - General Tax Collection	9,859.65	7,742.81	9,592.13	8,010.33
703 - Current Tax Collections	353,735.69	11,586,659.56	7,586,264.37	4,354,130.88
707 - Bonds & Escrow/GreenTop	620,678.01	44,822.93	40,755.50	624,745.44
708 - Fire Withholding Bonds	59,833.85	72,108.91	0.00	131,942.76
893 - Nuisance Abatement Fund	130,476.36	2,024.29	20,121.46	112,379.19
ABN AMRO Series "B" Debt Red. Cap.Int.	48,027.27	0.00	0.00	48,027.27
Comerica Series B Bond	1,943.01	0.24	25.00	1,918.25
GRAND TOTAL	27,786,141.13	13,513,678.08	11,995,282.09	29,304,537.12

STATE OF MICHIGAN CHARTER TOWNSHIP OF YPSILANTI OFFICE OF COMMUNITY STANDARDS	ADMINISTRATIVE SEARCH WARRANT	ADMINISTRATIVE CASE NUMBER: CASE # EN11-0122
---	--	--

Search Warrant

TO THE BUILDING OFFICIAL OR ANY PEACE OFFICER:

Michael J Radzik, affiant, has sworn to the affidavit regarding the following:

1. The person, place or thing to be searched is described as and is located at:

1593 Wingate Blvd, Township of Ypsilanti, State of Michigan, further identified as parcel ID number K-11-14-262-048.

The place to be searched is further described as an 896 sf one-story residential condominium unit situated on the second floor of a two story residential building with tan siding and brown brick located in the southeast corner of the Wingate Park condominium complex on Wingate Blvd, east of Harris Rd and north of Grove Rd. The building is designated as Building #12 within the condominium park and is divided into four separate condominium units each with its own separate entry door and separate garage. Two condominium units on the east and west sides of the building are two-story units; one condominium unit on the south side of the building is a one-story ground-floor ranch style unit; the place to be searched is a one-story second-floor penthouse-style condominium unit on the north side of the building situated above a row of four garages. The garages and overhead entry doors face north and the pedestrian entry door to the place to be searched faces west. The entry door is white in color with the numerals "1593" affixed on dark brown trim directly above the door situated on the west side of the building.

The garage designated for 1593 Wingate Blvd with the garage door facing north located on the north side of the building.

Any and all spaces and enclosures within the curtilage of said structure.

2. The PROPERTY to be searched for and seized, if found, is specifically described as:

View and photograph all interior spaces for evidence of blight, storage of raw meat and food, rodent infestation, mold infestation, and violations of the International Property Maintenance Code and all associated building, electrical, plumbing, mechanical, fire safety and environmental blight codes enforced by the Building Official of the Charter Township of Ypsilanti.

Approved by the Michigan State Court Administration

ORIGINAL - ISSUING COURT
1ST COPY - TOWNSHIP ATTORNEY
2ND COPY - SERVE
3RD COPY - ISSUING JUDGE

STATE OF MICHIGAN CHARTER TOWNSHIP OF YPSILANTI OFFICE OF COMMUNITY STANDARDS	ADMINISTRATIVE SEARCH WARRANT	ADMINISTRATIVE CASE NUMBER: CASE # EN11-0122
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IN THE NAME OF THE PEOPLE OF THE TOWNSHIP OF YPSILANTI:

I have found that probable cause exists and you are commanded to make the search and seize the described property. Leave a copy of this warrant and tabulation (written inventory) of all property taken with the person from whom the property was taken or at the premises. You are further commanded to promptly return this warrant and tabulation to the court.

Issued: 8/25/2011 Date  Judge/Magistrate  Bar no.

CHARTER TOWNSHIP OF YPSILANTI

2011 BUDGET AMENDMENT #10

September 20, 2011

212 - BIKE, SIDEWALK, RECREATION, ROAD AND GENERAL OPERATIONS FUND (BSR II)

	Total Increase	\$7,500.00
--	-----------------------	-------------------

Increase expenditure budget for Capital Outlay to cover expense for dock repair at N Hydro Park. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues: Prior Year Fund Balance	212.000.000.699.000	\$7,500.00	
	Net Revenues	\$7,500.00	
 Expenditures: Capital Outlay - Other	 212.970.000.997.001	 \$7,500.00	
	Net Expenditures	\$7,500.00	

252 - HYDRO STATION FUND

	Total Increase	\$7,500.00
--	-----------------------	-------------------

Increase expenditure budget for Capital Outlay to cover expense for roof repair at the Hydro Station. This will be funded by the Ford Lake Hydro Station revenues that are expected to be higher than budgeted originally.

Revenues: Ford Lake Hydro Station	252-000-000-641.003	\$7,500.00	
	Net Revenues	\$7,500.00	
 Expenditures: Capital Outlay - Other	 252-252-000-971.001	 \$7,500.00	
	Net Expenditures	\$7,500.00	



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (617) 335-6780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(k)(1))

At a Regular meeting of the Ypsilanti Township Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Supervisor Stumbo on September 20, 2010
DATE

at 7:00 ~~XXXX~~ am p.m. the following resolution was offered:
TIME

Moved by Clerk Lovejoy Roe and supported by Treasurer Doe

that the request from Washtenaw Area Council for Children of Ypsilanti
NAME OF ORGANIZATION CITY

county of Washtenaw, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: <u>7</u>	Yeas: _____
Nays: <u>0</u>	Nays: _____
Absent: <u>0</u>	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Ypsilanti Township Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on September 20, 2010
DATE

SIGNED: Karen Lovejoy Roe
TOWNSHIP, CITY, OR VILLAGE CLERK

Karen Lovejoy Roe, Clerk

PRINTED NAME AND TITLE

7200 S. Huron River Drive, Ypsilanti, MI 48197

ADDRESS



STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LIQUOR CONTROL COMMISSION

RESOLUTION

At a Regular of the Ypsilanti Township Board called to order
(Regular or Special) (Township Board)

by Supervisor Stumbo on September 20, 2011 at 7:00 p.m.

The following resolution was offered:

Moved by Clerk Lovejoy Roe and supported by Trustee Currie

That the request to TRANSFER OWNERSHIP OF 2011 CLASS C LICENSED BUSINESS, LOCATED AT 2283 ELLSWORTH, YPSILANTI, MI 48197, YPSILANTI CHARTER TOWNSHIP, WASHTENAW COUNTY FROM KAYA SUSHI CJ INC. TO ROYS SQUEEZE INN BAR & GRILL INC.

be considered for Approval
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: 7

Yeas: _____

Nays: 0

Nays: _____

Absent: 0

Absent: _____

It is the consensus of this legislative body that the applications be:

Recommended for issuance
(Recommended or Not Recommended) (recommended above all others)

State of Michigan _____)

§

County of Washtenaw _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the Charter Township of Ypsilanti Board of Trustees at a Regular
(Regular or Special)

meeting held on September 20, 2011.



Karen Lovejoy Roe

Karen Lovejoy Roe, Clerk
7200 S. Huron River Drive
Ypsilanti, MI 48197

AMENDMENT NO. 1 TO ESCROW AGREEMENT

Amendment No. 1 to Escrow Agreement, dated as of September 20, 2011 (the "Amendment"), by and among The Detroit Edison Company (the "Company"), The Charter Township of Ypsilanti (the "Seller"), and JPMorgan Chase Bank, N.A., a national banking association and successor to NBD Bank, as escrow agent ("Escrow Agent"). The Company, the Seller and the Escrow Agent are hereinafter each sometimes referred to individually as a "Party" and collectively as the "Parties".

WITNESSETH:

WHEREAS, the Company, the Seller and the Escrow Agent are parties to that certain Escrow Agreement dated as of May 4, 1991 (the "Escrow Agreement");

WHEREAS, the Parties desire to amend the Escrow Agreement to reflect current operating standards of the Escrow Agent;

WHEREAS, capitalized terms used herein without definition shall have the same meanings herein as set forth in the Escrow Agreement;

NOW, THEREFORE, for and in consideration of the premises and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Amendments to the Escrow Agreement.

(a) Section 3 of the Escrow Agreement is hereby amended by deleting the section in its entirety and replacing it with the following:

During the term of this Agreement, the Fund shall be invested in a money market mutual fund, including without limitation a JPMorgan Money Market Mutual Fund (collectively, "MMMF"). Absent written direction the Escrowed Funds shall be invested in the JPMorgan U.S. Treasury Plus Money Market Fund. The Parties acknowledge that an affiliate of Escrow Agent, JPMorgan Asset Management ("JPMAM"), serves as investment manager for the selected MMMF and receives fees from the invested funds for services rendered separate from the fees for services rendered by Escrow Agent as further provided within this Agreement."

(b) Section 4 of the Escrow Agreement is hereby amended by adding the following paragraph at the end of such section:

Notwithstanding anything to the contrary contained in this Escrow Agreement, market values, exchange rates and other valuation information (including, without limitation, market value, current value or notional value) of any asset in the Escrow Account furnished in any report or statement may be obtained from third party sources and is furnished for the exclusive benefit of the Parties. The Escrow Agent has no responsibility whatsoever to independently determine the market or other value of any asset in the Escrow Account and makes no representation or warranty, express or implied, as to the accuracy of any such valuations or that any values necessarily reflect the proceeds that may be received on the sale of such an asset. Absent the Escrow Agent's negligence, willful misconduct or lack of good faith, the Escrow Agent will not be liable for any loss or damage arising out of the inaccuracy of any such information or any Party's reliance thereon.

(d) Section 7 of the Escrow Agreement is hereby amended by adding the following two sentences to the end of such section:

The Escrow Agent's duties are and shall be deemed purely ministerial in nature, and under no circumstances whatsoever shall the Escrow Agent be considered a fiduciary for the Company or the Seller, or for any other person or entity. Anything in the Escrow Agreement to the contrary notwithstanding, in no event shall the Escrow Agent be liable for special, incidental, punitive, indirect or consequential loss or damage of any kind whatsoever (including but not limited to lost profits), even if the Escrow Agent has been advised of the likelihood of such loss or damage and regardless of the form of action.

(f) Section 12a. of the Escrow Agreement is hereby amended by deleting such section in its entirety and replacing it with the following:

All communications hereunder shall be in writing and shall be delivered in accordance with the terms of this agreement by facsimile, or overnight courier only to the appropriate fax number, or notice address set forth for each party as follows:

With copies to: Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48198
Attention: Jeff Allen
Tel No.: 734.544.3730
Fax No.: 734.

If to Party B: (street address)
(City, state [country], zip [postal code])
Attention:
Tel No.:
Fax No.:

With copies to: (street address)
(City, state [country], zip [postal code])
Attention:
Tel No.:
Fax No.:

If to JPMC: JPMorgan Chase Bank, N.A.
Escrow Services
420 W Van Buren, Mail Code IL 1-0113
Chicago, IL 60606
Attention: Kevin Binniger
Fax No.: 312-954-0430

2. **Miscellaneous.**

(a) Except as specifically amended herein, the Escrow Agreement shall remain in full force and effect and is hereby ratified and confirmed.

(b) Section and subsection headings in this Amendment are included herein for convenience of reference only and shall not constitute a part of this Amendment for any other purpose or be given any substantive effect.

(c) This Amendment and the rights and obligations of the Parties hereunder shall be subject to and governed by the laws of the state of Michigan. Each Party hereto irrevocably waives any objection on the grounds of venue, forum non-conveniens or any similar grounds and irrevocably consents to service of process by mail or in any other manner permitted by applicable law and consents to the jurisdiction of the courts located in the state of Michigan.

(d) This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall constitute an original, but such counterparts together shall constitute one and the same Agreement.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed and delivered by their respective officers thereunto duly authorized as of the date first above written.

THE DETROIT EDISON COMPANY,
as Company

By: _____
Title:

THE CHARTER TOWNSHIP OF YPSILANTI,
as Seller

By: Brenda L. Stumbo
Title: Brenda L. Stumbo, Supervisor

By: Karen Lovejoy Roe
Title: Karen Lovejoy Roe, Clerk

JPMORGAN CHASE BANK, N.A.,
as Escrow Agent

By: _____
Title:

**Amendment to the
Agreement for Monitoring of Charter Township of
Ypsilanti Target Addresses and Collection of Litter**

Michigan Ability Partners agrees to provide the following to the Charter Township of Ypsilanti:

Staffing

One job coach and two program participants will perform duties of: visual tour inspections of target foreclosure addresses throughout Ypsilanti Township and the collection of litter along roadways and streets. MAP will also provide the documenting of maintenance issues and/or signs of neglect/vacancy of foreclosed properties to the Township. The job coach will supervise the work of the MAP participants and act as driver in these operations. MAP program participants will perform all duties of the job assignment and receiving assistance from the job coach when necessary. All three of these staff persons, the job coach and both MAP participants, will be on Michigan Ability Partners' payroll, and all employment expenses, such as benefits, unemployment and payroll taxes; will be covered by Michigan Ability Partners (reflected in the hourly rate invoiced to the Charter Township of Ypsilanti).

MAP will be flexible in assignment duties required by the Township of Ypsilanti. MAP will perform litter pick up assignments when designated and/or visual inspections of foreclosure properties.

Vehicle

One of MAP's vehicles will be used for transportation in the performing of these site inspections, and this vehicle will be driven by MAP's job coach. Michigan Ability Partners will also be responsible for gas, insurance and maintenance of any vehicles used in these operations (reflected in the hourly rate invoiced to the Charter Township of Ypsilanti).

Reports

For every day that Michigan Ability Partners performs inspections of properties, a detailed report will be provided to the Charter Township of Ypsilanti within 24 hours of inspection. This report will include a list of properties inspected, properties that were observed to be in distress, and a corresponding list of issues discovered.

Invoicing

Michigan Ability Partners will invoice the Charter Township of Ypsilanti on a monthly billing cycle according to the agreed upon hourly rate for services (see below).

The Charter Township of Ypsilanti will provide the following to Michigan Ability Partners:

Compensation

The Charter Township of Ypsilanti will compensate Michigan Ability Partners at a rate of \$24.80 per hour, which is to include time performing inspections, time driving between properties and time spent preparing daily reports (report preparation time not to exceed 30 minutes per day).

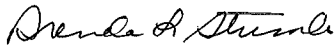
Task Assignment

The Charter Township of Ypsilanti will dictate which properties or areas require inspection and/or dictate upon which roads or streets litter should be picked-up by providing to Michigan Ability Partners an updated assignment list whenever revisions are necessary.

Duration

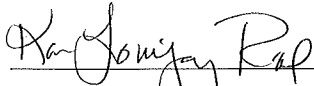
The Charter Township of Ypsilanti will require MAP services through November 15th, 2011.

The Charter Township of Ypsilanti:



Date 09/21/2011

Brenda Stumbo, The Charter Township of Ypsilanti Supervisor



Date 09/21/2011

Karen Lovejoy Roe, The Charter Township of Ypsilanti Treasurer

Michigan Ability Partners:

Date _____

Danielle Zochowski, Vocational Team Leader

Date _____

Jan Little, CEO

CONTRACT
BETWEEN WASHTENAW COUNTY AND YPSILANTI TOWNSHIP

AGREEMENT is made this _____ day of _____, 2011, by the CHARTER TOWNSHIP OF YPSILANTI, a municipal corporation, with offices located at 7200 South Huron River Drive, Ypsilanti, Michigan 48197, ("Township"), and the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will *administer an acquisition, rehabilitation, and resale program with Habitat for Humanity of Huron Valley in Ypsilanti Township. The County will administer the program using the Housing Program Guidelines adopted by the Washtenaw Urban County, as amended. The County will administer the program using the same policies, procedures and forms utilized by the County for federal funds. The County will eliminate federal requirements if there are no federal funds leveraged by Habitat and the homebuyer and if the County determines that the federal regulations are both burdensome and non-essential to ensure that the property is healthy, safe and affordable for the homebuyer.*

Habitat for Humanity of Huron Valley will acquire and rehabilitate homes to sell to homeowners in the Ypsilanti Township neighborhoods. Habitat will leverage additional private and/or public funds to develop the houses. Habitat for Humanity will bill the County for project costs using the County's Request for Release of Funds form and process. The County will reimburse Habitat for up to \$30,000 per house for project costs after approval from the Township and the County will bill the Township for reimbursement of those project costs, The County will not charge an administrative fee to the Township for its services.

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the *Township* will pay the COUNTY an amount not to exceed **\$90,000**.

ARTICLE III - TERM

This contract begins on **August 1, 2011** and ends on **December 30, 2012**

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on the **Township** and the County, their successors and assigns. Neither the County nor the **Township** will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the **Township** and the County, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI - ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Verna J. McDaniel (DATE)
County Administrator

APPROVED AS TO CONTENT:

Township of Ypsilanti

By: _____
Mary Jo Callan
Community Development (DATE)

By: Brenda Stumbo 09-21-11
Brenda Stumbo (DATE)
Township Supervisor

APPROVED AS TO FORM BY

BY: _____
Curtis N. Hedger
Office of Corporation Counsel

By: Karen Lovejoy 09-21-11
Karen Lovejoy (DATE)
Township Clerk

Check Register Report

Date: 09/26/2011
 Time: 4:10 pm
 Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
HAND CHECKS Checks							
155526	09/15/2011	Printed		6821	AT & T	ACCT. #734 482-2386 398 5	80.59
155527	09/15/2011	Printed		6821	AT & T	ACCT. #734 482-5720 807 3	172.50
155528	09/15/2011	Printed		6821	AT & T	ACCT. #734 482-6733 544 5	41.53
155529	09/15/2011	Printed		6821	AT & T	ACCT. #734 487-8104 411 3	274.31
155530	09/15/2011	Printed		6821	AT & T	ACCT. #734 544-3800 862 3	233.96
155531	09/15/2011	Printed		6821	AT & T	ACCT. #734 544-4100 851 1	564.99
155532	09/15/2011	Printed		6821	AT & T	ACCT. #734 R01-6553 984 9	241.49
155533	09/15/2011	Printed		6821	AT & T	ACCT. #734 R01-7562 363 3	969.07
155534	09/15/2011	Printed		6821	AT & T	ACCT. #734 R21-0061 299 8	965.95
155535	09/15/2011	Printed		6821	AT & T	ACCT. #734 R21-1069 765 8	720.84
155536	09/15/2011	Printed		5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - OCT. 2011	196,257.39
155537	09/15/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 308476-01-7	79.90
155538	09/15/2011	Printed		0363	COMCAST CABLE	ACCT. #09588 344688-01-4	100.00
155539	09/15/2011	Printed		6446	LEVEL 3 COMMUNICATIONS, LLC	ACCT. #909649P	695.25
155540	09/15/2011	Printed		8063	TELEGRATION	ACCT. #8119-0000	65.67
155541	09/15/2011	Printed		1475	VERIZON WIRELESS	ACCT. #585505481-00001	241.70
155542	09/15/2011	Printed		1475	VERIZON WIRELESS	ACCT. #385474612-00001	2,067.30
155543	09/15/2011	Printed		16314	ANDERSON VILLAS, LLC	PARTIAL REFUND - 1350 RUSSELL	60,000.00
155544	09/16/2011	Printed		16090	CAMTRONICS	Cameras, server equipment. App	22,119.50
155545	09/21/2011	Printed		15775	COMMERCIAL IRRIGATION & TURF	REPAIRED LIGHTNING DAMAGE TO C	1,938.05
155546	09/22/2011	Printed		2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - OCT. 2011	5,148.45
155547	09/22/2011	Printed		6045	QPS PRINTING	POSTAGE - NHW POSTCARDS	61.60
Total Checks: 22						Checks Total (excluding void checks):	293,040.04
Total Payments: 22						Bank Total (excluding void checks):	293,040.04
Total Payments: 22						Grand Total (excluding void checks):	293,040.04

Accounts Payable Checks - 385,486.85
 Hand Checks - 293,040.04
 Grand Total - 678,526.89

Check Register Report

Date: 09/26/2011

Time: 4:03 pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
155548	09/26/2011	Printed		8412	ACO HARDWARE	SUPPLIES	5.56
155549	09/26/2011	Printed		8264	SANDY ANDRESEN	REIMBURSEMENT - SIGN	27.66
155550	09/26/2011	Printed		0017	ANN ARBOR CLEANING	SUPPLIES	112.42
155551	09/26/2011	Printed		1464	ANN ARBOR TRANSPORTATION	A.A.T.A. CONTRACT AUTH.	74,347.50
155552	09/26/2011	Printed		6820	ANN ARBOR.COM	PUBLISHING	595.00
155553	09/26/2011	Printed		0215	AUTO VALUE YPSILANTI	SUPPLIES	127.88
155554	09/26/2011	Printed		15941	TODD J. BARBER	BUILDING INSPECTIONS	1,000.00
155555	09/26/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	6,524.75
155556	09/26/2011	Printed		6959	BUTZEL LONG	PROFESSIONAL SERVICES	1,991.40
155557	09/26/2011	Printed		3460	CDW GOVERNMENT INC	EQUIPMENT	72.24
155558	09/26/2011	Printed		6718	CIGAR MAN	PRO SHOP RESALE CIGARS	165.00
155559	09/26/2011	Printed		6921	CITRIX SYSTEMS	ANNUAL CITRIX MAINTENANCE RENE	1,950.00
155560	09/26/2011	Printed		15452	COLD CUT KRUISE	PRO SHOP RESALE	71.10
155561	09/26/2011	Printed		1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE	155.00
155562	09/26/2011	Printed		6974	TERRY CONDIT	UMPIRE	46.00
155563	09/26/2011	Printed		0582	CONGDON'S	SUPPLIES	169.81
155564	09/26/2011	Printed		0223	CORRIGAN OIL COMPANY	RESUPPLY FUEL TANKS AT HQ	4,463.14
155565	09/26/2011	Printed		16212	DELL MARKETING L.P.	ANNUAL NOTEBOOK REPLACEMENTS	3,863.81
155566	09/26/2011	Printed		0145	DOUGLASS SAFETY SYSTEMS	ANNUAL MAINTENANCE ON AIRSWITC	90.00
155567	09/26/2011	Printed		16318	LILLIAN EDWARDS	REFUND - ROOM RENTAL	100.00
155568	09/26/2011	Printed		0245	FAST SIGNS	SIGNS	215.45
155569	09/26/2011	Printed		1200	FEDERAL EXPRESS CORPORATION	POSTAGE	130.04
155570	09/26/2011	Printed		15421	FLEET SERVICES	GAS & OIL	4,603.71
155571	09/26/2011	Printed		0470	FOOTJOY	PRO SHOP RESALE	55.34
155572	09/26/2011	Printed		16317	LAUREN FOX	REFUND - ROOM RENTAL	100.00
155573	09/26/2011	Printed		1233	GORDON FOOD SERVICE INC.	SUPPLIES	60.37
155574	09/26/2011	Printed		0107	GRAINGER	SUPPLIES	536.70
155575	09/26/2011	Printed		3391	GRAYBAR	SUPPLIES	21.80
155576	09/26/2011	Printed		11957	GRIFFIN PEST SOLUTIONS	LOCATION: STATION #1	58.00
155577	09/26/2011	Printed		0158	MARK HAMILTON	ATTORNEY FEES - OCT. 2011	1,500.00
155578	09/26/2011	Printed		6021	HENDERSON GLASS	PLEXIGLASS	112.20
155579	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL SERVICES	1,506.00
155580	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL SERVICES	340.00
155581	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL SERVICES	815.00
155582	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	MOWING OF TWP. PROPERTIES	1,178.00
155583	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	PROFESSIONAL	860.00
155584	09/26/2011	Printed		15884	HEPPNER LANDSCAPE SERVICES	MOWING TOWNSHIP PROPERTIES	312.00
155585	09/26/2011	Printed		6547	HERITAGE NEWSPAPERS	PUBLISHING	291.20
155586	09/26/2011	Printed		0503	HOME DEPOT	SUPPLIES	171.33
155587	09/26/2011	Printed		0174	HONEYWELL	ENERGY IMPROVEMENT	1,578.50
155588	09/26/2011	Printed		15788	INLAND	STAND BY RESCUE SERVICES ON 8-	1,225.00
155589	09/26/2011	Printed		15496	J.F. MOORE & ASSOCIATES, LLC	SMALL CLAIMS	129.00
155590	09/26/2011	Printed		4467	JOHN DEERE LANDSCAPES	SUPPLIES	461.98
155591	09/26/2011	Printed		0391	KONICA MINOLTA - ALBIN	SUPPLIES	2.80
155592	09/26/2011	Printed		15493	ADAM KURTINAITIS	ELECTRICAL INSPECTIONS	1,050.00
155593	09/26/2011	Printed		0567	LARRY'S MOWER SHOP	LAWN MOWER STATION 3. DRIVE SL	162.58
155594	09/26/2011	Printed		15990	LONGS OUTDOOR POWER	EQUIPMENT REPAIR	314.11
155595	09/26/2011	Printed		6507	LOWER HURON SUPPLY	FLOOR POLISHER REPAIR	554.85
155596	09/26/2011	Printed		6467	LOWES	SUPPLIES	142.43

Check Register Report

Date: 09/26/2011

Time: 4:03 pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
155597	09/26/2011	Printed		2521	MAX-VIEW WINDOW WASHING, INC.	CIVIC CENTER WINDOWS	275.00
155598	09/26/2011	Printed		0253	MCLAIN AND WINTERS	LEGAL SERVICES - SEPT. 2011	9,775.00
155599	09/26/2011	Printed		1485	MICHIGAN CAT	ENGINE 14-4 LOW POWER WILL NOT	984.57
155600	09/26/2011	Printed		4414	ED MICHOWSKI	UMPIRE	46.00
155601	09/26/2011	Printed		15402	MIDWEST MEDICAL CENTER	HOSPITAL PHYSICALS	178.00
155602	09/26/2011	Printed		16320	SHELA MOORE	REFUND - CREATIVE MOVEMENT	40.00
155603	09/26/2011	Printed		0040	MSW PRINT & IMAGING	SUPPLIES	732.35
155604	09/26/2011	Printed		0297	MUNICIPAL CODE CORPORATION	ORDINANCE & ZONING CODE BOOKS	1,234.92
155605	09/26/2011	Printed		2986	NAPA AUTO PARTS*	AUTO PARTS	125.56
155606	09/26/2011	Printed		15195	MARK NELSON	MAGISTRATE FEES - OCT. 2011	1,875.00
155607	09/26/2011	Printed		2997	OFFICE EXPRESS	SUPPLIES	88.34
155608	09/26/2011	Printed		6893	OFFICE MAX* #434705	SUPPLIES	239.99
155609	09/26/2011	Printed		0309	ORCHARD, HILTZ & MCCLIMENT INC	YPSI TWP - OCS ASSISTANCE	6,259.50
155610	09/26/2011	Printed		15371	PARABEN CORPORATION	DEVICE SEIZURE SOFTWARE-ANNUAL	360.00
155611	09/26/2011	Printed		0913	PARKWAY SERVICES, INC.	RENTAL - HYDRO DAM	204.00
155612	09/26/2011	Printed		16316	DINO PARRINELLO	REFUND - SOCCER LEAGUE	104.00
155613	09/26/2011	Printed		0327	PINTER'S FLOWERLAND, INC.	MAINTENANCE SUPPLIES	296.98
155614	09/26/2011	Printed		0928	PROFESSIONAL TREE SERVICE	PROFESSIONAL SERVICES	3,145.00
155615	09/26/2011	Printed		15386	RICOH AMERICAS CORPORATION	EQUIPMENT RENTAL	2,825.34
155616	09/26/2011	Printed		0371	SAFEGUARD BUSINESS SYSTEMS	SUPPLIES	282.11
155617	09/26/2011	Printed		0395	SHRADER TIRE & OIL	REPAIRS	41.17
155618	09/26/2011	Printed		6757	SMETKA HEATING & COOLING	AC REPAIR STATION 3	467.40
155619	09/26/2011	Printed		1507	SPARTAN DISTRIBUTORS	REPAIR PARTS	272.94
155620	09/26/2011	Printed		0399	SPEARS FIRE & SAFETY SERVICE	FIRE & SAFETY SERVICES	503.00
155621	09/26/2011	Printed		1338	STADIUM TROPHY	PLAQUE W/KEY FOR PASTORS LEON	65.00
155622	09/26/2011	Printed		3212	STANLEY CONVERGENT SECURITY	MONITORING & MAINTENANCE	799.20
155623	09/26/2011	Printed		6938	STATE OF MICHIGAN	MIDEAL MEMBERSHIP	230.00
155624	09/26/2011	Printed		1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - BUILDING OPERATIONS	1,164.69
155625	09/26/2011	Printed		0449	SYSCO FOOD SERVICES OF DETROIT	PRO SHOP RESALE SNACK BAR	507.97
155626	09/26/2011	Printed		16012	TOWLER ELECTRICAL SERVICES	COMMUNITY CTR PROPERTY LOSS RE	3,375.00
155627	09/26/2011	Printed		6376	TRACTOR SUPPLY COMPANY	SUPPLIES	159.95
155628	09/26/2011	Printed		1637	TURF GRASS INC.	SPIKE KLEENER BRUSH	158.02
155629	09/26/2011	Printed		4779	U.S. BANK, N.A.	DEBT INTEREST BONDS - SEAVER	66,510.00
155630	09/26/2011	Printed		0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	21,387.50
155631	09/26/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054717-1389-0	726.53
155632	09/26/2011	Printed		15934	WASTE MANAGEMENT	ACCT. #389-0054724-1389-6	4,446.56
155633	09/26/2011	Printed		6039	WASTE MANAGEMENT*	COMPOST SITE	25,749.15
155634	09/26/2011	Printed		6039	WASTE MANAGEMENT*	REFUSE CONTRACT	107,005.68
155635	09/26/2011	Printed		6039	WASTE MANAGEMENT*	RECYCLE CONTRACT	956.38
155636	09/26/2011	Printed		0388	WESTLAND FIRE EXTINGUISHER INC	EQUIPMENT MAINTENANCE	33.50
155637	09/26/2011	Printed		16319	ESTA WHITSETT	REFUND - KIDS KORNER	85.00
155638	09/26/2011	Printed		0480	YPSILANTI COMMUNITY	TOWNSHIP REBATE - AUG. 2011	7,403.89

Total Checks: 91

Checks Total (excluding void checks):

385,486.85

Check Register Report

Date: 09/26/2011

Time: 4:03 pm

Page: 3

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
				Total Payments: 91		Bank Total (excluding void checks):	385,486.85
				Total Payments: 91		Grand Total (excluding void checks):	385,486.85

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

SEPTEMBER 29, 2011

Submitted by Karen Lovejoy Roe, Clerk

- Ypsilanti Township Health Care Committee has met on several days with 5 different Health Care Agents over the past two months. It has been an extremely educational experience and the committee plans on recommending an Agent to the Township Board for approval at the Oct. 4, 2011 Board Meeting. Once the Agent is selected the Committee will work with the Agent to study and finally make a recommendation to the board and the labor unions for changes to the township health care plan(s) that will keep costs manageable for both the township and employees, meet the legislative requirements and provide health care to the employees.
- Redistricting Plans for the state legislative districts will be finalized in January 2012. At the time the districts are finalized the Clerk's office will be issuing new voter registration cards to all voters who are impacted by the Federal, State and County boundary changes.
- Election Committee has approved changes to Precincts 17, 18, 4, & 6. These changes will make the precincts more balanced in the number of voters and expedite the voting process on election days. Election Committee has also approved list of election inspectors to be used for the November 8, 2011 election.
- Last Day to Register to Vote for the November 8, 2011 election is **OCTOBER 11, 2011.**
- The Republican Primary will take place on February 28, 2012.
- Work is in progress to have new maps printed for both the precinct maps for Ypsilanti Township and the County Commissioner Districts that will be impacted by the state district and county commissioner boundary changes.
- DTE work for has started and will be completed shortly for complete circuit replacement of streetlights in West Willow. This will help because of the age of the lines and repeated outages related to line problems in this part of the township.
- GM Property Plans – RACER Trust – A meeting was held that the township representatives attended on August 25, 2011. Meetings and plans are underway for Wayne County and Washtenaw County and Ypsilanti Township to work collaboratively with the RACER Trust to develop a vision for future utilization of the GM property. Marketing and review of interested parties will be done cooperatively and in conjunction with all the stakeholders involved including the Willow Run Airport authority. A lot of interest has been expressed by several substantial businesses and developers. It was reported at the RACER meeting with the township and others that major improvements were being planned and hopefully funded soon for the Willow Run Airport.

- **Pastors Meeting focusing on High School students in the Ypsilanti area was held on August 24, 2011. Pastors, school representatives and elected officials in the area are meeting to focus on supporting the students and schools in the area.**
- **Washtenaw County Parks and Recreation meeting on August 29, 2011 continued a dialogue with county parks and recreation staff and commissioners, Washtenaw County Commissioners, City and Township staff and officials, River UP! staff and supporters and Huron River Water Shed staff and state legislators. The meeting focused on the proposed new county recreation facility to be located on the Water Street property in the city of Ypsilanti if approved by City Council and improvements to the Huron River including access in and out of the river at a variety of points by canoe and improvements to these access points and also a bridge under I-94 for access to the islands and trails in North Bay Park.**
- **Met with Ann Arbor Spark and Spark East new Director Paul Kruto. Spark is going under major staff changes due to the departure of many staff members to the State of Michigan Economic Development Corporation. The new director is extremely excited about this new position and opportunity and has hit the ground running.**
- **East Arbor Academy ribbon cutting for the new elementary, middle and high school complex located on the corner of Merritt and Hitchingham Roads was held on August 30, 2011. It was attended by many community members, parents, students and elected officials from the region.**
- **On August 29, 2011 a Reimaging Washtenaw Tour was organized. Elected officials, transportation staff, planning staff participated in a tour of Washtenaw Ave as a part of reviewing the area for possible grants for creating better handling of street water run-off as street, sidewalk, bus stop improvements are planned.**
- **September 1, 2011 Department of Justice meeting with the Sheriff's Department was held at Hogback service center to discuss ways to improve community relations in Washtenaw County.**
- **Police Services Steering Committee Meeting was held on September 7, 2011 at the Zeeb Road Complex. It was announced that the police contract would be going to the Washtenaw County Board of Commissioners for approval very shortly.**
- **Hope Clinic Open House was held on September 22, 2011. This facility serves the entire community for dental and health care needs. It also provides assistance with food and other resources for those in need. It is a beautiful facility and is operated with donations and volunteers.**
- **Aerotropolis Branding Session was held in the township board room on September 23, 2011 and attended by many Wayne and Washtenaw County, township and city leaders, staff and economic partners to work on visioning for a brand name for the Aerotropolis region. Attendees participate in visioning and idea exchanges as plans are made to move the identity of this corridor and economic region forward. Attendees were asked to meet with business in**

their communities that were willing to tell the story of why their business located or grew in this region.

- **Urban County Executive Meeting was held on September 27, 2011. It was announced that seven more municipalities will be joining the group in 2012. Staff reported the large HUD grant had been submitted and the possibility of another round of Neighborhood Stabilization Program dollars may be available. These funds will be dependent on the current budget proposals being discussed at the federal level.**
- **Ypsilanti Convention and Visitors Bureau strategic planning session on September 28, 2011 was attended by many groups, organizational representatives to plan for marketing and increasing tourism and economic development in the Ypsilanti area.**
- **Washtenaw County Clerks meeting was held on September 28, 2011. Updates and plans for future elections were presented and shared.**

TREASURER REPORT

THERE IS NO WRITTEN TREASURER REPORT

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Office of Community Standards
Ordinance Department
7200 S. Huron River Drive
Ypsilanti, MI 48197
(734) 485-4393
ytown.org

September 28, 2011

To: Karen Lovejoy Roe, Clerk
From: Michael Radzik, Director
Office of Community Standards
Subject: **Request for Board Action to Authorize Abatement of Public Nuisance at 7331 Essex**

On September 13, 2011, the Office of Community Standards responded to a residential property at 7331 Essex Dr in Greene Farms subdivision at the request of law enforcement officers who had been called there by neighbors and discovered a vacant and unsecured house. During the police investigation, sheriff's deputies entered the house and discovered the basement filled with water and other health/safety problems.

Ordinance Officer Elling was assigned to initiate an investigation and subsequently confirmed nearly two feet of standing water in the basement due to lack of electrical service and an inoperable sump pump. Furthermore, an advanced stage of mold growth was observed inside the house, as well as dead birds. The entry door was damaged from being forced open and could not be secured; therefore funds were expended to have it padlocked to keep children and trespassers out.

OCS staff has unsuccessfully tried to locate the last known owner of the property, and in the process learned that this individual had recently filed bankruptcy. It appears that the owner has now walked away from the home leaving a public nuisance behind for neighbors to endure. OCS requested legal counsel to obtain an expedited title search, which has been done.

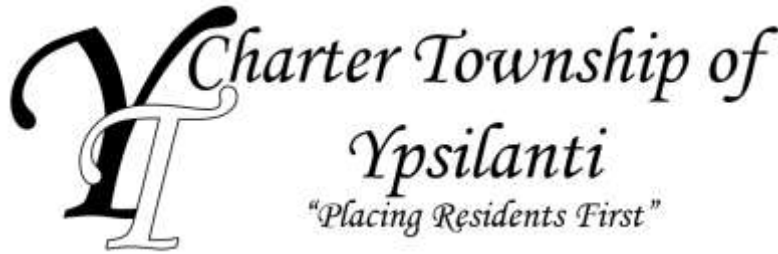
At this point, the owner of the property has not been found and the condition of the property continues to worsen in the absence of any responsible party. I respectfully request that the Board of Trustees authorize legal action, if necessary, to abate this public nuisance at its next scheduled meeting on October 4, 2011. Please contact me with any questions or concerns.



ATTORNEY REPORT

GENERAL LEGAL UPDATE

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
SCOTT MARTIN



Human Resource

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Karen Wallin
Human Resource Department

Date: September 29, 2011

Subject: Recommendation for Health Care Agent

On June 21, 2011, the Board of Trustees approved the request to begin the search for a health care agent to assist us in finding innovative ways to be able to continue providing quality health care coverage to our employees at the best possible cost. Request for professional services were forwarded to eleven companies asking that they provide the Township Human Resource Department a letter of interest and information regarding services they provide. A total of seven companies returned interest letters and proposals for review. After reviewing the proposals returned, five companies were asked to make presentations to the health care committee. All presentations have occurred and the health care committee has met to review all information presented and unanimously support the following recommendation.

The health care committee would like to recommend that the Township bring on Marwil & Associates as our Agent/Broker to assist with our health care needs. Marwil and Associates presentation had innovative suggestions that would save the Township dollars as well as continue to provide quality benefits to all our employees/retirees. We are seeking authorization to continue working with Marwil & Associates as we prepare to begin negotiations and look toward the future as the upcoming changes in health care continue to roll out.

The cost to have an agent added to our insurance is covered through our current monthly premiums. If additional products or programs suggested by Marwil & Associates are not covered by this premium commission, and believed to be beneficial to the Township, it is very likely that the savings received would more than cover the cost of the product and those would be brought back for board approval.

Your consideration in the matter is appreciated. Should you have any additional questions, please contact me at 484-0065 or ext. 3741.

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and the Ypsilanti Township, (hereinafter referred to as "Purchaser"), 7200 Huron River Drive, Ypsilanti, Michigan 48197, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is October 1, 2011 through September 30, 2012.

2. SERVICE PROVIDED

The Authority will provide public transit service according to the map(s) and schedule(s) for routes 4, 5, 6, 10, 11, 20, and other service descriptions contained in the Ride Guide included as Exhibit #1, and made part hereof. Said route(s) and schedule(s) may be modified by the AATA, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.

3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Ann Arbor Transportation Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

4. FINANCIAL MANAGEMENT

4.1 Payments by Purchaser

Purchaser agrees that its total obligation will be \$298,508, unless otherwise agreed by the parties. The calculation of revenues is included as Exhibit #2.

Purchaser agrees to pay this amount in four equal payments. The Authority will submit invoices to the Purchaser quarterly, on or about the first of November, February, May, and August. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in

Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the Authority harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of

its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided, however, that Exhibit #2 and the terms set forth in Paragraph 4 will be renegotiated. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 90 days notice in writing to the other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Ann Arbor Transportation Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The Ann Arbor Transportation Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The Ann Arbor Transportation Authority shall obtain and maintain during the term of this Agreement the following insurance:

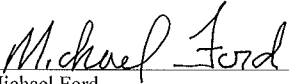
- a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of \$500,000 each accident.
- b. Public liability insurance with limits of no less than \$1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than \$5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.
- c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of \$1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by

a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

Executed in duplicate this 22nd day of September, 2011.

ANN ARBOR TRANSPORTATION AUTHORITY

YPSILANTI TOWNSHIP



Michael Ford
Chief Executive Officer

YPSILANTI TOWNSHIP

Fixed Route Service
COST CALCULATION

	FY 2011	FY 2012	CHANGE
<u>EXPENSES</u>			
Service Hours	6,635	6,635	0.0%
Cost per Service Hour *	\$99.86	\$112.43	12.6%
Total Cost	\$662,571	\$745,973	12.6%
* Cost per service hour increased to the fully-allocated cost in 2012			
<u>REVENUES</u>			
Federal Operating Assistance	\$94,086	\$103,026	9.5%
State Operating Assistance	\$207,318	\$234,310	13.0%
Passenger Fares	<u>\$142,424</u>	<u>\$163,107</u>	14.5%
Revenue Subtotal	\$443,828	\$500,443	12.8%
Local Share	<u>\$218,743</u>	<u>\$245,530</u>	12.2%
Revenue Total	\$662,571	\$745,973	12.6%

Ypsilanti Township

Payment

\$218,743

\$245,530

12.2%

**YPSILANTI TOWNSHIP
A-Ride Service
COST CALCULATION**



	2011 Budgeted	2012 Budgeted	CHANGE
EXPENSES			
Passenger Trips	16,335	15,466	-5.3%
Cost per Trip	\$19.99	\$21.61	8.1%
Total Cost	\$326,541	\$334,220	2.4%

REVENUES			
Federal Operating Assistance	\$91,939	\$92,500	0.6%
State Operating Assistance	\$106,949	\$142,345	33.1%
Passenger Fares	<u>\$49,006</u>	<u>\$46,398</u>	-5.3%
Revenue Subtotal	\$247,894	\$281,243	13.5%
Local Share	\$78,647	\$52,978	-32.6%
Total Revenue	\$326,541	\$334,220	2.4%

Ypsilanti Township Payment	\$78,647	\$52,978	-32.6%
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Ann Arbor Transportation Authority
**Policy for Public Input on
Service and Fare Changes**

The following replaces public hearing procedures which date from August, 1983, and formalizes additional procedures developed since that time.

The intention of this revised policy is to:

- provide the public with the opportunity to be informed of proposed major changes in transit service and fare increases, and
- provide opportunities for the public to provide comments for consideration by the AATA Board of Directors and AATA staff prior to a decision on whether to implement major service changes or fare increases.

I. Major Service Changes

Definition A major service change is one which changes a route by 25% or more, or the fixed route system as a whole by 5% or more. For a particular route, this threshold would be met if portion of the route to be changed exceeds 25% of the miles of the route or produces at least 25% of the passenger boardings of a route or type of service. For the system as a whole, this threshold would be met if the cumulative effect of all proposed changes exceeds 5% of the route miles or produces at least 5% of total ridership. Major service changes are normally instituted no more frequently than once per year. A temporary route change (detour) necessitated by construction or other conditions does not constitute a major service change.

Information A notice of the proposed service change will be published in the public notice section of the *Ann Arbor News* at least thirty days prior to action by the AATA Board. Notice of the proposed service change will also be available on-board buses operating on affected routes, either by poster, brochure, or both. The notification will include information on how people can make comments on the proposed change or receive additional information. Information on the proposed change will be available in alternative formats upon request.

Input The emphasis will be on procedures which provide the opportunity for people to make comments about the effect of the proposed change, ask questions, or make suggestions, and receive a response from the AATA. Input will be accepted in writing.

Exhibit #3

Input by telephone, e-mail, at public meetings, and other media will be used whenever possible and appropriate. An opportunity to be heard will also be provided during each AATA Board meeting. A copy of all written comments and a summary of comments received by other means will be provided to the AATA Board before action is taken on the proposed changes.

II. Fare Increases

Definition A fare increase is any change in fares which increases the cash fare for any service, or increases the fare paid by at least 5% of the annual riders of any service by other means such as tokens, tickets, or passes. The return from a temporary promotional fare to the previous regular fare does not constitute a fare increase.

Information and Input The provision of information about the proposed fare increase, and the solicitation and acceptance of input will be the same as for a major service change, as described above.

III. Revised Procedures for Exceptional Circumstances

Under exceptional circumstances which require a major service change or fare increase to be adopted and implemented on short notice, the procedures above may be altered to the extent necessary. However, at a minimum, the public will be afforded an opportunity to be heard at the AATA Board meeting at which action is taken and a notice of the proposed change with the date and time of the Board meeting will be published in the *Ann Arbor News* before the Board meeting. [NOTE: Such exceptional circumstances have not arisen in the past sixteen years.]

The procedures above are intended to represent the minimum which will be undertaken before major service changes or fare increases are adopted. Nothing above will prevent the AATA from making additional efforts to involve riders or the public.

Revised December, 1999

CHARTER TOWNSHIP OF YPSILANTI
2011 BUDGET AMENDMENT #11
October 4, 2011

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND (BSR II)**

	Total Increase	\$3,965.00
	\$3,965.00	\$3,965.00

Increase expenditure budget for Professional Services to cover expense of landscaping at the Civic Center to be done by Heppner Landscaping, approved at the September 20, 2011 Board Meeting. This will be funded by an appropriation of Prior Year Fund Balance.

Revenues: Prior Year Fund Balance	212.000.000.699.000	\$3,965.00	
	Net Revenues	\$3,965.00	
 Expenditures: Capital Outlay - Other	 212.212.000-801.000	 \$3,965.00	
	Net Expenditures	\$3,965.00	

Motion to Amend the 2011 Budget (#11):

Move to increase the Bike, Sidewalk, Recreation, Road, & General Operations Fund (BSRII) by \$3,965 to \$1,253,560 and approve the department line item changes as outlined.

Locations and Driving Directions

Monday, Oct. 10: Districts 14 & 17
Bavarian Inn Lodge & Conference Center
One Covered Bridge Ln., Frankenmuth (989) 652-7200

From I-75: Take Exit 136 and travel east on M-54 to M-83. Turn left (north) onto M-83 and travel approximately four miles into Frankenmuth. Turn right at the second stoplight and continue over the covered bridge. The conference center is located at the far right end of the building.

Monday, Oct. 17: Districts 24 & 25
Holiday Inn Near the University of Michigan
3600 Plymouth Rd., Ann Arbor (734) 769-9800

From I-96: Merge onto U.S. 23 (via Exit-148A - Ann Arbor), take the Plymouth Rd. Exit 41 and turn right; facility located on left.
From I-94: Merge onto U.S. 23 North (via Exit-180B - Ann Arbor), take the Plymouth Rd. Exit 41 and turn left; facility located on left.

Tuesday, Oct. 18: Districts 18 & 21
Thomas Edison Inn
500 Thomas Edison Pkwy., Port Huron (800) 451-7991
Take I-94 until it ends. Turn right onto Hancock St. and right onto Gratiot St. Continue to State St. and turn right then left into the facility parking lot.

Monday, Oct. 24: Districts 20
Ramada Inn
7501 W. Saginaw Hwy., Lansing (517) 627-3211
From I-96: Take Exit 93B and travel east on Saginaw Hwy. Go straight through the first stoplight (Canal Rd.) and the facility will be on your right.

Tuesday, Oct. 25: Districts 15 & 16
Hilton Airport
4747 28th St. SE, Grand Rapids (800) 445-8667
From I-96: Take Exit 43A (28th St. West), which will bring you onto 28th St. traveling west. The facility is located on your right, at the corner of Patterson and 28th St. Use the main entrance; the meeting room is to your right.

Wednesday, Oct. 26: Districts 19, 22 & 23
Fetzer Center
Western Michigan University, Kalamazoo (269) 387-3232
From I-94: Take Exit 74 (U.S. 131) and travel north. Take Exit 36A (Stadium Dr.) and turn right. Proceed to Howard St. and turn left. Follow Howard to W. Michigan Ave. and turn right. Follow the traffic circle and merge onto Rankin Ave. Turn right onto Business Ct. and left into Lot 72F. Parking is free for those attending this MTA event.

Prsrt Std.
US Postage
Paid
Lansing, MI
Permit #765



512 Westshire Drive
P.O. Box 80078
Lansing, MI 48908-0078



BONUS: Learn
Each registrant will receive a coupon for \$20 off any session in MTA's eLearning Library



On The Road Fall 2011 Regional Meetings



Monday, Oct. 10:
Bavarian Inn Lodge, Frankenmuth

Monday, Oct. 17:
Holiday Inn, Ann Arbor

Tuesday, Oct. 18:
Thomas Edison Inn, Port Huron

Monday, Oct. 24:
Ramada Inn, Lansing

Tuesday, Oct. 25:
Hilton Airport, Grand Rapids

Wednesday, Oct. 26:
Fetzer Center at WMU, Kalamazoo

A limited number of hotel rooms is available on-site or nearby. Participants with special needs (dietary, accessibility) should call the MTA office or e-mail kristin@michigantownships.org at least one week in advance.

Please share this brochure with all interested parties.
Early-bird rates end Sept. 26.

Regional meetings bring knowledge, networking

These one-day events are a great opportunity to connect with fellow township officials, get the inside scoop on issues impacting townships and visit with MTA staff and vendors all at one location.

General Session

It is a new day in Lansing and in Washington, D.C. Learn how MTA is reading the changing political scene and policy direction of Gov. Rick Snyder and the current legislative session. We'll also discuss current federal issues affecting townships.

Saying Goodbye to Your Old Budget: 50 Ways to Leave Your Losers

Michigan's transition to a 21st-Century economy has devastated corporations, small business, home values—and now local governments. How do townships adjust to a "new normal" of smaller resources and higher expectations? This session will offer 50 tried-and-true strategies to raise more money, cut costs, and get more from what you've got.



Educational breakouts include:

Legislative Update

MTA's legislative team will provide you with up-to-date news from the state Capitol. Learn about some of the new laws impacting townships that made it through the fast-paced Legislature, like the new emergency manager law and zoning changes related to gravel pits. Find out the latest information about the public employee health care bill, legislation to eliminate personal property taxes, and dozens of other local government items.

Don't Get Caught with Your Records Down!

Every township, no matter how small or large, has public records. Do you know when you are required to provide public access to records? What should you do if you receive a Freedom of Information Act (FOIA) request? We'll highlight sample forms, policies and procedures that can be customized to fit your township's needs.

Steps to Grant Success

There are a number of steps involved in the grant application process. Missing one can eliminate your township from consideration. Gain insight into the grant pre-qualifying and application process as well as what you must do to be compliant.

☹ Handling Public Complaints ☺

Complaints are a natural by-product of managing a township. The good news is complaints are only what you make of them. Discover save-the-day responses to everyday public complaints and learn practical tips for providing feedback and other good faith efforts.

EVENT DETAILS

8 a.m.

Check-in, Vendor Showcase & Continental Breakfast

9 a.m. - 3:45 p.m.

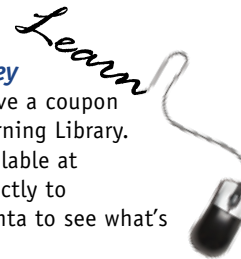
General Session & Educational Breakout Sessions
(includes a networking lunch & dessert break)



Attendance at an MTA On The Road event is worth four (4) elective credits in MTA's Township Governance Academy.

BONUS! More knowledge, less money

At check-in, each registrant will receive a coupon for \$20 off any webcast in MTA's eLearning Library. Visit MTA's Online Learning Portal available at www.michigantownships.org or go directly to <http://eo2.commpartners.com/users/mta> to see what's available.



Find Your District

Aren't sure which MTA District your township is located in? Refer to page 6 of your *Michigan Township Officials Directory* to find your county on the map or visit www.michigantownships.org/yourdistrict.asp. However, you can attend ANY meeting, not just the one in your district.

Cancellations & Substitutions:

Written cancellation requests received at the MTA office by Sept. 26 will receive a full refund. No refunds will be issued thereafter. You may switch meeting locations at no charge if you notify MTA at least one week prior to the meeting; otherwise, a \$25/person fee will be assessed. You may substitute another individual from your township for your registration at any time without incurring a charge; please notify MTA.

MTA On The Road

To Register

Send your completed registration form with payment to MTA, P.O. Box 80078, Lansing, MI 48908-0078. Payment via credit card may be faxed to: (517) 321-8908 or register online at www.michigantownships.org.

Copy this form for additional registrants AND to retain dates and directions!

TOWNSHIP _____ COUNTY _____

DAYTIME PHONE _____ EMAIL ADDRESS _____

NAME & TITLE _____

NAME & TITLE _____

NAME & TITLE _____

NAME & TITLE _____

Please check the meeting you will attend:

- | | |
|---|--|
| <input type="checkbox"/> Oct. 10: Frankenmuth | <input type="checkbox"/> Oct. 24: Lansing |
| <input type="checkbox"/> Oct. 17: Ann Arbor | <input type="checkbox"/> Oct. 25: Grand Rapids |
| <input type="checkbox"/> Oct. 18: Port Huron | <input type="checkbox"/> Oct. 26: Kalamazoo |

REGULAR rate: \$109 *Paid registrations received after Sept. 26.*

EARLY-BIRD rate: \$89 *Paid registrations received by Sept. 26.*

# of Persons	Registration Fee	Total
_____	X _____	= _____

BONUS! At check-in, each registrant will receive a coupon for \$20 off any session in MTA's eLearning library!

NOTE: Payment must accompany form in order to be processed.

Check enclosed (payable to MTA)

Charge to: (circle one) MasterCard VISA

Card # _____ Expires _____ / _____

Print Card Holder's Name _____ Signature _____

OTHER BUSINESS
