
DEPARTMENTAL REPORTS

		Year to Date	
		Prior Year Comparison	
Month	Revenue	Revenue	
	2010	2011	
January	\$78,790.17	\$85,374.84	
February	\$111,252.70		
March	\$121,161.65		
April	\$98,546.23		
May	\$76,483.46		
June	\$100,149.18		
July	\$79,343.78		
August	\$97,825.96		
September	\$95,457.15		
October	\$88,730.98		
November	\$64,348.15		
December	\$63,265.71		
Caseload	14,212		
Standardization			
Payment:		\$45,724.00	
Year-to Date			
<i>Totals:</i>		\$131,098.84	
Expenditure			
<i>Budget:</i>			
<i>Difference:</i>			

14-B District Court
Revenue Report for the Month of January 2011

General Account

Account Number	
Due to Washtenaw County	
(101-000-000-214.222)	<u>\$3,919.00</u>

Due to State Treasurer

Civil Filing Fee Fund (MCL 600.171):	\$21,833.00
State Court Fund (MCL 600.8371):	\$1,450.00
Justice System Fund (MCL 600.181):	\$12,839.98
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$30.00
Drivers License Clearance Fees (MCL 257.321a):	\$1,215.00
Crime Victims Rights Fund (MCL 780.905):	\$2,777.80
Judgment Fee (Dept. of Natural Resources):	\$0.00
	Total: <u>\$40,145.78</u>

Due to Secretary of State	
(101-000-000-206.136)	<u>\$1,215.00</u>

Due to Ypsilanti Township

Court Costs (101-000-000-602.136):	\$44,311.72
Civil Fees (101-000-000-603.136):	\$26,099.00
Probation Fees (101-000-000-604.000):	\$6,057.49
Ordinance Fines (101-000-000-605.001):	\$7,531.00
Bond Forfeitures (101-000-000-605.003):	\$1,410.00
Interest Earned (101-000-000-605.004):	\$21.34
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$253.71)
	Total: <u>\$85,176.84</u>

Total to General Account - (101.000.000.004.136):	\$130,456.62
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Escrow Account

(101-000-000-205.136)	
Court Ordered Escrow:	\$2,928.80
Garnishment Proceeds:	\$596.26
Bonds:	\$9,297.00
Restitution:	\$3,453.90
Total to Escrow Account - (101.000.000.205.136):	<u>\$16,275.96</u>

14-B District Court

Monthly Disbursements
January 2011

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

January 2011 Disbursements:

Washtenaw County:	\$ 3,919.00
State of Michigan:	\$ 40,137.78
Secretary of State:	\$ 1215.00
Ypsilanti Township Treasurer:	\$ 85,374.84

TOTAL: \$130,646.62

BUILDING DEPARTMENT MONTHLY REPORT - January, 2011

Permit Type	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Building	34											
	\$ 7,637											
Electrical	19											
	\$ 1,545											
Mechanical	58											
	\$ 3,594											
Plumbing	25											
	\$ 1,455											
Zoning	2											
	\$ 90											
Sub Totals	138											
	\$ 14,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL YTD 2010	\$ 14,321											
PERMIT TYPE	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Building	60											
	\$ 9,412											
Electrical	19											
	\$ 1,440											
Mechanical	43											
	\$ 2,775											
Plumbing	34											
	\$ 1,875											
Zoning	0											
	\$ -											
Sub Totals	156											
	\$ 15,502											
TOTAL YTD INSPECTIONS	\$ 15,502											
INSPECTIONS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total 2011	319											
Total 2010	292											
Total 2009	323											
Total 2008	460											
Total 2007	419											
RENTAL INSPS	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total 2011	95											
Total 2010	214											
Total 2009												

(Began tracking separate rental inspection totals Oct, 2009)

DOMESTIC VIOLENCE PROSECUTION REPORT

January 2011

To: Township of Ypsilanti Board of Trustees

From: McLain & Winters, Attorneys for the Charter Township of Ypsilanti

Date: February 4, 2011

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of January 2011:

	January 2011	Year to Date (2011)	Statistics for 2010	Statistics Since 10/1999
Cases Submitted	28	28	265	2964
Cases Authorized	10	10	92	1225
Cases Denied	17	17	153	725
Cases Furthered	1	1	17	203
Cases Sent to the County	0	0	4	61
Defendant FTA-BW Requested	1	1	16	183
Pre-Trials Held	13	13	121	1584
Motions	0	0	3	30
Convictions-Total	4	4	31	806
Convictions-By Plea	3	3	25	---
Convictions-By Trial	1	1	6	---
Acquittals	0	0	6	75
All Dismissals	7	7	47	435
Cases Reauthorized	4	4	14	175
Cases Not Reauthorized	3	3	38	211
Deferrals Considered	8	8	47	431
Conviction Rate*	100%	100%	84%	91.4%

* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

YPSILANTI TOWNSHIP FIRE DEPARTMENT

MONTHLY REPORT

JANUARY 2011

Fire Department staffing levels are as follows:

1 Fire Chief	3 Shift Captains	3 Shift Lieutenants
19 Fire Fighters	1 Clerk III/Staff Support	

All fire department response personnel are licensed as emergency medical technicians by the State of Michigan Public Health. During the month, the fire department responded to 373 requests for assistance. Of those requests, 261 were medical emergency service calls, with the remaining 112 incidents classified as non-medical and/or fire related.

Department activities for the month of January 2011:

- 1) The Public Education Department participated in the following events:
None for January
- 2) Fire fighters attended 19 neighborhood watch meetings
- 3) Fire fighters received training in the following areas:
 - a) Hazmat training
 - b) WW Tech Rescue training
 - c) Washtenaw Tech training
 - d) Hydro Dam Emergency Preparedness training
- 4) Car seat fitting

There were 2 injuries and no deaths reported this month for civilians.

There was 1 injury and no deaths reported this month for fire fighters.

This month the total fire loss, including vehicle fires, is estimated at **\$423,500.00**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 01/14/2011	6988 McKean #228	\$ 55,000.00
2) 01/17/2011	1224 E Clark	\$ 140,000.00
3) 01/18/2011	291 Stevens	\$ 0.00 (vehicle fire)
4) 01/19/2011	415 Campbell	\$ 500.00
5) 01/25/2011	3003 Roundtree	\$ 13,000.00
6) 01/31/2011	1251 Concord	\$ 215,000.00

Monthly Fire Report – January 2011

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Respectfully submitted by,

Rhonda Bates, Clerk

Charter Township of Ypsilanti Fire Department

Attachment: Fire House Incident Type Report (Summary) 01/01/2011 – 01/31/2011

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/11} And {01/31/11}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	6	1.61%	\$368,500	87.01%
121 Fire in mobile home used as fixed residence	1	0.27%	\$55,000	12.98%
131 Passenger vehicle fire	2	0.54%	\$0	0.00%
	9	2.41%	\$423,500	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	28	7.51%	\$0	0.00%
311 Medical assist, assist EMS crew	38	10.19%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	58	42.36%	\$0	0.00%
322 Motor vehicle accident with injuries	11	2.95%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	22	5.90%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.27%	\$0	0.00%
381 Rescue or EMS standby	3	0.80%	\$0	0.00%
	261	69.97%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.27%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.27%	\$0	0.00%
424 Carbon monoxide incident	2	0.54%	\$0	0.00%
444 Power line down	1	0.27%	\$0	0.00%
445 Arcing, shorted electrical equipment	2	0.54%	\$0	0.00%
463 Vehicle accident, general cleanup	4	1.07%	\$0	0.00%
	11	2.95%	\$0	0.00%
5 Service Call				
510 Person in distress, Other	3	0.80%	\$0	0.00%
511 Lock-out	1	0.27%	\$0	0.00%
520 Water problem, Other	1	0.27%	\$0	0.00%
522 Water or steam leak	2	0.54%	\$0	0.00%
531 Smoke or odor removal	4	1.07%	\$0	0.00%
550 Public service assistance, Other	1	0.27%	\$0	0.00%
553 Public service	1	0.27%	\$0	0.00%
555 Defective elevator, no occupants	1	0.27%	\$0	0.00%
561 Unauthorized burning	2	0.54%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.27%	\$0	0.00%
	17	4.56%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	4	1.07%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/11} And {01/31/11}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
611 Dispatched & cancelled en route	33	8.85%	\$0	0.00%
622 No Incident found on arrival at dispatch address	2	0.54%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	3	0.80%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.54%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	3	0.80%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.27%	\$0	0.00%
	48	12.87%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	11	2.95%	\$0	0.00%
711 Municipal alarm system, malicious false alarm	1	0.27%	\$0	0.00%
730 System malfunction, Other	2	0.54%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	0.54%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	0.27%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.27%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	5	1.34%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	2	0.54%	\$0	0.00%
	25	6.70%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	1	0.27%	\$0	0.00%
911 Citizen complaint	1	0.27%	\$0	0.00%
	2	0.54%	\$0	0.00%

Total Incident Count: 373

Total Est Loss:

\$423,500

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



**Human Resources
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Karen Wallin
Human Resource Department

DATE: February 7, 2011

RE: Monthly Report

The items below are projects that the Human Resource Department is currently working on in addition to the day to day operations of the department.

- The Floater II/Clerk III position and Building Attendant position closed on Friday, January 21st. A total of 142 applications were received for the Floater II/Clerk III position with 60 candidates being offered first round testing. A total of 53 applications were received for the Building Attendant position with 20 candidates being offered testing.

Washtenaw County offered the use of their testing facility located at the Learning Resource Center for the first round of the testing for the Floater II/Clerk III position. The facility is equipped to test up to 12 candidates at one time, allowing for more candidates to be tested in a shorter period of time.

- The background and required testing has been completed for the new entry-level firefighter. Scott Gehringer will begin as a Probationary Firefighter on Monday, February 21, 2011.
- Tammie Keen and I have been working on balancing employee time banks in preparation of the upcoming Township Audit.
- Continue to work with GDI on the implementation of the new time and attendance program.

Please feel free to contact me regarding these or any other Human Resource question.

NEIGHBORHOOD WATCH

February 2011

Since the last report, I attended meetings for the following groups:

Cliffs on the Bay
Manufactured Home Communities
Lincoln (South District)
Valley Drive
Lay Gardens/Hannah
Roundtree Condos
Villas at Golfside Lake
Appleridge
Huron Meadows
Clark East Towers
West Willow

During this time period, approximately 55 ½ hours were spent on Neighborhood Watch preparation, meetings and follow up and 122 ¾ hours were spent on duties within the Supervisor's Office and on payroll.

The meetings scheduled for Oaklawn/Hawthorne and Lakeview were canceled this month, due to the blizzard we had on February 1st. We had our first meeting with the Villas at Golfside Lake on January 27th. It was a great meeting, with approximately 15 residents attending! We will be meeting each month, on the last Thursday of the month. The following meetings are also scheduled in February:

Manufactured Communities
Village Grove
Lay Gardens/Hannah
Roundtree Condominiums
Villas at Golfside Lake
Gault Village

Our NHW postcards have begun going out. So far, we have mailed one to every household in the Oaklawn/Hawthorne and Lakeview areas. Residents seem very excited about this opportunity to reach out to those who may not know about Neighborhood Watch.

With all the snow that has fallen within the last couple of weeks, I requested the Road Commission to have a representative attend upcoming NHW meetings to discuss the procedures for snow removal.

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DEE SIZEMORE



**Office of Community
Standards**

7200 S. Huron River
Drive
Ypsilanti, MI 48197
www.ytown.org

TO: The Charter Township of Ypsilanti Board Members

FROM: Mark Giffin – Ordinance Administrator

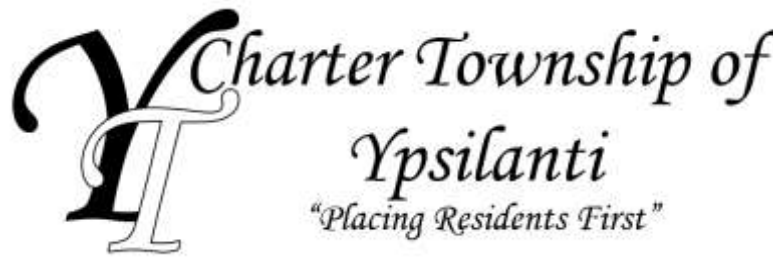
RE: Monthly Report for January 2011

ACTIVITIES:	#	YTD	10 TD
NEW COMPLAINTS	65	65	084
INSPECTIONS	205	205	227
NOTICE OF VIOLATIONS ISSUED	33	33	26
COMPLAINTS CLOSED	51	51	119
VEHICLES TAGGED 48 HOURS	09	09	08
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	03	03	05
PEDDLER PERMITS ISSUED	0	0	1

ADDITIONAL STATISTICAL INFORMATION:

HOURS OF COMPLAINT INVESTIGATION.....	176.58
HOURS OF OFFICE FOLLOW-UP	119.17
HOURS OF COURT, TRAINING/MEETINGS ...	9.50
TOTAL OF HOURS WORKED	305.25
TOTAL OF MILES DRIVEN	1441
DAYS WORKED	
Mark Giffin	20
Bill Elling	19

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**Office of
Community Standards**

7200 S. Huron River Drive
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Phone: (734) 485-3943
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MEMORANDUM

February 3, 2011

To: Township Board

From: Joe Lawson
Planning and Development Coordinator

Re: **Planning Division (OCS) January 2011 report**

Please be advised of the following activities related to the Planning Department for January 2011.

Planning Commission Activity

In January, the Planning Commission held their first meeting of the 2011 calendar year. Per the adopted by-laws, the Commission elected the following officers for 2011; John Reiser, Chair; Sally Richie, Vice Chair; Brenda Brewington, Secretary.

Once the officers were elected, representatives of the National Heritage Academy and PrepNet presented their plans for the construction of a K-12 Charter School Campus to be located at the intersection of Hitchingham and Merritt Roads. As presented, the campus will consist of two buildings, each able to house up to 750 students each. The first building, operated by National Heritage Academy, will house grades K-8. The second building, operated by PrepNet, will house grades 9-12. As part of the project, the developers will be required to extend municipal water and sewer to the site, make a number of road improvements to various intersections and pavement of a length of Merritt Road west of Hitchingham.

Due to the fact that the proposed project is a public charter, the Township Planning Commission has no authority to review, approve or deny the application. All land use and site relating applications are reviewed and approved by the State of Michigan.

Though a public hearing is not required by the local municipality, a request was made of the applicant to present their plan to the Planning Commission for review and comment. As part of this process, 1842 notices were mailed to residents living within 1-mile of the proposed location,

inviting them also to attend the public meeting and offer comments or ask questions of the applicant. Approximately 150 residents attended the meeting and offered a number of comments and suggestions. Staff has been told by the applicants that the comments provided will be taken into consideration as they finalize their application to the State.

Also during the January 25th meeting, the Commission approved a special conditional use application for the establishment of a group daycare home to be located at 7110 LaPaloma Lane. This application was previously tabled due to a lack of a fence in outdoor play area. Since the application was tabled in December, the applicant has installed the required fence and thus has received approval of her application.

The Commission also scheduled two public hearing for their February meeting date. The first hearing is in relation to an application for rezoning. The property owner of the Whittaker Road Office Plaza (5401 Whittaker) is requesting a rezoning to Town Center III. Currently the property is zoned OS-1, Office Service District. The request to rezone to Town Center III is consistent with the adopted Master Plan. The Commission will make a recommendation that will be brought to the Board for consideration in the near future.

The second public hearing was scheduled in relation to a Special Conditional Use application for 17 Avis. The property owner wishes to expand his auto body repair business to include major automotive repair, which requires the noted special conditional use permit. This item will also be heard during the regular February meeting date.

Plans in Process

Though we have yet to actually receive the application, it is the understanding of staff that the Speedway Gas Station located at the intersection of East Michigan Avenue and Harris will apply for site plan approval for the demolition and reconstruction of their facility.

Zoning Board of Appeals

The regularly scheduled meeting for January was canceled due to a lack of agenda items. In turn, the regularly scheduled February meeting date was also canceled due to the hazardous weather conditions that also caused the closure of the Township offices on the same date. All items scheduled for the February meeting have been rescheduled for the March hearing date.

Committee Meetings

The Re-Imagine Washtenaw committee continues to meet and move the project forward. Each of the four communities have scheduled a necessary public hearing to consider the creation of a Corridor Improvement Authority. We have scheduled our public hearing for the March 1, 2011 Board Meeting. At that time, the Board will be asked to take public comments and then take no action. Currently the Re-Imagine Washtenaw Committee is requesting a legislative change to the act that permits the creation of such an authority. The change requested has to do the required number of representatives that must sit on the authority board. Currently language in

the act would not permit enough seats for all municipalities to be properly represented. With that said, it is being recommended that each municipality hold off on creating an authority until such time that the legislative changes have been made.

Administrative Items:

With the beginning of a new year, staff has prepared the required annual Planning Commission report outlining the activities of the Commission for 2010. This report was presented and approved by the Commission during their January 25th regular meeting. This report will be presented to the Township Board during their next scheduled meeting.

Please see the attached list of site plans and development are presently in the review and development process.

Please contact me at my office (734-544-3651) or by email at jlawson@ytown.org

Residential						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Brookview Park	Planned Development Single Family	Section 33 – 91 units Southeast corner of Merritt and Whittaker 75.4 acres	Preliminary Site Plan -Approved (3/27/07) Project on Hold	Diversified Properties Grp 28800 Orchard Lk Rd Farmington Hills, 48334	Atwell-Hicks Inc 7927 Nemco Way Suite 100 Brighton, MI 48116 810-225-6000 Kevin Stanley	2/1/06
Creekside Farms Subdivision	Single Family Planned Development	Section 27 – 92 lots North side of Merritt Rd, east of Whittaker 49.33 acres \$280 - \$340k	Awaiting Preconstruction Meeting	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-414-2038	Atwell-Hicks Inc 500 Avis Dr. # 100 Ann Arbor, MI 48108 734-994-4000	7/19/00
Creekside Village East	Single Family	Section 26 – 250 lots East side of Tuttle Hill and Merritt Rd 93.47 acres \$190 - \$250k	Phase I - Under Construction	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$170 - \$250k	12/15/99
Creekside Village South	Planned Development Single Family	Section 34 – 181 lots West side of Tuttle Hill, South of Martz 62.26 acres \$170 - \$250k	Phase I - Under Construction	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$150- 225k	5/6/98
Creekside Village West	Single Family	Section 27 – 197 lots West side of Tuttle Hill, North of Merritt 148.21 acres	Under Construction 28 Lots Remaining	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$240 - \$400k	
Crystal Ponds	Single Family Attached & Detached condos	Section 25 – 90 units East side of Bunton south of Textile 49.37 acres	Under Construction Taken over by Sterling Bank	New Dimensions 3220 Coolidge Berkley, MI 48072 248-584-3340 Bob George	\$75 - \$190	

Residential						
Project	Type	Location	Status	Developer	Site Planner	Filing Date
Lakewood Farms Mixed Use – PD	Single Family Site condo Duplex condo Attached-condo	Section 26 – 415 units Phase I – 72 attached condominium units Phase II – 343 site and duplex condos East side of Tuttle Hill Btwn Textile & Merritt 254 acres \$170 - \$300+k	Infrastructure has been installed though no homes are scheduled to be constructed at this time. Foreclosed upon by Bank of America	Westminster & Abby 30100 Telegraph Rd Ste 100 Bingham Farms, MI 48025 248-203-2121	Atwell-Hicks Inc 500 Avis Dr.# 100 Ann Arbor, MI 48108 734-994-4000 Jason Van Ryn	3/3/00
Latter Rain Ministries	Church -15,026 sqft Parsonage Senior Housing -55 units Attached Condos -7 units	Section 7 Northeast corner of Hewitt Rd and Ellsworth 11.02 acres	Portion of the project was recently sold at auction due to tax foreclosure.	Latter Rain Ministries COGIC, Inc. 1616 Foley Ypsilanti, MI 48197 Melvin T. Walls – Pastor	N/A	
Paint Creek Park – Condos (Hunters Ridge)	PD – Duplex Condos	Section 20 – 50 units	Dean Drive Under Construction. Opening spring 2011	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98
Paint Creek Crossing – Residential	PD – Single & Multi-family Residential	Section 20 – 235 units 113 acres	Project on Hold	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98
Pine View Golf Estates North III	Single Family	Section 20 – 35 units North side of Textile, west of Stony Creek	Phase III -Under Construction one lot remains	Barizzini & Rose LLC 7743 Huron River Dr. Dexter, MI 48130 734-426-0500	\$300 - \$400k	



Residential						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Rivergrove Village	Single Family Attached – condo	Section 24 – 175 units Intersection of Grove & Bridge Rd 38.06 acres	Under Construction - Remaining Units on Hold	BRG Development 17117 W. Nine Mile Suite 1100 Southfield, MI 48075 734-669-2959	\$120-\$220k	
Tremont Park Phase II	Single Family	Section 35 – 188 units North side of Martz, west of Bunton	Phase II – 91 units -Under Construction Remaining lots purchased by Grand Sakwa in Dec. 2008	Tremont Park Associates 27774 Franklin Rd Southfield, MI 48034 248-594-0951 Jeff Brown	\$170 - \$300	
West Grove Site Condos	Single-Family Site Condo	Section 24 – 40 units Northwest corner of Grove and Ide 14.2 acres	Preliminary Site Plan -Approved (5/17/05) -Extension (1/18/11) Detailed Engineering -Pending (2/3/07)	Grove Road, LLC Sherman Farber Development 5994 Red Coat Lane West Bloomfield, 48322 248-855-6065	Atwell-Hicks Inc 500 Avis Dr. Suite 100 Ann Arbor, MI 48108 Mark Pascoe 734-994-4000	8/26/04
Whispering Meadows II	Planned Development -Single Family	Section 27 – 217 units West side of Tuttle Hill, south of Textile	Phase II – 102 units -Under Construction Beginning turnover of remaining 31 lots to Windmill Homes.	RDK Homes 1409 Plymouth Rd Suite 280 Plymouth, MI 48170 734-495-3017 Robert Kime	\$160 - \$270k	



<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Nonresidential						
American Legion Post 282	6,100 sqft lodge	Section 10 – 1085 E. Michigan Ave North side of Michigan btwn Ecorse and Harris	Project on Hold	American Legion Post 282 Joe Jannick Ypsilanti, MI 48197	John Adams & Assoc. Ypsilanti, MI 48197	9/8/09
Burning Bush Church Addition	13,465 sqft addition to existing facility	Section 11 – 2069 Tyler Road North side of Tyler west of Desoto	Preliminary Site Plan -Extension (6/22/10) Detailed Engineering -Approved (11/12/08) Awaiting PreCon	Burning Bush Church Of God in Christ 2069 Tyler Road Ypsilanti, MI 48198 Don Shelby Jr.	The Shirkey Company 1340 Market Avenue Canton, OH 44714 330-455-2672	11/6/07
C&L Recycling	Restaurant oil recycling & storage facility	Section 13 – 1854 Cadillac Street West side of Cadillac south of Coolidge	Preliminary Site Plan -Pending Court Hearing -February 9, 2011 Detailed Engineering -Pending	Chris Kind PO Box 980351 Ypsilanti, MI 48198 734-231-2000	Washtenaw Engineering 3526 W. Liberty Ste 400 Ann Arbor, MI 48106 734-761-8800	9/10/10
First Free Will Baptist Church	6,702 sqft addition to existing facility	Section 3 – 1244 Holmes Rd South side of Holmes west of Ford Blvd	Project on Hold	First Free Will Baptist 1244 Holmes Rd Ypsilanti, MI 48198	Davenport Brothers 301 Industrial Pk Dr. Belleville, MI 48111 734-697-2994	8/17/04
MichCon	Natural gas compressor station	Section 1 – 3020 E. Michigan Avenue South side of Michigan west of Rawsonville	Awaiting Final Inspection	DTE Energy 2000 Second Avenue Detroit, MI 48226	Basic Systems Inc. 10901 Clay Pike Rd Derwent, OH 47433	8/5/08
Round Haus Addition	5,815 sqft addition to the existing 3,302 building	Section 24 5970 Bridge Road Northwest corner of Textile and Bridge Road 1.07 acres	Project on Hold	Round Haus Pizza & Party Shoppe 5970 Bridge Road Ypsilanti, Mi 48197	Vitens Engineering 44275 Brandywyne Canton, MI 48187 734-453-3460	4/20/09



<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Nonresidential						
Speedway Gas Station	Demolish and reconstruct 3,936 sqft gas station	Section 10 1395 E. Michigan Northwest corner of East Michigan and Harris 0.77 acre site	Preliminary Site Plan -Pending (11/27/07) Project on Hold Plans expected soon!	Speedway/SuperAmerica 500 Speedway Dr Springfield, OH 45501 937-864-3000	Marathon Ashland Petroleum LLC 539 S. Main St Findlay, OH 45840 419-422-2121	11/27/07
Ypsilanti Area Credit Union	1,584 sqft branch building	Section 21 Located on the east side of Whittaker south of S. Huron River Drive 2.0 acres	Nearing Completion	Tracker Properties LLC 33533 W. Twelve Mile Farmington Hills, 48331 2248-324-9315 Earl McHugh	Washtenaw Engineering 3250 W. Liberty Ann Arbor, MI 48106 734-761-8800	9/17/08
Zeer Security	1,644 sqft addition to existing retail building	Section 6 – 2997 Washtenaw Ave s/e corner of Washtenaw and Golfside	Sold to Happy’s Pizza MDOT permit obtained 2/2011	Eddie Zeer 23999 W. 10 Mile Southfield, 48034 248-304-1900	Engineering Services Inc 32300 Schoolcraft Livonia, MI 48150 734-525-7330	1/4/08



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

February 8, 2011

Clerk Karen Lovejoy Roe
Charter Township of Ypsilanti
7200 Huron River Drive
Ypsilanti, MI 48197

Dear Ms. Lovejoy Roe

Attached you will find the January 2011 Ypsilanti Township Police Services Report. Please accept this at your next board meeting scheduled for Tuesday, February 14, 2011. Please contact me with any questions or concerns.

If you require additional information please let me know and I will provide you with the necessary information.

Sincerely,

Jim Anuszkiewicz
Lieutenant



Washtenaw County Sheriff's Activity Log

02/07/2011

9:26:27AM

Activity Log Area Summary Report

Area: 20 - Ypsilanti Twp.

Date Range: 1/1/2011 - 1/31/2011

CSO/ACO/Support Staff Log

Total Administrative Duty:	55	for a total of	4125	minutes
Total Follow-Up:	4	for a total of	250	minutes
Total Proactive Patrol:	20	for a total of	1030	minutes
Total Service Requests:	16	for a total of	700	minutes

Total Records, Minutes and equivalent Hours:	95		6,105	= 101 hours 45 minutes
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Deputy Log

Total Traffic Stop:	343	for a total of	4970	minutes
Total Administrative Duty:	798	for a total of	16740	minutes
Total Briefing:	573	for a total of	11888	minutes
Total Court (Regular Time):	26	for a total of	2315	minutes
Total Court (Overtime):	16	for a total of	1980	minutes
Total Community Relations:	448	for a total of	12905	minutes
Total Deputy Joined Shift:	139	for a total of	0	minutes
Total Deputy Left Shift:	138	for a total of	0	minutes
Total Follow-Up:	681	for a total of	36600	minutes
Total Out of Service:	154	for a total of	15	minutes
Total Proactive Patrol:	1324	for a total of	27650	minutes
Total Special Contact:	1	for a total of	20	minutes
Total Special Detail:	87	for a total of	4315	minutes
Total Selective Enforcement:	578	for a total of	13220	minutes
Total Self-Initiated Activity:	117	for a total of	7885	minutes
Total Service Requests:	1867	for a total of	80705	minutes
Total Training:	20	for a total of	1630	minutes
Total Other:	14	for a total of	350	minutes
Total Service Request Assist:	377	for a total of	12320	minutes
Total Property Check:	288	for a total of	5330	minutes
Total Court Off-Duty:	37	for a total of	4830	minutes

Total Records, Minutes and equivalent Hours:	8,026		245,668	= 4094 hours 28 minutes
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Detective Log

Total Administrative Duty:	4	for a total of	420	minutes
Total Briefing:	3	for a total of	225	minutes
Total Court (Regular Time):	5	for a total of	780	minutes
Total Follow-Up:	249	for a total of	52939	minutes
Total Self-Initiated Activity:	1	for a total of	120	minutes
Total Service Requests:	10	for a total of	3300	minutes
Total Other:	7	for a total of	215	minutes

Total Records, Minutes and equivalent Hours:	279		57,999	= 966 hours 39 minutes
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General Fund Patrol

Total Traffic Stop:	3	for a total of	40	minutes
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Combined Total Records, Minutes and equivalent Hours: 9,908 365,552 = 6092 hours 32 minutes



Washtenaw County Sheriff's Activity Log

Activity Log Area Summary - Deputy Join Report

02/07/2011

9:31:01AM

Area: 20 - Ypsilanti Twp.
Date Range: 1/1/2011 - 1/31/2011

Deputy Log

205 Logs

Total Traffic Stop:	177	for a total of	2585	minutes
Total Administrative Duty:	246	for a total of	4295	minutes
Total Briefing:	167	for a total of	3840	minutes
Total Court (Regular Time):	1	for a total of	60	minutes
Total Court (Overtime):	1	for a total of	120	minutes
Total Community Relations:	119	for a total of	3120	minutes
Total Deputy Joined Shift:	147	for a total of	0	minutes
Total Deputy Left Shift:	146	for a total of	0	minutes
Total Follow-Up:	188	for a total of	6930	minutes
Total Out of Service:	28	for a total of	0	minutes
Total Proactive Patrol:	566	for a total of	11401	minutes
Total Special Contact:	1	for a total of	20	minutes
Total Special Detail:	62	for a total of	2500	minutes
Total Selective Enforcement:	177	for a total of	3600	minutes
Total Self-Initiated Activity:	42	for a total of	1675	minutes
Total Service Requests:	584	for a total of	19619	minutes
Total Training:	6	for a total of	445	minutes
Total Service Request Assist:	120	for a total of	4230	minutes
Total Property Check:	128	for a total of	2095	minutes
Total Court Off-Duty:	3	for a total of	360	minutes

Total Records, Minutes and equivalent Hours:	2,909		66,895	=	1114 hours 55 minutes
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Supervisor Log

24 Logs

Total Administrative Duty:	134	for a total of	5480	minutes
Total Briefing:	12	for a total of	180	minutes
Total Community Relations:	15	for a total of	375	minutes
Total Deputy Joined Shift:	18	for a total of	0	minutes
Total Deputy Left Shift:	18	for a total of	0	minutes
Total Follow-Up:	1	for a total of	15	minutes
Total Proactive Patrol:	50	for a total of	960	minutes
Total Selective Enforcement:	3	for a total of	80	minutes
Total Self-Initiated Activity:	8	for a total of	135	minutes
Total Service Requests:	7	for a total of	210	minutes
Total Training:	15	for a total of	510	minutes
Total Service Request Assist:	21	for a total of	750	minutes
Total Property Check:	9	for a total of	135	minutes

Total Records, Minutes and equivalent Hours:	311		8,830	=	147 hours 10 minutes
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Combined Total Records, Minutes and equivalent Hours:	3,220		75,725	=	1262 hours 5 minutes
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229 Total Logs

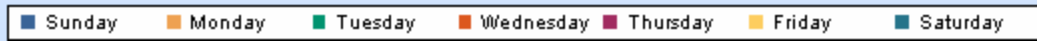
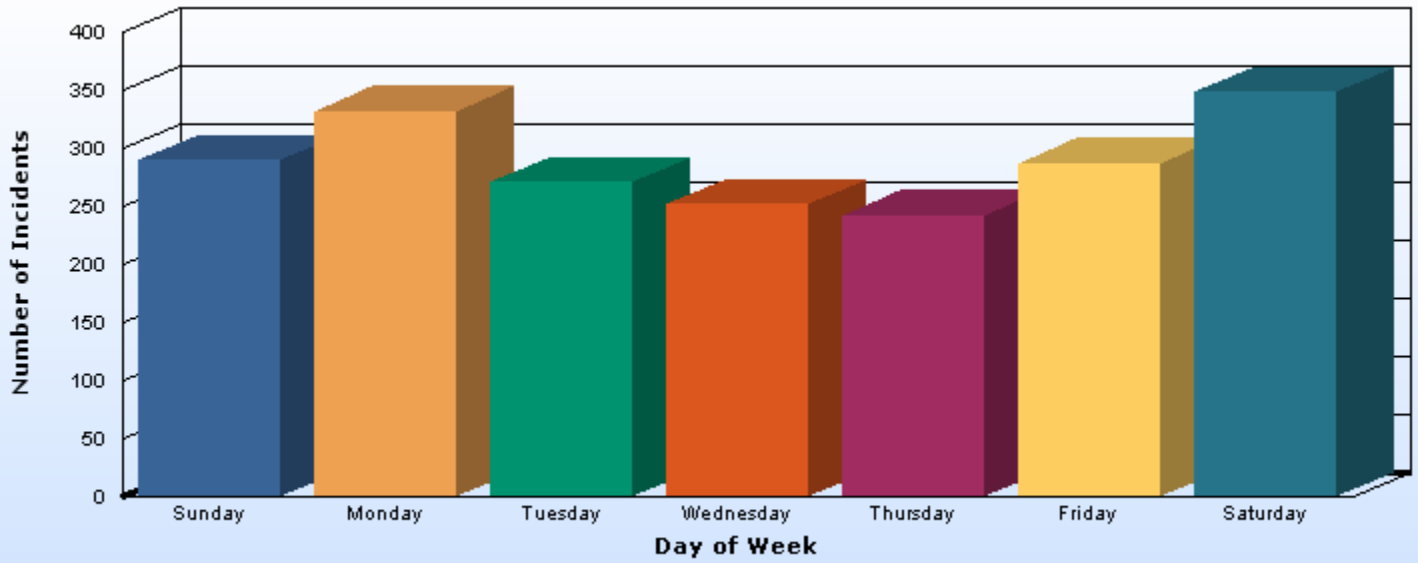
Number of Incidents by Day

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Day of Week	Count
Sunday	290
Monday	332
Tuesday	271
Wednesday	252
Thursday	242
Friday	287
Saturday	348

Total 2,022

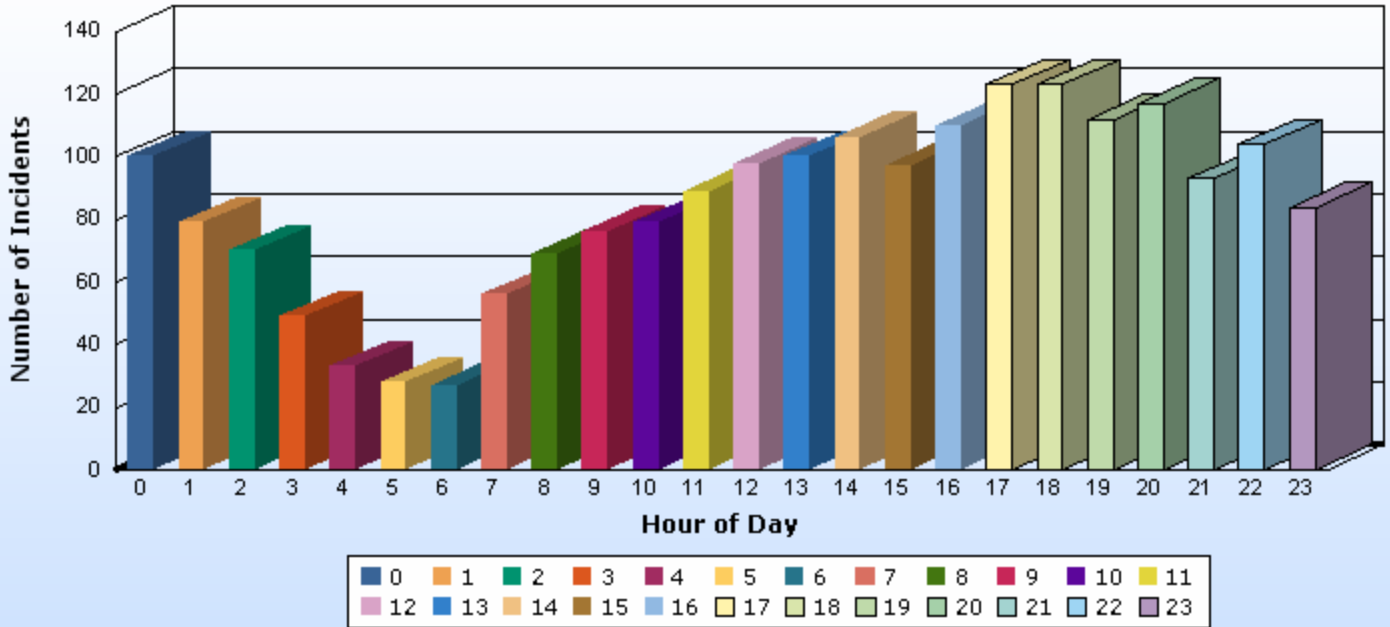
Number of Incidents by Time

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Hour of Day	Count
0:00	100
1:00	79
2:00	70
3:00	49
4:00	33
5:00	28
6:00	27
7:00	56
8:00	69
9:00	76
10:00	79
11:00	89
12:00	98
13:00	100
14:00	106
15:00	97
16:00	110
17:00	123
18:00	123
19:00	112
20:00	117
21:00	93
22:00	104
23:00	84
Total	2,022

Incident Summary Report

Report Description

Timeframe : From 2010-01-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
226	CSC IV - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	3
318	ROBBERY WITH OTHER WEAPON	1
320	ROBBERY - STRONG-ARM	2
399	ROBBERY / CAR-JACKING - OTHER	1
410	ASSAULT WITH A FIREARM	2
430	ASSAULT - OTHER WEAPON	10
440	ASSAULT WITH HANDS - FISTS - FEET	2
450	ASSAULT AND BATTERY	38
460	INTIMIDATION / THREAT	11
462	AGGRAVATED STALKING - FELONY	1
499	ASSAULT (ALL OTHER)	6
510	BURGLARY - HOME INVASION - 1ST DEGREE	34
512	BURGLARY - FORCE - NON-RESIDENTIAL	5
521	BURGLARY - NO FORCE - RESIDENTIAL	5
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	1
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	1
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	8
636	RETAIL FRAUD III MISD	1
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	6
653	OF VEHICLE PARTS / ACCESSORIES - B&E	1
670	IN A BUILDING	7
680	FROM COIN MACHINE	1
699	LARCENY - ALL OTHER	23
710	AUTOMOBILE (CAR) THEFT	11
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	2
1040	COUNTERFEITING - ALL	2
1112	BAD CHECKS	1
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	2
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1165	IDENTITY THEFT	1
1176	RETAIL FRAUD II - MISREPRESENT PRICE	1
1199	ALL OTHER	13
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	2
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	24
1599	ALL OTHER VIOLATIONS	1
1720	INDECENT EXPOSURE	1
1853	OTHER NARCOTIC - USE / POSSESS	13
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	2
2015	CRUELTY TOWARD CHILD / NON-VIOLENT	1
2022	CRUELTY / NEGLECT - OTHER	2
2099	OTHER NON-VIOLENT OFFENSES	24

Incident Summary Report

Report Description

Timeframe : From 2010-01-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2115	OUI LIQUOR - includes per se	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2311	FILE FALSE POLICE REPORT	2
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	1
2316	PROBATION VIOLATION	2
2397	OBSTRUCT JUSTICE - OTHER	1
2399	OBSTRUCT POLICE - OTHER	6
2405	DISORDERLY CONDUCT	72
2440	PUBLIC NUISANCE	58
2441	PUBLIC DRUNKENNESS	1
2443	OBSCENE TELEPHONE CALLS	8
2452	FALSELY SUMMON POLICE OFFICER	1
2456	LOITERING - 17 YEARS AND OLDER	4
2499	DISORDERLY - ALL OTHER	7
2560	TRESPASS	6
2689	ANIMALS AT LARGE	36
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	6
2691	CONSERVATION LAWS	4
2693	HEALTH/SAFETY VIOLATIONS	1
2694	CIVIL RIGHTS VIOLATIONS	2
2697	ANIMAL CRUELTY 4 YR FEL	2
2701	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2735	LOCAL ORDINANCES - OPEN FOR ANY	1
2736	LOCAL ORDINANCES - OPEN FOR ANY	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	5
2820	RUNAWAY	12
2822	LOST / MISSING JUVENILE	1
2825	INCORRIGIBILITY	1
2840	MALICIOUS MISCHIEF	1
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	28
2931	OPS LICENSE SUSPENDED / REVOKED	17
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2934	VEHICLE INSURANCE - NONE / EXPIRED	1
2935	DWLS 2ND	4
2936	OPS - NEVER ACQUIRED	2
2937	NO OPS ON PERSON	1
2999	ALL OTHER	2
3010	FELONY	8
3020	MISDEMEANOR	21
3040	FELONY - O/JURIS	6
3050	MISDEMEANOR - O/JURIS	12
3102	ACC, HEAD ON	1

Incident Summary Report

Report Description

Timeframe : From 2010-01-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3105	ACC, REAR END	2
3110	ACC, OTHER/KNOWN	1
3113	ACC, INJURY TYPE B	5
3114	ACC, INJURY TYPE C	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	50
3146	PROPERTY DAMAGE - HBD	1
3150	PROPERTY DAMAGE - H & R	18
3155	PERSONAL INJURY	2
3160	PERSONAL INJURY - H & R	3
3170	PRIVATE PROPERTY	3
3175	PRIVATE PROPERTY - H & R	5
3199	ACCIDENTS (ALL OTHER)	1
3207	SUDDEN DEATH - ACCIDENT	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	3
3212	PERSON THROUGH ICE	1
3250	MENTAL	14
3299	WELFARE CHECK	5
3310	FAMILY TROUBLE	66
3312	NEIGHBORHOOD TROUBLE	7
3314	MISSING PERSONS	6
3316	LOST PROPERTY	5
3318	FOUND PROPERTY	5
3319	FOUND BICYCLE	1
3324	SUSPICIOUS CIRCUMSTANCES	233
3326	SUSPICIOUS VEHICLES	18
3328	SUSPICIOUS PERSONS	37
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	30
3331	ASSIST MEDICAL	38
3332	ASSIST FIRE DEPT	1
3333	ASSIST MOTORIST	21
3334	ASSIST OTHER GOVT AGENCY	3
3336	ASSIST CITIZEN	66
3338	ARREST ASSIST - OTHER AGENCY	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	1
3351	CIVIL - LANDLORD / TENANT	29
3355	CIVIL MATTER - OTHER	36
3360	DISCHARGE OF WEAPON BY OFFICER	1
3501	OPEN GENERIC	28
3505	OPEN GENERIC	6
3509	OPEN GENERIC	21
3511	OPEN GENERIC	1
3523	OPEN GENERIC	84
3524	OPEN GENERIC	3

Incident Summary Report

Report Description

Timeframe : From 2010-01-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3525	OPEN GENERIC	2
3599	OPEN GENERIC	8
3702	ROAD HAZARD	7
3704	ABANDONED AUTO	27
3706	VEHICLE IMPOUND	4
3708	PRIVATE IMPOUND	57
3728	PARKING COMPLAINT	4
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	1
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	7
3799	TRAFFIC MISC	3
3803	ANIMAL - BARKING DOG	8
3804	ANIMAL COMPLAINT	11
3808	ANIMAL BITE / SCRATCH	1
3812	ANIMAL PICK-UP - ALIVE	3
3902	BURGLARY ALARM	153
3904	OPEN	4
3906	ROBBERY	4
3907	PANIC ALARM	8
3999	ALARMS ALL OTHER	2
4035	HIT AND RUN	1
4041	SPEEDING	1
4054	FAIL TO STOP FOR SCHOOL BUS	1
4222	ABANDONED MOTOR VEHICLE	1
4312	NO OPS ON PERSON	1
5170	FALSE CALL I / I / C / F	11
6012	TRAFFIC CONTROL	2
6018	VEHICLE INSPECTIONS	2
6199	OTHER	19
6310	K-9 TRACKING	3
6501	INSPECTION	9
6605	SERVE WARRANT / SUBPOENA	1
Grand Total:		1,857

Incident Summary Report

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
1	NOT FOUND	2
210	CSC I - PENETRATION - P/V - FORCE	3
212	CSC III - PENETRATION - P/V - FORCE	1
221	CSC III - WITH OBJECT - FORCE	1
226	CSC IV - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	3
410	ASSAULT WITH A FIREARM	5
430	ASSAULT - OTHER WEAPON	11
440	ASSAULT WITH HANDS - FISTS - FEET	2
450	ASSAULT AND BATTERY	48
460	INTIMIDATION / THREAT	14
462	AGGRAVATED STALKING - FELONY	1
463	AGGRAVATED STALKING - MISDEMEANOR	1
499	ASSAULT (ALL OTHER)	24
510	BURGLARY - HOME INVASION - 1ST DEGREE	26
512	BURGLARY - FORCE - NON-RESIDENTIAL	9
521	BURGLARY - NO FORCE - RESIDENTIAL	2
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	9
636	RETAIL FRAUD III MISD	3
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	15
653	OF VEHICLE PARTS / ACCESSORIES - B&E	1
670	IN A BUILDING	3
680	FROM COIN MACHINE	2
699	LARCENY - ALL OTHER	17
710	AUTOMOBILE (CAR) THEFT	17
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	1
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	3
1165	IDENTITY THEFT	1
1199	ALL OTHER	10
1220	EXTORTION / BLACKMAIL	1
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	23
1506	CONCEALED WEAPONS - ALL OTHER	3
1599	ALL OTHER VIOLATIONS	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1816	COCAINE - USE / POSSESS	1
1820	MARIJUANA - SALE / MANUFACTURE	2
1821	MARIJUANA - USE / POSSESS	5
1853	OTHER NARCOTIC - USE / POSSESS	8
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	2
2022	CRUELTY / NEGLECT - OTHER	2
2115	OUI LIQUOR - includes per se	1

Incident Summary Report

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2121	CHILD ENDANGERMENT OCC<16	2
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2311	FILE FALSE POLICE REPORT	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	1
2318	PAROLE VIOLATION	1
2395	ESCAPE / FLIGHT - OTHER	1
2397	OBSTRUCT JUSTICE - OTHER	1
2405	DISORDERLY CONDUCT	46
2440	PUBLIC NUISANCE	66
2441	PUBLIC DRUNKENNESS	1
2443	OBSCENE TELEPHONE CALLS	1
2454	CURFEW VIOLATION	2
2456	LOITERING - 17 YEARS AND OLDER	3
2499	DISORDERLY - ALL OTHER	17
2535	UNLAWFUL ENTRY - NO INTENT	1
2545	FIRECRACKERS / FIREWORKS - ILLEGAL POSSESSION / USE / SALE / FURNISH	1
2560	TRESPASS	1
2614	INVASION OF PRIVACY - OTHER	1
2689	ANIMALS AT LARGE	15
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	2
2702	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2756	LOCAL ORDINANCES - SOLICITOR / PEDDLERS ORDINANCES	2
2780	LOCAL ORDINANCES - OPEN FOR ANY	16
2820	RUNAWAY	7
2821	RECOVERED RUNAWAY	1
2822	LOST / MISSING JUVENILE	2
2825	INCORRIGIBILITY	2
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	14
2931	OPS LICENSE SUSPENDED / REVOKED	9
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	2
2935	DWLS 2ND	2
2999	ALL OTHER	2
3010	FELONY	2
3020	MISDEMEANOR	24
3040	FELONY - O/JURIS	3
3050	MISDEMEANOR - O/JURIS	12
3070	CIVIL / FRIEND OF THE COURT	2
3112	ACC, INJURY TYPE A	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	58
3148	MOTOR VEHICLE - ANIMAL	1
3149	PROPERTY DAMAGE - BICYCLE	1
3150	PROPERTY DAMAGE - H & R	19

Incident Summary Report

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3155	PERSONAL INJURY	9
3160	PERSONAL INJURY - H & R	2
3170	PRIVATE PROPERTY	2
3173	PRIVATE PROPERTY - OPEN	1
3175	PRIVATE PROPERTY - H & R	2
3199	ACCIDENTS (ALL OTHER)	2
3205	SUDDEN DEATH - NATURAL	2
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	3
3217	ATTEMPT SUICIDE - ADULT	3
3235	INJURED PERSON	1
3250	MENTAL	20
3299	WELFARE CHECK	37
3310	FAMILY TROUBLE	91
3311	CUSTOMER TROUBLE	21
3312	NEIGHBORHOOD TROUBLE	12
3314	MISSING PERSONS	2
3316	LOST PROPERTY	1
3318	FOUND PROPERTY	11
3324	SUSPICIOUS CIRCUMSTANCES	108
3326	SUSPICIOUS VEHICLES	11
3328	SUSPICIOUS PERSONS	131
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	24
3331	ASSIST MEDICAL	60
3332	ASSIST FIRE DEPT	5
3333	ASSIST MOTORIST	14
3334	ASSIST OTHER GOVT AGENCY	2
3336	ASSIST CITIZEN	59
3337	ASSIST CITIZEN - VEH LOCKOUT	2
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	1
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	3
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	35
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	1
3355	CIVIL MATTER - OTHER	29
3399	ALL OTHER	2
3480	SCUBA EQUIPMENT MAINTENANCE	1
3501	OPEN GENERIC	64
3503	OPEN GENERIC	1
3505	OPEN GENERIC	1
3508	OPEN GENERIC	5
3509	OPEN GENERIC	48
3523	OPEN GENERIC	165
3524	OPEN GENERIC	10

Incident Summary Report

Report Description

Timeframe : From 2011-01-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3527	OPEN GENERIC	2
3528	OPEN GENERIC	1
3529	OPEN GENERIC	1
3596	OPEN GENERIC	3
3597	OPEN GENERIC	3
3599	OPEN GENERIC	26
3702	ROAD HAZARD	16
3704	ABANDONED AUTO	31
3708	PRIVATE IMPOUND	28
3728	PARKING COMPLAINT	7
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3
3799	TRAFFIC MISC	4
3803	ANIMAL - BARKING DOG	5
3804	ANIMAL COMPLAINT	12
3808	ANIMAL BITE / SCRATCH	13
3812	ANIMAL PICK-UP - ALIVE	5
3902	BURGLARY ALARM	136
3904	OPEN	5
3907	PANIC ALARM	4
4035	HIT AND RUN	1
4091	OPEN TRAFFIC - HAZARDOUS CITATIONS	1
4598	MISCELLANEOUS - TTTT	3
5015	DWELLING - SINGLE FAMILY	1
5170	FALSE CALL I / I / C / F	4
6012	TRAFFIC CONTROL	2
6018	VEHICLE INSPECTIONS	3
6199	OTHER	33
6310	K-9 TRACKING	6
6501	INSPECTION	8
6507	PATROL	9
6605	SERVE WARRANT / SUBPOENA	1
6701	FOLLOW-UP INVEST - FIELD	2
Grand Total:		2,022

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
1	NOT FOUND	1
210	CSC I - PENETRATION - P/V - FORCE	17
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	1
220	CSC I - WITH OBJECT - FORCE	2
226	CSC IV - FONDLING - FORCE	4
310	ROBBERY WITH FIREARM	19
318	ROBBERY WITH OTHER WEAPON	4
320	ROBBERY - STRONG-ARM	21
399	ROBBERY / CAR-JACKING - OTHER	1
410	ASSAULT WITH A FIREARM	14
430	ASSAULT - OTHER WEAPON	79
440	ASSAULT WITH HANDS - FISTS - FEET	8
450	ASSAULT AND BATTERY	288
460	INTIMIDATION / THREAT	98
461	BOMB THREAT	1
462	AGGRAVATED STALKING - FELONY	2
463	AGGRAVATED STALKING - MISDEMEANOR	4
499	ASSAULT (ALL OTHER)	17
510	BURGLARY - HOME INVASION - 1ST DEGREE	256
512	BURGLARY - FORCE - NON-RESIDENTIAL	36
521	BURGLARY - NO FORCE - RESIDENTIAL	43
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	11
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	6
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	71
635	LARCENY OF GAS - SELF-SERVE	4
636	RETAIL FRAUD III MISD	19
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	118
653	OF VEHICLE PARTS / ACCESSORIES - B&E	13
670	IN A BUILDING	35
680	FROM COIN MACHINE	8
699	LARCENY - ALL OTHER	176
710	AUTOMOBILE (CAR) THEFT	93
799	ALL OTHER VEHICLE	8
810	ARSON	4
912	KIDNAPPING	1
914	PARENTAL KIDNAPPING	1
916	ABDUCT NO RANSOM OR ASSAULT	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	3
1030	FORGERY - ALL OTHER	3
1040	COUNTERFEITING - ALL	22

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
1112	BAD CHECKS	7
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	9
1120	CONFIDENCE GAMES	1
1122	LARCENY BY CONVERSION	3
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	2
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	3
1165	IDENTITY THEFT	6
1168	WIRE - PHONE - COMPUTER	1
1176	RETAIL FRAUD II - MISREPRESENT PRICE	1
1177	RETAIL FRAUD III (MISRP PRICE)	1
1181	RETAIL FRUAD III (REFUND)	1
1199	ALL OTHER	94
1210	EMBEZZLEMENT	5
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	7
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	15
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	186
1420	MDOP TO POLICE / FIRE PROPERTY	3
1506	CONCEALED WEAPONS - ALL OTHER	10
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	2
1518	RECKLESS USE AND DISCHARGE OF WEAPON	1
1599	ALL OTHER VIOLATIONS	3
1610	PROSTITUTION AND VICE	38
1699	COMMERCIAL SEX - OTHER	1
1720	INDECENT EXPOSURE	6
1740	GROSS INDECENCY	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	2
1813	CRACK COCAINE - SALE / MANUFACTURE	1
1814	CRACK COCAINE - USE / POSSESS	2
1815	COCAINE - SALE / MANUFACTURE	3
1816	COCAINE - USE / POSSESS	9
1820	MARIJUANA - SALE / MANUFACTURE	5
1821	MARIJUANA - USE / POSSESS	27
1834	HEROIN - USE / POSSESS	5
1836	ECSTASY - POSSESS	1
1853	OTHER NARCOTIC - USE / POSSESS	57
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	2
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	13
1920	NUMBERS - LOTTERY	1
2015	CRUELTY TOWARD CHILD / NON-VIOLENT	4
2020	NEGLECT OF CHILD	4
2022	CRUELTY / NEGLECT - OTHER	11

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2099	OTHER NON-VIOLENT OFFENSES	90
2115	OUI LIQUOR - includes per se	17
2117	THIRD OFFENSE	1
2121	CHILD ENDANGERMENT OCC<16	1
2187	OPERATING WITH BLOOD ALCOHOL CONTENT OF .08% OR MORE	1
2190	OPERATING WHILE IMPAIRED (OWI)	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	5
2207	ADULT - CONSUME INTOX IN MOTOR VEHICLE	2
2217	UNDERAGE (17-20 YEARS) POSSESS / TRANSPORT OPEN INTOX IN MOTOR VEH	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	2
2305	FLEEING/ELUDING FELONY	1
2311	FILE FALSE POLICE REPORT	4
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	21
2316	PROBATION VIOLATION	4
2319	SEX OFFENDER REGISTRATION VIOLATION	1
2321	SOR FAIL TO COMPLY	1
2395	ESCAPE / FLIGHT - OTHER	3
2397	OBSTRUCT JUSTICE - OTHER	11
2399	OBSTRUCT POLICE - OTHER	17
2405	DISORDERLY CONDUCT	628
2410	DISTURB THE PEACE	1
2440	PUBLIC NUISANCE	463
2441	PUBLIC DRUNKENNESS	4
2443	OBSCENE TELEPHONE CALLS	67
2452	FALSELY SUMMON POLICE OFFICER	2
2454	CURFEW VIOLATION	11
2456	LOITERING - 17 YEARS AND OLDER	47
2499	DISORDERLY - ALL OTHER	55
2535	UNLAWFUL ENTRY - NO INTENT	2
2540	POSS OF BURGLARY TOO	1
2545	FIRECRACKERS / FIREWORKS - ILLEGAL POSSESSION / USE / SALE / FURNISH	14
2560	TRESPASS	31
2599	ALL OTHER	2
2688	DOG LAW VIOLATIONS	2
2689	ANIMALS AT LARGE	276
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	24
2691	CONSERVATION LAWS	33
2693	HEALTH/SAFETY VIOLATIONS	6
2694	CIVIL RIGHTS VIOLATIONS	4
2697	ANIMAL CRUELTY 4 YR FEL	12
2699	ALL OTHER STATE / FEDERAL CRIMINAL OFFENSES	1
2701	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	4
2706	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2707	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2735	LOCAL ORDINANCES - OPEN FOR ANY	1
2736	LOCAL ORDINANCES - OPEN FOR ANY	3
2780	LOCAL ORDINANCES - OPEN FOR ANY	27
2820	RUNAWAY	70
2821	RECOVERED RUNAWAY	2
2822	LOST / MISSING JUVENILE	3
2825	INCORRIGIBILITY	10
2835	TRUANCY	2
2840	MALICIOUS MISCHIEF	6
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	293
2910	NEGLIGENT HOMICIDE - VEHICLE / BOAT	1
2922	FAIL TO STOP AND I.D. ACCIDENT	6
2923	FAIL TO REPORT ACCIDENT	4
2925	RECKLESS DRIVING	3
2930	LICENSE / TITLE / REGISTRATION	1
2931	OPS LICENSE SUSPENDED / REVOKED	104
2932	OPS - VIOLATE RESTRICTED LICENSE	1
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	8
2934	VEHICLE INSURANCE - NONE / EXPIRED	2
2935	DWLS 2ND	32
2936	OPS - NEVER ACQUIRED	13
2937	NO OPS ON PERSON	3
2999	ALL OTHER	12
3010	FELONY	46
3020	MISDEMEANOR	163
3030	TRAFFIC	2
3040	FELONY - O/JURIS	21
3050	MISDEMEANOR - O/JURIS	80
3070	CIVIL / FRIEND OF THE COURT	11
3101	ACC, SINGLE MOTOR VEH	1
3102	ACC, HEAD ON	2
3104	ACC, ANGLE	2
3105	ACC, REAR END	3
3108	ACC, SIDESWIPE-SAME	1
3110	ACC, OTHER/KNOWN	1
3112	ACC, INJURY TYPE A	1
3113	ACC, INJURY TYPE B	10
3114	ACC, INJURY TYPE C	13
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	335
3146	PROPERTY DAMAGE - HBD	1

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3148	MOTOR VEHICLE - ANIMAL	4
3150	PROPERTY DAMAGE - H & R	91
3155	PERSONAL INJURY	18
3158	PEDESTRIAN - PERSONAL INJURY	3
3159	BICYCLE - PERSONAL INJURY	2
3160	PERSONAL INJURY - H & R	3
3170	PRIVATE PROPERTY	20
3171	PRIVATE PROPERTY - PERSONAL INJURY	2
3172	PRIVATE PROPERTY - PERSONAL INJURY - PEDESTRIAN	1
3175	PRIVATE PROPERTY - H & R	29
3176	PRIVATE PROPERTY - PERSONAL INJURY - H & R	1
3199	ACCIDENTS (ALL OTHER)	4
3205	SUDDEN DEATH - NATURAL	6
3207	SUDDEN DEATH - ACCIDENT	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	21
3212	PERSON THROUGH ICE	1
3215	SUICIDE - ADULT	1
3217	ATTEMPT SUICIDE - ADULT	5
3230	ACCIDENTAL SHOOTING	1
3250	MENTAL	126
3262	HOSPICE DEATH	1
3299	WELFARE CHECK	12
3309	LIQUOR INSPECTION	1
3310	FAMILY TROUBLE	371
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	97
3314	MISSING PERSONS	30
3316	LOST PROPERTY	42
3318	FOUND PROPERTY	26
3319	FOUND BICYCLE	3
3324	SUSPICIOUS CIRCUMSTANCES	1,730
3326	SUSPICIOUS VEHICLES	51
3328	SUSPICIOUS PERSONS	268
3329	INTELLIGENCE INFORMATION	1
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	120
3331	ASSIST MEDICAL	319
3332	ASSIST FIRE DEPT	12
3333	ASSIST MOTORIST	93
3334	ASSIST OTHER GOVT AGENCY	13
3336	ASSIST CITIZEN	476
3337	ASSIST CITIZEN - VEH LOCKOUT	2
3338	ARREST ASSIST - OTHER AGENCY	3
3341	PEACE OFFICER DUTIES	47

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	3
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	10
3345	ACCIDENTAL PROPERTY DAMAGE	3
3351	CIVIL - LANDLORD / TENANT	194
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	5
3355	CIVIL MATTER - OTHER	206
3360	DISCHARGE OF WEAPON BY OFFICER	1
3371	ABSCONDING BOND	1
3478	MISCELLANEOUS ORV COMPLAINTS	1
3499	ALL OTHER COMPLAINTS	1
3501	OPEN GENERIC	271
3505	OPEN GENERIC	37
3509	OPEN GENERIC	173
3511	OPEN GENERIC	3
3520	OPEN GENERIC	1
3523	OPEN GENERIC	412
3524	OPEN GENERIC	34
3525	OPEN GENERIC	6
3526	OPEN GENERIC	1
3529	OPEN GENERIC	4
3599	OPEN GENERIC	92
3702	ROAD HAZARD	110
3704	ABANDONED AUTO	120
3706	VEHICLE IMPOUND	17
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	281
3710	VEHICLE OFF ROADWAY - CID	1
3714	ATV COMPLAINT	1
3728	PARKING COMPLAINT	12
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	3
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	84
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	5
3799	TRAFFIC MISC	25
3803	ANIMAL - BARKING DOG	44
3804	ANIMAL COMPLAINT	151
3808	ANIMAL BITE / SCRATCH	21
3812	ANIMAL PICK-UP - ALIVE	40
3902	BURGLARY ALARM	831
3904	OPEN	22
3906	ROBBERY	32
3907	PANIC ALARM	54
3999	ALARMS ALL OTHER	8
4035	HIT AND RUN	2

Incident Summary Report

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
4036	FAIL TO STOP AND ID	1
4041	SPEEDING	1
4042	CARELESS DRIVING	1
4054	FAIL TO STOP FOR SCHOOL BUS	8
4105	EQUIPMENT	1
4205	HANDICAPPED	2
4222	ABANDONED MOTOR VEHICLE	4
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
4311	OPS LICENSE SUSPENDED / REVOKED	1
4312	NO OPS ON PERSON	2
4599	MISCELLANEOUS - UUUU	2
5170	FALSE CALL I / I / C / F	67
6003	P.B.T. ALCOHOL	6
6012	TRAFFIC CONTROL	10
6018	VEHICLE INSPECTIONS	11
6199	OTHER	171
6310	K-9 TRACKING	32
6501	INSPECTION	46
6605	SERVE WARRANT / SUBPOENA	1
Grand Total:		13,003

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
1	NOT FOUND	5
104	MANSLAUGHTER - VOLUNTARY	1
210	CSC I - PENETRATION - P/V - FORCE	17
212	CSC III - PENETRATION - P/V - FORCE	1
215	CSC I - SODOMY - O/A - FORCE	1
220	CSC I - WITH OBJECT - FORCE	2
221	CSC III - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	6
226	CSC IV - FONDLING - FORCE	6
310	ROBBERY WITH FIREARM	16
318	ROBBERY WITH OTHER WEAPON	4
320	ROBBERY - STRONG-ARM	15
399	ROBBERY / CAR-JACKING - OTHER	1
410	ASSAULT WITH A FIREARM	16
430	ASSAULT - OTHER WEAPON	66
440	ASSAULT WITH HANDS - FISTS - FEET	10
450	ASSAULT AND BATTERY	310
460	INTIMIDATION / THREAT	89
462	AGGRAVATED STALKING - FELONY	1
463	AGGRAVATED STALKING - MISDEMEANOR	4
499	ASSAULT (ALL OTHER)	110
510	BURGLARY - HOME INVASION - 1ST DEGREE	250
512	BURGLARY - FORCE - NON-RESIDENTIAL	59
521	BURGLARY - NO FORCE - RESIDENTIAL	32
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	8
620	PURSE SNATCHING	3
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	68
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	11
636	RETAIL FRAUD III MISD	19
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	158
653	OF VEHICLE PARTS / ACCESSORIES - B&E	27
670	IN A BUILDING	29
680	FROM COIN MACHINE	4
699	LARCENY - ALL OTHER	181
710	AUTOMOBILE (CAR) THEFT	83
799	ALL OTHER VEHICLE	5
810	ARSON	2
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	4
1040	COUNTERFEITING - ALL	5
1112	BAD CHECKS	2
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	19
1120	CONFIDENCE GAMES	1
1122	LARCENY BY CONVERSION	2

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	1
1165	IDENTITY THEFT	8
1168	WIRE - PHONE - COMPUTER	2
1174	RETAIL FRAUD I - MISREPRESENT PRICE	2
1176	RETAIL FRAUD II - MISREPRESENT PRICE	2
1199	ALL OTHER	66
1210	EMBEZZLEMENT	8
1220	EXTORTION / BLACKMAIL	2
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	6
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	8
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	1
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	212
1506	CONCEALED WEAPONS - ALL OTHER	7
1518	RECKLESS USE AND DISCHARGE OF WEAPON	2
1599	ALL OTHER VIOLATIONS	5
1610	PROSTITUTION AND VICE	17
1720	INDECENT EXPOSURE	1
1775	PORNOGRAPHY - OBSCENE MATERIAL	1
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	1
1814	CRACK COCAINE - USE / POSSESS	1
1815	COCAINE - SALE / MANUFACTURE	1
1816	COCAINE - USE / POSSESS	2
1820	MARIJUANA - SALE / MANUFACTURE	8
1821	MARIJUANA - USE / POSSESS	14
1833	HEROIN - SALE / MANUFACTURE	2
1834	HEROIN - USE / POSSESS	5
1835	ECSTASY - DELIVER	1
1853	OTHER NARCOTIC - USE / POSSESS	63
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	5
1999	ALL OTHER	2
2015	CRUELTY TOWARD CHILD / NON-VIOLENT	1
2020	NEGLECT OF CHILD	7
2022	CRUELTY / NEGLECT - OTHER	11
2099	OTHER NON-VIOLENT OFFENSES	2
2115	OUI LIQUOR - includes per se	25
2117	THIRD OFFENSE	2
2121	CHILD ENDANGERMENT OCC<16	3
2187	OPERATING WITH BLOOD ALCOHOL CONTENT OF .08% OR MORE	2
2193	OUI LIQUOR - FELONY DEATH BY DRUNK DRIVING	1
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	2
2216	UNDERAGE (17-20 YEARS) POSSESS / TRANSPORT IN MOTOR VEHICLE	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	6

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2226	JUVENILE (16 & UNDER) CONSUME INTOXICANTS IN MOTOR VEHICLE	1
2228	OPEN HOUSE / PARTY ORDINANCE VIOLATION	1
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	1
2299	ALL OTHER VIOLATIONS	1
2310	OBSTRUCT POLICE / FIRE	1
2311	FILE FALSE POLICE REPORT	3
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	11
2316	PROBATION VIOLATION	3
2318	PAROLE VIOLATION	1
2395	ESCAPE / FLIGHT - OTHER	1
2397	OBSTRUCT JUSTICE - OTHER	18
2399	OBSTRUCT POLICE - OTHER	12
2405	DISORDERLY CONDUCT	437
2410	DISTURB THE PEACE	1
2440	PUBLIC NUISANCE	444
2441	PUBLIC DRUNKENNESS	9
2443	OBSCENE TELEPHONE CALLS	7
2454	CURFEW VIOLATION	13
2456	LOITERING - 17 YEARS AND OLDER	27
2499	DISORDERLY - ALL OTHER	102
2535	UNLAWFUL ENTRY - NO INTENT	4
2545	FIRECRACKERS / FIREWORKS - ILLEGAL POSSESSION / USE / SALE / FURNISH	14
2560	TRESPASS	26
2568	PURCHASE CIGARETTES	1
2612	DRUGS - ADULTERATED (TAMPERED WITH)	1
2614	INVASION OF PRIVACY - OTHER	3
2688	DOG LAW VIOLATIONS	15
2689	ANIMALS AT LARGE	142
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	3
2691	CONSERVATION LAWS	14
2692	CONSPIRACY TO COMMIT A CRIMINAL OFFENSE	1
2693	HEALTH/SAFETY VIOLATIONS	2
2694	CIVIL RIGHTS VIOLATIONS	1
2697	ANIMAL CRUELTY 4 YR FEL	2
2699	ALL OTHER STATE / FEDERAL CRIMINAL OFFENSES	1
2701	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	4
2702	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	2
2704	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2706	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	4
2710	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2736	LOCAL ORDINANCES - OPEN FOR ANY	1
2756	LOCAL ORDINANCES - SOLICITOR / PEDDLERS ORDINANCES	10
2762	LOCAL ORDINANCES - NUISANCE ORDINANCES	1

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2780	LOCAL ORDINANCES - OPEN FOR ANY	77
2785	LOCAL ORDINANCES - OPEN FOR ANY	9
2820	RUNAWAY	46
2821	RECOVERED RUNAWAY	6
2822	LOST / MISSING JUVENILE	8
2825	INCORRIGIBILITY	14
2840	MALICIOUS MISCHIEF	28
2845	SAFETY VIOLATIONS	1
2855	JUVENILE TRANSPORT	1
2899	ALL OTHER	204
2922	FAIL TO STOP AND I.D. ACCIDENT	2
2925	RECKLESS DRIVING	3
2929	DRAG RACING	1
2930	LICENSE / TITLE / REGISTRATION	1
2931	OPS LICENSE SUSPENDED / REVOKED	40
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	6
2934	VEHICLE INSURANCE - NONE / EXPIRED	2
2935	DWLS 2ND	15
2936	OPS - NEVER ACQUIRED	4
2999	ALL OTHER	6
3010	FELONY	25
3020	MISDEMEANOR	128
3030	TRAFFIC	1
3040	FELONY - O/JURIS	28
3050	MISDEMEANOR - O/JURIS	57
3070	CIVIL / FRIEND OF THE COURT	12
3101	ACC, SINGLE MOTOR VEH	2
3102	ACC, HEAD ON	1
3104	ACC, ANGLE	3
3105	ACC, REAR END	4
3108	ACC, SIDESWIPE-SAME	2
3110	ACC, OTHER/KNOWN	1
3112	ACC, INJURY TYPE A	2
3113	ACC, INJURY TYPE B	6
3114	ACC, INJURY TYPE C	8
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	346
3148	MOTOR VEHICLE - ANIMAL	2
3149	PROPERTY DAMAGE - BICYCLE	1
3150	PROPERTY DAMAGE - H & R	111
3155	PERSONAL INJURY	54
3158	PEDESTRIAN - PERSONAL INJURY	2
3160	PERSONAL INJURY - H & R	4

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3170	PRIVATE PROPERTY	21
3171	PRIVATE PROPERTY - PERSONAL INJURY	2
3173	PRIVATE PROPERTY - OPEN	1
3175	PRIVATE PROPERTY - H & R	19
3199	ACCIDENTS (ALL OTHER)	11
3205	SUDDEN DEATH - NATURAL	10
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	24
3215	SUICIDE - ADULT	8
3217	ATTEMPT SUICIDE - ADULT	5
3225	OVERDOSE - DRUGS	4
3235	INJURED PERSON	1
3242	MEDICAL ALARM	1
3250	MENTAL	109
3252	RECOVERED WALKAWAY FROM MENTAL INSTITUTE	1
3262	HOSPICE DEATH	1
3299	WELFARE CHECK	212
3310	FAMILY TROUBLE	597
3311	CUSTOMER TROUBLE	149
3312	NEIGHBORHOOD TROUBLE	106
3313	CONFISCATED PROPERTY	1
3314	MISSING PERSONS	29
3316	LOST PROPERTY	21
3318	FOUND PROPERTY	47
3319	FOUND BICYCLE	5
3320	OPEN BUILDINGS	26
3324	SUSPICIOUS CIRCUMSTANCES	827
3326	SUSPICIOUS VEHICLES	84
3328	SUSPICIOUS PERSONS	991
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	158
3331	ASSIST MEDICAL	392
3332	ASSIST FIRE DEPT	44
3333	ASSIST MOTORIST	73
3334	ASSIST OTHER GOVT AGENCY	9
3336	ASSIST CITIZEN	383
3337	ASSIST CITIZEN - VEH LOCKOUT	2
3338	ARREST ASSIST - OTHER AGENCY	7
3341	PEACE OFFICER DUTIES	4
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	3
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	13
3345	ACCIDENTAL PROPERTY DAMAGE	8
3351	CIVIL - LANDLORD / TENANT	185
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	5
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	6

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3355	CIVIL MATTER - OTHER	240
3360	DISCHARGE OF WEAPON BY OFFICER	1
3399	ALL OTHER	15
3414	ASSIST BOATERS	1
3480	SCUBA EQUIPMENT MAINTENANCE	1
3501	OPEN GENERIC	374
3502	OPEN GENERIC	2
3503	OPEN GENERIC	1
3504	OPEN GENERIC	1
3505	OPEN GENERIC	26
3508	OPEN GENERIC	48
3509	OPEN GENERIC	266
3523	OPEN GENERIC	760
3524	OPEN GENERIC	30
3525	OPEN GENERIC	7
3527	OPEN GENERIC	6
3528	OPEN GENERIC	2
3529	OPEN GENERIC	9
3531	OPEN GENERIC	7
3573	OPEN GENERIC	2
3591	OPEN GENERIC	3
3596	OPEN GENERIC	17
3597	OPEN GENERIC	39
3599	OPEN GENERIC	96
3702	ROAD HAZARD	120
3704	ABANDONED AUTO	88
3706	VEHICLE IMPOUND	11
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	269
3710	VEHICLE OFF ROADWAY - CID	1
3714	ATV COMPLAINT	1
3728	PARKING COMPLAINT	86
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	8
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	1
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	1
3762	COMMERCIAL VEHICLE IMPOUND	1
3799	TRAFFIC MISC	21
3802	ANIMAL PATROL	1
3803	ANIMAL - BARKING DOG	73
3804	ANIMAL COMPLAINT	138
3808	ANIMAL BITE / SCRATCH	116
3812	ANIMAL PICK-UP - ALIVE	30
3902	BURGLARY ALARM	919

Incident Summary Report

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3904	OPEN	24
3906	ROBBERY	9
3907	PANIC ALARM	77
3909	DURESS ALARM	1
3999	ALARMS ALL OTHER	6
4035	HIT AND RUN	2
4041	SPEEDING	2
4049	IMPROPER LANE USAGE	1
4054	FAIL TO STOP FOR SCHOOL BUS	6
4091	OPEN TRAFFIC - HAZARDOUS CITATIONS	1
4205	HANDICAPPED	2
4211	FIRE LANE	1
4222	ABANDONED MOTOR VEHICLE	7
4299	PARKING CITATIONS - OTHER	2
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
4312	NO OPS ON PERSON	1
4598	MISCELLANEOUS - TTTT	18
4599	MISCELLANEOUS - UUUU	1
5015	DWELLING - SINGLE FAMILY	3
5170	FALSE CALL I / I / C / F	29
6012	TRAFFIC CONTROL	7
6018	VEHICLE INSPECTIONS	21
6065	MISCELLANEOUS DETAILS	1
6088	POLICE TRAINING	3
6199	OTHER	280
6310	K-9 TRACKING	39
6501	INSPECTION	32
6507	PATROL	39
6605	SERVE WARRANT / SUBPOENA	1
6701	FOLLOW-UP INVEST - FIELD	11
Grand Total:		13,870

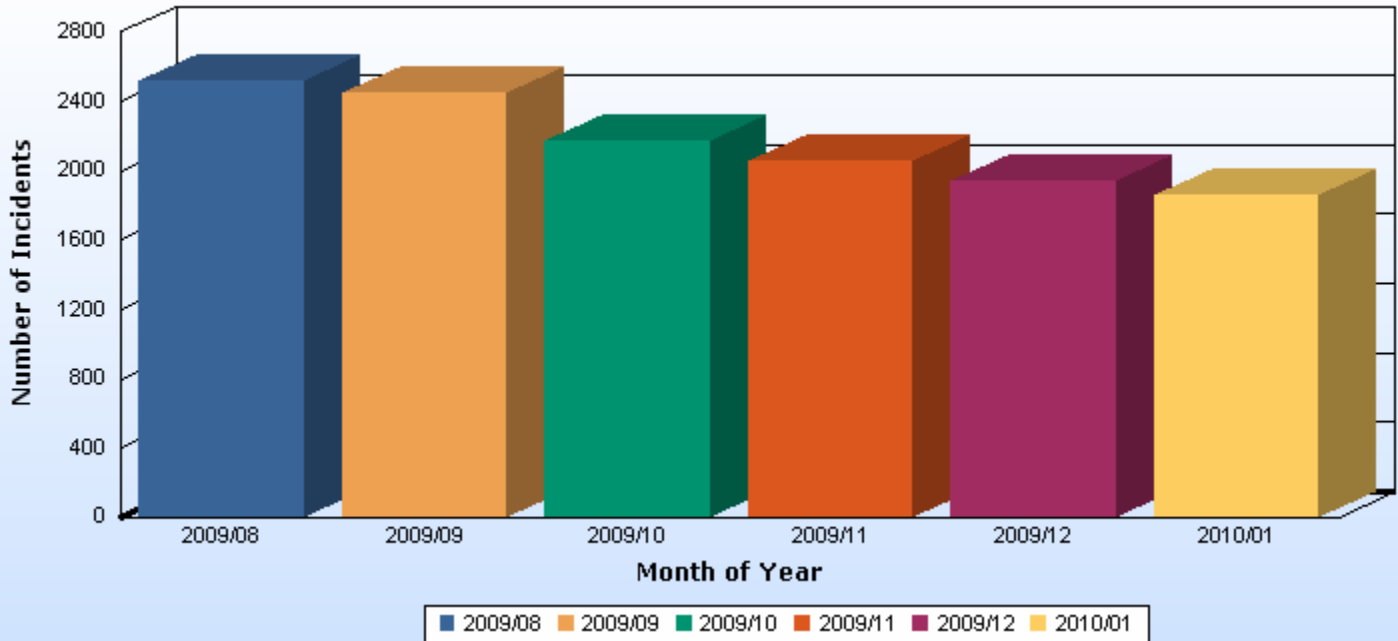
Number of Incidents by Month

Report Description

Timeframe : From 2009-08-01 00:00:00 To 2010-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Month of Year	Count
August, 2009	2,520
September, 2009	2,453
October, 2009	2,171
November, 2009	2,058
December, 2009	1,944
January, 2010	1,857
Total	13,003

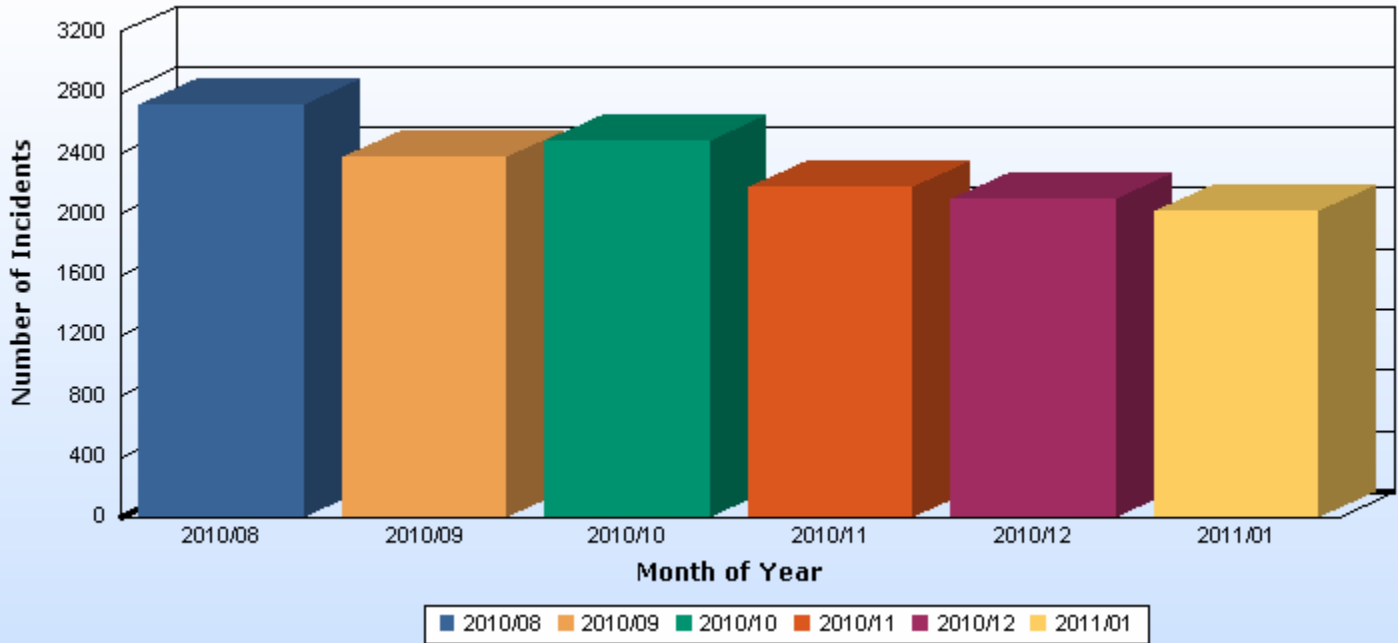
Number of Incidents by Month

Report Description

Timeframe : From 2010-08-01 00:00:00 To 2011-01-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Month of Year	Count
August, 2010	2,712
September, 2010	2,377
October, 2010	2,483
November, 2010	2,174
December, 2010	2,102
January, 2011	2,022
Total	13,870

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



**Residential Services
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

PUBLIC SERVICES SUPERINTENDENT REPORT
February 2011

We continue to check the parking lot and sidewalks daily for ice, or snow, prior to the township buildings opening.

Over the past 2 weeks we have received several inches of snow from 2 different storms. Both events required the use of all of our equipment including the new loader/backhoe.

We utilize the larger pieces of equipment to push the snow back from the curbs so that we can continue to have an area to pile snow, and to help keep the drainage basins clear. Another advantage to pushing the snow back is that it keeps the water when the snow melts in the grassy areas versus re-freezing in the parking lots or sidewalks. That helps reduce the amount of ice melt product that we would have utilized saving us money in the long term.

With all of the snow we have not been able to work in the parks on the projects that we were hoping to complete. This includes grinding the stumps of fallen trees, replacing the damaged fencing along Huron River Drive, and being able to safely remove trees that have died over the past year.

As soon as the weather breaks we will be back in the parks working to catch up with where we had hoped to be by now.

The temperatures have increased a little lately which has kept our Building Operations staff busy. As the snow and ice melt on the roof tops ice dams are formed. If left untreated these dams could create water leaks into the interior of buildings. So far, we have avoided any of these situations. We still have a few leaks though through other areas that we are addressing.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Residential Services

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0073
Fax: (734) 544-3501
www.ytown.org

MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Director, Residential Services

Date: February 7, 2011

Subject: RSD Monthly report – January/February 2011

We have continued to meet with Honeywell representatives in regard to the Energy Efficiency of Township Buildings. We have completed the building envelope work and all the plumbing work in all 3 locations. New metering devices, faucets and commodes were installed in most all of the locations as designed.

Carl Rowsey and I met with DTE and Davey Tree representatives in regard to them parking their tree maintenance vehicles at the Compost Site. This was allowed about a year ago and we had a few issues surface, so we wanted to be sure that we are all in agreement as to the “rules of the site” for access and evening lock up.

I met with Supervisor Stumbo to discuss the \$48,440 left from the original EECB grant as to how to spend the money. We have a couple of different options, but I will need to change the strategy

that we submitted to the federal government. We will be exploring the different possibilities in the coming weeks.

Our watershed contractor, ECT and I met to discuss upcoming requirements for reporting and any new rules for 2011. We are also exploring the possibility of looking for a new professional service provider for this work for the coming year.

Michael Saranen conducted Dam Safety Training for the Fire Department for each of 3 consecutive days in order to cover all the shifts. This training was spelled out for by FERC in order to have an appropriate emergency plan for the downstream residents. This plan would include from us receiving notification, identification of the issue, and notification/evacuation of the 11 downstream homes. Michael did a great job of putting this training session on.

I met with Doug Winters and attorney Tamm in regard to a pending lawsuit on a sidewalk trip and fall from 2009. In spite of all the photos I provided that the sidewalk was not over the 2" criteria, the plaintiff is continuing to pursue this for damages.

I spent a number of hours working with federal employees attempting to file the appropriate quarterly reports for the different grant agencies in the past week. All reports were filed on time and we continue to meet the guidelines per the federal requirements.

On Wednesday, February 2, the Township offices closed for the day due to the impending storm. Many other county and municipal locations had scheduled their closings. Brian Durant and his crews were here for most of the day in order to clean up the snowfall before it froze over/under. Kudos to Brian and his crew for a job well done.

I met with Michael Saranen to go over Tyler Dam maintenance type issues. There is a lot of work that needs to be done with this

dam if it is going to continue to operate as such. We may look into exploring the possibility of not continuing this dam from the State of Michigan. We do not make any money from the operation of this dam and that there are more and dollars needing to be spent to maintain its safety.

I toured the Civic Center with Eric from Midwest Illumination as part of our EECBG program. He took lighting reads in all the offices and common areas to be sure that out new lights are putting out the right amount of light.

I met with the office staff at the Community Center with regard to the schedule of all the staff now that the building attendants are not there to help with evening hours. I believe we have an amicable agreement and hopefully the positions will be filled soon.

I attended the pre-construction meeting for the Holmes Rd project. This meeting was held at the Road Commission offices and work is coming forth this spring and summer.

HYDRO STATION

Production Month: January 2011

	MWh Estimated	Estimated Gross
Contract Energy	464.229	\$21,686.86
Non Contract Energy	4,747	\$ 61.33
Total Energy	468,976	\$21,748.19
	Administration Charges	\$ 466.63
	Rider Charges	\$ 312.00
	Total Edison Charges	\$ 778.63

Escrow Agreement	\$2,325.79

Total Deductions	\$3,104.42

Est. Obligation to Hydro	\$18,643.78

Regulatory Update: The FERC has requested the Township to evaluate the items to help reduce the time in responding during a dam failure emergency. The final evaluation was filed with the FERC. The department finished the updating of the plan and offered training to fire fighters on emergency response. In the near future a test will be done to ensure the plan will work as designed. Shoreline Erosion Survey Report was completed filed for comment with the resource agencies. No major findings were observed during the survey. A final report will include comments that are received from the resource agencies and then submitted to the FERC.

Nuisance Plant Survey- Annual survey to monitor Purple Loosestrife and Emersion Water Milfoil throughout the lake was done in July. As part of the process, Purple Loosestrife is removed by hand pulling from Township lands along the lake. 2010 is the fifth year for the reporting requirement and an additional overall summary of conditions will be included in the report. Surveys over the past five years show that Purple Loosestrife is spreading across the lake. We have had discussion internally and with MDEQ and MDOT about a possible beetle release project for 2011. The resource agencies asked the township to take a more proactive role in controlling the Purple Loosestrife possibly using herbicide method. This practice will be deferred to the WCAC for review. Wildlife Survey was conducted. A formal report will be file with the resource agencies with the findings. Overall, the plan has not been very successful attracting target birds and ducks. .

Security Program-This is in the process of being updating the plan and completing assessment recommendations. This is a requirement of FERC.

Other:

With the sudden failure of GMR #2, it would be recommended to replace GMR #1 as proactive maintenance. GE is offering a trade in program with 60-70% off the SMRP.

WQ buoys were removed from service and stored for the winter. Sensors will be serviced over the winter.

2010 Operation Summary

The powerhouse generated electricity 363 days out of 365 days ranging from 1 MW to 49 MW daily. 2010 generation was average for the year totaling 8,050 MW. Revenue was higher than expected mainly because the capacity remained higher than average. For 2011 the capacity will drop 4%, but likely not affect the forecasted revenue for 2011.

Operators saw fewer call-ins for the year, mainly because there was less water flow that required adjusting of the spillway gates. The increases automation has also help handle some of the small flow fluctuations from the upstream dams and we experienced light precipitation in the time period.

The powerhouse was part of the voluntary effort to improve water quality by diverting water away from the generator and discharge it through the sluice spillway. This effort resulted in losing an estimated 405 Mw (\$14,467.00) of electrical generation, which drops the DTE's capacity for 2011 by 1.4%.

Sargent Charles Dam and Tyler Dam

Each dam continues to get routine safety inspections and appropriate maintenance.

Tyler Dam - 5 year inspection. The State conducted the inspection this year at no cost. No major findings were found during the safety inspection, however, the State inspector showed concern of the deteriorated sidewalks on the bridge. The final report from the

State has items that need addressing. The State is requiring a course of action to address the deteriorated concrete associated with the bridge, emergency draw down method, and deteriorated concrete on the operator deck.

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**CHARTER TOWNSHIP OF YPSILANTI
REGULAR MEETING
TUESDAY, FEBRUARY 15, 2011**

**BRENDA L. STUMBO, SUPERVISOR
KAREN LOVEJOY ROE, CLERK
LARRY J. DOE, TREASURER
TRUSTEES:
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN**

AGENDA

TIME AND PLACE

6:30 P.M.

**YPSILANTI TOWNSHIP CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. INTRODUCTION OF TRUSTEE CANDIDATES
 - A. CANDIDATES REQUESTING APPOINTMENT TO TRUSTEE VACANCY WILL BE ALLOCATED 2-3 MINUTES TO SPEAK ON THEIR REQUEST
4. PUBLIC COMMENTS
5. MINUTES
 - A. FEBRUARY 1, 2011 REGULAR MEETING AND EXECUTIVE SESSION
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
 - A. JANUARY 2011
9. TRUSTEE REPORT
10. ATTORNEY REPORT
 - A. GENERAL LEGAL UPDATE

OLD BUSINESS

1. REQUEST OF PARK COMMISSION FOR APPROVAL OF CHARTER TOWNSHIP OF YPSILANTI NON-MOTORIZED PEDESTRIAN/BICYCLE PATHWAY SYSTEM: NON-MOTORIZED FACILITIES INVENTORY, ANALYSIS, AND PLANNING STUDY (referred to staff at the 12/07/11 Regular Meeting)

2. 2nd READING RESOLUTION NO. 2011-1, ORDINANCE NO. 2011-411 AMENDING THE ONE AND TWO UNIT RENTAL INSPECTION ORDINANCE IN THE CODE OF ORDINANCES FOR THE CHARTER TOWNSHIP OF YPSILANTI, WASHTENAW COUNTY, MICHIGAN (1st reading held at the January 18, 2011 Regular Meeting)

NEW BUSINESS

1. BUDGET AMENDMENT #2
2. WASHTENAW COUNTY ROAD IMPROVEMENT AGREEMENT FOR TEXTILE ROAD IN THE AMOUNT OF \$43,333, BUDGETED IN LINE ITEM #245-245-000-818-022
3. WASHTENAW COUNTY ROAD IMPROVEMENT AGREEMENT FOR JAMES L. HART PARKWAY IN THE AMOUNT OF \$158,800, BUDGETED IN LINE ITEM #245-245-000-818-022
4. REQUEST TO WAIVE THE CELL PHONE USE AGREEMENT POLICY TO ALLOW ASSESSOR TO ACCESS GROUPWISE SERVER VIA HER PERSONAL BLACKBERRY
5. RESOLUTION NO. 2011-5 BASIC FLEX SPENDING, CAFETERIA PLAN AMENDMENT
6. REQUEST TRAVIS MCDUGALD, IS MANAGER TO ALLOW COMPUTER SUPPORT TO ENABLE A FEATURE TO OFFER WI-FI INTERNET ACCESS IN A SELECTED AREA OF THE COMMUNITY CENTER

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

1. REQUEST OF RON FULTON, BUILDING DIRECTOR TO SOLICIT PROPOSALS FOR DEMOLITION OF 1353 ROLLING COURT

STATEMENTS AND CHECKS

INTRODUCTION OF TRUSTEE CANDIDATES

A. CANDIDATES REQUESTING APPOINTMENT TO TRUSTEE VACANCY WILL
BE ALLOCATED 2-3 MINUTES TO SPEAK ON THEIR REQUEST

**Maudie Abraham
6338 Tuttle Hill Road
Ypsilanti, MI 48197
734 483 44865**

I am submitting this letter of interest to be considered for the vacant seat on the Ypsilanti Township Trustee Board.

I have been a resident of Ypsilanti Township for over 30 years. In reviewing my resume you will find that I have a tremendous amount of Community involvement.

2011 JAN 28 PM 1 58

RESUME

**Moments Like This, LLC, Owner
Estate Sale Liquidations
734 487 8666**

COMMUNITY INVOLVEMENT

**Zoning Board, Ypsilanti Township (Secretary) Present
Past President, Women's Council of Washtenaw County
Ypsilanti / Ann Arbor Chamber of Commerce, Past Board Member
American Red Cross, Ann Arbor, MI, Member, Ambassador and Events
Work Team
FRIENDS of the Ypsilanti Police Department Board Member, Treasurer
Ypsilanti Police Department, Volunteer Service Corp.**

Currently a Student at Washtenaw Community College

Ypsilanti Township Trustee Vacancy
Candidate Questions
Maudie Abraham

1. As a Trustee, what do you feel are the three most important priorities of the Township board? Please list them in order of their importance.

- a) **Financing / Budget**
- b) **Public Safety**
- c) **Quality of Life issues**

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

- a) **Represent people of the Township**
- b) **Understand the needs of the people**
- c) **Provide what the people need**

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

Yes, I agree you have to explore. However, I believe all options should be explored as far as Police Services. There must be other modes of Police Services to explore. Once, every possible option has been explored, and then the best option can be decided.

4. The Township has been actively engaged in Ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue.

Enforcement on blight should be enforced. My question is how is it done, do you work with Landlords. How are they chosen? How is it decided which properties to target.

5. Have you owned or been affiliated with any Internet website? If yes, please list domain names.

- a) www.wcofwc.org
- b) www.ypsichamber.org
- c) www.linkedin.com
- d) www.americanredcross.org
- e) www.cityofypsilanti.org

6. What is your experience with Township government?

I can honestly say that my experiences with the Township have been positive. I am currently serving on the Township Zoning Board.

These questions are answered to the best of my ability and are in no way meant to defraud.

February 7, 2011

602 Gill Street
Ypsilanti, MI 48198
734-730-2153
Dankbenefiel@yahoo.com

Charter Township of Ypsilanti
Board of Trustees
Karen Lovejoy Roe, Clerk
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, MI 48198

Re: Application to fill vacant seat on Trustee Board

I am writing to submit my name for consideration for the vacated seat of
Dee Sizemore.

I have been a resident of Ypsilanti Township for 20 years and have had
great concerns for the people and issues on the East side of the county. I
will be following up with a resume and letters of recommendation.

Your consideration is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Dan Benefiel". The signature is written in black ink and is positioned above the printed name.

Daniel K. Benefiel

RESUME OF DANIEL K. BENEFIEL

602 Gill Street

Ypsilanti, MI

734-730-2153

dankbenefiel@yahoo.com

Objective

To acquire the available seat on the Ypsilanti Township Trustee Board in order to better serve the interest of the people of Ypsilanti Township representing their needs in this forum.

Education

University of Northern Colorado; Greeley, Colorado 1982-83
M.A./Physical Education with emphasis in coaching

John Brown University; Siloam Springs, Arkansas 1967-1971/Spring 1977
B.S. in Secondary Education Major: Physical Education Minor: Social Studies

Political Involvement

Precinct Delegate, 2010
Seated Delegate at last two State Conventions, 2010-11
Member of Washtenaw County Republican Executive Committee, current
Campaigned for Washtenaw County Commissioner Seat in District 5, 2010

Work History

Measurement, Inc; Ypsilanti, MI	Present
Temporary Services	December, 2007
Gags & Gifts; Livonia, MI	August – December, 2006
Measurement, Inc; Ypsilanti, MI	February – May, 2006
Direct Medical Equipment; Plymouth, MI	Spring, 2004 – October, 2005
Great Lakes Steam Way Distributors; Wayne, MI	August, 2000 – May, 2003
Keller & Stein, Inc; Canton, MI	March, 1998 – August, 200
Crown Tumbling Corporation; Ypsilanti, MI	July – November, 1997
Calvary Christian Academy; Ypsilanti, MI	August, 1991 – June, 1995
Instructor/Coach	

Professional Involvements

From 1971 to 1995, I served as a High School Varsity Boys/College Asst.Mens Basketball coach/Athletic Director and teacher. I coached in 5 states with a successful winning record of 200 wins, 80 losses, 3 Conference Championships, with 1 Boys State Championship at Calvary Christian Academy in Ypsilanti, MI (1994-95).

Ypsilanti Township Trustee

Vacancy Candidate Question Responses

Thank you for your consideration. My responses will be brief but concise. I am looking forward to serving the people of Ypsilanti Township.

1.

First, support of fire and police services is a priority to protect public safety. With decreased revenues, this is becoming increasingly difficult. While I believe public safety is always first on my list, I believe the issue of public safety has come to the fore as never before primarily due to the attitude by some on the Washtenaw County Commission that suggest that this side of the county is getting too much money and services. Even though the township has contracted with the county to provide such services, there seems to be apparent foot dragging and slow response to the prompt service to keep this side of the county adequately protected. The closing of the police station at Holmes and Harris Streets did not help the problem. This is a power struggle that is not even subtle.

Secondly, the priorities of the Township Board of Trustees, I believe, rests, at this time, with the development of a budget that reflects present realities in the economics of this region. This is always a major duty of the Board of Trustees. However, in these times it is a primary focus due to lost revenues from plant closings, loss of residents in private and rental properties and decreases in tax revenues due to business failures. Finding sources of revenue and properly allocating these funds is the challenge facing county, city and township officials. It is an extremely hot-button issue on the county commission.

Thirdly, working carefully with the public to keep them informed as to the process involved for assessing taxes on their properties and demonstrating consistency in doing so will help maintain the public's confidence in government. The whole issue of taxation is a common thread for all Trustees on the Board. Everyone must face tough decisions.

Additionally, I come as a candidate to the Board of Trustees with some worthwhile ideas. One has to do with the way the Township and County can save millions of dollars. I am proposing that we can reduce considerably the cost to Township, City, County and State governments relating to the housing, feeding and legal processes involved in the incarceration of non-violent law breakers. By using a program of alternative sentencing combined with the old-fashioned concept of restitution, those in our jails and prison system may be able to be productive tax paying citizens again. By working in concert with local business owners, these individuals would be hired, work to support them selves, pay taxes and repay the jurisdictions for all costs incurred as well as repay the parties wronged. As a result, they take the huge financial burden off the taxpayer, take responsibility for themselves and contribute to the tax base.

2.

As a Trustee, my top three important priorities would be:

- (A) To earn and maintain the public trust! This is accomplished by presenting one's self openly and honestly with transparency. Being a Township Trustee is a public trust. A Trustee is accountable for his/her actions and decisions. Therefore, being a person of integrity and honesty is a must. I am a man of integrity and purpose. If chosen to sit on the Board of Trustees, I will demonstrate the highest level of professionalism. Having been a teacher, coach and athletic director, I've learned to work well with others and have learned how, through professional relationships, to get things done.
- (B) To become familiar with the Township Charter and the functions of government under it's authority. In this regard, I would be aware of the roles and responsibilities of the departments, their personnel and maintain a professional relationship with them. This would involve how policies are set and how to work with others to achieve goals. This means developing consensus and motivating others to achieve various goals always within the context of functioning ethically and in accordance with established policies.
- (C) To become aware of Township issues and work for constructive solutions of problems based on the facts rather than pursuit of political interests. While I do have personal beliefs and principles in my life which cannot be compromised, it is still possible to work well with others respecting our differences and points of view. Real leadership is the ability to work with people in such a way as to achieve desired ends maximizing individual talent and effort while minimizing individual differences and weaknesses.

3.

During my campaign for the Washtenaw County Commission 5th District Primary Election, I campaigned on the police issues in Washtenaw County. I knocked on over 7,000 doors personally making contact with over 10,000 county citizens. My own experience was re-enforced every day as I heard resident stories, heard their questions and received a real sense of what has been going on in the county and district.

My house was broken into some years ago. Sheriff Pennington came out to my home with a forensics team gathering fingerprints. My home was a wreck! They took a number of items from which to gather evidence. In the end, it appears they did capture the individuals involved. However, in this process my own experience taught me that the county is rapidly going down hill in terms of timely police response and citizen confidence in authority. When I heard Sheriff Clayton say that police officers were not showing up in dangerous situations in various locations in the county because they were afraid for their safety, I began to realize the problems of crime spreading in my precinct and surrounding precincts has much deeper roots.

It may be helpful for you to know that I have stood before the County Commission trying to find ways to find monies to allocate or re-allocate for the police service problem.

My position is that since the county is not fully complying with the contracted agreement with Ypsilanti Township, the township has no choice but to find other ways to protect our

residents. I am willing to work with the County Commission, City of Ypsilanti and seated Trustees in our Township to get this accomplished. I am convinced a cooperative effort between the City of Ypsilanti and Ypsilanti Township is the way to go. I believe that appropriate steps should be taken to see that Washtenaw County fully complies with their contracted agreement until such a time as the City of Ypsilanti and Ypsilanti Township can fully implement the plan.

While I believe in relieving the tax burden on the people of the county and township, I believe fire and police services are a must. It may be possible to find ways to cut costs elsewhere. In any event, I support this collaborative law enforcement move.

4.

Yes, I believe that the commitment to ensure the prevention of Blight must be continued.

5.

Yes. When I campaigned for public office, I had a basic web-site which is still up. It is now outdated and will be replaced before any future campaign effort. The address is: www.danforcommissioner.com.

6.

I have attended Ypsilanti Township open meetings and taken the opportunity to speak before the Board. I have met and interacted with some board members in various settings. I have a great respect for them and the job they have to do.



ANN ARBOR INSURANCE CENTRE

2621 CARPENTER RD.

ANN ARBOR, MI 48108

PH. (734) 973-9444 FAX (734) 973-8318 www.aainsctr.com

February 7, 2011

Charter Township of Ypsilanti
Board of Trustees
7200 S Huron River Drive
Ypsilanti, MI 48198

Re: Vacant Seat on Trustee Board

To the Board of Trustees,

I was pleased to hear that my friend, Daniel K Benefiel, is considering applying for the vacant seat on the Charter Township of Ypsilanti Board of Trustees. I have known Dan for more than 18 years and highly recommend his community spirit, integrity and genuine concern for others.

He moved to Michigan for a teaching position in the area and his wife has worked in my office for 18 years, so I have gotten to know their family pretty well.

Dan is a dedicated family man, a tireless worker and a man of solid beliefs. He and his wife are very active in their church and he always willing to help those in need.

I think having Dan as a Trustee would a benefit to the Board for his honest and caring view and recommend that you strongly consider him for the vacant seat.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Johnston', with a long horizontal line extending to the right.

Rebecca Johnston
President
Ann Arbor Insurance Centre

2011 JAN 25 PM 11 45

Ethel Burns

January 23, 2011

Brenda Stumbo
Board of Trustee Supervisor
7200 S. Huron River Drive
Ypsilanti, MI 48197

Dear Karen Lovejoy Roe,

As a resident of Ypsilanti and Ypsilanti Township for the past twenty-two years, and the proud grandparent of two Ypsilanti High School graduates, I share in the philosophy of the current administration of the Charter Township of Ypsilanti. That is (V.I.S.A.), vision, integrity, structure, accountability, transparency and first class service.

The high standards, safety and stability of this community are of great importance to me. Also, I am an active member in my church as teacher, musician, singer, and conference secretary.

Therefore, in an effort to be a participant to assist with the many challenges that face our township as well as our nation, I am very interested to be a Trustee for Ypsilanti Township Board. Please see my attached resume.

Currently, I am a part-time Clinical Faculty for the Wayne County Community College District, in the School of Dental Hygiene. Also, I have been the manager and owner of my part-time private Dental practice in Belleville, Michigan for twenty years.

Sincerely,


Ethel Burns

5629 Justin Ct.
Ypsilanti, MI 48197
burns376@sbcglobal.net
Resume attached

Ethel Burns, D.D.S.
5629 Justin Ct.
Ypsilanti, MI 48197
(734) 485-1082- (734)-368-6515
burns376@sbcglobal.net

Objective: Seeking the position of Trustee for Ypsilanti Township Board

Highlights of Qualifications

- Pilot and modified applications of Serapis program for computerized health records.
- Applied department specifications to prepare for Department of Corrections Hospital Accreditation.
- Dentist Clinical Supervisor for the Department of Corrections for nineteen years.
- Managed dental teams to accomplish treatment goals.
- Managed inventory to contain cost.
- Manage surgical treatment cases to contain cost of referrals to specialist.
- Home care/ mobile units operations.
- Chief Executive Officer of Private Dental Practice, thirty years.
- Clinical Faculty for the Wayne County Community College District.
- Past Vice President of Ford Lake Village Board.
- Resident of Ypsilanti Township/Ypsilanti for twenty-two years.

Relevant Skills and Accomplishments

Team Building and Leadership

- Initiated team building to clarify roles and responsibilities between team members and leaders
- Improved reliability, responsiveness and overall quality of the Serapis information system for continuity of healthcare/records.
- Twenty-four years of experience in dental infrastructure and practice.
- Clinical Instructor Migrant Farm Workers Program, University of Michigan.
- Clinical Instructor Dental Hygiene Program, Wayne County Community College District

Employment History

5/1975-5/1986	Registered Nurse	Harper Hospital School of Nursing
5/1986-1987	Dentist	Department of Labor, Job Corp
1986-present	Dentist	Private Practice
1987-2006	Dentist 16	State of Michigan
2008-2010	Dentist	University of Michigan
2009-present	Clinic Instructor ,Hygiene	Wayne County Community College District

Education

Harper Hospital School of Nursing (R.N.)	Harper Hospital
Bachelor of Science Biology (BS)	Eastern Michigan University
Doctor of Dental Surgery (D.D.S.)	University of Michigan
Current Continuing Education	University of Michigan, MDA

Organization Affiliations

American Dental Association
National Dental Association/Michigan Dental Association
Alumni Association, University of Michigan

Ethel Burns
5629 Justin Ct.
Ypsilanti, MI 48197
734-485-1082
burns376@sbcglobal.net
Ypsilanti Township Trustee Vacancy
Candidate Questions
Response(2/10/2011)

1. The three most important priorities of the Township Board, I feel, are as follows:
 - A. To monitor and set directives to facilitate standards of practice that are devoted to the Public Safety of the citizens of this Township and surrounding Communities.
 - B. To protect the Township investments by an ongoing assessment, review and update of the regulatory statues of public housing, foreclosed properties, job availability and resources.
 - C. To operate within the confines of the written policies and set directives of the Board.
2. As a Trustee , I feel that my three most important responsibilities are as follows:
 - A. To follow the appropriate code of conduct of the Board and to be knowledgeable about current events within and surrounding the Township.
 - B. To maintain a healthy relationship with other Board Members and Township Departments.
 - C. To regularly attend the scheduled meeting, read the board packages prior to each meeting, be prepared and proactive in discussions.
3. The collaborative efforts between neighboring law enforcement agencies have historically proven to be helpful to strengthen public safety efforts of the community. If the effort are designed to improve the operations of the Township, I would be in agreement. Also, adequate tools should be in place to monitor and measure the cost and effectiveness of the endeavor.
4. The effort to reduce blight is essential to prevent the decay, destruction, depopulation, deindustrialization and finally the death of a Township. I feel that every possible ordinance and enforcement should be enacted to minimize this phenomenon.
5. My previous internet website was www.housecalltronline.com.
6. My past experience with township government has been through the involvement Neighborhood Watch Program and interactive meetings with the representative of the Sheriff's Department as the Vice President, and Member of the newly formed Board for Ford Lake Village.

MARK CLANCY

9795 Textile Road, Ypsilanti, MI 48197 ▪ 734.483.8191 (home) ▪ 734.678.2454 (cell) ▪ markclancy1958@aol.com

February 11, 2011

Charter Township of Ypsilanti
Clerk's Office
7200 S. Huron River Drive
Ypsilanti, MI 48197

Re: Ypsilanti Township Trustee Vacancy Appointment

Dear Ypsilanti Board of Trustees:

Thank you for the opportunity to express my interest in the appointment to the Board of Trustees with Ypsilanti Township. The attached resume, along with answers to candidate questions, briefly highlight my deep commitment to our community. I am proud to have served our Township since 2004 as the Chairperson of the Ypsilanti Township Water Conservation Advisory Commission. In that role, I have led our team in many efforts, including to successfully reduce the dreaded algae blooms. I also worked on the Phosphorus Ban, eliminating the use of phosphorus in lawn fertilizers in order to reduce phosphorus levels in Ford Lake.

As a resident of Ypsilanti Township for more than 20 years, I have a deep commitment to our community, a passion for service, and a grasp of our community's potential. I have strong leadership and interpersonal communication skills, and have a reputation as a respected and disciplined professional. I have a talent for finding common ground among opposing viewpoints and personalities, and the focus necessary to work collaboratively toward shared goals.

I welcome the opportunity to discuss my priorities and qualifications in greater detail at the Regular Board meeting on February 15, 2011. In the meantime, if you have any questions regarding the attached material, please do not hesitate to contact me. I look forward to future conversations. Thank you.

Sincerely,



Mark Clancy

MARK CLANCY

9795 Textile Road, Ypsilanti, MI 48197 ■ 734.483.8191 (home) ■ 734.678.2454 (cell) ■ markclancy1958@aol.com

SUMMARY OF QUALIFICATIONS

Twenty+ year resident of Ypsilanti Township, with a comprehensive understanding of challenges the community faces in the future, and a deep commitment to solving them. Seven years of experience as Chair of the Ypsilanti Township Water Conservation Advisory Commission, demonstrating leadership, vision, and focus. Strong interpersonal communication skills, with a history of guiding groups and building collaboration with diverse personalities and points of view, while seeking common ground and shared values. Creative and solutions-oriented. Proven strategic planning and project management skills. Successfully envision, implement, and manage results. Commitment to quality, with personal standards of excellence and integrity.

EDUCATION

WESTERN MICHIGAN UNIVERSITY, KALAMAZOO, MI

BACHELOR OF SCIENCE DEGREE (1981)

MAJOR: AERODYNAMIC ENGINEERING

DUAL MINOR: BUSINESS AND EDUCATION

Academic Leadership and Achievement:

President: Sky Broncos Flying Club

Participant: United States Precision Team

Member: National Intercollegiate Flying Association

Intern/Flight Instructor: WMU's Flight School (selected as one of only two)

PROFESSIONAL CREDENTIALS

FEDERAL FLIGHT DECK OFFICER

CERTIFIED FLIGHT INSTRUCTOR

PROFESSIONAL EXPERIENCE

DELTA AIRLINES, DETROIT, MI <i>(formerly known as Northwest Airlines, and Republic Airlines)</i> Captain First Officer Flight Engineer	1986-PRESENT
SIMMONS AIRLINES, MARQUETTE, MI Commuter Pilot	1984-1985
PDQ AIRLINES, PONTIAC, MI Freight Pilot	1983-1984
JACKSON NATIONAL LIFE INSURANCE, LANSING, MI Corporate Pilot	1982-1983

PROFESSIONAL AFFILIATIONS

Union Membership: Airline Pilots Association

COMMUNITY INVOLVEMENT

YPSILANTI TOWNSHIP WATER CONSERVATION ADVISORY COMMISSION CHAIRPERSON	2004-PRESENT
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Professional references are available upon request.

MARK CLANCY

9795 Textile Road, Ypsilanti, MI 48197 ■ 734.483.8191 (home) ■ 734.678.2454 (cell) ■ markclancy1958@aol.com

Ypsilanti Township Trustee Vacancy Candidate Questions / Answers

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

- i. Provide our residents with a safe environment.
- ii. Continue to improve and transform our township, to ensure our township is at least as competitive as (if not more than) surrounding townships in attracting residents that will love living here.
- iii. Promote our business-ready assets: factory facilities, airports, rail, universities, and health care facilities. Utilize variety of means for promotion, including our website, search engines, and social media such as Facebook. Ensure that businesses recognize that township officials are open to new ideas.

2. As a Trustee, what do you feel are your three most important responsibilities? Please list them in order of importance.

- i. Ensure residents are getting their money's worth through competent work done by our township employees, fire department, and police department.
- ii. Provide assistance and support for the expansion of business opportunities. We desperately need a township grant writer, and have missed many opportunities and large amounts of funding without one.
- iii. Keep residents well informed about the many great ideas and possibilities the township is pursuing, and encourage and welcome opinions of residents. Determine what is working in similar communities and consider implementing ideas that might work for our community. Communicate to residents that we are continuing to revitalize Ypsi Township into a community we can all be proud of.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Provide your thoughts on this issue, and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

I absolutely support the exploration of alternative services, and will support the solution that will provide the best and most cost-effective protection for our residents.

4. The Township has been actively engaged in ordinance enforcement to reduce blight. Provide your thoughts on this issue and whether you believe this is an effort that should continue.

During my campaign for Trustee in 2008, the "fight against blight" was one of my highlighted goals. I have also worked on this issue as Chair of the Water Conservation Advisory Commission (WCAC), and believe it needs our continued attention.

5. Have you owned or been affiliated with any internet website? If yes, please list domain names.

No, I have not owned or been affiliated with any internet website. I believe we do need to update and improve the design of our township website in order to highlight the many features of our potentially great community.

6. What is your experience with township government?

During the last seven years, I have served as Chair of the Water Conservation Advisory Commission. While Chair of WCAC, I successfully led our team to reach the Phosphorus Ban for our community. During my tenure, I have put in countless hours working on ways to help control algae blooms in Ford Lake. I have worked closely with the DEQ, as well as with scientists and other water experts – continually seeking new ideas to improve Ford Lake for our residents. I have worked to clean up and promote Ford Lake (during Ypsi Pride, as well as many other events and occasions), and have also worked toward attracting rowing teams from all over southeastern Michigan to invest here. As Chair of the WCAC, I appreciate all of the support we have received from our Township Board.

rec 1/21/11
nhw

Shoshana DeMaria
3086 Roundtree Blvd.
Ypsilanti Township, Michigan 48197
Telephone 734-678-4136
Jahm11@netzero.net

Brenda Stumbo
Ypsilanti Township Supervisor
7200 South Huron River Drive
Ypsilanti, MI 48197

RE: Appointment of Vacant Board of Trustee Seat

Dear Supervisor Stumbo:

Please allow me this opportunity to inform you that I am sincerely interested to serve on the Ypsilanti Township Board of Trustee, and would greatly appreciate you adding my name for consideration to fill the vacant seat of Retired Trustee Darcus Sizemore.

Trustee Sizemore served the Ypsilanti Township Board of Trustee and the community honorably, with distinction, class and integrity. She is invaluable, and will truly be missed.

Currently, I have the honor of serving my third term as a Precinct Delegate in Precinct 015. Similarly, I have been appointed by the Washtenaw County Board of Commissioners to the Washtenaw County Community Action Board for three terms, and for the past year to the Emergency Management Commission.

Please know that I am active in several community organizations, such as, Washtenaw County American Red Cross, Advisory Board, National African American Parent Involvement Day, (NAAPID) Chair, a Washtenaw County School District Initiative, and a Global Organization, Washtenaw County Medical Reserve Corp, Federal Emergency Management Agency (FEMA) Crisis Team, and the National Association for the Advancement of Colored People, (NAACP).

From a government and political perspective, my experience and involvement in politics, will play a significant role in helping me to make intelligent decisions on Township issues. I have had firsthand experience in creating opportunities for children, families and the community, and I will be able to use that experience on issues relating to Community and Economic Development.

Although Trustee Sizemore will be truly missed, I am confident that I will have the right experience, energy, and judgment to proficiently complete her term.

You may recall, I was a candidate in the August 2008 Primary Election, where I sought a Democratic seat on the Ypsilanti Township Board of Trustee. While I was not successful in securing a seat, my effort and participation in the election has given me an even greater appreciation for local government such as the Ypsilanti Township Board of Trustee.

If the results of the August 2008 Primary are any indication of Ypsilanti Township support for me as a candidate, I would like to think that I have gained the Township support.

Thank you for giving me the opportunity to submit my interest on serving on your Board of Trustee. Please feel free to contact me anytime if you have any questions. I look forward to meeting with you, your staff, and the entire Board of Trustee.

Thank you.

Sincerely,

Shoshana DeMaria

Shoshana DeMaria

RESUME

Shoshana DeMaria
3086 Roundtree Blvd
Ypsilanti, Michigan 48197
Telephone (734) 678-4136
E-Mail: Jahm11@netzero.net

Objectives

I would like to serve on a Board, where I may continue to help youth, families, seniors, and the constituents/community to resolve their general life difficulties as they arose. Further, to serve with Township Officials that are skillful, effective, experienced and responsible would empower me.

Education

University of Michigan: Medical Sociology
December 2002: BGS/Major: Sociology, Minor Philosophy - University Of Connecticut
January 2007: MSW- Eastern Michigan University (Ongoing)

Additional Training

Concordia College, Ann Arbor, MI Certificate - Paralegal Studies
Oakland University, Oakland Michigan, Certificate - Conflict Resolution & Mediation
Dun & Bradstreet Certificate - School of Business Education

Awards, Honors and Activities

Labauch International Literacy Action Council
Most Outstanding Young Women in America
Who's Who in American Women
National African American Parent Involvement Day, Chair
National Association for the Advancement of Colored People,
Washtenaw County Community Action Board, Vice President
Washtenaw County Red Cross Certified (6) Certification Volunteer/Advisory Board
FEMA/NIMS 4 Certifications
National Association of Black Social Workers
Ann Arbor United Soccer Team, Founder
Ebony Horsewomen, Chair

Employment

February 2003–Present: Professional Educational Service Group (PESG) Washtenaw Intermediate School District, Teacher

January 2002 – January 2003: University of Connecticut, Registrar/Business Office, Student Employee

April, 1996-2001 Capital Community Technical College, Connecticut, Research Assistant, Student Affairs

November, 1992-1996 Department of Social Services, Commission on Aging-Community Advocate/Field Representative

June 1988-1992 Neighborhood Legal Services, Connecticut - Legal Advocate

January 1983-1988 Washtenaw County Public Defender's Office – Legal Advocate

Hobbies and Interests

Reading, Horseback riding, Soccer, Hockey, Swimming

February 8, 2011

Ypsilanti Township Trustee Vacancy Appointment

Response to Questions:

Question

1. As a Trustee, what do you feel are the three (3) most important priorities of the Township Board?

Answer:

- (a) The first and most important priority of any Municipality, such as Ypsilanti Township Board, is to look at the financial aspects of the Township. The goal is to maintain a balanced budget, and to maintain a sustainable fiscally responsible Township.
- (b) Secondly, it is important to guide and protect the physical environment; as well as to respect and protect the natural resources, such as the lakes, trees, and parks.
- (c) Thirdly, the Township has a primary responsibility to continuously provide appropriate organizational oversight and policy directions necessary to maintain and enhance the highest possible level of public safety delivery, and quality of life for all citizens of the Township.

Question

2. As a Trustee, what do you feel are your three (3) most important responsibilities?

Answer:

- (a) As a Township Trustee, it is highly important, and it is the Trustee's responsibility, to understand their duties and responsibilities; to know the Township's Code, Ethics, and Laws.
- (b) Township Trustees are caretakers of the residents, and businesses' tax monies, therefore, it is important for Trustees to ensure that the Township maintain a balanced budget; taxations are realized; budgets are timely submitted, and budget calendars are kept.
- (c) Another important aspect of the Township Trustees' responsibility is to work with the Township Supervisor, Township Clerk, and Township Treasurer to develop a plan for land

use, community development, public safety and economic growth.

Question

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and as to whether you support the exploration of alternative services or prefer to remain with the status quo?

Answer:

- (a) The Township has the rights to explore all possibilities of collaborative law enforcement services. The Township's responsibility is to defend and protect the rights and safety of their citizens and the community, as well as to be fiscally smart.

Question

4. The township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue.

Answer

- (a) Most laws allow municipalities to adopt ordinances to combat housing blight; it gives the Township related powers to act accordingly. It is very important that the Township uphold all ordinances that will combat hazardous condition, criminal activities, overgrown grass and dilapidated conditions. The Township has to maintain the safety and beauty of the Township, this effort must continue.

Question

5. Have you owned or been affiliated with any internet website? If yes, please list the domain name.

Answer

- (a) I do not own a website. In 2008 when I ran for Township Trustee, I had a website, since then I have not been affiliated with any website.

Question

6. What is your experience with Township Government?

Answer

I have lived in the Township since 1986. Although I had relocated for twelve years to pursue my education and work related goals, I never really left. I returned quarterly because my home is in the township. Further, I have lived in Washtenaw County for over forty (40) years.

I have chosen to research and study the history of the Township because it makes sense to know the history wherever you are domicile.

As we know, the Township has a population of approximately 49,200 people, 20,200 households, 12,400 families, within a total area of 31.8 square miles, which makes it one of the largest Townships in Washtenaw County. The median income for a household in the Township is \$46,500. 10.5% of the population and 8% of families are below the poverty line. (2000 Census)

Like many elected officials, who has never worked or affiliated with a specific type of Government, has very little experience until they have given a chance to work within the municipality. They then developed greatness and eventually became an asset to their Township Government and their

community. Notwithstanding, I have worked in legal administration within county government, and sociologically within State Government, as my resume indicates. I understand the role, confidentiality and responsibilities of Government, due to my appointed positions on various boards, my political affiliation, knowledge and experience.

If I am appointed, I will serve professionally, to the best of my abilities.

Thank you.

Respectfully Submitted by:

Shoshana DeMaria

To: Karen Lovejoy Roe

From: Dennis W. Dickinson
76 North Hewitt Road
(734) 482-4423
charonvi@aol.com

This is a letter to provide formal notice of my intent to apply for the vacant position on the Ypsilanti Township Board of Trustees. Please find enclosed the answers to the six questions presented by the board and my resume.

If any further information is required, please contact me using whatever method you most prefer.

Thank you for allowing me this opportunity.

Sincerely,

Dennis Dickinson

Dennis w. Dickinson
76 North Hewitt Road
Ypsilanti, MI 48197
(734) 482-4423
charonvi@aol.com

Employment History:

Car Quest

Ann Arbor
08/2007 - present

Customer Service

Provide customer service for both commercial and retail customers. Responsible for both money and inventory management, for opening and closing store, making bank deposits and nightly sales reconciliations.

Firestone

Ann Arbor
08/2000 - 07/2007

Sales Associate

Primarily responsible for sales of tires and automotive services, but also managed the warehouse, ordered parts, returned damaged or warranted items, paid bills, and served as the shop's OSHA safety coordinator. Visited local businesses to negotiate commercial contracts for tires and services. Recipient of numerous company awards: Top Sales in Midwest Region several times, Top in credit card applications in District for one year, Top in Lifetime Alignment Sales (08/06 - 06/07).

U-Haul

Ann Arbor
12/1995 - 07/2000

Manager

Responsible for hiring and firing of 12-15 full and part-time employees, scheduling and payroll of employees, customer service, vehicle maintenance, on-site storage facility, paying bills, retail sales of moving supplies, propane, and hitch installation. Served as the OSHA safety coordinator. Recipient of company awards for increasing sales and improving on-site morale.

U.S. Army

11/1969 - 11/1995

Infantry First Sergeant

Responsible for the health, training, and well-being of several hundred soldiers in garrison, field, and combat. Experienced in logistics, administration, human resources, financial planning, operations, and public affairs.

Experience living with and communicating with individuals from diverse backgrounds, cultures, and philosophies. Recipient of the Bronze Star Medal, Meritorious Service Medal w/3 Oak Leaf Clusters, Army Commendation Medal w/1 Oak Leaf Cluster, and the Army Achievement Medal w/5 Oak Leaf Clusters. Last duty station, prior to retirement, was Eastern Michigan University ROTC.

Education:

Masters in Communication
Eastern Michigan University
1995

Bachelor Degree in History
Excelsior University New York
1992

Community Activities:

- * Valley Drive Neighborhood Watch: 09/2002 - present
- * Volunteer, Ann Arbor/Dexter Charity Run: 06/2007 - 06/2009
- * Chief Advisor for Eastern Michigan University Drill Team:
1993 - 1995
- * Adult Sunday School Teacher Friedberg Military Chapel: 1985 -
1990
- * President, Cedar Lake, IN. Historical Association: 1980 -
1983

Affiliations and Organizations:

- * American Legion
- * American Mensa
- * Michigan Irish Setter Rescue
- * Planned Pethood
- * Veterans of Foreign Wars

To: Karen Lovejoy Roe

Answers to applicant questions.

1.
 - * Direct, honest and open communications with township residents.
 - Adequate and affordable police and fire protection.
 - Added emphasis on licensing and immunizing dogs--making a safer environment for dogs, dog owners, and neighbors.
2.
 - Represent and respect the desires and needs of the various neighborhoods, understanding that each is different and potentially unique.
 - Fiscal responsibility in handling township funds, i.e. taxpayer dollars
 - Respect and civility in all dealings both personal and public, with the understanding that not all opinions or decisions will be popular.
3. Washtenaw County's repudiation of their original agreement with the township on the yearly cost per deputy should invalidate the contract, but the Township cannot be without police protection. Thus, the Township is correct in exploring alternative means of providing police protection for its citizens.
4. The reduction of blight i.e. abandoned and condemned buildings and impromptu junkyards and dumps can only help the community. Two buildings were recently removed in my neighborhood and the effect was only positive. But the cost is a consideration as building removal is not cheap. The township should continue this project as long as funding permits.
5. The simple answer is no. I do not subscribe to any blog nor have I ever initiated a blog.
6. Over the years, I have had quite a bit of contact with the various offices of the Ypsilanti Township Government. When we were considering buying our house, the clerks were able to provide me with a lot platte and even photos of our house in its first and subsequent reiterations. Again, help was provided when we installed an outside water meter. The building department was helpful with our new windows, and the Supervisor's office has helped with a traffic calming project in our neighborhood. The administration, fire and police all work closely with the neighborhood watch of which I am an active member. In all instances, from purchasing dog licenses to answering any question either in person or over the telephone, all township personnel have been courteous and professional.

From: David Dykhous <davedykhous@gmail.com>
To: <klovejoyroe@ytown.org>, <nwyrbyk@ytown.org>
Date: 2/4/2011 9:27 AM
Subject: Trustee Position

Good Morning:

I am interested in the position of Trustee that has become available. After reading the chronology in the letter/e-mail, I am a bit confused, so I wanted to let you know of my interest with all due haste. Do I see that letters of interest and resumes are to be accepted until a week from today? Some of the earlier deadlines seem to signal that the process may be more protracted. At any rate, please let me know if the process is still open; meantime, I'll be preparing my documents of application.

Cordially,

David Dykhous
9697 Harbour Cove Court
Ypsilanti, MI 48197

734.635.7949
davedykhous@gmail.com

David B. Dykhouse
9697 Harbor Cove Drive
Ypsilanti, MI 48197

i-phone, text and skype: 734.635.7949 -- e-mail and fax: davedykhouse@gmail.com

EDUCATION

MTS; St. John's, Plymouth, Michigan, 1987
BA; Calvin College, Grand Rapids, Michigan, 1970

CAREER EXPERIENCE

Clickannarbor.com / Rocket Realty Group
2144 South State Street, Ann Arbor, Michigan 48104

- REALTOR

STL Distribution, North America
122 Princeton Road, Johnson City, Tennessee 37601

- Vice President, Marketing 8/07 – 4/09

Borders Book and Music
3527 Washtenaw Avenue, Ann Arbor, Michigan 48104

- Supervisor 8/03 – 8/07

Stamford, LLC
2232 South Main – Suite 453, Ann Arbor, MI 48103

- Co-founder and Partner 2/06 – Present

ACME Marketing Company, Inc.
2117 Washtenaw Avenue - Suite B, Ann Arbor, Michigan 48104

- Founder, President and Chief Creative Officer 6/97 – 2/06

Spring Arbor Distributors, Inc.
10885 Textile Rd., Belleville, Michigan 48111

- VP, Sales & Marketing 9/92 - 5/97
- VP, Marketing 5/83 - 9/92
- Marketing Director 6/80 - 5/83

Waldenbooks, Inc.
201 High Ridge Road Stamford, Connecticut 06904

- Divisional Merchandising Director 4/78 – 6/80
- Buyer/Senior Buyer 7/70 – 4/78

HOBBIES & PURSUITS:

Reading, Writing Essays and Poetry, Paleontology, Skiing, Cycling, Chess, Tennis, Golf, Listening to Music, Crossword Puzzles, Investing

Answers to YTown Trustee Vacancy Questions

1. Priorities:

- a. Preserve, protect and enhance the safety and wellbeing of the residents of Ypsilanti Township.
- b. Adhere, and encourage/require appropriate departments to adhere, to the current operating budget(s).
- c. Promote Ypsilanti Township as an attractive, enjoyable and profitable place to live, visit or do business, inc. interacting with other regional governing bodies.

2. Responsibilities:

- a. Attend all Trustee meetings diligently
- b. Serve on any and all appropriate committees or sub-committees
- c. Be a tireless ambassador for Ypsilanti Township (see 1c. above)

3. Collaborative law-enforcement:

- a. I believe that in today's economic climate, it absolutely makes sense to utilize third-party providers. I believe that YTown currently contracts with the Washtenaw County Sheriff's Department for law enforcement services.
- b. Intuitively, it makes good sense to align with the City of Ypsilanti, of whom we are a township both in name and in outlook.
- c. A similar arrangement with the Ypsilanti Police Department would make sense if the price is competitive and the service provided is equal to or superior to that of the WCSD.
- d. It never hurts to look at pricing and/or service options and I support the effort.

4. **Blight:** In keeping with the principles enunciated in 1a. and 1c. above, I wholeheartedly support the effort to reduce and eliminate blight. (also, cf. Malcolm Gladwell's *The Tipping Point* for an excellent example of blight reduction and its salutary effects on cities and municipalities.)

5. **Websites:** I discontinued my use of *Facebook* late last year as it was impinging on my reading time. I have a *Twitter* account, whereby I follow over 100 interesting personalities, and am in turn followed by the likes of Christopher Hitchens, John Cleese, *The New York Times* and several dozen others. I am affiliated as a REALTOR with www.RocketRealtyGroup.com, a team with Keller Williams A2.

6. **Experience:** My experience with Township government to-date is as a REALTOR/resident/user of services/payer of taxes to YTown. I have interacted with Land Use, Re-cycling, Tax Collection and Deeds; and, without exception, each of them has been incredibly polite and helpful.

David B. Dykhouse 9697 Harbour Cove Court davedykhouse@gmail.com 734.635.7949

John H. Hoops
7838 Hampton Ct.
Ypsilanti, Michigan 48197
734-487-0564 Home
734-787-0976 Mobile
hazzardhoops@gmail.com

February 9, 2011

Karen Lovejoy Roe
Ypsilanti Township Clerk
7200 S. Huron River Drive
Ypsilanti, MI 48197
734-484-4700

RE: Ypsilanti Township Trustee Vacancy Appointment

Dear Ms. Lovejoy Roe,

Please accept this letter as my formal request to be considered for the appointment to the Charter Township of Ypsilanti Board of Trustees.

I am excited in the potential opportunity that may await, and look forward to continued work with residents of this Township.

You will find enclosed my resume and the answers to the questions posed by the current Board of Trustees.

Please contact me if you require any further information.

Sincerely,

John H Hoops

JOHN H. HOOPS

7838 Hampton Ct.
Ypsilanti, Michigan 48197
734-787-0976
hazzardhoops@comcast.net

EDUCATION – 1995 to 2005

- B.B.A. Eastern Michigan University, Ypsilanti, Michigan
- Concentration in General Business, Accounting and Management

EXPERIENCE – August 2001 to present

Owner, Belleville Milling Company, Belleville, Michigan
Family owned Retail Feed Store and Pet Supply

Conduct daily business operations, involving most aspects of a small business.
Duties include but are not limited to:

- Retail and Wholesale sales
- Ordering from multiple suppliers on weekly basis
- Inventory management
- Daily, Monthly & Yearly Bookkeeping
- Manage accounts receivable/payable

COMMUNITY ORGANIZATIONS

October 2006-Present
City of Belleville, Downtown Development Authority
Belleville, Michigan

- 2008 & 2009 Treasurer
- 2010 & 2011 Vice Chair
- Serve on Budget Subcommittee, Main St. Paving Project
- Approve payables for payment
- Work one-on-one with Chair & Fellow Board Members

October 2005-Present
President, Greene Farms Homeowners Association No. 3 & 5
Ypsilanti Township, Michigan

- Manage day-to-day operation of Association
- Annually request bids for Common Area maintenance
- Plan Capital Improvement Projects
- Find the most economical way to save money
- Work as Co-chair of the Neighborhood Watch

REFERENCES

Stephanie L. Hesson, SPHR
Human Resource Manager
Administrative Controls Management, Inc.
734-995-9640 Office
734-223-0575 Mobile
www.acmpm.com

Sandra K. Rayl
Account Executive
Fifth Third Wholesale Mortgage
317-371-8329 Office
Sandra.Rayl@53.com

Jason Salisbury
President
Salisbury Landscape Group
734-480-1900 Office
734-216-0950 Mobile
www.GoSalisbury.com

Carol Thompson
Administrative Coordinator
City of Belleville DDA
734-646-0504 Mobile

Christopher H. DeRose
Lead Engineer
Johnson Controls, Inc.
734-353-9771 Mobile

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

- 1. Balanced Budget**
- 2. Business Recruitment and Retention**
- 3. Maintaining Property Values**

2. As a Trustee, what do you feel are your three (3) most important responsibilities?

Please list them in order of importance.

- 1. Fiscal Responsibility to Taxpayers**
- 2. Work to achieve best solution for all parties.**
- 3. Respond effectively to Citizen comments/concerns.**

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue?

Also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

I feel that the City and the Township need to continue moving forward with the consideration of a collaborative department. This opportunity may not be as feasible in the future as it is now. Having had labor rate disputes with the WCSD, moving forward on this issue will protect the Township from future rate increases. Having a Department that provides services to the Ypsi 'Metro' Area will help to streamline police services. The overlap of WCSD and Ypsi City will be no longer, and as a single force coverage and response time should be greatly improved. Overall I feel that this is an important high value opportunity for both Municipalities.

4. The Township has been actively engaged in ordinance enforcement to reduce blight. Could you provide your thoughts on this issue and whether you believe this is an effort that should continue?

This effort should definitely continue. It is a key component in keeping property values from falling and maintaining the image of the Township. While ordinance enforcement does cost money, doing so outweighs the cost on the tax base. If we were to suspend or diminish the responsibilities of the ordinance department, we may find our property values falling rather than rising. We cannot move the Township forward if revenue falls behind.

**5. Have you owned or been affiliated with any Internet website?
If yes, please list domain names?**

**Greene Farms Homeowners Association
---www.greenefarms.net---**

**Belleville Milling Company
---www.bellevillemilling.com (still under construction)**

6. What is your experience with Township government?

Basic Township functions are to Administer Assessments, Collect Taxes, and Administer Elections. Townships may choose to provide other services as well including Police and Fire protection, Parks and Recreation, Rubbish Pickup, Planning and Zoning, and Ordinance enforcement. The Charter status of Ypsilanti Township aids in streamlining government operations and provides additional powers to aid in growing the community. Ypsilanti Township still has plenty of room to grow in future.

I myself do not have experience with Township Board service or Commissions. My experience is at City level, specifically with service to the City of Belleville, Downtown Development Authority. The revenue-funding source differs slightly and allocation of funds is more specific with the DDA vs. the Township as a whole.

From: Karen Lovejoy Roe
To:
Subject: Re: Fwd: Trustee vacancy

>>> On 2/4/2011 at 2:17 PM, in message <4D4C50B9.60305@umich.edu>, Kathy Leach <kleach@umich.edu> wrote:

> Dear Ms. Rowe:

>

> I am writing to express my interest in serving Ypsilanti Township as an
> interim Trustee. Having a track record of success in my employment at the
> University of Michigan, I am interested in expanding my professional
> horizons in a new direction. I am very interested in local politics, as I
> believe it is the level of government which has the greatest impact on
> daily life. I have been a board watcher and frequently read the board
> packets online. As a team member of the township board, I can provide:

>

> -A fresh perspective -- a voice from the new subdivisions
> - Maturity, reliability, honesty, and confidentiality
> -The ability to look at challenges as opportunities
> -A significant investment of my time in preparation for each board meeting

>

>

> I have attached my resume and would love to meet with you to discuss how
> I could make a significant contribution to the Township board. Thank
> you for your consideration. I look forward to speaking with you soon.

>

> Sincerely,

>

> Kathy Leach

KATHY LEACH

7566 Henley Drive • Ypsilanti, MI 48197
kleach@umd.umich.edu • (734) 904-1317

Objective: Position as interim Township Board Trustee - To work diligently and amicably with the current board to serve my community

Highlights of Qualifications

- 30 year resident of Ypsilanti Community
- Political independent with a passion to provide quality service while keeping taxes low
- Over 23 years of progressively responsible work experience
- Team Leadership, Training, Counseling, Coaching, Community Outreach & Service
- Policy and Procedure Administration
- Communicate effectively with Students, Professors, Administrators and General Public
- Strong practical background in computers
- Committed volunteer: Vista Maria Mentor, Science Olympiad Supervisor, Metro Detroit Youth Day presenter, Blight Busters, Habitat for Humanity, Faith based ministries

Professional Experience:

<u>Biology Laboratories Supervisor</u> , Natural Sciences University of Michigan, Dearborn, Michigan	10/00 - Date
<u>Research Assoc. II</u> , General Surgery	7/95 - 10/00
<u>Research Assoc. I</u> , Obstetrics and Gynecology	5/92 - 7/95
<u>Research Asst. II</u> , Dermatology University of Michigan, Ann Arbor, Michigan	9/89 - 5/92
<u>Microbiology Technician</u> National Sanitation Foundation, Ann Arbor, Michigan	3/89 - 9/89
<u>Quality Control Technician</u> Gelman Sciences, Ann Arbor, Michigan	4/85 - 9/86

Education: Eastern Michigan University, Ypsilanti, Michigan
Bachelor of Science, Magna Cum Laude 1988
Michigan Provisional Secondary Teaching Certification, Biology/Chemistry

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

I feel that the Ypsilanti Township Board should as its first priority, maintain or improve essential township services without increasing taxes.

Second, we should promote the economic opportunities that exist in our community to attract new businesses and retain those that are currently located here. We have an abundance of undeveloped land in close proximity to two interstates, Metro Airport, two major Universities and a number of other colleges, and boast a relatively low tax millage rate. We share a strong sense of community among a diverse population with above average educational levels. We are perfectly poised to become the dominant economic force of the county in the future.

And third, we should do everything in our power to maintain a safe and friendly community of neighborhoods, where individuals desire to put down roots and raise healthy families and look out for each other. It's our responsibility to protect the abundant natural resources in our township and we should be intentional and proactive in our stewardship of Ford Lake, streams, parks, natural areas, and industrial sites.

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

As a Trustee, I feel my most important responsibility would be to listen to the concerns of township residents and to vote in a manner that I believe would benefit the greatest number of citizens.

If I were appointed to this board, I would be responsible to act as one member of a team that collaboratively governs. I would not use the appointment as a soapbox for any personal agenda.

And third, I would be responsible for attending all meetings, having put forth full effort to have done my homework and to have researched and educated myself concerning the issues at hand to the best of my abilities.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

I strongly support the exploration of alternative means of providing law enforcement services within the Township. While regionalization of services might best be obtained at the county level, it is apparent that the County Commissioners are determined to make the costs of dedicated Sheriff Patrols within the Township prohibitively high. During a period of severe economic downturn, with record levels of foreclosures within our Township, the County Board has nearly doubled the cost charged per dedicated patrol. I applaud the Township Board for all previous efforts to arrive at a reasonable cost for police services with the County, but acknowledge we must now pursue other options to provide necessary police services at a reasonable cost. And, equally significant, we need the authority to determine for ourselves when and where police services are allocated within the Township.

If containment of costs is a primary force driving the exploration of collaboration, I question why the township is only exploring the possibility of a shared police force with the most expensive force in the county. An article published on AnnArbor.com last September revealed that while the Township paid \$161K per deputy, the City of Ypsilanti paid \$242K per officer. The cost per resident in Ypsilanti Township was \$92 per year, while the cost per resident in the City of Ypsilanti was \$237. At the same time Pittsfield Township paid \$212K per officer at a cost of \$137 per resident.

With the Township surrounding the City on three sides, the proximity of the two governmental entities make a collaboration between the two seem to be a logical choice. However, the city is facing severe budget constraints currently and these will be greatly exacerbated in the next few years as increasingly large payments on the failed Water Street project come due. Both communities may save money by forming a joint police agency today, but the security of police services in the township may be jeopardized if the city becomes unable to fulfill its financial commitments.

Additionally, if the results of the current feasibility study are similar to the January 2008 study of a regional force between the City of Ypsilanti and six other townships in the county, the city would realize substantially greater cost reductions than the township. The joint policing services of the two communities would "own" the current aging policing infrastructure in the city and would then be jointly liable for all the long delayed repairs and upkeep. In other words, taxpayers in the Township would be required to pay for the upkeep of some older neglected buildings located in the city. And again, if similar to the previous study, both communities would have equal representation on the governing board, yet under the majority of the then proposed pricing scenarios, the township would likely assume a significantly greater share of the costs. The joint police force would provide services to about 3.5 sq. miles in the city and 30 sq. miles in the Township, yet the current required level of services is greater in the City than the

Township. I'm anxiously awaiting the feasibility study report of the RW Management Group to evaluate how combining only the City and Township police services would affect our services and its associated costs.

For the above reasons I believe that it is imperative that we look into the feasibility of shared policing services with a number of other communities in our area as a short term fix, as well as considering a police force of our own as our long term vision, with the potential of allowing other communities to contract patrols from us and thereby subsidize our costs while reducing their expenditures. Costs to the taxpayers could also be reduced through grant funding currently available that is purposed to foster this type of collaboration and reduction of the duplication of services among multiple jurisdictions.

I'm not oblivious to the needs of the City. They are a landlocked community with few options to generate more revenue because of declining assessments and a tax rate already near the maximum allowed by law. If the City of Ypsilanti were to fail, it would negatively impact the Township as well. I have many friends and former neighbors in the City that I care about. The only long term solution to the City's plight is to merge with another governmental entity and the Township is the logical choice. However, it is in the best interests of the Township to lead any talk of consolidation towards merging the City within the Township as opposed to allowing the City to annex the Township. We are larger, have a greater population, a brighter future, and a better system of government. Collaborative law enforcement may be just a first step and I suggest that we make sure that it is a step in the right direction. If your neighbor has a hole in the bottom of their boat, your first instinct might be to jump in and bail alongside them. But, a better solution would be to pull alongside in a lifeboat, and lead them to a higher ground.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue?

Stringent ordinance enforcement of abandoned and blighted homes and businesses not only increases the aesthetic appeal of our community, but also reduces crime and unsafe conditions and thereby improves the quality of life for everyone. New York Mayor Giuliani demonstrated in the 90's that strict enforcement of all laws resulted in a sudden and significant drop in all types of crime. Litter and broken windows that remain for any duration of time encourage others to litter or allow their property to fall into disrepair.

I've watched the video posted on the Web of the deplorable conditions that exist in the Ypsilanti Mobile Village Trailer Park. I've seen the pictures posted of the deteriorating conditions and code violations that exist at the addresses where the township has taken measures to enforce the codes, fine the owners, and initiate legal proceedings. I've read the recent article in AnnArbor.com about the current lawsuits with the Liberty Square complex. And I am aware of the 34 demolition projects that have been accomplished by the Township to date.

My initial concern was to investigate the costs associated with these actions. After further investigation I am very satisfied that this Board has accomplished significant improvements at little cost to the taxpayer.

For example, at one location in the Township a building caught fire and was damaged to such an extent that it was determined to be a total loss. The neighborhood organization contacted the Board to make them aware of the safety issues of the building and the risk to the neighborhood if squatters attempted to occupy the premises. The Community Development Director proactively contacted the insurer and requested a speedy demolition. At the same time he notified the insurer that 25% of the settlement would go to the Township and be held in escrow, as allowed under the Fire Insurance Withholding Program, to leverage the satisfactory completion of the demolition. The Township Attorney requested and was granted Board authorization to initiate legal action against the owners of the property. Because of the actions taken by the Board, the demolition was accomplished in a very short time frame. And the costs incurred by the Township for their efforts, including attorney fees, were refunded to the Township through a Community Development Block Grant as part of the Federal Neighborhood Stabilization Program.

In an environment of economic challenge, the Township is successfully preventing the decline of our neighborhoods. I think that the actions taken by this board to stabilize neighborhoods and reduce blight and safety hazards are commendable. The Township is acting in the best interests of its residents and these efforts should continue with the support of everyone.

5. Have you owned or been affiliated with any internet website? If yes, please list domain names?

I'm affiliated with the website of my employer:

University of Michigan –Dearborn www.umd.umich.edu

I have a facebook account www.facebook.com

For several years I had a personal web page hosted by the University server, which is an option for all faculty, students, and staff, but I removed it about a year ago. It was primarily an exercise in learning HTML and included links to sites that I visit frequently. It was at www-personal.umd.umich.edu/~kleach and I used it as the home page in my browser.

6. What is your experience with township government?

I've never held an elected office with the township government, nor have I ever been appointed to any committee. I volunteered to fill the vacancy on the Ypsilanti District Library Board when my friend and former board member moved out of State, but was not selected. I also volunteered to fill a vacancy on the Ypsilanti Public Schools Board of Education, but failed to gain the appointment. I've attended a number of Township Board meetings and have spoken during the audience participation a few times. I frequently read the board packets and meeting minutes and I try to keep informed through friends, newspapers and the Internet.

My experience in interacting with elected officials and township employees has given me an extremely favorable impression of township government. I am sincerely impressed with the manner in which residents are treated during meetings. The board listens intently to citizen's concerns, engages in dialog, seeks information from township employees and follows up with action. When I have had a need to go to the civic center for any reason I have always received prompt, courteous attention.

The openness of officials to share information with constituents is unlike my experience in the past in other communities. Twenty years ago I started attending city council meetings in a nearby community and spoke during audience participation. Initially it was an attempt to overcome fears of public speaking, but subsequently I found plenty of reasons to advocate alternative decisions. In a public meeting, the mayor stated that he was not influenced by "ordinary citizens". He said a person had to be involved in politics before their voice was heard. So I joined a committee to promote the passage of a new City Charter and it passed on a City-wide ballot. Next, I joined a campaign committee to elect a new mayor and we won. But the next time I spoke at a City Council meeting, I was told to stay away from Council meetings and let the elected officials do their job. City government was run by coerced consensus, there was little public discussion of any issue, and the majority of votes were unanimous. Most questions asked during public time were ignored during the response time.

In contrast, the Township board freely disseminates relevant information at Board meetings and by using the Internet and mailings. You've recently discussed eliminating the work sessions so that more discussion of the issues takes place at a time when more of the public is in attendance. You don't impose time limits during audience participation but let residents finish their statements.

So perhaps I have answered this question in a manner that was unexpected when the question was posed, but I did want to take advantage of this opportunity to express my appreciation for the way in which this Board conducts the business of the Township in an open and transparent process. It has been because of my experience observing Township government that I am asking to be considered to fill the remainder of Ms. Sizemore's term.

Scott Martin
293 Valley Drive
Ypsilanti, Michigan, 48197
734-485-8591
dnsmartin75@comcast.net

2/8/2011

Dear Ms, Roe,

I am a resident of Ypsilanti Township and have recently inquired about the Ypsilanti Township Trustee vacancy on the Ypsilanti Township Board. I am interested in the position of Trustee and would ask to be considered a candidate for this position.

I currently hold the position of Ypsilanti Township Park Commissioner and I am on the Water Conservation and Advisory Commission for Ypsilanti Township.

My resume, which is enclosed, contains additional information on my experience of Township Government and knowledge of such a position.

Thank you for your time and consideration. I look forward to speaking with you and others about this opportunity.

Sincerely,


Scott Martin

Scott D. Martin

293 Valley Drive
Ypsilanti, Michigan 48197
Home Phone (734) 485-8591
Work Phone (734) 665-2606
Email: dnsmartin75@comcast.net

Professional Summary: Responsible for supervising the administration of procurement of all supplies and material pertinent to operations. Provide leadership and direction in the development of short and long-range plans. Assist with the coordination of construction activities for water and sanitary main replacement projects and day-to-day operations including communicating with contractors.

Scio Township Utilities, Ann Arbor, Michigan

Work Experience: • Utilities Director

2005 – current

- Responsible for supervising the operation, budgeting, repair and maintenance of water and wastewater transmission lines and service. Coordinates with the Township Manager to ensure proper administration of the department.
- The Director of Utilities/Grounds Operations is responsible for the related activities of the motor pool and grounds and maintenance of Scio Township.
- This position exercises direction over all departmental functions and personnel in accordance with approved policies and procedures of Scio Township.
- Administrative work in planning, organizing, directing a multifunctional residential services department including but not limited to: building operations, maintenance, environmental, waste, recycling, motor pool, parks/recreation and capital improvement projects.
- Provide leadership and direction in the development of short-and long- range plans; gather, interpret, and prepare data for studies, reports and recommendations; coordinate department activities with other departments and agencies as needed.
- Interpret and apply personnel and other administrative policies and procedures of Scio Township including applicable Employee Manual and work rules.
- Ensures that all reports due to the MDEQ and other appropriate agencies are provided in a timely manner.
- Analyze and evaluate operations and maintenance functions. Initiate or recommend new or improved practices. Determine system and equipment improvements and additions.
- MDEQ mandated "S1" certification for Superintendent of Water Distribution System.

Ypsilanti Community Utilities Authority, Ypsilanti, Michigan

Work Experience:

• Director of Purchasing & Planning	2004 – 2005
• Superintendent of Services	1991 – 2004
• Foreman of Service System	1987 – 1991
• Meter Reader II	1985 – 1987
• Water Service Technician	1981 – 1985

- Coordinated the merging of the YCUA Meter Shop, Water Distribution and Service Departments.
- Integral part of securing low interest loans for water distribution main replacement – DWRF.
- Control expenditure of budgeted funds and recommended approval for expenditures.
- Interpret and apply personnel and other administrative policies and procedures of the Authority including applicable collective bargaining provisions and work rules.
- Ensure adherence to work quality and safety standards.
- Worked directly with residential, commercial and industrial customers needs to resolve differences relating to YCUA policies.
- Maintain effective communications and working relationships with employees, Government

- officials and the general public.
- Confer with engineering consultants, suppliers, governmental regulatory officials to determine operational needs, training assistance and staffing.
- Managed and supervised all activities of the Service Department.
- Plan, organize workloads and staff assignments.
- Train, motivate and evaluate assigned staff.
- Develop, participate in, determine and implement capital budgets and improvement plans. Develop and implement service department policies and procedures.
- Provide leadership and direction in development of plan, short and long termed. Including but not limited to: interpret, prepare data, reports, recommendations and coordination with other departments.
- Attend all Board meeting and provide explanation, reports and updates pertinent to operations and matters of YCUA to the Board.
- Attend Fall AWWA Water Distribution Conference.
- MDEQ mandated "S1" certification for Superintendent of Water Distribution System.

**State of Michigan
Licensure:**

- Class S1 – *Water Distribution System Operator, February 1989*
- Class S2 – *Water Distribution System Operator, February 1987*
- Class S3 – *Water Distribution System Operator, January 1985*
- Class S4 – *Water Distribution System Operator, January 1985*

**Education,
Training &
Certification:**

- Ypsilanti's Citizens Police Academy, 2004
- Water Storage, American Water Works Association, 2003
- Michigan Municipal League, MML, 2002
- Ypsilanti Leadership, 2000
- Enlightened Leadership Inc. Workshop, 1997
- Resolving Conflicts & Reaching Agreements, MML, 1997
- Coaching: A Management Tool, MML, 1997
- Dynamic Leadership -- Advanced Supervision, MML, 1996
- How to Develop a Centralized Purchasing Program, MML, 1996
- How to Manage Multiple Projects & Achieve Objectives, 1996
- Excavation Safety: Competent People, MML, 1995
- Confined Space Training, Eastern Michigan University, 1994
- The Public Works Program, University of Toledo, 1992
- Upgrading Your Sanitary Maintenance Program, University of Wisconsin 1988
- Cross Connection Seminar, Mt. Clemens, 1987
- Sewer Collection Seminar, Flint, 1987
- Training Course for Water Distribution Systems Personnel, 1987-1984
- Applied Mathematics for Water & Wastewater Personnel, 1987
- Neptune Water Meter Company Seminar on Meter Repair/Testing, 1986
- Water Distribution Systems Short Course, 1986
- Cross Connection Seminar, Woodhaven, 1986
- Water Line Construction, University of Toledo, 1986

Scott D. Martin

293 Valley Drive

Ypsilanti, Michigan 48197

Home Phone (734) 485-8591

Work Phone (734) 665-2606

Email: dnsmartin75@comcast.net

Memberships/Offices

Held:

- Scio Township Sanitary Sewer Service Advisor Committee
- MDEQ, Distribution Subject Matter Expert Committee
- President of Washtenaw Utilities Group
- Loch Alpine Operating Committee
- Ypsilanti Township Park Commissioner
- Ypsilanti Township Water Conservation Advisory Commission
- American Water Works Association since 1995
- Huron Valley Utility Authority
- YCUA Executive Management Team
- YCUA Collective Bargaining Committee
- YCUA Board Committee Participant

Accomplishments/Essential Skills:

- MRWA 2010 Wastewater Operator of the Year
- Amateur Baseball Coach, 1995-2004

Professional References:

Kirk Profit, Governmental Consultant, Lansing, (734) 483-6871

Mike Kestly, Owner, Kestly Development, (734) 485-8209

Ronald Fulkert, Professor, Eastern Michigan University, (734) 480-1961

Candidate Questions for Scott D. Martin

Please provide a written response to each of the questions listed below, no later than Friday, February 11, 2010. Responses may be emailed to Karen Lovejoy Roe, Clerk at klovejoyroe@ytown.org and Nancy Wyrbykowski, Deputy Clerk at nwyrbyk@ytown.org or mailed to Karen Lovejoy Roe, Clerk, 7200 S. Huron River Drive, Ypsilanti, MI 48497.

1. As a Trustee, what do you feel are the three (3) most important priorities of the Township Board? Please list them in order of their importance
 1. Fiscal responsibility to our Township.
 2. Find ways to bring in new business to our Township.
 3. Finding new ways to save, merging police, fire and more.
2. As a Trustee, what do you feel are your three (3) most important responsibilities?
 1. Being responsible to your Constituency.
 2. Being able to work with the Board members as a team.
 3. To always find what can make to Township a better place now and the future.
3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.
 - I think it is great to explore collaborative alternatives; we owe this to the people of the Township.
4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue.
 - Yes, how can we ask any new business to come into our Township and create jobs when our main corridor is in need of restructuring. Please no matter what happens keep up the good work on this project.
5. Have you owned or been affiliated with any internet website? If yes, please list domain names?
 - No
6. What is your experience with township government?
 - Current – Utility Director for Scio Township - Work every day with Scio Township's Supervisor, Clerk & Treasurer. I also work with Scio Township Trustees in helping under the both Water and Sanitary Sewer Service in our Township. I am a current Ypsilanti Township Park Commissioner and I am currently on the Ypsilanti Township Water Conservation Advisory Commission. I worked 23 years for Ypsilanti Community Utilities Authority.

From: Karen Lovejoy Roe
To: Doe, Larry; Eldridge, Stan; Jean Hall Currie; Martin, Mike; Stumbo, ...
Date: 2/4/2011 3:45 PM
Subject: Fwd: Vacant Board Position--letter/resume for Paul A. Nucci
Attachments: Community_Service[1].doc; Resume June 2010.docx

> Dear Karen Lovejoy Roe
> Clerk, Ypsilanti Township
>
> This is my notice of interest in the vacant board position, formerly held by
> Dee Sizemore. My resume and community service documents are attached.
>
> Thanks
> Paul A. Nucci
> 7952 Valleyview Drive
> Ypsilanti, MI 48197
> (734) 395-5993

--
Karen Lovejoy Roe
Clerk
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197
734-484-4700

PAUL A. NUCCI

7952 Valleyview Drive
Ypsilanti, MI 48197
Cell: (734) 395-5993
paulnucci@gmail.com

EDUCATION

B.A., Eastern Michigan University
Major: Broadcast Communications
Minors: Journalism & Political Science

April 1994

PROFESSIONAL EXPERIENCE

Eastern Michigan University
Communications Coordinator

Ypsilanti, MI
August 2007- present

- o The Center For Entrepreneurship within the College of Business
- o The Michigan Small Business Development & Technology Center (MI-SBTDC)

Responsibilities for this joint position include but not limited to:

- Creation of press releases and maintenance of website for both entities
- Facilitate and execute communication of program activities to internal and external audiences
- Produce email campaigns to promote training programs
 - o Including production of a electronic MI- SBTDC newsletter to present and future clients
- Work with partner organizations to promote joint ventures between the groups
 - o Automation Alley, Ann Arbor SPARK, Small Business Administration, TechTown
- Provide an active interface between area businesses and EMU classes regarding Small Business Institute (SBI) project opportunities and maintain records of these activities
- Research and write success stories about program clients and activities and students
- Active member of campus-wide marketing initiative (representing College of Business)
- Maintain a database of entrepreneurship student academic progress for faculty advisors
- Coordinate creation of Entrepreneurial Student Internship program funded by a grant from the Michigan Initiative for Innovation & Entrepreneurship (MIIE)
- Direct liaison between Center and CEO Club (Collegiate Entrepreneur Organization)
 - o Event planner/organizer Sesi Entrepreneurship Conference (more than 300 attend)
 - o Facilitate Skandalaris Business Plan Competition working with management faculty
 - o Organize and execute a business plan workshop for more than 100 high school students

Dearborn Chamber of Commerce
(Contracted) Communications & Publications Manager

Dearborn, MI
September 2005 – January 2007

- Responsible for web maintenance (via HTML, Front Page and InDesign)
- Production of electronic newsletters and managing editor of the Dearborn Business Journal
- Responsible for press releases, advertising production and marketing materials

Ypsilanti District Library
(Part Time) Community Relations

Ypsilanti, MI
October 2006 – August 2007

- Production of press materials internal communications and marketing materials
- Reference and circulation including customer service and Liaison with local officials.
- Lead staff at the new branch in Superior Township; implementing processes and procedures

ProQuest Information and Learning
Account Associate: Publisher Relations

Ann Arbor, MI
May 2001 -- March 2004

- Negotiated terms of use of content, leading to the drafting of license agreements with publishers. Set department record for signed agreements.
- Implemented concise and effective correspondence, furthering the negotiation progress and publisher understanding of contract and terms while working with multiple departments to ensure a timely response to legal, financial or other areas of the license agreement.
- Anticipated negotiation issues and developed strategies for addressing those concerns.
- Identified the decision-maker at the publisher level and initiated contact. Listened and communicated with publishers to create understanding of expectations of services.
- Responded effectively to publisher concerns, questions, and requests for information

MEDIA EXPERIENCE

Ann Arbor News
Ypsilanti Courier
Freelance reporter

May 2006 - 2008
April 2001 - February 2005

Features and news reporting as assigned by editor including community news and local politics.

Huron Daily Tribune
Reporter and Weekly Columnist

Bad Axe, MI
August 1999 - January 2001

Hearst-owned daily (including Sunday edition) serving all of Huron County in Michigan's upper Thumb. Created unique content in weekly column and covered other news as required.

Manistee News Advocate
Sports Editor

Manistee, MI
September 1997 - June 1999

Six-day daily newspaper in this northwest Lake Michigan community. Hired and directed staff of four, with emphasis on local sports.

WAAM Radio
FCC Licensed Board Operator and Senior Producer

Ann Arbor, MI
January 1994 - June 1996

Washtenaw County's information radio station. In charge of all local programming for three daily talk programs, including guest coordination, public service announcement coordination, liaison to public/private officials, and reporting.

OTHER EXPERIENCE

Active Aero Charter/USA Jet Airlines
Project Manager

Willow Run Airport
January 2005 -- April 2005

Contracted employee handling various tasks for ground services department including clerical, light accounting, cargo, fuel and assorted tasks including helping to implement the start of a new employee newsletter to inform the 400 workers of company news and information.

Milan International Dragway
Track Announcer/Assistant Race Director

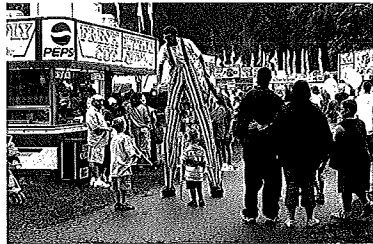
Milan, MI
March 1996 -- October 1997

Duties included customer relations, public relations, marketing, and announcing.

PAUL A. NUCCI

7952 Valleyview Drive
Ypsilanti, MI 48197
Cell: (734) 395-5993
paulnucci@gmail.com

Community Service



Ypsilanti Heritage Festival

Annual festival held in Ypsilanti, celebrating the people and history of the community. More than 100,000 people visit the event held in late August each year

2005-2010 Volunteer Chair: Operations; Steering committee and publicity/marketing committee member. Duties included event management, coordination of communications, press release production and editing.

2004 Volunteer Chair: Clubs and non-profit organizations. Worked with the steering committee, coordinating more than 40 clubs and organizations with booths at the three-day festival.

Ypsilanti PRIDE Day 2005-2010
People Restoring Image and Developing the Environment; an Ypsilanti cleanup day

Thanksgiving Baskets Project (with the Ypsilanti Jaycees) 2010
Delivering thanksgiving dinners to deserving families during the holiday season

Human Society of Huron Valley
Volunteer Foster 2009-present

March of Dimes Olympics 2002, 2003
American Cancer Society Relay For Life 2002, 2004
American Cancer Society Race for the Cure 2001

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

1. Infrastructure
 - a. Improving existing services
2. Safety
3. Planning for the future
 - a. Effective management of future growth with strategic planning so the township can move forward, not backwards.

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

1. Accountability to the citizens of the township, not a political sect
2. Sound fiscal government and transparency
3. Collaborative efforts within the board to build, not impede, progress

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

All methods of law enforcement should be investigated, including collaboration with the YPD. Any alternatives have to be considered when there are issues with the current process. Standing pat is not an option. It may be determined (after study) that staying with the county sheriff is the only viable alternative. But that is a decision to be made AFTER study, not before. Local governments have to think outside the box in 2011.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue?

I strongly believe the township should take an active (responsible) role in reducing blight. This is a direct impact on the quality of life for its residents and the township should continue in its effort. While I am not in favor of expansive government, one could make the case that hiring one enforcement officer could fund it through citations to enforce blight; it could be a temporary or part-time position to reduce the burden on the taxpayers.

5. Have you owned or been affiliated with any internet website? If yes, please list domain names?

NO

6. What is your experience with township government?

My experience with township government has been superficial but more involved than most. As a reporter I covered local city council, school board and other various board meetings so I understand how they work, and don't work. I have been an election inspector for Ypsi Township and I minored in political science with an emphasis on public administration. So while I have not engaged in direct contact with the township board, I feel I know its make-up more than most.

February 10, 2011

Monica Ross-Williams
2150 Chevrolet Street
Ypsilanti, Michigan 48198

Ypsilanti Township Board of Trustees
Attention-Karen Lovejoy-Roe-Ypsilanti Township Clerk
7200 Huron River Drive
Ypsilanti, Michigan 48197

Dear Ypsilanti Township Board of Trustees Members:

The purpose of this letter is to express my interest in the open Trustee position on the Ypsilanti Township Board of Trustees. As a resident of Ypsilanti Township for the past 10 years, I have been active in an elected community leadership for 4.5 years with the New West Willow Neighborhood Association (NWWNA), a certified non-profit 501.c.3, in the Recording Secretary position.

During the years in my elected position, I have worked with local governmental organizations including the Washtenaw County Board of Commissioners, Washtenaw County Sheriff Department and the Ypsilanti Township Board of Trustees on matters that would impact the West Willow Community.

As a member of the West Willow Community Plan Steering Committee -Neighborhood Improvement Strategy Plan in 2006-2007- developed with members of Washtenaw County Board of Commissioners, I presented the idea of erecting neighborhood signage in our community. In January 2011, signs were added at the corners of Dorset and McCarthy/Tyler Roads in West Willow.

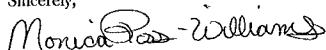
From 2007-present, as a NWWNA board member, I worked with the Ypsilanti Township Board of Trustees and Washtenaw County Sheriff Department in developing annual strategic plans to decrease criminal activities in our neighborhood.

For my educational background, I received a Bachelor's Degree in Business Administration from Cleary University in 2004 and an Associate Degree in Correctional Science/Criminal Justice from Washtenaw Community College in 1998. In addition, I have worked in business management roles for over the past 10 years in the telecommunications industry with profit & loss reports, facilitating training & development of staff members and managing strategic sales.

My resume, which is enclosed, contains additional information on my experience and skills. I look forward for the opportunity to present my background, qualifications and express publically interest in the open Trustee position at Ypsilanti Township Board of Trustees General Meeting on Tuesday, February 15, 2011.

For further questions or concerns, I can be reached via my cell phone at 734-686-0000, or by email at svmweemploy@gmail.com. Thank you for your time and consideration.

Sincerely,



Monica Ross-Williams

Enclosures-Professional Resume, Ypsilanti Township Board of Trustee Candidate Questions Response

Monica Ross-Williams

2150 Chevrolet Street Ypsilanti, Michigan 48198 E-Mail: Symwccemploy@gmail.com

Phone: © 734-686-0000

Skills Summary

- Strong computer skills in Window XP/MAC operating systems, ADP, PeopleSoft, QuickBooks payroll software.
- Ten years Human Resources/Business Management Experience with payroll, recruitment, training, promotion, performance reviews and termination responsibly.
- Experience in maximizing revenue projections, maintaining employee mortal and promoting a diverse work environment.
- Four Years-501.c3-Non Profit Community Association Board Leadership Experience, Six Years of Community Improvement Volunteer experience
- Microsoft Word, Excel Spreadsheets, PowerPoint Presentations, PageMaker, GroupWise, PDF Files, & Outlook express e-mail; various Internet services.

Employment History

Freelance Writer/Blogger

Reach Out Job Search Blog/Examiner.com

Independent Contractor

January 2008-Present

Accomplishments

-Freelance writer/blogger for news based resources of ADAN News, Examiner.com/Detroit Job Search Examiner, Reach Out Job Search Blog and Radio Show Host.

- Covered reports including Washington, D.C. rallies, Michigan Governor Office Races, Career Management and job search methods.
- Producer and Host "Reach Out Job Search" radio show on the Blog Talk Radio network-a weekly employment focused podcast program with top guests interviewees from business, human resources, consultants and career coaches.

Owner/Manager

(Fr.)ServiceMaster Building Services (Monica Williams Cleaning Services)

Livonia, Michigan

September 2008-Present

-Owner and Manager of formerly ServiceMaster Building Services, currently Monica Williams Cleaning Services an environmental maintenance company.

Accomplishments

- Providing commercial janitorial cleaning services for entities in Wayne and Washtenaw Counties.
- ServiceMaster Clean-Shane Battier Scholarship Janitorial Franchise Award Recipient of \$25,000 in July 2008
- Business was a former member of the Canton Chamber of Commerce 2008-2010.
- Planning committee business member of the Canton Chamber Fundraiser Auction in 2009 and Canton Township Downtown Development Authority/Canton Chamber of Commerce-Holiday Event Business Committee Member 2008
- Canton Chamber of Commerce 'Grab Crawl' Committee Member 2008, 2009

Retail Store Manager

T-Mobile Corporation

Detroit, Michigan

December 2006-May 2008

-Manage store sales and profit operations for Fortune 40 telecommunications provider in the wireless retail industry.

Accomplishments

- Increased overall sales (gross additions) to new and existing accounts for five months in a roll by 110% over prior year's sales as a Retail Store Manager.
- Maintained and exceeded company goals on Accessories Sold per Kit, averaging \$26.00 per handset sold and Feature generation averaging \$13.00 per gross activation additions.
- Engaged in extensive recruitment process to obtain highly desired sales professionals by internal resources, passive recruitment strategies, external internet resources and reference contacts.
- Effectively managed loss prevention policies and procedures by achieving an average of 0.09% in overage/shrink percentage.
- Maintain a store average of 95.00% on company sponsored Customer Satisfaction Surveys (Secret Shop) reviews.

Monica Ross-Williams Resume

- Managed up to five wireless communication consultants in operational, training and sales functions.
- Performed all store new-hire administration and orientation, retention record keeping, pre-employment drug testing, payroll, and employee communication relations functions.

Retail Store Manager

Ann Arbor, Michigan

Sprint-Nextel Corporation

January 2004-April 2006

-Manage store sales and profit operations for Fortune 40 telecommunications provider in the wireless retail industry.

Accomplishments

- Named to President's Council for Sales Generation at Nextel Communications-2004.
- Increased overall sales (gross additions) to new and existing accounts 125% over prior year's sales as a Retail Store.
- Engaged in extensive recruitment process to obtain highly desired sales professionals by internal resources, passive recruitment strategies, external internet resources and reference contacts.
- Maintained and exceeded company generated sales quotas in the areas of data, pre-paid wireless accounts and accessories additions for 2004 and 2005 year sales by 115 %.
- Effectively managed loss prevention policies and procedures by achieving an average of 0.11% in overage/shrink percentage.
- Maintain a store average of 85.75% on company sponsored Customer Satisfaction Surveys reviews.
- Managed up to six wireless communication consultants in operational, training and sales functions.
- Performed all store new-hire administration and orientation, retention record keeping, pre-employment drug testing, payroll, and employee communication relations functions.

Education

B.B.A.-Business Administration Cleary University-3.3 Grade Point Average

A.A.S.-Correctional Science-Washtenaw Community College-3.1 Grade Point Average

Volunteer/Community Service Activities

New West Willow Neighborhood Association (501.c3 Non-profit Organization)

Ypsilanti, Michigan-Executive Board Secretary-2007-2008-2009-2010-2011Fiscal Years

New West Willow Neighborhood Association Employment Fair Committee Chairperson-2011

West Willow Neighborhood Safety Strategic Planning Member with Washtenaw County Sheriff Department, Ypsilanti Township Board of Trustees -2006-Present

Neighborhood Watch Coordinator Chevrolet Street in the West Willow Community-2006-Present

West Willow Community Plan Steering Committee Member on Neighborhood Improvement Strategy Plan with Washtenaw County Board of Commissioners/Charter Township of Ypsilanti-2006-2007

Cleary University Alumni-Ann Arbor, Michigan-Member-2004-Present

Ypsilanti Township Board of Trustees Questionnaire

Appointee Candidate Response:

Monica Ross-Williams

Ypsilanti Township Resident/Current New West Willow Neighborhood Association Recording Secretary

2150 Chevrolet Street

Ypsilanti, Michigan 48198

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

- I. To keep taxable revenue received by the governing body at a level of affordability for our residents, while maintain the standards of Township services: including parks and recreation, community management, blight issues, township offices accessibility and crime control.
- II. Having an open and ethical discussion of ideas, thoughts, concerns and issues with residents of Ypsilanti Township by maintaining general meetings and having personal conversations with citizens; with attending neighborhood association meetings and by individual requests.
- III. Maintaining the highest standards of principled dealings in all governing issues that affect the citizens of Ypsilanti Township. Specifically, the standard of what is the best interest of the Township at large considered before personal or professional relationships, dealings or opinions.

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

If appointed as an Ypsilanti Township Trustee I believe that my three most important responsibilities are the following:

- I. Providing exceptional access, information to residents of our community on the issues that affect their livelihood, municipal services and public manners of importance.
- II. To hold the responsibilities and duties of the office and governing board of Ypsilanti Township to the highest ethical standards in both public, private and personal interactions.
- III. Maintain open a communication policy within all board members, to allow for the sharing of information, in a positive manner for our tax payers, whom we serve, in Ypsilanti Township.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

As a resident, I gained insight on the exploration of Ypsilanti Township Board of Trustees examining collaborative law enforcement services with the City of Ypsilanti via the Ann Arbor News and at a recent NWWNA General Membership meeting. Personally, I believe that if a direct cost savings is provided to the citizens of our Township, after an examination of financial budgetary manners, a move for the combination of services of this nature would be a positive move.

Within the last two years, the Washtenaw County Board of Commissioners has shouldered more of the cost of contracting Deputies for Ypsilanti Township on to the tax payers and thus the Governing unit of our community. Yet, as I understand it, in previously meetings with officials from our Ypsilanti Township Board, we as a community limited authority on the day-to-day operations of the Washtenaw County Sheriff Department.

If the collaboration effort is implemented, then Ypsilanti Township tax payers and governing board would be able to directly measure the costs of services versus decreasing crime statistics in our subdivisions, neighborhood and overall community.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue?

I strongly feel that the Township Government initiatives to control blight within our area has been impactful and necessary to maintain a positive, attractive community. With such, to maintain properly values and to keep the beautification of our area, it is essential to continue enforcement of violations of blight, which would influence residents and visitors into Ypsilanti Township.

5. Have you owned or been affiliated with any internet website? If yes, please list domain names?

As a freelance writer, I have been affiliated either formerly or presently, with the following internet website/domain names:

Formerly Webmaster Owner -ServiceMaster Building Service Website -www.svmbuildingsrvs.com, Volunteer Moderator Title-Merchant Circle Former Senior Moderator- www.merchantcircle.com, Title-'Detroit Job Search Examiner'-Examiner.com- www.examiner.com, Contractor Title-'Freelance Writer'-ADAN News www.adannews.com, Contactor Title-'Freelance Writer/Community Listing Collector'-Patch.com- www.patch.com, Owner/Webmaster- Reach Out Job Search News Blog - www.reachoutjobsearch.com, Host/Producer- Reach Out Job Search Podcast at Blog Talk Radio Network -www.blogtalkradio.com/detjobexaminer.

6. What is your experience with township government?

Previously, I worked with the Ypsilanti Township Board of Trustees on the following neighborhood initiatives or community interest for West Willow:

-Neighborhood Watch Coordinator-Chevrolet Street in the West Willow Community 2007-Present

-West Willow Neighborhood Improvement Strategy Development Plan-Steering Committee Board Member 2006-Present

-New West Willow Neighborhood Association (NWWNA) Board Member- Recording Secretary-2006-Present -Specifically on issues that impact the West Willow Community such as Parks & Recreation Development, Community Blight, Strategic Planning Member with NWWNA and Ypsilanti Township Board on Neighborhood Safety/Crime Prevention and Neighborhood Watch Coordination Information-2007-Present.

Lonnie E. Scott

1326 Rue Deauville Blvd., Ypsilanti, MI 48198 • (734) 323-6028 • Lonnie.Scott@gmail.com

February 1, 2011

Supervisor Stumbo, Clerk Roe, Treasurer Doe and Members of the Ypsilanti Township Board:

With great passion for Ypsilanti Township and a strong knowledge of local and State government, I offer myself as a potential appointee to the Ypsilanti Township Board of Trustees. As someone who was raised and has spent the majority of their life in Ypsilanti Township I would be humbled to serve our community in this capacity.

I believe that I bring a number of qualifications to the board, including my first hand knowledge of the legislative system. My experience in Lansing would allow me to bring back information to help the Township prepare for the turbulent times that are still before us. Currently, there are a number of proposals to cut revenue sharing money as a way to help balance the State budget. It would be beneficial to our community to have someone on the board who also has a grasp of the changes that may be coming and as the Township itself wrestles with falling revenue.

I, like many Township residents, come from a hard-working auto industry family. My grandfather moved his family here from Kentucky for a better quality of life and much of my family stills calls Ypsilanti Township home. I know the struggles that our Township residents face because my family and I have been facing them too. I believe that this knowledge coupled with my experience in Lansing would make me a great addition to the Ypsilanti Township board.

I know that times are tough for everyone around the State and that serving in this capacity means I would face very difficult decisions. I know that it is a great challenge that lies ahead and I am ready and willing to make decisions based on what is truly in the best interest of the people of Ypsilanti Township. It would truly be an honor to be appointed to this position and to serve the people of Ypsilanti Township, finishing the term of a woman of such distinction. I would remiss if in this letter I did not point out the admiration and gratitude I have for Trustee Sizemore, she and the Sizemore family carry a legacy of great public service.

I am eager to put my knowledge and energy to work for Ypsilanti Township as a member of the Board of Trustees and hope that upon review of my materials you will find me to be a worthy candidate. If you should require any additional information please do not hesitate to contact me. I look forward to this process and am ready to serve.

Sincerely,



Lonnie Scott

Lonnie E. Scott

1326 Rue Deauville Blvd., Ypsilanti, MI 48198 • (734) 323-6028 • Lonnie.Scott@gmail.com

EDUCATION

Central Michigan University, Mount Pleasant, Michigan
Bachelor of Science, December 2005
Major: Political Science, Public Administration Concentration
Minor: Interpersonal and Public Communication

PROFESSIONAL EXPERIENCE

Michigan House of Representatives, Lansing, MI (January 2011- Present)

Legislative Director, *Representative Jeff Irwin*

- Prepare talking points, press releases, legislative directives
- Supervise student interns
- Handle legislative caseload including: Judiciary, Tax, and Higher Education policy
- Assist in research and preparation of bills

Michigan House of Representatives, Lansing, MI (April 2008- Present)

Legislative Director, *Representative Abba Wheeler Smith*

- Prepare talking points, press releases, legislative directives and newsletter
- Assist in coordinating the Representative's schedule
- Handle legislative caseload including: Corrections, Higher Education and MI Budget
- Daily office duties including high volumes of mail, calls and email

S.O.S Productions, Ypsilanti, MI (March 2007- Present)

Co-founder and owner, *Artist Management and Public Speaking*

- Present sessions and workshops on leadership development around the country
- Oversee advertising and marketing of initiatives and artists

Eastern Kentucky University, Richmond, KY (April 2007- April 2008)

Assistant Director, *Student Involvement and Leadership*

- Manage contracts for performers coming to campus
- Promote entertainment to community and campus for both major and minor venues
- Supervise graduate and undergraduate student staff
- Develop marketing plans for activities on campus
- Work as a liaison between the university and artist promoters

INVOLVEMENT

- Camp Obama, Trainee
- Obama for America, Team Leader
- John Kerry for President, District Organizer
- Sigma Alpha Epsilon MI-Delta Omega, Founding Member
- Michigan Delta Omega Corporation, Past President/Trustee

LEADERSHIP

- On The Fly Productions (Campus Programming), President/Advisor
- National Association for Campus Activities, Showcase Selection Coordinator
- Central Michigan University Siblings Weekend, Public Relations Coordinator
- Central MI University Communication Department, Undergraduate Teaching Assistant
- Residence Hall Assembly, Michigan Organization Communication Coordinator

REFERENCES

Available upon request

Lonnie E. Scott

1326 Rue Deauville Blvd., Ypsilanti, MI 48198 • (734) 323-6028 • Lonnie.Scott@gmail.com

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

I believe that the most important priorities for the Township Board are:

- 1) Public Safety- I believe that this is the most basic and necessary requirement of government at any level.
- 2) Do anything within the board's power to grow our local economy and attract jobs to our community. In these tough economic times one of the top priorities has to be focusing on jobs-both maintaining current jobs and attracting new investment.
- 3) Responsible and Transparent budgeting- I believe that being good stewards of public dollars is extremely important. Leveraging those dollars with good policy that promotes better education, infrastructure and development will lead to better property values and will encourage business growth.

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

- 1) Being a voice of the people- all votes and actions of the board should be governed by those they serve. I feel that my most important responsibility as a board member is to be accessible to the community and to respond to issues as swiftly and effectively as possible.
- 2) Attend all meetings and as many community functions as possible- to really impact the community you have to be an active part of that community. I am already in attendance at many functions and feel that is the best way to keep abreast of the issues and feelings of our Township residents.
- 3) Lead. I know it sounds cliché but the residents of the Township expect their board members to stand up for what's right and to act on issues, not just discuss them. Being a good role model is always a priority.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

I support the Township having this conversation with the City and hope that there are more conversations like it in the future. I believe that it is in everyone's best interest to think outside the box for solutions. Though I cannot yet say that I would support the proposal, because exact numbers are not yet out that show that it is in the best interest of the residents, I can say that I whole-heartedly support the process. In the end if the results are that it is cheaper and there is no loss of service I could definitely support the plan. In this coming budget year I believe the Township will have to look at many of these types of issues as we struggle with falling revenue and rising costs. These types of collaborations will be necessary and I will always support working together to offer excellent service where duplication currently exists.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue

I believe that this is one area where the Township has been leading the way. There are a number of similar programs going on around the State, but the Township's is one of the most active and seemingly successful. This is a tough issue when it comes to certain places because there are a number of homeowners that could be negatively affected. However, in the end I believe that the residents of the Township as a whole benefit from this program. I am supportive of also having a program in place to help those that may be displaced. I definitely believe that the program should continue.

5. Have you owned or been affiliated with any Internet website? If yes, please list domain names?

I own a number of websites: (Not all are active)

www.VoteLonnie.com

www.MyLeadershipVoyage.com

www.SOSLeadershipVoyage.com

www.SaveOurSchoolProductions.com

I am also affiliated with a number of sites:

www.ColemanProductions.com

www.YTownCan.com

I believe this question is aimed at the YTownCan website so I will provide more detail. I was asked to be a blogger for the site. I have not yet written any articles or content for the site. My section of the blog is about the impact that legislation in Lansing will have on our local community. The web designer who designed the website for my campaign also did the design for this blog and used my site as a template, that is the only reason my name has been associated with this site so far, essentially due to copy and paste errors. When I post on the site for my section of the blog, it will be under my own name so that my content can be directly linked to me.

6. What is your experience with township government?

I have been actively involved in our community for a long time. I am a near lifelong township resident, only living outside the Township for 2 years after college when I lived in New York and Kentucky. I am also familiar with the workings of local government because of my job working for the State House. I have attended Township board meetings and have attended numerous meetings with the Township to discuss issues. I have also worked with a number of local officials on an individual basis to address concerns during my tenure in Lansing.

51 Colony Court
Ypsilanti, MI 48197
(734) 645-1968

Charter Township of Ypsilanti
7200 S. Huron River Drive
Ypsilanti, MI 48197
February 4, 2011

Dear Karen and Nancy,

I am writing this letter to state my interest in the vacant trustee position on the Ypsilanti Township Board of Trustees. I had been considering running for a seat in 2012 and view the opportunity of an appointment as a chance to begin serving the township at the board-level even sooner.

I have been a resident of Ypsilanti Township for 13 years (I was born and raised in the Grand Rapids area). Since moving here in 1997, I've been active in service to my community. Specifically:

- I worked on two neighborhood committees collecting signatures to bring street lighting to the Burns Park and the Clubview/Fairway Hills neighborhoods.
- I led the Clubview/Fairway Hills neighborhood watch (NW) for five years, organizing a fund drive that raised \$3000 to replace our aging subdivision signs, leading monthly NW meetings, and instituting an annual neighborhood dessert picnic in the park and a neighborhood-wide yard sale.
- I volunteer for YpsiPride day, and have increased participation by promoting the event in my neighborhood and school.
- With my husband, I lead a Cub Scout den in Pack 495 at South Arbor Academy, where we have a second grader. I am also a Sunday school teacher at my church.

Through these experiences, I have developed an even deeper passion for the welfare of our residents—our jobs, our environment, our future. Serving on the township board would give me a broader opportunity to initiate and support efforts to improve the quality of life of township residents. I have been observing the township's development for the 13 years that I have been a resident. I believe the direction of the township is fundamentally strong: I applaud the actions our public servants have taken to be fiscally responsible and transparent, ensure appropriate development, and clean up areas that have fallen into neglect. I fully support the emphasis on customer service (especially since I have been on the receiving end as a resident).

Unfortunately, the economic downturn has had a major impact on our area, and we have lost some of our tax base. I live on the western edge of the township where there have been rising vacancies in commercial buildings. Ypsilanti Township has a lot to offer to businesses who wish to locate here. Our township is a gem and opportunities abound. I would like to be part of the team that showcases our assets and lures new economic development. My professional experience in public relations and communications would be an asset in this area, and I would leverage these skills in my work as an ambassador for our community.

Thank you for considering my application. I am looking forward to talking with you soon.

Sincerely,

Maria Sheler Edwards

Maria Sheler-Edwards

51 Colony Ct • Ypsilanti, MI • 48197

marialyn@umich.edu

734-645-1968 (cell)

Qualifications

- More than 10 years of experience coordinating media and public relations in educational and corporate environments
- Master's degree in Written Communication, with an emphasis on public relations and professional writing
- Strong interpersonal skills, and the ability to work successfully both independently and in team environments
- Top-notch proofreader and editor

Experience

University of Michigan Sept 2006 to present
Communications Specialist, Senior Ann Arbor, MI

- Plan, coordinate and implement strategic communication campaigns on IT security topics
- Write and edit online and print publications, and review web analytics
- Plan and publicize a major annual conference for faculty, students and IT professionals that features nationally-known speakers
- Manage graphic designer and graphic design budget
- Manage the unit liaison program for a central IT security office

Ford Motor Company May 1999 to Sept 2006
Public Affairs Associate Dearborn, MI

- Created and disseminated company newsletter on security awareness and other regular communications
- Managed multi-million-dollar safety campaign designed to educate public on booster seats usage. Included administering budget; leveraging agency and partner relationships; planning and implementing media events; writing speeches and publicity materials; and developing future campaign ideas
- Provided strategic communications and logistical support for communication efforts regarding automotive safety
- Planned and implemented media events, including auto show press days, technology demonstrations and product test drives

Eastern Michigan University 1994 to 1998
Graduate Assistant – College of Technology Ypsilanti, MI

- Designed, wrote and produced bi-annual alumni publication
- Planned and implemented public relations events

Education

Eastern Michigan University 1998
MA in Written Communications Ypsilanti, MI

- Emphasis on public relations and professional writing
- 12 additional graphic design credits

University of Michigan 1991
BA in English, Minor in Social Sciences, LSA Ann Arbor, MI

- Secondary teaching certificate (expired), School of Education

Trustee Candidate Questions and Answers, submitted by Maria Sheler-Edwards

1. As a trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

- Provide and sustain services that support the safety and quality of life of the citizens. A successful community needs to excel in three areas: safety, shopping and schools. The Township has a lot of influence over the first two and as a Trustee, I will be constantly looking for ways to improve our public safety and our business tax base. My experience in public relations is a valuable asset for building a strategy to market our area to companies looking at eastern Washtenaw County. We are an untapped market in many respects. As a citizen, I have worked toward improving the safety of my neighborhood through my involvement with the Neighborhood Watch. As a Trustee, I would welcome the opportunity to work with other groups of citizens who are invested in improving the safety of their homes and neighborhoods.
- Be accountable with taxpayers' money, and provide the most service for the money. Government needs to be affordable, especially in this economy, and I believe that the smart use of technology is one way to manage costs while improving customer service. I would also look for other money-saving strategies, such as identifying partners (like a school system) with whom the Township could combine large purchases, in order to negotiate better prices. To the extent that we can save money and help other institutions, these partnerships can help contribute to the success of the region.
- Implement the master vision for the township's growth and development. The economy has had a major impact on the tax base in Ypsilanti, and state funding is shrinking. The Board needs to be proactive in rebuilding the tax base in the Township by making the area attractive to the right mix of commercial and residential development. I would aggressively seek to redevelop brownfield space, which in the long run will also help protect one of our assets--open green space.

2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

- A Trustee's first responsibility is to serve the citizens of the Township. As a citizen, I am already an active volunteer in the community. As a Trustee, I would expand my service to seeking timely and affordable solutions to problems, working for the safety of our citizens (both in the real world and online), and continuing to build an attractive community where we are all proud to live.
- Secondly, as a public servant, a Trustee has a responsibility to be an advocate. I think an important part of this job is to get out into the community and talk to people, hear their concerns, and look at all sides of an issue in order to make the right decisions. This is not a job that can be done behind a desk. In my career in public relations, I know the value of listening and the importance of two-way communication.
- Finally, I believe that the third responsibility of a Trustee is to be accountable. As the title implies, the citizens trust the members of the Board to run the business of the Township

smoothly and with transparency. A Trustee needs to show up, take on the issues, and perform the work with integrity, and that is how I tackle every job I do.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the status quo.

Safety is a major concern for both residents and businesses, and can be a big factor in the decision to locate in an area. Taxpayers pay for and deserve quality AND quantity when it comes to police on the street. I am in favor of exploring any option that would allow the Township to provide the right level of quality law enforcement service at a cost that is sustainable and allows for local control. It's reasonable to explore the possibility of collaborating on a service that ultimately could be a strength for the entire Ypsilanti region. The Ypsilanti area also has a great library system that serves the city and township, as well as an efficiently-run community utility authority. The bottom line, however, has to be providing the most value to the taxpayers of Ypsilanti Township.

4. The Township has been actively engaged in ordinance enforcement to reduce blight. Could you provide your thoughts on this issue and whether you believe this is an effort that should continue.

I subscribe to the "Broken Window" theory, which is to say an unfixed broken window invites vandalism and crime, and sends a message about what is tolerated in a community. The efforts that Mike Radzik and the Township have taken to reduce blight show that crime and vandalism are not welcome in our community. They show that Ypsilanti Township is safe and attractive environment to locate a business or buy a home or raise a family. To further this end, I have been a vigilant partner of the Township in my own neighborhood, by reporting vandalism when it appears and picking up litter on the street and in the park. I hope that I am contributing in a small way to the Township's growing reputation for reducing blight. I would enthusiastically support this effort as a Trustee.

5. Have you owned or been affiliated with any Internet websites? If yes, please list domain names.

- I create the content for a University of Michigan website devoted to cybersecurity (<http://safecomputing.umich.edu>), and I am a co-chair in the Washtenaw Cybercitizenship Coalition (<http://washtenawcybercoalition.org/>).
- I also have two Twitter accounts (mariasheler and SUMITCon) that I use professionally to promote cybersecurity events at U-M.
- Finally, I have a LinkedIn account (Maria Sheler-Edwards), as well as a Facebook page at <http://www.facebook.com/maria.sheler>, which I use to stay in touch with family and friends.

6. What is your experience with township government?

I led the Clubview/Fairway Hills Neighborhood Watch group for five years. During this time, I met many of the Board members and staff members of the Township, some of whom attended our meetings. I have also attended Board meetings, and have communicated with the Park and Rec dept and Clerk's office frequently to report vandalism or ask questions regarding area improvements. The responses to my questions and requests have always been extremely courteous and timely. I would be proud to be a member of this group.

Letter of Interest

Submitted By Carol A Simmers

701 Dons Dr
Ypsilanti Mi 48198
734. 485-3214

buckwheat.simmers@gmail.com

It is my intent to apply for the vacancy of Ypsilanti Township
Trustee.

Resume:

Worked for Comerica Bank from 1975 to 2010

Currently Retired

My success and achievements range from :

1. Top customer service
2. Highest achievements in financial banking (loans,dollars created,and sales for our banking center)
3. Chairmans Circle Award in 2003
4. Million Dollar Investment Club Award for 5 yrs in a row

Ypsilanti Township Trustee
Candidate Questions
Answers by Carol A Simmers

1. Budget
2. Growth
3. Employment

1. Resolution
2. Teamwork
3. Honesty

#3. I think we should always keep a open mind to other alternatives while supporting one another as a community for economical growth, we need change occasionally to keep up with the times.

#4. Everyone should be concern with blight. The appearance of our community would mean a lot to an outsider that might want to live in our town.

#5. No

#6. Currently and Proudly serving as a Greens Commissioner

Karen Lovejoy Roe
Ypsilanti Township Clerk
Jan,24,2011

I have included my resume for consideration of the open position of Trustee.
As a 45 year resident of the Township I am eager to serve.. My experiences in public
administration as well as my education qualify me to serve.

Yours In Public Service,
Mattie Odessa Smith
Mattie Odessa Smith
1966 Mary Catherine
Ypsilanti Mi,48198
734-4828330

2011 JAN 25 AM 11 45

RESUME

Mattie Odessa Smith
1966 Mary Catherine Street
Ypsilanti, MI 48198
(734) 482-8330

Education

Eastern Michigan University
Enrolled in Ed,D program at Eastern Michigan University
Studied at Harvard for Diversity in Education
Specialist Degree in Educational Administration (All but dissertation completed - 1992)
Superintendent Certification - completed 1992
Central Office Administrator Certification - completed 1992
Completed 48 hours beyond M.A. Degree - May, 1991
Elementary Principal Certification - 1990
Administrator's Academy Certification - 1987
Master of Arts in Education - 1979
Concentration: Social Foundation of Education
Bachelor of Science in Elementary Education - 1962

Michigan Department of Education 1987-1991
Success Leadership Training - Effective Schools Certification

American Association of School Personnel Administrator 1992
Personnel Academy Training

Michigan Negotiators Association 1992
Labor Relations and Negotiators Academy Training

Michigan State University 1992
Personnel Management Training - Human Resources Specialist

Padgett Thompson 1992
Basic Supervision Seminar

Michigan State University 1992
Administering the Labor Contract

Career Teacher Development Specialist ,Warrendale Charter Academy 2004-2006

Assistant Executive Director, *King Academy Charter School.* 1998-2000
Mentor Teacher Consultant.
Consultant for instructional delivery
Responsible for mentoring teachers and their instructional delivery

Adjunct Faculty/Education Dept. Professor, *University of Michigan-Flint* 1996-1998
Responsible for course lecture, field placement of students at sites in the flint community, supervision and evaluation of students in the teacher education program.

Professional Societies

Consultant/Member, Multicultural Guidelines committee, Michigan Department of Education
Consultant/Eastern Michigan University
Consultant/Michigan State Department of Education
Consultant/University of Michigan Programs for Educational Opportunity
Consultant/Programs for Asian Studies in Education
Member, Michigan Council of Social Studies
Member, Michigan Association for Bilingual Education
Member, Advisory Board for Teenage Parents
Member, S.O.S. Community Crisis Center
Member, MASCD, Michigan Association for Supervision/Curriculum Development
Member, MNS, Michigan Negotiators Association
Member, AASA, Michigan Association of School Administrators
Member, AASPA, American Association of School Personnel Administrators
Member, GLASCUS, Great Lakes Association of School, College and University Staffs
Member, Delta Sigma Theta Sorority, Incorporated

Awards and Honors

Leadership Award – Recruitment of Minorities, 1993
Multicultural Award, Outstanding Educator, MEA, 1982
Michigan State Ethnic Studies Program, Tanzania, Africa, Summer 1979
Fullbright Scholarship Award

References

Available upon request

From: Karen Lovejoy Roe
To: Wrybkowski, Nancy
Date: 2/11/2011 11:21 AM
Subject: Fwd: Trustee Vacancy Canidate Questions

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Karen Lovejoy Roe
Clerk
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197
734-484-4700

>>> On 2/11/2011 at 10:13 AM, in message
<20110211071310.F46CF03C@resin07.mta.everyone.net>, ""
<odessasmith@netscape.com> wrote:

> Feb, 11, 2011

>

> I feel that the three most important priorities of the Township Board are;

> Manageable of all of the township resources.

> Safety of the residents. The establishment and enforcement of regulations.

>

> The three most important responsibilities of a Trustee are;To attend the

> meetings ,To be informed of the issues which are of concern to the

> citizens;To make decisions based on the best data.

>

> I feel that if collaborative law enforcement will meet the needs of the

> citizens more effectively ,we should explore it.

>

> Township blight is a very serious problem. Rigid enforcement is a must if we

> are to keep our community,sanitary, clean and the streets passable.

>

> I have not.

>

> My experience with township government has been to see the protective

> measures enacted over the past 40 years. My experiences have been to work on

> elections The garbage and leaf collection has been superior .All

> communications with the office ,in person or by phone have been meet with

> resolutions I can see that the government is there to serve the need of its

> citizens.

>

>

> Netscape. Just the Net You Need.

SA TRUDY SWANSON-WINSTON

1029 Buick

Ypsilanti, MI 48198

(734) 487-3904 (H)

(734) 972-6024 (C)

satswanson@hotmail.com

February 8, 2011

To: Karen Lovejoy-Roe

Please accept this as my notice to apply for the vacant position on the *Ypsilanti Township Board of Trustees*. I have included a copy of my resume which summarizes my qualifications to fill this position.

As you know, I am a lifetime resident of Ypsilanti and have spent the last 14 years as a member of the Ypsilanti City Council representing Ward I, eight (8) of those years were served as *Mayor Pro-Tem*. My involvement as a member of council gave me invaluable experience in understanding the demands of governing a municipality especially as a policy maker. Issues such as fiscal responsibility, land use, community engagement, developing partnerships are areas that I have gained a great deal of insight and which I think will be invaluable in my role as a member of the Township Board of Trustees.

I recently married and relocated my resident to the township and plan to make this my home. It is my sincere desire to play an active and positive role in the Township's future and I can think of no better way to begin than by being a member of Township's Board.

I look forward to meeting with you on February 15th and if you need to get in touch with me, please do so at the numbers listed above.

Thank you!

Sincerely,



SA Trudy Swanson-Winston

SA TRUDY SWANSON-WINSTON

1029 Buick

Ypsilanti, MI 48198

(734) 487-3904 (H)

(734) 972-6024 (C)

satswanson@hotmail.com

EDUCATION

Ypsilanti High School, Diploma

Tennessee School of Religion and Education, Theological Degree

Certification in Mediation Management

EMPLOYMENT

- University of Michigan Dietetics, Messenger Services
- Spearheaded a pilot Program in Messenger Services
- Operation Room Assistant as a Stock Keeper and Cast Technician
- Hospital Communication Paging Operation

CITY OF YPSILANTI

- City of Ypsilanti City Council Ward I Representative
- Mayor Pro-Tem

COMMUNITY SERVICE ACTIVITIES

- Executive Board for the South Eastern Michigan Council of Governments
- Vice Chair of SEMCOG Transportation Board
- Washtenaw County Community Action Board
- Currently Vice Chair of the Community Action Board
- Member of the Ypsilanti Community and Economic Development Corporation Board of Directors.

YPSILANTI TOWNSHIP TRUSTEE VACANCY CANDIDATE QUESTIONS

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance?

- Law Enforcement
- Economic Development and job creation which includes attracting new businesses
- Governance which include compliance with state and federal laws and the delivery of efficient services to Township Residents..

In addition, I think that board should exhibit a:

- Love and compassion for the people of the Township
- Ability to remain open minded without drawing quick conclusions
- Flexible attitude and maintain an open mind toward innovation, researching new ideas, maintain efficient services, track new business opportunities and create new jobs.

2. As a Trustee, what do you feel are your three(3) most important responsibilities

- Governance is always priority number one any public official
- Collaboration-in this day and age, no one entity can be totally effective. It is important that we develop collaborative relationships with other governmental and no-governmental entities in the region
- Finance- Transparency is one of the key elements of good governance.

3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

I think it is important to look at current state policy to see how this supports a collaborative model.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could your provide your thoughts on this issue and whether you believe this is an effort that should ber continued.

I am a supporter of the Township current efforts to address the issue of blight especially when it affects the general safety of the residents and the general of their property and the surrounding property. Township resident deserve the courtesy of maintaining the value of their property and blight junk or off caster materials shouldn't be placed outside ones property. It's important to maintain the general appearance of all property in the Township.

5. **Have you owned or been affiliated with any internet website? If yes, please list domain names.**

No.

6. **What is your experience with township government?**

As I outlined in my resume, I have been on Ypsilanti City Council for 14 years eight (8) of those as Mayor Pro-Tem. Many issues have come before the council involving partnerships or collaboration between the City of Ypsilanti and the Township that I have had an active role in participating. Of course, I believe it is only prudent for the City and the Township to develop a collaborative model simply because we share similar problems such as police services, land use issues, developing and maintaining a tax base, job creation. I would also like to point out that having served in a governance role with the City, I am very familiar with the roles and responsibilities of Board members and I believe this singular experience proves me with an advantage in assuming the role of Trustee member without major training or preparation.

11 February 2011

To: The Township Board

From : Kenneth Totten, Candidate

Re: Trustee Vacancy

To The Distinguished Board:

I am seeking your consideration for the privilege to serve as Trustee in this great township. With my appointment, you will insure continuity of sound government, clarity and focus, and consistent leadership that our constituents have become accustom to.

This is an opportunity and a challenge that you and I must meet with boldness and honesty. It is an opportunity for me to serve with passion the people that I hold so dear. It is a challenge for you to select a colleague that does not represent a recycling of the antiquated ideas and concepts that continually feed the graveyard of stagnation.

My varied background and education has prepared me for the progressive road ahead. These experiences have refined and cultured the condition conducive for creative thinking. With a forward look and reflective sight, you can be confident that I will deliberate this office with the skill and resolve required for this level of service.

I look forward to your appointment.

Sincerely,

Kenneth Totten

enc

KENNETH TOTTEN

1344 ARROYO DR
YPSILANTI, MI 48197

734-645-5075

kentotten@netzero.com

OBJECTIVE

SEEKING EMPLOYMENT IN A PROFESSIONAL ENVIRONMENT, ENABLING ME TO UTILIZE MY EXPERIENCE IN FEASIBILITY STUDY, PROGRAM DEVELOPMENT AND ADMINISTRATION, COST RECOVERY AND CASH FLOW ANALYSIS.

EXPERIENCE

TREE HOUSE REALTY GROUP

2007-PRESENT

QUALIFIED BY A THOROUGH KNOWLEDGE OF THE REAL ESTATE BUSINESS WITH EMPHASIS ON HARD TO MOVE ASSETS SUCH AS BANK REOS, CORPORATE HOLDINGS AND ESTATE SALES. MY ATTENTION TO DETAIL AND DEDICATION TO THE PROPOSITION OF COMPLETE SERVICE, MAKES ME ESPECIALLY WELL EQUIPPED TO PROVIDE THE PROPER GUIDANCE FOR CURRENT AND FUTURE CLIENTS.

KELLER WILLIAMS REALTY, YPSILANTI, MI

REALTOR, 2000-2007

ADVISING CLIENTS ON THE MARKETABILITY OF THEIR PROPERTY THROUGH THE USE OF PUBLISHED DATA AND ACTIVE LISTINGS TO EVALUATE TRENDS. THEN, DRAWING FROM MY KNOWLEDGE OF THE MARKET, THIS INFORMATION IS EXTRAPOLATED IN ORDER TO DETERMINE VALUE. I HAVE ACHIEVED MY GRADUATE REALTORS INSTITUTE (GRI) STATUS WHICH QUALIFIES ME IN IDENTIFYING INVESTMENT ALTERNATIVES AND THE BENEFITS OF OWNING INCOME-PRODUCING VS. AMENITY REAL ESTATE. MORE THAN THIRTEEN YEARS EXPERIENCE IN CASH FLOW ANALYSIS AND THE ACQUISITION, OPERATION, AND DISPOSITION OF REAL PROPERTY.

STATE OF MICHIGAN, WHITMORE LAKE, MI

YOUTH SPECIALIST E9, 1995 - 2004

MANAGING THE FLOW OF STRUCTURED ACTIVITIES--COUNSELING, FAMILY SESSIONS, GROUP THERAPY AND GROUP TALKS WHILE MAINTAINING AN ENVIRONMENT THAT IS CONDUCIVE TO LEARNING, ALLOWING THE RESIDENTS TO COMFORTABLY ENGAGE IN THERAPY CRITICAL TO THEIR SOCIAL DEVELOPMENT. MY EXPERIENCE IN CRISIS INTERVENTION AND ANGER REGRESSION ESPECIALLY QUALIFIES ME IN THE ABILITY TO PROBLEM SOLVE AND MANAGE WITHOUT CONFLICT.

MALLINCKRODT SENSORS SYSTEMS, ANN ARBOR, MI

MANUFACTURING ENGINEERING TECH, 1989 - 1994

WROTE AND CONDUCTED DEPARTMENTAL STUDIES WHICH WERE DESIGNED

TO SAVE MONEY AND BETTER COORDINATE THE ACTIVITIES ASSOCIATED WITH THE MANUFACTURING PROCESS. RESULTS: SAVED THE COMPANY \$2 MILLION IN FISCAL YEAR 1991. DEVELOPED AND IMPLEMENTED A TRAINING PROGRAM FOR ALL TECHNICIANS EDUCATING THEM ON THE PROTOCOL OF THE MANUFACTURING ENGINEERING DEPARTMENT. THIS ALSO INCLUDED WRITING S.O.P. 'S (1992) CREATED A DOCUMENTATION SYSTEM THAT ENABLED WORKERS TO ANTICIPATE AND TROUBLESHOOT EQUIPMENT REPAIRS, WHILE PROVIDING VALUABLE INFORMATION ON THE FREQUENCY, TIME CONSUMED, PARTS AND TOOLS USED, AND CAUSE FOR EACH REQUIRED JOB.(1990) COLLABORATED WITH MANY DEPARTMENTS ON THE STRUCTURE OF A "REQUEST FOR REPAIR " FORM. DIRECTLY RESPONSIBLE FOR MORE THAN \$14 MILLION IN EQUIPMENT, SUPPLIES AND PRODUCT. GENERAL DUTIES: CONSULTING WITH CONTRACTORS AND REPRESENTATIVES, PURCHASING, TEAM BUILDING, TRAINING, VISITING LOCAL VENDORS, TROUBLESHOOTING, MAINTENANCE AND REPAIR OF PROCESS EQUIPMENT, BUILDING PROTOTYPES, FIXTURING, WIRING AND INVENTORY CONTROL.

EDUCATION

WESTERN MICHIGAN UNIVERSITY, KALAMAZOO, MI

B.A., BUSINESS MANAGEMENT, 1986

ADVANCED COURSES INCLUDING FUNDAMENTALS OF MANAGEMENT, MANAGEMENT ANALYSIS AND BEHAVIOR, MANAGEMENT ANALYSIS AND ORGANIZATIONAL DESIGN, PERSONNEL MANAGEMENT, ORGANIZATIONAL BEHAVIOR, ADMINISTRATIVE BEHAVIOR, ACCOUNTING AND FINANCE.

WASHTENAW COMMUNITY COLLEGE, ANN ARBOR, MI

Associate, GENERAL STUDIES, 1983

Answers To Candidate Questions:

1) I feel that the top priority of the Township Board Is to oversee the financial well being of the Township as well as make any decisions concerning roads, utilities and public grounds within the Township. Secondly, establishing policy for the township and allocating resources necessary to fulfill these policies. Lastly, The Township Board is responsible for the purposes of property taxation.

2) The most important responsibilities I believe are:

- i. Delivering and sustaining services to citizens; this of course includes our corporate residents(i.e. fire and safety, ambulance service, etc).
- ii Being accountable to tax payers to investigate ways to provide the highest level of service to its residents.
- iii Managing the Township budget and financial records which includes preparing an annual financial budget.

3) I support collaborative law enforcement because it would allow the Township the ability to consolidate resources and talent which enhances our collective skill sets. While this cooperative effort will increase capacity, it also helps build relationships with our adjacent community.

4) Having once lived in a city that did not enforce ordinance conformity, I have witnessed the negative impact that it has on a community. It says a lot about the city's government and concern it has for its people.

5) I do not own and I am not affiliated with any internet website.

6) This will be my first time holding political office of any kind which makes me a valuable untapped resource.

BILLY D. WILLIAMS
BWILLIAMS@BODMANLAW.COM
313-393-7572

2011 JAN 27 PM 4 11

January 27, 2011

BODMAN LLP
6TH FLOOR AT FORD FIELD
1901 ST. ANTOINE STREET
DETROIT, MICHIGAN 48226
313-393-7579 FAX
313-259-7777

Brenda Stumbo
Ypsilanti Township Supervisor
7200 South Huron River Drive
Ypsilanti, MI 48197

Re: Appointment as Ypsilanti Township Trustee

Dear Ms. Stumbo:

bodman
ATTORNEYS & COUNSELORS

It has come to my attention that Ms. Sizemore has officially tendered her resignation as an Ypsilanti Township Trustee after many years of service to the township.

Please accept this letter as a request for appointment to Ms. Sizemore's former position. Please call me at home or at my office with any questions or concerns that you or your colleagues may have as it relates to this request.

Very truly yours,



Billy D. Williams

cc: Karen Lovejoy Roe
Larry Doe
Jean Hall-Currie
Stan Eldridge
Mike Martin

RECEIVED
SUPERVISOR'S OFFICE

JAN 28 2011

YPSILANTI TOWNSHIP



BILLY D. WILLIAMS
7808 Trollers Park Street
Ypsilanti Township, Michigan 48197
(734) 340-2178 (home)
(313) 393-7672 (office)
bwilliams@bodmanlaw.com

INTRODUCTION: My goal is to secure a position with a rapidly advancing company where I may have the opportunity to utilize my education, proven skills and abilities.

EDUCATION:

WAYNE STATE UNIVERSITY
Detroit, Michigan
Master of Science Candidate: Expected Graduation Winter 2012
Major: Criminal Justice (*Expert in Maximum Security Correctional Facilities*)
GPA: 3.00

WAYNE STATE UNIVERSITY
Detroit, Michigan
Bachelor of Arts: August, 2001
Major: Psychology
GPA: 3.00

EMPLOYMENT HISTORY:

April 1983 - Current
Bodman Law PLC
Detroit, MI 48243
Word Processing Departmental Director/IT Supervisor
Duties: Supervise Word Processing Department of a major corporate law firm with locations in Detroit, Ann Arbor, Troy, and Cheboygan, Michigan. Directly responsible for full-time and part-time employees. Developed, maintained and updated templates for Comerica Bank and Bank of America forms. Creation and editing of various legal documents, including banking, real estate, intellectual properties, litigation, etc. Also responsible for handling all work schedules, including o/t and special assignment requests for client closings. Additional responsibilities include training new hires and current employees on new system techniques and firm procedure. Responsible for interviewing, hiring and terminating employees. Experience with Word, Word Perfect, Excel, Visio and other software packages as well as Imanage document cataloguing systems.

January, 1981 – April 1983
Honigman Miller Schwartz & Cohn
Detroit, MI 48226
Duties: Word Processor for large corporate law firm in downtown Detroit. Responsible for typing and editing legal documents such as briefs, trusts, etc. Worked as lead operator.

January, 1976 – August, 1980
United States Coast Guard
Duties: Worked at various Coast Guard stations nationwide. Responsible for search and rescue efforts on the nations' intercoastal waterways as well as search and seizure of illegal drugs. Also responsible for issuing regatta permits for boating activities on the Great Lakes. Worked as a member of the National Ceremonial Honor Guard detail in Washington, D.C. and Alexandria Virginia. Honorably discharged.

COMMUNITY ACTIVITIES:

Washtenaw County Community Action and Workforce Development Board Member - Present
Candidate for Ypsilanti Township Trustee (2008)
Park Commissioner, Ypsilanti Township (2006-2008)
Whittaker Village Neighborhood Association - Board Member (2004-2006)
Audubon Road Neighborhood Association President (2000-2004)

HONORS:

Member of Phi Eta Sigma National Honor Society
Top Secret Security Clearance from the United States Coast Guard

**YPSILANTI TOWNSHIP TRUSTEE VACANCY
CANDIDATE QUESTIONNAIRE**

RESPONSES OF BILLY D. WILLIAMS

1. As a Trustee, what do you feel are the three most important priorities of the Township Board? Please list them in order of their importance.

Response:

- A. To provide the citizens of Ypsilanti Township with a government that is both effective and transparent.
 - B. To do everything within its power to provide the citizens of the Township with services commensurate with their tax dollars. In other words, be a wise and considerate custodian of the people's tax dollars.
 - C. Demonstrate the democratic process by attending all Township Board meetings and listening to, respecting and considering the position of other members of the Board.
2. As a Trustee, what do you feel are your three (3) most important responsibilities? Please list them in order of importance.

Responses:

- A. Attend all Township Board meetings and listen to, respect and consider the position of other members of the Board.
 - B. Make every effort to assist the Board at large with providing the citizens of Ypsilanti Township with a government that is both effective and transparent.
 - C. Be a wise and considerate custodian of the people's tax dollars.
3. The Township is currently exploring the possibility of collaborative law enforcement services with the City of Ypsilanti. Could you provide your thoughts on this issue and also as to whether you support the exploration of alternative services or prefer to remain with the current status quo.

Response:

Without question Ypsilanti Township is no different than any other community in terms of its economic health and stability and efforts *must* be undertaken on all levels to stabilize the Township's budget. Many communities are turning to

collaborative efforts in order to cut operating costs and our Township should be no different. It is the Board's obligation to explore alternative services.

At this time I would not say that I would not support such an alternative, but I would certainly welcome any input or information that would help me make an informed decision as to whether this option is best for our community. I am not opposed to making tough decisions, as long as the Township and its citizens benefit in the long run.

4. The Township has been actively engaged in ordinance enforcement to reduce blight, could you provide your thoughts on this issue and whether you believe this is an effort that should continue.

Response:

Blight or (urban) decay is never good for any community and reflects negatively on both the community and its citizens. Blight is a quality of life issue and can have a direct impact on crime levels and criminal activity within the community. It is akin to the *broken windows theory* which states in part: "that monitoring and maintaining urban environments in a well-ordered condition may help to prevent vandalism as well as an escalation into more serious criminal activity."

Without a doubt, this is an issue that concerns me (as a transplant from Detroit) and one that I would support without hesitation. It is imperative that the current Board continue its efforts to reduce blight and decay in Ypsilanti Township and I believe that it has a responsibility to do so.

5. Have you owned or been affiliated with any internet website? If yes, please list domain names?

Response:

Yes. The domain name is currently no longer in use. However, the name was BillyDWilliamsforYpsilantiTownshipTrustee.org.

6. What is your experience with township government?

Response:

I had the privilege and honor of serving on the township's Park Commission from 2006 through 2008 and acted as the liaison between the Park Commission and the Township Board of Trustees. Additionally, I campaigned for Township Trustee in 2008 and lost being seated by a minimal number of votes.

PUBLIC COMMENTS

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 1, 2011 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge and Mike Martin (arrived at 6:20 p.m.)

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

EXECUTIVE SESSION

A. DISCUSS FORD MOTOR COMPANY TAX SETTLEMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to go into Executive Session to discuss the Ford Motor Company Tax Settlement. The motion carried as follows:

Martin:	Absent	Eldridge:	Yes	Currie:	Absent
Stumbo:	Yes	Roe:	Yes	Doe:	Yes

The Board went into Executive Session at approximately 6:02 p.m. and returned to the Board Meeting at approximately 6:08 p.m.

PUBLIC COMMENTS

Supervisor Stumbo stated since the meeting started at 6:00 p.m., Public Comments would be addressed at 6:30 p.m. if there were more residents in attendance.

MINUTES

A. JANUARY 18, 2011 REGULAR MEETING AND EXECUTIVE SESSION

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the minutes of the January 18, 2011 Regular Meeting and Executive Session. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo provided the following detailed report of meetings she attended with three full-time officials and/or staff:

1/19/11 Clerk Roe, Michael Radzik and I attended County Police Services meeting

1/20/11 Larry Doe and I had a telephone meeting with owner of rentals in West Willow, they have had vacancy's and need some relief from taxes. They do not rent out to public housing vouchers and we agreed to have our assessor review the area and see if it is possible to consider vacancy in the assessment versus taxing based on value. We will continue to review this issue.

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Attended and spoke at the Martin Luther King, Jr. event at Washtenaw Community College with other speakers including State Rep. David Rutledge, Sheriff Clayton and Commissioner Ronnie Peterson

1/24/11 Met with Karen Wallin and Linda Gosselin regarding Assessing Department issues and Ford Motor Company proposed settlement

1/25/11 Met with Jeff Allen regarding Energy Efficiency Collaborative Block Grant and developing a policy for the board to adopt for how to provide grants for business's.

Met with Pastor Lewis regarding the future of Liberty square and other community issues

Met with Jeff Allen and Joe Lawson regarding water shed information and professional services with OHM in regards to storm water management

1/26/11 Doug Winters, Denny McLain, Larry Doe, Karen Roe, Mike Radzik, Ron Fulton, Bill Elling and I attended hearing regarding Liberty Square. Successful outcome and we still have a lot of work to do, this is a huge case and our attorney Dennis McLain will provide an update later in the meeting.

1/27/11 3 FTOs met with Michigan Ability Partners regarding the possibility of working together toward being the eyes and ears of the community. Observing and reporting on vacant, foreclosed and sheriff sale homes in our community. This is a non-profit group working with unemployed individuals to provide skills/confidence to perform work and mainstream them back into the work force. This will be coming to the board hopefully in the next month.

1/28/11 Met with John Hancock and Chief Copeland regarding the arbitration hearing that is scheduled for this Thursday in Detroit. The issue at hand is the removal of wireless device that was attached to township owned property, which is against our policy.

3 FTOs met with Karen Wallin, Mike Radzik and Ron Fulton regarding proposed new ordinance and discussed the employees needed to provide the enforcement

1/31/11 3 FTOs met to discuss township issues

2/1/11 Larry Doe and I met with Yvette Pugh of AT&T to discuss U-Verse in Ypsilanti Township. Ms. Pugh asked that we refer all township requests directly to her and she will respond.

Other updates since last week:

Very concerned that Commissioner Sizemore is not working toward moving the Boat House development forward in our community. He has expressed the desire to hold up approval at the County Park Commission (who is also a partner and he is a county appointee) in exchange for Ypsilanti Township providing a sewer easement thru Hewens creek park. These two are independent projects and I for one don't appreciate thwarting the progress of locating a boat house development that will enhance the park, the young adults who are part of the row team from EMU, Saline and other local high schools. Also, providing opportunities for grant scholarships for young women to attend college for this sport and the three full time officials will be meeting soon with our commissioners

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to ask that they support bringing county dollars and services to our community. The boat house is in Commissioner Sizemore district and he needs to be supportive.

Arbitration hearing with Fire Firefighters that was scheduled in June has been moved to August 30th, this is in regards to how the township budgets and funds OPEB (other post employee benefits)

HR worked with the testing center at Washtenaw County to providing the typing test for the Clerk III position and the building attendants.

Ann Arbor Spark contacted my office today about a potential company locating in the Damattia Park area. They couldn't reveal the company's name but it is a need for engineering center , 30-40 acres and a 120,000 thousand square foot building. The three full time officials will send a letter of support. This is good news.

Pulte homes contacted us regarding the desire to start building homes and acquiring properties in the township. This is good news.

Working with Spark to provide the necessary information to Bosal Manufacturing to expand and add two more lines to their production. This is good news.

In closing, things are looking up and there is not a day that goes by that all of us try to do what we can to locate businesses in our township for our residents to have jobs. There is great hope for the future of our community and we all need to stay positive and keep looking up.

This is the end of the first month of the New Year and I want to thank the staff and professional services for the number of hours that have been spent working on behalf of the residents this month. There has been a lot of time and work put into keeping the community rid of blight, burnt out buildings, safe and clean which will lead to community stabilization. Every person is important to the organization and we are all rowing in the same direction, and this is good news.

CLERK REPORT

Clerk Lovejoy Roe stated her written report was included in the Board Packet and to save time, due to the snowstorm, she would not read it.

TRUSTEE REPORT

Trustee Eldridge stated the Police Services Committee met with the City of Ypsilanti and the consultant on the police services issue. He said the meeting went well and the final report should be available mid to end of March.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated an extensive cleanup had been done at Ypsi Mobile Village and there were only a couple of structures still standing. He said the Township received a check for \$14,935 for the demolition of 1353 Rolling Court, which was destroyed in a fire. Attorney Winters stated the Bunton Road properties were finally demolished.

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Attorney McLain provided an update on the following properties:

1. 7052 St. Andrews: Suit filed in September and the property had been completely remediated by the bank. Action would be dismissed.
2. 2997 Washtenaw (Zeer property): MDOT permit was to be issued and they were moving forward with the closing. Happy Pizza was purchasing the property and they planned to tear down the existing structure and a new structure would be built.
3. Liberty Square: Judge Shelton entered an order requiring the Grove Park Home Improvement Association to maintain the common grounds, to maintain the residential character, pick-up the trash and authorized the Township building inspectors entry into every vacant unit to video tape and photograph, in preparation of the April 7, 2011 hearing.
4. Dairy Mart (Grove Road): Show Cause hearing was set for February 23, 2011 in front of Judge Morris. There was not much progress related to the property maintenance issue.
5. 2147 Moeller: Lawsuit filed on February 1, 2011 and a show cause would be scheduled for March 16, 2011.

Attorney Winters provided an update of the Grove Road Dairy Mart. He stated there was a State Liquor Commission penalty hearing scheduled for January 20, 2011. He further explained that a penalty hearing occurred when an establishment had sold alcohol to minors on three occasions within a 24-month period. Attorney Winters stated everything was being done to have their license revoked.

Attorney Winters provided an update on 1231 Rambling Road, which was destroyed in a fire. He stated he had received a phone call from the contractor stating they would be demolishing the house and the contract would be delivered to the office of McLain & Winters.

Attorney Winters provided an update on the Bottle-n-Basket and stated the lawsuit would be filed by week's end. He stated the site continued to be an eyesore and he had run out of patience and excuses as to why the building had not already been demolished.

Treasurer Doe expressed his thanks and appreciation to the McLain & Winters law firm for all the work they did on behalf of the Township.

PUBLIC COMMENTS

Arloa Kaiser, Township Resident questioned when Commissioner Sizemore decided to tie together the boathouse project and Hewen's Creek sewer project and she asked what she could do to stop it.

Supervisor Stumbo stated she did not know when he decided but they were completely separate projects but Commissioner Sizemore wanted to tie them together. She suggested that Ms. Kaiser contact Commissioner Sizemore with her concerns.

Trustee Eldridge suggested inviting Commissioner Sizemore to the next board meeting.

Supervisor Stumbo stated that due to the blizzard condition, the township offices, 14-B Court and the Community Center would be closed on Wednesday, February 2, 2011.

NEW BUSINESS

1. REQUEST TO ACCEPT FORD MOTOR COMPANY TAX SETTLEMENT

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve the Ford Motor Company Tax Settlement. The motion carried unanimously.

Supervisor Stumbo read the memo from Linda Gosselin, Assessor, which provided a synopsis of the settlement (see attached). She explained this had been going on since 2006 and a Ford Motor Company representative called to request a meeting without attorneys. Supervisor Stumbo further explained the three full-time officials, the Assessor and Ford Motor Company met and came to this resolution. Their original request was a 40% reduction, the Township countered with 20% and Ford Motor Company accepted and waived the interest. She said the settlement would affect the Township, long term but it had been budgeted accordingly.

2. ACCEPT RESIGNATION OF DARCUS (DEE) SIZEMORE FROM THE CHARTER TOWNSHIP OF YPSILANTI BOARD OF TRUSTEES

A motion was made by Clerk Lovejoy Roe, supported by Trustee Martin to accept the resignation of Darcus (Dee) Sizemore from the Charter Township of Ypsilanti Board of Trustees and to approve the process outlined by Supervisor Stumbo. The motion carried unanimously.

Clerk Lovejoy Roe read Trustee Dee Sizemore's letter of resignation into the record.

Supervisor Stumbo outlined the application process as follows:

1. Ask for letters of interest and/or resumes to be sent to the clerk's office.
2. Board members can ask questions that will be compiled, put in writing and sent to each applicant by the Clerk's office, with a request for a response in writing. It would be great if Board Members could think of their questions before Tuesday's meeting. The purpose of the questions is to get a glimpse of the potential trustee's positions, philosophy on issues that our community is facing and our board has been working toward over the past two years.
3. Set a deadline of 12:00 noon on February 11th for acceptance of requests for appointment to the Board of Trustees, making sure the response to questions is included.
4. At the February 15th Regular Board meeting, set aside time for each candidate to give the board and the public a 2-3 minute speaking opportunity on their request for appointment.
5. At the March 1st Regular Board meeting, make the appointment.

Board Members agreed to submit their candidate questions to the Clerk no later than Noon on Friday, February 4, 2011.

Supervisor Stumbo stated that Trustee Sizemore served from 1992-2011 and she had always been active in the community. She said she was a mother first, a UAW member and a devoted public servant. Supervisor Stumbo explained that Trustee Sizemore fought hard for all workers in the community and she was a great asset to the Board. She stated it was sad to see her resign and she would be greatly missed.

**3. REQUEST OF LOMBARDO HOMES FOR AUTHORIZATION OF FIVE
ADDITIONAL BUILDING PERMITS AT CREEKSIDE VILLAGE EAST**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve the request of Lombardo Homes for five additional building permits at Creekside Village East. The motion carried unanimously.

There was no further discussion.

**4. REQUEST TO APPOINT JAVONNA NEEL, ACCOUNTING DIRECTOR
TO THE FIREFIGHTER RETIREMENT BOARD**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to appoint Javonna Neel, Accounting Director to the Firefighter Retirement Board. The motion carried unanimously.

There was no further discussion.

**5. RESOLUTION NO. 2011-4 APPROVING REQUEST OF DAWN FARM TO
CLOSE STONY CREEK ROAD TO TEXTILE ROAD, TO HITCHINGHAM, TO
MERRITT ROAD AND BACK TO STONY CREEK ROAD FOR THE "RIDE
TO RECOVERY" FUND RAISER ON SUNDAY, MAY 1, 2011**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2011-4 approving request of Dawn Farm to close Stony Creek Road to Textile Road, to Hitchingham, to Merritt Road and back to Stony Creek Road for the "Ride to Recovery" fundraiser on Sunday, May 1, 2011 (see attached). The motion carried unanimously.

Clerk Lovejoy Roe read the resolution into the record. She explained the Board approved the road closure at the January 18, 2011 but the Washtenaw County Road Commission required a formal resolution.

AUTHORIZATIONS AND BIDS

**1. REQUEST OF ART SERAFINSKI, RECREATION DIRECTOR TO AWARD
BIDS FOR PRINTING OF ANNUAL PARK AND BOAT STICKERS, DAILY
PARK & BOAT PASSES, "50 & BEYOND NEWSLETTER AND
"DISCOVER YPSILANTI TOWNSHIP" MAGAZINE**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the request of Art Serafinski, Recreation Director to award the bids for printing of annual park and boat stickers, daily park and boat passes, "50 and Beyond" newsletter and "Discover Ypsilanti Township" and award the bid for the annual park and boat stickers to Advantage Marketing Solutions for \$663.00, the daily park and boat passes to Standard Printing for \$265.00, with both budgeted in line item #230-751-000-757-775, reject the "50 and Beyond" newsletter bid, which will be done in-house and the Discover Ypsilanti Township magazine to Advantage Marketing Solutions, not to exceed \$11,000, budgeted in line item #230-751-000-880-000. The motion carried unanimously.

Supervisor Stumbo asked Mr. Serafinski if bids were solicited from local printing companies.

Mr. Serafinski responded that six or seven local companies were sent bid packets but some did not respond. He stated that QPS Printing did respond but their bid was higher. Mr. Serafinski explained that bid packets were sent to 27 companies.

2. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ALLOW FULL-TIME OFFICIALS, DEPARTMENT HEADS AND HIMSELF TO VIEW PRODUCT DEMONSTRATION BY THREE HIGHEST BIDDERS AND TO MAKE A COLLABORATIVE RECOMMENDATION TO THE BOARD FOR CONSIDERATION OF A DOCUMENT MANAGEMENT SERVICE

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to allow full-time officials, department heads and Travis McDugald, IS Manager to view product demonstration by three highest scorers and to make a collaborative recommendation to the Board for consideration of a document management service.

Travis McDugald, IS Manager stated he would like sit down with the three full-time officials and any department heads to come up with the best solution. He explained that what he thought was the best solution might not be the same as what department heads saw as the best solution. Mr. McDugald stressed it was important to get feedback from the departments that would be utilizing the program. He said a collaborative recommendation would be brought back to the Board for consideration. Mr. McDugald stated that all Board Members were welcome to view the presentation.

Trustee Martin questioned if this was the digital imaging that the Board had discussed previously.

Mr. McDugald stated he was correct but it should be viewed as an information management system because the system would manage all information regardless of paper documents, email or electronic documents. He stressed this was not a small change and it was important to get the best possible solution.

Trustee Martin stated the cost was in the \$50,000 range and he understood the internal value but questioned the value it added to the residents.

Mr. McDugald said it would not add direct value initially but it ultimately made employees more efficient, which would make better use of tax dollars.

Trustee Martin said that whatever taxes dollars were available to spend, should have some positive impact on the residents of the township.

Mr. McDugald stressed this was a long-term project that would change the way business was done and the way information was managed. He stated the project would start from scratch, with no managed information and in three years all the back information that would be easily accessible. Mr. McDugald said once the information was stored in a searchable format, then the benefit would come when FOIA requests were received or a resident wished to access the public information.

Trustee Martin said the benefit would then be the efficiencies within the operation of the Township business structure.

Trustee Eldridge asked about the urgency in today's economic climate as to why the Township would spend \$50,000 on this project and why it could not wait one or two years when the economy may be better. He questioned if there were other things that would directly impact and benefit residents on a daily basis, other than this project.

Mr. McDugald stated that speaking from an IT position, he was only looking at the information perspective that he dealt with on a daily basis. He explained that if the project were delayed for two years, it would still cost the \$50,000, coupled with the additional cost to catalogue all the information generated in those two years, which was extremely expensive.

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Clerk Lovejoy Roe stated that what had not been addressed was the fact that the Township was required to be able to provide access to the permanent information and many of the documents were becoming fragile. She said there was a huge expense involved in getting the information in a different format. The two other permanent formats were microfiche or scanning the documents to acid-free paper, 100-year paper, which was even more expensive. She said if the Board chose not to do the digital document system, then the recommendation would be to have the permanent documents scanned to microfiche. She stated that currently, the longevity of the documents was questionable and there was not a site that protected those paper documents. Information on the different solutions to managing the permanent files, including projected cost was provided at an earlier meeting.

Lawrence Johnson, Township Resident stated the additional cost for each year of delay might be useful in making a decision because in this economy, the delay may mean having money to spend on other things.

Trustee Eldridge stated he saw the scoring of each bidder but not the cost affiliated with any of the bids.

Mr. McDugald stated he thought it was best to provide the cost estimates with the recommendation. He explained that after the presentation there might be the need to add additional features or remove an unnecessary feature.

Supervisor Stumbo stated that bids were public and they had already been opened. She said she was disappointed that there were no numbers included and it was impossible to make a decision without numbers attached.

Mr. McDugald stated the bids came in between \$45,000 and \$75,000.

Trustee Eldridge stated it was hard to vote on something . . . He said the assumption was that this project was going to move forward and he was not sure there were enough votes, without numbers.

Supervisor Stumbo said she was not comfortable with it and she had expressed that and she needed the numbers and could not get them. She thought it was ridiculous.

Trustee Martin stated he wanted to see the numbers and do comparisons.

Mr. McDugald stressed that before a decision was made on whom to award the bid, the Board would definitely have the numbers.

Trustee Martin said Mr. McDugald should look at what was needed and based upon that come, back with concrete numbers.

Mr. McDugald explained that was done but his concern was that due to the magnitude of the project, that what he saw may not necessarily be what was best for the Township. He said he wanted to get the insight from the department heads in order to bring back the best possible solution. Mr. McDugald stressed that he thought a presentation would be the best way to get the best solution.

Supervisor Stumbo stated there was a motion and support to allow full-time officials, department heads and him to view product demonstration by the three highest bidders. She said it did say highest bidders and it had to be the three highest scorers because they did not know the bids and to make a collaborative recommendation to the Board for consideration of a document management service.

The motion failed with a vote of two in favor and three against.

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The remainder of the meeting did not record.

STATEMENTS AND CHECKS

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve Statements and Checks, in the amount of \$251,013.39. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 7:10 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

RESOLUTION NO. 2011 – 4

CHARTER TOWNSHIP OF YPSILANTI TEMPORARY ROAD CLOSURE

Resolution authorizing the temporary road closure of Stony Creek Road, to Textile Road, to Hitchingham Rd., to Merritt Road (back to Stony Creek Rd.) on Sunday, May 1, 2011, from 10:00 am until 12:00 pm for the “Ride for Recovery” Dawn Farm Fundraising Event.

WHEREAS, the Township of Ypsilanti has approved the temporary closure of Stony creek, Textile, Hitchingham, and Merritt Roads as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

NOW THEREFORE, BE IT RESOLVED that the Township of Ypsilanti Board of Trustees designates and agrees that Nancy Thom of Dawn Farm be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

I, Karen Lovejoy Roe, Clerk of the Charter Township of Ypsilanti, County of Washtenaw, State of Michigan hereby certify the above resolution is a true and exact copy of Resolution No. 2011-4 approved by the Charter Township of Ypsilanti, Board of Trustees assembled at a Regular Meeting held on February 1, 2011.



Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

EXECUTIVE SESSION MINUTES

1. The minutes of the February 1, 2011 Executive Session will be distributed at the meeting

SUPERVISOR REPORT

- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

CLERK REPORT

February 15, 2011

Submitted by: Karen Lovejoy Roe, Ypsilanti Township Clerk

- **Election** Preparations are currently underway in the Clerk's Office for the **Tuesday, May 3, 2011 election**. This is a county wide election for a proposal for the **Washtenaw Intermediate School District**. We are working daily ordering supplies, communicating with election workers and doing normal preparation for an election.
- We have had several **passport** applications processed the past two weeks, this is a busy time for passport applications, in preparation for spring and summer break and vacation times.
- **Filing and copying** is a key part of what the Clerk's Office undertakes every day. Our office continues to work daily making approximately 600 plus paper copies of files sent electronically and filing then in our paper files.
- **Storage room reorganization and clean out** is almost complete. Our staff has made the transition of storage rooms to create a new expanded, more protected and secured election storage room. Staff has consistently worked on this project for about three months and it is almost completed. The Clerk's office would like to acknowledge the hard work and great cooperation of the maintenance staff. The other departments were also very helpful with identifying files to be destroyed and moved. Without the total efforts of all the staff and all the township departments we could not have been successful in our reorganization.
- **Tax collection** is currently underway in the Treasurer's office and the Clerk's office has assisted the Treasurer's office during this time.
- **AATA** is rolling out county wide meetings as a part of the **transportation strategic plan for AATA**. The meetings and presentations are an effort to have public input on the future of transportation in our county. The residents have expressed concerns for the lack of public transportation to the Ypsilanti District Library. Most of the participants at the AATA presentations have supported a **Smart Growth** transportation plan that focuses on keeping major commercial, recreation and employment opportunities in urban core areas in the county to reduce the costs of services and transportation costs along with maintaining green spaces in our county. It was pointed out during the AATA strategic planning meetings that the plans to build a major recreation facility to serve the eastern side of the county at the Rolling Hills County Park would be in direct conflict with the Smart Growth plan. It was shared that a facility of this magnitude built in the open green space of the county so far removed from the urban cores, without public transportation would create another public facility like the library without public transportation access or the ability to reach this destination by bike or walking due to the lack of bike/walking paths in this area of the county.
- **Reimaging Washtenaw** a group of Ypsilanti and Ann Arbor City, Pittsfield and Ypsilanti Township representatives is moving forward to create a **Corridor Improvement Authority (CIA)** for Washtenaw Avenue. The current state legislation does not allow for a collaborative effort of this size to be in one large CIA so the group has decided to pursue legislative changes to allow all four municipalities to work together on this effort. The public hearings regarding the creation of the CIA are being scheduled in all four communities.

- **Ypsilanti Township will hold our public hearing on March 1, 2011 at 6:30 P.M. for the Reimagining Washtenaw Concept Plan.** The plan is to create the authority and a structure for **inter-local government** cooperation including developing by-laws and to begin formulating goals for capital projects to improve the area for economic development. The concept is to encourage **private and public cooperation and investment** to create a climate for economic growth in the corridor and to create jobs. The financing for these projects will be captured through tax increment financing where current taxes will continue to flow directly to the municipalities involved and new investment and new tax dollars will have a portion used as approved by the municipalities to fund the goals. Grants are also being applied for currently to help fund the operation of the CIA along with other projects in the Washtenaw Avenue Corridor.

The Reimagining Group is hosting a public meeting for the businesses and others in the corridor at Paesano's on Wednesday, February 23rd from 7:30 AM – 9:00 AM. Everyone is invited.

- At the February 1st board meeting, the Board rejected the request to allow the three full-time officials and department heads to view a product demonstration pertaining to proposals on the **digital document/information management**. The Board approved seeking the proposals at the October 5th Regular Meeting.

During the discussion, Board Members and residents raised questions concerning:

1. Financial benefit to Township residents
2. Cost associated with delaying implementation

For approximately two years, a group of employees, department heads and elected officials have been diligently researching the best solution for this type of document/information management system.

The detailed overview provided to the Board at the September 14th board meeting consisted of information pertaining to seven Township departments at the Civic Center.

Currently:

- 750,000 copies are made per year at a cost of \$11,890.00

Conservative projected reduction in copies (with digital system):

- 200,000 copies per year at a cost of \$3,382.00
- The reduction in copy and paper costs per year for 7 departments would be \$8,500.00

Cost associated with delaying implementation:

- \$8,500 per year including copy cost and paper cost

The information presented did not include the Fire Department, Recreation Department or Hydro Station files. Also not included in the overview was the cost associated with purchasing file folders and storage boxes.

Savings would be further increased by the reduced wear and tear on our copiers and substantially extend the life of the copiers and provide substantial savings in future copier replacement costs.

The yearly maintenance cost would offset some of the yearly savings on the copying and paper costs.

- **Microfilming permanent files would require estimated annual costs of \$5,000/per year.** (This annual cost does not include the initial cost of microfilming all permanent back files which is estimated to be a one-time cost of \$25,000)

Microfilming would only be for permanent records and still require the \$11,890.00 per year expenditure for paper and copying costs.

Based upon the extensive research and time staff has spent over the past two years **every day the township delays implementation of a document/information system the amount of annual costs and volume of paper files are going up exponentially and the savings are being lost in a compounded manner.** The value to residents is significant in cost savings, compliance with state retention regulations and efficiency in streamlined work flow, along with efficient document/information management as explained in detail in the Document Management Overview distributed in September of 2010.

- **Trustee Vacancy and Applications-**We have spent a large amount of time working with township residents in regards to communicating and processing a good number of letters of interest, resumes and answers to board questions in preparation for the board meeting. It has been a pleasure working with so many qualified and great township residents. We owe a great deal of **thanks to Nancy Wrybkowski** for her diligent efforts in notifying the press and working with myself and residents during the process over the past two weeks.

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
JANUARY 1, 2011 THROUGH JANUARY 31, 2011

Account Name	Beginning Balance	Cash Receipts	Cash Disbursements	Ending Balance
101 - General Fund	4,892,082.51	1,093,042.14	1140747.79	4,844,376.86
101 - Payroll	83,590.29	799,144.61	793,520.21	89,214.69
101 - Willow Run Escrow	141,173.20	21.85	0.00	141,195.05
206 - Fire Department	2,993,106.42	26,721.03	279,584.43	2,740,243.02
208 - Parks Fund	24,299.16	3.71	362.11	23,940.76
211 - Bicycle Path	63,297.90	8.72	28,586.00	34,720.62
212 - Roads/Bike Path/Rec/General Fund	593,322.57	5,228.48	26,512.36	572,038.69
225 - Environmental Clean-up	443,091.17	68.59	0.00	443,159.76
226 - Environmental Services	3,717,409.18	421.99	187,400.45	3,530,430.72
230 - Recreation	117,855.74	40,373.33	45,193.81	113,035.26
236 - 14-B District Court	0.00	100,003.38	38,376.74	61,626.64
244 - Economic Development	66,992.23	10.37	0.00	67,002.60
245 - Public Improvement	421,264.90	65.21	0.00	421,330.11
248 - Rental Inspections	4,686.70	1,000.67	3,392.18	2,295.19
249 - Building Department Fund	256,563.21	13,157.68	22,538.31	247,182.58
250 - LDFA Tax	304.35	0.05	0.00	304.40
252 - Hydro Station Fund	471,887.40	18,395.46	13,739.95	476,542.91
266 - Law Enforcement Fund	2,226,019.89	167.45	60,745.20	2,165,442.14
280 - State Grants	18,332.52	2.84	0.00	18,335.36
283 - Neighborhood Stabilization	14,925.00	50,002.01	57,649.00	7,278.01
301 - General Obligation	472,216.43	54.41	0.00	472,270.84
396 - Series "A" Bond Payments	1,608.68	0.25	0.00	1,608.93
397 - Series "B" Cap. Cost of Funds	6,668.53	10,001.04	7,242.13	9,427.44
398 - LDFA 2006 Bonds	76,199.86	11.79	0.00	76,211.65
498 - Capital Improvement 2006 Bond Fund	347,133.58	53.74	0.00	347,187.32
584 - Green Oaks Golf Course	143,024.64	22.07	23,683.32	119,363.39
590 - Compost Site	1,132,100.15	6,573.91	16,332.92	1,122,341.14
595 - Motor Pool	430,221.79	66.57	1,915.03	428,373.33
701 - General Tax Collection	12,851.13	5,795.86	13,977.00	4,669.99
703 - Current Tax Collections	10,432,835.37	2,550,610.51	1,878,066.45	11,105,379.43
707 - Bonds & Escrow/GreenTop	665,436.12	21,069.09	43,230.00	643,275.21
708 - Fire Withholding Bonds	129,400.09	20.03	0.00	129,420.12
893 - Nuisance Abatement Fund	90,304.10	451.21	0.00	90,755.31
ABN AMRO Series "B" Debt Red. Cap.Int.	85,300.34	1.53	6,013.13	79,288.74
Comerica Series B Bond	2,117.10	0.27	25.00	2,092.37
GRAND TOTAL	30,577,622.25	4,742,571.85	4,688,833.52	30,631,360.58

TRUSTEE REPORT

THERE IS NO WRITTEN TRUSTEE REPORT

ATTORNEY REPORT

GENERAL LEGAL UPDATE

To: Karen Lovejoy Roe, Clerk

From: Sandy Andresen, Chair Non-Motorized Study Committee

Regarding: Request to Present to the Ypsilanti Township Board of Trustees

Date: November 23, 2010

I am requesting that the "Charter Township of Ypsilanti Non-Motorized Pedestrian/Bicycle Pathway System: Non-Motorized Facilities Inventory, Analysis, and Planning Study" be presented to the Ypsilanti Township Board of Trustees at their December 7, 2010 meeting for their approval and adoption.

Because of the size of the document, the "Study" is available to trustees on CD's and hard copies for their review. A short powerpoint presentation will be made at the Board meeting to provide a quick capsule summary of the plan for the Board members and the audience.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



**Office of Community
Standards**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Planning Commission
From: Joe Lawson, Planning Coordinator
Date: September 28, 2010
Re: Non-Motorized Pathways Plan

Please find attached a copy of the proposed Non-Motorized Pathways Plan presented by the Township Parks Commission. The Parks Commission is requesting a motion of recommendation to the Township Board of Trustees.

In reviewing the provided document, I offer the following comments;

- Acknowledgements – Recommend placing the Board of Trustees at the top of the acknowledgements page, then the Parks Commission, Plan Committee etc...
- Page 4 – “In 2007, while cyclists were attempting to navigate roads built for cars, 698 were killed and more than 44,000 were injured in collisions with those motor vehicles.” Is this a State wide statistic or a nationwide statistic? Recommend clarification.
- Page 8 – Change “Community & Economic Development Department” to “Office of Community Standards”.
- Page 9 – “Since the committee was not composed of engineers, no designation was made as to whether the curb cut was in compliance with current ADA standards.” – Recommend revising this sentence to state something along the lines of; “The pathways surveyed were not evaluated to their compliance with the current American with Disabilities Standards (ADA). Each individual intersection will need to be evaluated by a certified professional at a later date.”
- Page 9 – Third paragraph; the acronym WATS is utilized within the first sentence and later spelled out without the same paragraph. It is recommended that the acronym be spelled out the first time it is utilized.
- Page 10 – The second set of bullet points are in a different font than the rest of the text. Not sure if this is an oversight or intentional.
- Page 15 – “These grants are being awarded for the first time in 2010, and Ypsilanti Township has been awarded.” – Please explain what projects or funding has been awarded to the Township.

Planning Commission Non-Motorized Memo
September 28, 2010

- Appendix 'A' – Recommend reformatting the inserted photographs so that they are the same size, particularly when posted side by side.
- Appendix 'B' – Remove blank pages.
- Appendix 'E' – Recommend either removing appendix 'E' or titling the appendix "Conceptual Route Plan" or "Multi-jurisdictional Plans" I am unclear as to how this appendix ties into the rest of the document as I don't believe it was prefaced in the body of the text.
- Recommend the addition of a Capital Improvements Plan (CIP). The CIP should outline the project priority, estimated cost and potential funding sources.

Should the Commission decide to make a motion of approval to the Township Board of Trustees, I offer the following suggested motion:

"I move to recommend approval of the Non-Motorized Pathways Plan as provided by the Township Parks Commission and dated September 13, 2010 with the following suggestions:"

(List suggestions)

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Office of Community Standards

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe – Twp Clerk
From: Joe Lawson, Planning Coordinator
Date: October 27, 2010
Re: Recommendation to adopt the Parks Commission Non-Motorized Plan dated September 13, 2010

Please be advised that during the regularly scheduled Planning Commission meeting held on the evening of October 26, 2010, the Commission filed the following motion, recommending approval and implantation of the Non-Motorized Plan, authored and approved by the Parks Commission.

Motion Brewington: “*move to recommend approval of the Non-Motorized Pathways Plan as provided by the Township Parks Commission and dated September 13, 2010*”

Support: Krieg

Motion Carries: 6-0

It is my understanding that Parks Commission Chairperson Andresen will be in contact with your office requesting placement of this item on an upcoming Township Board of Trustees agenda.

If I may of any further assistance, please feel free to contact me at your convenience.

RESOLUTION 2011-1

Whereas, in 2007 the Charter Township of Ypsilanti Board approved Resolution 2007-18 adopting a residential rental inspection Ordinance 2007-373, as amended, requiring periodic inspections of all single and duplex rental dwelling units within the Township; and

Whereas, resolution 2007-18 provided that Ordinance 2007-373, as amended, “will, at this time, only be used as a basis to implement a pilot rental code inspection program in the West Willow and Sugarbrook neighborhoods using CDBG funds;” and

Whereas, the Township Board has determined that the rental code inspection program should be expanded Township wide to include all single and duplex rental residential units in Ypsilanti Township, and

Whereas, the Township Board has determined that the period between the issuance of certificates of compliance and renewal certificates should be changed from 30 months to 24 months.

Now therefore, be it resolved, that Ypsilanti township Residential Rental Inspection Ordinance, sections 48-42 and 48-45 shall be amended to require renewal of inspection certificates every 24 months;

Be it further resolved that Ordinance 2011-411 attached hereto which requires renewal of inspection certificates every 24 months is adopted by reference;

Be it further resolved that the Township Office of Community Standards is directed to implement and commence inspections of residential rental units in accordance with Section 48-42 as amended throughout the Township.

ORDINANCE NO. 2011-411

An ordinance amending the One and Two Unit Rental Inspection Ordinance in the Code of Ordinances for the Charter Township of Ypsilanti, Washtenaw County, Michigan

The Charter Township of Ypsilanti hereby ordains that Charter Township Code of Ordinances be amended as follows:

1. Delete section 48-42 entitled Certificate of Compliance required in its entirety and add the following new language in section 48-42:

(a) The Department shall provide for the systematic inspection of all single and duplex dwelling units which are subject to rental agreements in the Township for the purposes of determining whether such units are in compliance with the code and this chapter. Those units that are in compliance shall be issued a Certificate of Compliance.

(b) The Department shall schedule initial inspections, at its discretion, of single and duplex dwelling units which are subject to rental agreements to determine if the units qualify for a Certificate of Compliance. The owner of the property shall receive not less than 30 days' prior notice of the Departments' intent to inspect the property. The owner shall provide to the tenant a minimum of 72 hours written notice of the Township's intent to inspect the property. After the initial phase-in period, all single and duplex rental dwelling units which are subject to rental agreements shall be required to be inspected at not less than 24 month intervals, or at the reasonable discretion of the building official.

(c) No person, either the owner or the owner's agent, shall rent or lease single or duplex dwelling units after the initial inspection, to any tenant, unless that owner or agent has first obtained a valid Certificate of Compliance from the Department covering the unit. For new construction the original Certificate of Occupancy shall serve as the Certificate of Compliance for a period of 24 months.

(d) The Department shall advise the landlord and tenant that either has the right to refuse entry for purposes of inspection unless a search warrant is first obtained. If entry is refused, the Department shall apply to the appropriate judicial officer for a search warrant and shall not inspect until a valid search warrant is obtained. Inspections shall be limited to only the areas necessary to ascertain compliance with the Code.

(e) An owner or owner's agent who is provided, during an inspection of a single or duplex dwelling unit, with written notice of a Code violation or violations, shall correct the code violations within the period specified in the notice of violations.

2. Delete in its entirety section 48-45 entitled Expiration of Certificate of Compliance and add the following new language in section 48-45.

Certificates of compliance shall be valid for 24 months after the date of issuance unless suspended by the Department. The date of issuance and expiration shall be recorded on the Certificate. It is the duty of the owner of the property to arrange for the inspection necessary for the renewal of the Certificate at least 30 days prior to its expiration.

Severability

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidate.

Publication

This Ordinance shall be published in a newspaper of general circulation as required by law.

Effective date

This Ordinance shall become effective after publication in a newspaper of general circulation as required by law.

CHARTER TOWNSHIP OF YPSILANTI

2011 BUDGET AMENDMENT # 2

February 15, 2011

**212 - BIKE, SIDEWALK, RECREATION, ROAD AND
GENERAL OPERATIONS FUND**

	Total Increase	\$48,440.00
--	-----------------------	--------------------

Re-budget the remaining Energy Improvement costs for the Washtenaw Consortium Revolving Fund of \$48,440.00, as part of the Federal Department of Energy Grant program funding.

Revenues: Dept of Energy-EECBG Funding	212.000.000.529.500	\$48,440.00	
	Net Revenues	\$48,440.00	
 Expenditures: Wash Cnty Consortium Revolving Fund	 212.975.000.965.000	 \$48,440.00	
	Net Expenditures	\$48,440.00	

Motion to Amend the 2011 Budget (#2):

Move to increase the Bike, Sidewalk, Roads and Recreation Fund (BRSII) by \$48,440.00 to \$1,420,099.50 and approve the department line item changes as outlined.

COMMISSIONERS

DOUGLAS E. FULLER
CHAIR

FRED J. VEIGEL
VICE CHAIR

KEN SCHWARTZ
MEMBER

WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
www.wcroads.org

STEVEN M. PUURI, P.E.
MANAGING DIRECTOR

ROY D. TOWNSEND, P.E.
DIRECTOR OF ENGINEERING/
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

TELEPHONE (734) 761-1500
FAX (734) 761-3239

February 8, 2011

Charter Township of Ypsilanti

7200 S. Huron River Dr.
Ypsilanti, MI 48197

Attention: Brenda Stumbo, Township Supervisor

**Regarding: Textile Road & James L. Hart Parkway
Road Improvement Agreements**

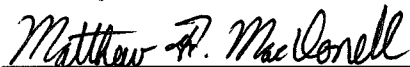
Dear Supervisor Stumbo:

Enclosed for your review and consideration are Road Improvement Agreements for the above referenced projects. As discussed at the January 27, 2011 monthly coordination meeting, these projects received a Michigan Department of Transportation Economic Development Fund Category A grant for resurfacing these roadways but will require local matching funds. The Road Commission will provide a double match for the Textile Road project given it is a primary roadway. James L. Hart Parkway is a local roadway, hence the local match will be funded by the Township. Below is a summary of estimated amounts to be paid for by the Township under the agreements.

Textile Road Estimated Local Township Match	\$ 43,333
James L. Hart Parkway Estimated Local Township Match	\$ 158,800

The Road Commission is requesting the Township place these Road Improvement Agreements on the upcoming February 15, 2010 Township Board meeting agenda for approval. The Agreements will also be placed on the February 15, 2010 WCRC Board meeting agenda for approval. Should questions arise regarding this matter, please do not hesitate to contact me at (734) 327-6688 or Roy Townsend at (734) 327-6662.

Sincerely,



Matthew MacDonell, P.E.

Permits & Subdivision Section Supervisor

Enclosures: Township Road Improvement Agreement for Textile Road
Township Road Improvement Agreement for James L. Hart Parkway

Cc: Karen Lovejoy-Roe / Charter Township of Ypsilanti Clerk
Larry Doe / Charter Township of Ypsilanti Treasurer
Joe Lawson / Charter Township of Ypsilanti Planning
Steve Puuri, P.E. / WCRC Managing Director
Roy Townsend, P.E. / WCRC Director of Engineering – County Highway Engineer
Sheryl Soderholm Siddall, P.E. / WCRC Assistant Director of Engineering
Jim Harmon, P.E. / WCRC Director of Operations

**CHARTER TOWNSHIP OF YPSILANTI
ROAD IMPROVEMENT AGREEMENT
FOR TEXTILE ROAD**

THIS AGREEMENT, made and entered into this _____ day of _____, 2011 by and between the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Road Commission was awarded a Michigan Department of Transportation ("MDOT") Transportation Economic Development Fund ("TEDF") Category A grant for resurfacing Textile Road between Bridge Road and Rawsonville Road including upgrading the Bridge Road traffic signal adding pedestrian signals and sidewalk ramps at the intersection (the "Project"); and

WHEREAS, the estimated Project cost is approximately \$350,000, including \$220,000 in state TEDF Category A funds and \$130,000 in local matching funds; and

WHEREAS, the Road Commission has programmed the Project to be constructed in 2011; and

WHEREAS, Textile Road is a primary roadway; and

WHEREAS, the Road Commission has approved the 2011 Local Road Program which allows the Township to request a double match for primary roadways; and

THEREFORE, BE IT AGREED that the Road Commission approves the use of a double match for the Project utilizing the 2011 Road Local Road Program; and

BE IT FURTHER AGREED that the Township will pay \$43,300 of the required local matching funds ("Local Township Match"); and

BE IT FURTHER AGREED that the Road Commission will fund the remainder of the required local matching funds, approximately \$86,700 ("Local Road Commission Match"); and

BE IT FURTHER AGREED that once the Road Commission opens construction bids and selects the lowest qualified bid, the Township will deliver the Local Township Match to the Road Commission within 30 days of being invoiced.

AGREEMENT SUMMARY

Estimated Project Costs

Construction	\$283,300
Preliminary Engineering	\$ 26,700
Construction Engineering & Testing	<u>\$ 40,000</u>
Total Estimated Costs	<u>\$350,000</u>

Estimated Project Funding

TEDF Category A Grant	\$220,000
Road Commission Match	\$ 43,333
Road Commission 'Double' Match	\$ 43,334
Local Township Match	<u>\$ 43,333</u>
Total Estimated Funding	<u>\$350,000</u>

**Estimated amount to be paid by Ypsilanti Township
Under this agreement in 2011: **\$43,333****

FOR CHARTER TOWNSHIP OF YPSILANTI:

_____ Witness

_____ Witness

_____ Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

_____ Witness
Douglas E. Fuller, Chair

_____ Witness
Steven M. Puuri, Managing Director

**CHARTER TOWNSHIP OF YPSILANTI
ROAD IMPROVEMENT AGREEMENT
FOR JAMES L. HART PARKWAY**

THIS AGREEMENT, made and entered into this _____ day of _____, 2011 by and between the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Road Commission was awarded a Michigan Department of Transportation ("MDOT") Transportation Economic Development Fund ("TEDF") Category A grant for resurfacing James L. Hart Parkway between Frank Daniels Drive to Huron Street (the "Project"); and

WHEREAS, the estimated Project cost is approximately \$400,000, including \$241,200 in state TEDF Category A funds and approximately \$158,800 in local matching funds; and

WHEREAS, the TEDF Category A grant funding is applicable for the James L. Hart Parkway from Huron Street to the ProQuest facility located at 699 James L. Hart Parkway; and

WHEREAS, the Township desires to fund the extension of the repaving of James L. Hart Parkway to Frank Daniels Drive; and

WHEREAS, James L. Hart Parkway is a local roadway; and

WHEREAS, the Road Commission has programmed the Project to be constructed in 2011; and

THEREFORE, BE IT AGREED that the Township will pay 100% of the required local matching funds ("Local Township Match") for the Project costs including costs associated with preliminary engineering, construction engineering and testing, and construction costs; and

BE IT FURTHER AGREED that the Township agrees to pay all monthly invoice amounts in full within 30 days of receiving notice to pay for preliminary engineering; and

BE IT FURTHER AGREED that once the Road Commission opens construction bids and selects the lowest qualified bid, that the Township will deliver 100% of the estimated Local Township Match including the contract construction costs, the estimated construction engineering costs and the estimated testing costs; and

BE IT FURTHER AGREED that once the Road Commission completes the Project, and if the Project costs exceed the funds previously delivered by the Township, the Township will deliver the necessary additional funds to the Road Commission within 30 days of being invoiced.

AGREEMENT SUMMARY

Estimated Project Costs

Construction	\$330,000
Preliminary Engineering	\$ 25,000
Construction Engineering & Testing	<u>\$ 45,000</u>
Total Estimated Costs	\$400,000

Estimated Project Funding

TEDF Category A Grand	\$241,200
Local Township Match	<u>\$158,800</u>
Total Estimated Funding	\$400,000

Estimated amount to be paid by Ypsilanti Township Under agreement in 2011	\$158,800
--	------------------

FOR CHARTER TOWNSHIP OF YPSILANTI:

_____	_____	Witness
_____	_____	Witness
_____	_____	Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

_____	_____	Witness
Douglas E. Fuller, Chair		
_____	_____	Witness
Steven M. Puuri, Managing Director		

February 9, 2011

Board Members:

I am requesting a waiver to our policy in regards to our smart phones and group wise to allow Linda Gosselin the ability to have her personal communications device to attach to the server so she can get her emails.

Linda is our assessor and works in Livonia as well, she is here 8 hours a week and wants the opportunity to contact people who call her and follow up on emails from her personally owned black berry. Travis doesn't have a problem doing this from a security standpoint, however it violates our policy.

As you know this will save the township the expense of purchasing a black berry and monthly connection cost as well as assist in providing even better service from our assessor.

Thank you for your consideration.

Brenda Stumbo

RESOLUTION NO. 2011-5
Code Section 125 Plan Referred To
As The Cafeteria Plan

Whereas, the Charter Township of Ypsilanti Board of Trustees deems it to be in the best interest of its employees and officers to adopt, amend or restate its Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, as amended.

Now therefore be it resolved, that the Charter Township of Ypsilanti Board of Trustees hereby adopts and approves this Cafeteria Plan as amended or restated to become effective as of 01/01/2011, pursuant to the Adoption Agreement and Cafeteria Plan which are attached hereto.

Be it further resolved, that the Supervisor of the Charter Township of Ypsilanti shall have the authority to:

- a. Execute this Adoption Agreement and Amended Cafeteria Plan, and other documents and agreements as may be necessary to implement the Plan
- b. Appoint a plan administrator for such plan, and change such administrator from time to time with the advice and consent of the Charter Township of Ypsilanti Board of Trustees
- c. Contract with BASIC to provide assistance to the plan administrator in establishing and maintaining such plan

Be it further resolved, that the Clerk of the Charter Township of Ypsilanti is directed to enter a copy of this Adoption Agreement and this Cafeteria Plan, as amended, into the records of this Institution and into the minutes of this meeting

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



**Human Resources
Department**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 484-0065
Fax: (734) 484-5160
www.ytown.org

MEMORANDUM

TO: Charter Township of Ypsilanti Board of Trustees

FROM: Karen Wallin
Human Resource Generalist

DATE: February 7, 2011

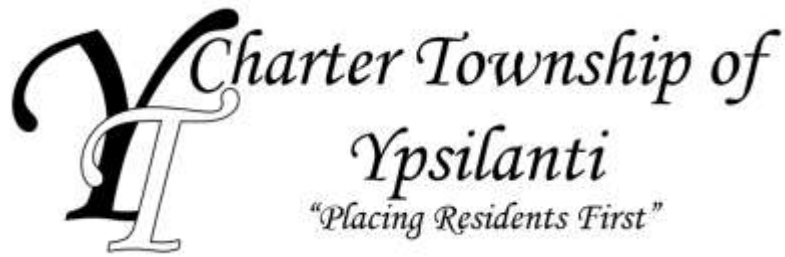
RE: Cafeteria Plan Amendment

We were recently notified by BASIC, our flexible spending provider, that due to the recent Health Care Reform Act, amendments were needed to our plan document. In addition to the changes resulting from the Health Care Reform Act, the recent addition we added allowing premium contributions made by employees to be taken pre-taxed, needs formal approval by the Township Board to be added to our Summary Plan Description.

A Summary of the Modification is attached along with an updated copy of the Summary Plan Description. The changes are at no cost to the Township.

Thank you in advance for your time and consideration.

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Computer Support

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

Memorandum

To: Ypsilanti Township Board
From: Travis McDugald, IS Manager
Date: 2/4/2010
Re: Document/Records Management RFP

I would like to request the Board to allow Computer Support to enable a feature to offer wifi Internet access in a selected area of the Community Center

The initial price plans will be \$2.00 per hour or \$5.00 per day for download speeds of 2mb.

Enabling this feature is of no addition direct cost to the Township. The company Meraki who provided the access point and service will take a percentage (20%) of each transaction. The remaining balance will be revenue for the Recreation Department.

I have spoken with the Recreation Director regarding this possible revenue source and we are in agreement that should this public Wi-Fi create issues it can be removed at any time.

Travis V McDugald
IS Manager, Charter Township of Ypsilanti

OTHER BUSINESS

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Building Department

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.ytown.org

Memorandum

To: Karen Lovejoy Roe, Township Clerk

From: Ron Fulton, Building Director

Date: February 7, 2011

Subject: Request for RFP Authorization

Property: 1353 Rolling Ct. K-11-14-282-009

The Office of Community Standards would respectfully request that the Board consider authorization to request proposals for demolition of this structure. This structure was the subject of a fire on March 20, 2008. The Board previously authorized Circuit Court action at the September 15, 2009 meeting. The lawsuit was concluded when the insurance company remitted \$14,935.50 to the Township in order to cover demolition costs.

Please place this item on the agenda for the February 15, 2011 Board meeting for consideration.

Thank you.

The Charter Township of Ypsilanti
1353 Rolling Ct.
Demolition Project
Specifications

1. *Scope*

- 1.1** The work shall be subject to the conditions of these general specifications and the furnishing of all labor, materials, tools, accessories, equipment, drawings, all necessary permits and services to demolish and remove the buildings and all of the necessary filling and backfilling to leave the site in a smooth, safe, level condition.

2. *Statement*

- 2.1** The work shall include but not be limited to, removal of asbestos containing materials pursuant to the Asbestos Survey, (furnished as an addendum at time of walkthrough), on-site demolition and removal of the vacant structures, house and garage, driveway, and walkways at the project site and all of the contents therein. The vacant structure shall be demolished in place and the debris disposed at a site where such debris is legally accepted. Site clearance shall consist of the removal of all associated debris from the demolition but not limited to, fixtures, shrubbery, building contents and any related substructures within the boundaries of the location listed below. The site must be backfilled/filled and returned to the existing surrounding grade, topsoil added and seeded.

3. *Location*

- 3.1** The proposed work is located in The Charter Township of Ypsilanti at 1353 Rolling Ct. Parcel identification number : K-11-14-282-009.

4. *Description of Work*

- 4.1** Prior to the commencement of demolition, the Contractor shall completely fill out and submit to the Township and the State, the attached NESHAP form. This form **MUST** be submitted to the State a minimum of 10 business days prior to commencement of work.
- 4.2** The Contractor shall, at their expense, remove and dispose of the existing vacant structures and all appurtenances thereto along with its contents, all walkways leading to the vacant structure, basement, foundations, footings, concrete driveway and walks, piping, wiring, construction materials and any related substructures. The Contractor shall perform all work in accordance with federal, state and local laws. The contractor shall make every reasonable effort to recycle/salvage reclaimable materials.
- 4.3** Backfill/fill the former basement/crawlspace and/or slab, former drive/walkways/parking areas and any low areas or depressions related to the demolition work using a granular backfill material that has been tested by an approved agency and verified as suitable for residential areas. The granular material may be pit run or crusher run that will pass through a 3-inch sieve. This material will not contain bituminous particles, oversize stone, rock or concrete fragments. Rough grade the area concurrent with the surrounding area.

- 4.4 After completion of the grading concurrent with the surrounding area, the Contractor shall place topsoil over any areas that were filled, graded or otherwise disturbed by the work, to a specified depth of four inches. The topsoil will be spread uniformly, then tamped or compacted. The topsoil will be graded even with the surrounding surfaces or slightly “crowned” to allow for settling. The Contractor shall rake all areas of topsoil in preparation for the placement of seed. The top 2 inches shall be loose and allow for proper root growth. All topsoiled areas shall be seeded within 24 hours of the preparation. The topsoil shall be fertile loam, neither excessively acid or alkaline, suitable for the growth of turfgrasses. The Contractor shall provide proof that the soil has been tested and is acceptable for use in such an application.
- 4.5 The Contractor will then spread grass seed with the appropriate equipment to provide uniform coverage. The minimum application rate will be five pounds per one thousand square feet. The seed shall be sufficiently incorporated into the soil then covered with paper mulch or hay. Hydro seeding is acceptable as long as it meets the specifications outlined above.
- 4.6 The Contractor will apply a starter fertilizer in accordance with the manufacturer’s recommendations.

5. *Products*

- 5.1 Grass seed will be 30% Shamrock Kentucky Blue Grass, 20% Merit Kentucky Blue Grass, 20% Commander Perennial Rye Grass, 20% Baron Kentucky Blue Grass, 10% PS8990 Perennial Rye Grass (Lesco has this mix. The Contractor must provide the product label for this mix.
- 5.2 Granular fill and topsoil shall be used as outlined above. Please note that the Ypsilanti Township Compost Site has topsoil available for sale at a reduced rate for this project.

6. *Site Inspection*

- 6.1 A **Mandatory** Pre Bid Walk through Inspection will be conducted February 25, 2011 at 10:00 AM, at the project location. There will be no other times scheduled to tour the interior of the proposed building to be razed.

7. *Permits*

- 7.1 The Contractor shall at his/her expense procure all permits necessary for this work, including those where streets or parking areas may be obstructed by its operations. An application will be submitted to the Ypsilanti Township Building Department for a demolition permit in accordance with Section 105 of the 2006 Michigan Residential Code. All applicable inspections and requirements will be strictly adhered to.

8. *Safety Provisions*

- 8.1 Where hazardous conditions are created incident to the Contract operations, the Contractor at his expense, shall furnish, erect and maintain suitable barricades to protect and safeguard the public in accordance with Chapter 33 of the 2006 Michigan Building Code.
- 8.2 The Contractor shall take all appropriate measures to insure the health and safety of the public. To include the diffusion of dust, or other small particles, toxic gasses and other harmful substances as required by federal, state and local regulations.
- 8.3 At no time will explosives be utilized.

- 8.4 All work shall be conducted in strict compliance with safety regulations and guidelines including OSHA.

9. Working Hours

- 9.1 If the Owner determines that any construction activity related to the installation is causing a hardship to the surrounding residents, the Contractor will be required to limit the work to hours agreed upon by the adjoining homeowners, the Contractor, and the Owner.
- 9.2 No work may be accomplished during weekends or off hours without prior township approval. Regular work hours are from 8am to 5pm M-F.

10. Public Utilities

- 10.1 The Contractor shall notify all affected utility companies not less than 10 days prior to the date on which work is scheduled to be done which will affect their facilities. The contractor shall pay all necessary fees associated with and service disconnects. The Utility Owner, at a point to be determined by them, will disconnect all services.
- 10.2 The Utility Owner will remove all fixtures owned by them.
- 10.3 A permit to demolish and remove these structures will not be issued until a release is obtained from each utility stating that their respective service connection and related appurtenant equipment such as wires, pipes, lines meters and regulators have been removed and or sealed in a safe manner at the property line.

11. Disposal

- 11.1 All materials removed, other than utility owned fixtures, and all debris resulting from this project shall become the property of the Contractor in accordance with the following provisions.
- 11.2 Burning of debris on site shall not be permitted.
- 11.3 All salvageable materials present at the time that work commences will become the property of the Contractor.
- 11.4 All materials disposed of shall be in accordance with federal, state, and local laws. Proof of such shall be provided to the Township prior to receipt of final payment.

12. Inspections

- 12.1 The Contractor will inspect and insure that all work is being performed in accordance with these specifications. A rough inspection will be held at a time to be agreed upon between the Owner and Contractor. When the Contractor feels that the project is completed, the Contractor will call for a project inspection to be performed by the Ypsilanti Township Office of Community Standards. The Township reserves the right to make periodic inspections during the project to insure the work is being completed in accordance with these specifications. A final Inspection will be held at a time agreed to be upon between the Owner and the Contractor.
- 12.2 The Contractor will call for any inspections required by the Township Building Official.

13. Submittals

- 13.1 The Contractor shall submit all product data sheets to the Owner for grass seed.

13.2 The Contractor shall submit all records of debris disposed of related to the work to the Owner.

14. General

14.1 The requirements of these specifications shall be understood to be the minimum requirements of the Charter Township of Ypsilanti. The requirements shall be expanded as necessary to insure quality. However, unless approval from The Charter Township of Ypsilanti is obtained, the requirements herein shall not be deleted or revised.

14.2 Permission for access to this area may be revoked for all persons who violate traffic regulations including speed limits, and parking restrictions. All of the Contractor's personnel, operating forces, and delivery personnel shall be made aware of and comply at all times with the regulations and the directions of responsible Township personnel.

14.3 Precedence:

- If any statement in this or any other specification is in conflict with any provision of the General Terms and Conditions to the contract, the provision stated in the General Terms and Conditions shall take precedence. Any questions, which require additional interpretation and guidance, shall be immediately brought to the Owners attention.

14.4 References:

- Referenced standards and recommended practices referred to herein shall be the latest edition or revision of the document.

14.5 Quality assurance:

- The Contractor shall be regularly engaged in providing demolition work for a period of not less than ten years prior to bid submittal.

14.6 The Contractor shall use care at all times to prevent damage to or marking of the fencing, landscaping, or any other property or equipment during this project. Any damage caused by the Contractor will be repaired as directed by an Ypsilanti Township designee by the Contractor and at the Contractor's expense.

15. Addenda and Explanations

15.1 The Township shall not give verbal answers to inquiries regarding the meaning of the specifications.

15.2 Explanations desired by prospective bidders shall be requested of the Township in writing. Direct requests to the Ypsilanti Township Purchasing Department.

15.3 In the event that explanations are necessary, a reply shall be made in the form of an addendum. A copy of which shall be forwarded to each bidder.

15.4 Addenda issued to bidders prior to the date of receipt of bids shall become a part of the specifications and all bids shall include the work described in the addenda.

15.5 Failure of the Charter Township of Ypsilanti to send or of the bidders to receive such interpretations shall not relieve the bidder from obligation under the bid as submitted.

16. Equal Employment Opportunity

16.1 The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, handicap, age, height, weight, marital status, veteran status, or religion.

17. *Minimum Wage*

- 17.1** All Contractors, including Subcontractors, performing work or services shall be required to pay not less than the prevailing wages and fringe benefits to all employee “Construction Mechanics”, as determined by the Davis-Bacon Division of the United States of Labor for the Washtenaw County area in accordance with the Charter Township of Ypsilanti Ordinance No. 69 and the additional provisions contained within.
- 17.2** All other employees directly involved with this project must be paid in accordance with the Charter Township of Ypsilanti Ordinance No. 99-213, “The Living Wage Ordinance”. A copy of this ordinance can be obtained through the Ypsilanti Township Purchasing Department by calling (734) 481-0617.

18. *Hold Harmless*

- 18.1** The Contractor shall save harmless, indemnify, and defend the Charter Township of Ypsilanti and its Officials against all claims for damages or injuries to persons or damages to property arising out of its performance under the terms of the bid.

19. *Bid, Performance, Payment and Other Bonds:*

- 19.1** Each proposal must be accompanied by a certified check, bidders bond, bank draft or cash bond, in an amount not less than (5%) of the total price and drawn to the order of The Charter Township of Ypsilanti, as a guarantee of good faith on the part of the bidder and subject to the conditions stipulated in the proposal form. No proposals shall be withdrawn for a period of sixty days after the date set for the opening of bids. A single check, bond or draft may serve to cover two or more alternate or supplemental proposals when such proposals are submitted by the same bidder.
- 19.2** Contractor shall furnish Performance and Payment Bonds, each in an amount at least equal to the Contract Price as security for the faithful performance and payment of all Contractors’ obligations under the Contract Documents. These bonds shall remain in effect at least until one year after the date when final payment becomes due, except as provided otherwise by Laws or Regulations or by the Contract Documents. Contractor shall also furnish such other Bonds as are required by the Supplementary Conditions. All Bonds shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the current list of “Companies Holding Certificates of Authority as Acceptable Securities on Federal Bonds and as Acceptable Reinsuring Companies” as published in Circular 570 (amended) by the Audit Staff, Bureau of Government Financial Operations, U.S. Treasury Department. All Bonds signed by an agent must be accompanied by a certified copy of such agent’s authority to act.
- 19.3** If the surety on any Bond furnished by the Contractor is declared as bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the project is located or it ceases to meet requirements of paragraph 27.1, the Contractor shall within 10 days thereafter substitute another Bond and surety, both of which must be acceptable to the Owner Licensed Sureties and Insurers; Certificates of Insurance:
- 19.4** All bonds and Insurance required by the Contract Documents to be purchased and maintained by the Owner or Contractor shall be obtained from surety or insurance companies that are duly licensed or authorized in the jurisdiction in which the project is located to issue Bonds and insurance policies for the limits and coverages so required. Such surety and insurance companies shall also meet such additional requirements and qualifications as may be provided in the Supplementary Conditions.

20. Insurance Limits

- 20.1** The Contractor agrees to provide the Owner with Certificates of Insurance for General Liability, Vehicle Liability, and Statutory Workers Compensation, according to the limits provided in the Charter Township of Ypsilanti Financial Policy. The Certificates of Insurance must be provided to the Owner prior to the execution of the contract documents. Examples of said insurance's should be included in your bid.
- 20.2** The Contractor will maintain at its own expense during the term of the contract, the following insurance:
- A.** Worker's Compensation insurance with Michigan statutory limits and employers liability insurance of \$1,000,000.00 minimum each accident.
 - B.** Broad Form Comprehensive General Liability Insurance with a combined single limit of \$1,000,000.00 each occurrence for bodily injury and property damage. Policy to include products and completed operations, independent contractors and contractual liability coverage. Policy shall be endorsed to provide 60 day written notice to the Risk Manager of any material change of coverage, cancellation or non-renewal of coverage.
 - C.** Owner's protective policy shall be in the name of "Charter Township of Ypsilanti". Policy shall provide a \$1,000,000.00 combined single limit for bodily injury or property damage per occurrence. The Charter Township of Ypsilanti and its past, present, and future elected Officials shall be named as "additional named insured" on the General Liability policy with respect to the services provided under this contract.
 - D.** Automobile Liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance and property protection insurance to comply with provisions of the Michigan No Fault Insurance Law. Including residual liability insurance with a minimum combined single limit of \$1,000,000.00 each accident for bodily injury and property damage.
- 20.3** An umbrella policy may be used to meet some of the above requirements.
- 20.4** All insurance policies must be held by companies licensed to do business in Michigan and such companies must be well rated and acceptable to the Charter Township of Ypsilanti.
- 20.5** If the required insurance is not maintained at any time during the term of this Contract, the Contract shall be subject to cancellation immediately or at any time thereafter, at the sole discretion of the Charter Township of Ypsilanti. If the Township elects to exercise its option to cancel on these grounds, the Township shall so notify the Contractor of its election.
- 20.6** All Certificates of Insurance are subject to the final approval of the Ypsilanti Township Attorney.

21. Award of Contract

- 21.1** The Charter Township of Ypsilanti reserves the right to reject all bids received or to negotiate separately with any source to serve the best interest of the Township.
- 21.2** The Company awarded the contract shall be required to furnish satisfactory bonds and insurance.

22. *Installation, Warranty, and Service*

22.1 The Contractor shall guarantee all materials and workmanship to be free of defects for a period of one (1) year from the date of the Owner's acceptance.

23. *Completion*

23.1 The project will not be considered complete until all approved township final inspections have been approved.

23.2 Construction shall start within 14 days of the Notice to Proceed and completed within 60 days.

23.3 Full payment shall be made within 45 days of receipt of invoice upon completion of work.

CHARTER TOWNSHIP OF YPSILANTI ACKNOWLEDGEMENT OF REQUIRED INSURANCE PROVISIONS

The Charter Township of Ypsilanti *strictly* adheres to the insurance requirements, which are stated in the specifications to bid. These insurance requirements shall not be waived for any reason. Please read carefully the required insurance that must be obtained.

As written in the specifications under the “Insurance Limits” section, wording must read:

“...The Charter Township of Ypsilanti and its past, present, and future elected officials, trustees, appointed commissions and boards, agents and employees shall be named as “additional named insured” on the General Liability policy with respect to the services provided under this contract.”

This may require an addition to your current policy or an additional policy, either of which could result in extra cost from your insurance carrier.

Therefore, in this document, the Charter Township of Ypsilanti has fully explained its’ expectations in this regard and expects all companies to bid in good faith and comply with these requirements.

Signature of Authorized Representative _____

Date

Company Name

Briefly describe project for which bid has been submitted: _____

***Please return this completed form with submission of your bid. ***

Invitation to Bid

The Charter Township of Ypsilanti will accept sealed bids for **the Demolition of 1353 Rolling Ct. until March 7, 2011 @ 10:00 am Eastern time**, at which time all bids will be publicly read aloud in the first floor conference room at the Ypsilanti Township Civic Center, 7200 South Huron River Drive, Ypsilanti, Mi. 48197-7099.

A **Mandatory** Pre-Bid meeting is scheduled for February 25, at 10:00 AM at the project location. There will be no other times scheduled to tour the interior of the proposed building to be razed.

General outline of the work will consist of:

The structure shall be removed including all foundation walls, deck, slabs and footings. The water and sewer lines must be cut and capped. Water meters must be returned to YCUA.

Removal of asbestos containing materials as listed in the survey (to follow).

Removal of the garage.

Removal of the driveway.

Removal of the walkways.

Site Restoration.

- Minority owned and women owned business enterprises are encouraged to submit proposals.
- Proposal must be submitted **in triplicate** on forms provided by the Owner and be accompanied by a Bid Bond or Certified check in the amount of five (5%) percent of the proposal amount submitted.
- Accepted bidder will be required to furnish Satisfactory Performance Bond, and Labor and Material Bond, in the amount of 100% of the Contract. Total cost of which is to be paid by the successful bidder.
- All proposals are to remain firm for a period of 90 days after the official bid opening date.
- The Charter Township of Ypsilanti reserves the right to reject any and/or all bids, in whole or in part, and to waive any informality therein.
- The Contractor or his Subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, handicap, age or sex. It will take affirmative action to insure that applicants are employed without regard to their race, religion, color, national origin, age, sex, height, weight, or marital status. Such action will include but not be limited to the following: employment upgrading, demotion or transfer, recruitment advertising, layoff or termination; rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- The Contractor or his Subcontractor's shall comply with all published rules, regulations and directives and orders of the Michigan Civil Rights Commission relevant to Section 206, 1976 P.A. 453, as amended.

Ypsilanti Township 1353 Rolling Ct. Demolition Project Proposal Form

Name of Bidding Contractor _____

Contact Person for this project _____

Herein after referred to as the Contractor, declares familiarity with location of proposed work and conditions under which it is to be performed, that the specifications and drawings (when applicable) have been carefully examined, are understood and accepted as adequate for the purpose and agrees to Contract with the Charter Township of Ypsilanti, herein referred to as the Owner, to perform everything required to be performed and to furnish all labor, materials, tools, equipment, utility, transportation services and supervision necessary to perform and complete in a satisfactory manner, all work required in conjunction with the above named project, and to accept as full payment thereof, subject to additions and/or deletions required by Contract, the Sum of Dollars.

TOTAL PROJECT BID \$ _____

Unit costs submitted for Contract additions/deletions, inclusive of any maintenance and guarantee period not satisfactorily listed. Total must equal base bid above. All work to be complete as detailed on the bid documents not to exceed Base Bid listed above.

Mobilization \$ _____

Building Demolition \$ _____

Asbestos Abatement \$ _____

Site Demolition \$ _____

Earthwork (soils that remain on site) \$ _____

Filling/Backfilling, seeding
and final grade \$ _____

Debris Disposal (non asbestos) \$ _____

General Conditions Complete (bonding, insurance and permits)

\$ _____

BASE BID \$ _____

**10% CONTINGENCY \$ _____

Total Project Bid \$ _____

** The 10% contingency is added to the base bid and is intended to be utilized for unforeseen expenses during the project if necessary. If this amount is not needed during the project it is not part of the total paid to the Contractor. It will remain the Owners. Any remaining funds from the contingency at the close of the contract will be presented as a change order reducing the overall contract price.

Authorized Signature _____

Printed Name _____

Title _____

Bidding Contractor _____

Complete Address _____

Telephone() _____

Dated this _____ day of _____ 2010

NOTIFICATION OF INTENT TO RENOVATE/DEMOLISH (continued)

11. PROJECT DESCRIPTION: Complete **A) for Renovation** (asbestos removal/encapsulation) and/or **B) for Demolition**:

A) RENOVATION: Mark all surfaces/types of RACM to be removed:

- Piping Fittings Boiler(s) Tanks(s)
 Beam(s) Duct(s) Tunnel(s) Ceiling Tile(s)
 Mag Block Other (describe) _____

Encapsulation (for DELEG): Mark surfaces/types to be encapsulated:

- Piping Fittings Boiler(s) Tank(s)
 Beam(s) Duct(s) Tunnel(s) Ceiling Tile(s)
 Other (describe) _____

Method of removal: Describe how the asbestos will be removed from the surface (example: glove bag, scrape with hand tools, cut in sections and carefully lower, etc.): _____

B) DEMOLITION: Describe the method of demolition of facility, bridge, etc., and indicate if complete or partial. If partial, describe which part of facility bridge, etc., will be demolished: _____

12. ENGINEERING CONTROLS: Describe work practices and engineering controls used to prevent visible emissions before, during, and after removal, and until proper disposal: _____

13. UNEXPECTED ASBESTOS: Describe the steps you intend to follow in the event that unexpected RACM is found or previously non-friable asbestos becomes friable (crumbled, pulverized, reduced to powder, etc.) and therefore regulated: _____

14. PROCEDURE(S) USED TO DETECT THE PRESENCE OF ASBESTOS: **A)** Indicate how you determined whether or not asbestos is in the facility. If analytical sampling was used, describe method of analysis. (The determination of the presence or absence of asbestos must be made prior to submitting a renovation/demolition notification.): _____

B) Name, address, and phone number of company performing asbestos survey: _____

C) Name, accreditation number of inspector, and date of inspection: _____

15. EMERGENCY RENOVATIONS: Date/time of emergency: _____ Describe the sudden, unexpected event: _____

Explain how the event caused unsafe conditions, and/or would cause equipment damage and/or an unreasonable financial burden: _____

16. I certify that an individual trained in the provisions of 40 CFR Part 61, Subpart M, will be on-site during the renovation and during demolition involving RACM above the threshold and/or during an ordered demolition. Evidence that this person has completed the required training will be available for inspection at the renovation or demolition site.

Signature of Owner or Abatement Contractor *Date*

Signature of Owner or Demolition Contractor *Date*

17. Signature Requirements for Projects with Negative Pressure Enclosures: (required by DELEG)
 Per Section 221(1)(2) of P.A. 135 of 1986, as amended, clearance air monitoring is required for any asbestos abatement project involving 10 linear feet/15 square feet or more of friable material which is performed within a negative pressure enclosure. *I (the building owner or lessee) have been advised by the contractor of my responsibility under Act 135 to have clearance air monitoring performed on this project.*

Signature of Building Owner or Lessee *Date*

Signature of Asbestos Abatement Contractor Representative *Date*

NOTE: It is not mandatory that a signed copy be sent to DELEG unless requested. For affected projects, this section of the notification form must be completed, signed, and made part of your records before the project begins.

18. I certify that the above information is correct:

Printed Name of Owner/Operator *Date*

Signature of Owner/Operator *Date*

MAILING ADDRESSES/PHONE NUMBERS: (See Item 1 to determine which agency requirements/regulations are applicable to your project.)

For **Public Act 135 of 1986, as amended, Section 220 (1-4) or (8)**, mail to address below. For more info visit: <http://www.michigan.gov/asbestos>

MIOSHA Asbestos Program
 DELEG, CSHD
 P.O. Box 30871
 Lansing, MI 48909-8171

517.322.1320 (office), 517.322.1713 (fax)

For **NESHAP Demolitions/Renovations, 40 CFR, Part 61, Subpart M**, mail notifications to the appropriate address below (by county of subject facility): For more info visit <http://www.michigan.gov/deg> click on Air, then Asbestos NESHAP Program.

All Counties (except Wayne County)

NESHAP Asbestos Program
 DNRE, AQD
 P.O. Box 30260
 Lansing, MI 48909-7760

517.373.7064 (Revision Line)

Wayne County Only

NESHAP Asbestos Program
 Detroit Field Office, DNRE, AQD
 Cadillac Place, Suite 2-300
 3058 West Grand Boulevard
 Detroit, MI 48202

313.456.4686

Check Register Report

Date: 02/07/2011

Time: 1:56 pm

Page: 1

Charter Township of Ypsilanti

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
153368	01/26/2011	Printed	16023	CIERA GREENE	REFUND - ROOM RENTAL	160.00
153369	01/26/2011	Printed	16025	JOYCE MEADS	REFUND - ROOM RENTAL	100.00
153370	01/26/2011	Printed	16024	PHYLLIS MEGGISON	REFUND - ROOM RENTAL	80.00
153371	01/26/2011	Printed	6045	QPS PRINTING	POSTAGE COST - NHW POSTCA	180.76
153372	01/26/2011	Printed	0399	SPEARS FIRE & SAFETY SERVICE	DIFFERENCE AMT ON INV. #119;	3.00
153373	01/26/2011	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	61.84
153374	01/28/2011	Printed	6821	AT & T	ACCT. #734 487-8104 411 3	511.61
153375	01/28/2011	Printed	0118	DTE ENERGY	GAS & ELECTRIC INVOICES	324.69
153376	01/31/2011	Printed	0119	DTE ENERGY**	STREETLIGHTS - DEC. 2010	73,854.88
153377	02/03/2011	Printed	16026	MCKINLEY, INC, DNA CONTRACTORS	REFUND - FIRE BOND	108,191.47
153378	02/03/2011	Printed	2696	MICHIGAN STATE UNIVERSITY	EDUCATION & TRAINING	170.00
153379	02/04/2011	Printed	2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - FEB. 2011	4,622.97
153380	02/04/2011	Printed	6263	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - FEB. 2011	3,526.72
Total Checks:				13	Grand Total(excluding void checks):	191,787.94

Accounts Payable Checks - 1,060,245.84

Hand checks - 191,787.94

Grand Total - 1,252,033.78

Check Register Report

Date: 02/07/2011

Time: 1:50 pm

Page: 1

Charter Township of Ypsilanti

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
153381	02/07/2011	Printed	0235	ABSOPURE WATER COMPANY	SUPPLIES	13.80
153382	02/07/2011	Printed	11339	ACCUSHRED LLC	DOCUMENT DESTRUCTION SVC	175.60
153383	02/07/2011	Printed	8412	ACO HARDWARE	SUPPLIES	57.34
153384	02/07/2011	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	1,347.38
153385	02/07/2011	Printed	0022	ANN ARBOR WELDING SUPPLY CO	MEDICAL SUPPLIES	45.00
153386	02/07/2011	Printed	16027	ANN ARBOR YPSILANTI REGIONAL	MEMBERSHIP DUES	328.50
153387	02/07/2011	Printed	15765	ARBOR VACUUM	REPAIRS & MAINTENANCE	69.00
153388	02/07/2011	Printed	0909	AT & T*	ACCT. #053 294-5218-001	32.23
153389	02/07/2011	Printed	0039	ATLANTIC WELDING SUPPLY	TANK RENTAL	168.00
153390	02/07/2011	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	93.79
153391	02/07/2011	Printed	15941	TODD J. BARBER	BUILDING INSPECTIONS	1,150.00
153392	02/07/2011	Printed	6702	BELFOR USA	LOCATION: 541 WOODLAWN	860.25
153393	02/07/2011	Printed	6959	BUTZEL LONG	PROFESSIONAL SERVICES	40.00
153394	02/07/2011	Printed	8416	C. BARRON & SONS	RESUPPLY FUEL TANKS AT HQ	3,220.04
153395	02/07/2011	Printed	3460	CDW GOVERNMENT INC	UPDATED ADOBE SOFTWARE F	2,057.14
153396	02/07/2011	Printed	0870	CHARTER TOWNSHIP OF SUPERIOR	UTILITIES MAINTENANCE	48.88
153397	02/07/2011	Printed	0825	CITY OF YPSILANTI	PURCHASE 8 TONS OF SALT	441.68
153398	02/07/2011	Printed	0363	COMCAST CABLE	ACCT. #09588 290692-01-0	87.95
153399	02/07/2011	Printed	0363	COMCAST CABLE	ACCT. #09588 284370-01-0	81.18
153400	02/07/2011	Printed	0363	COMCAST CABLE	ACCT. #09588 301061-01-3	104.90
153401	02/07/2011	Printed	1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE	118.77
153402	02/07/2011	Printed	0582	CONGDON'S	SUPPLIES	34.55
153403	02/07/2011	Printed	1477	D.J. CONLEY ASSOCIATES, INC.	NEW VALVE BOILER @ COMMUI	597.00
153404	02/07/2011	Printed	12944	BRIAN DURANT	REIMBURSEMENT - SUPPLIES	18.01
153405	02/07/2011	Printed	4706	ED'S GARAGE	REPAIRS	487.60
153406	02/07/2011	Printed	6515	EMERGENCY MEDICAL PRODUCTS	REPLACEMENT OF EMS EQUIPM	1,466.05
153407	02/07/2011	Printed	2913	EMERGENCY VEHICLE SERVICES	REPLACEMENT OF WINDSHIELD I	638.57
153408	02/07/2011	Printed	4535	EMPCO, INC.	PROFESSIONAL SERVICES	1,326.00
153409	02/07/2011	Printed	2578	FERGUSON ENTERPRISES, INC.	NEW DRINKING FOUNTAIN FOR	513.24
153410	02/07/2011	Printed	15916	GDI INFOTECH, INC.	PROFESSIONAL SERVICES	6,372.00
153411	02/07/2011	Printed	0073	GENE BUTMAN FORD	REPAIRS	58.24
153412	02/07/2011	Printed	0107	GRAINGER	SUPPLIES	530.13
153413	02/07/2011	Printed	0070	GREAT LAKES TELECOM, INC.	MAINTENANCE CONTRACT	6,199.36
153414	02/07/2011	Printed	16031	CASSANDRA HALL	REFUND - ROOM RENTAL	80.00
153415	02/07/2011	Printed	0158	MARK HAMILTON	ATTORNEY FEES - FEB. 2011	1,500.00
153416	02/07/2011	Printed	16032	CAROLYN HAYES	REFUND - ROOM RENTAL	80.00
153417	02/07/2011	Printed	6786	HERITAGE-CRYSTAL CLEAN, LLC	AUTO & TRUCK MAINTENANCE	216.11
153418	02/07/2011	Printed	8410	HERTZ EQUIPMENT RENTAL CORP.	COMPLETE BASELINE INSPECTI	416.77
153419	02/07/2011	Printed	0503	HOME DEPOT	SUPPLIES	453.46
153420	02/07/2011	Printed	6147	HP DIRECT	BUDGETED SERVER UPGRADE.	5,482.49
153421	02/07/2011	Printed	2898	HURON VALLEY AMBULANCE	FIRE DISPATCHING SERVICES	5,937.58
153422	02/07/2011	Printed	8119	ICLE	PUBLISHING	92.50
153423	02/07/2011	Printed	15783	JOHNSON & WOOD	EMERGENCY REPAIR OF AIR CC	7,785.76
153424	02/07/2011	Printed	7173	RON JOHNSON	DEL PP TAXES	72.82
153425	02/07/2011	Printed	0391	KONICA MINOLTA - ALBIN	EQUIPMENT MAINTENANCE	179.68
153426	02/07/2011	Printed	15493	ADAM KURTINAITIS	ELECTRICAL INSPECTIONS	1,200.00
153427	02/07/2011	Printed	6507	LOWER HURON SUPPLY	SUPPLIES	329.50
153428	02/07/2011	Printed	6185	LUBRICATION ENGINEERS	OSHA- SPILL SAFE CONTAINER	589.60
153429	02/07/2011	Printed	16033	PHILLIP MACUNOVICH	REFUND - PROGRAM CANCELLA	60.00
153430	02/07/2011	Printed	15405	MAYNARDS AUTO SERVICE CENTER	REPAIRS	98.50
153431	02/07/2011	Printed	0253	MCLAIN AND WINTERS	LEGAL SERVICES - JAN. 2011	93,089.69
153432	02/07/2011	Printed	15861	MICHIGAN SUPREME COURT FINANCE	SOFTWARE SUPPORT FEE	7,208.50
153433	02/07/2011	Printed	0172	MICRO SOURCE INC.	SERVER MEMORY FOR BUDGET	1,490.61
153434	02/07/2011	Printed	15402	MIDWEST MEDICAL CENTER	HOSPITAL PHYSICALS	88.00

Check Register Report

Date: 02/07/2011

Time: 1:50 pm

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Charter Township of Ypsilanti

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
153435	02/07/2011	Printed	15195	MARK NELSON	MAGISTRATE FEES - FEB. 2011	1,875.00
153436	02/07/2011	Printed	4591	NISWANDER ENVIRONMENTAL, LLC	PROFESSIONAL SERVICES	1,037.50
153437	02/07/2011	Printed	2997	OFFICE EXPRESS	SUPPLIES	894.03
153438	02/07/2011	Printed	0585	OVERHEAD DOOR COMPANY	REPLACE BROKEN SPRING AND	471.99
153439	02/07/2011	Printed	12510	SHERRI PHILLIPS	D.J. SERVICES	500.00
153440	02/07/2011	Printed	0336	CHARLES POPE	REIMBURSEMENT - PUBLISHING	125.00
153441	02/07/2011	Printed	0722	PRINTING SYSTEMS	USE FOR VOTER REGISTRATIO	560.43
153442	02/07/2011	Printed	16008	PRIORITY ONE EMERGENCY	AUTO MAINTENANCE	663.89
153443	02/07/2011	Printed	3214	RENT A WRECK	LEASE - MOTORPOOL	20.00
153444	02/07/2011	Printed	15536	REVOLUTION DANCEWEAR	DANCE COSTUMES	38.99
153445	02/07/2011	Printed	15386	RICOH AMERICAS CORPORATION	SUPPLIES	14,077.69
153446	02/07/2011	Printed	16029	RW MANAGEMENT GROUP, INC.	PROFESSIONAL SERVICES	935.00
153447	02/07/2011	Printed	0634	SAM'S CLUB DIRECT	SUPPLIES	19.88
153448	02/07/2011	Printed	0433	ART SERAFINSKI	MILEAGE REIMBURSMENT	241.23
153449	02/07/2011	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - FIRE DEPT.	1,176.11
153450	02/07/2011	Printed	4402	TDS METROCOM	ACCT. #825 609 0021	883.24
153451	02/07/2011	Printed	2943	TRI COUNTY INTERNATIONAL	ANNUAL DOT INSPECTION VEHI	920.97
153452	02/07/2011	Printed	3969	TRI TURF	ICE MELTER FOR SIDEWALK AP	975.00
153453	02/07/2011	Printed	6455	UIS PROGRAMMABLE SERVICES	ANNUAL OIL TEST OF PRIMARY	370.00
153454	02/07/2011	Printed	8621	UNEMPLOYMENT INSURANCE AGENCY	MESC PAYABLES	70,694.79
153455	02/07/2011	Printed	6523	UNIQUE 1 SERVICE	LADDER 14-1 NOT HOLDING AIR	1,711.00
153456	02/07/2011	Printed	1475	VERIZON WIRELESS	TELEPHONE	268.68
153457	02/07/2011	Printed	6627	VICTORY LANE	AUTO MAINTENANCE	101.95
153458	02/07/2011	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	24,253.50
153459	02/07/2011	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	389,037.08
153460	02/07/2011	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	389,037.08
153461	02/07/2011	Printed	15934	WASTE MANAGEMENT	ACCT. #389-0054671-1389-9	195.03
153462	02/07/2011	Printed	1627	WINGFOOT COMMERCIAL TIRE	EMERGENCY REPAIR OF TIRES	912.12
153463	02/07/2011	Printed	4263	WOLVERINE FREIGHTLINER	AUTO & TRUCK MAINTENANCE	171.61
153464	02/07/2011	Printed	0480	YPSILANTI COMMUNITY	ACCT. #4-087-560100-01	470.69
153465	02/07/2011	Printed	9004	YPSILANTI SCHOOLS	DEL PP TAXES	536.00
153466	02/07/2011	Printed	9386	YPSILANTI TOWNSHIP	DEL PP TAXES	41.57
153467	02/07/2011	Printed	0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	89.80
153468	02/07/2011	Printed	0729	ZEP MANUFACTURING COMPANY	SUPPLIES	1,707.24
				Total Checks:	88	
					Grand Total(excluding void checks):	1,060,245.84