

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MAY 17, 2011 REGULAR MEETING**

The meeting was called to order, by Supervisor Brenda L. Stumbo, at approximately 6:30 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, Mike Martin and Scott Martin

Members Absent: None

Legal Counsel: Wm. Douglas Winters and Angela King

POST-RENEWAL DIVIDEND CHECK PRESENTATION BY JUDY THOMPSON-TOROSIAN, MICHIGAN MUNICIPAL LEAGUE

Judy Thompson-Torosian of Michigan Municipal League presented a Post-Renewal dividend check to the Township in the amount of \$36,543.00. She thanked the Board for their membership in the Michigan Municipal League.

Supervisor Stumbo said a request to approve a fireworks permit was received from Lake Shore Apartments and she requested the item be placed under Other Business. The Board agreed to place the request under Other Business.

PUBLIC COMMENTS

Lawrence Johnson, Township Resident announced Ypsi Pride was Saturday, May 21, from 8:00 to Noon. He encouraged people to come out and help.

Janelle Robinson, Township Resident expressed her displeasure with the pilot project for the West Willow camera project. She requested a community meeting be held because she felt the residents in that area had not been properly informed.

Supervisor Stumbo thanked Ms. Robinson for her views and said the Township had met with the Association and Neighborhood Watch in West Willow. They had asked for input and everyone was overwhelmingly in support of the program. The cameras were purchased and would be installed as a pilot project.

Derrick Jackson, Washtenaw County Sheriff's Department and a West Willow neighborhood resident, explained that there is an out-reach team already in place. He said he spends much of his time working with the young people in the neighborhood. He explained the cameras were just another tool to assist with crime prevention that the people at the meetings heavily supported.

Trustee Currie said maybe the Board had jumped the gun with the cameras and the Township should have met with the community to get their response.

Supervisor Stumbo reiterated that the Township had met with the West Willow residents. She stated if the project was not successful there, the cameras could be moved to the parks in an effort to curb vandalism.

Michael Radzik, OCS Director clarified that the cameras did not have pan and zoom capabilities and the cameras would only view public intersections.

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Lynette Ellis, Township Resident and Lisa Jones, Romulus Resident expressed their concern about being told they could not rent Appleridge Park. They explained that original their application was accepted and then later rejected.

Jeff Allen RSD Director stated he did not know the details but he would meet with Art Serafinski, Recreation Direction to find a resolution to the issue.

Arloa Kaiser, a Township Resident expressed her opposition to the Total Fitness Concepts contract.

MINUTES

A. APRIL 19, 2011 REGULAR MEETING

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the minutes of the April 19, 2011 Regular Meeting. The motion carried unanimously.

SUPERVISOR REPORT

Supervisor Stumbo provided the following update of meetings attended by the three full-time officials and staff:

APRIL 20, 2011

- Attended WATS meeting
- Three full-time officials met with Javonna Neel to discuss audit designations for unreserved funds

APRIL 25, 2011

- Three full-time officials met to discuss Township issues
- Joe Lawson and I made an economic development retention call at General Dynamics

APRIL 26, 2011

- Joe Lawson, Ron Fulton and I met to discuss the Dance Pavilion/Bistro (potential expansion)
- Attended weekly police meeting
- Attended Reimaging Washtenaw meeting

APRIL 27, 2011

- Attended pastor's meeting at Pineview Church – a group of pastors wants to get involved with the youth in our community
- Three full-time officials, Doug Winters and Mike Radzik met to discuss MSHDA issues
- Mike Radzik and I met with Barbara Hale to discuss concerns with towing company for the Sheriff's Department

APRIL 29, 2011

- Three full-time officials met with AE Equities Group regarding GM – Willow Run Plant
- Dan Dzierbicki retired from the Township – employees had luncheon for him

MAY 5-7, 2011

- Out of office for 5 days

MAY 9, 2011

- Karen Wallin, Linda Gosselin and I met to discuss Assessing Department
- Trustee Currie and I attended West Willow NHW meeting

MAY 10, 2011

- Attended weekly police meeting
- Three full-time officials met with Habitat for Humanity to discuss Township purchases for Habitat

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- Three full-time officials met with Larry Thomas to discuss proposed water rate increase
- Trustee Currie, Mike Radzik and I attended Holmes Road NHW meeting
MAY 11, 2011
- Attended Washtenaw Avenue meeting with Joe Lawson and Karen Roe
- Three full-time officials and Ann Arbor SPARK met with AE Equities Holdings Group regarding GM – Willow Run Plant
- Three full-time officials met with AFSCME Chief Steward regarding employee concerns and set up meetings to open communication
MAY 12, 2011
- Clerk Roe, Treasurer Doe and I attended AATA presentation and luncheon
- Three full-time officials, Mike Radzik and Doug Winters met with Attorney Steve Matta regarding WCBOC
MAY 13, 2011
- Larry Doe and I attended Project Healthy Living at the Community Center
- Larry Doe and I met with YCUA managers about sharing some services and working together
MAY 14, 2011
- Trustee Currie, Chief Copeland and I attended Pastor & First Lady appreciation breakfast for Pastor & Mrs. Crout
- Attended the Dog Clinic that the Treasurer's Office, Mike Radzik and Humane society conducted. We also had several young people who volunteered. Residents were very appreciative of the low cost for shots and it was a record attendance. Everyone did a great job!
MAY 16, 2011
- Three full-time officials met to discuss Township issues
- Three full-time officials, Jeff Allen and Karen Wallin met to discuss YCUA doing maintenance on Township vehicles and employee on light duty
- Attended Lincoln (south district) NHW meeting
MAY 17, 2011
- Attended weekly police meeting

Supervisor Stumbo said her office sent out the YCUA newsletters. She further said her office was working with the Michigan Abilities Partners (MAP), which was the company retained by the Township to pick up trash and be the eyes and ears for the community for tall grass. Supervisor Stumbo said MAP had pickED up 65 bags of trash. The Memorial Day parade was May 30th at 9:00 a.m. She said she received a request of AFSCME to send a letter opposing House Bill 4059 regarding contract negotiations and a request from three NHW groups for the placement of speed limit signs at \$300 a sign. She asked for directions from the Board and the Board agreed to proceed with the purchase of the signs. Supervisor Stumbo reported the 2012 budget process had begun with the approval of the L-4029.

Supervisor Stumbo provided an overview of the dog-licensing project that was being done in conjunction with the Sheriff's Department and the Huron Valley Humane Society. She said the goal of the project was to get dogs licensed and educate residents on the animal ordinance.

Supervisor Stumbo said NAACP membership applications for Willow Run Chapter 3158 were available.

Supervisor Stumbo also provided the following update to the April 19, 2011 Board Meeting regarding the concerns of employee Carissa Watson:

1. Attached is the email that was sent out to every employee in regard to pulling up to the door, punching in and parking before you begin work. The Chief Steward, Ron Whittenberg, requested that HR send this email out to everyone instead of dealing with one particular incident. The union wanted to allow everyone the opportunity to make employees aware of the issue before

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any discipline. We thought this was a wise decision and supported sending out the email.

2. Requested meeting with Carissa Watson and union so we can deal with issues or concern. Ron Whittenberg advised the 3 full time officials, HR and Jeff Allen that Ms. Watson was not going to attend.
3. We had the meeting anyway with the Chief Steward, scheduled monthly meetings to open lines of communications. Reviewed when something happens we need to address it right of way thru proper channels. We reiterated the union process for going to your supervisor or department head first. If supervisor is the concern, then go to their supervisor, administrative official or HR.
4. The township board reduced one of the Generalists in HR last year, this was one of many cost-cutting measures. Hardest thing telling a ten year employee ever had to do since being elected and the reduction was based on seniority.
5. Ypsilanti Township does have an HR, it is Karen Wallin. The process for bringing employees back to work was followed, if you want to discuss specifics you can talk directly with Karen Wallin. This is a workers comp issue and we want to continue to protect employees' privacy.
6. Salary adjustments for two positions in the township were approved by the board at a public meeting. One position Neighborhood watch saved \$40,000 of tax payer's money and the other received a 3% lump sum payment in 2011 after going from a two person office to a one person office.

As Supervisor and directly responsible for HR, I was shocked that this was brought to a board meeting without sharing any concerns with any full time elected official, supervisor or HR. I talked with Ms. Watson when she returned and she did not mention any concerns. The right process to address employee concerns is internal first and hopefully our meetings with the union will help address this issue and any other issues that arise. We know communication is going to be the key to move the organization forward as we continue to right size our government.

CLERK REPORT

Clerk Lovejoy Roe provided the following update:

- **MEETING WITH PARK COMMISSIONERS** – On April 18th attended a meeting with Sandra Andresen and Larry Johnson, Park Commissioners, to discuss park commission issues.
- **ELECTRONIC POLL BOOK TRAINING** – Held two training sessions for election workers in preparation of May 3, 2011 election.
- **AE EQUITIES** – Continued to meet with AE Equities representatives at two meetings including one with MEDC and Ann Arbor Spark.
- **MAY 3, 2011 ELECTION** – successful election day. Process went well and election was certified without incident. Great job with Clerk's office staff and Residential Services staff working together. Special thanks to all who helped pull off another great election. Special thanks to Fire Department personnel who so graciously removed ballots that were locked in a trunk of an election worker.

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- **MSHDA & PUBLIC HOUSING PROJECT** – Continued to work with MSHDA staff in an attempt to receive addresses of housing units. Denial of FOIA requests are being handled by Attorney Winters.
- **OFFICE OF COMMUNITY DEVELOPMENT- WASHTENAW COUNTY** – Meeting to continue to find a solution and process for increasing homeownership in Ypsilanti Township.
- **EMPLOYEE CONCERNS MEETING** – Met with AFSCME representative to begin a dialogue for addressing labor/management issues.
- **REIMAGING WASHTENAW** – Meeting to continue to move forward to develop plans, apply for grants and work together for development of the Washtenaw Avenue Corridor.
- **AATA TRANSPORTATION PRESENTATION ON SMART GROWTH PLAN** – Meeting regarding continuing to move the AATA expansion plan forward including discussion on financing and governance.
- **YCUA MEETING TO DISCUSS FUTURE RATES AND BUDGET**

TREASURER REPORT

A. APRIL 2011

Treasurer Doe gave the report for April 2011. The beginning balance was \$33,650,898.71 and the ending balance was \$31,897,607.61.

A motion was made was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to receive and file the April 2011 Treasurer's report (see attached). The motion carried unanimously.

Treasurer Doe also thanked Debbie Agdorny and her daughter, Inger Johnson and her daughter and Mike Radzik and his step-daughter for the tremendous work they did on Saturday, during the Dog Clinic, held here at the Civic Center parking lot. It was a successful clinic and we're planning on doing it again, possibly in June.

TRUSTEE REPORT

Trustee Currie said she had been a member of this Board for over twelve years. She does not believe that she should have to pay for the fax machine at her home which is used for Township purposes. She wants to be reimbursed for the past two years. Supervisor Stumbo said she could put that on the Board Agenda for next month.

Clerk Lovejoy Roe said she would take care of putting the cost for the past two years billing for the phone line on the next Agenda.

Trustee Scott Martin reported that he attended the Water Conservation Advisory Commission and the Park Commission appointed Lawrence Johnson as their representative to that commission.

Stan Eldridge, Trustee, had an update on the PTO banks meeting with Treasurer Doe and Trustee Mike Martin. He said they were moving forward and were joined by the Deputy Supervisor and HR Director, Karen Wallin. They expect to bring something back for discussion to the Board in June. Secondly, he asked Joe Lawson to give the Board an update on the new business which was going to be located on E. Michigan Avenue due, in large part, to the Township's efforts to clean up that area.

Joe Lawson, Planning & Development Coordinator said he met with a man who was interested in consolidating his business in Ypsilanti Township, specifically on E. Michigan Avenue.

Supervisor Stumbo thanked Mr. Lawson for his efforts in Community Development Department. She explained that when Dave Nicholson passed away, his position was not filled and Mr. Lawson stepped in and had done a tremendous job.

Trustee Mike Martin said he planned to have an update from the healthcare committee and on the backyard breeder ordinance at the June meeting. He also encouraged residents to participate in Ypsi Pride.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters provided an brief update on the nuisance abatement properties.

Attorney Winters stated that approximately one year ago, a lawsuit was filed against the owner of the Daytona junkyard and the OCS Department had continued to monitor the property. He said that it was recently discovered that some junk had been buried on site.

Ron Fulton, Building Director explained that the court ordered excavation of the property was executed by Township staff on May 13, 2011 where it was discovered that a number of items were buried. He said the Fire Marshall, who was also part of the HazMat was contacted and he verified the ground contamination. Mr. Fulton said is was now a Federal matter.

Attorney King provided a brief summary of the vicious attack by two pit bulls on a lady walking her leashed dog that resulted in the death of her dog. She said both dogs were impounded and the owners were facing criminal prosecution. She provided examples of three more vicious attacks.

OLD BUSINESS

- 1. 2nd READING RESOLUTION NO. 2011-7, PROPOSED ORDINANCE NO. 2011-413. AMENDING CHAPTER 46 OF THE YPSILANTI CHARTER TOWNSHIP CODE OF ORDINANCES – NO WAKE ZONE BETWEEN BRIDGE AND RAWSONVILLE ROAD (1st Reading was held at the April 19, 2011 Regular Meeting)**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2011-7, Ordinance No. 2011-413, amending Chapter 46 of the Ypsilanti Charter Township Code of Ordinances – No Wake Zone between Bridge and Rawsonville Road (see attached). The motion carried as follows:

M. Martin: Yes	Eldridge: Yes	Currie: Yes	S. Martin: Yes
Stumbo: Yes	Lovejoy Roe: Yes	Doe: Yes	

NEW BUSINESS

- 1. BUDGET AMENDMENT #5**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve Budget Amendment #5 (see attached). The motion carried unanimously.

2. 2011 PRELIMINARY TAX RATE L-4029

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Preliminary Tax Rate (see attached). The motion carried unanimously.

3. REQUEST OF KAREN WALLIN, HUMAN RESOURCE DEPARTMENT FOR APPROVAL OF JOB DESCRIPTION AND CREATION OF ASSISTANT ASSESSOR POSITION IN THE TEAMSTER'S BARGAINING UNIT, WITH ANNUAL SALARY OF \$60,000 AND TO WAIVE EXTERNAL POSTING AND ALLOW INTERNAL POSTING

Clerk Lovejoy Roe read the memo from Karen Wallin, Human Resource Department, into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Scott Martin to approve the job description and creation of the Assistant Assessor position in the Teamster's bargaining unit, with annual salary of \$60,000 and to waive external posting and allow internal posting.

Trustee Mike Martin said he understood if the Appraisal III position was made part-time, the Lead Appraiser was moved into the Teamster position and adding hours to the Assessor, there would be a total savings of over \$40,000 to the Township.

Supervisor Stumbo explained when the Lead Appraiser retired, the position was re-evaluated and they came up with the Assistant Assessor position. She stated the Lead Appraiser position was in the Teamsters' Bargaining Unit and the Assistant Assessor position would also be in that bargaining unit. She further stated there were two individuals in the Assessor's office that could apply for the position and therefore create a vacancy in that office.

The motion carried unanimously.

4. REQUEST OF KAREN WALLIN, HUMAN RESOURCE DEPARTMENT FOR AUTHORIZATION TO NOT FILL FULL-TIME AFSCME POSITION AND TO CREATE PART-TIME AFSCME POSITION IN THE ASSESSING DEPARTMENT

A motion was made by Treasurer Doe, supported by Trustee Scott Martin to authorize not filling the full-time AFSCME position and to approve the creation of a part-time AFSCME position in the Assessing Department.

Supervisor Stumbo said in an effort to reduce cost, the Assessor agreed to try a part-time position even though she felt there was a need for a full-time position. She said the position would be specifically assigned to Assessing and would not float.

Clerk Lovejoy Roe said she had expressed concerns about filling the position in previous discussions with Human Resource, Supervisor Stumbo and Treasurer Doe. She said the General Fund would be down \$156,000 before they even started and no one was sure what the numbers were going to be. Clerk Lovejoy Roe stated that Kirk Profit had verified the Governor's plan to eliminate personal property tax, which was about 40% of the Township funds, but he thought they would find a way to replenish those funds. She also stated that she knew the position was needed but felt there were other ways to meet the need. Clerk

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Lovejoy Roe suggested offering overtime, reducing either Recreation or Residential Services by one person, or authorize filling the position. She felt Human Resource should meet with the union to come to a consensus on the job. Clerk Lovejoy Roe thought the Board would be looking at another \$500,000 reduction in the General Fund on a permanent, structural basis. Clerk Lovejoy Roe said the Board should attempt to fill the position internally or with over-time, with the current funding before additional hiring, at least until the end of the year.

Supervisor Stumbo said the problem with working overtime was the staff was in the field, leaving no one in the office to answer the phone or to wait on the customers. She said the overtime would be after business hours, therefore would not address the problem. Supervisor Stumbo stressed that the Board had "right-sized" the Township by over 31 positions and both Residential Services and Recreation had been deeply impacted by management reductions. She explained the Teamster position was different because they wanted to waive the process and post it internally. Supervisor Stumbo explained that the Assessing Department was one of the most statutorily, required legal departments in the Township because it generated revenue and last year, the staff had captured \$6 million dollar worth of additions to residences and businesses that were not reported. She said the Assessor was concerned about signing the assessment roll without her staff in the field. She reminded the Board there was also a Clerk III position in that department that was not filled.

Trustee Mike Martin said the Assessing Department seemed to be the largest revenue-gathering arm of the Township and he wondered why the Board would want to make it a part-time position. He said the value might be to keep it as a full-time position to generate revenue that might not be captured with a part-time employee.

Trustee Eldridge concurred with Trustee Mike Martin and he commented about \$6 million dollars being garnished by the Assessing Department. He thought this would be a feasible position, especially if it would generate revenue for the Township. He also wondered why the Board would want to go from a full-time to a part-time in the specific position and he felt there would be an ample number of trained people that would apply.

Clerk Lovejoy Roe reiterated that she knew the position was needed whether it was full-time or part-time. She clarified that the \$6 million dollars captured by Assessing staff was in taxable value, not in taxes. Clerk Lovejoy Roe said if the Board posted the position, it should be with the highest qualifications and staff could work overtime until that was done. She explained that the way the contract worked, the position could be filled but in the event of a layoff, they would be the first one to go and all the time and money spent training them would be lost. Clerk Lovejoy Roe said the budget was going to be hard this year and even harder next year. She said she had met with Assessor Gosselin, who indicated that she thought that residential values would flatten out but industrial and commercial might drop. Clerk Lovejoy Roe said the Township might be facing a 13% drop in value and structurally it might be about ½ a million dollars coming out of the general fund. She reiterated that Residential Services and Recreation were the only two departments that had not cut clerical staff. Clerk Lovejoy Roe further stated, if the Governor passed his 20% healthcare issue, it would be about a half a million dollars in savings and that might be the answer.

Supervisor Stumbo said if a full-time person was hired as an Appraiser III, a clerical person could not bump them. She said her goal was not to lay off any more people. Supervisor Stumbo said based on the conversation, she would vote to fill the position full-time as an Appraiser II.

Trustee Mike Martin asked what the \$6 million dollars in taxable value equaled in revenue.

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Treasurer Doe answered it was actually only \$345,000, with only about \$34,000 going to the General Fund.

Supervisor Stumbo said the Assessing Department wanted to do Personal Property Audits, but had not been able to do so. She stated the Assessor was concerned about the Township records being accurate and reflective of what were actually on site because the State of Michigan Assessing could come in and pull few property records and if they were not accurate, they could order an audit.

Treasurer Doe asked what would happen if we approved at part-time position and it did not work.

Trustee Eldridge made a motion to make the position full-time with the title of Appraiser II/Clerk. He withdrew his motion.

The motion failed as follows:

M. Martin: No	Eldridge: No	Currie: No	S. Martin: Yes
Stumbo: No	Lovejoy Roe: No	Doe: Yes	

A motion was made by Trustee Eldridge, supported by Trustee Mike Martin to fill the position as a full-time, Appraiser II/Clerk in the Assessing Department.

Clerk Lovejoy Roe stated if the full-time position was classified as an Appraiser III and there was a layoff, then a clerical person with six or seven years would be laid-off and the person in that position, with less seniority would remain.

Clerk Lovejoy Roe explained that she would be voting no because she did not want to see someone in another position end up losing their job with eight, nine or ten years seniority and this person would get to stay because of the different classification. She reiterated that she did not want to lay off anyone but what she wanted to do was fill the position from within until the Board knew where it would be in the next budget process.

Supervisor Stumbo said the Board could vote to eliminate the position rather than lay off someone off with more seniority.

Clerk Lovejoy Roe said she would never vote to eliminate the position when the Board just went through why the position was needed. She said the position was a revenue generator.

Treasurer Doe asked Karen Wallen, Human Resource Department if current employees could bid on the position.

Ms. Wallin state that the current job description had certain certification requirements and as far as she knew, no one outside the Assessing Department had those qualifications.

Trustee Eldridge stated if the Assessor felt she needed a full-time position filled then the Board should listen and asked that the vote be called.

The motion carried as follows:

M. Martin: Yes	Eldridge: Yes	Currie: Yes	S. Martin: No
Stumbo: Yes	Lovejoy Roe: No	Doe: Yes	

5. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO SELL RENEWABLE ENERGY CREDITS (REC) DURING A REVERSE AUCTION

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Jeff Allen, RSD Director explained he had met with DTE and said they would have the opportunity in the next four or five weeks to buy the credits. He said Board approval will be necessary in order to be eligible. He gave a detailed explanation of the different options available.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize request of Jeff Allen, RSD Director to sell Renewable Energy Credits (REC), during a Reverse Auction, at a minimum of \$6.00 as outlined in the Memo. The motion carried unanimously.

6. REQUEST OF WASHTENAW COUNTY ROAD COMMISSION FOR PUBLIC ROAD EASEMENT FOR PARCEL K-11-21-400-005 OWNED BY YPSILANTI TOWNSHIP FOR COMPLETION OF RIGHT TURN LANE ON WEST BOUND TEXTILE ROAD AT WHITTAKER ROAD INTERSECTION AND TO AUTHORIZE SIGNING OF AGREEMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve request of Washtenaw County Road Commission for Public Road Easement for Parcel K-11-21-400-005 owned by Ypsilanti Township for completion of right turn lane on Westbound Textile Road at Whittaker Road Intersection and to authorize signing of Agreement. The motion carried unanimously.

7. 2011 YPSILANTI TOWNSHIP SECOND AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION IN THE AMOUNT OF \$701,073.10, WITH \$347,096.00, BUDGETED IN LINE ITEM #101.446.000.818.022 AND \$353,977.00, BUDGETED IN #245.245.000.818.022 AND AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve the 2011 Ypsilanti Township Second Agreement with Washtenaw County Road Commission in the amount of \$701,073.10, with \$347,096.00, budgeted in Line Item #101.446.000.818.022 and \$353,977.00 budgeted in #245.245.000.818.022 and to authorize signing of the Agreement. The motion carried unanimously.

8. 1st READING RESOLUTION NO. 2011-8, PROPOSED ORDINANCE NO. 2011-414 CONFIRMING ESTABLISHMENT OF PLANNING COMMISSION WITH ZONING AUTHORITY.

Clerk Lovejoy Roe read the resolution into the record.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve 1st Reading of Resolution No. 2011-8, Proposed Ordinance No. 2011-414 Confirming Establishment of Planning Commission with Zoning Authority. The motion carried as follows:

M. Martin: Yes	Eldridge: Yes	Currie: Yes	S. Martin: Yes
Stumbo: Yes	Lovejoy Roe: Yes	Doe: Yes	

9. 1st READING PROPOSED ORDINANCE NO. 2011-415, AMENDING ORDINANCE NO. 2010-403 WAIVING, FOR A LIMITED TIME, THE CHARGES REQUIRED PURSUANT TO ARTICLES II AND III OF CHAPTER 62 "UTILITIES" OF THE CHARTER TOWNSHIP OF YPSILANTI CODE OF ORDINANCES, AS AMENDED, IN ORDER TO PROVIDE ECONOMIC STIMULUS, ENCOURAGE DEVELOPMENT AND CREATE NEW JOB OPPORTUNITIES WITHIN THE CHARTER TOWNSHIP OF YPSILANTI

Clerk Lovejoy Roe read the proposed ordinance into the record.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve 1st reading of Proposed Ordinance No. 2011-415, Amending Ordinance No. 2010-403, waiving, for a limited time, the charges required pursuant to the Articles II and III of Chapter 62 "Utilities" of the Charter Township of Ypsilanti Code of Ordinances, as amended, in order to provide Economic Stimulus, encourage Development and create new job opportunities within the Charter Township of Ypsilanti.

Trustee Scott Martin said he would like the Board to pursue getting water and sewer to Ford Heritage Park.

Supervisor Stumbo explained the ordinance required a building plan or building on site in order to get the waiver.

Treasurer Doe stated that over the last two and a half years, the community saved over \$227,000 in benefit charges and T&T charges. He explained the purpose of the waiver was to stimulate new business but out of those savings, only four businesses took advantage of the ordinance and three of those were existing businesses. Treasurer Doe stated he no longer supported the ordinance because it had not done what was anticipated. He said his recommendation was not to extend the ordinance.

Supervisor Stumbo said building homes did create jobs but the ordinance had not enticed development as the Board had hoped. She stated she agreed with Treasurer Doe and she no longer supported the ordinance.

Trustee Eldridge said he also agreed but he would also like Trustee Scott Martin to continue to explore obtaining water and sewer at Ford Heritage Park.

A friendly amendment was made by Clerk Lovejoy Roe to extend the waiver until December 2011. There was no support for the amendment.

The motion failed as follows:

M. Martin: No	Eldridge: No	Currie: No	S. Martin: No
Stumbo: No	Lovejoy Roe: No	Doe: No	

10. REQUEST OF PROPERTY OWNER, ROBERT SPENCER OF GRAND TETON PROPERTIES TO REZONE 5401 WHITTAKER ROAD FROM OS-1, OFFICE SERVICE DISTRICT TO TC3, TOWN CENTER 3

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve request of property owner, Robert Spencer of Grand Teton Properties to rezone 5401 Whittaker Road from OS-1 , Office Service District to TC3, Town Center 3.

Supervisor Stumbo said normally a 1st and 2nd reading of an ordinance was necessary for a rezoning.

Joe Lawson, Planning and Development Coordinator confirmed that two readings were needed for a rezoning.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to table the agenda item to the next regular meeting. The motion carried as follows:

M. Martin: Yes	Eldridge: Yes	Currie: Yes	S. Martin: Yes
Stumbo: Yes	Lovejoy Roe: Yes	Doe: Yes	

11. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION, IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 1532 OUTERLANE

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve request for authorization to initiate legal action, if necessary, in Washtenaw County Circuit Court to Abate Public Nuisance for the property located at 1532 Outerlane.

Ron Fulton, Building Director provided a detailed overview of the violations and the OCS departments attempt to bring the business into compliance.

The motion carried unanimously.

12. REQUEST OF ERIC COPELAND, FIRE CHIEF TO APPROVE ANNUAL CONTRACT WITH TOTAL FITNESS CONCEPTS IN THE AMOUNT OF \$4,760.00 BUDGETED IN LINE ITEM #206.206.000.719.006 AND TO AUTHORIZE SIGNING OF THE CONTRACT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve request of Eric Copeland, Fire Chief, to approve Annual Contract with Total Fitness Concepts in the amount of \$4,760.00 budgeted in line item #206.206.000.719.006 and to authorize signing of the Contract. The motion carried unanimously.

Fire Chief Copeland provided an overview of the Total Fitness program and explained the benefit to the department. He said the cost was approximately \$15 a month, per firefighter and he felt it was a very viable program. Chief Copeland explained that the program was mandatory and although it did not reduce the number of injuries, there was a direct correlation to the reduction in recovery time.

Trustee Eldridge requested that the Chief provide the following information that was part of the Total Fitness contract:

- A. Development of operating policies and procedures that will be a reference source identifying standard operating procedures for the program
- B. Staffing and scheduling of staff and programs
- C. Continuing education and materials on exercise, nutrition, and general health related topics presented in six scheduled worksite seminars

The motion carried unanimously.

13. REQUEST OF ERIC COPELAND, FIRE CHIEF TO APPROVE HURON VALLEY AMBULANCE SERVICE AGREEMENT FOR THE PERIOD OF JULY 1, 2011 THROUGH JUNE 30, 2012 IN THE AMOUNT OF \$67,854.12, BUDGETED IN LINE ITEM #206.206.000.857.001

A motion was made by Trustee Eldridge, supported by Treasurer Doe to approve request of Eric Copeland, Fire Chief, to approve Huron Valley Ambulance Service Agreement for the period of July 1, 2011 through June 30, 2012 in the amount of \$67,854.12 and to authorize signing of the agreement. The motion carried unanimously.

14. REQUEST OF ERIC COPELAND, FIRE CHIEF, TO APPROVE AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR WESTERN WAYNE COUNTY FIRE DEPARTMENT MUTUAL AID ASSOCIATION AND MUTUAL AID BOX ALARM SYSTEM DIVISION AND TO AUTHORIZE SIGNING OF THE AGREEMENT

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve request of Eric Copeland, Fire Chief, to approve Amended and Restated Interlocal Agreement for Western Wayne County Fire Department Mutual Aid Association and Mutual Aid Box Alarm System Division and to authorize signing of the Agreement. The motion carried unanimously.

15. UPDATED – 2011 ANNUAL CONTRACTS AND RENEWALS

A motion was made by Clerk Lovejoy Roe, supported by Trustee Hall Currie to approve updated – 2011 Annual Contracts and Renewals. The motion carried unanimously.

16. SET PUBLIC HEARING DATE:

- A. TUESDAY, JUNE 21, 2011 AT APPROXIMATELY 6:30 P.M. TO HEAR REQUEST OF BINA BOSAL INTERNATIONAL NORTH AMERICA, LOCATED AT 1476 SEAVER WAY IN YPSILANTI TOWNSHIP, FOR THE CREATION OF AN INDUSTRIAL DEVELOPMENT DISTRICT**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to set Public Hearing date of June 21, 2011 at approximately 6:30 p.m. to hear request of Bina Bosal International North America, located at 1476 Seaver Way in Ypsilanti Township, for the creation of an Industrial Development District. The motion carried unanimously.

DISCUSSION ONLY ITEMS

A. CONSENT AGENDA

Clerk Lovejoy Roe provided a brief overview of what a consent agenda could include. She further explained the process for approving a consent agenda.

Trustee Mike Martin stated he was in favor of a consent agenda but felt the it would be better to start on a small scale and include such items as Statements and Checks, the minutes and the Treasurer's report.

Trustee Scott Martin said Scio Township used a consent agenda and it worked well and he was willing to try it here.

Supervisor Stumbo said she agreed with Trustee Mike Martin that they should start with items that do not usually have discussion such as, as Statements and Checks, the minutes and the Treasurer's report.

The Board agreed to try a consent agenda on a trial basis that would include Statements and Checks, the minutes and the Treasurer's report.

B. CIVIC CENTER PAYMENT DROP BOX

Treasurer Doe stated that several complaints had been received from residents that had come to the Civic Center to make a payment, only to learn the building was closed for lunch or that the building closed at 4:30 p.m. He explained that

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the payment drop box would be used to collect tax payments, absentee ballots and possibly building permits, anytime the building was closed. Treasurer Doe asked for the Board's consideration in moving the item forward.

Clerk Lovejoy Roe said Pittsfield Township utilized a drop box for ballots and bills and she would support moving forward.

Supervisor Stumbo stated she had seen several residents come at lunchtime to make payment and she would support it 100%.

Trustee Scott Martin said Scio Township had used a drop box for six years with no problem and he also supported moving forward.

The Board agreed to move forward with installing a drop box.

C. TRUSTEE REPORT

Clerk Lovejoy Roe stated the three full-time officials had agreed to alternate the monthly board reports but in retrospect, the entire Board should have been consulted. She asked if the Board wanted to continue to alternate the reports or keep them on every agenda.

The Trustees wanted them on each agenda.

OTHER BUSINESS

Supervisor Stumbo informed the Board that Lake Shore Apartments would hold their Annual Community Fireworks on July 1, 2 and 3, 2011. She explained the fireworks were 100% funded by Lake Shore but the State of Michigan required Board approval before a permit would be issued.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the Lake Shore Apartments fireworks permit and to authorize signing of the permit. The motion carried unanimously.

AUTHORIZATIONS AND BIDS

A. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO AUTHORIZE UPGRADE OF BS&A SOFTWARE SYSTEM

A motion for discussion was made by Trustee Eldridge, supported by Treasurer Doe to approve the upgrade of the BS&A Software System.

Mike Radzik, OCS Director explained the upgrade was for five BS&A Software System components the Township currently used and to purchase one additional component that would solve the synchronization and replication problems. He said the BS&A system was used by Assessing, Treasurers, Building Department, Planning and Ordinance. Mr. Radzik further explained the total cost was approximately \$50,000 spread over three years with the first installment budgeted in 2011.

Treasurer Doe stated there was some concern because the county had advised against issuing summer taxes in the old system and trying to transfer into a new system for the winter taxes. He questioned how soon the upgrade could be installed.

Mr. Radzik said if BS&A was unable to meet the Township's schedule, the upgrade could be purchased and installed at a later date.

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A friendly amendment was made by Clerk Lovejoy Roe to include that the upgrade would be in three annual payments of \$16,762, budgeted in line item #101.266.000.977.001. The friendly amendment was accepted.

Clerk Lovejoy Roe read an email Eric Nopkowski, Township Resident and technical programmer regarding his concern that the upgrade to the software was not bid out (see attached).

Mr. Radzik responded that the Township needed to be consistent with the same system used by the County.

The motion carried unanimously.

STATEMENTS AND CHECKS

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve Statements and Checks for May 3, 2011 in the amount of \$552,849.82 and May 17, 2011 in the amount of \$1,022,773.02. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 9:50 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti