

**DATE:** January 27, 2010  
**TO:** Ypsilanti Township  
**FROM:** Jennifer Owens, VP Business Development, Ann Arbor SPARK  
**SUBJECT:** SPARK Q4 2009 Report  
**ATT:** SPARK Year End Activity Overview

This is a report of activity for the period of Oct – Dec, 2009 that shows which companies in your region were targeted for and / or took advantage of SPARK's Business Development and Talent Enhancement Services.

#### **Business Development Services**

In Q4, business development visits were held with the following companies in Ypsilanti Township.

- **Caflor Industries** (Automotive)
- **Jetrion, LLC** (Manufacturing / Printing)
- **AGC Automotive Americas R & D, Inc.** (Automotive; MEMS; Research & Development)
- **Creative Automation Inc.** (Manufacturing)

#### **Business Expansion**

In Q4, successful business expansion work was done with the following companies in Ypsilanti Township.

- **SensiTile Systems** (Manufacturing)
  - Project Costs/Abatement Value: \$ 994,043.00
  - New Jobs Committed: 50
  
- **ProQuest** (Information Technology; Publishing)
  - Project Costs: \$ 4,935,716.00
  - New Jobs Committed: 60
  
- **Integrated Sensing Systems, Inc** (Adv Manufacturing; Life Sciences; MEMS)
  - Ongoing Project in Q4

#### **Business Attraction**

In Q4, successful business attraction work was done with the following companies for location within the Township of Ypsilanti.

- **Proquest**
  - Purchased microfilm operation from National Archives
  - Relocation of staff from Ohio and Michigan locations to Ypsilanti Township



### **Talent Services**

In Q4, the following company located within Ypsilanti Township took advantage of our Talent Services through career development consultation, candidate recruiting, or training and grant consultation.

- **Integrated Sensing Systems, Inc**
- **SensiTile Systems**
- **Washtenaw Literacy**

For additional information on SPARK's activities and successes in the region, please refer to the attached *Ann Arbor SPARK, Activity Report Summary 2009*.



# Ann Arbor SPARK Operations Dashboard

## SPARK Mission Statement

SPARK will be the driving force in establishing the Ann Arbor Region as a desired place for business expansion and location... by identifying and meeting the needs of business at every stage, from those that are established to those working to successfully commercialize innovations

December 2009

Percent of Year Complete = 100%

Business Development (Retention, Expansion and Attraction)					
Activity/ Outcome	YTD	Annual Goal	% toward goal	Total Project Pipeline	Total Projected/F orecast
Project Successes	34	40	85%	23	
NEW FTE Jobs	2118	1500	141%	839	350
New Investment					
Project Costs (\$M)	\$151	\$140	108%	\$200	\$25
Retention Call Program	237	200	119%		
<ul style="list-style-type: none"> <li>* 23 active projects</li> <li>* 5 mega projects under development</li> <li>* 5 local abatements under development</li> </ul>					

Talent & Entrepreneur Education				
Activity/ Outcome	YTD	Annual Goal	% toward goal	
Jobs Posted	889	700	127%	
Placement % (*)	30%	30%		
Program&Event Attendees	3468	1700	204%	
Qualified Referral % (*)	75%	80%		
Shifting Gears	24 grads	20 landed	18 candidates	
(*) Note: % derived from survey data				

SPARK Funding (PreSeed Investments & Micro Loans)					
Activity/ Outcome	# of Co.'s	Company Matching Funds	YTD Invested	Current Contract Funding	Funding Remaining/A vailable
PSF Investments	15	\$4,467,965	\$2,471,000	\$6,317,467	\$3,846,467
PSF Micro Loans	9	NA	\$407,500	\$1,000,000	\$592,500
Washtenaw Cty Micro Loans	2	NA	\$89,000	\$225,000	\$136,000
LDFA Micro Loans	4	NA	\$115,000	\$275,000	\$160,000

Business Incubators (SPARK Central & SPARK East)						
Activity/ Outcome	# Co.'s	# Seats	Max Seats	% filled	Annual Occupancy Goal (seats)	Last Year (seats)
SPARK Central Tenants	10	12	12	100%	50%	33%
SC Virtual Tenants	42					8
SPARK East Tenants	10	11	16	69%	75%	NA
SE Virtual Tenants	5					
	# Co.'s	Sq. ft. rented	Total Sq Ft avail	Occupancy	Occupancy Goal	
MLS&IC	11	41065	57601	71%	70%	

Business Accelerator Services				
Activity/ Outcome	Companies YTD	Engagements YTD	Annual Goal	% toward goal (engagements)
Phase I	198	316	150	211%
Phase II	69	100	90	111%
Phase III	43	72	62	116%
FTE Jobs		87	93	94%
Contract totals		\$395,225	\$400,000	99%

Other Notes from December 2009
<p><b>Website and social media</b> - The new SPARK site is continuing to develop. The new social media strategy will launch in late January. The AnnArborUSA.org site continues to receive clicks from outside the U.S., most recently from Poland, Colombia, United Kingdom and Venezuela.</p>
<p><b>Communications</b> - We had a robust quarter of media outreach and coverage. The Eastern Washtenaw Microloans were announced with excellent media coverage. Jennifer Owens joining SPARK, the Best of Bootcamp winner, SPARK participation in Global Entrepreneur week, Pre-seed Microloan awardees and the PBS NewsHour feature on entrepreneurship and Ann Arbor were all drafted, pitched and tracked. The releases and TV clip are at:</p>
<p><b>Events</b> - Mingle &amp; Match was held on December 1st at SPARK Central and had 39 attendees. Entrepreneur Education 2.0 events were held at SPARK Central on December 2nd and 16th. Energy Technology Forum featuring the Smart Grid was held on December 3rd and had 47 attendees. BioArbor was held on December 9th at SPARK Central and had 67 attendees. SPARK held an Incubator Tenant Mixer for all incubators on December 10th at SPARK East with almost 70 attendees. Marketing Roundtable was held on December 15 at SPARK Central and had 50 attendees.</p>

**WORK SESSION AGENDA**  
**CHARTER TOWNSHIP OF YPSILANTI**  
**TUESDAY FEBRUARY 2, 2010**

**\*\* PLEASE NOTE START TIME \*\***

**6:00 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. FORD LAKE SHORELINE RESTORATION  
DEMONSTRATION PROJECT PRESENTATION
2. REVIEW AGENDA
3. OTHER DISCUSSION

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Residential Services**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: January 25, 2010

Subject: Ford Lake Shoreline Restoration Project

The Ford Lake Shoreline Restoration Demonstration Project is a collaborative effort between several agencies to bring an education component to Ypsilanti Township and Ford Lake.

As you can see from the enclosed information, this group includes several different agencies, including the D.E.Q.

This has the potential to have an impact on the economic development for our area for now and for years in the future as permit holders continue to educate contractors and the public at large.

John Skubinna of the D.E.Q.'s Land and Water Management Division will present a power point session in an attempt to answer any questions you may have. I expect to have another couple of agencies present as well for questions.

The group seeks permission to use Township property and a few hours of staff time for this project.

# Ford Lake Shoreline Restoration Demonstration Project

## Ypsilanti Township Board Briefing

January 15, 2010

The Ford Lake Project is a shoreline restoration project located on the inner shoreline of the lagoon located at the north end of Ford Lake. The project will re-establish a natural environment along approximately 100 feet of shoreline using bio-engineering erosion control, and natural shoreline landscaping methods. The project will be completed as a collaboration among: 1) The Michigan Natural Shoreline Partnership (MNSP), 2) Ypsilanti Township (Township), 3) Huron River Watershed Council, 4) Eastern Michigan University, and 5) Middle Huron Watershed Stormwater Advisory Group (SAG). These organizations have a common interest in promoting environmentally sound practices of shoreline development that reduce non-point source pollution inputs, shoreline erosion, and losses to fish and wildlife habitat in Ford Lake.

The project is proposed to serve as the on-site construction portion of a training course for the Michigan Certified Natural Shoreline Professional (MCNSP) program; a function of the MNSP. This program is a statewide initiative designed to develop competency in marine contractors and landscape professionals in bio-engineering erosion control and natural shoreline landscaping methods. It has been developed in an effort to promote sound stewardship of lakefront properties by creating incentives for the shoreline construction industry to deliver these products to the marketplace. The classroom portion of the MCNSP training course will occur at Michigan State Univ. Extension facilities in Pontiac on March 2, 3, and 4. The on-site construction of the demonstration will occur on the Ford Lake property as the “hands-on” component of the MCNSP course during the third week of April (date TBD).

Completion of the demonstration site and participation in the MCNSP training course will provide the Township with a significant event towards compliance with the public education and involvement requirements in their Phase II NPDES MS4 Stormwater Discharge General Permit for Watersheds (Phase II Permit) at substantial cost savings to the Township. The demonstration site will equip the Township to host additional outreach and education programming to meet these requirements by creating a site and course materials for education. Ford Lake is an attractive site to these collaborators, because additional opportunities exist on its shoreline for demonstrations that could incorporate a diversity of Stormwater BMPs. Thus, this project will establish working relationships that may be expanded to develop comprehensive education programming for stormwater management on lakeshore properties. And Ypsilanti Township will become a leader within the Middle Huron Watershed SAG in meeting the Phase II Permit education requirements.

We are requesting approval from the Township for the following items:

- To use the Township property for construction of the demonstration project;
- To allow collaborators to pursue necessary construction permits for the project; and
- To provide vehicles and staff time to transport materials to the construction site.

Costs associated with facilities, course materials, instructors, testing/certification, lunch, demonstration planning, design, and labor will be provided by MNSP. Costs associated with purchase of materials for construction, and permit application fees will be requested from the Middle Huron Watershed SAG.





# MICHIGAN NATURAL SHORELINE PARTNERSHIP

*Promoting Natural Shoreline Landscaping to Protect Michigan's Inland Lakes*

## PARTNERSHIP OBJECTIVES

- Train contractors and landscape professionals about natural shoreline technologies and bioengineered erosion control.
- Educate property owners about natural shorelines and technologies that benefit lake ecosystems.
- Research, demonstrate, and develop natural shoreline technologies that benefit lake ecosystems.
- Encourage local and state policies that promote natural shoreline management.

## MEMBERS

- JFNew, Inc.
- Mich. Assn. of Conservation Districts
- Mich. Chapter of the North American Lake Management Society
- Mich. Dept. of Natural Resources, Fisheries Division
- Mich. Dept. of Environmental Quality
- Mich. Lake and Stream Assn.
- Mich. Native Plant Producers Assn.
- Mich. Nursery and Landscape Assn.
- Mich. Sea Grant College Program
- Mich. State University Dept. of Horticulture
- Mich. State University Institute of Ag Tech
- Mich. State University Extension
- Tip of the Mitt Watershed Council
- Trident Dock and Dredge



*Natural shoreline landscaping is the use of ecological principles and practices to reduce erosion and achieve the stabilization and safety of shorelines, while enhancing habitat, improving aesthetics, and saving money.*



## CONTACTS

**John Skubinna**  
Michigan Dept. of Environmental Quality  
(517) 241-8370, skubinnaj@michigan.gov

**Jane Herbert**  
W. K. Kellogg Biological Station, Land & Water Unit  
(269) 671-2412, jherbert@msu.edu

[www.michiganlakes.msue.msu.edu/LakeManagement/ShorelineDevelopment.aspx](http://www.michiganlakes.msue.msu.edu/LakeManagement/ShorelineDevelopment.aspx)

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Water Conservation  
Advisory Commission**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501

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**TO:** Ypsilanti Charter Township Board of Trustees  
**FROM:** Ypsilanti Charter Township Water Conservation Advisory Commission  
**DATE:** January 26, 2010  
**SUBJECT:** ***WCAC SUPPORT FOR THE FORD LAKE SHORELINE RESTORATION  
DEMONSTRATION PROJECT***

The justifications for our support include:

1. The Township will demonstrate significant public education compliance with Phase II Storm water Permit requirements. The bioengineering techniques demonstrate optimal best management practices for riparian shoreline property owners. They provide a significant buffer between lawn fertilizers and chemical applications and the water line. Shoreline erosion is substantially reduced or eliminated. Thus restoring shoreline and shallow water habitat.
2. Natural shoreline workshops are active public education performances rather than simply passive information dissemination. Workshop participants are engaged in hands-on construction of the bioengineering methods. The workshop will spawn property changes along the waterline at numerous lakes in the region. Follow up surveys will support future measurements of changes in conventions.
3. The project will enable the Township to host many Southeast Michigan Phase 1 and Phase II permit holders conducting workshops at the township shoreline site well into the future.
4. Every subsequent workshop presents the potential for positive public relations (i.e., enhanced recognition in the Middle Huron Watershed management partnership).
5. As the workshop host The Township serves as a model for education projects and environmental stewardship in other communities.
6. The Township will realize significant workshop development cost savings. As the Partnership is requesting only in-kind contributions, the Township realized virtually no out-of-pocket expenses.
7. Sustainable workshop for years after partnership development.

Given the above direct and indirect benefits, the Commission recommends the Township approves the requests of the Michigan Natural Shorelines Partnership to develop and construct the demonstration site on Township property.

Respectfully,  
WCAC



# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD MEETING AGENDA

# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI  
REGULAR MEETING  
TUESDAY, FEBRUARY 2, 2010**

**BRENDA L. STUMBO, SUPERVISOR  
KAREN LOVEJOY ROE, CLERK  
LARRY J. DOE, TREASURER  
TRUSTEES:  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE**

**TIME AND PLACE**

**7:00 P.M.**

**YPSILANTI TOWNSHIP CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. MINUTES
  - A. JANUARY 19, 2009 WORK SESSION AND REGULAR MEETING
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TRUSTEE REPORT
8. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE

**NEW BUSINESS**

1. REQUEST OF YPSILANTI AMERICAN LEGION FOR NEW CLASS C LIQUOR LICENSE TO BE LOCATED AT 1085 E. MICHIGAN AVENUE IN YPSILANTI TOWNSHIP (referred to Liquor Committee at the January 19, 2010 Regular Meeting)
2. REQUEST OF SHERMAN FARBER DEVELOPMENT COMPANY FOR A ONE-YEAR EXTENSION OF THE PRELIMINARY SITE PLAN APPROVAL FOR WEST GROVE SITE CONDOMINIUM DUE TO EXPIRE ON MAY 17, 2010
3. REQUEST TO APPROVE FORD LAKE SHORELINE RESTORATION DEMONSTRATION PROJECT TO INCLUDE USE OF TOWNSHIP PROPERTY, PURSUIT OF NECESSARY CONSTRUCTION PERMITS AND USE OF VEHICLES AND STAFF TIME TO TRANSPORT MATERIALS TO THE PROJECT

## **OTHER BUSINESS**

### **AUTHORIZATIONS AND BIDS**

1. AUTHORIZE THE REQUEST OF MIKE RADZIK, COMMUNITY STANDARDS DIRECTOR TO SEEK BIDS FOR VEGETATION/NOXIOUS WEED ABATEMENT AND SPECIAL PROJECT DEBRIS/TRASH CLEAN-UP AND REMOVAL.

### **STATEMENTS AND CHECKS**

# PUBLIC COMMENTS

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JANUARY 19, 2010 WORK SESSION**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge and Mike Martin

**Members Absent:** Trustee Dee Sizemore

**Legal Counsel:** Wm. Douglas Winters and Dennis McLain

**REVIEW AGENDA**

The following agenda items were reviewed:

**NEW BUSINESS**

**1. NUISANCE ABATEMENT PROPERTIES:**

**REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTIES LOCATED AT 312 DAKOTA, 2421 E. MICHIGAN AVENUE, 9705 WOODLAND COURT, 855 AUBURNDALE, 2158 WOODALE AVENUE AND 5672 DAYTONA**

Attorney McLain provided a brief overview of each nuisance abatement property listed above. He explained that Neighborhood Stabilization Program (NSP) funds were expected to be utilized with all but 9705 Woodland Court.

Supervisor Stumbo stated NSP funds were federal dollars and the Township had a deadline of May 1, 2010 to submit any qualified properties.

**ATTORNEY REPORT**

**REQUEST BY MILLER CANFIELD FOR TOWNSHIP TO EXECUTE A WAIVER OF CONFLICT OF INTEREST AS IT RELATES TO THE TUSCAN CREEK APARTMENTS FIRE ON SEPTEMBER 5, 2009**



**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 15, 2009 WORK SESSION MINUTES  
PAGE 2**

Attorney Winters explained the Conflict of Interest Waiver was needed because Miller Canfield was the Township bond attorney and also represented the owners of the Tuscan Creek Apartments. He also provided a brief summary of the condition of the apartments affected by the fire and stated the Township was holding \$108,000 in escrow.

**NEW BUSINESS CONTINUED:**

**2. RETAINER AGREEMENT BETWEEN GOVERNMENTAL CONSULTANT SERVICES, INC. AND YPSILANTI TOWNSHIP BUDGETED IN LINE ITEM #101-101-000-801-000**

Supervisor Stumbo stated the agreement was reduced from \$4,000 to \$3,000 a month and the length of the retainer was reduced from one-year to six months.

Trustee Martin asked about additional costs and what positive results were provided by GCSI in the past. Discussion followed.

**3. REFER TO LIQUOR COMMITTEE THE REQUEST OF YPSILANTI AMERICAN LEGION FOR NEW CLASS C LIQUOR LICENSE TO BE LOCATED AT 1085 E. MICHIGAN AVENUE IN YPSILANTI TOWNSHIP**

Supervisor Stumbo stated, if approved this item would be referred to the Liquor Committee for their recommendation. She explained the American Legion had suffered a fire in the City and had relocated to Ypsilanti Township.

**4. LAWN FERTILIZER BROCHURE AND FERTILIZER APPLICATION REGISTRATION FEE PERTAINING TO PHOSPHORUS ORDINANCE**

Supervisor Stumbo stated vendors, commercial applicators would be notified by mail and the brochure placed in businesses that sold fertilizer.

**5. AMENDMENT #1 TO NEIGHBORHOOD STABILIZATION PROGRAM CONTRACT BETWEEN WASHTENAW COUNTY AND YPSILANTI TOWNSHIP FOR DEMOLITION OF BLIGHTED PROPERTIES**

Mike Radzik, Community Standards Director explained the amendment was the result of the limited relocation assistance provided to the individuals required to move from the residence on Michigan Avenue. Discussion followed.

**6. BIENNIAL OPEB ACTUARIAL VALUATION FEES OF \$12,900 WITH \$5,450 BUDGETED IN LINE ITEM #206-000-000-067-001 AND \$6,700 BUDGETED IN LINE ITEM #101-956-000-876-001**

Supervisor Stumbo explained the Township was required to pay the valuation fees every two years, which was part of the firefighter retiree health care. Discussion followed.

**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 15, 2009 WORK SESSION MINUTES  
PAGE 3**

**OTHER BUSINESS**

**LETTER OF SUPPORT TO TRANSPORTATION, COMMUNITY AND SYSTEMS  
PROGRAM GRANT APPLICATION**

Clerk Lovejoy Roe stated the grant would help with costs associated with the Washtenaw Avenue Corridor improvements and the letters of support would accompany the grant application. The grant application would be filed by Washtenaw County in conjunction with Ypsilanti Township, City of Ypsilanti, City of Ann Arbor and Pittsfield Township. Any services provided by the Township would be in-kind. She asked the Board's permission to add the item to the Board agenda under Other Business. The Board agreed.

**ADJOURNMENT**

The meeting adjourned at approximately 6:35 p.m.

Respectfully submitted,

Brenda L. Stumbo  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JANUARY 19, 2010 REGULAR MEETING**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge and Mike Martin

**Members Absent:** Trustee Dee Sizemore

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS**

Public Comments were received.

**MINUTES OF THE DECEMBER 15, 2009 WORK SESSION AND REGULAR MEETING.**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the minutes of the December 15, 2009 Work Session and Regular Meeting. The motion carried unanimously.**

**TREASURER'S REPORT**

**December 2009**

Treasurer Doe gave the report for December 2009. The beginning balance was \$24,322,359.61 and the ending balance was \$30,461,395.13.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to receive and file the December 2009 Treasurer's report (see attached). The motion carried unanimously.**

**TRUSTEE REPORT**

Trustee Eldridge provided an update of the Streamwood Neighborhood Watch Meeting. He commended Bill Elling for his excellent job performance and he also suggested formally recognizing the businesses in Ypsilanti Township.

**ATTORNEY REPORT**

- A. REQUEST BY MILLER CANFIELD FOR TOWNSHIP TO EXECUTE A WAIVER OF CONFLICT OF INTEREST AS IT RELATES TO THE TUSCAN CREEK APARTMENTS FIRE ON SEPTEMBER 5, 2009.**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the Waiver Of Conflict Of Interest as it relates to the Tuscan Creek Apartments fire. The motion carried unanimously.**

**NEW BUSINESS**

**1. NUISANCE ABATEMENT PROPERTIES:**

- A. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 312 DAKOTA**
- B. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 2421 E. MICHIGAN AVENUE**
- C. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 9705 WOODLAND COURT**
- D. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 855 AUBURNDALE**
- E. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 2158 WOODDALE AVENUE**
- F. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 5672 DAYTONA**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to initiate legal action in Washtenaw County Circuit Court to abate public nuisance for properties located at 312 Dakota, 2421 E. Michigan Avenue, 9705 Woodland Court, 855 Auburndale, 2158 Wooddale Avenue and 5672 Daytona. The motion carried unanimously.**

**2. RETAINER AGREEMENT BETWEEN GOVERNMENTAL CONSULTANT SERVICES, INC. AND YPSILANTI TOWNSHIP BUDGETED IN LINE ITEM #101-101-000-801-000**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the retainer agreement between Governmental Consultant Services, Inc. and Ypsilanti Township budgeted in line item #101-101-000-801-000 (see attached). The motion carried unanimously.

**3. BUDGET AMENDMENTS**

**A. AMENDMENT #1**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Budget Amendment #1 (see attached). The motion carried unanimously.

**4. REFER TO LIQUOR COMMITTEE THE REQUEST OF YPSILANTI AMERICAN LEGION FOR NEW CLASS C LIQUOR LICENSE TO BE LOCATED AT 1085 E. MICHIGAN AVENUE IN YPSILANTI TOWNSHIP**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to refer to Liquor Committee, the request of Ypsilanti American Legion for new Class C Liquor License to be located at 1085 E. Michigan Avenue. The motion carried unanimously.

**5. LAWN FERTILIZERS BROCHURE AND FERTILIZER APPLICATION REGISTRATION FEE PERTAINING TO PHOSPHORUS ORDINANCE**

A motion was made by Trustee Currie, supported by Trustee Eldridge to approve Lawn Fertilizers Brochure and Fertilizer Application Registration fee pertaining to Phosphorus Ordinance (see attached). The motion carried unanimously.

**6. AMENDMENT #1 TO NEIGHBORHOOD STABILIZATION PROGRAM CONTRACT BETWEEN WASHTENAW COUNTY AND YPSILANTI TOWNSHIP FOR DEMOLITION OF BLIGHTED PROPERTIES**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Martin to approve Amendment #1 to the Neighborhood Stabilization Program Contract between Washtenaw County and Ypsilanti Township for demolition of blighted properties (see attached). The motion carried unanimously.

**7. BIENNIAL OPEB ACTUARIAL VALUATION FEES OF \$12,900 WITH \$5,450 BUDGETED IN LINE ITEM #206-000-000-067-001 AND \$6,700 BUDGETED IN LINE ITEM #101-956-000-876-001**

**CHARTER TOWNSHIP OF YPSILANTI  
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**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the Biennial OPEB Actuarial Valuation Fees of \$12,900 with \$5,450 budgeted in line item #206-000-000-067-001 and \$6,700 budgeted in line item #101-956-000-876-001. The motion carried unanimously.**

**OTHER BUSINESS**

- 1. LETTER TO SUPPORT THE TRANSPORTATION COMMUNITY AND SYSTEM PRESERVATION GRANT TO CONGRESSMAN DINGELL AND AUTHORIZE THE THREE FULL-TIME OFFICIALS TO SIGN.**

**A motion was made by Trustee Currie, supported by Clerk Lovejoy Roe to approve the letter of support for the Transportation Community and System Preservation Grant application and to authorize signing by the three full-time officials. The motion carried unanimously.**

**STATEMENTS AND CHECKS**

- A. January 5, 2010**
- B. January 19, 2010**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Statements and Checks for January 5, 2010 in the amount of \$1,348,073.56 and January 19, 2010 in the amount of \$151,337.90. The motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 7:15 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti



# SUPERVISOR REPORT

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- A. SUPERVISOR STUMBO WILL REPORT ON MEETINGS ATTENDED BY OFFICIALS AND STAFF

# CLERK REPORT

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THERE IS NO WRITTEN CLERK REPORT

# TRUSTEE REPORT

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THERE IS NO WRITTEN TRUSTEE REPORT

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE

STATE OF MICHIGAN  
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
LIQUOR CONTROL COMMISSION

RESOLUTION

At a Regular meeting of the Ypsilanti Township Board  
(Regular or Special) (Township Board, City or Village Council)

called to order by Supervisor Stumbo on February 3, 2010 at 7:00 P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

**That the request from** Ypsilanti American Legion for a New Class C License to be located at 1085 E. Michigan Avenue, Ypsilanti Township, Washtenaw County

be considered for \_\_\_\_\_ "above all others"  
(Approval or Disapproval)

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
(Recommended or not Recommended)

State of Michigan \_\_\_\_\_ )

§

County of Washtenaw \_\_\_\_\_ )

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Ypsilanti Township Board at a Regular  
(Township Board, City or Village Council) (Regular or Special)

meeting held on February 2, 2010  
(Date)

SEAL

(Signed) \_\_\_\_\_  
Karen Lovejoy Roe, Clerk  
(Township, City or Village Clerk)

7200 S. Huron River Drive  
(Mailing address of Township, City or Village)  
Ypsilanti, MI 48197

CHARTER TOWNSHIP OF YPSILANTI  
WASHTENAW COUNTY, MICHIGAN

LIQUOR LICENSE APPLICATION AND QUESTIONNAIRE

The Township Board of Ypsilanti is responsible to the residents of the township. Therefore, liquor licenses will be granted when it is in the best interest of the citizens of the township to do so. Those applications which indicate substantial benefit to the residents of the township will receive the highest consideration. The following criteria will be used to determine the most eligible applicants.

1. Location of business should be easily accessible and adjacent to populated areas of the township.
2. Located on or adjacent to, major traffic arteries.
3. Size and patron capacity of facility.
4. Number of jobs to be created.

DATE: 12 16 2009  
Mo. Day Year

1. Applicant (s) \*Names

RAY B. WILLIAMS

Address Business

COMMANDER POST 282  
YPSILANTI AMERICAN LEGION  
1085 E. MICHIGAN AVE.

Home

Phone

\*If Corporation provide names and home addresses of executives on separate sheet.  
IF BUSINESS IS PRESENTLY IN OPERATION COMPLETE QUESTION 2 AND 3.  
IF BUSINESS IS NOT IN OPERATION, GO TO QUESTION 4.

What type of License is being requested:

Ray Williams

Questions regarding this document should be directed to the Township Clerk.



Ypsilanti Township Liquor License and Application

2.

A. Name and address of business for which license is intended:

American Legion Post 282  
1085 E. MICHIGAN AVE.  
YPSILANTI, MI 48198

B. The business has been in operation for 60+ years.

Capacity of business for that time period?

225

C. Primary purpose of business? SUPPORT OF AMERICAN  
VETERANS AND THEIR WIDOWS.

D. Have you ever been granted a Michigan or other state liquor license?

If yes, explain: YES, CHANGED LOCATION FROM  
117 S HURON ST TO NEW LOCATION.

E. If license is granted, will the business stay in the same location? YES 1085 E. MICHIGAN  
AVE.

F. What is the present patron capacity? 300

G. What is the square footage of the building? 5000 SQ. FT.

H. How many employees on existing staff? 6

I. Hours of Operations? 12 AM - 12 PM

Ypsilanti Township Liquor License and Application

- 5. As was stated earlier, the Township Board is obligated to award liquor licenses in the best interest of the citizens of Ypsilanti Township and not for the gain of an individual or corporation.

Why do you think you should receive a liquor license?

FOR RELAXATION OF VETERANS.

- 6. Have you ever been convicted of a felony? NO Are you disqualified to receive a license by reason or any matter or thing contained in Charter Township of Ypsilanti Liquor Licenses or the laws of the State of Michigan? NO

- 7. A statement that you will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the Charter Township of Ypsilanti in the conduct of your business. NO

Fingerprints of applicant, manager, and officers in the case of a club, society or corporation must be on file with the Washtenaw County Sheriff's Department prior to approval of your request.

NOT A PROBLEM.

I hereby certify the above information and answers are true and correct and that I have read and am aware of the provisions of the Charter Township of Ypsilanti Ordinance Nos. 99-211 and 99-212 pertaining to liquor licenses and enforcement.

Applicant's signature [Signature] Date 12/16/2009

Printed Name RAY B. WILLIAMS

Receipt No. Amount \$1000.00

Fee Schedule (effective May 13, 1999)

Table with 2 columns: Description and Amount. Rows include Application for New Class C License (\$1,000.00), Application for Addition to Existing Class C License (\$1,000.00), Transfer of Existing License (\$1,000.00), and Any Other Changes (stock ownership, etc.) (\$150.00).

Ypsilanti Township Liquor License and Application

3. If license request is granted, will any of the following occur, if not go to #4

- A. Renovations to building? If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
- B. Estimated costs of renovations? \_\_\_\_\_
- C. Will patron capacity increase? If yes, to how many? \_\_\_\_\_
- D. Will number of employees be increased? \_\_\_\_\_  
If so, by how many? \_\_\_\_\_

4. If the business for which the liquor license does not presently exist, complete the following items:

- A. Location of proposed site? 1085 E. MICHIGAN AVE.
- B. Size of facility to be erected? 5000 TO 6000 SQ. FT.
- C. Estimated cost of facility? \$800,000.00
- D. Expected staff requirements? 6 FULL TIME
- E. Expected patron capacity? 300
- F. What will be the primary purpose of the business?  
SUPPORT VETERANS AND THEIR WIDOWS  
\_\_\_\_\_  
\_\_\_\_\_
- G. Does the property have the necessary zoning? YES.
- H. Has a building permit been issued? NO
- I. Will the facility be built if a license is not granted? YES.

507

697A#1712 1229 02.1fi 620.00

MICHIGAN DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES  
CORPORATION, SECURITIES AND LAND DEVELOPMENT BUREAU

Date Received	
JAN 29 1998	

(FOR BUREAU USE ONLY)

**FILED**

JAN 30 1998

Name	Clifford O. Amott
------	-------------------

Administrator  
MI DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
CORPORATION, SECURITIES & LAND DEVELOPMENT BUREAU

[Redacted]			
------------	--	--	--

City	State	Zip Code
Ypsilanti	MI	48197

EFFECTIVE DATE:

Document will be returned to the name and address you enter above

755-733

**ARTICLES OF INCORPORATION**

**For use by Domestic Nonprofit Corporations**  
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

**Article I**

The name of the corporation is: The American Legion, Ypsilanti Post 282

**Article II**

The purpose or purposes for which the corporation is organized are: To incorporate as a local Post of the parent organization known as The American Legion, a Michigan Nonprofit Corporation, with the following objects: To uphold and defend the Constitution of the United States of America; and of the State of Michigan; to maintain law and order; to foster and perpetuate an one hundred percent Americanism; to preserve the memories and incidents of our associations in the Great Wars; to inculcate a sense of individual obligation to the community, state and nation; to combat the autocracy of both the classes and the masses; to make right the master of might; to promote peace and good will on earth; to safeguard and transmit to posterity the principles of Justice, freedom and democracy; to consecrate and sanctify our comradeship by our devotion to mutual helpfulness. (continued)

**Article III**

- The corporation is organized upon a NON STOCK basis.  
(Stock or Nonstock)
- If organized on a stock basis, the total number of shares which the corporation has authority to issue is

NONE. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows: NONE

mm

**Article III (cont.)**

- 3. a. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")  
NONE
- b. The description and value of its personal property assets are: (if none, insert "none")  
NONE
- c. The corporation is to be financed under the following general plan:  
Initiation fees and annual dues charged to its membership and from such other sources as may be approved by the Post Executive Committee.
- d. The corporation is organized on a MEMBERSHIP basis.

**Article IV**

- 1. The address of the registered office is:  
[REDACTED] Ypsilanti, Michigan. 48197  
 (Street Address) (City) (ZIP Code)
- 2. The mailing address of the registered office if different than above:  
SAME, Michigan. \_\_\_\_\_  
 (Street Address or P.O. Box) (City) (ZIP Code)
- 3. The name of the resident agent at the registered office is:  
Clifford O. Amott

**Article V**

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
------	-------------------------------

Nelson O'Bryan

Clifford O. Amott

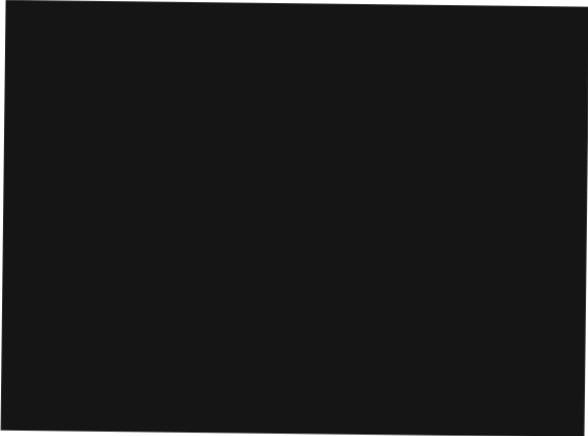
Roger E. Getty

William J. Jannick

Ray B. Williams

Joseph F. Hewitt

Jimmy F. Marshall



Use space below for additional Articles or for continuation of previous Articles. Please identify any Articles being continued or added. Attach additional pages if needed.

**Article II continued**

To have perpetual succession with power to sue and be sued in courts of law and equity to receive, hold, own, use and dispose of such real estate and personal property as shall be necessary for its corporate purposes; to adopt a constitution, by-laws and regulations to carry out its purposes not inconsistent with the laws of the United States, of the State of Michigan, of the National Organization of the American Legion and of the American Legion of Michigan, a Michigan nonprofit corporation, to establish and maintain an office for its business; and generally to do all such acts and things as may be necessary and proper into carrying into effect the purposes of the corporation.

**Article VI**

In the event of a dissolution of this corporation, all of its assets shall be the property of the American Legion of Michigan, a nonprofit Michigan corporation, and in the event of a simultaneous dissolution of this corporation and of the forfeiture of the charter issued by The American Legion, a Michigan nonprofit corporation, to said subordinate unit, The American Legion, Ypsilanti Post 282, then and in that event, title to all of the assets of this corporation including real and personal property shall be disposed of in accordance with the by-laws of The American Legion of Michigan, a nonprofit corporation, and shall upon dissolution and/or forfeiture of charter, become the property of the American Legion of Michigan, a Michigan nonprofit corporation. At no time shall the assets of this corporation be distributed or divided among the individual members thereof.

I, (We), the incorporator(s) sign my (our) name(s) this 15th day of November, 1997.

*Robert J. O'Keefe*  
*Deirdre A. Smith*  
*Robert J. Smith*  
*Ray B. White*

*James E. Kennedy*  
*Jimmy F. Marshall*

Name of person or organization  
Remitting fees:

The American Legion, Ypsilanti Post 282

Preparer's name and business  
telephone number:

Clifford O. Amott, Adjutant  
[REDACTED]



**MICHIGAN DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH  
BUREAU OF COMMERCIAL SERVICES, CORPORATION DIVISION  
NONPROFIT CORPORATION INFORMATION UPDATE  
2008**

Identification Number <b>755733</b>	Corporation Name <b>THE AMERICAN LEGION, YPSILANTI POST 282</b>
--	--

Resident agent name and mailing address of the registered office  
**VANCE MEADS**

**[REDACTED]**  
**YPSILANTI MI 48198**

The address of the registered office  
**117 S HURON ST**

**YPSILANTI MI 48197**

Describe the purpose and activities of the corporation during the year covered by this report:  
**PRIOR MILITARY SERVICE VETERAN SERVICES.**

Officer/Director Information		
NAME	TITLE	BUSINESS OR RESIDENCE ADDRESS
RAY B. WILLIAMS	PRESIDENT	[REDACTED]
RAY B. WILLIAMS	SECRETARY	[REDACTED]
RAY B. WILLIAMS	TREASURER	[REDACTED]
RAY B. WILLIAMS	DIRECTOR	[REDACTED]

**Electronic Signature**

Filed By: **RAY B. WILLIAMS**      Title: **Pres/Cmdr**      Phone: **[REDACTED]**

I certify that this filing is submitted without fraudulent intent and that I am authorized by the business entity to make any changes reported herein.

**Payment Information**

Payment Amount: **\$ 20.00**      Payment Date/Time: **06/03/2009 17:32:54**      Reference Nbr: **[REDACTED]**

AMERICAN LEGION POST 282  
P.O. BOX 980364  
YPSILANTI, MI 48197

74-52/724  
8729174

4201

DATE 12/16/09

© 2004 CITIZENS BANK

PAY TO  
THE ORDER OF

Charter Township of Ypsilanti  
One Thousand Dollars

\$ 1,000.<sup>00</sup>

DOLLARS



Security Features  
Include  
CRASH-ON-BURN



CITIZENS  
BANK

FLINT, MI 48502  
www.citizensbanking.com

*[Signature]*

MEMO

App for Liqueur License

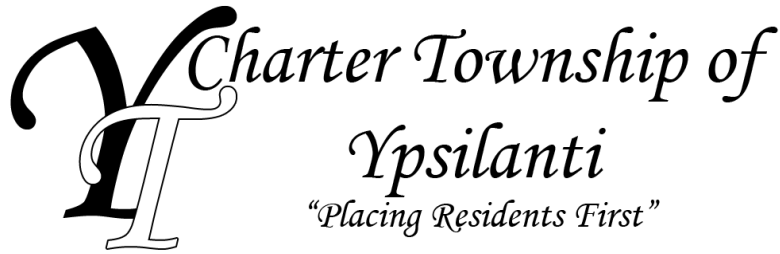
Van E. Leads

MP

⑆072400528⑆ 4201⑈ 8729174⑈

REGISTRY 6547

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Community  
Development**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.ytown.org

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January 15, 2010

To: Honorable Township Board Members

From: Joe Lawson  
Planning and Development Coordinator

**Re: Site plan extension for West Grove Site Condominium**

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We have received a request from David Sherman representing the development company, Grove Road, LLC, wherein Mr. Sherman requests an extension of one year for the previously approved preliminary site plan for the West Grove Site Condominium. As you may recall, the Board previously granted an extension of this plan at the meeting of February 17, 2009.

I have no objection to the requested extension. I offer the following suggested motion for the Board's consideration:

*Suggested Motion:*

"I move to approve an extension of one year for the previously approved preliminary site plan for the proposed West Grove Site Condominium. Such extension is granted subject to the original conditions of approval of the preliminary plan as shown on the site plan drawings prepared by Atwell-Hicks, Inc. with a revision date of 4-12-05, and as recorded in the minutes of the Board meeting of May 17, 2005."

GROVE ROAD, L.L.C.  
A SHERMAN FARBER DEVELOPMENT COMPANY  
1309 Indian Mound East  
SUITE 100  
BLOOMFIELD HILLS, MICHIGAN 48301  
PHONE 248.867-2432 FACSIMILE 248.855-9822

Date: 12 January 2010

Mr. Joe Lawson  
Charter Township of Ypsilanti  
7200 South Huron River Drive  
Ypsilanti, Michigan 48197

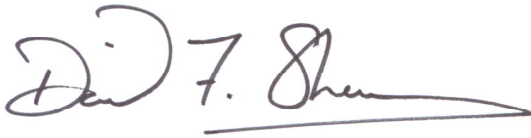
Re: West Grove Site Condominiums

Dear Mr. Lawson:

Please accept this letter as our request for a one-year extension of the Preliminary Site Plan Approval for the West Grove Site Condominium development. Current economic conditions prohibit moving forward at this time.

Very truly yours,

Grove Road, L.L.C.

A handwritten signature in black ink, appearing to read "David F. Sherman", with a horizontal line underneath it.

By: David F. Sherman, member

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: January 25, 2010

Subject: Ford Lake Shoreline Restoration Project

The Ford Lake Shoreline Restoration Demonstration Project is a collaborative effort between several agencies to bring an education component to Ypsilanti Township and Ford Lake.

As you can see from the enclosed information, this group includes several different agencies, including the D.E.Q.

This has the potential to have an impact on the economic development for our area for now and for years in the future as permit holders continue to educate contractors and the public at large.

John Skubinna of the D.E.Q.'s Land and Water Management Division will present a power point session in an attempt to answer any questions you may have. I expect to have another couple of agencies present as well for questions.

The group seeks permission to use Township property and a few hours of staff time for this project.

# Ford Lake Shoreline Restoration Demonstration Project

## Ypsilanti Township Board Briefing

January 15, 2010

The Ford Lake Project is a shoreline restoration project located on the inner shoreline of the lagoon located at the north end of Ford Lake. The project will re-establish a natural environment along approximately 100 feet of shoreline using bio-engineering erosion control, and natural shoreline landscaping methods. The project will be completed as a collaboration among: 1) The Michigan Natural Shoreline Partnership (MNSP), 2) Ypsilanti Township (Township), 3) Huron River Watershed Council, 4) Eastern Michigan University, and 5) Middle Huron Watershed Stormwater Advisory Group (SAG). These organizations have a common interest in promoting environmentally sound practices of shoreline development that reduce non-point source pollution inputs, shoreline erosion, and losses to fish and wildlife habitat in Ford Lake.

The project is proposed to serve as the on-site construction portion of a training course for the Michigan Certified Natural Shoreline Professional (MCNSP) program; a function of the MNSP. This program is a statewide initiative designed to develop competency in marine contractors and landscape professionals in bio-engineering erosion control and natural shoreline landscaping methods. It has been developed in an effort to promote sound stewardship of lakefront properties by creating incentives for the shoreline construction industry to deliver these products to the marketplace. The classroom portion of the MCNSP training course will occur at Michigan State Univ. Extension facilities in Pontiac on March 2, 3, and 4. The on-site construction of the demonstration will occur on the Ford Lake property as the "hands-on" component of the MCNSP course during the third week of April (date TBD).

Completion of the demonstration site and participation in the MCNSP training course will provide the Township with a significant event towards compliance with the public education and involvement requirements in their Phase II NPDES MS4 Stormwater Discharge General Permit for Watersheds (Phase II Permit) at substantial cost savings to the Township. The demonstration site will equip the Township to host additional outreach and education programming to meet these requirements by creating a site and course materials for education. Ford Lake is an attractive site to these collaborators, because additional opportunities exist on its shoreline for demonstrations that could incorporate a diversity of Stormwater BMPs. Thus, this project will establish working relationships that may be expanded to develop comprehensive education programming for stormwater management on lakeshore properties. And Ypsilanti Township will become a leader within the Middle Huron Watershed SAG in meeting the Phase II Permit education requirements.

We are requesting approval from the Township for the following items:

- To use the Township property for construction of the demonstration project;
- To allow collaborators to pursue necessary construction permits for the project; and
- To provide vehicles and staff time to transport materials to the construction site.

Costs associated with facilities, course materials, instructors, testing/certification, lunch, demonstration planning, design, and labor will be provided by MNSP. Costs associated with purchase of materials for construction, and permit application fees will be requested from the Middle Huron Watershed SAG.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Water Conservation  
Advisory Commission**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501

---

**TO:** Ypsilanti Charter Township Board of Trustees  
**FROM:** Ypsilanti Charter Township Water Conservation Advisory Commission  
**DATE:** January 26, 2010  
**SUBJECT:** ***WCAC SUPPORT FOR THE FORD LAKE SHORELINE RESTORATION  
DEMONSTRATION PROJECT***

The justifications for our support include:

1. The Township will demonstrate significant public education compliance with Phase II Storm water Permit requirements. The bioengineering techniques demonstrate optimal best management practices for riparian shoreline property owners. They provide a significant buffer between lawn fertilizers and chemical applications and the water line. Shoreline erosion is substantially reduced or eliminated. Thus restoring shoreline and shallow water habitat.
2. Natural shoreline workshops are active public education performances rather than simply passive information dissemination. Workshop participants are engaged in hands-on construction of the bioengineering methods. The workshop will spawn property changes along the waterline at numerous lakes in the region. Follow up surveys will support future measurements of changes in conventions.
3. The project will enable the Township to host many Southeast Michigan Phase 1 and Phase II permit holders conducting workshops at the township shoreline site well into the future.
4. Every subsequent workshop presents the potential for positive public relations (i.e., enhanced recognition in the Middle Huron Watershed management partnership).
5. As the workshop host The Township serves as a model for education projects and environmental stewardship in other communities.
6. The Township will realize significant workshop development cost savings. As the Partnership is requesting only in-kind contributions, the Township realized virtually no out-of-pocket expenses.
7. Sustainable workshop for years after partnership development.

Given the above direct and indirect benefits, the Commission recommends the Township approves the requests of the Michigan Natural Shorelines Partnership to develop and construct the demonstration site on Township property.

Respectfully,  
WCAC





# MICHIGAN NATURAL SHORELINE PARTNERSHIP

*Promoting Natural Shoreline Landscaping to Protect Michigan's Inland Lakes*

## PARTNERSHIP OBJECTIVES

- Train contractors and landscape professionals about natural shoreline technologies and bioengineered erosion control.
- Educate property owners about natural shorelines and technologies that benefit lake ecosystems.
- Research, demonstrate, and develop natural shoreline technologies that benefit lake ecosystems.
- Encourage local and state policies that promote natural shoreline management.

## MEMBERS

- JFNew, Inc.
- Mich. Assn. of Conservation Districts
- Mich. Chapter of the North American Lake Management Society
- Mich. Dept. of Natural Resources, Fisheries Division
- Mich. Dept. of Environmental Quality
- Mich. Lake and Stream Assn.
- Mich. Native Plant Producers Assn.
- Mich. Nursery and Landscape Assn.
- Mich. Sea Grant College Program
- Mich. State University Dept. of Horticulture
- Mich. State University Institute of Ag Tech
- Mich. State University Extension
- Tip of the Mitt Watershed Council
- Trident Dock and Dredge



*Natural shoreline landscaping is the use of ecological principles and practices to reduce erosion and achieve the stabilization and safety of shorelines, while enhancing habitat, improving aesthetics, and saving money.*



## CONTACTS

**John Skubinna**  
Michigan Dept. of Environmental Quality  
(517) 241-8370, skubinnaj@michigan.gov

**Jane Herbert**  
W. K. Kellogg Biological Station, Land & Water Unit  
(269) 671-2412, jherbert@msu.edu

[www.michiganlakes.msue.msu.edu/LakeManagement/ShorelineDevelopment.aspx](http://www.michiganlakes.msue.msu.edu/LakeManagement/ShorelineDevelopment.aspx)



# OTHER BUSINESS

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Office of  
Community Standards**  
7200 S. Huron River Drive  
Ypsilanti, MI 48197  
[www.ytown.org](http://www.ytown.org)

---

January 14, 2010

To: Nancy Wrybkowski, Deputy Clerk  
From: Mike Radzik, Director of Community Standards  
Subject: **Request for Board Agenda Item – Vegetation Abatement RFP**  
Copy:

I respectfully request you place "Vegetation & Clean-Up Abatement RFP" on the agenda under Authorizations & Bids for the February 2, 2010 regular meeting. I have previously submitted the proposed RFP documents to your office and to McLain & Winters for legal review.

Please contact me with any questions or concerns and thank you for your assistance.

**CHARTER TOWNSHIP OF YPSILANTI  
VEGETATION & CLEAN-UP ABATEMENT PROGRAM**

**INSTRUCTIONS TO BIDDERS**

**PROPOSALS**

The Charter Township of Ypsilanti desires to receive bid pricing for Ordinance Violation Abatement services for vegetation/noxious weed abatement and special project debris/trash clean-up and removal. All bids must be submitted on the bid form provided and must include all required attachments listed below. The contract duration will be for a maximum of one (1) year with an option for negotiated annual renewal at rates to be determined. The Township is not obligated to negotiate a renewal and may seek new bid pricing.

The Township reserves the right to refuse any and or all bids and to waive any informalities and technicalities and to accept the bid which it deems most favorable to the interest of the Township.

**All bids must include:**

- BID FORM with complete pricing for all bid categories for which the bidder wishes to be considered (enclosed here)
- ATTACHMENT 1: Company name, address, telephone number and email address; a statement indicating the number of persons employed by the Contractor (include copies of driver's licenses or state ID cards)
- ATTACHMENT 2: A complete list of available equipment
- ATTACHMENT 3: History of similar work experience
- ATTACHMENT 4: References including names, address and telephone numbers

**SCOPE OF WORK**

The Office of Community Standards will issue written work orders and directions for the mowing and cleanup of properties, in accordance with Charter Township of Ypsilanti Code of Ordinances, Chapter 26, Articles II & III, Chapter 48, Article II, and Chapter 66, Articles II & III.

The Contractor must complete each work order within three (3) working days after the date of notification to commence work. For purposes of this contract, Saturday is considered a working day.

**HOLD HARMLESS**

The Contractor shall assume full responsibility for the protection of all pavements, curbs, bridges, railroads, poles and any other surface structures and all water mains, sewers, telephones lines, gas mains and any other underground services and structures along and near the work which may be affected by his/her operations and shall indemnify, defend and save harmless the Charter Township of Ypsilanti against all damages or alleged damages to any structure or injury to any individuals as a result of his/her operations. No tree or shrubbery of any kind shall be removed or destroyed by the Contractor without the consent of the Charter Township of Ypsilanti.

## **INSURANCE**

The Contractor shall not commence work under this contract until he has obtained all insurance as required by the Charter Township of Ypsilanti financial policy and provided for in the Contract Documents. All insurance certificates must name "*The Charter Township of Ypsilanti and its past, present, and future elected officials, appointed commissions and boards, agents and employees*" as **additional named insured** on the general liability policy with respect to the services provided under this contract.

## **SUB-CONTRACTS**

The Contractor shall not sublet, assign or transfer this contract or any portion thereof or any payment due him, without the written consent of the Charter Township of Ypsilanti.

## **INTERPRETATION OF BIDDING DOCUMENTS**

The Owner will not give verbal answers to any inquiries regarding the meaning of drawings or specifications. All explanations by bidders must be requested of the Township in writing, and if an explanation is necessary, a reply will be made in the form of an addendum to each Bidder who has received a set of the contract documents.

All addenda issued to bidders prior to date of receipt of bids shall become a part of the specifications.

## **WITHDRAWING BID**

Once a bid is submitted, it may be withdrawn when a request is made in writing and prior to the time designated in the advertisement for the opening of bids.

## **BID DEADLINE**

Bids must be submitted in a sealed envelope marked "Ordinance Abatement Bid" either by mail or hand delivered and must be received at the Clerk's Office at 7200 S Huron River Dr, Ypsilanti, MI 48197 no later than **Monday, February 22, 2010 at 9:00AM (EST)**.

The Charter Township of Ypsilanti Code of Ordinances, Sec. 2-201, "Living Wage", may be obtained from the Clerk's Office or on-line at [www.ytown.org](http://www.ytown.org).

*(End of Instructions to Bidders)*

**CHARTER TOWNSHIP OF YPSILANTI  
VEGETATION & CLEAN-UP ABATEMENT PROGRAM**

**GENERAL CONDITIONS**

**SPECIFICATIONS**

- A.** The intent of the Contract Documents is to include in the contract price the cost of all labor and materials, water, fuel, tools, plant, equipment, light, transportation and all other expenses as may be necessary for the proper execution and completion of the work.
- B.** Under the direction of the Office of Community Standards, the “Vegetation & Clean-Up Abatement Program” shall include:
1. Mowing of vacant and developed properties
  2. Cleanup of vacant and developed properties
  3. Clean-up and hauling of trash and debris to an approved disposal site
- C.** The Office of Community Standards will submit authorized work orders by electronic mail (e-mail) to the Contractor which shall include:
1. The address of the property to be mowed or cleaned-up
    - Parcel number and physical description may be substituted where no street address has been assigned
  2. A description of the work to be performed and authorized
- D.** The following scope of work standards will apply for authorization of work:

**Improved Lots**

Mowing of improved lots (containing homes, commercial buildings and/or accessory structures) of various sizes in the following increments:

- Improved lots < 6,000 sf. (represents typical lot size in older neighborhoods)
- Improved lots > 6,000 sf. and < 12,000 sf. (represents typical lot size in newer neighborhoods)
- Improved lots > 12,000 sf.

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of maximum one (1) 13-gallon trash bag of debris prior to cutting.

**Unimproved Lots**

Mowing of unimproved lots of various sizes in the following increments:

- Unimproved lots < 6,000 sf. (represents typical lot size in older neighborhoods)
- Unimproved lots > 6,000 sf. and < 12,000 sf. (represents typical lot size in newer neighborhoods)
- Unimproved lots > 12,000 sf.

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of maximum one (1) 13-gallon trash bag of debris prior to cutting.

**Margin Only**

Mowing of “right-of-way” margin only (typically the area between the sidewalk and street).

\*Scope includes sweeping and/or blowing of cuttings from paved areas; includes clean-up and removal of maximum one (1) 13-gallon trash bag of debris prior to cutting.

**Premium Surcharge Exceeding 14”**

An additional “premium” surcharge shall be allowed for mowing vegetation in excess of 14” with prior approval of the Office of Community Standards. In the event the majority of the vegetation on a parcel exceeds 14” in height, the Office of Community Standards may approve payment of a surcharge included in this bid proposal. This surcharge must be approved in writing prior to the start of work. Typically, the Ordinance Officer placing the work order will pre-approve a surcharge based on personal observation of conditions at the time the order is placed.

**Extra Large Parcels**

Mowing lots that are substantially larger than ½ -acre (21,780 sf.) will be negotiated and agreed upon in advance by the Office of Community Standards on a case-by-case basis as needed.

**Excess Debris Clean-Up per 13-gallon Trash Bag**

Vegetation mowing will include clean-up of debris and litter from the area to be mowed prior to cutting the area to avoid scattering paper and other debris. When the volume of debris is in excess of one (1) 13-gallon trash bag, the Office of Community Standards will determine if it is necessary for the contractor to collect the excess debris prior to cutting. The contractor will be compensated at a rate approved in the bid for each additional 13-gallon trash bag of debris. The contractor shall properly dispose of any and all collected debris at the Township’s compost site and forward the invoice to the Office of Community Standards for payment.

**Special Ordered Trash/Debris Clean-Up & Removal**

The contractor may on occasion be called upon to perform larger clean-up jobs unrelated to mowing services as directed by the Office of Community Standards. This work may include removal of debris, trash, junk, rubbish, litter, yard waste, goods, materials, noxious weeds, vegetation, trees, tree stumps, fences and construction materials. It may also include, but not be limited to, parts of machinery or motor vehicles, appliances, remnants of wood, metal or other castoff material. The contractor will be compensated per cubic yards of debris as approved in the bid proposal.

\*Scope includes raking and/or sweeping as necessary to completely clean up to broom clean standard; additional disposal charges allowed for tires, batteries, televisions, CRT’s, refrigerant recovery, etc.; additional costs for specialized rental equipment must be approved in writing by the Office of Community Standards prior to the start of work.

**Show-Up Fees**

No “show up fees” will be authorized or paid if the property has been brought into compliance with law by some other means prior to the contractor arriving at the property to start work.

**Timeliness and Invoices**

All work shall be completed within three (3) working days after the date of notification to commence work unless otherwise specified for special circumstances. Saturday shall be considered a working day. Inclimate weather, including but not limited to excessive heat, rain and lightening may be taken into consideration for timely completion of work. After work is completed, the Contractor shall submit a detailed invoice to the Office of Community Standards. The invoice shall include all necessary documentation of expenses incurred to complete the job. The Office of Community Standards will inspect completed work and authorize payment on all jobs.

## **GENERAL REQUIREMENTS FOR MATERIALS AND WORKMANSHIP**

The Contractor shall furnish suitable vehicles, equipment, tools and labor to perform the work to be done. The Contractor shall also provide a valid electronic mail (email) address to the Township that can be relied upon to transmit and receive work orders. All work orders will be submitted to the Contractor via email; and a reply from the Contractor acknowledging receipt of each work order/email is required in a timely manner.

## **PERMITS**

The Contractor shall, at all times, observe and comply with, and shall cause all of his agents and employees to observe and comply with, all existing and future laws and ordinances.

## **PROTECTION OF WORK AND PROPERTY**

The Contractor shall maintain adequate protection of all his work from damage and shall protect all public property and private abutting property from injury or loss arising from its fulfillment of this contract. He/she shall, without delay, make good any such damages, injury or loss, and shall defend and save the Charter Township of Ypsilanti from all such damages or injuries occurring because of his/her work. He/she shall furnish and maintain any passageways, barricades, guard fences, lights and danger signals, watchmen and other facilities for protection required by the public authority or by local conditions, all at no additional cost to the Owner. In an emergency affecting the safety of life or of the work or of adjoining property, the Contractor without special instruction or authorization from the Owner, shall take such action as may be necessary to prevent such threatened damage, injury or loss.

## **MAINTENANCE OF SERVICE**

Drainage through existing sewers and drains shall be maintained at all times and all nearby gutters shall be kept open for drainage.

## **STORAGE OF MATERIALS**

Materials and equipment distributed, stored and placed upon or near the site of the work shall, at all times, be so disposed as not to interfere with work being executed by other contractors in the employ of the Owner, or with street drainage, or with fire hydrants or with access thereto, and not hinder any more than may be necessary for the ordinary traffic of the street.

## **MINIMUM WAGE**

All employees involved with this contract must be paid in accordance with the Charter Township of Ypsilanti Code of Ordinances Sec. 2-201, "Living Wage". A copy of this ordinance can be obtained through the Charter Township of Ypsilanti Clerk's Office by calling (734) 484-4700.

## INSURANCE

The Contractor agrees to provide the Township with Certificates of Insurance for General Liability, Vehicle Liability, and Statutory Workers Compensation, according to the limits provided in the Charter Township of Ypsilanti Financial Policy. The Certificates of Insurance must be provided to the Township prior to the execution of the contract documents. *Examples of said insurances should be included in your bid.*

The Contractor will maintain at its own expense during the term of the Contract, the following insurances:

- a. Worker's Compensation insurance with Michigan statutory limits and employers liability insurance of \$ 1,000,000.00 minimum each accident.
- b. Broad Form Comprehensive General Liability Insurance with a combined single limits of \$1,000,000.00 each occurrence for bodily injury and property damage. Policy to include products and completed operations, independent contractors and contractual liability coverage. Policy shall be endorsed to provide 60 day written notice to the Risk Manager of any material change of coverage, cancellation or non-renewal of coverage.
- c. Township's protective policy shall be in the name of "Charter Township of Ypsilanti". Policy shall provide property damage per occurrence. **"The Charter Township of Ypsilanti and its past, present, and future elected Officials, appointed commissions and boards, agents and employees"** shall be named as **"additional named insured"** on the General Liability policy with respect to the services provided under this contract.
- d. Automobile Liability insurance covering all owned, hired and non-owned vehicles with personal protection insurance and property protection insurance to comply with provisions of the Michigan No Fault Insurance Law. Including residual liability insurance with a minimum combined single limit of \$ 1,000,000.00 each accident for bodily injury and property damage.
- e. An umbrella policy may be used to meet some of the above requirements.
- f. All insurance policies must be held by companies licensed to do business in Michigan and such companies must be well rated and acceptable to the Charter Township of Ypsilanti.
- g. If the required insurance is not maintained at any time during the term of this Contract, the Contract shall be subject to cancellation immediately or at any time thereafter, at the sole discretion of the Charter Township of Ypsilanti. If the Township elects to exercise its option to cancel on these grounds, the Township shall so notify the Contractor of its election.
- h. All Certificates of Insurance are subject to the final approval of the Ypsilanti Township attorney.

*(End of General Conditions)*



**CHARTER TOWNSHIP OF YPSILANTI  
VEGETATION & CLEAN-UP ABATEMENT PROGRAM**

Company Name: \_\_\_\_\_

Improved Lots < 6,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Improved Lots > 6,000 sf and < 12,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Improved Lots > 12,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Unimproved Lots < 6,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Unimproved Lots > 6,000 sf and < 12,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Unimproved Lots > 12,000 sf	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Margin Only (right-of-way area)	<input type="text"/>	Premium surcharge for over 14"	<input type="text"/>
Pick-up and disposal of excess trash & debris per 13-gallon trash bag (ea)	<input type="text"/>		
Special Order Trash/Debris Clean-Up and Removal		.00 - .25 Cubic Yards	<input type="text"/>
		.25 - .50 Cubic Yards	<input type="text"/>
		.50 - .75 Cubic Yards	<input type="text"/>
		.75 - 1.0 Cubic Yards	<input type="text"/>
Additional quantities:		per .50 Cubic Yards	<input type="text"/>

CHECK REGISTER REPORT

Date: 01/25/2010

Time: 4:04pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99901	01/11/2010	Printed	0118	DTE ENERGY	GAS & ELECTRIC INVOICES	27,059.53
99902	01/12/2010	Printed	6821	AT & T	ACCT. #734 482-2386 398 5	2,232.53
99903	01/13/2010	Printed	15741	WILLIS LAWN & GARDEN	REPAIRS	111.15
99904	01/13/2010	Printed	2597	U.S. POSTAL SERVICE*	POSTAGE	2,508.87
99905	01/20/2010	Printed	0158	MARK HAMILTON	ATTY FEES - JAN 2010	1,500.00
99906	01/20/2010	Printed	15195	MARK NELSON	MAGISTRATE FEES - JAN 2010	1,875.00
99907	01/21/2010	Printed	15156	HI-LINE	2 MAGNETICALLY MOUNTED AMBER S	467.37
99908	01/21/2010	Printed	6821	AT & T	ACCT. #734 482-5720 807 3	780.36
99909	01/22/2010	Printed	15742	YPSI OIL & HOFFERT & ASSOC,	REFUND - MICHIGAN TAX TRIBUNAL	3,579.28
99910	01/22/2010	Printed	6821	AT & T	ACCT. #313 R01-2180 364 7	2,704.05
99911	01/22/2010	Printed	5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - FEB. 2010	170,462.05
Total Checks: 11						Bank Total: 213,280.19
Total Checks: 11						Grand Total: 213,280.19

Accounts Payable Checks 363,423.19

HAND Checks 213,280.19

GRAND Total 576,703.38

## CHECK REGISTER REPORT

Date: 01/25/2010

Time: 3:56pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99912	01/25/2010	Printed	6908	ACS GOVERNMENT SYSTEMS, INC	MAINTENANCE & SUPPORT CONTRACT	2,485.00
99913	01/25/2010	Printed	0397	ALLIE BROTHERS, INC.	UNIFORM BOOTS	75.00
99914	01/25/2010	Printed	6769	AMERICAN MESSAGING	ACCT. #Z1-264640	116.85
99915	01/25/2010	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	283.20
99916	01/25/2010	Printed	0022	ANN ARBOR WELDING SUPPLY CO	SUPPLIES	306.13
99917	01/25/2010	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	214.19
99918	01/25/2010	Printed	15597	RHONDA BANTSIMBA	REFUND - KIDS KORNER 2009	60.00
99919	01/25/2010	Printed	6702	BELFOR USA	LOCATION: 1810 GEORGE	252.50
99920	01/25/2010	Printed	6398	BOLLINGER INSURANCE	INSURANCE & BONDS	300.00
99921	01/25/2010	Printed	0057	BOONE AND DARR, INCORPORATED	REPAIRS - COMMUNITY CENTER	658.16
99922	01/25/2010	Printed	3460	CDW GOVERNMENT INC	REPAIRS AND MAINTENANCE	298.80
99923	01/25/2010	Printed	2276	CINCINNATI TIME SYSTEMS	RENTAL - JAN/FEB/MARCH 2010	2,010.00
99924	01/25/2010	Printed	15497	CIRQUE AMONGUS	DEPOSIT - SPRING BREAK CAMP	100.00
99925	01/25/2010	Printed	0363	COMCAST CABLE	ACCT. #09588 344688-01-4	370.69
99926	01/25/2010	Printed	15743	COMERICA BANK	2005 SERIES B BONDS	5,214.33
99927	01/25/2010	Printed	0582	CONGDON'S	SUPPLIES	155.22
99928	01/25/2010	Printed	15526	DEXTER CABINET AND COUNTER	WARDROBE LOCKERS - BOARD APPRO	13,550.00
99929	01/25/2010	Printed	1421	DIUBLE EQUIPMENT INC.	SUPPLIES	128.57
99930	01/25/2010	Printed	15437	DTE ENERGY COMPANY	SHUTDOWN OF TRANSFORMER 1 JYRO	596.50
99931	01/25/2010	Printed	8417	EARLY CHILDHOOD MANUFACTURERS	REPLACEMENT BOOKSHELVES FOR KI	371.43
99932	01/25/2010	Printed	4706	ED'S GARAGE	EMERGENCY REPAIR FOR TRUCK #30	755.00
99933	01/25/2010	Printed	6951	EMERGENCY VEHICLES PLUS	FRONT SHOCKS FOR ENGINE 14-1	454.63
99934	01/25/2010	Printed	15186	FCR	CURBSIDE RECYCLING DISPOSAL	901.90
99935	01/25/2010	Printed	15421	FLEET SERVICES	GAS & OIL	1,434.83
99936	01/25/2010	Printed	0073	GENE BUTMAN FORD	EMERGENCY REPAIR TO WNO PLOW F	646.52
99937	01/25/2010	Printed	1233	GORDON FOOD SERVICE INC.	SUPPLIES	52.33
99938	01/25/2010	Printed	6169	GOVERNOR BUSINESS SOLUTIONS	SUPPLIES	492.23
99939	01/25/2010	Printed	0107	GRAINGER	SUPPLIES	274.20
99940	01/25/2010	Printed	3391	GRAYBAR	LIGHTING	70.60
99941	01/25/2010	Printed	0070	GREAT LAKES TELECOM, INC.	MAINTENANCE CONTRACT	8,490.00
99942	01/25/2010	Printed	15366	GREENWOOD AND COMPANY, INC.	REMOVE AND REPLACE CRACKED GRO	944.00
99943	01/25/2010	Printed	11957	GRIFFIN PEST SOLUTIONS	MONTHLY SERVICE - STATION #4	84.00
99944	01/25/2010	Printed	0426	GUARDIAN ALARM	BILLING: 1405 HOLMES	73.70
99945	01/25/2010	Printed	0426	GUARDIAN ALARM	BILLING: 7200 S. HURON RIVER	305.19
99946	01/25/2010	Printed	15537	GUITAR CENTER ONLINE	KEYBOARD STAND, CHAIR AND MICR	451.89
99947	01/25/2010	Printed	6551	HANS AUTO ELECTRIC	ALTERNATOR FOR BACKUP ENGINE F	154.45
99948	01/25/2010	Printed	6547	HERITAGE NEWSPAPERS	PUBLISHING	149.80
99949	01/25/2010	Printed	0503	HOME DEPOT	SUPPLIES	326.84
99950	01/25/2010	Printed	0174	HONEYWELL	MAINTENANCE & OPERATIONS	10,195.17
99951	01/25/2010	Printed	0473	HURON RIVER WATERSHED COUNCIL	STORMWATER MANAGEMENT	2,550.00

## CHECK REGISTER REPORT

Date: 01/25/2010

Time: 3:56pm

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99952	01/25/2010	Printed	6306	IAFC MEMBERSHIP	MEMBERSHIP	204.00
99953	01/25/2010	Printed	15496	J.F. MOORE & ASSOCIATES, LLC	SERVER FEE	27.00
99954	01/25/2010	Printed	15538	KIDS GYM AND FITNESS, LLC	NEW EQUIPMENT FOR TOT TIME PRO	335.76
99955	01/25/2010	Printed	15749	GAYATHRI KORTMAN	REFUND - ROOM RENTAL	80.00
99956	01/25/2010	Printed	15493	ADAM KURTINAITIS	ELECTRICAL INSPECTIONS	2,275.00
99957	01/25/2010	Printed	15148	LASERTEC	POSTAGE DUE	500.18
99958	01/25/2010	Printed	6446	LEVEL 3 COMMUNICATIONS, LLC	ACCT. #909649P	636.48
99959	01/25/2010	Printed	7038	LINCOLN SCHOOL DISTRICT	PRE'S COLLECTED OUTSIDE ROLL	1,459.80
99960	01/25/2010	Printed	15539	LITTLE PEOPLES COVE	ITEMS FOR TOT TIME PROGRAM AND	294.85
99961	01/25/2010	Printed	0209	LIVELY TRAVELERS	REIMBURSEMENT - DADDY/DAUGHTER	65.31
99962	01/25/2010	Printed	6467	LOWES	SUPPLIES	43.19
99963	01/25/2010	Printed	6197	MILLENNIUM BUSINESS SYSTEMS	ANNUAL COPIER MAINTENANCE	3,300.00
99964	01/25/2010	Printed	15609	MR VALUATION CONSULTING, LLC	PROFESSIONAL SERVICES	16,000.00
99965	01/25/2010	Printed	0040	MSW PRINT & IMAGING	SUPPLIES	390.00
99966	01/25/2010	Printed	0297	MUNICIPAL CODE CORPORATION	ORDINANCE & ZONING	3,139.30
99967	01/25/2010	Printed	2095	O'BRYAN'S LOCK & KEY	REPAIRS	278.50
99968	01/25/2010	Printed	2997	OFFICE EXPRESS	CREDIT MEMO #230231	810.68
99969	01/25/2010	Printed	0309	ORCHARD, HILTZ & MCCLIMENT INC	WILLOW RUN RSA - CONST	4,980.50
99970	01/25/2010	Printed	0566	ORIENTAL TRADING COMPANY, INC.	50 AND BEYOND CHRISTMAS LUNCH	100.86
99971	01/25/2010	Printed	0585	OVERHEAD DOOR COMPANY	OVERHEAD DOOR BAY 6 @HQ WILL N	130.00
99972	01/25/2010	Printed	0913	PARKWAY SERVICES, INC.	RENTAL - FORD LAKE HYDRO	120.00
99973	01/25/2010	Printed	15745	SHEETAL PATCHEAK	REFUND - ROOM RENTAL	155.00
99974	01/25/2010	Printed	0327	PINTER'S FLOWERLAND, INC.	PEA GRAVEL	23.85
99975	01/25/2010	Printed	0319	PITNEY BOWES INC.*^	EQUIPMENT RENTAL	1,860.00
99976	01/25/2010	Printed	6203	PITTSFIELD CHARTER TOWNSHIP	INSPECTIONS	9,205.00
99977	01/25/2010	Printed	15748	KRISTEN PITZEN	REFUND - CAST	125.00
99978	01/25/2010	Printed	6506	PM TECHNOLOGIES, LLC	REPAIR ST 3 GENERATOR XTR SWIT	231.00
99979	01/25/2010	Printed	0682	POSTAGE BY PHONE RESERVE	RESERVE ACCT. # 10230589	10,000.00
99980	01/25/2010	Printed	6600	PRIORITY ONE EMERGENCY	REPLACEMENT STROBE LIGHTS FOR	71.46
99981	01/25/2010	Printed	6045	QPS PRINTING	DOOR HANGERS FOR INSPECTION PR	126.76
99982	01/25/2010	Printed	6438	RACKSPACE MANAGED HOSTING	HOSTING FEE - JAN 2010	300.00
99983	01/25/2010	Printed	0420	RAFT	MEMBERSHIP	1,200.00
99984	01/25/2010	Printed	15744	ANUJA RAJENDRA	BOLLYFIT WORKSHOP	42.00
99985	01/25/2010	Printed	15601	REED ENTERPRISE	DUPLICATE PYMT - 797 DORSET	45.00
99986	01/25/2010	Printed	0734	RICHARD PAUL AND ASSOCIATES	DADDY DAUGHER DANCE	650.00
99987	01/25/2010	Printed	15386	RICOH AMERICAS CORPORATION	EQUIPMENT MAINTENANCE	274.54
99988	01/25/2010	Printed	15747	JOSH SCHEYS	REFUND - OKINAWAN KARATE	45.00
99989	01/25/2010	Printed	15725	SCHOLASTIC INC - SCH100	TEACHING MATERIALS FOR KIDS CO	498.77
99990	01/25/2010	Printed	3017	DEE SIZEMORE	REIMBURSEMENT - FAX MACHINE	35.75
99991	01/25/2010	Printed	15750	KRISTEN SMITHER	REFUND - ROOM RENTAL	100.00

## CHECK REGISTER REPORT

Date: 01/25/2010

Time: 3:56pm

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Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99992	01/25/2010	Printed	8399	SOUTHEASTERN MICHIGAN ASSOC.	MEMBERSHIP	80.00
99993	01/25/2010	Printed	1338	STADIUM TROPHY	PLATES	12.00
99994	01/25/2010	Printed	6384	STAPLES* - ACCOUNT #1026071	SUPPLIES	498.02
99995	01/25/2010	Printed	0632	STERICYCLE INC	MEDICAL WASTE DISPOSAL	353.99
99997	01/25/2010	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - BUILDING OPERATIONS	2,763.95
99998	01/25/2010	Printed	4402	TDS METROCOM	ACCT. #825 609 0021	883.24
99999	01/25/2010	Printed	15055	TREMONISHA TILLISON	REFUND - JAR CHEER TEAM	65.00
100000	01/25/2010	Printed	0887	TOTAL FITNESS CONCEPTS	PROFESSIONAL SERVICES	1,487.50
100001	01/25/2010	Printed	2859	USA MOBILITY WIRELESS, INC	ACCT. #7382798-2	83.73
100002	01/25/2010	Printed	1475	VERIZON WIRELESS	ACCT. #385484612-00001	1,892.47
100003	01/25/2010	Printed	15746	KHADIJA WALLACE	REFUND - ROOM RENTAL	100.00
100004	01/25/2010	Printed	0163	WASHTENAW COUNTY BOARD OF ROAD	2002 MICH TRANSPORTATION FUND	19,800.00
100005	01/25/2010	Printed	0322	WASHTENAW COUNTY CLERK	NOVEMBER 2009 ELECTION	4,307.57
100006	01/25/2010	Printed	0691	WASHTENAW-LIVINGSTON MEDICAL	MEDICAL SUPPLIES	93.00
100007	01/25/2010	Printed	0631	WASTE MANAGEMENT	ACCT. #389-0054717-1389-0	2,616.92
100008	01/25/2010	Printed	6039	WASTE MANAGEMENT*	COMPOST CONTRACT	205,144.47
100009	01/25/2010	Printed	3011	WEST PAYMENT CENTER	SUBSCRIPTION	1,006.00
100010	01/25/2010	Printed	1627	WINGFOOT COMMERCIAL TIRE	REPLACE TIRES ON UTILITY 14-1	594.05
100011	01/25/2010	Printed	4263	WOLVERINE FREIGHTLINER	ER REPAIR ENGINE 14-1 LEAKING	686.13
100012	01/25/2010	Printed	0480	YPSILANTI COMMUNITY	ACCT. #4-087-560150-01	2,901.19
100013	01/25/2010	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	76.45
100014	01/25/2010	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	79.72
100015	01/25/2010	Printed	0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	24.85
100016	01/25/2010	Printed	0729	ZEP MANUFACTURING COMPANY	QUARTERLY CUSTODIAL SUPPLY ORD	1,358.55

Total Checks:	104	Bank Total:	363,423.19
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Total Checks:	104	Grand Total:	363,423.19
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