

*Happy Holidays*



*from Our Office . . .*

*to You and Your Family*

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# DEPARTMENTAL REPORTS

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14-B District Court

Monthly Disbursements

November 2009

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

**November 2009 Disbursements:**

Washtenaw County:	\$ 5,998.96
State of Michigan:	\$ 40,637.80
Secretary of State:	\$ 930.00
Ypsilanti Township Treasurer:	\$ 82,938.28

**TOTAL: \$130,505.04**

14-B District Court  
Revenue Report for the Month of: November 2009

**General Account**

Account Number	
<b>Due to Washtenaw County</b>	
(101-000-000-214.222)	<b><u>\$5,998.96</u></b>

**Due to State Treasurer**

Civil Filing Fee Fund (MCL 600.171):	\$21,693.00
State Court Fund (MCL 600.8371):	\$1,440.00
Justice System Fund (MCL 600.181):	\$13,024.00
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$30.00
Drivers License Clearance Fees (MCL 257.321a):	\$930.00
Crime Victims Rights Fund (MCL 780.905):	\$3,520.80
Judgment Fee (Dept. of Natural Resources):	\$0.00

Total: **\$40,637.80**

**Due to Secretary of State**

(101-000-000-206.136)	<b><u>\$930.00</u></b>
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**Due to Ypsilanti Township**

Court Costs (101-000-000-602.136):	\$40,976.33
Civil Fees (101-000-000-603.136):	\$24,679.00
Probation Fees (101-000-000-604.000):	\$3,734.00
Ordinance Fines (101-000-000-605.001):	\$6,829.00
Bond Forfeitures (101-000-000-605.003):	\$7,070.00
Interest Earned (101-000-000-605.004):	\$76.03
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$426.08)

Total: **\$82,938.28**

<b>Total to General Account - (101.000.000.004.136):</b>	<b>\$130,505.04</b>
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**Escrow Account**

(101-000-000-205.136)

Court Ordered Escrow:	\$2,690.25
Garnishment Proceeds:	\$0.00
Bonds:	\$7,010.00
Restitution:	\$2,447.91

<b>Total to Escrow Account - (101.000.000.205.136):</b>	<b><u>\$12,148.16</u></b>
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		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	Caseload
	2008	2009	2009
<b>January</b>	\$76,654.51	\$98,282.56	
February	\$90,740.11	\$107,378.19	
March	\$74,868.39	\$95,322.96	
April	\$75,370.47	\$106,424.11	
May	\$87,296.10	\$81,949.03	
June	\$77,532.68	\$89,835.89	
July	\$101,142.23	\$90,380.30	
August	\$95,975.71	\$99,714.85	
September	\$98,044.35	\$105,518.42	
October	\$95,638.96	\$86,701.10	
November	\$78,079.45	\$82,938.28	
December	\$80,531.91		
Standardization			
Payment:		\$45,724.00	
Year-to Date			
<i>Totals:</i>		\$1,090,169.69	
<b>Expenditure</b>			
<i>Budget:</i>		\$1,234,930.00	
<i>Difference:</i>		(\$144,760.31)	

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# **BUILDING OPERATIONS/MOTOR POOL**

## **MONTHLY ACTIVITY REPORT**

**NOVEMBER 2009**

**During the month of November 2009 Building Operations maintenance technicians completed 95 work orders and service requests. This total includes extended projects, one of these projects was the November 3 millage election.**

**Maintenance staff dedicated 85 hours of coverage for this election, including delivery, set up, and take down of all voting devices, signs, and materials. Motor Pool mechanics completed 41 repairs and maintenance service requests during the month. All snow removal equipment was serviced and tested for operation. Other maintenance service operations are included in the following list:**

- 1. Maintenance technicians assisted in setting up tables and chairs for the November Senior Citizen Thanksgiving Dinner.**
- 2. All gas pumps/fueling stations were inspected during the month, signs were updated to continue to meet standards during this time.**
- 3. Township Facilities received a preventative maintenance inspection during November.**

- 4. Maintenance staff removed refrigerant from 12 units at our Compost Center.**
- 5. Maintenance personnel completed a major graffiti removal operation during November at our Harris Road Park Complex.**
- 6. Ballasts were replaced in 2 eight' fluorescent fixtures at the Civic Center maintenance garage.**

**DOMESTIC VIOLENCE PROSECUTION REPORT**  
**NOVEMBER 2009**

**To:** Township of Ypsilanti Board of Trustees

**From:** McLain & Winters, Attorneys for the Charter Township of Ypsilanti

**Date:** December 8, 2009

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of November 2009:

	November 2009	Year to Date (2009)	Statistics for 2008	Statistics Since 10/1999
Cases Submitted	28	191	203	2640
Cases Authorized	6	48	63	1112
Cases Denied	21	122	124	533
Cases Furthered	1	15	10	177
Cases Sent to the County	0	5	2	57
Defendant FTA-BW Requested	2	29	13	159
Pre-Trials Held	4	73	116	1441
Motions	0	9	8	73
Convictions-Total	3	29	57	769
Convictions-By Plea	3	20	53	---
Convictions-By Trial	0	9	4	---
Acquittals	0	4	2	67
All Dismissals	1	39	44	379
Cases Reauthorized	0	7	16	157
Cases Not Reauthorized	1	33	28	165
Deferrals Considered	0	25	41	374
Conviction Rate*	100%	87%	96%	92%

\* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

**CHARTER TOWNSHIP OF YPSILANTI**

**GREEN OAKS GOLF COURSE**

**REPORT FOR THE MONTH OF NOVEMBER, 2009**

**Business has stayed steady for the month of November due to the above average temperatures. We have seen an increase in new customers as some of the other courses have closed for the season.**

**The staff has stayed busy trying to schedule and confirm the leagues for the 2010 season. The numbers look like they will stay about the same size as 2009. We are also confirming outings for the next year and scheduling what we can for 2010.**

**Tim has done an excellent job clearing the leaves off the course, making it playable for our customers. The course has been prepared for the winter.**

**We are all looking forward to a great season in 2010.**

**Thank you  
Dan Roberts  
Asst. Golf Pro**

**GREEN OAKS GOLF COURSE  
MAINTENANCE**

**REPORT FOR NOVEMBER, 2009**

**The month of November ended with blowing and chopping all the leaves.**

**Bob and I did some drainage work on the low spots of the greens to help with the ice damage that may occur. Last year was the first year of doing this and it worked perfect. Many courses in the area had ice damage to start the 2009 season.**

**The reels on the mowers were disassembled for winter repairs.**

**All ball washers, bunker rakes, and water cooler boxes were brought in to be repaired and painted this winter.**

**Thank you  
Tim Smith  
Superintendent**

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Office of Community  
Standards**

7200 S. Huron River  
Drive  
Ypsilanti, MI 48197  
[www.ytown.org](http://www.ytown.org)

TO: The Charter Township of Ypsilanti Board Members

FROM: Mark Giffin – Ordinance Administrator

RE: Monthly Report for November 2009

<b>ACTIVITIES:</b>	<b>#</b>	<b>YTD</b>	<b>08 TD</b>
NEW COMPLAINTS	148	3391	3203
INSPECTIONS	339	7168	6136
NOTICE OF VIOLATIONS ISSUED	58	1195	1051
COMPLAINTS CLOSED	164	3677	3409
VEHICLES TAGGED 48 HOURS	24	150	168
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	09	232	127
PEDDLER PERMITS ISSUED	0	7	7



**ADDITIONAL STATISTICAL INFORMATION:**

HOURS OF COMPLAINT INVESTIGATION..... 159.75

HOURS OF OFFICE FOLLOW-UP ..... 128.75

HOURS OF COURT, TRAINING/MEETINGS ... 21.50

TOTAL OF HOURS WORKED ..... 310.00

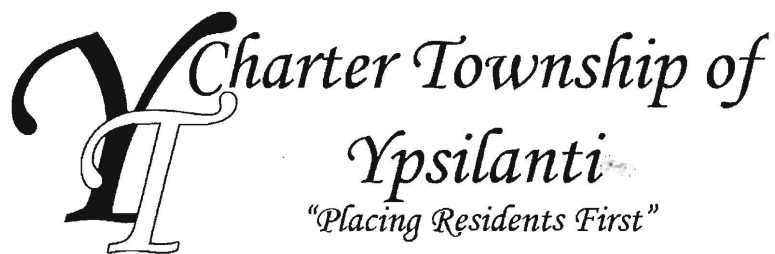
TOTAL OF MILES DRIVEN ..... 1580

**DAYS WORKED**

Mark Giffin ..... 18

Bill Elling ..... 18

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Department of  
Community Standards**

7200 S. Huron River Drive  
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## MEMORANDUM

December 7, 2009

To: Township Board

From: Joe Lawson  
Planning and Development Coordinator

Re: **Planning Division (OCS) November, 2009 report**

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Please be advised as follows regarding recent activities in the Planning Department.

### **Planning Commission Activity**

The Commission held their regularly scheduled November meeting on the evening of the 24th. The Planning Commission took public comment on two upcoming public hearings. The public hearing to be held on December 8, 2009 related to a special conditional use application for an Adult Foster Care Small Group Home to be located at 1009 Sweet Road and the second for an Ordinance Text Amendment to consider changes to the existing wind generator section of the Accessory Buildings Ordinance (§2103).

Also during said meeting, discussion took place with commissioners regarding potential amendments to the Township's Future Land Use Map. The future land use map is a component of the overall Township Master Plan and generally drives any future changes to the zoning/land use designations within the Township. More specific discussions will need to take place prior to any action being taken.

### **Plans in Process**

The Special Conditional Use permit to allow the establishment of an Adult Foster Care Small Group Home to be located at 1009 Sweet Road was postponed to the December 8, 2009 regular meeting. The reason for the delay from the November 24<sup>th</sup> meeting date was a result of a legal notice posting issue. Though the public hearing was postponed, under public comment of the Commission meeting, a number of residents voiced their concerns with such a facility within

their neighborhood. It is expected the Commission will take action during the December 8<sup>th</sup> meeting.

The Round Haus, American Legion, Ypsilanti Credit Union and Stadium Trophy continue to finalize their plans for a spring 2010 construction schedule.

### **Zoning Board of Appeals**

The regularly scheduled November 4<sup>th</sup> meeting was canceled due to a lack of agenda items. On a sad note, Chairwoman Nicole Champagne submitted a letter of resignation. She will be sorely missed.

### **Committee Meetings**

On December 1st, Clerk Roe and I attended the Washtenaw Avenue Joint Technical Committee Meeting. From this meeting came a request for each representative to present a resolution of support to their respective Boards. The resolution of support would officially appoint two representatives to the group from each municipality. A copy of the proposed resolution has been sent to the Board for consideration during the December 15, 2009 regular meeting.

On November 4<sup>th</sup> and December 2<sup>nd</sup>, I attended the WATS Technical Committee meeting. During the November 4<sup>th</sup> meeting, Anya Dale of the County Planning Division presented the Washtenaw Avenue Redevelopment proposal. The proposal was met with open arms considering many are in favor of improved public transportation along this corridor.

The December 2<sup>nd</sup> meeting was more in line with the Holiday Season. The main purpose for this meeting was to put together our MDOT funded wish list of projects over the next several years. For Ypsilanti Township, such projects as sidewalks along Washtenaw, Michigan Avenue and Ecorse Roads; pedestrian crossing improvements at Dorsette and the Willow Run Bypass; Lighting improvements along Ecorse and Michigan Avenue; A pedestrian crossing at Huron and I94; Installation of mid-block crossings along Michigan Avenue, particularly near Wiard Road. I hope to see some of these projects come our way in the not so distant future.

### **Administrative Items:**

On November 3<sup>rd</sup>, I had the opportunity to meet with Mr. George Jennings in relation to the Spartan Tire facility on Ecorse Road. Mr. Jennings has purchased the building and is in the process of getting the building ready for business. Mr. Jennings will continue the use of the building as a minor automotive repair and tire store. His initial plans call for an exterior renovation of the building. We are looking forward to good things at this location.

On November 4<sup>th</sup> the Development Team along with Road Commission representatives met with Round Haus owner Donald George and his design engineer to discuss the potential for Bridge Road improvements in conjunction with the Round Haus expansion project. If the Township

were to place the Bridge Road mill and overlay project on the list for 2010, it could result in a savings to Mr. George in the neighborhood of a few thousand dollars. More importantly, the projects need to be coordinated so not to duplicate efforts for funds. Overall the meeting was beneficial for everyone involved.

On November 13<sup>th</sup> a final site inspection was conducted on the redeveloped Chinese Buffet site located at 2905 Washtenaw. With the exception of a few missing and dead trees, the site was per plan. It is my understanding that there are a few building code issues still outstanding. Once those issues have been resolved, the owners anticipate their grand opening before the end of the year.

On November 25<sup>th</sup>, the OCS team held a “pre-application” meeting with representatives of the New Millennium Baptist Church to be located at 3011 E. Michigan Avenue. The Church representatives were informed that the site would necessitate drainage and parking lot improvements. They were also informed of the Holmes Road Phase III project and were provided with the proposed plans for said project along their frontage. The group was also informed of two other existing churches that are currently for sale. They have looked at both locations and neither meets their requirements. We are looking forward to their application before the end of the year.

The Huron Meadows rain garden project has been completed. As you may recall, the developer deposited a sum of \$10,000 for recreation improvement to the development in lieu of installation of said items. The Board approved said funds to be utilized for the conversion of the existing detention basin into a low maintenance, ecologically friendly rain garden. It will take a couple of seasons for the garden to grow to its full potential, but the residents are happy with the results thus far.

The Whispering Meadows Phase II punch list has for the most part been resolved. We are currently working with the developer to utilize funds still held by YCUA to resolve the noted issues remaining in Phase I of the project. The developer has been cooperative and we are looking forward to closing out this project, in regards to the noted punch lists, in the very near future.

Please see the attached list of site plans and development are presently in the review and development process.

Please contact me at my office (734-544-3651) or by email at [jlawson@ytown.org](mailto:jlawson@ytown.org)

<b>Residential</b>						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Aspen Ridge – PD	Single Family Attached- condo Multi-family, Commercial	Section 30 – 165 units -97 Single Family -68 Duplex -2 acres of commercial South-east corner of Textile and Munger 52.21 acres	<b>Under Construction</b>  <b>Lombardo Homes taking control of project as of 9-1-08</b>	Centex Homes 100 Galleria Officentre Ste 200 Southfield, MI 48034 248-233-8300	\$170 - \$350k	
Brookview Park	Planned Development Single Family	Section 33 – 91 units Southeast corner of Merritt and Whittaker 75.4 acres	Preliminary Site Plan -Approved (3/27/07)  <b>Project on Hold</b>	Diversified Properties Grp 28800 Orchard Lk Rd Farmington Hills, 48334	Atwell-Hicks Inc 7927 Nemco Way Suite 100 Brighton, MI 48116 810-225-6000 Kevin Stanley	2/1/06
Creekside Farms Subdivision	Single Family Planned Development	Section 27 – 92 lots North side of Merritt Rd, east of Whittaker 49.33 acres \$280 - \$340k	<b>Awaiting Preconstruction Meeting</b>	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-414-2038	Atwell-Hicks Inc 500 Avis Dr. # 100 Ann Arbor, MI 48108 734-994-4000	7/19/00
Creekside Village East	Single Family	Section 26 – 250 lots East side of Tuttle Hill and Merritt Rd 93.47 acres \$190 - \$250k	<b>Under Construction</b> <b>Beginning turnover of phase I to Lombardo Homes</b>	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$170 - \$250k	12/15/99
Creekside Village South	Planned Development Single Family	Section 34 – 181 lots West side of Tuttle Hill, South of Martz 62.26 acres \$170 - \$250k	<b>Under Construction</b> <b>Beginning turnover of project to Lombardo Homes</b>	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$150- 225k	5/6/98

Residential Project	Type	Location	Status	Developer	Site Planner	Filing Date
Creekside Village West	Single Family	Section 27 – 197 lots West side of Tuttle Hill, North of Merritt 148.21 acres	<b>Under Construction</b>	Pulte Homes of Michigan 26622 Woodward Ave Suite 110 Royal Oak, MI 48067 248-546-2300	\$240 - \$400k	
Crystal Ponds	Single Family Attached & Detached condos	Section 25 – 90 units East side of Bunton south of Textile 49.37 acres	<b>Under Construction</b>	New Dimensions 3220 Coolidge Berkley, MI 48072 248-584-3340 Bob George	\$75 - \$190	
Lakewood Farms Mixed Use – PD	Single Family Site condo Duplex condo Attached- condo	Section 26 – 415 units Phase I – 72 attached condominium units Phase II – 343 site and duplex condos East side of Tuttle Hill Btwn Textile & Merritt 254 acres \$170 - \$300+k	<b>Under Construction</b>  <b>Infrastructure has been installed though no homes are scheduled to be constructed at this time.</b>	Westminster & Abby 30100 Telegraph Rd Ste 100 Bingham Farms, MI 48025 248-203-2121	Atwell-Hicks Inc 500 Avis Dr.# 100 Ann Arbor, MI 48108 734-994-4000 Jason Van Ryn	3/3/00
Latter Rain Ministries	Church -15,026 sqft Parsonage Senior Housing -55 units Attached Condos -7 units	Section 7 Northeast corner of Hewitt Rd and Ellsworth 11.02 acres	Senior Housing -Complete  Attached Condos -On Hold	Latter Rain Ministries COGIC, Inc. 1616 Foley Ypsilanti, MI 48197 Melvin T. Walls – Pastor	N/A	
Paint Creek Park – Condos (Hunters Ridge)	PD – Duplex Condos	Section 20 – 50 units	<b>Project on Hold</b> <b>Dean Dr. scheduled</b> <b>to be constructed</b> <b>summer 2009</b>	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98

<b>Residential</b>						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Paint Creek Crossing – Residential	PD – Single & Multi-family Residential	Section 20 – 235 units 113 acres	<b>Project on Hold</b>	Stonegate Associates 2585 Sunnyknowl Berkley, MI 48072 Joseph Check	Wolverine Engineering 312 North Street Mason, MI 48854 517-676-9200	3/30/98
Pine View Golf Estates North III	Single Family	Section 20 – 35 units North side of Textile, west of Stony Creek	<b>Phase III -Under Construction one lot remains</b>	Barizzini & Rose LLC 7743 Huron River Dr. Dexter, MI 48130 734-426-0500	\$300 - \$400k	
Rivergrove Village	Single Family Attached – condo	Section 24 – 175 units Intersection of Grove & Bridge Rd 38.06 acres	<b>Under Construction - Remaining Units on Hold</b>	BRG Development 17117 W. Nine Mile Suite 1100 Southfield, MI 48075 734-669-2959	\$120-\$220k	
Share Commons	Attached Condominiums	Section 14 – 50 units Share Street east of Harris and south of I-94 8.54 acres	Preliminary Site Plan -Pending (3/28/08) Detailed Engineering -Pending <b>Project on Hold</b>	Hall's Mortgage Inc 24655 Southfield Rd Southfield, MI 48075 248-559-3480 248-559-3577 fax Ralph Hall	Atwell Hicks 500 Avis Drive, Ste 100 Ann Arbor, MI 48108 734-994-4000 734-994-1599 fax Tom Covert	9/26/06
Tremont Park Phase II	Single Family	Section 35 – 188 units North side of Martz, west of Bunton	Phase II – 91 units -Under Construction <b>Remaining lots purchased by Grand Sakwa in Dec. 2008</b>	Tremont Park Associates 27774 Franklin Rd Southfield, MI 48034 248-594-0951 Jeff Brown	\$170 - \$300	
West Grove Site Condos	Single-Family Site Condo	Section 24 – 40 units Northwest corner of Grove and Ide 14.2 acres	Preliminary Site Plan -Approved (5/17/05) -Extension (2/17/09) Detailed Engineering -Pending (2/3/07)	Grove Road, LLC Sherman Farber Development 5994 Red Coat Lane West Bloomfield, 48322 248-855-6065	Atwell-Hicks Inc 500 Avis Dr. Suite 100 Ann Arbor, MI 48108 Mark Pascoe 734-994-4000	8/26/04

<b>Residential</b>						
<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
Whispering Meadows II	Planned Development -Single Family	Section 27 – 217 units West side of Tuttle Hill, south of Textile	Phase II – 102 units <b>-Under Construction</b> <b>Beginning turnover</b> <b>of remaining 31 lots</b> <b>to Windmill Homes.</b>	RDK Homes 1409 Plymouth Rd Suite 280 Plymouth, MI 48170 734-495-3017 Robert Kime	\$160 - \$270k	



<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
<b>Nonresidential</b>						
American Legion Post 282	6,100 sqft lodge	Section 10 – 1085 E. Michigan Ave North side of Michigan btwn Ecorse and Harris	Preliminary Site Plan -Approved (10/27/09) Detailed Engineering -Pending	American Legion Post 282 Joe Jannick Ypsilanti, MI 48197	John Adams & Assoc. Ypsilanti, MI 48197	9/8/09
Burning Bush Church Addition	13,465 sqft addition to existing facility	Section 11 – 2069 Tyler Road North side of Tyler west of Desoto	Preliminary Site Plan -Extension (6/23/09) Detailed Engineering -Approved (11/12/08) <b>Awaiting PreCon</b>	Burning Bush Church Of God in Christ 2069 Tyler Road Ypsilanti, MI 48198 Don Shelby Jr.	The Shirkey Company 1340 Market Avenue Canton, OH 44714 330-455-2672	11/6/07
Chinese Buffet	8,768 sqft addition onto existing 5,000 sqft facility	Section 6 – 2906 Washtenaw South side of Washtenaw east of Golfside	<b>Nearing Completion Final Site Inspection conducted on 11/13/09</b>	Mr. Xing Shou Wang, Xing-Long Property, LLC, 2867 Washtenaw Ave., Ypsilanti, MI 48197	E.P. Kabiske & Assoc 1430 E. Michigan Ave Ypsilanti, MI 48198 734-481-1322	11/15/06
First Free Will Baptist Church	6,702 sqft addition to existing facility	Section 3 – 1244 Holmes Rd South side of Holmes west of Ford Blvd	<b>Project on Hold</b>	First Free Will Baptist 1244 Holmes Rd Ypsilanti, MI 48198	Davenport Brothers 301 Industrial Pk Dr. Belleville, MI 48111 734-697-2994	8/17/04
Grace Fellowship Church	Church – Place of worship 12,190 sqft	Section 1 – Mott Rd East of Ridge Rd. 16.0 acres	Revised site plans -Approved (2/26/08)  <b>Awaiting PreCon</b>	Grace Fellowship 2754 Eastlawn Ypsilanti, MI 48197 Pastor Powell 734-994-4590	Engineering Technologies Corp. 2455 S. Industrial Ann Arbor, MI 48104 734-794-0052	2/3/03
Hidaya Muslim Community Assoc.	85,000 sqft place of worship and community center (3-Phases)	Section 07 – North side of Ellsworth east of Golfside 7.02 acres	Preliminary Site Plan -Public Hearing (7/24/07) Recommended for denial by PC <b>Project on Hold</b>	Hidaya Muslim Community Associates 5291 Falling Leaf Dr Ann Arbor, MI 48109 Imran Molon	G.A.V. & Associates 31471 Northwestern Hwy Farmington Hills, 48334 248-985-9101 Ghassan Abdelnour	12/7/05

Project	Type	Location	Status	Developer	Site Planner	Filing Date
<b>Nonresidential</b>						
Lunch & Liquor Party Store	2,895 sqft retail facility	Section 11 – 1424 Ecorse s/w corner of Ecorse and Greenlawn	<b>Final CofO issued</b>			10/12/05
MichCon	Natural gas compressor station	Section 1 – 3020 E. Michigan Avenue South side of Michigan west of Rawsonville	<b>Final Inspection postponed to spring 2010</b>	//DTE Energy 2000 Second Avenue Detroit, MI 48226	Basic Systems Inc. 10901 Clay Pike Rd Derwent, OH 47433	8/5/08
Mouhajer Garage	2,146 sqft automobile repair facility	Section 18 3150 W. Michigan Ave North side of W. Michigan west of I94	<b>Final CofO issued</b>	Petro Limited Group LLC 3150 W. Michigan Ave. Ypsilanti, MI 48197 Mike Mouhajer	Maher Abbasi Abbasi Engineering 6715 Greenview Street Detroit, MI 48228	9/28/07
Round Haus Addition	5,815 sqft addition to the existing 3,302 building	Section 24 5970 Bridge Road Northwest corner of Textile and Bridge Road 1.07 acres	<b>Spring 2010 Construction</b>	Round Haus Pizza & Party Shoppe 5970 Bridge Road Ypsilanti, Mi 48197	Vitens Engineering 44275 Brandywyne Canton, MI 48187 734-453-3460	4/20/09
Speedway Gas Station	Demolish and reconstruct 3,936 sqft gas station	Section 10 1395 E. Michigan Northwest corner of East Michigan and Harris 0.77 acre site	Preliminary Site Plan -Pending (11/27/07) <b>Project on Hold</b>	Speedway/SuperAmerica 500 Speedway Dr Springfield, OH 45501 937-864-3000	Marathon Ashland Petroleum LLC 539 S. Main St Findlay, OH 45840 419-422-2121	11/27/07
Stadium Trophy	Site Improvements and building addition	Section 06 – 1886 Packard Corner of Kewanee and Packard	Sketch Plan -Approved (10/27/09) Detailed Engineering -Pending	Stadium Trophy 1886 Packard Rd Ypsilanti, MI 48197	CRS Plymouth, MI 48187	9/27/09

<u>Project</u>	<u>Type</u>	<u>Location</u>	<u>Status</u>	<u>Developer</u>	<u>Site Planner</u>	<u>Filing Date</u>
<b>Nonresidential</b>						
Walgreens/KC Daycare	13,580 sqft pharmacy and 4,600 sqft daycare facility	Section 21 Near the intersection of Stony Creek and Whittaker Road 5.82 acre site	<b>Project on Hold</b>	WG Ypsilanti, LLC 255 E. Brown Street, Suite 105 Birmingham, MI 48009	Wade Trim 3933 Monitor Road Bay City, MI 48707	7/10/08
Ypsilanti Area Credit Union	1,584 sqft branch building	Section 21 Located on the east side of Whittaker south of S. Huron River Drive 2.0 acres	Preliminary Site Plan -Approved (12/23/08) Detailed Engineering -Approved (7/13/09) <b>Awaiting final easements</b>	Tracker Properties LLC 33533 W. Twelve Mile Farmington Hills, 48331 2248-324-9315 Earl McHugh	Washtenaw Engineering 3250 W. Liberty Ann Arbor, MI 48106 734-761-8800	9/17/08
Zeer Security	1,644 sqft addition to existing retail building	Section 6 – 2997 Washtenaw Ave s/e corner of Washtenaw and Golfside	<b>Building Permit Application Submitted – awaiting review</b>	Eddie Zeer 23999 W. 10 Mile Southfield, 48034 248-304-1900	Engineering Services Inc 32300 Schoolcraft Livonia, MI 48150 734-525-7330	1/4/08



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

December 10, 2009

Clerk Karen Lovejoy-Roe  
Charter Township of Ypsilanti  
7200 Huron River Drive  
Ypsilanti, MI 48197

Dear Ms. Lovejoy-Roy

Attached you will find the November 2009 Ypsilanti Township Police Services Report. Please accept this at your board meeting scheduled for December 15, 2009. Please contact me with any questions or concerns.

If you require additional information please contact me and I will provide you with the necessary information.

Sincerely,

*Jim Anuszkiewicz*  
*Lieutenant*

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	3
212	CSC III - PENETRATION - P/V - FORCE	1
310	ROBBERY WITH FIREARM	2
320	ROBBERY - STRONG-ARM	1
410	ASSAULT WITH A FIREARM	3
430	ASSAULT - OTHER WEAPON	11
440	ASSAULT WITH HANDS - FISTS - FEET	1
450	ASSAULT AND BATTERY	45
460	INTIMIDATION / THREAT	18
510	BURGLARY - HOME INVASION - 1ST DEGREE	43
512	BURGLARY - FORCE - NON-RESIDENTIAL	2
521	BURGLARY - NO FORCE - RESIDENTIAL	3
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	1
620	PURSE SNATCHING	1
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	1
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	8
635	LARCENY OF GAS - SELF-SERVE	1
636	RETAIL FRAUD III MISD	5
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	24
670	IN A BUILDING	2
699	LARCENY - ALL OTHER	22
710	AUTOMOBILE (CAR) THEFT	16
799	ALL OTHER VEHICLE	1
912	KIDNAPPING	1
1030	FORGERY - ALL OTHER	1
1112	BAD CHECKS	1
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	2
1165	IDENTITY THEFT	1
1199	ALL OTHER	17
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	1
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	3
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	36
1506	CONCEALED WEAPONS - ALL OTHER	3
1599	ALL OTHER VIOLATIONS	2
1610	PROSTITUTION AND VICE	8
1813	CRACK COCAINE - SALE / MANUFACTURE	1
1815	COCAINE - SALE / MANUFACTURE	1
1816	COCAINE - USE / POSSESS	2
1820	MARIJUANA - SALE / MANUFACTURE	3
1821	MARIJUANA - USE / POSSESS	6
1834	HEROIN - USE / POSSESS	3
1853	OTHER NARCOTIC - USE / POSSESS	6

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	2
2020	NEGLECT OF CHILD	1
2099	OTHER NON-VIOLENT OFFENSES	20
2115	OUI LIQUOR - includes per se	3
2117	THIRD OFFENSE	1
2217	UNDERAGE (17-20 YEARS) POSSESS / TRANSPORT OPEN INTOX IN MOTOR VEH	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	5
2316	PROBATION VIOLATION	1
2397	OBSTRUCT JUSTICE - OTHER	1
2405	DISORDERLY CONDUCT	104
2440	PUBLIC NUISANCE	65
2443	OBSCENE TELEPHONE CALLS	8
2452	FALSELY SUMMON POLICE OFFICER	1
2454	CURFEW VIOLATION	1
2456	LOITERING - 17 YEARS AND OLDER	8
2499	DISORDERLY - ALL OTHER	12
2560	TRESPASS	6
2599	ALL OTHER	1
2688	DOG LAW VIOLATIONS	1
2689	ANIMALS AT LARGE	36
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2691	CONSERVATION LAWS	9
2694	CIVIL RIGHTS VIOLATIONS	1
2780	LOCAL ORDINANCES - OPEN FOR ANY	4
2820	RUNAWAY	13
2821	RECOVERED RUNAWAY	1
2825	INCORRIGIBILITY	1
2835	TRUANCY	1
2840	MALICIOUS MISCHIEF	1
2899	ALL OTHER	40
2931	OPS LICENSE SUSPENDED / REVOKED	11
2932	OPS - VIOLATE RESTRICTED LICENSE	1
2935	DWLS 2ND	5
2936	OPS - NEVER ACQUIRED	2
3010	FELONY	8
3020	MISDEMEANOR	25
3040	FELONY - O/JURIS	5
3050	MISDEMEANOR - O/JURIS	11
3070	CIVIL / FRIEND OF THE COURT	2
3104	ACC, ANGLE	1
3108	ACC, SIDESWIPE-SAME	1
3114	ACC, INJURY TYPE C	1

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	49
3150	PROPERTY DAMAGE - H & R	12
3155	PERSONAL INJURY	4
3158	PEDESTRIAN - PERSONAL INJURY	1
3159	BICYCLE - PERSONAL INJURY	1
3170	PRIVATE PROPERTY	5
3171	PRIVATE PROPERTY - PERSONAL INJURY	1
3172	PRIVATE PROPERTY - PERSONAL INJURY - PEDESTRIAN	1
3175	PRIVATE PROPERTY - H & R	3
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	2
3217	ATTEMPT SUICIDE - ADULT	2
3250	MENTAL	24
3299	WELFARE CHECK	1
3310	FAMILY TROUBLE	42
3312	NEIGHBORHOOD TROUBLE	21
3314	MISSING PERSONS	5
3316	LOST PROPERTY	5
3318	FOUND PROPERTY	8
3319	FOUND BICYCLE	1
3324	SUSPICIOUS CIRCUMSTANCES	253
3326	SUSPICIOUS VEHICLES	2
3328	SUSPICIOUS PERSONS	46
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	20
3331	ASSIST MEDICAL	62
3332	ASSIST FIRE DEPT	1
3333	ASSIST MOTORIST	14
3334	ASSIST OTHER GOVT AGENCY	1
3336	ASSIST CITIZEN	73
3338	ARREST ASSIST - OTHER AGENCY	1
3341	PEACE OFFICER DUTIES	15
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	1
3345	ACCIDENTAL PROPERTY DAMAGE	1
3351	CIVIL - LANDLORD / TENANT	27
3355	CIVIL MATTER - OTHER	37
3501	OPEN GENERIC	48
3505	OPEN GENERIC	2
3509	OPEN GENERIC	30
3520	OPEN GENERIC	1
3523	OPEN GENERIC	45
3524	OPEN GENERIC	3
3525	OPEN GENERIC	1
3526	OPEN GENERIC	1

## Incident Summary Report

### Report Description

Timeframe : From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3599	OPEN GENERIC	22
3702	ROAD HAZARD	7
3704	ABANDONED AUTO	13
3706	VEHICLE IMPOUND	1
3708	PRIVATE IMPOUND	47
3728	PARKING COMPLAINT	4
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	10
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	3
3799	TRAFFIC MISC	1
3803	ANIMAL - BARKING DOG	9
3804	ANIMAL COMPLAINT	28
3808	ANIMAL BITE / SCRATCH	2
3812	ANIMAL PICK-UP - ALIVE	2
3902	BURGLARY ALARM	131
3904	OPEN	3
3906	ROBBERY	5
3907	PANIC ALARM	9
4054	FAIL TO STOP FOR SCHOOL BUS	2
4205	HANDICAPPED	1
4307	DROVE WITH EXPIRED OPERATORS LICENSE	1
5054	WIRES DOWN	1
5170	FALSE CALL I / I / C / F	8
6012	TRAFFIC CONTROL	2
6018	VEHICLE INSPECTIONS	2
6199	OTHER	36
6310	K-9 TRACKING	6
6501	INSPECTION	6
Grand Total:		1,975



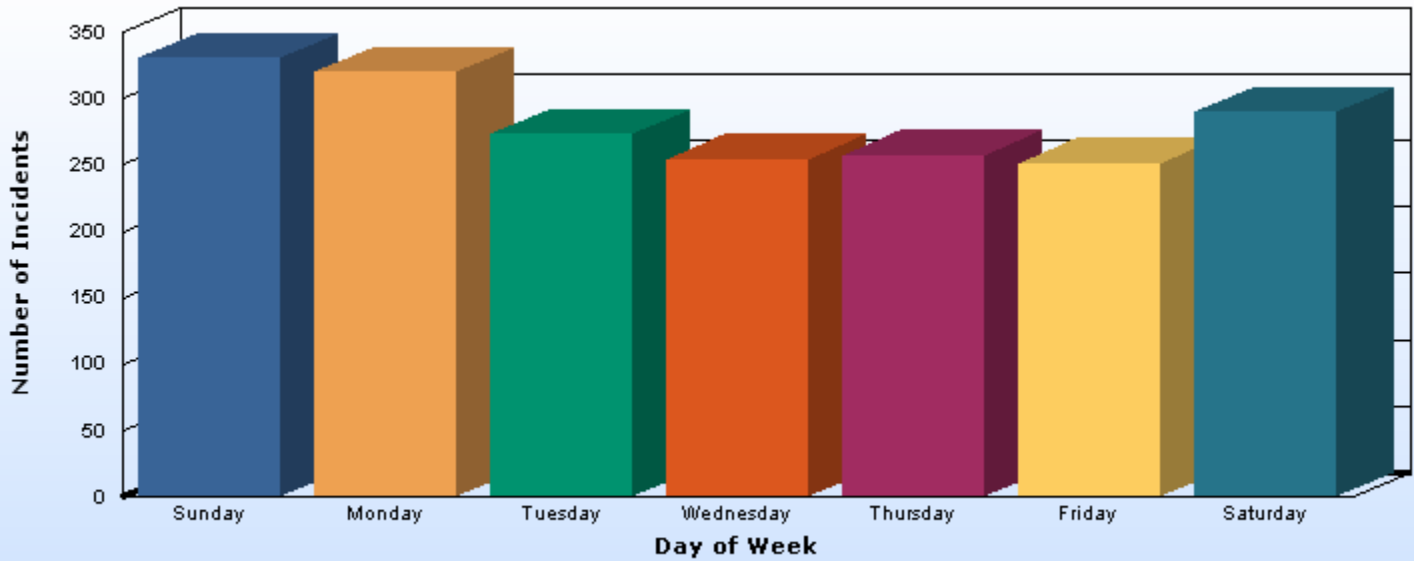
## Number of Incidents by Day

### Report Description

**Timeframe :** From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A



■ Sunday
 ■ Monday
 ■ Tuesday
 ■ Wednesday
 ■ Thursday
 ■ Friday
 ■ Saturday

Day of Week	Count
Sunday	330
Monday	320
Tuesday	273
Wednesday	254
Thursday	257
Friday	251
Saturday	290

Total 1,975

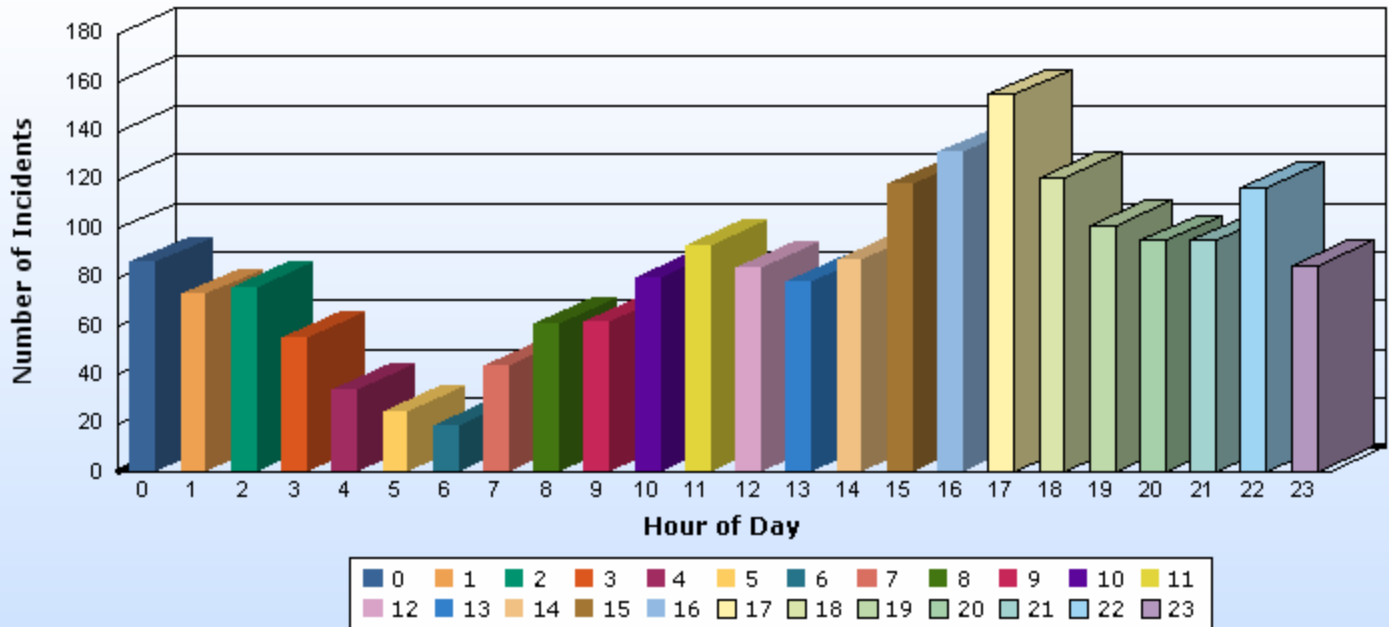
## Number of Incidents by Time

### Report Description

**Timeframe :** From 2009-11-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A



Hour of Day	Count
0:00	86
1:00	73
2:00	76
3:00	55
4:00	34
5:00	25
6:00	19
7:00	44
8:00	61
9:00	62
10:00	80
11:00	93
12:00	84
13:00	78
14:00	87
15:00	118
16:00	131
17:00	155
18:00	121
19:00	101
20:00	95
21:00	95
22:00	117
23:00	85
Total	1,975



# Washtenaw County Sheriff's Activity Log

## Activity Log Area Summary Report

12/07/2009

3:59:24PM

Area: 20 - Ypsilanti Twp.

Date Range: 11/1/2009 - 11/30/2009

### CSO/ACO/Support Staff Log

Total Administrative Duty:	121	for a total of	4765	minutes
Total Follow-Up:	9	for a total of	340	minutes
Total Proactive Patrol:	38	for a total of	1125	minutes
Total Self-Initiated Activity:	94	for a total of	5050	minutes
Total Service Requests:	43	for a total of	2585	minutes

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Total Records, Minutes and equivalent Hours:	307	13,925	=	232 hours	5 minutes
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### Deputy Log

Total Traffic Stop:	518	for a total of	7978	minutes
Total Administrative Duty:	902	for a total of	18354	minutes
Total Briefing:	582	for a total of	11305	minutes
Total Court (Regular Time):	19	for a total of	1503	minutes
Total Court (Overtime):	18	for a total of	2190	minutes
Total Community Relations:	110	for a total of	4195	minutes
Total Follow-Up:	615	for a total of	36459	minutes
Total Out of Service:	151	for a total of	20	minutes
Total Proactive Patrol:	1248	for a total of	29371	minutes
Total Special Detail:	44	for a total of	1733	minutes
Total Selective Enforcement:	1119	for a total of	26354	minutes
Total Self-Initiated Activity:	155	for a total of	9377	minutes
Total Service Requests:	1840	for a total of	75751	minutes
Total Training:	4	for a total of	110	minutes
Total Other:	8	for a total of	175	minutes
Total Service Request Assist:	405	for a total of	12280	minutes
Total Property Check:	186	for a total of	3405	minutes
Total Court Off-Duty:	32	for a total of	3765	minutes

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Total Records, Minutes and equivalent Hours:	8,567	254,455	=	4240 hours	55 minutes
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### Detective Log

Total Traffic Stop:	1	for a total of	15	minutes
Total Administrative Duty:	3	for a total of	225	minutes
Total Briefing:	1	for a total of	15	minutes
Total Court (Regular Time):	12	for a total of	1770	minutes
Total Follow-Up:	190	for a total of	25195	minutes
Total Self-Initiated Activity:	1	for a total of	90	minutes
Total Service Requests:	4	for a total of	245	minutes
Total Other:	4	for a total of	195	minutes
Total Service Request Assist:	1	for a total of	25	minutes

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Total Records, Minutes and equivalent Hours:	217	27,775	=	462 hours	55 minutes
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### General Fund Patrol

Total Traffic Stop:	6	for a total of	115	minutes
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Total Administrative Duty:	6	for a total of	235 minutes
Total Briefing:	2	for a total of	15 minutes
Total Court (Regular Time):	1	for a total of	50 minutes
Total Community Relations:	4	for a total of	45 minutes
Total Follow-Up:	13	for a total of	550 minutes
Total Proactive Patrol:	18	for a total of	450 minutes
Total Selective Enforcement:	20	for a total of	490 minutes
Total Self-Initiated Activity:	3	for a total of	280 minutes
Total Service Requests:	9	for a total of	380 minutes
Total Service Request Assist:	12	for a total of	600 minutes
Total Court Off-Duty:	1	for a total of	120 minutes

<b>Total Records, Minutes and equivalent Hours:</b>	<b>95</b>		<b>3,330</b>	<b>=</b>	<b>55 hours</b>	<b>30 minutes</b>
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### Secondary Road Patrol Log

Total Traffic Stop:	39	for a total of	615 minutes
Total Administrative Duty:	6	for a total of	150 minutes
Total Court (Regular Time):	1	for a total of	35 minutes
Total Community Relations:	1	for a total of	5 minutes
Total Follow-Up:	20	for a total of	1170 minutes
Total Proactive Patrol:	4	for a total of	95 minutes
Total Special Detail:	1	for a total of	465 minutes
Total Selective Enforcement:	48	for a total of	590 minutes
Total Self-Initiated Activity:	1	for a total of	20 minutes
Total Service Requests:	13	for a total of	590 minutes
Total Service Request Assist:	6	for a total of	110 minutes

<b>Total Records, Minutes and equivalent Hours:</b>	<b>145</b>		<b>3,960</b>	<b>=</b>	<b>66 hours</b>	<b>0 minutes</b>
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### Superior/Ypsi Collaboration

Total Traffic Stop:	90	for a total of	1770 minutes
Total Administrative Duty:	56	for a total of	1970 minutes
Total Briefing:	19	for a total of	315 minutes
Total Court (Regular Time):	2	for a total of	255 minutes
Total Community Relations:	5	for a total of	110 minutes
Total Follow-Up:	24	for a total of	1155 minutes
Total Proactive Patrol:	109	for a total of	2415 minutes
Total Special Detail:	30	for a total of	1220 minutes
Total Selective Enforcement:	51	for a total of	1115 minutes
Total Self-Initiated Activity:	25	for a total of	1055 minutes
Total Service Requests:	46	for a total of	1660 minutes
Total Training:	1	for a total of	35 minutes
Total Service Request Assist:	27	for a total of	785 minutes
Total Property Check:	6	for a total of	65 minutes

<b>Total Records, Minutes and equivalent Hours:</b>	<b>547</b>		<b>14,560</b>	<b>=</b>	<b>242 hours</b>	<b>40 minutes</b>
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### Supervisor Log

Total Traffic Stop:	10	for a total of	170 minutes
Total Administrative Duty:	393	for a total of	24220 minutes
Total Briefing:	55	for a total of	925 minutes

Total Court (Overtime):	1	for a total of	120 minutes
Total Community Relations:	35	for a total of	505 minutes
Total Follow-Up:	18	for a total of	715 minutes
Total Proactive Patrol:	220	for a total of	5630 minutes
Total Special Detail:	9	for a total of	565 minutes
Total Selective Enforcement:	12	for a total of	265 minutes
Total Self-Initiated Activity:	52	for a total of	1065 minutes
Total Service Requests:	45	for a total of	1600 minutes
Total Other:	1	for a total of	25 minutes
Total Service Request Assist:	84	for a total of	2905 minutes
Total Property Check:	8	for a total of	175 minutes
Total Court Off-Duty:	1	for a total of	200 minutes

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<b>Total Records, Minutes and equivalent Hours:</b>	<b>989</b>		<b>40,215</b>	<b>=</b>	<b>670 hours</b>	<b>15 minutes</b>
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<b>Combined Total Records, Minutes and equivalent Hours:</b>	<b>10,867</b>		<b>358,220</b>	<b>=</b>	<b>5970 hours</b>	<b>20 minutes</b>
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# Washtenaw County Sheriff's Activity Log

12/07/2009

4:01:06PM

## Activity Log Area Summary - Deputy Join Report

\* \* \* **DRAFT** \* \* \*

Area: 20 - Ypsilanti Twp.

Date Range: 11/1/2009 - 11/30/2009

### Deputy Log

#### 208 Logs

Total Traffic Stop:	218	for a total of	3339 minutes
Total Administrative Duty:	228	for a total of	4224 minutes
Total Briefing:	132	for a total of	2710 minutes
Total Court (Regular Time):	1	for a total of	15 minutes
Total Court (Overtime):	1	for a total of	120 minutes
Total Community Relations:	11	for a total of	185 minutes
Total Follow-Up:	143	for a total of	6480 minutes
Total Proactive Patrol:	485	for a total of	10601 minutes
Total Special Detail:	16	for a total of	290 minutes
Total Selective Enforcement:	372	for a total of	7459 minutes
Total Self-Initiated Activity:	39	for a total of	1440 minutes
Total Service Requests:	563	for a total of	19005 minutes
Total Training:	1	for a total of	35 minutes
Total Other:	4	for a total of	80 minutes
Total Service Request Assist:	112	for a total of	3422 minutes
Total Property Check:	52	for a total of	1105 minutes
Total Court Off-Duty:	2	for a total of	135 minutes

Total Records, Minutes and equivalent Hours:	2,764	63,275	= 1054 hours 35 minutes
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### General Fund Patrol

#### 1 Logs

Total Selective Enforcement:	2	for a total of	85 minutes
Total Self-Initiated Activity:	1	for a total of	50 minutes

Total Records, Minutes and equivalent Hours:	3	135	= 2 hours 15 minutes
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### Superior/Ypsi Collaboration

#### 26 Logs

Total Traffic Stop:	67	for a total of	1100 minutes
Total Administrative Duty:	26	for a total of	590 minutes
Total Briefing:	15	for a total of	235 minutes
Total Court (Regular Time):	1	for a total of	60 minutes
Total Community Relations:	6	for a total of	140 minutes
Total Follow-Up:	13	for a total of	365 minutes
Total Proactive Patrol:	62	for a total of	1420 minutes
Total Special Detail:	23	for a total of	850 minutes
Total Selective Enforcement:	23	for a total of	385 minutes
Total Self-Initiated Activity:	10	for a total of	285 minutes
Total Service Requests:	27	for a total of	905 minutes
Total Training:	1	for a total of	35 minutes
Total Service Request Assist:	16	for a total of	385 minutes
Total Property Check:	5	for a total of	55 minutes

Total Records, Minutes and equivalent Hours:	<u>334</u>	<u>6,990</u>	=	116 hours	30 minutes
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Combined Total Records, Minutes and equivalent Hours:	3,101	70,400	=	1173 hours	20 minutes
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235 Total Logs

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
101	MURDER WITH FIREARM	1
106	JUSTIFIABLE HOMICIDE	1
210	CSC I - PENETRATION - P/V - FORCE	27
212	CSC III - PENETRATION - P/V - FORCE	3
215	CSC I - SODOMY - O/A - FORCE	2
216	CSC III - SODOMY - O/A - FORCE	2
220	CSC I - WITH OBJECT - FORCE	1
225	CSC II - FONDLING - FORCE	5
226	CSC IV - FONDLING - FORCE	6
310	ROBBERY WITH FIREARM	37
318	ROBBERY WITH OTHER WEAPON	6
320	ROBBERY - STRONG-ARM	25
399	ROBBERY / CAR-JACKING - OTHER	2
410	ASSAULT WITH A FIREARM	28
430	ASSAULT - OTHER WEAPON	131
440	ASSAULT WITH HANDS - FISTS - FEET	16
450	ASSAULT AND BATTERY	507
460	INTIMIDATION / THREAT	190
461	BOMB THREAT	1
462	AGGRAVATED STALKING - FELONY	1
463	AGGRAVATED STALKING - MISDEMEANOR	6
499	ASSAULT (ALL OTHER)	31
510	BURGLARY - HOME INVASION - 1ST DEGREE	393
512	BURGLARY - FORCE - NON-RESIDENTIAL	64
521	BURGLARY - NO FORCE - RESIDENTIAL	85
522	BURGLARY - NO FORCE - NON-RESIDENTIAL	14
610	PICKPOCKET	2
620	PURSE SNATCHING	3
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	13
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	122
635	LARCENY OF GAS - SELF-SERVE	7
636	RETAIL FRAUD III MISD	45
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	214
653	OF VEHICLE PARTS / ACCESSORIES - B&E	26
670	IN A BUILDING	51
680	FROM COIN MACHINE	4
699	LARCENY - ALL OTHER	324
710	AUTOMOBILE (CAR) THEFT	145
799	ALL OTHER VEHICLE	9
810	ARSON	9
912	KIDNAPPING	3
916	ABDUCT NO RANSOM OR ASSAULT	1
1020	FORGERY - CHECKS (alter / copy / imitate & pass as genuine)	4



## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
1030	FORGERY - ALL OTHER	1
1040	COUNTERFEITING - ALL	33
1112	BAD CHECKS	8
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	32
1120	CONFIDENCE GAMES	3
1122	LARCENY BY CONVERSION	4
1132	GOODS AND SERVICES (INCLUDES FULL GAS SERVICE)	2
1134	DEFRAUD HOTEL/RESTAURANT	1
1155	FALSE STATEMENTS (FINANCIAL CONDITION)	2
1165	IDENTITY THEFT	8
1176	RETAIL FRAUD II - MISREPRESENT PRICE	2
1177	RETAIL FRAUD III (MISRP PRICE)	2
1178	RETAIL FRAUD I - REFUND / EXCHANGE	1
1181	RETAIL FRUAD III (REFUND)	1
1199	ALL OTHER	148
1210	EMBEZZLEMENT	10
1220	EXTORTION / BLACKMAIL	2
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	23
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	28
1350	STOLEN PROPERTY - CHOP SHOP - OWN / OPERATE / CONDUCT	1
1360	STOLEN PROPERTY - POSSESS STOLEN VEHICLE W/INTENT TO DEFRAUD	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	358
1420	MDOP TO POLICE / FIRE PROPERTY	4
1506	CONCEALED WEAPONS - ALL OTHER	15
1513	EXPLOSIVES - STORAGE / LICENSING / TRANSPORT	3
1599	ALL OTHER VIOLATIONS	3
1610	PROSTITUTION AND VICE	73
1699	COMMERCIAL SEX - OTHER	10
1718	PEEPING TOM	2
1720	INDECENT EXPOSURE	6
1740	GROSS INDECENCY	2
1775	PORNOGRAPHY - OBSCENE MATERIAL	2
1799	CSC - NON-FORCIBLE SEXUAL - OTHER	2
1813	CRACK COCAINE - SALE / MANUFACTURE	3
1814	CRACK COCAINE - USE / POSSESS	5
1815	COCAINE - SALE / MANUFACTURE	8
1816	COCAINE - USE / POSSESS	15
1820	MARIJUANA - SALE / MANUFACTURE	13
1821	MARIJUANA - USE / POSSESS	32
1833	HEROIN - SALE / MANUFACTURE	1
1834	HEROIN - USE / POSSESS	10
1835	ECSTASY - DELIVER	2
1836	ECSTASY - POSSESS	1

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
1853	OTHER NARCOTIC - USE / POSSESS	93
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	9
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	28
1920	NUMBERS - LOTTERY	2
2015	CRUELTY TOWARD CHILD / NON-VIOLENT	4
2020	NEGLECT OF CHILD	11
2022	CRUELTY / NEGLECT - OTHER	16
2099	OTHER NON-VIOLENT OFFENSES	48
2115	OUI LIQUOR - includes per se	35
2116	SECOND OFFENSE	3
2117	THIRD OFFENSE	1
2121	CHILD ENDANGERMENT OCC<16	1
2187	OPERATING WITH BLOOD ALCOHOL CONTENT OF .08% OR MORE	1
2188	OPERATING WHILE IN THE PRESENCE OF DRUGS (OWPD)	2
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	11
2207	ADULT - CONSUME INTOX IN MOTOR VEHICLE	2
2216	UNDERAGE (17-20 YEARS) POSSESS / TRANSPORT IN MOTOR VEHICLE	1
2217	UNDERAGE (17-20 YEARS) POSSESS / TRANSPORT OPEN INTOX IN MOTOR VEH	2
2220	SELL OR FURNISH TO UNDERAGE OR TO JUVENILE	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	7
2228	OPEN HOUSE / PARTY ORDINANCE VIOLATION	2
2305	FLEEING/ELUDING FELONY	4
2311	FILE FALSE POLICE REPORT	6
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	39
2316	PROBATION VIOLATION	6
2318	PAROLE VIOLATION	1
2319	SEX OFFENDER REGISTRATION VIOLATION	3
2321	SOR FAIL TO COMPLY	4
2395	ESCAPE / FLIGHT - OTHER	4
2397	OBSTRUCT JUSTICE - OTHER	16
2399	OBSTRUCT POLICE - OTHER	26
2405	DISORDERLY CONDUCT	1,120
2410	DISTURB THE PEACE	1
2440	PUBLIC NUISANCE	916
2441	PUBLIC DRUNKENNESS	15
2443	OBSCENE TELEPHONE CALLS	114
2452	FALSELY SUMMON POLICE OFFICER	1
2454	CURFEW VIOLATION	31
2456	LOITERING - 17 YEARS AND OLDER	58
2499	DISORDERLY - ALL OTHER	94
2535	UNLAWFUL ENTRY - NO INTENT	3
2540	POSS OF BURGLARY TOO	2
2545	FIRECRACKERS / FIREWORKS - ILLEGAL POSSESSION / USE / SALE / FURNISH	76

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
2560	TRESPASS	59
2568	PURCHASE CIGARETTES	1
2599	ALL OTHER	2
2612	DRUGS - ADULTERATED (TAMPERED WITH)	2
2614	INVASION OF PRIVACY - OTHER	1
2660	RIOTS / INCITE TO RIOT	1
2682	SOVEREIGNTY	1
2688	DOG LAW VIOLATIONS	3
2689	ANIMALS AT LARGE	575
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	34
2691	CONSERVATION LAWS	68
2693	HEALTH/SAFETY VIOLATIONS	16
2694	CIVIL RIGHTS VIOLATIONS	5
2697	ANIMAL CRUELTY 4 YR FEL	26
2699	ALL OTHER STATE / FEDERAL CRIMINAL OFFENSES	1
2701	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	4
2702	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2706	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2710	LOCAL ORDINANCES - ANIMAL CONTROL ORDINANCES	1
2736	LOCAL ORDINANCES - OPEN FOR ANY	2
2780	LOCAL ORDINANCES - OPEN FOR ANY	52
2784	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	108
2821	RECOVERED RUNAWAY	10
2822	LOST / MISSING JUVENILE	9
2825	INCORRIGIBILITY	19
2832	MISCELLANEOUS SCHOOL COMPLAINT	2
2835	TRUANCY	2
2840	MALICIOUS MISCHIEF	16
2899	ALL OTHER	584
2922	FAIL TO STOP AND I.D. ACCIDENT	7
2923	FAIL TO REPORT ACCIDENT	7
2924	CARELESS DRIVING	2
2925	RECKLESS DRIVING	3
2930	LICENSE / TITLE / REGISTRATION	2
2931	OPS LICENSE SUSPENDED / REVOKED	197
2932	OPS - VIOLATE RESTRICTED LICENSE	2
2933	VEHICLE REGISTRATION - IMPROPER / EXPIRED	8
2934	VEHICLE INSURANCE - NONE / EXPIRED	1
2935	DWLS 2ND	54
2936	OPS - NEVER ACQUIRED	12
2937	NO OPS ON PERSON	2
2999	ALL OTHER	22

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3010	FELONY	64
3020	MISDEMEANOR	321
3030	TRAFFIC	1
3040	FELONY - O/JURIS	46
3050	MISDEMEANOR - O/JURIS	150
3060	TRAFFIC - O/JURIS	1
3070	CIVIL / FRIEND OF THE COURT	16
3101	ACC, SINGLE MOTOR VEH	1
3102	ACC, HEAD ON	1
3104	ACC, ANGLE	3
3105	ACC, REAR END	4
3106	ACC, REAR END-LEFT TURN	1
3108	ACC, SIDESWIPE-SAME	1
3111	ACC, INJURY TYPE K	1
3112	ACC, INJURY TYPE A	3
3113	ACC, INJURY TYPE B	9
3114	ACC, INJURY TYPE C	20
3115	ACC, INJURY TYPE O	1
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	642
3148	MOTOR VEHICLE - ANIMAL	4
3150	PROPERTY DAMAGE - H & R	179
3155	PERSONAL INJURY	14
3157	PEDESTRIAN - NO INJURY	1
3158	PEDESTRIAN - PERSONAL INJURY	5
3159	BICYCLE - PERSONAL INJURY	2
3160	PERSONAL INJURY - H & R	2
3165	FATAL	3
3168	FATAL - PEDESTRIAN	1
3170	PRIVATE PROPERTY	39
3171	PRIVATE PROPERTY - PERSONAL INJURY	3
3172	PRIVATE PROPERTY - PERSONAL INJURY - PEDESTRIAN	2
3173	PRIVATE PROPERTY - OPEN	4
3175	PRIVATE PROPERTY - H & R	56
3176	PRIVATE PROPERTY - PERSONAL INJURY - H & R	1
3199	ACCIDENTS (ALL OTHER)	7
3205	SUDDEN DEATH - NATURAL	12
3207	SUDDEN DEATH - ACCIDENT	1
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	33
3215	SUICIDE - ADULT	1
3217	ATTEMPT SUICIDE - ADULT	9
3218	IN CUSTODY-ATTEMPT SUICIDE ADULT	1
3221	ATTEMPT SUICIDE - JUVENILE	1
3225	OVERDOSE - DRUGS	1

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3230	ACCIDENTAL SHOOTING	2
3245	SICK CARED FOR	1
3250	MENTAL	222
3262	HOSPICE DEATH	2
3299	WELFARE CHECK	9
3309	LIQUOR INSPECTION	4
3310	FAMILY TROUBLE	852
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	182
3314	MISSING PERSONS	52
3316	LOST PROPERTY	91
3318	FOUND PROPERTY	50
3319	FOUND BICYCLE	8
3320	OPEN BUILDINGS	1
3324	SUSPICIOUS CIRCUMSTANCES	3,381
3326	SUSPICIOUS VEHICLES	92
3328	SUSPICIOUS PERSONS	342
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	217
3331	ASSIST MEDICAL	605
3332	ASSIST FIRE DEPT	12
3333	ASSIST MOTORIST	158
3334	ASSIST OTHER GOVT AGENCY	19
3336	ASSIST CITIZEN	893
3337	ASSIST CITIZEN - VEH LOCKOUT	1
3338	ARREST ASSIST - OTHER AGENCY	9
3339	ARREST - OTHER AGENCY - NO WARRANT	2
3341	PEACE OFFICER DUTIES	51
3342	RECOVERED STOLEN PROPERTY - OTHER JURISDICTION	4
3344	RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	17
3345	ACCIDENTAL PROPERTY DAMAGE	14
3351	CIVIL - LANDLORD / TENANT	360
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	4
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	7
3355	CIVIL MATTER - OTHER	399
3371	ABSCONDING BOND	2
3381	SOF REGISTRATION	6
3399	ALL OTHER	2
3410	LIVERY INSPECTION	1
3445	PDA - WATERCRAFT	1
3478	MISCELLANEOUS ORV COMPLAINTS	1
3480	SCUBA EQUIPMENT MAINTENANCE	1
3482	SCUBA TRAINING - OPEN WATER	1
3499	ALL OTHER COMPLAINTS	3

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3501	OPEN GENERIC	497
3505	OPEN GENERIC	53
3509	OPEN GENERIC	362
3511	OPEN GENERIC	4
3520	OPEN GENERIC	1
3523	OPEN GENERIC	727
3524	OPEN GENERIC	58
3525	OPEN GENERIC	8
3526	OPEN GENERIC	1
3529	OPEN GENERIC	2
3538	OPEN GENERIC	1
3551	OPEN GENERIC	1
3599	OPEN GENERIC	140
3702	ROAD HAZARD	225
3704	ABANDONED AUTO	241
3706	VEHICLE IMPOUND	33
3707	VEHICLE RELEASE	1
3708	PRIVATE IMPOUND	510
3710	VEHICLE OFF ROADWAY - CID	1
3712	MOPED COMPLAINT	1
3714	ATV COMPLAINT	2
3718	MINI-BIKE COMPLAINT	1
3720	MOTORCYCLE COMPLAINT	1
3728	PARKING COMPLAINT	14
3730	TRAFFIC MISCELLANEOUS A COMPLAINT	5
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	183
3740	PROPERTY DAMAGE ACCIDENT - NO UD10	5
3762	COMMERCIAL VEHICLE IMPOUND	1
3799	TRAFFIC MISC	30
3803	ANIMAL - BARKING DOG	50
3804	ANIMAL COMPLAINT	333
3806	ANIMAL ALIVE - PUT TO SLEEP	2
3808	ANIMAL BITE / SCRATCH	28
3812	ANIMAL PICK-UP - ALIVE	89
3816	ANIMAL TRAP REQUEST / SET	1
3902	BURGLARY ALARM	1,407
3904	OPEN	51
3906	ROBBERY	43
3907	PANIC ALARM	85
3999	ALARMS ALL OTHER	5
4035	HIT AND RUN	4
4036	FAIL TO STOP AND ID	2
4037	FAIL TO REPORT ACCIDENT	1

## Incident Summary Report

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
4042	CARELESS DRIVING	1
4054	FAIL TO STOP FOR SCHOOL BUS	4
4067	ALLOW UNLICENSED DRIVER TO DRIVE	1
4093	OPEN TRAFFIC - HAZARDOUS CITATIONS	1
4105	EQUIPMENT	2
4205	HANDICAPPED	7
4211	FIRE LANE	1
4222	ABANDONED MOTOR VEHICLE	3
4307	DROVE WITH EXPIRED OPERATORS LICENSE	3
4311	OPS LICENSE SUSPENDED / REVOKED	1
4312	NO OPS ON PERSON	1
4599	MISCELLANEOUS - UUUU	4
5054	WIRES DOWN	1
5170	FALSE CALL I / I / C / F	114
6012	TRAFFIC CONTROL	14
6018	VEHICLE INSPECTIONS	16
6199	OTHER	307
6310	K-9 TRACKING	52
6501	INSPECTION	72
6507	PATROL	1
6605	SERVE WARRANT / SUBPOENA	1
Grand Total:		23,764

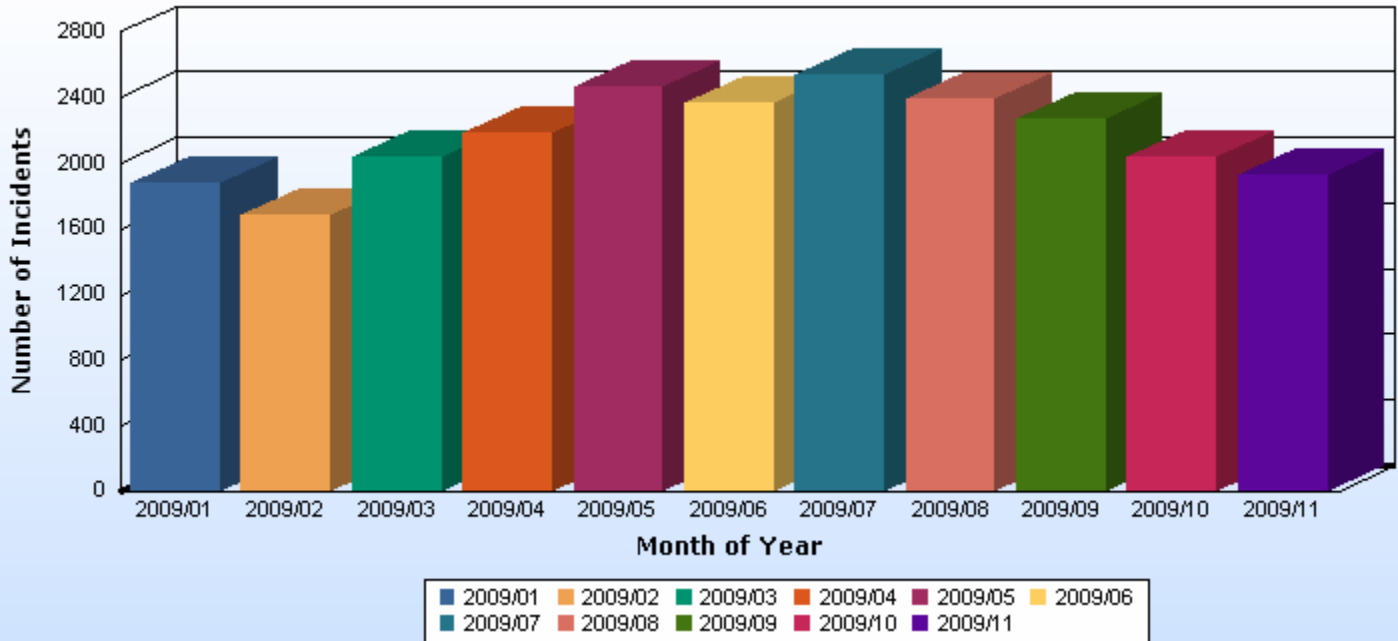
## Number of Incidents by Month

### Report Description

Timeframe : From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Month of Year	Count
January, 2009	1,878
February, 2009	1,681
March, 2009	2,037
April, 2009	2,179
May, 2009	2,465
June, 2009	2,364
July, 2009	2,532
August, 2009	2,390
September, 2009	2,265
October, 2009	2,042
November, 2009	1,931
<b>Total</b>	<b>23,764</b>



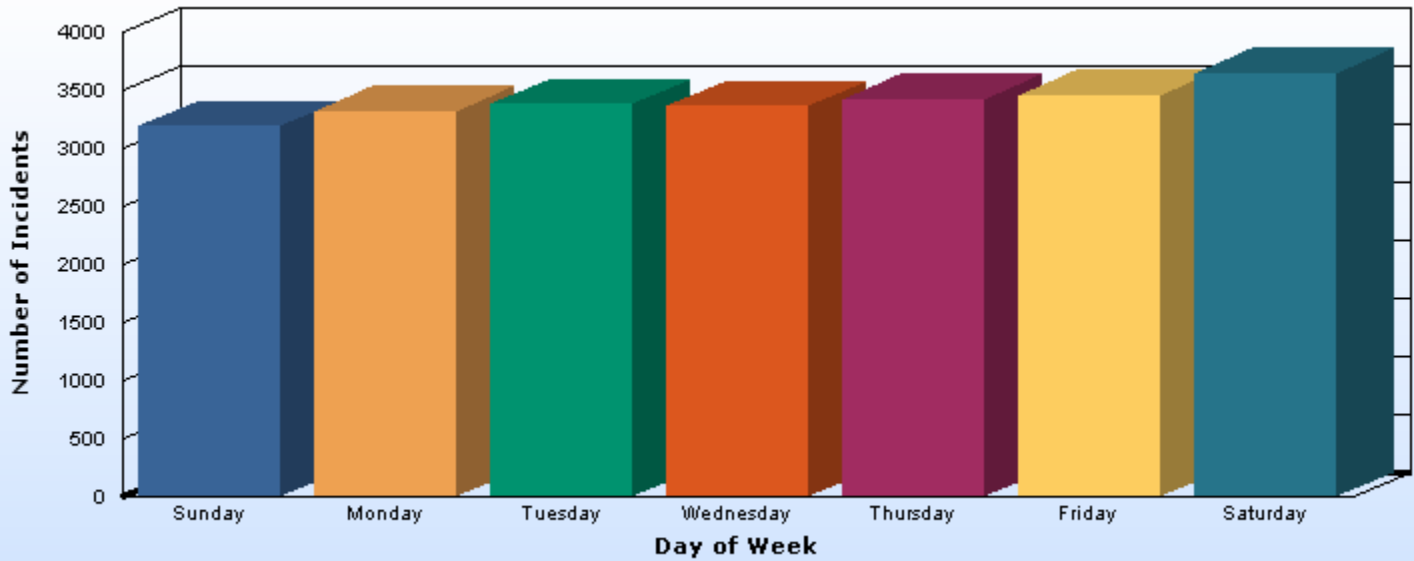
## Number of Incidents by Day

### Report Description

Timeframe : From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



■ Sunday ■ Monday ■ Tuesday ■ Wednesday ■ Thursday ■ Friday ■ Saturday

Day of Week	Count
Sunday	3,183
Monday	3,319
Tuesday	3,378
Wednesday	3,364
Thursday	3,422
Friday	3,454
Saturday	3,644

Total 23,764

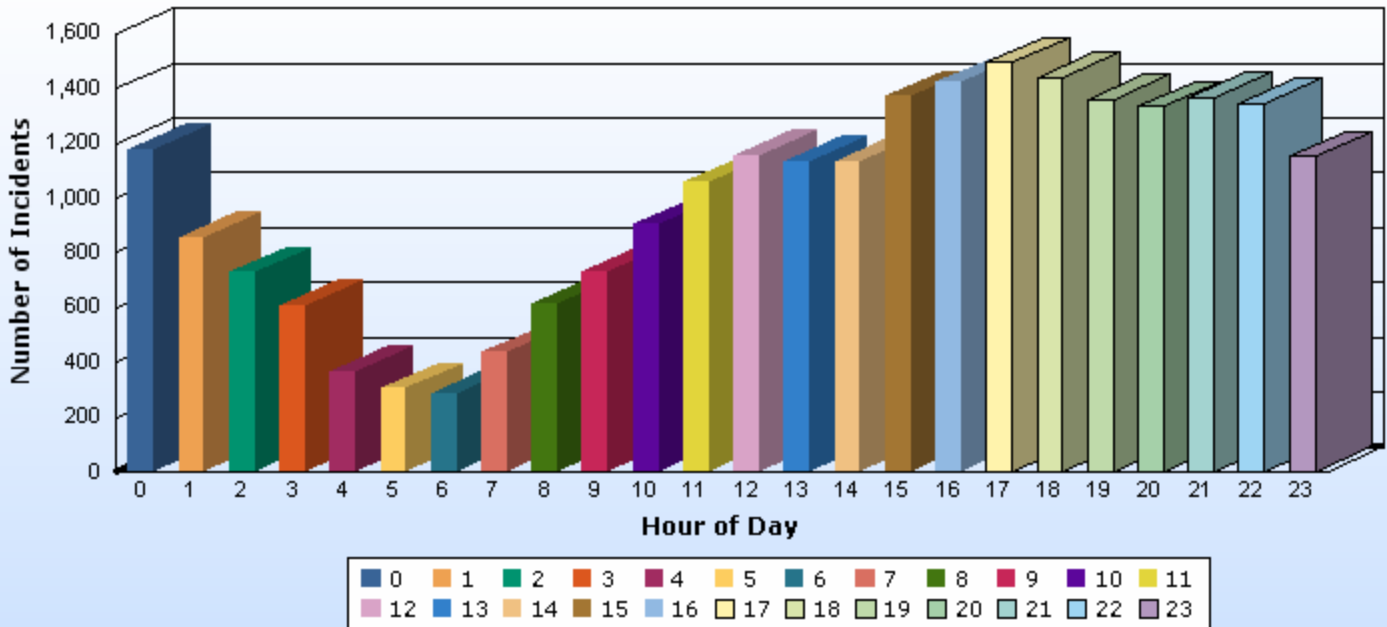
## Number of Incidents by Time

### Report Description

**Timeframe :** From 2009-01-01 00:00:00 To 2009-11-30 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A



Hour of Day	Count
0:00	1,178
1:00	856
2:00	727
3:00	607
4:00	365
5:00	304
6:00	285
7:00	436
8:00	614
9:00	733
10:00	904
11:00	1,057
12:00	1,156
13:00	1,132
14:00	1,133
15:00	1,369
16:00	1,420
17:00	1,493
18:00	1,439
19:00	1,361
20:00	1,334
21:00	1,364
22:00	1,345
23:00	1,152
Total	23,764

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: December 7, 2009

Subject: Monthly Report for November/December

The major issue we have been dealing with in the department is in the preparation and setting up for the Honeywell contract work to improve the energy efficiency of the Civic Center. This includes frequent filing of reports to the D.O.E. to use this Recovery Act funds. I have watched 3 webinars over the past month on this subject. These are broadcast weekly to inform recipients of A.R.R.A. funds on many different topics, including the proper information filing and methods to finance a revolving loan fund.

I have also filed the necessary reports to A.R.R.A. as they have been due for this project over the past month.

I attended two meetings of the Huron River Watershed Council over the past month. The local communities are getting together to create a template for our S.W.P.P.I that is due in May and gathering information for water quality in Ford Lake, which satisfies the T.M.D.L. requirement.

I participated in a meeting with the 3 full-time officials and Waste Management to begin discussions for the upcoming season. These include the items that we are proposing to change in the coming 2010 year.

I attended a workshop at OHM's office focused on Re-Engineering Public Works. It was a free session that brought a lot of local people in the same field together to talk about what kinds of things other are experiencing and doing in the area of maintenance.

I met with Michael Saranen, dam operator to discuss the E.A.P. (Emergency Action Plan) should the dam suddenly give way, without warning. This is one of the new requirements that F.E.R.C. brought forward to us. To do this, we have to break it down to a mathematical equation. Basically, we are reporting that there is not enough time to warn the residents below the dam that would be impacted.

We have continued to meet every other week with progress updates from Honeywell and their subcontractors. The project has caused a few issues so far (heat in the board room) but overall has gone fairly smooth so far. They will begin with the light conversion during the week of December 21.

I have attended several meetings with the AFSCME union over the past month. This included a discharge meeting for cause, and many communication meetings from custodial shift and hours to the open position at the Community Center.

I met with the Washtenaw County Parks Department with regard to the bike path work that is proposed within the Township. This meeting included Rolland Sizemore and seemed to focus most on their desire to get an easement through Hewens Creek Park so that they may run water and or sewer to Rolling Hills Park as they make their additions to that park.

We have had a couple of meetings to discuss a potential boathouse as brought forward by EMU and presented by Kirk Profit. The Township has offered to contribute the land, but at this point, there is still a lot to accomplish, and there is a need for a lot of funding (match) and paperwork to seek the DNR grant.

I met with my staff to discuss the upcoming winter work schedule as it includes the lay-off of the Public Services Superintendent and the eventual surgery for the Operations Superintendent. Management coverage is of most importance as we move into the winter snow removal season.

I also attended the Dam safety workshop scenario at the Washtenaw County Sheriff's Department, Office of Emergency Services office. This is the office formerly known as the E.O.C. We had a table-top work session to try to figure out ways to improve response time to a dam failure. Again, this is regulated by F.E.R.C. and they require that we report our findings to them for further study.

I also met with Mike Radzik and Michael Saranen on the Ford Lake Dam operations security plan. Again, this is an annual requirement of F.E.R.C. We must review how we handle emergencies should there be a terrorist attack on the dam, and measures we can take to avoid this from becoming a reality.

The Hydro Station continues to operate safely and efficiently. The Project continues to get routine safety inspections and maintenance. The station's weather monitor recorded .33" of rainfall for the month and there were no off-hour call-ins for the month.

Production was above average for the month.

Production

Month: **November-09**

	MWH Est. Delivered	Estimated Gross
Contract		
Energy	798.112	\$38,617.34
Non		
Contract		
Energy	46.194	\$ 631.47
<hr/>		
Total Energy	844.306	\$39,248.82

Administration Charge	\$840.08
Rider Charge	\$312.00
<hr/>	
Total Edison Charges to	
Ford Lake	\$ 1,152.08
Escrow Agreement	\$ 3,998.54
Total Deductions	\$ 5,150.62
<hr/> <hr/>	

**Est. Obligation by Deco  
to Ford Lake \$34,098.20**

Figures above are  
estimates only.

Final Figures are calculated by DTE.

## Operations Summary

	<u>Current Month</u>	<u>YTD</u>
Days Online	30	329
Generation MWH (estimated)	844.306	10,186.177
Generation lost MWH (estimated)*	0	274.669
*losses related to scheduled & unscheduled maintenance, water quality discharges.		
After Hour Call In		
Water levels	0	44
Mechanical/Electrical	0	4
Other	0	3

### **Activities:**

#### **Ford Lake Dam**

Ford Lake Aeration Project- The official start date was March 23, 2009 and as of October 2, 2009, Barr is about 90+% complete. Barr is working finishing the final document for the Township. The Project was scheduled to be complete October 30<sup>th</sup>, but it has been delayed. We are hopeful the report will be delivered in December.

Water quality monitoring for dissolved oxygen and temperature is complete for the season. Staff worked on the annual report in October and will be submitting to MDEQ early November. The

MDEQ is allowed to comment on the report before the final filing with the FERC.

The water quality buoys have been winterized and the sensors will soon be sent to the vendor for maintenance in the spring.

Generation lost due to summer discharge

<u>Month</u>	<u>MWh</u>	<u>Lost Revenue</u>
June	.640	\$ 10.66 (summer discharge for 8 hours)
July	53.079	\$ 2,550.64 (summer discharge for 196 hrs)
August	133.300	\$ 6,250.00 (summer discharge for 407 hrs)
September	<u>0</u>	<u>\$ 0.00</u> (summer discharge for 0 hours)
Totals	187.019	\$ 8,811.30 (summer discharge lost revenue)

Substation Shutdown- Some maintenance items have been identified to help prolong the life of the oil in the transformer. A shutdown was scheduled in November but was cancelled by DTE. The work has been rescheduled for December 9<sup>th</sup>. During this time the lightning arresters and gauges on the transformer will be replaced.

Barr Engineering is assisting staff in completing some documentation and blue prints regarding the Project's Recreation Plan pertaining to the North Hydro Park Development. This work is on-going.

Thomas Prehoda, PE, continues to work on the stability analysis on the Project. F.E.R.C. has mandated that we check the math calculations and supply new copies of the analysis. The old one was handwritten and difficult to read. This work should be completed by the end of December.



Staff is conducting the annual review the Project Emergency Plan. The review included meetings, training, failure assessment, and supplying updates to emergency agencies.

Upcoming  
Selection of Part 12 Consultant (CSIR)  
Security Review

### **Sargent Charles Dam and Tyler Dam**

Each dam continues to get routine safety inspections and maintenance (including grass cutting).

Upcoming  
Emergency Action Plan Review for Tyler Dam

**WORK SESSION AGENDA**  
**CHARTER TOWNSHIP OF YPSILANTI**  
**TUESDAY, DECEMBER 15, 2009**

**\*\* PLEASE NOTE LATER START TIME \*\***

**6:30 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. DISCUSSION CHANGE IN ENVIRONMENTAL SERVICES/  
LEVEL OF SERVICE – JEFF ALLEN
2. REVIEW AGENDA
3. OTHER DISCUSSION

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: December 7, 2009

Subject: Board information for Environmental Services changes

Per your approval of the 2010 budget for Environmental Services, I am proposing some changes for the services that we provide to the residents. These changes were reflected in the budget that you recently approved. I thought it would be important for you to be made fully aware of the changes.

We will be removing the recycling collection containers from the 3 Fire Stations and here behind the Civic Center and placing them inside the locked gate of the Compost Site. As I stated earlier, we are getting more and more illegal dumping of all types of products at these sites. We are finding tires and anti-freeze being strewn around the bins. Furthermore, this is a cost savings measure as we try to reduce our expenses. We already offer unlimited recycling at curbside for our residents. We feel that we are getting a lot of materials that were generated outside the Township.

I am further proposing that we change our chipping schedule to the following:

That we run the same every other week schedule as the recycling pick up for the spring and fall. Specifically as follows:

SPRING- April 19- June 11

FALL     September 7-October 29

This will allow us to save payroll expense in the seasonal category. We would plan to use the equipment operators to do the mowing during the summer season and not need the additional personnel on the chipping truck during these summer months.

We also are planning on reducing our double up weeks for our residents. We are currently contracted with Waste Management to provide 4 double up weeks at this time. To save money, I suggest we go to 2 per year. These would be during the Christmas season and in May. The savings we realize from this would be around \$17,000.

The final proposal would be to move from our current recycling system of residents separating their recycling to a “single-stream” recycling program. As we have seen a large reduction in newspaper recycling (due to them not being printed) this has become much more feasible. This would save in a few ways: Residents wouldn’t have to separate, although this is not a cost savings, it helps the residents. Also, the driver/collector would not have to be sure that everything is separated. This will be a time saver over the period of a day so that more stops can be incorporated. Lastly, we can also save in the money that we either pay or receive from the Recycling Center. Currently, we are paying and Waste Management is offering an enhanced savings, but we hope in the future to be able to be paid for the recycling.

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD  
MEETING AGENDA

# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES

**CHARTER TOWNSHIP OF YPSILANTI  
REGULAR MEETING  
TUESDAY, DECEMBER 15, 2009**

**BRENDA L. STUMBO, SUPERVISOR  
KAREN LOVEJOY ROE, CLERK  
LARRY J. DOE, TREASURER  
TRUSTEES:  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE**

**TIME AND PLACE**

**7:00 P.M.**

**YPSILANTI TOWNSHIP CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC HEARING
  - A. 7:00 P.M – REQUEST OF PROQUEST, LLC, LOCATED AT 699 JAMES L. HART PARKWAY IN YPSILANTI TOWNSHIP, FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE, RESOLUTION NO. 2009-44
4. PUBLIC COMMENTS
5. MINUTES
  - A. DECEMBER 1, 2009 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION
6. SUPERVISOR REPORT
7. CLERK REPORT
8. TREASURER REPORT
  - A. NOVEMBER 2009
9. TRUSTEE REPORT
10. ATTORNEY REPORT
  - A. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 212 DEVONSHIRE
  - B. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 2403 E. MICHIGAN AVENUE
  - C. GENERAL LEGAL UPDATE

**OLD BUSINESS**

1. 2<sup>ND</sup> READING RESOLUTION NO. 2009-46, PROPOSED ORDINANCE NO. 2009-400 ALLOWING FULL-TIME OFFICIALS TO PARTICIPATE IN MERS PROGRAM AND ALLOWING BOARD MEMBERS TO REMOVE RETIREMENT FUNDS FROM PENSION ACCOUNT

2. 2<sup>ND</sup> READING PROPOSED ORDINANCE NO. 2009-401, AMENDING ORDINANCE NO. 2009-397 – ANIMAL CONTROL

## **NEW BUSINESS**

1. AMENDMENT TO WASHTENAW COUNTY POLICE SERVICES CONTRACT BETWEEN WASHTENAW COUNTY, WASHTENAW COUNTY SHERIFF AND CHARTER TOWNSHIP OF YPSILANTI REGARDING REDUCTION OF WCSD DEPUTIES FROM 38 TO 31 FOR 2010, EFFECTIVE JANUARY 1, 2010
2. BUDGET AMENDMENTS
  - A. AMENDMENT #12
  - B. AMENDMENT #13
3. RESOLUTION NO. 2009-49 – REDUCTION OF PLANNING COMMISSION MEMBERS
4. RESOLUTION NO. 2009-45 – 2010 BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS
5. MERS RETIREMENT PROGRAM RESOLUTION – CHANGE IN EMPLOYEE CONTRIBUTION FROM 6.0% TO 6.9%, EFFECTIVE JANUARY 1, 2010
6. PERMIT FOR FIREWORKS DISPLAY FOR LAKESHORE FIREWORKS FESTIVAL, TO BE HELD JULY 2-3, 2010
7. RESOLUTION NO. 2009-48 – SUPPORTING JOINT TECHNICAL COMMITTEE
8. RESOLUTION NO. 2009-50 – “CONNECTING COMMUNITIES” INITIATIVE
9. 2010 COMPOST PRICING
10. COMMUNITY STANDARDS ADMINISTRATOR POSITION
11. CONTRACT WITH RICHARD PAUL AND ASSOCIATES, IN THE AMOUNT OF \$650.00 TO PROVIDE MUSIC FOR THE ANNUAL DADDY DAUGHTER DANCE ON FEBRUARY 13, 2010, BUDGETED IN LINE ITEM 101-751-000-740-000
12. PREAPPROVAL AND MAILING OF AP CHECKS ON DECEMBER 23, 2009, WITH OFFICIAL BOARD APPROVAL AT THE JANUARY 20, 2010 MEETING

## **OTHER BUSINESS**

### **AUTHORIZATIONS AND BIDS**

1. REQUEST OF ANGELA VERGES, RECREATION SUPERINTENDENT TO ORDER COSTUMES FOR THE ANNUAL YOUTH DANCE RECITAL
2. AUTHORIZATION TO PRINT AND MAIL NEWSLETTER TO RESIDENTS NOT INCLUDED IN THE YCUA MAILING
3. THE REQUEST OF RON FULTON, BUILDING DIRECTOR TO ACCEPT SEALED BIDS FOR THE DEMOLITION OF 101 LAMAY AND AUTHORIZATION TO AWARD BID TO THE LOWEST, MOST QUALIFIED BIDDER.

### **STATEMENTS AND CHECKS**



2. 2<sup>ND</sup> READING PROPOSED ORDINANCE NO. 2009-401, AMENDING ORDINANCE NO. 2009-397 – ANIMAL CONTROL

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### **STATEMENTS AND CHECKS**

## **RESOLUTION 2009-44**

**WHEREAS**, on January 18, 1983, the Ypsilanti Township Board established an Industrial Development District pursuant to Public Act 198, Act of 1974; and

**WHEREAS**, on October 30, 2009, **ProQuest LLC** submitted an application for an Industrial Facilities Exemption Certificate regarding property within the Industrial Development District; and

**WHEREAS**, said application is as provided in Section 5(1) of said Act 198 and filed in the form and manner prescribed by the State Tax Commission; and

**WHEREAS**, all provisions of Section 9(1) of said Act 198 are complied with by said application and other matters investigated and considered by this Board; and

**WHEREAS**, the legislative body of each governmental unit which levies ad valorem taxes on said property has been afforded an opportunity to be heard on this matter at a public hearing held on the 15<sup>th</sup> day of December, 2009; and

**WHEREAS**, this Board approves the purpose behind the application for the Industrial Facilities Exemption Certificate; and

**WHEREAS**, said Act 198 has been amended to allow local governments to enter into written agreements approving applications for Industrial Facilities Exemption Certificates; and

**WHEREAS**, the Industrial Facilities Exemption Certificate in an amount exceeding the 5% limitation found in Section 9(1) of Act 198 shall not have the effect when considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted and currently in force of substantially impeding the operation of local government or impairing the financial soundness of any unit of local government or any affected taxing unit.

**NOW THEREFORE,**

**BE IT RESOLVED AS FOLLOWS:**

1. The Ypsilanti Township Board approves the application of **ProQuest LLC** for an Industrial Facilities Exemption Certificate in the amount of **\$4,735,716** for the 7 year period, as requested, on the condition that **ProQuest LLC** enter into a written agreement with the Township, subject to approval by the Township attorney, that will insure that the objectives of Act 198 are met as it pertains to retention/creation of jobs, and furthermore provide 100% reimbursement to the taxing units affected by said abatement of all tax dollars saved as a result of said abatement if, for any reason, during the time period approved for said abatement, the tax abatement certificate is revoked, canceled or relinquished.

2. The Board finds that this Industrial Facilities Exemption Certificate, together with the aggregate amount of industrial facilities exemption certificates previously granted and currently in force in an amount exceeding the 5% limitation found in Section 9(1) of Act 198, shall not have the effect of substantially impeding the operation of the Charter Township of Ypsilanti or impairing the financial soundness of a taxing unit which levies an ad valorem property tax in the Charter Township of Ypsilanti in which the facility is located.

3. The Township Clerk is hereby directed to forward a copy of the application of **ProQuest LLC** for the Industrial Facilities Exemption Certificate, together with a true copy of this Resolution approving same, to the State Tax Commission of the State of Michigan for appropriate action.

**AGREEMENT BETWEEN**  
**THE CHARTER TOWNSHIP OF YPSILANTI**  
**AND PROQUEST LLC**

***This Agreement (“Agreement”)*** is entered into this \_\_\_\_ day of December, 2009, between the **CHARTER TOWNSHIP OF YPSILANTI (“Township”)**, a Michigan municipal corporation, whose address is 7200 South Huron River Drive, Ypsilanti, Michigan 48197-7099, and **PROQUEST LLC (“ProQuest”)**, a limited liability company, whose address is 699 James L. Hart Parkway, Ypsilanti, MI 48197, through their undersigned authorized representatives.

**Definitions:** As used in this ***Agreement***, the term “***Township***” shall mean the **CHARTER TOWNSHIP OF YPSILANTI**; the term “***ProQuest***” shall mean **PROQUEST LLC**; the term “***Certificate***” shall mean the Industrial Facilities Exemption Certificate pursuant to Act 198 of 1974, as amended, which shall provide to ***ProQuest*** an abatement of no less than 50% of the Ypsilanti Township taxes it otherwise would have been required to pay for the duration of the Certificate; the term “***Facility***” shall mean the facility located at 699 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan; the term “***Act***” shall mean Act 198 of 1974, as amended; and the term “***Application***” shall mean Application for Industrial Facilities Exemption Certificate.

**WHEREAS**, **ProQuest** has requested, and following a public hearing on December 15, 2009, the **Township** adopted a resolution approving a **Certificate** pursuant to Act 198 of 1974, as amended, for the **Facility** located at 699 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan, for a period of seven (7) years.

**WHEREFORE**, the parties hereto agree as follows:

1. **Real and Personal Property Improvements.** **ProQuest** will make the “**Real Property Improvements**,” as well as purchase and install the “**Personal Property**” set forth in the **Application** (a copy of which is attached hereto, labeled **Exhibit A**) within two (2) years of the approval date of the certificate. Also attached as **Exhibit B** to this **Agreement** is a copy of the legal description for the real property which is the subject of this **Agreement**.

2. **Reimbursement of Abated Taxes to the Township and Other Taxing Units.** In the event that **ProQuest** revokes, cancels or relinquishes the **Certificate** prior to the end of the term of the **Certificate** as approved by the State Tax Commission, or in the event that **ProQuest** relocates its **Facility** located at 699 James L. Hart Parkway, Ypsilanti Township, Washtenaw County, Michigan, outside of the **Township** prior to the end of the term of the **Certificate** and such revocation, cancellation, relinquishment or relocation is effectuated

without either (a) the consent of the **Township**, or (b) the approval of the **Township** of a transfer of the **Certificate** by **ProQuest** to a new owner or lessee of the **Facility**, then in such event, **ProQuest** shall be obligated to reimburse the **Township** and all other taxing units affected by said abatement, an amount equal to 100% of the amount of property taxes abated pursuant to the issuance of the **Certificate**.

The reimbursement shall be immediately payable in full by **ProQuest** within 30 days upon receipt of an invoice and demand for reimbursement from the **Township** on behalf of itself and all other taxing units affected by said abatement.

If for any reason **ProQuest** fails to pay the amount of the invoice for abated taxes to the taxing units affected thereby within 30 days of the date of said invoice, **ProQuest** shall be responsible for any additional costs incurred by the **Township** in seeking recovery of said abated taxes, including, but not limited to administrative fees, court costs and actual attorney fees incurred.

3. **Responsibilities of ProQuest LLC.** If prior to the end of the term of the **Certificate** as issued by the State Tax Commission **ProQuest** chooses to vacate the **Facility**, **ProQuest** agrees to be responsible for the following:

A. **ProQuest** agrees to the cleanup of any environmental contamination which was caused by **ProQuest**, its employees or

agents acting within the scope of their agency, which cleanup shall include, but not be limited to, demolition of obsolete property.

B. **ProQuest** shall, if requested by the **Township**, post a surety bond in an amount equal to the unpaid amounts anticipated to be due from **ProQuest** under this **Agreement** as a result of **ProQuest** vacating the **Facility** prior to the term for which the **Certificate** was approved by the State Tax Commission, including, but not limited to, any reasonable cleanup or maintenance costs under this paragraph, including any appropriate administrative fees charged thereto.

C. **ProQuest** shall, during the time period in which this **Certificate** is in effect, prior to filing any petition with the Michigan Tax Tribunal seeking a reduction in the assessment of either real and/or personal property (which property is covered by the **Certificate** herein) shall request a meeting with the Township's full time administrative officials and the Township Assessor in a good faith effort to resolve any dispute, which meeting shall constitute a condition precedent to the filing of a petition in the Michigan Tax Tribunal. It is further agreed by the parties that in the event **ProQuest** requests a meeting with the Township to discuss real and/or personal property tax disputes, a meeting shall be held by the parties within 45 days of **ProQuest** making said request.



It is furthermore agreed by the parties that in the event the parties are not successful in resolving the real and/or personal property tax dispute, **ProQuest** shall pay prior to filing a petition with the Michigan Tax Tribunal the real and/or personal property taxes in dispute pending a final decision from the Michigan Tax Tribunal.

4. **Compliance with Applicable Laws and Regulations.** **ProQuest** agrees that it will operate the **Facility** in accordance with all applicable federal, state and local laws and regulations, including, but not limited to, zoning, outside storage, industrial waste disposal, air and water quality, noise control and other environmental regulations.

5. **State Education Tax.** **ProQuest** agrees that during the duration of this **Certificate** as approved by the State Tax Commission that it will not seek an abatement of the State Education Tax pursuant to Public Act 1993, effective March 15, 1994, entitled “**State Education Tax Act**”, MCL 211.901 et seq.

6. **Administration Fee.** **ProQuest** agrees to remit to the **Township** during the duration of the **Certificate** as approved by the State Tax Commission the administrative fee provided in section 11(1) of Public Act 198 of 1974, MCL 207.561(1), as amended.

7. **Reporting.** **ProQuest** shall provide in a timely manner, all reports or other information required to be provided to the **Township** pursuant to the **Act**, and such supplemental information as may be reasonably requested by the **Township** in connection therewith, including, but not limited to the following:

A. Balance sheets which list the assets (both current and fixed), liabilities and net worth;

B. Detailed reports which verify all machinery and equipment, furniture, fixtures and special tools from the general ledger.

C. List of locations and their numbers as reflected on your trial balance.

D. Financial statements (Detailed Balance Sheet, Detailed Income Statement with footnotes).

E. Lease agreements in effect for all personal property.

F. Detailed Trial Balance which reflects ending balances for the audit locations.

G. Invoices as selected.

H. General Ledger.

I. Copy of Michigan Single Business Tax Return with supporting schedules.

J. Complete copy of Corporate Federal Income Tax returns including Depreciation Schedules and Attachments.

K. Any other document deemed necessary for completion

of a complete audit of all personal property.

8. **Initial Status Report.** **ProQuest** will submit to the **Township Clerk**, not later than January 10<sup>th</sup> of the second year **ProQuest** occupies the **Facility** , an Initial Status Report, in a form requested by the **Township**, which shall indicate the actual project cost, the estimated project cost, the number of jobs created and projected to be created within the time period described in paragraph 1 of said **Agreement** with an explanation of any variations from what was set forth in the **Application** and the actual costs or actual employment levels achieved.

9. **Annual Status Report.** **ProQuest** further agrees to submit not later than December 31<sup>st</sup> of each year, beginning one year after submission of the Initial Status Report required by Paragraph 10, an Annual Status Report regarding status of employment in a form requested by the **Township**. If employment has not equaled or exceeded the numbers set forth in the **Application**, an explanation for this variance shall be provided by **ProQuest**.

10. **Fulfillment of Obligations.** In the event that **ProQuest** occupies the **Facility** for the full term of the **Certificate** as approved by the State Tax Commission or in the alternative **ProQuest** obtains either (a) the consent of the

**Township** to relocate its operation prior to the end of the term of the **Certificate**, or (b) the approval of the **Township** to transfer the **Certificate** to a new owner or lessee of the **Facility**, then **ProQuest** shall be considered to have fulfilled any and all of its obligations to the **Township** pursuant to the **Certificate** and this **Agreement**. Notwithstanding anything else in this **Agreement**, in the event **ProQuest** does not occupy the **Facility** or does not receive any tax abatement pursuant to this **Agreement**, **ProQuest** will not be liable for any costs, damages, fees or other amounts or payments of any kind under this **Agreement**.

11. **Corporate Authority.** The execution, delivery and performance by **ProQuest** of this **Agreement** has been duly authorized by all necessary corporation action and will not violate its articles of the corporation or its by-laws.

12. **Binding Agreement.** When executed by **Township** and **ProQuest**, this **Agreement** shall be a valid and binding obligation of **ProQuest** and shall be enforceable against the parties in accordance with its terms herein.

13. **Notices.** Any notice required or permitted to be given or served upon any party hereto in connection with this **Agreement** shall be deemed to be completed and legally sufficient when:

A. Personally delivered with written acknowledgment of receipt; or,

- B. Deposited with an expedited mail service company for delivery on the next business day; or,
- C. Sent by telegram; or,
- D. By facsimile transmission; or,
- E. On the next business day after the date when deposited in the United States Mail, certified, return receipt requested, postage pre-paid, addressed as follows:

If to the ***Township***: Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, MI 48197  
ATTN: Karen Lovejoy Roe, Twp. Clerk  
and/or her successor

If to ***ProQuest***: Elliot Forsyth  
**ProQuest LLC**  
789 E. Eisenhower Pkwy.  
Ann Arbor, MI 48108

14. **Entire Agreement and Amendment.** Subject to the provisions of the Act, this ***Agreement*** and the Exhibits attached thereto contain the entire agreement between the ***Township*** and ***ProQuest*** with respect to the matters described herein. This ***Agreement*** may not be amended, except with the written consent of the ***Township*** and ***ProQuest*** and approval by the State Tax Commission.

15. **Captions.** The captions in this **Agreement** are for convenience only and in no way define, limit or describe the scope of intent of any provisions or sections of this **Agreement**.

16. **Interpretation.** This **Agreement** shall be governed by and interpreted in accordance with the laws of the State of Michigan.

17. **Acceptance.** The terms of this **Agreement** are hereby accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

18. It is the intent of the parties that this ***Agreement*** shall be filed and recorded with the Washtenaw County Register of Deeds.

**CHARTER TOWNSHIP OF YPSILANTI**

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Brenda L. Stumbo, Supervisor

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Karen Lovejoy Roe, Clerk

**PROQUEST LLC**

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By: Elliot Forsyth  
Its:



October 30, 2009

Karen Lovejoy Roe  
7200 S. Huron River Dr.  
Ypsilanti, MI 48197

Dear Karen:

Thank you for receiving the Application for Industrial Facilities Tax Exemption Certificate and your consideration for our project in Ypsilanti Township. Please find enclosed the completed application paperwork and check for the \$1,000 application fee.

This past summer, ProQuest LLC acquired a microfilm manufacturing operation from the National Achieve Publishing Company (NAPC) – a Scio Township-based company located at 300 N. Zeeb Rd. NAPC also operated a facility in Wooster, Ohio.

ProQuest's acquisition of this business secured the continued employment of 35 Michigan-based employees who were employed from NAPC. An additional 25-30 positions will be engaged once the Wooster, Ohio facility is closed in the first half of 2010.

In addition to approximately 60 employees, ProQuest's application includes the capital investment of \$4,735,716 in a new operations facility to be located at 699 James L. Hart Parkway, Ypsilanti, MI.

Thank you for the opportunity to expand in Ypsilanti Township and we look forward to your response.

Please contact me with any comments or questions. Thank you.

Sincerely,

Elliot Forsyth  
SVP, HR and Business Services  
ProQuest LLC

Detroit Free Press





## Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

### APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) ProQuest LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 5 Digit Code) 2741	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 699 James L. Hart Parkway, Ypsilanti MI 48197		1d. City/Township/Village (indicate which) Ypsilanti Township	1e. County Washtenaw
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located Ypsilanti Public Schools	3b. School Code 81020
<input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))		4. Amount of years requested for exemption (1-12 Years) 7	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

ProQuest has acquired a microfilm manufacturing business and will establish the operations center in Ypsilanti Township.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$2,444,041.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	\$2,491,675.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	\$4,735,716.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	12/1/09	9/30/10	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	12/1/09	9/30/10	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 35	10. No. of new jobs at this facility expected to create within 2 years of completion. 60
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	

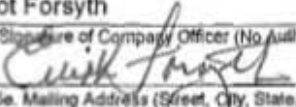
12a. Check the type of District the facility is located in:  
☒ Industrial Development District ☐ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 1/18/83	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Donna Shirilla</b>	13b. Telephone Number <b>(734) 821-0077</b>	13c. Fax Number <b>(734) 761-9062</b>	13d. E-mail Address <b>donna@annarborusa.org</b>
14a. Name of Contact Person	14b. Telephone Number	14c. Fax Number	14d. E-mail Address
▶ 15a. Name of Company Officer (No Authorized Agents) <b>Elliot Forsyth</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(734) 997-4211</b>	15d. Date <b>10/29/09</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>789 E. Eisenhower Pkwy, Ann Arbor, MI 48108</b>		15f. Telephone Number <b>(734) 997-4151</b>	15g. E-mail Address <b>elliott.forsyth@proquest.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit  <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:  <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
**P.O. Box 30471**  
**Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

INFORMATION FOR TAX ABATEMENT  
ProQuest

**NEW MACHINERY AND EQUIPMENT**

<u>Equipment</u>	<u>Cost</u>	<u>Date Installed</u>
Open Shelving/Film Storage Systems	\$ 150,000	1/4/2010
Warehouse Racking	110,000	1/4/2010
Film Vault Elevator	50,000	1/4/2010
35 Film Processor (Refurb)	100,000	1/29/2010
Holding Tanks (x2)	8,000	1/29/2010
Electronic Temperature Control System (x2)	65,000	1/29/2010
Film Processor Refurbish	30,000	1/29/2010
Film Processor Installation Support	30,000	1/29/2010
1 MGE UPS systems	76,225	12/14/2009
4 Cutting Stations	20,000	12/14/2009
60 desk chairs	25,000	12/14/2009
Dinning Area (40 Chairs/10 Tables)	15,000	1/15/2010
77 Desk Top Computers (Dell)	100,000	1/15/2010
10 HP Servers	15,000	12/14/2009
10 Baytech In-Rack PDU's	30,000	12/15/2009
2 Multifunction Printers	25,000	1/15/2010
15 Desk Phones	5,000	1/15/2010
2 Network Switches	13,000	12/14/2009
Structure Cabling	135,000	12/14/2009
Trash Compactor	50,000	12/14/2009
<b>SALE PURCHASE BREAKDOWN</b>		
Desktops/Laptops	\$ 104,308	
Multi-Function Printer/scanner	9,640	
Production Equipment	1,253,349	
Fixtures & Fittings	72,153	
<b>Cost for New Machinery and Equipment</b>	<u>\$ 2,491,675</u>	
<b>CONSTRUCTION BREAKDOWN</b>		
Structural	\$ 520,000	
Electrical	880,000	
Mechanical	830,000	
TI Installation	14,041	
<b>Total Construction</b>	<u>\$ 2,244,041</u>	
<b>TOTAL MACHINERY AND EQUIPMENT</b>	<u><b>\$ 4,735,716</b></u>	

K -11-16-361-014

699 JAMES L. HART PKWY

IFT DISTRICT

LOT 8 & ELY 118.50 FT OF LOT 7, HURON CENTER  
COMMERCIAL & INDUSTRIAL PARK DESCRIBED AS;  
BEGINNING AT NE COR OF LOT 8, BEING PART OF FRENCH  
CLAIMS 680 & 681 TH S 02-44-15 W 680.63 FT ALG E  
LINE OF LOT 8; TH ALG SLY LINE OF LOTS 8 & 7 N  
63-52-04 W 144.91 FT; TH S 69-7-42 W 238.51 FT; TH  
N 24-41-37 W 579.56 FT; TH N ON TANGENTLY 55.65 FT  
ALG THE ARC OF A 1381.00 FT RADIUS CIRCULAR CURVE  
CONCAVE TO NW, DELTA 02-18-32, CHORD BEARING N  
51-38-38 E 55.65 FT ALG SLY R.O.W OF ROAD; TH CONT  
ALG R.O.W OF 621.65 FT ALG ARC OF A CURVE 684.00  
FT, RADIUS TO RIGHT DELTA 52-04-23, CHORD BEARING  
N 76-31-33 E 600.47 FT TO POB. CONT 7.54 AC +/-.  
SUBJECT TO EASEMENTS OF RECORD.

# PUBLIC COMMENTS

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE DECEMBER 1, 2009 WORK SESSION**

**PROPOSED**

The meeting was called to order by Clerk Lovejoy Roe at approximately 5:30 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo (arrived at 5:55 p.m.), Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge and Mike Martin

**Members Absent:** Trustee Dee Sizemore

**Legal Counsel:** John Hancock and Wm. Douglas Winters (arrived at 6 p.m.)

**1. FIREFIGHTER AND 14B COURT – CONTRACT NEGOTIATIONS**

Clerk Lovejoy Roe stated a motion would be in order to go into Executive Session.

**A motion was made by Treasurer Doe, supported by Trustee Currie to go into Executive Session to discuss firefighter and 14B Court negotiations. The motion carried as follows:**

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Absent</b>
<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Absent</b>		

The Board went into Executive Session at approximately 5:31 p.m. and returned to the Work Session at approximately 6:50 p.m.

**1. REDUCTION OF DEPUTIES**

Supervisor Stumbo stated the full-time officials had met with County to discuss amending the Police Services Contract by reducing the number of deputies by seven. It was first thought there would need to be a reduction of ten deputies but with certain cuts, the Township could pick up three positions without using fund balance.

She said if the Board agreed, the Commissioners would take the request to amend the contract to their Board. Sheriff Clayton planned to absorb the other seven positions by adding them to the countywide patrol. She asked for the Board's consideration to add this item to the agenda under Other Business. The Board agreed.

**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 1, 2009 WORK SESSION MINUTES  
PAGE 2**

**ADJOURNMENT**

The meeting adjourned at approximately 6:58 p.m.

Respectfully submitted,

Brenda L. Stumbo  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE DECEMBER 2, 2009 REGULAR MEETING**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge and Mike Martin

**Members Absent:** Trustee Dee Sizemore

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS**

Public Comments were received.

**MINUTES OF THE NOVEMBER 17, 2009 WORK SESSION, REGULAR MEETING  
AND EXECUTIVE SESSION**

A motion was made by Trustee Currie, supported by Treasurer Doe to approve the minutes of the November 17, 2009 Work Session, Regular Meeting and Executive Session. The motion carried unanimously.

**SUPERVISOR REPORT**

Supervisor Stumbo provided an update on meetings attended by the three full-time officials and staff.

**ATTORNEY REPORT**

- A. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW  
COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE  
PROPERTY LOCATED AT 1810 GEORGE AVENUE**



**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 2, 2009 REGULAR MEETING MINUTES  
PAGE 2**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize legal action in Washtenaw County Circuit Court to abate public nuisance for the property located at 1810 George Avenue. The motion carried unanimously.**

**B. GENERAL LEGAL UPDATE**

1. Attorney Winters explained that many of the files regarding abatement of public nuisance properties had been closed and a complete list would be provided at the next meeting.
2. Attorney Winters provided a brief summary of Aerotropolis meeting with Mr. Bryce.

**NEW BUSINESS**

1. **1<sup>st</sup> READING PROPOSED ORDINANCE NO. 2009-401, AMENDING ORDINANCE NO. 2009-397, ANIMAL CONTROL**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Martin to approve the 1<sup>st</sup> reading proposed Ordinance No. 2009-401, amending Ordinance No. 2009-397, Animal Control (see attached).**

**A friendly amendment was made by Clerk Lovejoy Roe to refund higher cost previously paid by residents. The friendly amendment was accepted. The motion carried unanimously.**

2. **2010 ANNUAL CONTRACTS AND RENEWALS**

**A motion was made by Trustee Eldridge, supported by Trustee Currie to approve the 2010 Annual Contracts and Renewals with removal of Ypsilanti Heritage Festival, Ypsilanti Pride Day and Elvisfest and the addition of Post, Smythe, Lutz and Ziel for professional services (see attached). The motion carried unanimously.**

3. **RESOLUTION NO. 2009-47, SUPPORTING SCIO TOWNSHIP'S REQUEST TO THE BOARD OF COMMISSIONERS TO ADD THREE DEPUTIES**

**A motion was made by Trustee Currie, supported by Clerk Lovejoy Roe to approve Resolution No. 2009-47, supporting Scio Township's request to the Board of Commissioners to add three deputies (see attached). The motion carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 2, 2009 REGULAR MEETING MINUTES  
PAGE 3**

**4. URBAN COUNTY EXECUTIVE COMMITTEE ANNUAL DESIGNEE**

A motion was made by Treasurer Doe, supported by Trustee Currie to appoint Clerk Lovejoy Roe as the Urban County Executive Committee Designee. The motion carried unanimously.

**5. AATA SERVICE AGREEMENT FOR THE PERIOD OF OCTOBER 1, 2009  
THROUGH SEPTEMBER 30, 2010 IN THE AMOUNT OF \$264,453 BUDGETED  
IN LINE ITEM #101.956.000.818.014**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the AATA Service Agreement in the amount of \$264,453, budgeted in line item #101.956.000.818.014 and to authorize signing of the agreement (see attached). The motion carried unanimously.

**OTHER BUSINESS**

**1. REQUEST TO WASHTENAW COUNTY BOARD OF COMMISSIONERS TO  
AMEND THE POLICE SERVICES CONTRACT BY REDUCING THE CONTRACT  
FROM 38 TO 31 DEPUTIES FOR 2010, EFFECTIVE JANUARY 1, 2010**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve request to the Washtenaw County Board of Commissioners to amend the Police Services Contract by reducing the contract from 38 to 31 deputies for 2010, effective January 1, 2010. The motion carried unanimously.

**AUTHORIZATION AND BIDS**

**1. HONEYWELL CONTRACT – CHANGE ORDER #1**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Honeywell Contract – Change Order #1. The motion carried unanimously.

**STATEMENTS AND CHECKS**

A motion was made by Treasurer Doe, supported by Trustee Currie to approve Statements and Checks for in the amount of \$1,202,261.41. The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
DECEMBER 2, 2009 REGULAR MEETING MINUTES  
PAGE 4**

**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 7:40 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

# EXECUTIVE SESSION MINUTES

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THE DECEMBER 1, 2009 EXECUTIVE SESSION MINUTES  
WILL BE DISTRIBUTED AT THE WORK SESSION

# SUPERVISOR REPORT

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- A. SUPERVISOR STUMBO WILL REPORT ON  
MEETINGS ATTENDED BY OFFICIALS AND STAFF

# CLERK REPORT

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THERE IS NO WRITTEN CLERK REPORT

**OFFICE OF THE TREASURER  
LARRY J. DOE**



**MONTHLY TREASURER'S REPORT  
NOVEMBER 1, 2009 THROUGH NOVEMBER 30, 2009**

<b>Account Name</b>	<b>Beginning Balance</b>	<b>Cash Receipts</b>	<b>Cash Disbursements</b>	<b>Ending Balance</b>
ABN AMRO Series "B" Debt Red. Cap.Int.	174,267.17	0.41	16,834.56	157,433.02
Bicycle Path	1,339,456.86	399,854.24	359,675.35	1,379,635.75
Bonds & Escrow	895,593.52	21,023.82	13,932.49	902,684.85
Building Department Fund	252,062.22	21,752.71	24,154.76	249,660.17
Capital Improvement 2006 Bond Fund	352,660.55	72.46	-	352,733.01
LDFA 2006 Bonds	10.38	96,012.22	-	96,022.60
Comerica Series B Bond	2,463.09	0.31	25.00	2,438.40
Compost Site	921,027.70	31,359.26	11,531.15	940,855.81
Current Tax Collections	1,204,969.88	606,255.38	608,062.91	1,203,162.35
Economic Development	66,746.87	8.23	-	66,755.10
Environmental Clean-up	441,391.58	90.69	-	441,482.27
Environmental Services	4,096,341.86	676.17	194,857.20	3,902,160.83
Fire Department	4,032,384.38	341,871.53	295,467.27	4,078,788.64
Fire Withholding Bonds	62,995.10	114,200.88	20,237.00	156,958.98
General Fund/Recreation	4,744,430.39	1,117,833.40	747,540.11	5,114,723.68
General Obligation	548,673.39	126.24	-	548,799.63
General Tax Collection	15,685.14	4,441.58	11,536.98	8,589.74
Green Oaks Golf Course	189,941.94	28,317.85	37,226.45	181,033.34
Hydro Station Fund	418,491.08	23,836.56	8,565.79	433,761.85
Law Enforcement Fund	3,092,222.75	-	83,293.14	3,008,929.61
LDFA Tax	96,293.10	9.97	96,009.06	294.01
Motor Pool	843,019.98	12,311.16	485,038.63	370,292.51
Nuisance Abatement Fund	52,028.22	50.32	1,735.80	50,342.74
Parks Fund	12,680.47	1.52	362.11	12,319.88
Payroll	88,970.19	752,693.31	775,946.39	65,717.11
Public Improvement	419,649.00	86.23	-	419,735.23
Rental Inspections	2,103.30	11,620.27	10,065.82	3,657.75
Series "A" Bond Payments	1,536.54	0.18	112.50	1,424.22
Series "B" Cap. Cost of Funds	18,173.17	1.65	5,330.20	12,844.62
State Grants	18,265.73	2.25	-	18,267.98
Willow Run Escrow	140,852.73	1.20	-	140,853.93
<b>GRAND TOTAL</b>	<b>\$ 24,545,388.28</b>	<b>\$ 3,584,512.00</b>	<b>\$ 3,807,540.67</b>	<b>\$ 24,322,359.61</b>

# TRUSTEE REPORT

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THERE IS NO WRITTEN TRUSTEE REPORT



# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

DENNIS O. McLAIN  
WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

December 2, 2009

Brenda Stumbo, Supervisor  
Karen Lovejoy Roe, Clerk  
Larry Doe, Treasurer  
Charter Township of Ypsilanti  
7200 South Huron River Drive  
Ypsilanti, MI 48197

**Re: 212 Devonshire - Fire damage**  
**Date of fire: March 18, 2009**  
**Property owners: Daniel & Sandra Hagen**

***Request for authorization to proceed to circuit court.***

Dear Township Officials:

On **July 15, 2009**, Township legal counsel requested that the Township Board authorize the filing of a circuit court action in the above matter. It is now approaching nine months since the fire occurred which caused substantial damage to the property at 212 Devonshire. The property owners, Daniel and Sandra Hagen have continually and constantly resisted efforts to resolve this matter. At present, there is a permit that was pulled by Atchison Builders back in July, 2009 upon which work has yet to commence.

On Wednesday, **October 7, 2009**, Township Building Director Ron Fulton received a letter from the property owner's engineer, certifying that "the roof truss system of the structure at 212 Devonshire in Ypsilanti Michigan will perform adequately and support the code mandated loadings." Construction had been delayed by Mr. Fulton pending receipt of this certification. Since that certification was received, there has been absolutely no progress. In fact, Mr. Fulton provided Township legal counsel with a memo **November 25, 2009** indicating that he had recently talked with the builder conducting repairs, who had informed him that he also was becoming frustrated with the property owners' "lack of movement on this project." Even though the contractor believes the Hagen's are

ready to move forward, it appears quite clear that it will be necessary to put additional pressure upon them to move forward.

Although action on Township legal counsel's original request to proceed to circuit court has been delayed by the apparently false impression that the matter was going to be resolved, we would now request that this matter be placed on the next regularly scheduled Board meeting agenda for consideration as to authorization to proceed with the circuit court action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dennis O. McLain". The signature is written in a cursive, flowing style.

Dennis O. McLain

/drt

cc: Trustees Currie/Eldridge/Martin/Sizemore  
Eric Copeland  
Dan Dzierbicki  
Ron Fulton  
Joe Lawson  
Mike Radzik  
Phil Stachlewitz

# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

DENNIS O. McLAIN  
WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

December 7, 2009

Brenda Stumbo, Supervisor  
Karen Lovejoy Roe, Clerk  
Larry Doe, Treasurer  
Charter Township of Ypsilanti  
7200 South Huron River Drive  
Ypsilanti, MI 48197

**Re: 2403 East Michigan Ave  
Ypsilanti Township, Washtenaw County, Michigan**

***Request for authorization to proceed to circuit court.***

Dear Township Officials:

On Thursday, **December 3, 2009** I participated in a telephone conference via speaker phone with Director of Community Standards Mike Radzik and Building Director Ron Fulton with reference to the above captioned property. This property is located within the Township at the intersection of East Michigan Ave. and Wiard Rd. Director Fulton indicated that on **November 20, 2009** during the normal course of his day, he discovered that work was being performed at the subject property without anyone ever having obtained a permit. At that time, Director Fulton posted a "Stop Work" order. Once the "Stop Work" order was posted, he received contact from the owner, Donald Bracken, who currently resides in South Lyon, Michigan. Mr. Bracken advised Director Fulton of an apparently improper "furnace" installation, after which a walkthrough of the premises was scheduled for **November 24, 2009**.

On **November 24, 2009**, Director Fulton appeared at the premises and, upon invitation of the property manager, performed a walkthrough. As a result of the walkthrough, Director Fulton issued a Notice of Violations **December 3, 2009**, demanding that the violations be corrected on or before **January 4, 2010**. The Notice of Violations contains numerous pages, with the specific violations being listed with accompanying photographs. These are attached for your ease of review.

It is apparent from the violations and attendant photographs that there is an ongoing situation at this location which indicates that this particular property should not continue to be inhabited if these violations are not corrected and approved by the Township by **January 4, 2010**. Given the nature and extent, as well as the expense involved, Building Director Ron Fulton is of the opinion that the owner will not wish to perform the necessary corrections in order to keep the multiple unit dwelling inhabited. This fact is further bolstered by a conversation Director Fulton had with the owner just this past Friday, **December 4, 2009**. In that conversation, Director Fulton reports Mr. Bracken does not dispute any of the violations and has asked for a description of the options he has at this point. Director Fulton indicates he told Mr. Bracken his options are threefold:

1. He can make the repairs.
2. He can request an appeal to the Construction Board of Appeals.
3. He can go to war with the Township or demolish the property.

In reviewing the photographs, it is quite clear that the tenants that are living in this particular multiple unit dwelling, are living in "squalor." Although not clearly indicated in the violations, one of the photographs of water in the basement seems to indicate, per Director Fulton, the presence of some raw sewage. The photographs clearly speak for themselves as to the condition of this structure.

As both Director Radzik and Director Fulton are very concerned about the continuing existence and use, in its present state, of this building, they have requested this office to ask the Township Board, at its next regularly scheduled Board meeting, to authorize the filing of a circuit court public nuisance action **"if needed."** In other words, if the owner does not correct all violations by **January 4, 2010** or take some other action acceptable to the Township, which would of necessity, involve the relocation of current tenants; such approval would authorize Township legal counsel to proceed to circuit court immediately after the deadline. In the meantime, our office has requested a title search be performed.

In conclusion, by this letter, we are requesting that the Township Board of Trustees authorize Township legal counsel to proceed to circuit court to have the property at **2403 E. Michigan Ave.** declared a public nuisance and to have that nuisance ordered abated.

Township Board  
Re: 2403 E Michigan  
December 7, 2009  
Page 3 of 3

Please feel free to contact the undersigned if you have any questions.

Respectfully submitted,

A handwritten signature in cursive script, reading "Dennis O. McLain".

Dennis O. McLain

/drt

enclosures

cc: Trustees Currie/Eldridge/Martin/Sizemore  
Dan Dzierbicki  
Ron Fulton  
Joe Lawson  
Mike Radzik

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Building Department

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
[www.ytown.org](http://www.ytown.org)

## Office of Community Standards NOTICE OF VIOLATION

Date: 12/3/2009

To: Owner/Occupant: Don Bracken

Please be advised that on this date: 11/24/2009

Inspection of the property at: 2403 E. Michigan

Inspector: Ron Fulton

On Friday, November 20, 2009, at approximately 1:50 PM, I posted a stop work order for apparent work being done without permit. After being contacted by the owner, I learned of an improper furnace installation, and a walkthrough was scheduled for 11/24/09.



1. The exterior of the building is not weather tight. Repair.

**304.2 Protective treatment.** All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.





















2. The entry to the basement shows a deteriorated structure at the bond, sill and joists. Repair.

**304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.



3. The electric panel is not properly labeled. Label all circuits.

**605.1 Installation.** All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.



4. Improper support of floor in crawl space. Repair.

**304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.





5. There is a leak in the plumbing system. Repair using a licensed plumber under a permit from Ypsilanti Township Building Department.

**504.3 Plumbing system hazards.** Where it is found that a plumbing system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, inadequate venting, cross connection, back siphonage, improper installation, deterioration or damage or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.







6. The furnace is improperly installed and cannot service three units. Properly install one furnace complete with ductwork per unit. Remove existing ductwork and furnace. Work to be completed by a licensed mechanical contractor under a permit from Ypsilanti Township Building Department.

**102.3 Application of other codes.** Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Fuel Gas Code*, *International Mechanical Code* and the *ICC Electrical Code*.

**MMC 2006 918.8 Return-air limitation.** Return air from one dwelling unit shall not be discharged into another dwelling unit.



7. The hood on the water heater vent is improperly installed. Repair.

**504.1 General.** All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.





8. Ductwork is improperly installed in 2 locations. Repair.

**603.1 Mechanical appliances.** All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safeworking condition, and shall be capable of performing the intended function.



9. The framing for the first floor is rotted in multiple locations. Repair.

**304.4 Structural members.** All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.







10. There is debris accumulated in the crawl space. Remove.

**307.1 Accumulation of rubbish or garbage.** All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.



12. The furnace servicing the upstairs is in disrepair. Repair.

**603.1 Mechanical appliances.** All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.





13. There is open electrical throughout. Repair.

**605.1 Installation.** All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and approved manner.









14. There is evidence of ceiling leaks on the second floor. Repair.

**304.2 Protective treatment.** All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.





15. Unit four has extensive water damage throughout. Remove all damaged construction materials and complete repairs under a permit from Ypsilanti Township Building Department. A report from an approved mold testing agency shall certify that the space is free of mold.

**305.3 Interior surfaces.** All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.













16. Work has been completed in unit four without benefit of permit. Secure a permit from Ypsilanti Township Building Department.

**102.3 Application of other codes.** Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Fuel Gas Code*, *International Mechanical Code* and the *ICC Electrical Code*.



17. Plumbing work has been improperly performed. Repair using a licensed plumber under a permit from Ypsilanti Township Building Department.

**102.3 Application of other codes.** Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Fuel Gas Code*, *International Mechanical Code* and the *ICC Electrical Code*.



11. There is mold inside the rear entry. Find source of moisture intrusion and rectify; then abate the mold.

**305.1 General.** The interior of a structure and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.





18. The concrete at the front entry is in disrepair. Repair.

**301.2 Responsibility.** The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code.



Do to the enumerated violations, the certificate of occupancy of this structure is hereby revoked.

**MBC 2006 110.4 Revocation.** The building official is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of this code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of this code.

**108.1 General.** When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

**108.1.1 Unsafe structures.** An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or

because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

**108.1.2 Unsafe equipment.** Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structure.

**108.1.3 Structure unfit for human occupancy.** A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

**108.5 Prohibited occupancy.** Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy a placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a placarded premises or operate placarded equipment shall be liable for the penalties provided by this code.

**110.1 General.** The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to demolish and remove such structure.

**110.3 Failure to comply.** If the owner of a premises fails to comply with a demolition order within the time prescribed, the code official shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

**107.5 Transfer of ownership.** It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

**106.3 Prosecution of violation.** Any person failing to comply with a notice of violation

or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

**You have 30 days in which to secure all necessary permits for repairs or demolition. Failure to secure the necessary permits will result in legal action.**

All code sections are from the International Property Maintenance Code unless otherwise noted.

You have the right to appeal this notice of violation.

# ATTORNEY REPORT

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GENERAL LEGAL UPDATE



## ***RESOLUTION 2009-46***

***Whereas***, the Township's revenues have dramatically decreased due to decreases in property values, decreases in state revenue sharing and the announced closure of the General Motors plant; and

***Whereas***, the Township Board understands that decreased revenue requires painful budget cuts; and

***Whereas***, the Township Board wishes to eliminate the pension benefits of its Township Trustees to demonstrate its leadership in budget cuts necessary to lead the Township through these tough economic times; and

***Whereas***, the Township Board wishes to reduce the pension benefits of its three full time elected officials to demonstrate its leadership in budget cuts necessary to lead the Township through these tough economic times; and

***Whereas***, the Township's three full time elected officials have agreed to contribute the same percentage of their salaries that is contributed by the Township's full time employees under the Michigan Employment Retirement System; and

***Whereas***, the adoption of Ordinance 2009-400 will clear the way for the reduction of pension benefits held by the three full time elected officials so that their pension contribution is the same percentage as the pension contribution made by the Township's full time employees under the Michigan Employment Retirement System.

***Now therefore, be it resolved***, that Ordinance #2009-400 is hereby adopted.

## **ORDINANCE NO. 2009-400**

The Charter Township of Ypsilanti hereby ordains that the Code of Ordinances for the Charter Township of Ypsilanti is amended as follows:

Section 2-132 is deleted and replaced by the following:

The annuity or pension plans created, established and contracted for under this division shall cover each person within the following classes of officers: Supervisor, Clerk and Treasurer

Section 2-133(a) is deleted and replaced by the following:

(a) The township's annual contribution for the Supervisor, Clerk and Treasurer's pension benefits shall be the same percentage contributed for full time township employees under the Michigan Employment Retirement System. Such contributions shall be secured from the general fund of the township. Each person within such class of officers shall be responsible for the remainder of the premium or charges, and the township treasurer is hereby authorized to deduct the same from each person's pay, salary or compensation and to apply the same to such person's responsibility.

### **Severability**

The various parts, sentences, paragraphs and clauses of this ordinance are severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.

### **Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

### **Effective date**

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

**PROPOSED ORDINANCE NO. 2009-401**  
**AMENDING ORDINANCE NO. 2009-397**

*An ordinance amending Chapter 14, Article III in the Code of Ordinances  
for the Charter Township of Ypsilanti, Washtenaw County, Michigan*

The Charter Township of Ypsilanti hereby ordains that Chapter 14 Article III, Dog Licensing and Vaccination, Section 2(a) should be deleted in its entirety and replaced with the following new Section 2(a) to read as follows:

**Article III. Dog Licensing and vaccination**

**Section 2. Fees.**

(a) The annual fee for licenses purchased from the Township Treasurer or the Humane Society of Huron Valley under their pet adoption program for male and female dogs four months of age or over shall be \$6.00.

The annual fee for licenses for unlicensed and unsterilized male or female dogs four months of age or over which are impounded or boarded at the Humane Society of Huron Valley due to violations of this Chapter or state law shall be \$120.00 per year.

The annual fee for licenses for unlicensed and sterilized male or female dogs four months of age or over which are impounded or boarded at the Humane Society of Huron Valley due to violations of this Chapter or state law shall be \$20.00.

**Severability**

The various parts, sentences, paragraphs and clauses of this ordinance are severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall not be affected.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date**

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

## THE CONTRACT AMENDMENT WILL BE DISTRIBUTED TO BOARD MEMBERS AT THE WORK SESSION

1. AMENDMENT TO WASHTENAW COUNTY POLICE SERVICES CONTRACT BETWEEN WASHTENAW COUNTY, WASHTENAW COUNTY SHERIFF AND CHARTER TOWNSHIP OF YPSILANTI REGARDING REDUCTION OF WCSD DEPUTIES FROM 38 TO 31 FOR 2010, EFFECTIVE JANUARY 1, 2010

# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

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WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

December 8, 2009

Curtis N. Hedger  
Washtenaw County  
Corporation Counsel  
220 N. Main, Box 8645  
Ann Arbor, MI 48107

Re: ***Amendment to Washtenaw County Police Services Contract  
Between Washtenaw County, Washtenaw County Sheriff and  
Charter Township of Ypsilanti Regarding Reduction of WCSD  
Deputies from 38 to 31 effective January 1, 2010***

Dear Curtis:

As a follow up to our telephone conversation earlier this afternoon, this will confirm I have requested Ypsilanti Township Clerk Karen Lovejoy Roe to place on the Township Board's ***December 15, 2009*** agenda the proposed ***Amendment to the Washtenaw County Police Services Contract*** reducing the number of Sheriff's deputies contracted to Ypsilanti Township from 38 to 31 effective ***January 1, 2010***.

During our conversation you stated you believe you would be able to prepare and forward the proposed ***Amendment*** by the end of the week. If during this interim time period our office can be of assistance, please contact me. Wishing you and your family a Merry Christmas and a healthy and prosperous New Year, I remain...

Very truly yours,



Wm. Douglas Winters

rsk



**LAWRENCE KESTENBAUM  
COUNTY CLERK / REGISTER OF DEEDS**

203 North Main Street, Suite 120 P.O. Box 8645 Ann Arbor, Michigan 48107-8645

Phone (734) 222-6730 • Fax (734) 222-6528

[www.cwashtenaw.org](http://www.cwashtenaw.org)

**MEMORANDUM**

**TO:** Karen Lovejoy Roe, Clerk  
Ypsilanti Charter Township

**FROM:** Jason Brooks  
Deputy Clerk  
Washtenaw County

**DATE:** December 7, 2009

**SUBJECT:** Resolution 09-0245

At their special meeting held on December 7, 2009, the Washtenaw County Board of Commissioners adopted resolution 09-0245, a resolution authorizing the Chair of the Board of Commissioners to sign an amendment to the police services contract with Ypsilanti Charter Township and the Washtenaw County Sheriff to reduce the number of contract deputies under the contract by seven deputies. For your convenience, I have attached a certified copy of the resolution. If you need additional certified copies or further information please contact me at (734) 222-6655.

jb

Enc.

A RESOLUTION AUTHORIZING THE CHAIR OF THE BOARD OF COMMISSIONERS TO SIGN AN AMENDMENT TO THE POLICE SERVICES CONTRACT WITH YPSILANTI CHARTER TOWNSHIP AND THE WASHTENAW COUNTY SHERIFF TO REDUCE THE NUMBER OF CONTRACT DEPUTIES UNDER THE CONTRACT BY SEVEN DEPUTIES

WASHTENAW COUNTY BOARD OF COMMISSIONERS

December 7, 2009

WHEREAS, in December of 2006, Washtenaw County, ("County") the Washtenaw County Sheriff ("Sheriff") and Ypsilanti Charter Township ("Township") executed a contract for police services extending through calendar year 2009; and

WHEREAS, because under the contract the methodology used to charge local governmental entities for the contractual police services was changed for the last two years of the contract (2008-2009), each contracting local governmental entity, including the Township, was given the opportunity to indicate to the County how many deputies they wished to contract for 2008-2009; and

WHEREAS, the Township indicated to the County that they wanted to retain 38 contractual deputies for years 2008-2009 of the contract; and

WHEREAS, the contract was mutually extended by the parties through 2010; and

WHEREAS, in November, 2009 a police millage proposed by the Township to help pay for the cost of the contract deputies was defeated, thus leaving the Township with a shortage of funds to pay for the 38 contract deputies; and

WHEREAS, Ypsilanti Township officials approached the County and the Sheriff about amending the contract to reduce the number of contract deputies beginning in January, 2010; and

WHEREAS, as a result of the negotiations between the Township, County and Sheriff, it was tentatively agreed, subject to approval by the Board of Commissioners, to amend the existing police services contract between the Township, County and Sheriff by reducing the number of contract deputies by seven from 38 to 31 deputies; and

WHEREAS, article XIV of the contract provides that the contract may be amended by mutual written agreement of the County, Township and Sheriff.

NOW THEREFORE, BE IT RESOVLED, that the Washtenaw County Board of Commissioners approves an amendment to the police services contract with Ypsilanti Charter Township and the Washtenaw County Sheriff to reduce the number of contract deputies under the contract by seven from 38 to 31, effective January 1, 2010 and authorizes the Chair of the Board to sign the amendment.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Bergman	X			Ouimet	X			Schwartz	X		
Gunn	X			Peterson	X			Sizemore	X		
Irvin		X		Ping	X			Smith	X		
Judge	X			Prater			X				

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE: TOTALS

9 1 1

STATE OF MICHIGAN )

COUNTY OF WASHTENAW)<sup>35</sup>

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on December 7<sup>th</sup>, 2009, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 8<sup>th</sup> day of December, 2009.

**LAWRENCE KESTENBAUM, Clerk/Register**

BY: \_\_\_\_\_

Deputy Clerk



Res. No. 09-0245



## ***RESOLUTION 2009-49***

***Whereas***, the Charter Township of Ypsilanti (“Township”) Board of Trustees (“Board”) desires to reduce the composition of the current Township Planning Commission (“Commission”) from nine members to seven members commencing January 1, 2010; and

***Whereas***, the Planning Enabling Act (Act 33 of 2008) provides that the chief elected official, the Township Supervisor, shall appoint members of the Planning Commission subject to approval by a majority vote of the legislative body, being the Township Board;

***Now therefore, be it resolved***, that commencing January 1, 2010 and thereafter, the Charter Township of Ypsilanti Planning Commission membership shall be officially reduced from nine members to seven members, whose appointment shall be governed by statute. The Planning Commission shall immediately amend its bylaws to reflect this change.

# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

DENNIS O. McLAIN  
WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

December 10, 2009

Karen Lovejoy Roe  
Township Clerk  
Charter Township of Ypsilanti  
7200 South Huron River Drive  
Ypsilanti, MI 48197

**Re: *Change in number of Planning Commission members***

Dear Clerk Roe:

I have been informed that the Township wishes to reduce the number of the Planning Commission from nine to seven members. This will be accomplished, essentially, by not filling the vacancies created by the two commissioners who are leaving. Under the Planning Enabling Act, as well the Michigan Zoning Enabling Act, it is the Supervisor who appoints members to the Planning Commission, subject to approval of the Township Board as the legislative body. Although neither statute directly addresses how one goes about setting the number of members on the Commission, the Planning Enabling Act does require the numbers to be either five, seven, or nine.

I would recommend that the change in Planning Commission membership from nine to seven members be done by resolution of the Township Board at its next regularly scheduled Board meeting, December 15, 2009. I have enclosed a proposed resolution to be voted on at that time.

Please feel free to contact the undersigned if you have any questions.

Sincerely,



Dennis O. McLain  
Ypsilanti Township Attorney

drt/enclosure

cc: Brenda Stumbo, Township Supervisor  
Larry Doe, Township Treasurer

# CHARTER TOWNSHIP OF YPSILANTI

## BUDGET AMENDMENT #12

### December 15, 2009

#### 101 - GENERAL FUND

<b>Total Increase</b>	<b>\$25,600.00</b>
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Increase budget for 14B Court for the retirement payout for the Bailiff. His retirement was not budgeted. This will be offset by an Appropriation of Prior Year Fund Balance.

Revenues: Appropriation of Prior Year Fund Balance	101.000.000.699.000	\$25,600.00
	Net Revenues	\$25,600.00
 Expenditures: 14 B Court - Salaries Retiree Payout	 101.136.000.708.005	 \$25,600.00
	Net Expenditures	\$25,600.00

Transfer budgeted funds to and from various departments as indicated below:

Increase General Services due to increased costs for publishing and postage, Residential Building for PTO Payout, Storm Water Manager for professional services and Other Functions for increased unemployment costs and streetlight costs.

Decrease Legal Services as costs for WCBOC were less than budgeted and decrease Computer Support due to staff and professional services reductions.

Expenditures: Legal Services-WCBOC Garan Lucow	101.210.000.801.018	(\$27,000.00)
Legal Services-WCBOC McLain & Winters	101.210.000.801.021	(\$25,000.00)
Computer Support-Salary-Temporary Wages	101.266.000.707.000	(\$17,000.00)
Computer Support-Professional Services	101.266.000.801.000	(\$22,000.00)
General Services-Postage	101.267.000.730.000	\$11,500.00
General Services-Publishing	101.267.000.900.000	\$9,000.00
RSD-Administration-Salaries PTO Payout	101.762.000.708.004	\$2,000.00
RSD-Stormwater Managent-Professional Serv.	101.780.000.801.000	\$1,000.00
Other Functions-Unemployment	101.956.000.724.001	\$6,600.00
Other Functions-Streetlights	101.956.000.926.000	\$60,900.00
	Net Expenditures	\$0.00

# CHARTER TOWNSHIP OF YPSILANTI

## BUDGET AMENDMENT #12

### December 15, 2009

#### 206 - FIRE FUND

<b>Total Increase</b>	<b>\$0.00</b>
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Budget Budget Fire Pension tax refunds. This will be offset by a reduction in the capital outlay budget for fire/rescue equipment.

Expenditures: Pension & Insurance-Tax Refunds	206.852.000.946.014	\$1,500.00
Capital Outlay - Fire Rescue Equipment	206.970.000.979.002	(\$1,500.00)
	Net Expenditures	\$0.00

#### 212 - BIKE, SIDEWALK, RECREATION, ROADS & GEN OPS

<b>Total Increase</b>	<b>\$0.00</b>
-----------------------	---------------

Increase budget for for vaious lines as listed below. These will be funded by a reduction in the Capital Outlay-Ford Lake Park spray pad.

Increase publishing costs and tax refunds as the costs were higher than anticipated.  
Increase transfer to Golf Course to cover potential shortage at year end. This transfer will only be used to the extent that the Golf Course is short.

Expenditures: BSRll - Publishing	212.212.000.900.000	\$600.00
BSRll - Tax Refunds	212.212.000.956.010	\$3,000.00
BSRll - Contribution to Golf Course	212.212.000.969.584	\$15,000.00
Capital Outlay - Ford Lake Park Spray Pad	212.970.000.975.774	(\$18,600.00)
	Net Expenditures	\$0.00

#### 249 - BUILDING FUND

<b>Total Increase</b>	<b>\$13,000.00</b>
-----------------------	--------------------

Increase budget to cover unemployment costs not originally budgeted. This will be funded by an increase in the apporpriated prior year fund balance

Revenues: Appropriation of Prior Year Fund Balance	249.000.000.699.000	\$13,000.00
	Net Revenues	\$13,000.00
Expenditures: Unemployment Expenditures	249.249.000.724.001	\$13,000.00
	Net Expenditures	\$13,000.00

# CHARTER TOWNSHIP OF YPSILANTI

## BUDGET AMENDMENT #12

### December 15, 2009

#### 250 - LDFA FUND

<b>Total Increase</b>	<b>\$122.93</b>
-----------------------	-----------------

Increase budget due to increased tax revenues. The transfer to the 2006 LDFA Bond Fund was based on expected tax recapture collections. The tax amount received was \$122.93 more than expected. Consequently, both revenues and expenditures need to be increased.

Revenues: Current Tax Revenues-Captures	250.000.000.402.250	\$122.93
	Net Revenues	\$122.93
 Expenditures: Transfer to 2006 Bond Debt Fund	 250.991.000.968.398	 \$122.93
	Net Expenditures	\$122.93

#### 584 . GOLF COURSE FUND

<b>Total Increase</b>	<b>\$0.00</b>
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Increase revenue budget for the Contribution from the BSR II Fund to offset the shortage in the Golf League revenues. The contribution will be limited to the amount needed to balance the fund at year-end.

Revenues: Golf League Fees	584.000.000.651.003	(\$15,000.00)
Transfer In from BSR II Fund	584.000.000.697.212	\$15,000.00
	Net Revenues	\$0.00

Motion to Amend the Budget (#12) for 2009:

Move to increase the General Fund budget by \$25,600.00 to \$9,963,561 and approve the department line item changes as outlined,

Move to approve the Fire Fund budget department line item changes as outlined,

Move to approve the Bike Path, Sidewalk, Recreation, Roads and General Operations Fund department line item changes as outlined,

Move to increase the Building Fund budget by \$13,000.00 to \$388,770.00 and approve the department line item changes as outlined,

Move to approve the LDFA Fund budget by \$122.93 to \$104,327.93 and approve the department line item changes as outlined,

Move to approve the Golf Course Fund budget department line item changes as outlined.

# CHARTER TOWNSHIP OF YPSILANTI

## BUDGET AMENDMENT #13

### 2010 Budget Amendment

December 15, 2009

#### 283 - NEIGHBORHOOD STABILIZATION FUND

Total Increase

\$85,000.00

Re-budget the anticipated remaining 2009 Neighborhood Stabilization Fund of \$85,000.00 into the 2010 budget. This budget includes CDBG grant revenues to cover the demolition expenditures, with the current grant limit of \$200,000.00.

Revenues: NSP Demolition CDBG Grant Revenues	283.000.000.532.000	<u>\$85,000.00</u>
	Net Revenues	<u><u>\$85,000.00</u></u>
Expenditures: NSP Demolition Expenditures	283.283.000.807.000	<u>\$85,000.00</u>
	Net Expenditures	<u><u>\$85,000.00</u></u>

Motion to Amend the 2010 Budget (#13) in 2009:

Move to increase the Neighborhood Stabilization Fund budget by \$85,000.00 to \$85,000.00 and approve the department line item changes as outlined.



**CHARTER TOWNSHIP OF YPSILANTI**  
**2010 Board and Commissions Appointments and Re-Appointments**  
**Resolution No. 2009-45**

**REAPPOINTMENTS**

<b><u>Building Authority</u></b> Ambrose Wilbanks	<b><u>Term</u></b> 6 Years	<b><u>Expiration Date</u></b> 12/31/2015
<b><u>Construction Board of Appeals</u></b> Christopher Kaczowski	<b><u>Term</u></b> 2 Years	<b><u>Expiration Date</u></b> 12/31/2011
<b><u>Economic Development Authority</u></b> Carolyn McKeever	<b><u>Term</u></b> 6 Years	<b><u>Expiration Date</u></b> 12/31/2015
<b><u>Greens Commission</u></b> Larry Hale Carol Simmers	<b><u>Term</u></b> 2 Years 2 Years	<b><u>Expiration Date</u></b> 12/31/2011 12/31/2011
<b><u>Planning Commission **</u></b> Ralph Walls	<b><u>Term</u></b> 3 Years	<b><u>Expiration Date</u></b> 12/31/2012
<b><u>Water Conservation Advisory Commission</u></b> Norman Andresen Mark Clancy Dean Russell David Wilson (Alternate)	<b><u>Term</u></b> 2 Years 2 Years 2 Years 2 Years	<b><u>Expiration Date</u></b> 12/31/2011 12/31/2011 12/31/2011 12/31/2011
<b><u>Ypsilanti Community Utilities Authority</u></b> Greg Peoples	<b><u>Term</u></b> 3 Years	<b><u>Expiration Date</u></b> 12/31/2012
<b><u>Zoning Board of Appeals</u></b> Ed Sprague	<b><u>Term</u></b> 3 Years	<b><u>Expiration Date</u></b> 12/31/2012

## **NEW APPOINTMENTS**

**Board of Review**

Ron Gunia

**Term**

2 Years

**Expiration Date**

12/31/2011

**Local Development Finance Authority**

Joseph Lawson

**Term****Expiration Date**

Staff Assignment

**Washtenaw Area Transportation Study Committee**

Joseph Lawson

**Term****Expiration Date**

Staff Assignment

**Water Conservation Advisory Commission**

Margot Duley

Arthur Talbot

**Term**

2 Years

2 Years

**Expiration Date**

12/31/2011

12/31/2011

**Zoning Board of Appeals**

Brenda Brewington

**Term**

3 Years

**Expiration Date**

12/31/2012

\*\* The Planning Commission appointment reflects a seven (7) member Commission, per Board approval.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Human Resources  
Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0065  
Fax: (734) 484-5160  
[www.ytown.org](http://www.ytown.org)

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## MEMORANDUM

**TO:** Charter Township of Ypsilanti Board of Trustees

**FROM:** Karen Wallin  
Human Resource Department

**DATE:** December 8, 2009

**RE:** MERS Resolution

In accordance with the MERS Document, the Human Resource Department is requesting approval of the attached resolution adopting a change in the employee contribution to the MERS Retirement Program. The change of employee contribution from 6.0% to 6.9% was approved through contract negotiations and the 2010 budget process. This change will be effective January 1, 2010.

Should you have any other questions, please contact our office.



# MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN

## RESOLUTION FOR CHANGING MERS BENEFITS (OTHER THAN DB COMPONENT OF HYBRID PROGRAM)

In accordance with the MERS Plan Document of 1996, the Charter Township of Ypsilanti  
(Participating Municipality)  
8104 adopts the following benefits for: 001 and 010  
(Municipality No.) Reporting Unit No., MERS Division No. and Name

A "division" is defined as an employee or group of employees covered by the same benefit programs and the same employee contribution program. Each division has a specific MERS number and name, such as "Div. 10, General-Admin.," and is part of a Reporting Unit, such as: "01."

Supporting Supplemental Valuation is dated \_\_\_\_\_

### BENEFIT MULTIPLIER

From \_\_\_\_\_ To \_\_\_\_\_ Effective Date \_\_\_\_\_  
(Current Benefit Multiplier) (New Benefit Multiplier)

### Provisions for Earlier Normal Retirement

☐ F50/25 ☐ F50/30 ☐ F(N)-Years and Out (Specify number of years) \_\_\_\_\_  
☐ F55/15 ☐ F55/20 ☐ F55/25 ☐ F55/30

Effective Date \_\_\_\_\_

### EMPLOYEE CONTRIBUTION RATE

New Rate 6.9%

Effective Date 1/1/2010

### ADDITIONAL BENEFITS AFFECTING FUTURE RETIREES

☐ FAC 3 ☐ FAC 5 ☐ V-6 ☐ V-8 ☐ V-10 ☐ RS - 50%

☐ D-2 ☐ E-2 ☐ DROP + with \_\_\_\_\_ %

Effective Date \_\_\_\_\_

### RETIREE COST-OF-LIVING BENEFIT PROGRAMS FOR CURRENT RETIREES

☐ E Standard ☐ E-1

☐ E - Other (Specify Factor \_\_\_\_\_ Adjustment Years \_\_\_\_\_)

Effective Date \_\_\_\_\_

### WINDOW PERIOD (If applicable)

From \_\_\_\_\_ To \_\_\_\_\_  
(Date) (Date)

I CERTIFY THAT THE ABOVE WAS ADOPTED BY Charter Township of Ypsilanti  
Board of Trustees 12/15/2009  
Governing Body Date of Meeting

\_\_\_\_\_  
Authorized Signature Township Clerk Date

**NOTE: Standard/Nonstandard Benefit Provisions**—Attach page fully describing provision(s), and (1) a complete copy of the fully executed collective bargaining agreement and a certified copy of official minutes where the collective bargaining agreement or this Resolution was adopted, or (2) a copy of the arbitration or mediation decision. If further information is needed, please contact MERS Employer Services Division at 1 (800) 767-6377.



**Permit for Fireworks Display**  
**Michigan Department of Labor & Economic Growth**  
**Bureau of Fire Services**  
**P.O. Box 30700**  
**517-241-8847**

Authority:	1968 PA 358	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion,
Compliance:	Required	age, national origin, color, mental status, disability, or political beliefs. If you need assistance with reading, writing, hearing,
Penalty:	Misdemeanor	etc., under the Americans with Disabilities Act, you may make your needs known to the agency.

*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.*

<input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Agricultural Pest Control		
ISSUED TO <b>Colonial Fireworks Company, Inc.</b>		AGE (18 or over) <b>Charlie Pick</b>
ADDRESS <b>6480 Tomer Road Clayton, MI 49235</b>		
NAME OF ORGANIZATION, GROUP, FIRM, OR CORPORATION <b>LITW, LLC dba Lakeshore Apartments</b>		
NUMBER AND TYPES OF FIREWORKS <b>See Attached.</b>		
EXACT LOCATION OF DISPLAY <b>2500 Lake Shore Blvd. Ypsilanti, MI 48198</b>		
CITY, VILLAGE, TOWNSHIP <b>Ypsilanti Township</b>	DATE <b>July 2, 2010 and July 3, 2010</b>	TIME <b>10:00 p.m.</b>
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		AMOUNT <b>\$10,000,000.00</b>

Issued by action of the <input type="checkbox"/> council <input type="checkbox"/> commission <input type="checkbox"/> board of		
<div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> city                      <input type="checkbox"/> village                      <input checked="" type="checkbox"/> Township of <u>Ypsilanti</u></div><div>on the _____ day of _____</div></div> <div style="text-align: center; margin-top: 10px;">_____ (Signature and Title of Council/Commission/Board Representative)</div>		

# COLONIAL FIREWORKS COMPANY

LAKESHORE APARTMENTS  
YPSILANTI, MICHIGAN

December 4, 2009

## SYNOPSIS

July 2 & 3, 2010

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### DESCRIPTION

### QUANTITY

---

#### OPENING (Low-level effects)

Assorted Color and Effects	60 Shots
➤ Multi-color Tiger Tails	
➤ 3" Mines and Comets	
Assorted Color and Effects (20 separate cake items)	100 Shots
➤ W-Shape Red, White, Blue	through 408 Shots
➤ Fan-Shape 3x5 Brocade Crown	
➤ New Color Crossette	
➤ Golden Crackling Chrysanthemum	

#### BODY (Low-level effects)

Assorted Color and Effects (45 Separate Cake Items)	100 Shots
	Through 665 Shots

##### Including

- Battle of Color
- Glitter Crossettes
- Tails to Dahlia w/Strobing
- Z-Shape Red, White, Blue
- Silver Dragon Red Crown
- Oriental Thunder
- Time Rain Coconut w/Red Tail
- Liuyang Angle Sector
- Flower Crown Mines w/Tail
- W-Shape Blue-White-Blue
- Silver Crackling Star
- Two-inch Color and Salute
- S-Shape Flying Dragon
- Red Star, Silver Fish

## COLONIAL FIREWORKS COMPANY

LAKESHORE APARTMENTS  
YPSILANTI, MICHIGAN

December 4, 2009

### SYNOPSIS (cont'd)

**July 2 & 3, 2010**  
**\$8,500 per night**

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#### DESCRIPTION

#### QUANTITY

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#### FINALE (Low-level effects)

Assorted Color and Effects	180 Shots
➤ Multi-color Tiger Tails	
➤ 3" Mines and Comets	

Assorted Color and Effects (25 separate cake items)	100 Shots
➤ W-Shape Red, White, Blue	through 665 Shots
➤ Fan-Shape 3x5 Brocade Crown	
➤ New Color Crossette	
➤ Silver Lion	
➤ Blue and Green Rhythm of Dance	
➤ Golden Crackling Chrysanthemum	
➤ Whistling Dragon	
➤ Golden Wave Strobe with Coconut Tree	
➤ Silver Screen	
➤ Peacock	



## **RESOLUTION NO. 2009-48**

### **SUPPORTING THE CREATION OF A JOINT TECHNICAL COMMITTEE TO COMBINE EFFORTS IN COOPERATIVE PLANNING FOR WASHTENAW AVENUE CORRIDOR**

**WHEREAS**, representatives of the Cities of Ann Arbor and Ypsilanti, the Townships of Pittsfield and Ypsilanti (“the group”) have been meeting since early 2009 discussing common issues and expressing a desire to implement a common planning process to encourage smart redevelopment along Washtenaw Avenue; and

**WHEREAS**, the Ann Arbor Transportation Authority (AATA), Michigan Department of Transportation (MDOT) and Washtenaw Area Transportation Study (WATS) have participated in these meetings; and

**WHEREAS** current practices along this corridor encourage sprawling and segregated land uses, automobile-dependency, reduced property value and higher than average vacancy rates; and

**WHEREAS**, the group has recognized need for common planning to shift the type and level of investment in the corridor and as such have agreed to work together to enhance cooperative planning efforts; and

**WHEREAS**, the group recognizes that providing multi-modal transportation options to the public will become increasingly important as oil resources diminish, sustainable land use consciousness rises, health consciousness rises, the population ages, and the negative effects of carbon emissions grow as a public concern; and

**WHEREAS**, this group has envisioned the redevelopment of the auto-corridor into a transit corridor with mixed land uses connected by multi-modal transportation options; and

**WHEREAS**, this type of development attracts private investment, talent and jobs to the region; and

**WHEREAS**, the communities recognize the opportunity and necessity to plan now in order to be proactive and prepared for any future periods of rapid development; and

**WHEREAS**, a Joint Technical Committee would provide an productive tool to identify which common planning process would most benefit the region and to further these goals; and

**WHEREAS**, the Joint Technical Committee will include one planning and one elected representative from the jurisdictions and one representative from each of the transportation agencies; and

**WHEREAS**, the work of the Joint Technical Committee will be ongoing due to the long term nature of this project; and

**WHEREAS**, the planning process and the resulting implementation actions can result in a model for intergovernmental planning and cooperation and corridor redevelopment.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Ypsilanti Board of Trustees hereby supports the creation of a Joint Technical Committee to pursue implementation actions to transform Washtenaw Avenue into a sustainable transit corridor; and

**BE IT FURTHER RESOLVED** that Charter Township of Ypsilanti Board of Trustees commits to supporting the effort by designating representatives Clerk Karen Lovejoy Roe and Planning Coordinator Joe Lawson to serve on the Joint Technical Committee.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Office of Community  
Standards**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
[www.ytown.org](http://www.ytown.org)

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## **Memorandum**

**To:** Township Board of Trustees  
**From:** Joe Lawson, Planning Coordinator  
**Date:** December 4, 2009  
**Re:** Resolution of Support – Washtenaw Avenue Joint Technical Committee

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Over the past several months, Washtenaw County Planning has spearheaded a joint planning group consisting of both public and private stake holders within the Washtenaw Avenue corridor. The purpose for these meetings was to evaluate the economic and transit viability of the corridor. The initial information gathered showed a higher than average vacancy rate, reduced property values and a strong dependency on the auto orientated transit despite the corridor having a very strong AATA ridership.

The outcome of these meetings was the request for the creation of the Joint Technical Committee. This committee is proposed to consist of two delegates from the four participating municipalities (Ypsilanti Township, City of Ypsilanti, Pittsfield Township and the City of Ann Arbor) in addition to representatives from the Washtenaw Area Transportation Study (WATS), Ann Arbor Transit Authority (AATA) and Washtenaw County.

If ultimately approved, the Joint Technical Committee will be charged with task of strategic planning and economic development within the corridor. As this committee has not been official designated, it is unclear as to how this will be accomplished at this time, though there are several options that have been discussed.

Please find attached a copy of a Resolution of Support for Board Consideration. The resolution designates Clerk Roe and myself as the appointed designees on behalf of the Charter Township of Ypsilanti.

If there are any questions related to the attached resolution or the project as a whole, please do not hesitate to contact me.

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## **RESOLUTION NO. 2009-50**

**WHEREAS**, the Washtenaw County Parks and Recreation Commission has a "Connecting Communities" Initiative; and

**WHEREAS**, this initiative allows communities in the county to receive grant funds for local trail projects to connect communities; and

**WHEREAS**, Ypsilanti Township has an opportunity to invest \$25,000 in engineering design to receive an estimated \$200,000 for the construction of bike paths on Textile Road through this grant application; and

**WHEREAS**, there is a continual need to enhance our bike path trail system; and

**WHEREAS**, applications are due by December 31, 2009 for the 2010 construction year and the award is made in March of 2010; and

**WHEREAS**, this would be a collaborative effort with Ypsilanti Township, Washtenaw County Road Commission and Washtenaw County Parks and Recreation; and

**WHEREAS**, Ypsilanti Township would split the required engineering fees through our match with the Washtenaw County Road Commission; and

**WHEREAS**, the anticipated cost to the Township would not exceed \$25,000; and

**WHEREAS**, line item #211-970- 000-997-000 can only be spent on capital improvements for parks & recreation.

**NOW THEREFORE BE IT RESOLVED** that the Charter Township of Ypsilanti Board of Trustees approves this expenditure for engineering not to exceed \$25,000 and authorizes signing of the application and any necessary contracts and submittal of the application by Township staff for the Connecting Communities Initiative.



## **Connecting Communities Program Description**

The Washtenaw County Parks and Recreation Commission is committed to the continued development of non-motorized trails throughout the County. The Commission has made significant investments in non-motorized trails during the last 10 years. Continuing that commitment, at the May 14, 2009 meeting the Commission authorized the **Connecting Communities Initiative**. Through this new program, WCPARC has pledged to make available up to \$600,000 each year during the 2010 – 2014 period (\$3 million in total) toward the cost of eligible trail projects.

The Connecting Communities Initiative will allow WCPARC to maximize its resources and assist communities with local trail projects that are consistent with the county-wide vision and aligned with WCPARC goals. The intent of the initiative is to work in partnership with local communities and other organizations, providing funds to supplement those provided or obtained by the partner organization. Funding will be available only for construction, not for planning or design development. Eligible projects will be those that accomplish the Commission's primary objective of providing valuable, non-motorized connections between communities and activity centers – offering a healthy alternative for recreation, transportation, fitness and energy conservation.

Application Process and Timing – Applications for Connecting Communities funding will be reviewed once per year. Project applications will be due by December 31st each year with funding decisions made at the WCPARC meeting in March of the next year (approximately 10 weeks later). The awarded funds will not be made available to the applicant until a contract for project construction has been executed.

Staff will review the application forms and present the projects to the Greenways Advisory Committee (GAC). With input from GAC, staff will prioritize the applications and make recommendations to WCPARC for final approval.

Project Eligibility – Funding will be authorized only for projects that meet the following specific eligibility requirements. Projects generally considered eligible for Connecting Communities funding:

- important links between communities, parks, or other points of interest.
- highway, river, railroad and other barrier crossings (grade separation structures)
- trail development within utility corridors
- trails adjacent to waterways
- park trails that connect with the county system
- abandoned railroad corridor preservation and development
- on-road bike lanes and shoulder improvements providing important links
- key property acquisitions (easement or title)
- major multi-jurisdictional project
- locally cost prohibitive project of regional or county wide significance

COMMISSIONERS

DAVID E. RUTLEDGE  
CHAIR

DOUGLAS E. FULLER  
VICE CHAIR

FRED J. VEIGEL  
MEMBER

WASHTENAW COUNTY  
**BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD  
ANN ARBOR, MICHIGAN 48103  
[www.wcroads.org](http://www.wcroads.org)

STEVEN M. PUURI, P.E.  
MANAGING DIRECTOR

ROY D. TOWNSEND, P.E.  
DIRECTOR OF ENGINEERING/  
COUNTY HIGHWAY ENGINEER

JAMES D. HARMON, P.E.  
DIRECTOR OF OPERATIONS

TELEPHONE (734) 761-1500  
FAX: (734) 761-3239

December 10, 2009

**Charter Township of Ypsilanti**

7200 S. Huron River Dr.  
Ypsilanti, MI 48197

**Attention: Jeffrey Allen, Director of Residential Services**

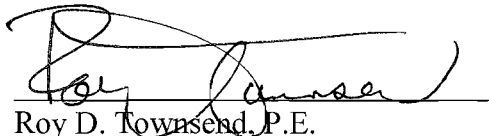
**Regarding: Textile Road Non-Motorized Pathway Project**

Dear Mr. Allen:

The Washtenaw County Road Commission (WCRC) is pleased to provide this letter of support to Ypsilanti Township for the proposed Textile Road Non-Motorized Pathway project between the Huron River Drive and Bridge Road. The WCRC recognizes the importance of pedestrian facilities, safety and accessibility to the transportation network. This project is located adjacent to several residential neighborhoods and will provide a continuous pedestrian route to the Textile Road boarder to boarder project between Bridge Road and Rawsonville Road currently under design by the Township.

The Road Commission promotes and endorses multi-modal transportation projects such as this one. Additionally, fifty percent of the preliminary engineering costs are eligible for reimbursement by the Road Commission through our Local Match Program.

Sincerely,



Roy D. Townsend, P.E.

Director of Engineering – County Highway Engineer

Cc: Brenda Stumbo / Charter Township of Ypsilanti Supervisor  
Karen Lovejoy-Roe / Charter Township of Ypsilanti Clerk  
Joe Lawson / Charter Township of Ypsilanti Planning  
File

Projects generally not considered eligible for county assistance:

- trails within existing local parks
- replacement or restriping of existing trails/trail facilities
- limited use hiking or nature trails (non hard surfaced)
- trails related to building structures and parking lots
- planning, preliminary engineering, and land surveys
- streetscape improvements or sidewalks
- site furnishings (lighting, benches, bike racks, etc.)
- street crossing improvements
- utility relocations
- fencing, buffers and barriers
- trails maintenance equipment
- surveys and public participation programs
- local signage or traffic controls
- publications and marketing

Review Criteria – Applicants must document a compelling need for the project and its value to county residents. WCPARC has greatest interest in supporting projects with *County-wide Significance*. In reviewing project applications, the following review criteria will be applied to select projects that:

- are components of the existing or planned county greenway network (as shown on an existing county planning or parks map).
- link or have high potential to connect significant destinations or existing trails. Highest priority will be given to projects that connect to a WCPARC park or facility.
- directly relate to the county's important natural features, i.e., Huron River, River Raisin, Saline River, etc. NOTE: The Huron River Corridor has been identified as WCPARC's highest priority.
- involve partnerships of two or more adjacent communities or other entity (such as schools or Washtenaw County Road Commission)
- have a high use potential
- provide a wide range of functions (recreation, transportation, education/interpretation, conservation, water quality, tourism/economic)

Secondary rating criteria (applied to high ranking projects)

1. project quality
2. site suitability
3. land availability or encumbrances
4. probability of funding from outside groups or agencies
5. special considerations (community need, visibility, geographical balance, development intensity, safety, etc.)

WCPARC reserves the right to modify these criteria whenever it feels the interest of the County will be so served.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: December 7, 2009

Subject: Compost Site Pricing Schedule

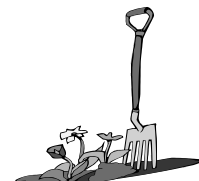
Enclosed, please find the proposed pricing schedule for 2010. We ask that you authorize this pricing for the upcoming season.

The price changes are noted in bold on the attached chart. The changes include the following:

1. Lowering the compost fee for residents to \$8 from \$12 after they get 2 yards free. The non-resident rate would drop to \$13.
2. Raising the price of yard waste drop-off to \$11.50 for residents and local municipalities.
3. We are adding that household batteries must have both ends taped for regulatory reasons. We cannot transport these without such safety measures.
4. We are also highlighting that we do not take fluorescent tubing or bulbs.

## Ypsilanti Township Compost Site

2600 East Clark Road - Phone: 734-482.6681



### Acceptable Items for Composting

- Brush, Grass, Leaves, Woodchips
- Stumps < (1) foot in diameter – including root ball

### Acceptable Items for Recycling

- Antifreeze
- Auto/Household **Batteries\*\***
- Freon related items:
  - refrigerator/humidifier/freezer/water cooler/etc
- Scrap Metal
- Used Motor Oil/Oil Filters
- White Goods:
  - Stove/dryer/washer/hot water heater/etc.

### Acceptable Items For Refuse Dumpster

- Carpet
- Drywall
- Furniture
- Landscaping Timbers
- Lumber
- Mattress/Box Spring
- Rims (ok with tire on it)
- Shingles
- Stumps > (1) foot in diameter

### Unacceptable Items For Refuse Dumpster

- Computer & related items
- Concrete, Wire
- Fencing Fabric
- Propane Tanks
- **Fluorescent tubes/bulbs**
- Tires without rim

## 2010 Price Menu

<u>Item</u>	<u>Ypsilanti Township</u>	<u>City of Ypsilanti</u>	<u>Superior Township</u>	<u>All Others</u>
Compost	2/yds. Free/then \$8/yd	<b>\$9/yd</b>	<b>\$9/yd</b>	<b>\$10/yd</b>
Wood Chips	3/yd. free, \$7.50/yd	\$7.50/yd	\$7.50/yd	\$7.50/yd
Clean Wood Chips	\$15/yd	\$15/yd	\$15/yd	\$15/yd
Firewood*	\$45 face cord	\$45 face cord	\$45 face cord	\$45 face cord
Yard Waste	Bill Twp <b>\$11.50/yd</b>	Bill City <b>\$11.50/yd</b>	Bill Twp <b>\$11.50/yd</b>	<b>\$13/yd</b>
Stumps > 1 ft. diameter	\$15/yd	\$22/yd	\$22/yd	\$22/yd
Trash – 1 cyd. min.	\$15/yd	\$22/yd	\$22/yd	\$22/yd
Motor Oil	No Fee	\$.50 gal	Bill Twp \$.50 gal	\$.50 gal
Antifreeze	No Fee	\$.50 gal	Bill Twp \$.50 gal	\$.50 gal
Scrap Metal	No Fee	No Fee	No Fee	No Fee
Household Batteries**	No Fee- <b>must be taped</b>	No Fee- <b>taped</b>	No Fee- <b>taped</b>	No Fee- <b>taped</b>
Automobile Batteries	No Fee	No Fee	No Fee	No Fee
Freon related items	\$5.00	\$20 each	Bill Twp \$20 each	\$20 each

\* when available

\*\***both ends must be taped**

### Hours of Operation

**April – November / Monday–Friday, 9:00 a.m. – 5:00 p.m.  
Saturday 9:00 a.m. – 4:00 p.m.**

**December – March / Saturday ONLY, 9:00 a.m. – 4:00 p.m.**

Cash or check only. Please check in with gate attendant - proof of residency required.

PLEASE DO NOT LEAVE MATERIALS OUTSIDE GATE

**All prices set at a minimum charge.**



*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
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**Human Resources  
Department**  
7200 S. Huron River Drive  
Ypsilanti, MI 48197  
[www.ytown.org](http://www.ytown.org)

December 8, 2009

To: Township Board  
From: Regina Myree, Human Resources  
Subject: **Creation of Community Standards Administrator Position**  
Copy: Township Board

Effective January 1, 2010, the position of Community Standards Administrator is created as a hybrid combination of the existing positions of Ordinance Administrator and Community Support Coordinator. The intent is that one Ordinance Administrator will be reclassified into this position at a salary of \$57,330. The existing position of one Ordinance Administrator and the position of Community Support Coordinator will be eliminated.

Currently one of the Ordinance Enforcement Administrators have been performing many of the duties of the Community Support Coordinator for the past six months that the position has been vacant. The salary for the new position represents an increase of \$4,160 more than the scheduled 2010 salary as Ordinance Enforcement Administrator. The new salary was budgeted in the 2010 Law Enforcement Fund as approved by the Board. This salary adjustment was exempted for this anticipated position in labor contracts for both Teamsters and AFSCME. Funding for the Community Support Department, including the vacant coordinator's position, was eliminated in the 2010 budget.

It is anticipated that a portion of the wage and benefit expenses for this position will be offset by federal grant funds (NSP & CDBG) due to primary engagement in nuisance abatement projects eligible for reimbursement.

Please place this item on the agenda for the December 15, 2009 board meeting.

cc: Mike Radzik, Community Standards Director  
Ron Fulton, Building Director

## **Charter Township of Ypsilanti**

### **COMMUNITY STANDARDS ADMINISTRATOR**

#### **Summary**

An employee in this position performs responsible administrative work including, but not limited to, the enforcement of Township ordinances, nuisance abatement, the promotion and implementation of neighborhood watch programming, and the coordination of community engagement activities with the Washtenaw County Sheriff's Office.

#### **Supervision Received**

Work is performed in the field with considerable independence under the general direction of the Building Director with oversight by the Director of Community Standards. The work is monitored through its progress and final reports.

#### **Responsibilities and Essential Duties**

An employee in this position may be called upon to do any or all of the following essential duties: (These examples do not include all of the duties which the employee may be expected to perform).

1. Assist in setting priorities and providing direction to other staff engaged on a temporary or full-time basis to ordinance enforcement.
2. Investigate alleged violations of municipal ordinances and regulations and makes re-inspection to verify that violations are corrected. Makes routine observation of the Township to insure that ordinances and regulations are followed.
3. Keep accurate records and maintain files pertaining to assigned activities; prepares correspondence and makes periodic reports.
4. Issue citations to violators regarding ordinance violations.
5. Prepares testimony and appears in court as a complainant or a witness for the Township when necessary; including taking pictures to aid in court testimony.
6. Meets with the public to gather information and to disseminate information relative to Township ordinances.
7. Meets with Township legal counsel to assist in the preparation of cases for prosecution or the presentation of evidence in circuit court legal action.
8. Complete nuisance abatement assignments as directed by supervisors pursuant to the allocation of grant resources through the Neighborhood Stabilization Program and Community Development Block Grant program.
9. Regularly meets with neighborhood and community groups to inform and coordinate efforts in abating public nuisances and maintaining the quality of life.

10. Participates in the administration of neighborhood watch and business watch programs.
11. Prepare and make verbal and/or written presentations for a variety of community organizations as requested.
12. Attend neighborhood, business and apartment community meetings. Respond knowledgeably to questions and be attentive to resolving issues of concern.
13. Establish a regular pattern of communication with community watch groups, government administrators and the Sheriff's Office.
14. Assist the Sheriff's Office as necessary with the presentation of statistical crime data at community meetings.
15. Establish and maintain a guest speaker resource file. Coordinate the scheduling of guest speakers for monthly community watch meetings.
16. Maintain an inventory of community watch materials, equipment and pamphlets. Process orders for updates as necessary. Coordinate the delivery of materials to community watch coordinators and the installation of signs as needed.
17. Facilitate the duplication of newsletter materials for community groups as authorized by Township policy and budget allocation.
18. Seek out the development and implementation of new neighborhood watch communities. Coordinate special events as needed to promote community watch awareness.
19. Assist the community watch coordinators in successfully meeting their organizations' goals.
20. Perform other duties related to community watch programs as requested.

#### **Essential Functions, Qualifications and KSA's for Employment**

All of the following functions, qualifications, knowledge, skills and abilities are essential. An employee in this position, upon appointment, should have the equivalent of the following:

- ◆ Considerable knowledge of and the ability to research, read, interpret and implement municipal ordinances.
- ◆ Knowledge of the streets and addresses located within the Township.
- ◆ Ability to prepare and maintain accurate reports and records.
- ◆ Ability to effectively communicate both verbally and in writing.
- ◆ Ability to work independently and set daily schedule.
- ◆ Ability to maintain tact and diplomacy in dealing with the public.

- ◆ Interpersonal skills to establish and maintain effective working relations with supervisor, coworkers and the public.
- ◆ Initiative and resourcefulness in handling problem situations.
- ◆ Ability to work flexible hours to include evenings and weekends.
- ◆ Skill in the use of the computer word processing and data collection programs.
- ◆ Physical ability to traverse uneven surfaces, perform visual inspections, hear and speak clearly.
- ◆ Graduation from an accredited high school or equivalent.
- ◆ Must possess and maintain a valid driver's license with a good driving record.

Ypsilanti Township  
Reviewed December 2009

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



Recreation Department  
Community Center

2025 E. Clark Road  
Ypsilanti, MI 48198  
Phone: (734) 544-3800  
Fax: (734) 544-3888  
50 & Beyond: (734) 544-3838

www.ytown.org

## MEMORANDUM

**To:** Karen Lovejoy Roe, Ypsilanti Township Clerk

**From:** Angela Verges, Recreation Superintendent *Angela Verges*

**CC:** Brenda Stumbo, Township Supervisor; Larry Doe, Township Treasurer; Doug Winters, Township Attorney; Art Serafinski, Recreation Director

**Date:** December 7, 2009

**Subject:** Daddy Daughter Dance – DJ Contract Approval

The recreation department's Annual Daddy Daughter Dance is scheduled for February 13, 2010 at the community center. We have tentatively reserved DJ services through Richard Paul & Associates. Attached is the contractual agreement for your review.

The DJ services will cost \$650.00, which covers the two dances that will be held on February 13<sup>th</sup>. We have money budgeted in account 101-751-000-740.000 to cover this expense.

If you have questions, I may be reached at 734-544-3806.

## Richard Paul & Associates

Entertainment and Events Planning  
16207 Mott Drive  
Macomb MI 48044-5650

Office 586-226-1820  
Fax 586-416-1159

### Contractual Agreement

Today's Date: 12/2/09

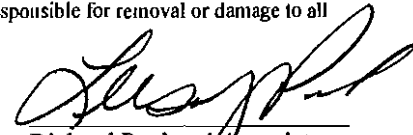
The undersigned client agrees to retain the Artist(s) identified in this contract for the following engagement:

1. **Name of Artist: DJ Dave Grodzicki**
2. **Date(s) of Engagement: 2/13/2010 Saturday**
3. **Type of Engagement: Family Valentine Dance**
4. **Hours of Engagement: 3-5pm & 6-8pm**
5. **Agreed Price for Engagement: \$650**
6. **Overtime charge per ½ hour: \$0**  
(Will be billed immediately following engagement.)
7. **Name and Address of Place of Engagement: Ypsilanti Community Center 2025 E. Clark Rd Ypsilanti MI 48198**
8. **A NON-REFUNDABLE DEPOSIT of \$0** payable to Richard Paul & Associates as agent for artists(s) must be received no later than receipt of contract to validate this agreement. If this contractual agreement is not returned in 10 days it may become null and void.
9. **The BALANCE of \$650** shall be made payable to Richard Paul and Associates on immediately following engagement.

**The Fine Print**

10. If this is an outdoor engagement and inclement weather conditions prevail, client agrees to furnish a well-covered stage free from water leakage. Should inclement weather conditions occur during performance, making it impossible to start and or complete the performance, artist(s) shall nevertheless be paid the full contracted price. If possible, Client is asked to have an alternate indoor sight available.
11. The person signing this contractual agreement on behalf of the client represents that he/she has the authority to do so and to bind the client to the terms hereof.
12. It is understood by the client that Richard Paul and Associates is an agent retained by the Artist(s) to book engagements and that the artist(s) is/are independent contractor(s) and are not employees or representatives of Richard Paul and Associates an assumed name of Bands Galore Enterprises inc., a Michigan Corporation.
13. The Client acknowledges that Richard Paul and Associates is not liable for damages in connection with claims resulting from bodily injury, death, or property damage arising out of performance.
14. This contract shall not constitute a joint venture between Richard Paul and Associates and either or both the Artist(s) and the client who remain solely liable for their own acts, commissions, or omissions as regard to each other or to any fourth party.
15. The agreement to the Artist to engage in the stated performance is subject to impossibility occurring by reason of sickness, family relocation, accident or incidents of transportation, acts of God or other legitimate condition beyond the Artist's control.
16. The Artist hereby represents that the performance will be conducted in a professional and responsible manner. The Client shall be solely responsible for the supervision and control of the guests of said performance. The Client shall at all times be responsible for the security of the venue and campus of venue and be responsible for removal or damage to all equipment for unsecured areas, or defects in venue.
17. **SPECIAL INSTRUCTIONS:**

\_\_\_\_\_  
Signature of Client  
Ypsilanti Parks & Recreation  
Angie Verges  
2025 E. Clark Rd  
Ypsilanti MI 48198  
734-544-3806

  
\_\_\_\_\_  
Richard Paul and Associates

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Accounting Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-3702  
Fax: (734) 484-5154  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

**To:** Karen Lovejoy Roe, Clerk  
**From:** Chris Oshelske, Accounting Director  
**Date:** December 7, 2009  
**Subject:** Preapproval and Mailing of AP Check

In order to pay bills received in 2009, it will be necessary to complete another AP check run after the December 15, 2009 Board Meeting and the next Board Meeting is not until January 20, 2010.

To prevent incurring late fees, it is important to have these checks in the mail before the end of the year. I am asking for the Board's consideration of preapproval and mailing of the AP Checks on December 23, 2009.

Please place this request on the December 15, 2009 agenda for Board consideration.

Thank you.

## OTHER BUSINESS

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Clerk's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156  
[www.twp.ypsilanti.mi.us](http://www.twp.ypsilanti.mi.us)

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# MEMORANDUM

**To:** Ypsilanti Township Board of Trustees  
**From:** Karen Lovejoy Roe, Clerk  
**Date:** December 7, 2009  
**Subject:** Authorizations & Bids

I am requesting the Board to take action on the following item:

***Authorize:***

- A. The request of Angela Verges, Recreation Superintendent to order costumes for the annual Youth Dance Recital. There has been \$7,000 budgeted in line item #101-751-000-740-000 which is a pass-through cost. Costumes are paid for in-full by parents prior to the purchase.
- B. The request to print and mail the newsletter to residents not included in the YCUA mailing in an amount not to exceed \$4000, budgeted in line items #101-267-000-730-000 (postage) and #101-267-000-800-000 (printing).
- C. The request of Ron Fulton, Building Director to accept sealed bids for the demolition of 101 Lamay and authorization to award the bid to the lowest, most qualified bidder. This is a pass-through cost, budgeted in line item # 283-283-000-807-000. The Neighborhood Stabilization Program (NSP) dollars will cover the demolition costs.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
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Recreation Department  
Community Center


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50 & Beyond: (734) 544-3838

[www.ytown.org](http://www.ytown.org)

---

## MEMORANDUM

To: Karen Lovejoy Roe, Ypsilanti Township Clerk

From: Angela Verges, Recreation Superintendent 

CC: Brenda Stumbo, Township Supervisor; Larry Doe, Township Treasurer; Doug Winters, Township Attorney; Art Serafinski, Recreation Director

Subject: Dance Recital Costumes as Single Source Purchase

Date: December 2, 2009

The recreation department is making plans to order costumes for our annual youth dance recital. We have reviewed several catalogs to determine which company has the best offers. We have selected to order costumes from Weissman's and Revolution Dancewear.

The offerings vary with each costume company, it is therefore difficult to compare each price item for item. We are asking that the costume orders be treated as a single source purchase.

We have budgeted \$7000.00 in account 101-751-000-740.000 to cover the purchase of dance costumes. The Township will not incur any of the costs. Parents pay for the costumes in full before we place the order.

We would like to process a check for costumes upon approval of this purchase.

If you need additional information, I may be reached at 734-544-3806 or by e-mail at [averges@ytown.org](mailto:averges@ytown.org).

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Building Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.ytown.org

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## Memorandum

To: Karen Lovejoy Roe  
From: Ron Fulton, Building Director  
Date: December 7, 2009  
Subject: 101 Lamay RFP

On June 1, 2009, the Board authorized litigation to abate the public nuisance at the property located at 101 Lamay which is a home with an open basement.

I am requesting authorization to accept sealed bids for the demolition of 101 Lamay and authorization to award the bid to the lowest, most qualified bidder.

This is a pass-through cost budgeted in line item # 283-283-000-807-000 and the Neighborhood Stabilization Program (NSP) dollars will be utilized for the demolition.

Please place this item on the December 15, 2009 Board agenda for consideration by the Board.

## CHECK REGISTER REPORT

Date: 12/07/2009

Time: 2:42pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99393	11/24/2009	Printed	6821	AT & T	ACCT. #734 544-4100 851 1	542.03
99394	11/24/2009	Printed	5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - DEC. 2009	140,281.74
99395	11/30/2009	Printed	6821	AT & T	ACCT. #734 434-2020 090 1	30.04
99396	11/30/2009	Printed	2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - DEC. 2009	6,337.39
99397	11/30/2009	Printed	6263	STANDARD INSURANCE COMPANY	LIFE & DISABILITY - DEC. 2009	4,050.66
99398	12/02/2009	Printed	6821	AT & T	ACCT. #734 484-7336 868 3	59.84
99399	12/02/2009	Printed	0089	CHARTER TOWNSHIP OF	ADVANCED WATER & WEED PYMTS	9,477.65
99400	12/02/2009	Printed	0119	DTE ENERGY**	STREETLIGHTS - OCT. 2009	69,747.22
99401	12/02/2009	Printed	0118	DTE ENERGY	GAS & ELETRIC INVOICES	18,655.21
99402	12/02/2009	Printed	6636	JOHN HANCOCK LIFE INSURANCE	OFFICIALS RETIREMNT - NOV 2009	4,468.47
99403	12/02/2009	Printed	6636	JOHN HANCOCK LIFE INSURANCE	OFFICIALS RETIREMNT - DEC 2009	4,468.47
					Total Checks: 11	Bank Total: 258,118.72
					Total Checks: 11	Grand Total: 258,118.72

Accounts Payable Checks

822,301.16

Hand Checks

258,118.72

Total

1,080,419.88

## CHECK REGISTER REPORT

Date: 12/07/2009

Time: 2:34pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99404	12/07/2009	Printed	2873	A-1 CLEANING OR AMERICAN MAIDS	WINDOW CLEANING	1,074.00
99405	12/07/2009	Printed	0001	A.F. SMITH ELECTRIC	REPAIRS - COMMUNITY CENTER	527.83
99406	12/07/2009	Printed	0235	ABSOPURE WATER COMPANY	5 GALLON SPRING	27.60
99407	12/07/2009	Printed	6940	ALL AROUND LAWN CARE, INC.	LAWN CARE	407.50
99408	12/07/2009	Printed	0560	ALLGRAPHICS CORPORATION	SHIRTS	217.71
99409	12/07/2009	Printed	6981	ALLIED SUBSTANCE ABUSE	HOSPITAL PHYSICALS	35.00
99410	12/07/2009	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	675.74
99411	12/07/2009	Printed	0022	ANN ARBOR WELDING SUPPLY CO	CYLINDERS	148.75
99412	12/07/2009	Printed	6211	APOLLO FIRE APPARATUS REPAIR	MAINTENANCE	29.45
99413	12/07/2009	Printed	0909	AT & T*	ACCT. #053 294-5218 001	62.75
99414	12/07/2009	Printed	1387	ATLAS PEN AND PENCIL CORP.	PENCILS FOR GOLF CARDS	169.49
99415	12/07/2009	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	367.46
99416	12/07/2009	Printed	6397	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES	6,935.00
99417	12/07/2009	Printed	6702	BELFOR USA	LOCATION: 2020 MARY CATHERINE	1,471.75
99418	12/07/2009	Printed	15624	LISA MARIE BERRY	WITNESS FEES	14.75
99419	12/07/2009	Printed	1094	C & G GRINDING	SHARPENED REELS FOR MOWERS	410.00
99420	12/07/2009	Printed	15591	CANTON TOPSOIL, INC.	SUPPLIES	37.35
99421	12/07/2009	Printed	0870	CHARTER TOWNSHIP OF SUPERIOR	GREEN OAKS GOLF COURSE	75.29
99422	12/07/2009	Printed	0089	CHARTER TOWNSHIP OF	SPECIALS ON TWP PROPERTIES	1,165.64
99423	12/07/2009	Printed	0363	COMCAST CABLE	ACCT. #09588 284370-01-0	253.85
99424	12/07/2009	Printed	1312	COMPLETE BATTERY SOURCE	SUPPLIES	34.70
99425	12/07/2009	Printed	0582	CONGDON'S	SUPPLIES	103.66
99426	12/07/2009	Printed	0588	CUMMINS BRIDGEWAY, LLC	REPAIRS	25.14
99427	12/07/2009	Printed	6557	DEB'S CATERING	ANNUAL SENIOR X-MAS DINNER	500.00
99428	12/07/2009	Printed	15532	DTE ENERGY - INVESTMENT REC	NEW LIGHTING ARRESTOR	1,275.30
99429	12/07/2009	Printed	6819	DUNHAM'S SPORTING GOODS	AWARDS	200.00
99430	12/07/2009	Printed	3000	EDWARDS PLUMBING & DRAIN, LLC	MAINTENANCE - FLP	400.00
99431	12/07/2009	Printed	15102	ELEMENTS OF EXERCISE	ZUMBA INSTRUCTION	1,359.00
99432	12/07/2009	Printed	6515	EMERGENCY MEDICAL PRODUCTS	REPLACEMENT OF EMS EQUIPMENT	106.70
99433	12/07/2009	Printed	1444	G.E.R.M.S.	ANNUAL MEMBERSHIP	40.00
99434	12/07/2009	Printed	6033	GARAN LUCOW MILLER, P.C.	PROFESSIONAL SERVICES	264.88
99435	12/07/2009	Printed	1233	GORDON FOOD SERVICE INC.	SUPPLIES	31.21
99436	12/07/2009	Printed	0107	GRAINGER	SUPPLIES	333.84
99437	12/07/2009	Printed	0070	GREAT LAKES TELECOM, INC.	FGA MONTHLY CHARGE	160.80
99438	12/07/2009	Printed	15368	GROSS ELECTRIC	RECYCLING FEE FOR 530 FLOURESC	185.50
99439	12/07/2009	Printed	6204	GUARDIAN AUTO GLASS	WINDSHIELD REPAIR	186.50
99440	12/07/2009	Printed	0158	MARK HAMILTON	ATTY FEES - DEC. 2009	1,500.00
99441	12/07/2009	Printed	6542	HARBOR FREIGHT	TOOLS	5.99
99442	12/07/2009	Printed	15534	HIPERLOGIC, LLC	SERVER BACKUP AND REPLICATION	792.00
99443	12/07/2009	Printed	0503	HOME DEPOT	SUPPLIES	17.93

## CHECK REGISTER REPORT

Date: 12/07/2009

Time: 2:34pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99444	12/07/2009	Printed	0174	HONEYWELL	CIVIC CENTER - ENERGY IMPROVE	137,000.00
99445	12/07/2009	Printed	0174	HONEYWELL	CHARGES FOR OPERATIONS	2,067.25
99446	12/07/2009	Printed	6465	I-94 MARINE AND WATERSPORTS	SUPPLIES TO REPAIR AND WINTERI	118.78
99447	12/07/2009	Printed	6110	KEB INC.	PRINTING OF "50 & BEYOND" MONT	291.08
99448	12/07/2009	Printed	6344	LERN	MEMBERSHIP RENEWAL	395.00
99449	12/07/2009	Printed	0209	LIVELY TRAVELERS	REIMBURSEMENT - GAS	95.00
99450	12/07/2009	Printed	0209	LIVELY TRAVELERS	REIMBURSEMENT - DEPOSIT	1,000.00
99451	12/07/2009	Printed	6467	LOWES	SUPPLIES	271.46
99452	12/07/2009	Printed	15623	PEGGY LUBAHN	EBAY CLASSES	73.50
99453	12/07/2009	Printed	0244	MARGOLIS COMPANIES, INC.	TREE MAINTENANCE	318.75
99454	12/07/2009	Printed	0253	MCLAIN AND WINTERS	LEGAL SERVICES - NOVEMBER 2009	77,643.79
99455	12/07/2009	Printed	15622	MEMPHIS NET TWINE CO.	REPAIRS - CIVIC CENTER	263.66
99456	12/07/2009	Printed	0629	MICHIGAN ASSOC. OF MUNICIPAL	MEMBERSHIP	90.00
99457	12/07/2009	Printed	15531	MICHIGAN STATE INDUSTRIES	REQUIRED SIGNAGE AT FORD LAKE	450.00
99458	12/07/2009	Printed	15402	MIDWEST MEDICAL CENTER	HOSPITAL PHYSICALS	78.00
99459	12/07/2009	Printed	0261	MUZZALL BUSINESS FORMS	FORM - W'2'S AND 1099'S - 2009	381.59
99460	12/07/2009	Printed	15621	NADER NASSIF	COURT APPOINTED ATTORNEY FEE	300.00
99461	12/07/2009	Printed	15195	MARK NELSON	MAGISTRATE FEES - DEC. 2009	1,875.00
99462	12/07/2009	Printed	6654	NON-DESTRUCTIVE TESTING GROUP	TESTING - ALL LADDERS	862.20
99463	12/07/2009	Printed	2095	O'BRYAN'S LOCK & KEY	DUPLICATE KEYS	18.00
99464	12/07/2009	Printed	2997	OFFICE EXPRESS	FURNITURE FOR FIRE CHIEF AT HQ	2,302.46
99465	12/07/2009	Printed	0309	ORCHARD, HILTZ & MCCLIMENT INC	GENERAL SERVICES - OCS DEPT.	6,450.75
99466	12/07/2009	Printed	0463	OSBURN INDUSTRIES, INC.	TOPSOIL FOR LOW AREAS/HOLES IN	920.00
99467	12/07/2009	Printed	6203	PITTSFIELD CHARTER TOWNSHIP	INSPECTIONS	3,430.00
99468	12/07/2009	Printed	15542	PLANT WISE	HURON MEADOWS COND ASSOC.	5,350.00
99469	12/07/2009	Printed	5727	PREMIUMS PLUS MORE	SHIRTS FOR RACQUETBALL LEAGUES	246.00
99470	12/07/2009	Printed	15620	PULTE HOMES	BOND REFUND - 8911 MEADOW LANE	1,000.00
99471	12/07/2009	Printed	11340	RECYCLE ANN ARBOR	SWITCHOUT RECYCLE BOX	4,285.00
99472	12/07/2009	Printed	15536	REVOLUTION DANCEWEAR	COSTUME PURCHASE FOR DANCE REC	4,278.73
99473	12/07/2009	Printed	15386	RICOH AMERICAS CORPORATION	EQUIPMENT MAINTENANCE	1,033.42
99474	12/07/2009	Printed	5614	CARL ROWSEY	UNIFORM ALLOWANCE	127.16
99475	12/07/2009	Printed	3973	S & S WORLDWIDE CRAFTS	KIDS KORNER ART SUPPLIES	38.80
99476	12/07/2009	Printed	0634	SAM'S CLUB DIRECT	SUPPLIES	32.41
99477	12/07/2009	Printed	0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	53.00
99478	12/07/2009	Printed	2346	SIEMENS INDUSTRY, INC.	5 YR MAINTENANCE ON SAFETY REL	3,445.00
99479	12/07/2009	Printed	6288	SIGNS BY TOMORROW	SIGNS	2,012.50
99480	12/07/2009	Printed	4486	BRANDON SLAVEN	BOOT ALLOWANCE	150.00
99481	12/07/2009	Printed	1507	SPARTAN DISTRIBUTORS	REPAIR PARTS	1,315.72
99482	12/07/2009	Printed	1338	STADIUM TROPHY	PARTICIPATION AWARDS - YOUTH S	877.50
99483	12/07/2009	Printed	6384	STAPLES* - ACCOUNT #1026071	SUPPLIES	107.18



Date: 12/07/2009

Time: 2:34pm

Page: 3

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
99484	12/07/2009	Printed	6509	SUNSHINE MEDICAL	REPLENISH EMS MEDICAL GLOVES	824.00
99485	12/07/2009	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - COMMUNITY CENTER	1,000.37
99486	12/07/2009	Printed	4402	TDS METROCOM	ACCT. #825 609 0021	883.24
99487	12/07/2009	Printed	15619	RONALD THIERRY	WITNESS FEES	14.00
99488	12/07/2009	Printed	8415	TIREMAXX	INNER O-RING REPAIR ON 721D LO	163.00
99489	12/07/2009	Printed	2943	TRI COUNTY INTERNATIONAL	AUTO PARTS	8.99
99490	12/07/2009	Printed	1637	TURF GRASS INC.	FERTILIZER	267.50
99491	12/07/2009	Printed	2597	U.S. POSTAL SERVICE*	STND MAIL P I PERMIT 565	185.00
99492	12/07/2009	Printed	2859	USA MOBILITY WIRELESS, INC	EQUIPMENT MAINTENANCE	44.21
99493	12/07/2009	Printed	6633	VERMONT SYSTEMS, INC	MAINTENANCE CONTRACTS	4,722.00
99494	12/07/2009	Printed	1354	VESCO OIL CORPORATION	SYSTEM ANALYSIS	38.85
99495	12/07/2009	Printed	6627	VICTORY LANE	FULL SERVICE OIL CHANGE	25.99
99496	12/07/2009	Printed	15618	JEFFERY VOLK	WITNESS FEES	15.50
99497	12/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	70,614.00
99498	12/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	453,890.69
99499	12/07/2009	Printed	0631	WASTE MANAGEMENT	ACCT. #126-0042128-2762-2	100.00
99500	12/07/2009	Printed	6149	WEISSMAN'S	COSTUMES FOR ANNUAL DANCE RECI	2,009.11
99501	12/07/2009	Printed	0465	WEST SHORE FIRE REPAIR, INC	CREDIT MEMO - INV. #0174575-CM	47.71
99502	12/07/2009	Printed	1627	WINGFOOT COMMERCIAL TIRE	REPLACE LEFT OUTSIDE REAR DUAL	1,463.69
99503	12/07/2009	Printed	4263	WOLVERINE FREIGHTLINER	AUTO MAINTENANCE	1,262.02
99504	12/07/2009	Printed	0480	YPSILANTI COMMUNITY	ACCT. #2-060-771600-01	1,557.19
99505	12/07/2009	Printed	0729	ZEP MANUFACTURING COMPANY	SUPPLIES	485.35
Total Checks: 102						Bank Total: 822,301.16
Total Checks: 102						Grand Total: 822,301.16