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PACKET

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# DEPARTMENTAL REPORTS

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Building Department**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
[www.ytown.org](http://www.ytown.org)

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**Memorandum**

To: Board of Trustees

From: Ron Fulton, Building Director

Date: March 5, 2009

Subject: Building Department Monthly Report- February

These following permits were issued last month among the 48 that were issued:

1960 Whittaker: The former Baker's Square to do minor revisions to the interior to become Ram's Horn

1236 Watson: Minor renovations to be occupied by Alpha Packaging

2618 Washtenaw: Space in Squires Plaza to become Therapeutic Massage

3022 E. Michigan: MichCon Fuel Gas Building

3024 E. Michigan: MichCon Compressor Building

1648 Foley: To repair the home damaged from car

Number of permits issued and dollars received 2009:

<b>Permit Type</b>	<b>Jan</b>	<b>Feb</b>
<b>BUILDING</b>	<b>25</b>	<b>48</b>
	\$15,046.00	\$16,548.00
<b>ELECTRICAL</b>	<b>17</b>	<b>30</b>
	\$1,485.00	\$2,490.00
<b>MECHANICAL</b>	<b>29</b>	<b>41</b>
	\$1,835.00	\$2,960.00
<b>PLUMBING</b>	<b>25</b>	<b>25</b>
	\$2,010.00	\$1,440.00
<b>ZONING</b>	<b>1</b>	<b>0</b>
	\$45.00	\$0.00
<b>DEMOLITION</b>	<b>0</b>	<b>0</b>
	\$0.00	\$0.00
<b>SIGN</b>	<b>3</b>	<b>5</b>
	\$315.00	\$315.00
<b>SOIL EROSION</b>	<b>0</b>	<b>1</b>
	\$0.00	\$1,808.00
<b>SUB TOTALS</b>	<b>100</b>	<b>150</b>
	<b>20736</b>	<b>25561</b>

Number of permits issued and dollars received 2008:

<b>PERMIT TYPE</b>	<b>JANUARY</b>	<b>FEBRUARY</b>
<b>BUILDING</b>	<b>50</b>	<b>38</b>
	\$12,246.00	\$9,544.00
<b>ELECTRICAL</b>	<b>37</b>	<b>30</b>
	\$2,745.00	\$2,925.00
<b>PLUMBING</b>	<b>42</b>	<b>30</b>
	\$3,150.00	\$2,295.00
<b>FIRE ALARMS</b>	<b>1</b>	<b>1</b>
	\$50.00	\$50.00
<b>MECHANICAL</b>	<b>50</b>	<b>44</b>
	\$3,600.00	\$2,880.00
<b>SIGN</b>	<b>1</b>	<b>1</b>
	\$45.00	\$270.00
<b>SOIL EROSION</b>	<b>1</b>	<b>1</b>
	\$400.00	\$400.00
<b>SUB TOTALS*</b>	<b>249</b>	<b>192</b>
	\$26,296.00	\$20,549.00

	Jan	Feb
TOTAL INSPECTIONS 2009	323	315
TOTAL INSPECTIONS 2008	460	352
TOTAL INSPECTIONS 2007	419	363
TOTAL INSPECTIONS 2006	595	449
TOTAL INSPECTIONS 2005	971	823
TOTAL INSPECTIONS 2004	769	781

## **BUILDING OPERATIONS FEBRUARY 2009**

Despite inclement weather conditions during February, maintenance repairs and service continued to be at a high level of activity. The new Civic Center boiler system was completed, inspected and certified for service. This new system should provide more reliable service and achieve substantial energy savings. The following list includes some of our notable repair and maintenance items:

1. Building Operations maintenance technicians completed 99 work orders and service requests during February, including several projects.
2. Maintenance technicians completed their monthly preventative maintenance inspection of Township Facilities during the month.
3. Fueling stations and gas pumps received their normal monthly inspection.
4. Motor Pool completed 18 repairs during the period, as well as helping to transport vehicles to repair facilities; most of these repairs were dedicated to Toro parks mowers and large chippers. These maintenance and service repairs will ensure mowing and chipping equipment will be available at the start of our season.
5. Maintenance personnel completed a graffiti removal operation on the I-94 service drive.
6. Building Operations personnel evacuated refrigerant from 28 units at our Compost Center.
7. New carpet was installed in our Holmes Road Police Facility during the month and Maintenance personnel assisted by painting walls and moving furniture prior to installation. One office in station 2 was painted and had new carpet installed.
8. New shelving units were constructed by maintenance personnel during February; these new units will assist their departments in daily operations.
9. Maintenance personnel installed a light sensor in the Civic Center men's restroom, as well as installing energy efficient bulbs in our Civic Center facility. This project will improve our overall energy efficiency, budgetary expenditures and environmental impact.
10. Filters were replaced in several facilities during the month.

14-B District Court

Monthly Disbursements

February 2009

Revenue received as a Fine for violation of a State Statute is disbursed to the Washtenaw County Treasurer, for library purposes.

Revenue received as a Fine for violation of a Township Ordinance and all Court Costs are disbursed to the Ypsilanti Township Treasurer. Local revenue also includes Probation oversight fees and Bond Forfeitures.

Revenue received as State Filing Fee, State Court Fund, Justice System Fund, Juror Compensation, Crime Victims Rights Fund and Dept. of Natural Resources Judgment Fee is forwarded to the State Treasurer.

Money received as Garnishment Proceeds, Criminal Bonds, Restitution, and Court Ordered Escrow are deposited in the Escrow Account of the Court.

All other revenues are transferred to the Ypsilanti Township Treasurer.

**February 2009 Disbursements:**

Washtenaw County:	\$ 5,958.00
State of Michigan:	\$ 49,801.20
Secretary of State:	\$ 2,385.00
Ypsilanti Township Treasurer:	\$107,378.19

**TOTAL: \$165,522.39**

**14-B District Court  
Revenue Report for the Month of: February 2009**

**General Account**

Account Number	
<b>Due to Washtenaw County</b>	
(101-000-000-214.222)	<b><u>\$5,958.00</u></b>

**Due to State Treasurer**

Civil Filing Fee Fund (MCL 600.171):	\$20,622.00
State Court Fund (MCL 600.8371):	\$1,293.00
Justice System Fund (MCL 600.181):	\$22,228.50
Juror Compensation Reimbursement Fund:	
Civil Jury Demand Fee (MCL 600.8371):	\$30.00
Drivers License Clearance Fees (MCL 257.321a):	\$2,385.00
Crime Victims Rights Fund (MCL 780.905):	\$3,242.70
Judgment Fee (Dept. of Natural Resources):	\$0.00

Total: **\$49,801.20**

**Due to Secretary of State**

(101-000-000-206.136)	<b><u>\$2,385.00</u></b>
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**Due to Ypsilanti Township**

Court Costs (101-000-000-602.136):	\$64,708.80
Civil Fees (101-000-000-603.136):	\$20,203.75
Probation Fees (101-000-000-604.000):	\$4,344.50
Ordinance Fines (101-000-000-605.001):	\$14,264.00
Bond Forfeitures (101-000-000-605.003):	\$4,250.00
Interest Earned (101-000-000-605.004):	\$71.45
State Aid-Caseflow Assistance (101-000-602.544):	\$0.00
Bank Charges (Expense - 101.136.000.957.000):	(\$464.31)

Total: **\$107,378.19**

**Total to General Account - (101.000.000.004.136):**

**\$165,522.39**

**Escrow Account**

(101-000-000-205.136)



		Year to Date	
	Prior Year Comparison		
Month	Revenue	Revenue	Caseload
	2008	2009	2009
<b>January</b>	\$76,654.51	\$98,282.56	
February	\$90,740.11	\$107,378.19	
March	\$74,868.39		
April	\$75,370.47		
May	\$87,296.10		
June	\$77,532.68		
July	\$101,142.23		
August	\$95,975.71		
September	\$98,044.35		
October	\$95,638.96		
November	\$78,079.45		
December	\$80,531.91		
Standardization			
Payment:		\$45,724.00	
Year-to Date			
<i>Totals:</i>		\$251,384.75	
<b>Expenditure</b>			
<i>Budget:</i>		\$1,234,930.00	
<i>Difference:</i>		(\$983,545.25)	

**DOMESTIC VIOLENCE PROSECUTION REPORT**  
**FEBRUARY 2009**

**To:** Township of Ypsilanti Board of Trustees

**From:** McLain & Winters, Attorneys for the Charter Township of Ypsilanti

**Date:** March 4, 2008

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of February 2009:

	February 2009	Year to Date (2009)	Statistics for 2008	Statistics Since 10/1999
Cases Submitted	18	32	203	2481
Cases Authorized	4	10	63	1074
Cases Denied	12	17	124	428
Cases Furthered	1	4	10	166
Cases Sent to the County	1	1	2	53
Defendant FTA-BW Requested	4	6	13	136
Pre-Trials Held	7	15	116	1383
Motions	2	3	8	67
Convictions-Total	3	6	57	743
Convictions-By Plea	1	3	53	---
Convictions-By Trial	2	3	4	---
Acquittals	0	0	2	63
All Dismissals	4	8	44	348
Cases Reauthorized	1	1	16	151
Cases Not Reauthorized	3	7	28	139
Deferrals Considered	1	4	41	353
Conviction Rate*	100%	100%	96%	92%

\* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

March 12, 2009

Supervisor Brenda Stumbo  
Ypsilanti Township  
7200 Huron River Drive  
Ypsilanti, MI 48197

Dear Ms. Stumbo

Attached you will find the February 2009 Ypsilanti Township Police Services Report. Please accept this at your board meeting scheduled for March 17, 2009. Please contact me with any questions or concerns.

If you require additional information please contact me and I will provide you with the necessary information.

Sincerely,

*Jim Anuszkiewicz*  
*Lieutenant*



# Washtenaw County Sheriff's Activity Log

## Activity Log Area Summary Report

03/12/2009

4:42:39PM

Area: 20 - Ypsilanti Twp.

Date Range: 2/1/2009 - 2/28/2009

### CSO/ACO/Support Staff Log

Total Administrative Duty:	119	for a total of	5245 minutes
Total Follow-Up:	5	for a total of	130 minutes
Total Proactive Patrol:	41	for a total of	1270 minutes
Total Self-Initiated Activity:	103	for a total of	4465 minutes
Total Service Requests:	59	for a total of	2740 minutes

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Total Records, Minutes and equivalent Hours:	344	14,360	=	239 hours	20 minutes
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### Deputy Log

Total Traffic Stop:	698	for a total of	11308 minutes
Total Administrative Duty:	874	for a total of	19575 minutes
Total Briefing:	563	for a total of	11038 minutes
Total Court (Regular Time):	21	for a total of	2375 minutes
Total Court (Overtime):	30	for a total of	3780 minutes
Total Community Relations:	133	for a total of	3830 minutes
Total Follow-Up:	646	for a total of	32525 minutes
Total Out of Service:	150	for a total of	70 minutes
Total Proactive Patrol:	1420	for a total of	34115 minutes
Total Special Contact:	1	for a total of	15 minutes
Total Special Detail:	76	for a total of	4865 minutes
Total Selective Enforcement:	994	for a total of	22380 minutes
Total Self-Initiated Activity:	186	for a total of	8975 minutes
Total Service Requests:	1542	for a total of	58980 minutes
Total Training:	16	for a total of	2630 minutes
Total Other:	22	for a total of	605 minutes
Total Service Request Assist:	369	for a total of	10106 minutes
Total Property Check:	208	for a total of	3845 minutes
Total Court Off-Duty:	41	for a total of	4980 minutes

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Total Records, Minutes and equivalent Hours:	8,550	244,632	=	4077 hours	12 minutes
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### Detective Log

Total Traffic Stop:	3	for a total of	40 minutes
Total Administrative Duty:	21	for a total of	1530 minutes
Total Briefing:	6	for a total of	100 minutes
Total Court (Regular Time):	7	for a total of	1155 minutes
Total Follow-Up:	156	for a total of	19375 minutes
Total Proactive Patrol:	6	for a total of	165 minutes
Total Selective Enforcement:	7	for a total of	220 minutes
Total Self-Initiated Activity:	2	for a total of	385 minutes
Total Service Requests:	9	for a total of	955 minutes
Total Other:	4	for a total of	305 minutes

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Total Records, Minutes and equivalent Hours:	226	24,290	=	404 hours	50 minutes
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## General Fund Patrol

Total Traffic Stop:	15	for a total of	440 minutes
Total Administrative Duty:	4	for a total of	110 minutes
Total Briefing:	1	for a total of	20 minutes
Total Follow-Up:	16	for a total of	595 minutes
Total Proactive Patrol:	85	for a total of	2085 minutes
Total Special Detail:	1	for a total of	140 minutes
Total Selective Enforcement:	22	for a total of	525 minutes
Total Service Requests:	6	for a total of	205 minutes
Total Service Request Assist:	20	for a total of	510 minutes

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<b>Total Records, Minutes and equivalent Hours:</b>	<b>171</b>		<b>4,660</b>	<b>=</b>	<b>77 hours 40 minutes</b>
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## Secondary Road Patrol Log

Total Traffic Stop:	10	for a total of	150 minutes
Total Administrative Duty:	3	for a total of	200 minutes
Total Court (Regular Time):	4	for a total of	230 minutes
Total Community Relations:	1	for a total of	5 minutes
Total Follow-Up:	22	for a total of	1140 minutes
Total Proactive Patrol:	1	for a total of	20 minutes
Total Special Detail:	2	for a total of	60 minutes
Total Selective Enforcement:	38	for a total of	485 minutes
Total Service Requests:	8	for a total of	540 minutes
Total Service Request Assist:	2	for a total of	60 minutes

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<b>Total Records, Minutes and equivalent Hours:</b>	<b>95</b>		<b>3,005</b>	<b>=</b>	<b>50 hours 5 minutes</b>
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## Supervisor Log

Total Traffic Stop:	3	for a total of	65 minutes
Total Administrative Duty:	479	for a total of	32780 minutes
Total Briefing:	67	for a total of	1165 minutes
Total Court (Regular Time):	2	for a total of	155 minutes
Total Court (Overtime):	1	for a total of	105 minutes
Total Community Relations:	35	for a total of	645 minutes
Total Follow-Up:	16	for a total of	620 minutes
Total Proactive Patrol:	187	for a total of	5075 minutes
Total Special Detail:	1	for a total of	35 minutes
Total Selective Enforcement:	108	for a total of	2370 minutes
Total Self-Initiated Activity:	66	for a total of	1380 minutes
Total Service Requests:	17	for a total of	855 minutes
Total Training:	5	for a total of	670 minutes
Total Service Request Assist:	48	for a total of	1400 minutes
Total Property Check:	6	for a total of	160 minutes
Total Court Off-Duty:	2	for a total of	240 minutes

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<b>Total Records, Minutes and equivalent Hours:</b>	<b>1,100</b>		<b>49,045</b>	<b>=</b>	<b>817 hours 25 minutes</b>
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<b>Combined Total Records, Minutes and equivalent Hours:</b>	<b>10,486</b>		<b>339,992</b>	<b>=</b>	<b>5666 hours 32 minutes</b>
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# Washtenaw County Sheriff's Activity Log

03/12/2009

4:45:23PM

## Activity Log Area Summary - Deputy Join Report

\* \* \* **DRAFT** \* \* \*

Area: 20 - Ypsilanti Twp.

Date Range: 2/1/2009 - 2/28/2009

### Deputy Log

#### 203 Logs

Total Traffic Stop:	254	for a total of	3901 minutes
Total Administrative Duty:	200	for a total of	3470 minutes
Total Briefing:	152	for a total of	3125 minutes
Total Court (Regular Time):	1	for a total of	200 minutes
Total Community Relations:	22	for a total of	410 minutes
Total Follow-Up:	156	for a total of	6145 minutes
Total Out of Service:	29	for a total of	60 minutes
Total Proactive Patrol:	562	for a total of	12445 minutes
Total Special Detail:	32	for a total of	1635 minutes
Total Selective Enforcement:	419	for a total of	8705 minutes
Total Self-Initiated Activity:	50	for a total of	1405 minutes
Total Service Requests:	405	for a total of	13994 minutes
Total Training:	3	for a total of	210 minutes
Total Other:	3	for a total of	65 minutes
Total Service Request Assist:	113	for a total of	3030 minutes
Total Property Check:	57	for a total of	1005 minutes
Total Court Off-Duty:	1	for a total of	60 minutes

Total Records, Minutes and equivalent Hours:	2,795	62,000	= 1033 hours 20 minutes
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### Detective Log

#### 1 Logs

Total Traffic Stop:	1	for a total of	20 minutes
Total Administrative Duty:	2	for a total of	45 minutes
Total Briefing:	2	for a total of	25 minutes
Total Proactive Patrol:	4	for a total of	115 minutes
Total Selective Enforcement:	4	for a total of	100 minutes
Total Service Requests:	2	for a total of	60 minutes

Total Records, Minutes and equivalent Hours:	19	395	= 6 hours 35 minutes
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### General Fund Patrol

#### 5 Logs

Total Traffic Stop:	1	for a total of	10 minutes
Total Administrative Duty:	1	for a total of	60 minutes
Total Follow-Up:	3	for a total of	45 minutes
Total Proactive Patrol:	7	for a total of	135 minutes
Total Selective Enforcement:	1	for a total of	20 minutes
Total Service Request Assist:	1	for a total of	45 minutes

Total Records, Minutes and equivalent Hours:	15	345	= 5 hours 45 minutes
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Combined Total Records, Minutes and equivalent Hours:	2,829	62,740	= 1045 hours 40 minutes
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209 Total Logs

## Incident Summary Report (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
210	M - CSC I - PENETRATION - P/V - FORCE	1
216	M - CSC III - SODOMY - O/A - FORCE	1
225	M - CSC II - FONDLING - FORCE	1
310	M - ROBBERY WITH FIREARM	1
320	M - ROBBERY - STRONG-ARM	3
430	M - ASSAULT - OTHER WEAPON	10
440	M - ASSAULT WITH HANDS - FISTS - FEET	1
450	M - ASSAULT AND BATTERY	40
460	M - INTIMIDATION / THREAT	14
499	M - ASSAULT (ALL OTHER)	5
510	M - BURGLARY - HOME INVASION - 1ST DEGREE	30
510	U - BURGLARY - HOME INVASION - 1ST DEGREE	1
512	M - BURGLARY - FORCE - NON-RESIDENTIAL	4
521	M - BURGLARY - NO FORCE - RESIDENTIAL	3
521	U - BURGLARY - NO FORCE - RESIDENTIAL	1
522	M - BURGLARY - NO FORCE - NON-RESIDENTIAL	2
633	M - RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	1
634	M - RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	11
636	M - RETAIL FRAUD III MISD	5
643	M - LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	8
653	M - OF VEHICLE PARTS / ACCESSORIES - B&E	1
670	M - IN A BUILDING	4
670	U - IN A BUILDING	1
699	M - LARCENY - ALL OTHER	17
699	U - LARCENY - ALL OTHER	2
710	M - AUTOMOBILE (CAR) THEFT	7
799	M - ALL OTHER VEHICLE	2
810	M - ARSON	1
1040	M - COUNTERFEITING - ALL	2
1115	U - FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	1
1115	M - FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	3
1181	M - RETAIL FRUAD III (REFUND)	1
1199	M - ALL OTHER	10
1210	M - EMBEZZLEMENT	1
1410	M - MDOP - MALICIOUS DESTRUCTION OF PROPERTY	18
1506	M - CONCEALED WEAPONS - ALL OTHER	1
1610	M - PROSTITUTION AND VICE	5
1740	M - GROSS INDECENCY	1
1820	M - MARIJUANA - SALE / MANUFACTURE	1
1875	M - NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	2
2020	M - NEGLECT OF CHILD	1
2022	M - CRUELTY / NEGLECT - OTHER	1
2115	M - OUI LIQUOR - includes per se	5

## Incident Summary Report (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
2115	U - OUI LIQUOR - includes per se	3
2205	M - ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	2
2305	M - FLEEING/ELUDING FELONY	1
2311	M - FILE FALSE POLICE REPORT	1
2315	M - CONTEMPT OF COURT - BENCH WARRANT - FTCJ	3
2321	M - SOR FAIL TO COMPLY	1
2321	U - SOR FAIL TO COMPLY	1
2397	M - OBSTRUCT JUSTICE - OTHER	2
2399	M - OBSTRUCT POLICE - OTHER	1
2405	M - DISORDERLY CONDUCT	58
2405	U - DISORDERLY CONDUCT	1
2440	M - PUBLIC NUISANCE	35
2443	M - OBSCENE TELEPHONE CALLS	15
2443	U - OBSCENE TELEPHONE CALLS	2
2454	U - CURFEW VIOLATION	1
2456	M - LOITERING - 17 YEARS AND OLDER	3
2499	M - DISORDERLY - ALL OTHER	12
2535	M - UNLAWFUL ENTRY - NO INTENT	1
2560	M - TRESPASS	6
2690	M - SOLICITATION TO COMMIT A CRIMINAL OFFENSE	3
2690	U - SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2691	M - CONSERVATION LAWS	3
2691	U - CONSERVATION LAWS	4
2693	U - HEALTH/SAFETY VIOLATIONS	1
2693	M - HEALTH/SAFETY VIOLATIONS	2
2694	M - CIVIL RIGHTS VIOLATIONS	1
2697	M - ANIMAL CRUELTY 4 YR FEL	3
2780	M - LOCAL ORDINANCES - OPEN FOR ANY	1
2820	U - RUNAWAY	1
2820	M - RUNAWAY	6
2821	M - RECOVERED RUNAWAY	3
2825	M - INCORRIGIBILITY	2
2840	M - MALICIOUS MISCHIEF	1
2899	M - ALL OTHER	14
2922	M - FAIL TO STOP AND I.D. ACCIDENT	1
2931	M - OPS LICENSE SUSPENDED / REVOKED	16
2931	U - OPS LICENSE SUSPENDED / REVOKED	8
2932	M - OPS - VIOLATE RESTRICTED LICENSE	1
2933	M - VEHICLE REGISTRATION - IMPROPER / EXPIRED	1
2936	M - OPS - NEVER ACQUIRED	2
2999	M - ALL OTHER	1
3010	M - FELONY	2
3020	U - MISDEMEANOR	7



## Incident Summary Report (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3020	M - MISDEMEANOR	32
3040	U - FELONY - O/JURIS	2
3040	M - FELONY - O/JURIS	6
3050	M - MISDEMEANOR - O/JURIS	14
3060	M - TRAFFIC - O/JURIS	1
3101	U - ACC, SINGLE MOTOR VEH	1
3104	U - ACC, ANGLE	2
3105	U - ACC, REAR END	2
3108	U - ACC, SIDESWIPE-SAME	1
3114	U - ACC, INJURY TYPE C	1
3145	M - TRAFFIC CRASHES - PROPERTY DAMAGE	59
3145	U - TRAFFIC CRASHES - PROPERTY DAMAGE	35
3148	U - MOTOR VEHICLE - ANIMAL	5
3150	M - PROPERTY DAMAGE - H & R	16
3155	M - PERSONAL INJURY	1
3157	U - PEDESTRIAN - NO INJURY	1
3170	M - PRIVATE PROPERTY	5
3173	M - PRIVATE PROPERTY - OPEN	1
3175	M - PRIVATE PROPERTY - H & R	2
3199	U - ACCIDENTS (ALL OTHER)	1
3208	M - DEATH INVESTIGATION - CAUSE UNKNOWN	2
3250	M - MENTAL	18
3310	M - FAMILY TROUBLE	64
3310	U - FAMILY TROUBLE	3
3312	M - NEIGHBORHOOD TROUBLE	8
3314	M - MISSING PERSONS	5
3314	U - MISSING PERSONS	1
3316	M - LOST PROPERTY	7
3318	M - FOUND PROPERTY	6
3320	M - OPEN BUILDINGS	1
3324	U - SUSPICIOUS CIRCUMSTANCES	10
3324	M - SUSPICIOUS CIRCUMSTANCES	249
3326	M - SUSPICIOUS VEHICLES	4
3326	U - SUSPICIOUS VEHICLES	2
3328	M - SUSPICIOUS PERSONS	18
3328	U - SUSPICIOUS PERSONS	2
3330	M - ASSIST OTHER LAW ENFORCEMENT AGENCY	8
3330	U - ASSIST OTHER LAW ENFORCEMENT AGENCY	2
3331	U - ASSIST MEDICAL	1
3331	M - ASSIST MEDICAL	41
3333	U - ASSIST MOTORIST	12
3333	M - ASSIST MOTORIST	13
3334	M - ASSIST OTHER GOVT AGENCY	2

## Incident Summary Report (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
3336	M - ASSIST CITIZEN	56
3336	U - ASSIST CITIZEN	3
3339	M - ARREST - OTHER AGENCY - NO WARRANT	1
3344	M - RECOVERED STOLEN VEHICLE - OTHER JURISDICTION	2
3345	M - ACCIDENTAL PROPERTY DAMAGE	2
3351	M - CIVIL - LANDLORD / TENANT	22
3355	M - CIVIL MATTER - OTHER	21
3499	U - ALL OTHER COMPLAINTS	1
3501	M - OPEN GENERIC	56
3505	M - OPEN GENERIC	1
3509	M - OPEN GENERIC	18
3509	U - OPEN GENERIC	1
3523	M - OPEN GENERIC	1
3523	U - OPEN GENERIC	314
3524	M - OPEN GENERIC	7
3524	U - OPEN GENERIC	1
3525	M - OPEN GENERIC	1
3598	M - OPEN GENERIC	1
3599	M - OPEN GENERIC	8
3702	M - ROAD HAZARD	11
3702	U - ROAD HAZARD	1
3704	U - ABANDONED AUTO	4
3704	M - ABANDONED AUTO	26
3706	M - VEHICLE IMPOUND	1
3708	U - PRIVATE IMPOUND	1
3708	M - PRIVATE IMPOUND	58
3728	M - PARKING COMPLAINT	1
3732	M - TRAFFIC MISCELLANEOUS B COMPLAINT	14
3732	U - TRAFFIC MISCELLANEOUS B COMPLAINT	8
3799	M - TRAFFIC MISC	1
3804	M - ANIMAL COMPLAINT	18
3804	U - ANIMAL COMPLAINT	3
3812	M - ANIMAL PICK-UP - ALIVE	5
3902	U - BURGLARY ALARM	5
3902	M - BURGLARY ALARM	120
3904	M - OPEN	4
3904	U - OPEN	1
3906	M - ROBBERY	2
3907	M - PANIC ALARM	4
3907	U - PANIC ALARM	1
4035	M - HIT AND RUN	1
4205	M - HANDICAPPED	2
4211	M - FIRE LANE	1

## Incident Summary Report (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A

Offense Class Code	Offense Class Description	Count
4222	M - ABANDONED MOTOR VEHICLE	1
4307	M - DROVE WITH EXPIRED OPERATORS LICENSE	1
Grand Total:		1,944

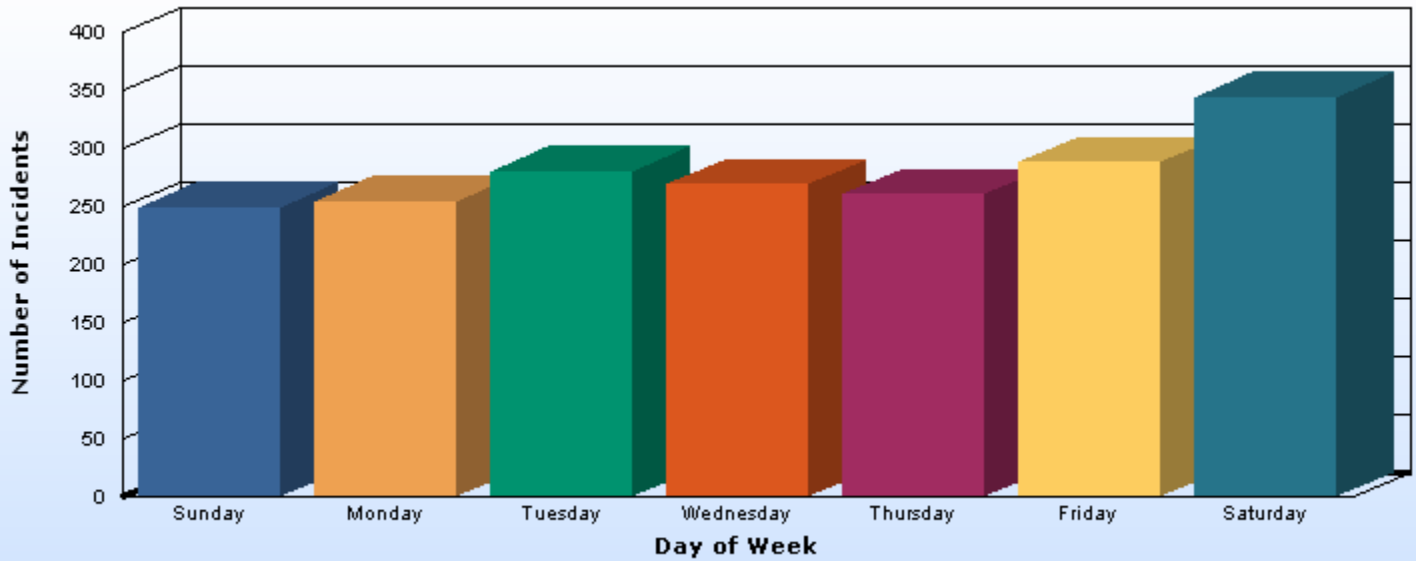
## Number of Incidents by Day (Matched and Unmatched)

### Report Description

Timeframe : From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



■ Sunday ■ Monday ■ Tuesday ■ Wednesday ■ Thursday ■ Friday ■ Saturday

Day of Week	Count
Sunday	249
Monday	254
Tuesday	280
Wednesday	269
Thursday	260
Friday	288
Saturday	344

Total 1,944

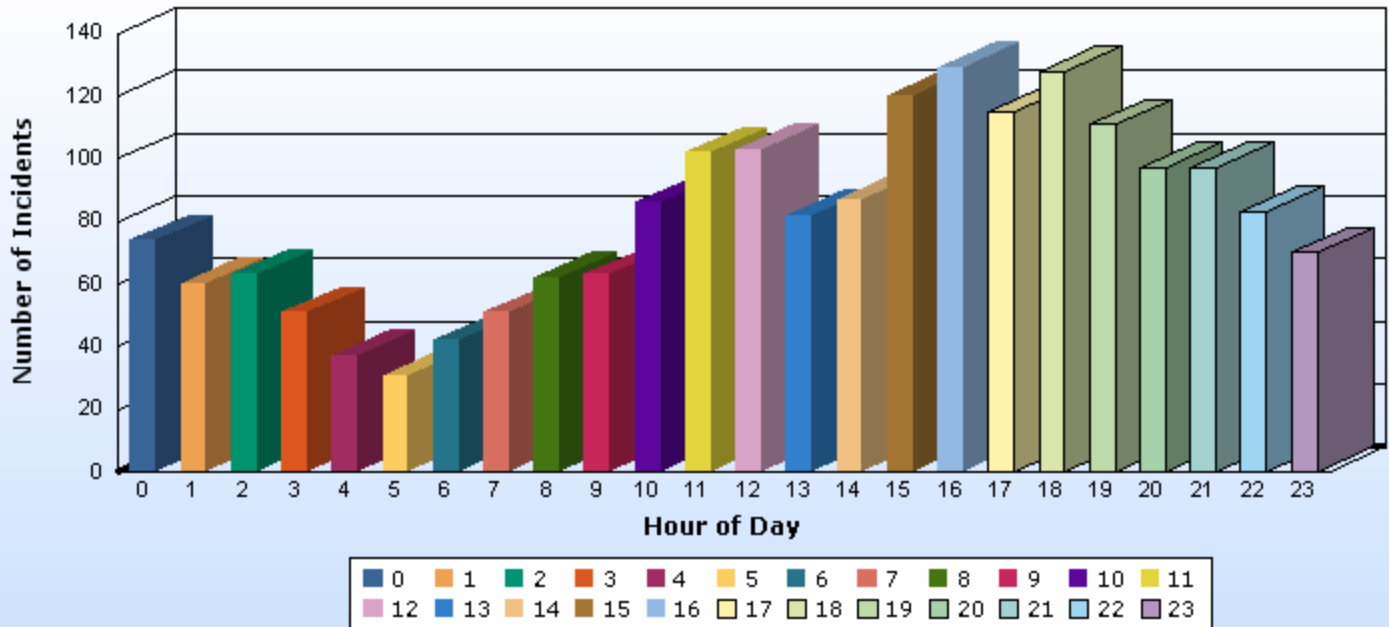
## Number of Incidents by Time (Matched and Unmatched)

### Report Description

**Timeframe :** From 2009-02-01 00:00:00 To 2009-02-28 23:59:00

**Location :** MunicipalArea | YPSILANTI TOWNSHIP

**User Comments :** N/A



Hour of Day	Count
0:00	74
1:00	60
2:00	63
3:00	51
4:00	37
5:00	31
6:00	42
7:00	51
8:00	62
9:00	63
10:00	86
11:00	102
12:00	103
13:00	82
14:00	87
15:00	120
16:00	129
17:00	115
18:00	128
19:00	111
20:00	97
21:00	97
22:00	83
23:00	70
Total	1,944

# **YPSILANTI TOWNSHIP FIRE DEPARTMENT**

## **MONTHLY REPORT**

**FEBRUARY 2009**

Thirty-six personnel currently staff the fire department. This includes:

1 Fire Chief (vacant)	1 Fire Marshal	3 Shift Captains
3 Shift Lieutenants	27 Fire Fighters (1 position vacant)	
2 Probationary Fire Fighters	1 Clerk III/Staff Support	

97% of the fire department response personnel are licensed as emergency medical technicians by the State of Michigan Public Health. The township hired (2) fire fighters this month who will be on probation for one (1) year. They are Adam Rigg and Michael Helisek. One (1) fire fighter has been placed on active duty with the United States Navy in January and is still on leave without pay.

During the month of February, the fire department responded to 306 requests for assistance. Of those requests, 212 were medical emergency service calls with the remaining 94 incidents classified as non-medical and or fire related.

### Other Departmental Activities:

1. The department attended eight (8) neighborhood watch meetings
2. The Public Fire Education department had the "Great Escape Contest" winners for dinner and a station tour.
3. Fire Fighters received training in the following areas:
  - a. ResQPod Refresher Training
  - b. Strength Training & Yoga Exercises
  - c. Reading Smoke Class

There were no injuries and no deaths reported this month for civilians.

There were no injuries and no deaths reported this month for fire fighters.

This month, the total fire loss including vehicle fires is estimated at **\$75,000**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 2/1/09	2901 Bynan	\$0
2) 2/11/09	2811 International	\$0
3) 2/12/09	6584 Stoney Creek	\$500
4) 2/12/09	1826 Carol Ann	\$0
5) 2/20/09	1266 Medford	\$52,000
6) 2/21/09	1040 Maplewood	\$0

Monthly Fire Report-February 2009  
Page 2

(Fires Continued)

7) 2/22/09	75 Riley Ct.	\$20,500
8) 2/27/09	1004 Jefferson	Mutual Aid/City of Ypsilanti
9) 2/28/09	611 Woodlawn	\$2,000 Vehicle

Fire Marshal Summary for the month of February:  
Inspections:

- 35 general inspections
- 12 re-inspections
- 2 sprinkler tests (2 hours each)

Plan review:

- 2 fire suppression
- 1 kitchen hood system

Other:

- Assigned two (2) new addresses
- Performed 2 Phase I Environmental Assessments
- Issued one (1) civil infraction for illegal tire storage

Respectfully submitted,

Cheryl Lynn-Bruestle, Clerk  
Charter Township of Ypsilanti Fire Department

Attachments:

(1) Fire House Reporting Statistics February 2009

# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {02/01/09} And {02/28/09}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	5	1.63%	\$73,000	97.33%
113 Cooking fire, confined to container	1	0.33%	\$0	0.00%
114 Chimney or flue fire, confined to chimney or flue	1	0.33%	\$0	0.00%
131 Passenger vehicle fire	1	0.33%	\$2,000	2.66%
	<b>8</b>	<b>2.61%</b>	<b>\$75,000</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no ignition	1	0.33%	\$0	0.00%
	<b>1</b>	<b>0.33%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	28	9.15%	\$0	0.00%
311 Medical assist, assist EMS crew	31	10.13%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	32	43.14%	\$0	0.00%
322 Motor vehicle accident with injuries	9	2.94%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.33%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	1.63%	\$0	0.00%
331 Lock-in (if lock out , use 511 )	1	0.33%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.33%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.33%	\$0	0.00%
381 Rescue or EMS standby	3	0.98%	\$0	0.00%
	<b>212</b>	<b>69.28%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	0.33%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	0.65%	\$0	0.00%
424 Carbon monoxide incident	2	0.65%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	0.98%	\$0	0.00%
444 Power line down	2	0.65%	\$0	0.00%
445 Arcing, shorted electrical equipment	5	1.63%	\$0	0.00%
463 Vehicle accident, general cleanup	2	0.65%	\$0	0.00%
	<b>17</b>	<b>5.56%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
500 Service Call, other	1	0.33%	\$0	0.00%
522 Water or steam leak	1	0.33%	\$0	0.00%
531 Smoke or odor removal	3	0.98%	\$0	0.00%
550 Public service assistance, Other	1	0.33%	\$0	0.00%



# Ypsilanti Township Fire Department

## Incident Type Report (Summary)

Alarm Date Between {02/01/09} And {02/28/09}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	6	1.96%	\$0	0.00%
<b>6 Good Intent Call</b>				
600 Good intent call, Other	3	0.98%	\$0	0.00%
611 Dispatched & cancelled en route	42	13.73%	\$0	0.00%
622 No Incident found on arrival at dispatch address	2	0.65%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.65%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.33%	\$0	0.00%
	50	16.34%	\$0	0.00%
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.33%	\$0	0.00%
730 System malfunction, Other	1	0.33%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.98%	\$0	0.00%
736 CO detector activation due to malfunction	2	0.65%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.33%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	0.33%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	3	0.98%	\$0	0.00%
	12	3.92%	\$0	0.00%

Total Incident Count: 306

Total Est Loss:

\$75,000

Supervisor  
**Brenda L. Stumbo**  
Clerk  
**Karen Lovejoy Roe**  
Treasurer  
**Larry J. Doe**  
Trustees  
**Jean Hall Currie**  
**Stan Eldridge**  
**Mike Martin**  
**Dee Sizemore**



## Community Development

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
[www.twp.ypsilanti.mi.us](http://www.twp.ypsilanti.mi.us)

TO: The Charter Township of Ypsilanti Board Members

FROM: Mark Giffin – Ordinance Administrator

RE: Monthly Report for February 2009

ACTIVITIES:	#	YTD	2008 TD
NEW COMPLAINTS	117	311	259
INSPECTIONS	264	621	456
NOTICE OF VIOLATIONS ISSUED	38	67	62
COMPLAINTS CLOSED	112	268	135
VEHICLES TAGGED 48 HOURS	33	70	57
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	15	50	06
PEDDLER PERMITS ISSUED	0	0	0

**ADDITIONAL STATISTICAL INFORMATION:**

HOURS OF COMPLAINT INVESTIGATION.....	183.00
HOURS OF OFFICE FOLLOW-UP .....	118.50
HOURS OF COURT, TRAINING/MEETINGS ...	5.50
TOTAL OF HOURS WORKED .....	307.00
TOTAL OF MILES DRIVEN .....	1492
DAYS WORKED	
Mark Giffin .....	18
Bill Elling .....	19

**Charter Township of Ypsilanti Recreation Department**  
**2009 January & February Report**

**“Creating Community through People, Parks and Programs”**

**“Inspiring an Active Lifestyle...”** A full third of American children are overweight or obese. Eighty percent of overweight or obese teens will become obese adults. Overweight or inactive adults will experience a myriad of health problems resulting in shorter life spans, less productivity at work and creating billions of dollars in unnessessary health care costs that not only burden their families but also businesses and our society. Now more than ever **viable** parks and recreation departments are needed to provide healthy opportunities for a community to stay fit in mind, body and soul. During these challenging economic times, many providers in our area such as community education, other municipal recreation providers and fitness related businesses are disappearing. We are the main source in our community for providing health, fitness and social opportunities. Like the role of our educational institutions, we provide **essential** life long learning opportunities for all ages. We are an important part of the fabric that makes our community a desirable place to live, work & play.

The professional staff within the Recreation Department provides an affordable source of leisure close to home that builds and strengthens communities through a variety of means including improved health and well being, reducing stress, supplementing economic growth and bridging the issues associated with diversity. **It has been statistically proven that businesses and families view parks and recreation as one of the top three reasons to move into a community.** It has also been statistically proven that well developed parks and recreation systems greatly enhance the value of homes, reduces crime and reduces the costs associated with crime prevention. The cost to incarcerate one youth for one year is conservatively estimated to be \$40,000.00. This amount can provide a year’s worth of well balanced and structured recreation programs for literally dozens of children. We virtually change the lives of many and help our youth become productive citizens in our community.

This report outlines some of the many **“Benefits & Outcomes”** that our programs and services provide to the community rather than simply listing the programs and services. In other words, the importance of what we do is better understood by measuring the “benefits & outcomes” as a result of what we do. We firmly believe that during times of a struggling economy, parks & recreation can make a huge impact on the welfare of our community. We are the stewards of a “green” community and the ambassadors of the “quality of life” that our residents strive for.

## **1. Partnerships & Sponsorships:**

- The NBA organized the program, formerly called NBA 2ball, the previous five years. In 2002, the NBA dropped all youth initiative programs. The Michigan Recreation and Park Association Hoops Challenge Basketball Skills competition is a state wide skills competition for boys and girls between the ages of 8 -15 to compete separately against their peers. Hoops Challenge is an exciting athletic competition that tests a youngster's shooting and dribbling skills. Most of all, it is a game that all youngsters can play and enjoy.
- Our Ypsilanti Township Softball program is preparing for the upcoming season as a member of the Michigan Amateur Softball Association (MASA). We hosted our annual MASA League Director and U.I.C. meeting at the Community Center in February. Together with Frenchtown, Monroe, Pittsfield Township and Saline we make up MASA District 6. Items for discussion included player, team and umpire registration, important deadlines & new rules for 2009. We also passed out participant manuals, score books, forms and other 2009 MASA softball information.
- The Recreation Department teamed up with the National Alliance for Youth Sports (NAYS) Start Smart programs. Parent-child groups participated in Start Smart Basketball this winter. The Start Smart Program brings a nationally acclaimed program to our community. The program helps parents and children by promoting a positive sports message and provides an alternative sports program for children under 7. Start Smart trains future youth league parents and coaches, develops future participants for our organized sports programs. We just completed a session of Start Smart Basketball and are already taking registrations for the next sessions of Start Smart Baseball and Golf this summer. During the six weeks players and parents developed skills and confidence, they "absolutely" enjoyed Start Smart Basketball. Everyone was "positive and supportive." They liked the equipment "the ball size was perfect" and "they liked playing together with other kids."
- Our newest partnership with the Blue Print for Aging is working out great for our members. The transportation voucher program is providing free transportation to many of our members that normally would not be able to visit the center. We have voucher that are worth up to \$5.00 to use with either A-Ride, People's Express, or Blue Cab or the member can have someone give them a ride and receive a \$5.00 Meijer gift card. The program is funded through a grant. We were chosen to participate due to our membership numbers. Debbie Aue has also been invited to speak at the March meeting of the local Senior Centers about the changes that have been made at our center. Apparently word is getting round that we have some exciting things happening here.

- The National Kidney Association continues their exercise classes on Mon, Wed. & Fri. with a full class every time. This partnership has brought in over 50 new members since it start back in October 2008.
- The Senior Lunch program through the Washtenaw Nutrition Program is growing by leaps and bounds. We had to add an additional 2 round tables to our normal set up due to the increase participation. We are now averaging 80 people a day for lunch. That's almost double over last year. Last year in February we served 865 lunches.
- We are partnering with Catholic Social Services once again by offering FREE tax preparation. Beginning in January our staff made appointments for the preparers. Every Tuesday they service between 14-16 seniors. Many of these seniors might not file their own or wouldn't understand that to get any stimulus money they need to file a form with the IRS even if they not normally file federal taxes. This service continues through April 14<sup>th</sup>.

## 2. Marketing and Promotion:

- We have hit the New Year running when it comes to reaching out to the younger senior. We have secured the web domain name "fiftyandbeyond.org" for future use. We are getting more email addresses upon registration than in the past thus indicating this generation is getting more involved and the older seniors are learning to use the computer. Our newsletter is being placed at several local business and churches by our members. We have started to use "buzz" words in our descriptions both in the newsletter and brochure. We have been contact by a couple of businesses to help sponsor an event here and we are working of that. Our current membership renewals for 2009 are 749. That is up over last year at this time by 90 members. The 2008 members have until the end of March to renew before we deactivate their membership.
- **"Discover Ypsilanti Township" Magazine** – Staff has been working hard on the 2009 Summer/Fall edition of the "Discover Ypsilanti Township" Magazine. We are now producing two issues per year (instead of three) so this next issue will expand over a greater time period. This issue will go to press the end of March and is expected to hit the streets the second week of April. It will cover the months of April thru October.
- We continue to work closely with the YACVB to enhance the promotion of our parks and services. Over the next few months we will be including additional information on their web site.
- Staff continues to research new methods of marketing our programs through one of the organizations we are affiliated with (**LERN**). This international organization is a leader in marketing and research for parks, recreation and community education agencies. They publish monthly magazines on many important topics, have a strong website and share success stories from

other successful organizations. We utilize this information regularly to enhance our department.

- The department continues to use broadcast emails (e-blasts) as an effective mode of advertising our programs & services. We are also utilizing our website more to promote our programs.
- We are looking into creating a Facebook page for the department. More & more recreation departments across the state have done this with great success. They are getting hundreds of hits on their sites weekly and are getting instant and valuable feedback about their programs and services. They have also found that they are able to reach Teens much quicker and more effectively through their Facebook site.
- The senior newsletter continues to be an effective tool for our older population.
- The recreation director has taken the lead with department marketing and promotion. Recreation department managers meet with him weekly and give information to him regarding their programs. He in turn works with the department Clerks to find the best methods of disseminating the information in a timely and effective manner.

### **3. Reference and Referral**

- The importance of offering reference and referral through our sports programs is evident by the large number of community members who either call or stop by to inquire about recreation programs for their child. As children out grow our programs we are happy to direct them to their High School programs or travel and club sports. We also provide information for facilities we don't have such as swimming, ice hockey indoor soccer and even curling.

### **4. Foster Life Long Learning & Human Development:**

- Over the past few months several of our members have started support groups. Our writer's class finished and now the participants continue to meet monthly as a support group. These newly created groups average between 8-10 people per meeting. This group would have never formed if it wasn't for the class we held here. The same for our German club. It too was formed as a result of our German class we offered. These support groups provide opportunity for our member to bounce ideas off fellow seniors that share similar interest. The writers group held their February meeting at the home of a member because she was too weak from cancer treatment to come here to the center. We couldn't even begin to estimate the value of something like that.

- Our Bridge club started with 4 people and in just a few short months has grown to 16 people. The scrabble club is also seeing a growth of interest.

## **5. Health & Wellness:**

- **Recreational Sports** plays an instrumental role in a child's behavior. From the beginning to the end of practices, games and team meetings our programs influence a child's attitude and behavior. Our Kids tell us they play sports to have fun, to improve skills & learn new ones, to be with friends and make new ones.
- We have families participating in our programs that are going through tough times in their lives, experiencing divorce and unemployment. They tell us heartbreaking stories and that they appreciate that we are here for them. We help these families find the “silver lining” and they smile when they find out they can be involved. They want their kids to be active and they tell us they always wanted to spend more time with their kids.
- We have seen an increase in the participation of our “50 & Beyond” fitness classes now that we offer something everyday of the week. We have re-vamped the class schedules so that our classes run mostly back to back thus making it more worth the while for our members to drive to our center. This is most popular with the younger members. We have found that many of them work the classes around their work schedules as most of them still are in the workforce. Looking at the fall our plan is to try some afternoon classes since the morning classes have done so well. See the list of classes under upcoming activities.
- Back by popular demand is Dee’s Line Dancing class. Our members really missed her class, so much that she has agreed to return to teach though she is still looking for work after graduating last summer. We are glad to have her back.

## **6. Community Collaboration and Outreach:**

- Here is one of the many success stories we create about how our programs affect the lives that we serve. A mom from Kids Korner told our staff that when she took her little girl to the Doctor for her physical (required to start Kindergarten in the fall); the pediatrician noticed the little girls development in her fine and gross motor skills. He also commented on the improvement of her verbal skills. The mom told him that it was our Kids Korner Program that she believed lead to these improvements. The doctor was impressed with the overall development of the little girl and said keep it up. I guess you can say that we are now doctor recommended!
- Another success story: On Friday, February 27th resident Deborah Gallatin came up to the front counter to register her five-year-old daughter in our



soccer league. She told our staff on two different occasions during the registration process that we do a wonderful job here at the recreation department and she wanted to make sure that we knew that. Our staff must have had a surprised look on their face because Ms. Gallatin then looked her straight in the eye and wanted to reassure her that yes, we really do an excellent job here in helping our residents learn and develop through a variety of programs.

- Our Youth Basketball Community Collaboration with Willow Run Community Schools and Ypsilanti Public Schools continues. With need for more gym space during the winter months, Willow Run Community Schools and Ypsilanti Public Schools provide gym space for our Youth Basketball Program. Teams began practice in January at Ford, Holmes and Cheney elementary schools and East, West and Willow Run middle schools. We also work with the schools to provide outdoor facilities for their programs.
- Our tabletop scoreboard for our Youth Basketball Program is saving us 25% in Willow Run Community Schools custodial and maintenance costs. The use of the portable scoreboards has resulted in more efficient use of our available gym space while reducing building use costs by a total of \$1,500.00 for the Winter 2009 season.
- We received a thank you letter from Safe House for the donation our “50 & Beyond” members gave in December. They stated that during these times of diminishing federal and state grant money their program survives heavily on donations.
- **Teen Program Initiative** - The Recreation Superintendent contacted the 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade counselors at Willow Run Middle School to set up a time to meet with students. The series of meetings took place in February. We asked for feedback from the students regarding programming for their age group. The Recreation Superintendent met with approximately eight classes, distributed surveys and talked about the programs we currently offer. The surveys were collected from the groups the same day. We plan to use the surveys to develop programs that the teens would be likely to participate in. A couple of items that stood out in some of the surveys were that teens like to play video games and sports. For our summer/fall “Discover Ypsilanti Township” Magazine we plan to offer a Wii Sports Night for teens, where they can compete against each other. We plan to offer more programs for this population in our winter brochure.

## **7. Create a Sense of Community:**

- In January we had 11 people rent our rooms for their special event or meeting. During the month of February there were 13 rentals. Many people find our facility accommodating and reasonably priced for their needs. One customer indicated that she attended a friend’s baby shower at our facility

and decided to hold her event here. We continue to grow as the Communities destination place to meet and socialize.

## **8. Protect and Improve Parks and Natural Resources:**

- **The Lakeview Park Renovation** - Site restoration of the site is still planned for the park which will hopefully take place this spring. The work includes landscaping, replacing the barrier rails on the west end by the circular drive, ramping the entrance in this area, adding park rule signage, replacing the short fence by the playground with a higher one and connecting the playground to the loop trail with a paved connection
- **Uniform park signage** – RFP's for this project will be sent out this month (March) with a return deadline in early April. The Recreation Director Met with the Public services Superintendent in December to finalize the wording on the signs and to determine the size of each sign. This item was approved at the December 16, 2008 Board meeting.
- **Access to Recreation Grant** – Construction of this project (barrier free picnic area at Ford Heritage Park) is now completed. The trails, trees, grills, picnic tables & trash receptacles have been installed. We will visit the site in the spring to ensure everything has been installed properly. The final report will be completed by the end of March and submitted for the final payment of \$5,000.00 (the balance due from the grant we received).
- The Michigan Mountain Biking Association continues to do trail work at **Hewen's Creek Park**. Plans are to complete the small bridge across a very small creek and continue to expand the trail in 2009.

## **9. Collaboration with other Departments:**

- We continue our collaboration with the Fire Department for monthly blood pressure checks.

## **10. Provide Recreational Experiences:**

### **A. "50 & Beyond"**

- In January we held our first **Winter Fest**. We had about 35 member come. We had a great time playing Wii, card games, board games and trying out some of the outdoor physical games. We had Chili and socialized. We believe that by combining the suppers with events we will increase our participation. Holding them in the evening will make it easier for working seniors to come.
- The **Valentines Day Party** was a little different this year. We had a chocolate fountain and the seniors could dip marshmallow, bananas,

strawberries, graham crackers, and cookies into the chocolate. We played group games that encouraged cooperation. Everyone said it was a great time.

- **Mardi Gras** was also in February this year. Tina's children came in to help with the party. The senior loved them. Her daughter played the flute as the senior eat lunch. Her son ran all of the games that we played. The number of participants for our parties has doubled over last year. We continually receive many comments from the seniors about truly looking forward to coming to the center. They are very grateful for such a wonderful place to come.

## **B. "Enrichment, Health, Fitness & Special Events"**

- **Daddy Daughter Masquerade Ball** – The Recreation Superintendent met with students from Lincoln High School to review their roles/responsibilities for the dance. The students were reminded of importance of their role. It was stressed that their volunteer experience is more beneficial when they treat it as preparation for a future job. Although we met with students, there was more training that we could have given them. We need to let them know what to do during down time, which station to help with next, etc. We found during the dances this year the teens sat around and talked to each other during the time their assigned station was slow.

Our enrollment was 69 couples at the first dance and 42 at the second dance. Overall the dance was a good event. The Recreation Director & Recreation Superintendent met with key staff to discuss/brainstorm how we can put the "WOW" factor back into this event. Some of the things we discussed were to require volunteers to dress in black & white like waiters and waitresses. For the "Champagne" toast they would leave from the kitchen with bottles of sparkling apple cider and pour drinks for the couples right sat their tables. We used to hold three events with a waiting list. We believe this is a great event that can start growing again.

- **Teen Dodgeball League** – There were 18 teens enrolled for this league, this is an increase of four people from this time last year when the program was offered. The day before the league began there were 14 enrolled, on the first day we picked up more enrollments. Two teens who were in the bleachers watching the games, decided to enroll after viewing all of the excitement. There was one teen that was really timid at the beginning of the season; by the end he had become more comfortable with other players.
- **Junior Chef Academy** – This one day cooking class for youth met in January & February where the themes were *Snowy Snacks & Cooking with Cupid*. In addition to baking tasty treats, the kids stirred up friendships and made plans to meet again at next months class. We were able to keep our

expenses low for this class by having the Recreation Superintendent teach the class. We also saved on supply costs by using resources from home (baking pans, skillet, and bake cups). In addition, we utilized the same supplies for both classes (flour, eggs, sugar, salt, butter).

### C. “Sports”

- Congratulations to all our participants that took part in our Michigan Recreation and Park Association Hoops Challenge Basketball Skills local competition at the Ypsilanti Township Community Center on Monday, January 12, 2009. Abby Holzman (Girls 8-9), Lewis Willis (Boys 8-9), Rozhane Wells (Girls 10-11), Zakiya Wells (Girls 12-13), Asa Robertson (Boys 10-11), Donovan Verges (Boys 12-13) and Sequoia Woods (Girls 14-15) advanced to The Michigan Recreation and Park Association Hoops Challenge Basketball Skills Area competition in Saline on March 1. Established in 1987, this is the 13th year that the youth basketball skills competition is held in Michigan.
- For our winter/spring season, we have six **Adult Racquetball Leagues** (37 players). We have created a “Racquetball Wall of Fame” which is made up of plaques for each league and lists the winners of each league dating back to 2000. Each season we tend to pick up several new players overall. As a spin off, the league players also rent out the courts each week.

### 11. Staff/Volunteer/Participant Development:

- Our Youth Basketball programs are coached and officiated by a staff of over 20 sports officials and over 60 volunteer coaches. We held meetings and clinics for our part time staff and volunteers on weekday evenings and Saturday mornings in January. We helped them continue their education in the sport they are participating in. These clinics offered the opportunity for them to get together with other coaches and officials to learn more about developing skills to provide positive support for our players.
- Parents enroll their children in our programs to receive certain benefits as a result of the time spent in the program. Every aspect of play taught/coached at any one age is reinforced at the next age. We strive to help each player reach his or her full potential and be prepared to move to the next stage of development. We help develop their child’s appreciation of the game. Our coaches are sensitive to each child’s development needs. The players learn the technical, tactical, physical and psychological demands of the game for their level. We implement rules and equipment modification according to the player’s age group. All players experience all positions, have fun and receive positive feedback. Practices are conducted in the spirit of enjoyment and learning. The appropriate number of practices and games are provided

according to the player's stage of development. Our youth sports programs are building confidence and self-esteem, and making sports fun. They provide opportunities for our players to live, grow, and develop into contributing members of society.

- Our referees (part time staff), coaches (volunteers) positively impact our players and are role models from which many of our young men and women learn behaviors that they will carry into adulthood. We would be unable to offer these programs without them. Together they have an enormous impact on the lives of our participants. Cooperation, respect and maturity among the adults in our programs encourage those qualities in the players.
- We continue to hold meetings and clinics for our part time staff and volunteers helping them continue their own education in the sport they are participating in. These clinics offer the opportunity for these role models to get together to learn more about developing skills to provide positive support for youth players.
- The Management Team in the recreation department continues to meet weekly to discuss current issues and to plan for the future. These meetings have been well received and very productive. By using this "Team Concept," we are able to come up with great ideas and build unity and morale. Everyone is gaining a better appreciation of what the other does and everyone is contributing to all areas of the department.
- The Recreation Director has been meeting more frequently with the support staff (a couple of times a week). These meetings allow for input by the support team and collectively we are evaluating the procedures of our front line functions. The Clerical Staff are very talented and offer valuable information on how we can improve service. Their ideas are well thought out and most of them are incorporated into our procedures. Both Kelly & Lynda have stepped up to the plate during these tight economic times and continue to make positive contributions to the overall success of the department.
- **MRPA Conference** – This conference provided us with a great opportunity to network with others in the field of parks and recreation. We discussed/learned about cutting edge trends in our profession. There was a lot of information learned that the Management team who attended the conference plans to implement through new programs. One thing learned was that Pickle ball is popular with populations besides Senior's. We plan to offer this sport to people with disabilities as one of our new programs/workshops. One huge initiative that was discussed was "*No Child Left Inside.*" We want to encourage kids to get outside and play for the health of it. Although we do not specifically indicate this in our upcoming brochure, this is something we will work toward for future brochures.

## 12. General Information/Current Projects:

- **We have been working on scheduling the summer camp program. We are completely re-vamping the program.** In the past the center has offered one camp per week for all children ages K-7<sup>th</sup> grade and from there would split the kids on a daily basis by age.

This year we are offering one camp for K-3<sup>rd</sup> and one camp for 4<sup>th</sup>-7<sup>th</sup> each week for 10 weeks over the summer. We are also doubling our preschool camps by offering 6 different camps. Each week will have a special theme. An organized detail routine will be implemented that the staff will be required to stick to. This routine is flexible enough to allow for some freedoms and creativity. We have also been interviewing for quality staff. We are very pleased with the quality of applicants interested in working for us.

Our staff has been promoting the summer camps in many ways. We placed an ad in the Ann Arbor Observer Camp edition, sent out e-blasts and created fliers. We are also hosting an Open House in March to let the parents see first hand what their child will be doing over the summer. They will also be able to meet the staff. The Open House flyer and a detail description of each camp were sent to every school in the area and to their parent organizations. Staff has attended and will continue to attend evening parent organization meetings to promote the camp. The open house flyer and camp descriptions were sent home with our Kids Corner participants. And we placed a "Group" invitation on Face Book for families looking for summer camps. We have secured the web domain "kidzsummerfum.com" for future promotions. Here are the themes for the camps:

### **Preschool Camps**

Back to the Farm; Happy Birthday USA; Dinosaur Fun; Land of the Fairytale; Who's at the Beach? and Ducktails & Bobby Socks.

### **K-3<sup>rd</sup> grade**

The Wild, Wild West; Hurray for the USA; Pirate Island; Rock Around the Clock; Prehistoric Play; Let's Visit Africa; Master the Arts; Mini-Musical Theater; Splish Splash I'm Having a Blast; Crazy Critters and Sing Stomp and Clap! It's Music Time!

### **4<sup>th</sup>-7<sup>th</sup> grade**

Mad Science Goo; Wild, Exotic, Creepy Critters!; Red, White, Blue & Cool; Master the Arts & Multimedia; Hotdog Days of Summer Fun!; Rock & Roll of

the 50's; Journey to Prehistoric Times; African Folklore & Art; Adventures w/Pirates of the Caribbean! and Drums, Drums, Drums! & Rhythmic Fun for Everyone!

### **3 Day Camps - They will be specialty camps for 9yr to 14yrs.**

Girl Power – Manners do count!; Scrapbooking Memories 1; Scrapbooking Memories 2; That Takes The Cake – Cake Decorating; Jewelry with a Twist; Hippie Tapestry? No it's Tie Dye!; Intro to Theater and Everyone's a Comedian

- We have also been very busy working on the fall program for Kids Korner and our new Home Schooled enrichment program. More information next month on these but take our word they are both very exciting!

### **13. Events & Programs:**

- **“50 & Beyond” Programs, Classes & Trips in March:**

- Tai Chi for Beginners and intermediate
- Quilters club
- Study the bible class
- Domino club
- Drawing 101
- Bridge club
- Music Makers band
- Tax Assistant
- Lifetime fitness class Tuesday and Thursday
- Yoga
- Red Hat Club
- Line Dancing
- Bingo
- St. Patrick's Day Corned beef dinner & Karaoke
- Pickleball Workshop
- CVS Osteoporosis and Pack Your Bag Medicine check
- March Birthday's
- Country Music Wednesday's
- Senior Surfers
- Lively Singers
- Guitar Lessons – beginners and intermediate
- Watercolors 101
- TOPS meeting – morning and evening
- Tap Dance – beginning and intermediate

Recycled Cards  
Dance-R-size  
Scrabble Club  
Writers Club  
German Club  
Hawaiian Dance  
Enhance Fitness  
Watercolor Portraits  
Animal Drawing class  
Formal Dress Sale  
Mystery Trip  
Windsor Casino  
Greektown Casino

- **Upcoming Enrichment Events & Programs for March:**

Boater Safety Course  
Junior Chef Academy (Green Goodies)  
Adventures in Babysitting  
Mini Scholars & Scholars (Kids Korner)  
Tot Time  
Little Sprouts Gardening  
Puppet Play  
Adventures in Babysitting  
Belly Dancing Boot Camp  
Body Blast Boot Camp  
Zumba  
Pilates/Yoga Fusion

- **Upcoming Sports Events & Programs for March:**

Gymnastics  
Start Smart Basketball  
Micro Basketball  
Youth Basketball  
Okinawan Karate  
Little Ninja's  
Winter Tennis Training  
Pickle Ball  
Adult racquetball Leagues

Respectfully Submitted,

Art Serafinski, CPRP, CPSI, Recreation Director



*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: March 9, 2009

Subject: RSD Monthly Report- February – March 2009

Over the past month our department has spent most of our time focusing on getting ready for the spring/summer season. We have worked on posting our information on the Township website and getting the information published in the newspapers and in the upcoming Recreation brochure. It is also the time to seek bids or quotes for any new equipment needs and assessing how we finished the budget year 2008 and how the reduced revenues in 2009 will affect us.

We took the opportunity to work on cutting to remove an old fuel tank that has been in North Bay for quite some time. While the lake was frozen we were able to access this to cut the top (or the side above the water) and remove it. This was quite large and heavy and while filled with water, it is nearly impossible to move. We hope to be able to have the rest of the tank removed if we can gain access to the EMU golf course in order to get equipment down to the shoreline.

The three full-time officials and I met with Dick Williams from Honeywell International to evaluate the boiler replacement that recently took place and evaluate any other work that may be coming ahead.

I met with Sandy Andresen to discuss bike paths, both existing and any potential future ones. There is talk that Washtenaw County Parks may be able to help fund some additional bike paths where there are gaps.

I met with Art Serafinski and Mike Saranen at the Community Center to go over the details of N. Hydro Park and how it relates to the funding that we received from the feds to construct the park. Michael reminded us that we have to file additional papers as a condition of the funding we received.

I attended the Ypsilanti Pride committee meeting with Larry Doe. I contacted Waste Management to inquire as to whether they will be donating open top dumpsters to the cause.

I met with Matt Parks of OHM to discuss some additional services that OHM may be able to provide for us in the future.

The February Administrator's team meeting was held again on February 19<sup>th</sup> and I participated in it.

Brenda Stumbo, Mike Radzik, and I met with Adam Boor of Innocence Productions, Inc. and Laura Stimpson, the events coordinator for the City of Ypsilanti in regard to the upcoming movie shoot of Bette Anne Waters. There is a plan to shoot multiple scenes in the city and the township in the upcoming weeks and they were interested in knowing how they would go about limiting parking in certain areas and temporary closing off of Michigan Avenue. I made contact with County Road officials and MDOT officials to try to expedite this process.

Travis McDugald, Mike Radzik and I attended an introductory session at TDS Metrocom in Livonia. This was held at their offices and they displayed how their phone/communication system would work for us. It was a very impressive and informative session.

I met with my staff superintendents to discuss the 2009 and beyond financial implications. We discussed the upcoming millage renewals and how we must reduce expenses immediately as the years 2011 and beyond look bleak.

I attended a lighting conference in Southfield sponsored by SEMCOG. The focus of this was in energy savings and becoming more “green”. The presenters were experts in the field and spoke about the advantages and disadvantages of high-pressure sodium v. mercury vapor v. fluorescent and LED lighting; both in life expectancy and cost of illuminating them.

I met with the 3 full-time officials to discuss the work load of the clerk’s on the first floor and what kinds of things can be done to help everyone out.

Joe Lawson and I spent a lot of time researching and filing the necessary paperwork with regard to the Storm Water permit requirements. We have been trying to get information from the Washtenaw Co. Drain Commissioner’s office to try to help us out. We couldn’t wait any longer and are ready to submit what we have ready once we get the go ahead.

I spent an afternoon at the Wash Co. Emergency Operations Center. This was an orchestrated meeting put on by Barr Engineering to conduct a mock emergency as required by F.E.R.C. There were approximately 30 people in attendance, including all of the upstream and downstream dam operators, plus numerous

emergency agencies in Wayne and Monroe Counties, including police and fire.

It was a light month of February for the Compost Site as residents dropped off only 19 cubic yards of yard waste. We did have a pretty good month selling firewood and collecting for trash removal.

The Hydro Station continues to operate safely and efficiently. The dam operation continues to get routine safety inspections and maintenance. During the month of February, the station did not experience any down time and experienced an above average production. Operators handled 6 “off hour” alarms for water levels.

Production  
Month: **February- 09**

	MWH Est. Delivered	Estimated Gross
Contract Energy	676.715	\$ 31,498.29
Non Contract Energy	512.258	\$ 5,696.30
Total Energy	1,188.972	\$ 37,194.59

Administration Charge	\$ 1,183.03
Rider Charge	\$ 312.00
Total Edison Charges	\$

	to Ford Lake	1,495.03
		\$
Escrow Agreement		<u>3,390.34</u>
		\$
Total Deductions		<u><u>4,885.37</u></u>

**Est. Obligation by                    \$**  
**Deco to Ford Lake    32,309.23**

### **Operations Summary**

	<u>Current Month</u>	<u>YTD</u>
Days Online	28	59
Generation MWH (estimated)	1,188.972	2,330.140

#### **After Hour Call In**

Water levels	6	8
Mechanical/Electrical	0	0
Other	0	0

**WORK SESSION AGENDA**  
**CHARTER TOWNSHIP OF YPSILANTI**  
**TUESDAY, MARCH 17, 2009**

**\*\* PLEASE NOTE LATER START TIME \*\***

**6:00 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. DISCUSS CONSIDERATION OF ADOPTING ORDINANCE REGULATING NON-PHOSPHORUS FERTILIZER (STUMBO AND ROE)
2. DISCUSS AMENDING WATER & SEWER ORDINANCE TO ACCOMMODATE, ENCOURAGE AND STREAMLINE ECONOMIC DEVELOPMENT PROCESS
3. REVIEW AGENDA
4. BOARD MEMBERS – OTHER DISCUSSION

# REVIEW AGENDA

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- A. SUPERVISOR STUMBO WILL REVIEW BOARD  
MEETING AGENDA

# OTHER DISCUSSION

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- A. BOARD MEMBERS HAVE THE OPPORTUNITY TO DISCUSS ANY OTHER PERTINENT ISSUES



**CHARTER TOWNSHIP OF YPSILANTI  
REGULAR MEETING  
TUESDAY, MARCH 17, 2009**

**BRENDA L. STUMBO, SUPERVISOR  
KAREN LOVEJOY ROE, CLERK  
LARRY J. DOE, TREASURER**

**TRUSTEES:  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE**

**AGENDA**

**TIME AND PLACE**

**7:00 P.M.**

**YPSILANTI TOWNSHIP CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. MINUTES OF THE MARCH 3, 2009 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TREASURER REPORT
  - A. FEBRUARY 2009
8. TRUSTEE REPORT
9. ATTORNEY REPORT
  - A. GENERAL LEGAL UPDATE
  - B. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 669 CALDER STREET

**NEW BUSINESS**

1. 1<sup>ST</sup> READING RESOLUTION NO. 2009-10, PROPOSED ORDINANCE NO. 2009-390, AMENDING ORDINANCE NO. 74, ARTICLE II. CONSTRUCTION OF LANGUAGE AND DEFINITIONS AND ARTICLE XVII. I-C INDUSTRIAL COMMERCIAL DISTRICT, BY ADDING NEW DEFINITIONS FOR PAROLE AND PROBATION OFFICES AND FOR PROVIDING FOR THEIR PLACEMENT IN THE INDUSTRIAL COMMERCIAL DISTRICT

2. ELIMINATION OF 14-B DISTRICT COURT COMMUNITY WORK PROGRAM SUPERVISOR POSITION, EFFECTIVE AT CLOSE OF BUSINESS ON MARCH 31, 2009
3. CANCELLATION OF MAY 5, 2009 BOARD MEETING DUE TO SCHEDULED ELECTION

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

STATEMENTS AND CHECKS

# PUBLIC COMMENTS

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**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 3, 2009 WORK SESSION**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin (arriving at 5:18 p.m.) and Dee Sizemore

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters

**1. Detroit Region Aerotropolis Development Corp. (Interlocal Agreement)**

**A. Presentation by Marsha Ennis, Aerotropolis Project Manager; Robert Ficano, Wayne County Executive; and Robert Guenzel, Washtenaw County Administrator**

Supervisor Stumbo recognized Wayne County Executive Robert Ficano; Aerotropolis Project Manager Marsha Ennis; Project Development Specialist Geoff Young; Ann Arbor SPARK Director Mike Finney; Washtenaw County Administrator Robert Guenzel; Washtenaw County Commissioner Rolland Sizemore; and Washtenaw County Planning and Environment Director Tony VanDerworp.

Mr. Ficano provided a brief overview of the plan and explained the advantages of being part of the Aerotropolis Interlocal Agreement.

Ms. Ennis provided an in-depth presentation on the Detroit Region Aerotropolis Development. She explained the Interlocal Agreement included Ypsilanti Township, the City of Ypsilanti, Belleville, Van Buren Township, Huron Township, Romulus, Taylor, Washtenaw County and Wayne County and the mission was to create jobs through economic development. Aerotropolis was projected to have a 10 billion dollar economic impact on the region, including the creation of approximately 60,000 jobs.

Attorney Winters stated he had reviewed the agreement and it was in proper form for signing. He suggested trying at the legislative level to have the Enterprise Zone give consideration for hiring from within the communities that participated.

Trustee Eldridge expressed his support and inquired about the LDFA and TIF funds, additional community participation and the success of other Aerotropolis type ventures in Louisville and Memphis.

**CHARTER TOWNSHIP OF YPSILANTI  
MARCH 3, 2009 WORK SESSION MINUTES  
PAGE 2**

Mr. Ficano replied that TIF funds could be used toward the membership. He said the Aerotropolis venture could eventually include the entire region, depending on how many communities participated. He said both the Louisville and Memphis Aerotropolis' had been extremely successful.

Trustee Martin asked for information on the Green Standards and the business that would be generated.

Ms. Ennis explained that the Green Standards would only apply to the Renaissance Zone and the State of Michigan offered a tax credit as an incentive to go green. The design standards would be developed through the Development Corporation, with input from the participating communities.

Supervisor Stumbo and Clerk Lovejoy Roe thanked the leadership for bringing Aerotropolis forward.

## **2. REVIEW AGENDA**

Supervisor Stumbo reviewed the Board agenda.

Attorney McLain provided a brief summary of the public nuisance located at 6196 Whittaker Road.

Treasurer Doe stated that Debbie Agdorny, Deputy Treasurer; Mike Radzik, Community Standards Director and the Huron Valley Humane Society were developing a system to allow pet owners to purchase a dog license at the Humane Society. He said this would be an added convenience for Township residents.

Arloa Kaiser, Township Resident asked if Detroit's water rate increase would be passed through to Township residents.

## **3. BOARD MEMBERS – OTHER DISCUSSION**

Supervisor Stumbo briefly summarized the Complaint and Notice of Hearing filed by the Ypsilanti Township Fire Fighters Union, Local 1830.

Arloa Kaiser, Township Resident stated that bids should be awarded to the lowest bidder as long as they were qualified to do the work.

## **4. EXECUTIVE SESSION**

- A. Charter Township of Ypsilanti v Washtenaw One, LLC, et al Case No. 08-429-CZ - 7160 Textile Road (This item will be discussed in Executive Session)**

**CHARTER TOWNSHIP OF YPSILANTI  
MARCH 3, 2009 WORK SESSION MINUTES  
PAGE 3**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to go into Executive Session to discuss the Charter Township of Ypsilanti, et al v Washtenaw One, LLC, et al Case No. 08-429-CZ - 7160 Textile Road. The motion carried as follows:**

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Yes</b>
<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>		

The Board went into Executive Session at approximately 6:22 p.m. The Board returned to the Work Session at approximately 6:41 p.m.

**ADJOURNMENT**

The meeting adjourned at approximately 6:42 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 3, 2009 REGULAR MEETING**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters and Dennis McLain

**MINUTES**

**A. FEBRUARY 13, 2009 SPECIAL MEETING AND EXECUTIVE SESSION**

**B. FEBRUARY 17, 2009 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION**

**A motion was made by Trustee Sizemore, supported by Treasurer Doe to approve the minutes of the February 13, 2009 Special Meeting and Executive Session and the February 17, 2009 Work Session, Regular Meeting and Executive Session. The motion carried unanimously.**

**SUPERVISOR REPORT**

Supervisor Stumbo provided an in-depth overview of meetings attended by officials and Township staff.

**CLERK REPORT**

Clerk Lovejoy Roe stated her office was making preparations for the May election and more information would be provided at the next meeting. She said paperwork was being completed that would allow the Township to receive economic stimulus dollars and any eligible money would be funded through previously established funding sources.

**TRUSTEE REPORT**

Trustee Currie, on behalf of Brown Chapel thanked Board Members who attended the Brotherhood Banquet.

**CHARTER TOWNSHIP OF YPSILANTI  
MARCH 3, 2009 REGULAR MEETING MINUTES  
PAGE 2**

Trustee/ Fire Commissioner Eldridge provided an update on fire department related issues. He asked to discuss Varnum, Riddering, Schmidt and Howlett LLP and performance evaluations at a future meeting. Trustee Eldridge also stated a written update would be sufficient.

Trustee Martin provided an update on the Washtenaw Area Transportation Study (WATS) projects slated for Ypsilanti Township.

**ATTORNEY REPORT**

Attorney Winters provided an update on funds held by insurance companies as a result of residential structural fires on Colony Way and Woodruff Lane.

**A. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 6196 WHITTAKER ROAD**

A motion was made by Treasurer Doe, supported by Trustee Sizemore to authorize initiating legal action to abate the public nuisance for the property located at 6196 Whittaker Road. The motion carried as follows:

Martin:	Yes	Eldridge:	Yes	Currie:	Yes	Sizemore:	Yes
Roe:	Yes	Doe:	Yes	Stumbo:	Yes		

**NEW BUSINESS**

**1. REQUEST OF STAR TOURING & RIDING CHAPTER 317 TO USE THE CIVIC CENTER PARKING LOT AS A STAGING AREA FOR A CHARITY BENEFIT RIDE ON SUNDAY, AUGUST 16, 2009**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the request of Star Touring & Riding Chapter 317 to use the Civic Center parking lot as a staging area for a charity benefit ride on Sunday, August 16, 2009. The motion carried unanimously.

**2. DETROIT REGION AEROTROPOLIS DEVELOPMENT CORPORATION INTERLOCAL AGREEMENT IN THE AMOUNT OF \$25,000, BUDGETED IN LINE ITEM #101-956-000-844-002**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Martin to approve the Detroit Region Aerotropolis Development Corporation Interlocal Agreement in the amount of \$25,000 and authorize signing of the agreement. The motion carried unanimously.



**CHARTER TOWNSHIP OF YPSILANTI  
MARCH 3, 2009 REGULAR MEETING MINUTES  
PAGE 3**

**3. RESOLUTION NO. 2009-8, IN SUPPORT OF ALEXIS B. JONES RECEIVING A ROBERT R. ROBINSON MEMORIAL SCHOLARSHIP**

A motion was made by Trustee Currie, supported by Trustee Sizemore to approve Resolution No. 2009-8, In Support Of Alexis B. Jones receiving a Robert R. Robinson Memorial Scholarship (see attached). The motion carried unanimously.

**4. RESOLUTION NO. 2009-9, APPROVING DWRP AND SRF CONTRACTS BETWEEN YPSILANTI COMMUNITY UTILITIES AUTHORITY (YCUA) AND THE CHARTER TOWNSHIP OF YPSILANTI AND AUTHORIZATION OF NOTICE OF INTENT FOR WATER SUPPLY SYSTEM BONDS (HEWITT ROAD) AND WASTEWATER SYSTEM BONDS (MARTZ ROAD AND WILLOW RUN PUMP STATIONS)**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to approve Resolution No. 2009-9, approving DWRP and SRF Contracts between Ypsilanti Community Utilities Authority (YCUA) and the Charter Township Of Ypsilanti and Authorization of Notice Of Intent for Water Supply System Bonds and Wastewater System Bonds (see attached). The motion carried unanimously.

**5. REQUEST OF JOSEPH CHECK FOR A ONE YEAR EXTENSION OF THE PD STAGE 1 REVISED CONCEPT PLAN AND PD STAGE 2 FOR HUNTER'S RIDGE WITH THE CONDITION THAT ALL REAL PROPERTY TAXES DUE AS OF THE DATE OF EXTENSION, BE PAID IN FULL**

A motion was made by Trustee Eldridge, supported by Trustee Sizemore to approve the request of Joseph Check for a one year extension of the PD Stage 1 Revised Concept Plan and PD Stage 2 for Hunter's Ridge. The motion carried unanimously.

**6. PROPOSED 2009 RATE SCHEDULE FOR GREEN OAKS GOLF COURSE**

A motion was made by Trustee Eldridge, supported by Clerk Lovejoy Roe to approve the proposed 2009 Rate Schedule for Green Oaks Golf Course (see attached). The motion carried unanimously.

**7. 2009 MICHIGAN HUMANITIES GRANT REQUEST**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve the 2009 Michigan Humanities Grant request and authorize signing of the grant. The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
MARCH 3, 2009 REGULAR MEETING MINUTES  
PAGE 4**

**AUTHORIZATIONS AND BIDS**

*Authorize:*

- A. The request of Brian Durant, Public Services Superintendent to seek sealed bids for the purchase of a new chipper, in an amount not to exceed \$40,000, budgeted in line item # 226.226.000.977.000.
- B. The request of Brian Durant, Public Services Superintendent to trade-in or sell the two chippers currently used as backup.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Authorizations and Bids. The motion carried unanimously.**

**STATEMENTS AND CHECKS**

**A motion was made by Treasurer Doe, supported by Trustee Sizemore to approve Statements and Checks, in the amount of \$380,184.23. The motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 7:42 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

# EXECUTIVE SESSION MINUTES

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THE MARCH 3, 2009 EXECUTIVE SESSION MINUTES  
WILL BE DISTRIBUTED AT THE WORK SESSION

# SUPERVISOR REPORT

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- A. SUPERVISOR STUMBO WILL REPORT ON  
MEETINGS ATTENDED BY OFFICIALS AND STAFF

# CLERK REPORT

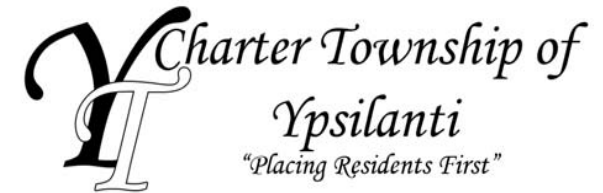
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Election Update  
Tuesday, May 5, 2009

Items on the May 5, 2009 ballot are the four Ypsilanti Township millages, Ypsilanti School Board and Willow Run School Board.

1. The last day to register for this election is April 6, 2009
2. To vote by absentee ballot, registered voters must complete an absentee ballot application. To obtain an absentee ballot application, contact the Clerk's office at 734.484.4700.
3. Absentee Ballots will be available mid-April
4. For the convenience of our voters, the Clerk's office will be open on Saturday, May 2, 2009 between 9 a.m. and 2 p.m. to obtain an absentee ballot.
5. Absentee ballots will be issued until 4 p.m. on Monday, May 4, 2009. On Monday, voters are required to vote in person at the Civic Center. Ballots cannot be taken out of the building.
6. On Election Day, polls are open from 7 a.m. to 8 p.m.

**OFFICE OF THE TREASURER**  
**LARRY J. DOE**



**MONTHLY TREASURER'S REPORT**  
**FEBRUARY 1, 2009 THROUGH FEBRUARY 28, 2009**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
ABN AMRO Series "B" Debt Red. Cap.Int.	210,540.54			210,540.54
Bicycle Path	619,010.31	181,340.91	277,950.38	522,400.84
Bonds & Escrow	1,004,164.95	3,857.39	26,022.02	982,000.32
Building Department Fund	255,869.16	26,265.24	24,144.18	257,990.22
Capital Improvement 2006 Bond Fund	357,982.67	23.70	0.00	358,006.37
Capitalized Interest Debt 2006 Bond Fund	127,723.85	8.45	0.00	127,732.30
Comerica Series B Bond	2,686.66	0.51	25.12	2,662.05
Compost Site	837,676.48	1,380.78	28,648.29	810,408.97
Current Tax Collections	13,009,833.29	7,831,610.14	2,332,409.51	18,509,033.92
Economic Development	66,704.43	4.41	0.00	66,708.84
Environmental Clean-up	440,092.45	162.58	0.00	440,255.03
Environmental Services	3,122,775.79	1,626.37	343,378.39	2,781,023.77
Fire Department	3,117,928.98	1,603.27	400,292.60	2,719,239.65
Fire Withholding Bonds	20,440.01	1.35	0.00	20,441.36
General Fund/Recreation	4,048,377.21	236,582.64	1,056,197.97	3,228,761.88
General Obligation	597,375.72	193.60	0.00	597,569.32
General Tax Collection	22,217.60	2,947.64	18,580.34	6,584.90
Green Oaks Golf Course	29,633.23	30,008.27	37,491.27	22,150.23
Hydro Station Fund	290,705.94	34,260.62	11,003.60	313,962.96
Law Enforcement Fund	2,404,598.54	884.91	91,327.22	2,314,156.23
LDFA Tax	228.20	0.02	0.00	228.22
Motor Pool	732,631.27	2,354.05	11,312.36	723,672.96
Nuisance Abatement Fund	49,217.90	12,596.56	721.50	61,092.96
Parks Fund	16,961.33	1.13	464.87	16,497.59
Payroll	103,800.28	809,689.13	840,759.90	72,729.51
Public Improvement	418,486.96	143.84	0.00	418,630.80
Rental Inspections	67,629.77	1,837.99	25.00	69,442.76
Series "A" Bond Payments	1,289.36	0.10	0.00	1,289.46
Series "B" Cap. Cost of Funds	40,030.73	2.64	5,214.33	34,819.04
State Grants	17,769.23	1.18	0.00	17,770.41
Willow Run Escrow	140,565.72	82.07	0.00	140,647.79
<b>GRAND TOTAL</b>	<b><u>32,174,948.56</u></b>	<b><u>9,179,471.49</u></b>	<b><u>5,505,968.85</u></b>	<b><u>35,848,451.20</u></b>

# TRUSTEE REPORT

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THERE IS NO WRITTEN TRUSTEE REPORT

# ATTORNEY REPORT

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- A. General Legal Update
- B. Request Authorization To Initiate Legal Action In Washtenaw County Circuit Court To Abate Public Nuisance For The Property Located At 669 Calder Street



# McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON  
YPSILANTI, MICHIGAN 48197  
(734) 481-1120

DENNIS O. McLAIN  
WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909

[E-MAIL: mwatty@voyager.net](mailto:mwatty@voyager.net)

March 12, 2009

Brenda L. Stumbo, Supervisor  
Karen Lovejoy Roe, Clerk  
Larry J. Doe, Treasurer  
Charter Township of Ypsilanti  
7200 S. Huron River Dr.  
Ypsilanti, MI 48197

Re: ***Structural Fire at 669 Calder St.***  
***Date of Loss: October 19, 2008***

***Property Owner: Lindsay Alexander***  
***(According to Twp. Assessing Records)***

***Request for Board Authorization to Institute Legal Action***  
***In Washtenaw County Circuit Court to Abate Public***  
***Nuisance***

Dear Board Members:

Please be advised that on Monday, ***October 20, 2008***, Fire Marshal Philip Stachlewitz hand delivered to my office a copy of the ***Fire Incident Report (FIR)***, along with a disc containing 47 photographs depicting the extensive exterior and interior damage to the residential structure located at 669 Calder St. According to the ***FIR*** (a copy of which is attached hereto), the fire at this location was reported at approximately 10:07 p.m. on ***October 19, 2008*** and resulted in real property loss of approximately ***\$49,000***.

According to the ***FIR***, the alleged owner of the property, to wit: Gloria Alexander, initially advised Fire Marshal Stachlewitz that “***...she had State Farm insurance.***” However, she later stated that her insurance was with Allstate and not State Farm, but was unable to provide Fire Marshal Stachlewitz with the name of her insurance agent or a copy of her insurance policy. After reviewing the 47 photographs (copies of said disk are being delivered to Deputy Clerk

Nancy Wrybkowski by Fire Marshal Stachlewitz), this property in its current state constitutes a public nuisance.

In addition, please note the **FIR** makes reference to this home having been posted as unfit to occupy by Building Director Ron Fulton in September 2007. However, on the date of the fire persons were residing in this home. According to Fire Marshal Stachlewitz the cause of the fire was determined to be the result of **"...a short in an electrical wire"** which led him to the conclusion that **"This fire appears to have been accidental."** At some point there will need to be further discussion as to what policy the Township has in place (if any) to follow up on residential structures that have been posted as unfit to occupy so as to prevent loss of life which fortunately, in this case, did not occur.

While the **FIR** states that the property is owned by Gloria Alexander (who purportedly resides at 1533 Outer Lane), the records obtained from the Township's assessing website identify the owner as being Lindsay Alexander whose address is 6108 Tuttlehill Rd. Thus, it will be necessary for our office to obtain a title search prior to filing the complaint to abate the public nuisance.

Subsequent to the October fire, Fire Marshal Stachlewitz was unable to obtain from Gloria Alexander the necessary insurance information so as to allow the Township to notify the insurance company to withhold 25% of any settlement proceeds in accordance with MCL 500.2845. As a result of her lack of cooperation, I too wrote a letter to Ms. Alexander on **October 27, 2008**, a copy of which is attached hereto. This letter stated, *inter alia*, as follows:

***This property in its present condition constitutes a public nuisance and is having a negative impact upon other residences located along Calder St. Unless Fire Marshal Stachlewitz receives the insurance information as previously requested, I will seek authorization from the Township Board for our office to institute the appropriate legal action against all persons who have a legal interest in this property.***

I too never received a response from Ms. Alexander.

Earlier this morning I had a telephone conversation with Fire Marshal Stachlewitz who advised that in his last conversation with Ms. Alexander, she stated that the house was not insured. Irrespective of the insurance issue, this property

Township Board  
Re: 619 Calder  
March 12, 2009  
Page 3

constitutes a public nuisance which needs to be abated. In similar cases, it has been our experience that once a lawsuit has been initiated, the property owner becomes motivated to sell the property to an investor, family member, etc., as opposed to incurring the costs of demolition. In any event, the Township has patiently waited nearly five months for Ms. Alexander or some other interested person to come forward. Unless the Township takes the initiative, this property will continue to be an attractive nuisance to vagrants, juveniles, etc., as well as continue to be an eyesore to the neighborhood. Thus, I would respectfully request authorization from the Township Board for our office to initiate the appropriate legal action to abate this public nuisance.

If after review of this correspondence and attachments hereto there are any questions or I can be of further assistance, please contact me.

Very truly yours,



Wm. Douglas Winters

rsk

cc: Trustees Eldridge/Martin (via email)  
Trustees Currie/Sizemore (via fax by Clerk Roe)  
Mike Radzik  
Ron Fulton  
Brad Johnson  
Phil Stachlewitz  
Dennis O. McLain

# McLAIN & WINTERS

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WM. DOUGLAS WINTERS  
ANGELA B. KING

FAX (734) 481-8909  
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

October 27, 2008

Gloria Alexander  
1533 Outer Lane Dr.  
Ypsilanti, MI 48198

Re: ***Structural Fire at 669 Calder St.***  
***Date of Loss: October 19, 2008***

Dear Ms. Alexander:

Please be advised that our office serves as general counsel to the Charter Township of Ypsilanti. On ***October 19, 2008*** the Township's Fire Dept. responded to a structural fire that occurred at 669 Calder St. As a result of that fire, the residential structure located at this address sustained extensive exterior and interior damage. During the course of the Fire Dept.'s investigation, you advised Township Fire Marshal Phil Stachlewitz that the property was insured by State Farm Insurance but later stated that the house was insured with Allstate.

Regardless as to which insurance company is the insurer of this property, it is imperative that our office obtain all of the required insurance information that Fire Marshal Stachlewitz has been attempting to obtain from you as soon as possible. This property in its present condition constitutes a public nuisance and is having a negative impact upon other residences located along Calder St. Unless Fire Marshal Stachlewitz receives the insurance information he has previously requested, I will seek authorization from the Township Board for our office to initiate the appropriate legal action against all persons who have a legal interest in this property. Your cooperation in this regard would be greatly appreciated.

Very truly yours,



Wm. Douglas Winters  
Ypsilanti Township Attorney

rsk

cc: Township Board  
Brad Johnson  
Phil Stachlewitz  
Mike Radzik  
Ron Fulton  
Mark Giffin

<b>A</b>		MM DD YYYY	01	08-0003413	000	<input type="checkbox"/> Delete <input type="checkbox"/> Change <input type="checkbox"/> No Activity	NFIRS -1 Basic
FDID * 08114		State * MI	Incident Date * 10 1 2008	Station	Incident Number *	Exposure *	
<b>B Location*</b> <input type="checkbox"/> Check this box to indicate that the address for this incident is provided on the Wildland Fire Census Tract Module in Section B "Alternative Location Specification". Use only for Wildland fires. <input checked="" type="checkbox"/> Street address 669 Calder ST <input type="checkbox"/> Intersection Number/Milepost Prefix Street or Highway <input type="checkbox"/> In front of <input type="checkbox"/> Rear of Ypsilanti MI 48198 <input type="checkbox"/> Adjacent to Apt./Suite/Room City State Zip Code <input type="checkbox"/> Directions Cross street or directions, as applicable							
<b>C Incident Type *</b> 111 Building fire Incident Type		<b>E1 Date &amp; Times</b> Check boxes if dates are the same as Alarm Date. Month Day Year Hr Min Sec 10 19 2008 22:07:29 Alarm * ARRIVAL required, unless canceled or did not arrive <input checked="" type="checkbox"/> Arrival * 10 19 2008 22:11:10 CONTROLLED Optional, Except for wildland fires <input type="checkbox"/> Controlled LAST UNIT CLEARED, required except for wildland fires <input checked="" type="checkbox"/> Last Unit 10 19 2008 22:54:32 <input checked="" type="checkbox"/> Cleared				<b>E2 Shift &amp; Alarms</b> Local Option 2 01 Shift or Alarms District Platoon	
<b>D Aid Given or Received*</b> 1 <input type="checkbox"/> Mutual aid received 2 <input type="checkbox"/> Automatic aid recvd. 3 <input type="checkbox"/> Mutual aid given 4 <input type="checkbox"/> Automatic aid given 5 <input type="checkbox"/> Other aid given N <input checked="" type="checkbox"/> None Their FDID Their State Their Incident Number		<b>E3 Special Studies</b> Local Option Special Study ID# Special Study Value					
<b>F Actions Taken *</b> 11 Extinguishment by fire Primary Action Taken (1) 51 Ventilate Additional Action Taken (2) 86 Investigate Additional Action Taken (3)		<b>G1 Resources *</b> <input checked="" type="checkbox"/> Check this box and skip this section if an Apparatus or Personnel form is used. Apparatus Personnel Suppression 0004 0009 EMS Other <input type="checkbox"/> Check box if resource counts include aid received resources.		<b>G2 Estimated Dollar Losses &amp; Values</b> LOSSES: Required for all fires if known. Optional for non fires. None Property \$ 049,000 Contents \$ 000,000 <input checked="" type="checkbox"/> PRE-INCIDENT VALUE: Optional Property \$ 090,000 Contents \$ 002,000			
<b>Completed Modules</b> <input checked="" type="checkbox"/> Fire-2 <input checked="" type="checkbox"/> Structure-3 <input type="checkbox"/> Civil Fire Cas.-4 <input type="checkbox"/> Fire Serv. Cas.-5 <input type="checkbox"/> EMS-6 <input type="checkbox"/> HazMat-7 <input type="checkbox"/> Wildland Fire-8 <input type="checkbox"/> Apparatus-9 <input type="checkbox"/> Personnel-10 <input type="checkbox"/> Arson-11		<b>H1* Casualties</b> None Deaths Injuries Fire Service Civilian <b>H2 Detector</b> Required for Confined Fires. 1 <input type="checkbox"/> Detector alerted occupants 2 <input type="checkbox"/> Detector did not alert them U <input type="checkbox"/> Unknown		<b>H3 Hazardous Materials Release</b> N <input type="checkbox"/> None 1 <input type="checkbox"/> Natural Gas: slow leak, no evacuation or HazMat actions 2 <input type="checkbox"/> Propane gas: <21 lb. tank (as in home BBQ grill) 3 <input type="checkbox"/> Gasoline: vehicle fuel tank or portable container 4 <input type="checkbox"/> Kerosene: fuel burning equipment or portable storage 5 <input type="checkbox"/> Diesel fuel/fuel oil: vehicle fuel tank or portable 6 <input type="checkbox"/> Household solvents: home/office spill, cleanup only 7 <input type="checkbox"/> Motor oil: from engine or portable container 8 <input type="checkbox"/> Paint: from paint cans totaling < 55 gallons 0 <input type="checkbox"/> Other: Special HazMat actions required or spill > 55gal., Please complete the HazMat form		<b>I Mixed Use Property</b> NN <input type="checkbox"/> Not Mixed 10 <input type="checkbox"/> Assembly use 20 <input type="checkbox"/> Education use 33 <input type="checkbox"/> Medical use 40 <input type="checkbox"/> Residential use 51 <input type="checkbox"/> Row of stores 53 <input type="checkbox"/> Enclosed mall 58 <input type="checkbox"/> Bus. & Residential 59 <input type="checkbox"/> Office use 60 <input type="checkbox"/> Industrial use 63 <input type="checkbox"/> Military use 65 <input type="checkbox"/> Farm use 00 <input type="checkbox"/> Other mixed use	
<b>J Property Use* Structures</b> 131 <input type="checkbox"/> Church, place of worship 161 <input type="checkbox"/> Restaurant or cafeteria 162 <input type="checkbox"/> Bar/Tavern or nightclub 213 <input type="checkbox"/> Elementary school or kindergarten 215 <input type="checkbox"/> High school or junior high 241 <input type="checkbox"/> College, adult education 311 <input type="checkbox"/> Care facility for the aged 331 <input type="checkbox"/> Hospital Outside 124 <input type="checkbox"/> Playground or park 655 <input type="checkbox"/> Crops or orchard 669 <input type="checkbox"/> Forest (timberland) 807 <input type="checkbox"/> Outdoor storage area 919 <input type="checkbox"/> Dump or sanitary landfill 931 <input type="checkbox"/> Open land or field		341 <input type="checkbox"/> Clinic, clinic type infirmary 342 <input type="checkbox"/> Doctor/dentist office 361 <input type="checkbox"/> Prison or jail, not juvenile 419 <input checked="" type="checkbox"/> 1-or 2-family dwelling 429 <input type="checkbox"/> Multi-family dwelling 439 <input type="checkbox"/> Rooming/boarding house 449 <input type="checkbox"/> Commercial hotel or motel 459 <input type="checkbox"/> Residential, board and care 464 <input type="checkbox"/> Dormitory/barracks 519 <input type="checkbox"/> Food and beverage sales 936 <input type="checkbox"/> Vacant lot 938 <input type="checkbox"/> Graded/care for plot of land 946 <input type="checkbox"/> Lake, river, stream 951 <input type="checkbox"/> Railroad right of way 960 <input type="checkbox"/> Other street 961 <input type="checkbox"/> Highway/divided highway 962 <input type="checkbox"/> Residential street/driveway		539 <input type="checkbox"/> Household goods, sales, repairs 579 <input type="checkbox"/> Motor vehicle/boat sales/repair 571 <input type="checkbox"/> Gas or service station 599 <input type="checkbox"/> Business office 615 <input type="checkbox"/> Electric generating plant 629 <input type="checkbox"/> Laboratory/science lab 700 <input type="checkbox"/> Manufacturing plant 819 <input type="checkbox"/> Livestock/poultry storage (barn) 882 <input type="checkbox"/> Non-residential parking garage 891 <input type="checkbox"/> Warehouse 981 <input type="checkbox"/> Construction site 984 <input type="checkbox"/> Industrial plant yard Lookup and enter a Property Use code only if you have NOT checked a Property Use box: Property Use 419 1 or 2 family dwelling			

NFIRS-1 Revision 03/11/99

**K1 Person/Entity Involved**

Local Option

Business name (if applicable)

Area Code

Phone Number

☐ Check This Box if same address as incident location. Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name

MI

Last Name

Suffix

Number

Prefix

Street or Highway

Street Type

Suffix

Post Office Box

Apt./Suite/Room

City

State Zip Code

☐ More people involved? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary

**K2 Owner**

☐ Same as person involved? Then check this box and skip the rest of this section.

Local Option

Business name (if Applicable)

Area Code

Phone Number

Mr., Ms., Mrs. First Name

MI

Last Name

Suffix

Number

Prefix

Street or Highway

Street Type

Suffix

Post Office Box

Apt./Suite/Room

City

State

Zip Code

**L Remarks**

Local Option

10/19/08 23:47:13 kowings

On 10/19/08 at 22:07:29 dispatched To 669 Calder ST /Ypsilanti, MI 48198. The location is a 1 or 2 family dwelling. The incident was determined to be a(n) Building fire.

22:11:10 arrived on scene.

The following involvements were noted:

Name/Business Name Involvement Type

Alexander, Gloria Property Owner

The following actions were performed on scene:

Extinguishment by fire service personnel

Ventilate

Investigate

Units responding were:

Unit E-14-1 responded.

Unit E-14-3 responded.

Unit L-14-1 responded.

Unit R-14-1 responded.

**L Authorization**

174

Officer in charge ID

Owings, Kurt

Signature

CP

Position or rank

Assignment

10

Month

19

Day

2008

Year

Check Box if same as Officer in charge.

174

Member making report ID

Owings, Kurt

Signature

CP

Position or rank

Assignment

10

Month

19

Day

2008

Year

**Narrative:**

10/19/08 23:47:13 kowings

On 10/19/08 at 22:07:29 dispatched To 669 Calder ST /Ypsilanti, MI 48198. The location is a 1 or 2 family dwelling. The incident was determined to be a(n) Building fire.

22:11:10 arrived on scene.

The following involvements were noted:

Name/Business Name	Involvement Type
-----	-----
Alexander, Gloria	Property Owner

The following actions were performed on scene:

- Extinguishment by fire service personnel
- Ventilate
- Investigate

Units responding were:

- Unit E-14-1 responded.
- Unit E-14-3 responded.
- Unit L-14-1 responded.
- Unit R-14-1 responded.

22:54:32 all units back in service.

All listed units responded priority one to report of a structure fire at 669 Calder Avenue. While enroute dispatch confirmed a working structure fire, the caller stated " No one is in the house but the roof is on fire." Engine 14-1 and rescue 14-1 arrived on scene, C-2 established Calder command and reported light smoke coming from the attic vents. Command requested an eight person call back of off duty personnel for station coverage. An interior fire attack was initiated by the on scene crew (1 off of E14-1 and 2 off of R14-1). The fire was located in the attic space above the kitchen. Ladder 14-1 and engine 14-3 arrived on scene and assisted with extinguishment, salvage and overhaul operations. Drywall on the ceiling was pulled and the fire was quickly extinguished and brought under control. Command requested DTE to the scene to pull the electric meter. The natural gas meter was locked out previous to our arrival. Ypsilanti Township building department (Ron Fulton) had signs posted for the building not to be occupied, but did not specify the reason. Command requested board up for the front entry door. Neighbors kicked the door in prior to our arrival to check for occupants in the dwelling. The homeowner, Gloria Alexander was contacted by neighbors to report to the scene. Ms. Alexander resides at 1533 Outer Lane in Ypsilanti Township.

The Fire Marshal arrived on scene and was briefed by command. First in fire crews stated, the cause appeared to be an electrical short in the attic above the kitchen. Ms. Alexander arrived on scene, and stated the house was being worked on (bathroom) so it could eventually be reoccupied

10/20/08 08:45:21 pstachl



08114	MI	MM DD YYYY	01	08-0003413	000	Complete Narrative
FDID *	State *	Incident Date *	Station	Incident Number *	Exposure *	

**Narrative:**

Insurance. All the owner could tell at the time of the fire was she Had State Farm Insurance. She stated there was no mortgage on the home.

Mark Giffin of Ordinance and Ronald Fulton of Building were notified at 805 on October 20, 2008

Investigation notes.

This fire appeared to have started in the attic space between 2 trusses. The cause appears to have been a short in an electrical wire. a portion of this wire was missing. the charring to the truss members indicated the fire began between the two and spread away from there. the plywood on the rood was separating, a and several pieces showed heavy fire damage. This fire appears to have been accidental.

The home was under repair after it had been posted in September 2007 and unfit to occupy. The owner stated she had not been int he home since Thursday October 16, 2008. As I walked her through the home we found evidence that someone had been in the home. We found plates of food int he living room that appeared to be fresh.

She was advised to contact her insurance company.

Belfor was contacted and the secured the front door and found a window that would not secure in the rear that they secured.

-----  
10/20/08 11:34:55 pstachl

After viewing the home with the Building director the estimated value for damages was revised

I spoke to the home owner and she advised the insurance was not state farm but All State she still did not know who the agent was or her policy number I will up dated as soon as she gets the information.

<b>A</b> FDID <u>08114</u> * State <u>MI</u> * Incident Date <u>MM</u> <u>DD</u> <u>YYYY</u> <u>10</u> <u>19</u> <u>2008</u> *		Station <u>01</u>	Incident Number <u>08-0003413</u> *	Exposure <u>000</u> *	<input type="checkbox"/> Delete <input type="checkbox"/> Change <input type="checkbox"/> No Activity	NFIRS -2 Fire
<b>B Property Details</b>  <b>B1</b> <u>0001</u> <input type="checkbox"/> Not Residential <i>Estimated Number of residential living units in building of origin whether or not all units became involved</i>  <b>B2</b> <u>001</u> <input type="checkbox"/> Buildings not involved <i>Number of buildings involved</i>  <b>B3</b> <u>      </u> <input type="checkbox"/> None <i>Acres burned (outside fires) <input type="checkbox"/> Less than one acre</i>			<b>C On-Site Materials or Products</b> <input checked="" type="checkbox"/> None <i>Complete if there were any significant amounts of commercial, industrial, energy or agricultural products or materials on the Property, whether or not they became involved</i> Enter up to three codes. Check one or more boxes for each code entered.  <u>NNN</u> <u>None</u> <i>On-site material (1)</i>  <u>      </u> <u>      </u> <i>On-site material (2)</i>  <u>      </u> <u>      </u> <i>On-site material (3)</i>  <div style="display: flex; flex-direction: column;"><div><u>1</u> <input type="checkbox"/> Bulk storage or warehousing</div><div><u>2</u> <input type="checkbox"/> Processing or manufacturing</div><div><u>3</u> <input type="checkbox"/> Packaged goods for sale</div><div><u>4</u> <input type="checkbox"/> Repair or service</div></div> <div style="display: flex; flex-direction: column;"><div><u>1</u> <input type="checkbox"/> Bulk storage or warehousing</div><div><u>2</u> <input type="checkbox"/> Processing or manufacturing</div><div><u>3</u> <input type="checkbox"/> Packaged goods for sale</div><div><u>4</u> <input type="checkbox"/> Repair or service</div></div> <div style="display: flex; flex-direction: column;"><div><u>1</u> <input type="checkbox"/> Bulk storage or warehousing</div><div><u>2</u> <input type="checkbox"/> Processing or manufacturing</div><div><u>3</u> <input type="checkbox"/> Packaged goods for sale</div><div><u>4</u> <input type="checkbox"/> Repair or service</div></div>			

<b>I1 Structure Type *</b> If Fire was In enclosed building or a portable/mobile structure complete the rest of this form 1 <input checked="" type="checkbox"/> Enclosed Building 2 <input type="checkbox"/> Portable/mobile structure 3 <input type="checkbox"/> Open structure 4 <input type="checkbox"/> Air supported structure 5 <input type="checkbox"/> Tent 6 <input type="checkbox"/> Open platform (e.g. piers) 7 <input type="checkbox"/> Underground structure (work areas) 8 <input type="checkbox"/> Connective structure (e.g. fences) 0 <input type="checkbox"/> Other type of structure	<b>I2 Building Status *</b> 1 <input type="checkbox"/> Under construction 2 <input type="checkbox"/> Occupied & operating 3 <input type="checkbox"/> Idle, not routinely used 4 <input type="checkbox"/> Under major renovation 5 <input checked="" type="checkbox"/> Vacant and secured 6 <input type="checkbox"/> Vacant and unsecured 7 <input type="checkbox"/> Being demolished 0 <input type="checkbox"/> Other U <input type="checkbox"/> Undetermined	<b>I3 Building * Height</b> Count the ROOF as part of the highest story <div style="border: 1px solid black; padding: 2px; display: inline-block;">001</div> <small>Total number of stories at or above grade</small> <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> <small>Total number of stories below grade</small>	<b>I4 Main Floor Size*</b> <div style="text-align: right;">NFIRS-3 Structure Fire</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> , <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> , <div style="border: 1px solid black; padding: 2px; display: inline-block;">960</div> <small>Total square feet</small> <div style="text-align: center; font-weight: bold; margin: 10px 0;">OR</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> , <div style="border: 1px solid black; padding: 2px; display: inline-block;">040</div> BY <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> , <div style="border: 1px solid black; padding: 2px; display: inline-block;">024</div> <small>Length in feet                      Width in feet</small>
<b>J1 Fire Origin *</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">001</div> <input type="checkbox"/> Below Grade <small>Story of fire origin</small>	<b>J3 Number of Stories Damaged By Flame</b> Count the ROOF as part of the highest story <div style="border: 1px solid black; padding: 2px; display: inline-block;">001</div> Number of stories w/ minor damage (1 to 24% flame damage) <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> Number of stories w/ significant damage (25 to 49% flame damage) <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> Number of stories w/ heavy damage (50 to 74% flame damage) <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> Number of stories w/ extreme damage (75 to 100% flame damage)		<b>K Material Contributing Most To Flame Spread</b> <input type="checkbox"/> Check if no flame spread OR same as material first ignited OR unable to determine <span style="float: right;">Skip To Section L</span> <b>K1</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">17</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Structural member or</div> <small>Item contributing most to flame spread</small> <b>K2</b> <div style="border: 1px solid black; padding: 2px; display: inline-block;">63</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Sawn wood, including</div> <small>Type of material contributing most of flame spread                      Required only if item contributing code is 00 or &lt;70</small>
<b>J2 Fire Spread *</b> 1 <input type="checkbox"/> Confined to object of origin 2 <input type="checkbox"/> Confined to room of origin 3 <input checked="" type="checkbox"/> Confined to floor of origin 4 <input type="checkbox"/> Confined to building of origin 5 <input type="checkbox"/> Beyond building of origin	<b>L1 Presence of Detectors *</b> <small>(In area of the fire)</small> N <input type="checkbox"/> None Present <span style="border: 1px solid black; padding: 2px; display: inline-block;">Skip to section M</span> 1 <input checked="" type="checkbox"/> Present U <input type="checkbox"/> Undetermined		
<b>L2 Detector Type</b> 1 <input checked="" type="checkbox"/> Smoke 2 <input type="checkbox"/> Heat 3 <input type="checkbox"/> Combination smoke - heat 4 <input type="checkbox"/> Sprinkler, water flow detection 5 <input type="checkbox"/> More than 1 type present 0 <input type="checkbox"/> Other _____ U <input type="checkbox"/> Undetermined		<b>L3 Detector Power Supply</b> 1 <input checked="" type="checkbox"/> Battery only 2 <input type="checkbox"/> Hardwire only 3 <input type="checkbox"/> Plug in 4 <input type="checkbox"/> Hardwire with battery 5 <input type="checkbox"/> Plug in with battery 6 <input type="checkbox"/> Mechanical 7 <input type="checkbox"/> Multiple detectors & power supplies 0 <input type="checkbox"/> Other _____ U <input type="checkbox"/> Undetermined	
<b>L4 Detector Operation</b> 1 <input type="checkbox"/> Fire too small to activate 2 <input type="checkbox"/> Operated (Complete Section L5) 3 <input checked="" type="checkbox"/> Failed to Operate (Complete Section L6) U <input type="checkbox"/> Undetermined		<b>L5 Detector Effectiveness</b> Required if detector operated 1 <input type="checkbox"/> Alerted Occupants, occupants responded 2 <input type="checkbox"/> Occupants failed to respond 3 <input type="checkbox"/> There were no occupants 4 <input type="checkbox"/> Failed to alert occupants U <input type="checkbox"/> Undetermined	
<b>L6 Detector Failure Reason</b> Required if detector failed to operate 1 <input type="checkbox"/> Power failure, shutoff or disconnect 2 <input type="checkbox"/> Improper installation or placement 3 <input type="checkbox"/> Defective 4 <input type="checkbox"/> Lack of maintenance, includes cleaning 5 <input type="checkbox"/> Battery missing or disconnected 6 <input checked="" type="checkbox"/> Battery discharged or dead 0 <input type="checkbox"/> Other _____ U <input type="checkbox"/> Undetermined			
<b>M1 Presence of Automatic Extinguishment System *</b> N <input checked="" type="checkbox"/> None Present 1 <input type="checkbox"/> Present <span style="border: 1px solid black; padding: 2px; display: inline-block;">Complete rest of Section M</span>	<b>M3 Automatic Extinguishment System Operation</b> Required if fire was within designed range 1 <input type="checkbox"/> Operated & effective (Go to M4) 2 <input type="checkbox"/> Operated & not effective (M4) 3 <input type="checkbox"/> Fire too small to activate 4 <input type="checkbox"/> Failed to operate (Go to M5) 0 <input type="checkbox"/> Other U <input type="checkbox"/> Undetermined		<b>M5 Automatic Extinguishment System Failure Reason</b> Required if system failed 1 <input type="checkbox"/> System shut off 2 <input type="checkbox"/> Not enough agent discharged 3 <input type="checkbox"/> Agent discharged but did not reach fire 4 <input type="checkbox"/> Wrong type of system 5 <input type="checkbox"/> Fire not in area protected 6 <input type="checkbox"/> System components damaged 7 <input type="checkbox"/> Lack of maintenance 8 <input type="checkbox"/> Manual Intervention 0 <input type="checkbox"/> Other _____ U <input type="checkbox"/> Undetermined
<b>M2 Type of Automatic Extinguishment System *</b> Required if fire was within designed range of AES 1 <input type="checkbox"/> Wet pipe sprinkler 2 <input type="checkbox"/> Dry pipe sprinkler 3 <input type="checkbox"/> Other sprinkler system 4 <input type="checkbox"/> Dry chemical system 5 <input type="checkbox"/> Foam system 6 <input type="checkbox"/> Halogen type system 7 <input type="checkbox"/> Carbon dioxide (CO <sub>2</sub> ) system 0 <input type="checkbox"/> Other special hazard system U <input type="checkbox"/> Undetermined		<b>M4 Number of Sprinkler Heads Operating</b> Required if system operated <div style="border: 1px solid black; padding: 2px; display: inline-block;"></div> <small>Number of sprinkler heads operating</small>	

<b>A</b> FDID <u>08114</u> * State <u>MI</u> * Incident Date <u>10</u> <u>19</u> <u>2008</u> * Station <u>01</u> Incident Number <u>08-000341</u> * Exposure <u>000</u> * <input type="checkbox"/> Delete <input type="checkbox"/> Change		MM DD YYYY		NFIRS - 9 Apparatus or Resources	
B Apparatus or * Resource	Date and Times <small>Check if same as alarm date</small> Month Day Year Hour Min	Sent <input checked="" type="checkbox"/>	Number of * People	Use <small>Check ONE box for each apparatus to indicate its main use at the incident.</small>	Actions Taken
1 ID <u>E-14-1</u> Type <u>11</u>	Dispatch <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:07</u>	<input checked="" type="checkbox"/>	<u>3</u>	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:11</u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:54</u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
2 ID <u>E-14-3</u> Type <u>11</u>	Dispatch <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:07</u>	<input checked="" type="checkbox"/>	<u>2</u>	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:11</u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:54</u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
3 ID <u>L-14-1</u> Type <u>12</u>	Dispatch <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:07</u>	<input checked="" type="checkbox"/>	<u>2</u>	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:11</u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:54</u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
4 ID <u>R-14-1</u> Type <u>71</u>	Dispatch <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:07</u>	<input checked="" type="checkbox"/>	<u>2</u>	<input checked="" type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:11</u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input checked="" type="checkbox"/> <u>10</u> <u>19</u> <u>2008</u> <u>22:54</u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
5 ID <u>      </u> Type <u>      </u>	Dispatch <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>	<input type="checkbox"/>	<u>      </u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
6 ID <u>      </u> Type <u>      </u>	Dispatch <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>	<input type="checkbox"/>	<u>      </u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
7 ID <u>      </u> Type <u>      </u>	Dispatch <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>	<input type="checkbox"/>	<u>      </u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
8 ID <u>      </u> Type <u>      </u>	Dispatch <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>	<input type="checkbox"/>	<u>      </u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>
9 ID <u>      </u> Type <u>      </u>	Dispatch <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>	<input type="checkbox"/>	<u>      </u>	<input type="checkbox"/> Suppression	<input type="checkbox"/> <input type="checkbox"/>
	Arrival <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> EMS	<input type="checkbox"/> <input type="checkbox"/>
	Clear <input type="checkbox"/> <u>      </u> <u>      </u> <u>      </u> <u>      </u>			<input type="checkbox"/> Other	<input type="checkbox"/> <input type="checkbox"/>

**Type of Apparatus or Resources**

<b>Ground Fire Suppression</b> 11 Engine 12 Truck or aerial 13 Quint 14 Tanker & pumper combination 16 Brush truck 17 ARF (Aircraft Rescue and Firefighting) 10 Ground fire suppression, other <b>Heavy Ground Equipment</b> 21 Dozer or plow 22 Tractor 24 Tanker or tender 20 Heavy equipment, other <b>Aircraft</b> 41 Aircraft: fixed wing tanker 42 Helitanker 43 Helicopter 40 Aircraft, other	<b>Marine Equipment</b> 51 Fire boat with pump 52 Boat, no pump 50 Marine apparatus, other <b>Support Equipment</b> 61 Breathing apparatus support 62 Light and air unit 60 Support apparatus, other <b>Medical &amp; Rescue</b> 71 Rescue unit 72 Urban Search & rescue unit 73 High angle rescue unit 75 BLS unit 76 ALS unit 70 Medical and rescue unit, other	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <b>More Apparatus?</b>            Use Additional Sheets         </div> <b>Other</b> 91 Mobile command post 92 Chief officer car 93 HazMat unit 94 Type 1 hand crew 95 Type 2 hand crew 99 Privately owned vehicle 00 Other apparatus/resource NN None UU Undetermined
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NFIRS-9 Revision 11/17/98

<b>A</b>		MM		DD		YYYY		01		08-00034		000		<input type="checkbox"/> Delete <input type="checkbox"/> Change		NFIRS - 10 Personnel	
		FDID		State		Incident Date		Station		Incident Number		Exposure					
<b>B Apparatus or Resource</b> <small>Use codes listed below</small>		<b>Date and Times</b> <small>Check if same as alarm date</small>						<b>Sent</b> <input checked="" type="checkbox"/>		<b>Number of People</b> 3		<b>Use</b> <small>Check ONE box for each apparatus to indicate its main use at the incident.</small>		<b>Actions Taken</b> <small>List up to 4 actions for each apparatus and each personnel.</small>			
		Month Day Year Hours/mins Dispatch <input checked="" type="checkbox"/> 10 19 2008 22:07 Arrival <input checked="" type="checkbox"/> 10 19 2008 22:11 Clear <input checked="" type="checkbox"/> 10 19 2008 22:54						<b>Sent</b> <input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other		<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>			
1 ID E-14-1 Type 11																	
<b>Personnel ID</b>		<b>Name</b>				<b>Rank or Grade</b>		<b>Attend</b> <input checked="" type="checkbox"/>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>	
174 502 503		Owings, Kurt Redies, William Crescio, David				CP FFE FFE		X X X									
2 ID E-14-3 Type 11								<b>Sent</b> <input checked="" type="checkbox"/>		2		<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other		<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>			
<b>Personnel ID</b>		<b>Name</b>				<b>Rank or Grade</b>		<b>Attend</b> <input checked="" type="checkbox"/>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>	
386 588		Kochen, Mark Gakle, Larry				FFE LT		X X									
3 ID L-14-1 Type 12								<b>Sent</b> <input checked="" type="checkbox"/>		2		<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other		<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>			
<b>Personnel ID</b>		<b>Name</b>				<b>Rank or Grade</b>		<b>Attend</b> <input checked="" type="checkbox"/>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>		<b>Action Taken</b>	
110 524		Gerbo, Mark Eddington, Ronald				FFE FFE		X X									

<b>A</b>	FDID <b>08114</b> *	State <b>MI</b> *	Incident Date <b>10/1/2008</b> *	Station <b>01</b>	Incident Number <b>08-00034</b> *	Exposure <b>000</b> *	<input type="checkbox"/> Delete <input type="checkbox"/> Change	<b>NFIRS - 10 Personnel</b>

B Apparatus or Resource *	Date and Times	Sent	Number of People *	Use	Actions Taken
Use codes listed below	Check if same as alarm date	<input checked="" type="checkbox"/>		Check ONE box for each apparatus to indicate its main use at the incident.	List up to 4 actions for each apparatus and each personnel.
	Month Day Year Hours/mins				

<b>1</b> ID <b>R-14-1</b> Type <b>71</b>	Dispatch <input checked="" type="checkbox"/> <b>10/19/2008 22:07</b> Arrival <input checked="" type="checkbox"/> <b>10/19/2008 22:11</b> Clear <input checked="" type="checkbox"/> <b>10/19/2008 22:54</b>	Sent <input checked="" type="checkbox"/>	2	<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other	<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>
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Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
266	Wright, Keith	LT	<input checked="" type="checkbox"/>				
602	Harr, Keith	FFE	<input checked="" type="checkbox"/>				

<b>2</b> ID Type 	Dispatch <input type="checkbox"/> Arrival <input type="checkbox"/> Clear <input type="checkbox"/> 	Sent <input type="checkbox"/>		<input type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other	<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>
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Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				

<b>3</b> ID Type 	Dispatch <input type="checkbox"/> Arrival <input type="checkbox"/> Clear <input type="checkbox"/> 	Sent <input type="checkbox"/>		<input type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other	<div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>
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Personnel ID	Name	Rank or Grade	Attend	Action Taken	Action Taken	Action Taken	Action Taken
			<input checked="" type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				
			<input type="checkbox"/>				

08114

FDID

MI

State

10

Incident

19

Date

2008

01

Station

08-000341

Incident Number

000

Exposure

Responding  
Units/Personnel

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
E-14-1 Engine 1	22:07:29	22:07:29	22:11:10	22:54:32

Staff ID\Staff Name	Activity	Rank	Position	Role
174 Owings, Kurt	On Duty	Captain	Captain	
502 Redies, William	On Duty	Firefighter	Fire Fighter	
503 Crescio, David	On Duty	Firefighter	Engine Opera	

E-14-3 Engine 3	22:07:29	22:07:29	22:11:10	22:54:32
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Staff ID\Staff Name	Activity	Rank	Position	Role
386 Kochen, Mark	Trade Time On	Firefighter		
588 Gakle, Larry	Trade Time On	Lieutenant		

L-14-1 Ladder 1	22:07:29	22:07:29	22:11:10	22:54:32
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Staff ID\Staff Name	Activity	Rank	Position	Role
110 Gerbo, Mark	On Duty	Firefighter	Fire Fighter	
524 Eddington, Ronald	On Duty	Firefighter	Engine Opera	

R-14-1 Rescue 1	22:07:29	22:07:29	22:11:10	22:54:32
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Staff ID\Staff Name	Activity	Rank	Position	Role
266 Wright, Keith	On Duty	Lieutenant	Lieutenant	
602 Harr, Keith	On Duty	Firefighter	Rescue Drive	

08114	MI	MM 10	DD 19	YYYY 2008	01	08-000341	000	Responding Personnel
FDID *	State *	Incident Date *			Station	Incident Number *	Exposure *	

Staff ID\Staff Name	Unit	Activity	Position	Rank	PayScl	Hrs	HrsPd	Pts
174 Owings, Kurt	E-14-1	OD On Duty	CA	CP		24.0	24.0	0.00
502 Redies, William	E-14-1	OD On Duty	FF	FFE		24.0	24.0	0.00
503 Crescio, David	E-14-1	OD On Duty	EO	FFE		24.0	24.0	0.00
386 Kochen, Mark	E-14-3	TOD Trade Time On		FFE		24.0	24.0	0.00
588 Gakle, Larry	E-14-3	TOD Trade Time On		LT		16.0	16.0	0.00
110 Gerbo, Mark	L-14-1	OD On Duty	FF	FFE		24.0	24.0	0.00
524 Eddington, Ronald	L-14-1	OD On Duty	EO	FFE		24.0	24.0	0.00
266 Wright, Keith	R-14-1	OD On Duty	LT	LT		24.0	24.0	0.00
602 Harr, Keith	R-14-1	OD On Duty	RD	FFE		12.0	12.0	0.00

Total Participants: 9

Total Personnel Hours: 196.00

An 'X' next to the unit denotes driver.





















## **RESOLUTION NO. 2009-10**

**Whereas**, at its regularly scheduled meeting held February 24, 2009, the Charter Township of Ypsilanti ("Township") Planning Commission ("Commission") recommended approval to the Township Board of Trustees ("Board") proposed Ordinance 2009-390 which ordinance amends **Article II, Section 201 Definitions and Article XVII, Section 1702 Uses permitted subject to special conditions** of the Township's Zoning Code to provide for the location of future parole or probation offices within the Township; and

**Whereas**, Proposed Ordinance 2009-390 amends **Article II, Section 201 Definitions** to provide for specific definitions of parole and probation offices; and

**Whereas**, Proposed Ordinance 2009-390 provides that **Section 1702 Uses permitted subject to special conditions of Article XVII. I-C Industrial Commercial District** be amended to add a new paragraph, being paragraph 13, which provides for the location of future parole or probation offices, subject to conditions, in the I-C Industrial Commercial District; and

**Whereas**, the Township Board has determined that it is in the best interests of the health, safety and welfare of the Township and its residents to adopt the proposed Ordinance 2009-390.

**Now therefore, be it therefore resolved**, that the Charter Township of Ypsilanti Board of Trustees hereby adopts and incorporates by reference, Ordinance #2009-390, as attached in its entirety, which Ordinance amends the Township's Zoning Code **Section 201 Definitions of Article II. Construction of Language and Definitions and Section 1702 Uses permitted subject to special conditions of Article XVII. I-C Industrial Commercial District** so as to provide definitions and procedures with respect to placement of future probation and parole offices within the Township.

## ORDINANCE NO. 2009-390

*An Ordinance to amend the Charter Township of Ypsilanti Code of Ordinances, specifically the Zoning Ordinance, being Ordinance No. 74, adopted May 18, 1994, Article II. Construction of Language and Definitions and Article XVII. I-C Industrial Commercial District by adding new definitions for parole and probation offices and for providing for their placement in the industrial commercial district.*

The Charter Township of Ypsilanti hereby ordains that Ordinance No. 74, the Township Zoning Ordinance, adopted May 18, 1994 shall be amended as follows:

**Amend Article II. Construction of Language and Definitions** by adding to existing Section 202 Definitions the following:

***Parole and / or probation offices*** - a facility for the offices of parole supervisory officials or probation supervisory officials, as further described below:

***Parole*** - A term of community supervision afforded by the Parole Board to a prisoner who has served the minimum portion of his or her sentence, less good time or disciplinary credits if applicable. While on parole, a parolee is supervised by an agent who is an employee of the Department of Corrections. At the successful completion of the parole period, the offender is "discharged" from his or her sentence. If a parolee violates the parole terms, he or she can be sent back to prison. The Parole Board retains jurisdiction until the maximum-sentence is served in prison or the offender discharges from parole.

***Probation*** - A term of supervision afforded either a convicted felon or a convicted misdemeanor by a court as an alternative to prison or jail, although some judges may sentence offenders to a combination of both probation and jail or boot camp.

*The Michigan Department of Corrections supervises convicted felons who are serving probation sentences under the jurisdiction of the sentencing court.*

**Amend Article XVII. I-C Industrial and Commercial Districts, Section 1702. Uses permitted subject to special conditions** by the addition of a new paragraph, being paragraph 13, to provide for the location of probation and/or parole offices subject to special conditions as follows:

Sec. 1702. Uses permitted subject to special conditions:

13. *Parole or probation offices subject to the following conditions:*
  - a. *No parole or probation supervisory office facilities shall be permitted within 1,000 feet of a church or a public or private school property.*
  - b. *No such office facility shall be permitted within 1,000 feet of a district zoned for residential use.*
  - c. *No parole or probation supervisory office facilities shall be permitted within 1,000 feet of a state licensed child care facility.*
  - d. *All other requirements of the I-C district regarding height, area, setback, screening walls, signs, and similar mass and area requirements, shall be consistently maintained.*
  - e. *The distances provided in this section shall be measured by following a straight line, without regard to intervening buildings, from the nearest point of the property parcel line upon which the proposed use is to be located or the zoning district boundary, or major thoroughfare right-of-way line from which the proposed land use is to be separated.*



**Severability**

Should any section, subdivision, sentence, clause or phrase of this Ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Publication**

This Ordinance shall be published in a newspaper of general circulation as required by law.

**Effective date**

This Ordinance shall become effective upon publication in a newspaper of general circulation as required by law.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Office of Community  
Standards**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
[www.ytown.org](http://www.ytown.org)

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**MEMORANDUM**

March 9, 2009

To: Karen Lovejoy Roe - Clerk

From: David A. Nicholson, AICP, Planning Director  
Joe Lawson, Planning Coordinator

**Re: Zoning Ordinance amendment for inclusion of Parole/Probation Office  
within the IC – Industrial Commercial Zoning District**

---

Per the Township Planning Commission's recommendation of approval, please place the Ordinance Text Amendment, Article XVII "Parole/Probation Office" on the next available Board agenda. Finalized back-up information shall be furnished by the Attorney's office shortly.

If you should need any additional information or have any questions, please do not hesitate to contact me.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
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---

## MEMORANDUM

March 4, 2009

To: Township Board

From: David A. Nicholson, AICP, Planning Director  
Joe Lawson, Planning Coordinator

**Re: Zoning Ordinance amendment for inclusion of Parole/Probation Office  
within the IC – Industrial Commercial Zoning District**

---

Please be advised that the Planning Commission held the necessary public hearing to amend the Township Zoning Ordinance to include the use, by way of a special conditional use, "Parole/Probation Office within the IC-Industrial Commercial zoning district, consistent with statutory requirements. The final version of the text as reviewed by Township Attorney McLain is included herewith.

### ***Analysis***

As you will recall, Township staff has recently met with State of Michigan officials regarding the potential relocation of the parole and probation office currently located in Pittsfield Township to some location either in the City of Ypsilanti or eastern Ypsilanti Township. After a review of the current zoning ordinance, the use of parole/probation office is not listed as a use by right or by special conditional use within any zoning district. The attached ordinance text amendment, recommended for approval by the Planning Commission on February 24, 2009, would permit such use by way of a special conditional use within the IC-Industrial Commercial zoning district. In addition to including said use within the IC zoning designation, Article II (Definitions) was also amended to include the State's definition of a probation/parole office.

### ***Action***

Taking no action will have the effect of placing the burden of where to locate such uses within the Township on staff as well as the Planning Commission. Approval of the resolution prepared by the Township Attorney will have the effect of adopting the provided text amendments, Articles II and XVII of the Township Zoning Ordinance

I recommend the Township Board adopt the resolution approving Ordinance 2009-390.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Office of  
Community Standards**  
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Ypsilanti, MI 48197  
[www.ytown.org](http://www.ytown.org)

March 9, 2009

To: Karen Lovejoy Roe, Clerk  
From: Michael J. Radzik  
Subject: **14-B District Court Work Program Supervisor Position**  
Copy: Wm. Douglas Winters, Township Attorney  
Hon. Charles Pope, 14-B District Court  
Sheriff Jerry Clayton  
Chris Olson, Accounting Director

As a result of internal budget discussions, I am recommending that we terminate the position of Community Work Program Supervisor for the 14-B District Court effective with the close of business on March 31, 2009. Please place this item on the agenda for consideration at the next regular meeting of the Board of Trustees.

This is a contracted position with Washtenaw County for a corrections officer that is funded through the Law Enforcement Fund (266) as follows:

266-301.000-830.004	FY 2009 appropriation = \$72,800 (contract position)
266-301.000-740.002	FY 2009 appropriation = \$ 1,000 (operating supplies)

According to my records, the last time this position was included in a contract document was the 2000-2001 police services contract with Washtenaw County. Since 2002, the position continued to be funded and filled without benefit of a written contract. To my knowledge, there is no current written agreement for this position.

Termination of this position at the end of the first quarter of FY 2009 will save approximately \$55,600 of appropriated funds this year. The savings will help offset projected budget shortfalls for the Law Enforcement Fund over the next several years without adversely affecting delivery of police service to residents.

Judge Charles Pope and Sheriff Jerry Clayton have been consulted about the impact this decision will have on both agency's operations. 14-B District court will continue to be able to send offenders to the primary county-wide work program operated at Sheriff's Office headquarters in Pittsfield Twp (which is on a public bus route). The corrections officer currently working in this position will be able to exercise union rights and move to a different position within the Sheriff's Office Corrections Division.

Please contact me with your questions, comments or concerns.

*Supervisor*

BRENDA L. STUMBO

*Clerk*

KAREN LOVEJOY ROE

*Treasurer*

LARRY J. DOE

*Trustees*

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STAN ELDRIDGE

MIKE MARTIN

DEE SIZEMORE



**Clerk's Office**

7200 S. Huron River Drive

Ypsilanti, MI 48197

Phone: (734) 484-4700

Fax: (734) 484-5156

[www.ytown.org](http://www.ytown.org)

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# MEMORANDUM

TO: Township Board

FROM: Karen Lovejoy Roe, Clerk

DATE: March 9, 2009

RE: Cancellation of May 5, 2009 Board Meeting

The Work Session and Regular Board meeting scheduled for Tuesday, May 5, 2009 will need to be canceled due to a scheduled election on the same day.

## OTHER BUSINESS

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*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
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MIKE MARTIN  
DEE SIZEMORE



**Clerk's Office**

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[www.twp.ypsilanti.mi.us](http://www.twp.ypsilanti.mi.us)

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## MEMORANDUM

**To:** Ypsilanti Township Board of Trustees  
**From:** Karen Lovejoy Roe, Clerk  
**Date:** March 9, 2009  
**Subject:** Authorizations & Bids

I am requesting the Board to take action on the following items:

**Accept:**

- A. The quote from Genesis Service Associates, located in Ann Arbor for the printing and mailing of the Township Newsletter, in the estimated amount of \$7,654.90 with \$5,310.19 budgeted in line item # 101-267-000-730-000 (postage) and \$2,335.00 budget in line item #101-267-000-900.000 (publishing). This company provided the lowest quote. A draft will be provided to the Board prior to the anticipated mail date of mid-April.
- B. The recommendation of Ron Fulton, Building Director to award the demolition bid for 7200 Bunton Road to the lowest bidder, J. Sebastian Trucking & Excavating, in the amount of \$11,069.30.
- C. The recommendation of Ron Fulton, Building Director to award the demolition bid for 7207 Bunton Road to the lowest bidder, J. Sebastian Trucking & Excavating, in the amount of \$10,870.20.

**Authorize:**

- A. The request of Brian Durant to seek bids for a new mower, not to exceed \$40,000, budget in line item #212.970.000.971.004 and to trade-in (1) one mower towards the purchase of the new one.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
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STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Supervisor's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 481-0617  
Fax: (734) 484-0002  
www.ytown.org

---

**MEMORANDUM**

**DATE:** March 6, 2009  
**TO:** Karen Lovejoy Roe, Clerk  
**FROM:** Susan Gilbee  
**SUBJECT:** Quotes for Township Newsletters

As per your request, attached you will find quotes for township newsletters.

Because of recent changes made by the USPS, I checked with Russell Boyd, a (USPS) design specialist for our region. He said many of the "mom and pop," printing companies don't have the equipment which could save us hundreds of dollars on postage. Based on his advice, I chose to solicit quotes from the following companies:

Prices are based on an estimated mailing of 23,130 pieces and furnishing them with our prepared electronic mail files.

<b>COMPANY Location</b>	<b>COST</b>	<b>POSTAGE ESTIMATE – estimate per piece</b>	<b>TOTAL EST.</b>
Mel Printing (Melvindale, MI)	24# White Paper - \$2,617. 24# Yellow Paper - \$2748.	.24 Standard Pre-Sort (\$5,551.20)	\$8,168.20
University Lithoprinters (Ann Arbor, MI)	60# White Paper - \$1,940. 60# Yellow Paper - \$2,120.	.25 Standard Pre-Sort (\$5,782.50)	\$7,722.50
TGI Direct (Flint, MI)	60# White Paper – \$2,920. 60# Yellow Paper - \$3,075.	.241 Standard Rate (\$5,574.33 +\$60.00)	\$8,494.33 +\$60.00 \$8554.33
Messenger Printing (Taylor, MI)	60# White Paper - \$3,588. 60# Yellow Paper - \$3,738.	.183 Standard (\$4,232.79)	\$7,820.79
Genesis Service Assoc. (Ann Arbor, MI)	60# White Paper - \$2,335. 60# Yellow Paper - \$2,515.	.23 Standard Rate (\$5319.90)	\$7,654.90

There are a couple of different ways these can be sent via Standard Mail Rate. The cost varies slightly per piece, depending on their mailing equipment and other factors. It can get complicated.



*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
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STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Building Department

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.ytown.org

---

## Memorandum

To: Board of Trustees  
From: Ron Fulton, Building Director  
Date: March 11, 2009  
Subject: Recommendation for Demolition as a result of RFPs

On Wednesday, March 11, 2009 at 10:00 AM, bids were opened for the RFPs requested by Board action. The mandatory pre-bid walk thorough brought out fourteen companies interested in bidding. In spite of the numerous contractors attending the walk through, only two of those contractors submitted bids. The results are as follows:

Contractor Bidding	7200 Bunton	7207 Bunton
J. Sebastian	\$11,069.30	\$10,870.20
Erde, Inc.	\$16,420.00	\$15,475.00

J. Sebastian is currently doing some work in the Township on behalf of the County Drain Commissioner. They are involved near the area of the Bunton homes.

I recommend J. Sebastian be awarded the contracts for the demolition of these two homes.

Respectfully Submitted.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



## Residential Services

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-0073  
Fax: (734) 544-3501  
[www.ytown.org](http://www.ytown.org)

---

# MEMORANDUM

To: Charter Township of Ypsilanti

From: Brian Durant, Public Services Superintendent

Date: March 11, 2009

Subject: Authorization to seek bids for a new mower

We are seeking Board Authorization for the Parks & Grounds Department to seek sealed bids for a new Parks & Grounds wide area mower. We currently utilize 6 mowers of this type on a daily basis during the season with 1 available for back up.

We generally try to replace 1 mower each year to keep our maintenance cost down. We did not replace a mower in 2008 so we have begun to fall behind in our rotation.

We have budgeted for this purchase in the 2009 budget for \$40,000 in the line item #212.970.000.971.004.

We would like to also request to trade-in (1) one mower towards the purchase of the new one.

## CHECK REGISTER REPORT

Date: 03/11/2009

Time: 1:18pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96872	03/05/2009	Printed	0119	DTE ENERGY**	STREETLIGHTS - JAN. 2009	67,361.33
96873	03/10/2009	Printed	3745	WASHTENAW COMMUNITY COLLEGE'	MEMBERSHIP - HUVACO	340.00
					Total Checks: 2	Bank Total: 67,701.33
					Total Checks: 2	Grand Total: 67,701.33

Accounts Payable Checks

213,598.83

Hand Checks

+ 67,701.33

Total

281,300.16

## CHECK REGISTER REPORT

Date: 03/11/2009

Time: 1:05pm

Page: 1

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96874	03/11/2009	Printed	0657	14-B DISTRICT COURT	SMALL CLAIMS COURT	250.00
96875	03/11/2009	Printed	0657	14-B DISTRICT COURT	SMALL CLAIMS COURT	250.00
96876	03/11/2009	Printed	0657	14-B DISTRICT COURT	SMALL CLAIMS COURT	250.00
96877	03/11/2009	Printed	0657	14-B DISTRICT COURT	SMALL CLAIMS COURT	250.00
96878	03/11/2009	Printed	11339	ACCUSHRED LLC	DOCUMENT DESTRUCTION SVCS	175.04
96879	03/11/2009	Printed	6110	ACTION PRINTING KEB INC.	PRINTING OF "50 & BEYOND" MONT	261.96
96880	03/11/2009	Printed	15172	ALEXANDER WELDING	WELDING OF CHIPPER UNIT	727.40
96881	03/11/2009	Printed	15399	ALLIANCE OF ROUGE COMMUNITIES	MEMBERSHIP DUES	1,054.00
96882	03/11/2009	Printed	6981	ALLIED SUBSTANCE ABUSE	HOSPITAL PHYSICALS	75.00
96883	03/11/2009	Printed	1276	AMERICAN JUDGE'S ASSOC.	MEMBERSHIP DUES	150.00
96884	03/11/2009	Printed	15184	AMERIGAS - YPSILANTI	PROPANE	340.99
96885	03/11/2009	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	812.94
96886	03/11/2009	Printed	6918	ANN ARBOR OBSERVER	PUBLISHING	521.10
96887	03/11/2009	Printed	0022	ANN ARBOR WELDING SUPPLY CO	SUPPLIES	287.42
96888	03/11/2009	Printed	6211	APOLLO FIRE APPARATUS REPAIR	HELMETS FOR 2 NEW HIRES	446.30
96889	03/11/2009	Printed	0002	APOLLO FIRE EQUIPMENT CO.	MAINTENANCE	24.22
96890	03/11/2009	Printed	0675	ARBOR VACUUM & SMALL APPLIANCE	SUPPLIES	34.95
96891	03/11/2009	Printed	0909	AT & T*	ACCT. #053 294-5218 001	30.62
96892	03/11/2009	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	100.43
96893	03/11/2009	Printed	6397	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES	9,606.50
96894	03/11/2009	Printed	8529	BASIC	FLEX SPENDING	77.25
96895	03/11/2009	Printed	15389	EVELYN BELL	REFUND - B-BALL MB	40.00
96896	03/11/2009	Printed	15390	ANN BROTHERS	REFUND - BELLY DANCE BOOT CAMP	54.00
96897	03/11/2009	Printed	6959	BUTZEL LONG	PROFESSIONAL SERVICES	3,191.25
96898	03/11/2009	Printed	5421	CALIFORNIA CONTRACTORS	TOOLS	175.58
96899	03/11/2009	Printed	15166	CARPET CENTER & FLOORS	REPAIRS - 7200 S. HURON RIVER	4,616.07
96900	03/11/2009	Printed	3742	JAMES J. CARSON	REPAIRS - JEAN HALL CURRIE	62.00
96901	03/11/2009	Printed	6015	CENTRON DATA SERVICES	ASSESSMENT NOTICES 2009	2,438.34
96902	03/11/2009	Printed	15392	KATE CHOI	REFUND - URBAN BALLROOM	42.00
96903	03/11/2009	Printed	6410	COACH'S CATASTROPHE CLEANING	CLEAN AND DISINFECT STATION FR	1,601.55
96904	03/11/2009	Printed	0102	COLMAN-WOLF SANITARY SUPPLY CO	REPAIRS & MAINTENANCE	258.75
96905	03/11/2009	Printed	0363	COMCAST CABLE	ACCT. #09588 302000-01-0	112.95
96906	03/11/2009	Printed	0582	CONGDON'S	SUPPLIES	156.59
96907	03/11/2009	Printed	2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - FEB. 2009	12,167.08
96908	03/11/2009	Printed	4706	ED'S GARAGE	REPAIRS	432.50
96909	03/11/2009	Printed	6951	EMERGENCY VEHICLES PLUS	PARTS	39.36
96910	03/11/2009	Printed	15170	ERNIE CLOSE	JOINT TRAINING SESSION W/YPSI	160.00
96911	03/11/2009	Printed	8585	ESRI	ESRI MAINTENANCE RENEWAL - GIS	2,500.00
96912	03/11/2009	Printed	15400	FIRST AMERICAN REO SERVICING	OVERPAYMENT - NOXIOUS WEEDS	603.76
96913	03/11/2009	Printed	15396	LOVELL FREEMAN	REFUND - ROOM RENTAL	100.00

## CHECK REGISTER REPORT

Date: 03/11/2009

Time: 1:05pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96914	03/11/2009	Printed	15394	DONITA FULLER	REFUND - BODY BLAST BOOT CAMP	49.00
96915	03/11/2009	Printed	15401	GATTIRICH & ASSOCIATES	COURT APPOINTED ATTY FEES	325.00
96916	03/11/2009	Printed	6161	GOVERNMENTAL CONSULTANT	PROFESSIONAL SERVICES	3,600.00
96917	03/11/2009	Printed	6169	GOVERNOR BUSINESS SOLUTIONS	SUPPLIES	400.09
96918	03/11/2009	Printed	0107	GRAINGER	SUPPLIES	206.69
96919	03/11/2009	Printed	0070	GREAT LAKES TELECOM, INC.	MONTHLY CHARGE	271.31
96920	03/11/2009	Printed	0158	MARK HAMILTON	ATTY FEES - MAR. 2009	1,500.00
96921	03/11/2009	Printed	6377	HEIKK'S CUSTOM EMBROIDERY	UNIFORMS	130.00
96922	03/11/2009	Printed	6547	HERITAGE NEWSPAPERS	PUBLISHING	409.60
96923	03/11/2009	Printed	0503	HOME DEPOT	SUPPLIES	113.19
96924	03/11/2009	Printed	6158	HURON VALLEY PRINTING	PUBLISHING	94.75
96925	03/11/2009	Printed	4711	ISRAEL INVESTIGATIONS	PROFESSIONAL SERVICES	937.50
96926	03/11/2009	Printed	15388	THOMAS JONES	REFUND - B-BALL VARSITY GIRLS	75.00
96927	03/11/2009	Printed	0391	KONICA MINOLTA - ALBIN	METER CHARGE	82.75
96928	03/11/2009	Printed	15397	TANYA LITTLE	REFUND - ROOM RENTAL	100.00
96929	03/11/2009	Printed	6467	LOWES	SUPPLIES	169.60
96930	03/11/2009	Printed	0253	MCLAIN AND WINTERS	LEGAL SERVICES - FEB. 2009	77,488.95
96931	03/11/2009	Printed	15395	JOSEPH MELLO	REFUND - TENNIS TRAINING	30.00
96932	03/11/2009	Printed	15157	MICHIGAN FACILITY SERVICES	REPAIRS & MAINTENANCE	200.00
96933	03/11/2009	Printed	15402	MIDWEST MEDICAL CENTER	HOSPITAL PHYSICALS	45.00
96934	03/11/2009	Printed	6197	MILLENNIUM BUSINESS SYSTEMS	RELOCATION OF COPIER TO COMMUN	250.00
96935	03/11/2009	Printed	15393	BECKY MOURGAS	REFUND - COOKIE MONSTER	30.00
96936	03/11/2009	Printed	6845	MWORKS	HOSPITAL PHYSICALS	35.00
96937	03/11/2009	Printed	2986	NAPA AUTO PARTS*	REISSUE - PARTS	76.80
96938	03/11/2009	Printed	15387	KRISTIE NEAL	REFUND - ROOM RENTAL	100.00
96939	03/11/2009	Printed	15195	MARK NELSON	ATTY FEES - MAR. 2009	1,875.00
96940	03/11/2009	Printed	15403	HUGH NICKS	GUITAR INSTRUCTIONS	301.00
96941	03/11/2009	Printed	6895	NORTHERN SAFETY	FLEXSHIELD NITRILE GLOVES FOR	109.54
96942	03/11/2009	Printed	5560	OCE' IMAGISTICS INTERNATIONAL	MAINTENANCE W/SUPPLIES	146.27
96943	03/11/2009	Printed	2997	OFFICE EXPRESS	SUPPLIES	562.58
96944	03/11/2009	Printed	0585	OVERHEAD DOOR COMPANY	REPAIR DOOR #6 AT MAIN FIRE ST	308.88
96945	03/11/2009	Printed	15173	DIANA B. OWINGS	TRANSLATOR SERVICES	750.00
96946	03/11/2009	Printed	1989	HAROLD OWINGS	UNIFORM ALLOWANCE	600.00
96947	03/11/2009	Printed	0913	PARKWAY SERVICES, INC.	RENTAL - HYDRO DAM	120.00
96948	03/11/2009	Printed	6506	PM TECHNOLOGIES, LLC	PREVENTIVE MAINTENANCE	245.03
96949	03/11/2009	Printed	5727	PREMIUMS PLUS MORE	SHIRTS FOR THE ADULT RACQUETBA	494.00
96950	03/11/2009	Printed	0722	PRINTING SYSTEMS	ELECTION SUPPLIES	398.70
96951	03/11/2009	Printed	3801	PUBLIC SAFETY CENTER	TRAFFIC SAFETY VESTS AS REQUIR	164.95
96952	03/11/2009	Printed	11340	RECYCLE ANN ARBOR	SWITCHOUT RECYCLE BOX	3,820.00
96953	03/11/2009	Printed	3214	RENT A WRECK	LEASE - TAX EXEMPT	30.15

## CHECK REGISTER REPORT

Date: 03/11/2009

Time: 1:05pm

Page: 3

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96954	03/11/2009	Printed	15386	RICOH AMERIGAS CORPORATION	SUPPLIES	47,891.00
96955	03/11/2009	Printed	0043	DENISE ROE	MILEAGE REIMBURSEMENT	42.90
96956	03/11/2009	Printed	0152	S. F. STRONG, INC.	REPLENISH INVENTORY	750.24
96957	03/11/2009	Printed	0634	SAM'S CLUB DIRECT	SUPPLIES	102.58
96958	03/11/2009	Printed	0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	556.75
96959	03/11/2009	Printed	0395	SHRADER TIRE & OIL	SUPPLIES	488.00
96960	03/11/2009	Printed	6757	SMETKA HEATING & COOLING	HEAT REPAIRED ON WEST SIDE OF	1,141.00
96961	03/11/2009	Printed	2990	SOUTHEASTERN EQUIPMENT	REPLACEMENT FITTING FOR GRAPPL	130.75
96962	03/11/2009	Printed	0399	SPEARS FIRE & SAFETY SERVICE	FIRE & SAFETY SERVICES	52.00
96963	03/11/2009	Printed	2600	STATE OF MICHIGAN	NOTARY FEES	20.00
96964	03/11/2009	Printed	15169	STRAIGHT ARROW DEVELOPMENT LLC	CABLE LINES TO SENIOR WING FOR	441.00
96965	03/11/2009	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - 14B COURT	1,326.34
96966	03/11/2009	Printed	15398	DAWN SWORD	REFUND - ROOM RENTAL	130.00
96967	03/11/2009	Printed	0449	SYSCO FOOD SERVICES OF DETROIT	PRO SHOP RESALE	690.55
96968	03/11/2009	Printed	15391	DANA TALLEY	REFUND - ROOM RENTAL	80.00
96969	03/11/2009	Printed	1227	TARGET INFORMATION	SUPPLIES	262.00
96970	03/11/2009	Printed	4402	TDS METROCOM	ACCT. #825 609 0021	189.13
96971	03/11/2009	Printed	1475	VERIZON WIRELESS	ACCT. #585505481-00001	449.76
96972	03/11/2009	Printed	6647	VERMEER OF MICHIGAN, INC.	BELT AND SUPPLIES FOR HORIZONT	1,993.74
96973	03/11/2009	Printed	6627	VICTORY LANE	FULL SERVICE OIL CHANGE	57.86
96974	03/11/2009	Printed	6171	WASHTENAW COUNTY HAZMAT	REIMBURSEMENT FOR INCIDENT #18	2,437.00
96975	03/11/2009	Printed	0631	WASTE MANAGEMENT	ACCT. #389-0055053-1389-9	230.71
96976	03/11/2009	Printed	2965	WASTE MANAGEMENT	ACCT. #106-0042156-2762-3	475.00
96977	03/11/2009	Printed	15112	WEST WILLOW C.O.G.I.C.	PARTIAL REFUNDS - CASH ESCROWS	10,200.00
96978	03/11/2009	Printed	0480	YPSILANTI COMMUNITY	TUTTLE HILL MAINT. - JAN. 2009	1,608.30
96979	03/11/2009	Printed	6417	YPSILANTI TWP PETTY CASH	START UP MONEY - GOLF COURSE	500.00
96980	03/11/2009	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	167.89
96981	03/11/2009	Printed	0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	60.10
Total Checks: 108						Bank Total: 213,598.83
Total Checks: 108						Grand Total: 213,598.83