

**WORK SESSION AGENDA**  
**CHARTER TOWNSHIP OF YPSILANTI**  
**TUESDAY, FEBRUARY 3, 2009**

**\*\* PLEASE NOTE LATER START TIME \*\***

**6:00 P.M.**

**CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

- 1. Discuss Possible Change of Board Meeting Dates**
- 2. Review Agenda**
- 3. Board Members – Other Discussion**

1. Discussion of possible change in Board Meeting dates.

# REVIEW AGENDA

**BOARD MEMBERS  
OTHER DISCUSSION**

**CHARTER TOWNSHIP OF YPSILANTI  
REGULAR MEETING  
TUESDAY, FEBRUARY 3, 2009**

**BRENDA L. STUMBO, SUPERVISOR  
KAREN LOVEJOY ROE, CLERK  
LARRY J. DOE, TREASURER**

**TRUSTEES:  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE**

**AGENDA**

**TIME AND PLACE**

**7:00 P.M.**

**YPSILANTI TOWNSHIP CIVIC CENTER  
BOARD ROOM  
7200 S. HURON RIVER DRIVE**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE AND INVOCATION
3. PUBLIC COMMENTS
4. MINUTES
  - A. JANUARY 15, 2009 SPECIAL MEETING AND EXECUTIVE SESSION
  - B. JANUARY 20, 2009 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION
5. SUPERVISOR REPORT
6. CLERK REPORT
7. TRUSTEE REPORT
8. ATTORNEY REPORT
  - A. YPSILANTI MOBILE VILLAGE UPDATE
  - B. JARVIS LAWSUIT UPDATE

**UNFINISHED BUSINESS**

1. PROPOSED VERIZON WIRELESS COMMUNICATION TOWER TO BE LOCATED ON EMERICK STREET IN YPSILANTI TOWNSHIP (Tabled at the December 2, 2008, December 16, 2008 and January 20, 2009 Regular Meeting)

**NEW BUSINESS**

1. BUDGET AMENDMENT #3
2. WASHTENAW COUNTY WEBSITE DESIGN PROPOSAL, NOT TO EXCEED \$9,000, BUDGETED IN LINE ITEM #101-266-000-801-050
3. CONTRACT WITH RICHARD PAUL AND ASSOCIATES, IN THE AMOUNT OF \$650.00 TO PROVIDE MUSIC FOR THE ANNUAL DADDY DAUGHTER DANCE ON FEBRUARY 14, 2009, BUDGETED IN LINE ITEM 101-751-000-740-000

4. AGREEMENT WITH WEST SHORE SERVICES, INC. TO MAINTAIN OUTDOOR WARNING SIRENS IN 2009, IN THE AMOUNT OF \$3,900.00, BUDGET IN LINE ITEM #206-206-000-933-001

OTHER BUSINESS

AUTHORIZATIONS AND BIDS

STATEMENTS AND CHECKS

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JANUARY 15, 2009 SPECIAL MEETING**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters and John Hancock

**EXECUTIVE SESSION**

**A motion was made by Trustee Currie, supported by Treasurer Doe to adjourn the meeting to go into Executive Session. The motion carried as follows:**

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Yes</b>
<b>Stumbo:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>		

The meeting was adjourned at approximately 1:01 p.m. for the Board to go into Executive Session and the Board returned to the meeting at approximately 1:25 p.m.

- 1. Proposed Tentative Contract with Firefighters Local 1830 – This agenda item will be discussed in Executive Session prior to taking action at the Special Meeting**

**A motion was made by Trustee Currie, supported by Trustee Sizemore to approve the proposed tentative contract with Firefighters Local 1830. The motion carried unanimously.**

- 2. Authorize three full-time officials to meet and discuss the possibility of contracting for Fire Chief services with the City of Ypsilanti**

**A motion was made by Trustee Sizemore, supported by Clerk Lovejoy Roe to authorize the three full-time officials to meet and discuss the possibility of contracting for Fire Chief services with the City of Ypsilanti.**

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 15, 2009 SPECIAL MEETING MINUTES  
PAGE 2**

Trustee Eldridge stated he felt the Township should hire a Fire Chief but was open to the idea of exploring different options. He asked the Board to consider other municipalities such as Superior Township and Pittsfield Township and to also consider a professional services contract.

Supervisor Stumbo stated there had not been a lot of discussion other than a meeting with the captains where it was mentioned that other alternatives for the fire chief may need to be reviewed. The issue needed to come to the Board first because if they were not interested in pursuing other alternatives, any discussion would be a waste of time.

John Hancock stated a legal opinion had been provided to the Board and there were two issues involved. First there was nothing in the Township Act or the Civil Service Act that stated the Township had to have a fire chief and second, nothing could be done without approval from the Board.

Trustee Martin asked if the two candidates were not acceptable or if it was the Board's intention to pursue a more economical process.

Supervisor Stumbo explained the fire chief vacancy had created the opportunity to explore possible collaboration with other communities. She stated the fire chief salary, including benefits was \$132,000 annually and felt the Board had an obligation to research other options, not only to reduce costs but to explore the possibility of working collaboratively with other communities. Supervisor Stumbo stressed this was not a merger with the City or any other community.

Clerk Lovejoy Roe stated it would be important to meet with the leadership staff at the fire department to obtain their input on what would be needed if the Township opted to contract for fire chief services.

Scott Brodie, Firefighter stated that with the current fire department fund balance, \$132,000 to have a full-time fire chief did not seem like a lot. He questioned if they were unhappy with the candidates on the fire chief eligibility list.

Supervisor Stumbo stated they had not met either candidate and an opinion had not been formed either way. She clarified it was not a matter of picking one of the two candidates on the list because the Civil Service Act was clear that the candidate receiving the highest overall score would be selected.

**A friendly amendment was made by Trustee Eldridge to include other neighboring municipalities, as well as the possibility of professional contracting. The friendly amendment was accepted.**

**The motion carried unanimously.**



**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 15, 2009 SPECIAL MEETING MINUTES  
PAGE 3**

**3. Authorize Trustee Stan Eldridge to act as Fire Commissioner for a 120 day interim period, at a salary of \$500 per week**

John Hancock explained state law recognized the ability to appoint a Board Member as fire commissioner and also authorized the Board to pay for those services apart from the duties as Trustee. The Michigan Township Association outlined the duties recommended for the position of fire commissioner. He recommended the Board pass a resolution that referenced pay and authorized the duties of the fire commissioner.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to authorize the three full-time officials and the attorney to develop a resolution that would allow the Township to hire a fire commissioner in the interim, not to exceed 18 weeks with specific duties outlined in the resolution, at a salary of \$500 per week.**

Trustee Eldridge requested permission from the Board to abstain from voting because of his involvement and possible financial gain.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to allow Trustee Eldridge to abstain from voting on the issue before the Board. The motion carried as follows:**

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Abstain</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Yes</b>
<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>		

Supervisor Stumbo stated the resolution would be brought to the Board at the Regular Meeting on Tuesday, January 20, 2009 under Other Business. She read the original motion and called for a vote.

**The motion carried unanimously.**

**ADJOURNMENT**

The meeting adjourned at approximately 1:50 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JANUARY 20, 2009 WORK SESSION**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters, John Whitman and Megan Cavanagh, Garan Lucow Miller, P.C.

**EXECUTIVE SESSION**

**A motion was made by Treasurer Doe, supported by Trustee Eldridge to adjourn the meeting to go into Executive Session. The motion carried as follows:**

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Yes</b>
<b>Stumbo:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>		

The meeting was adjourned at approximately 5:01 p.m. for the Board to go into Executive Session and the Board returned to the meeting at approximately 5:52 p.m.

**1. PENDING LITIGATION – CHARTER TOWNSHIP OF YPSILANTI ET AL V WASHTENAW COUNTY ET AL - MEGAN CAVANAGH, APPELLATE ATTORNEY, GARAN LUCOW MILLER P.C.**

This item was discussed during Executive Session.

**2. REVIEW AGENDA**

**SUPERVISOR REPORT**

Supervisor Stumbo stated her report would be given at the Board Meeting.

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 20, 2009 WORK SESSION MINUTES  
PAGE 2**

**CLERK REPORT**

Clerk Lovejoy Roe asked to have Budget Amendment #2 added to the agenda and to move Budget Amendment #1, under New Business and Budget Amendment #2 to the Clerk's Report.

**TREASURER REPORT**

- A. DECEMBER - 2008**
- B. 2008 ANNUAL REPORT**

Treasurer Doe stated the December 2008 and 2008 Annual Report would be given at the Board Meeting.

- C. RESOLUTION NO. 2009-1, AMENDING RESOLUTION NO. 2008-30,  
DESIGNATION OF DEPOSITORIES FOR 2009**

Treasurer Doe explained the resolution was amended to include Mercantile Bank of Michigan.

Supervisor Stumbo stated that several items had been distributed to the Board that included Budget Amendment #2, a letter from Jonathan Crane asking that the Verizon Communication Tower be tabled, Resolution 2009-2, Appointment of Stan Eldridge as Fire Commissioner and Mike Radzik's recommendation to approve the request of Mr. Mike's Lounge.

**TRUSTEE REPORT**

Trustee Martin stated he would give an update on the Water Conservation Advisory Commission at the Board Meeting.

**ATTORNEY REPORT**

**RECOMMENDATION THAT THE CHARTER TOWNSHIP BOARD OF TRUSTEES  
RESCIND ITS PREVIOUS AWARD OF THE DEMOLITION CONTRACT OF 7200  
AND 7207 BUNTON ROAD DUE TO FAILURE OF S&V CONTRACTORS INC. TO  
SUPPLY FINANCIAL DOCUMENTATION REQUIRED BY THE DEMOLITION  
PROJECT SPECIFICATIONS BY THE CLOSE OF BUSINESS ON MONDAY,  
JANUARY 12, 2009**

Supervisor Stumbo stated this item had been requested by the attorney.

**UNFINISHED BUSINESS**

**1. PROPOSED VERIZON WIRELESS COMMUNICATION TOWER TO BE LOCATED ON EMERICK STREET IN YPSILANTI TOWNSHIP (Tabled at the December 2, 2008 and December 16, 2008 Regular Meeting)**

Supervisor Stumbo stated a request had been received from Jonathan Crane asking for the item to be tabled.

Clerk Lovejoy Roe explained Mr. Crane had called and requested the item be tabled until the February 3, 2009 Regular Meeting.

**2. PRINTER RFP LEASE VS PURCHASE FROM RICOH BUSINESS SOLUTIONS (Tabled at the December 16, 2008 Regular Meeting)**

Supervisor Stumbo stated the Board Packet included a detailed letter from Mike Radzik recommending approval. Purchasing the printers would result in an approximate \$12,000 savings over leasing the equipment.

Mike Radzik explained approval of the purchase agreement would reduce the number of current printing devices from 38 to 11 and the maintenance agreement would be based on the actual number of copies made.

Attorney Winters stated the agreements were in proper form for approval by the Board.

Trustee Eldridge asked the difference on cost savings between buying and leasing and if Ricoh had a buy back program.

Mr. Radzik explained the difference was approximately \$12,000. The usage of the equipment would be monitored and printers could be moved. The current equipment would be utilized at other Township facilities.

David Nemer, General Sales Manager stated the average life span of the printers was five years. He explained if there was a high volume of usage on one printer and a low volume on another, the printers could be switched to extend the life. Printer usage would be monitored by both the Township and a Ricoh representative.

Mr. Radzik further explained the printing process including the use of passwords and printing codes.

**NEW BUSINESS**

**1. 2009 BUDGET AMENDMENT #1**

This item was moved to the Clerk Report.

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 20, 2009 WORK SESSION MINUTES  
PAGE 4**

**2. REQUEST FOR STREET LIGHT AT INTERSECTION OF HEWITT ROAD AND GLORY LANE**

Supervisor Stumbo stated the request came from Pastor Melvin T. Walls in April 2008 and information on cost had been received from DTE.

**3. REQUEST FROM MR. MIKE'S LOUNGE, INC. TO TRANSFER ALL STOCK IN 2008 CLASS C LICENSED BUSINESS WITH DANCE PERMIT, LOCATED AT 1425 ECORSE, YPSILANTI, MI 48197, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, BY DROPPING STOCKHOLDER EMANUEL KOUTSOGIANNIS THRU TRANSFER OF 1,000 SHARES TO NEW STOCKHOLDER, JOHN KOUTSOGIANNIS**

Supervisor Stumbo explained a liquor license stock transfer did not require Liquor Committee approval. A letter from Mike Radzik, Police Services Administrator recommending approval had been received.

**OTHER BUSINESS**

**1. RESOLUTION 2009-2**

Supervisor Stumbo stated the resolution had been created as a result of the Special Meeting on January 15, 2009. She said the three full-time officials met with the president of firefighters' union and she felt it had opened the lines of communication. The duties listed in the resolution were explained.

Arloa Kaiser, Township Resident asked about accountability. She said from past meetings she had attended there seemed to be no accountability to the Board.

Clerk Lovejoy Roe stressed that change was possible when everyone worked together and she knew that this Board was committed to doing that.

**ADJOURNMENT**

The meeting adjourned at approximately 6:32 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE JANUARY 20, 2009 REGULAR MEETING**

**PROPOSED**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters

**PUBLIC COMMENTS**

Arloa Kaiser, Township Resident expressed her concerns about the proposed roundabout.

**MINUTES OF THE DECEMBER 16, 2008 WORK SESSION AND REGULAR MEETING**

**A motion was made by Treasurer Doe, supported by Trustee Currie to approve the minutes of the December 16, 2008 Work Session and Regular Meeting. The motion carried unanimously.**

**SUPERVISOR REPORT**

Supervisor Stumbo provided an in-depth overview of the meetings she had attended with other Board Members and department heads.

**CLERK REPORT**

(At the request of the Clerk, this item was moved from New Business to the Clerk's Report)

**A. 2009 BUDGET AMENDMENTS #1 & #2**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Budget Amendments #1 & #2 (see attached). The motion carried unanimously.**

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 20, 2009 REGULAR MEETING MINUTES  
PAGE 2**

**TREASURER REPORT**

**A. DECEMBER – 2008**

Treasurer Doe gave the report for December, 2008. The beginning balance was \$25,084,763.42 and the ending balance was \$31,000,789.60.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to receive and file the December 2008 Treasurer's report (see attached). The motion carried unanimously.**

**B. 2008 ANNUAL REPORT**

Treasurer Doe gave the 2008 Annual Report. The beginning balance was \$29,135,239.58 and the ending balance was \$31,000,789.60.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to receive and file the 2008 Annual Treasurer's report (see attached). The motion carried unanimously.**

**C. RESOLUTION NO. 2009-1, AMENDING RESOLUTION NO. 2008-30,  
DESIGNATION OF DEPOSITORIES FOR 2009**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to approve Resolution No. 2009-1, Amending Resolution No. 2008-30, Designation of Depositories for 2009. The motion carried unanimously.**

**TRUSTEE REPORT**

Trustee Martin provided an update on the Water Conservation Advisory Commission (WCAC) and outlined several concerns of the Commission.

**ATTORNEY REPORT**

**A. RECOMMENDATION THAT THE CHARTER TOWNSHIP BOARD OF TRUSTEES RESCIND ITS PREVIOUS AWARD OF THE DEMOLITION CONTRACT OF 7200 AND 7207 BUNTON ROAD DUE TO FAILURE OF S&V CONTRACTORS INC. TO SUPPLY FINANCIAL DOCUMENTATION REQUIRED BY THE DEMOLITION PROJECT SPECIFICATIONS BY THE CLOSE OF BUSINESS ON MONDAY, JANUARY 12, 2009**

Attorney Winters provided a brief overview of the issue surrounding this bid and a previous bid that had been awarded to S&V Contractors, Inc. He recommended that the project be rebid and that the Board not accept any future bids from S&V Contractors, Inc. due to their failure to submit required documentation in a timely manner.

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 20, 2009 REGULAR MEETING MINUTES  
PAGE 3**

**A motion was made Clerk Lovejoy Roe, supported by Treasurer Doe to rescind its previous award of the demolition contract of 7200 and 7207 Bunton Road due to failure of S&V Contractors, Inc. to supply financial documentation required by the demolition project specifications by the close of business on Monday, January 12, 2009. The motion carried unanimously.**

**A motion was made Clerk Lovejoy Roe, supported by Trustee Sizemore to rebid the demolition project and not to accept any future bids from S&V Contractors, Inc. due to their failure to submit required documentation in a timely manner. The motion carried unanimously.**

**UNFINISHED BUSINESS**

- 1. PROPOSED VERIZON WIRELESS COMMUNICATION TOWER TO BE LOCATED ON EMERICK STREET IN YPSILANTI TOWNSHIP (Tabled at the December 2, 2008 and December 16, 2008 Regular Meeting)**

**A motion was made Clerk Lovejoy Roe, supported by Trustee Currie to remove the proposed Verizon Wireless Communication Tower to be located on Emerick Street in Ypsilanti Township from the table. The motion carried unanimously.**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to table the item until the February 3, 2009 Regular Meeting. The motion carried unanimously.**

- 2. PRINTER RFP LEASE VS PURCHASE FROM RICOH BUSINESS SOLUTIONS (Tabled at the December 16, 2008 Regular Meeting)**

**A motion was made Clerk Lovejoy Roe, supported by Treasurer Doe to remove the printer RFP lease vs purchase from Ricoh Business Solutions from the table. The motion carried unanimously.**

**A motion was made Clerk Lovejoy Roe, supported by Treasurer Doe to authorize the Supervisor and Clerk to sign the purchase and maintenance agreements with Ricoh Business Solutions for 11 printers and various support equipment, in the amount of \$47,868.00 and an estimated annual maintenance cost of \$7,634.00 budgeted in account #101-266-000-977-001. The motion carried unanimously.**

**NEW BUSINESS**

- 1. 2009 BUDGET AMENDMENTS #1**

**This item was moved to the Clerk's Report.**



**2. REQUEST FOR STREET LIGHT AT INTERSECTION OF HEWITT ROAD AND GLORY LANE**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Martin to approve the request for a street light at the intersection of Hewitt Road and Glory Lane, in the amount of \$2,117.30, budgeted in line item #212-970-000-818-022.

**3. REQUEST FROM MR. MIKE'S LOUNGE, INC. TO TRANSFER ALL STOCK IN 2008 CLASS C LICENSED BUSINESS WITH DANCE PERMIT, LOCATED AT 1425 ECORSE, YPSILANTI, MI 48197, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, BY DROPPING STOCKHOLDER EMANUEL KOUTSOGIANNIS THRU TRANSFER OF 1,000 SHARES TO NEW STOCKHOLDER, JOHN KOUTSOGIANNIS**

A motion was made by Trustee Currie, supported by Trustee Sizemore to approve the request from Mr. Mike's Lounge, Inc. to transfer all stock in 2008 Class C licensed business with dance permit, located at 1425 Ecorse, Ypsilanti, Mi 48197, Ypsilanti Township, Washtenaw County, by dropping stockholder Emanuel Koutsogiannis thru transfer of 1,000 shares to new stockholder, John Koutsogiannis. The motion carried unanimously.

**OTHER BUSINESS**

**A. RESOLUTION NO. 2009-2, FIRE COMMISSIONER APPOINTMENT OF STAN ELDRIDGE**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to approve Resolution No. 2009-2, Fire Commissioner Appointment of Stan Eldridge.

Trustee Eldridge requested to abstain from voting on the agenda item.

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to allow Trustee Eldridge to abstain from voting on Resolution 2009-2. The motion carried as follows:

<b>Martin:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Abstain</b>	<b>Currie:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Yes</b>
<b>Stumbo:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Doe:</b>	<b>Yes</b>		

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
JANUARY 20, 2009 REGULAR MEETING MINUTES  
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**STATEMENTS AND CHECKS**

- A. JANUARY 6, 2009**
- B. JANUARY 20, 2009**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve statements and checks for January 6, 2009, in the amount of \$714,977.39 and January 20, 2009, in the amount of \$812,221.19. The motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 7:53 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti

## EXECUTIVE SESSION MINUTES

The January 15, 2009 and January 20, 2009 Executive Session minutes will be distributed to Board Members at the Work Session.

# **PUBLIC COMMENTS**

# **SUPERVISOR REPORT**

There is no written Supervisor Report

## **CLERK REPORT**

There is no written Clerk Report

# TRUSTEE REPORT

# ATTORNEY REPORT

A. YPSILANTI MOBILE VILLAGE UPDATE

B. JARVIS LAWSUIT UPDATE



Clerk  
Karen Lovejoy Roe  
Treasurer  
Larry J. Doe  
Trustees  
Jean Hall Currie  
Stan Eldridge  
Mike Martin  
Dee Sizemore



## Development

7200 S. Huron River Drive  
Ypsilanti, MI 48198  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.twp.ypsilanti.mi.us

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### MEMORANDUM

December 2, 2008

To: Township Board

From: David A. Nicholson, AICP  
Planning Director

Re: Verizon Wireless Communication Tower

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Verizon Wireless Communications has requested site plan and special use approval of a 130-foot tall cellular communications tower to be located at 5 and 7 Emerick Street. The property, also identified as K-11-10-280-005 and -006, is on the east side of Emerick and north of Ecorse Road.

The ZBA granted a variance to permit a reduced setback for this tower with the condition that the tower shall be designed as described in a letter signed by Stephen Yeo, PE, of Sabre Towers and Poles, dated September 5, 2008. The stronger design of the tower will provide better assurance that the tower will not fall onto adjacent property.

The Planning Commission recommended approval of the proposal with shrouds over the antennas in order to reduce the visual impact of the structure. Please consider approval of the proposed tower with the following motion:

*"The requests for special use and site plan approval to construct a cellular communications tower on 5 and 7 Emerick Street, the combined parcels K-11-10-280-005 and K-11-10-280-006, as depicted in site plan drawings prepared by Midwestern Consulting with a final revision date of July 16, 2008 are hereby approved, subject to the following conditions:*

- 1. Inclusion of all documentation as required by Township Zoning Ordinance Section 2107.1.*
- 2. The tower shall include a shroud over the antennas.*
- 3. The tower shall be designed in accordance with the design parameters described in a letter signed by Stephen Yeo, PE, of Sabre Towers and Poles, dated September 5, 2008.*

cc: Dennis O. McLain, Esq.

Supervisor

Ruth Ann Jammick

Clerk

Brenda L. Stumbo

Treasurer

Larry J. Doe

Trustees

Jean Hall Currie

Stan Eldridge

David Ostrowski

Dee Sizemore

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Charter  
Township of  
YPSILANTI

"Placing Residents First"

September 24, 2008

David Antoun

Verizon Wireless/American Tower

24242 Northwestern Hwy

Southfield, MI 48075

RE: Recommendation for Preliminary Site Plan Approval

Mr. Antoun:

At a regular meeting held on September 23, 2008, the Planning Commission recommended approval of your application to the Township Board of Trustees. The preliminary site plan considered was for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street, parcels K-11-10-280-005 and K-11-10-280-006. Please note the following motion was entered into the public record:

Reiser went over the 2107 ordinance and added a **motion** - *I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:*

1. *Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.*
2. *Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.*
3. *Said tower to include a shroud over the antenna.*

**Support:** Walls      6 – Aye    2 – Nay (Minot and Richie)

If you should have any questions, please feel free to contact the Community and Economic Development Department.

Sincerely,



Sally L. Richie

Planning Commission Secretary

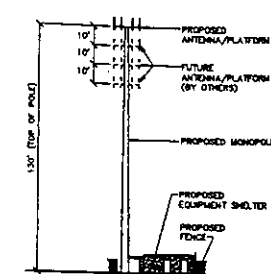
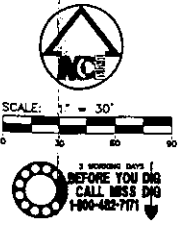
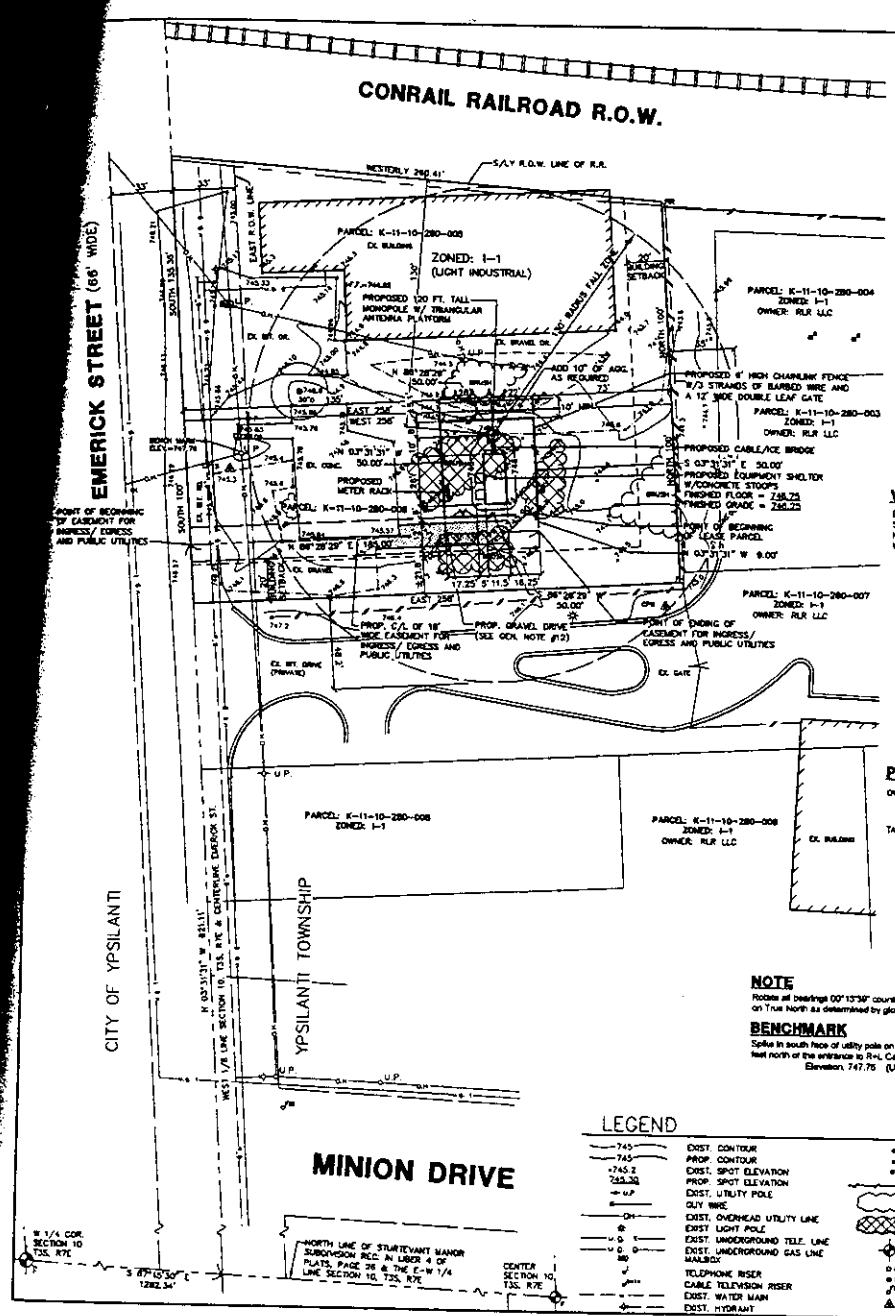
Cc: 5/7 Emerick Street Development File

Ruth Ann Jaminick, Supervisor

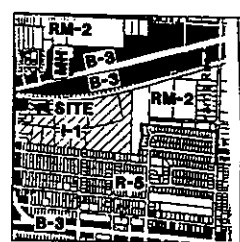
Brenda Stumbo, Clerk

Larry Doe, Treasurer

McLain & Winters, Attorney



**POLE & SHELTER ELEVATION**  
SCALE: 1" = 30'



**ZONING MAP**

**VARIANCE REQUESTED**  
EASTERN 26'  
SOUTHERLY 48.2'  
NORTHERLY 0'  
WESTERLY 0'

**PROPERTY INFORMATION**  
OWNER: OLGA STOCKDALE AND KAREN STOCKDALE  
942 SOUTH BOWLING STREET  
WESTLAND, MICHIGAN 48186  
TAX PARCEL & PROPERTY ADDRESS:  
K-11-10-280-000  
5 EMERICK STREET  
YPSILANTI, MICHIGAN 48190  
K-11-10-280-006  
7 EMERICK STREET  
YPSILANTI, MICHIGAN 48190

**NOTE**  
Angles at bearings 00° 13' 30" counter-clockwise to obtain bearings that are based on True North as determined by global positioning system (GPS).

**BENCHMARK**  
Spoke in South Floor of utility pole on east side of Emerick St, approximately 75 feet north of the entrance to R/L Carlin's  
Elevation: 747.75 (USGS & NAVD83)

**LEGEND**

745	DIST. CONTOUR	ELECTRIC METER
745	PROP. CONTOUR	GAS METER
745.2	DIST. SPOT ELEVATION	SINGLE OAK TREE
743.28	PROP. SPOT ELEVATION	FENCE
U.P.	DIST. UTILITY POLE	FIRE OR BRUSH LIMIT
U.P.	UTILITY POLE	FIRE OR BRUSH TO BE REMOVED
U.P.	OVERHEAD UTILITY LINE	SECTION CORNER
U.P.	DIST. LIGHT POLE	FOUND FROM POPE
U.P.	DIST. UNDERGROUND TELE. LINE	FOUND MICHIGAN
U.P.	DIST. UNDERGROUND GAS LINE	FOUND FROM AOD
U.P.	MALE	CONTROL PT.
U.P.	TELEPHONE RISER	
U.P.	CABLE TELEVISION RISER	
U.P.	DIST. WATER MAIN	
U.P.	DIST. HYDRANT	

- GENERAL NOTES:**
- All site work construction shall be in accordance with the current standards and specifications of Ypsilanti Township, where applicable.
  - The proposed equipment shelter is to be a one story, computerized, unenclosed, telephone exchange structure. All exterior walls are precast weather aggregate veneer. No water service, sanitary facilities or gas service is needed. Telephones and electrical services will be from an existing utility pole or line adjacent to the site.
  - The proposed equipment shelter is to have a security system monitored 24 hours per day. The shelter will also be constructed with bullet resistant materials.
  - There is one, low voltage (150V), shielded, well-maintained security light next to the slope of the shelter.
  - There are no signs proposed for this project except for:
    - Emergency contact information purposes and FCC call sign placed on equipment shelter door;
    - FCC registration number located on fence gate.
  - The cellular antennas and equipment shelter will be approved by the Federal Communications Commission (FCC) and will not impact any frequency sensitive device whatsoever.
  - There are no toxic materials to be used by the Lessee. They have no need for outdoor storage or garbage disposal and pick-up.
  - Lessee's maintenance personnel using van type service vehicles enter and exit the leased parcel 2 to 4 times per month. No loading or unloading area is needed by them.
  - Ingress and egress by Lessee's maintenance personnel to the site shall be via a paved drive from Emerick Street.
  - All areas inside of and to 1'-0" outside of the fenced area shall be covered with 3" of crushed limestone placed over 7" type" landscape fabric.
  - All areas outside of the lesser area or access easement disturbed by the construction of the shelter and installation of antennas shall be restored in kind.
  - The proposed drive shall consist of 3" of MDOT 21AA crushed limestone aggregate over 10" of 3A crushed concrete or slag over compacted subgrade. The subgrade shall be prepared free of all loose and organic materials prior to placing aggregate base. Where poor subgrade soils are encountered, a woven geotextile fabric (Miral 500K) of approved equal shall be placed so that it is a minimum of 2 ft. wider and longer than the drive which is to be constructed over the poor soils.
  - The site plan is based on the survey of the existing conditions conducted by McQueen Consulting, LLC on 01-18-2008 and 02-13-2008.



**VICINITY SKETCH**  
SCALE: 1" = 2000'

**LOCATION**  
LONGITUDE 83° 35' 48.5"  
LATITUDE 42° 14' 28.8"  
PROP. GROUND ELEV. @ TOWER BASE = 746.00

**LEGAL DESCRIPTION OF LEASE PARCEL**  
Commencing at the West 1/4 corner of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, thence S 87°15'30" E 1282.34 feet along the northwestern 1/4 line of said Section 10, thence N 03°13'11" W 821.11 feet along the west 1/8 line of said Section 10 (also being the northern line of Emerick Street, 88 feet wide), thence N 88°28'29" E 185.00 feet, thence N 03°13'11" W 100.00 feet to the POINT OF BEGINNING.

**LEGAL DESCRIPTION OF PARENT PARCELS**  
(Taken from Tax Descriptions)

Parcel 88°28'29" W 50.00 feet  
thence N 03°13'11" W 50.00 feet,  
thence N 88°28'29" E 50.00 feet,  
thence S 03°13'11" E 50.00 feet to the POINT OF BEGINNING, being part of the Northwest 1/4 of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, containing 2,500 sq. ft. and subject to easements and restrictions of record, if any.

Parcel 88°28'29" W 50.00 feet  
thence N 03°13'11" W 50.00 feet,  
thence N 88°28'29" E 185.00 feet to the POINT OF BEGINNING, being part of the North 1/2 of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, except any part herein, decided or used for public road purposes, and subject to easements and restrictions of record, if any.

Parcel 88°28'29" W 50.00 feet  
thence N 03°13'11" W 50.00 feet,  
thence N 88°28'29" E 185.00 feet to the POINT OF BEGINNING, being part of the North 1/2 of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, except any part herein, decided or used for public road purposes, and subject to easements and restrictions of record, if any.

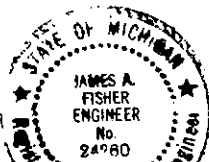
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thence N 88°28'29" E 185.00 feet to the POINT OF BEGINNING, being part of the North 1/2 of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, except any part herein, decided or used for public road purposes, and subject to easements and restrictions of record, if any.

Parcel 88°28'29" W 50.00 feet  
thence N 03°13'11" W 50.00 feet,  
thence N 88°28'29" E 185.00 feet to the POINT OF BEGINNING, being part of the North 1/2 of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, except any part herein, decided or used for public road purposes, and subject to easements and restrictions of record, if any.



PREPARED BY:  
MIDWESTERN CONSULTING, LLC  
JAMES A. FISHER, P.E., 24980

**MIDWESTERN CONSULTING**  
301 West Drive  
Ann Arbor, Michigan 48106  
Phone: 734-996-0000  
Fax: 734-996-0001

APPLICANT/LESSEE:  
NEW AND A RELATIVE PARTNERSHIP  
3114 WESTERN HIGHLAND  
SOUTHFIELD, MICHIGAN 48060  
PHONE: (313) 812-5000

**COMMUNICATION SITE**  
SITE 1107 - EMU EAST  
YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN  
SITE PLAN

DATE: 01/18/08  
SCALE: AS SHOWN  
DRAWN BY: JAF  
CHECKED BY: JAF  
DATE: 01/18/08



**Community and Economic Development Department**

**Staff Report**

**Verizon Wireless – Wireless Communication Tower  
Site Plan and Special Land Use Review**

September 23, 2008

***CASE LOCATION AND SUMMARY***

The applicant is requesting preliminary site plan and special land use consideration for the construction of a 130-foot tall wireless communication monopole to be located at 5/7 Emerick Street, parcels K-11-10-280-005 & -006. The property is located on the east side of Emerick Street north of Ecorse.

***APPLICANT***

David Antoun  
Verizon Wireless/American Tower  
24242 Northwestern Hwy  
Southfield, MI 48075

***CROSS REFERENCES***

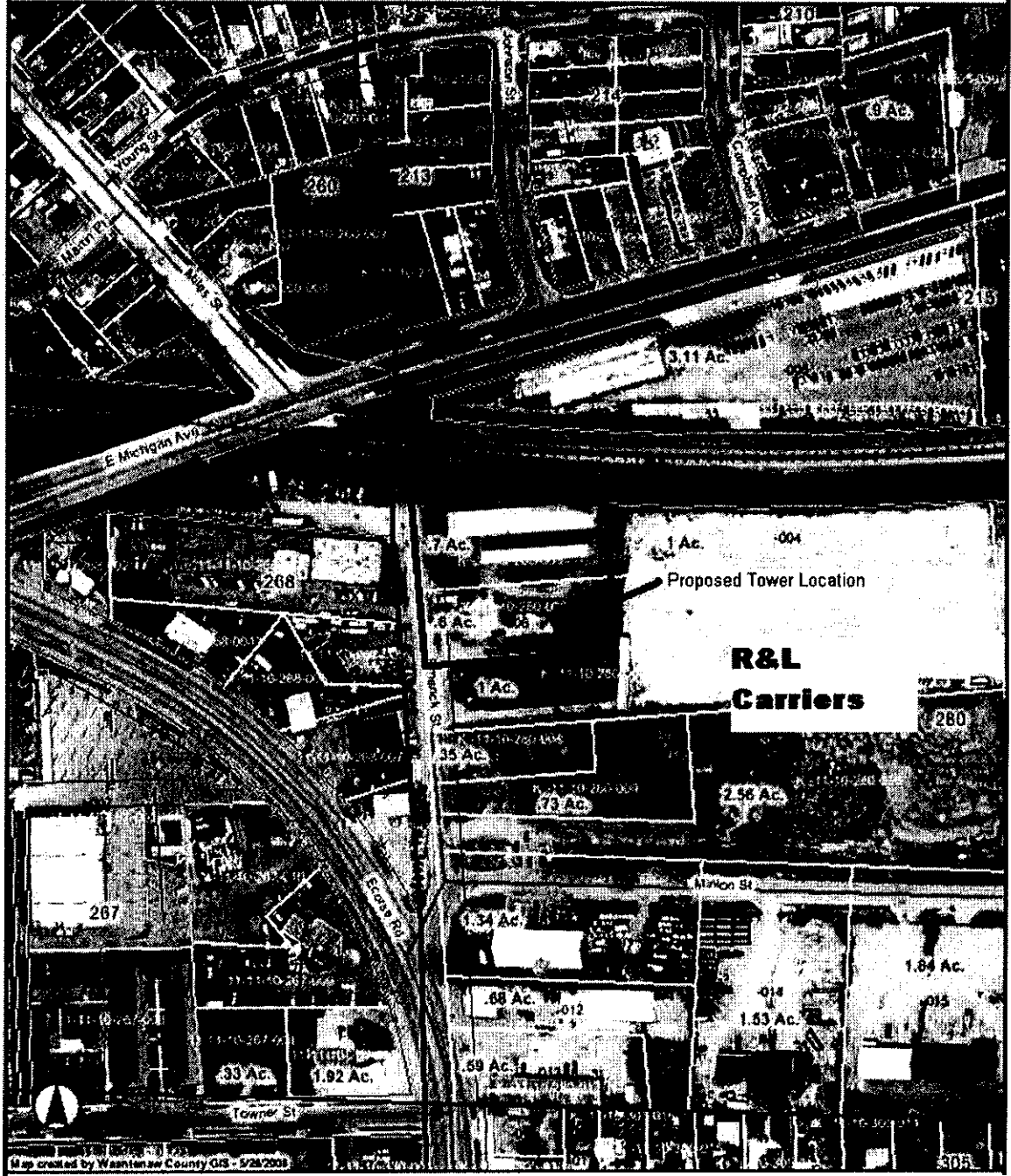
Zoning Ordinance citations:

- Section 2107.1 Wireless communication towers and antennas
- Section 2115 Site Plan Review
- Section 2119 Special land uses

***SUBJECT SITE USE, ZONING AND COMPREHENSIVE PLAN***

The Comprehensive Plan designates this site for an Industrial use. It is zoned consistent with that designation, I-1. The site has been used for as a flooring retailer/installer for many years.

5 Emerick



Map created by Washtenaw County GIS - 5/28/2008

**ADJACENT USES, ZONING AND COMPREHENSIVE PLAN**

<b>Direction</b>	<b>Use</b>	<b>Zoning</b>	<b>Master Plan</b>
North	Railroad/Auto Dealership	B-3	Urban Commerical
South	R&L Carriers	I-1	Industrial
East	R&L Carriers	I-1	Industrial
West	Automobile maintenance facility	CI (City of Ypsilanti)	Mixed Industrial/Commercial

**NATURAL FEATURES**

There are no natural features of significance that remain on the site.

**ANALYSIS**

The plan has been reviewed by Township staff and consultants in accordance with our usual procedures. We offer the following comments for your consideration.

*Assessing Department* – The Assessor has noted that the Michigan Department of Natural Resources, Real Estate Division, has information in its file indicating that *there may have been a release or a threatened release of hazardous substances on the subject site.*

*Engineering Consultant* – Our engineers recommend approval of the plans. They have also observed that additional information and some modifications will be required as part of the final site plan.

*Planning Department* – We have provided comments in two review letters. The most significant issue was resolved as the ZBA granted a setback variance for the tower. Additional comments noted by the planning department related to combining the two parcels, a landscape plan shall be submitted for approval and the driveway shall be of a hard surface and not gravel.

*Special Use Considerations:* The ordinance identifies in Section 2119(5) issues for consideration regarding the requested special use approval. Those are:

- a. Will be harmonious, and in accordance with the objectives, intent, and purpose of this ordinance; and
- b. Will be compatible with [the] natural environment and existing and future land uses in the vicinity; and
- c. Will be compatible with the township master plans; and
- d. Will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for such services; and
- e. Will not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property, or the public welfare; and
- f. Will not create additional requirements at public costs for public facilities and services that will be detrimental to the economic welfare of the community.

It is our finding that the proposed facility will comply with the special use approval conditions indicated above.

**RECOMMENDATION**

I recommend approval of the site plan for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street with the following conditions:

1. All documentation noted with section 2107.1 shall be submitted to the Township for review.
2. Parcels K-11-10-280-005 and K-11-10-280-006 shall be combined into a single parcel.

**Suggested motions:**

*Approval:* “I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:

1. Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.
2. Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.

*Denial:* “I move to recommend denial to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_”

*Table:* “I move to table until \_\_\_\_\_ the requests for special land use and site plan approvals as depicted on in the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 for the following reasons:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_”

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph Lawson", with a long horizontal flourish extending to the right.

Joseph Lawson  
Planning and Development Coordinator



- a. **PUBLIC HEARING – VERIZON WIRELESS – DAVID ANTOUN – 24242 NORTHWESTERN HWY, SOUTHFIELD MI 48075** – to consider the preliminary site plan and special land use application for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street, parcel K-11-10-280-006.

John Crane, civil engineer and attorney – 1126 North Main Rochester Michigan 248-650-8000, [jrcpc@sbcglobal.net](mailto:jrcpc@sbcglobal.net) – represented Verizon Wireless along with David Antoun.

John Crane informed the commission that during the break he contacted his client and they were emphatic that they need the platform at the top of the pole, but what they did say is they would be willing to restrict it, they won't put the other carriers on it without coming back for approvals, and further that they would be willing to put shrouding around their antenna.

John Crane went on to give an overview of the project.

**PUBLIC PORTION OPENED**

**PUBLIC PORTION CLOSED**

**COMMISSIONER QUESTIONS**

Reiser asked Mr. Crane to define shrouding.

Mr. Crane stated that shrouding goes over the antenna to look like light poles. They cover the wires and the antenna.

Reed asked if the reduced pole height puts in the classification as #2.

Mr. Crane replied yes.

Reed added that if this tower does collapse, it will fold but not hit the ground.

Mr. Crane stated that was correct.

Reed asked for clarification of the shrouding.

Mr. Crane stated that it will look like a light, but not function as a light.

Discussion followed.

Richie asked if they would be willing to table the item and bring visuals of the shrouding.

Mr. Crane stated that they may be able to pull information off the internet.

Krieg asked what the usage for the driveway would be and why not use gravel instead of blacktop for drainage.

Mr. Crane stated that after construction, the site if visited 2-4 times a month. He added that they preferred crushed rock instead of blacktop.

Mr. Nicholson stated that the zoning ordinance requires the driveway to be a hard surface in this instance. It isn't a preference but an ordinance requirement.

Reed asked Mr. Nicholson regarding the hazardous material information.

Mr. Nicholson stated that the information Mr. Reed is asking about was submitted by the applicant.

Mr. Crane stated that this site came up as potentially hazardous due to its location. They reviewed the property again and it is clean and passed a level 1 audit.

Reiser asked if they were going to start with 1 level of antenna and how many antenna would be on it.

Mr. Crane stated 9 antennas on that level -3 on each phase.

Reiser asked if each antenna would have a cylinder.

Mr. Crane replied yes.

Inaudible comment.

Discussion followed.

Reed asked if they had any other options to the cylinder.

Mr. Crane gave overviews of other projects particularly clock towers, trees etc.

Discussion followed.

Richie stated that it is industrial but a small pocket of industrial. She added that it is in her neighborhood, she is going to look at everyday as well as others in the Prospect Park area.

Mr. Crane went over the area and some businesses that are there.

Krieg added that asking the companies to disguise cell phone towers in industrial sites seems like putting a needless barrier in front of a service we all need and use. He stated that he is not in favor of "dolling" it up because it is in industrial.

Richie added that the tower is needed because of business that the Township is giving them and feels they could give back to the community with something nicer to look at.

Reiser went over the 2107 ordinance and added a **motion** - *I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:*

1. *Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.*
2. *Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.*
3. *Said tower to include a shroud over the antenna.*

**Support:** Walls            6 – Aye    2 – Nay (Minot and Richie)

Minot added that her nay was based on the understanding that conditions would not be included on approvals due to the tracking of the conditions to make sure they are completed.

Richie added that she is surprised that the commission would approve something that they don't even know what it looks like.

Chair Minot noted that Mr. Walls left the meeting.

- b. PUBLIC HEARING – SBA COMMUNICATIONS – ELLEN TENCER** - to consider the preliminary site plan and special conditional use application for the establishment of a 134-foot tall wireless communication tower to be located within the Michigan Department of Transportation right-of-way at the intersection of Dorsett and the US-12 bypass.

Ms. Tencer -5030 Cooley Lake Road Waterford, MI 48327 - was available for questions.

She gave an overview of the modifications submitted and defined what a clear zone is defined by the State. For this project it is 30' so they moved the fence 2.5 feet. She added that it is stronger than the original tower submitted and gave an overview of the strength. She supplied pictures of a tower in total failure.

**PUBLIC PORTION OPENED**



A Division of Sabre Industries, Inc.

September 5, 2008

Ms. Kathy Knight  
Verizon Wireless  
24242 Northwestern Highway  
Southfield, MI 48075

Ref: Proposed 145 ft Sabre Monopole for Site #1107/EMU East, Ypsilanti, Washtenaw County, MI  
(Sabre Proposal 08-6834-CJP-R1)

Dear Ms. Knight,

The Sabre monopole will be designed for a Basic Wind Speed of 110 mph (no ice), 40 mph (1" ice), Structure Class II, Exposure Category B, and Topographic Category 1 in accordance with the Telecommunications Industry Association Standard ANSI/TIA-222-G-2005, "Structural Standard for Antenna Supporting Structures and Antennas" for a minimum of five (5) carriers.

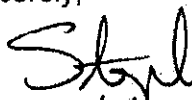
When designed according to these standards, the wind pressures and steel strength capacities include several safety factors, resulting in an overall minimum safety factor of 25%. Therefore, it is highly unlikely that the monopole will fail structurally in a wind event where the design wind speed is exceeded within the range of the built-in safety factors.

Should the wind speed increase beyond the capacity of the built-in safety factors, to the point of failure of one or more structural elements, the most likely location of the failure would be within one of the monopole shaft sections. This would result in a buckling failure mode, where the steel shaft would bend beyond its elastic limit (beyond the point where the shaft would return to its original shape upon removal of the wind load).

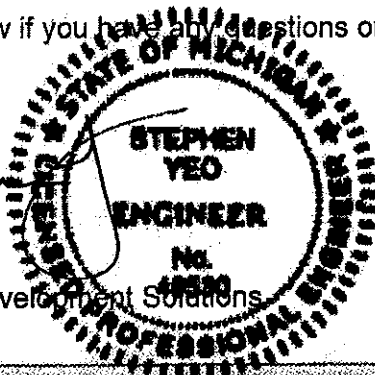
Therefore, it is likely that the overall effect of an extreme wind event would be localized buckling of the monopole shaft. Assuming that the wind pressure profile is similar to that used to design the monopole, the shaft will buckle at the location of the highest combined stress ratio in the upper portion of the monopole. This is likely to result in the portion of the monopole above "folding over" onto the portion below. **Please note that this letter only applies to a monopole designed and manufactured by Sabre.** In the unlikely event of total separation, this, in turn, would result in collapse of that section to the ground within a radius of 50% of the height of the monopole.

Please let me know if you have any questions or require additional information.

Sincerely,

  
9/5/08

Stephen Yeo, P.E.  
Vice President, Development Solutions



Clerk  
**Brenda L. Stumbo**  
Treasurer  
**Larry J. Doe**  
Trustees  
**Jean Hall Currie**  
**Stan Eldridge**  
**David Ostrowski**  
**Dee Sizemore**



Zoning Board of Appeals  
7200 S. Huron River Drive  
Ypsilanti, MI 48198  
Phone: (734) 485-3943  
Fax: (734) 484-5151  
www.twp.ypsilanti.mi.us

September 4, 2008

David Antoun  
Verizon Wireless/American Tower  
24242 Northwestern Hwy  
Southfield, MI 48075

RE: Variance Request

Dear Mr. Antoun:

At a regular meeting held on September 3, 2008, the Zoning Board of Appeals held a public hearing to re-consider your request for two side yard setback variances to allow for the construction of a 130-foot tall wireless communication monopole be located at 5/7 Emerick Street, parcels K-11-10-280-005 and K-11-10-280-006 .

Following the public hearing, the following motion(s) were stated into record:

***Motion:** Sprague – I will make a motion to approve after careful consideration of the information presented during this meeting and also “I move to approve the variance request to reduce the required setback from 130-feet to 48.2-feet for the construction of a 130-foot tall wireless communication monopole with the following condition(s):*

- *The approval is contingent of the applicant gaining preliminary site plan and special land use approval from the Township Board of Trustees.*
- *That the pole be the reinforced one that was recently discussed.*

***Support:** Schrock **MOTION CARRIED - ALL***

***Motion** by Sprague - After careful consideration of the information presented during the August 6, 2008 public hearing and also during the reconsideration hearing, I move to approve the variance request to reduce the required setback from 130-feet to 35-feet for the construction of a 130-foot tall wireless communication monopole with the following condition(s):*

- *The approval is contingent of the applicant gaining preliminary site plan and special land use approval from the Township Board of Trustees.*
- *That the pole be the reinforced one that we discussed.*

***Support:** Schrock **MOTION CARRIED - ALL***

If you should have any questions please feel free to contact the Community & Economic Development Department.

Verizon Wireless Variance Hearing

September 4, 2008

Page 2 of 2

Sincerely,

Nicole Champagne

Zoning Board of Appeals Chair

Cc: File  
Ruth Ann Jaminick, Supervisor  
Brenda Stumbo, Clerk  
Larry Doe, Treasurer  
Denny McLain, Attorney

May 8, 2008



**CHARTER TOWNSHIP OF YPSILANTI**  
Community and Economic Development Department  
7200 S. Huron River Drive  
Ypsilanti, Michigan 48197

Attention: Mr. David Nicholson, AICP  
Planning Director

Regarding: Preliminary (non-residential) Site Plan - Review # 1  
Verizon Wireless – 5 Emerick

Dear Mr. Nicholson:

The Preliminary (non-residential) Site Plan Review # 1 for the proposed Verizon Wireless tower located at 5 Emerick has been reviewed. The plans, received by this office and stamped received by Orchard, Hiltz and McCliment, Inc. on April 30, 2008, are **recommended** for preliminary site plan approval at this time. However, we recommend that the following minor items be modified prior to moving forward to construction.

#### GENERAL

1. The location map should include section corners with a section number indicated. We note that this development is located within section 10.
2. The plan indicates that the existing gravel drive will be widened as necessary to provide a 12-foot wide access path to the proposed lease area. Clarification on if this is to be paved or gravel shall be indicated (see note 9 on the plans). A cross section for this driveway shall be provided on the plan.

#### PERMITS AND ADDITIONAL REVIEWS

The following is a listing of the permit and other outside agency reviews that will likely be required for the construction of this plan. Copies of all permits and outside agency review and/or waiver letters shall be sent, or faxed to the Ypsilanti Township Community and Economic Development Department care of Ms. Kristi Troy (fax 734-484-5151), and Orchard, Hiltz and McCliment at fax 734-522-6427.

- Any work proposed within the Washtenaw County Road Commission (WCRC) right-of-way (Emerick Street) will require the review and permit of the WCRC.
- A soil erosion and sedimentation control permit shall be secured from the Ypsilanti Township Community and Economic Development Department.
- The Ypsilanti Township Fire Department shall review the plan with regards to all fire protection aspects.
- The Township's planner and landscape architect will inspect the landscaping for this site.
- All pedestrian facilities shall comply with the American's with Disabilities Act Standards for Accessible Design. Sidewalk ramps shall be designed in accordance with MDOT detail R-28-F.

- Record plans shall be provided to the Township Engineer, following the completion of construction of all project phases.

Should questions arise regarding this matter contact this office at (734) 522-6711.

Sincerely,

**ORCHARD, HILTZ & McCLIMENT, INC.**



Matthew D Parks, P.E.



Patrick M. Droze

cc: Ms. Ruth Ann Jamnick, Charter Township of Ypsilanti  
Ms. Brenda Stumbo, Charter Township of Ypsilanti  
Mr. Larry Doe, Charter Township of Ypsilanti  
Mr. Joe Lawson, Charter Township of Ypsilanti  
Ms. Kristi Troy, Charter Township of Ypsilanti  
Mr. Scott Westover, P.E., Ypsilanti Community Utilities Authority  
Mr. Wm. Douglas Winters, McLain & Winters  
Ms. Nell Caviness, P.E., Washtenaw County Road Commission  
Mr. Dennis Wojcik, P.E., Washtenaw County Drain Commissioner's Office  
Mr. James. A. Fisher, PE, Midwestern Consulting, Inc, 3815 Plaza Drive, Ann Arbor, MI 48108  
File

P:\0000\_0100\SITE\_YpsilantiTwp\2008\0098081030 - Verizon Wireless - 43 Emerick\MUNI\SITE\site plan #1.doc



# CHARTER TOWNSHIP OF YPSIALNTI

## BUDGET AMENDMENT #3

### FEBRUARY 3, 2009

#### 101 - GENERAL FUND

Total Increase (\$9,000.00)

Increase budget for Computer Support by \$9,000.00. This is for professional services to be provided by Washtenaw County for the Township's Web Design. The project will be funded by an appropriation from the Prior Year Fund Balance.

Revenues:	Appropriated Prior Year Fund Balance	101.000.000.699.000	<u>\$9,000.00</u>
		Net Revenues	<u><u>\$9,000.00</u></u>
Expenditures:	Computer Support-Professional Services-WEB Design	101.266.000.801.050	<u>\$9,000.00</u>
		Net Expenditures	<u><u>\$9,000.00</u></u>

Motion to Amend the Budget (#3) for 2009:

Move to increase the General Fund budget by \$9,000.00 to \$9,856,633.00 and approve the department line item changes as outlined.

Moved by: \_\_\_\_\_

Supported by: \_\_\_\_\_



# WASHTENAW COUNTY

220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645

TO: Brenda Stumbo, Supervisor  
Ypsilanti Township

THROUGH: David Behen  
Deputy County Administrator

FROM: Andy Brush, Knowledge Manager  
Office of Strategic Planning

DATE: January 29, 2009

SUBJECT: Ypsilanti Township Website

Ypsilanti Township has requested Washtenaw County to develop and host a new public website for the Township. Following a review of Ypsilanti Township's requirements, and subsequent meetings, Washtenaw County proposes to develop the website in partnership with Ypsilanti Township staff.

#### Assumptions:

- Site will be hosted on the county's content management system.
- Design will be the same as the county's public website, eWashtenaw.
- Design changes will be limited to township logo, replacing images (images provided by Ypsilanti Township) and a new color theme for the site.
- The website will be provided to Ypsilanti Township with a navigation structure, but no content.
- Editing the website will be available securely from any web browser. Editors of the web will authenticate against the Ypsilanti Township active directory. We assume that the connection will be simple as the two networks sit across from each other in a closet at the Ypsilanti Township offices.
- Washtenaw County will provide two training sessions specific to Ypsilanti Township's system.

Ypsilanti Township Support Required

- Assist in network configuration
- Provide, upload and verify all web content
- Test system and provide timely feedback
- Map URL(s) ytown.org and www.twp.ypsilanti.mi.us to Washtenaw County's name servers

### Project Costs

Washtenaw County proposes this engagement as a time and materials project. The county will bill only for hours worked at a rate of \$85/hour.

Total Project Amount not to exceed: \$9,000

Ongoing hosting, training and basic support (up to 4 hours annually) will be available at no cost as part of the county's 1Washtenaw partnership. Additional customizations will be treated as follow on projects and quoted accordingly.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE




Recreation Department  
Community Center

2025 E. Clark Road  
Ypsilanti, MI 48198  
Phone: (734) 544-3800  
Fax: (734) 544-3888  
50 & Beyond: (734) 544-3838

www.ytown.org

## MEMORANDUM

**To:** Karen Lovejoy Roe, Ypsilanti Township Clerk

**From:** Angela Verges, Recreation Superintendent 

**CC:** Brenda Stumbo, Township Supervisor; Larry Doe, Township Treasurer; Doug Winters, Township Attorney; Art Serafinski, Recreation Director

**Date:** January 21, 2009

**Subject:** Daddy Daughter Dance -- DJ Contract Approval

The recreation department's Annual Daddy Daughter Dance is scheduled for February 14<sup>th</sup> at the community center. We have tentatively reserved DJ services through Richard Paul & Associates. Attached is the contractual agreement for your review.

The DJ services will cost \$650.00, which covers the two dances that will be held on February 14<sup>th</sup>. We have money budgeted in account 101-751-000-740.000 to cover this expense.

If you have questions, I may be reached at 734-544-3806.

RECEIVED  
YPSILANTI, MI

2009 JAN 22 11:11:46

**Richard Paul and Associates**  
Entertainment Events Planning

1/12/09

**Invoice # 3376**

TO: Ypsilanti Parks & Recreation  
Ms. Angie Verges  
2025 E. Clark Rd  
Ypsilanti MI 48198

---

***Description of Entertainment***

DJ Dave Grodzicki  
2/14/09 Saturday  
3-5pm & 6-8pm

Total Price: \$650

Location:  
Ypsilanti Community Center  
2025 E. Clark Rd  
Ypsilanti MI 48198

Total: \$650  
Deposit: 0 Payable upon signing of contract.  
Balance: \$650 Payable day of engagement unless prior arrangements have been made.

Checks are payable to Richard Paul and Associates unless otherwise indicated.  
Federal ID # 38-2504614

Richard Paul and Associates  
16207 Mott Drive  
Macomb MI 48044  
586-226-1820 Office  
586-416-1159 Fax

***Thank You!***

# Richard Paul & Associates

Entertainment and Events Planning  
16207 Mott Drive  
Macomb MI 48044-5650

Office 586-226-1820  
Fax 586-416-1159

## Contractual Agreement

Today's Date: 1/12/09

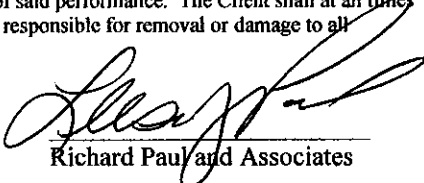
The undersigned client agrees to retain the Artist(s) identified in this contract for the following engagement:

1. **Name of Artist: DJ Dave Grodzicki**
2. **Date(s) of Engagement: 2/14/09 Saturday**
3. **Type of Engagement: Family Valentine Dance "Masquerade Ball" Theme**
4. **Hours of Engagement: 3-5pm & 6-8pm**
5. **Agreed Price for Engagement: \$650**
6. **Overtime charge per ½ hour: \$0**  
(Will be billed immediately following engagement.)
7. **Name and Address of Place of Engagement: Ypsilanti Community Center 2025 E. Clark Rd Ypsilanti MI 48198**
8. **A NON-REFUNABLE DEPOSIT of \$0 payable to Richard Paul & Associates as agent for artists(s) must be received no later than receipt of contract to validate this agreement. If this contractual agreement is not returned in 10 days it may become null and void.**
9. **The BALANCE of \$650 shall be made payable to Richard Paul and Associates on immediately following engagement.**

### **The Fine Print**

10. If this is an outdoor engagement and inclement weather conditions prevail, client agrees to furnish a well-covered stage free from water leakage. Should inclement weather conditions occur during performance, making it impossible to start and or complete the performance, artist(s) shall nevertheless be paid the full contracted price. If possible, Client is asked to have an alternate indoor sight available.
11. The person signing this contractual agreement on behalf of the client represents that he/she has the authority to do so and to bind the client to the terms hereof.
12. It is understood by the client that Richard Paul and Associates is an agent retained by the Artist(s) to book engagements and that the artist(s) is/are independent contractor(s) and are not employees or representatives of Richard Paul and Associates an assumed name of Bands Galore Enterprises inc., a Michigan Corporation.
13. The Client acknowledges that Richard Paul and Associates is not liable for damages in connection with claims resulting from bodily injury, death, or property damage arising out of performance.
14. This contract shall not constitute a joint venture between Richard Paul and Associates and either or both the Artist(s) and the client who remain solely liable for their own acts, commissions, or omissions as regard to each other or to any fourth party.
15. The agreement to the Artist to engage in the stated performance is subject to impossibility occurring by reason of sickness, family relocation, accident or incidents of transportation, acts of God or other legitimate condition beyond the Artist's control.
16. The Artist hereby represents that the performance will be conducted in a professional and responsible manner. The Client shall be solely responsible for the supervision and control of the guests of said performance. The Client shall at all times be responsible for the security of the venue and campus of venue and be responsible for removal or damage to all equipment for unsecured areas, or defects in venue.
17. **SPECIAL INSTRUCTIONS:**

\_\_\_\_\_  
Signature of Client  
Ypsilanti Parks & Recreation  
Angie Verges  
2025 E. Clark Rd  
Ypsilanti MI 48198  
734-544-3806

  
Richard Paul and Associates

*Supervisor*

BRENDA L. STUMBO

*Clerk*

KAREN LOVEJOY ROE

*Treasurer*

LARRY J. DOE

*Trustees*

JEAN HALL CURRIE

STAN ELDRIDGE

MIKE MARTIN

DEE SIZEMORE



**Supervisor's Office**

7200 S. Huron River Drive

Ypsilanti, MI 48197

Phone: (734) 481-0617

Fax: (734) 484-0002

www.ytown.org

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TO: Karen Lovejoy Roe, Clerk

FROM: Brenda L. Stumbo, Supervisor *Brenda L. Stumbo*

DATE: January 28, 2009

RE: Agreement with West Shore Services, Inc.

I have attached the PM Maintenance Agreement with West Shore Services, Inc. to maintain our outdoor warning sirens in 2009. A copy has also been forwarded to Attorney Winters for his review.

Please place this item on the February 3, 2009 agenda for the Board's consideration.

If you have any questions, please let me know.

tk

Attachment

cc: Fire Department  
Wm. Douglas Winters, Attorney  
File





# WEST SHORE SERVICES, INC

6620 LAKE MICHIGAN DR. • P.O. BOX 188 • ALLENDALE, MI 49401  
PHONE: 616.895.4347 • FAX: 616.895.7158

Est. 1971

January 15, 2009

Brenda Stumbo-Twp. Supervisor  
Charter Twp. of Ypsilanti  
7200 South Huron River Dr.  
Ypsilanti, MI 48197

RECEIVED  
SUPERVISOR'S OFFICE

JAN 20 2009


YPSILANTI TOWNSHIP

Brenda,

Enclosed is your PM Maintenance Agreement that will be effective for 2009. I have added the additional siren locations that were not listed on the 2005 agreement that you signed. There has also been a 5% price increase per site annually beginning with the 2009 inspections. We regret the cost increase, but find it necessary due to the increases we have experienced in fuel and battery costs. As with your previous agreement, automatic four-year battery replacement is included.

The equipment manufacturer (Federal Signal) recommends replacing the batteries that operate the DC backup system at each remote siren site in the fourth year of operation. Our service staff agrees that automatic replacement of the batteries at this four-year interval eliminates DC system failures, thereby minimizing the potential for loss of use during an emergency. It has been our experience that following these recommendations control the higher maintenance cost associated with unscheduled trips for individual battery replacement.

If you should have any questions, please feel free to contact me.

Thank you,  
  
Nancy Calkins  
Service Coordinator  
West Shore Services, Inc.

616-895-4347 ext: 151

cc: Brad Johnson-Ypsilanti Twp Fire

**~ SPECIALIZED SERVICES OF ALL TYPES ~**

- MUSEUM SERVICES - Artifact Installation & Transportation
- FEDERAL SIGNAL WARNING SYSTEMS - Sales - Installation - Service
- SPECIALTY RIGGING - Crane Service, Rigging Hi/Lows
- CONSTRUCTION SERVICES - Truck, Crane - All Terrain, Boom Trucks



## West Shore Services, Inc. Warning Systems Division

6620 Lake Michigan Drive • P.O. Box 188 • Allendale, MI • 49401  
800.632.6184 • 616.895.4347 • Fax: 616.895.7158 • [WWW.WESTSHOREFIRE.COM](http://WWW.WESTSHOREFIRE.COM)  
24/7 Emergency Service Number: 616.242.6745

### Agreement for Inspection and Annual Preventative Maintenance For Outdoor Warning Equipment

Initiation Date: 2009

The following is an Annual Preventative Maintenance Agreement between West Shore Services, Inc. (WSS) and Charter Twp. of Ypsilanti Fire Dept. (customer). The agreement covers annual inspection and preventative maintenance only for the siren(s) and associated controls listed on *Attachment A*.

New sirens added to the customer's system will automatically be added to *Attachment A* the year following the installation, unless the customer notifies WSS otherwise.

This agreement will renew annually unless either party gives notification of intent to amend or discontinue at least 30 days prior to the annual renewal date. The following work is included under this agreement:

1. Annual inspection and testing of each remote siren site including the following:

**Visual Inspection of:**

- Grounding system(s) and junctions
- AC Service, Disconnect, Fuses and Breakers
- Utility Pole (Condition and Level)
- Conduits and weather seals
- Electrical connections and junctions
- AC Surge Protection
- Cabinets, Housings and Coated Surfaces

**Inspect and Service:**

- Grease and Transmission Fluid Levels
- Belts, Gears and Clutch Tension
- Motors and Collector Bushings
- High Current Relay(s)/Contactor(s)

**Test and Adjust:**

- RF Controller and Radio Communications Integrity(If so equipped)
- Antenna System
- Current Sensors (If so equipped)
- Rotation Transmission Inspection/Testing

**Inspect and Test on DC systems: (If so equipped)**

- Transformer Rectifier
- DC Chargers, Regulator settings and Limiting Circuit(s)
- Batteries

2. All labor, material, equipment use and travel expenses required to complete the annual inspection and preventative maintenance work.
3. Any needed repairs that are discovered during the inspection and preventative maintenance process that take less than fifteen (15) minutes and require less than ten dollars (\$10.00) worth of parts, will be completed at the time we are on site at no additional charge. Repairs that exceed these parameters are not covered under this agreement and an estimate to complete any additional repairs will be submitted for customer approval prior to completing the work.
4. A completed copy of each site inspection report will be forwarded for customer's records.
5. Recommendations for any additional repairs or upgrades including a cost estimate to complete the work.
6. Battery Replacement Program: This agreement includes battery replacement every four years for AC/DC systems during annual preventative maintenance process. For existing systems, the cost for batteries, miscellaneous material and labor will prorated by the number of years left before the next scheduled battery replacement.

This siren system has the following equipment type and number of sites:

The number of Federal 2001 sites: (10) at \$390.00 per site annually is \$3900.00

Total Annual Cost for this agreement is: \$ \$3900.00

**Payment**

Payment for work completed under this agreement is due 30 days from the time you have received an invoice showing that the annual inspection and preventative maintenance work has been completed. Customer copies of the site inspection reports will be forwarded with the invoice.

This agreement has an initiation date of 2009.

For: West Shore Services, Inc.

For: Charter Twp. of Ypsilanti Fire Dept.

Printed Name:

Printed Name:

Nancy Calkins-Service Coordinator

Brenda Stumbo-Twp. Supervisor

Signature

Nancy Calkins

Signature

\_\_\_\_\_

Signed 1/15 2009

Signed \_\_\_\_\_ 2009

**Appendix A – Siren Site List**  
**For Inspection and Annual Preventative Maintenance Agreement**

Municipality: Charter Twp of Ypsilanti

Initiation Date: 2009

SITE	STREET ADDRESS	LOCATION DESCRIPTION	BRAND	MODEL	MOUNT
001	ELLSWORTH RD.	W. OF FAIRWAY TRAILS (18)	FEDERAL	2001	POLE
002	54 WIARD ST.	N. OF MICHIGAN AVE (20)	FEDERAL	2001	POLE
003	SHARE AVE.	S/I-94 SERVICE DR AND HARRIS RD (19)	FEDERAL	2001	POLE
004	TEXTILE RD AND BUNTON RD	IN LAKEVIEW PARK (16)	FEDERAL	2001	POLE
005	8184 S. HURON RIVER	E. OF INDIAN TRAIL (17)	FEDERAL	2001	POLE
006	6929 MERRIT AND HITCHINGHAM RD.	PUMP STATION (21)	FEDERAL	2001	POLE
007	HURON RD-S. OF I-94	AT ENTRANCE OF PARK AND RIDE (22)	FEDERAL	2001	POLE
008	5754 TEXTILE RD	E. OF ELLIS (34)	FEDERAL	2001	POLE
009	MERRIT RD-1/4 MILE W. OF TUTTLE	BETWEEN MARTZ AND LAKEWAY (33)	FEDERAL	2001	POLE
010	CORNER OF MARTZ AND MC KEAN RD.	(35)	FEDERAL	2001	POLE
011					
012					

## **OTHER BUSINESS**

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Clerk's Office**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 484-4700  
Fax: (734) 484-5156  
www.twp.ypsilanti.mi.us

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## MEMORANDUM

**To:** Ypsilanti Township Board of Trustees  
**From:** Karen Lovejoy Roe, Clerk  
**Date:** January 26, 2009  
**Subject:** Authorizations & Bids

I am requesting the Board to take action on the following items:

*Authorize:*

- A. The request of Michael Saranen, Hydro Operation Manager to waive the Township's Financial Policy and authorize the purchase of a water quality monitoring sensor from Fondriest Environmental, a single-source vendor, in the amount of \$10,375, budgeted in line item #212-212-000-801-100.

*Supervisor*  
BRENDA L. STUMBO  
*Clerk*  
KAREN LOVEJOY ROE  
*Treasurer*  
LARRY J. DOE  
*Trustees*  
JEAN HALL CURRIE  
STAN ELDRIDGE  
MIKE MARTIN  
DEE SIZEMORE



**Hydro Station**

7200 S. Huron River Drive  
Ypsilanti, MI 48197  
Phone: (734) 483-0776  
Fax: (734) 544-3626  
www.ytown.org

---

January 23, 2009

Mrs. Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

**Re: Request to waive Financial Policy for purchase of Water Quality Equipment**

Dear Madame Clerk:

I would like to place on the February 3, 2009 Board Agenda; a request that the Township Board waive the Township's Financial Policy and authorize the purchase water quality monitoring sensor from Fondriest Environmental, a single-source vendor.

This multi parameter sensor will replace a University of Michigan sensor that is longer available since the algae research is coming to a close.

I attached the quote from Fondriest Environmental in the amount of \$ 10,375.00, which is appropriated in the 2009 budget line item #212.212.000.801.100.

I am available to answer any questions regarding this request.

Sincerely,

Michael Saranen  
Hydro Operation Manager  
Charter Township of Ypsilanti

CC: Jeff Allen, RSD Director  
WCAC  
File

# YSI 6920 V2-2

*Multi-Parameter System*

*Long-term in situ monitoring  
with ROX Reliable Oxygen Sensor*

*Detailed Price Quotation*



*Additional Services*



**Michael Saranen**

*Charter Township of Ypsilanti*



Michael Saranen  
 Charter Township of Ypsilanti  
 Township Civic Center  
 7200 S. Huron River Drive  
 Ypsilanti, MI 48197  
 Phone: 734-483-0776

when your  
 research  
 demands  
 quality data

Quote: #16934      Contact: Paul Nieberding      Date: 11/18/08      Expires: 02/18/09

Part #	Mfg	Description	Price	Qty	Extend
<b>YSI 6920 V2-2 Sonde</b>					
6920V2-01	YSI	YSI 6920 V2-2 Sonde with temperature/conductivity sensor	\$4,950.00	1	\$4,950.00
6025	YSI	Chlorophyll sensor with self-cleaning wiper	\$2,680.00	1	\$2,680.00
6150	YSI	ROX optical dissolved oxygen sensor with self-cleaning wiper	\$1,650.00	1	\$1,650.00
UW-6090	NexSens	Underwater connectorized cable adapter for YSI 6-Series sondes, user-definable length from 1 ft. to 8 ft.	\$650.00	1	\$650.00
<b>Mooring Equipment</b>					
6945	Endeco	Mooring clamp, 6920 series sondes	\$390.00	1	\$390.00
SS187-10	NexSens	Custom built mooring line with thimbles & sleeves, 3/16", 10'	\$55.00	1	\$55.00
<p><i>Note: Quote reflects system that will integrate with existing buoy.</i></p>					

<b>Subtotal:</b>	\$10,375.00
<b>Tax:</b>	\$0.00
<b>Shipping:</b>	\$0.00
<b>TOTAL:</b>	\$10,375.00

**Send or Fax Purchase Order To**

Fondriest Environmental, Inc  
 1328 Parkway Court  
 Beavercreek, OH 45432  
 Phone: (888) 426-2151  
 Fax: (937) 426-1125

**Delivery:** 2-3 weeks  
**Terms:** Net 30 with approved credit  
 Visa, MC, American Express  
**FOB Point:** Origin  
**Freight:** Delivery

# Additional Services

when your  
research  
demands  
quality data

## *Working with Fondriest*

### *About Us*

Located near Dayton Ohio, Fondriest Environmental is a consulting, sales, service, and support provider for a wide variety of environmental monitoring equipment and systems in the Great Lakes region. The company specializes in designing and implementing real-time environmental monitoring systems with data transmission via cellular, radio, land-line, satellite, and SMS messaging. **The company is led by President and Chief Executive Officer, Steve Fondriest, who was himself a member of the senior management team at YSI Incorporated, leading their research and development efforts for 15 years.**

### *Training & Support*

Rely on our detailed product knowledge and experience to get you over the hurdles. To ensure our customers can begin using their equipment as quickly and efficiently as possible, **our application engineers are available for training and technical support, both by phone and in person.** Our company offers **both extensive field experience and a wide array of deployment hardware** to facilitate the implementation of your project, no matter how complex. Our close proximity to many customers also provides us with the unique opportunity to offer personalized, on-site training, and our commitment enables us to establish long-lasting relationships for on-going product support.

### *Real-Time Network Design & Data Collection*

Save valuable time and money by eliminating the need to manually retrieve field data. **Fondriest Environmental combines cutting edge technology and advanced software to produce seamless networks of environmental sensors that provide real-time data from remote locations.** **Contact us to find out how simple and cost-effective it is to have 24-hour access to your data, automatically generate reports, receive instant notifications, and easily share data with colleagues around the world.** Fondriest Environmental can even **perform the field monitoring and data collection, so you can concentrate on the system analysis and modeling.**

### *Factory-Authorized Repair & Maintenance*

Fondriest Environmental is a factory-authorized repair and service center for many environmental instrument manufacturers. To ensure the continuity of your sampling program and accuracy of your data, we offer excellent turn-around times and low service costs on instrument repair and annual maintenance services. Send your instrument to us, and you can be assured **it will be returned to you meeting factory specifications in a timely and cost-effective manner.**

### *Our Commitment*

Fondriest's commitment to customers and their projects ensure continued product support, resulting in long-lasting, value-added business relationships.



## CHECK REGISTER REPORT

Date: 01/28/2009

Time: 4:54pm

Page: 1

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96409	01/16/2009	Printed	6821	AT & T	ACCT. #734 485-0081 149 9	3,337.36
96410	01/16/2009	Printed	0119	DTE ENERGY**	STREETLIGHTS - NOV. 2008	60,429.87
96411	01/16/2009	Printed	0118	DTE ENERGY	GAS & ELECTRIC INVOICES	38,623.77
96412	01/21/2009	Printed	5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - FEB 2009	134,904.72
96413	01/21/2009	Printed	2002	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - DEC 2008	12,282.86
					Total Checks: 5	Bank Total: 249,578.58
					Total Checks: 5	Grand Total: 249,578.58

Accounts Payable Checks

189,965.44

Hand Checks

249,578.58

Total

439,544.02

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96414	01/28/2009	Printed	6858	ABBEY DOOR	REPAIR FOR SLIDING DOOR AT CIV	203.00
96415	01/28/2009	Printed	12040	ABRAHAM & GAFFNEY PC	PROFESSIONAL SERVICES	2,100.00
96416	01/28/2009	Printed	0235	ABSOPURE WATER COMPANY	H & C COOLER	28.00
96417	01/28/2009	Printed	8412	ACO HARDWARE	SUPPLIES	43.46
96418	01/28/2009	Printed	15203	ACS FIREHOUSE SOFTWARED	MOBILE SUPPORT SYSTEM	2,480.00
96419	01/28/2009	Printed	12420	SAMY ALI-KHODJA	JUROR COMPENSATION	25.60
96420	01/28/2009	Printed	0397	ALLIE BROTHERS, INC.	CLASS "B" UNIFORM REPLACEMENTS	3,529.75
96421	01/28/2009	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	485.16
96422	01/28/2009	Printed	6820	ANN ARBOR NEWS	PUBLISHING	201.85
96423	01/28/2009	Printed	0022	ANN ARBOR WELDING SUPPLY CO	CYLINDERS	215.00
96424	01/28/2009	Printed	6396	ARBOR INSPECTION SERVICES	SPRINKLER INSPECTION TEST	400.00
96425	01/28/2009	Printed	0675	ARBOR VACUUM & SMALL APPLIANCE	VACUUM	248.00
96426	01/28/2009	Printed	6827	DEBORAH AUE	REIMBURSEMENT - SUPPLIES	66.00
96427	01/28/2009	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	349.62
96428	01/28/2009	Printed	15198	DANA BARNES	REFUND - ROOM RENTAL	60.00
96429	01/28/2009	Printed	12419	QUANIQUE BEARD	JUROR COMPENSATION	25.80
96430	01/28/2009	Printed	8638	ALLAN COIT BEATTY	JUROR COMPENSATION	25.50
96431	01/28/2009	Printed	12418	DOROTHY BOST	JUROR COMPENSATION	25.40
96432	01/28/2009	Printed	6446	BROADWING COMMUNICATIONS LLC	ACCT. #909649P	610.97
96433	01/28/2009	Printed	12417	JOSEPH BUCKLEY	JUROR COMPENSATION	25.60
96434	01/28/2009	Printed	15200	TIFFANY CALHOUN	REFUND - B-BALL VARSITY GIRLS	44.00
96435	01/28/2009	Printed	12416	RANDALL CAMPER	JUROR COMPENSATION	25.20
96436	01/28/2009	Printed	3460	CDW GOVERNMENT INC	SELF CONTAINED SERVER RACK FOR	5,273.14
96437	01/28/2009	Printed	12415	HYUN CHOI	JUROR COMPENSATION	25.50
96438	01/28/2009	Printed	12414	MATTEW CHRISTOPHEL	JUROR COMPENSATION	25.10
96439	01/28/2009	Printed	2276	CINCINNATI TIME SYSTEMS	EQUIPMENT RENTAL	1,340.00
96440	01/28/2009	Printed	0101	MR. JOHN B. COLLINS	VISITING JUDGE SERVICES	1,050.00
96441	01/28/2009	Printed	0363	COMCAST CABLE	ACCT. #09588 307929-01-7	730.07
96442	01/28/2009	Printed	1312	COMPLETE BATTERY SOURCE	REPAIRS	83.23
96443	01/28/2009	Printed	0582	CONGDON'S	SUPPLIES	80.21
96444	01/28/2009	Printed	12413	ELLEN COPELAND	JUROR COMPENSATION	25.50
96445	01/28/2009	Printed	4631	CRAIN'S DETROIT BUSINESS	SUBSCRIPTION	29.50
96446	01/28/2009	Printed	4631	CRAIN'S DETROIT BUSINESS	SUBSCRIPTION	29.50
96447	01/28/2009	Printed	2419	JEAN CURRIE	REIMBURSEMENT - FAX MACHINE	35.19
96448	01/28/2009	Printed	6425	DAVENPORT BROTHERS	REFUND OF CASH ESCROWS - SESC	246.25
96449	01/28/2009	Printed	12412	EMILY DEWITT	JUROR COMPENSATION	25.30
96450	01/28/2009	Printed	12411	KAREN DEWULF	JUROR COMPENSATION	25.20
96451	01/28/2009	Printed	1076	DOAN CONSTRUCTION COMPANY	YPSI TWP SIDEWALK PROGRAM	8,511.15
96452	01/28/2009	Printed	12410	DANIEL DORMAN	JUROR COMPENSATION	25.50
96453	01/28/2009	Printed	6539	EBCO COMPANY	CIVIL AND CRIMINAL FILE FOLDER	3,314.70

## CHECK REGISTER REPORT

Date: 01/28/2009

Time: 4:49pm

Page: 2

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96454	01/28/2009	Printed	5562	ELITE BUSINESS PRODUCTS	TAPES FOR COURTROOM	398.00
96455	01/28/2009	Printed	6515	EMERGENCY MEDICAL PRODUCTS	REPLACEMENT OF EMS EQUIPMENT	497.55
96456	01/28/2009	Printed	15202	EXECUTIVE LEADERSHIP	MEMBERSHIP	126.00
96457	01/28/2009	Printed	1200	FEDERAL EXPRESS CORPORATION	TRANSPORTATION/HANDLING	51.07
96458	01/28/2009	Printed	12409	DIANE FINCH	JUROR COMPENSATION	25.60
96459	01/28/2009	Printed	3794	FLOODWATER BAGS	EMERGENCY PREPAREDNESS SUPPLIE	434.91
96460	01/28/2009	Printed	12408	MARSHALL GAINES	JUROR COMPENSATION	25.30
96461	01/28/2009	Printed	12407	JOSEPH GOODMAN	JUROR COMPENSATION	25.50
96462	01/28/2009	Printed	1233	GORDON FOOD SERVICE INC.	SUPPLIES	217.08
96463	01/28/2009	Printed	6161	GOVERNMENTAL CONSULTANT	PROFESSIONAL SERVICES	4,000.00
96464	01/28/2009	Printed	6169	GOVERNOR BUSINESS SOLUTIONS	TONER FOR PRINTERS	863.54
96465	01/28/2009	Printed	0070	GREAT LAKES TELECOM, INC.	MONTHLY CHARGE	8,270.50
96466	01/28/2009	Printed	11957	GRIFFIN PEST SOLUTIONS	MONTHLY SERVICE - STATION #4	84.00
96467	01/28/2009	Printed	0426	GUARDIAN ALARM	BILLING: 1775 EAST CLARK	579.67
96468	01/28/2009	Printed	0158	MARK HAMILTON	ATTORNEY FEES - JAN. 2009	3,000.00
96469	01/28/2009	Printed	12406	ALBERTINE HARMON	JUROR COMPENSATION	25.50
96470	01/28/2009	Printed	6402	HASTINGS AIR-ENERGY CONTROL	SERVICE CALL ON EXHAUST REMOVA	352.10
96471	01/28/2009	Printed	12405	NATHAN HAYES	JUROR COMPENSATION	25.20
96472	01/28/2009	Printed	15156	HI-LINE	FLASHING LIGHTS FOR ROADSIDE T	387.13
96473	01/28/2009	Printed	12404	PENNY HIRATA	JUROR COMPENSATION	25.40
96474	01/28/2009	Printed	12403	KATHERINE HOLOKA	JUROR COMPENSATION	25.20
96475	01/28/2009	Printed	0503	HOME DEPOT	SUPPLIES	811.49
96476	01/28/2009	Printed	6147	HP DIRECT	REPLACEMENT SERVER HARD DRIVES	1,282.00
96477	01/28/2009	Printed	12402	TERESA JAMES	JUROR COMPENSATION	25.50
96478	01/28/2009	Printed	12401	THARAYIL KHADEEJA	JUROR COMPENSATION	25.20
96479	01/28/2009	Printed	12400	KEVIN KLINKOSKI	JUROR COMPENSATION	25.40
96480	01/28/2009	Printed	12399	GREGORY KNAUF	JUROR COMPENSATION	25.30
96481	01/28/2009	Printed	0391	KONICA MINOLTA - ALBIN	METER CHARGE	186.21
96482	01/28/2009	Printed	0230	LESCO INCORPORATED	REPLENISH ICE MELT FOR FIRE ST	577.50
96483	01/28/2009	Printed	0257	MEALS ON WHEELS	CONTRIBUTION - DEC. 2008	2,500.00
96484	01/28/2009	Printed	4726	MICHIGAN BUSINESS REVIEW	MEMBERSHIP DUES	52.00
96485	01/28/2009	Printed	15204	MICHIGAN CARPET CLEANING	RESTORATION SERVICES	540.00
96486	01/28/2009	Printed	6057	MICHIGAN RECREATION & PARK	2009 MRPA ANNUAL CONFERENCE	648.00
96487	01/28/2009	Printed	6197	MILLENNIUM BUSINESS SYSTEMS	ANNUAL COPIER MAINTENANCE	3,300.00
96488	01/28/2009	Printed	12398	KATHLYN MITCHELL	JUROR COMPENSATION	25.70
96489	01/28/2009	Printed	1460	MOORE MEDICAL SUPPLY	MEDICAL SUPPLIES	57.32
96490	01/28/2009	Printed	12397	CATHERINE MORSE	JUROR COMPENSATION	25.20
96491	01/28/2009	Printed	12396	ROBIN MYERS	JUROR COMPENSATION	25.30
96492	01/28/2009	Printed	15195	MARK NELSON	MAGISTRATE - JANUARY 2009	3,750.00
96493	01/28/2009	Printed	12395	FREDERICK NEWING	JUROR COMPENSATION	25.40

Charter Township of Ypsilanti

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96494	01/28/2009	Printed	12394	ANNA NOWACZEWSKI	JUROR COMPENSATION	25.10
96495	01/28/2009	Printed	5560	OCE' IMAGISTICS INTERNATIONAL	MAINTENANCE	143.23
96496	01/28/2009	Printed	2997	OFFICE EXPRESS	SUPPLIES	615.27
96497	01/28/2009	Printed	12393	GENEVA OLEARY	JUROR COMPENSATION	25.40
96498	01/28/2009	Printed	2353	OLSON TREE SPADING	TREES AT FORD HERITAGE PARK	4,150.00
96499	01/28/2009	Printed	5385	JAMES CRAIG OLTMAN	JUROR COMPENSATION	25.40
96500	01/28/2009	Printed	0309	ORCHARD, HILTZ & MCCLIMENT INC	YPSILANTI MISSIONARY BAPTIST	7,213.45
96501	01/28/2009	Printed	0463	OSBURN INDUSTRIES, INC.	SAND FOR PLAYGROUND FALL ZONES	499.39
96502	01/28/2009	Printed	15173	DIANA B. OWINGS	TRANSLATOR SERVICE	450.00
96503	01/28/2009	Printed	12392	FRANK PAINE, JR.	JUROR COMPENSATION	25.50
96504	01/28/2009	Printed	12388	JENNIE PATTON	JUROR COMPENSATION	25.50
96505	01/28/2009	Printed	2966	PITNEY BOWES	REPLENISH SUPPLIES FOR POSTAGE	122.37
96506	01/28/2009	Printed	15197	RICHARD POST	REFUND - ROOM RENTAL	100.00
96507	01/28/2009	Printed	3801	PUBLIC SAFETY CENTER	TRAFFIC SAFETY VESTS	65.98
96508	01/28/2009	Printed	15122	R.W. MERCER	FUEL TANK REPAIR	743.13
96509	01/28/2009	Printed	6438	RACKSPACE MANAGED HOSTING	HOSTING FEE - JAN. 2009	300.00
96510	01/28/2009	Printed	12391	VICKY REED	JUROR COMPENSATION	25.30
96511	01/28/2009	Printed	12390	LAURIE RIDENOUR	JUROR COMPENSATION	25.60
96512	01/28/2009	Printed	12389	JENNIFER ROSE	JUROR COMPENSATION	25.50
96513	01/28/2009	Printed	6406	RUBBER STAMPS UNLIMITED INC	NOTARY STAMP AND EMBOSSER - IN	139.82
96514	01/28/2009	Printed	15201	DENNIS RUETZ	REFUND - PLAN REVIEW FEES	300.00
96515	01/28/2009	Printed	12385	NANCY RUSSELL	JUROR COMPENSATION	25.40
96516	01/28/2009	Printed	0634	SAM'S CLUB DIRECT	SUPPLIES	33.82
96517	01/28/2009	Printed	12384	DEE-ANN SHARPE	JUROR COMPENSATION	25.70
96518	01/28/2009	Printed	0395	SHRADER TIRE & OIL	TIRES	303.75
96519	01/28/2009	Printed	6288	SIGNS BY TOMORROW	SIGNS	235.78
96520	01/28/2009	Printed	4486	BRANDON SLAVEN	WORK BOOT ALLOWANCE	75.00
96521	01/28/2009	Printed	15196	KATIE SLICKER	REFUND - FLOOR HOCKEY	45.00
96522	01/28/2009	Printed	0001	A.F. SMITH ELECTRIC	CANCELLED ELECTRIC PERMIT	45.00
96523	01/28/2009	Printed	15109	DANIELLA SMITH	JUROR COMPENSATION	25.20
96524	01/28/2009	Printed	1507	SPARTAN DISTRIBUTORS	REPLACEMENT LIFT CYLINDERS FOR	824.19
96525	01/28/2009	Printed	0929	SPRINT	ACCT. #345812819	253.09
96526	01/28/2009	Printed	6384	STAPLES* - ACCOUNT #1026071	SUPPLIES	184.96
96527	01/28/2009	Printed	2600	STATE OF MICHIGAN	COMPUTER NETWORK SUPPORT	14,417.00
96528	01/28/2009	Printed	0632	STERICYCLE INC	MEDICAL WASTE DISPOSAL	95.59
96529	01/28/2009	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - CIVIC CENTER	1,425.64
96530	01/28/2009	Printed	12381	JOAN SUTTER	JUROR COMPENSATION	25.30
96531	01/28/2009	Printed	8063	TELEGATION	ACCT. #8119-0000	53.40
96532	01/28/2009	Printed	15205	ROY TINCHER	OVERPAID 2009 DOG LICENSE	5.00
96533	01/28/2009	Printed	3969	TRI TURF	SALT FOR SNOW REMOVAL FROM SID	975.00

## CHECK REGISTER REPORT

Date: 01/28/2009

Time: 4:49pm

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Charter Township of Ypsilanti

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96534	01/28/2009	Printed	15162	UNITED SONZ BUSINESS SOLUTIONS	COPIES	58.50
96535	01/28/2009	Printed	12380	RODNEY VARNEY	JUROR COMPENSATION	25.20
96536	01/28/2009	Printed	6920	VARNUM RIDDERING SCHMIDT	PROFESSIONAL SERVICES	8,595.50
96537	01/28/2009	Printed	12379	PATRICK VENINGA	JUROR COMPENSATION	25.60
96538	01/28/2009	Printed	1354	VESCO OIL CORPORATION	SIGNUM INDUSTRIAL	51.80
96539	01/28/2009	Printed	6627	VICTORY LANE	FULL SERVICE OIL CHANGE	110.81
96540	01/28/2009	Printed	7035	WASHTENAW COMMUNITY COLLEGE#	PYMT OF DELINQ. PERSONAL PROP.	1,373.30
96541	01/28/2009	Printed	0163	WASHTENAW COUNTY BOARD OF ROAD	2002 MICH TRANSPORTATION FUND	26,175.00
96542	01/28/2009	Printed	7005	WASHTENAW COUNTY TREASURER	TRAILER FEES - DEC 2008	1,292.50
96543	01/28/2009	Printed	7005	WASHTENAW COUNTY TREASURER	PYMT OF DELINQ. PERSONAL PROP.	4,329.96
96544	01/28/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	COMMUNICATIONS - DISPATCH	32,047.92
96545	01/28/2009	Printed	7042	WASHTENAW INTERMEDIATE	PYMT OF DELINQ. PERSONAL PROP.	1,474.25
96546	01/28/2009	Printed	4313	RONALD WHITTENBERG	CDL LICENCE RENEWAL	65.00
96547	01/28/2009	Printed	5588	JAMES P. WILKEN	JUROR COMPENSATION	25.40
96548	01/28/2009	Printed	11084	HEATHER WILLARD-ROBLES	JUROR COMPENSATION	25.50
96549	01/28/2009	Printed	15199	TERESA WOODS	REFUND - ROOM RENTAL	100.00
96550	01/28/2009	Printed	12387	CLEFFIE WOOTEN	JUROR COMPENSATION	25.70
96551	01/28/2009	Printed	12386	WANDA WYSOR	JUROR COMPENSATION	25.40
96552	01/28/2009	Printed	6841	XO COMMUNICATIONS LLC	TELEPHONE	1,877.17
96553	01/28/2009	Printed	0480	YPSILANTI COMMUNITY	FORD LAKE PARK MAINT. - DEC	1,726.54
96554	01/28/2009	Printed	7034	YPSILANTI DISTRICT LIBRARY	PYMT OF DELINQ. PERSONAL PROP.	837.83
96555	01/28/2009	Printed	7039	YPSILANTI SCHOOL DISTRICT	PYMT OF DELINQ. PERSONAL PROP.	9,272.50
96556	01/28/2009	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	28.58
96557	01/28/2009	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	336.01
96558	01/28/2009	Printed	0494	ZEE MEDICAL SERVICE COMPANY	SUPPLIES	154.25
96559	01/28/2009	Printed	0729	ZEP MANUFACTURING COMPANY	SUPPLIES	345.74
Total Checks: 146						Bank Total: 189,965.44
Total Checks: 146						Grand Total: 189,965.44