



**INVESTMENT REPORT
OCTOBER 1, 2008 - DECEMBER 31, 2008**

Institutions	Type of Investment	Interest Rate		Beginning Balance	Interest Earned	Ending Balance
		Average				
Bank of Ann Arbor	Moneymarket Fund	1.26%		\$129,967.94	\$ 410.84	\$ 153,788.43*
Citizens Bank	Sweep Account	0.07%		\$ 5,767,006.29	\$ 3,816.17	\$ 5,770,822.46
Citizens Bank	Moneymarket Fund	1.50%		\$1,786,100.12	\$ 3,140.79	\$11,004,528.20*
LaSalle Bank	Moneymarket Fund	1.23%		\$18,220,046.08	\$ 47,901.91	\$10,984,876.68*
LaSalle Bank	Pool Funds	0.17%		\$2,748,690.47	\$ 964.49	\$3,065,345.07*
LaSalle Bank	Government Money Market Fund	1.38%		\$140,077.54	\$ 364.10	\$140,441.64

*Ending Balance fluctuates depending on the transfer of funds between various accounts
Transfers are made based on need and/or return.

Charter Township of Ypsilanti
Accounting Department

7200 S. Huron River Drive Ypsilanti, MI 48197

p.(734)484-3702

f.(734)484-5154

Memo

To: Ypsilanti Township Board
From: Chris Olshelske, Accounting Director
Date: 1/13/2009
Re: **Status Report for the Accounting Department**

The Accounting Department continues to perform the daily/monthly/annual duties. We have started the preparation for upcoming audit, including reporting requirements.

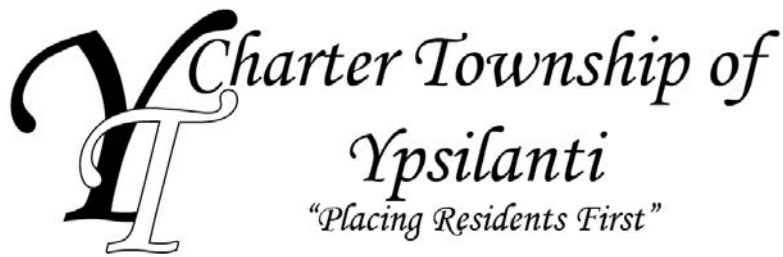
Payroll processed payroll and payroll taxes, for all township employees, commissioners, and board members. Accounts Payable processed invoices and bills to pay vendors for products and services. Year-end system processes and updates have been completed for Payroll and Accounts Payable. W-2's and 1099 statements will be completed by January 31, 2009.

The 2008 year review, accruals and year-end adjustments are keeping me busy.

Respectfully submitted,

Chris

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Assessor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 487-4927
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Memorandum

To: Brenda Stumbo, Township Supervisor

Cc: Karen Lovejoy Roe, Township Clerk
Larry Doe, Township Treasurer
Ypsilanti Township Board Members
Assessing Department

Date: January 9, 2009

Re: December Monthly Report

During the month of December, Sharon Brown sent a foreclosure report to YCUA. The monthly name and address update was also sent to Washtenaw County Drain office.

Approximately 120 deeds and related documents were entered.

Phone calls: 65 Persons assisted at counter: 35

During the month of December, Daniella Smith completed the December Board of Review minutes. She also entered all changes as approved by the board and sent notices to all taxpayers affected. December tax bills that were returned by the post office are being researched. Daniella also worked on the top 50 taxpayer list for Supervisor Stumbo and assisted Brian with the personal property canvas. Phone calls: 105 Persons assisted at the counter: 28

Daniella Smith, Dawn Scheitz and Brian McCleery worked on cleaning up the database as far as entering initials and dates of inspections for the last 10 years or so. This information is critical because part of the State Tax Commission Local Unit Review (14 Point Review) involves an audit of the number of field inspections. Additionally, the use of this particular field in the database enables us to export data regarding the progress of the "photo" project and be able to track how many properties have not been field reviewed in recent years. This is a time consuming project and is done as time permits.

During the month of December, Dawn Scheitz continued to review new construction from building permits and enter the data in the assessing system. She also continued to review legal descriptions as needed when legal descriptions from deeds don't match the description in the system. She also worked on administrative combines on four properties. (Administrative combines are the combination of two or more legal descriptions on the assessment roll that are under the same ownership and occupied by a single building or group of buildings.)

Phone calls: 28 Persons assisted at counter: 12

During the month of December, Brian McCleery verified and entered data from new building permits. Brian also conducted the personal property canvass, made appropriate changes for mailing personal property statements and sent the data electronically to the printer. Brian continued to “tweak” the master list for personal property. The master list has been a work in progress for the last few years and Brian has coordinated with the Fire Marshall and Ordinance to make it more accurate. This master list is on the Assessing/Ordinance shared drive. An annual “snapshot” of which businesses were at any given address is compiled as well. The master list of all possible commercial addresses also makes a report possible to ascertain how many commercial vacancies there are on tax day (December, 31st). Brian has completed the list; the vacant commercial list is attached.

Phone calls: 88 Persons assisted at counter: 13

Total phone calls in December: 286 Persons assisted at counter: 88

This report is not all inclusive. Many small things such as writing up a Board of Review petition for someone, writing up a P.R.E. denial or composing a tax estimate for a taxpayer are done by all staff continuously.

During the month of December, Dan Dzierbicki reviewed one site plan. Dan also has the responsibility of checking the deed and related document entry by the clerical staff. Dan downloaded building permits and distributed to staff appraisers for review. Dan completed our annual subdivision status report with the assistance of the staff appraisers. This annual status report is attached. Dan Dzierbicki reviewed commercial and industrial building permits for completion and reviewed partials from last year. His report on commercial/industrial new construction is also attached. Dan downloaded building permits and distributed to staff appraisers for review. Dan attended CED bi-monthly meetings, December Board of Review and a telephonic pre-hearing MTT conference.

During the month of December, I met with taxpayers and their representatives regarding various full Tribunal tax appeals. I also attended the December Board of Review meeting and reviewed the petitions, including the requests for poverty exemptions prior to the meeting.

I also submitted a petition to the State Tax Commission to add equipment discovered at the Ford plant that was previously not reported. I attended the meeting in Lansing. The Commission approved the addition to the roll, resulting in additional tax dollars to the Township of about \$60,000.

Vacant Commercial List
As of 12/2008

151 Airport Industrial Dr.	28 units total
159 Airport Industrial Dr.	
161 Airport Industrial Dr.	
258 Airport Industrial Dr.	
291 Airport Industrial Dr.	
389 Airport Industrial Dr.	
1258 Anna J. Stepp	23 units total
1262 Anna J. Stepp	
1266 Anna J. Stepp	
1270 Anna J. Stepp	
1274 Anna J. Stepp	
1278 Anna J. Stepp	
1282 Anna J. Stepp	
1559 Beverly	vac building
1769 Cadillac	vac building
1854 Cadillac	vac building
1860 Cadillac	
3075 #103 W. Clark Rd	Med Building 1063 sf
3075 #107	40% vacant 679 sf
3075 #108	44% non profit 1082 sf
3075 #200	16% profit 4730 sf
3075 #401	1257 sf
3075 #405	1018 sf
3075 #406	4870 sf
2090 S. Congress	vac building
1275 A E. Cross St	
1275 B E. Cross St	
1293 E. Cross St	vac building
141 Ecorse Rd	vac building
317 # 6 Ecorse Rd	15 units total
317 #15 Ecorse Rd	
878 Ecorse Rd	Home w/h commercial garage
908 A Ecorse Rd	3 units total
908 B Ecorse Rd	
1145 Ecorse Rd	vac building
1266 Ecorse Rd	3 units total
1424 Ecorse Rd	Demo Building
1474 Ecorse Rd	7 units total
1497 Ecorse Rd	Garage & Restaurant
2243 Ellsworth Rd	Round tree Center- 9 units
2272 Ellsworth Rd	Strip Mall by 7/11- 7 units
2345 Ellsworth Rd	Wall Mart Plaza- 18 units
2593 Ellsworth Rd	New Building -Quiznos
2613 Ellsworth Rd	6 units total
2623 Ellsworth Rd	
2633 Ellsworth Rd	
2643 Ellsworth Rd	
409 Emerick St	2 units total
741 Emerick St	Old Bank-Gault Village
995 Emerick St	Gault Village
1015 Emerick St	24 units total
1021 Emerick St	

Vacant Commercial List
As of 12/2008

1023 Emerick St	
1025 Emerick St	
1027 Emerick St	
1031 Emerick St	
1033 Emerick St	
1045 Emerick St	
1075 Emerick St	
164 S. Ford Blvd	Anderson's
166 S. Ford Blvd	5 units total
209 S. Ford Blvd	Hungry Howies strip mall
221 S. Ford Blvd	7 units total
336 S. Ford Blvd	Fran's Gas Station-strip mall
338 S. Ford Blvd	7 units total
340 S. Ford Blvd	
872 UL Grove Rd	Lake Point Center
872 LL Grove Rd	24 units total
874 LL Grove Rd	
874 LR Grove Rd	
876 LL Grove Rd	
876 LR Grove Rd	
3326 Grove Rd	7 units total
3338 Grove Rd	Strip Mall
3360 Grove Rd	Gas Station
110 S. Harris Rd	Commercial Garage
283 S. Harris Rd	1/2 vac- Church
10 #2 N. Hewitt	Strip Mall
505 N. Hewitt	vac building
610 S. Hewitt	2 New Building -Duncan Donuts
616 S. Hewitt	7 units total
620 S. Hewitt	
622 S. Hewitt	
624 S. Hewitt	
1447 Holmes Rd	Bulls Eye
1521 Holmes Rd	Gas Station- Remodeling
1621 Holmes Rd	Sunrise Shopping Center
1623 Holmes Rd	14 units total
1625 Holmes Rd	
1637 Holmes Rd	
1601 S. Huron	Reinhart Bld
1613 S. Huron	7 units total
1625 S. Huron	
1661 S. Huron	
699 James L Hart Pkwy	1/2 Building vac
989 James L Hart Pkwy	vac building
1120 James L Hart Pkwy	4 unit total
1140 James L Hart Pkwy	
11 June	Garage
2408 Lakeview Dr	3 units total
2412 Lakeview Dr	
2011 McCartney	4 units total
2015 McCartney	
1015 E. Michigan Ave	1/2 Building vac

Vacant Commercial List

As of 12/2008

1047 E. Michigan Ave	vac building
1334 E. Michigan Ave	vac building
1436 E. Michigan Ave	vac building
1503 E. Michigan Ave	vac building
1555 E. Michigan Ave	vac building
1601 E. Michigan Ave	vac building
1754 E. Michigan Ave	3 units total ???-Chatfield
1782 E. Michigan Ave	Chatfield front building
1794 E. Michigan Ave	6 units total
1828 E. Michigan Ave	6 units total- 2 vac
1846 E. Michigan Ave	vac building
1902 B E. Michigan Ave	1/2 Building vac
2416 E. Michigan Ave	vac building
2430 E. Michigan Ave	1/2 Building vac Front unit
2523 E. Michigan Ave	Car lot + Building
2564 E. Michigan Ave	1/2 Building vac
3011 E. Michigan Ave	vac building
2108 W. Michigan Ave	Gas Station
1040 Midway	vac building
800 Minion	vac building
804 Minion	
840 Minion	
1900 Packard Rd	Med Building ???
2310 Packard Rd	1 unit vac, 3 units total
2444 Packard Rd	3 units vac, 5 units total
2520 Packard Rd	1 unit vac, 5 units total
3150 Packard Rd	3 units vac
7790 Rawsonville Rd	Airport
950 N. River	Florist- Building vac
9041 Textile	Drake's 1 vac- 3 units total
1795 Washtenaw Ave	6 units in TWP + City
1797 Washtenaw Ave	
2350 Washtenaw Ave	Gas Station- Building vac
2610 Washtenaw Ave	2 buildings- 9 units total
2618 Washtenaw Ave	
2630 Washtenaw Ave	
2730 Washtenaw Ave	Fountain Plaza
2738 Washtenaw Ave	15 units total
2789 Washtenaw Ave	vac building
2835 Washtenaw Ave	vac building
2896 Washtenaw Ave	14 units total- 1 vac
2905 Washtenaw Ave	Demo Building
2997 Washtenaw Ave	vac building- Party Store
3020 Washtenaw Ave	vac building- Farmer Jack
1837 Whittaker Rd	Vac garage
1845 Whittaker Rd	Vac garage
1840 Whittaker Rd	Kroger Plaza North Side
1846 Whittaker Rd	28 units total
1854 Whittaker Rd	11 vacant
1878 Whittaker Rd	
1886 Whittaker Rd	
1890 Whittaker Rd	

Vacant Commercial List
As of 12/2008

1902 Whittaker Rd	
1906 Whittaker Rd	
1910 Whittaker Rd	
1914 Whittaker Rd	
1918 Whittaker Rd	
1960 Whittaker Rd	vac building- restaurant
2040 Whittaker Rd	Kroger Plaza South Side
2090 Whittaker Rd	19 units total
2094 Whittaker Rd	4 vacant
2130 Whittaker Rd	
5401 Whittaker Rd	7 units total- 1 vacant
Willow Run Airport	Willow Run Airport

12/31/2008

COMMERCIAL AND INDUSTRIAL DEVELOPMENT – 2008

PROPERTIES COMPLETED – IN DEVELOPMENT

Bacall Development	608 S Hewitt Rd. 3,733 sq.ft. Retail store 100% Complete as of 12/31/2008. 2,807 Sq. Ft. Building was almost complete. 909 sq. ft. is 85% complete. The remainder of the building is occupied by Dunkin-Donuts. \$40,000 taxable value added to roll. Total estimated market value of development so far is \$961,000.	K-11-18-100-026
DEMCO 42 LLC	1140 James L. Hart Parkway IFT for Perk & Brew removed per STC. Taxable value of \$177,900 added from IFT roll. Total estimated market value of development is \$2,914,000.	K-11-17-363-025
Drake's Plaza	9027-9041 Textile Rd. East end unit to be occupied by a hair cut salon. As of December 30, 2008 the unit was approximately 90% complete. Previous completion level was at 80%, Class was reduced based upon equalization Study limiting completion value added. \$900 taxable value added for new construction. Taxable value adjustment alone was \$15,351. Total estimated market value of development so far is \$760,400	K-11-23-300-029
Lenco Boring	1620 Beverly Ave. 100% complete. \$29,600 added to IFT roll.	K-11-13-333-011
PJB Properties	1974 N Huron River Drive New office facility. 50% complete as of 12/31/07. \$341,000 taxable Value Added to roll.	K-11-06-100-003
Murray's Auto	1019 E Michigan Ave New Commercial Building 100% complete. \$77,300 taxable value added to roll. Estimated value at \$909,000.	K-11-10-125-003
Carport Care Center	2216 Ellsworth Building "B", African Market, 65% remodel of space completed. Project not progressing fast. Renewed Permit in 2008. No significant value change.	K-11-07-465-027
DEMCO 58 LLC	1258 Anna J. Stepp Shell of building completed with partial construction on interior build-out of Rio Wraps, Powerhouse Gym, Coney Island, Tan Spa, Jet's Pizza, AT&T Wireless, Profiles Hair Salon. 17,963 square feet of interior of building is unfinished. No Change in Physical Status.	K-11-37-361-019

COMMERCIAL AND INDUSTRIAL DEVELOPMENT – 2008

Gallup, LLC	1521 Holmes Road	K-11-02-275-006	Remodel of Interior of existing building. Negative value taken to taxable for interior demo.
Round Tree Plaza	2321 Ellsworth Road	K-11-18-100-016	Shell of building completed with completed construction on interior. Quizno's is only Occupant. No Value added.
Greenbriar Estates	2499 E. Michigan Ave.	K-11-01-340-014	Upgrade 40' to 65' Pads. Pads framed – no concrete work done at all (12/30/08).
ITC	10885 Textile	K-11-24-400-004	Interior renovation of building to accommodate new office area and expand storage area. Value offset by area demoed for additional storage area. Removal of Mezzanine and interior office area in Plant area.
Planet Fitness	2720 Washtenaw Avenue	K-11-06-325-015	100% Complete. Valued by Income Approach.
BB-GG Enterprises	1293 E. Cross	K-11-03-484-003	Demolished structure and renovated main structure plus added new roof. Roof changed from flat to pitched roof. Overall new added to taxable was \$5,000. Value estimated at \$126,800.
Washtenaw One LLC	7160 Textile Road	K-11-28-200-011	Group Home 100% complete. \$69,900 added to taxable value. Recent court decision ruled in favor of demolition. Property owner working with CED to move building 40 feet back from existing location.
Topvalco Inc.	2010 Whittaker Rd. Kroger	K-11-21-200-040	Kroger addition complete. Added \$906,400 to Taxable Value. Value estimated at \$7,285,000.
699 JLP LLC	699 James L. Hart Pkwy.	K-11-16-361-014	Divided building into two-(2) areas. Added \$50,000 taxable value. Value estimated at \$4,145,600
M & D Toma LLC	1424 Ecorse Road	K-11-11-383-019	Demo of old market structure and partial construction of a new building to be used as a market. Loss of \$53,500 and New of \$53,300. Four walls and roof only as of 12/31/08.

COMMERCIAL AND INDUSTRIAL DEVELOPMENT – 2008

Baldwin Investments LLC	1601 S. Huron St.	K-11-38-150-003	Office building. One more unit completed into Dental Office. Approximately 5,345 sq. ft. of building area is only framed with no interior finish. Value by Income Approach.
Friends In Deed	1196 Ecorse Rd.	K-11-10-467-001	Renovation of Building for storage of home furnishings complete. Office area of 2,132 square feet. \$2,700 new added to taxable. May become exempt.
Michigan Consolidated Gas	3020 E. Michigan Ave.	K-11-01-400-001	Foundations completed for two-(2) buildings. \$32,900 taxable value added. Permits for remainder of construction separate from foundation permit.
Eby-Brown	2085 E. Michigan Avenue	K-11-02-400-003	Foundation completed for new Freezer/Cooler Addition. Area to be added approximately 17,899 sq. ft.. \$43,200 added to taxable.
Xing Long Properties	2905 Washtenaw Ave.	K-11-06-350-026	Demolish old restaurant (Chinese Buffett) and begin building new one. Steel frame up by 12/30/08. Loss of \$242,800 for old building and New of \$116,700 for partial construction of new improvements.
Petro Limited Group	3150 W. Michigan Ave.	K-11-18-340-002	Auto repair facility planned in front of convenience/fuel sales building. No work has been started on this site.
Faith Property management	269 S Harris Rd.	K-11-11-271-005	Renovation of building going on 2 nd year. Only a \$2,000 addition to new over last year. Improvements are being done slowly.
Faith Assembly Church	297 S. Harris	K-11-11-271-007	Renovation progressing. More area considered for exemption. Loss in Taxable value \$5,500. Negative adjustment in taxable value \$7,600 due to reduction in industrial class.

BUILDING OPERATIONS DECEMBER 2008

December 2008 was an active, but abbreviated month for maintenance activity. Most facilities were closed for the Christmas - New Year holiday after December 23. Facilities were also closed on Friday, December 19, due to poor weather conditions.

1. Building Operations maintenance personnel completed 79 work orders and service requests during the month of December 2008.
2. Motor Pool completed 21 mechanical repairs and service requests for the month, the majority of these repairs were dedicated to snow removal equipment.
3. Maintenance technicians completed a comprehensive preventative maintenance inspection of Township Facilities during December.
4. Building Operations staff provided extensive support for our Christmas Around the World Celebration at the Community Center.
5. Maintenance staff provided many hours of staff support for moving and transferring departments during this period. Several repair and maintenance items were required to complete this project. Several desks and furniture items were taken to our Ford Lake Facility for storage.
6. Several lights and power poles were relocated during the departmental move.
7. The fuel pump at our Community Center location received extensive repairs during this period and are now in full operational status.

DOMESTIC VIOLENCE PROSECUTION REPORT
DECEMBER 2008

To: Township of Ypsilanti Board of Trustees

From: McLain & Winters, Attorneys for the Charter Township of Ypsilanti

Date: January 9, 2008

Dear Board Members:

The following represents the Township Prosecuting Attorney's report regarding domestic violence activity for the month of December 2008:

	December 2008	Year to Date (2008)	Statistics for 2007	Statistics Since 10/1999
Cases Submitted	12	203	244	2449
Cases Authorized	5	63	91	1064
Cases Denied	7	124	159	411
Cases Furthered	0	10	7	162
Cases Sent to the County	0	2	0	52
Defendant FTA-BW Requested	0	13	16	130
Pre-Trials Held	6	116	117	1368
Motions	0	8	4	64
Convictions-Total	1	57	48	737
Convictions-By Plea	1	53	42	---
Convictions-By Trial	0	4	6	---
Acquittals	0	2	5	63
All Dismissals	4	44	34	340
Cases Reauthorized	2	16	8	150
Cases Not Reauthorized	2	28	15	132
Deferrals Considered	2	41	35	349
Conviction Rate*	100%	96%	90%	92%

* Based upon all cases taken to a conclusion

Respectfully Submitted,

McLain & Winters

YPSILANTI TOWNSHIP FIRE DEPARTMENT

MONTHLY REPORT

DECEMBER 2008

Thirty-four personnel currently staff the fire department. This includes:

1 Fire Chief (vacant)	1 Fire Marshal	3 Shift Captains
3 Shift Lieutenants	27 Fire Fighters (1 position vacant)	
1 Clerk III/Staff Support		

97% of the fire department response personnel are licensed as emergency medical technicians by the State of Michigan Public Health.

During the month of December, the fire department responded to 383 requests for assistance. Of those requests, 254 were medical emergency service calls with the remaining 129 incidents classified as non-medical and or fire related. The total number of runs for the year 2008 was 4,234. Attached is the yearly report which identifies the breakdown and percentages of all incidents.

There were no injuries and no deaths reported this month for civilians.

There were no injuries and no deaths reported this month for fire fighters.

This month, the total fire loss including vehicle fires is estimated at **\$125,500**. All occurred at the following locations:

DATE OF LOSS	ADDRESS	ESTIMATED LOSS
1) 12/10/08	Parkwood & S. Ford Blvd.	\$0 (Vehicle)
2) 12/11/08	5369 Textile	\$5,000
3) 12/17/08	1501 Andrea	\$20,500
4) 12/19/08	964 E. Clark	\$0
5) 12/24/08	124 Devonshire	\$0 (Vehicle)
6) 12/25/08	2686 Woodruff	\$100,000

Fire Marshal Summary for the month of December:

Inspections:

- 25 general inspections
- 10 re-inspections
- 1 puff test for kitchen hood system
- 1 fire sprinkler water flow test

Monthly Fire Report-December 2008
Page 2

Plan review:

- 1 general plan reviews
- 1 kitchen hood system

Fire Marshal other activities:

- 5 requests to burn
- Issued on citation for parking in a fire lane

Respectfully submitted,

Cheryl Lynn-Bruestle, Clerk
Charter Township of Ypsilanti Fire Department

Attachments:

- (1) Fire House Reporting Statistics December 2008
- (2) Fire House Reporting Statistics for the year 2008

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {12/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	3	0.78%	\$125,500	100.00%
113 Cooking fire, confined to container	1	0.26%	\$0	0.00%
131 Passenger vehicle fire	2	0.52%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.26%	\$0	0.00%
	7	1.83%	\$125,500	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no ignition	1	0.26%	\$0	0.00%
	1	0.26%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	72	18.80%	\$0	0.00%
311 Medical assist, assist EMS crew	26	6.79%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	45	37.86%	\$0	0.00%
322 Motor vehicle accident with injuries	4	1.04%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	1.83%	\$0	0.00%
	254	66.32%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.26%	\$0	0.00%
412 Gas leak (natural gas or LPG)	4	1.04%	\$0	0.00%
424 Carbon monoxide incident	2	0.52%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.26%	\$0	0.00%
442 Overheated motor	1	0.26%	\$0	0.00%
444 Power line down	5	1.31%	\$0	0.00%
445 Arcing, shorted electrical equipment	2	0.52%	\$0	0.00%
481 Attempt to burn	1	0.26%	\$0	0.00%
	17	4.44%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.26%	\$0	0.00%
510 Person in distress, Other	2	0.52%	\$0	0.00%
511 Lock-out	1	0.26%	\$0	0.00%
520 Water problem, Other	1	0.26%	\$0	0.00%
522 Water or steam leak	6	1.57%	\$0	0.00%
531 Smoke or odor removal	4	1.04%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.26%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {12/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	16	4.18%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	0.52%	\$0	0.00%
611 Dispatched & cancelled en route	49	12.79%	\$0	0.00%
622 No Incident found on arrival at dispatch address	1	0.26%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	2	0.52%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.26%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	2	0.52%	\$0	0.00%
	57	14.88%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	9	2.35%	\$0	0.00%
710 Malicious, mischievous false call, Other	1	0.26%	\$0	0.00%
715 Local alarm system, malicious false alarm	2	0.52%	\$0	0.00%
730 System malfunction, Other	1	0.26%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.26%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	0.52%	\$0	0.00%
735 Alarm system sounded due to malfunction	4	1.04%	\$0	0.00%
736 CO detector activation due to malfunction	4	1.04%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	2	0.52%	\$0	0.00%
	26	6.79%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	0.26%	\$0	0.00%
	1	0.26%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	4	1.04%	\$0	0.00%
	4	1.04%	\$0	0.00%

Total Incident Count: 383

Total Est Loss:

\$125,500

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	3	0.07%	\$0	0.00%
111 Building fire	58	1.37%	\$1,845,991	91.80%
113 Cooking fire, confined to container	17	0.40%	\$1,600	0.07%
114 Chimney or flue fire, confined to chimney or flue		0.02%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire confined	1	0.02%	\$0	0.00%
121 Fire in mobile home used as fixed residence	3	0.07%	\$13,000	0.64%
130 Mobile property (vehicle) fire, Other	1	0.02%	\$500	0.02%
131 Passenger vehicle fire	33	0.78%	\$45,250	2.25%
132 Road freight or transport vehicle fire	4	0.09%	\$1,000	0.04%
137 Camper or recreational vehicle (RV) fire	1	0.02%	\$500	0.02%
138 Off-road vehicle or heavy equipment fire	1	0.02%	\$0	0.00%
140 Natural vegetation fire, Other	3	0.07%	\$0	0.00%
141 Forest, woods or wildland fire	4	0.09%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	12	0.28%	\$0	0.00%
143 Grass fire	7	0.17%	\$0	0.00%
150 Outside rubbish fire, Other	4	0.09%	\$0	0.00%
151 Outside rubbish, trash or waste fire	9	0.21%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	10	0.24%	\$0	0.00%
160 Special outside fire, Other	2	0.05%	\$10,000	0.49%
162 Outside equipment fire	2	0.05%	\$0	0.00%
163 Outside gas or vapor combustion explosion	1	0.02%	\$0	0.00%
	177	4.18%	\$1,917,841	95.37%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	1	0.02%	\$0	0.00%
210 Overpressure rupture from steam, Other	1	0.02%	\$0	0.00%
251 Excessive heat, scorch burns with no ignition	11	0.26%	\$1,500	0.07%
	13	0.31%	\$1,500	0.07%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	578	13.65%	\$0	0.00%
311 Medical assist, assist EMS crew	407	9.61%	\$0	0.00%
321 EMS call, excluding vehicle accident with injuries	471	40.55%	\$0	0.00%
322 Motor vehicle accident with injuries	77	1.82%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	11	0.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	84	1.98%	\$0	0.00%
331 Lock-in (if lock out , use 511)	5	0.12%	\$0	0.00%
352 Extrication of victim(s) from vehicle	4	0.09%	\$0	0.00%
381 Rescue or EMS standby	26	0.61%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	2,909	68.71%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	3	0.07%	\$0	0.00%
410 Combustible/flammable gas/liquid condition, other	1	0.02%	\$0	0.00%
411 Gasoline or other flammable liquid spill	11	0.26%	\$0	0.00%
412 Gas leak (natural gas or LPG)	24	0.57%	\$0	0.00%
413 Oil or other combustible liquid spill	2	0.05%	\$0	0.00%
421 Chemical hazard (no spill or leak)	1	0.02%	\$0	0.00%
422 Chemical spill or leak	5	0.12%	\$0	0.00%
423 Refrigeration leak	1	0.02%	\$0	0.00%
424 Carbon monoxide incident	12	0.28%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	10	0.24%	\$0	0.00%
441 Heat from short circuit (wiring), defective/worn	6	0.14%	\$1,000	0.04%
442 Overheated motor	5	0.12%	\$500	0.02%
444 Power line down	55	1.30%	\$0	0.00%
445 Arcing, shorted electrical equipment	29	0.68%	\$0	0.00%
463 Vehicle accident, general cleanup	13	0.31%	\$0	0.00%
481 Attempt to burn	2	0.05%	\$0	0.00%
	180	4.25%	\$1,500	0.07%
5 Service Call				
500 Service Call, other	10	0.24%	\$0	0.00%
510 Person in distress, Other	7	0.17%	\$0	0.00%
511 Lock-out	9	0.21%	\$0	0.00%
520 Water problem, Other	3	0.07%	\$0	0.00%
522 Water or steam leak	14	0.33%	\$0	0.00%
531 Smoke or odor removal	35	0.83%	\$0	0.00%
540 Animal problem, Other	1	0.02%	\$0	0.00%
541 Animal problem	1	0.02%	\$0	0.00%
550 Public service assistance, Other	8	0.19%	\$0	0.00%
551 Assist police or other governmental agency	5	0.12%	\$0	0.00%
552 Police matter	7	0.17%	\$0	0.00%
553 Public service	6	0.14%	\$0	0.00%
554 Assist invalid	13	0.31%	\$0	0.00%
555 Defective elevator, no occupants	1	0.02%	\$0	0.00%
561 Unauthorized burning	45	1.06%	\$0	0.00%
571 Cover assignment, standby, moveup	2	0.05%	\$0	0.00%
	167	3.94%	\$0	0.00%
6 Good Intent Call				

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
600 Good intent call, Other	46	1.09%	\$0	0.00%
611 Dispatched & cancelled en route	466	11.01%	\$0	0.00%
621 Wrong location	2	0.05%	\$0	0.00%
622 No Incident found on arrival at dispatch address	21	0.50%	\$0	0.00%
631 Authorized controlled burning	9	0.21%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	4	0.09%	\$0	0.00%
651 Smoke scare, odor of smoke	8	0.19%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	8	0.19%	\$0	0.00%
671 HazMat release investigation w/no HazMat	9	0.21%	\$0	0.00%
	573	13.53%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	39	0.92%	\$0	0.00%
710 Malicious, mischievous false call, Other	6	0.14%	\$0	0.00%
711 Municipal alarm system, malicious false alarm	1	0.02%	\$0	0.00%
713 Telephone, malicious false alarm	1	0.02%	\$0	0.00%
714 Central station, malicious false alarm	4	0.09%	\$0	0.00%
715 Local alarm system, malicious false alarm	6	0.14%	\$0	0.00%
730 System malfunction, Other	10	0.24%	\$90,000	4.47%
731 Sprinkler activation due to malfunction	2	0.05%	\$0	0.00%
732 Extinguishing system activation due to malfunction	2	0.05%	\$0	0.00%
733 Smoke detector activation due to malfunction	18	0.43%	\$0	0.00%
735 Alarm system sounded due to malfunction	17	0.40%	\$0	0.00%
736 CO detector activation due to malfunction	16	0.38%	\$0	0.00%
740 Unintentional transmission of alarm, Other	9	0.21%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	0.02%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	25	0.59%	\$0	0.00%
744 Detector activation, no fire - unintentional	10	0.24%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	29	0.68%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	4	0.09%	\$0	0.00%
	200	4.72%	\$90,000	4.47%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	0.02%	\$0	0.00%
	1	0.02%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, Other	8	0.19%	\$0	0.00%
911 Citizen complaint	6	0.14%	\$0	0.00%

Ypsilanti Township Fire Department

Incident Type Report (Summary)

Alarm Date Between {01/01/08} And {12/31/08}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	14	0.33%	\$0	0.00%

Total Incident Count: 4234

Total Est Loss:

\$2,010,841

**GREEN OAKS GOLF COURSE
MAINTENANCE DEPARTMENT**

MONTHLY REPORT FOR DECEMBER, 2008

In late December, 2008, annual maintenance of machinery and vehicles began.

Maintenance includes all requirements, such as, changing oil and oil filters, check and change all bearings, sharpening of all blades and/or bedknives, replacing or filling all fluids and overall inspection to prevent downtime during the prime golf season.

The golf bag holders were removed from the clubhouse and brought back to be cleaned and painted.

The directional signs from the clubhouse were cleaned and ready to paint.

We have started to paint fairway markers.

All bunker rakes were taken apart, sanded and painted.

December brought in a large amount of snow. Within a week it had all melted causing ice backup on some greens. Most of it was chipped off to keep it from freezing.

The wind from the storm had brought down many tree branches and debris. It was all cleaned up.

**Thank you,
Tim Smith**

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Computer Support

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

Memorandum

To: Township Board
From: Travis McDugald, IS Manager
Date:
Re: Jan 2009 Month Project Update

This document contains a list of current major projects from the Computer Support Department.

New Internet Service Provider.

Project Brief Description: Replace the primary Internet connection with a larger connection pipe. This connection is used for remote site VPN connections, in-house web servers, email servers, public data services, remote application access, and other Internet needs.

Status: Waiting on internal congifs

Notes: The new line was installed on Jan 6th. Just needs to be configure and all the Township internet IP's need to be modified.

Computer Support

ATT PRI Voice Line

Project Brief Description: Replace the current PRI voice line from our current provider to AT&T

Status: Waiting for Attorney review of remaining documents.

Notes: The Letter of Agency for access to current provider telephone records was sent to the Clerks Office on Dec 12th. This document essentially authorizes ATT make the switch.

Xen Desktop (Virtualized Desktop Infrastructure)

Project Brief Description: Project intended to research the practicality and usefulness of a fully virtualized desktop. Its primary goal is to overcome some of the software limitations the Township faces in efforts to provide users with fully functional access to applications while in the field or other remote locations.

Status: Installation Planning Phase

Notes: System has many components which all need to be planned out to ensure proper testing.

Supervisor
Brenda L. Stumbo
Clerk
Karen Lovejoy Roe
Treasurer
Larry J. Doe
Trustees
Jean Hall Currie
Stan Eldridge
Mike Martin
Dee Sizemore

Community Development

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 485-3943
Fax: (734) 484-5151
www.twp.ypsilanti.mi.us



TO: The Charter Township of Ypsilanti Board Members

FROM: Mark Giffin – Ordinance Administrator

RE: Monthly Report for December 2008

ACTIVITIES:	#	YTD	2007 TD
NEW COMPLAINTS	72	3275	2568
INSPECTIONS	163	6299	5301
NOTICE OF VIOLATIONS ISSUED	25	1076	890
COMPLAINTS CLOSED	64	3473	2885
VEHICLES TAGGED 48 HOURS	12	180	263
MUNICIPAL CIVIL INFRACTION TICKETS ISSUED	18	145	193
PEDDLER PERMITS ISSUED	0	7	6

ADDITIONAL STATISTICAL INFORMATION:

HOURS OF COMPLAINT INVESTIGATION.....	127.25
HOURS OF OFFICE FOLLOW-UP	117.00
HOURS OF COURT, TRAINING/MEETINGS ...	0.00
TOTAL OF HOURS WORKED	244.25
TOTAL OF MILES DRIVEN	1339
DAYS WORKED	
Mark Giffin	13
Bill Elling	16



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

January 7, 2009

Supervisor Brenda Stumbo
Ypsilanti Township
7200 Huron River Drive
Ypsilanti, MI 48197

Dear Ms. Stumbo

Attached you will find the December 2008 Ypsilanti Township Police Services Report. Please accept this at your board meeting scheduled for January 20, 2009. Please contact me with any questions or concerns.

If you have any questions or require additional information please contact me and I will provide you with the necessary information.

Sincerely,

Lieutenant Jim Anuszkiewicz

Incident Summary Report

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
210	CSC I - PENETRATION - P/V - FORCE	2
226	CSC IV - FONDLING - FORCE	1
310	ROBBERY WITH FIREARM	3
318	ROBBERY WITH OTHER WEAPON	1
320	ROBBERY - STRONG-ARM	1
410	ASSAULT WITH A FIREARM	2
430	ASSAULT - OTHER WEAPON	10
440	ASSAULT WITH HANDS - FISTS - FEET	5
450	ASSAULT AND BATTERY	54
460	INTIMIDATION / THREAT	15
499	ASSAULT (ALL OTHER)	3
510	BURGLARY - HOME INVASION - 1ST DEGREE	35
512	BURGLARY - FORCE - NON-RESIDENTIAL	1
521	BURGLARY - NO FORCE - RESIDENTIAL	5
610	PICKPOCKET	1
620	PURSE SNATCHING	2
633	RETAIL FRAUD I - SHOPLIFTING OVER \$1000 - FELONY	2
634	RETAIL FRAUD II - SHOPLIFTING UNDER \$1000 - MISDEM	2
636	RETAIL FRAUD III MISD	2
643	LARCENY FROM VEHICLE - B&E (INCLUDES W/DAMAGE - 750.356 A-B)	12
653	OF VEHICLE PARTS / ACCESSORIES - B&E	3
670	IN A BUILDING	4
699	LARCENY - ALL OTHER	26
710	AUTOMOBILE (CAR) THEFT	13
799	ALL OTHER VEHICLE	2
810	ARSON	1
1040	COUNTERFEITING - ALL	2
1115	FRAUD - CREDIT CARD / AUTO TELLER MACHINE- (ATM) / FINANCIAL TRANS. DEVICE USE	4
1199	ALL OTHER	11
1210	EMBEZZLEMENT	1
1330	STOLEN PROPERTY - RECEIVING / CONCEALING / POSSESSING	1
1340	STOLEN AUTO - REPORTED BY OTHER JURIS	2
1410	MDOP - MALICIOUS DESTRUCTION OF PROPERTY	19
1420	MDOP TO POLICE / FIRE PROPERTY	1
1610	PROSTITUTION AND VICE	9
1720	INDECENT EXPOSURE	1
1816	COCAINE - USE / POSSESS	2
1821	MARIJUANA - USE / POSSESS	1
1833	HEROIN - SALE / MANUFACTURE	1
1853	OTHER NARCOTIC - USE / POSSESS	4
1872	FRAUDULENT PROCUREMENT / PRESCRIPTION - NARCOTIC	1
1875	NARCOTIC EQUIPMENT / DEVICE VIOLATIONS	2
2022	CRUELTY / NEGLECT - OTHER	3

Incident Summary Report

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
2099	OTHER NON-VIOLENT OFFENSES	2
2115	OUI LIQUOR - includes per se	2
2205	ADULT - POSSESS / TRANSPORT OPEN CONTAINER / OPEN INTOX IN MOTOR VEH	1
2223	JUVENILE (16 & UNDER) USE / CONSUME / POSSESS ON ANY PROPERTY	1
2235	LIQUOR ESTABLISHMENT VIOLATION (LCC VIOLATION)	1
2315	CONTEMPT OF COURT - BENCH WARRANT - FTCJ	2
2316	PROBATION VIOLATION	1
2397	OBSTRUCT JUSTICE - OTHER	1
2405	DISORDERLY CONDUCT	57
2440	PUBLIC NUISANCE	35
2443	OBSCENE TELEPHONE CALLS	6
2456	LOITERING - 17 YEARS AND OLDER	3
2499	DISORDERLY - ALL OTHER	4
2560	TRESPASS	1
2569	CIGARETTES SELL TO MINOR	1
2690	SOLICITATION TO COMMIT A CRIMINAL OFFENSE	1
2691	CONSERVATION LAWS	3
2694	CIVIL RIGHTS VIOLATIONS	2
2780	LOCAL ORDINANCES - OPEN FOR ANY	1
2820	RUNAWAY	8
2840	MALICIOUS MISCHIEF	1
2899	ALL OTHER	11
2922	FAIL TO STOP AND I.D. ACCIDENT	2
2931	OPS LICENSE SUSPENDED / REVOKED	14
2936	OPS - NEVER ACQUIRED	1
2999	ALL OTHER	2
3010	FELONY	1
3020	MISDEMEANOR	17
3040	FELONY - O/JURIS	7
3050	MISDEMEANOR - O/JURIS	9
3112	ACC, INJURY TYPE A	1
3113	ACC, INJURY TYPE B	1
3114	ACC, INJURY TYPE C	2
3145	TRAFFIC CRASHES - PROPERTY DAMAGE	90
3148	MOTOR VEHICLE - ANIMAL	1
3150	PROPERTY DAMAGE - H & R	16
3155	PERSONAL INJURY	2
3158	PEDESTRIAN - PERSONAL INJURY	1
3170	PRIVATE PROPERTY	6
3175	PRIVATE PROPERTY - H & R	6
3199	ACCIDENTS (ALL OTHER)	1
3205	SUDDEN DEATH - NATURAL	4
3208	DEATH INVESTIGATION - CAUSE UNKNOWN	5

Incident Summary Report

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3250	MENTAL	6
3309	LIQUOR INSPECTION	1
3310	FAMILY TROUBLE	70
3311	CUSTOMER TROUBLE	1
3312	NEIGHBORHOOD TROUBLE	9
3314	MISSING PERSONS	3
3316	LOST PROPERTY	8
3318	FOUND PROPERTY	2
3319	FOUND BICYCLE	1
3324	SUSPICIOUS CIRCUMSTANCES	281
3326	SUSPICIOUS VEHICLES	10
3328	SUSPICIOUS PERSONS	18
3330	ASSIST OTHER LAW ENFORCEMENT AGENCY	12
3331	ASSIST MEDICAL	46
3332	ASSIST FIRE DEPT	1
3333	ASSIST MOTORIST	20
3336	ASSIST CITIZEN	66
3345	ACCIDENTAL PROPERTY DAMAGE	4
3351	CIVIL - LANDLORD / TENANT	23
3352	CIVIL - VEHICLE TAKEN WITHOUT PERMISSION	1
3354	CIVIL - FAIL TO RETURN BORROWED VEHICLE	1
3355	CIVIL MATTER - OTHER	36
3501	OPEN GENERIC	52
3505	OPEN GENERIC	2
3509	OPEN GENERIC	28
3523	OPEN GENERIC	4
3524	OPEN GENERIC	3
3525	OPEN GENERIC	1
3599	OPEN GENERIC	8
3702	ROAD HAZARD	15
3704	ABANDONED AUTO	32
3706	VEHICLE IMPOUND	1
3708	PRIVATE IMPOUND	62
3710	VEHICLE OFF ROADWAY - CID	2
3732	TRAFFIC MISCELLANEOUS B COMPLAINT	13
3750	AIRCRAFT ACCIDENT	1
3804	ANIMAL COMPLAINT	9
3812	ANIMAL PICK-UP - ALIVE	8
3902	BURGLARY ALARM	151
3904	OPEN	7
3906	ROBBERY	3
3907	PANIC ALARM	8
3910	VEHICLE	1

Incident Summary Report

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A

Offense Class Code	Offense Class Description	Count
3999	ALARMS ALL OTHER	1
4205	HANDICAPPED	1
Grand Total:		1,640

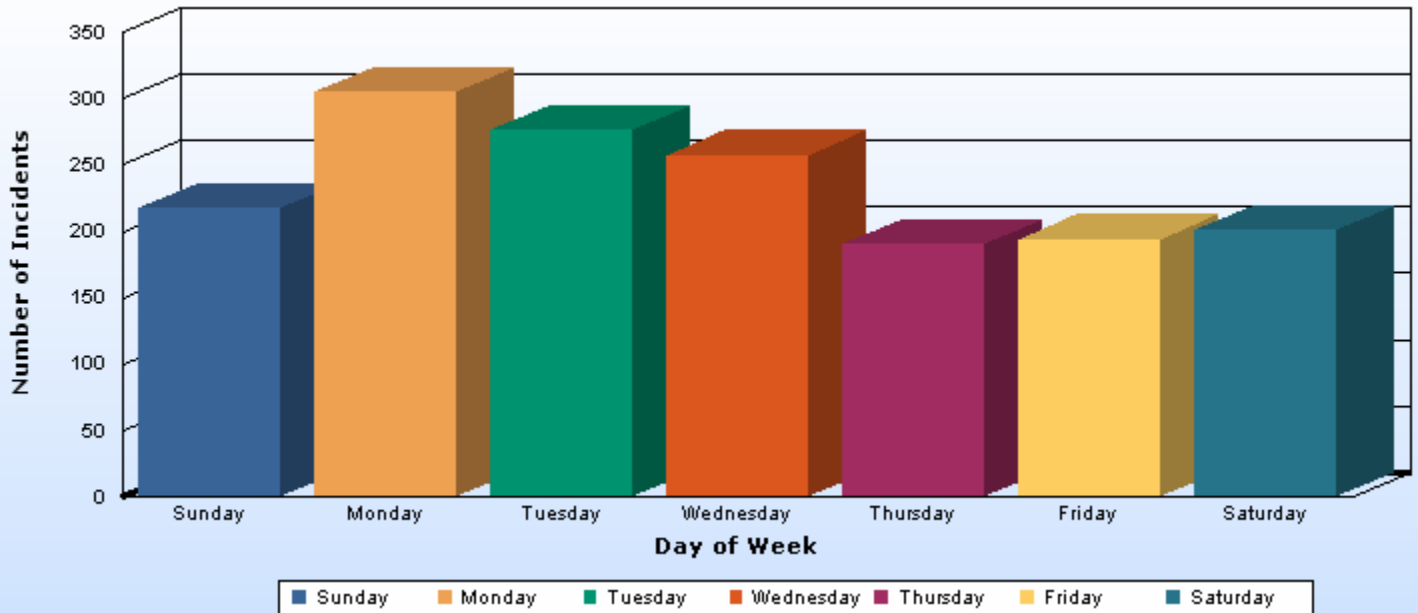
Number of Incidents by Day

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Day of Week	Count
Sunday	217
Monday	305
Tuesday	276
Wednesday	257
Thursday	190
Friday	194
Saturday	201

Total 1,640

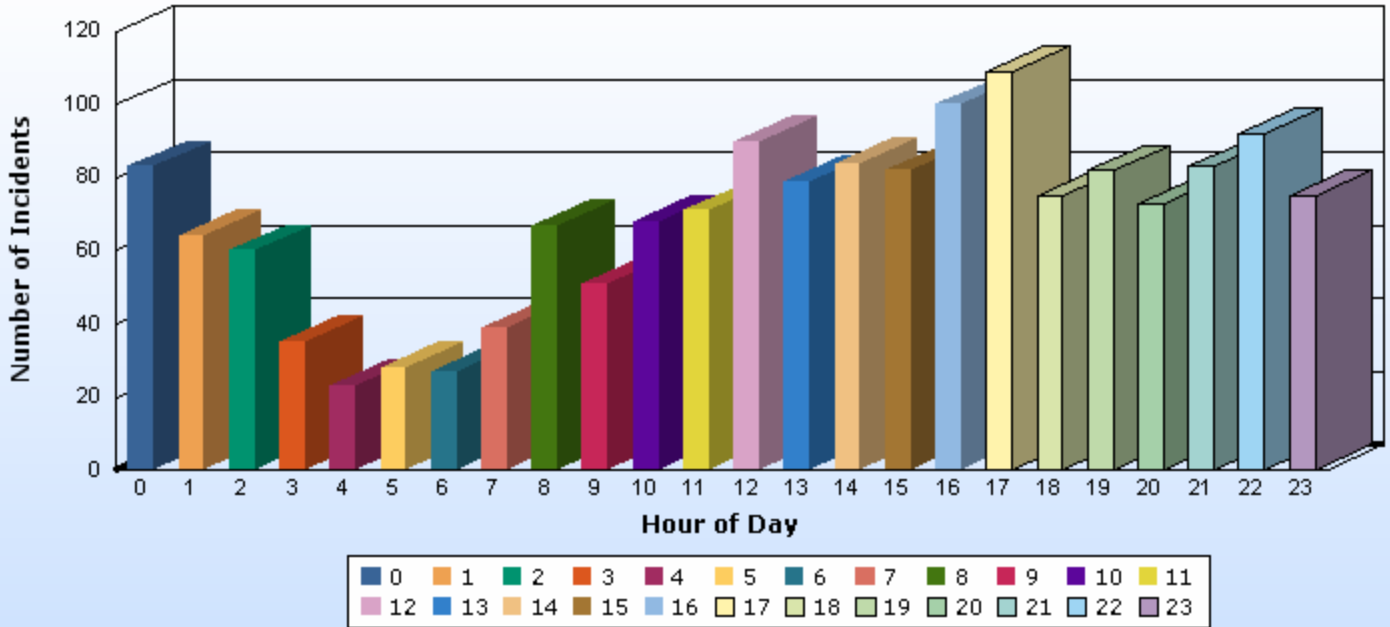
Number of Incidents by Time

Report Description

Timeframe : From 2008-12-01 00:00:00 To 2008-12-31 23:59:00

Location : MunicipalArea | YPSILANTI TOWNSHIP

User Comments : N/A



Hour of Day	Count
0:00	83
1:00	64
2:00	60
3:00	35
4:00	23
5:00	28
6:00	27
7:00	39
8:00	67
9:00	51
10:00	68
11:00	71
12:00	90
13:00	79
14:00	84
15:00	82
16:00	100
17:00	109
18:00	75
19:00	82
20:00	73
21:00	83
22:00	92
23:00	75
Total	1,640



Washtenaw County Sheriff's Activity Log

01/07/2009

3:31:32PM

Activity Log Area Summary Report

Area: 20 - Ypsilanti Twp.

Date Range: 12/1/2008 - 12/31/2008

CSO/ACO/Support Staff Log

Total Administrative Duty:	97	for a total of	5240	minutes
Total Court (Regular Time):	1	for a total of	140	minutes
Total Follow-Up:	5	for a total of	160	minutes
Total Proactive Patrol:	40	for a total of	1450	minutes
Total Self-Initiated Activity:	67	for a total of	3515	minutes
Total Service Requests:	36	for a total of	1870	minutes

Total Records, Minutes and equivalent Hours:	264		12,915	= 215 hours 15 minutes
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Deputy Log

Total Traffic Stop:	682	for a total of	10312	minutes
Total Administrative Duty:	1107	for a total of	27050	minutes
Total Briefing:	642	for a total of	12481	minutes
Total Court (Regular Time):	21	for a total of	2035	minutes
Total Court (Overtime):	31	for a total of	4265	minutes
Total Community Relations:	122	for a total of	3654	minutes
Total Deputy Joined Shift:	122	for a total of	30	minutes
Total Follow-Up:	865	for a total of	50325	minutes
Total Out of Service:	284	for a total of	115	minutes
Total Proactive Patrol:	1808	for a total of	46925	minutes
Total Special Detail:	89	for a total of	4940	minutes
Total Selective Enforcement:	1163	for a total of	28248	minutes
Total Self-Initiated Activity:	201	for a total of	11015	minutes
Total Service Requests:	1715	for a total of	73773	minutes
Total Training:	25	for a total of	3140	minutes
Total Other:	8	for a total of	165	minutes
Total Service Request Assist:	463	for a total of	14684	minutes
Total Property Check:	149	for a total of	3095	minutes
Total Court Off-Duty:	50	for a total of	6960	minutes

Total Records, Minutes and equivalent Hours:	10,021		313,635	= 5227 hours 15 minutes
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Detective Log

Total Administrative Duty:	3	for a total of	180	minutes
Total Court (Regular Time):	10	for a total of	2580	minutes
Total Follow-Up:	118	for a total of	16859	minutes
Total Self-Initiated Activity:	1	for a total of	120	minutes
Total Service Requests:	3	for a total of	780	minutes
Total Other:	12	for a total of	480	minutes
Total Court Off-Duty:	1	for a total of	180	minutes

Total Records, Minutes and equivalent Hours:	148		21,179	= 352 hours 59 minutes
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General Fund Patrol

Total Traffic Stop:	34	for a total of	480	minutes
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Total Administrative Duty:	8	for a total of	290	minutes
Total Briefing:	1	for a total of	15	minutes
Total Community Relations:	2	for a total of	25	minutes
Total Follow-Up:	5	for a total of	115	minutes
Total Proactive Patrol:	173	for a total of	3225	minutes
Total Special Detail:	1	for a total of	40	minutes
Total Selective Enforcement:	13	for a total of	225	minutes
Total Self-Initiated Activity:	16	for a total of	360	minutes
Total Service Requests:	9	for a total of	445	minutes
Total Service Request Assist:	33	for a total of	930	minutes
Total Property Check:	2	for a total of	30	minutes

Total Records, Minutes and equivalent Hours: 298 6,210 = 103 hours 30 minutes

Secondary Road Patrol Log

Total Traffic Stop:	13	for a total of	145	minutes
Total Administrative Duty:	3	for a total of	60	minutes
Total Court (Regular Time):	3	for a total of	335	minutes
Total Community Relations:	3	for a total of	45	minutes
Total Follow-Up:	8	for a total of	455	minutes
Total Proactive Patrol:	1	for a total of	10	minutes
Total Special Detail:	2	for a total of	40	minutes
Total Selective Enforcement:	45	for a total of	975	minutes
Total Self-Initiated Activity:	1	for a total of	45	minutes
Total Service Requests:	28	for a total of	1385	minutes
Total Service Request Assist:	1	for a total of	35	minutes

Total Records, Minutes and equivalent Hours: 111 3,620 = 60 hours 20 minutes

Supervisor Log

Total Traffic Stop:	1	for a total of	15	minutes
Total Administrative Duty:	430	for a total of	29365	minutes
Total Briefing:	115	for a total of	1890	minutes
Total Community Relations:	21	for a total of	315	minutes
Total Follow-Up:	7	for a total of	320	minutes
Total Proactive Patrol:	212	for a total of	5180	minutes
Total Special Detail:	2	for a total of	145	minutes
Total Selective Enforcement:	48	for a total of	1080	minutes
Total Self-Initiated Activity:	47	for a total of	1375	minutes
Total Service Requests:	12	for a total of	565	minutes
Total Training:	5	for a total of	375	minutes
Total Service Request Assist:	42	for a total of	1650	minutes
Total Property Check:	4	for a total of	100	minutes
Total Court Off-Duty:	8	for a total of	1260	minutes

Total Records, Minutes and equivalent Hours: 1,002 45,015 = 750 hours 15 minutes

Combined Total Records, Minutes and equivalent Hours: 11,844 402,574 = 6709 hours 34 minutes



Washtenaw County Sheriff's Activity Log

01/07/2009

3:37:23PM

Activity Log Area Summary - Deputy Join Report

* * * **DRAFT** * * *

Area: 20 - Ypsilanti Twp.

Date Range: 12/1/2008 - 12/31/2008

Deputy Log

188 Logs

Total Traffic Stop:	148	for a total of	1910	minutes
Total Administrative Duty:	154	for a total of	3130	minutes
Total Briefing:	126	for a total of	2570	minutes
Total Community Relations:	14	for a total of	487	minutes
Total Deputy Joined Shift:	121	for a total of	30	minutes
Total Follow-Up:	140	for a total of	8320	minutes
Total Out of Service:	37	for a total of	55	minutes
Total Proactive Patrol:	450	for a total of	11895	minutes
Total Special Detail:	34	for a total of	1260	minutes
Total Selective Enforcement:	320	for a total of	7090	minutes
Total Self-Initiated Activity:	34	for a total of	1060	minutes
Total Service Requests:	340	for a total of	12063	minutes
Total Training:	2	for a total of	160	minutes
Total Other:	2	for a total of	35	minutes
Total Service Request Assist:	117	for a total of	3400	minutes
Total Property Check:	37	for a total of	1055	minutes
Total Court Off-Duty:	2	for a total of	300	minutes

Total Records, Minutes and equivalent Hours:	<u>2,247</u>		<u>56,235</u>	=	937 hours 15 minutes
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General Fund Patrol

28 Logs

Total Traffic Stop:	14	for a total of	220	minutes
Total Administrative Duty:	1	for a total of	30	minutes
Total Follow-Up:	2	for a total of	50	minutes
Total Proactive Patrol:	78	for a total of	1380	minutes
Total Selective Enforcement:	8	for a total of	135	minutes
Total Self-Initiated Activity:	5	for a total of	110	minutes
Total Service Requests:	1	for a total of	35	minutes
Total Service Request Assist:	21	for a total of	545	minutes

Total Records, Minutes and equivalent Hours:	<u>130</u>		<u>2,505</u>	=	41 hours 45 minutes
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Combined Total Records, Minutes and equivalent Hours:	<u>2,377</u>		<u>58,740</u>	=	979 hours 0 minutes
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216 Total Logs

Charter Township of Ypsilanti
Recreation Department – 2008 December Report

“Creating Community through People, Parks and Programs”

“Get Focused On...” is the theme we promoted throughout the fall season. Staff utilized this theme by focusing on the little things that turn a good program into a memorable one. We also focused on what/how we do things and where we want the department to be in the future. With this in mind, staff has been making changes collectively with program offerings, marketing and individual staff responsibilities. These changes are important to the future of the department as we retool to meet the ever changing needs of our community.

The professional staff within the Recreation Department provides an affordable source of leisure close to home that builds and strengthens communities through a variety of means including improved health and well being, reducing stress, supplementing economic growth and bridging the issues associated with diversity. **It has been statistically proven that businesses and families view parks and recreation as one of the top three reasons to move into a community.** It has also been statistically proven that well developed parks and recreation systems greatly enhance the value of homes, reduces crime and reduces the costs associated with crime prevention.

This report outlines some of the many **“Benefits & Outcomes”** that our programs and services provide to the community rather than simply listing the programs and services. In other words, the importance of what we do is better understood by measuring the “benefits & outcomes” as a result of what we do. We firmly believe that during times of a struggling economy, parks & recreation can make a huge impact on the welfare of our community. We are the stewards of a “green” community and the ambassadors of the “quality of life” that our residents strive for.

During the month of **December** we had continued success with many of our program offerings. Our internal accounting showed that we surpassed \$415,000.00 in revenues which is an all time record. Staff also spent a considerable amount of time working together on reorganizing individual as well as departmental functions and responsibilities. We were able to purchase well needed supplies and equipment for 2009 which will enable us to expand our program offerings. We also focused on developing and fine tuning our upcoming programs as well as doing a considerable amount of housekeeping to make us more efficient. We are excited about all of the changes being implemented in 2009 and believe the community will benefit considerably by them.

1. Partnerships & Sponsorships:

- The Recreation Department continues to team up with the National Alliance for Youth Sports (NAYS) Start Smart programs. Parent-child groups will participate in Start Smart Basketball this winter. The Start Smart Program brings a nationally acclaimed program to our community. Start Smart is a step-by-step approach that builds confidence and self-esteem, and makes sports fun. Start Smart was developed by top motor skill development specialists in the field of youth sports. The program helps parents and children by promoting a positive sports message and provides an alternative sports program for children under 7. Parent-child groups perform motor skill tasks that gradually build confidence in children while they are having fun at the same time. Start Smart trains future youth league parents and coaches, develops future participants for our organized sports programs. We will also offer Start Smart Baseball, Golf and Football programs in the New Year.
- Other partnerships this past year included our NFL Pepsi PUNT, PASS & KICK local competition at Loonfeather Park; our participation with MRPA in the Hershey's Track & Field Games state meet, and even the annual North American Final Meet in Hershey, Pennsylvania.
- During December we planned for the upcoming year committing to the MRPA Hoops Challenge by hosting a local event in January at the Community Center Gym and the Aquafina MLB Pitch, Hit & Run local competition at Ford Heritage Park this spring. As well as continuing the USTA Tennis in the Parks program we are looking at participating in the USTA Tennis night in America program. Also during December we meet with Challenger Soccer, Jr. NBA, Jr. WNBA and Basketball University Sports to collaborate on sports programming. These programs would like to assist our department with promoting and staffing soccer and basketball in the future.
- In December, the Recreation Superintendent began to identify enrichment programs that we would like to seek sponsorship for. Our director will take the lead in seeking actual funding once areas for funding have been identified.
- The Recreation Superintendent began working on determining how we can develop partnerships to get our teen program active again. We are in the process of creating an updated contact list for the local middle schools.
- Working with the Blueprint for Aging we volunteered to participate in a pilot transportation program. Debbie Aue attended a special training session for this pilot program. Beginning in January 2009 we will be able to offer seniors over the age of 60 a voucher for transportation to our center. This transportation can be through A-Ride, People's Express, Blue Cab or an informal provider. The informal provider can be a friend, neighbor, or relative. If the senior uses an informal provider that person will receive a

\$5.00 gift card to Meijer's. If they use one of the formal providers listed above the providers will receive a voucher that is good for up to \$5.00. We can give out up to 20 vouchers per month. This pilot program is scheduled through April 2009 with the hope that it will be extended.

- We have started to work on the summer camps (Debbie Aue has taken over this program). In looking for highly qualified instructors we are going to partner with the childhood development department at Washtenaw Community College. We believe that the direction we want to take the camp program will increase participation and revenues. But to accomplish this we need motivated, qualified instructors that will incorporate creativity in the program. To coordinate this we have hired Tina Hotchkiss. She has worked extensively with the home school associations in the Ann Arbor and surrounding areas. Many hours will be spent over the next couple of months to prepare for the summer schedule.

2. Marketing and Promotion:

- **“Discover Ypsilanti Township” Magazine** – Our Recreation Guide was delivered to residents in early December (mass mailing) and also distributed to the Civic center, YACVB and the Ypsilanti District Library.
- We continue to work closely with the YACVB to enhance the promotion of our parks and services. Over the next few months we will be including additional information on their web site.
- The Recreation Director serves on the Ypsilanti/Ypsilanti Township Marketing Group which is made up of a diverse group of business leaders, public employees and members of the service sector. The purpose of this group is to collectively promote the Ypsilanti area as a viable community to live, work & play in.
- There is a local web based business that specifically promotes the Ypsilanti area called Concentrate. The YACVB (which the Recreation director is a Board Member) has contracted with this group and we will be able to utilize their services for marketing and promotion our department.
- Staff continues to research new methods of marketing our programs through one of the organizations we are affiliated with (**LERN**). This international organization is a leader in marketing and research for parks, recreation and community education agencies. They publish monthly magazines on many important topics, have a strong website and share success stories from other successful organizations. We utilize this information regularly to enhance our department.
- The department continues to use broadcast emails (eblast) as an effective mode of advertising our programs & services.

- The senior newsletter continues to be an effective tool for our older population.
- The recreation director has taken the lead with department marketing and promotion. Recreation department managers meet with him and give information to him regarding their programs. He in turn works with the department Clerks to find the best methods of disseminating the information
- Youth Basketball registration took place in December and concludes in early January. Marketing and Promotion included, phone calls, email and in person contacts. We encourage teams to seek out like teams to form leagues for the upcoming season. Program participants receive registration information and registration forms in the email and on line from our Discover Ypsilanti Township brochure. Retaining these participants continues to bring new families into the program by spreading the word to classmates, coworkers and neighbors.

3. Reference and Referral

- The importance of offering reference and referral through our sports programs is evident by the large number of community members who either call or stop by to inquire about recreation programs for their child. As children out grow our programs we are happy to direct them to their High School programs or travel and club sports. We also provide information for facilities we don't have such as swimming, ice hockey indoor soccer and even curling.

4. Donations:

- The seniors collected two large boxes of hats, scarves, gloves and some toys that we donated to "Safe House". Many of these items were hand made. The operators of Safe House were so impressed by not only the generosity but also that our staff would take the time to coordinator this effort on their behalf.
- Our coffee donation jar continues to bring in on average \$12.00 per week. It has gotten to the point now that if we forget to put the jar out someone will come and ask for it within the first ½ we are open.

5. Health & Wellness:

- During December we purchased new batting helmets and face guards for our Youth Baseball Program. Batting helmets are crucial for safety. We replace helmets as needed on a rotating basis. We have replaced 30 batting helmets for the 2009 season that meet National Operating Committee on Standards for Athletic (NOCSAE) safety standards. All our youth baseball

players will wear the Rawlings Coolflo batting helmet with RWG batting face guard when batting.

- The children who participate in our basketball, gymnastics, floor hockey and tennis programs will develop a lifetime of health and wellness. Participating in these activities at a young age (3-5) the children begin to develop their balance, running and jumping abilities. They also learn how to “warm up.” At ages 6 & 7, they explore agility and hand/eye coordination. They are also introduced to the idea of “cool down. Endurance, range of motion-flexibility, speed, strength, aerobic exercise along with proper warm up and cool down all follow from ages 8-11. By ages 12 & 13 their health and wellness includes power; acceleration; anaerobic exercise; sprinting, and jumping.
- The benefits of participation in youth sports are numerous. Participation builds confidence and self-esteem in children providing a fun and positive early experience in sports. Helps prepare kids for future sports participation and helps prepare kids and parents for specific sports. Allows for quality time together for parent and child while helping parents learn how to support and teach their child. Our athletes work with experienced coaches to develop strength, speed, stamina and technique.

6. Community Collaboration and Outreach:

- We renewed our Youth Basketball partnership with Willow Run Community Schools and Ypsilanti Public Schools for the upcoming months. With need for more gym space during the winter months, Willow Run Community Schools and Ypsilanti Public Schools provide gym space for our Youth Basketball Program. Teams will begin practice in January at Adams, Chapelle, Erickson, Ford, Kettering, Holmes and Cheney elementary schools and West and Willow Run Middle schools.
- We purchased Tabletop Scoreboards for our Youth Basketball Program. These portable scoreboards will be used in school gyms resulting in more efficient use of our available gym space while reducing building use costs. They will also be utilized for out door programs as needed.
- We also work with the schools to provide outdoor facilities for their programs.
- Many teams and organizations will call our fields and courts home this winter and spring. Several AAU basketball teams are currently holding practices at the Community Center Gym.
- We have held several meetings with community based soccer, baseball and softball programs including travel and little league programs. These meetings have both established and maintained cooperative efforts for our community ensuring that the need for meeting space, practice facilities and game fields are met.

- We worked with the Spanish & Music teachers at South Arbor Charter Academy to schedule carolers for our “Christmas Around the World” event. There were 10 students who sang carols that related to our theme.

7. Create a Sense of Community:

- **North Pole Calling & Writing** - Each year our department sends out letters from Santa as part of our North Pole Calling & Writing program. This year a resident, Jill Carr, called to let us know how excited her niece and nephew were to receive their letters. Ms. Carr said they really believed the letter had come from Santa at the North Pole. Ms. Carr also attended our “Christmas Around the World” event with her family and indicated that they were happy that we offered this event for our community.
- **Room Rentals** – There were seven room rentals scheduled during December. All of these were residents who were able to take advantage of the things our facility offers (room with pool tables, room with a warming kitchen, and a party package that included the gymnasium).

8. Protect and Improve Parks and Natural Resources:

- During December we made purchases to improve the soccer fields at Ford Heritage Park. We have 20 soccer goals at Ford Heritage Park. We replace nets as needed on a rotating basis, recycling the used nets to make smaller training goals. The goals require nets of four different sizes. The nets are up for spring, summer and fall receiving constant use. We take the nets down and store them for the winter months. This spring we will put up new nets on 6 of the goals. We will also install new ground anchors on all 20 goals to make the more secure and safer.
- **The Lakeview Park Renovation** - Site restoration of the site is still planned for the park which will hopefully take place next spring. The work includes landscaping, replacing the barrier rails on the west end, adding park rule signage. Part of the paving has been completed, creating a loop around the park.
- **Uniform park signage** – Work on this project is moving forward. The Recreation Director Met with the Public services Superintendent in December to finalize the wording on the signs and to determine the size of each sign. This item was approved at the December 16, 2008 Board meeting and RFP’s will be completed and sent out by the end of January.
- **Access to Recreation Grant** – Construction of this project (barrier free picnic area at Ford Heritage Park) is now completed. The trails, trees, grills, picnic tables & trash receptacles have been installed. We will visit the site in the spring to ensure everything has been installed properly. The final report

will be completed by the end of January and submitted for the final payment of \$5,000.00 (the balance due from the grant we received).

- Trees have been planted at Community center Park around the play equipment area.
- The Michigan Mountain Biking Association continues to do trail work at **Hewen's Creek Park**. Plans are to complete the small bridge across a very small creek and continue to expand the trail.
- **North Bay Park** – We received a cash donation from a resident who wanted to have three Colorado spruces planted by the shelter in North Bay Park. These trees have been planted. Additional landscaping will be added by the trees.
- Additional trees were added to **Ford Heritage Park** by the play equipment and new picnic area.

9. Collaboration with other Departments:

- We collaborated with the Maintenance Department to purchase cordless hand drill for the Community Center Gym. The cordless hand drill will make raising and lowering hand crank height adjusters faster and easier, resulting in more efficient use of our gym space and staff time. The baskets must be returned to 10 foot height when unattended by staff to prevent possible vandalism, i.e. impromptu slam dunk competitions by those that cannot reach a 10 foot rim. Now we no longer raise and lower the 6 adjustable height baskets with a hand drive shaft.
- Having scheduled and coordinated game and practice field preparations with Parks and Grounds maintenance staff during the outdoor seasons, November and December is the time to take down and store the soccer nets, round up and secure the goals and apply fertilizer for the winter months. All said and done our fields had hosted thousands of games and practices this year, come spring we'll be ready to do it all again.
- We continue our collaboration with the Fire Department for monthly blood pressure checks.

10. Provide Recreational Experiences:

A. "50 & Beyond"

- We held a special Christmas show here at our center that was open to the public. **A Holiday With Patsy Cline** was a huge success. The matinee had over 175 people attend and the evening performance had over 80. Comments on the show were very high. People thought it not only was

entertaining but a first class production. We believe this was great PR for the department.

- Our **Annual Christmas Luncheon** was a beautiful event with 225 people attending. This year we had a group of young people from Chaney Academy volunteer their services. They helped with food tray and entertained us with a song. This event is another opportunity for our members and their guest to visit our facility, meet our local politicians and enjoy our recreation department.
- The **Lively Singers group** held their 2nd annual Christmas concert. Over 80 people attended. This group is really developing into a top notch coral group. The social interaction and confidence building benefits that come with belonging to a group like this is priceless.

B. “Enrichment, Health & Fitness & Special Events”

- **Christmas Around the World Holiday Celebration** – This annual event was a free event for families to enjoy time together at our facility. New features this year included an Improve Storyteller, face painting and the Gratitude Steel Band. We had 21 high school volunteers who assisted with this event. The volunteers worked 4.5 hrs each. If we had the pay staff for these hours, it would have cost us $21 \times 4.5\text{hrs} \times \$8.5/\text{hr} = \$803.25$. We save money by utilizing volunteers and we value their service.
- **Little Learner’s Corner** – The pre-school children in this program participated in their annual Christmas pageant. There were approximately 150 parents and grandparents in attendance. The children displayed a good example of team work as they played hand bells and sang holiday songs for the crowd.
- **Elf Academy** – This was the first year we offered this craft class for children 3-5 years old. The activities that the children participated involved fine motor development as well as cooperative learning.

C. “Sports”

- **Micro Basketball, Gymnastics, Tennis Training and Floor Hockey programs** will begin at the Community Center in January.
- Our Youth **Basketball Leagues** for elementary age boys and girls begins in January in area school gyms.
- Our five **Adult Racquetball Leagues** completed their season in December. We have created a “Racquetball Wall of Fame” which is made up of plaques for each league and lists the winners of each league dating back to 2000. Each season we tend to pick up several new players overall. As a spin off,

the league players also rent out the courts each week.

11. Staff/Volunteer/Participant Development:

- Parents enroll their children in our programs to receive certain benefits as a result of the time spent in the program. Every aspect of play taught/coached at any one age is reinforced at the next age. We strive to help each player reach his or her full potential and be prepared to move to the next stage of development. We help develop their child's appreciation of the game. Our coaches are sensitive to each child's development needs. The players learn the technical, tactical, physical and psychological demands of the game for their level. We implement rules and equipment modification according to the player's age group. All players experience all positions, have fun and receive positive feedback. Practices are conducted in the spirit of enjoyment and learning. The appropriate number of practices and games are provided according to the player's stage of development. Our youth sports programs are building confidence and self-esteem, and making sports fun. They provide opportunities for our players to live, grow, and develop into contributing members of society.
- Our referees (part time staff), coaches (volunteers) positively impact our players and are role models from which many of our young men and women learn behaviors that they will carry into adulthood. We would be unable to offer these programs without them. Together they have an enormous impact on the lives of our participants. Cooperation, respect and maturity among the adults in our programs encourage those qualities in the players.
- Parents and players enjoyed our Basketball Academy at the Community Center gym. The academy met once a week for six weeks. Each week we worked on shooting, dribbling, passing, ball handling, defense footwork, and proper conditioning. The academy provided the opportunity for children to learn the fundamentals of basketball. During the six weeks players developed the skill and confidence and are eager to sign up for the upcoming league.
- The Recreation Department organizes youth sports programs year round. During December our staff readied it self for our basketball, gymnastics, floor hockey and tennis programs. We would be unable to offer these programs without our part time staff (referees) and volunteers (coaches and parents). Together they have an enormous impact on the lives of our participants. They positively impact our players. Our referees and coaches are role models from which many of our young men and women learn behaviors that they will carry into adulthood. Cooperation, respect and maturity among the adults in our programs encourage those qualities in the players.
- We continue to hold meetings and clinics for our part time staff and volunteers helping them continue their own education in the sport they are

participating in. These clinics offer the opportunity for these role models to get together to learn more about developing skills to provide positive support for youth players.

- We have several basketball coaches meetings and basketball referees clinics scheduled for January.
- The Management Team in the recreation department continues to meet weekly to discuss current issues and to plan for the future. These meetings have been well received and very productive. By using this “Team Concept,” we are able to come up with great ideas and build unity and morale. Everyone is gaining a better appreciation of what the other does and everyone is contributing to all areas of the department.
- The Recreation Director has been meeting more frequently with the support staff (a couple of times a week). These meetings allow for input by the support team and collectively we are evaluating the procedures of our front line functions. The Clerical Staff are very talented and offer valuable information on how we can improve service. Their ideas are well thought out and most of them are incorporated into our procedures. Both Kelly & Lynda have stepped up to the plate during these tight economic times and continue to make positive contributions to the overall success of the department.

12. General Information/Current Projects:

- **Emergency Contingency Plan for Community Center** – This plan has been updated and once it is reviewed it will be distributed to our new custodians.
- **Building Attendant Manual** - The Recreation Superintendent began working on updates to this manual. There are still many updates needed before the finished project is ready to be copied for Building attendants.
- We spent many hours researching products and items to purchase with some end of the year funds making sure that we obtain the most we could for our money without sacrificing quality. We are very excited to begin using some of our new items. We believe the more we can offer, the more appealing our programs will be thus generating participation and revenue.
- The recreation director recently completed and sent out specifications for all of the recreation departments printing needs for the next two years.
- The recreation director is working on revising all of the park forms and manuals.
- The recreation director will be looking at receiving vending machine RFP’s to see if we can get a better deal.
- Recreation department staff worked together to reorganize the front counter area, our files and the copy machine area. We are confident that the changes implemented will make us more efficient/

13. Events & Programs:

- **“50 & Beyond” Programs & Classes in January:**

- Quilters
- Enhanced Fitness
- Domino Club
- Bridge Club
- Music Makers Band
- Red Hat
- Bingo
- Country Music
- Senior Surfers Class
- Lively Singers
- TOPS
- Beginning Twp
- Recycled Cards
- Dance-R-Size
- Scrabble
- Intermediate tap
- Hawaiian
- Floral design class
- Tai chi beginners & intermediate
- Lifetime fitness
- Yoga
- Watercolors 101
- Drawing 101
- Scrap booking
- Intermediate/advance watercolors
- Pen and ink drawing
- Winter fest Dinner

- **“50 & Beyond” Trips in January:**

- Greek Town Casino
- Meadowbrook
- Auto Show

- **Upcoming Enrichment Events & Programs:**

- Body Blast Boot Camp
- Jump-A-Rama Gymnastics
- Pint Size Picassos
- Junior Chef Academy
- Daddy Daughter Masquerade Ball
- Mini Scholars & Scholars

Cookie Monster
Tots Cooking & Story Hours
Music Jamboree
Little Sprouts Gardening
Tiny Tots Jubilee
Tot Time
Paste, Paint & Play
Painting without a brush
Under Water Friends
Animal Antics
Puppet Play
Mommy & Me Yoga; Mommy & Me Scrapbooking made easy
American Red Cross Classes
Belly Dancing; Pilates/Yoga Fusion; Body Blast Boot Camp; Zumba

• **Upcoming Sports Events & Programs this Winter & Spring:**

Winter Tennis Training
Gymnastics
Start Smart Basketball
Micro Basketball
Youth Basketball
MRPA Hoops Challenge
Floor Hockey
Pre-school Soccer
Youth Soccer
Youth T-Ball Baseball
Coach Pitch Baseball
Youth Baseball
Soccer Academy
Start Smart Baseball
Start Smart Golf
Tennis Lessons
Track & Field Club
Pickle Ball
Men's & Coed Softball Leagues
Early Bird Softball Tournament
Adult racquetball Leagues
Karate
Dodgeball

Respectfully Submitted,

Art Serafinski, CPRP, CPSI, Recreation Director

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Residential Services

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MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Jeff Allen, Residential Services Director

Date: January 12, 2009

Subject: RSD Monthly Report- December '08-Jan '09

The major project of the past month was the boiler replacement. Since the December 16th board meeting, there has been a lot of work to install the new boilers while maintaining the temperature in the Civic Center. The process started with an assessment meeting where all the parties came together to make a plan as to how we were going to accomplish this feat. Honeywell and their sub contractors brought in one of the new boilers and set it up during the last week of the building being open. On December 26th, we shut down the old boiler and connected the new boiler and fired it up so that the building would not freeze. Shortly after that, we had two days of asbestos removal and monitoring so that the old boiler and stack could be removed. For the next two days, the old boiler was removed and then a second boiler was installed right after the removal was complete. These two boilers combined are enough to keep the building warm in 95% of the cases. In the past 10 days, Honeywell has been working on getting the third boiler installed and replacing the two circulating pumps, lines and

controls. We have had some temperature fluctuations as we get the new system adjusted, but you can definitely tell the difference with the new boiler. We anticipate this project to be completed by Friday, January 23.

The RSD group has done a lot of work in the time period moving offices around both upstairs and downstairs. The moves went fairly smoothly with some work still to do.

I attended the Holiday Luncheon at the Community Center prior to the holidays. I met some wonderful seniors at my table and the food was very good.

Mike Radzik and I met with Guardian Alarm Company regarding the card access system used at the police stations. We are looking for a price to expand the system to the Civic Center.

I met with Michael Saranen a number of times over the past month. We have had various meetings to discuss items like the Sergeant Charles Dam out at Hewen's Creek Park. As you may recall, we had to clear many trees off of the dam and we have to put an emergency plan together for this, per the DEQ. We also met on the security plan for the Ford Lake Dam. This included Mike Radzik as well, for the police perspective on security.

I met with our contractor for the printing of our recycling materials and magnet that will be mailed to our residents. This company again will not only print the materials, but stuff the envelope and drop them off at the post office. We printed the labels and will be mailing them pre-sort to save some postage. This year we also included information to the residents to attend the "Adopt a Stream" meeting to held the first week of February. We expect the mailing to be in the residents' home by the end of this week.

I attended the swearing in ceremony for county officials at the Washtenaw County Courthouse with Ms. Stumbo and Mr. Doe.

A group of us met back in December to look at re-designing the Township's website. This included a representative from the county and it looks like we are ready to move forward with partnering with the county.

Travis McDugald, Mike Radzik and I met a couple of times with the Ricoh Group with regard to their proposal that came to the board on December 16. We went over the whole plan again analyzing lease v. purchase and the location of the printers and copiers. A recommendation will be coming forth for the upcoming board meeting.

The Hydro Station continues to operate safely and efficiently. The Project continues to get routine safety inspections and maintenance. The month of December the station did not experience any down time and had an above average production. Operators handled 6 off hour alarms primary for water levels.

Production Month: **December-08**

	MWH Est. Delivered	Estimated Gross
Contract Energy	758.880	\$ 35,322.75
Non Contract Energy	374.881	\$ 4,168.68
Total Energy	1,133.761	\$ 39,491.43
Administration Charge		\$ 1,128.09
Rider Charge		\$ 312.00
Total Edison Charges to Ford Lake		\$ 1,440.09
Escrow Agreement		\$ 3,801.99
Total Deductions		<u>\$ 5,242.08</u>
Est. Obligation by Deco to Ford Lake		\$ 34,249.35

WORK SESSION AGENDA
CHARTER TOWNSHIP OF YPSILANTI
TUESDAY, JANUARY 20, 2009

5:00 P.M.

**CIVIC CENTER
BOARD ROOM
7200 S. HURON RIVER DRIVE**

ITEM #1 WILL BE DISCUSSED IN EXECUTIVE SESSION

- 1. Pending Litigation – Charter Township of Ypsilanti et al v Washtenaw County et al - Megan Cavanagh, Appellate Attorney, Garan Lucow Miller P.C.**
- 2. Review Agenda**
- 3. Board Members – Other Discussion**

EXECUTIVE SESSION

1. Charter Township of Ypsilanti, et al v Washtenaw County et al
Michigan Court of Appeal Nos. 281498 & 282354 Washtenaw County
Circuit Court No. 06-059-CK

THIS AGENDA ITEM WILL BE DISTRIBUTED TO
BOARD MEMBERS WITH THEIR BOARD PACKET

REVIEW AGENDA

**BOARD MEMBERS
OTHER DISCUSSION**

NEW BUSINESS

1. 2009 BUDGET AMENDMENTS #1
2. REQUEST FOR STREET LIGHT AT INTERSECTION OF HEWITT ROAD AND GLORY LANE
3. REQUEST FROM MR. MIKE'S LOUNGE, INC. TO TRANSFER ALL STOCK IN 2008 CLASS C LICENSED BUSINESS WITH DANCE PERMIT, LOCATED AT 1425 ECORSE, YPSILANTI, MI 48197, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, BY DROPPING STOCKHOLDER EMANUEL KOUTSOGIANNIS THRU TRANSFER OF 1,000 SHARES TO NEW STOCKHOLDER, JOHN KOUTSOGIANNIS

OTHER BUSINESS

STATEMENTS AND CHECKS

- A. JANUARY 7, 2009
- B. JANUARY 20, 2009

**WORK SESSION MINUTES OF DECEMBER 16, 2008
CHARTER TOWNSHIP OF YPSILANTI**

PROPOSED

The Work Session was called to order by Supervisor Brenda L. Stumbo at approximately 5:00 p.m. in the Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

Members Absent: None

Legal Counsel: Wm. Douglas Winters

A. WATS COUNTY/REGIONAL TRANSPORTATION PLAN

Terri Blackmore, WATS Director provided an in-depth presentation on WATS County/Regional Transportation Plan. The conceptual plan included the planning background, data, deficiency and needs identification, types of service that might be provided, existing providers and lifeline needs. She stated that following the conceptual plan, a service plan would be developed by the Ann Arbor Transportation Authority (AATA). The service plan would include the type, level, hours, span and frequency of service and would be the plan moved forward for funding. The WATS plan identified goals and objectives, the most critical being the need to promote economic development and quality of life. These items included quality and quantity of service, improved access and mobility, education and advocacy programs and increased awareness of transportation funding opportunities. Ms. Blackmore stated much of the criteria utilized for the plan was derived from the 2000 census and WATS traffic analysis zones. The study included the use of the Census Transportation Planning Package that provided information on where trips originated, many of which came from other counties and the destination. She stated that none of the services could be provided without funding and a dedicated funding source would need to be established. WATS also recommended both commuter rail lines which included trips from Jackson to Detroit with stops in Chelsea and Ann Arbor and eventually from Howell to Toledo.

Trustee Eldridge asked if part of the dedicated funding source would be a voter approved millage and if so, when it was expected to go to the voters and what the requested Millage would be.

Ms. Blackmore stated a millage was the only available option unless the state legislature enabled other options. They were looking at August, 2009 because the City of Ypsilanti was currently funded through September, 2009. Also, the two train services were planned to begin in 2010 and a local operating subsidy would be needed for that service. The Washtenaw County Board of Commissioners, County Planning and

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 WORK SESSION MINUTES
PAGE 2**

AATA were working on the transportation plan. They were looking at .5 – 2 mils, but the final dollar amount could not be set until the plans were finalized.

Arloa Kaiser stated she was opposed to more taxes. She asked if the current job market was taken into consideration when the plan was prepared.

Ms. Blackmore stated a statistically sound, countywide survey would be established to provide a more accurate picture of those people in favor of the plan and those opposed to it. She explained that if AATA went countywide, there would be representation from the out-county area.

B. FUEL CARD PROCESS

Jeff Allen, RSD Director distributed information on the fuel card process. He provided an overview of the process, stating employees that used township vehicles would be provided a fuel card with a pin number. Employees purchasing gas would be required to enter their pin number and mileage. He further explained it would be the responsibility of the department head to review any transactions made by their employees.

Clerk Lovejoy Roe asked if there were any safeguards against putting gas into personal vehicles.

Mr. Allen stated there was nothing that would stop someone from putting gas into their own vehicle although there were policies against doing so. It would be the responsibility of the department head to monitor the gas usage of their employees.

Supervisor Stumbo asked if receipts from the gas station would be part of the process.

Mr. Allen stated he had not asked about receipts but he thought they could be implemented.

Trustee Martin questioned since there was a limit of two fill transactions per day, if the first transaction was successful would it be limited to one transaction for that day.

Mr. Allen said his first suggestion was one transaction per day but the recommendation was for two transactions to allow for user error. He explained that the savings with this process would be mainly administrative costs and the fuel card would be accepted at 95% of the area stations.

Trustee Eldridge suggested limiting the number of stations and utilizing stations equipped with video cameras. He asked that the fuel report be included in RSD report the Board received each month.

Mr. Allen stated that a policy would be in place prior to the implementation and the Board would be provided a copy of the policy.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 WORK SESSION MINUTES
PAGE 3**

C. REVIEW AGENDA

UNFINISHED BUSINESS

- 1. RESOLUTION NO. 2008-34, 2009 BOARDS AND COMMISSIONS – REAPPOINTMENTS AND APPOINTMENTS (Tabled at the November 18, 2008 and December 2, 2008 Regular Meeting)**

Supervisor Stumbo reviewed the proposed 2009 Boards and Commissions.

Trustee Eldridge asked that the Supervisor be added to the Joint Labor Management Team. The Board agreed.

- 2. PROPOSED VERIZON WIRELESS COMMUNICATION TOWER TO BE LOCATED ON EMERICK STREET IN YPSILANTI TOWNSHIP (Tabled at the December 2, 2008 Regular Meeting)**

Supervisor Stumbo read a request from Verizon's attorney, asking their item be tabled until the January 20, 2009 regular meeting. Discussion followed.

NEW BUSINESS

- 1. 2008 BUDGET AMENDMENTS #29**

There were no questions or comments on the budget amendments.

- 2. RESOLUTION NO. 2008-37, ESTABLISH SUPERVISOR'S SALARY**
- 3. RESOLUTION NO. 2008-38, ESTABLISH CLERK'S SALARY**
- 4. RESOLUTION NO. 2008-39, ESTABLISH TREASURER'S SALARY**
- 5. RESOLUTION NO. 2008-40, ESTABLISH TRUSTEES' SALARY**

Supervisor Stumbo explained that Resolutions 2008-37 through 40 were required to set the designated salaries. The resolutions proposed a 2.59% lump-sum payment instead of adding the increase to the base salary.

- 6. RESOLUTION NO. 2008-41, WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES**

Supervisor Stumbo stated the resolution proposed a 2.59% lump-sum payment instead of adding the increase to the base salary. She stated the magistrate salary was set at \$45,000.

Clerk Lovejoy Roe explained that the magistrate position was reduced to half-time and would be classified as a contract employee.

7. RESOLUTION NO. 2008-35 FISCAL YEAR BUDGET

Supervisor Stumbo stated a revised resolution had been distributed to reflect the deletion of language stating there were revenue increases in the budget. She explained there were no increases because of the decrease in property values.

8. 2009 ANNUAL CONTRACTS AND RENEWALS

Supervisor Stumbo explained that the Township financial policy allowed the annual adoption of contract and renewals.

**9. REQUEST TO CONFIRM APPOINTMENT OF MARK NELSON AS
MAGISTRATE OF THE 14-B DISTRICT COURT, EFFECTIVE JANUARY 1, 2009**

Supervisor Stumbo stated Charlie Pope, Judge Elect requested the Board to confirm his magistrate appointment.

**10. AUDITORIUM RENTAL AGREEMENT WITH WILLOW RUN COMMUNITY
SCHOOLS FOR THE YOUTH DANCE RECITAL, BUDGETED IN LINE ITEM
101-751-000-940-000**

Supervisor Stumbo stated this agreement was for the annual dance recital held in the high school auditorium.

E. OTHER BUSINESS

1. PRINTER RFP VS PURCHASE

Clerk Lovejoy Roe provided a brief overview of the events leading to the agenda item. At a prior meeting, the Board approved the bid from Ricoh, contingent upon the contract being reviewed by the Township attorney. The committee later realized there would be a \$12,000 savings if the printers were purchased versus leased. Copies of the purchase and maintenance agreements were distributed to the Board and she briefly reviewed the agreements.

Travis McDugald, IS Manager stated the number of printer devices currently utilized would be reduced from 33 to 11 with this agreement and the proposed placement of the devices was subject to change.

Trustee Eldridge questioned the length of the warranty and asked if the equipment would be obsolete at the end of the warranty if the Board chose to purchase the equipment.

David Nemer, General Sales Manager stated the products were new, with a standard maintenance warranty of five years and Ricoh kept parts for seven years making the purchase a twelve year investment. He said the company's plan was to keep the equipment under maintenance for as long as possible. Mr. Nemer explained the

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 WORK SESSION MINUTES
PAGE 5**

maintenance agreement was based on an estimated number of copies per year and it would be the same whether the equipment was purchased or leased.

Clerk Lovejoy Roe stated the committee had recommended a unified printer system because of the cost savings and RICOH was selected because they offered the best pricing. She said Ricoh had serviced Washtenaw County for 20 years for the same reason.

Attorney Winters stated he would not recommend a contract that was subject to governing laws outside the State of Michigan and in this case, the governing law was the State of New Jersey. He was also concerning about the limited 90-day warranty because he felt it was insufficient for a \$47,000 purchase.

Clerk Lovejoy Roe stated her understanding was the maintenance agreement was a five-year warranty.

Supervisor Stumbo suggested that approval of the contract be contingent upon review by the attorney.

Trustee Eldridge expressed his concern with the contract and asked that it be brought back to the Board after it had been reviewed by the attorney.

Attorney Winters agreed to review the agreements and provide his comments to the Board.

F. AUTHORIZATIONS AND BIDS

Supervisor Stumbo briefly reviewed the authorizations and bids.

Jeff Allen, RSD Director asked that the asbestos removal related to the boiler be placed on the agenda and discussed at the board meeting. He stated the asbestos removal was a health and safety issue and needed to be completed prior to the boiler replacement. The cost was \$4,500.

The meeting adjourned at approximately 6:53 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 16, 2008 REGULAR MEETING**

PROPOSED

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge, Mike Martin and Dee Sizemore

Members Absent: None

Legal Counsel: Wm. Douglas Winters and Dennis McLain

PUBLIC COMMENTS

Arloa Kaiser, Township Resident commented on the WATS presentation given at the Work Session. She stressed that she was opposed to any additional taxes.

MINUTES OF THE DECEMBER 2, 2008 WORK SESSION AND REGULAR MEETING

A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to approve the minutes of the December 2, 2008 Work Session and Regular Meeting. The motion carried unanimously.

SUPERVISOR REPORT

1. Supervisor Stumbo stated she and Trustee Martin attended the Washtenaw County Board of Commissioners (WCBC) meeting for the purpose of requesting their approval of a 2-year Police Services contract with a 2% increase each year. She said they chose to approve a one-year contract with a 2% increase.
2. Supervisor Stumbo said the three full-time officials met to discuss custodial changes which included moving a full-time custodian from the afternoon shift to the dayshift. This change was supported by the AFSCME Union and would be implemented in January.
3. Supervisor Stumbo reported that the three full-time officials attended an Eastern Leaders Group meeting on December 6, 2008.
4. Supervisor Stumbo stated she and Clerk Lovejoy Roe attended the "Pasty Cline" musical event at the Senior Center. It was a well attended and successful event.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 REGULAR MEETING MINUTES
PAGE 2**

5. Supervisor Stumbo said they met with EMPCO, Inc., which was the company hired to administer the fire chief testing. There were two eligible candidates and the process was moving forward.
6. Supervisor Stumbo reported that the three full-time officials met with County Administrator, Bob Guenzel and the WCBC Chair, Jeff Erwin regarding Aerotropolis. A presentation would be made to the Board in February and Wayne County Executive Robert Ficano would be attending.
7. Supervisor Stumbo stated the three full-time officials met with the County regarding their help with the Township's website design and a proposal was expected in February.
8. Supervisor Stumbo said she met with Bob Guenzel, County Administrator regarding economic development. They discussed different ways of working together with the County and State to further economic development in Ypsilanti Township.

CLERK REPORT

Clerk Lovejoy Roe stated it was great to be back at the Township. She stated that any resident that would like to receive an email notification pertaining to local events could contact her to be added to the list.

TREASURER REPORT

Treasurer Doe gave the report for November, 2008. The beginning balance was \$25,493,263.89 and the ending balance was \$25,084,763.42.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Sizemore to receive and file the Treasurer's report (see attached). The motion carried unanimously.

TRUSTEE REPORT

Trustee Martin commended Supervisor Stumbo on her passionate plea to the WCBC for their approval of a 2-year, 2% increase for the Police Services Contract.

ATTORNEY REPORT

Attorney Winters provided a brief overview of the Township's legal successes over the past twelve months. He stated these successes could not have been accomplished without the hard work and dedication of the Township leadership. Some of those successes included the turn around of the Ypsilanti Mobile Village; demolition of 254

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 REGULAR MEETING MINUTES
PAGE 3**

Taft Street; demolition and clean-up of the Woodland Roller Rink site; the Jarvis and Associates, Inc. lawsuit; and the David Kircher lawsuit. Attorney Winters reiterated that the support of the Township Board and the hard work of the Township Leadership were instrumental in achieving success.

Attorney McLain stated the \$24,000 insurance check pertaining to the Woodland Roller Rink clean-up was mailed. The insurance check for 254 Taft was deposited with the county and the Township would be receiving \$5,200.

Attorney McLain provided an overview of the lawsuit pertaining to 7160 Textile Road. This issue was brought to the attention of Ypsilanti Township by the neighbors next door to the property. He explained that the plans for an Adult Care Facility had been approved by the Planning Commission, yet the developers built the house 45' closer to the road than had been approved which created a house that did not conform to the rest of the neighborhood. The lawsuit asked the Court to enforce the Township Ordinance and require relocation of the structure in accordance with the Planning Commission approval or demolition of the structure. The Court ruled in favor of the Township.

Attorney McLain stated he was scheduled in Court on Wednesday regarding Knollwood and Foley. He was confident both matters would be resolved and the houses would be restored.

UNFINISHED BUSINESS

1. RESOLUTION NO. 2008-34, 2009 BOARDS AND COMMISSIONS – REAPPOINTMENTS AND APPOINTMENTS (Tabled at the November 18, 2008 and December 2, 2008 Regular Meeting)

A motion was made Clerk Lovejoy Roe supported by Trustee Currie to remove Resolution No. 2008-34, 2009 Boards and Commission – Reappointments and Appointments from the table. The motion carried unanimously.

A motion was made by Trustee Currie, supported by Trustee Sizemore to approve Resolution No. 2008-34, 2009 Boards and Commissions – Reappointments and Appointments (see attached).

A friendly amendment was made by Trustee Eldridge to include the Supervisor on the Joint Labor Management Team. The friendly amendment was accepted. The motion carried unanimously.

2. PROPOSED VERIZON WIRELESS COMMUNICATION TOWER TO BE LOCATED ON EMERICK STREET IN YPSILANTI TOWNSHIP (Tabled at the December 2, 2008 Regular Meeting)

A motion was made Clerk Lovejoy Roe, supported by Treasurer Doe to remove the proposed Verizon Wireless Communication Tower to be located on Emerick Street in Ypsilanti Township from the table.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 REGULAR MEETING MINUTES
PAGE 4**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to table the item until the January 20, 2009 Regular Meeting. The motion carried unanimously.

NEW BUSINESS

1. BUDGET AMENDMENTS #29

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Budget Amendments #29 (see attached). The motion carried unanimously.

- 2. RESOLUTION NO. 2008-37, ESTABLISH SUPERVISOR'S SALARY**
- 3. RESOLUTION NO. 2008-38, ESTABLISH CLERK'S SALARY**
- 4. RESOLUTION NO. 2008-39, ESTABLISH TREASURER'S SALARY**
- 5. RESOLUTION NO. 2008-40, ESTABLISH TRUSTEES' SALARY**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2008-37, Establish Supervisor's Salary; Resolution No. 2008-38, Establish Clerk's Salary; Resolution No. 2008-39, Establish Treasurer's Salary; and Resolution No. 2008-40, Establish Trustees' Salary (see attached). The motion carried unanimously.

6. RESOLUTION NO. 2008-41, WAGE RESOLUTION FOR ADMINISTRATIVE AND CONFIDENTIAL EMPLOYEES

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2008-41, Wage Resolution for Administrative and Confidential Employees (see attached).

A friendly amendment was made Trustee Eldridge to change the Fire Chief base salary to \$70,000. The friendly amendment was accepted. The motion carried unanimously.

7. RESOLUTION NO. 2008-35, FISCAL YEAR BUDGET

A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve Resolution No. 2008-35, 2009 Fiscal Year Budget (see attached). The motion carried unanimously.

8. 2009 ANNUAL CONTRACTS AND RENEWALS

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the 2009 Annual Contracts and Renewals (see attached). The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 REGULAR MEETING MINUTES
PAGE 5**

**9. REQUEST TO CONFIRM APPOINTMENT OF MARK NELSON AS
MAGISTRATE OF THE 14-B DISTRICT COURT, EFFECTIVE JANUARY 1,
2009**

A motion was made by Trustee Martin, supported by Trustee Eldridge to confirm the appointment of Mark Nelson as Magistrate of the 14-B District Court, effective January 1, 2009 with an annual contract rate of \$45,000 for his professional services. The motion carried unanimously.

**10. AUDITORIUM RENTAL AGREEMENT WITH WILLOW RUN COMMUNITY
SCHOOLS FOR THE YOUTH DANCE RECITAL, BUDGETED IN LINE ITEM
101-751-000-940-000**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the Auditorium Rental Agreement with Willow Run Community Schools for the youth dance recital, budgeted in line item 101-751-000-940-000. The motion carried unanimously.

OTHER BUSINESS

1. PRINTER RFP LEASE VS PURCHASE

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the purchase agreement for printers at the Civic Center and the 5-year maintenance agreement with Ricoh Business Solutions, contingent upon attorney review.

A motion was made by Trustee Martin, supported by Trustee Currie to table the item until the January 20, 2009 Regular Meeting. The motion carried unanimously.

2. 840/850 MINION DRIVE

A motion was made by Treasurer Doe, supported by Trustee Sizemore to authorize initiating legal action against Whitney Hayes Passino for the property located at 840/850 Minion Drive. The motion carried unanimously.

AUTHORIZATIONS & BIDS

Authorize:

- A. The request of Art Serafinski, Recreation Director to seek competitive proposals for the printing of the Discover Ypsilanti Township Magazine, 50 & Beyond Newsletter, Park Pass Application Cards, Season Park/Boat Stickers and Daily Park/Boat Passes for 2009 and 2010.**

**CHARTER TOWNSHIP OF YPSILANTI
DECEMBER 16, 2008 REGULAR MEETING MINUTES
PAGE 6**

- B. The request of Art Serafinski, Recreation Director to seek competitive proposals for various park signs to be located throughout the Ypsilanti Township Park System.

Funding for this project is currently budgeted in account #211-970-000-975-794 in the amount of \$40,000.00. During the budget process, Mr. Serafinski requested that this funding be appropriated in the 2009 Recreation budget in order to complete this very important project.

- C. The request of Jeff Allen, Residential Services Director to authorize emergency replacement of Civic Center boiler during holiday break by Honeywell, not to exceed \$275,000. This item is budgeted in line item 212-970-000-975-106.
- D. The request of Jeff Allen, Residential Services Director to authorize emergency asbestos removal in connection with the boiler replacement.

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Authorizations and Bids with the Honeywell contract approval contingent upon review by the attorney. The motion carried unanimously.

STATEMENTS AND CHECKS

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve statements and checks in the amount of \$863,063.34. The motion carried unanimously.

ADJOURNMENT

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 8:02 p.m.

Respectfully submitted,

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti

SUPERVISOR REPORT

There is no written Supervisor Report

CLERK REPORT

There is no written Clerk Report

**OFFICE OF THE TREASURER
LARRY J. DOE**



**MONTHLY TREASURER'S REPORT
DECEMBER 1, 2008 THROUGH DECEMBER 31, 2008**

<u>Account Name</u>	<u>Beginning Balance</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Ending Balance</u>
ABN AMRO Series "B" Debt Red. Cap.Int.	238,212.73	781.12	28,453.31	210,540.54
Bicycle Path	1,128,292.04	1,186.13	399,190.84	730,287.33
Bonds & Escrow	1,209,193.71	175,104.47	320,789.20	1,063,508.98
Building Department Fund	278,897.98	67,004.93	84,101.43	261,801.48
Capital Improvement 2006 Bond Fund	358,952.20	58.89	0.00	359,011.09
Capitalized Interest Debt 2006 Bond Fund	127,809.33	16.67	0.00	127,826.00
Comerica Series B Bond	2,735.87	0.58	25.24	2,711.21
Compost Site	855,632.35	45,053.35	58,592.40	842,093.30
Current Tax Collections	1,816,352.65	10,904,637.03	1,528,931.00	11,192,058.68
Economic Development	66,688.09	10.94	0.00	66,699.03
Environmental Clean-up	439,533.97	378.40	0.00	439,912.37
Environmental Services	3,497,142.58	6,997.30	204,699.54	3,299,440.34
Fire Department	4,137,985.65	3,347.52	692,255.80	3,449,077.37
General Fund/Recreation	5,509,246.06	232,937.72	1,716,320.91	4,025,862.87
General Obligation	597,437.16	407.04	659.21	597,184.99
General Tax Collection	13,180.13	22,909.67	12,441.56	23,648.24
Green Oaks Golf Course	31,291.40	53,569.73	64,503.50	20,357.63
Hydro Station Fund	272,156.31	18,901.52	13,075.07	277,982.76
Law Enforcement Fund	3,007,278.96	3,935.90	521,643.79	2,489,571.07
LDFA Tax	223.85	4.33	0.00	228.18
Motor Pool	729,577.84	13,222.75	6,238.69	736,561.90
Noxious Weeds	0.00	0.00	0.00	0.00
Nuisance Abatement Fund	41,413.40	2,671.38	1,260.96	42,823.82
Parks Fund	17,781.52	2.92	359.66	17,424.78
Payroll	72,054.34	855,331.22	846,523.71	80,861.85
Public Improvement	417,991.93	335.44	0.00	418,327.37
Rental Inspections	5,312.62	505.86	684.14	5,134.34
Series "A" Bond Payments	1,289.05	0.21	0.00	1,289.26
Series "A" Debt	0.00	0.00	0.00	0.00
Series "B" Cap. Cost of Funds	40,020.92	6.57	112.50	39,914.99
State Grants	17,764.88	2.91	0.00	17,767.79
Willow Run Escrow	140,277.64	164.00	0.00	140,441.64
Withholding Fire Bonds	13,036.26	7402.14	0.00	20,438.40
GRAND TOTAL	25,084,763.42	12,416,888.64	6,500,862.46	31,000,789.60

OFFICE OF THE TREASURER
LARRY J. DOE



MONTHLY TREASURER'S REPORT
2008 ANNUAL TREASURER'S REPORT
JANUARY 1, 2008 THROUGH DECEMBER 31, 2008

<u>Account Name</u>	Cash Receipts	Cash Disbursements	<u>Ending Balance</u>
ABN AMRO Series "B" Debt Red. Cap.Int.	2,958.30	71625.44	210,540.54
Bicycle Path	2,131,293.70	1,974,902.87	730,287.33
Bonds & Escrow	836,703.80	631,253.36	1,063,508.98
Building Department Fund	394,665.75	629,374.00	261,801.48
Capital Improvement 2006 Bond Fund	6,762.32	204,508.33	359,011.09
Capitalized Interest Debt 2006 Bond Fund	40,548.85	136,089.03	127,826.00
Comerica Series B Bond	8.34	301.49	2,711.21
Compost Site	352,519.46	285,700.22	842,093.30
Current Tax Collections	81,879,095.36	79,641,466.89	11,192,058.68
Economic Development	931.35	0.00	66,699.03
Environmental Clean-up	8,441.78	62.19	439,912.37
Environmental Services	3,115,629.03	2,313,863.57	3,299,440.34
Fire Department	6,799,243.51	7,055,714.40	3,449,077.37
General Fund/Recreation	12,641,626.66	13,548,936.45	4,025,862.87
General Obligation	726,812.79	700,484.50	597,184.99
General Tax Collection	132,760.66	114,101.63	23,648.24
Green Oaks Golf Course	804,687.11	863,743.79	20,357.63
Hydro Station Fund	326,346.83	231,657.22	277,982.76
Law Enforcement Fund	6,113,915.18	5,874,998.25	2,489,571.07
LDFA Tax	38,106.38	37,878.20	228.18
Motor Pool	228,179.35	356,349.92	736,561.90
Noxious Weeds	10,013.97	10,656.54	0.00
Nuisance Abatement Fund	166,415.85	148,024.76	42,823.82
Parks Fund	25,632.52	23,779.46	17,424.78
Payroll	11,379,133.78	11,376,106.40	80,861.85
Public Improvement	55,613.99	53,571.50	418,327.37
Rental Inspections	14,457.99	11,270.59	5,134.34
Series A Bond Payments	42,021.38	40,732.12	1,289.26
Series "A" Debt	75.63	10,625.39	0.00
Series "B" Cap. Cost of Funds	784.48	27,957.44	39,914.99
State Grants	72,731.96	130,292.47	17,767.79
Willow Run Escrow	3,021.97	0.00	140,441.64
Withholding Fire Bonds	27,881.40	7,443.00	20,438.40
GRAND TOTAL	128,379,021.43	126,513,471.4	31,000,789.60

CHARTER TOWNSHIP OF YPSILANTI

RESOLUTION NO. 2009-1

Amending Resolution No. 2008-30
DESIGNATION OF DEPOSITORIES
FOR 2009

NOW THEREFORE, BE IT RESOLVED that Citizen's Commercial and Savings Bank, Bank of America, Bank of Ann Arbor-Ypsilanti Office, Bank One-Michigan, Comerica Bank, Charter One, Ann Arbor State Bank, Fifth Third Bank, Chase Bank, United Bank & Trust, Fidelity Bank, Key Bank and Mercantile Bank of Michigan and their successors be designated depositories for all Charter Township of Ypsilanti funds and securities for the 2009 calendar year.

TRUSTEE REPORT

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
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FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

January 14, 2009

Brenda L. Stumbo, Supervisor
Karen Lovejoy Roe, Clerk
Larry J. Doe, Treasurer
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

Re: ***Recommendation that the Charter Township Board of Trustees Rescind its Previous Award of The Demolition Contract of 7200 And 7207 Bunton Road Due to Failure of S&V Contractors Inc. to Supply Financial Documentation Required by the Demolition Project Specifications by the Close of Business on Monday, January 12, 2009***

Dear Board Members:

As I am sure your file reflects, on Monday, **January 5, 2009**, I requested of Steven J. Pitzer, attorney for **S&V**, to forward all of the financial documentation required in the **Demolition Project Specifications** for the vacant houses located at 7200 and 7207 Bunton Road, respectively. I requested that said financial documentation be received in our office by the close of business on Monday, **January 12, 2009**, especially in light of their failure to submit all of the required financial documents for the demolition of the former Woodland Roller Rink that ultimately resulted in the Township having to enter into a contract with **A&G Properties**. I further advised attorney Pitzer that in the event the required documents were not received by the close of business on Monday, **January 12, 2009**, that “...I will assume **S&V does not intend to comply with the requirements of the specifications and will advise the Township Board accordingly.**”

As of this date I have not received the required financial documentation from either attorney Pitzer or anyone acting on behalf of **S&V**. Enclosed for your file is a copy of a letter addressed to attorney Pitzer confirming the failure of **S&V** to supply the required documents. I also advised him that in light of **S&V's** failure to proceed in a good faith manner with the demolition of properties previously

Township Board
Re: Bunton Properties
January 14, 2009
Page 2

awarded to them, I will also recommend that the Township not accept any future bids from **S&V** for demolition projects in the Township. Thus, I would respectfully request this matter be placed on the Township Board's agenda for its meeting scheduled on Tuesday, **January 20, 2009**.

In closing, please find enclosed a copy of a letter addressed to MMLLPP claims adjuster Dianne Winn confirming our telephone conversation on **December 16, 2008** wherein she agreed that she would schedule a meeting after the first of the year to review my file in light of my request that the Township's insurance carrier **"...participate in a cost sharing arrangement with the Township for the demolition of these properties."** As soon as I have received a response from claims adjuster Winn concerning this matter, I will apprise your offices accordingly.

If after review of this correspondence and attachments hereto you have any questions or I can be of further assistance, please contact me.

Very truly yours,



Wm. Douglas Winters

rsk

enclosures

cc: Trustees Eldridge/Ostrowski (via email)
Trustees Currie/Sizemore (via fax by Clerk Stumbo)
Ron Fulton
Mike Radzik
Bradley Johnson
Phil Stachlewitz
Dennis O. McLain

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
ANGELA B. KING

FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

January 13, 2009

Steven J. Pitzer
Constantine & Pitzer PC
192 E. Main, Box 360
Northville, MI 48167

Re: ***Your client: S&V Contractors Inc.***
Our client: Charter Township of Ypsilanti

Failure of S&V to Supply All of the Required Financial Documentation Pursuant to the Demolition Project Specifications for the Vacant Residential Structures Located at 7200 and 7207 Bunton Road by the Close Of Business on January 12, 2009

Dear Mr. Pitzer:

As I am sure your file reflects, I previously inquired in correspondence dated ***January 5, 2009*** as to whether your client, to wit: ***S&V Contractors Inc. (S&V)***, intended to proceed with the demolition of the vacant houses located at ***7200 and 7207 Bunton Road***, respectively. As stated in my ***January 5*** letter, the Township had previously accepted ***S&V's*** demolition proposal to demolish said properties for ***\$7,150*** per house, for a total package price of ***\$14,300***.

I then advised that if ***S&V*** intended to honor their demolition proposal for these two vacant structures it was imperative that our office receive all of the required financial documentation pursuant to the ***Demolition Project Specifications*** by the close of business on Monday, ***January 12, 2009***. I then concluded my letter by stating that the failure to receive the required financial documentation by the aforementioned deadline would be interpreted by me that "***...S&V does not intend to comply with the requirements of the Specifications and [I] will advise the Township Board accordingly.***"

Since ***S&V*** has once again failed to supply the required financial documentation for the demolition of the aforementioned properties, I will advise the Township Board to rescind its previous award to S&V of the demolition contract for said

McLAIN & WINTERS

ATTORNEYS AND COUNSELORS AT LAW

61 N. HURON
YPSILANTI, MICHIGAN 48197
(734) 481-1120

DENNIS O. McLAIN
WM. DOUGLAS WINTERS
ANGELA B. KING

FAX (734) 481-8909
[E-MAIL: mcwinlaw@gmail.com](mailto:mcwinlaw@gmail.com)

January 13, 2009

Dianne Winn, Sr. Cl. Representative
Michigan Municipal League
Liability & Property Pool
P. O. 5174
Southfield, MI 48086

Re: **POTENTIAL LITIGATION AGAINST YPSILANTI TOWNSHIP
AS A RESULT OF THE YTFD UTILIZATION OF RESIDENTIAL
STRUCTURES LOCATED AT 7200 AND 7207 BUNTON ROAD
FOR TRAINING PURPOSES**

***Follow Up to Our Telephone Conversation on
Tuesday, December 16, 2008, Regarding an
Internal Meeting to Discuss the Demolition of
the Aforementioned Properties***

Dear Ms. Winn:

I trust that you and your family had a most enjoyable Christmas holiday and wish you a most safe and healthy New Year.

As I am sure your file reflects, during our telephone conversation on Tuesday, **December 16, 2008**, wherein we discussed, *inter alia*, the demolition of the two vacant properties located at 7200 and 7207 Bunton Road, it was agreed that sometime after the first of the year we would get together to review my file in light of my previous request that the MMLLPP participate in a cost sharing arrangement with the Township for the demolition of these properties.

Attached for your convenience are copies of previous letters, dated **July 17** and **July 24, 2008**, respectively, addressed to you which provides the backdrop as to what occurred regarding these properties when they were utilized for training purposes by the Township's Fire Dept. As previously discussed, the Township prepared **Demolition Project Specifications (Specifications)** which resulted in an advertisement for bids to demolish these two vacant structures.

Dianne Winn
Re: Bunton Properties
January 13, 2009
Page 2

Subsequent thereto, the Township Board, at its regular meeting held on Tuesday, **August 19, 2008**, accepted the recommendation of Township Building Director Ron Fulton to award the demolition contracts to **S&V Contractors Inc. (S&V)** who submitted a bid to demolish each structure for **\$7,150**, for a total package price of **\$14,300**. However, as of this date, **S&V** has not supplied the Township with the financial documentation as required by the **Specifications**. On **January 5, 2009** I advised the attorney for **S&V** that unless our office received "**...the required financial documentation by the close of business on Monday, January 12, 2008[sic], I will assume S&V does not intend to comply with the requirements of the specifications and will advise the Township Board accordingly.**"

The failure of **S&V** to comply with the **Specifications** will be discussed at the regular meeting of the Township Board of Trustees scheduled for Tuesday, **January 20, 2009**, at 7:00 p.m. It may be necessary for the Township to seek new bids for the demolition of these properties. However, I would appreciate an opportunity to sit down with you to discuss a cost sharing approach which (in my opinion) is not only the right thing to do from a legal standpoint but will also save the Township and the MMLLPP from having to expend unnecessary legal fees in litigation as a result of the Fire Dept.'s utilization of these properties without obtaining written permission from the owners of record.

Upon receipt of this correspondence, please feel free to contact either myself or my legal assistant Reba S. Kriston to schedule a time at my office for review of this file. In the meantime, if you have any questions or I can be of further assistance, please contact me.

Very truly yours,



Wm. Douglas Winters

rsk
enclosures

Steven J. Pitzer
Re: Bunton Properties
January 14, 2009
Page 2

properties. In light of the failure of **S&V** to proceed in a good faith manner with the demolition of properties previously awarded to them, it will also be my recommendation that the Township not accept any future bids from **S&V** for demolition projects in Ypsilanti Township since their failure to proceed has resulted in the Township incurring additional and unnecessary expense with the rebidding of properties previously awarded to your client.

Sincerely,



Wm. Douglas Winters
Ypsilanti Township Attorney

rsk

cc: Township Board
Ron Fulton
Mike Radzik
Bradley Johnson
Phil Stachlewitz
Dennis O. McLain

Clerk
Karen Lovejoy Roe
Treasurer
Larry J. Doe
Trustees
Jean Hall Currie
Stan Eldridge
Mike Martin
Dee Sizemore



Development

7200 S. Huron River Drive
Ypsilanti, MI 48198
Phone: (734) 485-3943
Fax: (734) 484-5151
www.twp.ypsilanti.mi.us

MEMORANDUM

December 2, 2008

To: Township Board

From: David A. Nicholson, AICP
Planning Director

Re: Verizon Wireless Communication Tower

Verizon Wireless Communications has requested site plan and special use approval of a 130-foot tall cellular communications tower to be located at 5 and 7 Emerick Street. The property, also identified as K-11-10-280-005 and -006, is on the east side of Emerick and north of Ecorse Road.

The ZBA granted a variance to permit a reduced setback for this tower with the condition that the tower shall be designed as described in a letter signed by Stephen Yeo, PE, of Sabre Towers and Poles, dated September 5, 2008. The stronger design of the tower will provide better assurance that the tower will not fall onto adjacent property.

The Planning Commission recommended approval of the proposal with shrouds over the antennas in order to reduce the visual impact of the structure. Please consider approval of the proposed tower with the following motion:

"The requests for special use and site plan approval to construct a cellular communications tower on 5 and 7 Emerick Street, the combined parcels K-11-10-280-005 and K-11-10-280-006, as depicted in site plan drawings prepared by Midwestern Consulting with a final revision date of July 16, 2008 are hereby approved, subject to the following conditions:

- 1. Inclusion of all documentation as required by Township Zoning Ordinance Section 2107.1.*
- 2. The tower shall include a shroud over the antennas.*
- 3. The tower shall be designed in accordance with the design parameters described in a letter signed by Stephen Yeo, PE, of Sabre Towers and Poles, dated September 5, 2008.*

cc: Dennis O. McLain, Esq.

Supervisor

Community & Economic
Development

Ruth Ann Jammick

Clerk

Brenda L. Stumbo

Treasurer

Larry J. Doe

Trustees

Jean Hall Currie

Stan Eldridge

David Ostrowski

Dee Sizemore

Charter
Township of
YPSILANTI

"Placing Residents First"

7200 S. Huron River Drive

Ypsilanti, MI 48198

Phone: (734) 485-3943

Fax: (734) 484-5151

www.twp.ypsilanti.mi.us

September 24, 2008

David Antoun
Verizon Wireless/American Tower
24242 Northwestern Hwy
Southfield, MI 48075

RE: Recommendation for Preliminary Site Plan Approval

Mr. Antoun:

At a regular meeting held on September 23, 2008, the Planning Commission recommended approval of your application to the Township Board of Trustees. The preliminary site plan considered was for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street, parcels K-11-10-280-005 and K-11-10-280-006. Please note the following motion was entered into the public record:

Reiser went over the 2107 ordinance and added a **motion** - *I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:*

1. *Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.*
2. *Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.*
3. *Said tower to include a shroud over the antenna.*

Support: Walls 6 – Aye 2 – Nay (Minot and Richie)

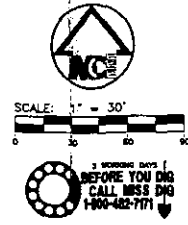
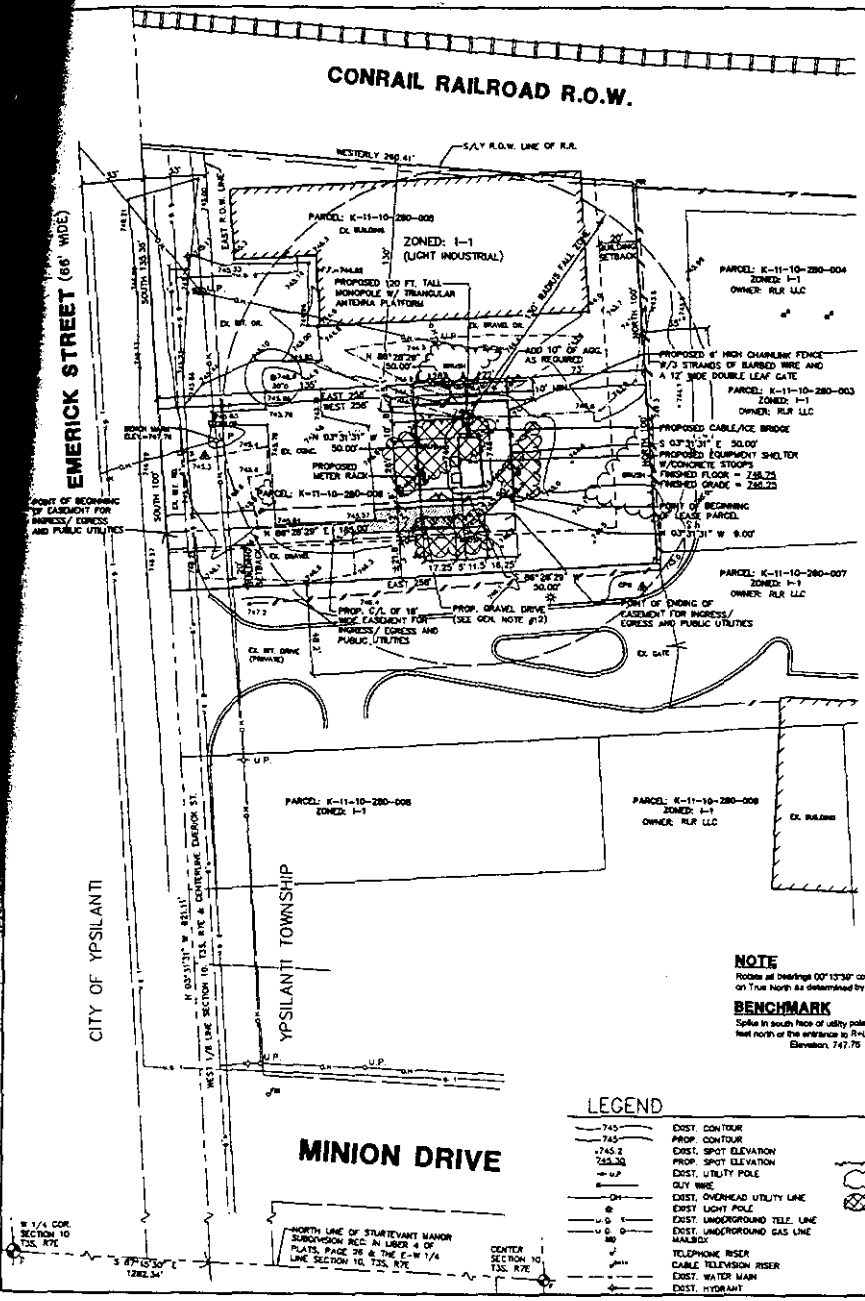
If you should have any questions, please feel free to contact the Community and Economic Development Department.

Sincerely,



Sally L. Richie
Planning Commission Secretary

Cc: 5/7 Emerick Street Development File
Ruth Ann Jaminick, Supervisor
Brenda Stumbo, Clerk
Larry Doe, Treasurer
McLain & Winters, Attorney



VARIANCE REQUESTED

EASTERLY	48.2'
SOUTHERLY	0'
NORTHERLY	0'
WESTERLY	0'

PROPERTY INFORMATION

OWNER: CLEAVE STOCKDALE AND KAREN STOCKDALE
 942 SOUTH DOWLING STREET
 WESTLAND, MICHIGAN 48186

TAX PARCEL & PROPERTY ADDRESS:
 K-11-10-280-008
 5 GARDNER STREET
 YPSILANTI, MICHIGAN 48199

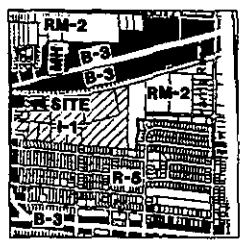
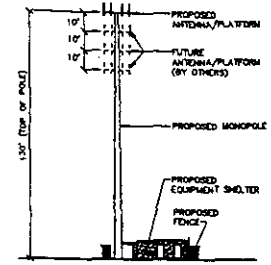
K-11-10-280-006
 7 EMERICK STREET
 YPSILANTI, MICHIGAN 48198

NOTE
 Rotate all bearings 00° 13' 30" counter-clockwise to obtain bearings that are based on True North as determined by global positioning system (GPS).

BENCHMARK
 Spike in south face of utility pole on east side of Emrick St. approximately 75 feet north of the entrance to St. Camille.
 Elevation: 747.76 (USGS & NAV Datum)

LEGEND

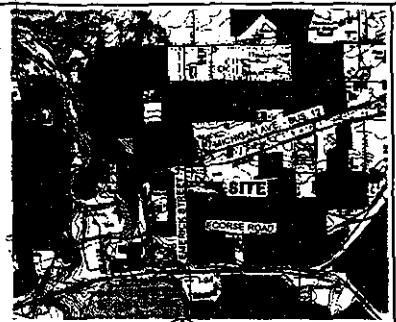
745	DIST. CONTOUR	ELECTRIC METER
745	PROP. CONTOUR	GAS METER
745.2	DIST. SPOT ELEVATION	SINGLE OAK TREE
745.30	DIST. UTILITY POLE	FENCE
UP	QUI WIRE	TREE OR BRUSH LMT
OH	DIST. OVERHEAD UTILITY LINE	TREE OR BRUSH TO BE REMOVED
U	DIST. LIGHT POLE	SECTION CORNER
U	DIST. UNDERGROUND TELE. LINE	FOUND IRON PIPE
U	DIST. UNDERGROUND GAS LINE	FOUND MONUMENT
U	DIST. UNDERGROUND TELE. LINE	FOUND IRON ROD
U	TELEPHONE RISER	CONTROL PT.
U	CABLE TELEVISION RISER	
U	DIST. WATER MAIN	
U	DIST. HYDRANT	



ZONING MAP

B-3	GENERAL BUSINESS
RM-2	LIGHT INDUSTRIAL
MH	MOBILE HOME PARK
RM-5	MULTI-FAMILY RESIDENTIAL
R-5	SINGLE-FAMILY RESIDENTIAL

- GENERAL NOTES:**
- All site work construction shall be in accordance with the current standards and specifications of Ypsilanti Township, where applicable.
 - The proposed equipment shelter is to be a one story, computerized, unventilated, telephone exchange structure. All exterior walls are precast weathered telephone veneer. No water service, sanitary facilities or gas service is needed. Telephone and electrical service will be from an existing utility pole to the site.
 - The proposed equipment shelter is to have a security system monitored 24 hours per day. The shelter will also be constructed with bullet resistant materials.
 - There is one, low voltage (150V), shielded, wall-mounted security light next to the slope of the shelter.
 - There are no signs proposed for this project except for:
 - a. Emergency contact information purposes and FCC "call sign" placed on equipment shelter door;
 - b. FCC registration number located on fence gate.
 - The cellular antenna and equipment shelter will be approved by the Federal Communications Commission (FCC) and will not impact any frequency sensitive devices whatsoever.
 - There are no waste materials to be used by the Lessee. They have no need for outdoor storage or garbage disposal and pickup.
 - Lessee's maintenance personnel using non-type service vehicles enter and exit the leased parcel 2 to 4 times per month. No loading or unloading area is needed by them.
 - Lessee and agrees by Lessee's maintenance personnel to the site shall be via a paved drive from Emrick Street.
 - All areas inside of and to 1'-0" outside of the fenced area shall be covered with 3" of crushed limestone placed over "T" type landscape fabric.
 - All areas outside of the lease area or increase easement disturbed by the construction of the shelter and installation of the antenna shall be restored to kind.
 - The proposed drive shall consist of 3" of MDOOT 21AA crushed limestone aggregate over 10" of 3/4 crushed concrete or slag over compacted subgrade. The aggregate shall be spread free of all topsoil and organic material prior to placing aggregate base. Where poor subgrade soils are encountered, a seven (7) inch thick fibrous 8000 or approved equal shall be placed so that it is a minimum of 2 ft. wider and longer than the drive which is to be constructed over the poor soils.
 - This site plan is based on the survey of the existing conditions conducted by Midwestern Consulting, LLC on 01-16-2008 and 03-13-08.



VICINITY SKETCH
 SCALE: 1"=200'

LOCATION
 LONGITUDE 83° 35' 48.5"
 LATITUDE 42° 14' 28.8"
 PROP. GROUND ELEV. @ TOWER BASE = 746.00

LEGAL DESCRIPTION OF LEASE PARCEL
 Commencing at the West 1/4 corner of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, thence S 87°15'30" E 1282.34 feet along the northeast 1/4 line of said Section 10; thence N 03°13'15" W 621.11 feet along the west 1/2 line of said Section 10 (also being the centerline of Emrick Street, 66 feet wide); thence W 80°29'29" E 102.00 feet; thence N 03°13'15" W 100.00 feet to the POINT OF BEGINNING;

thence S 80°29'29" W 50.00 feet;
 thence N 03°13'15" W 50.00 feet;
 thence S 80°29'29" E 50.00 feet;
 thence E 03°13'15" E 50.00 feet to the POINT OF BEGINNING;

being part of the Northwest 1/4 of Section 10, T3S, R7E, 1/4 North Township, Washtenaw County, Michigan, containing 2,500.20 sq. ft. and subject to easements and restrictions of record, if any;

Together with a 20 foot wide easement for ingress and egress the centerline of which is described as follows:

Commencing at the West 1/4 corner of Section 10, T3S, R7E, Ypsilanti Township, Washtenaw County, Michigan, thence S 87°15'30" E 1282.34 feet along the northeast 1/4 line of said Section 10; thence N 03°13'15" W 621.11 feet along the west 1/2 line of said Section 10 (also being the centerline of Emrick Street, 66 feet wide); thence W 80°29'29" E 102.00 feet; thence N 03°13'15" W 100.00 feet to the POINT OF BEGINNING;

thence N 80°29'29" E 105.00 feet to the POINT OF BEGINNING;
 being part of the North 1/2 of Section 10, T3S, R7E, 1/4 North Township, Washtenaw County, Michigan, except any part taken, needed or used for public road purposes, and subject to easements and restrictions of record, if any.

LEGAL DESCRIPTION OF PARENT PARCELS
 (Taken from Tax Descriptions)

Land returned as the North 1/2 of Section 10, Town 3 South, Range 7 West, Township of Ypsilanti, County of Washtenaw, State of Michigan.

Parcel #K-11-10-280-005
 Commencing at the Southeast corner of the East 1/2 of the Northwest 1/4 of Section 10, thence North 890.31 feet along the west line of the East 1/2 of the Northwest 1/4 for a piece of beginning; thence East 258 feet; thence North 100 feet to the south line of Michigan Central Railroad; thence Westerly along the south line of railroad to a point on the west line of the East 1/2 of the Northwest 1/4; thence South 135.35 feet along the west line of the East 1/2 of the Northwest 1/4 to the piece of beginning. Being a part of the East 1/2 of the Northwest 1/4 of Section 10, T3S, R7E, containing 0.70 acres.

Parcel #K-11-10-280-006
 Commencing at the Southwest corner of the East 1/2 of the Northwest 1/4 of Section 10, thence North 890.31 feet along the west line of the East 1/2 of the Northwest 1/4 for a piece of beginning; thence East 258 feet; thence North 100 feet to the south line of Michigan Central Railroad; thence Westerly along the south line of railroad to a point on the west line of the East 1/2 of the Northwest 1/4 to the piece of beginning. Being a part of the East 1/2 of the Northwest 1/4 of Section 10, T3S, R7E, containing 1.20 acres.

PREPARED BY:
 MIDWESTERN CONSULTING, LLC
 JAMES A. FISHER P.E.
 24980

STATE OF MICHIGAN
 JAMES A. FISHER
 ENGINEER
 No. 24980
 PROFESSIONAL EXPIRES

MIDWESTERN CONSULTING
 3415 Peters Drive
 Okemos, Michigan 48867
 Phone: (517) 784-8800
 Fax: (517) 784-8801

APPLICANT/LESSEE:
 CLEAVE STOCKDALE & KAREN STOCKDALE
 942 SOUTH DOWLING STREET
 WESTLAND, MICHIGAN 48186
 PHONE: (313) 812-5000

COMMUNICATION SITE
 SITE 1107 - EMU EAST
 YPSILANTI TOWNSHIP, WASHTENAW COUNTY, MICHIGAN
 SITE PLAN

JOB NO. 94045-1107B
 DATE SURVEY 01-16-08
 DATE PLAN 03-13-08
 DRAWN BY JAF
 CHECKED BY JAF
 APPROVED BY JAF



Community and Economic Development Department

Staff Report

**Verizon Wireless – Wireless Communication Tower
Site Plan and Special Land Use Review**

September 23, 2008

CASE LOCATION AND SUMMARY

The applicant is requesting preliminary site plan and special land use consideration for the construction of a 130-foot tall wireless communication monopole to be located at 5/7 Emerick Street, parcels K-11-10-280-005 & -006. The property is located on the east side of Emerick Street north of Ecorse.

APPLICANT

David Antoun
Verizon Wireless/American Tower
24242 Northwestern Hwy
Southfield, MI 48075

CROSS REFERENCES

Zoning Ordinance citations:

- Section 2107.1 Wireless communication towers and antennas
- Section 2115 Site Plan Review
- Section 2119 Special land uses

SUBJECT SITE USE, ZONING AND COMPREHENSIVE PLAN

The Comprehensive Plan designates this site for an Industrial use. It is zoned consistent with that designation, I-1. The site has been used for as a flooring retailer/installer for many years.

ADJACENT USES, ZONING AND COMPREHENSIVE PLAN

Direction	Use	Zoning	Master Plan
North	Railroad/Auto Dealership	B-3	Urban Commerical
South	R&L Carriers	I-1	Industrial
East	R&L Carriers	I-1	Industrial
West	Automobile maintenance facility	CI (City of Ypsilanti)	Mixed Industrial/Commercial

NATURAL FEATURES

There are no natural features of significance that remain on the site.

ANALYSIS

The plan has been reviewed by Township staff and consultants in accordance with our usual procedures. We offer the following comments for your consideration.

Assessing Department – The Assessor has noted that the Michigan Department of Natural Resources, Real Estate Division, has information in its file indicating that *there may have been a release or a threatened release of hazardous substances on the subject site.*

Engineering Consultant – Our engineers recommend approval of the plans. They have also observed that additional information and some modifications will be required as part of the final site plan.

Planning Department – We have provided comments in two review letters. The most significant issue was resolved as the ZBA granted a setback variance for the tower. Additional comments noted by the planning department related to combining the two parcels, a landscape plan shall be submitted for approval and the driveway shall be of a hard surface and not gravel.

Special Use Considerations: The ordinance identifies in Section 2119(5) issues for consideration regarding the requested special use approval. Those are:

- a. Will be harmonious, and in accordance with the objectives, intent, and purpose of this ordinance; and
- b. Will be compatible with [the] natural environment and existing and future land uses in the vicinity; and
- c. Will be compatible with the township master plans; and
- d. Will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection, drainage ways and structures, refuse disposal, or that the persons or agencies responsible for the establishment of the proposed use shall be able to provide adequately for such services; and
- e. Will not be detrimental, hazardous, or disturbing to existing or future neighboring uses, persons, property, or the public welfare; and
- f. Will not create additional requirements at public costs for public facilities and services that will be detrimental to the economic welfare of the community.

It is our finding that the proposed facility will comply with the special use approval conditions indicated above.

RECOMMENDATION

I recommend approval of the site plan for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street with the following conditions:

1. All documentation noted with section 2107.1 shall be submitted to the Township for review.
2. Parcels K-11-10-280-005 and K-11-10-280-006 shall be combined into a single parcel.

Suggested motions:

Approval: “I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:

1. Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.
2. Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.

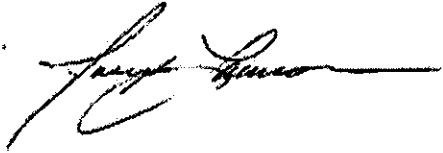
Denial: “I move to recommend denial to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 for the following reasons:

1. _____
2. _____
3. _____”

Table: “I move to table until _____ the requests for special land use and site plan approvals as depicted on in the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 for the following reasons:

1. _____
2. _____
3. _____”

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Joseph Lawson", with a long horizontal flourish extending to the right.

Joseph Lawson
Planning and Development Coordinator

- a. **PUBLIC HEARING – VERIZON WIRELESS – DAVID ANTOUN – 24242 NORTHWESTERN HWY, SOUTHFIELD MI 48075** – to consider the preliminary site plan and special land use application for the construction of a 130-foot tall wireless communication tower to be located at 5/7 Emerick Street, parcel K-11-10-280-006.

John Crane, civil engineer and attorney – 1126 North Main Rochester Michigan 248-650-8000, jrcpc@sbcglobal.net – represented Verizon Wireless along with David Antoun.

John Crane informed the commission that during the break he contacted his client and they were emphatic that they need the platform at the top of the pole, but what they did say is they would be willing to restrict it, they won't put the other carriers on it without coming back for approvals, and further that they would be willing to put shrouding around their antenna.

John Crane went on to give an overview of the project.

PUBLIC PORTION OPENED

PUBLIC PORTION CLOSED

COMMISSIONER QUESTIONS

Reiser asked Mr. Crane to define shrouding.

Mr. Crane stated that shrouding goes over the antenna to look like light poles. They cover the wires and the antenna.

Reed asked if the reduced pole height puts in the classification as #2.

Mr. Crane replied yes.

Reed added that if this tower does collapse, it will fold but not hit the ground.

Mr. Crane stated that was correct.

Reed asked for clarification of the shrouding.

Mr. Crane stated that it will look like a light, but not function as a light.

Discussion followed.

Richie asked if they would be willing to table the item and bring visuals of the shrouding.

Mr. Crane stated that they may be able to pull information off the internet.

Krieg asked what the usage for the driveway would be and why not use gravel instead of blacktop for drainage.

Mr. Crane stated that after construction, the site is visited 2-4 times a month. He added that they preferred crushed rock instead of blacktop.

Mr. Nicholson stated that the zoning ordinance requires the driveway to be a hard surface in this instance. It isn't a preference but an ordinance requirement.

Reed asked Mr. Nicholson regarding the hazardous material information.

Mr. Nicholson stated that the information Mr. Reed is asking about was submitted by the applicant.

Mr. Crane stated that this site came up as potentially hazardous due to its location. They reviewed the property again and it is clean and passed a level 1 audit.

Reiser asked if they were going to start with 1 level of antenna and how many antenna would be on it.

Mr. Crane stated 9 antennas on that level -3 on each phase.

Reiser asked if each antenna would have a cylinder.

Mr. Crane replied yes.

Inaudible comment.

Discussion followed.

Reed asked if they had any other options to the cylinder.

Mr. Crane gave overviews of other projects particularly clock towers, trees etc.

Discussion followed.

Richie stated that it is industrial but a small pocket of industrial. She added that it is in her neighborhood, she is going to look at everyday as well as others in the Prospect Park area.

Mr. Crane went over the area and some businesses that are there.

Krieg added that asking the companies to disguise cell phone towers in industrial sites seems like putting a needless barrier in front of a service we all need and use. He stated that he is not in favor of "dolling" it up because it is in industrial.

Richie added that the tower is needed because of business that the Township is giving them and feels they could give back to the community with something nicer to look at.

Reiser went over the 2107 ordinance and added a **motion** - *I move to recommend approval to the Township Board the requests for special land use and site plan approvals in accordance with the plans prepared by James Fisher, PE of Midwestern Consulting with a final revision date of July 16, 2008 and subject to the following conditions:*

1. *Inclusion of all documentation as may be required by Township Zoning Ordinance Section 2107.1.*
2. *Parcels K-11-10-280-005 and K-11-10-180-006 shall be combined into a single parcel.*
3. *Said tower to include a shroud over the antenna.*

Support: Walls 6 – Aye 2 – Nay (*Minot and Richie*)

Minot added that her nay was based on the understanding that conditions would not be included on approvals due to the tracking of the conditions to make sure they are completed.

Richie added that she is surprised that the commission would approve something that they don't even know what it looks like.

Chair Minot noted that Mr. Walls left the meeting.

- b. PUBLIC HEARING – SBA COMMUNICATIONS – ELLEN TENCER** - to consider the preliminary site plan and special conditional use application for the establishment of a 134-foot tall wireless communication tower to be located within the Michigan Department of Transportation right-of-way at the intersection of Dorsett and the US-12 bypass.

Ms. Tencer -5030 Cooley Lake Road Waterford, MI 48327 - was available for questions.

She gave an overview of the modifications submitted and defined what a clear zone is defined by the State. For this project it is 30' so they moved the fence 2.5 feet. She added that it is stronger than the original tower submitted and gave an overview of the strength. She supplied pictures of a tower in total failure.

PUBLIC PORTION OPENED



A Division of Sabre Industries, Inc.

September 5, 2008

Ms. Kathy Knight
Verizon Wireless
24242 Northwestern Highway
Southfield, MI 48075

Ref: Proposed 145 ft Sabre Monopole for Site #1107/EMU East, Ypsilanti, Washtenaw County, MI
(Sabre Proposal 08-6834-CJP-R1)

Dear Ms. Knight,

The Sabre monopole will be designed for a Basic Wind Speed of 110 mph (no ice), 40 mph (1" ice), Structure Class II, Exposure Category B, and Topographic Category 1 in accordance with the Telecommunications Industry Association Standard ANSI/TIA-222-G-2005, "Structural Standard for Antenna Supporting Structures and Antennas" for a minimum of five (5) carriers.

When designed according to these standards, the wind pressures and steel strength capacities include several safety factors, resulting in an overall minimum safety factor of 25%. Therefore, it is highly unlikely that the monopole will fail structurally in a wind event where the design wind speed is exceeded within the range of the built-in safety factors.

Should the wind speed increase beyond the capacity of the built-in safety factors, to the point of failure of one or more structural elements, the most likely location of the failure would be within one of the monopole shaft sections. This would result in a buckling failure mode, where the steel shaft would bend beyond its elastic limit (beyond the point where the shaft would return to its original shape upon removal of the wind load).

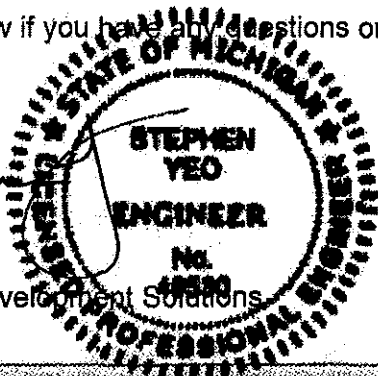
Therefore, it is likely that the overall effect of an extreme wind event would be localized buckling of the monopole shaft. Assuming that the wind pressure profile is similar to that used to design the monopole, the shaft will buckle at the location of the highest combined stress ratio in the upper portion of the monopole. This is likely to result in the portion of the monopole above "folding over" onto the portion below. **Please note that this letter only applies to a monopole designed and manufactured by Sabre.** In the unlikely event of total separation, this, in turn, would result in collapse of that section to the ground within a radius of 50% of the height of the monopole.

Please let me know if you have any questions or require additional information.

Sincerely,


9/5/08

Stephen Yeo, P.E.
Vice President, Development Solutions



Clerk
Brenda L. Stumbo
Treasurer
Larry J. Doe
Trustees
Jean Hall Currie
Stan Eldridge
David Ostrowski
Dee Sizemore



Zoning Board of Appeals
7200 S. Huron River Drive
Ypsilanti, MI 48198
Phone: (734) 485-3943
Fax: (734) 484-5151
www.twp.ypsilanti.mi.us

September 4, 2008

David Antoun
Verizon Wireless/American Tower
24242 Northwestern Hwy
Southfield, MI 48075

RE: Variance Request

Dear Mr. Antoun:

At a regular meeting held on September 3, 2008, the Zoning Board of Appeals held a public hearing to re-consider your request for two side yard setback variances to allow for the construction of a 130-foot tall wireless communication monopole be located at 5/7 Emerick Street, parcels K-11-10-280-005 and K-11-10-280-006 .

Following the public hearing, the following motion(s) were stated into record:

***Motion:** Sprague – I will make a motion to approve after careful consideration of the information presented during this meeting and also “I move to approve the variance request to reduce the required setback from 130-feet to 48.2-feet for the construction of a 130-foot tall wireless communication monopole with the following condition(s):*

- *The approval is contingent of the applicant gaining preliminary site plan and special land use approval from the Township Board of Trustees.*
- *That the pole be the reinforced one that was recently discussed.*

Support:** Schrock **MOTION CARRIED - ALL

***Motion** by Sprague - After careful consideration of the information presented during the August 6, 2008 public hearing and also during the reconsideration hearing, I move to approve the variance request to reduce the required setback from 130-feet to 35-feet for the construction of a 130-foot tall wireless communication monopole with the following condition(s):*

- *The approval is contingent of the applicant gaining preliminary site plan and special land use approval from the Township Board of Trustees.*
- *That the pole be the reinforced one that we discussed.*

Support:** Schrock **MOTION CARRIED - ALL

If you should have any questions please feel free to contact the Community & Economic Development Department.

Verizon Wireless Variance Hearing

September 4, 2008

Page 2 of 2

Sincerely,

Nicole Champagne

Zoning Board of Appeals Chair

Cc: File
Ruth Ann Jaminick, Supervisor
Brenda Stumbo, Clerk
Larry Doe, Treasurer
Denny McLain, Attorney

May 8, 2008



CHARTER TOWNSHIP OF YPSILANTI
Community and Economic Development Department
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

Attention: Mr. David Nicholson, AICP
Planning Director

Regarding: Preliminary (non-residential) Site Plan - Review # 1
Verizon Wireless – 5 Emerick

Dear Mr. Nicholson:

The Preliminary (non-residential) Site Plan Review # 1 for the proposed Verizon Wireless tower located at 5 Emerick has been reviewed. The plans, received by this office and stamped received by Orchard, Hiltz and McCliment, Inc. on April 30, 2008, are **recommended** for preliminary site plan approval at this time. However, we recommend that the following minor items be modified prior to moving forward to construction.

GENERAL

1. The location map should include section corners with a section number indicated. We note that this development is located within section 10.
2. The plan indicates that the existing gravel drive will be widened as necessary to provide a 12-foot wide access path to the proposed lease area. Clarification on if this is to be paved or gravel shall be indicated (see note 9 on the plans). A cross section for this driveway shall be provided on the plan.

PERMITS AND ADDITIONAL REVIEWS

The following is a listing of the permit and other outside agency reviews that will likely be required for the construction of this plan. Copies of all permits and outside agency review and/or waiver letters shall be sent, or faxed to the Ypsilanti Township Community and Economic Development Department care of Ms. Kristi Troy (fax 734-484-5151), and Orchard, Hiltz and McCliment at fax 734-522-6427.

- Any work proposed within the Washtenaw County Road Commission (WCRC) right-of-way (Emerick Street) will require the review and permit of the WCRC.
- A soil erosion and sedimentation control permit shall be secured from the Ypsilanti Township Community and Economic Development Department.
- The Ypsilanti Township Fire Department shall review the plan with regards to all fire protection aspects.
- The Township's planner and landscape architect will inspect the landscaping for this site.
- All pedestrian facilities shall comply with the American's with Disabilities Act Standards for Accessible Design. Sidewalk ramps shall be designed in accordance with MDOT detail R-28-F.

- Record plans shall be provided to the Township Engineer, following the completion of construction of all project phases.

Should questions arise regarding this matter contact this office at (734) 522-6711.

Sincerely,

ORCHARD, HILTZ & McCLIMENT, INC.



Matthew D Parks, P.E.



Patrick M. Droze

cc: Ms. Ruth Ann Jamnick, Charter Township of Ypsilanti
Ms. Brenda Stumbo, Charter Township of Ypsilanti
Mr. Larry Doe, Charter Township of Ypsilanti
Mr. Joe Lawson, Charter Township of Ypsilanti
Ms. Kristi Troy, Charter Township of Ypsilanti
Mr. Scott Westover, P.E., Ypsilanti Community Utilities Authority
Mr. Wm. Douglas Winters, McLain & Winters
Ms. Nell Caviness, P.E., Washtenaw County Road Commission
Mr. Dennis Wojcik, P.E., Washtenaw County Drain Commissioner's Office
Mr. James. A. Fisher, PE, Midwestern Consulting, Inc, 3815 Plaza Drive, Ann Arbor, MI 48108
File

P:\0000_0100\SITE_YpsilantiTwp\2008\0098081030 - Verizon Wireless - 43 Emerick\MUNI\SITE\site plan #1.doc

Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



7200 S. Huron River Drive
Ypsilanti, MI 48197

www.ytown.org

January 12, 2009

To: Board of Trustees
From: Michael J. Radzik
Subject: Civic Center Printer Solution
Copies: Jeff Allen, Dave Nicholson, Travis McDugald

As you are well aware, an internal committee has been studying printing and copying practices for the departments housed at the Civic Center for some time. The services studied include printing, copying, scanning and faxing. The committee is headed by IS Manager Travis McDugald and includes Residential Services Director Jeff Allen, Planning Director Dave Nicholson, and myself.

Overview

At the present time, the twelve departments located in the Civic Center are served by 31 printers and copiers manufactured by 4 different companies. We also maintain 8 different fax machines of various types and manufacturers for outgoing faxes. We are currently limited to B&W copying and B&W scanning; some printers print in color. Although there is some commonality, in general the devices use different brands and styles of supplies (ink, toner, etc) and are covered under three different service agreements. Most of the equipment is outdated and in need of replacement. Our current capabilities fall short of today's business standards and force us to outsource some copying jobs.

Study Methodology & Current Costs

The industry standard for comparison of printing and copying costs includes both hard and soft costs. Hard costs include supplies (toner, ink, staples) and repairs. Soft costs include electricity, walk-up staff maintenance (clearing paper jams), and lost productivity due to device failures.

There is no mechanism in place to measure either hard or soft costs. In early 2008, the committee reviewed 2007 hard cost data obtained by Mr. McDugald. The methodology was to review every purchase requisition made in 2007 and glean applicable expenses. It was virtually impossible to measure applicable soft costs for the same time period.

Note: the committee did not seek similar hard cost data for 2008 because many departments did not order supplies and did not repair old broken equipment in 2008 in anticipation of this project coming to fruition. Therefore, the actual expenses would not reflect true costs.

The following are the 2007 actual hard costs for printing, copying and faxing:

Ink & Toner Supplies	\$ 9,135
Repairs	\$ 1,234
Maintenance	\$ 6,024
Total Annual Cost	\$16,394
Average Monthly Cost	\$ 1,366

In addition, there is currently no simple way to measure our actual printing and copying volume. This is important because most vendors calculate the cost of maintenance agreements based on volume usage. With the diverse hodge-podge of devices currently in use, it is difficult and time consuming to collect such data.

In order to help estimate our potential future volume, Mr. McDugald conducted a comprehensive printing and copying count for the month of August 2008. The results were:

B&W Pages	53,606
Color Pages	1,710

To avoid under-estimating future maintenance costs, the committee inflated the actual numbers for August 2008. The estimated monthly usage used for the purpose of comparing proposals was 58,000 B&W pages and 2,000 color pages. This does not include large color print jobs that were outsourced to local vendors because we did not have equipment to handle them.

Recommended Solution

After studying our present printing and copying strategy, device inventory and actual operating and maintenance costs, the committee recommended that we replace all of the existing devices with new technology and move to a single source vendor to supply and maintain equipment. Such a move will improve and enhance our printing and copying capabilities, and will reduce our overall operating and maintenance costs.

In addition, the enhanced technology available on new printers and copiers will enable staff to make better use of electronic document and image transmission and storage. This will ultimately reduce our printing and copying costs going forward.

The committee's recommendation was entertained by the Board, and a Request for Proposals (RFP) was issued last year. Three acceptable proposals were received from Ricoh Americas Corporation, Xerographic Solutions, Inc., and Governor Business Solutions.

After careful review and further discussion with the vendor, the committee recommends accepting the proposal from Ricoh Americas Corporation.

Proposal Comparison

Three proposals were acceptable pursuant to the terms set forth in the RFP. The committee found it very difficult to compare the total costs of the proposals because of the manner in which some of the proposals were structured.

Both the Xerographic and Governor price structures varied according to whether the document page was B&W or color and depending on what type of device produced it (multi-function vs. single function device). This price structure required the committee to establish device usage assumptions in order to more accurately compare the three proposals. On the other hand, the Ricoh proposal contained the simplest cost matrix that did not differentiate between device types. In addition, the three proposals contained differing numbers of devices.

After filtering the price structures and number of devices in order to compare “apples to apples,” the committee established the following bottom line operation and maintenance price comparison between the three proposals based on our assumption of 60,000 total prints per month (58,000 B&W and 2,000 color prints):

	<u>Monthly</u>	<u>Annual</u>
Ricoh	\$ 636	\$ 7,634
Xerographic	\$1,066	\$12,792
Governor	\$1,230	\$14,760
 Actual 2007 Costs	 \$1,366	 \$16,394

Recommended Proposal

The committee recommends accepting the proposal from Ricoh to purchase 11 new devices and to enter into a maintenance agreement covering all devices as follows:

<u>Qty</u>	<u>Device</u>	<u>Type</u>
3	MPC4000	High speed/capacity color printer/copier/scanner/fax
1	MPC2800	Medium speed/capacity color printer/copier/scanner/fax
1	MP6000	Super-high speed/capacity B&W printer/copier/scanner/fax
6	SP4100	B&W Laser Printer (one with optional Secure Print feature and extra paper tray)

The total cash purchase price for all 11 devices is \$47,868. There is a 5-year lease option that totals \$59,858 in payments. The maintenance agreement cost is the same regardless of how the equipment is purchased.

The maintenance agreement covering all devices will be invoiced quarterly based on actual usage at the following rates: B&W prints \$.0089 each; color prints \$.06 each. The maintenance agreement is for a 12-month period. At the end of 12 months, we can renegotiate a renewal or bid it out. The maintenance agreement covers all parts, labor, preventative maintenance and supplies except paper and staples. The Ricoh proposal will meet or exceed repair performance requirements set forth in the RFP.

Ricoh will provide on-site training for all equipment for our staff, and will provide a telephone help line for questions and assistance for our employees.

Expected Benefits

Implementation of the Ricoh proposal is expected to result in the following benefits:

- Reduce the total number of printers and copiers from 31 to 12;
- Eliminate 8 fax machines;
- Reduce the cost to maintain and operate our print fleet;
- Increased reliability of new equipment over current aging fleet;
- Standardize toner supply stock from 21 types to 4 types;
- Maintenance and repairs from a single vendor;
- Enhanced printing, copying and scanning functionality for all staff;
- ***Ability to monitor usage in real time;**
- Ability to meet our current and future needs;
- Reduce the Township's carbon footprint.

****Note: The Ricoh system includes the ability to easily monitor usage on each device in real time. This gives us the ability to predict our quarterly maintenance invoices in advance. It also gives us the ability to identify devices that are "under" or "over" utilized and relocate them in order to prolong their life expectancy.***

Furthermore, we will gain the ability to assign either departmental codes or personal user codes in order to track usage within the Civic Center (if we so choose in the future). Many governmental units monitor use and charge back printing and copying expenses to individual departments in order to replace equipment on a pre-determined amortization schedule, much like the vehicle fleet.

Detailed Supporting Documentation

Attached you will find details about the devices to be purchased and where they will be deployed within the building. The original Ricoh proposal was modified after consultation with staff. The committee made every effort to accommodate individual needs while adhering to our commitment to reduce the number of devices to save money. After a period of use and experience, devices can easily be relocated to better serve our needs without incurring additional costs.

Old Device Retention

The only old device that will be retained is the HP wide format plotter in the Building/Planning/Ordinance Department. This device is fairly new and in good condition.

Old Device Disposition

Old devices that will be replaced may be reassigned to other township work sites, sold, or discarded depending on their condition and serviceability.

Summary of Devices (11)

Device: Ricoh MPC4000
Quantity: 3
Deployment: Supervisor's Office, Treasurer's Office, Building/Planning/Ordinance area
Features:

- Color printer, copier, scanner, fax
- 40 pages per minute
- 100 page automatic document feeder
- Duplex capable (two-sided printing)
- 4 paper drawers (different size paper stock)
- 3,000 sheet finisher-stapler-stacker
- 2-3 hole punch capability
- Secure Print feature

Device: Ricoh MPC2800
Quantity: 1
Deployment: Human Resources-Central File area
Features:

- Color printer, copier, scanner, fax
- 28 pages per minute
- 50 page automatic document feeder
- Duplex capable (two-sided printing)
- 4 paper drawers (different size paper stock)
- 1,000 sheet finisher-stapler-stacker
- Secure Print feature

Device: Ricoh MP6000
Quantity: 1
Deployment: 2nd floor centrally located between Assessing & Planning
Features:

- B&W printer, copier, scanner, fax
- 60 pages per minute
- 100 page automatic document feeder
- Duplex capable (two-sided printing)
- 3 paper drawers (different size paper stock)
- 3,000 sheet finisher-stapler-stacker
- 2-3 hole punch capability
- Secure Print feature

Device: Ricoh SP4100NL
Quantity: 6
Deployment: Accounting, Accounting Director, Assessing, Assessing public service counter, Deputy Treasurer, Clerk's Office
Features:

- B&W laser printer
- 31 pages per minute
- *Accounting only: optional hard drive w/ security feature (check printing)*
- *Assessing public counter only: basic model SP4100 w/ no options*

FIRST FLOOR



MPC4000 High Capacity/Speed Color Copy/Print/Scan/Fax (2)



SP4100 Medium Capacity/Speed B&W Laser Printer



SECOND FLOOR



MPC4000 High Capacity/Speed Color Copy/Print/Scan/Fax (1)



MPC2800 Medium Capacity/Speed Color Copy/Print/Scan/Fax (1)



MP6000 Super Capacity/Speed B&W Copy/Print/Scan/Fax (1)



SP4100 Medium Capacity/Speed B&W Laser Printer (4)



Ricoh Aficio SP 4100NL
B/W Laser Printer
Superior Quality, Sensible Price

RICOH



simple

smart

value

Impressive Performance, Excellent Value

Now you can get the speed, quality and reliability of a "big office" laser printer in a truly affordable black & white system. The RICOH® Aficio SP 4100NL is ideal for budget-minded users in small and mid-size environments. It offers outstanding speed for its class, along with advanced paper handling and a long-lasting, user-friendly design.

Do More for Less

Upgrade performance without compromising the budget.

- Go from click to print in seconds. The Aficio SP 4100NL prints 31 pages-per-minute.
- Expect superior black & white quality with resolutions up to 1200 x 600 dpi.
- Print large files without slowing down, thanks to standard 192 MB RAM that is expandable to 384 MB.
- Get your output without waiting with a first print speed of less than seven seconds.
- Store frequently used documents in the 40 GB hard disk drive for instant reprints.
- Print PDFs without opening the native application, using PDF Direct Print.

Handle a Variety of Jobs

The Aficio SP 4100NL handles paper with the flexibility of a larger, pricier system.

- Reduce interruptions caused by reloading. Total paper capacity (with all trays and options) is an impressive 1,600 sheets.
- Optional duplexing runs at nearly 100% of simplex speed. Print two-sided documents without feeding pages twice.
- Produce a wider variety of documents. The Aficio SP 4100NL accepts up to 34 lb. paper stock in all trays (up to 90 lb. Index in the Bypass Tray) and sizes up to 8.5" x 14".
- Complete mailing jobs with fewer manual steps using an optional envelope feeder.

Ensure Easy Workflow

- Save space on the desktop with front-access paper trays and a small footprint.
- Choose the right paper for your job using innovative print drivers that show the specific weight (in g/m²) of the paper in each drawer.
- Keep tabs on network settings, usage details and supply status remotely with the handy Web Image Monitor utility.

Make a Smart Investment

- Add a fast, fully equipped laser printer to your office for an attractive initial cost.
- Expect outstanding reliability normally reserved for high-volume systems.

Engine

Type	Desktop
CPU	RM5231 @ 400MHz
Memory	192 MB RAM standard/384 MB RAM maximum
Technology	Laser beam scanning electrophotographic printing with dual-component toner development
Resolution	1200 x 600 dpi/600 x 600 dpi/300 x 300 dpi
Printing Speed	31 pages-per-minute (Letter)
First Print Speed	6.9 seconds or less
Duplex	Optional
Dimensions (WxDxH)	15.3" x 17.8" x 13.6" (388 mm x 450 mm x 345 mm)
Weight	38.6 lb. (17.5 kg)
Standard Paper Capacity	500-Sheet Paper Tray, 100-Sheet Bypass Tray
Optional Paper Capacity	2 x 500-Sheet Paper Feed Units
Maximum Paper Capacity	1,600 sheets
Output Capacity	250 sheets (face down)
Acceptable Paper Sizes	Standard Tray: All standard sizes from 5.5" x 8.5" – 8.5" x 14" (statement to legal) (All standard metric sizes from A5 – A4) Custom sizes: Width from 3.9" – 8.5" – Length from 5.6" – 14.01" Bypass Tray: All standard sizes from 4.1" x 5.8" – 8.5" x 14" (All standard metric sizes from A4 – A6) Custom sizes: Width from 2.6" – 8.5" – Length from 5.6" x 14.01" Optional Paper Feed Units: All standard sizes from 5.5" x 8.5" – 8.5" x 14" (statement to legal) (All standard metric sizes from A5- A4) Custom sizes: Width from 3.9" – 8.5" – Length from 6.3" – 14.01"

Media Types

Plain Paper, Recycle Paper (Standard & Optional Paper Feed Units); Plain Paper, Thick Paper, Transparency, Recycle Paper, Envelopes (Bypass Tray); Envelopes (Envelope Feeder)

Paper Weights

Standard & Optional Paper Feed Units: 16 – 34 lb. Bond (60 – 130 g/m²)
Bypass: 16 – 43 lb. Bond/90 lb. Index (60 – 162 g/m²)

Power Source

960W or less; Energy Saver (10W or less standby) – Full Option

Standard Connectivity

USB 2.0, 10/100Base-TX, IEEE 1284 Type C

Optional Connectivity

IEEE 802.11b, Gigabit Ethernet, USB Host IF

Hard Disk Drive

40 GB (optional)

Drivers

RPCS, PCL5e, PCL6, Genuine Adobe® PostScript® 3™, PDF Direct

Fonts PCL

TrueType: 10 fonts, Intelli: 35 fonts, 1 Bitmap font, 13 fonts (International Font), PS3: 136 fonts

Network Protocols

TCP/IP, IPX/SPX, SMB, AppleTalk

Operating Systems

Windows 2000/XP/Server 2003/Vista; Netware 3.12, 3.2, 4.1, 4.11, 5.0, 5.1, 6, 6.5; Unix (using Ricoh UNIX filter*); Macintosh OS 8.6 or later, OS X 10.1 or later

Print Utilities

SmartDeviceMonitor for Admin, Web Image Monitor (embedded web server), Printer Utility for Mac, Agfa Font Manager 2000, DeskTopBinder Lite (SmartDeviceMonitor for Client), Web SmartDeviceMonitor (optional), DeskTopBinder Professional (optional)

User Codes

200

Safety Regulations

UL UL60950, FCC Part 15 Class B device, Energy Star (current regulation)

*For UNIX support, visit www.ricoh-usa.com/downloads

Security Features

Standard: SNMP v3 Authentication and Data Encryption (password/address book encryption); PDF Direct Print Password Protection; Locked (Secure) Print; User Codes; User Authentication; WPA (Wi-Fi Protect Access Support)

Optional: HDD DataOverwriteSecurity System (DOSS), Locked Print (requires Optional HDD)

Controller Options

	Ricoh Part No.
Wireless IEEE 802.11b Type N	403017
USB Host Interface Type 7300	402304
SDRAM 128 MB Type C	001179MIU
SDRAM 256 MB Type C	001180MIU
HDD Type 2650	402872
Gigabit Ethernet Board Type A	402547
VM Card Type D	402704
Data Storage Card Type A	402627
HDD Overwrite Security Type E*	402550

*This option must be installed by technician

Optional Paper Handling Accessories

	Ricoh Part No.
Paper Feed Unit Type TK 1030	402807
Duplex Unit AD 1000	402808
Envelope Feeder Type 400*	400939

*The Paper Feed Unit Type TK 1030 must be purchased in order to use the Envelope Feeder Type 400.

Target Consumable Yields*

Consumables	Ricoh Part No.	Yield
Toner	403073	7,500 prints
Maintenance Kit	402815	90,000 prints

*SP 4100NL starter toner cartridges at 3,000 prints; all other consumables ship at full yield.

Condition: ISO/IEC 19752 is used to measure the above toner yield.

Specifications subject to change without notice.

RICOH
www.ricoh-usa.com



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♻️ Printed in U.S.A. on recycled paper because Ricoh cares.

R2768

Ricoh Aficio MP C4000/C5000
Color Digital Imaging System
Superior Color. Incredible Versatility.

RICOH

brilliant

powerful

innovative



Ricoh Aficio MP C4000/C5000

Outstanding color with exceptional versatility.

The fast and flexible RICOH® Aficio® MP C4000/C5000 completely redefine what you can expect from cost-effective, full-color multifunctional systems. Based on an award-winning design, both models provide outstanding color quality for all your business-critical documents, as well as crisp, detailed results for black & white output—so you can impress customers and hold their attention when you need it most. They also offer scanning, faxing and professional finishing, plus innovative tools for streamlining workflow and optional high-end color control. These dynamic, affordable systems make it easy for any organization to complete more color jobs in-house and significantly boost productivity.



Productive Easy Powerful Vibrant

Fast Output For Any Document

Rely on the Ricoh Aficio MP C4000/C5000 to deliver outstanding speed and productivity whether you need full-color or black & white documents, or a mix of both.

- Print and copy comps, presentations, spreadsheets and other jobs at speeds up to 40 or 50 pages-per-minute in both full-color and black & white.
- Start every job faster. First color copy times are 6.5 or 5.9 seconds, and 3.9 or 3.5 seconds for black & white. You can also expect short warm-up and recovery times from Off/Sleep mode.
- Handle large color files and complex print jobs quickly and easily. Both systems come standard with a 1 GHz controller, 1 GB RAM and a 160 GB Hard Disk Drive.
- Get connected in any environment. Meet local networking requirements with a wide range of standard and optional interfaces, plus compatibility with Windows, Macintosh, Unix and AS/400.



The large, full-color W-VGA control panel makes it easy to program jobs in seconds. It also offers a Simplified Display option and animated user guidance for common tasks.

Consistently Impressive Color

The Ricoh Aficio MP C4000/C5000 use a powerful combination of patented PxP™ Toner and sophisticated print engines to provide bold, vivid color for any application.

- Use color to enhance your image. Replacing conventional black & white with compelling color lends a distinctively professional look and feel to your documents. It makes key messages more memorable and helps your company stand out.
- Expect vibrant results for important documents—such as client proposals, new business plans or competitive bids—with resolutions up to 1200 x 1200 dpi.
- Reduce expensive outsourcing. These systems allow users to produce a wide range of professional color documents very cost effectively, in-house.
- Eliminate the risk of fraud and abuse. Control access to color capabilities and tightly manage costs with a wide array of security features.



Take your files with you instantly by scanning them directly to removable media, such as a SD card or USB flash drive.

Convenient Professional Finishing

Expand the range of documents you can produce. The Ricoh Aficio MP C4000/C5000 offer a full line of paper handling and finishing options.

- Fuel your creativity. Print on many stocks and sizes, and generate a range of finished styles from three-hole-punched training packets with covers to postcards, spreadsheets, presentations, and more. The systems support output sizes up to 12" x 18" (through the Bypass Tray) and accept paper weights up to 140 lb. Index.
- Finish a wider variety of jobs without outsourcing. Choose from an optional 1,000-Sheet Finisher with stapling, a 2,000-Sheet Booklet Finisher with saddle-stitching and optional hole-punching, or a 3,000-Sheet Finisher with stapling and optional hole-punching.
- Print or copy lengthy documents without stopping to reload paper. The systems offer a standard paper capacity of 1,200 sheets.
- Increase paper capacity to meet the needs of high-volume workflows. Options include a Two-Tray Paper Bank, a 2,000-Sheet Tandem Large Capacity Tray (LCT) or a 1,200-Sheet Side LCT. Maximum paper capacity (with both LCTs) is 4,400 sheets.



Handle more jobs in-house—and reduce expensive outsourcing—with fast, high-quality color and a full line of finishing options.

Ricoh Aficio MP C4000/C5000

Do More Than Ever Before

To maximize efficiency, the Ricoh Aficio MP C4000/C5000 can be equipped with advanced, yet easy-to-use scanning, faxing and document distribution technologies.

- Deliver documents to any destination instantly. Available *Scan-to* functions include Scan-to-Email for rapid delivery, Scan-to-Folder for automated archiving and information sharing, Scan-to-Media (USB/SD) for document portability and Scan-to-URL to reduce network traffic.
- Minimize file size, reduce network traffic and maintain exceptional image quality by converting scanned files into High Compression PDFs.
- Send or receive fax documents electronically with Internet (T.37) faxing, use LAN faxing to send faxes from a PC without leaving your desk, or use IP (T.38) and Super G3 faxing for quick delivery to conventional fax numbers.
- Reduce the risk of fax errors. Both systems detect blank pages and enable users to double-check fax destinations prior to transmission.
- Print a PDF or JPEG attachment by sending an e-mail directly to the system using the innovative Mail-to-Print feature, which saves time and gives you even more flexibility for printing your documents.

Exceptional Accessibility

Designed for convenient accessibility for everyone in the workplace, these systems incorporate user-friendly features that make them easier to operate and align with Section 508 requirements.

- Improve ease of use with the large, full-color W-VGA control panel. You can also use the Simplified Display feature, which shows fewer function keys and uses a larger screen font.
- Get animated, step-by-step instructions for routine tasks, such as clearing paper misfeeds or replacing toner.
- Accommodate all users with a convenient design. Toner cartridges can be replaced with one hand. Paper trays can be easily opened with an overhand or underhand grip. Also, the scanner and document feeder can be detached and placed on a desk, making every function accessible to all users.
- Handle a long list of document and device management tasks remotely. View detailed system information and network settings, and monitor supply status right from a standard Web browser.

Strong Investment Protection

Organizations of any size can benefit from the Ricoh Aficio MP C4000/C5000s' superior productivity, reliable performance and low total cost of ownership (TCO).

- Maximize uptime and reliability. Both systems are engineered to keep pace with even the most demanding workloads, so you can keep TCO as low as possible.
- Take advantage of full-color workflows without compromising your budget. These systems make it more affordable than ever to get color exactly when you need it.



The Simplified Display shows only a select group of the most commonly used features, which makes it even easier for users to set up jobs.



All of these organizations and many more are among a long list of Ricoh solution partners.



The detachable scanner option makes these systems' functions completely accessible to all users.

AccessibleSecureDependableVersatile

Precise Color Control

Add the optional EFI Fiery™ Controller to achieve high-end color control and management for professional workflows.

- Take full advantage of the print engines' outstanding color capabilities for graphics-intensive applications and accurate spot color matching.
- Fine-tune color output for application-specific needs. With the EFI Fiery™ Controller's built-in tools, you can achieve superior results for RGB, CMYK and even PANTONE® colors.
- Print complex color documents such as page layouts, concept drawings or proof sheets quickly, consistently and accurately with the additional firepower of a Fiery™ Controller.
- Control workflow, reprint jobs and even combine documents with the powerful Command WorkStation™ tool.

Ironclad Security

A complete line of security features helps keep sensitive documents and the systems themselves safe from a variety of threats.

- Use encrypted PDF transmission to prevent unauthorized data interception. This feature encrypts PDF data for both Scan-to-Email and Scan-to-Folder applications.
- Control which individuals have access to which system functions, such as scanning or color copying, with robust User Authentication.
- Protect business-critical information with the DataOverwriteSecurity System (DOSS) option. It automatically overwrites the hard drive after copy, scan, fax and print jobs, so hackers can't steal confidential files. You can also use the HDD Encryption option to protect data, even if the hard drive is removed or stolen.

Advanced Document Solutions

With the Ricoh Aficio MP C4000/C5000, offices can utilize an extensive portfolio of powerful, easy-to-integrate software solutions from Ricoh and a growing number of innovative technology partners.

- Transform your MFP into a document portal with proven solutions from Ricoh. Specifically developed for Ricoh MFPs, these advanced solutions enable document capture and distribution, storage and management, variable data printing, assessment and cost recovery, device management and print security.
- Leverage the smartest, most effective workflow tools and streamline every aspect of your organization with Ricoh. We partner with industry-leading technology innovators to make sure our MFPs can serve as on-ramps to an extensive selection of applications for content management and other business-critical activities.
- Create specialized, custom applications for the Ricoh Aficio MP C4000/C5000 with Ricoh's Embedded Software Architecture™, a Java-compatible Software Development Kit (SDK).



Your Environmental Partner



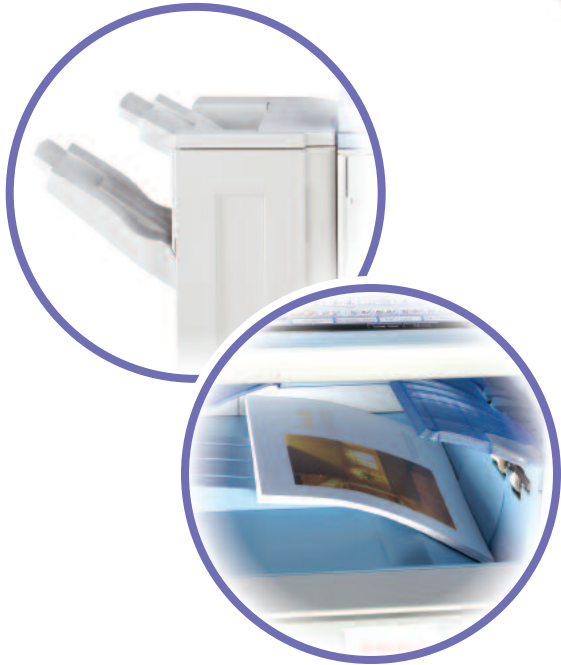
Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity, including:

- Power-Saving Sleep Mode
- Duplex and Combine Copy Modes
- Energy-Saving PxP™ Toner
- Low Noise Levels
- Minimal Ozone Emissions
- Restriction of Hazardous Substances (RoHS) Compliant

Color Capabilities for Any Workflow

The **optional Inner One-Bin Tray** provides a cost-effective way to separate copy, print and fax output.

The Ricoh Aficio MP C4000/C5000 can be equipped with a **1,000-Sheet Finisher** or **3,000-Sheet Finisher** for traditional stapling, or a **2,000-Sheet Booklet Finisher** (shown) for professional-quality booklet-making. The 3,000-Sheet Finisher and 2,000-Sheet Booklet Finisher both offer optional hole-punching.



If no finisher is installed, add the **optional Internal Shift-Sort Tray** to collate document sets. (This tray cannot be installed with other optional finishers.)

Add a **Two-Tray Paper Bank** (shown) or the **2,000-Sheet Tandem Large Capacity Tray (LCT)** for maximum versatility. Both options accept stocks up to 140 lb. Index. Or add a **Cabinet Stand** if the standard paper supply meets your needs.



Ricoh Aficio MP C4000/C5000

Optional Hardware Accessories



The **standard 100-Sheet Automatic Reversing Document Feeder** easily handles one- and two-sided originals up to 11" x 17".

Standard Automatic Stackless Duplexing produces cost-saving two-sided booklets, brochures, agendas, and more.



Choose the **optional 1,200-Sheet Side Large Capacity Tray (LCT)** to boost maximum paper capacity to 4,400 sheets (with Tandem LCT).



Two **Standard Paper Trays** each hold 550 sheets. With the **100-Sheet Bypass Tray**, total standard paper capacity is 1,200 sheets.

Two-Tray Paper Bank (PB3040)¹

Paper Capacity 1,100 sheets (550 x 2 Trays)
Paper Sizes 5.83" x 8.27" – 11" x 17"
Paper Weights 16 – 68 lb. Bond / 140 lb. Index (60 – 256 g/m²)
Dimensions (WxDxH) 22.8" x 24.4" x 10.2"
Weight Less than 57 lbs.

Tandem Large Capacity Tray (LCT) (PB3050)¹

Paper Capacity 2,000 sheets Tandem Tray (1,000 x 2 Trays)
Paper Sizes 8.5" x 11" LEF
Paper Weights 16 – 68 lb. Bond / 140 lb. Index (60 – 256 g/m²)
Dimensions (WxDxH) 22.8" x 24.4" x 10.2"
Weight Less than 57 lbs.

Cabinet Stand (FAC33)¹

Side Large Capacity Tray (LCT) (RT3000)

Paper Capacity 1,200 sheets
Paper Sizes 8.5" x 11" LEF
Paper Weights 16 – 57 lb. Bond / 80 lb. Cover (60 – 216 g/m²)
Dimensions (WxDxH) 13.7" x 21.3" x 11.4"
Weight Less than 31 lbs.

Requires Two-Tray Paper Bank (PB3040) or Tandem LCT (PB3050).

2,000-Sheet Booklet Finisher (SR3020)²

Paper Sizes 5.5" x 8.5" – 11" x 17", 12" x 18"
Paper Weights Proof Tray: 14 – 43 lb. Bond / 90 lb. Index (52 – 163 g/m²); Shift Tray: 14 – 68 lb. Bond / 140 lb. Index (52 – 256 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 2,000 sheets (8.5" x 11" LEF), 1,000 sheets (8.5" x 11" SEF, 8.5" x 14", 11" x 17", 12" x 18"); Booklet Tray: 30 sets (2 – 5 sheets/set, all sizes, saddle-stitched); 15 sets (6 – 10 sheets/set, all sizes, saddle-stitched); 10 sets (11 – 15 sheets/set, all sizes, saddle-stitched)
Staple Capacity 50 sheets (8.5" x 11"), 30 sheets (8.5" x 14" or larger)
Saddle Stitch 15 sheets (up to 60 pages)
Staple Paper Sizes 8.5" x 11" to 11" x 17"
Staple Paper Weights 17 – 24 lb. Bond (64 – 90 g/m²)
Staple Positions 1 staple/3 positions; 2 staples/2 positions;
Dimensions (WxDxH) 25.8" x 24.2" x 37.8"
Weight Approx. 138.9 lbs. without Punch Unit Option; Approx. 143.3 lbs. with Punch Unit Option

2/3-Hole Punch Unit Option available for Booklet Finisher (SR3020).

3,000-Sheet Finisher (SR3030)²

Paper Sizes 5.5" x 8.5" – 11" x 17", 12" x 18"
Paper Weights Proof Tray: 14 – 43 lb. Bond / 90 lb. Index (52 – 163 g/m²); Shift Tray: 14 – 68 lb. Bond / 140 lb. Index (52 – 256 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 3,000 sheets (8.5" x 11" LEF), 1,500 sheets (8.5" x 11" SEF, 8.5" x 14", 11" x 17", 12" x 18"), 100 sheets (5.5" x 8.5")
Staple Capacity 50 sheets (8.5" x 11" LEF), 30 sheets (8.5" x 14" or larger)
Staple Paper Sizes 8.5" x 11" – 11" x 17"
Staple Paper Weights 17 – 24 lb. Bond (64 – 90 g/m²)
Staple Positions 1 staple/3 positions; 2 staples/1 position;
Dimensions (WxDxH) 25.8" x 24.2" x 37.8"
Weight Approx. 119 lbs. without Punch Unit Option; Approx. 123.5 lbs. with Punch Unit Option

2/3-Hole Punch Unit Option available for Finisher (SR3030).

1,000-Sheet Finisher (SR790)²

Paper Sizes 5.5" x 8.5" – 11" x 17", 12" x 18" in Proof Tray
Paper Weights Proof Tray: 14 – 68 lb. Bond / 140 lb. Index (52 – 260 g/m²); Shift Tray: 14 – 43 lb. Bond / 90 lb. Index (52 – 163 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 1,000 sheets (8.5" x 11"), 500 sheets (8.5" x 14" or larger), 100 sheets (5.5" x 8.5")
Staple Capacity 50 sheets (8.5" x 11"), 30 sheets (8.5" x 14" or larger)
Staple Paper Sizes 8.5" x 11" – 11" x 17"
Staple Paper Weights 17 – 28 lb. Bond (64 – 90 g/m²)
Staple Positions 1 staple/2 positions; 2 staples/1 position
Dimensions (WxDxH) 10.7" x 20.5" x 31.2"
Weight 55.2 lbs.

Internal Shift-Sort Tray (SH3040)

Paper Sizes 5.5" x 8.5" – 12" x 18"
Paper Weights 14 – 68 lb. Bond / 140 lb. Index (52 – 256 g/m²)
Paper Capacity 250 sheets (8.5" x 11" or smaller)
 125 sheets (8.5" x 14" or larger)
Weight Approx. 4.4 lbs.

Internal Shift-Sort Tray cannot be installed with a finisher.

Inner One-Bin Tray (BN3070)

Paper Sizes 5.5" x 8.5" – 11" x 17"
Bin Capacity 125 sheets
Paper Weights 16 – 50 lb. Bond / 90 lb. Index (60 – 169 g/m²)
Weight Approx. 5.5 lbs.

¹Please note either the Cabinet Stand or one of the paper options must be installed.

²All finishers require Bridge Unit.

Ricoh Aficio MP C4000/C5000

System Specifications

Aficio®

General Specifications

Printing Process	Dry Electrostatic Transfer System with Dual Component Magnetic Brush Development; 4-Drum Method
Output Speed	MP C4000: 40-ppm Full-Color/BW MP C5000: 50-ppm Full-Color/BW
Warm-Up Time	MP C4000: 34 seconds MP C5000: 51 seconds
First Copy Time	MP C4000: Full-Color: 6.5 sec. / BW: 3.9 sec. MP C5000: Full-Color: 5.9 sec. / BW: 3.5 sec.
Copy Resolution	600 dpi
Document Feeder	Automatic Reversing Document Feeder (ARDF)/Standard Original capacity: 100 sheets Paper size: 5.5" x 8.5" - 11" x 17" Paper weight (simplex): 10 - 34 lb. Bond (40 - 128 g/m ²) Paper weight (duplex): 14 - 34 lb. Bond (52 - 128 g/m ²) Dimensions: 22.5" x 20.5" x 5.4" Up to 11" x 17" Up to 999 copies
Exposure Glass	Up to 11" x 17"
Multiple Copies	Up to 999 copies
Copy Size	11" x 17" max. (full bleed on 12" x 18")
Input Capacity	Standard: 2 x 550 sheets + 100-Sheet Bypass Tray; Maximum: 4,400 sheets (w/Tandem LCT and Side LCT)
Output Capacity	Standard: 500 sheets Face Down; Maximum: 3,625 sheets (with 3,000-Sheet Finisher + Inner 1-Bin Tray)
Paper Sizes	First Paper Tray: 8.5" x 11" LEF Second Paper Tray/Paper Bank: 7.25" x 10.5" - 11" x 17"; Bypass Tray: Width: 3.5" - 12", Length: 5.8" - 23.6"; Tandem Large Capacity Tray: 8.5" x 11" LEF; Side Large Capacity Tray: 8.5" x 11" LEF
Paper Weights	Standard Trays/Bypass Tray/Two-Tray Paper Bank/Tandem LCT: 16 - 68 lb. Bond / 140 lb. Index (60 - 256 g/m ²); Side LCT: 16 - 57 lb. Bond / 80 lb. Cover (60 - 216 g/m ²); Duplex Unit: 16 - 45 lb. Bond / 90 lb. Index (60 - 169 g/m ²)
Paper Types	Plain/recycled paper, laser printer qualified transparencies, labels, envelopes
Auto Duplex	Standard
Zoom	25% - 400% in 1% increments
Preset Reduction	93%, 85%, 78%, 73%, 65%, 50%, 25%
Preset Enlargement	400%, 200%, 155%, 129%, 121%
Dimensions (WxDxH)	26.4" x 26.7" x 30" (standard configuration)
Weight	Less than 287 lbs. (130 kg) (w/ARDF)
Power Requirements	120V, 12A, 60Hz
Power Consumption	1,500 Watts max.

Printer Controller Specifications (Standard)

CPU	Intel Celeron-M 1.0 GHz
Memory	1 GB RAM and 160 GB HDD standard (shared)
Max. Print Speed	MP C4000: 40-ppm Full-Color/BW MP C5000: 50-ppm Full-Color/BW
Print Drivers	Standard: RPCS, PCL 5c, PCL 6, XPS via download; Optional: Genuine Adobe® Postscript® 3™ (includes PDF Direct Print), PS Driver for Mobile Printing
Max. Print Resolution	1200 x 1200 dpi
Standard Interfaces	Ethernet (10Base-T/100Base-TX), USB 2.0, USB Host I/F
Optional Interfaces	Gigabit Ethernet (1000Base-T), IEEE 1284/ECP Parallel, IEEE 802.11a/b/g Wireless LAN, Bluetooth, USB 2.0/SD Slot
Network/OS	Windows 2000/XP/Server 2003/Server 2008*/Vista; Network 3.12, 3.2, 4.1, 4.11, 5.0, 5.1, 6, 6.5; UNIX; Sun Solaris, HP-UX, SCO OpenServer, RedHat Linux, IBM AIX; Mac OS 8.6 - 9.2x, OS X 10.1 or later; SAP R/3, NDPS Gateway; IBM iSeries; AS/400-using OS/400 Host Print Transform
Advanced Features	WS Printer Support, Advanced Print Queues (Sample Print, Locked Print, Hold Print, Stored Print), Black Overprint, CLP Simulation, Pantone Color Palette, Chaptering, Classification Codes, Mail-to-Print (requires Fax and PS3 options), PDF Direct Print (requires PS3 option), PictBridge® Support (requires Camera Direct Print Card option) Bonjour/DDNS Support
Utilities	SmartDeviceMonitor for Admin and Client; Web SmartDeviceMonitor; Web Image Monitor; Print Utility for MAC (w/Adobe PS3 option)

*Server 2008 is not included on the driver CD that ships with the system. It is available via download from the Ricoh Web site.

Security Specifications

DataOverwriteSecurity System (DOSS) (Optional): Security feature that overwrites latent data on the system's hard drive after copy, print, scan and fax jobs

Copy Data Security Unit (Optional): Copies of prints made with this feature will be blacked out or embedded with a watermark to deter illegal copying

HDD Encryption Unit (Optional): Encrypts data on HDD, so data is secure even if HDD is stolen

Other Security Features: Network Protocol On/Off, IP Filtering, SNMP v3 Support, Encryption (Address Book, Password, PDF, SSL Communication, S/MIME, IPsec Communication), Locked (Secure) Print, User Authentication (Windows/LDAP with Kerberos Authentication (External), Basic and User Codes (Internal), 802.1x Wired Authentication, WPA/WPA2 (Wi-Fi Protect Access Support), and more

Scanner Specifications (Standard)

Scanner Resolution	600/400/300/200/100 dpi (1,200 dpi for TWAIN only)
Scanning Speed	63-ipm BW and 60-ipm Full-Color (8.5" x 11" LEF/200 dpi)
Auto Scan Size Detection	Glass: 11" x 17", 8.5" x 14", 8.5" x 11"; ARDF: 5.5" x 8.5" - 11" x 17"
Scan Mode	BW Text/Line Art, BW Text, BW Text/Photo, BW Photo, BW Grayscale, Full-Color Photo, Full-Color Text, Auto Color Select (ACS)
Compression Method	BW: TIFF (MH, MR, MMR); Grayscale / Full-Color: JPEG
Scan-to Modes Supported	Scan-to-Email (with LDAP support); Scan-to-URL; Scan-to-Folder (SMB/FTP/NCP); Network TWAIN scanning; WS Scanner (for Vista); Scan-to-Media (USB/SD) (optional)

Document Server Specifications (Standard)

Max. Stored Documents	3,000 documents
Max. Pages per Document	2,000 pages
Max. Total Pages of Stored Documents	9,000 pages

Facsimile Specifications (Optional)*

Fax Option Type C5000 (standard on SPF model)	
Type	ITU-T (CCITT) G3, additional G3 (optional)
Circuit	PSTN, PBX
Resolution	200 x 100 dpi, 200 x 200 dpi, 400 x 400 dpi (with optional fax SAF memory)
Modem Speed	33.6K - 2,400 bps w/Auto fallback
Compression Method	MH, MR, MMR, JBIG
Transmission Speed	G3: Approximately 2 seconds/page (w/JBIG); G3: Approximately 3 seconds/page (w/MMR)
Scan Speed	0.35 seconds/page LEF (Standard/Detail Mode); 0.64 seconds/page LEF (Super Fine Mode)
Auto Dialing	2,000 Quick Dials, 100 Group Dials (500 numbers per group)
Memory Capacity (SAF)	Standard 4 MB (approximately 320 pages); Maximum 28 MB (2,240 pages)
Additional Modes	Internet Fax by E-mail (T.37); IP Fax (T.38); LAN Fax; Fax Forward to E-mail/Folder; LDAP Support
Options	Additional G3 Lines (up to 2); Fax SAF Memory; Telephone Handset

*Faxing is standard on the MP C4000 SPF/C5000 SPF models.

Additional Accessories

File Format Converter, Key Counter Bracket, JAVA VM Card for Embedded Software Architecture™ Applications, Optional Counter Interface, USB 2.0/SD Slot (for Scan-to-Media), Camera Direct Print Card, Fiery™ Print Controller

Supplies and Consumables*

Black Toner	23,000 pages
Cyan, Magenta, Yellow Toners	17,000 pages each

*Toner yields based on 5% coverage.

RICOH
www.ricoh-usa.com

Bringing Ricoh Value to Your Organization
Ricoh technology offers a diverse portfolio of solutions to help your organization stay competitive and move ahead. Let Ricoh show you how to empower your business to improve critical processes, keep information secure, ensure compliance and promote environmental sustainability while reducing the total cost of ownership.

Printed in U.S.A. on recycled paper because Ricoh cares.

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R2802



Ricoh Aficio MP C2800/C3300
Color Digital Imaging System
Outstanding Color For Any Application

RICOH



productive



vibrant



versatile

Ricoh Aficio MP C2800/C3300

Enhance productivity for color and black & white.

Based on an award-winning design, the fast and versatile RICOH® Aficio® MP C2800/C3300 give your organization an easy, affordable way to bring the power of color to business-critical documents. Both deliver high-quality color for vivid results in a wide range of applications and provide fast, precise black & white output. They can be configured with tools to optimize workflow, from scanning and faxing to finishing and color management. That means the Ricoh Aficio MP C2800/C3300 offer an ideal way to make a significant impact on productivity, reduce outsourcing and add convenient multifunctional capabilities to any office.



EfficientFastFlexibleVibrant

Superior Speed for Your Workflow

Depend on these go-to systems for exceptional speed and efficiency in any environment, as well as capabilities that reduce turnaround time.

- Complete presentations, spreadsheets and other jobs quickly with output speeds of 28 or 33 pages-per-minute for both full-color and black & white documents.
- Get the documents you need faster. The Aficio MP C2800/C3300 deliver the first color copy in just 8.0 seconds or 5.0 seconds for black & white. They also have short warm-up and recovery times from Off/Sleep mode.
- Process large color files and other complex print jobs in record time with a powerful 600 MHz controller, 1 GB RAM and a standard 80 GB Hard Disk Drive.
- Support site-specific networking requirements using a variety of standard and optional interfaces. Both systems are also compatible with many operating environments, including UNIX, AS/400, Macintosh and Windows.



Find the features and functions you need in seconds with the large, easy-to-navigate, full-color W-VGA Control Panel with Simplified Display and animated user guidance.

Standout Color Quality

Whether you only need occasional color for critical documents or a color device that can handle heavier workloads, the Ricoh Aficio MP C2800/C3300 use patented P_xP™ Toner and a powerful print engine to ensure amazing results on every page.

- Generate bold, high-quality color documents with resolutions up to 1200 x 1200 dpi.
- Reduce the need for expensive outsourcing by enabling your team to get creative and produce more full-color documents in-house.
- Create the right image for your organization. Professional color documents help you gain attention, persuade customers and make key messages more memorable.



Ricoh's P_xP™ toner provides more vivid colors and smooth gradations for improved photographic reproduction and better solid fills for fine lines and text.

Flexible Paper Handling

With extensive options for paper handling and finishing, the versatile Aficio MP C2800/C3300 can produce an incredibly wide range of documents.

- Print on a variety of sizes and stocks to produce three-hole-punched reports, oversized postcards, spreadsheets, presentations, and more. Both systems support output up to 12" x 18" (through the Bypass Tray) and accept heavy stocks (up to 140 lb. Index).
- Eliminate manual collation and stapling using the optional 500-Sheet Finisher or 1,000-Sheet Finisher with conventional stapling, or the 1,000-Sheet Booklet Finisher with saddle-stitching and optional hole-punching.
- Run long jobs without interruption with a standard paper capacity of 1,200 sheets.
- Add capacity with a 1 x 550-Sheet or 2 x 550-Sheet Paper Bank, or the 2,000-Sheet Tandem Large Capacity Tray (LCT). You can also add the 1,200-Sheet Side LCT for a maximum paper capacity of 4,400 sheets.



With fast color output and professional finishing, you can eliminate manual collation and stapling and minimize the need for outsourcing.

Ricoh Aficio MP C2800/C3300

Advanced Document Management

The Ricoh Aficio MP C2800/C3300 include advanced scanning, faxing and other capabilities that have become essential elements of daily document workflow.

- Send documents to any destination quickly and easily. *Scan-to* functions include Scan-to-E-mail for rapid delivery, Scan-to-Folder for automated archiving, Scan-to-Media (USB/SD) for instant document portability and Scan-to-URL to minimize network traffic.
- Send and receive fax documents electronically with Internet (T.37) faxing, use LAN faxing to transmit faxes directly from a PC without leaving your desk, or distribute documents quickly with IP (T.38) and conventional Super G3 faxing.
- Minimize errors and ensure faxes reach their intended recipients. Both systems detect blank pages and enable users to double-check fax destinations before transmission.
- Print a PDF or JPEG attachment by simply sending an e-mail to the system, using the innovative Mail-to-Print feature.
- Get incoming faxes no matter where you are by redirecting incoming faxes to an e-mail address or network folder. This also eliminates lost hard copy faxes.
- Minimize file size, reduce network traffic and maintain exceptional image quality for scanned color documents with the standard High Compression PDF feature.

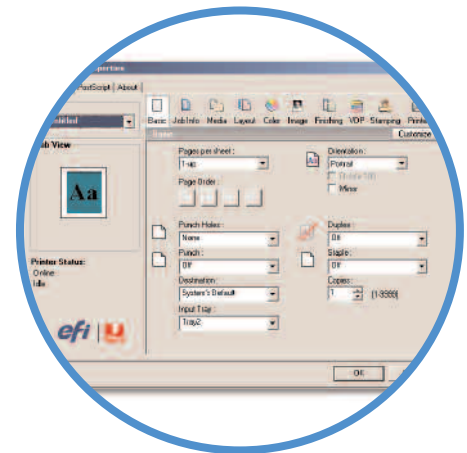


Scan files directly to removable media, such as an SD card or USB flash drive, for instant portability.

Advanced Color Control

Maintain precise, professional control over color management with the optional EFI Fiery™ Controller.

- Leverage all the full-color capabilities of these systems' print engines, including graphics-intensive applications and accurate spot color.
- Adjust color output to suit a variety of application-specific needs with intelligent color management. Get the results you expect whether you are printing RGB, CMYK or even PANTONE® colors.
- Use this high-end controller for additional full-color firepower to print complex color documents efficiently and accurately, time after time.



The optional EFI Fiery™ Controller is ideal for users who need greater control over color management and precise spot color matching.

End-To-End Solutions

Adding the Aficio MP C2800/C3300 to your office means you gain access to a broad portfolio of seamlessly integrated software solutions from Ricoh and a long list of partners.

- Incorporate proven Ricoh solutions for document capture and distribution, storage and management, variable data printing, assessment and cost recovery, device management and print security. These offerings are designed to work with Ricoh MFPs, transforming them into true document portals.
- Leverage the smartest, most effective workflow tools and streamline every aspect of your organization with Ricoh. We partner with industry-leading technology innovators to make sure our MFPs can serve as on-ramps to an extensive selection of applications for content management and other business-critical activities.
- Develop customized applications for the Aficio MP C2800/C3300 using Embedded Software Architecture™, a Java-compatible Software Development Kit (SDK).



Ricoh solution partners include all of these organizations and many more.

Reliable Integrated Secure Powerful

Cost-Effective Operation

With exceptional productivity, high reliability and low total cost of ownership (TCO), these systems protect your investment.

- Expect maximum uptime and reliability from these systems, which are designed for heavy office workloads.
- Made for cost-conscious users, the Ricoh Aficio MP C2800/C3300 make it affordable to bring color into your workflow. User authentication lets you control access to color, manage costs and prevent abuse.

Simple and Secure

When you connect the Ricoh Aficio MP C2800/C3300 to your network, you will discover they are highly secure and extremely easy for administrators to manage.



- Handle a long list of common management tasks remotely. Managers can view detailed system information, network settings and supply status right from a standard Web browser.
- Defend against data interception with encrypted PDF transmission, which encrypts PDF data for Scan-to-Email and Scan-to-Folder applications.
- Restrict access to specific system functions (such as scanning or color copying) with several levels of user authentication.
- Protect confidential data. Use the DataOverwriteSecurity System (DOSS) option to automatically overwrite hard drive data after each copy, scan, fax and print job. Or use optional HDD encryption to protect data even if the hard drive is removed or stolen.

Your Environmental Partner

Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity, including:



- Power-Saving Sleep Mode
- Duplex and Combine Copy Modes
- Energy-Saving PXP™ Toner
- Low Noise Levels
- Minimal Ozone Emissions
- Restriction of Hazardous Substances (RoHS) Compliant



User authentication and other security features help protect your documents, your network and the device itself.

Full-Color Multifunctional Performance

Internal Shift-Sort Tray (Optional)

If no finisher is installed, add the Internal Shift-Sort Tray to collate document sets.



125-Sheet Inner One-Bin Tray (Optional)

Provides a cost-effective way to separate copy output from print and fax output.

Finishers (Optional)

The Ricoh MP C2800/C3300 can be equipped with a 500-Sheet or 1,000-Sheet Finisher for traditional stapling, or a 1,000-Sheet Booklet Finisher (shown) that creates professional-quality booklets and offers optional hole-punching.



Paper Trays

Two standard front-loading Paper Trays each hold 550 sheets.

Paper Sources (Optional)

Add an optional Cabinet Stand, 1 x 550-Sheet Paper Bank (Caster Table required), 2 x 550-Sheet Paper Bank (shown) or the 2,000-Sheet Tandem Large Capacity Tray (shown in insert) for maximum versatility. All sources accept stocks up to 140 lb. Index.



Ricoh Aficio MP C2800/C3300

Optional Hardware Accessories

50-Sheet Automatic Reversing Document Feeder (Standard)
Easily handles simplex and duplex originals up to 11" x 17".



Automatic Stackless Duplexing (Standard)
Produces cost-saving two-sided booklets, brochures, presentations, and more.

Bypass Tray
With the 100-Sheet Bypass Tray, total standard paper capacity is 1,200 sheets.



Toner Cartridges
Eliminate interruptions caused by refilling toner with yields at 20,000 for black and 15,000 for color.

1,200-Sheet Side Large Capacity Tray (Optional)
Boosts maximum paper capacity to 4,400 sheets when installed with the 2,000-Sheet Tandem Large Capacity Tray.

Two-Tray Paper Bank (PB3040)¹
Paper Capacity 1,100 sheets (550 x 2)
Paper Sizes 7.25" x 10.5" – 11" x 17"
Paper Weights 16 – 68 lb. Bond/140 lb. Index (60 – 256 g/m²)
Dimensions (WxDxH) 22.8" x 24.4" x 10.2"
Weight Less than 57 lbs.

One-Tray Paper Bank (PB3080)¹
Paper Capacity 550 sheets (550 x 1)
Paper Sizes 7.25" x 10.5" – 11" x 17"
Paper Weights 16 – 68 lb. Bond/140 lb. Index (60 – 256 g/m²)
Dimensions (WxDxH) 22.8" x 24.4" x 4.7"
Weight Less than 33 lbs.
Requires Caster Table.

Tandem Large Capacity Tray (LCT) (PB3050)¹
Paper Capacity 2,000 sheets (1,000 x 2)
Paper Sizes 8.5" x 11" LEF
Paper Weights 16 – 68 lb. Bond/140 lb. Index (60 – 256 g/m²)
Dimensions (WxDxH) 22.8" x 24.4" x 10.2"
Weight Less than 57 lbs.

FAC33 Cabinet Stand¹
Side Large Capacity Tray (LCT) (RT3000)
Paper Capacity 1,200 sheets
Paper Sizes 8.5" x 11" LEF
Paper Weights 16 – 57.5 lb. Bond/80 lb. Cover (60 – 216 g/m²)
Dimensions (WxDxH) 13.7" x 21.3" x 11.4"
Weight Less than 31 lbs.
Requires Two-Tray Paper Bank (PB3040) or Tandem LCT (PB3050).

1,000-Sheet Booklet Finisher (SR3000)²
Paper Sizes 5.5" x 8.5" – 11" x 17", 12" x 18"
Paper Weights Upper Proof Tray: 14 – 28 lb. Bond (52 – 105 g/m²); Shift Tray: 14 – 68 lb. Bond/140 lb. Index (52 – 256 g/m²)
Stack Capacity Upper Proof Tray: 100 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 1,000 sheets (8.5" x 11"), 500 sheets (8.5" x 14" or larger), 100 sheets (5.5" x 8.5"); Booklet Tray: 20 sets (2 – 5 sheets/set, all sizes, saddle-stitched) or 10 sets (6 – 10 sheets/set, all sizes, saddle-stitched)
Staple Capacity 50 sheets (8.5" x 11" or smaller), 30 sheets (8.5" x 14" or larger)
Saddle Stitch 10 sheets (up to 40 pages)
Staple Paper Sizes 8.5" x 11" to 11" x 17" (Normal Staple) 8.5" x 11", 8.5" x 14", 11" x 17" (Saddle Stitch)
Staple Paper Weights 17 – 24 lb. Bond (64 – 90 g/m²)
Staple Positions 1 staple/2 positions; 2 staples/3 positions
Dimensions (WxDxH) 21.1" x 23.7" x 36.7"
Weight Approx. 105.9 lbs. without Punch Unit Option; Approx. 110.3 lbs. with Punch Unit Option
2/3-Hole Punch Unit Option available for Booklet Finisher. Cannot be installed with One-Tray Paper Bank (PB3080).

1,000-Sheet Finisher (SR790)²
Paper Sizes 5.5" x 8.5" – 11" x 17", 12" x 18" (Proof Tray)
Paper Weights Proof Tray: 14 – 68 lb. Bond/140 lb. Index (52 – 260 g/m²); Shift Tray: 14 – 43 lb. Bond/90 lb. Index (52 – 163 g/m²)
Stack Capacity Proof Tray: 250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger); Shift Tray: 1,000 sheets (8.5" x 11"), 500 sheets (8.5" x 14" or larger), 100 sheets (5.5" x 8.5")
Staple Capacity 50 sheets (8.5" x 11"), 30 sheets (8.5" x 14" or larger)
Staple Paper Sizes 8.5" x 11" – 11" x 17"
Staple Paper Weights 17 – 28 lb. Bond (64 – 90 g/m²)
Staple Positions 1 staple/2 positions; 2 staples/2 positions
Dimensions (WxDxH) 10.7" x 20.5" x 31.2"
Weight 55.2 lbs.
Cannot be installed with One-Tray Paper Bank (PB3080).

500-Sheet Finisher (SR3050)²
Paper Sizes 5.5" x 8.5" – 11" x 17"
Paper Weights 14 – 67 lb. Bond/140 lb. Index (52 – 253 g/m²)
Stack Capacity 500 sheets (8.5" x 11" or smaller) 250 sheets (8.5" x 14" or larger)
Staple Capacity 50 sheets (8.5" x 11") 30 sheets (8.5" x 14" or larger)
Staple Paper Sizes 8.5" x 11" – 11" x 17"
Staple Paper Weights 14 – 42 lb. Bond (52 – 157 g/m²)
Staple Positions 1 staple/4 positions; 2 staples/1 position
Dimensions (WxDxH) 15.6" x 21.7" x 10.9"
Weight Less than 26.5 lbs.

Internal Shift-Sort Tray (SH3040)
Paper Sizes 5.5" x 8.5" – 12" x 18"
Paper Weights 14 – 68 lb. Bond/140 lb. Index (52 – 256 g/m²)
Paper Capacity 250 sheets (8.5" x 11" or smaller) 125 sheets (8.5" x 14" or larger)
Weight Approx. 4.4 lbs.
Internal Shift-Sort Tray cannot be installed with a finisher.

Inner One-Bin Tray (BN3070)
Paper Sizes 5.5" x 8.5" – 11" x 17"
Bin Capacity 125 sheets
Paper Weights 16 – 50 lb. Bond/90 lb. Index (60 – 169 g/m²)
Weight Approx. 5.5 lbs.

¹ Either the Cabinet Stand or one of the paper options must be installed.
² Requires installation of Bridge Unit.

Ricoh Aficio MP C2800/C3300

Specifications

Aficio®

General Specifications

Printing Process	Dry Electrostatic Transfer System with Dual Component Magnetic Brush Development; 4-Drum Method
Output Speed	MP C2800: 28-ppm BW/Full-Color (Letter), 17-ppm (Legal), 14-ppm (Ledger) MP C3300: 33-ppm BW/Full-Color (Letter), 19-ppm (Legal), 17-ppm (Ledger)
Warm-Up Time	29 seconds
First Copy Time	Full-Color: 8.0 sec./BW: 5.0 sec.
Copy Resolution	600 dpi
Document Feeder	Automatic Reversing Document Feeder (ARDF) Standard
Original Capacity	50 sheets
Paper Size	5.5" x 8.5" - 11" x 17"
Paper Weight (simplex)	11 - 34 lb. Bond (40 - 128 g/m ²)
Paper Weight (duplex)	14 - 28 lb. Bond (52 - 105 g/m ²)
Exposure Glass	Up to 11" x 17"
Multiple Copies	Up to 999 copies
Copy Size	11" x 17" max. (full-bleed on 12" x 18")
Input Capacity	Standard: 2 x 550 sheets + 100-Sheet Bypass Tray; Maximum: 4,400 sheets (w/Tandem LCT and Side LCT)
Output Capacity	Standard: 500 sheets Face Down; Maximum: 1,625 sheets (with 1,000-Sheet Finisher + Inner 1-Bin Tray)
Paper Sizes	First Paper Tray: 8.5" x 11" LEF; Second Paper Tray/Paper Bank: 7.25" x 10.5" - 11" x 17"; Bypass Tray: Width: 3.54" - 12", Length: 5.83" - 23.62"; Tandem Large Capacity Tray: 8.5" x 11" LEF; Side Large Capacity Tray: 8.5" x 11" LEF
Paper Weights	Standard Trays/Bypass Tray/Paper Banks/Tandem LCT: 16 - 68 lb. Bond/140 lb. Index (60 - 256 g/m ²); Side LCT: 16 - 57.5 lb. Bond/80 lb. Cover (60 - 216 g/m ²); Duplex Unit: 16 - 45 lb. Bond/90 lb. Index (60 - 169 g/m ²)
Paper Types	Plain/recycled paper, laser printer qualified transparencies, labels, envelopes
Auto Duplex	Standard
Zoom	25% - 400% in 1% increments
Preset Reduction	93%, 85%, 78%, 73%, 65%, 50%, 25%
Preset Enlargement	400%, 200%, 155%, 129%, 121%
Dimensions (WxDxH)	26.4" x 26.4" x 30" (standard configuration)
Weight	Less than 265 lbs. (120 kg) (w/ARDF)
Power Requirements	120V, 60Hz, 12A
Power Consumption	1,500 Watts maximum

Printer Controller Specifications (Standard)

CPU	Intel Celeron-M @ 600 MHz, embedded
Memory	1 GB RAM and 80 GB HDD standard (shared)
Max. Print Speed	MP C2800: 28-ppm BW/Full-Color MP C3300: 33-ppm BW/Full-Color
Print Drivers	Standard: RPCS, PCL5c, PCL6, XPS via download Optional: Adobe® PostScript® 3™ (includes PDF Direct Print), PS Driver for Mobile Printing
Max. Print Resolution	1200 x 1200 dpi
Standard Interfaces	Ethernet (10Base-T/100Base-TX), USB 2.0, USB Host I/F
Optional Interfaces	Ethernet (1000Base-T), IEEE 1284/ECP Parallel, IEEE 802.11a/b/g Wireless LAN, Bluetooth, USB 2.0/SD Slot
Network/Operating Systems	Windows 2000/XP/Server 2003/Server 2008*/Vista; Netware 3.12, 3.2, 4.1, 4.11, 5.0, 5.1, 6, 6.5; UNIX; Sun Solaris, HP-UX, SCO OpenServer, RedHat Linux, IBM AIX; Mac OS 8.6 - 9.2x, OS X 10.1 or later; SAP R/3, NDPS Gateway; IBM iSeries; AS/400-using OS/400 Host Print Transform
Advanced Features	WSD printer Support, Advanced Print Queues (Sample Print, Locked Print, Hold Print, Stored Print), Black Overprint, CLP Simulation, Pantone Color Palette, Chaptering, Classification Codes, Mail-to-Print (requires Fax and PS3 options), PDF Direct Print (requires PS3 option), PictBridge® Support (requires Camera Direct Print option), Bonjour/DDNS Support
Utilities	SmartDeviceMonitor for Admin and Client; Web SmartDeviceMonitor; Web Image Monitor; Print Utility for MAC (w/Adobe PS3 option)

*Server 2008 is not included on the driver CD. It is available via download from the Ricoh website.

Security Specifications

DataOverwriteSecurity Unit (DOSS) (Optional): Security feature that overwrites latent data on the system's hard drive after copy, print, scan and fax jobs

Copy Data Security Unit (Optional): Copies of prints made with this feature will be blacked out or embedded with a watermark to deter illegal copying

HDD Encryption Unit (Optional): Encrypts data on HDD, so data is secure even if HDD is stolen

Other Security Features: Network Protocol On/Off, IP Filtering, SNMP v3 Support, Encryption (Address Book, Password, PDF, SSL Communication, S/MIME, IPsec Communication), Locked (Secure) Print, User Authentication (Windows/LDAP with Kerberos Authentication (External), Basic and User Codes (Internal), 802.1x Wired Authentication, WPA/WPA2 (Wi-Fi Protect Access Support), and more

Scanner Specifications (Standard)

Scanner Resolution	100 - 600 dpi; 1200 dpi for TWAIN only Default setting: 200 dpi
Scanning Speed	50 ipm BW and Full-Color (8.5" x 11" LEF/200 dpi)
Auto Scan Size Detection	Glass: 11" x 17", 8.5" x 14", 8.5" x 11" ARDF: 5.5" x 8.5" - 11" x 17"
Scan Mode	BW Text/Line Art, BW Text, BW Text/Photo, BW Photo, BW Grayscale, Full-Color Photo, Full-Color Text, Auto Color Select (ACS)
Compression Method	BW: TIFF (MH, MR, MMR); Grayscale/Full-Color: JPEG
Scan-to Modes Supported	Scan-to-Email (with LDAP support); Scan-to-URL; Scan-to-Folder (SMB/FTP/NCP); Network TWAIN scanning; Scan-to-Media (USB/SD, optional); WSD scanner (for Vista)

Document Server Specifications (Standard)

Max. Stored Document	1,000 documents
Max. Pages/Document	1,000 pages
Max. Stored Documents	2,000 pages

Facsimile Specifications (Optional)

Fax Option Type C5000 (standard on SPF model)	ITU-T (CCITT) G3, Additional G3 (optional)
Type	ITU-T (CCITT) G3, Additional G3 (optional)
Circuit	PSTN, PBX
Resolution	200 x 100 dpi, 200 x 200 dpi, 400 x 400 dpi (with optional fax SAF memory)
Modem Speed	33.6K - 2,400 bps w/Auto Fallback
Compression Method	MH, MR, MMR, JBIG
Transmission Speed	G3: Approximately 2 seconds/page (w/JBIG); G3: Approximately 3 seconds/page (w/MMR)
Scan Speed	0.50 seconds/page LEF (Standard/Detail Mode); 0.94 seconds/page LEF (Super Fine Mode)
Auto Dialing	2,000 Quick/Speed Dials, 100 Group Dials (500 locations each)
Memory Capacity (SAF)	Standard 4 MB (approximately 320 pages); Maximum 28 MB (2,240 pages)
Additional Modes	Internet Fax by E-mail (T.37); IP Fax (T.38); LAN Fax; Fax Forward to E-mail/Folder; LDAP Support
Options	Additional G3 Lines (up to 2); Fax SAF Memory; Telephone Handset

Additional Accessories

File Format Converter, Key Counter Bracket, JAVA VM Card for Embedded Software Architecture™ Applications, Optional Counter Interface, USB 2.0/SD Slot (for Scan-to-Media), Camera Direct Print Card, Fiery™ Print Controller

Supplies and Consumables

Black Toner	20,000 pages*
Cyan, Magenta, Yellow Toners	15,000 pages each*

*Toner yields based on 5% coverage.

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Bringing Ricoh Value to Your Organization
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R2799



Ricoh Aficio MP 6000/MP 7000/MP 8000
Digital Imaging System
Perform at Peak Productivity.

RICOH

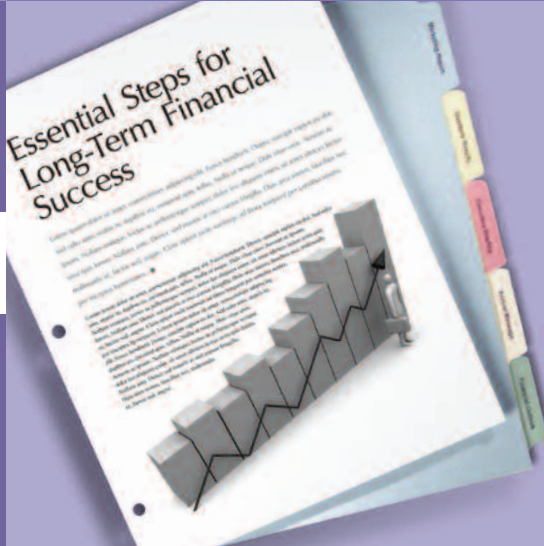
efficient



dependable



powerful



Ricoh Aficio MP 6000/MP 7000/MP 8000

Efficiency Expert

True productivity requires much more than raw speed. It also demands high uptime, long-term reliability, easy operation and flexible capabilities. Whether you need to add capacity to a production-grade fleet or accelerate workflow in large, fast-paced workgroups, the RICOH® Aficio® MP 6000/MP 7000/MP 8000 digital imaging systems have what it takes to produce high-quality black & white documents with outstanding efficiency.



SpeedInnovationWorkflowFinishing

Intuitive, Easy Operation

With its simple, user-friendly design and versatile capabilities, the Ricoh Aficio MP 6000/MP 7000/MP 8000 can easily handle a wide range of important tasks.

- Make quick work of the largest jobs with output speeds of 60, 70 or 80 pages-per-minute and a single-pass document feeder that scans up to 75 originals-per-minute.
- Expect superior image quality with true 1200 x 1200 dpi resolution.
- Complete every job with one multifunctional product (MFP) that offers high-end digital copying, plus optional printing, scanning, faxing and finishing.
- Program jobs without delay using the large, easy-to-read WVGA touch-screen operation panel.
- Immediately authenticate for full system access or log out in seconds with the login/logout shortcut button.
- Eliminate repetitive programming for frequent jobs. Create one-step icons that automatically apply correct settings and procedures.



Rely on the Ricoh Aficio MP 6000/MP 7000/MP 8000 to create a variety of attractive, professionally finished documents.

Efficient Document Handling

This fully featured MFP offers the tools necessary to save time and distribute documents effectively.

- Reduce errors with Sample Print by checking a proof before running the remaining sets. Or confirm document content prior to printing from the Document Server with File Preview.
- Ensure confidentiality with Locked Print, which releases files for output only after users enter the correct password at the system.
- Improve convenience with Stored Print, which saves frequently printed documents and finishing settings in memory for instant output.
- Reduce network traffic with Scan-to-URL, which allows you to send URL links to documents stored on the MFP's hard drive instead of e-mailing large attachments.
- Find e-mail addresses for Scan-to-Email recipients faster. Search your corporate database via the standard Lightweight Directory Access Protocol (LDAP).



The highly reliable, single-pass document feeder is capable of scanning up to 75-images-per-minute.

Maximum Security

Protect sensitive data during every phase of workflow, including copying, printing, scanning and distribution.

- Safeguard confidential information with Unauthorized Copy Control. It embeds a masking pattern in originals that obscures documents if they are copied on other systems with this capability.
- Safeguard sensitive PDFs by assigning passwords for access. Without the right password, unintended recipients will not be able to open the encrypted file.
- Eliminate "from field" e-mail spoofing by restricting access to the Document Server.
- Remove the risk of a stolen hard drive with the DataOverwriteSecurity System (DOSS), which erases latent image data from memory after every job. Or select the optional Removable Hard Drive, which can be stored in a secure location.
- Prevent unauthorized access with up to 500 unique user authentication codes.



Use the GBC StreamPunch III to produce clean, precisely punched documents in a range of styles.

CopyScanPrintFax

Superior Finishing

Produce fantastic-looking output and keep more jobs in-house with the Ricoh Aficio MP 6000/MP 7000/MP 8000 system's full lineup of professional finishing options.

- Make saddle-stitched booklets quickly and cost-effectively using the BK5010 Production Booklet Maker.
- Liven up black & white documents by adding pre-printed, full-color covers with the interposer.
- Keep reports, analyses and other long documents clean and well-ordered with the 100-Sheet stapling finisher.
- Accommodate over-sized pages — such as engineering drawings — within conventional documents with the Z-fold unit.
- Create expertly punched, ready-to-bind documents with the GBC StreamPunch III.

Comprehensive Faxing

The Ricoh Aficio MP 6000/MP 7000/MP 8000 includes a powerful set of fax capabilities.

- Maximize fax productivity with up to three analog lines, all of which can send or receive faxes simultaneously.
- Send fax documents with 2 seconds-per-page transmission speed using the Super G3 modem and standard JBIG compression.
- Save time and paper with LAN Fxing. Send a document to a fax number right from the desktop, instead of printing and scanning it.
- Reduce transmission costs with IP Fxing (T.38). This fast, high-quality method lets users send and receive faxes over the LAN or WAN, with virtually instant confirmation of receipt.
- Automatically forward incoming faxes to e-mail addresses or network folders, instead of letting them sit unattended in the output tray. Recipients receive an automatic e-mail notification of all fax deliveries.

Advanced Functionality

Improve workflow even more with innovative document management tools.

- Customize the MFP's operation panel, printing, file saving, scanning or other functions — so the system is completely aligned with your business needs — using the Java-compatible (J2ME) software development platform.
- Focus on core tasks without spending time collecting and reporting the MFP's usage. The optional @Remote Intelligent Remote Management System reports meter usage data automatically and securely.
- Enable users to securely store, edit, share and retrieve documents and files from PCs via the Internet with DocumentMall. This solution also allows you to scan documents into a secure DocumentMall folder directly from the MFP.



Your Environmental Partner



Ricoh continues its long-standing commitment to developing office solutions with environmentally friendly and superior energy- and supply-saving features, without compromising productivity, including:

- Quick Start-Up (QSU) Technology
- Power-Saving Sleep Modes
- Duplex and Combine Copy Modes
- Toner Recycling
- Low Noise Levels
- Minimal Ozone Emissions
- Restriction of Hazardous Substances (RoHS) Compliant

Versatile Productive Reliable Efficient

Ensure Fast, Professional Results.

Cover Interposer (Optional)

The Cover Interposer makes it easy to add full color or black & white covers and insert sheets to any job.

Automatic Document Feeder (Standard)

Scan up to 75 images-per-minute through the single-pass document feeder.

Intuitive Control Panel

The user-friendly touch-screen control panel features a large, easy-to-read display with simple programming for all functions.

3,000-Sheet Finisher with 50-Sheet Stapler (Optional)

This unit delivers finished stapled jobs.

Large Capacity Tray (Optional)

The LCT holds 4,000 sheets, boosting maximum paper capacity to 8,300 sheets.

Tandem Paper Tray (Standard)

The tandem paper tray holds 1,550 sheets in each of its two compartments, for a total capacity of 3,100 sheets.

Two 550-Sheet Paper Trays and Bypass (Standard)

Dual front-loading paper trays, the 100-Sheet Stack Bypass and the Tandem Paper Tray provide a standard paper capacity of 4,300 sheets.

Base System

60-pages-per-minute
70-pages-per-minute
80-pages-per-minute

Fax Forwarding



Prevent incoming fax documents from sitting unattended. Use the Fax Forwarding feature to deliver these files to a secure network folder or e-mail address.

Ricoh Aficio MP 6000/MP 7000/MP 8000

Specifications

Specifications

Memory (RAM)	Basic Models: 256 MB std/512 MB max S/P Models: 512 MB std/max 80 GB
HDD	MP 6000: 4.2 seconds MP 7000/MP 8000: 3.5 seconds
First Copy Time	MP 6000/MP 7000: 30 seconds from power off MP 8000: 60 seconds from power off
Warm-Up Time	
Copy Speed	60/70/80 copies/minute multiple sets (Letter LEF)
Original Size	Up to 11" x 17" (12" x 18" using platen)
Copy Size	5.5" x 8.5" - 11" x 17"
Copy Resolution	True 1200 x 1200 dpi
Grayscale	256 levels
Zoom	25% - 400% in 1% increments
Paper Capacity	Standard: Tray 1: 1,550 sheets x 2 (tandem) = 3,100 (Letter); Trays 2 & 3: 550 sheets each (user adjustable) Bypass: 100 sheets Total Standard/Max: 4,300/8,300 sheets
Paper Weight	Trays 1 - 3: 14 lb. - 34 lb. Bond; Bypass (Thick Paper Mode): 14 lb. Bond - 110 lb. Index (216 g/m ²)
Power Source	120V/60Hz/20A (Requires dedicated 20A outlet)
Dimensions (WxDxH)	27.2" x 31.1" x 45.9"
Weight	454 lbs.

System Accessories

Automatic Document Feeder (Standard)

Original Size	5.5" x 8.5" - 11" x 17"
Paper Weight	Simplex: 11 lb. - 34 lb. Bond Duplex: 14 lb. - 34 lb. Bond
Capacity	100 sheets

Options

RT43 Large-Capacity Tray (LCT)

Paper Size	8.5" x 11" LEF
Paper Weight	14 - 34 lb. Bond
Paper Capacity	4,000 sheets (20 lb. Bond)
Dimensions (WxDxH)	12.4" x 18.0" x 25.9"

8.5" x 14" Paper Size Tray Type 1075

Enables legal-size (8.5" x 14") paper to be fed through LCT.	
Paper Size	8.5" x 14", 8.5" x 11" SEF
Paper Capacity	2,500 sheets (20 lb. Bond)

CS391 9-Bin Mailbox

Compatible with SR970 and SR4000 Finishers.	
Number of Bins	9
Stack Capacity	100 sheets/bin (20 lb. Bond)
Paper Size	5.5" x 8.5" - 11" x 17"

Copy Tray Type 2075

Paper Capacity	500 sheets (8.5" x 11"), 250 sheets (8.5" x 14", 11" x 17")
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11" x 17" Tray Type 1075

Enables 11" x 17" and 8.5" x 14" paper to be fed from Tray 1.	
Paper Size	11" x 17" SEF, 8.5" x 14" SEF, 8.5" x 11"
Paper Capacity	1,000 sheets

Cover Interposer Tray Type 3260

Compatible with all three finishers.	
Paper Size	5.5" x 8.5" - 11" x 17"
Paper Weight	17 lb. Bond - 110 lb. Index (216 g/m ²)
Paper Capacity	200 sheets (20 lb. Bond)

Z-Folding Unit Type ZF4000

Compatible only with SR842 and SR4000 Finishers.

Z-Folding Positions	Right, left, bottom
Paper Size	8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF

Paper Weight 17 lb. - 20 lb. Bond

SR4000 2,000-Sheet Finisher with Saddle Stitch

Proof Tray	
Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 90 lb. Index (163 g/m ²)
Stack Capacity	250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger) 30 sheets (Z-fold/8.5" x 14" or larger) 20 sheets (Z-fold/8.5" x 11" or smaller)

Shift Tray

Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 110 lb. Index (216 g/m ²)
Stack Capacity	2,000 sheets (8.5" x 11" LEF) 1,000 sheets (8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF, 12" x 18" SEF) 100 sheets (5.5" x 8.5" SEF) 30 sheets (Z-fold/8.5" x 14" or larger) 20 sheets (Z-fold/8.5" x 11" or smaller)

Staple Capacity

Same Paper Size	50 sheets (8.5" x 11" or smaller) 30 sheets (8.5" x 14" or larger) 30 sheets (8.5" x 11", 11" x 17")
Mixed Paper Size	5 sheets
Z-Fold Paper Only	15 sheets (8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF)
Saddle Stitch	15 sheets (8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF)
Staple Position	Top, bottom, 2 staples, top slant
Dimensions (WxDxH)	25.9" x 24.1" x 37.8"

Punch Unit Type 3260

Hole Positions	2 or 3 holes
Paper Size	5.5" x 8.5" - 11" x 17"
Paper Weight	14 lb. Bond - 90 lb. Index (163 g/m ²)
SR842 3,000-Sheet Finisher w/100-Sheet Stapler	

Proof Tray

Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 110 lb. Index (216 g/m ²)
Stack Capacity	500 sheets (8.5" x 11" or smaller), 250 sheets (8.5" x 14" or larger) 30 sheets (Z-fold)

Shift Tray

Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 110 lb. Index (216 g/m ²)
Stack Capacity	3,000 sheets (8.5" x 11" LEF) 1,500 sheets (8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF) 500 sheets (5.5" x 8.5" LEF) 100 sheets (5.5" x 8.5" SEF) 30 sheets (Z-fold)

Staple Capacity

Same Paper Size	100 sheets (8.5" x 11") 50 sheets (8.5" x 14", 11" x 17") 50 sheets (8.5" x 11" LEF, 11" x 17" SEF) 10 sheets
Mixed Paper Size	10 sheets
Z-Fold Paper Only	10 sheets
Staple Positions	Top, top slant, bottom, 2 staples
Dimensions (WxDxH)	31.5" x 28.7" x 38.6"

Punch Unit Type 1075

Hole Positions	2 or 3 holes
Paper Size	5.5" x 8.5" - 11" x 17"
Paper Weight	14 lb. - 34 lb. Bond
GBC StreamPunch III	
Paper Size	8.5" x 11" LEF
Paper Weight	20 lb. Bond - 110 lb. Index (216 g/m ²)
Die Sets	CombBind®, Twin Loop Wire (2:1 or 3:1), ColorCoil®, VeloBind®, Three-Ring, ProClick®

BK5010 Production Booklet Maker

Paper Size	8.5" x 11" - 11" x 17"
Paper Weight	16 lb. Bond - 110 lb. Index (216 g/m ²)

SR970 3,000-Sheet Finisher w/50-Sheet Stapler

Proof Tray	
Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 90 lb. Index (163 g/m ²)
Stack Capacity	250 sheets (8.5" x 11" or smaller), 50 sheets (8.5" x 14" or larger)

Shift Tray

Paper Size	5.5" x 8.5" - 11" x 17" SEF, 12" x 18" SEF
Paper Weight	14 lb. Bond - 110 lb. Index (216 g/m ²)
Stack Capacity	3,000 sheets (8.5" x 11" LEF); 1,500 sheets (8.5" x 11" SEF, 8.5" x 14" SEF, 11" x 17" SEF, 12" x 18" SEF) 100 sheets (5.5" x 8.5" SEF)

Staple Capacity

Same Paper Size	50 sheets (8.5" x 11" or smaller) 30 sheets (8.5" x 14" or larger) 30 sheets (8.5" x 11" LEF, 11" x 17" SEF)
Mixed Paper Size	30 sheets (8.5" x 11" LEF, 11" x 17" SEF)
Staple Positions	Top, bottom, 2 staples, top slant
Dimensions (WxDxH)	25.9" x 24.1" x 37.8"

Punch Unit Type 3260

Hole Positions	2 or 3 holes
Paper Size	5.5" x 8.5" - 11" x 17"
Paper Weight	14 lb. Bond - 90 lb. Index (163 g/m ²)

Print Controller Specifications

Print Speed	MP 6000: 60 prints/minute MP 7000: 70 prints/minute MP 8000: 80 prints/minute
CPU	Intel Celeron LV 866 MHz
Host Interface	Standard: 10Base-T Ethernet/ 100Base-TX Ethernet, USB 2.0 Optional: IEEE 1284 (Parallel), IEEE 802.11b (Wireless LAN), IEEE 1394, Bluetooth, 1000Base-T Ethernet
Network Protocol	TCP/IP, IPX/SPX, SMB, AppleTalk
Memory Capacity	512 MB DDR-SDRAM
PDL	Standard: RPCS, PCL5e, PCL6 Optional: Adobe PostScript 3
Print Resolution	PCL5e: 300/600 dpi PCL6: 600/1200 dpi PS 3: 600/1200 dpi RPCS: 300/600/1200 dpi
Drivers	PCL5e/PCL6: Windows 2000/XP/ Server 2003/Vista RPCS: Windows 2000/XP/Server 2003/ Vista PS 3: Windows 2000/XP/Server 2003/ Vista, Macintosh OS 8.6 and later, Mac OS X Classic, Mac OS X Native v. 10.1 and later

Scanner Specifications

Scan Speed	75 sides/minute (200 dpi)
Optical Resolution	100 dpi - 600 dpi (100 -1200 dpi with TWAIN)
Output Format	TIFF (Multi/Single), JPEG, PDF (Multi/Single)
Interface Support	Standard: 10Base-T Ethernet/ 100Base-TX Ethernet; Optional: IEEE 802.11b, IEEE 1394, 1000Base-T Ethernet
Bundled Drivers	Network TWAIN
Scan-to-Email	Yes (up to 500 addresses per send)
LDAP Support	Yes (Version 3)
Max Stored	2,000
Destinations	
Authentication	SMTP/POP before SMTP
Scan-to-Folder	Yes (up to 50 folders per job)
Protocol Support	SMB, FTP, NCP

Facsimile Specifications (Optional)

Type	ITU-T (CCIT) G3, Additional G3 (Optional)
Circuit	PSTN, PBX
Resolution	200 x 100 dpi (Standard Mode); 200 x 200 dpi (Detail Mode); 400 x 400 dpi (Super Fine Mode; available with optional SAF memory)
Modem Speed	33.6 Kbps with auto fallback
Compression	MH, MR, MMR, JBIG
Method	
G3 Transmission	Approximately 2 seconds/page (with JBIG);
Speed	Approximately 3 seconds/page (with MMR)
Scan Speed	0.50 seconds/page (Standard/Detail/ Super Fine Mode; LTR SEF)
Auto Dialing	2,000 Quick Dials, 100 Group Dials (500 locations each)
SAF Memory	Standard: 4 MB (Approximately 320 pages); Maximum: 28 MB (approximately 2,240 pages) with memory option
Capacity	Internet Fax by e-mail (T.37), IP Fax (T.38), LAN Fax, Fax Forward to E-mail/ Folder, LDAP support
Additional Modes	G3 Interface Unit Type 7500 (provides one additional G3 line; up to two lines may be added for a maximum of three lines); 32 MB Memory 400 dpi/SAF
Options	

For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.

www.ricoh-usa.com

Ricoh Corporation, Five Dedrick Place, West Caldwell, NJ 07006
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R2744

Printed in U.S.A. on recycled paper because Ricoh cares.





ORDER AGREEMENT

RICOH BUSINESS SOLUTIONS

DATE: 12/16/2008	TYPE OF SALE: Cash
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AGREEMENT CONSISTS OF THIS PAGE AND THE TERMS AND CONDITIONS ATTACHED

SHIP TO		BILL TO	
Account Number:		Account Number:	
Salesrep Name and Number: John Alban 12210		Salesrep Name and Number: John Alban 12210	
Install Branch Number: 678 - Detroit Metro	Install Branch Name: 678 - Detroit Metro	Order Taking Branch Number: 678 - Detroit Metro	Order Taking Branch Name: 678 - Detroit Metro
NAME: Charter Township of Ypsilanti		NAME: Charter Township of Ypsilanti	
ADDRESS: 7200 S. Huron River Drive		ADDRESS: 7200 S. Huron River Drive	
ADDRESS:	ST/ZIP: MI / 48197-7099	ADDRESS:	ST/ZIP: MI / 48197-7099
CITY: Ypsilanti	County: Washtenaw	CITY: Ypsilanti	County: Washtenaw
Contact:		Contact: Travis McDugald	
Phone/Fax: 7344845158 /		Phone/Fax: 7344845158 /	
email:		email:	

BILLING INFORMATION

PRESCREEN #	PARTY #	NATL/GSA CONTRACT #	TAX EXEMPT #	ORDER #
		COMMERCIAL -		
ARREARS	BILL START DATE	PO #	PO LIMIT	PO EXPIRE DATE

SERVICE INFORMATION

METER COLLECTION METHOD Ricoh Direct	SERVICE LOCATION 678 - Detroit Metro	SERVICE TERM 12	SERVICE ZONE
MTR FREQUENCY Quarterly	BILL FREQUENCY	MONTHLY MINIMUM METER 0	
@REMOTE ACCESS AGREE / DECLINE _____ INITIAL	ADDITIONAL NETWORK SUPPORT AGREE / DECLINE _____ INITIAL		

PROD ID	DESCRIPTION	QTY	UNIT PRICE	EXT.
414836	MP C4000SPF	3	\$6,145.15	\$18,435.45
415002	2 Tray Paper Bank (PB3040)	3	\$631.56	\$1,894.68
414175	Bridge Unit BU3030	3	\$70.17	\$210.51
414718	Inner 1 Bin Tray (BN3070)	3	\$162.58	\$487.74
STARTUP	B2C Start Up Fee	3	\$0.00	\$0.00
9908651	BC Print Connect	3	\$400.00	\$1,200.00
412209	Punch Unit Type 3260	3	\$412.64	\$1,237.92
413325	SR3030 3000 Sheet Finisher	3	\$1,238.72	\$3,716.16
414827	MP C2800SPF	1	\$4,849.21	\$4,849.21
415002	2 Tray Paper Bank (PB3040)	1	\$631.56	\$631.56
414175	Bridge Unit BU3030	1	\$70.17	\$70.17
414718	Inner 1 Bin Tray (BN3070)	1	\$162.58	\$162.58
STARTUP	B2C Start Up Fee	1	\$0.00	\$0.00
9908651	BC Print Connect	1	\$400.00	\$400.00
412730	SR790 1,000 Sheet Finisher	1	\$663.95	\$663.95
414340	Ricoh Aficio MP 6000SP	1	\$7,594.74	\$7,594.74
412209	Punch Unit Type 3260	1	\$412.64	\$412.64
413491	Fax Option Type 7500	1	\$515.59	\$515.59

9908612	Network Connect	1	\$250.00	\$250.00
413321	SR970 Staple Finisher	1	\$1,364.38	\$1,364.38
403068	Aficio SP 4100NL	5	\$346.66	\$1,733.30
403068	Aficio SP 4100NL	1	\$346.66	\$346.66
402807	Paper Feed Unit Type TK1020	1	\$159.67	\$159.67
400939	Envelope Feeder Type 400	1	\$66.15	\$66.15
402872	HDD Type 2650	1	\$284.89	\$284.89
SHIPPING & HANDLING	Shipping/Handling	1	\$1,180.00	\$1,180.00

MESSAGE		SALES SUB TOTAL \$47,868.00		SERVICE SUB TOTAL \$0.00
SUB TOTAL \$47,868.00	TAXES \$0.00	ORDER TOTAL \$47,868.00	LESS DOWN PAYMENT \$0.00	AMOUNT DUE \$47,868.00
<i>If no amount of taxes is shown above, applicable tax amounts will be determined and reflected on each invoice. In addition, any taxes shown above are estimated. Actual tax amounts, which may differ from the amounts stated above, will be determined and reflected on the invoice.</i>				

ORDER AGREEMENT RICOH BUSINESS SOLUTIONS

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THE AGREEMENT SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS WRITTEN AGREEMENT MAY NOT BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF THIS AGREEMENT ONLY BY ANOTHER WRITTEN AGREEMENT BETWEEN YOU AND US. CHANGES MADE BY RICOH PERSONNEL OR ANYONE ELSE DO NOT BECOME PART OF YOUR AGREEMENT. YOU AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF THE AGREEMENT. THIS AGREEMENT IS NOT CANCELLABLE. YOU AGREE THAT THE EQUIPMENT WILL BE USED FOR BUSINESS PURPOSES ONLY AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES. YOU CERTIFY THAT ALL THE INFORMATION GIVEN IN THIS AGREEMENT AND YOUR APPLICATION WAS CORRECT AND COMPLETE WHEN THE AGREEMENT WAS SIGNED. THIS AGREEMENT IS NOT BINDING UPON US OR EFFECTIVE UNTIL AND UNLESS WE EXECUTE THIS AGREEMENT. THIS AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY.

MAINTENANCE AGREEMENT

CUSTOMER ACKNOWLEDGES BY INITIALING BELOW THAT THE MAINTENANCE AGREEMENT HAS:

BEEN FULLY EXPLAINED, OFFERED AND ACCEPTED

BEEN FULLY EXPLAINED, OFFERED AND REJECTED

CUSTOMER ALSO ACKNOWLEDGES THAT THEY ARE RESPONSIBLE FOR TONER SHIPPING AND HANDLING CHARGES

INITIALS

	INITIALS
Aficio MP C4000SPF	
Aficio MP C2800SPF	
Aficio MP 6000SP	
Aficio SP 4100NL	
Aficio SP 4100NL	

ACCEPTED: RICOH AMERICAS CORPORATION 5 DEDRICK PLACE WEST CALDWELL, NJ 07006		CUSTOMER NAME (BUSINESS ENTITY): Charter Township of Ypsilanti	
BY:	TITLE:	BY:	TITLE:
		PRINT NAME:	
DATE ACCEPTED:		DATE SIGNED:	
By initialing in the space provided to the right, Customer acknowledges that it has received copies of the Terms and Conditions of Sale or Lease Agreement and Maintenance Agreement, as applicable to this Order Agreement and acknowledges that such Terms and Conditions are incorporated into this Order Agreement.			INITIALS

UNCONDITIONAL GUARANTY

In consideration of Ricoh entering into the above Agreement in reliance on this guaranty, the undersigned, together and separately, unconditionally and irrevocably guarantee to Ricoh, its successors and assigns, the prompt payment and performance of all obligations under the above Agreement. The undersigned agree that (a) this is a guaranty of payment and not of collection, and that Ricoh can proceed directly against the undersigned without disposing of any security or seeking to collect from Customer, (b) the undersigned waive all defenses and notices, including those of protest, presentment and demand, (c) Ricoh may renew, extend or otherwise change the terms of the Agreement without notice to the undersigned and the undersigned will be bound by such changes, and (d) the undersigned will pay all of Ricoh's costs of enforcement and collection. THIS GUARANTY WILL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY.

PERSONAL:

By: _____ (Individually)

Address: _____

Social Security Number: _____

Witness: _____

PERSONAL:

By: _____ (Individually)

Address: _____

Social Security Number: _____

Witness: _____

ORDER AGREEMENT RICOH BUSINESS SOLUTIONS

GENERAL TERMS AND CONDITIONS

- 1. Orders.** Customer may acquire the products or services from Ricoh by executing and delivering to Ricoh an Order Form for acceptance. If Customer has elected to execute a Lease Agreement, Customer shall be deemed to have assigned its right to purchase the Equipment to a third party Lessor and to enter into the Lease Agreement with such Lessor. These General Terms and Conditions shall be incorporated by reference into any Order Form, Lease Agreement or Maintenance Agreement; provided, however, that, in the event of any conflict between the terms of the Lease Agreement and these General Terms and Conditions, the terms of the Lease Agreement shall control.
- 2. Pricing and Charges/Payment Terms.** Pricing for Maintenance Services may be adjusted by Ricoh on or after each one-year anniversary of the effective date of the Maintenance Agreement. Unless otherwise specified in any Order Form, payment to Ricoh for products shall be net thirty (30) days from date of invoice. Customer shall pay Ricoh interest on any past due payment at the highest rate permitted by applicable law, not to exceed 1.5% per month.
- 3. Taxes.** Customer shall pay all sales and use taxes, personal property taxes and all other taxes and charges relating to the purchase, ownership, delivery, lease, possession or use of the Equipment or the provision of Maintenance Services, with the exception of any taxes on or measured by Ricoh's and/or Lessor's net income.
- 4. Limited Warranties.** Ricoh warrants to Customer that Maintenance Services shall be performed by Ricoh in accordance with industry standards. Ricoh further warrants that, at the time of delivery and for a period of ninety (90) days thereafter the Equipment will be in good working order and will be free from any defects in material and workmanship. Ricoh's obligations under this warranty are limited solely to the repair or replacement (at Ricoh's option) of parts proven to be defective upon inspection. The foregoing warranty shall not apply (a) if the Equipment is installed, wired, modified, altered, moved or serviced by anyone other than Ricoh, or, (b) if the Equipment is installed, stored and utilized and/or maintained in a manner not consistent with Ricoh specifications or (c) if a defective or improper non-Ricoh accessory or supply or part is attached to or used in the Equipment, or (d) if the Equipment is relocated to any place where Ricoh services are not available. **CUSTOMER ACKNOWLEDGES THAT THE LIMITED WARRANTY CONTAINED HEREIN DOES NOT ASSURE UNINTERRUPTED OPERATION AND USE OF THE EQUIPMENT. THE FOREGOING LIMITED WARRANTIES DO NOT APPLY TO CONSUMABLE PARTS INCLUDING, BUT NOT LIMITED TO DRUMS, CLEANING BRUSHES, FILTERS, HEAT AND OILER TUBES, PRESSURE PADS, LAMPS LENSES, FUSES, PAPER AND TONER. THE WARRANTIES EXPRESSED HEREIN ARE EXCLUSIVE AND RICOH HEREBY DISCLAIMS ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**
- 5. Limitation of Liability.** RICOH SHALL HAVE NO LIABILITY TO CUSTOMER (OR TO ANY PERSON OR ENTITY CLAIMING THROUGH CUSTOMER) FOR LOST PROFITS, LOSS OF REVENUE, OR FOR SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL OR EXEMPLARY DAMAGES ARISING OUT OF OR IN ANY MANNER CONNECTED WITH ANY ORDER FORM, LEASE AGREEMENT OR MAINTENANCE AGREEMENT, OR THE SUBJECT MATTER HEREOF OR THEREOF, REGARDLESS OF THE FORM OF ACTION AND WHETHER OR NOT RICOH HAS BEEN INFORMED OF, OR OTHERWISE MIGHT HAVE ANTICIPATED, THE POSSIBILITY OF SUCH DAMAGES; PROVIDED, HOWEVER, THAT THE LIMITATION OF LIABILITY SET FORTH IN THIS SECTION 5 SHALL NOT APPLY TO DAMAGES RESULTING FROM THE WILLFUL MISCONDUCT OF RICOH OR ITS PERSONNEL. IN NO EVENT SHALL ANY LIABILITY OF RICOH TO CUSTOMER EXCEED THE AMOUNT PAID BY CUSTOMER TO RICOH PURSUANT TO ANY ORDER FORM, LEASE AGREEMENT OR MAINTENANCE AGREEMENT, AS APPLICABLE.
- 6. Governing Law.** These General Terms and Conditions and the Maintenance Terms and Conditions below shall be construed in accordance with and governed by the substantive laws of the State of New Jersey, without regard to its conflicts of laws principles.
- 7. Entire Agreement.** These General Terms and Conditions and the Maintenance Terms and Conditions below constitute the entire agreement between the parties and supersede all proposals, oral or written, and all other communications between the parties in relation to the Equipment. Customer agrees and acknowledges that it has not relied on any representation, warranty or provision not explicitly contained in these General Terms and Conditions and any Order Form, Lease Agreement and/or Maintenance Agreement, whether in writing, electronically communicated or in oral form. Any and all representations, promises, warranties, or statements by any Ricoh agent, employee or representative that differ in any way from the terms of these General Terms and Conditions and any Order Form, Lease Agreement and/or Maintenance Agreement shall be given no force or effect.

ORDER AGREEMENT RICOH BUSINESS SOLUTIONS

DATE: 11/21/2008	TYPE OF SALE: Maintenance Only
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AGREEMENT CONSISTS OF THIS PAGE AND THE TERMS AND CONDITIONS ATTACHED

SHIP TO		BILL TO	
Account Number:		Account Number:	
Salesrep Name and Number: John Alban 12210		Salesrep Name and Number: John Alban 12210	
Install Branch Number: 678 - Detroit Metro	Install Branch Name: 678 - Detroit Metro	Order Taking Branch Number: 678 - Detroit Metro	Order Taking Branch Name: 678 - Detroit Metro
NAME: Charter Township of Ypsilanti		NAME: Charter Township of Ypsilanti	
ADDRESS: 7200 S. Huron River Drive		ADDRESS: 7200 S. Huron River Drive	
ADDRESS:	ST/ZIP: MI / 48197	ADDRESS:	ST/ZIP: MI / 48197
CITY: Ypsilanti	County:	CITY: Ypsilanti	County:
Contact: Travis McDugald		Contact: Travis McDugald	
Phone/Fax: (734) 484-1002 /		Phone/Fax: (734) 484-1002 /	
email:		email:	

BILLING INFORMATION

PRESCREEN #	PARTY #	NATL/GSA CONTRACT #	TAX EXEMPT #	ORDER #	
		COMMERCIAL -			
ARREARS		BILL START DATE	PO #	PO LIMIT	PO EXPIRE DATE

SERVICE INFORMATION

METER COLLECTION METHOD @ Remote	SERVICE LOCATION 678 - Detroit Metro	SERVICE TERM 12	SERVICE ZONE
MTR FREQUENCY Quarterly	BILL FREQUENCY	MONTHLY MINIMUM METER 0	
@REMOTE ACCESS AGREE / DECLINE _____ INITIAL	ADDITIONAL NETWORK SUPPORT AGREE / DECLINE _____ INITIAL		

PROD ID	DESCRIPTION	QTY
414340	Ricoh Aficio MP 6000SP	1
412209	Punch Unit Type 3260	1
413491	Fax Option Type 7500	1
9908652	Scan Connect	1
9908612	Network Connect	1
413321	SR970 Staple Finisher	1
SVC-BRONZE	Labor, Parts, Black Toner Toner Included: BLACK AND WHITE COPY CHARGE OF \$.0089 in excess of 120,000 per quarter COLOR COPY CHARGE OF \$.06 in excess of 9,000 per quarter	1
414836	MP C4000SPF	3
415002	2 Tray Paper Bank (PB3040)	3
414175	Bridge Unit BU3030	3
414718	Inner 1 Bin Tray (BN3070)	3
STARTUP	B2C Start Up Fee	3
9908651	BC Print Connect	3
412209	Punch Unit Type 3260	3
413325	SR3030 3000 Sheet Finisher	3
SVC-SILVER	Labor, Parts, Black Toner, Color Toner Toner Included: Included	1

414827	MP C2800SPF	1
415002	2 Tray Paper Bank (PB3040)	1
414175	Bridge Unit BU3030	1
414718	Inner 1 Bin Tray (BN3070)	1
STARTUP	B2C Start Up Fee	1
9908651	BC Print Connect	1
412730	SR790 1,000 Sheet Finisher	1
SVC-SILVER	Labor, Parts, Black Toner, Color Toner Toner Included: Included	1
403068	Aficio SP 4100NL	1
402807	Paper Feed Unit Type TK1020	1
400939	Envelope Feeder Type 400	1
402872	HDD Type 2650	1
SVC-BRONZE	Labor, Parts, Black Toner Toner Included: Included	1
403068	Aficio SP 4100NL	4
SVC-BRONZE	Labor, Parts, Black Toner Toner Included: Included	1
402799	Aficio SP 4100N	1
SVC-BRONZE	Labor, Parts, Black Toner Toner Included: Included	1
SHIPPING & HANDLING	Shipping/Handling	1

MESSAGE Maintenance Agreement terms and conditions includes all Accessories.		SALES SUB TOTAL \$0.00		SERVICE SUB TOTAL \$6432.00	
SUB TOTAL \$6432.00	TAXES \$0.00	ORDER TOTAL \$6432.00	LESS DOWN PAYMENT \$0.00	AMOUNT DUE \$6432.00	
<i>If no amount of taxes is shown above, applicable tax amounts will be determined and reflected on each invoice. In addition, any taxes shown above are estimated. Actual tax amounts, which may differ from the amounts stated above, will be determined and reflected on the invoice.</i>					

ORDER AGREEMENT RICOH BUSINESS SOLUTIONS

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THE AGREEMENT SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS WRITTEN AGREEMENT MAY NOT BE LEGALLY ENFORCED. YOU MAY CHANGE THE TERMS OF THIS AGREEMENT ONLY BY ANOTHER WRITTEN AGREEMENT BETWEEN YOU AND US. CHANGES MADE BY RICOH PERSONNEL OR ANYONE ELSE DO NOT BECOME PART OF YOUR AGREEMENT. YOU AGREE TO COMPLY WITH THE TERMS AND CONDITIONS OF THE AGREEMENT. THIS AGREEMENT IS NOT CANCELLABLE. YOU AGREE THAT THE EQUIPMENT WILL BE USED FOR BUSINESS PURPOSES ONLY AND NOT FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES. YOU CERTIFY THAT ALL THE INFORMATION GIVEN IN THIS AGREEMENT AND YOUR APPLICATION WAS CORRECT AND COMPLETE WHEN THE AGREEMENT WAS SIGNED. THIS AGREEMENT IS NOT BINDING UPON US OR EFFECTIVE UNTIL AND UNLESS WE EXECUTE THIS AGREEMENT. THIS AGREEMENT WILL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY.

MAINTENANCE AGREEMENT

CUSTOMER ACKNOWLEDGES BY INITIALING BELOW THAT THE MAINTENANCE AGREEMENT HAS:

BEEN FULLY EXPLAINED, OFFERED AND ACCEPTED
BEEN FULLY EXPLAINED, OFFERED AND REJECTED

INITIALS

CUSTOMER ALSO ACKNOWLEDGES THAT THEY ARE RESPONSIBLE FOR TONER SHIPPING AND HANDLING CHARGES

	INITIALS
Aficio MP 6000SP Customer acknowledges and accepts per black copy charge of .0089 in excess of 120,000 per quarter. Customer acknowledges and accepts per color copy charge of .06 in excess of 9,000 per quarter. Toner is included as part of this Maintenance Agreement.	
Aficio MP C4000SPF Included above	
Aficio MP C2800SPF Included above	
Aficio SP 4100NL Included above	
Aficio SP 4100NL Included above	
Aficio SP 4100N Included above	

ACCEPTED: RICOH AMERICAS CORPORATION 5 DEDRICK PLACE WEST CALDWELL, NJ 07006		CUSTOMER NAME (BUSINESS ENTITY): Charter Township of Ypsilanti	
BY:	TITLE:	BY:	TITLE:
		PRINT NAME:	
DATE ACCEPTED:		DATE SIGNED:	
By initialing in the space provided to the right, Customer acknowledges that it has received copies of the Terms and Conditions of Sale or Lease Agreement and Maintenance Agreement, as applicable to this Order Agreement and acknowledges that such Terms and Conditions are incorporated into this Order Agreement.			INITIALS

UNCONDITIONAL GUARANTY

In consideration of Ricoh entering into the above Agreement in reliance on this guaranty, the undersigned, together and separately, unconditionally and irrevocably guarantee to Ricoh, its successors and assigns, the prompt payment and performance of all obligations under the above Agreement. The undersigned agree that (a) this is a guaranty of payment and not of collection, and that Ricoh can proceed directly against the undersigned without disposing of any security or seeking to collect from Customer, (b) the undersigned waive all defenses and notices, including those of protest, presentment and demand, (c) Ricoh may renew, extend or otherwise change the terms of the Agreement without notice to the undersigned and the undersigned will be bound by such changes, and (d) the undersigned will pay all of Ricoh's costs of enforcement and collection. THIS GUARANTY WILL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY.

PERSONAL:

By: _____ (Individually)

Address: _____

Social Security Number: _____

Witness: _____

PERSONAL:

By: _____ (Individually)

Address: _____

Social Security Number: _____

Witness: _____

ORDER AGREEMENT RICOH BUSINESS SOLUTIONS

GENERAL TERMS AND CONDITIONS

- 1. Orders.** Customer may acquire the products or services from Ricoh by executing and delivering to Ricoh an Order Form for acceptance. If Customer has elected to execute a Lease Agreement, Customer shall be deemed to have assigned its right to purchase the Equipment to a third party Lessor and to enter into the Lease Agreement with such Lessor. These General Terms and Conditions shall be incorporated by reference into any Order Form, Lease Agreement or Maintenance Agreement; provided, however, that, in the event of any conflict between the terms of the Lease Agreement and these General Terms and Conditions, the terms of the Lease Agreement shall control.
- 2. Pricing and Charges/Payment Terms.** Pricing for Maintenance Services may be adjusted by Ricoh on or after each one-year anniversary of the effective date of the Maintenance Agreement. Unless otherwise specified in any Order Form, payment to Ricoh for products shall be net thirty (30) days from date of invoice. Customer shall pay Ricoh interest on any past due payment at the highest rate permitted by applicable law, not to exceed 1.5% per month.
- 3. Taxes.** Customer shall pay all sales and use taxes, personal property taxes and all other taxes and charges relating to the purchase, ownership, delivery, lease, possession or use of the Equipment or the provision of Maintenance Services, with the exception of any taxes on or measured by Ricoh's and/or Lessor's net income.
- 4. Limited Warranties.** Ricoh warrants to Customer that Maintenance Services shall be performed by Ricoh in accordance with industry standards. Ricoh further warrants that, at the time of delivery and for a period of ninety (90) days thereafter the Equipment will be in good working order and will be free from any defects in material and workmanship. Ricoh's obligations under this warranty are limited solely to the repair or replacement (at Ricoh's option) of parts proven to be defective upon inspection. The foregoing warranty shall not apply (a) if the Equipment is installed, wired, modified, altered, moved or serviced by anyone other than Ricoh, or, (b) if the Equipment is installed, stored and utilized and/or maintained in a manner not consistent with Ricoh specifications or (c) if a defective or improper non-Ricoh accessory or supply or part is attached to or used in the Equipment, or (d) if the Equipment is relocated to any place where Ricoh services are not available. CUSTOMER ACKNOWLEDGES THAT THE LIMITED WARRANTY CONTAINED HEREIN DOES NOT ASSURE UNINTERRUPTED OPERATION AND USE OF THE EQUIPMENT.
THE FOREGOING LIMITED WARRANTIES DO NOT APPLY TO CONSUMABLE PARTS INCLUDING, BUT NOT LIMITED TO DRUMS, CLEANING BRUSHES, FILTERS, HEAT AND OILER TUBES, PRESSURE PADS, LAMPS LENSES, FUSES, PAPER AND TONER. THE WARRANTIES EXPRESSED HEREIN ARE EXCLUSIVE AND RICOH HEREBY DISCLAIMS ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- 5. Limitation of Liability.** RICOH SHALL HAVE NO LIABILITY TO CUSTOMER (OR TO ANY PERSON OR ENTITY CLAIMING THROUGH CUSTOMER) FOR LOST PROFITS, LOSS OF REVENUE, OR FOR SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL OR EXEMPLARY DAMAGES ARISING OUT OF OR IN ANY MANNER CONNECTED WITH ANY ORDER FORM, LEASE AGREEMENT OR MAINTENANCE AGREEMENT, OR THE SUBJECT MATTER HEREOF OR THEREOF, REGARDLESS OF THE FORM OF ACTION AND WHETHER OR NOT RICOH HAS BEEN INFORMED OF, OR OTHERWISE MIGHT HAVE ANTICIPATED, THE POSSIBILITY OF SUCH DAMAGES; PROVIDED, HOWEVER, THAT THE LIMITATION OF LIABILITY SET FORTH IN THIS SECTION 5 SHALL NOT APPLY TO DAMAGES RESULTING FROM THE WILLFUL MISCONDUCT OF RICOH OR ITS PERSONNEL. IN NO EVENT SHALL ANY LIABILITY OF RICOH TO CUSTOMER EXCEED THE AMOUNT PAID BY CUSTOMER TO RICOH PURSUANT TO ANY ORDER FORM, LEASE AGREEMENT OR MAINTENANCE AGREEMENT, AS APPLICABLE.
- 6. Governing Law.** These General Terms and Conditions and the Maintenance Terms and Conditions below shall be construed in accordance with and governed by the substantive laws of the State of New Jersey, without regard to its conflicts of laws principles.
- 7. Entire Agreement.** These General Terms and Conditions and the Maintenance Terms and Conditions below constitute the entire agreement between the parties and supersede all proposals, oral or written, and all other communications between the parties in relation to the Equipment. Customer agrees and acknowledges that it has not relied on any representation, warranty or provision not explicitly contained in these General Terms and Conditions and any Order Form, Lease Agreement and/or Maintenance Agreement, whether in writing, electronically communicated or in oral form. Any and all representations, promises, warranties, or statements by any Ricoh agent, employee or representative that differ in any way from the terms of these General Terms and Conditions and any Order Form, Lease Agreement and/or Maintenance Agreement shall be given no force or effect.

MAINTENANCE TERMS AND CONDITIONS

- 1. Maintenance Service.** Ricoh agrees to provide to Customer, during Ricoh's normal business hours, the maintenance service necessary to keep the Equipment in, or restore the Equipment to, good working order in accordance with Ricoh's policies then in effect. This maintenance service includes maintenance based upon the specific needs of individual Equipment, as determined by Ricoh, and unscheduled, on-call remedial maintenance. For each unscheduled service call requested by the Customer, Ricoh shall have a reasonable time within which to respond. Maintenance will include lubrication, adjustments, and replacement of maintenance parts deemed necessary by Ricoh. Maintenance parts will be furnished on an exchange basis, and the replaced parts become the property of Ricoh. Maintenance service provided under this Agreement does not assure uninterrupted operation of the Equipment. If available, maintenance service requested and performed outside Ricoh's normal business hours will be charged to the Customer at Ricoh's applicable time and material rates and terms then in effect, unless Ricoh and Customer have a written agreement providing for after-hours maintenance service. This Agreement does not cover charges for installation of equipment or de-installation of equipment if it is moved. For purposes of these Maintenance Terms and Conditions, Equipment excludes any software and documentation described on the Order Form and/or incorporated or integrated in the Equipment.
- 2. Exclusions To Maintenance Service.** Maintenance service provided by Ricoh under this Agreement does not include: (a) Repair of damage or increase in service time caused by failure of Customer to provide continually a suitable installation environment with all facilities prescribed by Ricoh, including, but not limited to, the failure to provide, or the failure of, adequate electrical power, air-conditioning, or humidity-control; (b) Repair of damage or increase in service time caused by: accident; disaster, which shall include but not be limited to fire, flood, water, wind, and lighting; transportation; neglect; power transients; abuse or misuse; failure of the Customer to follow Ricoh's published operating instructions; and unauthorized modifications or repair of Equipment by persons other than authorized representatives of Ricoh; (c) Repair of damage or increase in service time caused by use of the Equipment for purposes other than those for which designed; (d) Replacement of parts which are consumed in normal Equipment operation, unless specifically included; (e) Furnishing supplies or accessories, painting or refinishing the Equipment or furnishing the material therefor, inspecting altered Equipment, performing services connected with relocation of Equipment or adding or removing accessories, attachments or other devices; (f) Repair of damage, replacement of parts (due to other than normal wear) or repetitive service calls caused by use of incompatible supplies; (g) Complete unit replacement or refurbishment of the Equipment; (h) Electrical work external to the Equipment or maintenance of accessories, attachments, or other devices not furnished by Ricoh; (i) Increase in service time caused by Customer denial of full and free access to the Equipment or denial of departure from Customer's site. The foregoing excluded items, if performed by Ricoh, will be charged to Customer at Ricoh's applicable time and material rates then in effect.
- 3. Invoicing.** Charges for maintenance service hereunder will consist of a Basic Maintenance Charge, any applicable zone charge, and, if applicable, Meter Charges as stated below in this Agreement. In addition, Customer shall be responsible for paying all shipping and handling charges for toner, even if this Agreement is a toner inclusive contract as set forth on the Ricoh Order Form, in accordance with the terms stated on the invoice. The Basic Maintenance Charge may be invoiced in advance. The Meter Charge (if applicable) or other maintenance charges will be invoiced periodically in arrears. The Basic Maintenance and Meter Charges for a partial month's service will be prorated on the basis of a thirty (30) day month. Payment is required within the period stated on the invoice.
- 4. Engineering Changes.** Engineering changes, determined applicable by Ricoh, will be controlled and installed by Ricoh. Engineering changes which provide additional capabilities to the Equipment covered herein will be made at Customer's request at Ricoh's applicable time and material rates and terms then in effect.
- 5. Indemnification.** Except as otherwise provided in Section 5 of the General Terms and Conditions, Ricoh agrees to indemnify and hold Customer harmless from and against any loss, cost, damage, claim, expense, or liability as a result of injury or death of any person or damage to any personal property of Customer which such personal injury or damage arises out of or in connection with the sole negligence of Ricoh or its employees in the performance of this Agreement, provided Ricoh receives prompt written notice of such personal injury or damage, and provided further that Ricoh shall have the sole control of the defense of any such action and all negotiations for its settlement or compromise.
- 6. Term and Termination.** This maintenance agreement shall extend for a period of one (1) year from its commencement date and shall automatically renew for additional one (1) year periods unless notice of nonrenewal is provided by either party within thirty (30) days of the initial or any renewal term. Notwithstanding the above, either party may terminate a maintenance agreement for failure of the other to comply with any of its terms and conditions in the event such noncompliance is not cured within thirty (30) days after the provision of notice of such noncompliance. Maintenance service performed by Ricoh after the termination of a maintenance agreement shall be charged to Customer at Ricoh's applicable time and material rates and terms then in effect. Ricoh may suspend performance under any maintenance agreement if Customer is in default or in arrears in payments to Ricoh under this or any other agreement.
- 7. Meter Charges.** If applicable, Customer also shall pay the monthly meter charges listed on the first page hereof for each copy made on Equipment subject to this Agreement. The initial quarter following installation will include the first partial month (if applicable) and meter charges for such partial month will be prorated. Meter readings shall be provided on a quarterly basis by Customer at the request of Ricoh.
- 8. Supplies.** If supplies are included in the service provided under this Agreement, Ricoh will supply black toner, ink and developer, unless otherwise stated in this Agreement, to Customer based upon normal yields. If Customer's usage of the supplies exceeds the normal yields for the equipment being serviced, Ricoh will invoice and Customer agrees to pay, for the excess supplies at Ricoh's current retail prices then in effect.
- 9. @Remote Services.** If selected on the front page, Ricoh will provide remote meter reading and equipment monitoring services using its @Remote software. The meter count and other information collected by @Remote ("Data") is sent on the Internet to remote servers some of which may be located outside the U.S. @Remote cannot and does not collect your document content or user information. Ricoh uses reasonably available technology to maintain the security of the Data; however, you acknowledge that no one can guaranty security of information maintained on computers and on the Internet. Ricoh retains full rights to the Data (but not your documents or information), which it or its authorized third parties may use to service your equipment. Ricoh may also use the Data for its normal business purposes including product development and marketing research, however, the Data will not be provided to market research consultants in a form that personally identifies you. Ricoh may dispose of the Data at any time and without notice. The @Remote technology is the confidential and proprietary information of Ricoh and/or its licensors protected by copyright, trade secret and other laws and treaties. Ricoh retains full title, ownership and all intellectual property rights in and to @Remote.

CHARTER TOWNSHIP OF YPSILANTI
2009 BUDGET AMENDMENT #1
January 20, 2009

206 - FIRE FUND

Total Increase \$10,000.00

Re-Budget 2008 planned Civil Service expenditures for the Fire Department. New hire testings will be completed in 2009. This is to be funded from Prior Year Fund Balance.

Revenues: Appropriated Prior Year Fund Bal 206.000.000.699.000	<u>\$10,000.00</u>
Net Revenues	<u><u>\$10,000.00</u></u>

Expenditur Civil Service-Professional Service 206.220.000.801.000	<u>\$10,000.00</u>
Net Expenditures	<u><u>\$10,000.00</u></u>

Motion to Amend the Budget (#1) for 2009:

Move to increase the Fire Fund budget by \$10,000.00 to \$5,303,135.00 and approve the department line item changes as outlined.

Moved by: _____

Supported by: _____


Supervisor
BRENDA L. STUMBO
Clerk
KAREN LOVEJOY ROE
Treasurer
LARRY J. DOE
Trustees
JEAN HALL CURRIE
STAN ELDRIDGE
MIKE MARTIN
DEE SIZEMORE



Supervisor's Office

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: (734) 481-0617
Fax: (734) 484-0002
www.ytown.org

TO: Township Board

FROM: Brenda L. Stumbo, Supervisor 

DATE: January 8, 2009

RE: Request for Street Light at Intersection of Hewitt Road & Glory Lane

On April 4, 2008, the Clerk's Office received a letter from Pastor Melvin T. Walls, requesting that a street light be installed at the intersection of Hewitt Road and Glory Lane, due to the dark conditions there. At the April 15, 2008 Regular Meeting, the Board authorized me to request DTE to provide a cost estimate to install a single non-decorative light at the intersection and to bring the estimate back to the Board.

Please find attached the estimate from DTE. The cost to install the light would be \$2,117.13, with an annual lamp charge of \$293.96. If the Board agrees, I would like to authorize installation of the light. The cost can be charged to account #212-970-000-818-022, Capital Outlay – Highway & Street Road Construction.

If you have any questions, please let me know.

tk

Attachment

cc: Pastor Walls
File

DTE Energy



Ms. Tammie Keen
Charter Township of Ypsilanti
7200 S. Huron River Dr.
Ypsilanti, MI 48197

October 7, 2008

Subject: Streetlight installation Cost and Contribution Estimate Rate Option - 1
(Edison Owned & Maintained) For Hewitt Rd. & Glory Lane

Dear Ms. Keen:

The following information is being furnished as you requested:

LOCATION –	Hewitt Rd. & Glory Lane
CONFIGURATION - SPACING -	
SIZE & TYPE LUMINAIRES -	400W H.P.S. Overhead, Non-Decorative
TYPE OF CONSTRUCTION	Overhead
NUMBER OF LIGHTS	1
ANNUAL COST OF SYSTEM	\$ 293.96

RECEIVED
YPSILANTI TOWNSHIP
OCT 7 2008

2008 OCT -7 AM 10:56

Computation of Streetlighting Contribution:

TOTAL ESTIMATED CONSTRUCTION COST, LABOR & MATERIALS	\$ 2,999.00
TOTAL ANNUAL LAMP CHARGE	\$ 293.96
TIMES (3) YEARS X 3 =	\$ 881.87
CONTRIBUTION(COST MINUS REVENUE)	\$ 2,117.13

If you wish to have this system installed , please contact me and I will furnish you with an agreement for municipal streetlighting. An authorized signature on the agreement and payment of contribution will be our notification to begin final design and construction scheduling. This estimate is good for 6 months from issue date.

We will need to set 2 overhead poles, hang a transformer and install overhead secondary.

Also, right-of-way or an easement will have to be obtained from the property owner in order to construct this job.

At this time we do not offer LED lighting. Any questions please feel free to give me a call or email.

Brian Kinnick
Account Manager
Community Lighting
734-397-4024



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)

7150 Harris Drive, P.O. Box 30005
Lansing, Michigan 48909-7505

FOR MLCC USE ONLY

Request ID # 486942

Business ID # 5652

LOCAL APPROVAL NOTICE

[Authorized by MCL 436.1501]

November 19, 2008

TO: YPSILANTI CHARTER TOWNSHIP BOARD
7200 SOUTH HURON RIVER DRIVE
YPSILANTI, MI 48197-7007

APPLICANT: MR. MIKE'S LOUNGE, INC.

Home Address and Telephone No. or Contact Address and Telephone No.:
JOHN KOUTSOGIANNIS, 1455 KING GEORGE BOULEVARD, ANN ARBOR, MI 48104
H(734)971-5621/B(734)483-6899

YPSILANTI TOWNSHIP BOARD
2008 OCT 15 PM 3:02

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact the On-Premises Section of the Licensing Division as (517) 636-4634.

**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN
TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

RESOLUTION

At a _____ meeting of the _____
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request from MR. MIKE'S LOUNGE, INC. TO TRANSFER ALL STOCK IN 2008 CLASS C LICENSED BUSINESS WITH DANCE PERMIT, LOCATED AT 1425 ECORSE, YPSILANTI, MI 48197, YPSILANTI TOWNSHIP, WASHTENAW COUNTY, BY DROPPING STOCKHOLDER, EMANUEL KOUTSOGIANNIS THRU TRANSFER OF 1,000 SHARES TO NEW STOCKHOLDER, JOHN KOUTSOGIANNIS.

be considered for _____
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or Not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

(Signed) _____
(Township, City or Village Clerk)

SEAL

(Mailing address of Township, City or Village)

OTHER BUSINESS

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96145	01/07/2009	Printed	6858	ABBEY DOOR	DOOR REPAIR FOR CIVIC CENTER P	194.00
96146	01/07/2009	Printed	0235	ABSOPURE WATER COMPANY	H & C COOLER	28.00
96147	01/07/2009	Printed	0004	ACME GLASS COMPANY	BUILDING MAINTENANCE	108.29
96148	01/07/2009	Printed	6110	ACTION PRINTING KEB INC.	HANNAH NHW	8.40
96149	01/07/2009	Printed	6143	AL WALTERS HEATING AND COOLING	REPAIRS - 2025 E. CLARK	175.62
96150	01/07/2009	Printed	15088	ALL SEASON TREE AND STUMP	GRIND STUMPS ON SLOPE AND SITE	1,250.00
96151	01/07/2009	Printed	0397	ALLIE BROTHERS, INC.	EQUIPMENT FOR WAYNE CTY MUSAR	419.80
96152	01/07/2009	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	1,121.76
96153	01/07/2009	Printed	6820	ANN ARBOR NEWS	PUBLISHING	1,223.64
96154	01/07/2009	Printed	0675	ARBOR VACUUM & SMALL APPLIANCE	NEW VACUUM FOR COMMUNITY CENTE	452.75
96155	01/07/2009	Printed	3807	ARC ROOFING GROUP, LLC	ROOFING	466.50
96156	01/07/2009	Printed	0909	AT & T*	ACCT. #053 294-5218 001	31.15
96157	01/07/2009	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	289.21
96158	01/07/2009	Printed	0667	AUTOMATED BUSINESS MACHINES	NEW SIGNATURE PLATE	299.00
96159	01/07/2009	Printed	6397	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES	681.01
96160	01/07/2009	Printed	6702	BELFOR USA	LOCATION: 3145 SNOW	323.25
96161	01/07/2009	Printed	6398	BOLLINGER INSURANCE	INSURANCE AND BONDS	200.00
96162	01/07/2009	Printed	6446	BROADWING COMMUNICATIONS LLC	ACCT. #909649P	663.38
96163	01/07/2009	Printed	0354	BSN SPORTS	SUPPLIES FOR THE COMMUNITY CEN	339.54
96164	01/07/2009	Printed	0074	BUTZEL-LONG	FIREFIGHTERS NEGOTIATIONS 2008	5,484.42
96165	01/07/2009	Printed	3460	CDW GOVERNMENT INC	SPECIAL VIDEO ADAPTERS FOR NEW	5,955.99
96166	01/07/2009	Printed	6182	COLLEGIATE APPAREL	NEW JUDICIAL ROBES	354.80
96167	01/07/2009	Printed	0363	COMCAST CABLE	ACCT. #09588 290692-01-0	325.93
96168	01/07/2009	Printed	0582	CONGDON'S	SUPPLIES	88.29
96169	01/07/2009	Printed	1068	CUDA UNIFORM, INC.	UNIFORM EQUIPMENT	294.85
96170	01/07/2009	Printed	0521	DSS CORPORATION	SONY FOOT CONTROL	85.95
96171	01/07/2009	Printed	4706	ED'S GARAGE	REPAIRS	1,620.55
96172	01/07/2009	Printed	15155	EDWARDS SEWER AND DRAIN	FLOOR DRAIN CLEANING/SNAKE IN	188.45
96173	01/07/2009	Printed	4535	EMPCO, INC.	PROFESSIONAL SERVICES	14,904.17
96174	01/07/2009	Printed	15082	FARMER & UNDERWOOD	FLUME SAND	409.28
96175	01/07/2009	Printed	15186	FCR	CURBSIDE RECYCLING DISPOSAL	2,215.96
96176	01/07/2009	Printed	6084	FIRE SERVICE MANAGEMENT	REPAIR TURNOUT GEAR TO NFPA SP	1,221.12
96177	01/07/2009	Printed	4152	SHARON FRISCHMAN	MILEAGE REIMBURSEMENT	92.75
96178	01/07/2009	Printed	1919	SAMUEL E. FRYE	REIMBURSEMENT - BOOT	75.00
96179	01/07/2009	Printed	15091	GARMENT RACKS ETC.	PORTABLE COAT RACKS FOR COMMUN	391.50
96180	01/07/2009	Printed	0533	GENESCO	PRO SHOP RESALE - SHOES AND SH	669.67
96181	01/07/2009	Printed	5369	GEOTRANS, INC	PROFESSIONAL SERVICES	736.81
96182	01/07/2009	Printed	0776	MARK GIFFIN	REIMBURSEMENT - SOFTWARE	79.49
96183	01/07/2009	Printed	1233	GORDON FOOD SERVICE INC.	SUPPLIES	488.13
96184	01/07/2009	Printed	6169	GOVERNOR BUSINESS SOLUTIONS	LASERJET CARTRIDGES	399.75

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96185	01/07/2009	Printed	0107	GRAINGER	SUPPLIES	649.40
96186	01/07/2009	Printed	3391	GRAYBAR	REPAIRS	83.68
96187	01/07/2009	Printed	0070	GREAT LAKES TELECOM, INC.	TELEPHONE	9,147.88
96188	01/07/2009	Printed	11957	GRIFFIN PEST SOLUTIONS	MONTHLY SERVICE - STATION #3	84.00
96189	01/07/2009	Printed	0426	GUARDIAN ALARM	BILLING: 1405 HOLMES	344.66
96190	01/07/2009	Printed	0158	MARK HAMILTON	ATTORNEY FEES - DEC. 2008	3,000.00
96191	01/07/2009	Printed	6542	HARBOR FREIGHT	SUPPLIES	13.95
96192	01/07/2009	Printed	6377	HEIKK'S CUSTOM EMBROIDERY	SHIRTS	66.00
96193	01/07/2009	Printed	0844	HEIKKINEN PRODUCTIONS	SHIRTS	63.00
96194	01/07/2009	Printed	15188	MELISSA HOLBROOK	REFUND - ROOM RENTAL	100.00
96195	01/07/2009	Printed	0503	HOME DEPOT	SUPPLIES	1,477.55
96196	01/07/2009	Printed	0174	HONEYWELL	BOILER REPLACEMENT - 30% PYMT	77,881.00
96197	01/07/2009	Printed	4711	ISRAEL INVESTIGATIONS	PROFESSIONAL SERVICES	1,125.00
96198	01/07/2009	Printed	6672	JOHNSON LITHOGRAPH, INC	WINTER/SPRING 2008 GUIDES	11,047.50
96199	01/07/2009	Printed	6604	JOHNSTON LITHOGRAPH, INC.	SENIOR MONTHLY NEWSLETTER	362.00
96200	01/07/2009	Printed	15187	JP MORGAN FUNDS	HEALTH CARE - POLICE & FIRE	302,075.00
96201	01/07/2009	Printed	0391	KONICA MINOLTA - ALBIN	METER CHARGE	147.36
96202	01/07/2009	Printed	0514	LEO'S DANCEWEAR INC.	SECOND COSTUME PURCHASE FOR YO	138.40
96203	01/07/2009	Printed	0230	LESCO INCORPORATED	SUPPLIES	824.23
96204	01/07/2009	Printed	6467	LOWES	SUPPLIES	79.81
96205	01/07/2009	Printed	0244	MARGOLIS COMPANIES, INC.	CLUBVIEW ESTATES TREE PLANTING	2,681.90
96206	01/07/2009	Printed	6476	MASA	SOFTBALLS FOR ADULT PROGRAM	862.80
96207	01/07/2009	Printed	15157	MICHIGAN FACILITY SERVICES	RELOCATION OF COMM. & ECONOMI	3,600.00
96208	01/07/2009	Printed	6845	MWORKS	HOSPITAL PHYSICALS	70.00
96209	01/07/2009	Printed	4591	NISWANDER ENVIRONMENTAL, LLC	WETLAND SERVICES - SEAVER FARM	1,057.50
96210	01/07/2009	Printed	6399	NOVOPRINT USA INC	PUBLISHING	1,095.00
96211	01/07/2009	Printed	2095	O'BRYAN'S LOCK & KEY	DUPLICATE KEYS	82.50
96212	01/07/2009	Printed	2997	OFFICE EXPRESS	SUPPLIES	1,221.04
96213	01/07/2009	Printed	6893	OFFICE MAX* #434705	SUPPLIES	480.00
96214	01/07/2009	Printed	2353	OLSON TREE SPADING	TREES FOR TRANSPLANTING AT COM	3,900.00
96215	01/07/2009	Printed	15152	ONLINEEEI.COM	PORTABLE PIPE AND DRAPE KIT	436.48
96216	01/07/2009	Printed	0463	OSBURN INDUSTRIES, INC.	SLAG	661.18
96217	01/07/2009	Printed	0913	PARKWAY SERVICES, INC.	RENTAL - FORD LAKE HYDRO DAM	120.00
96218	01/07/2009	Printed	0319	PITNEY BOWES INC.*^	RENTAL CHARGES	1,860.00
96219	01/07/2009	Printed	5727	PREMIUMS PLUS MORE	STAFF SHIRTS	450.00
96220	01/07/2009	Printed	0317	PRESTIGE PONTIAC	REPAIRS	246.01
96221	01/07/2009	Printed	0722	PRINTING SYSTEMS	ELECTION SUPPLIES	505.63
96222	01/07/2009	Printed	6438	RACKSPACE MANAGED HOSTING	HOSTING FEE - DECEMBER	300.00
96223	01/07/2009	Printed	1070	REHRIG PACIFIC COMPANY	RECYCLE BINS TO REPLENISH STOC	3,017.50
96224	01/07/2009	Printed	6280	KAREN LOVEJOY ROE	MILEAGE REIMBURSEMENT	66.10

CHECK REGISTER REPORT

Date: 01/07/2009

Time: 4:22pm

Page: 3

Charter Township of Ypsilanti

BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96225	01/07/2009	Printed	3059	RUBBER STAMPS UNLIMITED INC	STAMPS	32.20
96226	01/07/2009	Printed	6406	RUBBER STAMPS UNLIMITED INC	BUSINESS CARDS AND STAMP	17.03
96227	01/07/2009	Printed	0634	SAM'S CLUB DIRECT	CREDIT	253.20
96228	01/07/2009	Printed	0395	SHRADER TIRE & OIL	MAINTENANCE	123.71
96229	01/07/2009	Printed	6288	SIGNS BY TOMORROW	SIGNS - HEWENS CREEK PARK	261.80
96230	01/07/2009	Printed	0399	SPEARS FIRE & SAFETY SERVICE	FIRE & SAFETY SERVICES	465.00
96231	01/07/2009	Printed	0929	SPRINT	ACCT. #345812819	253.09
96232	01/07/2009	Printed	1338	STADIUM TROPHY	RACQUETBALL PLAQUES	186.00
96233	01/07/2009	Printed	3212	STANLEY CONVERGENT SECURITY	MONITORING & MAINTENANCE	1,418.28
96234	01/07/2009	Printed	6384	STAPLES* - ACCOUNT #1026071	BINDERS FOR PARK COMMISSION	114.06
96235	01/07/2009	Printed	3001	START SMART SPORTS DEV.	START SMART BASKETBALL PROGRAM	620.00
96236	01/07/2009	Printed	0632	STERICYCLE INC	MEDICAL WASTE DISPOSAL	95.59
96237	01/07/2009	Void			Void Check	0.00
96238	01/07/2009	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - POLICE	1,881.44
96239	01/07/2009	Printed	1442	TED'S AUTO ELECTRIC		85.00
96240	01/07/2009	Printed	8063	TELEGRATION	ACCT. #8119-0000	10.27
96241	01/07/2009	Printed	6376	TRACTOR SUPPLY COMPANY	SUPPLIES	145.86
96242	01/07/2009	Printed	2943	TRI COUNTY INTERNATIONAL	INSTALL IDLER PULLEY AND NEW B	306.67
96243	01/07/2009	Printed	4472	TRI-TURF	ICE MELT FOR SIDEWALK AREAS	487.50
96244	01/07/2009	Printed	1637	TURF GRASS INC.	CHEMICALS	212.00
96245	01/07/2009	Printed	6523	UNIQUE 1 SERVICE	MAINTENANCE REPAIRS	454.00
96246	01/07/2009	Printed	0497	VAN BUREN STEEL & FABRICATING	SUPPLIES	114.65
96247	01/07/2009	Printed	6920	VARNUM RIDDERING SCHMIDT	PROFESSIONAL SERVICES	9,658.65
96248	01/07/2009	Printed	0664	ANGELA VERGES	REIMBURSEMENT - SUPPLIES	267.37
96249	01/07/2009	Printed	6627	VICTORY LANE	FULL SERVICE OIL CHANGE	183.39
96250	01/07/2009	Printed	0163	WASHTENAW COUNTY BOARD OF ROAD	INTEREST ON WCRC 2002 BOND	26,175.00
96251	01/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL - OVERTIME	19,884.00
96252	01/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL - OVERTIME	313.00
96253	01/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL - OVERTIME	2,052.00
96254	01/07/2009	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATROL	25,203.50
96255	01/07/2009	Printed	0631	WASTE MANAGEMENT	ACCT. #389-0054724-1389-6	2,180.26
96256	01/07/2009	Printed	2965	WASTE MANAGEMENT	ACCT. #106-0042156-2762-3	125.00
96257	01/07/2009	Printed	6039	WASTE MANAGEMENT*	REFUSE/EDUCATION/TAGS/FUEL	143,342.23
96258	01/07/2009	Printed	3011	WEST PAYMENT CENTER	SUPPLIES	30.82
96259	01/07/2009	Printed	6841	XO COMMUNICATIONS LLC	CUSTOM SOFTWARE	1,005.47
96260	01/07/2009	Printed	0480	YPSILANTI COMMUNITY	ACCT. #2-074-535400-01	651.30
96261	01/07/2009	Printed	6417	YPSILANTI TWP PETTY CASH	REIMBURSE PETTY CASH	335.68
96262	01/07/2009	Printed	0729	ZEP MANUFACTURING COMPANY	SUPPLIES	250.15

Total Checks: 118

Bank Total:

714,977.39

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Total Checks: 118

Grand Total: 714,977.39

Accounts Payable Checks	714,977.39
Hand checks	+ 0
Total	<hr/> 714,977.39

Charter Township of Ypsilanti

BANK: HAND CHECKS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96137	12/10/2008	Printed	6821	AT & T	ACCT. #734 480-9586 427 9	601.55
96138	12/10/2008	Printed	0118	DTE ENERGY	GAS & ELECTRIC INVOICES	23,333.41
96139	12/12/2008	Printed	0444	WASHTENAW COUNTY TREASURER#	SHERIFF PATORL	442,378.48
96140	12/16/2008	Printed	0525	MICHIGAN TOWNSHIP ASSOC.**	REGISTRATION - MTA CONFERENCE	1,509.00
96141	12/22/2008	Printed	6821	AT & T	ACCT. #734 482-2386 398 5	2,989.06
96142	12/22/2008	Printed	5049	BLUE CROSS BLUE SHIELD OF MI	HEALTH INSURANCE - JAN 2009	139,976.19
96143	12/22/2008	Printed	0089	CHARTER TOWNSHIP OF	SPECIALS ON TWP PROPERTIES	1,099.56
96144	12/22/2008	Printed	0118	DTE ENERGY	GAS & ELECTRIC INVOICES	914.21
					Total Checks: 8	Bank Total: 612,801.46
					Total Checks: 8	Grand Total: 612,801.46

Accounts Payable Checks	199,419.73
Hand Checks	<u>612,801.46</u>
Total	812,221.19

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BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96263	01/14/2009	Printed	0235	ABSOPURE WATER COMPANY	5 GALLON SPRING	27.60
96264	01/14/2009	Printed	8412	ACO HARDWARE	SUPPLIES	15.16
96265	01/14/2009	Printed	12344	ADAM ADAMOPOULOS	JUROR COMPENSATION	13.50
96266	01/14/2009	Printed	6940	ALL AROUND LAWN CARE, INC.	LOCATION: 1225 HUNTER	241.75
96267	01/14/2009	Printed	0049	ALL SEASONS LANDSCAPING CO.	SNOW THROWER	499.00
96268	01/14/2009	Printed	6769	AMERICAN MESSAGING	ACCT. #Z1-264640	299.56
96269	01/14/2009	Printed	0017	ANN ARBOR CLEANING SUPPLY	SUPPLIES	2,229.40
96270	01/14/2009	Printed	0647	ANN ARBOR HYDRAULICS	AUTO PARTS	12.96
96271	01/14/2009	Printed	0022	ANN ARBOR WELDING SUPPLY CO	MEDICAL SUPPLIES	299.70
96272	01/14/2009	Printed	1014	ARGUS HAZCO	REPLACE OXYGEN SENSOR IN 4 GAS	380.00
96273	01/14/2009	Printed	0215	AUTO VALUE YPSILANTI	SUPPLIES	661.44
96274	01/14/2009	Printed	6397	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES	2,197.00
96275	01/14/2009	Printed	6486	BIG GEORGES HOME APPLIANCE	REPLACEMENT OF STATION 4 DISHW	778.00
96276	01/14/2009	Printed	12345	DEENA ELAINE BIRK	JUROR COMPENSATION	13.10
96277	01/14/2009	Printed	15160	BLICK ART MATERIALS	ART SUPPLIES	473.11
96278	01/14/2009	Printed	12346	SARAH GRACE BRAUNLICH	JUROR COMPENSATION	13.30
96279	01/14/2009	Printed	0792	SCOTT BRODIE	1/3 PAYMENT - CLASS A UNIFORM	133.51
96280	01/14/2009	Printed	8274	BUDGET TOWING	TOWING	95.00
96281	01/14/2009	Printed	12368	KRISTINE JUNE BURGESS	JUROR COMPENSATION	34.10
96282	01/14/2009	Printed	1094	C & G GRINDING	SHARPENED REELS - DONE IN 2008	1,010.00
96283	01/14/2009	Printed	3460	CDW GOVERNMENT INC	UPDATED ADOBE ACROBAT SOFTWARE	1,524.67
96284	01/14/2009	Printed	0870	CHARTER TOWNSHIP OF SUPERIOR	LOCATION: GREEN OAKS	26.89
96285	01/14/2009	Printed	15189	CHASON COMPANY	REFUND OF CASH BOND	55,501.00
96286	01/14/2009	Printed	6418	RAY CHRISTIANSEN	PLUMBING/MECHANICAL INSPECT	620.00
96287	01/14/2009	Printed	0363	COMCAST CABLE	ACCT. #09588 290692-01-0	86.98
96288	01/14/2009	Printed	0390	COMMERCIAL BUILDING MATERIALS	REPAIRS	40.32
96289	01/14/2009	Printed	1312	COMPLETE BATTERY SOURCE	AUTO MAINTENANCE	131.94
96290	01/14/2009	Printed	0582	CONGDON'S	SUPPLIES	200.24
96291	01/14/2009	Printed	0223	CORRIGAN OIL COMPANY	REPLENISH FUEL SUPPLY AT HQ	1,645.30
96292	01/14/2009	Printed	8191	CTI & ASSOCIATES, INC.	PROFESSIONAL SERVICES	787.61
96293	01/14/2009	Printed	15194	KAYLA CURRY	REFUND - ROOM RENTAL	80.00
96294	01/14/2009	Printed	12347	ALAN PRYOR DAVIS	JUROR COMPENSATION	13.10
96295	01/14/2009	Printed	12370	BELERIA COOPER DAVIS	JUROR COMPENSATION	34.10
96296	01/14/2009	Printed	11100	NANCY JOYCE DEMPICH	JUROR COMPENSATION	13.30
96297	01/14/2009	Printed	6586	DISCOUNT SCHOOL SUPPLY	ART SUPPLIES	496.33
96298	01/14/2009	Printed	1421	DIUBLE EQUIPMENT INC.	SM EQUIPMENT & PARTS	1,339.18
96299	01/14/2009	Printed	15190	DRAWINGBOARD PRINTING	MAILING LABELS	60.20
96300	01/14/2009	Printed	12348	ROBERT JASON DUCHARME	JUROR COMPENSATION	13.30
96301	01/14/2009	Printed	6599	DUNDEE FIRE AND SAFETY	REPLACE EXIT LIGHTS WITH LED B	234.00
96302	01/14/2009	Printed	15154	ECMD	MOBILE STORAGE UNITS AND ACTIV	941.26

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96303	01/14/2009	Printed	4706	ED'S GARAGE	REPAIRS	784.65
96304	01/14/2009	Printed	15191	FED EX FREIGHT	EQUIPMENT - CABINET	612.42
96305	01/14/2009	Printed	1200	FEDERAL EXPRESS CORPORATION	TRANSPORTATION/HANDLING	27.03
96306	01/14/2009	Printed	2079	FINGERLE LUMBER CO.	POST FOR SPLIT RAIL FENCE	989.28
96307	01/14/2009	Printed	12349	JENNIFER GABRIELA FORD	JUROR COMPENSATION	13.30
96308	01/14/2009	Printed	12279	ANDREW J. GARMAN	DOG LICENSE	5.00
96309	01/14/2009	Printed	12375	ALLISA TRACEY GENSER	JUROR COMPENSATION	33.70
96310	01/14/2009	Printed	5369	GEOTRANS, INC	PROFESSIONAL SERVICES	1,447.31
96311	01/14/2009	Printed	12350	JAMES PATRICK GONDEK, JR	JUROR COMPENSATION	13.50
96312	01/14/2009	Printed	12371	EVER GRAHAM-MILLER	JUROR COMPENSATION	33.70
96313	01/14/2009	Printed	0107	GRAINGER	SUPPLIES	52.88
96314	01/14/2009	Printed	3391	GRAYBAR	REPAIR SUPPLIES	31.37
96315	01/14/2009	Printed	0070	GREAT LAKES TELECOM, INC.	TELEPHONE	330.00
96316	01/14/2009	Printed	12351	MICHAEL GROSS	JUROR COMPENSATION	13.10
96317	01/14/2009	Printed	12376	HUGH GORDON HARTSELL	JUROR COMPENSATION	34.50
96318	01/14/2009	Printed	12352	MICHELLE ANN HEANEY	JUROR COMPENSATION	13.10
96319	01/14/2009	Printed	12353	OLGA VERNEIL HENSLEY	JUROR COMPENSATION	13.50
96320	01/14/2009	Printed	11177	JOHN MICHAEL HERALD	JUROR COMPENSATION	34.10
96321	01/14/2009	Printed	6786	HERITAGE CRYSTAL CLEAN, LLC	AUTO MAINTENANCE	193.67
96322	01/14/2009	Printed	6547	HERITAGE NEWSPAPERS	PUBLISHING	76.80
96323	01/14/2009	Printed	0503	HOME DEPOT	SUPPLIES	526.85
96324	01/14/2009	Printed	6147	HP DIRECT	REPLACEMENT SERVER HARD DRIVES	242.00
96325	01/14/2009	Printed	12377	RICHARD TODD HUNT	JUROR COMPENSATION	34.10
96326	01/14/2009	Printed	6158	HURON VALLEY PRINTING	CLUBVIEW & FAIRWAY HILLS - NHW	68.40
96327	01/14/2009	Printed	8119	ICLE	LIBRARY SUBSCRIPTION	92.50
96328	01/14/2009	Printed	6519	IDENTIFICATION PRODUCTS MFG.	SUPPLIES FOR PASSPORT CAMERA	187.17
96329	01/14/2009	Printed	4711	ISRAEL INVESTIGATIONS	PROFESSIONAL SERVICES	1,125.00
96330	01/14/2009	Printed	12030	LANETTE MARIE KENT	REFUND - NATURE DETECTIVE	5.00
96331	01/14/2009	Printed	12354	KIMBERLY JOANNE KILGO	JUROR COMPENSATION	13.10
96332	01/14/2009	Printed	0391	KONICA MINOLTA - ALBIN	METER CHARGE	23.64
96333	01/14/2009	Printed	11325	ANDREA KRUMREI	REFUND - ROOM RENTAL	100.00
96334	01/14/2009	Printed	12378	MICHAEL JOHN KULWICKI	JUROR COMPENSATION	32.90
96335	01/14/2009	Printed	12355	JESSE ROW LARKINS	JUROR COMPENSATION	13.50
96336	01/14/2009	Printed	15148	LASERTEC	POSTAGE	41.95
96337	01/14/2009	Printed	12356	BETHANY OLIVIA LOGAN	JUROR COMPENSATION	13.10
96338	01/14/2009	Printed	12357	GWENDOLYN LESLIE MAGIERA	JUROR COMPENSATION	12.90
96339	01/14/2009	Printed	0253	MCLAIN AND WINTERS	LEGAL SERVICES - DEC. 2008	79,309.12
96340	01/14/2009	Printed	6043	MEADOWBROOK, INC.	NOTARY BONDS	55.00
96341	01/14/2009	Printed	15177	METRO STAR BRICK PAVING LLC	GREENTOP SELF STORAGE	2,624.10
96342	01/14/2009	Printed	6006	MICHIGAN FIRE INSPECTORS	2008 MEMBERSHIP RENEWAL	30.00

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BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
96343	01/14/2009	Printed	0525	MICHIGAN TOWNSHIP ASSOC.**	BOARD OF REVIEW GUIDE	115.00
96344	01/14/2009	Printed	11271	MILL CREEK SPORT CENTER	REPAIR PARTS FOR PLOW TRUCK #9	547.14
96345	01/14/2009	Printed	11151	CATHY MULLINS	REFUND - ROOM RENTAL	100.00
96346	01/14/2009	Printed	0297	MUNICIPAL CODE CORPORATION	CODE BOOKS	142.72
96347	01/14/2009	Printed	6064	NAPA AUTO PARTS	FUEL FILTERS FOR GRINDER	76.80
96348	01/14/2009	Printed	2986	NAPA AUTO PARTS*	SUPPLIES	91.02
96349	01/14/2009	Printed	6895	NORTHERN SAFETY	SUPPLIES	99.85
96350	01/14/2009	Printed	2095	O'BRYAN'S LOCK & KEY	KEYPAD ENTRY LOCK FOR BACK DOO	790.00
96351	01/14/2009	Printed	5560	OCÉ' IMAGISTICS INTERNATIONAL	EQUIPMENT MAINTENANCE	253.32
96352	01/14/2009	Printed	2997	OFFICE EXPRESS	SUPPLIES	2,202.87
96353	01/14/2009	Printed	6893	OFFICE MAX* #434705	SUPPLIES	90.90
96354	01/14/2009	Printed	12372	GERALD L. OUELLETT	JUROR COMPENSATION	32.90
96355	01/14/2009	Printed	12358	VIRGINIA FRANCES PANCAKE	JUROR COMPENSATION	13.30
96356	01/14/2009	Printed	15159	PICKLEBALL	PICKLEBALL	195.00
96357	01/14/2009	Printed	15358	NICOLE PIKE	JUROR COMPENSATION	12.70
96358	01/14/2009	Printed	0327	PINTER'S FLOWERLAND, INC.	PLANTS	275.00
96359	01/14/2009	Printed	2814	PLYMOUTH TRADING POST	SPORTS EQUIPMENT FOR PROGRAMS	2,448.00
96360	01/14/2009	Printed	5727	PREMIUMS PLUS MORE	50 & BEYOND SHIRTS FOR RESALE	513.00
96361	01/14/2009	Printed	15164	PROCLAMATIONS FOR PROFESSIONAL	AID IN PREPARING RESOLUTIONS	55.00
96362	01/14/2009	Printed	15192	JENNIFER PTASZYNSKI	REFUND - ROOM RENTAL	230.00
96363	01/14/2009	Printed	3801	PUBLIC SAFETY CENTER	TRAFFIC SAFETY VESTS	1,131.36
96364	01/14/2009	Printed	5921	TABRINA RIEVES	JUROR COMPENSATION	12.70
96365	01/14/2009	Printed	12359	PAULA MICHELLE ROBINETTE	JUROR COMPENSATION	13.30
96366	01/14/2009	Printed	3973	S & S WORLDWIDE CRAFTS	GAMES	460.15
96367	01/14/2009	Printed	15153	SCHOOL OUTFITTERS	PORTABLE STAGING	1,779.31
96368	01/14/2009	Printed	15193	ALICE SEIPELT	REFUND - ROOM RENTAL	130.00
96369	01/14/2009	Printed	12360	GERALD DEAN SHANK	JUROR COMPENSATION	13.50
96370	01/14/2009	Printed	0383	SHERWIN WILLIAMS COMPANY	SUPPLIES	68.32
96371	01/14/2009	Printed	0395	SHRADER TIRE & OIL	TIRES	599.60
96372	01/14/2009	Printed	6288	SIGNS BY TOMORROW	DIRECTIONAL SIGNS	129.00
96373	01/14/2009	Printed	11773	CONSTANCE SIMPSON	JUROR COMPENSATION	34.10
96374	01/14/2009	Printed	4571	RUSSELL SIZEMORE	JUROR COMPENSATION	34.50
96375	01/14/2009	Printed	6578	SMEMSIC	MEMBERSHIP RENEWAL	50.00
96376	01/14/2009	Printed	0001	A.F. SMITH ELECTRIC	BLANKET	322.50
96377	01/14/2009	Printed	2990	SOUTHEASTERN EQUIPMENT	RENTAL REPAIRS	496.30
96378	01/14/2009	Printed	1507	SPARTAN DISTRIBUTORS	REPAIR TO TORO GROUNDSMASTER -	3,610.10
96379	01/14/2009	Printed	2844	CP BSN SPORT SUPPLY GROUP	EQUIPMENT FOR SPORTS PROGRAMS	3,761.27
96380	01/14/2009	Printed	3212	STANLEY CONVERGENT SECURITY	MONITORING & MAINTENANCE	671.01
96381	01/14/2009	Printed	6384	STAPLES* - ACCOUNT #1026071	PORTABLE, LOCKING CABINET FOR	193.00
96382	01/14/2009	Printed	6938	STATE OF MICHIGAN	COMMUNICATIONS	3,300.00

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BANK:

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount		
96383	01/14/2009	Printed	12373	ZACHARY LEE STEPHENS	JUROR COMPENSATION	34.10		
96384	01/14/2009	Printed	6509	SUNSHINE MEDICAL	RESTOCKING OF EMS MEDICAL GLOV	925.00		
96385	01/14/2009	Printed	1235	SURE-FIT LAUNDRY COMPANY	LAUNDRY - FIRE DEPT.	1,519.31		
96386	01/14/2009	Printed	15175	T.E.A.M.	EMPLOYEE ASSISTANCE PROGRAM	1,041.60		
96387	01/14/2009	Printed	12361	BRANDY MARIE TESTA	JUROR COMPENSATION	13.50		
96388	01/14/2009	Printed	12362	LESLIE ANNE THOMPSON	JUROR COMPENSATION	13.10		
96389	01/14/2009	Printed	12363	JAMES THOMSON TODD	JUROR COMPENSATION	13.50		
96390	01/14/2009	Printed	0887	TOTAL FITNESS CONCEPTS	FITNESS TESTING	1,487.50		
96391	01/14/2009	Printed	12364	MELODY ELYSSA VANOY	JUROR COMPENSATION	13.30		
96392	01/14/2009	Printed	1475	VERIZON WIRELESS	ACCT. #385474612	2,337.74		
96393	01/14/2009	Printed	6627	VICTORY LANE	FULL SERVICE OIL CHANGE	172.15		
96394	01/14/2009	Printed	0631	WASTE MANAGEMENT	ACCT. #389-0054671-1389-9	232.67		
96395	01/14/2009	Printed	2965	WASTE MANAGEMENT	ACCT. 106-0042156-2762-3	225.00		
96396	01/14/2009	Printed	6149	WEISSMAN'S	SECOND COSTUME PURCHASE FOR YO	181.95		
96397	01/14/2009	Printed	3334	KERRY WINKELSETH	REFUND - B-BALL VARSITY GIRLS	75.00		
96398	01/14/2009	Printed	12374	SUSAN KAY WISEMAN	JUROR COMPENSATION	34.50		
96399	01/14/2009	Printed	12365	AMY ELIZABETH WITNEY	JUROR COMPENSATION	13.10		
96400	01/14/2009	Printed	4263	WOLVERINE FREIGHTLINER	FINANCE CHARGE	176.82		
96401	01/14/2009	Printed	12366	JOHN J. WOODCOCK	JUROR COMPENSATION	12.90		
96402	01/14/2009	Printed	15161	XCEND GROUP	ANNUAL SYMANTEC BACKUP SUPPORT	965.15		
96403	01/14/2009	Printed	12367	DAWN DENISE YARGEAU	JUROR COMPENSATION	13.30		
96404	01/14/2009	Printed	0480	YPSILANTI COMMUNITY	ACCT. #2-070-428255-01	1,436.61		
96405	01/14/2009	Printed	0729	ZEP MANUFACTURING COMPANY	SUPPLIES	867.24		
					Total Checks:	143	Bank Total:	199,419.73
					Total Checks:	143	Grand Total:	199,419.73