

Charter Township of Ypsilanti

Office of Community Standards

7200 S. Huron Drive, Ypsilanti, MI 48197

Phone: (734) 544-4000 ext. #1

Website: <https://ypsitownship.org>

**ZONING PERMIT
APPLICATION**

07-13-23

I. PROJECT LOCATION

Address: _____ City: _____ State: ____ Zip: _____
Parcel ID #: K-11- _____ Zoning _____ Lot Number: _____ Subdivision: _____

II. APPLICANT INFORMATION

Property Owner: _____ Phone: _____

Address: _____ City: _____ State: ____ Zip: _____

Fax: _____ Email: _____

Contractor / Engineer: _____ Phone: _____

Address: _____ City: _____ State: ____ Zip: _____

Fax: _____ Email: _____

License Number: _____

III. FEES

Total: \$ _____ Breakdown of fee: Non-refundable: \$ 50.00

IV. APPLICATION TYPE (*Smooth side of fence must face out – unless shadow box fence*)

Fence

Will fence be on property line?

No

Yes: If yes, a certified property survey OR written, notarized consent form from adjacent neighbors.

Driveway

Shed

Other

Building

Describe in detail the proposed work to be performed: _____

V. APPLICANT SIGNATURE

Applicant Signature Print Name Date

VI. HOMEOWNER AFFIDAVIT

I hereby certify the work described on this permit application shall be installed **by myself, at my own home**, which I am living or about to occupy. I will cooperate with the Township and assume the responsibility to arrange for necessary inspections.

Homeowner Signature Print Name Date



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All Zoning Permit applications	
<input type="checkbox"/> The application is filled out in its entirety and includes the signature of the applicant and, if different than the applicant, the property owner. <input type="checkbox"/> If work will be completed by the homeowner, a Homeowner Affidavit form is required. <input type="checkbox"/> Fees	<input type="checkbox"/> Plot plan or lot survey showing the following: <input type="checkbox"/> All property lines and dimensions <input type="checkbox"/> Existing buildings/fences/driveways and dimensions <input type="checkbox"/> Proposed buildings/fences/driveways and dimensions <input type="checkbox"/> Easements and dimensions, if applicable
Fence application	
<input type="checkbox"/> Smooth side of fence must face out – unless shadow box fence <input type="checkbox"/> Height of fence <input type="checkbox"/> Fence material and type <input type="checkbox"/> Detailed sketch of fence (to scale).	<input type="checkbox"/> Yes or no box checked on question "Will the fence be installed on property line?" <input type="checkbox"/> If yes, a certified property survey OR written, notarized consent form from adjacent neighbors.
Driveway application	
<input type="checkbox"/> The surfacing of the proposed driveway	
Shed application (100 square feet – 200 square feet)	
<input type="checkbox"/> Dimensions of shed <input type="checkbox"/> Square footage of shed <input type="checkbox"/> Distances between shed and all buildings on the parcel	<input type="checkbox"/> Distances from each wall of the shed to the nearest property line <input type="checkbox"/> Materials to be stored in shed

Zoning district: _____ Proposed use: _____

Lot dimensions (WxD): _____ Lot area (sq. ft.): _____

Maximum allowable coverage (sq. ft.): _____ Total coverage shown (sq. ft.): _____

Setbacks: Front: _____ Back: _____ Side: _____ Side: _____ Total sides: _____

Height: _____

Environmental

Wetlands: _____

Soil erosion: _____

Woodlands protection: _____

Drainage: _____

Additional approvals needed:

WCDC: _____ Received: _____

WCRC: _____ Received: _____

Fire Department: _____

Approved Denied

 Approved or denied by planning/zoning

 Date

Planning/zoning comments:

