YPSILANTI TOWNSHIP
— ORDINANCE DEPARTMENT —

TENANT INSPECTION REQUEST

PROPERTY ADDRESS: _____

SECTION A: TENANT INFORMATION

NAME: _____

PHONE: _____ **EMAIL:** _____

IS THIS PROPERTY IN A LANDLORD / TENANT DISPUTE? ☐ **YES** ☐ **NO**

ARE YOU CURRENTLY PAYING RENT? ☐ **YES** ☐ **NO**

IF NO WHEN DID YOU STOP? _____

WHEN DID YOU MOVE IN? _____

PROOF OF I.D. GIVEN: ☐ **YES** ☐ **NO** *(i.e. DRIVER'S LICENSE, UTILITY BILL, LEASE)*

SECTION B: PROPERTY OWNER / LANDLORD INFORMATION

NAME: _____ PHONE: _____

MAILING ADDRESS: _____

SECTION C: CONSENT TO PERFORM INSPECTION

I HERBY REQUEST AN INSPECTION OF THE ABOVE-DESCRIBED UNIT AND CERTIFY THAT I AM THE LEGAL OCCUPANT (NAME THAT APPEARS ON THE CURRENT LEASE). I GRANT YPSILANTI TOWNSHIP AND ITS INSPECTORS PERMISSION TO ENTER THE ABOVE RESIDENINCE TO CONDUCT AN INSPECTION UNDER THE PROPERTY MAINTENANCE ORDINANCE OF YPSILANTI TOWNSHIP.

➡ _____

TENANT SIGNATURE PRINTED NAME DATE

SEE REVERSE SIDE

SECTION D: COMPLAINT (S)

Please list or attach reasons for complaint (you can attach information sent to your landlord such as any letters, emails, text messages, etc.)