



## FOIA REQUEST FOR PUBLIC RECORDS

Michigan Freedom of Information Act, Public Act 422 of 1976, MCL 15.231, et seq.

### SECTION A: REQUESTERS INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### SECTION B: RECORD(S) REQUESTED

*(\*be as specific as possible)*

DESCRIBE THE PUBLIC RECORD(S) AS SPECIFICALLY AS POSSIBLE. YOU MAY USE THIS FORM OR ATTACH ADDITIONAL SHEETS:

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REQUESTOR'S SIGNATURE

Date

Printed Name