

**Park
Commission**

7200 S. Huron River Drive
Ypsilanti, MI 48197
Phone: 734-544-3800
Fax: 734-544-3888
www.ytown.org



David Streeter, Chair
Edward Burnett, Vice Chair
Sage Payzamor, Secretary
Elizabeth Corder, Treasurer

Commissioners:
Brad Cannon
Gloria Peterson
Debbie Swanson

Charter Township of Ypsilanti

**YPSILANTI TOWNSHIP PARK
COMMISSION**

REGULAR MEETING

Date: Monday, July 6, 2020

Time: 6:30 P.M.

LOCATION

Online via Zoom Webinar
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

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Charter Township of Ypsilanti

**Charter Township of Ypsilanti
Public Meeting Notice
Park Commission Regular Meeting
July 6, 2020 at 6:30pm**

PLEASE TAKE NOTICE that the Charter Township of Ypsilanti Park Commission will hold a Regular Meeting scheduled for July 6, 2020 at 6:30pm. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 under the Governor of Michigan's Executive Orders 2020-15 and 2020- 21.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

If you need any assistance due to a disability please contact Mike Hoffmeister at least 48 hours in advance of the meeting at mhoffmeister@ytown.org or 734-544-3515.

Meeting Information:

You are invited to a Zoom webinar.
When: July 6, 2020 06:30 PM Eastern Time (US and Canada)
Topic: Charter Township of Ypsilanti Park Commission

Please click the link below to join the webinar:
<https://ytown.zoom.us/j/93936756086>

Webinar ID: 939 3675 6086

Or iPhone one-tap :
US: +13126266799, 93936756086# or +19292056099, 93936756086#

Or Telephone:
Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

International numbers available: <https://ytown.zoom.us/j/aJXjr2xBX>

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

AGENDA OF THE JULY 6, 2020 REGULAR MEETING

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Approval of Minutes**
- VI. Citizens Participation**
- VII. Public Hearing**
 - A. Request for Spicer Group to apply on behalf of Ypsilanti Township for a Land and Water Conservation Fund MDNR grant to make improvements to Community Center Park.
 - B. Request for Spicer Group to apply on behalf of Ypsilanti Township for a Recreation Passport MDNR grant to make improvements to Clubview Park.
- VIII. Reports**
 - A. Staff Reports**
 - B. Commissioner Reports**
- IX. Unfinished Business**
- X. New Business**
- XI. Announcements**
- XII. Recommendations to the Township Board**
- XIII. Adjournment**

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
PROPOSED MINUTES OF THE JUNE 1, 2020 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Chair Streeter called the meeting to order at 6:32pm via virtual public Zoom meeting.

II. Roll Call

Commissioners Present: Edward Burnett, Elizabeth Corder, Sage Pazyamor, Gloria Peterson, David Streeter, and Debbie Swanson

Commissioners Not Present: Brad Cannon

Staff Present: Mike Hoffmeister, Robin Castle-Hine and Angela Verges

Township Trustees Present: none

III. Determination of Quorum

Quorum present

IV. Approval of Agenda

Motion to approve the agenda made by Peterson

Seconded by Swanson

Motion Carried Unanimously

V. Approval of Minutes – May 4th, 2020

Motion to approve May 4, 2020 minutes made by Swanson

Seconded by Peterson

Motion Carried Unanimously

VI. Citizens Participation

Michael Woon, Ypsilanti Township Resident near Hewitt and Packard, asked when may be able to use playground again at Burns Park.

VII. Reports

A. Staff Reports

Verges announced, in light of Governor Whitmer’s announcement on this day, Ypsilanti Township Parks will accept applications for shelter rentals for parties of less than 100.

Hoffmeister stated we are unable to offer indoor programming due to restrictions; however, parks are able to have outdoor programming. As far as Mr. Woon’s inquiry on opening playgrounds, staff are going to discuss how to reopen safely in the next couple days to make equipment available for use. In addition, Hoffmeister shared that the Parks have been able to offer online recreational programming, and gave appreciation to Verges and Castle-Hine regarding its implementation.

Further updates on projects are that the Skate Park action meeting was today regarding starting construction and the tentative finish date is the end of August, 2020. Also the renovations at Burns park will soon start for one tennis and two pickle ball courts.

Castle-Hine stated the Parks remain understaffed for the season at this time due to lack of applicants. As a result, not able to collect gate fees yet. Staffing for golf course and general maintenance are prioritized. When sufficient staffing is available, park staff are discussing procedures of having PPE available, and whether to accept cards instead of cash only.

The Washtenaw County Sheriff's office has been helping with managing the opening and closing of gates.

Corder inquired about how we would get updates on changes aside from governor order. Hoffmeister stated they also get direction from Supervisor Stumbo and the fire chief.

Peterson asks when bathrooms at parks would be opened and how play equipment may be sanitized. Hoffmeister said they will discuss bathrooms, but do not have staffing to clean daily so cannot open them at this time. There is concern of liability if not cleaned adequately so renting port-a-potties could also be an option. However, Hoffmeister is looking for more info on CDC guidelines on how often bathrooms need to be cleaned.

For playgrounds, Hoffmeister shared that COVID 19 does not last on surfaces such as play equipment as long as initially thought. Also, was told the UV light kills germs which may be sufficient protection since structures are outside. In addition, leadership is communicating with other park organizations regarding what would be best practices.

B. Commissioner Reports

Swanson noted there were some orange paint markings in a park she walked thru indicating trip hazards. Asks if this was done by the Park staff. Hoffmeister said he would check.

Streeter stated there were some inquiries from residents about the tennis courts at Burn Park being closed, but they were quickly reopened to the public thereafter.

VIII. Unfinished Business

None

IX. New Business

A. #1 Request to set a public hearing at the July 6th Park Commission meeting for Spicer Group to apply on behalf of Ypsilanti Township for a Land and Water Conservation Fund MDNR grant to make improvements to Community Center Park at approximately 6:30 p.m.

Motion to approve by Pazyamor

Support by Peterson

Motion Carried Unanimously

B. #2 Request to set a public hearing at the July 6th Park Commission meeting for Spicer Group to apply on behalf of Ypsilanti Township for a Recreation Passport MDNR grant to make improvements to Clubview Park at approximately 6:30 p.m.

Motion to approve by Peterson

Support by Swanson

Motion Carried Unanimously

These requests were approved by Park Commission at March 2nd, 2020 meeting, but there was not notice to the public via newspaper per MDNR grant requirements so hearings will be held again. Swanson asked if this would be virtual. Hoffmeister said hearing format would be determined by future gubernatorial direction on local government proceedings.

X. Announcements

Swanson expressed gratitude to Hoffmeister, Verges, Castle-Hine and all Parks staff for all the work they have put in to keep programming going and to continue projects forward.

XI. Recommendations to the Township Board

None

XII. Adjournment

Motion to adjourn made by Peterson

Seconded by Burnett

Meeting Adjourned at 7:08pm

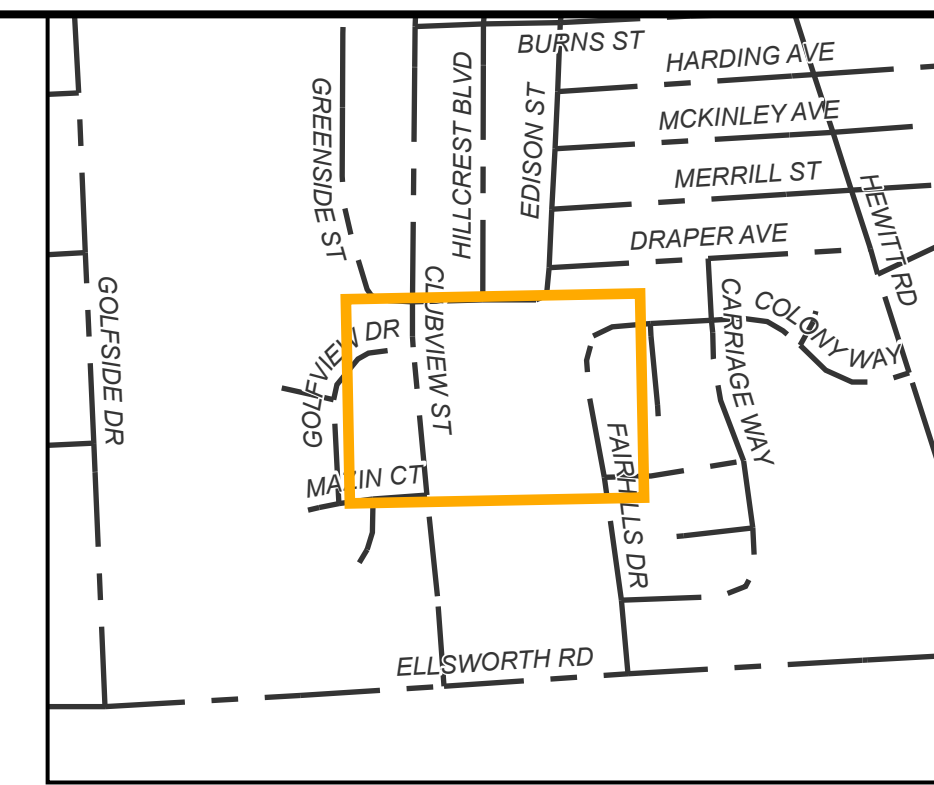
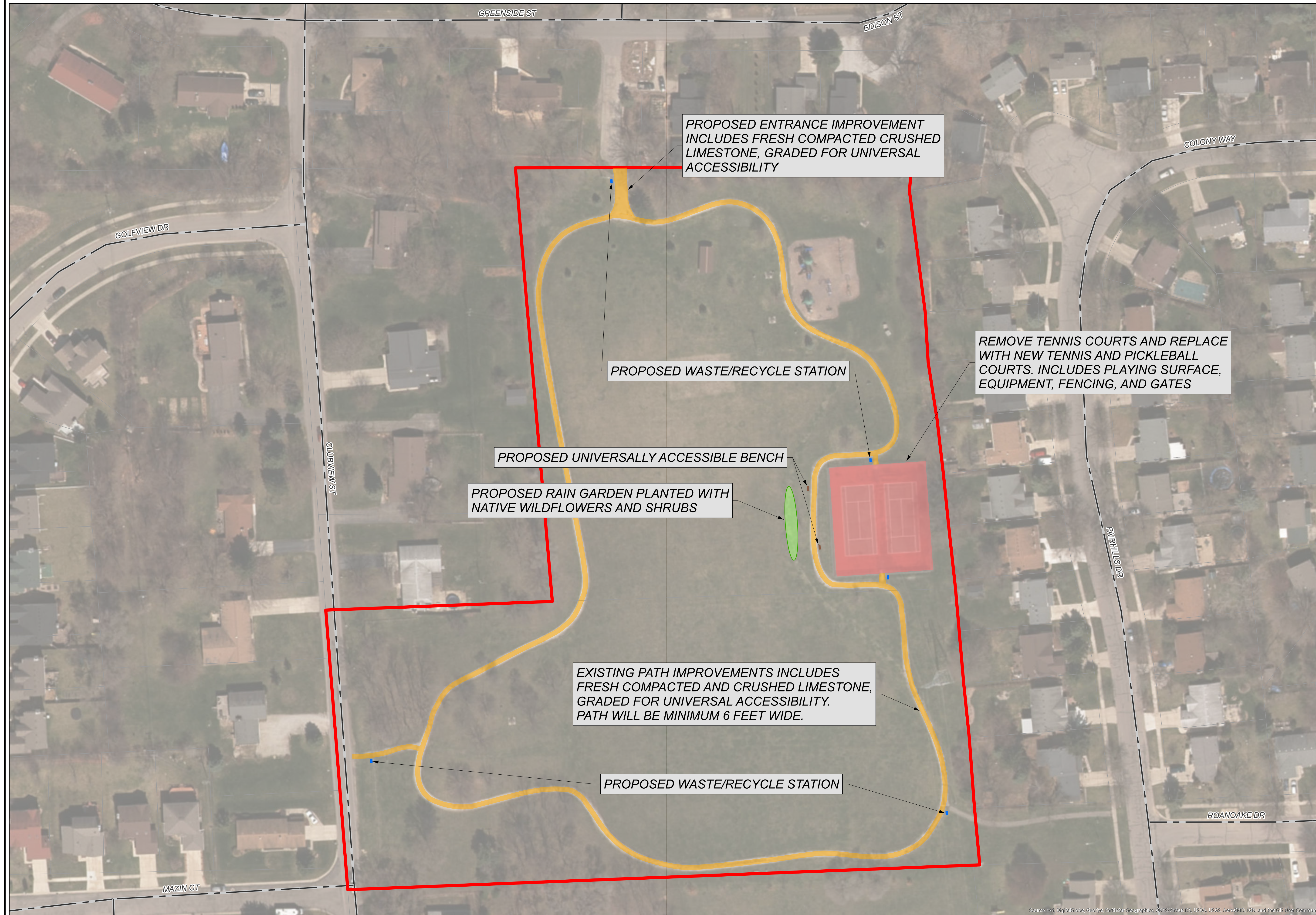
Motion Carried Unanimously

Minutes Taken and Prepared by Sage Pazyamor, Secretary

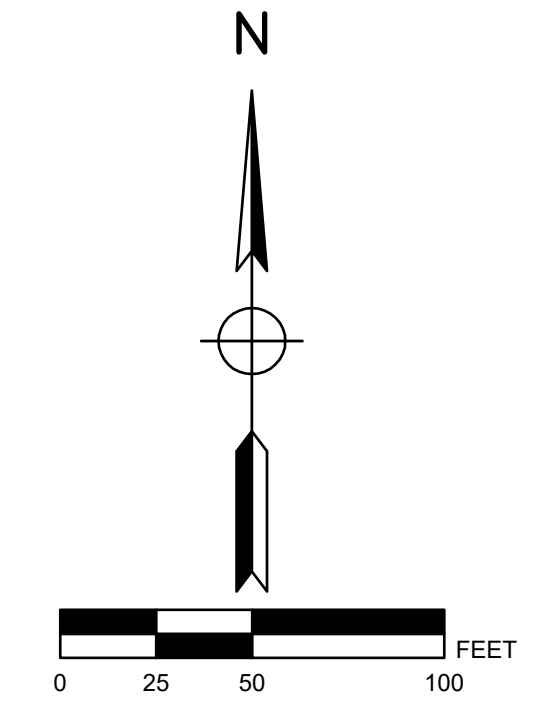
CLUBVIEW PARK

WASHTENAW COUNTY, MICHIGAN

YPSILANTI CHARTER TOWNSHIP



AREA MAP
NOT TO SCALE



LEGEND

- COUNTY ROADS
- Park Boundary

BY	MARK	REVISIONS	DATE
THE WORK REPRESENTED BY THIS DRAWING WAS DESIGNED BY THE ENGINEER FOR THIS SPECIFIC APPLICATION AND SPECIFIC LOCATION DESCRIBED HEREIN IN ACCORDANCE WITH THE CONDITIONS PREVALENT AT THE TIME THE DESIGN WAS DONE. THE ENGINEER DOES NOT GUARANTEE AND WILL NOT BE LIABLE FOR ANY OTHER LOCATION, CONDITION, DESIGN OR PURPOSE.			
CLUBVIEW PARK CHARTER TOWNSHIP OF YPSILANTI			
RP20-0025 CONCEPT PLAN			
		DUNDEE OFFICE 125 Holte Blvd, Suite 2 Dundee, MI 48131 Tel. 734-823-3306 www.SpicerGroup.com	
DE BY: K/JW DR BY: K/JW	CH BY: XXX APP BY: XXX	PROJECT NO. 127617SG2019	
STDS.		SHEET 1 OF 1	DR 1
DATE: FEBRUARY 2020 SCALE: 1"=50'		FILE NO.	

PATH: L:\PROJECTS\127617SG2019 - CLUBVIEW PARK GRANT DESIGN CONCEPT - CLUBVIEW PARK, PRINTED ON: 2/11/2020, BY: REVIEWS

Source: Esri, DigitalGlobe, GeoEye, Earthstar (Geographics), CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

