

**Park
Commission**

7200 S. Huron River Drive
Ypsilanti, MI 48197
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www.ytown.org



David Streeter, Chair
Edward Burnett, Vice Chair
Sage Payzamor, Secretary
Elizabeth Corder, Treasurer

Commissioners:
Brad Cannon
Gloria Peterson
Debbie Swanson

Charter Township of Ypsilanti

**YPSILANTI TOWNSHIP PARK
COMMISSION**

REGULAR MEETING

Date: Monday, May 4, 2020

Time: 6:30 P.M.

LOCATION

Online via Zoom Webinar
Ypsilanti Township Civic Center
7200 S. Huron River Drive
Ypsilanti, Michigan 48197

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**Charter Township of Ypsilanti
Public Meeting Notice
Park Commission Regular Meeting
May 4th, 2020 at 6:30pm**

PLEASE TAKE NOTICE that the Charter Township of Ypsilanti Park Commission will hold a Regular Meeting scheduled for May 4th, 2020 at 6:30pm. This meeting will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 under the Governor of Michigan's Executive Orders 2020-15 and 2020- 21.

Public comment will be handled by the "Raise Hand" method as instructed below within Participant Controls.

If you need any assistance due to a disability please contact Mike Hoffmeister at least 48 hours in advance of the meeting at mhoffmeister@ytown.org or 734-544-3515.

Meeting Information:

You are invited to a Zoom webinar.
When: May 4th, 2020 06:30 PM Eastern Time (US and Canada)
Topic: Charter Township of Ypsilanti Park Commission

Please click the link below to join the webinar:
<https://ytown.zoom.us/j/93936756086>

Webinar ID: 939 3675 6086

Or iPhone one-tap :
US: +13126266799,,93936756086# or +19292056099,,93936756086#

Or Telephone:
Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

International numbers available: <https://ytown.zoom.us/j/aJXjr2xBX>

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided above.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number.
2. Enter the Meeting ID number (also provided above) when prompted using your touch- tone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2- digit participant ID to be associated with your computer.

AGENDA OF THE MAY 4, 2020 REGULAR MEETING

- I. Call to Order**
- II. Roll Call**
- III. Determination of Quorum**
- IV. Approval of Agenda**
- V. Approval of Minutes**
- VI. Citizens Participation**
- VII. Reports**
 - A. Staff Reports**
 - B. Commissioner Reports**
- VIII. Unfinished Business**
- IX. New Business**
- X. Announcements**
- XI. Recommendations to the Township Board**
- XII. Adjournment**

**CHARTER TOWNSHIP OF YPSILANTI
PARK COMMISSION
PROPOSED MINUTES OF THE MARCH 2, 2020 REGULAR MEETING**

Park Commission Agendas and Minutes are available on the township website at <https://ytown.org/park-commission>

I. Call to Order

Commission Chair Streeter called the meeting to order at 6:35pm in the Charter Township of Ypsilanti Civic Center's Cafeteria

II. Roll Call

Commissioners Present: Edward Burnett, Brad Cannon, Elizabeth Corder, Sage Pazyamor, Gloria Peterson, David Streeter, and Debbie Swanson

Commissioners Absent: None

Staff Present: Mike Hoffmeister, and Angela Verges

III. Determination of Quorum

Quorum present

IV. Approval of Agenda

Motion to approve the agenda with corrections made by Peterson
Seconded by Swanson

Motion Carried

V. Approval of Minutes – February 3, 2020

Motion to approve made by Peterson
Seconded by Burnett

Motion Carried

VI. Citizens Participation

John Woodcock of 6303 Oakhurst Drive expressed concerns regarding Hewen's Creek parking lot gate being closed. He says that the dumping of mattresses has relocated from the park to down the street a little ways. Mike Hoffmeister stated that they would like to put a camera in, but is difficult due to lack of access to electricity. Swanson said that perhaps the township could put up notices at the park directing residents to other parks that are open right now.

VII. Public Hearing

A. Request for Spicer Group to apply on behalf of Ypsilanti Township for a Land and Water Conservation Fund MDNR grant to make improvements to Community Center Park.

Kevin Wilks of Spicer Group outlined grant proposal. Ideas included were to reduce the size of courts and incorporate pickle ball as well as tennis courts. For the grant, Township would also need residents to send letters of support to be included with application.

B. Request for Spicer Group to apply on behalf of Ypsilanti Township for a Recreation Passport MDNR grant to make improvements to Clubview Park.

Wilks of Spicer group also outlined improvements to tennis courts for Clubview Park. In addition, there would be incorporated sustainability initiatives such as recycling bins along side trash. Grant proposal would also include a rain garden. Swanson said the garden could be a great opportunity to incorporate a shared experience with residents who would enjoy volunteering to work on it.

VIII. Reports

A. Staff Reports

Hoffmeister shared that the \$10,000 grant from mParks for Applegate is being utilized for picnic tables, benches and waste receptacles. John Heinz has helped in training and implementing new 310 software which has increased ease of record keeping. There repairs for Burns park were bid out and awarded to Best Asphalt, pending contract review by Township Attorney. Further improvements in Park Services is implementing electronic point of sale at park gates to make it easier to collect fees. Hoffmeister is also communicating with the University of Michigan Football Team to have them volunteer to have a clean up date, members of the Park Commission would also be invited to participate in this effort. Another consideration may be to replace storm pipe at Loonfeather at the southeast corner of southern shelter which was discovered to be broken when there were road renovations on Grove.

B. Commissioner Reports

Streeter shared progress on skate park which will be moving ground end of March/early April. Says work is anticipated to be complete in June or July. He also shared that Clerk Karen Lovejoy-Roe had asked on behalf of the Ypsilanti Township Board to have representation from the Park Commission come to a Board Work Session to discuss the recommendations on April 7.

IX. Unfinished Business

None

X. New Business

A. Ford Lake Picnic/ Structure Pad

Eastern Michigan University (EMU) rowing team would like to make changes to the rowing course to meet National Collegiate Athletics Association requirements as an official course. There needs to be a pad at the end of the course. Commissioners shared ideas that perhaps this could be a picnic area when not in use. Also discussed working with EMU to help pay for these renovations. Also expressed concerns about having a dog park in this area in light of these proposed changes and the impact on the boathouse. Swanson also mentioned inquiring with EMU industrial arts to see if they could do the job adequately at a lower cost.

XI. Announcements

Swanson shared that she saw a video from a local historian about Gault Village and history of indigenous peoples in the Ypsilanti Township area. She suggested the Township may want to look into learning more, and creating historical markers for residents and visitors to learn more. There may be opportunities for grants from the Michigan Arts and Humanities Council.

XII. Recommendations to the Township Board

- A. Recommendation to adopt a resolution to authorize submittal of a Land and Water Conservation Fund grant through the MDNR for tennis court improvements at Community Center Park. The resolution also commits to the required local match. Total project cost is estimated at \$352,400. This grant has a 50% local match requirement so the grant will fund \$176,200 and will require \$176,200 of local funds.
- B. Recommendation to adopt a resolution to authorize submittal of a Recreation Passport grant through the MDNR for tennis court improvements at Clubview Park. The resolution also Ypsilanti Township Park Commission commits to the required local match. Total project cost is estimated at \$249,500. This grant has a maximum request of \$150,000 so the required local match will be in the amount of \$99,500.

XIII. Adjournment

Motion to adjourn made by Corder

Seconded by Cannon

Meeting Adjourned at 7:35pm

Motion Carried Unanimously

Minutes Taken and Prepared by Sage Pazyamor, Secretary