

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING**

Supervisor Brenda Stumbo called the meeting to order at approximately 7:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited followed by a moment of silent prayer.

**Members Present:** Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge  
Trustees: Ryan Hunter, John Newman II, Gloria Peterson and Debbie Swanson

**Members Absent:** None

**Legal Counsel:** Wm. Douglas Winters

**4. PUBLIC COMMENTS**

Four public comments were given.

**5. CONSENT AGENDA**

**A. MINUTES OF THE JANUARY 17, 2023 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR FEBRUARY 7, 2023 IN THE AMOUNT OF \$1,026,511.68**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the consent agenda.

The motion passed unanimously.

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

Attorney Winters detailed the history of Gault Village and gave a current status update on the property.

**NEW BUSINESS**

- 1. REQUEST FROM MEN LIKE US FOR APPROVAL OF A LOCAL GOVERNING BODY RESOLUTION FOR A CHARITABLE GAMING LICENSE**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to table the request from Men Like Us for approval of a Local Governing Body Resolution for a Charitable Gaming License.

The motion passed unanimously

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 2**

**2. REQUEST OF LORRIE THOMAS TO APPEAL FEES FOR A FREEDOM OF INFORMATION ACT (FOIA) REQUEST**

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to deny the request of Lorrie Thomas to appeal fees for a Freedom of Information Act (FOIA) request.

Clerk Jarrell Roe reviewed the request made by the petitioner. Supervisor Stumbo stated she supported the recommendation of the clerk.

The motion carried unanimously.

**3. REQUEST TO APPROVE THE LOW BID FROM MEI TOTAL ELEVATOR SOLUTIONS FOR REPAIRS TO THE CIVIC CENTER ELEVATOR IN THE AMOUNT OF \$25,627.62 BUDGETED IN LINE ITEM #101-265-931-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Treasurer Eldridge and seconded by Trustee Hunter to approve the low bid from MEI Total Elevator Solution for Repairs to the Civic Center elevator in the amount of \$25,627.62 budgeted in line item #101-265-931-000 contingent upon approval of the budget amendment.

Supervisor Stumbo stated these repairs were required by the State of Michigan from a recent inspection. She also thanked Michael Saranen for his work getting quotes for this and for getting the elevator repaired as quickly as possible.

The motion carried unanimously.

**4. REQUEST TO APPROVE AN AMENDMENT TO THE CONTRACT WITH WASHTENAW COUNTY FOR POLICE SERVICES WITH A TERM ENDING DECEMBER 31, 2026**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve an amendment to the contract with Washtenaw County for police services with a term ending December 31, 2026 (see attached).

Supervisor Stumbo stated the biggest change to this contract is the county requiring the township to apply for a \$30,000.00 grant from the funds from the mental health millage and public safety millage. She stated the cost has increased significantly after not having any significant increases over the last four years. Supervisor Stumbo added she is very concerned about the change in the financial structure and how the Washtenaw County Sheriff's Department is funded from Washtenaw County. Supervisor Stumbo stated she is very happy with the deputies that are currently patrolling our community.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 3**

Monica Ross Williams stated that Ypsilanti Township taxpayers already pay a millage for police services and she does not understand why the township is now being asked to apply for a grant.

John Hollingsworth stated that he did not understand the need for the sheriff to use mental health funds.

Clerk Jarrell Roe stated that there is normally a meeting every Monday with representatives from the sheriff's office to discuss critical incidents in the township and that four hours before that meeting on Monday it was cancelled by Sheriff Clayton. She added that Sheriff Clayton had been invited to tonight's board meeting and that it was disappointing that he did not attend to answer questions. Clerk Jarrell Roe added that the change in how the township will receive dollars that our residents voted for in the middle of a millage does not sit right.

Trustee Swanson stated that she has concerns about the millage and what taxpayers are paying for and that it does not seem fair to change the process this far into the millage.

Trustee Hunter stated that it was disappointing that leadership from the sheriff's office was not in attendance tonight and he would encourage them to be present in the future.

Attorney Winters stated that he was concerned with the police contract and also another contract that Washtenaw County had entered into with the Supreme Felons. He added that in the contract with Supreme Felons it states that they are going to establish a regular dispatch and patrol system in the 48197 and 48198 zip codes. Attorney Winters added that no one had asked the township about patrols of this nature and that he is concerned about liability issues.

Ardis Lewis, Jr. stated that he thought it would be helpful to have patrols in the neighborhoods because of personal relationships with the kids and parents in the neighborhoods it may be more impactful.

Supervisor Stumbo stated that in the past a person doing patrol had tackled someone and that she is concerned about the liability of citizens patrolling the neighborhoods. She added that she is not sure what neighborhoods are suggested for patrol because she has not been given any information. Supervisor Stumbo stated that she had contacted Greg Dill, because he is a signatory on the contract with the Supreme Felons contract and that stated he was not aware of them patrolling.

Clerk Jarrell Roe confirmed the motion to be "to approve the amendment to the contract with the Washtenaw County Sheriff's Office for police services with the understanding the fulltime officials would meet with the county administrator and the sheriff and authorizing signing the contract".

The motion carried unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 4**

**5. REQUEST TO APPROVE THE PROPOSAL FROM OHM FOR A CONCEPTUAL AND FEASIBILITY STUDY FOR PACKARD ST. AND HEWITT RD. IN THE AMOUNT OF \$9,500.00 BUDGETED IN LINE ITEM #213-753-801-000**

A motion was made by Treasurer Eldridge and seconded by Trustee Swanson to approve the proposal from OHM for a conceptual and feasibility study for Packard St. and Hewitt Rd. in the amount of \$9,500.00 budgeted in line item #213-753-801-000 (see attached).

There was no discussion.

The motion carried unanimously.

**6. REQUEST TO APPROVE THE PROPOSAL FROM OHM FOR THE RIDGE RD. SIDEWALK SURVEY, DESIGN AND BIDDING SERVICES IN THE AMOUNT OF \$46,500.00 BUDGETED IN LINE ITEM #213-753-801-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the proposal from OHM for the Ridge Rd. sidewalk survey, design and bidding services in the amount of \$46,500.00 budgeted in line item #213-753-801-000 contingent upon approval of the budget amendment (see attached).

There was no discussion.

The motion carried unanimously.

**7. REQUEST TO HAVE SPARTAN DISTRIBUTORS REPAIR FIVE (5) MOWERS IN THE AMOUNT OF \$38,847.70 BUDGETED IN LINE ITEM #213-753-933-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by to approve the request to have Spartan Distributors repair five (5) mowers in the amount of \$38,847.70 budgeted in line item #213-753-933-000 contingent upon approval of the budget amendment.

Supervisor Stumbo stated this was discussed in the work session

The motion passed unanimously.

**8. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF FIVE (5) SPEED HUMPS ON GRAND BLVD. IN THE AMOUNT OF \$53,840.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe and seconded by Trustee Swanson to approve the agreement with the Washtenaw County Road Commission for the

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 5**

installation of five (five) speed humps on Grand Blvd. in the amount of \$53,840.00 budgeted in line item #101-446-982-000 contingent upon approval of the budget amendment (see attached).

The motion passed unanimously.

**9. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF FOUR (4) SPEED HUMPS ON SWEET RD. IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Trustee Hunter and seconded by Trustee Peterson to approve the agreement with the Washtenaw County Road Commission for the installation of four (4) speed humps on Sweet Rd. in the amount of \$49,965.00 budgeted in line item #101-446-982-000 contingent upon approval of the budget amendment (see attached).

The motion passed unanimously.

**10. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF FOUR (4) SPEED HUMPS ON RUE WILLETTE IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the agreement with the Washtenaw County Road Commission for the installation of four (4) speed humps on Rue Willette in the amount of \$49,965.00 budgeted in line item #101-446-982-000 contingent upon approval of the budget amendment (see attached).

The motion passed unanimously.

**11. REQUEST TO APPROVE THE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR THE INSTALLATION OF FOUR (4) SPEED HUMPS ON RUE DEAUVILLE IN THE AMOUNT OF \$49,965.00 BUDGETED IN LINE ITEM #101-446-982-000 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the agreement with the Washtenaw County Road Commission for the installation of four (4) speed humps on Rue Deauville in the amount of \$49,965.00 budgeted in line item #101-446-982-000 contingent upon approval of the budget amendment (see attached).

The motion passed unanimously.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 6**

**12. REQUEST TO ACCEPT THE RESIGNATION OF RYAN HUNTER FROM THE PLANNING COMMISSION EFFECTIVE IMMEDIATELY**

A motion was made by Treasurer Eldridge and seconded by Clerk Jarrell Roe to accept the resignation of Ryan Hunter from the Planning Commission effective immediately.

The motion passed unanimously.

**13. REQUEST TO ACCEPT THE RESIGNATION OF RYAN HUNTER FROM THE AAATA BOARD EFFECTIVE IMMEDIATELY**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to accept the resignation of Ryan Hunter from the AAATA Board effective immediately.

Supervisor Stumbo stated they were informed by Matt Carpenter at AAATA that an AAATA board member could not also be an elected official.

The motion passed unanimously.

**14. REQUEST TO APPROVE THE APPOINTMENT OF MONICA ROSS WILLIAMS TO THE AAATA BOARD WITH A TERM EXPIRING APRIL 2024**

A motion was made to approve the request to appoint Monica Ross Williams to the AAATA Board with a term expiring April 2024.

The motion passed unanimously.

**15. REQUEST TO APPROVE THE REAPPOINTMENT OF LARRY DOE TO THE YPSILANTI COMMUNITY UTILITIES AUTHORITY BOARD FOR A TERM ENDING DECEMBER 31, 2025**

A motion was made by Treasurer Eldridge and seconded by Trustee Swanson to approve the reappointment of Larry Doe to the Ypsilanti Community Utilities Authority Board for a term ending December 31, 2025

The motion passed unanimously.

**16. REQUEST TO CREATE FUND 284 OPIOID SETTLEMENT AND TO ADD \$19,985.00 TO REVENUE LINE ITEM #284-000-685-000 AND \$19,985.00 TO EXPENDITURE LINE ITEM #284-631-962-000**

A motion was made by Clerk Jarrell Roe and seconded by Treasurer Eldridge to approve the request to create Fund 284 Opioid Settlement and to add \$19,985.00 to revenue line item #284-000-685-000 and \$19,985.00 to expenditure line item #284-631-962-000

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE FEBRUARY 7, 2023 REGULAR BOARD MEETING  
PAGE 7**

The motion passed unanimously.

**17. Budget Amendment #1**

Clerk Jarrell Roe read the budget amendment into the record.

A motion was made by Clerk Jarrell Roe and seconded by Trustee Peterson to approve Budget Amendment #1 (see attached).

The motion passed unanimously.

**BOARD MEMBER UPDATES**

There were no board member updates.

A motion to adjourn was made by Trustee Peterson and seconded by Clerk Jarrell Roe.

Motion carried unanimously.

The meeting was adjourned at approximately 8:18pm.

Respectfully Submitted,



**Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti**



**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

JERRY L. CLAYTON

MARK A. PTASZEK  
SHERIFF  
UNDERSHERIFF

December 12, 2022

CV 32854.4

Brenda Stumbo, Township Supervisor  
Ypsilanti Charter Township  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

Dear Supervisor Stumbo,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an executed copy of this letter upon completion.

Accordingly, I hereby amend the Service Contract between Washtenaw County and Ypsilanti Charter Township dated January 1, 2012 as follows:

Amend ARTICLE II – COMPENSATION AND OVERTIME to extend the contract as follows:

“The price for a PSU is fixed as follows: (1) \$150,594.00 per PSU for 2012; (2) \$152,100.00 per PSU for 2013; (3) \$153,621.00 per PSU for 2014; (4) \$155,157.00 per PSU for 2015; (5) \$156,709.00 per PSU for 2016; (6) \$158,276.00 per PSU for 2017, (7) \$160,650.00 per PSU for 2018 (8) \$160,650.00 per PSU for 2019, (9) \$160,650.00 per PSU for 2020; (10) \$163,060.00 per PSU for 2021; and (11) \$165,506.00 per PSU for 2022. Since 2019, the cost for a PSU has been subsidized by the Public Safety and Mental Health Millage. Starting in 2023, that subsidy will be enumerated as follows: The full cost is (12) \$208,220.00 per PSU for 2023 with a price of \$170,471; (13) \$219,670.00 per PSU for 2024 with a price of \$177,290; (14) \$231,692.00 per PSU for 2025 with a price of \$184,825; and (15) \$244,315.00 per PSU for 2026 with a price of \$192,680.”

“Since 2014, the County reserves the right to adjust these prices as a result of significant unforeseen cost increases in line items contained the Direct Cost categories (Salary, Fringe, Uniform Allowance, Gun Allowance and Fleet). The county and Sheriff shall give each Contracting Partner six (6) months written notice of any such increase.”

Amend ARTICLE V – TERM to extend the contract as follows:

“The term of this contract shall be for one hundred sixty-eight months with an effective date of January 1, 2012 and ending on December 31, 2026.”

All other terms and conditions remain the same as in the original contract.



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriffinfo@ewashtenaw.org](mailto:sheriffinfo@ewashtenaw.org)

JERRY L. CLAYTON

MARK A. PTASZEK  
SHERIFF  
UNDERSHERIFF

ATTEST:

*Lawrence Kestenbaum*

02/21/2023

Lawrence Kestenbaum (DATE)  
County Clerk/Register

WASHTENAW COUNTY

*Gregory Dill*

02/15/2023

Gregory Dill (DATE)  
County Administrator

APPROVED FOR CONTENT:

*Jerry L. Clayton*

02 / 13 / 2023

Jerry L. Clayton (DATE)  
Sheriff

Ypsilanti Charter Township

*Brenda Stumbo*

(DATE)

Brenda Stumbo  
Township Supervisor

Feb. 21, 2023

*Heather Jarrell Roe*

(DATE)

Heather Jarrell Roe  
Clerk

Feb. 21, 2023

Original: Clerk  
Vendor

cc: Department  
Purchasing



January 12, 2023

Ms. Brenda Stumbo  
Township Supervisor  
Charter Township of Ypsilanti  
7200 S. Huron River Drive  
Ypsilanti, MI 48197

RE: Proposal for Packard St and Hewitt Rd Sidewalk Conceptual and Feasibility Report.  
**Professional Engineering Services**

Dear Ms. Stumbo:

Thank you for the opportunity to submit this proposal to provide Professional Engineering Services for the feasibility study of sidewalk along Packard Street and Hewitt Road. These primary roads in the Township do not currently have nonmotorized pedestrian facilities and the Township has requested OHM Advisors review Packard Street and Hewitt Road for feasibility of sidewalks and provide preliminary engineering. It's our understanding that the Township is also working with DTE on street lighting within the same limits.

This proposal provides key personnel and project manager contact information as well as project understanding, deliverables, schedule, and fee estimation.

## **PROJECT UNDERSTANDING**

The Charter Township of Ypsilanti has requested OHM Advisors review Packard from Golfside Rd to Hewitt Rd and Hewitt Rd from Packard St to W Michigan Ave for viability of a ADA compliant sidewalk. The Township is looking to increase bus service in 2024 with these corridors in mind. We offer the following scope of services for the conceptual layout and feasibility of sidewalk along Packard St and Hewitt Rd. Note this doesn't include preparation of engineering construction drawings, survey or geotechnical work at this stage as this is only conceptual and being performed for budgeting and feasibility purposes.

## **SCOPE**

### **Packard St and Hewitt Rd Conceptual and Feasibility Report**

OHM Advisors will utilize available information to determine the feasibility of a 5-foot-wide sidewalk along Packard St from Golfside Rd to Hewitt Rd and Hewitt Rd from Packard St to W Michigan Ave. We will review opportunities and challenges for designing and constructing sidewalks on both sides of the roads along these limits. Our initial review will determine if a 5-foot-wide sidewalk is viable with or without easements and major utility relocation and generate a preliminary sidewalk alignment. OHM will perform a dashboard survey along Packard St and Hewitt Rd to identify visual conflicts to incorporate into the proposed alignment. Although some conflicts may be identified at this early stage, not all conflicts can be fully evaluated at this stage and will likely require topographical survey and soil borings to further review difficult areas and to obtain appropriate permits.

Our team will utilize GIS information and aerial images to draw a preliminary alignment and create a high-level concept sketch and cost estimate as well as identify potential easements that may be necessary.



Additionally, we will attend one (1) meeting with the Township and DTE coordinate on their efforts for lighting feasibility and consider their findings into our work. OHM will meet with the Township to present our findings and discuss next steps and deliver a report and a conceptual level estimate so the Township can secure funds and budget accordingly.

### **DELIVERABLES**

OHM will deliver a conceptual sketch of the proposed sidewalk alignment, a conceptual level cost estimate, and a memorandum detailing opportunities and challenges as well as a list of the potential easements our team believes may be required.

If it is decided to move forward, OHM will prepare a separate proposal for professional survey, geotechnical and design services. OHM would also be happy to discuss funding and other opportunities that may be available to enhance the corridor as they arise.

### **ASSUMPTIONS/CLARIFICATIONS**

- ▶ The preliminary and final design for Packard Street and Hewitt Road will not be conducted within this scope and all sketches and estimates will be conceptual in nature. Packard St and Hewitt Road final design plans and bid book are not included in this scope of services.
- ▶ Any additional tasks outside of the above scope of services can be conducted at an hourly rate or as negotiated between the Township and OHM Advisors. Additional work will not be conducted prior to Township written authorization.
- ▶ No construction phase services are included in the proposal.
- ▶ Any meetings in addition to the meetings outlined in the above scope are not included in the scope of services but can be attended upon request. Time spent for these meetings will be charged on an hourly basis.

### **FEE**

OHM Advisors will invoice the Charter Township of Ypsilanti for the above stated services on an hourly not-to-exceed basis, in accordance with our 2023 Rate Schedule. Invoices will be sent monthly as work is performed.

<b>Tasks</b>	<b>Fee</b>
Packard St and Hewitt Rd Conceptual and Feasibility Report	\$9,500.00

The total fee is estimated to be \$9,500.00. Additional services can be provided on an hourly basis, as requested.

### **SCHEDULE**

OHM Advisors is available to start work on this project immediately upon authorization. We anticipate our scope of services will take approximately one (1) month to complete. If significant snow cover becomes a factor, then this could delay the deliverable.

### **ACCEPTANCE**

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed.

Thank you for giving us the opportunity to present this proposal to you. We look forward to working with you throughout this project.



OHM ADVISORS  
CONSULTANT

Matthew Parks

Digitally signed by Matthew Parks  
DN: C=US,  
E=matt.parks@ohm-advisors.com,  
O=Principal in Charge, OU=OHM  
Advisors, CN=Matthew Parks  
Date: 2023.02.09 14:06:08-05'00'

Matthew D. Parks, P.E.

Principal in Charge

\_\_\_\_\_

Charter Township of Ypsilanti  
CLIENT

(Signature)

Brenda L. Stumbo

(Name)

Ms. Brenda Stumbo

(Title)

Township Supervisor

(Date)

Feb. 10, 2023

(Signature)

Heather Jarrell Roe

(Name)

Ms. Heather Jarrell Roe

(Title)

Township Clerk

(Date)

Feb. 9, 2023

Township Supervisor  
Brenda L. Stumbo  
Township Clerk  
Heather Jarrell Roe  
Township Treasurer  
Stan Eldridge



**YPSILANTI  
TOWNSHIP**  
— OFFICE OF THE SUPERVISOR —

Trustees  
Ryan Hunter  
John Newman II  
Gloria Peterson  
Debbie Swanson

## MEMORANDUM

To: Charter Township of Ypsilanti Board of Trustees

From: Brenda Stumbo, Township Supervisor

Date: February 1, 2023

**RE: Request to authorize OHM Proposal for Ridge Road Sidewalk Survey, Design & Bidding Services contingent on budget amendment in the amount of \$46,500 from line 213-753-801.000**

The Supervisor's Office is requesting for the board to authorize OHM to perform Professional Engineering Design Services to install new sidewalks on Ridge Road to make the non-motorized path continuous and compliant with ADA standards along both sides of the road. This will also allow for AAATA to install a bus shelter.

The cost for these Professional Engineering Design Services is \$46,500, with the breakdown of costs laid out in the proposal:

<b>Design Tasks</b>	<b>Design Fee</b>
Task 1 – Prelim Design	\$18,900
Task 2 – Final Design	
East Side	\$9,900
West Side	\$9,900
Task 3 – Bidding Services	\$4,800
Easement Allowance	\$3,000 (if necessary)

This project would be paid from the professional services line, 213-753-801.000, contingent on budget amendment. The work would be begin immediately following authorization, and would allow the Township to apply for grants.

Thank you for your consideration.

**AGREEMENT BETWEEN  
CHARTER TOWNSHIP OF YPSILANTI AND  
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install five (5) speed humps on Grand Boulevard between Forest Avenue and Michigan Avenue (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$53,840.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

---

---

**AGREEMENT SUMMARY**

Estimated Cost

**Installation of five speed humps on Grand Boulevard** **\$53,840.00**

FOR YPSILANTI TOWNSHIP:

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

\_\_\_\_\_  
Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Barbara R. Fuller, Chair

\_\_\_\_\_  
Sheryl Soderholm Siddall, Managing Director

**AGREEMENT BETWEEN  
CHARTER TOWNSHIP OF YPSILANTI AND  
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install four (4) speed humps on Sweet Road between Holmes Road and Clark Road (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$49,965.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

---

---

**AGREEMENT SUMMARY**

Estimated Cost

**Installation of four speed humps on Sweet Road** **\$49,965.00**

FOR YPSILANTI TOWNSHIP:

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

  
Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Barbara R. Fuller, Chair

\_\_\_\_\_  
Sheryl Soderholm Siddall, Managing Director

**AGREEMENT BETWEEN  
CHARTER TOWNSHIP OF YPSILANTI AND  
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install four (4) speed humps on Rue Willette Boulevard between Rue Deauville Boulevard and Clark Road (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$49,965.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

---

---

**AGREEMENT SUMMARY**

Estimated Cost

**Installation of four speed humps on Rue Willette Boulevard** **\$49,965.00**

FOR YPSILANTI TOWNSHIP:

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

\_\_\_\_\_  
Heather Jarrell Roe, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

\_\_\_\_\_  
Barbara R. Fuller, Chair

\_\_\_\_\_  
Sheryl Soderholm Siddall, Managing Director

**AGREEMENT BETWEEN  
CHARTER TOWNSHIP OF YPSILANTI AND  
THE WASHTENAW COUNTY ROAD COMMISSION**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 between the Board of the Charter Township of Ypsilanti (the "Township") and the Board of Washtenaw County Road Commissioners (the "Road Commission").

WHEREAS, the Charter Township of Ypsilanti desires to install four (4) speed humps on Rue Deauville Boulevard between Holmes Road and Clark Road (the "Project"); and

WHEREAS, proper authority is provided to the parties of this Agreement under the provisions of Act 51 of Public Acts of 1951 as amended; and

WHEREAS, the Road Commission will prepare documents for the Project; and

WHEREAS, the Township shall promptly reimburse the Road Commission upon receipt of any invoices for all costs and expenses attributed to the Project;

THEREFORE, BE IT AGREED that the Township will pay the Road Commission for all actual costs incurred associated with the construction of the Project estimated to be \$49,965.00.

IT IS FURTHER UNDERSTOOD that the Charter Township of Ypsilanti will be a named insured on the Washtenaw County Road Commission's coverage for liability for the activities described above. The Road Commission will submit a certificate of insurance evidencing such coverage to the Township Clerk prior to implementation of services under the contract. Each party to this contract shall be responsible for the acts and omissions of its employees and agents.

---

---

**AGREEMENT SUMMARY**

**Estimated Cost**

**Installation of four speed humps on Rue Deauville Boulevard                      \$49,965.00**

**FOR YPSILANTI TOWNSHIP:**

\_\_\_\_\_  
Brenda L. Stumbo, Supervisor

  
\_\_\_\_\_  
Heather Jarrell Roe, Clerk

**FOR WASHTENAW COUNTY ROAD COMMISSION:**

\_\_\_\_\_  
Barbara R. Fuller, Chair

\_\_\_\_\_  
Sheryl Soderholm Siddall, Managing Director

**CHARTER TOWNSHIP OF YPSILANTI  
2023 BUDGET AMENDMENT #1**

February 7, 2023

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

<b>101 - GENERAL OPERATIONS FUND</b>	<b>Total Increase</b>	<b>\$228,735.00</b>
--------------------------------------	-----------------------	---------------------

Request to increase the budget for emergency repairs to the elevator at the Civic Center . This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$25,000.00
		<b>Net Revenues</b>	<b>\$25,000.00</b>
Expenditures:	Non Reoccurring R & M - Civic	101-265-931.020	\$25,000.00
		<b>Net Expenditures</b>	<b>\$25,000.00</b>

Request to increase the budget for the installation of 4 speed humps on Sweet Road to be completed by Washtenaw County Road Commission. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$49,965.00
		<b>Net Revenues</b>	<b>\$49,965.00</b>
Expenditures:	Highway & ST-Road Construction	101-446-982.000	\$49,965.00
		<b>Net Expenditures</b>	<b>\$49,965.00</b>

Request to increase the budget for the installation of 4 speed humps on Rue Willette Boulevard to be completed by Washtenaw County Road Commission. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$49,965.00
		<b>Net Revenues</b>	<b>\$49,965.00</b>
Expenditures:	Highway & ST-Road Construction	101-446-982.000	\$49,965.00
		<b>Net Expenditures</b>	<b>\$49,965.00</b>

Request to increase the budget for the installation of 4 speed humps on Rue Deauville Boulevard to be completed by Washtenaw County Road Commission. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$49,965.00
		<b>Net Revenues</b>	<b>\$49,965.00</b>
Expenditures:	Highway & ST-Road Construction	101-446-982.000	\$49,965.00
		<b>Net Expenditures</b>	<b>\$49,965.00</b>

**CHARTER TOWNSHIP OF YPSILANTI  
2023 BUDGET AMENDMENT #1**

February 7, 2023

**101 - GENERAL OPERATIONS FUND**

Request to increase the budget for the installation of 5 speed humps on Grand Boulevard to be completed by Washtenaw County Road Commission. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$53,840.00
		Net Revenues	<u>\$53,840.00</u>
Expenditures:	Highway & ST-Road Construction	101-446-982.000	\$53,840.00
		Net Expenditures	<u>\$53,840.00</u>

**213 - BIKE, SIDEWALK, REC, ROADS FUND (BSRII)**

Total Increase \$85,348.00

Request to add an equipment maintenance line and increase the budget for repair of Parks and Ground 5 Toro Groundsmaster mowers. This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$38,848.00
		Net Revenues	<u>\$38,848.00</u>
Expenditures:	Equipment Maintenance	213-753-933.000	\$38,848.00
		Net Expenditures	<u>\$38,848.00</u>

Request to increase the budget for professional engineering service of OHM for Ridge Road Sidewalk Survey . This will be funded by an Appropriation of Prior Year Fund Balance.

Revenues:	Prior Year Fund Balance	213-000-699.999	\$46,500.00
		Net Revenues	<u>\$46,500.00</u>
Expenditures:	Professional Services	213-753-801.000	\$46,500.00
		Net Expenditures	<u>\$46,500.00</u>

Motion to Amend the 2023 Budget (#1)

Move to increase the General Fund budget by \$228,735 to \$12,616,044 and approve the department line item changes as outlined.

Move to increase the Bike, Sidewalk, Rec, Roads (BSRII) Fund budget by \$85,348 to \$2,932,222 and approve the department line item changes as outlined.