

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 1, 2022 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:04pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: John Newman II, Gloria Peterson, Debbie Swanson and Jimmie Wilson, Jr.

Members Absent: None

Legal Counsel: Wm. Douglas Winters

AGENDA

- 1. 2023 BUDGET REVIEW.....JAVONNA NEEL**
- 2. AGENDA REVIEW.....SUPERVISOR STUMBO**
- 3. OTHER DISCUSSION.....BOARD MEMBERS**

2023 BUDGET REVIEW.....JAVONNA NEEL

- FUND 213 BIKE, SIDEWALK, REC AND ROADS**
- FUND 398 DEBT 2006 BOND FUND**
- FUND 249 BUILDING DEPARTMENT**
- FUND 252 HYDRO STATION**
- FUND 282 AMERICAN RESCUE PLAN ACT**

Javonna Neel, Accounting Director, gave a review of each fund. Discussion continued on the budget presentation.

AGENDA REVIEW.....SUPERVISOR STUMBO

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OLD BUSINESS

1. REQUEST TO INCREASE GOLF RATES AT GREEN OAKS GOLF COURSE FOR THE 2023 GOLF SEASON

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Treasurer Eldridge stated that he and Clerk Jarrell Roe, Mike Hoffmeister and Kirk Sherwood had met the week prior to discuss the rate for non-resident senior memberships. He stated the hope was this would increase playable rounds.

2. REQUEST TO APPROVE THE PROPOSAL FROM COMMUNICATION SQUARE FOR THE DESIGN, LICENSING, SUPPORT AND MIGRATION SERVICES FOR OFFICE 365

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Supervisor Stumbo stated this project may not be completed this year and would have to be moved into next year's budget.

Travis McDugald discussed the security features of Office 365 and how documents during the migration. Trustee Swanson asked about how the how documents are protected during the migration. Mr. McDugald stated that the township has several backups in place but there is always a chance of data loss. Trustee Swanson asked about protecting data that is saved in a cloud. Mr. McDugald stated that the company would have a privacy policy, but at the end of the day you have to trust they are upholding their privacy policy and agreements.

3. REQUEST TO RESCIND APPROVAL FOR THE COMCAST PROPOSAL FOR THE SIP TRUNK SERVICES PROJECT AND TO ACCEPT THE PROPOSAL FROM CLEARRATE COMMUNICATION FOR SIP TRUNK SERVICES

(TABLED AT THE OCTOBER 18, 2022 REGULAR MEETING)

Travis McDugald detailed this project and added that it needs to be completed as soon as possible.

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NEW BUSINESS

- 1. REQUEST TO SET A PUBLIC HEARING DATE OF DECEMBER 6, 2022 AT APPROXIMATELY 7:00PM FOR THE 2023 FISCAL YEAR BUDGET**
- 2. BUDGET AMENDMENT #14**

AUTHORIZATIONS AND BIDS

- 1. REQUEST TO SEEK BIDS FOR NUISANCE VEGETATION AND CLEAN UP ABATEMENT**

Supervisor Stumbo stated that after June 1, you can notify a land owner of tall grass and if it is not taken care of within twenty four hours, the township can send someone to mow it. She stated this is a pass through cost because the charge for the mowing is added to the property owners taxes.

- 2. REQUEST TO SEEK BIDS VINYL FLOOR REPLACEMENT AT FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD.**

Chief Copeland detailed the issues with the current floor and the plan for replacement.

Trustee Peterson confirmed the areas of the fire station that would be redone and asked for an estimate of the project. Chief Copeland stated he did not think the project would be more than \$20,000.00

- 3. REQUEST TO AWARD THE LOW BID FROM CONCRETE FLOOR TREATMENT TO APPLY EPOXY FLOOR FINISHING TO FIRE STATION HEADQUARTERS LOCATED AT 222 S. FORD BLVD. IN THE AMOUNT OF \$23,923.00 BUDGETED IN LINE ITEM #217-901-976-005**

Chief Copeland detailed the project and the area that will be re-done.

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Supervisor Stumbo asked if there was a contract to review. Attorney Winters stated he could work with the proposal to create a contract.

OTHER BUSINESS

There was no other business to discuss.

BOARD MEMBER UPDATES

Treasurer Eldridge updated the board on the status of a liquor license that was revoked from China Palace. He stated that he talked to the state liquor commission and they had indicated the township would get that license back.

Treasurer Eldridge also spoke about recent meetings that had happened regarding the homeless encampment in the township and that he was happy with the work of Laurie Lutomski, the township's new Community Resource Coordinator and how knowledgeable she is on resources available in Washtenaw County.

Supervisor Stumbo that charges would be submitted for houses on Glenwood and Nash and that a notice of violation has been issued by the sheriff's department. She also updated the board on the situation with the homeless encampment.

Clerk Jarrell Roe said that the Clerk's office would be open this Saturday and has been open this week during lunch for voting.

The Work Session meeting was adjourned at approximately 6:38pm.

Respectfully Submitted,



**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**