

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 7, 2021 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00PM. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Stumbo, Clerk Heather Jarrell Roe, and Treasurer Eldridge
Trustees: Debbie Swanson, Jimmie Wilson,
Trustee Newman

Members Absent: Trustee Peterson

Legal Counsel: Wm. Douglas Winters – Absent

1. REQUEST TO ENTER INTO CLOSED SESSION PURSUANT TO MCL 15.268 SECTION 8 SUBPARAGRAPH (C) “FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF THE TEAMSTERS COLLECTIVE BARGAINING AGREEMENT”

A motion was made by Clerk Jarrell Roe, supported by Treasurer Eldridge to enter into Closed Session.

Swanson.....Yes	Wilson.....Yes	Newman.....Yes
Jarrell Roe.....Yes	Eldridge.....Yes	Stumbo.....Yes

The motion carried unanimously.

The Board entered into closed session at 5:02PM

The Board ended the closed session at 6:20PM

**2. 2022 BUDGET REVIEW.....SUPERVISOR STUMBO
AND ACCOUNTING DIRECTOR JAVONNA NEEL**

Javonna Neel, Accounting Director presented the changes that were made to the draft budget. She said this Budget, although it is not required, will be published in the legal review on Thursday.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 7, 2021 WORK SESSION
PAGE 2**

Supervisor Stumbo stated they can revise a budget at any time. She said they can do that when a special project comes up. She said they want to try and not have as many budget amendments at the beginning of the year by carrying over projects. She said since it is the end of the year and we know what we are not going to receive so we will re-budget it.

Supervisor Stumbo stated we are required by law to adopt it by December 31, 2021.

PUBLIC HEARING

A. 2022 FISCAL YEAR BUDGET

(PUBLIC HEARING SET AT THE NOVEMBER 2, 2021 REGULAR MEETING)

CONSENT AGENDA

A. MINUTES OF THE NOVEMBER 16, 2021 WORK SESSION AND REGULAR MEETING

Clerk Jarrell Roe stated they will table the minutes.

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR DECEMBER 2, 2021 IN THE AMOUNT OF \$987,961.08**

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 7, 2021 WORK SESSION
PAGE 3**

NEW BUSINESS

**1. RESOLUTION 2021-31, APPROVAL OF THE 2022 POVERTY EXEMPTION
GUIDELINES AND APPLICATION**

Brian McCleery, Deputy Assessor stated the County has a foreclosure prevention program. He said they have staff which includes attorneys that work with residents and refer them to the Assessing Department for the poverty exemption. He said also the Housing Bill for seniors' that helps seniors fill out the forms are also referred to us. He said their staff also will help residents fill out the forms. He said some people tell people not to file a Michigan Tax return if they are not making any money but if they own a house in Michigan they need to file state taxes because they get a homestead credit and they can get up to \$1500.00.

**2. REQUEST TO APPOINT AN INTERIM RECREATION SERVICES MANAGER
WITH A WAGE ADJUSTMENT**

Supervisor Stumbo stated that Angela Verges is retiring from the Recreation Department. She said John Hines will be moving into that department as Interim Recreation Services Manager on December 20, 2021.

Karen Wallin, Human Resource Director stated that John Hines has a background in Recreation and also worked at the Community Center. She said after the first of the year they will look at that position and see what we want to do. She said at one point that position was responsible for all of the parks in Ypsilanti Township.

**3. REQUEST AUTHORIZATION TO APPROVE CHANGE ORDER #2 FOR THE
LOONFEATHER POINT PARK RENOVATION IN THE AMOUNT OF \$10,335.60
BUDGETED IN LINE ITEM #213-901-975-587**

Mike Hoffmeister, Residential Services Director explained the change order #2 which included removing two trees due to the grading of the new ADA trail leading down to the docks as well as some additional electrical investigation and work in the restroom building.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 7, 2021 WORK SESSION
PAGE 4**

4. REQUEST TO APPROVE THE UPDATED TOWNSHIP FINANCIAL POLICY

Javonna Neel, Accounting Director explained the new Financial Policy that is before the Board tonight for their approval. She stated the changes that were discussed in the prior meeting.

Trustee Swanson questioned where it stated that the Supervisor and one other elected Official would sign for \$10,000.00 - \$15,000.00 purchases which had been the purchase agent. Trustee Swanson wanted to make sure that all three Officials would be aware of what the two Officials were signing if they weren't present.

Ms. Neel stated she had not thought of that. She said the PO's are in the system so they are transparent. She said she could have them bring them back to the Board.

Clerk Jarrell Roe stated in other areas where we need two signatures all three of the full time Officials are notified before it is signed. She suggested added to the policy that all three Officials are notified but only two would need to sign.

Ms. Neel stated she would make that change.

Supervisor Stumbo stated that would be contingent upon Attorney approval.

5. BUDGET AMENDMENT #15

AUTHORIZATION AND BIDS

- 1. REQUEST TO APPROVE THE CONTRACT WITH JFR ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING PROFESSIONAL SERVICES FOR PHASE 1 OF THE 14B DISTRICT COURT AND CIVIC CENTER SITE SECURITY PROJECT IN THE AMOUNT OF \$21,500.00 BUDGETED IN LINE ITEM #101-272-801-000 CONTINGENT UPON ATTORNEY APPROVAL OF THE CONTRACT**

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE DECEMBER 7, 2021 WORK SESSION
PAGE 5**

The Work Session meeting was adjourned at approximately 6:54PM.

Respectfully Submitted,

**Heather Jarrell Roe, Clerk
Charter Township of Ypsilanti**