

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 2, 2021 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. on a Zoom Virtual Board meeting.

**Members Present:** Supervisor Stumbo, Clerk Heather Jarrell Roe, and  
Treasurer Eldridge  
Trustees: Gloria Peterson, Debbie Swanson,  
John Newman, Jimmie Wilson, Jr. (arrived 5:10PM)

(All members stated that they were present in Ypsilanti Township)

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**AGENDA REVIEW**

**PUBLIC COMMENTS (THREE MINUTES PER PERSON)**

**CONSENT AGENDA**

**A. MINUTES OF THE FEBRUARY 16, 2021 WORK SESSION AND REGULAR MEETING**

**B. STATEMENTS AND CHECKS**

**1. STATEMENTS AND CHECKS FOR MARCH 2, 2021 IN THE AMOUNT OF \$1,142,589.05**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 2, 2021 WORK SESSION  
PAGE 2**

**OLD BUSINESS**

- 1. 2<sup>ND</sup> READING OF RESOLUTION 2021-05, PROPOSED ORDINANCE 2021-494,  
AN ORDINANCE AMENDING THE CODE OF ORDINANCES CHAPTER 37  
LIQUOR (1<sup>ST</sup> READING HELD AT THE FEBRUARY 2, 2021 REGULAR MEETING)**

Michael Radzik, OCS Director explained the changes to the Resolution. He said changes that were made from the 1<sup>st</sup> reading were as directed by the Board at the February 2, 2021 meeting. He said that Supervisor Stumbo recommended that we add something in the Resolution which addresses the problems the township has been experiencing with unlicensed premises that hold events at leased out spaces for parties where alcohol is involved and there are violations with the state liquor law. He said this will need to be approved by our Attorney.

Attorney Winters stated they will discuss the ways that might be more effective for addressing this issue than adding it to the Resolution. He said it belongs in the Township code but he will look into where he believes it will be most effective possibly in zoning.

Michael Radzik stated we could strike this from the 2<sup>nd</sup> reading and if we need to make an amendment later we could.

- 2. REQUEST TO APPROVE UPDATED LIQUOR LICENSE APPLICATION (TABLED  
AT THE FEBRUARY 2, 2021 REGULAR MEETING)**

Treasurer Eldridge said everything that was ask to be added or changed at the previous meeting was done.

Clerk Jarrell Roe stated they have two applicants who used the old application and wanted to confirm that they would proceed under the old process.

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 2, 2021 WORK SESSION  
PAGE 3**

**NEW BUSINESS**

**1. REQUEST APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE ANN ARBOR YMCA FOR 2021 SUMMER CAMP PROGRAMS**

Supervisor Stumbo stated Attorney Winters has reviewed it and Deputy Clerk Stanfield is working on the certificate of insurance.

Trustee Newman asked what the income for the Township would be for providing the facility for the Ann Arbor YMCA Summer Camp.

Supervisor Stumbo stated residents will pay a fee to the Ann Arbor YMCA and Ypsilanti Township will receive 10% of the fees minus any scholarship.

Michael Hoffmeister stated the lease fee is \$300.00 per week or 10% whichever is greater and that is an increase from 2020 since they have increased the amount of space the YMCA will be using.

Attorney Winters stated the YMCA should sign the agreement first and then the Supervisor and Clerk on behalf of the Board.

Trustee Peterson asked how many kids would be able to attend the summer camp.

Michael Hoffmeister stated it was 6 to 20 kids per week and they will be divided into different pods for social distancing.

Clerk Jarrell Roe said that her office has been working to improve the process of retaining contracts in a timely manner.

**2. REQUEST AUTHORIZATION TO WAIVE THE FINANCIAL POLICY AND PURCHASE A 2021 FORD EXPEDITION THROUGH THE MIDEAL GOVERNMENT FLEET SERVICES FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$39,471.00 BUDGETED IN LINE ITEM #217-970-000-979-000**

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 2, 2021 WORK SESSION  
PAGE 4**

Trustee Swanson asked why the financial policy was waived with this purchase.

Supervisor Stumbo stated we purchase items like this through Mideal which is a State Government service that bids these purchases out for us and we get the best price.

Chief Copeland stated we use Mideal because they get us the best price and is also a quicker process.

Trustee Swanson said she would prefer the Township make purchases from our local community.

Supervisor Stumbo stated that local businesses have the opportunity to bid on Mideal.

**3. REQUEST TO ACCEPT PROPOSAL FROM OHM TO PROVIDE PROFESSIONAL ENGINEERING DESIGN SERVICES FOR PARKING LOT IMPROVEMENTS AT THE HEWITT ROAD FIRE STATION IN A NOT TO EXCEED AMOUNT OF \$12,100.00 BUDGETED IN LINE ITEM #217-970-000-971-008**

Supervisor Stumbo stated this was a project that was put on hold due to Covid.

Matt Parks, OHM stated they looked at this project in 2018 when they did the parking lot at the Fire Station on Ford Blvd. He explained the bidding process and if they get acceptable bids they will come back to the Board in late spring with a summer construction schedule for approval.

**BOARD MEMBER UPDATES**

Treasurer Eldridge stated this was the first time going through a tax season and thanked Mike Saranen, Mike Hoffmeister, Karen Wallin, and Robin Castle-Hine for working the front desk. He also thanked Supervisor Stumbos' staff, Clerk Jarrell Roe and her staff and the RSD staff on the first floor making it easier to get through the tax season. He said he greatly appreciated it.

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE MARCH 2, 2021 WORK SESSION**  
**PAGE 5**

Trustee Wilson stated the Open Meeting Act was only extended through March 31, 2021 and he wondered if there were any updates extending it to continue to meet virtually.

Attorney Winters stated he spoke with Supervisor Stumbo today because they now are allowing up to 25 people to be in attendance but they are still required to have it available on zoom. He said he thinks they will get more direction in the near future.

Supervisor Stumbo stated the change just came this afternoon and she would need to discuss this with the Treasurer and the Clerk. She said she feels it would be difficult to limit attendance to 25 people and still handle a zoom meeting.

Trustee Wilson stated he would like to continue on zoom until possibly in the summer.

Supervisor Stumbo stated the Water Resource Committee and the Fire Chief would like to do a cleanup day like the one that was done in West Willow. She said this year it would be at the Fire Station. She said Chief Copeland and the County reached an agreement and they have sent over a draft for us to approve.

Chief Copeland stated this would be a dump day where residents could bring items they want to get rid of to the Fire Station and dump them in dumpsters at no charge. He said it would be available for one day for about 4 hours. He said they will pick up the dumpsters by the following day.

Supervisor Stumbo stated the agreement is from March 15, 2021 until December 31, 2021 and can be renewed up to two years.

Trustee Wilson said he helped out in 2018 and the dumpsters where filled pretty quickly. He said it was a successful event.

Trustee Peterson stated that on March 8, 2021 they will have covid vaccines for seniors 65 and older at Christian Tabernacle Baptist Church in Ypsilanti beginning at

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE MARCH 2, 2021 WORK SESSION  
PAGE 6**

10:00am. She said it is available for 200 seniors who live in either the 48197 or 48198 zip code. She said the phone number to call and register is (734) 972-4820 or (734) 545-2109.

Trustee Newman asked if we had enough vaccines.

Supervisor Stumbo stated she didn't think there was enough but she knew that the County is focusing on residents in 48197 and 48198.

Attorney Winters stated he had questioned if the dumpsters quickly fill up can they bring more empty dumpsters during the day.

Trustee Wilson said if there are multiple dates throughout the year that would be helpful.

Supervisor Stumbo said the millage committee met and they hope to bring the recommendation to the Board by the next meeting. She said she worked with the Ann Arbor Board of Realty, Water Resource Commission, and Tajalli and Justin Hodge for a Butterfly Natural Garden at Sugarbrook Park. She said they are trying to get a Grant for that. Supervisor Stumbo stated she and Clerk Jarrell Roe met with AAATA and asked questions regarding continued bus service in Ypsilanti Township. She said she is waiting for a follow up email on what was discussed. She said the Community Center opened March 1, 2021 with the new flooring completed and they were very busy serving residents.

**The meeting was adjourned at approximately 6:56PM**

**Respectfully Submitted,**

**Heather Jarrell Roe, Clerk  
Charter Township of Ypsilanti**