

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 6, 2020 WORK SESSION MEETING**

Supervisor Stumbo called the meeting to order at approximately 5:00p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Stumbo, Clerk Lovejoy Roe, Treasurer Doe,
Trustees: Eldridge and Ross-Williams

Members Absent: Trustees: Jarrell Roe and Wilson

Legal Counsel: Wm. Douglas Winters

1. 2019 FINANCIAL PRESENTATION.....RANA EMMONS, PSLZ

Rana Emmons, PSLZ gave a presentation from 2019. She said the Township has a very good financial report and filed on time. She said the taxable values increased 8.2%. She said state shared revenue was up 3.8%. She said for the last few years we were getting 2% increase and before that it was flat. She said the property taxes are up quite a bit. She said even with the transfers out of the general fund the township still added \$300,000.00 to the general fund for a total balance of 6,745,000.00. She said the general fund came in under budget at \$1.67 million in expenses. Ms. Emmons stated the Township did not have any new debt in 2019 and paid down \$1.78 million of principal on the debt.

2. 2020 BUDGET REVIEW

- **FUND 206 – FIRE** – Chief Copeland explained the budget for the fire department. He said they had a 2 ½ increase in their revenue. He said most of their permit fees remained the same. He said in the past several years he has solicited for regional grants and he said he considered them somewhat of a revenue pool because it helps cut expenditures in capital outlay. He said they have submitted for the Covid supply grant. He said that is why there is an increase in expenditures. He said they are purchasing about \$17,000.00 worth of Covid supplies under the 10% match. He said for capital

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improvements for 2021 they will have the parking lot redone at Station #3. He said they plan on repairing the asphalt at Station #4 and fix the drainage problem. Chief Copeland stated he is hoping to get the bathrooms redone at the main fire station if the bids come back at a reasonable cost.

- **FUND 212 – BSR II** – Supervisor Stumbo stated there were no big changes with this fund. She said they decreased \$37,000.00 that they had sent to the Golf Course and increased what transferred to the Recreation by \$37,000.00. She said all capital improvements will come back to the board.
- **FUND 249 – BUILDING** – Mike Radzik stated this fund is 100% supported by fee revenue. He said 2018 and 2019 were very good years for the building fund. He said 2020 has not been good because of COVID our revenues are down about 30%. He said they laid off their full time plumbing inspector and offered him to continue to do plumbing inspections on a contract basis. He said we eliminated that position due to the loss of revenue from plumbing permits.
- **FUND 252 – HYDRO** – Michael Saranen stated there was not much change in the 2021 budget. He said they were being conservative looking at prior revenue. He said they have an increase in their Professional Services because we are expecting some follow up with our 5 year inspection report that is being done now and would be filed with the federal energy regulatory commission by the end of the year.

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- **FUND 266 – LAW ENFORCEMENT** – Mike Radzik stated the revenue has been projected to be 2%-3% higher. He said the revenue for 2020 ended up being \$200,000.00 more than what was projected for 2020. He said all the other revenue line items have remained the same. Mr. Radzik explained the various expenditures and revenues with the law enforcement fund. He said last year they had tried to contract with the jail to have people pick up trash along the road but because the economy has been so good they didn't have participants available for the work program. He said they contracted with the lawn care service and that has worked out very well. He said they will continue to use this service to pick up the trash along the roads and in our parks. He said if the Board decides to bid this out he will, but he said this lawn care service has done an excellent job. Mr. Radzik stated the police service unit price to the Township and all the other municipalities goes up 1.5%. He said that the new rate will be \$163,060.00 for each PSU. He said the recommendation is to continue at our current staffing level of 38 PSU's which he said equates to 38 full time Sheriff Deputies, 6 Sergeants, 1 Community Action Sergeant, and 1 Lieutenant. He said that is a total of 45 sworn officers and he said it includes full use of the Detective Bureau, SWAT Division, Canine Division, Computer Forensics, and Community Engagement Services. He said the next two line items are new. He said one is Police Security at 14B District Court. Mr. Radzik stated that 14B Court is the only District Court in the County that does not have some form of sworn armed security in the court. He said they will be uniformed Sheriff Deputies. The Investigator that was sent down from the State to look at the Court he recommended that since the Civic Center and 14B Court was connected and had a connecting doorway, if it was decided to have one main entrance where people coming in would be directed to either the Court or the Civic Center the State Administrators office would consider the entire complex connected and the Civic Center could also prohibit firearms from coming into the building and the Court Security Officers could also react to anything happening in the Civic Center including patrolling the Civic Center

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campus and the court. He said the next new item is called LEAD (law enforcement assisted diversion). Mr. Radzik said it is a pilot program that has been used in Seattle Washington that has been highly successful in reducing root causes of crime, reducing drug related crimes, homelessness related crimes, poverty related crimes and petty crimes that effect people in neighborhoods. He said it has led to harm reduction and increases quality of life for a lot of people not only the offenders but he said it also helped victims of these crimes because they were no longer committing crimes. Mr. Radzik stated that Supervisor Stumbo had asked Sheriff Clayton if he would initiate a pilot program with LEAD in Ypsilanti Township. He said Sheriff Clayton is interested in bringing this program to the Township. Mr. Radzik said the Sheriffs' department has received a grant for this program. He said he is not for sure what cost this would be for Ypsilanti Township. He said he budgeted what he thought would be the cost to sustain this program through 2021.

Supervisor Stumbo stated since the neighborhood watch coordinator left, Robin Castle-Hines has been helping out with the zoom neighborhood watch meetings and she appreciates Robins' efforts.

- **FUND 590 – COMPOST**

Supervisor Stumbo explained the compost budget. She said they need gate attendants at the Compost site.

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AGENDA REVIEW

CONSENT AGENDA

- A. MINUTES OF THE SEPTEMBER 15, 2020 WORK SESSION AND REGULAR MEETING**
- B. STATEMENTS AND CHECKS**
 - 1. STATEMENTS AND CHECKS FOR OCTOBER 6, 2020 IN THE AMOUNT OF \$1,366,489.00**

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters spoke about the case against David Kircher. He said the engagement letter needs to be signed by the Supervisor and the Clerk.

OLD BUSINESS

- 1. RESOLUTION 2020-11, CREATION OF NEIGHBORHOOD STREETLIGHT SPECIAL ASSESSMENT DISTRICT #219 CRYSTAL POND
(PUBLIC HEARING HELD AT THE SEPTEMBER 15, 2020 REGULAR MEETING)**
- 2. RESOLUTION 2020-12, CREATION OF NEIGHBORHOOD CAMERA SPECIAL ASSESSMENT DISTRICT #075 CRYSTAL POND (Public Hearing held at the September 15, 2020 Regular Meeting)**

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NEW BUSINESS

**1. REQUEST TO APPROVE GRANT AWARD AGREEMENT WITH
WASHTENAW COUNT CLERK/REGISTER FOR VOTING EQUIPMENT**

Clerk Lovejoy Roe stated this was what she had presented to the Board before. She said a grant would pay for half of a high speed scanner or we would get one regular scanner and this is for the regular scanner. She said we now have two new scanners. She said when they come she would have one scanner for each precinct and one backup.

Treasurer Doe asked if this was the grant for \$39,000.00. Clerk Lovejoy Roe stated that was a grant they received for the extra absentee ballots and for Covid. She said they purchased one additional scanner with the funds from that grant.

**2. REQUEST TO APPROVE THE SALE OR REMOVAL OF EXCESS TOWNSHIP
EQUIPMENT**

**3. RESOLUTION 2020-19, TO EXTEND THE DEADLINE TO DECEMBER 31,
2021 FOR THE CHARTER TOWNSHIP OF YPSILANTI TO CONVEY 24,975
ACRES LOCATED AT 1500 S. HURON (AS PROVIDED IN RESOLUTION
2019-60) TO THE ANN ARBOR YMCA CONDITIONED UPON THE YMCA
CONSTRUCT AND OPERATE A RECREATIONAL FACILITY CONTINGENT
UPON THE COMPLETION OF YMCA'S DUE DILIGENCE
INVESTIGATIONS INCLUDING THE COMPLETION OF A FEASIBILITY
STUDY AND THE APPROVAL BY THE PARTIES OF A MUTUALLY
ACCEPTABLE "MEMORANDUM OF UNDERSTANDING SETTING FORTH
THE RIGHTS AND RESPONSIBILITIES OF THE TOWNSHIP AND THE ANN
ARBOR YMCA"**

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AUTHORIZATION AND BIDS

- 1. REQUEST TO AWARD THE LEASE AGREEMENT FOR GOLF CARTS TO GOLF CARS PLUS/YAMAHA FOR FIVE YEARS IN THE AMOUNT OF \$45,304.22 PER YEAR BUDGETED IN LINE ITEM #584-584-000-757-003**

Mike Hoffmeister, Residential Services Director stated they just received the new contract and hope to get approval from the Board with Attorney review.

Attorney Winters asked if Yamaha was going to handle the maintenance of these carts.

Kirk Sherwood, Golf Manager stated they would be handling the maintenance including oil changes. He explained the contract to the Board.

Mike Hoffmeister stated they requested the bid document would be added to the lease agreement.

The Work Session adjourned at 6:51PM

Respectfully Submitted,

Karen Lovejoy Roe, Clerk
Charter Township of Ypsilanti