

**CHARTER TOWNSHIP OF YPSILANTI**  
**MINUTES OF THE TUESDAY, OCTOBER 16, 2018 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 4:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Heather Jarrell Roe, Monica Ross-Williams, Trustee Jimmie Wilson Jr., arrived at 4:38

**Members Absent:** none

**Legal Counsel:** Wm. Douglas Winters

**1. 2018 PRELIMINARY BUDGET...SUPERVISOR STUMBO AND JAVONNA NEEL**

- a. FUND 208 – PARKS
- b. FUND 248 – HOUSING INSPECTION
- c. FUND 249 – BUILDING
- d. FUND 252 – HYDRO
- e. FUND 266 – POLICE
- f. FUND 893 – NUISANCE ABATEMENT

Javonna Neel, Accounting Director presented an overview of each individual budget. She said she handed out a copy of the information she was reviewing and that she had emailed it to each Board Member.

Ms. Neel presented an overview of the revenues and expenditures from the Budget. Board members asked questions regarding Ms. Neel's' presentation.

Ms. Neel explained each Fund to the Board. Mike Radzik, OCS Director explained Fund 248 Housing Inspection, Fund 249 Building Fund 266 Police and Fund 893 Nuisance Abatement.

Mike Radzik, OCS Director explained examples of expenditures for Fund 893. Trustee Eldridge stated he remembered the Board decided to use material that appeared to look like a window instead of plywood for board ups. Mr. Radzik

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stated that an agreement to change from plywood to another material had not been reached. Supervisor Stumbo and Clerk Lovejoy Roe both thought there was an agreement not to use plywood for board ups.

Supervisor Stumbo explained FUND 252 Hydro.

**AGENDA REVIEW.....SUPERVISOR STUMBO**

**NEW BUSINESS**

- 6. REQUEST OF MARK NELSON, 14B MAGISTRATE TO WAIVE THE FINANCIAL POLICY AND ALLOW THE SOLICITATION OF QUOTES FOR REPAIRS AND MODIFICATIONS TO COURTROOM ONE AND TWO AND TO ALLOW THE THREE FULL TIME OFFICIALS TO ACCEPT A QUOTE IN AN AMOUNT NOT TO EXCEED \$25,000.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT TO BE BUDGETED IN LINE ITEM #236-136-000-931-000**

Magistrate Nelson explained the repairs for his Courtroom. He said they would add a ramp in Judge Popes' Courtroom. He said these repairs and additions were needed and it would make it safer for prisoner transport.

Trustee Eldridge asked if there could be a glass partition separating the prisoners from the staff as they are coming into the courtroom. Mr. Eldridge stated it might be easier to do it now. Trustee Jarrell Roe stated if it was a safety concern for the staff she would like it to be done now instead of coming back later with another request. Supervisor Stumbo stated there was an immediate need for the repairs in Magistrate Nelsons' courtroom and the other request to address the safety issues. Trustee Eldridge said if this is approved tonight, he would ask that staff and prisoner separation solutions be included.

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**CONSENT AGENDA**

**A. MINUTES OF THE AUGUST 24, 2018 CLOSED SESSION, SEPTEMBER 18, 2018 WORK SESSION AND REGULAR MEETING AND THE SEPTEMBER 24, 2018 SPECIAL MEETING**

**B. STATEMENTS AND CHECKS**

- 1. STATEMENTS AND CHECKS FOR OCTOBER 2, 2018 IN THE AMOUNT OF \$1,364,580.34**
- 2. STATEMENTS AND CHECKS FOR OCTOBER 16, 2018 IN THE AMOUNT OF \$908,656.08**
- 3. CLARITY HEALTH CARE DEDUCTIBLE ACH EFT FOR AUGUST 2018 IN THE AMOUNT OF \$37,092.77 AND FOR SEPTEMBER 23018 IN THE AMOUNT OF \$28,590.43**
- 4. CLARITY HEALTH CARE ADMIN FEE AUGUST 2018 IN THE AMOUNT OF \$1,101.00 AND FOR SEPTEMBER 2018 IN THE AMOUNT OF \$1,086.40**

**C. AUGUST 2018 TREASURER'S REPORT**

**ATTORNEY REPORT**

**A. GENERAL LEGAL UPDATE**

**NEW BUSINESS**

- 1. REQUEST OF HABITAT FOR HUMANITY FOR FUNDS FOR THE RENOVATION OF 2754 APPLERIDGE IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-969-010**

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- 2. 1<sup>ST</sup> READING OF RESOLUTION 2018-30, PROPOSED ORDINANCE 2018-483, AN ORDINANCE AMENDING ORDINANCE NO.74, TOWNSHIP ZONING ORDINANCE SO AS TO REZONE 3160 WEST MICHIGAN AVENUE, PARCEL ID K-11-18-340-001, FROM ITS CURRENT RM-2 (MULTI-FAMILY RESIDENTIAL) TO B-3 (GENERAL BUSINESS) WITH VOLUNTARY PROHIBITION OF AUTOMOTIVE USES AS DEFINED IN TOWNSHIP ZONING ORDINANCE SECTION 306**

Supervisor Stumbo stated this was the first time they have done conditional rezoning. Charlotte Wilson, Planning and Development Coordinator stated this was being conditionally rezoned to general business but prohibits automotive uses. She said the use they were proposing was for a tennis facility.

Clerk Lovejoy Roe asked Ms. Wilson to provide a list of all the businesses that would not be allowed in this Resolution before the 2<sup>nd</sup> reading.

- 3. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR APPROVAL OF THE AMENDMENT AND LETTER OF UNDERSTANDING TO THE POLICE SERVICES CONTRACT INCREASING THE SCOPE OF SERVICE PRICING THROUGH 2022 AND EXTENDING THE TERM OF THE CONTRACT TO DECEMBER 31, 2022 TO BE BUDGETED IN LINE ITEM #266-301-000-831-000**
- 4. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR APPROVAL OF THE 2018 ANIMAL SERVICES CONTRACT WITH WASHTENAW COUNTY IN THE AMOUNT OF \$45,000 BUDGETED IN LINE ITEM #266-301-000-831-012**
- 5. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 359 OREGON ST. AND 585 ROSEWOOD AVE. IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

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**6. REQUEST OF MARK NELSON, 14B MAGISTRATE TO WAIVE THE FINANCIAL POLICY AND ALLOW THE SOLICITATION OF QUOTES FOR REPAIRS AND MODIFICATIONS TO COURTROOM ONE AND TWO AND TO ALLOW THE THREE FULL TIME OFFICIALS TO ACCEPT A QUOTE IN AN AMOUNT NOT TO EXCEED \$25,000.00 CONTINGENT UPON APPROVAL OF THE BUDGET AMENDMENT TO BE BUDGETED IN LINE ITEM #236-136-000-931-000**

Supervisor Stumbo stated this was discussed earlier in the meeting.

**7. BUDGET AMENDMENT #15**

Clerk Lovejoy Roe explained the items in Budget Amendment #15. She said the increase for the seasonal line item was due to all the work that was done in the parks.

Trustee Eldridge stated the work that was done at North Bay Park was great. He said residents have stopped him to tell him how much it was appreciated. Clerk Lovejoy Roe stated that Carl Girbach and township staff did all the work in the parks and they did an excellent job.

Supervisor Stumbo stated she hoped people could make it to some of the Master Plan workshops.

Supervisor Stumbo stated she was concerned because the certification that was awarded by the government to 10 autonomous vehicle research developments which included ACM, was withdrawn by the government. She said that although ACM does not have the federal designation, the new ACM Director agreed that at the next meeting the Federal Secretary of Transportation would be present to answer any of our concerns.

Clerk Lovejoy Roe stated the election proceedings are going well. She said she has never experienced an election this busy. She said the staff is working very hard to stay on top of it. Clerk Lovejoy Roe stated she was still in need of workers for the election.

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**Work session adjourned at 6:53 p.m.**

Respectfully Submitted,

Karen Lovejoy Roe, Clerk