

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 20, 2018 WORK SESSION MEETING**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Lovejoy Roe, Treasurer Doe, Trustees: Stan Eldridge, Monica Ross-Williams and Jimmie Wilson, Jr.

Members Absent: Trustee Heather Jarrell Roe

Legal Counsel: Wm. Douglas Winters - Absent

1. AGENDA REVIEW.....SUPERVISOR STUMBO

A. MINUTES OF THE MARCH 6, 2018 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

- 1. STATEMENTS AND CHECKS FOR MARCH 20, 2018 IN THE AMOUNT OF \$655,281.47**
- 2. CLARITY HEALTH CARE DEDUCTIBLE ACH EFT FOR JANUARY 2018 IN THE AMOUNT OF \$27,766.79 AND THE FEBRUARY 2018 IN THE AMOUNT OF \$44,589.47**
- 3. CLARITY HEALTH CARE ADMIN FEE FOR JANUARY 2018 IN THE AMOUNT OF \$1,325.49 AND FEBRUARY 2018 IN THE AMOUNT OF \$1,074.50**

C. FEBRUARY 2017 TREASURER'S REPORT

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 20, 2018 WORK SESSION MEETING
PAGE 2**

NEW BUSINESS

1. BUDGET AMENDMENT #6.

Supervisor Stumbo reviewed the items that were in Budget Amendment #6.

Carl Rowsey, Compost Coordinator, explained the Track Stacker that he would like to purchase for the Compost Site. He said this unit would enable him to move material further away from the screener, reduce the amount time to produce product and increase the revenue for the compost site and is in the capital improvement plan.

2. REQUEST FOR ADMINISTRATIVE APPROVAL TO EXTEND THE ONE-YEAR EXTENSION OF THE PD STAGE I PRELIMINARY SITE PLAN AND REZONING GRANTED ON MARCH 21, 2017 UNTIL DECEMBER 18, 2018 FOR THE YANKEE AIR FORCE, INC. (YAM) AND MICHIGAN AEROSPACE FOUNDATION (MAF) MUSEUM AND CONFERENCE CENTER PROJECT AT 1 LIBERATOR WAY.

Dennis Norton, Yankee Air Force Museum, stated they would need to extend the PD Stage 1 Preliminary Site Plan until Dec. 18, 2018 to complete the project. Mr. Norton explained to the Board all the progress they had made thus far.

3. REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH OHM FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE GROVE ROAD PATHWAY EXTENSION IN THE AMOUNT OF \$17,705.00 BUDGETED IN LINE ITEM #212-970-000-997-007

Supervisor Stumbo stated this was a Connected Communities Grant and the township must do the engineering portion of the project. Supervisor Stumbo said she would like to try to get the existing sidewalk/bike path repaired from Bridge Road headed east to the new proposed path.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 20, 2018 WORK SESSION MEETING
PAGE 3**

Clerk Lovejoy Roe suggested including the old sidewalk/bike path in the bid and they could separate the bid with the new and the old sidewalk/bike path projects.

4. REQUEST OF MIKE SARANEN, HYDRO OPERATIONS FOR APPROVAL OF SALE AND TRANSFER AGREEMENT FOR RENEWABLE ENERGY CREDITS (RECS).

Mike Saranen, Hydro Operator explained this was an annual transfer from the Hydro's account to the Townships' Sub account for reducing the carbon footprint for the use of electricity by the township.

5. REQUEST TO WAIVE THE FINANCIAL POLICY AND ACCEPT THE LOW QUOTE FROM MAVERICK EQUIPMENT FOR PURCHASE OF THE MCCLOSKEY ST80T TRACK STACKER IN THE AMOUNT OF \$93,708.00 BUDGETED IN LINE ITEM #590-590-000-977-000.

Supervisor Stumbo stated Carl Rowsey explained this earlier in the meeting.

6. REQUEST AUTHORIZATION OF AGREEMENT WITH WASHTENAW COUNTY ROAD COMMISSION TO INSTALL TRAFFIC CALMING DEVICES ON JEROME AVENUE AT AN ESTIMATED COST OF \$29,635.00 BUDGETED IN LINE ITEM #101-446-000-818-022.

Supervisor Stumbo stated that the Road Commission would be using cement instead of asphalt since asphalt had not held up well on some of the calming devices that had been installed on other streets

7. REQUEST APPROVAL OF 2018 YPSILANTI TOWNSHIP AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR NANCY PARK DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$5,175.00 BUDGETED IN LINE ITEM #101-446-000-818-002.

Supervisor Stumbo stated the Road Commission discovered that a section of drain had collapsed and they would be turning it over to the drain commission once it

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 20, 2018 WORK SESSION MEETING
PAGE 4**

was repaired. She said the Township was helping by paying for part of the preliminary engineering.

8. REQUEST APPROVAL OF AGREEMENT WITH WASHTENAW COUNTY FOR SERVICES IN RELATION TO REIMAGINE WASHTENAW FOR 2018 IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-956-000-801-000.

Supervisor Stumbo stated this was a shared cost between multiple municipalities and the County to continue to work on Reimagine Washtenaw. She said this was a yearly cost of \$5,000.00 and was budgeted.

9. REQUEST FOR AUTHORIZATION OF PURCHASE AGREEMENT WITH DTE FOR THE INSTALLATION OF FIVE (5) CODE 95 DIRECT BURIED BLACK FIBERGLASS POSTS AND 72 WATT LED BLACK COLONIALS AND CONVERT TWO (2) EXISTING 1000 WATT HIGH PRESSURE SODIUM COLONIALS TO 72 WATT LED (UUL) COLONIALS TO BE LOCATED IN NANCY PARK IN THE AMOUNT OF \$11,640.61 BUDGETED IN LINE ITEM #101-956-000-926-050.

Supervisor Stumbo stated this was in Nancy Park and Clerk Lovejoy Roe confirmed it was on Township property.

10. REQUEST FINAL APPROVAL OF COMMUNICATIONS SITE LEASE AGREEMENT FOR CELL TOWER LOCATED AT 2801 HOLMES RD. IN THE AMOUNT OF \$175,000.00.

Supervisor Stumbo stated this was the last cell tower located on Township property to move from yearly easement leases to a one time payment for easements.

11. REQUEST AUTHORIZATION FOR AN EDUCATIONAL MAILING TO RESIDENTS IN REGARD TO THE FIRE MILLAGE ELECTION BEING HELD MAY 8, 2018 IN NOT TO EXCEED AMOUNT OF \$15,000.00 BUDGETED IN LINE ITEM #101-267-000-900-000 (MAILING) AND 101-267-000-730-000 (POSTAGE) AND AUTHORIZATION FOR THE THREE FULL TIME OFFICIALS TO AWARD THE QUOTE.

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 20, 2018 WORK SESSION MEETING
PAGE 5**

Supervisor Stumbo stated they received the quotes and were going with the lowest. Trustee Ross-Williams questioned why some of the quotes included postage and others did not include the postage. She also wondered why there were different costs for postage. Clerk Lovejoy Roe stated that some companies sort the mailings and that brings their postage costs down. Trustee Ross-Williams suggested in the future that quotes all include postage.

AUTHORIZATION AND BIDS

- 1. REQUEST OF MIKE SARANEN, HYDRO OPERATIONS TO AWARD THE QUOTE FOR PROFESSIONAL SERVICES TO JAMES LEFFEL AND COMPANY FOR LABOR TO REMOVE AND REPLACE THE TURBINE BEARING AND SHAFT ON RUNNER #2 AT THE HYDRO STATION IN THE AMOUNT OF \$146,000.00 BUDGETED IN LINE ITEM #252-252-000-977-000.**

Mike Saranen, Hydro Operator stated that at the last meeting the Board approved the parts component of the project and those parts should arrive mid to late June. He said the request tonight is the labor portion of the project. He said he chose James Leffel and Company who were the original turbine manufacturer because the bid was for the complete job with no hidden extras and he said he felt the low bid might not include extras and would go even higher than James Leffel and Company bid.

Work session adjourned at 5:57 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk