

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE NOVEMBER 15, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:33 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees: Stan Eldridge, Scott Martin, M. Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

1. FULL TIME ELECTED, OR APPOINTED OFFICIALS WORK ATTENDANCE, WORK HOURS & TIME OFF POLICY.....TRUSTEE ELDRIDGE

Trustee Eldridge asked to have this item removed from the Agenda. Supervisor Stumbo asked if that was accepted by the board and they replied that it was.

Arloa Kaiser, Township Resident stated she was disappointed in the decision to remove the attendance policy from the work session. She said she knows why you did it because it makes you accountable and it's now okay for you to lie.

Supervisor Stumbo addressed Ms. Kaiser directly and said there could be nothing further from the truth.

Attorney Winters stated that a half hour earlier the new Township Board Officials, along with the Park Commissioners and other Officials in the Township took an oath of office to uphold the Constitution of the State of Michigan, the Constitution of the United States, and Ypsilanti Township Ordinances and the oath carries with it a responsibility to fulfill your duties and those duties are very specific. He said the Township Board Officials are elected and are not township employees. Attorney Winters stated there was nothing he could do as the Township Attorney to say they have to do certain things that are required of a township employee. He said every four years they come up for a job performance review by the people in this township and if the people feel they are not doing their job there was the ultimate job performance evaluation and it's called an election. Attorney Winters said that

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all elected officials in the State of Michigan do not work the same amount of time but they all have taken the same oath. He said that Township Officials have responsibility 24/7 and work a lot of evenings and weekends and there was no clock to punch. He said this was how the State of Michigan set it up for their elected officials to conduct business. He said the ethics of each elected official would be evaluated by the voters.

Arloa Kaiser, Township Resident stated that the politicians once in office make the rules. She said very few people come to a meeting to see what's going on and they just check a box when they vote.

Supervisor Stumbo stated she appreciated what Trustee Eldridge was trying to do and she would continue to serve in a professional manner.

Arloa Kaiser, Township Resident stated she would like to thank Trustee Scott Martin and Trustee Mike Martin for their extremely good and consistent hard work.

2. SNOW REMOVAL ORDINANCE.....MIKE RADZIK AND JEFF ALLEN

Supervisor Stumbo stated that after discussing this ordinance in a staff meeting they had decided to continue the discussion in the work session. Jeff Allen, Residential Services Director discussed this ordinance with Mike Radzik, OCS Director and he said the implementation would be difficult because there were no contractors set up for snow removal. Supervisor Stumbo stated that with the offices closed during the holidays there would be no one working to enforce it. Trustee S. Martin said that with the new program with the inspecting of multi-family it takes a lot of manpower and it would be good to bring it back in the future when it could be instituted properly. Mike Radzik stated his concern was with no accumulation set for sidewalks in the ordinance and they could get complaints with a dusting of snow on sidewalks. Mr. Radzik said another problem might be if we send a contractor out to shovel one house we had a complaint for and there were other houses with snow on the sidewalks that there wasn't a complaint called in for, we would be making and paying for several visits to possibly the same area. He said he and Jeff have been trying to come up with an outreach program to try and

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get people to shovel their sidewalks without code enforcement. Supervisor Stumbo said she would like to get information to residents when its' a snow emergency so they could move their cars off the road so the entire road would be plowed but the road commission doesn't give a warning. Treasurer Doe said that he would like a letter sent to residents explaining the process for snow removal.

Jo Ann McCollum, Township Resident said in West Willow they are working with Steven Wade from the Washtenaw County Public Health on a mini grant to hire youth for snow removal and lawn care and maybe it could be a Township wide program.

Supervisor Stumbo said she would like to pilot a program and identify people who are not able to do it because she feels that about 90% of the residents do take care of their walks and maybe there was a reason why the other 10% can't do it. She said that we could figure out a way to help them if they were not able. Supervisor Stumbo stated that in order to have a healthy community people would need to be able to walk in the winter and they need cleared sidewalks for it to be safe.

Monica Ross-Williams, Trustee Elect stated that the news organizations put out warnings if there were a snow emergency. She also suggested Text Alerts.

Clerk Lovejoy Roe read other ordinances regarding snow removal from other communities and suggested a committee be formed to work on a policy for snow removal. Mike Radzik, OCS Director said he would like to get an idea on the percent of residents in neighborhoods which were not shoveling their snow without having an ordinance and find out whether one was needed.

3. COMPOST SITE UPDATE.....JEFF ALLEN

Jeff Allen, Residential Services Director stated the proposal was to change the hours for the Composite Site to 8am – 4pm instead of 9am-5pm because waste management trucks begin at 7am and we could get the trucks in and out more efficiently. He said the Saturday hours would be the same. Mr. Allen said the prices haven't changed but they were having difficulty getting rid of the oil and anti-freeze they have collected from residents. He said the oil places are sending oil to

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be tested to make sure it was safe and that takes a few days and there was added cost unlike in earlier years when we were paid a small amount to take it now it was a cost to us.

4. AGENDA REVIEW

CONSENT AGENDA

A. MINUTES OF THE NOVEMBER 1, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR NOVEMBER 15, 2016 IN THE AMOUNT OF \$1,099.440.30

2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR OCTOBER 2016 IN THE AMOUNT OF \$25,357.61

3. CHOICE HEALTH CARE ADMIN FEE FOR SEPTEMBER 2016 IN THE AMOUNT OF \$1,200.00

C. OCTOBER 2016 TREASURER'S REPORT

5. SUPERVISOR REPORT

Supervisor Stumbo reported on meetings she attended in the last 2 weeks. She said she and Attorney Winters met to discuss the agreement for the Willow Run Arsenal for Democracy development agreement on October 20, 24 and 25, 2016 and it was approved by the Township Board at the November 1, 2016 meeting. Supervisor Stumbo said she and Treasurer Doe met with Meals on Wheels and they provided an update on the service in Ypsilanti Township and said they were trying to make healthier and better quality food. Supervisor Stumbo stated it was the intent to use the payment of \$1 million from the WRAD/ACM Development Agreement to pay the Tyler Pond assessment for the Township property owners. Supervisor Stumbo

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stated she hosted the Big 20 Township Supervisors meeting which was for the top 20 largest populated Townships on October 21, 2016. She said it was a great meeting and she handed out copies of our Budget because the other Supervisors had never seen a line item budget like we have. She reported she attended several neighborhood watch meetings for Gault Village, Thurston, Lay Gardens, West Willow, Lincoln, and Wingate. She reported she attended YCUA and Police meeting also. Supervisor Stumbo said on October 25, 2016 she attended the Executive Briefing for Professional Development with Mike Kesley and it was about the new federal law regarding employees and the hours they work. Supervisor Stumbo met with Marie Miter who works with EMU and is the Afterschool Alliance Ambassador for Ypsilanti Community Schools. She said they have a program in Holmes School where they work with the kids after school and provide educational opportunities and recreational activities. Supervisor Stumbo said she was on the memorial committee for the 25th anniversary for the Viet Nam Veterans Memorial and the ceremony was held on Thursday, November 10, 2016. She said Clerk Lovejoy Roe, Trustee Eldridge, and Trustee Elect Heather Roe attended the event. Supervisor Stumbo said the Veterans appreciate the Township and its' commitment to the Veterans and she said they were getting older and hoped we would continue to take care of this memorial. Supervisor Stumbo said she attended an Eastern Washtenaw Safety Alliance meeting which helps to get the public safety people and the community to work together with community events, as well as police enforcement. Supervisor Stumbo said she had a meeting with Magistrate Mark Nelson about security at 14B Court. She said 14B was the only court in Washtenaw County that doesn't have security. She said the Township would need capital and operational cost for implementation and she said it would be brought back to the board for approval. Supervisor Stumbo said she, Treasurer Doe, and Joe Lawson, Planning Director met with Tony Dixson about a potential development on Huron Street. Supervisor Stumbo said we had the election on November 8, 2016 and had one incident at the Moose Lodge which was not reflective of our community. She said the election ran extremely well other than that one incident. Supervisor Stumbo stated she appreciated all the help they have for the elections. She reported she had a meeting with Robin Castle-Hine and Mike Radzik on November 9, 2016 regarding the issue of cars left overnight at our parks. Supervisor Stumbo said they don't want to tow them since it would be very expensive for them. She said they decided to leave a note on the car with the non-emergency number to

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have someone come and unlock the gate but they would still receive a ticket. She said she attended a Development Team meeting and met with Greg Dill who is the new Administrator for Washtenaw County. She said Mr. Dill was interested in working with the Township on economic development and recreation on the eastside. She said Mr. Dill was a resident of Ypsilanti Township. Supervisor Stumbo reported she met with Luke Bonner who works for Aerotropolis who offered to schedule a meeting with Joe Lawson, Planning Director and our development team to help the township find ways to plan for economic development and help market development. She said he would help create a marketing brochure for Ypsilanti Township.

6. CLERK REPORT

Clerk Lovejoy Roe reported 6,637 absentee ballots were mailed out and 6,441 were returned and voted. She said that over 1,000 of those ballots were processed in two days by the Clerks office. Clerk Lovejoy Roe said there were 42,153 registered voters in Ypsilanti Township and 20,280 voters went to the polls on election day. She said that the total number people voting, including absentee, in Ypsilanti Township was 26,721 or 63.4% of registered voters voted. She said some of our precincts saw over 75-78% turn out but the average was 63.4%. She said with elections inspectors, set up people, and township staff there were close to 200 people who worked the election. She said they tried to put 8 inspectors at each precinct and some of the bigger precincts had 9. She said that people call off so she had a standby crew and ended up using them so she could fully staff each precinct as planned. Clerk Lovejoy Roe said that they planned well for this election with only a few minor complaints. She said that with the table top booths that were used she doubled the number of voting booths at every precinct which helped tremendously in moving the lines more efficiently. Clerk Lovejoy Roe stated that 9 of the precincts also had 2 computers which helped with the flow of voters. She said that because the state wants to end straight party voting ticket, the Michigan Bureau of Elections asked us to keep track on how many voters were in line each hour the polls were open. She said at the busiest hours the lines across the Township only had about 75 people in line. Clerk Lovejoy Roe thanked all the department heads in allowing some of their staff to help work the election. She said that Jeff Allens' staff did a great job because they were putting up twice as much equipment as they

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usually do for elections. Clerk Lovejoy Roe said that her department does not process passports during the election because they are busy with absentee voters but the Thursday night before the election the Clerk's Office processed 68 passports for Eastern Michigan University Football team because if they won one more game which was scheduled for Saturday, November 5, 2016 they would be going to the Bahama Bowl in December. Clerk Lovejoy Roe stated she, Supervisor Stumbo, and Trustee Eldridge went to a celebration honoring Linda Mealing who had been a very strong leader in West Willow. She said Ms. Mealing was stepping down from being an Officer in the West Willow Neighborhood organization. Clerk Lovejoy Roe said a few days later, after the meeting honoring Linda Mealing she saw Ms. Mealing's van pulled to the side of the road and she was out picking up trash on the side of the road. Clerk Lovejoy Roe stated that this meeting would be the last meeting Trustee Scott Martin and Trustee Mike Martin would be on the Board and she said it was a pleasure serving with them and they would be missed.

7. TREASURER REPORT

Treasurer Doe thanked Trustee Mike Martin and Trustee Scott Martin for serving on the board and he said he enjoyed working with them and although he was glad to see the new Trustees he would miss them very much. He said he hopes to see them in the future.

8. TRUSTEE REPORT – WILL BE PRESENTED IN THE REGULAR MEETING

9. ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters stated the Township negotiated the \$1 million dollar payment from the Willow Run Arsenal Democracy to be applied to the Tyler Dam and Tyler Pond construction project. He said the closing occurred on November 4, 2016 and on Monday, November 14, 2016 he contacted WRAD about the payment and \$700,000.00 was wired to the township and the remaining \$300,000.00 would be paid in December, 2016. He said the Township should receive the payment of \$334,000.00 from SBA Communications for the cell tower on Cadillac Avenue by

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the end of this year. Attorney Winters said the \$334,000.00 would be applied to the Seaver Farm bond debt. He said the Township continues to have ongoing development related matters with regards to limited partnerships looking to submit offers to the Township in the near future on some township owned properties. He said some of these offers might be brought to the Board as early as December, 2016. Attorney Winters said that in regards to Gault Village, the Court did appoint a Receiver, Attorney Carl Fink, a former Judge. He said that he thinks they have installed the gate behind the shopping center to try and stop the illegal dumping and we would continue to work on this project hoping that in the next 12 months we would get something positive going on with redeveloping the property. Attorney Winters thanked Trustee Scott Martin and Trustee Mike Martin for their support over the years and said they have done a lot of work for the Township over years and he said he appreciates their commitment.

OLD BUSINESS

- 1. RESOLUTION 2016-44, SUPERVISOR'S WAGE**
(TABLED AT THE NOVEMBER 1, 2016 REGULAR MEETING)
- 2. RESOLUTION 2016-45, CLERK'S WAGE**
(TABLED AT THE NOVEMBER 1, 2016 REGULAR MEETING)
- 3. RESOLUTION 2016-46, TREASURER'S WAGE**
(TABLED AT THE NOVEMBER 1, 2016 REGULAR MEETING)

NEW BUSINESS

- 1. BUDGET AMENDMENT #16**

Clerk Lovejoy Roe explained Budget Amendment #16.

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**2. RESOLUTION 2016-57, AUTHORIZING THE DIVISION OF PLATTED LOTS IN
THE WASHTENAW CLUBVIEW SUBDIVISION**

Supervisor Stumbo stated that a Resident requested subdivided platted lots and had gone through the Planning Department and had met the requirements.

**3. RESOLUTION 2016-59, AUTHORIZING THE ROAD NAME CHANGE OF RILEY
COURT TO HARVEY PLACE**

Supervisor Stumbo stated this was a request to change the name of a private road in Ypsilanti Township. Trustee Eldridge asked if the Township incurred the cost for the street sign to be changed. Supervisor Stumbo said it was a private road so they would pay for the signs. Attorney Winters stated there have been a number of issues over the years regarding Riley Court Apartments and wonder if dispatch for the Sheriff would know the new street name. Mike Radzik, Director of OCS said he and Lt. Marocco were just discussing that the emergency services would need to be notified of the name change. Mr. Radzik said that Riley Ct. was not a private road but a private driveway back to the apartments. Attorney Winters questioned what the benefit would be to change the name and what the intent would be in changing the name. Clerk Lovejoy Roe said when looking into it she felt it was the same as when Lake in the Woods changed the name of their road to Lakeshore Blvd. Mike Radzik said the letter from the owner in the packet said he was rebranding it. Supervisor Stumbo asked Chief Copeland if his department dealt in the name changes of streets. Chief Copeland stated they were part of the process and he would go and do site assessment. Supervisor Stumbo said that she remembered the Marriott having the road changed from Whittaker Road to Huron Street in front of the hotel. Clerk Lovejoy Roe said they planned on notifying all the emergency agencies and in the old Resolution it stated the State Treasury Department needed to be notified. Mike Radzik said the parcel of land has an East Michigan Ave. address but the apartments have a Riley Ct. address and the Post Office delivers to Riley Ct. Supervisor Stumbo asked Chief Copeland if he had an objection to changing the name of Riley Court to Harvey Place. Chief Copeland said he did not object but thought the apartment name was changed also. Lt. Marocco said that the name has been changed but they still refer to it as Riley Court

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Apartments. Attorney Winters stated that if the Chief and the Lt. were satisfied he didn't have an objection.

- 4. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR THE INSTALLATION OF TWO (2) OVERHEAD FED 135 WATT AUTOBAHN LED FIXTURES WITH GRAY HOUSINGS MOUNTED ON 17' 6" STEEL ARMS ATTACHED TO TWO NEW WOOD POLES IN THE AMOUNT OF \$4,174.42 TO BE LOCATED AT THE BUS STOP ON ECORSE RD. BETWEEN REDWOOD AVENUE AND ROSEWOOD AVENUE BUDGETED IN LINE ITEM #101-956-000-926-050**

- 5. REQUEST FOR AUTHORIZATION TO SIGN THE PURCHASE AGREEMENT WITH DTE FOR THE INSTALLATION OF ONE (1) OVERHEAD FED 135 WATT AUTOBAHN LED FIXTURE WITH GRAY HOUSINGS MOUNTED ON 17'6" STEEL ARM ATTACHED TO A NEW WOOD POLE IN THE AMOUNT OF \$1,988.61 BUDGETED IN LINE ITEM #101-956-000-926-050**

Supervisor Stumbo stated that these were for Streetlights on Ecorse and Grove Road.

OTHER BUSINESS

AUTHORIZATIONS AND BID

- 1. REQUEST OF ANGELA VERGES, RECREATION SUPERINTENDENT TO SEEK BIDS FOR THE PRINTING OF THE "DISCOVER YPSILANTI TOWNSHIP RECREATION GUIDE"**

- 2. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ACCEPT THE LOW PROPOSAL FROM CLEARRATE COMMUNICATION TO PROVIDE TELEPHONE UTILITY SERVICES IN THE AMOUNT OF \$618.00 PER MONTH AND TO AUTHORIZE SIGNING OF NECESSARY DOCUMENTS CONTINGENT UPON ATTORNEY REVIEW**

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- 3. REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO ACCEPT THE LOW PROPOSAL OBTAINED THROUGH THE MICHIGAN INTERGOVERNMENTAL TRADE NETWORK (MITN) FOR THE PURCHASE OF WINDOWS SERVER 2016 LICENSING FROM CIVITAS IT IN THE AMOUNT OF \$26,043.68 BUDGETED IN LINE ITEM #101-266-000-977-001**

The Board adjourned the work session meeting at approximately 6: 55 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk