

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE APRIL 5, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin, Mike Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

PRESENTATION OF MICHIGAN MUNICIPAL LEAGUE DIVIDEND

Judith Thomson-Torosian, MML stated Ypsilanti Township has been a long term loyal member of the MML Liability and Property Pool. She reported that the township has received a dividend check for \$22,267.00 which is from a post renewal surplus.

PUBLIC HEARING

- A. 7:00PM - CONSIDERATION OF THE REVOCATION OF THE CLASS C LIQUOR LICENSE HELD BY LAS DOS FUENTE, LLC FOR USE AT 1960 WHITTAKER RD (PUBLIC HEARING SET AT THE MARCH 1, 2016 REGULAR MEETING)**

Mike Radzik, OCS Director explained the process of the Public Hearing and that the Board will hear from witnesses. He explained the board would make a decision at the next board meeting.

CONSENT AGENDA

- A. MINUTES OF THE MARCH 1, 2016 WORK SESSION AND REGULAR MEETING

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B. MINUTES OF THE MARCH 15, 2016 WORK SESSION AND REGULAR MEETING

C. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR YEAR END APRIL 5, 2016 IN THE AMOUNT OF \$1,279,421.22

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

NEW BUSINESS

1. BUDGET AMENDMENT #6

Supervisor Stumbo explained budget amendment #6.

Jeff Allen, Residential Services Director explained the budget amendment for a proposed new chipping truck. He stated that the repairs for the current truck have been adding up over the last couple of years. He said the safety of the truck has also been an issue. Jeff Allen suggested that the old truck be trade in for \$8500.00 credit towards the new truck. Wayne Dudley, Public Services Superintendent, suggested we put the old truck up for sale and said if it doesn't sell by the time the new truck arrives it could be traded in.

Supervisor Stumbo questioned if there were bids on this purchase. Jeff Allen said that when the Township joined MITN, bids were covered and with MITN it would also be the best price for this truck.

2. RESOLUTION 2016-13, AMENDING PROFESSIONAL SERVICE FEES FOR TOWNSHIP, ATTORNEY, PLANNER, ENGINEER AND FIRE DEPARTMENT TO INCLUDE SMOKING LOUNGES

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Mike Radzik, OCS Director explained the structure for fees regarding smoking lounges. He said \$200.00 is for the License and Application fee, Planners fee of \$90.00 per hour, and Building Inspection fee of \$50.00 per inspection.

3. REQUEST OF MICHAEL SARANEN, HYDRO OPERATIONS FOR APPROVAL OF RENEWABLE ENERGY CREDITS PURCHASE AND SALE AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI AND THE FORD LAKE HYDRO STATION AND TO AUTHORIZE SIGNING OF THE AGREEMENT

Michael Saranen explained the process of renewable energy credits.

4. REQUEST OF ANGIE VERGES, RECREATION SUPERINTENDENT TO ACCEPT THE 2016 BUILDING HEALTHY COMMUNITIES GRANT FROM THE MICHIGAN RECREATION AND PARK ASSOCIATION IN THE AMOUNT OF \$34,000.00 AND TO AUTHORIZE SIGNING OF THE PARTNERSHIP AGREEMENT

5. REQUEST OF BRIAN MCCLEERY, ASSISTANT ASSESSOR FOR AUTHORIZATION TO ENTER INTO NEGOTIATIONS FOR THE SALE OF TOWNSHIP OWNED PARCELS K-11-14-484-012 AND K-11-14-484-014

Supervisor Stumbo stated that when the Township sells land and if the land is to be built on that it should be an owner/occupied home.

6. REQUEST TO APPROVE AGREEMENT WITH THE WASHTENAW COUNTY ROAD COMMISSION FOR 2016 LOCAL SUBDIVISION ROAD TREE REMOVAL PROJECT IN THE AMOUNT OF \$20,000.00 BUDGETED IN LINE ITEM #101-956-000-926-100 WITH 50% OR \$10,000.00 TO BE REIMBURSED TO THE TOWNSHIP AFTER NOVEMBER 1, 2016

Supervisor Stumbo stated this program removes dead trees throughout the township.

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- 7. REQUEST FOR AUTHORIZATION TO SIGN PURCHASE AGREEMENT WITH DTE FOR PURCHASE OF ONE (1) 135 WATT AUTOBAHN LED STYLE FIXTURE WITH BLACK HOUSING MOUNTED ON A 17'6" ARM MOUNTED ON A NEW WOOD POLE IN THE AMOUNT OF \$1,693.02 TO BE LOCATED AT THE CROSSWALK AT TEXTILE RD. AND LAKE DR. BUDGETED IN LINE ITEM #101-956-000-926-050**

Supervisor Stumbo stated that the Township would pay DTE to install a street light to improve the safety at the crosswalk.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTIES LOCATED AT 1745 HEATHERRIDGE ST. AND 2720 WASHTENAW AVE. IN THE AMOUNT OF \$10,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

Mike Radzik, OCS Director explained that the owners of 1745 Heatheridge are deceased and the property is vacant. Mr. Radzik said that Habitat may be interested in this property. Mr. Radzik stated 2720 Washtenaw was the address for a smoking lounge that had numerous code violations. Mr. Radzik said Alex Mamo, Chief Building Official and Eric Copeland, Fire Chief went to inspect the property and the owner of the smoking lounge would not allow Mr. Mamo in the building which was a violation of state law.

- 9. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE SUPERIOR TOWNSHIP FIRE DEPARTMENT AND ITS REGIONAL PARTICIPATING PARTNERS FOR THE 2015 ASSISTANCE FOR FIREFIGHTERS GRANT PROGRAM FOR THE ACQUISITION OF AN AERIAL APPARATUS**

Eric Copland, Fire Chief explained that the Regional Partnership that Ypsilanti Township belongs to had applied for grants over the past 3 years.

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- 10. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE VAN BUREN TOWNSHIP FIRE DEPARTMENT AND ITS REGIONAL PARTICIPATING PARTNERS FOR THE 2015 ASSISTANCE FOR FIREFIGHTERS GRANT PROGRAM FOR THE PURCHASE OF THE TWENTY-SEVEN (27) SELF CONTAINED BREATHING APPARATUS'S WITH A 10% CONTRIBUTION REQUIRED FROM THE TOWNSHIP IN THE AMOUNT OF \$16,779.00 BUDGETED IN LINE ITEM #206-970-000-979-005**

- 11. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION TO PURCHASE A CHIPPER TRUCK CHASSIS FROM WOLVERINE TRUCKING THROUGH THE MICHIGAN INTER-GOVERNMENTAL TRADE NETWORK IN THE AMOUNT OF \$84,329.00 AND ONE (1) ARBORTECH WIDE CHIP BOX FROM CANNON TRUCK EQUIPMENT THROUGH MIDEAL CONTRACT NUMBER 071B2200263 IN THE AMOUNT OF \$20,746.00 AND A CONTINGENCY AMOUNT OF \$5,000.00 FOR ANY UNFORESEEN MISCELLANEOUS ITEMS FOR A TOTAL AMOUNT OF \$109,805.00 BUDGETED IN LINE ITEM #226-226-000-985-000**

- 12. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO ADVERTISE AND INTERVIEW POTENTIAL CANDIDATES FOR VACANT ACT 54 INSPECTOR POSITIONS**

Mike Radzik, OCS Director explained the different type of inspectors working in the Township. Mr. Radzik stated that currently there were 3 vacant inspector positions. Mr. Radzik said that due to the plans to inspect apartments and the increase with building activity in the township it was necessary to fill these positions. Mr. Radzik stated he was asking to do the interview process and that he would come back to the board if he found appropriate candidates, for approval to hire.

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OTHER DISCUSSION

Trustee Eldridge stated that he along with Trustee S. Martin looked at leasing proposals for township baseball fields. Trustee Eldridge said they met with both groups who had interest in leasing the fields. Trustee Eldridge attended the Park Commission Meeting where the Park Commission requested a joint committee of the Park Commission and Township Board be formed to work on leasing the fields.

Trustee Eldridge stated that he along with Trustees S. Martin and M. Martin were asked by Township Officials to develop a draft for a policy that would outline what the expectations were for the elected Board members attendance, work hours, time off issues, etc. Trustee Eldridge stated he had distributed a draft policy to the board tonight and requested it to be reviewed at the next board meeting on Tuesday, April 19, 2016.

Supervisor Stumbo stated that the Racer Trust property was still moving forward and she would keep the board updated when available.

The Board adjourned the work session meeting at approximately 6:20 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk