

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 15, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 6:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, M. Martin

Members Absent: Trustee Jean Hall Currie, Trustee S. Martin

Legal Counsel: Wm. Douglas Winters

Supervisor Stumbo began with New Business Item #5.

NEW BUSINESS

5. REQUEST OF MARK NELSON, 14B COURT MAGISTRATE FOR APPROVAL OF STATEMENT OF WORK WITH COURT INNOVATIONS, INC. AND PAYMENT OF SETUP FEE IN THE AMOUNT OF \$900.00 BUDGETED IN LINE ITEM #236-136-000-819-006

Mark Nelson, 14B Court Magistrate explained Court Innovations, Inc. and moving to an online citation program for the court. He stated this program would involve individuals who had minor citations with the Sheriff Department to allow them to settle the citations online and would free up the court for other cases. Magistrate Nelson said this program would only deal with traffic violations. He stated there was a \$900.00 setup fee and a \$5.00 transaction fee. Treasurer Doe asked if other Municipalities were using this program. Magistrate Nelson said that 14A had been utilizing this program successfully for the past two years. Treasurer Doe questioned the cost per transaction and if the court would incur more cost. Magistrate Nelson said that they were raising ticket cost to the standard pricing of the area and doubted this program would lose money. He stated that if it turned that way the court would revert back to the way they are currently working. Magistrate Nelson stated that the public would benefit from this program.

AGENDA REVIEW

3. PUBLIC HEARING

- A. **7:00PM – RESOLUTION 2016-12, REQUEST OF JOE LAWSON, PLANNING DIRECTOR FOR THE CREATION OF AN INDUSTRIAL DEVELOPMENT DISTRICT TO INCLUDE PARCELS K-11-39-350-001, K-11-39-350-002, K-11-39-350-004, K-11-39-350-005, K-11-39-350-006, K-11-39-350-009, K-11-39-350-010, K-11-39-350-11, K-11-39-350-027, K-11-39-350-028 (PUBLIC HEARING SET A THE FEBRUARY 16, 2016 REGULAR MEETING)**

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Supervisor Stumbo stated the Public Hearing was for the creation of the Industrial Development District (IDD). She said it was expanded with more properties and it was brought forward because of the solar panel company coming to the Township. Joe Lawson, Planning Director stated the request for the creation of the IDD began with the solar panel company but it was decided to expand the district further for future development.

6. CONSENT AGENDA

A. MINUTES OF THE March 1, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR YEAR END MARCH 15, 2016 IN THE AMOUNT OF \$1,021.392.94
2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR FEBRUARY 2016 IN THE AMOUNT OF \$36,499.60
3. CHOICE HEALTH CARE ADMIN FEE FOR JANUARY 2016 IN THE AMOUNT OF \$1,468.50

C. FEBRUARY 2016 TREASURER'S REPORT

8. CLERK REPORT

Clerk Lovejoy Roe stated the March 8, 2016 Presidential Primary election had a huge turnout. She said there were 14,312 voters which was about 35% of the registered voters. She stated that this would be half of the turnout that we should expect in the November election. Clerk Lovejoy Roe added that she was checking on moving Precinct 19 to help alleviate the congestion at the Moose Lodge.

Clerk Lovejoy Roe stated the overseas ballots for the May election were required, by law, to go out by Saturday March 19, 2016 and her office was currently working to get that completed.

Clerk Lovejoy Roe stated that the EMU Basketball team would come in on April 8, 2016 to get their passports processed. She said the Township receives \$25.00 for each passport which goes in the General Fund.

Clerk Lovejoy Roe stated that she and Supervisor Stumbo attended the Urban County meeting. She reported the group agreed to support 2016 priority funding time to help build the platform for the Railroad Station in Depot town. Clerk Lovejoy Roe said that at the next meeting they were looking for funding approval for sheltered bus stops, additional funds for the Bud and Blossom Park, and for the Washtenaw Avenue Sidewalk Project; all located in Ypsilanti Township.

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NEW BUSINESS

- 1. BUDGET AMENDMENT #5**
- 2. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR APPROVAL OF A CONTRACT WITH STANTEC FOR ADDITIONAL WORK ON TYLER DAM PHASE III IN THE AMOUNT OF \$28,000.00 BUDGETED IN LINE ITEM #252-252-000-801-250**

Jeff Allen, Residential Services Director stated that the proposal was for Stantec to change their drawings so the Township can prepare them along with what the DEQ required for the work at Tyler Dam. Mr. Allen stated it would be bid along with the YCUA project.

Supervisor Stumbo stated DEQ required the Township repair the Tyler Dam and that was why we were going through this process.

Clerk Lovejoy Roe stated the Township needs to find out if all the financial responsibility for repairing all the out falls should be the Townships. Jeff Allen said he would contact DEQ and get an answer to the question of financial liability for the outfalls.

- 7. REQUEST OF MICHAEL SARANEN, HYDRO OPERATIONS FOR APPROVAL OF A TWO (2) YEAR CONTRACT WITH AT&T FOR EXISTING SERVICES IN THE AMOUNT OF \$480.00 PER MONTH BUDGETED IN LINE ITEM #252-252-000-850-000**

Michael Saranen, Hydro Operations explained that the Township had been out of contract with AT&T for some time and AT&T would not allow us to sign another contract. He said AT&T had offered a temporary contract for two years which would be a savings for the Township.

- 3. REQUEST AUTHORIZATION TO EXECUTE THE AMENDMENT TO BUILDING AND USE RESTRICTIONS FOR HURON CENTER COMMERCIAL AND INDUSTRIAL PARK AND THE TERMINATION OF RESTRICTIVE COVENANT AND AUTHORIZE SIGNING OF BOTH DOCUMENTS**

Attorney Winters explained that the request was to change the use restrictions on the former owners of the property so the Township could move forward with the new owners in allowing a hotel to be built on the property adjacent to Buffalo Wild Wings.

Joe Lawson, Planning Director stated that he had a pre-application meeting scheduled for March 17, 2016 for a four story Fairfield Inn. He reported the developer was highly motivated and would like to get this project completed by the end of the year.

Supervisor Stumbo stated that she would like to thank Treasure Doe for his help with this project.

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Clerk Lovejoy Roe questioned if there would be a new private road. Mr. Lawson stated there will be no access from James L. Hart Drive. Clerk Lovejoy Roe questioned the street light assessment and whether it was between the two owners and not the responsibility of the Township. Mr. Lawson stated he believed it would be between the owners but would get clarification.

4. REQUEST AUTHORIZATION TO APPROVE THE PRELIMINARY DEVELOPMENT AGREEMENT BETWEEN THE CHARTER TOWNSHIP OF YPSILANTI AND PWRW, LLC AND JWMW, LLC FOR THE HURON CENTER COMMERCIAL AND INDUSTRIAL PARK AND AUTHORIZE SIGNING OF THE AGREEMENT

OLD BUSINESS

1. 2ND READING OF RESOLUTION 2016-01, PROPOSED ORDINANCE 2016-456 AMENDING THE CODE OF ORDINANCES CHAPTER 22 ENTITLED BUSINESSES TO INCLUDE SMOKING LOUNGE LICENSING AND REGULATIONS (FIRST READING HELD AT THE FEBRUARY 16, 2016 REGULAR MEETING)

Joe Lawson, Planning Director explained there were no changes with the zoning code in the licensing ordinance from the 1st reading. The changes that were made were with expanding the designated parking spaces in the parking lot. Mr. Lawson said there were 3 licensed establishments currently in the Township and the ordinance would allow 5. Mr. Lawson stated that he and Michael Radzik, OCS Director talked with the owner of Encore Hookah Lounge after the 1st Reading. Mr. Lawson said that his recommendation for the closing time for these establishments would be 2:00 a.m. which was consistent with bars in the area. He stated the Ordinance still stated 12:00 p.m. as a closing time.

Trustee Eldridge questioned the parking allocation. Mr. Lawson stated that the requirement would be adequate. Trustee Eldridge asked if they would be required to have cameras. Mr. Lawson stated that with the licensing ordinance they would be required to have cameras. Trustee Eldridge questioned why violations were measured in a calendar year and not a cumulative 12 months.

Attorney Angela King explained that even a mechanical code violation would count as one violation and one additional violation in a year, would close a business down.

Clerk Lovejoy Roe stated that if this ordinance was in effect the businesses that we had trouble with would have been out of business.

Trustee M. Martin agreed with Trustee Eldridge regarding the 12 month cycle for determining the violations.

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Michael Radzik stated that the way he reads this ordinance was with one violation it was a suspension but depending on what the violation was it could close the business.

- 2. 2ND READING OF RESOLUTION 2016-09, PROPOSED ORDINANCE 2016-462 AMENDING THE TOWNSHIPS ZONING CODE, ORDINANCE 74 ADOPTED MAY 18, 1994, ARTICLE II, SECTION 201 (DEFINITIONS) AND ARTICLE XI (GENERAL BUSINESS DISTRICTS) TO DEFINE SMOKING LOUNGES AND REGULATE THEIR LOCATION (FIRST READING HELD AT THE FEBRUARY 16, 2016 REGULAR MEETING)**

Supervisor Stumbo stated that we could adjourn and continue the discussion in the Regular Board meeting.

The Board adjourned the work session meeting at approximately 6:55 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk