

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 1, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin

Members Absent: Trustee Jean Hall Currie, Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

REQUEST TO MAIL SURVEYS FOR CAMERAS IN HOLMES ROAD NEIGHBORHOOD

Supervisor Stumbo stated the Holmes Road Neighborhood Watch was interested in getting cameras. She said surveys are mailed to see if residents are interested in getting cameras before scheduling a public hearing. The cost for the cameras would be \$3.80 per month, per parcel. Supervisor Stumbo stated that if the surveys indicate that the majority of residents did not want the cameras, the township would not move forward. She said that is what happened in the Parkwood/Hawthorne neighborhood and that is why the Township did not move forward with a Public Hearing.

AGENDA REVIEW

- A. MINUTES OF THE FEBRUARY 2, 2016 WORK SESSION AND REGULAR MEETING
- B. MINUTES OF THE FEBRUARY 16, 2016 WORK SESSION AND REGULAR MEETING
- C. STATEMENTS AND CHECKS

**CHARTER TOWNSHIP OF YPSILANTI
MARCH 1, 2016 WORK SESSION MINUTES
PAGE 2**

1. STATEMENTS AND CHECKS FOR YEAR END MARCH 1, 2016 IN THE AMOUNT OF \$346,163.63

OTHER DISCUSSION

1. BUDGET AMENDMENT #4

Clerk Lovejoy Roe explained Budget Amendment #4.

2. REQUEST OF HABITAT FOR HUMANITY FOR FUNDING OF THE SUGARBROOK NEIGHBORHOOD COMMUNITY DEVELOPMENT PROGRAM IN THE AMOUNT OF \$50,000.00 BUDGETED IN LINE ITEM #101-950-000-969-011

Supervisor Stumbo explained what the funding was for and that the Township budgeted for this. She stated that Habitat plans to use the money to continue to accomplish in the Sugarbrook neighborhood what they had done in Gault Village and West Willow. Supervisor Stumbo said Habitat has purchased 4 houses in Sugarbrook and will begin to renovate them. She stated that Habitat will keep the Township updated with the project and its' progress. Supervisor Stumbo commented this program has been very good for neighborhood stabilization and that it continues to make a positive difference in the community.

3. REQUEST OF JAVONNA NEEL, ACCOUNTING DIRECTOR TO APPROVE AGREEMENT WITH PUBLIC FINANCIAL MANAGEMENT INC. TO PROVIDE PROFESSIONAL DISSEMINATION AGENT SERVICES FOR TOWNSHIP BONDS IN THE AMOUNT OF \$1,000.00 BUDGETED IN LINE ITEM #101-956-000-801-000

Supervisor Stumbo stated that this company was the same company we have always had but their name was changed and we have to approve this agreement with the new name of the company.

4. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO APPROVE PROPOSAL WITH GOOSEWORKS, LLC AND THE PLAN FOR INCREASED EFFORTS TO CONTROL THE GOOSE POPULATION AROUND THE CIVIC

**CHARTER TOWNSHIP OF YPSILANTI
MARCH 1, 2016 WORK SESSION MINUTES
PAGE 3**

CENTER IN THE AMOUNT OF \$2,500.00 BUDGETED IN LINE ITEM #101-265-000-818-001 AND TO AUTHORIZE SIGNING OF THE PROPOSAL

Jeff Allen, Residential Services Director explained that although we employed Gooseworks last year it was later in the season and the geese had already nested. This year Gooseworks will remove the geese, their eggs and relocate them elsewhere as per the DNR.

Treasurer Doe asked if the church was involved in this process. Mr. Allen said he would check with the church but he felt the geese only nest around the Township pond.

5. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO APPROVE THE CONTRACT RENEWAL WITH LOOKING GOOD LAWNS, LLC FOR CALENDAR YEARS 2016 AND 2017

Mr. Radzik, OCS Director, would like to continue with this company because they have been very dependable and do a good job. Mr. Radzik stated there will be a modest increase in pricing but the last increase was in 2014. Mr. Radzik stated by signing a two year agreement with Looking Good Lawns there will not be an increase for the next two years.

6. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO ADD THE RESIDENTIAL SERVICES DIRECTOR AND THE POLICE SERVICES ADMINISTRATOR TO THE PUBLIC SAFETY NEIGHBORHOOD CAMERA POLICY

Mr. Radzik, OCS Director explained the changes they had made in the language due to the new server. The discussion continued regarding the use of video footage and the time frame to keep footage. It was suggested that 30 days would be a good time frame.

7. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR TO SET PUBLIC HEARING DATE OF APRIL 5, 2016, AT APPROXIMATELY 7:00PM TO CONSIDER THE REVOCATION OF THE CLASS C LIQUOR LICENSE HELD BY LAS DOS FUENTE, LLC FOR USE AT 1960 WHITTAKER ROAD

Mr. Radzik, OCS Director stated that a Public Hearing needed to be held to revoke the class C liquor license. He explained that when the Board approved to revoke

**CHARTER TOWNSHIP OF YPSILANTI
MARCH 1, 2016 WORK SESSION MINUTES
PAGE 4**

the Liquor License the approval was sent to Lansing. The Liquor Commission responded, stating the Township needed to go through the process as if the liquor license was an active license. Mr. Radzik explained that by holding a Public Hearing it would be a first step in the due process.

- 8. REQUEST OF MICHAEL RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 1990 MCCARTNEY AVE. IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

Mike Radzik, OCS Director explained the legal action requested for 1990 McCartney.

- 9. REQUEST TO APPROVE AGREEMENT WITH MICHIGAN ABILITY PARTNERS FOR LITTER COLLECTION ALONG ROADWAYS AND MISCELLANEOUS TASKS AS ASSIGNED BY THE TOWNSHIP IN THE AMOUNT OF \$26.80 PER HOUR BUDGETED IN LINE ITEM #101-950-000-880-001**

- 10. REQUEST TO ADD AN ADDITIONAL PARCEL K-11-39-350-028 LOCATED AT 1747 WEST MICHIGAN AVE. TO THE PUBLIC HEARING SCHEDULED FOR MARCH 15, 2016 AT APPROXIMATELY 7:00PM FOR THE CREATION OF AN INDUSTRIAL DEVELOPMENT DISTRICT (IDD)**

AUTHORIZATION AND BIDS

- 1. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO WAIVE THE FINANCIAL POLICY AND AWARD LOW QUOTE FOR DUCTWORK CLEANING AT THE COMMUNITY CENTER OF AMISTEE AIRDUCT CLEANING IN THE AMOUNT OF \$21,357.87 BUDGETED IN LINE ITEM #230-751-000-931-021**

Jeff Allen, Residential Services Director explained the duct cleaning at the Community Center will be the same as we have had for the Civic Center and 14B Court. Mr. Allen also stated that this includes the Golf Course Building.

ATTORNEY REPORT

CHARTER TOWNSHIP OF YPSILANTI
MARCH 1, 2016 WORK SESSION MINUTES
PAGE 5

A. GENERAL LEGAL UPDATE

Attorney Winters stated he will have the legal documents prepared regarding the hotel that may be built behind Buffalo Wild Wings on the March 15, 2016 Board Meeting Agenda.

Attorney Winters stated on February 18, 2016 he and the Township Elected Officials along with Alex Mamo, Assessing Director, Joe Lawson, Planning Director, and Mike Radzik, OCS Director met with a representative from Fannie Mae. The Representative from Fannie Mae said they would assist the township with the properties they had acquired by implementing a process for the township to purchase these properties. They are proceeding in good faith and the township would have the first option to purchase these houses. He said the Township would then sell the houses to Habitat for Humanity.

Attorney Winters stated that he and the Township Officials had a meeting today with the Broker for Gault Village Marketplace. He said initially, the Board was proceeding with litigation of the property but then learned the property had been sold. He also said the Board made it clear to the Broker that the owners have one month to bring the Board an action plan which would include a detailed plan for what they were doing along with a timeline for completion. Attorney Winters also stated that the portion of the shopping center that housed K-Mart along with the parking lot in front of that building was still owned by the former owners.

The Board adjourned the work session meeting at approximately 5:55 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk