

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 16, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Trustees: Stan Eldridge, Scott Martin, and Mike Martin, Treasurer Larry Doe (arrived 6:00 p.m.)

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

1. DISCUSSION OF COMMUNITY ORGANIZER FOR HABITAT FOR HUMANITY

Supervisor Stumbo explained that a request to fund a Community Organizer in the Sugarbrook neighborhood would be brought to the board. She explained that this was the 2nd time the Board had discussed this issue. She said they conduct public meetings in neighborhoods and help support and create different committees including garden groups. She said Habitat had done this in Gault Village and West Willow and financial help is needed to move into other neighborhoods.

Clerk Lovejoy Roe added that Habitat reaches out to homeowners and also the renters in neighborhoods. She stated that Habitat doesn't stop with just refurbishing homes but supported residents becoming involved with neighborhood projects that improve community relations and stabilize the neighborhoods long term.

AGENDA REVIEW

A. MINUTES OF THE FEBRUARY 2, 2016 WORK SESSION AND REGULAR MEETING

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR YEAR END FEBRUARY 16, 2016 IN THE AMOUNT OF \$1,068,623.04

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2. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR JANUARY 2016
IN THE AMOUNT OF \$45,754.09
3. CHOICE HEALTH CARE ADMIN FEE FOR DECEMBER 2015 IN THE
AMOUNT OF \$1,192.50

C. JANUARY 2016 TREASURER'S REPORT (see attached)

SUPERVISOR REPORT

Supervisor Stumbo gave a report on all the meetings she had attended. She stated she went to a UAW event where she saw President Obama and gave a plug for Willow Run. She said she had been attending meetings with the new Washtenaw Convention & Visitors Bureau (CVB) which was the combined Ann Arbor CVB and Ypsilanti CVB. She said that she and Clerk Lovejoy Roe met with AAATA regarding additional routes coming in May. She covered several meetings she had attended and updated the Board.

CLERKS REPORT

Clerk Lovejoy Roe stated that Attorney Winters has reviewed the proposal for the Splash Pad that Vortex has submitted and the necessary changes would be made and then it would come back to the Board. She stated that they were still hoping to apply for a grant. She stated there were three ballots for the March 8th election. Clerk Lovejoy Roe said she had encouraged residents to vote absentee. She said three Precincts that were in the Girl Scout Building were being moved to the Moose Lodge on Stony Creek Road. Clerk Lovejoy Roe reported that she attended her first RTA (Regional Transportation Authority) meeting last week. She said the RTA focus was to transport people from western Washtenaw County to Detroit either by bus or rail. Clerk Lovejoy Roe stated there would be an RTA millage request on the November ballot.

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TRUSTEE REPORT

Trustee Scott Martin stated that he had received a call from a resident regarding solicitation she received for testing her water. He stated that no testing was going on and that residents should be aware of possible fraudulent behavior.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Attorney Winters explained that on the agenda was a Resolution that if the Board approves it, would add nearly 28 acres of vacant land located on the south side of Huron River Drive connected to the Civic Center Complex. He stated that the 28 acres in conjunction with other vacant property owned by the township would meet the future township needs for acreage needed to develop a variety of governmental buildings. Attorney Winters stated that the retention pond on Whittaker Road would now be 100% under the township's control.

Attorney Winters stated that a Representative from Fannie Mae would meet with the Township Officials on Thursday, February 18, 2016 to work with the Township to turn homes owned by Fannie Mae over to Habitat for Humanity.

OLD BUSINESS

- 1. 2ND READING OF RESOLUTION 2016-03, PROPOSED ORDINANCE 2016-458, AMENDING THE CODE OF ORDINANCES CHAPTER 66 ENTITLED VEGETATION (1ST READING HELD AT THE FEBRUARY 2, 2016 REGULAR MEETING)**
- 2. 2ND READING OF RESOLUTION 2016-07, PROPOSED ORDINANCE 2016-461, AMENDING THE CODE OF ORDINANCES CHAPTER 48 ENTITLED VACANT PROPERTIES (1ST READING HELD AT THE FEBRUARY 2, 2016 REGULAR MEETING)**

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- 3. 2ND READING OF RESOLUTION 2016-08, PROPOSED ORDINANCE 2016-460
AMENDING THE CODE OF ORDINANCES CHAPTER 26 ENTITLED BLIGHT (1ST
READING HELD AT THE FEBRUARY 2, 2015 REGULAR MEETING)**

NEW BUSINESS

- 1. BUDGET AMENDMENT #3**

Clerk Lovejoy Roe explained Budget Amendment #3.

- 2. 1ST READING OF RESOLUTION 2016-01, PROPOSED ORDINANCE 2016-456
AMENDING THE CODE OF ORDINANCES CHAPTER 22 ENTITLED
BUSINESSES TO INCLUDE SMOKING LOUNGE LICENSING AND
REGULATIONS**

Joe Lawson, Planning Director, explained that although in 2009 the State of Michigan passed Public Act 188 which was a ban on smoking in public places also included with that act, if businesses qualified, was a special exemption. He said in the Township there currently were a few smoke shops and Hookah Lounges where patrons could smoke. He said Ypsilanti Township had three Hookah Lounges that had opened up in the last year. Mr. Lawson stated that because there were some issues with the Hookah Lounges two ordinances were proposed which would deal with Hookah Lounges and require a license issued by the Township to operate.

Mike Radzik, OCS Director, explained that two of Hookah Lounges in Ypsilanti Township had incidents in the last year where police were called and one incident where someone was shot in the parking lot. He said at another Hookah establishment in Ypsilanti Township the owners had constructed a stage which was against building code and at one point included an armed robbery, kidnapping and arson of the business proprietor.

Trustee Eldridge asked how the time frame was decided for these establishments under the proposed ordinance. He suggested an Ordinance Officer be assigned

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to check these establishments on afternoon shift. Mike Radzik explained that our Ordinance Officer could document what was happening but could not take any police action. Trustee Eldridge questioned the hours of operation.

Supervisor Stumbo stated that the questions and concerns voiced would be addressed and finalized with the 2nd Reading of the Ordinance.

**3. 1ST READING OF RESOLUTION 2016-09, PROPOSED ORDINANCE 2016-462
AMENDING THE TOWNSHIPS ZONING CODE, ORDINANCE 74 ADOPTED
MAY 18, 1994, ARTICLE II, SECTION 201 (DEFINITIONS) AND ARTICLE XI
(GENERAL BUSINESS DISTRICTS) TO DEFINE SMOKING LOUNGES AND
REGULATE THEIR LOCATION**

**4. RESOLUTION 2016-06, AUTHORIZING THE ACCEPTANCE OF THE
DONATION OF THE SLOAN PROPERTY AND SIGNING OF THE DONATION
AGREEMENT**

Supervisor Stumbo stated that the value of the donation was \$1.5 million. She said this was 28 acres which would be used for a public purpose.

Clerk Lovejoy Roe shared that our seniors would like to stay in the Township and this may be an area where housing could be built for our seniors.

5. RESOLUTION 2016-10, CREDIT CARD POLICY

Javonna Neel, Accounting Director, explained the proposed credit card policy.

6. RESOLUTION 2016-11, OWNERS DAM SAFETY PROGRAM

Mike Saranen, Hydro Operator, explained this Resolution was a follow up from the first audit of the Owner Dam Safety Program that was performed by Bahr Engineering. He said the recommendation was that the Board should reaffirm this program on an annual basis.

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- 7. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO AMEND THE CONTRACT WITH OHM FOR ADDITIONAL SUPERVISION AND INSPECTIONS FOR EXTENDED AND ADDITIONAL PROJECTS BY ANGLIN CIVIL FOR VETERAN'S DRIVE IN THE AMOUNT OF \$9,000.00 BUDGETED IN LINE ITEM #101-970-000-976-007**

Matt Parks from OHM discussed the completion of the Veterans Drive project.

- 8. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR AUTHORIZATION TO SEEK LEGAL ACTION IF NECESSARY TO ABATE PUBLIC NUISANCE FOR PROPERTY LOCATED AT 166 ECORSE RD. IN THE AMOUNT OF \$5,000.00 BUDGETED IN LINE ITEM #101-950-000-801-023**

- 9. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO SET PUBLIC HEARING DATE OF MARCH 15, 2016 AT APPROXIMATELY 7:00PM TO CONSIDER THE CREATION OF AN INDUSTRIAL DEVELOPMENT DISTRICT (IDD) FOR PARCEL #K-1-11-39-350-027 (1879 W. MICHIGAN AVE.), K-11-39-350-001 (0 W. MICHIGAN), K-11-39-350-004 (1705 W. MICHIGAN), K-11-39-350-002 (0 W. MICHIGAN), K-11-39-350-005 (1725 W. MICHIGAN), K-11-39-350-006 (1737 W. MICHIGAN), K-11-39-350-009 (1777 W. MICHIGAN), K-11-39-350-010 (1797 W. MICHIGAN), K-11-39-350-011 (1805 W. MICHIGAN)**

OTHER BUSINESS

AUTHORIZATION AND BIDS

- 1. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF FOR AUTHORIZATION TO PURCHASE A TORO PROPASS 200 BASE, TOW-TYPE CHASSIS, ELEVEN (11) HP HYDRAULIC POWER PACK AND FINDER KIT FROM SPARTAN DISTRIBUTORS STATE CONTRACT/MIDEAL #071B0200329 IN THE AMOUNT OF \$13,204.86 BUDGETED IN LINE ITEM #584-584-000-971-000**

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- 2. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF FOR AUTHORIZATION TO ADD WINDSHIELDS TO THE GOLF CARTS ON ORDER FROM SPARTAN DISTRIBUTORS AND TO INCREASE THE TOTAL MONTHLY PAYMENT TO \$7,022.07, AN INCREASE OF \$125.80 PER MONTH, AND TO APPROVE THE NEW LEASE AGREEMENT, RESOLUTION AND CERTIFICATE OF INCUMBENCY WITH PNC EQUIPMENT FINANCE, LLC**

- 3. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR TO WAIVE THE FINANCIAL POLICY AND AWARD THE LOW QUOTE FOR DUCTWORK CLEANING OF THE CIVIC CENTER AND 14B COURT TO AMISTEE AIRDUCT CLEANING IN THE AMOUNT OF \$16,524.00 BUDGETED IN LINE ITEM #101-265-000-818-001 AND TO AUTHORIZE SIGNING THE AGREEMENT**

- 4. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION TO PURCHASE A 2016 OR 2017 FORD ESCAPE THROUGH MIDEAL. TO BE SHARED BY THE INFORMATION SYSTEMS DEPARTMENT AND THE CHIEF BUILDING OFFICIAL IN AN AMOUNT NOT TO EXCEED \$22,000.00 BUDGETED IN LINE ITEM #595-595-000-985-000**

- 5. REQUEST OF JOE LAWSON, PLANNING DIRECTOR TO SEEK PROPOSALS FOR PLANNING CONSULTANT SERVICES**

The work session was adjourned at approximately 6:47 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk