

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE NOVEMBER 17, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 4:30 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin and Mike Martin

**Members Absent:** Trustee Jean Hall Currie

**Legal Counsel:** Wm. Douglas Winters

**1. 2016 PRELIMINARY BUDGET**(see attached)

- a) 236 – 14B DISTRICT COURT
- b) 248 – HOUSING AND BUSINESS INSPECTION
- c) 249 – BUILDING
- d) 252 – HYDRO
- e) 266 – LAW ENFORCEMENT
- f) 590 – COMPOST
- g) 595 – MOTORPOOL
- h) 893 – NUISANCE ABATEMENT
- i) 584 – GOLF COURSE

Javonna Neel, Accounting Director, presented the 2016 Budget.

Javonna Neel, Accounting Director, presented the proposed 236-14B District Court budget which is a fund separate from the General Fund. Ms. Neel explained this fund keeps track of the 14B District Court transactions. Javonna Neel, Accounting Director, and Court Magistrate, Mark Nelson answered questions regarding this budget.

Javonna Neel, Accounting Director, and Mike Radzik, OCS Director, presented the proposed budget for 248-Housing and Business Inspection. Ms. Neel stated this

**CHARTER TOWNSHIP OF YPSILANTI**  
**NOVEMBER 17, 2015 WORK SESSION MINUTES**  
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fund was established through the Township Ordinance Department to inspect residential rental properties and vacant residential and business properties. Ms. Neel explained the revenues and how they are generated.

Javonna Neel presented the proposed budget for 249-Building. She said this fund is designated to administer and enforce the State of Michigan Construction Code Act in Building, Electrical, and Mechanical Codes. Ms. Neel said this work is done by State Registered Inspectors pursuant to requirements of Public Act 54 of 1986. Javonna Neel explained the revenues and expenditures.

Javonna Neel presented the proposed budget for 252-Hydro. Ms. Neel stated that this fund was established per agreement to operate and maintain separate accounting records for all operations, maintenance, income, expenditures and improvements related to the Ford Lake Dam. Javonna Neel explained to the Board the revenues and expenditures.

Javonna Neel presented the proposed budget for 266-Law Enforcement. Ms. Neel stated this fund is financed by voter approved tax levy specifically designated for Law Enforcement, Ordinance Enforcement, and Neighborhood Watch Services within Ypsilanti Township. Javonna Neel said that the Township contracts with Washtenaw County Sheriffs' Department for the Law Enforcement services. Ms. Neel explained to the Board the revenues and expenditures.

Javonna Neel presented the proposed budget for 590-Compost. Ms. Neel stated this fund is an enterprise fund. She said the Compost Site was originally established to receive and process bio-degradable material for the production of compost. Javonna Neel explained to the Board the revenues and expenditures.

Javonna Neel presented the proposed budget for 595-Motorpool. Ms. Neel explained this is an internal service fund used to account for the Townships' fleet of vehicles. Javonna stated that the fund was used for the maintenance of the fleet. Javonna Neel explained that the revenues come from other funds. Ms. Neel said that no capital outlay was budgeted for 2016.

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Javonna Neel presented the proposed budget for 584-Golf Course. Ms. Neel stated this was an enterprise fund. Ms. Neel explained to the Board the revenues and the expenditures to the Board.

Javonna Neel presented the proposed budget for 893-Nuisance Abatement. Ms. Neel stated this fund was established to pay contractors hired to perform nuisance abatement services for neighborhood blight, vegetation and noxious weeds. The fees are collected from property owners for services ordered by the Office of Community Standards. Javonna Neel explained the revenues and the expenditures to the Board.

The meeting was adjourned at approximately 6:56 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

# 236 14B DISTRICT COURT FUND - 2016 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

October 31, 2015



# 14B DISTRICT COURT FUND

- ❑ This fund was established to better examine the revenues and the expenditures related to maintaining the 14B DISTRICT COURT.
- ❑ Fees are collected for Washtenaw County and the State Treasury and are sent to them monthly.
- ❑ Fees are collected for the Township for court costs, civil fees, probation fees, ordinance fines, bond forfeitures, and state aid assistance.
- ❑ **Escrow accounts** are trust accounts held for; court orders, garnishment proceeds, bonds, and restitution. **These are NOT PART of the revenue collected.**

# ❖ 236 14B DISTRICT COURT FUND

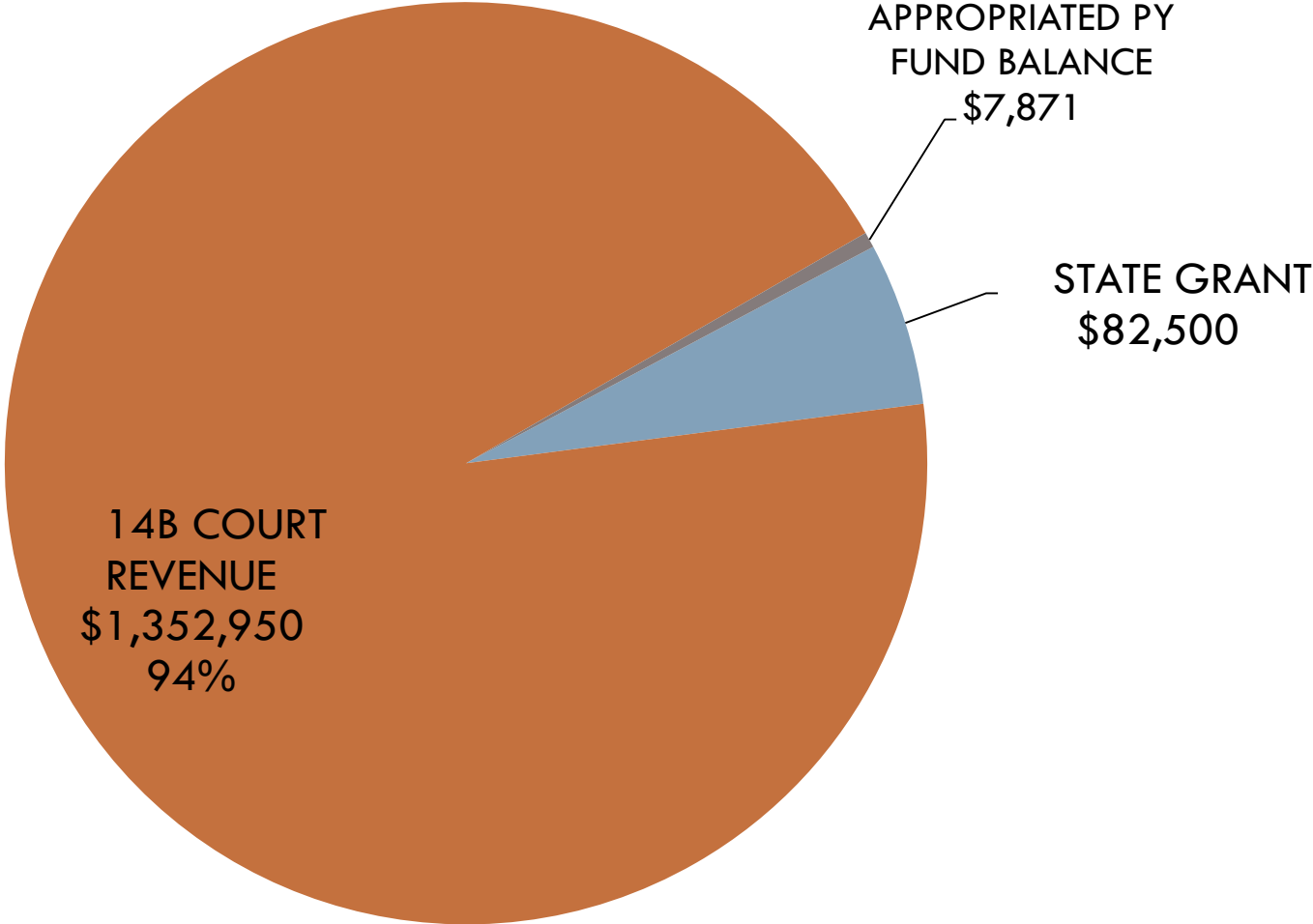
## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>ESTIMATED REVENUES</b>								
STATE GRANT			59,569	41,250	41,250	17,096	82,500	41,250
14B COURT REVENUE	1,097,459	1,223,241	1,309,093	1,286,839	1,286,839	1,136,636	1,352,950	66,111
INTEREST INCOME	89	61	53			35		0
OTHER REVENUES	3,582	2,959	1,474		14,920	4,655		(14,920)
CONTRIBUTION FROM OTHER FUNDS	203,734							0
APPROPRIATED PY FUND BALANCE					178,655		7,871	(170,784)
	<b>1,304,864</b>	<b>1,226,261</b>	<b>1,370,189</b>	<b>1,328,089</b>	<b>1,521,664</b>	<b>1,158,422</b>	<b>1,443,321</b>	<b>(78,343)</b>

# 14B DISTRICT COURT 2016 REVENUE BUDGET OVERVIEW

- ❑ State Grant for Drug Court Docket in the amount of \$82,500 and contingent upon Board approval - see expenditures to match
- ❑ Revenues of \$1,435,450 are comprised of:
  - ❑ \$50,300 State reimbursements – Judge & Juror’s
  - ❑ **\$416,832 court costs**
  - ❑ \$22,958 case flow assistance
  - ❑ **\$243,291 civil fees**
  - ❑ \$78,307 probation fees
  - ❑ **\$510,000 ordinance fines and costs**
  - ❑ \$31,262 bond forfeitures
- ❑ Request of appropriated prior year fund balance \$7,871

# 236 14B DISTRICT COURT 2016 REQUESTED REVENUE



# 236 14B DISTRICT COURT FUND Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	632,619	631,548	605,693	601,030	601,622	485,784	647,953	46,331
FRINGE BENEFITS	332,036	359,012	374,818	416,493	416,493	381,916	467,526	51,033
OFFICE SUPPLIES	22,251	22,741	20,144	25,000	25,000	16,241	20,000	(5,000)
SUPPLIES & MATERIALS	3,844	4,157	3,393	3,500	3,500	3,828	3,000	(500)
OPERATING SUPPLIES	4,548	5,107	6,960	6,000	6,000	3,556	6,000	0
PROFESSIONAL & CONTRACTUAL	77,014	112,940	182,653	186,002	208,033	137,730	225,384	17,351
GENERAL EXPENSES			381				500	500
OTHER SERVICES AND CHARGES	6,815	8,082	6,798	7,400	7,400	5,023	5,600	(1,800)
COMMUNICATIONS	5,883	2,481	2,154	2,500	2,500	1,772	2,500	0
TRANSPORTATION	262	829	1,019	800	800	536	800	0
PRINTING & PUBLISHING	600	5,643	3,967	3,500	3,500	250	3,500	0
INSURANCE & BONDS	15,201	14,008	13,817	15,364	15,364	12,378	15,758	394
UTILITIES	17,190	16,890	17,166	32,200	25,089	10,766	20,000	(5,089)
REPAIRS & MAINTENANCE	11,895	7,288	7,708	12,500	12,500	5,214	10,000	(2,500)
OTHER EXPENDITURES	8,258	11,867	8,638	7,100	7,100	4,233	6,100	(1,000)
DUES/MEMBERSHIPS	1,415	1,415	1,375	1,000	1,000	1,395	1,000	0
EDUCATION AND TRAINING	1,278	1,671	1,335	1,200	1,200	125	1,200	0
TRANSFERS OUT					170,000	170,000		(170,000)
CAPITAL OUTLAY	816	6,164	27,246	6,500	14,563	13,169	6,500	(8,063)
<b>TOTAL EXPENDITURES</b>	<b>1,141,925</b>	<b>1,211,843</b>	<b>1,285,265</b>	<b>1,328,089</b>	<b>1,521,664</b>	<b>1,253,916</b>	<b>1,443,321</b>	<b>(78,343)</b>

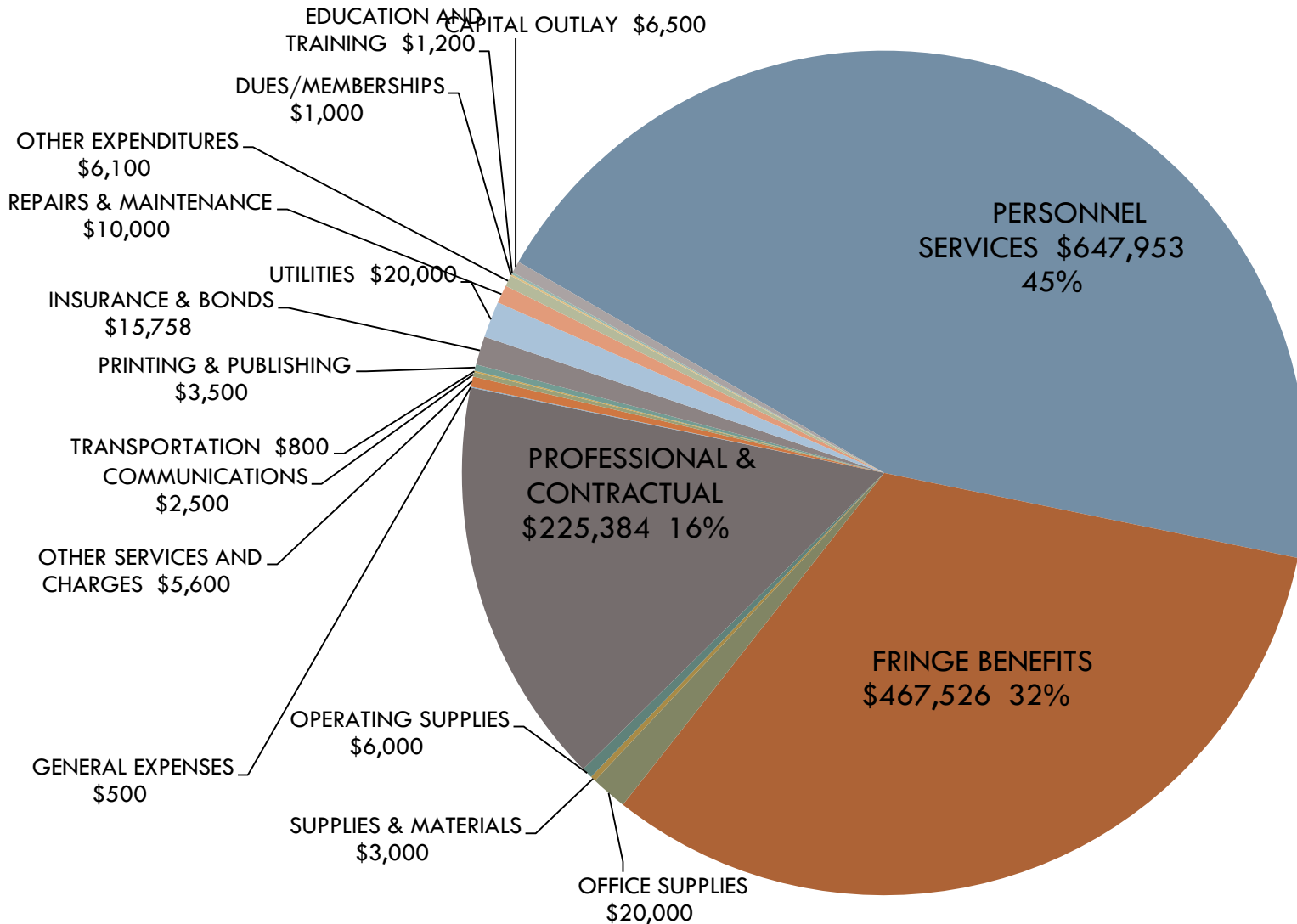
# 14B DISTRICT COURT 2016 EXPENDITURE BUDGET OVERVIEW

- Personnel wages increased \$46,360 due to:
  - Wage increase of 1.5% and one additional week of accrual
  - Full time person that started in summer of 2014 was omitted from 2015 budget – a budget amendment was requested in November 2015
  - Seasonal/temporary decreased by \$10,000 – due to full staffing
- Fringe benefits increased \$51,033 –major changes:
  - Health care increased \$40,625 due to a 4.5% wage increase, from changes to coverage status, and from one position not budgeted in 2015 and one full time person electing to go on Township coverage
  - Health care deductions increased \$8,679 due to – one position not budgeted and one position electing health care coverage

# 236 14B DISTRICT COURT FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❑ Sick & Accident insurance increased \$1,377 due to a rate increase of 34.6% – there have been no rate increases since 2012
- ❑ Life insurance increased \$764 due to a rate increase of 37.5% – there have been no rate increases since 2012
- ❑ Professional & Contractual classification increased \$17,351
  - ❑ This includes administration fees, attorney fees, grants, and computer support fees
  - ❑ State grant for \$82,500 which is a \$26,330 increase from the previous grant and special project of 2015 and is contingent on Board approval

# 14B DISTRICT COURT FUND 2016 REQUESTED EXPENDITURE BUDGET



# 236 14B DISTRICT COURT FUND REQUESTED BUDGET NET REVENUES/EXPENDITURES & AFFECTS TO FUND BALANCE

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
NET OF REVENUES/EXPENDITURES	84,924			(95,494)	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED			(178,655)		(7,811)
BEGINNING FUND BALANCE	177,359	262,283	262,283	262,283	83,628*
<b>ENDING FUND BALANCE</b>	<b>262,283</b>	<b>262,283</b>	<b>83,628*</b>	<b>166,789**</b>	<b>75,817***</b>
			* LOWEST BUDGETED	**AS OF 10/31/15	***Projected Fund balance is 5.25% of budgeted expenditures

**ENDING FUND BALANCE SHOULD BE APPROPRIATED  
TO GENERAL FUND**

**\* 248 HOUSING &  
BUSINESS INSPECTION  
FUND - 2016  
REQUESTED BUDGET**

**CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS**

**October 31, 2015**

- \* **This fund is established through Township ordinance to inspect residential rental properties and vacant residential and business properties.**

# ❖ 248 HOUSING & BUSINESS INSPECTION FUND

## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

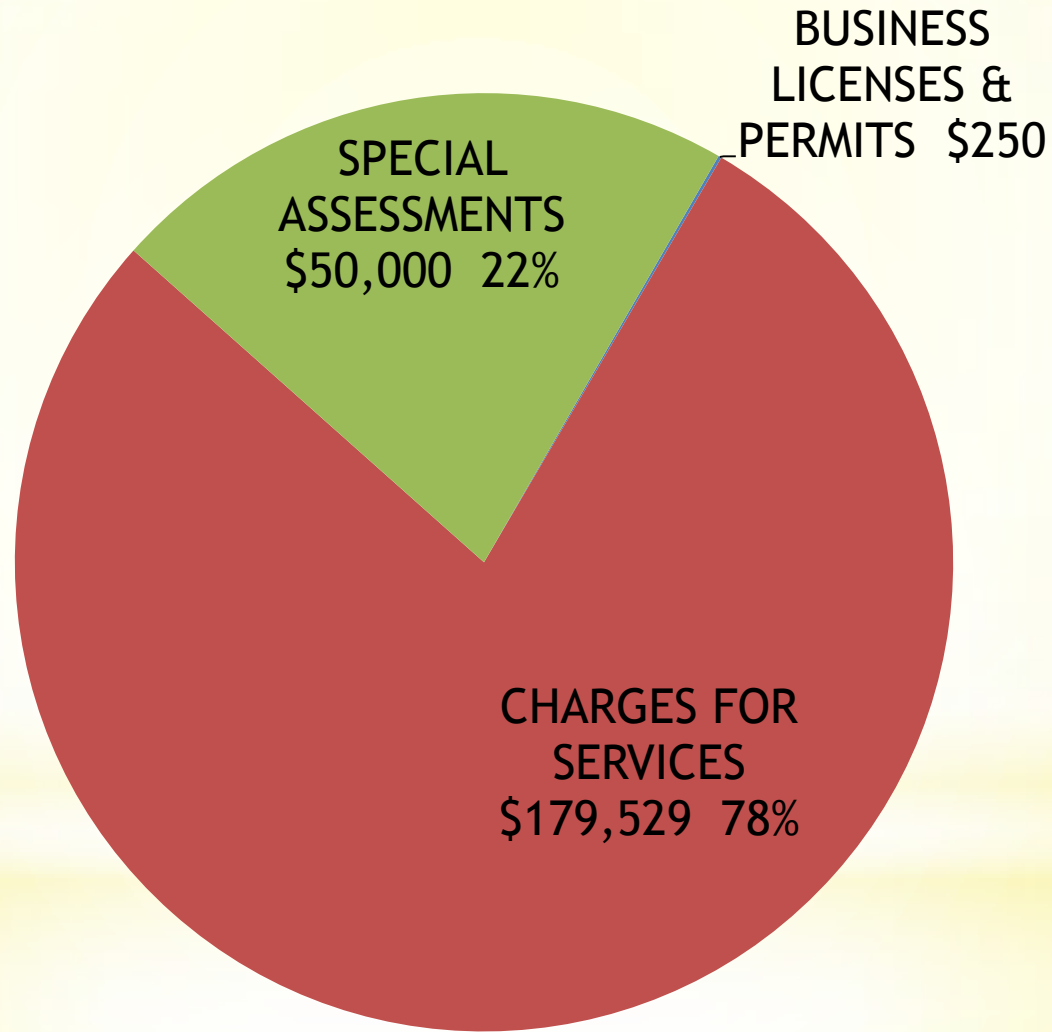
	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
ESTIMATED REVENUES								
BUSINESS LICENSES & PERMITS	3,585	290		300	300	580	250	(50)
CHARGES FOR SERVICES	92,845	136,323	168,702	173,000	173,000	149,797	179,529	6,529
SPECIAL ASSESSMENTS				37,018	37,018	37,018	50,000	12,982
INTEREST INCOME	28	40	39			24		0
OTHER REVENUES						237		0
APPROPRIATED PY FUND BALANCE					4,311			(4,311)
<b>TOTAL ESTIMATED REVENUES</b>	<b>96,458</b>	<b>136,653</b>	<b>168,741</b>	<b>210,318</b>	<b>214,629</b>	<b>187,656</b>	<b>229,779</b>	<b>15,150</b>

# 248 HOUSING & BUSINESS INSPECTION FUND

## 2016 REVENUE BUDGET OVERVIEW

- ❖ Revenues are collected from rental registration fees, rental inspections, and vacant property inspections. Service charges for the inspections not collected at year end are applied to the tax rolls as a special tax assessment.
- ❖ The 2016 budget for revenue has been increased by \$15,150 from 2015 amended budget.

# HOUSING & BUSINESS INSPECTION FUND 2016 REQUESTED REVENUE BUDGET



## \* 248 HOUSING & BUSINESS INSPECTION Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	30,406	47,340	115,396	123,898	124,298	96,197	128,586	4,288
FRINGE BENEFITS	1,039	8,956	26,415	48,717	48,717	33,627	50,514	1,797
OFFICE SUPPLIES	1,003	1,985	2,497	3,100	1,995	1,641	2,800	805
OTHER SERVICES AND CHARGES		1,346	1,250	500	500	195	1,000	500
PROFESSIONAL & CONTRACTUAL							15,055	15,055
TRANSPORTATION	2,742	2,255	2,368	2,000	4,500	4,466	5,000	500
INSURANCE & BONDS			1,284	2,819	4,230	3,384	4,207	(23)
LEASE RENTAL	4,927	5,228	7,840	8,400	8,400	6,614	14,500	6,100
OTHER EXPENDITURES					1,105	1,105		(1,105)
CAPITAL OUTLAY		8,625	701	1,000	1,000		1,000	0
<b>TOTAL EXPENDITURES</b>	<b>40,117</b>	<b>75,735</b>	<b>157,751</b>	<b>190,434</b>	<b>194,745</b>	<b>147,229</b>	<b>222,662</b>	<b>27,917</b>

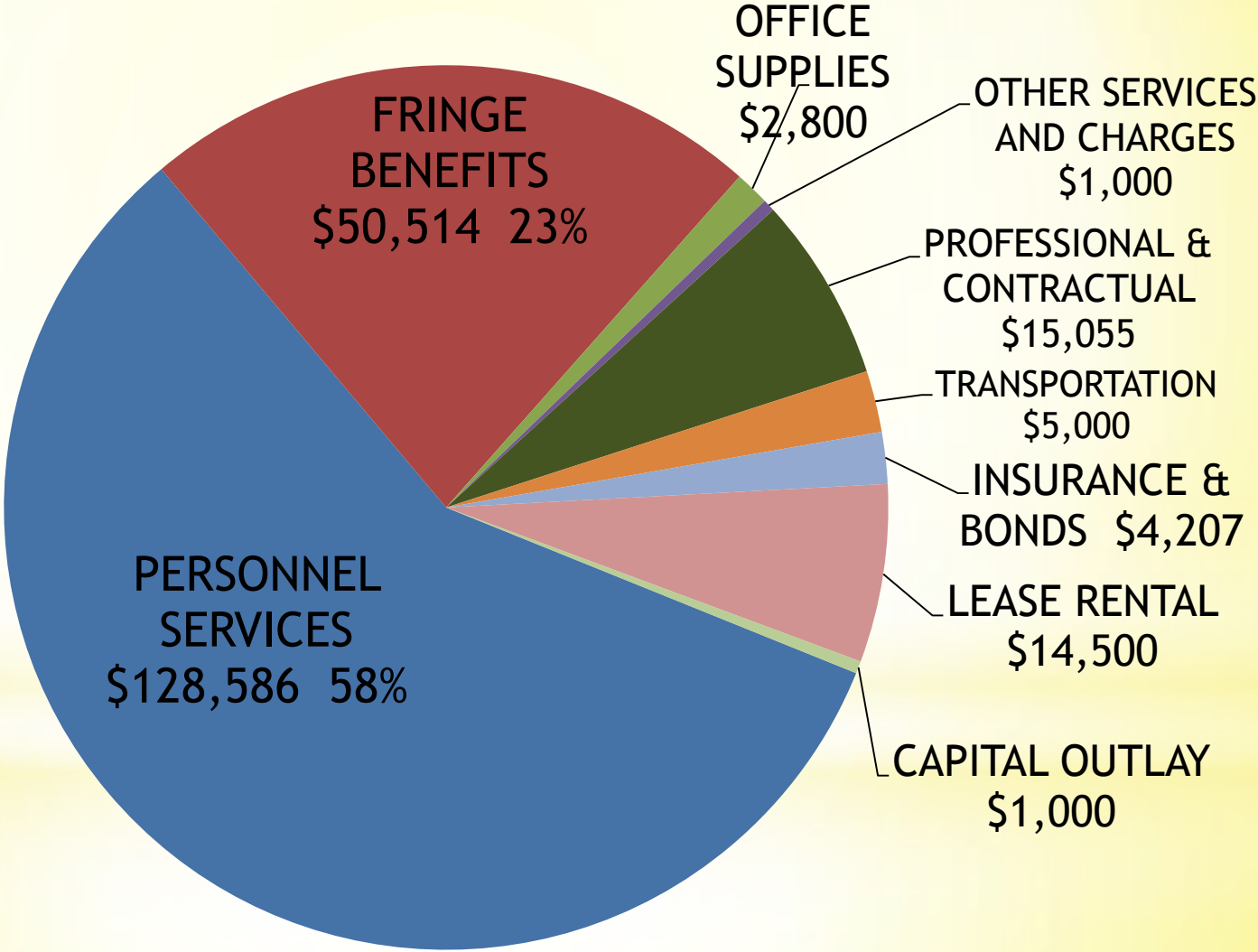
# \* 248 HOUSING & BUSINESS INSPECTION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased \$4,288 due to a 1.5% increase and one additional week of accrued wages.
- ❖ Health care increased \$965 due to a rate increase of 4.5%
- ❖ Sick & Accident insurance increased \$244 due to a rate increase of 34.6% - there have been no rate increases since 2012
- ❖ Life insurance increased \$129 due to a rate increase of 37.5% - there have been no rate increases since 2012

# \* 248 HOUSING & BUSINESS INSPECTION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ First year paying an administration fee of \$15,055 to the General Fund for services provided by the Human Resource Department, Payroll, Accounts Payable, Accounting, Information Technology, Purchasing, Residential Services, legal and auditing services.
- ❖ Expenditure for Motor pool lease increased by \$6,100

# HOUSING & BUSINESS INSPECTION FUND 2016 REQUESTED EXPENDITURE BUDGET



**\* 248 HOUSING & BUSINESS INSPECTION FUND**  
**Requested Budget Net Revenues/Expenditures &**  
**Affects to Fund Balance**

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU	BUDGET
				10/31/15	
NET OF REVENUES/EXPENDITURES	10,990	19,884	19,884	40,427	7,117
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED			(4,311)		
BEGINNING FUND BALANCE	121,004	131,993	131,993	131,993	147,566*
ENDING FUND BALANCE	131,994	151,877	147,566*	172,420**	154,683***
			* LOWEST BUDGETED	**AS OF 10/31/15	***Projected Fund balance is 69.5% of budgeted expenditures

**\* 249 BUILDING  
INSPECTION FUND -  
2016 REQUESTED  
BUDGET**

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

October 31, 2015

\* This fund is dedicated to administer and enforce the State of Michigan Construction Code Act and the building, electrical, plumbing, and mechanical codes promulgated thereunder. This work is done by state registered inspectors pursuant to the requirements of Public Act 54 of 1986.

# ❖ 249 BUILDING INSPECTION FUND

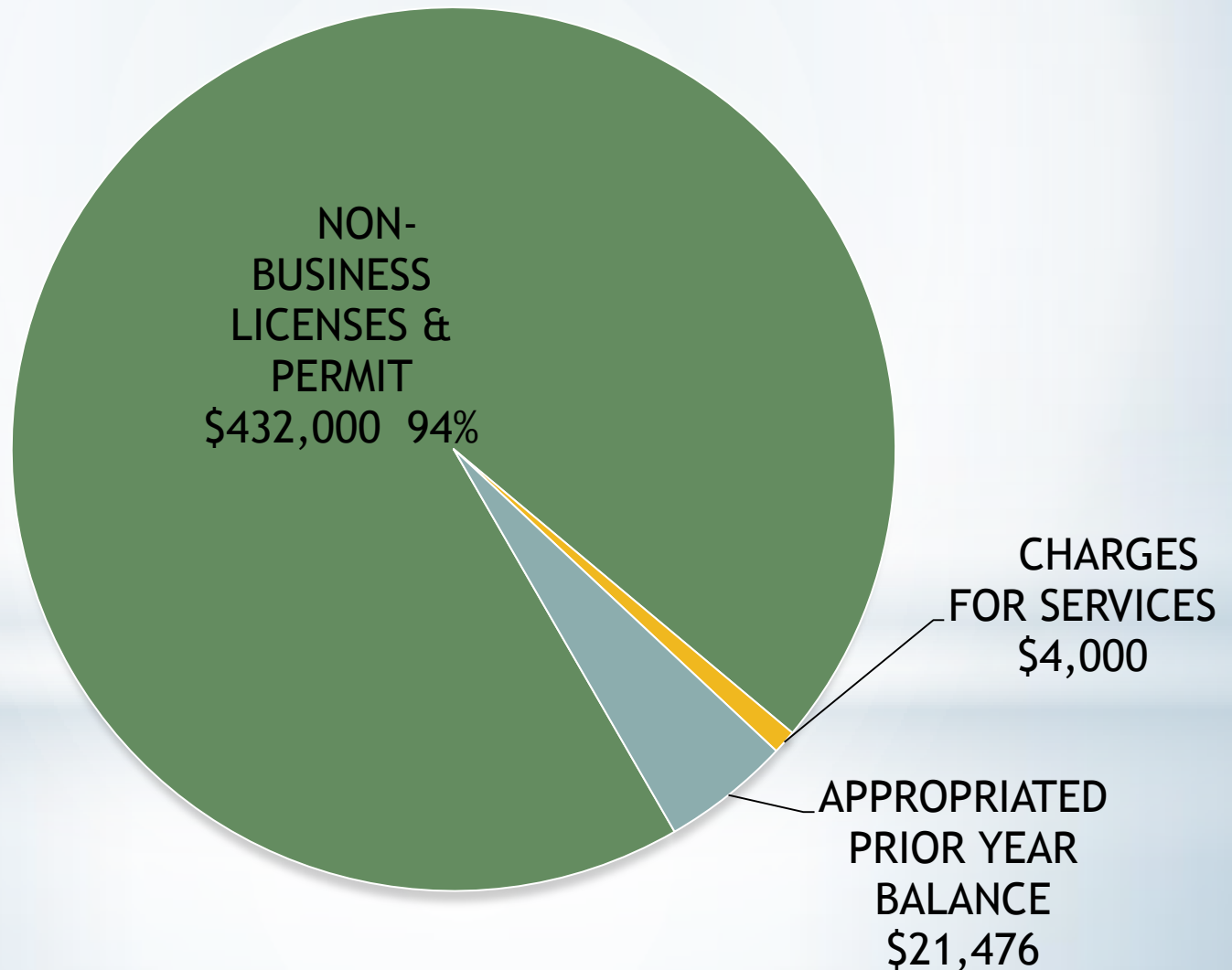
## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
ESTIMATED REVENUES								
NON-BUSINESS LICENSES & PERMIT	321,592	440,523	449,750	412,500	412,500	398,590	432,000	19,500
CHARGES FOR SERVICES	8,335	4,990	6,766	2,000	2,000	3,871	4,000	2,000
INTEREST INCOME	267	170	135			82		0
OTHER REVENUES						237		0
APPROPRIATED PY FUND BALANCE				53,827	55,361		21,476	(33,885)
<b>TOTAL ESTIMATED REVENUES</b>	<b>330,194</b>	<b>445,683</b>	<b>456,651</b>	<b>468,327</b>	<b>469,861</b>	<b>402,780</b>	<b>457,476</b>	<b>(12,385)</b>

# 249 BUILDING INSPECTION FUND 2016 REVENUE BUDGET OVERVIEW

- ❖ Classification for Non-Business Licenses & Permit fees for revenues are collected for permit inspections for: refrigeration; building; electrical; heating; plumbing; signage; and re-inspections.
- ❖ The 2016 budgeted for revenues have been decreased by \$12,385 due to an increase of \$21,500 to the licenses & permits revenue and a decrease of \$33,885 use of appropriated prior year fund balance.

# BUILDING INSPECTION FUND 2016 REQUESTED REVENUE BUDGET



# \* 249 BUILDING INSPECTION FUND 2016 EXPENDITURE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	125,166	129,746	129,805	197,532	186,493	123,854	202,009	15,516
FRINGE BENEFITS	46,250	57,248	58,389	102,853	102,853	58,462	80,021	(22,832)
OFFICE SUPPLIES	910	3,834	3,383	2,500	2,500	2,042	2,000	(500)
OPERATING SUPPLIES	162	988	1,111	2,000	2,000	248	2,000	0
OTHER SERVICES AND CHARGES		795		1,000	1,000		1,000	0
PROFESSIONAL & CONTRACTUAL	86,473	113,288	151,070	136,823	136,823	135,989	148,162	11,339
LEGAL EXPENSE		44,499						0
TRANSPORTATION	2,721	2,329	3,086	4,000	4,000	1,436	3,000	(1,000)
INSURANCE & BONDS			1,284	2,819	5,233	4,049	6,284	1,051
LEASE RENTAL	2,400	3,452	11,905	11,800	11,800	9,833	7,000	(4,800)
DUES/MEMBERSHIPS	575	125	125	1,000	1,000	860	1,000	0
EDUCATION AND TRAINING	190	285	285	1,000	1,000			(1,000)
CAPITAL OUTLAY		10,184	3,849	5,000	15,158	12,273	5,000	(10,158)
<b>TOTAL EXPENDITURES</b>	<b>264,847</b>	<b>366,773</b>	<b>364,292</b>	<b>468,327</b>	<b>469,860</b>	<b>349,046</b>	<b>457,476</b>	<b>(12,384)</b>

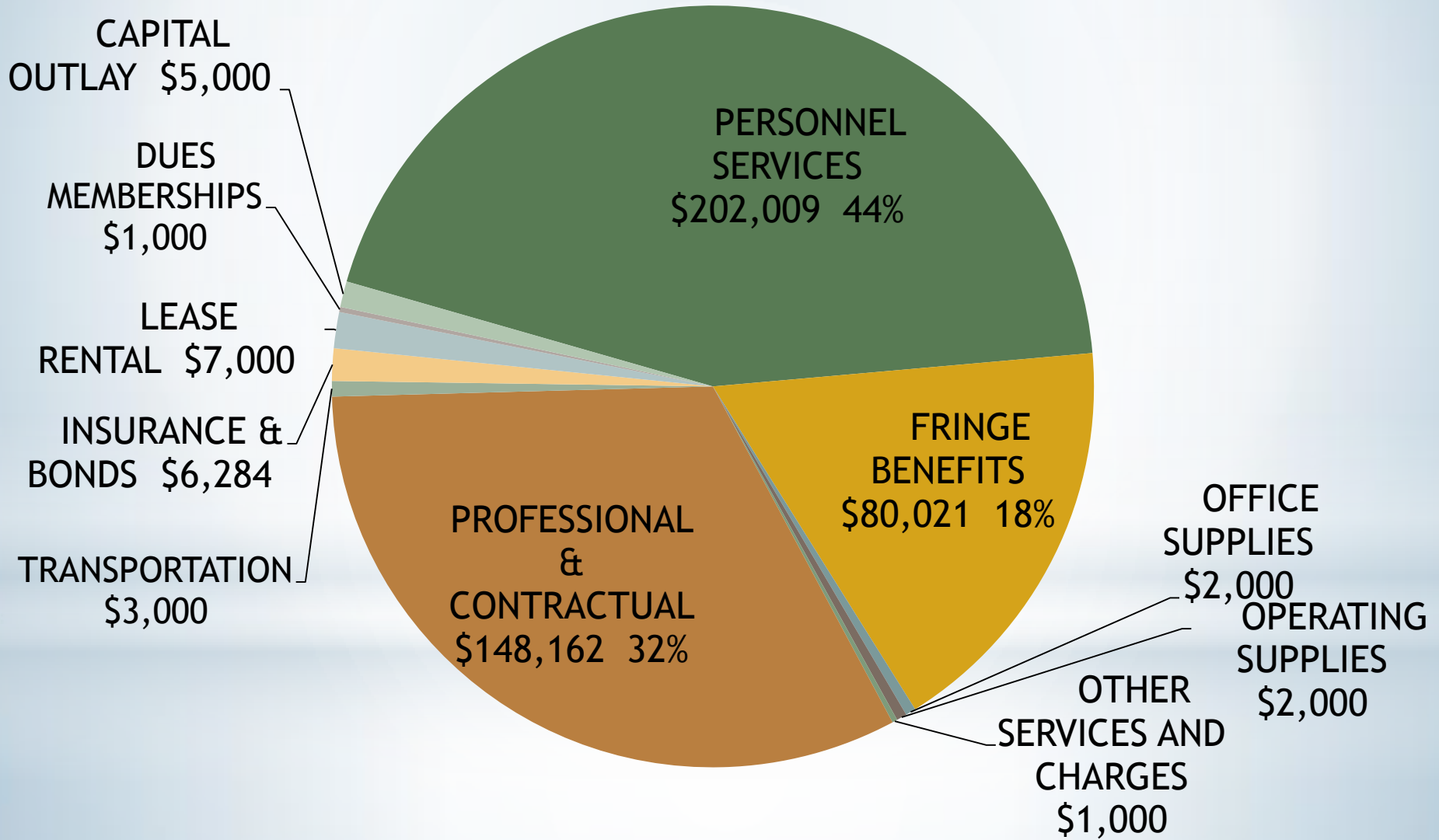
## \* 249 BUILDING INSPECTION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased \$15,516 due to a 1.5% wage increase, one additional week of accrual, and filling the vacancy of the building official.
- ❖ Health care insurance buy out increase by \$3,000 due to an employee opting out of health care insurance.
- ❖ Health care rate increase of 4.5%, but there was a decrease of \$14,161 due to an employee opting out health care.
- ❖ Health care deductions decreased by \$5,792 due to an employee opting out of health care.
- ❖ Sick & Accident insurance increased \$302 due to a rate increase of 34.6% - there have been no rate increases since 2012

# \* 249 BUILDING INSPECTION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Life insurance increased \$160 due to a rate increase of 37.5% - there have been no rate increases since 2012
- ❖ Contractual services increased by \$10,000 due to the increase for needed state certified trade inspectors for electrical, plumbing and mechanical. As well as additional overflow of building inspections if needed.
- ❖ Capital outlay decreased by \$10,158.
- ❖ There is \$5,000 budgeted for capital outlay for the replacement of old equipment in 2016
- ❖ Any other capital needs will be brought to the Board.

# BUILDING INSPECTION FUND 2016 REQUESTED EXPENDITURE BUDGET



**\* 249 BUILDING INSPECTION FUND Requested  
Budget Net Revenues/Expenditures & Affects to  
Fund Balance**

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 10/31/15	REQUESTED BUDGET
NET OF REVENUES/EXPENDITURES	92,359		1	53,734	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED		(53,827)	(55,631)		(21,476)
BEGINNING FUND BALANCE	383,664	476,024	476,024	476,024	420,391*
ENDING FUND BALANCE	476,023	422,197	420,391*	529,758**	398,915***
			* LOWEST BUDGETED	**AS OF 10/31/15	***Projected Fund balance is 87% of budgeted expenditures

# 252 HYDRO STATION FUND - 2016 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND  
OVERVIEWS

October 31, 2015

**This fund is established per agreement to maintain appropriate separate accounting records of all operation, maintenance, income, expenditures, and improvements related to the Ford Lake Dam.**

## ❖ 252 HYDRO STATION FUND

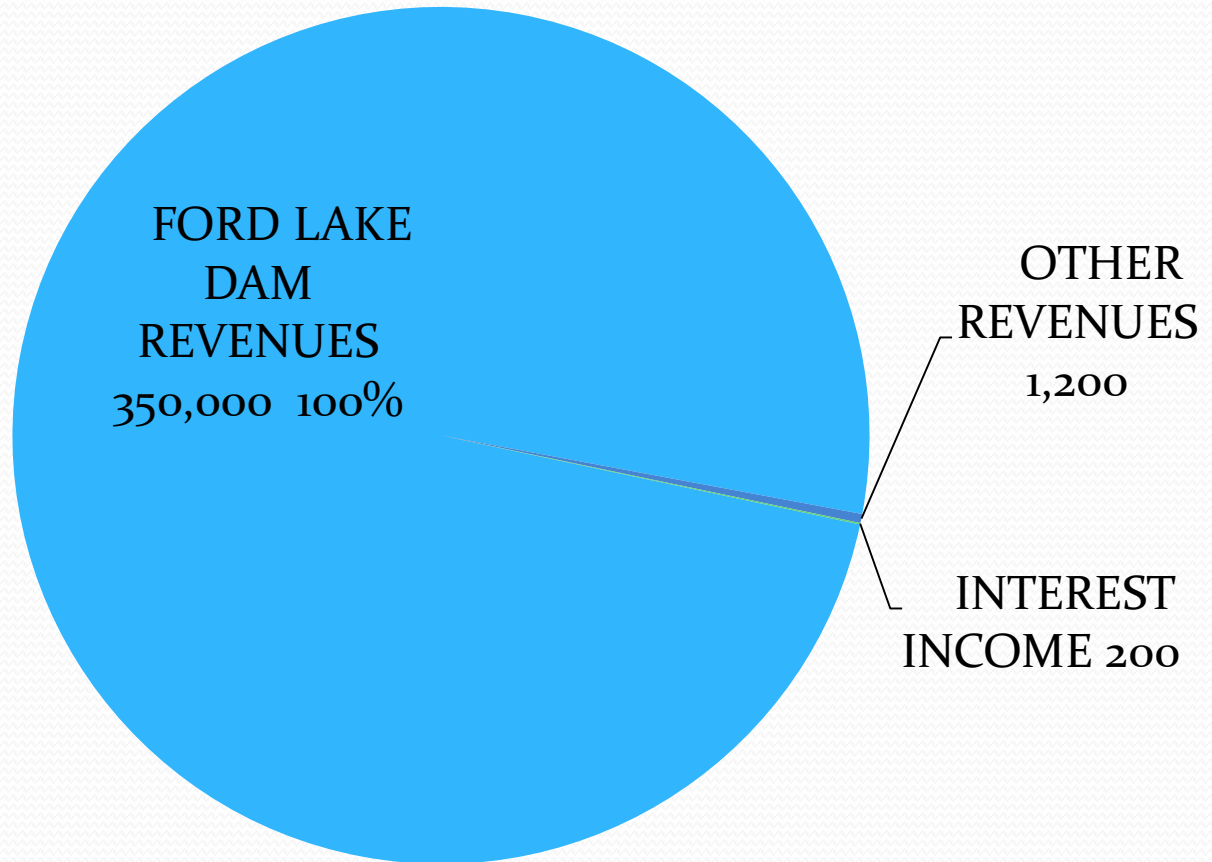
### 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>ESTIMATED REVENUES</b>								
FORD LAKE DAM REVENUES	305,133	406,993	478,801	375,000	375,000	280,204	350,000	(25,000)
OTHER REVENUES	1,305	1,257	404			4,687	1,200	1,200
INTEREST INCOME	695	350	242	200	200	94	200	0
CONTRIBUTION FROM OTHER FUNDS			19,111		52,889	52,889		(52,889)
APPROPRIATED PY FUND BALANCE				160,275	334,377			(334,377)
<b>TOTAL ESTIMATED REVENUES</b>	<b>307,133</b>	<b>408,600</b>	<b>498,558</b>	<b>535,475</b>	<b>762,466</b>	<b>337,874</b>	<b>351,400</b>	<b>(411,066)</b>

# 252 HYDRO STATION FUND 2016 REVENUE BUDGET OVERVIEW

- ❖ Revenues are collected from electricity generated by the dam and sold to DTE Energy, budget decreased by \$25,000 to \$350,000 for 2016.
- ❖ Hydro is forecasting less precipitation for the winter

# 252 HYDRO STATION FUND 2016 REQUESTED BUDGET REVENUES



## 252 HYDRO STATION FUND Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	81,216	78,437	78,906	77,937	77,937	60,796	88,402	10,465
FRINGE BENEFITS	26,954	32,832	31,356	39,427	39,427	30,555	40,497	1,070
OFFICE SUPPLIES	407	518	1,178	450	450	158	450	0
OPERATING SUPPLIES	235	451	323	400	400	388	400	0
OTHER SERVICES AND CHARGES	351	412	407		450	148	450	0
REPAIRS & MAINTENANCE	49,796	35,081	306,883	83,000	82,550	62,339	57,550	(24,100)
PROFESSIONAL & CONTRACTUAL	17,575	59,215	74,528	47,500	95,889	72,305	47,500	(48,389)
COMMUNICATIONS	12,732	15,385	21,513	23,000	27,500	28,624	20,000	(12,285)
TRANSPORTATION	2,897		3,537	4,200	4,200	2,044	4,200	1,000
INSURANCE & BONDS	3,872	3,688	3,387	4,061	4,061	3,060	4,262	201
UTILITIES	282	1,096	1,560	1,400	1,400	1,051	1,400	0
LEASE RENTAL				3,000	3,000	2,500	6,000	3,000
OTHER EXPENDITURES	40,846	57,546	61,793	51,100	51,100	32,035	48,600	385
CAPITAL OUTLAY	17,500	20,870	180,000	200,000	374,102	63,380	30,000	(344,102)
<b>TOTAL EXPENDITURES</b>	<b>254,663</b>	<b>305,531</b>	<b>765,371</b>	<b>535,475</b>	<b>762,466</b>	<b>359,383</b>	<b>349,711</b>	<b>(412,755)</b>

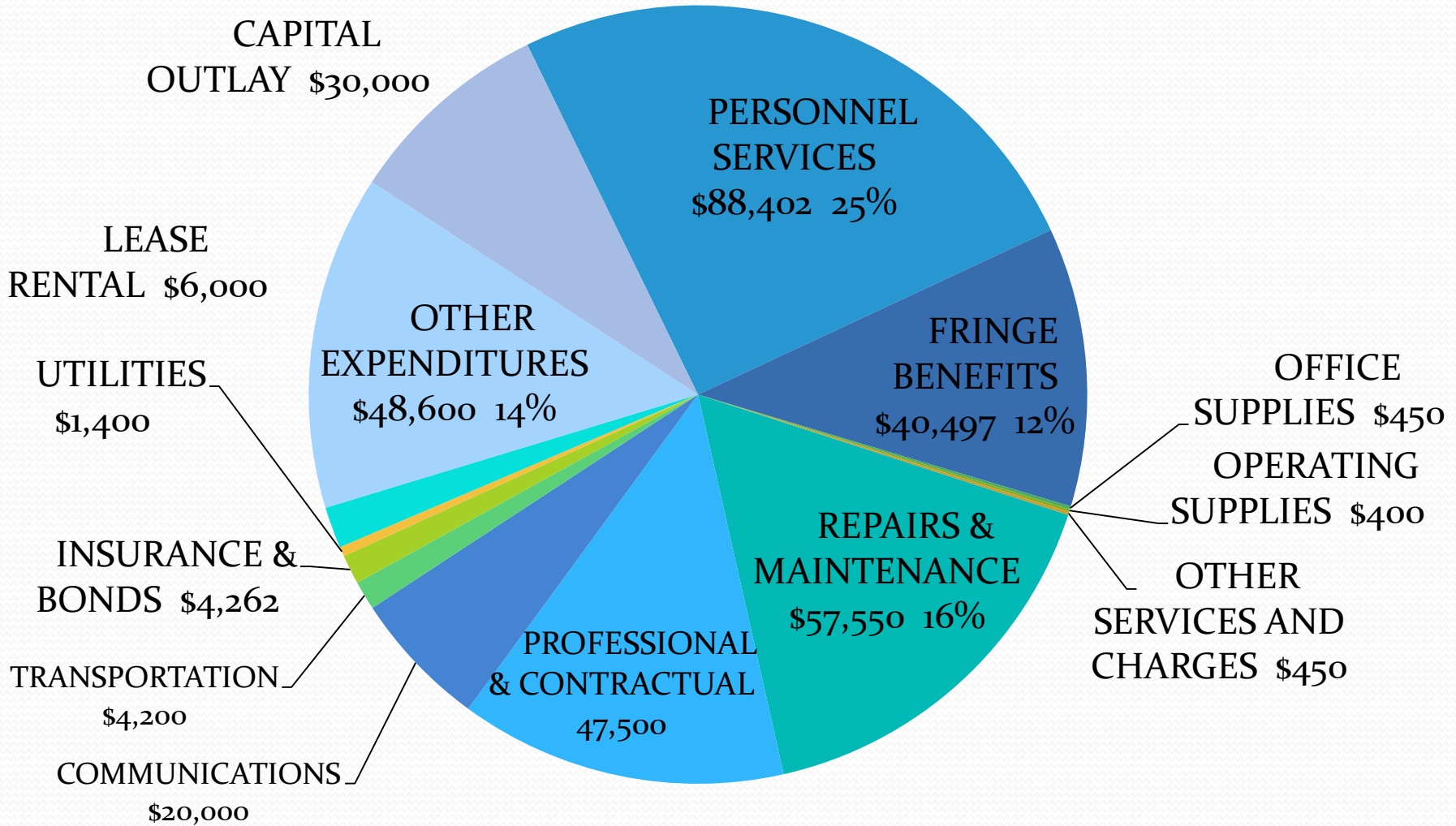
# 252 HYDRO STATION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased \$10,465 due to a 1.5% wage increase, hiring of a additional part time operator, and one additional week of accrual.
- ❖ Health care increased \$805 due to a rate increase of 4.5%
- ❖ Sick & Accident insurance increased \$93 due to a rate increase of 34.6% – there have been no rate increases since 2012
- ❖ Life insurance increased \$49 due to a rate increase of 37.5% – there have been no rate increases since 2012
- ❖ Professional services for independent engineering firm relates to dam safety and compliance for Ford Lake Dam remains at \$40,000

# 252 HYDRO STATION FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ There are no funds budgeted for professional services for the Tyler Dam at this time. The funds for any project on Tyler dam will come from the general fund and the environmental services fund.
- ❖ Repairs and maintenance for the Hydro infrastructure decreased \$25,000
- ❖ Capital outlay for budgeted for DTE system project \$30,000.
- ❖ Capital outlay decreased \$344,102 due to large turbine Gen #1 & wicket gates project completed in 2015.
- ❖ All requests for capital outlay will come to the Board

# 252 HYDRO STATION FUND 2016 REQUESTED EXPENDITURE BUDGET



# 252 HYDRO STATION FUND Requested Budget Net Revenues/Expenditures & Affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
NET OF REVENUES/EXPENDITURES	(266,813)			(21,509)	1,689
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED		(160,275)	(334,377)		
BEGINNING FUND BALANCE	724,804	457,993	457,993	457,933	123,616*
ENDING FUND BALANCE	457,991	297,718	123,616*	436,424**	125,305***
			* LOWEST BUDGETED	**AS OF 10/31/15	***Projected Fund balance is 35.8% of budgeted expenditures

266 LAW ENFORCEMENT  
FUND  
2016 REQUESTED BUDGET  
& CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND  
OVERVIEWS  
At October 31, 2015

## 266 LAW ENFORCEMENT FUND

This fund is financed by the voter approved tax levy of 5.950 mills, specifically designated for law enforcement, ordinance enforcement, and neighborhood watch services in the Township. The Township contracts with the Washtenaw County Sheriff's Office for Police Services.

# ❖ 266 LAW ENFORCEMENT FUND

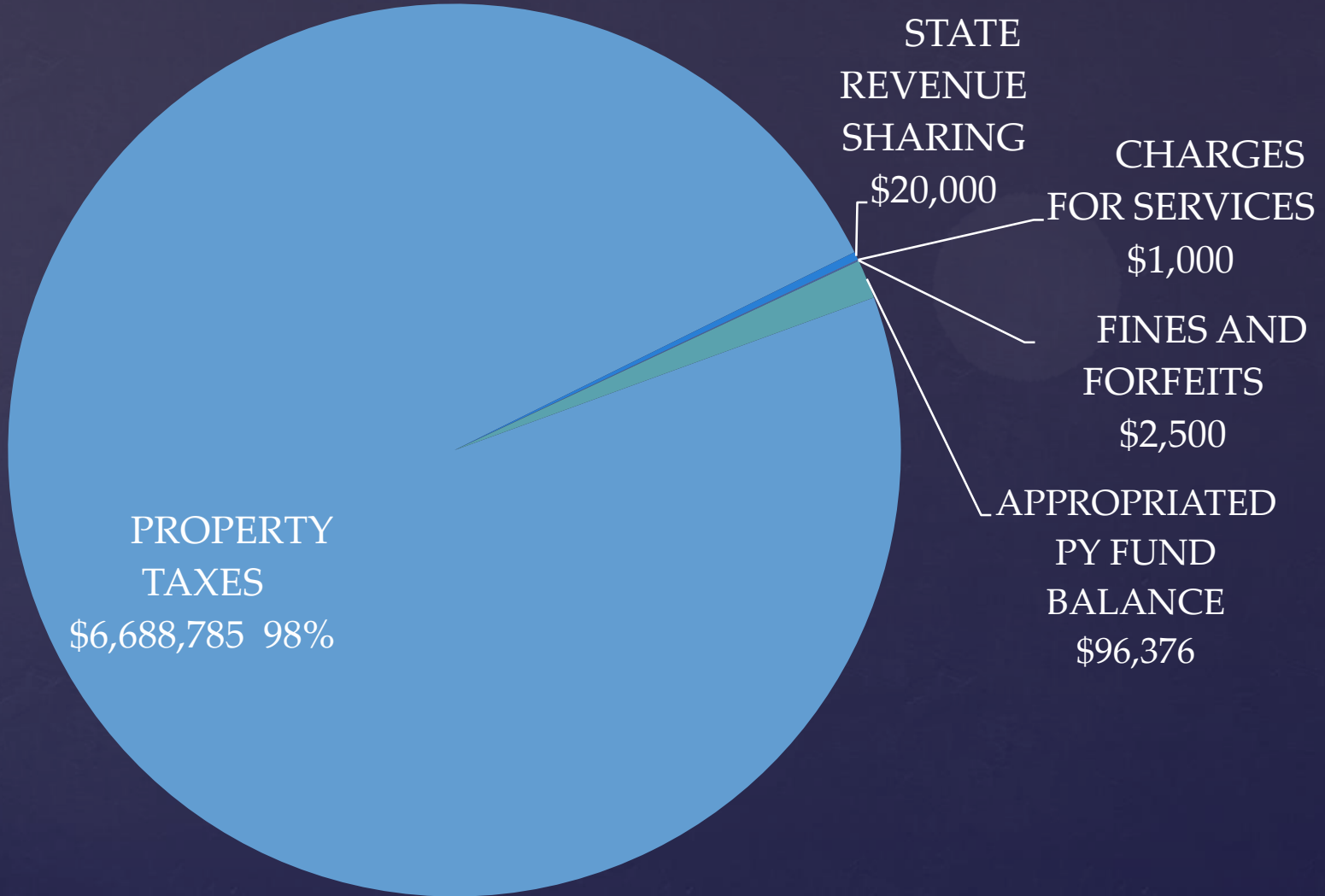
## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>ESTIMATED REVENUES</b>								
PROPERTY TAXES	6,040,043	5,445,703	6,625,155	6,572,122	6,572,122	6,555,628	6,688,785	116,663
STATE REVENUE SHARING	20,844	20,975	20,246	20,000	20,000	21,978	20,000	0
CHARGES FOR SERVICES			1,665			1,700	1,000	1,000
FINES AND FORFEITS	11,200	4,010	4,500	5,000	5,000		2,500	(2,500)
INTEREST INCOME	3,066	1,090	626			285		0
OTHER REVENUES	1,490	3,803	448			12,696		0
APPROPRIATED PY FUND BALANCE				48,451	248,293		96,376	(151,917)
<b>TOTAL ESTIMATED REVENUES</b>	<b>6,076,643</b>	<b>5,475,581</b>	<b>6,652,640</b>	<b>6,645,573</b>	<b>6,845,415</b>	<b>6,592,287</b>	<b>6,808,661</b>	<b>(36,754)</b>

# 266 LAW ENFORCEMENT FUND 2016 REVENUE BUDGET OVERVIEW

- ❖ Property tax revenue increased \$116,663 from \$6,572,122 in 2015 to \$6,688,785 in 2016. The percentage change from the actual received property tax levied is an increase of 2%.
- ❖ There is a decrease of \$151,917 appropriated prior year fund balance request from \$248,293 in 2015 to \$96,376 in 2016

# LAW ENFORCEMENT FUND 2016 REQUESTED REVENUE BUDGET



# 266 LAW ENFORCEMENT FUND 2016 EXPENDITURE BUDGET BY CLASSIFICATION SUMMARY FOR SHERIFF SERVICES DEPARTMENT 301

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
DEPARTMENT 301.000 SHERIFF SERVICES								
PERSONNEL SERVICES	85,539	91,581	93,606	106,862	111,423	89,933	128,472	17,049
FRINGE BENEFITS	57,913	71,018	56,596	59,357	59,357	54,074	60,644	1,287
OFFICE SUPPLIES	271	63	103	500	500	55	10,300	9,800
OPERATING SUPPLIES	396	734	2,497	6,000	4,640		6,000	1,360
PROFESSIONAL & CONTRACTUAL	5,838,817	5,925,635	5,903,682	6,072,335	6,067,066	4,842,692	6,174,512	107,446
COMMUNICATIONS	4,568							0
PRINTING & PUBLISHING		4,165						0
INSURANCE & BONDS	6,463	5,965	5,582	5,948	8,357	6,741	9,170	813
UTILITIES	23,881	24,411	30,778	30,000	31,442	26,954	34,800	3,358
REPAIRS & MAINTENANCE	19,336	23,014	52,926	54,500	52,895	19,173	46,500	(6,395)
LEASE RENTAL	1,006	1,880	1,340	2,000	2,000	370	2,000	0
OTHER EXPENDITURES	161,065	74,410		5,000	5,000	20		(5,000)
DUES/MEMBERSHIPS					840	840	1,000	160
EDUCATION AND TRAINING	4,129		1,441	2,000	2,000			(2,000)
CAPITAL OUTLAY	18,760	26,984	197,692	15,000	210,000	193,020	50,000	(160,000)
<b>Totals for 301.000 SHERIFF SERVICES</b>	<b>6,222,144</b>	<b>6,249,860</b>	<b>6,346,243</b>	<b>6,359,502</b>	<b>6,555,520</b>	<b>5,233,872</b>	<b>6,523,398</b>	<b>(32,122)</b>

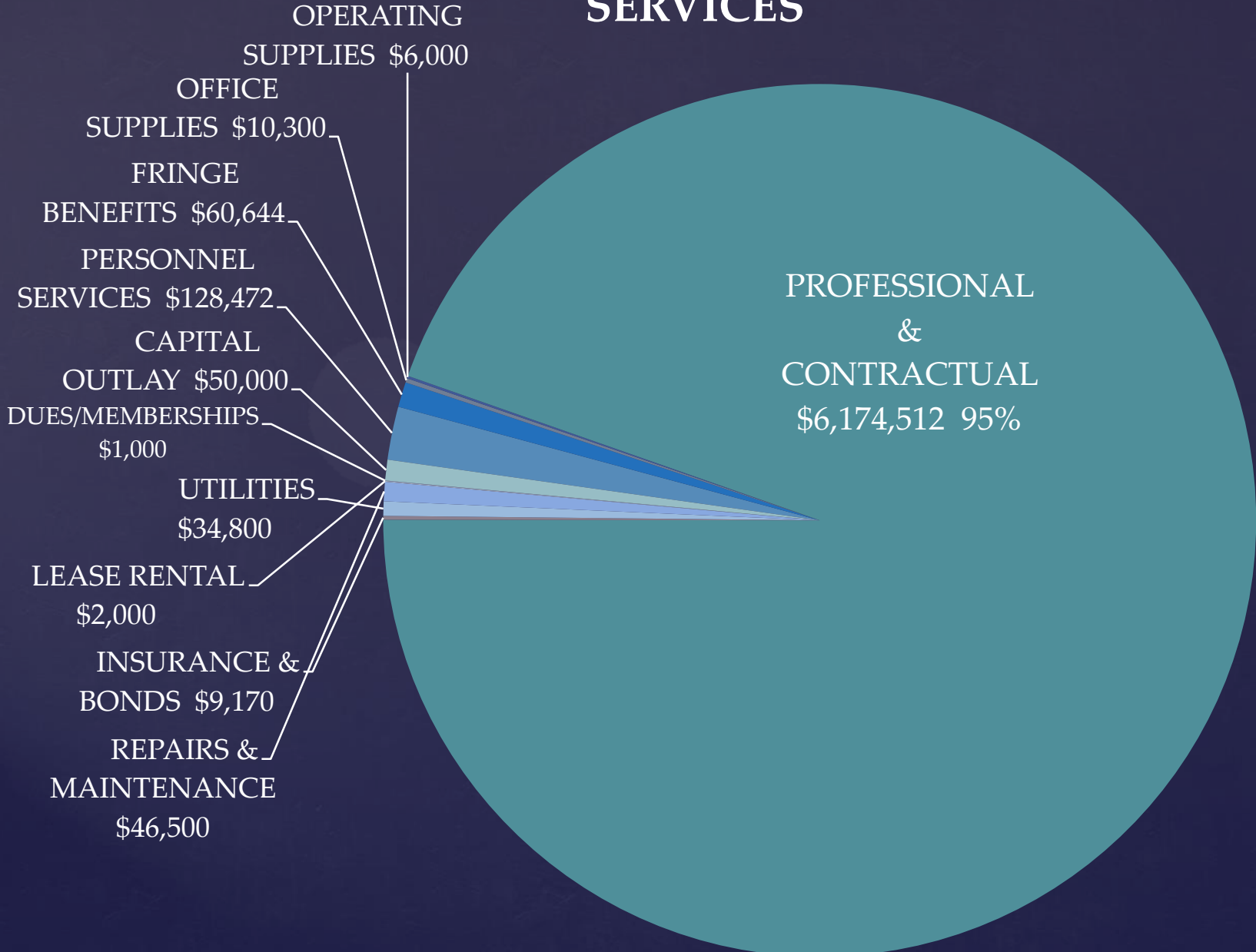
# 266 LAW ENFORCEMENT FUND 2016 EXPENDITURE BUDGET OVERVIEW FOR SHERIFF SERVICES

- ❖ Employees in this department include the Police Services/OCS Director, 25% for the Executive Coordinator , and 100% of the part-time custodian at the Law Enforcement Center (LEC).
- ❖ Wages increased \$17,049 due to an increase of 1.5%, the new part-time custodian position at LEC, and an additional week of accrual.
- ❖ Proposed contracted Housing Investigator \$37,000
- ❖ Public camera maintenance increased by \$7,000

# 266 LAW ENFORCEMENT FUND 2016 EXPENDITURE BUDGET OVERVIEW FOR SHERIFF SERVICES

- ❖ 35 PSU provides deployment of 42 sworn officers, civilian support, sheriff's detective bureau and specialty support teams such as SWAT, CNT, Computer forensics, polygraph, K9, LAWNET, DEA, & SEATT.
- ❖ The total police service contract cost increased \$63,307 due to a 1.0 % increase per police service unit (PSU). The contract formula price for 35 PSU includes wages and fringe benefits for one sheriff's deputy; prorated wages and fringe benefits for shift supervision at a rate of one sergeant for each 7.5 deputies; prorated wages and fringe benefits for one operational lieutenant at a rate of one lieutenant for each 45 deputies; vehicle and fleet maintenance costs; metro dispatch costs; computer and technology costs; insurance and legal liability costs. Full access to the Detective Bureau and all other investigative resources are included as a contract partner.

# 2016 BUDGET EXPENDITURES FOR SHERIFF SERVICES



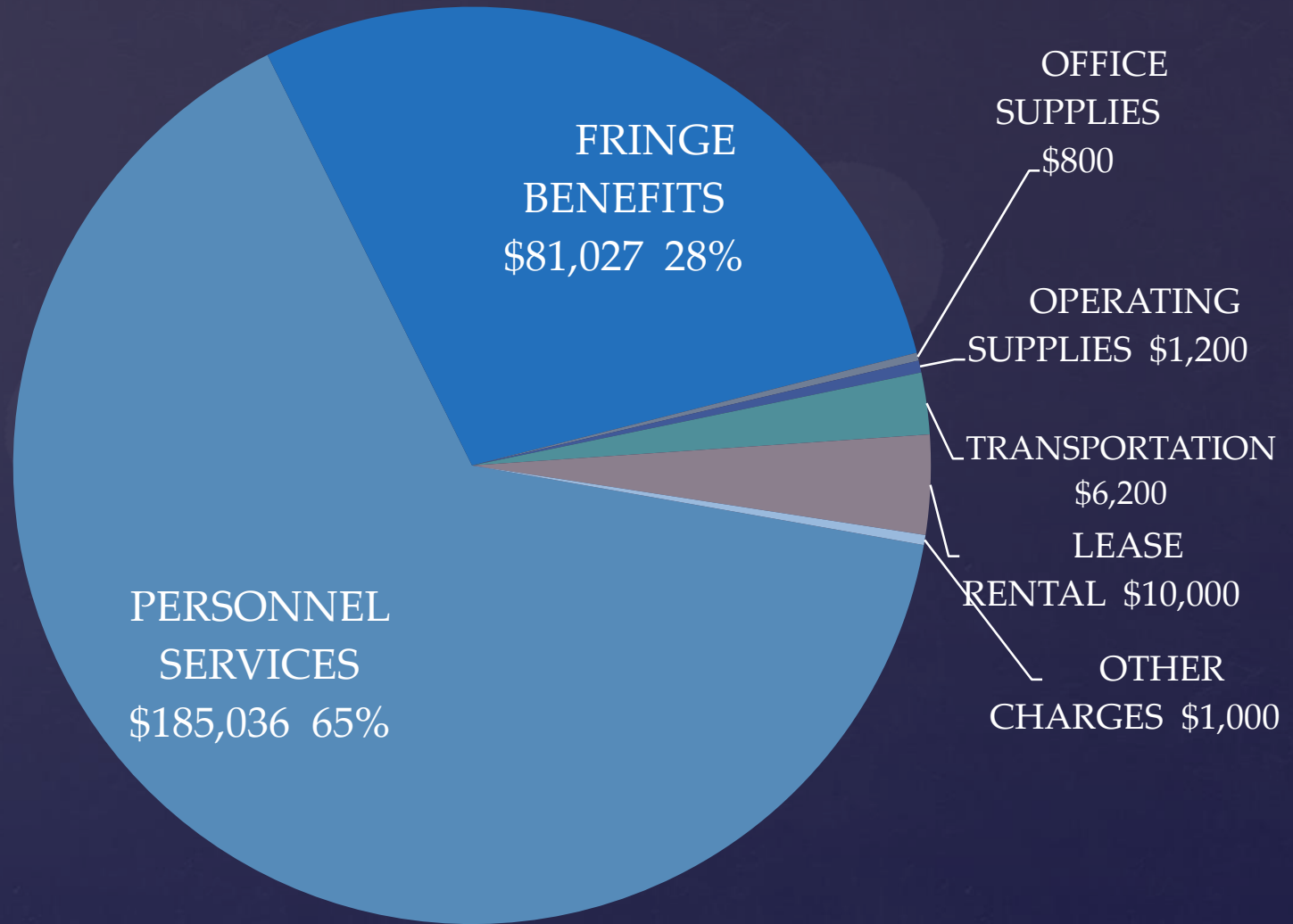
# 266 LAW ENFORCEMENT FUND 2016 EXPENDITURE BUDGET BY CLASSIFICATION SUMMARY FOR ORDINANCE

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
DEPARTMENT 304.000-ORDINANCE								
PERSONNEL SERVICES	199,149	163,509	197,323	173,482	177,306	139,909	185,036	7,730
FRINGE BENEFITS	68,933	59,050	78,846	88,389	88,389	67,960	81,027	(7,362)
OFFICE SUPPLIES	663	80	665	750	750	575	800	50
OPERATING SUPPLIES	289	694	769	1,200	1,200	615	1,200	0
TRANSPORTATION	6,131	7,405	10,682	10,000	10,000	2,965	6,200	(3,800)
LEASE RENTAL	6,010	8,342	11,714	11,500	11,500	9,663	10,000	(1,500)
OTHER SERVICES AND CHARGES	309	1,292	274	750	750	265	1,000	250
<b>Totals for Department 304.000-ORDINANCE</b>	<b>281,484</b>	<b>240,372</b>	<b>300,273</b>	<b>286,071</b>	<b>289,895</b>	<b>221,952</b>	<b>285,263</b>	<b>(4,632)</b>

# 266 LAW ENFORCEMENT FUND 2016 EXPENDITURE BUDGET OVERVIEW FOR ORDINANCE

- ❖ Ordinance department wages and benefits includes – 25% of the executive coordinator, 2 ordinance officers, 1 clerical, and neighborhood watch coordinator duties
- ❖ Wages increased \$7,730 due to the 1.5% contractual wage increase, a proposed employee re-classification, and one additional week accrual
- ❖ Health care buyout increased \$1,500 due to employee opting out of health care insurance.
- ❖ Health care rate increase of 4.5%, but there was a \$7,599 decrease due to an employee opting out of health care.
- ❖ Health care deductions decreased by \$2,887 due to an employee opting out of health care.
- ❖ Sick & Accident insurance increased \$302 due to a rate increase of 34.6% – there have been no rate increases since 2012
- ❖ Life insurance increased \$160 due to a rate increase of 37.5% – there have been no rate increases since 2012

# 2016 BUDGET EXPENDITURES FOR ORDINANCE



# 266 LAW ENFORCEMENT FUND Requested Budget Net Revenues/Expenditures & Affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
EXPENDITURES – DEPT 301 SHERIFF	(6,346,243)	(6,359,502)	(6,555,520)	(5,233,872)	(6,523,398)
EXPENDITURES – DEPT 304 ORDINANCE	(300,273)	(286,071)	(289,895)	(221,952)	(285,263)
TOTAL ESTIMATED REVENUES	<b>6,652,640</b>	<b>6,645,573</b>	<b>6,845,415</b>	<b>6,592,287</b>	<b>6,808,661</b>
NET OF REVENUES/EXPENDITURES	6,124			1,136,463	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED		(48,451)	(248,293)		(96,376)
BEGINNING FUND BALANCE	1,500,524	1,506,651	1,506,651	1,506,651	<b>1,258,358*</b>
ENDING FUND BALANCE	<b>1,506,648</b>	<b>1,458,200</b>	<b>1,258,358*</b>	<b>2,643,114**</b>	<b>1,161,982***</b>
			* LOWEST BUDGETED	** AS OF 10/31/15	***Projected Fund balance is 17% of budgeted expenditures

**\* 590 COMPOST FUND -  
2016 REQUESTED  
BUDGET**

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

October 31, 2015

❖ This fund is an enterprise fund and was originally established to receive and process biodegradable material for the production of compost. The compost site generates revenue through the sale of compost, wood chips, mulch, asphalt millings, blended soil, scrap metal, battery cores and refuse dumpsters. In 2015, with the purchase of a semi-truck and trailer, the compost site began the delivery of material as another revenue generating source.

As a service to Township residents, the compost site also collects recycling, used motor oil and antifreeze for proper disposal.

# 590 COMPOST FUND

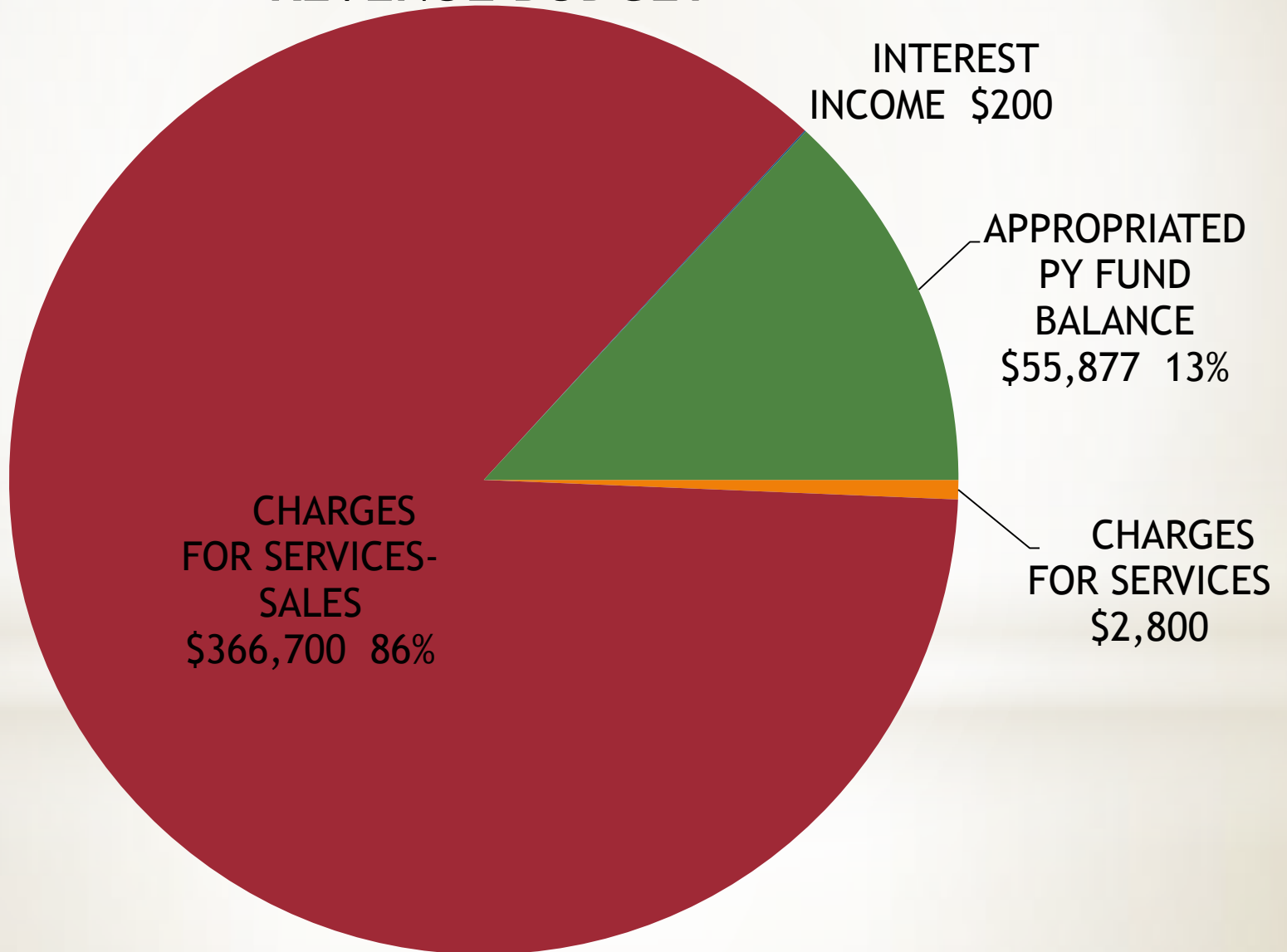
## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
ESTIMATED REVENUES								
CHARGES FOR SERVICES	2,800	2,800		2,800	2,800	2,800	2,800	0
CHARGES FOR SERVICES-SALES	327,917	371,553	376,029	328,500	328,500	352,513	366,700	38,200
INTEREST INCOME	1,239	631	321	500	500	146	200	(300)
OTHER REVENUES	1,424	742	718			509		0
APPROPRIATED PY FUND BALANCE				74,691	88,724		55,877	(32,847)
TOTAL ESTIMATED REVENUES	333,380	375,726	377,068	406,491	420,524	355,968	425,577	5,053

# 590 COMPOST FUND 2016 REVENUE BUDGET OVERVIEW

- ❖ Revenues are collected from drop off of biodegradable materials and other materials.
- ❖ Revenues from the sale of compost, wood chips, scrap metal, recycled oil, soil, battery core, and milling sales.
- ❖ Recently added delivery service charges.
- ❖ The 2016 budget for service sales revenue has been increased by \$38,200.
- ❖ Will need to use \$55,887 from appropriated prior year fund balance. A decreased of \$32,847 from 2015

# 590 COMPOST FUND 2016 REQUESTED REVENUE BUDGET



# \* 590 COMPOST FUND Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	111,717	159,305	133,646	144,431	148,464	110,066	153,444	4,980
FRINGE BENEFITS	22,463	31,348	41,327	43,587	43,587	35,943	44,495	908
OFFICE SUPPLIES		258	205	500	500	195	300	(200)
OTHER SERVICES AND CHARGES	6,191	5,596	5,843	5,000	7,550	3,649	8,350	800
OPERATING SUPPLIES	2,777	1,785	6,428	9,000	9,000	2,708	6,000	(3,000)
PROFESSIONAL & CONTRACTUAL	36,872	40,794	44,574	38,860	38,860	38,616	40,272	1,412
COMMUNICATIONS	1,659	603	658	800	800	482	800	0
TRANSPORTATION	21,286	21,300	18,206	18,000	18,000	7,826	14,000	(4,000)
INSURANCE & BONDS	5,029	4,819	4,807	5,983	5,983	5,001	6,516	533
UTILITIES	5,352	6,190	7,332	8,100	8,100	4,668	8,100	0
REPAIRS & MAINTENANCE	10,465	41,768	10,841	20,000	17,450	3,381	23,000	5,550
RENTAL	2,260	6,900	2,500	3,000	3,000		3,500	500
LEASE RENTAL	3,667	3,719	1,992	2,000	2,000	1,667	3,500	1,500
OTHER EXPENDITURES		90		500	500	83	500	0
EDUCATION AND TRAINING	29	29		100	100		100	0
DEPRECIATION	58,727	58,622	70,669	106,630	106,630		112,700	6,070
CAPITAL OUTLAY					10,000	9,706		(10,000)
<b>TOTAL EXPENDITURES</b>	<b>288,494</b>	<b>383,126</b>	<b>349,028</b>	<b>406,491</b>	<b>420,524</b>	<b>223,991</b>	<b>425,577</b>	<b>5,053</b>

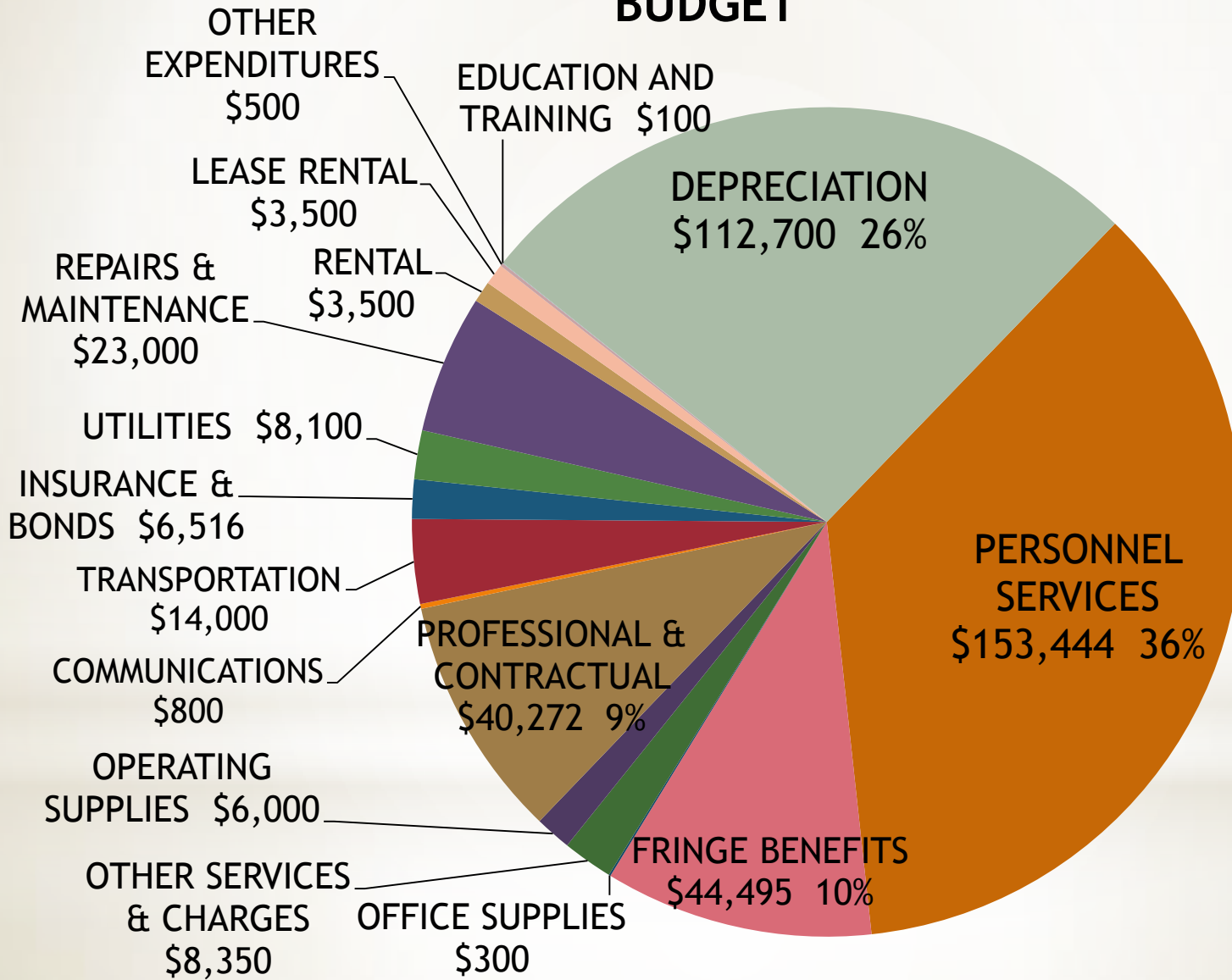
# \* 590 COMPOST FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased \$4,980 due to a 1.5% wage increase and one additional week accrual. This includes 1 full time employee and 50% of a full time employee.
- ❖ Accrued Compensation for PTO time increased from \$2,000 in 2015 to \$5,400 in 2016
- ❖ Health care increased \$453 due to a rate increase of 4.5%
- ❖ Sick & Accident insurance increased \$163 due to a rate increase of 34.6% - there have been no rate increases since 2012
- ❖ Life insurance increased \$86 due to a rate increase of 37.5% - there have been no rate increases since 2012

# \* 590 COMPOST FUND 2016 EXPENDITURE BUDGET OVERVIEW

- ❖ Operating supplies decreased \$3,000
- ❖ Gas & oil decreased \$4,000
- ❖ Repairs & Maintenance increased \$5,550
- ❖ No capital outlay budgeted for 2016. Any capital outlay will be brought before the Board

# 590 COMPOST FUND 2016 REQUESTED EXPENDITURE BUDGET



# \* 590 COMPOST FUND Requested Budget Net Revenues/Expenditures & Affects to Fund Balance


ENTERPRISE FUND - NET POSITION	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
CHANGE OF NET POSITION	28,040			131,977	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED		(74,691)	(88,724)		(55,877)
NET POSITION, BEGINNING	1,828,445	1,856,484	1,856,484	1,856,484	1,767,760*
NET POSITION, ENDING	1,856,484	1,781,793	1,767,760*	1,988,461	1,711,883
NET INVESTMENT IN CAPITAL ASSETS	985,070	985,070	985,070	985,070	985,070
UNRESTRICTED (LIKE FUND BALANCE)	871,415	796,723	782,690	1,003,391	726,813
			* LOWEST BUDGETED	**AS OF 10/31/15	



# **595 MOTOR POOL FUND - 2016 REQUESTED BUDGET**

**CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS**

**October 31, 2015**

 This Motor Pool Fund is an internal service fund used to account for the Townships fleet of vehicles. This fund receives its revenues from our other funds based on their vehicles and fuel usage.





The fund handles the procurement and maintenance of the fleet.

# ❖ 595 MOTOR POOL FUND

## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
ESTIMATED REVENUES								
CHARGES FOR SERVICES	142,517	152,511	165,318	170,700	170,700	134,632	186,600	15,900
INTEREST INCOME	442	201	78	100	100	51	100	0
OTHER REVENUES	25,077	32,454	24,290	2,000	2,000		1,000	(1,000)
APPROPRIATED PY FUND BALANCE				49,871	139,871		18,113	(121,758)
<b>TOTAL ESTIMATED REVENUES</b>	<b>168,036</b>	<b>185,166</b>	<b>189,686</b>	<b>222,671</b>	<b>312,671</b>	<b>134,683</b>	<b>205,813</b>	<b>(106,858)</b>




# 595 MOTOR POOL FUND 2016 REVENUE BUDGET OVERVIEW

-  Revenues increased \$15,900 and are collected in the form of charges for services from the other funds based :
  -  Lease on the type and year of their fleet vehicle - increased \$34,900
  -  Fuel consumption - decreased \$19,000
-  Appropriated prior year fund balance decreased \$121,758 - from \$312,671 in 2015 to \$18,113 in 2016

# \* 595 MOTOR POOL FUND Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	11,024	11,024	11,378	11,321	11,321	9,360	12,306	985
FRINGE BENEFITS	3,831	3,993	4,960	5,445	5,445	3,768	5,606	161
REPAIRS & MAINTENANCE	4,066	4,136	890	4,150	4,150	1,008	4,000	(150)
PROFESSIONAL & CONTRACTUAL	22,926	31,287	15,741	36,000	36,000	26,874	35,000	(1,000)
TRANSPORTATION	58,820	61,126	60,701	72,000	72,000	39,920	50,000	(22,000)
DEPRECIATION	41,705	58,911	96,080	93,755	93,755		98,901	5,146
CAPITAL OUTLAY					90,000	89,192		(90,000)
<b>TOTAL APPROPRIATIONS</b>	<b>142,372</b>	<b>170,477</b>	<b>189,750</b>	<b>222,671</b>	<b>312,671</b>	<b>170,122</b>	<b>205,813</b>	<b>(106,858)</b>

# \* 595 MOTOR POOL FUND 2016 EXPENDITURE BUDGET OVERVIEW

-  There is 25% of one clerical employee budgeted here for wages and fringe benefits. There was only an increase of \$1,146
-  Professional & contractual classification decreased by \$1,000.
-  Transportation classification represents the gas and oil purchase. There was a decrease of \$22,000

\* **595 MOTOR POOL FUND Requested Budget Net Revenues/Expenditures & Affects to Fund Balance**

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
NET OF REVENUES/EXPENDITURES	(64)			(35,439)	0
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED		(49,871)	(139,871)		(18,113)
NET POSITION, BEGINNING	747,669	747,605	747,605	747,605	<b>607,734*</b>
<b>NET POSITION, ENDING</b>	<b>747,605</b>	<b>697,734</b>	<b>607,734*</b>	<b>712,166</b>	<b>589,621</b>
NET INVESTMENT IN CAPITAL ASSETS	404,322	404,322	404,322	404,322	404,322
<b>UNRESTRICTED (LIKE FUND BALANCE)</b>	<b>343,283</b>	<b>293,412</b>	<b>203,412</b>	<b>307,844</b>	<b>185,299</b>
			* LOWEST BUDGETED	**AS OF 10/31/15	

**\* 893 NUISANCE  
ABATEMENT FUND -  
2016 REQUESTED  
BUDGET**

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

October 31, 2015

\* This Nuisance Abatement Fund is established to pay contractors hired to perform nuisance abatement services for neighborhood blight, board ups, vegetation, and noxious weed abatement. Fees are collected from property owners invoiced for services ordered done by the Office of Community Standards.

# ❖ 893 NUISANCE ABATEMENT FUND

## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
ESTIMATED REVENUES								
CHARGES FOR SERVICES RENDERED	65,697	48,461	49,487	41,869	43,869	49,477	36,000	(7,869)
INTEREST INCOME	52	27	16			9		0
OTHER REVENUES	1,092	1,906	327					0
APPROPRIATED PY FUND BALANCE					5,000		7,097	2,097
<b>TOTAL ESTIMATED REVENUES</b>	<b>66,841</b>	<b>50,394</b>	<b>49,830</b>	<b>41,869</b>	<b>48,869</b>	<b>49,486</b>	<b>43,097</b>	<b>(5,772)</b>

# 893 NUISANCE ABATEMENT FUND 2016 REVENUE BUDGET OVERVIEW

- ❖ Revenues are collected from invoices issued to property owners for services performed by or on behalf of the Ordinance Department for:
  - Neighborhood blight
  - Board ups
  - Vegetation and noxious weeds
- ❖ Budgeted revenues decreased \$7,869
- ❖ Appropriated prior year fund balance increased \$2,097

# \* 893 NUISANCE ABATEMENT FUND Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	4,604	1,767	500	3,500	500		500	0
FRINGE BENEFITS	203	136	104	97	97		97	0
OTHER SERVICES AND CHARGES	68,499	55,098	44,383	35,000	45,000	41,189	42,500	(2,500)
OTHER EXPENDITURES	835							0
<b>TOTAL EXPENDITURES</b>	<b>74,141</b>	<b>57,001</b>	<b>44,987</b>	<b>38,597</b>	<b>45,597</b>	<b>41,189</b>	<b>43,097</b>	<b>(2,500)</b>

# \* 893 NUISANCE ABATEMENT FUND 2016 EXPENDITURE BUDGET OVERVIEW

❖ Budgeted expenditures decreased \$2,500

❖ Expenditures for other services and charges include:

- Blight enforcement costs - performed by Waste Management and/or A & R Total Construction
- Board up enforcement costs - performed by A & R Total Construction
- Noxious weed enforcement costs - performed by Looking Good Lawns

**\* 893 NUISANCE ABATEMENT FUND Requested  
Budget Net Revenues/Expenditures & Affects to  
Fund Balance**

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 10/31/15	REQUESTED BUDGET
NET OF REVENUES/EXPENDITURES	4,843	3,272	3,272	8,297	0
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED			(5,000)		(7,097)
BEGINNING FUND BALANCE	45,925	50,769	50,769	50,769	49,041*
ENDING FUND BALANCE	50,768	54,041	49,041*	59,066**	41,944***
			* LOWEST BUDGETED	**AS OF 10/31/15	***Projected Fund balance is 97% of budgeted expenditures

# 584 GOLF COURSE FUND - 2016 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND  
OVERVIEWS

October 31, 2015



**GREEN OAKS GOLF COURSE** is an 18-hole golf course and offers a Pro Shop with a full line of accessories and snacks. It is located at 1775 E Clark Road in Ypsilanti Township.


# ❖ 584 GOLF COURSE FUND

## 2016 REVENUE BUDGET BY CLASSIFICATION SUMMARY


	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>ESTIMATED REVENUES</b>								
CONTRIBUTION FROM OTHER FUNDS	49,793	46,800	186,867	106,712	106,712		106,539	(173)
CHARGES FOR SERVICES-SALES	70,734	50,313	26,820	35,000	35,000	69,661	45,000	10,000
GOLF COURSE REVENUES	358,110	395,091	335,590	360,000	360,000	346,076	337,500	(22,500)
INTEREST INCOME	374	325	259	100	100	213	150	50
RENTALS	201,342	161,346	127,798	152,500	152,500	130,588	151,750	(750)
OTHER REVENUES	22,983	3,775	13,763			2,956	3,500	3,500
APPROPRIATED PY FUND BALANCE					22,138			(22,138)
<b>TOTAL ESTIMATED REVENUES</b>	<b>703,336</b>	<b>657,650</b>	<b>691,097</b>	<b>654,312</b>	<b>676,450</b>	<b>549,494</b>	<b>644,439</b>	<b>(32,011)</b>

# 584 GOLF COURSE FUND 2016 REVENUE BUDGET OVERVIEW

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 Pro Shop revenues received for sales of merchandise and includes sales of food, beverage, and golf accessories.


-  \$45,000 budgeted for 2016


-  \$69,661 actual year to date thru October 31, 2015 - an increase of 158% from \$26,820 in 2014

# 584 GOLF COURSE FUND 2016 REVENUE BUDGET OVERVIEW

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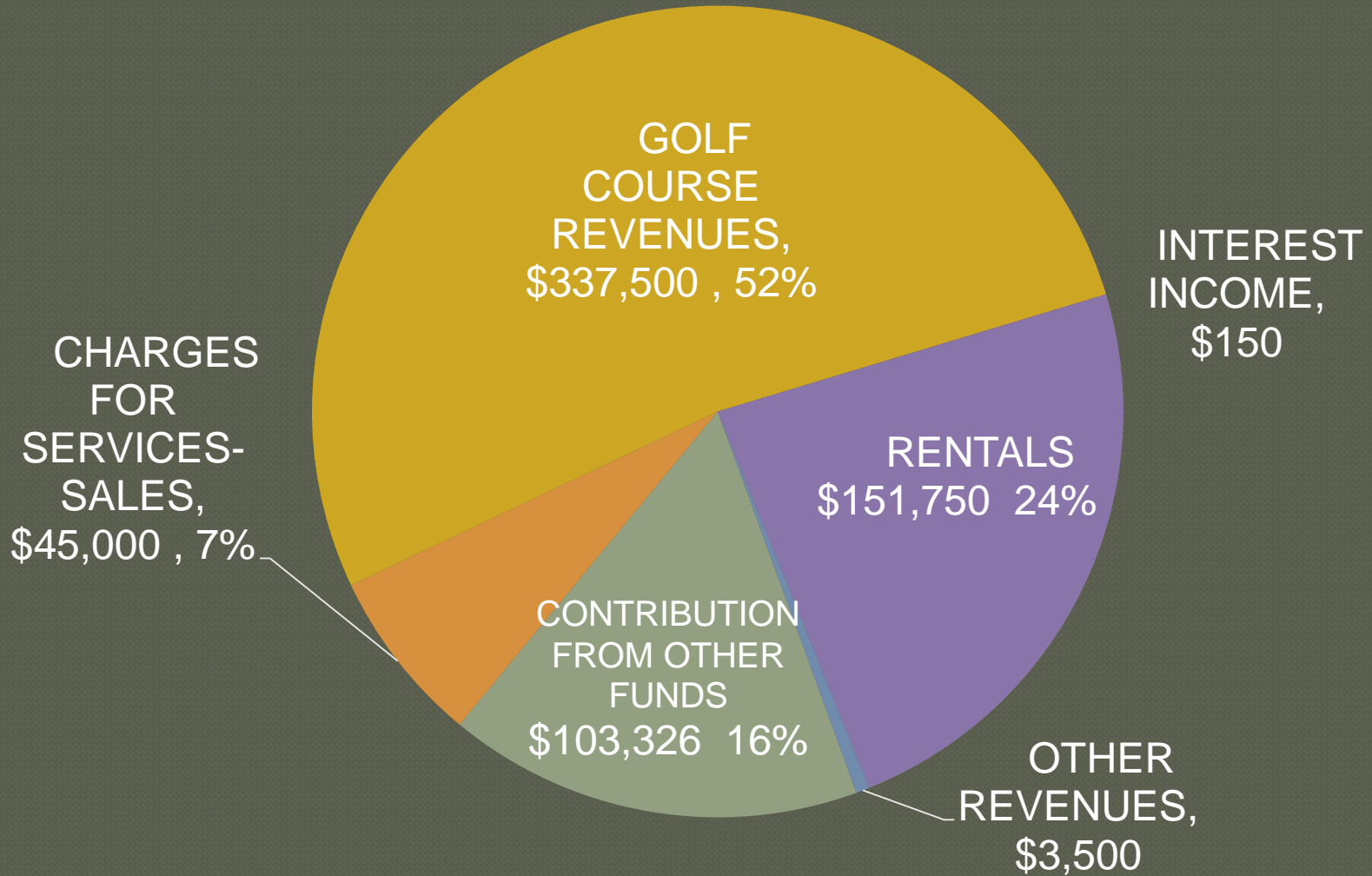
 Golf Course revenues received for 9 & 18 Holes of golf, leagues, season passes, and rental of golf carts

-  \$492,600 budgeted in 2016 for all these revenues

-  \$476,664 actual year to date thru October 31, 2015.

-  An increase over the \$463,388 actual for 2014

# 584 GOLF COURSE 2016 BUDGET REEQUEST REVENUE



# 584 GOLF COURSE FUND 2016 EXPENDITURE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY REQUESTED	BUDGET	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						10/31/2015		BUDGET
<b>EXPENDITURES</b>								
PERSONNEL SERVICES	286,571	277,749	296,993	274,631	274,631	237,261	279,609	4,978
FRINGE BENEFITS	60,391	63,647	56,317	62,824	62,824	37,211	45,705	(17,119)
OFFICE SUPPLIES	821	316	615	500	800	341	500	(300)
OPERATING SUPPLIES	135,224	117,998	114,469	111,000	113,500	98,619	115,000	1,500
REPAIRS & MAINTENANCE	31,894	20,287	25,239	28,050	26,050	18,252	23,500	(2,550)
PROFESSIONAL & CONTRACTUAL	26,771	26,871	29,847	26,209	25,409	21,229	29,294	3,885
TRANSPORTATION	47,154	39,341	36,314	34,000	34,000	24,237	31,000	(3,000)
PRINTING & PUBLISHING	2,168	548	2,357	3,250	3,250	1,955	4,000	750
INSURANCE & BONDS	12,312	11,494	11,084	12,748	12,748	10,200	13,527	779
UTILITIES	23,606	17,236	17,910	18,400	18,400	14,248	18,400	0
RENTAL			7,639					0
LEASE RENTAL							600	600
OTHER EXPENDITURES	5,835	6,802	7,039	6,800	6,800	6,455	7,800	1,000
DUES/MEMBERSHIPS	270	475	475	900	900	875	1,000	100
EDUCATION AND TRAINING	153							0
DEPRECIATION	74,550	74,876	75,116	75,000	75,000	76,526	74,504	(496)
CAPITAL OUTLAY			7,878		22,138			(22,138)
<b>TOTAL EXPENDITURES</b>	<b>707,720</b>	<b>657,640</b>	<b>689,292</b>	<b>654,312</b>	<b>676,450</b>	<b>547,409</b>	<b>644,439</b>	<b>(32,011)</b>

# 584 GOLF COURSE FUND 2016 EXPENDITURE BUDGET OVERVIEW

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- ⌘ Personnel wages have not changed for 2016 and are dependent on the yearly outcome of the Golf Course.
- ⌘ There is an additional one week accrual added to wages.

FRINGE BENEFITS decreased \$17,119 – major changes below

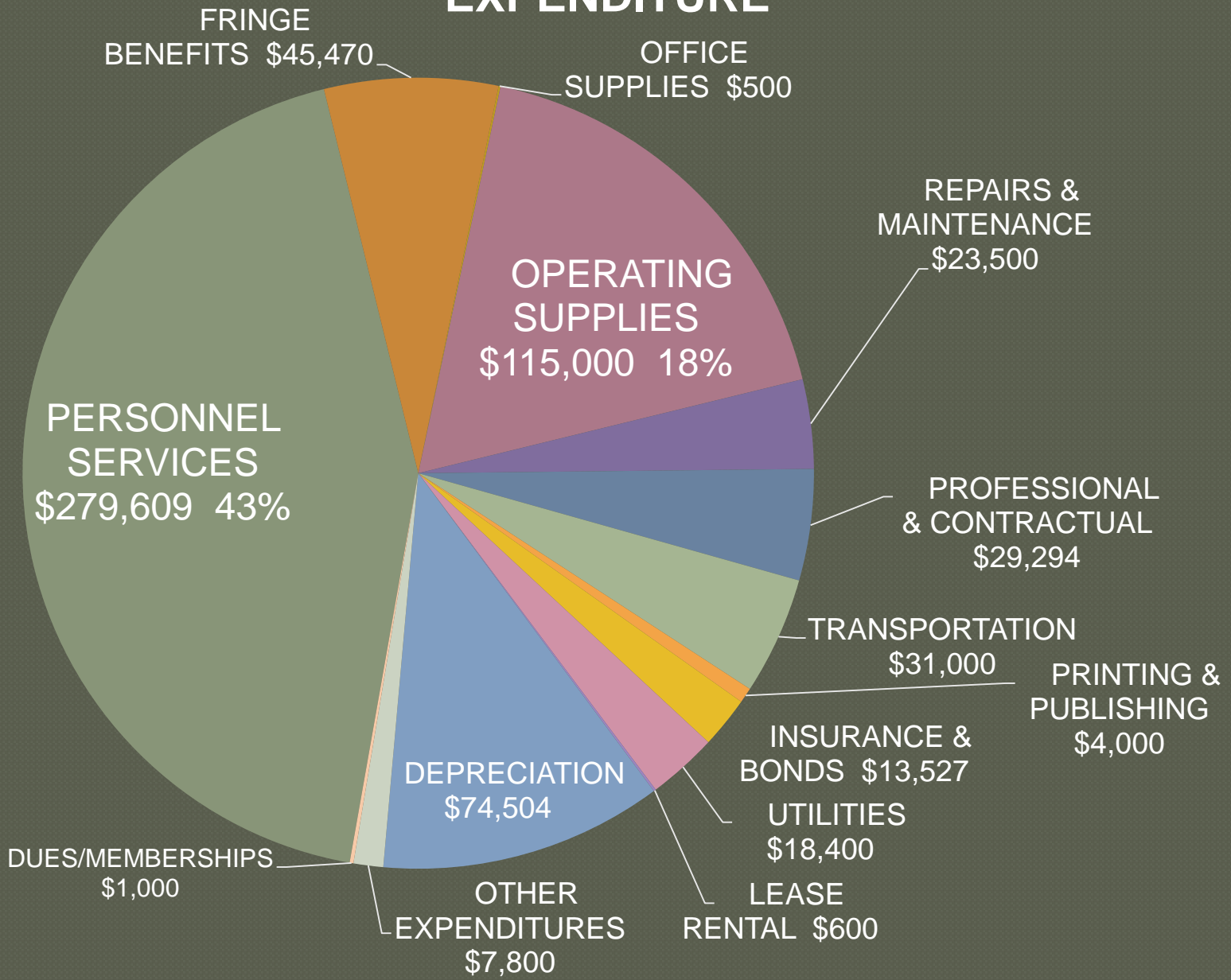
- ⌘ Health care rate increase of 4.5%, there was a decrease of \$15,067 due to an employee opting out health care.

# 584 GOLF COURSE FUND 2016 EXPENDITURE BUDGET OVERVIEW

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- ⌘ Health care deductions decreased by \$5,775 due to an employee opting out of health care.
- ⌘ Sick & Accident insurance increased \$186 due to a rate increase of 34.6% – there have been no rate increases since 2012
- ⌘ Life insurance increased \$98 due to a rate increase of 37.5% - there have been no rate increases since 2012
- ⌘ No capital outlay has been budgeted. Any capital outlay will be brought to the Board

# 584 GOLF COURSE 2016 BUDGET REQUEST EXPENDITURE



# 584 GOLF COURSE FUND Requested Budget Net Revenues/Expenditures & Affects to Fund Balance

ENTERPRISE FUND	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY REQUESTED	
		BUDGET	BUDGET	THRU 10/31/15	BUDGET
CHANGE OF NET POSITION	1,805			2,085	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED			(22,138)		
NET POSITION, BEGINNING	2,030,757	2,032,562	2,032,562	2,032,562	2,010,424*
<b>NET POSITION, ENDING</b>	2,032,562	2,032,562	2,010,424*	2,034,647	2,010,424
NET INVESTMENT IN CAPITAL ASSETS	1,797,481	1,822,129	1,822,129	1,822,129	1,822,129
<b>UNRESTRICTED (LIKE FUND BALANCE)</b>	<b>235,081</b>	<b>210,433</b>	<b>188,295*</b>	<b>212,518**</b>	<b>188,295</b>
			* LOWEST BUDGETED	**AS OF 10/31/15	