

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE OCTOBER 20, 2015 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, Scott Martin and Mike Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

Supervisor Stumbo asked to move Authorization and Bids from The Regular Agenda up to allow Justin Blair and Tim Smith from the Golf Course to discuss their item because the Consultant for the Splash Pad Agenda Item had not arrived.

AUTHORIZATIONS & BIDS

3. REQUEST OF JUSTIN BLAIR, DIRECTOR OF GOLF TO WAIVE FINANCIAL POLICY AND AWARD LOW BID FOR RENOVATION OF GREENS #3 AND MAINTENANCE WORK OF GREENS #2 AND #5 TO EAGLE GOLF CONSTRUCTION IN THE AMOUNT OF \$19,087.50 BUDGETED IN LINE ITEM #584-584-000-971-000

Justin Blair, Director of Golf, stated he is asking to Waive Financial Policy and Award the Low Bid for Renovation of Greens #3 and Maintenance work of Greens #2 and #5 to Eagle Golf Construction in the Amount of \$19,087.50 Budgeted in Line Item #584-584-000-971-000. He stated that in past years they have had problems with drainage on these greens. He explained the problems have increased and now has killed the grass on these greens. Mr. Blair said he talked with Professionals on how to fix this problem. He received 3 bids in doing the work to correct the problem and the bid with Eagle Golf Construction was the

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lowest bid. Trustee S. Martin repeated he had seen other Golf Courses that had this same issue and it was corrected with this process. Trustee Eldridge added that #6, #11, and #12 also need drainage improvements and asked if they could add these greens to the bid. Mr. Blair stated that they could put that in the 2016 budget. Supervisor Stumbo stated that adding this work would require a budget amendment. Treasurer Doe suggested that we look at the current budget and see if the funds were available to do this work. Mr. Blair said he will look and see if they can add the additional greens.

SPLASH PAD

Lonnie Scott, Park Commission Chair, introduced Corey Anderson, owner of Vortex Midwest. Mr. Anderson gave the presentation regarding adding a splash pad to Ford Lake Park. Mr. Anderson explained the splash pad to the board and reviewed a sketch of the design. He said the cost would be \$845,000.00 which would include a splash pad, with slides and interactive equipment on the play deck. Mr. Anderson said that after speaking with the Park Commission, they had asked to add a seating area, tables, concession area, rentals, fencing, bathrooms and trash receptacles. Trustee S. Martin asked the capacity of the structure. Mr. Anderson said that it would be between 300-500 people. He stated that it has UV sanitation and uses recyclable water. Clerk Roe ask what the cost would be to add all the extras including bathrooms. Mr. Anderson stated it would be approximately \$1.6 million. Supervisor Stumbo asked for members to be on the committee for this project. Clerk Roe, Treasurer Doe, and Trustee S. Martin accepted to participate on this committee. Supervisor Stumbo stated there may be grant funding to help with this project. Mr. Scott stated that the Park Commissions' recommendation was that if we move forward with this project that it would be constructed in one phase and not be broken down in phases.

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2016 PRELIMINARY BUDGET

- a) 101 – GENERAL FUND
- b) 206 – FIRE
- c) 208 – PARKS
- d) 212 – BSR II
- e) 226 – ENVIRONMENTAL SERVICES
- f) 230 – RECREATION

Supervisor Stumbo and Javonna Neel, Accounting Director began with the 230 Recreation Fund Budget. Ms. Neel discussed the proposed 2016 Recreation budget with the Board explaining that this budget went down \$17,500.00.

Javonna Neel presented the proposed 212 BSR II Fund which she explained was to be used for bike paths, sidewalks, roads, golf course and other township needs.

Javonna Neel presented the proposed budget for the 226 Environmental Services Fund. She stated this fund was for garbage, refuse collection, recycling, composting, disposal of solid waste, energy conservation, alternative energy, water quality, and environmental protection.

Javonna Neel presented the proposed budget for the 208 Parks Fund. She stated that this was a small fund. Angela Verges said that most of the revenue comes from Racket Ball Leagues.

Javonna Neel presented the proposed budget for the 206 Fire Fund. She stated this fund was dedicated to finance the operations at the Fire Department including pensions and pension benefits. Trustee S. Martin asked if we have a Capital Improvement Program (CIP) for the Fire Department. Chief Copeland said that we do not have a CIP. Trustee S. Martin suggested that it would be helpful for the board to have an idea on upcoming capital expenditures. Trustee S. Martin stated that this was a good tool to use in preparing for the future. Chief Copeland stated he would look into it. Trustee Eldridge questioned the budgeted amount

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for overtime. Chief Copeland stated that we have hired staff so there would be less paid overtime.

Javonna Neel presented the proposed 101 General Fund budget. Ms. Neel stated this fund included 24 departments. She explained the breakdown in the Fund for the various categories.

The meeting adjourned at approximately 7:01 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk

*** GENERAL FUND 2016 REQUESTED BUDGET**

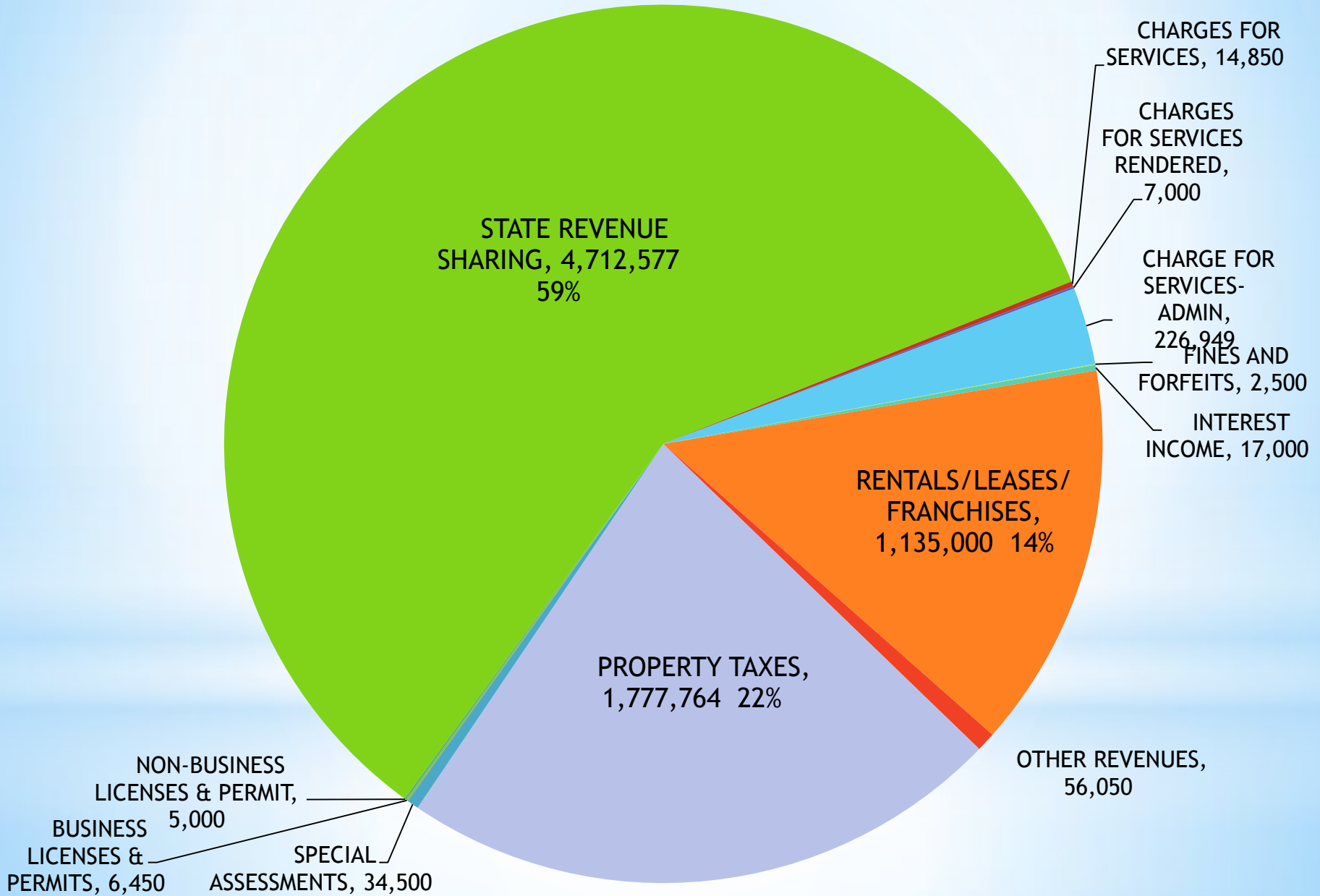
CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

September 30, 2015

General Fund Revenue Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDTIED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
ESTIMATED REVENUES						9/30/2015		BUDGET
PROPERTY TAXES	1,892,217	1,718,890	1,747,148	1,725,125	1,725,125	1,753,627	1,777,764	52,639
SPECIAL ASSESSMENTS	37,097	31,557	28,585			36,439	34,500	34,500
BUSINESS LICENSES & PERMITS	6,614	6,811	7,056	6,100	6,100	6,999	6,450	350
NON-BUSINESS LICENSES & PERMIT	12,919	11,973	9,992	5,500	5,500	7,287	5,000	(500)
FEDERAL GRANTS	1,039	30,550	2,852					0
STATE GRANT		653,840						0
STATE REVENUE SHARING	4,278,057	4,410,265	4,508,273	4,573,966	4,573,966	2,920,783	4,712,577	138,611
CHARGES FOR SERVICES	21,387	22,960	19,493	15,400	15,400	19,742	14,850	(550)
CHARGES FOR SERVICES RENDERED	7,677	8,314	8,696	4,000	4,000	13,489	7,000	3,000
CHARGE FOR SERVICES-ADMIN	196,805	196,805	196,805	202,843	202,843	152,132	226,949	24,106
CHARGES FOR SERVICES-SALES	133	31	84			7		0
FINES AND FORFEITS	6,600	44,000	15,843	1,000	1,000	17,681	2,500	1,500
INTEREST INCOME	11,531	29,009	19,619	17,500	17,500	12,723	17,000	(500)
RENTALS/LEASES/FRANCHISES	1,026,272	1,047,713	1,089,151	1,050,600	1,050,600	665,498	1,135,000	84,400
OTHER REVENUES	120,905	206,469	133,399	54,750	94,693	147,181	56,050	(38,643)
CONTRIBUTION FROM OTHER FUNDS	24,367				170,000	170,000		(170,000)
APPROPRIATED PY FUND BALANCE					2,181,283			(2,181,283)
TOTAL ESTIMATED REVENUES	7,643,620	8,419,187	7,786,996	7,656,784	10,048,010	5,923,588	7,995,640	(2,052,370)

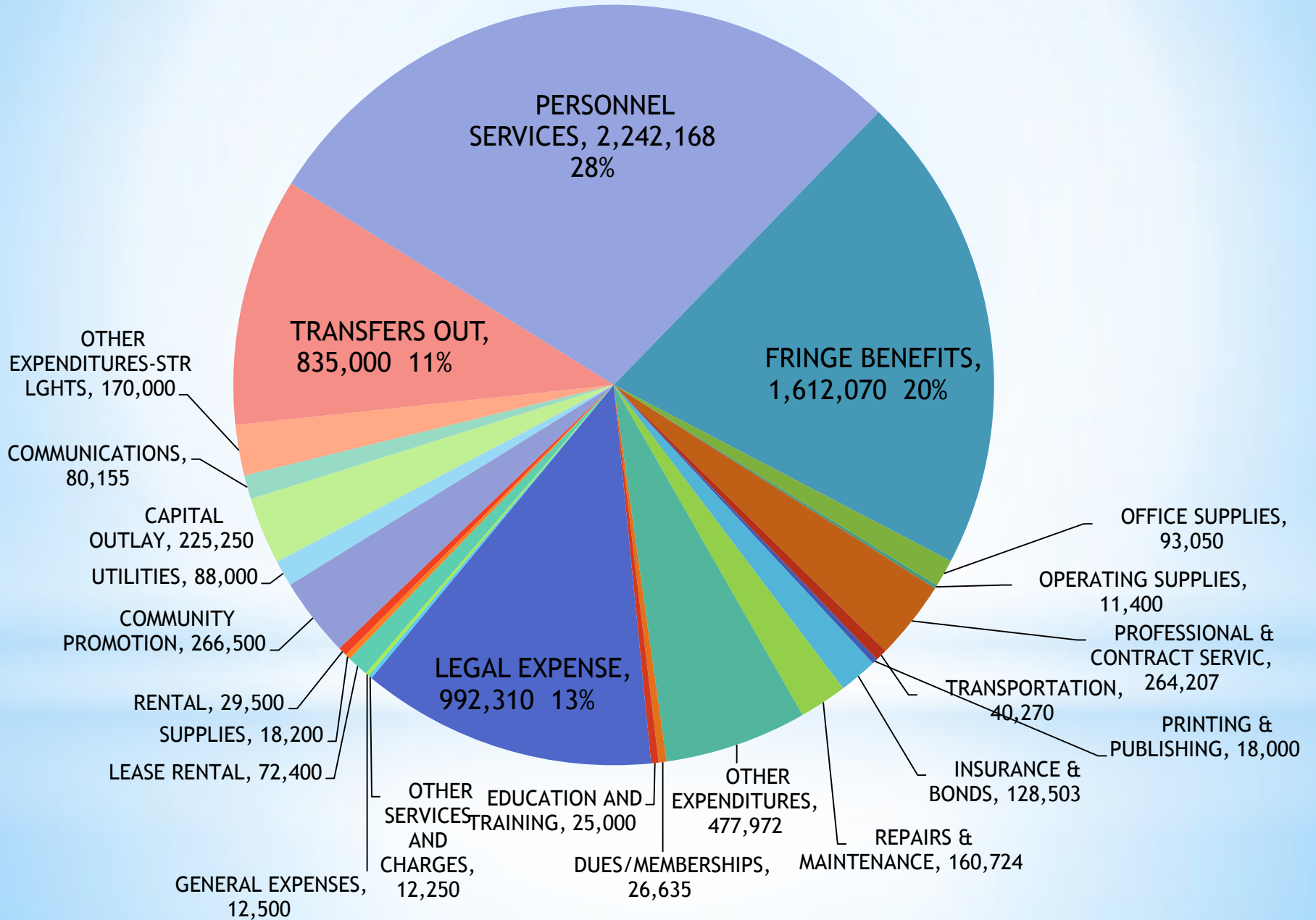
General Fund 2016 Requested Revenue Budget



General Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015*	2015	2016*	*CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
ESTIMATED EXPENDITURES						09/30/15		BUDGET
PERSONNEL SERVICES	2,005,627	1,985,718	2,025,821	2,061,098	2,110,550	1,546,524	2,242,168	131,618
FRINGE BENEFITS	1,419,348	1,375,827	1,377,741	1,642,000	1,661,214	1,258,558	1,612,070	(49,144)
OFFICE SUPPLIES	123,908	107,857	103,929	108,918	111,078	58,591	93,050	(18,028)
OPERATING SUPPLIES	7,782	10,286	11,065	9,200	11,680	8,415	11,400	(280)
PROFESSIONAL & CONTRACT SERVIC	457,843	543,861	450,743	343,957	382,505	203,569	264,207	(118,298)
TRANSPORTATION	34,881	42,533	44,606	37,370	37,870	29,366	40,270	2,400
PRINTING & PUBLISHING	14,502	22,929	16,028	15,000	15,000	11,734	18,000	3,000
INSURANCE & BONDS	167,018	145,559	137,813	127,881	127,881	92,107	128,503	622
REPAIRS & MAINTENANCE	148,845	135,565	132,052	153,890	153,890	82,789	160,724	6,834
OTHER EXPENDITURES	462,226	496,264	972,826	557,881	481,044	368,693	477,972	(3,072)
DUES/MEMBERSHIPS	25,493	24,484	24,280	26,210	26,055	23,783	26,635	580
EDUCATION AND TRAINING	2,064	7,496	6,448	10,000	30,000	10,282	25,000	(5,000)
LEGAL EXPENSE	1,335,254	1,163,282	1,210,646	867,310	1,267,310	880,811	992,310	(275,000)
OTHER SERVICES AND CHARGES	14,819	14,122	10,597	9,000	10,300	7,088	12,250	1,950
GENERAL EXPENSES	56,525	24,097	22,904	15,000	13,960	3,786	12,500	(1,460)
LEASE RENTAL	44,020	44,020	43,700	46,500	46,500	35,575	72,400	25,900
SUPPLIES	85	89		200	1,200	387	18,200	17,000
RENTAL	24,954	26,199	31,458	25,200	26,300	20,945	29,500	3,200
COMMUNITY PROMOTION	406,880	508,221	262,014	266,500	266,500	130,212	266,500	0
UTILITIES	85,522	95,520	82,084	86,000	86,000	62,966	88,000	2,000
CAPITAL OUTLAY	233,454	560,433	1,922,479	309,500	2,084,868	701,108	225,250	(1,859,618)
COMMUNICATIONS	75,376	57,099	71,086	78,575	78,545	51,256	80,155	1,610
PROJECTS		653,840						0
OTHER EXPENDITURES-STR LGHTS	179,321	351,243	554,863	210,000	315,278	186,873	170,000	(145,278)
TRANSFERS OUT	212,059	633,833	541,057	394,000	446,889	193,634	835,000	388,111
TOTAL ESTIMATED EXPENDITURES	7,537,806	9,030,377	10,056,240	7,401,190	9,792,417	5,969,052	7,902,064	(1,890,353)

General Fund 2016 Requested Expenditure Budget



General Fund Requested Budget Net Revenues/Expenditures & Affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 09/30/15	REQUESTED BUDGET
GENERAL FUND					
NET OF REVENUES/EXPENDITURES	(2,269,244)	255,594	255,593	(45,464)	93,576
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED			(2,181,283)		
BEGINNING FUND BALANCE	6,493,720	4,224,479	4,224,479	4,224,479	2,298,789*
ENDING FUND BALANCE	4,224,476	4,480,073	2,298,789*	4,179,015**	2,392,365***
			* LOWEST BUDGETED	**AS OF 9/30/15	***Projected Fund balance is 30% of budgeted expenditures

2016 GENERAL FUND REVENUE BUDGET OVERVIEW

- ❖ Property tax increased approximately 1.7% or \$20,239
- ❖ State Shared revenues increased approximately 3.0% or \$138,611

2016 GENERAL FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased 5.9% or \$104,359 and includes 1.5% increase to employees and two new positions
- ❖ Health Care increased \$55,556 due to a 4.5% rate increase and additional personnel
- ❖ Sick & Accident insurance increased \$3,371 due to a rate increase of 34.6% - there have been no rate increases since 2012
- ❖ Life Insurance increased \$1,969 due to a rate increase of 37.5% - there have been no increases since 2012

2016 GENERAL FUND EXPENDITURE BUDGET OVERVIEW

❖ Capital Outlay

- Capital outlay decreased from \$2,084,868 to \$225,250 or 90%.
- Current \$225,250 budgeted capital include:
 - Equipment - \$37,000 for a new sound system for the Board room
 - Equipment - Information Technology (IT) \$87,800
 - Firewall upgrades
 - Workstation replacements/upgrades
 - Printer fleet replacements/upgrades
 - 18 laptops for elections

2016 GENERAL FUND EXPENDITURE BUDGET OVERVIEW

- Computer Software - IT \$53,800
 - Windows server upgrades
 - Windows server client access license
 - Network log management
 - Web application Firewall
 - Software deployment tools
- Network infrastructure expansion - Fiber connectivity \$43,900
 - From Civic Center to Civic Center maintenance garage
 - From Compost gate house to compost maintenance garage
 - From Civic Center to Fire Station #1
 - As needed network data runs

2016 GENERAL FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Debt obligation on Seaver Farms Bond required a transfer of \$481,000 principal & interest from General Fund to Debt Obligation Fund. Payments on the Bond will be complete in 2019 or paid when land is sold.
- ❖ Any other capital project or equipment purchase will be brought before the Board for discussion and approval. A budget amendment will be requested at that time.

***2015 BUDGET
AMENDMENTS TO
GENERAL FUND
PRIOR YEAR FUND
BALANCE**

2015 BUDGET AMENDMENTS TO PRIOR YEAR FUND BALANCE FOR CAPITAL PROJECTS \$1,657,370

- ❖ Completion of 2014 Civic Center building improvements \$15,000
- ❖ Tyler Dam for completion of phase 2 & 3 study \$52,889
- ❖ Converted over 215 streetlights to LED \$87,335
- ❖ Veterans Drive out to Huron River Drive \$794,493
 - Note: \$170,000 was transferred to General Fund from 14B District Court
- ❖ Road Improvements \$108,089
- ❖ Fire Truck and on board equipment \$584,600
 - ❖ Note: Fire Fund to pay back General Fund over a 10 year period
- ❖ Neighborhood Cameras & installation \$14,964

2015 BUDGET AMENDMENTS TO PRIOR YEAR FUND BALANCE FOR OPERATIONS - \$523,913

- ❖ Non special assessment Cameras monthly operation \$8,200
- ❖ Human Resources - for additional employee training \$20,000
- ❖ Community Stabilization - Public Nuisance for legal, mowing, and board ups \$435,000
- ❖ Tree removal \$10,000
 - ❖ Note: \$10,000 was given by Washtenaw County Road Commission
- ❖ New IT and HR positions \$44,404
- ❖ PTO payouts \$3,377
- ❖ Ergonomic chairs \$2,932

BIKE PATH, SIDEWALK, AND RECREATION -BSRII FUND 2016 REQUESTED BUDGET

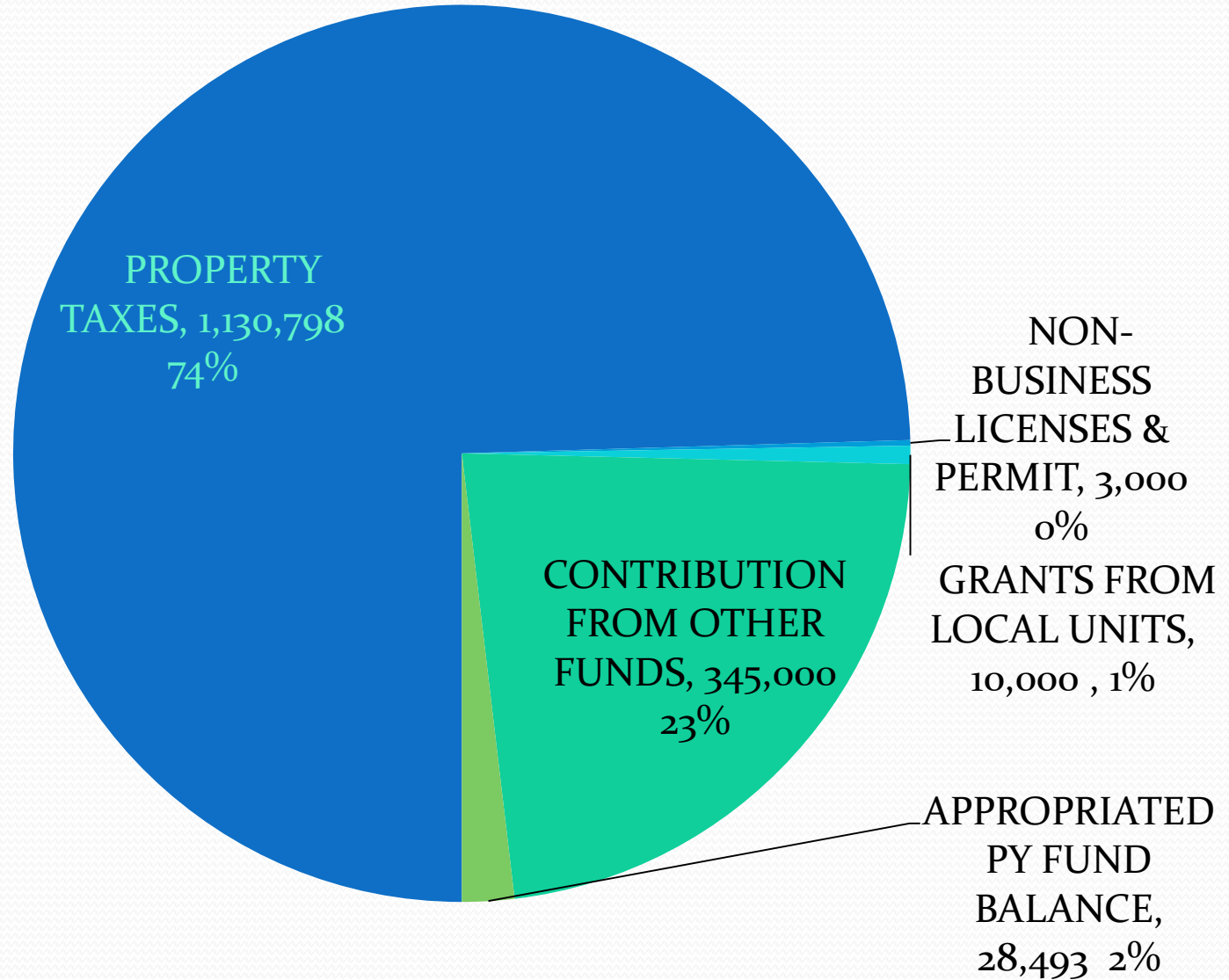
CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND
OVERVIEWS

September 30, 2015

BSRII FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
ESTIMATED REVENUES								
PROPERTY TAXES	1,215,655	1,098,638	1,120,006	1,111,075	1,111,075	1,109,254	1,130,798	19,723
NON-BUSINESS LICENSES & PERMIT	2,799	7,396	7,572	3,000	3,000	4,516	3,000	0
FEDERAL GRANTS	209,950		154,193	123,000	123,000	30,839		(123,000)
GRANTS FROM LOCAL UNITS	100,000		325,000				10,000	10,000
STATE GRANT			485,605		14,395			(14,395)
INTEREST INCOME	1,210	495	298			56		0
OTHER REVENUES	53,568	133,156	462,120		150,000			(150,000)
CONTRIBUTION FROM OTHER FUNDS		363,350	354,000	250,000	250,000		345,000	95,000
APPROPRIATED PY FUND BALANCE				171,054	219,459		28,493	(190,966)
TOTAL ESTIMATED REVENUES	1,583,182	1,603,035	2,908,794	1,658,129	1,870,929	1,144,665	1,517,291	(353,638)

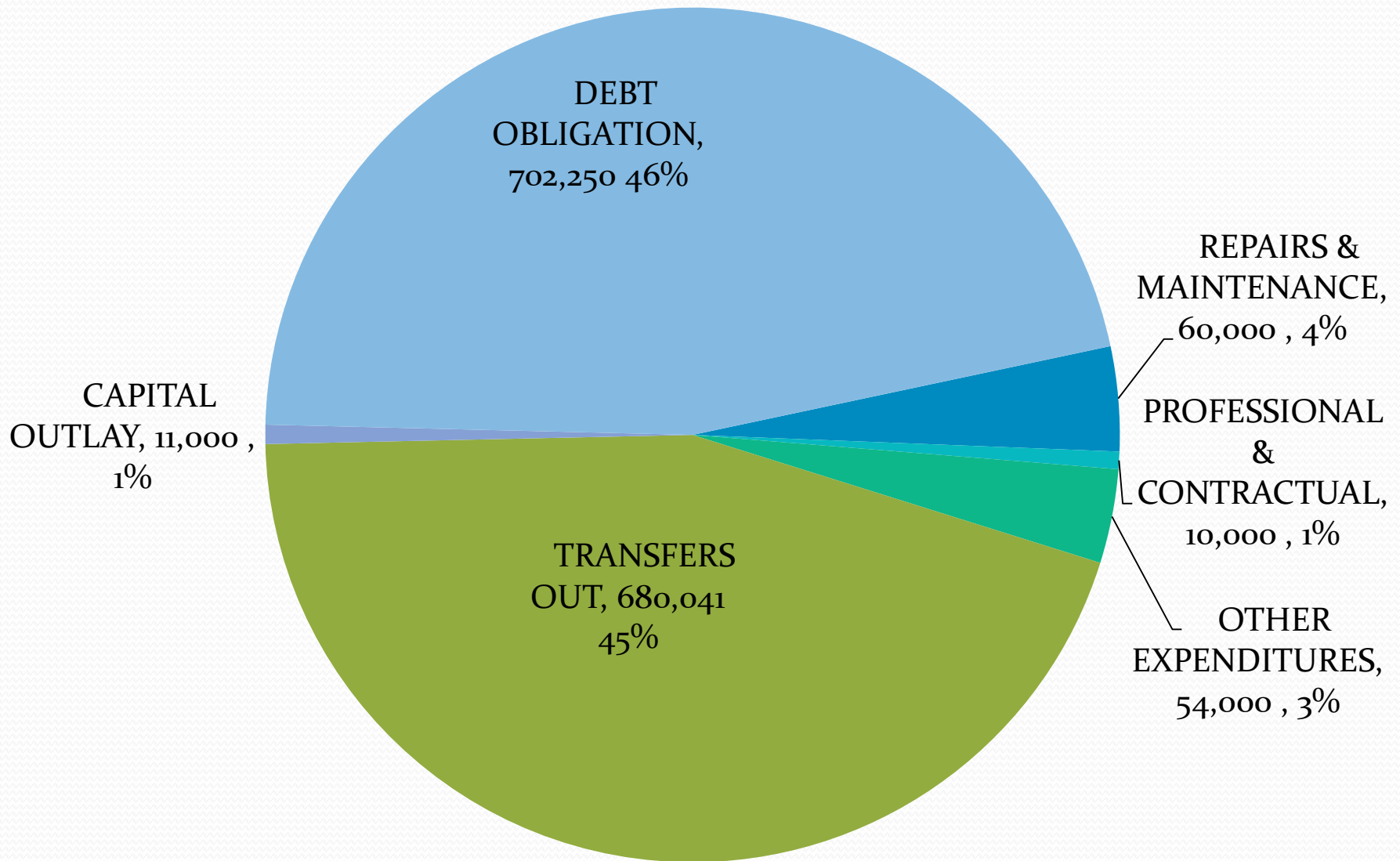
BSRII FUND 2016 REQUESTED REVENUE BUDGET



BSRII Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
EXPENDITURES								
OFFICE SUPPLIES	1,600	1,750	3,100	5,500	5,500	2,968		(5,500)
REPAIRS & MAINTENANCE			31,777	60,000	60,000	4,620	60,000	0
PROFESSIONAL & CONTRACTUAL	17,725	460		10,000	10,000	6,543	10,000	0
OTHER EXPENDITURES	321,042	34,194	192,802	165,500	165,500	480	54,000	(111,500)
PRINTING & PUBLISHING	8,750	9,003	7,337	10,000	10,000	7,788		(10,000)
TRANSFERS OUT	476,534	520,131	527,786	694,129	694,129	500,000	680,041	(14,088)
CAPITAL OUTLAY	461,708	458,310	2,040,818	11,000	223,800	125,897	11,000	(212,800)
DEBT OBLIGATION	313,625	611,652	708,250	702,000	702,000	702,250	702,250	250
TOTAL EXPENDITURES	1,600,984	1,635,500	3,511,870	1,658,129	1,870,929	1,350,546	1,517,291	(353,638)

BRSII 2016 REQUESTED EXPENDITURE BUDGET



BSRII Fund Requested Budget Net Revenues/Expenditures & affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU	BUDGET
				09/30/15	
NET OF REVENUES/EXPENDITURES	(603,076)			(205,881)	
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED		(171,054)	(219,459)		(190,966)
BEGINNING FUND BALANCE	1,081,903	478,826	478,826	478,826	259,367*
ENDING FUND BALANCE	478,826	307,772	259,367*	272,945**	68,401***

***Projected Fund balance is 4.5% of budgeted expenditures

* LOWEST BUDGETED

**AS OF 9/30/15

2016 BSRII FUND REVENUE BUDGET OVERVIEW

- ❖ This fund is financed by the voter approved tax levy of 1.0059 mills specifically dedicated for bike paths, sidewalks, recreation, roads, general operation operations.
- ❖ Revenues from property taxes increased approximately 2% from 2015 actual to 2016 budgeted or \$21,544
- ❖ To receive \$345,000 from General Fund for half of the road bond debt obligation

2016 RECREATION FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Budgeted \$60,000 for repairs to the parks
- ❖ Budget \$40,000 for street sweeping
- ❖ Contribute \$576,715 to the Recreation Fund for operations
- ❖ Contribute \$103,326 to the Golf Course Fund for operations
- ❖ Debt obligation for the road bond with Washtenaw County Road Commission – principle \$600,000 and interest \$102,250
- ❖ Capital outlay budgeted for sidewalk improvements - \$11,000
- ❖ No other capital outlay projects were budgeted for 2016. They will need to come to the Board.

*** ENVIRONMENTAL
SERVICES FUND 2016
REQUESTED BUDGET**

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

September 30, 2015

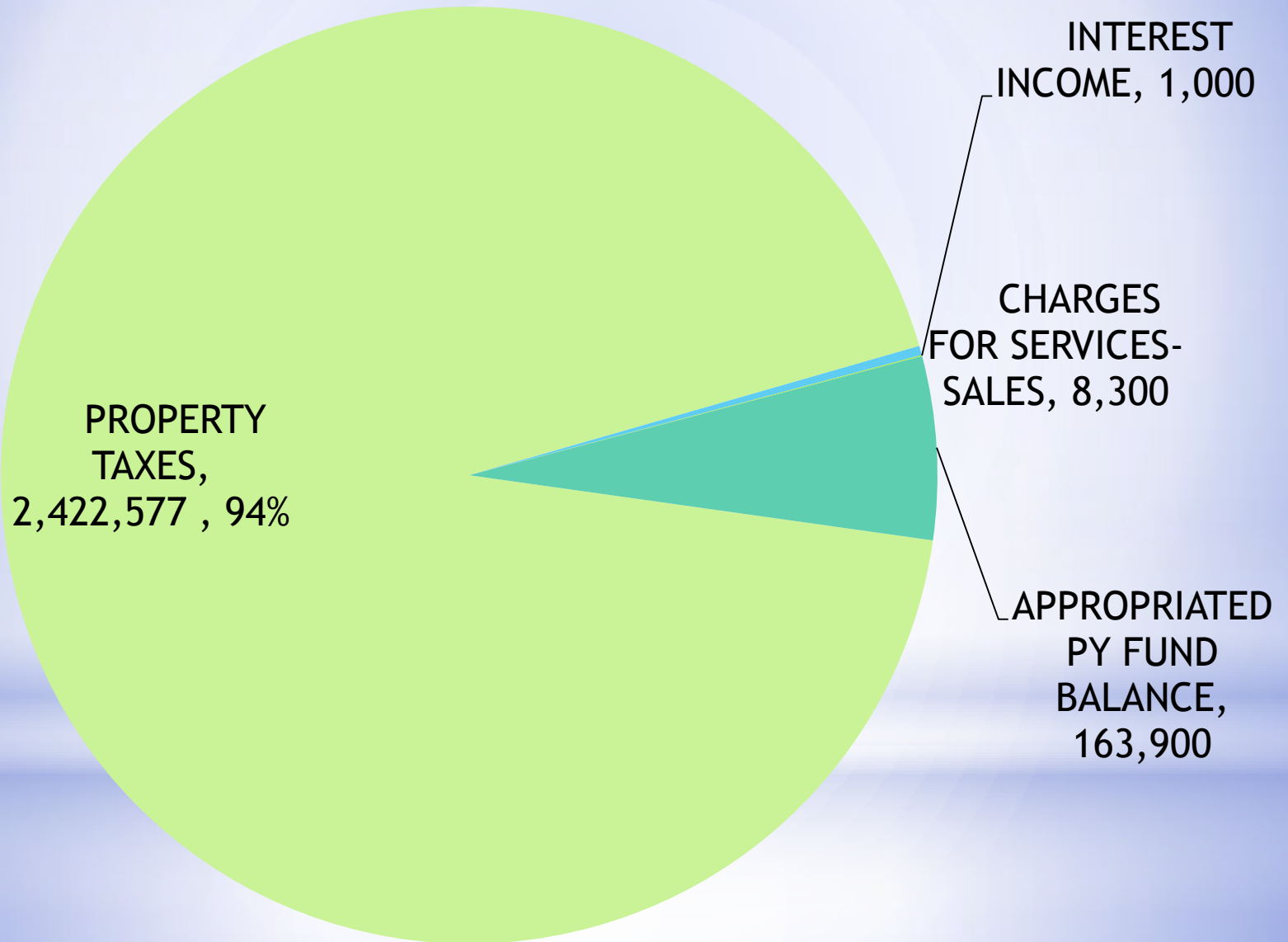


This fund is financed by the voter approved tax levy of 2.1550 mills specifically designated for: garbage; refuse collection; recycling; composting; disposal of solid waste; energy conservation; alternative energy; water quality and environmental protection.

ENVIRONMENTAL FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
PROPERTY TAXES	2,030,322	1,829,089	2,395,275	2,380,323	2,380,323	2,375,313	2,422,577	42,254
CHARGES FOR SERVICES-SALES	8,219	7,650	9,433	8,450	8,450	6,856	8,300	(150)
INTEREST INCOME	7,057	5,219	1,991	2,000	2,000	1,391	1,000	(1,000)
OTHER REVENUES	2,622	1,714	1,210			1,308		0
APPROPRIATED PY FUND BALANCE				49,483	51,012		163,900	112,888
TOTAL ESTIMATED REVENUES	2,048,220	1,843,672	2,407,909	2,440,256	2,441,785	2,384,868	2,595,777	153,992

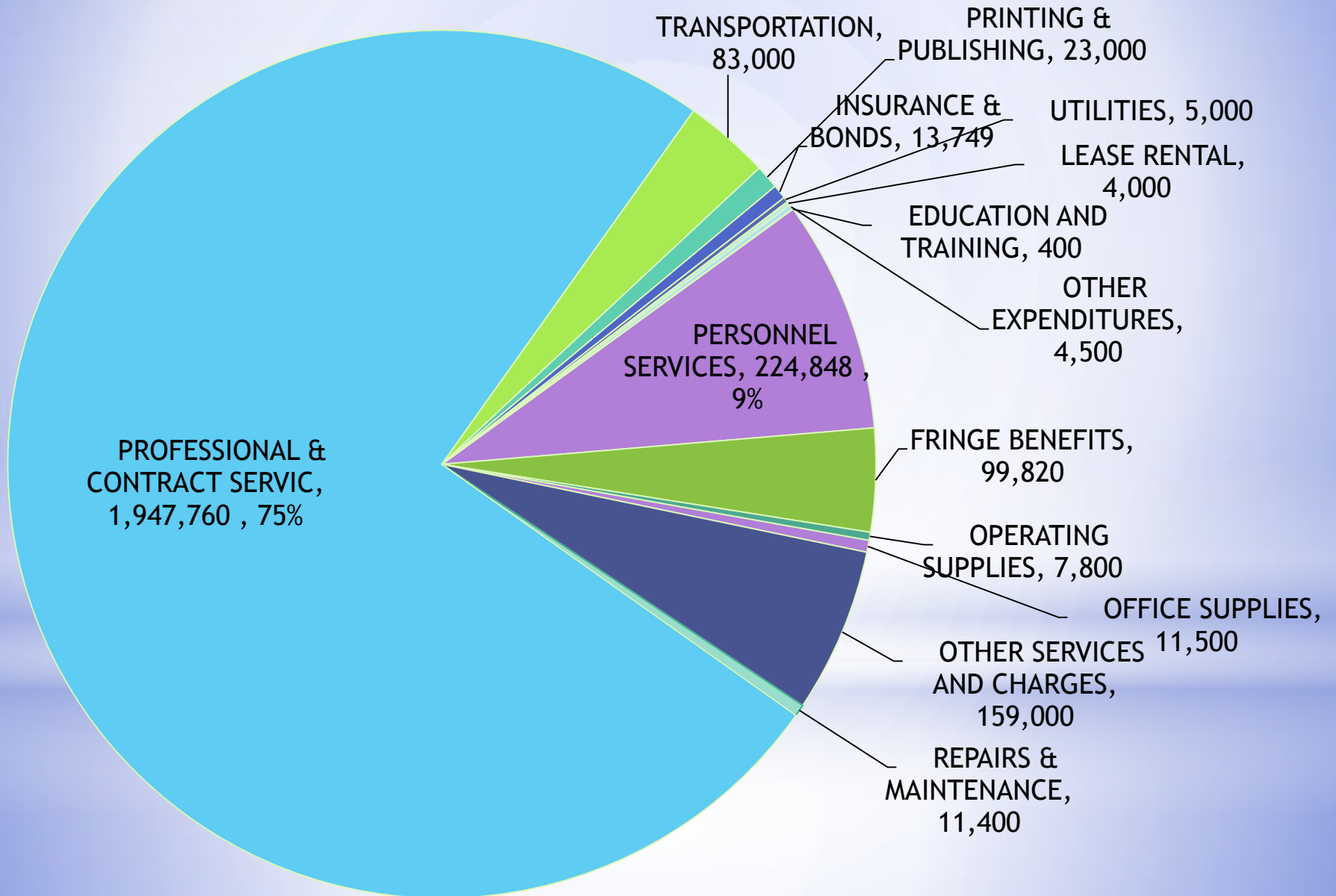
Environmental Fund 2016 Requested Revenue Budget



* Environmental Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
EXPENDITURES								
PERSONNEL SERVICES	265,683	244,354	210,732	224,525	226,054	163,299	224,848	(1,206)
FRINGE BENEFITS	122,397	115,712	88,270	100,303	100,303	77,350	99,820	(483)
OPERATING SUPPLIES	2,737	4,600	7,879	9,500	8,500	2,828	7,800	(700)
OFFICE SUPPLIES	2,315	3,652	8,097	9,000	8,850	4,036	11,500	2,650
OTHER SERVICES AND CHARGES	148,122	171,914	184,018	146,400	147,550	120,062	159,000	11,450
REPAIRS & MAINTENANCE	12,548	8,430	7,324	11,400	11,400	4,779	11,400	0
PROFESSIONAL & CONTRACT SERVIC	1,875,814	1,963,688	1,973,989	1,801,100	1,801,100	1,289,286	1,947,760	146,660
COMMUNICATIONS	219			200	200			(200)
TRANSPORTATION	89,308	91,819	77,422	95,000	95,000	18,846	83,000	(12,000)
PRINTING & PUBLISHING	11,423	9,438	9,452	13,000	13,000	8,250	23,000	10,000
INSURANCE & BONDS	11,562	11,407	11,070	12,728	12,728	9,517	13,749	1,021
UTILITIES	3,743	4,158	2,713	5,000	5,000	1,940	5,000	0
LEASE RENTAL	7,200	7,200	7,200	7,200	7,200	5,400	4,000	(3,200)
OTHER EXPENDITURES	68,542	25,109	312	4,500	4,500	87	4,500	0
DUES/MEMBERSHIPS		75			75	75		(75)
EDUCATION AND TRAINING			75	400	325		400	75
TOTAL EXPENDITURES	2,621,613	2,661,556	2,588,553	2,440,256	2,441,785	1,705,755	2,595,777	153,992

Environmental Fund 2016 Requested Expenditure Budget



*** Environmental Fund Requested Budget Net Revenues/Expenditures & affects to Fund Balance**

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 09/30/15	BUDGET
NET OF REVENUES/EXPENDITURES	(180,644)			679,113	0
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED		(49,483)	(51,012)		(163,900)
BEGINNING FUND BALANCE	1,840,184	1,659,543	1,659,543	1,659,543	1,608,531*
ENDING FUND BALANCE	1,659,540	1,610,060	1,608,531*	2,338,656**	1,444,631***
			* LOWEST BUDGETED	**AS OF 9/30/15	***Projected Fund balance is 55.6% of budgeted expenditures

*****Projected percentage of fund balance does not include the major capital project at Tyler Pond and Dam that has not been budgeted.**

2016 ENVIRONMENTAL FUND REVENUE BUDGET OVERVIEW

- ❖ Revenues from property taxes increased approximately 2% from 2015 actual to 2016 budgeted for operations or \$42,254

* 2016 ENVIRONMENTAL FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Personnel wages increased \$1,206 due to a 1.5% increase per contract and some percentage changes of personnel to other departments.
- ❖ Health care increased \$1,282 due to a rate increase of 4.5%
- ❖ Sick & Accident insurance increased \$216 due to a rate increase of 34.6% - there have been no rate increases since 2012
- ❖ Life insurance increased \$172 due to a rate increase of 37.5% - there have been no rate increases since 2012

* 2016 ENVIRONMENTAL FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Refuse contract with Waste Management will increase \$.08 from \$6.37 to \$6.45 per resident curbside pickup. Last monthly count of curbside pickups - 14622 x 6.45 or \$94,312 plus government franchise fee \$.02, education program fee \$.11 and fuel surcharges. The budgeted amount of \$1,175,000 includes new pickup numbers.
- ❖ Compost contract for yard waste with Waste Management will increase \$.02 from \$1.93 to \$1.95 per pickup. Last monthly count of curbside pickups - 14546 x \$1.95 or \$28,365 monthly. The budgeted amount of \$340,750 includes additional new pickup numbers.
- ❖ Publishing for the annual brochure increased by \$10,000 to \$23,000 to cover 100% of the cost this year

* 2016 ENVIRONMENTAL FUND EXPENDITURE BUDGET OVERVIEW

- ❖ No capital outlay projects were budgeted for 2016. They will need to come to the Board.

NOTE:

- ❖ Anticipated capital expenditure for 2016 will be Tyler pond project. This will be brought before the Board. We will rebid the project and cost sharing will be with general fund. This is water quality that is allowed under current millage.



PARKS FUND 2016 REQUESTED BUDGET

CLASSIFICATION SUMMARY, HISTORY, AND OVERVIEWS

September 30, 2015

PARKS FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDE
						9/30/2015		D
								BUDGET
ESTIMATED REVENUES								
PARKS & RECREATION	7,382	6,884	7,016	7,300	7,300	5,380	7,200	(100)
INTEREST INCOME	16	4	3			1		0
TOTAL ESTIMATED REVENUES	7,398	6,888	7,019	7,300	7,300	5,381	7,200	(100)

❖ Revenues are the fees received from the rental of the racquetball courts at the Recreation Center.

PARKS Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTE	FROM PY
				BUDGET	BUDGET	THRU	D BUDGET	AMENDED
						9/30/2015		BUDGET
EXPENDITURES								
PERSONNEL SERVICES	4,400	5,450	3,700	6,300	6,300	2,550	6,300	0
FRINGE BENEFITS	135	150	102	174	174	70	173	(1)
PROFESSIONAL & CONTRACTUAL	5,939	8,786	480					0
OTHER EXPENDITURES				126	126			(126)
DUES/MEMBERSHIPS	500	500	500	500	500	500	500	0
EDUCATION AND TRAINING		152		200	200		200	0
TOTAL EXPENDITURE	10,974	15,038	4,782	7,300	7,300	3,120	7,173	(127)

❖ Personnel services are wages paid to the 7 members of the Parks Commission Board

PARKS Fund Requested Budget Net Revenues/Expenditures & affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 09/30/15	BUDGET
NET OF REVENUES/EXPENDITURES	2,237			2,261	27
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE – TO BE USED AT YEAR END IF NEEDED					
BEGINNING FUND BALANCE	23,915	26,152	26,152	26,152	26,152*
ENDING FUND BALANCE	26,152	26,152	26,152*	28,413**	26,179***
			* LOWEST BUDGETED	**AS OF 9/30/15	***Fund balance is 364% of budgeted expenditures

*** FIRE FUND 2016 REQUESTED BUDGET**

CLASSIFICATION SUMMARY, HISTORY, CHARTS, AND OVERVIEWS

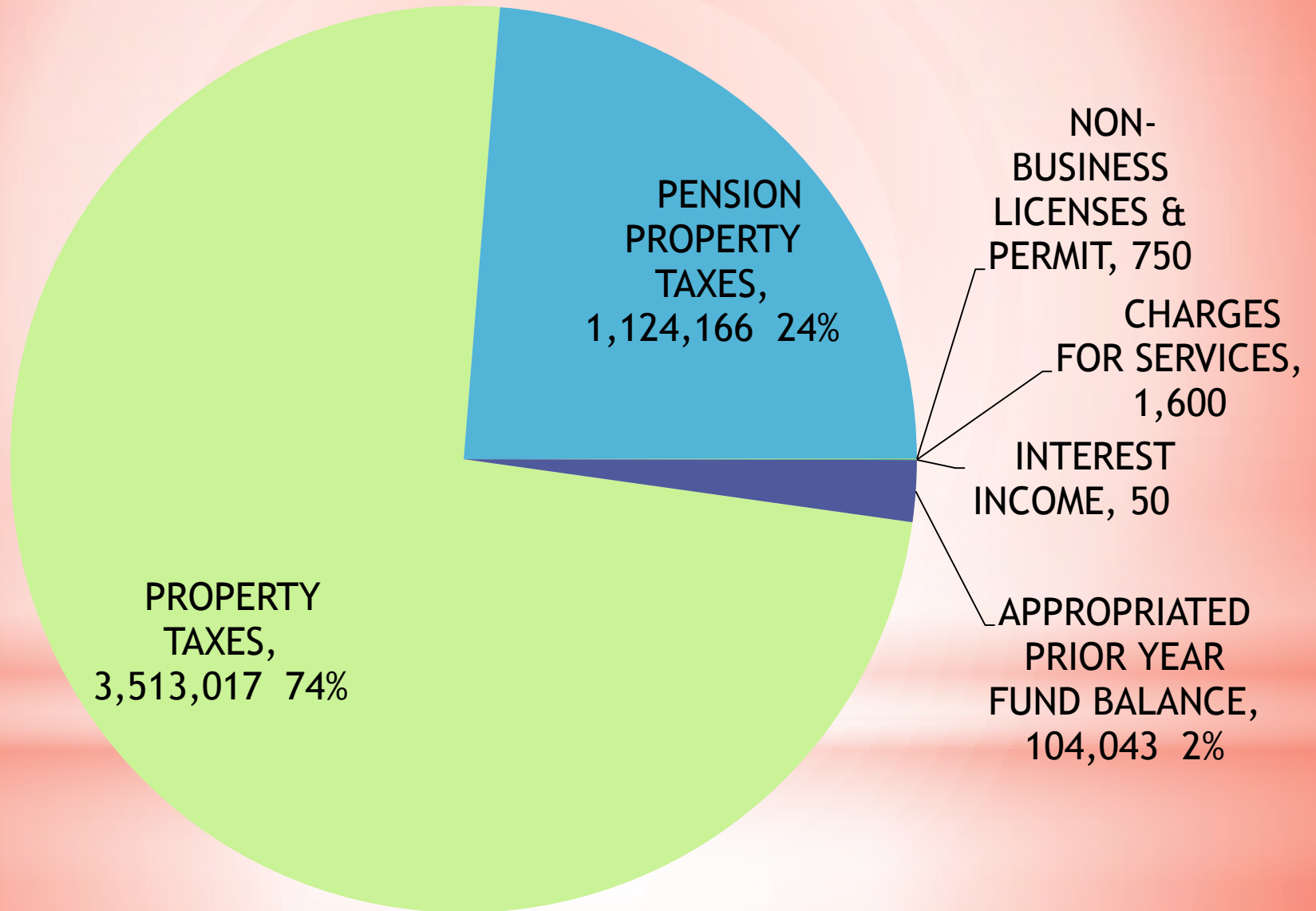
September 30, 2015

*** The Fire Fund was established to account for the voter approved tax levy of 3.1250 mills specifically dedicated to finance operations of the Fire Departments and the voter approved PA235 fire pension tax levy currently 1 mill specifically dedicated to pensions and pension benefits.**

FIRE FUND REVENUE BUDGET BY CLASSIFICATION SUMMARY

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
ESTIMATED REVENUES								
PROPERTY TAXES	3,383,428	3,053,594	3,486,399	3,451,745	3,451,745	3,445,329	3,513,017	61,272
PENSION PROPERTY TAXES	461,920	655,812	1,107,745	1,104,558	1,104,558	1,101,304	1,124,166	19,608
NON-BUSINESS LICENSES & PERMIT	1,785	630	720	750	750	550	750	0
FEDERAL GRANTS	2,621	70,924						0
CHARGES FOR SERVICES	2,070	2,460	2,650	1,600	1,600	2,675	1,600	0
INTEREST INCOME	3,612	2,572	341	100	100	143	50	(50)
OTHER REVENUES	65,324	64,435	34,605		8,873	32,883		(8,873)
APPROPRIATED PY FUND BALANCE				590,358	590,358		104,043	(486,315)
TOTAL ESTIMATED REVENUES	3,920,760	3,850,427	4,632,460	5,149,111	5,157,984	4,582,884	4,743,626	(414,358)

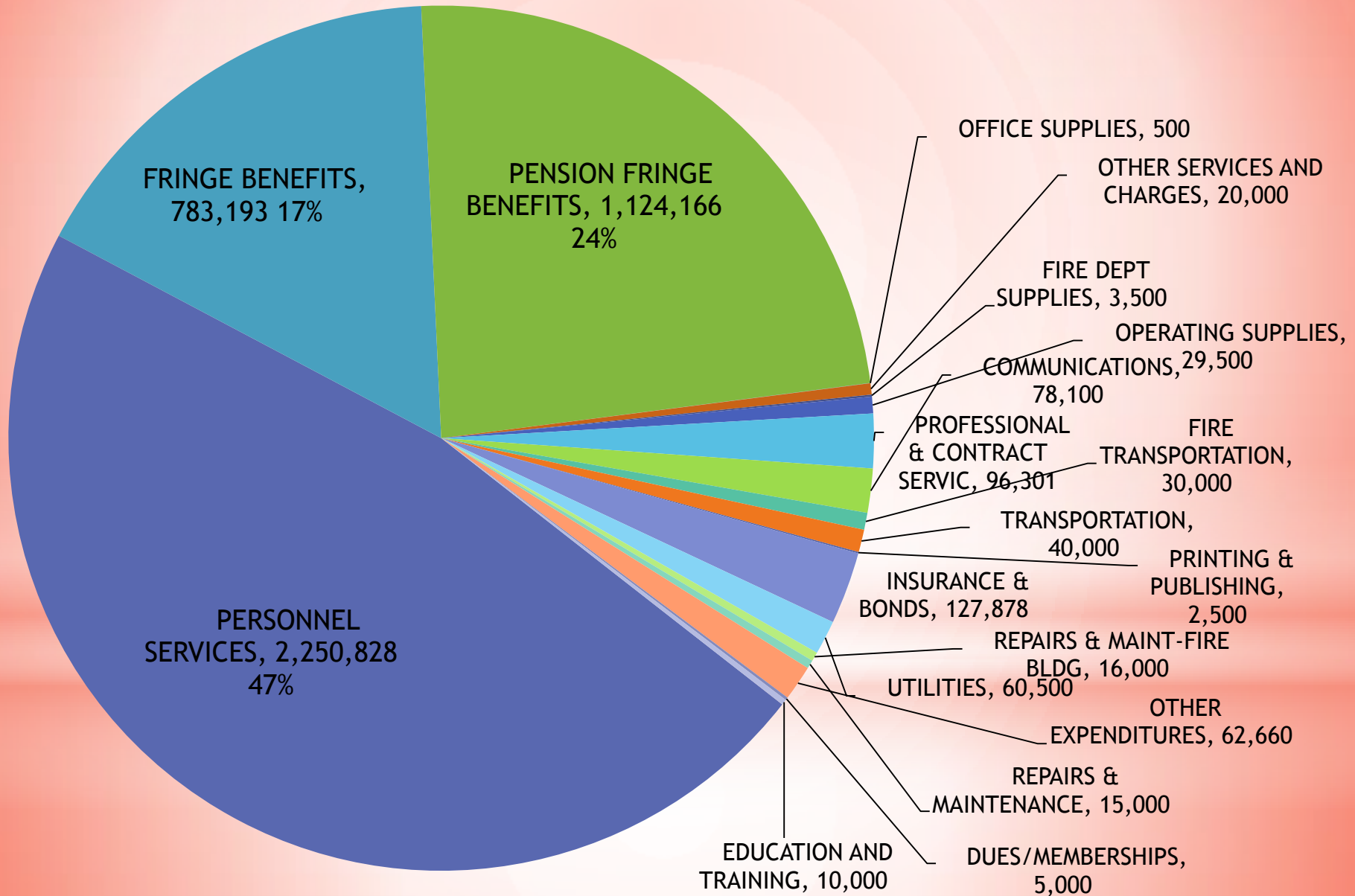
Fire Fund 2016 Requested Revenue Budget



* Fire Fund Expenditure Budget by Classification Summary

	2012	2013	2014	2015	2015	2015	2016	CHANGE
	AUDITED	AUDITED	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	FROM PY
				BUDGET	BUDGET	THRU	BUDGET	AMENDED
						9/30/2015		BUDGET
EXPENDITURES								
PERSONNEL SERVICES	2,198,869	2,094,503	2,186,993	2,249,613	2,249,613	1,488,883	2,238,828	(10,785)
FRINGE BENEFITS	507,187	530,074	594,826	746,076	746,076	515,543	783,193	37,117
PENSION FRINGE BENEFITS	1,311,947	1,372,309	1,237,931	1,328,611	1,328,611	1,328,611	1,124,166	(204,445)
OFFICE SUPPLIES	441	510	341	600	600	166	500	(100)
OTHER SERVICES AND CHARGES	15,448	15,174	17,245	20,000	20,000	11,397	20,000	0
FIRE DEPT SUPPLIES	1,501	1,833	3,189	3,000	4,000		3,500	(500)
OPERATING SUPPLIES	20,345	21,744	23,456	29,500	29,500	20,698	29,500	0
PROFESSIONAL & CONTRACT SERVIC	77,074	102,574	118,067	82,284	93,757	77,632	96,301	2,544
COMMUNICATIONS	73,778	80,676	73,869	87,000	87,000	57,269	78,100	(8,900)
FIRE TRANSPORTATION	45,951	53,625	148,215	75,000	90,000	70,643	30,000	(60,000)
TRANSPORTATION	38,658	42,744	40,950	42,000	42,000	18,224	40,000	(2,000)
PRINTING & PUBLISHING	115	1,186	959	2,500	2,500		2,500	0
INSURANCE & BONDS	125,308	114,809	107,217	117,267	117,267	84,747	127,878	10,611
UTILITIES	85,828	53,099	60,915	63,500	63,500	42,669	60,500	(3,000)
REPAIRS & MAINT-FIRE BLDG	17,047	20,162	16,985	28,000	28,000	11,060	16,000	(12,000)
REPAIRS & MAINTENANCE	13,004	10,617	14,114	16,500	16,500	5,818	15,000	(1,500)
OTHER EXPENDITURES	129,701	48,361	2,409	67,660	67,660	7	62,660	(5,000)
DUES/MEMBERSHIPS	3,123	3,567	2,269	5,000	5,000	3,216	5,000	0
EDUCATION AND TRAINING	3,755	6,498	6,772	15,000	15,000	11,901	10,000	(5,000)
CAPITAL OUTLAY	3,674	101,418	19,543	170,000	151,400	58,697		(151,400)
TOTAL EXPENDITURES	4,672,754	4,675,483	4,676,265	5,149,111	5,157,984	3,807,181	4,743,626	(414,358)

Fire Fund 2016 Requested Expenditure Budget



* Fire Fund Requested Budget Net Revenues/Expenditures & affects to Fund Balance

	2014	2015	2015	2015	2016
	AUDITED	ORIGINAL	AMENDED	ACTIVITY	REQUESTED
		BUDGET	BUDGET	THRU 09/30/15	BUDGET
NET OF REVENUES/EXPENDITURES	(43,805)	0	0	775,703	0
BUDGETED APPROPRIATION OF PRIOR YEAR FUND BALANCE - TO BE USED AT YEAR END IF NEEDED		(590,358)	(590,358)		(104,043)
BEGINNING FUND BALANCE	1,019,827	976,024	976,024	976,024	385,666*
ENDING FUND BALANCE	976,022	385,666	385,666*	1,751,727**	281,623***
			* LOWEST BUDGETED	**AS OF 9/30/15	***Projected Fund balance is 5.9% of budgeted expenditures

2016 FIRE FUND REVENUE BUDGET OVERVIEW

- ❖ Revenues from property taxes increased approximately 2% from 2015 actual to 2016 budgeted for operations or \$61,272
- ❖ Revenue from property taxes increased approximately 2% from 2015 actual to 2016 budgeted for pension or \$19,608
- ❖ Currently budgeting \$104,043 from prior year fund balance to budget 2016. This is down from \$590,358 budgeted in 2015 from prior year (2014) fund balance.

* 2016 FIRE FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Firefighter personnel wages increased by 3% per contract. Chief and clerical wages increased 1.5%.
 - Personnel = Chief, Fire Marshal, 6 Officers, 20 Firefighters, and 1 clerical staff
 - Personnel Services Classification includes all wages, PTO payouts, comp time payouts, contractual overtime, overtime, holiday pay, holiday overtime, food and clothing allowances, retiree PTO payouts, year end payroll accrual, and Civil services officials.
 - Even with the wage increases the total requested budget for Personnel Services in 2016 was \$10,785 less than the 2015 budget. Due mainly to there being no retiree time payouts budgeted for 2016.

* 2016 FIRE FUND EXPENDITURE BUDGET OVERVIEW

- ❖ Health care coverage increased \$20,632 due to an increase of 4.5%
- ❖ Life Insurance increased \$1,755 due to an increase of 37.5% - there have been no increases since 2012
- ❖ Retiree Pension & Health contributions decreased \$204,445 to match the \$1,124,166 levied for pension.
- ❖ Auto & Truck maintenance decreased by approximately 67% or \$60,000.
- ❖ Building maintenance decreased by approximately 4.3% or \$12,000
- ❖ No capital outlay projects were budgeted for 2016. They will need to come to the Board.