

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 18, 2014 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 4:30 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Stan Eldridge, Jean Hall Currie, and Scott Martin

Members Absent: Trustee Mike Martin

Legal Counsel: Wm. Douglas Winters

EXECUTIVE SESSION-FIREFIGHTER NEGOTIATIONS UPDATE

A motion was made by Trustee Eldridge, supported by Treasurer Doe to go into Executive Session to discuss Firefighter Negotiations.

The motion carried as follows:

**Eldridge: Yes Stumbo: Yes Lovejoy Roe: Yes Doe: Yes
S. Martin: Absent M. Martin: Absent Hall Currie: Absent**

The Board went into Executive Session at approximately 4:33 p.m. and returned to the Work Session at approximately 6:20 p.m. (Trustee Hall Currie and S. Martin arrived during Executive Session at 4:49 p.m.)

REVIEW BOARD MEETING AGENDA

The following item was moved to the beginning of the agenda to allow Jeff Castro, YCUA Director and Tom Colis, Bonding Attorney to attend the Ypsilanti City Council at 7:00 p.m.

NEW BUSINESS

- 2. RESOLUTION NO. 2014-10, APPROVING CONTRACT FOR YCUA WASTEWATER SYSTEM BONDS (2014 4th QUARTER SRF – PROJECT NO. 5582-01 AND 5583-01) AND AUTHORIZING NOTICE OF INTENT**

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Jeff Castro, YCUA Director briefly described the first project consisting of the replacement of existing heating and ventilation systems at the four main pump stations.

Scott Westover, YCUA Engineer briefly described the second project consisting of improving existing grit processing equipment to provide greater flexibility of the system. He provided the following costs for the projects: 1) Pump Stations - \$1.9 million and 2) Grit Handling System - \$2.4 million.

Tom Colis, Bond Attorney provided an overview of the financing process for the bonds.

Trustee Scott Martin commended YCUA for doing such a good job in keeping these systems working so well for the past thirty-two years.

Supervisor Stumbo asked for clarification regarding the allocation of cost sharing to the Township.

Supervisor Stumbo returned to the Board Meeting Agenda with additional comments on the following items:

CONSENT AGENDA

A. MINUTES OF THE MARCH 4, 2014 WORK SESSION, REGULAR MEETING AND EXECUTIVE SESSION

Supervisor Stumbo stated she had asked for one correction in the Work Session Minutes. Clerk Lovejoy Roe stated it had been corrected.

CLERK REPORT

- **MAY 6, 2014 ELECTION** -On Tuesday, March 4, 2014 the Election Committee met to consolidate precincts for the May 6, 2014 election. The precincts consolidated for the May 6, 2014 election only were: Precincts 2 & 3, located at Polo Fields of Washtenaw, Precincts 5 & 6, located at the Community Center, Precincts 9 &10, located at Erickson School, Precincts 11 & 12 located at Rawsonville School, and Precincts 13 & 15, located at the new location, Girl Scouts Heart, on James L. Hart Pkwy. Ballots, envelopes and absentee applications for the May 6, 2014 election have all been ordered. Scheduling for elections workers, chairpersons and receiving board workers is underway. The special election is at the request of the Ann Arbor Area Transportation Authority (AAATA) for a millage to fund an expansion of the current AAATA services in the Cities of Ann Arbor and Ypsilanti and the Township of Ypsilanti. AAATA will provide reimbursement for the costs of this election.

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- **PRECINCT MAPS**-The Clerk's office staff has been working on the draft and final copies of new precinct maps for Ypsilanti Township. The Ypsilanti Township Election Committee and the State Bureau of Elections approved changes to precincts lines and also locations in 2013. Changes were required because of the growth of population in some precincts. Some precinct locations were changed to more safely and adequately handle elections. The new maps have been ordered and will be available by Friday, March 14, 2014. The new maps have a complete street listing on the back of all the streets located in specific precincts. The new maps distinctly define the new precinct divisions and also list out the locations of all the precincts in Ypsilanti Township.
- **MICHIGAN BUREAU OF ELECTIONS TRAINING**- Clerk's staff attended a state wide election certification and training on Thursday, February 20, 2014. The state wide training was conducted at the Charter Township of Ypsilanti Civic Center in the Board Room. The training was conducted as a train-the-trainer format. Ypsilanti Township hosted the training for Clerks from throughout the state of Michigan. The State Bureau of Elections and the visiting Clerk's were very satisfied with the Board Room and the Civic Center as a training facility.
- **GROVE ROAD BIKEPATH AND DTE LED LIGHTING PROJECT**-On Monday, March 3, 2014 Supervisor Stumbo, Treasurer Doe, Clerk Karen Lovejoy Roe and Residential Services Director, Jeff Allen met with Joseph Honce from DTE and Jason Faron, Factory Sales Representative from Holophane Lighting to discuss placement and types of lighting to be installed on Grove Road. This lighting project is planned to be a part of the Grove Road Bikepath rehabilitation project that is scheduled for construction in 2014. Ypsilanti Township received grant funds for the majority of the Grove Road Bikepath reconstruction project. The Ypsilanti Township board has approved the grant and the reconstruction project. A resolution supporting the project is scheduled to be on the Ypsilanti Township Board agenda for Tuesday, March 18, 2014. The plans for the DTE lighting upgrades were reviewed at the internal meeting and some small changes were requested of DTE. DTE will present a final lighting plan that will be a part of a future Ypsilanti Township board meeting agenda seeking approval and funding for the lighting project.
- **HUD COMMUNITY CHALLENGE GRANT/HABITAT**- Habitat for Humanity closed on Friday, March 7, 2014 on three homes in Gault Village as a part of the HUD Challenge Grant. The three homes were purchased completely with funds from the HUD Challenge Grant for \$75,000. Habitat has recently hired a new staff person with funding from the HUD Community Challenge Grant to work specifically to help Habitat develop and grow programs through outreach in the West Willow neighborhood about Homeownership, critical repair and weatherization. The new Habitat staff person will also work closely with the New West Willow Neighborhood Association, Washtenaw County, the University of Michigan and other groups that are working in West Willow.

OLD BUSINESS

- 1. 2nd READING RESOLUTION NO. 2014-5, ORDINANCE NO. 2014-434, AMENDING THE CODE OF ORDINANCES, CHAPTER 42, SECTION 371 ENTITLED TRUANCY**

Supervisor Stumbo stated the 1st reading was held at the February 18, 2014 Regular Meeting and she requested the 2nd Reading be tabled to allow the Township to meet with Lincoln Consolidated Schools. She asked that the item to be placed on the April 1, 2014 meeting agenda.

NEW BUSINESS

- 1. BUDGET AMENDMENT #3**

Clerk Lovejoy Roe and Supervisor Stumbo provided a detailed explanation regarding the budget amendment.

- 3. REQUEST TO APPROVE DTE AGREEMENT FOR REMOVAL OF STREET LIGHTS IN LIBERTY SQUARE IN THE AMOUNT OF \$34,982.60, BUDGETED IN LINE ITEM #101.956.000.926.000 AND TO AUTHORIZE SIGNING OF THE AGREEMENT (OPERATION COST SAVINGS OF \$11,844.32)**

Supervisor Stumbo explained the request to remove the street lights and the annual expense of operating the lights.

- 4. RESOLUTION NO. 2014-9, SUPPORT OF GROVE ROAD NON-MOTORIZED PATH**

Supervisor Stumbo stated it was a requirement to formally adopt a resolution for any grant the Township received. The Supervisor provided a detailed review of the work to be done. She said residents had been informed that the Township was moving forward with the improvements and had been given an opportunity to respond with any questions they might have. She explained that a lighting plan for the road and bike path would be coming to the Board at a later date.

- 5. REQUEST OF MIKE RADZIK, OCS DIRECTOR TO APPROVE MEMORANDUM OF UNDERSTANDING WITH LEFORGE STATION II TO SHARE NETWORK INFRASTRUCTURE FOR A PUBLIC SAFETY SURVEILLANCE SYSTEM AND TO AUTHORIZE SIGNING OF THE MEMORANDUM**

Supervisor Stumbo provided an explanation of the request.

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Mike Radzik, OCS Director provided clarification on the collaborative effort with the City and EMU to improve the public safety along that corridor.

Trustee Eldridge asked if this Memorandum of Understanding was intended to be open ended, without an expiration, and received confirmation, from Mike Radzik that it was.

Supervisor Stumbo asked for clarification regarding the placement of cameras, since Peninsular Place was actually located in the City.

Mike Radzik stated Camtronics planned to place a total of ten cameras, two at each entrance of Peninsular Place, but pointed across the road.

6. REQUEST OF MIKE RADZIK, OCS DIRECTOR FOR FORMAL AUTHORIZATION TO INITIATE LEGAL ACTION IN WASHTENAW COUNTY CIRCUIT COURT TO VACATE CONDEMNED HOUSE LOCATED AT 1715 BEVERLY, BUDGETED IN LINE ITEM #101.950.000.801.023

Mike Radzik provided a brief overview of the conditions at 1715 Beverly which had been reported by a concerned citizen.

AUTHORIZATIONS & BIDS

AUTHORIZATION:

- 1. REQUEST OF TRAVIS MCDUGALD, IS MANAGER FOR AUTHORIZATION TO REPLACE CIVICE CENTER PRIMARY INTERNET SERVICES WITH COMCAST ETHERNET DEDICATED INTERNET SERVICE IN THE AMOUNT OF \$250 FOR INSTALLATION AND \$803.60 A MONTH, BUDGETED IN LINE ITEM #101.266.000.857.100 AND TO AUTHORIZE SIGNING OF AGREEMENTS, CONTINGENT UPON ATTORNEY REVIEW**

Supervisor Stumbo stated this replacement would save money and result in faster service.

- 2. REQUEST OF MIKE RADZIK FOR AUTHORIZATION TO SEEK PROPOSALS FOR ASBESTOS ABATEMENT AND DEMOLITION OF RESIDENTIAL STRUCTURE LOCATED AT 667 N. IVANHOE PURSUANT TO CIRCUIT ORDER, BUDGETED IN LINE ITEM #101.950.000.969.011 WITH FUNDS RECOVERED THROUGH PROPERTY LIEN AND/OR MONEY JUDGMENT**

Mr. Radzik provided an overview of this property, which had intentionally been set on fire. He explained Attorney McLain had just received word from the property owner, residing in California, that she was under the impression the property had already been

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demolished. Mr. Radzik stated they would wait until April 1, 2014 to confirm the owner had actually had the work done and if not, move forward with the court order.

APPROVE:

- 1. REQUEST OF JEFF ALLEN, RSD DIRECTOR TO APPROVE OHM AMENDMENT TO CIVIC CENTER IMPROVEMENT PROPOSAL IN THE AMOUNT OF \$16,400, BUDGETED IN LINE ITEM #101.970.000.971.008 AND TO AUTHORIZE OHM TO PROCEED WITH SEEKING BIDS FOR THE PROJECT**

Jeff Allen, RDS Director provided a brief explanation regarding the amendment.

Matt Parks, OHM explained the breakdown of the proposal dated March 10, 2014.

Supervisor Stumbo explained the ADA survey had been discussed and confirmed this action would authorize OHM to finalize the proposal and develop the bids to bring back to the Board.

OTHER DISCUSSION

Supervisor Stumbo said she would be leaving after the board meeting this evening to attend the wake for Floyd Walls II, a retired City of Ypsilanti firefighter and friend to many.

Jeff Allen received a call from Ed Wooten regarding tests on his heart scheduled for Friday.

Supervisor Stumbo also informed everyone that Harry Hutchinson had passed away.

ADJOURNMENT

The meeting adjourned at approximately 6:49 P.M.

Respectfully submitted,
Karen Lovejoy Roe, Clerk