

**CHARTER TOWNSHIP OF YPSILANTI  
MINUTES OF THE NOVEMBER 16, 2010 REGULAR MEETING**

The meeting was called to order by Supervisor Brenda L. Stumbo at approximately 7:00 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township. The Pledge of Allegiance was recited and a moment of silent prayer was observed.

**Members Present:** Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe, Trustees Jean Hall Currie, Stan Eldridge and Mike Martin

**Members Absent:** Trustee Dee Sizemore

**Legal Counsel:** Wm. Douglas Winters

**PROCLAMATION PRESENTATION**

**A. CERTIFICATES OF APPRECIATION FOR DEPUTIES KEVIN BLANCHARD, ANDREW HOLT AND SCOTT HEDDLE**

Mike Radzik, Office of Community Standards Director presented Deputies Kevin Blanchard and Andrew Holt with Certificates of Appreciation. Deputy Scott Heddle was not present.

**PUBLIC HEARING**

**A. 7:00 P.M. – 2011 FISCAL YEAR BUDGET**

The public hearing opened at 7:13 p.m.

Supervisor Stumbo explained the budget was reviewed in detail in several Work Sessions and the public was welcome to ask any questions they may have pertaining to the budget. She said a budget presentation would be done at the December 7, 2010 Regular Meeting. She stated she was glad the Police Service Millage was approved. Supervisor Stumbo explained the cost of a deputy was in the hands of the Washtenaw County Commissioners.

Sheriff Clayton explained the Police Services Steering Committee had arrived at \$176,000 for the cost of a Police Service Unit (PSU). He said this cost was the recommendation made to the Washtenaw County Board of Commissioners. He said the cost was currently about \$144,000 and there was a 4% increase that was already budgeted for 2011. Sheriff Clayton said, in addition, there were a number of policy decisions that needed to be made, which he briefly reviewed. Supervisor Stumbo stated some of the County Commissioners did not see public safety as a mandated service.

The public hearing closed at 7:27 p.m.

**MINUTES OF THE OCTOBER 19, 2010 WORK SESSION AND REGULAR MEETING.**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the minutes of the October 19, 2010 Work Session and Regular Meeting. The motion carried unanimously.**

**SUPERVISOR REPORT**

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Supervisor Stumbo stated a meeting had been held with an individual that was interested in purchasing the General Motors plant.

**CLERK REPORT**

Clerk Lovejoy Roe stated the November General Election was a success and she had been notified that the election was certified.

**TREASURER REPORT**

**A. October 2010**

Treasurer Doe gave the report for October 2010. The beginning balance was \$26,365,517.11 and the ending balance was \$24,185,249.54.

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to receive and file the October 2010 Treasurer's report (see attached). The motion carried unanimously.**

**TRUSTEE REPORT**

Trustee Martin provided a brief update on the Water Conservation Advisory Commission.

Trustee Eldridge provided a brief update on the Joint Police Services Committee. He stated information would be provided to the Board sometime in December.

Trustee Currie questioned the filling of the Accounting Director position and asked how many applications were received.

Clerk Lovejoy Roe reminded the Board that authorization was given at a prior Board Meeting and Human Resource Department had received 47 applications.

Karen Wallin, HR Department explained the resumes were reviewed and Chris Olshelske, Accounting Director and herself narrowed it down to 8-10 candidates. She said there were 4 or 5 top candidates, phone interviews would be done and four would be asked to come to an interview.

Trustee Currie said she thought the resumes would come back to the Board.

Mr. Wallin explained the Policy and Procedures of hiring a position at that level.

Trustee Currie asked for copies of all resumes be provided to the Board Members. She requested the Trustees have the opportunity to review resumes of the selected candidates before the process of hiring was started.

Supervisor Stumbo explained the process to the Board.

Clerk Lovejoy Roe stated she spoke with Trustee Currie earlier in the day and told her she could get copies of the applications in the Human Resource Department.

Supervisor Stumbo again explained the process and stated it would be brought back to the Board before anyone was hired.

Trustee Eldridge volunteered to make copies of the applications for the Trustees. He said he remembered there was a specific reference to provide copies.

Trustee Martin said he realized it was brought back to the Board to say yes or no to the choice as opposed to being involved in the selection process.

Trustee Eldridge said there was usually a contract brought to the Board but yet they had no say so in the formation of the contract. He said the Trustees being

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part of the process was going to be a common theme as long as he sat on the Board.

**ATTORNEY REPORT**

**A. SITE LEASE AGREEMENT (GROUND) BETWEEN T-MOBILE CENTRAL, LLC AND THE CHARTER TOWNSHIP OF YPSILANTI LOCATED AT COMPOST CENTER, 2801 HOLMES ROAD, and SITE NO. DEO5751C**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize the Township Attorney to negotiate the Site Lease Agreement between T-Mobile Central, LLC and the Charter Township of Ypsilanti, located at the Compost Site, 2801 Holmes Road, Site No. DEO5751C for the Conversion Term 1 that guaranteed \$18,000 for 5-years, with the final agreement brought back to the Board for approval. The motion carried unanimously.**

Attorney Winters provided an update on the T-Mobile lease agreements. He explained the current rent was \$18,908 for each of their three leases. Attorney Winters explained each proposal and he recommended the Board authorize his office to negotiate the terms under Conversion No. 1 for the Compost Site.

Trustee Martin requested the agreement come back to the Board for final approval.

**B. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 1117 HOLMES ROAD**

**A motion was made by Trustee Eldridge, supported by Trustee Martin to authorize legal action if necessary, in Washtenaw County Circuit Court to abate public nuisance for property located at 1117 Holmes Road. The motion carried unanimously.**

Attorney Winters provided a brief overview of the property's condition, accompanied by a PowerPoint presentation by Ron Fulton, Building Director.

**C. REQUEST AUTHORIZATION TO INITIATE LEGAL ACTION IF NECESSARY, IN WASHTENAW COUNTY CIRCUIT COURT TO ABATE PUBLIC NUISANCE FOR THE PROPERTY LOCATED AT 7525 WHITTAKER ROAD**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to authorize legal action if necessary, in Washtenaw County Circuit Court to abate public nuisance for property located at 7525 Whittaker Road. The motion carried unanimously.**

Attorney Winters provided a brief overview of the property's condition, accompanied by a PowerPoint presentation by Ron Fulton, Building Director

**D. GENERAL LEGAL UPDATE**

Attorney Winters provided an update on the Ypsi Mobile Village and he said remediation of the property would be sought through the court.

**OLD BUSINESS**

**1. REQUEST OF YCUA TO AMEND THE ENGINEERING STANDARDS AND DESIGN SPECIFICATIONS AS NOTED IN THE ERRATA, DATED AUGUST 6, 2010 (tabled at the October 19, 2010 Regular Meeting)**

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**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to remove the item from the table. The motion carried as follows:**

<b>Doe:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>	<b>Sizemore:</b>
<b>Absent</b>						
<b>Currie:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Martin:</b>	<b>Yes</b>	

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve the request of YCUA to amend the Engineering Standards and Design Specifications as noted in the Errata, dated August 6, 2010. The motion carried unanimously.**

- 2. REQUEST OF ARTHUR'S, INC. (JACK MUTHLER) TO TRANSFER ALL STOCK (1000 SHARES) IN 2010 CLASS C LICENSED BUSINESS WITH DANCE PERMIT, LOCATED AT 817 E. MICHIGAN TO NEW STOCKHOLDER, GARY MILLER (tabled at the October 19, 2010 Regular Meeting)**

**A motion was made by Trustee Currie, supported by Trustee Eldridge to remove the item from the table. The motion carried as follows:**

<b>Doe:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>	<b>Sizemore:</b>
<b>Absent</b>						
<b>Currie:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Martin:</b>	<b>Yes</b>	

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the request Arthur's, Inc. (Jack Muthler) to transfer all stock (1000 shares) in 2010 Class C licensed business with dance permit, located at 817 E. Michigan to new stockholder, Gary Miller, contingent on payment of property taxes. The motion carried unanimously.**

Treasurer Doe stated there were real property taxes dues and Mr. Miller had been making payments. He recommended approval, contingent upon payment of the property taxes.

Mr. Miller was present and agreed to pay all taxes currently owed on the property.

- 3. THE REQUEST OF TRAVIS MCDUGALD, IS MANAGER TO UPGRADE THE BS&A SOFTWARE APPLICATIONS IN THE INITIAL AMOUNT OF \$49,315.00 WITH AN ANNUAL MAINTENANCE COST OF \$14,015.00 PER YEAR, BUDGETED IN LINE ITEM #101-266-977-000-001 2010 (tabled at the October 19, 2010 Regular Meeting)**

This item remained on the table.

## **NEW BUSINESS**

- 1. BUDGET AMENDMENT #12**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approved Budget Amendment #12 (see attached). The motion carried unanimously.**

- 2. POLICE SERVICES CONTRACT – THIRD AMENDMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Police Services Contract – Third Amendment (see attached). The motion carried unanimously.**

Supervisor Stumbo said the contract was for 31 deputies and the price was reflected in the agreement.

- 3. REQUEST OF BRADLEY AND WENDY COUSINO FOR A VARIANCE ON BONTERRE DRIVE TO ALLOW THE CONSTRUCTION OF A SINGLE-FAMILY RESIDENCE ON THE UNPAVED PRIVATE ROAD, THOUGH THE TOTAL NUMBER OF HOMES EXCEEDS THE MAXIMUM ALLOWED PER ORDINANCE WITHOUT PAVEMENT**

A motion was made by Trustee Currie, supported by Clerk Lovejoy Roe to approve the request of Bradley and Wendy Cousino for a variance on Bonterre Drive to allow the construction of a single-family resident on the unpaved private road, although the total number of homes exceeds the maximum allowed per ordinance without pavement. The motion carried unanimously.

- 4. REFER REQUEST OF MATT RINNA FOR A 2010 CLASS C LICENSE FOR PACIFIC BEACH BURRITOS, INC., LOCATED AT 2835 WASHTENAW TO THE LIQUOR COMMITTEE**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to refer the request of Matt Rinna for a 2010 Class C license for Pacific Beach Burritos, Inc., located at 2835 Washtenaw to the Liquor Committee. The motion carried unanimously.

- 5. REQUEST TO TRANSFER OWNERSHIP OF AN ESCROWED 2010 CLASS C LICENSED BUSINESS LOCATED AT 2789 WASHTENAW, FROM COTTAGE INN CAFÉ, INC. TO LEONE RESTAURANT ENTERPRISES, LLC AND THE REQUEST FOR A NEW ENTERTAINMENT PERMIT (Referred to the Liquor Committee at the October 19, 2010 Regular Meeting)**

The applicant did not appear at the scheduled Liquor Committee meeting.

A motion was made by Treasurer Doe, supported by Trustee Martin to table the agenda item. The motion carried as follows:

<b>Doe:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>	<b>Sizemore:</b>
<b>Absent</b>						
<b>Currie:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Martin:</b>	<b>Yes</b>	

- 6. REQUEST OF HONEYWELL, INC. TO TAKE AN EPACT TAX DEDUCTION FOR WORK PERFORMED AT THE CIVIC CENTER AND AUTHORIZE SIGNING OF THE LETTER**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to allow Honeywell, Inc. to take an EPACT tax deduction for work performed at the Civic Center and to authorize signing of the letter. The motion carried unanimously.

Trustee Eldridge asked if the work had been satisfactorily completed and Jeff Allen, RSD Director said it had.

- 7. REQUEST OF WASHTENAW COUNTY ROAD COMMISSION FOR PUBLIC ROAD EASEMENTS FOR PARCELS K-11-23-400-021 AND K-11-24-300-005 OWNED BY YPSILANTI TOWNSHIP FOR USE DURING CONSTRUCTION FOR "CONNECTING COMMUNITIES"**

A motion was made by Trustee Currie, supported by Trustee Eldridge to approve the request of Washtenaw County Road Commission for public road easements for parcels K-11-23-400-021 and K-11-24-300-005 owned by Ypsilanti Township for use during construction for "Connecting Communities". The motion carried unanimously.

Mr. Allen explained the County's need for the easements.

**8. POLICY MANUAL UPDATES**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the Policy Manual updates. The motion carried unanimously.**

Supervisor Stumbo explained the manual was being reviewed and updates would be brought back to the Board.

**9. AATA SERVICE AGREEMENT FOR THE PERIOD OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve AATA Service Agreement for the period of October 1, 2010 through September 30, 2011 and to authorize signing of the agreement (see attached). The motion carried unanimously.**

Supervisor Stumbo explained the agreement included an increase and in the past, AATA would absorb any increase by raising fares.

At the request of Board Members, a request would be made to have representatives of AATA attend a Work Session to explain what circumstances generated the increase and to provide a detailed report.

**10. 2010 TAX RATE REQUEST REVISED (L-4029)**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Currie to approve the revised 2010 Tax Rate Request (see attached). The motion carried unanimously.**

**11. RESOLUTION NO. 2010-19, ADOPTION OF WORK SESSION AND REGULAR BOARD MEETING DATES FOR THE 2011 CALENDAR YEAR**

**A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve Resolution No. 2010-19, Adoption of Work Session and Regular Board Meeting Dates for the 2011 calendar year.**

Trustee Eldridge asked if the Board would be interested in eliminating the Work Sessions because he was concerned that many residents cannot attend until 7 p.m.

He said that does not allow residents to hear the dialogue that takes place and it gives the appearance that the Board simply rubber stamps things. Trustee Eldridge also stated the Board had discussed moving the meetings to another night of the week so they would not coincide with the City of Ypsilanti, allowing media to attend.

Trustee Martin suggested the Board meeting be scheduled for 6 p.m. He said a lot of due diligence is done at the Work Session and residents are not present to hear what was discussed.

Arloa Kaiser, Township Resident questioned who was complaining because she had been coming a long time and very seldom were there many people unless there was a big issue. She said most people did not know there was a Work Session.

Clerk Lovejoy Roe said if the Board was in agreement to have the meeting a 6 p.m. with no Work Session, it could be voted on.

Trustees Currie and Martin stated Mondays would not be a good day for them.

Trustee Eldridge suggested the meeting be at 6:30 p.m.

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A motion was made by Trustee Eldridge, supported by Trustee Currie to table the agenda item. The motion carried as follows:

<b>Doe:</b>	<b>Yes</b>	<b>Roe:</b>	<b>Yes</b>	<b>Stumbo:</b>	<b>Yes</b>	<b>Sizemore:</b>	<b>Absent</b>
<b>Currie:</b>	<b>Yes</b>	<b>Eldridge:</b>	<b>Yes</b>	<b>Martin:</b>	<b>Yes</b>		

**12. RESOLUTION NO. 2010-20, DESIGNATION OF NEWSPAPER OF CIRCULATION**

A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to approve Resolution No. 2010-20, Designation of Newspaper of Circulation (see attached). The motion carried unanimously.

**13. RESOLUTION NO. 2010-21, ADOPTION OF ROBERT'S RULES OF ORDER**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve Resolution No. 2010-21, Adoption of Robert's Rules of Order (see attached). The motion carried unanimously.

**14. RESOLUTION NO. 2010-22, DESIGNATION OF DEPOSITORIES**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to approve Resolution No. 2010-22, Designation of Depositories (see attached). The motion carried unanimously.

**15. 2011 ANNUAL CONTRACTS AND RENEWALS**

A motion was made by Treasurer Doe, supported by Clerk Lovejoy Roe to approve the 2011 Annual Contracts and Renewals (see attached). The motion carried unanimously.

**16. SET PUBLIC HEARING DATE OF DECEMBER 7, 2010 FOR SPECIAL ASSESSMENT LEVY**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to set public hearing date of December 7, 2010 for Special Assessment Levy. The motion carried unanimously.

**AUTHORIZATIONS AND BIDS**

**1. REQUEST OF TRAVIS MCDUGALD, IT MANAGER TO SEEK PROPOSALS AND RESEARCH COST SAVING OPTIONS FOR PHONE SYSTEMS AT THE COMMUNITY CENTER AND FORD LAKE PARK.**

A motion was made by Clerk Lovejoy Roe, supported by Treasurer Doe to authorize Travis McDugald, IT Manager to seek proposals and research cost saving options for phone systems at the Community Center and Ford Lake Park. The motion carried unanimously.

Travis McDugald provided a brief overview of the options.

**STATEMENTS AND CHECKS**

- A. NOVEMBER 2, 2010**
- B. NOVEMBER 16, 2010**

A motion was made by Treasurer Doe, supported by Trustee Eldridge to approve Statements and Checks for November 2, 2010, in the amount of \$733,616.51 and November 16, 2010, in the amount of \$434,660.04. The motion carried unanimously.

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**ADJOURNMENT**

**A motion was made by Clerk Lovejoy Roe, supported by Trustee Eldridge to adjourn the meeting. The motion carried unanimously.**

The meeting adjourned at approximately 8:50 p.m.

Respectfully submitted,

Brenda L. Stumbo, Supervisor  
Charter Township of Ypsilanti

Karen Lovejoy Roe, Clerk  
Charter Township of Ypsilanti